



**MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY (MSWMA)
Board of Commissioners Regular Meeting**

AGENDA

***Civic Center Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
Fort Bragg City Hall, Downstairs Conference Room ♦ 416 N. Franklin Street ♦ Fort Bragg, CA 95437***

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/85470132549>

Or you can call in using your telephone only:

- Call (toll free) 1-669-444-9171
- Enter the Access Code: 854 7013 2549
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

April 20, 2023 - 9:00 AM

1. CALL TO ORDER

2. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

3. APPROVAL OF MINUTES

- 3.a. Approval of the Minutes for the March 23, 2023, Regular Meeting.
- 3.b. Approval of the Minutes for the March 30, 2023, Special Meeting.

4. GENERAL MANAGER AND FINANCIAL REPORTS

5. COMMISSIONER REPORTS AND ANNOUNCEMENTS

6. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Mendocino Solid Waste Management Authority Board of Commissioners (Commissioners) welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to MSWMA, located at 3200 Taylor Drive, Ukiah, California.

7. DISCUSSION AND ACTION ITEMS

- 7.a. Consideration and Possible Action to Approve and Authorize the Chairperson to Execute Three Agreements: (1) *Services Agreement with Ukiah Waste Solutions to Provide Household Hazardous Waste Services for MSWMA*; (2) *Agreement to Lease 3200 Taylor Drive to Ukiah*

Waste Solutions; and (3) Services Agreement with City of Ukiah to Provide General Manager and Related Administrative Services to MSWMA; that could Restructure the Operation of the Mendocino Solid Waste Management Authority (MSWMA), All with an Effective Date of April 1, 2023.

Recommended Action: Approve and authorize the Chairperson to execute three agreements: (1) Services Agreement with Ukiah Waste Solutions to Provide Household Hazardous Waste Services for MSWMA; (2) Agreement to Lease 3200 Taylor Drive to Ukiah Waste Solutions; and (3) Services Agreement with City of Ukiah to Provide General Manager and Related Administrative Services to MSWMA; all with an effective date of April 1, 2023. The commencement and operation of these three agreements is contingent upon the approval of agreement (3), Services Agreement with the City of Ukiah to Provide General Manager and Related Administrative Services to MSWMA, by the City Council of the City of Ukiah.

Attachments:

1. 7a Staff Report
2. Agreement #1 - DRAFT Service Agreement
3. Agreement #2 - DRAFT Lease Agreement
4. Agreement #3 - DRAFT Administrative Agreement
5. MSWMA 2019 JPA - FOR REFERENCE

7.b. Approval of Budget Amendments.

Recommended Action: a. Approve new Budget line item in the amount of \$19,083.25 to reimburse the City of Ukiah for costs to restate the MSWMA JPA agreement, and to develop and execute a plan for restructuring MSWMA. b. Approve new Budget line item in the amount of \$48,000 for City of Ukiah initial compensation under the terms and conditions of the Services Agreement with City of Ukiah to provide General Manager and related administrative services to MSWMA, as described in paragraph 4A, for the period March 1, 2023 to June 30, 2023.

Attachments:

1. Staff Report

7.c. Transfer of MSWMA Funds to New Custodian.

Recommended Action: Direct the Chairperson to take the steps necessary to immediately transfer all MSWMA funds on deposit at Savings Bank of Mendocino County, and any undeposited amounts, to the City in its role as Treasurer of MSWMA as described in section 2B of the Agreement, and close those accounts when the transfer has been accomplished.

Attachments:

1. Staff Report

7.d. Consideration and Possible Adoption of Resolution Adopting the Style of Action Minutes in Conjunction with Digital Audio or Digital Audio-Video Recordings to be the Official Recordation Used for the Mendocino Solid Waste Authority Board of Commissioners.

Recommended Action: Adopt the resolution establishing the Action Minute style in conjunction with digital audio or digital audio-video recordings for the official recordation used for the Mendocino Solid Waste Authority Board of Commissioners.

Attachments:

1. Proposed Resolution

8. SET NEXT MEETING DATE

8.a. Discussion and Consideration to Move the Regular Meeting Date/Time to the Second Thursdays of the Month, at 9:00 a.m. - Making the Next Meeting Date May 11, 2023 - , to be Held at the Ukiah Civic Chamber, and Virtually at the Fort Bragg City Hall.

Recommended Action: Approve moving the regular meeting date to the second Thursdays of the month, making the next meeting date May 11, 2023, at 9:00 a.m., to be held at the Ukiah Civic Chamber, and virtually at the Fort Bragg City Hall.

Attachments: None

9. CLOSED SESSION - MAY BE HELD AT ANY TIME DURING THE MEETING

Closed Session may be held at any time during the meeting. Any public reports of action taken in closed session will be made in accordance with Government Code section 54957.1

9.a. **Conference with Labor Negotiator (54957.6)**
Unrepresented Employees: (All Positions)

9.b. **Public Employee Discipline/Dismissal/Release**

10. ADJOURNMENT

Please be advised that the Mendocino Solid Waste Management Authority (MSWMA) needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. MSWMA complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the MSWMA Commissioners after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC
Dated: 4/14/23