



Design Review Board

Regular Meeting AGENDA

(To Be Held at Both the Physical and Virtual Locations Below)

Civic Center Annex ♦ 300 Seminary Ave., Conf. Rm. #3 ♦ Ukiah, CA 95482

To participate virtually, go to the following link and utilize the associated Meeting ID:

Link: <https://us06web.zoom.us/j/81613350865>

Meeting ID: 816 1335 0865

Call-in using your telephone only: 888-788-0099 (US Toll-Free)

To raise your hand: press *9. To unmute yourself: press *6

Meeting ID: 816 1335 0865

May 25, 2023 - 3:00 PM

The Design Review Board serves as an advisory body to City staff, Zoning Administrator, Planning Commission and City Council to make site design recommendations consistent with the City's Design Review Guidelines. The Design Review Board works with staff and applicants to review proposed site development permit applications, planned development applications and precise development plans, and make recommendations concerning architecture, site design layout, landscaping, parking, signage, exterior lighting and other aspects of urban design to City staff, Zoning Administrator, Planning Commission and City Council as appropriate.

The Design Review Board encourages applicants and/or their representatives to be available at the meeting to answer questions so that no agenda item need be deferred to a later date due to a lack of pertinent information.

1. CALL TO ORDER

2. ROLL CALL

3. CORRESPONDENCE

4. APPROVAL OF MINUTES

4.a. Approval of the March 23, 2023 Regular Meeting Minutes

Recommended Action: Review and approve Minutes of the March 23, 2023 DRB Regular Meeting

Attachments:

1. March 23, 2023 Regular Meeting Minutes

4.b. Approval of the May 4, 2023 Special Meeting Minutes

Recommended Action: Review and approve the Minutes of the May 4, 2023 DRB Special Meeting

Attachments:

1. May 4, 2023 Special Meeting Minutes

5. **COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

The Design Review Board (DRB) welcomes input from the audience that is within the subject matter jurisdiction of the DRB . In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

6. **NEW BUSINESS**

- 6.a. Request for review and recommendation to the Planning Commission regarding the demolition of an existing car wash facility and construction of a new automated car wash facility featuring an 85-foot-long car wash tunnel, nine (9) vacuum stations, landscaping, and commercial signage at 162 Talmage Road, Ukiah, CA; APNs 003-140-49; 003-140-05; File No. 22-7956.

Recommended Action: Review the proposed Major Site Development Permit application and formulate a recommendation to the Planning Commission

Attachments:

1. Application Materials
2. Agency Comments

- 6.b. Request for review and recommendation to the Planning Commission regarding an offer of public artwork located in Todd Grove Park (APN 001-090-02).

Recommended Action: Review the proposed Mural Permit application and formulate a recommendation to the Planning Commission

Attachments:

1. Application Materials
2. City of Ukiah - Public Art Policy

- 6.c. Discussion and Possible Nomination and Appointment of a Chair and Vice Chair of the Design Review Board

Recommended Action: Staff recommends the Board discuss the appointment of new officers and decide how to proceed.

Attachments:

1. Resolution No. 2018-01 - Procedures for Conducting Design Review Board Meetings

7. **MATTERS FROM THE COMMISSION**

8. **MATTERS FROM STAFF**

9. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of City Hall, located at 300 Seminary Ave., Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Date: May 15, 2023
Jesse Davis, AICP