CITY OF UKIAH
PLANNING COMMISSION MINUTES
REGULAR MEETING

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Virtual Meeting Link: *https://zoom.us/j/91264543193*

April 26, 2023
6:00 p.m.

---

1. **CALL TO ORDER**

The City of Ukiah Planning Commission held a Regular Meeting on April 26, 2023. The meeting was legally noticed on April 19, 2023. The meeting was held in person and at the following virtual link: *https://zoom.us/j/91264543193*. Chair Hilliker called the meeting to Order at 6:00 p.m.

CHAIR HILLIKER PRESIDING.

2. **ROLL CALL**

Roll was taken with the following **Commissioners Present**: Thao Phi, Alex de Grassi, Rick Johnson, and Mark Hilliker. **Commissioners Absent:** Michelle Johnson **Staff Present:** Craig Schlatter, Community Development Director; Jesse Davis, Chief Planning Manager; Michelle Irace, Planning Manager and Stephanie Abba, Planning Commission Secretary.

3. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

4. **APPROVAL OF MINUTES**

a. Approval of the Minutes of April 12, 2023, a Regular Meeting.

Motion/Second: R. Johnson/A. de Grassi to approve the Minutes of April 12, 2023, a Regular Meeting as submitted. Motion **carried** by the following roll call votes: AYES: T. Phi, A. de Grassi, R. Johnson, and M. Hilliker NOES: None ABSENT: M. Johnson ABSTAIN: None.

5. **APPEAL PROCESS**

Chair Hilliker stated that the appeals deadline date is May 8, 2023. No appeals were received.

6. **COMMENTS FROM THE AUDIENCE ON NON-AGENDA ITEMS**

PUBLIC COMMENT: Dennis Crean

7. **SITE VISIT VERIFICATION**

Site Verification is not necessary

8. **VERIFICATION OF NOTICE**

Verified by Staff

9. **PLANNING COMMISSIONERS REPORTS**

No report received

10. DIRECTOR'S REPORT

Presenter: Craig Schlatter, Community Development Director.

Report received

11. CONSENT CALENDAR

a. Consideration of Adoption of Resolution 2023- Adopting Rules for Conducting Planning Commission Meetings.

Presenter: Craig Schlatter, Community Development Director.

PUBLIC COMMENT: Pinky Kushner

The Public requested item to be pulled from the Consent Calendar and put on the Agenda.

b. Approval to Move the Consent Calendar item, Resolution 2023-, to Unfinished Business.

Motion/Second: R. Johnson/A. de Grassi to move the Consent Calendar item, Resolution 2023-, to Unfinished Business. Motion **carried** by the following roll call votes: AYES: T. Phi, A. de Grassi, R. Johnson, and M. Hilliker NOES: None. ABSENT: M. Johnson. ABSTAIN: None.

12. UNFINISHED BUSINESS

a. Consideration of Adoption of Resolution 2023- Adopting Rules for Conducting Planning Commission Meetings.

Presenter: Craig Schlatter, Community Development Director.

Motion/Second: R. Johnson/A. de Grassi to Adopt Resolution 2023- Adopting Rules for Conducting Planning Commission Meetings. Motion **carried** by the following roll call votes: AYES: T. Phi, A. de Grassi, R. Johnson, and M. Hilliker NOES: None. ABSENT: M. Johnson. ABSTAIN: None.

13. NEW BUSINESS

a. Presentation of the Annual Housing Report

Presenters: Jesse Davis, Chief Planning Manager; Craig Schlatter, Community Development Director

Public Comment: Pinky Kushner

Presentation Received

b. Presentation Regarding an Overview and History of the City's Design Guidelines for Commercial Development.

Presenter: Michelle Irace, Planning Manager; Craig Schlatter, Community Development Director

Public Comment: Alan Nicholson, Dennis Crean; and Pinky Kushner

Presentation Received

14. ADJOURNMENT

There being no further business, the meeting adjourned at 7:57 p.m.

Stephanie Abba

Stephanie Abba, Planning Commission Secretary