City Council

Special Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: https://us06web.zoom.us/j/97199426600

Or you can call in using your telephone only:

- **Call (toll free) 1-669-444-9171**
- **Enter the Access Code: 971 9942 6600**
- **To Raise Hand enter *9**
- **To Speak after being recognized: enter *6 to unmute yourself**

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting a**t www.cityofukiah.com/meetings.**

June 7, 2023 - 4:00 PM

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1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

3. UNFINISHED BUSINESS

4. NEW BUSINESS

4.a. Presentation of the Draft 2023-24 Fiscal Year City Budget and Draft Five-Year Capital Improvement Plan.
Recommended Action: Receive City budget presentation for the 2023-24 fiscal year and provide direction as necessary.
Attachments:
1. 5-Year Capital Improvement Plan - DRAFT - FYE 24
2. Vehicle and Equipment Justification Placeholder

5. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 24 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC
Dated: 6/2/23

Agenda Item No: 4.a.

MEETING DATE/TIME: 6/7/2023

ITEM NO: 2023-2729

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Presentation of the Draft 2023-24 Fiscal Year City Budget and Draft Five-Year Capital Improvement Plan.

DEPARTMENT: Finance

PREPARED BY: Jessie Brunell, Senior Accountant

PRESENTER: Dan Buffalo, Finance Director and various departmental representatives.

ATTACHMENTS:
1. 5-Year Capital Improvement Plan - DRAFT - FYE 24
2. Vehicle and Equipment Justification Placeholder

Summary: The Council will receive a City-wide overview of the draft 2023-24 City budget and the City's Five-Year Capital Improvement Program Plan, and will begin departmental presentations as time allows.

Background: Presented here is the operating and capital budget for the City of Ukiah for the Fiscal Year 2023-24.

Budget development began at the start of the calendar year and has included a series of meetings with the City Council in review of current operations, proposed objectives for the upcoming fiscal year, and continued review of the rolling five year Capital Improvement Plan (CIP).

This is the final phase of the budget adoption process, priming the Council and community for a more detailed budget discussion with departments. Following a comprehensive presentation of the City's principal funds by Finance, various departments will provide an overview of their proposed budgets focusing on noteworthy line item expenditures/projects, and will be available to answer questions and engage with the Council and/or community.

Proposed schedule of the final phase of the FY 23-24 Budget Development Process:

- June 7 City Council Budget Hearing 4-6pm; Budget Overview, CIP, Departmental Presentation
- June 8 City Council Budget Hearing; 3pm; Continuation of Budget and Departmental Presentations
- June 9 City Council Budget Hearing; 3pm; Continuation of Budget and Departmental Presentations (if necessary)
- June 21 Regular Meeting; 6pm; Budget Adoption

Note: While presenting, departments will focus their remarks on any significant changes in the budget from the current year to next given the multi-month review/development that has already taken place with the City Council.

Discussion: As part of this packet, and in preparation of budget discussions with departments, the following are provided:

1. Budget unit pages (OpenGov stories). The Finance Department continues to enhance the usability and navigation of the budget document, turning to the OpenGov platform to deliver the budget document in its entirety. Budget units (departments and divisions) are presented in a standardized format in what are called "stories." They are dynamic, navigable web pages designed to be read electronically through a web browser. They offer the reader drill down features so that data can be presented as generally or as granularly as desired.

The best way to access stories is by clicking this link and finding each subsequent link in the table of contents:2023-24 Fiscal Year Budget Draft (html link):
https://stories.opengov.com/ukiahca/published/_3dOjPVjE

The landing page from the link is the cover of the budget document (in draft), including a table of contents at the bottom. Each budget story can be accessed by clicking on its respective link in the table of contents. As the budget document is further developed, links will be activated for any reader to examine.

The OpenGov platform is best viewed through the Google Chrome web browser. It is a free application and can be found at the following link, complete with download and installation instructions: https://www.google.com/chrome/

2. Five-year capital improvement program schedule (Attachment 1) and the Vehicle & Heavy Equipment Justifications (Attachment 2).

Recommended Action: Receive City budget presentation for the 2023-24 fiscal year and provide direction as necessary.

BUDGET AMENDMENT REQUIRED: N/A
CURRENT BUDGET AMOUNT: N/A
PROPOSED BUDGET AMOUNT: N/A
FINANCING SOURCE: N/A
PREVIOUS CONTRACT/PURCHASE ORDER NO.:N/A
COORDINATED WITH: N/A
DIVERSITY-EQUITY INITIATIVES (DEI):
CLIMATE INITIATIVES (CI):
GENERAL PLAN ELEMENTS (GP):

Approved: Sage Sangiacomo, City Manager

ATTACHMENT 1

City of Ukiah

FIVE-YEAR
CAPITAL IMPROVEMENT PROGRAM
FOR FISCAL YEAR 2023-2024

(DRAFT)

300 Seminary Avenue • Ukiah • CA • 95482-5400

AIRPORT

INFRASTRUCTURE

AIRPORT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Pavement Rehabilitation of Taxiways A, A3 and A - Design	This project is for the pavement rehabilitation design of Taxiways A (4,540'x55'), A3 (250'x45'), and A5 (250'x45') ~~pavement rehabilitation assumed to be a crack fill, seal and slurry~~. due to thermal and aging related cracking with localized structural related cracking but no evidence of structural failure. Proposed rehabilitation is milling top 2 inches of AC crack sealing and pavement repair, and placement of 2 inch layer of new AC and markings. **Add'l Comments:** The FAA has made cost and project scope adjustments. Moved from FY 21/22, and increased by $88,385. Moved from FY 22/23, and increased from $148,385. Moved from FY 23/24.	77825200.80230	18034	N/A	1403 S State	New	Grant	Yes	Contingent upon FAA Grant Funding.		$ 250,000					**$ 250,000**	Budget Adopted	X
Pavement Rehabilitation of Taxeways A, A3 and A5 - Construction	This project will cover construction to rehabilitate pavements of Taxiways A (4,540'x55'), A3 (250'x45') and A5 (250'x45'). **Add'l Comments:** The FAA has made cost and project scope adjustments. Moved from FY 2/23, and increased by $839,200. Moved from 24/25, and increased from $1,339,200.	77825200.80230	18035	N/A	1403 S State	New	Grant	Yes	Contingent upon FAA Grant Funding.					$ 2,850,000		**$ 2,850,000**	Budget Adopted	
Airport Apron Slurry Seal	As an ongoing maintenance item, slurry seal on airport aprons. **Add'l Comments:** As an ongoing maintenance item, slurry seal on airport aprons. Added budget for future years.	77725200.56600	18332	N/A	1403 S State	Ongoing	Enterprise	Yes	Aiport Operations Budget.		$ 11,000	$ 11,500	$ 12,000	$ 12,500	$ 13,000	**$ 60,000**	Reviewed	X
Master Plan	The Master Plan would focus on updating aviation activity forecasts, runway length analysis, long-term development plans, and financial self-sufficiency/revenue generation. **Add'l Comments:** Conduct study in FY 3/24 and complete in FY 24/25.	77825200.52100	TBD	N/A	1403 S State	New	Grant	Yes	Contingent upon FAA Grant Funding.		$ 450,000					**$ 450,000**	Reviewed	
									SUB-TOTAL:	**$ -**	**$ 711,000**	**$ 11,500**	**$ 12,000**	**$ 2,862,500**	**$ 13,000**	**$ 3,610,000**		

Refer to last page of this document for definition of terms used.

VEHICLES, MACHINERY & EQUIPMENT

AIRPORT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Replace 20,000 gallon fuel tank with 20,000 gallon Jet A tank	Current tank is a split fuel system, containing both Jet A fuel and Avgas. Converstion to Jet A is necessary to maximize the fuel sources for the airport, provide better service to its customers. **Add'l Comments:** Moved from FYE 20. Current revenues may not be adequate, external funding may be necessary. Moved from FYE 22. Moved from FYE 24.	77925200.80100	15042	N/A	1411 S State	In Progress	Enterprise	Yes			~~$ 150,000~~	$ 150,000				$ 150,000	Reviewed	
									SUB-TOTAL:	$ -	$ 150,000	$ 150,000	$ -	$ -	$ -	$ 150,000		

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
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Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

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CITY MANAGER

VEHICLES, MACHINERY & EQUIPMENT

CITY MANAGER DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Parking Meter Replacement	Replacing parking meters. **Add'l Comments:** Funded by line of credit loan proceeds being secured by Finance as part of a larger capital improvement funding strategy. Moved from FYE 20 year. Installation will coincide with Streetscape Project. Funding secured through bond issuance; project put on hold due to COVID-19 and will resume when market conditions allow. Moved from FYE 21. Project put on hold due to COVID-19 and will resume when market conditions allow. Moved from FYE 22. Project moved from FYE 25 to coincide with anticipated development in the downtown.	64012600.80230	18165	N/A	Downtown	Deferred	Enterprise	Yes				~~$ 400,000~~	$ 400,000			$ 400,000	Reviewed	
									SUB-TOTAL:	$ -	$ -	$ -	$ 400,000	$ -	$ -	$ 400,000		

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Shovel Ready	Project is ready to be sent out to bid.

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COMMUNITY SERVICES

FACILITIES/BUILDINGS/LAND

COMMUNITY SERVICES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
McGarvey Park Pathways	Pathways deteriorating beyond repair, need to be replaced. **Additional Comments:** Moved from FYE 22. Moved from FYE 24. Prioritization and funding source(s) under review. Estimated cost is $75k. Exploring the Urban Greening Grant for possible funding.	30022200.80220	18116	N/A	310 Dora St.	New	TBD	No	Fiscal Year Allocation TBD - Seeking Grant Funding							$ -	Reviewed	
Pool Pump House	The pool pump house pool is in need of replacement due to age and general deterioration of the building. **Additional Comments:** Project was formerly called "Pool Block House". Looking for funding. Moved from starting FYE 21. Prioritization and funding source(s) under review. Estimated cost is $250k. Project deferred if we pursued pool replacement as below. Consider incorporating into Municipal Pool Replacement.	10022100.80220	18012	N/A	511 Park Blvd.	New	TBD	No	Fiscal Year Allocation TBD							$ -	Reviewed	
Riverside Park	State grant to provide some grading, flood surveying, debris removal and planting. **Additional Comments:** RFP for design process is complete 12/2018; Hydrology studies and CEQA complete. Work expected to start in late spring or early summer, with expectation of project completion in FYE 22. Most recent schedule indicates bidding in the Spring of 2023. Construction anticipated to start in Summer of 2023.	30522250.80220	18014	N/A	1281 E. Gobbi	In Progress	Grant	Yes	Grant funded.		$ 760,728					$ 760,728	Budget Adopted	
Wagenseller Park Plan	Park master plan needed once a site is identified. **Additional Comments:** Location and funding source(s) under review; Need to explore grant funding. Department estimate/request is $3-5 million.	30022250.80220	18063	N/A	Orchard & Brush	New	TBD	No	~~Potential for Prop 68 Funding~~ Seeking grant funding.							$ -	Reviewed	
Wagenseller Park Development	In 2017 the Community Development Department began work on a Wagenseller Park Feasibility Analysis. It has been determined through the analysis and other surveys a park is needed in the Wagenseller area. Extensive landscaping, equipment purchase and installation needed. **Additional Comments:** Working with RCHDC to determine location along with seeking grant funding. Reduced the amount from $950k, to break out the Master Plan into a separate line item. Moved from FYE 23. Funding from RCHDC now seems unlikely. Moved from FYE 24. Dep estimate/request is $3-5M.	30022200.80220	18063	N/A	Orchard & Brush	New	TBD	No	~~Staff will continue to seek grant funding for development. Potential for Prop 68 funding.~~ Seeking grant funding.		~~$ 875,000~~					$ -	Reviewed	

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~~Todd Grove Park and Pool Recreation Facility~~	~~Addition of Recreation Building to the Pool Facility where the unusable kiddie pool is. This will eliminate the Splash Pad and Day Camp Office projects from this CIP list. Facility will serve Day Camp, Recreation Classes, Facility Rentals, Trainings, Meetings, Youth Sports Practices and Green Room for Concerts. Folded in to the Municipal Pool Replacement project.~~ **Additional Comments:** New project which will eliminate duplication and serve multiple divisions and functions. Prioritization and funding source(s) under review. Estimated cost is $1 million. Can be rolled into the Municipal Pool Replacement Project.	~~30022200.80220~~	~~TBD~~	~~N/A~~	~~511 Park Blvd.~~	~~New~~	~~TBD~~	~~No~~	~~Fiscal Year Allocation TBD~~							~~$ -~~	~~Reviewed~~	
Observatory House and Buildings Exterior Paint	Paint, repair and replace trim as needed. **Additional Comments:** House paint has deteriorated and must be repainted to retain the integrity of the wood siding and trim. Historic Observatory also in need of maintenance.	30222220.56300	18322	N/A	432 Observatory	New	General	Yes			$ 20,000					**$ 20,000**	Reviewed	**X**
Observatory House ADA Ramp	Replace temporary ADA ramp built ten years ago with a permanent ADA ramp. **Additional Comments:** Priority item for building code compliance.	30222220.56300	18323	N/A	432 Observatory	New	General	Yes			$ 15,000					**$ 15,000**	Reviewed	**X**
Oak Manor Playground Equipment Replacement	Replacement of this equipment is necessary, due to the age and high usage of this equipment, as well as safety concerns. Staff will be seeking grant funds to assist with the cost. **Additional Comments:** Staff applied for Prop 68 funds for park renovations including new playground equipment. Department estimated request is 100k.	30322230.80100	18010	N/A	500 Oak Manor	New	Grant	No	Seeking grant funding			~~$ 100,000~~				**$ -**	Budget Adopted	**X**
Softball Fields Restroom Concession Building Roof Replacement	Replace roof at softball fields. **Additional Comments:** Prioritization and funding source(s) under review. Roof currently has some leakage and panels are pealing up. Staff is currently evaluating the project. Need to explore grant funding. Department estimate/request is $50,000.	30022210.80220	18110	N/A	901 River Street	New	TBD	No	Fiscal Year Allocation TBD							**$ -**	Reviewed	
Softball Fields Irrigation Replacement	Replace irrigation at softball fields. **Additional Comments:** Irrigation system is inefficient and difficult to control coverage to maintain healthy turf. Needed to remain competitive for tournaments and reduce liability. Need to explore grant funding. Department estimate/request is $500,000.	30022210.80220	TBD	N/A	901 River Street	New	TBD	No	Seeking grant funding							**$ -**	Reviewed	
~~**Skate Park Security Fence**~~	~~Replace front-facing fence with an equally decorative, less vandalism prone, more secure fencing.~~ ~~**Additional Comments:** Current fence easily broken to allow after-hour access. Frequent repairs and lack of security with current fence. Department estimates project cost at $40,000.~~	~~30022200.80220~~	~~1832~~	~~N/A~~	~~1043 Low Gap~~	~~New~~	~~TBD~~	~~No~~	~~Seeking grant funding~~							~~$ -~~	~~Reviewed~~	
Skate Park Phase 2 Back Lot Development	Develop additional area for meeting, band stand, viewing platforms. Install lighting. **Additional Comments:** Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is $250,000.	30022200.80220	TBD	N/A	1043 Low Gap	New	TBD	No	Seeking grant funding							**$ -**	Reviewed	

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Municipal Pool Replacement	The Municipal Pool at Todd Grove park is approx. 100 years old. Maintenance costs are becoming prohibitive. The existing facility needs to be demolished and remove and a new facility needs to be designed and built. Addition of Recreation Building to the Pool Facility where the unusable kiddie pool is. This will eliminate the Splash Pad and Day Camp Office projects from this CIP list. Facility will serve Day Camp, Recreation Classes, Facility Rentals, Trainings, Meetings, Youth Sports Practices and Green Room for Concerts. **Additional Comments:** Funding will need to come from some combination of grants, fundraising, bond measures, and/or special district. Estimated cost: $12M.	TBD	TBD	N/A	512 Park Blvd.	New	TBD	No	Fiscal Year Allocation TBD							$ -	Not Reviewed	
Day Camp Office and Storage Building Replacement	The Day Camp Office and Storage Buildings are premanufactured buildings that have reached their life expectancy. **Additional Comments:** Frequency of maintenance needs and costs are increasing. Estimated cost: $240k.	TBD	TBD	N/A	512 Park Blvd.	New	TBD	No	Fiscal Year Allocation TBD							$ -	Not Reviewed	
Oak Manor Restroom	Oak Manor Park is a popular Park with significant daily use, currently served by a "porta-potty." **Additional Comments:** Grant funds currently being applied for. Department estimate/request is $130k.	TBD	TBD	N/A	501 Oak Manor	New	TBD	No	Seeking grant funding							$ -	Not Reviewed	
Security Cameras at Museum	Outdoor security cameras for protection of property. **Additional Comments:** ~~Seek alternate funding.~~ ~~Budget moved from FYE 21, and increased from $14k~~. Moved from FY 22, 23 and 24 due to higher priorities. Department estimate/request is $30k.	10022700.54100	18111	N/A	431 S Main	Deferred	TBD	No	~~Seek funding assistance~~. Seeking grant funding.		~~$ 20,000~~					$ -	Reviewed	X
Conference Center Exterior Painting	Building exterior needs painting. **Additional Comments:** Funding not secured, planning for routine maintenance. Moved from FYE 21. Moved from FYE 23.	73022600.56300	18112	N/A	200 S. School	New	TBD	No				$ 45,000				$ 45,000	Reviewed	X
Conference Center Floor Repair	Lobby tiles are loose and missing, becoming a safety hazard, need to be replaced. **Additional Comments:** A lime intrusion has lifted tiles from conference center foyer. Moved from FYE 20 due to COVID-19. Moved from FYE 22 due to COVID-19.	73022600.56300	18113	N/A	200 S. School	Deferred	TBD	No				$ 15,000				$ 15,000	Reviewed	X
Conference Center Security Cameras	Install new security cameras inside and outside the building. **Additional Comments:** Looking for funding. Split out cameras as it's own project. Moved from FYE 23 due to COVID-19. Reduced amount from $100k, and moved to FYE 24. Moved from FYE 24.	73022600.54100	18114	N/A	200 S. School	New	TBD	No			~~$ 25,000~~	$ 25,000				$ 25,000	Reviewed	X
Conference Center Security	Security keyless door lock entry. **Additional Comments:** Recent theft and safety concerns. Split out the cardlock from the cameras. Moved from FYE 21 due to COVID-19. Moved from FYE 22 due to COVID-19.	73022600.80220	18189	N/A	200 S. School	New	TBD	No				$ 30,000				$ 30,000	Reviewed	X

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Conference Center Bathroom Repair	Replace bathroom counter tops and sinks. **Additional Comments:** Moved from FYE 22 due to COVID-19.	73022600.56300	TBD	N/A	200 S. School	New	TBD	No				$ 25,000				**$ 25,000**	Reviewed	**X**
Conference Center HVAC Replacement	Replace aging HVAC at the UVCC before they fail and the rooms are unusable or emergency repairs become prohibitively expensive. **Additional Comments:** 1 unit is $50,000. 3 units are in need of replacement	73022600.56300	18326	N/A	200 S. School	In Progress	General	Yes			$ 50,000					**#REF!**	Budget Adopted	**X**
									SUB-TOTAL:	**$ -**	**$ 1,765,728**	**$ 240,000**	**$ -**	**$ -**	**$ -**	**#REF!**		

VEHICLES, MACHINERY & EQUIPMENT

COMMUNITY SERVICES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Replacement Truck	Replacement of vehicles that are no longer cost effective to repair. **Additional Comments:** Moved to FYE 24. Moved from FYE 24.	10022100.80100	18066	N/A	300 Seminary	Deferred	General	Yes			~~$ 55,000~~	$ 55,000				**$ 55,000**	Reviewed	**X**
Mini Street Sweeper	Parks are maintaining two miles of the Great Redwood Trail (GRT), up from less than one mile. Will soon be expanded to four miles. Parks team spent over 600 hours leaf blowing in calendar year 2021. Manual leaf blowing of GRT and parking lots is inefficient and not the best use of Park worker's time. There is deferred maintenance at all City parks and staff can't get to these projects as they are spending their time blowing leaves in parking lots. Complete Streets efforts will see additional infrastructure installed that will require a smaller sweeper. **Additional Comments:** Consider as a future purchase as additional paved trails are built.	10022100.80100	TBD	N/A	1320 Airport Rd.	New	TBD	No					$ 50,000			**$ 50,000**	Reviewed	**X**
									SUB-TOTAL:	**$ -**	**$ 55,000**	**$ 55,000**	**$ 50,000**	**$ -**	**$ -**	**$ 105,000**		

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Shovel Ready	Project is ready to be sent out to bid.

ELECTRIC UTILITY

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
PREP FOR 23/24 FISCAL YEAR
ELECTRIC UTILITY ONLY

FACILITIES/BUILDINGS/LAND

ELECTRIC UTILITY DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Electric Utility Service Center - Remodel & Facility Improvements	Provides offices and warehouse facilities for the Electric Utility Dept. to better serve the community. Currently offices are located in 40 year old temporary modular buildings with no foundation. The electrical construction and maintenance materials are stored in an uninsulated unsealed tin building. **Add'l Comments:** Expanded scope including re-roof task. Reduced FYE 20 by $1.550 mil and moved into FYE 21. Project is currently out to bid. Increased FYE 22 from $120k, and FYE 23 from $30k. Project is 60% complete. Supply chain issues with electrical equipment. Delayed. Moved $750k to FYE 23 for interior improvements. Project bid specifications are near completion, and is anticipated to be awarded this Spring. Estimates for the interior redesign of the building have exceeded the budget in the 22/23 year by nearly double. Budget amendment will likely be necessary at time of project award. Due to fire at Hastings, project is moving to FYE 24. Project cost has increased from $750k due to inflation, as well as additional scope due to fire. Anticipating $1.2M offset in insurance reimbursement.	80126100.80220	17023	N/A	1350 Hastings Road	In Progress	Enterprise	Yes	Mostly covered by Series 2022 Electric Revenue Bonds, $1.2M anticipated in Insurance Reimbursement	$ 3,416,861	$ 3,000,000					$ 3,000,000	Budget Adopted	X
Renewable Resource Development - Solar	Renewable energy development for the Utility's resource portfolio in meeting the States green energy mandates. **Add'l Comments:** Rebudgeted to insure replacement roofing system meets building, solar and grading requirements. Moved $1.2 mil out of FYE 20, and moved into FYE 21. Increased FYE 22 and FYE 24 from $50k, reduced FYE 25 from $1 mil. Pushed to 22/23 fiscal year, and increased overall amount from $2,750,000 due to size of Hasting solar system. Moved out from FYE 23 due to budgetary constraints, and increased by $225k.	80126100.80220	ECC01	N/A	1350 Hasting Road	In Progress	Enterprise	Yes	Funded by Greenhouse Gas Funds	$ 55,000		$ 2,225,000				$ 2,225,000	Budget Adopted	X
Hydroelectric Plant Warehouse, Shop and Restroom	Needed to store hydro specialized plant materials, spare parts, provides staff workspace and restroom/sink facilities. **Add'l Comments:** Moved from FYE 21 due to COVID-19. Received approval from Army Corp to tie into water line. Pushed to 22/23 FY and increased funding due to inflation. Moved from FYE 23.	80126100.80230	18038	N/A	1229 Lake Mend. Dr	In Progress	Enterprise	Yes	Series 2022 Electric Revenue Bonds			$ 225,000				$ 225,000	Budget Adopted	
Substation Site Development	Evaluate the need and sites available to construct a future electrical substation to serve future loads based on planning forecasts of the City's growth. **Add'l Comments:** $20k moved from FYE 21, and $300k from FYE 22 due to COVID-19. Moved to 23/24 due to heavy workload. Moved from FYE 24.	80126100.80230	18046	N/A	TBD	New	Enterprise	Yes	Series 2022 Electric Revenue Bonds		~~$ 300,000~~	$ 300,000				$ 300,000	Reviewed	
Material Storage Yard	Purchase of land for material storage yard. **Add'l Comments:** Moved from FYE 22. Moved from FYE 24. Prioritization and funding source(s) under review. Estimated cost is $75k. Exploring the Urban Greening Grant for possible funding. Moved from FYE 23, and added $100k.	80126100.80210	18263	N/A	TBD	New	Enterprise	Yes				$ 250,000.00				$ 250,000	Budget Adopted	
									SUB-TOTAL:	$ 3,471,861	$ 3,300,000	$ 3,000,000	$ -	$ -	$ -	$ 6,000,000		

Refer to last page of this document for definition of terms used.

INFRASTRUCTURE

ELECTRIC UTILITY DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Upgrade fish hatchery pumps and controls (Hydro)	Upgrade fish hatchery pumps and flow meters. **Add'l Comments:** Spec complete for pump replacement. Changed description to clarify scope. Moved from FYE 22, and added $60k. Approved for bidding on 2/1/23, budget amendment approved to match engineering estimate. Increased amount from $260k, and moved all into FYE 25.	80126100.80230	18037	N/A	1229 Lake Mend. Dr	New	Enterprise	Yes	Series 2022 Electric Revenue Bonds			$ 432,000				$ 432,000	Budget Adopted	
Automate Station Light & Power, Pump & Generator Controls (Hydro)	Replace station light & power, upgrade station service switchgear. **Add'l Comments:** Moved from FYE 21, and increased from $80k. Design to be outsourced, engineering budgeted for 21/22. Pushed to 22/23 and increased budget from $120k due to inflation. Moved from FYE 23. Design underway. Following design, bidding and work to be completed in FYE 25.	80126100.80230	18118	N/A	1229 Lake Mend.	In Progress	Enterprise	Yes	Series 2022 Electric Revenue Bonds			$ 150,000				$ 150,000	Budget Adopted	
Fairgrounds 4160 to 12,000 volt Conversion	Replaces existing low voltage (4160V) system with 12,000 Volt primary rated cable and transformers and secondary conductor. Fairgrounds to provide USERC specified metering and underground duct. Removes existing low voltage (4160V) system. **Add'l Comments:** Rebudgeted to reflect workforce scheduling allocation due to the Oak Manor Undergrounding project. Reduced amount for FYE 20 by $120k, and changed funding in FYE 22 & 23. Moved forward by 1 year, project completing 23/24. Pushed out one year, waiting on agreement with Fairgrounds. Budget increased due to inflation and inclusion of labor in construction costs. Moving project budget from starting in FYE 24.	80126100.80230	18041	N/A	Ukiah Electric Sys	In Progress	Enterprise	Yes		$ 3,774		$ 225,000	$ 150,000	$ 75,000		$ 450,000	Budget Adopted	
Oak Manor Circuit Balancing	Install 3 phase into Oak Manor with special equipment to balance circuits. **Add'l Comments:** New project to balance feeder circuits. Moved from beginning in FYE 24.	8012610.80230	TBD	N/A	Ukiah Electric Sys	New	Enterprise	Yes			~~$ 30,000~~	$ 30,000	$ 300,000			$ 330,000	Reviewed	
Replace Accumulators at Hydro for Tainter Operation	Replace accumulators for redundancy of tainter operation. **Add'l Comments:** Replace accumulators for redundancy of tainter valve operation. Tested redundancy and moving from FYE 24.	8012610.80230	TBD	N/A	1229 Lake Mend. Dr	New	Enterprise	Yes			~~$ 100,000~~	$ 100,000				$ 100,000	Reviewed	
Underground Capital System Improvements (<$50,000 each)	Transformer replacement and upgrades, wood pole testing and replacement, system capacity improvements and protection, control, monitoring and communication enhancements. **Add'l Comments:** UG Capital Projects >$10,000 Added funding for FYE 26 and 27. Reduced FYE 24 from $235k.	80126100.80230	18043	N/A	Ukiah Electric Sys	On-going	Enterprise	Yes	Series 2022 Electric Revenue Bonds	$ 1,010,446	$ 200,000	$ 235,000	$ 235,000	$ 235,000		$ 905,000	Budget Adopted	X

**Refer to last page of this document for definition of terms used.*

Overhead Capital System Improvements (<$50,000 each)	Transformer replacement and upgrades, system capacity improvements and protection, control, monitoring and Communication enhancements. **Add'l Comments:** Reduced FYE 20 by $140k, and reduced all future years to $250k/yr. Increased FYE 21 from $250k. Added funding for FYE 26 and 27. Added funding for FYE 27. Reduced FYE 24 from $250k.	80126100.80230	18044	N/A	Ukiah Electric Sys	On-going	Enterprise	Yes	Series 2022 Electric Revenue Bonds	$ 775,640	$ 175,000	$ 250,000	$ 250,000	$ 250,000		**$ 925,000**	Budget Adopted	X
Governor speed control & Valve Upgrades (Hydro)	Upgrades to the governor sensing, controller and feedback transducers to improve performance and reliability. Existing governor controls frequently are out of service due to failure or adjustment. **Add'l Comments:** Moved from beginning FYE 21 due to COVID-19. Project was spread between FYE 22 and FYE 23. Combined into FYE 22 and reduced by $30k. Moved to 23/24-24/25 due to workload. Moved to FYE 25 and 26 due to workload.	80126100.80230	18047	N/A	1229 Lake Mend. Dr	New	Enterprise	Yes			~~$ 20,000~~	$ 20,000	$ 300,000			**$ 320,000**	Reviewed	
Oak Manor Dr. Overhead to Underground Conversion	Install cable and associated equipment for replacing the overhead facilities. **Add'l Comments:** Reduced amount from $500k, moved from FYE 21. Moved from FYE 22. Increased amount from $200k. Funding from 2022 bonds, funding increased to include AT&T and Comcast for joint trench project, approx. 40% to be reimbursed by AT&T and Comcast. Per Council directive, undergrounding focus will be redirected to Talmage, the completion of Oak Manor is being pushed until adequate rate revenue is	80126100.80230	18121	N/A	Oak Manor Dr.	New	Enterprise	Yes				~~$ 800,000~~		$ 800,000		**$ 800,000**	Reviewed	X
Hydroelectric Plant Transfer Trip Upgrade	Upgrade existing and provide redundancy for Hydro transfer trip circuit. **Add'l Comments:** Reduced amount for FYE 20 from $225k, and added funds to FYE 21. Moved from FYE 21. Moved budget from FYE 22, increased overall amount from $195k due to inflation, and added budget to subsequent years to include radio redundancy. Moved from beginning in FYE 23 in order to complete preliminary work that will be completed as part of Streetscape Phase 2 project.	80126100.80230	18125	N/A	Hydro Plant	New	Enterprise	Yes	Series 2022 Electric Revenue Bonds	$ 15,545	$ 275,000	$ 50,000	$ 50,000			$ 375,000	Budget Adopted	X
State St. Underground Phase II, District 5: Overhead to Underground	Relocates or underground overhead electric, phone and cable TV utilities - Henry to Norton, Mill to Gobbi. Will be part of the overall Streetscape **Add'l Comments:** Budget increased from $885k to fund complete joint trench project. Approximately 40% to be reimbursed by AT&T and Comcast, balance covered by Series 2022 Electric Revenue Bonds. Project scheduled to go out to be in April 2023.	80126100.80230	18259	N/A	State Street	New	Enterprise	Yes	Approximately 40% Reimbursed by AT&T and Comcast, balance Series 2022 Electric Revenue Bonds	$ 30,261	$ 500,000					**$ 500,000**	Budget Adopted	
Fire Mitigation Grant ~~Matching~~	Matching 25% funds for FEMA HMG for fire mitigation undergrounding, vegetation management and design services. Electric equipment and wire. Locations include Clay and Standley Streets, Park Boulevard, Barnes and **Add'l Comments:** Increased overall amount from $850k. Moved from FYE 22. Grant received Feb. 2022, 25% grant matching funds. Design completed. Waiting on a few easements before going out to bid. Work likely won't start until summer '23. Pushing out project start from FYE 23, and combining amounts all to fall in FYE 24.	80126100.80230	18260	N/A	Multiple	New	Enterprise	Yes	75% Covered by FEMA Hazard Mitigation Grant/Balance from Series 2022 Electric Revenue Bonds		$ 4,750,000	~~$ 1,500,000~~	~~$ 1,000,000~~			**$ 4,750,000**	Budget Adopted	X
Western Hills	Electrical infrastructure for Western Hills development. **Add'l Comments:** Removed $525k from FYE 23, and reduced to $300k.	80126100.80230	18350	N/A	Western Hills	New	Enterprise	Yes	Series 2022 Electric Revenue Bonds	$ 243,549		$ 300,000				$ 300,000	Budget Adopted	X
Cherry Circuit (102) Extension Across 101	Extend Cherry Circuit (102) to back feed 303 Circuit to provide redundancy to southeast Ukiah. **Add'l Comments:**	80126100.8023	TBD	N/A	S.E. Ukiah	New	Enterprise	Yes						$ 800,000		**$ -**	Reviewed	

Refer to last page of this document for definition of terms used.

Replace 6 Solid Conductor	Replace aging copper conductor. **Add'l Comments:** Increased FYE 24 budget from $20k, and removed budget in FYE 26.	80126100.80230	TBD	N/A	Various	New	Enterprise	Yes	Series 2022 Electric Revenue Bonds		$ 100,000	$ 100,000	~~$ 100,000~~			**$ 200,000**	Reviewed	X
Fiber Optic Cable Extension	Extend fiber optic to Electric Service Center for Substation Visibility and Hydroelectric Control. **Add'l Comments:**	80126100.80230	TBD	N/A	1350 Hastings	New	Enterprise	Yes				$ 20,000	$ 500,000			**$ 520,000**	Reviewed	
Pole Replacement Project	Replace poles identified by the 2022 10-year pole inspection. **Add'l Comments:** Increased from $850k due to inflation. Anticipate needing to replace 100 poles. Moved from FYE 24 due to budget constraints.	80126100.80230	TBD	N/A	Various	New	Enterprise	Yes			~~$ 1,000,000~~	$ 1,000,000				**$ 1,000,000**	Reviewed	
Upgrade to 3 Phase on Observatory to Redwood Avenue	Add additional phase for future generation project on Western Hills. **Add'l Comments:** Moved from FYE 23 due to workload/lack of staff to complete.	80126100.80230	18352	N/A	Observ. to Redwood	New	Enterprise	Yes	Series 2022 Electric Revenue Bonds		$ 75,000					**#REF!**	Budget Adopted	X
New Substation	Design and build new substation. **Add'l Comments:**	80126100.80230	TBD	N/A	TBD	New	Enterprise	Yes					$ 200,000	$ 2,500,000	$ 12,500,000	**$ 15,000,000**	Reviewed	
Gobbi Street 202 Circuit Extension	Install equipment and facilities to extend the 202 circuit and provide switching capability on East Gobbi. **Add'l Comments:** Design complete. Plan to go out to bid FYE 23, construction to start summer of '23. Moved from FYE 23.	80126100.80230	18358	N/A	Gobbi Street	New	Enterprise	Yes	Series 2022 Electric Revenue Bonds		$ 100,000					**#REF!**	Budget Adopted	
Talmage Underground	Underground all overhead power & communications between State & Airport Park Boulevard. **Add'l Comments:** $30k for design, $2.5M for construction.	80126100.80230	TBD	N/A	Talmage Road	New	Enterprise	Yes			$ 30,000	$ 2,500,000				**$ 2,500,000**	Not Reviewed	
									SUB-TOTAL:	**$ 2,079,215**	**$ 7,355,000**	**$ 7,712,000**	**$ 3,085,000**	**$ 4,660,000**	**$ 12,500,000**	**#REF!**		

**Refer to last page of this document for definition of terms used.*

VEHICLES, MACHINERY & EQUIPMENT

ELECTRIC UTILITY DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Electric Meter Replacements	Electric Meter Replacement and cloud based data management system improving customer access to outage information, usage data and provide customer selectable notifications. **Add'l Comments:** Currently in the planning stage. Moved from starting FYE 21. Eliminated $500k from FYE 22, and $2M from FYE 23. Added amounts to FYE 24 and 25. Looking for grant funds to assist with completing this project. Moved from starting FYE 24.	80126100.80100	15080	N/A	Ukiah Electric System	In Progress	Enterprise	Yes	Seeking grant funding.	$ 18,706		$ 150,000	$ 2,000,000			$ 2,150,000	Reviewed	
Utility/Inspector Truck	Replaces 2003 F250 with EV Truck **Add'l Comments:** EV options will hit market in FYE 21/22; Planned for FYE 22/23 to ensure quality of vehicle outside of 1st Generation models. Moved from FYE 23. Moved from FYE 24.	80126100.80100	TBD	N/A	N/A	New	Enterprise	Yes			~~$ 90,000~~	$ 90,000			`	$ 90,000	Reviewed	
Trouble Truck	Replaces V2233 Ford F-550 AT40-G Articulating Telescopic Aerial Lift Super cab. **Add'l Comments:** Moved budget forward from FYE 24 due to 2+ year lead-time, and order has been placed. Planning for outfitting in FYE 24. Increased amount from $30k. Moved to FYE 25.	80126100.80100	V2224	N/A	N/A	New	Enterprise	Yes			~~$ 300,000~~	$ 300,000				$ 300,000	Reviewed	
Technical Services Vehicle	Replaces 2007 Ford E150 Van. **Add'l Comments:** Replace with an electric vehicle. Moved from FYE 23, and increased from $60k.	80126100.8010	TBD	N/A	N/A	New	Enterprise	Yes			~~$ 60,000~~	$ 90,000				$ 90,000	Reviewed	
EV Chargers	Matching funds for EV charging grant for a Hub location, 4 DC fast chargers and 2-dualport Level 2 Chargers **Add'l Comments:**	80126100.80100	TBD	N/A	N/A	New	Enterprise	Yes			$ 750,000					$ 750,000	Not Reviewed	
									SUB-TOTAL:	$ 18,706	$ 1,200,000	$ 630,000	$ 2,000,000	$ -	$ -	$ 3,380,000		

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Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

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FINANCE/I.T.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
PREP FOR 23/24 FISCAL YEAR
FINANCE/IT ONLY

INFORMATION TECHNOLOGY

FINANCE DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Redundant Internet Gateway (Fall-over Load Balancer)	Our current AT&T Internet gateway provides service to all of the City of Ukiah departments for Internet access, as well as Public Safety access to law enforcement websites and other important services. If service fails, we do not have a failover scenario in place. A failover scenario would involve an additional Internet Gateway with a different Internet service provider (ISP). If one ISP fails, the gateway would failover to the alternate one available. This would ensure service availability, virtually 100% of the time. **Additional Comments:** Moved from FYE 21 due to COVID-19. Reduced FYE 22 amount from $166,800, and FYE 23 from $48,400. This is contingent on our Cloud Data and Server Migration in 21/22, which will determine necessary bandwidth for our current gateway. Moved from FYE 23.	20913900.80100	17046	N/A	300 Seminary Ave.	Ongoing	Internal Service	Yes		$ 24,200					$ 24,200	Budget Adopted	X
Cisco Access Switch EOL Replacement	These switches connect the City's computers, phones, printers, and Wi-Fi units into the core infrastructure. The switches allow these devices to connect to the Internet and internal servers. They will be End-Of-Life and will no longer be supported by the manufacturer. **Additional Comments:** Some switches are already acquired and will be installed 22/23. Moved the project from FYE 23.	20913900.80100	18100	N/A	300 Seminary Ave.	New	Internal Service	Yes		~~$ 90,000~~	$ 90,000	$ 90,000			$ 180,000	Budget Adopted	X
Cisco Nexus Switch EOL Replacement	These switches are the center core of our network infrastructure. They serve as data conduits for all City of Ukiah operations. They will be end-of-life, as warranty and support runs out during this time-frame. **Additional Comments:**	20913900.80100	TBD	N/A	300 Seminary	New	Internal Service	Yes			$ 110,000				$ 110,000	Reviewed	X
Wireless Mesh	This will provide a broadband wireless communication network for our Police Department across the Ukiah Valley, as well as provide Wi-fi access for other departments and divisions. Site surveys will be required to establish back-haul points which will accommodate multi-point wireless antennas. A pilot site will begin Phase I, to establish the first back-haul point for testing purposes. Phase II will establish the installation of additional multi-point wireless antennas, followed by the Wi-Fi implementation that will supplement other City department projects. **Additional Comments:** Prioritization and funding source(s) under review. Need to explore grant funding. Department estimate/request is not known at this time. Phase I will be started on FY 23/24 and Phase II will be started on FY 24/25 as funding is acquired.	20913900.54330	18329	N/A	300 Seminary Ave.	New	TBD	No							$ -	Reviewed	
								SUB-TOTAL:	$ -	$ 114,200	$ 200,000	$ 90,000	$ -	$ -	$ 314,200		

Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
PREP FOR 23/24 FISCAL YEAR
FINANCE/IT ONLY

VEHICLES, MACHINERY & EQUIPMENT

FINANCE DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Truck - Utility Service Attendant	Current vehicle approaching the end of it's useful life. **Additional Comments:** Moved from FYE 23 to allow for more EV options; Electric vehicle. Move from FYE 24.	20513300.80100	TBD	N/A	300 Seminary Ave.	New	TBD	No		~~$ 35,000~~	$ 35,000				$ 35,000	Reviewed	X
Vehicle for Information Technology	Vehicle needed for Information Technology staff. Will explore EV options. **Additional Comments:** Will be financing.	20913900.80100	TBD	N/A	300 Seminary	New	TBD	No		$ 35,000					$ 35,000	Not Reviewed	X
Telephone System Replacement	Staff will be looking to a cloud-based telephone system that will provide features and diversity of operation, including "soft phones" that can be mobile to any location desired, not withstanding on-premise, home, conferences, etc. All features move with the phone and provide complete mobility with full functionality. The beginning of the project would address external City of Ukiah sites first, and then move to the Civic Center, Annex, and finally to the Police Department. This multi-phase project would span over one site at a time, until all sites are completed. Our current Mitel phone system is antiquated and at end of life. **Additional Comments:** $50k for phone replacements. Note: 75k per year in cloud-based service charges ($25 per phone per month @ 250 phones).	20913900.80100	TBD	N/A	300 Seminary Ave.	New	TBD	No			$ 50,000				$ 50,000	Not Reviewed	X
In-Rack Cooler Replacement	Our current in-rack cooling system provides cooling for all of our network infrastructure, which includes servers, routers, switches and batter-backup banks within the racks. The cooler is approximately 15 years old, and is the oldest in the state of California, end of life, and at risk of failure. Replacement is critical, as turnaround time would be quesionable in te event **Additional Comments:**	20913900.80100	TBD	N/A	300 Seminary Ave.	New	TBD	No		$ 18,900					$ 18,900	Not Reviewed	X
								SUB-TOTAL:	$ -	$ 88,900	$ 85,000	$ -	$ -	$ -	$ 138,900		

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Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

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FIRE AUTHORITY

FACILITIES/BUILDINGS/LAND

FIRE AUTHORITY

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
South Station Replacement	The South Station (Station-681) has surpassed its useful life span as the facility infrastructure no longer meets the needs of the UVFA as current staffing levels have outgrown the existing living space. Station-681, initially a California Highway Patrol station, was converted into a fire station and designed to house one full-time staff member; UVFA currently staffs the station with three full-time team members per day (24-hours). Additionally, as UVFA grows, it is anticipated that a full-time ambulance with another two full-time team members will be there per day in the foreseeable future. Station-681's current footprint would not be equitable or appropriate for use or a remodel due to size. Complete replacement of the station is necessary, also a consideration for station location, selecting a strategic location to give the most optimal service to the Ukiah Valley. **Additional Comments:** Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is $10 million.	91521400.80220	18334	N/A	1500 S State/141 Lovers Ln.	New	TBD	No	Seeking grant funding.							$ -	Reviewed	
North Station Replacement	The North Station (Station-683) has surpassed its useful life span as the facility infrastructure no longer meets the needs of the UVFA as current staffing levels have outgrown the existing living space and equipment storage. Station-683 was purchased as a temporary solution to have equipment and personnel stationed in the north end of Ukiah Valley for strategic planning and deployment of services. UVFA currently staffs the station with three full-time team members per day (24-hours). As with all other UVFA stations, it is anticipated that a full-time ambulance with another two full-time team members will be there per day in the foreseeable future. Station-683's current footprint would not be equitable or appropriate for use or a remodel due to size. Complete replacement of the station is necessary, also a consideration for station location, selecting a strategic location to give the most optimal service to the Ukiah Valley. **Additional Comments:** Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is $10 million.	91521400.80220	18334	N/A	1500 S State/141 Lovers Ln.	New	TBD	No	Seeking grant funding.							$ -	Reviewed	
Central Station Retrofit	The Central Fire Station (Station-682) is in need of upgrades and retrofit. Station-682, until recently, was used as equipment storage and base of operations for volunteers, along with housing the On-Duty Duty Officer. It currently is staff with the Duty Officer and one full-time ambulance staffed by two team members per day (24-hours). Retrofits and upgrades are needed for bedrooms, bathrooms, office space, kitchen, living space, apparatus bay, the exterior (including roof repairs), heating and cooling systems, and installing security measures to protect the facility and fire equipment. These upgrades/retrofits will maintain the building's footprint utilizing a change in layout to accommodate the Department's current and future needs as it is anticipated that additional staffing (fire/EMS) will be added in the foreseeable future. **Additional Comments:** Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is $850,000.	10021210.80220	18336	N/A	1500 S State/141 Lovers Ln.	New	TBD	No	Seeking grant funding.							$ -	Reviewed	

Refer to last page of this document for definition of terms used.

Training Room - Central Station	The Training Room and the Central Fire Station (Station-682) require upgrades and retrofitting. The central training room is currently the primary training classroom; it also serves as the Emergency Center of Operations (EOC) in a catastrophic event for the city or surrounding area. As technology has rapidly changed, the room needs to be upgraded to match the changes to give our team members the tools needed to complete our mission. Additionally, UVFA identified an issue with the availability or lack of training relying on outside resources. After identifying the problem, strategic planning was put into place to bring our team members the necessary and required training in-house, thus requiring upgrades. Upgrades include tables, chairs, audio, video, internet accessibility, phone systems (including 911 operability), internal & external communication capabilities, whiteboards, planning boards, etc. **Additional Comments:** Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is $50,000.	10021210.80220	18338	N/A	1500 S State/141 Lovers Ln.	New	TBD	No	Seeking grant funding.							$ -	Reviewed	
									SUB-TOTAL:	$ -	$ -	$ -	$ -	$ -	$ -	$ -		

VEHICLES, MACHINERY & EQUIPMENT

FIRE AUTHORITY

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Command/ Chief Vehicle	This new Command/Chief vehicle would serve as a Division Chief's vehicle. It will replace C-6805, a 2006 Chevy 2500 HD, with current mileage of 106,495. The vehicle transmission is currently failing, leaving the vehicle unfit, unreliable, and leaving team members in a possibly unsafe or life-threatening environment during fire suppression activities. However, the vehicle can be repurposed as a non-suppression utility vehicle for the department. **Additional Comments:** Moved from FYE 21 due to COVID-19. Increased the amount from $50k to include vehicle outfitting. Moved from FYE 21. Vehicle is on order, with delayed delivery. Rebudgeting remaining amount for outfitting into next fiscal year. Reduced amount in FYE 22 from $75k and placed remaining amount in FYE 23. Delivery has been delayed. Moved budget for outfitting from FYE 23, and increased from $22k.	91821402.80100	V3165	N/A	1500 S State St.	In Progress	District	Yes		$ 53,021	$ 25,000					**$ 78,021**	Budget Adopted	**X**
Command/ Chief Vehicle	This new Command/Chief vehicle will serve as a Command/Chief vehicle. It will replace D-6802, a 2007 Chevy 2500 HD with 84,072 miles. This vehicle's transmission is also currently failing along with multiple other problems, leaving the vehicle unfit, unreliable, leaving team members in a possibly unsafe or life-threatening environment during fire suppression activities. This vehicle will be decommissioned and placed as surplus. **Additional Comments:** Purchase cost covers Fire Service Emergency Vehicle outfitting (Lights, Siren, Radio's, etc.,) Vehicle is on order, with delayed delivery. Rebudgeting remaining amount for outfitting into next fiscal year. Reduced amount in FYE 22 from $75k and placed remaining amount in FYE 23. Delivery has been delayed. Moved budget for outfitting from FYE 23, and increased from $22k.	91721400.80100	18277	N/A	1500 S State St.	In Progress	Distrct	Yes		$ 52,454	$ 25,000					**$ 77,454**	Budget Adopted	**X**

**Refer to last page of this document for definition of terms used.*

Type VI Brush Squad	The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classes (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6k hrs or 7 to 10 yrs of front-line service. Additionally, it is recommended that all reserve apparatus be retired after 12k hrs of service or 15 to 20 yrs of service. BR-6861 (Type-VI): This new purchase will be recommended in 2023, switching from our current Type-II apparatus to a more versatile and maneuverable Type-VI for our front-line team members and stations. E-6861 (Type-II): recommended to be repurposed as a reserve with the purchase of B-6861 in 2023; current E-6861 will replace E-6872. E-6872 (Type-III): will be replaced as the current front-line apparatuses (Type-II) are moved to reserve status and be listed as surplus. **Additional Comments:** Following UVFA Current Fleet Replacement Plan.	TBD	TBD	N/A	1500 S. State St.	New	TBD	No							$ 547,000	**$ 547,000**	Not Reviewed	
Rescue Boat (Specialized Vehicle)	The Boat is used for water operations and rescue. The recommended replacement is front-line for 7 to 10 years and retired after 15 to 20 years of service. Based on the degrading of the marine material over time and hard use. B68-1: recommended replacement in 2023; the current B68-1 will be placed in reserve status as B68-2. B68-2: will be replaced as current front-line vehicles are moved to reserve status and be listed as surplus. **Additional Comments:** Following UVFA Current Fleet Replacement Plan.	10021210.80100	TBD	N/A	1500 S State St.	New	General	No				$ 32,000				**$ 32,000**	Not Reviewed	X
Quint Aerial Apparatus	The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classifications (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6,000 hours or 7 to 10 years of front-line service. Additionally, it is recommended that all reserve apparatus be retired after 12,000 hours of service or 15 to 20 of service. T-6852 recommended replacement in 2024; the current T-6852 will be removed from service and listed as surplus. **Additional Comments:** Following UVFA Current Fleet Replacement Plan.	TBD	TBD	N/A	1500 S State St.	New	TBD	No				$ 1,800,000				**$ 1,800,000**	Not Reviewed	X
Fire Engine Apparatus	The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classifications (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6,000 hours or 7 to 10 years of front-line service. Additionally, it is recommended that all reserve apparatus be retired after 12,000 hours of service or 15 to 20 of service. Due to the current use (Hours), E-6881 and E-6883 will be well over 6,000 before the seven-year mark as, on average, each apparatus puts approximately 1,500 hours of usage per year. E-6881 has the higher use of the two, which puts it first for replacement. E-6881 (Type-I): It is recommended for replacement in 2025; the current E-6881 will be repurposed as a reserve and replace E-6882. **Additional Comments:** Following UVFA Current Fleet Replacement Plan.	TBD	TBD	N/A	1500 S State St.	New	TBD	No					$ 935,000			**$ 935,000**	Not Reviewed	X

**Refer to last page of this document for definition of terms used.*

Fire Engine Apparatus	The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classifications (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6,000 hours or 7 to 10 years of front-line service. Additionally, it is recommended that all reserve apparatus be retired after 12,000 hours of service or 15 to 20 of service. Due to the current use (Hours), E-6881 and E-6883 will be well over 6,000 before the seven-year mark as, on average, each apparatus puts approximately 1,500 hours of usage per year. E-6883 has the second highest use of the two, which puts it second for replacement. E-6883 (Type-I): recommended replacement in 2026; between former E-6881 and E-6883, one will be used as a reserve as (E-6882) while the other will be listed as surplus. **Additional Comments:** Following UVFA Current Fleet Replacement Plan.	TBD	TBD	N/A	1500 S State St.	New	TBD	No						$ 956,000		**$ 956,000**	Not Reviewed	X
Tech Rescue Tow/Haul (Specialized Vehicle)	Specialized vehicles are generally designed for a specific purpose (Support/Air Unit, USAR, Boat) utilized by the UVFA. These units play a critical role in the success of the UVFA's mission. The USAR (Urban Search & Rescue) is designed for natural disasters, confined space rescue, and collapse rescue. Support/Air and USAR were based on usage of the vehicle; it is recommended for replacement at 12,000 or 15 to 20 years of service. A significant change, USAR-68 is currently a pull-behind trailer without a dedicated vehicle for towing; this will be a utility truck with a crane to haul the specialty trailers (USAR/Swiftwater rescue trailers). It will allow for a rapid response in a time sensitive environment, with the small crane attached making the vehicle more versatile and adaptable for any situation that team members encounter. USAR-68: recommended replacement in 2027; the current USAR-68 trailer will be placed as surplus or utilized by another City Department. **Additional Comments:** Following UVFA Current Fleet Replacement Plan.	TBD	TBD	N/A	1500 S State St.	New	TBD	No							$ 260,000	**$ 260,000**	Not Reviewed	X
Swiftwater Rescue Equipment Trailer	This trailer will be dedicated to swift water rescue equipment including a boat. This trailer gives team members the ability to maintain and rapidly respond to any water rescue incident. All water rescue equipment will be stored within the trailer, including the inflatable boat. The trailer allows the ability to maintain all equipment in a controlled environment. **Additional Comments:** Following UVFA Current Fleet Replacement Plan.	TBD	TBD	N/A	1500 S State St.	New	TBD	No							$ 35,000	**$ 35,000**	Not Reviewed	X
									SUB-TOTAL:	**$ 105,475**	**$ 50,000**	**$ 1,832,000**	**$ 935,000**	**$ 956,000**	**$ 842,000**	**$ 4,720,475**		

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

Refer to last page of this document for definition of terms used.

POLICE

INFORMATION TECHNOLOGY

POLICE DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Police Department Computer Aided Dispatch & Mobile Digital Terminal Software	The Ukiah Police Department has been using the same Computer Aided Dispatch (CAD) platform since 1998. The provider of this CAD system changed ownership multiple times, since our initial purchase. Currently there are only 6 agencies in the state using this system and it does not have standard functionality such as mapping. It is likely that this CAD system will be discontinued in the future. Fortunately, the current owner of this old system is our Records Management System provider and offers a modernization upgrade. This would allow for the seamless flow of information from our CAD system, Records Management System and our MDT's. This modernization software would also provide a mapping component to our CAD and MDT software which is an industry standard now. **Additional Comments:** Cost of project per Fiscal year may vary depending on start date, but total cost is identified. Moved from starting in FYE 24, and increased total project amount from $491,593. Staff is still looking for grant funding. Additionally, current staff resources are unable to support a project of this size.	10020210.54330/.54320	TBD	N/A	300 Seminary Ave.	Deferred	TBD	No	Seeking grant funding, and may explore financing options.		~~$ 90,325~~	$ 90,325	$ 90,325	$ 180,651	$ 220,617	$ 581,918	Reviewed	X
									SUB-TOTAL:	$ -	$ 90,325	$ 90,325	$ 90,325	$ 180,651	$ 220,617	$ 581,918		

VEHICLES, MACHINERY & EQUIPMENT

POLICE DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Annual Police Car Replacement	Annually the Police Department schedules the replacement of two patrol cars. Typically, a patrol car lasts about 3 years before it reaches the end of it's service life. It takes the department about a year to order, receive and outfit a car for patrol use. By scheduling regular replacement of cars, the department ensures we have enough cars available for use. **Additional Comments:** The Department has maintained a vehicle replacement plan of two vehicles per year, which was previously reduced due to COVID-19. The budget has been increased from $100k yearly, as current vehicle replacement actual cost exceeds prior budgeted amounts. This is also a consideration of inflation. Revised PC's. Increased amount in FYE 23 from $150k to reflect cost increase for two hybrid vehicles currently on order. Increased future years from $150k as well in consideration of inflation.	10020210.80100	V4215 & V4218	N/A	300 Seminary Ave.	Ongoing	General	No	May explore financing options.		$ 175,000	$ 175,000	$ 175,000			$ 525,000	Budget Adopted	X

**Refer to last page of this document for definition of terms used.*

Replace Tasers	The Ukiah Police Department has deployed Tasers since 2018, utilizing a 5-year purchasing program to maintain current equipment and which provides support for hardware, supplies, and technology through the term of the agreement. The current agreement with Axon expires in 2022. **Additional Comments:** As explained in our prior CIP plan, the department has maintained a purchasing plan to support our tasers, which is expiring this year. Unless renewed, equipment will not be repairable or supported. Yearly pricing has increased from $15k. Unencumbered contract was awarded FYE 23. Reduced amount in FYE 23/24/25/26/27 from $32k to reflect five-year contract commitment that will have to be rebudgeted for the life of the contract.	10020210.54100	18345	N/A	300 Seminary Ave.	In Progress	General	Yes	~~Grant funding may be available.~~	$ 26,697	$ 26,974	$ 26,974	$ 26,974	$ 26,974		$ 107,896	Budget Adopted	X
Replace Body Cameras	The Ukiah Police Department has deployed body-cameras to memorialize officer contacts, criminal conduct, and investigative activities for more than 10 years. These video and audio recordings are used as evidence in criminal and civil cases, as well as for internal quality assurance. The current purchasing program expires in 2023, and provides for evidence storage, current and reliable equipment, and support for hardware and software for the term of the agreement. **Additional Comments:** As explained in our prior CIP plan, the department has maintained a purchasing plan to support our body worn cameras, which is expiring in May of 2023. Unless renewed, equipment will not be repairable or supported, essentially making them inoperable. Due to the fact that our tasers are also due for renewal, the department is exploring a bundling option as a cost saving measure. Overall cost has increased from $79k. Unencumbered contract was awarded FYE 23. Reduced amount in FYE 23/24/25/26/27 from $52k to reflect five-year contract commitment that will have to be rebudgeted for the life of the contract.	10020210.54100	18346	N/A	300 Seminary Ave.	In Progress	General	Yes	~~Grant funding may be available.~~	$ 47,683	$ 47,954	$ 47,954	$ 47,954	$ 47,954		$ 191,816	Budget Adopted	X
Unmanned Aircraft	The Ukiah Police Department would like to purchase two "DJI Mavic 3T" unmanned aircraft systems (drones) from Axon. The drones are $7,500 each. Each drone has an annual software cost of $2,200 a year and a $360 pilot license fee. Ideally the Ukiah Police Department would have two staff trained to pilot the drones. The training for each pilot would be a one time cost of $999. **Additional Comments:** Unmanned Aircraft could be very useful and important if working a barricaded hostage situation, natural disaster such as flood, or fire.	10020210.54100	TBD	N/A	300 Seminary Ave.	New	General	No			$ 22,000					$ 22,000	Not Reviewed	X
Flock Cameras	The Ukiah Police Department would like to purchase and implement an additional 14 Flock cameras in or around the Ukiah City Limits to help with solving felony crimes occurring in our community. **Additional Comments:** Flock cameras have been proven to assist officers in locating stolen vehicles, wanted persons and helped in solve crimes around the City of Ukiah. Currently we have some areas of the City of Ukiah that are not covered by Flock Cameras.	10020210.54100	TBD	N/A	300 Seminary Ave.	New	General	No	~~Seeking Grant Funding~~		$ 41,000					$ 41,000	Not Reviewed	X

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LPR Fleet Cameras	The Ukiah Police Department would like to update it's Fleet Cameras inside the police patrol vehicles. Currently the 9 UPD patrol vehicles are outfitted with Fleet 2 Axon cameras. These cameras are becoming outdated and will need an upgrade in the next few years. Updating our Fleet 2 cameras to Fleet 3 cameras would give the police department a wider view and the Feel 3 cameras are also License Plate Reader compatible. **Additional Comments:** For an additional fee the LPR can be turned on to assist officers in locating stolen vehicles or felony wanted vehicles entered into the State of California DMV system and Stolen Vehicle System. The proposed Axon quote for Fleet 3 cameras would provide new cameras for all 9 patrol vehicles, include all hardware, software, and warranty. The payment would be broken up into 5 years for a total of $122,193 (FYE 29 not currently on CIP).	10020210.54100	TBD	N/A	300 Seminary Ave.	New	General	No				$ 24,439	$ 24,439	$ 24,439	$ 24,439	$ 97,756	Not Reviewed	X
Body Armor	The Ukiah Police Department is in need of 13 new body armor vests for our police officers. We have several that are end of life and need replacement in the upcoming year. The cost of a bullet proof vest is approximately $1,000 a vest. **Additional Comments:** Vests are personally fitted for each officer and are for the safety of our staff.	10020210.54100	TBD	N/A	300 Seminary Ave.	New	General	No			$ 13,000					$ 13,000	Not Reviewed	X
									SUB-TOTAL:	**$ 74,380**	**$ 325,928**	**$ 274,367**	**$ 274,367**	**$ 99,367**	**$ 24,439**	**$ 998,468**		

Definition of terms used:

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Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

***Refer to last page of this document for definition of terms used.**

PUBLIC WORKS

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
PREP FOR 23/24 FISCAL YEAR
PUBLIC WORKS ONLY

FACILITIES/BUILDINGS/LAND

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Corporation Yard Renovation Project	Complete renovation of existing Corporation Yard, teardown of all accessory buildings and build new structures for Streets, Water & Sewer staff and whatever else is deemed necessary from study. **Add'l Comments:** Needs Assessment for Corp Yard Facility Moved from FYE 21 due to COVID-19. Moved from FYE 23. Estimated cost in 21/22 is for plans and specs/study work. Design contract has been awarded for $1.2M. Moved from FYE 23. Reduced funding by amount of design contract. Staff exploring opportunity of new corp yard facility off Airport property.	20824300.80220	18190	N/A	1320 Airport Rd.	In Progress	Series 2022 Lease Rev	Yes	New Revenues	$ 27,725		$ 12,281,427				$ 12,281,427	Budget Adopted	
Civic Center Front of Building Replacement of Tile, Clean and Paint	Tile missing and/or broken, front of building needs cleaning and painting. **Add'l Comments:** The Civic Center Buildings have been power washed/cleaned. Project deferred. Moved $45k from FYE 20, and moved $35k from FYE 21 due to COVID-19. Combined budget for FYE 22 and FYE 23 into one budget for FYE 22. Moved from FYE 22. Moved from FYE 23. Staff exploring options for repair or replacement.	20824700.80220	18106	N/A	300 Seminary Ave.	Deferred	Building Fund	Yes	Utilizing Building Fund Reserves		$ 80,000					$ 80,000	Budget Adopted	
Civic Center Bathroom Tile	The tiles in the bathrooms at the Civic Center have come loose and are creating a tripping hazard. Tile needs to be removed and replaced. Cement floor needs to be treated to exclude calcium intrusion. **Add'l Comments:** Moved to FYE 22 due to COVID-19. Moved from FYE 22. Moved from FYE 23. Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.80220	18107	N/A	300 Seminary Ave.	Deferred	Building Fund	Yes	Utilizing Building Fund Reserves		$ 35,000					$ 35,000	Budget Adopted	
Civic Center Roof Replacement	Roof and skylights are showing signs of failure. Failed over dispatch and a temporary tarp roof was implemented. **Add'l Comments:** Department estimates roof replacement/repair cost at $400,000; The intent here is to set aside $100k every year through the cost allocation for the ultimate roof replacement in final year of set aside, thus not reflecting an actual budgeted amount in each set-aside year. Staff asked for an amendment in Dec. '22 to amend FYE 23 budget by $40k to take care of area above Police dispatch, which has been completed. Adding and additional $100k set aside, for a total of five years. Currently on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.80220	18319	N/A	300 Seminary Ave.	Deferred	Internal Allocations	Yes	Indirect Cost Allocation	$ 37,484	~~$ 100,000~~	~~$ 100,000~~	~~$ 100,000~~	$ 400,000		$ 400,000	Budget Adopted	X
Civic Center Police Parking Cover Insulation Replacement	The insulation in the exterior parking cover has failed that cover the public safety vehicles. To protect police vehicles and improve aesthetics. **Add'l Comments:** Moving from FYE 23. Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.56300	18320	N/A	300 Seminary Ave.	Deferred	Internal Allocations	Yes	Indirect Cost Allocation		$ 35,000					$ 35,000	Budget Adopted	X
Civic Center HVAC Replacement	HVAC units are aging and failures are imminent **Add'l Comments:** Replace two units per year. Nearly all items on pause waiting for the BoFA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.56300	TBD	N/A	300 Seminary Ave.	Deferred	Internal	Yes	Indirect Cost Allocation		$ 50,000	$ 50,000	$ 50,000	$ 50,000		$ 200,000	Reviewed	

Refer to last page of this document for definition of terms used.

Civic Center Lunch Room Floor Replacement	Replace floor in lunch room due to water intrusion from a bathroom leak. **Add'l Comments:** Nearly all items on pause waiting for the BoFA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.56300	TBD	N/A	300 Seminary	Deferred	Internal	Yes	Indirect Cost Allocation			$ 10,000				**$ 10,000**	Reviewed	
Security Fencing at Ukiah Police Department Parking/Entrance/ Exit Areas	Currently the Ukiah Police Department parks their vehicles, enters and exits the station on the south side of the Civic Center. This area is unsecured and a high security risk to those entering and exiting the building & vehicles. Securing the area with fencing and gates that only UPD and Staff have access to will provide the necessary safety needed for the UPD. Fencing and a gate would be installed near the entrance at Oak Street, follow the driveway to the Civic Center building. An additional gate would be installed near the Fire bay doors closer to Dora Street and run down the driveway back toward Oak **Add'l Comments:** Prioritization and funding source(s) under review; Department estimate/request is $200,000; Project is contingent on the identification of a non General Fund source. Moved from FYE 21 due to COVID-19. Moved from FYE 22 due to COVID-19 and funding restriction. Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will	20824700.80220	18187	N/A	300 Seminary Ave.	Deferred	New Revenues	No	Fiscal Year Allocation TBD							**$ -**	Reviewed	
Carpet Replacement - Police Department Offices	The carpet in the Police Department offices is extremely worn with spots that can no longer be removed, along with some areas that are torn. **Add'l Comments:** Moved from FYE 21 due to COVID-19. Part of larger Civic Center service relocation and reconfiguration project. Moved from FYE 22. Moved from FYE 23. Nearly all items on pause waiting for the BoFA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.80220	18176	N/A	300 Seminary Ave.	Deferred	Bond Funding	Yes	Funded by Series 2020A Bond		$ 51,000					**$ 51,000**	Budget Adopted	X
Bank of America Building Acquisition, Renovation, and Services Relocation	Procurement of BofA building on S. State, rehabilitation, service relocation, and reconfiguration of Civic Center. **Add'l Comments:** Council has approved acquisition of building and is aware of estimated rehab costs. Council still needs to review master plan, including transfer of services and reconfiguration of Civic Center admin. Moved from FYE 22. Revised amount from $1,623,233 due to current available bond funds. Moved from FYE 23.	20824700.80220	18176	N/A	501 S. State	In Progress	Bond Funding	Yes	Purchase Completed FY 2021; Rehabilitation Costs TBD, Funded by Series 2020A Bond	$ 762,562	$ 1,326,679					**$ 1,326,679**	Budget Adopted	X
Server Room Fire Suppression System Replacement	Replace failed and obsolete halon fire suppression system in the server rooms at the Civic Center. **Add'l Comments:** Existing halon system is not functioning and obsolete, making the system irrepairable.	20824700.80220	TBD	N/A	300 Seminary Ave.	New	Internal	Yes	Indirect Cost Allocation		$ 60,000					**$ 60,000**	Not Reviewed	X
Roll-up Bay Door - Central Fire Station	Doors need replacing. **Add'l Comments:** Doors need replacing.	20824700.56300	TBD	N/A	300 Seminary	New	Internal	Yes	Indirect Cost Allocation		$ 50,000	$ 50,000				**$ 100,000**	Not Reviewed	X
CardLock Phase II	Install Police Department entrances and exits with key fobs and access cards. **Add'l Comments:** This is already being utilized at the Civic Center and Annex, providing a high level of security.	20824700.80220	15019	N/A	300 Seminary	New	Internal	Yes	Indirect Cost Allocation			$ 85,000				**$ 85,000**	Not Reviewed	X
Redesign of IT Workspace and Rooms	IT Department needs more operating space. Involves possible removal of a wall, door, and office reconfiguration. **Add'l Comments:**	20824700.80220	TBD	N/A	411 W. Clay	New	Internal	Yes	Indirect Cost Allocation		$ 15,000					**$ 15,000**	Not Reviewed	X
									SUB-TOTAL:	**$ 827,771**	**$ 1,802,679**	**$ 12,576,427**	**$ 150,000**	**$ 450,000**	**$ -**	**$ 14,679,106**		

Refer to last page of this document for definition of terms used.

INFRASTRUCTURE

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Landfill Closure	This project will permanently close the Landfill Disposal site per Federal Mandates. **Add'l Comments:** Project specifics will require additional Council review. Moved from FYE 20 to FYE 21. EIR Litigation in progress. Construction projected for FYE 22 so moved from FYE 21. Moved from FYE 22 - ongoing litigation. Moved from FYE 23. Litigation has been slow, likely no movement until next year or later.	70224500.80230	18025	N/A	3100 Vichy Springs	In Progress	Current Revenues	Yes			$ 10,343,287					$ 10,343,287	Budget Adopted	X
										SUB-TOTAL: $ -	$ 10,343,287	$ -	$ -	$ -	$ -	$ 10,343,287		

STREETS & RIGHTS-OF-WAY

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
East Clay Street Improvement Project	This project will improve East Clay Street from Main Street to the Railroad Crossing in order to facilitate the development of the new Courthouse site. This project includes water, sewer, pedestrian facilities and drainage facilities as well as reconstruction of the street section. **Add'l Comments:** Introduced and discussed at the January 16, 2019 Council meeting. Moved from FYE 21. Moved from FYE 23.	12024200.80230	18128	N/A	Clay Street	New	Special Revenue	Yes	Measure Y			$ 750,000				$ 750,000	Reviewed	X
Street Striping	This will update striping on streets in selected areas. **Add'l Comments:** Ongoing work. Increased cost from $60k to $80k for additional striping for newer projects and to promote pedestrian, cyclist and motorist safety.	12024200.52100	18251	N/A	Various Streets	Ongoing	Special Revenue	Yes	Measure Y		$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 400,000	Budget Adopted	X
Orr Street Bridge	This project will improve the bridge on Orr Street at Orr Creek.	12024200.80230	18065	Yes	Orr Street at Orr Creek	In Progress	Grant	Yes	CDBG Grant	$ 150,000						$ 404,438	Reviewed	X
	Add'l Comments: The City has received $150k to fund a planning study for Orr Street Bridge and the Orr Street transportation corridor. Activities include completion of a study to analyze existing conditions of the street, including the transportation corridor and bridge, as well as the completion of a plan and preparation of plans and specifications and an Engineer's Cost Estimate to be used for a future public improvement project. Request for Proposal completed and awarded to GHD November 2021, study has begun. Moved construction to FYE 24 as this work is completed.	25124220.80230					Capital Projects				$ 254,438							

Refer to last page of this document for definition of terms used.

Low Gap Road and North Bush Street Roundabout	This project will complete the environmental, ROW, and design phases for a roundabout at Low Gap Road and N. Bush St. Construction phase not currently funded. **Add'l Comments:** Design authorized, but project requires additional Council review. Moved from FYE 22, and reduced from $1.5 mil due to COVID-19. Moved from FYE 21. Moved from FYE 22 to FYE 23 and FYE 24 due to delays in grant processing.	50924210.80230	15024	N/A	Low Gap Rd & N. Bush St.	In Progress	Special Revenues	Yes	MCOG Revenues		$ 450,000					**$ 450,000**	Budget Adopted	**X**
Slurry Seal Project	This project will improve the Streets network. **Add'l Comments:** Going out to bid. Budget will be utilizing FYE 21 anticipated revenue. Had utilized this year's budget for other projects. Increased budget from $200k FYE 22. Increased budget from $400k FYE 21, from $200k in FYE 23, and from $200k in FYE 24. Added budget in FYE 25 and 26. Increased budget in FYE 24, 25, and 26 from $250k each due to increasing funding sources, expanding scope, and inflation. Bid for FYE 23 is anticipated to be awarded prior to end of this fiscal year, so increasing this year's budget from $350k, and not budgeting anything for FYE 23.	12024200.52100	18332	N/A	Various Streets	Ongoing	Special Revenues	Yes	Measure Y		$ 400,000	$ 400,000	$ 400,000			**$ 1,200,000**	Budget Adopted	**X**
Main Street Reconstruction Project	Reconstruct Main Street, from Gobbi to Norton. **Add'l Comments:** Moved from FYE 22 due to COVID-19. Increased amount from $500k. RFP for design was awarded to Coastland in February of 2022. Funding source has changed from Measure Y. Part of 3 project grant application. Chance of grant award could move up timeline. Currently not funded. Estimated amount is $6M.	25224220.80230	18343	N/A	Main Street	New	Bond Funding	Yes	TBD							**$ -**	Reviewed	**X**
Leslie Street Rehabilitation Project	Rehabilitate Leslie Street, Gobbi to Perkins. **Add'l Comments:** Moved from FYE 21. Moved from FYE 22 due to a number of various projects, timelines, and severity of street conditions.	12024200.8023	TBD	N/A	Leslie Street	New	Grant	Yes	CDBG Funding Opportunity					$ 1,500,000		**$ 1,500,000**	Reviewed	**X**
Perkins Street Storm Drain and Widening Project	This project will add a storm drain on East Perkins Street and widen the intersection at Orchard Avenue to add another East Bound through lane. **Add'l Comments:** Request for Proposal completed and contract awarded to BKF in February of 2022. Engineering underway. Construction moved to FY 23/24. Part of 3 project grant applications. Chance of grant award could move up timeline. Currently not funded. Estimated amount is $2.2M.	25224220.80230	18308	N/A	E. Perkins St.	In Progress	Grant	Yes	TBD	$ 211,889						**$ -**	Budget Adopted	**X**
Great Redwood Trail- Phase 4	This project will extend the Great Redwood Trail from Commerce Drive to Norgard Lane **Add'l Comments:** Grant has been awarded. Moved full project for completion in FYE 22. Moved from FYE 22. Costs to date are for engineering. Moved from FYE 23. On pause waiting for railbanking announcement.	51124210.80230	18253	N/A	Railroad ROW	In Progress	Grant	Yes	Urban Greening Grant	$ 483,234		$ 3,563,212				**#REF!**	Budget Adopted	**X**
Great Redwood Trail- Phase 5	This project will extend the Great Redwood Trail from Brush Street to Hensley Creek Road **Add'l Comments:** Moved project back from beginning FYE 23.	51124210.8023	TBD	N/A	Railroad ROW	New	Grant		Urban Greening Grant			$ 275,000	$ 8,000,000			**$ 8,275,000**	Reviewed	
Gobbi Street Utility Improvement Project	Reconstruct Gobbi Street in 2 separate projects (US101 to State Street) and (State Street to Dora Street) (was formerly called street reconstruction **Add'l Comments:** Engineering contract awarded to BKF September 2021. Includes funds 822 and 844. Increased from $1.5M, added construction budget. Part of 3 project grant application. Chance of grant award could move up timeline. $6.2M estimated - currently not funded.	12024200.80230	18290	N/A	Gobbi Street	New	Special & Grant	No	TBD								Reviewed	**X**

**Refer to last page of this document for definition of terms used.*

Talmage Road Rehabilitation Project	This project will replace the water main, sewer main and include reconstruction and paving of the overlay, additional sidewalks and ADA accessibility. **Add'l Comments:** RFP completed and contract awarded to GHD for design in February of 2022. Scope greatly changed due to EUD undergrounding, moved from FYE 23.	25224220.80230	18310	N/A	Talmage Road	New	Bond	Yes	TBD			$ 1,000,000				$ 1,000,000	Budget Adopted	
Traffic Signal Cabinet/Camera Update	Bring traffic signals at State and Washington/Talmage/Low Gap/Hospital Drive up to date with new traffic signal controller software. **Add'l Comments:** Awarded $151,450 HSIP grant through Caltrans.	50024220.80230	TBD	N/A	Multiple	New	Special Rev/Grant	Yes	Gas Tax/HSIP Grant		$ 400,000					$ 400,000	Reviewed	X
									SUB-TOTAL:	$ 845,123	$ 1,584,438	$ 6,068,212	$ 8,480,000	$ 1,580,000	$ 80,000	#REF!		

VEHICLES, MACHINERY & EQUIPMENT

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Asphalt Roller - Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $66,000 total **Add'l Comments:** Moved from FYE 23 due to COVID-19. Working with Fleet Maintenance staff on evaluation. Moved from FYE 24.	10024620.80100	E1612	Yes	1320 Airport Rd.	New	General	Yes	Department plans to set aside funds for this replacement.		~~$ 22,000~~	$ 22,000				$ 22,000	Reviewed	X
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $210,000 total Add'l Comments: Moved from FYE 23 due to COVID-19. Working with Fleet Maintenance staff on evaluation. Moved from FYE 24.	10024620.80100	E1812	Yes	1320 Airport Rd.	New	General	Yes	Department plans to set aside funds for this replacement.		~~$ 70,000~~	$ 70,000				$ 70,000	Reviewed	X
Flat Rack Truck	Replace existing Flat Rack Truck due to age and mileage. **Add'l Comments:** Moved from FYE 22 due to COVID-19.	10024620.80100	V2236	N/A	1320 Airport Rd.	New	General	Yes					$ 62,500			$ 62,500	Reviewed	X
3-Yard Dump Truck	Replace existing 3-yard dump truck due to age and mileage. **Add'l Comments:** Moved from FYE 23 due to COVID-19. Moved from FYE 24.	10024620.80100	TBD	N/A	1320 Airport Rd.	New	General	Yes			~~$ 102,000~~			$ 102,000		$ 102,000	Reviewed	X
Loader Replacement	Replace existing loader due to CARB requirements. **Add'l Comments:** Working with Fleet on evaluation. Continued evaluation and validation of justification required prior to purchase. Moved from FYE 22. Deferring to allow for Western Hills Water Infrastructure PC 18385 Western Hills Water Infrastructure.	10024620.80100	E1413	Yes	1320 Airport Rd.	New	General	Yes			$ 110,000					$ 110,000	Budget Adopted	X

Refer to last page of this document for definition of terms used.

Dump Truck Replacement	Dump Truck Replacement for 3 years. This equipment is used to maintain and repair the Infrastructure for our citizens. **Add'l Comments:** Moved from FYE 22 due to COVID-19. Moved from FYE 24, and will set-aside $175k in FYE 25 and 26 ... with purchase in FYE 27. Increased total amount from $500k.	20824300.801	TBD	N/A	1320 Airport	New	Internal	Yes	Department plans to set aside funds for this replacement.		~~$ 500,000~~			$ 525,000		**$ 525,000**	Reviewed	X
Snap-On Toolsets	Snap-On Tools, Master Set Tool set and Fleet Pro Set. **Add'l Comments:** Garage Tool Sets. Added funding in FYE 24 for additional toolsets for employees.	20324100.54102	18347	N/A	1320 Airport Rd.	In Progress	Internal Service	Yes		$ 56,932	$ 70,000					**$ 70,000**	Budget Adopted	X
Replacement Truck-Building Maintenance	Replacement truck is necessary. **Add'l Comments:** Moved to FYE 22. Moved to FYE 23. Replace with electric vehicle and increase cost from $48k to $60k. Deferred from FYE 23.	20824700.8010	V2642	N/A	300 Seminary	New	Internal Service	Yes	Reserves		$ 60,000					**$ 60,000**	Budget Adopted	X
2-Yard Concrete Mixer	2-Yard Concrete mixer would allow street and water crews to perform repair or patching jobs as needed more effectively. Currently crews have to mix concrete on site in small batches. This would allow for more efficient workflow. **Add'l Comments:**	10024620.80100	TBD	Yes	1320 Airport Rd.	New	General	Yes			$ 70,000					**$ 70,000**	Not Reviewed	X
									SUB-TOTAL:	**$ 56,932**	**$ 1,004,000**	**$ 92,000**	**$ 62,500**	**$ 627,000**	**$ -**	**$ 1,091,500**		

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

Refer to last page of this document for definition of terms used.

WATER RESOURCES

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
PREP FOR 23/24 FISCAL YEAR
WATER RESOURCES ONLY

FACILITIES/BUILDINGS/LAND

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Upgrade HVAC Units on Buildings - WTP	Due to aging infrastructure upgrades are needed to the HVAC system at the Water Treatment Plant **Add'l Comments:** Moved from FYE 23, and increased from $70,000. 22/23 amount is engineering contract.	82027111.5630	18349	N/A	935 River Street	In Progress	Water Fund	Yes			$ 100,000					$ 100,000	Budget Adopted	
Well 3 Improvements	Improve Well 3 building enclosure. **Add'l Comments:**	82227113.80220	TBD	N/A	Vichy Springs Rd.	New	Water Fund	Yes					$ 150,000			$ 150,000	Reviewed	X
Replace Roof at WTP	Replace roof at the Water Treatment Plant. **Add'l Comments:**	82227113.80220	TBD	N/A	935 River Street	New	Water Fund	Yes					$ 100,000			$ 100,000	Reviewed	X
Replace Roof at Pump Station	Roof replacement at the high service pump station. **Add'l Comments:**	82227113.8022	TBD	N/A	935 River Street	New	Water Fund	Yes						$ 50,000		$ 50,000	Reviewed	X
									SUB-TOTAL:	$ -	$ 100,000	$ -	$ 250,000	$ 50,000	$ -	$ 400,000		

INFRASTRUCTURE

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Water Main Replacements	Plan for water main replacements throughout the City, performed in conjunction with street improvement projects. **Add'l Comments:** Added funding for FYE 25 and FYE 26. Reduced FYE 22 from $1.5M. Removed $1.5M for FYE 23, as funds will be used for this purpose in Streetscape Ph 2 programmed for next year.	82027113.80230	18072	N/A	Various	Ongoing	Water	Yes			$ 1,500,000	$ 1,500,000	$ 1,500,000			$ 1,500,000	Reviewed	X
Develop Additional Groundwater Facilities	This project will provide an additional source of groundwater to increase our system redundancy during periods of surface water scarcity. **Add'l Comments:**	822	TBD	N/A	TBD	New	Water Fund	No			$ 300,000	$ 500,000	$ 1,500,000			$ 2,300,000	Not Reviewed	

Refer to last page of this document for definition of terms used.

Replace Heat Exchangers	This project will replace deteriorating heat exchangers for the operation of the Digester and Boilers **Add'l Comments:** Moved from FYE 21 due to COVID-19. Moved from FYE 24 due to forecasted workload for staff with Phase 4.	84027225.80230	18131	N/A	300 Plant Road	New	Wastewater	Yes				$ 750,000				**$ 750,000**	Reviewed	**X**
Rehabilitation of Zone 2 Booster Pump Station	Upgrade the enclosure and electrical components in the structure enclosing the booster pump for Pressure Zone 2 to increase reliability and security **Add'l Comments:** Moved from FYE 23 due to COVID-19.	82227113.8023	TBD	N/A	Golf Course	New	Water Fund	Yes				$ 50,000				**$ 50,000**	Reviewed	**X**
Water Main Replacement Set-aside	Set-aside for main replacement(s) caused by an unanticipated event. **Add'l Comments:** Removed budget from FYE 21 due to COVID-19. Increased budget from $250k in FYE 22, and eliminated $250k in FYE 23, 24 and 25. Moved to FYE 23, and added amounts to future years. Reduced from $400k. This is a set-aside for unanticipated event(s) causing the need for replacement(s). Reduced 22/23 from $250k.	82027113.80230	18262	N/A	Various	New	Water Fund	Yes			$ 250,000	$ 250,000	$ 250,000	$ 250,000		**$ 1,000,000**	Budget Adopted	**X**
Replace Water and Sewer Main on Low Gap Street	Replace the 16" steel water main, and 15" and 6" sewer main from North State Street to North Bush Street concurrent with Phase 4 of the Recycled Water Project	84427222.8023	TBD	N/A	Low Gap Road	New	Water Fund	Yes				$ 500,000				$ 1,000,000	Reviewed	X
	Add'l Comments: Moved from FYE 22 due to COVID-19. Merged the water and sewer replacement on Low Gap to one project.	82027113.8023										$ 500,000						
Reseal Wash Water Basins	Remove and Replace Seal on Wash Water Basins **Add'l Comments:** Moved from FYE 21. Moved from FYE 22, and increased from $40k due to inflation. Moved to FYE 25 due to budgetary constraints.	84427222.8023	18192	N/A	300 Plant Road	New	Wastewater	Yes				$ 60,000				**$ 60,000**	Budget	X
Recondition Levees	Recondition the levees on the Percolation Ponds. **Add'l Comments:** Eliminated $200k for 2 prior years due to COVID-19.	84027225.80230	TBD	NA	300 Plant Road	New	Wastewater	Yes				$ 200,000				**$ 200,000**	Reviewed	X
Replace Water and Sewer Main - PZ1 to Bush	Replace the 16" steel water and sewer main, from PZ1 to Bush Street	84427222.8023	TBD	N/A	Bush Street	New	Water	Yes				$ 500,000				**$ 1,000,000**	Not Reviewed	**X**
	Add'l Comments:	82027113.80230										$ 500,000						
									SUB-TOTAL:	**$ -**	**$ 2,050,000**	**$ 5,310,000**	**$ 3,250,000**	**$ 250,000**	**$ -**	**$ 7,860,000**		

VEHICLES, MACHINERY & EQUIPMENT

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Replace Water Treatment Plant Service Truck	The current vehicle's useful is expected to be exceeded in future years and will need to be replaced. **Add'l Comments:** Moved from FYE 23. Moved back to FYE 23. Increased amount from $50k due to revising to a 3/4 ton with lift gate, as well as inflation; EV is not an option at this time due to the heavy duty needs. Moved from FYE 23.	82027113.80100	V3754	N/A	935 River Street	Deferred	Water Fund	Yes				$ 70,000				$ 70,000	Budget Adopted	X
Convert Chlorine Gas to Liquid Chlorine at Water Treatment Plant	This project will replace chlorine gas at the Water Treatment Plant and convert to Liquid Chlorine for safety reasons **Add'l Comments:** Was budgeted FYE 20, moved to start in FYE 21 due to COVID 19. Moved $270k from FYE 22. Moved $50k from FYE 21. Moved $50k from FYE 22. Moved from FYE 23.	82027113.80100	18133	N/A	935 River Street	Deferred	Water Fund	Yes			$ 50,000	$ 270,000				$ 320,000	Budget Adopted	X
Replace Turbidimeters	Replace Turbidimeters at Water Treatment Plant. **Add'l Comments:** Increased from $75k total, and split costs between FYE 23 and FYE 24 (was originally budgeted in just FYE 23).	82027113.80100	18353	N/A	935 River Street	New	Water Fund	Yes			$ 40,000					$ 40,000	Budget Adopted	X
Water Meter Replacements	Upgrade aged meter in order to provide increased service efficiency. **Add'l Comments:** Ongoing - reduced FYE 21 from $50k, added $50k to FYE 24 due to COVID-19. Added funding for FYE 25 and 26. Removed $50k from FYE 22, FYE 23, and FYE 26. Scope being re-evaluated against other projects going on.	82027114.80100	18074	N/A	Various	New	Water Fund	Yes			$ 50,000	$ 50,000				$ 100,000	Reviewed	X
Replace Water/Sewer Operations Call Truck - Shared Cost	The current vehicle's useful is expected to be exceeded in future years and will need replaced **Add'l Comments:** Increased amounts in both Water and Sewer from $30k each due to inflation. EV is not an option at this time due to the heavy duty needs. Moved from FYE 23.	82027114.80100	V3753	Yes	1320 Airport Road	Deferred	Water Fund	Yes				$ 40,000				$ 80,000	Budget Adopted	X
		84027221.80100					Sewer Fund					$ 40,000						
Replace Water/Sewer Operations Lead Worker Truck - Shared Cost	The current vehicle's useful life is expected to be exceeded in future years and will need replaced **Add'l Comments:** Increased amounts in both Water and Sewer from $20k each due to inflation. Electric vehicle. Moved from FYE 24.	82027114.80100	TBD	Yes	1320 Airport Road	New	Water Fund	Yes			~~$ 22,500~~	$ 22,500				$ 45,000	Reviewed	X
		84027221.80100					Sewer Fund				~~$ 22,500~~	$ 22,500						

*Refer to last page of this document for definition of terms used.

Asphalt Roller - Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $66,000 total	82027114.8010	E1612	Yes	1320 Airport Road	New	Water Fund	Yes	Department plans to set aside funds for this replacement.		~~$ 22,000~~	$ 22,000				$ 88,000	Reviewed	X
	Add'l Comments: Moved from FYE 23 due to COVID-19. Working with PW and Fleet on evaluation. Moved from FYE 24.	84027221.80100					Sewer Fund		Department plans to set aside funds for this replacement.		~~$ 66,000~~	$ 66,000						
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $210,000 total	82027114.80100	E1812	Yes	1320 Airport Road	New	Water Fund	Yes	Department plans to set aside funds for this replacement.		~~$ 70,000~~	$ 70,000				$ 140,000	Reviewed	X
	Add'l Comments: Moved from FYE 23 due to COVID-19. Working with PW and Fleet on evaluation. Moved from FYE 24.	84027221.80100					Sewer Fund		Department plans to set aside funds for this replacement.		~~$ 70,000~~	$ 70,000						
Loader Replacement	Replace existing loader due to CARB requirements.	82027114.80100	E1413	Yes	1320 Airport Road	Deferred	Water Fund	Yes			$ 110,000					$ 220,000	Budget Adopted	X
	Add'l Comments: Working with Fleet on evaluation. Continued evaluation and validation of justification required prior to purchase. Moved from FYE 22. Moved from FYE 23.	84027221.8010					Sewer Fund				$ 110,000							
Digester Rehabilitation and Methane Scrubber	Methane Scrubbers are needed in order to clean the methane gas to provide an alternate energy source to operate the boilers at the Wastewater Treatment Plant, which will in turn decrease the City's energy cost at the plant. **Add'l Comments:** Moved from FYE 22 due to COVID-19.	84027225.8010	18135	N/A	300 Plant Rd.	New	Sewer Fund	Yes	Cost will be offset by savings in the purchase of natural gas.			$ 1,500,000				$ 1,500,000	Reviewed	X
Replace Ford Ranger	Replace Ford Ranger at the Wastewater Treatment Plant. **Add'l Comments:** (Not on CIP during rate study.) Moved from FYE 21 due to COVID-19. Moved to FYE 23. Electric vehicle option will be evaluated. Moved from FYE 23, and increased from $40k.	84027225.8010	TBD	N/A	300 Plant Rd.	Deferred	Sewer Fund	Yes				$ 55,000				$ 55,000	Budget Adopted	X
Vichy Springs Lift Station Upgrade	This needs upgrading to install two new pumps, the pump guides, and the discharge valves. **Add'l Comments:** Increased total amount from $250k.	District	TBD	N/A	Vichy Springs	New	District	Yes					$ 400,000			$ 400,000	Reviewed	X
VFD Replacements	A total of five Variable Frequency Drive replacements at high service pump station and raw water pump station. **Add'l Comments:** Decreased amount in FYE 24 from $200k.	82027111.56120	18355	N/A	Various	New	Water Fund	Yes			$ 100,000	$ 20,000				$ 120,000	Budget Adopted	X

***Refer to last page of this document for definition of terms used.**

Mag Meters	(4) Mag Meters **Add'l Comments:**	82027111.5612	TBD	N/A	Various	New	Water Fund	Yes			$ 80,000					$ 80,000	Budget Adopted	X
New Sodium Hypochlorite Tanks	2 new sodium hypochlorite tanks at the WWTP **Add'l Comments:**	84027225.80100	TBD	N/A	300 Plant Rd.	New	Wastewater	No				$ 100,000				$ 100,000	Not Reviewed	
Bisulfite Tank	Tank with temperature controller and insulation. **Add'l Comments:**	84027225.80100	TBD	N/A	300 Plant Rd.	New	Wastewater	No				$ 100,000				$ 100,000	Not Reviewed	
Solids Conveyor	Part of the dewatering solids process. **Add'l Comments:** $50k for design in 23/24, construction to follow.	84027225.80100	TBD	N/A	300 Plant Rd.	New	Wastewater Fund	No			$ 50,000		$ 300,000			$ 350,000	Not Reviewed	
									SUB-TOTAL:	$ -	$ 863,000	$ 2,518,000	$ 700,000	$ -	$ -	$ 3,808,000		

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

***Refer to last page of this document for definition of terms used.**

ATTACHMENT 2

(PLACE HOLDER)

VEHICLE AND EQUIPMENT JUSTIFICATION SHEETS