**CITY OF UKIAH**
**CITY COUNCIL MINUTES**
**Special Meeting**
**CIVIC CENTER COUNCIL CHAMBERS**
**300 Seminary Avenue**
**Ukiah, CA 95482**
**June 11, 2018**
**4:00 p.m.**

**BUDGET WORKSHOP**

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## 1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Special Meeting on June 11, 2018, having been legally noticed on June 1, 2018. Mayor Doble called the meeting to order at 4:03 p.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, and Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager and Kristine Lawler, City Clerk.

*MAYOR DOBLE PRESIDING.*

*The Pledge of Allegiance was led by Sage Sangiacomo, City Manager.*

## 2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

## 3. NEW BUSINESS

**a. Review and Consideration of the FY 2018-19 Draft City of Ukiah Budget**

*Note: this item was reviewed in full on June 7, 2018; No additional review was conducted.*

**a. Receive Departmental Budget Overviews, and Discuss and Consider Operational Expenses, Services, and Revenues for Fiscal Year 2018-19.**

**Presenters:** Dan Buffalo, Finance Director; City Manager; Various Directors; and Staff.

1. City Council – *Sage Sangiacomo, City Manager*

2. City Manager – *Sage Sangiacomo, City Manager and Kerry Randall, Facilities Supervisor.*

3. Finance and IT – *Dan Buffalo, Finance Director; Daphine Harris, Finance Management Analyst; Leigh Halvorsen, Accountant; Lori Martin, Billing and Customer Service Manager; Mary Horger, Procurement Manager; and Scott Shaver, Information Technology Manager.*

**Council Consensus** directs staff to add the following footnotes to Finance:

- Under chart referencing the CIS System.
- The year that Information Technology came over to the Finance Department.

4. City Attorney– *Sage Sangiacomo, City Manager*

5. City Treasurer – *Sage Sangiacomo, City Manager*

6. Human Resources/Risk Management – *Sage Sangiacomo, City Manager*

**Council Consensus** directs staff to add footnotes under charts disclosing that notes related to the graphs can be found at the end of the department units.

7. Police – *Chris Dewey, Police Chief*

8. Fire – *Dan Grebil, Fire Authority Administrator*

**Council Consensus** directs staff to add the following footnotes to Fire:

- Under graph and chart showing when the merger took place between the Ukiah Valley Fire District and City of Ukiah.
- Regarding the differences in revenue sources between the District and City.

*RECESS: 5:54 – 6:25 P.M.*

9. Community Services – *Tami Bartolomei, Community Services Administrator; Jarrod Meyers, Parks Superintendent; Jake Burgess, Recreation Supervisor; Kerry Randall, Facilities Supervisor; and David Burton, Museum Director.*

10. Community Development – *Craig Schlatter, Community Development Director; Michelle Irace, Planning Manager; and Matt Keizer, Building Official.*

**Council Consensus** directs staff to add a footnote under the graph in housing for the increase to grants, loans, and other assistance.

11. Public Works – *Tim Eriksen, Public Works Director/City Engineer and Jarod Thiele, Public Works Management Analyst.*

12. Airport – *Greg Owen, Airport Manager.*

13. Electric – *Mel Grandi, Electric Utility Director.*

14. Water Resources – *Sean White, Water Resources Director.*

**Council Consensus** directs staff to cancel the June 12, 2018, meeting as there is no additional items to be heard.

## 4. ADJOURNMENT

There being no further business, the meeting adjourned at 8:15 p.m.

Kristine Lawler

Kristine Lawler, City Clerk