



**MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY (MSWMA)
Board of Commissioners Regular Meeting**

AGENDA

Ukiah Civic Center Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Willits City Hall Chamber ♦ 111 E. Commercial Street ♦ Willits, CA 95490

Fort Bragg City Hall, Downstairs Conference Room ♦ 416 N. Franklin Street ♦ Fort Bragg, CA 95437

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/85470132549>

Or you can call in using your telephone only:

- Call (toll free) 1-669-444-9171
- Enter the Access Code: 854 7013 2549
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

June 8, 2023 - 9:00 AM

1. CALL TO ORDER

2. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

3. APPROVAL OF MINUTES

3.a. Approval of the Minutes for the May 11, 2023, Regular Meeting.

4. GENERAL MANAGER AND FINANCIAL REPORTS

5. COMMISSIONER REPORTS AND ANNOUNCEMENTS

6. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Mendocino Solid Waste Management Authority Board of Commissioners (Commissioners) welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to MSWMA, located at 3200 Taylor Drive, Ukiah, California.

7. DISCUSSION AND ACTION ITEMS

7.a. Consideration and Possible Adoption of FY23/24 Budget
Recommended Action: Receive and discuss FY23/24 Budget.

Attachments:

1. 2324 Budget DRAFT

- 7.b. Discussion Regarding Existing Equipment Approach.
Recommended Action: Receive report and discuss existing equipment.
Attachments: None

- 7.c. Discussion Regarding HazMobile and Remote Event Dates for First Two Quarters of FY23/24.
Recommended Action: Receive report and discussion of HazMobile and remote event dates.
Attachments: None

8. SET NEXT MEETING DATE

- 8.a. Discussion and Consideration on Changing the Regular Meeting Schedule, and Setting the Next Regular Meeting for a Date To-Be-Determined; All Meetings to be Held at the Ukiah Civic Chamber, the Willits City Hall Chamber, and the Fort Bragg City Hall.
Recommended Action: Approve scheduling the next Regular Meeting for a date to be determined, to be Held at the Ukiah Civic Chamber, the Willits City Hall Chamber, and the Fort Bragg City Hall.
Attachments: None

9. CLOSED SESSION - MAY BE HELD AT ANY TIME DURING THE MEETING

Closed Session may be held at any time during the meeting. Any public reports of action taken in closed session will be made in accordance with Government Code section 54957.1

10. ADJOURNMENT

Please be advised that the Mendocino Solid Waste Management Authority (MSWMA) needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. MSWMA complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the MSWMA Commissioners after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, MSWMA Secretary
Dated: 6/2/23

MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY (MSWMA)
Board of Commissioner MINUTES
Special Meeting
CIVIC CENTER CHAMBER
300 Seminary Avenue, Ukiah, CA 95482
416 N. Franklin Street, Fort Bragg, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/85470132549>

May 11, 2023
9:00 a.m.

1. CALL TO ORDER

The Mendocino Solid Waste Management Authority (MSWMA) Board of Commissioners met at a Special Meeting on May 11, 2023, having been legally noticed on May 5, 2023. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/85470132549>. Chair Mulheren called the meeting to order at 9:00 a.m. Roll was taken with the following **Commissioners Present:** Douglas F. Crane, Jason Godeke (*attending virtually from Fort Bragg location*), Dan Gjerde (*attending virtually from Fort Bragg location*), and Maureen Mulheren. **Commissioner Absent:** Madge Strong **Staff Present:** Tim Eriksen, MSWMA General Manager, and Kristine Lawler, MSWMA Secretary.

CHAIR MULHEREN PRESIDING.

The Pledge of Allegiance was led by Chair Mulheren.

2. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

No notifications or considerations were presented.

3. APPROVAL OF MINUTES

a. Approval of the Minutes for the April 20, 2023, Regular Meeting.

Motion/Second: Crane/Godeke to approve the minutes of April 20, 2023, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Godeke, Gjerde, and Mulheren. NOES: None. ABSENT: Strong. ABSTAIN: None.

4. GENERAL MANAGER AND FINANCIAL REPORTS

a. May 5, 2023, Year-to-Date Financial Report.

Presenter: Tim Eriksen, MSWMA General Manager.

Public Comment: Jerry Ward, Solid Waste of Willits.

Report was received.

5. COMMISSIONER REPORTS AND ANNOUNCEMENTS

No Commissioner reports were received.

6. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comments were received.

7. DISCUSSION AND ACTION ITEMS

a. Discussion of Illegal Dump Site Cleanups and Budget Amendment to Provide \$25,000 for General Manager to Approve Immediate and Minor Impact Areas and Sites.

Presenters: Chair Mulheren and Tim Eriksen, MSWMA General Manager.

Public Comment: Jerry Ward, Solid Waste of Willits.

Motion/Second: Gjerde/Crane to approve a budget amendment to provide \$25,000 for General Manager to approve immediate and minor impact areas and sites. Motion **carried** by the following roll call votes: AYES: Crane, Godeke, Gjerde, and Mulheren. NOES: None. ABSENT: Strong. ABSTAIN: None.

8. SET NEXT MEETING DATE

a. Discussion and Consideration to Schedule the Next Regular Meeting for June 8, 2023, to be Held at the Ukiah Civic Chamber, and Virtually at the Fort Bragg City Hall.

Presenter: Chair Mulheren.

Commissioner Consensus agrees to schedule the next regular meeting on June 8, 2023, at 9:00 a.m. in the Ukiah Civic Chamber, and virtually at the Fort Bragg City Hall, and to bring back an item to review the calendar meeting schedule for the rest of the fiscal year.

15. CLOSED SESSION

No Closed Session was held.

16. ADJOURNMENT

There being no further business, the meeting adjourned at 9:28 a.m.

Kristine Lawler, MSWMA Secretary

05/18/2023 10:00
dbuffalo

City of Ukiah
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P
bgnyrpts 1

PROJECTION: 20241 2023-24 Budget

FOR PERIOD 99

ACCOUNTS FOR:

920 MSWMA OPERATIONS	2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 ACTUAL	2023 PROJECTION	2024 BUDGET REV	PCT CHANGE
43 GRANTS							
43209 GRANTS	.00	.00	.00	.00	-25,000.00	.00	.0%
43 GRANTS	.00	.00	.00	.00	-25,000.00	.00	.0%
44 CHARGES FOR SERVICE							
44795 DISPOSAL SITE SU	.00	.00	.00	.00	-380,000.00	-410,000.00	.0%
44796 HAZARDOUS WASTE	.00	.00	.00	.00	-25,000.00	-33,000.00	.0%
44 CHARGES FOR SERVICE	.00	.00	.00	.00	-405,000.00	-443,000.00	.0%
48 OTHER							
44940 OTHER PROGRAM RE	.00	.00	.00	.00	-125,000.00	-143,886.00	.0%
48 OTHER	.00	.00	.00	.00	-125,000.00	-143,886.00	.0%
49 INTEREST EARNINGS							
46110 INTEREST ON INVE	.00	.00	.00	.00	-500.00	-500.00	.0%
49 INTEREST EARNINGS	.00	.00	.00	.00	-500.00	-500.00	.0%
52 OTHER OPERATING							
52134 GENERAL ADMIN	.00	.00	.00	.00	36,000.00	144,000.00	.0%
52153 AUDIT SERVICES	.00	.00	.00	.00	19,800.00	9,900.00	.0%
52155 ACTIVITY DELIVER	.00	.00	.00	.00	20,000.00	.00	.0%
52170 UKIAH WASTE SOLU	.00	.00	.00	.00	100,000.00	383,947.00	.0%
52173 ILLEGAL DUMP CLE	.00	.00	.00	.00	.00	20,000.00	.0%
59400 OTHER EXPENSES	.00	.00	.00	.00	370,000.00	.00	.0%
52 OTHER OPERATING	.00	.00	.00	.00	545,800.00	557,847.00	.0%
TOTAL 920 MSWMA OPERATIONS	.00	.00	.00	.00	-9,700.00	-29,539.00	.0%
TOTAL REVENUE	.00	.00	.00	.00	-555,500.00	-587,386.00	.0%
TOTAL EXPENSE	.00	.00	.00	.00	545,800.00	557,847.00	.0%
GRAND TOTAL	.00	.00	.00	.00	-9,700.00	-29,539.00	.0%

** END OF REPORT - Generated by Daniel Buffalo **