



## City Council Regular Meeting

# AGENDA

***Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482***

**July 18, 2018 - 7:30 PM**

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### **NOTICE OF ADJOURNED REGULAR MEETING - 7:30 P.M.:**

Having been notified that no City Council member will be available for the regular meeting on July 18, 2018, until 7:30 p.m., the City Clerk has declared pursuant to Government Code Section 54955 that the regular meeting is adjourned to - and will commence at - 7:30 p.m. on July 18, 2018 in the City Council Chambers.

**Recommended Action: Meeting will Convene at 7:30 p.m.**

#### **1 ROLL CALL**

#### **2 PLEDGE OF ALLEGIANCE**

#### **3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

- 3.a. [Receive Presentation on City's Performance Related to Housing Element Goals and Compliance with Senate Bill 35.](#)

**Recommended Action: Receive presentation on the City's performance related to its housing element goals and compliance with SB 35.**

[Attachment 1- 2018-06-27 SB-35 Press-Release](#)

[Attachment 2- SB-35 Statewide Determination Summary](#)

- 3.b. [Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.](#)

**Recommended Action: Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.**

[Attachment 1 - UVSD Litigation Update Box Files location](#)

#### **4 PETITIONS AND COMMUNICATIONS**

#### **5 APPROVAL OF MINUTES**

- 5.a. [Approval of the June 6, 2018, City Council Minutes, with Review of Agenda Item 11a Motion](#)  
**Recommended Action: Select language to use for the agenda Item 11a motion, and approve the minutes for the June 6, 2018, City Council meeting.**  
[Attachment 1 - June 6, 2018 Draft Minutes](#)
- 5.b. [Approval of the June 11, 2018, Special Meeting Minutes](#)  
**Recommended Action: Approve the Minutes of June 11, 2018, a Special Meeting, as submitted.**  
[Attachment 1 - June 11, 2018, Special Meeting - Draft Minutes](#)
- 5.c. [Approval of the June 20, 2018, Regular Meeting Minutes](#)  
**Recommended Action: Approve the Minutes of June 20, 2018, a Regular Meeting, as submitted.**  
[Attachment 1 - Draft Minutes of June 20, 2018](#)
- 5.d. [Approval of the June 29, 2018, Special Meeting Minutes](#)  
**Recommended Action: Approve the Minutes of June 29, 2018, a Special Meeting, as submitted.**  
[Attachment 1 - Draft Minutes for June 29, 2018](#)

## **6 RIGHT TO APPEAL DECISION**

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

## **7 CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. [Report of Disbursements for the Month of June 2018.](#)  
**Recommended Action: Approve the Report of Disbursements for the month of June 2018.**  
[Attachment 1 - June 2018 Summary of Disbursements](#)  
[Attachment 2 - Account Codes for reference](#)  
[Attachment 3 - Object Codes for reference](#)  
[Attachment 4 - June 2018 Disbursement Detail](#)
- 7.b. [Adoption of Resolution Establishing a Funding Mechanism for the City's Performance as Land Manager in Compliance with the Riparian Corridor Buffer Enhancement Plan and the Declaration of Covenants Regarding Riparian Corridor Buffer Enhancements Related to the Costco Project.](#)  
**Recommended Action: Adopt resolution establishing a funding mechanism for the City's performance as land manager in compliance with the Riparian Corridor Buffer Enhancement Plan and the Declaration of Covenants regarding riparian corridor buffer enhancements.**  
[Attachment 1- Resolution Establishing Riparian Area Fund](#)  
[Attachment 2- Buffer Enhancement Plan](#)  
[Attachment 3- Costco Wholesale Corporation Declaration of Covenants](#)



- 7.c. [Approve the Purchase of Cisco SMARTnet 5-Year Support Contract in the Amount of \\$99,866.81 from PCMG, Inc.](#)  
**Recommended Action: Approve the Purchase of Cisco SMARTnet 5-Year Support Contract in the Amount of \$99,866.81 from PCMG, Inc.**  
[Attachment 1 - Cisco Smartnet Renewal - Price Comparison](#)
- 7.d. [Adoption of Resolution to Update the City of Ukiah Local Agency Investment Fund \(LAIF\) "Authorization for Transfer of Funds" Schedule.](#)  
**Recommended Action: Adopt resolution updating the LAIF "Authorization for Transfer of Funds" schedule.**  
[Attachment 1 - Resolution](#)
- 7.e. [Adoption of Resolution Removing On-street Parking at Two Locations off of Airport Park Boulevard: End of Cul-de-sac between Walmart and Furniture Design Center; and End of Cul-de-sac between Ken Fowler Auto and Costco.](#)  
**Recommended Action: Adopt resolution removing on-street parking at two locations off of Airport Park Boulevard: End of cul-de-sac between Walmart and Furniture Design Center, and end of cul-de-sac between Ken Fowler Auto and Costco.**  
[Attachment 1 - TEC Staff Report](#)  
[Attachment 2 - TEC Minutes](#)  
[Attachment 3 - Resolution](#)
- 7.f. [Authorize City Manager to Negotiate and Execute a Three-year Multi-Task Engineering Services Agreement with Power Engineer, Inc. Not to Exceed \\$350,000 for Engineering, Design and Study Services Related to Electric System Operation, Protection and Safety. \(EUD\)](#)  
**Recommended Action: Authorize City Manager to negotiate and execute a three-year multi-task engineering services agreement with Power Engineer, Inc. not to exceed \$350,000.**  
[Attachment 1 - Power Engineers Schedule of Charges](#)
- 7.g. [Approval of Award of Contract to Sierra Traffic Markings, Inc. for Street Striping in the Amount of \\$55,676.38.](#)  
**Recommended Action: Approve award of contract to Sierra Traffic Markings, Inc. for street striping in the amount of \$55,676.38.**  
[Bid Results - Spec E36394 - Street Striping 2018 \(002\)](#)

## **8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

## **9 COUNCIL REPORTS**

## **10 CITY MANAGER/CITY CLERK REPORTS**

## **11 PUBLIC HEARINGS (6:15 PM)**

## 12 UNFINISHED BUSINESS

- 12.a. Consideration of Approval of Change Order #5 to Ghilotti Construction Company in the Amount of \$3,104,146.99 for the Oak Manor Utility Improvement Project and Approval of Corresponding Budget Amendment.

**Recommended Action:** Approve of Change Order #5 to Ghilotti Construction Company in the Amount of \$3,104,146.99 for the Oak Manor Utility Improvement Project and Approval of Corresponding Budget Amendment.

Attachment 1 - Oak Manor Dr. Revised Proposal

## 13 NEW BUSINESS

- 13.a. Consideration of a Resolution Removing On-street Parking on the North Side of Washington Avenue between South State Street and South Dora Street.

**Recommended Action:** Adopt resolution removing on-street parking on the north side of Washington Avenue between S. State St. and S. Dora St.

Attachment 1 TEC Staff Report

Attachment 2 TEC Minutes

Attachment 3 - Resolution

- 13.b. Consideration of (1) Adoption of Resolution Authorizing the City of Ukiah to Submit an Application to the California State Department of Housing and Community Development for Funding under the HOME Investment Partnerships Program and, if Selected, Providing Authorization to the City Manager to Execute a Standard Agreement, Any Amendments Thereto, and Any Related Documents Necessary to Participate in the HOME Investment Partnerships Program; and (2) Approving Corresponding Budget Revenue and Expense Amendments, if Awarded.

**Recommended Action:** Adopt resolution authorizing the City of Ukiah to submit an application to the California State Department of Housing and Community Development for funding under the HOME Investment Partnerships Program, and if selected, authorize the City Manager to execute a Standard Agreement, any amendments thereto, and any related documents necessary to participate in the HOME Investment Partnerships Program; and approve corresponding budget revenue and expense amendments, if the application is awarded.

Attachment 1- HOME\_NOFA\_2018

Attachment 2- 2018 HOME Application Submittal Resolution

- 13.c. Receive Report of Boards and Commission Term Expirations and Vacancies, and Consider Possible Adoption of Resolution Reappointing Eric Crane to the Airport Commission.

**Recommended Action:** Receive report, and accept the nomination and adopt the resolution reappointing Eric Crane to the City Residency position on the Airport Commission.

Attachment 1 - Resolution 2014-48

Attachment 2 - Eric Crane Application

Attachment 3 - Nomination

Attachment 4 - Resolution Appointing Eric Crane to Airport Commission.pdf

Attachment 5 - Boards and Commissions - Roster and Terms

- 13.d. Receive Updates on City Council Committee and Ad Hoc Assignments.

**Recommended Action: Receive report(s).**

Attachment 1 - 2018 City Council Special Assignments & Ad Hocs

## **14 CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.**

- 14.a. Conference with Legal Counsel – Existing Litigation  
(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200

**Recommended Action: Confer in Closed Session**

None

- 14.b. Conference with Legal Counsel – Existing Litigation  
(Government Code Section 54956.9(d)(1))

Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

**Recommended Action: Confer in Closed Session**

None

- 14.c. Conference with Labor Negotiator  
(Government Code Section 54957.6)

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

**Recommended Action: Confer in Closed Session**

None

## **15 ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk



## AGENDA SUMMARY REPORT

**SUBJECT:** Receive Presentation on City's Performance Related to Housing Element Goals and Compliance with Senate Bill 35.

**DEPARTMENT:** Community Development

**PREPARED BY:** Craig Schlatter

**ATTACHMENTS:**

[Attachment 1- 2018-06-27 SB-35 Press-Release](#)

[Attachment 2- SB-35 Statewide Determination Summary](#)

**Summary:** City Council will receive a presentation from Staff on the status of the City's performance on housing element goals and compliance with SB 35. The City of Ukiah is one of 14 cities and counties out of 539 in the State, and the only jurisdiction in Mendocino County, in full compliance with SB 35 and thus exempt from the provisions that limit local discretionary review on housing and mixed-use projects.

**Background:** Senate Bill 35, one of the 15 housing bills signed into law by Governor Brown in September 2017, was designed to expedite approvals for new housing projects in California cities and counties not meeting their housing needs. In implementing SB 35, the State set certain requirements for cities and counties to achieve in order to be determined "exempt" from the provisions of SB 35. These include 1) meeting their prorated Lower (Very-Low and Low) and Above-Moderate Income Regional Housing Needs Assessment (RHNA) for the Reporting Period; and 2) submitting their latest Housing Element Annual Performance Report (2017).

**RECOMMENDED ACTION:** Receive presentation on the City's performance related to its housing element goals and compliance with SB 35.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

**Discussion:** On June 27, 2018, the California Department of Housing and Community Development announced a new online/interactive map (Attachment 1) and published a list of determinations (Attachment 2) of which cities and counties were subject to provisions under SB 35 that limit local discretionary review on housing and mixed-use projects, referred to by the State as the "SB 35 streamlining provisions." The City of Ukiah was one of 14 cities and counties out of 539 in the State, and the only jurisdiction in Mendocino County, in full compliance with SB 35 and thus exempt from these provisions.

HCD's determination of the City being exempt from the SB 35 provisions is significant, especially in terms of local control over land use planning. SB 35 was designed to facilitate the production of more housing through reducing local discretionary control over housing projects. For those jurisdictions subject to at least some form of streamlining, according to the FAQs section of the State's SB 35 website "SB 35 specifically exempts developments from the conditional use permit process and must be approved through a streamlined, ministerial approval process if it satisfies the objective planning standard described" and "if the entire development [including mixed-use with both residential and commercial development] meets the requirements under SB 35, it can be subject to the streamlining process."

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT****OFFICE OF THE DIRECTOR**

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Sacramento, CA 95833

(916) 263-7400

[www.hcd.ca.gov](http://www.hcd.ca.gov)

FOR IMMEDIATE RELEASE

Date: June 27, 2018

Contact: Karen C. Naungayan

Office: (916) 263-7400

Mobile: (916) 207-9132

[karen.naungayan@hcd.ca.gov](mailto:karen.naungayan@hcd.ca.gov)**CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
RELEASES UPDATED DATA IN NEW, ONLINE MAP SHOWING WHICH  
CITIES/COUNTIES MUST ALLOW STREAMLINED HOUSING DEVELOPMENT**

***Easy point-and-click reveals detailed data showing how jurisdictions are performing  
in meeting their housing need and reporting requirements***

**SACRAMENTO** – The California Department of Housing and Community Development (HCD) has released an updated list showing which California cities and counties are subject to streamlined approvals for certain housing projects under Senate Bill 35.

SB 35 is an integral piece of California's historic 15-bill housing package that was signed into law by Governor Edmund G. Brown Jr. in September 2017. The law, which took effect January 1, is intended to help address housing affordability by expediting approvals for some types of new housing projects in jurisdictions that are not meeting their housing needs.

The updated list reflects the latest data submitted to HCD by jurisdictions in their housing element annual progress reports, which show the number of housing permits issued relative to each jurisdiction's housing need. Each April, all 539 jurisdictions in California must submit their annual progress reports, covering the prior calendar year's activities.

"Although it's still early, because SB 35 just became law six months ago, we are definitely seeing an increase in the number of annual progress reports submitted to HCD compared to this point in previous years," said Ben Metcalf, Director of HCD. "I'm hopeful that we will not only continue to see higher compliance in report submissions, but, more importantly, that the reports will begin to show that cities and counties are catching up and keeping pace with their housing goals."

Accompanying the updated list is a new, online interactive map that allows users to quickly view detailed data for each jurisdiction, including whether or not the city or county:

- Has an HCD-approved housing element (a jurisdiction's plan for housing).
- Is subject to streamlined housing approvals.
- Has been submitting its annual progress reports.

The map also shows the number of housing permits issued to build homes affordable to people in each income category and how those permits stack up against the city/county's housing need.

On July 12, 2018, HCD will host a webinar showing how to use the more-advanced features of the interactive map. To receive email notifications about the webinar, SB 35, or other elements of the housing package, [sign up to receive HCD email](#) and select “California's 2017 Housing Package.” More information, including frequently asked questions and milestones for each bill's implementation can be found on HCD's [2017 Housing Package webpage](#).

**SB 35 Background:** Each region's housing need is determined every five to eight years through the Regional Housing Needs Allocation (RHNA) process. Once the need is determined, cities and counties must show they have zoned enough land for housing to accommodate families and individuals at all income levels. These plans, known as housing elements, must be submitted to HCD for approval and incorporated into the city's or county's general plan. SB 35 looks beyond planning to see if cities/counties are on track to permit sufficient housing to meet their need. When they have not, they are subject to SB 35 streamlined approval requirements.

In order for a proposed development to qualify for expedited approval in a city or county that is subject to SB 35 streamlining, it must, among other things:

- Be located on an infill site.
- Follow residential and mixed-use zoning laws.
- Dedicate at least 10 percent of housing units for lower-income residents if the city/county has not made sufficient progress toward their above-moderate income housing need, or at least 50 percent of housing units for lower-income residents if the city/county has not made sufficient progress toward their very-low and low-income housing need.

*The California Department of Housing and Community Development is dedicated to the preservation and expansion of safe and affordable housing, so more Californians have a place to call home. Our team works to ensure an adequate supply of housing for Californians and promotes the growth of strong communities through its leadership, policy and program development. For more information, please visit [www.hcd.ca.gov](http://www.hcd.ca.gov) and follow us on Twitter, @California\_HCD and Facebook, @CaliforniaHCD.*

###

# SB 35 Statewide Determination Summary

## Cities and Counties Not Currently Subject to SB 35 Streamlining Provisions

This determination represents Housing Element Annual Progress Report (APR) data received as of June 1, 2018. The following 14 jurisdictions have met their prorated Lower (Very-Low and Low) and Above-Moderate Income Regional Housing Needs Assessment (RHNA) for the Reporting Period and submitted their latest APR (2017). These jurisdictions are not currently subject to SB 35 (Chapter 366, Statutes of 2017) streamlining, but the jurisdictions are still encouraged to promote streamlining. **All other cities and counties beyond these 14 are subject to at least some form of SB 35 streamlining, as indicated on the following pages.**

**For more detail on the proration methodology or background data see the SB 35 Determination Methodology.**

| JURISDICTION |                       |
|--------------|-----------------------|
| 1            | AMERICAN CANYON       |
| 2            | BEVERLY HILLS         |
| 3            | CALISTOGA             |
| 4            | CARPINTERIA           |
| 5            | FOSTER CITY           |
| 6            | HEALDSBURG            |
| 7            | HILLSBOROUGH          |
| 8            | LAGUNA NIGUEL         |
| 9            | LEMON GROVE           |
| 10           | MILL VALLEY           |
| 11           | SAN BERNARDINO COUNTY |
| 12           | SONOMA COUNTY         |
| 13           | UKIAH                 |
| 14           | WEST HOLLYWOOD        |



# SB 35 Statewide Determination Summary

## Cities and Counties Subject to SB 35 Streamlining Provisions

### When Proposed Developments Include $\geq 10\%$ Affordability

When jurisdictions have insufficient progress toward their Above Moderate income RHNA and/or have not submitted the latest Housing Element Annual Progress Report (2017), these jurisdictions are subject to SB 35 (Chapter 366, Statutes of 2017) streamlining for proposed developments with at least 10% affordability.

These conditions currently apply to the following 338 jurisdictions:

| JURISDICTION     |
|------------------|
| 1 ADELANTO       |
| 2 ALAMEDA COUNTY |
| 3 ALHAMBRA       |
| 4 ALISO VIEJO    |
| 5 ALTURAS        |
| 6 AMADOR         |
| 7 AMADOR COUNTY  |
| 8 ANDERSON       |
| 9 ANGELS CAMP    |
| 10 APPLE VALLEY  |
| 11 ARCADIA       |
| 12 ARCATA        |
| 13 ARROYO GRANDE |
| 14 ARVIN         |
| 15 ATASCADERO    |
| 16 ATHERTON      |
| 17 ATWATER       |
| 18 AVALON        |
| 19 AVENAL        |
| 20 AZUSA         |
| 21 BAKERSFIELD   |
| 22 BANNING       |
| 23 BARSTOW       |
| 24 BEAUMONT      |
| 25 BELVEDERE     |
| 26 BENICIA       |
| 27 BIG BEAR LAKE |
| 28 BIGGS         |
| 29 BISHOP        |
| 30 BLUE LAKE     |

| JURISDICTION        |
|---------------------|
| 31 BLYTHE           |
| 32 BRADBURY         |
| 33 BRAWLEY          |
| 34 BUENA PARK       |
| 35 BURBANK          |
| 36 BUTTE COUNTY     |
| 37 CALAVERAS COUNTY |
| 38 CALEXICO         |
| 39 CALIFORNIA CITY  |
| 40 CALIMESA         |
| 41 CALIPATRIA       |
| 42 CANYON LAKE      |
| 43 CARMEL           |
| 44 CARSON           |
| 45 CATHEDRAL        |
| 46 CERES            |
| 47 CHOWCHILLA       |
| 48 CITRUS HEIGHTS   |
| 49 CLAYTON          |
| 50 CLEARLAKE        |
| 51 CLOVERDALE       |
| 52 COLFAX           |
| 53 COLMA            |
| 54 COLTON           |
| 55 COLUSA           |
| 56 COLUSA COUNTY    |
| 57 COMMERCE         |
| 58 COMPTON          |
| 59 CONCORD          |
| 60 CORCORAN         |

| JURISDICTION          |
|-----------------------|
| 61 CORNING            |
| 62 COVINA             |
| 63 CRESCENT CITY      |
| 64 CUDAHY             |
| 65 CULVER CITY        |
| 66 DEL NORTE COUNTY   |
| 67 DEL REY OAKS       |
| 68 DELANO             |
| 69 DESERT HOT SPRINGS |
| 70 DINUBA             |
| 71 DORRIS             |
| 72 DOS PALOS          |
| 73 DOWNEY             |
| 74 DUARTE             |
| 75 DUNSMUIR           |
| 76 EAST PALO ALTO     |
| 77 EL CAJON           |
| 78 EL CENTRO          |
| 79 EL MONTE           |
| 80 EL SEGUNDO         |
| 81 ESCALON            |
| 82 ESCONDIDO          |
| 83 ETNA               |
| 84 EUREKA             |
| 85 EXETER             |
| 86 FARMERSVILLE       |
| 87 FERNDALE           |
| 88 FILLMORE           |
| 89 FIREBAUGH          |
| 90 FORT BRAGG         |

# SB 35 Statewide Determination Summary

## Cities and Counties Subject to SB 35 Streamlining Provisions

### When Proposed Developments Include $\geq 10\%$ Affordability

When jurisdictions have insufficient progress toward their Above Moderate income RHNA and/or have not submitted the latest Housing Element Annual Progress Report (2017), these jurisdictions are subject to SB 35 (Chapter 366, Statutes of 2017) streamlining for proposed developments with at least 10% affordability.

These conditions currently apply to the following 338 jurisdictions:

| JURISDICTION         | JURISDICTION             | JURISDICTION             |
|----------------------|--------------------------|--------------------------|
| 91 FORT JONES        | 131 KINGS COUNTY         | 171 MAYWOOD              |
| 92 FORTUNA           | 132 KINGSBURG            | 172 MCFARLAND            |
| 93 FOUNTAIN VALLEY   | 133 LA CANADA FLINTRIDGE | 173 MENDOCINO COUNTY     |
| 94 FOWLER            | 134 LA HABRA             | 174 MENDOTA              |
| 95 FRESNO COUNTY     | 135 LA HABRA HEIGHTS     | 175 MENIFEE              |
| 96 GARDEN GROVE      | 136 LA MIRADA            | 176 MERCED               |
| 97 GLENN COUNTY      | 137 LA PALMA             | 177 MERCED COUNTY        |
| 98 GONZALES          | 138 LA PUENTE            | 178 MILLBRAE             |
| 99 GRAND TERRACE     | 139 LA QUINTA            | 179 MODESTO              |
| 100 GRASS VALLEY     | 140 LA VERNE             | 180 MODOC COUNTY         |
| 101 GREENFIELD       | 141 LAKE COUNTY          | 181 MONTAGUE             |
| 102 GRIDLEY          | 142 LAKEPORT             | 182 MONTCLAIR            |
| 103 GUADALUPE        | 143 LANCASTER            | 183 MONTEBELLO           |
| 104 GUSTINE          | 144 LASSEN COUNTY        | 184 MONTEREY             |
| 105 HALF MOON BAY    | 145 LATHROP              | 185 MONTEREY COUNTY      |
| 106 HANFORD          | 146 LAWDALE              | 186 MONTEREY PARK        |
| 107 HAWAIIAN GARDENS | 147 LEMOORE              | 187 MORENO VALLEY        |
| 108 HAYWARD          | 148 LINDSAY              | 188 MORRO BAY            |
| 109 HEMET            | 149 LIVE OAK             | 189 MOUNT SHASTA         |
| 110 HERMOSA BEACH    | 150 LIVINGSTON           | 190 MURRIETA             |
| 111 HIDDEN HILLS     | 151 LODI                 | 191 NATIONAL CITY        |
| 112 HIGHLAND         | 152 LOMA LINDA           | 192 NEEDLES              |
| 113 HOLTVILLE        | 153 LOMPOC               | 193 NEVADA CITY          |
| 114 HUMBOLDT COUNTY  | 154 LONG BEACH           | 194 NEWARK               |
| 115 HUNTINGTON BEACH | 155 LOOMIS               | 195 NEWMAN               |
| 116 HUNTINGTON PARK  | 156 LOS ALAMITOS         | 196 NORCO                |
| 117 HURON            | 157 LOS ALTOS            | 197 NOVATO               |
| 118 IMPERIAL         | 158 LOS ALTOS HILLS      | 198 OCEANSIDE            |
| 119 IMPERIAL COUNTY  | 159 LOS ANGELES COUNTY   | 199 OJAI                 |
| 120 INDIAN WELLS     | 160 LOS BANOS            | 200 ONTARIO              |
| 121 INDUSTRY         | 161 LOYALTON             | 201 ORANGE               |
| 122 INGLEWOOD        | 162 LYNNWOOD             | 202 ORANGE COVE          |
| 123 INYO COUNTY      | 163 MADERA               | 203 ORLAND               |
| 124 IONE             | 164 MANHATTAN BEACH      | 204 OROVILLE             |
| 125 IRWINDALE        | 165 MANTECA              | 205 OXNARD               |
| 126 ISLETON          | 166 MARICOPA             | 206 PACIFIC GROVE        |
| 127 JACKSON          | 167 MARINA               | 207 PACIFICA             |
| 128 JURUPA VALLEY    | 168 MARIPOSA COUNTY      | 208 PALM DESERT          |
| 129 KERMAN           | 169 MARTINEZ             | 209 PALMDALE             |
| 130 KERN COUNTY      | 170 MARYSVILLE           | 210 PALOS VERDES ESTATES |

# SB 35 Statewide Determination Summary

## Cities and Counties Subject to SB 35 Streamlining Provisions

### When Proposed Developments Include $\geq 10\%$ Affordability

When jurisdictions have insufficient progress toward their Above Moderate income RHNA and/or have not submitted the latest Housing Element Annual Progress Report (2017), these jurisdictions are subject to SB 35 (Chapter 366, Statutes of 2017) streamlining for proposed developments with at least 10% affordability.

These conditions currently apply to the following 338 jurisdictions:

| JURISDICTION              | JURISDICTION          | JURISDICTION         |
|---------------------------|-----------------------|----------------------|
| 211 PARADISE              | 251 SAN DIMAS         | 291 SOUTH GATE       |
| 212 PARAMOUNT             | 252 SAN FERNANDO      | 292 SOUTH LAKE TAHOE |
| 213 PARLIER               | 253 SAN GABRIEL       | 293 STOCKTON         |
| 214 PATTERSON             | 254 SAN JACINTO       | 294 SUISUN CITY      |
| 215 PICO RIVERA           | 255 SAN JOAQUIN       | 295 SUSANVILLE       |
| 216 PINOLE                | 256 SAN JUAN BAUTISTA | 296 SUTTER COUNTY    |
| 217 PISMO BEACH           | 257 SAN LEANDRO       | 297 TAFT             |
| 218 PLEASANT HILL         | 258 SAN LUIS OBISPO   | 298 TEHACHAPI        |
| 219 PLYMOUTH              | 259 SAN MATEO COUNTY  | 299 TEHAMA           |
| 220 POINT ARENA           | 260 SAN PABLO         | 300 TEHAMA COUNTY    |
| 221 POMONA                | 261 SAN RAFAEL        | 301 TEMPLE CITY      |
| 222 PORTERVILLE           | 262 SAND CITY         | 302 TORRANCE         |
| 223 PORTOLA               | 263 SANGER            | 303 TRACY            |
| 224 POWAY                 | 264 SANTA BARBARA     | 304 TRINIDAD         |
| 225 RED BLUFF             | 265 SANTA CLARITA     | 305 TRINITY COUNTY   |
| 226 REDDING               | 266 SANTA CRUZ COUNTY | 306 TULARE           |
| 227 REDLANDS              | 267 SANTA MARIA       | 307 TULARE COUNTY    |
| 228 REDONDO BEACH         | 268 SANTA PAULA       | 308 TULELAKE         |
| 229 REEDLEY               | 269 SANTA ROSA        | 309 TUOLUMNE COUNTY  |
| 230 RIALTO                | 270 SANTEE            | 310 TURLOCK          |
| 231 RICHMOND              | 271 SARATOGA          | 311 TWENTYNINE PALMS |
| 232 RIDGECREST            | 272 SAUSALITO         | 312 UNION CITY       |
| 233 RIO DELL              | 273 SCOTTS VALLEY     | 313 UPLAND           |
| 234 RIO VISTA             | 274 SEAL BEACH        | 314 VALLEJO          |
| 235 RIPON                 | 275 SEASIDE           | 315 VENTURA COUNTY   |
| 236 RIVERBANK             | 276 SEBASTOPOL        | 316 VERNON           |
| 237 RIVERSIDE             | 277 SELMA             | 317 VICTORVILLE      |
| 238 RIVERSIDE COUNTY      | 278 SHAFTER           | 318 VILLA PARK       |
| 239 ROLLING HILLS         | 279 SHASTA COUNTY     | 319 WATERFORD        |
| 240 ROLLING HILLS ESTATES | 280 SHASTA LAKE       | 320 WEED             |
| 241 ROSEMEAD              | 281 SIERRA COUNTY     | 321 WEST SACRAMENTO  |
| 242 ROSS                  | 282 SIGNAL HILL       | 322 WESTLAKE VILLAGE |
| 243 SACRAMENTO            | 283 SIMI VALLEY       | 323 WESTMINSTER      |
| 244 SACRAMENTO COUNTY     | 284 SISKIYOU COUNTY   | 324 WESTMORLAND      |
| 245 SALINAS               | 285 SOLANA BEACH      | 325 WHEATLAND        |
| 246 SAN ANSELMO           | 286 SOLEDAD           | 326 WHITTIER         |
| 247 SAN BENITO COUNTY     | 287 SOLVANG           | 327 WILLIAMS         |
| 248 SAN BERNARDINO        | 288 SONOMA            | 328 WILLITS          |
| 249 SAN BRUNO             | 289 SONORA            | 329 WILLOWS          |
| 250 SAN DIEGO COUNTY      | 290 SOUTH EL MONTE    | 330 WOODLAKE         |

# SB 35 Statewide Determination Summary

## Cities and Counties Subject to SB 35 Streamlining Provisions

### When Proposed Developments Include $\geq 10\%$ Affordability

When jurisdictions have insufficient progress toward their Above Moderate income RHNA and/or have not submitted the latest Housing Element Annual Progress Report (2017), these jurisdictions are subject to SB 35 (Chapter 366, Statutes of 2017) streamlining for proposed developments with at least 10% affordability.

These conditions currently apply to the following 338 jurisdictions:

| JURISDICTION |              |
|--------------|--------------|
| 331          | WOODLAND     |
| 332          | YOLO COUNTY  |
| 333          | YORBA LINDA  |
| 334          | YREKA        |
| 335          | YUBA CITY    |
| 336          | YUBA COUNTY  |
| 337          | YUCAIPA      |
| 338          | YUCCA VALLEY |

# SB 35 Statewide Determination Summary

## Cities and Counties Subject to SB 35 Streamlining Provisions

### When Proposed Developments Include $\geq 50\%$ Affordability

When jurisdictions have insufficient progress toward their Lower income RHNA (Very Low and Low income), these jurisdictions are subject to SB 35 (Chapter 366, Statutes of 2017) streamlining for proposed developments with at least 50% affordability. If the jurisdiction also has insufficient progress toward their Above Moderate income RHNA, then they are subject to the more inclusive streamlining for developments with at least 10% affordability.

The following list includes the 187 jurisdictions that are not subject to SB 35 streamlining for proposed developments with  $\geq 10\%$  affordability, but are subject to SB 35 streamlining for proposed developments with  $\geq 50\%$  affordability.

| JURISDICTION           | JURISDICTION        | JURISDICTION      |
|------------------------|---------------------|-------------------|
| 1 AGOURA HILLS         | 36 CORONADO         | 71 HERCULES       |
| 2 ALAMEDA              | 37 CORTE MADERA     | 72 HESPERIA       |
| 3 ALBANY               | 38 COSTA MESA       | 73 HOLLISTER      |
| 4 ALPINE COUNTY        | 39 COTATI           | 74 HUGHSON        |
| 5 ANAHEIM              | 40 CUPERTINO        | 75 IMPERIAL BEACH |
| 6 ANTIOCH              | 41 CYPRESS          | 76 INDIO          |
| 7 ARTESIA              | 42 DALY CITY        | 77 IRVINE         |
| 8 AUBURN               | 43 DANA POINT       | 78 KING CITY      |
| 9 BALDWIN PARK         | 44 DANVILLE         | 79 LA MESA        |
| 10 BELL                | 45 DAVIS            | 80 LAFAYETTE      |
| 11 BELL GARDENS        | 46 DEL MAR          | 81 LAGUNA BEACH   |
| 12 BELLFLOWER          | 47 DIAMOND BAR      | 82 LAGUNA HILLS   |
| 13 BELMONT             | 48 DIXON            | 83 LAGUNA WOODS   |
| 14 BERKELEY            | 49 DUBLIN           | 84 LAKE ELSINORE  |
| 15 BREA                | 50 EASTVALE         | 85 LAKE FOREST    |
| 16 BRENTWOOD           | 51 EL CERRITO       | 86 LAKEWOOD       |
| 17 BRISBANE            | 52 EL DORADO COUNTY | 87 LARKSPUR       |
| 18 BUELLTON            | 53 ELK GROVE        | 88 LINCOLN        |
| 19 BURLINGAME          | 54 EMERYVILLE       | 89 LIVERMORE      |
| 20 CALABASAS           | 55 ENCINITAS        | 90 LOMITA         |
| 21 CAMARILLO           | 56 FAIRFAX          | 91 LOS ANGELES    |
| 22 CAMPBELL            | 57 FAIRFIELD        | 92 LOS GATOS      |
| 23 CAPITOLA            | 58 FOLSOM           | 93 MADERA COUNTY  |
| 24 CARLSBAD            | 59 FONTANA          | 94 MALIBU         |
| 25 CERRITOS            | 60 FREMONT          | 95 MAMMOTH LAKES  |
| 26 CHICO               | 61 FRESNO           | 96 MARIN COUNTY   |
| 27 CHINO               | 62 FULLERTON        | 97 MENLO PARK     |
| 28 CHINO HILLS         | 63 GALT             | 98 MILPITAS       |
| 29 CHULA VISTA         | 64 GARDENA          | 99 MISSION VIEJO  |
| 30 CLAREMONT           | 65 GILROY           | 100 MONO COUNTY   |
| 31 CLOVIS              | 66 GLENDALE         | 101 MONROVIA      |
| 32 COACHELLA           | 67 GLENDORA         | 102 MONTE SERENO  |
| 33 COALINGA            | 68 GOLETA           | 103 MOORPARK      |
| 34 CONTRA COSTA COUNTY | 69 GROVER BEACH     | 104 MORAGA        |
| 35 CORONA              | 70 HAWTHORNE        | 105 MORGAN HILL   |

# SB 35 Statewide Determination Summary

## Cities and Counties Subject to SB 35 Streamlining Provisions

### When Proposed Developments Include $\geq 50\%$ Affordability

When jurisdictions have insufficient progress toward their Lower income RHNA (Very Low and Low income), these jurisdictions are subject to SB 35 (Chapter 366, Statutes of 2017) streamlining for proposed developments with at least 50% affordability. If the jurisdiction also has insufficient progress toward their Above Moderate income RHNA, then they are subject to the more inclusive streamlining for developments with at least 10% affordability.

The following list includes the 187 jurisdictions that are not subject to SB 35 streamlining for proposed developments with  $\geq 10\%$  affordability, but are subject to SB 35 streamlining for proposed developments with  $\geq 50\%$  affordability.

| JURISDICTION               | JURISDICTION               |
|----------------------------|----------------------------|
| 106 MOUNTAIN VIEW          | 147 SAN JOAQUIN COUNTY     |
| 107 NAPA                   | 148 SAN JOSE               |
| 108 NAPA COUNTY            | 149 SAN JUAN CAPISTRANO    |
| 109 NEVADA COUNTY          | 150 SAN LUIS OBISPO COUNTY |
| 110 NEWPORT BEACH          | 151 SAN MARCOS             |
| 111 NORWALK                | 152 SAN MARINO             |
| 112 OAKDALE                | 153 SAN MATEO              |
| 113 OAKLAND                | 154 SAN RAMON              |
| 114 OAKLEY                 | 155 SANTA ANA              |
| 115 ORANGE COUNTY          | 156 SANTA BARBARA COUNTY   |
| 116 ORINDA                 | 157 SANTA CLARA            |
| 117 PALM SPRINGS           | 158 SANTA CLARA COUNTY     |
| 118 PALO ALTO              | 159 SANTA CRUZ             |
| 119 PASADENA               | 160 SANTA FE SPRINGS       |
| 120 PASO ROBLES            | 161 SANTA MONICA           |
| 121 PERRIS                 | 162 SIERRA MADRE           |
| 122 PETALUMA               | 163 SOLANO COUNTY          |
| 123 PIEDMONT               | 164 SOUTH PASADENA         |
| 124 PITTSBURG              | 165 SOUTH SAN FRANCISCO    |
| 125 PLACENTIA              | 166 STANISLAUS COUNTY      |
| 126 PLACER COUNTY          | 167 STANTON                |
| 127 PLACERVILLE            | 168 SUNNYVALE              |
| 128 PLEASANTON             | 169 SUTTER CREEK           |
| 129 PLUMAS COUNTY          | 170 TEMECULA               |
| 130 PORT HUENEME           | 171 THOUSAND OAKS          |
| 131 PORTOLA VALLEY         | 172 TIBURON                |
| 132 RANCHO CORDOVA         | 173 TRUCKEE                |
| 133 RANCHO CUCAMONGA       | 174 TUSTIN                 |
| 134 RANCHO MIRAGE          | 175 VACAVILLE              |
| 135 RANCHO PALOS VERDES    | 176 VISALIA                |
| 136 RANCHO SANTA MARGARITA | 177 VISTA                  |
| 137 REDWOOD CITY           | 178 WALNUT                 |
| 138 ROCKLIN                | 179 WALNUT CREEK           |
| 139 ROHNERT PARK           | 180 WASCO                  |
| 140 ROSEVILLE              | 181 WATSONVILLE            |
| 141 SAINT HELENA           | 182 WEST COVINA            |
| 142 SAN BUENAVENTURA       | 183 WILDOMAR               |
| 143 SAN CARLOS             | 184 WINDSOR                |
| 144 SAN CLEMENTE           | 185 WINTERS                |
| 145 SAN DIEGO              | 186 WOODSIDE               |
| 146 SAN FRANCISCO          | 187 YOUNTVILLE             |



## AGENDA SUMMARY REPORT

**SUBJECT:** Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.

**DEPARTMENT:** Administration

**PREPARED BY:** Sage Sangiacomo

**ATTACHMENTS:**

[Attachment 1 - UVSD Litigation Update Box Files location](#)

**Summary:** Staff will provide the latest status report on the Ukiah Valley Sanitation District's Litigation against the City of Ukiah related to the operation of the sanitary sewer system.

The City of Ukiah continues to request that the District consider a change in process outside of litigation to resolve the dispute and restore a working relationship, recognizing there is simply too much at stake for the ratepayers, system operations, and the community.

**Background:** Chronological History of Recent Correspondence and Activity:

In September 2013, the Ukiah Valley Sanitation District (UVSD) filed a claim for damages with the City, and one month later filed its lawsuit. In its lawsuit, the District seeks damages for alleged breaches of the various agreements between the City and the District related to the operation of the sanitary sewer system, starting with the original 1955 agreement.

**RECOMMENDED ACTION:** Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

The lawsuit will have significant adverse financial impacts to both agencies, as well as the ratepayers and the community, and the City is seeking an alternative to litigation to resolve this dispute. Attached is the letter that was sent on September 14, 2016, by the City Council to the District Board, formally requesting that the District drop the lawsuit with terms that would allow the District to refile if agreement cannot be reached (UVSD Litigation Update Box File #1), as well as an informational piece that details the background/impacts (UVSD Litigation Update Box File #2).

On September 21, 2016, the City Council received a presentation (UVSD Litigation Update Box File #3) from staff that explained the relationship between the two agencies and provided responses to some of the most frequently asked questions about this matter to better inform the public about the consequences of the litigation. This information along with a video link to the September 21st presentation/discussion are accessible at <http://www.cityofukiah.com/projects/uvsd-vs-cou/>.

The UVSD submitted a letter dated September 20, 2016, (UVSD Litigation Update Box File #4) which inaccurately asserts that the City's request is for the District to drop the lawsuit until after the recycled water project funding is received. In fact, the City's request is for the District to dismiss its lawsuit and that the City and District devote their time, money and resources to solving the costly issues confronting the sewer system and improving their working relationship. The City's goal is to eliminate the lawsuit altogether. The City has offered to include terms that would allow the District to refile the lawsuit if the parties fail to reach agreement, but the City never suggested that the District would simply refile the lawsuit once State funding was obtained. Also, the City never suggested that dismissing the lawsuit is all that would be necessary to obtain State funding. In addition to dismissal of the lawsuit, there would have to be an agreement between the City and the District regarding the recycled water project that would satisfy the State Water Resources Control Board.

At the conclusion of the September 21st discussion, the Council directed the City Manager to contact the UVSD District Manager to explore possible alternatives. The City Manager attempted to contact the District Manager by email, but due to a reported medical leave, Mr. McMichael was not available to provide a timely/detailed response. On October 5th, the City Attorney received an email correspondence from Duncan James (Attorney representing the District) responding to the City Manager's email to Mr. McMichael. Mr. James indicated in the email that the District had accepted the City's request to meet and formed a committee consisting of Frank McMichael, District Manager; Jim Ronco, Board Chair; Bob Page, Board Member; and legal counsel. The City Manager issued a supplemental memo to the City Council for the October 5th City Council meeting regarding this email exchange and included a recommendation to Council for the formation of a City Council ad hoc committee to meet with the District (UVSD Litigation Update Box File #5). At the City Council meeting, Mr. Doug Losak with the Law Offices of Duncan James delivered and read aloud a letter containing some additional allegations, but in the end, agreed to meet with the City. The City Council formed an ad hoc committee consisting of Councilmembers Crane and Doble. The City immediately made efforts to schedule the first meeting between the District's committee and the City's ad hoc.

At the October 19, 2016, meeting, the City Council discussed the latest correspondence from the District including the District's request to hold the ad hoc meetings in private and require the City to consent to a confidentiality agreement. The City Manager provided the Council with the correspondence to date from the District regarding the confidentiality condition (UVSD Litigation Update Box File #6) for consideration. At the time of the meeting, the District had not provided a draft of the proposed confidentiality agreement. By consensus, the City Council continued to object to private meetings that do not provide the public with the opportunity to be informed. However, the City Council did direct the ad hoc to meet with the District's ad hoc to discuss the process for such meetings and report back to the City Council at its regular meeting on November 2, 2016.

Prior to the ad hoc meeting, the City Attorney received a letter from Duncan James' Office regarding the District's request for a confidentiality agreement for the ad hoc meetings along with a draft of the agreement (UVSD Litigation Update Box File #7). The City Attorney issued a response (UVSD Litigation Update Box File #8) indicating that such agreement would need to be discussed at the first joint ad hoc meeting and ultimately



considered by the City Council.

In addition, the City Council received correspondence from the District Manager related to the recycled water project dated October 21st (UVSD Litigation Update Box File #9). Most of the questions referenced in the letter had already been either answered or provided to the District. Nonetheless, City staff welcomed the dialogue and discussion in a sincere effort to move this critical project forward. Staff provided a response to the District Manager on October 27, 2016 (UVSD Litigation Update Box File #10).

On October 28, 2016, the City's ad hoc met with the District's ad hoc. At the meeting, the District presented the City with a take-it-or-leave-it condition imposing confidentiality on the ad hoc discussions.

On November 2nd and 4th, the City Council considered the District's confidentiality condition on the ad hoc discussions and approved a letter (UVSD Litigation Update Box File #11) that confirmed agreement to the condition if the District Board would agree to either stay further proceedings in the lawsuit or dismiss the lawsuit without prejudice. The City's proposal, if accepted, would halt the costly litigation fees currently being incurred by both agencies, but would not preclude the District from terminating the stay or refiling the lawsuit if the District wasn't satisfied with the discussions/negotiations. The District issued a response to the City's proposal on November 8, 2016 (UVSD Litigation Update Box File #12) that continues to impose a confidentiality condition on the joint ad hoc meetings. The District further stated "the lawsuit needs to otherwise remain in motion" except to provide a limitation on any discovery requests for a period of 4 weeks.

It's important to note that the District's legal team has predominately utilized the Public Information Act (PRA) rather than formal discovery to obtain information. Because the City of Ukiah is a public agency, the District's attorneys have used the PRA process to obtain information, which does not require the District to justify its requests by showing how they are relevant to the issues in the case. In a typical lawsuit, the discovery process is used to obtain documents and is overseen and controlled by the court to prevent burdensome or oppressive requests. The City continues to expense a tremendous amount of staff resources responding to the District's PRA requests for information dating back to 1955. To date, the District has submitted over 41 requests (with multiple parts) under the PRA process. The City has diligently been responding to the requests for the past 12 months. Suspension of the formal discovery process will not prevent the continued practice by the District nor will it limit the escalating litigation expenses during this proposed period.

With regard to the recycled water project, the City received additional correspondence from the District Manager indicating the need for more information (UVSD Litigation Update Box File #13). However, the correspondence did not identify any specific questions or information that had not otherwise been provided. The City Manager issued a response on November 15th (UVSD Litigation Update Box File #14) and included a BOX link to all relevant information on the recycled water project (<https://cityofukiah.box.com/v/uvsdpointsofinterest>). Most, if not all, of the information and/or documents have already been provided to the District. Furthermore, the City Manager requested a determination from the District regarding its position on the project and offered to provide any other information and/or presentations that would be necessary for a determination.

On November 16th, the City Council instructed the City Attorney to contact the lawyers for the Ukiah Valley Sanitation District to work out the details for mediating the outstanding disputes including selecting a mediator. Furthermore, and as a first step in the mediation, the City Council requested the District to provide a detailed written response and any counter proposals to the City's written proposal that was submitted to the District in March 2014, during the original mediation between the City and the District. On November 17th, the City Attorney sent correspondence to the UVSD's lawyer to initiate mediation as directed (UVSD Litigation Update Box File #15). As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Additional correspondence between the City and District had also been exchanged related to the recycled water project (UVSD Litigation Update Box File #16 & #17). Despite continued attempts to engage and provide the

District with information, the District had yet to conclude that the recycled water project is the superior alternative of disposing treated wastewater. In an effort to bring this item to a conclusion, the City Manager proposed in a December 1st correspondence to the District Manager a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the project. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Related to the Fiscal Year 16/17 Budget, the District has not yet identified the District's timeline for their previously identified budget review process that reportedly extends through various staff, committee and District Board stages before a final joint meeting with the City can be scheduled. The previously approved continuing resolution for the budget was scheduled to expire on December 31, 2016. The City had made inquiries as to the District's progress and anticipated review timeline (UVSD Litigation Update Box File #18). Staff recognized some level of District review was underway given recent engagement (since November 11th) on the budget, but the District Manager had not provided a timeline for completion of their review and/or indicated readiness for a joint budget meeting. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

At the December 7th City Council meeting, the Council adopted a resolution to secure funding for the construction of the recycled water system using water revenues as an alternate to the City's wastewater revenues. While this was a less desirable option for securing project funding, it was considered a better alternative to losing the project funds altogether. The Ukiah Valley Sanitation District's lawsuit remains the only impediment to securing project funding with the wastewater revenues, given the City must be able to demonstrate to the State an unconstrained revenue source to guarantee repayment of the loan funds. City staff reported that they were vetting the details of the water revenue alternative with the State Water Resources Control Board. The UVSD continued to be unresponsive to the City Manager's proposal for a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the recycled water project.

Related to the Fiscal Year 16/17 Budget, the City Council and the District Board approved a continuing budget resolution at their respective meetings on December 7th and December 27th. The City's continuing resolution was set to expire on January 18, 2017, unless otherwise extended. The City requested a joint meeting with the District Board prior to the expiration of the resolution. While the District had taken action to extend the continuing resolution beyond December 31, 2016, it had yet to identify a timeline for the completion of its budget review or response to the City's request for a joint meeting.

At the January 4, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed and the District had not responded to the City's requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project. It was further reported that the City received a notice from the District Chair related to communication in the absence of the District Manager due to an extended medical leave (UVSD Litigation Update Box File #19).

At the January 18, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed and the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

Development of the City's wastewater operating budget is a joint process between the City and the Ukiah Valley Sanitation District (UVSD). The process had been delayed significantly despite efforts by the City to move it forward expeditiously. In the interim, the City had been operating its wastewater enterprise on a continuing resolution, carrying forward the adopted appropriations from Fiscal Year 2015-16. At its meeting of December 7, 2016, the City Council determined that continuing to do so impeded its ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD and voted to move the budget process forward with its consideration and potential adoption at its regularly scheduled meeting on January 18, 2017. The City notified UVSD of its intentions and again called on it to schedule a meeting with the City Council

to complete the budget review process. As of the January 18th City Council meeting, the UVSD continued to be unresponsive to the requests to meet. As such, the City Council unilaterally considered and approved the FY 16-17 Wastewater Budget (UVSD Litigation Update Box File #20).

At the February 1, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed with a location and mediator agreed to, but a date not finalized. Furthermore, the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

At the February 15, 2017, City Council meeting, the City Attorney reported that a date (May 11th) had been finalized for the first session of mediation. In addition, the City had accepted the District's conditions that the mediation be subject to a confidentiality agreement in addition to the Evidence Code mediation privilege and to conduct the mediation in Santa Rosa using a mediator from the Judicial Arbitration and Mediation Service (JAMS). The City Manager also reported the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

At the March 1, 2017, City Council meeting, the City Manager reported that the District remains nonresponsive to the requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project.

At the March 15, 2017, City Council meeting, the City Manager reported the District continues to remain non-responsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. The City Manager also reported that District Manager McMichael had responded to the City's request for a staff meeting to prepare the bid package to rebid the installation of the barscreen at the Wastewater Treatment Plant as previously directed by the City Council and District Board. The barscreen meeting took place on the morning of March 15th.

At the April 5, 2017, City Council meeting, the City Manager reported that the District continues to remain non-responsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. At the District's March 16, 2017 Board meeting, the City Manager reiterated the City's request for the joint meeting during public comment on non-agenda items. In addition, the City continues to be available and responsive to budget and billing inquiries from Mr. Dickerson and public information requests from the District's legal counsel, although none have been received in the past two weeks.

At the April 19, 2017, City Council meeting, the City Manager reported that the District continues to remain non-responsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. In addition, the City has provided the District with a timeline for the City's proposed FY 17-18 Budget process and has sought input on how/when the District would prefer to coordinate the development and joint review of next year's FY 17-18 wastewater budget (UVSD Litigation Update Box File #21).

At the May 3, 2017, City Council meeting, the City Manager reported that the UVSD continues to be non-responsive to the City's ongoing requests for a joint meeting on the FY 16-17 Budget and recycled water project. In addition, the District has been non-responsive to the City's request to engage in the development and joint review of the FY 17-18 wastewater budget. Furthermore, it was reported that the District was unwilling to provide details related to the maintenance of customer billing accounts as demonstrated by the District's refusal to share refund calculations and methodology related to a sizable refund reportedly authorized by the District at their January 19, 2017, board meeting. Given the District's uncooperative approach regarding account information through customary administrative communication, the City was forced to seek the information through a Public Records Act (PRA) request. Since the May 3rd meeting, the District has provided a response to the PRA request which is currently being reviewed by City staff.

At the May 17, 2017, City Council meeting, the City Manager reported that mediation regarding the litigation resumed on May 11, 2017, and continues with the efforts remaining confidential due to the rules established for the meetings. In addition, the District remains non-responsive to the City's ongoing request for a joint meeting

on the FY 16-17 budget and recycled water project. The District also continues to be non-responsive to the City's numerous requests for engagement in the development and joint review of the FY 17-18 wastewater budget. Correspondence has been sent to the District detailing the budget development schedule and budget related items on the City Council's agenda, inclusive of the following dates:

- March 13-17: Budget Training in Munis
- March 20-31: First-round budget meetings
- March 31: Deadline for personnel requests for budget
- Friday April 7: Budget entry due. Budget will be locked to departments to allow for further processing and analysis by Finance
- April 17-28: Second-round budget meetings
- Wednesday, May 17: Budget 101 with Council
- May 19: Comment period on budget document closes
- June 7: First budget hearing and workshop with Council
- June 14: Final budget hearing with Council and adoption (tentative)

At the June 7, 2017, City Council meeting, the City Manager reported the District continues to be non-responsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. The City Attorney also reported that the mediation process is ongoing.

At the June 21, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. In addition, Director White has sent correspondence to the District regarding the need for joint approval of the barscreen installation bid, given the \$100,000 Participation Agreement threshold for capital items. The City Council considered and approved the item at the June 21st meeting, but the District will need to approve the project if it is to proceed.

At the July 5, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. Given the continued lack of response from the District, the City Council, at its meeting of June 21, 2017, approved the Fiscal Year 17-18 budget inclusive of the budget for wastewater. The City continues to seek cooperation from the District, but delaying approval of the budget impedes the City's ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD.

In addition, the District had not yet considered the barscreen installation bid which requires joint approval. Director White has sent correspondence to the District regarding the need for joint approval of the barscreen installation bid, given the \$100,000 Participation Agreement threshold for capital items. The City Council considered and approved the item at the June 21st meeting, but the District will need to approve the project if it is to proceed.

The City Manager also reported the second mediation date is scheduled for July 14, 2017.

Furthermore, UVSD Director Marshall has contacted the City requesting a tour be scheduled for the District's new interim manager. The City is responding to coordinate the request.

At the July 19, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. In addition, a tour of the Wastewater Treatment Plant was given to the new District Manager and UVSD Board Member Marshall. Mediation meetings continue, but no public reports are available. The candidate filing period for 3 of the 5 District Board seats for the November 7th Election is open from July 17 - August 11.

At the August 2nd, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. City representatives attended the UVSD Board Meeting on July 20, 2017, and again requested cooperation from the District.

Regarding the barscreen rebid, the City Manager reported: On June 21st, the City Council approved the award of contract to Fort Bragg Electric for the installation of a barscreen at the Wastewater Treatment Plant. The award was contingent upon the District taking corresponding action of which they were informed. Due to an extended delay and no response from the UVSD, the City requested an extension of the expiring bid from the contractor to afford the District additional time to take action. The District approved the contract at its July 20, 2017, Board Meeting and the project will proceed.

Regarding the litigation impact, the City Manager reported: Staff completed an updated estimate of legal related expenses associated with the Ukiah Valley Sanitation District. Estimates demonstrated that the Ukiah Valley Sanitation District is closing in on \$4 million dollars of legal related expenses with over \$3.3 million directly paid to the Law Offices of Duncan James (UVSD Litigation Update Box File #22). In defense of the District's legal actions, the City has expended approximately \$814,000. On a cost per account base evaluation, this equates to \$1,225.55 per District customer account and \$207.39 per City customer account.

At the August 16, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. However, discussions related to mediation continue. Furthermore, City representatives continue to attend the UVSD Board Meetings in an effort to seek an improved working relationship.

At the September 6, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. With regard to mediation, representatives of the City of Ukiah and the Ukiah Valley Sanitation District continue to have meetings, but because of the confidential nature of mediations, the parties cannot reveal any further information. On the administrative front, the City Manager and Joe Tait, the new District Manager had a meeting on August 24, 2017. While the meeting was an initial meet and greet, both Mr. Tait and the City Manager expressed a desire to improve the working relationship between the two agencies. Earlier in the week, Mr. Tait also met with engineering staff to review operational processes and procedures.

During this reporting period, the City responded to the District's request for a draw on available, unencumbered District funds held by the City in the amount of \$4,544,482. Pursuant to the Participation Agreement, as amended and the Financing Agreement between the City of Ukiah and the Ukiah Valley Sanitation District, the City issued a check on August 30, 2017, per the District's final instructions received on that same day.

At the September 20, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project.

During the previous reporting period, the City responded to the District's request for a draw on available, unencumbered District funds held by the City in the amount of \$4,544,482. Pursuant to the Participation Agreement, as amended and the Financing Agreement between the City of Ukiah and the Ukiah Valley Sanitation District, the City issued a check on August 30, 2017, per the District's final instructions received on that same day.

Over the course of the two weeks leading up to the City Council meeting on September 20th, the District made a number of false claims related to their draw on District funds in an effort to justify their continued legal action

against the City. The press release that fully describes this issue is included in the Litigation Files as UVSD Litigation Update Box File #23.

Mediation continues, but the litigation activities are escalating as the March 2018 trial date nears. The high cost of litigation could be avoided if the District were to agree to focus on mediation efforts and put a hold on the trial.

The City's Director of Finance gave an updated presentation on the impacts of the District's litigation (UVSD Litigation Update Box File #24).

The City Council had previously requested the District put a hold on litigation activities over a year ago and the District opposed the request. The City Council issued a new request on September 21, 2017 (UVSD Litigation Update Box File #25) in hopes the parties could agree to focus efforts on resolution and stay the litigation activities in an effort to avoid the high costs a trial.

At the October 4, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. As of mid September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,126,971 in legal fees, with \$3,426,487 paid directly to the Law Offices of Duncan James. Litigation activities were reported to be escalating as a trial date nears. The mounting legal expenses could be avoided if the District were to agree to focus on mediation efforts and put a hold on the litigation. As of that meeting, the District had not responded to the most recent request from the City Council to put the litigation on hold. In addition, the paid advertisements from the District continued through this period across multiple media platforms with a continued attempt on justifying their litigation.

At the October 18, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. As of mid September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,232,610 in legal fees, with \$3,524,988 paid directly to the Law Offices of Duncan James. On a cost-per-utility customer account evaluation, this equates to \$1,321 per District customer account.

Litigation activities continue and are quickly escalating as a trial date nears. The mounting legal expenses could be avoided if the District were to agree to focus on mediation efforts and put a hold on the litigation. The City had previously made this request and issued a new request following the conclusion of the last City Council meeting (UVSD Litigation Update Box File #25). Unfortunately, mediation efforts are significantly being displaced by the litigation. To date, the District has not responded directly to the most recent request from the City Council to put the litigation on hold and focus all efforts on mediation.

At a special meeting on October 11, 2017, the Ukiah Valley Sanitation District voted in favor of contract amendments to their contract for legal services with Law Office of Duncan James. In addition, the Board voted to change their regular meeting time to the 3rd Wednesdays of the month at 6pm which is in direct conflict with the regular City Council meetings.

The District continues to utilize a paid media consultant and paid ads in the Ukiah Daily Journal, Hometown Shopper and social media to justify the continued legal action against the City. The ads contain false, partial and manipulated information.

The City's Finance Director again reported on the impacts litigation has on the refinancing of the wastewater treatment plant bonds. A current review by Director Buffalo demonstrates that refinancing would not be feasible given the litigation in that the rates would not be advantageous due to a diminished rating. In addition, it would be difficult to secure insurance and underwriting given the risk to investors created by the District's litigation efforts.

At the November 1, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget,

and the recycled water project.

The City of Ukiah continues to contend that the lawsuit is unnecessary, and is seeking cooperation with the District to settle the dispute outside of litigation. As of the end of September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,232,610 in legal fees, with \$3,524,988 paid directly to the Law Offices of Duncan James. On a cost-per-utility customer account evaluation, this equates to \$1,321 per District customer account.

During this period, litigation activities continued and escalated as the trial date nears with a number of depositions completed and scheduled. Mediation efforts were significantly being displaced by the litigation. The District had not responded directly to the most recent request from the City Council to put the litigation on hold and focus all efforts on mediation (UVSD Litigation Update Box File #25).

The District continued to utilize a paid media consultant and paid ads in the Ukiah Daily Journal, Hometown Shopper and social media to justify the continued legal action against the City. The ads contained false, partial and manipulated information.

At the November 15, 2017, City Council meeting, the City Attorney reported that there was a case management conference at which the court continued the trial date from March 29th to June 22nd while the City and District continue to be engaged in on-going settlement negotiations. The court ordered a mandatory settlement conference to occur not later than January 5th, and continued the case management conference to January 8th, to report to the court on the status.

At the December 6, 2017, City Council meeting, the City staff reported on the then current cost of the litigation (UVSD Litigation Update Box File #26) and efforts to refinance the 2006 Wastewater Bonds. As of the end of November 2017, the Ukiah Valley Sanitation District had spent nearly \$4,691,748 in legal fees, with \$3,883,170 paid directly to the Law Offices of Duncan James. The City's total cost for defense was \$1,102,822. On a cost-per-utility customer account evaluation, this equates to \$1,464 per District customer account and \$281 per City customer account. Staff also reported the three newly elected UVSD Board Members officially took their seats on December 1.

At the December 20, 2017, City Council meeting, the City Attorney reported that he and the City Manager were in ongoing settlement discussions with the District's legal/staff that include a meeting on the 20th and at least another scheduled for the 21st. In addition, City staff and bond consultants delivered a presentation to the District Board on December 19th at their special meeting on efforts to refinance the 2006 Wastewater Bonds. The same presentation (UVSD Litigation Update Box File #27) was provided to the City Council at their December 20th meeting.

At the January 17, 2018, City Council meeting, the City Manager reported that there are active discussions between the City and District's ad hoc related to mediation. However, litigation activities are also ongoing with costs continuing to mount for both the City and District. It is estimated that just a single half day deposition costs ratepayers in excess of \$3000.

At the February 7, 2018, City Council meeting, Staff again reported that there are two tracks of activity that include settlement discussion and litigation. Staff reported that settlement discussions remain active with additional meeting dates planned. Unfortunately, litigation activity is also continuing on a parallel track. The City Attorney reported that the trial date has been moved from June 22 to July 20, 2018.

At the February 21, 2018, City Council meeting, Staff again reported that there are two tracks of activity that include settlement discussions and litigation. Staff reported that settlement discussions remain active and ongoing. However, litigation activity is also continuing on a parallel track.

At the March 7, 2018, City Council meeting, Staff reported that mediation activities remain active including a

planned session upcoming on March 14th. Litigation activities were also reported as continuing.

At the March 21, 2018, City Council meeting, Staff reported that mediation activities remain active and a full day meeting with a mediator had taken place on March 14th. Litigation activities were also reported as continuing.

At the April 4, 2018, City Council meeting, Staff reported that mediation efforts and activities continue. Litigation activities were also reported as continuing, with a heavy deposition schedule from the present and on into May. The Depositions are calling for staff, past employees, elected officials, and other interested parties, and are requiring travel to Santa Rosa and Petaluma, and placing encumbrances on staff time and resources.

At the April 18, 2018, City Council meeting, Staff reported that mediation discussions related to potential settlement continue, but at the same time, the litigation activities remain in full swing. Staff said that depositions are scheduled for the remainder of April and May, and will be occurring almost daily. The Public Records Act requests from UVSD are again coming in on a weekly basis. Staff expressed the need for a settlement to end the litigation that is costing the rate payers, the District, and the City a significant amount of money and resources.

At the May 2, 2018, City Council meeting, Staff reported that the litigation continued as previously reported, and clarified - in response to a Ukiah Daily Journal article quoting UVSD's Chair as saying that the litigation represented a "divorce" between the District and the City - that the litigation does not result in a new Participation Agreement. He stated that in order to get to a new agreement, the City and District would still need to work together on a settlement that fosters a new agreement, and that the current litigation is only about money.

At the May 16, 2018, City Council meeting, Staff reported that the litigation's deposition schedule continues to remain intense and impacted, taking considerable resources from the both the City and District at high costs. The City Attorney added that there are still on-going settlement discussions.

At the June 6, 2018, City Council meeting, the City Attorney reported that there has has been simultaneous work to negotiate a settlement of the lawsuit and prepare for a trial, which has had the start date continued to September 26, 2018. He stated that there are two motions currently pending before the court. The first is to bifurcate the trial to try the statutes of limitations issues before trying the merits of the case, in which the hearing that had been set for Friday, June 8th, has now been continued to June 20th. The second pending motion is for a summary judgement, which is scheduled to be heard on June 27th.

At the June 20, 2018, City Council meeting, the City Attorney reported that settlement negotiations and litigation continue. However, the Court issued a ruling on June 19th on the City's motion to bifurcate the statute of limitations from the other parts of the lawsuit, which means that if the case does go to trial, the City will go first and present evidence on the statute of limitations.

**Discussion:** At the July 18, 2018, City Council meeting, Staff will provide the latest status report on the Ukiah Valley Sanitation District's litigation against the City of Ukiah related to the operation of the sanitary sewer system. The Council may elect to discuss the matter further and, if desired, provide direction to Staff and/or consider any related action(s).

As part of this agenda item, the Council does not intend to consult with legal counsel regarding the litigation itself and does not intend to waive evidentiary privileges for attorney-client communication or attorney work product.



UVSD Litigation Update Box Files located at:

<https://cityofukiah.box.com/v/UVSDlitigationUpdates>



## AGENDA SUMMARY REPORT

**SUBJECT:** Approval of the June 6, 2018, City Council Minutes, with Review of Agenda Item 11a Motion

**DEPARTMENT:** City Council

**PREPARED BY:** Kristine Lawler

**ATTACHMENTS:**

[Attachment 1 - June 6, 2018 Draft Minutes](#)

**Summary:** The City Council will review the language of the motion for Agenda Item 11a (Garton Tractor Appeal), and then consider approving the minutes for the June 6, 2018, Council meeting.

**Background:** At the June 20, 2018, City Council meeting, the Council directed the Clerk to check the following motion for Agenda Item 11a - Appeal of Planning Commission Decision to Approve a Major Site Development Permit for the Construction of a 7,500± Square Foot Metal Building to House Support Services for Garton Tractor at 285 Talmage Road:

Motion/Second: Crane/Scalmanini to direct Staff to first refer the Project to Mendocino County Airport Land Use Commission (ALUC) for review; and upon securing this determination from ALUC, Staff to schedule a continued public hearing for City Council to uphold or overturn the Planning Commission's approval of the Garton Tractor Project (recommendation #3 from the staff report with the clarification that this is a continued hearing), asking for a Planning Commission recommendation at the completion of the ALUC review, with further direction to staff to draft a letter from the Mayor to ALUC requesting an expedited process.

Specifically, in question is the use of the word "asking," as Councilmember Crane intended the motion to be a

**RECOMMENDED ACTION:** Select language to use for the agenda Item 11a motion, and approve the minutes for the June 6, 2018, City Council meeting.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved:

  
Sage Sangiacomo, City Manager

direction to the Planning Commission, not a request, to emphasize that the Planning Commission is required to provide a recommendation. In reviewing the audio recording of the meeting, the motion was made by Councilmember Crane, then later in the discussion, Mayor Doble summarized the motion to make sure that all councilmembers were in agreement of what the motion was – including various parts that were added later in the discussion – before placing their vote. The motion reflected in the minutes was taken from Mayor Doble's summarized version.

**Discussion:** Council has the discretion to approve the final minutes, whether expressed in the exact words used by the moving party or not. What Council approves becomes the official minutes.

Following is the motion that Councilmember Crane made, the summary of the motion that Mayor Doble stated, and proposed language for the motion by the City Attorney.

VERSION 1 (Councilmember Crane's motion) - I move staff recommendation three with the additional step of Planning Commission review – with a recommendation from the Commissioners – following the Airport Land Use Commission (ALUC) review.

VERSION 2 (Mayor Doble's summary): We are recommending staff's recommendation number three from the staff report, and we are asking for this to be referred to the Planning Commission for recommendation at the completion of the Airport Land Use Commission's review of this, and that we'll also get a letter out from Council.

VERSION 3 (City Attorney's proposed language): Motion by Crane, seconded by Scalmanini, to continue the hearing until the City receives a consistency determination from the Mendocino County Airport Land Use Commission (ALUC) pursuant to staff recommendation number 3 in the Agenda Summary Report and the Planning Commission makes a recommendation to the City Council to approve or disapprove the application, after the Commission considers the ALUC determination and any additional information from staff. The Mayor is authorized and directed to send a letter to the ALUC requesting that it make the consistency determination as soon as possible.

Council can decide to either keep the current version in the draft minutes, use one of the aforementioned versions, or come up with their own language that best encapsulates the intent of the motion.

The approved version will be inserted into the highlighted portion of the attached minutes (Attachment 1) using the normal format for motions. In respect to versions 1 or 2, for clarity of the record, the Clerk will spell out the staff recommendation number 3 (...first refer the Project to Mendocino County Airport Land Use Commission (ALUC) for review; and upon securing this determination from ALUC, Staff to schedule a continued public hearing for City Council to uphold or overturn the Planning Commission's approval of the Garton Tractor Project.)

CITY OF UKIAH  
CITY COUNCIL MINUTES  
Regular Meeting  
CIVIC CENTER COUNCIL CHAMBERS  
300 Seminary Avenue  
Ukiah, CA 95482  
June 6, 2018  
6:00 p.m.

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1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

Ukiah City Council met at a Regular Meeting on June 6, 2018, having been legally noticed on June 1, 2018. Mayor Doble called the meeting to order at 6:07 p.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, and Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

*MAYOR DOBLE PRESIDING.*

*The Pledge of Allegiance was led by Councilmember Brown.*

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

a. **Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.**

**Presenter:** Sage Sangiacomo, City Manager and David Rapport, City Attorney.

*Presentation was received.*

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

a. **Approval of the May 16, 2018, Regular Meeting Minutes**

**Motion/Second:** Brown/Mulheren to approve Minutes of May 16, 2018, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

6. **RIGHT TO APPEAL DECISION**

7. **CONSENT CALENDAR**

a. Designation of Voting Delegates and Alternates for the League of California Cities Annual Conference – September 12 – 14, 2018 – *City Clerk*.

b. Possible Adoption of the Amended Cannabis Related Business Ordinance – *Community Development*.

ORDINANCE NO. 1190

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING SECTION 9261 OF THE UKIAH CITY CODE TO AMEND THE USE PERMIT APPLICATION PROCESS AND OPERATIONAL STANDARDS FOR CANNABIS RELATED BUSINESSES.

- c. Report to City Council Regarding Payment to Kramer Workplace Investigation (COU No. 1718-223) for Personnel Investigation Services in the Amount of \$10,532.50 – *Human Resources*.
- d. Report of Acquisition of Professional Services (PO No. 45402) from Alpha Analytical Laboratories, Inc. in the Amount of \$19,040.85 for Quarterly Water Sampling and Completion of Chemical Examination Reports for the Ukiah Landfill – *Public Works*.
- e. Approve Award of a Professional Services Agreement (COU No. 1718-229) to Melton Design Group Landscape Architects & Planners for Development of Plans and Designs for the Vinewood Park Renovation Project, Funded by Department of Housing Community Development, California, Housing-Related Parks Program, and Approve Corresponding Budget Amendment – *Community Services*.

**Motion/Second:** Brown/Scalmanini to approve Consent Calendar Items 7a-7e, as submitted. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

*No comments were received.*

9. **COUNCIL REPORTS**

**Presenters:** Councilmembers Brown and Scalmanini, and Mayor Doble.

10. **CITY MANAGER/CITY CLERK REPORTS**

**Presenters:** Sage Sangiacomo, City Manager and Tim Eriksen, Public Works Director/City Engineer.

11. **PUBLIC HEARINGS (6:15 PM)**

**a. Appeal of Planning Commission Decision to Approve a Major Site Development Permit for the Construction of a 7,500± Square Foot Metal Building to House Support Services for Garton Tractor at 285 Talmage Road.**

**Presenters:** Craig Schlatter, Community Development Director and Greg Owen, Airport Management.

**Appellant Comment:** Councilmember Crane.

PUBLIC HEARING OPENED AT 6:53 P.M.

**Public Comment:** Ron Hunt.

PUBLIC HEARING CLOSED AT 6:58 P.M.

**Applicant Comment:** Lawrence Mitchell, Architect; Brad Cambell, Garton Tractor General Manager; and Bill Garton, Garton Tractor Owner.

PUBLIC HEARING CONTINUED AT 7:12 P.M.

**Public Comment:** Michael Whetzel, Planning Commission Chairman; Chris Watt, Planning Commissioner; Randy Beckler, Airport Commissioner and Airport Land Use Commissioner; Eric Crane, Airport Commissioner and Airport Land Use Commission Chair.

PUBLIC HEARING CLOSED AT 7:34 P.M.

Motion by Mulheren, Seconded by Brown to:

1. Adopt motion to amend the Conditions of Approval to include the following: 25. Project will be amended to be reduced in size such that the entire building is located outside the Runway Protection Zone of the Ukiah Municipal Airport; and
2. Adopt the findings in Attachment 2 to support upholding the Planning Commission's October 11, 2017, decision to approve the Major Site Development Permit, with the following two additional findings:
  - Finding #1 (#8): By reducing the Project's building size such that it is not in the Runway Protection Zone of the Ukiah Municipal Airport, the Project will not create undue hazards to flight as determined by the Federal Aviation Administration; and
  - Finding #2 (#9): The Project location in the A\* zone of the Ukiah Municipal Airport Master Plan compatibility zoning map does not prevent this Project or other projects unless or until the City is in the position to prevent such projects.

*Councilmember Brown withdrew his second.*

**Motion/Second:** Crane/Scalmanini to direct Staff to first refer the Project to Mendocino County Airport Land Use Commission (ALUC) for review; and upon securing this determination from ALUC, Staff to schedule a continued public hearing for City Council to uphold or overturn the Planning Commission's approval of the Garton Tractor Project (*recommendation #3 from the staff report with the clarification that this is a continued hearing*), asking for a Planning Commission recommendation at the completion of the ALUC review, with further direction to staff to draft a letter from the Mayor to ALUC requesting an expedited process. Motion carried by the following roll call votes: AYES: Brown, Scalmanini, Crane, and Doble. NOES: Mulheren. ABSENT: None. ABSTAIN: None

**b. Adoption of Resolution Approving a Negative Declaration for the City of Ukiah Wastewater Treatment Plant Land Acquisition Project.**

**Presenter:** Craig Schlatter, Community Development Director

PUBLIC HEARING OPENED AT 8:25 P.M.

*No public comment was received.*

PUBLIC HEARING CLOSED AT 8:28 P.M.

**Motion/Second:** Crane/Brown to adopt resolution (2018-12) approving a negative declaration for the City of Ukiah Wastewater Treatment Plant land acquisition project. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**Motion/Second:** Crane/Scalmanini to give final authorization to purchase land for the City of Ukiah Wastewater Treatment Plant. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

RECESS: 8:29 – 8:35 P.M.

**13. NEW BUSINESS**

**a. Discussion of Interest in Drafting a Letter to the Mendocino County Airport Land Use Commission Seeking Collaboration for Updating the Mendocino County Airport Comprehensive Land Use Plan, and Consideration of Other Process Related Direction.**

**Presenter:** Craig Schlatter, Community Development Director.

**Public Comment:** Eric Crane, Airport Commissioner and Airport Land Use Commission Chair.

**Council Consensus** directs staff to develop a draft letter to the Mendocino County Airport Land Use Commission seeking collaboration for updating the Mendocino County Airport Comprehensive Land Use Plan with a referral to the Ukiah Airport Commission prior to returning to the City Council for final consideration, and to draft a resolution to bring back to Council.

**b. City Council to Review the User Fee Schedule for the Community Services Department Including Recreation Programs, Sports Fields, Parks, Municipal Pools, Ukiah Valley Conference Center, and the Grace Hudson Museum.**

**Presenters:** Tami Bartolomei, Community Services Administrator and Jake Burgess, Recreation Supervisor.

**Motion/Second:** Mulheren/Crane to approve the user fee schedule for the Community Services Department including recreation programs, sports fields, parks, municipal pools, Ukiah Valley Conference Center, and the Grace Hudson Museum. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**c. Adoption of Resolution Calling for the Holding of a General Municipal Election to be Held on November 6, 2018, and to Consolidate and Request the County Clerk to Conduct Said Election with the Statewide General Election.**

**Presenter:** Kristine Lawler, City Clerk.

**Motion/Second:** Crane/Scalmanini to adopt the resolution (2018-13) calling for the holding of a General Election November 6, 2018; to consolidate said Election with the Statewide General Election pursuant to Election Code §10403; and request the Board of Supervisors of the County of Mendocino to request the County Clerk to Conduct the Municipal Election of the City of Ukiah on Tuesday, November 6, 2018, pursuant to Election Code §10002. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**d. Receive Updates on City Council Committee and Ad Hoc Assignments.**

*This item was continued to the next Council meeting on June 20, 2018.*

**12. UNFINISHED BUSINESS**

**a. Consideration and Possible Approval of the Cost Allocation Plan Review, Fiscal Year 2017-18**

**Presenter:** Dan Buffalo, Finance Director.

**Motion/Second:** Brown/Mulheren to approve and authorize the allocation of indirect cost per the Plan for BY 217-18; apply and report on the allocation quarterly; and maintain an allocation that is uniformly applied. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 9:33 P.M.

**14. CLOSED SESSION**

**a. Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: *Vichy Springs Resort v. City of Ukiah, Et Al*; Case No. SCUK-CVPT-2018-70200

**b. Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

**c. Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

**d. Public Employee Performance Evaluation**

Government Code Section 5495

Title: City Manager

*No report out was received.*

**15. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:33 p.m.

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Kristine Lawler, City Clerk





## AGENDA SUMMARY REPORT

**SUBJECT:** Approval of the June 11, 2018, Special Meeting Minutes

**DEPARTMENT:** Clerk/Admin

**PREPARED BY:** Kristine Lawler

**ATTACHMENTS:**

[Attachment 1 - June 11, 2018, Special Meeting - Draft Minutes](#)

**Summary:** Council will consider approving the Minutes of June 11, 2018, a Special Meeting.

**Background:** N/A

**Discussion:** N/A

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**RECOMMENDED ACTION:** Approve the Minutes of June 11, 2018, a Special Meeting, as submitted.

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**BUDGET AMENDMENT REQUIRED:** No

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**CURRENT BUDGET AMOUNT:** N/A

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**PROPOSED BUDGET AMOUNT:** N/A

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**FINANCING SOURCE:** N/A

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**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

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**COORDINATED WITH:** Kristine Lawler, City Clerk

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Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

**CITY OF UKIAH  
CITY COUNCIL MINUTES  
Special Meeting  
CIVIC CENTER COUNCIL CHAMBERS  
300 Seminary Avenue  
Ukiah, CA 95482  
June 11, 2018  
4:00 p.m.**

**BUDGET WORKSHOP**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Ukiah City Council met at a Special Meeting on June 11, 2018, having been legally noticed on June 1, 2018. Mayor Doble called the meeting to order at 4:03 p.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, and Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager and Kristine Lawler, City Clerk.

*MAYOR DOBLE PRESIDING.*

*The Pledge of Allegiance was led by Sage Sangiacomo, City Manager.*

**2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

**3. NEW BUSINESS**

**a. Review and Consideration of the FY 2018-19 Draft City of Ukiah Budget**

*Note: this item was reviewed in full on June 7, 2018; No additional review was conducted.*

**a. Receive Departmental Budget Overviews, and Discuss and Consider Operational Expenses, Services, and Revenues for Fiscal Year 2018-19.**

**Presenters:** Dan Buffalo, Finance Director; City Manager; Various Directors; and Staff.

1. City Council – Sage Sangiacomo, City Manager
2. City Manager – Sage Sangiacomo, City Manager and Kerry Randall, Facilities Supervisor.
3. Finance and IT – Dan Buffalo, Finance Director; Daphine Harris, Finance Management Analyst; Leigh Halvorsen, Accountant; Lori Martin, Billing and Customer Service Manager; Mary Horger, Procurement Manager; and Scott Shaver, Information Technology Manager.

**Council Consensus** directs staff to add the following footnotes to Finance:

- Under chart referencing the CIS System.
- The year that Information Technology came over to the Finance Department.

4. City Attorney– Sage Sangiacomo, City Manager
5. City Treasurer – Sage Sangiacomo, City Manager
6. Human Resources/Risk Management – Sage Sangiacomo, City Manager

**Council Consensus** directs staff to add footnotes under charts disclosing that notes related to the graphs can be found at the end of the department units.

7. Police – *Chris Dewey, Police Chief*
8. Fire – *Dan Grebil, Fire Authority Administrator*

**Council Consensus** directs staff to add the following footnotes to Fire:

- Under graph and chart showing when the merger took place between the Ukiah Valley Fire District and City of Ukiah.
- Regarding the differences in revenue sources between the District and City.

*RECESS: 5:54 – 6:25 P.M.*

9. Community Services – *Tami Bartolomei, Community Services Administrator; Jarrod Meyers, Parks Superintendent; Jake Burgess, Recreation Supervisor; Kerry Randall, Facilities Supervisor; and David Burton, Museum Director.*
10. Community Development – *Craig Schlatter, Community Development Director; Michelle Irace, Planning Manager; and Matt Keizer, Building Official.*

**Council Consensus** directs staff to add a footnote under the graph in housing for the increase to grants, loans, and other assistance.

11. Public Works – *Tim Eriksen, Public Works Director/City Engineer and Jarod Thiele, Public Works Management Analyst.*
12. Airport – *Greg Owen, Airport Manager.*
13. Electric – *Mel Grandi, Electric Utility Director.*
14. Water Resources – *Sean White, Water Resources Director.*

**Council Consensus** directs staff to cancel the June 12, 2018, meeting as there is no additional items to be heard.

#### 4. **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:15 p.m.

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Kristine Lawler, City Clerk



## AGENDA SUMMARY REPORT

**SUBJECT:** Approval of the June 20, 2018, Regular Meeting Minutes

**DEPARTMENT:** Clerk/Admin

**PREPARED BY:** Kristine Lawler

**ATTACHMENTS:**

[Attachment 1 - Draft Minutes of June 20, 2018](#)

**Summary:** Council will consider approving the Minutes of June 20, 2018, a Regular Meeting (Attachment 1).

**Background:** N/A

**Discussion:** N/A

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**RECOMMENDED ACTION:** Approve the Minutes of June 20, 2018, a Regular Meeting, as submitted.

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**BUDGET AMENDMENT REQUIRED:** No

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**CURRENT BUDGET AMOUNT:** N/A

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**PROPOSED BUDGET AMOUNT:** N/A

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**FINANCING SOURCE:** N/A

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**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

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**COORDINATED WITH:** N/A

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Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

**CITY OF UKIAH  
CITY COUNCIL MINUTES  
Regular Meeting  
CIVIC CENTER COUNCIL CHAMBERS  
300 Seminary Avenue  
Ukiah, CA 95482  
June 20, 2018  
6:00 p.m.**

---

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

Ukiah City Council met at a Regular Meeting on June 20, 2018, having been legally noticed on June 14, 2018. Mayor Doble called the meeting to order at 6:02 p.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, and Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

*MAYOR DOBLE PRESIDING.*

*The Pledge of Allegiance was led by Vice Mayor Mulheren.*

**3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

**a. Proclamation Honoring Chris Dewey, Police Chief for the City of Ukiah.**

**Presenter:** Mayor Doble.

*Proclamation was received by Chris Dewey, Police Chief.*

*RECESS: 6:19 – 6:35 P.M.*

**b. Presentation of the PFM Group on an Update to the City Council on the City's Investment Portfolio.**

**Presenters:** Allen Carter, City Treasurer and Allison Kaune, PFM Asset Management, LLC, Senior Managing Consultant.

*Presentation was received.*

**c. Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.**

**Presenter:** David Rapport, City Attorney.

*Presentation was received.*

**4. PETITIONS AND COMMUNICATIONS**

**5. APPROVAL OF MINUTES**

- a. Approval of the June 6, 2018, Special Meeting Minutes
- b. Approval of the June 6, 2018, Regular Meeting Minutes
- c. Approval of the June 7, 2018, Special Meeting Minutes

**Motion/Second:** Crane/Mulheren to approve Minutes of June 6, 2018, a special meeting, and the June 7, 2018, a special meeting, as submitted; and directed the clerk to bring the June 6, 2018, a regular meeting, back to Council after administrative corrections and review of the 11a motion. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**6. RIGHT TO APPEAL DECISION**

**7. CONSENT CALENDAR**

- a. Report of Disbursements for the Month of May 2018 – *Finance*.
- b. Approve Rejection of Bids for Replacement of 20,000 Gallon Split Jet A / Avgas Tank, and Installation of New 20,000 Gallon Jet A tank – *Airport*.
- c. Approve the Purchase of a New 2018 Durango SXT RWD from Thurston Chrysler Dodge Jeep Ram in the Amount of \$27,352.86, and Approve Corresponding Budget Amendment – *Community Development*.
- d. Notification of Publishing Services (COU No. 1718-234) by *Ukiah Daily Journal* for Fiscal Year 2018/2019, in the Amount of \$6.25 per Column Inch for the First Insertion and \$4.26 per Column Inch for Each Subsequent Insertion of the Same Advertisement – *City Clerk*.
- e. Authorize City Manager to Sign New Airport Ground Lease (COU No. 1718-235) with the California Department of General Services (Cal Fire) – *Airport*.
- f. ~~Approve the Purchase of Two Cisco ASA Firewalls from SHI International Corporation in the amount of \$35,751.41 for the Ukiah Police Department – *Information Technology*. Pulled by Councilmember Crane and Moved to Agenda Item 13c.~~
- g. Authorize the Renewal of a Three-Year Technical Service Support Agreement (COU No. 1718-236) with Physio Control Incorporated in the amount of \$20,270.54 – *Fire*.

**Motion/Second:** Crane/Brown to approve Consent Calendar Items 7a-7e and 7g, as submitted. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

**Public Comment:** Sarah Reith.

**9. COUNCIL REPORTS**

**Presenters:** Vice Mayor Mulheren, Councilmember Scalmanini, Mayor Doble, Councilmember Crane.

**10. CITY MANAGER/CITY CLERK REPORTS**

**Presenters:** Sage Sangiacomo, City Manager and Tim Eriksen, Public Works Director/City Engineer.

**11. PUBLIC HEARINGS (6:15 PM)**

**12. UNFINISHED BUSINESS**

**a. Adoption of Resolution Approving the Fiscal Year 2018-19 City Budget, and Adoption of the Corresponding Gann Limit Resolution.**

**Presenters:** Dan Buffalo, Finance Director; Mary Horger, Procurement Manager; and Daphine Harris, Finance Management Analysis.

**Motion/Second:** Mulheren/Brown to adopt Resolution (2018-14) approving the Fiscal Year 2018-2019 City Budget, and directs staff to work with the [Budget Development Best Practices and Financial Policy] ad hoc on the vehicle justification sheets, then bring them back to the July 18, 2018, Council meeting. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**Motion/Second:** Crane/Brown to adopt the corresponding Gann Limit Resolution (2018-15). Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**b. Approval of Change Order with Ghilotti Construction for the Demolition and Construction of Chlorine Contact Basins.**

**Presenter:** Sean White, Water Resources Director.

**Motion/Second:** Crane/Scalmanini to approve Contract Change Order #3 (COU No. 1718-138-CO3) with Ghilotti Construction Company in the Amount of \$3,999,092 for the Construction of New Chlorine Contact Basins for the Wastewater Treatment Plant and the Recycled Water System as Presented in the Capital Improvement Budget for Fiscal Year 2018-2019, and Approval of Corresponding Budget Amendment. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**c. Consideration of a Budget Amendment in the amount of \$236,780 for the Grace Hudson Nature Education Project.**

*This item was pulled by City staff, and will return at a later date.*

**d. Award of Contract to Granite Construction Company in the Amount of \$1,193,592 for the 2018 Street Rehabilitation Project, Specification No. 18-01.**

**Presenter:** Tim Eriksen, Public Works Director/City Engineer.

**Motion/Second:** Crane/Mulheren to award of Contract (COU No. 1718-237) to Granite Construction Company in the Amount of \$1,193,592 for the 2018 Street Rehabilitation Project, Specification No. 18-01. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**13. NEW BUSINESS**

**a. Authorize the City Manager to Execute and Negotiate an Agreement with Schneider Electric for the Development of a Large Scale Solar Proposal and Grant Application for the Water Resources Department in the Amount Not to Exceed \$150,000.**

**Presenter:** Sean White, Water Resources Director.

**Motion/Second:** Crane/Mulheren to authorize the City Manager to Execute and Negotiate an Agreement (COU No. 1718-238) with Schneider Electric for the Development of a Large Scale Solar Proposal and Grant Application for the Water Resources Department in the Amount Not to Exceed

\$150,000, and appoints Councilmembers Crane and Scalmanini to serve on an ad hoc to oversee the process. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**b. Receive Updates on City Council Committee and Ad Hoc Assignments.**

**Presenter:** Vice Mayor Mulheren.

*Reports were received.*

**c. Approve the Purchase of Two Cisco ASA Firewalls from SHI International Corporation in the amount of \$35,751.41 for the Ukiah Police Department – From Consent Calendar Agenda Item 7f.**

**Presenter:** Scott Shaver, Information Technology Administrator.

**Motion/Second:** Crane/Scalmanini to approve the Purchase of Two Cisco ASA Firewalls from SHI International Corporation in the amount of \$35,751.41 for the Ukiah Police Department. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

*THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 8:18 P.M.*

**14. CLOSED SESSION**

**a. Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: *Vichy Springs Resort v. City of Ukiah, Et Al*; Case No. SCU-K-CVPT-2018-70200

**b. Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

**c. Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

**d. Public Employee Performance Evaluation**

Government Code Section 5495

Title: City Manager

*No report out was received.*

**15. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:23 p.m.

---

Kristine Lawler, City Clerk





## AGENDA SUMMARY REPORT

**SUBJECT:** Approval of the June 29, 2018, Special Meeting Minutes

**DEPARTMENT:** Clerk/Admin

**PREPARED BY:** Kristine Lawler

**ATTACHMENTS:**

[Attachment 1 - Draft Minutes for June 29, 2018](#)

**Summary:** Council will consider approving the Minutes of June 29, 2018, a Special Meeting.

**Background:** N/A

**Discussion:** N/A

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**RECOMMENDED ACTION:** Approve the Minutes of June 29, 2018, a Special Meeting, as submitted.

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**BUDGET AMENDMENT REQUIRED:** No

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**CURRENT BUDGET AMOUNT:** N/A

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**PROPOSED BUDGET AMOUNT:** N/A

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**FINANCING SOURCE:** N/A

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**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

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**COORDINATED WITH:** Kristine Lawler, City Clerk

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Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

**CITY OF UKIAH  
CITY COUNCIL MINUTES  
Special Meeting  
CIVIC CENTER COUNCIL CHAMBERS  
300 Seminary Avenue  
Ukiah, CA 95482  
June 29, 2018  
3:00 p.m.**

---

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Ukiah City Council met at a Special Meeting on June 29, 2018, having been legally noticed on June 25, 2018. Mayor Doble called the meeting to order at 3:01 p.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, and Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

*MAYOR DOBLE PRESIDING.*

*The Pledge of Allegiance was led by Sage Sangiacomo, City Manager.*

**2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

**3. PUBLIC HEARINGS (6:15 PM)**

**a. Appeal of Planning Commission Decision to Approve a Major Use Permit/Site Development Permit and Parking Variance to Allow the Construction of a 35-unit Multi-Family Housing Development at 345 North Main Street and 215 Norton Street.**

**Presenters:** Craig Schlatter, Community Development Director and Michelle Irace, Planning Manager.

**Appellant Comment:** Councilmember Scalmanini.

PUBLIC HEARING OPENED AT 3:52 P.M.

**Public Comment:** Loretta Ramponi, Katie Gibbs, Dick Seltzer, Julianne Waters, Mikhela Ahl, Steve Honeycutt, Doug Guillon, Niel Davis, and Kasie Gray.

PUBLIC HEARING CLOSED AT 4:30 P.M.

The City Attorney suggested that the motion be based on the Planning Commission findings included in the packet (*attached to minutes*), to which the maker and second agreed.

**Motion/Second:** Brown/Mulheren to uphold the Planning Commission's approval of a major Use Permit/Site Development Permit and Parking Variance to allow the construction of a 35-unit multi-family housing development at 345 North Main Street and 215 Norton Street, based on the Planning Commission findings (*attached to minutes*). Motion **carried** by the following roll call votes: AYES: Brown, Crane, Mulheren, and Doble. NOES: Scalmanini. ABSENT: None. ABSTAIN: None

*RECESS: 4:58 – 5:04 P.M.*

**4. CLOSED SESSION**

**a. Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-2018-70200

**b. Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737

**c. Conference with Legal Counsel – Existing Litigation**

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036*

*Closed Session was not held.*

**5. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:05 p.m.

---

Kristine Lawler, City Clerk

**FINDINGS TO ADOPT A USE PERMIT/SITE DEVELOPMENT  
PERMIT AND VARIANCE FOR THE  
MAIN STREET VILLAGE PROJECT  
345 NORTH MAIN STREET & 215 NORTON STREET  
FILE NO.: 3085**

**Recommendation for the Approval of the Major Use Permit/Site Development Permit and Findings:** The Community Development Department's recommendation for conditional approval of Major Use Permit/Site Development Permit and Variance, File No. 3085 to construct a market rate 35-unit multifamily complex project, including associated improvements, is based in part on the following findings, in accordance with UCC §9262, 9263 and 9264:

*Use Permit and Site Development Permit Findings*

1. The proposed project is consistent with the goals, objectives, and policies of the Ukiah General Plan because it provides housing to a diversity of populations, supports the local economy, promotes infill development, promotes alternatives modes of transportation, and incorporates water saving landscaping and energy efficiency features.
2. The Project is consistent with the use and development standards for the Airport Land Use Master plan and qualifies for Infill Policy 2.1.6, which allows flexibility for new development of similar intensity to that of surrounding, already, existing uses.
3. The project is consistent with the land use development standards contained within Ukiah City Code Sections 9045-9053 (Regulations in R3 Districts) and Sections 9080-9088 (Regulations in C1 Districts). Additionally, it is consistent with Ordinance No. 1189, *Ordinance of The City Council of the City of Ukiah Amending Various Sections of Chapter 2, Division 9 of The Ukiah City Code to Set Forth in Greater Detail the Procedure for Calculating Residential Density.*
4. Through architectural design and input from the Design Review Board, the project provides sufficient variety, creativity, and articulation to the architecture and design of the structure(s) and grounds to avoid monotony and/or a box-like uninteresting external appearance.
5. As conditioned, the project's development will not be detrimental to the public's health, safety, or general welfare. The project has been reviewed by the following agencies to ensure compliance with the Ukiah City Code and other local codes and regulations: Ukiah Valley Fire District, City of Ukiah Public Works, City of Ukiah Police Department, City of Ukiah Electric Utility, City of Ukiah Building Official, the Mendocino County Airport Land Use Commission, Mendocino County Air Quality Management District, Mendocino Transit Authority, the State Regional Water Quality Control Board, and Sonoma State University Northwest Information Center. Comments have been included as Conditions of Approval.
6. The project will not cause significant adverse environmental impacts or excessively damage or destroy natural features. The project site contains no habitat value for

1 endangered, rare or threatened species and the site has been previously disturbed.  
2 Approval of the project would not result in any significant effects to traffic, noise, air  
3 quality or water quality. The site was previously developed with residential uses,  
4 similar to the proposal. Since then the site has been routinely mowed and no trees  
5 exist on site. The proposed development will not excessively damage or destroy  
6 natural features, including trees, shrubs, creeks, and the natural grade of the site.  
7

- 8 7. Sufficient landscaped areas have been reserved for purposes of separating or  
9 screening the proposed structure(s) from the street and adjoining building sites, and  
10 breaking up and screening large expanses of paved areas.  
11  
12 8. City services are available to serve the Project. The Project has been reviewed by  
13 Public Works Department, Electric Utility, Fire Marshal, and Building Official, and  
14 conditioned to ensure adequate services and utilities are available to serve the project.  
15  
16 9. The location, size, and intensity of the proposed project will not create a hazardous or  
17 inconvenient vehicular or pedestrian traffic pattern. The proposed project provides two  
18 access points on both N. Main Street and Norton Street, deemed adequate by the  
19 Public Works and Fire Department. The Project includes pedestrian and bicycle  
20 access to the downtown area, providing convenient vehicle and pedestrian traffic  
21 patterns.  
22

#### 23 *Variance Findings*

24

- 25 10. Due to the size of the property, its proximity to the downtown and local transit system,  
26 and alternative transportation design components such as bike and pedestrian  
27 opportunities, the proposed project and approval of the parking variance would provide  
28 adequate circulation and transportation for the project. The strict application of the  
29 zoning regulations (parking requirements) would not allow the site to be developed to  
30 the best use and highest intensity allowed within the R3 Zoning District would not allow  
31 the project to advantage of Ordinance No. 1189. Additionally, this project provides  
32 needed middle-income housing, as prioritized in the 2017 City of Ukiah Housing  
33 Strategy.  
34  
35 11. The City's 2014-2019 Housing Element (Adopted 2016) of the General Plan identifies  
36 the need for housing of all income categories, and identifies vacant and underutilized  
37 infill parcels as the best place to site new housing development. This includes parcels  
38 that are close to existing infrastructure and situated along transportation corridors,  
39 and are close to the downtown, retail opportunities, medical services, and professional  
40 offices. The Main Street parcel is identified as a vacant parcel in the Housing Element  
41 and is located on an infill parcel within the Ukiah Downtown Core area, close to existing  
42 transit and infrastructure, as well as commercial, employment and retail opportunities.  
43 In addition, because the project proposes a middle-income 35-unit multi-family  
44 complex the project supports the housing strategy and needs identified in the Housing  
45 Element and Regional Housing Needs Allocation. Therefore, issuance of the proposed  
46 variance would not constitute a grant of special privilege inconsistent with the  
47 limitations upon other properties in the vicinity and subject to identical zoning  
regulations.

1 12. The grant of the variance would not be detrimental to surrounding property owners.  
2 The proposal for the reduction in parking has been thoroughly analyzed. The project  
3 has been reviewed by the following agencies and their comments have been included  
4 as Conditions of Approval to ensure compliance with all applicable health and safety  
5 codes: Ukiah Valley Fire District, City of Ukiah Public Works, City of Ukiah Police  
6 Department, City of Ukiah Electric Utility, City of Ukiah Building Official, the  
7 Mendocino, and the Mendocino County Air Quality Management District.  
8

9 13. Notice of the Public Hearing was provided in the following manner:  
10

- 11 • Published in the Ukiah Daily Journal May 20, 2018
- 12 • Posted on the Project site May 18, 2018
- 13 • Posted at the Civic Center (glass case) 72 hours prior to hearing
- 14 • Mailed to property owners within 300 feet of the parcels included in the project on  
15 May 18, 2018  
16



## AGENDA SUMMARY REPORT

**SUBJECT:** Report of Disbursements for the Month of June 2018.

**DEPARTMENT:** Finance

**PREPARED BY:** Candice Rasmason

**ATTACHMENTS:**

[Attachment 1 - June 2018 Summary of Disbursements](#)

[Attachment 2 - Account Codes for reference](#)

[Attachment 3 - Object Codes for reference](#)

[Attachment 4 - June 2018 Disbursement Detail](#)

**Summary:** Payments made during the month of June 2018 are summarized on the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the five (5) individual payment cycles within the month.

**Background:** Accounts Payable Check Numbers (City & UVFA): 3027638-3027728; 3027729-3027817; 3027818-3027966; 3027967-3028077; 3028078-3028179

Accounts Payable Wire Transfers: N/A

Payroll Check Numbers: 506007-506052; 506054-506117

Payroll Manual Check Numbers: 506053

Direct Deposit Numbers: 87594-87803; 87804-88022

Manual Direct Deposit Numbers: 88023-88033

Void Check Numbers: 3014920, 3014947, 3019173, 3021105, 3021996, 3020124, 3024860, 3024476, 3024724, 3023211, 3025066, 3024551, 3022677, 3025488, 3019291, 3022800, 3023512, 3027499, 3027923, 3020859,

**RECOMMENDED ACTION:** Approve the Report of Disbursements for the month of June 2018.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

3022405, 3022425, 3022647, 3023534, 3025179, 3022538, 3027869, 3027213, 3022410, 3022417, 3022421, 3022432, 3025167, 3025177, 3025180, 3025195, 3025197, 3025198, 3027590

Void Direct Deposit Numbers: N/A

**Discussion:** This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: June 2018 Summary of Disbursements

Attachment #2: Account Codes for reference

Attachment #3: Object Codes for reference

Attachment #4: June 2018 Disbursement Detail



**CITY OF UKIAH**  
**REPORT OF DISBURSEMENTS**  
**REGISTER OF PAYROLL AND DEMAND PAYMENTS**  
**FOR THE MONTH OF JUNE**

Attachment 1

**FUNDS:**

|                                          |              |                                                  |                |
|------------------------------------------|--------------|--------------------------------------------------|----------------|
| 100 General Fund                         | \$292,879.68 | 700 Sanitary Disposal Site Fund                  | \$19,911.14    |
| 105 Measure S General Fund               |              | 701 Landfill Corrective Fund                     |                |
| 110 Special General Fund                 |              | 702 Disposal Closure Reserve Fund                |                |
| 201 Worker's Comp Fund                   | \$203,182.12 | 704 Post Closure Fund - Solid Waste              | \$0.00         |
| 202 Liability Fund                       | \$19,489.00  | 720 Golf Fund                                    | \$4,899.54     |
| 203 Garage Fund                          | \$2,426.66   | 730 Conference Center Fund                       | \$15,246.63    |
| 204 Purchasing Fund                      | \$2,001.98   | 750 Visit Ukiah                                  | \$23,254.80    |
| 205 Billing & Collections Fund           | \$9,596.84   | 777 Airport Fund                                 | \$72,664.61    |
| 206 Public Safety Dispatch Fund          | \$1,167.61   | 778 Airport Capital Improvement Fund             |                |
| 207 Payroll Posting Fund                 | \$246,936.31 | 779 Special Aviation Fund                        |                |
| 208 Building Maintenance/Corp Yard Fund  | \$45,314.26  | 800 Electric Fund                                | \$860,950.92   |
| 209 IT Fund                              | \$130,061.30 | 801 Electric Capital Reserve Fund                | \$23,006.16    |
| 220 Equipment Reserve Fund               |              | 803 Lake Mendocino Bond Reserve                  | \$2,000.00     |
| 250 Special Revenue Fund                 | \$31.99      | 805 Street Lighting Fund                         | \$12,240.29    |
| 251 Special Projects Reserve Fund        |              | 806 Public Benefits Fund                         | \$21,582.55    |
| 300 Park Development Fund                |              | 820 Water Fund                                   | \$1,473,503.39 |
| 301 Anton Stadium Fund                   | \$0.00       | 822 Water Capital Improvement Fund               |                |
| 302 Observatory Park Fund                | \$2,500.00   | 830 Recycled Water Fund                          | \$2,068,298.87 |
| 304 Swimming Pool Fund                   | \$0.00       |                                                  |                |
| 305 Riverside Park Fund                  | \$0.00       | 840 City/District Sewer Fund                     | \$123,175.43   |
| 306 Skate Park Fund                      | \$0.00       | 841 Sewer Contruction Fund                       |                |
| 310 Museum Grants                        |              | 843 Sewer Capital Fund                           |                |
| 311 Alex Rorbaugh Recreation Center Fund | \$3,349.44   | 900 Special Deposit Trust                        | \$21,433.19    |
| 312 Downtown Business Improvement Fund   | \$5,887.77   | 901 General Service (Accts Recv)                 | \$1,016.75     |
| 313 LMHF Housing Asset Fund              |              | 902 U.S.W. Billing & Collection                  | \$69,369.50    |
| 314 Winter Special Events                |              | 903 Public Safety - AB 109                       | \$0.00         |
| 500 2106 Gas Tax Fund                    |              | 905 Federal Emergency Shelter Grant              |                |
| 501 2107 Gas Tax Fund                    |              | 905 Mendocino Emergency Service Authority        |                |
| 503 2105 Gas Tax Fund                    |              | 911 Russian River Watershed Association          | \$6,290.00     |
| 505 Signalization Fund                   |              | 940 Sanitation District Special Fund             | \$3,490.89     |
| 506 Bridge Fund                          |              | 943 Sanitation District Capital Improvement Fund |                |
| 507 1998 STIP Augmentation Fund          |              | 952 REDIP Sewer Enterprise Fund                  |                |
| 508 SB325 Reimbursement Fund             | \$23,341.00  | 960 Community Redevelopment Agency               |                |
| 509 S.T.P. Fund                          | \$175,938.29 | 961 RDA Housing Pass-Through                     |                |
| 510 Trans-Traffic Congest Relief Fund    | \$1,636.75   | 962 Redevelopment Housing Fund                   |                |
| 600 Community Development Block Grant    |              | 963 Housing Debt                                 |                |
| 601 EDBG 94-333 Revolving Loan           |              | 964 RDA Capital Pass-Through                     |                |
| 602 Community Development Fund           |              | 965 Redevelopment Capital Improvement Fund       |                |
| 603 08-HOME-4688                         |              | 966 Redevelopment Debt Service                   | \$2,175.00     |
| 604 CDBG Grant 09-STBG-6417              |              | 967 Housing Bond Proceeds                        |                |
| 605 11-HOME-7654 Fund                    | \$0.00       | 968 Non-Housing Bond Proceeds                    |                |
| 606 CDBG Grant 10-EDEF-7261              | \$22.61      | 969 RDA Obligation Retirement Fund               | \$306.00       |
| 607 Prop 84 Grant Fund                   |              | 844/944 Sewer Capital Projects Fund              | \$196,248.78   |
| 609 13-CDBG-8940                         |              | 915 UVFD                                         | \$23,202.74    |
| 610 City RDA Projects Fund               |              |                                                  | \$105,745.66   |
| 630 Asset Seizure Fund                   | \$10,553.50  | 611 CDBG 16-CDBG-11147                           |                |
| 631 Asset Seizure Fund (Drug/Alcohol)    |              |                                                  |                |
| 633 H & S Education 11489(B)(2)(A1)      | \$2,766.49   |                                                  |                |
| 634 Federal Asset Seizure Grants         |              |                                                  |                |
| 635 SUP Law Enforcement Service Fund     | \$1,250.00   |                                                  |                |
| 637 Local Law Enforcement Block Grant    |              |                                                  |                |
| 638 Asset Forfeiture 11470.2 H & S       |              |                                                  |                |
| 639 Special Revenue - Police             | \$0.00       |                                                  |                |
| 640 Parking District Fund                | \$880.48     |                                                  |                |
| 691 Museum Fund                          | \$3,055.12   |                                                  |                |

PAYROLL CHECK NUMBERS: 506007-506052  
DIRECT DEPOSIT NUMBERS: 87594-87803  
PAYROLL PERIOD: 5/20/18-6/2/18  
PAYROLL CHECK NUMBERS: 506054-506117  
DIRECT DEPOSIT NUMBERS: 87804-88022  
PAYROLL PERIOD: 6/3/18-6/16/18  
PAYROLL CHECK NUMBERS:  
DIRECT DEPOST NUMBERS:  
PAYROLL PERIOD:

TOTAL DEMAND PAYMENTS- A/P CHECKS \$6,334,282.04  
TOTAL DEMAND PAYMENTS-WIRES\* & EFT's \$136.00  
TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$869,017.96  
TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$493,654.14  
\* vendor name( if applicable)

**VOID CHECK NUMBERS:**

3014920, 3014947, 3019173, 3021105, 3021996, 3020124, 3024860  
3024476, 3024724, 3023211, 3025066, 3024551, 3022677, 3025488  
3019291, 3022800, 3023512, 3027499, 3027923, 3020859, 3022405  
3022425, 3022647, 3023534, 3025179, 3022538, 3027869, 3027213  
3022410, 3022417, 3022421, 3022432, 3025167, 3025177, 3025180  
3025195, 3025197, 3025198, 3027590

MANUAL CHECK NUMBERS:  
506053

MANUAL EFT NUMBERS:  
88023-88033

WIRE TRANSFER NUMBERS:

**TOTAL PAYMENTS**

**\$7,697,090.14**

**CERTIFICATION OF CITY CLERK**

This register of Payroll and Demand Payments was duly approved by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
City Clerk

**APPROVAL OF CITY MANAGER**

I have examined this Register and approve same.

**CERTIFICATION OF DIRECTOR OF FINANCE**

I have audited this Register and approve for accuracy and available funds.

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Director of Finance

## Account Code Summary

Attachment 2

|          |                                         |          |                                        |
|----------|-----------------------------------------|----------|----------------------------------------|
| 10000000 | General Fund                            | 20526430 | Electric Department - Meter Readers    |
| 10010000 | City Council                            | 20620231 | Ukiah Dispatch                         |
| 10011100 | City Clerk                              | 20620232 | Ft Bragg Dispatch                      |
| 10011300 | Elections                               | 20700000 | Payroll Posting Fund                   |
| 10012100 | City Manager                            | 20822500 | Building Maintenance                   |
| 10012200 | Administrative Support                  | 20824300 | Corporation Yard                       |
| 10012400 | Miscellaneous General Government        | 20922900 | IT Fund                                |
| 10013400 | Finance Department                      | 22013300 | FA Replace - Finance UB                |
| 10014000 | City Attorney                           | 22020200 | FA Replace - Police Operations         |
| 10015100 | Treasury Management                     | 22021210 | FA Replace - Fire Administration       |
| 10016100 | Human Resources                         | 22022900 | FA Replace - Information Technology    |
| 10017100 | Economic Development                    | 22024100 | FA Replace - Garage                    |
| 10018000 | Community Outreach                      | 22024220 | FA Replace - Streets                   |
| 10020217 | Animal Control                          | 22024413 | FA Replace - Water Distribution Cap    |
| 10022100 | Parks                                   | 22024414 | FA Replace - Water Distribution O&M    |
| 10022300 | Aquatics                                | 22024421 | FA Replace - City Wastewater           |
| 10022800 | Recreation                              | 25024210 | Engineering Reserve                    |
| 10022810 | Recreation Administration               | 25024300 | Corporation Yard Reserve               |
| 10022821 | Adult Basketball                        | 25122900 | CIP - IT                               |
| 10022822 | Adult Softball                          | 25123100 | CIP - Planning                         |
| 10022824 | Co-Ed Volleyball                        | 25124210 | CIP - Engineering                      |
| 10022831 | Youth Basketball                        | 25124220 | CIP - Streets                          |
| 10022832 | Youth Softball                          | 25124410 | CIP - Water                            |
| 10022840 | Day Camp                                | 25124421 | CIP - City Wastewater                  |
| 10022850 | Classes & Clinics                       | 25126410 | CIP - Electric                         |
| 10022860 | Special Activities                      | 30022200 | Park Development                       |
| 10023100 | Community Planning                      | 30122210 | Anton Stadium                          |
| 10023320 | Building Inspection                     | 30222220 | Observatory Park                       |
| 10024210 | Engineering                             | 30522250 | Riverside Park                         |
| 10024214 | Traffic Signals                         | 30622260 | Skate Park                             |
| 10024620 | Streets                                 | 30822280 | Project Planning                       |
| 10024224 | Storm Drains                            | 31022700 | Museum Grant                           |
| 10514000 | Police - City Attorney                  | 31122000 | Alex Rorabaugh Recreation Center       |
| 10520210 | Patrol                                  | 31217100 | Downtown Business Improvement District |
| 10520214 | Police Reserves                         | 50524210 | Engineering - Signalization Fund       |
| 10520216 | COPS Grant                              | 50624210 | Capital Engineering                    |
| 10520218 | Police - CSO                            | 50824210 | SB325 - Engineering                    |
| 10520224 | Police - Major Crimes Task Force        | 50824220 | SB325 - Streets                        |
| 10521210 | Fire Administration                     | 50924210 | STP - Engineering                      |
| 10521312 | Fire Volunteer Station                  | 50924220 | STP - Streets                          |
| 20112400 | Worker's Compensation Fund              | 51024220 | Trans - Traffic Slurry Seal            |
| 20212400 | Liability Fund                          | 510X9999 | Trans -Traffic Project                 |
| 20324100 | Garage Fund                             | 60217441 | Grant - CDBG 602                       |
| 20413500 | Purchasing Fund                         | 60317442 | Grant - HOME 603                       |
| 20513300 | Billing and Collections                 | 60417441 | Grant - CDBG 604                       |
| 20514000 | Billing and Collections - City Attorney | 60517442 | Grant - HOME 605                       |
| 20524412 | Water Department - Meter Readers        | 60517461 | First Time Homebuyer Program           |

## Account Code Summary

Attachment 2

|          |                                   |          |                                 |
|----------|-----------------------------------|----------|---------------------------------|
| 60517462 | FTHB Activity Delivery            | 80026130 | Electric Substation             |
| 60517467 | FTHB - PIR                        | 80026140 | Reimbursable Work for Others    |
| 60600000 | CDBG Grant 10-EDEF-7261 Fund      | 80026200 | Electric Metering               |
| 60617441 | Grant - CDBG 606                  | 80026300 | Electric Generation             |
| 60617451 | General Administration            | 80026312 | Mendocino Hydro                 |
| 60617452 | AD ED Direct Financial Assistance | 80026330 | Hydro Electric                  |
| 60617453 | ED Direct Financial Assistance    | 80026400 | Electric Administration         |
| 60717443 | Grant Prop 84                     | 80026410 | Electric General Administration |
| 60724413 | Prop 84 Water Distribution Cap    | 80026430 | Interdepartmental Charges       |
| 60900000 | 13-CDBG-8940                      | 80326330 | Hydro Plant                     |
| 60917458 | 13-CDBG-8940                      | 80526610 | Street Lighting                 |
| 63020210 | Asset Seizure Expenditure         | 80626500 | Public Benefit                  |
| 63120210 | Drug & Alcohol Education          | 82027110 | Water                           |
| 63320210 | H&S Asset Seizure Expenditure     | 82027111 | Water - Production O&M          |
| 63420250 | Fed Asset Seizure Expenditure     | 82027113 | Water - Distribution Capital    |
| 63520210 | SLESF                             | 82027114 | Water - Distribution O&M        |
| 63820210 | Asset Forfeiture 11470            | 82027115 | Water - Production Capital      |
| 64020213 | Parking Enforcement               | 82227113 | Water - Distribution Capital    |
| 69122700 | Museum                            | 84027220 | Wastewater                      |
| 70024500 | Landfill 700                      | 84027221 | Wastewater City - O&M           |
| 70224500 | Landfill Closure                  | 84027222 | Wastewater City - Capital       |
| 70424500 | Landfill Post closure             | 84027225 | Wastewater Treatment - O&M      |
| 72022400 | Golf                              | 84027226 | Wastewater Treatment - Capital  |
| 73022600 | Conference Center                 | 84227220 | Wastewater                      |
| 75017110 | Visit Ukiah                       | 84327222 | Wastewater City - Capital       |
| 77725200 | Airport Operations                | 84427221 | Wastewater City Capital - O&M   |
| 77817411 | FAA Grant                         | 84427222 | Wastewater City - Capital       |
| 80026100 | Electric Administration           | 90000000 | Special Deposit Trust Fund      |
| 80026110 | Electric Overhead                 | 91190100 | Russian River Watershed Assoc   |
| 80026120 | Electric Underground              | 96900000 | Successor Agency                |
| 80100000 | Infrastructure                    |          |                                 |

# Object Code Summary

Attachment 3

|       |                                |       |                                |
|-------|--------------------------------|-------|--------------------------------|
| 12102 | INVENTORY OF SUPPLIES          | 52526 | FRAUD INVEST. ASSESSMENT       |
| 12103 | STORES PURCHASES               | 52527 | A.D.P. PREMIUM & DEDUCTIBLE    |
| 12104 | INVENTORY - PURCHASES          | 52528 | LIABILITY INSURANCE            |
| 12105 | STORES ISSUES                  | 52529 | EARTHQUAKE & FLOOD PREMIUMS    |
| 51211 | PERS UNFUNDED LIABILITY        | 52530 | POLLUTION-ENVIRON INS PREMIUM  |
| 51280 | OVERTIME/CALLOUT MEALS         | 52531 | UMEMPLOY. INS EXPENSE          |
| 51285 | CALLOUT MILEAGE REIMBURSEMENTS | 52532 | SAFETY & TRAINING SUPPORT      |
| 52100 | CONTRACTED SERVICES            | 52600 | RENT                           |
| 52107 | CONTRACTED SERVICES-EIR        | 52841 | SUCCESSOR AGENCY ADMIN         |
| 52108 | CONTRACT SERVICES-GPU          | 54100 | SUPPLIES                       |
| 52110 | AMBULANCE BILLING              | 54101 | POSTAGE                        |
| 52111 | MAINT. CONTRCTS - DEFIBRULATOR | 54102 | SMALL TOOLS                    |
| 52112 | M. S. OVERSIGHT                | 54105 | PHOTOGRAPHIC EXPENSE           |
| 52113 | PLANNING STUDIES               | 54106 | SPECIALTY SUPPLIES             |
| 52114 | COMPLIANCE STUDIES             | 54120 | PW - SPECIAL SUPPLIES          |
| 52120 | LABOR CHARGES FROM OTHER DEPAR | 54121 | PW - ASPHALT CONCRETE          |
| 52130 | EDUCATIONAL & MARKETING MATL'S | 54122 | PW - AGGREGATE BASE            |
| 52131 | ASSISTANCE TO SENIORS          | 54123 | PW - CRACK SEALANT             |
| 52132 | EMERGENCY ASSISTANCE           | 54124 | PW - CONCRETE/SUPPLIES         |
| 52133 | MONTHLY DISCOUNT PROGRAM       | 54125 | PW - TRAFFIC PAINT             |
| 52134 | CONTRACT ADMINISTRATION        | 54126 | PW-PREMARKS                    |
| 52135 | ENERGY CONSERVATION PROGRAM    | 54127 | PW - SIGN POSTS/SHEETING       |
| 52136 | PHOTOVOLTAIC RATES/INCENTIVE   | 54128 | PW - COLD PATCH MATERIAL       |
| 52137 | PUBLIC BENEFITS PROGRAM MGMT   | 54129 | PW - TACK OIL                  |
| 52138 | NCPA PUBLIC BENEFITS PROGRAM   | 54130 | PW - SAFETY                    |
| 52139 | RESEARCH, DEVELOPMENT & DEMO   | 54131 | PW - BARRICADES & CONES        |
| 52140 | LITIGATION EXPENSES            | 54160 | HR - CITY LIABILITY & CONTRACT |
| 52145 | DETACHMENT-SEWER-UVSD          | 54161 | HR - BACKGROUND & PHYSICALS    |
| 52150 | LEGAL SERVICES/EXPENSES        | 54162 | HR - ADVERTISING               |
| 52151 | AFLAC & PERS INSUR ADMIN FEES  | 54163 | HR - INTERVIEW SUPPLIES        |
| 52170 | UKIAH WASTE SOLUTIONS          | 54164 | HR - FORMS & OTHER DIV. EXP.   |
| 52171 | RESIDENTIAL BILLING CHARGE     | 54165 | HR - NEW EMPLOYEE FINGERPRINT  |
| 52172 | COMMERCIAL OVERSIGHT FEE       | 54166 | HR - DOT TESTING PROGRAM       |
| 52180 | SECURITY SERVICES              | 54167 | HR - EMPLOYEE DEVELOPMENT      |
| 52301 | PROPERTY TAX ADMIN FEE         | 54168 | HR - REMIF SAFETY TRNG & SUPPO |
| 52302 | AMBULANCE FEES                 | 54201 | PRISONER EXPENSE               |
| 52303 | REHIT SUPPORT                  | 54202 | MAJOR CRIME INVETIGATIONS      |
| 52304 | LAFCO FEES AND PROP TAX EXP    | 54320 | SOFTWARE                       |
| 52500 | TRUSTEE FEES                   | 54330 | COMPUTER AND TECHNOLOGY        |
| 52510 | ADVERTISING & PROMOTION        | 54500 | EQUIP RENTS AND LEASES         |
| 52515 | ADVERTISING & PUBLICATION      | 54700 | FINES & PENALTIES              |
| 52521 | LIABILITY INSURANCE PREMIUM    | 55100 | TELEPHONE                      |
| 52522 | LIABILITY INSURANCE DEDUCT     | 55200 | PG&E                           |
| 52523 | BOILER/MACHINERY PREMIUMS      | 55210 | UTILITIES                      |
| 52524 | PROPERTY INSURANCE             | 56100 | VEHICLE & EQUIPMENT MAINT. & R |
| 52525 | WORKER'S COMP. EXPENSE         | 56110 | CITY GARAGE - PARTS            |

|       |                                |       |                                |
|-------|--------------------------------|-------|--------------------------------|
| 56121 | R & M RADIO EQUIPMENT          | 56111 | CITY GARAGE - LABOR            |
| 56122 | R & M NON-AUTO EMS EQUIPMENT   | 56112 | EQUIPMENT PARTS FOR RESALE     |
| 56123 | R & M COMPUTERS                | 56120 | EQUIPMENT MAINTENANCE & REPAIR |
| 56124 | MAINT CONTRACT DEFIBULATORS    | 80235 | SYSTEM MAINTENANCE             |
| 56130 | EXTERNAL SERVICES              | 80236 | EMERGENCY/CONTINGENCY          |
| 56210 | FUEL & FLUIDS                  | 90100 | LOAN PROCEEDS                  |
| 56300 | BUILDING MAINT. & REPAIR       | 90101 | LOAN PAYMENT RECEIVED          |
| 56410 | EQUIPMENT RENTAL - PRIVATE     | 90301 | LOAN REPAYMENT                 |
| 56504 | FACILITY MAINTENANCE & REPAIR  | 90410 | BOND PROCEEDS                  |
| 56600 | AIRFIELD MAINTENANCE & REPAIR  |       |                                |
| 56700 | LANDFILL CLOSURE EXPENSE       |       |                                |
| 57100 | CONFERENCE & TRAINING          |       |                                |
| 57101 | CONF & TRAINING-AQUATICS       |       |                                |
| 57102 | CONF & TRAINING-PARKS STAFF    |       |                                |
| 57200 | MEETINGS                       |       |                                |
| 57300 | MEMBERSHIPS & SUBSCRIPTIONS    |       |                                |
| 58101 | NCPA PLANT GENERATION          |       |                                |
| 58102 | NCPA POWER PURCHASES           |       |                                |
| 58103 | NCPA TRANSMISSION              |       |                                |
| 58104 | NCPA MANAGEMENT SERVICES       |       |                                |
| 58105 | NCPA THIRD PARTY SALES         |       |                                |
| 58106 | NCPA PASS THROUGH COSTS        |       |                                |
| 58107 | NCPA COMMITMENTS ACTIVITY      |       |                                |
| 58201 | WATER PURCHASES                |       |                                |
| 58202 | WATER TREATMENT PLANT CHEMICAL |       |                                |
| 58401 | AVIATION FUEL                  |       |                                |
| 58410 | GARAGE LUBRICANTS & PARTS      |       |                                |
| 58510 | REIMBRASABLE JOBS              |       |                                |
| 59100 | PROPERTY TAXES PAID            |       |                                |
| 59101 | FEES                           |       |                                |
| 59102 | FRANCHISE FEES                 |       |                                |
| 59350 | PURCHASE DISCOUNTS TAKEN       |       |                                |
| 59400 | OTHER EXPENSES                 |       |                                |
| 70101 | LOAN PAYMENTS MADE             |       |                                |
| 70102 | BOND INTEREST PAYMENTS         |       |                                |
| 70110 | BOND ISSUANCE COSTS            |       |                                |
| 70201 | LOAN PRINCIPAL PAYMENTS        |       |                                |
| 70202 | BOND PRINCIPAL PAYMENTS        |       |                                |
| 80100 | MACHINERY & EQUIPMENT          |       |                                |
| 80200 | BUILDINGS ACQUISITION          |       |                                |
| 80210 | LAND ACQUISITION               |       |                                |
| 80220 | BUILDING IMPROVEMENTS          |       |                                |
| 80230 | INFRASTRUCTURE                 |       |                                |
| 80231 | RECYCLING STUDY 50% GRANT MATC |       |                                |
| 80232 | LINE REPLACEMENTS              |       |                                |
| 80233 | MAIN REPLACEMENTS              |       |                                |
| 80234 | INFLOW/INFILTRATION            |       |                                |

# List of Checks Presented for Approval on 6/1/2018

The following list of bills payable was reviewed and approved for payment.

 6-8-18   
Signature

## Invoices

| Vendor Name               | Invoice #      | Invoice Description                     | Invoice Amt | Account Detail and Allocation Detail |                               |            |
|---------------------------|----------------|-----------------------------------------|-------------|--------------------------------------|-------------------------------|------------|
| ADVANCED SECURITY SYSTEMS | 428517         | SECURITY SERVICES                       | \$23.25     | 10021210-52180                       | SECURITY SERVICES             | \$11.63    |
|                           |                |                                         |             | 91521400-52180                       | SECURITY SERVICES             | \$11.62    |
|                           | 429848         | SECURITY SERVICES                       | \$228.66    | 10021210-52180                       | SECURITY SERVICES             | \$114.33   |
|                           |                |                                         |             | 91521400-52180                       | SECURITY SERVICES             | \$114.33   |
|                           |                |                                         |             | <b>Vendor Total:</b>                 |                               | \$251.91   |
| ADVANCED TRAFFIC PRODUCTS | 0000020968     | GREEN LED RETROFIT                      | \$569.63    | 80000000-12104                       | INVENTORY - PURCHASES         | \$569.63   |
|                           |                |                                         |             | <b>Vendor Total:</b>                 |                               | \$569.63   |
| AFLAC                     | 926547         | CANCER/LIFE/ACC INSURANCE               | \$6,938.40  | 20700000-20527                       | SECTION 125 (CANCER & LIFE)   | \$6,938.40 |
|                           |                |                                         |             | <b>Vendor Total:</b>                 |                               | \$6,938.40 |
| AFLAC GROUP INSURANCE     | A100628600     | MAY 18 CRITICAL CARE INSURANCE          | \$452.48    | 20700000-20538                       | AFLAC CRITICAL ILLNESS POLICY | \$452.48   |
|                           |                |                                         |             | <b>Vendor Total:</b>                 |                               | \$452.48   |
| AIMEE SHIELDS             | JUNE 18        | TRANSCRIPTION SERVICES FOR POL          | \$1,250.00  | 63520210-52100                       | CONTRACTED SERVICES           | \$1,250.00 |
|                           |                |                                         |             | <b>Vendor Total:</b>                 |                               | \$1,250.00 |
| AL PUNTO                  | 1533           | ADVERTISING SERVICES                    | \$180.00    | 10016100-54162                       | ADVERTISING                   | \$180.00   |
|                           |                |                                         |             | <b>Vendor Total:</b>                 |                               | \$180.00   |
| ALLEN JAMES               | DV 052118      | INSTRUCTOR                              | \$216.00    | 10022850-52100                       | CONTRACTED SERVICES           | \$216.00   |
|                           |                |                                         |             | <b>Vendor Total:</b>                 |                               | \$216.00   |
| AMAZON CAPITAL SERVICES   | 1WH3-3DHJ-FQ9T | CPR FACE MASKS & LIFEPAK ELECTRODE PADS | \$114.61    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%      | (\$0.58)   |
|                           |                |                                         |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES    | (\$0.15)   |
|                           |                |                                         |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S    | (\$0.58)   |
|                           |                |                                         |             | 90000000-23028                       | MEASURE Y DISTRICT TAX        | (\$0.58)   |
|                           |                |                                         |             | 90000000-23013                       | STATE USE TAX LIABILITY       | (\$5.05)   |
|                           |                |                                         |             | 10022300-54100                       | SUPPLIES                      | \$6.94     |

# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name                                   | Invoice #      | Invoice Description                     | Invoice Amt | Account Detail and Allocation Detail |                              |            |
|-----------------------------------------------|----------------|-----------------------------------------|-------------|--------------------------------------|------------------------------|------------|
| AMAZON CAPITAL SERVICES                       | 1WH3-3DHJ-FQ9T | CPR FACE MASKS & LIFEPAK ELECTRODE PADS | \$114.61    | 10022300-54100                       | SUPPLIES                     | \$114.61   |
|                                               | 13PL-Y7LD-6J4N | 50' BALLOON DECO STRIP-CLEAR            | \$19.03     | 90000000-23256                       | SPECIAL EVENTS TRUST         | \$19.03    |
|                                               | 199N-J1XG-4J4T | THERMAL LAMINATING FILM ROLLS           | \$48.30     | 10022810-54100                       | SUPPLIES                     | \$48.30    |
|                                               | Vendor Total:  |                                         |             |                                      |                              | \$181.94   |
| AMWINS GROUP BENEFITS INC                     | 5330057        | JUNE 18 RETIREE HEALTH INSURANCE        | \$1,488.00  | 20700000-20524                       | NON-EMPLOYEE HEALTH INS.PREM | \$1,488.00 |
|                                               |                |                                         |             |                                      | Vendor Total: \$1,488.00     |            |
| ARROW FENCING                                 | 77161          | TEMP FENCE PANELS 9/21-12/21/17         | \$117.05    | 69122700-52180                       | SECURITY SERVICES            | \$117.05   |
|                                               |                |                                         |             |                                      | Vendor Total: \$117.05       |            |
| AT&T                                          | 2463 MAY 18    | TELEPHONE                               | \$69.05     | 10021210-55100                       | TELEPHONE                    | \$34.52    |
|                                               |                |                                         |             | 91521400-55100                       | TELEPHONE                    | \$34.53    |
|                                               |                |                                         |             | Vendor Total: \$69.05                |                              |            |
| BEST BEST & KRIEGER LLP                       | 820897         | RDA LEGAL SERVICES AS NEEDED            | \$1,225.12  | 10017200-52100                       | CONTRACTED SERVICES          | \$1,225.12 |
|                                               |                |                                         |             |                                      | Vendor Total: \$1,225.12     |            |
| BJ'S EMBROIDERY                               | 12684          | EMBROIDERY SERVICES                     | \$321.34    | 77725200-54100                       | SUPPLIES                     | \$321.34   |
|                                               |                |                                         |             |                                      | Vendor Total: \$321.34       |            |
| BOUTIN JONES INC                              | 110637         | LEGAL RETAINER FOR UVSD LITIGA          | \$6,073.22  | 84427222-52100                       | CONTRACTED SERVICES          | \$6,073.22 |
|                                               |                |                                         |             |                                      | Vendor Total: \$6,073.22     |            |
| CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT | 300001381      | MEMBERSHIP RENEWAL                      | \$350.00    | 10012600-57100                       | LEARNING AND DEVELOPMENT     | \$350.00   |
|                                               |                |                                         |             |                                      | Vendor Total: \$350.00       |            |
| CANTEEN SERVICE                               | 5975:001880    | POOL SNACK SHACK SUPPLIES               | \$608.40    | 10022300-54100                       | SUPPLIES                     | \$608.40   |
|                                               |                |                                         |             |                                      | Vendor Total: \$608.40       |            |
| CHROMAGRAPHS                                  | 64681          | BUSINESS CARDS:D. FLORES                | \$67.41     | 10024210-54100                       | SUPPLIES                     | \$67.41    |
|                                               |                |                                         |             |                                      | Vendor Total: \$67.41        |            |
| CLARK PEST CONTROL                            | 22051978       | PEST CONTROL SVCS                       | \$95.00     | 80026400-52100                       | CONTRACTED SERVICES          | \$95.00    |
|                                               |                |                                         |             |                                      | Vendor Total: \$95.00        |            |
| COMCAST                                       | 5488 MAY 18    | INTERNET SERVICES                       | \$86.08     | 10021210-55100                       | TELEPHONE                    | \$43.04    |
|                                               |                |                                         |             | 91521400-55100                       | TELEPHONE                    | \$43.04    |



# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name                         | Invoice #   | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|-------------------------------------|-------------|--------------------------------|-------------|--------------------------------------|----------------------------|------------|
| COMCAST                             | 0472 MAY 18 | INTERNET SERVICES              | \$162.28    | 73022600-55100                       | TELEPHONE                  | \$162.28   |
| <b>Vendor Total:</b>                |             |                                |             |                                      |                            | \$248.36   |
| CORNWELL QUALITY TOOLS              | 10169       | TEST LIGHT WITH DISPLAY        | \$53.88     | 20324100-54102                       | SMALL TOOLS                | \$53.88    |
| <b>Vendor Total:</b>                |             |                                |             |                                      |                            | \$53.88    |
| DEPARTMENT OF JUSTICE               | 304548      | CHEM/TEST REPORT CRIMINAL INVE | \$595.00    | 10020210-52100                       | CONTRACTED SERVICES        | \$595.00   |
|                                     | 300347      | FINGERPRINT SERVICES           | \$318.00    | 10016100-54165                       | NEW EMPLOYEE FINGERPRINT   | \$318.00   |
| <b>Vendor Total:</b>                |             |                                |             |                                      |                            | \$913.00   |
| DIALED IN ATHLETICS                 | 1343        | ADULT CHAMPIONSHIP T-SHIRTS    | \$127.83    | 10022824-52100                       | CONTRACTED SERVICES        | \$1.76     |
|                                     |             |                                |             | 10022824-52100                       | CONTRACTED SERVICES        | \$127.83   |
|                                     |             |                                |             | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.54)   |
|                                     |             |                                |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.14)   |
|                                     |             |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.54)   |
|                                     |             |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.54)   |
| <b>Vendor Total:</b>                |             |                                |             |                                      |                            | \$127.83   |
| EDDIE'S COCINA                      | 489667      | CONFERENCE CENTER CATERING     | \$586.30    | 73022600-54100                       | SUPPLIES                   | \$586.30   |
| <b>Vendor Total:</b>                |             |                                |             |                                      |                            | \$586.30   |
| EVERGREEN JOB & SAFETY TRAINING INC | 793         | EDUCATIONAL/TRAINING SERVICES  | \$2,109.12  | 80026110-52100                       | CONTRACTED SERVICES        | \$1,054.56 |
|                                     |             |                                |             | 80026120-52100                       | CONTRACTED SERVICES        | \$1,054.56 |
|                                     | 811         | EDUCATIONAL/TRAINING SERVICES  | \$2,109.12  | 80026110-52100                       | CONTRACTED SERVICES        | \$1,054.56 |
|                                     |             |                                |             | 80026120-52100                       | CONTRACTED SERVICES        | \$1,054.56 |
|                                     | 794         | EDUCATIONAL/TRAINING SERVICES  | \$964.79    | 20526430-57100                       | LEARNING AND DEVELOPMENT   | \$964.79   |
| <b>Vendor Total:</b>                |             |                                |             |                                      |                            | \$5,183.03 |
| FASTENAL                            | CAUKA31015  | MISC SUPPLIES AS NEEDED        | \$17.79     | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE | \$17.79    |
|                                     | CAUKA31007  | MISC SUPPLIES AS NEEDED        | \$9.65      | 10024620-54120                       | PW - SPECIAL SUPPLIES      | \$9.65     |



# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name                                 | Invoice #  | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                           |             |
|---------------------------------------------|------------|---------------------------------|-------------|--------------------------------------|---------------------------|-------------|
| FASTENAL                                    | CAUKA30937 | MISC SUPPLIES AS NEEDED         | \$28.72     | 10024620-54120                       | PW - SPECIAL SUPPLIES     | \$28.72     |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$56.16     |
| FILETRAIL                                   | 2018-0340  | HOSTED FILE MANAGMENT SYSTEM    | \$503.00    | 10012500-54320                       | SOFTWARE                  | \$503.00    |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$503.00    |
| FOOD EQUIPMENT REPAIR SRV INC               | 57287      | ANNUAL PREVENTATIVE MAINTENANCE | \$543.50    | 84027225-52100                       | CONTRACTED SERVICES       | \$543.50    |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$543.50    |
| GEARY, SHEA, O'DONNELL, GRATTAN, & MITCHELL | 44275      | TRIAL COUNSEL IN UVSD VS. COU   | \$68,816.15 | 84427222-52100                       | CONTRACTED SERVICES       | \$68,816.15 |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$68,816.15 |
| GENERAL SERVICES AGENCY                     | JUNE 18    | SPANISH MTN SUBLEASE MO RENT-N  | \$50.00     | 20620231-52100                       | CONTRACTED SERVICES       | \$50.00     |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$50.00     |
| GINA GRECO                                  | DV 052518  | INSTRUCTOR                      | \$1,540.00  | 10022850-52100                       | CONTRACTED SERVICES       | \$1,540.00  |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$1,540.00  |
| GRANITE CONSTRUCTION COMPANY                | 1387565    | MISC ROCK & ROAD PATCH MATERIA  | \$113.50    | 84027221-54100                       | SUPPLIES                  | \$113.50    |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$113.50    |
| HACH COMPANY                                | 10968453   | HR NITRITE                      | \$82.86     | 84027225-52100                       | CONTRACTED SERVICES       | \$82.86     |
|                                             | 10966440   | NITRATE & AMMONIA               | \$305.92    | 84027225-52100                       | CONTRACTED SERVICES       | \$305.92    |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$388.78    |
| HANSEL FORD                                 | 1143719    | MISC PARTS & MATERIALS AS NEED  | \$274.79    | 10020210-56130                       | EXTERNAL SERVICES         | \$274.79    |
|                                             | 1143718    | MISC PARTS & MATERIALS AS NEED  | \$313.12    | 10020210-56130                       | EXTERNAL SERVICES         | \$313.12    |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$587.91    |
| HOMEMADE PUBLICATIONS                       | 12855      | SPRING/SUMMER TRAVELERS GUIDE   | \$1,500.00  | 75012700-52515                       | ADVERTISING & PUBLICATION | \$1,500.00  |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$1,500.00  |
| INFOSEND INC                                | 135296     | MARCH MADNESS INSERT            | \$140.10    | 90000000-23226                       | CONCERT SERIES            | \$140.10    |
| Vendor Total:                               |            |                                 |             |                                      |                           | \$140.10    |

# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name                                  | Invoice #  | Invoice Description                     | Invoice Amt | Account Detail and Allocation Detail |                          |            |
|----------------------------------------------|------------|-----------------------------------------|-------------|--------------------------------------|--------------------------|------------|
| INSTITUTE FOR INTERGOVERNMENTAL RESEARCH INC | GOT-1808   | REGISTRATION: I. MADRIGAL               | \$395.00    | 63320210-57100                       | LEARNING AND DEVELOPMENT | \$395.00   |
| Vendor Total:                                |            |                                         |             |                                      |                          | \$395.00   |
| INTEGRITY SHRED                              | 81719      | SHREDDING SERVICES                      | \$28.50     | 10016100-52100                       | CONTRACTED SERVICES      | \$28.50    |
| Vendor Total:                                |            |                                         |             |                                      |                          | \$28.50    |
| INTERNATIONAL CODE COUNCIL                   | 1000892020 | RESIDENTIAL BUILDING INSP CERT TEST     | \$995.00    | 10023320-57100                       | LEARNING AND DEVELOPMENT | \$995.00   |
| Vendor Total:                                |            |                                         |             |                                      |                          | \$995.00   |
| INTERSTATE BATTERIES                         | 380033153  | BATTERIES                               | (\$107.76)  | 10021210-56130                       | EXTERNAL SERVICES        | (\$107.76) |
|                                              | 380033154  | BATTERIES                               | \$113.64    | 10021210-56130                       | EXTERNAL SERVICES        | \$113.64   |
|                                              | 367272     | BATTERIES                               | \$340.93    | 10021210-56130                       | EXTERNAL SERVICES        | \$340.93   |
| Vendor Total:                                |            |                                         |             |                                      |                          | \$346.81   |
| INTERWEST CONSULTING GROUP INC               | 40905      | ON-CALL BUILDING & PLAN CHECK           | \$9,000.05  | 10023320-52100                       | CONTRACTED SERVICES      | \$9,000.05 |
| Vendor Total:                                |            |                                         |             |                                      |                          | \$9,000.05 |
| JAY RONALD HESS                              | DV 052118  | SEWER LATERAL REIMBURSEMENT             | \$2,000.00  | 84427222-52100                       | CONTRACTED SERVICES      | \$2,000.00 |
| Vendor Total:                                |            |                                         |             |                                      |                          | \$2,000.00 |
| JUDY CHAN                                    | JUNE 18    | JUNE 18 RENT- 185 MASON ST              | \$1,385.00  | 10022100-52600                       | RENT                     | \$1,385.00 |
| Vendor Total:                                |            |                                         |             |                                      |                          | \$1,385.00 |
| KAREN POPLAWSKI                              | DV 052418  | INSTRUCTOR                              | \$340.00    | 10022850-52100                       | CONTRACTED SERVICES      | \$340.00   |
| Vendor Total:                                |            |                                         |             |                                      |                          | \$340.00   |
| KERRY RANDALL                                | DV 051718  | REIMBURSEMENT VISIT UKIAH LUNCH MEETING | \$106.90    | 75012700-54100                       | SUPPLIES                 | \$106.90   |
| Vendor Total:                                |            |                                         |             |                                      |                          | \$106.90   |
| KONOCTI RIDGE CORPORATION                    | 604000     | PEST CONTROL SERVICES                   | \$98.00     | 10021210-52100                       | CONTRACTED SERVICES      | \$49.00    |
|                                              |            |                                         |             | 91521400-52100                       | CONTRACTED SERVICES      | \$49.00    |
|                                              | 603284     | PEST CONTROL SERVICES                   | \$102.00    | 10021210-52100                       | CONTRACTED SERVICES      | \$51.00    |
|                                              |            |                                         |             | 91521400-52100                       | CONTRACTED SERVICES      | \$51.00    |
|                                              |            |                                         |             | Vendor Total:                        |                          | \$200.00   |
| LIEBERT CASSIDY WHITMORE                     | 1459297    | LEGAL SERVICES - PERSONNEL              | \$1,248.00  | 10016100-52100                       | CONTRACTED SERVICES      | \$1,248.00 |

# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name                               | Invoice #    | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |              |
|-------------------------------------------|--------------|--------------------------------|-------------|--------------------------------------|--------------------------------|--------------|
| LIEBERT<br>CASSIDY<br>WHITMORE            | 1459295      | LEGAL SERVICES - PERSONNEL     | \$1,860.00  | 10016100-52100                       | CONTRACTED SERVICES            | \$1,860.00   |
|                                           | 1459296      | LEGAL SERVICES - PERSONNEL     | \$10,368.50 | 10016100-52100                       | CONTRACTED SERVICES            | \$10,368.50  |
|                                           |              |                                |             |                                      | <b>Vendor Total:</b>           | \$13,476.50  |
| MATHESON TRI-GAS INC                      | 17614796     | OXYGEN & MISCELLANEOUS AS NEED | \$121.40    | 84027221-54100                       | SUPPLIES                       | \$121.40     |
|                                           |              |                                |             |                                      | <b>Vendor Total:</b>           | \$121.40     |
| MICROFLEX CORP #774353                    | IN1866676    | XL EXAM GLOVES                 | \$245.84    | 10020210-54201                       | PRISONER EXPENSE               | \$245.84     |
|                                           |              |                                |             |                                      | <b>Vendor Total:</b>           | \$245.84     |
| MOIRS                                     | 144795       | MISCELLANEOUS POOL SUPPLIES AS | \$104.22    | 82027111-58202                       | CHEMICALS                      | \$104.22     |
|                                           | 144469       | MISCELLANEOUS POOL SUPPLIES AS | \$180.00    | 82027111-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$180.00     |
|                                           | 144244       | MISCELLANEOUS POOL SUPPLIES AS | \$468.97    | 82027111-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$468.97     |
|                                           | 144938       | MISCELLANEOUS POOL SUPPLIES AS | \$30.46     | 10022300-54106                       | SPECIALTY SUPPLIES             | \$30.46      |
|                                           |              |                                |             |                                      | <b>Vendor Total:</b>           | \$783.65     |
| NANCY SKELLY                              | DV 052118    | INSTRUCTOR                     | \$630.00    | 10022850-52100                       | CONTRACTED SERVICES            | \$630.00     |
|                                           |              |                                |             |                                      | <b>Vendor Total:</b>           | \$630.00     |
| NFP NATIONAL ACCOUNT SERVICES INC         | JUNE 18      | JUNE 18 NFP INSURANCE          | \$2,909.65  | 20700000-20523                       | P/R DEDUCT-LTD                 | \$2,536.59   |
|                                           |              |                                |             | 20700000-20512                       | REMIF LIFE                     | \$34.25      |
|                                           |              |                                |             | 20700000-20512                       | REMIF LIFE                     | \$64.81      |
|                                           |              |                                |             | 20700000-20512                       | REMIF LIFE                     | \$274.00     |
|                                           |              |                                |             |                                      | <b>Vendor Total:</b>           | \$2,909.65   |
| ONE TIME PAY VENDOR                       | PERMIT# 2748 | PERMIT# 2748 DEPOSIT REFUND    | \$339.41    | 90000000-21111                       | PLANNING PERMIT ESCROW         | \$5,000.00   |
|                                           |              |                                |             | 10000000-44830                       | REIMBURSABLE JOBS              | (\$4,660.59) |
|                                           | 104510-3     | UTILITY REFUND                 | \$47.34     | 90100000-10421                       | UTILITY RECEIVABLES CLEARING   | \$47.34      |
|                                           | 116651-1     | UTILITY REFUND: BRIAN FLINN    | \$48.84     | 90100000-10421                       | UTILITY RECEIVABLES CLEARING   | \$48.84      |
|                                           |              |                                |             |                                      | <b>Vendor Total:</b>           | \$435.59     |
| OPERATING ENGINEER PUBLIC& MISC EMPLOYEES | 86138 MAY 18 | MAY 18 HEALTH INSURANCE        | \$1,687.00  | 20700000-20524                       | NON-EMPLOYEE HEALTH INS.PREM   | \$1,687.00   |
|                                           |              |                                |             |                                      | <b>Vendor Total:</b>           | \$1,687.00   |



# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name                       | Invoice #    | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                          |             |
|-----------------------------------|--------------|-----------------------------------|-------------|--------------------------------------|--------------------------|-------------|
| OREILLY AUTO PARTS                | 2707-428801  | DISC PAD SET                      | \$74.30     | 10020210-56130                       | EXTERNAL SERVICES        | \$74.30     |
|                                   |              |                                   |             |                                      | <b>Vendor Total:</b>     | \$74.30     |
| OWEN EQUIPMENT COMPANY            | 00042062     | #45731 EXPANSION PLUG 2"          | \$1,052.12  | 84027221-58510                       | REIMBURSABLE JOBS        | \$1,052.12  |
|                                   | 00042242     | #45731 EXPANSION PLUG 2"          | \$5,442.75  | 84027221-58510                       | REIMBURSABLE JOBS        | \$5,442.75  |
|                                   |              |                                   |             |                                      | <b>Vendor Total:</b>     | \$6,494.87  |
| PACE SUPPLY CORPORATION           | 024564663    | MISCELLANEOUS ITEMS AS NEEDED     | \$60.65     | 82027111-56300                       | BUILDING MAINT. & REPAIR | \$60.65     |
|                                   | 024544869-1  | MISCELLANEOUS ITEMS AS NEEDED     | \$85.94     | 82027114-54100                       | SUPPLIES                 | \$85.94     |
|                                   |              |                                   |             |                                      | <b>Vendor Total:</b>     | \$146.59    |
| PACIFIC REDWOOD MEDICAL GROUP INC | 941          | EMPLOYMENT PHYSICALS              | \$1,738.40  | 10016100-54161                       | BACKGROUND & PHYSICALS   | \$518.40    |
|                                   |              |                                   |             | 10020210-52100                       | CONTRACTED SERVICES      | \$682.40    |
|                                   |              |                                   |             | 80026400-52100                       | CONTRACTED SERVICES      | \$134.40    |
|                                   |              |                                   |             | 10022100-54100                       | SUPPLIES                 | \$268.80    |
|                                   |              |                                   |             | 20324100-54100                       | SUPPLIES                 | \$134.40    |
|                                   |              |                                   |             |                                      | <b>Vendor Total:</b>     | \$1,738.40  |
| PCMG INC                          | B07581520101 | MICROSOFT ENTERPRISE AGREEMENT    | \$3,660.00  | 20913900-54320                       | SOFTWARE                 | \$3,660.00  |
|                                   | B04197620101 | MICROSOFT ENTERPRISE AGREEMENT    | \$69,240.58 | 20913900-54320                       | SOFTWARE                 | \$69,240.58 |
|                                   |              |                                   |             |                                      | <b>Vendor Total:</b>     | \$72,900.58 |
| PFM ASSET MANAGEMENT LLC          | 87895        | FINANCIAL ADVISORY SERVICES       | \$4,062.81  | 10015100-52100                       | CONTRACTED SERVICES      | \$4,062.81  |
|                                   |              |                                   |             |                                      | <b>Vendor Total:</b>     | \$4,062.81  |
| POWER INDUSTRIES INC              | 756692       | HYD INC SWIVEL                    | \$35.25     | 10024620-56130                       | EXTERNAL SERVICES        | \$35.25     |
|                                   |              |                                   |             |                                      | <b>Vendor Total:</b>     | \$35.25     |
| RAY C STARKEY                     | 15742        | EMBROIDERY SERVICES               | \$373.79    | 10020210-54100                       | SUPPLIES                 | \$373.79    |
|                                   | 15819        | SCREEN PRINTING SERVICES          | \$272.58    | 10023320-54100                       | SUPPLIES                 | \$272.58    |
|                                   | 15806        | SCREEN PRINTING-HUMAN RACE SHIRTS | \$86.89     | 63020210-54100                       | SUPPLIES                 | \$86.89     |

# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name                                         | Invoice #           | Invoice Description                   | Invoice Amt  | Account Detail and Allocation Detail |                                    |              |
|-----------------------------------------------------|---------------------|---------------------------------------|--------------|--------------------------------------|------------------------------------|--------------|
| RAY C STARKEY                                       | 15743               | SCREEN PRINTING:<br>HUMAN RACE SHIRTS | \$413.61     | 63020210-54100                       | SUPPLIES                           | \$413.61     |
| <b>Vendor Total:</b>                                |                     |                                       |              |                                      |                                    | \$1,146.87   |
| REALTY WORLD-<br>SELZER REALTY                      | 91638-7             | SEWER CREDIT                          | \$15.78      | 94000000-10420                       | UTILITY<br>RECEIVABLES             | \$15.78      |
|                                                     | 91713-8             | SEWER CREDIT                          | \$126.97     | 94000000-10420                       | UTILITY<br>RECEIVABLES             | \$126.97     |
|                                                     | 91245-1             | SEWER CREDIT                          | \$139.94     | 94000000-10420                       | UTILITY<br>RECEIVABLES             | \$139.94     |
| <b>Vendor Total:</b>                                |                     |                                       |              |                                      |                                    | \$282.69     |
| REDWOOD<br>COAST FUELS                              | 0075230             | CARDLOCK FUEL<br>PURCHASES            | \$462.15     | 20824300-56210                       | FUEL & FLUIDS                      | \$462.15     |
| <b>Vendor Total:</b>                                |                     |                                       |              |                                      |                                    | \$462.15     |
| REDWOOD<br>EMPIRE AIKIKAI                           | DV 051518           | INSTRUCTOR                            | \$376.00     | 10022850-52100                       | CONTRACTED<br>SERVICES             | \$376.00     |
| <b>Vendor Total:</b>                                |                     |                                       |              |                                      |                                    | \$376.00     |
| REDWOOD<br>EMPIRE<br>MUNICIPAL<br>INSURANCE<br>FUND | 18-06<br>HEALTHCOMP | JUNE 18 REMIF<br>INSURANCE PREMIUM    | \$226,242.40 | 20700000-20524                       | NON-EMPLOYEE<br>HEALTH<br>INS.PREM | \$527.80     |
|                                                     |                     |                                       |              | 20700000-20524                       | NON-EMPLOYEE<br>HEALTH<br>INS.PREM | \$2,479.00   |
|                                                     |                     |                                       |              | 20700000-20524                       | NON-EMPLOYEE<br>HEALTH<br>INS.PREM | \$19,176.00  |
|                                                     |                     |                                       |              | 20700000-20520                       | P/R DEDUCT.-<br>MEDICAL INS        | \$187,221.00 |
|                                                     |                     |                                       |              | 20700000-20510                       | REMIF DENTAL                       | \$13,963.00  |
|                                                     |                     |                                       |              | 20700000-20511                       | REMIF VISION                       | \$2,875.60   |
|                                                     | 18-06               | MAY 18 EAP<br>INSURANCE               | \$505.92     | 20112400-52525                       | WORKER'S<br>COMP. EXPENSE          | \$505.92     |
| <b>Vendor Total:</b>                                |                     |                                       |              |                                      |                                    | \$226,748.32 |
| RELIABLE MILL<br>SUPPLY CO                          | 138886              | NO SMOKING SIGNS                      | \$566.34     | 10022100-54100                       | SUPPLIES                           | \$566.34     |
| <b>Vendor Total:</b>                                |                     |                                       |              |                                      |                                    | \$566.34     |
| REOA LTD                                            | 1306                | OFFICIATING OF<br>ADULT SOFTBALL      | \$2,761.00   | 10022822-52100                       | CONTRACTED<br>SERVICES             | \$2,761.00   |
| <b>Vendor Total:</b>                                |                     |                                       |              |                                      |                                    | \$2,761.00   |
| REXEL USA INC                                       | R420528             | MISC ELECTRICAL<br>SUPPLIES AS NE     | \$672.80     | 90000000-20231                       | COUNTY MENTAL<br>HEALTH .5%        | (\$3.14)     |
|                                                     |                     |                                       |              | 90000000-23236                       | FIELD SIGNAGE<br>FEES              | \$3.14       |

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## Invoices

| Vendor Name                      | Invoice #  | Invoice Description                    | Invoice Amt | Account Detail and Allocation Detail |                                |             |
|----------------------------------|------------|----------------------------------------|-------------|--------------------------------------|--------------------------------|-------------|
| REXEL USA INC                    | R420528    | MISC ELECTRICAL SUPPLIES AS NE         | \$672.80    | 90000000-23236                       | FIELD SIGNAGE FEES             | \$672.80    |
| Vendor Total:                    |            |                                        |             |                                      |                                | \$672.80    |
| ROUND TABLE PIZZA                | 02-5597    | POOL MURAL MEETING                     | \$29.39     | 10022300-54100                       | SUPPLIES                       | \$29.39     |
|                                  | 02-5242    | POOL MURAL MEETING                     | \$50.06     | 10022300-54100                       | SUPPLIES                       | \$50.06     |
| Vendor Total:                    |            |                                        |             |                                      |                                | \$79.45     |
| SAVINGS BANK OF MENDOCINO COUNTY | JUNE 18    | LOVER LANE LOAN PAYMENT                | \$1,945.41  | 91521400-70103                       | LOAN INTEREST                  | \$346.48    |
|                                  |            |                                        |             | 91521400-70103                       | LOAN INTEREST                  | \$808.45    |
|                                  |            |                                        |             | 91521400-70201                       | LOAN PRINCIPAL PAYMENTS        | \$237.11    |
|                                  |            |                                        |             | 91521400-70201                       | LOAN PRINCIPAL PAYMENTS        | \$553.37    |
| Vendor Total:                    |            |                                        |             |                                      |                                | \$1,945.41  |
| SHI INTERNATIONAL CORP           | B08219587  | CISCO #ASA5516-FTD-KG ASA 5516         | \$7,323.37  | 20913900-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$7,323.37  |
|                                  | B08232364  | CISCO #ASA5516-FTD-KG ASA 5516         | \$9,268.96  | 20913900-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$9,268.96  |
| Vendor Total:                    |            |                                        |             |                                      |                                | \$16,592.33 |
| SOLID WASTES SYSTEMS INC         | APR 18     | RESIDENTIAL GARBAGE FEES               | \$34,557.10 | 90200000-52170                       | UKIAH WASTE SOLUTIONS          | \$34,557.10 |
| Vendor Total:                    |            |                                        |             |                                      |                                | \$34,557.10 |
| STAPLES CREDIT PLAN              | 39857      | HDMI CABLE                             | \$54.43     | 10012500-54100                       | SUPPLIES                       | \$54.43     |
|                                  | 39134      | PHOTO PAPER & BATTERIES                | \$65.93     | 10022100-54100                       | SUPPLIES                       | \$65.93     |
|                                  | 39744      | WIRELESS MOUSE                         | \$32.65     | 10024210-54100                       | SUPPLIES                       | \$32.65     |
|                                  | 98341      | WRITING PAD/CALCULATOR/PE NCIL/ERASERS | \$24.24     | 20324100-54100                       | SUPPLIES                       | \$24.24     |
|                                  | 92928      | EXPO PENS                              | \$26.13     | 20913900-54100                       | SUPPLIES                       | \$26.13     |
|                                  | 96590      | BINDERS/TAPE/ENVEL OPES                | \$93.34     | 69122700-54100                       | SUPPLIES                       | \$93.34     |
|                                  | 96209      | BINDER & TABS                          | \$23.39     | 73022600-54100                       | SUPPLIES                       | \$23.39     |
|                                  | 93989      | PENS & TABS                            | \$38.90     | 73022600-54100                       | SUPPLIES                       | \$38.90     |
|                                  | 2074016931 | EPSON PRO WIRELESS PROJECTOR           | \$870.99    | 73022600-54100                       | SUPPLIES                       | \$870.99    |
|                                  | 39853      | DRY ERASE BOARD/MAGNETS/18X 30 PAPER   | \$60.72     | 77725200-54100                       | SUPPLIES                       | \$60.72     |



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## Invoices

| Vendor Name                 | Invoice #     | Invoice Description                | Invoice Amt | Account Detail and Allocation Detail |                             |             |
|-----------------------------|---------------|------------------------------------|-------------|--------------------------------------|-----------------------------|-------------|
| STAPLES CREDIT PLAN         | 93993         | TONER AND SUPPLIES                 | \$187.56    | 80026210-54100                       | SUPPLIES                    | \$187.56    |
|                             | 93896         | HOLE PUNCH/BROTHER INK             | \$101.53    | 82027111-54100                       | SUPPLIES                    | \$101.53    |
|                             | 92287         | WASTE BASKET/USB DRIVE             | \$181.54    | 82027111-54100                       | SUPPLIES                    | \$181.54    |
|                             | 97433         | HP 305A INK                        | \$389.76    | 82027111-54100                       | SUPPLIES                    | \$389.76    |
|                             | 96827         | PENS/TABS/WRITING PADS             | \$33.50     | 84027225-54100                       | SUPPLIES                    | \$33.50     |
| Vendor Total:               |               |                                    |             |                                      |                             | \$2,184.61  |
| STEVE BEAMAN                | DV 052118     | REIMBURSEMENT LUNCH MEETING        | \$65.90     | 80026200-54100                       | SUPPLIES                    | \$65.90     |
|                             | Vendor Total: |                                    |             |                                      |                             | \$65.90     |
| SUNSET PUBLISHING CORP      | 00010098      | MAY 18 ADVERTISING                 | \$3,045.00  | 75012700-52515                       | ADVERTISING & PUBLICATION   | \$3,045.00  |
|                             | 1665999       | MARCH 18 ADVERTISING               | \$12,545.00 | 75012700-52515                       | ADVERTISING & PUBLICATION   | \$12,545.00 |
| Vendor Total:               |               |                                    |             |                                      |                             | \$15,590.00 |
| TASC                        | IN1275621     | FSA ADMIN FEES                     | \$256.75    | 10016100-52151                       | EMPLOYEE BENEFIT ADMIN FEES | \$256.75    |
|                             | Vendor Total: |                                    |             |                                      |                             | \$256.75    |
| THE BANK OF NEW YORK MELLON | 252-2106327   | ADMINISTRATION FEES                | \$2,175.00  | 96695604-52500                       | TRUSTEE FEES                | \$2,175.00  |
|                             | Vendor Total: |                                    |             |                                      |                             | \$2,175.00  |
| THERMCO PRODUCTS INC        | 138911        | RECERTIFICATION TEMPERATURE POINTS | \$230.00    | 84027225-52100                       | CONTRACTED SERVICES         | \$230.00    |
|                             | Vendor Total: |                                    |             |                                      |                             | \$230.00    |
| UKIAH PAPER SUPPLY          | I484952       | JANITORIAL SUPPLIES, MISC AS N     | \$240.74    | 10022100-54100                       | SUPPLIES                    | \$240.74    |
|                             | I483839       | JANITORIAL SUPPLIES, MISC AS N     | \$505.17    | 10022100-54100                       | SUPPLIES                    | \$505.17    |
|                             | 484869        | JANITORIAL SUPPLIES, MISC AS N     | \$322.34    | 10022300-54100                       | SUPPLIES                    | \$322.34    |
|                             | I484764       | JANITORIAL SUPPLIES, MISC AS N     | \$52.88     | 20822500-54100                       | SUPPLIES                    | \$52.88     |
|                             | I484529       | JANITORIAL SUPPLIES, MISC AS N     | \$57.26     | 20822500-54100                       | SUPPLIES                    | \$57.26     |
|                             | I483907       | JANITORIAL SUPPLIES, MISC AS N     | \$125.21    | 20822500-54100                       | SUPPLIES                    | \$125.21    |
|                             | I484528       | JANITORIAL SUPPLIES, MISC AS N     | \$273.89    | 20822500-54100                       | SUPPLIES                    | \$273.89    |
|                             | I484265       | JANITORIAL SUPPLIES, MISC AS N     | \$82.31     | 20824300-54100                       | SUPPLIES                    | \$82.31     |

# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name                 | Invoice #     | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                        |            |
|-----------------------------|---------------|--------------------------------|-------------|--------------------------------------|------------------------|------------|
| UKIAH PAPER SUPPLY          | 484376        | JANITORIAL SUPPLIES, MISC AS N | \$367.87    | 73022600-54100                       | SUPPLIES               | \$367.87   |
|                             | 1484881       | JANITORIAL SUPPLIES, MISC AS N | \$458.94    | 80026400-54100                       | SUPPLIES               | \$458.94   |
|                             | 484784        | JANITORIAL SUPPLIES, MISC AS N | \$165.74    | 84027225-54100                       | SUPPLIES               | \$165.74   |
|                             | Vendor Total: |                                |             |                                      |                        | \$2,652.35 |
| UKIAH VALLEY MEDICAL CENTER | 2015          | EMPLOYMENT PHYSICALS           | \$827.93    | 10016100-54161                       | BACKGROUND & PHYSICALS | \$149.80   |
|                             |               |                                |             | 10020210-52100                       | CONTRACTED SERVICES    | \$678.13   |
|                             |               |                                |             | Vendor Total:                        |                        |            |
| UNION BANK OF CALIFORNIA    | 1096192       | TRUSTEE FEES                   | \$1,403.00  | 10015100-52100                       | CONTRACTED SERVICES    | \$1,097.00 |
|                             |               |                                |             | 96995601-52100                       | CONTRACTED SERVICES    | \$153.00   |
|                             |               |                                |             | 96995669-52100                       | CONTRACTED SERVICES    | \$153.00   |
|                             |               |                                |             | Vendor Total:                        |                        |            |
| UNIVAR USA INC              | SJ880044      | LIQUID SODIUM HYPOCHLORITE 12. | \$3,632.37  | 84027225-58202                       | CHEMICALS              | \$3,632.37 |
| Vendor Total:               |               |                                |             |                                      | \$3,632.37             |            |
| VERIZON WIRELESS            | 9807542830    | DATA & EMERGENCY LOANER PHONES | \$1,569.86  | 80100000-80100                       | MACHINERY & EQUIPMENT  | \$114.03   |
|                             |               |                                |             | 10022100-54100                       | SUPPLIES               | \$38.01    |
|                             |               |                                |             | 10022300-54100                       | SUPPLIES               | \$38.01    |
|                             |               |                                |             | 10022840-54100                       | SUPPLIES               | \$38.01    |
|                             |               |                                |             | 10020210-55100                       | TELEPHONE              | \$76.02    |
|                             |               |                                |             | 10023100-55100                       | TELEPHONE              | \$38.01    |
|                             |               |                                |             | 10024210-55100                       | TELEPHONE              | \$63.35    |
|                             |               |                                |             | 10024620-55100                       | TELEPHONE              | \$53.72    |
|                             |               |                                |             | 20913900-55100                       | TELEPHONE              | \$416.89   |
|                             |               |                                |             | 70024500-55100                       | TELEPHONE              | \$28.51    |
|                             |               |                                |             | 77725200-55100                       | TELEPHONE              | \$38.01    |
|                             |               |                                |             | 80026210-55100                       | TELEPHONE              | \$39.03    |
|                             |               |                                |             | 80026400-55100                       | TELEPHONE              | \$152.04   |
|                             |               |                                |             | 82027110-55100                       | TELEPHONE              | \$110.86   |
|                             |               |                                |             | 82027111-55100                       | TELEPHONE              | \$76.02    |



# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name              | Invoice #          | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                          |            |
|--------------------------|--------------------|-----------------------------------|-------------|--------------------------------------|--------------------------|------------|
| VERIZON WIRELESS         | 9807542830         | DATA & EMERGENCY LOANER PHONES    | \$1,569.86  | 82027114-55100                       | TELEPHONE                | \$31.23    |
|                          |                    |                                   |             | 84027220-55100                       | TELEPHONE                | \$72.85    |
|                          |                    |                                   |             | 84027221-55100                       | TELEPHONE                | \$145.26   |
|                          |                    |                                   |             | <b>Vendor Total:</b>                 |                          | \$1,569.86 |
| VWR INTERNATIONAL INC    | 8082355575         | DIGITAL STOP WATCH & PIPET FILLER | \$135.15    | 84027225-54100                       | SUPPLIES                 | \$135.15   |
|                          |                    |                                   |             | <b>Vendor Total:</b>                 |                          | \$135.15   |
| WALMART COMMUNITY        | 0453               | RECREATION FAMILY FUN SUPPLIES    | \$41.06     | 90000000-23243                       | FAMILY FUN IN THE SUN    | \$41.06    |
|                          | F927300G900 OFC121 | REFUND INTEREST CHARGES           | (\$3.57)    | 10013400-54700                       | FINES & PENALTIES        | (\$3.57)   |
|                          | 5993               | PUBLIC WORKS MEETING              | \$37.66     | 10024210-57100                       | LEARNING AND DEVELOPMENT | \$7.53     |
|                          |                    |                                   |             | 10024620-57100                       | LEARNING AND DEVELOPMENT | \$6.03     |
|                          |                    |                                   |             | 20324100-57100                       | LEARNING AND DEVELOPMENT | \$4.14     |
|                          |                    |                                   |             | 82027111-57100                       | LEARNING AND DEVELOPMENT | \$4.90     |
|                          |                    |                                   |             | 82027114-57100                       | LEARNING AND DEVELOPMENT | \$4.14     |
|                          |                    |                                   |             | 84027221-57100                       | LEARNING AND DEVELOPMENT | \$4.14     |
|                          |                    |                                   |             | 84027225-57100                       | LEARNING AND DEVELOPMENT | \$6.78     |
|                          |                    |                                   |             | <b>Vendor Total:</b>                 |                          | \$75.15    |
| WECO INDUSTRIES LLC      | 0040496-IN         | PARTS AS NEEDED                   | \$631.07    | 84027221-54100                       | SUPPLIES                 | \$631.07   |
|                          |                    |                                   |             | <b>Vendor Total:</b>                 |                          | \$631.07   |
| WESCO DISTRIBUTION INC   | 662068             | ELECTRICAL EQUIPMENT AND SUPPL    | \$450.96    | 80000000-12104                       | INVENTORY - PURCHASES    | \$450.96   |
|                          | 653500             | ELECTRICAL EQUIPMENT AND SUPPL    | \$573.77    | 80000000-12104                       | INVENTORY - PURCHASES    | \$573.77   |
|                          |                    |                                   |             | <b>Vendor Total:</b>                 |                          | \$1,024.73 |
| WILLOW COUNTY WATER DIST | 40351 MAY 18       | WATER SERVICES                    | \$20.00     | 31122000-55210                       | UTILITIES                | \$20.00    |
|                          | 40353 MAY 18       | WATER SERVICES                    | \$36.02     | 31122000-55210                       | UTILITIES                | \$36.02    |
|                          |                    |                                   |             | <b>Vendor Total:</b>                 |                          | \$56.02    |

# List of Checks Presented for Approval on 6/1/2018

## Invoices

| Vendor Name            | Invoice # | Invoice Description                          | Invoice Amt | Account Detail and Allocation Detail |          |          |
|------------------------|-----------|----------------------------------------------|-------------|--------------------------------------|----------|----------|
| WYATT<br>IRRIGATION CO | 242184    | IRRITROL MC-24<br>CONTROLLER PANEL<br>REPAIR | \$431.93    | 10022100-54100                       | SUPPLIES | \$431.93 |

Vendor Total: \$431.93

INVOICE TOTAL: \$541,478.42

# List of Checks Presented for Approval on 6/8/2018

The following list of bills payable was reviewed and approved for payment.

 6-14-18  
Signature

## Invoices

| Vendor Name             | Invoice #      | Invoice Description              | Invoice Amt   | Account Detail and Allocation Detail |                                     |
|-------------------------|----------------|----------------------------------|---------------|--------------------------------------|-------------------------------------|
| AL SMATSKY              | 49             | DESIGN, ENGINEERING & CONSULTAN  | \$22,878.30   | 80126100-80230                       | INFRASTRUCTURE \$22,878.30          |
|                         |                |                                  | Vendor Total: |                                      | \$22,878.30                         |
| ALONZO FRIAS            | TR 3/28/18     | TRAVEL REIMBURSEMENT             | \$30.00       | 82027111-57100                       | LEARNING AND DEVELOPMENT \$30.00    |
|                         |                |                                  | Vendor Total: |                                      | \$30.00                             |
| AMAZON CAPITAL SERVICES | 1QXV-K6C6-34GW | PUBLIC SIGNS                     | \$51.04       | 90000000-20231                       | COUNTY MENTAL HEALTH .5% (\$0.24)   |
|                         |                |                                  |               | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES (\$0.06) |
|                         |                |                                  |               | 90000000-23237                       | DISTRICT USE TAX-MEASURE S (\$0.24) |
|                         |                |                                  |               | 90000000-23028                       | MEASURE Y DISTRICT TAX (\$0.24)     |
|                         |                |                                  |               | 90000000-23013                       | STATE USE TAX LIABILITY (\$0.15)    |
|                         |                |                                  |               | 10022810-54100                       | SUPPLIES \$0.93                     |
|                         |                |                                  |               | 10022810-54100                       | SUPPLIES \$51.04                    |
|                         | 1DH9-DGPH-L97C | WALL MOUNT KITCHEN SINK FAUCET   | \$183.99      | 90000000-20231                       | COUNTY MENTAL HEALTH .5% (\$0.92)   |
|                         |                |                                  |               | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES (\$0.23) |
|                         |                |                                  |               | 90000000-23237                       | DISTRICT USE TAX-MEASURE S (\$0.92) |
|                         |                |                                  |               | 90000000-23028                       | MEASURE Y DISTRICT TAX (\$0.92)     |
|                         |                |                                  |               | 90000000-23013                       | STATE USE TAX LIABILITY (\$13.34)   |
|                         |                |                                  |               | 10022810-54100                       | SUPPLIES \$16.33                    |
|                         |                |                                  |               | 10022810-54100                       | SUPPLIES \$183.99                   |
|                         | 13X4-HRXH-L39L | INFLATABLE STAND UP PADDLE BOARD | \$321.69      | 90000000-20231                       | COUNTY MENTAL HEALTH .5% (\$0.38)   |
|                         |                |                                  |               | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES (\$1.50) |
|                         |                |                                  |               | 90000000-23237                       | DISTRICT USE TAX-MEASURE S (\$1.50) |

# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                                   | Invoice #            | Invoice Description                        | Invoice Amt | Account Detail and Allocation Detail |                            |                    |
|-----------------------------------------------|----------------------|--------------------------------------------|-------------|--------------------------------------|----------------------------|--------------------|
| AMAZON CAPITAL SERVICES                       | 13X4-HRXH-L39L       | INFLATABLE STAND UP PADDLE BOARD           | \$321.69    | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$1.50)           |
|                                               |                      |                                            |             | 10022300-54100                       | SUPPLIES                   | \$4.88             |
|                                               |                      |                                            |             | 10022300-54100                       | SUPPLIES                   | \$321.69           |
|                                               | 1FDC-4C4P-DHP9       | ADULT INFANT CPR KIT WITH 2 VALVES         | \$447.50    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$2.23)           |
|                                               |                      |                                            |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.56)           |
|                                               |                      |                                            |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$2.24)           |
|                                               |                      |                                            |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$2.24)           |
|                                               |                      |                                            |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$32.45)          |
|                                               |                      |                                            |             | 10022300-54100                       | SUPPLIES                   | \$39.72            |
|                                               |                      |                                            |             | 10022300-54100                       | SUPPLIES                   | \$447.50           |
|                                               | 1J3Y-M941-PPNM       | BLACK CERTIFICATE HOLDER                   | \$55.52     | 90000000-23256                       | SPECIAL EVENTS TRUST       | \$55.52            |
|                                               | 1YDF-L163-PC61       | BOOK STAND DOCUMENT HOLDER/CORRECTION TAPE | \$37.96     | 10013400-54100                       | SUPPLIES                   | \$37.96            |
|                                               | 1NW3-XD16-PG3H       | RETURN: THERMAL ROLLS                      | (\$48.30)   | 10022810-54100                       | SUPPLIES                   | (\$48.30)          |
|                                               | 13VR-JYCV-FGQT       | WILSON OFFICIAL OUTDOOR VOLLEYBALL         | \$48.73     | 10022824-54100                       | SUPPLIES                   | \$48.73            |
|                                               | 1QVX-K6C6-F6MT       | PAINTERS TAPE/SPIRAL NOTEBOOK              | \$39.66     | 73022600-54100                       | SUPPLIES                   | \$39.66            |
|                                               | <b>Vendor Total:</b> |                                            |             |                                      |                            | <b>\$1,137.79</b>  |
| AMERICAN NATIONAL RED CROSS & ITS CONSTITUENT | 22104445             | FIRST AID TRAINING                         | \$525.00    | 10022300-57100                       | LEARNING AND DEVELOPMENT   | \$525.00           |
|                                               |                      |                                            |             |                                      | <b>Vendor Total:</b>       | <b>\$525.00</b>    |
| ANIXTER                                       | 3771360              | ELECTRICAL EQUIPMENT AND SUPPL             | \$11,673.58 | 80000000-12104                       | INVENTORY - PURCHASES      | \$11,673.58        |
|                                               |                      |                                            |             |                                      | <b>Vendor Total:</b>       | <b>\$11,673.58</b> |
| ANTONIO MUNOZ                                 | CFM062018            | CROSS-FIT TRAINING FOR FIRE                | \$333.33    | 10021210-57100                       | LEARNING AND DEVELOPMENT   | \$333.33           |
|                                               |                      |                                            |             |                                      | <b>Vendor Total:</b>       | <b>\$333.33</b>    |
| ARAMARK UNIFORM SERVICES                      | 703842120            | MAT & TOWEL SERVICE                        | \$110.13    | 20822500-56300                       | BUILDING MAINT. & REPAIR   | \$110.13           |



# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                          | Invoice #     | Invoice Description                 | Invoice Amt | Account Detail and Allocation Detail |                             |             |
|--------------------------------------|---------------|-------------------------------------|-------------|--------------------------------------|-----------------------------|-------------|
| ARAMARK<br>UNIFORM<br>SERVICES       | 703862620     | MAT & TOWEL<br>SERVICE              | \$110.13    | 20822500-56300                       | BUILDING MAINT.<br>& REPAIR | \$110.13    |
|                                      | 70385419      | MAT & TOWEL<br>SERVICE              | \$59.52     | 31122000-56300                       | BUILDING MAINT.<br>& REPAIR | \$59.52     |
|                                      | 703872975     | MAT & TOWEL<br>SERVICE              | \$59.52     | 31122000-56300                       | BUILDING MAINT.<br>& REPAIR | \$59.52     |
|                                      | 703842121     | MAT & TOWEL<br>SERVICE              | \$84.83     | 73022600-56300                       | BUILDING MAINT.<br>& REPAIR | \$84.83     |
|                                      | 703862621     | MAT & TOWEL<br>SERVICE              | \$84.83     | 73022600-56300                       | BUILDING MAINT.<br>& REPAIR | \$84.83     |
|                                      | 703842139     | UNIFORM SVC-<br>AIRPORT             | \$49.35     | 77725200-54100                       | SUPPLIES                    | \$49.35     |
|                                      | 703852433     | UNIFORM SVC-<br>AIRPORT             | \$49.35     | 77725200-54100                       | SUPPLIES                    | \$49.35     |
|                                      | 703862638     | UNIFORM SVC-<br>AIRPORT             | \$49.35     | 77725200-54100                       | SUPPLIES                    | \$49.35     |
|                                      | 703872990     | UNIFORM SVC-<br>AIRPORT             | \$49.35     | 77725200-54100                       | SUPPLIES                    | \$49.35     |
| Vendor Total:                        |               |                                     |             |                                      |                             | \$706.36    |
| ASHLEIGH<br>PLAZOLA                  | 190359        | CONFERENCE<br>CENTER MEETING        | \$211.17    | 73022600-54100                       | SUPPLIES                    | \$211.17    |
|                                      | Vendor Total: |                                     |             |                                      |                             | \$211.17    |
| AT&T                                 | 3138 MAY 18   | DSL FOR 911 REMOTE<br>SUPPORT       | \$85.84     | 20620231-55100                       | TELEPHONE                   | \$85.84     |
|                                      | Vendor Total: |                                     |             |                                      |                             | \$85.84     |
| B & B<br>INDUSTRIAL<br>SUPPLY INC    | 197536        | METRIC HEX DIE                      | \$7.62      | 20324100-54102                       | SMALL TOOLS                 | \$7.62      |
|                                      | 198202        | ALUMINUM SHEET                      | \$53.89     | 80026210-54100                       | SUPPLIES                    | \$53.89     |
|                                      | 197836        | BASS DRIFT PUNCH                    | \$50.09     | 84027221-54100                       | SUPPLIES                    | \$50.09     |
| Vendor Total:                        |               |                                     |             |                                      |                             | \$111.60    |
| BAY AREA<br>BARRICADE<br>SERVICE INC | 0354540-IN    | UNISTRUT POST/ 18"<br>SQUARE SLEEVE | \$708.34    | 90000000-20231                       | COUNTY MENTAL<br>HEALTH .5% | (\$2.93)    |
|                                      |               |                                     |             | 10024620-54127                       | PW - SIGN<br>POSTS/SHEETING | \$2.93      |
|                                      |               |                                     |             | 10024620-54127                       | PW - SIGN<br>POSTS/SHEETING | \$708.34    |
| Vendor Total:                        |               |                                     |             |                                      |                             | \$708.34    |
| BOX INC                              | INV05599784   | RENEWAL                             | \$27,000.00 | 20913900-54320                       | SOFTWARE                    | \$27,000.00 |
| Vendor Total:                        |               |                                     |             |                                      |                             | \$27,000.00 |

# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                      | Invoice #     | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                          |          |
|----------------------------------|---------------|--------------------------------|-------------|--------------------------------------|--------------------------|----------|
| CINDY SAUERS                     | TR 5/14-15/18 | TRAVEL REIMBURSEMENT           | \$358.50    | 80026400-57100                       | LEARNING AND DEVELOPMENT | \$358.50 |
|                                  |               |                                |             |                                      | <b>Vendor Total:</b>     | \$358.50 |
| CLERK-RECORDER, MENDOCINO COUNTY | APRIL 18      | UVFA DISTRICT REPORT FEE       | \$200.00    | 91521400-52301                       | PROPERTY TAX ADMIN FEE   | \$200.00 |
|                                  |               |                                |             |                                      | <b>Vendor Total:</b>     | \$200.00 |
| COUNTY OF MENDOCINO              | 2018-038      | LEGAL SERVICES - UVFA          | \$680.00    | 10021210-52150                       | LEGAL SERVICES/EXPENSES  | \$340.00 |
|                                  |               |                                |             | 91521400-52150                       | LEGAL SERVICES/EXPENSES  | \$340.00 |
|                                  |               |                                |             |                                      | <b>Vendor Total:</b>     | \$680.00 |
| CRAWFORD & ASSOCIATES INC        | 35685         | ON-CALL PLANNING SERVICES      | \$942.50    | 10023100-52100                       | CONTRACTED SERVICES      | \$942.50 |
|                                  |               |                                |             |                                      | <b>Vendor Total:</b>     | \$942.50 |
| DAN BUFFALO                      | TR 5/9/18     | TRAVEL REIMBURSEMENT           | \$98.16     | 10013400-52140                       | LITIGATION EXPENSES      | \$98.16  |
|                                  |               |                                |             |                                      | <b>Vendor Total:</b>     | \$98.16  |
| DARWIN DICK                      | TR 3/28/18    | TRAVEL REIMBURSEMENT           | \$30.00     | 82027111-57100                       | LEARNING AND DEVELOPMENT | \$30.00  |
|                                  |               |                                |             |                                      | <b>Vendor Total:</b>     | \$30.00  |
| DEEP VALLEY SECURITY             | 330221.3      | PROVIDE AND INSTALL ELECTRONIC | \$52.95     | 80026400-52100                       | CONTRACTED SERVICES      | \$52.95  |
|                                  | 330221.4      | SECURITY SYSTEM MONITORING AT  | \$39.95     | 10022100-52180                       | SECURITY SERVICES        | \$39.95  |
|                                  | 330221        | ALARM SERVICES PER ATTACHED CO | \$379.50    | 10022100-52180                       | SECURITY SERVICES        | \$26.95  |
|                                  |               |                                |             | 10022100-52180                       | SECURITY SERVICES        | \$29.95  |
|                                  |               |                                |             | 10022822-52180                       | SECURITY SERVICES        | \$22.95  |
|                                  |               |                                |             | 20822500-52180                       | SECURITY SERVICES        | \$42.95  |
|                                  |               |                                |             | 20824300-52180                       | SECURITY SERVICES        | \$49.00  |
|                                  |               |                                |             | 69122700-52180                       | SECURITY SERVICES        | \$42.95  |
|                                  |               |                                |             | 69122700-52180                       | SECURITY SERVICES        | \$42.95  |
|                                  |               |                                |             | 73022600-52180                       | SECURITY SERVICES        | \$19.95  |
|                                  |               |                                |             | 73022600-52180                       | SECURITY SERVICES        | \$21.95  |
|                                  |               |                                |             | 73022600-52180                       | SECURITY SERVICES        | \$34.95  |

# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name             | Invoice #   | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |           |
|-------------------------|-------------|--------------------------------|-------------|--------------------------------------|--------------------------------|-----------|
| DEEP VALLEY SECURITY    | 330221      | ALARM SERVICES PER ATTACHED CO | \$379.50    | 82027111-52180                       | SECURITY SERVICES              | \$20.00   |
|                         |             |                                |             | 82027111-52180                       | SECURITY SERVICES              | \$24.95   |
|                         | 330221.1    | MONITORING - STREET/WATER DEPT | \$24.95     | 20824300-52180                       | SECURITY SERVICES              | \$24.95   |
|                         | 330221.2    | MONITORING - GARAGE            | \$36.95     | 20824300-52180                       | SECURITY SERVICES              | \$36.95   |
|                         |             |                                |             |                                      | <b>Vendor Total:</b>           | \$534.30  |
| DEPT OF MOTOR VEHICLES  | 3307101     | VEHICLE CODE BOOKS             | \$250.37    | 10020210-57300                       | MEMBERSHIPS & SUBSCRIPTIONS    | \$250.37  |
|                         |             |                                |             |                                      | <b>Vendor Total:</b>           | \$250.37  |
| DETROIT INDUSTRIAL TOOL | 561307      | 8 PC DRILL SET                 | \$285.76    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$1.33)  |
|                         |             |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$1.33)  |
|                         |             |                                |             | 84027221-54102                       | SMALL TOOLS                    | \$2.66    |
|                         |             |                                |             | 84027221-54102                       | SMALL TOOLS                    | \$285.76  |
|                         |             |                                |             |                                      | <b>Vendor Total:</b>           | \$285.76  |
| ELIFEGUARD INC          | 100045041   | LIFEGUARD HIP PACK             | \$142.20    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$0.72)  |
|                         |             |                                |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.18)  |
|                         |             |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.72)  |
|                         |             |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.72)  |
|                         |             |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$10.31) |
|                         |             |                                |             | 10022840-54100                       | SUPPLIES                       | \$12.65   |
|                         |             |                                |             | 10022840-54100                       | SUPPLIES                       | \$142.20  |
|                         |             |                                |             |                                      | <b>Vendor Total:</b>           | \$142.20  |
| FASTENAL                | CAUKA31105  | MISC SUPPLIES AS NEEDED        | \$116.63    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$116.63  |
|                         | CAUKA31100  | PARTS AS NEEDED                | \$15.41     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$15.41   |
|                         |             |                                |             |                                      | <b>Vendor Total:</b>           | \$132.04  |
| FEDERAL EXPRESS         | 3-186-61004 | SHIPPING SERVICES              | \$468.69    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$239.86  |
|                         |             |                                |             | 10013400-54101                       | POSTAGE                        | \$41.89   |
|                         |             |                                |             | 10020210-54101                       | POSTAGE                        | \$19.73   |



# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                                | Invoice #     | Invoice Description                      | Invoice Amt | Account Detail and Allocation Detail |                           |            |
|--------------------------------------------|---------------|------------------------------------------|-------------|--------------------------------------|---------------------------|------------|
| FEDERAL EXPRESS                            | 3-186-61004   | SHIPPING SERVICES                        | \$468.69    | 10020210-54101                       | POSTAGE                   | \$20.10    |
|                                            |               |                                          |             | 10020210-54101                       | POSTAGE                   | \$20.33    |
|                                            |               |                                          |             | 10020210-54101                       | POSTAGE                   | \$20.89    |
|                                            |               |                                          |             | 10020210-54101                       | POSTAGE                   | \$32.44    |
|                                            |               |                                          |             | 10023100-54101                       | POSTAGE                   | \$22.74    |
|                                            |               |                                          |             | 84027225-54101                       | POSTAGE                   | \$25.27    |
|                                            |               |                                          |             | 84027225-54101                       | POSTAGE                   | \$25.44    |
| Vendor Total: \$468.69                     |               |                                          |             |                                      |                           |            |
| FLYNN CREEK CIRCUS LLC                     | DV 060618     | INSTRUCTOR FEES: FLYNN CREEK CIRCUS CAMP | \$9,103.50  | 10022850-44915                       | RECREATION PROGRAM INCOME | \$9,103.50 |
| Vendor Total: \$9,103.50                   |               |                                          |             |                                      |                           |            |
| GABRIEL QUINONEZ                           | TR 3/28/18    | TRAVEL REIMBURSEMENT                     | \$30.00     | 82027111-57100                       | LEARNING AND DEVELOPMENT  | \$30.00    |
| Vendor Total: \$30.00                      |               |                                          |             |                                      |                           |            |
| GARTON TRACTOR INC                         | CU36609       | CLUTCH DISC                              | \$38.80     | 10024620-56130                       | EXTERNAL SERVICES         | \$38.80    |
| Vendor Total: \$38.80                      |               |                                          |             |                                      |                           |            |
| GOLDEN GATE BRIDGE TOLL                    | 1691838402330 | BRIDGE TOLL FEES                         | \$7.75      | 10016100-57100                       | LEARNING AND DEVELOPMENT  | \$5.16     |
|                                            |               |                                          |             | 20413500-57100                       | LEARNING AND DEVELOPMENT  | \$2.59     |
|                                            |               |                                          |             | Vendor Total: \$7.75                 |                           |            |
| GOLDEN STATE EMERGENCY VEHICLE SERVICE INC | C1011553      | PARTS AS NEEDED                          | \$639.97    | 10021210-56130                       | EXTERNAL SERVICES         | \$319.99   |
|                                            |               |                                          |             | 91521400-56130                       | EXTERNAL SERVICES         | \$319.98   |
|                                            |               |                                          |             | Vendor Total: \$639.97               |                           |            |
| HOME DEPOT CREDIT SERVICES                 | 6023612       | BRASS ADAPTER                            | \$6.77      | 82027111-56300                       | BUILDING MAINT. & REPAIR  | \$6.77     |
|                                            | 8023482       | SUPPLIES AS NEEDED                       | \$22.38     | 82027111-56300                       | BUILDING MAINT. & REPAIR  | \$22.38    |
|                                            | 6023610       | SUPPLIES AS NEEDED                       | \$55.85     | 82027111-56300                       | BUILDING MAINT. & REPAIR  | \$55.85    |
|                                            | 6042746       | AUTO COUPLER                             | \$6.49      | 10024620-54120                       | PW - SPECIAL SUPPLIES     | \$6.49     |
|                                            | 5010105       | STAKES/STAPLE GUN                        | \$44.06     | 10024620-54120                       | PW - SPECIAL SUPPLIES     | \$44.06    |
|                                            | 8180986       | DEERSKIN LEATHER GLOVES                  | \$95.22     | 20822500-54102                       | SMALL TOOLS               | \$95.22    |



# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                | Invoice #     | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                          |            |
|----------------------------|---------------|--------------------------------|-------------|--------------------------------------|--------------------------|------------|
| HOME DEPOT CREDIT SERVICES | 2023188       | EXTENTION CORD/DEWALT DRILL    | \$261.27    | 84027221-54102                       | SMALL TOOLS              | \$261.27   |
|                            | 7115240       | LED LIGHT BULBS                | \$24.50     | 10022300-54106                       | SPECIALTY SUPPLIES       | \$24.50    |
|                            | 9591772       | 27 GALLON TOUGH TOTE           | \$18.95     | 10021210-54100                       | SUPPLIES                 | \$9.47     |
|                            |               |                                |             | 91521400-54100                       | SUPPLIES                 | \$9.48     |
|                            | 9042238       | BUCKET MIXING CONTAINER        | \$13.94     | 10022300-54100                       | SUPPLIES                 | \$13.94    |
|                            | 7015427       | PAINT SUPPLIES                 | \$33.88     | 10022300-54100                       | SUPPLIES                 | \$33.88    |
|                            | 2035552       | SUPPLIES AS NEEDED             | \$48.65     | 10022300-54100                       | SUPPLIES                 | \$48.65    |
|                            | 2015168       | PAINT SUPPLIES                 | \$338.88    | 10022300-54100                       | SUPPLIES                 | \$338.88   |
| Vendor Total:              |               |                                |             |                                      | \$970.84                 |            |
| INTEGRITY SHRED            | 82084         | SHREDDING SERVICES             | \$57.00     | 10020210-54100                       | SUPPLIES                 | \$28.50    |
|                            |               |                                |             | 20620231-54100                       | SUPPLIES                 | \$28.50    |
|                            | Vendor Total: |                                |             |                                      |                          | \$57.00    |
| INTERNATIONAL CODE COUNCIL | 1000905869    | CODE BOOKS                     | \$601.93    | 10023320-57100                       | LEARNING AND DEVELOPMENT | \$601.93   |
|                            |               |                                |             |                                      | Vendor Total: \$601.93   |            |
| JAMES NOVAK                | DV 053118     | BOOT ALLOWANCE                 | \$150.00    | 82027114-54100                       | SUPPLIES                 | \$75.00    |
|                            |               |                                |             | 84027221-54100                       | SUPPLIES                 | \$75.00    |
|                            | Vendor Total: |                                |             |                                      |                          | \$150.00   |
| JEFFREY P KAISER           | DV 052618     | INSTRUCTOR                     | \$693.00    | 10022850-52100                       | CONTRACTED SERVICES      | \$693.00   |
|                            |               |                                |             |                                      | Vendor Total: \$693.00   |            |
| JENNIFER HIGBEE            | TR 3/28/18    | TRAVEL REIMBURSEMENT           | \$30.00     | 82027111-57100                       | LEARNING AND DEVELOPMENT | \$30.00    |
|                            |               |                                |             |                                      | Vendor Total: \$30.00    |            |
| KEITH GAUDETTE             | 6/10/18       | SOUND FOR 2018 SUNDAYS IN PARK | \$2,116.00  | 90000000-23226                       | CONCERT SERIES           | \$2,116.00 |
|                            | 6/24/18       | SOUND FOR 2018 SUNDAYS IN PARK | \$2,116.00  | 90000000-23226                       | CONCERT SERIES           | \$2,116.00 |
|                            | 7/15/18       | SOUND FOR 2018 SUNDAYS IN PARK | \$2,116.00  | 90000000-23226                       | CONCERT SERIES           | \$2,116.00 |
|                            | 7/29/18       | SOUND FOR 2018 SUNDAYS IN PARK | \$2,116.00  | 90000000-23226                       | CONCERT SERIES           | \$2,116.00 |
|                            | 8/12/18       | SOUND FOR 2018 SUNDAYS IN PARK | \$2,116.00  | 90000000-23226                       | CONCERT SERIES           | \$2,116.00 |

# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name            | Invoice #   | Invoice Description                        | Invoice Amt | Account Detail and Allocation Detail |                            |             |
|------------------------|-------------|--------------------------------------------|-------------|--------------------------------------|----------------------------|-------------|
| KEITH GAUDETTE         | 8/19/18     | SOUND FOR 2018 SUNDAYS IN PARK             | \$2,116.00  | 90000000-23226                       | CONCERT SERIES             | \$2,116.00  |
|                        |             |                                            |             |                                      | <b>Vendor Total:</b>       | \$12,696.00 |
| KIMBALL MIDWEST        | 6366220     | PARTS AS NEEDED                            | \$66.09     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.31)    |
|                        |             |                                            |             | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE | \$0.31      |
|                        |             |                                            |             | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE | \$66.09     |
|                        |             |                                            |             |                                      | <b>Vendor Total:</b>       | \$66.09     |
| LES SCHWAB TIRE CENTER | 64000362448 | MISCELLANEOUS TIRE SERVICES AS             | \$155.80    | 80026400-56130                       | EXTERNAL SERVICES          | \$155.80    |
|                        |             |                                            |             |                                      | <b>Vendor Total:</b>       | \$155.80    |
| MARK CLEMENTI PHD      | 05-16-18    | PRE EMPLOYMENT EVALUATION                  | \$685.00    | 10020210-52100                       | CONTRACTED SERVICES        | \$685.00    |
|                        |             |                                            |             |                                      | <b>Vendor Total:</b>       | \$685.00    |
| MARK PARDINI           | 133883      | FACILITY EQUIPMENT                         | \$1,076.64  | 10021210-54102                       | SMALL TOOLS                | \$538.32    |
|                        |             |                                            |             | 91521400-54102                       | SMALL TOOLS                | \$538.32    |
|                        |             |                                            |             |                                      | <b>Vendor Total:</b>       | \$1,076.64  |
| MARTIN BRADLEY         | DV 053018   | REIMBURSEMENT OBSERVATORY PROGRAM SUPPLIES | \$600.19    | 10022100-54100                       | SUPPLIES                   | \$313.47    |
|                        |             |                                            |             | 10022100-55100                       | TELEPHONE                  | \$286.72    |
|                        |             |                                            |             |                                      | <b>Vendor Total:</b>       | \$600.19    |
| MENDO MILL & LUMBER CO | 89701/1     | ANT BAIT                                   | \$5.88      | 10021210-56300                       | BUILDING MAINT. & REPAIR   | \$2.94      |
|                        |             |                                            |             | 91521400-56300                       | BUILDING MAINT. & REPAIR   | \$2.94      |
|                        | 91629/1     | TRASH CAN, HOSE BIB                        | \$27.76     | 10021210-56300                       | BUILDING MAINT. & REPAIR   | \$13.88     |
|                        |             |                                            |             | 91521400-56300                       | BUILDING MAINT. & REPAIR   | \$13.88     |
|                        | 90204/1     | NON SLIP LINER                             | \$30.85     | 10021210-56300                       | BUILDING MAINT. & REPAIR   | \$15.43     |
|                        |             |                                            |             | 91521400-56300                       | BUILDING MAINT. & REPAIR   | \$15.42     |
|                        | 92542       | SMALL TOOLS RETURNED                       | (\$11.74)   | 10021210-54102                       | SMALL TOOLS                | (\$5.87)    |
|                        |             |                                            |             | 91521400-54102                       | SMALL TOOLS                | (\$5.87)    |
|                        | 92521/1     | BALL VALVES, HOSE CLAMP                    | \$18.91     | 10021210-54102                       | SMALL TOOLS                | \$9.45      |
|                        |             |                                            |             | 91521400-54102                       | SMALL TOOLS                | \$9.46      |
|                        | 91811/1     | HOSE ADAPTERS                              | \$19.31     | 10021210-54102                       | SMALL TOOLS                | \$9.65      |

# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name               | Invoice #     | Invoice Description                            | Invoice Amt | Account Detail and Allocation Detail |                             |          |
|---------------------------|---------------|------------------------------------------------|-------------|--------------------------------------|-----------------------------|----------|
| MENDO MILL & LUMBER CO    | 91811/1       | HOSE ADAPTERS                                  | \$19.31     | 91521400-54102                       | SMALL TOOLS                 | \$9.66   |
|                           | 92283/1       | HOSE, WIRE STRIPPER, LED BALLAST, ORTHO KILLER | \$171.28    | 10021210-54102                       | SMALL TOOLS                 | \$85.64  |
|                           |               |                                                |             | 91521400-54102                       | SMALL TOOLS                 | \$85.64  |
|                           | 89866/1       | BATTERY                                        | \$2.29      | 10021210-54100                       | SUPPLIES                    | \$1.15   |
|                           |               |                                                |             | 91521400-54100                       | SUPPLIES                    | \$1.14   |
|                           | Vendor Total: |                                                |             |                                      |                             | \$264.54 |
| MIKE STEWART              | TR 4/16/18    | TRAVEL REIMBURSEMENT                           | \$89.25     | 10021210-57100                       | LEARNING AND DEVELOPMENT    | \$44.62  |
|                           |               |                                                |             | 91521400-57100                       | LEARNING AND DEVELOPMENT    | \$44.63  |
|                           |               |                                                |             | Vendor Total:                        |                             |          |
| MMANC                     | 8278          | ANNUAL MEMBERSHIP DUES                         | \$75.00     | 10013400-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$75.00  |
|                           |               |                                                |             |                                      | Vendor Total:               |          |
| MOIRS                     | DV 060518     | REFUND DISTRICT FEES                           | \$42.41     | 31200000-41440                       | BUSINESS LICENSE TAX        | \$42.41  |
|                           |               |                                                |             |                                      | Vendor Total:               |          |
| NAPA GLOVE AND SAFETY INC | 0068144-IN    | GOATSKIN GLOVES                                | \$277.88    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%    | (\$1.10) |
|                           |               |                                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX      | (\$1.11) |
|                           |               |                                                |             | 80026110-54100                       | SUPPLIES                    | \$0.55   |
|                           |               |                                                |             | 80026110-54100                       | SUPPLIES                    | \$0.56   |
|                           |               |                                                |             | 80026110-54100                       | SUPPLIES                    | \$138.94 |
|                           |               |                                                |             | 80026120-54100                       | SUPPLIES                    | \$0.55   |
|                           |               |                                                |             | 80026120-54100                       | SUPPLIES                    | \$0.55   |
|                           |               |                                                |             | 80026120-54100                       | SUPPLIES                    | \$138.94 |
|                           |               |                                                |             | Vendor Total:                        |                             |          |
| ONE TIME PAY VENDOR       | 060118        | REFUND OF DID - SPORTS ATTIC 2 LLC             | \$52.50     | 31200000-41440                       | BUSINESS LICENSE TAX        | \$52.50  |
|                           | DV060418      | DID REFUND - LAS PALMAS MEXICAN RESTAURANT     | \$64.00     | 31200000-41440                       | BUSINESS LICENSE TAX        | \$64.00  |
|                           | 060118.1      | REFUND OF DID - STARBUCKS #9260                | \$250.00    | 31200000-41440                       | BUSINESS LICENSE TAX        | \$250.00 |



# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                       | Invoice # | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-----------------------------------|-----------|-----------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| ONE TIME PAY VENDOR               | DV053118  | REFUND REC CLASS - JASMIN PINTANE | \$199.75    | 10022850-44915                       | RECREATION PROGRAM INCOME      | \$199.75   |
|                                   |           |                                   |             |                                      | <b>Vendor Total:</b>           | \$566.25   |
| PACE SUPPLY CORPORATION           | 024592400 | VWTP SUPPLIES AS NEEDED           | \$182.49    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$182.49   |
|                                   | 024558705 | CONCRETE COUPLING                 | \$213.85    | 82000000-12104                       | INVENTORY - PURCHASES          | \$213.85   |
|                                   | 024585069 | PLUMBING EQUIPMENT, FIXTURES,     | \$1,465.38  | 82000000-12104                       | INVENTORY - PURCHASES          | \$1,465.38 |
|                                   | 024578500 | WATERFREE CARTRIDGE               | \$228.69    | 10022100-54100                       | SUPPLIES                       | \$228.69   |
|                                   | 024571314 | WTP PARTS AS NEEDED               | \$92.25     | 82027114-54100                       | SUPPLIES                       | \$92.25    |
|                                   |           |                                   |             |                                      | <b>Vendor Total:</b>           | \$2,182.66 |
| PACIFIC REDWOOD MEDICAL GROUP INC | 934       | MEDICAL SCREENING                 | \$310.00    | 10021210-54100                       | SUPPLIES                       | \$155.00   |
|                                   |           |                                   |             | 91521400-54100                       | SUPPLIES                       | \$155.00   |
|                                   |           |                                   |             |                                      | <b>Vendor Total:</b>           | \$310.00   |
| POWER INDUSTRIES INC              | 757078    | V-BELT                            | \$52.41     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$0.25)   |
|                                   |           |                                   |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$0.25     |
|                                   |           |                                   |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$52.41    |
|                                   | 757382    | METRIC TUBING                     | \$63.19     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$0.30)   |
|                                   |           |                                   |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$0.30     |
|                                   |           |                                   |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$63.19    |
|                                   | 757070    | HYDRAULIC SWIVEL                  | \$85.53     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$0.40)   |
|                                   |           |                                   |             | 10024620-56130                       | EXTERNAL SERVICES              | \$0.40     |
|                                   |           |                                   |             | 10024620-56130                       | EXTERNAL SERVICES              | \$85.53    |
|                                   | 756941    | PIPE BUSHING                      | \$7.84      | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$7.84     |
|                                   | 756743    | POLYETHYLENE TUBE                 | \$33.33     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$33.33    |
|                                   | 757063    | PUSHLOK FIT, TUBE, BUSH           | \$157.94    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$157.94   |

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## Invoices

| Vendor Name                   | Invoice #      | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                                |                 |
|-------------------------------|----------------|---------------------------------|-------------|--------------------------------------|--------------------------------|-----------------|
| POWER INDUSTRIES INC          | 757074         | WRAPFLEX                        | \$174.86    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$174.86        |
|                               |                |                                 |             |                                      | <b>Vendor Total:</b>           | <b>\$575.10</b> |
| PUBLIC SERVICE DEPARTMENT     | 81411-1 MAY 18 | UVFA SEWER - 1500 S STATE ST    | \$53.47     | 10021210-55210                       | UTILITIES                      | \$26.73         |
|                               |                |                                 |             | 91521400-55210                       | UTILITIES                      | \$26.74         |
|                               | 90558-8 MAY 18 | SEWER SERVICE- LOVERS LANE      | \$79.87     | 10021210-55210                       | UTILITIES                      | \$39.93         |
|                               |                |                                 |             | 91521400-55210                       | UTILITIES                      | \$39.94         |
|                               |                |                                 |             |                                      | <b>Vendor Total:</b>           | <b>\$133.34</b> |
| RAINBOW AGRICULTURAL SERVICES | 8342/1         | 2 STROKE FUEL                   | \$43.44     | 82027111-56300                       | BUILDING MAINT. & REPAIR       | \$43.44         |
|                               | 712158/1       | TOMMY SCREW & PARTS             | \$27.06     | 10022100-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$27.06         |
|                               | 715213/1       | STARTER R280                    | \$32.65     | 10022100-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$32.65         |
|                               | 709020/1       | TUBE ASSEMBLY & DRIVE SHAFT     | \$105.59    | 10022100-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$105.59        |
|                               | 727523/1       | GEARS & BEARINGS                | \$9.91      | 10022100-56130                       | EXTERNAL SERVICES              | \$9.91          |
|                               | 715240/1       | ENGINE STOP SWITCH              | \$17.41     | 80026400-56130                       | EXTERNAL SERVICES              | \$17.41         |
|                               | K08638/1       | 6PK MIX OIL                     | \$58.73     | 10022100-56210                       | FUEL & FLUIDS                  | \$58.73         |
|                               | 7717/1         | BLADES & FLAT FILE              | \$12.92     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$12.92         |
|                               | 725274/1       | SHOP LABOR - FIX TRIMMER        | \$42.00     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$42.00         |
|                               | 725269/1       | SHOP LABOR - TRIMMER            | \$42.00     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$42.00         |
|                               | 7367/1         | STIHL TRIMMER & BLADES          | \$733.74    | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$733.74        |
|                               | 7422/1         | K9 FOOD - BUGSY                 | \$43.54     | 10020210-54100                       | SUPPLIES                       | \$43.54         |
|                               | 8713/1         | K9 FOOD - BUGSY                 | \$70.76     | 10020210-54100                       | SUPPLIES                       | \$70.76         |
|                               | 7685/1         | K9 FOOD - THOR                  | \$87.08     | 10020210-54100                       | SUPPLIES                       | \$87.08         |
|                               | 8500/1         | K9 FOOD - REX                   | \$156.75    | 10020210-54100                       | SUPPLIES                       | \$156.75        |
|                               | 731031/1       | MISC PARTS                      | \$10.83     | 10022100-54100                       | SUPPLIES                       | \$10.83         |
|                               | 7390/1         | IMPULSE SPRINKLER & HOSE REPAIR | \$27.74     | 10022100-54100                       | SUPPLIES                       | \$27.74         |
|                               | 8050/1         | STIHL TRIMMER                   | \$41.36     | 10022100-54100                       | SUPPLIES                       | \$41.36         |

# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                   | Invoice #  | Invoice Description                              | Invoice Amt    | Account Detail and Allocation Detail |                                |                |
|-------------------------------|------------|--------------------------------------------------|----------------|--------------------------------------|--------------------------------|----------------|
| RAINBOW AGRICULTURAL SERVICES | 7969/1     | PVC SLIP FIX REPAIR COUPLING                     | \$55.49        | 10022100-54100                       | SUPPLIES                       | \$55.49        |
| Vendor Total:                 |            |                                                  |                |                                      |                                | \$1,619.00     |
| REDWOOD COAST FUELS           | 1932696    | CARDLOCK FUEL PURCHASES                          | \$8,330.93     | 10020210-56210                       | FUEL & FLUIDS                  | \$194.16       |
|                               |            |                                                  |                | 10020210-56210                       | FUEL & FLUIDS                  | \$2,505.46     |
|                               |            |                                                  |                | 10020224-56210                       | FUEL & FLUIDS                  | \$126.12       |
|                               |            |                                                  |                | 10022100-56210                       | FUEL & FLUIDS                  | \$847.07       |
|                               |            |                                                  |                | 10024210-56210                       | FUEL & FLUIDS                  | \$62.36        |
|                               |            |                                                  |                | 10024210-56210                       | FUEL & FLUIDS                  | \$104.94       |
|                               |            |                                                  |                | 10024620-56210                       | FUEL & FLUIDS                  | \$909.33       |
|                               |            |                                                  |                | 20324100-56210                       | FUEL & FLUIDS                  | \$329.33       |
|                               |            |                                                  |                | 20513382-56210                       | FUEL & FLUIDS                  | \$29.51        |
|                               |            |                                                  |                | 20822500-56210                       | FUEL & FLUIDS                  | \$99.37        |
|                               |            |                                                  |                | 80026400-56210                       | FUEL & FLUIDS                  | \$1,084.10     |
|                               |            |                                                  |                | 82027111-56210                       | FUEL & FLUIDS                  | \$458.12       |
|                               |            |                                                  |                | 82027114-56210                       | FUEL & FLUIDS                  | \$62.36        |
|                               |            |                                                  |                | 82027114-56210                       | FUEL & FLUIDS                  | \$373.45       |
|                               |            |                                                  |                | 82027114-56210                       | FUEL & FLUIDS                  | \$378.84       |
|                               |            |                                                  |                | 84027221-56210                       | FUEL & FLUIDS                  | \$62.36        |
|                               |            |                                                  |                | 84027221-56210                       | FUEL & FLUIDS                  | \$318.13       |
|                               |            |                                                  |                | 84027221-56210                       | FUEL & FLUIDS                  | \$322.72       |
|                               |            |                                                  |                | 84027225-56210                       | FUEL & FLUIDS                  | \$63.20        |
| Vendor Total:                 |            |                                                  |                |                                      |                                | \$8,330.93     |
| REDWOOD EMPIRE TITLE COMPANY  | 20180053DN | EASEMENT - RECYCLED WATER PIPE AT 3493 TAYLOR DR | \$89,262.30    | 83027330-80230                       | INFRASTRUCTURE                 | \$89,262.30    |
|                               | 20180025DN | PURCHASE OF 250 & 341 NORGARD LN                 | \$1,404,719.50 | 82027111-80210                       | LAND ACQUISITION               | \$1,404,719.50 |
| Vendor Total:                 |            |                                                  |                |                                      |                                | \$1,493,981.80 |
| RESPECTECH                    | 35918.1    | EQUIPMENT MAINTENANCE & REPAIR                   | \$188.00       | 10021210-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$94.00        |



# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name          | Invoice #     | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|----------------------|---------------|---------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| RESPECTECH           | 35918.1       | EQUIPMENT MAINTENANCE & REPAIR  | \$188.00    | 91521400-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$94.00    |
|                      | 35918         | PHONE SYSTEM SERVICES AND LEASE | \$112.50    | 10021210-55100                       | TELEPHONE                      | \$56.25    |
|                      |               |                                 |             | 91521400-55100                       | TELEPHONE                      | \$56.25    |
|                      |               |                                 |             | Vendor Total:                        |                                | \$300.50   |
| RICHARD SEANOR       | TR 5/23/18    | TRAVEL REIMBURSEMENT            | \$16.50     | 10024224-57100                       | LEARNING AND DEVELOPMENT       | \$16.50    |
|                      |               |                                 |             | Vendor Total:                        |                                | \$16.50    |
| RICHARD THORNTON     | 0000009527    | MiVOICE CONFERENCE PHONE        | \$1,406.06  | 10010000-54100                       | SUPPLIES                       | \$1,406.06 |
|                      |               |                                 |             | Vendor Total:                        |                                | \$1,406.06 |
| ROBERT RAMSEIER      | TR 2/20-23/18 | TRAVEL REIMBURSEMENT            | \$210.00    | 10021210-57100                       | LEARNING AND DEVELOPMENT       | \$105.00   |
|                      |               |                                 |             | 91521400-57100                       | LEARNING AND DEVELOPMENT       | \$105.00   |
|                      | TR 4/22-25/18 | TRAVEL REIMBURSEMENT            | \$1,196.67  | 10021210-57100                       | LEARNING AND DEVELOPMENT       | \$598.34   |
|                      |               |                                 |             | 91521400-57100                       | LEARNING AND DEVELOPMENT       | \$598.33   |
|                      |               |                                 |             | Vendor Total:                        |                                | \$1,406.67 |
|                      |               |                                 |             |                                      |                                |            |
| ROGINA WATER COMPANY | 0380 MAY-18   | WATER SERVICE - TALMAGE STATION | \$23.99     | 10021210-55210                       | UTILITIES                      | \$12.00    |
|                      |               |                                 |             | 91521400-55210                       | UTILITIES                      | \$11.99    |
|                      |               |                                 |             | Vendor Total:                        |                                | \$23.99    |
| SAFEWAY INC          | STMT MAY 18   | MISCELLANEOUS PURCHASES AS REQ  | \$1,267.04  | 10016100-54167                       | EMPLOYEE DEVELOPMENT           | \$69.97    |
|                      |               |                                 |             | 10022300-54100                       | SUPPLIES                       | \$19.37    |
|                      |               |                                 |             | 10022300-54100                       | SUPPLIES                       | \$184.82   |
|                      |               |                                 |             | 10022300-54100                       | SUPPLIES                       | \$363.00   |
|                      |               |                                 |             | 69122700-54100                       | SUPPLIES                       | \$70.21    |
|                      |               |                                 |             | 69122700-54100                       | SUPPLIES                       | \$150.03   |
|                      |               |                                 |             | 73022600-54100                       | SUPPLIES                       | \$5.00     |
|                      |               |                                 |             | 73022600-54100                       | SUPPLIES                       | \$9.98     |
|                      |               |                                 |             | 73022600-54100                       | SUPPLIES                       | \$15.98    |
|                      |               |                                 |             | 73022600-54100                       | SUPPLIES                       | \$20.97    |
|                      |               |                                 |             |                                      |                                |            |



# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                         | Invoice #     | Invoice Description                 | Invoice Amt | Account Detail and Allocation Detail |                          |            |
|-------------------------------------|---------------|-------------------------------------|-------------|--------------------------------------|--------------------------|------------|
| SAFEWAY INC                         | STMT MAY 18   | MISCELLANEOUS PURCHASES AS REQ      | \$1,267.04  | 73022600-54100                       | SUPPLIES                 | \$23.95    |
|                                     |               |                                     |             | 73022600-54100                       | SUPPLIES                 | \$29.95    |
|                                     |               |                                     |             | 73022600-54100                       | SUPPLIES                 | \$36.53    |
|                                     |               |                                     |             | 73022600-54100                       | SUPPLIES                 | \$39.14    |
|                                     |               |                                     |             | 73022600-54100                       | SUPPLIES                 | \$58.03    |
|                                     |               |                                     |             | 73022600-54100                       | SUPPLIES                 | \$75.47    |
|                                     |               |                                     |             | 73022600-54100                       | SUPPLIES                 | \$94.64    |
|                                     |               |                                     |             | Vendor Total:                        |                          |            |
| SCHAT'S BAKERY                      | APR 18 CC     | PROVIDE MISCELLANEOUS FOOD DISH     | \$907.85    | 73022600-54100                       | SUPPLIES                 | \$907.85   |
|                                     |               |                                     |             | Vendor Total:                        |                          |            |
| SCOTT BOZZOLI                       | TR 3/20-22/18 | TRAVEL REIMBURSEMENT                | \$1,013.50  | 80026120-57100                       | LEARNING AND DEVELOPMENT | \$1,013.50 |
|                                     |               |                                     |             | Vendor Total:                        |                          |            |
| SHARON A GOWAN                      | 02806012      | ADVERTISING                         | \$280.00    | 10016100-54162                       | ADVERTISING              | \$280.00   |
|                                     | 02806011      | ADVERTISING                         | \$300.00    | 90000000-23256                       | SPECIAL EVENTS TRUST     | \$300.00   |
|                                     | Vendor Total: |                                     |             |                                      |                          | \$580.00   |
| STAPLES CREDIT PLAN                 | 2078785871    | INK CARTRIDGES BLACK & COLORS       | \$196.46    | 10021210-54100                       | SUPPLIES                 | \$98.23    |
|                                     |               |                                     |             | 91521400-54100                       | SUPPLIES                 | \$98.23    |
|                                     |               |                                     |             | Vendor Total:                        |                          |            |
| STATE WATER RESOURCES CONTROL BOARD | SW-0149406    | STORM WATER ANNUAL PERMIT           | \$1,400.00  | 77725200-52100                       | CONTRACTED SERVICES      | \$1,400.00 |
|                                     |               |                                     |             | Vendor Total:                        |                          |            |
| STEVE BEAMAN                        | TR 5/7-10/18  | TRAVEL REIMBURSEMENT                | \$1,836.72  | 80026200-57100                       | LEARNING AND DEVELOPMENT | \$1,836.72 |
|                                     |               |                                     |             | Vendor Total:                        |                          |            |
| SWITZER ASSOCIATES                  | 1840          | LEADERSHIP TRAINING                 | \$275.00    | 63020210-57100                       | LEARNING AND DEVELOPMENT | \$275.00   |
|                                     |               |                                     |             | Vendor Total:                        |                          |            |
| SYDNEY DEARBORN                     | 20180601      | REIMBURSEMENT FOR MEDICAL INSURANCE | \$1,669.16  | 91500000-20561                       | ACCRUED SICK             | \$1,669.16 |
|                                     |               |                                     |             | Vendor Total:                        |                          |            |

# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                                 | Invoice #     | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|---------------------------------------------|---------------|--------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| THE COFFEE CRITIC INC                       | 11212         | MISC COFFEE SUPPLIES AS NEEDED | \$45.00     | 10012200-54100                       | SUPPLIES                       | \$45.00    |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$45.00    |
| THE LYMAN GROUP, INC                        | 5208754       | STRAW, RICE                    | \$16.86     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$16.86    |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$16.86    |
| TYNDALE COMPANY INC                         | 1467756       | CLOTHING: ATHLETIC, CASUAL, DR | \$6,596.72  | 80026110-54100                       | SUPPLIES                       | \$3,298.34 |
|                                             |               |                                |             | 80026120-54100                       | SUPPLIES                       | \$3,298.38 |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$6,596.72 |
| UKIAH MAIN STREET PROGRAM                   | DV060518      | DID FEES - PRIOR COMPUTATIONS  | \$3,831.15  | 31217100-52100                       | CONTRACTED SERVICES            | \$3,831.15 |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$3,831.15 |
| UKIAH ROUND TREE GLASS                      | 160869        | SCREENS                        | \$35.93     | 69122700-54100                       | SUPPLIES                       | \$35.93    |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$35.93    |
| UKIAH VALLEY CULTURAL & RECREATIONAL CENTER | 3             | ARRC FUNDRAISER                | \$420.00    | 10018000-52510                       | ADVERTISING & PROMOTION        | \$420.00   |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$420.00   |
| UPS                                         | 0000E19R54218 | SHIPPING CHARGES               | \$32.88     | 80026120-54100                       | SUPPLIES                       | \$32.88    |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$32.88    |
| USA BLUEBOOK                                | 574289        | POLYMER                        | \$277.36    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$277.36   |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$277.36   |
| VWR INTERNATIONAL INC                       | 8082360287    | PIPETTE                        | \$201.87    | 84027225-54100                       | SUPPLIES                       | \$201.87   |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$201.87   |
| WESCO GRAPHICS INC                          | 44081         | PRODUCTION OF RECREATION GUIDE | \$6,206.56  | 10022850-54100                       | SUPPLIES                       | \$6,206.56 |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$6,206.56 |
| WILLOW COUNTY WATER DIST                    | 10010 MAY-18  | WATER SERVICES S STATE ST      | \$48.93     | 10021210-55210                       | UTILITIES                      | \$24.47    |
|                                             |               |                                |             | 91521400-55210                       | UTILITIES                      | \$24.46    |
|                                             | 81154 MAY 18  | WATER SERVICE - WWTP           | \$35.09     | 84027225-58201                       | WATER PURCHASES                | \$35.09    |
|                                             |               |                                |             |                                      | <b>Vendor Total:</b>           | \$84.02    |

# List of Checks Presented for Approval on 6/8/2018

## Invoices

| Vendor Name                | Invoice #    | Invoice Description | Invoice Amt | Account Detail and Allocation Detail |          |         |
|----------------------------|--------------|---------------------|-------------|--------------------------------------|----------|---------|
| WITMER PUBLIC SAFETY GROUP | E1717024.002 | RESCUE FANNY PACKS  | \$34.78     | 10021210-54100                       | SUPPLIES | \$17.39 |

91521400-54100 SUPPLIES \$17.39

Vendor Total: \$34.78

INVOICE \$1,635,657.08  
TOTAL:

# List of Checks Presented for Approval on 6/15/2018

The following list of bills payable was reviewed and approved for payment.

 6-18-18  
Signature 

## Invoices

| Vendor Name                       | Invoice #        | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                     |            |
|-----------------------------------|------------------|--------------------------------|-------------|--------------------------------------|---------------------|------------|
| AACTION RENTS                     | 341845-2         | EQUIPMENT & MACHINERY RENTAL A | \$184.50    | 10022100-54100                       | SUPPLIES            | \$184.50   |
| Vendor Total:                     |                  |                                |             |                                      |                     | \$184.50   |
| ACME RIGGING & SUPPLY CO          | 294092           | MISC RENTAL & SUPPLIES AS NEED | \$173.31    | 80026120-54100                       | SUPPLIES            | \$173.31   |
| Vendor Total:                     |                  |                                |             |                                      |                     | \$173.31   |
| ALHAMBRA NATIONAL WATER           | 5109554 060618   | DRINKING WATER SERVICES        | \$95.85     | 69122700-54100                       | SUPPLIES            | \$7.99     |
|                                   |                  |                                |             | 84027225-54100                       | SUPPLIES            | \$87.86    |
| Vendor Total:                     |                  |                                |             |                                      |                     | \$95.85    |
| ALPHA ANALYTICAL LABORATORIES INC | 8052113-UKIAHLF  | LABORATORY SERVICES            | \$570.00    | 70024500-52100                       | CONTRACTED SERVICES | \$570.00   |
|                                   | 8051974-UKIAHLF  | LABORATORY SERVICES            | \$582.00    | 70024500-52100                       | CONTRACTED SERVICES | \$582.00   |
|                                   | 8052661-UKIAHLF  | LABORATORY SERVICES            | \$3,284.95  | 70024500-52100                       | CONTRACTED SERVICES | \$3,284.95 |
|                                   | 8051976-UKIAHLF  | LABORATORY SERVICES            | \$7,243.95  | 70024500-52100                       | CONTRACTED SERVICES | \$7,243.95 |
|                                   | 8052114-UKIAHLF  | LABORATORY SERVICES            | \$7,359.95  | 70024500-52100                       | CONTRACTED SERVICES | \$7,359.95 |
|                                   | 8051835-UKIAH    | MISCELLANEOUS LABORATORY WORK  | \$60.00     | 82027111-52100                       | CONTRACTED SERVICES | \$60.00    |
|                                   | 8031423-UKIAH    | MISCELLANEOUS LABORATORY WORK  | \$170.00    | 82027111-52100                       | CONTRACTED SERVICES | \$170.00   |
|                                   | 8031325-UKIAH    | ANALYZE WATER SAMPLES FOR TTHM | \$300.00    | 82027111-52100                       | CONTRACTED SERVICES | \$300.00   |
|                                   | 8042994-UKIAH    | ANALYZE WATER SAMPLES FOR TTHM | \$300.00    | 82027111-52100                       | CONTRACTED SERVICES | \$300.00   |
|                                   | 8052153-UKIAH    | MISCELLANEOUS LABORATORY WORK  | \$350.00    | 82027111-52100                       | CONTRACTED SERVICES | \$350.00   |
|                                   | 8041580-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$87.00     | 84027225-52100                       | CONTRACTED SERVICES | \$87.00    |
|                                   | 8042644-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$87.00     | 84027225-52100                       | CONTRACTED SERVICES | \$87.00    |



# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                       | Invoice #        | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                     |          |
|-----------------------------------|------------------|--------------------------------|-------------|--------------------------------------|---------------------|----------|
| ALPHA ANALYTICAL LABORATORIES INC | 8043265-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$87.00     | 84027225-52100                       | CONTRACTED SERVICES | \$87.00  |
|                                   | 8051331-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$87.00     | 84027225-52100                       | CONTRACTED SERVICES | \$87.00  |
|                                   | 8052120-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$87.00     | 84027225-52100                       | CONTRACTED SERVICES | \$87.00  |
|                                   | 8052645-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$87.00     | 84027225-52100                       | CONTRACTED SERVICES | \$87.00  |
|                                   | 8053268-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$87.00     | 84027225-52100                       | CONTRACTED SERVICES | \$87.00  |
|                                   | 8042313-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$95.00     | 84027225-52100                       | CONTRACTED SERVICES | \$95.00  |
|                                   | 8051886-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$95.00     | 84027225-52100                       | CONTRACTED SERVICES | \$95.00  |
|                                   | 8031474-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$170.00    | 84027225-52100                       | CONTRACTED SERVICES | \$170.00 |
|                                   | 8051339-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$170.00    | 84027225-52100                       | CONTRACTED SERVICES | \$170.00 |
|                                   | 8051211-UKIAHSTP | MONTHLY ANALYSIS FOR NPDES PER | \$259.00    | 84027225-52100                       | CONTRACTED SERVICES | \$259.00 |
|                                   | 8041340-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$291.00    | 84027225-52100                       | CONTRACTED SERVICES | \$291.00 |
|                                   | 8041937-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$291.00    | 84027225-52100                       | CONTRACTED SERVICES | \$291.00 |
|                                   | 8042534-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$291.00    | 84027225-52100                       | CONTRACTED SERVICES | \$291.00 |
|                                   | 8043223-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$291.00    | 84027225-52100                       | CONTRACTED SERVICES | \$291.00 |
|                                   | 8051280-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$291.00    | 84027225-52100                       | CONTRACTED SERVICES | \$291.00 |
|                                   | 8051876-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$291.00    | 84027225-52100                       | CONTRACTED SERVICES | \$291.00 |
|                                   | 8052874-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$291.00    | 84027225-52100                       | CONTRACTED SERVICES | \$291.00 |
|                                   | 8053480-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$291.00    | 84027225-52100                       | CONTRACTED SERVICES | \$291.00 |
|                                   | 8053675-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$291.00    | 84027225-52100                       | CONTRACTED SERVICES | \$291.00 |
|                                   | 8043204-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$300.00    | 84027225-52100                       | CONTRACTED SERVICES | \$300.00 |
|                                   | 8051210-UKIAHSTP | MISCELLANEOUS LABORATORY WORK  | \$927.00    | 84027225-52100                       | CONTRACTED SERVICES | \$927.00 |

# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                       | Invoice #        | Invoice Description                 | Invoice Amt | Account Detail and Allocation Detail |                            |             |
|-----------------------------------|------------------|-------------------------------------|-------------|--------------------------------------|----------------------------|-------------|
| ALPHA ANALYTICAL LABORATORIES INC | 8051143-UKIAHSTP | MONTHLY ANALYSIS FOR NPDES PER      | \$1,226.00  | 84027225-52100                       | CONTRACTED SERVICES        | \$1,226.00  |
|                                   | 8053864-UKIAHSTP | MONTHLY ANALYSIS FOR NPDES PER      | \$1,480.00  | 84027225-52100                       | CONTRACTED SERVICES        | \$1,480.00  |
| Vendor Total:                     |                  |                                     |             |                                      |                            | \$28,170.85 |
| ALPINE AWARDS                     | 5526016          | 2018 YOUTH SOFTBALL TSHIRTS AN      | \$19.20     | 10022832-54100                       | SUPPLIES                   | \$19.20     |
|                                   | 5525985          | 2018 YOUTH SOFTBALL TSHIRTS AN      | \$30.31     | 10022832-54100                       | SUPPLIES                   | \$30.31     |
|                                   | 5525723          | 2018 YOUTH SOFTBALL TSHIRTS AN      | \$2,814.19  | 10022832-54100                       | SUPPLIES                   | \$2,814.19  |
| Vendor Total:                     |                  |                                     |             |                                      |                            | \$2,863.70  |
| ALSCO-AMERICAN LINEN DIVISION     | LSRO1070932      | LAUNDRY SERVICES                    | \$247.45    | 20324100-52100                       | CONTRACTED SERVICES        | \$247.45    |
|                                   | LSRO1064855      | LAUNDRY SERVICES                    | \$262.95    | 20324100-52100                       | CONTRACTED SERVICES        | \$262.95    |
|                                   | 4                | LAUNDRY SERVICES                    | \$262.95    | 20324100-52100                       | CONTRACTED SERVICES        | \$262.95    |
| Vendor Total:                     |                  |                                     |             |                                      |                            | \$773.35    |
| AMAZON CAPITAL SERVICES           | 1L67-HQ1Q-7QJV   | READER PROTECTIVE EYEWEAR GRAY LENS | \$11.51     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.06)    |
|                                   |                  |                                     |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.02)    |
|                                   |                  |                                     |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.06)    |
|                                   |                  |                                     |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.06)    |
|                                   |                  |                                     |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$0.84)    |
|                                   |                  |                                     |             | 80026400-54100                       | SUPPLIES                   | \$1.04      |
|                                   |                  |                                     |             | 80026400-54100                       | SUPPLIES                   | \$11.51     |
|                                   |                  |                                     |             |                                      |                            |             |
|                                   | 1VRQ-DWQ9-1D6C   | CHROME KITCHEN FAUCET TAPS          | \$48.99     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.25)    |
|                                   |                  |                                     |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.07)    |
|                                   |                  |                                     |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.25)    |
|                                   |                  |                                     |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.25)    |
|                                   |                  |                                     |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$3.56)    |
|                                   |                  |                                     |             | 10022300-54100                       | SUPPLIES                   | \$4.38      |
|                                   |                  |                                     |             | 10022300-54100                       | SUPPLIES                   | \$48.99     |

# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name             | Invoice #       | Invoice Description                           | Invoice Amt  | Account Detail and Allocation Detail |                                 |              |                |             |          |
|-------------------------|-----------------|-----------------------------------------------|--------------|--------------------------------------|---------------------------------|--------------|----------------|-------------|----------|
| AMAZON CAPITAL SERVICES | 1FPG-6N64-131P  | MAKITIA CORDLESS IMPACT DRIVER                | \$118.99     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%        | (\$0.60)     |                |             |          |
|                         |                 |                                               |              | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES      | (\$0.15)     |                |             |          |
|                         |                 |                                               |              | 90000000-23237                       | DISTRICT USE TAX-MEASURE S      | (\$0.60)     |                |             |          |
|                         |                 |                                               |              | 90000000-23028                       | MEASURE Y DISTRICT TAX          | (\$0.60)     |                |             |          |
|                         |                 |                                               |              | 80026120-54102                       | SMALL TOOLS                     | \$10.58      |                |             |          |
|                         |                 |                                               |              | 80026120-54102                       | SMALL TOOLS                     | \$118.99     |                |             |          |
|                         | 1FDC-4C4P-1XH V | FUSE HOLDER, TRIGGER RELAY MODULE, BAY DIODES | \$253.62     | 90000000-23013                       | STATE USE TAX LIABILITY         | (\$8.63)     |                |             |          |
|                         |                 |                                               |              | 90000000-20231                       | COUNTY MENTAL HEALTH .5%        | (\$1.23)     |                |             |          |
|                         |                 |                                               |              | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES      | (\$0.31)     |                |             |          |
|                         |                 |                                               |              | 90000000-23237                       | DISTRICT USE TAX-MEASURE S      | (\$1.23)     |                |             |          |
|                         |                 |                                               |              | 90000000-23028                       | MEASURE Y DISTRICT TAX          | (\$1.23)     |                |             |          |
|                         |                 |                                               |              | 90000000-23013                       | STATE USE TAX LIABILITY         | (\$10.47)    |                |             |          |
|                         |                 |                                               |              | 80026210-54100                       | SUPPLIES                        | \$14.47      |                |             |          |
|                         |                 |                                               |              | 80026210-54100                       | SUPPLIES                        | \$253.62     |                |             |          |
|                         |                 |                                               |              | 1M3Y-JYL6-HG7Q                       | ELECTRICAL EQUIPMENT AND SUPPL  | \$1,132.31   | 80026210-54102 | SMALL TOOLS | \$499.84 |
|                         |                 |                                               |              | 80026220-54102                       | SMALL TOOLS                     | \$632.47     |                |             |          |
|                         |                 |                                               |              | 19YR-C99N-KMGY                       | IRWIN METRIC PLUG TAP           | \$229.36     | 80026220-54102 | SMALL TOOLS | \$229.36 |
|                         |                 |                                               |              | 1VV4-YFHY-C4KP                       | WALL FILE, PENS                 | \$42.93      | 10021210-54100 | SUPPLIES    | \$21.46  |
|                         |                 |                                               |              |                                      |                                 |              | 91521400-54100 | SUPPLIES    | \$21.47  |
|                         |                 |                                               |              | 1FPG-6N64-WCPD                       | DUAL READER PROTECTIVE EYE WEAR | \$27.48      | 80026400-54100 | SUPPLIES    | \$27.48  |
|                         |                 |                                               |              |                                      | Vendor Total:                   | \$1,865.19   |                |             |          |
| ANTOINETTE MOORE        | DV060818        | VOLUNTEER REIMBURSEMENT                       | \$104.00     | 91521400-52181                       | VOLUNTEER EXPENSES              | \$104.00     |                |             |          |
|                         |                 |                                               |              | Vendor Total:                        |                                 | \$104.00     |                |             |          |
| ARGONAUT CONSTRUCTORS   | 13              | 2016 SEWER & WATER REPLACEMENT                | \$185,198.20 | 50924220-80230                       | INFRASTRUCTURE                  | \$185,198.20 |                |             |          |
|                         |                 |                                               |              | Vendor Total:                        |                                 | \$185,198.20 |                |             |          |
| AT&T                    | 000011431282    | TELEPHONE SERVICE                             | \$15.06      | 10021210-55100                       | TELEPHONE                       | \$7.53       |                |             |          |



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## Invoices

| Vendor Name        | Invoice #     | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|--------------------|---------------|-----------------------------------|-------------|--------------------------------------|----------------------------|------------|
| AT&T               | 000011431282  | TELEPHONE SERVICE                 | \$15.06     | 91521400-55100                       | TELEPHONE                  | \$7.53     |
|                    | 000011431281  | TELEPHONE SERVICE                 | \$39.13     | 10021210-55100                       | TELEPHONE                  | \$19.56    |
|                    |               |                                   |             | 91521400-55100                       | TELEPHONE                  | \$19.57    |
|                    | JUNE 18       | CREDIT CARD TERMINAL              | \$101.99    | 77725200-55100                       | TELEPHONE                  | \$101.99   |
|                    | Vendor Total: |                                   |             |                                      |                            | \$156.18   |
| B & H VIDEO        | 142517104     | CANON CAMERA CASE                 | \$220.31    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$1.11)   |
|                    |               |                                   |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.28)   |
|                    |               |                                   |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$1.11)   |
|                    |               |                                   |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$1.11)   |
|                    |               |                                   |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$15.98)  |
|                    |               |                                   |             | 20913900-54100                       | SUPPLIES                   | \$19.59    |
|                    |               |                                   |             | 20913900-54100                       | SUPPLIES                   | \$220.31   |
| Vendor Total:      |               |                                   |             |                                      | \$220.31                   |            |
| BENJAMIN KATER     | DV060818      | VOLUNTEER REIMBURSEMENT           | \$664.00    | 91521400-52181                       | VOLUNTEER EXPENSES         | \$664.00   |
|                    |               |                                   |             | Vendor Total:                        |                            | \$664.00   |
| BRIAN KLATT        | DV060818      | VOLUNTEER REIMBURSEMENT           | \$552.00    | 91521400-52181                       | VOLUNTEER EXPENSES         | \$552.00   |
|                    |               |                                   |             | Vendor Total:                        |                            | \$552.00   |
| BRIAN VALENTE      | DV060818      | VOLUNTEER REIMBURSEMENT           | \$168.00    | 91521400-52181                       | VOLUNTEER EXPENSES         | \$168.00   |
|                    |               |                                   |             | Vendor Total:                        |                            | \$168.00   |
| CAREER TRACK       | 23699695      | REGISTRATION: NANCY COOLEY        | \$149.00    | 20513300-57100                       | LEARNING AND DEVELOPMENT   | \$149.00   |
|                    |               |                                   |             | Vendor Total:                        |                            | \$149.00   |
| CATONE, DANIEL     | 61599         | REFUND OVERPAYMENT AIRPORT HANGER | \$152.00    | 77700000-10410                       | ACCOUNTS RECEIVABLE        | \$152.00   |
|                    |               |                                   |             | Vendor Total:                        |                            | \$152.00   |
| CDW GOVERNMENT INC | MVC4088       | COMPUTER HARDWARE AND PERIPHER    | \$9,175.55  | 80026400-54100                       | SUPPLIES                   | \$9,175.55 |
|                    |               |                                   |             | Vendor Total:                        |                            | \$9,175.55 |

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## Invoices

| Vendor Name                               | Invoice #     | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-------------------------------------------|---------------|-----------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| CHASE RIGBY                               | TA 1/30/18    | TRAVEL ADVANCE                    | \$45.00     | 10020210-57100                       | LEARNING AND DEVELOPMENT       | \$45.00    |
|                                           |               |                                   |             |                                      | <b>Vendor Total:</b>           | \$45.00    |
| COLTON HINES                              | DV060818      | VOLUNTEER REIMBURSEMENT           | \$80.00     | 91521400-52181                       | VOLUNTEER EXPENSES             | \$80.00    |
|                                           |               |                                   |             |                                      | <b>Vendor Total:</b>           | \$80.00    |
| COMMAND CONSULTING AND INVESTIGATIONS INC | 17-8          | INVESTIGATION SERVICES            | \$5,854.95  | 10020210-52100                       | CONTRACTED SERVICES            | \$5,854.95 |
|                                           |               |                                   |             |                                      | <b>Vendor Total:</b>           | \$5,854.95 |
| CONNOLLY, PETER                           | 61602         | REFUND OVERPAYMENT AIRPORT HANGER | \$110.00    | 77700000-10410                       | ACCOUNTS RECEIVABLE            | \$110.00   |
|                                           |               |                                   |             |                                      | <b>Vendor Total:</b>           | \$110.00   |
| CONVERGENT COMPUTING                      | BILL49783     | IT SERVICES                       | \$562.50    | 20913900-52100                       | CONTRACTED SERVICES            | \$562.50   |
|                                           | BILL49905     | IT SERVICES                       | \$1,125.00  | 20913900-52100                       | CONTRACTED SERVICES            | \$1,125.00 |
|                                           |               |                                   |             |                                      | <b>Vendor Total:</b>           | \$1,687.50 |
| CORY OLIVER                               | TA 8/20-25/17 | TRAVEL ADVANCE                    | \$718.56    | 10020210-57100                       | LEARNING AND DEVELOPMENT       | \$718.56   |
|                                           |               |                                   |             |                                      | <b>Vendor Total:</b>           | \$718.56   |
| DANIEL STEEL & MACHINE INC                | 14477         | FABRICATION OF SS BRACKET         | \$218.95    | 82027111-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$218.95   |
|                                           | 14493         | FABRICATE MACHINE COVER           | \$260.24    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$260.24   |
|                                           |               |                                   |             |                                      | <b>Vendor Total:</b>           | \$479.19   |
| DAVID RAPPORT                             | 6874          | LEGAL SERVICES FOR FY 17/18       | \$30,019.10 | 10014000-52150                       | LEGAL SERVICES/EXPENSES        | \$9,852.32 |
|                                           |               |                                   |             | 20414000-52150                       | LEGAL SERVICES/EXPENSES        | \$55.37    |
|                                           |               |                                   |             | 77714000-52150                       | LEGAL SERVICES/EXPENSES        | \$17.04    |
|                                           |               |                                   |             | 80014000-52150                       | LEGAL SERVICES/EXPENSES        | \$717.73   |
|                                           |               |                                   |             | 82014000-52150                       | LEGAL SERVICES/EXPENSES        | \$340.76   |
|                                           |               |                                   |             | 83027330-52150                       | LEGAL SERVICES/EXPENSES        | \$17.04    |

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| Vendor Name                 | Invoice #   | Invoice Description                    | Invoice Amt | Account Detail and Allocation Detail |                                         |
|-----------------------------|-------------|----------------------------------------|-------------|--------------------------------------|-----------------------------------------|
| DAVID RAPPORT               | 6874        | LEGAL SERVICES FOR FY 17/18            | \$30,019.10 | 84427222-52150                       | LEGAL SERVICES/EXPENSES \$19,018.84     |
|                             |             |                                        |             |                                      | Vendor Total: \$30,019.10               |
| DC ELECTRIC GROUP INC       | 40705       | SIGNAL UPGRADE                         | \$1,914.40  | 10024214-52100                       | CONTRACTED SERVICES \$1,914.40          |
|                             |             |                                        |             |                                      | Vendor Total: \$1,914.40                |
| DELL MARKETING LP           | 10219104858 | OPTIPLEX 7050 MINI TOWER XCTO          | \$890.05    | 82027114-54100                       | SUPPLIES \$445.03                       |
|                             |             |                                        |             | 84027221-54100                       | SUPPLIES \$445.02                       |
|                             |             |                                        |             |                                      | Vendor Total: \$890.05                  |
| DEPT OF PLANNING & BUILDING | DV 061218   | ALUC REVIEW FEE                        | \$971.00    | 10023100-59101                       | FEES \$971.00                           |
|                             |             |                                        |             |                                      | Vendor Total: \$971.00                  |
| DIEGO'S UMBRELLA            | DV 052418   | 2018 SUNDAYS IN THE PARK - "DI         | \$1,750.00  | 90000000-23226                       | CONCERT SERIES \$1,750.00               |
|                             |             |                                        |             |                                      | Vendor Total: \$1,750.00                |
| DILLON CAMPBELL             | DV060818    | VOLUNTEER REIMBURSEMENT                | \$120.00    | 91521400-52181                       | VOLUNTEER EXPENSES \$120.00             |
|                             |             |                                        |             |                                      | Vendor Total: \$120.00                  |
| EFAX CORPORATE              | 1085809     | EFAX SERVICES                          | \$140.60    | 10012200-55100                       | TELEPHONE \$140.60                      |
|                             |             |                                        |             |                                      | Vendor Total: \$140.60                  |
| EPIC AVIATION LLC           | 7092006     | JET A FUEL                             | \$20,811.60 | 77725200-58401                       | AVIATION FUEL \$20,811.60               |
|                             |             |                                        |             |                                      | Vendor Total: \$20,811.60               |
| EXCISE TAX DIVISION         | DV060718    | LATE FILING OF Q1 2018 ELECTRIC ENGERY | \$43.91     | 10013400-54700                       | FINES & PENALTIES \$43.91               |
|                             |             |                                        |             |                                      | Vendor Total: \$43.91                   |
| FERRANTI CONSTRUCTION INC   | 6578        | OBSERVATORY HOUSE REPAIR               | \$19,489.00 | 20216200-52522                       | LIABILITY & PROPERTY DEDUCT \$19,489.00 |
|                             |             |                                        |             |                                      | Vendor Total: \$19,489.00               |
| FLEETPRIDE                  | 94640998    | MISC PARTS & MATERIALS AS NEEDED       | \$43.93     | 91521400-56130                       | EXTERNAL SERVICES \$43.93               |
|                             |             |                                        |             |                                      | Vendor Total: \$43.93                   |
| FRIEDMANS HOME IMPROVEMENT  | 36312294    | OVERCHARGED ON INVOICE 36312295        | (\$14.57)   | 20822500-56300                       | BUILDING MAINT. & REPAIR (\$14.57)      |
|                             | 36311686    | MISC ITEMS AS NEEDED                   | \$68.09     | 20822500-56300                       | BUILDING MAINT. & REPAIR \$68.09        |
|                             | 36345415    | MISC ITEMS AS NEEDED                   | \$127.42    | 20822500-56300                       | BUILDING MAINT. & REPAIR \$127.42       |



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| Vendor Name                | Invoice # | Invoice Description        | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|----------------------------|-----------|----------------------------|-------------|--------------------------------------|--------------------------------|------------|
| FRIEDMANS HOME IMPROVEMENT | 36335929  | MISC ITEMS AS NEEDED       | \$135.27    | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$135.27   |
|                            | 36320917  | MISC ITEMS AS NEEDED       | \$140.69    | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$140.69   |
|                            | 36312295  | MISC ITEMS AS NEEDED       | \$156.42    | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$156.42   |
|                            | 36338121  | MISC ITEMS AS NEEDED       | \$215.57    | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$215.57   |
|                            | 36310949  | RETURN ON INVOICE 36310923 | (\$126.51)  | 77725200-56300                       | BUILDING MAINT. & REPAIR       | (\$126.51) |
|                            | 33419751  | MISC ITEMS AS NEEDED       | \$55.28     | 77725200-56300                       | BUILDING MAINT. & REPAIR       | \$55.28    |
|                            | 36327930  | MISC ITEMS AS NEEDED       | \$82.44     | 77725200-56300                       | BUILDING MAINT. & REPAIR       | \$82.44    |
|                            | 36310950  | MISC ITEMS AS NEEDED       | \$100.20    | 77725200-56300                       | BUILDING MAINT. & REPAIR       | \$100.20   |
|                            | 36331072  | MISC ITEMS AS NEEDED       | \$104.74    | 77725200-56300                       | BUILDING MAINT. & REPAIR       | \$104.74   |
|                            | 36321613  | MISC ITEMS AS NEEDED       | \$130.13    | 77725200-56300                       | BUILDING MAINT. & REPAIR       | \$130.13   |
|                            | 36344297  | MISC ITEMS AS NEEDED       | \$174.36    | 77725200-56300                       | BUILDING MAINT. & REPAIR       | \$174.36   |
|                            | 36310923  | MISC ITEMS AS NEEDED       | \$309.73    | 77725200-56300                       | BUILDING MAINT. & REPAIR       | \$309.73   |
|                            | 36329682  | MISC ITEMS AS NEEDED       | \$349.55    | 77725200-56300                       | BUILDING MAINT. & REPAIR       | \$349.55   |
|                            | 36309411  | MISC ITEMS AS NEEDED       | \$6.08      | 82027111-56300                       | BUILDING MAINT. & REPAIR       | \$6.08     |
|                            | 36313621  | MISC ITEMS AS NEEDED       | \$15.10     | 82027111-56300                       | BUILDING MAINT. & REPAIR       | \$15.10    |
|                            | 36309264  | MISC ITEMS AS NEEDED       | \$65.71     | 82027111-56300                       | BUILDING MAINT. & REPAIR       | \$65.71    |
|                            | 36310234  | MISC ITEMS AS NEEDED       | \$70.89     | 82027111-56300                       | BUILDING MAINT. & REPAIR       | \$70.89    |
|                            | 36320198  | MISC ITEMS AS NEEDED       | \$3.38      | 84027225-56300                       | BUILDING MAINT. & REPAIR       | \$3.38     |
|                            | 36318943  | MISC ITEMS AS NEEDED       | \$32.06     | 84027225-56300                       | BUILDING MAINT. & REPAIR       | \$32.06    |
|                            | 36322242  | MISC ITEMS AS NEEDED       | \$40.69     | 84027225-56300                       | BUILDING MAINT. & REPAIR       | \$40.69    |
|                            | 36313852  | MISC ITEMS AS NEEDED       | \$16.46     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$16.46    |

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| Vendor Name                | Invoice # | Invoice Description        | Invoice Amt | Account Detail and Allocation Detail |                                |           |
|----------------------------|-----------|----------------------------|-------------|--------------------------------------|--------------------------------|-----------|
| FRIEDMANS HOME IMPROVEMENT | 36319874  | MISC ITEMS AS NEEDED       | \$31.90     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$31.90   |
|                            | 36309580  | MISC ITEMS AS NEEDED       | \$43.71     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$43.71   |
|                            | 36318562  | MISC ITEMS AS NEEDED       | \$44.04     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$44.04   |
|                            | 36329825  | MISC ITEMS AS NEEDED       | \$29.88     | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$29.88   |
|                            | 36318392  | MISC ITEMS AS NEEDED       | \$32.41     | 84027225-56504                       | FACILITY MAINTENANCE & REPAIR  | \$32.41   |
|                            | 36317498  | MISC ITEMS AS NEEDED       | \$32.43     | 84027225-56504                       | FACILITY MAINTENANCE & REPAIR  | \$32.43   |
|                            | 36336705  | MISC ITEMS AS NEEDED       | \$371.54    | 10024620-54124                       | PW - CONCRETE/SUPPLIES         | \$185.77  |
|                            |           |                            |             | 82027114-54100                       | SUPPLIES                       | \$92.89   |
|                            |           |                            |             | 84027221-54100                       | SUPPLIES                       | \$92.88   |
|                            | 33414643  | RETURN ON INVOICE 33573934 | (\$28.63)   | 10024620-54120                       | PW - SPECIAL SUPPLIES          | (\$28.63) |
|                            | 36310869  | MISC ITEMS AS NEEDED       | \$16.02     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$16.02   |
|                            | 36311900  | MISC ITEMS AS NEEDED       | \$16.27     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$16.27   |
|                            | 36339666  | MISC ITEMS AS NEEDED       | \$20.33     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$20.33   |
|                            | 36336687  | MISC ITEMS AS NEEDED       | \$21.72     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$21.72   |
|                            | 36336266  | MISC ITEMS AS NEEDED       | \$24.13     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$24.13   |
|                            | 36327878  | MISC ITEMS AS NEEDED       | \$24.91     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$24.91   |
|                            | 36309170  | MISC ITEMS AS NEEDED       | \$24.93     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$24.93   |
|                            | 36336247  | MISC ITEMS AS NEEDED       | \$25.85     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$25.85   |
|                            | 36321302  | MISC ITEMS AS NEEDED       | \$29.85     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$29.85   |
|                            | 36311039  | MISC ITEMS AS NEEDED       | \$34.80     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$34.80   |
|                            | 36336205  | MISC ITEMS AS NEEDED       | \$40.09     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$40.09   |
|                            | 36330172  | MISC ITEMS AS NEEDED       | \$52.37     | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$52.37   |

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| Vendor Name                      | Invoice # | Invoice Description     | Invoice Amt | Account Detail and Allocation Detail |                          |          |
|----------------------------------|-----------|-------------------------|-------------|--------------------------------------|--------------------------|----------|
| FRIEDMANS<br>HOME<br>IMPROVEMENT | 36311878  | MISC ITEMS AS<br>NEEDED | \$54.79     | 10024620-54120                       | PW - SPECIAL<br>SUPPLIES | \$54.79  |
|                                  | 36310737  | MISC ITEMS AS<br>NEEDED | \$94.78     | 10024620-54120                       | PW - SPECIAL<br>SUPPLIES | \$94.78  |
|                                  | 36320802  | MISC ITEMS AS<br>NEEDED | \$73.03     | 10024620-54125                       | PW - TRAFFIC<br>PAINT    | \$73.03  |
|                                  | 36344877  | MISC ITEMS AS<br>NEEDED | \$16.00     | 10022100-54100                       | SUPPLIES                 | \$16.00  |
|                                  | 36345385  | MISC ITEMS AS<br>NEEDED | \$17.28     | 10022100-54100                       | SUPPLIES                 | \$17.28  |
|                                  | 36343664  | MISC ITEMS AS<br>NEEDED | \$19.68     | 10022100-54100                       | SUPPLIES                 | \$19.68  |
|                                  | 36327029  | MISC ITEMS AS<br>NEEDED | \$23.64     | 10022100-54100                       | SUPPLIES                 | \$23.64  |
|                                  | 36311865  | MISC ITEMS AS<br>NEEDED | \$31.11     | 10022100-54100                       | SUPPLIES                 | \$31.11  |
|                                  | 36320841  | MISC ITEMS AS<br>NEEDED | \$34.13     | 10022100-54100                       | SUPPLIES                 | \$34.13  |
|                                  | 36335523  | MISC ITEMS AS<br>NEEDED | \$40.73     | 10022100-54100                       | SUPPLIES                 | \$40.73  |
|                                  | 36319674  | MISC ITEMS AS<br>NEEDED | \$46.38     | 10022100-54100                       | SUPPLIES                 | \$46.38  |
|                                  | 36311913  | MISC ITEMS AS<br>NEEDED | \$52.51     | 10022100-54100                       | SUPPLIES                 | \$52.51  |
|                                  | 36320898  | MISC ITEMS AS<br>NEEDED | \$76.52     | 10022100-54100                       | SUPPLIES                 | \$76.52  |
|                                  | 36317767  | MISC ITEMS AS<br>NEEDED | \$1.05      | 10022300-54100                       | SUPPLIES                 | \$1.05   |
|                                  | 36311400  | MISC ITEMS AS<br>NEEDED | \$11.07     | 10022300-54100                       | SUPPLIES                 | \$11.07  |
|                                  | 36309815  | MISC ITEMS AS<br>NEEDED | \$31.80     | 10024210-54100                       | SUPPLIES                 | \$31.80  |
|                                  | 36344002  | MISC ITEMS AS<br>NEEDED | \$39.31     | 10024210-54100                       | SUPPLIES                 | \$39.31  |
|                                  | 36337970  | MISC ITEMS AS<br>NEEDED | \$52.75     | 10024210-54100                       | SUPPLIES                 | \$52.75  |
|                                  | 36328063  | MISC ITEMS AS<br>NEEDED | \$15.74     | 10024214-54100                       | SUPPLIES                 | \$15.74  |
|                                  | 36318425  | MISC ITEMS AS<br>NEEDED | \$154.78    | 20513382-54100                       | SUPPLIES                 | \$154.78 |
|                                  | 36317753  | MISC ITEMS AS<br>NEEDED | \$175.31    | 20513382-54100                       | SUPPLIES                 | \$175.31 |



# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                      | Invoice # | Invoice Description     | Invoice Amt | Account Detail and Allocation Detail |          |          |
|----------------------------------|-----------|-------------------------|-------------|--------------------------------------|----------|----------|
| FRIEDMANS<br>HOME<br>IMPROVEMENT | 36311002  | MISC ITEMS AS<br>NEEDED | \$303.57    | 20822500-54100                       | SUPPLIES | \$303.57 |
|                                  | 36338619  | MISC ITEMS AS<br>NEEDED | \$359.27    | 69122700-54100                       | SUPPLIES | \$359.27 |
|                                  | 36319500  | MISC ITEMS AS<br>NEEDED | \$7.22      | 80026120-54100                       | SUPPLIES | \$7.22   |
|                                  | 36328839  | MISC ITEMS AS<br>NEEDED | \$7.99      | 80026120-54100                       | SUPPLIES | \$7.99   |
|                                  | 36338149  | MISC ITEMS AS<br>NEEDED | \$9.04      | 80026120-54100                       | SUPPLIES | \$9.04   |
|                                  | 36320705  | MISC ITEMS AS<br>NEEDED | \$15.34     | 80026120-54100                       | SUPPLIES | \$15.34  |
|                                  | 36338040  | MISC ITEMS AS<br>NEEDED | \$30.62     | 80026200-54100                       | SUPPLIES | \$30.62  |
|                                  | 33419634  | MISC ITEMS AS<br>NEEDED | \$65.37     | 80026210-54100                       | SUPPLIES | \$65.37  |
|                                  | 36322676  | MISC ITEMS AS<br>NEEDED | \$89.83     | 80026210-54100                       | SUPPLIES | \$89.83  |
|                                  | 36345880  | MISC ITEMS AS<br>NEEDED | \$22.61     | 80026400-54100                       | SUPPLIES | \$22.61  |
|                                  | 36341420  | MISC ITEMS AS<br>NEEDED | \$10.30     | 82027111-54100                       | SUPPLIES | \$10.30  |
|                                  | 36339337  | MISC ITEMS AS<br>NEEDED | \$20.60     | 82027111-54100                       | SUPPLIES | \$20.60  |
|                                  | 36331074  | MISC ITEMS AS<br>NEEDED | \$25.15     | 82027111-54100                       | SUPPLIES | \$25.15  |
|                                  | 36327455  | MISC ITEMS AS<br>NEEDED | \$29.91     | 82027111-54100                       | SUPPLIES | \$29.91  |
|                                  | 36315825  | MISC ITEMS AS<br>NEEDED | \$39.17     | 82027111-54100                       | SUPPLIES | \$39.17  |
|                                  | 36314686  | MISC ITEMS AS<br>NEEDED | \$208.68    | 82027111-54100                       | SUPPLIES | \$208.68 |
|                                  | 36327450  | MISC ITEMS AS<br>NEEDED | \$248.90    | 82027111-54100                       | SUPPLIES | \$248.90 |
|                                  | 36317987  | MISC ITEMS AS<br>NEEDED | \$7.97      | 82027114-54100                       | SUPPLIES | \$7.97   |
|                                  | 36336077  | MISC ITEMS AS<br>NEEDED | \$34.43     | 82027114-54100                       | SUPPLIES | \$34.43  |
|                                  | 33419594  | MISC ITEMS AS<br>NEEDED | \$56.75     | 82027114-54100                       | SUPPLIES | \$56.75  |
|                                  | 36311128  | MISC ITEMS AS<br>NEEDED | \$69.17     | 82027114-54100                       | SUPPLIES | \$69.17  |

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|-----------------------------------|---------------|-----------------------------------|----------------|--------------------------------------|--------------------------|----------------|
| FRIEDMANS HOME IMPROVEMENT        | 36338696      | MISC ITEMS AS NEEDED              | \$108.73       | 82027114-54100                       | SUPPLIES                 | \$108.73       |
|                                   | 36334177      | MISC ITEMS AS NEEDED              | \$113.32       | 82027114-54100                       | SUPPLIES                 | \$113.32       |
|                                   | 36316948      | MISC ITEMS AS NEEDED              | \$16.95        | 84027221-54100                       | SUPPLIES                 | \$16.95        |
|                                   | 36312226      | MISC ITEMS AS NEEDED              | \$26.65        | 84027221-54100                       | SUPPLIES                 | \$26.65        |
|                                   | 36330926      | MISC ITEMS AS NEEDED              | \$35.80        | 84027225-54100                       | SUPPLIES                 | \$35.80        |
| Vendor Total:                     |               |                                   |                |                                      |                          | \$6,173.46     |
| GABRIELA BUSHWAY                  | DV060818      | VOLUNTEER REIMBURSEMENT           | \$360.00       | 91521400-52181                       | VOLUNTEER EXPENSES       | \$360.00       |
|                                   | Vendor Total: |                                   |                |                                      |                          |                |
| GCR TIRES & SERVICES              | 851-41834     | TIRES, TUBES, REPAIRS & LABOR     | \$20.00        | 82027111-56300                       | BUILDING MAINT. & REPAIR | \$20.00        |
|                                   | 851-41808     | TIRES, TUBES, REPAIRS & LABOR     | \$239.38       | 10020210-56130                       | EXTERNAL SERVICES        | \$239.38       |
|                                   | 851-41987     | TIRES, TUBES, REPAIRS & LABOR     | \$45.00        | 10024620-56130                       | EXTERNAL SERVICES        | \$45.00        |
| Vendor Total:                     |               |                                   |                |                                      |                          | \$304.38       |
| GENERAL SERVICES AGENCY           | 20185-4       | SLA AGREEMENT THRU JUNE 30, 20    | \$525.00       | 20620231-52100                       | CONTRACTED SERVICES      | \$525.00       |
|                                   | Vendor Total: |                                   |                |                                      |                          |                |
| GHD INC                           | 100175        | TRANSPORTATION IMPROVEMENTS RE    | \$11,344.00    | 10024620-80230                       | INFRASTRUCTURE           | \$11,344.00    |
|                                   | 100174        | TRANSPORTATION IMPROVEMENTS RE    | \$11,446.00    | 10024620-80230                       | INFRASTRUCTURE           | \$11,446.00    |
| Vendor Total:                     |               |                                   |                |                                      |                          | \$22,790.00    |
| GHILOTTI CONSTRUCTION COMPANY INC | 5794*02       | RECYCLED WATER PROJECT            | \$38,119.06    | 83027330-80230                       | INFRASTRUCTURE           | \$38,119.06    |
|                                   | 5794*03       | RECYCLED WATER PROJECT            | \$194,894.66   | 83027330-80230                       | INFRASTRUCTURE           | \$194,894.66   |
|                                   | 5794*04       | RECYCLED WATER PROJECT            | \$1,696,701.41 | 83027330-80230                       | INFRASTRUCTURE           | \$1,696,701.41 |
| Vendor Total:                     |               |                                   |                |                                      |                          | \$1,929,715.13 |
| GILLHAM, SETH                     | 61600         | REFUND OVERPAYMENT AIRPORT HANGER | \$152.00       | 77700000-10410                       | ACCOUNTS RECEIVABLE      | \$152.00       |
| Vendor Total:                     |               |                                   |                |                                      |                          | \$152.00       |

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|-----------------------------------------|------------|-------------------------------------------|-------------|--------------------------------------|--------------------------------|-------------|
| GOVERNMENT FINANCE OFFICERS ASSOC       | 2888007    | ACCOUNTING ACADEMY; AN INTENSI            | \$1,200.00  | 20413500-57100                       | LEARNING AND DEVELOPMENT       | \$1,200.00  |
| Vendor Total:                           |            |                                           |             |                                      |                                | \$1,200.00  |
| GRAINGER INC                            | 9807698486 | ELECTRICAL EQUIPMENT AND SUPPL            | \$32.88     | 80026210-54102                       | SMALL TOOLS                    | \$1.88      |
|                                         |            |                                           |             | 80026220-54102                       | SMALL TOOLS                    | \$0.80      |
|                                         |            |                                           |             | 80026210-54100                       | SUPPLIES                       | \$30.20     |
|                                         | 9807718623 | ELECTRICAL EQUIPMENT AND SUPPL            | \$2,260.89  | 80026210-54102                       | SMALL TOOLS                    | \$1,296.81  |
|                                         |            |                                           |             | 80026220-54102                       | SMALL TOOLS                    | \$661.55    |
|                                         |            |                                           |             | 80026210-54100                       | SUPPLIES                       | \$260.68    |
|                                         |            |                                           |             | 80026220-54100                       | SUPPLIES                       | \$41.85     |
| Vendor Total:                           |            |                                           |             |                                      |                                | \$2,293.77  |
| HAILEY STONE                            | DV060818   | VOLUNTEER REIMBURSEMENT                   | \$200.00    | 91521400-52181                       | VOLUNTEER EXPENSES             | \$200.00    |
| Vendor Total:                           |            |                                           |             |                                      |                                | \$200.00    |
| HANSEL FORD                             | 1144839    | MISC PARTS & MATERIALS AS NEED            | \$5.84      | 10020210-56130                       | EXTERNAL SERVICES              | \$5.84      |
|                                         | 1144840    | MISC PARTS & MATERIALS AS NEED            | \$18.97     | 10020210-56130                       | EXTERNAL SERVICES              | \$18.97     |
| Vendor Total:                           |            |                                           |             |                                      |                                | \$24.81     |
| HAROLD J LANCE JR                       | SEPT 17    | LEGAL SERVICE                             | \$490.00    | 91521400-52150                       | LEGAL SERVICES/EXPENSES        | \$490.00    |
| Vendor Total:                           |            |                                           |             |                                      |                                | \$490.00    |
| HOLLY BRACKMAN                          | DV 060618  | ELECTRIC/PV CREDIT                        | \$149.83    | 90100000-10421                       | UTILITY RECEIVABLES CLEARING   | \$149.83    |
| Vendor Total:                           |            |                                           |             |                                      |                                | \$149.83    |
| INTEC SOLUTIONS INC                     | L4980      | ACS-CP-A KEYPAD                           | \$102.99    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$102.99    |
| Vendor Total:                           |            |                                           |             |                                      |                                | \$102.99    |
| INTERCOUNTY MECHANICAL & ELECTRICAL INC | 6415-B     | HVAC SPLIT SYSTEMS                        | \$29,760.00 | 20822500-80220                       | BUILDING IMPROVEMENTS          | \$29,760.00 |
|                                         | 6451-B     | ELECTRICAL CIRCUITS FOR OBSERVATORY HOUSE | \$1,000.00  | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$1,000.00  |
| Vendor Total:                           |            |                                           |             |                                      |                                | \$30,760.00 |
| INTERSTATE BATTERIES                    | 380033091  | BATTERIES                                 | \$107.27    | 10020210-56130                       | EXTERNAL SERVICES              | \$107.27    |



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|-------------------------------|-----------------|--------------------------------|-------------|--------------------------------------|--------------------------|----------|
| INTERSTATE BATTERIES          | 380033328       | BATTERIES                      | \$244.68    | 10020210-56130                       | EXTERNAL SERVICES        | \$244.68 |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$351.95 |
| J & M LOCK                    | 34560           | DUPLICATE KEYS, REPAIRS & MISC | \$4.94      | 10020210-56130                       | EXTERNAL SERVICES        | \$4.94   |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$4.94   |
| JAMES PURCELL                 | DV060818        | VOLUNTEER REIMBURSEMENT        | \$160.00    | 91521400-52181                       | VOLUNTEER EXPENSES       | \$160.00 |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$160.00 |
| JASON GILMAN                  | DV060818        | VOLUNTEER REIMBURSEMENT        | \$128.00    | 91521400-52181                       | VOLUNTEER EXPENSES       | \$128.00 |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$128.00 |
| JEFF ADAIR                    | TR 4/8-10/18    | TRAVEL REIMBURSEMENT           | \$90.00     | 10021210-57100                       | LEARNING AND DEVELOPMENT | \$45.00  |
|                               |                 |                                |             | 91521400-57100                       | LEARNING AND DEVELOPMENT | \$45.00  |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$90.00  |
| JONATHAN MOORE-NORTHROP       | DV060818        | VOLUNTEER REIMBURSEMENT        | \$64.00     | 91521400-52181                       | VOLUNTEER EXPENSES       | \$64.00  |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$64.00  |
| JOYCE BOGHOSIAN               | DV060818        | VOLUNTEER REIMBURSEMENT        | \$144.00    | 91521400-52181                       | VOLUNTEER EXPENSES       | \$144.00 |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$144.00 |
| JULIE WEBB                    | CR 11/30/17     | COURSE REIMBURSEMENT           | \$612.16    | 10022810-57100                       | LEARNING AND DEVELOPMENT | \$612.16 |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$612.16 |
| JUSTIN MARTIN                 | DV060818        | VOLUNTEER REIMBURSEMENT        | \$112.00    | 91521400-52181                       | VOLUNTEER EXPENSES       | \$112.00 |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$112.00 |
| JUSTIN RENDON                 | DV060818        | VOLUNTEER REIMBURSEMENT        | \$224.00    | 91521400-52181                       | VOLUNTEER EXPENSES       | \$224.00 |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$224.00 |
| JUSTIN WYATT                  | DV 060518       | DEWEY RETIREMENT DINNER        | \$210.00    | 10012100-54100                       | SUPPLIES                 | \$210.00 |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$210.00 |
| KAMI HOLLINGSWORTH            | DV060818        | VOLUNTEER REIMBURSEMENT        | \$40.00     | 91521400-52181                       | VOLUNTEER EXPENSES       | \$40.00  |
|                               |                 |                                |             |                                      | <b>Vendor Total:</b>     | \$40.00  |
| KELLY-MOORE PAINT COMPANY INC | 910-00000278794 | MISCELLANEOUS PURCHASES AS REQ | \$13.83     | 80100000-80230                       | INFRASTRUCTURE           | \$13.83  |

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| KELLY-MOORE<br>PAINT COMPANY<br>INC          | 910-<br>00000282487  | MISCELLANEOUS<br>PURCHASES AS REQ       | \$567.99    | 10024620-54125                       | PW - TRAFFIC<br>PAINT         | \$567.99   |
|                                              | 910-<br>00000282184  | MISCELLANEOUS<br>PURCHASES AS REQ       | \$366.33    | 10022300-54106                       | SPECIALTY<br>SUPPLIES         | \$366.33   |
|                                              | 910-<br>00000283436  | MISCELLANEOUS<br>PURCHASES AS REQ       | \$88.45     | 69122700-54100                       | SUPPLIES                      | \$88.45    |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$1,036.60 |
| KERRY RANDALL                                | DV062917             | REIMBURSEMENT                           | \$366.04    | 73022600-56300                       | BUILDING MAINT.<br>& REPAIR   | \$366.04   |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$366.04   |
| KRISTINE<br>LAWLER                           | DV 060818            | BUDGET HEARING<br>LUNCH                 | \$171.63    | 10010000-54100                       | SUPPLIES                      | \$171.63   |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$171.63   |
| LAMBERT,<br>RODNEY                           | 61601                | REFUND<br>OVERPAYMENT<br>AIRPORT HANGER | \$342.00    | 77700000-10410                       | ACCOUNTS<br>RECEIVABLE        | \$342.00   |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$342.00   |
| LARRY WALKER<br>ASSOCIATES INC               | 00564.02-12          | APPLICATION<br>PREPARATION<br>(NPDES    | \$3,160.54  | 84027225-52114                       | COMPLIANCE<br>STUDIES         | \$3,160.54 |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$3,160.54 |
| LEHR AUTO<br>ELECTRIC                        | SI15874              | PIPE MOUNT KIT                          | \$29.72     | 10024620-56130                       | EXTERNAL<br>SERVICES          | \$29.72    |
|                                              | SI15326              | L31 SUPER-LED                           | \$410.11    | 10024620-56130                       | EXTERNAL<br>SERVICES          | \$410.11   |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$439.83   |
| LEIGH<br>HALVORSEN                           | TR 4/23/18           | TRAVEL<br>REIMBURSEMENT                 | \$83.39     | 10013400-57100                       | LEARNING AND<br>DEVELOPMENT   | \$83.39    |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$83.39    |
| LEXISNEXIS RISK<br>DATA<br>MANAGEMENT<br>INC | 1410964-<br>20180531 | LEXIS NEXIS LE PLUS<br>SEARCHING        | \$76.50     | 10020210-54202                       | MAJOR CRIME<br>INVESTIGATIONS | \$76.50    |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$76.50    |
| LINCOLN<br>AQUATICS                          | EW012352             | CHEMTROL PH<br>SENSOR                   | \$632.77    | 10022300-54106                       | SPECIALTY<br>SUPPLIES         | \$632.77   |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$632.77   |
| LORELEI SCOTT                                | 5760                 | CITY VAN GRAPHICS                       | \$533.32    | 10012300-54100                       | SUPPLIES                      | \$533.32   |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$533.32   |
| LORENZO<br>PACINI-CHERRY                     | DV060818             | VOLUNTEER<br>REIMBURSEMENT              | \$80.00     | 91521400-52181                       | VOLUNTEER<br>EXPENSES         | \$80.00    |
| Vendor Total:                                |                      |                                         |             |                                      |                               | \$80.00    |

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|----------------------|----------------|---------------------------------------------------|--------------|--------------------------------------|----------------------------|--------------|
| M SUSAN HAUN         | 053118         | CONSULTING-FACILITATING SERVICES OBSERVATORY PARK | \$2,000.00   | 10022100-52100                       | CONTRACTED SERVICES        | \$2,000.00   |
|                      |                |                                                   |              |                                      | <b>Vendor Total:</b>       | \$2,000.00   |
| MARIANNE DAVISON     | 111317         | REIMBURSEMENT SUPPLIES                            | \$16.26      | 90000000-23219                       | PUMPKINFEST                | \$16.26      |
|                      |                |                                                   |              |                                      | <b>Vendor Total:</b>       | \$16.26      |
| MARK HILLIKER        | DV060818       | VOLUNTEER REIMBURSEMENT                           | \$144.00     | 91521400-52181                       | VOLUNTEER EXPENSES         | \$144.00     |
|                      |                |                                                   |              |                                      | <b>Vendor Total:</b>       | \$144.00     |
| MARTY PINCHES        | DV060818       | VOLUNTEER REIMBURSEMENT                           | \$48.00      | 91521400-52181                       | VOLUNTEER EXPENSES         | \$48.00      |
|                      |                |                                                   |              |                                      | <b>Vendor Total:</b>       | \$48.00      |
| MATHESON TRI-GAS INC | 17742215       | OXYGEN & MISCELLANEOUS AS NEED                    | \$41.18      | 84027221-54100                       | SUPPLIES                   | \$41.18      |
|                      |                |                                                   |              |                                      | <b>Vendor Total:</b>       | \$41.18      |
| MICHAEL GRAHAM       | DV060818       | VOLUNTEER REIMBURSEMENT                           | \$16.00      | 91521400-52181                       | VOLUNTEER EXPENSES         | \$16.00      |
|                      |                |                                                   |              |                                      | <b>Vendor Total:</b>       | \$16.00      |
| MICHAEL MAYFIELD     | DV060818       | VOLUNTEER REIMBURSEMENT                           | \$152.00     | 91521400-52181                       | VOLUNTEER EXPENSES         | \$152.00     |
|                      |                |                                                   |              |                                      | <b>Vendor Total:</b>       | \$152.00     |
| NCPA                 | 006102-0618023 | NCPA JUN-18                                       | \$684,187.00 | 80026440-58104                       | NCPA MANAGEMENT SERVICES   | \$49,672.00  |
|                      |                |                                                   |              | 80026440-58101                       | NCPA PLANT GENERATION      | \$216,954.00 |
|                      |                |                                                   |              | 80026440-58102                       | NCPA POWER PURCHASES       | \$218,841.00 |
|                      |                |                                                   |              | 80026440-58105                       | NCPA THIRD PARTY SALES     | (\$4,367.00) |
|                      |                |                                                   |              | 80026440-58103                       | NCPA TRANSMISSION          | \$203,087.00 |
|                      |                |                                                   |              |                                      | <b>Vendor Total:</b>       | \$684,187.00 |
| NEW PIG CORPORATION  | 4810616-00     | NEW PIG SUMP SKIMMER & ABSORBENT MAT              | \$337.94     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$1.44)     |
|                      |                |                                                   |              | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.36)     |
|                      |                |                                                   |              | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$1.44)     |



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| NEW PIG CORPORATION                    | 4810616-00   | NEW PIG SUMP SKIMMER & ABSORBENT MAT | \$337.94      | 90000000-23028                       | MEASURE Y DISTRICT TAX    | (\$1.44)   |
|                                        |              |                                      |               | 80026220-54102                       | SMALL TOOLS               | \$25.49    |
|                                        |              |                                      |               | 80026220-54102                       | SMALL TOOLS               | \$337.94   |
|                                        |              |                                      |               | 90000000-23013                       | STATE USE TAX LIABILITY   | (\$20.81)  |
|                                        |              |                                      |               | Vendor Total:                        |                           | \$337.94   |
| NOR-CAL RECYCLED ROCK & AGGREGATES INC | 15191        | MISC ROCK & ROAD PATCH MATERIA       | \$536.30      | 10024620-54124                       | PW- CONCRETE/SUPPLIES     | \$536.30   |
|                                        |              |                                      |               | Vendor Total:                        |                           | \$536.30   |
| NORTH COAST OPPORTUNITIES, INC         | 043018       | IMPLEMENTING COMMUNITY FOCUS G       | \$2,172.50    | 10022810-52100                       | CONTRACTED SERVICES       | \$2,172.50 |
|                                        |              |                                      |               | Vendor Total:                        |                           | \$2,172.50 |
| ONE TIME PAY VENDOR                    | 0006962      | REFUND REC CLASS                     | \$7.00        | 10022850-44915                       | RECREATION PROGRAM INCOME | \$7.00     |
|                                        | 88812-3      | SEWER CREDIT                         | \$3,208.20    | 94000000-10420                       | UTILITY RECEIVABLES       | \$3,208.20 |
|                                        |              |                                      | Vendor Total: |                                      | \$3,215.20                |            |
| ONESOURCE DISTRIBUTORS LLC             | S5815621.003 | COMPRESSION CONNECTORS               | \$56.07       | 80000000-12104                       | INVENTORY - PURCHASES     | \$56.07    |
|                                        | S5827959.001 | SPLICE INSULATORS                    | \$134.52      | 80000000-12104                       | INVENTORY - PURCHASES     | \$134.52   |
|                                        | S5833777.001 | EUD SUPPLIES AS NEEDED               | \$158.85      | 80000000-12104                       | INVENTORY - PURCHASES     | \$158.85   |
|                                        | S5815621.005 | ELECTRICAL EQUIPMENT AND SUPPL       | \$403.93      | 80000000-12104                       | INVENTORY - PURCHASES     | \$403.93   |
|                                        | S5842815.001 | ELECTRICAL EQUIPMENT AND SUPPL       | \$464.90      | 80000000-12104                       | INVENTORY - PURCHASES     | \$464.90   |
|                                        | S5831432.001 | EUD SUPPLIES AS NEEDED               | \$485.67      | 80000000-12104                       | INVENTORY - PURCHASES     | \$485.67   |
|                                        | S5841892.001 | ELECTRICAL EQUIPMENT AND SUPPL       | \$995.39      | 80000000-12104                       | INVENTORY - PURCHASES     | \$995.39   |
|                                        | S5845508.002 | ELECTRICAL EQUIPMENT AND SUPPL       | \$4,748.70    | 80000000-12104                       | INVENTORY - PURCHASES     | \$4,748.70 |
|                                        | S5825128.001 | MACHINE BOLTS                        | \$225.59      | 80026110-54100                       | SUPPLIES                  | \$225.59   |
|                                        | S5812505.001 | CABLE SEPARATORS                     | \$145.73      | 80026120-54100                       | SUPPLIES                  | \$145.73   |
|                                        |              |                                      | Vendor Total: |                                      | \$7,819.35                |            |

# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                 | Invoice #        | Invoice Description           | Invoice Amt  | Account Detail and Allocation Detail |                                |            |
|-----------------------------|------------------|-------------------------------|--------------|--------------------------------------|--------------------------------|------------|
| ONLINE INFORMATION SRVS INC | 861848           | UTILITY EXCHANGE REPORTING FY | \$148.80     | 20513300-52100                       | CONTRACTED SERVICES            | \$148.80   |
| Vendor Total:               |                  |                               |              |                                      |                                | \$148.80   |
| OPPERMAN & SON INC          | 1281280045       | LAMP                          | \$44.18      | 10021210-56130                       | EXTERNAL SERVICES              | \$44.18    |
|                             | 1281280044       | CLEAR LENS                    | \$60.82      | 10021210-56130                       | EXTERNAL SERVICES              | \$60.82    |
|                             | 1281420029       | FUEL WATER SEPARATOR          | \$67.71      | 80026400-56130                       | EXTERNAL SERVICES              | \$33.86    |
|                             |                  |                               |              | 84027221-56130                       | EXTERNAL SERVICES              | \$33.85    |
|                             | 1281500039       | STINGER LED FLASHLIGHT        | \$175.18     | 80026400-56130                       | EXTERNAL SERVICES              | \$175.18   |
|                             | 1281300022       | HOOD STRUT                    | \$122.39     | 82027114-56130                       | EXTERNAL SERVICES              | \$122.39   |
|                             | 1281210030       | OIL FILTER CAPS               | \$14.80      | 84027221-56130                       | EXTERNAL SERVICES              | \$14.80    |
| Vendor Total:               |                  |                               |              |                                      |                                | \$485.08   |
| OREILLY AUTO PARTS          | 2707-437197      | STARTER                       | \$144.74     | 10020210-56130                       | EXTERNAL SERVICES              | \$144.74   |
|                             | 2707-433726      | DISC PAD SETS, ROTORS         | \$716.76     | 10020210-56130                       | EXTERNAL SERVICES              | \$716.76   |
| Vendor Total:               |                  |                               |              |                                      |                                | \$861.50   |
| PACE SUPPLY CORPORATION     | 024605335        | ADAPT POLY INSERT             | \$16.96      | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$16.96    |
| Vendor Total:               |                  |                               |              |                                      |                                | \$16.96    |
| PETER ARMSTRONG             | DV060818         | VOLUNTEER REIMBURSEMENT       | \$176.00     | 91521400-52181                       | VOLUNTEER EXPENSES             | \$176.00   |
| Vendor Total:               |                  |                               |              |                                      |                                | \$176.00   |
| PG&E CO                     | 7075-1 JUNE 2018 | PACIFIC GAS & ELECTRIC        | \$3.66       | 10022100-55210                       | UTILITIES                      | \$3.66     |
|                             | 0853-6 JUNE 2018 | PACIFIC GAS & ELECTRIC        | \$2,677.58   | 31122000-55210                       | UTILITIES                      | \$2,677.58 |
| Vendor Total:               |                  |                               |              |                                      |                                | \$2,681.24 |
| POLLARDWATER. COM           | 0110055          | FIRE HOSE PIN LUG ADAPTER     | \$457.47     | 82027114-54100                       | SUPPLIES                       | \$457.47   |
| Vendor Total:               |                  |                               |              |                                      |                                | \$457.47   |
| PUBLIC SERVICE DEPARTMENT   | CITY APR 18      | CITY UTILITIES                | \$106,342.38 | 80626450-52133                       | MONTHLY DISCOUNT PROGRAM       | \$185.58   |
|                             |                  |                               |              | 10012400-55210                       | UTILITIES                      | \$246.70   |
|                             |                  |                               |              | 10022100-55210                       | UTILITIES                      | \$8,601.69 |
|                             |                  |                               |              | 10022300-55210                       | UTILITIES                      | \$3,500.62 |

# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                | Invoice #      | Invoice Description     | Invoice Amt  | Account Detail and Allocation Detail |                     |             |
|----------------------------|----------------|-------------------------|--------------|--------------------------------------|---------------------|-------------|
| PUBLIC SERVICE DEPARTMENT  | CITY APR 18    | CITY UTILITIES          | \$106,342.38 | 10024214-55210                       | UTILITIES           | \$611.65    |
|                            |                |                         |              | 10024620-55210                       | UTILITIES           | \$544.58    |
|                            |                |                         |              | 20620231-55210                       | UTILITIES           | \$77.23     |
|                            |                |                         |              | 20822500-55210                       | UTILITIES           | \$6,620.99  |
|                            |                |                         |              | 20824300-55210                       | UTILITIES           | \$1,265.41  |
|                            |                |                         |              | 25024300-55210                       | UTILITIES           | \$31.99     |
|                            |                |                         |              | 64020213-55210                       | UTILITIES           | \$536.54    |
|                            |                |                         |              | 69122700-55210                       | UTILITIES           | \$1,823.89  |
|                            |                |                         |              | 72022400-55210                       | UTILITIES           | \$4,674.98  |
|                            |                |                         |              | 73022600-55210                       | UTILITIES           | \$2,174.57  |
|                            |                |                         |              | 77725200-55210                       | UTILITIES           | \$2,831.13  |
|                            |                |                         |              | 80026400-55210                       | UTILITIES           | \$2,342.74  |
|                            |                |                         |              | 80526150-55210                       | UTILITIES           | \$12,240.29 |
|                            |                |                         |              | 82027111-55210                       | UTILITIES           | \$19,168.50 |
|                            |                |                         |              | 84027221-55210                       | UTILITIES           | \$100.12    |
|                            |                |                         |              | 84027225-55210                       | UTILITIES           | \$38,763.18 |
|                            | 89690-2 APR 18 | SEWER 1640 S STATE ST   | \$145.35     | 31122000-55210                       | UTILITIES           | \$145.35    |
| Vendor Total: \$106,487.73 |                |                         |              |                                      |                     |             |
| RAINFOREST FANTASY         | 02984          | PEER SUPPORT            | \$62.60      | 10020210-54100                       | SUPPLIES            | \$62.60     |
| Vendor Total: \$62.60      |                |                         |              |                                      |                     |             |
| RAY A MORGAN COMPANY       | 2093291        | COPIER LEASE & SERVICE  | \$85.00      | 10021210-52100                       | CONTRACTED SERVICES | \$42.50     |
|                            |                |                         |              | 91521400-52100                       | CONTRACTED SERVICES | \$42.50     |
|                            |                |                         |              | Vendor Total: \$85.00                |                     |             |
| REDWOOD COAST FUELS        | 1936663        | CARDLOCK FUEL PURCHASES | \$8,276.02   | 10020210-56210                       | FUEL & FLUIDS       | \$23.76     |
|                            |                |                         |              | 10020210-56210                       | FUEL & FLUIDS       | \$95.25     |
|                            |                |                         |              | 10020210-56210                       | FUEL & FLUIDS       | \$2,814.54  |
|                            |                |                         |              | 10020224-56210                       | FUEL & FLUIDS       | \$191.76    |
|                            |                |                         |              | 10022100-56210                       | FUEL & FLUIDS       | \$1,037.95  |
|                            |                |                         |              | 10024210-56210                       | FUEL & FLUIDS       | \$31.97     |



# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                             | Invoice # | Invoice Description        | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-----------------------------------------|-----------|----------------------------|-------------|--------------------------------------|--------------------------------|------------|
| REDWOOD COAST FUELS                     | 1936663   | CARDLOCK FUEL PURCHASES    | \$8,276.02  | 10024210-56210                       | FUEL & FLUIDS                  | \$45.39    |
|                                         |           |                            |             | 10024620-56210                       | FUEL & FLUIDS                  | \$639.01   |
|                                         |           |                            |             | 20324100-56210                       | FUEL & FLUIDS                  | \$215.75   |
|                                         |           |                            |             | 20513382-56210                       | FUEL & FLUIDS                  | \$28.19    |
|                                         |           |                            |             | 20822500-56210                       | FUEL & FLUIDS                  | \$121.90   |
|                                         |           |                            |             | 80026400-56210                       | FUEL & FLUIDS                  | \$1,443.82 |
|                                         |           |                            |             | 82027111-56210                       | FUEL & FLUIDS                  | \$431.15   |
|                                         |           |                            |             | 82027114-56210                       | FUEL & FLUIDS                  | \$45.39    |
|                                         |           |                            |             | 82027114-56210                       | FUEL & FLUIDS                  | \$246.41   |
|                                         |           |                            |             | 82027114-56210                       | FUEL & FLUIDS                  | \$279.61   |
|                                         |           |                            |             | 84027221-56210                       | FUEL & FLUIDS                  | \$45.39    |
|                                         |           |                            |             | 84027221-56210                       | FUEL & FLUIDS                  | \$209.90   |
|                                         |           |                            |             | 84027221-56210                       | FUEL & FLUIDS                  | \$238.19   |
|                                         |           |                            |             | 84027225-56210                       | FUEL & FLUIDS                  | \$90.69    |
|                                         |           |                            |             | <b>Vendor Total:</b>                 |                                |            |
|                                         | 0094929   | CARDLOCK FUEL PURCHASES    | \$228.05    | 20824300-56210                       | FUEL & FLUIDS                  | \$228.05   |
|                                         | 1936049   | CARDLOCK FUEL PURCHASES    | \$32.17     | 20324100-58410                       | GARAGE LUBRICANTS & PARTS      | \$32.17    |
|                                         |           |                            |             | <b>Vendor Total:</b>                 |                                |            |
|                                         |           |                            |             |                                      |                                |            |
| REDWOOD EMPIRE MUNICIPAL INSURANCE FUND | 18-07 EAP | JUL 18 REMIF EAP INSURANCE | \$503.20    | 20112400-52525                       | WORKER'S COMP. EXPENSE         | \$503.20   |
|                                         |           |                            |             | <b>Vendor Total:</b>                 |                                |            |
|                                         |           |                            |             |                                      |                                |            |
| REDWOOD FORD                            | 128891    | SENSOR ASSEMBLY            | \$20.36     | 10020210-56130                       | EXTERNAL SERVICES              | \$20.36    |
|                                         | 128760    | SENSOR FOR PD VEHICLE      | \$72.51     | 10020210-56130                       | EXTERNAL SERVICES              | \$72.51    |
|                                         | 128762    | SENSOR FOR PD VEHICLE      | \$145.01    | 10020210-56130                       | EXTERNAL SERVICES              | \$145.01   |
|                                         | 128617    | BRAKE KIT                  | \$75.37     | 10022100-56130                       | EXTERNAL SERVICES              | \$75.37    |
|                                         | 128683    | ELEMENT KIT                | \$21.14     | 80026400-56130                       | EXTERNAL SERVICES              | \$21.14    |
|                                         |           |                            |             | <b>Vendor Total:</b>                 |                                |            |
|                                         |           |                            |             |                                      |                                |            |
| REXEL USA INC                           | R424399   | CONTACT BLOCK              | \$97.61     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$97.61    |

# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name          | Invoice #         | Invoice Description                | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|----------------------|-------------------|------------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| REXEL USA INC        | E361328           | MISC ELECTRICAL SUPPLIES AS NE     | \$892.66    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$892.66   |
|                      | E392544           | MISC ELECTRICAL SUPPLIES AS NE     | \$316.20    | 80026120-54100                       | SUPPLIES                       | \$316.20   |
| Vendor Total:        |                   |                                    |             |                                      |                                | \$1,306.47 |
| RICHARD ANDERSON     | 2018-0605-1       | AGREEMENT FOR PROF.SVC'S FOR W     | \$3,175.00  | 20913900-52100                       | CONTRACTED SERVICES            | \$3,175.00 |
|                      |                   |                                    |             |                                      |                                |            |
| Vendor Total:        |                   |                                    |             |                                      |                                | \$3,175.00 |
| RICHARD SEANOR       | TR 6/12/18        | TRAVEL REIMBURSEMENT               | \$15.00     | 10024224-57100                       | LEARNING AND DEVELOPMENT       | \$15.00    |
|                      |                   |                                    |             |                                      |                                |            |
| Vendor Total:        |                   |                                    |             |                                      |                                | \$15.00    |
| RINO PACIFIC         | CL22922           | FUEL AS NEEDED                     | \$158.40    | 82027114-56210                       | FUEL & FLUIDS                  | \$85.54    |
|                      |                   |                                    |             | 84027221-56210                       | FUEL & FLUIDS                  | \$72.86    |
| Vendor Total:        |                   |                                    |             |                                      |                                | \$158.40   |
| ROBERT JAMES COCHRAN | 000100            | PHOTOGRAPHY SERVICES               | \$650.00    | 75012700-52515                       | ADVERTISING & PUBLICATION      | \$650.00   |
|                      |                   |                                    |             |                                      |                                |            |
| Vendor Total:        |                   |                                    |             |                                      |                                | \$650.00   |
| ROUND TABLE PIZZA    | 02-5587           | ELECTRICAL OUTAGE PARK BLVD 6/6/18 | \$109.88    | 80026400-54100                       | SUPPLIES                       | \$109.88   |
|                      |                   |                                    |             |                                      |                                |            |
| Vendor Total:        |                   |                                    |             |                                      |                                | \$109.88   |
| SAGE SANGIACOMO      | DV061218          | REIMBURSEMENT COREXCEL             | \$197.50    | 10012100-57100                       | LEARNING AND DEVELOPMENT       | \$197.50   |
|                      |                   |                                    |             |                                      |                                |            |
| Vendor Total:        |                   |                                    |             |                                      |                                | \$197.50   |
| SHANE GARROUTTE      | DV060818          | VOLUNTEER REIMBURSEMENT            | \$24.00     | 91521400-52181                       | VOLUNTEER EXPENSES             | \$24.00    |
|                      |                   |                                    |             |                                      |                                |            |
| Vendor Total:        |                   |                                    |             |                                      |                                | \$24.00    |
| SHANNON RILEY        | DV081717          | REIMBURSE SUBSCRIPTION EXPENSE     | \$780.00    | 75012700-52515                       | ADVERTISING & PUBLICATION      | \$780.00   |
|                      | TR 10/4 - 10/7/16 | REIMBURSE TRAVEL EXPENSE           | \$212.32    | 10012100-57100                       | LEARNING AND DEVELOPMENT       | \$212.32   |
|                      | TR 5/19-21/17     | TRAVEL REIMBURSEMENT               | \$688.80    | 75017110-57100                       | LEARNING AND DEVELOPMENT       | \$688.80   |
| Vendor Total:        |                   |                                    |             |                                      |                                | \$1,681.12 |
| SHAPE INC            | 124296            | PUMP REBUILD SN#0730099            | \$4,657.96  | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$21.49)  |
|                      |                   |                                    |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$21.49    |
|                      |                   |                                    |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$4,657.96 |



# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                                        | Invoice #      | Invoice Description                        | Invoice Amt | Account Detail and Allocation Detail |                                      |            |
|----------------------------------------------------|----------------|--------------------------------------------|-------------|--------------------------------------|--------------------------------------|------------|
| SHAPE INC                                          | 124297         | PUMP REBUILD<br>SN#0730099                 | \$1,021.00  | 84027225-56120                       | EQUIPMENT<br>MAINTENANCE &<br>REPAIR | \$1,021.00 |
|                                                    |                |                                            |             |                                      | <b>Vendor Total:</b>                 | \$5,678.96 |
| SHN<br>CONSULTING<br>ENGINEERS &<br>GEOLOGISTS INC | 96293          | GEOLOGISTS<br>TESTING SERVICE              | \$1,636.75  | 51024220-52100                       | CONTRACTED<br>SERVICES               | \$1,636.75 |
|                                                    | 96294          | MATERIALS AND<br>COMPACTIONS TEST          | \$4,897.20  | 10024620-80230                       | INFRASTRUCTURE                       | \$4,897.20 |
|                                                    |                |                                            |             |                                      | <b>Vendor Total:</b>                 | \$6,533.95 |
| SILVA SEPTIC<br>INC                                | 73072          | PORTABLE<br>RESTROOM RENTAL                | \$235.09    | 10024620-54120                       | PW - SPECIAL<br>SUPPLIES             | \$235.09   |
|                                                    |                |                                            |             |                                      | <b>Vendor Total:</b>                 | \$235.09   |
| SOLID WASTE<br>ASSOC OF<br>NORTH AMERICA           | DV060618       | ASSOCIATION DUES<br>TIME ERIKSEN           | \$180.00    | 70024500-57300                       | MEMBERSHIPS &<br>SUBSCRIPTIONS       | \$180.00   |
|                                                    |                |                                            |             |                                      | <b>Vendor Total:</b>                 | \$180.00   |
| SOLID WASTES<br>SYSTEMS INC                        | 372609         | MISCELLANEOUS<br>DUMP FEES                 | \$126.75    | 82027111-59101                       | FEES                                 | \$17.52    |
|                                                    |                |                                            |             | 82027111-59101                       | FEES                                 | \$21.90    |
|                                                    |                |                                            |             | 10024620-54120                       | PW - SPECIAL<br>SUPPLIES             | \$10.95    |
|                                                    |                |                                            |             | 10024620-54120                       | PW - SPECIAL<br>SUPPLIES             | \$21.63    |
|                                                    |                |                                            |             | 10024620-54120                       | PW - SPECIAL<br>SUPPLIES             | \$54.75    |
|                                                    |                |                                            |             |                                      | <b>Vendor Total:</b>                 | \$126.75   |
| STAPLES CREDIT<br>PLAN                             | 7195391000-0-2 | 5-TABS,<br>HIGHLIGHTERS, GLUE<br>STICKS    | \$19.83     | 10013400-54100                       | SUPPLIES                             | \$19.83    |
|                                                    | 7197635774-0-1 | CLASP ENVELOPES,<br>MANILA FILE<br>FOLDERS | \$58.71     | 10013400-54100                       | SUPPLIES                             | \$40.94    |
|                                                    |                |                                            |             | 20513300-54100                       | SUPPLIES                             | \$17.77    |
|                                                    | 7196601769-0-1 | FINANCE OFFICE<br>SUPPLIES                 | \$239.14    | 10013400-54100                       | SUPPLIES                             | \$239.14   |
|                                                    | 7198798161-0-1 | COPY PAPER                                 | \$72.45     | 10021210-54100                       | SUPPLIES                             | \$36.22    |
|                                                    |                |                                            |             | 91521400-54100                       | SUPPLIES                             | \$36.23    |
|                                                    | 7196789734-3-1 | RETURN RECREATION<br>PAPER                 | (\$41.74)   | 10022810-54100                       | SUPPLIES                             | (\$41.74)  |
|                                                    | 7196789734-4-1 | RETURN RECREATION<br>PAPER                 | (\$16.73)   | 10022810-54100                       | SUPPLIES                             | (\$16.73)  |
|                                                    | 7196789734-2-1 | RECREATION OFFICE<br>PAPER                 | \$64.58     | 10022810-54100                       | SUPPLIES                             | \$64.58    |
|                                                    | 7197862233-0-1 | BINDERCLIPS, DUCT<br>TAPE, STAPLES         | \$214.95    | 10022810-54100                       | SUPPLIES                             | \$214.95   |

# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                      | Invoice #      | Invoice Description                  | Invoice Amt | Account Detail and Allocation Detail |                                |             |
|----------------------------------|----------------|--------------------------------------|-------------|--------------------------------------|--------------------------------|-------------|
| STAPLES CREDIT PLAN              | 7197211740-0-1 | RECREATION SUPPLIES - TONER          | \$323.62    | 10022810-54100                       | SUPPLIES                       | \$323.62    |
|                                  | 7196047289-0-1 | RECREATION OFFICE SUPPLIES           | \$441.32    | 10022810-54100                       | SUPPLIES                       | \$441.32    |
|                                  | 7197422746-0-1 | TONER FOR UTILITY BILLING            | \$317.68    | 20513300-54100                       | SUPPLIES                       | \$317.68    |
|                                  | 7196782393-0-1 | CORK BOARD, BLK TONER                | \$266.89    | 84027225-54100                       | SUPPLIES                       | \$266.89    |
| Vendor Total:                    |                |                                      |             |                                      |                                | \$1,960.70  |
| SWITZER ASSOCIATES               | 1854           | LEADERSHIP TRAINING                  | \$6,352.75  | 10012200-57100                       | LEARNING AND DEVELOPMENT       | \$6,352.75  |
|                                  | Vendor Total:  |                                      |             |                                      |                                | \$6,352.75  |
| T & T VALVE AND INSTRUMENT INC   | 54702          | BRAY 93-1605 SPRING RETURN PNEUMATIC | \$4,763.88  | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$4,763.88  |
|                                  | Vendor Total:  |                                      |             |                                      |                                | \$4,763.88  |
| TELSTAR INSTRUMENTS INC          | 94313          | SURGE PROTECTION FOR SWITCHBOARD     | \$15,308.00 | 82027111-52100                       | CONTRACTED SERVICES            | \$15,308.00 |
|                                  | Vendor Total:  |                                      |             |                                      |                                | \$15,308.00 |
| THE LYMAN GROUP, INC             | 5211288        | STRAW/RICE                           | \$175.30    | 77725200-56300                       | BUILDING MAINT. & REPAIR       | \$175.30    |
|                                  | 5210121        | PROPANE                              | \$11.85     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$11.85     |
|                                  | 5211050        | PROPANE                              | \$36.79     | 20824300-56210                       | FUEL & FLUIDS                  | \$36.79     |
|                                  | Vendor Total:  |                                      |             |                                      |                                | \$223.94    |
| THE OKONITE COMPANY              | 60533          | ELECTRICAL CABLES AND WIRES (N       | \$10,680.64 | 80000000-12104                       | INVENTORY - PURCHASES          | \$10,680.64 |
|                                  | 60534          | ELECTRICAL CABLES AND WIRES (N       | \$32,688.63 | 80000000-12104                       | INVENTORY - PURCHASES          | \$32,688.63 |
|                                  | Vendor Total:  |                                      |             |                                      |                                | \$43,369.27 |
| THURSTON CHRYSLER DODGE JEEP RAM | 15518          | PARTS & SERVICE REPAIRS AS NEEDED    | \$170.23    | 10020210-56130                       | EXTERNAL SERVICES              | \$170.23    |
|                                  | Vendor Total:  |                                      |             |                                      |                                | \$170.23    |
| THURSTON HONDA                   | 43943          | PARTS & SERVICE AS NEEDED            | \$24.40     | 10020210-56130                       | EXTERNAL SERVICES              | \$24.40     |
|                                  | Vendor Total:  |                                      |             |                                      |                                | \$24.40     |
| TONY DELAPO                      | DV060818       | VOLUNTEER REIMBURSEMENT              | \$72.00     | 91521400-52181                       | VOLUNTEER EXPENSES             | \$72.00     |
|                                  | Vendor Total:  |                                      |             |                                      |                                | \$72.00     |
| TORI CARPENTER                   | DV060818       | VOLUNTEER REIMBURSEMENT              | \$168.00    | 91521400-52181                       | VOLUNTEER EXPENSES             | \$168.00    |
|                                  | Vendor Total:  |                                      |             |                                      |                                | \$168.00    |

# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                      | Invoice #     | Invoice Description                | Invoice Amt | Account Detail and Allocation Detail |                                  |           |
|----------------------------------|---------------|------------------------------------|-------------|--------------------------------------|----------------------------------|-----------|
| TRACTOR<br>SUPPLY CREDIT<br>PLAN | 268531        | PARKS SUPPLIES                     | \$48.97     | 10022100-54100                       | SUPPLIES                         | \$48.97   |
|                                  | 269511        | TRAILER CABLE,<br>PISTOL GREASE    | \$65.29     | 10022100-54100                       | SUPPLIES                         | \$65.29   |
|                                  | 238057        | SAFETY SNAPS                       | \$12.35     | 84027225-54100                       | SUPPLIES                         | \$12.35   |
| Vendor Total:                    |               |                                    |             |                                      |                                  | \$126.61  |
| TRIPLE S<br>CAMERA SHOP          | 112856        | PHOTOGRAPHY<br>SERVICES            | \$78.55     | 10020214-54100                       | SUPPLIES                         | \$78.55   |
|                                  | Vendor Total: |                                    |             |                                      |                                  | \$78.55   |
| TYLER<br>TECHNOLOGIES<br>INC     | 045-227221    | IMPLEMENTATION<br>MOD TRAINING     | \$700.00    | 20413500-52100                       | CONTRACTED<br>SERVICES           | \$700.00  |
|                                  | Vendor Total: |                                    |             |                                      |                                  | \$700.00  |
| UKIAH AUTO<br>PARTS              | 054363        | LAMP                               | \$18.73     | 20324100-56112                       | EQUIPMENT<br>PARTS FOR<br>RESALE | \$18.73   |
|                                  | 055306        | BATTERY CHARGER                    | \$37.01     | 10020210-56130                       | EXTERNAL<br>SERVICES             | \$37.01   |
|                                  | 053050        | FUEL FILTER                        | \$4.14      | 10022100-56130                       | EXTERNAL<br>SERVICES             | \$4.14    |
|                                  | 053033        | OIL FILTER                         | \$11.03     | 10022100-56130                       | EXTERNAL<br>SERVICES             | \$11.03   |
|                                  | 057113        | RUNNING LIGHT BULB                 | \$14.46     | 10022100-56130                       | EXTERNAL<br>SERVICES             | \$14.46   |
|                                  | 053047        | AIR FILTER                         | \$37.84     | 10022100-56130                       | EXTERNAL<br>SERVICES             | \$37.84   |
|                                  | 057315        | CONNECTOR                          | \$10.11     | 10024620-56130                       | EXTERNAL<br>SERVICES             | \$10.11   |
|                                  | 055585        | LAMP                               | \$17.70     | 10024620-56130                       | EXTERNAL<br>SERVICES             | \$17.70   |
|                                  | 056162        | BATTERY CORE<br>DEPOSIT INV 042588 | (\$18.00)   | 20822500-56130                       | EXTERNAL<br>SERVICES             | (\$18.00) |
|                                  | 053266        | SERPENTINE BELT                    | \$33.96     | 77725200-56130                       | EXTERNAL<br>SERVICES             | \$33.96   |
|                                  | 053409        | BATTERY                            | \$122.61    | 77725200-56130                       | EXTERNAL<br>SERVICES             | \$122.61  |
|                                  | 057471        | JB WELD                            | \$7.28      | 80026400-56130                       | EXTERNAL<br>SERVICES             | \$7.28    |
|                                  | 054432        | BATTERY                            | \$121.84    | 80026400-56130                       | EXTERNAL<br>SERVICES             | \$121.84  |
|                                  | 056091        | AUTOMOTIVE<br>BATTERY              | \$221.72    | 80026400-56130                       | EXTERNAL<br>SERVICES             | \$221.72  |
|                                  | 057310        | ADAPTER, GUAGE,<br>TAPE            | \$85.05     | 10024620-54120                       | PW - SPECIAL<br>SUPPLIES         | \$85.05   |
|                                  | 056670        | TRAILER LIGHT,<br>WASHER           | \$27.08     | 10022100-54100                       | SUPPLIES                         | \$27.08   |
|                                  | 056724        | NAPA BASIC<br>MULTIMETER           | \$38.10     | 10022100-54100                       | SUPPLIES                         | \$38.10   |



# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                        | Invoice #     | Invoice Description                 | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|------------------------------------|---------------|-------------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| UKIAH AUTO PARTS                   | 055307        | HIGH TEMP SENSOR, FLUID, CABLE TIES | \$32.29     | 84027225-54100                       | SUPPLIES                       | \$32.29    |
| Vendor Total:                      |               |                                     |             |                                      |                                | \$822.95   |
| UKIAH ROUND TREE GLASS             | 160394        | GLASS REPLACEMENT SERVICES          | \$182.54    | 77725200-56130                       | EXTERNAL SERVICES              | \$182.54   |
| Vendor Total:                      |               |                                     |             |                                      |                                | \$182.54   |
| UKIAH TROPHIES & GIFTS             | 512439        | ENGRAVING SERVICES                  | \$82.75     | 10022824-54100                       | SUPPLIES                       | \$82.75    |
| Vendor Total:                      |               |                                     |             |                                      |                                | \$82.75    |
| UKIAH UNIFIED SCHOOL DISTRICT      | DV060718      | 18/19 GANG/VIOLENCE PREVENTION      | \$2,371.49  | 63320210-57100                       | LEARNING AND DEVELOPMENT       | \$2,371.49 |
| Vendor Total:                      |               |                                     |             |                                      |                                | \$2,371.49 |
| UKIAH WASTE SOLUTIONS INC          | 372479        | BIOSOLID REMOVAL                    | \$7,129.00  | 84027225-52100                       | CONTRACTED SERVICES            | \$7,129.00 |
| Vendor Total:                      |               |                                     |             |                                      |                                | \$7,129.00 |
| UNITED SITE SERVICES               | 114-6855233   | PORTABLE TOILET RENTAL              | \$166.86    | 10022100-52100                       | CONTRACTED SERVICES            | \$166.86   |
|                                    | 114-6855235   | PORTABLE TOILET RENTAL              | \$166.86    | 10022100-52100                       | CONTRACTED SERVICES            | \$166.86   |
|                                    | 114-6855236   | PORTABLE TOILET RENTAL              | \$136.37    | 80026220-52100                       | CONTRACTED SERVICES            | \$136.37   |
|                                    | 114-6676093   | PORTABLE TOILET RENTAL              | \$128.63    | 90000000-23243                       | FAMILY FUN IN THE SUN          | \$128.63   |
| Vendor Total:                      |               |                                     |             |                                      |                                | \$598.72   |
| UNIVAR USA INC                     | SJ883612      | LIQUID SODIUM HYPOCHLORITE 12.      | \$3,561.52  | 84027225-58202                       | CHEMICALS                      | \$3,561.52 |
| Vendor Total:                      |               |                                     |             |                                      |                                | \$3,561.52 |
| UPS                                | 0000E19R54228 | SHIPPING CHARGES                    | \$10.99     | 80026400-54100                       | SUPPLIES                       | \$10.99    |
| Vendor Total:                      |               |                                     |             |                                      |                                | \$10.99    |
| US BANK CORPORATE PAYMENT SERVICES | MAY 18        | CAL CARD PURCHASES                  | \$1,509.75  | 10021210-56300                       | BUILDING MAINT. & REPAIR       | \$24.25    |
|                                    |               |                                     |             | 91521400-56300                       | BUILDING MAINT. & REPAIR       | \$24.26    |
|                                    |               |                                     |             | 10021210-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$126.50   |
|                                    |               |                                     |             | 91521400-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$126.50   |
|                                    |               |                                     |             | 10021210-54101                       | POSTAGE                        | \$0.71     |
|                                    |               |                                     |             | 91521400-54101                       | POSTAGE                        | \$0.71     |

# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                        | Invoice #     | Invoice Description           | Invoice Amt | Account Detail and Allocation Detail |                           |             |
|------------------------------------|---------------|-------------------------------|-------------|--------------------------------------|---------------------------|-------------|
| US BANK CORPORATE PAYMENT SERVICES | MAY 18        | CAL CARD PURCHASES            | \$1,509.75  | 10021210-54102                       | SMALL TOOLS               | \$89.69     |
|                                    |               |                               |             | 91521400-54102                       | SMALL TOOLS               | \$89.70     |
|                                    |               |                               |             | 10021210-54100                       | SUPPLIES                  | \$206.93    |
|                                    |               |                               |             | 91521400-54100                       | SUPPLIES                  | \$206.93    |
|                                    |               |                               |             | 10021210-55100                       | TELEPHONE                 | \$170.74    |
|                                    |               |                               |             | 91521400-55100                       | TELEPHONE                 | \$170.75    |
|                                    |               |                               |             | 91521400-51270                       | UNIFORM ALLOWANCE         | \$272.08    |
|                                    |               |                               |             | Vendor Total:                        |                           |             |
| US BANK EQUIPMENT FINANCE          | 359317617     | COPIER LEASE                  | \$143.84    | 10021210-54500                       | EQUIP RENTS AND LEASES    | \$71.92     |
|                                    |               |                               |             | 91521400-54500                       | EQUIP RENTS AND LEASES    | \$71.92     |
|                                    |               |                               |             | Vendor Total:                        |                           |             |
| UTILITY TREE SERVICE INC           | 62Q02618      | MISCELLANEOUS SERVICES, NO. 2 | \$5,622.00  | 80026110-52100                       | CONTRACTED SERVICES       | \$5,622.00  |
|                                    | 32Y86318      | MISCELLANEOUS SERVICES, NO. 2 | \$5,622.00  | 80026110-52100                       | CONTRACTED SERVICES       | \$5,622.00  |
|                                    | 63N79618      | MISCELLANEOUS SERVICES, NO. 2 | \$5,622.00  | 80026110-52100                       | CONTRACTED SERVICES       | \$5,622.00  |
|                                    | 64M50418      | MISCELLANEOUS SERVICES, NO. 2 | \$5,622.00  | 80026110-52100                       | CONTRACTED SERVICES       | \$5,622.00  |
|                                    | 65G33018      | MISCELLANEOUS SERVICES, NO. 2 | \$5,622.00  | 80026110-52100                       | CONTRACTED SERVICES       | \$5,622.00  |
|                                    | Vendor Total: |                               |             |                                      |                           | \$28,110.00 |
| VERIZON WIRELESS                   | 9808294825    | UVFA CELLULAR PHONES          | \$266.07    | 10021210-55100                       | TELEPHONE                 | \$133.03    |
|                                    |               |                               |             | 91521400-55100                       | TELEPHONE                 | \$133.04    |
|                                    |               |                               |             | Vendor Total:                        |                           |             |
| VIA MAGAZINE                       | 22249496      | SPRING 2018 ADVERTISING       | \$1,275.00  | 75012700-52515                       | ADVERTISING & PUBLICATION | \$1,275.00  |
|                                    | 22249724      | SUMMER 2018 ADVERTISING       | \$1,985.00  | 75012700-52515                       | ADVERTISING & PUBLICATION | \$1,985.00  |
|                                    | Vendor Total: |                               |             |                                      |                           | \$3,260.00  |
| WAYLON HOCKEMIER                   | DV060818      | VOLUNTEER REIMBURSEMENT       | \$344.00    | 91521400-52181                       | VOLUNTEER EXPENSES        | \$344.00    |
| Vendor Total:                      |               |                               |             |                                      | \$344.00                  |             |



# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                         | Invoice # | Invoice Description             | Invoice Amt   | Account Detail and Allocation Detail |                          |            |
|-------------------------------------|-----------|---------------------------------|---------------|--------------------------------------|--------------------------|------------|
| WERLE ENTERPRISE LLC                | 0087335   | MOONLIGHT MOVIE POSTER 2018     | \$146.31      | 90000000-20231                       | COUNTY MENTAL HEALTH .5% | (\$0.68)   |
|                                     |           |                                 |               | 90000000-23235                       | MOVIES IN THE PLAZA      | \$0.68     |
|                                     |           |                                 |               | 90000000-23235                       | MOVIES IN THE PLAZA      | \$146.31   |
|                                     |           |                                 |               | Vendor Total:                        |                          | \$146.31   |
| WEST YOST ASSOCIATED                | 2035189   | GRANT MANAGEMENT SERVICES FOR   | \$1,468.50    | 91190100-52100                       | CONTRACTED SERVICES      | \$1,468.50 |
|                                     | 2035276   | PROP 1 STORM WATER RESOURCES P  | \$4,821.50    | 91190100-52100                       | CONTRACTED SERVICES      | \$4,821.50 |
|                                     |           |                                 | Vendor Total: |                                      | \$6,290.00               |            |
| WESTERN RENEWABLE ENERGY GENERATION | WR7066    | CERTIFICATE FEES                | \$2.66        | 80026400-52100                       | CONTRACTED SERVICES      | \$2.66     |
|                                     | WR5929    | CERTIFICATE FEES                | \$3.75        | 80026400-52100                       | CONTRACTED SERVICES      | \$3.75     |
|                                     | WR5552    | CERTIFICATE FEES                | \$4.33        | 80026400-52100                       | CONTRACTED SERVICES      | \$4.33     |
|                                     | WR5183    | CERTIFICATE FEES                | \$4.89        | 80026400-52100                       | CONTRACTED SERVICES      | \$4.89     |
|                                     | WR6331    | CERTIFICATE FEES                | \$127.16      | 80026400-52100                       | CONTRACTED SERVICES      | \$127.16   |
|                                     |           |                                 | Vendor Total: |                                      | \$142.79                 |            |
| WIPF CONSTRUCTION LLC               | 1554      | GRADE NORGARD LANE              | \$905.00      | 82027114-52100                       | CONTRACTED SERVICES      | \$905.00   |
|                                     |           |                                 | Vendor Total: |                                      | \$905.00                 |            |
| WYATT IRRIGATION CO                 | 243260 00 | PARTS & MISC SUPPLIES AS NEEDED | \$72.78       | 10022100-54100                       | SUPPLIES                 | \$72.78    |
|                                     | 244194 00 | PARTS & MISC SUPPLIES AS NEEDED | \$145.98      | 10022100-54100                       | SUPPLIES                 | \$145.98   |
|                                     |           |                                 | Vendor Total: |                                      | \$218.76                 |            |
| XEROX CORP                          | 093435787 | COPIER LEASE-SEE ADD'L DESCRIP  | \$182.40      | 69122700-52100                       | CONTRACTED SERVICES      | \$182.40   |
|                                     | 093435786 | COPIER LEASE-SEE ADD'L DESCRIP  | \$328.13      | 73022600-52100                       | CONTRACTED SERVICES      | \$328.13   |
|                                     | 093435782 | COPIER LEASE-SEE ADD'L DESCRIP  | \$779.13      | 10012200-54500                       | EQUIP RENTS AND LEASES   | \$779.13   |
|                                     | 093435783 | XEROX CB070H COPIER LEASE       | \$848.02      | 10012200-54500                       | EQUIP RENTS AND LEASES   | \$848.02   |
|                                     | 093435788 | COPIER LEASE-SEE ADD'L DESCRIP  | \$2,136.80    | 10012200-54500                       | EQUIP RENTS AND LEASES   | \$2,136.80 |
|                                     | 093435785 | COPIER LEASE-SEE ADD'L DESCRIP  | \$221.12      | 10020210-54500                       | EQUIP RENTS AND LEASES   | \$121.62   |

# List of Checks Presented for Approval on 6/15/2018

## Invoices

| Vendor Name                      | Invoice # | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                           |            |
|----------------------------------|-----------|-----------------------------------|-------------|--------------------------------------|---------------------------|------------|
| XEROX CORP                       | 093435785 | COPIER LEASE-SEE<br>ADD'L DESCRIP | \$221.12    | 10021210-54500                       | EQUIP RENTS<br>AND LEASES | \$38.70    |
|                                  |           |                                   |             | 20620231-54500                       | EQUIP RENTS<br>AND LEASES | \$11.05    |
|                                  |           |                                   |             | 64020213-54500                       | EQUIP RENTS<br>AND LEASES | \$11.05    |
|                                  |           |                                   |             | 91521400-54500                       | EQUIP RENTS<br>AND LEASES | \$38.70    |
|                                  | 093435784 | COPIER LEASE-SEE<br>ADD'L DESCRIP | \$464.99    | 10020210-54500                       | EQUIP RENTS<br>AND LEASES | \$255.75   |
|                                  |           |                                   |             | 10021210-54500                       | EQUIP RENTS<br>AND LEASES | \$81.38    |
|                                  |           |                                   |             | 20620231-54500                       | EQUIP RENTS<br>AND LEASES | \$23.24    |
|                                  |           |                                   |             | 64020213-54500                       | EQUIP RENTS<br>AND LEASES | \$23.24    |
|                                  |           |                                   |             | 91521400-54500                       | EQUIP RENTS<br>AND LEASES | \$81.38    |
|                                  |           |                                   |             | Vendor Total:                        |                           | \$4,960.59 |
| YOKAYO<br>VETERINARY<br>CLINIC   | 85757     | EMERGENCY VET<br>SERVICES         | \$270.90    | 10020217-52100                       | CONTRACTED<br>SERVICES    | \$270.90   |
|                                  |           |                                   |             | Vendor Total:                        |                           | \$270.90   |
| INVOICE<br>TOTAL: \$3,296,380.18 |           |                                   |             |                                      |                           |            |

# List of Checks Presented for Approval on 6/22/2018

The following list of bills payable was reviewed and approved for payment.

 6-22-18  
Signature

 6/27/18

## Invoices

| Vendor Name             | Invoice #      | Invoice Description                        | Invoice Amt | Account Detail and Allocation Detail |                            |          |
|-------------------------|----------------|--------------------------------------------|-------------|--------------------------------------|----------------------------|----------|
| ALAN HODGE              | DV061118       | REMIBURSEMENT FOR JOANNE WALT'S LUNCH      | \$226.63    | 84027225-57100                       | LEARNING AND DEVELOPMENT   | \$226.63 |
|                         |                |                                            |             |                                      | <b>Vendor Total:</b>       | \$226.63 |
| ALLEN CARTER            | TR 61218       | TRAVEL REIMBURSEMENT                       | \$97.84     | 10013400-57100                       | LEARNING AND DEVELOPMENT   | \$97.84  |
|                         |                |                                            |             |                                      | <b>Vendor Total:</b>       | \$97.84  |
| ALLEN JAMES             | DV061318       | INSTRUCTOR                                 | \$128.00    | 10022850-52100                       | CONTRACTED SERVICES        | \$128.00 |
|                         |                |                                            |             |                                      | <b>Vendor Total:</b>       | \$128.00 |
| AMAZON CAPITAL SERVICES | 1YNH-44YP-7J6H | MARATHON RUNNING BIB WITH NUMBERS          | \$29.98     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.15) |
|                         |                |                                            |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.04) |
|                         |                |                                            |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.15) |
|                         |                |                                            |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.15) |
|                         |                |                                            |             | 90000000-23256                       | SPECIAL EVENTS TRUST       | \$2.67   |
|                         |                |                                            |             | 90000000-23256                       | SPECIAL EVENTS TRUST       | \$29.98  |
|                         |                |                                            |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$2.18) |
|                         | 1W7N-RDFG-1FKX | CREDIT CARD TERMINAL THERMAL PAPER         | \$33.75     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.17) |
|                         |                |                                            |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.05) |
|                         |                |                                            |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.17) |
|                         |                |                                            |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.17) |
|                         |                |                                            |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$2.45) |
|                         |                |                                            |             | 77725200-54100                       | SUPPLIES                   | \$3.01   |
|                         |                |                                            |             | 77725200-54100                       | SUPPLIES                   | \$33.75  |
|                         | 11MV-N4QC-RDRK | ODOGA REPLACEMENT BATTERY FOR NIKON CAMERA | \$36.28     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.19) |



# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                   | Invoice #          | Invoice Description                                 | Invoice Amt | Account Detail and Allocation Detail |                               |          |
|-------------------------------|--------------------|-----------------------------------------------------|-------------|--------------------------------------|-------------------------------|----------|
| AMAZON<br>CAPITAL<br>SERVICES | 11MV-N4QC-<br>RDRK | ODOGA<br>REPLACEMENT<br>BATTERY FOR NIKON<br>CAMERA | \$36.28     | 90000000-23252                       | DISTRICT USE<br>TAX-LIBRARIES | (\$0.05) |
|                               |                    |                                                     |             | 90000000-23237                       | DISTRICT USE<br>TAX-MEASURE S | (\$0.19) |
|                               |                    |                                                     |             | 90000000-23028                       | MEASURE Y<br>DISTRICT TAX     | (\$0.19) |
|                               |                    |                                                     |             | 90000000-23013                       | STATE USE TAX<br>LIABILITY    | (\$2.63) |
|                               |                    |                                                     |             | 77725200-54100                       | SUPPLIES                      | \$3.25   |
|                               |                    |                                                     |             | 77725200-54100                       | SUPPLIES                      | \$36.28  |
|                               | 1LDK-GLWP-<br>CQFR | VLX LIFEGUARD MALE<br>BOARD SHORTS                  | \$57.00     | 90000000-20231                       | COUNTY MENTAL<br>HEALTH .5%   | (\$0.29) |
|                               |                    |                                                     |             | 90000000-23252                       | DISTRICT USE<br>TAX-LIBRARIES | (\$0.08) |
|                               |                    |                                                     |             | 90000000-23237                       | DISTRICT USE<br>TAX-MEASURE S | (\$0.29) |
|                               |                    |                                                     |             | 90000000-23028                       | MEASURE Y<br>DISTRICT TAX     | (\$0.29) |
|                               |                    |                                                     |             | 90000000-23013                       | STATE USE TAX<br>LIABILITY    | (\$4.14) |
|                               |                    |                                                     |             | 10022300-54100                       | SUPPLIES                      | \$5.09   |
|                               |                    |                                                     |             | 10022300-54100                       | SUPPLIES                      | \$57.00  |
|                               | 1W7N-RDFG-<br>T7HP | LED TRAFFIC SAFETY<br>BATON LIGHT                   | \$57.86     | 90000000-20231                       | COUNTY MENTAL<br>HEALTH .5%   | (\$0.29) |
|                               |                    |                                                     |             | 90000000-23252                       | DISTRICT USE<br>TAX-LIBRARIES | (\$0.08) |
|                               |                    |                                                     |             | 90000000-23237                       | DISTRICT USE<br>TAX-MEASURE S | (\$0.29) |
|                               |                    |                                                     |             | 90000000-23028                       | MEASURE Y<br>DISTRICT TAX     | (\$0.29) |
|                               |                    |                                                     |             | 90000000-23013                       | STATE USE TAX<br>LIABILITY    | (\$4.20) |
|                               |                    |                                                     |             | 77725200-54100                       | SUPPLIES                      | \$5.15   |
|                               |                    |                                                     |             | 77725200-54100                       | SUPPLIES                      | \$57.86  |
|                               | 1LDK-GLWP-<br>N437 | MOVIES FOR PLAZA<br>MOVIE NIGHT                     | \$81.98     | 90000000-20231                       | COUNTY MENTAL<br>HEALTH .5%   | (\$0.39) |
|                               |                    |                                                     |             | 90000000-23252                       | DISTRICT USE<br>TAX-LIBRARIES | (\$0.10) |
|                               |                    |                                                     |             | 90000000-23237                       | DISTRICT USE<br>TAX-MEASURE S | (\$0.39) |
|                               |                    |                                                     |             | 90000000-23028                       | MEASURE Y<br>DISTRICT TAX     | (\$0.39) |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                                   | Invoice #      | Invoice Description                 | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|-----------------------------------------------|----------------|-------------------------------------|-------------|--------------------------------------|----------------------------|------------|
| AMAZON CAPITAL SERVICES                       | 1LDK-GLWP-N437 | MOVIES FOR PLAZA MOVIE NIGHT        | \$81.98     | 90000000-23235                       | MOVIES IN THE PLAZA        | \$2.56     |
|                                               |                |                                     |             | 90000000-23235                       | MOVIES IN THE PLAZA        | \$81.98    |
|                                               |                |                                     |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$1.29)   |
|                                               | 1YNH-44YP-F9XQ | STEP STOOL                          | \$190.14    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.95)   |
|                                               |                |                                     |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.24)   |
|                                               |                |                                     |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.95)   |
|                                               |                |                                     |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.95)   |
|                                               |                |                                     |             | 80026220-54102                       | SMALL TOOLS                | \$16.88    |
|                                               |                |                                     |             | 80026220-54102                       | SMALL TOOLS                | \$190.14   |
|                                               |                |                                     |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$13.79)  |
|                                               | 1CFK-KCV9-WPH4 | BUCKEYE HAND HELD FIRE EXTINGUISHER | \$315.90    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$1.58)   |
|                                               |                |                                     |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.40)   |
|                                               |                |                                     |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$1.58)   |
|                                               |                |                                     |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$1.58)   |
|                                               |                |                                     |             | 80026210-54102                       | SMALL TOOLS                | \$28.05    |
|                                               |                |                                     |             | 80026210-54102                       | SMALL TOOLS                | \$315.90   |
|                                               |                |                                     |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$22.91)  |
|                                               | 16GN-T7PV-FQFJ | KNIPLEX SBA ALLIGATOR PLIERS        | \$25.47     | 80026210-54102                       | SMALL TOOLS                | \$25.47    |
|                                               | 1W47-W6CV-GRY4 | HIGH LEVERAGE PLIERS                | \$54.22     | 80026210-54102                       | SMALL TOOLS                | \$54.22    |
|                                               | 1431-61Q3-1XY9 | WILSON OFFICIAL OUTDOOR VOLLEYBALL  | \$56.70     | 10022824-54100                       | SUPPLIES                   | \$56.70    |
|                                               | 1CFK-KCV9-9K69 | TAMRON AUTO FOCUS ZOOM LENS & CAP   | \$161.66    | 77725200-54100                       | SUPPLIES                   | \$161.66   |
| Vendor Total:                                 |                |                                     |             |                                      |                            | \$1,100.94 |
| AMERICAN NATIONAL RED CROSS & ITS CONSTITUENT | 22104663       | FIRST AID TRAINING                  | \$378.00    | 10022300-57100                       | LEARNING AND DEVELOPMENT   | \$378.00   |
|                                               | Vendor Total:  |                                     |             |                                      |                            | \$378.00   |



# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                  | Invoice #            | Invoice Description          | Invoice Amt | Account Detail and Allocation Detail |                             |                   |
|------------------------------|----------------------|------------------------------|-------------|--------------------------------------|-----------------------------|-------------------|
| ASSOC OF CALIFORNIA AIRPORTS | DV 060418            | REGISTRATION: K. RONK        | \$175.00    | 77725200-57100                       | LEARNING AND DEVELOPMENT    | \$100.00          |
|                              |                      |                              |             | 77725200-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$75.00           |
|                              |                      |                              |             | <b>Vendor Total:</b>                 |                             | <b>\$175.00</b>   |
| AT&T                         | 000011426812         | T1 TO INTERNET FOR DOJ/CLETS | \$604.28    | 10020210-55100                       | TELEPHONE                   | \$302.14          |
|                              |                      |                              |             | 20620231-55100                       | TELEPHONE                   | \$302.14          |
|                              | 000011460610         | T1 TO INTERNET               | \$573.75    | 20913900-55100                       | TELEPHONE                   | \$573.75          |
|                              | 000011461007         | TELEPHONE SERVICE            | \$5,075.83  | 20913900-55100                       | TELEPHONE                   | \$5,075.83        |
|                              |                      |                              |             | <b>Vendor Total:</b>                 |                             | <b>\$6,253.86</b> |
| AT&T MOBILITY                | 830256361X0 6142018  | APN MODEMS                   | \$507.51    | 10020210-55100                       | TELEPHONE                   | \$507.51          |
|                              |                      |                              |             | 10022300-55100                       | TELEPHONE                   | \$50.51           |
|                              | 832118877X0 6142018  | VOICE & DATA CELL PHONES     |             | 20620231-55100                       | TELEPHONE                   | \$13.61           |
|                              |                      |                              |             | 77725200-55100                       | TELEPHONE                   | \$37.02           |
|                              |                      |                              |             | 80026400-55100                       | TELEPHONE                   | \$85.00           |
|                              |                      |                              |             | 82027110-55100                       | TELEPHONE                   | \$13.61           |
|                              |                      |                              |             | 82027111-55100                       | TELEPHONE                   | \$14.01           |
|                              |                      |                              |             | 82027111-55100                       | TELEPHONE                   | \$26.06           |
|                              |                      |                              |             | 84027221-55100                       | TELEPHONE                   | \$27.22           |
|                              |                      |                              |             | 84027221-55100                       | TELEPHONE                   | \$35.29           |
|                              | 8751085353X 06142018 | VOICE & DATA CELL PHONES     | \$35.29     | 84027221-55100                       | TELEPHONE                   | \$35.29           |
|                              |                      |                              |             | <b>Vendor Total:</b>                 |                             | <b>\$809.84</b>   |
| AVIATION LABORATORIES        | 0307791-IN           | DICE FLASH-190 5 GALLON PAIL | \$118.48    | 77725200-58401                       | AVIATION FUEL               | \$6.86            |
|                              |                      |                              |             | 77725200-58401                       | AVIATION FUEL               | \$118.48          |
|                              |                      |                              |             | 90000000-20231                       | COUNTY MENTAL HEALTH .5%    | (\$0.39)          |
|                              |                      |                              |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES  | (\$0.10)          |
|                              |                      |                              |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S  | (\$0.39)          |
|                              |                      |                              |             | 90000000-23028                       | MEASURE Y DISTRICT TAX      | (\$0.39)          |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name           | Invoice #     | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                        |
|-----------------------|---------------|--------------------------------|-------------|--------------------------------------|----------------------------------------|
| AVIATION LABORATORIES | 0307791-IN    | DICE FLASH-190 5 GALLON PAIL   | \$118.48    | 90000000-23013                       | STATE USE TAX LIABILITY (\$5.59)       |
| Vendor Total:         |               |                                |             |                                      | \$118.48                               |
| BELKORP AG            | 460454        | MOWER DECK                     | \$1,154.28  | 90000000-20231                       | COUNTY MENTAL HEALTH .5% (\$5.38)      |
|                       |               |                                |             | 10024620-56130                       | EXTERNAL SERVICES \$5.38               |
|                       |               |                                |             | 10024620-56130                       | EXTERNAL SERVICES \$1,154.28           |
| Vendor Total:         |               |                                |             |                                      | \$1,154.28                             |
| BORIS PROKOP          | UKIAH-2018-02 | ASSIST EUD WITH REGULATORY & M | \$12,625.00 | 80026400-52100                       | CONTRACTED SERVICES \$12,625.00        |
| Vendor Total:         |               |                                |             |                                      | \$12,625.00                            |
| BUSINESS CARD         | 48011         | EMPLOYMENT ADVERTISING         | \$175.00    | 10016100-54162                       | ADVERTISING \$175.00                   |
|                       | SF-D 21863    | FACEBOOK ADVERTISING           | \$243.42    | 10018000-52510                       | ADVERTISING & PROMOTION \$243.42       |
|                       | 115624811     | SHORTSTACK MONTHLY RENEWAL     | \$29.10     | 75012700-52515                       | ADVERTISING & PUBLICATION \$29.10      |
|                       | 49485         | ELECTRONIC PUBLICATION         | \$60.00     | 10016100-54160                       | CITY LIABILITY & CONTRACT \$60.00      |
|                       | 19733         | PEER SUPPORT                   | \$33.55     | 90000000-20231                       | COUNTY MENTAL HEALTH .5% (\$0.16)      |
|                       |               |                                |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES (\$0.04)    |
|                       |               |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S (\$0.16)    |
|                       |               |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX (\$0.16)        |
|                       |               |                                |             | 10020210-54100                       | SUPPLIES \$0.52                        |
|                       |               |                                |             | 10020210-54100                       | SUPPLIES \$33.55                       |
|                       | SF-D 21849    | DELL 1000W POWER SUPPLY        | \$43.69     | 90000000-20231                       | COUNTY MENTAL HEALTH .5% (\$0.22)      |
|                       |               |                                |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES (\$0.06)    |
|                       |               |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S (\$0.22)    |
|                       |               |                                |             | 80026220-56120                       | EQUIPMENT MAINTENANCE & REPAIR \$3.89  |
|                       |               |                                |             | 80026220-56120                       | EQUIPMENT MAINTENANCE & REPAIR \$43.69 |
|                       |               |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX (\$0.22)        |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name   | Invoice #  | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                            |           |
|---------------|------------|---------------------------------|-------------|--------------------------------------|----------------------------|-----------|
| BUSINESS CARD | SF-D 21849 | DELL 1000W POWER SUPPLY         | \$43.69     | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$3.17)  |
|               | SF-D 22152 | HEAVY DUTY GARBAGE BAGS         | \$134.75    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.60)  |
|               |            |                                 |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.15)  |
|               |            |                                 |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.60)  |
|               |            |                                 |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.60)  |
|               |            |                                 |             | 10020210-54201                       | PRISONER EXPENSE           | \$10.57   |
|               |            |                                 |             | 10020210-54201                       | PRISONER EXPENSE           | \$134.75  |
|               |            |                                 |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$8.62)  |
|               | SF-D 22352 | WHITE MARKING CHALK             | \$256.78    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.83)  |
|               |            |                                 |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.21)  |
|               |            |                                 |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.83)  |
|               |            |                                 |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.83)  |
|               |            |                                 |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$11.96) |
|               |            |                                 |             | 80026120-54100                       | SUPPLIES                   | \$14.66   |
|               |            |                                 |             | 80026120-54100                       | SUPPLIES                   | \$256.78  |
|               | SF-D 22254 | POOL SUPPLIES                   | \$290.60    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$1.36)  |
|               |            |                                 |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.34)  |
|               |            |                                 |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$1.36)  |
|               |            |                                 |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$1.36)  |
|               |            |                                 |             | 10022300-54100                       | SUPPLIES                   | \$4.42    |
|               |            |                                 |             | 10022300-54100                       | SUPPLIES                   | \$290.60  |
|               | SF-D 22252 | COMMERCIAL POOL VOLLEYBALL GAME | \$573.11    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$2.87)  |
|               |            |                                 |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.72)  |
|               |            |                                 |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$2.87)  |
|               |            |                                 |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$2.87)  |



# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name   | Invoice #          | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|---------------|--------------------|---------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| BUSINESS CARD | SF-D 22252         | COMMERCIAL POOL VOLLEYBALL GAME | \$573.11    | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$41.55)  |
|               |                    |                                 |             | 10022300-54100                       | SUPPLIES                       | \$50.88    |
|               |                    |                                 |             | 10022300-54100                       | SUPPLIES                       | \$573.11   |
|               | SF-D 22255         | SUMMER CAMP WRIST BANDS         | \$583.88    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$2.63)   |
|               |                    |                                 |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.66)   |
|               |                    |                                 |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$2.63)   |
|               |                    |                                 |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$2.63)   |
|               |                    |                                 |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$38.07)  |
|               |                    |                                 |             | 10022840-54100                       | SUPPLIES                       | \$46.62    |
|               |                    |                                 |             | 10022840-54100                       | SUPPLIES                       | \$583.88   |
|               | PO 45430           | AC CENTRIFUGAL FAN              | \$1,415.67  | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$6.66)   |
|               |                    |                                 |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$1.67)   |
|               |                    |                                 |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$6.66)   |
|               |                    |                                 |             | 82027111-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$118.18   |
|               |                    |                                 |             | 82027111-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$1,415.67 |
|               |                    |                                 |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$6.66)   |
|               |                    |                                 |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$96.53)  |
|               | 05002              | EXCEPTIONAL EMPLOYEE SUPPLIES   | \$13.03     | 10016100-54167                       | EMPLOYEE DEVELOPMENT           | \$13.03    |
|               | 08582              | FUEL: METER READERS             | \$55.98     | 80026400-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$55.98    |
|               | SF-D 21956         | SIRIUS XM YEARLY RENEWAL        | \$228.53    | 90000000-23236                       | FIELD SIGNAGE FEES             | \$228.53   |
|               | 4695               | ELECTRONIC PUBLICATION          | \$70.00     | 10016100-57100                       | LEARNING AND DEVELOPMENT       | \$70.00    |
|               | 4747               | ELECTRONIC PUBLICATION          | \$70.00     | 10016100-57100                       | LEARNING AND DEVELOPMENT       | \$70.00    |
|               | SF-D 20965 JUNE 18 | LYNDA SUBSCRIPTION RENEWAL      | \$34.99     | 10020214-57100                       | LEARNING AND DEVELOPMENT       | \$34.99    |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                | Invoice #    | Invoice Description                    | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|----------------------------|--------------|----------------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| BUSINESS CARD              | 64972        | JUNE 18 MICROSOFT RENEWAL              | \$30.00     | 10013400-57300                       | MEMBERSHIPS & SUBSCRIPTIONS    | \$30.00    |
|                            | 00226        | MEMBERSHIP DUES: M. KEIZER             | \$120.00    | 10023320-57300                       | MEMBERSHIPS & SUBSCRIPTIONS    | \$120.00   |
|                            | SF-D 22353   | UTILITY ANNUAL MEMBERSHIP              | \$200.00    | 80026400-57300                       | MEMBERSHIPS & SUBSCRIPTIONS    | \$200.00   |
|                            | SF-D 22157   | TACTICAL GEAR                          | \$106.90    | 10020210-54201                       | PRISONER EXPENSE               | \$106.90   |
|                            | SF-D 22050.1 | HOSTGATOR CREDIT ON ACCOUNT            | (\$203.40)  | 20913900-54320                       | SOFTWARE                       | (\$203.40) |
|                            | 13131        | FLAP STACKED HANDCUFF POUCH            | \$54.95     | 10020210-54100                       | SUPPLIES                       | \$54.95    |
|                            | SF-D 22156   | STANDING DESK                          | \$218.99    | 10020210-54100                       | SUPPLIES                       | \$218.99   |
|                            | SF-D 21953   | GLOSSY LAMINATOR                       | \$173.71    | 10022810-54100                       | SUPPLIES                       | \$173.71   |
|                            | SF-D 21952   | PURCHASING DEPARTMENT MEETING          | \$44.02     | 20413500-54100                       | SUPPLIES                       | \$44.02    |
|                            | SF-D 22352.1 | REFUND SHIPPING CHARGES                | (\$43.00)   | 80026120-54100                       | SUPPLIES                       | (\$43.00)  |
| Vendor Total:              |              |                                        |             |                                      |                                | \$5,014.25 |
| CA BUILDING OFFICIALS      | 82           | 2018 CALBO TRAINING - MATT KEIZER      | \$645.00    | 10023320-57100                       | LEARNING AND DEVELOPMENT       | \$645.00   |
| Vendor Total:              |              |                                        |             |                                      |                                | \$645.00   |
| CANTEEN SERVICE            | 5975:001945  | WATER FILTRATION SERVICE POLIC         | \$45.00     | 10020210-54100                       | SUPPLIES                       | \$22.50    |
|                            |              |                                        |             | 20620231-54100                       | SUPPLIES                       | \$22.50    |
| Vendor Total:              |              |                                        |             |                                      |                                | \$45.00    |
| CLARK PEST CONTROL         | 22067031     | PEST CONTROL SVCS                      | \$94.00     | 80026210-52100                       | CONTRACTED SERVICES            | \$94.00    |
|                            | 22051932     | PEST CONTROL SVCS                      | \$74.00     | 80026220-52100                       | CONTRACTED SERVICES            | \$74.00    |
| Vendor Total:              |              |                                        |             |                                      |                                | \$168.00   |
| CLOVER STORNETTA FARMS     | 100901536    | POOL SUPPLIES                          | \$437.85    | 10022300-54100                       | SUPPLIES                       | \$437.85   |
| Vendor Total:              |              |                                        |             |                                      |                                | \$437.85   |
| COMCAST                    | 1296 JUNE 18 | INTERNET SERVICES                      | \$160.29    | 31122000-52100                       | CONTRACTED SERVICES            | \$160.29   |
| Vendor Total:              |              |                                        |             |                                      |                                | \$160.29   |
| DANIEL STEEL & MACHINE INC | 14539        | LABOR & MATERIAL FOR SS PIVOT ARM PINS | \$239.53    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$239.53   |
| Vendor Total:              |              |                                        |             |                                      |                                | \$239.53   |
| DEPARTMENT OF JUSTICE      | 309821       | CHEM/TEST REPORT CRIMINAL INVE         | \$560.00    | 10020210-52100                       | CONTRACTED SERVICES            | \$560.00   |



# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                       | Invoice #  | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                              |                   |
|-----------------------------------|------------|-----------------------------------|-------------|--------------------------------------|------------------------------|-------------------|
| DEPARTMENT OF JUSTICE             | 305960     | FINGERPRINT SERVICES              | \$486.00    | 10020000-44420                       | FINGERPRINT FEES             | \$486.00          |
|                                   | 306077     | FINGERPRINT SERVICES              | \$64.00     | 10016100-54165                       | NEW EMPLOYEE FINGERPRINT     | \$64.00           |
|                                   |            |                                   |             |                                      | <b>Vendor Total:</b>         | <b>\$1,110.00</b> |
| DEREK STROUT                      | DV 061918  | REIMBURSEMENT SUPPLIES            | \$36.41     | 73022600-54100                       | SUPPLIES                     | \$36.41           |
|                                   |            |                                   |             |                                      | <b>Vendor Total:</b>         | <b>\$36.41</b>    |
| DHARMA REALM BUDDHIST ASSOCIATION | 1          | SUDHANA CENTER RENTAL: BASKETBALL | \$1,600.00  | 10022831-52600                       | RENT                         | \$1,600.00        |
|                                   |            |                                   |             |                                      | <b>Vendor Total:</b>         | <b>\$1,600.00</b> |
| DIALED IN ATHLETICS               | 1355       | REDWOOD EMPIRE BASKETBALL SHIRTS  | \$171.85    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%     | (\$0.74)          |
|                                   |            |                                   |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES   | (\$0.19)          |
|                                   |            |                                   |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S   | (\$0.74)          |
|                                   |            |                                   |             | 90000000-23028                       | MEASURE Y DISTRICT TAX       | (\$0.74)          |
|                                   |            |                                   |             | 10022850-54100                       | SUPPLIES                     | \$2.41            |
|                                   |            |                                   |             | 10022850-54100                       | SUPPLIES                     | \$171.85          |
|                                   |            |                                   |             |                                      | <b>Vendor Total:</b>         | <b>\$171.85</b>   |
| EFFICIENCY SERVICES GROUP LLC     | 1926       | ADMIN OF EUD PUBLIC BENEFITS P    | \$3,598.08  | 80626450-52137                       | PUBLIC BENEFITS PROGRAM MGMT | \$3,598.08        |
|                                   | 1905       | ADMIN OF EUD PUBLIC BENEFITS P    | \$3,685.64  | 80626450-52137                       | PUBLIC BENEFITS PROGRAM MGMT | \$3,685.64        |
|                                   |            |                                   |             |                                      | <b>Vendor Total:</b>         | <b>\$7,283.72</b> |
| ELLIES MUTT HUT                   | 941202     | BUDGET MEETING LUNCH              | \$68.50     | 10013200-54100                       | SUPPLIES                     | \$68.50           |
|                                   |            |                                   |             |                                      | <b>Vendor Total:</b>         | <b>\$68.50</b>    |
| ENTENMANN-ROVIN CO                | 0142049    | DOMES BADGES                      | \$77.30     | 10020210-54100                       | SUPPLIES                     | \$77.30           |
|                                   | 0142251    | DOMES BADGE                       | \$125.20    | 10020210-54100                       | SUPPLIES                     | \$125.20          |
|                                   | 0136144-IN | UPD AWARDS                        | \$794.88    | 10020210-54100                       | SUPPLIES                     | \$794.88          |
|                                   |            |                                   |             |                                      | <b>Vendor Total:</b>         | <b>\$997.38</b>   |
| EVELYN FORD                       | DV 061118  | REIMBURSEMENT SEWER LATERAL       | \$2,000.00  | 84427222-52100                       | CONTRACTED SERVICES          | \$2,000.00        |
|                                   |            |                                   |             |                                      | <b>Vendor Total:</b>         | <b>\$2,000.00</b> |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                  | Invoice #   | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                           |            |
|------------------------------|-------------|--------------------------------|-------------|--------------------------------------|---------------------------|------------|
| FARWEST LINE SPECIALTIES LLC | 255519      | CLOTHING: ATHLETIC, CASUAL, DR | \$3,210.72  | 80026120-54100                       | SUPPLIES                  | \$3,210.72 |
|                              |             |                                |             |                                      | <b>Vendor Total:</b>      | \$3,210.72 |
| FEDERAL EXPRESS              | 3-214-68781 | SHIPPING SERVICES              | \$166.66    | 60600000-43301                       | CDBG GENERAL ADMIN        | \$22.61    |
|                              |             |                                |             | 10020210-54101                       | POSTAGE                   | \$9.50     |
|                              |             |                                |             | 10020210-54101                       | POSTAGE                   | \$134.55   |
|                              |             |                                |             |                                      | <b>Vendor Total:</b>      | \$166.66   |
| FLYNN CREEK CIRCUS LLC       | DV 061418   | INSTRUCTOR                     | \$1,151.50  | 10022850-44915                       | RECREATION PROGRAM INCOME | \$1,151.50 |
|                              |             |                                |             |                                      | <b>Vendor Total:</b>      | \$1,151.50 |
| FRED PRYOR SEMINARS          | 023492338   | REGISTRATION                   | \$199.00    | 10013400-57100                       | LEARNING AND DEVELOPMENT  | \$199.00   |
|                              | 023492339   | REGISTRATION: S. BROWN         | \$199.00    | 10013400-57100                       | LEARNING AND DEVELOPMENT  | \$199.00   |
|                              |             |                                |             |                                      | <b>Vendor Total:</b>      | \$398.00   |
| GARTON TRACTOR INC           | CU37640     | ADAPTER                        | \$15.12     | 10024620-56130                       | EXTERNAL SERVICES         | \$7.56     |
|                              |             |                                |             | 82027114-56130                       | EXTERNAL SERVICES         | \$7.56     |
|                              | CU37624     | SUPPLIES AS NEEDED             | \$81.06     | 10024620-56130                       | EXTERNAL SERVICES         | \$40.53    |
|                              |             |                                |             | 82027114-56130                       | EXTERNAL SERVICES         | \$40.53    |
|                              |             |                                |             |                                      | <b>Vendor Total:</b>      | \$96.18    |
| GENERAL PACIFIC INC          | 1308491     | ELECTRICAL EQUIPMENT AND SUPPL | \$345.13    | 80000000-12104                       | INVENTORY - PURCHASES     | \$345.13   |
|                              |             |                                |             |                                      | <b>Vendor Total:</b>      | \$345.13   |
| GERTRUDE E BELL              | 1           | EDITING SERVICES - OBSERVATORY | \$1,500.00  | 30200000-52100                       | CONTRACTED SERVICES       | \$1,500.00 |
|                              |             |                                |             |                                      | <b>Vendor Total:</b>      | \$1,500.00 |
| GHD INC                      | 99834       | TRAFFIC ANALYSIS OF SCHOOL ARE | \$870.00    | 10024210-52100                       | CONTRACTED SERVICES       | \$870.00   |
|                              |             |                                |             |                                      | <b>Vendor Total:</b>      | \$870.00   |
| GINA GRECO                   | DV 061318   | INSTRUCTOR                     | \$56.00     | 10022850-52100                       | CONTRACTED SERVICES       | \$56.00    |
|                              |             |                                |             |                                      | <b>Vendor Total:</b>      | \$56.00    |
| GRAINGER INC                 | 9807165577  | ELECTRICAL EQUIPMENT AND SUPPL | \$5.40      | 80026210-54102                       | SMALL TOOLS               | \$0.26     |
|                              |             |                                |             | 80026220-54102                       | SMALL TOOLS               | \$0.11     |
|                              |             |                                |             | 80026220-54100                       | SUPPLIES                  | \$5.03     |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                             | Invoice #     | Invoice Description              | Invoice Amt | Account Detail and Allocation Detail |                             |            |
|-----------------------------------------|---------------|----------------------------------|-------------|--------------------------------------|-----------------------------|------------|
| GRAINGER INC                            | 9807784880    | ELECTRICAL EQUIPMENT AND SUPPL   | \$78.05     | 80026210-54102                       | SMALL TOOLS                 | \$76.14    |
|                                         |               |                                  |             | 80026220-54102                       | SMALL TOOLS                 | \$1.91     |
|                                         | 9815026381    | WIRE MARKER SLEEVES              | \$263.07    | 80026210-54100                       | SUPPLIES                    | \$263.07   |
|                                         |               |                                  |             | Vendor Total:                        |                             | \$346.52   |
| GRANITE CONSTRUCTION COMPANY            | 1403949       | MISC ROCK & ROAD PATCH MATERIA   | \$105.83    | 10024620-54122                       | PW - AGGREGATE BASE         | \$105.83   |
|                                         | 1403266       | MISC ROCK & ROAD PATCH MATERIA   | \$107.00    | 10024620-54121                       | PW - ASPHALT CONCRETE       | \$107.00   |
|                                         | 1402573       | MISC ROCK & ROAD PATCH MATERIA   | \$142.08    | 82027114-54100                       | SUPPLIES                    | \$142.08   |
|                                         | Vendor Total: |                                  | \$354.91    |                                      |                             |            |
| IBEW, LOCAL 1245                        | 18-06 IBEW    | JUNE 18 ELECTRIC UNIT UNION DUES | \$1,639.10  | 20700000-20509                       | P/R DEDUCT.- UNION DUES     | \$1,639.10 |
|                                         |               |                                  |             | Vendor Total:                        |                             | \$1,639.10 |
| INFOSEND INC                            | 137609        | UB PRINT & MAIL SERVICES         | \$4,639.95  | 20513300-52100                       | CONTRACTED SERVICES         | \$4,639.95 |
|                                         |               |                                  |             | Vendor Total:                        |                             | \$4,639.95 |
| INSTITUTE FOR ENVIROMENTAL HEALTH INC   | 180962        | ANALYZE WATER SAMPLES            | \$365.00    | 82027111-52100                       | CONTRACTED SERVICES         | \$365.00   |
|                                         |               |                                  |             | Vendor Total:                        |                             | \$365.00   |
| INTEGRITY SHRED                         | 82515         | SHREDDING SERVICES               | \$57.00     | 10020210-54100                       | SUPPLIES                    | \$28.50    |
|                                         |               |                                  |             | 20620231-54100                       | SUPPLIES                    | \$28.50    |
|                                         |               |                                  |             | Vendor Total:                        |                             | \$57.00    |
| INTERCOUNTY MECHANICAL & ELECTRICAL INC | DV061818      | ENERGY REBATE                    | \$2,767.00  | 80626450-52135                       | ENERGY CONSERVATION PROGRAM | \$2,767.00 |
|                                         |               |                                  |             | Vendor Total:                        |                             | \$2,767.00 |
| INTERNATIONAL CODE COUNCIL              | 1000908994    | LEGAL/MANAGEMENT MODULE          | \$69.00     | 10023320-57100                       | LEARNING AND DEVELOPMENT    | \$69.00    |
|                                         | 1000908067    | ONLINE STUDY GUIDE               | \$79.00     | 10023320-57100                       | LEARNING AND DEVELOPMENT    | \$79.00    |
|                                         | Vendor Total: |                                  | \$148.00    |                                      |                             |            |
| J & M LOCK                              | 34560.1       | DUPLICATE KEYS, REPAIRS & MISC   | \$4.90      | 10020210-56130                       | EXTERNAL SERVICES           | \$4.90     |
|                                         |               |                                  |             | Vendor Total:                        |                             | \$4.90     |
| JACK WANN                               | DV 060618     | INSTRUCTOR                       | \$462.00    | 10022850-52100                       | CONTRACTED SERVICES         | \$462.00   |
|                                         |               |                                  |             | Vendor Total:                        |                             | \$462.00   |



# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                                    | Invoice #      | Invoice Description                           | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|------------------------------------------------|----------------|-----------------------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| JOHN CRANE INC                                 | 3500181        | SEAL ASSEMBLY CARTRIDGE                       | \$365.15    | 82027111-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$365.15   |
|                                                |                |                                               |             |                                      | <b>Vendor Total:</b>           | \$365.15   |
| JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC | E4200          | REMOVAL OF TREE SERVICE                       | \$1,500.00  | 10024620-52100                       | CONTRACTED SERVICES            | \$1,500.00 |
|                                                | E4262          | EMERGENCY TREE REMOVAL                        | \$350.00    | 10022100-54100                       | SUPPLIES                       | \$350.00   |
|                                                |                |                                               |             |                                      | <b>Vendor Total:</b>           | \$1,850.00 |
| JUSTIN BUCKINGHAM                              | TR 11/13-15/17 | TRAVEL REIMBURSEMENT                          | \$1,291.46  | 91521400-57100                       | LEARNING AND DEVELOPMENT       | \$1,291.46 |
|                                                |                |                                               |             |                                      | <b>Vendor Total:</b>           | \$1,291.46 |
| KAREN KRAMER                                   | DV 061118      | ENGAGEMENT AGREEMENT - PERSONN                | \$577.50    | 10016100-52100                       | CONTRACTED SERVICES            | \$577.50   |
|                                                |                |                                               |             |                                      | <b>Vendor Total:</b>           | \$577.50   |
| KOHL'S DEPARTMENT STORES INC                   | DV061818.1     | ENERGY REBATE                                 | \$1,250.00  | 80626450-52135                       | ENERGY CONSERVATION PROGRAM    | \$1,250.00 |
|                                                | DV061818.2     | ENERGY REBATE                                 | \$4,000.00  | 80626450-52135                       | ENERGY CONSERVATION PROGRAM    | \$4,000.00 |
|                                                |                |                                               |             |                                      | <b>Vendor Total:</b>           | \$5,250.00 |
| LEXIPOL LLC                                    | 24539          | ANNUAL FIRE POLICY MANUAL ONLINE SUBSCRIPTION | \$6,232.00  | 10021210-52100                       | CONTRACTED SERVICES            | \$3,116.00 |
|                                                |                |                                               |             | 91521400-52100                       | CONTRACTED SERVICES            | \$3,116.00 |
|                                                |                |                                               |             |                                      | <b>Vendor Total:</b>           | \$6,232.00 |
| LINCOLN AQUATICS                               | SL003417       | 100# PULSAR PLUS BRIQUETTES                   | \$5,395.85  | 10022300-54106                       | SPECIALTY SUPPLIES             | \$4,830.97 |
|                                                |                |                                               |             | 10022300-54100                       | SUPPLIES                       | \$564.88   |
|                                                |                |                                               |             |                                      | <b>Vendor Total:</b>           | \$5,395.85 |
| LORI MARTIN                                    | TR 6/15/18     | TRAVEL REIMBURSEMENT                          | \$15.00     | 20513300-57100                       | LEARNING AND DEVELOPMENT       | \$15.00    |
|                                                |                |                                               |             |                                      | <b>Vendor Total:</b>           | \$15.00    |
| MARY WILLIAMSON - PETTY CASH                   | PL 062218      | REPLENISH PETTY CASH                          | \$83.22     | 80026400-56210                       | FUEL & FLUIDS                  | \$27.01    |
|                                                |                |                                               |             | 80026120-54100                       | SUPPLIES                       | \$3.50     |
|                                                |                |                                               |             | 80026200-54100                       | SUPPLIES                       | \$10.71    |
|                                                |                |                                               |             | 80026220-54100                       | SUPPLIES                       | \$6.54     |
|                                                |                |                                               |             | 80026220-54100                       | SUPPLIES                       | \$14.02    |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                         | Invoice #         | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                             |            |
|-------------------------------------|-------------------|-----------------------------------|-------------|--------------------------------------|-----------------------------|------------|
| MARY WILLIAMSON - PETTY CASH        | PL 062218         | REPLENISH PETTY CASH              | \$83.22     | 80026220-54100                       | SUPPLIES                    | \$21.44    |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$83.22    |
| MATHESON TRI-GAS INC                | 17533950          | OXYGEN & MISCELLANEOUS AS NEED    | \$22.41     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%    | (\$0.11)   |
|                                     |                   |                                   |             | 10022500-56210                       | FUEL & FLUIDS               | \$0.11     |
|                                     |                   |                                   |             | 10022500-56210                       | FUEL & FLUIDS               | \$22.41    |
|                                     | 17783864          | OXYGEN & MISCELLANEOUS AS NEED    | \$51.19     | 80026210-54100                       | SUPPLIES                    | \$51.19    |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$73.60    |
| MICHAEL MAYFIELD                    | 12/1/16 - 5/31/17 | VOLUNTEER REIMBURSEMENT           | \$112.00    | 91521400-52181                       | VOLUNTEER EXPENSES          | \$112.00   |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$112.00   |
| MIRACLE PLAYSYSTEMS INC             | F2018-0389        | #984128S - MIRACLE-TYPHOON SL     | \$813.95    | 10022100-54100                       | SUPPLIES                    | \$813.95   |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$813.95   |
| MUNI SERVICES LLC                   | INV06-002068      | BUSINESS LICENSE PROCESSING       | \$3,276.00  | 10013400-52100                       | CONTRACTED SERVICES         | \$3,276.00 |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$3,276.00 |
| MUNICIPAL MANAGEMENT ASSOCIATION OF | 8285              | MEMBERSHIP DUES-CANDICE RASMASON  | \$75.00     | 10013400-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$75.00    |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$75.00    |
| NANCY COOLEY                        | TR 6/15/18        | TRAVEL REIMBURSEMENT              | \$15.00     | 20513300-57100                       | LEARNING AND DEVELOPMENT    | \$15.00    |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$15.00    |
| NATIONAL METER & AUTOMATION         | S1099970.001      | WATER SUPPLY, GROUNDWATER, SEW    | \$2,784.49  | 82000000-12104                       | INVENTORY - PURCHASES       | \$2,784.49 |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$2,784.49 |
| NORTHERN TOOL & EQUIPMENT           | 40448594          | RENEWAL 1 YEAR ADVANT             | \$39.99     | 84027225-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$39.99    |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$39.99    |
| NORTHSTAR CHEMICAL                  | 123272            | ALUMINUM CHLOROHYDRATE            | \$9,267.91  | 82027111-58202                       | CHEMICALS                   | \$9,267.91 |
|                                     |                   |                                   |             |                                      | <b>Vendor Total:</b>        | \$9,267.91 |
| OFFICE DEPOT                        | 133659544001      | RETURNED TONER                    | (\$74.58)   | 10016100-54160                       | CITY LIABILITY & CONTRACT   | (\$74.58)  |
|                                     | 135245124001      | SELF INK STAMP                    | \$26.45     | 10012500-54100                       | SUPPLIES                    | \$26.45    |
|                                     | 135244323001      | RUBBERBANDS, PAPER CLIPS, MARKERS | \$36.79     | 10012500-54100                       | SUPPLIES                    | \$36.79    |



# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name               | Invoice #    | Invoice Description                    | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|---------------------------|--------------|----------------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| OFFICE DEPOT              | 137143416001 | WIRELESS MOUSE                         | \$37.01     | 10012500-54100                       | SUPPLIES                       | \$37.01    |
|                           | 135245123001 | CHAIRMAT                               | \$145.30    | 10012500-54100                       | SUPPLIES                       | \$145.30   |
|                           | 142900714001 | TONER                                  | \$119.74    | 10023320-54100                       | SUPPLIES                       | \$119.74   |
|                           | 139943419001 | BRASS FASTENERS                        | \$4.34      | 64020213-54100                       | SUPPLIES                       | \$4.34     |
|                           | 139944126002 | CLASP ENVELOPES                        | \$9.15      | 64020213-54100                       | SUPPLIES                       | \$9.15     |
|                           | 139944126001 | RULER, INDEX CARDS                     | \$20.88     | 64020213-54100                       | SUPPLIES                       | \$20.88    |
|                           | 144322483001 | DVD-R, RULER, FOLDERS                  | \$56.16     | 64020213-54100                       | SUPPLIES                       | \$56.16    |
|                           | 138642526001 | KLEENEX                                | \$57.05     | 64020213-54100                       | SUPPLIES                       | \$57.05    |
|                           | 134484624001 | DIVIDERS, BINDER, TAPE, CD-R           | \$62.58     | 64020213-54100                       | SUPPLIES                       | \$62.58    |
|                           | 139613524001 | TONER, PENS                            | \$99.49     | 64020213-54100                       | SUPPLIES                       | \$99.49    |
|                           | 134557540001 | PENS                                   | \$76.68     | 80026400-54100                       | SUPPLIES                       | \$76.68    |
|                           | 140023474001 | CATSE PATCH CABLE                      | \$33.66     | 84027225-54100                       | SUPPLIES                       | \$33.66    |
| Vendor Total:             |              |                                        |             |                                      |                                | \$710.70   |
| ONE TIME PAY VENDOR       | DV 061318    | REFUND PARKS RENTAL - ABRIL AYALA NAVA | \$100.00    | 10022100-46360                       | PARKS RENTAL                   | \$100.00   |
|                           | DV 061818    | RECREATION REFUND ELISE WILKINS        | \$212.50    | 10022850-44915                       | RECREATION PROGRAM INCOME      | \$212.50   |
|                           | DV061318.1   | RECREATION REFUND SONJA SHATTUCK       | \$235.00    | 10022850-44915                       | RECREATION PROGRAM INCOME      | \$235.00   |
|                           | DV061318     | REIMBURSEMENT NIMKA KURZFELD           | \$235.00    | 10022850-44915                       | RECREATION PROGRAM INCOME      | \$235.00   |
|                           | 35301-1      | UTILITY REFUND: LORNA HOPPER           | \$127.43    | 90100000-10421                       | UTILITY RECEIVABLES CLEARING   | \$127.43   |
| Vendor Total:             |              |                                        |             |                                      |                                | \$909.93   |
| OPERATING ENGINEERS UNION | 1806-1.1     | JUNE 2018 PW UNION DUES                | \$693.00    | 20700000-20509                       | P/R DEDUCT.- UNION DUES        | \$693.00   |
|                           | 1806-1       | JUNE 2018 MISC UNION DUES              | \$2,394.00  | 20700000-20509                       | P/R DEDUCT.- UNION DUES        | \$2,394.00 |
| Vendor Total:             |              |                                        |             |                                      |                                | \$3,087.00 |
| OREN THOMPSON             | 01-024182-03 | MISC PARTY RENTALS & SUPPLIES          | \$282.86    | 73022600-54100                       | SUPPLIES                       | \$282.86   |
| Vendor Total:             |              |                                        |             |                                      |                                | \$282.86   |
| PACE SUPPLY CORPORATION   | 024600155    | ADAPTER                                | \$40.45     | 82027111-56300                       | BUILDING MAINT. & REPAIR       | \$40.45    |
|                           | 024607631    | SEAL TAPE                              | \$23.21     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$23.21    |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                            | Invoice #      | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|----------------------------------------|----------------|---------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| PACE SUPPLY CORPORATION                | 024592400-1    | FLEX CONNECTOR, BUSHING, SPEARS | \$141.04    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$141.04   |
|                                        | CM024558705    | RETURN - COUPLINGS              | (\$35.86)   | 82000000-12104                       | INVENTORY - PURCHASES          | (\$35.86)  |
|                                        | Vendor Total:  |                                 |             |                                      |                                | \$168.84   |
| PAYMENTUS GROUP INC                    | US18050059     | CREDIT CARD PROCESSING SERVICE  | \$2,620.08  | 20513300-52100                       | CONTRACTED SERVICES            | \$2,620.08 |
|                                        | Vendor Total:  |                                 |             |                                      |                                | \$2,620.08 |
| PCMG INC                               | B08170710101   | AZURE CONSUMPTION OVERAGE CHAR  | \$1,408.74  | 20913900-52100                       | CONTRACTED SERVICES            | \$1,408.74 |
|                                        | Vendor Total:  |                                 |             |                                      |                                | \$1,408.74 |
| PG&E CO                                | 1522-8 JUNE 18 | PACIFIC GAS & ELECTRIC          | \$25.82     | 10021210-55210                       | UTILITIES                      | \$12.91    |
|                                        |                |                                 |             | 91521400-55210                       | UTILITIES                      | \$12.91    |
|                                        | 6833-2 JUNE 18 | PACIFIC GAS & ELECTRIC          | \$488.60    | 10021210-55210                       | UTILITIES                      | \$244.30   |
|                                        |                |                                 |             | 91521400-55210                       | UTILITIES                      | \$244.30   |
|                                        | 6124-2 JUNE 18 | PACIFIC GAS & ELECTRIC          | \$802.16    | 10021210-55210                       | UTILITIES                      | \$401.08   |
|                                        |                |                                 |             | 91521400-55210                       | UTILITIES                      | \$401.08   |
|                                        | Vendor Total:  |                                 |             |                                      |                                | \$1,316.58 |
|                                        |                |                                 |             |                                      |                                |            |
| POLLARDWATER. COM                      | CMC0110055     | CREDIT ORGINAL INVOICE 0110055  | (\$432.32)  | 82027114-54100                       | SUPPLIES                       | (\$432.32) |
|                                        | 0110775        | FIRE HOSE & HYDRANT ADAPTERS    | \$470.83    | 82027114-54100                       | SUPPLIES                       | \$470.83   |
|                                        | Vendor Total:  |                                 |             |                                      |                                | \$38.51    |
| RAY C STARKEY                          | 15915          | EMBROIDERY SERVICES             | \$388.14    | 80026120-54100                       | SUPPLIES                       | \$388.14   |
|                                        | Vendor Total:  |                                 |             |                                      |                                | \$388.14   |
| REDWOOD TOXICOLOGY LAB INC             | 00169820185    | DRUG SCREENING TESTING          | \$11.00     | 10020210-52100                       | CONTRACTED SERVICES            | \$11.00    |
|                                        | Vendor Total:  |                                 |             |                                      |                                | \$11.00    |
| REGIONAL GOVERNMENT SERVICES AUTHORITY | 8488           | PAYROLL CONSULTING SERVICES     | \$256.65    | 10013400-52100                       | CONTRACTED SERVICES            | \$256.65   |
|                                        | Vendor Total:  |                                 |             |                                      |                                | \$256.65   |
| REOA LTD                               | 1325           | OFFICIATING OF ADULT SOFTBALL   | \$3,522.00  | 10022822-52100                       | CONTRACTED SERVICES            | \$3,522.00 |
|                                        | Vendor Total:  |                                 |             |                                      |                                | \$3,522.00 |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name   | Invoice # | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |          |
|---------------|-----------|--------------------------------|-------------|--------------------------------------|--------------------------------|----------|
| REXEL USA INC | R577292   | MISC ELECTRICAL SUPPLIES AS NE | \$33.79     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$0.16) |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.16) |
|               |           |                                |             | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$0.32   |
|               |           |                                |             | 10024620-54120                       | PW - SPECIAL SUPPLIES          | \$33.79  |
|               | R576736   | MISC ELECTRICAL SUPPLIES AS NE | \$65.83     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$0.31) |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.31) |
|               |           |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$0.62   |
|               |           |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$65.83  |
|               | R636773   | MISC ELECTRICAL SUPPLIES AS NE | \$72.77     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$0.34) |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.34) |
|               |           |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$0.68   |
|               |           |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$72.77  |
|               | R586452   | MISC ELECTRICAL SUPPLIES AS NE | \$95.88     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$0.45) |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.45) |
|               |           |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$0.90   |
|               |           |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$95.88  |
|               | R609227   | MISC ELECTRICAL SUPPLIES AS NE | \$369.24    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$1.72) |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$1.72) |
|               |           |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$3.44   |
|               |           |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$369.24 |
|               | R595616   | MISC ELECTRICAL SUPPLIES AS NE | \$573.26    | 90000000-20231                       | COUNTY MENTAL HEALTH .5%       | (\$2.67) |



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## Invoices

| Vendor Name            | Invoice #   | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |                   |
|------------------------|-------------|--------------------------------|-------------|--------------------------------------|--------------------------------|-------------------|
| REXEL USA INC          | R595616     | MISC ELECTRICAL SUPPLIES AS NE | \$573.26    | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$2.67)          |
|                        |             |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$5.34            |
|                        |             |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$573.26          |
|                        |             |                                |             | <b>Vendor Total:</b>                 |                                | <b>\$1,210.77</b> |
| RINO PACIFIC           | CL23090     | FUEL AS NEEDED                 | \$1,245.88  | 10021210-56210                       | FUEL & FLUIDS                  | \$622.94          |
|                        |             |                                |             | 91521400-56210                       | FUEL & FLUIDS                  | \$622.94          |
|                        | CL23277     | FUEL AS NEEDED                 | \$1,758.37  | 10021210-56210                       | FUEL & FLUIDS                  | \$879.18          |
|                        |             |                                |             | 91521400-56210                       | FUEL & FLUIDS                  | \$879.19          |
|                        | CL23224     | FUEL AS NEEDED                 | \$89.24     | 82027114-56210                       | FUEL & FLUIDS                  | \$48.19           |
|                        |             |                                |             | 84027221-56210                       | FUEL & FLUIDS                  | \$41.05           |
|                        | CL23106     | FUEL AS NEEDED                 | \$133.60    | 82027114-56210                       | FUEL & FLUIDS                  | \$72.15           |
|                        |             |                                |             | 84027221-56210                       | FUEL & FLUIDS                  | \$61.45           |
|                        |             |                                |             | <b>Vendor Total:</b>                 |                                | <b>\$3,227.09</b> |
| ROBERT JAMES COCHRAN   | 000100      | PHOTOGRAPHY SERVICES           | \$650.00    | 75012700-52515                       | ADVERTISING & PUBLICATION      | \$650.00          |
|                        |             |                                |             | <b>Vendor Total:</b>                 |                                | <b>\$650.00</b>   |
| ROCKWELL SOLUTIONS INC | 1879        | VOGELSANG PUMP PARTS           | \$6,225.98  | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$2,472.52        |
|                        |             |                                |             | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$3,753.46        |
|                        |             |                                |             | <b>Vendor Total:</b>                 |                                | <b>\$6,225.98</b> |
| ROUSE MASONRY INC      | 17-108      | LABOR AND MATERIALS TO REPLACE | \$2,000.00  | 10022100-52100                       | CONTRACTED SERVICES            | \$2,000.00        |
|                        | 17-111      | LABOR AND MATERIALS TO REPLACE | \$7,960.71  | 10022100-52100                       | CONTRACTED SERVICES            | \$7,960.71        |
|                        |             |                                |             | <b>Vendor Total:</b>                 |                                | <b>\$9,960.71</b> |
| RYAN PROCESS INC       | R1805027    | 50FT TUBING                    | \$224.79    | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$224.79          |
|                        |             |                                |             | <b>Vendor Total:</b>                 |                                | <b>\$224.79</b>   |
| SAFEWAY INC            | STMT JUN 18 | MISCELLANEOUS PURCHASES AS REQ | \$1,293.18  | 90000000-23226                       | CONCERT SERIES                 | \$66.53           |
|                        |             |                                |             | 90000000-23226                       | CONCERT SERIES                 | \$68.73           |
|                        |             |                                |             | 90000000-23235                       | MOVIES IN THE PLAZA            | \$16.40           |
|                        |             |                                |             | 10010000-54100                       | SUPPLIES                       | \$140.96          |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name    | Invoice #   | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                          |                                  |            |                          |            |            |
|----------------|-------------|--------------------------------|-------------|--------------------------------------|--------------------------|----------------------------------|------------|--------------------------|------------|------------|
| SAFEWAY INC    | STMT JUN 18 | MISCELLANEOUS PURCHASES AS REQ | \$1,293.18  | 10010000-54100                       | SUPPLIES                 | \$157.55                         |            |                          |            |            |
|                |             |                                |             | 10022300-54100                       | SUPPLIES                 | \$47.08                          |            |                          |            |            |
|                |             |                                |             | 10022300-54100                       | SUPPLIES                 | \$56.60                          |            |                          |            |            |
|                |             |                                |             | 10022300-54100                       | SUPPLIES                 | \$75.17                          |            |                          |            |            |
|                |             |                                |             | 10022300-54100                       | SUPPLIES                 | \$98.03                          |            |                          |            |            |
|                |             |                                |             | 10022300-54100                       | SUPPLIES                 | \$193.74                         |            |                          |            |            |
|                |             |                                |             | 73022600-54100                       | SUPPLIES                 | \$9.98                           |            |                          |            |            |
|                |             |                                |             | 73022600-54100                       | SUPPLIES                 | \$10.97                          |            |                          |            |            |
|                |             |                                |             | 73022600-54100                       | SUPPLIES                 | \$12.10                          |            |                          |            |            |
|                |             |                                |             | 73022600-54100                       | SUPPLIES                 | \$18.87                          |            |                          |            |            |
|                |             |                                |             | 73022600-54100                       | SUPPLIES                 | \$34.95                          |            |                          |            |            |
|                |             |                                |             | 73022600-54100                       | SUPPLIES                 | \$63.49                          |            |                          |            |            |
|                |             |                                |             | 77725200-54100                       | SUPPLIES                 | \$108.13                         |            |                          |            |            |
|                |             |                                |             | 77725200-54100                       | SUPPLIES                 | \$113.90                         |            |                          |            |            |
|                |             |                                |             | Vendor Total:                        |                          |                                  |            |                          | \$1,293.18 |            |
| SCHAT'S BAKERY | MAY 18      | MISCELLANEOUS MEALS AS NEEDED  | \$93.40     | 10024210-57100                       | LEARNING AND DEVELOPMENT | \$14.63                          |            |                          |            |            |
|                |             |                                |             | 10024620-57100                       | LEARNING AND DEVELOPMENT | \$11.70                          |            |                          |            |            |
|                |             |                                |             | 20324100-57100                       | LEARNING AND DEVELOPMENT | \$8.05                           |            |                          |            |            |
|                |             |                                |             | 82027111-57100                       | LEARNING AND DEVELOPMENT | \$9.51                           |            |                          |            |            |
|                |             |                                |             | 82027114-57100                       | LEARNING AND DEVELOPMENT | \$8.05                           |            |                          |            |            |
|                |             |                                |             | 84027221-57100                       | LEARNING AND DEVELOPMENT | \$8.05                           |            |                          |            |            |
|                |             |                                |             | 84027225-57100                       | LEARNING AND DEVELOPMENT | \$13.16                          |            |                          |            |            |
|                |             |                                |             | 73022600-54100                       | SUPPLIES                 | \$20.25                          |            |                          |            |            |
|                |             |                                |             |                                      | MAY 18 CC                | CONFERENCE CENTER EVENT CATERING | \$1,956.32 | 73022600-54100           | SUPPLIES   | \$1,956.32 |
|                |             |                                |             |                                      |                          |                                  |            | Vendor Total: \$2,049.72 |            |            |



# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                         | Invoice # | Invoice Description                         | Invoice Amt  | Account Detail and Allocation Detail |                             |              |
|-------------------------------------|-----------|---------------------------------------------|--------------|--------------------------------------|-----------------------------|--------------|
| SCHNEIDER ELECTRIC IT USA INC       | 814597520 | 3YEAR STRUXUREWARE SUPPORT                  | \$664.05     | 20913900-54320                       | SOFTWARE                    | \$664.05     |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$664.05     |
| SONIC NET LLC                       | 10831913  | INTERNET SERVICES - UVFD                    | \$18.20      | 10021210-55100                       | TELEPHONE                   | \$9.10       |
|                                     |           |                                             |              | 91521400-55100                       | TELEPHONE                   | \$9.10       |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$18.20      |
| STATE WATER RESOURCES CONTROL BOARD | DV062118  | 401 FEE FOR RECYCLED WATER PIPELINE PROJECT | \$1,500.00   | 83027330-59101                       | FEES                        | \$1,500.00   |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$1,500.00   |
| SWITZER ASSOCIATES                  | 1875      | LEADERSHIP TRAINING-CHRIS DEWEY             | \$275.00     | 63020210-57100                       | LEARNING AND DEVELOPMENT    | \$275.00     |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$275.00     |
| SYAR INDUSTRIES INC                 | 690517    | ASPHALT AS NEEDED                           | \$814.18     | 82027114-54100                       | SUPPLIES                    | \$814.18     |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$814.18     |
| TAMI BARTOLOMEI                     | DV061818  | REIMBURSEMENT AT&T WIRELESS AT OBSERVATORY  | \$99.95      | 10022100-55100                       | TELEPHONE                   | \$99.95      |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$99.95      |
| THATCHER COMPANY OF CALIFORNIA INC  | 251154    | CHLORINE PRODUCTS AS NEEDED                 | (\$1,000.00) | 82027111-58202                       | CHEMICALS                   | (\$1,000.00) |
|                                     | 251162    | CHLORINE PRODUCTS AS NEEDED                 | \$1,299.06   | 82027111-58202                       | CHEMICALS                   | \$1,299.06   |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$299.06     |
| THE COFFEE CRITIC INC               | 11342     | MISC COFFEE SUPPLIES AS NEEDED              | \$90.00      | 10012200-54100                       | SUPPLIES                    | \$90.00      |
|                                     | 11297     | MISC COFFEE SUPPLIES AS NEEDED              | \$45.00      | 73022600-54100                       | SUPPLIES                    | \$45.00      |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$135.00     |
| THE PEAVEY COMPANY                  | 345423    | EVIDENCE SUPPLIES                           | \$23.95      | 10020210-54201                       | PRISONER EXPENSE            | \$23.95      |
|                                     | 346043    | EVIDENCE SUPPLIES                           | \$117.81     | 10020210-54201                       | PRISONER EXPENSE            | \$117.81     |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$141.76     |
| THOMSON REUTERS BARCLAYS            | 838063000 | LIBRARY AND SUBSCRIPTION SERVI              | \$432.12     | 80026400-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$432.12     |
|                                     | 838230647 | LIBRARY AND SUBSCRIPTION SERVI              | \$901.48     | 80026400-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$901.48     |
| Vendor Total:                       |           |                                             |              |                                      |                             | \$1,333.60   |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name                         | Invoice #     | Invoice Description                      | Invoice Amt | Account Detail and Allocation Detail |                               |            |
|-------------------------------------|---------------|------------------------------------------|-------------|--------------------------------------|-------------------------------|------------|
| UKIAH DAILY JOURNAL                 | 0006149489    | EMPLOYMENT ADVERTISING                   | \$602.28    | 10016100-54162                       | ADVERTISING                   | \$602.28   |
|                                     | 0006155256    | EMPOLYMENT ADVERTISING                   | \$606.79    | 10016100-54162                       | ADVERTISING                   | \$606.79   |
|                                     | 0006159439    | PUBLICATION                              | \$105.95    | 10023100-52100                       | CONTRACTED SERVICES           | \$105.95   |
|                                     | 0006162030    | PUBLICATION                              | \$109.12    | 10023100-52100                       | CONTRACTED SERVICES           | \$109.12   |
|                                     | 0006156752    | PUBLICATION                              | \$112.30    | 10023100-52100                       | CONTRACTED SERVICES           | \$112.30   |
|                                     | 0006159755    | PUBLICATION                              | \$117.06    | 10023100-52100                       | CONTRACTED SERVICES           | \$117.06   |
|                                     | 0006153618    | PUBLICATION                              | \$174.27    | 10023100-52100                       | CONTRACTED SERVICES           | \$174.27   |
|                                     | 0006151382    | LEGAL NOTICE PUBLICATIONS FY 1           | \$78.93     | 10012500-52150                       | LEGAL SERVICES EXPE NSES      | \$78.93    |
|                                     | 0006159740    | LEGAL NOTICE PUBLICATIONS FY 1           | \$82.11     | 10012500-52150                       | LEGAL SERVICES EXPE NSES      | \$82.11    |
|                                     | 0006151397    | LEGAL NOTICE PUBLICATIONS FY 1           | \$144.08    | 10012500-52150                       | LEGAL SERVICES EXPE NSES      | \$144.08   |
|                                     | 0006163560    | LEGAL NOTICE PUBLICATIONS FY 1           | \$156.79    | 10012500-52150                       | LEGAL SERVICES EXPE NSES      | \$156.79   |
|                                     | 0006156090    | LEGAL NOTICE PUBLICATIONS FY 1           | \$439.80    | 10012500-52150                       | LEGAL SERVICES EXPE NSES      | \$439.80   |
|                                     | Vendor Total: |                                          |             |                                      |                               | \$2,729.48 |
| UKIAH TROPHIES & GIFTS              | 838914        | PASSPORT TAGS                            | \$139.36    | 10021210-54106                       | SPECIALTY SUPPLIES            | \$69.68    |
|                                     |               |                                          |             | 91521400-54106                       | SPECIALTY SUPPLIES            | \$69.68    |
|                                     |               |                                          |             | Vendor Total:                        |                               | \$139.36   |
| UKIAH VALLEY FRIENDS OF THE LIBRARY | DV060718      | 18/19 DONATION TO LIBRARY SUMMER READING | \$1,000.00  | 63020210-59105                       | CONTRIBUTIONS TO OTHER AGENCY | \$1,000.00 |
|                                     |               |                                          |             |                                      | Vendor Total:                 |            |
| UPS                                 | 0000E19R54238 | SHIPPING CHARGES                         | \$59.76     | 20324100-54100                       | SUPPLIES                      | \$13.94    |
|                                     |               |                                          |             | 20324100-54100                       | SUPPLIES                      | \$17.14    |
|                                     |               |                                          |             | 80026120-54100                       | SUPPLIES                      | \$0.80     |
|                                     |               |                                          |             | 80026120-54100                       | SUPPLIES                      | \$27.88    |
|                                     |               |                                          |             | Vendor Total:                        |                               | \$59.76    |
| US BANK                             | 5025750       | ELEC SERIES 92 TRUSTEE & PAYING AGENT    | \$2,000.00  | 80326330-54100                       | SUPPLIES                      | \$2,000.00 |
|                                     |               |                                          |             |                                      | Vendor Total:                 |            |
| US CELLULAR                         | 0252592562    | CELL PHONES                              | \$235.59    | 10024620-55100                       | TELEPHONE                     | \$28.36    |

# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name           | Invoice #      | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                                |             |
|-----------------------|----------------|---------------------------------|-------------|--------------------------------------|--------------------------------|-------------|
| US CELLULAR           | 0252592562     | CELL PHONES                     | \$235.59    | 80026400-55100                       | TELEPHONE                      | \$23.36     |
|                       |                |                                 |             | 80026400-55100                       | TELEPHONE                      | \$53.37     |
|                       |                |                                 |             | 82027110-55100                       | TELEPHONE                      | \$12.69     |
|                       |                |                                 |             | 82027111-55100                       | TELEPHONE                      | \$86.74     |
|                       |                |                                 |             | 84027221-55100                       | TELEPHONE                      | \$12.69     |
|                       |                |                                 |             | 84027225-55100                       | TELEPHONE                      | \$18.38     |
|                       |                |                                 |             | Vendor Total:                        |                                | \$235.59    |
| US POST OFFICE        | DV061118       | 2018 SUMMER REC GUIDE POSTAGE   | \$228.76    | 10022850-54100                       | SUPPLIES                       | \$228.76    |
|                       |                |                                 |             | Vendor Total:                        |                                | \$228.76    |
| VECTRA BANK - HSA     | 1806.1         | HSA CONTRIBUTION                | \$500.00    | 20700000-20537                       | HEALTH SAVINGS ACCOUNTS        | \$500.00    |
|                       |                |                                 |             | Vendor Total:                        |                                | \$500.00    |
| VERGIL THOMAS MASSEY  | SF-D20305      | REPAIRS AS NEEDED               | \$28.28     | 80026400-52100                       | CONTRACTED SERVICES            | \$28.28     |
|                       |                |                                 |             | Vendor Total:                        |                                | \$28.28     |
| WALMART COMMUNITY     | DV061318       | REFUND FOR DOUBLE PAYMENT       | \$24,789.85 | 10000000-41440                       | BUSINESS LICENSE TAX           | \$24,785.85 |
|                       |                |                                 |             | 90000000-23002                       | STATE \$1 BUSINESS LICENSE FEE | \$4.00      |
|                       |                |                                 |             | Vendor Total:                        |                                | \$24,789.85 |
| WASTE MANAGEMENT      | 2733636-2561-0 | GARBAGE SERVICE - SOUTH STATION | \$56.82     | 10021210-55210                       | UTILITIES                      | \$28.41     |
|                       |                |                                 |             | 91521400-55210                       | UTILITIES                      | \$28.41     |
|                       | 2733634-2561-5 | GARBAGE SERVICE- LOVERS LN      | \$56.82     | 10021210-55210                       | UTILITIES                      | \$28.41     |
|                       |                |                                 |             | 91521400-55210                       | UTILITIES                      | \$28.41     |
|                       |                |                                 |             | Vendor Total:                        |                                | \$113.64    |
| WIPF CONSTRUCTION LLC | 1654           | DELIVERY OF VARIOUS MATERIALS   | \$1,195.20  | 84027221-54100                       | SUPPLIES                       | \$597.60    |
|                       |                |                                 |             | 84027221-54100                       | SUPPLIES                       | \$597.60    |
|                       |                |                                 |             | Vendor Total:                        |                                | \$1,195.20  |



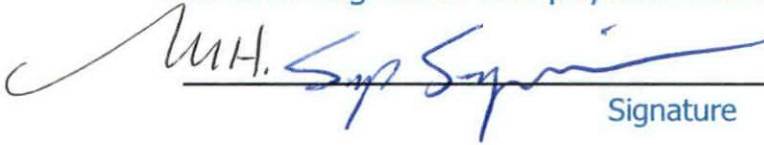
# List of Checks Presented for Approval on 6/22/2018

## Invoices

| Vendor Name            | Invoice # | Invoice Description                | Invoice Amt    | Account Detail and Allocation Detail |                             |                   |
|------------------------|-----------|------------------------------------|----------------|--------------------------------------|-----------------------------|-------------------|
| WYATT<br>IRRIGATION CO | 244833 00 | PARTS & MISC<br>SUPPLIES AS NEEDED | \$788.68       | 90000000-20231                       | COUNTY MENTAL<br>HEALTH .5% | (\$3.66)          |
|                        |           |                                    |                | 90000000-23028                       | MEASURE Y<br>DISTRICT TAX   | (\$3.66)          |
|                        |           |                                    |                | 10022100-54100                       | SUPPLIES                    | \$7.32            |
|                        |           |                                    |                | 10022100-54100                       | SUPPLIES                    | \$788.68          |
|                        |           |                                    |                | Vendor Total:                        |                             | -----<br>\$788.68 |
|                        |           |                                    | INVOICE TOTAL: | \$177,795.01                         |                             |                   |

# List of Checks Presented for Approval on 6/29/2018

The following list of bills payable was reviewed and approved for payment.

 7-9-18  
Signature

## Invoices

| Vendor Name             | Invoice #      | Invoice Description                          | Invoice Amt | Account Detail and Allocation Detail |                               |          |
|-------------------------|----------------|----------------------------------------------|-------------|--------------------------------------|-------------------------------|----------|
| ADAMSON POLICE PRODUCTS | INV275367      | MAGNETIC MIC                                 | \$111.66    | 10020210-56130                       | EXTERNAL SERVICES             | \$111.66 |
| Vendor Total:           |                |                                              |             |                                      |                               | \$111.66 |
| AFLAC GROUP INSURANCE   | A102023000     | JUNE 2018 - AFLAC CRITICAL CARE INS          | \$452.48    | 20700000-20538                       | AFLAC CRITICAL ILLNESS POLICY | \$452.48 |
| Vendor Total:           |                |                                              |             |                                      |                               | \$452.48 |
| ALPINE AWARDS           | 5527947        | TEEN CAMPER SHIRTS WITH FOLLOW               | \$712.45    | 10022840-54100                       | SUPPLIES                      | \$712.45 |
| Vendor Total:           |                |                                              |             |                                      |                               | \$712.45 |
| AMAZON CAPITAL SERVICES | 16GN-T7PV-9WNX | BLENDER SEALING RING                         | \$3.99      | 90000000-20231                       | COUNTY MENTAL HEALTH .5%      | (\$0.02) |
|                         |                |                                              |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES    | (\$0.01) |
|                         |                |                                              |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S    | (\$0.02) |
|                         |                |                                              |             | 90000000-23028                       | MEASURE Y DISTRICT TAX        | (\$0.02) |
|                         |                |                                              |             | 90000000-23013                       | STATE USE TAX LIABILITY       | (\$0.29) |
|                         |                |                                              |             | 84027225-54100                       | SUPPLIES                      | \$0.36   |
|                         |                |                                              |             | 84027225-54100                       | SUPPLIES                      | \$3.99   |
|                         | 1HK9-Y7MP-CJ9Y | APRON/WALL CLOCK/MICRO FIBER CLEANING CLOTHS | \$28.08     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%      | (\$0.14) |
|                         |                |                                              |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES    | (\$0.04) |
|                         |                |                                              |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S    | (\$0.14) |
|                         |                |                                              |             | 90000000-23028                       | MEASURE Y DISTRICT TAX        | (\$0.14) |
|                         |                |                                              |             | 90000000-23013                       | STATE USE TAX LIABILITY       | (\$0.85) |
|                         |                |                                              |             | 84027225-54100                       | SUPPLIES                      | \$1.31   |
|                         |                |                                              |             | 84027225-54100                       | SUPPLIES                      | \$28.08  |
|                         | 1VV4-YFHY-PW9N | MILWAUKEE ALUMINUM PIPE                      | \$87.99     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%      | (\$0.44) |



# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name             | Invoice #      | Invoice Description                    | Invoice Amt | Account Detail and Allocation Detail |                            |           |
|-------------------------|----------------|----------------------------------------|-------------|--------------------------------------|----------------------------|-----------|
| AMAZON CAPITAL SERVICES | 1VV4-YFHY-PW9N | MILWAUKEE ALUMINUM PIPE                | \$87.99     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.11)  |
|                         |                |                                        |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.44)  |
|                         |                |                                        |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.44)  |
|                         |                |                                        |             | 80026220-54102                       | SMALL TOOLS                | \$7.81    |
|                         |                |                                        |             | 80026220-54102                       | SMALL TOOLS                | \$87.99   |
|                         |                |                                        |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$6.38)  |
|                         | 1XKP-H6NJ-JMK6 | VEHICLE CHARGER FOR MOTOROLA XPR RADIO | \$91.80     | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.46)  |
|                         |                |                                        |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.12)  |
|                         |                |                                        |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.46)  |
|                         |                |                                        |             | 80026400-56130                       | EXTERNAL SERVICES          | \$8.16    |
|                         |                |                                        |             | 80026400-56130                       | EXTERNAL SERVICES          | \$91.80   |
|                         |                |                                        |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.46)  |
|                         | 1FMG-CH6N-PHPG | FIRE WEATHER INSTRUMENT KIT            | \$139.28    | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$6.66)  |
|                         |                |                                        |             | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$0.70)  |
|                         |                |                                        |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.18)  |
|                         |                |                                        |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.70)  |
|                         |                |                                        |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.70)  |
|                         |                |                                        |             | 91521400-54102                       | SMALL TOOLS                | \$6.19    |
|                         | 1F7D-QVC9-3RFL | INFLATABLE STAND UP PADDLE BOARD SET   | \$643.38    | 91521400-54102                       | SMALL TOOLS                | \$69.64   |
|                         |                |                                        |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$10.10) |
|                         |                |                                        |             | 10021210-54100                       | SUPPLIES                   | \$6.19    |
|                         |                |                                        |             | 10021210-54100                       | SUPPLIES                   | \$69.64   |
|                         |                |                                        |             | 90000000-20231                       | COUNTY MENTAL HEALTH .5%   | (\$3.00)  |
|                         |                |                                        |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.75)  |
|                         |                |                                        |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$3.00)  |

# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                                   | Invoice #      | Invoice Description                               | Invoice Amt | Account Detail and Allocation Detail |                              |              |
|-----------------------------------------------|----------------|---------------------------------------------------|-------------|--------------------------------------|------------------------------|--------------|
| AMAZON CAPITAL SERVICES                       | 1F7D-QVC9-3RFL | INFLATABLE STAND UP PADDLE BOARD SET              | \$643.38    | 90000000-23028                       | MEASURE Y DISTRICT TAX       | (\$3.00)     |
|                                               |                |                                                   |             | 10022300-54100                       | SUPPLIES                     | \$9.75       |
|                                               |                |                                                   |             | 10022300-54100                       | SUPPLIES                     | \$643.38     |
|                                               | 1KQ1-V1P9-CTVR | OFFICE CHAIRS                                     | \$1,922.95  | 20822500-54100                       | SUPPLIES                     | \$1,922.95   |
|                                               |                |                                                   |             | Vendor Total:                        |                              | \$2,917.47   |
| AMERICAN NATIONAL RED CROSS & ITS CONSTITUENT | 22107671       | LIFEGUARD/FIRST AID/CPR/AED & BLOODBORNE TRAINING | \$355.00    | 10022300-57100                       | LEARNING AND DEVELOPMENT     | \$355.00     |
|                                               |                |                                                   |             | Vendor Total:                        |                              | \$355.00     |
| AMWINS GROUP BENEFITS INC                     | 5371055        | JULY 18 RETIREE HEALTH INSURANCE                  | \$1,488.00  | 20700000-20524                       | NON-EMPLOYEE HEALTH INS.PREM | \$1,488.00   |
|                                               |                |                                                   |             | Vendor Total:                        |                              | \$1,488.00   |
| ANDREW STRICKLIN                              | DV062118       | BOOT REIMBURSEMENT                                | \$150.00    | 10024210-54100                       | SUPPLIES                     | \$50.00      |
|                                               |                |                                                   |             | 82027110-54100                       | SUPPLIES                     | \$50.00      |
|                                               |                |                                                   |             | 84027220-54100                       | SUPPLIES                     | \$50.00      |
|                                               |                |                                                   |             | Vendor Total:                        |                              | \$150.00     |
| AT&T                                          | 2463 JUNE 18   | TELEPHONE SERVICES                                | \$25.97     | 10021210-55100                       | TELEPHONE                    | \$12.98      |
|                                               |                |                                                   |             | 91521400-55100                       | TELEPHONE                    | \$12.99      |
|                                               |                |                                                   |             | Vendor Total:                        |                              | \$25.97      |
| BJ'S EMBROIDERY                               | DV062218       | REFUND OF BUSINESS IMPROVEMENT ASSESSED IN ERROR  | \$423.50    | 31200000-41440                       | BUSINESS LICENSE TAX         | \$423.50     |
|                                               |                |                                                   |             | Vendor Total:                        |                              | \$423.50     |
| BLUE COURAGE LLC                              | BC-531         | BLUE COURAGE 2-DAY COURSE INCL                    | \$8,503.00  | 63020210-57100                       | LEARNING AND DEVELOPMENT     | \$8,503.00   |
|                                               |                |                                                   |             | Vendor Total:                        |                              | \$8,503.00   |
| CAROLLO ENGINEERS INC                         | 0168160        | DESIGN PHASES I&II RECYCLED WA                    | \$58,121.77 | 83027330-80230                       | INFRASTRUCTURE               | \$58,121.77  |
|                                               | 0168099        | DESIGN PHASES I&II RECYCLED WA                    | \$85,909.86 | 83027330-80230                       | INFRASTRUCTURE               | \$85,909.86  |
|                                               |                |                                                   |             | Vendor Total:                        |                              | \$144,031.63 |
| CODE PUBLISHING COMPANY                       | 60359          | CODIFICATION SERVICES AS PER A                    | \$1,008.15  | 10012500-52100                       | CONTRACTED SERVICES          | \$1,008.15   |
|                                               |                |                                                   |             | Vendor Total:                        |                              | \$1,008.15   |
| COMCAST                                       | 4635 MAY 18    | INTERNET SERVICES                                 | \$247.00    | 20913900-55100                       | TELEPHONE                    | \$247.00     |

# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                   | Invoice #    | Invoice Description                      | Invoice Amt | Account Detail and Allocation Detail |                     |            |
|-------------------------------|--------------|------------------------------------------|-------------|--------------------------------------|---------------------|------------|
| COMCAST                       | 4635 JUNE 18 | INTERNET SERVICES                        | \$257.00    | 20913900-55100                       | TELEPHONE           | \$257.00   |
|                               | 0472 JUNE 18 | INTERNET SERVICES                        | \$162.28    | 73022600-55100                       | TELEPHONE           | \$162.28   |
| Vendor Total:                 |              |                                          |             |                                      |                     | \$666.28   |
| CONSERVATION CORPS            | R4043900     | GRACE HUDSON YARD CARE                   | \$1,600.00  | 10022100-52100                       | CONTRACTED SERVICES | \$1,600.00 |
|                               | R4073100     | GRACE HUDSON YARD CARE                   | \$1,600.00  | 10022100-52100                       | CONTRACTED SERVICES | \$1,600.00 |
|                               | R4031200     | GRACE HUDSON YARD CARE                   | \$2,200.00  | 10022100-52100                       | CONTRACTED SERVICES | \$2,200.00 |
|                               | INNU-000706  | GRACE HUDSON YARD CARE                   | \$2,600.00  | 10022100-52100                       | CONTRACTED SERVICES | \$2,600.00 |
| Vendor Total:                 |              |                                          |             |                                      |                     | \$8,000.00 |
| COOPER COMPLIANCE CORPORATION | 1704         | APR 18 - COMPLIANCE & REPORTING SERVICE  | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1627         | AUG 17 - COMPLIANCE & REPORTING SERVICE  | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1689         | FEB 18 - COMPLIANCE & REPORTING SERVICE  | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1688         | JAN 18 - COMPLIANCE & REPORTING SERVICE  | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1626         | JULY 17 - COMPLIANCE & REPORTING SERVICE | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1731         | JUN 18 - COMPLIANCE & REPORTING SERVICE  | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1691         | MAR 18 - COMPLIANCE & REPORTING SERVICE  | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1717         | MAY 18 - COMPLIANCE & REPORTING SERVICE  | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1686         | NOV 17 - COMPLIANCE & REPORTING SERVICE  | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1687         | NOV 17 - COMPLIANCE & REPORTING SERVICE  | \$500.00    | 80026400-52100                       | CONTRACTED SERVICES | \$500.00   |
|                               | 1628         | SEP 17 - COMPLIANCE & REPORTING SERVICE  | \$574.25    | 80026400-52100                       | CONTRACTED SERVICES | \$574.25   |
|                               | 1625         | JUNE 17 - COMPLIANCE & REPORTING SERVICE | \$665.00    | 80026400-52100                       | CONTRACTED SERVICES | \$665.00   |
|                               | 1629         | OCT 17 - COMPLIANCE & REPORTING SERVICE  | \$3,140.00  | 80026400-52100                       | CONTRACTED SERVICES | \$3,140.00 |
| Vendor Total:                 |              |                                          |             |                                      |                     | \$9,379.25 |



# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name               | Invoice #  | Invoice Description              | Invoice Amt          | Account Detail and Allocation Detail |                          |             |
|---------------------------|------------|----------------------------------|----------------------|--------------------------------------|--------------------------|-------------|
| CRAWFORD & ASSOCIATES INC | 35527      | ON-CALL PLANNING SERVICES        | \$8,953.75           | 10023100-52100                       | CONTRACTED SERVICES      | \$72.50     |
|                           |            |                                  |                      | 10023100-52100                       | CONTRACTED SERVICES      | \$217.50    |
|                           |            |                                  |                      | 10023100-52100                       | CONTRACTED SERVICES      | \$1,051.25  |
|                           |            |                                  |                      | 10023100-52100                       | CONTRACTED SERVICES      | \$1,160.00  |
|                           |            |                                  |                      | 10023100-52100                       | CONTRACTED SERVICES      | \$2,138.75  |
|                           |            |                                  |                      | 10023100-52100                       | CONTRACTED SERVICES      | \$4,313.75  |
|                           |            |                                  |                      | <b>Vendor Total:</b>                 |                          | \$8,953.75  |
| DIANN LUCCHETTI           | 008618     | REIMBURSE STAFF MEETING SUPPLIES | \$38.24              | 80026400-54100                       | SUPPLIES                 | \$38.24     |
|                           |            |                                  |                      | <b>Vendor Total:</b>                 |                          | \$38.24     |
| DLT SOLUTIONS INC         | SI392176   | #9701-1002941 ARCHITECTURE ENG   | \$1,031.95           | 10024210-54320                       | SOFTWARE                 | \$257.81    |
|                           |            |                                  |                      | 82027110-54320                       | SOFTWARE                 | \$257.81    |
|                           |            |                                  |                      | 83027330-54320                       | SOFTWARE                 | \$258.52    |
|                           |            |                                  |                      | 84027220-54320                       | SOFTWARE                 | \$257.81    |
|                           |            |                                  |                      | <b>Vendor Total:</b>                 |                          | \$1,031.95  |
| EDMO DISTRIBUTORS INC     | 1483232    | WINDSOCK CANVAS                  | \$231.05             | 77725200-56300                       | BUILDING MAINT. & REPAIR | \$231.05    |
|                           |            |                                  |                      | <b>Vendor Total:</b>                 |                          | \$231.05    |
| EMD MILLIPORE CORP        | 8534358    | #ZRXQ005US MILLI-Q INTEGRAL 5    | \$1,211.66           | 84027225-54100                       | SUPPLIES                 | \$1,211.66  |
|                           | 8535084    | #ZRXQ005US MILLI-Q INTEGRAL 5    | \$9,464.59           | 84027225-54100                       | SUPPLIES                 | \$9,464.59  |
|                           |            |                                  | <b>Vendor Total:</b> |                                      | \$10,676.25              |             |
| EPIC AVIATION LLC         | 7097738    | JET A FUEL                       | \$20,393.94          | 77725200-58401                       | AVIATION FUEL            | \$20,393.94 |
|                           | 7095382    | JET A FUEL                       | \$20,469.09          | 77725200-58401                       | AVIATION FUEL            | \$20,469.09 |
|                           |            |                                  | <b>Vendor Total:</b> |                                      | \$40,863.03              |             |
| FLIGHT LIGHT INC          | 0063599-IN | LIGHT BULBS                      | \$549.22             | 77725200-56300                       | BUILDING MAINT. & REPAIR | \$4.86      |
|                           |            |                                  |                      | 77725200-56300                       | BUILDING MAINT. & REPAIR | \$549.22    |
|                           |            |                                  |                      | 90000000-20231                       | COUNTY MENTAL HEALTH .5% | (\$2.43)    |
|                           |            |                                  |                      | 90000000-23028                       | MEASURE Y DISTRICT TAX   | (\$2.43)    |
|                           |            |                                  |                      | <b>Vendor Total:</b>                 |                          | \$549.22    |

# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                                 | Invoice # | Invoice Description                  | Invoice Amt | Account Detail and Allocation Detail |                                |             |
|---------------------------------------------|-----------|--------------------------------------|-------------|--------------------------------------|--------------------------------|-------------|
| FRANK ROMANO                                | 10834     | K9 BOARDING AND CARE SERVICES        | \$265.00    | 10020210-54100                       | SUPPLIES                       | \$265.00    |
| <b>Vendor Total:</b>                        |           |                                      |             |                                      |                                | \$265.00    |
| GEARY, SHEA, O'DONNELL, GRATTAN, & MITCHELL | 44418     | TRIAL COUNSEL IN UVSD VS. COU        | \$96,340.57 | 84427222-52100                       | CONTRACTED SERVICES            | \$96,340.57 |
| <b>Vendor Total:</b>                        |           |                                      |             |                                      |                                | \$96,340.57 |
| GERTRUDE E BELL                             | 2         | EDITING SERVICES - OBSERVATORY       | \$1,000.00  | 30200000-52100                       | CONTRACTED SERVICES            | \$1,000.00  |
| <b>Vendor Total:</b>                        |           |                                      |             |                                      |                                | \$1,000.00  |
| GRANITE CONSTRUCTION COMPANY                | 1402569   | MISC ROCK & ROAD PATCH MATERIA       | \$2,290.04  | 82027114-54100                       | SUPPLIES                       | \$2,290.04  |
| <b>Vendor Total:</b>                        |           |                                      |             |                                      |                                | \$2,290.04  |
| HI-TECH EMERGENCY VEHICLE SVC INC           | 161176    | HURST ML-32 SPREADER REPAIR:         | \$4,418.63  | 10021210-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$2,209.32  |
|                                             |           |                                      |             | 91521400-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$2,209.31  |
|                                             |           |                                      |             | <b>Vendor Total:</b>                 |                                | \$4,418.63  |
| HOME DEPOT CREDIT SERVICES                  | 3115632   | VINYL TUBE                           | \$8.11      | 82027111-56300                       | BUILDING MAINT. & REPAIR       | \$8.11      |
|                                             | 4111181   | VINYL TUBE                           | \$20.38     | 82027111-56300                       | BUILDING MAINT. & REPAIR       | \$20.38     |
|                                             | 5112067   | LIGHTS FOR PLAZA BATHROOMS           | \$121.45    | 10022100-54100                       | SUPPLIES                       | \$121.45    |
|                                             | 3043184   | BEHR PAINT SAMPLES                   | \$7.12      | 10022300-54100                       | SUPPLIES                       | \$7.12      |
|                                             | 3043598   | COPPER TUBE CLIP/PVC PLUG/PIPE STRAP | \$15.63     | 10022300-54100                       | SUPPLIES                       | \$15.63     |
|                                             | 4010728   | PAINT SUPPLIES                       | \$19.37     | 10022300-54100                       | SUPPLIES                       | \$19.37     |
|                                             | 8025104   | PAINTING SUPPLIES                    | \$40.35     | 10022300-54100                       | SUPPLIES                       | \$40.35     |
|                                             | 2011971   | 14.6 CU FT REFRIGERATOR              | \$519.33    | 10022850-54100                       | SUPPLIES                       | \$519.33    |
|                                             | 0181230   | CONCRETE FENCE POST                  | \$27.34     | 10024210-54100                       | SUPPLIES                       | \$27.34     |
|                                             | 9116007   | KEYS                                 | \$4.31      | 20822500-54100                       | SUPPLIES                       | \$4.31      |
|                                             | 3593366   | MAGNET SWING HOOK & KEYS             | \$60.74     | 20822500-54100                       | SUPPLIES                       | \$60.74     |
|                                             | 2011934   | WATER NOZZLE                         | \$39.00     | 82027114-54100                       | SUPPLIES                       | \$39.00     |
| <b>Vendor Total:</b>                        |           |                                      |             |                                      |                                | \$883.13    |



# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                                    | Invoice #         | Invoice Description           | Invoice Amt | Account Detail and Allocation Detail |                              |            |
|------------------------------------------------|-------------------|-------------------------------|-------------|--------------------------------------|------------------------------|------------|
| HOME ENERGY ASSISTANCE PROGRAM                 | 69296-2           | PAYMENT SENT TO CITY IN ERROR | \$441.00    | 90100000-10421                       | UTILITY RECEIVABLES CLEARING | \$441.00   |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$441.00   |
| INFOSEND INC                                   | 138148            | SUNDAYS IN THE PARK INSERT    | \$78.00     | 90000000-23226                       | CONCERT SERIES               | \$78.00    |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$78.00    |
| INTERNATIONAL CODE COUNCIL                     | 1000915205        | PLBG INSPECTOR CODE BOOK      | \$69.00     | 10023320-57100                       | LEARNING AND DEVELOPMENT     | \$69.00    |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$69.00    |
| JASON GILMAN                                   | 12/1/16 - 5/31/17 | VOLUNTEER REIMBURSEMENT       | \$136.00    | 91521400-52181                       | VOLUNTEER EXPENSES           | \$136.00   |
|                                                | 06/1/17- 11/30/17 | VOLUNTEER REIMBURSEMENT       | \$152.00    | 91521400-52181                       | VOLUNTEER EXPENSES           | \$152.00   |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$288.00   |
| JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC | E4276             | TREE SERVICE                  | \$1,000.00  | 10024620-52100                       | CONTRACTED SERVICES          | \$1,000.00 |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$1,000.00 |
| JOSE RUIZ                                      | DV062518          | BOOT REIMBURSEMENT            | \$150.00    | 10022500-54100                       | SUPPLIES                     | \$150.00   |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$150.00   |
| JUSTIN MARTIN                                  | 06/1/17- 11/30/17 | VOLUNTEER REIMBURSEMENT       | \$128.00    | 91521400-52181                       | VOLUNTEER EXPENSES           | \$128.00   |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$128.00   |
| KAMI HOLLINGSWORTH                             | 12/1/16 - 5/31/17 | VOLUNTEER REIMBURSEMENT       | \$16.00     | 91521400-52181                       | VOLUNTEER EXPENSES           | \$16.00    |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$16.00    |
| LARRY WALKER ASSOCIATES INC                    | 00564.04-2        | LAB SERVICES                  | \$4,623.80  | 84027225-52100                       | CONTRACTED SERVICES          | \$4,623.80 |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$4,623.80 |
| LEGAL SHIELD                                   | 38295 JUNE 2018   | PRE PAID LEGAL SERVICE        | \$51.80     | 20700000-20526                       | PREPAID LEGAL - AFLAC        | \$51.80    |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$51.80    |
| LEIGH HALVORSEN                                | TR 6/12/18        | TRAVEL REIMBURSEMENT          | \$98.39     | 10013400-57100                       | LEARNING AND DEVELOPMENT     | \$98.39    |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$98.39    |
| LILY MENDOZA                                   | DV062218          | INSTRUCTOR                    | \$120.00    | 10022850-52100                       | CONTRACTED SERVICES          | \$120.00   |
|                                                |                   |                               |             |                                      | <b>Vendor Total:</b>         | \$120.00   |

# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                    | Invoice #   | Invoice Description                           | Invoice Amt | Account Detail and Allocation Detail |                              |            |
|--------------------------------|-------------|-----------------------------------------------|-------------|--------------------------------------|------------------------------|------------|
| MATHESON TRI-GAS INC           | 17667666    | OXYGEN & MISCELLANEOUS AS NEED                | \$64.02     | 80026210-54100                       | SUPPLIES                     | \$64.02    |
|                                |             |                                               |             |                                      | <b>Vendor Total:</b>         | \$64.02    |
| MENDOCINO COUNTY YOUTH PROJECT | DV062618    | REFUND ARRC DEPOSIT                           | \$140.00    | 31100000-46741                       | OTHER RENTAL                 | \$140.00   |
|                                |             |                                               |             |                                      | <b>Vendor Total:</b>         | \$140.00   |
| MILLVIEW COUNTY WATER DISTRICT | UVFA MAY 18 | WATER SERVICE - LOVERS LANE                   | \$95.36     | 10021210-55210                       | UTILITIES                    | \$47.68    |
|                                |             |                                               |             | 91521400-55210                       | UTILITIES                    | \$47.68    |
|                                |             |                                               |             |                                      | <b>Vendor Total:</b>         | \$95.36    |
| NATHANIEL HAYES                | DV062218    | INSTRUCTOR                                    | \$1,152.00  | 10022850-52100                       | CONTRACTED SERVICES          | \$1,152.00 |
|                                |             |                                               |             |                                      | <b>Vendor Total:</b>         | \$1,152.00 |
| ONE TIME PAY VENDOR            | DV062118    | REFUND OF OVERPAYMENT BUSINESS LICENSE        | \$5.00      | 10000000-41440                       | BUSINESS LICENSE TAX         | \$5.00     |
|                                | 062218.2    | REFUND BUSINESS FEES - HOBO GUITARS           | \$180.00    | 31200000-41440                       | BUSINESS LICENSE TAX         | \$180.00   |
|                                | DV062218.1  | REFUND BUSINESS FEES - HEADLINES HAIR DESIGN  | \$287.00    | 31200000-41440                       | BUSINESS LICENSE TAX         | \$287.00   |
|                                | DV062218    | REFUND BUSINESS FEES -DISCOVERY OFFICE        | \$757.21    | 31200000-41440                       | BUSINESS LICENSE TAX         | \$757.21   |
|                                | 63947-6.1   | ENERGY REBATE - MILTON KLEIM                  | \$40.00     | 80626400-52100                       | CONTRACTED SERVICES          | \$40.00    |
|                                | 117375-6    | ENERGY REBATE - ANDREA VACHON                 | \$810.00    | 80626400-52100                       | CONTRACTED SERVICES          | \$810.00   |
|                                | 68413-4     | ENERGY REBATE - CATHERINE WINTERS             | \$1,000.00  | 80626400-52100                       | CONTRACTED SERVICES          | \$1,000.00 |
|                                | 478685      | ENERGY REBATE - TAMARA SCHWASS                | \$1,000.00  | 80626400-52100                       | CONTRACTED SERVICES          | \$1,000.00 |
|                                | 1191782     | ENERGY REBATE - STEVE DECKER                  | \$1,478.00  | 80626400-52100                       | CONTRACTED SERVICES          | \$1,478.00 |
|                                | 104136-7    | ENERGY REBATE - BONNIE TILLOTSON              | \$1,768.25  | 80626400-52100                       | CONTRACTED SERVICES          | \$1,768.25 |
|                                | 224261      | UVCC ROOM DEPOSIT REFUND - VIANCA RODRIGUEZ   | \$500.00    | 73000000-46718                       | RED ROOMS                    | \$500.00   |
|                                | 17032       | REIMBURSEMENT OVERPAID PERMIT FEES - ROBINSON | \$1.67      | 80000000-44687                       | UTILITY DEVELOPMENT COSTS    | \$1.67     |
|                                | 116343-5    | REFUND OF OVERPAYMENT - MARLANA GOULD         | \$77.37     | 90100000-10421                       | UTILITY RECEIVABLES CLEARING | \$77.37    |

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## Invoices

| Vendor Name                       | Invoice #     | Invoice Description                           | Invoice Amt | Account Detail and Allocation Detail |                              |            |
|-----------------------------------|---------------|-----------------------------------------------|-------------|--------------------------------------|------------------------------|------------|
| ONE TIME PAY VENDOR               | 116959-8      | REFUND OF OVERPAYMENT - AUSTIN & SHANNON RIOS | \$124.94    | 90100000-10421                       | UTILITY RECEIVABLES CLEARING | \$124.94   |
|                                   |               |                                               |             |                                      | <b>Vendor Total:</b>         | \$8,029.44 |
| OREILLY AUTO PARTS                | 2707-437235   | CORE RETURN                                   | (\$10.89)   | 10020210-56130                       | EXTERNAL SERVICES            | (\$10.89)  |
|                                   | 2707-437674   | COOLANT TEST, REGRIERANT GAS PURITY           | \$161.23    | 20324100-56130                       | EXTERNAL SERVICES            | \$161.23   |
|                                   |               |                                               |             |                                      | <b>Vendor Total:</b>         | \$150.34   |
| PACE SUPPLY CORPORATION           | 024602131     | CONCRETE COUPLING W/SR MISSION                | \$213.85    | 84027221-54100                       | SUPPLIES                     | \$213.85   |
|                                   |               |                                               |             |                                      | <b>Vendor Total:</b>         | \$213.85   |
| PACIFIC REDWOOD MEDICAL GROUP INC | 1002          | MEDICAL SCREENING                             | \$644.00    | 10016100-54161                       | BACKGROUND & PHYSICALS       | \$388.80   |
|                                   |               |                                               |             | 10020210-52100                       | CONTRACTED SERVICES          | \$255.20   |
|                                   |               |                                               |             |                                      | <b>Vendor Total:</b>         | \$644.00   |
| PETERSON CAT                      | PC060146220   | COUPLING, COUPLER                             | \$180.26    | 10024620-56130                       | EXTERNAL SERVICES            | \$90.13    |
|                                   |               |                                               |             | 82027114-56130                       | EXTERNAL SERVICES            | \$90.13    |
|                                   | PC001614717   | COUPLING, HOSES, SLEEVES, PARTS               | \$416.89    | 10024620-56130                       | EXTERNAL SERVICES            | \$208.45   |
|                                   |               |                                               |             | 82027114-56130                       | EXTERNAL SERVICES            | \$208.44   |
|                                   |               |                                               |             |                                      | <b>Vendor Total:</b>         | \$597.15   |
| PETERSON TRUCKS INC               | 287796P       | SHOP TOWELS                                   | \$20.66     | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE   | \$20.66    |
|                                   | CM285098PX1   | RETURN OIL FILTER                             | (\$13.91)   | 10020210-56130                       | EXTERNAL SERVICES            | (\$9.28)   |
|                                   |               |                                               |             | 82027111-56130                       | EXTERNAL SERVICES            | (\$4.63)   |
|                                   | 285098PX1     | OIL FILTER                                    | \$13.91     | 10020210-56130                       | EXTERNAL SERVICES            | \$9.28     |
|                                   |               |                                               |             | 82027111-56130                       | EXTERNAL SERVICES            | \$4.63     |
|                                   |               |                                               |             |                                      | <b>Vendor Total:</b>         | \$20.66    |
| PFM ASSET MANAGEMENT LLC          | 89397         | FINANCIAL ADVISORY SERVICES                   | \$4,203.39  | 10015100-52100                       | CONTRACTED SERVICES          | \$4,203.39 |
|                                   |               |                                               |             |                                      | <b>Vendor Total:</b>         | \$4,203.39 |
| PG&E CO                           | 3822-9 JUN 18 | PACIFIC GAS & ELECTRIC                        | \$7,149.11  | 84027225-55200                       | PG&E                         | \$2,614.99 |
|                                   |               |                                               |             | 10022100-55210                       | UTILITIES                    | \$12.34    |
|                                   |               |                                               |             | 10022300-55210                       | UTILITIES                    | \$62.12    |



# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                  | Invoice #     | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|------------------------------|---------------|--------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| PG&E CO                      | 3822-9 JUN 18 | PACIFIC GAS & ELECTRIC         | \$7,149.11  | 20822500-55210                       | UTILITIES                      | \$442.61   |
|                              |               |                                |             | 69122700-55210                       | UTILITIES                      | \$40.66    |
|                              |               |                                |             | 70024500-55210                       | UTILITIES                      | \$661.78   |
|                              |               |                                |             | 73022600-55210                       | UTILITIES                      | \$8.12     |
|                              |               |                                |             | 73022600-55210                       | UTILITIES                      | \$40.66    |
|                              |               |                                |             | 77725200-55210                       | UTILITIES                      | \$42.33    |
|                              |               |                                |             | 82027111-55210                       | UTILITIES                      | \$3,142.20 |
|                              |               |                                |             | 84027221-55210                       | UTILITIES                      | \$81.30    |
|                              |               |                                |             | Vendor Total:                        |                                |            |
| PHILLIPS SEABROOK ASSOCIATES | 180336.1      | COSTCO - HIGH PILE STORAGE PRO | (\$512.50)  | 10021210-52100                       | CONTRACTED SERVICES            | (\$512.50) |
|                              | 180227        | STRUCT ENGNG/PLAN CHCK/SUBSTIT | \$410.00    | 10021210-52100                       | CONTRACTED SERVICES            | \$410.00   |
|                              | 180336.2      | STRUCT ENGNG/PLAN CHCK/SUBSTIT | \$512.50    | 10021210-52100                       | CONTRACTED SERVICES            | \$512.50   |
|                              | 180278        | STRUCT ENGNG/PLAN CHCK/SUBSTIT | \$822.50    | 10021210-52100                       | CONTRACTED SERVICES            | \$822.50   |
|                              | Vendor Total: |                                |             |                                      |                                | \$1,232.50 |
| PHYSIO-CONTROL INC           | 118043478     | BATTERY REPLACEMENT            | \$224.56    | 72022400-54100                       | SUPPLIES                       | \$224.56   |
|                              |               |                                |             |                                      | Vendor Total:                  |            |
| PITNEY BOWES INC             | 1007611045    | POSTAGE MACHINE LEASE & SUPPLI | \$117.00    | 73022600-52100                       | CONTRACTED SERVICES            | \$117.00   |
|                              | 1007615571    | POSTAGE MACHINE LEASE & SUPPLI | \$146.98    | 73022600-52100                       | CONTRACTED SERVICES            | \$146.98   |
|                              | 1007630858    | POSTAGE MACHINE LEASE & SUPPLI | \$261.00    | 20513300-54101                       | POSTAGE                        | \$261.00   |
|                              | 1007565755    | POSTAGE MACHINE LEASE & SUPPLI | \$768.07    | 10012200-54100                       | SUPPLIES                       | \$768.07   |
|                              | Vendor Total: |                                |             |                                      |                                | \$1,293.05 |
| POTTER VALLEY CAFE           | 181506        | CATERING SERVICES FOR UVCC     | \$4,500.00  | 73022600-54100                       | SUPPLIES                       | \$4,500.00 |
| Vendor Total:                |               |                                |             |                                      | \$4,500.00                     |            |
| POWER INDUSTRIES INC         | 758142        | PUSHLOK FIT TUBE               | \$18.82     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$18.82    |



# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name              | Invoice #            | Invoice Description     | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|--------------------------|----------------------|-------------------------|-------------|--------------------------------------|--------------------------------|------------|
| POWER INDUSTRIES INC     | 758117               | T-BOLT CLAMP            | \$58.66     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$58.66    |
|                          | 757845               | BALL VALVE              | \$98.63     | 84027225-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$98.63    |
|                          | <b>Vendor Total:</b> |                         |             |                                      |                                | \$176.11   |
| PR BUSHBY SHARPENING INC | 790908               | CHAINSAW SHARPENING     | \$65.00     | 82027114-54100                       | SUPPLIES                       | \$65.00    |
|                          | <b>Vendor Total:</b> |                         |             |                                      |                                | \$65.00    |
| REDWOOD COAST FUELS      | 1940713              | CARDLOCK FUEL PURCHASES | \$7,235.36  | 10020210-56210                       | FUEL & FLUIDS                  | \$174.04   |
|                          |                      |                         |             | 10020210-56210                       | FUEL & FLUIDS                  | \$2,485.11 |
|                          |                      |                         |             | 10020224-56210                       | FUEL & FLUIDS                  | \$90.56    |
|                          |                      |                         |             | 10022100-56210                       | FUEL & FLUIDS                  | \$902.68   |
|                          |                      |                         |             | 10024210-56210                       | FUEL & FLUIDS                  | \$21.40    |
|                          |                      |                         |             | 10024210-56210                       | FUEL & FLUIDS                  | \$61.77    |
|                          |                      |                         |             | 10024620-56210                       | FUEL & FLUIDS                  | \$729.47   |
|                          |                      |                         |             | 20324100-56210                       | FUEL & FLUIDS                  | \$202.49   |
|                          |                      |                         |             | 20513382-56210                       | FUEL & FLUIDS                  | \$31.98    |
|                          |                      |                         |             | 20822500-56210                       | FUEL & FLUIDS                  | \$54.09    |
|                          |                      |                         |             | 80026400-56210                       | FUEL & FLUIDS                  | \$1,366.72 |
|                          |                      |                         |             | 82027111-56210                       | FUEL & FLUIDS                  | \$392.85   |
|                          |                      |                         |             | 82027114-56210                       | FUEL & FLUIDS                  | \$21.40    |
|                          |                      |                         |             | 82027114-56210                       | FUEL & FLUIDS                  | \$62.45    |
|                          |                      |                         |             | 82027114-56210                       | FUEL & FLUIDS                  | \$286.85   |
|                          |                      |                         |             | 84027221-56210                       | FUEL & FLUIDS                  | \$21.40    |
|                          |                      |                         |             | 84027221-56210                       | FUEL & FLUIDS                  | \$53.19    |
|                          |                      |                         |             | 84027221-56210                       | FUEL & FLUIDS                  | \$244.36   |
|                          |                      |                         |             | 84027225-56210                       | FUEL & FLUIDS                  | \$32.55    |
|                          | 1939794              | CARDLOCK FUEL PURCHASES | (\$701.19)  | 20324100-58410                       | GARAGE LUBRICANTS & PARTS      | (\$701.19) |
|                          | 1939796              | CARDLOCK FUEL PURCHASES | \$280.47    | 20324100-58410                       | GARAGE LUBRICANTS & PARTS      | \$280.47   |

# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                             | Invoice #         | Invoice Description                         | Invoice Amt  | Account Detail and Allocation Detail |                                     |
|-----------------------------------------|-------------------|---------------------------------------------|--------------|--------------------------------------|-------------------------------------|
| REDWOOD COAST FUELS                     | 1939001           | CARDLOCK FUEL PURCHASES                     | \$701.19     | 20324100-58410                       | GARAGE LUBRICANTS & PARTS \$701.19  |
|                                         |                   |                                             |              |                                      | <b>Vendor Total:</b> \$7,515.83     |
| REDWOOD EMPIRE MUNICIPAL INSURANCE FUND | 0001159-IN        | 4TH QTR WORKERS COMP PREMIUM                | \$202,173.00 | 20112400-52525                       | WORKER'S COMP. EXPENSE \$202,173.00 |
|                                         |                   |                                             |              |                                      | <b>Vendor Total:</b> \$202,173.00   |
| REDWOOD TREE SERVICE STATIONS INC       | MAY 18            | CAR WASHES & INTERIOR CLEANING              | \$482.00     | 10020210-56130                       | EXTERNAL SERVICES \$271.00          |
|                                         |                   |                                             |              | 10024210-56130                       | EXTERNAL SERVICES \$28.00           |
|                                         |                   |                                             |              | 20324100-56130                       | EXTERNAL SERVICES \$15.00           |
|                                         |                   |                                             |              | 20513382-56130                       | EXTERNAL SERVICES \$28.00           |
|                                         |                   |                                             |              | 20822500-56130                       | EXTERNAL SERVICES \$84.00           |
|                                         |                   |                                             |              | 80026400-56130                       | EXTERNAL SERVICES \$56.00           |
|                                         |                   |                                             |              |                                      | <b>Vendor Total:</b> \$482.00       |
| RESPECTECH                              | 36089             | PHONE SYSTEM SERVICES & LEASE               | \$112.50     | 10021210-55100                       | TELEPHONE \$56.25                   |
|                                         |                   |                                             |              | 91521400-55100                       | TELEPHONE \$56.25                   |
|                                         |                   |                                             |              |                                      | <b>Vendor Total:</b> \$112.50       |
| RYAN KRIKEN                             | DV061818          | REIMBURSEMENT GRADE III WASTEWATER CERT FEE | \$170.00     | 84027225-57100                       | LEARNING AND DEVELOPMENT \$170.00   |
|                                         |                   |                                             |              |                                      | <b>Vendor Total:</b> \$170.00       |
| SARA SHEPHERD                           | DV062018          | REIMBURSEMENT FOR SEWER LATERAL             | \$2,000.00   | 84427222-52100                       | CONTRACTED SERVICES \$2,000.00      |
|                                         |                   |                                             |              |                                      | <b>Vendor Total:</b> \$2,000.00     |
| SHANE GARROUTTE                         | 06/1/17-11/30/17  | VOLUNTEER REIMBURSEMENT                     | \$32.00      | 91521400-52181                       | VOLUNTEER EXPENSES \$32.00          |
|                                         | 12/1/16 - 5/31/17 | VOLUNTEER REIMBURSEMENT                     | \$48.00      | 91521400-52181                       | VOLUNTEER EXPENSES \$48.00          |
|                                         |                   |                                             |              |                                      | <b>Vendor Total:</b> \$80.00        |
| SOLID WASTES SYSTEMS INC                | MAY 18            | RESIDENTIAL GARBAGE FEES                    | \$34,812.40  | 90200000-52170                       | UKIAH WASTE SOLUTIONS \$34,812.40   |
|                                         |                   |                                             |              |                                      | <b>Vendor Total:</b> \$34,812.40    |
| SOUTHWEST CHAPTER OF AMERICAN ASSOC     | 200002509         | SWAAAE CONFERENCE REGISTRATION              | \$575.00     | 77725200-57100                       | LEARNING AND DEVELOPMENT \$575.00   |

# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                         | Invoice #        | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                             |             |
|-------------------------------------|------------------|---------------------------------|-------------|--------------------------------------|-----------------------------|-------------|
| SOUTHWEST CHAPTER OF AMERICAN ASSOC | 300001832        | SWAAAE MEMBERSHIP               | \$95.00     | 77725200-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$95.00     |
| Vendor Total:                       |                  |                                 |             |                                      |                             | \$670.00    |
| STEPHANIE ABBA                      | MILEAGE 16/17 FY | MILEAGE REIMBURSEMENT           | \$32.53     | 10021210-56130                       | EXTERNAL SERVICES           | \$16.26     |
|                                     |                  |                                 |             | 91521400-56130                       | EXTERNAL SERVICES           | \$16.27     |
|                                     | MILEAGE 17/18 FY | MILEAGE REIMBURSEMENT           | \$162.99    | 10021210-56130                       | EXTERNAL SERVICES           | \$81.49     |
|                                     |                  |                                 |             | 91521400-56130                       | EXTERNAL SERVICES           | \$81.50     |
| Vendor Total:                       |                  |                                 |             |                                      |                             | \$195.52    |
| SUBURBAN PROPANE                    | 1426-137806      | PROPANE                         | \$147.38    | 10021210-56210                       | FUEL & FLUIDS               | \$73.69     |
|                                     |                  |                                 |             | 91521400-56210                       | FUEL & FLUIDS               | \$73.69     |
| Vendor Total:                       |                  |                                 |             |                                      |                             | \$147.38    |
| SYAR INDUSTRIES INC                 | 691481           | ASPHALT AS NEEDED               | \$1,981.32  | 10024620-54128                       | PW - COLD PATCH MATERIAL    | \$990.66    |
|                                     |                  |                                 |             | 84027221-54100                       | SUPPLIES                    | \$990.66    |
|                                     | 691698           | ASPHALT AS NEEDED               | \$649.53    | 82027114-54100                       | SUPPLIES                    | \$165.54    |
|                                     |                  |                                 |             | 84027221-54100                       | SUPPLIES                    | \$483.99    |
| Vendor Total:                       |                  |                                 |             |                                      |                             | \$2,630.85  |
| T J K M                             | 0047353          | TRAFFIC ANALYSIS FOR REALIGNME  | \$23,341.00 | 50824210-52100                       | CONTRACTED SERVICES         | \$23,341.00 |
| Vendor Total:                       |                  |                                 |             |                                      |                             | \$23,341.00 |
| TECHNICAL SAFETY SERVICES INC       | IN0202217        | FUME HOOD CERTIFICATION SERVICE | \$292.00    | 84027225-52100                       | CONTRACTED SERVICES         | \$292.00    |
| Vendor Total:                       |                  |                                 |             |                                      |                             | \$292.00    |
| THE COFFEE CRITIC INC               | 11296            | COFFE SUPPLIES                  | \$180.00    | 10021210-54100                       | SUPPLIES                    | \$90.00     |
|                                     |                  |                                 |             | 91521400-54100                       | SUPPLIES                    | \$90.00     |
| Vendor Total:                       |                  |                                 |             |                                      |                             | \$180.00    |
| TIM DRESBACH                        | 06/1/17-11/30/17 | VOLUNTEER REIMBURSEMENT         | \$88.00     | 91521400-52181                       | VOLUNTEER EXPENSES          | \$88.00     |
| Vendor Total:                       |                  |                                 |             |                                      |                             | \$88.00     |
| TONY DELAPO                         | 06/1/17-11/30/17 | VOLUNTEER REIMBURSEMENT         | \$104.00    | 91521400-52181                       | VOLUNTEER EXPENSES          | \$104.00    |
| Vendor Total:                       |                  |                                 |             |                                      |                             | \$104.00    |



# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                                   | Invoice # | Invoice Description                       | Invoice Amt | Account Detail and Allocation Detail |                          |            |
|-----------------------------------------------|-----------|-------------------------------------------|-------------|--------------------------------------|--------------------------|------------|
| TRANSENE COMPANY INC                          | 158826    | ACETATE BUFFER SOLUTION, POTASSIUM LODIDE | \$1,097.31  | 84027225-54100                       | SUPPLIES                 | \$1,097.31 |
| Vendor Total:                                 |           |                                           |             |                                      |                          | \$1,097.31 |
| TUFTS POLYGRAPH & INVESTIGATION               | 2018-410  | POLYGRAPH & INVESTIGATION SERVICE         | \$162.50    | 10020210-52100                       | CONTRACTED SERVICES      | \$162.50   |
| Vendor Total:                                 |           |                                           |             |                                      |                          | \$162.50   |
| UKIAH PAPER SUPPLY                            | 1485281   | JANITORIAL SUPPLIES, MISC AS N            | \$340.85    | 10022100-54100                       | SUPPLIES                 | \$340.85   |
|                                               | 485092    | JANITORIAL SUPPLIES, MISC AS N            | \$170.93    | 20822500-54100                       | SUPPLIES                 | \$170.93   |
|                                               | 1485941   | JANITORIAL SUPPLIES, MISC AS N            | \$219.36    | 20822500-54100                       | SUPPLIES                 | \$219.36   |
|                                               | 1485018   | JANITORIAL SUPPLIES, MISC AS N            | \$354.89    | 20822500-54100                       | SUPPLIES                 | \$354.89   |
|                                               | 485721    | JANITORIAL SUPPLIES, MISC AS N            | \$111.49    | 20824300-54100                       | SUPPLIES                 | \$111.49   |
|                                               | 1485455   | JANITORIAL SUPPLIES, MISC AS N            | \$118.89    | 20824300-54100                       | SUPPLIES                 | \$118.89   |
|                                               | 485543    | JANITORIAL SUPPLIES, MISC AS N            | \$547.09    | 73022600-54100                       | SUPPLIES                 | \$547.09   |
|                                               | 1485580   | JANITORIAL SUPPLIES, MISC AS N            | \$384.46    | 77725200-54100                       | SUPPLIES                 | \$384.46   |
|                                               | 485573    | JANITORIAL SUPPLIES, MISC AS N            | \$159.72    | 84027225-54100                       | SUPPLIES                 | \$159.72   |
| Vendor Total:                                 |           |                                           |             |                                      |                          | \$2,407.68 |
| UKIAH PONY/COLT BABE RUTH LEAGUE              | DV062618  | BABE RUTH REGIONAL TOURNAMENT             | \$2,500.00  | 10012300-52510                       | ADVERTISING & PROMOTION  | \$2,500.00 |
| Vendor Total:                                 |           |                                           |             |                                      |                          | \$2,500.00 |
| UKIAH VALLEY ASSOCIATION FOR HABILITATION INC | IN20678   | JANITORIAL SERVICES - WWTP FYE            | \$800.00    | 84027225-52100                       | CONTRACTED SERVICES      | \$800.00   |
| Vendor Total:                                 |           |                                           |             |                                      |                          | \$800.00   |
| UKIAH VALLEY DELI                             | 62729     | PAVING MEETING LUNCH                      | \$15.99     | 10024210-57100                       | LEARNING AND DEVELOPMENT | \$15.99    |
| Vendor Total:                                 |           |                                           |             |                                      |                          | \$15.99    |
| UKIAH VALLEY MEDICAL CENTER                   | 2036      | EMPLOYMENT PHYSICALS                      | \$149.80    | 10016100-54161                       | BACKGROUND & PHYSICALS   | \$149.80   |



# List of Checks Presented for Approval on 6/29/2018

## Invoices

| Vendor Name                    | Invoice #     | Invoice Description                               | Invoice Amt | Account Detail and Allocation Detail |                           |              |
|--------------------------------|---------------|---------------------------------------------------|-------------|--------------------------------------|---------------------------|--------------|
| UKIAH VALLEY MEDICAL CENTER    | 12008         | JOB COST RECONCILIATIO-UKIAH VALLEY MEDICAL CENTE | \$471.82    | 90000000-23200                       | REFUNDABLE DEPOSITS TRUST | \$471.82     |
| Vendor Total:                  |               |                                                   |             |                                      |                           | \$621.62     |
| UNITED SITE SERVICES           | 114-6900485   | PORTABLE TOILET RENTAL                            | \$829.75    | 77725200-54100                       | SUPPLIES                  | \$829.75     |
| Vendor Total:                  |               |                                                   |             |                                      |                           | \$829.75     |
| UTILITY TREE SERVICE INC       | 65U82918      | MISCELLANEOUS SERVICES, NO. 2                     | \$5,153.50  | 80026110-52100                       | CONTRACTED SERVICES       | \$5,153.50   |
|                                | 56K36118      | MISCELLANEOUS SERVICES, NO. 2                     | \$5,622.00  | 80026110-52100                       | CONTRACTED SERVICES       | \$5,622.00   |
|                                | 67F10418      | MISCELLANEOUS SERVICES, NO. 2                     | \$5,622.00  | 80026110-52100                       | CONTRACTED SERVICES       | \$5,622.00   |
| Vendor Total:                  |               |                                                   |             |                                      |                           | \$16,397.50  |
| WESTERN HILLS HOMEOWNERS ASSOC | 1204          | QUARTERLY MEMBER DUES                             | \$225.00    | 10012400-52100                       | CONTRACTED SERVICES       | \$225.00     |
| Vendor Total:                  |               |                                                   |             |                                      |                           | \$225.00     |
| WILLOW COUNTY WATER DIST       | 10010 JUNE 18 | WATER SERVICE - S STATE ST                        | \$46.87     | 10021210-55210                       | UTILITIES                 | \$23.43      |
|                                |               |                                                   |             | 91521400-55210                       | UTILITIES                 | \$23.44      |
|                                | 40351 JUN 18  | WATER SERVICES                                    | \$20.00     | 31122000-55210                       | UTILITIES                 | \$20.00      |
|                                | 40353 JUN 18  | WATER SERVICES - S STATE ST                       | \$31.16     | 31122000-55210                       | UTILITIES                 | \$31.16      |
|                                | 81154 JUN 18  | WATER SERVICES - WWTP                             | \$41.26     | 84027225-55210                       | UTILITIES                 | \$41.26      |
| Vendor Total:                  |               |                                                   |             |                                      |                           | \$139.29     |
| INVOICE TOTAL:                 |               |                                                   |             |                                      |                           | \$682,971.35 |



## AGENDA SUMMARY REPORT

**SUBJECT:** Adoption of Resolution Establishing a Funding Mechanism for the City's Performance as Land Manager in Compliance with the Riparian Corridor Buffer Enhancement Plan and the Declaration of Covenants Regarding Riparian Corridor Buffer Enhancements Related to the Costco Project.

**DEPARTMENT:** Community Development

**PREPARED BY:** Craig Schlatter

**ATTACHMENTS:**

[Attachment 1- Resolution Establishing Riparian Area Fund](#)

[Attachment 2- Buffer Enhancement Plan](#)

[Attachment 3- Costco Wholesale Corporation Declaration of Covenants](#)

**Summary:** Council will consider adoption of a resolution establishing a funding mechanism for the City's performance as land manager in compliance with the Riparian Corridor Buffer Enhancement Plan and the Declaration of Covenants regarding riparian corridor buffer enhancements related to the Costco Wholesale Store Project.

**Background:** As a part of the Costco Wholesale Store Project, a Riparian Corridor Buffer Enhancement Plan (the "Enhancement Plan") was approved by the California Department of Fish and Wildlife and the North Coast Regional Water Quality Control Board. Costco and the City entered into and recorded a Declaration of Covenants to provide for the development and maintenance by Costco of onsite storm water management facilities/best management practices ("BMP facilities"), a Riparian Corridor Buffer Enhancement Area, and to

**RECOMMENDED ACTION:** Adopt resolution establishing a funding mechanism for the City's performance as land manager in compliance with the Riparian Corridor Buffer Enhancement Plan and the Declaration of Covenants regarding riparian corridor buffer enhancements.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** David Rapport, City Attorney

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

establish a funding mechanism for the City for when the City assumes the role of Land Manager in accordance with the Enhancement Plan. The City will assume this role in the 5th year after Costco receives its Certificate of Occupancy for the Project.

In accordance with the Declaration of Covenants and the Enhancement Plan, Costco deposited \$137,576 with the City to create a fund to pay the City's expenses when it assumes the role of Land Manager.

**Discussion:** The purpose of this resolution (Attachment 1) is to establish a fund in the City budget and financial records to implement a funding mechanism as required by the Enhancement Plan and Declaration of Covenants.

Copies of the Enhancement Plan (Attachment 2) and Declaration of Covenants (Attachment 3) are included for reference.

**RESOLUTION NO. 2018 - \_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING A FUNDING MECHANISM FOR CITY'S PERFORMANCE AS LAND MANAGER IN COMPLIANCE WITH THE RIPARIAN CORRIDOR BUFFER ENHANCEMENT PLAN AND THE DECLARATION OF COVENANTS REGARDING RIPARIAN CORRIDOR BUFFER ENHANCEMENTS.**

**WHEREAS,**

1. On August 8, 2017, the City Community Development Department notified Costco Wholesale Corporation ("Costco") that all permits related to the Costco Wholesale Store Project ("Project") in the City of Ukiah were approved by the City, which include the Site Plan (the "Plan") and a Final Standard Urban Stormwater Mitigation Plan ("SUSMP") for the property purchased by Costco for the Project (the "Property").
2. The Plan and SUSMP require the construction and maintenance of BMP facilities on the Property (the "BMP Facilities") by Costco.
3. On January 29, 2015 and February 23, 2015, the California Department of Fish and Wildlife ("CDFW") and the North Coast Regional Water Quality Control Board ("Board"), respectively, approved the Huffman-Broadway Group, Inc. 2014 Riparian Corridor Buffer Enhancement Plan, Ukiah, Mendocino County, California, Corps File No. 249675 for the Property ("Enhancement Plan").
4. The BMP Facilities required under the SUSMP and riparian enhancements ("Enhancements") required by the Enhancement Plan may include both built and landscaping features. The Plan, SUSMP, and Enhancement Plan may be inspected at the City of Ukiah, Department of Public Works, 300 Seminary Avenue, Ukiah, CA upon appointment.
5. On or about September 29, 2018, to comply with the Plan, SUSMP and Enhancement Plan Costco and the City entered and recorded a Declaration of Covenants to provide for the development and maintenance by Costco of the BMP Facilities and a Riparian Corridor Buffer Enhancement Area, as described in Sections 1.2 and 2.1 of the Enhancement Plan ("Enhancement Plan Area") and to establish a funding mechanism for the City, when the City assumes the role of Land Manager in accordance with the Enhancement Plan.
6. Under the Enhancement Plan, the City assumes the role of Land Manager in the fifth year after Costco receives its Certificate of Occupancy for the Project.
7. On or about September 29, 2017, in accordance with the Declaration of Covenants and the Enhancement Plan, Costco deposited with the City \$137,576 to create a fund to pay the City's expenses, when it assumes the role of Land Manager.
8. The purpose of this resolution is to establish a fund in the City budget and financial records to implement a funding mechanism as required by the Enhancement Plan and Declaration of Covenants.

**NOW, THEREFORE, BE IT RESOLVED as follows:**

1. Creation of Fund. There is hereby created a fund in the City Budget, Financial Statements and Financial Software System known as the Riparian Corridor Buffer Enhancement Area



Long Term Financing Fund ("Fund"). Effective as of September 29, 2017, the City shall credit to the Fund the \$137,576 received from Costco to establish the fund.

2. Revenue to Fund. Interest earned on money deposited into the Fund, retroactive to September 29, 2017, shall be credited to the Fund. The interest shall be the Fund's proportionate share of the interest earned by the City on its invested surplus funds. The City may transfer or credit to the fund other amounts as maybe necessary for the City to comply with its obligations as Land Manager as set forth in Section 10 of the Enhancement Plan.
3. Purpose of Fund. The Fund shall be used exclusively to cover the City's costs of performing its role as Land Manager.
4. Term of Fund. The Fund shall remain in effect in accordance with this Resolution as long as the City is required to perform as Land Manager, whether by use of its employees or through contract.

PASSED AND ADOPTED this \_\_\_th day of \_\_\_\_\_ 2018, by the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Kevin Doble, Mayor

ATTEST:

\_\_\_\_\_  
Kristine Lawler, City Clerk

# Riparian Corridor Buffer Enhancement Plan

Ukiah, Mendocino County, California



## Prepared for:

Michael Okuma, NCARB  
COSTCO WHOLESALE  
9 Corporate Park, Suite 230  
Irvine, California 92606

## Prepared by:

 **Huffman-Broadway Group, Inc.**  
**Environmental Regulatory Permitting Services**  
828 Mission Avenue • San Rafael, CA 94901 • (415)925-2000

**October 2014**

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## ATTACHMENT 3. Enhancement Area Landscape Plan

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## ACRONYMS

|       |                                                                  |
|-------|------------------------------------------------------------------|
| CDA   | Corps of Engineers Descriptive Approach                          |
| CFR   | Code of Federal Regulation                                       |
| CDFW  | California Department of Fish and Wildlife                       |
| EPA   | Environmental Protection Agency                                  |
| HBG   | Huffman-Broadway Group, Inc.                                     |
| HUC   | Hydrologic Unit Code                                             |
| LEDPA | Least Environmentally Damaging Practicable Alternative           |
| MSL   | Mean Sea Level                                                   |
| NGVD  | National Geographic Vertical Datum                               |
| OHWM  | Ordinary High Water Mark                                         |
| RMS   | Resource Management Plan                                         |
| RWQCB | Regional Water Quality Control Board, San Francisco Bay Region 2 |
| USACE | U.S. Army Corps of Engineers, San Francisco Regulatory Division  |
| USGS  | United States Geological Survey                                  |
| WOUS  | Waters of the US                                                 |
| WOS   | Waters of the State                                              |

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Prepared for Michael Okuma.

## 1.0 INTRODUCTION

### 1.1 Summary

The Costco Wholesale Project (Project) includes the construction of a new 148,000 square-foot Costco Wholesale warehouse, fuel station, and parking lots on approximately 15.33 acres. The Project will not directly or indirectly impact waters of the State (WOS) or Waters of the U.S. (WOUS). All work required to implement the Project will occur outside of the stream channel, above the Ordinary High Water mark (OHWM), and outside of the riparian zone of the unnamed creek. As a requirement of authorization for the Project this Riparian Corridor Buffer Enhancement Plan (Plan) will be implemented. Implementation of this Plan will include establishing transitional habitat buffers (vertical biotic structure, created wetlands, topographic complexity etc.) between the Project and the riparian zone of the unnamed creek. Treated stormwater from the proposed Project would be discharged into one (1) stormwater outfall structure at the northern end of the created wetland buffer area approximately 250 feet from the unnamed creek. The stormwater would be detained in this area and would eventually sheet-flow into the unnamed creek. No stormwater will be directly discharged into the unnamed creek.

This Plan has been prepared, in part, in accordance with the USACE *Compensatory Mitigation for Losses of Aquatic Resources* (33 CFR Part 332, April 10, 2008), specifically, the information requested in 33 CFR 332.4(c)(2) – (c)(14); the San Francisco and Sacramento Districts Corps' *Mitigation and Monitoring Proposal Guidelines* (December 30, 2004); and Corps Regulatory Guidance Letter 08-03, *Minimum Monitoring Requirements for Compensatory Mitigation Projects Involving the Restoration, Establishment, and/or Enhancement of Aquatic Resources*.

### 1.2 Objective

The objective of this Plan is to enhance approximately 1.1 acres of the Riparian Corridor Buffer Enhancement Area (Plan Area) between the Project development and the OHWM of the unnamed creek to provide improved habitat values and water quality functions. To meet the objective, the Plan will include enhancing the vertical biotic structure by planting native trees, shrubs and grasses, and enhancing topographic complexity by introducing variations in topography, to include a wetland depressional area.

***Enhancement of Riparian Corridor Buffer.*** Enhancement<sup>1</sup> of the Plan Area will be accomplished as follows:

- **Created Wetland Area:** Ecotones within the created wetland area will be accomplished by (1) grading surface elevations to approximately 74 and 75 feet respectively to promote multiple ponding levels and flood storage; (2) constructing upland mounds

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<sup>1</sup> **Enhancement** - The manipulation of the physical, chemical, or biological characteristics of an aquatic resource to heighten, intensify, or improve a specific aquatic resource function(s). Enhancement results in the gain of selected aquatic resource function(s), but may also lead to a decline in other aquatic resource function(s). Enhancement does not result in a gain in aquatic resource area. (33 CFR § 332.2).



within the wetland to act as refuge habitat during ponding or flooding events; and (3) grade the slope from the wetland to the upland at a 3:1 ratio to provide vegetation shifts between the wetland and upland area.

- **Planting:** Plant three vegetation strata levels to provide vertical biotic structure. Native grasses and juncus will be hydroseeded within the created wetland area and uplands. Native shrubs and trees will be planted along the upland edge of the created wetland area and the upland buffer area between the Project development and OHWM.
- **Hydrology:** Stormwater, treated to C3 standards, will be directed into the created wetland area before sheet flowing into the unnamed creek. By discharging the treated stormwater into the created wetland this will provide additional detention prior to entering the creek, additional recharging of ground water, and provide supplemental wetland hydrology to ensuring there will be a sufficient amount of water to support wetland vegetation, and hydric soil formation. Irrigation will be installed for a minimum of 5 years to ensure planted shrubs and trees survive the hot dry summers in Ukiah.
- **Short-Term Monitoring:** Monitor the created wetland area and planted upland buffer area for a minimum of 5 years to ensure performance standards are met.
- **Adaptive Management Plan:** Implement adaptive management actions in case enhancement efforts fail to meet the performance standards outlined in Section 5.

### 1.3 Long Term Site Protection Instrument and Funding

As a condition of authorization for the Project the Regional Water Quality Control Board (RWQCB) and California Department of Fish and Wildlife (CDFW) require the Plan Area to be protected in perpetuity, with a real estate instrument, or other available mechanism, as appropriate and the real estate instrument, or other available mechanism, must, to the extent appropriate and possible, prohibit incompatible uses that might otherwise jeopardize the objectives of this Plan. It is likely the City of Ukiah will rezone the Plan Area as “Open Space” in order to meet this requirement. In addition, the RWQCB and CDFW require an appropriate long-term financing mechanism (e.g. non-wasting endowment, trusts, contractual arrangement etc.) to fund the Resource Management Plan, in perpetuity. Refer to Section 3.1.5 for more details.

### 1.4 Responsible Parties

The following organizations and individuals are responsible for the successful implementation of this Plan:

| Permittee                                                                                                                                                                                                      | Project Biologist / Land Manager                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
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## 2.0 PLAN AREA BASELINE INFORMATION

This section describes baseline conditions for the area which is the focus of this Plan, referred to throughout this document as the Plan Area.

### 2.1 Location

The Plan Area is located in the upper Russian River Watershed in the Ukiah Valley, City of Ukiah, Mendocino County, California; and is situated between Highway 101 and Airport Park Boulevard near the Ukiah Municipal Airport. On the southwest edge of the site, is the unnamed creek and Plan Area which are the focus of this Plan. The approximately 1.1-acre Plan Area is along the south end of Airport Park Boulevard to the east, and the eastern boundary of U.S. 101, within the USGS Ukiah 7.5 min Quadrangle Map (1958; pr. 1975), and USGS Elledge Peak 7.5 min Quadrangle Map (1958; pr. 1975) (Figure 2). The latitude and longitude of the approximate center of the Plan Area are 39°7'28.24"N and 123°11'44.65"W, respectively. The Vicinity Map is shown on Figure 1, USGS Map on Figure 2, and an aerial is shown on Figure 3.

### 2.2 Land Use/Environmental Baseline

#### Land use:

The unnamed creek, below the OHWM, consists of an open water channel of varying widths and freshwater wetlands upstream of a historic dirt road crossing. A corrugated culvert extends through the dirt road crossing. The Russian River runs parallel to Highway 101 approximately 1000 feet east of the project site. The riparian corridor buffer area has historically been used for agriculture. During the early 1990s to 2005 it was graded, and compacted to form a construction pad with slopes between 1 to 2 percent and elevations ranging from 581 to 583 feet mean sea level (msl). A preliminary stormwater drainage system was installed which flows into the Caltrans drainage ditch and through three culverts into the unnamed creek. The Ukiah airport is located to the west.

#### Environmental Baseline:

Agriculture and urban development in the Plan Area has modified most of the native habitat and riparian corridor buffer. Prior to agricultural and urban development, the Ukiah Valley was dominated by oak woodland with patches of riparian areas (ESA 2013). Currently, the bank and top of the bank of the unnamed creek have very little vertical biotic structure. It is dominated by ruderal grassland with a few native and non-native trees established within the riparian zone. The area adjacent to the top of the bank is relatively flat with very little topographic variance, and no wetlands occur outside of the wetted channel of the unnamed creek. Refer to Attachment 2 *USACE JD Verification Map* for the USACE verified jurisdictional determination letter and map.

### **2.3 Precipitation, Growing Season, Hydrology**

The average annual rainfall is 38.90 inches, with average monthly rainfall exceeding 1.0 inch from October to May of each year (HBG 2014C). The growing season has a  $\geq 50$  percent probability of being 311 days long, occurring between February 2 and December 10 each year.

Water at the Plan Area generally flows from north to south, eventually entering the Russian River via three culverts which discharge into the unnamed creek and one culver which discharges to the Caltrans flood control ditch. The Caltrans flood control ditch and rural and urban development upstream of the Plan Area discharges stormwater flow into the unnamed creek.

### **2.4 Threatened / Endangered Species**

Rare, endangered, or threatened species and critical habitat are protected by the Federal Endangered Species Act of 1973 (Title 16, U.S. Code, Sections 1531 *et seq.*).

#### **Plant Species**

No state or federally listed plant species or critical habitat would be affected by the Project.

#### **Animal Species**

No state or federally listed threatened or endangered animal species or critical habitat would be affected by the Project.

### 3.0 MITIGATION FEASIBILITY

The objectives of this Plan are to enhance approximately 1.1 acre Plan Area between the Project and the OHWM of the unnamed creek to provide improved habitat values and water quality functions. The goal is to manage the Plan Area as a natural, vegetated buffer area with minimum human management in order to meet the objectives of this Plan as outlined in Section 1.2. Enhancement activities will include planting trees, shrubs and grasses, grading to provide topographic complexity, grading to provide approximately 0.1-0.2 acre of seasonal wetlands, and preserved in perpetuity.

The following sections: (1) describe the rationale for expecting the Plan can be accomplished successfully at the Plan Area; and (2) provide a determination as to whether the Plan provides "*appropriate and practicable*" measures to augment Mitigation Measure 3.6.4 outlined in the Section 5 Mitigation Monitoring and Reporting Plan of the November 2013 Final Environmental Impact Report:

Measure 3.6.4: The Applicant shall prepare and submit to the City engineer and the North Coast Regional Water Quality Control Board for approval a Final Drainage Plan. The Final Drainage Plan shall include design/plan level depiction of the proposed stormwater drainage facilities on site, including the proposed storm drainage system, vegetated swales, and water quality features. The following measures shall be implemented within the Final Drainage Plan, based on modeled runoff volumes and flow rates specific to with-Project conditions:

- The applicant shall design, implement, and maintain a stormwater system such that there would be no net increase in project condition downstream peak flows; and/or, with respect to the additional impervious surface area proposed for the project, the [applicant] shall design and implement volume and/or flowbased Treatment Control Best Management Practices (BMPs) as defined in Attachment 4 (pages 5-6) of the State Water Resources Control Board (SWRCB) small municipal separate storm sewer systems (MS4s) General Permit (Small MS4 General Permit) (SWRCB Order 2003-0005-DWQ).
- The Final Drainage Plan is not required to include retention and/or retention features if such features are not necessary to satisfy the above requirements.
- Prior to implementation, design drawings and any related documents or specifications with respect to these required mitigation measures shall be submitted to the City of Ukiah and the North Coast Regional Water Quality Control Board.

- Modification of storm drain facilities within the State right-of-way (U.S. 101), may require an encroachment permit, and shall be submitted to the California Department of Transportation.

### **3.1 Rationale for Expecting Plan Success at the Selected Plan Area**

The subsections below describe the rationale for expecting that the Plan can be accomplished successfully. Implementation of this Plan is designed to result in the enhancement of the existing riparian corridor buffer area. The following factors were considered in selecting the Plan Area: watershed/landscape position; soil characteristics, hydrology condition and source, vegetation conditions, and the ability to provide long-term protection and management.

#### **3.1.1 Watershed/Landscape Position**

The Plan Area was chosen based on its location within the same watershed as the Project, and being adjacent to and abutting the unnamed creek. Additionally, the Plan Area was chosen based on the ability to provide an adequate watershed to buffer and hydrologically support the established wetland habitat. The Plan Area allows for the proposed established wetland to be positioned and integrated into the unnamed creek and to provide some flood capacity. Although direct precipitation and the created micro watershed is sufficient to support wetland hydrology and hydrophytic plants, the design will incorporate treated stormwater from the adjacent Project.

#### **3.1.2 Soil Characteristics**

With proper grading the wetland buffer area should retain direct precipitation for a period and duration long enough to support hydrophytic plants and wetland hydrology and to form hydric soils. Soil within the upland buffer areas are a loamy soil with fill material. With proper grading and the addition of topsoil and mulch, the planted trees, shrubs and grasses should have a good survival rate.

#### **3.1.3 Hydrology Conditions**

With the proper grading, soil characteristics, landscape position, direct precipitation and surface flow from adjacent uplands will be sufficient to seasonally inundate or saturate soils at the surface to a frequency and duration that will provide adequate wetland hydrology to allow for successful establishment of palustrine emergent wetlands within the wetland buffer area. Although direct precipitation and the existing local watershed are sufficient to support wetland hydrology and hydrophytic plants, the design will incorporate treated stormwater from the adjacent commercial development.

The landscape architects have recommended installation of a drip system to supply supplemental water to the trees and shrubs due to dry summer conditions in the Ukiah area. The drip system will remain during the 5 year monitoring period. Once the monitoring period has ended the landscape architect will determine if the drip system should continue or be fully or partially discontinued.



#### **3.1.4 Vegetation Conditions**

The area planned for establishment of a palustrine emergent wetland is currently dominated by upland grasses. Establishment of wetland vegetation will be accomplished by grading the wetland buffer area to retain water, and by planting wetland vegetation to augment the natural processes. Based on the existing soil characteristics, watershed area, and implementation of the planting plan, it is anticipated that colonization of a diverse hydrophytic plant species composition and vegetation strata will begin to evolve naturally over time and progress quickly toward meeting the performance standards.

The area designated as the upland buffer area is disked, contains fill material and compacted soils. Therefore, plant diversity is very low and vegetation cover is sparse. Enhancement of the upland buffer area will be accomplished by grading to integrate the upland area with the wetland buffer area and existing top of the bank of the unnamed creek. Native grasses, shrubs and trees will be planted within the upland buffer area to augment the natural processes. Based on the existing soil characteristics, watershed area, and planting plan, it is anticipated that colonization of a diverse plant species composition and vertical biotic strata will progress quickly toward the performance standards, will provide ecotones, and will enhance the aquatic resource functions associated with the unnamed creek.

#### **3.1.5 Ability to Implement Long-Term Protection and Management**

The Permittee has legal interest and control of the Plan Area and has agreed to transfer the area to the City of Ukiah to preserve the Plan Area in perpetuity as Open Space. Funding to protect and manage the Plan Area in perpetuity would be in the form of an appropriate long-term financing mechanism (e.g. non-wasting endowment, trusts, contractual arrangement etc.). The long-term financing mechanism chosen will be submitted to the RWQCB and CDFW for review and approval. This funding requirement is conditioned in this Plan as a Performance Standard for Year 5 (refer to Section 5.6). The Permittee's mitigation obligation will not be deemed complete and financial responsibility of managing the Plan Area will continue to be the responsibility of the Permittee until:

1. the Performance Standards outlined in Section 5 have been achieved;
2. The RWQCB and CDFW acknowledge the Performance Standards have been achieved and appropriate site protection and long-term financing mechanism, approved by the RWQCB and CDFW, has been secured. Acknowledgement can be in the form of an email, or formal letter.

The approximate 1.1 acre Plan Area boundary is shown on Figure 4. Variations of the boundary that will be protected in perpetuity may be slightly modified once the legal description is defined and agreements with the City of Ukiah are finalized.

### **3.2 Is the Plan Appropriate and Practicable?**

The Plan is at a minimum appropriate considering existing mitigation measures that will be implemented as a requirement of those required in the November 2013 Final Environmental

Impact Report. Additionally, the Plan is, at a minimum, appropriate considering the avoidance measures implemented by the Project, current degraded condition of the upland buffer area adjacent to the unnamed creek, and the ability to provide long-term land use protection and funding.

Logistically, the Plan Area is easily accessible and available to the Permittee. These factors, combined with the relatively flat terrain, allow for the use of standard construction methods with a minimum of logistical or technological constraints, allowing for costs to be within a reasonable range for this type of construction and allowing for the likelihood of ecological success.

### **3.3 Feasibility**

On the basis of the above analysis, it was determined that the proposed Plan can be accomplished successfully and meet the objective outlined in Section 1.2.

## 4.0 WORK PLAN

This section describes the construction method for implementing the Plan.

### 4.1 Construction Overview

#### *Wetland Buffer Area:*

The wetland buffer area will be constructed and integrated within the upland buffer area and unnamed creek as shown on Figure 4. To establish a minimum of 0.1 -acre of palustrine emergent wetland, and to provide a variance in ponding depth the surface area will be lowered to 75 and 74 feet respectively. Within the wetland buffer area two (2) islands will be constructed to approximately 76 feet or 6-12 inches above the wetland. Approximately 6 inches of topsoil will be graded within the wetland buffer area to provide a good soil base for the planted wetland vegetation. Once the commercial development is constructed stormwater, treated to C3 standards, will be discharged into the established wetland buffer area through one outfall structure. Where the wetland integrates with the unnamed creek, rock will be keyed into the slope to prevent erosion during high flows when water may back-flow into the wetland buffer area. Refer to Attachment 1 Figures, Figure 4 for the grading plan and general site plan and Attachment 3 for the landscape plan.

#### *Upland Buffer Area:*

The upland buffer area will be graded to integrate with the top of the bank of the unnamed creek. The transition between the wetland buffer area and upland buffer area will be graded to a 3:1 slope to provide a broad transition from wetlands and uplands. An irrigation system will be installed to support the trees and shrubs planted within the Plan Area.

#### 4.1.1 Planting Plan

Once grading of the Plan Area is complete the wetland and upland buffer areas will be vegetated. Establishing vegetation within the Plan Area will be accomplished using a combination of seeding, cuttings, and various size boxed plants supported, in part, with an irrigation system. The drip system will remain during the 5 year monitoring period. Once the monitoring period has ended the landscape architect will determine if the drip system should continue or be fully or partially discontinued.

In general, the planting plan for the upland buffer area will include Valley oaks along the top of the creek bank, California rose as understory, and purple needle grass seeded throughout the area. Around the edge of the wetland buffer area California brome and Purple needle grass will be planted within the grass strata and California rose in the shrub strata. In addition a combination of Scouler's and Arroyo willow will act as a shrub/tree layer along with Valley oaks. Interior live oaks and California rose will be planted along a narrow strip of buffer near the entrance.

Refer to Attachment 3 for the number and location of plantings within the upland buffer area and wetland.

| Table 1. Upland Buffer Area Planting Plan |                          |                                  |                         |
|-------------------------------------------|--------------------------|----------------------------------|-------------------------|
| Common Name                               | Scientific Name          | Plant Seedling Size <sup>2</sup> | Approximate # of Plants |
| <b>Seedlings to be Planted</b>            |                          |                                  |                         |
| <b>Trees<sup>3</sup></b>                  |                          |                                  |                         |
| Valley Oak                                | <i>Quercus lobata</i> ,  | 24" Box                          | 23                      |
| Interior Live Oak                         | <i>Quercus wislizeni</i> | 24" Box                          | 4                       |
| Arroyo willow                             | <i>Salix lasiolepis</i>  | Root cuttings                    | 14                      |
| Scouler's willow                          | <i>Salix scouleriana</i> | Root cuttings                    | 26                      |
| <b>Shrubs</b>                             |                          |                                  |                         |
| California wild rose                      | <i>Rosa Californica</i>  | 1 gallon                         | 94                      |
| <b>Grasses</b>                            |                          |                                  |                         |
| Purple needle grass                       | <i>Nassella pulchra</i>  | plugs                            | Spacing @ 2.5' o.c.     |
| California brome                          | <i>Bromus carinotus</i>  | seeded                           | 0.25 lbs per acre       |

| Table 2. Wetland Buffer Area Planting Plan |                               |                     |                     |
|--------------------------------------------|-------------------------------|---------------------|---------------------|
| Common Name                                | Scientific Name               | Plant Seedling Size | # of Plants         |
| <b>Seedlings to be Planted</b>             |                               |                     |                     |
| <b>Grasses</b>                             |                               |                     |                     |
| Meadow barley                              | <i>Hordeum brachyantherum</i> | seeded              | 0.5 lbs per acre    |
| <b>Juncus</b>                              |                               |                     |                     |
| Gray rush                                  | <i>Juncus patens</i>          | plugs               | Spacing @ 2.5' o.c. |

## 4.2 Activities Prior to Construction

This section describes activities to be accomplished by the Project Biologist and the Construction Manager prior to construction.

<sup>2</sup> Plant sizes vary depending upon propagule type in container. Plant sizes are recommendations but may be modified depending on availability.

<sup>3</sup> *Salix lasiolepis* and *Salix scouleriana* fall into the category as a tree or shrub depending on growth patterns.

#### 4.2.1 Project Biologist Responsibilities

Prior to site mobilization and construction, the Project Biologist will be responsible for the following activities:

- **Pre-construction Nesting Bird Survey.** Prior to site construction within the Plan Area a nesting bird survey will be conducted. A no work zone buffer, up to a 250-foot radius, will be placed around nesting birds found within the Plan Area and a no work zone buffer, up to a 500-foot radius, will be placed around any nesting raptors. All trees that will not be removed will be clearly marked with construction fencing, stakes, or flags to avoid impacting during construction. The Project Biologist will determine on a case-by-case basis the extent and location of fencing placed around an active bird nest.
- **Photo Point Designation.** Designate permanent monitoring photo points using a GPS.
- **Environmental Sensitivity Training.** Conduct environmental sensitivity training for all contractor and subcontractor staff who will be onsite to ensure that the protective measures specified in this Plan and permit conditions are adhered to during construction. No contractor or subcontractor personnel, including the engineer, construction site manager, grade checker, vehicle and equipment operators, and laborers, will be allowed to work within the Plan Area unless they have received site-specific environmental sensitivity training. The training will include discussion of mitigation objectives; Plan Area map orientation; and description of protective measures for listed species, trees, sediment and erosion control, and actions to take in case an inadvertent impact to a wetland or listed species occurs.

#### 4.3 Activities Following Construction

##### 4.3.1 Project Biologist's Responsibilities

- **Review As-Built Drawing.** Within 15 days following receipt of the as-built report from the Construction Manager, the Project Biologist will review the as built report drawing and coordinate with the Construction Manager if corrections need to be made.
- **As-Built Report.** Within 90 days following completion of construction and implementation of the planting plan, the Project Biologist will submit a report to the RWQCB and CDFW outlining the actual number and species of plants installed, and any deviations from the original plan. The report will also include pre- and post-construction photographs.

#### 4.4 Schedule

Plan Area construction / implementation will begin prior to or concurrent with implementation of the Project.



## 5.0 PERFORMANCE STANDARDS AND MONITORING PLAN

This section presents the mitigation performance standards and monitoring methods for evaluating conformance with these standards. The Compensatory Mitigation Rule (33 CFR Part 332) defines performance standards as “*observable or measurable physical (including hydrological), chemical and/or biological attributes that are used to determine if a compensatory mitigation project meets its objectives*” (33 CFR 332.2.) Additionally,

*Performance standards should relate to the objectives of the compensatory mitigation project, so that the project can be objectively evaluated to determine if it is developing into the desired resource type, providing the expected functions, and attaining any other applicable metrics (e.g., acres). (33 CFR 332.5(a)).*

The Compensatory Mitigation Rule requires monitoring over a minimum 5-year period in order to track progress toward meeting the performance standards and to determine if measures are necessary to ensure that the mitigation project is meeting its objectives. The USACE requires that a qualified biologist (Project Biologist) conduct a minimum of five years of monitoring by using the methods described in Section 5.0, recommend any necessary actions to remedy problems and prepare annual reports.

The objective of mitigation monitoring is to track progress toward meeting the Plan objectives as described in Section 1.2. Monitoring is designed to evaluate the achievement of various desired habitat characteristics which include:

- Achievement of desired hydrologic conditions of the aquatic resource being established;
- Achievement of desired hydric soil characteristic of the aquatic resource being established;
- Establishment of naturalized and native plant species within the buffer areas;
- Establishment of vegetation strata within upland buffer area; and
- Development of areas meeting the USACE technical criteria for wetlands.

The performance standards are designed to determine if the mitigation objectives are being achieved and provide a means to identify and remedy problems that would hinder achievement of the mitigation objectives. This will be accomplished by collecting and analyzing data to determine if the performance standards are being achieved and whether corrective actions need to be taken or an adaptive management strategy for unanticipated problems needs to be developed as described in Section 8.0.

Performance standards for the final year of monitoring should be met during a normal rainfall year. For the final year of monitoring HBG will conduct a “Climate Analysis for Wetlands”

(WETS analysis )<sup>4</sup> to assess whether rainfall periods fell within the normal range of precipitation based on long-term records. If rainfall is not within the normal range and the wetland performance standards were not met, monitoring will continue for an additional year or until a normal rainfall year occurs.

## 5.1 Baseline Conditions

Agriculture and urban development in the Plan Area has modified most of the native habitat and riparian corridor buffer. Currently, the bank and top of the bank of the unnamed creek have very little vertical biotic structure. It is dominated by ruderal grassland with a few native and non-native trees established within the riparian zone. The area adjacent to the top of the bank is relatively flat with very little topographic variance, and no wetlands occur outside of the wetted channel of the unnamed creek. Refer to Attachment 2 *USACE JD Verification Map* for the USACE verified jurisdictional determination letter and map.

Baseline conditions for wetland hydrology, hydric soils, and establishment of wetland vegetation is zero acres.

Baseline conditions for absolute cover of vegetation will be considered zero since site preparation for installation of irrigation, creating topography, and preparation of replanting will remove the majority of ruderal grasses within the buffer areas.

The number of trees and shrubs that will be planted in the upland buffer area is shown Table 1. That number is an approximation and may vary slightly depending on site conditions and availability. Once implementation of this Plan is complete Table 1 will be revised and will constitute the baseline condition for determining plant survival percentages.

## 5.2 Years 1, 2, 3, 4 and 5 Performance Standards for Wetland Hydrology

Each year wetland hydrology will be measured within the wetland buffer area during the winter when surface and/or subsurface hydrology would be observable. In addition, wetland hydrologic indicators will be recorded each spring during the vegetation monitoring period as described in Section 5.3. Hydrology data will be recorded on the *Western Mountains, Valleys, and Coast Region Wetland Determination Data Forms* and photographs will be taken at permanent photo point locations. Performance Standards for each monitoring year are listed below.

### Year 1:

Performance standard would be met for Year 1 if:

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<sup>4</sup> U.S. Army Corps of Engineers. 2005. "Technical Standard for Water-Table Monitoring of Potential Wetland Sites," WRAP Technical Notes Collection (ERDC-TN-WRAP-05-2), U.S. Army Engineer Research and Development Center, Vicksburg, MS.

(1) At least 0.05 acre of the wetland buffer area exhibits at least one primary or two secondary wetland hydrology indicators listed in the *Western Mountains, Valleys, and Coast Region Wetland Determination Data Forms*.

Year 2 & 3:

Performance standard would be met for Year 2 & 3 if:

(1) At least 0.08 acre of the wetland buffer area exhibits at least one primary or two secondary wetland hydrology indicators listed in the *Western Mountains, Valleys, and Coast Region Wetland Determination Data Forms*.

Years 4 & 5:

Performance standard would be met for Years 4 & 5 if:

(1) At least 0.1 acre of the wetland buffer area exhibits at least one primary or two secondary wetland hydrology indicators listed in the *Western Mountains, Valleys, and Coast Region Wetland Determination Data Forms*.

### 5.2.1 Contingency Measures

If an the annual performance standard is not being met for any given monitoring the Permittee shall prepare an analysis of the cause(s) of failure and, if determined necessary, implement remedial action. If the Plan Area has not met the performance standard, the Permittee's maintenance and monitoring obligations continue until the RWQCB and CDFW gives final project confirmation. Remedial action may include re-grading to achieve a more concave topography to promote wetland hydrology.

### 5.3 Years 3, 4, and 5 Performance Standard for Hydric Soils

Each year during the spring or early summer soil characteristics (i.e., color, texture etc,) will be measured by conducting a site visit and recording hydric soil indicators observed. Soil data will be recorded on the *Western Mountains, Valleys, and Coast Region Wetland Determination Data Forms*. Performance Standards for each monitoring year are listed below.

Year 3:

Performance standard would be met for Year 3 if:

(1) At least 0.08 acre of the wetland buffer area exhibits hydric soil indicators listed in the *Western Mountains, Valleys, and Coast Region Wetland Determination Data Forms* and/or exhibit an aquic or peraquic moisture regime (i.e., inundation  $\geq 7$  continuous days and/or soil saturation for  $\geq 14$  continuous days).

Years 4 & 5:

Performance standard would be met for Years 4 & 5 if:

(1) At least 0.1 acre of the wetland buffer area exhibits hydric soil indicators listed in the Western Mountains, Valleys, and Coast Region Wetland Determination Data Forms and/or exhibit an aquic or peraquic moisture regime (i.e., inundation  $\geq 7$  continuous days and/or soil saturation for  $\geq 14$  continuous days).

#### 5.3.1 Contingency Measures

If the annual performance standard is not being met for any given monitoring year the Permittee shall prepare an analysis of the cause(s) of failure and, if determined necessary, implement remedial action. If the Plan Area has not met the performance standard, the Permittee's maintenance and monitoring obligations continue until the RWQCB and CDFW give final project confirmation. Remedial action may include re-grading to achieve wetland hydrology which will improve hydric soil formation.

#### 5.4 Years 1, 2, 3, 4, and 5 Performance Standards for Increase in Colonization of Wetland Vegetation

Each year during the spring or early summer wetland vegetation cover will be measured by conducting a site visit and recording absolute cover and dominant plant species observed within the wetland buffer area. A minimum of 4 data points will be taken along the wetland buffer area boundary (2 in and 2 out). Vegetation data will be recorded on the *Western Mountains, Valleys, and Coast Region Wetland Determination Data Forms* and photographs will be taken at permanent photo point locations.

The colonization of wetland vegetation will be measured by determining overall absolute plant cover values each year compared to baseline conditions. This will be accomplished by measuring absolute cover values within a 5 foot radius sample plot at each data point.

The total average absolute cover of wetland vegetation will be determined by totaling the absolute percent cover for each data point within the wetland buffer area and dividing the total by the number of data points within the wetland buffer area (minimum of 2 data points). Performance Standards for each monitoring year are listed below.

##### Year 1:

Performance standard would be met for Year 1 if:

- the total established wetland is equal to or greater than 0.05 acre; and
- the average absolute cover of wetland vegetation within the 0.05 acre wetland is 10% or greater.

##### Year 2:

Performance standard would be met for Year 2 if:

- the total established wetland is equal to or greater than 0.08 acre; and

- the average absolute cover of wetland vegetation within the 0.08 acre wetland is 20% or greater.

#### Year 3:

Performance standard would be met for Year 3 if:

- the total established wetland is equal to or greater than 0.08 acre; and
- the average absolute cover of wetland vegetation within the 0.08 acre wetland is 30% or greater.

#### Year 4:

Performance standard would be met for Year 4 if:

- the total established wetland is equal to or greater than 0.1; and
- the average absolute cover of wetland vegetation within the 0.1 acre wetland is 40% or greater.

#### Year 5:

Performance standard would be met for Year 5 if:

- the total established wetland is equal to or greater than 0.1; and
- the average absolute cover of wetland vegetation within the 0.1 acre wetland is 50% or greater.

### **5.4.1 Contingency Measures**

If the annual performance standard is not being met for any given monitoring year the Permittee shall prepare an analysis of the cause(s) of failure and, if determined necessary, implement remedial action. If the Plan Area has not met the performance standard, the Permittee's maintenance and monitoring obligations continue until the RWQCB and CDFW gives final project confirmation. Remedial action may include re-planting or re-seeding wetland vegetation, or addition of supplemental top soil to promote growth.

### **5.5 Years 1, 2, 3, 4, and 5 Performance Standards for increase in Vertical Biotic Structure within Upland Buffer Area**

Each year vegetation cover will be measured within the upland buffer area by conducting a site visit and recording absolute vegetation cover for each vegetation strata (i.e. herbaceous, shrubs, trees) and dominant plant species observed. Three data points will be taken along the upland buffer area using a 30 foot radius plot. Vegetation data will be recorded on the *Western Mountains, Valleys, and Coast Region Wetland Determination Data Forms* and photographs will be taken at permanent photo point locations. In addition, survival of shrubs and trees planted within each fixed radius plot will be recorded. Performance standard for increase in vertical biotic structure would be considered successful once a measurable vertical



biotic cover is occurring within the upland buffer area and the survival rate of the planted shrubs and trees has stabilized over time and is at a minimum 60% survival rate.

The 30 foot radius plots will be in fixed locations to capture the development of a tree, shrub, grass strata and how it develops over time.

#### Year 1:

Performance standard would be met for Year 1 if:

- absolute cover of all vegetation within the fixed sample plots average 10% or greater; and
- survival rate of trees and shrubs within the fixed sample plots average 75% or greater.

#### Year 2:

Performance standard would be met for Year 2 if:

- absolute cover of vegetation within each sample plot averages 40% or greater within the herbaceous strata; 20% or greater within the shrub strata; 10% or greater within the tree strata; and
- survival rate of trees and shrubs within the fixed sample plots average 70% or greater.

#### Year 3:

Performance standard would be met for Year 3 if:

- absolute cover of vegetation within each sample plot averages 50% or greater within the herbaceous strata; 30% or greater within the shrub strata; 10% or greater within the tree strata; and
- survival rate of trees and shrubs within the fixed sample plots average 70% or greater.

#### Year 4 & 5:

Performance standard would be met for Years 4 & 5 if:

- absolute cover of vegetation within each sample plot averages 60% or greater within the herbaceous strata; 30% or greater within the shrub strata; 10% or greater within the tree strata; and
- survival rate of trees and shrubs within the fixed sample plots average 60% or greater.

## **5.6 Year 5 Long-Term Protection and Long-Term Funding**

Performance standard would be met for Year 5 once:

- (1) the Open Space land protection mechanism has been approved by the RWQCB and CDFW and the Plan area has been rezoned as Open Space or protected by another approved real estate instrument or other available mechanism, as appropriate; and
- (2) a long-term financing mechanism (e.g. non-wasting endowment, trusts, contractual arrangement etc.) to fund implementation of the Resource Management Plan has been approved by the RWQCB and CDFW and the funding has been secured.

## **5.6 Data Analysis**

Annual results will document change(s) from previous monitoring years. Analysis for comparative change in attainment of the performance standards will be conducted using field observation and GPS location data. Features include:

1. Sample and Photographic Point Locations;
2. Area of established wetland meeting the USACE's technical criteria for jurisdictional wetlands;
3. Upland buffer area meeting or failing the vegetation criteria;

## **5.7 Annual Review of Monitoring Procedures**

The Project Biologist will review the protocol and results of the monitoring program annually. Adjustments to monitoring procedures may be required as the site changes over time, or if logistical problems render a procedure unduly difficult to conduct. Such adjustments will be reported to the RWQCB and CDFW. Agency suggestions for adjusting the monitoring program will be reviewed and if appropriate will be incorporated into the following year's monitoring program.

## 6.0 MAINTENANCE PLAN INSPECTION AND ACTIONS

This section details Plan Area maintenance inspection and activities to insure achievement of the performance standards described in Section 5.0 following Plan implementation. Inspections will be conducted semiannually (Winter & Spring/early Summer) during the 5-Year monitoring period.

### 6.1 Overview

The Project Biologist will implement a 5-Year maintenance program to ensure that the objectives of the Plan are achieved. Activities will include management inspections and, if necessary, maintenance of the established wetlands and upland buffer area. Inspection activities are described in detail below in Section 6.2.

During management inspections, the Project Biologist's tasks are to:

- Look for potential problems that could prevent achievement of the objectives of the Plan;
- Ensure that appropriate corrective actions, if necessary, are undertaken;
- Photo-document site conditions, to include annual site photographs and a record of any problems identified; and
- Record management inspection observations and a description of any maintenance undertaken on the Maintenance Monitoring Field Data Form (Attachment 4) to be submitted as part of the annual monitoring report.

Any problems discovered will be photo-documented during each monitoring inspection. In addition, during the management inspection period, site photographs will be taken from the permanent photo points and directions of view identified during construction (see Implementation Plan). Photo locations will be memorialized using the GPS, and orientation of view of photos recorded.

### 6.2 Inspection and Maintenance Activities

#### 6.2.1 Vandalism Inspections

Maintenance visits will include inspection for any evidence of vandalism, off-road vehicle use, presence of litter, human foot traffic, and runoff water entering the property. Disturbances will be recorded along with remedial action being taken (e.g., removed garbage, installation of signs etc.).

The Plan Area will be inspected semiannually for signs of vandalism.

#### 6.2.2 Trash and Debris Inspections

The Plan Area will be inspected for trash and any accumulated trash or litter will be removed. Trash will be disposed of at an appropriate county-approved disposal location.

The Plan Area will be inspected semiannually for signs of trash and debris.

### **6.2.3 Protective Wetland and Upland Buffer Area**

The boundaries of the Plan Area will be inspected periodically for signs of encroachment. If necessary, appropriate actions will be taken with the assistance of the County or law enforcement.

The Plan Area will be inspected semiannually for signs of encroachment.

### **6.2.4 Sedimentation and Erosion Control Inspections**

The Plan Area will be inspected for signs of erosion and accumulated sediment blocking flow. If it is determined that erosion is occurring and may be detrimental to the success of the mitigation, measures will be taken, where feasible, to divert or slow runoff prior to taking remedial actions. Appropriate erosion control actions will also be taken, such as stabilizing the bare ground area with sterile straw mulch, or other appropriate measures, as necessary.

The Plan Area will be inspected semiannually for signs of sedimentation and erosion.

### **6.2.5 Vegetation Management**

Recognizing that both native and nonnative plant species commonly occur within the surrounding area and both do provide functions for water quality and species habitat, the primary goal of this plan is eliminate or minimize the presence of non-native invasive plants categorized as “*High*” by the California Invasive Plant Council.

Vegetation management methods may include mowing and controlled herbicide application. These actions will be monitored and supervised by the Project Biologist. As necessary, changes or adaptations to how these methods are applied will be made in order to improve control of target species. The Plan Area will be inspected semiannually for signs of exotic vegetation growth that has the potential of gaining a competitive advantage over native and naturalized plants common to the Plan Area.

#### ***Mowing***

Periodic mowing and herbicide treatments may be required to eliminate or control non-native invasive plants.

#### ***Controlled Herbicide Use***

Herbicide application is allowable, but only to control small, localized exotic nonnative annual species problem areas. Application of herbicides will be accomplished in accordance with the following standards:

- Herbicides will be used only by a licensed applicator.
- Spraying will be conducted under the direction of the Project Biologist.

- Nonnative plants will only be sprayed using an EPA-approved post-emergent glyphosate herbicide such as Rodeo. No herbicides will be used within the wetlands.

Thresholds for taking management action to include mowing and herbicide action will be determined on a case-by-case basis depending on the plant species and locations.

#### **6.2.6 Inspections for Altered Hydrology Patterns**

Essential to long-term preservation of the established wetland buffer area and upland buffer area is maintaining design site hydrologic conditions. These hydrologic conditions include flooding, ponding, and soil saturation.

The Plan Area will be inspected semiannually for signs of altered hydrology that has the potential for adversely affecting the buffer areas.

#### **6.3 Record Keeping and Reporting**

Documentation of all inspection and maintenance management activities will be required during the 5-year monitoring period. A record of maintenance activities by date will be submitted yearly to the RWQCB and CDFW as part of the annual monitoring report. All annual reports will include information on the frequency and dates of observations, site photographs, locations of permanent photo points and direction of view, what was observed, maintenance activities, a summary of repairs, and any recommended follow-up maintenance actions that may be required. Annual report preparation is discussed in Section 7.0.

#### **6.4 Schedule**

The Plan Area will be maintained for a minimum 5-year period or until performance standards are met. Monitoring inspections and maintenance activities will commence subsequent to the completion of mitigation construction implementation.



## 7.0 PROPOSED MONITORING REPORTS

### 7.1 As-Built Report

Within 60 days after the Plan Area construction is complete, the Construction Manager/Contractor will prepare a post-construction as-built drawing, if different from proposed Plan, which will include any major deviations in grading and the location, number, and species of plants installed.

Within 90 days following completion of site construction, the Project Biologist shall submit an as-built report to the RWQCB and CDFW. A narrative description of construction activities, paying particular attention to any adjustments to the final grading and planting plan will be included. The plant list will be used as the baseline for plant survival performance standards.

### 7.2 Annual Reports

Monitoring reports prepared by the Project Biologist will be submitted on an annual basis by December 15 of each monitoring year 1 – 4 and a final report in the fifth (5<sup>th</sup>) year of monitoring. The first annual report will be submitted following the first full year of monitoring.

These reports will provide technical findings as to the attainment of performance standards and/or progress toward achievement of final success. As described in USACE Regulatory Guidance Letter 08-03, *Minimum Monitoring Requirements for Compensatory Mitigation Projects Involving the Restoration, Establishment, and/or Enhancement of Aquatic Resources*, each report will generally include the following:

#### **Monitoring Report Narrative Template:**

##### **1.0 Executive Summary**

##### **2.0 Introduction**

- 2.1 Background
- 2.2 Objective
- 2.3 Baseline Conditions
- 2.4 Management and Maintenance Requirements
- 2.5 Performance Standard Requirements

##### **3.0 Methods**

- 3.1 Sampling Methods

##### **4.0 Results**

- 4.1 Management and Maintenance
- 4.2 Achievement of Performance Standard
  - 4.2.1 Wetland Hydrology
  - 4.2.2 Hydric Soils
  - 4.2.3 Increase in Colonization of Wetland Vegetation
  - 4.2.4 Vegetation Colonization of Upland Buffer Area

##### **5.0 Recommendations**

- 5.1 Remedial Actions (if necessary)
- 5.2 Success Achieved, End Monitoring

## **6.0 Literature Cited**

## **7.0 Attachments**

- Names, title and companies of all persons who prepared the report and conducted field work
- Maintenance Records (observations and actions taken)
- Monitoring Data Sheets (vegetation, hydrology, wetlands)
- Photo Documentation (aerial and onsite)
- Location Maps (site, habitats, sample locations)
- GIS Comparison Mapping/Analysis
- Data Summaries
- Agency Contact

## 8.0 ADAPTIVE MANAGEMENT PLAN

Should unforeseen changes in site conditions or other components of the compensatory mitigation project occur, including the party or parties responsible for implementing adaptive management measures, the Project Biologist will notify the RWQCB and CDFW as soon as possible and will work with the agencies to identify appropriate measures to correct the deficiencies. These measures shall constitute the adaptive management plan and will guide decisions for revising this Plan to address both foreseeable and unforeseen circumstances that adversely affect compensatory mitigation success. The Compensatory Mitigation Rule (33 CFR; Part 332) defines adaptive management as:

. . . the development of a management strategy that anticipates likely challenges associated with compensatory mitigation projects and provides for the implementation of actions to address those challenges, as well as unforeseen changes to those projects. It requires consideration of the risk, uncertainty, and dynamic nature of compensatory mitigation projects and guides modification of those projects to optimize performance. It includes the selection of appropriate measures that will ensure that the aquatic resource functions are provided and involves analysis of monitoring results to identify potential problems of a compensatory mitigation project and the identification and implementation of measures to rectify those problems. (33 CFR 332.2)

### 8.1 Determining if Adaptive Management Action is Required

USACE regulations at 33 CFR 332.7(c) requires implementation of adaptive management:

(1) If the compensatory mitigation project cannot be constructed in accordance with the approved Plan, the Permittee must notify the RWQCB and CDFW for approval. (33 CFR 332.7(c)(1))

(2) If monitoring or other information indicates that the compensatory mitigation project is not progressing towards meeting its performance standards as anticipated, the responsible party must notify the RWQCB and CDFW as soon as possible. The RWQCB and CDFW will evaluate and pursue measures to address deficiencies in the compensatory mitigation project. The RWQCB and CDFW will consider whether the compensatory mitigation project is providing ecological benefits comparable to the original objectives of the compensatory mitigation project. (33 CFR 332.7(c)(2))

Should the mitigation project fail to meet the performance standards outlined in this document by Year 5, the Project Biologist shall prepare a remediation report outlining the work that would need to be implemented for project success, including maintenance, and continued monitoring. The Plan Area shall be monitored annually until the performance standards are met.

## 8.2 Identification of Appropriate Measures

The following measures shall be taken if adaptive management actions are found necessary based on either (1) or (2) in section 8.1, above:

(1) RWQCB and CDFW, in consultation with the responsible party (and other federal, tribal, state, and local agencies, as appropriate), will determine the appropriate measures. The measures may include site modifications, design changes, revisions to maintenance requirements, and revised monitoring requirements. The measures must be designed to ensure that the modified compensatory mitigation project provides aquatic resource functions comparable to those described in the Plan objectives. (33 CFR 332.7(c)(3))

(2) Performance standards may be revised in accordance with adaptive management to account for measures taken to address deficiencies in the compensatory mitigation project. Performance standards may also be revised to reflect changes in management strategies and objectives if the new standards provide for ecological benefits that are comparable or superior to the approved compensatory mitigation project. No other revisions to performance standards will be allowed except in the case of natural disasters. (33 CFR 332.7(c)(4))

## **9.0 COMPLETION OF RESPONSIBILITIES**

### **9.1 Notification of Completion**

When the initial 5-year monitoring period is complete, and if the Permittee believes final performance standards have been met, the Permittee shall notify the RWQCB and CDFW when submitting the annual report that documents this completion.

### **9.2 RWQCB & CDFW Confirmation of Performance Standard Completion**

Mitigation requirements will not be considered fulfilled until the Permittee has received written concurrence (email or official letterhead) from the RWQCB and CDFW that the performance standards have been completed and no additional monitoring reports are required or inform the Permittee why the mitigation is not deemed successful. If required, a final field visit will be conducted to verify onsite conditions are consistent with information documented in the monitoring reports. Once the Permittee receives confirmation from the RWQCB and CDFW that all Performance Standards have been met the Resource Management Plan will be implemented.

### **9.3 RWQCB and CDFW Confirmation of Long-Term Land Protection & Financing**

The Permittee's mitigation obligation will not be deemed complete and financial responsibility of managing the Plan Area will continue to be the responsibility of the Permittee until the RWQCB and CDFW acknowledge appropriate site protection and long-term financing mechanisms have been secured. Acknowledgement can be in the form of an email, or formal letter.

Once the RWQCB and CDFW acknowledge appropriate site protection, and financing has been secured the City of Ukiah will be responsible for funding, managing and implementing the Tasks associated with the RMP, described in Section 10, in perpetuity.



## 10.0 LONG-TERM RESOURCES MANAGEMENT PLAN

The overall goal of the Long-Term Resources Management Plan (RMP) is to ensure the long-term preservation of the established wetlands and upland buffer area within the Plan Area.

Implementation of this RMP will begin following confirmation by the RWQCB and CDFW that successful completion of the mitigation obligation has been met.

The scheduled monitoring, inspection, and maintenance tasks described in this section are designed to assess the ongoing trends and stability onsite and assure the viability of the Plan Area in perpetuity. Monitoring and management activities will be the responsibility of the City of Ukiah (Land Manager). The City of Ukiah may choose to contract to a company who has demonstrated knowledge, training, and experience to accomplish the land management responsibilities described herein.

- Section 10.1 presents procedures for biological monitoring and management.
- Section 10.2 describes site security, fuel management and mosquito abatement.
- Section 10.3 discusses annual accounting and management reporting.
- Section 10.4 describes adaptive management approach.
- Sections 10.5 – 10.6 provide information on funding, identify responsible parties, and present the monitoring and management schedule in tabular form.

### 10.1 Biological Monitoring and Management - Elements A.1-A.2

This section presents the methods, tasks, frequency, and responsibilities for monitoring and managing biological resources onsite, together with the monitoring objective and criteria that define successful habitat preservation.

**Objective:** Monitor and manage habitat conditions to ensure they remain suitable buffer habitat. By collecting biological monitoring data, the Land Manager will be able to identify and evaluate conditions onsite, create an ongoing record using consistent data points to monitor trends, and provide early identification of any problems at the Plan Area.

#### 10.1.1 Vegetation Monitoring – Element A.1

**Frequency:** Once Every 5 Years.

**Responsibility:** Land Manager

**Objective:** Monitor long-term plant community development to determine the extent and location of wetland and upland plant communities.

**Task – Site Inspection:** Conduct field monitoring to determine the location and extent of wetland and upland plant communities.

**Task – Map Vegetation Communities:** Map vegetation communities including upland and wetland communities using a GPS and digitally link data to GIS database.

**Task – Managed Grazing:** If determined appropriate by the Land Manager invasive plant species and/or thatch build up may be controlled using grazing methods (e.g. goats).

**Task – Prepare Report:** Analyze vegetation community data and prepare a report.

### 10.1.2 Sedimentation and Erosion Control Management – Element A.2

**Frequency:** Annually by June 1.

**Responsibility:** Land Manager

#### **Objectives:**

1. Prevent adverse impacts to wetland and upland buffer area from sedimentation and erosion.
2. Prevent excess stormwater discharges from offsite that would alter the site's hydrology regime.

**Task – Site Inspection and Maintenance.** Inspect for signs of sedimentation and erosion. If sedimentation is occurring and determined to have an adverse effect on the wetland and upland habitat measures should be implemented to divert or slow runoff. These measures may include use of straw bales, straw rolls, and/or other suitable barrier material, stabilizing bare ground with straw mulch and diverting or defusing water sources enter the Plan Area causing the sedimentation or erosion. Secondly, make repairs: remove any soil that blocks or impedes surface water flow using hand tools.

- Complete Maintenance Monitoring Field Form (in Attachment 4) to document conditions observed.
- Photo-document any problems discovered.
- Initiate any necessary maintenance to correct problems observed as described below.

### 10.2 Site Security, Fuel Management & Mosquito Abatement – Element B.1-B.3

**Frequency:** Annually by June 1.

**Responsibility:** Land Manager

**Objective:** Monitor for and document the presence of unauthorized access. Make necessary repairs.

Annual maintenance visits will include inspection for any evidence of vandalism such as signs of excessive or uncontrolled human disturbance such as off-road vehicle use, presence of brush and litter, human foot traffic, and runoff water entering the property. Disturbance will be recorded along with remedial action being taken (e.g., repair fence, gate(s); fill tire ruts to original grade; replace sign, lock, report to police).

#### 10.2.1 Site Security – Element B.1

**Frequency:** Annually by June 1.

**Responsibility:** Land Manager

**Task – Site Security:** During each site visit for management and monitoring purposes, inspect for signs of encroachment. Document and mitigate any problems identified.

- Complete Maintenance Monitoring Field Form (in Attachment 4) documenting conditions observed.
- Photo-document any problems discovered.
- Remove any accumulated debris, trash or litter and dispose of at an appropriate county-approved disposal location.
- If necessary, take appropriate actions with the assistance of local police or sheriff to prevent future encroachment or vandalism.

**Task – Supervise Grazing/Mowing:** If fire-breaks are required coordination with the contractor implementing the fire-break work is required to ensure the wetlands or and populations of threatened/endangered species are not adversely affected.

### 10.2.2 Mosquito Abatement – Element B.2

**Frequency (If Required):** Once annually during mosquito breeding season.

**Responsibility:** Land Manager

**Objective:** Work with Mosquito Abatement District to minimize mosquito nuisance.

**Task – Site Inspection:** If requested, allow Mosquito Abatement District access to the Site to conduct inspection.

- Conduct site visit with mosquito abatement staff.
- Document location of potential problem(s).
- Complete Maintenance Monitoring Field Form (Attachment 4) documenting conditions observed.
- If vector control becomes necessary the County would identify and implement mosquito abatement practices that are protective of wetlands and populations of threatened/endangered species. The plan shall be approved by land owner and Grantee of Conservation Easement prior to implementation by the mosquito abatement district.

### 10.3 Annual Accounting and Management Report – Element C.1

**Frequency:** Annually

**Responsibility:** Land Manager

**Objective:** Provide summary of total funds expended and management report on biological monitoring and maintenance tasks and general site conditions. The Land Manager shall ensure

that a detailed accounting report maintained and provided to the RWQCB and/or CDFW upon request.

The accounting and management report shall include the following:

**Task – Report Expenses:** Provide a summary of funds expended in the management of the Plan Area during the previous year. Summary of accounting should include, use of contingency funds, shortage or surplus of funds and unexpected reoccurring costs.

**Task – Plan Area Conditions:** Provide a general description of Plan Area conditions.

**Task – Monitoring Results:** Present summary of the results of any monitoring or studies conducted on the Plan Area.

**Task – Maintenance Actions Taken:** Provide a summary of all maintenance actions taken on the Plan Area along with a description of any problems encountered in managing the Plan Area to assess whether site is being maintained appropriately.

- Analyze maintenance data to determine if additional maintenance actions are necessary and site is being maintained sufficiently to maintain suitable buffer. Analyze data for comparative change in invasive species populations, erosion and sediment control, fuel management, and facilities management. If necessary, create various graphical comparisons between current and previous maintenance activities and results using programs such as Microsoft Excel to illustrate trends.
- Map the following habitat features on the base map for visual comparative purposes:
  - Populations of invasive vegetation
  - Erosion or sedimentation problem areas
  - Created wetland habitat area
- Migrate data to annual report to describe management and maintenance actions and issues.
- Make recommendations with regard to (1) any problems that need near short and long-term attention (e.g., weed removal, erosion control), and (2) any changes in the monitoring or management program that appear to be warranted based on monitoring results to date.

**Task – Describe Planned Management Actions:** Prepare a description of management actions that will be undertaken in accordance with the RMP in the coming year.

Adjustments to monitoring procedures may be required as the site changes over time, or if logistical problems render a procedure unduly difficult to conduct. Such adjustments will be reported to the RWQCB and CDFW. The key is to anticipate that the monitoring program may need occasional adjustments to remain accurate, complete and feasible.

#### **10.4 Adaptive Management**

Although major management actions are not anticipated to be needed, one objective of this RMP is to monitor conditions onsite to identify any issues that may arise and to use adaptive management methods to identify appropriate actions. “Adaptive management is a systematic approach for improving resource management by learning from management outcomes” (Williams, et al. 2007). It incorporates the potential for implementing changes to management practices, including corrective actions determined to be appropriate. Adaptive management includes those activities necessary to address the effects of climate change, fire, flood, or other natural events, force majeure, etc.

#### **10.5 Financial Assurance**

The costs associated with the long term management and maintenance activities described in this section will be fully funded with an appropriate long-term financing mechanism. As a condition of Performance Standard 5.6 the financial mechanism chosen must be approved by the RWQCB and CDFW..

#### **10.6 Responsible Parties**

Once the RWQCB and CDFW acknowledge appropriate land protection, and financing has been secured for long-term protection, the City of Ukiah, also referred to as the Land Manger, will be responsible for funding, managing and implementing the Tasks associated with this RMP in perpetuity.



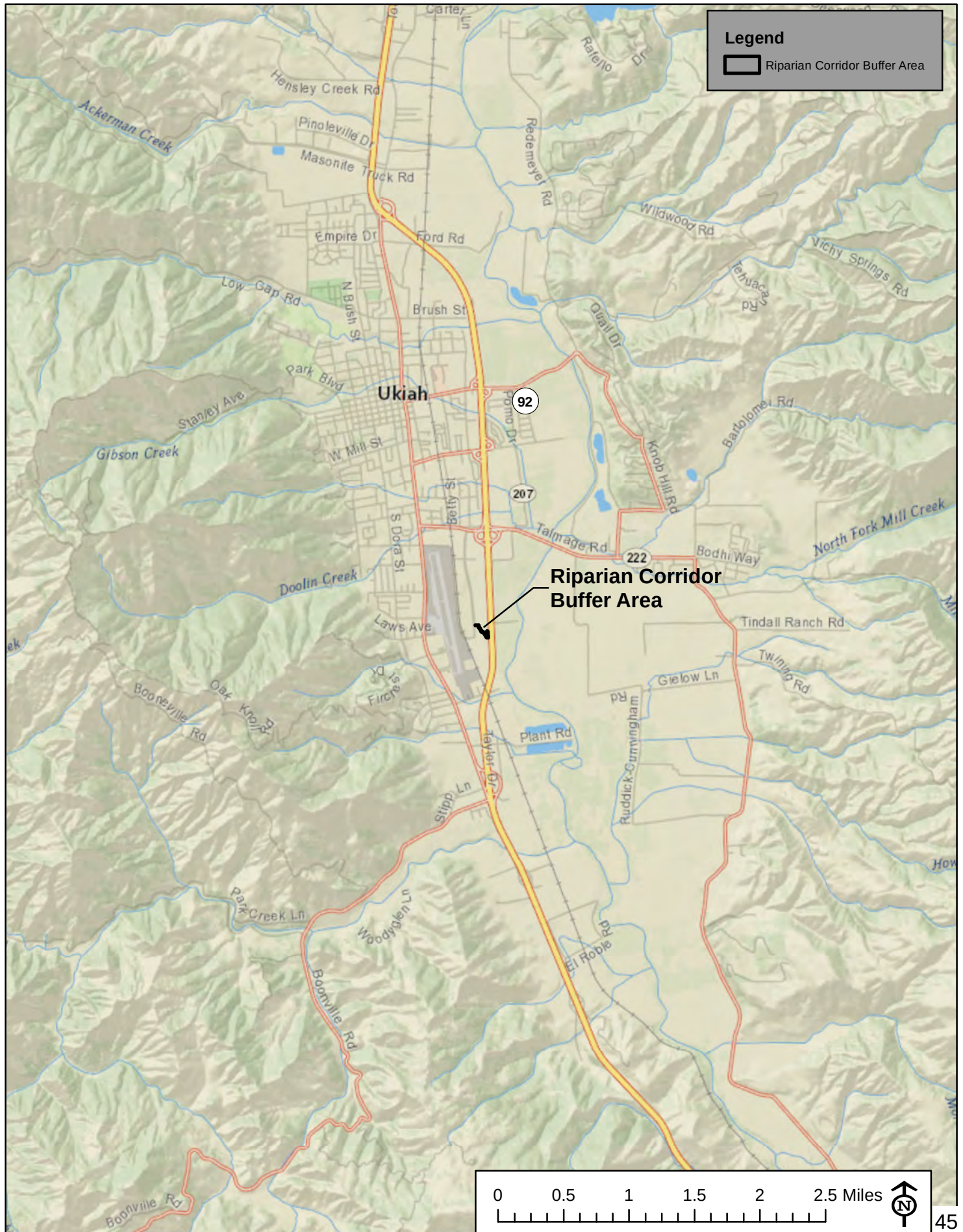
## 11.0 REFERENCES

- California Department of Fish and Wildlife (CDFW). 2014. Notification of Lake or Streambed Alteration Agreement, Costco Wholesale Project, Ukiah, Mendocino County, California. Prepared for Costco Ukiah by Huffman-Broadway Group, Inc., 828 Mission Ave., San Rafael, CA 94901 dated February 11, 2014.
- ESA. 2013. City of Ukiah Costco Wholesale Project. Final Environmental Impact Report. November 2013. Prepared for City of Ukiah by ESA, 2600 Capitol Ave., Suite 200, Sacramento, CA 95816.
- North Coast Regional Water Quality Control Board. 2014. Application for Waiver of Waste Discharge or General Waste Discharge Requirements, Costco Wholesale Project, City of Ukiah, Mendocino County, California. Prepared for Costco by Huffman-Broadway Group, Inc., 828 Mission Ave., San Rafael, CA 94901 dated February 13, 2014.
- Huffman-Broadway Group, Inc. 2014C. US Army Corps of Engineers. Investigation for the Presence of Corps and US EPA Jurisdictional Waters within the Proposed Costco Project Site, Ukiah, Mendocino County, California. Prepared for Kier and Wright Civil Engineers and Surveyors by Huffman-Broadway Group, Inc., 828 Mission Ave., San Rafael, CA 94901 dated June 27, 2014
- California Invasive Plant Council's California Invasive Plant Inventory. 2012. *Computer inventory plant data base and rating listing at [www.cal-ipc.org/ip/inventory/weedlist.php](http://www.cal-ipc.org/ip/inventory/weedlist.php)*. Last checked on July 31, 2012.
- Code of Federal Regulations, Title 33, Part 332. 2008. *Compensatory Mitigation for the Loss of Aquatic Resources; Final Rule*. April.
- Cowardin, L.M., V. Carter, F.C. Golet and E.T. LaRoe. 1979. *Classification of Wetlands and Deepwater Habitats of the United States*, U.S. Fish and Wildlife Service, Office of Biological Services. Washington D.C. Publ. No. FWS/OBSA-79/31.
- Department of the Army and the Environmental Protection Agency. 2010. *Memorandum of Agreement Between The Department of the Army and The Environmental Protection Agency for the determination of mitigation under the clean water act section 404(b)(1) guidelines*.
- Environmental Laboratory. 1987. *Corps of Engineers Wetlands Delineation Manual*. Technical Report Y-87-1. U. S. Army Engineer Waterways Experiment Station, Vicksburg, Mississippi. 100 pp. plus appendices.
- US Army Corps of Engineers. 2008. Corps Regulatory Guidance Letter 08-03, *Minimum Monitoring Requirements for Compensatory Mitigation Projects Involving the Restoration, Establishment, and/or Enhancement of Aquatic Resources*. October 10.

Williams, B. K., R. C. Szaro, and C. D. Shapiro. 2007. *Adaptive management: The U.S. Department of the Interior technical guide*. Adaptive Management Working Group, U.S. Department of the Interior, Washington, DC.

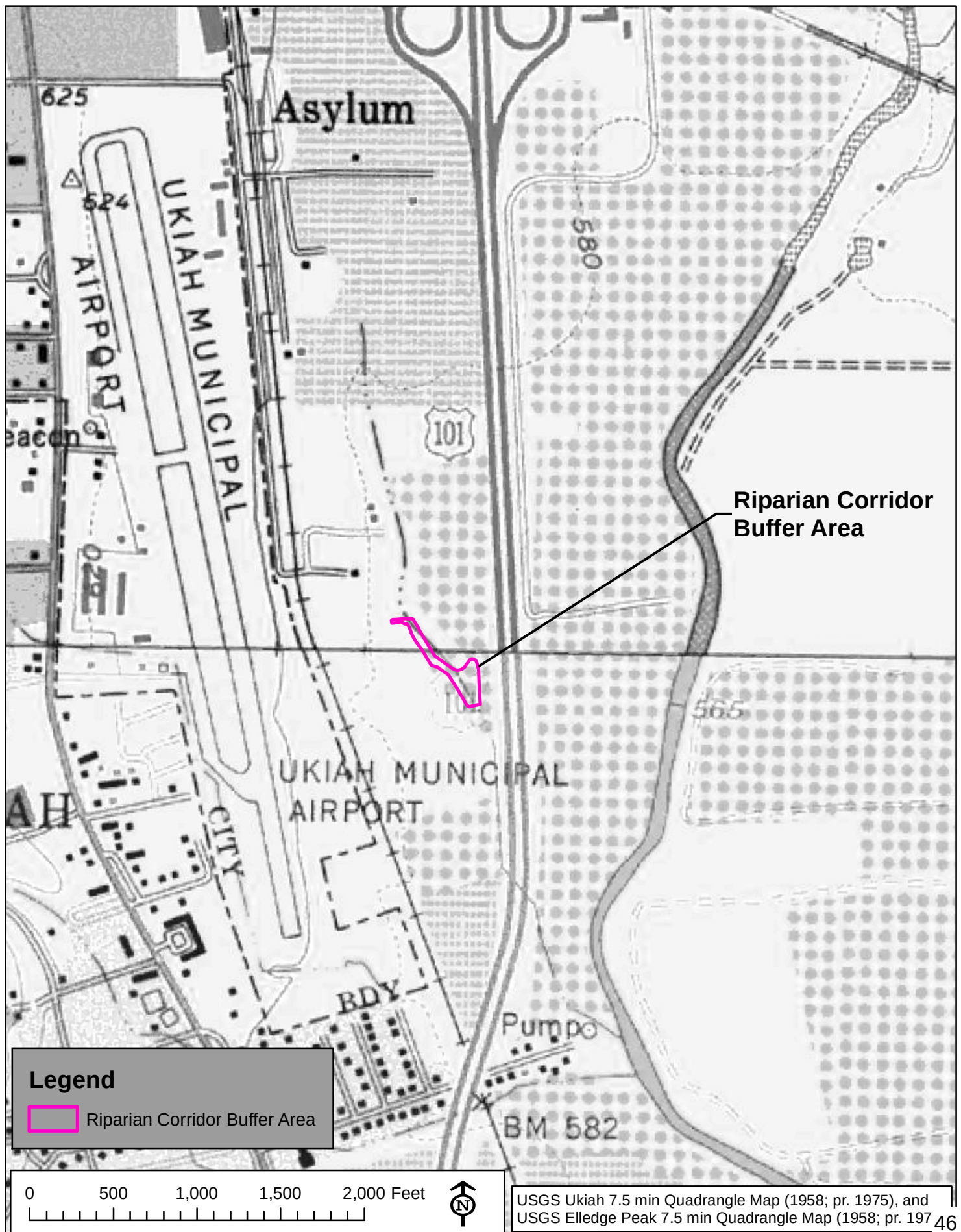
# **Attachment 1**

## **Figures**



**Figure 1. Vicinity Map**  
 Riparian Corridor Buffer Enhancement Plan,  
 City of Ukiah, Mendocino County, CA





**Figure 2. USGS Topographic Map**

Riparian Corridor Buffer Enhancement Plan,  
City of Ukiah, Mendocino County, CA



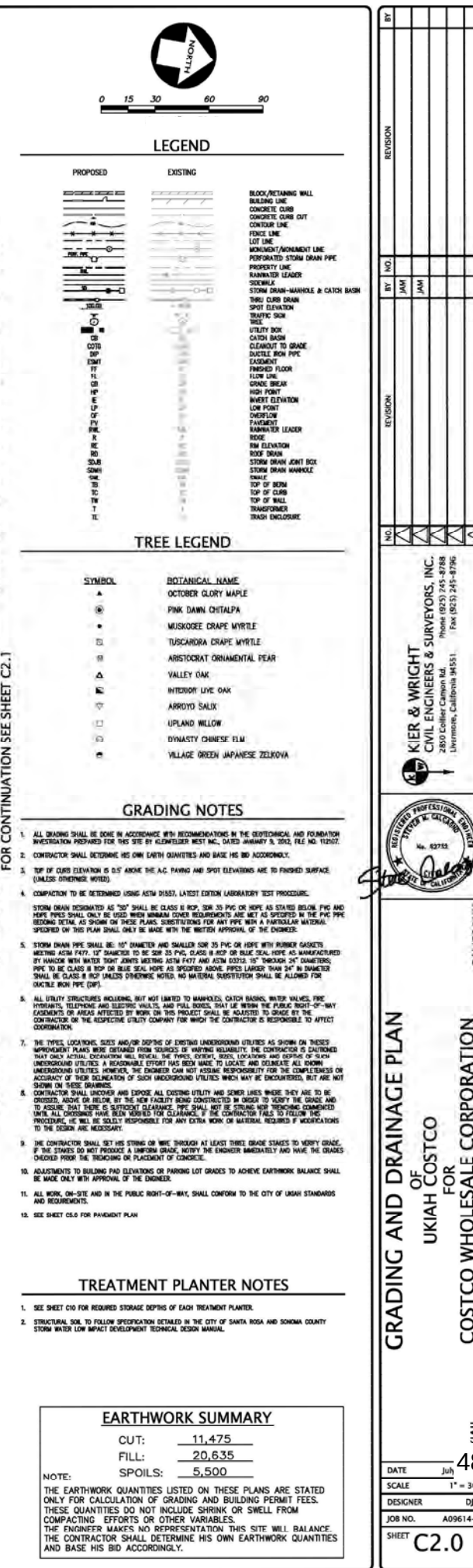


**Figure 3. Aerial Photograph**

Riparian Corridor Buffer Enhancement Plan,  
City of Ukiah, Mendocino County, CA



 Riparian Corridor Buffer Area  
 Wetland Buffer Area  
 Upland Buffer Area



**Figure 4. Riparian Corridor Buffer Plan Area**  
Riparian Corridor Buffer Enhancement Plan, City of Ukiah, Mendocino County, CA



## **Attachment 2**

### **USACE JD Verification Map**



DEPARTMENT OF THE ARMY  
SAN FRANCISCO DISTRICT, U.S. ARMY CORPS OF ENGINEERS  
1455 MARKET STREET, 16<sup>TH</sup> FLOOR  
SAN FRANCISCO, CALIFORNIA 94103-1398

AUG 05 2014

REPLY TO  
ATTENTION OF

Regulatory Division

Subject: File No. 2014-00263

Terry Huffman Ph.D.  
Huffman-Broadway Group, Inc.  
828 Mission Avenue  
San Rafael, California 94901

Dear Dr. Huffman:

This correspondence is in reference to your submittal of June 26, 2014, on behalf of Kier and Wright Engineers and Surveyors, requesting a preliminary jurisdictional determination of the extent of navigable waters of the United States and waters of the United States occurring on an approximately 20 acre site located at the southern end of the Airport Industrial Park, City of Ukiah, Mendocino County, California (APN's 180-08-008, -010, -057, -058, -059, -062, -063, -064, -065, -066, and -067).

All proposed discharges of dredged or fill material occurring below the plane of ordinary high water in non-tidal waters of the United States; or below the high tide line in tidal waters of the United States; and within the lateral extent of wetlands adjacent to these waters, typically require Department of the Army authorization and the issuance of a permit under Section 404 of the Clean Water Act of 1972, as amended (33 U.S.C. § 1344 *et seq.*). Waters of the United States generally include the territorial seas; all traditional navigable waters which are currently used, or were used in the past, or may be susceptible to use in interstate or foreign commerce, including waters subject to the ebb and flow of the tide; wetlands adjacent to traditional navigable waters; non-navigable tributaries of traditional navigable waters that are relatively permanent, where the tributaries typically flow year-round or have continuous flow at least seasonally; and wetlands directly abutting such tributaries. Where a case-specific analysis determines the existence of a "significant nexus" effect with a traditional navigable water, waters of the United States may also include non-navigable tributaries that are not relatively permanent; wetlands adjacent to non-navigable tributaries that are not relatively permanent; wetlands adjacent to but not directly abutting a relatively permanent non-navigable tributary; and certain ephemeral streams in the arid West.

The enclosed delineation map entitled, Costco Ukiah Project Preliminary Jurisdictional Determination, one (1) sheet, date certified July 23, 2014, depicts the extent and location of wetlands and other waters of the United States within the boundary area of the site that **may be** subject to U.S. Army Corps of Engineers' regulatory authority under Section 404 of the Clean Water Act. This preliminary jurisdictional determination is based on the current conditions of the



site, as verified during a field investigation of July 21, 2014, a review of available digital photographic imagery, and a review of other data included in your submittal. While this preliminary jurisdictional determination was conducted pursuant to Regulatory Guidance Letter No. 08-02, *Jurisdictional Determinations*, it may be subject to future revision if new information or a change in field conditions becomes subsequently apparent. The basis for this preliminary jurisdictional determination is fully explained in the enclosed *Preliminary Jurisdictional Determination Form*. You are requested to sign and date this form and return it to this office within two (2) weeks of receipt.

You are advised that the preliminary jurisdictional determination may **not** be appealed through the U.S. Army Corps of Engineers' *Administrative Appeal Process*, as described in 33 C.F.R. Section 331 (65 Fed. Reg. 16,486; Mar. 28, 2000). Under the provisions of 33 C.F.R. Section 331.5(b)(9), non-appealable actions include preliminary jurisdictional determinations since they are considered to be only advisory in nature and make no definitive conclusions on the jurisdictional status of the water bodies in question. However, you may request this office to provide an approved jurisdictional determination that precisely identifies the scope of jurisdictional waters on the site; an approved jurisdictional determination may be appealed through the *Administrative Appeal Process*. If you anticipate requesting an approved jurisdictional determination at some future date, you are advised not to engage in any on-site grading or other construction activity in the interim to avoid potential violations and penalties under Section 404 of the Clean Water Act. Finally, you may provide this office new information for further consideration and request a reevaluation of this preliminary jurisdictional determination.

You may refer any questions on this matter to Jimmy Purchio of my Regulatory staff by telephone at (415)503-6781 or by e-mail at [James.J.Purchio@usace.army.mil](mailto:James.J.Purchio@usace.army.mil). All correspondence should be addressed to the Regulatory Division, North Branch, referencing the file number at the head of this letter.

The San Francisco District is committed to improving service to our customers. My Regulatory staff seeks to achieve the goals of the Regulatory Program in an efficient and cooperative manner, while preserving and protecting our nation's aquatic resources. If you would like to provide comments on our Regulatory Program, please complete the Customer Service Survey Form available on our website:  
<http://www.spn.usace.army.mil/Missions/Regulatory.aspx>.

Sincerely,



 Jane M. Hicks  
Chief, Regulatory Division



Enclosures





# PRELIMINARY JURISDICTIONAL DETERMINATION FORM

## San Francisco District

This Preliminary Jurisdictional Determination finds that there "may be" waters of the United States in the subject review area and identifies all such aquatic features, based on the following information:

Regulatory Division: North Branch

File Number: 2014-00263-N

PJD Completion Date: 7-23-2014

### Review Area Location

City/County: Ukiah, Mendocino County State: California

Nearest Named Waterbody: Russian River

Approximate Center Coordinates of Review Area

Latitude (degree decimal format): 39.126794°Select

Longitude (degree decimal format): -123.196358°Select

Approximate Total Acreage of Review Area: 20 Select

File Name: Costco Ukiah Project

### Applicant or Requestor Information

Name: Terry Huffman

Company Name: Huffman-Broadway Group, Inc.

Street/P.O. Box: 828 Mission Avenue

City/State/Zip Code: San Rafael, California 94901

### Estimated Total Amount of Waters in Review Area

Non-Wetland Waters: lineal feet feet wide and/or  
1.28 acre(s) Flow Regime: Intermittent

Wetlands: lineal feet feet wide and/or  
0.94 acre(s) Cowardin Class: Palustrine- scrub-shrub

### Name of Section 10 Waters Occurring in Review Area

Tidal:

Non-Tidal:

☐ Office (Desk) Determination

☒ Field Determination:

Date(s) of Site Visit(s): 7-21-2014

**SUPPORTING DATA:** Data reviewed for Preliminary JD (check all that apply – checked items should be included in case file and, where checked and requested, appropriately reference sources below)

☒ Maps. Plans, plots or plat submitted by or on behalf of applicant/requestor (specify):

☒ Data sheets submitted by or on behalf of applicant/requestor (specify):

☒ Corps concurs with data sheets/delineation report.

☐ Corps does not concur with data sheets/delineation report.

☒ Data sheets prepared by the Corps.

☐ Corps navigable waters' study (specify):

☐ U.S. Geological Survey Hydrologic Atlas:

☐ USGS NHD data.

☐ USGS HUC maps.

☐ U.S. Geological Survey map(s) (cite quad name/scale):

☐ USDA Natural Resources Conservation Service Soil Survey.

☐ National wetlands inventory map(s) (specify):

☐ State/Local wetland inventory map(s) (specify):

☐ FEMA/FIRM maps.

☐ 100-year Floodplain Elevation (specify, if known):

☒ Photographs: ☒ Aerial (specify name and date):

☐ Other (specify name and date):

☐ Previous JD determination(s) (specify File No. and date of response letter):

☐ Other information (specify):

**IMPORTANT NOTE:** If the information recorded on this form has not been verified by the Corps, the form should not be relied upon for later jurisdictional determinations.

Signature and Title of Regulatory Project Manager  
(REQUIRED)

Signature and Date of Person Requesting Preliminary JD  
(REQUIRED, unless obtaining the signature is impracticable)



**EXPLANATION OF PRELIMINARY AND APPROVED JURISDICTIONAL DETERMINATIONS:**

1. The Corps of Engineers believes that there may be jurisdictional waters of the United States on the subject site, and the permit applicant or other affected party who requested this preliminary JD is hereby advised of his or her option to request and obtain an approved jurisdictional determination (JD) for that site. Nevertheless, the permit applicant or other person who requested this preliminary JD has declined to exercise the option to obtain an approved JD in this instance and at this time.

2. In any circumstance where a permit applicant obtains an individual permit, or a Nationwide General Permit (NWP) or other general permit verification requiring "preconstruction notification" (PCN), or requests verification for a non-reporting NWP or other general permit, and the permit applicant has not requested an approved JD for the activity, the permit applicant is hereby made aware of the following: (1) the permit applicant has elected to seek a permit authorization based on a preliminary JD, which does not make an official determination of jurisdictional waters; (2) that the applicant has the option to request an approved JD before accepting the terms and conditions of the permit authorization, and that basing a permit authorization on an approved JD could possibly result in less compensatory mitigation being required or different special conditions; (3) that the applicant has the right to request an individual permit rather than accepting the terms and conditions of the NWP or other general permit authorization; (4) that the applicant can accept a permit authorization and thereby agree to comply with all the terms and conditions of that permit, including whatever mitigation requirements the Corps has determined to be necessary; (5) that undertaking any activity in reliance upon the subject permit authorization without requesting an approved JD constitutes the applicant's acceptance of the use of the preliminary JD, but that either form of JD will be processed as soon as is practicable; (6) accepting a permit authorization (e.g., signing a proffered individual permit) or undertaking any activity in reliance on any form of Corps permit authorization based on a preliminary JD constitutes agreement that all wetlands and other water bodies on the site affected in any way by that activity are jurisdictional waters of the United States, and precludes any challenge to such jurisdiction in any administrative or judicial compliance or enforcement action, or in any administrative appeal or in any Federal court; and (7) whether the applicant elects to use either an approved JD or a preliminary JD, that JD will be processed as soon as is practicable. Further, an approved JD, a proffered individual permit (and all terms and conditions contained therein), or individual permit denial can be administratively appealed pursuant to 33 C.F.R. Part 331, and that in any administrative appeal, jurisdictional issues can be raised (see 33 C.F.R. 331.5(a)(2)). If, during that administrative appeal, it becomes necessary to make an official determination whether CWA jurisdiction exists over a site, or to provide an official delineation of jurisdictional waters on the site, the Corps will provide an approved JD to accomplish that result, as soon as is practicable.

| Aquatic Resource I.D. | Latitude<br>(degree decimal format) | Longitude<br>(degree decimal format) | Cowardin Class and Flow Regime            | Estimated Area or Lineal Feet of Aquatic Resource |         | Type of Aquatic Resource |
|-----------------------|-------------------------------------|--------------------------------------|-------------------------------------------|---------------------------------------------------|---------|--------------------------|
|                       |                                     |                                      |                                           | lineal ft                                         | ft wide |                          |
| r-1                   | 39.126065°N                         | -123.195368°W                        | Riverine Flow: Intermittent               | 1.28 acre(s)                                      |         | Other                    |
| p-1                   | 39.124660°N                         | -123.196406°W                        | Palustrine-scrub-shrub Flow: Seasonal     | 0.83 acre(s)                                      |         | Seasonal Wetland         |
| p-2                   | 39.124660°N                         | -123.196406°W                        | Palustrine-scrub-shrub Flow: Intermittent | 0.11 acre(s)                                      |         | Seasonal Wetland         |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
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|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |
|                       | °Select                             | - °Select                            | Select Flow: Select                       | lineal ft<br>acre(s)                              | ft wide | Select                   |

DEPARTMENT OF THE ARMY

U.S. ARMY ENGINEER DISTRICT, SAN FRANCISCO

CORPS OF ENGINEERS

1455 MARKET STREET, *SPN-1*

SAN FRANCISCO, CALIFORNIA 94103-1398

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CA 94103

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AUG 05 2014

MAILED FROM ZIP CODE 94105

Terry Huffman Ph.D.

Huffman-Broadway Group, Inc.

828 Mission Avenue

San Rafael, California 94901

94901320928





## **Attachment 3**

### **Enhancement Area Landscape Plan**







## **Attachment 4**

### **MAINTENANCE MONITORING FIELD FORM**

## MAINTENANCE MONITORING FIELD FORM

Site Name & Address: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Inspected By: \_\_\_\_\_

| Inspection Item                                  | Status | Location <sup>5</sup> | Describe Action To Be Taken Or Taken |
|--------------------------------------------------|--------|-----------------------|--------------------------------------|
| 1. Vandalism Inspections                         |        |                       |                                      |
| 2. Trash and Debris Inspections                  |        |                       |                                      |
| 3. Fire Breaks                                   |        |                       |                                      |
| 4. Sedimentation and Erosion Control Inspections |        |                       |                                      |
| 5. Vegetation Management                         |        |                       |                                      |
| 6. Inspections for Altered Hydrology Patterns    |        |                       |                                      |
| 7. Other                                         |        |                       |                                      |

Page \_\_\_\_ of \_\_\_\_

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<sup>5</sup> Attach location map and photo



**CONFORMED COPY**

Copy of Document Recorded on  
09/29/2017 03:04:28 PM  
as 2017-13002  
Mendocino County Clerk-Recorder

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

City of Ukiah  
Department of Public Works  
300 Seminary Avenue  
Ukiah, CA 95482

Project/Property: Costco Warehouse, Redwood Business Park, Ukiah, CA  
APN(s): 180-080-57, -58, -59, -62, -63, -64, -65, -66 and -67

Ukiah, California

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**DECLARATION OF COVENANTS REGARDING MAINTENANCE  
OF STORM WATER BMP FACILITIES AND RIPARIAN  
CORRIDOR BUFFER ENHANCEMENTS**

This Declaration of Covenants Regarding Maintenance of Storm Water BMP Facilities and Riparian Corridor Buffer Enhancements ("Declaration") is made on this 29 day of September, 2017, by Costco Wholesale Corporation ("Landowner"), a corporation in good standing under the laws of the State of Washington and authorized to conduct business in the State of California and the City of Ukiah ("City"), a California general law municipal corporation.

**RECITALS**

- A. Landowner is the fee simple owner of certain real property located in the City of Ukiah ("City"), Mendocino County, California, designated Lot 1, and fully described in Exhibit A to this Declaration ("Property").
- B. The City's National Pollutant Discharge Elimination System ("NPDES") Municipal Separate Storm Sewer System ("MS4") Permit, Order number R1-2009-0050, issued by the North Coast Regional Water Quality Control Board ("Board"), requires the City to implement and enforce specific requirements for the construction and maintenance of onsite storm water management facilities/best management practices (collectively, "BMP") for development, redevelopment, and other applicable projects with the goal of mitigating impacts to storm water quality and runoff volume discharges into the MS4.
- C. Provisions of the Low Impact Development (LID) Technical Design Manual adopted by Ukiah City Council, and Division 4, Chapter 8, Division 9, Chapter 7 and other applicable provisions of the Ukiah City Code shall apply to the construction, inspection and maintenance of BMP facilities and the enforcement of MS4 Permit requirements.

- D. On July 26, 2017, the City of Ukiah Planning Commission approved a Site Development Permit for the Project, which approval is final for the City, and on August 8, 2017, the City Planning Department notified Landowner that all permits related to the Project have been by approved by the City, which include the Site Plan (the "Plan") and a Final Standard Urban Stormwater Mitigation Plan ("SUSMP") for the Property which require the construction and maintenance of BMP facilities on the Property (the "BMP Facilities") by Landowner. On January 29, 2015 and February 23, 2015, the California Department of Fish and Wildlife ("CDFW") and the Board, respectively, approved the Huffman-Broadway Group, Inc. 2014 Riparian Corridor Buffer Enhancement Plan, Ukiah, Mendocino County, California, Corps File No. 249675 for the Property ("Enhancement Plan"). The BMP Facilities required under the SUSMP and riparian enhancements ("Enhancements") required by the Enhancement Plan may include both built and landscaping features. The Plan, SUSMP, and Enhancement Plan may be inspected at the City of Ukiah, Department of Public Works, 300 Seminary Avenue, Ukiah, CA upon appointment.
- E. The Plan, Enhancement Plan and SUSMP require and the City and Landowner agree that Landowner and City make and execute this Declaration.

#### DECLARATION OF COVENANTS

NOW, THEREFORE, in consideration of the foregoing recitals, Landowner and City hereby covenant, agree and declare as follows:

1. Landowner shall, at Landowner's sole cost and expense, construct, inspect, and maintain the BMP Facilities in accordance with the Plan and the SUSMP and the Enhancements in accordance with the Enhancement Plan. Landowner shall assure that all BMP Facilities and the Enhancements remain fully functional and that all areas identified in the Plan and SUSMP for treatment and/or volume capture discharge to the specified BMP Facility as designed.
2. The Riparian Corridor Buffer Enhancement Area, as described in Sections 1.2 and 2.1 of the Enhancement Plan ("Enhancement Plan Area"), is hereby irrevocably dedicated to be developed and maintained in accordance with the Enhancement Plan. The City is hereby granted an irrevocable right of access to the Plan Area for the purpose of enforcing these covenants and the Enhancement Plan. On and after the date which is four full years from the date Landowner is issued a certificate of occupancy for the Project (the "Four Year Term"), the City hereby agrees to assume the role of Land Manager under the Enhancement Plan and to perform the functions thereof. To ensure long-term funding for the management of the Enhancement Plan Area in accordance with the Enhancement Plan, substantially concurrently with the recordation of this Declaration, Costco shall deposit with the City a total of \$137,576, which the City agrees to use and maintain as the financing mechanism set forth in the Enhancement Plan.



3. Landowner shall keep all records related to annual inspections of BMP Facilities and the Enhancements by City and all records related to BMP maintenance for a period of at least five years from the date of each inspection and related to the Enhancements for the Four Year Term. The records shall include records of any BMP Facilities or Enhancements corrections, repairs, and replacements. Landowner shall make these records available to the City upon request.
4. In the event Landowner fails to maintain the BMP Facilities or, during the Four Year Term, the Enhancements in good working condition or otherwise violates the Plan, SUSMP or the Enhancement Plan, as determined by the City Manager, such failure or violation shall be deemed a public nuisance under Division 9 Chapter 2 of the Ukiah City Code and City shall be entitled to the remedies available to it under said Chapter in addition to those available to it under Division 3 Chapter 12, Division 4 Chapter 8 and Division 9 Chapter 7; provided, however, except as otherwise provided in this Declaration, including, without limitation, in Sections 5 and 12 hereof, enforcement shall be governed by the procedures of City Code Sections 3453, 3455-3460, and 3462-3467. By way of example and without limiting the generality of the foregoing, the City's right to abate the nuisance summarily shall be governed by City Code Section 3453, and notice to Landowner shall include all of the elements specified in City Code Section 3455, but with a fifteen (15) day period to file a notice of appeal with the City Manager in accordance with Section 5 below.
5. In the event of summary abatement or failure of Landowner to file a timely notice of appeal or to comply timely with any requirements determined through the appeals procedure, the City may enter upon the Property and take whatever steps it deems reasonably necessary to maintain and/or make in good working condition, such BMP Facilities and Enhancements. It is expressly understood that the City is under no obligation to maintain or repair the BMP Facilities, and in no event shall this Declaration be construed to impose such an obligation on the City; however, the City shall maintain or repair the Enhancements, if required, during the Four Year Term, and upon the expiration of the Four Year Term. If the City performs work of any nature, or expends any funds in the performance of such work for labor, use of equipment, supplies, materials, or the like, due to failure of the Landowner to perform its maintenance obligations under this Declaration, Landowner shall reimburse the City within 60 days of receipt of a report of abatement costs in accordance with City Code Section 3459, subject to Landowner's right to protest the costs in accordance with City Code Section 3462. Costs shall include, but are not limited to, the actual cost of construction, maintenance and/or repair, and administrative costs directly related to such work and reasonably incurred.

6. Landowner may appeal the City Manager's notice of failure or violation by filing a notice of appeal with the City Manager in accordance with the procedures specified in City Code Section 3456, modified as follows:
  - The notice of appeal must be filed within 15 rather than 10 days;
  - The appeal shall state the name and address of Landowner, the nature of the determination being appealed, the reason Landowner believes the determination is incorrect, and what the correct determination of the appeal should be. The failure of the Landowner to file a timely appeal containing all of this information shall be deemed to waive any right of appeal.
  - The hearing officer shall hear and determine the appeal on the basis of Landowner's written statement and any additional evidence deemed appropriate. Landowner may present testimony and oral argument at the hearing either personally or by counsel. The hearing officer shall issue a written decision within ten (10) days of the date of the hearing.
7. Landowner shall indemnify, defend and hold harmless the City and its employees, officials, and agents, from and against any liability, (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, interest, defense costs, and expert witness fees), where the same relates to, or arises out of, the construction, presence, existence, inspection, or maintenance of BMP Facilities on the Property or the performance of the covenants underlying this Declaration by Landowner, its officers, employees, agents, contractors or sub- contractors, excepting only to the extent resulting from the negligence or intentional misconduct of the City, its employees, officials, or agents. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for the Landowner or its agents under workers' compensation acts, disability benefits acts or other employees' benefits acts. If any judgment or claim against the City, its officials, agents, or employees, shall be entered, Landowner shall pay all cost and expenses in connection therewith.
8. If any provisions of this Declaration shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
9. This Declaration shall be governed according to the laws of the State of California. The parties hereto agree that the forum for the adjudication of any dispute related to this Declaration shall be brought exclusively and solely in Mendocino County, California.



10. Landowner shall not assign this Declaration to a third party without the express prior written consent of the City, provided that such consent will not be unreasonably withheld and that such consent shall not be required for Landowner to sell or lease the property to a third party.
11. Landowner binds itself, its partners, successors, legal representatives and assigns to the City, and to the partners, successors, legal representatives and assigns of the City with respect to all promises and agreements contained herein.
12. This Declaration shall be recorded by Landowner, and shall: a) constitute a "covenant running with the land;" b) be binding upon Landowner and Landowner's successors, heirs, and assigns in perpetuity; and, 3) benefit the City of Ukiah, its successors, and assigns. Any breach of this Declaration shall render Landowner or Landowner's heirs, successors or assigns liable pursuant to the provisions of the Ukiah City Code.
13. Any notice, submittal or communication required or permitted to be served on Landowner or City shall be in writing and delivered to the respective address provided below by being either (i) personally delivered (including delivery by courier service), with written acknowledgment of receipt, in which case they shall be deemed delivered on the date of delivery to said addresses, or (ii) sent by certified or registered mail, return receipt requested, first-class postage prepaid, in which case they shall be deemed delivered on the date shown on the receipt, unless delivery is refused or delayed by the addressee, in which event they shall be deemed delivered on the date of deposit in the mail. Either party may change its address for notices by a notice given in accordance with the foregoing.
14. This instrument may be executed in multiple counterparts, each of which shall be deemed a duplicate original, and all of which, taken together, shall constitute one and the same instrument.

City Representative:

Public Works Director/City Engineer  
City of Ukiah  
300 Seminary Avenue  
Ukiah, CA 9548

Name: Tim Eriksen

Landowner or Landowner Representative:

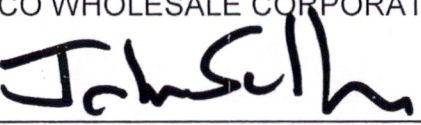
Costco Wholesale Corporation  
Property Management/Legal Dept.  
999 Lake Drive  
Issaquah, WA 98027

Attn: Director of Property Management

Executed as of the day and year first above stated.

**LANDOWNER:**

COSTCO WHOLESALE CORPORATION

By: 

Print Name: John Sullivan  
SVP/General Counsel/Secretary

Title: \_\_\_\_\_

**CITY OF UKIAH**

By: 

Print Name: Sage Sangiacomo

Title: City Manager

**ATTACHMENTS:**

Exhibit A- Property Description

Notary Acknowledgment

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of ~~California~~ Washington  
County of King

On September 25, 2017 before me, Stefanie G. Parmenter  
(insert name and title of the officer)

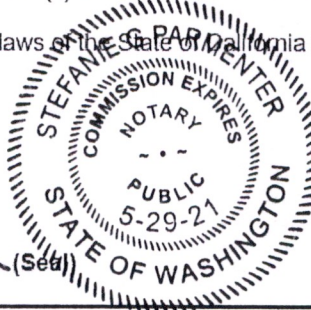
personally appeared John Sullivan,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of ~~California~~ Washington that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Stefanie G. Parmenter



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

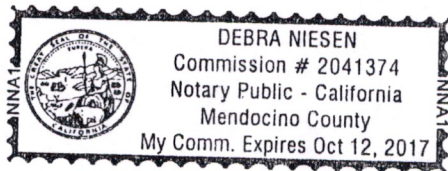
STATE OF CALIFORNIA )

COUNTY OF Mendocino )

On 9-29-17, before me, Debra Niesen, Notary Public, personally appeared Sage Sangiacomo, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Debra Niesen  
Name: Debra Niesen  
Notary Public



## EXHIBIT A

### LEGAL DESCRIPTION OF THE PROPERTY

REAL PROPERTY SITUATE IN THE CITY OF UKIAH, COUNTY OF MENDOCINO, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING ALL OF LOTS G1, G2, G3, F8 & F10 AND A PORTION OF LOT F11 AS SAID LOTS ARE SHOWN ON THAT PARCEL MAP M.S. 97-07 RECORDED JULY 28, 1997 IN MAP CASE 2, DRAWER 64 AT PAGES 21 & 22, OFFICIAL RECORDS OF MENDOCINO COUNTY, TOGETHER WITH A PORTION OF PARCEL 1 AS SHOWN ON THAT PARCEL MAP M.S. 04-51 RECORDED OCTOBER 2, 2006 IN MAPS, DRAWER 74 AT PAGES 4 THROUGH 6, OFFICIAL RECORDS OF MENDOCINO COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT F8, ALSO BEING A POINT ON THE EASTERLY RIGHT OF WAY FOR AIRPORT PARK BOULEVARD AS SHOWN ON SAID PARCEL MAP M.S. 97-07;

THENCE ALONG THE NORTHERLY LINE OF SAID LOTS F8 & G3, NORTH 84°40'22" EAST A DISTANCE OF 585.28 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY FOR U.S. HIGHWAY 101, SAID POINT ALSO BEING THE NORTHEAST CORNER OF LOT G3, AS SAID HIGHWAY AND LOT ARE SHOWN ON SAID PARCEL MAP M.S. 97-07;

THENCE ALONG THE EASTERLY LINES OF SAID LOTS G3, G2, G1 AND SAID PARCEL 1, ALSO BEING THE WESTERLY RIGHT OF WAY OF SAID HIGHWAY, THE FOLLOWING FIVE (5) COURSES:

- 1) THENCE SOUTH 02°29'45" EAST A DISTANCE OF 327.57 FEET;
- 2) THENCE SOUTH 05°21'28" EAST A DISTANCE OF 100.13 FEET;
- 3) THENCE SOUTH 02°29'45" EAST A DISTANCE OF 400.04 FEET;
- 4) THENCE SOUTH 00°38'06" WEST A DISTANCE OF 100.19 FEET;
- 5) THENCE SOUTH 02°29'15" EAST A DISTANCE OF 530.19 FEET;

THENCE LEAVING SAID EASTERLY LINES AND SAID WESTERLY RIGHT OF WAY, SOUTH 84°40'22" WEST A DISTANCE OF 103.48 FEET;

THENCE NORTH 31°37'13" WEST A DISTANCE OF 249.94 FEET;

THENCE SOUTH 84°40'22" WEST A DISTANCE OF 38.33 FEET;

THENCE NORTH 32°45'47" WEST A DISTANCE OF 331.26 FEET;

THENCE SOUTH 84°40'22" WEST A DISTANCE OF 102.89 FEET TO A POINT ON THE WESTERLY LINE OF SAID LOT F11, SAID POINT ALSO BEING ON THE EASTERLY RIGHT OF WAY OF SAID AIRPORT PARK BOULEVARD;

THENCE ALONG THE WESTERLY LINES OF SAID LOTS F11, F10 & F8, ALSO BEING SAID EASTERLY RIGHT OF WAY, NORTH 05°36'44" WEST A DISTANCE OF 937.97 FEET TO THE POINT OF BEGINNING. CONTAINING 15.2989 ACRES OF LAND, MORE OR LESS.



## AGENDA SUMMARY REPORT

**SUBJECT:** Approve the Purchase of Cisco SMARTnet 5-Year Support Contract in the Amount of \$99,866.81 from PCMG, Inc.

**DEPARTMENT:** Information Technology

**PREPARED BY:** Scott Shaver

**ATTACHMENTS:**

[Attachment 1 - Cisco Smartnet Renewal - Price Comparison](#)

**Summary:** Council to consider approving the purchase of our Cisco SMARTnet 5-year support contract, to provide support for our Cisco network routers, ASA firewalls and network switches. This contract is cyclic and covers support on our devices for 5 years.

**Background:** Our Cisco network routers, ASA firewalls and network switches form the backbone of our City of Ukiah network infrastructure. While we have a Cisco Certified network specialist on staff, support for these devices require access to support tools, resources, hardware replacement options, diagnostics and device alerts.

**Discussion:** The continuous operation of Cisco network routers, ASA firewalls and network switches is critical. With the addition of the Cisco SMARTnet Service to each Cisco device, the City will reduce downtime, and get: 24-hour access to experts in the Cisco Technical Assistance Center; self-help support through on-line communities, resources, and tools; hardware replacement options, including 2-hour, 4-hour and next business

**RECOMMENDED ACTION:** Approve the Purchase of Cisco SMARTnet 5-Year Support Contract in the Amount of \$99,866.81 from PCMG, Inc.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** \$99,866.81 - 20913900.54320

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** I.T. Software Account

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Mary Horger, Procurement Manager

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

day; Operating System (OS) software updates; and proactive diagnostics and immediate alerts on devices enabled with Smart Call Home.

Quotes were requested from six Cisco partners. Quotes were received from PCMG, Inc. and SHI. Please see Attachment 1 for quote comparison. It is staff's recommendation to approve the purchase from PCMG in the amount of \$99,866.81. Funds are budgeted and available.



|               | PCMG              |             |           |     |              |              | SHI |
|---------------|-------------------|-------------|-----------|-----|--------------|--------------|-----|
| Service Level | Product ID        | Start Date  | End Date  | Qty | 5-Year Total | 5-Year Total |     |
| SNTPT         | WS-C3750X-48PF-S  | 27-FEB-2018 | 26-Feb-23 | 1   | \$4,542.14   | \$5,232.46   |     |
| SNTPT         | WS-C3750X-48PF-S  | 27-FEB-2018 | 26-Feb-23 | 1   | \$4,542.14   | \$5,232.46   |     |
| SNTPT         | WS-C3750X-48PF-S  | 27-FEB-2018 | 26-Feb-23 | 1   | \$4,542.14   | \$5,232.46   |     |
| SNTPT         | WS-C3750X-48PF-S  | 27-FEB-2018 | 26-Feb-23 | 1   | \$4,542.14   | \$5,232.46   |     |
| SNTPT         | WS-C2960X-48FPS-L | 19-MAR-2018 | 26-Feb-23 | 1   | \$2,475.12   | \$2,631.85   |     |
| SNTPT         | GLC-SX-MMD=       | 19-MAR-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | GLC-SX-MMD=       | 19-MAR-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | GLC-SX-MMD=       | 19-MAR-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | GLC-SX-MMD=       | 19-MAR-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | GLC-SX-MMD=       | 19-MAR-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | WS-C2960X-48FPS-L | 19-MAR-2018 | 26-Feb-23 | 1   | \$2,475.12   | \$2,631.85   |     |
| SNTPT         | WS-C2960X-48FPS-L | 19-MAR-2018 | 26-Feb-23 | 1   | \$2,475.12   | \$2,631.85   |     |
| SNTPT         | WS-C2960X-48FPS-L | 19-MAR-2018 | 26-Feb-23 | 1   | \$2,475.12   | \$2,631.85   |     |
| SNTPT         | WS-C2960X-48FPS-L | 19-MAR-2018 | 26-Feb-23 | 1   | \$2,475.12   | \$2,631.85   |     |
| SNTPT         | WS-C3560CG-8PC-S  | 27-FEB-2018 | 26-Feb-23 | 1   | \$526.35     | \$606.35     |     |
| SNTPT         | WS-C3560CG-8PC-S  | 27-FEB-2018 | 26-Feb-23 | 1   | \$526.35     | \$606.35     |     |
| SNTPT         | WS-C3650-24PD-L   | 07-JUN-2018 | 26-Feb-23 | 1   | \$2,046.89   | \$2,473.12   |     |
| SNTPT         | WS-C3650-24PD-L   | 07-JUN-2018 | 26-Feb-23 | 1   | \$2,046.89   | \$2,473.12   |     |
| SNTPT         | WS-C3650-24PD-L   | 07-JUN-2018 | 26-Feb-23 | 1   | \$2,046.89   | \$2,473.12   |     |
| SNTPT         | C2960X-STACK=     | 27-FEB-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | C2960X-STACK=     | 27-FEB-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | C2960X-STACK=     | 27-FEB-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | C2960X-STACK=     | 27-FEB-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | WS-C2960X-48FPD-L | 13-JUN-2018 | 26-Feb-23 | 1   | \$2,864.21   | \$3,042.46   |     |
| SNTPT         | WS-C2960X-48FPD-L | 13-JUN-2018 | 26-Feb-23 | 1   | \$2,864.21   | \$3,042.46   |     |
| SNTPT         | WS-C2960X-48FPD-L | 13-JUN-2018 | 26-Feb-23 | 1   | \$2,864.21   | \$3,042.46   |     |
| SNTPT         | WS-C2960X-48FPD-L | 13-JUN-2018 | 26-Feb-23 | 1   | \$2,864.21   | \$3,042.46   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | WS-C2960X-24PD-L  | 13-JUN-2018 | 26-Feb-23 | 1   | \$1,641.76   | \$1,743.94   |     |
| SNTPT         | C2960X-STACK=     | 27-FEB-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | C2960X-STACK=     | 27-FEB-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | C2960X-STACK=     | 27-FEB-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | C2960X-STACK=     | 27-FEB-2018 | 26-Feb-23 | 1   | \$0.00       | \$0.00       |     |
| SNTPT         | WS-C3850-12XS-S   | 07-JUN-2018 | 26-Feb-23 | 1   | \$4,856.90   | \$5,867.37   |     |
| SNTPT         | WS-C3850-12XS-S   | 07-JUN-2018 | 26-Feb-23 | 1   | \$4,856.90   | \$5,867.37   |     |
| SNTPT         | N5K-C5548UP-FA    | 27-FEB-2018 | 26-Feb-23 | 1   | \$9,807.88   | \$11,581.45  |     |
| SNTPT         | N5K-C5548UP-FA    | 27-FEB-2018 | 26-Feb-23 | 1   | \$9,807.88   | \$11,581.45  |     |
| \$99,866.81   |                   |             |           |     |              | \$112,459.85 |     |





## AGENDA SUMMARY REPORT

**SUBJECT:** Adoption of Resolution to Update the City of Ukiah Local Agency Investment Fund (LAIF) "Authorization for Transfer of Funds" Schedule.

**DEPARTMENT:** Finance

**PREPARED BY:** Leigh Halvorsen

**ATTACHMENTS:**

[Attachment 1 - Resolution](#)

**Summary:** The City's Local Agency Investment Fund Authorization (LAIF) for Transfer of Funds needs to be updated to reflect current City of Ukiah staff.

**Background:** The City of Ukiah holds some money in LAIF as it provides a higher rate of return on the money held while maintaining the liquidity of the funds.

**Discussion:** The State of California requires a Council resolution to update the Authorization. This updated Authorization will reflect current City team members whose position with the City ensures that they are the proper persons to have this responsibility. Attachment 1.

**RECOMMENDED ACTION:** Adopt resolution updating the LAIF "Authorization for Transfer of Funds" schedule.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** No fiscal impact.

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager



California State Treasurer's Office  
Local Agency Investment Fund (LAIF)

Authorization for Transfer of Funds

Effective Date July 18, 2018 Agency Name City of Ukiah LAIF Account # 98-23-938

Agency's LAIF Resolution # \_\_\_\_\_ or Resolution Date \_\_\_\_\_

ONLY the following individuals whose names appear in the table below are hereby authorized to order the deposit or withdrawal of funds in LAIF. **This authorization REPLACES AND SUPERCEDES all prior authorizations on file with LAIF for the transfer of funds.**

| Name            | Title               |
|-----------------|---------------------|
| Sage Sangiacomo | City Manager        |
| Shannon Riley   | Deputy City Manager |
| R. Allen Carter | City Treasurer      |
|                 |                     |
|                 |                     |
|                 |                     |
|                 |                     |

Two authorized signatures required. Each of the undersigned certifies that he/she is authorized to execute this form under the agency's resolution, and that the information contained herein is true and correct.

|                     |                     |
|---------------------|---------------------|
| _____<br>Signature  | _____<br>Signature  |
| _____<br>Print Name | _____<br>Print Name |
| _____<br>Title      | _____<br>Title      |
| _____<br>Telephone  | _____<br>Telephone  |

Please provide email address to receive LAIF notifications.

| Name            | Email                       |
|-----------------|-----------------------------|
| Sage Sangiacomo | ssangiacomo@cityofukiah.com |
| Leigh Halvorsen | lhalvorsen@cityofukiah.com  |

Mail completed form to: State Treasurer's Office  
Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001



## AGENDA SUMMARY REPORT

**SUBJECT:** Adoption of Resolution Removing On-street Parking at Two Locations off of Airport Park Boulevard: End of Cul-de-sac between Walmart and Furniture Design Center; and End of Cul-de-sac between Ken Fowler Auto and Costco.

**DEPARTMENT:** Public Works

**PREPARED BY:** Ben Kageyama

**ATTACHMENTS:**

[Attachment 1 - TEC Staff Report](#)

[Attachment 2 - TEC Minutes](#)

[Attachment 3 - Resolution](#)

**Summary:** This report recommends establishing no parking zones at two locations off of Airport Park Boulevard: End of Cul-de-sac between Walmart and Furniture Design Center; and end of Cul-de-sac between Ken Fowler Auto and Costco.

**Background:** The Traffic Engineering Committee (TEC) received a request from Mendocino Transit Authority to establish no parking zones at the end of two cul-de-sacs off of Airport Park Boulevard. The cul-de-sac between Walmart and Furniture Design Center currently has a bus stop mid-block. The cul-de-sac between the new Costco and Fowler Auto will have a new bus stop mid-block. According to MTA, the turnarounds at the end of street are just large enough for MTA buses to turnaround, provided there are no vehicles parked within the bulb area.

**RECOMMENDED ACTION:** Adopt resolution removing on-street parking at two locations off of Airport Park Boulevard: End of cul-de-sac between Walmart and Furniture Design Center, and end of cul-de-sac between Ken Fowler Auto and Costco.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Sage Sangiacomo, City Manager

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

**Discussion:** The TEC reviewed this item at its meeting of July 10, 2018, and recommended approval of the no parking zones to the City Council. Please refer to the TEC staff report (Attachment #1) and TEC draft minutes (Attachment #2) for further information.

In advance of the meeting, staff distributed copies of the TEC meeting notice to the adjacent businesses: Walmart, Furniture Design Center, Ken Fowler Auto, and Costco. Laminated copies of the TEC notice of meeting were also posted at both cul-de-sac locations. At the TEC meeting, no public opposition to the proposed parking restriction was expressed. If the resolution (Attachment #2) is approved, Public Works will paint the red curb at the two locations shown on the photomap in Exhibit "A" to the resolution.



# CITY OF UKIAH MEMORANDUM

**DATE:** July 10, 2018

**TO:** Traffic Engineering Committee

**FROM:** Ben Kageyama, Senior Civil Engineer *BK*

**SUBJECT:** Discussion and Possible Action Regarding Request for No Parking Zones at two locations off of Airport Park Boulevard: End of Cul-de-sac between Walmart and Furniture Design Center; and End of Cul-de-sac between Ken Fowler Auto and Costco  
Agenda Item 5a

**REQUEST:** Staff received a request from MTA to prohibit parking at two locations: at the end of cul-de-sac between Walmart and Furniture Design Center; and at the end of cul-de-sac between Ken Fowler Auto and Costco.

**DISCUSSION:** With the opening of Costco, MTA will utilize a new bus stop on the cul-de-sac street on the north side of Costco, between Ken Fowler Auto and Costco. The bulb at the east end of street is just large enough for MTA buses to turnaround, provided there are no vehicles parked within the bulb area. Similarly, the cul-de-sac street on the south side of Walmart includes a bus stop that requires buses to turn around at the east end of the street. Both cul-de-sac bulbs measure approximately 100 feet in diameter.

Please refer to Attachment "A" which is a copy of MTA's request regarding the bus stop. Please see Attachment "B" for a photomap of the proposed no parking zones. The no parking zones at the both locations combined would occupy approximately 360 linear feet of curb, and eliminate approximately 11 on-street parking spaces. Staff has not observed these locations to be high demand areas for on-street parking.

**RECOMMENDATION:** Staff has provided the following options for consideration: 1) TEC recommends the no parking zones at the end of cul-de-sac between Walmart and Furniture Design center, and at the end of cul-de-sac between Ken Fowler Auto and Costco for approval by the City Council; 2) Refer to staff for further analysis.

cc: Jacob King, MTA  
Walmart  
Furniture Design Center  
Ken Fowler Auto  
Costco  
file

---

**From:** Jacob King <jacob@mendocinotransit.org>  
**Sent:** Thursday, June 7, 2018 9:41 AM  
**To:** Ben Kageyama; Rick Seanor  
**Subject:** Tec agenda

Can we look into putting a "no parking" thru the bulb at the Costco/Fowler street. If we can put this on the agenda? Also for consistency sake I'd like to have a conversation about the Walmart bulb as well. Our busses use every bit of the bulb at Walmart commerce st. And seeing that the Costco bulb is the same diameter if there were to be parking we wouldn't be able to get the bus turned around.

Thank you.

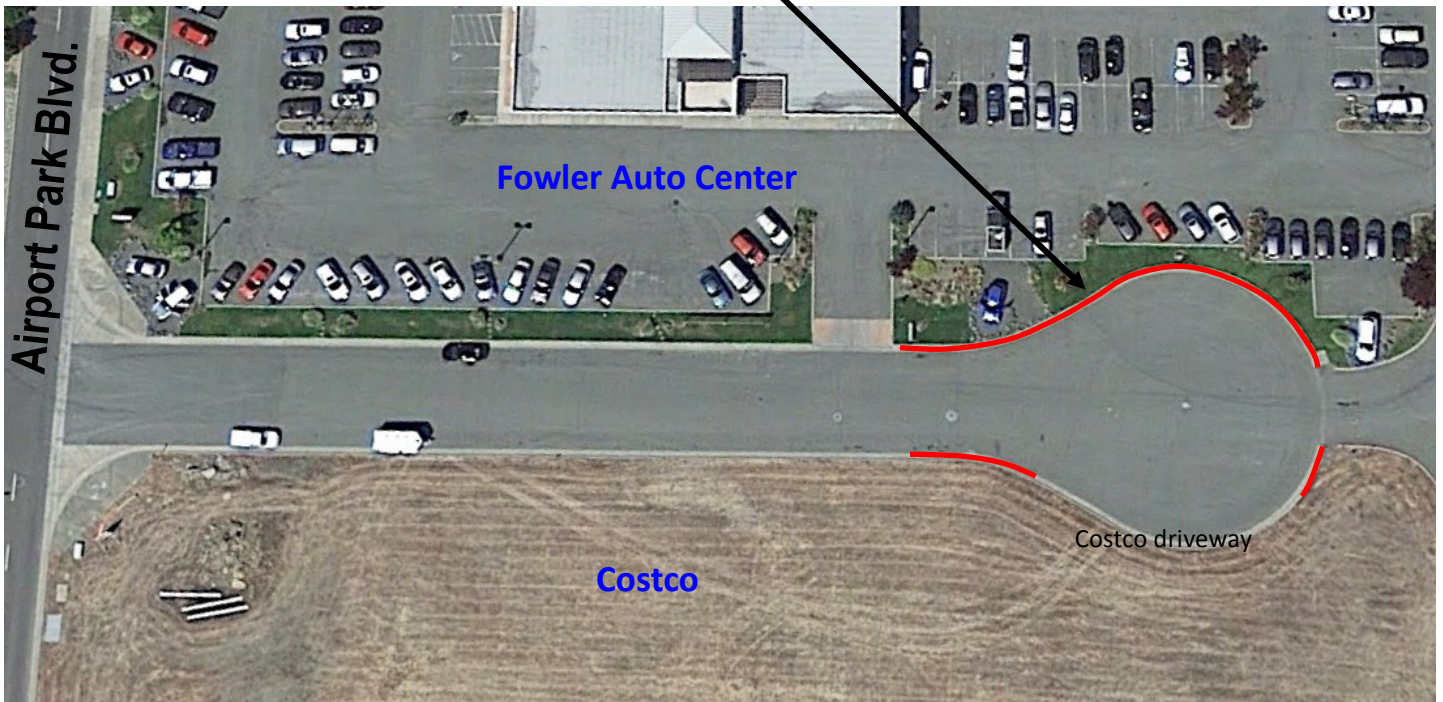
Jacob King



ATTACHMENT "B"  
TEC—July 2018  
Proposed No Parking at Cul-de-sacs



Proposed  
No Parking



**TRAFFIC ENGINEERING COMMITTEE MINUTES**  
**July 10, 2018**  
**Minutes**

**MEMBERS PRESENT**

Tim Eriksen, TEC Chairman, Director of Public Works, City Engineer  
John Lampi, Public Representative, TEC Vice Chairman  
Neil Davis, Public Representative, Active Transportation  
Jacob King, Mendocino Transit Authority  
Ben Kageyama, representing the City Manager  
David McQueary, representing the Chief of Police  
Michelle Irace, representing the Director of Community Development  
Don Brown Supervisor of Public Works

**MEMBERS ABSENT**

Erich Sommer, Public Representative

**OTHERS PRESENT**

Maureen Mulheren, Council Member  
Lory Limbird, Public Works  
Jim Hughes, Mill Street resident  
Val Warda, Mill Street resident  
Sheryn Hildebrand, CASA  
Maureen Phillips, CASA employee  
Barbara Rovera, owner of 340 N. Main Street  
Mikki Fesmire, Benjamin Moore Paints employee  
Sharon Marshall, Orchard Avenue resident  
Rodger Schwartz, Orchard Avenue resident  
J. Terry Pitt, Washington Avenue owner  
Albert Stefani, Washington Avenue resident  
John Rarick, Washington Avenue resident  
Richard Selzer  
Leland Kraemer

**1. CALL TO ORDER**

The Traffic Engineering Committee meeting was called to order by Chairman Eriksen at 3:09 pm in Conference Room No. 3, Ukiah Civic Center, 300 Seminary Avenue, Ukiah, California.

**2. APPROVAL OF MINUTES – June 12, 2018**

**M/S:** Brown/King to approve June 12, 2018 minutes. Motion **carried** by an all AYE voice vote of the members present.

**3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

none

**4. OLD BUSINESS**

none

**5. NEW BUSINESS**

- a. **Discussion and Possible Action regarding Request for No Parking Zones at two locations off of Airport Park Boulevard: End of Cul-de-sac between Walmart**



and Furniture Design Center; and End of Cul-de-sac between Ken Fowler Auto and Costco.

**Public Comment:** John Rarick

**Motion/Second: Brown/King** to approve the recommended action of no parking zones at the end of cul-de-sac between Walmart and Furniture Design Center, and at the end of cul-de-sac between Ken Fowler Auto and Costco for approval by the City Council.

Motion **carried** by an all AYE voice vote of the members present.

**b. Discussion and Possible Action Regarding a STOP sign request on West Church Street at North Highland Avenue.**

**Public Comment:** Paul Zelman

**Motion/Second: Davis/Lampi** to deny the request for a STOP sign on West Church Street at North Highland Avenue and request more information from Chuck and Wynona Hayes.

Motion **carried** by the following roll call votes: AYES: McQueary, Lampi, King, Davis, Irace, Brown. NOES: Eriksen, Kageyama. ABSENT: Sommer. ABSTAIN: none.

**c. Discussion and Possible Action Regarding Request for No Parking Zone along the North Side of Washington Avenue between South State Street and South Dora Street to install Class II bicycle lanes.**

**Public Comment:** John Rarick, Miles Gordon, J. Terry Pitt, Albert Stefani

**Motion/Second: Davis/Brown** to approve the recommended action of recommending to the City Council the removal of parking along the north side of Washington Avenue between South State Street and South Dora Street for the installation of Class II bicycle lanes.

Motion **carried** by the following roll call votes: AYES: Irace, Davis, Brown, Eriksen, Kageyama. NOES: Lampi. ABSENT: Sommer. ABSTAIN: King, McQueary.

**d. Discussion and Possible Action Regarding Request for Speed Bumps on South Orchard Avenue between Perkins Street and Gobbi Street.**

**Public Comment:** Richard Selzer, Sharon Marshall, Leland Kraemer, Rodger Schwartz

**Motion/Second: Irace/Brown** to deny the request for speed humps and request the Ukiah Police Department to post the speed radar trailer in this area.

Motion **carried** by an all AYE voice vote of the members present.

**e. Discussion and Possible Action Regarding Request to Close the Alley Between North State Street and North Main Street adjacent to 340 North Main Street.**

**Public Comment:** Sheryn Hildebrand, Barbara Rovera, Maureen Phillips, Mikki Fesmire

No motion was made. It was decided to bring this item back on the next TEC agenda on August 14 with engineering solutions from staff.

**f. NCO Presentation by Miles Gordon and Neil Davis on “Neighborhood Resilience”.**

This presentation’s purpose was to promote traffic calming measures which could be put in place quickly and economically and could be repositioned or removed easily. It was suggested that these measures could be tested in the Vinewood or Wagonseller’s neighborhoods. This presentation will be taken to the City Council during a future meeting.

**6. COMMITTEE MEMBER REPORTS**

none

**7. MISCELLANEOUS ITEMS**

none

**8. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:45 p.m.

---

Lory Limbird, Recording Secretary

**RESOLUTION NO. 2018-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH REMOVING ON-STREET PARKING AT TWO LOCATION OFF OF AIRPORT PARK BOULEVARD: END OF CUL-DE-SAC BETWEEN WALMART AND FURNITURE DESIGN CENER; AND END OF CUL-DE-SAC BETWEEN KEN FOWLER AUTO AND COSTCO**

**WHEREAS**, the City Council may by resolution designate portions of streets upon which the standing, parking, or stopping of vehicles is prohibited or restricted pursuant to Article 11, Chapter 1, Division 8 of the Ukiah City Code; and

**WHEREAS**, the Traffic Engineering Committee (Traffic Engineer) considered the request to establish no parking zones at two locations off of Airport Park Boulevard: End of cul-de-sac between Walmart and Furniture Design Center; and end of cul-de-sac between Ken Fowler and Costco at its meeting on July 10, 2018; and

**WHEREAS**, the Traffic Engineer recommends the request to establish no parking zones at two locations off of Airport Park Boulevard: End of cul-de-sac between Walmart and Furniture Design Center; and end of cul-de-sac between Ken Fowler and Costco.

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the City Council of the City of Ukiah does establish no parking zones at two locations off of Airport Park Boulevard: End of cul-de-sac between Walmart and Furniture Design Center; and end of cul-de-sac between Ken Fowler and Costco – both locations are shown on the attached Exhibit “A”. The City Engineer shall direct installation of signage and curb painting as necessary;

**PASSED AND ADOPTED** this 18th day of July 2018, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Kevin Doble, Mayor

ATTEST:

\_\_\_\_\_  
Kristine Lawler, City Clerk

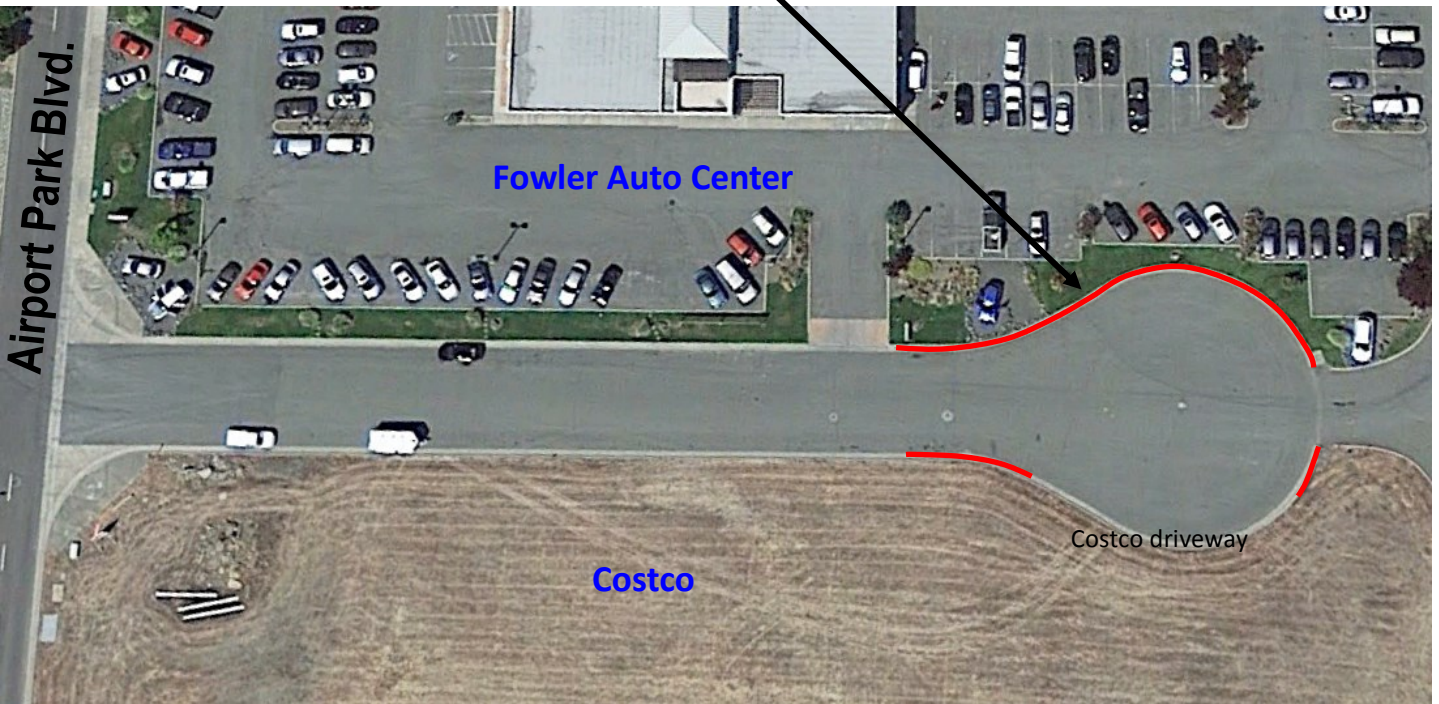


## EXHIBIT “!”

### Location of No Parking at Cul-de-sacs



Proposed  
No Parking







## AGENDA SUMMARY REPORT

**SUBJECT:** Authorize City Manager to Negotiate and Execute a Three-Year Multi-Task Engineering Services Agreement with Power Engineer, Inc. Not to Exceed \$350,000 for Engineering, Design and Study Services Related to Electric System Operation, Protection and Safety. (EUD)

**DEPARTMENT:** Electric Utility

**PREPARED BY:** Diann Lucchetti

**ATTACHMENTS:**

[Attachment 1 - Power Engineers Schedule of Charges](#)

**Summary:** The City Council will consider authorizing the City Manager to negotiate and execute a multi-year services agreement with Power Engineers, Inc. for engineering, design and study services related to electric system operation, protection and safety.

**Background:** Since the inception of the Electric Utility, the primary responsibility of the department is to provide safe, reliable electric service at a reasonable price. Although the industry changed little over the first 100 years, recent advances in technology have created many opportunities to improve the system reliability, safety and measured delivery of electric energy. Electric utilities across California and the nation are incorporating these new technologies to improve service to customers. This includes improved system monitoring, providing customer with real time data, higher reliability with preventive forecasting and renewable distributed generation.

In addition to new technologies, system impact studies need to be done for system expansions, modifications and for larger distributed generation projects. Currently we have one firm solar project with three possible projects coming to Ukiah in 2019.

**RECOMMENDED ACTION:** Authorize City Manager to negotiate and execute a three-year multi-task engineering services agreement with Power Engineer, Inc. not to exceed \$350,000.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** \$350,000; FY 18-19; #80026400.52100

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** 80026400.52100

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Mel Grandi, Electric Utility Director

Approved:

  
Sage Sangiacomo, City Manager

The Electric Utility Department has had an open position for a Registered Electrical Distribution Engineer for an extended period of time. To meet short term engineering needs, the Department has used contracted design services and a part time engineer to cover a portion of the day to day workload; however, the larger system studies and projects have been delayed as a result of not having these services available.

**Discussion:** Staff is recommending authorization for the City Manager to negotiate and execute a three-year multi-task engineering services agreement with Power Engineers, Inc., not to exceed \$350,000.

Power Engineers, a multiservice engineering consulting firm has over 30 years working in California and with Municipals providing support for a wide range of system studies and projects. Norther California Power Agency (NCPA), as well as many other member cities use Power Engineers for everything from day to day to long term engineering needs. In addition to their history in California and working with the unique challenges that Municipals face, their long standing relationship with member cities and NCPA provide reasonable background and experience to meet Ukiah's needs. See Attachment 1-Schedule of Charges.

**POWER ENGINEERS INC.  
SCHEDULE OF CHARGES – 2018  
POWER DELIVERY FOR CITY OF UKIAH**

This standard Schedule of Charges is for professional services. Unless agreed otherwise, charges for work on continuing projects will be based on the then current Schedule of Charges. A new Schedule of Charges will be issued to be effective January 1 of each new year and as necessary on an intermediate basis to accommodate new items or revised charges. Invoices will be submitted monthly and/or upon completion of the work and will be due and payable when issued. All accounts not paid within thirty (30) days after Owner's receipt of the invoice will bear a **SERVICE CHARGE OF 1.0% PER MONTH** for each month the invoice is unpaid.

| <b><u>GRADE</u></b> | <b><u>PERSONNEL CLASSIFICATION</u></b> |              |
|---------------------|----------------------------------------|--------------|
| 10                  | Senior Project Manager I .....         | \$184.50/hr. |
|                     | Senior Program Manager I               |              |
|                     | Senior Project Engineer III            |              |
|                     | Strategic Consultant III               |              |
| 9                   | Project Manager III .....              | \$175.25/hr. |
|                     | Project Lead IV                        |              |
|                     | Construction Manager III               |              |
|                     | Senior Project Engineer II             |              |
|                     | Strategic Consultant II                |              |
|                     | Senior Consultant III                  |              |
| 8                   | Project Manager II .....               | \$168.00/hr. |
|                     | Project Lead III                       |              |
|                     | Strategic Consultant I                 |              |
|                     | Senior Consultant II                   |              |
|                     | Project Engineer III                   |              |
|                     | Construction Manager II                |              |
|                     | Senior Project Engineer I              |              |
|                     | Engineer V                             |              |
| 7                   | Project Manager I .....                | \$149.75/hr. |
|                     | Project Lead II                        |              |
|                     | Construction Manager I                 |              |
|                     | Environmental Specialist IV            |              |
|                     | Project Engineer II                    |              |
|                     | Engineer IV                            |              |
|                     | Designer V                             |              |
|                     | Project Administrator III              |              |
|                     | Senior Consultant I                    |              |
|                     | Consultant III                         |              |
| 6                   | Project Lead I .....                   | \$127.25/hr. |
|                     | Project Engineer I                     |              |
|                     | Engineer III                           |              |
|                     | Designer IV                            |              |
|                     | Environmental Specialist III           |              |
|                     | Procurement Specialist III             |              |
|                     | Scheduling Specialist III              |              |
|                     | Project Administrator II               |              |
|                     | Consultant II                          |              |
| 5                   | Engineer II .....                      | \$110.75/hr. |
|                     | Designer III                           |              |
|                     | Technician IV                          |              |
|                     | Environmental Specialist II            |              |
|                     | Procurement Specialist II              |              |
|                     | Scheduling Specialist II               |              |
|                     | Project Administrator I                |              |
|                     | Consultant I                           |              |
| 4                   | Engineer I .....                       | \$106.25/hr. |
|                     | Designer II                            |              |
|                     | Technician III                         |              |
|                     | Environmental Specialist I             |              |
|                     | Procurement Specialist I               |              |
|                     | Field Representative IV                |              |
|                     | Scheduling Specialist I                |              |
|                     | Project Managers Assistant III         |              |
| 3                   | Designer I .....                       | \$97.50/hr.  |
|                     | Drafter III                            |              |
|                     | Technician II                          |              |
|                     | Administrative Assistant I             |              |
|                     | Field Representative III               |              |
|                     | Staff Assistant II                     |              |
|                     | Project Managers Assistant II          |              |
| 2                   | Drafter II .....                       | \$79.50/hr.  |
|                     | Staff Assistant                        |              |
|                     | Field Representative II                |              |
|                     | Project Managers Assistant I           |              |
| 1                   | Drafter I .....                        | \$60.00/hr.  |
|                     | General Office Assistant               |              |
|                     | Field Representative I                 |              |

Personnel with specialized experience are employed by or on retainer to POWER. Charges for these specialists are negotiated on an individual basis depending on the assignment. Professional time for depositions and testimony is charged at 1.5 times the rate for services; full-day minimums apply.

**POWER ENGINEERS INC.  
SCHEDULE OF CHARGES – 2018  
POWER DELIVERY FOR CITY OF UKIAH**

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This standard Schedule of Charges is for professional services. Unless agreed otherwise, charges for work on continuing projects will be based on the then current Schedule of Charges. A new Schedule of Charges will be issued to be effective January 1 of each new year and as necessary on an intermediate basis to accommodate new items or revised charges. Invoices will be submitted monthly and/or upon completion of the work and will be due and payable when issued. All accounts not paid within thirty (30) days after Owner's receipt of the invoice will bear a **SERVICE CHARGE OF 1.0% PER MONTH** for each month the invoice is unpaid.

**REPRODUCTION**

**Drawings – Black & White**

|                               |            |
|-------------------------------|------------|
| Large Scale Drawings (C Size) | \$1.90/ea. |
| Large Scale Drawings (D Size) | \$3.30/ea. |
| Large Scale Drawings (E Size) | \$5.50/ea. |

**Drawings – Color**

|                               |             |
|-------------------------------|-------------|
| Large Scale Drawings (C Size) | \$6.00/ea.  |
| Large Scale Drawings (D Size) | \$10.90/ea. |
| Large Scale Drawings (E Size) | \$17.50/ea. |

**Documents – Black & White**

|                     |                   |                    |
|---------------------|-------------------|--------------------|
| Single-sided Copies | 8 x 11 \$0.11/ea. | 11 x 17 \$0.17/ea. |
| Double-sided Copies | 8 x 11 \$0.22/ea. | 11 x 17 \$0.34/ea. |

**Documents – Color**

|                                      |                   |                    |
|--------------------------------------|-------------------|--------------------|
| Single-sided Copies                  | 8 x 11 \$0.50/ea. | 11 x 17 \$1.00/ea. |
| Double-sided Copies                  | 8 x 11 \$1.00/ea. |                    |
| Spiral Comb                          |                   | \$2.65/ea.         |
| 3 Ring Binder                        | Dependent on size |                    |
| Special Copy Center Projects (Labor) |                   | \$45.00/hr.        |

**SURVEY EQUIPMENT**

|                                     |              |              |
|-------------------------------------|--------------|--------------|
| Survey Equip. to support field crew |              | \$70.00/day  |
| GPS Equipment 2 Units               | \$60.00/hour | \$350.00/day |
| GPS Equipment 3 Units               | \$80.00/hour | \$450.00/day |

**Other expenses including but not limited to subcontractors, airfare, lodging, meals, postage and shipping, purchases, rentals, are charged at cost plus a carrying and handling charge of 10%.**





## AGENDA SUMMARY REPORT

**SUBJECT:** Approval of Award of Contract to Sierra Traffic Markings, Inc. for Street Striping in the Amount of \$55,676.38.

**DEPARTMENT:** Public Works

**PREPARED BY:** Jarod Thiele

**ATTACHMENTS:**

[Bid Results - Spec E36394 - Street Striping 2018 \(002\)](#)

**Summary:** Council will consider awarding a contract to Sierra Traffic Markings, Inc. for street striping in the amount of \$55,676.38.

**Background:** Street striping is completed on a regular basis in order to be certain that center-line striping, bicycle lanes, etc. remain visible for those travelling on City streets.

**Discussion:** In accordance with City Code Section 1522, the City distributed Requests for Bids to twenty Builder's Exchanges and striping contractors, including all striping contractors on the City's 2018 Qualified Contractor List for the annual street striping contract. The City publicly advertised this project on the City's webpage. Three proposals were received. The bid tabulation is provided as Attachment #1. Staff is recommending awarding the bid for Street Striping 2018 to the lowest responsive, responsible bidder: Sierra Traffic Marking, Inc. from Roseville, CA

**RECOMMENDED ACTION:** Approve award of contract to Sierra Traffic Markings, Inc. for street striping in the amount of \$55,676.38.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** Measure Y- 12024200.80230.18015- \$55,676.38

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** Measure Y

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Tim Eriksen, Public Works Director/City Engineer; Mary Horger, Procurement Manager

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

The work will be based on unit prices bid for contract item quantities actually installed. Bid totals are based on unit prices bid for contract items at estimated quantities, and therefore, the actual total paid to the contractor may be lower or higher than the bid total indicated. As with construction projects, there may be cost overruns by reason of unforeseen work or because actual quantities installed exceed estimated quantities. Policy Resolution No. 13, authorizes the responsible Department Head, with approval of the City Manager, to issue change orders not to exceed 10 percent of the original contract sum or \$5,000 whichever is greater provided that no change, when added to the original contract sum, exceeds the amount budgeted for the project.

## Attachment 1

| RFB E36394 - Street Striping 2018 |                                                        |          |                 |            |                                              |            |                               |            |                                        |  |
|-----------------------------------|--------------------------------------------------------|----------|-----------------|------------|----------------------------------------------|------------|-------------------------------|------------|----------------------------------------|--|
| City of Ukiah                     |                                                        |          |                 |            |                                              |            |                               |            |                                        |  |
| Bid Opening:2018-07-03            |                                                        |          |                 |            | Sierra Traffic Markings Inc.                 |            | Traffic Limited               |            | Chrisp Company                         |  |
|                                   |                                                        |          |                 |            | 9725 Del Road Suite B<br>Roseville, CA 95747 |            | PO Box 1721<br>Lodi, CA 95241 |            | 43650 Osgood Road<br>Fremont, CA 94539 |  |
| BASE BID                          |                                                        |          |                 |            |                                              |            |                               |            |                                        |  |
| Item #                            | Item Description                                       | Quantity | Unit of Measure | Unit Price | Item Total                                   | Unit Price | Item Total                    | Unit Price | Item Total                             |  |
| 1                                 | BROKEN WHITE 4" PAINTED TRAFFIC STRIPE                 | 2905     | LF              | \$0.15     | \$435.75                                     | \$0.15     | \$435.75                      | \$0.20     | \$581.00                               |  |
| 2                                 | BROKEN YELLOW 4" PAINTED TRAFFIC STRIPE                | 78435    | LF              | \$0.15     | \$11,765.25                                  | \$0.15     | \$11,765.25                   | \$0.20     | \$15,687.00                            |  |
| 3                                 | SOLID WHITE 4" PAINTED TRAFFIC STRIPE                  | 7531     | LF              | \$0.20     | \$1,506.20                                   | \$0.24     | \$1,807.44                    | \$0.30     | \$2,259.30                             |  |
| 4                                 | SOLID YELLOW 4" PAINTED TRAFFIC STRIPE                 | 11053    | LF              | \$0.20     | \$2,210.60                                   | \$0.19     | \$2,100.07                    | \$0.30     | \$3,315.90                             |  |
| 5                                 | SOLID WHITE 8" PAINTED TRAFFIC STRIPE                  | 3226     | LF              | \$0.40     | \$1,290.40                                   | \$0.51     | \$1,645.26                    | \$0.60     | \$1,935.60                             |  |
| 6                                 | DOUBLE YELLOW PAINTED TRAFFIC STRIPE                   | 27273    | LF              | \$0.40     | \$10,909.20                                  | \$0.29     | \$7,909.17                    | \$0.65     | \$17,727.45                            |  |
| 7                                 | TWO WAY LEFT TURN LANE (YELLOW) PAINTED TRAFFIC STRIPE | 6461     | LF              | \$0.60     | \$3,876.60                                   | \$0.29     | \$1,873.69                    | \$1.00     | \$6,461.00                             |  |
| 8                                 | BIKE LANE 4" WHITE PAINTED TRAFFIC STRIPE              | 32477    | LF              | \$0.24     | \$7,794.48                                   | \$0.23     | \$7,469.71                    | \$0.30     | \$9,743.10                             |  |
| 9                                 | BIKE LANE 6" WHITE PAINTED TRAFFIC STRIPE              | 46398    | LF              | \$0.30     | \$13,919.40                                  | \$0.23     | \$10,671.54                   | \$0.43     | \$19,951.14                            |  |
| 10                                | YELLOW NO PASSING ZONE 4-INCH PAINTED TRAFFIC STRIPE   | 882      | LF              | \$0.25     | \$220.50                                     | \$0.59     | \$520.38                      | \$1.25     | \$1,102.50                             |  |
| 11                                | GRIND STRIPING, BROKEN 4" CENTER                       | 437      | LF              | \$4.00     | \$1,748.00                                   | \$22.50    | \$9,832.50                    | \$8.00     | \$3,496.00                             |  |
|                                   |                                                        |          |                 |            |                                              |            |                               |            |                                        |  |
| Total Bid                         |                                                        |          |                 |            | \$55,676.38                                  |            | \$56,030.76                   |            | \$82,259.99                            |  |
| Listed Subs                       |                                                        |          |                 | None       |                                              | None       |                               | None       |                                        |  |



## AGENDA SUMMARY REPORT

**SUBJECT:** Consideration of Approval of Change Order #5 to Ghilotti Construction Company in the Amount of \$3,104,146.99 for the Oak Manor Utility Improvement Project and Approval of Corresponding Budget Amendment.

**DEPARTMENT:** Public Works

**PREPARED BY:** Jarod Thiele

**ATTACHMENTS:**

[Attachment 1 - Oak Manor Dr. Revised Proposal](#)

**Summary:** Council will consider approving change order #5 to Ghilotti Construction Company in the amount of \$3,104,146.99 for the Oak Manor Utility Improvement Project and approving a corresponding budget amendment.

**Background:** On November 1, 2017, Council awarded a contract to Ghilotti Construction Company for the construction of Phases 1-3 of the Recycled Water System. During the course of the project, the original pipeline alignment changed. The new alignment is directed up Oak Manor Drive from Gobbi Street to Perkins Street and will now be available to supply recycled water to Oak Manor Park and Oak Manor School.

**Discussion:** Relocating the pipeline to Oak Manor Drive created opportunities to improve all existing infrastructure along the Recycled Water Alignment. Staff requested a Proposal (Attachment 1) from Ghilotti

**RECOMMENDED ACTION:** Approve of Change Order #5 to Ghilotti Construction Company in the Amount of \$3,104,146.99 for the Oak Manor Utility Improvement Project and Approval of Corresponding Budget Amendment.

**BUDGET AMENDMENT REQUIRED:** Yes

**CURRENT BUDGET AMOUNT:** Measure Y- 12024200.80230.18015 - \$1,323,461.43;

**PROPOSED BUDGET AMOUNT:** Wastewater- 84027225.80230- \$721,625.25; Water- 82227113.80230- \$884,477.85; Recycled Water- 83027330.80230- \$174,582.47

**FINANCING SOURCE:** Measure Y, Water, Wastewater and Recycled Water Fund Balance

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** COU No. 1718-138

**COORDINATED WITH:** Sean White, Water Resources Director; Tim Eriksen, Public Works Director/City Engineer

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager



Construction Company to upgrade adjacent utilities including all water mains and services, all sewer mains and laterals, pedestrian facilities including safer egress and crosswalks at Oak Manor School, and complete reconstruction of Oak Manor Drive from Gobbi Street to Perkins Street. As opposed to simply patching the roadway with the installation of the recycled water line, the condition/age of the street and other infrastructure warrant consideration for full replacement.



Teamwork, Solutions, Excellence

# PROPOSAL

Ghilotti Construction Company, Inc.  
 246 Ghilotti Avenue  
 Santa Rosa, CA 95407  
 Phone: (707) 585-1221  
 Fax: (707) 585-1601  
 CSLB #644515

07/11/2018

QUOTE Jarod Thiele  
 TO CITY OF UKIAH  
 300 Seminary Dr

Ukiah, CA 95482  
 (707) 463-6755

| PROJECT DESCRIPTION     |                                                |           |      |            |              |
|-------------------------|------------------------------------------------|-----------|------|------------|--------------|
| 5794OAKMANOR            |                                                |           |      |            |              |
| CLIENT #                | DESCRIPTION                                    | QUANTITY  | UNIT | UNIT PRICE | EXT PRICE    |
|                         | SANITARY SEWER SYSTEM                          |           |      |            |              |
| 1                       | POTHOLE EX UTILITIES (INCLUDED IN PIPE CHANGE) | 1.000     | LS   | \$ 0.00    | \$ 0.00      |
| 2                       | 6" PVC SEWER MAIN                              | 1,890.000 | LF   | \$ 184.00  | \$347,760.00 |
| 3                       | 4" PVC SEWER LATERAL W/ CO                     | 39.000    | EA   | \$4,130.00 | \$161,070.00 |
| 4                       | 48" SEWER MANHOLE                              | 6.000     | EA   | \$8,100.00 | \$48,600.00  |
| 5                       | 6" SEWER CLEANOUT                              | 5.000     | EA   | \$1,320.00 | \$6,600.00   |
| 6                       | CONNECT TO EX. SSMH                            | 4.000     | EA   | \$1,500.00 | \$6,000.00   |
| 7                       | SHORING/PLATES OAK MANOR                       | 1.000     | LS   | \$7,250.00 | \$7,250.00   |
| 8                       | BY PASS SEWER PUMPING                          | 1.000     | LS   | \$5,000.00 | \$5,000.00   |
| SANITARY SEWER SUBTOTAL |                                                |           |      |            | \$582,280.00 |
|                         | WATER SYSTEM                                   |           |      |            |              |
| 9                       | 8" PVC WATER MAIN                              | 2,288.000 | LF   | \$ 162.00  | \$370,656.00 |
| 10                      | 8" GATE VALVE                                  | 15.000    | EA   | \$2,100.00 | \$31,500.00  |
| 11                      | FIRE HYDRANT                                   | 5.000     | EA   | \$8,700.00 | \$43,500.00  |
| 12                      | 3/4" WATER SERVICE                             | 39.000    | EA   | \$4,800.00 | \$187,200.00 |
| 13                      | TIE INTO EX. 8" WATER MAIN                     | 10.000    | EA   | \$8,950.00 | \$89,500.00  |
| WATER SUBTOTAL          |                                                |           |      |            | \$722,356.00 |
|                         | CONCRETE                                       |           |      |            |              |
| 14                      | R&R HANDICAP RAMPS                             | 6.000     | EA   | \$9,400.00 | \$56,400.00  |

|                          |                                          |            |     |                                   |                       |
|--------------------------|------------------------------------------|------------|-----|-----------------------------------|-----------------------|
| 15                       | R&R V-GUTTER (INCLUDED IN RWP)           | 2,648.000  | SF  | In RFQ #12                        | In RFQ #12            |
| 16                       | R&R SIDEWALK (83 LOC)                    | 2,075.000  | SF  | \$ 34.80                          | \$72,210.00           |
| 17                       | R&R CURB & GUTTER (83 LOC)               | 830.000    | LF  | \$ 54.00                          | \$44,820.00           |
|                          |                                          |            |     | <b>CONCRETE SUBTOTAL</b>          | <b>\$173,430.00</b>   |
| <b>ROAD RECONSTRUCT</b>  |                                          |            |     |                                   |                       |
| 18                       | 12" DEEP GRIND                           | 9,450.000  | SY  | \$ 17.75                          | \$167,737.50          |
| 19                       | 600X STAB FABRIC                         | 85,100.000 | SF  | \$ 0.30                           | \$25,530.00           |
| 20                       | 12" ASPHALT DEEP LIFT PAVING             | 6,320.000  | TON | \$ 146.00                         | \$922,720.00          |
| 21                       | RESIDENTIAL DWY ACCESS                   | 1.000      | LS  | \$38,000.00                       | \$38,000.00           |
| 22                       | LOWER IRON                               | 20.000     | EA  | \$ 840.00                         | \$16,800.00           |
| 23                       | RAISE IRON                               | 31.000     | EA  | \$1,470.00                        | \$45,570.00           |
| 24                       | TRAFFIC CONTROL                          | 1.000      | LS  | \$18,500.00                       | \$18,500.00           |
| 25                       | STRIPING                                 | 1.000      | LS  | \$6,500.00                        | \$6,500.00            |
| 26                       | REPLACE MONUMENTS (NO RECORDING)         | 2.000      | EA  | \$1,200.00                        | \$2,400.00            |
|                          |                                          |            |     | <b>ROAD RECONSTRUCT SUBTOTAL</b>  | <b>\$1,243,757.50</b> |
| <b>SCHOOL ENTRY IMPV</b> |                                          |            |     |                                   |                       |
| 27                       | MOBILIZE/SET UP SCHOOL ENTRY IMPV        | 1.000      | LS  | \$12,100.00                       | \$12,100.00           |
| 28                       | DEMO CONCRETE & AC                       | 2,000.000  | SF  | \$ 11.25                          | \$22,500.00           |
| 29                       | PREP CONCRETE C&G                        | 193.000    | LF  | \$ 18.90                          | \$3,647.70            |
| 30                       | PREP CONCRETE SIDEWALK                   | 1,301.000  | SF  | \$ 6.99                           | \$9,093.99            |
| 31                       | BASE ROCK UNDER CONCRETE FLATWORK        | 130.000    | TN  | \$ 107.00                         | \$13,910.00           |
| 32                       | CURB & GUTTER                            | 193.000    | LF  | \$ 78.00                          | \$15,054.00           |
| 33                       | TEMP AC PATCH AT FOC                     | 193.000    | LF  | \$ 21.00                          | \$4,053.00            |
| 34                       | SIDEWALK                                 | 1,030.000  | SF  | \$ 13.35                          | \$13,750.50           |
| 35                       | 8" VERTICAL MEDIAN CURB/FILL ISLAND      | 26.000     | LF  | \$ 178.00                         | \$4,628.00            |
| 36                       | DWY APPROACH                             | 271.000    | SF  | \$ 23.50                          | \$6,368.50            |
| 37                       | HANDICAP RAMPS                           | 4.000      | EA  | \$9,400.00                        | \$37,600.00           |
| 38                       | VALLEY GUTTER CONFORM                    | 428.000    | SF  | \$ 29.00                          | \$12,412.00           |
| 39                       | COBBLE IN MEDIAN AND HCR                 | 44.000     | SF  | \$ 66.00                          | \$2,904.00            |
| 40                       | ASPHALT DWY CONFORM                      | 486.000    | SF  | \$ 13.80                          | \$6,706.80            |
| 41                       | 12" X3" GALV STEEL SIDEWALK DRAIN        | 34.000     | LF  | \$ 220.00                         | \$7,480.00            |
| 42                       | STRIPING & SIGNS                         | 1.000      | LS  | \$15,515.00                       | \$15,515.00           |
| 43                       | TRAFFIC CONTROL                          | 1.000      | LS  | \$15,000.00                       | \$15,000.00           |
|                          |                                          |            |     | <b>SUBTOTAL SCHOOL ENTRY IMPV</b> | <b>\$202,723.49</b>   |
|                          |                                          |            |     | <b>SUBTOTAL BASE BID</b>          | <b>\$2,924,546.99</b> |
| <b>ALTERNATES</b>        |                                          |            |     |                                   |                       |
| A1                       | ADDED L&E (LOST TIME 2 HOURS FOR SCHOOL) | 1.000      | LS  | \$158,600.00                      | \$158,600.00          |
| A2                       | ADDED COST TO USE SHUTTLE BUGGY          | 7.000      | DA  | \$3,000.00                        | \$21,000.00           |
|                          |                                          |            |     | <b>SUBTOTAL ALTERNATES</b>        | <b>\$179,600.00</b>   |
|                          |                                          |            |     | <b>TOTAL:</b>                     | <b>\$3,104,146.99</b> |

We are pleased to submit the following cost proposal for the above referenced project. Attached herein is our cost breakdown associated with our proposed scope of work.

We have reviewed the following documents in preparing our proposal:



## AGENDA SUMMARY REPORT

**SUBJECT:** Consideration of a Resolution Removing On-Street Parking on the North Side of Washington Avenue between South State Street and South Dora Street.

**DEPARTMENT:** Public Works

**PREPARED BY:** Ben Kageyama

**ATTACHMENTS:**

[Attachment 1 TEC Staff Report](#)

[Attachment 2 TEC Minutes](#)

[Attachment 3 - Resolution](#)

**Summary:** This report recommends establishing a no parking zone along the north side of Washington Avenue between S. State St. and S. Dora St. to facilitate the installation of bike lines along Washington Avenue.

**Background:** Per the City's Bicycle and Pedestrian Master Plan (on the City's website at: <http://www.cityofukiah.com/public-works-downloads/>) as adopted by City Council on April 20, 2016, Washington Avenue between S. State Street and S. Dora Street is recommended for a Class III bicycle route with shared lane markings. With the repaving and restriping of this section of street, there is an opportunity to consider Class II bicycle lanes provided that parking on one side of the street is removed.

**Discussion:** The Traffic Engineering Committee (TEC) reviewed this item at its meeting of July 10, 2018, and recommended approval of a no parking zone on the north side of Washington Ave. to the City Council. Please

**RECOMMENDED ACTION:** Adopt resolution removing on-street parking on the north side of Washington Avenue between S. State St. and S. Dora St.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

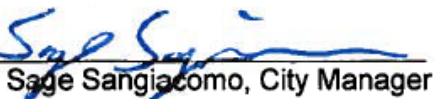
**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Sage Sangiacomo, City Manager

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager



refer to the TEC staff report (Attachment #1) and draft TEC minutes (Attachment #2) for further information. Dora St. is the major north-south bike route on the west side of Ukiah. With the upcoming extension of the NWP Rail Trail Phase 2 from Gobbi St. to Commerce Dr., Washington Ave. will become a vital east-west connection between these major north-south bike routes, and access to Airport Park Blvd. Alternate routes such as Observatory Ave. or Wabash Ave. are inferior options because they do not provide a direct connection to the traffic signal at S State St. and Hastings Ave, and both terminate at S State St. where there are no bike lanes. In advance of the TEC meeting, staff distributed copies of the TEC meeting notice to all owners and residents of Washington Ave. between S. State St. and S. Dora St. Laminated copies of the TEC notice of meeting were also posted at several locations on Washington Ave. along the affected block. Two residents and one owner on Washington Ave. spoke against the parking restriction, and while two other attendees spoke in favor. If the resolution (Attachment #3) is approved, staff will coordinate the bicycle lane striping and the shift in the center line striping with the City's current construction projects.

## CITY OF UKIAH MEMORANDUM

**DATE:** July 10, 2018

**TO:** Traffic Engineering Committee

**FROM:** Ben Kageyama, Senior Civil Engineer 

**SUBJECT:** Discussion and Possible Action Regarding Request for No Parking Zone along the North Side of Washington Avenue between S. State St. and S. Dora St. to Install Class II Bicycle Lanes  
Agenda Item 5c

**REQUEST:** The City is currently completing a project on Washington Avenue, Observatory Avenue, and Luce Avenue which involved repaving Washington Ave. between S. State St. and S. Dora St. as well as repaving the entire length of Observatory Avenue and Luce Avenue. Department of Public Works seeks to establish a no parking zone along the north side of Washington Ave. between S. State St. and S. Dora St. in order to install class II bicycle lanes along this street.

**DISCUSSION:** Washington Ave. between S. State St. and S. Dora St. (see photomap, Attachment "A") is approximately 1,160 feet in length and 40 feet wide with parking currently permitted on both sides of the street. There are sidewalks on both sides of Washington Avenue extending the length of the street. The properties along this stretch of Washington Ave. are both commercial and residential with the south side of Washington Avenue being predominantly residential.

Per the City's Bicycle and Pedestrian Master Plan (see Attachment "B"), Washington Ave. at this location has been recommended for a Class III bicycle route with shared lane markings. However, with the repaving of this section of street staff now has the opportunity to consider Class II bicycle lanes. Due to the width of this street section, a no parking zone along one side of the street is required in order to install the bicycle lanes. Staff recommends the north side of Washington Ave. between S. State St. and S. Dora St. for no parking since there are fewer residential units on this side of the street, and generally fewer cars park on the north side of the street. The commercial properties along the north side of the street provide off-street parking for their customers. The installation of Class II bicycle lanes on Washington Ave. will provide a key link to connect existing Class II bicycle lanes on Hastings Avenue and Airport Road with the Class II bicycle lanes on S. Dora Street.

**RECOMMENDATION:** Recommend to the City Council the removal of parking along the north side of Washington Ave. between S. State St. and S. Dora St. for the installation of Class II bicycle lanes.

cc: residents / property owners on Washington Ave. between S. State St. and S. Dora St.  
file



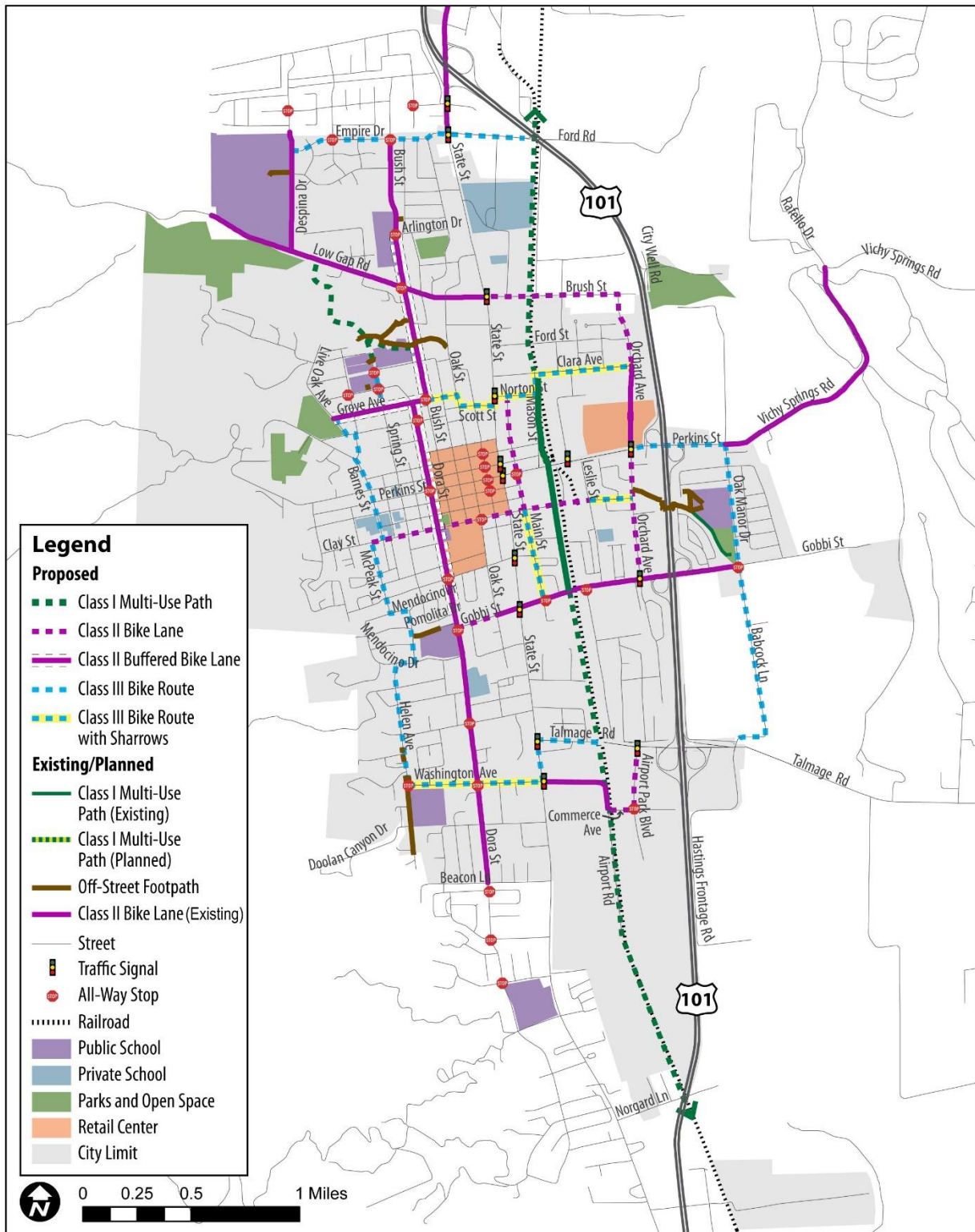
ATTACHMENT "A"  
TEC—July 2018  
Washington Avenue Proposed Bike lanes



Match Line







**Figure 15: Proposed Bicycle Facilities**



**TRAFFIC ENGINEERING COMMITTEE MINUTES**  
**July 10, 2018**  
**Minutes**

**MEMBERS PRESENT**

Tim Eriksen, TEC Chairman, Director of Public Works, City Engineer  
John Lampi, Public Representative, TEC Vice Chairman  
Neil Davis, Public Representative, Active Transportation  
Jacob King, Mendocino Transit Authority  
Ben Kageyama, representing the City Manager  
David McQueary, representing the Chief of Police  
Michelle Irace, representing the Director of Community Development  
Don Brown Supervisor of Public Works

**MEMBERS ABSENT**

Erich Sommer, Public Representative

**OTHERS PRESENT**

Maureen Mulheren, Council Member  
Lory Limbird, Public Works  
Jim Hughes, Mill Street resident  
Val Warda, Mill Street resident  
Sheryn Hildebrand, CASA  
Maureen Phillips, CASA employee  
Barbara Rovera, owner of 340 N. Main Street  
Mikki Fesmire, Benjamin Moore Paints employee  
Sharon Marshall, Orchard Avenue resident  
Rodger Schwartz, Orchard Avenue resident  
J. Terry Pitt, Washington Avenue owner  
Albert Stefani, Washington Avenue resident  
John Rarick, Washington Avenue resident  
Richard Selzer  
Leland Kraemer

**1. CALL TO ORDER**

The Traffic Engineering Committee meeting was called to order by Chairman Eriksen at 3:09 pm in Conference Room No. 3, Ukiah Civic Center, 300 Seminary Avenue, Ukiah, California.

**2. APPROVAL OF MINUTES – June 12, 2018**

**M/S:** Brown/King to approve June 12, 2018 minutes. Motion **carried** by an all AYE voice vote of the members present.

**3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

none

**4. OLD BUSINESS**

none

**5. NEW BUSINESS**

- a. **Discussion and Possible Action regarding Request for No Parking Zones at two locations off of Airport Park Boulevard: End of Cul-de-sac between Walmart**

and Furniture Design Center; and End of Cul-de-sac between Ken Fowler Auto and Costco.

**Public Comment:** John Rarick

**Motion/Second: Brown/King** to approve the recommended action of no parking zones at the end of cul-de-sac between Walmart and Furniture Design Center, and at the end of cul-de-sac between Ken Fowler Auto and Costco for approval by the City Council.

Motion **carried** by an all AYE voice vote of the members present.

**b. Discussion and Possible Action Regarding a STOP sign request on West Church Street at North Highland Avenue.**

**Public Comment:** Paul Zelman

**Motion/Second: Davis/Lampi** to deny the request for a STOP sign on West Church Street at North Highland Avenue and request more information from Chuck and Wynona Hayes.

Motion **carried** by the following roll call votes: AYES: McQueary, Lampi, King, Davis, Irace, Brown. NOES: Eriksen, Kageyama. ABSENT: Sommer. ABSTAIN: none.

**c. Discussion and Possible Action Regarding Request for No Parking Zone along the North Side of Washington Avenue between South State Street and South Dora Street to install Class II bicycle lanes.**

**Public Comment:** John Rarick, Miles Gordon, J. Terry Pitt, Albert Stefani

**Motion/Second: Davis/Brown** to approve the recommended action of recommending to the City Council the removal of parking along the north side of Washington Avenue between South State Street and South Dora Street for the installation of Class II bicycle lanes.

Motion **carried** by the following roll call votes: AYES: Irace, Davis, Brown, Eriksen, Kageyama. NOES: Lampi. ABSENT: Sommer. ABSTAIN: King, McQueary.

**d. Discussion and Possible Action Regarding Request for Speed Bumps on South Orchard Avenue between Perkins Street and Gobbi Street.**

**Public Comment:** Richard Selzer, Sharon Marshall, Leland Kraemer, Rodger Schwartz

**Motion/Second: Irace/Brown** to deny the request for speed humps and request the Ukiah Police Department to post the speed radar trailer in this area.

Motion **carried** by an all AYE voice vote of the members present.

**e. Discussion and Possible Action Regarding Request to Close the Alley Between North State Street and North Main Street adjacent to 340 North Main Street.**

**Public Comment:** Sheryn Hildebrand, Barbara Rovera, Maureen Phillips, Mikki Fesmire

No motion was made. It was decided to bring this item back on the next TEC agenda on August 14 with engineering solutions from staff.

**f. NCO Presentation by Miles Gordon and Neil Davis on “Neighborhood Resilience”.**

This presentation’s purpose was to promote traffic calming measures which could be put in place quickly and economically and could be repositioned or removed easily. It was suggested that these measures could be tested in the Vinewood or Wagonseller’s neighborhoods. This presentation will be taken to the City Council during a future meeting.

**6. COMMITTEE MEMBER REPORTS**

none

**7. MISCELLANEOUS ITEMS**

none

**8. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:45 p.m.

---

Lory Limbird, Recording Secretary

**RESOLUTION NO. 2018-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH REMOVING ON-STREET PARKING ON THE NORTH SIDE OF WASHINGTON AVENUE BETWEEN SOUTH STATE STREET AND SOUTH DORA STREET**

**WHEREAS**, the City Council may by resolution designate portions of streets upon which the standing, parking, or stopping of vehicles is prohibited or restricted pursuant to Article 11, Chapter 1, Division 8 of the Ukiah City Code; and

**WHEREAS**, the Traffic Engineering Committee (Traffic Engineer) considered the request to establish a no parking zone on the north side of Washington Avenue between S. State St. and S. Dora St. at its meeting on July 10, 2018; and

**WHEREAS**, the Traffic Engineer recommends the request to establish a no parking zone on the north side of Washington Avenue between S. State St. and S. Dora St.

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the City Council of the City of Ukiah does establish a no parking zone on the north side of Washington Avenue between S. State St. and S. Dora St. The City Engineer shall direct installation of signage and curb painting as necessary;

**PASSED AND ADOPTED** this 18th day of July 2018, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Kevin Doble, Mayor

ATTEST:

\_\_\_\_\_  
Kristine Lawler, City Clerk





## AGENDA SUMMARY REPORT

**SUBJECT:** Consideration of (1) Adoption of Resolution Authorizing the City of Ukiah to Submit an Application to the California State Department of Housing and Community Development for Funding under the HOME Investment Partnerships Program and, if Selected, Providing Authorization to the City Manager to Execute a Standard Agreement, Any Amendments Thereto, and Any Related Documents Necessary to Participate in the HOME Investment Partnerships Program; and (2) Approving Corresponding Budget Revenue and Expense Amendments, if Awarded.

**DEPARTMENT:** Community Development

**PREPARED BY:** Craig Schlatter

**ATTACHMENTS:**

[Attachment 1- HOME\\_NOFA\\_2018](#)

[Attachment 2- 2018 HOME Application Submittal Resolution](#)

**Summary:** City Council will consider adoption of a resolution authorizing the City of Ukiah to submit an application to the California State Department of Housing and Community Development for funding under the HOME Investment Partnerships Program for the Ukiah Senior Apartments project located at 763 South Oak Street.

**Background:** The City Council directed the implementation of a citywide housing strategy in August 2017. The

**RECOMMENDED ACTION:** Adopt resolution authorizing the City of Ukiah to submit an application to the California State Department of Housing and Community Development for funding under the HOME Investment Partnerships Program, and if selected, authorize the City Manager to execute a Standard Agreement, any amendments thereto, and any related documents necessary to participate in the HOME Investment Partnerships Program; and approve corresponding budget revenue and expense amendments, if the application is awarded.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved:

  
Sage Sangiacomo, City Manager

housing strategy deploys a two-pronged approach, one part focused on affordable housing and one part focused on middle-income housing to facilitate new housing opportunities for Ukiah residents.

Creation of the Ukiah Housing Trust Fund (UHTF) is a key component to the affordable housing strategy. The UHTF combines funding from different sources, including but not limited to the City of Ukiah Low and Moderate Income Housing Assets Fund (LMIHAF), State Community Development Block Grant (CDBG), and HOME Investment Partnerships Program. The City issued its first Notice of Funding Availability for the UHTF on January 2, 2018. Three applications were received, and all three applicants requested the maximum funding amount in the NOFA from the LMIHAF- \$500,000. One of the applicants, AMG & Associates, also requested funding from the HOME Investment Partnerships Program (HOME).

On March 21, 2018, the City Council unanimously voted to recommend the award of \$500,000 in LMIHAF to DANCO and \$500,000 in LMIHAF to Rural Communities Housing Development Corporation. The City Council further voted to support the submittal of a City HOME application to HCD in the amount of at least \$4.5 million for AMG & Associates, upon release of the 2018 HOME NOFA.

**Discussion:** The California State Department of Housing and Community Development (HCD) released a NOFA (Attachment 1) for the HOME Program on June 5, 2018, with applications due August 6, 2018. The NOFA provides funding for rental and first time homebuyer affordable housing projects and affordable housing program activities. Approximately \$72 million is available for this NOFA, with 55% (\$39.6 million) for rental projects, 40% (\$28.8 million) for program activities, and 5% (\$3.6 million) for first time homebuyer projects.

For "Program" activities, consisting of Tenant Based Rental Assistance, First Time Homebuyer, and Owner-Occupied Rehabilitation, the 2018 NOFA has a maximum of \$1,000,000 available to jurisdictions that have expended 60% or more of their 2014-2016 HOME program activities contracts, \$700,000 for jurisdictions that have expended 55 - 59.99% of their 2014-2016 HOME program activities contracts, and \$500,000 for jurisdictions that have expended 50 - 54.99% of their 2014-2016 HOME program activities contracts. The City of Ukiah has not expended at least 50% of its open HOME program activities contract, #16-HOME-11376, so is not eligible for program funding under the 2018 HOME NOFA.

For "Project" activities, a maximum of \$5 million is available for rental new construction projects, \$2 million for rental rehabilitation with or without acquisition or \$5 million for rental rehabilitation projects meeting certain income restriction conditions, and \$2 million for first time homebuyer projects.

AMG & Associates has requested the City apply for the maximum amount available in the 2018 HOME NOFA to assist in funding the construction of a 31-unit rental apartment complex for seniors, located at 763 South Oak Street. The Project received approval of a site development permit/major use permit from the City of Ukiah Planning Commission on February 28, 2018.

If the City's application is awarded funding, there would be responsibilities for City staff prior to, during, and after the Project is constructed. HOME also requires long-term monitoring of the project. The City's Housing Division would be tasked with these responsibilities. To ensure there are no costs to the City's General Fund for this effort, the applicant has agreed to cover the long-term monitoring costs on behalf of the City. Additionally, Activity Delivery and General Administration grant funds are available to the City to administer and coordinate the activities prior to and during construction.

HOME regulations require a resolution (Attachment 2) by the City Council to authorize submittal of an application. The following is requested:

31-Unit Affordable Senior Rental Housing Apartment Complex \$5,000,000  
Activity Delivery \$50,000  
General Administration \$50,000

Total \$5,100,000

At this time, Staff is recommending that Council adopt the resolution authorizing the City of Ukiah to submit an application to the California State Department of Housing and Community Development for funding under the HOME Investment Partnerships Program, and if selected, authorize the City Manager to execute a Standard Agreement, any amendments thereto, and any related documents necessary to participate in the HOME Investment Partnerships Program; and approve corresponding budget revenue and expense amendments, if the application is awarded.

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 500, 95833  
P. O. Box 952054  
Sacramento, CA 94252-2054  
(916) 263-2771 / (FAX) (916) 263-2763  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



June 5, 2018

**MEMORANDUM FOR: ALL POTENTIAL APPLICANTS**

**FROM:**   
Lisa Bates, Deputy Director  
Division of Financial Assistance

**SUBJECT: HOME INVESTMENT PARTNERSHIPS PROGRAM  
NOTICE OF FUNDING AVAILABILITY**

The Department of Housing and Community Development (HCD) is pleased to announce the release of this Notice of Funding Availability (NOFA) for approximately \$72 million in funds for the Home Investment Partnerships Program (HOME). These funds include approximately \$29 million in allocated 2017 HOME federal funds and \$43 million in estimated 2018 HOME federal funds. HCD will release a NOFA amendment if there is a substantial difference in HCD's 2018 federal HOME allocation.

This NOFA is subject to state and federal HOME regulations. State recipients, as defined by state HOME regulations section 8201(ii), and nonprofit community housing development organizations (CHDOs), are eligible to apply for HOME funding for rental projects, first-time homebuyer (FTHB) projects, and program activities. Developers, including Native American Entities, can apply directly for HOME funding for rental projects and FTHB projects. This NOFA makes funding available to eligible HOME applicants serving low- (at or below 80 percent of the area median income (AMI)) and very low-income (at or below 50 percent of AMI) households. Projects must meet an October 29, 2019 construction loan-closing deadline or funding will be forfeited. In addition, all projects are required to close all permanent loans by March 2022.

Funding under this NOFA will be awarded on a competitive basis. A complete original application and electronic copies on CD or flash drive with all required documentation must be received by HCD no later than **5:00 p.m. Pacific Standard Time on August 6, 2018**. HCD will only accept applications through a postal carrier service such as the U.S. Postal Service, a commercial carrier such as UPS, or FedEx, or other carrier services that provide date stamp verification confirming hand-delivery to HCD's office. Personal deliveries will not be accepted.

Application forms, regulations, and program information are available at <http://www.hcd.ca.gov/grants-funding/nofas.shtml>. To receive HOME NOFA FAQs and other program information and updates, [subscribe](#) to the HOME listserv.



HOME NOFA

Page 2

June 5, 2018

HCD will hold one workshop for projects and one workshop for program activities. For the list of workshop dates, times, and locations go to HCD's website at <http://www.hcd.ca.gov/grants-funding/active-funding/home.shtml>. To register for a workshop, sign up through Eventbrite (link on HCD's HOME webpage).

If you have any questions, contact NOFA Manager, Charles Gray at (916) 263-1014 or [charles.gray@hcd.ca.gov](mailto:charles.gray@hcd.ca.gov).

Attachment

# **HOME INVESTMENT PARTNERSHIPS PROGRAM**

## **Notice of Funding Availability**



**Edmund G. Brown Jr., Governor  
State of California**

**Alexis Podesta, Secretary  
Business, Consumer Services and Housing Agency**

**Ben Metcalf, Director  
Department of Housing and Community Development**

2020 W. El Camino Avenue, Suite 500, Sacramento, CA 95833  
Phone: (916) 263-2771

Website: <http://www.hcd.ca.gov/grants-funding/active-funding>  
E-mail address: [HOMENOFA@hcd.ca.gov](mailto:HOMENOFA@hcd.ca.gov)

**June 2018**

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# HOME INVESTMENT PARTNERSHIPS PROGRAM

## NOTICE OF FUNDING AVAILABILITY

### I. Overview

#### A. Notice of Funding Availability

The Department of Housing and Community Development (HCD) is pleased to announce the release of this Notice of Funding Availability (NOFA) for approximately \$72 million in funds for the HOME Investment Partnerships Program (HOME). These funds include approximately \$29 million in allocated 2017 HOME federal funds and \$43 million in estimated 2018 HOME federal funds. HCD will release a NOFA amendment if there is a substantial difference in HCD's 2018 federal HOME allocation.

These funds will be used to meet the following statewide goals from HCD's 2015-20 Consolidated Plan for low-income households earning at or below 80 percent of the AMI and very low-income households earning at or below 50 percent of the AMI:

- Increase the supply of affordable rental housing
- Expand homeownership opportunities and improve existing housing
- Provide homeless assistance and prevention services

#### B. Timeline

| Table 1 –Timeline    |                             |
|----------------------|-----------------------------|
| NOFA release         | June 5, 2018                |
| Application due date | August 6, 2018 by 5:00 p.m. |
| Award announcements  | December 2018               |

## C. What is new in the NOFA

### 1. Scoring criteria changes

- a) The state objective points have been modified for projects and programs to support homelessness and access to opportunity efforts.

#### HOME projects

| State Objective Points                                                          |                  |                |
|---------------------------------------------------------------------------------|------------------|----------------|
| State Objectives Category                                                       | 2016 HOME Points | Current Points |
| Financing committed                                                             | 70               | 85             |
| Deeper affordability targeting                                                  | 50               | 0              |
| Serving special needs population including homelessness or TCAC opportunity map | 50               | 80             |

#### HOME Programs

| State Objective Points                                                                     |             |                |
|--------------------------------------------------------------------------------------------|-------------|----------------|
| State Objectives Category                                                                  | 2016 Points | Current Points |
| Continuity                                                                                 | 50          | 0              |
| Expenditure rate                                                                           | 70          | 90             |
| Access to opportunity strategies and homelessness policy or tenant-based rental assistance | 0           | 110            |

- b) Readiness points for rental new construction projects have been modified to increase financing commitment points.

| Rental New Construction Projects - Readiness Points |             |                |
|-----------------------------------------------------|-------------|----------------|
| Readiness Category                                  | 2016 Points | Current Points |
| Financing commitment                                | 10          | 25             |
| Status of local government approvals                | 85          | 80             |
| Project development plan (PDP) – market study       | 40          | 35             |
| Project development plan (PDP) – Phase I            | 40          | 35             |

### 2. Pet-Friendly Housing Act requirements

HOME funding is subject to the Pet-Friendly Housing Act of 2017 (Health & Safety Code, div. 31, pt. 2, ch. 2, § 50466). Refer to section III.J.



### 3. Recapture requirements

Applicants requesting funding for owner-occupied rehabilitation (OOR), first-time homebuyer (FTHB) projects, and FTHB programs must submit documentation (i.e., promissory note, deed of trust, regulatory agreement, etc.) showing specific recapture provisions per the Department of Housing and Urban Development (HUD) requirements established in 24 CFR 92.254(a)(5)(ii). Refer to section III.D for more information.

### 4. Commitment and Expenditure deadlines

| <b><u>Deadlines</u></b>                           | <b><u>2017 funds</u></b> | <b><u>2018 funds</u></b> |
|---------------------------------------------------|--------------------------|--------------------------|
| Commitment (executed Standard Agreement with HCD) | October 2019             | October 2020             |
| Expenditure (program completed)                   | November 2021            | November 2021            |
| Expenditure (project completed)                   | March 2022               | March 2022               |

HCD will not be able to accommodate extensions for the above deadlines.

### 5. Program income requirements

24 CFR §92.503, revised in December 2016, changes the manner in which program income (PI) and other funds in the local HOME account are treated. In order to avoid uncommitting appropriated grant funds from a specific project each time PI is disbursed for that project, HOME PI (repayments and recaptured funds) may be accumulated throughout the reporting period (fiscal year). The PI received, as well as any anticipated to be received in the next program year, must be reported to HCD for reporting to HUD. Additionally, the state recipient must report how the funds will be used (i.e., name the activity and project or program, and the intended beneficiary type).

State recipients with PI on hand, or who anticipate receiving PI in the next reporting period, must report all PI in their annual report to HCD. The deadline for committing PI (project specific) on hand as of June 30, 2018 is June 30, 2019.

### 6. Appeals process

HCD has modified the NOFA appeals process. For details, see section IV.B.

## D. Authorizing legislation and regulation authority

This NOFA should be read in conjunction with the following regulations, which establish state and federal HOME requirements:

- State HOME regulations  
<http://www.hcd.ca.gov/grants-funding/active-funding/home.shtml>
- State Uniform Multifamily Regulations (November 2017 version)  
<http://www.hcd.ca.gov/grants-funding/already-have-funding/uniform-multifamily-regulations.shtml>
- Federal HOME regulations  
<https://www.hudexchange.info/programs/home/home-laws-and-regulations/>

All regulatory references are to the state and federal HOME regulations unless otherwise noted.

Note: Any inconsistencies between this NOFA and state or federal HOME regulations will be resolved in the favor of the applicable regulations.

This NOFA does not include the text of all regulations that may be applicable and/or important to particular projects. For proper completion of the application, potential applicants should consult the regulations linked above and other cross-cutting regulations such as, but not limited to, those referred in 2 CFR 200.512. Multifamily rental projects applicants should also consult the state Uniform Multifamily Regulations (UMR), which apply to all HOME-funded multifamily rental projects. All references herein to the UMR shall mean the November 2017 UMR.

Several of the terms used in the HOME have specific meanings defined by state and/or federal HOME regulations. When reviewing this NOFA and the application forms, carefully review the regulations for definitions and terms. State HOME definitions are found in Sections 8201 and 8217 of the state HOME regulations.

If state or federal statutes or regulations, or other laws, governing HOME or its funding are modified by Congress, HUD, the state Legislature, or HCD prior to completion of work to be done pursuant to awards made in connection with this NOFA, the changes may become effective immediately and apply to funded activities.

HCD reserves the right, at its sole discretion, to suspend, amend, and/or supplement the provisions of this NOFA. If such action occurs, HCD will notify interested parties through HCD's HOME listserv.

## E. Definitions

### Special-needs populations

“Special-needs populations” means the same as defined under section 7301 that is referenced in section 8314(e)(2) of the UMR: disabled households, agricultural workers, single-parent households, survivors of physical abuse, homeless persons or persons at risk of becoming homeless, chronically ill persons including those with HIV and mental illness, displaced teenage parents (or expectant teenage parents), homeless youth as defined in Government Code section 11139.5, individuals exiting from institutional settings, chronic substance abusers, or other specific groups with unique housing needs as determined by HCD. “Special-needs populations” do not include seniors or the frail elderly unless they otherwise qualify as a special-needs population.

### Homeless

“Homeless” means the same as defined under the federal Continuum of Care Program, at 24 CFR 578.3, as may be amended and renumbered from time to time. “Homeless” includes “chronically homeless” and “homeless with a disability” as defined in 24 CFR 578.3.

## II. Program requirements

The following is provided as a summary and is not to be considered a complete representation of the entirety of the eligibility, threshold, or other requirements or terms and conditions of the HOME Program.

### A. Eligible applicants

Eligible HOME applicants include state recipients, developers including Native American Entities (NAEs), and Community Housing Development Organizations (CHDOs) consistent with applicable state and federal requirements.

Eligible jurisdictions for FY 2017 and FY 2018 HOME funds are listed in Appendix A of this NOFA. If a city or county is not listed in Appendix A, but you believe it should be, submit a copy of the consortium or urban county agreement for your county indicating that your city or county is not a participant for FY 2017 and FY 2018 consortium or urban county funding by **June 29, 2018** to Muri Christine Bartkovsky at [mbartkovsky@hcd.ca.gov](mailto:mbartkovsky@hcd.ca.gov).

For HOME funds, cities or counties must meet the following criteria:

- have not been designated as participating jurisdictions by HUD
- are not participants in an urban county agreement with a county that is a HUD participating jurisdiction
- are not participants in a HOME consortium
- the projects being applied must be located in the city’s incorporated area or the county’s unincorporated area

CHDOs must meet the following criteria:

1. Certification requirements

New CHDO applicants and currently certified CHDOs with certifications that will expire before August 6, 2018 must submit a complete CHDO Certification application with all exhibits and attachments by **June 29, 2018**.

If you are an existing CHDO under the HOME Program, you must submit the HCD CHDO approval letter with your application.

The application for CHDO Certification is available at <http://www.hcd.ca.gov/grants-funding/active-funding/home.shtml>. For assistance with the CHDO Certification process, contact Muri Christine Bartkovsky at (916) 263-1176 or [mbartkovsky@hcd.ca.gov](mailto:mbartkovsky@hcd.ca.gov).

2. Projects being applied for are required to be “owned, developed or sponsored” by an eligible CHDO:

a) “Owned, developed, and sponsored” are defined at section 92.300 of the HOME Final Rule as:

Owner: The CHDO is required to own (in fee simple absolute or long-term ground lease meeting the requirements of UMR section 8316) the HOME project during development and throughout the period of affordability. As owner, the CHDO is required to oversee all aspects of the development process. In instances where the CHDO lacks developer capacity, the CHDO may own the project and hire a qualified project manager or contract with a development contractor to oversee all aspects of development. This option is available to CHDOs having experience and capacity to own and operate affordable rental housing, but lack the experience or capacity to develop the project. This option is not available if the project is owned by a limited partnership entity (see Sponsor paragraph below).

Developer: The CHDO may act as developer if the CHDO owns (in fee simple absolute or long-term ground lease) the HOME project. As developer, the CHDO must be in sole charge of all aspects of the development process, including obtaining zoning and other approvals, securing financing, selecting contractors, overseeing work progress, and determining reasonableness of costs. The CHDO must own the project during development and for multi-family rental projects throughout the period of affordability. This option is not available if the project is owned by a limited partnership entity (See sponsor paragraph below).

CHDOs are not allowed to act as developer in projects where the CHDO does not have a long-term ownership interest and contractual relationship with the project owner (i.e. a Development Services Agreement) to develop the project.

Sponsor: The HOME Final Rule provides two definitions of “sponsor” of HOME-assisted rental housing:

- A CHDO “sponsors” a project when the property is “owned” or “developed” by:
  - An affiliated subsidiary of the CHDO, which is wholly owned by the CHDO;
  - A limited partnership in which the CHDO or its wholly owned affiliated subsidiary is the sole general partner; or
  - A limited liability company in which the CHDO or its wholly owned affiliated subsidiary is the sole managing member.

Note: Subsection “b” is most commonly used in tax credit projects, which applies to most, but not necessarily all, of the multi-family rental project applications received by HCD.

- A CHDO may “sponsor” a project in situations where the CHDO owns the property (in fee simple absolute), develops the housing, and agrees to convey the housing to a different private non-profit organization at a predetermined point in time after completion of the development. The non-profit to which the project will be conveyed does not need to be a CHDO, but must be identified and approved by HCD prior to commitment of HOME funds. Additionally, this non-profit cannot be created by a governmental entity. If for any reason the project is not transferred to this non-profit, the CHDO remains liable for the HOME funds and the project for the term of the affordability period.
- If awarded, CHDOs must obtain all necessary permanent project financing, including the permanent financing for the required period of affordability, and execute a standard agreement with HCD by October 2019 for fiscal year 2017 funds and by October 2020 for fiscal year 2018 funds.

### **Additional HOME eligibility criteria**

1. Minimum expenditure requirement for program activities (50 Percent Rule)  
Pursuant to state HOME regulations section 8204(b), applicants with current HOME Program activities contracts or with program activities awards from the last HOME Program NOFA, are eligible to apply for HOME Program activities funds only if they have expended, by the application due date of August 6, 2018, at least 50 percent of the total of funds originally awarded. Potential applicants with no open HOME Program activities contracts are not affected by this rule. A current HOME contract is one where the expenditure deadline has not yet occurred by August 6, 2018.

Note: If an earlier contract has been extended and has not yet reached its extended expenditure deadline, it will count towards this 50 Percent Rule.



"Expended" funds are the total of all valid draws (or, for Tenant-Based Rental Assistance (TBRA), Project Setup Reports) received by HCD by the application deadline. Additionally, for first-time homebuyer (FTHB) and owner-occupied rehabilitation (OOR), a valid draw is limited to the amount needed for reimbursement of actual expenses for work that has been completed ("work completed"). Work completed varies by activity, as follows:

- a) FTHB activities: escrow has closed;
  - b) OOR activities: the amount expended is the amount of construction/ rehabilitation payments that were made for work completed and inspected; and
  - c) TBRA activities: the amount expended is the rental assistance amount multiplied by the number of months in the individual tenants' TBRA agreements, to the extent those funds are available in existing TBRA grants.
2. Compliance with 2 CFR 200.512 Single Audit Report submission requirements (excluding CHDOs and Developers)

To be eligible for funding, the applicant must comply with the submission requirements of the 2 CFR 200.512 Single Audit report. Single Audit reporting packages are due to the California State Controller's Office (SCO) nine months after the entity's fiscal year end under 2 CFR 200.512. For most California entities, the reporting package is due March 31 of each fiscal year. Entities with approved extensions on file must submit their reporting package by the due date indicated in their approved extension letter. HCD will make the determination on the status of 2 CFR 200.512 Single Audit reporting compliance as of August 6, 2018 by consultation with SCO. Jurisdictions that are exempt from filing a 2 CFR 200.512 Single Audit report because the level of federal funds is below the federal threshold must submit a copy of the letter notifying SCO of their exempt status with their HOME application, in addition to notifying SCO. For additional information, see section VII.A.5.

3. All applicants must be in good standing with the State of California and all agencies and departments thereof. By way of example and not limitation, if an applicant is a business entity, such entity must be qualified to do business in California and currently in good standing with the California Secretary of State and the California Franchise Tax Board.

## B. Eligible activities

To be eligible for funding, an application must be for one of the following types of projects and/or program activities. Rental and homebuyer projects with multiple sites must have common ownership and financing.

### 1. Rental projects

- a) Rental new construction project – Funds provided to develop a specific multifamily project on a specific site by a specific developer. Rental new construction projects may be with or without acquisition; or
- b) Rental rehabilitation project – Funds provided to rehabilitate a specific rental project without a transfer of ownership or to both acquire and rehabilitate a specific rental project. Rental Rehabilitation projects may be with or without acquisition.

Per section 92.205(a) of the Federal HOME regulations, “acquisition” is generally thought of as a transfer of real property between unaffiliated third parties. Therefore, a project is eligible as a “rehabilitation with acquisition project” only if there will be an acquisition of real property, not just a change in partnership or ownership interests.

Applicants requesting project funding for a rental project consisting of multiple sites must be in conformance with UMR section 8303(b).

Note: Projects involving only acquisition (where no rehabilitation is being done) are not eligible.

### 2. FTHB projects

- a) Construction financing of new construction or acquisition/rehabilitation/conversion to develop homes on a specified site or sites, with 100 percent of the HOME investment rolling over to permanent financing and being used to provide mortgage assistance to first-time homebuyers when the units are sold to eligible homebuyers; or
- b) Homebuyer mortgage assistance only in a project that is being constructed or acquired and rehabilitated with other funds.

### 3. Program activities

Eligible HOME Program activities are as follows:

#### a) FTHB program

- Acquisition-only down payment assistance - Funds awarded only to a HOME-eligible city or county to provide loans to homebuyers for acquisition of a modest dwelling that the homebuyer selects from the open market. CHDOs are not eligible for this activity.
- Acquisition with rehabilitation - Funds provided to a HOME-eligible city, county, or CHDO to perform acquisition with rehabilitation activities. To be considered a CHDO-eligible activity, the CHDO must assume the role of developer and own the property, completing the rehabilitation of the unit prior to selling the home to an eligible homebuyer.
- Infill new construction - Funds provided to a city, county, or CHDO to provide assistance for the new construction of dwellings on scattered sites in an existing built-out neighborhood, with no more than four dwellings on each vacant site. Pursuant to National Environmental Policy Act (NEPA) requirements, an environmental assessment (EA) will be required if more than four units, regardless of funding source, are developed within 2,000 feet of one another. To be considered a CHDO-eligible activity, the CHDO must assume the role of developer, own the property during construction, and sell the home to an eligible homebuyer within nine months of completion. All dwellings must be situated on land held in fee simple, leasehold, or another manner approved in writing by HCD and be affixed on a permanent foundation.

Pursuant to state HOME regulations, section 8207, the FTHB primary mortgage loan must be fully amortized and have a fixed interest rate that does not exceed the current market-rate, as recognized by the 90-day “posted yield” for 30-year fixed rate loans, established by Fannie Mae at: <https://www.efanniemae.com/sf/refmaterials/hrny/index.jsp>. For more information regarding primary loan terms, see section II.J.

Note: This activity is eligible only if the application clearly documents the availability of grant funds or building sites currently owned by the applicant or developer for projects with costs that exceed 100 percent of appraised value. Applicants must have a committed source of development subsidy. For example, if the source is a development grant, the applicant may provide a firm letter of commitment from the funding source for the project.

b) Owner-occupied rehabilitation (OOR) program

Funds provided to a HOME-eligible city or county to assist owners whose primary residence is in need of repairs, improvements, or reconstruction necessary to meet federal, state, or local building codes and for correction of all health and safety deficiencies.

Reconstruction means the rebuilding, on the same lot, of housing including housing that has been destroyed by natural causes, provided HOME funds are committed within 12 months of the date of destruction.

c) Tenant-based rental assistance (TBRA) program

Funds provided to a HOME-eligible city or county to administer a program to provide rent subsidies and/or security deposits to eligible households. The minimum term of rental assistance to an eligible household is six months; however, the tenant must be initially offered a one-year lease. The assisted tenant may accept a term of less than one year (minimum six months) after being offered a one-year lease. TBRA funds may be used to assist tenants to reside in any HOME-eligible jurisdiction within the county where the TBRA funds were awarded. For example, TBRA funds awarded to the City of Winters can also be used for units located in Woodland, West Sacramento, or the unincorporated areas of Yolo County since all of these jurisdictions are state HOME-eligible within Yolo County, but may not be used in Davis, which is not state HOME-eligible.

**Note: Ineligible use of funds include:**

Per the discretion provided by HUD under section 92.206(b) of the HOME Final Rule, HCD does not permit the use of HOME funds for the refinancing of homeowner loans.

Pursuant to federal HOME regulations section 92.206(a)(4), for rental projects, costs associated with the construction or rehabilitation of laundry facilities and other community facilities, which are located in separate buildings containing no residential units are ineligible HOME costs, and cannot be paid for with HOME funds. In order for space within residential buildings, such as laundry facilities or a community room, to be paid for with HOME funds, that space has to be for the exclusive use of project residents and their guests. It cannot be space available for use by the general public.

Pursuant to section 92.214 of the federal HOME regulations, HOME funds cannot be used to pay the initial deposits to the operating and replacement reserves required under state UMR Sections 8308 and 8309. Therefore, in a project where HOME is the only source of financing, or if other lenders/equity partners will not pay for these costs, the developer must pay them.

For further ineligible uses of HOME funds, refer to 24 CFR 92.214.

If an application is submitted proposing an ineligible use, then only the portion of the application proposing eligible uses will be rated and eligible for funds.

### **C. Activity combinations and limits**

State recipients and CHDOs may apply for no more than two activities as follows:

1. One rental project and one FTHB project
2. One rental project, and any combination of eligible program activities
3. One FTHB project and any combination of eligible program activities except for a FTHB program

Separate application forms must be submitted for each project and an additional application form for Program activities. Each project will be rated and ranked separately.

Developers not applying through a state recipient may submit only one application pursuant to this NOFA. An application may consist of one activity as follows:

1. One rental rehabilitation (RR) with or without an acquisition project
2. One rental new construction project
3. One FTHB project



## D. Allocation of funding

Funding made available by this NOFA will be allocated as follows per the state HOME regulation cited below:

| Table 2 – Allocation of Funding                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Section 8212.1(a)</u>                                                                                                                                                                                                                                                                                                                                                                                |
| <ul style="list-style-type: none"><li>• 40% for program activities</li><li>• 55% for rental projects</li><li>• 5% for FTHB projects</li></ul>                                                                                                                                                                                                                                                           |
| <u>Sections 8212.1 and 8213</u>                                                                                                                                                                                                                                                                                                                                                                         |
| <ul style="list-style-type: none"><li>➤ A minimum of 15% will be reserved for HCD-certified CHDOs.</li><li>➤ The top ranked project developed on Native American lands that passes threshold and HOME Program requirements will be awarded HOME funds.</li><li>➤ A minimum of 50% will be reserved for rural areas as defined in section 50199.21 of the California Health &amp; Safety Code.</li></ul> |

Note: Per state HOME regulations section 8213(c), in the event there are insufficient monies to fund an applicant's entire program, the applicant may be offered the amount available, provided it is sufficient to complete a portion of the application, which, if evaluated separately, would have been awarded. If the amount of funding available is insufficient, the available funds may be allocated to feasible applications in other allocations.

The over-the-counter (OTC) HOME funding availability is possible only if the amount requested by all applicants is far lower than historic levels, as determined by HCD. HCD will notify all parties through the "HCD List" process if there will be an OTC HOME funding opportunity.

## E. Activity funding amounts and limits

The loan limits stated below do not include funds for administration, CHDO operations, or activity delivery. For example, a state recipient may request \$5.1 million for a 4 percent tax credit project (i.e., a \$5 million loan, and \$50,000 for administration, and \$50,000 for activity delivery). For administration/CHDO operation funds and activity delivery amounts, see sections II.H. and II.I.

Note: All limits apply to the combined amount of funds requested through this NOFA and HOME PI.

### Rental new construction project loan limits: \$5,000,000

1. Prior to the issuance of the award letter, HCD will evaluate the financial feasibility of each project and may, as necessary for project feasibility or to prevent over-subsidizing a project per the UMR, decrease the HOME loan amount. This also applies to Rental Rehabilitation with or without acquisition projects.
2. Deep affordability targeting: Rental new construction projects requesting funds for deep affordability targeting, serving Special Needs and/or homeless populations, or in an area of opportunity, can request up to \$1,000,000 in addition to the maximum application amount for their activity shown above.

### Rental rehabilitation with or without acquisition loan limits

1. \$2,000,000, except where the project meets the requirements of either 2.a) or 2.b), below; and
2. \$5,000,000, if the project meets either of the following requirements:
  - a) Eighty percent of all units in the project will be restricted to tenants with household incomes at or below 50 percent of the AMI at initial occupancy after rehabilitation, with rents restricted to no more than the low HOME rent level; or
  - b) Eighty percent of all units in the project will have project-based rental assistance and the rental assistance contract is renewable.

### Homebuyer project loan limits

1. Up to \$80,000 per unit for up to a maximum of the lesser of \$2 million or 5 percent of the total amount awarded pursuant to this NOFA.
2. This per-unit amount is only for the purpose of calculating the maximum amount to be requested. The federal per-unit subsidy and Maximum Purchase Price/After-Rehabilitation Value limits still apply. All loan amounts will be verified by a subsidy layering analysis, and loan amounts will be reduced if the amount requested exceeds what is needed.

Note: Combining FTHB Program and Homebuyer Project Funds in a project. Using HOME homebuyer project funds, HOME homebuyer program funds and/or any HOME PI in the same homebuyer project such as a subdivision is not permitted except in limited circumstances and at the sole discretion of HCD.

### Minimum and maximum amount of funds per project

1. The minimum amount of HOME funds that must be invested in a project involving rental or homeownership housing is \$1,000 times the number of HOME-assisted units in the project (# of units x \$1,000 = minimum amount of HOME funds). The \$1,000 minimum per unit requirement does not apply to TBRA funds.

2. The maximum amount of HOME funds invested in a project, including activity delivery costs, shall not exceed the lower of:
  - a) per-unit subsidy limits, established by HUD (updated annually) under 24 CFR 92.250; or
  - b) the development cost of HOME-assisted units compared to all units in the project and the size of the HOME units compared to all other units in the project, pursuant to 24 CFR 92.205(d)(1); and
3. The maximum amount of HOME funds invested in a project (when combined with other financing and assistance), must accomplish the following:
  - a) Enable the project as proposed to be developed and to operate in compliance with all HOME requirements, including the subsidy-layering requirement at 24 CFR 92.250. For more information, see HUD's CPD Notice 98-1 on HCD's HOME webpage under Resources.
  - b) For rental projects of five or more units, achieve a debt-service coverage ratio in accordance with UMR section 8310.

The current HUD per-unit subsidy limits are located on the HCD website at: <http://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits.shtml>.

FTHB and OOR activities are subject to the maximum purchase price/after rehabilitation value limits. The current limits can be found at <http://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits.shtml>.

Pursuant to federal regulations, a project may receive HOME funds from only one award. This prohibits the combination of awards from a state recipient and a developer or CHDO on the same project and prevents the combination of awards from more than one HOME NOFA on the same project.

Pursuant to 24 CR 92.250, before committing funds to a project, HCD must evaluate the project in accordance with the UMR and will not invest any more HOME funds, in combination with other governmental assistance, than is necessary to provide affordable housing. HOME projects may not receive more subsidy than is required to make them financially feasible.

### Program activities funding limits

Maximum: \$1,000,000. Minimum: \$300,000. Applies to HOME-eligible applicants for all program activities (including administration and activity delivery costs) subject to the following chart:

| <b>Table 3 – HOME Expenditure Rate Achieved</b> |                                                                                       |
|-------------------------------------------------|---------------------------------------------------------------------------------------|
| <b>Maximum Application Amount</b>               | <b>Expenditure Rate for Applicant's 2014 - 2016 HOME Program activities Contracts</b> |
| \$1,000,000                                     | 60 % or more                                                                          |
| \$ 700,000                                      | 55 – 59.99 %                                                                          |
| \$ 500,000                                      | 50 – 54.99* %                                                                         |

\* Applicants with no open HOME contracts past the expenditure deadline may apply for up to \$500,000.

All successful applicants (awardees) will be evaluated periodically to determine if the rate of expenditure is reasonable. HCD may disencumber all or a portion of the grant if there is an unreasonably low rate of expenditure, as determined by HCD in its sole discretion.

Program Income (PI): Federal HOME regulations require that all PI funds on hand must be maintained in an interest-bearing account. Interest earned on PI funds is also considered PI. 24 CFR §92.503, revised in December 2016, changes the manner in which PI and other funds in the local HOME account are treated. In order to avoid uncommitting appropriated grant funds from a specific project, each time PI is disbursed for that project, HOME PI (repayments and recaptured funds) may be accumulated throughout the reporting period (fiscal year). The PI received, as well as any anticipated to be received in the next program year, must be reported to HCD for reporting to HUD. Additionally, the state recipient must report how the funds will be used (name the activity and project or program, and the intended beneficiary type).

State recipients with PI on hand, or anticipate receiving PI in the next reporting period, must report all PI in their annual report to HCD. The deadline for committing PI (project specific) on hand as of June 30, 2018 is June 30, 2019.

### **F. Deep affordability targeting**

A total of approximately \$5 million in HOME funds are available as part of the rental project allocation to assist rental new construction projects to reduce or eliminate permanent conventional debt requiring mandatory debt service for the purpose of lowering rents on some or all of the project's units. Eligible applicants may apply for up to an additional \$1 million in HOME funds.

Eligible projects are rental new construction projects that do not have 9 Percent Tax Credits and set a portion of the units' rents below 50 percent AMI for the entire Regulatory Term. Projects also must meet the periods of affordability specified in the following table.

| <b>Table 4 – Period of Affordability</b> |                                        |
|------------------------------------------|----------------------------------------|
| <u>Number of Years</u>                   | <u>Applicant Type</u>                  |
| 55 years                                 | cities, counties, developers and CHDOs |
| 50 years                                 | developments on Native American lands  |

Applicants for deep affordability targeting funds must submit two sets of application documents as set forth in the Deep Affordability Targeting Documentation Checklist of the HOME Supplement to the Universal Rental application. This additional documentation must illustrate any differences in proposed project rent levels, financing commitments, and other financials when funded at the deep affordability targeting funding level versus the regular maximum HOME funding level. The additional documentation must also include another "Financial Feasibility Self Evaluation" form.

HCD expects to see a reduction in rents, debt service, operating reserve, and permanent conventional financing commitments as a result of the higher HOME loan amount. However, there must be no difference in total development cost under the regular HOME funding scenario versus the deep affordability targeting funding scenario. The total operating expenses may change based on the population served; however, the amount budgeted for Supportive Services Costs must be consistent with the UMR section 8314 (e). Any differences in total operating expenses and required replacement reserve deposits between the two scenarios must be explained in the application.

Although the project rent schedule may change with deep affordability targeting funds, the total number of units and the size of units in the project may not change. In putting together the unit mix under both scenarios, among the HOME assisted units, no more than four different rent AMI levels shall be used for each bedroom size.

#### Deep affordability targeting rating factors

The available funds will be allocated to projects that rank high enough to be funded through the normal rating and ranking process and based on the following deep affordability targeting rating factors, as long as Article XXXIV of the California Constitution is complied with the following:

1. The higher the percentage of HOME units restricted below 50 percent AMI, the more deep affordability targeting points that will be awarded; and
2. The lower the average rent of HOME units expressed as a percentage of AMI, the more deep affordability targeting points that will be awarded.



Fifty percent of deep affordability targeting HOME funds will be made available to projects in counties in which the HOME 50 percent AMI limit for a household of four is below \$32,750. Fifty percent of the funds will be made available to projects in counties whose HOME 50 percent AMI limit for a household of four is \$32,750 or more. Unused funds in one group will be made available for the other group.

If a project does not score high enough on the deep affordability targeting factors to receive deep affordability targeting funds, it will be evaluated for overall HOME rating purposes using the rents that are proposed at the regular maximum HOME funding level.

For assistance on deep affordability targeting applications, submit questions to [HOMENOFA@hcd.ca.gov](mailto:HOMENOFA@hcd.ca.gov).

## **G. Forms of assistance**

### **1. HOME loans**

HOME assistance shall be in the form of loans to be repaid to local HOME accounts controlled by state recipients, qualified CHDOs, or the state's HOME account, except for the uses of funds specifically defined under HOME grants. Loans provided to homebuyers must meet the requirements set forth in section II.J.

### **2. HOME grants**

HOME assistance must be provided in the form of a grant for relocation payments, lead-based paint hazard evaluation and reduction activities, and TBRA. HOME assistance may be provided in the form of a grant for rehabilitation activities performed under a FTHB or OOR program if necessary to complete the project when the total of all project indebtedness equals or exceeds the projected after-rehabilitation appraised value.

The grant amount for FTHB or OOR activities is limited to up to 25 percent of the applicable HUD per-unit subsidy limit for the project. This amount is in addition to any grant funds currently permitted for relocation, lead-based paint remediation, and activity delivery costs for the project.

HOME assistance may be used for Activity Delivery Cost grants for state recipients only. Activity Delivery Costs are further defined by the term "related soft costs" in the HOME Final Rule at 92.206(d), except that customary closing costs for home acquisition activities may be charged as either a loan or part of the 6.5 percent funding for Activity Delivery Costs.

Note: Homebuyer Education Costs may be reimbursed only through Activity Delivery Costs and cannot be passed on to the homebuyer.

**IMPORTANT:** All project-related soft costs associated with an OOR project must be included in the 24 percent funding maximum available for Activity Delivery Costs.

HOME funds for Activity Delivery Costs must be drawn down at the same time HOME funds for Activity Costs are drawn down, respectively. If the activity is not completed and a Project Completion Report for the full amount drawn down is not filed, all HOME funds for that project, including Activity Delivery Costs, must be repaid to HCD.

For FTHB projects, special care should be taken in requesting HOME funds for Activity Delivery Costs during the construction phase. If the entire amount of the construction loan should inadvertently not roll over into permanent loans, the proportional amount of Activity Delivery Costs must be repaid to HCD. For more information on Activity Delivery Costs, see section II.I.

Project related expenses for NEPA environmental review, architectural and engineering and other professional services incurred within the 24 months prior to the commitment of funds may be reimbursed at the sole discretion of HCD after execution of the state's Standard Agreement. On a case-by-case basis, HCD may, in writing and in its discretion, permit reimbursement for other expenses incurred after the date of the award letter and prior to the effective date of the Standard Agreement upon the request of the applicant.

#### **H. Administrative and CHDO operation funds**

The following limits apply to the amount of administrative and CHDO operations funding that applicants may receive. Developers, including NAEs, of a project shall not act as an administrative subcontractor for an activity and are not eligible for administrative costs.

##### Projects

1. City and county applicants receiving up to \$1,000,000: up to \$25,000 for administrative funds
2. CHDO applicants receiving up to \$1,000,000: up to \$75,000 for CHDO operations funds
3. City and county applicants receiving \$1,000,000 or more: up to \$50,000 for administrative funds
4. CHDO applicants receiving \$1,000,000 or more: up to \$100,000 for CHDO Operations funds

##### Program activities

All program activities applicants may request up to 2.5 percent of the total application amount for administrative funds (for state recipient applicants) or CHDO operations (for CHDO applicants).

## **I. Activity delivery funds**

### Projects

State recipient rental and homebuyer projects may receive up to \$50,000 of the contract amount (loan and grant funds) for activity delivery costs (activity delivery funds). Activity delivery funds are grants and not part of the project loan amount. Activity delivery funds may be used at the state recipient's discretion to fund the activity, activity delivery costs, or any combination of the two. For a description of the types of expenses which may be charged to activity delivery, see 24 CFR 92.206(d)(6) and 92.206(f)(2). Activity delivery, administration, and CHDO operations funds should not be included in the development budget since the development budget must reflect HOME loan amounts only, not HOME grant funds. Developers, including NAEs, shall not act as an administrative subcontractor for an activity and are not eligible for activity delivery costs.

### Programs

Except for TBRA activities, state Standard Agreements (contracts) will automatically allow the use of up to the maximum amount of activity delivery funds for each specific activity. At the time of set-up (i.e., when the HOME Recipient is ready to begin drawing activity funds) an activity delivery funds request may be made for actual expenses:

1. Up to 24 percent of the HOME loan/grant amount for OOR and for the rehabilitation component of acquisition with rehabilitation. Activity delivery costs for rehabilitation projects may exceed the 24 percent limit if documentation of actual costs is provided to HCD with the project set-up. Documentation must be of actual costs; consultant billings, without documentation of underlying actual costs, are not adequate. See section II.B.3 for additional guidance.
2. Up to 6.5 percent of the total acquisition cost for FTHB activities involving acquisition with rehabilitation
3. Up to 5 percent of the HOME TBRA payment for unit inspection and income determination activities
4. Up to 6.5 percent of the HOME amount for all other activities

## **J. FTHB required loan terms**

### Primary loan term requirements applicable to state recipient, developer, and CHDO FTHB loans

Pursuant to the state HOME regulations, FTHBs shall be required to obtain financing from primary lenders in addition to HOME financing. Loans from primary lenders must comply with the following requirements:

1. A minimum loan term of 30 years; and
2. No temporary interest rate buy-downs; must be fully amortized and have a fixed interest rate that does not exceed the current market rate as established by the 90-day “posted yield” for 30-year fixed rate loans by Fannie Mae at <https://www.efanniemae.com/sf/refmaterials/hrny/index.jsp> plus 100 basis points. This means that loans that have an “interest-only” period are not eligible, even if they convert to a fully amortized loan at some point in the loan term.

### Additional state recipient HOME loan terms

The amount of the HOME loan is limited to the minimum amount necessary to ensure good quality, affordable, and financially viable housing for the duration of the affordability period, as determined by a subsidy layering analysis and underwriting of the project financing.

Note: To maximize limited HOME resources, the amount of the HOME loan may not exceed the amount of the primary mortgage.

Pursuant to state HOME regulations section 8205(c)(1)(A)(ii), loans made by state recipients assisting FTHBs and homeowners, whose homes are being rehabilitated, shall bear simple interest rates ranging from 0 to 3 percent per annum. Interest and principal payments shall be deferred for the term of the loan. The state recipient may forgive some or all of the accrued interest; however, principal cannot be forgiven.

### Additional CHDO HOME loan terms

Except as otherwise provided by the state HOME regulations section 8206.1(c) regarding CHDO qualification to retain loan repayments, HCD shall be the beneficiary on all HOME promissory notes, deeds of trust, and HOME deed restriction documents.

Pursuant to state HOME regulations section 8205(c)(1)(A)(i), loans to FTHBs financed from the CHDO set-aside shall bear a simple interest rate of 3 percent per annum for the first 10 years, computed from the date the Deed of Trust is recorded on the property. Interest and principal payments shall be deferred for the term of the loan.

Commencing on the 11th anniversary of the recordation date, an amount equal to 10 percent of the accrued interest shall be forgiven each year, so that on the 20<sup>th</sup> anniversary of the recordation date, all interest will have been forgiven if the borrower is in compliance with all requirements set forth in the HCD loan documents.

## **K. Underwriting standards for HOME Program activities**

When a CHDO is undertaking a HOME infill new construction or FTHB acquisition with rehabilitation program, an underwriting analysis must include reasonableness of profit or return to the developer (CHDO), project cost reasonableness; market analysis, experience and financial capacity of CHDO, and whether firm financial commitments are in place to fully fund the project.

State recipients undertaking an infill new construction program must also comply with the above requirements.

FTHB Acquisition-only projects are exempt from the market and developer capacity analysis, however, the applicant must demonstrate cost reasonableness and that all financial commitments are in place.

Both OOR and TBRA programs are exempt from this underwriting requirement as long as the HOME assistance is provided in the form of deferred payment loans and grants.

## **L. Property standards for HOME Program activities**

The HOME recipient must ensure that all HOME-assisted housing units meet the property standards in 24 CFR 92.251. All HOME-assisted rental housing must be maintained in compliance with 24 CFR 92.251 for the duration of the affordability period.

The HOME recipient shall ensure that, upon project completion, housing rehabilitated with HOME funds meets applicable local rehabilitation standards or another rehabilitation standard meeting the requirements of 24 CFR 92.251. The HOME recipient shall ensure that the written scope of work provides sufficient detail to establish the basis for a uniform inspection of the assisted housing to determine compliance with the requirements of this section. The HOME recipient shall review and approve all written cost estimates after determining that costs are reasonable. The HOME recipient shall conduct an initial property inspection to identify deficiencies that must be addressed, as well as the progress and final inspections to determine that work was done in accordance with work write-ups.

The HOME recipient must ensure that existing housing that will be acquired for homeownership is decent, safe, sanitary, and in good repair. At a minimum, such housing must meet all applicable state and local housing quality standards and code requirements, and contain no deficiencies, as set forth by HUD based on applicable Uniform Physical Condition Standards at 24 CFR 5.705. The HOME recipient must inspect the housing and document compliance based upon an inspection that is conducted no earlier than 90 days before the commitment of HOME assistance. Housing that does not meet these standards must be rehabilitated according to these standards or it cannot be acquired using HOME funds.

All housing occupied by tenants receiving HOME TBRA must meet the standards established in 24 CFR 982.401 or any successor requirements established by HUD.



Construction of all manufactured housing, including manufactured housing that replaces an existing substandard unit under the definition of “reconstruction” at 24 CFR 92.2, must meet the Manufactured Home Construction and Safety Standards set forth in 24 CFR part 3280. These standards preempt state and local codes that do not conform to the federal standards for the new construction of manufactured housing.

The HOME recipient must ensure that manufactured housing assisted with HOME funds complies with applicable state and local laws or codes. In the absence of such laws or codes, the installation must comply with the manufacturer’s written instructions for installation of manufactured housing units. All new manufactured housing and all manufactured housing that replaces an existing substandard unit under the definition of “reconstruction” must be on a permanent foundation that meets the requirements for foundation systems as set forth in 24 CFR 203.43f(c)(i). All new manufactured housing and all manufactured housing that replaces an existing substandard unit under the definition of “reconstruction” must, at the time of project completion, be connected to permanent utility hook-ups and be located on land that is owned by the manufactured housing unit owner or land for which the manufactured housing owner has a lease for a period at least equal to the applicable period of affordability.

In HOME-funded rehabilitation of existing manufactured housing, the foundation and anchoring must meet all applicable state and local codes, ordinances, regulations, guidelines, and requirements.

Manufactured housing that is rehabilitated using HOME funds must meet HOME property standards requirements of this section, as applicable. The HOME recipient shall document this compliance in accordance with inspection procedures established pursuant to 24 CFR 92.251, as applicable.

### **III. State and federal requirements**

#### **A. Housing Element compliance**

Pursuant to state HOME regulations section 8212(b)(1), the HOME project or HOME Program activity must be located in a locality which has adopted (per California Government Code section 65588) a housing element that has been found by HCD to be in substantial compliance with the requirements of Article 10.6 (commencing with section 65580) of Chapter 3 of Division 1 of Title 7 of the Government Code, pursuant to section 65585 of the Government Code. Housing element compliance must be established as of the NOFA application deadline date. To obtain housing element status, access this link: <http://www.hcd.ca.gov/community-development/housing-element/index.shtml>.

## **B. Physical needs assessment**

Pursuant to 24 CFR 92.251, housing that is constructed or rehabilitated with HOME funds must meet all applicable local codes and rehabilitation standards at the time of project completion. Projects involving rehabilitation must do sufficient rehabilitation to ensure the long-term viability of these projects. Pursuant to state UMR section 8309(b)(2), HCD requires RR project applicants to submit a third-party physical needs assessment.

## **C. Timeframes for use of funds**

Recipients of HOME funds are subject to progress deadlines and expenditure deadlines that are defined in the state and federal regulations and specified in the Standard Agreement. Failure to meet applicable deadlines may potentially result in the assessment of penalties, potential recapture of HOME funds (spent and/or unspent), and point deductions from future NOFA applications:

| <b>Table 5 - HOME Commitment and Expenditure Deadlines</b> |                   |                   |
|------------------------------------------------------------|-------------------|-------------------|
| <u>Deadlines</u>                                           | <u>2017 Funds</u> | <u>2018 Funds</u> |
| Commitment (executed Standard Agreement with HCD)          | October 2019      | October 2020      |
| Expenditure (program completed)                            | November 2021     | November 2021     |
| Expenditure (project completed)                            | March 2022        | March 2022        |

### Projects

If a project fails to meet one or more of the deadlines outlined in state HOME regulations 25 CFR section 8217, the applicant (city, county, developers applying directly, or CHDO), as well as the project's developer, owner, and managing general partner, may receive a performance penalty on the next project application in which they are involved. If a project fails to meet three or more deadlines, the applicant shall be held out of future project funding rounds until that project is completed, occupancy is obtained, all expenditures are made, and all necessary HOME funds are drawn.

### Program activities

All program activities funds must be expended by the end of the 36th month following the award date. For example, if awards are made in December 2018, the expenditure deadline will be November 2021. Grantees must cease the processing of applications well in advance of the expenditure deadline to ensure that all work is completed prior to the expenditure deadline. Exceptions will be considered only if the state recipient shows there was clear and indisputable evidence of delays that were beyond the control of the borrower and/or the state recipient or that HCD was responsible for the delay.

#### **D. Affordability requirements**

Rent levels shall be restricted for the periods of affordability set forth at the lesser of the rent levels permitted pursuant to the federal HOME regulations, or other rent levels approved by HCD. (The other rent levels approved by HCD would be the lower rents that the applicant commits to in its HOME application.)

Exceptions to this requirement may be granted in writing by HCD for units receiving HUD Section 8 or other similar rental assistance, or where the project's continued fiscal integrity is in jeopardy due to factors that could not be reasonably foreseen.

At initial occupancy by each household, household income levels must be restricted at the same AMI level as the proposed rent level for each unit. In projects with renewable project-based rental assistance, rents will be determined based on the amount of the tenant-paid portion of rent, and the property manager and/or owner must require that tenant income levels at initial occupancy be consistent with the designated AMI rent level for that unit as set forth in the HOME application. State Objective rent levels will be restricted for the entire HOME affordability period. The manager's unit may be excluded from this restriction.

Applicants proposing the use of Low Income Housing Tax Credits must apply to the Tax Credit Allocation Committee for the exact rent structure identified in the HOME project report.

##### **1. Rental new construction activities**

- a) Rental New Construction housing projects shall have affordability periods of 55 years, except projects developed on Indian Reservations or Native American lands, which will be for at least 50 years.

##### **2. Rental rehabilitation activities**

- a) Rental rehabilitation housing projects with acquisition shall have affordability periods of 55 years, except projects developed on Indian Reservations or Native American lands will be for at least 50 years (if the project is built on leased property).
- b) Rehabilitation without acquisition:

| <b>Table 6 – Rehab Period of Affordability</b> |                                        |
|------------------------------------------------|----------------------------------------|
| <u>Amount of HOME Assistance per Unit</u>      | <u>Minimum Period of Affordability</u> |
| more than \$40,000                             | 20 years                               |
| \$15,000 to \$40,000                           | 15 years                               |
| less than \$15,000                             | 10 years                               |

### 3. Homebuyer activities

Homebuyer activities shall have minimum affordability periods of:

| <b>Table 7 – Period of Homebuyer Affordability</b> |                                        |
|----------------------------------------------------|----------------------------------------|
| <u>Amount of HOME Assistance per Unit</u>          | <u>Minimum Period of Affordability</u> |
| More than \$40,000                                 | 15 years                               |
| \$15,000 to \$40,000                               | 10 years                               |
| Less than \$15,000                                 | 5 years                                |

Recapture requirements applicable to state recipients and CHDOs:

Pursuant to federal HOME regulations 24 CFR section 92.254 and state HOME regulations section 8206.1(b)(3), if the home is sold prior to the end of the affordability period, the HOME loans are subject to recapture (i.e., the HOME loan must be paid off when the home is sold). Resale controls are not permitted, whether in the form of local resale controls or HOME resale controls. HCD may impose repayment requirements on HOME grant funds used for rehabilitation activities completed as part of a homebuyer program.

The entire amount of the HOME loan may be recaptured by the local jurisdiction or by HCD in the case of CHDO loans. The amount of accrued interest recaptured may be reduced as permitted under the state HOME regulations. However, pursuant to 24 CFR 92.254, when the recapture requirement is triggered by a sale (voluntary or involuntary) of the home, and there are no net proceeds or the net proceeds are insufficient to repay the HOME investment due, only the net proceeds can be recaptured, if any. The net proceeds are the sales price minus senior loan repayments (other than HOME funds) and any closing costs. HOME loans made under the recapture option may also be assumed by subsequent HOME-eligible purchasers.

Note: Applicants requesting funding for OOR, FTHB projects, and FTHB programs must submit documentation in their application (i.e., promissory note, deed of trust, regulatory agreement, etc.) showing specific recapture provisions to comply with HUD requirements established in 24 CFR 92.254(a)(5)(ii). HCD will submit the recapture provision documentation to HUD for review and approval. A Standard Agreement cannot be entered into between HCD and the applicant until HUD approves the recapture language.

#### 4. Owner-occupied rehabilitation (OOR) activities

OOR activities have no affordability period. However, HOME funds must be provided as loans (except for relocation, lead-based paint remediation, administration, activity delivery costs, and the amount allowed as grants as necessary and not to exceed 25 percent of the applicable per-unit subsidy limits). Therefore, the loan must be repaid if the owner no longer occupies the home.

#### E. Income eligibility

HOME funds must be used for the benefit of low- and very low-income families. Refer to the Income Calculation and Determination Guide for Federal Programs, at <http://www.hcd.ca.gov/grants-funding/income-limits/income-calculation-and-determination-guide.shtml>.

#### F. Match requirements

HOME match requirements are waived for applications pursuant to this NOFA. However, all eligible HOME match funding that applicants obtain due to their activity's need for other funding shall continue to be reported in the project Set-up and Completion Reports so that HCD can bank any additional match and continue to waive the match. Match sources include funding derived from below-market rate loans (even if these loans are not repaid to the HOME local account) state Low Income Housing Tax Credits, property tax waivers, bond financing, fee waivers, grants, and other sources. HCD will review all project Set-up and Completion Report forms to ensure that all reportable match funding has been included. For a HOME match calculation tool, see HCD's HOME webpage under Resources.

The HOME Contract Management Manual also contains additional information and resources on match, see <http://www.hcd.ca.gov/grants-funding/active-funding/home/cmm.shtml>.



## **G. Annual monitoring fees for multifamily projects**

Pursuant to 24 CFR section 92.214(b)(1)(i), participating jurisdictions, such as the state HOME Program, will charge fees to cover the cost of ongoing monitoring and physical inspection of HOME projects during the state period of affordability. The state HOME Program will charge these fees as described in this NOFA.

### **For developer and CHDO projects**

HCD charges an annual monitoring fee as follows:

| <b>Table 8 – Monitoring Fees</b> |             |
|----------------------------------|-------------|
| <u>Number of Units</u>           | <u>2018</u> |
| 12 or fewer                      | \$5,460     |
| 13 to 60                         | \$10,920    |
| More than 60                     | \$16,375    |

To cover inflation, this fee shall increase by 3 percent per year unless HCD determines that the monitoring costs are increasing at a lower rate. Financial assumptions in the HOME application should be based on the rate that will be effective at the time of initial occupancy.

Annual monitoring fees are mandatory payments. The first payment shall be prorated based upon the total number of days after completion falling within the first fiscal year.

Lump sum payment made from development funds is not allowed for HOME projects. Payments made must be pursuant to the regulatory agreement.

### **For state recipient projects**

Cities and counties may also charge annual monitoring fees to cover the ongoing cost of monitoring and conducting physical inspections for state recipient projects provided that:

1. The monitoring fee charged may be less than, but shall not exceed, the amount charged for state CHDO projects;
2. The monitoring fee shall be specifically stated in the state recipient's loan documents; and
3. An amount equal to 10 percent of the monitoring fee, which is charged to a state recipient project, will be paid by the state recipient to HCD to cover HCD's costs of monitoring the state recipient's rental project compliance activities.

#### **H. Inspections for rehabilitation projects where HOME is the only source of financing**

In rehabilitation projects where HOME is the only source of financing (typically rehabilitation projects with no acquisition involved), inspections of progress must be conducted and formally documented prior to a draw down of HOME funds. CHDOs and developers must hire a third-party construction inspector for this purpose. State recipient projects may use the jurisdiction's own staff to perform these inspections.

#### **I. Reporting requirements**

Awardee(s) must file regular reports each month (for projects) or each quarter for all other activities. Awardees are responsible for disclosing all changes to the activities from those disclosed in the HOME application. Such changes could include, but are not limited to, higher costs, the need for additional funds, the intent to apply for additional funds, changes in project financing, cost savings, environmental issues, project timeline changes, development team member changes, applicant Authorized Representative and/or applicant contact changes, changes in relationship among members of the development team, utility allowances, and availability of utility rebates. HCD may request documentation of the change as necessary to analyze the significance of the change. Failure to report accurately may result in a loss of points in future HOME funding rounds.

Note: Monthly reports for project awardees must be filed starting the month the Standard Agreement begins and are due no later than the tenth day of the following month and the tenth day of each month thereafter until the project is completed. If the due date falls on a non-traditional business day, the report is due the next traditional business day. Annual performance reports are due the last traditional working day of July, following the end of the fiscal year ending June 30.

#### **J. Pet-Friendly Housing Act of 2017**

This funding is subject to the Pet-Friendly Housing Act of 2017 (California Health & Safety Code, § 50466).

Each applicant for a rental project is required to submit a signed and dated certification that residents of the housing development will be authorized to own or otherwise maintain one or more common household pets. Pursuant to this statute, "common household pet" means a domesticated animal, such as a dog or cat that is commonly kept in the home for pleasure rather than for commercial purposes. The certification must be included with the application. Submission of the certification is a prerequisite to the granting of an award under this NOFA.

## **K. Climate adaptation**

California Executive Order B-30-15 addressed the need for climate adaptation and ordered that:

1. All state agencies with jurisdiction over sources of greenhouse gas emissions shall implement measures, pursuant to statutory authority, to achieve reductions of greenhouse gas emissions to meet the 2030 and 2050 greenhouse gas emissions reductions targets.
2. State agencies shall consider climate change in their planning and investment decisions, and employ full life-cycle cost accounting to evaluate and compare infrastructure investments and alternatives.

In response to the Governor's Executive Order, HCD strongly encourages HOME recipients to implement projects and program activities in a manner that reduces greenhouse gas emissions and adapts to climate change.

## **L. Compliance with Violence Against Women Act**

Pursuant to Title VI – Safe Homes for Victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking – sections 601-603 and 81 CFR 80724, the Violence Against Women Act (VAWA) provides housing protections for survivors of domestic and dating violence, sexual assault, and stalking when it comes to finding and keeping a home they can feel safe in.

VAWA applies for all victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation, and which must be applied consistently with all nondiscrimination and fair housing requirements. VAWA now expands housing protections to HUD programs beyond HUD's public housing program and HUD's tenant-based and project-based Section 8 programs. VAWA now provides enhanced protections and options for victims of domestic violence, dating violence, sexual assault, and stalking.

HOME recipients shall assure that all requirements of VAWA are complied with, including but not limited to, the following:

1. Domestic violence survivors are not denied assistance as an applicant, or evicted or have assistance terminated as a tenant, because the applicant or tenant is or has been a victim of domestic violence, dating violence, sexual assault, and stalking.
2. Implement an 'emergency transfer plan' that allows for domestic violence survivors to move to another safe and available unit if they fear for their life and safety.
3. Provide "protections against denials, terminations, and evictions that directly result from being a victim of domestic violence, dating violence, sexual assault, or stalking, if the applicant or tenant otherwise qualifies for admission, assistance, participation, or occupancy.

4. Implement a 'low-barrier certification process' where a domestic violence survivor need only to self-certify in order to document the domestic violence, dating violence, sexual assault, or stalking, ensuring third-party documentation does not cause a barrier in a survivor expressing their rights and receiving the protections needed to keep themselves safe.

## **IV. Application review**

### **A. Rating and ranking**

HCD will rate, rank and fund applications based on review of all eligible activities for which funds are requested. The application must be submitted using HCD forms. The application must contain all information required pursuant to state HOME regulations sections 8211(c), (d), and (e).

All scores for projects are subject to the appeal process described in section IV.B.

Note: Each project or combination of program activities will be evaluated and ranked separately.

Except as noted, if at the time the HOME rating and ranking process is underway and an application has been submitted for the same project for any California Housing Finance Agency (CalHFA) or HCD financing source, and is being recommended for such funding, HOME will count that financing as committed for rating purposes. For how CalHFA and HCD financing will be considered for that factor, see the State Objectives factor for special needs housing in section IV.B. Consult with CalHFA or the other HCD program(s) regarding their rating methodologies. HCD requires full disclosure in each HCD application of all pending and proposed applications for other HCD applications for the same project regardless of who is applying for funding (e.g., city, county, developer, sponsor, etc.).

Pursuant to section 8212(d)(5) of the state HOME regulations, HOME project applications must receive a minimum score of 930 points to be funded. Applications will be funded in descending order. Applications that qualify for CHDO FTHB project and rural set-asides will be funded first based on their scores as necessary to meet the minimum set-asides. Once the set-asides have been achieved and the top ranked project developed on Indian Reservations or Native American lands has been selected, all remaining applications will be funded within their respective allocations pursuant to state HOME regulations section 8212.1 based on their scores relative to all other applications with the highest scoring application funded first.

In the case of a tie score, the application demonstrating the highest jurisdictional poverty level will be funded first. If CHDOs and/or Tribes are applying from the same jurisdictional area, the lower of the average rent expressed as a percentage of area median income will be funded first. HCD's Director will make final funding decisions.

Minimum requirements: Applications for the HOME Program are not considered for funding unless the application demonstrates that the following minimum requirements have been met pursuant to section 8212 of the state HOME regulations:

1. The application was received by the deadline specified in this NOFA.
2. The applicant is eligible pursuant to state HOME regulations Sections 8204, 8204.1(c), and Appendix A of the NOFA.
3. The applicant proposes at least one eligible activity pursuant to state HOME regulations section 8205 (other than administration).
4. The use of funds is eligible per state HOME regulations sections 8205 and 8210(c).
5. The application is complete pursuant to state HOME regulations section 8211(b).
6. The applicant has no unresolved audit findings pursuant to state HOME regulations sections 8204(a)(1)(D) (ii) and (2)(C)(i).
7. The applicant has provided documentation satisfactory to HCD that it complies with the submittal requirements of 2 CFR Part 200.512 Single Audit reporting requirements. For more information, see section VII.A.4.
8. The applicant and any member of its program or project team is not on the list of debarred contractors at <https://www.sam.gov/portal/public/SAM/> pursuant to state HOME regulations sections 8204(a)(1)(D)(iii) and (2)(C)(ii).
9. The total amount of funds requested for both administration and activity-specific costs does not exceed the limits identified in the NOFA.
10. The application form provided by HCD has not been altered or modified.
11. CHDO applications must contain procedures for ensuring effective project control pursuant to 24 CR 92.300(a)(1) and state HOME regulations section 8204(a)(2)(D).

In addition, project applications must demonstrate

1. The project is financially feasible. 2013 HOME Final Rule, Section 92.250(b) requires that the state's underwriting and/or subsidy layering must demonstrate that it is not investing any more HOME funds alone or in combination with other governmental assistance than is necessary to provide quality affordable housing that is financially viable for a reasonable period (at minimum, the period of affordability). The federal period of affordability for HOME projects is 20 years. Pursuant to section 8212(a)(6) of the state HOME regulations and section 8310 of the state UMR, HCD must determine the project is financially feasible for at least 20 years to consider it for funding. Site development issues, local government approvals, development costs, project timing, project market, and other development factors will be evaluated in order to make this determination. Projects may be deemed unfeasible if information presented in the application results in unknown or uncertain project costs



and/or timelines. Therefore, the Sources and Uses form must contain line items for any project costs related to determining the feasibility of the project, including but not limited to, prevailing wages, environmental remediation (including mitigation of any recognized environmental conditions and other environmental hazards), elevation above a flood plain, and relocation. Applicants proposing projects on sites that were formerly orchards and/or vineyards may be required to submit an analysis of soil testing for pesticides remaining in the soil. If the proposed project site borders a railroad, whether currently operating or abandoned, HCD may require soils testing for metals, including but not limited to arsenic (arsenic has been commonly used along railroad lines for weed control). It is recommended this testing be performed prior to submitting the HOME application so the applicant can determine whether pesticide or arsenic remediation is required and include the cost for such remediation in the development budget.

2. The project has site control pursuant to state UMR section 8303. (Note: Projects must also meet HUD requirements regarding acceptable forms of site control; for more information, see section VII.A.4.)
3. There is no pending litigation that could affect implementation of the project as proposed.
4. For rental projects, that the project either complies with or is exempt from Article XXXIV of the California Constitution pursuant to state HOME regulations section 8212(a)(7); for more information on Article XXXIV, see section VII.B.

Rental and FTHB Project Application Rating Points:

| <b>Table 9 – Project Application Rating Points</b> |                                 |
|----------------------------------------------------|---------------------------------|
| <u>Activity</u>                                    | <u>Maximum Points Available</u> |
| Rental new construction*                           | 1550                            |
| RR*                                                | 1550                            |
| FTHB projects                                      | 1410                            |

\* For detailed self-scoring checklists for the rental new construction and RR applications, see the HOME Supplement.

\* Detailed rental new construction and RR scoring is shown in Table 10 –HOME rental new construction project scoring.

5. A relocation certification is required even if the project site is vacant land.

An applicant that asserts that its project does not require relocation must submit a detailed explanation, including supporting documentation, as to why no relocation (of tenants, farms, businesses, etc.) is required.

Once HCD receives, reviews, and determines the information provided acceptable, HCD will create a *Certification Regarding Non-application of Relocation Benefits and*

*Indemnification Agreement* (“Non-Relocation Certification”) that must be executed by the applicant/borrower/sponsor prior to HCD’s execution of the Standard Agreement. This Non-Relocation Certification is used by the applicant/borrower/sponsor of a housing project to show and certify that there will be no displacement (including, but not limited to, displacement of tenants, businesses, and farms) and therefore no relocation is required.

Supporting documentation may include background information, project information, purchasing information, and/or reports from professionals. HCD’s Legal Affairs Division will make a legal determination as to whether a relocation plan is necessary after reviewing all of the information provided by the applicant.

Examples of supporting documentation for the Non-Relocation Certification may include the following:

- Mini relocation plan with pictures of the vacant land
- Summary relocation report
- Scope of Work
- Renovated work report
- Letter from the project engineer stating the Scope of Work
- Sales contract evidencing the purchase of vacant land
- ALTA survey of (purchased) vacant land
- Property tax assessment for vacant land
- Photographic evidence of vacant land

Note: Truly vacant land is not developed land nor agricultural land. If the property was vacated for the project, then relocation applies. A tenant is defined as someone who is living or storing his or her belongings on the property with the owner’s consent (not squatters), whether or not the “tenant” is paying rent.

Reminder: Thorough and clear supporting information will lead to a more efficient review and creation of the *Non-Relocation Certification*.

## B. Application scoring and evaluation

| <b>Table 10 - HOME Rental New Construction and Rental Rehabilitation Scoring</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| <b><u>Factor</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b><u>Sub-factor (if any)</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b><u>Points</u></b>            |
| <p>Housing Element:</p> <p>The local public entity's adopted housing element is in substantive compliance with state Housing Element Law as of August 6, 2018, the NOFA due date, as defined at state HOME regulations section 8201(t).</p> <p>Newly formed cities are not required to be in compliance. Projects developed on Native American lands as defined in state HOME regulations section 8201(y)(1) and CHDOs and developers shall receive full points in this category. For more information, see: <a href="http://www.hcd.ca.gov/community-development/building-blocks/other-requirements/housing-element-annual-progress-reports.shtml">http://www.hcd.ca.gov/community-development/building-blocks/other-requirements/housing-element-annual-progress-reports.shtml</a></p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 50                              |
| <p>Direct HOME allocation declined:</p> <p>Activities proposed within a jurisdiction eligible for a direct HOME allocation from HUD wherein the jurisdiction declined the allocation to preserve eligibility for this NOFA.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 50                              |
| Activities proposed in a rural community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 50                              |
| Prior applicant experience in the implementation of local, state or federal affordable housing or community development projects in the last seven years (calendar years 2011 – 2017).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 50                              |
| Prior development team experience in developing the same type of subsidized project as proposed in the application in the last five years (calendar years 2013 – 2017).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 200                             |
| Prior performance of the applicant, developer, owner, and managing general partner (if the project has one) in all HOME project contracts (rental and FTHB) which were awarded between 2013 and 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p><b>Performance factor #1:</b> Missed project deadlines of the applicant, developer, owner, and managing general partner, for deadlines occurring by the HOME application deadline of August 6, 2018. Points will be deducted for missed deadlines as follows: 5 points for the permanent financing deadline, 10 points for the project set-up deadline, 10 points for the construction loan-closing deadline, 80 points for the completion deadline, and 20 points for the expenditure deadline.</p> | Maximum deduction of 200 points |

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                 |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| Prior performance<br>- continued - | <p><b>Performance factor #2:</b> Late reports of the applicant. Up to 50 points may be deducted for late monthly reports, late quarterly PI reports due for both program and project contracts that were due between January 1, 2013–December 31, 2017, late project completion Reports due during this time period and for the Annual Performance Report due in 2017. HCD reserves the right to deduct points even if the Annual Report is on time but prepared inaccurately.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Maximum deduction of 50 points  |
|                                    | <p><b>Performance factor #3:</b> Up to 200 points will be deducted if applicants, developers, owners, and managing general partners, between January 1, 2013 – December 31, 2017 have made a material misrepresentation of any requirement or fact in an application, project report or other document submitted to HCD including, but not limited to, that which jeopardizes HCD’s investment in a project or places HCD at risk of a HUD monitoring finding.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Maximum deduction of 200 points |
|                                    | <p><b>Performance factor #4:</b> Noncompliance with monitoring requirements identified in the last five years (i.e., January 1, 2013 – December 31, 2017). There are two distinct sub-categories:</p> <p>First, applicants, owners, and managing general partners who have not complied with monitoring requirements identified by HCD in the last five years will lose up to 100 points.</p> <p>Second, points will also be deducted for the following late reports associated with occupied HOME rental projects (HCD will calculate these deductions for only applicants, owners, and managing general partners involved in 2018 project applications, so advance notice will not be provided on the status of these reports):</p> <p><u>State recipients</u></p> <ul style="list-style-type: none"> <li>• 10 points will be deducted for each late Annual Monitoring Report due to HCD between January 1, 2013 and December 31, 2017.</li> </ul> <p><u>CHDOs</u></p> <ul style="list-style-type: none"> <li>• 5 points will be deducted for each late Annual Operating Budget and each late Annual Report due to HCD between January 1, 2013 and December 31, 2017.</li> </ul> | Maximum deduction of 100 points |
|                                    | <p>All applicants start with 200 points. Performance points noted immediately above are <b>deductions</b> from these points. The maximum point deduction for performance is 200 points.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 200                             |

|                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| Community Need: see Appendix H of this NOFA for community need point scoring by activity type (located on the HOME NOFA webpage). |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 250 |
| Project feasibility                                                                                                               | Compliance with state and federal requirements (including UMRs for rental projects)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 195 |
|                                                                                                                                   | Highest percentage of HOME-assisted units                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 5   |
| Project readiness                                                                                                                 | <p>For detailed project readiness factors for rental projects, see the HOME Supplement.</p> <p>For homebuyer projects, see the Homebuyer Project Application (Part B).</p> <p>Rating points for PDP will be awarded if the <u>required</u>* item has been prepared within the applicable timeframes, submitted, and meets the basic requirements specified in the HOME Supplement. PDP items will be reviewed to make a feasibility determination for the applications scoring high enough to be funded.</p> <p>* Under this NOFA, the Geotechnical Report is not required with the application and will not be considered for scoring purposes. See HOME Supplement for details.</p> | 300 |
| State objectives                                                                                                                  | <p>100% financing committed or noncompetitive: 55 points will be awarded for projects that have 100% of their non-state HOME permanent financing committed by August 6, 2018.</p> <p>Projects proposing 4% tax credits qualify for these points if all commitments other than tax-exempt bonds, 4% tax credit proceeds, AHP, and deferred developer fees are in place.</p>                                                                                                                                                                                                                                                                                                            | 85  |
|                                                                                                                                   | Overcoming impediments to fair housing. 35 points will be awarded to rental and FTHB projects proposed in census tracts where total minorities are not overrepresented by more than 20 percentage points compared to the percentage of total minorities in the county.                                                                                                                                                                                                                                                                                                                                                                                                                | 35  |



|                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Special objectives – (cont.)        | <p>Special needs populations: Up to 80 points will be awarded to rental projects with funding commitments that are proposing to target special needs populations, including farmworkers, using any of the following financing sources: HUD 811, HUD Supportive Housing Program, or the state Mental Health Services Act (MHSA). Projects applying for other HCD special needs population funding also qualify if HCD determines the project will receive funding under these programs. Points will also be awarded to projects that provide project-based rental assistance under the terms of an MHSA or Veterans Affairs Supportive Housing Voucher (HUD-VASH). See State Objectives Table 11.</p> <p style="text-align: center;"><b>-- or --</b></p> <p>Homelessness: Up to 80 points shall be awarded to projects serving people experiencing homelessness. See State Objectives Table 11.</p> <p style="text-align: center;"><b>-- or --</b></p> <p>Access to Opportunity: 80 points will be awarded for projects located in areas of opportunity within the TCAC Opportunity Map.<br/> <a href="http://www.treasurer.ca.gov/ctcac/opportunity.asp">http://www.treasurer.ca.gov/ctcac/opportunity.asp</a></p> | 80           |
| <b>TOTAL POINTS RENTAL PROJECTS</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>1,550</b> |

| <b>Table 11 -- State Objectives: Special Needs Populations</b>                  |               |
|---------------------------------------------------------------------------------|---------------|
| <u>Percent of Units Designated by the Funding Source as Special Needs Units</u> | <u>Points</u> |
| 30% or more                                                                     | 80            |
| 25%                                                                             | 65            |
| 20%                                                                             | 52            |
| 15%                                                                             | 39            |
| 10%                                                                             | 26            |
| 5%                                                                              | 13            |

**Credits and additional point-deduction rules:**

1. Credit for good performance on the same project with missed deadlines

The deducted points for each specific project will be restored if all of the following events have occurred by the application due date for the same project:

- a) The project has been completed, (i.e. the final Certificate of Occupancy has been issued and provided to HCD and the Notice of Completion has been filed in the County Recorder's Office).

- b) The Project Completion Report, showing that all HOME units are occupied, has been received by HCD.
- c) All HOME funds were expended by the original expenditure deadline in the Standard Agreement.

## 2. Credit for other completed HOME projects

Further, points will be partially restored to the extent there are other completed HOME projects involving the applicant, developer, owner, or managing general partner, awarded between June 1, 2012 and December 31, 2017. Points will be restored at the rate of 5 points for each completed HOME project that was awarded HOME funds between June 1, 2012 and December 31, 2017.

For example, one of a developer's three HOME projects awarded in this timeframe missed the completion deadline, resulting in an 80-point deduction. Two projects awarded HOME funds between June 1, 2012 and December 31, 2017 have been completed. 10 points (2 projects X 5 points) offset the 80-point deduction.

## 3. Additional point deduction rules

- a) Pursuant to state HOME regulations section 8217, applicants who disencumbered a project contract between June 1, 2012 and December 31, 2017 and their developers, owners, and managing general partners, (if any), for these projects will still receive point deductions according to the above schedule for the deadlines the project did not meet before the contract was disencumbered.
- b) Point deductions for projects subject to the holdout penalty (state HOME regulations section 8217(b)(3). Certain applicants that have not received a waiver of the holdout penalty pursuant to state HOME regulations section 8217(c) may now be eligible to apply because the project in question meets a specific performance standard identified in the state HOME regulations. This requirement states the project has been completed, occupied, all funds have been expended, and all necessary HOME funds have been drawn pursuant to state HOME regulations section 8217(b)(3)(A). These applicants are still subject to a performance penalty of up to 50 points on their next HOME application following the holdout penalty, along with the project's developer, owner, and managing general partner pursuant to state HOME regulations 8217(b)(3)(B).

## **Rental project scoring, notification, and appeal process**

Rental project application scoring is expected to be completed by **December 2018**. Emails will be sent to the authorized representative and contact person listed in the application describing the scores and facts upon which those scores were determined.

## Appeals

### 1. Basis of appeals

- a) Upon receipt of HCD's notice that an application has been determined to be incomplete, fail the threshold, or have a reduction to the preliminary point score, applicants under this NOFA may appeal such decision(s) to HCD pursuant to this section.
- b) No applicant shall have the right to appeal a decision of HCD relating to another applicant's eligibility, point score, award, denial of award, or any other matter related thereto.
- c) Prior Program NOFAs. The appeal process provided herein applies solely to decisions HCD made in this program NOFA and does not apply to any decisions made with respect to any previously issued NOFAs or decisions to be made pursuant to future program NOFAs.

### 2. Appeal process and deadlines

- a) Process: In order to lodge an appeal, applicants must submit to HCD, by the deadline set forth in subsection (b) below, a written appeal which states all relevant facts, arguments, and evidence upon which the appeal is based. Furthermore, the applicant must provide a detailed reference to the area(s) of the application that provide clarification and substantiation for the basis of the appeal. No new or additional information will be accepted if this information would result in a competitive advantage to an applicant. Once the written appeal is submitted to HCD, no further information or materials will be accepted or considered thereafter. Appeals are to be submitted to HCD either via email at [HOMENOFA@hcd.ca.gov](mailto:HOMENOFA@hcd.ca.gov) or at the following address:

Charles Gray, Manager  
NOFA/Awards Section  
Department of Housing and Community Development  
2020 W. El Camino Avenue, Suite 500  
Sacramento, California 95833

HCD will accept appeals through a carrier service that provide date stamp verification of delivery such as the U.S. Postal Service, UPS, Fed Ex, or other carrier services. Deliveries must be received during HCD weekday (non-state holiday) business hours of 9:00 a.m. to 5:00 p.m. Pacific Standard Time. Emails to the email address listed above will be accepted as long as the email time stamp is prior to the appeal deadline.

- b) Filing deadline. Appeals must be received by HCD no later than five (5) business days from the date of HCD's eligibility, threshold review, or preliminary point score determination letters representing HCD's decision made in response to the application.

## **Decision**

Any request to amend HCD's decision shall be reviewed for compliance with the state and federal HOME regulations and UMR (if applicable), the June 5, 2018 HOME NOFA and "application for funding", and any subsequent clarifying documents such as the HOME Program's responses to "Frequently Asked Questions." It is HCD's intent to render its decision in writing within fifteen (15) business days of receipt of the applicant's written appeal. All decisions rendered shall be final, binding, and conclusive and shall constitute the final action of HCD with respect to the appeal.

## **Effectiveness**

In the event that the statute, regulations, and/or guidelines governing this program contain an existing process for appealing decisions of HCD with respect to NOFA awards made under such programs, then this section shall be inapplicable and such existing authority shall govern all appeals.

**Table 12 - HOME Program Activities Rating Factors**

| <b><u>Factor</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b><u>Sub-factor (if any)</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b><u>Points</u></b>            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| <u>Housing element:</u><br>The local public entity's adopted housing element is in substantive compliance with state Housing Element Law as of August 6, 2018, as defined at section 8201(t) of the state HOME regulations.<br><br>Newly formed cities are not required to be in compliance. Projects developed on Native American lands as defined in state HOME regulations section 8201(y)(1) and CHDOs shall receive full points in this category. For more information, see <a href="http://www.hcd.ca.gov/hpd/hrc/plan/he/status.pdf">http://www.hcd.ca.gov/hpd/hrc/plan/he/status.pdf</a> . |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 50                              |
| <u>Direct HOME allocation declined:</u><br>Activities proposed within a jurisdiction eligible for a direct HOME allocation from HUD wherein the jurisdiction declined the allocation to preserve eligibility for this NOFA.                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 50                              |
| Activities proposed in a rural community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 50                              |
| Prior experience of the applicant in administering HOME and/or other local, state or federal affordable housing or community development programs in the last seven years (calendar years 2011 – 2017).                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 100                             |
| Prior performance of the applicant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Performance factor #1:</b> Up to 50 points will be deducted for late or missing reports. In assigning these points, HCD will review the applicant's history of submitting quarterly reports and quarterly PI reports (for both program activity and project contracts numbered 14-HOME through 16-HOME), and Annual Performance Reports for FY 14-15, 15-16, and 16-17. HCD reserves the right to deduct points even if the Annual Report is on time but prepared inaccurately. | Maximum deduction of 50 points  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Performance factor #2:</b> Up to 100 points will be deducted for noncompliance with monitoring or contract requirements identified in the last five years (i.e. January 1, 2013 thru December 31, 2017).                                                                                                                                                                                                                                                                        | Maximum deduction of 100 points |
| Note: All applicants start with 150 points. Performance points are <b>deductions</b> from the two factors above. The maximum point deduction for performance is 150 points.                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 150                             |
| Community need: See Appendix H of this NOFA for community need point scoring by activity type. (Located on the HOME NOFA webpage underneath the NOFA)                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 250                             |



|                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Project feasibility                     | <p>Activity-specific criterion as specified:</p> <ul style="list-style-type: none"> <li>FTHB programs: number of units that have sold in the city or county over the preceding 12-month period and are affordable to lower-income families, given the proposed HOME assistance.</li> <li>-- or --</li> <li>OOR programs: number of overcrowded households by tenure and the age of the housing stock by tenure, in the city or county as reflected in U.S. Census data.</li> <li>-- or --</li> <li>TBRA Programs: overpayment by renter households as reflected in U.S. Census data.</li> </ul>                                                                                                                                                                             | Up to 75 |
|                                         | Extent program guidelines reflect state and federal requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 25       |
| <b>State Objectives</b><br>(200 points) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          |
| Higher expenditure rates                | Ninety points will be awarded to applicants with an expenditure rate of 60%. Sixty points will be awarded to applicants with an expenditure rate of 55% - 59.99%. Expenditure rates will be calculated in the same manner as the 50% threshold requirement described in section II.A.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 90       |
| Access to opportunity and homelessness  | <p>One hundred ten (110) points to be awarded for access to opportunity and homelessness actions. These points will be awarded to applicants with local governments that have:</p> <p>1) Identified in the access to opportunity strategies at least one activity in each of the three categories: Outreach and engagement, prioritize and diversify investment; and encourage housing choices in higher opportunity neighborhoods.</p> <p>2) Either applied for TBRA, or has identified in the homelessness strategies at least one action in each of the following three areas: zoning and land use, funding, and data outreach and coordination.</p> <p>To receive these points, applicants must submit, Appendix I: HOME State Objective Criteria and Scoring Form.</p> | 110      |
| TOTAL POINTS FOR PROGRAMS               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 950      |

## **V. Application submittal procedures and deadline**

### **A. Applications**

The application materials for all activities are available on HCD's [website](#):

#### **Rental project application**

- Universal Rental Project application Form (XLS)
- HOME Supplement to Universal application (DOC)
- Developer Capacity Form (XLS)
- Deeper Affordability Targeting and Minority Concentration State Objective Worksheets (XLS)
- Developer Fee Calculation Worksheets (XLS)

#### **FTHB project application**

- FTHB Summary application (XLS)
- FTHB Project application (DOC)
- FTHB Developer Capacity (XLS)
- FTHB Project application Worksheets (XLS)
- Minority Concentration State Objective Worksheet (XLS)

#### **Program activities application**

- Part A - Program activities Summary application Instructions, Resolution, and Certifications (DOC)
- Part A - Program activities Summary application (XLS)
- Part B - Program activities application (DOC)
- Part B - FTHB Feasibility Worksheet - Mortgage Assistance (XLS)
- Part B - First-Time Homebuyer Program Feasibility Worksheets - Infill New Construction Programs (XLS)
- Part B - Developer Capacity Form (XLS)

Applicants seeking access to opportunity and/or homelessness state objective points for program activities must complete and submit the State Objective Criteria and Scoring Form (Appendix I) with the application package.

Applicants must submit separate application forms and supporting documentation in separate binders for each activity (e.g., Project 1, Project 2); however, program activities must be combined together in one 3-ring binder, as noted in the examples below. In addition, rental project applicants must submit one copy of their completed Universal application Form (excel format), HOME Supplement, and all project development plan (PDP) attachments on one PC-compatible compact disc (CD) or USB flash drive, that includes a copy of the application with signatures. Unprotect electronic worksheets for HCD use when preparing project reports. The application, attachments, and major sections of an application binder must contain tabbed dividers.

## Examples

1. An applicant wishes to apply for a HOME rental project and for a FTHB project. The applicant must submit separate binders and one CD or USB flash drive as follows:
  - a) the original universal application form, the HOME Supplement, and all attachments for the rental project (binder 1)
  - b) one copy of the universal application form, the HOME Supplement, and all PDP attachments on one CD or USB flash drive
  - c) the original FTHB Project application Part A, Part B, and all attachments for the FTHB project (binder 2)
2. An applicant wishes to apply for a HOME rental project and for both FTHB program and TBRA program activity funds. The applicant submits two separate binders and one CD or USB flash drive as follows:
  - a) The original Universal Application Form, the HOME Supplement, and all attachments for the rental project (binder 1)
  - b) One copy of the Universal Application Form, the HOME Supplement, and all PDP Attachments on one CD or USB flash drive
  - c) The original of the Program activities application Part A, Part B, and all attachments for the FTHB and TBRA activities (binder 2)

Note: Separate and complete Part B application forms must be submitted for each program activity for which you are applying, such as, FTHB and TBRA.

Rental new construction project applicants requesting HOME funds for deep affordability targeting are also required to submit a second set of documents pertaining to their project (for more information, see section II.F.).

## **B. Application packaging and submittal**

A complete original application, and electronic copies on CD or USB flash drive with all applicable information must be received by HCD no later than **5:00 p.m. Pacific Standard Time on August 6, 2018**. HCD will only accept applications delivered through a postal carrier service that provide date stamp verification confirming delivery to HCD such as U.S. Postal Service, UPS, FedEx, or other carrier services. Contact HCD if delivery is not completed by fault of the private courier/U.S. Mail. Personal deliveries are not accepted. The delivery address is:

Department of Housing and Community Development  
Division of Financial Assistance, NOFA Section  
HOME Program  
2020 W. El Camino Avenue, Suite 500  
Sacramento, CA 95833

Applications that do not meet the filing deadline requirements will not be eligible for funding. Applications must be on HCD forms and cannot be altered or modified by the applicant. Excel forms must be submitted as an Excel document, not a PDF document.

Applications must meet all eligibility requirements upon submission. Applications having material internal inconsistencies will not be rated and ranked. It is the applicant's responsibility to ensure that the application is clear, complete, and accurate.

After the application deadline, HCD staff may contact applicants for assistance in locating specific information in the application. In addition, HCD may, in its sole discretion, request an applicant supply clarifying information, provided that such information does not affect the competitive rating and ranking of the application. This clarifying information may be used by HCD to make a determination of whether the project is financially feasible pursuant to state HOME regulations section 8212(a)(6)(a) and complete pursuant to section 8211. No information, whether written or oral, will be accepted if the provision of such information would result in a competitive rating point advantage to the applicant or a competitive rating point disadvantage to other applicants. In the event an applicant's completed HOME application form or exhibit is incomplete or incorrect, HCD will consider all information within the application to determine if there is sufficient information to assign a score.

### **C. Application workshop**

Applicants for HOME funds are strongly encouraged to attend the applicable workshops to gain information critical for preparing a competitive application, which will be discussed at the workshops. For the list of workshop dates, times, and locations, HCD will send out a message and post workshop information on HCD's website at <http://www.hcd.ca.gov/grants-funding/active-funding/home.shtml>. Application workshops will be available for sign up through Eventbrite.

#### **HOME FTHB Subdivision Projects Workshop**

This workshop will be conducted via a conference call and will provide an overview of the **FTHB subdivision project application**.

#### **HOME Rental Project Workshop**

This in-person workshop will cover Rental New Construction and Rental Rehabilitation (with or without Acquisition) projects only.

#### **HOME Program activities Workshops**

This in-person workshop will cover FTHB, OOR and TBRA program activities.

If you have questions regarding any of these workshops, send an email to [HOMENOFA@hcd.ca.gov](mailto:HOMENOFA@hcd.ca.gov).

## **D. Disclosure of application**

Information provided in the application will become a public record available for review by the public pursuant to the California Public Records Act (Chapter 1473, Statutes of 1968). As such, any materials provided will be disclosed to any person making a request under this Act. HCD cautions applicants to use discretion in providing information not specifically requested, including but not limited to, bank account numbers, social security or taxpayer identification numbers, and personal phone numbers and home addresses. By providing this information to HCD, the applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.

## **VI. Award Announcements and Contracts**

### **A. Award Announcement**

HCD intends to send award letters in December 2018 for all successful applicants. If a Standard Agreement is not ready for a construction loan closing, then the borrower and other construction lenders or any other party associated with the project must rely on the issuance of an estoppel letter that will be issued (if requested) at the construction loan closing stage.

Updates on planned awards and contract status will be provided through the HCD Listserv system. To be added to this list, go to <http://www.hcd.ca.gov/hcd-subscribe.html>, scroll down to the HOME Program and select the email alert lists you wish to receive.

### **B. Contracts**

Awardee(s) will enter into a Standard Agreement with HCD. The Standard Agreement contains all the relevant state and federal requirements, as well as specific information about the award and the work to be performed. Projects must meet an October 2019 construction loan-closing deadline or funding will no longer be available. There will be no exceptions. In addition, all projects are required to close all permanent loans by March 2022. The Standard Agreement will contain deadlines that are consistent with federal requirements; failure to meet these deadlines will be considered a material breach of the Standard Agreement.

Note: The Standard Agreement will be delayed if awardee does not timely provide HCD with all entity resolutions and other entity documentation (e.g., bylaws, articles of incorporation, 501(c)(3) certification, certificate of good standing), which evidences that Awardee has the legal authority to contract with HCD.

A condition of award will be that a Standard Agreement must be executed by the awardee(s) within 90 days (Contracting Period) of HCD's issuance of the award letter. Failure to execute the Standard Agreement(s) within the Contracting Period may result in award cancellation. The awardee(s) shall remain a party to the Standard Agreement for the entire term of the Standard Agreement; removal of the awardee(s) shall be prohibited.



## VII. Overlays

### A. Federal overlays

All activities funded with HOME funds or HOME PI are required to comply with HUD's federal "overlay" requirements found in 24 CFR 92.350, et seq of the HOME Final Rule. Compliance with these requirements include but are not limited to: the NEPA; state and federal prevailing wage; relocation; equal opportunity and fair housing; affirmative marketing; Section 504 and the Americans with Disabilities Act; Section 3 (employment of low-income persons); Single Audit report 2 CFR 200. Failure to comply with federal overlays could result in significant project cost increases, rejection of the HOME application, or loss of points in current or future HOME funding rounds.

#### 1. National Environmental Policy Act (NEPA)

Once the HOME application has been submitted to HCD, and before the NEPA Authority to Use Grant Funds (AUGF) has been issued, the applicant and any participant in the development process cannot take any "choice-limiting actions" as defined in the next paragraph. Performing a "choice limiting action" may disqualify an applicant's project from receiving any federal and/or state funds, and thus applicants must take great caution before proceeding with project activities.

Any action on the site or on behalf of the project by anyone is a "choice-limiting action" if it occurs after the HOME application has been submitted to HCD and before the AUGF is issued.

"Choice-limiting actions" include, among other things, the execution of any agreements (such as loan documents) for any funds (not just HOME funds), the purchase of the site, any construction loan closing (not just the HOME loan), any payment of local fees, and any site work, other than annual weed control.

Note: Pursuant to NEPA regulations, certain activities are not considered "choice-limiting actions" regardless of when they are carried out. These activities include, but are not limited to, such things as: environmental and other studies; resource identification and development of plans and strategies; submitting funding applications, inspections and testing for hazards or defects; purchase of insurance; payment of principal and interest on loans made or obligations guaranteed by HUD; and assistance for improvements that do not alter environmental conditions and are necessary to address the effects from disasters or imminent threats to public safety. For more information on activities not considered choice-limiting actions, see [24 CFR 58.34](#).

There are four acceptable forms of site control that avoid “choice-limiting” NEPA problems:

- a) The site may be purchased or a long-term lease may be entered into consistent with the UMR requirements, prior to submitting the HOME application.
- b) An option to purchase may be obtained, conditioned on the responsible entity's determination to proceed with, modify, or cancel the project based on the results of a subsequent environmental review, and the receipt of an AUGF from HCD for state recipient projects and from HUD for CHDO projects. The cost to secure the site control document can only be a nominal portion of the purchase price. For more details on required and prohibited provisions of agreements consistent with NEPA, see HUD's CPD Notice 98-1 and Assistant Secretary Mercedes Marquez' August 26, 2011 memo on HCD's HOME webpage under Resources.
- c) A Purchase Agreement, Disposition and Development Agreement (DDA), Option to Lease, or Exclusive Right to Negotiate may be obtained, but this agreement cannot be conditioned on NEPA clearance or any other federal requirement. General HUD rules state that purchase agreements are acceptable if federal funds are not contemplated. Applicants are cautioned to make sure that the Purchase Agreement or DDA is open-ended or is of sufficient duration that it does not need to be extended after the HOME application is submitted.

HUD has ruled that if a Purchase Agreement/DDA expires after the HOME application is submitted, and before the AUGF is executed, the execution of an extension would be a choice-limiting action (renewal prior to expiration is acceptable). The application also should ensure the Purchase Agreement/DDA has other contingencies, such as a permanent financing contingency, so that the seller cannot legally compel an individual to purchase the site prior to receiving the AUGF.

- d) A conditional purchase contract may also be used for an existing single-family home (1 to 4 units) or an existing multifamily residential project in some limited circumstances even when federal funds have already been contemplated. For more information, see Assistant Secretary Mercedes Marquez' August 26, 2011 memo on HCD's HOME webpage under Resources.

For all new construction projects and some rehabilitation projects, compliance with NEPA is evidenced by an AUGF. HUD issues the AUGF for CHDO and developer projects and by HCD for state recipient projects. For the few rehabilitation projects not requiring an AUGF, state approval of the environmental documentation is still required prior to taking any choice-limiting actions. For a thorough explanation of the NEPA process, see Chapter V of the HOME Contract Management Manual at <http://www.hcd.ca.gov/grants-funding/active-funding/home/cmm.shtml>.

HCD encourages starting the preparation of the NEPA Environmental Assessment (EA) as soon as possible, but no later than receipt of an award letter.

For rental projects, Project Reports will frequently have conditions requiring additional analysis of environmental impacts.

Submit any general questions regarding choice-limiting actions, or the level of environmental clearance required of your program or project, to [HOMENOFA@hcd.ca.gov](mailto:HOMENOFA@hcd.ca.gov) prior to taking any action concerning your proposed HOME Program or project.

The application must disclose all environmental hazards, and, if awarded funding, HCD must be kept fully informed regarding all environmental issues that arise. Failure to do so will be considered a material misrepresentation and result in a performance point penalty for all members of the development team.

Note that HCD is unable to give legal advice to applicants regarding a specific project or program. If you have specific questions regarding what constitutes a “choice-limiting action” or the environmental laws affecting your project or program, you will need to consult with a legal advisor or other professional consultant for advice prior to taking any actions on your project or program.

## 2. Federal prevailing wage requirements (Davis-Bacon Wage Requirements)

Federal prevailing wages must be paid on projects involving site development, construction, and rehabilitation where there are 12 or more HOME-assisted units.

The HOME applicant and the construction contractor must ensure that the Davis-Bacon Wage Requirements as well as state prevailing wage laws are followed. The Sources and Uses submitted with the HOME application will be examined to ensure that prevailing wage costs have been considered (state and federal, if applicable). CHDOs are required to hire an outside consultant to act as a Labor Standards Coordinator. If the HOME applicant does not have existing staff to enforce federal labor standards, then it is highly recommended that an outside labor consultant be hired.

Homebuyer self-help projects with 12 or more HOME-assisted units may be excluded from Davis-Bacon wage requirements if either of the following applies:

- a) Site development was completed before the HOME application, the use of HOME funds was not contemplated when the site development was completed, and there are no agreements or contracts for more than 11 HOME units. If the use of HOME was contemplated before the site development was completed, Davis-Bacon wages must be paid on the entire project; or
- b) If the self-help families purchase finished lots and contract individually with the General Contractor for construction of their homes, and there are no other construction contracts or subcontracts that cover more than one unit.

### 3. Relocation

Relocation costs must be paid if individuals or businesses will be temporarily or permanently displaced as a result of a HOME-assisted project. Specifically, federal relocation requirements extend back to the “initiation of negotiations” (ION). For a discussion of relocation notice requirements, and what constitutes the ION, see the HOME Contract Management manual at <http://www.hcd.ca.gov/grants-funding/active-funding/home/cmm.shtml>.

Submit questions regarding ION determinations to [HOMENOFA@hcd.ca.gov](mailto:HOMENOFA@hcd.ca.gov). This recommendation applies to all rental and FTHB projects involving any relocation activities. An accurate determination is critical because relocation costs may be higher if an earlier ION date is necessary. Applications for tenant-occupied properties must have already provided the General Information Notice (GIN) to all tenants by the date of the ION.

The Sources and Uses submitted with the application must adequately budget for relocation costs. Consistent with federal relocation requirements prohibiting economic displacement, if rents for existing tenants will increase, a transition reserve must be budgeted to maintain rents for existing tenants at the higher of 30 percent of their income at ION or the rent at the time of ION, not including regular increases in expenses, for as long as they live in the project.

Homebuyer 90-Day Vacancy Rule: Relocation requirements will also be triggered if a FTHB proposes to purchase a home that has been occupied by a renter in the 90 days preceding the date of the purchase agreement. Exceptions to this rule can be made by HCD on a case-by-case basis with adequate third-party documentation that the tenant moved for reasons unrelated to the sale of the property, such as the tenant moving for another job.

Normally, relocation will not be triggered for OOR or TBRA programs. However, temporary relocation costs are an eligible HOME grant expense.

### 4. Procurement requirements for state recipients using administrative subcontractors

Except for procurement of the NEPA consultant, which can be accomplished using the small purchase procurement method (i.e., by use of informal price quotations), state recipients using Administrative Subcontractors paid with HOME Funds must follow a competitive Request for Qualifications (RFQ) or Request for Proposals (RFP) procurement process to select the administrative subcontractor. For information on this procurement process, see the HOME Contract Management Manual at <http://www.hcd.ca.gov/grants-funding/active-funding/home/cmm.shtml>

## 5. Single Audit Report documentation -- 2 CFR 200.512

Local governments that expend in excess of \$750,000 in federal funds during the fiscal year are required to submit a Single Audit Report package to SCO. The 2016-17 audit package was due by March 31, 2018.

HCD will make the determination on the status of compliance as of August 6, 2018 by consultation with SCO only. Jurisdictions that are exempt from filing a Single Audit Report package because the level of federal funds is below the threshold must also submit a copy of the letter to SCO notifying their exempt status with their HOME application. For more information on the required content of the letter, see [http://sco.ca.gov/aud\\_exempt\\_entities.html](http://sco.ca.gov/aud_exempt_entities.html).

Note: It is strongly recommended that each applicant check with SCO to confirm receipt of a complete Single Audit Report package submission by the NOFA application due date, and that the submission is properly reflected on SCO's status list. You may check your jurisdiction's compliance status at <http://sco.ca.gov/Files-AUD/SingleAud/statusreport.pdf>.

Questions regarding compliance with the submittal requirements can be directed to HOMENOFA@hcd.ca.gov. HCD will only be able to indicate whether a jurisdiction is in compliance according to SCO's Single Audit Status Report. Technical questions related to why the jurisdiction is deemed not in compliance must be directed to SCO.

## B. State overlays

### **Rental project only - Article XXXIV of the California Constitution**

Article XXXIV requires local voter approval before any state public body can develop, construct, or acquire a low-rent housing project in any manner. However, the Public Housing Election Implementation Law (California Health & Safety Code, §§ 37000 – 37002) provides clarification as to when Article XXXIV is applicable. Health and Safety Code section 37001, for example, lists a number of project types that are not considered “low-rent housing projects.”

Applicants must submit documentation that shows the project's compliance with or exemption from Article XXXIV.

If a project is subject to Article XXXIV, HCD requires an allocation letter from the locality, which shows that there is Article XXXIV authority for the project. A local government official with authority should prepare the allocation letter, and it should include the following:

1. The name and date of the proposition, and the number of units that were approved
2. A copy of the referendum and a certified vote tally



3. The number of units that remain in the locality's "bank" of Article XXXIV authority (i.e., the number of units that are still available for allocation)
4. The number of units that the locality will commit to this project

If a project is statutorily exempt from Article XXXIV, HCD requires an Article XXXIV opinion letter from the applicant's counsel. The Article XXXIV opinion letter must demonstrate that the applicant has considered both the legal requirements of Article XXXIV and the relevant facts of the project (e.g., the level of participation by all state public bodies, the number of low-income restricted units, and the general content of any regulatory restrictions). Any conclusion that a project is exempt from Article XXXIV must be supported by facts and a specific legal theory for exemption that itself is supported by the Constitution, statute, and/or case law.

## **VIII. Other terms and conditions**

### **A. Right to modify or suspend**

HCD reserves the right, at its sole discretion, to suspend, amend, modify or supplement the provisions of this NOFA at any time, including without limitation, the amount of funds available hereunder. If such an action occurs, HCD will notify all interested parties via listserv and will post the revisions to the HCD website. Be sure to [subscribe](#).

Should HCD receive additional HOME funds after the NOFA application deadline but before any awards are made, HCD, in its sole and absolute discretion, may elect to increase the total amount of funds available to be awarded under this NOFA to fund those applications that were already received by the application deadline. Making such additional funds available shall not serve to extend or change the application deadline set forth in this NOFA, or grant applicants any additional rights under this NOFA.

### **B. Conflicts**

In the event of any conflict between the terms of this NOFA and either applicable state or federal law or regulation, the terms of the applicable state or federal law or regulation shall control. Applicants are deemed to have fully read and understand all applicable state and federal laws, regulations, and guidelines pertaining to the HOME Program, and understand and agree that HCD shall not be responsible for any errors or omissions in the preparation of this NOFA.

**RESOLUTION NO. 2018 - \_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM; AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND OF ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM.**

**WHEREAS**, The California Department of Housing and Community Development (the "Department") is authorized to allocate HOME Investment Partnerships Program ("HOME") funds made available from the U.S. Department of Housing and Urban Development ("HUD"). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200; and

**WHEREAS**, on June 5, 2018, the Department issued a Notice of Funding Availability announcing the availability of funds under the HOME program (the "NOFA"); and

**WHEREAS**, in response to the June 2018 HOME NOFA, City of Ukiah, a political subdivision of the State of California (the "Applicant"), wishes to apply to the Department for, and receive an allocation of, HOME funds.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Ukiah as follows:

**Section 1**

In response to the June 2018 HOME NOFA, the Applicant shall submit an application to the Department to participate in the HOME program and for an allocation of funds not to exceed Five Million One Hundred Thousand Dollars (\$5,100,000) for the following activities:

|                                                            |             |
|------------------------------------------------------------|-------------|
| 31-Unit Affordable Senior Rental Housing Apartment Complex | \$5,000,000 |
| Activity Delivery                                          | \$ 50,000   |
| General Administration                                     | \$ 50,000   |
| Total                                                      | \$5,100,000 |

Project activities will be located in the City of Ukiah.

**Section 2**

If the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department or HUD for participation in the HOME program (collectively, the required documents).

Section 3

The applicant authorizes the City Manager or his/her designee(s) to execute, in the name of the applicant, the required documents.

**PASSED AND ADOPTED** at a regular City Council meeting held on July 18, 2018, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Kevin Doble, Mayor

ATTEST:

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Kristine Lawler, City Clerk



## AGENDA SUMMARY REPORT

**SUBJECT:** Receive Report of Boards and Commission Term Expirations and Vacancies, and Consider Possible Adoption of Resolution Reappointing Eric Crane to the Airport Commission.

**DEPARTMENT:** Clerk/Admin

**PREPARED BY:** Kristine Lawler

**ATTACHMENTS:**

[Attachment 1 - Resolution 2014-48](#)

[Attachment 2 - Eric Crane Application](#)

[Attachment 3 - Nomination](#)

[Attachment 4 - Resolution Appointing Eric Crane to Airport Commission.pdf](#)

[Attachment 5 - Boards and Commissions - Roster and Terms](#)

**Summary:** The City Council will receive a report on the term expirations and vacancies on the City Boards and Commissions, and will consider accepting the nomination and adopting a resolution to reappoint Eric Crane to the Airport Commission as a City Resident Representative.

**Background:** An annual notice of Boards and Commission vacancies was published in the Ukiah Daily Journal on June 29, 2018, and on Facebook and Twitter on July 9, 2018. Vacancy Announcements were also posted on the City's website, in the glass display case in front of the Civic Center, in the Public View Binder, and at the local library. Applicants are needed to fill expiring and currently vacant positions of the Airport Commission (1), Building Board of Appeals (6), and Parks Recreation and Golf Commission (1).

**RECOMMENDED ACTION:** Receive report, and accept the nomination and adopt the resolution reappointing Eric Crane to the City Residency position on the Airport Commission.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved:

  
Sage Sangiacomo, City Manager

**Discussion:** Per Resolution 2014-48 (Attachment 1), the City Council may choose not to re-interview incumbents, and the right to nominate a candidate from the available pool shall rotate among the Councilmembers based on seniority.

For the Airport Commission, one (1) seat is available per expiration, requiring residency within the city limits. One application has been received from Eric Crane (Attachment 2), who is seeking reappointment to the City Residency position. The last nomination of Randal S. Beckler was made on August 2, 2017, by Councilmember Crane, placing Councilmember Scalmanini as next having the right to place a nomination before the City Council. A written nomination for Eric Crane has been received from Councilmember Scalmanini (Attachment 3), and a resolution accepting the nomination and appointing Eric Crane to the Airport Commission in the City Residency position is Attachment 3.

Attachment 5 is a full list of the current Boards and Commissions, showing terms, expirations, and vacancies. No other applications have been received at this time. The City Clerk will continue to advertise for the remaining vacancies.

Staff is recommending that Council accept the nomination and adopt the resolution reappointing Eric Crane to the City Residency position on the Airport Commission.



## RESOLUTION NO. 2014-48

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING PROCEDURE FOR FILLING VACANCIES ON CITY BOARDS AND COMMISSIONS****WHEREAS,**

1. Ukiah City Code 1151 and 1161 provides that members of the Design Review Board and Planning Commission shall be appointed in accordance with a procedure established by resolution of the City Council; and
2. The City Council has determined that using a uniform procedure will insure fair and consistent treatment of candidates and Councilmembers; and
3. The City Council has determined to amend its procedures for appointing board members and commissioners.

**NOW, THEREFORE, BE IT RESOLVED,** that the Ukiah City Council hereby adopts the following amended procedure for filling vacancies on the City's boards and commissions:

- The City Council shall develop a pool of applicants for vacancies by posting a general advertisement once a year, preferably in June before the June 30<sup>th</sup> expirations, in a newspaper of general circulation in Ukiah, and by noticing available vacancies as they occur on the city's website, in the library, on popular social media sites (Facebook and Twitter), and in the glass cabinet located in front of the Civic Center subject to Government Code Section 54970-54974. Applications shall be received, reviewed for eligibility, and brought forward as they are submitted.
- If more applications have been received than position(s) available, the City Council will conduct interviews for the position.
- All applications received shall be kept on file in the City Clerk's office for a period of one (1) year.
- Incumbents seeking reappointment for an additional term only need to complete the contact portion of the application and not the questionnaire.
- City staff seeking appointment in their capacity as City staff and elected officials seeking appointment in their capacity as elected officials do not need to fill out an application.
- **Nominations:** Each Councilmember, including the Mayor, shall have the right to nominate a candidate from the available pool of applicants.
  - a. The right to place a name before the City Council for consideration shall rotate among the Councilmembers based on seniority with the most senior Councilmember going first.
  - b. The Council shall vote on nominations presented.
  - c. A councilmember's right to make a nomination shall rotate to the next most senior Councilmember, once that Councilmember's nomination is approved by a majority vote of the Councilmembers present, or the Councilmember agrees to pass the nomination to the next most senior Councilmember.
  - d. This process for rotating the right to nominate candidates among Councilmembers to fill vacancies shall be followed for each separate board or commission.

1. The City Clerk shall maintain a record of the last Councilmember to make a nomination for each board or commission.
2. When another vacancy must be filled on that board or commission, the next Councilmember in line to make a nomination for that board or commission shall make the first nomination to fill the vacancy.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of December, 2014, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane  
NOES: None  
ABSTAIN: None  
ABSENT: None

  
Douglas F. Crane, Mayor

ATTEST:

  
Kristine Lawler, City Clerk

**CITY OF UKIAH**  
**AIRPORT COMMISSION APPLICATION FOR APPOINTMENT**

**A. General Information**

|                                                                                                  |                                                                                                                                                                                                         |    |                   |                |             |    |  |
|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-------------------|----------------|-------------|----|--|
| Full Name                                                                                        | Eric Douglas Crane                                                                                                                                                                                      |    |                   | Date           | 6/6/18      |    |  |
| Residence Address<br>(Physical Address, not PO)                                                  | [REDACTED]                                                                                                                                                                                              |    |                   |                |             |    |  |
| Mailing Address<br>(if different from above)                                                     | [REDACTED]                                                                                                                                                                                              |    |                   |                |             |    |  |
| Home Phone                                                                                       | [REDACTED]                                                                                                                                                                                              |    |                   | Work Phone     | [REDACTED]  |    |  |
| Email                                                                                            | [REDACTED]                                                                                                                                                                                              |    |                   | Cell Phone     | (   )       |    |  |
| Employer                                                                                         | Crane of Ukiah                                                                                                                                                                                          |    |                   |                |             |    |  |
| Job Title/Position                                                                               | VP                                                                                                                                                                                                      |    |                   | Employed Since | 2002        |    |  |
| How long have you resided in:                                                                    | Ukiah?                                                                                                                                                                                                  | 36 | Mendocino County? | 36             | California? | 42 |  |
| Please list community groups or organizations you are affiliated with and list any offices held. | Mendocino County Airport Land Use Commission, Ukiah Airport Commission, Mendocino County Air Resources Board, North Coast Builders Exchange, Mendocino Employers Council, Mendocino County Farm Bureau, |    |                   |                |             |    |  |

**B. Please answer the following on a separate sheet(s) of paper and attach.**

1. Why are you applying to serve on the City of Ukiah's Airport Commission?
2. What is your understanding of the purpose, role, and responsibility of the Airport Commission?
3. What do you believe are the three most important Airport related issues facing our community and why?
4. In your opinion, what type of Airport programs or Airport development should the City encourage?
5. In your opinion, what type of Airport programs or Airport development should the City discourage?
6. What kind of ideal community do you envision for Ukiah?
7. Do you have any known projects or conflict of interest related to this Commission (business and/or personal)?
8. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Airport Commission?
9. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Signature of Applicant

Date

Thank you for your interest in serving your community and the City of Ukiah. This position is open until the City of Ukiah is filled.

Please return this application and attachments to the City Clerk's office at 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.

Eric Crane  
 Airport Commission Application  
 6/6/18

1. Why are you applying to serve on the City of Ukiah's Airport Commission?

I believe my work on the Ukiah Airport Commission is making a difference and I enjoy serving the community.

2. What is your understanding of the purpose, role, and responsibility of the Airport Commission?

To provide advice and recommendations to City Council and City Staff on Ukiah Airport operations, facilities, management, funding, government compliance, and risk assessment. Also to provide subject matter expertise, serve as a resource to City Council and Staff. Also to augment institutional memory.

3. What do you believe are the three most important Airport related issues facing our community and why?

1) Budget - Managing changing costs and revenue streams. It is critical to the health of the airport for the Airport Enterprise to operate in a sustainable fashion while adapting to ever shifting Federal, State, County and City pressures. Pursuing funding at the Federal, State and local levels. Prioritizing expenditures to best utilize limited resources.

2) Prevention and management of deferred maintenance - Continuing to make incremental gains on past deferred maintenance while keeping up on maintenance of existing assets. We have a large number of buildings that are increasingly in need of maintenance and spending money and staff resources efficiently is a constant challenge. We also have Runway and Taxiway paving that is in poor to very poor condition and that is a lot of pavement that must be maintained with grant funding.

3) Encroachment of incompatible land use - The Ukiah Airport biggest threat is from incremental incompatible development; especially the approach and departure ends of the runway. Nationwide this is the number one risk to airports. While the Airport Commission has little to no oversight in this area it does remain the largest Airport issue and highest risk.

4. In your opinion, what type of Airport programs or Airport development should the City encourage?

Those that benefit the community, maximize safety and protect the ongoing viability of the Ukiah Airport and the community at large.

5. In your opinion, what type of Airport programs or Airport development should the City discourage?

Those that harm the community, reduce safety and risk the health and sustainability of the Ukiah Airport and the community at large.

6. What kind of ideal community do you envision for Ukiah?

One where we all participate in our community and work to make both the short and long term future better than the past or the present. Where people employ their talents to better the community.

7. Do you have any known projects or conflict of interest related to this Commission (business and/or personal)?

No.

8. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Airport Commission?

My vocation as construction manager has been useful to the commission on topics of maintenance, contracts, leases and government interface. My avocation as a pilot gives me exposure and insight into airport operations.

9. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Not at this time.



Eric Crane



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**MEMORANDUM**

**Date:** July 9, 2018  
**To:** Kristine Lawler, City Clerk  
**From:** Stephen G. Scalmanini, Councilmember  
**Subject:** Nomination for Airport Commission

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I nominate Eric Crane for the Airport Commission as a City of Ukiah Representative, to be considered at the July 18, 2018, Regular City Council meeting.

Signature Stephen G. Scalmanini

**RESOLUTION NO. 2018-****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ACCEPTING THE NOMINATION AND REAPPOINTING ERIC CRANE TO THE AIRPORT COMMISSION**

**WHEREAS**, an annual notice of Boards and Commission vacancies was published in the Ukiah Daily Journal on June 29, 2018, and in Facebook on July 9, 2018. Vacancy Announcements were also posted on the City's website, in the glass display case in front of the Civic Center, in the Public View Binder, and at the local library; and

**WHEREAS**, there is currently one vacant position on the Airport Commission; and

**WHEREAS**, Eric Crane requests reappointment to the Airport Commission as a City Resident member; and

**WHEREAS**, the City Clerk has confirmed that Mr. Crane resides within the city limits; and

**WHEREAS**, the City Clerk's office has received written notification from Councilmember Scalmanini nominating Eric Crane.

**NOW, THEREFORE, BE IT RESOLVED**, that the Ukiah City Council approves the nomination, submitted per procedures outlined in Resolution 2014-48 and does hereby appoint the following person and term:

| <b>BOARD/<br/>COMMISSION</b> | <b>NAME</b> | <b>POSITION</b>      | <b>NOMINATED<br/>BY</b>     | <b>TERM<br/>ENDING</b> |
|------------------------------|-------------|----------------------|-----------------------------|------------------------|
| Airport Commission           | Eric Crane  | City Resident Member | Councilmember<br>Scalmanini | June 30,<br>2021       |

**PASSED AND ADOPTED** this 18<sup>th</sup> day of July, 2018, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Kevin Doble, Mayor

ATTEST:

\_\_\_\_\_  
Kristine Lawler, City Clerk

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                          |                       |                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------------------------------------------------|
| <b>Airport Commission - 5 Members, 3 Year Term</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |                                                                                                                                                          |                       |                                                                  |
| Such Commission shall act in an advisory capacity to the city council in all matters pertaining to the operations of the municipal airport. Such commission shall aid and advise the city manager in the selection of personnel for the operation of the municipal airport in keeping with the provisions of the civil service ordinance. (Ord. 512, Section 4, adopted 1956).                                                                                                                                                                                                                                                                                                               |                  |                                                                                                                                                          | <b>Date Appointed</b> | <b>Term Expires</b>                                              |
| <b>VACANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | <b>Commissioner - City Resident</b>                                                                                                                      |                       |                                                                  |
| <b>Mark</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Ashiku</b>    | <b>Commissioner - City Resident (Mulheren)</b>                                                                                                           | 1/4/2017              | 1/31/2020                                                        |
| <b>Randal S.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Beckler</b>   | <b>Commissioner - City Resident (Crane)</b>                                                                                                              | 8/2/2017              | 6/30/2020                                                        |
| <b>Bill R.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Beard</b>     | <b>Commissioner - County Resident (Brown)</b>                                                                                                            | 6/1/2016              | 6/30/2019                                                        |
| <b>Donovan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Albright</b>  | <b>Commissioner - County Resident (Doble)</b>                                                                                                            | 1/4/2017              | 1/31/2020                                                        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                          |                       |                                                                  |
| <b>Board of Appeals - 5 Members/3 Alternates, 3 Year Term</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  |                                                                                                                                                          |                       |                                                                  |
| To hear and decide appeals of orders, decisions or determinations by the building official.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  |                                                                                                                                                          | <b>Date Appointed</b> | <b>Term Expires</b>                                              |
| <b>Matthew</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Keizer</b>    | <b>ex officio Member - Building Official</b>                                                                                                             | N/A                   | N/A                                                              |
| <b>Lawrence S.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Mitchell</b>  | <b>Member (Brown)</b>                                                                                                                                    | 6/19/2013             | 7/31/2019                                                        |
| <b>VACANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | <b>Member</b>                                                                                                                                            |                       |                                                                  |
| <b>VACANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | <b>Member</b>                                                                                                                                            |                       |                                                                  |
| <b>VACANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | <b>Member</b>                                                                                                                                            |                       |                                                                  |
| <b>VACANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | <b>Alternate Member</b>                                                                                                                                  |                       |                                                                  |
| <b>VACANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | <b>Alternate Member</b>                                                                                                                                  |                       |                                                                  |
| <b>VACANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | <b>Alternate Member</b>                                                                                                                                  |                       |                                                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                          |                       |                                                                  |
| <b>Civil Service Board - 3 Members, 4 Years to Indefinite Term</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |                                                                                                                                                          |                       |                                                                  |
| Hold hearings and examine witnesses; Set procedures: To hear and decide for the City appeals by employees under §1306.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  |                                                                                                                                                          | <b>Date Appointed</b> | <b>Term Expires</b>                                              |
| <b>Jim</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Andersen</b>  | <b>Member - Appointed by Council</b>                                                                                                                     | 3/19/2014             | Indefinite                                                       |
| <b>VACANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | <b>Member - Appointed by Other Two Members</b>                                                                                                           | N/A                   | Indefinite                                                       |
| <b>VACANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | <b>Member - Appointed by Employees</b>                                                                                                                   | N/A                   | Indefinite                                                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                          |                       |                                                                  |
| <b>Demolition Permit Review Committee - 5 Members, 2 Year Term</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |                                                                                                                                                          |                       |                                                                  |
| The duties of the Demolition Permit Review Committee shall include: a) Research of historical, cultural, and architectural significance of the subject structure; b) Evaluation of the feasibility of rehabilitating or relocating the structure if it is deemed historical; c) In the event that the structure is found to have historical or architectural significance, determine if the salvaging of historic materials is feasible; d) Recommendation to the City Council regarding whether any of the criteria listed in Ukiah City Code Section 3016(E) apply to the subject structure, and whether or not the Demolition Permit should be issued, issued with conditions, or denied. |                  |                                                                                                                                                          | <b>Date Appointed</b> | <b>Term Expires</b>                                              |
| <b>Tim</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Eriksen</b>   | <b>Director of Public Works/City Engineer or assigned designee</b>                                                                                       | N/A                   | N/A                                                              |
| <b>Craig</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Schlatter</b> | <b>Director of Community Development or assigned designee</b>                                                                                            | N/A                   | N/A                                                              |
| <b>Matthew</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Keizer</b>    | <b>Building Inspector or assigned designee</b>                                                                                                           | N/A                   | N/A                                                              |
| <b>Paul</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Poulos</b>    | <b>A Representative of the Mendocino County Historical Society or other group/organization involved with local history, or a local historian (Crane)</b> | 4/6/2016              | 4/6/2019                                                         |
| <b>Estok</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Menton</b>    | <b>A City of Ukiah resident with expertise in architecture, building, or closely related field (Scalmanini)</b>                                          | 4/6/2016              | 4/6/2019                                                         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                          |                       |                                                                  |
| <b>Design Review Board - 5 Members, 4 Year Term Coinciding with Appointing Councilmember</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                  |                                                                                                                                                          |                       |                                                                  |
| It shall be the function and duty of the Design Review Board to review proposed site development permit applications, planned development applications and precise development plans, work with staff and the applicants to ensure design consistency with the Ukiah General Plan, Zoning Code, and Design Review Guidelines, and make recommendations concerning architecture, site design layout, landscaping, parking, signage, exterior lighting, and other aspects of urban design to city staff, Zoning Administrator, Planning Commission and City Council as appropriate.                                                                                                            |                  |                                                                                                                                                          | <b>Date Appointed</b> | <b>Term Expires</b><br>(Coincides with Appointing Councilmember) |
| <b>Howell</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Hawkes</b>    | <b>Member - City Resident/Property or Business Owner (Brown)</b>                                                                                         | 12/17/2014            | 12/31/2018                                                       |
| <b>Colin</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Morrow</b>    | <b>Member - City Resident/Property or Business Owner (Mulheren)</b>                                                                                      | 12/17/2014            | 12/31/2018                                                       |
| <b>Tom</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Liden</b>     | <b>Member - City Resident/Property or Business Owner (Doble)</b>                                                                                         | 12/17/2014            | 12/31/2018                                                       |
| <b>Alan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Nicholson</b> | <b>Member - Community at Large (Scalmanini)</b>                                                                                                          | 4/5/2017              | 12/31/2020                                                       |
| <b>Thomas</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Hise</b>      | <b>Member - Community at Large (Crane)</b>                                                                                                               | 4/5/2017              | 12/31/2020                                                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                          |                       |                                                                  |

**TERMS OF CITY OF UKIAH BOARDS AND COMMISSION MEMBERS**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |                                                                  |                              |                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------|------------------------------|----------------------------|
| <b><u>Investment Oversight Committee</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |                                                                  |                              |                            |
| 1. Conduct comprehensive review of the City's investment activities to ensure regulations are adhered to and adopted strategies are appropriate and being followed. 2. Review annual audit of investments. 3. Review policy, investment strategies, and investment performances. 4. Develop long range planning for the City's investment portfolio. 5. Receive and review monthly portfolio reports and quarterly performance reports from Advisory firm. 6. Report its findings and make recommendations as needed to the City Council.                                                                                                      |               |                                                                  | <b><u>Date Appointed</u></b> | <b><u>Term Expires</u></b> |
| Allen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Carter        | City Treasurer                                                   | N/A                          | N/A                        |
| Sage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Sangiacomo    | City Manager                                                     | N/A                          | N/A                        |
| Dan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Buffalo       | Director of Finance                                              | N/A                          | N/A                        |
| Monte                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Hill          | Public Member (Baldwin)                                          | 10/17/2012                   | Indefinite                 |
| Douglas F.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Crane         | City Councilmember                                               | N/A                          | N/A                        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |                                                                  |                              |                            |
| <b><u>Parks, Recreation, &amp; Golf Commission - 5 Members, 3 Year Term</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |                                                                  |                              |                            |
| The Commission shall have the power and duty to recommend and advise on: A) Policies to be adopted and enforced for the operation, use and management of all recreation activities and facilities, parks, and parkways. B) Policies for the planning of recreation and parks programs for the inhabitants of the city, promote and stimulate public interest therein, and to that end, solicit to the fullest extent possible the cooperation of school authorities and other public or private agencies interested therein. C) Policies for the acquisition, development and improvement of parks, playgrounds and facilities for recreation. |               |                                                                  | <b><u>Date Appointed</u></b> | <b><u>Term Expires</u></b> |
| Vicki                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Bitonti-Brown | Commissioner - At Large, City Resident (Scalmanini)              | 8/19/2015                    | 8/19/2018                  |
| Susan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Knopf         | Commissioner - At Large, City Resident (Brown)                   | 7/20/2016                    | 7/31/2019                  |
| Faye                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Hefte         | Commissioner - At Large, City Resident (Doble)                   | 8/2/2017                     | 6/30/2020                  |
| Henry                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Sadowski      | Commissioner - At Large, County Resident (Mulheren)              | 11/15/2017                   | 11/15/2020                 |
| VACANT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               | Commissioner - At Large, County Resident                         |                              |                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |                                                                  |                              |                            |
| <b><u>Paths, Open Space, &amp; Creeks Commission - 5 Members, 3 Year Term</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |                                                                  |                              |                            |
| The Commission shall have the power and duty to recommend and advise regarding: A) Efficient implementation of the Open Space and Conservation Element of the Ukiah General Plan. B) Efficient implementation of the pathway sections of the Transportation Element of the Ukiah General Plan. C) Procedure and funding mechanisms for acquisition, preservation, and effective stewardship of City paths, open space, and creeks.                                                                                                                                                                                                             |               |                                                                  | <b><u>Date Appointed</u></b> | <b><u>Term Expires</u></b> |
| Beth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Lang          | Commissioner - Resident in City Limits (Brown)                   | 8/19/2015                    | 8/19/2018                  |
| Ginevra K.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Chandler      | Commissioner - Resident in City Limits (Crane)                   | 8/2/2017                     | 6/30/2020                  |
| Dan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Holbrook      | Commissioner - Resident in City Limits (Scalmanini)              | 8/2/2017                     | 6/30/2020                  |
| Megan Elliott                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Parker        | Commissioner - Resident in City Sphere of Influence (Scalmanini) | 8/5/2015                     | 8/5/2018                   |
| Christopher J.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Watt          | Commissioner - Resident in City Sphere of Influence (Mulheren)   | 7/20/2016                    | 7/31/2019                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |                                                                  |                              |                            |
| <b><u>Planning Commission - 5 Members, 4 Year Term Coinciding with Appointing Councilmember</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |               |                                                                  |                              |                            |
| It shall be the function and duty of the Planning Commission to prepare, make and adopt, subject to the provisions of law, a master plan for the physical development of the city, and of any land situated outside the boundaries thereof which in the Commission's judgement bears relation to the planning thereof. The Commission may appoint officers and employees and contract for services, subject to the provisions of law, provided that all expenditures of the Commission, exclusive of gifts, shall be within the amounts appropriated for the purpose by the City Council.                                                      |               |                                                                  | <b><u>Date Appointed</u></b> | <b><u>Term Expires</u></b> |
| Laura                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Christensen   | Commissioner (Mulheren)                                          | 12/17/2014                   | December, 2018             |
| Christopher                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Watt          | Commissioner (Doble)                                             | 12/17/2014                   | December, 2018             |
| Mark                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Hilliker      | Commissioner (Brown)                                             | 12/17/2014                   | December, 2018             |
| Michael L.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Whetzel       | Commissioner (Crane)                                             | 4/5/2017                     | December, 2020             |
| Linda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Sanders       | Commissioner (Scalmanini)                                        | 4/5/2017                     | December, 2020             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |                                                                  |                              |                            |
| <b><u>Traffic Engineering Committee - Indefinite Term</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |                                                                  |                              |                            |
| To determine the installation and proper timing and maintenance of traffic-control devices and signals, to conduct engineering analyses of traffic accidents and to devise remedial measures, to conduct engineering and traffic investigations of traffic conditions and to cooperate with other City officials in the development of ways and means to improve traffic conditions, and to carry out the additional powers and duties imposed by ordinances of the City.                                                                                                                                                                      |               |                                                                  | <b><u>Date Appointed</u></b> | <b><u>Term Expires</u></b> |
| Tim                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Eriksen       | TEC Chairman, Public Works Director / City Engineer              | N/A                          | Indefinite                 |
| John                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Lampi         | TEC Vice Chairman, Public Representative (Rodin)                 | 7/19/2006                    | Indefinite                 |
| Erich                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Sommer        | Public Representative (Brown)                                    | 10/18/2017                   | Indefinite                 |
| Jacob                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | King          | Mendocino Transit Authority Representative                       | N/A                          | Indefinite                 |
| Neil                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Davis         | Active Transportation Representative (Scalmanini)                | N/A                          | Indefinite                 |
| Ben                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Kageyama      | City Manager Representative                                      | N/A                          | Indefinite                 |
| Sean                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Kaesar        | Chief of Police Representative                                   | N/A                          | Indefinite                 |
| Adele                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Phillips      | Community Development and Planning Director Representative       | N/A                          | Indefinite                 |
| Don                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Brown         | Superintendent of Public Works Representative                    | N/A                          | Indefinite                 |

## OPPORTUNITY TO SERVE YOUR COMMUNITY

Date: July 1, 2018  
For Info Call: Kristine Lawler, City Clerk, 463-6217  
Subject: **Vacancies on City of Ukiah Boards, Commissions, and Committees**

**UKIAH, CA.** - The City of Ukiah announces vacancies occurring on various boards and commissions. Any qualified individual, who would like to make a difference in their community and is interested in serving as a volunteer for the terms as outlined below, may apply. Current commissioners and members are eligible for reappointment.

| <b>COMMISSION<br/>COMMITTEE<br/>BOARD</b> | <b>POSITION</b>                                                                               | <b>TERM</b> | <b>MEMBERSHIP REQUIREMENTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------------------|-----------------------------------------------------------------------------------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Airport Commission                        | <ul style="list-style-type: none"><li>• City Resident</li></ul>                               | 3 Years     | Commission shall consist of five (5) members. Except as provided herein, three (3) of the members shall be residents of the city and two (2) may reside outside the city limits but within Mendocino County.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Board of Appeals<br>(Building)            | <ul style="list-style-type: none"><li>• Member (x3)</li><li>• Alternate Member (x3)</li></ul> | 3 Years     | The Board shall consist of five (5) members and three (3) alternates. The building official shall be an ex officio member of the Board. Qualifications: 1) A registered design professional in good standing with the applicable licensing board with not less than five years of experience as a registered design professional; 2) Licensed general or specialty contractor in good standing with the Contractors State Licensing Board with not less than five years of experience as a licensed contractor; 3) A certified building inspector or fire inspector with not less than five years of experience as a certified inspector. Members must be residents of or licensed to conduct business in the Ukiah Valley, Redwood Valley, or Potter Valley. |
| Parks, Recreation, and<br>Golf Commission | <ul style="list-style-type: none"><li>• At large, County Resident</li></ul>                   | 3 Years     | The Commission shall consist of five (5) At Large members who may reside within the city limits or outside the city limits but within Mendocino County, provided that a majority of the five (5) commission members reside within the city limits.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

Applications and information can be obtained on the City's website, [www.cityofukiah.com](http://www.cityofukiah.com) on the City Clerk's or Boards and Commissions' page; or via mail, email, or fax by contacting the City Clerk's office at 707-463-6217. Current Commissioners and Members may be eligible for reappointment. For more information, call 707-463-6217.





## AGENDA SUMMARY REPORT

**SUBJECT:** Receive Updates on City Council Committee and Ad Hoc Assignments.

**DEPARTMENT:** Administration

**PREPARED BY:** Kristine Lawler

**ATTACHMENTS:**

[Attachment 1 - 2018 City Council Special Assignments & Ad Hocs](#)

**Summary:** City Council members will provide reports and updates on their committee and ad hoc assignments.

**Background:** City Council members are assigned to a number of committees and ad hoc activities. These assignments are included as Attachment #1.

**Discussion:** Previously, the City Council discussed having more time allocated to reporting on committee and ad hoc activities. Often, the Council Reports section of the regular agenda is rushed due to impending business (i.e., public hearings), and not enough time is afforded for reports beyond community activities.

In an effort to foster regular updates on committee and ad hoc assignments, this item is being placed on the agenda to provide the City Council members an expanded opportunity to report on assignments.

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**RECOMMENDED ACTION:** Receive report(s).

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**BUDGET AMENDMENT REQUIRED:** No

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**CURRENT BUDGET AMOUNT:** N/A

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**PROPOSED BUDGET AMOUNT:** N/A

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**FINANCING SOURCE:** N/A

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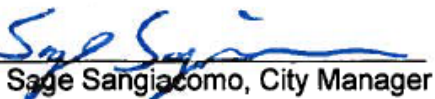
**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

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**COORDINATED WITH:** Mayor Doble

---

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

## 2018 COUNCIL ASSIGNMENTS

## ATTACHMENT 1

| COUNTY/REGIONAL<br>OnGoing One + Alternate                        | MTG DATE/TIME                                          | MEETING                                                                       | LOCATION                                 | MAILING ADDRESS/CONTACT                                                                                              | COMMITTEE FUNCTION                                                                                                               | ASSIGNED TO                                     | PRINCIPAL STAFF SUPPORT                                                                                                                                           |
|-------------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Mendocino Council of Governments (MCOG)</b>                    | 1st Monday of month, 1:30 p.m.                         | Board of Supervisors Chambers                                                 | 501 Low Gap Road<br>Ukiah, CA            | Executive Director<br>367 N. State Street, Ste. 206<br>Ukiah, CA 95482<br>463-1859                                   | Plan and allocate State funding, transportation, infrastructure and project County wide                                          | <b>Scalmanini Brown - Alternate</b>             | <b>Rick Seanor</b> , Deputy Director of Public Works; 463-6296 rseanor@cityofukiah.com                                                                            |
| <b>Mendocino County Inland Water and Power Commission (IWPC)</b>  | 2nd Thursday of month, 6:00 p.m.                       | Civic Center                                                                  | 300 Seminary Avenue<br>conference room 5 | IWPC Staff<br>P.O. Box 1247<br>Ukiah, CA 95482<br>391-7574 - Candace Horsley                                         | Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion                  | <b>Doble Brown - Alternate</b>                  | <b>Sean White</b> , Director of Water Resources; 463-5712 swwhite@cityofukiah.com                                                                                 |
| <b>Mendocino Solid Waste Management Authority (MSWMA)</b>         | 3rd Thursday of every other month (varies), 10:00 a.m. | Willits Council Chambers                                                      |                                          | Solid Waste Director<br>3200 Taylor Drive<br>Ukiah, CA 95482<br>468-9710                                             | County-wide Solid Waste JPA                                                                                                      | <b>Brown Doble - Alternate</b>                  | <b>Tim Eriksen</b> , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com                                                                       |
| <b>Mendocino Transit Authority (MTA) Board of Directors</b>       | Last Wednesday of month, 1:30 p.m.                     | Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena |                                          | Executive Director<br>241 Plant Road<br>Ukiah, CA 95482<br>462-1422                                                  | County-wide bus transportation issues and funding                                                                                | <b>Scalmanini Brown - Alternate</b>             | <b>Tim Eriksen</b> , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com                                                                       |
| <b>North Coast Opportunities (NCO)</b>                            | 4th Wednesday of month, 2 p.m.                         | Alternating locations - Ukiah and Lakeport                                    |                                          | Ross Walker, Governing Board Chair<br>North Coast Opportunities<br>413 North State Street<br>Ukiah, CA 95482         | Assist low income and disadvantaged people to become self reliant                                                                | <b>Tami Bartolomei</b><br>(Appointed 4/05/2017) | <b>Tami Bartolomei</b> , Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com                                                                   |
| <b>North Coast Rail Authority (NCRA)</b>                          | 2nd Wednesday of month, 10:30 a.m.                     | Various Locations - announced                                                 |                                          | 419 Talmage Road, Suite M<br>Ukiah, CA 95482<br>463-3280                                                             | Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region                     | <b>Mulheren</b><br>(no alternate necessary)     | <b>Shannon Riley</b> , Deputy City Manager; 467-5793 sriley@cityofukiah.com                                                                                       |
| <b>Russian River Watershed Association (RRWA)</b>                 | 4th Thursday of month, 9:00 a.m. (only 5 times a year) | Windsor Town Hall                                                             |                                          | Russian River Watershed Association<br>Attn: Daria Isupov<br>425 South Main St., Sebastopol, CA 95472<br>666-4857    | Consider issues related to Russian river - plans projects and funding requests                                                   | <b>Doble Brown - Alternate</b>                  | <b>Sean White</b> , Director of Water Resources; 463-5712 swwhite@cityofukiah.com                                                                                 |
| <b>Ukiah Valley Basin Groundwater Sustainability Agency (GSA)</b> | 2nd Thursday of month, 1:30 p.m.                       | Board of Supervisors Chambers;                                                | 501 Low Gap Road<br>Ukiah, CA            | County Executive Office<br>Nicole French<br>501 Low Gap Rd., Rm. 1010<br>Ukiah, CA 95482<br>463-4441                 | GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin                                                    | <b>Crane Doble - Alternate</b>                  | <b>Sean White</b> , Director of Water Resources; 463-5712 swwhite@cityofukiah.com                                                                                 |
| COUNTY/REGIONAL<br>One + Staff Alternate                          | MTG DATE/TIME                                          | MEETING                                                                       | LOCATION                                 | MAILING ADDRESS/CONTACT                                                                                              | COMMITTEE FUNCTION                                                                                                               | ASSIGNED TO                                     | PRINCIPAL STAFF SUPPORT                                                                                                                                           |
| <b>Depot Infrastructure Development</b>                           | TBD                                                    | TBD                                                                           |                                          | 300 Seminary Avenue<br>Ukiah, CA 95482                                                                               | Review and advise regarding public infrastructure improvements in and around the railroad depot property and area                | <b>Doble</b><br>(no alternate necessary)        | <b>Shannon Riley</b> , Deputy City Manager; 467-5793 sriley@cityofukiah.com                                                                                       |
| <b>Economic Development &amp; Financing Corporation (EDFC)</b>    | 2nd Thursday of month, 2:00 p.m.                       | Primarily 631 S. Orchard Street (location varies)                             |                                          | Executive Director<br>631 South Orchard Avenue<br>Ukiah, CA 95482<br>467-5953                                        | Multi-agency co-op for economic development and business loan program                                                            | <b>Doble Riley - Alternate</b>                  | <b>Shannon Riley</b> , Deputy City Manager; 467-5793 sriley@cityofukiah.com                                                                                       |
| <b>Greater Ukiah Chamber of Commerce Liaison ex officio</b>       | 4th Wednesday of month, 9:00 a.m.                      | Conference Center                                                             | 200 S. School Street<br>Ukiah, CA        | 200 S. School Street<br>Ukiah, CA 95482<br>462-4705                                                                  | To represent and set policy for Chamber and area businesses                                                                      | <b>Doble Riley - Alternate</b>                  | <b>Shannon Riley</b> , Deputy City Manager; 467-5793 sriley@cityofukiah.com;<br><b>Kerry Randall</b> , Facilities Admin; 463-6706 krاندall@cityofukiah.com        |
| <b>Homeless Services Action Group (HSAG)</b>                      | Thursdays as needed, 4:00 p.m.                         | Manzanita Services Inc.                                                       | 410 Jones Street<br>Ukiah                | 631 Tokay Avenue<br>Ukiah, CA 95482<br>or MCAVHN at:<br>P.O. Box 1350<br>Ukiah, CA 95482<br>Judy Popowski - 463-6655 | HSAG (Homeless Services Action Group)                                                                                            | <b>Scalmanini</b>                               | <b>Shannon Riley</b> , Deputy City Manager; 467-5793 sriley@cityofukiah.com                                                                                       |
| <b>Main Street Program Board of Directors ex officio</b>          | 1st Thursday of month, 8:00 a.m.                       | 200 South School Street                                                       | Ukiah, CA                                | 200 S. School St.<br>Ukiah, CA 95482<br>463-6729                                                                     | Develops activities for downtown economic development program                                                                    | <b>Mulheren Riley - Alternate</b>               | <b>Shannon Riley</b> , Deputy City Manager; 467-5793 sriley@cityofukiah.com<br><b>Kerry Randall</b> , Facilities Administrator; 463-6706 krاندall@cityofukiah.com |
| <b>Sun House Guild ex officio</b>                                 | 2nd Tuesday of month, 4:30 p.m.                        | Sun House                                                                     | 431 S. Main St.<br>Ukiah, CA             | 431 S. Main Street<br>Ukiah, CA 95482<br>467-2836                                                                    | Support and expand Grace Hudson Museum                                                                                           | <b>Scalmanini Sangiacomo - Alternate</b>        | <b>Tami Bartolomei</b> , Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com                                                                   |
| <b>Mendocino Youth Project JPA Board of Directors</b>             | 3rd Wednesday of month, 7:45 a.m.                      | 776 S. State Street Conference Room                                           |                                          | Mendocino Co. Youth Project<br>776 S. State Street, Ste. 107<br>Ukiah, CA 95482<br>707-463-4915                      | targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices | <b>Brown Chief Dewey - Alternate</b>            | <b>Chris Dewey</b> , Police Chief; 463-6245 cdewey@cityofukiah.com                                                                                                |

## 2018 COUNCIL ASSIGNMENTS

| Northern California Power Agency (NCPA)                                     | 4th Thursday of month, 9:00 a.m. (see calendar from NCPA)                   | Roseville, CA and other locations                                                | 651 Commerce Drive<br>Roseville, CA 95678<br>916-781-4202                                                  | Pool of public utilities for electric generation and dispatch                                                                                                                                | Crane<br>Grandi - Alternate       | Mel Grandi, Electric Utility Director;<br>463-6295 mgrandi@cityofukiah.com                  |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------------------------------------------------------------------------------------|
| LOCAL/COUNTY/REGIONAL/LIANSOS<br>OnGoing One or Two Council<br>and/or Staff | MTG DATE/TIME                                                               | LOCATION                                                                         | MAILING ADDRESS/CONTACT                                                                                    | COMMITTEE FUNCTION                                                                                                                                                                           | ASSIGNED TO                       | PRINCIPAL STAFF SUPPORT                                                                     |
| League of California Cities Redwood Empire Legislative Committee            | Prior to Division Meetings, meets 3x in person and then via conference call | Various locations that are announced                                             | Redwood Empire League President;<br>Public Affairs Program Manager<br>(916) 658-8243                       | Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento                  | Mulheren<br>Doble - Alternate     | Sage Sangiacomo, City Manager; 463-6221<br>ssangiacomo@cityofukiah.com                      |
| City Selection Committee                                                    | Called as required by the Clerk of the Board                                | BOS Conference Room<br>501 Low Gap Rd. Rm. 1090<br>Ukiah, CA                     | C/O: BOS<br>501 Low Gap Rd., Rm 1090<br>Ukiah, CA 95482<br>463-4441                                        | Makes appointments to LAFCO and Airport Land Use Commission                                                                                                                                  | Mayor                             | Kristine Lawler, City Clerk; 463-6217<br>klawler@cityofukiah.com                            |
| Investment Oversight Committee                                              | Varies                                                                      | Civic Center<br>300 Seminary Ave.<br>Ukiah, CA 95482                             | Civic Center<br>300 Seminary Ave.<br>Ukiah, CA 95482                                                       | Reviews City investments, policies, and strategies                                                                                                                                           | Crane<br>Alan Carter, Treasurer   | Dan Buffalo, Director of Finance; 463-6220<br>dbuffalo@cityofukiah.com                      |
| Library Advisory Board                                                      | 3rd Wednesdays of alternate months (beginning January), 1:00 p.m.           | Various Mendocino County Libraries                                               | Ukiah County Library<br>463-4491                                                                           | Review library policy and activities                                                                                                                                                         | Mulheren                          | Kristine Lawler, City Clerk; 463-6217;<br>klawler@cityofukiah.com                           |
| Ukiah Players Theater Board of Directors                                    | 3rd Tuesday of month, 6:00 p.m                                              | 1041 Low Gap Rd<br>Ukiah, CA 95482<br>462-1210                                   | 1041 Low Gap Rd<br>Ukiah, CA 95482<br>462-1210                                                             | To oversee the activities, organization and purpose of the Ukiah Players Theater                                                                                                             | Greg Owen, Airport Manager        | Kristine Lawler, City Clerk; 463-6217<br>klawler@cityofukiah.com                            |
| Ukiah Unified School District (UUSD) Committee                              | Quarterly                                                                   | 511 S. Orchard, Ste. D<br>Ukiah, CA 95482                                        | 511 S. Orchard<br>Ukiah, CA 95482                                                                          | Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager                                                                                                          | Mayor                             | Sage Sangiacomo, City Manager; 463-6221<br>ssangiacomo@cityofukiah.com                      |
| Russian River Flood Control District (RRFCD)                                | 1st Monday of month, 5:30 p.m.                                              | 151 Laws Ave., Suite D<br>Ukiah, CA                                              | 151 Laws Ave., Ukiah, CA 95482;<br>rrfc@pacific.net; 462-5278                                              | Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County                                                          | Doble                             | Sean White, Director of Water Resources;<br>463-5712 swhite@cityofukiah.com                 |
| HHSA Advisory Board                                                         | 2nd Wednesday of month; 9:00 a.m.                                           | Big Sur Room<br>County Department of Social Services                             | Executive Director<br>Jackie Williams - 462-1934<br>c/o Ford St. Project<br>139 Ford St.<br>Ukiah CA 95482 | Discussions and possible work on health and human service issues                                                                                                                             | Brown - Liaison                   | Sage Sangiacomo, City Manager;<br>463-6221; ssangiacomo@cityofukiah.com                     |
| Mendocino County Local Area Formation Commission (LAFCO)                    | 1st Monday of month, 9:00 a.m.                                              | Board of Supervisors Chambers                                                    | Executive Director<br>200 S. School Street, Ste. 2<br>Ukiah, CA 95482<br>463-4470                          | Required by legislation - planning spheres of influence, annexation, service areas, and special districts                                                                                    | Doble                             | Craig Schlatter, Director of Community Development; 463-6219;<br>cschlatter@cityofukiah.com |
| Mendocino County Airport Land Use Commission                                | As needed                                                                   | BOS Conference Room<br>501 Low Gap Rd., Rm. 1090,<br>Ukiah, CA                   | Mendocino County Executive Office<br>501 Low Gap Rd. Rm. 1010<br>Ukiah, CA 95482                           | To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity | None from Ukiah Council currently | Kristine Lawler, City Clerk; 463-6217<br>klawler@cityofukiah.com                            |
| Mendocino County 2nd District Liaison                                       | 1st Wednesdays of month, 8:00 a.m.                                          | Civic Center Annex<br>conference room #5<br>411 West Clay St.<br>Ukiah, CA 95482 | Civic Center<br>300 Seminary Ave.<br>Ukiah, CA 95482                                                       | To coordinate activities and policy development with the City's 2nd District Supervisor                                                                                                      | Brown / Mulheren<br>(Alternate)   | Sage Sangiacomo, City Manager;<br>463-6221; ssangiacomo@cityofukiah.com                     |
| Fire Executive Committee                                                    | 2nd Wednesdays of month, 7:00 p.m.                                          | Ukiah Valley Conference Center,<br>200 S. School Street<br>Ukiah, CA             | Stephanie Abba<br>Civic Center<br>300 Seminary Ave.<br>Ukiah, CA 95482<br>sabba@cityofukiah.com            | Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District                                                                                   | Brown / Doble                     | Dan Grebil, Fire Authority Administrator; 462-7921 x400; dgrebil@cityofukiah.com            |

## 2018 AD HOC COMMITTEES

| COMMITTEE                                              | ASSIGNED TO      | PRINCIPAL STAFF SUPPORT                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Electric Grid Operational Improvements                 | Crane/Scalmanini | <b>Mel Grandi</b> , Electric Utility Director; 463-6295<br>mgrandi@cityofukiah.com                                                                                                                                                                                                                                                                      |
| Rate Studies for Electric, Water, Sewer                | Crane/Doble      | <b>Mel Grandi</b> , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com<br><b>Tim Eriksen</b> , Public Works Director/City Engineer; 463-6280<br>teriksen@cityofukiah.com<br><b>Sean White</b> , Director of Water Resources; 463-5712<br>swhite@cityofukiah.com<br><b>Dan Buffalo</b> , Director of Finance; 463-6220 dbuffalo@cityofukiah.com |
| Sales Tax Sharing                                      | Crane/Doble      | <b>Sage Sangiacomo</b> , City Manager; 463-6221<br>ssangiacomo@cityofukiah.com<br><b>Guy Mills</b> , Project and Grant Administrator; 467-5719<br>gmills@cityofukiah.com<br><b>David Rapport</b> , City Attorney; 467-2800 drapport@cityofukiah.com<br><b>Dan Buffalo</b> , Director of Finance; 463-6220<br>dbuffalo@cityofukiah.com                   |
| Ukiah Valley Sanitation District Mediation             | Crane/Doble      | <b>Tim Eriksen</b> , Public Works Director/City Engineer; 463-6280<br>teriksen@cityofukiah.com<br><b>Sean White</b> , Water Resources Director; 467-5712<br>swhite@cityofukiah.com                                                                                                                                                                      |
| Water Bonds                                            | Crane/Doble      | <b>Dan Buffalo</b> , Director of Finance; 463-6220<br>dbuffalo@cityofukiah.com                                                                                                                                                                                                                                                                          |
| Marijuana Legislation and Policy                       | Mulheren/Brown   | <b>Chris Dewey</b> , Police Chief; 463-6245 cdewey@cityofukiah.com<br><b>Craig Schlatter</b> , Director of Community Development; 463-6219<br>cschlatter@cityofukiah.com                                                                                                                                                                                |
| Strategic Planning                                     | Crane/Doble      | <b>Sage Sangiacomo</b> , City Manager; 463-6221<br>ssangiacomo@cityofukiah.com                                                                                                                                                                                                                                                                          |
| Landfill Closure                                       | Crane/Scalmanini | <b>Tim Eriksen</b> , Public Works Director/City Engineer; 463-6280<br>teriksen@cityofukiah.com                                                                                                                                                                                                                                                          |
| City Water Rights                                      | Doble/Crane      | <b>Sean White</b> , Director of Water Resources; 463-5712<br>swhite@cityofukiah.com                                                                                                                                                                                                                                                                     |
| Downtown Parking Management                            | Mulheren/Brown   | <b>Shannon Riley</b> , Deputy City Manager; 467-5793<br>sriley@cityofukiah.com                                                                                                                                                                                                                                                                          |
| Budget Development Best Practices and Financial Policy | Crane/Doble      | <b>Dan Buffalo</b> , Director of Finance; 463-6220<br>dbuffalo@cityofukiah.com<br><b>Sheri Mannion</b> , Human Resource Director/Risk Manager; 463-6272, smannion@cityofukiah.com                                                                                                                                                                       |
| Public Works Project Specification Development         | Crane/Doble      | <b>Tim Eriksen</b> , Public Works Director/City Engineer; 463-6280<br>teriksen@cityofukiah.com                                                                                                                                                                                                                                                          |
| Uniform Cost Accounting                                | Crane/Mulheren   | <b>Tim Eriksen</b> , Public Works Director/City Engineer; 463-6280<br>teriksen@cityofukiah.com                                                                                                                                                                                                                                                          |
| Cost Allocation Plan                                   | Crane/Doble      | <b>Dan Buffalo</b> , Director of Finance; 463-6220<br>dbuffalo@cityofukiah.com                                                                                                                                                                                                                                                                          |
| Vichy Springs Resort Litigation                        | Scalmanini/Brown | <b>Sage Sangiacomo</b> , City Manager; 463-6221<br>ssangiacomo@cityofukiah.com                                                                                                                                                                                                                                                                          |
| Marbut Study Ad Hoc                                    | Brown/Scalmanini | <b>Justin Wyatt</b> , Police Operations Captain, 463-6760<br>jwyatt@cityofukiah.com                                                                                                                                                                                                                                                                     |
| Solar Proposal-Application Project                     | Crane/Scalmanini | <b>Sean White</b> , Director of Water Resources; 463-5712<br>swhite@cityofukiah.com                                                                                                                                                                                                                                                                     |