



City Council Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
September 19, 2018 - 6:00 PM

1 ROLL CALL

2 PLEDGE OF ALLEGIANCE

3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- 3.a. [Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.](#)
Recommended Action: Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.
[Attachment 1 - UVSD Litigation Update Box Files location](#)

4 PETITIONS AND COMMUNICATIONS

5 APPROVAL OF MINUTES

- 5.a. [Approval of the September 4, 2018, Special Meeting Minutes](#)
Recommended Action: Approve the Minutes of September 4, 2018, a Special Meeting, as submitted.
[Attachment 1 - September 4, 2018, Draft Minutes](#)
- 5.b. [Approval of the September 5, 2018, Regular Meeting Minutes](#)
Recommended Action: Approve the Minutes of September 5, 2018, a Regular Meeting, as submitted.
[Attachment 1 - September 5, 2018, Draft Minutes](#)

6 RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7 CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

7.a. [Report of Disbursements for the Month of August 2018.](#)

Recommended Action: Approve the Report of Disbursements for the month of August 2018.

[Attachment 1 - August 2018 Summary of Disbursements](#)

[Attachment 2 - Account Codes for Reference](#)

[Attachment 3 - Object Codes for Reference](#)

[Attachment 4 - August 2018 Disbursement Detail](#)

7.b. [Report to Council Regarding the 2018 Conflict of Interest Code Biennial Notice, and Direct the City Clerk to Modify the Conflict of Interest Code per Guidelines Provided by the Fair Political Practices Commission \(FPPC.\)](#)

Recommended Action: Receive the 2018 Conflict of Interest Code Biennial Notice and direct City Clerk to: file the notice, modify the conflict of interest code per the FPPC guidelines, seek review from the City Attorney, provide a 45-day public comment period for the suggested changes, and schedule a public hearing to consider adoption of the modified conflict of interest code.

[Attachment 1 - 2018 Local Agency Biennial Notice](#)

7.c. [Approval of Notice of Completion for North State Street Intersection - Low Gap Road/Brush Street, Storm Drain & Signalization Improvements, Specification No. 17-02.](#)

Recommended Action: 1. Accept the work as complete. 2. Direct the City Clerk to file the Notice of Completion with the County Recorder for North State Street Intersection - Low Gap Road/Brush Street, Storm Drain & Signalization Improvements, Specification No. 17-02.

[ATTACHMENT 1 - Notice of Completion-Spec 17-02](#)

7.d. [Approve the Repair and Rebuild of the Wastewater Treatment Plant's Floway 16DKH Vertical Turbine Pump from Weir Floway, Inc. in the Amount of \\$24,706.64, and Approve the Corresponding Budget Amendment.](#)

Recommended Action: Approve the repair and rebuild of the Wastewater Treatment Plant's Floway 16DKH Vertical Turbine Pump from Weir Floway, Inc. in the amount of \$24,706.64, and approve the corresponding budget amendment

[ATTACHMENT 1 - FLOWAY QUOTE](#)

7.e. [Review Landfill Closure Financial Plan Update](#)

Recommended Action: Receive and file update to the Landfill Closure Financial Plan.

[Attachment #1 - 2016-03 CC Reso - Establishing Funding Closure - Ukiah Solid Waste Disposal.pdf](#)

8 **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9 **COUNCIL REPORTS**

10 **CITY MANAGER/CITY CLERK REPORTS**

11 **PUBLIC HEARINGS (6:15 PM)**

- 11.a. Continued Public Hearing for the Appeal of Planning Commission Decision to Approve a Major Site Development Permit for the Construction of a 7,500± Square Foot Metal Building to House Support Services for Garton Tractor at 285 Talmage Road.

Recommended Action: Staff recommends the City Council approve one of the recommended actions outlined in the Discussion Section of the Agenda Summary Report.

Attachment 1- Findings for Recommendation #1

Attachment 2- 10-11-17 Staff Report - Garton Tractor.pdf

Attachment 3- 10-11-17 Final Findings - Garton Tractor Project

Attachment 4- 10-11-17 Final COAs - Garton Tractor Project

Attachment 5- 10-23-17 Appeal - Garton Tractor Project.pdf

Attachment 6- Map w.RPZ- Original Bldg- Garton Tractor Project

Attachment 7- Amended Garton Tractor Project Site Plan.pdf

Attachment 8- 6-6-18 ASR City Council Public Hearing

Attachment 9- 6-21-18 City SR to ALUC.pdf

Attachment 10- 8-3-18 City Attorney Legal Opinion.pdf

Attachment 11- 8-6-18 and 8-8-18 CalPilots Comments and Staff responses.pdf

Attachment 12- 8-15-18 CalTrans Comments and 8-16-18 Staff responses.pdf

Attachment 13- 8-22-18 Planning Commission SR.pdf

Attachment 14- ALUC Reso. 2018-0002 (Garton) Signed Final.pdf

Attachment 15- 9-7-18 CalTrans email.pdf

12 **UNFINISHED BUSINESS**

- 12.a. Review of Local Preference Purchasing Policy.

Recommended Action: Receive report, and decide whether or not to continue the policy.

ATTACHMENT 1 - RESOLUTION 2016-50

ATTACHMENT 2 - 2017-46 CC Reso - Extending Bidding Preference for Local Businesses

ATTACHMENT 3 - Local Preference Analysis Summary

- 12.b. Final Approval of the Vehicle & Heavy Equipment Request & Justification Items for the 2018/2019 Fiscal Year Budget, Approve Recommended Budget Amendments, and Approve the Adoption of the 5-Year Capital Improvement Plan.

Recommended Action: Approve the Vehicle & Heavy Equipment Request & Justification items for purchase for the 2018/2019 Fiscal Year Budget, Approve Recommended Corresponding Budget Amendments, and Approve the Adoption of the 5-Year Capital Improvement Plan.

Attachment 1 - Vehicle & Heavy Equipment Justification Forms

Attachment 2 - 5-Year CIP

13 **NEW BUSINESS**

- 13.a. [Approval and Authorization of the City Manager to Execute Bridge Financing for the Recycled Water Project.](#)
Recommended Action: City staff recommends that City Council approve the attached resolution and financing agreement as to form, giving the City Manager and Finance Director authorization to execute all documents and undertake on actions necessary to secure interim financing for its recycled water project should it become necessary to do so.
[Attachment 1 - Ukiah Resolution Authorizing Bridge Loan 09-05-18](#)
[Attachment 2 - Ukiah Water Note Loan Agreement Draft 09-10-18](#)
- 13.b. [Receive Updates on City Council Committee and Ad Hoc Assignments.](#)
Recommended Action: Receive report(s).
[Attachment 1 - 2018 City Council Special Assignments & Ad Hocs](#)

14 CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.

- 14.a. [Conference with Legal Counsel – Existing Litigation](#)
[\(Government Code Section 54956.9\(d\)\(1\)\)](#)
[Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUJ-CVPT-2018-70200](#)
Recommended Action: Confer in Closed Session
- 14.b. [Conference with Legal Counsel – Existing Litigation](#)
[\(Government Code Section 54956.9\(d\)\(1\)\)](#)
[Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737 \(UVSD\)](#)

Recommended Action: Confer in Closed Session
- 14.c. [Conference with Labor Negotiator](#)
[\(Government Code Section 54957.6\)](#)
[Agency Representative: Sage Sangiacomo, City Manager](#)
[Employee Organizations: All Bargaining Units](#)
Recommended Action: Confer in Closed Session
- 14.d. [Conference with Real Property Negotiators](#)
[\(Cal. Gov't Code Section 54956.8\)](#)
[Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01](#)
[Negotiator: Sage Sangiacomo, City Manager;](#)
[Negotiating Parties: Dave Hull and Ric Piffero](#)
[Under Negotiation: Price & Terms of Payment](#)
Recommended Action: Confer in Closed Session

15 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.

DEPARTMENT: Administration

PREPARED BY: Sage Sangiacomo

ATTACHMENTS:

[Attachment 1 - UVSD Litigation Update Box Files location](#)

Summary: Staff will provide the latest status report on the Ukiah Valley Sanitation District's Litigation against the City of Ukiah related to the operation of the sanitary sewer system.

The City of Ukiah continues to request that the District consider a change in process outside of litigation to resolve the dispute and restore a working relationship, recognizing there is simply too much at stake for the ratepayers, system operations, and the community.

Background: Chronological History of Recent Correspondence and Activity:

In September 2013, the Ukiah Valley Sanitation District (UVSD) filed a claim for damages with the City, and one month later filed its lawsuit. In its lawsuit, the District seeks damages for alleged breaches of the various agreements between the City and the District related to the operation of the sanitary sewer system, starting with the original 1955 agreement.

RECOMMENDED ACTION: Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

The lawsuit will have significant adverse financial impacts to both agencies, as well as the ratepayers and the community, and the City is seeking an alternative to litigation to resolve this dispute. Attached is the letter that was sent on September 14, 2016, by the City Council to the District Board, formally requesting that the District drop the lawsuit with terms that would allow the District to refile if agreement cannot be reached (UVSD Litigation Update Box File #1), as well as an informational piece that details the background/impacts (UVSD Litigation Update Box File #2).

On September 21, 2016, the City Council received a presentation (UVSD Litigation Update Box File #3) from staff that explained the relationship between the two agencies and provided responses to some of the most frequently asked questions about this matter to better inform the public about the consequences of the litigation. This information along with a video link to the September 21st presentation/discussion are accessible at <http://www.cityofukiah.com/projects/uvsd-vs-cou/>.

The UVSD submitted a letter dated September 20, 2016, (UVSD Litigation Update Box File #4) which inaccurately asserts that the City's request is for the District to drop the lawsuit until after the recycled water project funding is received. In fact, the City's request is for the District to dismiss its lawsuit and that the City and District devote their time, money and resources to solving the costly issues confronting the sewer system and improving their working relationship. The City's goal is to eliminate the lawsuit altogether. The City has offered to include terms that would allow the District to refile the lawsuit if the parties fail to reach agreement, but the City never suggested that the District would simply refile the lawsuit once State funding was obtained. Also, the City never suggested that dismissing the lawsuit is all that would be necessary to obtain State funding. In addition to dismissal of the lawsuit, there would have to be an agreement between the City and the District regarding the recycled water project that would satisfy the State Water Resources Control Board.

At the conclusion of the September 21st discussion, the Council directed the City Manager to contact the UVSD District Manager to explore possible alternatives. The City Manager attempted to contact the District Manager by email, but due to a reported medical leave, Mr. McMichael was not available to provide a timely/detailed response. On October 5th, the City Attorney received an email correspondence from Duncan James (Attorney representing the District) responding to the City Manager's email to Mr. McMichael. Mr. James indicated in the email that the District had accepted the City's request to meet and formed a committee consisting of Frank McMichael, District Manager; Jim Ronco, Board Chair; Bob Page, Board Member; and legal counsel. The City Manager issued a supplemental memo to the City Council for the October 5th City Council meeting regarding this email exchange and included a recommendation to Council for the formation of a City Council ad hoc committee to meet with the District (UVSD Litigation Update Box File #5). At the City Council meeting, Mr. Doug Losak with the Law Offices of Duncan James delivered and read aloud a letter containing some additional allegations, but in the end, agreed to meet with the City. The City Council formed an ad hoc committee consisting of Councilmembers Crane and Doble. The City immediately made efforts to schedule the first meeting between the District's committee and the City's ad hoc.

At the October 19, 2016, meeting, the City Council discussed the latest correspondence from the District including the District's request to hold the ad hoc meetings in private and require the City to consent to a confidentiality agreement. The City Manager provided the Council with the correspondence to date from the District regarding the confidentiality condition (UVSD Litigation Update Box File #6) for consideration. At the time of the meeting, the District had not provided a draft of the proposed confidentiality agreement. By consensus, the City Council continued to object to private meetings that do not provide the public with the opportunity to be informed. However, the City Council did direct the ad hoc to meet with the District's ad hoc to discuss the process for such meetings and report back to the City Council at its regular meeting on November 2, 2016.

Prior to the ad hoc meeting, the City Attorney received a letter from Duncan James' Office regarding the District's request for a confidentiality agreement for the ad hoc meetings along with a draft of the agreement (UVSD Litigation Update Box File #7). The City Attorney issued a response (UVSD Litigation Update Box File #8) indicating that such agreement would need to be discussed at the first joint ad hoc meeting and ultimately

considered by the City Council.

In addition, the City Council received correspondence from the District Manager related to the recycled water project dated October 21st (UVSD Litigation Update Box File #9). Most of the questions referenced in the letter had already been either answered or provided to the District. Nonetheless, City staff welcomed the dialogue and discussion in a sincere effort to move this critical project forward. Staff provided a response to the District Manager on October 27, 2016 (UVSD Litigation Update Box File #10).

On October 28, 2016, the City's ad hoc met with the District's ad hoc. At the meeting, the District presented the City with a take-it-or-leave-it condition imposing confidentiality on the ad hoc discussions.

On November 2nd and 4th, the City Council considered the District's confidentiality condition on the ad hoc discussions and approved a letter (UVSD Litigation Update Box File #11) that confirmed agreement to the condition if the District Board would agree to either stay further proceedings in the lawsuit or dismiss the lawsuit without prejudice. The City's proposal, if accepted, would halt the costly litigation fees currently being incurred by both agencies, but would not preclude the District from terminating the stay or refiling the lawsuit if the District wasn't satisfied with the discussions/negotiations. The District issued a response to the City's proposal on November 8, 2016 (UVSD Litigation Update Box File #12) that continues to impose a confidentiality condition on the joint ad hoc meetings. The District further stated "the lawsuit needs to otherwise remain in motion" except to provide a limitation on any discovery requests for a period of 4 weeks.

It's important to note that the District's legal team has predominately utilized the Public Information Act (PRA) rather than formal discovery to obtain information. Because the City of Ukiah is a public agency, the District's attorneys have used the PRA process to obtain information, which does not require the District to justify its requests by showing how they are relevant to the issues in the case. In a typical lawsuit, the discovery process is used to obtain documents and is overseen and controlled by the court to prevent burdensome or oppressive requests. The City continues to expense a tremendous amount of staff resources responding to the District's PRA requests for information dating back to 1955. To date, the District has submitted over 41 requests (with multiple parts) under the PRA process. The City has diligently been responding to the requests for the past 12 months. Suspension of the formal discovery process will not prevent the continued practice by the District nor will it limit the escalating litigation expenses during this proposed period.

With regard to the recycled water project, the City received additional correspondence from the District Manager indicating the need for more information (UVSD Litigation Update Box File #13). However, the correspondence did not identify any specific questions or information that had not otherwise been provided. The City Manager issued a response on November 15th (UVSD Litigation Update Box File #14) and included a BOX link to all relevant information on the recycled water project (<https://cityofukiah.box.com/v/uvsdpointsofinterest>). Most, if not all, of the information and/or documents have already been provided to the District. Furthermore, the City Manager requested a determination from the District regarding its position on the project and offered to provide any other information and/or presentations that would be necessary for a determination.

On November 16th, the City Council instructed the City Attorney to contact the lawyers for the Ukiah Valley Sanitation District to work out the details for mediating the outstanding disputes including selecting a mediator. Furthermore, and as a first step in the mediation, the City Council requested the District to provide a detailed written response and any counter proposals to the City's written proposal that was submitted to the District in March 2014, during the original mediation between the City and the District. On November 17th, the City Attorney sent correspondence to the UVSD's lawyer to initiate mediation as directed (UVSD Litigation Update Box File #15). As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Additional correspondence between the City and District had also been exchanged related to the recycled water project (UVSD Litigation Update Box File #16 & #17). Despite continued attempts to engage and provide the

District with information, the District had yet to conclude that the recycled water project is the superior alternative of disposing treated wastewater. In an effort to bring this item to a conclusion, the City Manager proposed in a December 1st correspondence to the District Manager a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the project. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Related to the Fiscal Year 16/17 Budget, the District has not yet identified the District's timeline for their previously identified budget review process that reportedly extends through various staff, committee and District Board stages before a final joint meeting with the City can be scheduled. The previously approved continuing resolution for the budget was scheduled to expire on December 31, 2016. The City had made inquiries as to the District's progress and anticipated review timeline (UVSD Litigation Update Box File #18). Staff recognized some level of District review was underway given recent engagement (since November 11th) on the budget, but the District Manager had not provided a timeline for completion of their review and/or indicated readiness for a joint budget meeting. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

At the December 7th City Council meeting, the Council adopted a resolution to secure funding for the construction of the recycled water system using water revenues as an alternate to the City's wastewater revenues. While this was a less desirable option for securing project funding, it was considered a better alternative to losing the project funds altogether. The Ukiah Valley Sanitation District's lawsuit remains the only impediment to securing project funding with the wastewater revenues, given the City must be able to demonstrate to the State an unconstrained revenue source to guarantee repayment of the loan funds. City staff reported that they were vetting the details of the water revenue alternative with the State Water Resources Control Board. The UVSD continued to be unresponsive to the City Manager's proposal for a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the recycled water project.

Related to the Fiscal Year 16/17 Budget, the City Council and the District Board approved a continuing budget resolution at their respective meetings on December 7th and December 27th. The City's continuing resolution was set to expire on January 18, 2017, unless otherwise extended. The City requested a joint meeting with the District Board prior to the expiration of the resolution. While the District had taken action to extend the continuing resolution beyond December 31, 2016, it had yet to identify a timeline for the completion of its budget review or response to the City's request for a joint meeting.

At the January 4, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed and the District had not responded to the City's requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project. It was further reported that the City received a notice from the District Chair related to communication in the absence of the District Manager due to an extended medical leave (UVSD Litigation Update Box File #19).

At the January 18, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed and the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

Development of the City's wastewater operating budget is a joint process between the City and the Ukiah Valley Sanitation District (UVSD). The process had been delayed significantly despite efforts by the City to move it forward expeditiously. In the interim, the City had been operating its wastewater enterprise on a continuing resolution, carrying forward the adopted appropriations from Fiscal Year 2015-16. At its meeting of December 7, 2016, the City Council determined that continuing to do so impeded its ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD and voted to move the budget process forward with its consideration and potential adoption at its regularly scheduled meeting on January 18, 2017. The City notified UVSD of its intentions and again called on it to schedule a meeting with the City Council

to complete the budget review process. As of the January 18th City Council meeting, the UVSD continued to be unresponsive to the requests to meet. As such, the City Council unilaterally considered and approved the FY 16-17 Wastewater Budget (UVSD Litigation Update Box File #20).

At the February 1, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed with a location and mediator agreed to, but a date not finalized. Furthermore, the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

At the February 15, 2017, City Council meeting, the City Attorney reported that a date (May 11th) had been finalized for the first session of mediation. In addition, the City had accepted the District's conditions that the mediation be subject to a confidentiality agreement in addition to the Evidence Code mediation privilege and to conduct the mediation in Santa Rosa using a mediator from the Judicial Arbitration and Mediation Service (JAMS). The City Manager also reported the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

At the March 1, 2017, City Council meeting, the City Manager reported that the District remains nonresponsive to the requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project.

At the March 15, 2017, City Council meeting, the City Manager reported the District continues to remain non-responsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. The City Manager also reported that District Manager McMichael had responded to the City's request for a staff meeting to prepare the bid package to rebid the installation of the barscreen at the Wastewater Treatment Plant as previously directed by the City Council and District Board. The barscreen meeting took place on the morning of March 15th.

At the April 5, 2017, City Council meeting, the City Manager reported that the District continues to remain non-responsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. At the District's March 16, 2017 Board meeting, the City Manager reiterated the City's request for the joint meeting during public comment on non-agenda items. In addition, the City continues to be available and responsive to budget and billing inquiries from Mr. Dickerson and public information requests from the District's legal counsel, although none have been received in the past two weeks.

At the April 19, 2017, City Council meeting, the City Manager reported that the District continues to remain non-responsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. In addition, the City has provided the District with a timeline for the City's proposed FY 17-18 Budget process and has sought input on how/when the District would prefer to coordinate the development and joint review of next year's FY 17-18 wastewater budget (UVSD Litigation Update Box File #21).

At the May 3, 2017, City Council meeting, the City Manager reported that the UVSD continues to be non-responsive to the City's ongoing requests for a joint meeting on the FY 16-17 Budget and recycled water project. In addition, the District has been non-responsive to the City's request to engage in the development and joint review of the FY 17-18 wastewater budget. Furthermore, it was reported that the District was unwilling to provide details related to the maintenance of customer billing accounts as demonstrated by the District's refusal to share refund calculations and methodology related to a sizable refund reportedly authorized by the District at their January 19, 2017, board meeting. Given the District's uncooperative approach regarding account information through customary administrative communication, the City was forced to seek the information through a Public Records Act (PRA) request. Since the May 3rd meeting, the District has provided a response to the PRA request which is currently being reviewed by City staff.

At the May 17, 2017, City Council meeting, the City Manager reported that mediation regarding the litigation resumed on May 11, 2017, and continues with the efforts remaining confidential due to the rules established for the meetings. In addition, the District remains non-responsive to the City's ongoing request for a joint meeting

on the FY 16-17 budget and recycled water project. The District also continues to be non-responsive to the City's numerous requests for engagement in the development and joint review of the FY 17-18 wastewater budget. Correspondence has been sent to the District detailing the budget development schedule and budget related items on the City Council's agenda, inclusive of the following dates:

- March 13-17: Budget Training in Munis
- March 20-31: First-round budget meetings
- March 31: Deadline for personnel requests for budget
- Friday April 7: Budget entry due. Budget will be locked to departments to allow for further processing and analysis by Finance
- April 17-28: Second-round budget meetings
- Wednesday, May 17: Budget 101 with Council
- May 19: Comment period on budget document closes
- June 7: First budget hearing and workshop with Council
- June 14: Final budget hearing with Council and adoption (tentative)

At the June 7, 2017, City Council meeting, the City Manager reported the District continues to be non-responsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. The City Attorney also reported that the mediation process is ongoing.

At the June 21, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. In addition, Director White has sent correspondence to the District regarding the need for joint approval of the barscreen installation bid, given the \$100,000 Participation Agreement threshold for capital items. The City Council considered and approved the item at the June 21st meeting, but the District will need to approve the project if it is to proceed.

At the July 5, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. Given the continued lack of response from the District, the City Council, at its meeting of June 21, 2017, approved the Fiscal Year 17-18 budget inclusive of the budget for wastewater. The City continues to seek cooperation from the District, but delaying approval of the budget impedes the City's ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD.

In addition, the District had not yet considered the barscreen installation bid which requires joint approval. Director White has sent correspondence to the District regarding the need for joint approval of the barscreen installation bid, given the \$100,000 Participation Agreement threshold for capital items. The City Council considered and approved the item at the June 21st meeting, but the District will need to approve the project if it is to proceed.

The City Manager also reported the second mediation date is scheduled for July 14, 2017.

Furthermore, UVSD Director Marshall has contacted the City requesting a tour be scheduled for the District's new interim manager. The City is responding to coordinate the request.

At the July 19, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. In addition, a tour of the Wastewater Treatment Plant was given to the new District Manager and UVSD Board Member Marshall. Mediation meetings continue, but no public reports are available. The candidate filing period for 3 of the 5 District Board seats for the November 7th Election is open from July 17 - August 11.

At the August 2nd, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. City representatives attended the UVSD Board Meeting on July 20, 2017, and again requested cooperation from the District.

Regarding the barscreen rebid, the City Manager reported: On June 21st, the City Council approved the award of contract to Fort Bragg Electric for the installation of a barscreen at the Wastewater Treatment Plant. The award was contingent upon the District taking corresponding action of which they were informed. Due to an extended delay and no response from the UVSD, the City requested an extension of the expiring bid from the contractor to afford the District additional time to take action. The District approved the contract at its July 20, 2017, Board Meeting and the project will proceed.

Regarding the litigation Impact, the City Manager reported: Staff completed an updated estimate of legal related expenses associated with the Ukiah Valley Sanitation District. Estimates demonstrated that the Ukiah Valley Sanitation District is closing in on \$4 million dollars of legal related expenses with over \$3.3 million directly paid to the Law Offices of Duncan James (UVSD Litigation Update Box File #22). In defense of the District's legal actions, the City has expended approximately \$814,000. On a cost per account base evaluation, this equates to \$1,225.55 per District customer account and \$207.39 per City customer account.

At the August 16, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. However, discussions related to mediation continue. Furthermore, City representatives continue to attend the UVSD Board Meetings in an effort to seek an improved working relationship.

At the September 6, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. With regard to mediation, representatives of the City of Ukiah and the Ukiah Valley Sanitation District continue to have meetings, but because of the confidential nature of mediations, the parties cannot reveal any further information. On the administrative front, the City Manager and Joe Tait, the new District Manager had a meeting on August 24, 2017. While the meeting was an initial meet and greet, both Mr. Tait and the City Manager expressed a desire to improve the working relationship between the two agencies. Earlier in the week, Mr. Tait also met with engineering staff to review operational processes and procedures.

During this reporting period, the City responded to the District's request for a draw on available, unencumbered District funds held by the City in the amount of \$4,544,482. Pursuant to the Participation Agreement, as amended and the Financing Agreement between the City of Ukiah and the Ukiah Valley Sanitation District, the City issued a check on August 30, 2017, per the District's final instructions received on that same day.

At the September 20, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project.

During the previous reporting period, the City responded to the District's request for a draw on available, unencumbered District funds held by the City in the amount of \$4,544,482. Pursuant to the Participation Agreement, as amended and the Financing Agreement between the City of Ukiah and the Ukiah Valley Sanitation District, the City issued a check on August 30, 2017, per the District's final instructions received on that same day.

Over the course of the two weeks leading up to the City Council meeting on September 20th, the District made a number of false claims related to their draw on District funds in an effort to justify their continued legal action

against the City. The press release that fully describes this issue is included in the Litigation Files as UVSD Litigation Update Box File #23.

Mediation continues, but the litigation activities are escalating as the March 2018 trial date nears. The high cost of litigation could be avoided if the District were to agree to focus on mediation efforts and put a hold on the trial.

The City's Director of Finance gave an updated presentation on the impacts of the District's litigation (UVSD Litigation Update Box File #24).

The City Council had previously requested the District put a hold on litigation activities over a year ago and the District opposed the request. The City Council issued a new request on September 21, 2017 (UVSD Litigation Update Box File #25) in hopes the parties could agree to focus efforts on resolution and stay the litigation activities in an effort to avoid the high costs a trial.

At the October 4, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. As of mid September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,126,971 in legal fees, with \$3,426,487 paid directly to the Law Offices of Duncan James. Litigation activities were reported to be escalating as a trial date nears. The mounting legal expenses could be avoided if the District were to agree to focus on mediation efforts and put a hold on the litigation. As of that meeting, the District had not responded to the most recent request from the City Council to put the litigation on hold. In addition, the paid advertisements from the District continued through this period across multiple media platforms with a continued attempt on justifying their litigation.

At the October 18, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. As of mid September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,232,610 in legal fees, with \$3,524,988 paid directly to the Law Offices of Duncan James. On a cost-per-utility customer account evaluation, this equates to \$1,321 per District customer account.

Litigation activities continue and are quickly escalating as a trial date nears. The mounting legal expenses could be avoided if the District were to agree to focus on mediation efforts and put a hold on the litigation. The City had previously made this request and issued a new request following the conclusion of the last City Council meeting (UVSD Litigation Update Box File #25). Unfortunately, mediation efforts are significantly being displaced by the litigation. To date, the District has not responded directly to the most recent request from the City Council to put the litigation on hold and focus all efforts on mediation.

At a special meeting on October 11, 2017, the Ukiah Valley Sanitation District voted in favor of contract amendments to their contract for legal services with Law Office of Duncan James. In addition, the Board voted to change their regular meeting time to the 3rd Wednesdays of the month at 6pm which is in direct conflict with the regular City Council meetings.

The District continues to utilize a paid media consultant and paid ads in the Ukiah Daily Journal, Hometown Shopper and social media to justify the continued legal action against the City. The ads contain false, partial and manipulated information.

The City's Finance Director again reported on the impacts litigation has on the refinancing of the wastewater treatment plant bonds. A current review by Director Buffalo demonstrates that refinancing would not be feasible given the litigation in that the rates would not be advantageous due to a diminished rating. In addition, it would be difficult to secure insurance and underwriting given the risk to investors created by the District's litigation efforts.

At the November 1, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget,

and the recycled water project.

The City of Ukiah continues to contend that the lawsuit is unnecessary, and is seeking cooperation with the District to settle the dispute outside of litigation. As of the end of September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,232,610 in legal fees, with \$3,524,988 paid directly to the Law Offices of Duncan James. On a cost-per-utility customer account evaluation, this equates to \$1,321 per District customer account.

During this period, litigation activities continued and escalated as the trial date nears with a number of depositions completed and scheduled. Mediation efforts were significantly being displaced by the litigation. The District had not responded directly to the most recent request from the City Council to put the litigation on hold and focus all efforts on mediation (UVSD Litigation Update Box File #25).

The District continued to utilize a paid media consultant and paid ads in the Ukiah Daily Journal, Hometown Shopper and social media to justify the continued legal action against the City. The ads contained false, partial and manipulated information.

At the November 15, 2017, City Council meeting, the City Attorney reported that there was a case management conference at which the court continued the trial date from March 29th to June 22nd while the City and District continue to be engaged in on-going settlement negotiations. The court ordered a mandatory settlement conference to occur not later than January 5th, and continued the case management conference to January 8th, to report to the court on the status.

At the December 6, 2017, City Council meeting, the City staff reported on the then current cost of the litigation (UVSD Litigation Update Box File #26) and efforts to refinance the 2006 Wastewater Bonds. As of the end of November 2017, the Ukiah Valley Sanitation District had spent nearly \$4,691,748 in legal fees, with \$3,883,170 paid directly to the Law Offices of Duncan James. The City's total cost for defense was \$1,102,822. On a cost-per-utility customer account evaluation, this equates to \$1,464 per District customer account and \$281 per City customer account. Staff also reported the three newly elected UVSD Board Members officially took their seats on December 1.

At the December 20, 2017, City Council meeting, the City Attorney reported that he and the City Manager were in ongoing settlement discussions with the District's legal/staff that include a meeting on the 20th and at least another scheduled for the 21st. In addition, City staff and bond consultants delivered a presentation to the District Board on December 19th at their special meeting on efforts to refinance the 2006 Wastewater Bonds. The same presentation (UVSD Litigation Update Box File #27) was provided to the City Council at their December 20th meeting.

At the January 17, 2018, City Council meeting, the City Manager reported that there are active discussions between the City and District's ad hoc related to mediation. However, litigation activities are also ongoing with costs continuing to mount for both the City and District. It is estimated that just a single half day deposition costs ratepayers in excess of \$3000.

At the February 7, 2018, City Council meeting, Staff again reported that there are two tracks of activity that include settlement discussion and litigation. Staff reported that settlement discussions remain active with additional meeting dates planned. Unfortunately, litigation activity is also continuing on a parallel track. The City Attorney reported that the trial date has been moved from June 22 to July 20, 2018.

At the February 21, 2018, City Council meeting, Staff again reported that there are two tracks of activity that include settlement discussions and litigation. Staff reported that settlement discussions remain active and ongoing. However, litigation activity is also continuing on a parallel track.

At the March 7, 2018, City Council meeting, Staff reported that mediation activities remain active including a

planned session upcoming on March 14th. Litigation activities were also reported as continuing.

At the March 21, 2018, City Council meeting, Staff reported that mediation activities remain active and a full day meeting with a mediator had taken place on March 14th. Litigation activities were also reported as continuing.

At the April 4, 2018, City Council meeting, Staff reported that mediation efforts and activities continue. Litigation activities were also reported as continuing, with a heavy deposition schedule from the present and on into May. The Depositions are calling for staff, past employees, elected officials, and other interested parties, and are requiring travel to Santa Rosa and Petaluma, and placing encumbrances on staff time and resources.

At the April 18, 2018, City Council meeting, Staff reported that mediation discussions related to potential settlement continue, but at the same time, the litigation activities remain in full swing. Staff said that depositions are scheduled for the remainder of April and May, and will be occurring almost daily. The Public Records Act requests from UVSD are again coming in on a weekly basis. Staff expressed the need for a settlement to end the litigation that is costing the rate payers, the District, and the City a significant amount of money and resources.

At the May 2, 2018, City Council meeting, Staff reported that the litigation continued as previously reported, and clarified - in response to a Ukiah Daily Journal article quoting UVSD's Chair as saying that the litigation represented a "divorce" between the District and the City - that the litigation does not result in a new Participation Agreement. He stated that in order to get to a new agreement, the City and District would still need to work together on a settlement that fosters a new agreement, and that the current litigation is only about money.

At the May 16, 2018, City Council meeting, Staff reported that the litigation's deposition schedule continues to remain intense and impacted, taking considerable resources from the both the City and District at high costs. The City Attorney added that there are still on-going settlement discussions.

At the June 6, 2018, City Council meeting, the City Attorney reported that there has been simultaneous work to negotiate a settlement of the lawsuit and prepare for a trial, which has had the start date continued to September 26, 2018. He stated that there are two motions currently pending before the court. The first is to bifurcate the trial to try the statutes of limitations issues before trying the merits of the case, in which the hearing that had been set for Friday, June 8th, has now been continued to June 20th. The second pending motion is for a summary judgement, which is scheduled to be heard on June 27th.

At the June 20, 2018, City Council meeting, the City Attorney reported that settlement negotiations and litigation continue. However, the Court issued a ruling on June 19th on the City's motion to bifurcate the statute of limitations from the other parts of the lawsuit, which means that if the case does go to trial, the City will go first and present evidence on the statute of limitations.

At the July 18, 2018, City Council meeting, the City Manager reported that the past month has been slow on the settlement discussions and the litigation has been tremendously impactful, with nothing new to report on either front. The Finance Director, Dan Buffalo, gave an update of the litigation expenditures (UVSD Litigation Box File #28), showing that as of June 30, 2018, the District had expended what appeared to be \$5.9 million in attorney's fees and litigation costs, with \$4.8 million of that going directly to the Law Office of Duncan James. Comparatively, the City has expended to date nearly \$1.7 million in total. The combined total for both agencies comes to \$7.6 million expended, which does not account for staffing costs and materials on both the City's side - which is significant - and the District's side. Mr. Buffalo went on to say that the \$7.6 million amount also does not include \$2.7 million in savings lost for not being able to re-finance the bonds back in January, and he expects that an additional deadline to refinance will suffer the same savings loss. The City Manager added that while the District paid out \$334,321 for legal expenses for the month of June; the City spent approximately \$100,000.

At the August 1, 2018, City Council meeting, Staff reported that the litigation activities continue concurrently with discussions related to settlement. The City Attorney confirmed that the trial is still set to go forward and starts on September 26, 2018.

At the August 15, 2018, City Council meeting, Staff reported that the City is still gearing up for a trial and trying to negotiate a settlement.

At the September 5, 2018, City Council meeting, Staff reported that the discussions remain active.

Discussion: At the September 19, 2018, City Council meeting, Staff will provide the latest status report on the Ukiah Valley Sanitation District's litigation against the City of Ukiah related to the operation of the sanitary sewer system. The Council may elect to discuss the matter further and, if desired, provide direction to Staff and/or consider any related action(s).

As part of this agenda item, the Council does not intend to consult with legal counsel regarding the litigation itself and does not intend to waive evidentiary privileges for attorney-client communication or attorney work product.

UVSD Litigation Update Box Files located at:

<https://cityofukiah.box.com/v/UVSDlitigationUpdates>



AGENDA SUMMARY REPORT

SUBJECT: Approval of the September 4, 2018, Special Meeting Minutes

DEPARTMENT: Clerk/Admin

PREPARED BY: Kristine Lawler

ATTACHMENTS:

[Attachment 1 - September 4, 2018, Draft Minutes](#)

Summary: Council will consider approving the Minutes of September 4, 2018, a Special Meeting.

Background: N/A

Discussion: N/A

RECOMMENDED ACTION: Approve the Minutes of September 4, 2018, a Special Meeting, as submitted.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Kristine Lawler, City Clerk

Approved: _____


Sage Sangiacomo, City Manager

**CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting
CIVIC CENTER CONFERENCE ROOM #3
300 Seminary Avenue
Ukiah, CA 95482**

**September 4, 2018
8:30 a.m.**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met for a Special Meeting on September 4, 2018, which was legally noticed on September 2, 2018. Mayor Doble called the meeting to order at 8:39 a.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen Scalmanini (*arriving at 9:05 a.m.*), Douglas F. Crane, Maureen Mulheren, and Mayor Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; Sean White, Water Resources Director; Tim Eriksen, Public Works Director/City Engineer; and Dan Buffalo, Finance Director. **Also Present:** Lee Bartolotta - Geary, Shea, O'Donnell, Grattan & Mitchell (via teleconference) and Ray Fullerton - Geary, Shea, O'Donnell, Grattan & Mitchell.

MAYOR DOBLE PRESIDING.

2. PUBLIC COMMENT

CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 8:40 A.M.

3. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

CITY COUNCIL RECONVENED IN OPEN SESSION AT 10:13 A.M.

Report out of Closed Session included that instructions were given to legal counsel.

4. ADJOURNMENT

There being no further business, the meeting adjourned at 10:15 a.m.

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Approval of the September 5, 2018, Regular Meeting Minutes

DEPARTMENT: Clerk/Admin

PREPARED BY: Kristine Lawler

ATTACHMENTS:

[Attachment 1 - September 5, 2018, Draft Minutes](#)

Summary: Council will consider approving the Minutes of September 5, 2018, a Regular Meeting (Attachment 1).

Background: N/A

Discussion: N/A

RECOMMENDED ACTION: Approve the Minutes of September 5, 2018, a Regular Meeting, as submitted.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
September 5, 2018
6:00 p.m.

1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

Ukiah City Council met at a Regular Meeting on September 5, 2018, having been legally noticed on August 31, 2018. Mayor Doble called the meeting to order at 6:02 p.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, and Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR DOBLE PRESIDING.

The Pledge of Allegiance was led by Vice Mayor Mulheren.

The City Manager of the City of Lakeport, Margaret Silveira, expressed appreciation for the help from the City of Ukiah during the recent fires.

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

a. Receive Presentation of Second Quarter Employee Recognition Awards.

Presenters: Kevin Jennings, Acting Fire Chief/Fire Authority; and Justin Wyatt, Police Chief.

The following employees received awards:

John Corippo, Fire Captain
Ryan Nelson, Fire Engineer
Adam Elledge, Police Officer

Public Comment: Adam Elledge, Police Officer.

RECESS: 6:18 – 6:20 P.M.

b. Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.

Presenter: Sage Sangiacomo, City Manager.

Presentation was received.

4. **PETITIONS AND COMMUNICATIONS**

5. APPROVAL OF MINUTES

- a. Minutes of August 15, 2018, a Regular Meeting.
- b. Minutes of August 21, 2018, a Special Meeting.
- c. Minutes of August 28, 2018, a Special Meeting.
- d. Minutes of August 31, 2018, a Special Meeting.

Motion/Second: Brown/Crane to approve Minutes of August 15, 2018, a regular meeting; August 21, 2018, a Special Meeting; August 28, 2018, a Special Meeting; and August 31, 2018, a Special Meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

- a. Authorization for City Manager to Negotiate and Execute Three-Party Agreement (*COU No. 1819-107*) with Special Ice for 2018-2019 Seasonal Ice Rink; Authorize Greater Ukiah Chamber of Commerce to Serve as Fiscal Agent for Rink and Authorization to Transfer Corresponding Funds to the Chamber – *Community Services*.
- b. Report of Acquisition of Professional Services (*COU No. 1819-108*) from Alpha Analytical Laboratories, Inc. in the Amount of \$14,016.85 for Quarterly Water Sampling and Completion of Chemical Examination Reports for the Ukiah Landfill – *Public Works*.
- c. Notification to City Council of the Emergency Purchase of a Flygt Concertor Submersible Pump Station and Rental of a Trailer Mounted Bypass Pump to Xylem Water Solutions USA, Inc. in the Total Amount of \$130,874.49 and Approval of Corresponding Budget Amendment – *Water Resources*.
- d. Report to Council of the Purchase of Emergency Rental of Pipe and Spray Guns for the Wastewater Treatment Plant Percolation Ponds from Rain for Rent, in the Amount of \$39,279 and Authorize Staff to Execute Additional Related Change Orders as Needed – *Water Resources*.
- e. ~~Award Professional Services Agreement in the Amount of \$329,413 to GHD to Prepare Bid Documents for the Northwestern Pacific Rail Trail Project Phase 3, Specification No. 18-04 – Public Works. Pulled by Shawn Harmon, a city resident, and placed as Agenda Item 13b.~~
- f. Adopt Resolution (2018-24) Authorizing City Manager to Execute Second Phase Agreement (*COU No. 1819-109*) for Northern California Power Agency Solar Project 1, and Approve Corresponding Budget Amendment (EUD) – *Electric Utility*.

Motion/Second: Crane/Brown to approve Consent Calendar Items 7a-7d, and 7f, as submitted. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: John McCowen, 2nd District Supervisor – Fire prevention and mitigation, homelessness, and Measure B revenues.

9. COUNCIL REPORTS

Presenter: Councilmember Scalmanini.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager and Tim Eriksen, Public Works Director/City Engineer.

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

a. Receive Updates on City Council Committee and Ad Hoc Assignments.

Presenter: Vice Mayor Mulheren.

Report was received.

b. Award Professional Services Agreement in the Amount of \$329,413 to GHD to Prepare Bid Documents for the Northwestern Pacific Rail Trail Project Phase 3, Specification No. 18-04 – From Consent Calendar Item 7e.

Presenter: Tim Eriksen, Public Works Director / City Engineer.

Public Comment: Shawn Harmon and John McCowen, 2nd District Supervisor.

Motion/Second: Brown/Mulheren to award professional services agreement (COU No. 1819-110) to GHD in the amount of \$329,413 to prepare the bid documents for the Northwestern Pacific Rail Trail Phase 3 Project. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 6:54 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200*

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)*

No report out was received.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 7:35 p.m.

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of August 2018.

DEPARTMENT: Finance

PREPARED BY: Candice Rasmason

ATTACHMENTS:

[Attachment 1 - August 2018 Summary of Disbursements](#)

[Attachment 2 - Account Codes for Reference](#)

[Attachment 3 - Object Codes for Reference](#)

[Attachment 4 - August 2018 Disbursement Detail](#)

Summary: Payments made during the month of August 2018 are summarized on the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the five (5) individual payment cycles within the month.

Background: Accounts Payable Check Numbers (City & UVFA): 3028570-3028657; 3028658-3028755; 3028756-3028851; 3028852-3028977; 3028978-3029059

Accounts Payable Wire Transfers: N/A

Payroll Check Numbers: 506245-506307; 506308-506369; 506373-506433

Payroll Manual Check Numbers: 506244; 506370-506372

Direct Deposit Numbers: 88495-88722; 88723-88943; 88944-89164

Manual Direct Deposit Numbers: N/A

Void Check Numbers: 3028358, 3028270

Void Direct Deposit Numbers: N/A

RECOMMENDED ACTION: Approve the Report of Disbursements for the month of August 2018.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

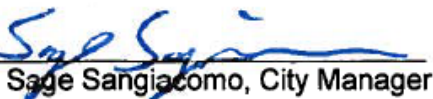
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: August 2018 Summary of Disbursements

Attachment #2: Account Codes for Reference

Attachment #3: Object Codes for Reference

Attachment #4: August 2018 Disbursement Detail

**CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF AUGUST**

Attachment 1

FUNDS:

100	General Fund	\$4,475,016.32	700	Sanitary Disposal Site Fund	\$10,393.08
105	Measure S General Fund		701	Landfill Corrective Fund	
110	Special General Fund		702	Disposal Closure Reserve Fund	
120	Street Capital Improvements	\$121,502.92	704	Post Closure Fund - Solid Waste	\$0.00
201	Worker's Comp Fund	\$469.37	720	Golf Fund	\$46,615.86
202	Liability Fund	\$120,846.00	730	Conference Center Fund	\$9,447.65
203	Garage Fund	\$4,065.46	750	Visit Ukiah	\$6,847.00
204	Purchasing Fund	\$1,882.90	777	Airport Fund	\$266,833.02
205	Billing & Collections Fund	\$13,663.30	778	Airport Capital Improvement Fund	
206	Public Safety Dispatch Fund	\$881.80	779	Special Aviation Fund	
207	Payroll Posting Fund	\$244,942.06	800	Electric Fund	\$950,912.89
208	Building Maintenance/Corp Yard Fund	\$23,173.79	801	Electric Capital Reserve Fund	\$37,062.49
209	IT Fund	\$107,523.36	803	Lake Mendocino Bond Reserve	
220	Equipment Reserve Fund	\$23,494.99	805	Street Lighting Fund	\$12,256.51
250	Special Revenue Fund	\$92.84	806	Public Benefits Fund	\$168.78
251	Special Projects Reserve Fund		820	Water Fund	\$129,966.94
253	PROP 172	\$942.84	822	Water Capital Improvement Fund	\$723,278.57
300	Park Development Fund		830	Recycled Water Fund	\$6,038,463.56
301	Anton Stadium Fund				
302	Observatory Park Fund		840	City/District Sewer Fund	\$110,858.36
304	Swimming Pool Fund	\$0.00	841	Sewer Contruction Fund	\$1,348,945.34
305	Riverside Park Fund	\$0.00	843	Sewer Capital Fund	
306	Skate Park Fund	\$0.00	900	Special Deposit Trust	\$18,776.45
310	Museum Grants		901	General Service (Accts Recv)	\$3,271.14
311	Alex Rorbaugh Recreation Center Fund	\$3,814.11	902	U.S.W. Billing & Collection	\$948.84
312	Downtown Business Improvement Fund		903	Public Safety - AB 109	\$0.00
313	LMIHF Housing Asset Fund		905	Federal Emergency Shelter Grant	
314	Winter Special Events		905	Mendocino Emergency Service Authority	
500	2106 Gas Tax Fund		911	Russian River Watershed Association	\$186,053.10
501	2107 Gas Tax Fund		915	UVFD	\$18,758.97
503	2105 Gas Tax Fund		916	UVFD PROP 172	\$942.86
505	Signalization Fund		917	UVFD Measure B	\$17,500.00
506	Bridge Fund		918	UVFD Mitigation	\$1,361.78
507	1998 STIP Augmentation Fund		940	Sanitation District Special Fund	\$55.95
508	SB325 Reimbursement Fund		943	Sanitation District Capital Improvement Fund	
509	S.T.P. Fund	\$26,600.00	952	REDIP Sewer Enterprise Fund	
510	Trans-Traffic Congest Relief Fund	\$134,473.14	960	Community Redevelopment Agency	
511	Rail Trail Fund		961	RDA Housing Pass-Through	
600	Community Development Block Grant		962	Redevelopment Housing Fund	
601	EDBG 94-333 Revolving Loan		963	Housing Debt	
602	Community Development Fund		964	RDA Capital Pass-Through	
603	08-HOME-4688		965	Redevelopment Capital Improvement Fund	
604	CDBG Grant 09-STBG-6417		966	Redevelopment Debt Service	
605	11-HOME-7654 Fund	\$0.00	967	Housing Bond Proceeds	
606	CDBG Grant 10-EDEF-7261	\$750.00	968	Non-Housing Bond Proceeds	
607	Prop 84 Grant Fund		969	RDA Obligation Retirement Fund	
609	13-CDBG-8940		844/944	Sewer Capital Projects Fund	\$21,202.13
610	City RDA Projects Fund				
630	Asset Seizure Fund	\$1,789.00			
631	Asset Seizure Fund (Drug/Alcohol)				
633	H & S Education 11489(B)(2)(A1)	\$52.18			
634	Federal Asset Seizure Grants				
635	SUP Law Enforcement Service Fund	\$721.35			
637	Local Law Enforcement Block Grant				
638	Asset Forfeiture 11470.2 H & S				
639	Special Revenue - Police	\$0.00			
640	Parking District Fund	\$719.30			
691	Museum Fund	\$6,675.64			

PAYROLL CHECK NUMBERS: 506244-506307

DIRECT DEPOSIT NUMBERS: 88495-88722

PAYROLL PERIOD: 7/15/18-7/28/18

PAYROLL CHECK NUMBERS: 506308-506369

DIRECT DEPOSIT NUMBERS: 88723-88943

PAYROLL PERIOD: 7/29/18-8/11/18

PAYROLL CHECK NUMBERS: 506373-506433

DIRECT DEPOST NUMBERS: 88944-89164

PAYROLL PERIOD: 8/12/18-8/25/18

VOID CHECK NUMBERS:

3028358, 3028270

MANUAL CHECK NUMBERS:

506244; 506370-506372

WIRE TRANSFER NUMBERS:

TOTAL DEMAND PAYMENTS- A/P CHECKS \$15,819,391.77

TOTAL DEMAND PAYMENTS-WIRES* & EFT's \$822.00

TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$1,437,990.90

TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$789,404.58

* vendor name(if applicable)

TOTAL PAYMENTS

\$18,047,609.25

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____.

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

Director of Finance

Account Code Summary

Attachment 2

10000000	General Fund	20526430	Electric Department - Meter Readers
10010000	City Council	20620231	Ukiah Dispatch
10011100	City Clerk	20620232	Ft Bragg Dispatch
10011300	Elections	20700000	Payroll Posting Fund
10012100	City Manager	20822500	Building Maintenance
10012200	Administrative Support	20824300	Corporation Yard
10012400	Miscellaneous General Government	20922900	IT Fund
10013400	Finance Department	22013300	FA Replace - Finance UB
10014000	City Attorney	22020200	FA Replace - Police Operations
10015100	Treasury Management	22021210	FA Replace - Fire Administration
10016100	Human Resources	22022900	FA Replace - Information Technology
10017100	Economic Development	22024100	FA Replace - Garage
10018000	Community Outreach	22024220	FA Replace - Streets
10020217	Animal Control	22024413	FA Replace - Water Distribution Cap
10022100	Parks	22024414	FA Replace - Water Distribution O&M
10022300	Aquatics	22024421	FA Replace - City Wastewater
10022800	Recreation	25024210	Engineering Reserve
10022810	Recreation Administration	25024300	Corporation Yard Reserve
10022821	Adult Basketball	25122900	CIP - IT
10022822	Adult Softball	25123100	CIP - Planning
10022824	Co-Ed Volleyball	25124210	CIP - Engineering
10022831	Youth Basketball	25124220	CIP - Streets
10022832	Youth Softball	25124410	CIP - Water
10022840	Day Camp	25124421	CIP - City Wastewater
10022850	Classes & Clinics	25126410	CIP - Electric
10022860	Special Activities	30022200	Park Development
10023100	Community Planning	30122210	Anton Stadium
10023320	Building Inspection	30222220	Observatory Park
10024210	Engineering	30522250	Riverside Park
10024214	Traffic Signals	30622260	Skate Park
10024620	Streets	30822280	Project Planning
10024224	Storm Drains	31022700	Museum Grant
10514000	Police - City Attorney	31122000	Alex Rorabaugh Recreation Center
10520210	Patrol	31217100	Downtown Business Improvement District
10520214	Police Reserves	50524210	Engineering - Signalization Fund
10520216	COPS Grant	50624210	Capital Engineering
10520218	Police - CSO	50824210	SB325 - Engineering
10520224	Police - Major Crimes Task Force	50824220	SB325 - Streets
10521210	Fire Administration	50924210	STP - Engineering
10521312	Fire Volunteer Station	50924220	STP - Streets
20112400	Worker's Compensation Fund	51024220	Trans - Traffic Slurry Seal
20212400	Liability Fund	510X9999	Trans -Traffic Project
20324100	Garage Fund	60217441	Grant - CDBG 602
20413500	Purchasing Fund	60317442	Grant - HOME 603
20513300	Billing and Collections	60417441	Grant - CDBG 604
20514000	Billing and Collections - City Attorney	60517442	Grant - HOME 605
20524412	Water Department - Meter Readers	60517461	First Time Homebuyer Program

Account Code Summary

Attachment 2

60517462	FTHB Activity Delivery	80026130	Electric Substation
60517467	FTHB - PIR	80026140	Reimbursable Work for Others
60600000	CDBG Grant 10-EDEF-7261 Fund	80026200	Electric Metering
60617441	Grant - CDBG 606	80026300	Electric Generation
60617451	General Administration	80026312	Mendocino Hydro
60617452	AD ED Direct Financial Assistance	80026330	Hydro Electric
60617453	ED Direct Financial Assistance	80026400	Electric Administration
60717443	Grant Prop 84	80026410	Electric General Administration
60724413	Prop 84 Water Distribution Cap	80026430	Interdepartmental Charges
60900000	13-CDBG-8940	80326330	Hydro Plant
60917458	13-CDBG-8940	80526610	Street Lighting
63020210	Asset Seizure Expenditure	80626500	Public Benefit
63120210	Drug & Alcohol Education	82027110	Water
63320210	H&S Asset Seizure Expenditure	82027111	Water - Production O&M
63420250	Fed Asset Seizure Expenditure	82027113	Water - Distribution Capital
63520210	SLESF	82027114	Water - Distribution O&M
63820210	Asset Forfeiture 11470	82027115	Water - Production Capital
64020213	Parking Enforcement	82227113	Water - Distribution Capital
69122700	Museum	84027220	Wastewater
70024500	Landfill 700	84027221	Wastewater City - O&M
70224500	Landfill Closure	84027222	Wastewater City - Capital
70424500	Landfill Post closure	84027225	Wastewater Treatment - O&M
72022400	Golf	84027226	Wastewater Treatment - Capital
73022600	Conference Center	84227220	Wastewater
75017110	Visit Ukiah	84327222	Wastewater City - Capital
77725200	Airport Operations	84427221	Wastewater City Capital - O&M
77817411	FAA Grant	84427222	Wastewater City - Capital
80026100	Electric Administration	90000000	Special Deposit Trust Fund
80026110	Electric Overhead	91190100	Russian River Watershed Assoc
80026120	Electric Underground	96900000	Successor Agency
80100000	Infrastructure		

Object Code Summary

Attachment 3

12102	INVENTORY OF SUPPLIES	52526	FRAUD INVEST. ASSESSMENT
12103	STORES PURCHASES	52527	A.D.P. PREMIUM & DEDUCTIBLE
12104	INVENTORY - PURCHASES	52528	LIABILITY INSURANCE
12105	STORES ISSUES	52529	EARTHQUAKE & FLOOD PREMIUMS
51211	PERS UNFUNDED LIABILITY	52530	POLLUTION-ENVIRON INS PREMIUM
51280	OVERTIME/CALLOUT MEALS	52531	UMEMPLOY. INS EXPENSE
51285	CALLOUT MILEAGE REIMBURSEMENTS	52532	SAFETY & TRAINING SUPPORT
52100	CONTRACTED SERVICES	52600	RENT
52107	CONTRACTED SERVICES-EIR	52841	SUCCESSOR AGENCY ADMIN
52108	CONTRACT SERVICES-GPU	54100	SUPPLIES
52110	AMBULANCE BILLING	54101	POSTAGE
52111	MAINT. CONTRCTS - DEFIBRULATOR	54102	SMALL TOOLS
52112	M. S. OVERSIGHT	54105	PHOTOGRAPHIC EXPENSE
52113	PLANNING STUDIES	54106	SPECIALTY SUPPLIES
52114	COMPLIANCE STUDIES	54120	PW - SPECIAL SUPPLIES
52120	LABOR CHARGES FROM OTHER DEPAR	54121	PW - ASPHALT CONCRETE
52130	EDUCATIONAL & MARKETING MATL'S	54122	PW - AGGREGATE BASE
52131	ASSISTANCE TO SENIORS	54123	PW - CRACK SEALANT
52132	EMERGENCY ASSISTANCE	54124	PW - CONCRETE/SUPPLIES
52133	MONTHLY DISCOUNT PROGRAM	54125	PW - TRAFFIC PAINT
52134	CONTRACT ADMINISTRATION	54126	PW-PREMARKS
52135	ENERGY CONSERVATION PROGRAM	54127	PW - SIGN POSTS/SHEETING
52136	PHOTOVOLTAIC RATES/INCENTIVE	54128	PW - COLD PATCH MATERIAL
52137	PUBLIC BENEFITS PROGRAM MGMT	54129	PW - TACK OIL
52138	NCPA PUBLIC BENEFITS PROGRAM	54130	PW - SAFETY
52139	RESEARCH, DEVELOPMENT & DEMO	54131	PW - BARRICADES & CONES
52140	LITIGATION EXPENSES	54160	HR - CITY LIABILITY & CONTRACT
52145	DETACHMENT-SEWER-UVSD	54161	HR - BACKGROUND & PHYSICALS
52150	LEGAL SERVICES/EXPENSES	54162	HR - ADVERTISING
52151	AFLAC & PERS INSUR ADMIN FEES	54163	HR - INTERVIEW SUPPLIES
52170	UKIAH WASTE SOLUTIONS	54164	HR - FORMS & OTHER DIV. EXP.
52171	RESIDENTIAL BILLING CHARGE	54165	HR - NEW EMPLOYEE FINGERPRINT
52172	COMMERCIAL OVERSIGHT FEE	54166	HR - DOT TESTING PROGRAM
52180	SECURITY SERVICES	54167	HR - EMPLOYEE DEVELOPMENT
52301	PROPERTY TAX ADMIN FEE	54168	HR - REMIF SAFETY TRNG & SUPPO
52302	AMBULANCE FEES	54201	PRISONER EXPENSE
52303	REHIT SUPPORT	54202	MAJOR CRIME INVETIGATIONS
52304	LAFCO FEES AND PROP TAX EXP	54320	SOFTWARE
52500	TRUSTEE FEES	54330	COMPUTER AND TECHNOLOGY
52510	ADVERTISING & PROMOTION	54500	EQUIP RENTS AND LEASES
52515	ADVERTISING & PUBLICATION	54700	FINES & PENALTIES
52521	LIABILITY INSURANCE PREMIUM	55100	TELEPHONE
52522	LIABILITY INSURANCE DEDUCT	55200	PG&E
52523	BOILER/MACHINERY PREMIUMS	55210	UTILITIES
52524	PROPERTY INSURANCE	56100	VEHICLE & EQUIPMENT MAINT. & R
52525	WORKER'S COMP. EXPENSE	56110	CITY GARAGE - PARTS

56121	R & M RADIO EQUIPMENT	56111	CITY GARAGE - LABOR
56122	R & M NON-AUTO EMS EQUIPMENT	56112	EQUIPMENT PARTS FOR RESALE
56123	R & M COMPUTERS	56120	EQUIPMENT MAINTENANCE & REPAIR
56124	MAINT CONTRACT DEFIBULATORS	80235	SYSTEM MAINTENANCE
56130	EXTERNAL SERVICES	80236	EMERGENCY/CONTINGENCY
56210	FUEL & FLUIDS	90100	LOAN PROCEEDS
56300	BUILDING MAINT. & REPAIR	90101	LOAN PAYMENT RECEIVED
56410	EQUIPMENT RENTAL - PRIVATE	90301	LOAN REPAYMENT
56504	FACILITY MAINTENANCE & REPAIR	90410	BOND PROCEEDS
56600	AIRFIELD MAINTENANCE & REPAIR		
56700	LANDFILL CLOSURE EXPENSE		
57100	CONFERENCE & TRAINING		
57101	CONF & TRAINING-AQUATICS		
57102	CONF & TRAINING-PARKS STAFF		
57200	MEETINGS		
57300	MEMBERSHIPS & SUBSCRIPTIONS		
58101	NCPA PLANT GENERATION		
58102	NCPA POWER PURCHASES		
58103	NCPA TRANSMISSION		
58104	NCPA MANAGEMENT SERVICES		
58105	NCPA THIRD PARTY SALES		
58106	NCPA PASS THROUGH COSTS		
58107	NCPA COMMITMENTS ACTIVITY		
58201	WATER PURCHASES		
58202	WATER TREATMENT PLANT CHEMICAL		
58401	AVIATION FUEL		
58410	GARAGE LUBRICANTS & PARTS		
58510	REIMBRABLE JOBS		
59100	PROPERTY TAXES PAID		
59101	FEES		
59102	FRANCHISE FEES		
59350	PURCHASE DISCOUNTS TAKEN		
59400	OTHER EXPENSES		
70101	LOAN PAYMENTS MADE		
70102	BOND INTEREST PAYMENTS		
70110	BOND ISSUANCE COSTS		
70201	LOAN PRINCIPAL PAYMENTS		
70202	BOND PRINCIPAL PAYMENTS		
80100	MACHINERY & EQUIPMENT		
80200	BUILDINGS ACQUISITION		
80210	LAND ACQUISITION		
80220	BUILDING IMPROVEMENTS		
80230	INFRASTRUCTURE		
80231	RECYCLING STUDY 50% GRANT MATC		
80232	LINE REPLACEMENTS		
80233	MAIN REPLACEMENTS		
80234	INFLOW/INFILTRATION		

List of Checks Presented for Approval on 8/3/2018

The following list of bills payable was reviewed and approved for payment.

 DHT
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AFLAC	580970	CANCER/LIFE/ACC INSURANCE	\$7,292.76	20700000-20527	SECTION 125 (CANCER & LIFE)	\$7,292.76
Vendor Total:						\$7,292.76
AFLAC GROUP INSURANCE	A103345700	JULY 18 CRITICAL CARE INSURANCE	\$452.48	20700000-20538	AFLAC CRITICAL ILLNESS POLICY	\$452.48
Vendor Total:						\$452.48
AL SMATSKY	50	DESIGN, ENGINEERING & CONSULTANT	\$9,896.96	80126100-80230	INFRASTRUCTURE	\$9,896.96
Vendor Total:						\$9,896.96
ALADTEC INC	2018-11428	WORKFORCE MANAGEMENT SYSTEM	\$2,426.00	10021210-52100	CONTRACTED SERVICES	\$1,213.00
				91521400-52100	CONTRACTED SERVICES	\$1,213.00
Vendor Total:						\$2,426.00
ALL-GUARD ALARM SYSTEMS INC	A189725	MONTHLY MONITORING AT WWTP	\$81.80	84027225-52180	SECURITY SERVICES	\$81.80
Vendor Total:						\$81.80
ALPHA ANALYTICAL LABORATORIES INC	8062956-UKIAHELEC	ENVIRONMENTAL AND ECOLOGICAL S	\$4,097.50	80026400-52100	CONTRACTED SERVICES	\$4,097.50
	8021370-UKIAHSTP	MONTHLY ANALYSIS FOR NPDES PER	\$773.00	84027225-52100	CONTRACTED SERVICES	\$773.00
	8023301-UKIAHSTP	MONTHLY ANALYSIS FOR NPDES PER	\$864.00	84027225-52100	CONTRACTED SERVICES	\$864.00
	8013118-UKIAHSTP	MONTHLY ANALYSIS FOR NPDES PER	\$869.00	84027225-52100	CONTRACTED SERVICES	\$869.00
	8013054-UKIAHSTP	MONTHLY ANALYSIS FOR NPDES PER	\$1,499.00	84027225-52100	CONTRACTED SERVICES	\$1,499.00
Vendor Total:						\$8,102.50
ALTEC INDUSTRIES INC	10989085	HYDRAULIC RETURN FILTER	\$117.58	80026400-56130	EXTERNAL SERVICES	\$117.58
Vendor Total:						\$117.58
AMAZON CAPITAL SERVICES	1Y49-4WRM-H7FV	WIRE CUTTER	\$27.36	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.14)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.04)

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1Y49-4WRM-H7FV	WIRE CUTTER	\$27.36	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.14)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.14)
				80026210-54102	SMALL TOOLS	\$1.22
				80026210-54102	SMALL TOOLS	\$13.68
				80026220-54102	SMALL TOOLS	\$1.23
				80026220-54102	SMALL TOOLS	\$13.68
				90000000-23013	STATE USE TAX LIABILITY	(\$1.99)
	1DKC-CLYD-HYN3	BESTCHOICE PRODUCTS ADJUSTABLE	\$1,286.56	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$6.00)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.50)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$6.00)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$6.00)
				10022300-54100	SUPPLIES	\$19.50
				10022300-54100	SUPPLIES	\$1,286.56
	1LP6-X3GR-HWG4	STEEL DECK CUSHION-LOAD PLATFORM TRUCK	\$394.16	25321210-54102	SMALL TOOLS	\$197.08
				91621400-54102	SMALL TOOLS	\$197.08
	1J1K-XXGN-DVGQ	ELECTRIC SUPPLIES	\$453.76	80026210-54102	SMALL TOOLS	\$226.88
				80026220-54102	SMALL TOOLS	\$226.88
	1JFK-N3VM-NFNV	STREAM MACHINES	\$189.00	90000000-23256	SPECIAL EVENTS TRUST	\$189.00
	137G-YG9H-3NLC	BUSHNELL PRISM BINOCULARS	\$90.80	20513380-54100	SUPPLIES	\$90.80
	1RYD-WJDC-93MC	ALERA ETROS SERIES MESH MID-BA	\$1,413.44	20822500-54100	SUPPLIES	\$1,413.44
					Vendor Total: -----	\$3,855.08
AMERICAN RIVER COLLEGE	DV073018	REGISTRATION	\$191.00	10020210-57100	LEARNING AND DEVELOPMENT	\$191.00
					Vendor Total: -----	\$191.00
ANIXTER	3886916-00	ELECTRICAL EQUIPMENT AND SUPPL	\$11,812.94	80100000-80230	INFRASTRUCTURE	\$11,812.94
	3936819-01	ELECTRICAL EQUIPMENT AND SUPPL	\$51.44	80000000-12104	INVENTORY - PURCHASES	\$51.44

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ANIXTER	3959107-00	INSULATED DRAIN WIRE	\$1,044.15	80000000-12104	INVENTORY - PURCHASES	\$1,044.15
					Vendor Total:	\$12,908.53
ANTONIO MUNOZ	CFM082018	CROSS-FIT TRAINING FOR FIRE ST	\$333.33	10021210-54167	EMPLOYEE DEVELOPMENT	\$166.67
				91521400-54167	EMPLOYEE DEVELOPMENT	\$166.66
					Vendor Total:	\$333.33
ARROW FENCING	78199	ALL LABOR MATERIALS AND EQUIPM	\$9,800.00	10024620-52100	CONTRACTED SERVICES	\$9,800.00
					Vendor Total:	\$9,800.00
AT&T	2463.1 JUN 18	TELEPHONE SERVICES	\$43.40	10021210-55100	TELEPHONE	\$21.70
				91521400-55100	TELEPHONE	\$21.70
	000011601206	TELEPHONE SERVICES	\$5,050.98	20913900-55100	TELEPHONE	\$5,050.98
					Vendor Total:	\$5,094.38
BORIS PROKOP	UKIAH-2018-03	ASSIST EUD WITH REGULATORY & M	\$3,125.00	80026400-52100	CONTRACTED SERVICES	\$3,125.00
					Vendor Total:	\$3,125.00
BRINDLEE MOUNTAIN FIRE APPARATUS	00008477	2007 PIERCE PUMPER VIN # 4P1CC	\$17,500.00	91721400-80100	MACHINERY & EQUIPMENT	\$17,500.00
					Vendor Total:	\$17,500.00
CA POLICE CHIEFS ASSOC	10296	ANNUAL MEMBERSHIP DUES	\$440.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$440.00
					Vendor Total:	\$440.00
CA UTILITIES EMERGENCY ASSOC	1819083	ANNUAL MEMBERSHIP DUES	\$500.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$500.00
					Vendor Total:	\$500.00
CDW GOVERNMENT INC	NKQ0338	HP YELLOW TONER CARTRIDGE	\$123.15	80026400-54100	SUPPLIES	\$123.15
					Vendor Total:	\$123.15
CHASE RIGBY	TA 8/13-18/18	TRAVEL ADVANCE	\$250.00	10020210-57100	LEARNING AND DEVELOPMENT	\$250.00
					Vendor Total:	\$250.00
COMCAST	5488 JUL 18	INTERNET SERVICES	\$96.08	10021210-55100	TELEPHONE	\$48.04
				91521400-55100	TELEPHONE	\$48.04
					Vendor Total:	\$96.08

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
COOPER COMPLIANCE CORPORATION	1746	COMPLIANCE & REPORTING SERVICE	\$500.00	80026400-52100	CONTRACTED SERVICES	\$500.00
					Vendor Total:	\$500.00
CPS HR CONSULTING	SOP46952	FIREFIGHTER EXAM	\$165.00	10016100-54163	INTERVIEW SUPPLIES	\$165.00
					Vendor Total:	\$165.00
CREATIVE WORKSHOP	013772	VOLTAGE PROBLEM SHEETS	\$375.62	80026400-54100	SUPPLIES	\$375.62
					Vendor Total:	\$375.62
DAPHINE HARRIS	CR072518	COURSE REIMBURESEMENT	\$479.00	10013200-57100	LEARNING AND DEVELOPMENT	\$479.00
					Vendor Total:	\$479.00
DAVE SENG	1800E	SIGN TRANSFORMERS	\$136.09	80026120-54100	SUPPLIES	\$136.09
					Vendor Total:	\$136.09
DC ELECTRIC GROUP INC	40848	TRAFFIC SIGNAL RENTAL & REPAIR	\$933.36	10024214-52100	CONTRACTED SERVICES	\$933.36
	40779	TRAFFIC SIGNAL RENTAL & REPAIR	\$1,200.00	10024214-52100	CONTRACTED SERVICES	\$1,200.00
					Vendor Total:	\$2,133.36
ELENA CEBALLOS	DV 072418	REIMBURSEMENT STUDY GUIDE	\$85.00	84027225-54100	SUPPLIES	\$85.00
					Vendor Total:	\$85.00
EPIC AVIATION LLC	7106920	JET A FUEL	\$12,034.74	77725200-58401	AVIATION FUEL	\$12,034.74
	7109121	JET A FUEL	\$17,541.25	77725200-58401	AVIATION FUEL	\$17,541.25
	7109061	JET A FUEL	\$20,221.30	77725200-58401	AVIATION FUEL	\$20,221.30
					Vendor Total:	\$49,797.29
FASTENAL	CAUKA31905	HAMMER KIT/ RECIP SAW	\$776.26	82027114-54102	SMALL TOOLS	\$776.26
	CAUKA31904	ADAPTER	\$355.04	80026120-54100	SUPPLIES	\$355.04
	CAUKA31768	ELECTRICAL EQUIPMENT AND SUPPL	\$1,444.93	80026120-54100	SUPPLIES	\$1,444.93
					Vendor Total:	\$2,576.23
FILETRAIL	2018-0501	HOSTED FILE MANAGMENT SYSTEM	\$503.00	10012500-54320	SOFTWARE	\$503.00
					Vendor Total:	\$503.00
GENERAL PACIFIC INC	1310846	ELECTRICAL EQUIPMENT AND SUPPL	\$370.83	80000000-12104	INVENTORY - PURCHASES	\$370.83

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GENERAL PACIFIC INC	1311461	ELECTRICAL EQUIPMENT AND SUPPL	\$1,374.55	80000000-12104	INVENTORY - PURCHASES	\$1,374.55
					Vendor Total:	\$1,745.38
GENERAL SERVICES AGENCY	AUG 18	SPANISH MTN SUBLEASE MO RENT-N	\$50.00	20620231-52100	CONTRACTED SERVICES	\$50.00
					Vendor Total:	\$50.00
GHILOTTI CONSTRUCTION COMPANY INC	5787*05	TALMAGE ROAD INTERCHANGE SPEC	\$536,579.65	10024620-80230	INFRASTRUCTURE	\$536,579.65
	5786*06	TRANSPORTATION IMPROVEMENTS RE	\$1,257,258.70	10024620-80230	INFRASTRUCTURE	\$1,257,258.70
					Vendor Total:	\$1,793,838.35
GRANITE CONSTRUCTION COMPANY	1425586	MISC. ROCK & ROAD PATCH MATERI	\$231.25	82027114-54100	SUPPLIES	\$231.25
					Vendor Total:	\$231.25
HACH COMPANY	11052765	NITRITE	\$124.28	84027225-54100	SUPPLIES	\$124.28
					Vendor Total:	\$124.28
HOME DEPOT CREDIT SERVICES	7022736	VELCRO/QUICK SEAL	\$122.63	10021210-56300	BUILDING MAINT. & REPAIR	\$61.31
				91521400-56300	BUILDING MAINT. & REPAIR	\$61.32
	7032058	27 GAL TOTE	\$52.13	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$26.06
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$26.07
	2022217	MISCELLANEOUS SUPPLIES AS NEED	\$34.42	90000000-23235	MOVIES IN THE PLAZA	\$34.42
	0032550	HAND MASK/MASKING FILM BLADE	\$51.11	20822500-54102	SMALL TOOLS	\$51.11
	9022430	GLOVES/GORILLA TAPE	\$21.29	10022100-54100	SUPPLIES	\$21.29
	0113615	ECHO REPL HEAD	\$67.46	10022100-54100	SUPPLIES	\$67.46
	6572157	NYLON ROPE	\$164.36	10022300-54100	SUPPLIES	\$164.36
	1044919	MISCELLANEOUS SUPPLIES AS NEED	\$30.30	10022810-54100	SUPPLIES	\$30.30
	7181383	SCREWDRIVER SET	\$32.60	80026120-54100	SUPPLIES	\$32.60
	7012671	BATTERIES	\$52.94	82027111-54100	SUPPLIES	\$52.94
					Vendor Total:	\$629.24

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INFOSEND INC	139083	UB PRINT & MAIL SERVICES	\$4,792.21	20513300-52100	CONTRACTED SERVICES	\$4,792.21
					Vendor Total:	\$4,792.21
INTEGRITY SHRED	83674	SHREDDING SERVICES	\$171.00	20513300-52100	CONTRACTED SERVICES	\$171.00
	84006	SHREDDING SERVICES	\$57.00	10020210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
					Vendor Total:	\$228.00
INTERNATIONAL ASSOC OF CHIEFS OF POLICE	32422	ANNUAL MEMBERSHIP DUES	\$875.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$875.00
					Vendor Total:	\$875.00
JM SQUARED & ASSOC INC	118-7336	HYDROMATIC PUMP MODEL #HPG200M	\$808.00	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$808.00
					Vendor Total:	\$808.00
JOE FOWLER	BA FY18/19	BOOT ALLOWANCE	\$150.00	10022100-54100	SUPPLIES	\$150.00
					Vendor Total:	\$150.00
JUDY CHAN	AUG 18	AUG 18 RENT- MASON ST	\$1,406.00	10022100-52600	RENT	\$1,406.00
					Vendor Total:	\$1,406.00
KAREN POPLAWSKI	DV 7/11/18	INSTRUCTOR	\$91.70	10022850-52100	CONTRACTED SERVICES	\$91.70
					Vendor Total:	\$91.70
LAFCO-LOCAL AGENCY FORMATION COMMISSION OF	906	ANNUAL COST SHARE OF LAFCO	\$27,978.74	10012200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$27,978.74
					Vendor Total:	\$27,978.74
LIEBERT CASSIDY WHITMORE	1463307	LEGAL SERVICES - PERSONNEL	\$156.00	10016100-52100	CONTRACTED SERVICES	\$156.00
	1462973	LEGAL SERVICES - PERSONNEL	\$312.00	10016100-52100	CONTRACTED SERVICES	\$312.00
	1462974	LEGAL SERVICES - PERSONNEL	\$3,631.00	10016100-52100	CONTRACTED SERVICES	\$3,631.00
	1462972	LEGAL SERVICES - PERSONNEL	\$3,841.00	10016100-52100	CONTRACTED SERVICES	\$3,841.00
					Vendor Total:	\$7,940.00
MENDO MILL & LUMBER CO	95875/1	MISC. SUPPLIES AS NEEDED	\$22.35	10021210-56300	BUILDING MAINT. & REPAIR	\$11.18
				91521400-56300	BUILDING MAINT. & REPAIR	\$11.17

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDO MILL & LUMBER CO	96575/1	MISC. SUPPLIES AS NEEDED	\$23.19	10021210-56300	BUILDING MAINT. & REPAIR	\$11.59
				91521400-56300	BUILDING MAINT. & REPAIR	\$11.60
	96258/1	MISC. SUPPLIES AS NEEDED	\$36.77	10021210-56300	BUILDING MAINT. & REPAIR	\$18.39
				91521400-56300	BUILDING MAINT. & REPAIR	\$18.38
	96008/1	MISC. SUPPLIES AS NEEDED	\$44.27	10021210-56300	BUILDING MAINT. & REPAIR	\$22.14
				91521400-56300	BUILDING MAINT. & REPAIR	\$22.13
	98205/1	CAM LOCK	\$218.35	10021210-56300	BUILDING MAINT. & REPAIR	\$109.18
				91521400-56300	BUILDING MAINT. & REPAIR	\$109.17
	96576/1	ACE RSTP SPRY	\$3.54	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1.77
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1.77
Vendor Total:					\$348.47	
NATIONAL ALLIANCE ON MENTAL ILLNESS	FY 18/19	ANNUAL MEMBERSHIP FOR PD	\$60.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$60.00
					Vendor Total: \$60.00	
NEXT LEVEL WAREHOUSE SOLUTIONS, INC	107284A	SHIMS FOR WAREHOUSE	\$290.70	80100000-80230	INFRASTRUCTURE	\$290.70
					Vendor Total: \$290.70	
ONE TIME PAY VENDOR	0009423	RECREATION REFUND	\$60.00	10022850-44915	RECREATION PROGRAM INCOME	\$60.00
	9899	RECREATION REFUND: DANIELLE CHRISTOPHER	\$120.00	10022850-44915	RECREATION PROGRAM INCOME	\$120.00
	9487	RECREATION REFUND: KATE CORBETT	\$120.00	10022850-44915	RECREATION PROGRAM INCOME	\$120.00
	9490	RECREATION REFUND	\$150.00	10022850-44915	RECREATION PROGRAM INCOME	\$150.00
	DV 072418	PERMIT REFUND: MALCOLM BLACK	\$150.00	10023110-44153	STAFF REVIEW & RESEARCH	\$150.00
	Vendor Total: \$600.00					
ONLINE INFORMATION SRVS INC	867808	UTILITY EXCHANGE REPORTING FY	\$170.40	20513300-52100	CONTRACTED SERVICES	\$170.40
					Vendor Total: \$170.40	
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	96138 JUL 18	JUL 18 HEATH INSURANCE	\$1,687.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,687.00
					Vendor Total: \$1,687.00	

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	024678720-1	URINAL CONNECTION	\$39.41	20822500-56300	BUILDING MAINT. & REPAIR	\$39.41
	024678720	URINAL CONNECTION, FV SLOAN	\$351.15	20822500-56300	BUILDING MAINT. & REPAIR	\$351.15
	024678715	BATTERY RETRO KIT	\$903.79	20822500-56300	BUILDING MAINT. & REPAIR	\$903.79
	024670950-1	PLUMBING EQUIPMENT, FIXTURES,	\$234.84	82000000-12104	INVENTORY - PURCHASES	\$234.84
	024670950	PLUMBING EQUIPMENT, FIXTURES,	\$2,003.30	82000000-12104	INVENTORY - PURCHASES	\$2,003.30
	024689137	PLUMBING EQUIPMENT, FIXTURES,	\$1,979.56	82000000-12104	INVENTORY - PURCHASES	\$1,979.56
	024693434	BUSHING BRASS, HOSE BIBB, BUSHING GALV MAL	\$127.71	10022100-54100	SUPPLIES	\$127.71
Vendor Total:						\$5,639.76
PACIFIC REDWOOD MEDICAL GROUP INC	1157	EMPLOYMENT PHYSICALS	\$274.40	10022100-54100	SUPPLIES	\$274.40
	Vendor Total:					\$274.40
PARKER, LUCAS AND ASSOCIATES	4	UNDERWRITING SERVICES FOR BUSI	\$750.00	60617454-52100	CONTRACTED SERVICES	\$750.00
	Vendor Total:					\$750.00
PETERSON CAT	PC060146861	BATTERIES	\$586.60	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$586.60
	Vendor Total:					\$586.60
PROFORCE MARKETING INC	350371	AMMUNITION	\$8,520.47	10020210-54100	SUPPLIES	\$8,520.47
	Vendor Total:					\$8,520.47
R J THOMAS MANUFACTURING COMPANY INC	202536	TRASH RECEPTACLE & LINERS	\$1,181.00	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$4.68)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.17)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$4.68)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$4.68)
				90000000-23013	STATE USE TAX LIABILITY	(\$67.79)
				10022100-54100	SUPPLIES	\$83.00
				10022100-54100	SUPPLIES	\$1,181.00
	Vendor Total:					\$1,181.00
R&B COMPANY - RWC	S1756629.001	RUBBER CAULK	\$679.38	84027220-54100	SUPPLIES	\$679.38
	Vendor Total:					\$679.38

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RAY A MORGAN COMPANY	2127186.1	COPIER LEASE & SERVICE	\$42.03	10021210-54100	SUPPLIES	\$21.01
				91521400-54100	SUPPLIES	\$21.02
	2127186	COPIER LEASE & SERVICE	\$48.37	10021210-54100	SUPPLIES	\$24.18
				91521400-54100	SUPPLIES	\$24.19
				Vendor Total:		\$90.40
RAY C STARKEY	15957	SHIRTS FOR COMMUNITY SERVICE OFFICERS	\$186.89	10020210-54100	SUPPLIES	\$186.89
				Vendor Total:		\$186.89
RESPECTECH	36279	PHONE SYSTEM SERVICE & LEASE	\$112.50	10021210-55100	TELEPHONE	\$56.25
				91521400-55100	TELEPHONE	\$56.25
				Vendor Total:		\$112.50
RICHARD MARTIN	22633	REPAIR SEWER MOTOR	\$95.00	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$95.00
				Vendor Total:		\$95.00
ROBERT JAMES COCHRAN	000106	PHOTOGRAPHY SERVICES	\$650.00	75012700-52515	ADVERTISING & PUBLICATION	\$650.00
				Vendor Total:		\$650.00
SEAN KAESER	FY 18/19	ANNUAL BUY FUND 18/19	\$2,000.00	10020210-54100	SUPPLIES	\$2,000.00
				Vendor Total:		\$2,000.00
SILVERADO AVIONICS	9434	PORTABLE RADIOS & ACCESSORIES FOR FIRE	\$15,992.87	22021210-54100	SUPPLIES	\$15,992.87
				Vendor Total:		\$15,992.87
SONIC NET LLC	10936362	INTERNET SERVICES - UVFA	\$18.20	10021210-55100	TELEPHONE	\$9.10
				91521400-55100	TELEPHONE	\$9.10
				Vendor Total:		\$18.20
SUNSET PUBLISHING CORP	00010215	JUL 18 ADVERTISING	\$5,950.00	75012700-52515	ADVERTISING & PUBLICATION	\$5,950.00
				Vendor Total:		\$5,950.00
SWANK MOTION PICTURES INC	DB 2537142	2018 MOONLIGHT MOVIE MADNESS	\$585.00	90000000-23235	MOVIES IN THE PLAZA	\$585.00
				Vendor Total:		\$585.00
SYDNEY DEARBORN	20180801	REIMBURSEMENT FOR MEDICAL INSURANCE	\$1,669.16	91500000-20561	ACCRUED SICK	\$1,669.16
				Vendor Total:		\$1,669.16

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
THE COFFEE CRITIC INC	11709	MISC. COFFEE SUPPLIES AS NEEDED	\$45.00	73022600-54100	SUPPLIES	\$45.00
					Vendor Total:	\$45.00
TRAINING INNOVATIONS INC	18-163	ANNUAL TRAINING SOFTWARE	\$750.00	10020210-57100	LEARNING AND DEVELOPMENT	\$750.00
					Vendor Total:	\$750.00
TRI AIR TESTING INC	118390	EQUIPMENT MAINTENANCE	\$191.40	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$95.70
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$95.70
					Vendor Total:	\$191.40
UKIAH PAPER SUPPLY	1486782	JANITORIAL & MISC. SUPPLIES AS	\$12.73	20822500-56300	BUILDING MAINT. & REPAIR	\$12.73
	1486499	JANITORIAL SUPPLIES, MISC AS N	\$6.99	10021210-54100	SUPPLIES	\$3.49
				91521400-54100	SUPPLIES	\$3.50
	1486636	JANITORIAL SUPPLIES, MISC AS N	\$100.91	10022100-54100	SUPPLIES	\$100.91
	1486769	JANITORIAL & MISC. SUPPLIES AS	\$281.62	10022100-54100	SUPPLIES	\$281.62
	1486251	JANITORIAL SUPPLIES, MISC AS N	\$505.64	10022100-54100	SUPPLIES	\$505.64
	487323	JANITORIAL & MISC. SUPPLIES AS	\$51.66	10022300-54100	SUPPLIES	\$51.66
	486410	JANITORIAL SUPPLIES, MISC AS N	\$139.34	10022300-54100	SUPPLIES	\$139.34
	486212	JANITORIAL SUPPLIES, MISC AS N	\$269.14	10022810-54100	SUPPLIES	\$269.14
	1487074	JANITORIAL & MISC. SUPPLIES AS	\$90.75	20822500-54100	SUPPLIES	\$90.75
	1487320	JANITORIAL & MISC. SUPPLIES AS	\$103.41	20822500-54100	SUPPLIES	\$103.41
	485093	JANITORIAL & MISC. SUPPLIES AS	\$261.30	20822500-54100	SUPPLIES	\$261.30
	1486515	JANITORIAL SUPPLIES, MISC AS N	\$387.71	20822500-54100	SUPPLIES	\$387.71
	1487101	JANITORIAL & MISC. SUPPLIES AS	\$229.07	20824300-54100	SUPPLIES	\$229.07
	1486665	JANITORIAL SUPPLIES, MISC AS N	\$13.28	73022600-54100	SUPPLIES	\$13.28

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	486715	JANITORIAL & MISC. SUPPLIES AS	\$494.95	73022600-54100	SUPPLIES	\$494.95
	486506	JANITORIAL SUPPLIES, MISC AS N	\$66.39	75012700-54100	SUPPLIES	\$66.39
	1487418	JANITORIAL & MISC. SUPPLIES AS	\$556.02	80026400-54100	SUPPLIES	\$556.02
	1486930	JANITORIAL & MISC. SUPPLIES AS	\$150.57	84027225-54100	SUPPLIES	\$150.57
Vendor Total:						\$3,721.48
UKIAH TROPHIES & GIFTS	512450	EMBROIDERY SERVICES	\$119.76	10020210-54100	SUPPLIES	\$119.76
	Vendor Total:					\$119.76
UNITED SITE SERVICES	6996153114-	PORTABLE TOILET RENTAL	\$136.37	80026220-52100	CONTRACTED SERVICES	\$136.37
	Vendor Total:					\$136.37
US BANK CORPORATE PAYMENT SERVICES	JUN 18	CAL CARD PURCHASES	\$112.09	10021210-52100	CONTRACTED SERVICES	\$39.90
				91521400-52100	CONTRACTED SERVICES	\$39.90
				10021210-54167	EMPLOYEE DEVELOPMENT	\$51.49
				91521400-54167	EMPLOYEE DEVELOPMENT	\$51.50
				10021210-57300	MEMBERSHIPS & SUBSCRIPTIONS	(\$80.00)
				91521400-57300	MEMBERSHIPS & SUBSCRIPTIONS	(\$80.00)
				10021210-54101	POSTAGE	\$6.02
				91521400-54101	POSTAGE	\$6.03
				10021210-54100	SUPPLIES	\$38.62
				91521400-54100	SUPPLIES	\$38.63
				Vendor Total:		\$112.09
US POST OFFICE	DV062618	PRE-PAY POSTAGE	\$3,000.00	73022600-54101	POSTAGE	\$3,000.00
	Vendor Total:					\$3,000.00
VAN LANT & FANKHANEL	070518	AUDIT SVCS, 5-YEAR AGREEMENT	\$18,000.00	10013400-52100	CONTRACTED SERVICES	\$18,000.00
	Vendor Total:					\$18,000.00

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
VERIZON WIRELESS	9810142653	UVFA CELLULAR PHONES	\$265.96	10021210-55100	TELEPHONE	\$132.98
				91521400-55100	TELEPHONE	\$132.98
				Vendor Total: -----		\$265.96
WALMART COMMUNITY	7317	CONCERT IN THE PARK SUPPLIES	\$45.77	90000000-23226	CONCERT SERIES	\$45.77
	00993	4TH OF JULY IN THE PARK	\$71.91	90000000-23242	JULY 4TH PICNIC IN THE PARK	\$71.91
	06891	4TH OF JULY IN THE PARK	\$441.90	90000000-23242	JULY 4TH PICNIC IN THE PARK	\$441.90
	03957	SUPPLIES FOR STREETS DEPT	\$162.91	10024620-54120	PW - SPECIAL SUPPLIES	\$162.91
	05569	EVENT SUPPLIES	\$149.24	90000000-23256	SPECIAL EVENTS TRUST	\$83.39
				10022810-54100	SUPPLIES	\$65.85
	05793	BATTERIES	\$38.93	10022100-54100	SUPPLIES	\$38.93
	08300	BLEACH & DUCT TAPE	\$29.77	10022300-54100	SUPPLIES	\$29.77
	06827	SNACK SHACK	\$35.52	10022300-54100	SUPPLIES	\$35.52
	7301	POOL SNACK SHACK	\$94.82	10022300-54100	SUPPLIES	\$94.82
	07922	POOL CONCESSIONS	\$153.92	10022300-54100	SUPPLIES	\$153.92
	08393	POOL SNACK SHACK	\$223.54	10022300-54100	SUPPLIES	\$223.54
	05596	POOL SNACK SHACK	\$230.55	10022300-54100	SUPPLIES	\$230.55
	07903	SKATE PARK	\$37.80	10022810-54100	SUPPLIES	\$37.80
	08329	SKATE PARK	\$40.75	10022810-54100	SUPPLIES	\$40.75
	08494.1	SKATE PARK	\$51.78	10022810-54100	SUPPLIES	\$51.78
	07813	SKATE PARK	\$86.77	10022810-54100	SUPPLIES	\$86.77
	07719	SKATE PARK	\$139.45	10022810-54100	SUPPLIES	\$139.45
	04819	SKATE PARK SUPPLIES	\$144.58	10022810-54100	SUPPLIES	\$144.58
	02399	CAMCORDER, TRIPOD, MICRO 32G	\$252.42	10022810-54100	SUPPLIES	\$252.42
	05905	SKATE PARK SNACK SHACK	\$385.75	10022810-54100	SUPPLIES	\$385.75
	002612	DAY CAMP	\$74.77	10022840-54100	SUPPLIES	\$74.77
	06410	DAYCAMP	\$87.78	10022840-54100	SUPPLIES	\$87.78
	03221	DAY CAMP	\$181.53	10022840-54100	SUPPLIES	\$181.53

List of Checks Presented for Approval on 8/3/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WALMART COMMUNITY	00055	COFFEE	\$31.96	73022600-54100	SUPPLIES	\$31.96
	03212	LIQUID SOAP	\$52.96	80026400-54100	SUPPLIES	\$52.96
	Vendor Total: -----					\$3,247.08
WASTE MANAGEMENT	2734191-2561-5	JUL 18 GARBAGE SERVICE	\$59.50	10021210-55210	UTILITIES	\$29.75
				91521400-55210	UTILITIES	\$29.75
	2734193-3561-1	JUL 18 GARBAGE SERVICE	\$59.50	10021210-55210	UTILITIES	\$29.75
				91521400-55210	UTILITIES	\$29.75
			Vendor Total: -----			
WEST YOST ASSOCIATED	0235646	RRWA EXECUTIVE DIRECTOR SVCS 1	\$30,317.98	91190100-52100	CONTRACTED SERVICES	\$30,317.98
	2035527	RRWA EXECUTIVE DIRECTOR SVCS 1	\$40,068.95	91190100-52100	CONTRACTED SERVICES	\$40,068.95
	2035010	RRWA EXECUTIVE DIRECTOR SVCS 1	\$57,049.21	91190100-52100	CONTRACTED SERVICES	\$57,049.21
	2035265	RRWA EXECUTIVE DIRECTOR SVCS 1	\$58,434.31	91190100-52100	CONTRACTED SERVICES	\$58,434.31
	Vendor Total: -----					\$185,870.45
WITMER PUBLIC SAFETY GROUP	E1721777	FIRE CLOTHING	\$332.99	25321210-54106	SPECIALTY SUPPLIES	\$166.49
				91621400-54106	SPECIALTY SUPPLIES	\$166.50
	E1721777.001	FIRE SUPPLIES	\$562.24	25321210-54106	SPECIALTY SUPPLIES	\$281.12
				91621400-54106	SPECIALTY SUPPLIES	\$281.12
	E1717024.003	FIRE SUPPLIES	\$181.47	10021210-54100	SUPPLIES	\$90.73
				91521400-54100	SUPPLIES	\$90.74
Vendor Total: -----					\$1,076.70	
INVOICE TOTAL: -----						\$2,245,018.86

List of Checks Presented for Approval on 8/10/2018

The following list of bills payable was reviewed and approved for payment.

 8-17-18  DH
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ACME RIGGING & SUPPLY CO	295070	ENDLESS YELLOW SLINGS	\$82.34	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.38)
				80026120-54100	SUPPLIES	\$0.38
				80026120-54100	SUPPLIES	\$82.34
				Vendor Total:		\$82.34
AIMEE SHIELDS	UPD-07/2018	TRANSCRIPTION SERVICES FOR POLICE	\$721.35	63520210-52100	CONTRACTED SERVICES	\$721.35
				Vendor Total:		\$721.35
ALPHA ANALYTICAL LABORATORIES INC	8073143-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$58.00	84027225-52100	CONTRACTED SERVICES	\$58.00
	8071461-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	\$58.00	84027225-52100	CONTRACTED SERVICES	\$58.00
	8071650-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	\$188.00	84027225-52100	CONTRACTED SERVICES	\$188.00
	8071649-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	\$734.00	84027225-52100	CONTRACTED SERVICES	\$734.00
	8072460-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	\$58.00	84027225-54100	SUPPLIES	\$58.00
				Vendor Total:		\$1,096.00
ALSCO-AMERICAN LINEN DIVISION	LSRO1079874	LAUNDRY SERVICES	\$244.71	20324100-52100	CONTRACTED SERVICES	\$244.71
	LSRO1082729	LAUNDRY SERVICES	\$258.36	20324100-52100	CONTRACTED SERVICES	\$258.36
				Vendor Total:		\$503.07
AMAZON CAPITAL SERVICES	1TNN-L6C1-44RR	EUREKA ADJUSTABLE FOOTREST	\$157.42	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.74)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.18)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.74)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.74)
				90000000-23013	STATE USE TAX LIABILITY	(\$0.71)
				20913900-54100	SUPPLIES	\$3.11

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1TNN-L6C1-44RR	EUREKA ADJUSTABLE FOOTREST	\$157.42	20913900-54100	SUPPLIES	\$157.42
	1JHP-W43K-WWPL	EPSON 3LCD PORTABLE PROJECTOR	\$798.97	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$4.00)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.00)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$4.00)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$4.00)
				90000000-23013	STATE USE TAX LIABILITY	(\$57.93)
				10012500-54100	SUPPLIES	\$70.93
				10012500-54100	SUPPLIES	\$798.97
	1J1R-WTRG-GLNQ	PROJECTOR CARRYING CASE	\$51.93	10012500-54100	SUPPLIES	\$51.93
	147C-X4Q4-PKLV	VARIDESK STANDING DESK FLOOR MAT	\$261.32	20913900-54100	SUPPLIES	\$261.32
Vendor Total:					\$1,269.64	
ANIXTER	3965456-00	ELECTRICAL EQUIPMENT AND SUPPL	\$854.44	80000000-12104	INVENTORY - PURCHASES	\$854.44
Vendor Total:						\$854.44
AT&T	3138 JULY 18	DSL LINE FOR 911 REMOTE SUPPORT	\$85.84	20620231-55100	TELEPHONE	\$85.84
Vendor Total:						\$85.84
B & B INDUSTRIAL SUPPLY INC	199452	ELECTRIC SUPPLIES	\$24.29	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$24.29
	199540	ELECTRIC SUPPLIES	\$102.76	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$102.76
	199309	PIPE BOLTS	\$15.97	80026110-54100	SUPPLIES	\$15.97
	200047	GRIT EMERY CLOTH	\$22.95	82027114-54100	SUPPLIES	\$22.95
	Vendor Total:					\$165.97
BROADCAST MICROWAVE SERVICES INC	SI-109088	HINT 5502 SERIES MOUNTING SOLUTION	\$667.36	10020210-56130	EXTERNAL SERVICES	\$667.36
Vendor Total:						\$667.36
CALIFORNIA PAVEMENT MAINTENANCE COMPANY	2 & 3	SLURRY SEAL LOCAL STRTS & AIRP	\$140,522.88	77725200-56300	BUILDING MAINT. & REPAIR	\$4,064.00
				51024220-80230	INFRASTRUCTURE	\$136,458.88
				Vendor Total:		

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CANTEEN SERVICE	5975:002440	WATER FILTRATION SERVICE POLIC	\$45.00	10020210-54100	SUPPLIES	\$22.50
				20620231-54100	SUPPLIES	\$22.50
				Vendor Total:		\$45.00
CHAMPION WIRE & CABLE	00280360	ELECTRICAL CABLES AND WIRES (N	\$2,476.50	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$12.39)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$3.07)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$12.39)
				80000000-12104	INVENTORY - PURCHASES	\$219.79
				80000000-12104	INVENTORY - PURCHASES	\$2,476.50
				90000000-23028	MEASURE Y DISTRICT TAX	(\$12.39)
				90000000-23013	STATE USE TAX LIABILITY	(\$179.55)
	00280181	ELECTRICAL CABLES AND WIRES (N	\$3,525.00	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$17.63)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$4.02)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$17.63)
				80000000-12104	INVENTORY - PURCHASES	\$312.48
				80000000-12104	INVENTORY - PURCHASES	\$3,525.00
				90000000-23028	MEASURE Y DISTRICT TAX	(\$17.63)
				90000000-23013	STATE USE TAX LIABILITY	(\$255.57)
				Vendor Total:		\$6,001.50
CHROMAGRAPHS	65302	BUSINESS CARDS	\$51.61	10024210-54100	SUPPLIES	\$51.61
				Vendor Total:		\$51.61
CLERK-RECORDER, MENDOCINO COUNTY	2017/18-41	POSTCARD PRINTING AND MAILING UVFA	\$1,108.62	91521400-52154	ELECTION EXPENSE	\$1,108.62
				Vendor Total:		\$1,108.62
COMCAST	1067 AUG 18	INTERNET SERVICES	\$111.03	10021210-55100	TELEPHONE	\$55.51
				91521400-55100	TELEPHONE	\$55.52
				Vendor Total:		\$111.03

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CRWA	DV 080118	ANNUAL DUES 18/19	\$1,203.00	82027111-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,203.00
					Vendor Total:	\$1,203.00
DANIEL FLORES	DV 072018	REIMBURSEMENT REGISTRATION	\$148.00	82027111-57100	LEARNING AND DEVELOPMENT	\$148.00
					Vendor Total:	\$148.00
DAPHINE HARRIS	DV 080218	REIMBURSEMENT FUEL	\$46.97	20822500-56130	EXTERNAL SERVICES	\$46.97
					Vendor Total:	\$46.97
DC ELECTRIC GROUP INC	40940	TRAFFIC SIGNAL CABINET KEYS	\$144.00	10024214-52100	CONTRACTED SERVICES	\$144.00
					Vendor Total:	\$144.00
DEEP VALLEY SECURITY	33036.3	PROVIDE AND INSTALL ELECTRONIC	\$52.95	80026400-52100	CONTRACTED SERVICES	\$52.95
	33036.5	SECURITY SYSTEM MONITORING AT	\$39.95	10022100-52180	SECURITY SERVICES	\$39.95
	33036	ALARM SERVICES PER ATTACHED CO	\$301.60	10022100-52180	SECURITY SERVICES	\$26.95
				10022100-52180	SECURITY SERVICES	\$29.95
				10022822-52180	SECURITY SERVICES	\$22.95
				20822500-52180	SECURITY SERVICES	\$42.95
				20824300-52180	SECURITY SERVICES	\$49.00
				69122700-52180	SECURITY SERVICES	\$42.95
				73022600-52180	SECURITY SERVICES	\$19.95
				73022600-52180	SECURITY SERVICES	\$21.95
				82027111-52180	SECURITY SERVICES	\$20.00
				82027111-52180	SECURITY SERVICES	\$24.95
	33036.1	MONITORING - STREET/WATER DEPT	\$24.95	20824300-52180	SECURITY SERVICES	\$24.95
	33036.2	MONITORING - GARAGE	\$36.95	20824300-52180	SECURITY SERVICES	\$36.95
	33036.4	SECURITY UPGRADE & MONITORING/	\$42.95	69122700-52180	SECURITY SERVICES	\$42.95
					Vendor Total:	\$499.35

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEFATTE EQUIPMENT INC	16683	TELESCOPIC FORKLIFT	\$524.27	84027225-52100	CONTRACTED SERVICES	\$524.27
					Vendor Total:	\$524.27
DELL MARKETING LP	10250059833	FINANCE COMPUTER	\$2,581.37	10013400-54330	COMPUTER AND TECHNOLOGY	\$2,581.37
	10255910051	DELL OPTIPLEX 760	\$3,245.09	10023320-54330	COMPUTER AND TECHNOLOGY	\$3,245.09
	10255320569	DELL LATITUDE 7490 LAPTOP	\$4,596.79	20913900-54330	COMPUTER AND TECHNOLOGY	\$4,596.79
					Vendor Total:	\$10,423.25
EMD MILLIPORE CORP	8575353	FILTERS	\$464.47	84027225-54100	SUPPLIES	\$464.47
					Vendor Total:	\$464.47
EPIC AVIATION LLC	7110495	JET A FUEL	\$20,888.63	77725200-58401	AVIATION FUEL	\$20,888.63
	7100852	AVGAS	\$33,647.41	77725200-58401	AVIATION FUEL	\$33,647.41
					Vendor Total:	\$54,536.04
FARWEST LINE SPECIALTIES LLC	259629	CLOTHING SUPPLIES	\$679.39	80026110-54100	SUPPLIES	\$339.69
				80026400-54100	SUPPLIES	\$339.70
					Vendor Total:	\$679.39
FEDERAL EXPRESS	8-250-50229	SHIPPING SERVICES	\$75.81	10020210-54101	POSTAGE	\$75.81
	8-250-50229.1	SHIPPING SERVICES	\$49.03	10024210-54101	POSTAGE	\$22.45
				84027225-54101	POSTAGE	\$12.24
				84027225-54101	POSTAGE	\$14.34
					Vendor Total:	\$124.84
FRANK ROMANO	10953	K9 BOARDING AND CARE SERVICES	\$70.00	10020210-54100	SUPPLIES	\$70.00
					Vendor Total:	\$70.00
GARTON TRACTOR INC	CU38595	HAMMER/BOLTS/NUTS	\$651.54	10022100-56130	EXTERNAL SERVICES	\$651.54
					Vendor Total:	\$651.54
GHD INC	103059	TRAFFIC ANALYSIS OF SCHOOL ARE	\$360.00	10024210-52100	CONTRACTED SERVICES	\$360.00
	101787	TRAFFIC ANALYSIS OF SCHOOL ARE	\$6,172.50	10024210-52100	CONTRACTED SERVICES	\$6,172.50
	103987	DESIGN OF WELL #9	\$4,360.50	82027110-52100	CONTRACTED SERVICES	\$4,360.50
	97396	DESIGN OF WELL #9	\$6,821.00	82027110-52100	CONTRACTED SERVICES	\$6,821.00
	103083	TRANSPORTATION IMPROVEMENTS RE	\$3,323.00	10024620-80230	INFRASTRUCTURE	\$3,323.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GHD INC	103098	TRANSPORTATION IMPROVEMENTS RE	\$4,541.00	10024620-80230	INFRASTRUCTURE	\$4,541.00
Vendor Total:						\$25,578.00
GHILOTTI CONSTRUCTION COMPANY INC	5787*06	TALMAGE ROAD INTERCHANGE SPEC	\$516,472.90	10024620-80230	INFRASTRUCTURE	\$516,472.90
	5786*07	TRANSPORTATION IMPROVEMENTS RE	\$1,879,740.56	10024620-80230	INFRASTRUCTURE	\$1,879,740.56
Vendor Total:						\$2,396,213.46
GINA GRECO	DV 070218	INSTRUCTOR	\$1,396.50	10022850-52100	CONTRACTED SERVICES	\$1,396.50
Vendor Total:						\$1,396.50
GRANICUS INC	98217	SOFTWARE & SERVICES AGREEMENT	\$217.75	10012500-54320	SOFTWARE	\$217.75
	98218	SOFTWARE & SERVICES AGREEMENT	\$217.75	10012500-54320	SOFTWARE	\$217.75
	98219	SOFTWARE & SERVICES AGREEMENT	\$217.75	10012500-54320	SOFTWARE	\$217.75
	98220	SOFTWARE & SERVICES AGREEMENT	\$217.75	10012500-54320	SOFTWARE	\$217.75
	98221	SOFTWARE & SERVICES AGREEMENT	\$217.75	10012500-54320	SOFTWARE	\$217.75
	98216	SOFTWARE & SERVICES AGREEMENT	\$4,038.44	10012500-54320	SOFTWARE	\$4,038.44
Vendor Total:						\$5,127.19
GRANITE CONSTRUCTION COMPANY	1430529	MISC. ROCK & ROAD PATCH MATERI	\$396.68	82027114-54100	SUPPLIES	\$396.68
	1429413	MISC. ROCK & ROAD PATCH MATERI	\$236.48	84027221-54100	SUPPLIES	\$236.48
	1430546	MISC. ROCK & ROAD PATCH MATERI	\$539.91	84027221-54100	SUPPLIES	\$539.91
Vendor Total:						\$1,173.07
GSM FILTRATION INC	2640	GRAVITY BELT FOR FILTER	\$698.09	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$2.82)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.71)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.82)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GSM FILTRATION INC	2640	GRAVITY BELT FOR FILTER	\$698.09	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$49.99
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$698.09
				90000000-23028	MEASURE Y DISTRICT TAX	(\$2.82)
				90000000-23013	STATE USE TAX LIABILITY	(\$40.82)
				Vendor Total:		\$698.09
HACH COMPANY	11050636	NITRATE	\$246.27	84027225-54100	SUPPLIES	\$246.27
				Vendor Total:		\$246.27
HI-TECH EMERGENCY VEHICLE SVC INC	161464	ALF IGNITION SWITCH	\$150.12	10021210-56130	EXTERNAL SERVICES	\$150.12
				Vendor Total:		\$150.12
HOME ENERGY ASSISTANCE PROGRAM	DV 080318	UTILITY	\$391.00	90100000-10421	UTILITY RECEIVABLES CLEARING	\$391.00
				Vendor Total:		\$391.00
INDUSTRIAL TESTS INC	10411	ISO SWITCHGEAR EVALUATION: NET	\$4,000.00	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$4,000.00
				Vendor Total:		\$4,000.00
INTEC SOLUTIONS INC	L25062	40 HP ACS550 VFD, 460 VAC, NEM	\$5,336.90	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5,336.90
				Vendor Total:		\$5,336.90
INTERSTATE BATTERIES	380033738	BATTERIES	\$230.53	10020210-56130	EXTERNAL SERVICES	\$230.53
	380033989	BATTERIES	\$125.06	10024620-56130	EXTERNAL SERVICES	\$125.06
			Vendor Total:		\$355.59	
INTOXIMETERS	602850	DRY GAS	\$391.84	10020210-54201	PRISONER EXPENSE	\$391.84
				Vendor Total:		\$391.84
KATHY MCGRADY	9796	TEST AND INSPECT 158' OF GROUND	\$700.00	91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$700.00
	9786	TEST AND INSPECT 158' OF GROUND	\$533.15	10021210-56130	EXTERNAL SERVICES	\$533.15
	9787	TEST AND INSPECT 158' OF GROUND	\$362.80	91521400-56130	EXTERNAL SERVICES	\$362.80
			Vendor Total:		\$1,595.95	
LARRY WALKER ASSOCIATES INC	00564.02-13	APPLICATION PREPARATION (NPDES)	\$1,737.50	84027225-52114	COMPLIANCE STUDIES	\$1,737.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LARRY WALKER ASSOCIATES INC	00564.04-3	WWTP LAB SERVICES	\$112.50	84027225-52100	CONTRACTED SERVICES	\$112.50
					Vendor Total:	\$1,850.00
LIFE ASSIST	865747	AB43964 ROBERTAZZI NASOPHARYNG	\$33.06	10021210-54100	SUPPLIES	\$16.53
				91521400-54100	SUPPLIES	\$16.53
	866990	AB43964 ROBERTAZZI NASOPHARYNG	\$33.12	10021210-54100	SUPPLIES	\$16.56
				91521400-54100	SUPPLIES	\$16.56
	865376	AB43964 ROBERTAZZI NASOPHARYNG	\$42.77	10021210-54100	SUPPLIES	\$21.38
				91521400-54100	SUPPLIES	\$21.39
	864799	AB43964 ROBERTAZZI NASOPHARYNG	\$192.62	10021210-54100	SUPPLIES	\$7.03
				10021210-54100	SUPPLIES	\$89.28
				91521400-54100	SUPPLIES	\$7.03
				91521400-54100	SUPPLIES	\$89.28
	864027	AB43964 ROBERTAZZI NASOPHARYNG	\$4,094.57	10021210-54100	SUPPLIES	\$2.30
				10021210-54100	SUPPLIES	\$2.77
				10021210-54100	SUPPLIES	\$3.75
				10021210-54100	SUPPLIES	\$5.06
				10021210-54100	SUPPLIES	\$11.06
				10021210-54100	SUPPLIES	\$18.45
				10021210-54100	SUPPLIES	\$32.26
				10021210-54100	SUPPLIES	\$40.17
				10021210-54100	SUPPLIES	\$77.56
				10021210-54100	SUPPLIES	\$89.28
				10021210-54100	SUPPLIES	\$89.28
				10021210-54100	SUPPLIES	\$89.28
				10021210-54100	SUPPLIES	\$89.28
				10021210-54100	SUPPLIES	\$89.28
				10021210-54100	SUPPLIES	\$89.28
				10021210-54100	SUPPLIES	\$89.28

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LIFE ASSIST	864027	AB43964 ROBERTAZZI NASOPHARYNG	\$4,094.57	10021210-54100	SUPPLIES	\$1,318.22
				91521400-54100	SUPPLIES	\$2.30
				91521400-54100	SUPPLIES	\$2.76
				91521400-54100	SUPPLIES	\$3.75
				91521400-54100	SUPPLIES	\$5.06
				91521400-54100	SUPPLIES	\$11.06
				91521400-54100	SUPPLIES	\$18.45
				91521400-54100	SUPPLIES	\$32.27
				91521400-54100	SUPPLIES	\$40.17
				91521400-54100	SUPPLIES	\$77.56
				91521400-54100	SUPPLIES	\$89.28
				91521400-54100	SUPPLIES	\$89.28
				91521400-54100	SUPPLIES	\$89.28
				91521400-54100	SUPPLIES	\$89.28
				91521400-54100	SUPPLIES	\$89.28
				91521400-54100	SUPPLIES	\$89.28
				91521400-54100	SUPPLIES	\$1,318.23
				Vendor Total:		\$4,396.14
MARY WILLIAMSON - PETTY CASH	PC 080618	REPLENISH PETTY CASH	\$89.39	80026400-54100	SUPPLIES	\$89.39
				Vendor Total:		\$89.39
MATHESON TRI-GAS INC	17966309	OXYGEN & MISC. SUPPLIES AS NEE	\$53.88	20824300-56210	FUEL & FLUIDS	\$53.88
	17626214	OXYGEN & MISCELLANEOUS AS NEED	\$51.19	80026210-54100	SUPPLIES	\$51.19
				Vendor Total:		\$105.07
MICHELLE WHYBURN	DV 073018	REIMBURSEMENT FUEL	\$40.00	82027111-56210	FUEL & FLUIDS	\$40.00
				Vendor Total:		\$40.00
MICROFLEX CORP #774353	IN1890023	GLOVES	\$614.60	10020210-54201	PRISONER EXPENSE	\$614.60
				Vendor Total:		\$614.60

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MIRACLE PLAYSYSTEMS INC	F2018-0570	#984128S - MIRACLE-TYPHOON SL	\$3,707.31	10022100-54100	SUPPLIES	\$3,707.31
					Vendor Total:	\$3,707.31
MOIRS	146638	MISC. POOL SUPPLIES AS NEEDED	\$364.75	82027111-58202	CHEMICALS	\$364.75
	147175	MISC. POOL SUPPLIES AS NEEDED	\$468.97	82027111-58202	CHEMICALS	\$468.97
	147113	MISC. POOL SUPPLIES AS NEEDED	(\$6.33)	84027225-58202	CHEMICALS	(\$6.33)
	14663	MISC. POOL SUPPLIES AS NEEDED	\$42.46	84027225-58202	CHEMICALS	\$42.46
	147186	MISC. POOL SUPPLIES AS NEEDED	\$80.02	10022300-54106	SPECIALTY SUPPLIES	\$80.02
	146471	MISC. POOL SUPPLIES AS NEEDED	\$468.97	82027111-54100	SUPPLIES	\$468.97
	145991	MISCELLANEOUS POOL SUPPLIES AS	\$468.97	82027111-54100	SUPPLIES	\$468.97
					Vendor Total:	\$1,887.81
MUNI SERVICES LLC	INV06-003189	BUSINESS LICENSE PROCESSING	\$5,382.00	10013400-52100	CONTRACTED SERVICES	\$5,382.00
					Vendor Total:	\$5,382.00
NANCY SKELLY	DV071118	INSTRUCTOR	\$936.00	10022850-52100	CONTRACTED SERVICES	\$936.00
					Vendor Total:	\$936.00
NATIONAL METER & AUTOMATION	S1101937.001	WATER SUPPLY, GROUNDWATER, SEW	\$12,152.08	82000000-12104	INVENTORY - PURCHASES	\$11,141.72
				82027114-54100	SUPPLIES	\$1,010.36
					Vendor Total:	\$12,152.08
NOR-CAL RECYCLED ROCK & AGGREGATES INC	15704	MISC. ROCK & ROAD PATCH MATERI	\$594.21	10024620-54124	PW - CONCRETE/SUPPLIES	\$594.21
					Vendor Total:	\$594.21
NORTH COAST OPPORTUNITIES, INC	073018	IMPLEMENTING COMMUNITY FOCUS G	\$2,681.25	10022810-52100	CONTRACTED SERVICES	\$2,681.25
					Vendor Total:	\$2,681.25
ONE TIME PAY VENDOR	10518	RECREATION REFUND: MEGHAN SANDERS	\$115.00	10022300-44910	SWIMMING POOL	\$115.00
	87133-5	UTILITY REFUND	\$55.95	94000000-10420	UTILITY RECEIVABLES	\$55.95
					Vendor Total:	\$170.95

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	024685022	RING STYLE VITON GASKET	\$54.48	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$54.48
	024710649	MISC. ITEMS AS NEEDED	\$167.14	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$167.14
	024712516	PROBE SOIL	\$202.52	82027114-54102	SMALL TOOLS	\$202.52
	024712492	EMERGENCY REPLACEMENT PARTS	\$1,339.85	82027114-54100	SUPPLIES	\$1,339.85
Vendor Total:						\$1,763.99
PFM ASSET MANAGEMENT LLC	AUM-100273	FINANCIAL ADVISORY SERVICES	\$4,072.06	10015100-52100	CONTRACTED SERVICES	\$4,072.06
	Vendor Total:					\$4,072.06
PHYSIO-CONTROL INC	418169505	SERVICE PLAN/MAINTENANCE AGREE	\$1,458.74	10021210-52111	MAINT. CONTRACTS - DEFIBRULATOR	\$1,458.74
	418168776	SERVICE PLAN/MAINTENANCE AGREE	\$3,960.60	10021210-52111	MAINT. CONTRACTS - DEFIBRULATOR	\$3,960.60
Vendor Total:						\$5,419.34
PITNEY BOWES INC	1008244573	POSTAGE MACHINE LEASE & SUPPLI	\$163.31	20513300-54101	POSTAGE	\$163.31
	Vendor Total:					\$163.31
PORTOLA SYSTEMS INC	38978	PORTOLA ANTI-SPAM COVERAGE 2/2	\$1,131.88	20913900-54320	SOFTWARE	\$1,131.88
	Vendor Total:					\$1,131.88
PUBLIC SERVICE DEPARTMENT	CITY JUN 18	JUN 18 CITY UTILITIES	\$179,007.55	80626450-52133	MONTHLY DISCOUNT PROGRAM	\$168.78
				10012400-55210	UTILITIES	\$254.22
				10022100-55210	UTILITIES	\$29,567.37
				10022300-55210	UTILITIES	\$3,752.10
				10024214-55210	UTILITIES	\$633.09
				10024620-55210	UTILITIES	\$340.08
				20620231-55210	UTILITIES	\$81.00
				20822500-55210	UTILITIES	\$9,762.29
				20824300-55210	UTILITIES	\$852.88
				25024300-55210	UTILITIES	\$92.84
				64020213-55210	UTILITIES	\$681.15
				69122700-55210	UTILITIES	\$4,023.28
				72022400-55210	UTILITIES	\$46,615.86

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	CITY JUN 18	JUN 18 CITY UTILITIES	\$179,007.55	73022600-55210	UTILITIES	\$3,131.03
				77725200-55210	UTILITIES	\$2,634.58
				80026400-55210	UTILITIES	\$1,973.49
				80526150-55210	UTILITIES	\$12,240.29
				82027111-55210	UTILITIES	\$34,752.10
				84027221-55210	UTILITIES	\$69.03
				84027225-55210	UTILITIES	\$27,382.09
	81411-1	SEWER - S STATE ST	\$53.47	10021210-55210	UTILITIES	\$26.73
				91521400-55210	UTILITIES	\$26.74
	90558-8 JUN 18	SEWER - LOVERS LN	\$79.87	10021210-55210	UTILITIES	\$39.93
				91521400-55210	UTILITIES	\$39.94
	89690-2 JUN 18	SEWER - S STATE ST	\$145.35	31122000-55210	UTILITIES	\$145.35
Vendor Total:						\$179,286.24
RAINBOW AGRICULTURAL SERVICES	756015/1	SLEEVE - STOCK ITEMS	\$47.56	10022100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$47.56
	10278/1	AIR FILTERS, SPARK PLUGS	\$113.39	10024620-54120	PW - SPECIAL SUPPLIES	\$113.39
	10737/1	CHAIN LOOP, TRIMMER LINE, STIHL FIXCUT	\$70.63	84027221-54102	SMALL TOOLS	\$70.63
	10705/1	K-9 FOOD - BUGSY	\$46.81	10020210-54100	SUPPLIES	\$46.81
	11433/1	K-9 FOOD - BUGSY	\$70.76	10020210-54100	SUPPLIES	\$70.76
	10908/1	K-9 FOOD - THOR	\$87.08	10020210-54100	SUPPLIES	\$87.08
	10227/1	K-9 FOOD - REX	\$141.52	10020210-54100	SUPPLIES	\$141.52
	11199/1	K-9 FOOD - REX	\$158.92	10020210-54100	SUPPLIES	\$158.92
	11291/1	HYDRO FLASK	\$48.94	82027111-54100	SUPPLIES	\$48.94
Vendor Total:						\$785.61
RAINFOREST FANTASY	03429	PEER SUPPORT	\$70.77	10020210-54100	SUPPLIES	\$70.77
Vendor Total:						\$70.77
RAU & ASSOCIATES INC	20180068	SURVEY- LEGAL DESCRIPTIONS OF	\$5,501.25	82027111-80210	LAND ACQUISITION	\$5,501.25
Vendor Total:						\$5,501.25
RAY C STARKEY	16010	HATS FOR WWTP	\$422.78	84027225-54100	SUPPLIES	\$422.78
Vendor Total:						\$422.78

List of Checks Presented for Approval on 8/10/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1947902	CARDLOCK FUEL PURCHASES	\$6,961.29	10020210-56210	FUEL & FLUIDS	\$96.36
				10020210-56210	FUEL & FLUIDS	\$2,609.92
				10020224-56210	FUEL & FLUIDS	\$217.16
				10022100-56210	FUEL & FLUIDS	\$866.05
				10022810-56210	FUEL & FLUIDS	\$56.96
				10024210-56210	FUEL & FLUIDS	\$39.66
				10024210-56210	FUEL & FLUIDS	\$40.81
				10024620-56210	FUEL & FLUIDS	\$903.12
				20324100-56210	FUEL & FLUIDS	\$212.41
				20822500-56210	FUEL & FLUIDS	\$50.26
				80026400-56210	FUEL & FLUIDS	\$926.65
				82027111-56210	FUEL & FLUIDS	\$145.47
				82027114-56210	FUEL & FLUIDS	\$39.66
				82027114-56210	FUEL & FLUIDS	\$315.90
				84027221-56210	FUEL & FLUIDS	\$39.66
				84027221-56210	FUEL & FLUIDS	\$269.10
				84027225-56210	FUEL & FLUIDS	\$132.14
				Vendor Total:		\$6,961.29
REDWOOD EMPIRE AIKIKAI	DV070518	INSTRUCTOR	\$124.00	10022850-52100	CONTRACTED SERVICES	\$124.00
	DV060618	INSTRUCTOR	\$356.00	10022850-52100	CONTRACTED SERVICES	\$356.00
				Vendor Total:		\$480.00
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	0001249-IN	FY 18/19 PROPERTY & ADP-AUTO CONTRIBUTIONS	\$120,846.00	20216200-52527	A.D.P. PREMIUM & DEDUCTIBLE	\$42,287.00
				20216200-52524	PROPERTY INSURANCE PREMIUM	\$78,559.00
	0001233-IN	FY 18/19 LEXIPOL FIRE POLICY	\$4,085.00	10021210-52100	CONTRACTED SERVICES	\$2,042.50
				91521400-52100	CONTRACTED SERVICES	\$2,042.50
	18-08 HEALTHCOMP	AUG 18 REMIF INSURANCE PREMIUMS	\$219,459.20	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$19,895.60

List of Checks Presented for Approval on 8/10/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	18-08 HEALTHCOMP	AUG 18 REMIF INSURANCE PREMIUMS	\$219,459.20	20700000-20520	P/R DEDUCT.- MEDICAL INS	\$183,408.00
				20700000-20510	REMIF DENTAL	\$13,371.00
				20700000-20511	REMIF VISION	\$2,784.60
				Vendor Total:		\$344,390.20
REOA LTD	1331	OFFICIATING OF ADULT SOFTBALL	\$3,351.00	10022822-52100	CONTRACTED SERVICES	\$3,351.00
				Vendor Total:		\$3,351.00
RINO PACIFIC	CL23819	FUEL CARD CHARGES AS NEEDED	\$2,150.04	10021210-56210	FUEL & FLUIDS	\$1,093.02
				91521400-56210	FUEL & FLUIDS	\$1,057.02
				Vendor Total:		\$2,150.04
ROGINA WATER COMPANY	0380 JUL 18	WATER SERVICE - 1301 TALMAGE RD	\$23.99	10021210-55210	UTILITIES	\$11.99
				91521400-55210	UTILITIES	\$12.00
				Vendor Total:		\$23.99
SAFEWAY INC	STMT 7/14/18.2	MISCELLANEOUS PURCHASES AS REQ	\$1,125.72	90000000-23226	CONCERT SERIES	\$258.82
				90000000-23242	JULY 4TH PICNIC IN THE PARK	\$4.99
				90000000-23242	JULY 4TH PICNIC IN THE PARK	\$13.39
				90000000-23235	MOVIES IN THE PLAZA	\$21.18
				10022300-54100	SUPPLIES	\$61.68
				10022300-54100	SUPPLIES	\$227.96
				10022300-54100	SUPPLIES	\$265.72
				10022810-54100	SUPPLIES	\$157.68
				10022840-54100	SUPPLIES	\$10.87
				10022840-54100	SUPPLIES	\$103.43
	STMT 7/14/18.1	MISCELLANEOUS PURCHASES AS REQ	\$1,408.36	90000000-23226	CONCERT SERIES	\$29.22
				90000000-23226	CONCERT SERIES	\$97.44
				10016100-54167	EMPLOYEE DEVELOPMENT	\$57.32
				90000000-23235	MOVIES IN THE PLAZA	\$17.81

List of Checks Presented for Approval on 8/10/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SAFEWAY INC	STMT 7/14/18.1	MISCELLANEOUS PURCHASES AS REQ	\$1,408.36	10022300-54100	SUPPLIES	\$43.92
				10022300-54100	SUPPLIES	\$104.72
				10022300-54100	SUPPLIES	\$224.10
				10022300-54100	SUPPLIES	\$233.34
				10022810-54100	SUPPLIES	\$50.59
				10022840-54100	SUPPLIES	\$29.95
				10022840-54100	SUPPLIES	\$29.95
				20620231-54100	SUPPLIES	\$79.68
				20620231-54100	SUPPLIES	\$249.94
				73022600-54100	SUPPLIES	\$9.99
				73022600-54100	SUPPLIES	\$23.59
				73022600-54100	SUPPLIES	\$93.28
				84027225-54100	SUPPLIES	\$33.52
				Vendor Total:		\$2,534.08
SALES & USE TAX	JUL 18	PRE-PAID SALES AND USE TAX	\$3,664.00	77725200-58401	AVIATION FUEL	\$1,381.00
				90000000-20231	COUNTY MENTAL HEALTH .5%	\$128.00
				90000000-23252	DISTRICT USE TAX-LIBRARIES	\$36.00
				90000000-23237	DISTRICT USE TAX-MEASURE S	\$154.00
				90000000-23028	MEASURE Y DISTRICT TAX	\$105.00
				90000000-23013	STATE USE TAX LIABILITY	\$1,860.00
				Vendor Total:		\$3,664.00
SHARON WEDEGAERTNER	DV070218	INSTRUCTOR	\$2,856.00	10022850-52100	CONTRACTED SERVICES	\$2,856.00
				Vendor Total:		\$2,856.00
SHERRIE SMITH- FERRI	DV080518	REIMBURSEMENT - MUSEUM POLES/SERVICE	\$1,319.52	69122700-54100	SUPPLIES	\$1,319.52
				Vendor Total:		\$1,319.52
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	97058	MATERIALS & COMPACTION TESTING	\$3,812.50	10024620-52100	CONTRACTED SERVICES	\$3,000.00
				82027110-52100	CONTRACTED SERVICES	\$812.50

List of Checks Presented for Approval on 8/10/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	97059	GEOLOGISTS TESTING SERVICE	\$4,837.20	51024220-52100	CONTRACTED SERVICES	\$4,837.20
	97192	MATERIALS AND COMPACTIONS TEST	\$10,913.80	10024620-80230	INFRASTRUCTURE	\$10,913.80
	Vendor Total: -----					\$19,563.50
SNAP-ON INDUSTRIAL	ARV/36770159	GARAGE TOOLS	\$91.44	82027111-54102	SMALL TOOLS	\$45.72
				84027221-54102	SMALL TOOLS	\$45.72
	ARV/36780339	GARAGE TOOLS	\$243.19	82027111-54102	SMALL TOOLS	\$121.59
				84027221-54102	SMALL TOOLS	\$121.60
	ARV/36756291	GARAGE TOOLS	\$601.41	82027111-54102	SMALL TOOLS	\$300.70
				84027221-54102	SMALL TOOLS	\$300.71
Vendor Total: -----					\$936.04	
STAPLES CREDIT PLAN	15410	SHIPPING FOR COMMUNITY SERVICES	\$19.87	90000000-23236	FIELD SIGNAGE FEES	\$19.87
	212185271	TELEPHONE SHOULDER REST	\$17.41	10012100-54100	SUPPLIES	\$17.41
	2121244831	ANTI-GLARE FILTER	\$64.01	10012100-54100	SUPPLIES	\$64.01
	09200	LOCKBBOX SAFE FOR FINANCE	\$39.18	10013400-54100	SUPPLIES	\$39.18
	7200839840-0-1	HANGING FOLDERS	\$83.57	10013400-54100	SUPPLIES	\$83.57
	7200589487-0-1	INK CARTRIDGES, KLEENEX, HIGHLIGHTERS	\$478.61	10013400-54100	SUPPLIES	\$245.99
				20413500-54100	SUPPLIES	\$232.62
	09958	PENS	\$15.23	10020210-54100	SUPPLIES	\$15.23
	7200224973-0-1	CARD STOCK, ENVELOPES	\$108.21	10022810-54100	SUPPLIES	\$108.21
	7200225073-0-1	CARD STOCK, STAPLES, VERTICAL FILES	\$151.63	10022810-54100	SUPPLIES	\$151.63
	07546	DIGITAL APPLE LIGHT	\$53.35	10024210-54100	SUPPLIES	\$53.35
	08985	HDMI CABLE	\$38.10	20620231-54100	SUPPLIES	\$38.10
	44873	BINDERS, TONER - MUSEUM SUPPLIES	\$85.74	69122700-54100	SUPPLIES	\$85.74
	15852	LABLES, MANILA FOLDERS	\$30.45	73022600-54100	SUPPLIES	\$30.45
2119959521	INK CARTRIDGES, ENVELOPE MOISTENER	\$151.61	75012700-54100	SUPPLIES	\$151.61	

List of Checks Presented for Approval on 8/10/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STAPLES CREDIT PLAN	09227	AIRPORT OFFICE SUPPLIES	\$19.59	77725200-54100	SUPPLIES	\$19.59
	10257	BINDER CLIPS, STAPLES, BATTERIES, USB CABLE, PENS	\$68.66	82027111-54100	SUPPLIES	\$68.66
	11910	POST-ITS, TAPE, BELKIN CABLE, WIRELESS KEYBOARD	\$169.79	82027111-54100	SUPPLIES	\$169.79
	09362	TONER, PENS, - WTP OFFICE SUPPLIES	\$275.19	82027111-54100	SUPPLIES	\$275.19
	10223	TONER	\$104.51	84027221-54100	SUPPLIES	\$104.51
	45040	TAPE, BINDER - WWTP SUPPLIES	\$20.22	84027225-54100	SUPPLIES	\$20.22
	Vendor Total:					\$1,994.93
STERICYCLE INC	3004267212	'SHARPS' DISPOSAL AS NEEDED	\$57.66	10020210-54201	PRISONER EXPENSE	\$57.66
	Vendor Total:					\$57.66
STEVE MICHAEL BROWN	UKIAH RWP CM-003	MITIGATION & MONITORING PLAN F	\$15,265.00	83027330-80230	INFRASTRUCTURE	\$15,265.00
	UKIAH RWP CM-002	MITIGATION & MONITORING PLAN F	\$26,390.00	83027330-80230	INFRASTRUCTURE	\$26,390.00
Vendor Total:					\$41,655.00	
STREAKWAVE WIRELESS INC	SI-734262	UNIFI AP AC NANOHD	\$520.89	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$2.07)
				20913900-80100	MACHINERY & EQUIPMENT	\$4.14
				20913900-80100	MACHINERY & EQUIPMENT	\$520.89
				90000000-23028	MEASURE Y DISTRICT TAX	(\$2.07)
	SI-738871	UNIFI AP AC NANOHD	\$9,121.91	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$42.28)
				20913900-80100	MACHINERY & EQUIPMENT	\$84.56
				20913900-80100	MACHINERY & EQUIPMENT	\$9,121.91
				90000000-23028	MEASURE Y DISTRICT TAX	(\$42.28)
				Vendor Total:		
SUB-AQUATICS INC	1064929-IN	REGULATOR, PARTS FOR UVFA	\$180.67	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$90.33
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$90.34
				Vendor Total:		

List of Checks Presented for Approval on 8/10/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SUMMIT SAFETY LLC	177888	CLOTHING: ATHLETIC, CASUAL, DR	\$3,122.60	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$3.91)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$15.62)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$15.62)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$15.62)
				10024620-54130	PW - SAFETY	\$92.38
				10024620-54130	PW - SAFETY	\$1,040.86
				90000000-23013	STATE USE TAX LIABILITY	(\$226.39)
				82027114-54100	SUPPLIES	\$92.39
				82027114-54100	SUPPLIES	\$1,040.88
				84027221-54100	SUPPLIES	\$92.39
				84027221-54100	SUPPLIES	\$1,040.86
Vendor Total:					\$3,122.60	
THE COFFEE CRITIC INC	11810	MISC. COFFEE SUPPLIES AS NEEDED	\$90.00	10012200-54100	SUPPLIES	\$90.00
	11790	MISC. COFFEE SUPPLIES AS NEEDED	\$45.00	73022600-54100	SUPPLIES	\$45.00
Vendor Total:					\$135.00	
THURSTON CHRYSLER DODGE JEEP RAM	551811	2018 DODGE CHARGER PURSUIT VEH	\$32,708.16	10020210-80100	MACHINERY & EQUIPMENT	\$32,708.16
Vendor Total:					\$32,708.16	
UKIAH TROPHIES & GIFTS	839069	ENGRAVING SERVICES	\$279.31	90000000-23212	ADOPT-A-TREE PROGRAM	\$279.31
Vendor Total:					\$279.31	
UNITED ROTARY BRUSH CORP	CI222106	CABLE WRAPS, GUTTER BROOMS & M	\$948.60	10024620-56130	EXTERNAL SERVICES	\$948.60
Vendor Total:					\$948.60	
USA BLUEBOOK	630900	PH COLOR DISC TEST KIT	\$94.17	82027111-54100	SUPPLIES	\$94.17
Vendor Total:					\$94.17	
VALLEY AUTO CENTER INC	281304	FUEL CAP, GASKET SEALER, GASKET MAKER, THREADLOCK	\$65.05	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$65.05
	277668	CORE RETURN	(\$40.72)	10021210-56130	EXTERNAL SERVICES	(\$40.72)
Vendor Total:					\$24.33	

List of Checks Presented for Approval on 8/10/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WAGNER & BONSIGNORE	07-18-818	ENG SVCS FOR WATER RIGHT PERMI	\$40.00	82027110-52100	CONTRACTED SERVICES	\$40.00
					Vendor Total:	\$40.00
WASTE MANAGEMENT	2728406-2561-5	MAY 18 GARBAGE SERVICE	\$61.82	10021210-55210	UTILITIES	\$30.91
				91521400-55210	UTILITIES	\$30.91
	2728408-2561-01	MAY 18 GARBAGE SERVICE	\$61.82	10021210-55210	UTILITIES	\$30.91
				91521400-55210	UTILITIES	\$30.91
					Vendor Total:	\$123.64
WESTERN STATES CONTROLS GROUP	1070780	MAX-SEAL BUTTERFLY VALVE	\$2,259.51	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$10.48)
				82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$20.96
				82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,259.51
				90000000-23028	MEASURE Y DISTRICT TAX	(\$10.48)
					Vendor Total:	\$2,259.51
WILLOW COUNTY WATER DIST	10010 JUL 18	WATER SERVICE - 1500 S STATE ST	\$51.92	10021210-55210	UTILITIES	\$25.95
				91521400-55210	UTILITIES	\$25.97
	40351 JUL 18	WATER SERVICE - 1640 S STATE ST IRRIG	\$20.00	31122000-55210	UTILITIES	\$20.00
	40353 JUL 18	WATER SERVICE - 1640 S STATE ST	\$40.32	31122000-55210	UTILITIES	\$40.32
	81154 JUL 18	WATER SERVICE - WWTP	\$68.19	84027225-55210	UTILITIES	\$68.19
					Vendor Total:	\$180.43
XPRESSMYSELF. COM LLC	RTS-137547	WINDMASTER SIGN STAND	\$751.68	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$3.76)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.94)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.76)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$3.76)
				90000000-23259	PARADE OF LIGHTS	\$33.36

List of Checks Presented for Approval on 8/10/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
XPRESSMYSELF. COM LLC	RTS-137547	WINDMASTER SIGN STAND	\$751.68	90000000-23259	PARADE OF LIGHTS	\$375.84
				90000000-23219	PUMPKINFEST	\$33.36
				90000000-23219	PUMPKINFEST	\$375.84
				90000000-23013	STATE USE TAX LIABILITY	(\$54.50)
	RTS-135548	EVENT AHEAD SIGNS	\$636.20	90000000-23259	PARADE OF LIGHTS	\$242.32
				90000000-23219	PUMPKINFEST	\$393.88
Vendor Total:						\$1,387.88
INVOICE TOTAL:						\$3,381,744.14

List of Checks Presented for Approval on 8/17/2018

The following list of bills payable was reviewed and approved for payment.



Signature



Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AL SMATSKY	52	DESIGN, ENGINEERING & CONSULTAN	\$14,700.00	80126100-80230	INFRASTRUCTURE	\$14,700.00
						Vendor Total: \$14,700.00
ALLIANCE ENVIRONMENTAL SERVICES INC	1663	ASBESTOS ABATEMENT SERVICES 215 NORTON ST	\$8,000.00	10012200-52100	CONTRACTED SERVICES	\$8,000.00
						Vendor Total: \$8,000.00
AMAZON CAPITAL SERVICES	1P66-96V7-XDQX	APC BATTERY BACKUP	\$135.39	10023320-54330	COMPUTER AND TECHNOLOGY	\$135.39
	16K3-41PJ-9KW4	HP LASERJET PRINTER	\$414.90	10023320-54330	COMPUTER AND TECHNOLOGY	\$414.90
	199X-C97Q-T49M	LAMINATED LABEL TAPE	\$12.16	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.06)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.02)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.06)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.06)
				90000000-23013	STATE USE TAX LIABILITY	(\$0.89)
				10021210-54100	SUPPLIES	\$0.54
				10021210-54100	SUPPLIES	\$6.08
				91521400-54100	SUPPLIES	\$0.55
				91521400-54100	SUPPLIES	\$6.08
	1CRM-LMKC-KYGW	CORN FILLED BAGS	\$28.85	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.15)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.04)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.15)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.15)
				90000000-23013	STATE USE TAX LIABILITY	(\$2.10)
				10022810-54100	SUPPLIES	\$2.59

List of Checks Presented for Approval on 8/17/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1CRM-LMKC-KYGW	CORN FILLED BAGS	\$28.85	10022810-54100	SUPPLIES	\$28.85
	11C4-H9C7-WTDL	ULTIMATE SPEAKER STAND KNOBS	\$35.31	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.13)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.14)
				90000000-23235	MOVIES IN THE PLAZA	\$0.27
				90000000-23235	MOVIES IN THE PLAZA	\$35.31
	1T7P-JPPP-GRGF	WIRELESS MICROPHONE/ SPEAKER PLUGS	\$40.98	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.21)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.06)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.21)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.21)
				90000000-23235	MOVIES IN THE PLAZA	\$3.67
				90000000-23235	MOVIES IN THE PLAZA	\$40.98
				90000000-23013	STATE USE TAX LIABILITY	(\$2.98)
	17CF-K3QL-HFQD	FIRE WEATHER INSTRUMENT KIT	\$139.28	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.70)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.18)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.70)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.70)
				25321210-54106	SPECIALTY SUPPLIES	\$6.19
				25321210-54106	SPECIALTY SUPPLIES	\$69.64
				91621400-54106	SPECIALTY SUPPLIES	\$6.19
				91621400-54106	SPECIALTY SUPPLIES	\$69.64
				90000000-23013	STATE USE TAX LIABILITY	(\$10.10)
	1RGX-RF6V-RYTK	UPS BATTERY BACKUP SURGE PROTECTOR	\$299.15	80100000-80100	MACHINERY & EQUIPMENT	\$299.15
	13F1-6WTR-KVPL	BEDDING/SCISSORS	\$180.10	10021210-54100	SUPPLIES	\$90.05
				91521400-54100	SUPPLIES	\$90.05
	1P66-96V7-XFDR	POOL HANDRAIL COVER	\$149.49	10022300-54100	SUPPLIES	\$149.49

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	11ML-TNNV-6WJV	PENTEL SUPER LEAD REFILL	\$8.85	80026400-54100	SUPPLIES	\$8.85
	1YLK-KNG7-7JFG	PAPER	\$66.78	80026400-54100	SUPPLIES	\$66.78
	Vendor Total: -----					\$1,511.24
ARAMARK UNIFORM SERVICES	703924199	MAT & TOWEL SERVICE	\$110.13	20822500-56300	BUILDING MAINT. & REPAIR	\$110.13
	703965183	MAT & TOWEL SERVICE	\$110.13	20822500-56300	BUILDING MAINT. & REPAIR	\$110.13
	703934399	MAT & TOWEL SERVICE	\$71.42	31122000-56300	BUILDING MAINT. & REPAIR	\$71.42
	703954940	MAT & TOWEL SERVICE	\$71.42	31122000-56300	BUILDING MAINT. & REPAIR	\$71.42
	703924200	MAT & TOWEL SERVICE	\$84.83	73022600-56300	BUILDING MAINT. & REPAIR	\$84.83
	703944606	MAT & TOWEL SERVICE	\$84.83	73022600-56300	BUILDING MAINT. & REPAIR	\$84.83
	703965184	MAT & TOWEL SERVICE	\$84.83	73022600-56300	BUILDING MAINT. & REPAIR	\$84.83
	703924219	UNIFORM SVC - AIRPORT	\$49.32	77725200-54100	SUPPLIES	\$49.32
	703934414	UNIFORM SVC - AIRPORT	\$49.32	77725200-54100	SUPPLIES	\$49.32
	703944624	UNIFORM SVC - AIRPORT	\$49.32	77725200-54100	SUPPLIES	\$49.32
	703954955	UNIFORM SVC - AIRPORT	\$51.57	77725200-54100	SUPPLIES	\$51.57
	703965203	UNIFORM SVC - AIRPORT	\$51.57	77725200-54100	SUPPLIES	\$51.57
	Vendor Total: -----					\$868.69
AT&T	000011694325	T1 TO INTERNET FOR DOJ/CLETS	\$302.14	10020210-55100	TELEPHONE	\$151.07
				20620231-55100	TELEPHONE	\$151.07
	000011707039	TELEPHONE SERVICES	\$15.02	10021210-55100	TELEPHONE	\$7.51
				91521400-55100	TELEPHONE	\$7.51
	000011707038	TELEPHONE SERVICES	\$21.13	10021210-55100	TELEPHONE	\$10.57
				91521400-55100	TELEPHONE	\$10.56
	707-468-7991 429 2	TELEPHONE SERVICES OBSERVATORY	\$17.14	10022100-55100	TELEPHONE	\$17.14

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	1718 AUG 18	CREDIT CARD TERMINAL	\$149.82	77725200-55100	TELEPHONE	\$149.82
					Vendor Total:	\$505.25
AVIATION LABORATORIES	0309336-IN	DICE FLASH-190	\$355.14	77725200-58401	AVIATION FUEL	\$20.52
				77725200-58401	AVIATION FUEL	\$355.14
				90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.16)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.29)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.16)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.16)
				90000000-23013	STATE USE TAX LIABILITY	(\$16.75)
					Vendor Total:	\$355.14
BAY AREA BARRICADE SERVICE INC	0355641-IN	SQUARE SLEEVE	\$14.31	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.34)
				10024620-54127	PW - SIGN POSTS/SHEETING	\$0.34
				10024620-54127	PW - SIGN POSTS/SHEETING	\$14.31
	0355974-IN	STREET WORK SIGNS	\$85.41	10024620-54127	PW - SIGN POSTS/SHEETING	\$85.41
					Vendor Total:	\$99.72
BRETT CHAPMAN TA 8/26-30/18		TRAVEL ADVANCE	\$245.00	10020210-57100	LEARNING AND DEVELOPMENT	\$245.00
					Vendor Total:	\$245.00
CHEVRON AND TEXACO BUSINESS CARD SVCS	53944516	FUEL AS NEEDED UPD	\$247.58	10020210-56210	FUEL & FLUIDS	\$247.58
					Vendor Total:	\$247.58
CHOUINARD & MYHRE INC	1808004	SOFTWARE MAINTENANCE SE FOR IB	\$367.68	20913900-54320	SOFTWARE	\$367.68
					Vendor Total:	\$367.68
CHROMAGRAPHS	65344	BUISNESS CARDS: H MCGEHEE	\$67.45	73022600-54100	SUPPLIES	\$67.45
					Vendor Total:	\$67.45
CLARK PEST CONTROL	22374999	PEST CONTROL SVCS	\$95.00	80026400-52100	CONTRACTED SERVICES	\$95.00
					Vendor Total:	\$95.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CLOVER STORNETTA FARMS	0100924575	POOL SUPPLIES	\$191.50	10022300-54100	SUPPLIES	\$191.50
	0100929663	POOL SUPPLIES	\$236.40	10022300-54100	SUPPLIES	\$236.40
	0100936250	POOL SUPPLIES	\$243.40	10022300-54100	SUPPLIES	\$243.40
	Vendor Total:					\$671.30
CODE PUBLISHING COMPANY	60744	CODIFICATION SERVICES AS PER A	\$386.10	10012500-52100	CONTRACTED SERVICES	\$386.10
	Vendor Total:					\$386.10
COMCAST	1296 JULY 18	INTERNET SERVICES	\$160.29	31122000-52100	CONTRACTED SERVICES	\$160.29
	1296 AUG 18	INTERNET SERVICES	\$170.29	31122000-52100	CONTRACTED SERVICES	\$170.29
	1067 JUL 18	INTERNET SERVICES	\$101.03	10021210-55100	TELEPHONE	\$50.52
				91521400-55100	TELEPHONE	\$50.51
	4635 AUG 18	INTERNET SERVICES	\$247.00	20913900-55100	TELEPHONE	\$247.00
	0472 AUG 18	INTERNET SERVICES	\$162.28	73022600-55100	TELEPHONE	\$162.28
	Vendor Total:					\$840.89
DAVID KIRCH	TA 8/26-31/18	TRAVEL ADVANCE	\$372.00	10021210-57100	LEARNING AND DEVELOPMENT	\$372.00
	Vendor Total:					\$372.00
DAVID RAPPORT	6899	LEGAL SERVICES FOR FY 18/19	\$22,330.73	91190100-52100	CONTRACTED SERVICES	\$182.65
				10014000-52150	LEGAL SERVICES/EXPENSES	\$6,166.45
				20414000-52150	LEGAL SERVICES/EXPENSES	\$624.18
				80014000-52150	LEGAL SERVICES/EXPENSES	\$460.81
				82014000-52150	LEGAL SERVICES/EXPENSES	\$701.68
				83027330-52150	LEGAL SERVICES/EXPENSES	\$43.99
				84427222-52150	LEGAL SERVICES/EXPENSES	\$13,202.13
				90214000-52150	LEGAL SERVICES/EXPENSES	\$948.84
	Vendor Total:					\$22,330.73
DE NORA WATER TECHNOLOGIES	1691905	TO RECONDITION (3) CAPITAL CON	\$2,239.26	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,239.26
	Vendor Total:					\$2,239.26

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEPARTMENT OF JUSTICE	319740	FINGERPRINT SERVICES	\$32.00	10021210-54161	BACKGROUND & PHYSICALS	\$16.00
				91521400-54161	BACKGROUND & PHYSICALS	\$16.00
				Vendor Total:		\$32.00
DETROIT INDUSTRIAL TOOL	563306	DRILL BIT SET	\$646.44	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$2.26)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.25)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$2.26)
				84027221-54102	SMALL TOOLS	\$6.77
				84027221-54102	SMALL TOOLS	\$646.44
				Vendor Total:		\$646.44
EBA ENGINEERING	33137	MONITORING SERVICES	\$2,305.00	70024500-52100	CONTRACTED SERVICES	\$2,305.00
	33005	MONITORING SERVICES	\$6,885.00	70024500-52100	CONTRACTED SERVICES	\$6,885.00
	Vendor Total:		\$9,190.00			
EDMO DISTRIBUTORS INC	1487817	PLEXUS PLASTIC CLEANER	\$272.10	77725200-54100	SUPPLIES	\$272.10
				Vendor Total:		\$272.10
EPIC AVIATION LLC	7110492	JET A FUEL	\$21,167.88	77725200-58401	AVIATION FUEL	\$21,167.88
				Vendor Total:		\$21,167.88
FASTENAL	CAUKA31992	TRAFFIC SIGN	\$76.76	10024620-54127	PW - SIGN POSTS/SHEETING	\$76.76
	CAUKA32065	PAINT, PROTECTIVE COATINGS, VA	\$1,319.71	82027114-54100	SUPPLIES	\$659.85
				84027221-54100	SUPPLIES	\$659.86
	Vendor Total:		\$1,396.47			
GARTON TRACTOR INC	CU38399	LEVER KIT	\$12.44	84027225-56130	EXTERNAL SERVICES	\$12.44
	CU38489	SUPPLIES AS NEEDED	\$968.26	84027225-56130	EXTERNAL SERVICES	\$968.26
	Vendor Total:		\$980.70			
GCR TIRES & SERVICES	851-42548	TIRES, TUBES REPAIRS & LABOR A	\$223.61	10020210-56130	EXTERNAL SERVICES	\$223.61
	851-42638	TIRES, TUBES REPAIRS & LABOR A	\$364.99	10020210-56130	EXTERNAL SERVICES	\$364.99

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GCR TIRES & SERVICES	851-42610	TIRES, TUBES REPAIRS & LABOR A	\$570.09	10020210-56130	EXTERNAL SERVICES	\$570.09
	851-42572	TIRES, TUBES REPAIRS & LABOR A	\$879.82	10020210-56130	EXTERNAL SERVICES	\$879.82
	851-42736	TIRES, TUBES REPAIRS & LABOR A	\$882.33	10024620-56130	EXTERNAL SERVICES	\$882.33
	Vendor Total:					\$2,920.84
GENERAL PACIFIC INC	45459	ELECTRICAL EQUIPMENT AND SUPPL	\$900.18	80000000-12104	INVENTORY - PURCHASES	\$900.18
	Vendor Total:					\$900.18
GHD INC	103059.1	TRAFFIC ANALYSIS OF SCHOOL ARE	\$6,898.75	10024210-52100	CONTRACTED SERVICES	\$6,898.75
	103987.1	DESIGN OF WELL #9	\$1,663.50	82027110-52100	CONTRACTED SERVICES	\$1,663.50
	103083.1	TRANSPORTATION IMPROVEMENTS RE	\$6,756.25	10024620-80230	INFRASTRUCTURE	\$6,756.25
	103098.1	TRANSPORTATION IMPROVEMENTS RE	\$12,315.25	10024620-80230	INFRASTRUCTURE	\$12,315.25
	Vendor Total:					\$27,633.75
GRANITE CONSTRUCTION COMPANY	1436046	MISC. ROCK & ROAD PATCH MATERI	\$131.30	84027221-54100	SUPPLIES	\$131.30
	Vendor Total:					\$131.30
GREG OWEN	TR 7/22-25/18	TRAVEL REIMBURSEMENT	\$75.88	77725200-57100	LEARNING AND DEVELOPMENT	\$75.88
	Vendor Total:					\$75.88
H&M MARKETS LLC	108381	ALL AMERICAN PICNIC IN THE PARK	\$231.71	90000000-23242	JULY 4TH PICNIC IN THE PARK	\$231.71
	508266	POOL CONCESSIONS	\$125.16	10022300-54100	SUPPLIES	\$125.16
	Vendor Total:					\$356.87
HAROLD J LANCE JR	JULY 18	LEGAL SERVICES	\$166.50	91521400-52150	LEGAL SERVICES/EXPENSES	\$166.50
	Vendor Total:					\$166.50
INDUSTRIAL SAFETY SUPPLY	1062577	NITROGEN GAS	\$284.53	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$284.53
	Vendor Total:					\$284.53
INTEC SOLUTIONS INC	L4971	SERVICE CALL	\$1,035.00	82027111-52100	CONTRACTED SERVICES	\$1,035.00
	Vendor Total:					\$1,035.00
INTEGRITY SHRED	84461	SHREDDING SERVICES	\$57.00	10020210-54100	SUPPLIES	\$28.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INTEGRITY SHRED	84461	SHREDDING SERVICES	\$57.00	20620231-54100	SUPPLIES	\$28.50
					Vendor Total:	\$57.00
INTERNATIONAL ASSOC OF FIRE CHIEFS	55767	MEMBERSHIP DUES	\$279.00	10021210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$139.50
				91521400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$139.50
					Vendor Total:	\$279.00
INTERSTATE BATTERIES	380034113	BATTERIES	\$252.30	84027221-56130	EXTERNAL SERVICES	\$252.30
					Vendor Total:	\$252.30
J & M LOCK	34641	DUPLICATE KEYS, REPAIRS & MISC	\$76.21	20822500-56300	BUILDING MAINT. & REPAIR	\$76.21
	33662	DUPLICATE KEYS, REPAIRS & MISC	\$730.63	20822500-56300	BUILDING MAINT. & REPAIR	\$730.63
					Vendor Total:	\$806.84
JAMES REESE	19339	JANITORIAL SERVICES	\$175.00	73022600-56300	BUILDING MAINT. & REPAIR	\$175.00
					Vendor Total:	\$175.00
JEFF WALKER	TA 8/19-25/18	TRAVEL ADVANCE	\$549.00	20513300-57100	LEARNING AND DEVELOPMENT	\$549.00
					Vendor Total:	\$549.00
JENNIFER COURSEY	1590	PERFORMANCE AND SERVICE REVIEW	\$400.00	63020210-52100	CONTRACTED SERVICES	\$400.00
					Vendor Total:	\$400.00
JOHN HAMNER	DV081418	WATER DISTRIBUTION EXAM NOVACK & KIRBY	\$180.00	82027114-57100	LEARNING AND DEVELOPMENT	\$180.00
					Vendor Total:	\$180.00
JOYCE BOGHOSIAN	2018-JULY	VOLUNTEER REIMBURSEMENT	\$159.83	10021210-54100	SUPPLIES	\$79.91
				91521400-54100	SUPPLIES	\$79.92
					Vendor Total:	\$159.83
KAREN JACOBSON TODD	DV071718	INSTRUCTOR	\$367.50	10022850-52100	CONTRACTED SERVICES	\$367.50
					Vendor Total:	\$367.50
KELLY-MOORE PAINT COMPANY INC	910-00000287416	MISC. PURCHASES AS REQUIRED	\$114.12	10024620-54125	PW - TRAFFIC PAINT	\$114.12

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
KELLY-MOORE PAINT COMPANY INC	910-00000287336	MISC. PURCHASES AS REQUIRED	\$228.25	10024620-54125	PW - TRAFFIC PAINT	\$228.25
					Vendor Total:	\$342.37
LEIGH HALVORSEN	2891190	REIMBURSEMENT CLASS REG	\$580.00	10013400-57100	LEARNING AND DEVELOPMENT	\$580.00
					Vendor Total:	\$580.00
MARSH USA INC	769550608684	AIRPORT LIABILITY RENEWAL	\$7,125.00	77725200-52528	LIABILITY INSURANCE	\$7,125.00
					Vendor Total:	\$7,125.00
MAX BRAZILL	TA 8/26-30/18	TRAVEL ADVANCE	\$2,517.48	10020210-57100	LEARNING AND DEVELOPMENT	\$2,517.48
					Vendor Total:	\$2,517.48
MEAD & HUNT INC	281192	LAND USE COMPATIBILITY TASK FO	\$2,686.70	10023100-52100	CONTRACTED SERVICES	\$2,686.70
					Vendor Total:	\$2,686.70
MIKE STEWART	DV 081418	MILEAGE REIMBURSEMENT	\$117.70	10021210-56210	FUEL & FLUIDS	\$58.85
				91521400-56210	FUEL & FLUIDS	\$58.85
					Vendor Total:	\$117.70
MINE SAFETY APPLIANCES CO	999697584	GAS TYPE SENSOR	\$530.00	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$530.00
					Vendor Total:	\$530.00
MISAC	300002599	MEMBERSHIP DUES	\$130.00	20913900-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$130.00
	200001616	MEMBERSHIP DUES	\$520.00	20913900-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$520.00
					Vendor Total:	\$650.00
NCPA	006102-0818025	AUG 18 NCPA	\$867,664.00	80026440-58104	NCPA MANAGEMENT SERVICES	\$51,015.00
				80026440-58101	NCPA PLANT GENERATION	\$299,505.00
				80026440-58102	NCPA POWER PURCHASES	\$240,954.00
				80026440-58105	NCPA THIRD PARTY SALES	(\$3,531.00)
				80026440-58103	NCPA TRANSMISSION	\$279,721.00
					Vendor Total:	\$867,664.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NFP NATIONAL ACCOUNT SERVICES INC	18-08 NFP	AUG 18 NFP INSURANCE	\$2,735.86	20700000-20523	P/R DEDUCT-LTD	\$2,484.91
				20700000-20512	REMIF LIFE	(\$53.93)
				20700000-20512	REMIF LIFE	\$33.88
				20700000-20512	REMIF LIFE	\$271.00
				Vendor Total:		\$2,735.86
NORTHWEST LINEMAN COLLEGE	15897	LINEMAN APPRENTICE PROGRAM	\$150.00	80026110-52100	CONTRACTED SERVICES	\$150.00
	15898	LINEMAN APPRENTICE PROGRAM	\$3,006.50	80026110-52100	CONTRACTED SERVICES	\$3,006.50
			Vendor Total:		\$3,156.50	
NSI LAB SOLUTIONS INC	356930	CHLORINE TUBES	\$157.50	84027225-54100	SUPPLIES	\$157.50
			Vendor Total:		\$157.50	
NUTRIEN AG SOLUTIONS INC	37078038	WEED SPRAYS & CHEMICALS AS NEE	\$181.82	10022100-54100	SUPPLIES	\$181.82
			Vendor Total:		\$181.82	
ONE TIME PAY VENDOR	B23027	PARK RENTAL REFUND - NAOMI SOLOZZANO	\$100.00	10022100-46360	PARKS RENTAL	\$100.00
	B23136	RECREATION REFUN - DARLETTA R FULWIDER	\$200.00	10022100-46360	PARKS RENTAL	\$200.00
	DV072018	POOL RENTAL REFUN - JOSE OCEGUEDA	\$250.00	90000000-23244	UKIAH POOL RENOVATION	\$250.00
			Vendor Total:		\$550.00	
ONESOURCE DISTRIBUTORS LLC	S5845508.003	SPLICE	\$44.64	80000000-12104	INVENTORY - PURCHASES	\$44.64
	S5877059.01	FARGO SPLICE	\$132.22	80000000-12104	INVENTORY - PURCHASES	\$132.22
	S5841892.002	BLACK CABLE TIES	\$522.60	80000000-12104	INVENTORY - PURCHASES	\$522.60
	S5894622.001	BRACE CROSSARM, METAL POLES, PARTS	\$644.80	80000000-12104	INVENTORY - PURCHASES	\$644.80
	S5877081.001	CROSSARMS	\$3,545.08	80000000-12104	INVENTORY - PURCHASES	\$3,545.08
	S5809122.003	FAULT INDICATORS	\$29,005.93	80000000-12104	INVENTORY - PURCHASES	\$29,005.93
	S5864292.001	EYENUTS	\$155.04	80026110-54100	SUPPLIES	\$155.04
			Vendor Total:		\$34,050.31	
OSCAR ISAAC CERVANTES	081918.1	CATERING FOR SPONSOR DINNER	\$1,210.00	90000000-23226	CONCERT SERIES	\$1,210.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OSCAR ISAAC CERVANTES	081918	DEPOSIT - CATERING FOR SPONSOR DINNER	\$1,210.00	90000000-23226	CONCERT SERIES	\$1,210.00
					Vendor Total:	\$2,420.00
PACE SUPPLY CORPORATION	024691570	BATTERY RETRO KIT	\$602.53	20822500-56300	BUILDING MAINT. & REPAIR	\$602.53
	024691706	SENSOR RETRO KIT	\$857.61	20822500-56300	BUILDING MAINT. & REPAIR	\$857.61
	024670950-3	LID CONCRRETE READER	\$45.18	82000000-12104	INVENTORY - PURCHASES	\$45.18
	024670950-2	SEWER SADDLE	\$57.70	82000000-12104	INVENTORY - PURCHASES	\$57.70
	024670950-4	BALLCORP PACK JOINT MIP	\$547.97	82000000-12104	INVENTORY - PURCHASES	\$547.97
	024729012	CTS 250PSI PIPE	\$83.46	82027114-54100	SUPPLIES	\$83.46
	024717218	BALL VALVES	\$719.14	82027114-54100	SUPPLIES	\$719.14
					Vendor Total:	\$2,913.59
PETERSON CAT	1819PC06014 7055	FILTERS	\$44.53	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.21)
				20822500-56130	EXTERNAL SERVICES	\$0.42
				20822500-56130	EXTERNAL SERVICES	\$44.53
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.21)
	PC060147151	BATTERIES	\$672.59	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$672.59
	PC060147152	BATTERIES	\$672.59	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$672.59
					Vendor Total:	\$1,389.71
PETERSON TRUCKS INC	222006	SERVICE - DPF CLEANING	\$250.00	10024620-56130	EXTERNAL SERVICES	\$250.00
					Vendor Total:	\$250.00
PG&E CO	1522-8 JUL 18	PACIFIC GAS & ELECTRIC	\$27.42	10021210-55210	UTILITIES	\$13.71
				91521400-55210	UTILITIES	\$13.71
	6833-2 JUL 18	PACIFIC GAS & ELECTRIC	\$782.44	10021210-55210	UTILITIES	\$391.22
				91521400-55210	UTILITIES	\$391.22
	6124-2 JUL 18	PACIFIC GAS & ELECTRIC	\$1,656.08	10021210-55210	UTILITIES	\$828.04
				91521400-55210	UTILITIES	\$828.04

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PG&E CO	7075-1 JUL 18	PACIFIC GAS & ELECTRIC	\$2.96	10022100-55210	UTILITIES	\$2.96
	0853-6 JUL 18	PACIFIC GAS & ELECTRIC	\$2,903.75	31122000-55210	UTILITIES	\$2,903.75
Vendor Total:						\$5,372.65
PHENOVA	141725	PROFICIENCY TESTING SAMPLES	\$303.09	84027225-54100	SUPPLIES	\$303.09
	Vendor Total:					\$303.09
PMI	10028711	CDMA - 2MB DATA PLAN	\$200.00	80026200-54100	SUPPLIES	\$200.00
	10028709	CDMA - 2MB DATA PLAN	\$481.00	80026200-54100	SUPPLIES	\$481.00
	10028710	CDMA - 2MB DATA PLAN	\$1,992.00	80026200-54100	SUPPLIES	\$1,992.00
	Vendor Total:					\$2,673.00
POWER INDUSTRIES INC	759614.1	NYLON METRIC TUBING	(\$68.91)	90000000-20231	COUNTY MENTAL HEALTH .5%	\$0.32
				84027221-56130	EXTERNAL SERVICES	(\$68.91)
				84027221-56130	EXTERNAL SERVICES	(\$0.32)
	760869	ASCO FLEXIBLOK FILTER	\$376.71	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$376.71
	759614.2	NYLON METRIC TUBING	\$68.91	84027221-56130	EXTERNAL SERVICES	\$68.91
	Vendor Total:					\$376.71
RAIN FOR RENT, WOODLAND	1222622	RENTAL OF 4 BIG GUNS AND 8" P	\$3,748.01	84027225-52100	CONTRACTED SERVICES	\$3,748.01
	Vendor Total:					\$3,748.01
RED CARPET MINI STORAGE	1927	MINI STORAGE RENT FY 18-19	\$1,140.00	63020210-54100	SUPPLIES	\$1,140.00
	Vendor Total:					\$1,140.00
REDWOOD COAST FUELS	1952266	CARDLOCK FUEL PURCHASES	\$9,829.38	10020210-56210	FUEL & FLUIDS	\$103.09
				10020210-56210	FUEL & FLUIDS	\$2,639.08
				10020224-56210	FUEL & FLUIDS	\$129.73
				10022100-56210	FUEL & FLUIDS	\$838.78
				10024210-56210	FUEL & FLUIDS	\$19.47
				10024620-56210	FUEL & FLUIDS	\$1,665.97
				20324100-56210	FUEL & FLUIDS	\$234.75
				20513382-56210	FUEL & FLUIDS	\$31.06

List of Checks Presented for Approval on 8/17/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1952266	CARDLOCK FUEL PURCHASES	\$9,829.38	20822500-56210	FUEL & FLUIDS	\$56.20
				80026400-56210	FUEL & FLUIDS	\$1,877.05
				82027111-56210	FUEL & FLUIDS	\$486.27
				82027114-56210	FUEL & FLUIDS	\$19.47
				82027114-56210	FUEL & FLUIDS	\$414.26
				82027114-56210	FUEL & FLUIDS	\$415.18
				84027221-56210	FUEL & FLUIDS	\$19.48
				84027221-56210	FUEL & FLUIDS	\$352.88
				84027221-56210	FUEL & FLUIDS	\$353.68
				84027225-56210	FUEL & FLUIDS	\$172.98
	0096717	CARDLOCK FUEL PURCHASES	\$363.15	20824300-56210	FUEL & FLUIDS	\$363.15
	0096716	CARDLOCK FUEL PURCHASES	\$675.21	77725200-56210	FUEL & FLUIDS	\$675.21
	0096900	CARDLOCK FUEL PURCHASES	\$3,249.00	84027225-56210	FUEL & FLUIDS	\$3,249.00
	1954912	CARDLOCK FUEL PURCHASES	\$53.62	20324100-58410	GARAGE LUBRICANTS & PARTS	\$53.62
					Vendor Total:	\$14,170.36
REOA LTD	1332	OFFICIATING OF ADULT SOFTBALL	\$5,038.00	10022822-52100	CONTRACTED SERVICES	\$5,038.00
					Vendor Total:	\$5,038.00
REXEL USA INC	R900319	FUSE	\$78.87	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.37)
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.37
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$78.87
	R890002	MIDGET TD FUSE	\$78.87	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.37)
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.37
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$78.87
	R908764	FUSE'S	\$203.71	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.95)
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.95

List of Checks Presented for Approval on 8/17/2018

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REXEL USA INC	R908764	FUSE'S	\$203.71	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$203.71
	R882700	FUSE'S	\$205.95	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.96)
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.96
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$205.95
	R878488	POLARIS WEATHER PROOF CONNECTORS	\$394.12	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.84)
				80026110-54100	SUPPLIES	\$1.84
				80026110-54100	SUPPLIES	\$394.12
	R878477	POLARIS WEATHER PROOF CONNECTORS	\$1,126.84	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$5.25)
				80026110-54100	SUPPLIES	\$5.25
				80026110-54100	SUPPLIES	\$1,126.84
	Vendor Total:					\$2,088.36
SANTA ROSA JUNIOR COLLEGE	AR19-000064	EVOC TRAINING	\$2,367.50	10020210-57100	LEARNING AND DEVELOPMENT	\$2,367.50
	AR19-00081	EVOC TRAINING	\$2,367.50	10020210-57100	LEARNING AND DEVELOPMENT	\$2,367.50
	Vendor Total:					\$4,735.00
SCHAT'S BAKERY	AUG 18	CHIEF'S RECEPTION	\$121.00	10010000-54100	SUPPLIES	\$121.00
	AUG 18 CC	CONFERENCE CENTER EVENT CATERING	\$91.57	73022600-54100	SUPPLIES	\$91.57
	Vendor Total:					\$212.57
SEAN KAESER	TA 8/23/18	TRAVEL ADVANCE	\$180.00	10020210-57100	LEARNING AND DEVELOPMENT	\$180.00
	Vendor Total:					\$180.00
SEAN WHITE	DV080818	REIMBURSEMENT - INTERVIEW LUNCH	\$71.00	84027220-57100	LEARNING AND DEVELOPMENT	\$71.00
	Vendor Total:					\$71.00
SONOMA STATE UNIVERSITY	0000023902	NWIC MOA PROJECT REVIEW PROGRAM	\$75.00	10023100-52100	CONTRACTED SERVICES	\$75.00
	Vendor Total:					\$75.00
STEPHANIE ABBA	MR JUL 18	MILAGE REIMBURSEMENT	\$17.55	10021210-56130	EXTERNAL SERVICES	\$8.78
				91521400-56130	EXTERNAL SERVICES	\$8.77
				Vendor Total:		

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
THE LYMAN GROUP, INC	5213384	PROPANE/COVERALLS	\$19.50	84027225-56210	FUEL & FLUIDS	\$13.08
				84027225-54100	SUPPLIES	\$6.42
	5213566	COVERALLS	\$185.56	84027225-54100	SUPPLIES	\$185.56
	Vendor Total:					\$205.06
THE PEAVEY COMPANY	347313	EVIDENCE SUPPLIES	\$261.53	10020210-54201	PRISONER EXPENSE	\$261.53
					Vendor Total:	
THE RADAR SHOP INC	11705	RECERTIFIED RADAR UNITS	\$414.00	10020210-52100	CONTRACTED SERVICES	\$414.00
					Vendor Total:	
THURSTON CHEVROLET TOYOTA SCION	209346	SPEED SWITCH	\$116.80	10020210-56130	EXTERNAL SERVICES	\$116.80
	T0CS264593	SERVICE ON PD#3108 VEHICLE	\$441.21	10020210-56130	EXTERNAL SERVICES	\$441.21
					Vendor Total:	
TORI CARPENTER	DV072718	REIMBURSEMENT - MENDO COMPLEX FIRES	\$133.10	10021210-54100	SUPPLIES	\$66.55
				91521400-54100	SUPPLIES	\$66.55
				Vendor Total:		
TRACTOR SUPPLY CREDIT PLAN	373557	CAST IRON SUBMERSIBLE	\$174.19	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$174.19
	244465	GREASE HOSE, COUPLER	\$71.06	10024620-54120	PW - SPECIAL SUPPLIES	\$71.06
	243944	TOOLS FOR WWTP	\$101.20	84027225-54102	SMALL TOOLS	\$101.20
	275806	CONNECTORS, ROLLER CHAIN	\$31.00	84027221-54100	SUPPLIES	\$31.00
	276857	PRO STIFF BRISTLE	\$32.65	84027221-54100	SUPPLIES	\$32.65
	Vendor Total:					\$410.10
ULINE	99624964	EVIDENCE SUPPLIES	\$270.87	10020210-54201	PRISONER EXPENSE	\$270.87
					Vendor Total:	
UNIVAR USA INC	SJ892046	LIQUID SODIUM HYPOCHLORITE 12.	\$3,630.93	84027225-58202	CHEMICALS	\$3,630.93
					Vendor Total:	
US BANK CORPORATE PAYMENT SERVICES	JUL 18	CAL CARD PURCHASES	\$2,670.11	10021210-56300	BUILDING MAINT. & REPAIR	\$19.54
				91521400-56300	BUILDING MAINT. & REPAIR	\$19.54
				10021210-56130	EXTERNAL SERVICES	\$611.61
				91521400-56130	EXTERNAL SERVICES	\$295.00

List of Checks Presented for Approval on 8/17/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
US BANK CORPORATE PAYMENT SERVICES	JUL 18	CAL CARD PURCHASES	\$2,670.11	91521400-56130	EXTERNAL SERVICES	\$611.61
				10021210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$275.00
				91521400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$275.00
				25321210-54102	SMALL TOOLS	\$35.46
				91621400-54102	SMALL TOOLS	\$35.47
				25321210-54106	SPECIALTY SUPPLIES	\$186.86
				91621400-54106	SPECIALTY SUPPLIES	\$186.86
				10021210-54100	SUPPLIES	\$59.08
				91521400-54100	SUPPLIES	\$59.08
Vendor Total:					\$2,670.11	
US BANK EQUIPMENT FINANCE	363761438	COPIER LEASE	\$131.74	10021210-54500	EQUIP RENTS AND LEASES	\$65.87
				91521400-54500	EQUIP RENTS AND LEASES	\$65.87
				Vendor Total:		\$131.74
WAGNER & BONSIGNORE	08-18-196	ENG SVCS FOR WATER RIGHT PERMI	\$206.25	82027110-52100	CONTRACTED SERVICES	\$206.25
				Vendor Total:		\$206.25
WESCO DISTRIBUTION INC	716324	ELECTRICAL EQUIPMENT AND SUPPL	\$2,073.25	80000000-12104	INVENTORY - PURCHASES	\$2,073.25
				Vendor Total:		\$2,073.25
ZAP MFG	1574	3M DG REFLECTIVE WHITE. 24" X	\$2,057.74	10024620-54127	PW - SIGN POSTS/SHEETING	\$2,057.74
				Vendor Total:		\$2,057.74
INVOICE TOTAL:						\$1,107,562.47

List of Checks Presented for Approval on 8/24/2018

The following list of bills payable was reviewed and approved for payment.

 9-4-18  
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AFLAC	95864	CANCER/LIFE/ACC INSURANCE	\$7,304.30	20700000-20527	SECTION 125 (CANCER & LIFE)	\$7,304.30
					Vendor Total:	\$7,304.30
AFLAC GROUP INSURANCE	A104749900	AUG 18 CRITICAL CARE INSURANCE	\$589.98	20700000-20538	AFLAC CRITICAL ILLNESS POLICY	\$589.98
					Vendor Total:	\$589.98
ALLEN JAMES	DV 071418	INSTRUCTOR	\$944.00	10022850-52100	CONTRACTED SERVICES	\$944.00
					Vendor Total:	\$944.00
ALPHA ANALYTICAL LABORATORIES INC	8071371-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$170.00	82027111-52100	CONTRACTED SERVICES	\$170.00
	8073225-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$220.00	82027111-52100	CONTRACTED SERVICES	\$220.00
	8072224-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$350.00	82027111-52100	CONTRACTED SERVICES	\$350.00
					Vendor Total:	\$740.00
AMAZON CAPITAL SERVICES	1M6X-N7VP-YLCH	STAINLESS STEEL SPLASH GUARD	\$39.93	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.19)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.05)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.19)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.19)
				10022810-54100	SUPPLIES	\$0.62
				10022810-54100	SUPPLIES	\$39.93
	1Y43-JHG6-KLGD	HOME BREWING STARTER KIT FOR PUMPKINFEST CONTEST	\$109.98	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.55)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.14)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.55)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.55)
				90000000-23219	PUMPKINFEST	\$9.77

List of Checks Presented for Approval on 8/24/2018

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1Y43-JHG6-KLGD	HOME BREWING STARTER KIT FOR PUMPKINFEST CONTEST	\$109.98	90000000-23219	PUMPKINFEST	\$109.98
				90000000-23013	STATE USE TAX LIABILITY	(\$7.98)
	1FXX-RGQC-3XXG	PROCTOR COFFEE URN	\$357.16	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.72)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.43)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.72)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.72)
				90000000-23013	STATE USE TAX LIABILITY	(\$11.33)
				73022600-54100	SUPPLIES	\$16.92
				73022600-54100	SUPPLIES	\$357.16
	1R1V-31MC-HPRV	LIFE GUARD SWEATSHIRTS	\$593.10	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$3.00)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.00)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$3.00)
				90000000-23013	STATE USE TAX LIABILITY	(\$0.79)
				10022300-54100	SUPPLIES	\$9.79
				10022300-54100	SUPPLIES	\$593.10
	117C-TMDF-M4X6	NEON WRISTBANDS	\$764.15	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$3.82)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.96)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.82)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$3.82)
				90000000-23013	STATE USE TAX LIABILITY	(\$55.40)
				10022840-54100	SUPPLIES	\$67.82
				10022840-54100	SUPPLIES	\$764.15
	161Y-4JPP-WFGG	BUSH BUSINESS DESK	\$273.39	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.39)
				10023320-54100	SUPPLIES	\$0.39
				10023320-54100	SUPPLIES	\$273.39
	1CFL-GLTJ-R33K	COPPER CHILLER	\$74.01	90000000-23219	PUMPKINFEST	\$74.01

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1DTH-9DYX-KPKF	FLUKE WIRELESS CLAMP	\$833.34	80026110-54102	SMALL TOOLS	\$833.34
	1VXN-9PVX-GYK9	PENTEL MECHANICAL PENCILS	\$18.37	10021210-54100	SUPPLIES	\$9.18
				91521400-54100	SUPPLIES	\$9.19
	117C-TMDF-17Y7	MODERN MASTERS PAINT	\$132.36	10022300-54100	SUPPLIES	\$132.36
	1CFL-GLTJ-MFYP	SQUARE STAND FOR IPAD	\$108.86	10022810-54100	SUPPLIES	\$108.86
	1DWR-4HVL-H7JH	GOSPORTS WOODEN GAME	\$116.18	10022840-54100	SUPPLIES	\$116.18
	1CFL-GLTJ-13XC	MINI DISPLAY PORT	\$33.51	10023100-54100	SUPPLIES	\$33.51
	Vendor Total:					\$3,454.34
AMWINS GROUP BENEFITS INC	5446012	SEPT 18 RETIREE HEALTH INSURANCE	\$1,488.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,488.00
					Vendor Total:	
ASSOCIATION OF BAY AREA GOVERNMENTS	AR016711	ABAG ADMIN FEE 2006 WATER BOND	\$6,091.00	84127226-52500	TRUSTEE FEES	\$6,091.00
					Vendor Total:	
AT&T	2463 JUL 18	TELEPHONE SERVICE	\$43.52	10021210-55100	TELEPHONE	\$21.76
				91521400-55100	TELEPHONE	\$21.76
	000011741290	T1 TO INTERNET	\$573.75	20913900-55100	TELEPHONE	\$573.75
	000011741687	TELEPHONE SERVICES	\$5,077.49	20913900-55100	TELEPHONE	\$5,077.49
AT&T MOBILITY	832056361X0 8142018	APN MODEMS	\$516.47	10020210-55100	TELEPHONE	\$516.47
					Vendor Total:	
BJ'S EMBROIDERY	12719	EMBROIDERY SERVICES	\$54.44	20513382-54100	SUPPLIES	\$54.44
					Vendor Total:	
CA PEACE OFFICERS ASSOC	132340	ANNUAL PREMIUM	\$300.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$300.00
					Vendor Total:	
CHROMAGRAPHS	65551	BUSINESS CARDS	\$120.91	10020210-54100	SUPPLIES	\$120.91
					Vendor Total:	
CODE PUBLISHING COMPANY	60962	CODIFICATION SERVICES AS PER A	\$464.25	10012500-52100	CONTRACTED SERVICES	\$464.25
					Vendor Total:	
CONVERGENT COMPUTING	BILL50773	IT SERVICES	\$112.50	20913900-52100	CONTRACTED SERVICES	\$112.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CONVERGENT COMPUTING	BILL50845	IT SERVICES	\$450.00	20913900-52100	CONTRACTED SERVICES	\$450.00
	BILL50689	IT SERVICES	\$900.00	20913900-52100	CONTRACTED SERVICES	\$900.00
	BILL50690	MICROSOFT CLOUD ROADMAP	\$900.00	20913900-52100	CONTRACTED SERVICES	\$900.00
	BILL50844	BOX MIGRATION	\$1,800.00	20913900-52100	CONTRACTED SERVICES	\$1,800.00
	BILL50846	SHAREPOINT	\$1,800.00	20913900-52100	CONTRACTED SERVICES	\$1,800.00
	BILL50774	MICROSOFT CLOUD ROADMAP	\$6,075.00	20913900-52100	CONTRACTED SERVICES	\$6,075.00
Vendor Total:						\$12,037.50
CPS HR CONSULTING	SOP47005	FIREFIGHTER EXAM	\$819.50	10016100-54163	INTERVIEW SUPPLIES	\$819.50
	Vendor Total:					
CWEA	465329	LAB ANALYST EXAM	\$185.00	84027225-57100	LEARNING AND DEVELOPMENT	\$185.00
	0003522841	MEMBERSHIP RENEWAL	\$188.00	84027225-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$188.00
	Vendor Total:					
DANIEL STEEL & MACHINE INC	071718-C	CRANE SERVICES AS NEEDED AT WW	\$550.00	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$550.00
	Vendor Total:					
DC ELECTRIC GROUP INC	41051	CREDIT ON CAMERA RENTAL PO#44928	(\$500.00)	10024214-52100	CONTRACTED SERVICES	(\$500.00)
	41107	SIGNAL REPAIR	\$152.68	10024214-52100	CONTRACTED SERVICES	\$152.68
	41101	ACTIVATE SIGNAL	\$992.42	10024214-52100	CONTRACTED SERVICES	\$992.42
	Vendor Total:					
DEPARTMENT OF JUSTICE	317840	FINGERPRINT SERVICES	\$5,699.00	10020000-44420	FINGERPRINT FEES	\$5,699.00
Vendor Total:						\$5,699.00
DEUTSCH INC	18-2424	20'X11' AIRSCREEN - COMPLETE A	\$6,960.00	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$33.35)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$8.34)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$33.35)
				90000000-23242	JULY 4TH PICNIC IN THE PARK	\$197.31
				90000000-23242	JULY 4TH PICNIC IN THE PARK	\$2,320.00
				90000000-23028	MEASURE Y DISTRICT TAX	(\$33.35)
				90000000-23235	MOVIES IN THE PLAZA	\$197.33

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEUTSCH INC	18-2424	20'X11' AIRSCREEN - COMPLETE A	\$6,960.00	90000000-23235	MOVIES IN THE PLAZA	\$2,320.01
				90000000-23256	SPECIAL EVENTS TRUST	\$197.33
				90000000-23256	SPECIAL EVENTS TRUST	\$2,319.99
				90000000-23013	STATE USE TAX LIABILITY	(\$483.58)
				Vendor Total:		\$6,960.00
EPIC AVIATION LLC	7111547	JET A FUEL	\$20,743.18	77725200-58401	AVIATION FUEL	\$20,743.18
	7112018	JET A FUEL	\$21,007.89	77725200-58401	AVIATION FUEL	\$21,007.89
	7111549	JET A FUEL	\$21,031.14	77725200-58401	AVIATION FUEL	\$21,031.14
	Vendor Total:					\$62,782.21
EUREKA OXYGEN CO	U 157572	EQUIPMENT SERVICES	\$19.78	10020210-56130	EXTERNAL SERVICES	\$19.78
					Vendor Total:	\$19.78
FILETRAIL	2018-0565	HOSTED FILE MANAGMENT SYSTEM	\$503.00	10012500-54320	SOFTWARE	\$503.00
					Vendor Total:	\$503.00
FRED PRYOR SEMINARS	24212276	REGISTRATION: K CUMMINS	\$99.00	10013400-57100	LEARNING AND DEVELOPMENT	\$99.00
	24212274	REGISTRATION: L SMITH	\$99.00	10013400-57100	LEARNING AND DEVELOPMENT	\$99.00
	Vendor Total:					\$198.00
FRIEDMANS HOME IMPROVEMENT	36399890	MISC. ITEMS AS NEEDED	\$40.89	20822500-56300	BUILDING MAINT. & REPAIR	\$40.89
	36399234	MISC. ITEMS AS NEEDED	\$70.55	20822500-56300	BUILDING MAINT. & REPAIR	\$70.55
	36409422	MISC. ITEMS AS NEEDED	\$77.46	20822500-56300	BUILDING MAINT. & REPAIR	\$77.46
	36405968	MISC. ITEMS AS NEEDED	\$98.27	20822500-56300	BUILDING MAINT. & REPAIR	\$98.27
	36398135	MISC. ITEMS AS NEEDED	\$122.96	20822500-56300	BUILDING MAINT. & REPAIR	\$122.96
	36387550	MISC. ITEMS AS NEEDED	\$133.62	20822500-56300	BUILDING MAINT. & REPAIR	\$133.62
	36386015	MISC. ITEMS AS NEEDED	\$126.78	77725200-56300	BUILDING MAINT. & REPAIR	\$126.78
	36413133	MISC. ITEMS AS NEEDED	\$148.96	77725200-56300	BUILDING MAINT. & REPAIR	\$148.96

List of Checks Presented for Approval on 8/24/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36383025	MISC. ITEMS AS NEEDED	\$184.96	77725200-56300	BUILDING MAINT. & REPAIR	\$184.96
	36410423	MISC. ITEMS AS NEEDED	\$71.08	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$71.08
	36408260	MISC. ITEMS AS NEEDED	\$19.97	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$19.97
	36386019	MISC. ITEMS AS NEEDED	\$5.08	91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5.08
	36387018	MISC. ITEMS AS NEEDED	\$12.34	84027221-56130	EXTERNAL SERVICES	\$12.34
	36385969	MISC. ITEMS AS NEEDED	\$4.71	91521400-56130	EXTERNAL SERVICES	\$4.71
	36412929	MISC. ITEMS AS NEEDED	\$62.74	80100000-80230	INFRASTRUCTURE	\$62.74
	36383951	MISC. ITEMS AS NEEDED	\$85.49	90000000-23242	JULY 4TH PICNIC IN THE PARK	\$85.49
	36395352	MISC. ITEMS AS NEEDED	\$66.89	90000000-23235	MOVIES IN THE PLAZA	\$66.89
	36400379	MISC. ITEMS AS NEEDED	\$45.22	10022100-59400	OTHER EXPENSES	\$45.22
	36400900	MISC. ITEMS AS NEEDED	\$32.19	10024620-54120	PW - SPECIAL SUPPLIES	\$32.19
	36400454	MISC. ITEMS AS NEEDED	\$156.94	10024620-54120	PW - SPECIAL SUPPLIES	\$156.94
	36402173	MISC. ITEMS AS NEEDED	\$134.16	20822500-54102	SMALL TOOLS	\$134.16
	36405972	MISC. ITEMS AS NEEDED	\$405.93	20822500-54102	SMALL TOOLS	\$405.93
	36390880	MISC. ITEMS AS NEEDED	\$205.06	82027114-54102	SMALL TOOLS	\$205.06
	36400865	MISC. ITEMS AS NEEDED	\$22.69	84027225-54102	SMALL TOOLS	\$22.69
	36387622	MISC. ITEMS AS NEEDED	\$57.94	84027225-54102	SMALL TOOLS	\$57.94
	36391940	MISC. ITEMS AS NEEDED	\$61.86	84027225-54102	SMALL TOOLS	\$61.86
	36406702	MISC. ITEMS AS NEEDED	\$10.55	10022100-54100	SUPPLIES	\$10.55
	36397863	MISC. ITEMS AS NEEDED	\$27.83	10022100-54100	SUPPLIES	\$27.83
	36412544	MISC. ITEMS AS NEEDED	\$34.00	10022100-54100	SUPPLIES	\$34.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36391458	MISC. ITEMS AS NEEDED	\$43.09	10022100-54100	SUPPLIES	\$43.09
	36405621	MISC. ITEMS AS NEEDED	\$79.82	10022100-54100	SUPPLIES	\$79.82
	36400172	MISC. ITEMS AS NEEDED	\$102.81	10022100-54100	SUPPLIES	\$102.81
	36406752	MISC. ITEMS AS NEEDED	\$43.26	10022300-54100	SUPPLIES	\$43.26
	36398380	MISC. ITEMS AS NEEDED	\$151.77	10022822-54100	SUPPLIES	\$151.77
	36392771	MISC. ITEMS AS NEEDED	\$4.77	10024210-54100	SUPPLIES	\$4.77
	36392782	MISC. ITEMS AS NEEDED	\$17.96	10024210-54100	SUPPLIES	\$17.96
	36395047	MISC. ITEMS AS NEEDED	\$1.92	20513300-54100	SUPPLIES	\$1.92
	36407260	MISC. ITEMS AS NEEDED	\$19.91	20822500-54100	SUPPLIES	\$19.91
	36402177	MISC. ITEMS AS NEEDED	\$106.26	20822500-54100	SUPPLIES	\$106.26
	36402434	MISC. ITEMS AS NEEDED	\$231.27	31122000-54100	SUPPLIES	\$231.27
	36394380	MISC. ITEMS AS NEEDED	\$72.12	69122700-54100	SUPPLIES	\$72.12
	36403193	MISC. ITEMS AS NEEDED	\$92.78	69122700-54100	SUPPLIES	\$92.78
	36386190	MISC. ITEMS AS NEEDED	\$8.14	80026110-54100	SUPPLIES	\$8.14
	36393382	MISC. ITEMS AS NEEDED	\$8.98	80026110-54100	SUPPLIES	\$8.98
	36382597	MISC. ITEMS AS NEEDED	\$52.61	80026110-54100	SUPPLIES	\$52.61
	36394449	MISC. ITEMS AS NEEDED	\$46.13	80026120-54100	SUPPLIES	\$46.13
	36401010	MISC. ITEMS AS NEEDED	\$39.82	80026400-54100	SUPPLIES	\$39.82
	36401355	MISC. ITEMS AS NEEDED	\$74.51	80026400-54100	SUPPLIES	\$74.51
	36412978	MISC. ITEMS AS NEEDED	\$16.22	80526150-54100	SUPPLIES	\$16.22
	36385175	MISC. ITEMS AS NEEDED	\$43.15	82027111-54100	SUPPLIES	\$43.15

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36414084	MISC. ITEMS AS NEEDED	\$78.19	82027111-54100	SUPPLIES	\$78.19
	36410328	MISC. ITEMS AS NEEDED	\$80.95	82027111-54100	SUPPLIES	\$80.95
	36390990	MISC. ITEMS AS NEEDED	\$30.94	82027114-54100	SUPPLIES	\$30.94
	36394737	MISC. ITEMS AS NEEDED	\$35.14	82027114-54100	SUPPLIES	\$35.14
	36384246	MISC. ITEMS AS NEEDED	\$117.94	82027114-54100	SUPPLIES	\$117.94
	36414103	MISC. ITEMS AS NEEDED	\$42.43	84027221-54100	SUPPLIES	\$42.43
	36393277	MISC. ITEMS AS NEEDED	\$2.99	84027225-54100	SUPPLIES	\$2.99
	36401450	MISC. ITEMS AS NEEDED	\$4.86	84027225-54100	SUPPLIES	\$4.86
	36400845	MISC. ITEMS AS NEEDED	\$147.24	84027225-54100	SUPPLIES	\$147.24
Vendor Total:						\$4,325.10
GENERAL PACIFIC INC	1310735	ELECTRICAL EQUIPMENT AND SUPPL	\$908.45	80000000-12104	INVENTORY - PURCHASES	\$908.45
	Vendor Total:					\$908.45
GOVERNMENT FINANCE OFFICERS ASSOC	DV082218	APPLICATION FEE	\$425.00	10013200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$425.00
	Vendor Total:					\$425.00
GRANITE CONSTRUCTION COMPANY	4	N STATE ST INTER-LOW GAP RD/BR	\$125,081.94	10024620-80230	INFRASTRUCTURE	\$3,947.43
				10024620-80230	INFRASTRUCTURE	\$71,686.00
				50924220-80230	INFRASTRUCTURE	\$28,000.00
				83027330-80230	INFRASTRUCTURE	\$21,448.51
	1441400	MISC. ROCK & ROAD PATCH MATERI	\$644.76	10024620-54121	PW - ASPHALT CONCRETE	\$644.76
	1441926	MISC. ROCK & ROAD PATCH MATERI	\$873.39	10024620-54121	PW - ASPHALT CONCRETE	\$873.39
	1443026	MISC. ROCK & ROAD PATCH MATERI	\$945.60	10024620-54121	PW - ASPHALT CONCRETE	\$945.60
	Vendor Total:					\$127,545.69
HACH COMPANY	11080476	SAMPLE CELL	\$94.22	84027225-54100	SUPPLIES	\$94.22
	Vendor Total:					\$94.22

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
IBEW, LOCAL 1245	18-08 IBEW	AUG 18 ELECTRIC UNIT UNION DUES	\$1,677.98	20700000-20509	P/R DEDUCT.- UNION DUES	\$1,677.98
					Vendor Total:	\$1,677.98
IBM GF INTERNATIONAL HOLDING LLC	Q7980JR	FINANCING OF DELL STORAGE UPGR	\$59,562.35	20900000-74501	CAPITAL LEASE INTEREST	\$4,922.38
				20900000-74500	CAPITAL LEASE PRINCIPAL	\$54,639.97
					Vendor Total:	\$59,562.35
INDUSTRIAL TESTS INC	10458	BENCH TEST EATON BREAKER	\$600.00	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$600.00
					Vendor Total:	\$600.00
INFOSEND INC	140366	UB PRINT & MAIL SERVICES	\$4,487.80	20513300-52100	CONTRACTED SERVICES	\$4,487.80
					Vendor Total:	\$4,487.80
INSTITUTE FOR ENVIROMENTAL HEALTH INC	180829	ANALYZE WATER SAMPLES	\$365.00	82027111-52100	CONTRACTED SERVICES	\$365.00
	181033	ANALYZE WATER SAMPLES	\$365.00	82027111-52100	CONTRACTED SERVICES	\$365.00
	181350	ANALYZE WATER SAMPLES	\$365.00	82027111-52100	CONTRACTED SERVICES	\$365.00
					Vendor Total:	\$1,095.00
INTERSTATE SALES	18745	TRAFFIC PAINT	\$2,383.39	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$10.12)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$10.12)
				10024620-54125	PW - TRAFFIC PAINT	\$20.24
				10024620-54125	PW - TRAFFIC PAINT	\$2,383.39
					Vendor Total:	\$2,383.39
ISABEL MADRIGAL	TR 7/15-21/18	TRAVEL REIMBURSEMENT	\$52.18	63320210-57100	LEARNING AND DEVELOPMENT	\$52.18
					Vendor Total:	\$52.18
JOHNSON CONTROLS FIRE PROTECTION LP	20331295	HALON SAFETY TEST/INSPECTION	\$488.50	20822500-56300	BUILDING MAINT. & REPAIR	\$488.50
					Vendor Total:	\$488.50
JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC	E4251	EMERGENCY CLEAN UP AT FIRST AVE	\$800.00	10024620-52100	CONTRACTED SERVICES	\$800.00
					Vendor Total:	\$800.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
KATHY NORRIS	TR 8/13-14/18	TRAVEL REIMBURSEMENT	\$218.50	10013400-57100	LEARNING AND DEVELOPMENT	\$218.50
					Vendor Total:	\$218.50
LARRY WALKER ASSOCIATES INC	00564.02-14	APPLICATION PREPARATION (NPDES)	\$5,890.00	84027225-52114	COMPLIANCE STUDIES	\$5,890.00
					Vendor Total:	\$5,890.00
LORELEI SCOTT	4677	CONCERT BANNERS	\$188.57	90000000-23226	CONCERT SERIES	\$0.87
				90000000-23226	CONCERT SERIES	\$188.57
				90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.87)
	5720	EVENT BANNERS	\$675.18	90000000-23226	CONCERT SERIES	\$256.84
				90000000-23236	FIELD SIGNAGE FEES	\$418.34
					Vendor Total:	\$863.75
MILLVIEW COUNTY WATER DISTRICT	UVFA JUL 18	WATER SERVICES- LOVERS LANE	\$76.89	10021210-55210	UTILITIES	\$38.44
				91521400-55210	UTILITIES	\$38.45
					Vendor Total:	\$76.89
NFPA	7261558X	ANNUAL MEMBERSHIP- JENNINGS	\$175.00	10021210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$87.50
				91521400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$87.50
					Vendor Total:	\$175.00
OFFICE DEPOT	161709581001	MISC. OFFICE SUPPLIES AS NEEDED	\$89.32	10016100-54160	CITY LIABILITY & CONTRACT	\$89.32
	161964924001	MISC. OFFICE SUPPLIES AS NEEDED	\$32.77	10012200-54100	SUPPLIES	\$32.77
	172310968001	MISC. OFFICE SUPPLIES AS NEEDED	\$40.21	10012200-54100	SUPPLIES	\$20.11
				91521400-54100	SUPPLIES	\$20.10
	174265197001	MISC. OFFICE SUPPLIES AS NEEDED	\$270.27	10012200-54100	SUPPLIES	\$38.85
				20413500-54100	SUPPLIES	\$231.42
	160270799001	BOISE X-9 MULTI-USE COPY PAPER	\$1,393.16	10012200-54100	SUPPLIES	\$1,393.16
	166730633001	RETURN CREDIT	(\$61.83)	10020210-54100	SUPPLIES	(\$61.83)
	162560954001	MISC. OFFICE SUPPLIES AS NEEDED	\$18.08	10020210-54100	SUPPLIES	\$18.08

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OFFICE DEPOT	174560194001	MISC. OFFICE SUPPLIES AS NEEDED	\$24.69	10020210-54100	SUPPLIES	\$24.69
	174561476001	MISC. OFFICE SUPPLIES AS NEEDED	\$39.03	10020210-54100	SUPPLIES	\$39.03
	065796608001	MISC. OFFICE SUPPLIES AS NEEDED	\$61.83	10020210-54100	SUPPLIES	\$61.83
	166731168001	MISC. OFFICE SUPPLIES AS NEEDED	\$61.83	10020210-54100	SUPPLIES	\$61.83
	074593038001	MISC. OFFICE SUPPLIES AS NEEDED	\$64.77	10020210-54100	SUPPLIES	\$64.77
	162091228001	MISC. OFFICE SUPPLIES AS NEEDED	\$66.85	10020210-54100	SUPPLIES	\$66.85
	172353028001	MISC. OFFICE SUPPLIES AS NEEDED	\$138.38	10020210-54100	SUPPLIES	\$138.38
	162549907001	MISC. OFFICE SUPPLIES AS NEEDED	\$139.02	10020210-54100	SUPPLIES	\$139.02
	163504457001	MISC. OFFICE SUPPLIES AS NEEDED	\$232.52	10020210-54100	SUPPLIES	\$232.52
	160028480001	MISC. OFFICE SUPPLIES AS NEEDED	\$292.12	10020210-54100	SUPPLIES	\$292.12
	165779354001	MISC. OFFICE SUPPLIES AS NEEDED	\$644.57	10020210-54100	SUPPLIES	\$644.57
	171529224001	MISC. OFFICE SUPPLIES AS NEEDED	\$53.03	10023100-54100	SUPPLIES	\$53.03
	162470499001	MISC. OFFICE SUPPLIES AS NEEDED	\$69.90	10023100-54100	SUPPLIES	\$69.90
	168346834001	MISC. OFFICE SUPPLIES AS NEEDED	\$91.11	10023100-54100	SUPPLIES	\$91.11
	168351286001	MISC. OFFICE SUPPLIES AS NEEDED	\$385.92	10023100-54100	SUPPLIES	\$385.92
	168351284001	MISC. OFFICE SUPPLIES AS NEEDED	\$7.41	10023320-54100	SUPPLIES	\$7.41
	168351285001	MISC. OFFICE SUPPLIES AS NEEDED	\$279.80	10023320-54100	SUPPLIES	\$279.80
	161965152001	MISC. OFFICE SUPPLIES AS NEEDED	\$34.28	20413500-54100	SUPPLIES	\$34.28
	161746956001	MISC. OFFICE SUPPLIES AS NEEDED	\$262.36	80026400-54100	SUPPLIES	\$262.36
	161745914001	MISC. OFFICE SUPPLIES AS NEEDED	\$313.27	80026400-54100	SUPPLIES	\$313.27

Vendor Total: \$5,044.67

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OLIN CORPORATION	2552078	SODIUM HYDROXIDE 30%	\$4,924.22	82027111-58202	CHEMICALS	\$4,924.22
					Vendor Total:	\$4,924.22
ONE TIME PAY VENDOR	91978-7	REIMBURSEMENT OVERPAYMENT-KEITH BERRY	\$76.68	90100000-10420	UTILITY RECEIVABLES	\$76.68
	113298-4	UTILITY REFUND	\$10.10	90100000-10421	UTILITY RECEIVABLES CLEARING	\$10.10
	119147-7	UTILITY REFUND: JOE THOMAS	\$41.12	90100000-10421	UTILITY RECEIVABLES CLEARING	\$41.12
	118449-8	UTILITY REFUND-ALALADE BABAJIDE	\$52.10	90100000-10421	UTILITY RECEIVABLES CLEARING	\$52.10
	62039-3	UTILITY REFUND-DAVE HULL	\$58.15	90100000-10421	UTILITY RECEIVABLES CLEARING	\$58.15
	118523-0	UTILITY REFUND - TYLER, JAY GUERRERO	\$74.53	90100000-10421	UTILITY RECEIVABLES CLEARING	\$74.53
	104602-8	UTILITY REFUND-SHERRI & LEE HALDORSON	\$104.00	90100000-10421	UTILITY RECEIVABLES CLEARING	\$104.00
	118903-4	UTILITY REFUND: JAMIE MARTIN	\$107.45	90100000-10421	UTILITY RECEIVABLES CLEARING	\$107.45
	115992-0	UTILITY REFUND-STEPHANIE LYLY	\$115.28	90100000-10421	UTILITY RECEIVABLES CLEARING	\$115.28
	119370-5	UTILITY REFUND-MARILOU JUAN	\$115.46	90100000-10421	UTILITY RECEIVABLES CLEARING	\$115.46
	118770-7	UTILITY REFUND: KARI JOHNSON	\$127.14	90100000-10421	UTILITY RECEIVABLES CLEARING	\$127.14
	116127-2	UTILITY REFUND-TASHEENA KIRBY & JOSH CANADAY	\$131.92	90100000-10421	UTILITY RECEIVABLES CLEARING	\$131.92
	115317-0	UTILITY REFUND-NAOMI GASTON	\$142.76	90100000-10421	UTILITY RECEIVABLES CLEARING	\$142.76
	112034-4	UTILITY REFUND: ESPERANZA RAY	\$143.54	90100000-10421	UTILITY RECEIVABLES CLEARING	\$143.54
	102327-4	UTILITY REFUND: KNOX PARKER	\$167.74	90100000-10421	UTILITY RECEIVABLES CLEARING	\$167.74
	13100-3	UTILITY REFUND-JEAN MCNALLY	\$190.11	90100000-10421	UTILITY RECEIVABLES CLEARING	\$190.11
	10054-5.1	UTILITY REFUND-RON EVERSOLE	\$197.75	90100000-10421	UTILITY RECEIVABLES CLEARING	\$197.75
	115997-9	UTILITY REFUND-TIMOTHY PUTMAN & CARLY GLASS	\$229.23	90100000-10421	UTILITY RECEIVABLES CLEARING	\$229.23
	116736-0	UTILITY REFUND: JERI MERCER	\$287.96	90100000-10421	UTILITY RECEIVABLES CLEARING	\$287.96

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	117079-4	UTILITY REFUND: 101 PROPERTY MANAGEMENT	\$300.00	90100000-10421	UTILITY RECEIVABLES CLEARING	\$300.00
					Vendor Total:	\$2,673.02
ONESOURCE DISTRIBUTORS LLC	S5862092.002	SPLICE	\$22.86	80000000-12104	INVENTORY - PURCHASES	\$22.86
	S5862092.003	ELBOW LOADBEAK	\$2,060.35	80000000-12104	INVENTORY - PURCHASES	\$2,060.35
					Vendor Total:	\$2,083.21
ONLINE INFORMATION SRVS INC	875375	UTILITY EXCHANGE REPORTING FY	\$233.21	20513300-52100	CONTRACTED SERVICES	\$233.21
					Vendor Total:	\$233.21
OPERATING ENGINEERS UNION	1808-1.1	AUG 18 PW UNION DUES	\$630.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$630.00
	1808-1	AUG 18 MISC UNION DUES	\$1,624.50	20700000-20509	P/R DEDUCT.- UNION DUES	\$1,624.50
					Vendor Total:	\$2,254.50
OPPERMAN & SON INC	01P10846	MISC. PARTS AS NEEDED	\$257.86	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$257.86
	01P10798	MISC. PARTS AS NEEDED	\$477.11	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$477.11
	01P11509	MISC. PARTS AS NEEDED	\$31.40	91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$31.40
	01P11269	MISC. PARTS AS NEEDED	\$83.78	91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$83.78
	01P10679	MISC. PARTS AS NEEDED	\$15.42	10020210-56130	EXTERNAL SERVICES	\$15.42
	01P11087	MISC. PARTS AS NEEDED	\$132.71	10020210-56130	EXTERNAL SERVICES	\$132.71
	01P11550	MISC. PARTS AS NEEDED	\$20.84	10021210-56130	EXTERNAL SERVICES	\$20.84
	01P11510	MISC. PARTS AS NEEDED	\$137.90	10021210-56130	EXTERNAL SERVICES	\$137.90
	01P10823	MISC. PARTS AS NEEDED	\$16.84	10024620-56130	EXTERNAL SERVICES	\$16.84
	01P10495	MISC. PARTS AS NEEDED	\$136.92	20324100-58510	REIMBURSABLE JOBS	\$136.92
	01P11030	MISC. PARTS AS NEEDED	\$9.69	80026330-54100	SUPPLIES	\$9.69
					Vendor Total:	\$1,320.47
OREILLY AUTO PARTS	2707-458955	ROTOR	\$260.95	10020210-56130	EXTERNAL SERVICES	\$260.95
					Vendor Total:	\$260.95

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	024733642	COPPER ELBOW PIPES	\$114.97	84027225-56300	BUILDING MAINT. & REPAIR	\$114.97
	024723738	SHOP AIR LINE PARTS	\$153.97	84027225-56300	BUILDING MAINT. & REPAIR	\$153.97
	024689137-1	PLUMBING EQUIPMENT, FIXTURES,	\$152.43	82000000-12104	INVENTORY - PURCHASES	\$152.43
	024670950-5	PLUMBING EQUIPMENT, FIXTURES,	\$193.80	82000000-12104	INVENTORY - PURCHASES	\$193.80
	024731216	CABLE	\$114.58	82027114-54100	SUPPLIES	\$114.58
	024744856	GATE VALVE, PLUG GALV	\$299.66	82027114-54100	SUPPLIES	\$299.66
	Vendor Total:					\$1,029.41
PACIFIC REDWOOD MEDICAL GROUP INC	1162	EMPLOYEMENT PHSYICALS & DOT	\$1,917.60	10016100-54161	BACKGROUND & PHYSICALS	\$307.20
				80026400-52100	CONTRACTED SERVICES	\$134.40
				82027114-59101	FEES	\$652.80
				10024620-54120	PW - SPECIAL SUPPLIES	\$274.40
	1182	MEDICAL SCREENING	\$23.20	84027225-54100	SUPPLIES	\$548.80
				10021210-54161	BACKGROUND & PHYSICALS	\$11.60
				91521400-54161	BACKGROUND & PHYSICALS	\$11.60
				Vendor Total:		\$1,940.80
PAYMENTUS GROUP INC	US18070033	CREDIT CARD PROCESSING SERVICE	\$2,835.15	20513300-52100	CONTRACTED SERVICES	\$2,835.15
				Vendor Total:		\$2,835.15
PETERSON TRUCKS INC	CM284775P	RETURN FILTER OIL	(\$53.45)	90000000-20231	COUNTY MENTAL HEALTH .5%	\$0.25
				10021210-56130	EXTERNAL SERVICES	(\$26.72)
				10021210-56130	EXTERNAL SERVICES	(\$0.19)
				80026400-56130	EXTERNAL SERVICES	(\$26.73)
				80026400-56130	EXTERNAL SERVICES	(\$0.19)
				90000000-23028	MEASURE Y DISTRICT TAX	\$0.13
	CM289840P	RETURN FILTER OIL	(\$27.27)	90000000-20231	COUNTY MENTAL HEALTH .5%	\$0.13
				84027221-56130	EXTERNAL SERVICES	(\$27.27)
				84027221-56130	EXTERNAL SERVICES	(\$0.20)
90000000-23028				MEASURE Y DISTRICT TAX	\$0.07	

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	289839P	FILTERS	\$18.94	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.09)
				10020210-56130	EXTERNAL SERVICES	\$0.06
				10020210-56130	EXTERNAL SERVICES	\$9.48
				10024620-56130	EXTERNAL SERVICES	\$0.04
				10024620-56130	EXTERNAL SERVICES	\$4.73
				82027114-56130	EXTERNAL SERVICES	\$0.04
				82027114-56130	EXTERNAL SERVICES	\$4.73
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.05)
	289995P	GASKET	\$43.42	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.20)
				10024620-56130	EXTERNAL SERVICES	\$0.30
				10024620-56130	EXTERNAL SERVICES	\$43.42
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.10)
	290032P	FILTERS	\$94.07	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.44)
				80026400-56130	EXTERNAL SERVICES	\$0.66
				80026400-56130	EXTERNAL SERVICES	\$94.07
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.22)
	289840P	FILTERS	\$94.10	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.44)
				84027221-56130	EXTERNAL SERVICES	\$0.66
				84027221-56130	EXTERNAL SERVICES	\$94.10
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.22)
	290272P	AIR COVER, FILTERS	\$216.28	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.00)
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1.50
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$216.28
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.50)
	290078P	FILTERS	\$250.32	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.16)
				80026400-56130	EXTERNAL SERVICES	\$0.87
				80026400-56130	EXTERNAL SERVICES	\$125.16

List of Checks Presented for Approval on 8/24/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	290078P	FILTERS	\$250.32	84027221-56130	EXTERNAL SERVICES	\$0.87
				84027221-56130	EXTERNAL SERVICES	\$125.16
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.58)
				Vendor Total: -----		\$636.41
PHENOVA	142611	WP SOLIDS FOR TSS	\$104.90	84027225-54100	SUPPLIES	\$104.90
	142610	PT MIC-WS FOR COLIFORM & E. COLI	\$304.14	84027225-54100	SUPPLIES	\$304.14
	Vendor Total: -----		\$409.04			
POLICE TECHNICAL	17514	TRAINING-EXCEL FOR PUBLIC SAFETY	\$475.00	10020210-57100	LEARNING AND DEVELOPMENT	\$475.00
					Vendor Total: -----	
POLYDYNE INC	1266615	LIQUID POLYMER EMULSION	\$9,014.85	84027225-58202	CHEMICALS	\$9,014.85
					Vendor Total: -----	
PR BUSHBY SHARPENING INC	042871	CHAINSAW SHARPENING	\$36.00	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$18.00
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$18.00
				Vendor Total: -----		\$36.00
QUILL CORPORATION	8651502	CHAIRMAT	\$32.65	10012100-54100	SUPPLIES	\$32.65
					Vendor Total: -----	
R EMMETT JONES	JUL 18	MANAGEMENT ADVISORY SERVICES	\$937.50	10012100-52100	CONTRACTED SERVICES	\$225.00
				70024500-52100	CONTRACTED SERVICES	\$712.50
				Vendor Total: -----		\$937.50
RAU & ASSOCIATES INC	20180088	SURVEY- LEGAL DESCRIPTIONS OF	\$3,822.55	82027111-80210	LAND ACQUISITION	\$3,822.55
					Vendor Total: -----	
RAY A MORGAN COMPANY	2163673	COPIER LEASE & SERVICE	\$48.14	10021210-54100	SUPPLIES	\$24.07
				91521400-54100	SUPPLIES	\$24.07
				Vendor Total: -----		\$48.14
RAY C STARKEY	16106	EMBROIDERY SERVICES	\$9.21	80026400-54100	SUPPLIES	\$9.21
	16070	CAPS FOR WS	\$295.27	82027114-54100	SUPPLIES	\$147.64

List of Checks Presented for Approval on 8/24/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RAY C STARKEY	16070	CAPS FOR WS	\$295.27	84027221-54100	SUPPLIES	\$147.63
					Vendor Total:	\$304.48
REDWOOD AIR CONDITIONING	24034	PRESSURE SWITCH	\$58.00	10022300-54100	SUPPLIES	\$58.00
					Vendor Total:	\$58.00
REDWOOD COAST FUELS	1951883	CARDLOCK FUEL PURCHASES	\$87.05	20822500-56130	EXTERNAL SERVICES	\$29.02
				82027111-56130	EXTERNAL SERVICES	\$29.01
				84027225-56130	EXTERNAL SERVICES	\$29.02
					Vendor Total:	\$87.05
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	18-09 EAP	SEPT 18 REMIF EAP INSURANCE	\$469.37	20112400-52525	WORKER'S COMP. EXPENSE	\$469.37
					Vendor Total:	\$469.37
REDWOOD FORD	129413	FILTER	\$14.98	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.07)
				10020210-56130	EXTERNAL SERVICES	\$0.07
				10020210-56130	EXTERNAL SERVICES	\$14.98
	129378	AIR FILTER	\$19.04	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.09)
				82027114-56130	EXTERNAL SERVICES	\$0.09
				82027114-56130	EXTERNAL SERVICES	\$19.04
	129476	AIR FILTER	\$19.04	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.09)
				20324100-56130	EXTERNAL SERVICES	\$0.09
				20324100-56130	EXTERNAL SERVICES	\$19.04
	129414	FILTER	\$59.91	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.28)
				10020210-56130	EXTERNAL SERVICES	\$0.28
				10020210-56130	EXTERNAL SERVICES	\$59.91
	129312	FORD IGNITION	\$76.37	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.36)
				77725200-56130	EXTERNAL SERVICES	\$0.36
				77725200-56130	EXTERNAL SERVICES	\$76.37
	129280	BRAKE KIT, FILTER	\$101.37	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.47)
				10020210-56130	EXTERNAL SERVICES	\$0.47
				10020210-56130	EXTERNAL SERVICES	\$101.37

List of Checks Presented for Approval on 8/24/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD FORD	129435	BRAKE PADS	\$103.74	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.48)
				10024620-56130	EXTERNAL SERVICES	\$0.48
				10024620-56130	EXTERNAL SERVICES	\$103.74
	129259	164-R9807 VCM-11 SCAN TOOL KIT	\$1,408.88	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$6.50)
				20324100-54100	SUPPLIES	\$6.50
				20324100-54100	SUPPLIES	\$1,408.88
				Vendor Total:		\$1,803.33
	REDWOOD TOXICOLOGY LAB INC	00169820187	DRUG SCREENING TESTING	\$11.00	10020210-52100	CONTRACTED SERVICES
Vendor Total:					\$11.00	
REDWOOD TREE SERVICE STATIONS INC	JUL 18	CAR WASHES & INTERIOR CLEANING	\$710.00	10020210-56130	EXTERNAL SERVICES	\$611.00
				10024210-56130	EXTERNAL SERVICES	\$28.00
				20324100-56130	EXTERNAL SERVICES	\$15.00
				20513382-56130	EXTERNAL SERVICES	\$28.00
				20822500-56130	EXTERNAL SERVICES	\$28.00
				Vendor Total:		\$710.00
REXEL USA INC	T088919	BOLTS & STICKS	\$15.41	84027225-56300	BUILDING MAINT. & REPAIR	\$15.41
	T024085	COIL & HEATER ELEMENT	\$403.27	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$403.27
	T006646	FUSE BLOCK	\$117.85	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$117.85
	R999614	FUSE BLOCKS	\$235.71	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$235.71
	R820429	MERCURY VAPOR	\$36.55	10022300-54100	SUPPLIES	\$36.55
	Vendor Total:		\$808.79			
REDWOOD ANDERSON	2018-0803-1	AGREEMENT FOR PROF.SVC'S FOR W	\$1,775.00	20913900-52100	CONTRACTED SERVICES	\$1,775.00
				Vendor Total:		\$1,775.00
REDWOOD MARTIN	22685	ESSWX CAPACITOR	\$21.61	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$21.61
				Vendor Total:		\$21.61
REDWOOD SEANOR	TR 8/9/18	TRAVEL REIMBURSEMENT	\$20.00	10024210-57100	LEARNING AND DEVELOPMENT	\$20.00

List of Checks Presented for Approval on 8/24/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RICHARD SEANOR	TR 8/14/18	TRAVEL REIMBURSEMENT	\$71.14	10024224-57100	LEARNING AND DEVELOPMENT	\$71.14
					Vendor Total:	\$91.14
RINO PACIFIC	CL24008	FUEL CARD CHARGES AS NEEDED	\$1,458.07	10021210-56210	FUEL & FLUIDS	\$729.03
				91521400-56210	FUEL & FLUIDS	\$729.04
					Vendor Total:	\$1,458.07
ROTO-ROOTER PLUMBERS	25450A	PLUMBING SERVICES	\$282.50	10021210-56300	BUILDING MAINT. & REPAIR	\$141.25
				91521400-56300	BUILDING MAINT. & REPAIR	\$141.25
					Vendor Total:	\$282.50
ROUND TABLE PIZZA	02-5591	IT LUNCH MEETING	\$84.81	20913900-57100	LEARNING AND DEVELOPMENT	\$84.81
					Vendor Total:	\$84.81
SANTA ROSA FIRE EQUIPMENT SERVICE INC	202582	CYLINDER ADAPTER	\$91.91	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$45.95
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$45.96
					Vendor Total:	\$91.91
SCHNEIDER ELECTRIC IT USA INC	814653285	SYMMETRA PX 20 KW UPS SUPPORT	\$2,332.80	20913900-54320	SOFTWARE	\$2,332.80
	814653036	SYMMETRA PX 20 KW UPS SUPPORT	\$3,747.00	20913900-54320	SOFTWARE	\$3,747.00
					Vendor Total:	\$6,079.80
SCOTT BRANSON	DV082018	REIMBURSEMENT - ROUTER FOR SUBSTATION	\$359.74	80026210-54100	SUPPLIES	\$359.74
					Vendor Total:	\$359.74
SILVERADO AVIONICS	9435	KENWOOD TK-5710 VERSION 3 MOBI	\$7,502.12	22021210-54100	SUPPLIES	\$7,502.12
					Vendor Total:	\$7,502.12
SNAP-ON INDUSTRIAL	ARV/36918713	TOOLS	\$12.80	20324100-54102	SMALL TOOLS	\$12.80
	ARV/36943112	TOOLS	\$14.15	20324100-54102	SMALL TOOLS	\$14.15
	ARV/36860981	TOOLS	\$120.76	20324100-54102	SMALL TOOLS	\$120.76
	ARV/36876314	DRILL SET, TOOLS	\$837.01	20324100-54102	SMALL TOOLS	\$837.01
					Vendor Total:	\$984.72
SOLID WASTES SYSTEMS INC	377323	MISC. DUMP FEES	\$209.07	10024620-54120	PW - SPECIAL SUPPLIES	\$11.20

List of Checks Presented for Approval on 8/24/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SOLID WASTES SYSTEMS INC	377323	MISC. DUMP FEES	\$209.07	10024620-54120	PW - SPECIAL SUPPLIES	\$21.90
				10024620-54120	PW - SPECIAL SUPPLIES	\$34.41
				10024620-54120	PW - SPECIAL SUPPLIES	\$41.29
				10024620-54120	PW - SPECIAL SUPPLIES	\$100.27
				Vendor Total:		\$209.07
SPORT & CYCLE INC	212880	RETURNED BASEBALLS	(\$536.54)	10022822-54100	SUPPLIES	(\$536.54)
	212921	DUDLEY THUNDER, 12" SOFTBALL,	\$652.71	10022822-54100	SUPPLIES	\$652.71
	Vendor Total:		\$116.17			
STEVE BEAMAN	TR 7/24-26/18	TRAVEL REIMBURSEMENT	\$633.96	80026220-57100	LEARNING AND DEVELOPMENT	\$633.96
					Vendor Total:	
SWANK MOTION PICTURES INC	DB 2545849	MOVIES	\$665.00	90000000-23235	MOVIES IN THE PLAZA	\$665.00
					Vendor Total:	
SYAR INDUSTRIES INC	698299	ASPHALT AS NEEDED	\$1,705.96	10024620-54128	PW - COLD PATCH MATERIAL	\$852.98
				84027221-54100	SUPPLIES	\$852.98
				Vendor Total:		\$1,705.96
T & T VALVE AND INSTRUMENT INC	55089	VALVE & BARE STEM	\$938.07	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$938.07
					Vendor Total:	
TAP MASTER INC	0718-69	12" HOT TAP ON 16" STEEL DOMES	\$9,457.00	82027114-52100	CONTRACTED SERVICES	\$9,457.00
					Vendor Total:	
TGIF REPAIRS INC	5580	PRINTER MAINTENANCE	\$175.00	80026400-52100	CONTRACTED SERVICES	\$175.00
					Vendor Total:	
TUFTS POLYGRAPH & INVESTIGATION	2018-394(C)	POLYGRAPH & INVESTIGATION SERVICE	\$443.73	10020210-52100	CONTRACTED SERVICES	\$443.73
	2018-418(A)	POLYGRAPH & INVESTIGATION SERVICE	\$700.00	10020210-52100	CONTRACTED SERVICES	\$700.00
	Vendor Total:		\$1,143.73			
TYNDALE COMPANY INC	1522811	SHIRTS WITH LOGO	\$467.58	80026120-54100	SUPPLIES	\$467.58
					Vendor Total:	
UKIAH AUTO PARTS	066655	AUTO & MACHINE PARTS & MATERIA	\$53.76	20822500-56300	BUILDING MAINT. & REPAIR	\$53.76

List of Checks Presented for Approval on 8/24/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH AUTO PARTS	065950	AUTO & MACHINE PARTS & MATERIA	\$13.96	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$13.96
	066180	AUTO & MACHINE PARTS & MATERIA	\$55.53	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$55.53
	073118CR	CREDIT FOR RETURN	(\$8.52)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$8.52)
	065870	AUTO & MACHINE PARTS & MATERIA	\$17.57	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$17.57
	062592	AUTO & MACHINE PARTS & MATERIA	\$7.23	10020210-56130	EXTERNAL SERVICES	\$7.23
	066851	AUTO & MACHINE PARTS & MATERIA	\$37.53	10021210-56130	EXTERNAL SERVICES	\$37.53
	064533	AUTO & MACHINE PARTS & MATERIA	\$11.97	10022100-56130	EXTERNAL SERVICES	\$11.97
	066624	AUTO & MACHINE PARTS & MATERIA	\$7.74	10024620-56130	EXTERNAL SERVICES	\$7.74
	064698	AUTO & MACHINE PARTS & MATERIA	\$13.04	10024620-56130	EXTERNAL SERVICES	\$13.04
	064700	AUTO & MACHINE PARTS & MATERIA	\$13.61	10024620-56130	EXTERNAL SERVICES	\$13.61
	064613	AUTO & MACHINE PARTS & MATERIA	\$22.52	10024620-56130	EXTERNAL SERVICES	\$22.52
	066703	AUTO & MACHINE PARTS & MATERIA	\$114.31	10024620-56130	EXTERNAL SERVICES	\$114.31
	065787	AUTO & MACHINE PARTS & MATERIA	\$71.51	20824300-56130	EXTERNAL SERVICES	\$71.51
	066745	AUTO & MACHINE PARTS & MATERIA	\$20.68	10024620-54100	SUPPLIES	\$20.68
	066837	AUTO & MACHINE PARTS & MATERIA	\$32.63	10024620-54100	SUPPLIES	\$32.63
Vendor Total: -----						\$485.07
UKIAH DAILY JOURNAL	0006195556	NOTICE OF PUBLIC HEARING	\$102.77	10023100-52100	CONTRACTED SERVICES	\$102.77
	0006195838	NOTICE OF PUBLIC HEARING	\$120.25	10023100-52100	CONTRACTED SERVICES	\$120.25
	0006195847	NOTICE OF PUBLIC HEARING	\$131.37	10023100-52100	CONTRACTED SERVICES	\$131.37
	0006185357	LEGAL NOTICE PUBLICATION FY 18	\$66.22	10012500-52150	LEGAL SERVICES/EXPENSES	\$66.22
	0006185026	LEGAL NOTICE PUBLICATION FY 18	\$419.32	10012500-52150	LEGAL SERVICES/EXPENSES	\$419.32

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH DAILY JOURNAL	0006176556	PUBLIC NOTICE	\$81.40	91521400-52150	LEGAL SERVICES/EXPENSES	\$81.40
					Vendor Total:	\$921.33
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN20893	JANITORIAL SERVICES - WWTP FY18/19	\$640.00	84027225-52100	CONTRACTED SERVICES	\$640.00
					Vendor Total:	\$640.00
UKIAH VALLEY MEDICAL CENTER	2074	EMPLOYMENT PHYSICALS	\$149.80	10016100-54161	BACKGROUND & PHYSICALS	\$149.80
					Vendor Total:	\$149.80
UKIAH WASTE SOLUTIONS INC	377190	BIOSOLID REMOVAL	\$5,782.50	84027225-52100	CONTRACTED SERVICES	\$5,782.50
					Vendor Total:	\$5,782.50
UNITED SITE SERVICES	114-7066993	PORTABLE TOILET RENTAL	\$433.59	90000000-23226	CONCERT SERIES	\$433.59
	114-7139477	PORTABLE TOILET RENTAL	\$433.59	90000000-23226	CONCERT SERIES	\$433.59
	114-7139751	PORTABLE TOILET RENTAL	\$166.86	10022100-52100	CONTRACTED SERVICES	\$166.86
	114-7139753	PORTABLE TOILET RENTAL	\$166.86	10022100-52100	CONTRACTED SERVICES	\$166.86
					Vendor Total:	\$1,200.90
USA BLUEBOOK	613206	PULSATION DAMPENER, CP	\$1,175.58	82227113-80230	INFRASTRUCTURE	\$587.79
				82227113-80230	INFRASTRUCTURE	\$587.79
	614460	PTFE TUBING 100' ROLL	\$1,302.24	82227113-80230	INFRASTRUCTURE	\$651.11
				82227113-80230	INFRASTRUCTURE	\$651.13
					Vendor Total:	\$2,477.82
VERGIL THOMAS MASSEY	041642	NEW CHAIN	\$29.81	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$14.91
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$14.90
					Vendor Total:	\$29.81
VERIZON WIRELESS	9812002388	UVFA CELLULAR PHONES	\$266.07	10021210-55100	TELEPHONE	\$133.04
				91521400-55100	TELEPHONE	\$133.03
					Vendor Total:	\$266.07
WASTE MANAGEMENT	2739977-2561-2	GARBAGE SERVICE- LOVERS LANE	\$59.50	10021210-55210	UTILITIES	\$29.75

List of Checks Presented for Approval on 8/24/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WASTE MANAGEMENT	2739977-2561-2	GARBAGE SERVICE-LOVERS LANE	\$59.50	91521400-55210	UTILITIES	\$29.75
	2739979-2561-8	GARBAGE SERVICE-SOUTH STATION	\$59.50	10021210-55210	UTILITIES	\$29.75
				91521400-55210	UTILITIES	\$29.75
				Vendor Total:		\$119.00
WELLS FARGO BANK CORP TRUST	DV081018	SEMI-ANNUAL WTP BOND PAYMENT	\$714,594.09	82227113-70102	BOND INTEREST PAYMENTS	\$214,659.38
				82227113-70202	BOND PRINCIPAL PAYMENTS	\$500,000.00
				82200000-10260	CASH WITH FISCAL AGENT	(\$65.29)
	DV081018.1	SEMI-ANNUAL WWTP BOND PAYMENT	\$1,342,854.34	84127226-70102	BOND INTEREST PAYMENTS	\$1,343,650.00
				84100000-10260	CASH WITH FISCAL AGENT	(\$795.66)
				Vendor Total:		\$2,057,448.43
WILDERNESS ATHLETE LLC	1597IN	HYDRATE & RECOVER BAGS	\$750.00	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$3.75)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.94)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.75)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$3.75)
				90000000-23013	STATE USE TAX LIABILITY	(\$54.38)
				80026120-54100	SUPPLIES	\$66.57
				80026120-54100	SUPPLIES	\$750.00
				Vendor Total:		\$750.00
WYATT IRRIGATION CO	248714 00	PARTS & MISC. SUPPLIES AS NEED	\$31.72	10022100-54100	SUPPLIES	\$31.72
				Vendor Total:		\$31.72
XEROX CORP	094133408	COPIER LEASE-SEE ADD'L DESCRIP	\$196.02	69122700-52100	CONTRACTED SERVICES	\$196.02
	094133407	COPIER LEASE-SEE ADD'L DESCRIP	\$325.20	73022600-52100	CONTRACTED SERVICES	\$325.20
	094153654	COPIER LEASE-SEE ADD'L DESCRIP	\$570.20	10012200-54500	EQUIP RENTS AND LEASES	\$570.20
	094133405	XEROX CB070H COPIER LEASE	\$928.87	10012200-54500	EQUIP RENTS AND LEASES	\$928.87

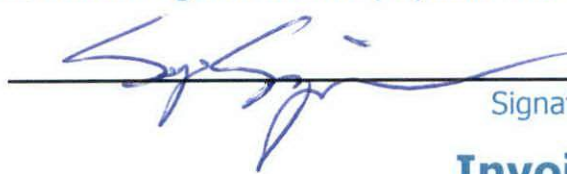
List of Checks Presented for Approval on 8/24/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
XEROX CORP	094133409	COPIER LEASE-SEE ADD'L DESCRIP	\$1,211.75	10012200-54500	EQUIP RENTS AND LEASES	\$1,211.75
	094133406	COPIER LEASE-SEE ADD'L DESCRIP	\$317.32	10020210-54500	EQUIP RENTS AND LEASES	\$174.53
				10021210-54500	EQUIP RENTS AND LEASES	\$55.54
				20620231-54500	EQUIP RENTS AND LEASES	\$15.86
				64020213-54500	EQUIP RENTS AND LEASES	\$15.85
				91521400-54500	EQUIP RENTS AND LEASES	\$55.54
	094015511	COPIER LEASE-SEE ADD'L DESCRIP	\$446.21	10020210-54500	EQUIP RENTS AND LEASES	\$245.42
				10021210-54500	EQUIP RENTS AND LEASES	\$78.09
				20620231-54500	EQUIP RENTS AND LEASES	\$22.31
				64020213-54500	EQUIP RENTS AND LEASES	\$22.30
				91521400-54500	EQUIP RENTS AND LEASES	\$78.09
				Vendor Total: \$3,995.57		
				INVOICE TOTAL: \$2,482,824.09		

List of Checks Presented for Approval on 8/31/2018

The following list of bills payable was reviewed and approved for payment.

 8-4-18 
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ACCURATE AIR ENGINEERING INC	L-072656	OIL FILTER ELEMENT	\$695.71	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$695.71
					Vendor Total:	\$695.71
AMAZON CAPITAL SERVICES	1VFD-XTQL-QWPX	DAS KEYBOARD	\$178.33	10013400-54330	COMPUTER AND TECHNOLOGY	\$178.33
	1LMP-FYPK-36G6	SHARK BALLOON	\$25.98	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.13)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.04)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.13)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.13)
				90000000-23013	STATE USE TAX LIABILITY	(\$1.89)
				10022300-54100	SUPPLIES	\$2.32
				10022300-54100	SUPPLIES	\$25.98
	1RG6-Q77P-DFPJ	TRANSPARENT TUBES	\$263.40	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.32)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.33)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.32)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.32)
				90000000-23013	STATE USE TAX LIABILITY	(\$19.10)
				10022300-54100	SUPPLIES	\$23.39
				10022300-54100	SUPPLIES	\$263.40
	1FVH-M374-FWWL	PUMPKINFEST SUPPLIES	\$643.86	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.24)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.74)
				90000000-23219	PUMPKINFEST	\$0.98
				90000000-23219	PUMPKINFEST	\$643.86
	1VF9-XTQL-WJQX	RETURN BUSH BUSINESS DESK	(\$273.39)	10023320-54100	SUPPLIES	(\$273.39)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1CLL-H4N1-D6XD	CARGO BAR	\$159.07	20324100-54100	SUPPLIES	\$159.07
Vendor Total:						\$997.25
ARROW INTERNATIONAL	9500364015	ADULT LARGE IO NEEDLES	\$606.91	10021210-54100	SUPPLIES	\$303.45
				91521400-54100	SUPPLIES	\$303.46
Vendor Total:						\$606.91
AUSTIN FERRIS	1819	REIMBURSEMENT-SEWER LATERAL	\$2,000.00	84427222-52100	CONTRACTED SERVICES	\$2,000.00
Vendor Total:						\$2,000.00
BUSINESS CARD	SF-D 21866	RECREATION ADVERTISING	\$249.71	10018000-52510	ADVERTISING & PROMOTION	\$249.71
	120116993	SHORTSTACK MONTHLY RENEWAL	\$29.00	75012700-52515	ADVERTISING & PUBLICATION	\$29.00
	2310178877	DIGICERT WILDCARD SUBSCRIPTION	\$249.00	63020210-52100	CONTRACTED SERVICES	\$249.00
	SF-D 22130	PIPE ASSYMBLY	\$62.07	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.27)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.07)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.27)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.27)
				90000000-23013	STATE USE TAX LIABILITY	(\$3.93)
				10024620-54100	SUPPLIES	\$4.81
				10024620-54100	SUPPLIES	\$62.07
	SF-D 22159	SHARPS CONTAINERS/DVD STORAGE BOXES	\$79.14	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.08)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.02)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.08)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.08)
				10020210-54201	PRISONER EXPENSE	\$1.42
				10020210-54201	PRISONER EXPENSE	\$79.14
				90000000-23013	STATE USE TAX LIABILITY	(\$1.16)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	SF-D 22168	BATTERIES	\$100.00	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.50)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.13)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.50)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.50)
				10020210-54201	PRISONER EXPENSE	\$8.88
				10020210-54201	PRISONER EXPENSE	\$100.00
				90000000-23013	STATE USE TAX LIABILITY	(\$7.25)
	SF-D 22131	RECREATION SUPPLIES: CUPS, FLAVORED SYRUP	\$165.69	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.52)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.13)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.52)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.52)
				90000000-23013	STATE USE TAX LIABILITY	(\$7.54)
				10022810-54100	SUPPLIES	\$9.23
				10022810-54100	SUPPLIES	\$165.69
	SF-D 22134	TRAFFIC MIRRORS	\$372.07	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.52)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.38)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.52)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.52)
				10024620-54120	PW - SPECIAL SUPPLIES	\$26.94
				10024620-54120	PW - SPECIAL SUPPLIES	\$372.07
				90000000-23013	STATE USE TAX LIABILITY	(\$22.00)
	10274997	39 WATT PAR 38 HALOGEN 120V FL	\$491.87	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$2.41)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.61)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.41)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$2.41)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	10274997	39 WATT PAR 38 HALOGEN 120V FL	\$491.87	90000000-23013	STATE USE TAX LIABILITY	(\$34.94)
				69122700-54100	SUPPLIES	\$42.78
				69122700-54100	SUPPLIES	\$491.87
	SF-D 22166	MASTER EVIDENCE COLLECTION KIT	\$997.30	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$4.48)
				10020210-54202	MAJOR CRIME INVESTIGATIONS	\$8.96
				10020210-54202	MAJOR CRIME INVESTIGATIONS	\$997.30
				90000000-23028	MEASURE Y DISTRICT TAX	(\$4.48)
	194	PULSATRON METERING PUMP	\$585.17	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$585.17
	SF-D 22133	FREIGHT QUOTE	\$208.65	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$208.65
	ZNIGDK	AIRFARE: S. RILEY, M. MULHEREN	\$430.38	10010000-57100	LEARNING AND DEVELOPMENT	\$215.19
				10012100-57100	LEARNING AND DEVELOPMENT	\$215.19
	55397	REGISTRATION: S. RILEY, M. MULHEREN	\$1,150.00	10010000-57100	LEARNING AND DEVELOPMENT	\$575.00
				10012100-57100	LEARNING AND DEVELOPMENT	\$575.00
	32L5LHCR	LODGING: E. RAMIREZ	\$226.98	10016100-57100	LEARNING AND DEVELOPMENT	\$226.98
	32L5MJ2	LODGING: S. MANNION	\$226.98	10016100-57100	LEARNING AND DEVELOPMENT	\$226.98
	92010	PARMA REGISTRATION: E. RAMIREZ/S. MANNION	\$670.00	10016100-57100	LEARNING AND DEVELOPMENT	\$670.00
	10975	LODGING/AIRFARE: M. KEIZER	\$1,565.88	10023320-57100	LEARNING AND DEVELOPMENT	\$1,565.88
	SF-D 21959	WEBINAR REGISTRATION: M. HORGER	\$85.00	20413500-57100	LEARNING AND DEVELOPMENT	\$85.00
	SF-D 22137	LODGING: S. STRADER	\$90.29	20413500-57100	LEARNING AND DEVELOPMENT	\$90.29
	300003981	CAPPO MEMBERSHIP DUES	\$130.00	20413500-57100	LEARNING AND DEVELOPMENT	\$130.00
	200001960	CAPPO REGISTRATION: S. STRADER	\$179.00	20413500-57100	LEARNING AND DEVELOPMENT	\$179.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	PO 45560	REGISTRATION TO NCPA'S ANNUAL	\$2,355.00	80026400-57100	LEARNING AND DEVELOPMENT	\$2,355.00
	SF-D 22129	REGISTRATION: E. CEBELLOS	\$65.00	84027225-57100	LEARNING AND DEVELOPMENT	\$65.00
	31985519	SURVEY MONKEY RENEWAL	\$360.00	10012200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$360.00
	E08006AQ7K	MICROSOFT RENEWAL	\$30.00	10013400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$30.00
	SF-D 22142	GFOA MEMBERSHIP DUES: L. HALVORSEN	\$190.00	10013400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$190.00
	10148897	AICPA MEMBERSHIP RENEWAL	\$605.00	10013400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$605.00
	SF-D 22165	DVD+R DISCS	\$54.62	10020210-54201	PRISONER EXPENSE	\$54.62
	SF-D 18229	MIGRATION LICENSE	\$15.00	20913900-54320	SOFTWARE	\$15.00
	SF-D 21656	EXCHANGE OFFICE 365 RENEWAL	\$119.98	20913900-54320	SOFTWARE	\$119.98
	23710	LEADERSHIP ACADEMY	\$51.98	10012200-54100	SUPPLIES	\$51.98
	74375	LEADERSHIP ACADEMY	\$194.21	10012200-54100	SUPPLIES	\$194.21
	SF-D 22170	BUSINESS CARD SAMPLE	\$6.29	10020210-54100	SUPPLIES	\$6.29
	10347382	BODY ARMOUR POUCH	\$14.81	10020210-54100	SUPPLIES	\$14.81
	24002	AMAZON PRIME MEMBERSHIP	\$129.56	10020210-54100	SUPPLIES	\$129.56
	SF-D 22163	SIT STAND DESK WITH MAT	\$225.00	10020210-54100	SUPPLIES	\$225.00
	19250	PD SUPPLIES	\$230.00	10020210-54100	SUPPLIES	\$230.00
	10389652	BODY ARMOUR	\$256.04	10020210-54100	SUPPLIES	\$256.04
	SF-D 21957	EMPLOYEE APPRECIATION	\$35.00	20413500-54100	SUPPLIES	\$35.00
	SF-D 22383	PIN HARNESS ATTACHMENT	\$260.00	82027114-54100	SUPPLIES	\$260.00
	SF-D 22217	WASTEWATER TRAINING MATERIALS	\$71.40	84027225-54100	SUPPLIES	\$71.40
Vendor Total: -----						\$13,613.07
CALIFORNIA CRIME PREVENTION OFFICER'S ASSOCIATION	F3MY-QKSD-XC	ANNUAL TRAINING SYMPOSIUM-NAYELY GARCIA	\$250.00	10020214-57100	LEARNING AND DEVELOPMENT	\$250.00
Vendor Total: -----						\$250.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CHEM DRY	18466	CARPET CLEANING SVCS	\$715.00	20822500-56300	BUILDING MAINT. & REPAIR	\$715.00
	18441	CARPET CLEANING SVCS	\$1,220.00	20822500-56300	BUILDING MAINT. & REPAIR	\$1,220.00
					Vendor Total:	\$1,935.00
CHRISTINA GUADALUPE LOPEZ	DV090818	EQUIPMENT RENTAL	\$320.00	10020214-54100	SUPPLIES	\$320.00
					Vendor Total:	\$320.00
CHRISTOPHER BUCHANAN	1735	REIMBURSEMENT SEWER LATERAL-CHRISTOPHER BUCHANAN	\$2,000.00	84427222-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
COMCAST	5488 AUG 18	INTERNET SERVICES	\$86.08	10021210-55100	TELEPHONE	\$43.04
				91521400-55100	TELEPHONE	\$43.04
					Vendor Total:	\$86.08
DAN QUARLES	65743	REIMBURSEMENT ICE-MACHINE DOWN	\$52.14	80026400-54100	SUPPLIES	\$52.14
					Vendor Total:	\$52.14
DANIEL SPENCE	8512	REIMBURSEMENT-SKATE PARK SUPPLIES	\$143.58	10022810-54100	SUPPLIES	\$116.39
				10022840-54100	SUPPLIES	\$27.19
					Vendor Total:	\$143.58
DC ELECTRIC GROUP INC	41067	ALL LABOR, MATERIAL AND EQUIPM	\$1,500.00	10024214-52100	CONTRACTED SERVICES	\$1,500.00
	41097	EMERGENCY TRAFFIC SIG. REPAIR	\$1,813.70	10024214-52100	CONTRACTED SERVICES	\$1,813.70
	41108	EMERGENCY TRAFFIC SIG. REPAIR	\$2,191.11	10024214-52100	CONTRACTED SERVICES	\$2,191.11
					Vendor Total:	\$5,504.81
DEPARTMENT OF JUSTICE	322168	CHEM/TEST REPORT CRIMINAL INVE	\$315.00	10020210-52100	CONTRACTED SERVICES	\$315.00
					Vendor Total:	\$315.00
DOUGLAS CRANE	DV 082818	MILEAGE REIMBURSEMENT NCPA	\$247.43	80026400-57100	LEARNING AND DEVELOPMENT	\$247.43
					Vendor Total:	\$247.43
EPIC AVIATION LLC	7113302	JET A FUEL	\$18,191.49	77725200-58401	AVIATION FUEL	\$18,191.49
	7112492	JET A FUEL	\$20,928.88	77725200-58401	AVIATION FUEL	\$20,928.88
	7112857	JET A FUEL	\$20,943.38	77725200-58401	AVIATION FUEL	\$20,943.38
					Vendor Total:	\$60,063.75

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
EUREKA OXYGEN CO	445266	EQUIPMENT MAINTENANCE	\$117.00	20822500-56120	EQUIPMENT MAINTENANCE & REPAIR	\$117.00
					Vendor Total:	\$117.00
EUROFINS EATON ANALYTICAL INC	L0406373	UCMR4 WATER SAMPLING	\$360.00	82027111-52100	CONTRACTED SERVICES	\$360.00
	L040125	UCMR4 WATER SAMPLING	\$660.00	82027111-52100	CONTRACTED SERVICES	\$660.00
					Vendor Total:	\$1,020.00
FEDERAL EXPRESS	6-278-53503	SHIPPING SERVICES	\$298.12	10013400-54101	POSTAGE	\$34.27
				10013400-54101	POSTAGE	\$37.64
				10020210-54101	POSTAGE	\$13.20
				10020210-54101	POSTAGE	\$28.58
				10020210-54101	POSTAGE	\$28.65
				10020210-54101	POSTAGE	\$28.65
				10020210-54101	POSTAGE	\$42.29
				84027225-54100	SUPPLIES	\$84.84
					Vendor Total:	\$298.12
FISHER WIRELESS SVCS INC	229933	COMMUNICATION EQUIP & MISC. RE	\$220.17	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$220.17
					Vendor Total:	\$220.17
FREIGHTQUOTE. COM INC	6085501812	SHIPPING SERVICES	\$242.86	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$242.86
					Vendor Total:	\$242.86
GABRIEL QUINONEZ	TA 8/13-12/14/18	REIMBURSEMENT-FALL SEMESTER-CERT WATER TREATMENT	\$1,652.40	82027111-57100	LEARNING AND DEVELOPMENT	\$1,652.40
					Vendor Total:	\$1,652.40
GHILOTTI CONSTRUCTION COMPANY INC	5794*06	RECYCLED WATER PROJECT	\$6,431,899.72	12024200-80230	INFRASTRUCTURE	\$127,897.81
				82227113-80230	INFRASTRUCTURE	\$6,533.33
				83027330-80230	INFRASTRUCTURE	\$1,264,414.49
				83027330-80230	INFRASTRUCTURE	\$5,026,520.76
				84027225-80230	INFRASTRUCTURE	\$6,533.33
					Vendor Total:	\$6,431,899.72
GRAINGER INC	9866977250	UVFA BATH TOWELS	\$91.97	10021210-54100	SUPPLIES	\$45.98

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GRAINGER INC	9866977250	UVFA BATH TOWELS	\$91.97	91521400-54100	SUPPLIES	\$45.99
	9867507585	UVFA STATION SUPPLIES	\$883.18	10021210-54100	SUPPLIES	\$441.59
				91521400-54100	SUPPLIES	\$441.59
					Vendor Total:	\$975.15
GRANITE CONSTRUCTION COMPANY	1445644	MISC. ROCK & ROAD PATCH MATERI	\$105.17	10024620-54121	PW - ASPHALT CONCRETE	\$105.17
	1440509	MISC. ROCK & ROAD PATCH MATERI	\$461.85	10024620-54121	PW - ASPHALT CONCRETE	\$461.85
	1439715	MISC. ROCK & ROAD PATCH MATERI	\$574.34	10024620-54121	PW - ASPHALT CONCRETE	\$574.34
	1444661	MISC. ROCK & ROAD PATCH MATERI	\$202.51	84027221-54100	SUPPLIES	\$202.51
					Vendor Total:	\$1,343.87
HOME DEPOT CREDIT SERVICES	4034557	GRAFFITI REMOVER	\$17.79	82027111-56300	BUILDING MAINT. & REPAIR	\$17.79
	4181777	FLAT SCRAPER, STEEL EXT POLE	\$46.95	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$46.95
	1181723	STORAGE BINS, PRO ORGANIZER	\$91.19	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$91.19
	0020370	SCREWDRIVER	\$8.68	90000000-23235	MOVIES IN THE PLAZA	\$8.68
	8040812	CONTRACTOR BAGS	\$28.27	90000000-23235	MOVIES IN THE PLAZA	\$28.27
	12387	REFUND- RETURN CAPS	(\$14.27)	10022100-54100	SUPPLIES	(\$14.27)
	8021372	PIPE CAPS	\$14.27	10022100-54100	SUPPLIES	\$14.27
	8181823	BRASS CAPS	\$20.56	10022100-54100	SUPPLIES	\$20.56
	4033743	NYLON ROPE, QUICK LINK & SPRINGS	\$74.88	10022300-54100	SUPPLIES	\$74.88
	4181778	FLOATING KEY CHAIN	\$6.47	84027225-54100	SUPPLIES	\$6.47
					Vendor Total:	\$294.79
INTEGRITY SHRED	84909	SHREDDING SERVICES	\$57.00	10020210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
					Vendor Total:	\$57.00
INTERCOUNTY MECHANICAL & ELECTRICAL INC	6545	REPAIR AC UNIT CORP YARD	\$257.29	20324100-56300	BUILDING MAINT. & REPAIR	\$257.29
	6554	SERVICE UPD AC UNIT	\$545.87	20822500-56300	BUILDING MAINT. & REPAIR	\$545.87

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INTERCOUNTY MECHANICAL & ELECTRICAL INC	6531	SERVICE AC UNIT AT WWTP	\$488.08	84027225-56300	BUILDING MAINT. & REPAIR	\$488.08
	6527	SERVICE CONFERENCE CENTER UNIT	\$110.00	73022600-56120	EQUIPMENT MAINTENANCE & REPAIR	\$110.00
					Vendor Total:	\$1,401.24
INTERSTATE BATTERIES	380034207	BATTERIES	\$125.06	10022100-56130	EXTERNAL SERVICES	\$125.06
					Vendor Total:	\$125.06
JASON CHAPMAN	TA 9/12-14/18	TRAVEL ADVANCE	\$30.00	10020210-57100	LEARNING AND DEVELOPMENT	\$30.00
					Vendor Total:	\$30.00
JUSTIN BUCKINGHAM	TR 6/18-22/18	TRAVEL REIMBURSEMENT	\$479.91	10021210-57100	LEARNING AND DEVELOPMENT	\$239.96
				91521400-57100	LEARNING AND DEVELOPMENT	\$239.95
					Vendor Total:	\$479.91
KATIE MASON	TA 9/12-14/18	TRAVEL ADVANCE	\$581.85	10020210-57100	LEARNING AND DEVELOPMENT	\$581.85
					Vendor Total:	\$581.85
KENNETH RONK	TA 9/11-14/18	TRAVEL ADVANCE	\$881.79	77725200-57100	LEARNING AND DEVELOPMENT	\$881.79
					Vendor Total:	\$881.79
KONOCTI RIDGE CORPORATION	608943	PEST CONTROL SERVICES	\$98.00	10021210-56300	BUILDING MAINT. & REPAIR	\$49.00
				91521400-56300	BUILDING MAINT. & REPAIR	\$49.00
	608590	EXTERMINATION SERVICES	\$102.00	10021210-56300	BUILDING MAINT. & REPAIR	\$51.00
				91521400-56300	BUILDING MAINT. & REPAIR	\$51.00
					Vendor Total:	\$200.00
KRISTIN MAUREEN GILMORE	180815	CATERING SERVICES FOR LEADERSHIP	\$300.00	73022600-54100	SUPPLIES	\$300.00
					Vendor Total:	\$300.00
LEAH MENDOZA	DV080318	REIMBURSEMENT-SEWERAL LATERAL	\$2,000.00	84427222-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
LIEBERT CASSIDY WHITMORE	1464538	LEGAL SERVICES - PERSONNEL	\$112.00	10016100-52100	CONTRACTED SERVICES	\$112.00
	1464537	LEGAL SERVICES - PERSONNEL	\$4,497.00	10016100-52100	CONTRACTED SERVICES	\$4,497.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LIEBERT CASSIDY WHITMORE	1464536	LEGAL SERVICES- PERSONNEL	\$6,359.50	10016100-52100	CONTRACTED SERVICES	\$6,359.50
					Vendor Total:	\$10,968.50
LINDA SANDERS	980	REIMBURSEMENT - SEWERAL LATERAL	\$2,000.00	84427222-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
LORA SMITH	TR 8/13-14/18	TRAVEL REIMBURSEMENT	\$55.00	10013400-57100	LEARNING AND DEVELOPMENT	\$55.00
					Vendor Total:	\$55.00
MATT KEIZER	TA 9/9-14/18	TRAVEL ADVANCE	\$316.50	10023320-57100	LEARNING AND DEVELOPMENT	\$316.50
					Vendor Total:	\$316.50
MISSOURI TURF PAINT	9332	WHITE ATHLETIC SPRAY	\$549.90	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$2.75)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.69)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.75)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$2.75)
				90000000-23013	STATE USE TAX LIABILITY	(\$39.87)
				10022822-54100	SUPPLIES	\$48.81
				10022822-54100	SUPPLIES	\$549.90
					Vendor Total:	\$549.90
NORTH BAY PROFESSIONAL OFFICIALS INC	164	PROFESSIONAL OFFICIALS FOR ADU	\$4,312.00	10022821-52100	CONTRACTED SERVICES	\$4,312.00
					Vendor Total:	\$4,312.00
ONE TIME PAY VENDOR	DV082318	REIMBURSEMENT MUSEUM ROOM RENTAL CANCELLATION	\$250.00	69100000-46530	MUSEUM MEETING RENTALS	\$250.00
	DV081018	REIMBURSEMENT PARK RENTAL	\$100.00	10022100-46360	PARKS RENTAL	\$100.00
	DV082018	REIMBURSEMENT ALEX THOMAS RENTAL	\$300.00	10022100-46350	PLAZA RENTAL	\$300.00
	DV082118	REIMBURSEMENT - ERROR LIVSCAN	\$79.00	10022850-44915	RECREATION PROGRAM INCOME	\$79.00
	454504	REIMBURSEMENT CITATION APPLIED TO UTILITIES	\$55.00	20513300-55210	UTILITIES	\$55.00
	61114-5	REIMBURSEMENT UTILITY REFUND	\$2.87	90100000-10421	UTILITY RECEIVABLES CLEARING	\$2.87

List of Checks Presented for Approval on 8/31/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	119247-5	REIMBURSEMENT UTILITIES	\$22.31	90100000-10421	UTILITY RECEIVABLES CLEARING	\$22.31
	119296-2	REIMBURSEMENT UTILITIES	\$51.09	90100000-10421	UTILITY RECEIVABLES CLEARING	\$51.09
	111364-6	REIMBRUSEMENT UTILITIES	\$130.85	90100000-10421	UTILITY RECEIVABLES CLEARING	\$130.85
	Vendor Total:					\$991.12
PETERSON CAT	PC060147686	SEAL O RING	\$9.51	84027221-56130	EXTERNAL SERVICES	\$0.05
				84027221-56130	EXTERNAL SERVICES	\$9.51
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.05)
				Vendor Total:		
PFM ASSET MANAGEMENT LLC	AUM-100809	FINANCIAL ADVISORY SERVICES	\$4,110.53	10015100-52100	CONTRACTED SERVICES	\$4,110.53
					Vendor Total:	
PG&E CO	3822-9 JUL 18	PACIFIC GAS & ELECTRIC	\$5,203.68	84027225-55200	PG&E	\$1,179.19
				10022100-55210	UTILITIES	\$11.48
				10022300-55210	UTILITIES	\$31.80
				20822500-55210	UTILITIES	\$88.02
				69122700-55210	UTILITIES	\$15.63
				70024500-55210	UTILITIES	\$490.58
				73022600-55210	UTILITIES	\$7.85
				73022600-55210	UTILITIES	\$15.63
				77725200-55210	UTILITIES	\$42.07
				82027111-55210	UTILITIES	\$3,247.21
				84027221-55210	UTILITIES	\$74.22
				Vendor Total:		
QUILL CORPORATION	9275964	HP TONER	\$338.70	84027225-54100	SUPPLIES	\$338.70
					Vendor Total:	
REDWOOD COAST FUELS	0096790	CARDLOCK FUEL PURCHASES	\$891.56	20824300-56210	FUEL & FLUIDS	\$891.56
					Vendor Total:	
REGAL PACIFIC AVIATION EQUIPMENT INC	21793	DRIERITE DESICCANT FSII DRIER TUBES	\$64.97	77725200-56130	EXTERNAL SERVICES	\$64.97
					Vendor Total:	

List of Checks Presented for Approval on 8/31/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REGIONAL GOVERNMENT SERVICES AUTHORITY	8608	DAVID SPILLMAN - UVSD DEPOSITI	\$250.00	10013400-52100	CONTRACTED SERVICES	\$250.00
	8740	DAVID SPILLMAN - UVSD DEPOSITI	\$343.75	10013400-52100	CONTRACTED SERVICES	\$343.75
	Vendor Total:					\$593.75
REOA LTD	1333	OFFICIATING OF ADULT SOFTBALL	\$3,089.00	10022822-52100	CONTRACTED SERVICES	\$3,089.00
	Vendor Total:					\$3,089.00
RESPECTECH	36457	PHONE SYSTEM SERVICE & LEASE	\$112.50	10021210-55100	TELEPHONE	\$56.25
				91521400-55100	TELEPHONE	\$56.25
	Vendor Total:					\$112.50
RICHARD MARTIN	22688	E/B 250 VOLT CAPACITOR	\$42.33	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$42.33
	Vendor Total:					\$42.33
RINO PACIFIC	CL23837	FUEL CARD CHARGES AS NEEDED	\$155.27	82027114-56210	FUEL & FLUIDS	\$83.85
				84027221-56210	FUEL & FLUIDS	\$71.42
	Vendor Total:					\$155.27
ROCKWELL SOLUTIONS INC	1918	VX136 PUMP SEAL KTCARTRIDGE -	\$6,032.86	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$6,032.86
	Vendor Total:					\$6,032.86
RONALD DONOHUE	TA 9/12-14/18	TRAVEL ADVANCE	\$30.00	10020210-57100	LEARNING AND DEVELOPMENT	\$30.00
	Vendor Total:					\$30.00
ROUND TABLE PIZZA	02-5061	SLUDGE PRESS DEMO	\$170.87	84027225-57100	LEARNING AND DEVELOPMENT	\$170.87
	Vendor Total:					\$170.87
RYAN PROCESS INC	R1807001	EQUIPMENT REPLACEMENT	\$6,667.38	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$6,667.38
	Vendor Total:					\$6,667.38
SAVINGS BANK OF MENDOCINO COUNTY	SEPT 18	LOVERS LANE LOAN PAYMENT	\$1,945.41	91500000-70103	LOAN INTEREST	\$341.89
				91800000-70103	LOAN INTEREST	\$797.73
				91500000-70201	LOAN PRINCIPAL PAYMENTS	\$241.74
				91800000-70201	LOAN PRINCIPAL PAYMENTS	\$564.05
	Vendor Total:					\$1,945.41

List of Checks Presented for Approval on 8/31/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SETH STRADER	TA 9/10-11/18	TRAVEL ADVANCE	\$193.31	20413500-57100	LEARNING AND DEVELOPMENT	\$193.31
					Vendor Total:	\$193.31
SONIC NET LLC	11037710	INTERNET SERVICES - UVFA	\$33.42	10021210-55100	TELEPHONE	\$16.71
				91521400-55100	TELEPHONE	\$16.71
					Vendor Total:	\$33.42
SONOMA STATE UNIVERSITY	0000024073	NWIC MOA PROJECT REVIEW PROGAM	\$75.00	10023100-52100	CONTRACTED SERVICES	\$75.00
					Vendor Total:	\$75.00
TAMI BARTOLOMEI	DV082018	REIMBURSEMENT CONCERT IN PARK FOOD	\$108.88	90000000-23226	CONCERT SERIES	\$108.88
					Vendor Total:	\$108.88
TASC	IN1327537	FSA ADMIN FEES	\$153.75	10016100-52151	EMPLOYEE BENEFIT ADMIN FEES	\$153.75
					Vendor Total:	\$153.75
THE COFFEE CRITIC INC	11999	MISC. COFFEE SUPPLIES AS NEEDED	\$90.00	10012200-54100	SUPPLIES	\$90.00
	11907	MISC. COFFEE SUPPLIES AS NEEDED	\$45.00	73022600-54100	SUPPLIES	\$45.00
					Vendor Total:	\$135.00
TUFTS POLYGRAPH & INVESTIGATION	2018-413(B)	POLYGRAPH & INVESTIGATION SERVICES	\$350.00	10016100-54161	BACKGROUND & PHYSICALS	\$350.00
	2018-419(A)	POLYGRAPH & INVESTIGATION SERVICES	\$700.00	10020210-52100	CONTRACTED SERVICES	\$700.00
					Vendor Total:	\$1,050.00
UKIAH PAPER SUPPLY	488058	JANITORIAL & MISC. SUPPLIES AS	\$78.05	73022600-56300	BUILDING MAINT. & REPAIR	\$78.05
	I488634	JANITORIAL & MISC. SUPPLIES AS	\$28.93	90000000-23226	CONCERT SERIES	\$28.93
	I488449	JANITORIAL & MISC. SUPPLIES AS	\$130.73	90000000-23226	CONCERT SERIES	\$130.73
	I487554	JANITORIAL & MISC. SUPPLIES AS	\$57.85	10020210-54201	PRISONER EXPENSE	\$57.85
	I487877	JANITORIAL & MISC. SUPPLIES AS	\$230.12	10022100-54100	SUPPLIES	\$230.12
	I487599	JANITORIAL & MISC. SUPPLIES AS	\$238.09	10022100-54100	SUPPLIES	\$238.09
	488056	JANITORIAL & MISC. SUPPLIES AS	\$241.53	10022100-54100	SUPPLIES	\$241.53

List of Checks Presented for Approval on 8/31/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	488269	JANITORIAL & MISC. SUPPLIES AS	\$397.63	10022300-54100	SUPPLIES	\$397.63
	1488219	JANITORIAL & MISC. SUPPLIES AS	\$47.80	20413500-54100	SUPPLIES	\$47.80
	1488425	JANITORIAL & MISC. SUPPLIES AS	\$78.53	73022600-54100	SUPPLIES	\$78.53
	487529	JANITORIAL & MISC. SUPPLIES AS	\$402.09	73022600-54100	SUPPLIES	\$402.09
	1487701	JANITORIAL & MISC. SUPPLIES AS	\$42.32	77725200-54100	SUPPLIES	\$42.32
	1487515	JANITORIAL & MISC. SUPPLIES AS	\$96.53	77725200-54100	SUPPLIES	\$96.53
	1487828	JANITORIAL & MISC. SUPPLIES AS	\$274.39	82027111-54100	SUPPLIES	\$274.39
Vendor Total: -----						\$2,344.59
UNITED SITE SERVICES	114-6900496	PORTABLE TOILET RENTAL	\$433.59	90000000-23226	CONCERT SERIES	\$433.59
	114-7201438	PORTABLE TOILET RENTAL	\$433.59	90000000-23226	CONCERT SERIES	\$433.59
	114-7139755	PORTABLE TOILET RENTAL	\$136.37	80026220-52100	CONTRACTED SERVICES	\$136.37
Vendor Total: -----						\$1,003.55
US POST OFFICE	DV082819	2018 FALL REC GUIDE POSTAGE	\$2,757.55	10022850-54100	SUPPLIES	\$2,757.55
	Vendor Total: -----					\$2,757.55
VCA ANIMAL HOSPITALS, INC	448176	ANIMAL CARE - BUGSY	\$639.98	10020210-54100	SUPPLIES	\$639.98
	448323	ANIMAL CARE - BUGSY	\$3,757.25	10020210-54100	SUPPLIES	\$3,757.25
Vendor Total: -----						\$4,397.23
VERGIL THOMAS MASSEY	7/27/18	CHAINSAW REPAIR	\$90.48	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$45.24
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$45.24
				Vendor Total: -----		\$90.48
WESCO GRAPHICS INC	44340	PRODUCTION OF RECREATION GUIDE	\$5,342.85	10022850-54100	SUPPLIES	\$5,342.85
	Vendor Total: -----					\$5,342.85
WIPF CONSTRUCTION LLC	1922	CERTIFIED PLAYGROUND SAFETY CH	\$2,750.00	10022100-54100	SUPPLIES	\$224.17

List of Checks Presented for Approval on 8/31/2018

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WIPF CONSTRUCTION LLC	1922	CERTIFIED PLAYGROUND SAFETY CH	\$2,750.00	10022100-54100	SUPPLIES	\$2,525.83
Vendor Total: -----						\$2,750.00
WYATT IRRIGATION CO	249068 00	PARTS & MISC. SUPPLIES AS NEED	\$203.60	10022100-54100	SUPPLIES	\$203.60
Vendor Total: -----						\$203.60
INVOICE						<u>\$6,602,242.21</u>
TOTAL:						



AGENDA SUMMARY REPORT

SUBJECT: Report to Council Regarding the 2018 Conflict of Interest Code Biennial Notice, and Direct the City Clerk to Modify the Conflict of Interest Code per Guidelines Provided by the Fair Political Practices Commission (FPPC.)

DEPARTMENT: Clerk/Admin

PREPARED BY: Kristine Lawler

ATTACHMENTS:

[Attachment 1 - 2018 Local Agency Biennial Notice](#)

Summary: The City Council will receive the 2018 Conflict of Interest Code Biennial Notice, as directed by the Fair Political Practices Commission (FPPC), and consider directing the City Clerk to: file the notice, modify the conflict of interest code per the FPPC guidelines, seek review from the City Attorney, open a public comment period, and schedule a public hearing for consideration of adopting the modified conflict of interest code.

Background: The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

Discussion: The FPPC has prepared a 2018 Local Agency Biennial Notice form for local agencies to complete

RECOMMENDED ACTION: Receive the 2018 Conflict of Interest Code Biennial Notice and direct City Clerk to: file the notice, modify the conflict of interest code per the FPPC guidelines, seek review from the City Attorney, provide a 45-day public comment period for the suggested changes, and schedule a public hearing to consider adoption of the modified conflict of interest code.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

and submit to the code reviewing body, which in this case is the Ukiah City Council, by October 1, 2018.

Staff has determined that the following substantial amendments are required:

- Add new positions
- Revise/update the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Add Board and Commission positions that are not already listed

The FPPC has provided guidelines to help determine what positions and interests are required on the conflict of interest code, and which are not necessary. The City Clerk will use these guidelines to modify the existing list, then – per FPPC requirements – provide a public comment period for the suggested modifications and schedule a public hearing for adoption of the updated conflict of interest code.

The recommended action for this agenda item is to receive the 2018 Conflict of Interest Code Biennial Notice and direct City Clerk to:

- File the notice;
- Modify the conflict of interest code per the FPPC guidelines;
- Seek review from the City Attorney
- Provide a 45-day public comment period for the suggested changes; and
- Schedule a public hearing to consider adoption of the modified conflict of interest code.

2018 Local Agency Biennial Notice

Name of Agency: City of Ukiah

Mailing Address: 300 Seminary Ave

Contact Person: Kristine Lawler Phone No. 707-463-6217

Email: klawler@cityofukiah.com Alternate Email: None

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☒ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☒ Include new positions
- ☐ Revise disclosure categories
- ☒ Revise the titles of existing positions
- ☒ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☒ Other (*describe*) Add Boards and Commissions not already listed.

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.



 Signature of Chief Executive Officer

9-4-18

 Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2018**, or by the date specified by your agency, if earlier, to:

City Clerk, 300 Seminary Ave., Ukiah, CA 95482

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.



AGENDA SUMMARY REPORT

SUBJECT: Approval of Notice of Completion for North State Street Intersection - Low Gap Road/Brush Street, Storm Drain & Signalization Improvements, Specification No. 17-02.

DEPARTMENT: Public Works

PREPARED BY: Andrew Stricklin

ATTACHMENTS:

[ATTACHMENT 1 - Notice of Completion-Spec 17-02](#)

Summary: Staff is submitting a report to the City Council that recommends accepting the completion of the North State Street Intersection - Low Gap Road/Brush Street, Storm Drain & Signalization Improvements, Specification No. 17-02.

Background: The City Council awarded a contract on August 2, 2017, to Granite Construction Company of Ukiah, CA in the amount of \$1,627,623.80 with a bid alternate of night work for an additional \$100,000 for the subject project for a total initial contract amount of \$1,727,623.80.

Discussion: The work of the contract was completed by the contractor in substantial conformance with the approved plans and specifications on July 19, 2018. Contract change order work and revisions to account for

RECOMMENDED ACTION: 1. Accept the work as complete. 2. Direct the City Clerk to file the Notice of Completion with the County Recorder for North State Street Intersection - Low Gap Road/Brush Street, Storm Drain & Signalization Improvements, Specification No. 17-02.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 10024620 - \$1,216,334.40; 25124210 - \$26,400.00; 50824220 - \$106,800.00; 50924220 - \$481,812.00; 82227113 - \$48,506.65; 83027330 - \$406,981.12; 84027221 - \$39,870.80

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager; Tim Eriksen Director of Public Works; and Mary Horger, Procurement Manager

Approved: _____


Sage Sangiacomo, City Manager

the actual constructed quantities are as follows:

1. Contract Change Order #1 in the amount of \$178,965.13 for compliance with necessary ADA upgrades with additional pedestrian access, construction staking, etc. was approved by City Council on March 21, 2018 as agenda item #7d.
2. Contract Change Order #2, in the amount of \$176,351 for additional trench work was approved by City Council on May 16, 2018 as agenda item #7d.
3. Contract Change Order #3 (CCO #3), in the amount of \$140,131.41, was approved by the Department of Public Works (DPW) as authorized by City of Ukiah Policy Resolution #13 and included Quest Mart sewer lateral work, Quest Mart water service line work, storm drain work, additional street subgrade work on both Brush Street and N. State St., etc.
4. Contract Change Order #4 (CCO #4), in the amount of \$16,675.44, was approved by the DPW as authorized by City of Ukiah Policy Resolution #13 and included additional asphalt concrete transition from the new driveway ramp for Quest Mart, remove and replace irrigation lines located in the new ADA curb ramp at Ceja Tire, additional chain link fencing along the south side of Brush Street, etc.

Contract work related to the property at the southeast corner of N. State St. and Brush Street was completed per a previously approved agreement between the City and the property owners. Staff is finalizing a separate closing agreement with the property owner of the southeast corner of N. State St. and Brush St. related to the work constructed under this project.

The final contract cost, based on actual quantities constructed and the authorized contract change order for increased scope of project per Council and DPW approval, is \$2,326,704.08. Final payment of the retention will be made to the contractor after 35 days from the date the Notice of Completion is filed with the County Recorder.

Please return to:

CITY OF UKIAH
300 Seminary Avenue
Ukiah, California 95482-5400
(707) 463-6200

No fee pursuant to Government Code 27383

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. That the real property described is owned by the following whose address is: City of Ukiah, a Municipal Corporation, 300 Seminary Avenue, Ukiah, California 95482-5400.
2. That the nature of the title to the North State Street Intersection - Low Gap Road/Brush Street, Storm Drain & Signalization Improvements, Specification No. 17-02 of all said owners is that of fee simple.
3. That on the 19th day of July, 2018, the Contract work for this project was actually completed.
4. That the name and address of the Contractor is Granite Construction Co., 1324 S. State Street, Ukiah, CA 95482.
5. That the real property herein referred to is situated in the County of Mendocino, State of California, and is described as follows: City-owned property identified as stated streets within the City of Ukiah.

I hereby certify under penalty of perjury that the forgoing is true and correct:

City Council Approval

CITY OF UKIAH, a Municipal Corporation

Date

By: _____
Kristine Lawler, City Clerk

Date

State of California

County of Mendocino



AGENDA SUMMARY REPORT

SUBJECT: Approve the Repair and Rebuild of the Wastewater Treatment Plant's Floway 16DKH Vertical Turbine Pump from Weir Floway, Inc. in the Amount of \$24,706.64, and Approve the Corresponding Budget Amendment.

DEPARTMENT: Water Resources

PREPARED BY: Jarod Thiele

ATTACHMENTS:

[ATTACHMENT 1 - FLOWAY QUOTE](#)

Summary: Council will consider approving the repair and rebuild of the Wastewater Treatment Plant's Floway 16DKH vertical turbine pump from Weir Floway, Inc., in the amount of \$24,706.64, and a corresponding budget amendment.

Background: In August, the Wastewater Treatment Plant removed from service a Floway 16DKH vertical turbine pump and shipped it to Weir Floway, Inc. for tear-down and inspection, as the pump was in need of maintenance.

Discussion: On August 15, 2018, a quote was submitted (please see Attachment 1) uncovering various items that needed addressing, consistent with normal wear and tear for a pump of its age, including complete

RECOMMENDED ACTION: Approve the repair and rebuild of the Wastewater Treatment Plant's Floway 16DKH Vertical Turbine Pump from Weir Floway, Inc. in the amount of \$24,706.64, and approve the corresponding budget amendment

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 84027225.80100.15053- \$0

PROPOSED BUDGET AMOUNT: 84027225.80100.15053- \$24,706.64

FINANCING SOURCE: Wastewater Operating Fund

PREVIOUS CONTRACT/PURCHASE ORDER NO.: PO 45555

COORDINATED WITH: Dave Kirch, Fleet and Plant Maintenance Supervisor; Sean White, Water Resources Director; Mary Horger, Procurement Manager

Approved:


Sage Sangiacomo, City Manager

replacement of the bowl shafts, bearings, and replacement of minor parts including the collets. Cost quoted was \$21,706.64. Including the initial tear-down and inspection cost of \$1,500.00, and an estimated freight cost of \$1,500; the total repair price will be \$24,706.64. It is therefore Staff's recommendation to approve the pump repair and rebuild from Weir Floway, Inc. in the amount of \$24,706.64. Time is of the essence on the repair, as the estimated turnaround time is 6-8 weeks.

ATTACHMENT 1
QUOTATION



Weir Floway, Inc.
2494 S Railroad Ave
Fresno, CA 93706 USA

T +1 559 442 4000
F +1 559 442 3098
www.global.weir

Bill To: 8266

CITY OF UKIAH
ATTN: ACCOUNTS PAYABLE
300 SEMINARY AVENUE
UKIAH CA 95482
USA

Ship To:

CITY OF UKIAH
300 PLANT RD
UKIAH CA 95482-6974
USA

Contact: MARY HOGAR
Phone: 707-463-6233
FAX: 707-463-6234

Contact:
Phone:

QUOTE#	PAYMENT TERMS	DATE QUOTED	TAKEN BY	REGION	QUOTE VALIDITY
E000016130	NET 30 DAYS	08/15/2018	RN	m01	30 DAYS
ITEM	QTY	EST. LEAD TIME	UNIT PRICE	NET AMOUNT	
1) ASSEMBLE PUMP ASSEMBLE PUMP	1 EA		\$1,679.00	\$1,679.00	USD
2) PLACEHOLDER-MFG BLAST & COAT TO ORIGINAL CO # 14253-5 BLAST & COAT TO ORIGINAL CO# 14253-5 ON HEAD / COL / BOWL / OIL TUBE	1 EA		\$4,932.00	\$4,932.00	USD
4) PLACEHOLDER-MFG CHECK ALL SHAFTS FOR STRAIGHTNESS CHECK ALL SHAFTS FOR STRAIGHTNESS AND RECORD	1 EA		\$752.00	\$752.00	USD
5) 542568-093 COUPLING, SHAFT-THRD-1.50	1 EA	4 WEEKS	\$100.00	\$100.00	USD
6) 548021-1145 PLUG, PIPE-0.38NC_PUSH-IN TYPE	2 EA	STOCK	\$3.00	\$6.00	USD
7) 544752-1046 TUBING, RD-0.25x0.030W	6 FT	STOCK	\$3.00	\$18.00	USD
8) 101465-3005 PLUG PIPE 0.375 NPT SQ HD	4 EA	STOCK	\$3.00	\$12.00	USD
9) 544823-3001 FITTING STRAIGHT 0.250 OD x 0.125 NPTM	2 EA	STOCK	\$10.00	\$20.00	USD

Price quoted, based on quantity quoted.
International Quotes/Orders: Value Added Tax (VAT) Not Included.

3

QUOTATION



Weir Floway, Inc.
2494 S Railroad Ave
Fresno, CA 93706 USA

T +1 559 442 4000
F +1 559 442 3098
www.global.weir

Bill To: 8266

CITY OF UKIAH
ATTN: ACCOUNTS PAYABLE
300 SEMINARY AVENUE
UKIAH CA 95482
USA

Ship To:

CITY OF UKIAH
300 PLANT RD
UKIAH CA 95482-6974
USA

Contact: MARY HOGAR
Phone: 707-463-6233
FAX: 707-463-6234

Contact:
Phone:

QUOTE#	PAYMENT TERMS	DATE QUOTED	TAKEN BY	REGION	QUOTE VALIDITY
E000016130	NET 30 DAYS	08/15/2018	RN	m01	30 DAYS
ITEM	QTY	EST. LEAD TIME	UNIT PRICE	NET AMOUNT	
10) 101465-1005 PLUG PIPE 0.125 NPT SQ HD	2 EA	STOCK	\$3.00	\$6.00	USD
11) 101465-2005 PLUG PIPE 0.250 NPT SQ HD	1 EA	STOCK	\$3.00	\$3.00	USD
12) 101465-4005 PLUG PIPE 0.500 NPT SQ HD	1 EA	STOCK	\$3.00	\$3.00	USD
13) 100502-107-05 SCREW, CAP, HX-1.00-8NCx2.50	12 EA	2 WEEKS	\$18.00	\$216.00	USD
14) 100502-107-10 SCREW, CAP, HX-1.00-8NCx3.75	24 EA	2 WEEKS	\$28.00	\$672.00	USD
15) 100892-222 NUT, HX-1.00-8NC	24 EA	3 WEEKS	\$8.00	\$192.00	USD
16) 100500-107-10 SCREW, CAP, HX-0.88-9NCX3.50	12 EA	STOCK	\$16.00	\$192.00	USD
17) 100891-222 NUT, HX-0.88-9NC	12 EA	STOCK	\$6.00	\$72.00	USD

Price quoted, based on quantity quoted.
International Quotes/Orders: Value Added Tax (VAT) Not Included.

4

QUOTATION



Weir Floway, Inc.
2494 S Railroad Ave
Fresno, CA 93706 USA

T +1 559 442 4000
F +1 559 442 3098
www.global.weir

Bill To: 8266

CITY OF UKIAH
ATTN: ACCOUNTS PAYABLE
300 SEMINARY AVENUE
UKIAH CA 95482
USA

Ship To:

CITY OF UKIAH
300 PLANT RD
UKIAH CA 95482-6974
USA

Contact: MARY HOGAR
Phone: 707-463-6233
FAX: 707-463-6234

Contact:
Phone:

QUOTE#	PAYMENT TERMS	DATE QUOTED	TAKEN BY	REGION	QUOTE VALIDITY
E000016130	NET 30 DAYS	08/15/2018	RN	m01	30 DAYS
ITEM	QTY	EST. LEAD TIME	UNIT PRICE	NET AMOUNT	
18) 545735-097-05388 SHAFT, BOWL1-T-C-169x225x053.88	1 EA	3 WEEKS	\$1,113.00	\$1,113.00	USD
19) 100496-107-08 SCREW, CAP, HX-0.63-11NCx2.75	12 EA	STOCK	\$13.00	\$156.00	USD
20) 100889-222 NUT, HX-0.63-11NC	12 EA	STOCK	\$3.00	\$36.00	USD
21) 545462-1023 BEARING TUBE ADPT 1.688 x 2.500 x 3.50	1 EA	STOCK	\$920.00	\$920.00	USD
22) 761974-1023 BEARING THROTTLE 2.250 x 2.938 x 5	1 EA	5 WEEKS	\$1,080.00	\$1,080.00	USD
23) 304330-1014 RING, O-2.125 x 2.500 x 0.188	1 EA	STOCK	\$3.00	\$3.00	USD
24) 548303-1067M IMPELLER, 16DKH-C-NO TRIM 10.50" DYNAMIC BALANCE 1180 RPM G6.3 STD UF FUSECOAT	1 EA	6 WEEKS	\$2,575.00	\$2,575.00	USD

Price quoted, based on quantity quoted.
International Quotes/Orders: Value Added Tax (VAT) Not Included.

5

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E000016130	NET 30 DAYS	08/15/2018	RN	m01	30 DAYS
ITEM	QTY	EST. LEAD TIME	UNIT PRICE	NET AMOUNT	
25) 541277-097 COLLET, IMP-2.25-STD_15DK, 16DK, MK, 18MK	1 EA	5 WEEKS	\$114.00	\$114.00	USD
26) 542239-1039 BEARING, SUCTION-2.25x2.75x10.00	1 EA	2 WEEKS	\$173.00	\$173.00	USD
27) 541279-097 COLLAR, SAND-2.25-3.00-1.38	1 EA	STOCK	\$110.00	\$110.00	USD
28) 100611-107-02 SCREW, SET-HX-0.25-20NCx0.25-CUP_POINT	2 EA	STOCK	\$3.00	\$6.00	USD
29) 7980602MS SEAL, JOB CHESTERTON 442 FOR 1.69SHFT	1 EA	6 WEEKS	\$4,438.00	\$4,438.00	USD
30) 545796-1013 GASKET, FF-16-TURBx16.53x.03	3 EA	2 WEEKS	\$18.00	\$54.00	USD
32) 549673-1013 GASKET, FF-12-150#x13.53x.03	1 EA	STOCK	\$24.00	\$24.00	USD
33) 548309-261 RING, WEAR, BOWL-09.25x09.63x1.38 WEAR RING FOR BELL	1 EA	5 WEEKS	\$397.00	\$397.00	USD

Price quoted, based on quantity quoted.
International Quotes/Orders: Value Added Tax (VAT) Not Included.

6

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E000016130	NET 30 DAYS	08/15/2018	RN	m01	30 DAYS
ITEM	QTY	EST. LEAD TIME	UNIT PRICE	NET AMOUNT	

***** Notes *****

FOB-FRESNO

ORIGINAL S/N 14253-5

REBUILT CO# 81000

***** End User *****

CITY OF UKIAH WWTP
300 SEMINARY
UKIAH CA 95482
USA

Sub-Total:	\$20,074.00
Order Disc (0.00%):	\$0.00
(EXTRNL) Sales Tax:	\$1,632.64
Freight:	\$0.00
Misc. Chgs:	\$0.00
EX-Works Fresno Total:	\$21,706.64

Please note, your purchase order must include the following: billing address, shipping address, purchase price, tax (if applicable), payment terms, freight terms, quote number and ship date.

PROGRESS PAYMENTS ARE AS FOLLOWS ON ALL ORDERS OF \$150k OR MORE:

Orders over \$150,000 USD are required to submit a payment for 50% of the order value at time of order placement. The balance will be due net 30 days from shipment pending approval of open account payment terms from Weir Floway, Inc.'s Credit Department.

Price quoted, based on quantity quoted.
International Quotes/Orders: Value Added Tax (VAT) Not Included.

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Weir Floway, Inc.
2494 S Railroad Ave
Fresno, CA 93706 USA

TERMS AND CONDITIONS OF SALE

Weir Floway, Inc. (Seller) has provided a formal written quotation outlining the proposed scope of supply. Our proposal is submitted subject to the following terms. Seller provides this proposal for Buyer's review and to clearly define the Seller's scope, options, pricing, and comments in response to Buyer's request for quotation. Quotations are subject to change without notice, otherwise firm for 30 days from date of issuance unless otherwise stipulated by written quotation of Seller. Where projects require approval of test documents (test curves, hydrostatic certifications, etc.) documentation will be submitted and ten (10) days after date of submittal equipment will be: a) shipped or b) invoiced and stored with charge(s) per Item 11, below, with payment due in accordance with Weir Floway standard payment terms or as agreed upon by mutually signed contract.

1. **ORDER ACCEPTANCE** – Acceptance of Buyer's order is subject to Seller's credit department approval, a signed mutually agreed upon purchase order, and these terms. Any additional or different terms and provisions are expressly rejected by the Seller. Only Seller's contract manager, a vice president, or president can accept an order. If Buyer does not respond to Seller's order acceptance within ten days the order will be processed based on these terms.
2. **PRICE** – Prices shall be those in effect at time of shipment. All prices Seller's standard design products constructed of standard material are subject to change without notice and all shipments will be invoiced at the price in effect at the time of shipment except for: A) a Buyer's order for immediate shipment postmarked prior to a given price change that is not held for lack of credit approval will be invoiced at the price in effect at the time of postmark; and B) prices negotiated on a firm basis. Prices are for products of Seller's standard design and materials without change. Any requests for a change in material or design are subject to special pricing. Price protection on accessories will be in accordance with that given by the accessory manufacturer. Unless otherwise agreed, prices do not include cost of any testing or test reports, special inspection, documentation (except those normally performed by Seller during the manufacturing process), or the supplying of any drawings or prints except those currently on file at Seller's factory.
3. **TAXES** – Unless agreed otherwise, prices do not include taxes or duties of any kind. Sales or other taxes imposed on the sale of goods shall be separately invoiced unless Buyer provides Seller with an acceptable tax exemption certificate.
4. **PAYMENT** – Payment shall be in US dollars, net-30 days from date of invoice. Overdue amounts shall bear interest at the rate of 10% per annum the highest rate allowed by the applicable law, whichever is less.
 - a. For orders <\$150,000 shipped within the United States, terms are net-30 days from date of invoice.
 - b. For orders >\$150,000 shipped within the United States:
 - i. 15% upon approval of submittals
 - ii. 25% upon receipt of major pump materials at factory for production (castings)
 - iii. 60% upon shipment and invoice
 - c. For export orders, unless otherwise agreed Buyer must pay in advance or provide an irrevocable letter of credit (LC) with Buyer paying any confirmation charges. An LC must be:
 - i. irrevocable and confirmed by a U.S. Bank,
 - ii. name Seller as the beneficiary,
 - iii. have an expiration date no earlier than 21 days after the last shipment date, and
 - iv. have payment terms at site (for orders <\$150,000)

Any payment milestones must be incorporated into the LC. Payment shall not be conditioned upon Buyer receiving payment from its customer. Payment is to be made only to Weir Floway, Inc. Prorated payments shall become due from the date on which the Seller is notified of the delay. All orders are subject to approval of Seller's credit department. If, in the sole judgment of Seller, the financial condition of Buyer at any time does not justify starting or continuing production or shipment on the terms of payment specified herein, Seller may require full or partial payment in advance of production or delivery. Regardless of prices quoted, all orders will be invoiced at established minimum net charge in effect at the time of purchase. Prices may be subject to change should Buyer delay approval of Seller supplied documentation more than 15 working days from date of submittal. When Buyer does not pay in full upon delivery it is buying the goods on credit and is a debtor of Seller. In such cases Buyer authorizes Seller to prepare and/or file and/or add additional information as it becomes available (which Seller in its sole discretion may deem necessary to create and perfect a security interest) including but not limited to a security agreement, initial financing statement, initial financing statement in lieu of a continuation statement, amendments, and continuation statements, by any means authorized by law, whether such law is currently in effect or becomes effective after the execution of this agreement, including electronic filing. Buyer understands and agrees that by signing, it has authenticated this agreement as a record and authorizes Seller to (1) prepare and file such record(s) without the signature of Buyer, (2) file such writing bearing any general, generic or super-generic description of the collateral authorized by the applicable code and (3) file any future records, which shall be deemed authenticated (as defined in the applicable commercial code) by Buyer.

5. **COSTS OF COLLECTION** – In the event Buyer does not pay as required, Buyer shall pay Seller's reasonable costs of collection including attorney's fees and legal expenses, all of which may be made a part of any judgment entered against Buyer.
6. **TERMINATION FOR CAUSE** – Seller may terminate this Agreement upon written notice if the Buyer has failed to make any payment on the due date and the sum remains outstanding 30 days after Seller has advised Buyer of the default. In the event of termination Buyer shall remain responsible for all outstanding payments and in addition shall pay the Seller for all materials purchased and work performed, but unbilled, as at the date of termination.
7. **CHANGES** – Seller will not implement any changes in the scope of work unless Buyer and Seller first agree in writing to the details of the change and any resulting price, schedule, or other contractual modifications. The minimum charge for a change will be \$100.00 plus the net add or deduct of labor and material. Any change to any law, rule, regulation, order, code, standard or requirement which requires any change hereunder shall entitle Seller to an equitable adjustment in the price and any time for performance.
8. **CANCELLATION** – Orders shall not be subject to cancellation by Buyer unless agreed to in writing by Seller.
9. **TIME** – Shipment dates are best estimates only at time of proposal and subject to change based on manufacturing load and sub-supplier schedules at Seller's date of order and/or full release to manufacture.
10. **DELIVERY / RISK OF LOSS** – Delivery takes place when the goods are loaded onto the freight carrier for shipment. Risk of loss transfers to Buyer at that time. Buyer shall inspect shipments upon receipt from carrier and file any damage claim against the carrier. Reimbursement for damaged or lost items must be from carrier to Buyer on the basis of Buyer's claim. With regard to items possibly omitted from a shipment, it shall be Buyer's responsibility to inspect each shipment upon receipt and notify Seller of any claimed omission within ten (10) days of receipt of such shipment. NO CLAIMS FOR OMITTED ITEMS WILL BE ALLOWED AFTER TEN (10) DAYS FROM BUYER'S RECEIPT OF THE SHIPMENT.
11. **SHIPMENT** – Goods will be shipped EXW Fresno, California (Incoterms 2010). Seller manufactures engineered to order products. Upon completion of manufacturing, unless specifically requested in writing, Seller may make partial shipments. If Buyer does not accept delivery within two (2) weeks of the notification of readiness to ship, Seller will invoice the order and store the goods at Buyer's expense. A storage fee of 1.5% of the PO value per month will be charged and invoiced two (2) weeks after notification of readiness to ship and each month thereafter until delivery. Any and all additional charges due to delays in shipping after notification of readiness to ship will be to Buyer's account. Where projects require approval of test documents (test curves, hydrostatic certifications, etc.) documentation will be submitted and ten (10) days after they are submitted the equipment will be: a) shipped or b) invoiced and stored with charge(s) per this clause, and, unless otherwise agreed, with payment due in accordance with Seller's standard payment terms. Motors, engines and other auxiliary equipment may be shipped and billed separately from the pumps.
12. **FORCE MAJEURE** – Seller will not be responsible for any failure in performance of any obligations under this agreement caused by circumstances beyond its reasonable control including, without limiting the generality of the foregoing, Acts of God, acts of government or the public enemy, riots, embargoes, strikes or other labor disturbances, supply chain delays, casualties, accidents, or transportation problems. Seller will notify the Buyer in writing of any such cause that would affect its performance. In the event of Force Majeure, the time of performance, shall be extended by a period of time equal to the period of force majeure and its consequences. Notwithstanding, if the Seller's performance is delayed, due to Force Majeure, for a period exceeding sixty (60) days from the mutually agreed upon shipment date, either party will have the right to terminate this agreement, and if Buyer terminates Buyer will pay Seller for substantiated material and labor costs performed up to date of notice.
13. **WARRANTY** – Seller warrants each good to be free of defects in material and workmanship for a period of one (1) year after the initial operation or eighteen (18) months after date of shipment, whichever is sooner (the "Warranty Period"). Defective product(s) or part(s) shall be returned to the Seller in accordance with the terms of the "RETURN OF EQUIPMENT" section below.

Conditions. These warranties and remedies are conditioned upon (a) the proper storage, installation, operation, and maintenance of the goods, (b) the keeping of proper operation and maintenance records during the Warranty Period and providing Seller access to those records, and (c) Buyer not being in default of any payment obligation to Seller. Any modification or repair of any of the goods (other than routine maintenance) not authorized by Seller shall void the warranty.

Repairs. When, within the Warranty Period, Seller is given prompt notice of a defect, it shall repair or replace, at its option, the defective part or Good, or re-perform services, provided Buyer provides satisfactory proof to Seller of the defect, including, for well and equipment performance and operations, all relevant data and documentation needed to make an assessment. Seller's sole obligation, and Buyer's sole remedy, shall be this repair, replacement, or re-performance. Buyer must return defective Goods or parts freight prepaid for inspection to an authorized service center designated by Seller. Buyer shall provide access to the items to be repaired or replaced and remove any materials or structures necessary to provide free and clear access, as well as supply any necessary equipment, and bear the costs of access (including removal and replacement of systems, structures or other parts of Buyer's facility), de-installation, decontamination, re-installation, and transportation of Goods to Seller and back to Buyer. Seller will deliver replacements for defective Goods to Buyer prepaid to the delivery destination provided by the original order. Repaired or replaced parts or Goods and re-performed services shall remain under warranty for the unexpired portion of the original Warranty Period as warranty work shall not extend the Warranty Period. All Goods and parts replaced under this limited warranty shall become the property of Seller. If Seller determines that any warranty claim is not, in fact, covered by this limited warranty, Buyer shall pay Seller its then customary charges for its labor, repair, or replacement efforts. Seller may refer the good to a Seller authorized repair facility for assessment and repair. Costs for shipment will be F.O.B. Seller's factory or service facility outlet. Seller will not be responsible for removal or re-installation (push/pull) required for warranty consideration or repair.



Weir Floway, Inc.
2494 S Railroad Ave
Fresno, CA 93706 USA

Returns. No equipment shall be returned to Seller without Seller first issuing written returned material authorization (RMA) and shipping instructions. Buyer must pay transportation costs to the Seller and clearly mark each item with the appropriate RMA number. Returned goods are subject to Seller's inspection and acceptance. Authorization will not be given for return of damaged or worn materials, or would in Seller's opinion result in an amount of stock in excess of what Seller normally carries. For equipment not manufactured by the Seller, credit will only be issued if credit is allowed by the original equipment supplier; in which case credit will be minus all freight and other expenses Seller incurs. The credit will be further reduced by a minimum restocking fee equal to 10% of the price of the returned goods.

Exclusions. Seller cannot and will not be responsible for Buyer's system or system requirements not clearly defined prior to order placement. The warranty does not apply to a defect caused or contributed to by: (a) abrasive materials, corrosion, lightning, improper voltage supply, mishandling or misapplication, normal wear and tear due to operation or environment, or accident; (b) parts which are normally consumed in operation, or have a normal life shorter than the Warranty Period; (c) alterations or repairs (other than normal and ordinary repairs) carried out without prior written approval of the Contractor; (d) storage, installation, use or maintenance, which is not in accordance with Contractor's instructions or is otherwise improper; use of equipment or parts for a purpose other than that for which they are intended; (e) installation by someone other than, or authorized by, Contractor; (f) use of Goods after Company was aware or should have become aware of a defect; or (g) information, drawings, chart interpretations, technical specifications, or instructions provided by Company to Contractor. Unless Buyer clearly shows that none of the following caused a defect, all warranties are void if:

- (a) the pump is handling liquids other than clear, fresh non-aerated water at a temperature not exceeding 85 degrees F, or other such liquids and/or temperature contrary to those specified by Seller or as mutually agreed upon in writing between Buyer and Seller.
- (b) the pump has been handling abrasive material;
- (c) the pump is slow, due to low voltage or other reason beyond control of Seller;
- (d) the pump is installed in an area which is not sufficiently straight and plumb and of sufficient diameter to allow the pump to hang free and plumb;
- (e) the pump is damaged from electrolysis, graphitization, corrosion or erosion;
- (f) air or vapor is allowed to enter the pump section;
- (g) parts not furnished by Seller are used in the head, bowl, or column assembly; or
- (h) a foot valve is used without Seller's consent.

Exclusive remedy. THIS ARTICLE PROVIDES THE EXCLUSIVE REMEDIES FOR ALL CLAIMS BASED ON FAILURE OF OR DEFECT IN A GOOD OR SERVICE, WHETHER THE FAILURE OR DEFECT ARISES BEFORE, DURING, OR AFTER THE APPLICABLE WARRANTY PERIOD AND WHETHER A CLAIM, HOWEVER DESCRIBED, IS BASED ON CONTRACT, WARRANTY, INDEMNITY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE, AND IS SUBJECT TO ALL LIMITATIONS OF LIABILITY FOUND IN THESE TERMS AND CONDITIONS. SELLER MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, AND DISCLAIMS ALL IMPLIED WARRANTIES INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, AND ANY IMPLIED WARRANTY THAT COULD ARISE FROM COURSE OF DEALING OR USAGE OF TRADE. SELLER ALSO DISCLAIMS ALL STATUTORY WARRANTIES.

Performance guarantees. Unless expressly stated otherwise, performance guarantees are subject to laboratory tests adjusted for field performance. Due to inaccuracies of field testing, if a conflict arises between the results of field testing conducted by or for the user, and laboratory tests corrected for field performance, the latter shall control. No equipment shall be furnished for acceptance based on results of field testing unless such tests procedures are reviewed and approved, in writing, by Seller's authorized engineering personnel. A performance guarantee is void if the pump impellers are trimmed by anyone other than Seller's factory personnel or someone authorized in writing by Seller. Further, any performance guarantee is only for the specified design point and relate only to performance at the time of installation and startup. All accessories and other equipment not manufactured by Seller are warranted only for the period and to the extent of the original manufacturer's warranty, and shall be subject to all of the terms and conditions of such warranty.

14. **INSURANCE** – Each party agrees to maintain insurance in commercially reasonable amounts covering claims of any kind or nature for damage to property or personal injury, including death, made by anyone, arising from activities performed or facilitated by this agreement, whether these activities are performed by that party, its employees, agents, or anyone directly or indirectly engaged or employed by that party or its agents. The price of the goods is based on Buyer not being an additional insured under Seller's policy and Seller not waiving its rights of subrogation.

15. **INDEMNITY** – Seller shall indemnify, defend and hold Buyer harmless from any claim, cause of action, or liability incurred by Buyer as a result of third party claims for bodily injury, death or damage to tangible property, to the extent caused by Seller's negligence. Seller shall have the sole authority to direct the defense of and settle any indemnified claim. Seller's indemnification is conditioned on Buyer (a) promptly, within the Warranty Period, notifying Seller of any claim, and (b) providing reasonable cooperation in the defense of any claim.

16. **LIMITATION OF LIABILITY – NOTWITHSTANDING ANYTHING ELSE TO THE CONTRARY, SELLER SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE, OR OTHER INDIRECT DAMAGES. SELLER'S TOTAL LIABILITY ARISING AT ANY TIME FROM THE SALE OR USE OF THE EQUIPMENT SHALL NOT EXCEED THE TOTAL CONTRACT VALUE. THESE LIMITATIONS APPLY WHETHER THE LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY, OR ANY OTHER THEORY.**

17. **MISCELLANEOUS**

a. **Assignment.** Buyer shall not assign any warranty rights without the Seller's prior written approval.

b. **Waiver / amendment.** Failure of either party to insist on strict compliance with any of the terms, covenants, and conditions of this Agreement shall not be deemed a waiver of such terms, covenants, and conditions or of any similar right or power hereunder at any subsequent time. The failure of Seller to enforce any right Seller may have under the terms and conditions hereof or otherwise shall not constitute a waiver of such right with respect to future occasions for enforcement thereof, nor shall any such failure or failures establish any custom or usage. No alteration or modification of any of the provisions herein shall be binding unless in writing and signed by an executive officer of Seller at its home office in Fresno, California.

c. **Severability.** If any provision of this order/contract shall be declared by any court of competent jurisdiction to be illegal, void, or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.

d. **Applicable law.** These terms are governed and construed in accordance with the laws of the State of California, without regard to its conflict of laws principles. The application of the United Nations Convention on Contracts for the International Sale of Goods is excluded.

e. **Dispute resolution.** Any controversy or claim arising out of or relating to this agreement shall be settled by arbitration in accord with the Commercial Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction. The parties specifically agree that the provisions of Section 1283.05 of the Code of Civil Procedure of the State of California are incorporated into, made a part of, and are applicable to any arbitration where the aggregate amount in controversy exceeds Twenty-Five Thousand Dollars (\$25,000.00) exclusive of costs, expenses, and fees. The parties recognize that the resolution of any controversy or claim will necessitate testimony by Seller's engineers, all of whom are employed at Seller's home office in Fresno, California. The parties therefore agree that the most convenient place for arbitration is Fresno County, California, and that any arbitration shall be there.

f. **Shop drawings.** Buyer shall have no right to detailed shop drawings, including, but not limited to, dimensioned machine, casting, and pattern drawings.

g. **Relationship of parties.** In all matters relating to this agreement Buyer and Seller shall not have any right, power or authority to create any obligation, express or implied, on behalf of any other Party. Nothing in this agreement is intended to create or constitute a joint venture, partnership, agency, trust, or other association of any kind between the parties or persons referred to.

h. **Notices.** All notices shall be in writing and shall be delivered personally, by U.S. certified or registered mail, postage prepaid, return receipt requested, or by recognized overnight delivery service. Any notice must be delivered to the respective parties at the respective addresses set forth below their signatures or to such other address as a party specifies in writing. The date of notice shall be deemed to have been made shall be the date of delivery, when delivered personally; on written verification of receipt if delivered by overnight delivery; or the date set forth on the return receipt if sent by certified or registered mail.

i. **Entire agreement.** This purchase order, together with any attached exhibits, constitutes the entire agreement of the parties with respect to its subject matter and merges and supersedes all prior agreements, understandings, negotiations and discussions, representations, warranties, commitments, proposals, offers, contracts, and other writings concerning the subject matter hereof, whether oral or written.



AGENDA SUMMARY REPORT

SUBJECT: Review Landfill Closure Financial Plan Update

DEPARTMENT: Finance

PREPARED BY: Daniel Buffalo

ATTACHMENTS:

[Attachment #1 - 2016-03 CC Reso - Establishing Funding Closure - Ukiah Solid Waste Disposal.pdf](#)

Summary: The City Council will receive an update on the Financial Plan of 2016 to finance closure, post-closure, and a corrective action plan of the Ukiah Landfill.

Background: The City Council, at its regularly scheduled meeting of January 6, 2016, considered a strategy to provide funding for the ultimate closure, post closure, and Corrective Action Plan (CAP) reserve of the Ukiah Landfill. The strategy was memorialized in the City Council Resolution No. 2016-03 (Attachment #1). The Resolution directs the Finance Director to present to Council for consideration annually the condition of the financial plan, with any recommended adjustments.

Discussion: Costs to conduct closure, post-closure, and prepare a corrective action plan have been adjusted by a inflationary index provided by CalRecycle. In 2017, the estimated cost total was \$13.36 million. The adjusted total for 2018 is estimated to be \$13.60 million, a 1.8 percent increase. The change in cost due to the annual inflation factor provided by CalRecycle was anticipated in the analysis done by staff in determining a financing strategy for the project, of which revenue factor of \$14 per ton tipping fee surcharge at the transfer station was a part. No adjustments to that surcharge or the overall financing strategy are recommended at this

RECOMMENDED ACTION: Receive and file update to the Landfill Closure Financial Plan.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Tim Eriksen, Public Works Director/City Engineer

Approved: _____

Sage Sangiacomo
Sage Sangiacomo, City Manager

time.

RESOLUTION NO. 2016- 03**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING FINANCIAL MECHANISM FOR FUNDING CLOSURE, POST-CLOSURE MAINTENANCE, AND CORRECTIVE ACTION PLAN FOR CITY OF UKIAH SOLID WASTE DISPOSAL SITE****WHEREAS:**

1. The City of Ukiah solid waste disposal site ("Landfill") located at 3100 Vichy Springs Road, Mendocino County Assessor Parcel No. 178-130-01), consisting of a landfill footprint of approximately 40 acres, ceased operations and accepting solid waste in September 2001; and
2. Since September 2001, the City has maintained the Landfill, including monitoring wells surrounding the perimeter of the property and a leachate collection system that captures and disposes of leachate through the City's sewer system; and
3. Under applicable provisions of the California Public Resources Code and in Title 27 of the California Code of Regulations ("CCR"), the City is required to adopt a plan for the closure, post-closure maintenance, and corrective actions required for the Landfill; and
4. Pursuant to 27 CCR 21180(a), the City must provide post-closure maintenance and a corrective action plan reserve ("CAP") for a thirty-year period after closure; and
5. The cash collected by the City to provide for Closure, Post-Closure Maintenance, and the CAP reserve are reflected in the City's financial statements as a net position of the disposal site proprietary fund; and
6. The City is scheduled to complete the closure of the landfill ("Closure") in accordance with its approved closure plan in 2016; and
7. Recently, new and more costly regulatory requirements relating to Closure have been imposed by the California state agencies with jurisdiction over the Closure. These additional requirements, including installation of a methane gas collection system, would have been imposed, even if the Closure had occurred prior to the imposition of these new requirements; and
8. The most recent engineer's estimates for Closure, including the gas collection system and other additional requirements, indicate that the net proprietary fund for the Landfill is not sufficient to cover all of the costs of Closure, Post-Closure Maintenance, and to establish a CAP reserve; and
9. The City must provide the funding for Closure, Post-Closure Maintenance, and the CAP reserve; and
10. On January 1, 2017, pursuant to the Amended and Restated Transfer Station Agreement ("Transfer Station Agreement") between the City of Ukiah and Solid Waste Systems, Inc. ("SWS"), dated December 12, 2011, the City is entitled to acquire legal title to the Transfer Station (Transfer Station) located at 3151 Taylor Drive, Ukiah, California, and the City and SWS are obligated to enter a lease under which SWS will continue to operate the transfer station and pay rent ("Transfer Station Rent") to the City for the use of the Transfer Station; and

10. Dedicating Transfer Station Rent to fund Closure, Post-Closure Maintenance, and the Cap Reserve as further provided herein will provide a source of revenue to fund those obligations which exceed the disposal site proprietary fund; and

11. Commencing on January 1, 2012, the City adopted a City Surcharge on the Gate Fee at the Transfer Station ("Surcharge") to provide a source of revenue in the Landfill/Solid Waste Enterprise Fund for Closure and Post-Closure Maintenance, and the CAP reserve. The Surcharge is currently \$2.00 per ton of Solid Waste received at the Transfer Station. The Surcharge is collected by SWS and remitted to the City, where it is recorded as revenue in the Landfill/Solid Waste Enterprise Fund as Closure and Post-Closure Reserve; and

12. Committing the Surcharge at its current level or any future level approved by the City Council will stabilize the Landfill/Solid Waste Enterprise Fund, provide a dedicated source of revenue to comply with the City's Closure and Post-Closure Maintenance costs, and the establishment and replenishment of the Cap Reserve; and

13. The combination of the disposal site proprietary fund, Transfer Station Rent, and the Surcharge will provide adequate funding for City's Closure and Post-Closure Maintenance costs, and the establishment and replenishment of the Cap Reserve, provided however, that an increase in the Surcharge may be necessary once the final Closure costs and the method of financing the City's obligations is determined;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ukiah as follows:

1. Transfer Station Rent is hereby committed to any unfunded Closure costs, Post-Closure Maintenance costs, and the establishment and replenishment of the CAP reserve.

2. There is hereby established a Transfer Station Rents Special Revenue Fund (Special Revenue Fund) for all Transfer Station Rent revenue which fund is established and dedicated to pay for any Closure costs, Post-Closure Maintenance costs, and the establishment and replenishment of the CAP reserve.

3. Revenue recorded in the Special Reserve Fund shall be given first preference over other revenue sources, other than grants, in funding Closure and Post-Closure Maintenance expenses and CAP reserve requirements that are not funded by the disposal site proprietary fund.

4. Any Closure and Post-Closure Maintenance expenses and CAP reserve requirements not funded by grants, the disposal site proprietary fund, and the Special Revenue Fund shall be funded by the Surcharge.

5. The City Finance Director is hereby directed to prepare for City Council the approval a Financial Plan (Plan) to extinguish in fifteen years the estimated unfunded Closure and thirty-year Post-Closure Maintenance costs, and the CAP reserve requirements, and present the Surcharge to be applied to the Transfer Station Gate Fee commencing on January 1, 2017. The revised Surcharge shall be submitted to the City Council for approval no later than October 2016. Thereafter, in September of each year, the City Finance Director shall prepare an update of the Plan to fund Closure, Post-Closure Maintenance, and CAP requirements. Any recommended increase or decrease in the Surcharge resulting from the annual update of the Plan shall be presented to the City Council for approval in October, and if approved, will be applied to the Transfer Station Gate Fee immediately following January 1st.

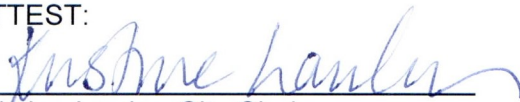
PASSED AND ADOPTED this 6th day of January 2016, by the following roll call vote:

AYES: Councilmember Crane, Mulheren, Doble, Brown, and Scalmanini.
NOES: None
ABSTAIN: None
ABSENT: None



Stephen G. Scalmanini, Mayor

ATTEST:



Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Continued Public Hearing for the Appeal of Planning Commission Decision to Approve a Major Site Development Permit for the Construction of a 7,500± Square Foot Metal Building to House Support Services for Garton Tractor at 285 Talmage Road.

DEPARTMENT: Community Development

PREPARED BY: Craig Schlatter

ATTACHMENTS:

[Attachment 1- Findings for Recommendation #1](#)
[Attachment 2- 10-11-17 Staff Report - Garton Tractor.pdf](#)
[Attachment 3- 10-11-17 Final Findings - Garton Tractor Project](#)
[Attachment 4- 10-11-17 Final COAs - Garton Tractor Project](#)
[Attachment 5- 10-23-17 Appeal - Garton Tractor Project.pdf](#)
[Attachment 6- Map w.RPZ- Original Bldg- Garton Tractor Project](#)
[Attachment 7- Amended Garton Tractor Project Site Plan.pdf](#)
[Attachment 8- 6-6-18 ASR City Council Public Hearing](#)
[Attachment 9- 6-21-18 City SR to ALUC.pdf](#)
[Attachment 10- 8-3-18 City Attorney Legal Opinion.pdf](#)
[Attachment 11- 8-6-18 and 8-8-18 CalPilots Comments and Staff responses.pdf](#)
[Attachment 12- 8-15-18 CalTrans Comments and 8-16-18 Staff responses.pdf](#)
[Attachment 13- 8-22-18 Planning Commission SR.pdf](#)
[Attachment 14- ALUC Reso. 2018-0002 \(Garton\) Signed Final.pdf](#)

RECOMMENDED ACTION: Staff recommends the City Council approve one of the recommended actions outlined in the Discussion Section of the Agenda Summary Report.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: David Rapport, City Attorney

Approved: _____


Sage Sangiacomo, City Manager

Summary: The Council will continue their consideration of an appeal of the October 11, 2017, Planning Commission's approval of a Major Site Development Permit for the construction of a 7,500± Square Foot Metal Building to house support services for Garton Tractor at 285 Talmage Road.

Background: This Background provides a summary of the history, with timeline, since the date of approval of the Major Site Development Permit by the Planning Commission on October 11, 2017. Additional details can be found in associated staff reports, provided as Attachments to this Agenda Summary Report and referenced below.

October 11, 2017, Planning Commission Decision and Project Appeal:

On October 11, 2017, the Planning Commission considered and unanimously approved a Major Site Development Permit, as conditioned, to allow the construction of a new ±7,500 square foot building for Garton Tractor (the "Project"). Attachment 2 is the Staff Report for the October 11 meeting, Attachment 3 is the Final Findings, and Attachment 4 is the Final Conditions of Approval for the Project.

October 23, 2017 Appeal:

An appeal of the Planning Commission's approval was received by the City on October 23, 2017, from Councilmember Crane (Attachment 5). Shortly after the appeal was filed and at the request of Staff, a representative (the "Applicant") of the Garton Tractor Project submitted a surveyor's map noting the location of the new 7,500± square foot building. Overlaid on the surveyor's map was the Runway Protection Zone (RPZ) from the Airport Layout Plan of the Ukiah Municipal Airport, and the map showed a corner of the proposed new building located within the RPZ (see the dashed box at the southerly portion of the map in Attachment 6). This was of concern to both the Applicant and Staff, and in response the Applicant submitted an amendment to its Project to reduce the size of the building such that it was located outside the RPZ of the Ukiah Municipal Airport (Attachment 7). The amended project would have the five tractor service bays as originally proposed but eliminate the bay for washing implements.

June 6, 2018, City Council Public Hearing:

The Ukiah City Council considered the appeal of the Planning Commission's October 11, 2017, decision to approve the Major Site Development for the Garton Tractor Project at their June 6, 2018, regular meeting. A copy of the staff report for the City Council appeal public hearing is included as Attachment 8, and materials for the meeting are located on the City's website, at www.cityofukiah.com/meetings (click on the June 6, 2018, Agenda). At their June 6 meeting, Council voted to continue the public hearing until the following two actions were accomplished: 1) The City is to receive a consistency determination from the Mendocino County Airport Land Use Commission (ALUC) pursuant to staff recommendation number 3 in the Agenda Summary Report; and 2) The Planning Commission is to make a recommendation to the City Council to approve or disapprove the application, after the Planning Commission considers the ALUC determination and any additional information from staff.

August 2, 2018, Mendocino County Airport Land Use Commission Meeting and Determination:

City Staff and Senior Aviation Planner Maranda Thompson from Mead & Hunt, Inc. ("Mead & Hunt") presented the Garton Tractor Project and associated analysis at the ALUC's August 2 meeting. Included was analysis on the project contained in a technical memorandum written by Mead & Hunt on June 19, 2018 (Attachment 9- see attachment 4 to the document), where Mead & Hunt concludes the Garton Tractor project should be considered acceptable with regard to FAA and CalTrans Handbook standards. Mead & Hunt also noted the Comprehensive Land Use Plan is out of date and amending the plan to remove existing conflicts is a possibility, though may not

be achievable in a timely manner [(for this project)].

After receiving the presentation from City Staff and Mead & Hunt and considering public comment, the ALUC made a determination that the Garton Tractor project, as amended to be reduced in size such that the entire building would be located outside the Runway Protection Zone and Future Runway Protection Zone of the 2015 Airport Layout Map of the Ukiah Municipal Airport, was not consistent with the 1996 Mendocino County Comprehensive Land Use Plan. The ALUC further acknowledged that the current version of the Plan is out of date and should be updated.

August 3, 2018, City Attorney Legal Opinion:

A legal opinion issued by City Attorney David Rapport on August 3, 2018 (Attachment 10) determined that due to the ALUC finding the City's Airport Master Plan and Master Plan Map consistent with the County Airport Comprehensive Land Use Plan on June 6, 1996, referrals to the ALUC for consistency determinations are not required by the provisions of the Public Utilities Code requiring Airport Land Use Plans (see Attachment A of the Legal Opinion in Attachment 10 for a copy of the ALUC's 6-6-96 minutes).

Summary of Written Comments Received from the California Pilots Association ("CalPilots") and California Department of Transportation ("CalTrans") Division of Aeronautics, with Staff Responses:

Written comments were received from CalPilots on August 6, 2018, and August 8, 2018. Written comments were also received via email on August 15, 2018, from the CalTrans Division of Aeronautics. Copies of the complete versions of all comments with Staff's full responses to the comments are contained in Attachment 11 (CalPilots) and Attachment 12 (CalTrans). Additional summaries are also contained in the Staff Report for the Planning Commission's August 22, 2018 meeting, attached as Attachment 13 and available online at www.cityofukiah.com/meetings (click on the Planning Commission tab).

1. CalPilots comment that the Project proponent is disadvantaged because the proponent cannot propose any changes that may mitigate the inconsistency finding.

Staff response- At the ALUC's August 2 meeting, City Staff requested findings on behalf of the Project proponent (the Applicant) that may have mitigated the inconsistency finding. The ALUC restated that per the CLUP, no structures are allowed in the A* compatibility zone. The ALUC additionally directed that County Counsel bring back formal language on August 16 stating that the project was inconsistent with the CLUP. No Findings that would have mitigated the inconsistency finding were recommended or discussed by the ALUC.

2. CalPilots comment that the Proposed Use- the Garton Tractor Project- violates the Avigation Easement primarily due to the Project being located in the Runway Protection Zone.

Staff Response- The proposed Project, as amended, is not located in the Runway Protection Zone of the Ukiah Municipal Airport. It also falls below the height threshold for the approach surface slope criteria, as explained by Mead & Hunt at the ALUC's August 2 meeting. The amended project was the project reviewed by the ALUC.

3. CalTrans comment that if the ALUC determines that the project is inconsistent with the CLUP, the City must follow the Overture process outlined in Section 5.5 of the California Land Use Planning Handbook.

Staff Response- This comment is mostly addressed in the City Attorney Legal Opinion (Attachment 10). As City staff reads Section 1.3.4 of the California Land Use Planning Handbook it is silent on overrule of specific projects, unless the City's general plan or specific zoning code provision affecting land use within an airport compatibility zone or the adoption of an airport master plan has not been found consistent with the Comprehensive Land Use Plan. Consistency between the two plans was achieved in 1996.

August 8, 2018, Planning Commission Meeting:

Staff made an alternative recommendation that Planning Commission delay their recommendation to City Council regarding the Garton Tractor Project until their next regular meeting of August 22, 2018. The Planning Commission voted unanimously to approve this recommendation.

August 16, 2018, ALUC Meeting:

The Mendocino County ALUC considered and adopted a Resolution (Attachment 14) of the ALUC by a 4-0 vote, making findings that the Garton Tractor project was inconsistent with the Airport Comprehensive Land Use Plan. The Applicant's agent commented that the location of the amended project was outside the Runway Protection Zone and that they felt the requirements of the aviation easement were met.

August 22, 2018, Planning Commission Meeting:

Per Council direction, the Planning Commission reviewed the ALUC consistency determination and additional information presented by Staff. By a 4-0 vote with Chair Whetzel abstaining, the Commission voted to move the following actions:

- 1) Recommendation to City Council to adopt motion to amend the Final Conditions of Approval Project such that the proposed Garton Tractor building is reduced in size such that the entire building is located outside the Runway Protection Zone of the Ukiah Municipal Airport; and
- 2) Recommendation to City Council that since the City has not acquired title to the Garton Tractor property or acquired an aviation easement that prohibits development on the property outside the Runway Protection Zone, the City is not in a position to prohibit development as required in the A or A* Zones; and
- 3) Recommendation to City Council to approve the Garton Tractor Project application, subject to the Findings in Attachment 1 (see Attachment 1 of this Agenda Summary Report).

The Planning Commission additionally recommended to the City Council, not as part of the motion, that a hold harmless clause be added as a condition of approval for the project and that a standard condition of approval for projects located in compatibility zones of the Ukiah Municipal Airport be considered for future projects.

Discussion: Since the date of the Planning Commission meeting, Staff has been working with the CalTrans Division of Aeronautics to ensure any remaining concerns regarding the project are resolved. On August 23, 2018, Staff reached out via phone and email to CalTrans seeking additional comments or a response to the City Attorney legal opinion issued August 3 (Attachment 10). Staff spoke with the CalTrans planner who had issued the comment letter, Ms. Lori Lee, and Ms. Lee requested additional documentation related to the submittal of the packet to the ALUC, which Staff provided. Staff also mentioned the City would be willing to delay the continued City Council public hearing by two weeks for CalTrans to provide a response to the City Attorney's opinion and/or provide additional comments. Ms. Lee expressed appreciation of this opportunity and stated CalTrans would attempt to expedite their review and response. On September 7, Staff received an email (Attachment 15) from the Chief of the CalTrans Division of Aeronautics responding with the original comment that had been submitted on August 15 (Attachment 12).

As stated in the Background section above, the principal comment by CalTrans is that the City must follow an Overrule process outlined in Public Utility Code and the California Land Use Planning Handbook. Also as stated above, Staff working with the City Attorney's Office responded to this comment, and the City Attorney provided a legal opinion. As the City Attorney states, "the procedures in Pub. Util. Code Section 21676 requiring referral to the ALUC and allowing the local jurisdiction to overrule the Commission by a 2/3 vote based on specific findings only applies to the adoption or amendment of a general plan or zoning code provision affecting land use within an airport compatibility zone or the adoption of an airport master plan."

Staff requested an opinion from Mead & Hunt on the Override provision. A senior aviation planner for Mead & Hunt stated that the Override provision has long been a gray area and is a legal issue for which others have sought clarification. The aviation planner also stated CalTrans had a large list of other such legal interpretations.

The City Attorney also further analyzed the override provision and advises the August 3 opinion (Attachment 10) should be considered in light of the recent decision in *Dryden Oaks, LLC v. San Diego County Regional Airport Authority* (2017 CA 4th) 16 Cal. App. 5th 383, 389 (“Dryden Oaks”). In that case the San Diego Regional Airport Authority (“Authority”) found that the construction of a 29,000 sq. ft. industrial building on a lot “located within the 75 CNEEL zone of the McClellan-Palomar Airport” was not compatible with the 1994 comprehensive land use plan for the airport, a predecessor plan to the Airport Comprehensive Land Use Plan. The City of San Diego overruled the Authority’s compatibility determination using the procedure in Public Utilities Code (“PUC”) Section 21676, which includes 45 days’ prior notice to the Authority and the CalTrans Division of Aeronautics and passage of the decision to override by a 2/3 vote of the City Council, after making specified findings. While this case did not explain why Section 21676, which refers exclusively to general plan and zoning code adoptions or amendments, applies to a City’s decision on an application for the approval of an individual project, the opinion did not criticize or object to applying the statutory procedure to overruling an ALUC compatibility determination on the specific permit application and relied on it in deciding that the City had the final decision on how the property could be used. This decision supports following that procedure before deciding whether to overrule the ALUC determination that the Graton Tractor project is inconsistent with the County CLUP.

Dryden Oaks has additional significance for the decision whether or not to overturn the ALUC consistency determination. In that case, the property owner sued the Authority and San Diego County. He claimed that the adoption of the Airport Land Use Plan that made his project inconsistent together with the determination that his project was inconsistent with the plan inversely condemned his property and constituted a regulatory taking of his property under the 5th Amendment of the U.S. Constitution. The court of appeal rejected his claim, holding that the county adoption of the plan and its determination that the project was not consistent with the plan was not the final decision affecting the value of the property. Since the City had authority to overrule the Authority’s determination under PUC § 21676, the City was the final decision-maker; not the County ALUC. If the city did not overrule the Airport Land Use Plan consistency determination and did not issue the permit, that would represent a final land use decision for purposes of stating a regulatory taking claim.

In this case, the proposed project will be constructed outside the RPZ and will not conflict with the City’s aviation easement on the property. The County ALUC decision effectively prohibits the property owner from constructing any structure on the property. If not overruled by the City, that decision will become a final zoning decision by the City for purposes of filing a regulatory taking claim. This potential liability should be considered, if the City Council has a reasonable basis upon which to make the findings required by PUC Section 21676.

Finally, Dryden Oaks noted that the City of San Diego included as a condition for granting the permits that each permit contain an indemnification clause in which the property owner agreed to hold the City harmless from all liabilities arising out of the approval, development and operation of the project and to execute “a Hold Harmless Agreement regarding aircraft operations and aircraft noise prior to issuance of grading or building permits” to be “reviewed and approved by the City Attorney.” Such a condition could be imposed on this and future projects within airport compatibility zones.

The City Attorney advises that while Dryden Oaks did not specifically address or decide that a city must follow the procedure in PUC §21676 in order to override an ALUC consistency determination for individual projects, its decision suggests that it assumed that the statute applies to such decisions. For that reason, in the City Attorney’s opinion, the prudent course of action would be to follow that procedure, if the City Council wants to consider overruling the ALUC’s consistency determination. This would be Recommendation #3 from the below list.

In light of the research done on this project and related airport land use planning legal research, Staff

recommends Council approve one of the following actions:

Recommendation #1: A) Adopt a motion to amend the Final Conditions of Approval Project such that the proposed Garton Tractor building is reduced in size such that the entire building is located outside the Runway Protection Zone of the Ukiah Municipal Airport; and B) adopt finding that since the City has not acquired title to the Garton Tractor property or acquired an avigation easement that prohibits development on the property outside the Runway Protection Zone, the City is not in a position to prohibit development as required in the A or A* Zones; and C) include as a condition of project approval that the project applicant, the property owner or any other person or entity relying on the permit hold harmless, indemnify and defend the City from all expenses, claims or liabilities arising out of the approval, development and operation of the building constructed as authorized by the permit and execute a Hold Harmless Agreement regarding aircraft operations and aircraft noise prior to issuance of grading or building permits to be "reviewed and approved by the City Attorney; and D) approve the Garton Tractor Project application, subject to the Findings in Attachment 1.

-Or-

Recommendation #2: Overturn the Planning Commission's approval of the Major Site Development Permit and deny approval of the Project.

-Or-

Recommendation #3: A) Adopt a motion to amend the Final Conditions of Approval Project such that the proposed Garton Tractor building is reduced in size such that the entire building is located outside the Runway Protection Zone of the Ukiah Municipal Airport; and B) adopt finding that since the City has not acquired title to the Garton Tractor property or acquired an avigation easement that prohibits development on the property outside the Runway Protection Zone, the City is not in a position to prohibit development as required in the A or A* Zones, and C) approve motion that the proposed Project be subject to the Overrule process, as described in the California Airport Land Use Planning Handbook; and D) direct Staff and the City Attorney to prepare a proposed overrule decision, with specific findings; and E) direct that Staff send a copy of the proposed overrule decision with accompanying specific findings to the California Department of Transportation, Division of Aeronautics at least 45 days prior to scheduling a public hearing in front of City Council to make a decision to overrule or not overrule the consistency determination decision of the Mendocino County Airport Land Use Commission; and F) schedule a public hearing for City Council to make a decision to overrule or not overrule the decision of the Mendocino County Airport Land Use Commission upon expiration of the 45-day period; and G) if deciding to overrule the decision of the Airport Land Use Commission, City Council to approve actions listed in Recommendation #1.

**FINDINGS TO APPROVE THE GARTON TRACTOR PROJECT APPLICATION
MAJOR SITE DEVELOPMENT PERMIT
285 TALMAGE ROAD; APN 003-230-34
FILE NO.: 2789**

Recommendation to the City Council for the Approval of the Garton Tractor Project

Application (Major Site Development Permit). The Community Development Department and Planning Commission's recommendation to the City Council of approval of the Garton Tractor Project is based in part on the following findings. The findings are supported by and based on information contained in the staff report, the application materials and documentation, and the public record.

1. By reducing the Project's building size such that it is not in the Runway Protection Zone of the Ukiah Municipal Airport, the Project will not create undue hazards to flight as determined by the Federal Aviation Administration; and
2. The proposed Project will minimize the public's exposure to excessive noise and safety hazards associated with airport operations.

**AGENDA ITEM NO. 6A**

Department of Community Development and Planning
 300 Seminary Ave.
 Ukiah, CA 95482
planning@cityofukiah.com

DATE: October 11, 2017

TO: Planning Commission

FROM: Adele Phillips, Associate Planner

SUBJECT: Request for Review and Recommendation regarding a Major Site Development Permit to allow the construction of a 7,500± sf metal building to provide a tractor wash bay and 5 service bays. APN: 003-230-34. File No.: 2789

SUMMARY

OWNERS:	Pauline Ruddick 2201 Ruddick Cunningham Rd. Ukiah CA 95482
APPLICANT:	Garton Tractor 285 Talmage Rd. Ukiah CA 95482
AGENT:	L. S. Mitchell Architect, Inc. 135 W Gobbi St., Suite 203 Ukiah CA 95482
REQUEST:	Major Site Development Permit to allow the construction of a 7,500± sf metal building to provide a tractor wash bay and 5 service bays at an existing agricultural implement dealership.
DATE DEEMED COMPLETE:	September 14, 2017
LOCATION:	±800 ft east of the intersection of Talmage Road and South State Street, lying on the south side of Talmage Road. Address: APN: 003-230-34.
TOTAL ACREAGE:	±2.3 A
GENERAL PLAN:	Industrial (I)
ZONING DISTRICT:	Manufacturing (M)
ENVIRONMENTAL DETERMINATION:	Exempt, pursuant to CEQA Guidelines §15303(c), Class 3, New Construction or Conversion of Small Structures
RECOMMENDATION:	Conditional Approval
STAFF PLANNER:	Adele Phillips

PROJECT DESCRIPTION

An application has been received from Garton Tractor--an agricultural implement sales, service, and repair business--for the construction of a new $\pm 7,500$ sf metal building to service equipment. The new building will comprise 5 service bays to support tractor finish assembly, service and repair, and detailing. A sixth bay will allow for the washing of the implements. The building will be a pale olive to match the existing structure. Two shipping containers and an existing ± 800 sf metal building will be removed. No new landscaping is proposed by the project, nor additional parking. No additional signage is proposed as part of this development. Nominal, dark-sky friendly lighting will be added above the service bay numbers, as depicted in building elevations.

Setting. The subject property is on the south side of Talmage Road, 700 $\pm$ ft east of its intersection with South State Street. The site carries a General Plan Land Use designation of Industrial (I), is zoned Manufacturing (M), and comprises 2.36 $\pm$ A. A flag lot, the property also connects to and is visible from Hastings Avenue / Airport Road to the south, although access to Hastings Ave. is gated and used intermittently by Garton Tractor staff. Including the proposed structure, total lot coverage by structures is $\pm 15\%$. Parking and storage of sales goods accounts for an additional $\pm 84\%$ of lot coverage.

Figure 1. General Plan Land Use Category

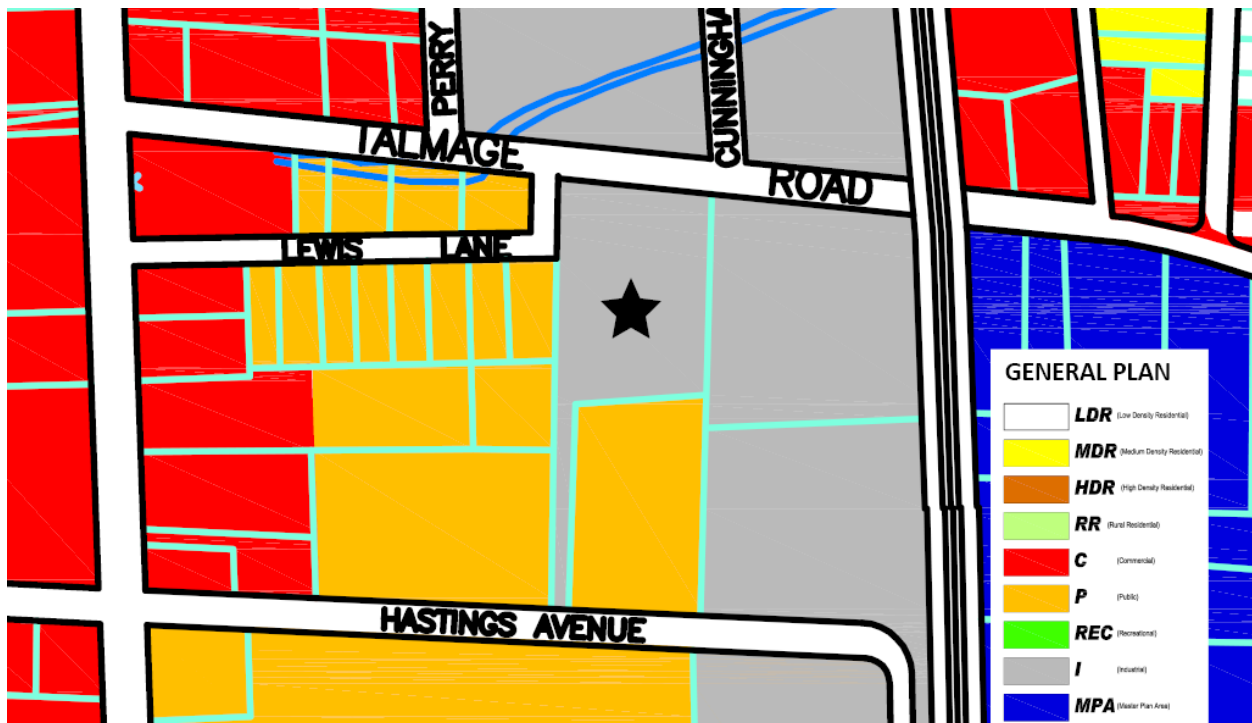


Figure 2. Zoning Designation

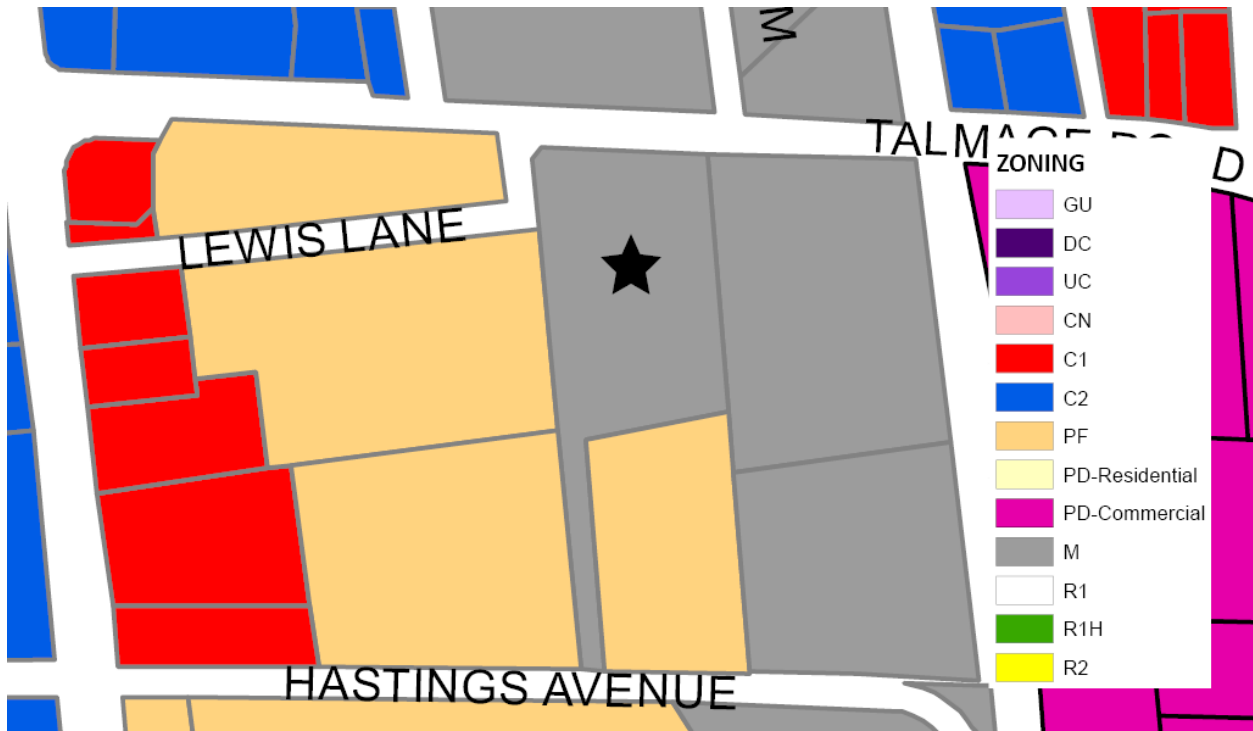


Figure 3. Aerial View



The following land use designations, zoning designations, and uses currently surround the subject property. The Ukiah Municipal Airport is located to the south and west, Mendocino County Farm Supply is located to the east, with a small engine repair and junk yard to the north. Adjoining parcels to the west are in the Runway Protection Zone (Zone A) of the Airport Master Plan and are vacant.

	ZONE:	GENERAL PLAN:	USE:
NORTH	Manufacturing (M)	Industrial (I)	Retail / Storage
EAST	Manufacturing (M)	Industrial (I)	Retail
SOUTH	Public Facility (PF)	Public (P)	Storage / Airport
WEST	Public Facility (PF)	Public (P)	Vacant

Background. Current development on the subject property was constructed in 1987 and 1990, as allowed by Use Permit 87-70 for the construction of a 4,500 sf main structure for use as a tractor and implement dealership. Site Development Permit 90-34 allowed for a 1,400 sf addition to aforementioned structure.

STAFF ANALYSIS

Agency Comments. The proposed Site Development Permit has been reviewed by the Building Official, Public Works Division, Ukiah Valley Fire Department, and Ukiah Electric Utility. Comments received from agencies have been incorporated into the site design and the conditions of approval as appropriate.

Agency	Response	Response Date
Ukiah Valley Fire District	No Comment	June 2, 2017
City of Ukiah Public Works	Conditions	June 12, 2017 August 17, 2017
City of Ukiah Electrical Utility	Conditions	June 6, 2017
City of Ukiah Building Official	Conditions	June 12, 2017

General Plan Consistency. The General Plan Land Use designation of the subject property is Industrial (I). Industrial areas are intended to support manufacturing and major employment centers, and where public facilities and services exist. Per the General Plan requirements in Industrial areas, paved access to development is required, as is design review. The Design Review Board (DRB) reviewed the project on August 3, 2017, for compliance with the City of Ukiah's Design Guidelines and found the project to be appropriately designed for the proposed use and location.

Zoning Consistency. The zoning of the subject property is Manufacturing (M). The current use was permitted under Use Permit 87-70, and the proposed development meets the criteria of the M zoning district.

Parking. The project does not propose any changes to the current parking lot configuration, nor does the proposed project trigger an increase in required parking. However, the project does

propose that 16 existing parking spaces be used for inventory storage. In order to assess the minimum number of parking spaces required for staff and customers, the following criteria from the Ukiah Municipal Code (UMC) Off-Street Parking and Loading Chapter were used. UMC §9198(G)(1) states:

“Industrial Uses Of All Types Except A Building Used Exclusively For Warehouse Purposes: One parking space for each employee on the maximum shift, plus required space for any office area [see §9198(B)(1) below], plus a minimum of two (2) spaces for customer parking plus one space for each vehicle operated from or on the site. In no case shall the number of on site parking spaces be less than subsection G2 of this section.”

UMC §9198(B)(1) states:

“Retail Stores, Offices, Commercial Banks, Savings And Loan Offices, Food Stores, Drugstores, Appliance Repair Shops, And Similar Uses: One parking space for each two hundred fifty (250) square feet of gross leasable space except within the city of Ukiah parking district no. 1 boundaries where the requirement is one parking space for each three hundred fifty (350) square feet of net leasable space...”

The total site comprises ±1100 sf of office space, and 14 employees. Therefore a minimum of 21 parking spaces is required. The project designed demonstrates the ability of the property to provide 21 parking spaces for employees, customers, and vehicles operated from or on the site. These 21 spaces may not be used for inventory storage.

Airport Compatibility. Per the Ukiah Municipal Airport Master Plan (“Airport Plan”), the subject property is in Airport Compatibility Zone A. This zone comprises land within the Runway Protection Zone (RPZ), or that is within the Building Restriction Line, or, is privately owned and exists under the approach slopes (as is the case with the subject property).

Building Height and Siting. Height is limited by the Approach Surface, measured at a slope of 34:1, and which commences ±1000 ft south of the proposed building site. Per the Approach Surface criteria, the maximum allowable building height at the southern end of the proposed building site is 29.4 ft. The maximum height of the proposed structure is 21 ft 8 in, and meets the Approach Surface criteria. All other development on the site exists north of the proposed structure and conforms with the Approach Surface height criteria.

Density. Zone A allows 10 persons per acre, and this density is intended as a general planning guideline to aid in determining the acceptability of a proposed land use. Per the land use compatibility plan, the project should not attract more than the indicated number of people per acre at any time. This figure should include all individuals who may be on the property, such as customers and employees. The ±2.3 A site can accommodate 23 persons on site per the Airport Plan criteria, and the business employs 14 currently, which leaves room for customers as well.

Open Space. Open land requirements are intended to be applied with respect to the entire zone, and per the Airport Plan, “All Remaining [Open Land is] Required” in Zone A. A large portion of Zone A is owned by the City of Ukiah and is designated as permanent open land. The Project will replace 3 existing small structures and is within the existing pattern and bounds of

development. For these reasons Staff interpret the building to have a less than significant impact on the Zone A open space. The aggregate amount of open land remaining in Zone A meets the intent of the Airport Plan.

ENVIRONMENTAL REVIEW

The proposed project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §15303(c) Class 3, New Construction or Conversion of Small Structures, which allows, "...commercial buildings not exceeding 10,000 square feet in floor area on sites zoned for such use, if not involving the use of significant amounts of hazardous substances where all necessary public services and facilities are available and the surrounding areas is not environmentally sensitive."

REVIEW PROCESS

Decision Timeline. The proposed project is subject to the requirements of the Permit Streamlining Act (PSA). The PSA requires that a decision be made on the project within 60 days of the application being deemed complete.

This application was submitted to the Department of Planning and Community Development on May 30, 2017, and was deemed complete on September 14, 2017. As such, a decision must be made on the project no later than November 14, 2017. The applicant may request a onetime extension of the decision timeline.

Public Notice. Notice of the Public Hearing was provided in the following manner:

- published in the Ukiah Daily Journal October 1, 2017
- posted on the Project site October 2, 2017
- posted at the Civic Center (glass case) 72 hours prior to hearing
- mailed to property owners within 300 feet of the parcels included in the Project on September 27, 2017

As of the writing of this staff report, no correspondence had been received as a result of the public notice.

RECOMMENDATION

Staff recommends Planning Commission 1) conduct a public hearing; 2) adopt the findings; and, 3) conditionally approve the Site Development Permit for the project, based on the facts and findings contained within the staff report and supporting documents.

ATTACHMENTS

1. Application
2. Draft Findings of Approval
3. Draft Conditions of Approval
4. Ukiah Municipal Airport Master Plan Compatibility Zoning Map July 1996

**FINDINGS TO ADOPT A MAJOR SITE DEVELOPMENT PERMIT
GARTON TRACTOR
285 TALMAGE ROAD; APN 003-230-34
FILE NO.: 2789**

Recommendation for the Approval of the Major Site Development Permit. The Planning Department's recommendation for conditional approval of Major Site Development Permit for the construction of a 7,500± sf metal building at an existing farm implement dealership ("Project"), is based in part on the following findings. The findings are supported by and based on information contained in the staff report, the application materials and documentation, and the public record.

1. The Project, as conditioned, is consistent with the goals and policies of the General Plan, as described in the staff report. 2. The location, size, and intensity of the proposed project will not create a hazardous or inconvenient vehicular or pedestrian traffic pattern.
2. The accessibility of off-street parking areas and the relation of parking areas with respect to traffic on adjacent streets will not create a hazardous or inconvenient condition to adjacent or surrounding uses.
3. Sufficient landscaped areas have been reserved for purposes of separating or screening the proposed structure(s) from the street and adjoining building sites, and breaking up and screening large expanses of paved areas.
4. The Project will not restrict or cut out light and air on the property, or on the property in the neighborhood; nor will it hinder the development or use of buildings in the neighborhood, or impair the value thereof.
5. The Project will not have a substantial detrimental impact on the character or value of an adjacent residential zoning district.
6. The Project will not excessively damage or destroy natural features, including trees, shrubs, creeks, and the natural grade of the site.
7. There is sufficient variety, creativity, and articulation to the architecture and design of the structure(s) and grounds to avoid monotony and/or a box-like uninteresting external appearance, as determined by the Design Review Board.

Notice of the Public Hearing was provided in the following manner:

- published in the Ukiah Daily Journal October 1, 2017
- posted on the Project site October 2, 2017
- posted at the Civic Center (glass case) 72 hours prior to hearing
- mailed to property owners within 300 feet of the parcels included in the Project on September 27, 2017.

**CONDITIONS OF APPROVAL
TO ADOPT A MAJOR SITE DEVELOPMENT PERMIT
GARTON TRACTOR
285 TALMAGE ROAD; APN 003-230-34
FILE NO.: 2789**

The following Conditions of Approval shall be made a permanent part of Major Site Development Permit No. 2789, shall remain in force regardless of property ownership, and shall be implemented in order for this entitlement to remain valid.

Approved Project Description. The project comprises the construction of a 7,500± sf metal building to provide a tractor wash bay and 5 service bays at 285 Talmage Road. APN 003-230-34.

STANDARD CONDITIONS OF APPROVAL

1. Approval is granted for the subject project as described in the project description and associated materials submitted to the Community Development Department and site plan date stamped September 14, 2017.
2. Plans submitted for building permit shall be in substantial conformance with the plans conditionally approved by the Planning Commission.
3. Signs require application for and approval of a Sign Permit from the Planning and Community Development Department.
4. Construction hours 7:00 a.m. to 7:00 p.m. Monday through Friday. Saturday 9:00 a.m. to 4:00 p.m., unless specifically approved by the Public Works Director. Construction is prohibited on Sundays and holidays recognized by the City of Ukiah, unless approved by the Public Works Director. Interior construction is exempt from these hours provided that construction noise is not audible at the project property lines.
5. On plans submitted for building permit these conditions of approval shall be included as notes on the first sheet.
6. This Site Development Permit can be revoked through the City's revocation process if the approved project related to this Permit is not being conducted in compliance with these stipulations and conditions of approval; or if the project is not established within two years of the effective date of this approval; or if the established use for which the permit was granted has ceased or has been suspended for 24 consecutive months.
7. This approval is not effective until the 10-day appeal period applicable to this Site Development Permit has expired without the filing of a timely appeal. If a timely appeal is filed, the project is subject to the outcome of the appeal and shall be revised as necessary to comply with any modifications, conditions, or requirements that were imposed as part of the appeal.

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8. No permit or entitlement shall be deemed effective unless and until all fees and charges applicable to this application and these conditions of approval have been paid in full.
 9. The property owner shall obtain and maintain any permit or approval required by law, regulation, specification or ordinance of the City of Ukiah and other Local, State, or Federal agencies as applicable. All construction shall comply with all fire, building, electric, plumbing, occupancy, and structural laws, regulations, and ordinances in effect at the time the Building Permit is approved and issued.
 10. A copy of all conditions of this Site Development shall be provided to and be binding upon any future purchaser, tenant, or other party of interest.
 11. This approval is contingent upon agreement of the applicant and property owner and their agents, successors and heirs to defend, indemnify, release and hold harmless the City, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against any of the foregoing individuals or entities, the purpose of which is to attack, set aside, void or annul the approval of this application. This indemnification shall include, but not be limited to, damages, costs, expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the City's action on this application, whether or not there is concurrent passive or active negligence on the part of the City. If, for any reason any portion of this indemnification agreement is held to be void or unenforceable by a court of competent jurisdiction, the remainder of the agreement shall remain in full force and effect.
 12. Use of the facility shall not commence until all permits required for the approved use, including but not limited to business license, building permit, or other have been applied for and issued/finaled.
 13. In addition to any other condition imposed, any construction shall comply with all building, fire, electric, plumbing, occupancy, and structural laws, regulations and ordinances in effect at the time the Building Permit is approved and issued.

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SPECIAL CONDITIONS OF APPROVAL

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14. All exterior lighting shall be compliant with International Dark Sky standards: lighting must be shielded and downcast, and not have a Correlated Color Temperature (CCT) greater than 3000K.
 15. Owner/Applicant shall maintain the 21 parking spaces identified on the site plan date stamped September 14, 2017, for staff and customer parking only, and not for retail display. No inventory shall be allowed to encroach into the ADA parking spaces.
 16. Existing sewer laterals planned to be utilized as part of this project shall be cleaned and tested, and repaired or replaced if required.
 17. Sewer connection shall be limited to domestic discharge. Sewer connection fees shall be paid at the time of building permit issuance.

- 1 18. Applicant shall upgrade existing sidewalk along the subject property frontages (Talmage
2 Road and Hastings Road) to meet ADA requirements, including at all existing driveway
3 approaches and the curb ramp. The connection to Hastings Road shall include an ADA
4 driveway approach and be paved a minimum of 20 feet behind the driveway apron.
- 5 19. All work within the public right-of-way shall be performed by a licensed and properly
6 insured contractor. The contractor shall obtain an encroachment permit for work within
7 this area or otherwise affecting this area. Encroachment permit fee shall be \$45 plus 3%
8 of estimated construction costs
- 9 20. All driveway and parking areas shall be paved with asphaltic concrete, concrete, or other
10 alternative surfacing, subject to approval by the City Engineer. Note that equipment
11 storage areas or secondary access will not require paving.
- 12 21. Should improvements exceed 10,000 square feet of new or replaced impervious surface,
13 post-construction storm water mitigation measures may be required.
- 14 22. Prior to issuance of building permit, all future site improvements shall be submitted to the
15 Electric Utility Department for review and comment. There is an existing 200A Service
16 Panel that feeds the existing shop. Applicant/Owner shall determine estimated power
17 demand load/kVA and load calculation information of the additional footage and/or
18 proposed service panel/project.
- 19
20 23. Any fees associated with the addition or replacement of any existing or upgraded
21 electrical facilities (such as transformers or secondary conductors) to the proposed
22 building site at 285 Talmage Road will be the responsibility of the Applicant/Owner.
- 23
24 24. Prior to Final of building permit, an a Avigation Easement shall be recorded per the
25 requirements of the Mendocino County Airport Comprehensive Land Use Master Plan,
26 and copy of this recorded easement provided to the Community Development and
27 Planning Department.

Douglas F. Crane

1295 Yokayo Court

Ukiah, CA 95482

October 23, 2017

Mr. Sage Sangiacomo, City Manager
City of Ukiah
300 Seminary Ave
Ukiah, CA 95482

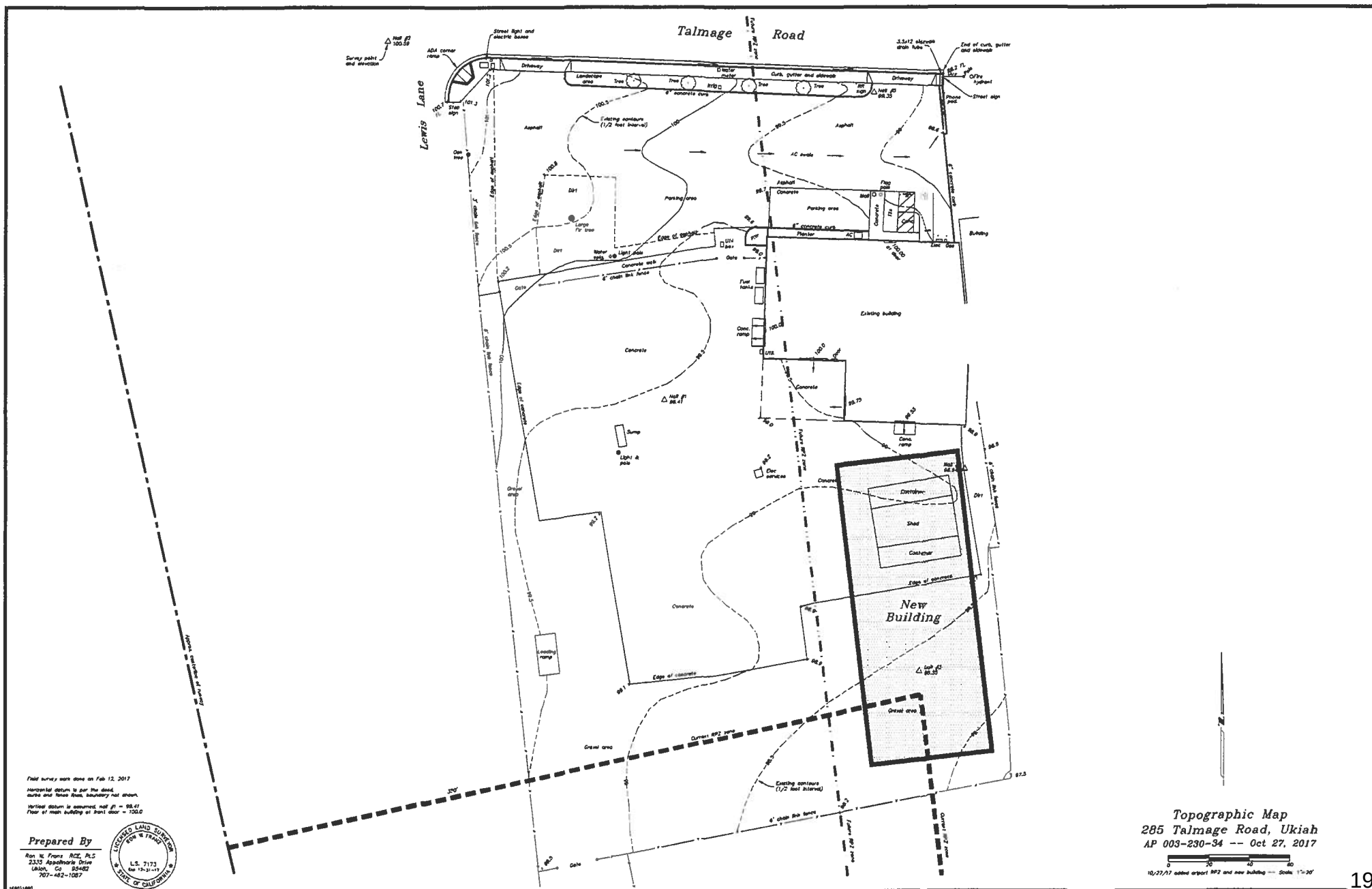


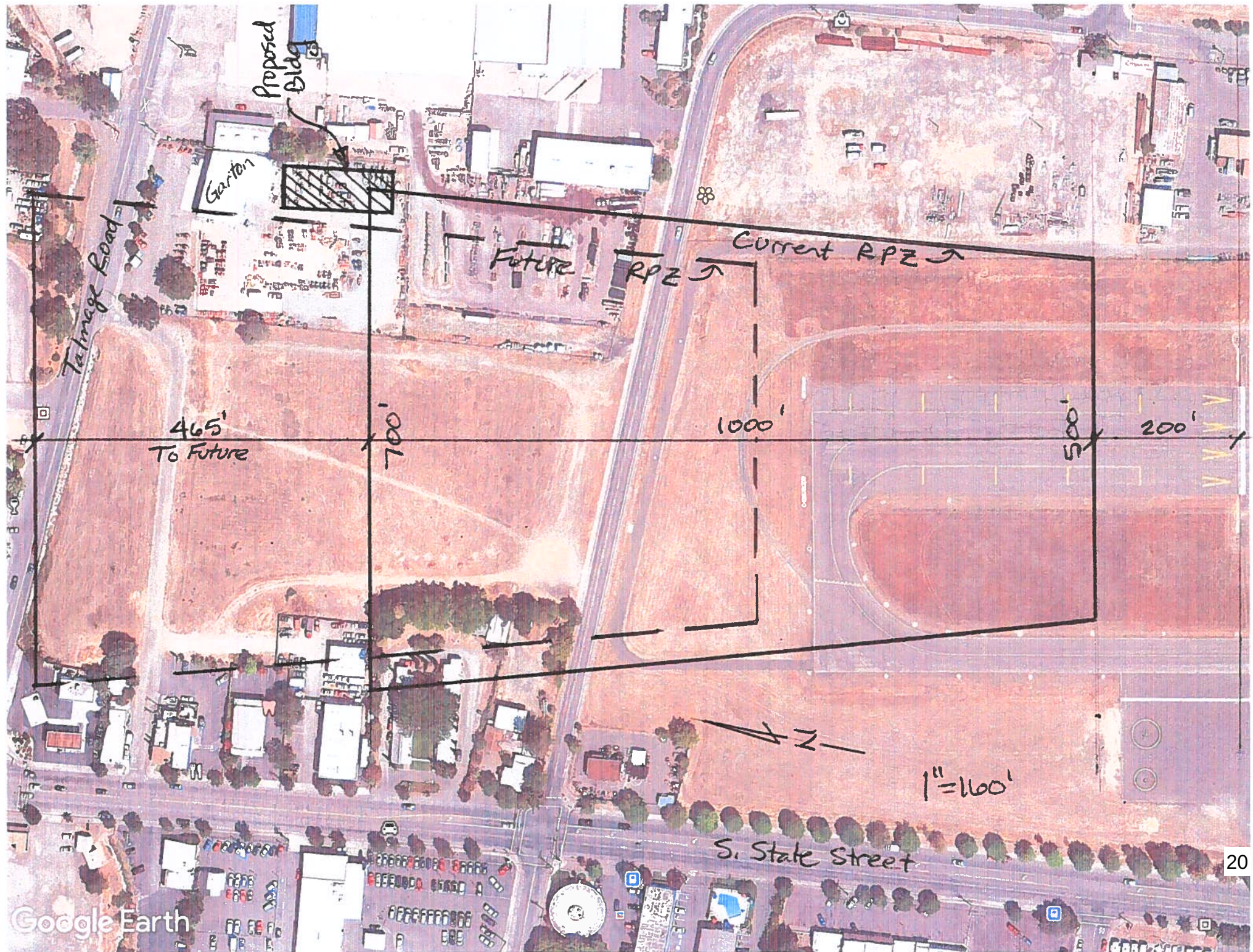
Dear Mr. Sangiacomo:

Questions have arisen concerning the substance of the decision and the process used to reach the decision by the Planning Commission to issue a Major Site Development Permit for the Graton Tractor project. I am filing this appeal of the Planning Commission decision to give the City Council, as the City's elected representatives, the opportunity to review these matters and make the final decision.

Respectfully submitted,

Douglas F. Crane
Ukiah City Councilman









AGENDA SUMMARY REPORT

SUBJECT: Appeal of Planning Commission Decision to Approve a Major Site Development Permit for the Construction of a 7,500± Square Foot Metal Building to House Support Services for Garton Tractor at 285 Talmage Road.

DEPARTMENT: Community Development

PREPARED BY: Craig Schlatter

ATTACHMENTS:

[Attachment 1 - 10-11-17 Staff Report - Garton Tractor](#)
[Attachment 2 - Final Findings - Garton Tractor Project](#)
[Attachment 3 - Final COAs - Garton Tractor Project](#)
[Attachment 4- 10-23-17 Appeal - Garton Tractor Project](#)
[Attachment 5 - 1996 Mendocino County Airport CLUP](#)
[Attachment 6 - 1996 Ukiah Municipal Airport Master Plan](#)
[Attachment 7 - 1996 Airport Master Plan Compatibility Zoning Map](#)
[Attachment 8 - 1996 Airport Compatibility Table 7A](#)
[Attachment 9 - 5-21-18 CalTrans letter - Garton Tractor Project](#)
[Attachment 10 - Map w.RPZ- Original Bldg- Garton Tractor Project](#)
[Attachment 11 - Amended Garton Tractor Project Site Plan](#)

RECOMMENDED ACTION: Staff recommends the City Council uphold the Planning Commission's approval of a Major Site Development Permit for the construction of a 7,500± Square Foot Metal Building to House Support Services for Garton Tractor at 285 Talmage Road, as amended by the applicant to be reduced in size such that the entire building is located outside the Runway Protection Zone of the Ukiah Municipal Airport.

Alternate actions are included for review in the Discussion Section of the Agenda Summary Report.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Greg Owen, Airport Manager

Approved:


 Sage Sangiacomo, City Manager

Summary: The Council will consider an appeal of the October 11, 2017, Planning Commission's approval of a Major Site Development Permit for the construction of a 7,500± Square Foot Metal Building to house support services for Garton Tractor at 285 Talmage Road. An appeal was filed October 23, 2017.

Background: Garton Tractor proposes to construct a ±7,500 square foot building, with a maximum height of 21 feet 8 inches, at 285 Talmage Road to house support services for its agricultural implement sales, service, and repair business. As originally proposed, the new building would house five tractor service bays- for tractor finish assembly, service and repair, and detailing- and one wash bay for washing of the implements. The new building would be located directly to the south of its existing main building. The main building was constructed in 1987 and an addition to that building completed in 1990.

On October 11, 2017, the Planning Commission considered and unanimously approved a Major Site Development Permit, as conditioned, to allow the construction of the new ±7,500 square foot building for Garton Tractor (the "Project"). Attachment 1 is the Staff Report, Attachment 2 is the Final Findings, and Attachment 3 is the Final Conditions of Approval for the Project. An appeal of the Planning Commission's approval was received by the City on October 23, 2017, from Councilmember Crane (Attachment 4). The appeal was filed due to questions concerning the substance and the process used to reach the decision by the Planning Commission to issue a Major Site Development Permit for the Garton Tractor Project.

Staff had a series of meetings with the Appellant to understand his concerns. The major issues identified were as follows: 1) questions and concerns about the process by which Staff refers projects to the Mendocino County Airport Land Use Commission (ALUC); 2) concern about the proximity of the Project in relation to to the Runway Protection Zone of the Ukiah Municipal Airport; and 3) concern that a Federal Aviation Administration (FAA) Air Navigation Hazard Determination had not been completed by Staff for the Project.

Discussion: Items 1-3 are discussed/reviewed below, and the appeal is forwarded for consideration by the City Council.

#1- Project Referral Process to Mendocino County ALUC.

Preparing a Major Use Permit or Site Development Permit application for discretionary review by the Planning Commission is an extensive process, requiring research into City codes and regulations including the General Plan and zoning code, as well as making calculations and conducting analysis utilizing codes and regulations of applicable State and local agencies.

After conducting a preliminary completeness analysis, the planner will refer a project out to local and State agencies and other City departments for review. A Major Site Development Permit will normally be reviewed by the City's Building Official, Public Works Department, Fire Marshall, Police Department, Electric Utility, Mendocino County Air Quality Management District, Mendocino County Airport Land Use Commission, and Regional Water Quality Control Board- and in certain situations may be referred to the Mendocino County Public Health and Planning Departments, California Department of Fish and Wildlife, and other State and local agencies. Identification of which state and local agencies to refer the project to relies on the planner's knowledge of the codes and regulations of those agencies and how they may apply to the project. Under the Permit Streamlining Act (PSA), the City has 30 days to deem the application "complete" and another 30 days to make a decision on the project. A project may be automatically approved under the PSA if the agency fails to make a decision within the time limit and the developer takes certain actions to provide public notice.

One of the reviewing agencies is the Mendocino County ALUC. ALUCs, although usually supported by county

planning departments, are formed through Public Utilities Code and the CalTrans Division of Aeronautics and have autonomous decision-making authority separate from other actions of the county and board of supervisors. The purpose of an ALUC is to conduct airport land use compatibility planning, but the ALUC has no direct jurisdiction over operation of any airport. To conduct land use compatibility planning, the ALUC must adopt an Airport Comprehensive Land Use Plan (CLUP), and per Government Code 65302.3(a) a county's or city's general plan, as well as any applicable specific plans, "shall be consistent." The City Council conceptually approved the Ukiah Municipal Airport Master Plan ("Airport Master Plan") on January 17, 1996, through the adoption of Resolution No. 96-37, which was necessary for referring the document to Mendocino County ALUC for a consistency determination. The Mendocino County ALUC adopted a revised CLUP on June 6, 1996 (Attachment 5), and subsequent to that action determined the Airport Municipal Airport Master Plan was consistent with the CLUP. The final Ukiah Municipal Airport Master Plan was adopted by City Council July 3, 1996, through Resolution No. 97-3 (Attachment 6).

The Ukiah Municipal Airport Master Plan contains, among other items, a compatibility zoning map (Attachment 7) and table (Attachment 8) to be used as a guide for determining if projects proposed in certain zones would be consistent with airport land use policies adopted in the ALUC's CLUP. Because the CLUP has not been updated since 1996, these compatibility tools are still used by the ALUC- and by extension Staff planners- in determining compatibility of proposed projects with the CLUP. For projects proposed in approximately 60% of Ukiah city limits, this review should be conducted. When a question exists over compatibility, City Staff should refer projects to Mendocino County ALUC for a compatibility determination. This referral was not completed by Staff for the Garton Tractor Project.

In reviewing the Garton Tractor Project a second time, Staff has determined the Project should have been referred to ALUC for a compatibility determination given the Project's location in Zone A of the Airport Master Plan Compatibility Zoning Map. As an interim measure to avoid issues of incompatibility and until such time as the Mendocino County Comprehensive Land Use Plan is updated and a permanent and more transparent process adopted, the Community Development Department has been referring all projects in Zones A, A*, B1, B1*, and B2 (the "A and B Zones") to the ALUC. This interim referral process was instituted by Staff in January 2018 and is still in effect.

Ultimately, however, the Mendocino County Comprehensive Land Use Plan (CLUP) is long overdue for an update and its continued utilization may have the unintended consequences of damaging the rights of private property owners and jeopardizing future airport operations. As the CalTrans Aeronautics Division states in their May 21, 2018 letter (Attachment 9), "the [CalTrans Aeronautics] Handbook recommends a comprehensive review and update of ALUCPs [(ALUC plans)] at least every five years. The Division strongly recommends that the ALUC [Plan] undergo a comprehensive review, and if deemed necessary, an update of the ALUCP." Staff agrees with statements made in this letter and would encourage ALUC to update the Plan. An agenda item elsewhere in this June 6 regular meeting requests such a recommendation be made formally from Council to the Mendocino County ALUC.

#2- Proximity of the Garton Tractor Project in relation to the Runway Protection Zone (RPZ) of the Ukiah Municipal Airport.

Shortly after the appeal was filed, a representative (the "Applicant") of the Garton Tractor Project submitted a surveyor's map noting the location of the new 7,500± square foot building. Overlaid on the surveyor's map was the RPZ, and the map showed a corner of the new building located within the RPZ (see the dashed box at the southerly portion of the map in Attachment 10). Given the potential for hazards to flight, the FAA does not allow buildings or objects over a certain height to be located in an airport's RPZ. Note: The project as originally submitted should not have been approved with the infringement into the RPZ.

This was of concern to both the Applicant and Staff, and in response the Applicant submitted an amendment to its Project to reduce the size of the building such that it was located outside the RPZ of the Ukiah Municipal Airport (Attachment 11). The amended project would have the five tractor service bays as originally proposed

but eliminate the bay for washing implements.

Because the intensity of use had been lessened (due to elimination of the wash bay) and the Project had not substantially changed since it was first proposed, Staff sought a legal opinion as to whether the Project should be treated as a new application, and if so, if the Project should be reviewed by Planning Commission for approval. The City Attorney issued an opinion that the amended Project had not substantially changed since first proposed and consequently the Project would not be considered a new application. Given the amount of time that has passed since the appeal was first filed, the City Attorney further recommended the item be scheduled immediately for City Council consideration. The Project can still be reviewed by the ALUC at Council's direction, and this alternative is listed under City Council Options below.

#3- FAA Air Navigation Hazard Determination.

Staff requested an Air Navigation Hazard Determination from the FAA utilizing the amended Project coordinates provided by the Applicant's surveyor. This determination was issued by the FAA on April 12, 2018 (see Attachment 12). The aeronautical study determined the structure would not be a hazard to air navigation.

Although the FAA Determination was requested for this particular Project by the Appellant, Staff feels seeking future FAA determinations is good practice for projects located in the A zones (and otherwise as required by law) and has incorporated this practice into its interim process. Staff further recommends this practice be adopted as part of a more permanent process in the future.

Below, Staff has listed a set of options for Council consideration:

1. The City Council upholds the October 11, 2017, Planning Commission approval of a Major Site Development Permit, as conditioned, for the the construction of a 7,500± Square Foot Metal Building to house support services for Garton Tractor at 285 Talmage Road, and as amended by the Applicant to reduce the size of the building such that it is outside the RPZ of the Ukiah Municipal Airport; or
2. The City Council overturns the Planning Commission's approval of the Major Site Development Permit and denies approval of the Project; or
3. City Council directs Staff to first refer the Project to Mendocino County ALUC for review; and upon securing this determination from ALUC, Staff to schedule a second public hearing for City Council to uphold or overturn the Planning Commission's approval of the Garton Tractor Project.



Community Development Department
 Planning Services Division
 300 Seminary Ave.
 Ukiah, CA 95482
planning@cityofukiah.com

DATE: June 21, 2018

TO: Mendocino County Airport Land Use Commission

FROM: Craig Schlatter, Community Development Director

SUBJECT: Mendocino County Comprehensive Land Use Plan Consistency Determination for Garton Tractor – for the Commission’s August 2, 2018 meeting

PROJECT OVERVIEW

OWNERS: Pauline Ruddick
 2201 Ruddick Cunningham Rd.
 Ukiah CA 95482

APPLICANT: Garton Tractor
 285 Talmage Rd.
 Ukiah CA 95482

AGENT: L.S. Mitchell Architect, Inc.
 135 W Gobbi St., Suite 203
 Ukiah, CA 95482

REQUEST: Mendocino County Comprehensive Land Use Plan
 Consistency Determination for Garton Tractor

LOCATION: ±800 ft east of the intersection of Talmage Road and South
 State Street, lying on the south side of Talmage Road.
 Address: APN: 003-230-34.

TOTAL ACREAGE: ±2.36 A

GENERAL PLAN: Industrial (I)

ZONING DISTRICT: Manufacturing (M)

**ENVIRONMENTAL
 DETERMINATION:** Exempt, pursuant to CEQA Guidelines §15303(c), Class 3,
 New Construction or Conversion of Small Structures

SUMMARY

Garton Tractor, an agricultural implement sales, service, and repair business located at 285 Talmage Road, proposes to construct a new $\pm 5,770$ sf metal building for the servicing of equipment. The new building will comprise 5 service bays to support tractor finish assembly, service and repair, and detailing. Two shipping containers and an existing ± 800 sf metal building will be removed. No new landscaping is proposed by the project, nor additional parking. No additional signage is proposed as part of this development.

PURPOSE OF AGENDA ITEM

The purpose of this agenda item is to request the Mendocino County Airport Land Use Commission (the "Commission" or the "ALUC") review the Garton Tractor new building construction project (the "Project") proposal and determine its consistency with the Mendocino County Airport Comprehensive Land Use Plan ("CLUP"). According to Section 1.3.4(e) of the CLUP, any proposed land use action, as determined by the local planning agency, involving a question of compatibility with airport activities will refer individual actions/projects located in the A and B zones to the ALUC. The Ukiah City Council in its June 6, 2018 meeting determined the Project should be referred to the ALUC. Per this direction, City staff is requesting a consistency determination for the proposed Project from the Commission.

PROJECT LOCATION AND SETTING

The subject property is on the south side of Talmage Road, $800\pm$ ft east of its intersection with South State Street. The site comprises $2.36\pm$ acres. A flag lot, the property also connects to and is visible from Hastings Avenue / Airport Road to the south, although access to Hastings Ave. is gated and used intermittently by Garton Tractor staff. Including the proposed structure, total lot coverage by structures is $\pm 13\%$. Parking and warehouse lots account for an additional $\pm 87\%$ of lot coverage.

Current development on the subject property was constructed in 1987 and 1990, as allowed by Use Permit 87-70 for the construction of a 4,500 sf main structure for use as a tractor and implement dealership. Site Development Permit 90-34 allowed for a 1,400 sf addition to the aforementioned structure.

Figure 1. Aerial View



CITY OF UKIAH ZONING ORDINANCE

ALUC Consistency Determination
Major Site Development Permit
Garton Tractor

The City of Ukiah Zoning Ordinance regulates development and use of the subject property with specific development standards. The zoning of the subject property is Manufacturing (M). The current use was permitted under Use Permit 87-70, and the proposed development meets the criteria of the M zoning district. The General Plan Land Use designation of the subject property is Industrial (I). Industrial areas are intended to support manufacturing and major employment centers, and where public facilities and services exist.

Figure 2. General Plan Land Use Category

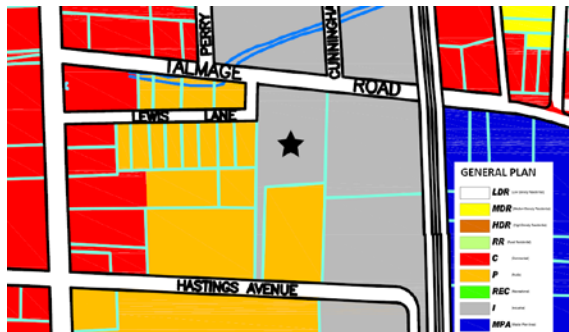
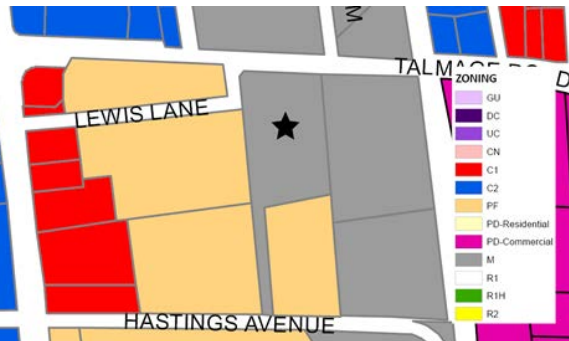


Figure 3. Zoning Designation



The following land use designations, zoning designations, and uses currently surround the subject property. The Ukiah Municipal Airport is located to the south and west, Mendocino County Farm Supply is located to the east, with a small engine repair and junk yard to the north. Adjoining parcels to the west are in Zone A of the July 1996 Ukiah Municipal Airport Master Plan Compatibility Zoning Map.

	ZONE:	GENERAL PLAN:	USE:
NORTH	Manufacturing (M)	Industrial (I)	Retail / Storage
EAST	Manufacturing (M)	Industrial (I)	Retail
SOUTH	Public Facility (PF)	Public (P)	Storage / Airport
WEST	Public Facility (PF)	Public (P)	Vacant

Parking. The project does not propose any changes to the current parking lot configuration, nor does the proposed project trigger an increase in required parking. However, the project does propose that 16 existing parking spaces be used for inventory storage. In order to assess the minimum number of parking spaces required for staff and customers, the following criteria from the Ukiah Municipal Code (UMC) Off-Street Parking and Loading Chapter were used. UMC §9198(G)(1) states:

“Industrial Uses Of All Types Except A Building Used Exclusively For Warehouse Purposes: One parking space for each employee on the maximum shift, plus required space for any office area [see §9198(B)(1) below], plus a minimum of two (2) spaces for customer parking plus one space for each vehicle operated from or on the site. In no case shall the number of on-site parking spaces be less than subsection G2 of this section.”

Ukiah City Code §9198(B)(1) states:

ALUC Consistency Determination
Major Site Development Permit
Garton Tractor

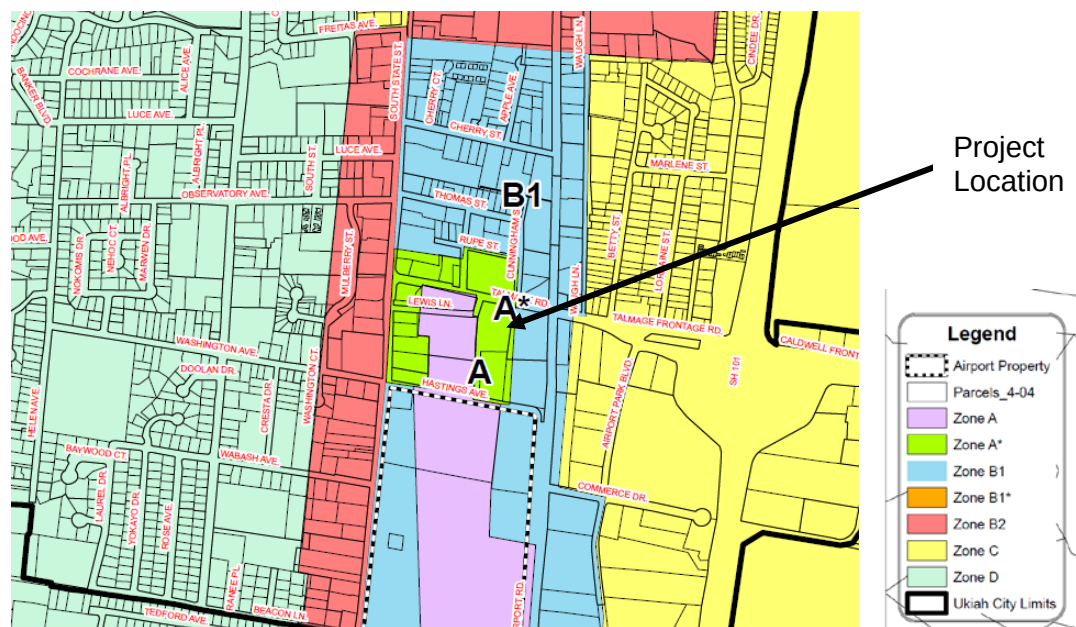
“Retail Stores, Offices, Commercial Banks, Savings And Loan Offices, Food Stores, Drugstores, Appliance Repair Shops, And Similar Uses: One parking space for each two hundred fifty (250) square feet of gross leasable space except within the city of Ukiah parking district no. 1 boundaries where the requirement is one parking space for each three hundred fifty (350) square feet of net leasable space...”

The total site comprises ±1,100 sf of office space, and 14 employees. Therefore a minimum of 21 parking spaces is required. The project designed demonstrates the ability of the property to provide 21 parking spaces for employees, customers, and vehicles operated from or on the site. These 21 spaces may not be used for inventory storage.

MENDOCINO COUNTY AIRPORT COMPREHENSIVE LAND USE PLAN

Per the Ukiah Municipal Airport Master Plan (“Ukiah Master Plan”), the subject property is located in Airport Compatibility Zone “A*”. No definition of the A* Zone is present in the Ukiah Master Plan or CLUP, so City Staff sought a professional opinion from consultants Mead & Hunt. In a technical memorandum dated December 13, 2017 (Attachment 1), Mead & Hunt state “ALUCP Policy 6.1 recognizes the private ownership of land in Compatibility Zone A*, by stating that ‘it is the intention of the City of Ukiah to provide long-term control of the land uses within these areas by either acquiring the property in fee or obtaining approach protection easements restricting the type and density of land uses permitted.’ Unfortunately, the ALUCP does not indicate what criteria should apply within Compatibility Zone A* in the meantime, although presumably the criteria would be those of Zone A.”

Figure 4. Ukiah Municipal Airport Master Plan Compatibility Zoning Map July 1996



Height Limits

ALUC Consistency Determination
Major Site Development Permit
Garton Tractor

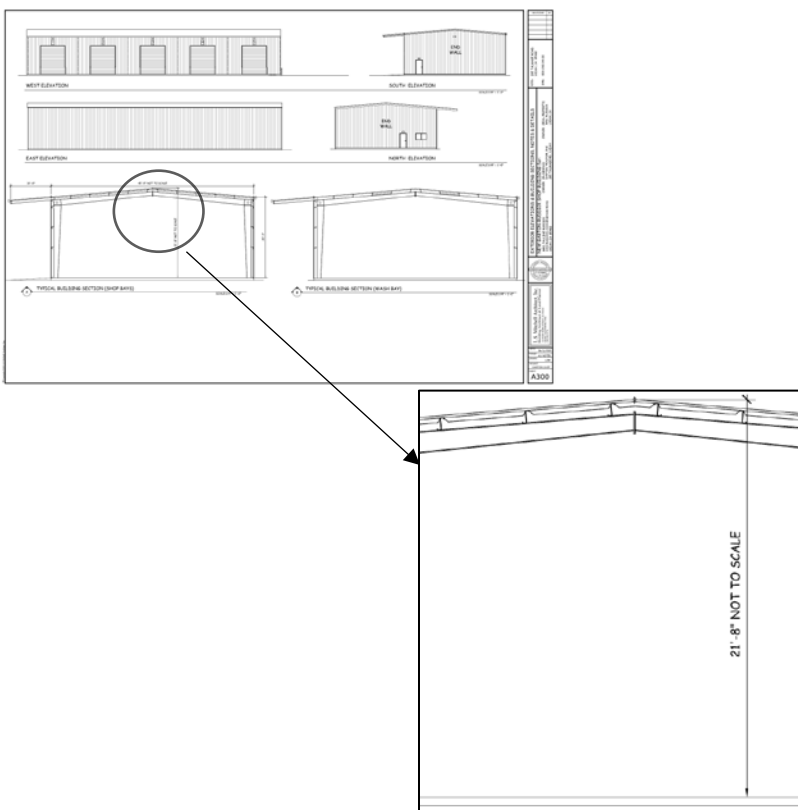
According to the 2011 CalTrans Division of Aeronautics Airport Land Use Planning Handbook, “the planned height of buildings, antennas, and other objects should be checked with respect to Federal Aviation Regulations Part 77 criteria if the development is close to the airport, situation with the runway approach corridors, or on land higher more than 150 feet above the airport elevation.”

Given the proposed Project's proximity to the airport, as well as its location within Zone A*, City Staff conducted a height analysis and sent a request for a determination of the potential of hazards to air navigation was to the Federal Aviation Administration.

The FAA issued its determination on April 12, 2018 (Attachment 2). The aeronautical study determined the proposed structure would not be a hazard to air navigation. The study also determined that marking and lighting are not necessary for aviation safety.

Height is limited by the Approach Surface, measured at a slope of 34:1 (see Ukiah Master Plan and aviation easement 704-06) and which commences ± 1000 ft south of the proposed building site. Per the Approach Surface criteria, the maximum allowable building height at the southern end of the proposed building site is 29.4 ft. The maximum height of the proposed structure is 21 ft 8 in, and meets the Approach Surface criteria. All other development on the site exists north of the proposed structure and conforms to the Approach Surface height criteria.

Figure 5. Elevations of Proposed Structure



Avigation Easement Dedication

ALUC Consistency Determination
Major Site Development Permit
Garton Tractor

Per 3.3.2 of the CLUP, “the owner of any property proposed for development within Compatibility Zones A and B may be required to dedicate an aviation easement to the jurisdiction owning the airport.” Aviation Easement 704-06 was recorded on the subject property on April 21, 1988 (Attachment 3). The easement states “the said Northerly clear zone approach area shall remain free and clear of any structure, tree or other object which is or would constitute an obstruction or hazard to the flight of aircraft in landing and taking off at the said Ukiah Municipal Airport.” As stated above, the FAA determined the proposed structure posed no hazard to air navigation.

Because the structure does not pose a hazard to air navigation and will replace existing small structures, City staff believes the terms of the aviation easement will still be fulfilled with the construction of the proposed structure.

Density. Density in the Ukiah Airport Plan Compatibility “A” Zones, which includes both the Runway Protection Zone as Zone “A” and the “A*” Zone, allows a maximum of 10 persons per acre. This figure should include all individuals who may be on the property, such as customers and employees. Utilizing this density requirement, the ±2.3 acre site can accommodate 23 persons on site per the Ukiah Municipal Airport Plan criteria. The business employs 14 persons currently, which leaves room for 9 customers.

Open Space. Open land requirements are intended to be applied with respect to the entire zone, and per the Ukiah Master Plan, “All remaining [open land is] required” in Zone A. A large portion of Zone A is owned by the City of Ukiah and is designated as permanent open land. The Project will replace 3 existing small structures and is within the existing pattern and bounds of development. For these reasons Staff interpret the building to have a less than significant impact on the Zone A* open space. The aggregate amount of open land remaining in Zone A* meets the intent of the Ukiah Master Plan.

ANALYSIS

The 2011 California Airport Land Use Planning Handbook recommends Airport Comprehensive Land Use Plans be reviewed and updated at least every 5 years. The existing Mendocino County CLUP does not appear to have been updated since it was first adopted in 1996, whereas the Airport Layout Plan of the Ukiah Municipal Airport was updated as recently as 2015. Per Mead & Hunt’s 12/13/17 memo, “The entire ALUCP really needs updating as it is over 20 years old and does not adhere to current Caltrans Airport Land Use Planning Handbook guidance or the procedures and criteria adopted by other ALUCs in recent years.”

Where this creates particular conflict is in analysis of the Runway Protection Zones as pertaining to this project. According to Table 7A of the CLUP (Table 2A of the Ukiah Master Plan), the A Zone denotes the *Runway Protection Zone or within Building Restriction Line*. However, the current RPZ of the Ukiah Municipal Airport- Airport Layout Plan (“ALP”) comprises an area different from Compatibility Zone A. Because the current RPZ was developed in accordance with FAA requirements and standards, and future funding of the Ukiah Municipal Airport is dependent on an RPZ in conformance with these standards, the RPZ of both the CLUP and the ALP should be identical. Per Mead & Hunt, “...the ALUCP should have been updated as necessary at the time the new ALP was approved by the City and the FAA.”

Figure 6. The building as proposed is located entirely outside the RPZ of the ALP but within Compatibility Zone A of the CLUP and Ukiah Master Plan.



Due to these conflicts, City Staff sought a professional opinion from Mead & Hunt regarding the Garton Tractor project. In a technical memorandum dated June 19, 2018 (Attachment 4) Mr. Ken Brody, Senior Airport Planner, concludes the project should be considered acceptable with regard to FAA and CalTrans Handbook standards. Mr. Brody also notes the CLUP is out of date and amending the plan to remove existing conflicts is a possibility, though may not be achievable in a timely manner [(for this project)].

City Staff also sought input on the Project from the City of Ukiah Airport Manager, Mr. Greg Owen, who provided comments that have been incorporated into this analysis.

CONCLUSION

City Staff recommends the Commission take all factors stated above into their consideration of a consistency determination for the proposed Project.

Additionally, for future projects, City staff recommends the Commission follow Mead & Hunt's advice to either update the CLUP or, as stated in the 12/13/17 memo, "simply update the Ukiah Municipal Airport Compatibility Map found on page 3-15 of the ALUCP." Updating the compatibility zones to be reflective of the current Airport Layout Plan of the Ukiah Municipal Airport should correct these prevailing conflicts of consistency, until such time that a full update to the CLUP can be completed.



Technical Memorandum

To: Craig Schlatter, Community Development Director
City of Ukiah

CC: Greg Owen, Airport Manager
City of Ukiah

From: Ken Brody, Senior Project Manager
Corbett Smith, Airport Planner

Date: December 13, 2017

Subject: Issues Concerning Garton Tractor Building Proposal and ALUCP Policies

* * * * *

In the telephone conversations that we have had with you and Greg Owen, you asked us to address several airport land use compatibility issues concerning the proposed Garton Tractor building to be situated near the Ukiah Municipal Airport. This memo discusses the following questions:

1. What types of should projects go to the ALUC for review?
2. Should this project go to the ALUC?
3. What criteria should apply regarding development in the airport influence area given that the ALUC's compatibility plan for the airport is outdated?
4. What development, if any, is allowed inside of an RPZ?
5. Is there rationale for the City to allow the project if it is redesigned to remain outside of the RPZ but still in Compatibility Zone A*?
6. How should the ALUC and City proceed to update the compatibility plan?

1. Projects Needing ALUC Review

The requirements for ALUC review of individual development projects are primarily spelled out in California state airport land use planning statutes (Public Utilities Code Sections 21676 and 21676.5). Language in the June 1996 *Airport Comprehensive Land Use Plan* adopted by the Mendocino County ALUC echoes these requirements.

Certain types of land use actions always are to be referred to the ALUC. These are ones involving adoption or amendment of a general plan, specific plan, zoning ordinance, or building regulations affecting land within an airport influence area. Zoning ordinance and building regulations variances are also normally considered as actions requiring referral if any airport land use compatibility factor is involved.

Other actions may or may not need to be referred depending on the circumstances. State law requires each local agency having territory within an airport influence area to amend its general plan and applicable specific plans to be consistent with the ALUC's plan or to take steps to overrule the ALUC. Until these plans have been referred to the ALUC and deemed consistent with the compatibility plan, or the local agency has overruled the ALUC with respect to these actions, the ALUC can require all individual development actions within the airport influence area be referred for review (PUC Section

Technical Memorandum

Craig Schlatter

December 13, 2017

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21676.5(a)). Few ALUCs are this rigorous. In Policy 1.3.3, the Mendocino County ALUC narrows the list of actions required to be referred to just a few:

- (a) Any proposed expansion of a city's sphere of influence.
- (b) Proposed land use project by a government entity which exceeds 10,000 square feet.
- (c) Proposed storage of more than 2,000 gallons of fuel or flammables per parcel in portions of the B Zone not lateral to the runway.
- (d) Reconstruction of existing incompatible development with Compatibility Zone A.
- (e) Any proposed land use action, as determined by the local planning agency, involving a question of compatibility with airport activities.

The Compatibility Plan's list of actions that "local agencies will continue to refer" once the local plans are made consistent is identical (Policy 1.3.4). Based on state law, however, such referral is optional unless agreed upon by the local agency.

Another exception to the Compatibility Plan's referral requirements is provided in Policy 2.1.8. For nonresidential uses, this policy states that "expansion of non-conforming uses up to 20% of the existing structure floor area or 1,000 square feet, whichever is greater, is exempt from ALUC formal consistency review and findings."

2. ALUC Review of Current Project

Our understanding is that the City's action to approve the proposed Garton Tractor building does not require a general plan, specific plan, zoning ordinance, or building regulations amendment or variance. That being the case, the referral is only required for actions in the above list. The proposed project does not explicitly fit into any of these categories.

However, it is a new building, not an expansion of less than 1,000 square feet to an existing building, and thus does not qualify for the exemption under Policy 2.1.8. Further, it is an action affecting Compatibility Zone A that can be construed as expansion within Zone A in accordance with Policy 1.3.3(d), even if not technically "reconstruction." When there is any doubt, Mead & Hunt encourages the local agency to refer the project to the ALUC.

3. Basis for Compatibility Review

This is a topic about which the City Attorney should be asked. We can say, though, that in working with ALUCs in other counties, their legal counsel has typically advised that the ALUC's consistency determinations be based upon the adopted compatibility plan that is in place even when the plan is known to be outdated. Sometimes in their determination, though, an ALUC will make note of these circumstances. So doing can help the local agency in making the findings necessary to overrule the ALUC.

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4. Allowable Development in RPZs

The Runway Protection Zone (RPZ) is a ground level, trapezoidal area at the end of the runway. This area is designated to enhance the protection of people and property on the ground. The FAA recommends that incompatible land uses, objects, and activities not be located inside of an RPZ. The FAA also recommends that an airport operator maintain full control of an RPZ, ideally through fee simple property acquisition. If this is not feasible, land use control may be achieved through the use of easements.

FAA Advisory Circular 150/5300-13A *Airport Design*, states the following land uses are generally permissible:

- Farming that meets specific requirements
- Irrigation channels that meet specific requirements
- Airport service roads, as long as they are not public roads.
- Underground facilities
- Unstaffed navigational aids that are considered fixed-by-function.

The FAA's Memorandum, *Interim Guidance on Land Uses Within a Runway Protection Zone*, dated 9/27/2012, contains additional guidance on land uses that require coordination with the FAA. Table 1 of the memo lists land uses that require coordination with FAA headquarters in Washington D.C. if the proposed land use is to enter the limits of the RPZ. Buildings and structures are one of the listed land uses. If the City wishes to pursue this coordination with FAA headquarters for the placement of a building in the RPZ, there is a specific alternatives analysis that must be documented and presented to the FAA. The alternatives analysis should include:

- A description of each alternative including a narrative discussion and exhibits or figures depicting the alternative.
- Full cost estimates associated with each alternative regardless of potential funding sources.
- A practicability assessment based on the feasibility of the alternative in terms of cost, constructability and other factors.
- Identification of the preferred alternative that would meet the project purpose and need while minimizing risk associated with the location within the RPZ.
- Identification of all Federal, State and local transportation agencies involved or interested in the issue.
- Analysis of the specific portion and percentages of the RPZ affected, drawing a clear distinction between the Central Portion of the RPZ versus the Controlled Activity Area, and clearly delineating the distance from the runway end and runway landing threshold.
- Analysis of (and issues affecting) sponsor control of the land with the RPZ.

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- Any other relevant factors for headquarters considerations.

It is Mead & Hunt's opinion that this effort would be costly, time consuming, and would likely not result in a favorable finding for the project in question.

These standards notwithstanding, the federal government, including the FAA, has no direct authority over local land uses and consequently there isn't an outright prohibition on what land uses can occupy an RPZ. Instead, the FAA uses the grant assurances, which the City agreed to when accepting past FAA grants, as a mechanism for compliance. If the City were to proceed with an action that the FAA determined to violate these grant assurances, there is the potential for the City to be unable to obtain future FAA grants and also the potential requirement to repay past grants.

Table 2A of the ALUCP reflects the FAA standards. The criteria for Compatibility Zone A explicitly prohibits:

- All structures except ones with location set by aeronautical function
- Assemblages of people
- Objects exceeding FAR Part 77 height limits
- Hazards to flight.

Importantly, though, the boundary of Compatibility Zone A does not directly match the limits of the either the present or future RPZ as described below. Instead, it follows the airport property line in the area. Additionally, an A* zone is created to encompass the remainder of the RPZ at this end of the runway. This zone boundary also mostly follows property lines rather than the RPZ boundaries. ALUCP Policy 6.1 recognizes the private ownership of land in Compatibility Zone A*, by stating that "it is the intention of the City of Ukiah to provide long-term control of the land uses within these areas by either acquiring the property in fee or obtaining approach protection easements restricting the type and density of land uses permitted." Unfortunately, the ALUCP does not indicate what criteria should apply within Compatibility Zone A* in the meantime, although presumably the criteria would be those of Zone A.

5. Acceptability of this Project if Not in RPZ

As currently proposed, a small portion (approximately 1,000 square feet) of the Garton Tractor building would fall within the outermost, northeast corner of the present Ukiah Municipal Airport RPZ. The FAA RPZ standards as well as the ALUC's policies regarding Compatibility Zone A would apply. Complicating the situation, however, is that the 2016 Airport Layout Plan (ALP) that both the City and the FAA have approved proposes a future 465-foot northern extension of the runway. The RPZ would shift a corresponding distance, with the result being that, because of the RPZ's trapezoidal shape, the proposed building would fall just outside the edge of the future RPZ.

However, the change to the future RPZ as depicted on the ALP would only occur after the runway end is physically shifted north. Before that can happen, justification must be presented to the FAA that the

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runway should be extended to the north to better suit the aviation users, the environmental review process must be completed, and funding must be approved. Accomplishment of the project is thus undoubtedly many years away. The City therefore needs to continue protecting the present RPZ for the foreseeable future and also to protect the future RPZ in order to preserve the prospects for accomplishing the extension.

Unless the City wishes to go through the process of seeking FAA acceptance of the proposed building or to simply ignore the FAA standards on the basis that the City does not own the property, the primary remaining option is for the building's design to be modified so it falls entirely outside of both RPZs. The modified building would probably still be in Compatibility Zone A* and remain in conflict with the ALUCP criteria for this zone, but it would likely be acceptable in terms of FAA standards. From an FAA perspective, the remaining concern likely would be to ensure that the building is not an airspace obstruction.

Another option, as discussed below, is to update the ALUCP. However, even if the A* zone boundary were to be adjusted to match FAA criteria, a corner of the building would or should be in this zone. Until the proposed runway extension is implemented, the ALUCP should protect for both configurations. Also, any changes to the zone boundaries would still place the building in Compatibility Zone B1 and the criteria for that zone would apply. While our understanding of the proposed use of the new building is that it would be low-intensity, we have not done an evaluation of its consistency with the Compatibility Zone B1 intensity criteria. The project's compliance with one other criterion for this zone—"locate structures maximum distance from extended runway centerline"—could also be debated.

6. Updating the ALUCP

In theory, the ALUCP should have been updated as necessary at the time the new ALP was approved by City and the FAA. As is the case with ALUCs in many counties, however, funding for this task was undoubtedly lacking. The entire ALUCP really needs updating as it is over 20 years old and does not adhere to current Caltrans *Airport Land Use Planning Handbook* guidance or the procedures and criteria adopted by other ALUCs in recent years. We recognize, however, that such an endeavor is well beyond anything being contemplated by the County.

What could be done fairly economically, however, is to simply update the Ukiah Municipal Airport Compatibility Map found on page 3-15 of the ALUCP. If the focus of the update were to be limited just to the areas affected by the runway and RPZ changes and not get into issues of the criteria applied in the zones, this task should involve minimal effort. Some CEQA documentation would nonetheless be necessary, particularly if any locations would be affected by greater restrictions. If you would like, Mead & Hunt would be happy to work with you to define a scope and budget for an update of this type.



Mail Processing Center
Federal Aviation Administration
Southwest Regional Office
Obstruction Evaluation Group
10101 Hillwood Parkway
Fort Worth, TX 76177

ATTACHMENT 2

Aeronautical Study No.
2018-AWP-6784-OE

Issued Date: 04/12/2018

Lawrence Mitchell
LS Mitchell Architect, Inc.
135 W Gobbi St
Ste. 201
Ukiah, CA 95482

**** DETERMINATION OF NO HAZARD TO AIR NAVIGATION ****

The Federal Aviation Administration has conducted an aeronautical study under the provisions of 49 U.S.C., Section 44718 and if applicable Title 14 of the Code of Federal Regulations, part 77, concerning:

Structure:	Building Garton Tractor New Shop Building
Location:	Ukiah, CA
Latitude:	39-08-07.15N NAD 83
Longitude:	123-12-07.50W
Heights:	610 feet site elevation (SE) 22 feet above ground level (AGL) 632 feet above mean sea level (AMSL)

This aeronautical study revealed that the structure does not exceed obstruction standards and would not be a hazard to air navigation provided the following condition(s), if any, is(are) met:

It is required that FAA Form 7460-2, Notice of Actual Construction or Alteration, be e-filed any time the project is abandoned or:

- ☐ At least 10 days prior to start of construction (7460-2, Part 1)
☒ Within 5 days after the construction reaches its greatest height (7460-2, Part 2)

Based on this evaluation, marking and lighting are not necessary for aviation safety. However, if marking/lighting are accomplished on a voluntary basis, we recommend it be installed in accordance with FAA Advisory circular 70/7460-1 L Change 1.

This determination expires on 10/12/2019 unless:

- the construction is started (not necessarily completed) and FAA Form 7460-2, Notice of Actual Construction or Alteration, is received by this office.
- extended, revised, or terminated by the issuing office.
- the construction is subject to the licensing authority of the Federal Communications Commission (FCC) and an application for a construction permit has been filed, as required by the FCC, within 6 months of the date of this determination. In such case, the determination expires on the date prescribed by the FCC for completion of construction, or the date the FCC denies the application.

NOTE: REQUEST FOR EXTENSION OF THE EFFECTIVE PERIOD OF THIS DETERMINATION MUST BE E-FILED AT LEAST 15 DAYS PRIOR TO THE EXPIRATION DATE. AFTER RE-EVALUATION OF CURRENT OPERATIONS IN THE AREA OF THE STRUCTURE TO DETERMINE THAT NO SIGNIFICANT AERONAUTICAL CHANGES HAVE OCCURRED, YOUR DETERMINATION MAY BE ELIGIBLE FOR ONE EXTENSION OF THE EFFECTIVE PERIOD.

This determination is based, in part, on the foregoing description which includes specific coordinates, heights, frequency(ies) and power. Any changes in coordinates, heights, and frequencies or use of greater power, except those frequencies specified in the Colo Void Clause Coalition; Antenna System Co-Location; Voluntary Best Practices, effective 21 Nov 2007, will void this determination. Any future construction or alteration, including increase to heights, power, or the addition of other transmitters, requires separate notice to the FAA. This determination includes all previously filed frequencies and power for this structure.

If construction or alteration is dismantled or destroyed, you must submit notice to the FAA within 5 days after the construction or alteration is dismantled or destroyed.

This determination does include temporary construction equipment such as cranes, derricks, etc., which may be used during actual construction of the structure. However, this equipment shall not exceed the overall heights as indicated above. Equipment which has a height greater than the studied structure requires separate notice to the FAA.

This determination concerns the effect of this structure on the safe and efficient use of navigable airspace by aircraft and does not relieve the sponsor of compliance responsibilities relating to any law, ordinance, or regulation of any Federal, State, or local government body.

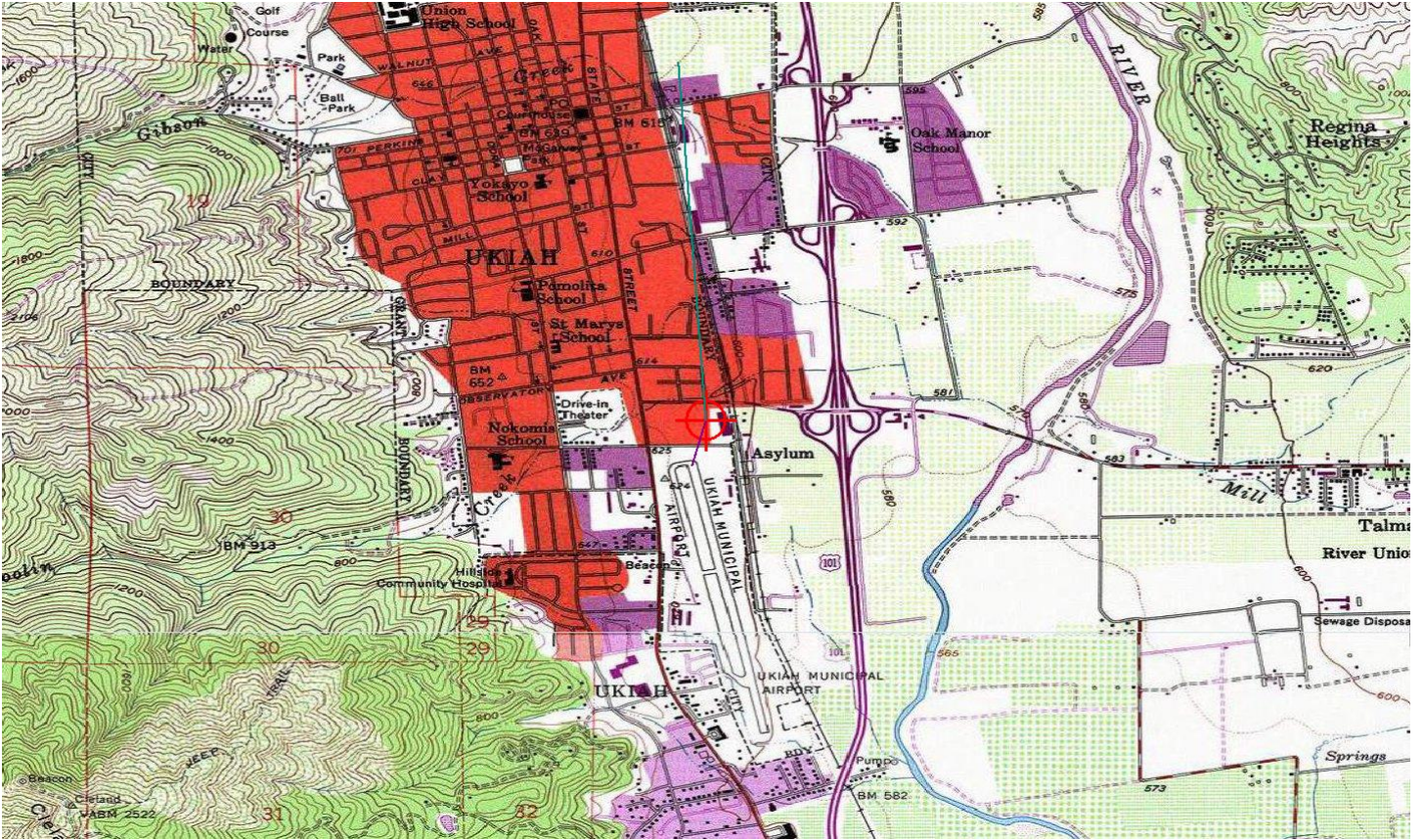
If we can be of further assistance, please contact our office at (310) 725-6558, or ladonna.james@faa.gov. On any future correspondence concerning this matter, please refer to Aeronautical Study Number 2018-AWP-6784-OE.

Signature Control No: 359836713-362406549

(DNE)

LaDonna James
Technician

Attachment(s)
Map(s)



ATTACHMENT 3

5944

RECORDED AT REQUEST OF

REDWOOD EMPIRE TITLE COMPANY

BOOK 1681 PAGE 92

APR 21 10 40 AM '88

OFFICIAL RECORDS
MENDOCINO COUNTY CALIF
MARSHA A. YOUNG
RECORDER

RECORDING REQUESTED BY

City of Ukiah

AND WHEN RECORDED MAIL TO

City of Ukiah
300 Seminary Avenue
Ukiah, CA 95482

*No fee
9-8*

AGREEMENT AND GRANT OF EASEMENT

THIS AGREEMENT AND GRANT OF CLEAR ZONE (AVIGATION) EASEMENT,

made by and between

L. M. RUDDICK and PAULINE RUDDICK, tenants in common, as "GRANTORS", and THE CITY OF UKIAH, A Municipal Corporation, as "GRANTEE",

W I T N E S S E T H:

That the Grantors do hereby grant, release and convey to Grantee its successors and assigns forever, a perpetual easement over that portion of the following described parcel of land in which the Grantor holds a fee simple estate, designated as Parcel 1, lying within the Northerly approach area, as hereinafter described, of the North-South runway of the Ukiah Municipal airport and situated in the County of Mendocino, State of California:

Parcel 1:

(For Legal Description, see Exhibit "A")

That portion of Parcel 1 lying within the said Northerly clear zone approach area, is delineated by the hatch lines on the Exhibit "B" attached hereto and made a part hereof.

The Grantor agrees that they, their heirs, successors and assigns shall not hereafter erect, or permit the erection or growth of, any structure, tree or other object within that portion of Parcel 1 lying within the said Northerly clear zone approach area to a height above the clear zone approach surface for that approach area, as shown on Exhibit "B" attached hereto and incorporated herein, said clear zone approach surface being, hereinafter described. Grantor, their heirs, successors and assigns shall assume the expense of complying with this paragraph, except for the initial removal of trees, shrubs or perennial growth as described in paragraph 9 below.

The Grantor further agrees that the easement and rights hereby granted to

the Grantee in and over that portion of Parcel 1 which lies within the said Northerly clear zone approach area are for the purpose of ensuring that the said Northerly clear zone approach area shall remain free and clear of any structure, tree or other object which is or would constitute an obstruction or hazard to the flight of aircraft in landing and taking off at the said Ukiah Municipal Airport; that these rights shall include, but not be limited to, the following:

1. The continuing and perpetual right to cut to ground level and remove trees, bushes, shrubs or any other perennial growth or undergrowth extending into, or which in the future could infringe upon or extend into or above, the Northerly clear zone approach surface hereinafter described.
2. The right to restrict or prohibit specific agricultural uses such as establishment of orchards or other plant growth that may eventually penetrate the clear zone approach surface.
3. The right to remove, raze or destroy those portions of buildings, other structures and land infringing upon or extending into said Northerly approach surface, together with the right to prohibit the future erection of buildings or other structures which would infringe upon or extend into said surface, and the right to control the maintenance of any structure which would cause temporary interference with said surface.
4. The right to mark and light as obstructions to air navigation, any and all structures, trees or other objects that may at any time project or extend above said surface.
5. The right to restrict or prohibit radio or electromagnetic interference in accordance with present or future regulations adopted by the Federal Communications Commission.
6. The right to restrict or prohibit lights, lighted signs and other lighted objects.
7. The right of ingress to and egress from, and passage over the land of the Grantor within the Northerly clear zone approach area, hereinafter described, for the above purposes.
8. For the use and benefit of the public, the right of flight for the passage of aircraft in the airspace above the Northerly clear zone approach surface, hereinafter described, together with the right to cause in said airspace such noise, vibrations, fumes, dust and fuel particles as may be inherent in the operation of aircraft, now known or hereafter used for navigation of or flight in air, using said airspace for landing at, taking off from or operating on Ukiah Municipal Airport.
9. Grantee shall initially trim, prune or remove existing trees, shrubs, bushes and any other existing growth to a point below the Northerly clear zone approach surface. Grantee shall continue to prune and trim a large fir tree located in the Northwest corner of Grantors property. Said tree

is shown on attached Exhibit "B".

Grantor shall maintain all trees, shrubs bushes and other growth planted subsequent to the execution of this agreement, to a point below the Northerly clear zone approach surface.

The Northerly clear zone approach area and the Northerly clear zone approach surface are delineated on Exhibit "B" attached hereto and are described as follows:

Northerly Clear Zone Approach Area

The Northerly clear zone approach area is an area trapezoidal in form located at the Northerly end of said North-South runway which area extends outwardly 1700 feet from a line that is at right angles to the extended centerline of said runway and 200 feet from the Northerly end thereof and which area is 500 feet wide at its inner end and 1010 feet wide at its outer end and whose axis coincides with the extended centerline of said runway. Said Northerly clear zone approach area is more particularly described as follows:

Commencing at the centerline of the runway at the Northerly end of the Ukiah Municipal Airport, said centerline having a bearing of North 11° 38' 18" West;
thence North 11° 38' 18" West, 200.00 feet
to the point of beginning;
thence South 78° 21' 42" West, 250.00 feet;
thence North 20° 10' 09" West, 1719.02 feet;
thence North 78° 21' 42" East, 1010.00 feet;
thence South 3° 06' 27" East, 1719.02 feet;
thence South 78° 21' 42" West, 250.00 feet
to the point of beginning.

Northerly Clear Zone Approach Surface

The Northerly clear zone approach surface is a trapezoidal plane with a slope of 34 to 1 (one foot of elevation for each thirty-four feet of horizontal distance) located directly above the Northerly clear zone approach area, hereinabove described, which inclined plane has an elevation of 615 feet mean sea level at its inner and lower edge along line AB, as shown on Exhibit "B", and an elevation of 665 feet mean sea level at its outer and upper edge along line CD, as shown on said Exhibit "B". (Note: Approach surface is not the ground surface.)

TO HAVE AND TO HOLD said easement and all rights appertaining thereto unto the Grantee, its successors and assigns, until said Ukiah Municipal Airport shall be abandoned and shall cease to be used for public airport purposes.

IT IS UNDERSTOOD AND AGREED that these covenants and agreements shall run with the land and shall be binding upon the heirs, administrators, executors, successors and assigns of the Grantor, and that for the purpose of this instrument, that portion of Parcel 1 which lies within the Northerly clear zone approach area shall be the servient tenement and

said Ukiah Municipal Airport shall be the dominant tenement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and Grant of Easement.

"GRANTOR"

"GRANTEE"
CITY OF UKIAH

L. M. Ruddick
L. M. Ruddick

D. Kent Payne
D. Kent Payne, City Manager

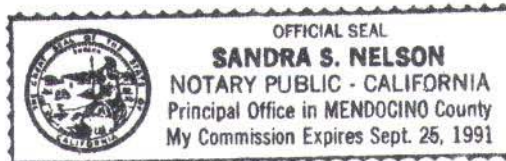
Pauline Ruddick
Pauline Ruddick

STATE OF CALIFORNIA)
COUNTY OF MENDOCINO) SS.

On this 15th day of April, 19 88, before me the
the undersigned, a Notary Public in and for the said County and State, personally
appeared L. M. RUDDICK and PAULINE RUDDICK

personally known to me or proved to me on the basis of satisfactory evidence to be
the persons whose names ^{are} / subscribed to the within instrument and acknowledged
that they executed the same.

Sandra S. Nelson
SANDRA S. NELSON

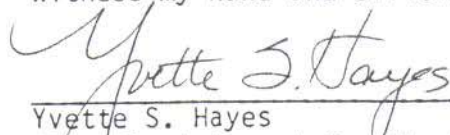


Certificate of Acknowledgment

State of CALIFORNIA)
County of MENDOCINO)

ON April 18, 1988, before me, the undersigned,
the City Clerk for the City of Ukiah, personally appeared
D. Kent Payne, known to me to be the City Manager of the City
of Ukiah, and the person whose name is subscribed to the
within instrument, and acknowledged to me that the City of
Ukiah executed the same.

Witness my hand and official seal.



Yvette S. Hayes
City Clerk in and for the City of Ukiah

(SEAL AFFIXED)

E X H I B I T "A"

All that certain real property situate, lying and being in the City of Ukiah, County of Mendocino, State of California, more particularly described as follows:

PARCEL ONE:

BEGINNING at a point on the North line of the County Road along the North end of Ukiah Municipal Airport at the Southwest corner of that parcel of land conveyed by Jonas Eriksen et al to Ukiah Fruit Growers, Inc., a Corporation, by deed dated May 25, 1935, and recorded in Liber 100 of Official Records, at Page 346, Mendocino County Records; thence from said point of beginning North 5° 31' West along the West line of said Ukiah Fruit Growers land 725.70 feet to the Northwest corner thereof; thence South 87° 42' East, along the North line thereof 291.93 feet; thence South 43° 15' East, 49.60 feet to an iron fence post marked L.B. #1 about 1 foot above the ground; thence continuing along the fence line South 43° 15' East, 39.80 feet to a fence post marked L.B. #2; thence South 5° 05' East, 256.12 feet along the fence line to an iron fence post marked L.B. #3; thence North 84° 55' East, 17.92 feet; thence South 5° 05' East, 400.75 feet to the South line of the Ukiah Fruit Growers land and the North line of the above mentioned County Road; thence along the North line of said County Road North 88° 45' West, 358.30 feet to the point of beginning.

EXCEPTING THEREFROM: COMMENCING at a point which bears South 88° 45' East, 312.20 feet from the Southwest corner of the tract of land, conveyed by Jonas Eriksen et al, to Ukiah Fruit Growers, dated May 25, 1935, and recorded in Volume 100, Page 346, Official Records, of Mendocino County; thence South 88° 45' East 46.10 feet; thence North 5° 05' West, 400.75 feet; thence South 84° 55' West, 17.92 feet; thence North 5° 05' West, 256.12 feet; thence North 43° 15' West, 56.35 feet; thence South 5° 31' East 696.5 feet to the point of beginning.

PARCEL TWO:

COMMENCING at a point which bears South 87° 42' East 291.93 feet from the Northwest corner of the tract of land conveyed by Jonas Eriksen et al, to Ukiah Fruit Growers, dated May 25, 1935, and recorded in Volume 100, Page 346 Official Records of Mendocino County: thence South 87° 42' East 20.27 feet; thence South 5° 31' East 23.70 feet; thence North 43° 15' West 33.05 feet to point of commencement.

EXCEPTING from Parcels One and Two above the lands described as follows, located in Mendocino County California:

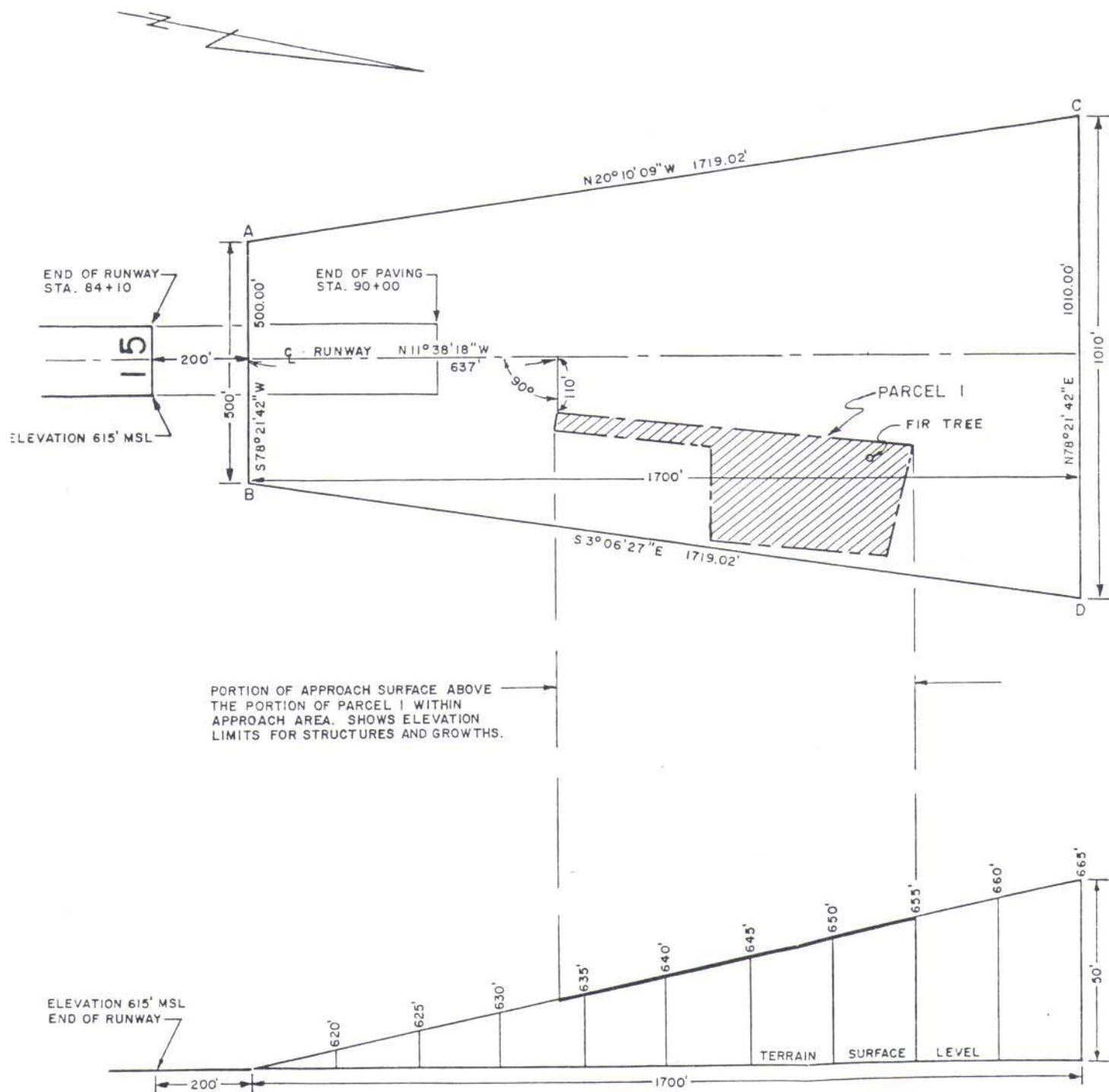
1) Commencing at the Northwest corner of that certain parcel of land from Eriksen et al to Ukiah Fruit Growers, Inc. recorded May 28, 1935, in Volume 100 at Page 346 of Official Records of Mendocino County; thence South 88° 02' 30" East, along the South line of Talmage Road 241.35 feet to and for the point of beginning of this description; thence South 5° 50" East, 358.89 feet; thence North 79° 02' 30" East, 70.25 feet; thence North 5° 50' West, 343.40 feet to the South line of Talmage Road; thence North 88° 02' 30" West, along the South line of Talmage Road 70.65 feet to the point of beginning.

(Cont'd)

(Exhibit "A" Cont'd)

2) Commencing at the Northwest corner of that certain parcel of land from Eriksen et al to Ukiah Fruit Growers Inc., recorded May 28, 1935 in Volume 100 at Page 346 of Official Records of Mendocino County; thence South $88^{\circ} 02' 30''$ East along the South line of Talmage Road 312.00 feet; thence South $5^{\circ} 50'$ East, 343.40 feet to and for the point of beginning of this description; thence continuing South $5^{\circ} 50'$ East, 377.55 feet to the North line of Hastings Avenue; thence North $89^{\circ} 21' 20''$ West, along the North line of Hastings Avenue 269.75 feet; thence North $5^{\circ} 54' 30''$ West, 322.99 feet; thence North $79^{\circ} 02' 30''$ East, 269.54 feet to the point of beginning.

CLEAR ZONE APPROACH AREA AT NORTHERLY END OF NORTH-SOUTH RUNWAY UKIAH MUNICIPAL AIRPORT



NOTES

1. SCALE: HORIZONTAL 1" = 300'; VERTICAL (ELEVATION) 1" = 40'
2. PARCEL BOUNDARY LINE ————
3. PORTION OF PARCEL WITHIN CLEAR ZONE APPROACH AREA SHOWN BY HATCH LINES

FROM

L.M. & PAULINE RUDDICK

TO

CITY OF UKIAH

CERTIFICATE OF ACCEPTANCE

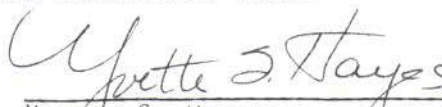
This is to certify that the interest in real property conveyed by the deed or grant dated, April 18, 1988 from L.M. & PAULINE RUDDICK to the City Council, City of Ukiah, a political corporation and /or governmental agency is hereby accepted by the undersigned officer or agent on behalf of the City Council City of Ukiah pursuant to authority conferred by Resolution of the City Council, City of Ukiah adopted on February 1, 1961, and the grantee consents to recordation thereof by its duly authorized officer.

Dated April 18, 1988


D. Kent Payne, City Manager

CITY BUSINESS - FREE

This is to certify that this document is presented for recordation by the City of Ukiah pursuant to Section 6103 of the Government Code.


Yvette S. Hayes
City Clerk of the City of Ukiah

(SEAL AFFIXED)



Technical Memorandum

To: Craig Schlatter, Community Development Director
City of Ukiah

From: Ken Brody, Senior Airport Planner

Date: June 19, 2018

Subject: Airport Compatibility of Garton Tractor Building Proposal Consistency

* * * * *

As you have requested, this Technical Memorandum follows up on Mead & Hunt's December 13, 2017, memo that addressed a variety of issues concerning the Garton Tractor Building Proposal and Mendocino County Airport Land Use Compatibility Plan (ALUCP) policies. Here we focus more specifically on the proposal's compatibility with the Ukiah Municipal Airport using three sources as the analytical basis: policies and criteria set forth in the 1996 ALUCP adopted by the Mendocino County Airport Land Use Commission; Federal Aviation Administration (FAA) standards; and the Caltrans Division of Aeronautics 2011 California Airport Land Use Planning Handbook (Handbook). We have also considered that changes have been made to the proposed Garton Tractor site plan since our December 2017 memo was written.

Our understanding of the proposed project is that it will result in construction of a new 5,770-square-foot shop building that will replace an existing approximately 800-square-foot building and two shipping containers. A separate existing building will remain. Current use of the 2.3-acre site is low intensity and expected to remain so with the new construction.

Mendocino County Airport Land Use Compatibility Plan

Having been adopted more than 20 years ago, the 1996 ALUCP is antiquated in many respects. This is particularly true with respect to criteria and maps pertaining to Ukiah Municipal Airport in that the airport layout plan that the ALUCP uses as the basis for its mapping was updated and modified in 2016. The modifications include a proposed northerly extension of the runway and a corresponding shift in the location of the runway protection zone (RPZ). The size of the existing and future RPZs has also changed. These changes affect the Garton Tractor property.

The 1996 ALUCP encompassed the Runway 15 (north) RPZ within two zones: Compatibility Zones A and A*. The Zone A boundary reflects the airport property line that existed at the time and has not changed since then. Zone A* takes in private properties that fall at least partly within the remainder of the RPZ. The RPZ dimensions used were based on the FAA standards applicable to this runway end at the time. As the 2016 ALP shows, however, the currently applicable RPZ dimensions are smaller and fall mostly within Compatibility Zone A. The proposed runway extension, though, shifts the RPZ 465 feet northward, resulting in the bulk of the Garton Tractor property being within the future RPZ.

Technical Memorandum

Craig Schlatter

June 19, 2018

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Two conditions thus are worth examining. First, if the ALUC consistency determination relies upon the currently adopted ALUCP, all the Garton Tractor property would be within Compatibility Zone A*. All of the property also would be within the RPZ established at that time. Alternatively, if the ALUC can take into account the current ALP despite not having updated its ALUCP to reflect this ALP, then the size of Compatibility Zone A* conceivably could be reduced in a manner that would have less impact on the Garton Tractor property.^a Importantly, the future building as now proposed in the amended site plan falls completely outside both the existing and future RPZs.

The ALUCP criteria for Compatibility Zone A, and presumably applicable to A* as well, indicate that all new structures are prohibited. Further, occupancy of the property is limited to an average of no more than 10 people per acre. To comply with this latter criterion, usage of the 2.3-acre property will need to be limited to no more than 23 people. Given the nature of the current use, we understand that this criterion can be met with the new development. The major question thus becomes one of whether a new structure is allowable under the ALUCP policies.

Federal Aviation Administration Standards

Another set of criteria important to this project is that of the FAA. ALUCP policies should, at a minimum, adhere to FAA criteria with respect to RPZs. The FAA strongly encourages airports to own the land within their RPZs or otherwise ensure that incompatible uses are avoided. Buildings are one such incompatible use. Mead & Hunt's December 2017 memo covered this topic in detail.

Now that the proposed building falls outside of both the existing and future RPZs, much of our earlier discussion no longer applies. Further, City staff requested the FAA to conduct an aeronautical study of the proposed building. As documented in its April 12, 2018, letter, the FAA concluded that the height of the building would not be a hazard to the airport's airspace.

Important to note regarding the FAA's analysis, however, is that it only looks at the building height and whether it would be an obstruction to the airport airspace. Even the matter of whether the building would be in the RPZ is not explicitly addressed. Other compatibility issues such as the intensity of the use and the non-building uses within the RPZ are also not addressed. These limitations notwithstanding, the FAA's determination can reasonably be relied up to conclude that the project will not conflict with the ALUCP's airspace protection policies.

^a Whether the ALUC can base a consistency determination on other than its adopted, although outdated, plan is a legal question regarding which the ALUC should consult its legal counsel.

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California Airport Land Use Planning Handbook

Given the outdated status of the ALUCP, an examination of the proposed project with respect to criteria in the California Airport Land Use Planning Handbook is worthwhile. ALUCs are required to be guided by the Handbook when preparing compatibility plans for airports within their individual jurisdictions.

The Handbook defines a set of safety zones that should be established around airports. Two of these zones are of interest with respect to the Garton Tractor project. Safety Zone 1 corresponds to the FAA-delineated RPZs plus areas adjacent to runways. Safety Zone 2 is the Inner Approach/Departure Zone that extends beyond and along the edges of RPZs.

The Handbook criteria for Safety Zone 1 closely match the FAA's RPZ standards. All new structures should be prohibited and any other uses should be "very low intensity in character and confined to the outer sides." Even parking lots, a use that the Mendocino County ALUCP considers "normally acceptable" are to be avoided. The Handbook says that "avoid" should be interpreted as meaning that the "use generally should be permitted only if an alternative site outside the zone would not serve intended public function."

In suburban locations^b such as Ukiah, Safety Zone 2 allows nonresidential intensities of 10 to 40 people per acre. This range is lower than the ALUCP Compatibility Zone B1 criterion of no more than 60 people per acre, but higher than the 10 people per acre limit in Compatibility Zone A*.

Using Handbook criteria, the proposed Garton Tractor building would be situated in Safety Zone 2. Its type and intensity of use presumably would comply with the criteria for this zone. The portion of the property that falls within Safety Zone 1 is another matter. This area is used for parking of tractors and other storage. Even if the usage is equivalent to a parking lot, the Handbook suggests it should be avoided. This usage is already on-going, however, and as long as it doesn't change significantly after the new building is constructed, can be considered an existing use which state law exempts from Handbook restrictions.

Conclusions

The project should be considered acceptable with regard to ALUCP airspace protection policies in that the FAA has determined it to be no hazard to air navigation. The amended site plan, which moves the proposed building location outside of both the existing and future RPZs, eliminates conflict with FAA standards for these areas. The remaining uses within the RPZs can be judged acceptable as long as they are primarily storage related.

Using the safety zone boundaries delineated in the Caltrans Handbook, the project also appears to comply with Handbook safety compatibility criteria. To ensure compliance, uses within the Safety Zone 1

^b "Areas characterized by low-rise (1-2 story) development and surface parking lots."

Technical Memorandum

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(RPZ) part of the property would need to be limited to storage and other very-low-intensity activities similar to the current uses. Uses within the Safety Zone 2 area, including both the proposed and existing buildings, would need to be limited to a maximum of 40 people per acre. About one-third of the property (0.75± acres) is estimated to be in Zone 2, thus its total occupancy should be limited to a maximum of 30 people.

With regard to the 1996 ALUCP, the proposed project is not consistent. Amending the plan to remove the conflict is a possibility, though may not be achievable in a timely manner. To make a finding of consistency at the present time, the ALUC would need to take into account the potential zone boundary changes that could come from an ALUCP update and/or rely upon the FAA's airspace determination along with the applicable criteria from the Caltrans Handbook.

Law Offices Of

RAPPORT AND MARSTON

An Association of Sole Practitioners

405 W. Perkins Street
P.O. Box 488
Ukiah, California 95482
e-mail: drapport@pacbell.net

David J. Rapport
Lester J. Marston
Scott Johnson
Darcy Vaughn
Mary Jane Sheppard

(707) 462-6846
FAX 462-4235

MEMORANDUM

TO: Craig Schlatter, Director of Community Development
FROM: David J. Rapport, City Attorney
DATE: August 3, 2018
SUBJECT: Compatibility Determinations under Airport Planning Law

During its hearing the appeal from the Planning Commission decision approving a site development permit to construct a facility in the Airport Land Use Master Plan zone "A*", the City Council continued the hearing to request a compatibility determination by the Mendocino County Airport Land Use Commission ("ALUC"). Having received that determination, the Planning Commission has been requested by the City Council to make a recommendation after considering the ALUC's determination. This memorandum addresses the legal requirements for responding to a compatibility determination by the "ALUC."

CONCLUSION

In my opinion, the City is not required to deny a permit for the Garten Tractor project, based on the ALUC's determination that the Project is not compatible with the Mendocino County Airport Land Use Plan ("County Plan"). The City Council has discretion to approve or overturn the Planning Commission decision. It is not required to give notice of its meeting to the ALUC, to take action approving the project by a 2/3 vote or to make specific findings required by Public Utilities Code Section 21676. Those requirements only apply to the approval or amendment of a General Plan or a zoning code provision that is incompatible with the County Plan. If the project approval is upheld, I would recommend additional findings, based on substantial evidence in the record, that the project will not increase the public's exposure to noise or safety hazards associated with airport operations.

ANALYSIS

On June 6, 1996, the ALUC found the City's Airport Master Plan and Master Plan Map consistent

with the County Airport Land Use Plan (“County Plan”). (See Attachment A, minutes of that meeting.) The City’s General Plan incorporates the Airport Master Plan by reference. (Airport Element (Section V.1.)).) As a result, referrals to the ALUC for consistency determinations are not required by the provisions of the Public Utilities Code requiring Airport Land Use Plans. (Pub. U. Code Sec. 21670 et seq.). (See CA airport handbook attached as Attachment B.) The County Plan allows, but does not require, the City to refer projects for a consistency determination. (See Section 1.3.4(e): Once the City plan is found consistent, a local agency may submit for a consistency determination “. . . any proposed land use action determined by local planning agency to involve a question of compatibility.”) Consequently, a review by the ALUC for compatibility is at the discretion of the City and a determination that the project is inconsistent is advisory and does not require the City to reject the project.

The procedures in Pub. Util. Code Section 21676 requiring referral to the ALUC and allowing the local jurisdiction to overrule the Commission by a 2/3 vote based on specific findings only applies to the adoption or amendment of a general plan or zoning code provision affecting land use within an airport compatibility zone or the adoption of an airport master plan. These procedures and requirements do not apply to a decision to grant or deny a land use permit for a specific project. The ALUC has no jurisdiction over individual land use decisions in the City.

Accordingly, the City Council is not required to deny a permit based on a determination by the ALUC that the project is inconsistent with the County Plan. It is not required to adopt specific findings. It is not required to act by a 2/3 vote. It is not required to give the ALUC 45 days’ notice of its hearing on the project.

The adopted County Plan and the City’s Airport Master Plan provide that:

Lands within the A* and B1* zones are currently not under airport ownership. However, it is the intention of the City of Ukiah to provide long-term control of the land uses within these areas by either acquiring the property in fee or obtaining approach protection easements restricting the type and density of land uses permitted. (See Attachment A, p. 3.)

Despite its incompatibility, the Commission and/or the City Council could find that since the City has not acquired title to the Garton Tractor property or acquired an aviation easement that prohibits development on the property, it is not in a position to prohibit development as required in the A* zone. If that were a decision that the Planning Commission would recommend or that staff would recommend to the City Council, then findings should be made based on substantial evidence in the record that the proposed project will minimize the public’s exposure to excessive noise and safety hazards associated with airport operations.

MENDOCINO COUNTY AIRPORT LAND USE COMMISSION**MINUTES - REGULAR****JUNE 6, 1996**

LOCATION:	Board of Supervisors Chambers, 301 South State Street, Ukiah, California
COMMISSIONERS PRESENT:	Wood, Calvert, Shelton, Simon, Harris
COMMISSIONERS ABSENT:	Ruffing
PLANNING & BLDG SVC STAFF PRESENT:	Debra White, Administrative Aide Alan Falleri, Chief Planner Gary Pedroni, Planner II
OTHERS PRESENT:	Frank Zotter, County Counsel Ken Brody, Shutt, Moen & Associates Charlie Stump, City of Ukiah

The meeting was called to order at 2:30 p.m.

ROLL CALL

All members were present with the exception of Commissioner Ruffing.

APPROVAL OF MINUTES

Upon motion by Commissioner Wood, seconded by Commissioner Harris and unanimously carried (5-0; Ruffing absent), IT IS ORDERED that the Airport Land Use Commission Minutes of May 16, 1996 are approved as submitted.

PUBLIC HEARING AND ADOPTION OF THE COMPREHENSIVE LAND USE PORTION OF THE UKIAH MUNICIPAL AIRPORT DRAFT MASTER PLAN REPORT

B-2 Zone North of the Airport - Infill. Mr. Charlie Stump, City of Ukiah briefly reviewed his Field Notes dated May 24, 1996, in which he surveyed the existing land uses within the B-2 Zone North of the airport. It was his conclusion that types and intensities of the existing land uses support the recommended Infill policy.

Discussion followed by the Commission regarding the County-wide Infill policy, percentage developed, survey conducted by the City and how new development will be reviewed based on the Infill policy. Mr. Brody, Mr. Pedroni and Mr. Stump also discussed the above issues and responded to questions from Commissioners. Mr. Brody explained that, provided the proposed development is consistent with the Plan, it will not be reviewed by the Airport Land Use Commission. Mr. Stump clarified that, in preparing the survey, he did not determine percentage of development. Mr. Pedroni discussed the methods used by County staff in determining "percentage developed" information for the other airports.

The percentage developed criteria used for the other airports was based on potential density, not types of development. The criteria used for the other airports considered density not intensity of use. Mr. Brody read Policy 2.1.6 from the Comprehensive Land Use Plan adopted for other airports in the County which addresses infill. Mr. Brody explained that development in this B-2 Zone will be allowed as long as it is not more intensive than what presently exists.

The Commission discussed in detail proposed modifications to the first paragraph on Page 7-33. Several modifications were considered. The multifamily residential development limit of 30 dwelling units per acres should be changed to 28 using that standard multiplier of 1.92 people per multifamily residence as prescribed by the California Housing and Community Development Department. Also, the 28 dwelling units per acre density equates to a maximum of 54 people per acre, not 58. Mr. Falleri noted that the language finding high density residential development normally acceptable is only looking at noise issues and is not considering the safety issue. Discussion continued by the Commission regarding safety issues in the B-2 Zone. The Commission reviewed Table 2A found on Page 2-6 of the Comprehensive Land Use Plan. Mr. Falleri pointed out that this compatibility chart provides some flexibility for multifamily residential development. The Commission discussed specific parcels that could be impacted from language that precludes multifamily residential development. The vacant lot behind the Yokayo shopping center was specifically discussed. Several Commissioners felt that new multifamily development should be precluded due to safety concerns. The Commission considered Policy 1.3.4 of the Comprehensive Land Use Plan which details specific developments which must be reviewed by the Airport Commission within A and B Zones. The Commission considered adding language to the proposed modification of the first paragraph on Page 7-33 which would require a percentage of open space lands for any proposed multifamily development.

During discussion of two story structures, it was clarified that exempt "equipment rooms," are attic areas that would include storage of air and heating equipment.

It was the consensus of the Commission to recess to provide staff an opportunity to develop modified language to address concerns regarding multifamily residential development.

RECESS: 3:16 - 3:30 p.m.

Mr. Brody reviewed proposed modified language to the first paragraph on Page 7-33 to address Commissioners' concerns. The final proposed modification to the first paragraph on Page 7-33 follows:

"The B2 zone north of the Airport largely encompasses existing development. Some vacant land remains, however, and redevelopment of other parcels is anticipated. The Infill policy (Policy 2.1.6) of the County-wide Compatibility Plan is applicable to the entirety of this B2 zone. This policy allows new development of a similar intensity to that of surrounding, already existing, uses.

A survey of the area has been conducted to determine the current types and intensity of uses. The following limits on future development of this zone are set accordingly:

- (1) New residential development is discouraged in this zone. However, where such development is considered the best land use for a particular parcel with regard to general city planning factors, high-density, multifamily residential development shall – because of its lower sensitivity to noise compared to single-family residential uses – be deemed normally acceptable. Any new multifamily residential development shall not exceed 28 dwelling units per acre. Any proposed multifamily residential development greater than

- four acres shall maintain a minimum of 30 percent open lands including non enclosed automobile parking lots, major landscaping areas and a share of adjacent roads. New single-family residential uses shall continue to be regarded as normally unacceptable.
- (2) Non-residential uses shall not exceed 90 people per acre.
 - (3) Routinely occupied portions of buildings shall not exceed two stories in height (equipment rooms, etc., are exempt).
 - (4) Restaurants and motels are acceptable uses in the B2 infill zone provided that they do not exceed the above two criteria.
 - (5) An existing school or hospital located within the B2 infill zone may be expanded provided that the buildings are single story and the use does not exceed an intensity of 60 people per acre."

Commissioners supported the proposed language and agreed that it is the intent of the Commission that the added language applies to the property south of Gobbi Street, east of the Yokayo Shopping Center, west of the railroad tracks and north of the terminus of Apple Street. It was further agreed that, if this land is slightly smaller than 4 acres, after its exact size is confirmed, the Airport Commission will decrease the 4 acre size limit within the policy to insure that this parcel is addressed, however, the size limit shall be no more than four acres.

The public hearing was declared open and subsequently closed on the Comprehensive Land Use portion of the Ukiah Municipal Airport Draft Master Plan Report when no one was present to address the matter.

Upon motion by Commissioner Shelton, seconded by Commissioner Calvert and unanimously carried (5-0; Ruffing absent), IT IS ORDERED that the Airport Land Use Commission adopts the Ukiah Municipal Airport Comprehensive Land Use Plan, subject to the amendments as agreed to by the Airport Land Use Commission on May 16 and June 6, 1996, for incorporation into the County-wide Comprehensive Land Use Plan (adopted October 21, 1993), as follows, finding that this action will not have the potential for any significant environmental impact based upon the previous Negative Declaration adopted by the Ukiah City Council associated with the overall Ukiah Municipal Airport Master Plan

Figure 7J (following Page 7-32 of the Ukiah Municipla Airport Master Plan Report, July, 1995) is adopted as the "Compatibility Map" for the Ukiah Municipal Airport changing the B2 Zone east of the airport which is adjacent to the A Zone (airport industrial park) to a B1 Zone.

The following individual airport policies are adopted for the Ukiah Municipal Airport. These policies modify the criteria set forth in the ALUC's "Compatibility Criteria" table. The following policies to be added to Chapter 3 of the County-wide Comprehensive Land Use Plan:

- Lands within the A* and B1* zones are currently not under airport ownership. However, it is the intention of the City of Ukiah to provide long-term control of the land uses within these areas by either acquiring the property in fee or obtaining approach protection easements restricting the type and density of land uses permitted.
- The B2 zone north of the Airport largely encompasses existing development. Some vacant land remains, however, and redevelopment of other parcels is anticipated. The Infill policy (Policy 2.1.6) of the County-wide Compatibility Plan is applicable to the entirety of this B2 zone. This policy allows new development of a similar intensity to that of surrounding, already existing, uses.

A survey of the area has been conducted to determine the current types and intensity of uses. The following limits on future development of this zone are set accordingly:

- (1) New residential development is discouraged in this zone. However, where such development is considered the best land use for a particular parcel with regard to general city planning factors, high-density, multifamily residential development shall – because of its lower sensitivity to noise compared to single-family residential uses – be deemed normally acceptable. Any new multifamily residential development shall not exceed 28 dwelling units per acre. Any proposed multifamily residential development greater than four acres shall maintain a minimum of 30 percent open lands including non enclosed automobile parking lots, major landscaping areas and a share of adjacent roads. New single-family residential uses shall continue to be regarded as normally unacceptable.
 - (2) Non-residential uses shall not exceed 90 people per acre.
 - (3) Routinely occupied portions of buildings shall not exceed two stories in height (equipment rooms, etc., are exempt).
 - (4) Restaurants and motels are acceptable uses in the B2 infill zone provided that they do not exceed the above two criteria.
 - (5) An existing school or hospital located within the B2 infill zone may be expanded provided that the buildings are single story and the use does not exceed an intensity of 60 people per acre.
- Recording of a Deed Notice is considered an acceptable alternative to dedication of an avigation or overflight easement in the B2 and C zones.
 - Establishment of a Real Estate Noise Disclosure requirement shall be considered an acceptable alternative to a Deed Notice requirement in the D zone.

With regard to the “Compatibility Criteria” table in general, the reference to “significant risk” under the impact elements for the B2 zone shall be changed to “Moderate risk.”

**PUBLIC HEARING AND RECOMMENDATION TO THE CITY OF UKIAH REGARDING
UKIAH MUNICIPAL AIRPORT DRAFT MASTER PLAN REPORT CONSISTENCY WITH
ADOPTED COMPREHENSIVE LAND USE PLAN**

Staff briefly discussed the Airport Mater Plan and consistency with the Comprehensive Land Use Plan. The Airport planning consultant, Ken Brody, as well as planning staff from both the City and County, commented that they were unaware of any inconsistencies between the two documents.

The public hearing was declared open and subsequently closed when no one was present to address this matter.

Upon motion by Commissioner Wood, seconded by Commissioner Shelton and unanimously carried (5-0; Ruffing absent), IT IS ODERED that the Airport Land Use Commission finds the Airport Master Plan is consistent with the Ukiah Comprehensive Land Use Plan as amended by the Airport Land Use Commission on May 15 and June 6, 1996 as follows:

Page 2-7: Delete heading and paragraph relating to Runway Width.

Page 5-11: Replace the last paragraph “Accordingly... is next reconstructed.” With the following: “Airport user and City input strongly supports the maintenance of the runway at its existing 150-foot width. Accordingly, the Airport Layout Plan depicts the existing and future width of Runway 15-33 at 150 feet.”

Page 7-9: Replace second and third paragraphs with the following, and delete adjacent sidebar: “the City of Ukiah adopted a new General Plan on December 6, 1995. Work on the Airport Master Plan has been accomplished simultaneously with preparation of the new General Plan. Coordination was maintained during the two planning efforts and the two documents are, with minor exceptions, consistent. The following paragraphs highlight portions of the General Plan which address airport-related concerns. Airport-related matters for which amendment of the General Plan is recommended are listed on Page 7-28.

Page 7-9: Fourth paragraph, modify as follows:

Delete fifth and sixth sentences, “...The plan calls... and industrial uses...”

Modify seventh sentence to begin: “Most expansion of...”

Add sidebar entitled “Ukiah General Plan Residential Land Use Densities” and listing the following”

Rural Residential	<1 du/ac
Low Density	1-6 du/ac
Medium Density	1-14 du/ac
High Density	1-28 du/ac

Page 7-9: Fifth paragraph, replace with the following: “Airport Element – This element of the General Plan focuses on the role of the Ukiah Municipal Airport and the land use compatibility issues associated with the airport’s operations. No specific recommendations regarding future development of the airport are made. Land use compatibility policies are also kept in general terms, with the emphasis instead being placed on future adoption of an Airport Overlay Zone which would set forth detailed compatibility criteria.

Page 7-12: Table 7A, modify as follows:

Change subtitle from “Ukiah Municipal Airport” to “Mendocino County ALUC.”

Below “Source” on second page of table, add: “Note: The criteria listed in this table are the Countywide policies adopted by the Mendocino County Airport Land Use Commission.

Recommended modifications specifically applicable to Ukiah Municipal Airport are discussed on Page 7-32.”

Page 7-21: Paragraph beginning “Although these...”, fifth line should read: “...change to the extent that it unnecessarily creates...”

Page 7-24: First full paragraph, replace second sentence with the following: “...city limits. The new Ukiah General Plan does not propose annexation in this area. City acquisition of approach protection easements on this property, as proposed in this Master Plan, would not necessitate annexation. However,

if negotiations with property owners results fee title rather than easement acquisition of any of the parcels, then city annexation of those parcels would be appropriate.”

Page 7-28: “Land Use Designation” section, add third paragraph as follows:

“...uses to the south.

The adoption of an Airport Overlay Zone as proposed in the new Ukiah General Plan is capable of largely eliminating this latter concern. The underlying land use designations should nevertheless be modified in the area bordering the north end of the Runway 15 runway Protection Zone. A commercial or industrial designation should be shown on the General Plan Land Use Map in place of the present medium- and high-density residential designations. The General Plan also should reflect the proposed City acquisition of approach protection easements within and adjacent to both RPZs.

Page 7-32, Figure 7J and Page 7-33: Amended as noted above under motion for adoption of the Ukiah Municipal Airport Comprehensive Land Use Plan.

Chairman Simon commended staff members from the City and County and the consultant for the excellent job in preparing the plans and modifications which help to expedite the hearing process.

MATTERS FROM STAFF/COMMISSION

Review of Composition of Airport Land Use Commission and Stipulation with the City of Willits

Mr. Frank Zotter discussed the Stipulation with the City of Willits which designates the make up of the Commission. He also discussed State laws which provide to proxies. A modification proposed to the stipulation would change the make up of the Commission so that three Planning Commissioners would be appointed by the Board of Supervisors, three Commissioners appointed by the City Select Committee, and the seventh member appointed by the Airport Land Use Commission. Two members appointed to the Commission shall have aviation expertise. The modification would allow the Airport Commission to appoint anyone to the Commission rather than limiting to a current Planning Commission member.

Chairman Simon reported that the City of Willits has approved the proposed modification to the stipulation.

The Commission discussed the use of proxies on the Commission with several Commissioners expressing concern with this procedure. Mr. Zotter discussed State law which provides for use of proxies. He stated that, in fact, all Commissioners are required to select a proxy and submit that selection to the Secretary of the Commission. Ms. White reported in response to Mr. Zotter that the only Commissioner with a proxy on file with the Department is Commissioner Ruffing. The Commission discussed possibilities for controlling use of proxies by adopting rules which would restrict their use. It was the general consensus of Commissioners that they do not support the use of proxies, however, given Counsel’s advice that they do not have the authority to eliminate use of proxies given the State law, then their second choice was to develop some rules which would regulate use of proxies. The Commission also discussed the possibility of eliminating use of proxies through a modification of the stipulation. The Commission also discussed the term “aviation expertise” and felt that the term should be more clearly defined. The Commission also briefly discussed whether proxies are required to file conflict of interest statements with the County Clerk and Commissioner Calvert recommended that staff check into this matter and, if conflict of interest statements are required, that staff contact the proxies to notify them of

this requirement. By Order of the Chair, staff was requested to discuss the issue of use of proxies and definition of aviation expertise with the City of Willits to determine if a modification to the stipulation can be developed or if rules of the Commission can be developed to limit the use of proxies.

ADJOURNMENT

Upon motion by Commissioner Harris, seconded by Commissioner Wood and unanimously carried (5-0; Ruffing absent), IT IS ORDERED that the Airport Land Use Commission hearing is adjourned at 4:39 p.m.

Beyond these two circumstances, the need for submittal of individual development proposals (assuming they do not involve amendment to local plans, or zoning changes) is subject to mutual agreement between the ALUC and the affected jurisdiction (PUC Section 21676.5(b)). Many ALUCs request that certain major land use actions continue to be submitted for review. Such actions might include very large developments where site design (the distribution and density of dwellings, areas of intensive use, open lands, etc.) and other factors, such as building height, have potential compatibility implications even when the overall development is basically acceptable. A full list of these types of development actions should be included in the ALUCP, local plans, or in some other policy document agreed upon by both entities.

Even when a local jurisdiction agrees to continue to submit major land use actions to the ALUC, project review is normally not necessary if related local plan amendments or zoning changes previously were reviewed. Exceptions to this limitation on subsequent reviews might apply if sufficient details regarding the project were not available when the first consistency determination was rendered, or if the project changes significantly.

Three very important points need to be emphasized with regard to the review of individual land use development proposals whether by the ALUC or the local jurisdiction.

- ◆ ALUC reviews are voluntary only if the applicable local planning policies *are fully consistent with the ALUCP*—The local plan or other supporting policies (e.g., zoning ordinance; development regulations), therefore, must contain sufficient detail regarding compatibility criteria and review procedures to assure compliance with policies set forth in the ALUC's compatibility plan. If this is not done, then the local planning policies are not fully consistent with the ALUCP and submittal of individual development projects for ALUC review would continue to be mandatory. In addition, if an individual development project requires a zoning variance or general plan/specific plan amendment, the review is not voluntary as changes in local plans and regulations require ALUC review.
- ◆ Local Jurisdiction Reviews Must Be Based on ALUCP Criteria—The failure of a local jurisdiction's local planning policies to restate or incorporate by reference ALUCP criteria and standards—even if that plan has been found consistent with the ALUCP—does not relieve the jurisdiction of the obligation to require individual development proposals to meet the ALUCP standards. Any exceptions require that the local jurisdiction take the special steps necessary to overrule the ALUC. A local jurisdiction's silence on these matters can be taken to indicate its acquiescence to the standards set by the ALUCP. If a land use development project were to be challenged under these circumstances, a court could be expected to hold the project to the ALUC's standards.
- ◆ Non-Mandatory ALUC Project Reviews Are Advisory—When local planning policies have been made fully consistent with the ALUCP, not only is submittal of most land use development proposals for ALUC review voluntary, but, when submitted, the reviews become advisory. Moreover, when ALUC review is advisory, the local jurisdiction does not need to take the special steps necessary to overrule the commission if it disagrees with the outcome of a review. (While the advisory nature of ALUC reviews under these circumstances is not spelled out in the SAA, it is clear that, if this were not the case, then the local jurisdiction could simply cancel the review agreement and proceed without any ALUC involvement.)

Craig Schlatter

From: Karl Schweikert <karl@av8lawgroup.com>
Sent: Monday, August 06, 2018 1:17 PM
To: Planning Department; Craig Schlatter; Sage Sangiacomo
Cc: ron.bolyard@dot.ca.gov
Subject: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018
Attachments: 2018.08.06 CalPilots Comment - Ukiah PC Item 12a - 2018.08.08.pdf

Good afternoon Mr. Schlatter,

Thank you for your help last week addressing the Mendocino County ALUC hearing on Garton Tractor (ALUC_2018-002). Following the ALUC's 6-0 vote for inconsistency, it appears the matter has been scheduled for the Planning Commission without awaiting the written determination. CalPilots submits this comment letter for inclusion in the planning commission package on Wednesday, 8/8. Could you please confirm that you are the proper person to address this to? I was unable to find a clerk for the Planning Commission or an email address for submissions.

Mr. Sangiacomo,

I was unable to find email addresses for each of the members of the City Council. Although your website does allow a message to be sent individually, it is unclear that it would properly accept the attached PDF. I request that you distribute this letter to each of the City Council members and suggest a copy be sent to the City Attorney for review.

Thank you,
-Karl Schweikert
Counsel
California Pilots Association
916.712.5888



CALIFORNIA PILOTS ASSOCIATION
1414 K ST., 3RD FLOOR, SACRAMENTO, CA 95814

August 6, 2018

VIA EMAIL (Planning@cityofukiah.com & cschlatter@cityofukiah.com)

City of Ukiah Planning Commission
300 Seminary Avenue
Ukiah, California 95482

Re: August 8, 2018 - Agenda Item 12a. Garton Tractor

Dear Commissioners:

The California Pilots Association (“CalPilots”) submits this comment letter in response to agenda item 12a on your August 8, 2018 agenda.

Planning Commission Review Should Be Delayed

As an initial matter, CalPilots objects to the presentation of this matter to the planning commission without waiting for the written statement of decision to be issued by the Airport Land Use Commission (“ALUC”) who voted 6-0 to find the project inconsistent. The result is to deny the public the ability to properly comment on this project in light of that public meeting. As an initial matter, CalPilots requests the Planning Commission hold this matter over until after the ALUC report has been written to allow for public review. Additionally, the proponent of the project is disadvantaged because the proponent cannot propose any changes that may mitigate the inconsistency finding.

Although the City of Ukiah (“City”) Attorney has submitted a memorandum asserting the City may disregard the inconsistency determination. The attorney states it was optional to submit the matter to the ALUC. CalPilots believes the decision to ignore an aviation easement that is part of the Airport Land Use Plan renders the project a modification of the zoning requiring review. However, the dispute is moot. The City did invoke Section 1.3.4(e) and sought ALUC review. Having done so, the City must now comply with the ALUC process. A failure to present the written ruling of the ALUC violates that process and harms the public.

Presuming the City disagrees and will move forward without the ALUC report, CalPilots seeks to ensure a clear administrative record. CalPilots opposes the expansion of buildings within the Runway Protection Zone for the reasons contained in our letter to the Airport Land Use Commission (“ALUC”). (See Exhibit A.)



CALIFORNIA PILOTS ASSOCIATION
1414 K ST., 3RD FLOOR, SACRAMENTO, CA 95814

Avigation Easement

An avigation easement placed on the land prohibits the construction of new or expanded obstacles on the ground. Ignoring the plain language of the avigation easement, the City appears to rely on the fact that flying aircraft would not hit the building to expand a building already located in the clear zone near the runway. This clear zone is something near all airports and why the passengers on Aeromexico flight 2431 survived, because it crashed on takeoff into clear land without buildings.

The Proposed Use Violates The Avigation Easement

It is important to note that the current land use plan for the City was found compatible with the Airport Land Use Plan back in 1996. In doing so, the City and the ALUC in 1996 relied upon the avigation easements on the land, especially on the property Garton Tractor now wishes to expand their facilities on. (A copy of the Avigation Easement is attached as Exhibit B.) That easement has been in place for 30 years, since April 18, 1988. The owners agreed that they:

“...shall not erect, **or permit the erection or growth of, any structure**, tree or other object within that portion of Parcel 1 lying within the said Northerly clear zone approach area...” (emphasis added)

No requirement a building or tree be an air navigation hazard. Expansion of any structure in the runway protection zone (aka the clear zone) is prohibited. (See graphic on page 10 of Exhibit B.) On page 2, the City is granted the power to:

“3. The right to remove, raze or destroy those portions of buildings, or other structures and land infringing upon or extending into said Northerly approach surface, together with the right to prohibit future erection of buildings or other structures which would infringe upon or extend into said surface, and the right to control the maintenance of any structure which would cause temporary interference with said surface.”

The easement is granted to benefit the Ukiah Airport. Granting this expansion of the building explicitly prohibited by the easement constitutes waste of airport resources and violates the ALUC approval of the general plan that included the avigation easement on this property. Similar to an easement prohibiting the building of structures on an irrigation canal, this prohibits the expansion or building of buildings in the clear area. Just as this commission would reject a project that violates an irrigation easement it should reject this project as violating the avigation easement.



CALIFORNIA PILOTS ASSOCIATION
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Airport Land Use Commission (ALUC) Review

The City's decision to submit the project to the ALUC for review renders the City Attorney's opinion irrelevant. Having elected under Section 1.3.4(e) to seek a consistency determination from the ALUC, the City may not now disregard the determination by indicating it was not required. The City invoked the ALUC's power and received a negative determination. If it wishes to approve the construction despite the finding, it must now override the ALUC inconsistency determination utilizing the 2/3rds vote method and comply with the notice requirements.

Once Submitted To The Airport Land Use Commission, The City Must Override

CalPilots believes the violation of the avigation easement acts as a de facto modification to the general plan requiring ALUC review. However, which opinion is correct was rendered moot by the City's decision at the City Council level to seek ALUC review. Contrary to the City Attorney's memorandum limiting ALUC power, the ALUC is authorized "[t]o review the plans, regulations, and other actions of local agencies and airport operators pursuant to Section 21676." (Pub. Util. Code, § 21674, subd. (d).) The City has chosen under the County Airport Land Use Plan Section 1.3.4(e) to invoke ALUC review for this project because a question of compatibility has arisen. Having invoked the power of review, the ALUC determined this project was not compatible. The City must now overrule the ALUC using a 2/3rds majority.

Traditionally, a comment letter would address the findings of the ALUC associated with incompatibility. The City has denied the public that ability by moving this project forward without regard for the ALUC ruling. As noted above, the City invoked the ALUC power and now is prohibited from saying it didn't mean to. Perhaps begging forgiveness would have been an option, but they asked permission and were denied. They cannot now turn a blind eye to that denial, especially after having chosen to invoke ALUC review.

At the planning commission level, CalPilots requests the commission reject the proposal as incompatible with the airport and a runway protection zone designed to save people when problems occur on takeoff or landing. In the alternative, CalPilots renews its request this matter be tabled until after the ALUC issues its report.



CALIFORNIA PILOTS ASSOCIATION
1414 K ST., 3RD FLOOR, SACRAMENTO, CA 95814

Conclusion

The proposed project causes the growth of a structure within the clear area as prohibited by the Avigation Easement placed on the property. As a result, this commission should reject the plan as violating an easement on the property. Additionally, this commission should concur with the ALUC and reject the proposed project.

Regards,

/s/Karl Schweikert

Karl Schweikert
General Counsel
California Pilots Association

Via Email (Counsel@CalPilots.org)

Exhibits: A – CalPilots Comment Letter to ALUC
 B – Avigation Easement on the Property (recorded April 18, 1988)

CC: CalTrans Division of Aeronautics
 City of Ukiah City Council via City Manager

Exhibit A

CalPilots Comment Letter

to

**Mendocino County
Airport Land Use Commission**

August 1, 2018



CALIFORNIA PILOTS ASSOCIATION
1414 K ST., 3RD FLOOR, SACRAMENTO, CA 95814

August 1, 2018

VIA EMAIL (Planning@cityofukiah.com)

Mendocino County Airport Land Use Commission
501 Low Gap Road, Room 1070
Ukiah, California 95482

Re: Agenda Item 5a. Garton Tractor, ALUC_2018-0002

Dear Commissioners:

The California Pilots Association (“CalPilots”) submits this comment letter in response to agenda item 5a on your August 2, 2018 agenda, Garton Tractor, ALUC_2018-0002. We appreciate the work of the Airport Land Use Commission (“ALUC”) in ensuring projects located within the airport influence area are compliant with the California Airport Land Use Planning Handbook issued by Caltrans. As will be discussed below, CalPilots urges the ALUC to find this project not compatible with not only the current Airport Land Use Plan (“ALUP”), but clearly in violation of the aviation easement applicable to the parcel.

Height Determination – No Hazard to Air Navigation Is Irrelevant Due To Location

As the commissioners are likely aware, for the purpose of “Air Navigation,” the FAA begins at 50’ above ground level. The FAA does not, and cannot, control land use near the airport. Thus all FAA assumptions begin at 50’ presuming compatible land use exists. CalPilots concurs this single story structure would not present an air-obstacle, even though it may constitute a land-use obstacle. The expansion of buildings within the Runway Protection Zone (“RPZ”) is an obstruction within what is intended to be a clear area. Mead & Hunt’s December 2017 letter identifies FAA guidance limiting the RPZ to farming, irrigation channels, non-public airport service roads, underground facilities, and air navigational aids (e.g. ILS equipment). The area is intended to be clear of obstacles. Unfortunately the buildings were already located in the RPZ, but their expansion causes problems.



CALIFORNIA PILOTS ASSOCIATION
1414 K ST., 3RD FLOOR, SACRAMENTO, CA 95814

Avigation Easement – The Proposal Conflicts With The Easement

CalPilots disputes the staff reports finding that the FAA finding of no hazard to air navigation means it complies with the avigation easement. CalPilots notes this is not a legal opinion issued by the City Attorney. A brief digression into terminology. The FAA used to refer to these areas at the end of runways designed to be clear as clear areas. About the mid-90's it changed the term to Runway Protection Zones ("RPZ"). The avigation easement's reference to "Clear Areas" are references to this protection zone. An RPZ is what allowed the passengers on Aeromexico flight 2431 to survive their failed takeoff yesterday. They are critical to the safety of pilots and their passengers.

The easement requires the owner to keep the clear zone "free and clear of any structure... which is or would constitute an obstruction or hazard to the flight of aircraft..." (Staff Report, Attachment 3.) The use of "or" in the language of the easement means the building cannot constitute either an obstruction **or** a hazard to the flight of aircraft. Since the FAA must rely upon local zoning to protect the RPZ, hazards to air navigation are only evaluated if they exceed 50 feet above the runway. The FAA relies upon avigation easements, like the one present on Garton Tractor's land to protect the RPZ. The City's staff report suggests improperly ignoring the clear area easement. The existing buildings are already obstructions, but they pre-exist the easement. An expansion of one of those buildings would violate the easement.

Requirement to Apply Current ALUP

Although Mead & Hunt declined to provide a legal opinion, in its December 13, 2017 letter (Staff Memorandum, Attachment 1, pg. 2) indicated ALUC determinations are typically made based on the current adopted ALUP. CalPilots concurs. Consistency determinations must be based on the then adopted ALUP. That such a plan may negatively impact development near the airport provides an impetus for undertaking a plan update. Additionally, without an actual change in the location of the runway, no update to the ALUP would eliminate the conflict with the RPZ.

Application to a Runway Protection Zone ("RPZ")

Again, Mead & Hunt identified the permitted uses of RPZ land. Although additional guidance does allow for the possibility of buildings in the RPZ, unstated in their letter is that those buildings that do receive approval are typically for aeronautical use.



CALIFORNIA PILOTS ASSOCIATION
1414 K ST., 3RD FLOOR, SACRAMENTO, CA 95814

Proposal to Shift Runway and Ultimately RPZ

Although future changes to the runway are planned, until funding and construction actually occur, the implementation of a project impeding on the RPZ may cause a further reduction in the length of the Ukiah runway reducing its viability as a fire bomber base during wildfire season, a matter presumably of critical importance to Ukiah.

Conclusion

Garton Tractor's business is located on property subject to an avigation easement. Like all easements, they limit what you can do. This easement prohibits new buildings, trees, or other things that would be an obstacle in the object free area of a runway protection zone. Thus, an expansion of buildings or the construction of new buildings conflict with this easement. Development in an RPZ clearly conflicts with the Airport Land Use Planning Handbook. Also, new construction in the RPZ raises concerns the FAA may further reduce the runway length to accommodate the blocked RPZ, which could potentially limit the airport's usefulness to CalFire in defending Mendocino and Lake counties from wildfires.

CalPilots urges the ALUC to find the project not compatible with the ALUP.

Regards,

/s/Karl Schweikert

Karl Schweikert
General Counsel
California Pilots Association

Via Email (Counsel@CalPilots.org)

Exhibit B

Avigation Easement

On Land Now Occupied By

Garton Tractor

**Recorded
April 18, 1988**

5044

REDWOOD EMPIRE TITLE COMPANY

1081 92

FEB 21 10 40 AM '00

RECORDS
COUNTY CLERK
HARDY CALIF
RECORDED

RECORDING REQUESTED BY

City of Ukiah

AND WHEN RECORDED MAIL TO

City of Ukiah
300 Seminary Avenue
Ukiah, CA 95482

noted
9-8

AGREEMENT AND GRANT OF EASEMENT

THIS AGREEMENT AND GRANT OF CLEAR ZONE (AVIGATION) EASEMENT,

made by and between

L. M. RUDDICK and PAULINE RUDDICK, tenants in common, as "GRANTORS", and THE CITY OF UKIAH, A Municipal Corporation, as "GRANTEE",

W I T N E S S E T H:

That the Grantors do hereby grant, release and convey to Grantee its successors and assigns forever, a perpetual easement over that portion of the following described parcel of land in which the Grantor holds a fee simple estate, designated as Parcel 1, lying within the Northerly approach area, as hereinafter described, of the North-South runway of the Ukiah Municipal airport and situated in the County of Mendocino, State of California:

Parcel 1:

(For Legal Description, see Exhibit "A")

That portion of Parcel 1 lying within the said Northerly clear zone approach area, is delineated by the hatch lines on the Exhibit "B" attached hereto and made a part hereof.

The Grantor agrees that they, their heirs, successors and assigns shall not hereafter erect, or permit the erection or growth of, any structure, tree or other object within that portion of Parcel 1 lying within the said Northerly clear zone approach area to a height above the clear zone approach surface for that approach area, as shown on Exhibit "B" attached hereto and incorporated herein, said clear zone approach surface being, hereinafter described. Grantor, their heirs, successors and assigns shall assume the expense of complying with this paragraph, except for the initial removal of trees, shrubs or perennial growth as described in paragraph 9 below.

The Grantor further agrees that the easement and rights hereby granted to

704-06 1988
Avigation Easement - Ruddick

04-06 1988
Avigation Easement - Ruddick

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RETURN TO
THE TOLSON

is shown on attached Exhibit "B".

Grantor shall maintain all trees, shrubs bushes and other growth planted subsequent to the execution of this agreement, to a point below the Northerly clear zone approach surface.

The Northerly clear zone approach area and the Northerly clear zone approach surface are delineated on Exhibit "B" attached hereto and are described as follows:

Northerly Clear Zone Approach Area

The Northerly clear zone approach area is an area trapezoidal in form located at the Northerly end of said North-South runway which area extends outwardly 1700 feet from a line that is at right angles to the extended centerline of said runway and 200 feet from the Northerly end thereof and which area is 500 feet wide at its inner end and 1010 feet wide at its outer end and whose axis coincides with the extended centerline of said runway. Said Northerly clear zone approach area is more particularly described as follows:

Commencing at the centerline of the runway at the Northerly end of the Ukiah Municipal Airport, said centerline having a bearing of North 11° 38' 18" West;
thence North 11° 38' 18" West, 200.00 feet
to the point of beginning;
thence South 78° 21' 42" West, 250.00 feet;
thence North 20° 10' 09" West, 1719.02 feet;
thence North 78° 21' 42" East, 1010.00 feet;
thence South 3° 06' 27" East, 1719.02 feet;
thence South 78° 21' 42" West, 250.00 feet
to the point of beginning.

Northerly Clear Zone Approach Surface

The Northerly clear zone approach surface is a trapezoidal plane with a slope of 34 to 1 (one foot of elevation for each thirty-four feet of horizontal distance) located directly above the Northerly clear zone approach area, hereinabove described, which inclined plane has an elevation of 615 feet mean sea level at its inner and lower edge along line AB, as shown on Exhibit "B", and an elevation of 665 feet mean sea level at its outer and upper edge along line CD, as shown on said Exhibit "B". (Note: Approach surface is not the ground surface.)

TO HAVE AND TO HOLD said easement and all rights appertaining thereto unto the Grantee, its successors and assigns, until said Ukiah Municipal Airport shall be abandoned and shall cease to be used for public airport purposes.

IT IS UNDERSTOOD AND AGREED that these covenants and agreements shall run with the land and shall be binding upon the heirs, administrators, executors, successors and assigns of the Grantor, and that for the purpose of this instrument, that portion of Parcel 1 which lies within the Northerly clear zone approach area shall be the servient tenement and

the Grantee in and over that portion of Parcel 1 which lies within the said Northerly clear zone approach area are for the purpose of ensuring that the said Northerly clear zone approach area shall remain free and clear of any structure, tree or other object which is or would constitute an obstruction or hazard to the flight of aircraft in landing and taking off at the said Ukiah Municipal Airport; that these rights shall include, but not be limited to, the following:

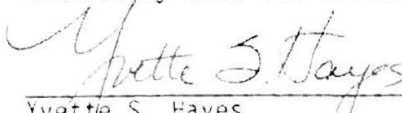
1. The continuing and perpetual right to cut to ground level and remove trees, bushes, shrubs or any other perennial growth or undergrowth extending into, or which in the future could infringe upon or extend into or above, the Northerly clear zone approach surface hereinafter described.
2. The right to restrict or prohibit specific agricultural uses such as establishment of orchards or other plant growth that may eventually penetrate the clear zone approach surface.
3. The right to remove, raze or destroy those portions of buildings, other structures and land infringing upon or extending into said Northerly approach surface, together with the right to prohibit the future erection of buildings or other structures which would infringe upon or extend into said surface, and the right to control the maintenance of any structure which would cause temporary interference with said surface.
4. The right to mark and light as obstructions to air navigation, any and all structures, trees or other objects that may at any time project or extend above said surface.
5. The right to restrict or prohibit radio or electromagnetic interference in accordance with present or future regulations adopted by the Federal Communications Commission.
6. The right to restrict or prohibit lights, lighted signs and other lighted objects.
7. The right of ingress to and egress from, and passage over the land of the Grantor within the Northerly clear zone approach area, hereinafter described, for the above purposes.
8. For the use and benefit of the public, the right of flight for the passage of aircraft in the airspace above the Northerly clear zone approach surface, hereinafter described, together with the right to cause in said airspace such noise, vibrations, fumes, dust and fuel particles as may be inherent in the operation of aircraft, now known or hereafter used for navigation of or flight in air, using said airspace for landing at, taking off from or operating on Ukiah Municipal Airport.
9. Grantee shall initially trim, prune or remove existing trees, shrubs, bushes and any other existing growth to a point below the Northerly clear zone approach surface. Grantee shall continue to prune and trim a large fir tree located in the Northwest corner of Grantors property. Said tree

Certificate of Acknowledgment

State of CALIFORNIA)
County of MENDOCINO)

ON April 18, 1988, before me, the undersigned,
the City Clerk for the City of Ukiah, personally appeared
D. Kent Payne, known to me to be the City Manager of the City
of Ukiah, and the person whose name is subscribed to the
within instrument, and acknowledged to me that the City of
Ukiah executed the same.

Witness my hand and official seal.



Yvette S. Hayes
City Clerk in and for the City of Ukiah

(SEAL AFFIXED)

said Ukiah Municipal Airport shall be the dominant tenement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and Grant of Easement.

"GRANTOR"

"GRANTEE"
CITY OF UKIAH

L. M. Ruddick
L. M. Ruddick

D. Kent Payne
D. Kent Payne, City Manager

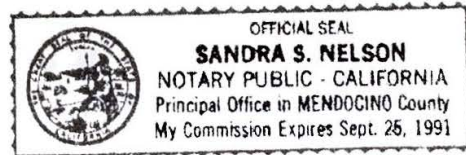
Pauline Ruddick
Pauline Ruddick

STATE OF CALIFORNIA)
COUNTY OF MENDOCINO) SS.

On this 15th day of April, 19 88, before me the
the undersigned, a Notary Public in and for the said County and State, personally
appeared L. M. RUDDICK and PAULINE RUDDICK
personally known to me or proved to me on the basis of satisfactory evidence to be
the persons whose names ^{are} / subscribed to the within instrument and acknowledged
that they executed the same.

Sandra S. Nelson

SANDRA S. NELSON



(Exhibit "A" Cont'd)

2) Commencing at the Northwest corner of that certain parcel of land from Eriksen et al to Ukiah Fruit Growers Inc., recorded May 28, 1935 in Volume 100 at Page 346 of Official Records of Mendocino County; thence South $88^{\circ} 02' 30''$ East along the South line of Talmage Road 312.00 feet; thence South $5^{\circ} 50'$ East, 343.40 feet to and for the point of beginning of this description; thence continuing South $5^{\circ} 50'$ East, 377.55 feet to the North line of Hastings Avenue; thence North $89^{\circ} 21' 20''$ West, along the North line of Hastings Avenue 269.75 feet; thence North $5^{\circ} 54' 30''$ West, 322.99 feet; thence North $79^{\circ} 02' 30''$ East, 269.54 feet to the point of beginning.

E X H I B I T "A"

All that certain real property situate, lying and being in the City of Ukiah, County of Mendocino, State of California, more particularly described as follows:

PARCEL ONE:

BEGINNING at a point on the North line of the County Road along the North end of Ukiah Municipal Airport at the Southwest corner of that parcel of land conveyed by Jonas Eriksen et al to Ukiah Fruit Growers, Inc., a Corporation, by deed dated May 25, 1935, and recorded in Liber 100 of Official Records, at Page 346, Mendocino County Records; thence from said point of beginning North 5° 31' West along the West line of said Ukiah Fruit Growers land 725.70 feet to the Northwest corner thereof; thence South 87° 42' East, along the North line thereof 291.93 feet; thence South 43° 15' East, 49.60 feet to an iron fence post marked L.B. #1 about 1 foot above the ground; thence continuing along the fence line South 43° 15' East, 39.80 feet to a fence post marked L.B. #2; thence South 5° 05' East, 256.12 feet along the fence line to an iron fence post marked L.B. #3; thence North 84° 55' East, 17.92 feet; thence South 5° 05' East, 400.75 feet to the South line of the Ukiah Fruit Growers land and the North line of the above mentioned County Road; thence along the North line of said County Road North 88° 45' West, 358.30 feet to the point of beginning.

EXCEPTING THEREFROM: COMMENCING at a point which bears South 88° 45' East, 312.20 feet from the Southwest corner of the tract of land, conveyed by Jonas Eriksen et al, to Ukiah Fruit Growers, dated May 25, 1935, and recorded in Volume 100, Page 346, Official Records, of Mendocino County; thence South 88° 45' East 46.10 feet; thence North 5° 05' West, 400.75 feet; thence South 84° 55' West, 17.92 feet; thence North 5° 05' West, 256.12 feet; thence North 43° 15' West, 56.35 feet; thence South 5° 31' East 696.5 feet to the point of beginning.

PARCEL TWO:

COMMENCING at a point which bears South 87° 42' East 291.93 feet from the Northwest corner of the tract of land conveyed by Jonas Eriksen et al, to Ukiah Fruit Growers, dated May 25, 1935, and recorded in Volume 100, Page 346 Official Records of Mendocino County: thence South 87° 42' East 20.27 feet; thence South 5° 31' East 23.70 feet; thence North 43° 15' West 33.05 feet to point of commencement.

EXCEPTING from Parcels One and Two above the lands described as follows, located in Mendocino County California:

1) Commencing at the Northwest corner of that certain parcel of land from Eriksen et al to Ukiah Fruit Growers, Inc. recorded May 28, 1935, in Volume 100 at Page 346 of Official Records of Mendocino County; thence South 88° 02' 30" East, along the South line of Talmage Road 241.35 feet to and for the point of beginning of this description; thence South 5° 50" East, 358.89 feet; thence North 79° 02' 30" East, 70.25 feet; thence North 5° 50' West, 343.40 feet to the South line of Talmage Road; thence North 88° 02' 30" West, along the South line of Talmage Road 70.65 feet to the point of beginning.

(Cont'd)

FROM

L.M. & PAULINE RUDDICK

TO

CITY OF UKIAH

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the deed or grant dated, April 18, 1988 from L.M. & PAULINE RUDDICK to the City Council, City of Ukiah, a political corporation and /or governmental agency is hereby accepted by the undersigned officer or agent on behalf of the City Council City of Ukiah pursuant to authority conferred by Resolution of the City Council, City of Ukiah adopted on February 1, 1961, and the grantee consents to recordation thereof by its duly authorized officer.

Dated April 18, 1988

D. Kent Payne
D. Kent Payne, City Manager

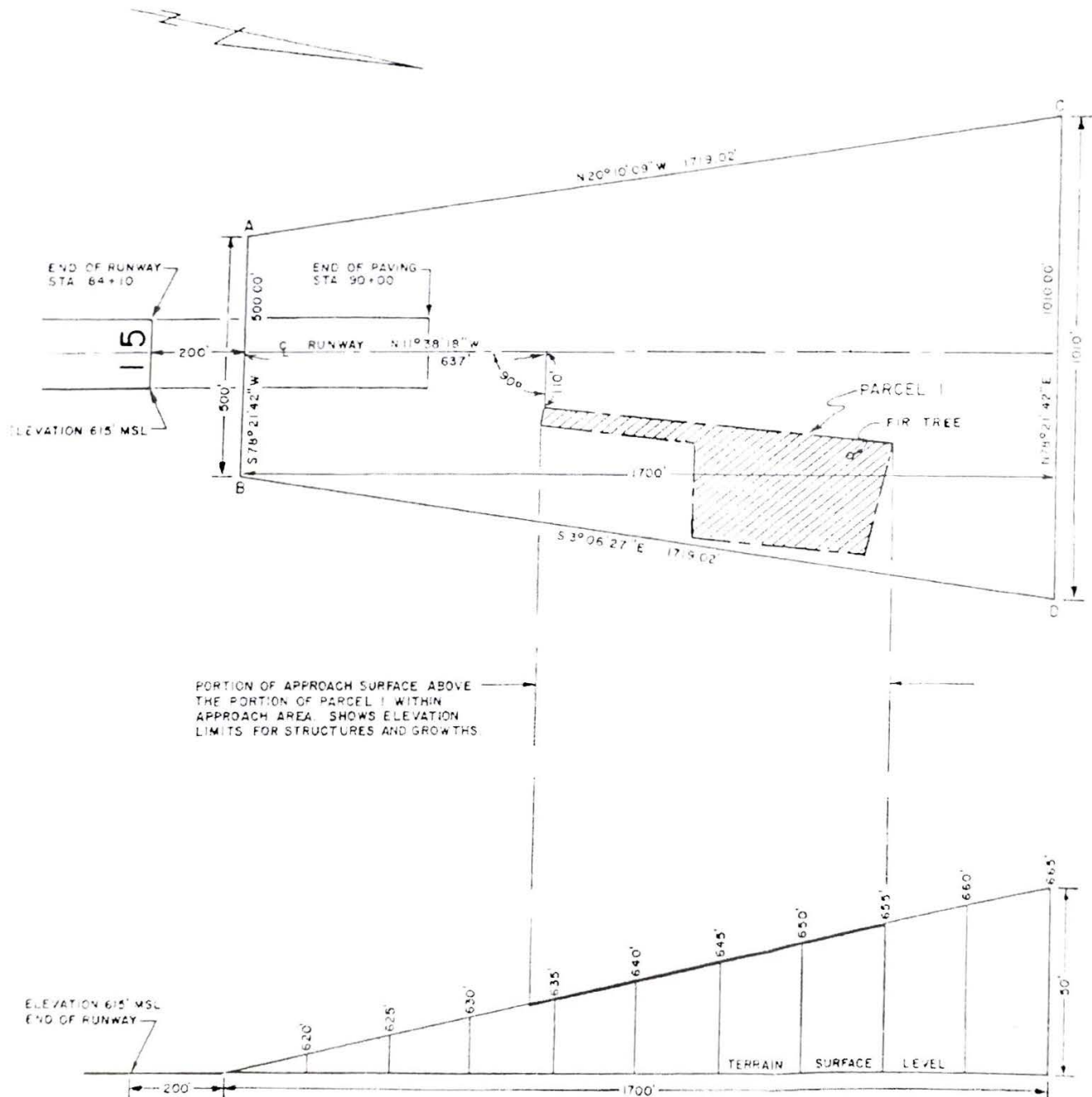
CITY BUSINESS - FREE

This is to certify that this document is presented for recordation by the City of Ukiah pursuant to Section 6103 of the Government Code.

Yvette S. Hayes
Yvette S. Hayes
City Clerk of the City of Ukiah

(SEAL AFFIXED)

CLEAR ZONE APPROACH AREA AT NORTHERLY END OF NORTH-SOUTH RUNWAY UKIAH MUNICIPAL AIRPORT



NOTES

1. SCALE: HORIZONTAL 1"=300'; VERTICAL (ELEVATION) 1"=40'
2. PARCEL BOUNDARY LINE ————
3. PORTION OF PARCEL WITHIN CLEAR ZONE APPROACH AREA SHOWN BY HATCH LINES

Craig Schlatter

From: Craig Schlatter
Sent: Tuesday, August 07, 2018 12:49 PM
To: 'Karl Schweikert'; Planning Department; Sage Sangiacomo
Cc: ron.bolyard@dot.ca.gov; Kristine Lawler
Subject: RE: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018

Hello Mr. Schweikert,

The City is in receipt of your comment letter, and I have forwarded a copy to our City Clerk for distribution to the City Council and Planning Commission. I have also CCed the City Clerk, Kristine Lawler, on this email in case you have future correspondence. If you have additional comments or questions please feel free to contact me anytime.

Regards,
Craig



Craig Schlatter, Director
Department of Community Development
300 Seminary Ave. Ukiah, CA 95482
P: (707) 463-6219 F: (707) 463-6204
cschlatter@cityofukiah.com
www.cityofukiah.com/community-development

From: Karl Schweikert <karl@av8lawgroup.com>
Sent: Monday, August 06, 2018 1:17 PM
To: Planning Department <Planning@cityofukiah.com>; Craig Schlatter <cschlatter@cityofukiah.com>; Sage Sangiacomo <ssangiacomo@cityofukiah.com>
Cc: ron.bolyard@dot.ca.gov
Subject: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018

Good afternoon Mr. Schlatter,

Thank you for your help last week addressing the Mendocino County ALUC hearing on Garton Tractor (ALUC_2018-002). Following the ALUC's 6-0 vote for inconsistency, it appears the matter has been scheduled for the Planning Commission without awaiting the written determination. CalPilots submits this comment letter for inclusion in the planning commission package on Wednesday, 8/8. Could you please confirm that you are the proper person to address this to? I was unable to find a clerk for the Planning Commission or an email address for submissions.

Mr. Sangiacomo,

Craig Schlatter

From: Craig Schlatter
Sent: Tuesday, August 07, 2018 4:16 PM
To: 'Karl Schweikert'; Planning Department; Sage Sangiacomo
Cc: ron.bolyard@dot.ca.gov
Subject: RE: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018
Attachments: Attachment_07-_Amended_Garton_Tractor_Project_Site_Plan.pdf; Attachment_08-_6-6-18_ASR_City_Council_Public_Hearing.pdf

Mr. Schweikert,

In my first email, I addressed the process for distribution of your comments to the City's Planning Commission and City Council. In this email, I wanted to address some of the points in your email because it appears you may have incomplete or inaccurate information. I would be happy to discuss further any of these or other questions you may have.

1. Avigation easement. As you mention in your letter, the owners agreed that they "...shall not erect, or permit the erection or growth of, any structure, tree or other object within that portion of Parcel 1 lying within the said Northerly clear zone approach area..."
 - As stated in the June 6 staff report, when the appeal of this project was first heard by City Council, [the location of the proposed building in the RPZ] "was of concern to both the Applicant and Staff, and in response the Applicant submitted an amendment to its Project to reduce the size of the building such that it was located outside the RPZ of the Ukiah Municipal Airport. The amended project would have the five tractor service bays as originally proposed 4 but eliminate the bay for washing implements." Please see attached for a copy of this staff report, plus the amended site plan.
 - The proposed project, as amended, is not located in the clear zone approach area. It also falls below the height threshold for the approach surface slope criteria, as explained by Mead & Hunt's senior airport planner at the ALUC's 8/2/18 meeting (last Thursday). The amended project was the project reviewed by the ALUC.
2. Mitigation of inconsistency(ies).
 - The ALUC stated at their 8/2/18 meeting that the project had been found inconsistent with the Mendocino County Comprehensive Land Use Plan because Table 2A of the CLUP states no new structures are allowed in the A* zone of the CLUP. City staff requested findings that may have mitigated the inconsistency finding, and this request was denied. ALUC stated their intention on 8/16/18 was for County Counsel to bring back formal language stating that the project was not found consistent with the CLUP.
 - I checked with Mead & Hunt's airport planner to be sure my memory was correct, and this was her recollection as well. This was also verified today by Mendocino County Counsel. The Commission chair sought to include formal written findings for the record and directed this action of County staff.

The City Council requested this item be scheduled for a recommendation by the Planning Commission as soon as possible after ALUC review. The soonest possible was tomorrow. The Planning Commission is requested to make a recommendation that City Council approve or deny the project given the review from ALUC. Because of ALUC's stated intentions to formally adopt findings of inconsistency, as discussed in the 8/2/18 meeting, and not to allow the project proponent to propose findings to mitigate the inconsistency, as requested, City staff felt no additional information would be forthcoming from ALUC and this Planning Commission meeting could be immediately scheduled.

All of that being said, we have a second regular meeting of the Planning Commission on 8/22. The ALUC has scheduled the meeting for reviewing County Counsel's language on 8/16. In the event that ALUC does share additional information, 85

I agree that it would be good for Planning Commission to hear this as they consider their recommendation. Tomorrow, City staff will recommend to delay Planning Commission's recommendation until 8/22.

Please let me know if you have additional questions.

Regards,
Craig



Craig Schlatter, Director

Department of Community Development

300 Seminary Ave. Ukiah, CA 95482

P: (707) 463-6219 F: (707) 463-6204

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Sent: Monday, August 06, 2018 1:17 PM

To: Planning Department <Planning@cityofukiah.com>; Craig Schlatter <cschlatter@cityofukiah.com>; Sage Sangiacomo <ssangiacomo@cityofukiah.com>

Cc: ron.bolyard@dot.ca.gov

Subject: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018

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Mr. Sangiacomo,

I was unable to find email addresses for each of the members of the City Council. Although your website does allow a message to be sent individually, it is unclear that it would properly accept the attached PDF. I request that you distribute this letter to each of the City Council members and suggest a copy be sent to the City Attorney for review.

Thank you,
-Karl Schweikert
Counsel

Craig Schlatter

From: Craig Schlatter
Sent: Wednesday, August 08, 2018 11:40 AM
To: Karl Schweikert; Planning Department; Sage Sangiacomo
Cc: ron.bolyard@dot.ca.gov
Subject: RE: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018

Mr. Schweikert,

There is one other point I want to be sure you are aware of, as it appears the Airport Land Use Commission has either forgotten about this section of the Mendocino County Comprehensive Land Use Plan (CLUP) or is unaware and it is also another reason that Staff felt it appropriate to refer this immediately to Planning Commission.

Per Section 1.4.4 of the Mendocino County CLUP Response Time – “The Airport Land Use Commission must respond to a local agency’s request for a consistency determination on a project within 60 days of referral (Section 21676 (d)). If the Commission fails to make the determination within that period, the proposed action shall be deemed consistent with the Airport Land Use Compatibility Plan [(the CLUP)]. Regardless of Commission action or failure to act, the proposed action must also comply with other applicable local, state, and federal regulations and laws.”

The City Council referred this project to the ALUC for review at their June 6 meeting. The Chair of the ALUC and one of the ALUC Commissioners attended this meeting and were in the audience when the direction to refer the project to ALUC was made by Council. A letter from the City of Ukiah Mayor dated June 7 was sent to ALUC. The City’s Planning Manager contacted the ALUC staff planner on June 11, and I also emailed the Mendocino County Planning and Building Services Director on June 12. In our communications we requested at the direction of Council that an ALUC meeting be immediately scheduled.

60 days from June 6 is August 6. The determination by ALUC was made on August 2, just within the timeframe allowed in the CLUP for the ALUC to make a decision. Adopting anything additional related to the decision made on August 2 is outside the timeframe allowable in the CLUP for the ALUC to make a decision.

Regards,
Craig

From: Craig Schlatter
Sent: Tuesday, August 07, 2018 4:16 PM
To: Karl Schweikert <karl@av8lawgroup.com>; Planning Department <Planning@cityofukiah.com>; Sage Sangiacomo <ssangiacomo@cityofukiah.com>
Cc: ron.bolyard@dot.ca.gov
Subject: RE: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018

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Craig Schlatter

From: Karl Schweikert <karl@av8lawgroup.com>
Sent: Wednesday, August 08, 2018 5:46 PM
To: Craig Schlatter
Cc: Planning Department; Sage Sangiacomo; ron.bolyard@dot.ca.gov; president@calpilots.org; andy_psi@sbcglobal.net
Subject: Re: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018

Hi Craig,

I just received a call letting me know the City's application to the ALUC with payment was not complete until 6/28. I would request this matter be shelved until after 8/27 (60 days). I haven't fully reviewed the response below because I'm out of town, but it looked like postponing was one of the options.

Thank you,
-Karl.

Sent from my iPhone

On Aug 8, 2018, at 11:40 AM, Craig Schlatter <cschlatter@cityofukiah.com> wrote:

Mr. Schweikert,

There is one other point I want to be sure you are aware of, as it appears the Airport Land Use Commission has either forgotten about this section of the Mendocino County Comprehensive Land Use Plan (CLUP) or is unaware and it is also another reason that Staff felt it appropriate to refer this immediately to Planning Commission.

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Regards,

Craig Schlatter

From: Craig Schlatter
Sent: Wednesday, August 08, 2018 7:07 PM
To: 'Karl Schweikert'
Cc: Planning Department; Sage Sangiacomo; ron.bolyard@dot.ca.gov; president@calpilots.org; andy_psi@sbcglobal.net
Subject: RE: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018

Hi Karl,

I wanted to promptly reply to your email this evening, as it appears that again the information you have been supplied is inaccurate. In my earlier email I had noted Section 1.4.4 of the Mendocino County Comprehensive Land Use Plan notes "The Airport Land Use Commission must respond to a local agency's request for a consistency determination on a project within 60 days of referral (Section 21676 (d))." Also as mentioned, the City council made this referral request in a public hearing on June 6 and via a formal letter by the Mayor on June 7. 60 days puts us at August 7.

In communicating with ALUC's County planning staff on June 12th we were told they had received the City's referral/Mayor's letter and the earliest a meeting could be scheduled with ALUC was August 2. We were also told that to make this meeting, the County staff must receive the full packet by June 22. City staff delivered the packet on June 21 and requested a receipt. Our request for a receipt was not granted until the following week.

Please note that the Mendocino County CLUP notes only that the local agency must refer the project to ALUC. This was accomplished on June 6 via public hearing and June 7 via the Mayor's letter.

It seems like the person reporting this information to you is either misinformed or has a misunderstanding about the 2011 California Land Use Planning Handbook and Mendocino County CLUP. To save us all a bit of time, I would suggest a meeting or conference call between the three of us- and any others you would like to bring in. If I had your questions in advance, our staff here could do a bit of research to ensure we can supply you with factual, well-researched answers.

Finally- just an update. The Planning Commission did approve Staff's recommended alternative action this evening (to continue the item until August 22). This item will be heard at that time.

Regards,
Craig

From: Karl Schweikert <karl@av8lawgroup.com>
Sent: Wednesday, August 08, 2018 5:46 PM
To: Craig Schlatter <cschlatter@cityofukiah.com>
Cc: Planning Department <Planning@cityofukiah.com>; Sage Sangiacomo <ssangiacomo@cityofukiah.com>; ron.bolyard@dot.ca.gov; president@calpilots.org; andy_psi@sbcglobal.net
Subject: Re: Comment Letter - KUKI - Planning Commission #12a, 8/8/2018

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Craig Schlatter

From: Lee, Lori R@DOT <lori.lee@dot.ca.gov>
Sent: Wednesday, August 15, 2018 1:58 PM
To: karl@av8lawgroup.com; Craig Schlatter; Sage Sangiacomo; president@calpilots.org; andy_psi@sbcglobal.net
Cc: Bolyard, Ron D@DOT; Herritt, Mary Beth E@DOT; dostalekr@mendocinocounty.org
Subject: FYI: Mendocino County - Garton Tractor

Good afternoon,

First we'd like to thank you for keeping the Division of Aeronautics informed of the recent activity regarding the Garton Tractor project located adjacent to the Ukiah Municipal Airport, in Mendocino County. We are pleased to know that the City of Ukiah and your respective agencies have been working cooperatively with the Airport Land Use Commission (ALUC) in referring projects that may affect the airport.

In the event the ALUC finds the project consistent with the Mendocino County Airport Land Use Compatibility Plan, the City may choose to move forward with the project at that time. As stated in the California Airport Land Use Handbook (Handbook), an ALUC's consistency determination should be given substantial consideration by their local agency as their determinations stand on their own. Further, when review by the ALUC is required under the Public Utilities Code (PUC), the determination of the ALUC is binding unless overruled by the local agency.

If the ALUC determines that the project is inconsistent with the ALUCP, the project cannot be moved forward without the City going through the process to overrule the ALUC. The Overrule process is outlined in the California Airport Land Use Planning Handbook page 5-15, Section 5.5 Overruling ALUC Decisions, and is provided here for your reference:

ALUC consistency determination for local agency plans and projects (described in the Handbook, Section 1.3.4), are subject to overrule by the local agency. The overrule process preserves local government's constitutional land use authority and local government's ability to implement its plans and projects. When a plan or project is found inconsistent by the ALUC, the local agency has a choice to stop or amend the plan or project, and thereby accept the ALUC's inconsistency determination, or to overrule the ALUC with a two-thirds "supermajority" vote of the local agency's governing body.

The overrule process, described in PUC Sections 21675.1(d), 21676, and 21676.5 requires the local agency's governing body to make specific findings that show the project is consistent with the purpose of Article 3.5 of the State Aeronautics Act (SAA). A requirement for a local agency to make specific findings in conjunction with a decision to overrule an airport land use commission determination is included in several sections of the ALUC statutes. In each case, the law provides that the findings must show that the proposed local agency action "is consistent with the purposes of this article stated in Section 21670." A local agency cannot simply overrule an ALUC determination without first documenting the basis for the overruling action and relating that basis directly to the purposes for which the ALUC statutes were adopted. The purpose of findings is to assure compliance with state law. When a public agency overrules an ALUC's action or recommendation, pursuant to PUC Sections 21676, 21675.5 and 21677, a non-public operator of a publicly owned airport shall be immune from liability from damages resulting directly or indirectly from the override decision.

At least 45 days prior to the decision to overrule the ALUC, the local agency shall provide the ALUC and the Department of Transportation, Division of Aeronautics with a copy of the proposed overrule decision and accompanying specific findings. The ALUC and the Division may provide comments to the local agency's governing body within 30 days of receiving the proposed decision and findings. While the ALUC and Division comments are advisory, they must be included in the public record of any decision to overrule the ALUC.

When the ALUC makes its determination, we request that you keep us advised of your intended actions regarding the proposed Garton Tractor project.

Thank you,

Lori Lee
CALTRANS Division of Aeronautics
Office of Aviation Planning
(916) 654-5346
lori.lee@dot.ca.gov
MS 40 P.O. Box 942874
Sacramento, CA 94274-0001

Craig Schlatter

From: Craig Schlatter
Sent: Thursday, August 16, 2018 4:12 PM
To: 'Lee, Lori R@DOT'; karl@av8lawgroup.com; Sage Sangiacomo; president@calpilots.org; andy_psi@sbcglobal.net
Cc: Bolyard, Ron D@DOT; Herritt, Mary Beth E@DOT; dostalekr@mendocinocounty.org
Subject: RE: Mendocino County - Garton Tractor

Dear Ms. Lee,

Thank you for taking the time to prepare this response on the Garton Tractor project. We very much appreciate and value your comments.

I would like to take a moment to ensure you have the complete information and background on this project and the Mendocino County Airport Land Use Commission Airport Comprehensive Land Use Plan (ALUCP), as there are several critical details present in the development and adoption of the Plan that directly affect this project. Addressing your points:

1. "If the ALUC determines that the project is inconsistent with the ALUCP, the project cannot be moved forward without the City going through the process to overrule the ALUC. The Overrule process is outlined in the California Airport Land Use Planning Handbook page 5-15, Section 5.5 Overruling ALUC Decisions, and is provided here for your reference."
 - a. City's response: On June 6, 1996, the City of Ukiah's Airport Master Plan and Master Plan Map was found consistent with the ALUCP. The City's General Plan incorporates the Airport Master Plan by reference. As a result, referrals to the ALUC for consistency determinations are not required by the provisions of the PUC requiring Airport Land Use Plans (PUC 21670 et seq. and Section 6.2.3, page 6-5 of the Handbook). The ALUCP allows, but does not require, the City to refer projects for a consistency determination (Types of Actions Reviewed, Section 1.3.4(e) of the Mendocino County ALUCP). Once the City plan is found consistent a local agency may submit for a consistency determination... "any proposed land use action determined by the local planning agency [(in this case, the City of Ukiah)] to involve a question of compatibility."). Consequently, a review by the ALUC for compatibility is at the discretion of the City and a determination that the project is inconsistent is advisory.
 - b. The procedures in PUC Section 21676 requiring referral to the ALUC and allowing the local jurisdiction to overrule the Commission by a 2/3 vote based on specific findings only applies to the adoption or amendment of a general plan or zoning code provision affecting land use within an airport compatibility zone or the adoption of an airport master plan. These procedures and requirements do not appear to City staff to apply to a decision to grant or deny a land use permit for a specific project. We also do not see any provision in the Public Utilities Code provisions governing Airport Land Use Commissions that give the ALUC jurisdiction over individual land use decisions in the City, where the ALUC has found the City's Airport Master Plan consistent with the ALUC's Plan. If you can point out language in the applicable statutes that staff has overlooked, we would reconsider our current advice to the Planning Commission and City Council.
 - c. Based on City staff's review of the applicable statutes and the Handbook, where the City's Airport Master Plan and General Plan have been found consistent with the ALUCP, the City Council is not required to deny a permit based on a determination by the ALUC that the project is inconsistent with the ALUCP unless it adopts specific findings by a 2/3 vote and after giving the ALUC the required 45 days' notice.
2. "ALUC consistency determination for local agency plans and projects (described in the Handbook, Section 1.3.4 ALUC Review), are subject to overrule by the local agency. The overrule process preserves local government's constitutional land use authority and local government's ability to implement its plans and projects. When a

plan or project is found inconsistent by the ALUC, the local agency has a choice to stop or amend the plan or project, and thereby accept the ALUC's inconsistency determination, or to overrule the ALUC with a two-thirds "supermajority" vote of the local agency's governing body."

- a. City response: As City staff reads Section 1.3.4 of the Handbook it is silent on overrule of specific projects, unless the City's general plan or specific zoning code provision affecting land use within an airport compatibility zone or the adoption of an airport master plan has not been found consistent with the Comprehensive Land Use Plan. As noted in 1a above, consistency between the two plans was achieved in 1996. To better explain, we have broken down both phrases in Section 1.3.4:
 - "If a local agency has neither revised its general plan or applicable specific plans,..."
 - o The City adopted its general plan in 1996, so this requirement has been achieved and the remainder of the section does not apply.
 - "...nor overruled the ALUC by a 2/3 vote of its governing body (with required findings), the ALUC may require that all local agency actions, regulations, and permits be submitted for review to determine consistency with the ALUCP (PUC Section 21676.5(a))."
 - o We agree that if the City's plan was not found consistent with the CALUP in 1996, then the overrule provisions would apply. That is not the case in this instance.

Please let us know if there are additional questions or comments.

Regards,



Craig Schlatter, Director

Department of Community Development

300 Seminary Ave. Ukiah, CA 95482

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Cc: Bolyard, Ron D@DOT <ron.bolyard@dot.ca.gov>; Herritt, Mary Beth E@DOT <mary.beth.herritt@dot.ca.gov>; dostalekr@mendocinocounty.org

Subject: FYI: Mendocino County - Garton Tractor

Good afternoon,

First we'd like to thank you for keeping the Division of Aeronautics informed of the recent activity regarding the Garton Tractor project located adjacent to the Ukiah Municipal Airport, in Mendocino County. We are pleased to know that the City of Ukiah and your respective agencies have been working cooperatively with the Airport Land Use Commission (ALUC) in referring projects that may affect the airport.



ITEM NO.: 12a

MEETING DATE: August 22, 2018

AGENDA SUMMARY REPORT

Subject: Review of Planning Commission's October 11, 2017, Decision to Approve a Major Site Development Permit to Allow the Construction of a 7,500 +/- sf Metal Building to House Support Services for Garton Tractor at 285 Talmage Rd, APN 003-230-34, Taking into Consideration the Consistency Determination made by the Mendocino County Airport Land Use Commission at their August 2, 2018 and August 16, 2018 Meetings and Pursuant to Staff Recommendation Number 3 in the June 6, 2018, Agenda Summary Report; and Recommendation to City Council to Approve or Disapprove the Application, After the Planning Commission Considers the Airport Land Use Commission Determination and any Additional Information from Staff.

Background:

October 11, 2017 Planning Commission Decision and Project Appeal

On October 11, 2017, the Planning Commission considered and unanimously approved a Major Site Development Permit, as conditioned, to allow the construction of a new $\pm 7,500$ square foot building for Garton Tractor (the "Project"). Attachment 2 is the Staff Report for the October 11 meeting, Attachment 3 is the Final Findings, and Attachment 4 is the Final Conditions of Approval for the Project. An appeal of the Planning Commission's approval was received by the City on October 23, 2017 from Councilmember Crane (Attachment 5). Shortly after the appeal was filed, a representative (the "Applicant") of the Garton Tractor Project submitted a surveyor's map noting the location of the new 7,500 $\pm$ square foot building. Overlaid on the surveyor's map was the Runway Protection Zone (RPZ) from the Airport Layout Plan of the Ukiah Municipal Airport, and the map showed a corner of the proposed new building located within the RPZ (see

Continued on Page 2

Recommended Action(s): 1) Review Planning Commission's October 11, 2017 decision to Approve a Major Site Development Permit to allow the construction of a 7,500 +/- sf metal building to house support services for Garton Tractor at 285 Talmage Rd, APN 003-230-34, taking into consideration the consistency determination made by the Mendocino County Airport Land Use Commission at their August 2, 2018 and August 16, 2018 meetings; and 2) make recommendations to City Council as follows: 1- recommendation to City Council to adopt motion to amend the Final Conditions of Approval Project such that the proposed Garton Tractor building is reduced in size such that the entire building is located outside the Runway Protection Zone of the Ukiah Municipal Airport, 2- recommendation to City Council that since the City has not acquired title to the Garton Tractor property or acquired an avigation easement that prohibits development on the property outside the Runway Protection Zone, the City is not in a position to prohibit development as required in the A or A* Zones, and 3- recommendation to City Council to approve the Garton Tractor Project application, subject to the Findings in Attachment 1.

Alternative Commission Option(s): N/A

Citizens advised: N/A
 Requested by: Craig Schlatter, Community Development Director
 Prepared by: Craig Schlatter, Community Development Director
 Coordinated with: N/A
 Attachments: None

the dashed box at the southerly portion of the map in Attachment 6). This was of concern to both the Applicant and Staff, and in response the Applicant submitted an amendment to its Project to reduce the size of the building such that it was located outside the RPZ of the Ukiah Municipal Airport (Attachment 7). The amended project would have the five tractor service bays as originally proposed but eliminate the bay for washing implements.

June 6, 2018 City Council Appeal Public Hearing

The Ukiah City Council considered the appeal of the Planning Commission's October 11, 2017 decision to approve the Major Site Development for the Garton Tractor Project at their June 6, 2018 regular meeting. A copy of the staff report for the City Council appeal public hearing is included as Attachment 8, and materials for the meeting are located on the City's website, at www.cityofukiah.com/meetings (click on the June 6, 2018 Agenda). At their June 6 meeting, the City Council voted to continue the public hearing until the following two actions were accomplished:

1. The City is to receive a consistency determination from the Mendocino County Airport Land Use Commission (ALUC) pursuant to staff recommendation number 3 in the Agenda Summary Report; and
2. The Planning Commission is to make a recommendation to the City Council to approve or disapprove the application, after the Commission considers the ALUC determination and any additional information from staff.

Staff recommendation number 3 (Attachment 8) reads as follows:

"3. City Council directs Staff to first refer the Project to Mendocino County ALUC for review; and upon securing this determination from ALUC, Staff to schedule a second public hearing for City Council to uphold or overturn the Planning Commission's approval of the Garton Tractor Project."

The Council further moved to direct and authorize the Mayor to send a letter to the ALUC requesting that it make the consistency determination as soon as possible. The letter (Attachment 9) was sent to the ALUC on June 7. Community Development Department staff also reached out informally to staff of the Mendocino County Department of Planning and Building Services to request an expedited review.

The ALUC informed Mendocino County Planning and Building Services Staff, who in turn informed City Community Development Staff that the earliest a meeting could be scheduled was August 2, 2018 and that materials for that meeting would be due to the County by Friday, June 22. City Staff prepared a packet of materials for the ALUC's August 2 meeting that consisted of the following:

- City Staff Report: Mendocino County Comprehensive Land Use Plan Consistency Determination for Garton Tractor- for the Commission's August 2, 2018 meeting
- Attachments 1-4 to the Staff Report
- PowerPoint presentation

The City staff report and associated attachments 1-4 to the report are included as Attachment 10. The staff report includes analysis conducted by Mead & Hunt regarding the proposed project.

Discussion:

August 2, 2018 ALUC Meeting and Determination

City Staff and Senior Aviation Planner Maranda Thompson from Mead & Hunt presented the Garton Tractor Project and associated analysis at the ALUC's August 2 meeting. Included was analysis on the project contained in a technical memorandum written by Mead & Hunt on June 19, 2018 (Attachment 10- included in the associated attachment 4), where Mead & Hunt concludes the Garton Tractor project should be considered acceptable with regard to FAA and CalTrans Handbook standards. Mead & Hunt also noted the Comprehensive Land Use Plan is out of date and amending the plan to remove existing conflicts is a possibility, though may not be achievable in a timely manner [(for this project)]. City Staff and Mead & Hunt reminded the ALUC that per the Mendocino County Comprehensive Land Use Plan ("CLUP" or "the Plan"), and based on the Plan no longer being up to date with current Ukiah Municipal Airport environs, Findings

could be made to support an exemption to an inconsistency determination. This exemption has been granted by the ALUC to projects in the past that otherwise would not have been found consistent.

After receiving the presentation from City Staff and Mead & Hunt and considering public comment, the ALUC made a determination that the Garton Tractor project, as amended to be reduced in size such that the entire building would be located outside the Runway Protection Zone and Future Runway Protection Zone of the 2015 Airport Layout Map of the Ukiah Municipal Airport, was not consistent with the 1996 Mendocino County Comprehensive Land Use Plan. The ALUC further acknowledged that the current version of the Plan is out of date and should be updated.

City Attorney Legal Opinion

A legal opinion issued by City Attorney David Rapport on August 3, 2018 (Attachment 11) determined that due to the ALUC finding the City's Airport Master Plan and Master Plan Map consistent with the County Airport Comprehensive Land Use Plan on June 6, 1996, referrals to the ALUC for consistency determinations are not required by the provisions of the Public Utilities Code requiring Airport Land Use Plans (see Attachment A of the Legal Opinion in Attachment 11 for a copy of the ALUC's 6-6-96 minutes).

Written Comments Received- August 6, 8, and 15- and Staff Response

Written comments were received from the California Pilots Association ("CalPilots") on August 6, 2018 and August 8, 2018 (Attachment 12). Written comments were also received via email on August 15, 2018, from the California Department of Transportation Division of Aeronautics (Attachment 13). Staff working with the City Attorney's Office responded to all comments, a summary of which is provided below.

1. Comment that the Planning Commission review of the Project should be delayed until receiving the written statement of the decision [at the ALUC's August 16 meeting] and comment that the Project proponent is disadvantaged because the proponent cannot propose any changes that may mitigate the inconsistency finding.

Staff response- Planning Commission Review: The City Council requested this item be scheduled for a recommendation by the Planning Commission as soon as possible after ALUC review. The soonest possible was August 8. In the ALUC's August 2 meeting, the ALUC determined the Garton Tractor Project to be inconsistent with the CLUP and directed County staff to draft Findings to support the inconsistency determination. Because there was no other stated intention for the August 16 meeting related to the Garton Tractor Project other than to formally adopt the determination made on August 2, Staff felt the Planning Commission meeting could be scheduled.

Staff response- "disadvantaged Project proponent:" At the ALUC's August 2 meeting, City Staff requested findings on behalf of the Project proponent (the Applicant) that may have mitigated the inconsistency finding. The ALUC restated that per the CLUP, no structures are allowed in the A* compatibility zone. The ALUC additionally directed that County Counsel bring back formal language on August 16 stating that the project was inconsistent with the CLUP. No Findings that would have mitigated the inconsistency finding were recommended or discussed by the ALUC.

After considering the comments further, Staff agreed it was possible that additional information may be shared at the ALUC's August 16 meeting and made an alternative recommendation at the August 8 Planning Commission meeting to delay the Planning Commission review until August 22.

2. Comment that the Proposed Use- the Garton Tractor Project- violates the Avigation Easement primarily due to the Project being located in the Runway Protection Zone.

Staff response: The proposed Project, as amended, is not located in the Runway Protection Zone of the Ukiah Municipal Airport. It also falls below the height threshold for the approach surface slope criteria, as explained by Mead & Hunt at the ALUC's August 2 meeting. The amended project was the project reviewed by the ALUC.

3. Comment that if the ALUC determines that the project is inconsistent with the CLUP, the City must follow the Override process outlined in Section 5.5 of the California Land Use Planning Handbook.

Staff response: This comment is mostly addressed in the City Attorney Legal Opinion (Attachment 11). As City staff reads Section 1.3.4 of the Handbook it is silent on override of specific projects, unless the City's general plan or specific zoning code provision affecting land use within an airport compatibility zone or the adoption of an airport master plan has not been found consistent with the Comprehensive Land Use Plan. Consistency between the two plans was achieved in 1996.

4. Comment that the City's application to the ALUC with payment was not complete until 6/28 and request that the Planning Commission delay its decision 60 days until 8/27.

Staff response: In communicating with ALUC's County planning staff on June 12 City Staff was told the County had received the City's referral/Mayor's letter and the earliest a meeting could be scheduled with ALUC was August 2. Staff was also told that to make this meeting, the County staff must receive the full packet, including payment of the fee (\$971), by June 22. City staff delivered the packet, with payment, on June 21 and requested a receipt. The request for a receipt was not granted until the following week.

Section 1.4.4 of the Mendocino County CLUP notes that "The Airport Land Use Commission must respond to a local agency's [(the City of Ukiah)] request for a consistency determination on a project within 60 days of referral (Section 21676 (d))." The referral was accomplished on June 6 via public hearing and June 7 via the Mayor's letter.

August 8, 2018 Planning Commission meeting

As stated above in Staff's response to comment #1, Staff made an alternative recommendation that Planning Commission delay their recommendation to City Council regarding the Garton Tractor Project until their next regular meeting of August 22, 2018. Planning Commission voted unanimously to approve this recommendation (see minutes for August 8, 2018).

August 16, 2018 ALUC meeting

The Mendocino County Airport Land Use Commission considered a Resolution (Attachment 14) of the ALUC making findings that the Garton Tractor project was inconsistent with the Airport Comprehensive Land Use Plan. By a unanimous 4-0 vote, the ALUC adopted the Resolution. The Applicant's agent commented that the location of the amended project was outside the Runway Protection Zone. The Applicant's agent also commented that they felt the requirements of the aviation easement were met. There was no additional discussion by the ALUC on the item.

Staff Recommendation

Based on the legal opinion issued by the City Attorney and analysis conducted by Mead & Hunt- specifically that the Project should be allowable per FAA and CalTrans standards- Staff recommends the following:

1. Recommendation to City Council to adopt motion to amend the Final Conditions of Approval (Attachment 4) to include the following:

"25. Project will be amended to be reduced in size such that the entire building is located outside the Runway Protection Zone of the Ukiah Municipal Airport."
2. Recommendation to City Council that since the City has not acquired title to the Garton Tractor property or acquired an aviation easement that prohibits development on the property outside the Runway Protection Zone, the City is not in a position to prohibit development as required in the A or A* Zones.
3. Recommendation to approve the Garton Tractor Project application, subject to the following two findings and based on substantial evidence in the record:

- Finding #1: By reducing the Project's building size such that it is not in the Runway Protection Zone of the Ukiah Municipal Airport, the Project will not create undue hazards to flight as determined by the Federal Aviation Administration; and
- Finding #2: The proposed Project will minimize the public's exposure to excessive noise and safety hazards associated with airport operations.

Resolution Number AC_2018-0001

County of Mendocino
 Ukiah, California
 August 16, 2018

ALUC_2018-0002 – GARTON TRACTOR ACLUP CONSISTENCY DETERMINATION

RESOLUTION OF THE AIRPORT LAND USE COMMISSION, COUNTY OF MENDOCINO, STATE OF CALIFORNIA, FOR AIRPORT COMPREHENSIVE LAND USE PLAN CONSISTENCY DETERMINATION TO CONSTRUCT A NEW 5,770± SQ. FT. EQUIPMENT SERVICE AND REPAIR BUILDING WITH A MAXIMUM HEIGHT OF 21 FEET, 8 INCHES.

WHEREAS, the applicant, Garton Tractor, filed an application on June 28, 2018 for an Airport Comprehensive Land Use Plan Consistency Determination with the Mendocino County Department of Planning and Building Services to construct a new 5,770± sq. ft. equipment service and repair building with a maximum height of 21 ft. 8 in., in the City of Ukiah, 1± mile southeast of the Ukiah town center, lying on the south side of Talmage Road, 800± feet east of its intersection with South State Street, located at 285 Talmage Road (APN: 003-230-34) (the "Project"); and

WHEREAS, in accordance with applicable provisions of law at a duly noticed public hearing on August 2, 2018, the Mendocino County Airport Land Use Commission reviewed Case ALUC_2018-0002 for consistency with the Mendocino County Airport Comprehensive Land Use Plan (the "ACLUP") at which time the Airport Land Use Commission heard and received all relevant testimony and evidence presented orally or in writing regarding the Project. All interested persons were given an opportunity to hear and be heard regarding the Project; and

WHEREAS, on August 2, 2018, the Airport Land Use Commission, approved a motion of intent finding the Project to be inconsistent with the ACLUP and directed staff to prepare written findings; and

WHEREAS, the Airport Land Use Commission has had an opportunity to review this Resolution and finds that it accurately sets forth the intentions of the Airport Land Use Commission regarding the Project.

NOW, THEREFORE, BE IT RESOLVED, that based on the evidence in the record, the Airport Land Use Commission makes the following findings and determinations:

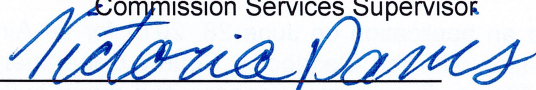
1. **Findings of Inconsistency with the Airport Comprehensive Land Use Plan (ACLUP):** The proposed Project is not consistent with the ACLUP. The Project site is located in Airport Compatibility Zone A* of the Mendocino County Airport Comprehensive Land Use Plan, which is the zone most restrictive of new structural development. The asterisk in "Zone A" indicates those properties are intended to be acquired by the City of Ukiah either in fee or controlled by obtaining approach protection easements. Overall, Zone A is intended to be restricted to uses which promote the most unobstructed, open land (e.g. pastures, field crops, automobile parking, as shown in Appendix D). Pursuant to Table 2A of the ACLUP, properties within Zone A are to preserve all remaining open land, and the only permissible structures are those with a location set by their aeronautical function. The proposed Project, which includes the erection of a new structure in Zone A*, is inconsistent with that requirement.
2. **Additional Findings Regarding the ACLUP:** In support of the Project, the applicant has noted that the ACLUP has not been updated since 1996 and contends that because of changes in the configuration of the Runway Protection Zone ("RPZ") for the Ukiah Municipal Airport, the Zone A* designation for this parcel is no longer appropriate. Although the applicant provided documentation to show that the Project does not encroach within the RPZ, it remains within Zone

A* of the ACLUP. The Commission's sole function in this proceeding is to determine whether the proposed Project is consistent with the property's Zone A* designation under the ACLUP. Based on the information presented, the Commission finds that the Project is not consistent.

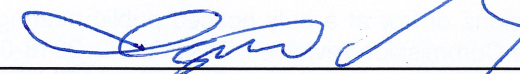
BE IT FURTHER RESOLVED that the Airport Land Use Commission designates the Commissions Services Supervisor as the custodian of the document and other material which constitutes the record of proceedings upon which the Airport Land Use Commission determination herein is based. These documents may be found at the office of the County of Mendocino Planning and Building Services, 860 North Bush Street, Ukiah, CA 95482.

I hereby certify that according to the Provisions of Government Code Section 25103 delivery of this document has been made.

ATTEST: VICTORIA DAVIS
Commission Services Supervisor

By: 

BY: IGNACIO GONZALEZ
Interim Director



ERIC CRANE, Chair
Airport Land Use Commission



Craig Schlatter

From: Bolyard, Ron D@DOT <ron.bolyard@dot.ca.gov>
Sent: Friday, September 07, 2018 12:10 PM
To: Craig Schlatter
Cc: karl@av8lawgroup.com; Sage Sangiacomo; president@calpilots.org;
andy_psi@sbcglocal.net; dostalekr@mendocinocounty.org
Subject: Follow-up Garton Tractor Project
Attachments: 2018-08-15 Email Caltrans to City of Ukiah - Garton Tractor.pdf

Hi Craig,

Thank you for your follow-up on August 23rd and for sending the documentation that we requested. This email will serve as our follow-up to your request for additional comments from Caltrans on the above referenced project.

After a careful review of the information we have received to date, at this time we are referring you back to our email dated August 15, 2018 regarding the overrule process as outlined in the California Land Use Planning Handbook page 5-15, Section 5.5 Overruling ALUC Decisions. A copy of that email is attached for your reference.

Please keep us informed as to the overrule process or alternate action that takes place regarding this project.

Thank you.

Ron Bolyard, Chief
Office of Aviation Planning
Division of Aeronautics
California Department of Transportation
(916) 654-7075



AGENDA SUMMARY REPORT

SUBJECT: Review of Local Preference Purchasing Policy.

DEPARTMENT: Finance

PREPARED BY: Mary Horger

ATTACHMENTS:

[ATTACHMENT 1 - RESOLUTION 2016-50](#)

[ATTACHMENT 2 - 2017-46 CC Reso - Extending Bidding Preference for Local Businesses](#)

[ATTACHMENT 3 - Local Preference Analysis Summary](#)

Summary: The Council will receive a report reviewing the Local Preference Purchasing Policy, and consider whether to allow the revised ordinance to sunset, or to approve its continuance.

Background: At the September 7, 2016 Council meeting, an ordinance was introduced amending UCC Section 1522 by title only, and Resolution 2016-50 (Attachment 1) was approved, establishing a bidding preference for local businesses with an effective date of November 1, 2016. The ordinance was formally adopted at the September 21, 2016 Council meeting. Per the resolution, annual reporting is required on the implementation of the Local Preference Purchasing Policy.

At the September 20, 2017 Council meeting, Council received the first annual report, and approved its continuation, and subsequent Resolution 2017-46 (Attachment 2) at the October 4, 2017 Council meeting. The ordinance will be repealed effective October 31, 2018, subject to further action by the City Council.

RECOMMENDED ACTION: Receive report, and decide whether or not to continue the policy.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

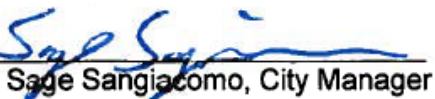
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mary Williamson, Buyer II

Approved: _____


Sage Sangiacomo, City Manager

Discussion: Please see Attachment 3, which provides a summary of the number of formal purchase orders (POs) issued, the total dollar amount of POs placed, the number in which the bidding preference resulted in a purchase from a Local Vendor, and the increased cost to the City of providing the bidding preference to Local Vendors since the continuation of the ordinance as of November 1, 2017. The attachment also provides a list of those purchases that were affected by the local preference.

Based on the information provided, Council may choose to allow the automatic repeal of the Local Preference policy on October 31, 2018, or may decide to continue the policy, which would require the adoption of an additional resolution that could be presented for approval at the next Council meeting, and be immediately effective at the time of its approval. If continuation is the desired direction, Council should also consider providing direction on the desired period prior to the next review or making the policy permanent.

RESOLUTION 2016-50**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ADOPTING A BIDDING PREFERENCE FOR LOCAL BUSINESSES WHEN SUBMITTING BIDS OR PRICE QUOTES FOR THE PURCHASE OF SUPPLIES, EQUIPMENT AND MATERIALS BY THE CITY****WHEREAS:****1. The City Council of the City of Ukiah finds:**

a. Local economic conditions justify directing City expenditures to local businesses by providing a modest bidding advantage to local businesses. This bidding advantage may allow these businesses to retain employees, pay higher wages and hire new employees. According to the California Employment Development Department ("EDD"), the unemployment rate in Mendocino County is currently 5.3%, while the statewide rate is 5.9%. However, according to the Final Report, Ukiah Valley Growth Prospects (March 6, 2007), 49.1% of the population are estimated to be in the labor force in Mendocino County, compared with a statewide average of 65.8%. A much higher percentage of the population in Mendocino County than in the state as a whole has dropped out of the labor market and stopped looking for work. In addition, according to the Census Bureau, the percentage of the Mendocino County population living in poverty is 18.8%. In 2014, the most recent annual statistic available from the Census Bureau, median income in Mendocino County was \$43,290 and per capita income was \$23,712. The statewide median income is \$48,434. According to the Census Bureau, California has the highest percentage of population living in poverty in the country, nearly one in four Californians. Using traditional measures of poverty, the statewide percentage of the population living in poverty is 16%. The percentage in Mendocino County is 18.8%. At the same time, housing prices in Mendocino County are significantly higher than in similar rural counties. According to Trulia, the average sales price of houses in Ukiah in May-August 2016 was \$320,000. The median sales price of a house in rural communities with similar demographics is much lower. For example, the median sale price of a house in Redding was \$206,000, in Eureka \$249,000, and in Lakeport \$159,000. 38% of Mendocino County residents rent houses or apartments. Monthly rent in recent listings for two bedroom apartments averaged \$950 and between \$1500 and \$2000 for 2-3 bedroom houses. For two people with an annual per capita income of \$43,000, the rent for a two bedroom apartment would consume almost 26.5% of their annual income. Rent for a two bedroom house would consume between 42% and 56% of their income. This does not include the cost of utilities.

b. With the decline of timber and other natural resource based industries, retail sales has increased as a major source of employment in Mendocino County. Businesses in Mendocino County incur higher shipping costs and sell in a smaller market than business in more urban settings which creates a competitive disadvantage in setting prices. A modest bidding advantage will off-set this competitive disadvantage and allow local business to compete on a more level playing field with businesses in nearby more urban markets.

2. Based on the foregoing findings, the City Council has determined that it is in the interest of the City to provide Mendocino County businesses with a modest bidding advantage as set forth below.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Ukiah City Code ("UCC") Section 1522.D.4, Local Vendors shall be given an allowance of five percent (5%), up to a maximum allowance of \$2,500, on any bid for supplies, equipment and/or materials. The City shall purchase from a Local Vendor, if (1) the lowest bid or price quote is from a vendor which is not local, and (2) its bid or price quote is more than a bid or price quote from a Local Vendor, when \$2,500 or 5% of the low bid or price quote from the Local Vendor, whichever is less, is subtracted from the bid or price quote from the Local Vendor. For example, if \$100 is the lowest bid or price quote and is from a vendor

which is not local and the lowest bid from a Local Vendor is \$104, the City would purchase from the Local Vendor (LV bid = \$104. $\$104 \times .05 = \5.20 . $\$104 - \$5.20 = \$98.80 < \100 from non-LV.)

A Local Vendor is defined as one which, 1) conducts business in an office or other business premises with a physical location in Mendocino County, 2) holds a valid business license issued by Mendocino County or one of the cities in Mendocino County for that business location; and 3) has conducted business in compliance with 1) and 2) for not less than six (6) months prior to requesting the preference. The City shall receive satisfactory proof that a business qualifies as a local vendor before it may receive the local vendor preference.

The preference shall not apply or be disregarded where two or more bids or price quotes from Local Vendors are lower than any bids or price quotes from vendors who are not local. In the event that there is a tie bid, where one bidder is local and the other is not, and the bid is equal in price and quality, the award shall go to the Local Vendor.

2. Consistent with UCC Section 1522.A, the term "Local Vendor" means a business that 1) conducts business in an office or other business premises with a physical location in Mendocino County, 2) holds a valid business license issued by Mendocino County or one of the cities in Mendocino County for that business location; and 3) has conducted business in compliance with 1) and 2) for not less than six (6) months prior to requesting the preference. The City shall receive satisfactory proof that a business qualifies as a Local Vendor before it may receive the Local Vendor preference.

3. The preference shall not apply or be disregarded where two or more bids or price quotes from Local Vendors are lower than any bids or price quotes from vendors which are not local. In the event that there is a tie bid, where one bidder is local and the other is not, and the bid is equal in price and quality, the award shall go to the local bidder.

4. The Purchasing Officer is authorized to adopt additional procedures consistent with this resolution and UCC Section 1522 as necessary to incorporate this bidding advantage for Local Vendors into the City's procurement practices and to fairly resolve any disputes that arise in the course of administering this Resolution.

5. The Purchasing Officer shall report annually to the City Council on the implementation of this policy, including, but not limited to, the number of bids for supplies, equipment and materials received by the City, the number in which the bidding preference resulted in a purchase from a Local Vendor, and the increased cost to the City, if any, of providing the bidding preference to Local Vendors.

6. This resolution shall apply to the solicitation of bids or quotes for supplies, equipment and materials beginning on November 1, 2016, provided Ordinance No. ___ becomes effective on November 1, 2016, which shall be repealed effective October 31, 2017, subject to further action by the City Council.

PASSED AND ADOPTED on September 7, 2016, by the following Roll Call Vote:

AYES: Councilmembers Crane, Mulheren, Doble, and Mayor Scalmanini
NOES: None
ABSTAIN: None
ABSENT: Councilmember Brown

ATTEST:



Kristine Lawler, City Clerk


Stephen G. Scalmanini, Mayor

RESOLUTION 2017- 46

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH EXTENDING THE BIDDING FOR ONE YEAR THE PREFERENCE FOR LOCAL BUSINESSES ENACTED BY CITY COUNCIL
RESOLUTION NO. 2016-50**

WHEREAS:

1. On September 7, 2016, pursuant to Ukiah City Code Section 1522.D.4, the City Council adopted Resolution No. 2016-50, adopting a preference for local businesses on the City's procurement of certain goods or services; and

2. The local preference adopted by Resolution 2016-50, by its terms, is to be repealed effective October 31, 2017, unless extended by City Council resolution, after conducting a review of the resolution a year after its adoption; and

3. On September 20, 2017, the City Council conducted the one-year review of the local preference; and

4. The City Council determined that the local preference adopted by Resolution No. 2016-50 should be extended for an additional year and another annual review of its impact on the City and local businesses;

NOW, THEREFORE, BE IT RESOLVED that:

1. Resolution No. 2016-50 is hereby extended for an additional period of one year to and including October 31, 2018.

2. City staff shall prepare an annual report to the City Council as provided in Section 5 of Resolution No. 2016-50.

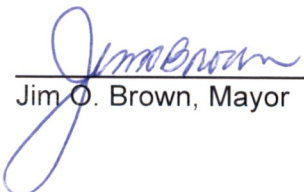
PASSED AND ADOPTED on October 4, 2017, by the following Roll Call Vote:

AYES: Councilmembers Scalmanini, Crane, Mulheren, Doble, and Mayor Brown

NOES: None

ABSTAIN: None

ABSENT: None



Jim O. Brown, Mayor

ATTEST:



Kristine Lawler, City Clerk

ATTACHMENT 3

Local Preference Analysis Summary	
Number of formal Purchase Orders placed:	526
Total spend of Purchase Orders placed:	\$ 4,358,586.93
Number of Purchase Orders affected by Local Preference since November 1, 2017:	4
Increased cost to the City due to the Local Preference Policy:	\$159.04

Purchases specifically affected by Local Preference since November 1, 2017						
PO or Contract #	Date	General Description	Local Vendor Name	Local Vendor Price	Low Bid Price	Difference Representing Increased Cost to City
45055	10/16/2017	Misc Water Pipe repair items	Pace Supply	\$ 2,929.93	\$ 2,849.20	\$ (80.73)
45119	11/21/2017	Misc Water Pipe repair items	Pace Supply	\$ 1,425.00	\$ 1,384.75	\$ (40.25)
45226	2/8/2018	Misc Water Pipe repair items	Pace Supply	\$ 2,395.14	\$ 2,376.00	\$ (19.14)
45460	6/20/2018	Elec - PVC reducers	Fastenal	\$ 1,799.98	\$ 1,781.06	\$ (18.92)
					TOTAL:	\$ (159.04)



AGENDA SUMMARY REPORT

SUBJECT: Final Approval of the Vehicle & Heavy Equipment Request & Justification Items for the 2018/2019 Fiscal Year Budget, Approve Recommended Budget Amendments, and Approve the Adoption of the 5-Year Capital Improvement Plan.

DEPARTMENT: Finance

PREPARED BY: Mary Horger

ATTACHMENTS:

[Attachment 1 - Vehicle & Heavy Equipment Justification Forms](#)

[Attachment 2 - 5-Year CIP](#)

Summary: Council will consider approving the Vehicle & Heavy Equipment Request & Justification items for the 2018/2019 fiscal year budget, approve recommended budget amendments, and approve the adoption of the 5-year Capital Improvement Plan (CIP).

Background: At the June 20, 2018 Council Meeting, Council adopted Resolution 2018-14, approving the Fiscal Year 2018-2019 City Budget, directing staff to work with the Budget Development Best Practices and Financial Policy ad hoc committee on the vehicle justification sheets, then bring them back for further Council review and consideration prior to purchasing these items along with final consideration of the full 5-Year CIP Plan which was substantially reviewed during the budget process. Noting that the final approval of the 5-Year CIP Plan was pending the work/review of the vehicle justification sheets.

RECOMMENDED ACTION: Approve the Vehicle & Heavy Equipment Request & Justification items for purchase for the 2018/2019 Fiscal Year Budget, Approve Recommended Corresponding Budget Amendments, and Approve the Adoption of the 5-Year Capital Improvement Plan.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 822271133.80230.18051: \$0; 80126100.80100.V4544: \$0.00

PROPOSED BUDGET AMOUNT: 822271133.80230.18051: \$150,000, 80126100.80100.V4544: \$0.00

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Budget Development Best Practices and Financial Policy Ad Hoc Committee

Approved: _____


Sage Sangiacomo, City Manager

Discussion: Vehicle & Heavy Equipment Request & Justification Forms:

The ad hoc committee met twice regarding the Vehicle & Heavy Equipment Request & Justification forms. As a result of those meetings, and the feedback received, a completely revamped Vehicle & Heavy Equipment Request & Justification form was developed, adding much more information, in order to provide a better picture for the basis of each request. Please see Attachment 1, which includes the fourteen items that are under review for the 18/19 fiscal year, using the revised format. These items were included in the 18/19 adopted budget, contingent upon the Council's final approval of the forms presented. If Council decides to not approve the list of items in its entirety, they may request items to be removed, and a budget amendment -reducing the budget amount available to purchase that item - would be part of the recommended action.

The vehicle request and justification process has been, and continues to be, an evolution, as staff explores opportunities to cost effectively gather more information with current resources, or evaluate additional resources, in order to fine tune the analysis for future decision making.

5-Year Capital Improvement Plan:

Provided as Attachment 2 is the 5-Year CIP. This was originally presented to Council at the May 16, 2018 Council Meeting, and was additionally reviewed and commented on at the budget hearings in June. The document presented here reflects changes directed by the City Council during the budget process. It is important to note that the 18/19 fiscal year column was adopted by Council in the 18/19 budget. However, there are two exceptions:

1. Henderson Lane Water Main Replacement Project, Project 18051: This project was listed in "Infrastructure" under the Water Resources Department in the amount of \$150,000. This did not make it in the approved adopted budget appropriations amount, and will need to be corrected by a Council approved budget amendment.
2. Clean Air Vehicle, Project V4544: This vehicle was proposed in the budget for the Electric Utility Department in the amount of \$60,000. It has been decided to remove this from the budget, and the amount will need to be amended to remove from the budget.

Some of the Org/Object codes were also changed. Of significance would be the recent projects that were awarded utilizing Measure Y funds. The projects were Street Striping (project 18082), 2018 Street Rehabilitation (project 18006), Oak Manor Utility Improvement (project 18086), Smith Street Reconstruction (project 15030), and Slurry Seal (project 18007). These awards resulted in a reduction in the 2019 Measure Y Arterial Street Improvement general placeholder (project 18015) due to the redistribution of funds for the awarded contracts.

The 5-Year CIP as proposed is a starting point, and is fully expected to evolve over time. It will also be subject to further revision during the course the budget year due to unanticipated projects that may come up, and will be approved by Council on a case-by-case basis. Even though formally adopted, the plan is only that - a plan ... and is not an authorization for staff to proceed with the purchase unless it is part of the formal budget adoption.



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: POLICE CARS - ANNUAL REPLACEMENT - SUV		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST \$50,000
SUBMITTED BY: David McQueary				
NEW REQUEST OR REPLACEMENT OF EXISTING?: REPLACEMENT OF EXISTING				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
POLICE	POLICE	V4208	10020210.80100	\$50,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
4195	2007	FORD CROWN VIC	N/A	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100,000 Miles	101,000 MILES	\$30,438.00		\$1,000
CURRENT CONDITION: This vehicle has significant mileage, and after 100,000 miles police vehicles begin to suffer from cracked frames and other significant structural and suspension issues as well as repeated, significant mechanical failures. This particular vehicle has been repurposed 3 different times. Crown Vics were discontinued in 2011. The vehicle is worn and not suitable for intended uses.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
\$48,645.00		N/A		YES
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
974.5 hours			☒ YES ☐ NO	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): Dodge Durango Special Purpose Vehicle. Please refer to attached specifications for additional information.				
EST. MILEAGE/HOURS PER YEAR		10,000 + miles per year		
JUSTIFICATION/USE/NEED: Police vehicles are equipped with safety equipment, radios, lights and sirens, provide transportation for police services and are authorized for emergency response and pursuit activities. The department currently deploys as many as 5 uniformed patrol officers a shift and 7 shared vehicles are currently within the fleet, to allow for scheduled maintenance activities, unanticipated mechanical failures, and emergencies which may require the deployment of additional personnel.				
COST/BENEFIT ANALYSIS: The vehicle is past its useful life and estimated life in mileage. In addition, the out of service time is substantial. Please see attached supplemental information.				
OTHER INDIRECT BENEFITS: Reliability and availability will allow for better response time to calls.				
ALTERNATE SOLUTIONS EXPLORED: N/A				
ADDITIONAL COMMENTS: Original purchase price does not reflect total cost of fully outfitted vehicle for intended purpose and use.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				

MAINTENANCE COSTS - POLICE VEHICLE 4195						
Date	Cost	Miles		Date	Cost	Miles
3/14/2007	\$ 450			1/3/2013	\$ 160	
5/14/2007	\$ 2,480	15		2/14/2013	\$ 430	
10/2/2007	\$ 190			7/1/2013	\$ 1,320	42157
10/9/2007	\$ 501			7/1/2013	\$ 80	
Year Total	\$ 3,621			7/22/2013	\$ 610	
				10/1/2013	\$ 80	
2/11/2008	\$ 350			11/4/2013	\$ 670	
5/6/2008	\$ 160	6901		11/6/2013	\$ 2,330	
7/28/2008	\$ 935			Year Total	\$ 5,680	
7/29/2008	\$ 88					
7/31/2008	\$ 830			1/23/2014	\$ 564	
8/4/2008	\$ 240			3/10/2014	\$ 349	
Year Total	\$ 2,603			4/28/2014	\$ 240	
				6/30/2014	\$ 160	53890
1/5/2009	\$ 1,304			7/9/2014	\$ 293	
3/30/2009	\$ 416			10/1/2014	\$ 190	
6/8/2009	\$ 240	14219		Year Total	\$ 1,796	
6/15/2009	\$ 160					
7/27/2009	\$ 295			5/6/2015	\$ 450	62710
Year Total	\$ 2,415			8/27/2015	\$ 290	
				Year Total	\$ 740	
2/9/2010	\$ 415			.		
3/10/2010	\$ 1,814			2/22/2016	\$ 3,300	
3/22/2010	\$ 3,200			8/30/2016	\$ 2,630	74020
5/4/2010	\$ 1,543			10/6/2016	\$ 640	
5/20/2010	\$ 217	19384		Year Total	\$ 6,570	
9/13/2010	\$ 690					
11/15/2010	\$ 180		8/8/2017	\$ 540	92690	
12/14/2010	\$ 357		8/9/2017	\$ 290		
12/16/2010	\$ 200		8/15/2017	\$ 189		
Year Total	\$ 8,616		Year Total	\$ 1,019		
2/28/2011	\$ 1,400		1/8/2018	\$ 1,020		
6/21/2011	\$ 3,240	27264	1/10/2018	\$ 240		
7/14/2011	\$ 480		7/25/2018	\$ 320	100699	
7/25/2011	\$ 633		7/26/2018	\$ 530		
11/9/2011	\$ 3,019		Year Total	\$ 2,110		
12/14/2011	\$ 240					
Year Total	\$ 9,012		TOTALS:	\$ 48,645	100699	
7/17/2012	\$ 430	34193				
7/24/2012	\$ 510					
8/20/2012	\$ 400					
8/23/2012	\$ 455					
9/12/2012	\$ 490					
9/26/2012	\$ 320					
10/4/2012	\$ 640					
11/13/2012	\$ 783					
12/19/2012	\$ 435					
l	\$ 4,463					

2019 Dodge Durango Pursuit – Specifications

All Standard Features, to include but not limited to;

- NEW FRONT FASCIA WITH INTEGRATED BRAKE-COOLING AIR DUCTS
- STANDARD ALL-WHEEL DRIVE
- PERFORMANCE-TUNED, LOAD-LEVELING SUSPENSION
- EIGHT-SPEED AUTOMATIC TRANSMISSION
- 7,200-POUND MAXIMUM STANDARD TOWING CAPABILITY
- READY ALERT BRAKING
- THREE-ZONE AUTOMATIC TEMPERATURE CONTROL

2019 Dodge Durango Pursuit – Required Option List

- 5.7L V-8 with Fuel Saver technology and VVT and 8 spd transmission
- Skid Plate Group
- Trailer Tow Group IV
- BLACK exterior
- Privacy tinted windows-rear passenger, cargo sides and back window.



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: POLICE CAR - ANNUAL REPLACEMENT - SUV		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST \$50,000
SUBMITTED BY: David McQueary				
NEW REQUEST OR REPLACEMENT OF EXISTING?: REPLACEMENT OF EXISTING				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
POLICE	POLICE	V4199	10020210.80100	\$50,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
4146	2007	FORD CROWN VIC	N/A	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100,000 Miles	102,000 MILES	\$30,438.00		\$1,000
CURRENT CONDITION: This vehicle has significant mileage of high demand police activities. After 100,000 miles police vehicles begin to suffer from cracked frames and other significant structural and suspension issues as well as repeated, significant mechanical failures.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
\$18,141.72		N/A		YES
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
2806.5 hours			☒ YES ☐ NO	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): Dodge Durango Special Purpose Vehicle				
EST. MILEAGE/HOURS PER YEAR		10,000 + miles per year		
JUSTIFICATION/USE/NEED: Police vehicles are equipped with safety equipment, radios, lights and sirens, provide transportation for police services and are authorized for emergency response and pursuit activities. The department currently deploys as many as 5 uniformed patrol officers a shift and 7 shared vehicles are currently within the fleet, to allow for scheduled maintenance activities, unanticipated mechanical failures, and emergencies which may require the deployment of additional personnel.				
COST/BENEFIT ANALYSIS: The vehicle is past its useful life and estimated life in mileage. In addition, the out of service time is substantial.				
OTHER INDIRECT BENEFITS: Reliability and availability will allow for better response time to calls.				
ALTERNATE SOLUTIONS EXPLORED: N/A				
ADDITIONAL COMMENTS: Original purchase price does not reflect total cost of fully outfitted vehicle for intended purpose and use.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: TRUCK, 1/2 TON		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST: \$35,000
SUBMITTED BY: DAVE KIRCH, FLEET & PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: REPLACEMENT OF EXISTING				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
PUBLIC WORKS	FLEET & PLANT MAINTENANCE	V3245	20324100.80100	\$35,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
3111	2004	FORD RANGER XL	1FTYR10E74PA29163	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100,000 Miles	58316	\$14,651.42		\$2,000 - \$3,000
CURRENT CONDITION: Good mechanical condition. This vehicle does not meet the current needs of the department. Was originally purchased by Police for the Fleet Maintenance Department's use, and is planned to be transferred back to that department if replacement is approved.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
(2008 to present) \$9222.33		N/A		YES
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
96 hours			☒ YES ☐ NO	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 FORD F-150 XL SUPER CAB or EQUAL.				
EST. MILEAGE/HOURS PER YEAR		7,000-10,000 miles per year		
JUSTIFICATION/USE/NEED: This work truck is needed in order to be properly outfitted to meet the expanded role of the Division's Plant Maintenance, and continued support for all City departments and outside agencies. The current vehicle used is a small pick-up, and not adequate in size to hold tools and equipment necessary.				
COST/BENEFIT ANALYSIS: Based on past history, use of the vehicle should extend well beyond the standard useful life of 5-10, to most likely 10 - 15 years. Based on this estimation, the cost for the vehicle alone divided by the anticipated years of ownership will be approximately \$2,300 per year. The benefit will be a tool for staff to provide better servicing capability, and shorter mechanical downtimes.				
OTHER INDIRECT BENEFITS: None				
ALTERNATE SOLUTIONS EXPLORED: The continued use of the existing truck would not resolve the issue of a larger truck needed to accommodate the needs of the department.				
ADDITIONAL COMMENTS: None.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: TRUCK, 1/2 TON		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST: \$33,000
SUBMITTED BY: DAVE KIRCH, FLEET & PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: NEW REQUEST				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
PUBLIC WORKS	ENGINEERING	V3722	10024210.80100	\$11,000.00
WATER RESOURCES	WATER ADMINISTRATION	V3722	82027110.80100	\$11,000.00
WATER RESOURCES	SEWER ADMINISTRATION	V3722	84027220.80100	\$11,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
N/A	N/A	N/A	N/A	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
N/A	N/A	N/A		N/A
CURRENT CONDITION: N/A				
MAINTENANCE COSTS TO DATE	ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)			MEET CARB STANDARDS?
N/A	N/A			N/A
ESTIMATED OUT-OF-SERVICE TIME		PARTS AVAILABLE		
N/A		N/A		
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 FORD F-150 XL SUPER CAB or EQUAL.				
EST. MILEAGE/HOURS PER YEAR		5,000 - 7,000 MILES		
JUSTIFICATION/USE/NEED: Due to the addition of Engineering staff, a vehicle is needed in order to perform the management and inspection of various infrastructure improvements and maintenance construction projects.				
COST/BENEFIT ANALYSIS: Based on past history, use of the past vehicle should extend well beyond the standard useful life of 5-10 year, to most likely 10-15 years. Based on this estimation, the cost for the vehicle alone will be approximately \$2,200 per year. The benefit is that it will provide the proper equipment to perform oversight, review and inspection of the various City projects.				
OTHER INDIRECT BENEFITS: None.				
ALTERNATE SOLUTIONS EXPLORED: Use of existing shared "pool" vehicles would not be practical, and would monopolize the on-call need of other City staff member's use of these vehicles.				
ADDITIONAL COMMENTS: None.				
REVIEWED & APPROVED BY:	SIGNATURE			DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: TRUCK, 1 TON SERVICE TRUCK		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST: \$35,000
SUBMITTED BY: DAVE KIRCH, FLEET & PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
COMMUNITY SVCS	PARKS	V3263	10022100.80100	\$35,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
3731	1989	DODGE D200	1B6KE26Z0KS149936	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100,000	113,000 MILES	\$14,197.69		\$800.00
CURRENT CONDITION: This vehicle was salvaged in 2015. Transmission was blown, along with a bad catalyst.				
MAINTENANCE COSTS TO DATE	ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)			MEET CARB STANDARDS?
N/A	N/A			Met 2018 Standards.
ESTIMATED OUT-OF-SERVICE TIME		PARTS AVAILABLE		
3 Years		N/A		
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 /2019 FORD F-350 XL SINGLE REAR-WHEELED SERVICE TRUCK OR EQUAL				
EST. MILEAGE/HOURS PER YEAR	5,000 - 7,000 MILES			
JUSTIFICATION/USE/NEED: The vehicle will be used on a daily basis to haul grass and tree trimmings, dirt, rock, sand, bark, etc., as well as tow facility maintenance equipment to various work sites throughout the City. This truck will also be used to support public events, and other general service needs.				
COST/BENEFIT ANALYSIS: Based on past history, use of the vehicles should extend well beyond the standard useful life of 5-10 year, to most likely 10-15 years. Based on this estimation, the cost for the vehicle alone will be approximately \$2,300 per year. The benefit it will provide is the necessary equipment needed for staff to perform adequate maintenance to the various parks and grounds of City buildings and properties.				
OTHER INDIRECT BENEFITS: None.				
ALTERNATE SOLUTIONS EXPLORED: Use of existing park vehicles is not sufficient for adequate staff utilization and coverage.				
ADDITIONAL COMMENTS: This vehicle was scheduled to be replaced in 2015, but funds were not available.				
REVIEWED & APPROVED BY:	SIGNATURE			DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: COMMAND/CHIEF OFFICER VEHICLE		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST: \$50,000
SUBMITTED BY: ERIC SINGLETON, FIRE CAPTAIN				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
FIRE AUTHORITY	CITY FIRE	V3164	10021210.80100	\$50,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
U6515	1999	CHEVY 4X4 BLAZER	1GNDT13W6X2209361	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100000 miles	104,000 MILES	\$26,700.00		\$700.00
CURRENT CONDITION: Fair. Intermittent non-operational dash gauge display.				
MAINTENANCE COSTS TO DATE	ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)			MEET CARB STANDARDS?
\$17,231.00	None.			Meets 2018 Standards.
ESTIMATED OUT-OF-SERVICE TIME		PARTS AVAILABLE		
159 hours		☒ YES ☐ NO		
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 /2019 FORD EXPLORER, EXPEDITION OR F150 XL SUPER CREW OR EQUAL. <i>FINALIZED SPECS CONTINGENT DEPENDANT UPON NEW FIRE CHIEF.</i>				
EST. MILEAGE/HOURS PER YEAR	7,000 - 10,000 MILES			
JUSTIFICATION/USE/NEED: The vehicle will be used on a daily basis by the Ukiah Valley Fire Authority as a Command/Chief Officer vehicle. It will be assigned to the new permanent Fire Chief as a staff vehicle and to respond to emergency incidents as needed. It will provide a mobile incident command post with extensive communication capability.				
COST/BENEFIT ANALYSIS: Based on past history, use of the vehicles should extend well beyond the standard useful life of 5-10 year, to most likely 10-15 years. Based on this estimation, the cost for the vehicle alone will be approximately \$3,300 per year. The benefit it will provide is the necessary equipment needed for Fire Chief for proper response to emergency incidents. <i>Please see attached supplemental information.</i>				
OTHER INDIRECT BENEFITS: None.				
ALTERNATE SOLUTIONS EXPLORED: Continued use of existing vehicles is not recommended.				
ADDITIONAL COMMENTS: N/A				
REVIEWED & APPROVED BY:	SIGNATURE			DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				

MAINTENANCE COSTS - FIRE COMMAND VEHICLE U6515		
Year	Miles	Cost
2004/2005	37000	\$ 3,768.00
2005/2006	41830	\$ 3,044.00
2006/2007	52000	\$ 6,397.00
2007/2008	61900	\$ 4,946.00
2008/2009	77610	\$ 6,060.00
2009/2010	85100	\$ 1,496.00
2010/2011	90082	\$ 1,500.00
2011/2012	91960	\$ 891.00
2012/2013	98900	\$ 1,489.00
2013/2014	100000	\$ -
2014/2015	100398	\$ 849.00
2015/2016	100857	\$ -
TOTALS	100857	\$ 17,231.00



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: TYPE V WILDLAND ENGINE		ASSET USEFUL LIFE: 20 YEARS		ESTIMATED COST: \$250,000
SUBMITTED BY: ERIC SINGLETON, FIRE CAPTAIN				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
FIRE AUTHORITY	CITY FIRE	V2671	10021210.74500	\$250,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
U6547	1999	FORD F-350	1FDWF32F3XED17341	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100,000 miles/6000 hours	27,599 miles/2400 hours	\$29,551.13		\$1,000.00
CURRENT CONDITION: Following NFPA guidelines of 10 years frontline response vehicle, and 10 years as a reserve vehicle. This vehicle has been repurposed, the pump and water tank have been removed and it currently serves as a utility vehicle for the Fire Authority. U6457 replaced U6545 which is a 2004 Chevy 2500 HD, with currently 88,744 miles. U6545 initially served as a Command/Chief vehicle. It was involved in a collision suffering major front end damage which was repaired. The vehicle was placed back into service as a utility vehicle. U6545 has currently been removed from service.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
(2007 to present) \$28,028		None.		Meets 2018 Standards.
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
271 hours			☒ YES ☐ NO	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 OR NEWER FORD CREW CAB, WITH A TYPE V (WILDLAND) ENGINE BUILD-UP.				
EST. MILEAGE/HOURS PER YEAR 7,000 - 10,000 MILES				
JUSTIFICATION/USE/NEED: The vehicle will be utilized primarily as the wildland component for the City of Ukiah along with any type of call for service. It has fire suppression capabilities (equipped with a pump and water tank) along with compartment space to allow for medical and rescue gear to be carried.				
COST/BENEFIT ANALYSIS: Based on NFPA guidelines, standard useful life is 20 years, the cost for the vehicle alone will be approximately \$12,500 per year. The benefit it will provide is the necessary equipment needed for adequate response to emergency incidents.				
OTHER INDIRECT BENEFITS: None.				
ALTERNATE SOLUTIONS EXPLORED: N/A				
ADDITIONAL COMMENTS: This equipment has been budgeted to be financed for a ten year term.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: TRACTOR W/REAR & MID-MOUNT SIDE ARM MOWER		ASSET USEFUL LIFE: 5-20 YEARS		ESTIMATED COST: \$140,000
SUBMITTED BY: DAVE KIRCH, FLEET AND PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
PUBLIC WORKS	STREETS	E1231	10024620.80100	\$70,000.00
AIRPORT	AIRPORT	E1231	77925200.80100	\$35,000.00
WATER RESOURCES	SEWER OPERATIONS	E1231	84027221.80100	\$35,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
1230	1987	MASSEY FERGUSON 383	5266V03187	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
6000 hours	4542 hours	\$35,002.26		\$5000 - \$7000
CURRENT CONDITION: Equipment is in fair mechanical condition in need of a clutch, ring gear, power steering pump and hydraulic motor on side arm.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
(2010 to present) \$48,637		\$4,500.00		NO: LIMITED TO 200 HRS/YEAR
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
2123 hours			☒ YES ☐ NO	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 JOHN DEERE 5100M ALL-WEATHER CAB WITH REAR MOWER AND MID-MOUNT 22' ARM MOWER.				
EST. MILEAGE/HOURS PER YEAR		400 HOURS		
JUSTIFICATION/USE/NEED: This equipment is used to maintain the public right-of-way, Wastewater Treatment Plant and the Ukiah Municipal Airport. It keeps City facilities appearing tidy, and specifically equipped with a sidearm mower for banks, levees and other difficult to access locations.				
COST/BENEFIT ANALYSIS: The cost to maintain this equipment each year exceeds its current salvage value. The cost to repower this equipment to meet CARB Standards also exceeds the salvage value. Based on past history, use of the equipment should extend beyond the useful life of 5-20 years, to approximately 25 years. Based on this estimation, the cost for the equipment alone will be \$5,600 per year.				
OTHER INDIRECT BENEFITS: Closed cab will prevent operators from experiencing allergic reactions to mowing activities, which will allow for longer-term operations, and improved efficiencies.				
ALTERNATE SOLUTIONS EXPLORED: Researched used equipment. Most available were rotary side-arm mower heads, where flail is used in this area due to fire prevention. Additionally, none were found that were CARB compliant.				
ADDITIONAL COMMENTS: By replacing this equipment, the City will gain CARB credits to extend other equipment in the fleet before they will have to be replaced.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: ATV GOLF CART		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST: \$12,000
SUBMITTED BY: GREG OWEN, AIRPORT MANAGER				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
AIRPORT	AIRPORT	E4956	77925200.80100	\$12,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
4900	2002	GEM	Unavailable	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
Based on time	5000 MILES	\$5,375.31		\$200.00
CURRENT CONDITION: The vehicle is in poor condition.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
(2010 to present) \$650*		Vehicle was inoperable		YES
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
REMOVED FROM SERVICE 3 YEARS AGO.			N/A	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 JOHN DEERE CROSSOVER UTILITY VEHICLE XUV590E S4 OR EQUAL				
EST. MILEAGE/HOURS PER YEAR		500 MILES		
JUSTIFICATION/USE/NEED: The vehicle will be used for operation and maintenance of the airfield. The condition of the Gem car was inoperable and needed replacing.				
COST/BENEFIT ANALYSIS: Based on past history, use of this equipment should extend well beyond the standard useful like of 5-10 years, to most likely 10-15 years. Based on this estimation, the cost for the equipment alone will be approximately \$800 per year.				
OTHER INDIRECT BENEFITS: None.				
ALTERNATE SOLUTIONS EXPLORED: N/A				
ADDITIONAL COMMENTS: *Maintenance costs to date are based on available records on-hand - earlier records went with the sold salvaged unit. However, by staff memory, additional maintenance costs were incurred for new batteries, upgraded charging system, which they estimate were over \$5,000.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: BACKHOE		ASSET USEFUL LIFE: 5-20 YEARS		ESTIMATED COST: \$120,000
SUBMITTED BY: DAVE KIRCH, FLEET AND PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
PUBLIC WORKS	STREETS	E1323	10024620.80100	\$12,000.00
PUBLIC WORKS	CORP YARD	E1323	20824300.80100	\$12,000.00
WATER RESOURCES	WATER OPERATIONS	E1323	82027114.80100	\$48,000.00
WATER RESOURCES	SEWER OPERATIONS	E1323	84027221.80100	\$48,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
1321	1990	CASE 580 BACKHOE	JJG0027287	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
6000 hours	6693 HOURS	\$28,796.88		\$7,000 - \$8,000
CURRENT CONDITION: The equipment is in poor mechanical condition. Trans axle in need of a tear-down and rebuild, and is unreliable.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
\$35,959.00		\$3000 - \$5000		NO: LIMITED TO 200 HRS/YEAR
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
70.5 hours			☒ YES ☐ NO	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018/2019 CAT 420F2 HRC Backhoe or equal. Please refer to attached specifications for additional information.				
EST. MILEAGE/HOURS PER YEAR		300 Hours		
JUSTIFICATION/USE/NEED: The equipment will be used for street maintenance activities, sidewalk repairs, maintenance and repair of water mains, sewer mains and the Corporation Yard.				
COST/BENEFIT ANALYSIS: This equipment is shared between Streets, Corp Yard, Water Operations and Sewer Operations, and is necessary to have on-hand to perform the work of the City crews. Based on past history, use of this equipment should extend well beyond the standard useful life of 5-20 years, to most likely 25 years. Based on this estimation, the cost for the equipment alone will be approximately \$4,800 per year. <i>Please see attached supplemental information</i>				
OTHER INDIRECT BENEFITS: None.				
ALTERNATE SOLUTIONS EXPLORED: N/A				
ADDITIONAL COMMENTS: By replacing this equipment, the City will gain CARB credits to extend other equipment in our fleet before they will have to be replaced.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				

MAINTENANCE COSTS - BACK HOE E1321

Date	Cost	Hours
4/10/1996	\$ 270.00	
5/7/1996	\$ 110.00	
6/27/1996	\$ 340.00	
9/19/1996	\$ 160.00	
11/15/1996	\$ 680.00	2315
Year Total	\$ 1,560.00	
4/18/1997	\$ 340.00	
7/16/1997	\$ 260.00	
10/2/1997	\$ 193.00	
12/2/1997	\$ 1,220.00	2670*
Year Total	\$ 2,013.00	
*Hour meter was changed out.		
2/18/1999	\$ 180.00	
2/25/1999	\$ 170.00	
4/26/1999	\$ 840.00	403
9/15/1999	\$ 80.00	
9/24/1999	\$ 370.00	
Year Total	\$ 1,640.00	
4/19/2000	\$ 3,400.00	711
Year Total	\$ 3,400.00	
3/9/2001	\$ 516.00	
5/15/2001	\$ 420.00	1029
Year Total	\$ 936.00	
5/14/2002	\$ 756.00	
5/16/2002	\$ 420.00	
7/15/2002	\$ 484.00	
8/28/2002	\$ 2,220.00	
10/7/2002	\$ 250.00	1287
Year Total	\$ 4,130.00	
8/25/2003	\$ 676.00	
9/15/2003	\$ 395.00	1502
Year Total	\$ 1,071.00	

Date	Cost	Hours
3/24/2004	\$ 110.00	
4/28/2004	\$ 260.00	
7/13/2004	\$ 1,157.00	
7/20/2004	\$ 785.00	
10/1/2004	\$ 335.00	1778
12/29/2004	\$ 274.00	
Year Total	\$ 2,921.00	
4/5/2005	\$ 260.00	
4/15/2005	\$ 110.00	1901
6/15/2005	\$ 300.00	
Year Total	\$ 670.00	
5/18/2006	\$ 756.00	
5/24/2006	\$ 810.00	2184
6/21/2006	\$ 80.00	
Year Total	\$ 1,646.00	
3/14/2007	\$ 815.00	
10/11/2007	\$ 770.00	2551
11/20/2007	\$ 210.00	
Year Total	\$ 1,795.00	
2/19/2008	\$ 160.00	
2/21/2008	\$ 916.00	
3/18/2008	\$ 520.00	
8/13/2008	\$ 393.00	2775
10/27/2008	\$ 80.00	
Year Total	\$ 2,069.00	
2/5/2009	\$ 1,085.00	
5/5/2009	\$ 1,398.00	
8/12/2009	\$ 100.00	2928
10/8/2009	\$ 185.00	
12/3/2009	\$ 80.00	
12/8/2009	\$ 310.00	
Year Total	\$ 3,158.00	

Date	Cost	Hours
3/15/2010	\$ 710.00	
10/5/2010	\$ 804.00	3235
Year Total	\$ 1,514.00	
1/26/2011	\$ 275.00	
2/20/2011	\$ 80.00	3295
4/21/2011	\$ 400.00	
4/28/2011	\$ 870.00	3329
5/9/2011	\$ 593.00	
Year Total	\$ 2,218.00	
5/23/2012	\$ 80.00	
10/30/2012	\$ 294.00	3536
Year Total	\$ 374.00	
4/24/2013	\$ 192.00	
9/26/2013	\$ 400.00	
Year Total	\$ 592.00	
7/29/2014	\$ 306.00	
9/16/2014	\$ 986.00	3730
12/14/2014	\$ 522.00	
Year Total	\$ 1,814.00	
8/3/2015	\$ 283.00	3829
Year Total	\$ 283.00	
2/8/2016	\$ 160.00	
9/26/2016	\$ 232.00	
10/20/2016	\$ 713.00	3953
11/22/2016	\$ 160.00	
Year Total	\$ 1,265.00	
2/14/2017	\$ 390.00	3987
6/5/2017	\$ 80.00	
6/9/2017	\$ 210.00	4023
Year Total	\$ 680.00	
2/1/2018	\$ 210.00	
Year Total	\$ 210.00	
TOTALS:	\$ 35,959.00	6693



CITY OF UKIAH A/P
 300 SEMINARY AVE
 UKIAH
 California
 95482

Dear Sir,
 We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

One (1) New Caterpillar Model: 420F2 HRC Backhoe Loaders

MACHINE SPECIFICATIONS

420F2 BHL ST, TIER 4, HRC	450-8448
LANE 2 - AVAILABLE FROM LEICESTER FACTORY	
LANE 3 - AVAILABLE FROM LEICESTER FACTORY	
ONLY FOR USE WITH: AM-N and PUERTO RICO	
STICK, EXTENDABLE, 14FT	450-8730
PT, 4WD, STD SHIFT	450-8606
ENGINE, 74.5KW,C4.4 ACERT, T4F	450-8757
HYDRAULICS, MP, 6FCN/8BNK, ST	450-8530
PRODUCT LINK, CELLULAR, PL641I	447-0049
CAB, DELUXE	450-8683
WORKLIGHTS (8) HALOGEN LAMPS	491-6734
SEAT, DELUXE FABRIC	433-4806
SEAT BELT, 3" SUSPENSION	206-1748
AIR CONDITIONER, T4	450-8715
TIRES, 12.5 80-18/21L-24, FS	282-3855
COUNTERWEIGHT, 1015 LBS	337-9696
STABILIZER PADS, FLIP-OVER	9R-6007
BUCKET-MP, 1.4 CYD	337-7442
CUTTING EDGE, TWO PIECE	9R-5321
RIDE CONTROL	398-2681
LINES, COMBINED AUX, E-STICK	398-2853
BEACON, MAGNETIC MOUNT	211-4292
BEACON, MAGNETIC MOUNT, STROBE	433-0154
SECURITY SYSTEM, KEYPAD	387-6570
PLATE GROUP - BOOM WEAR	423-7607

GUARD, STABILIZER	353-1389
LINES, HYD COUPLER 14FT E-STICK	450-8578
COUPLER, PG, HYD, DUAL LOCK	361-1200
PINS, SPARE	178-3593
BUCKET-HD, 12", 2.8 CFT	219-3411
BUCKET-HD, 18", 4.2 CFT	219-3386
BUCKET-HD, 24", 6.2 CFT	219-3387
THUMB, HYDRAULIC ARR, W/O TINE	282-5409
THUMB, TINE, A 1	221-4282

WARRANTY

Standard Warranty: 12 Month, Unlimited Hours Standard Warranty

F.O.B/TERMS: Willits

Accepted by _____ on _____

Signature

This Quote is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,
Jack Drew
Machine Sales Representative
Peterson CAT
JWDrew@petersoncat.com



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: CAMERA TRUCK		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST: \$240,000
SUBMITTED BY: DAVE KIRCH, FLEET AND PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
PUBLIC WORKS	STORM WATER	V2637	10024224.80100	\$27,500.00
WATER RESOURCES	SEWER OPERATIONS	V2637	84027221.80100	\$212,500.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
2636	2008	CHEVY HI-CUBE VAN	1GBJG31K881111293	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
Based on Time	11,100 MILES/2030 HRS	\$178,315.11		Approximately \$15,000
CURRENT CONDITION: The vehicle is in good condition, but the CCTV system is in poor condition and repair time is lengthy and inconsistent.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
(2010 to present) \$47,521		\$3000 - \$5000		YES
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
584 HOURS			☒ YES ☐ NO	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018/2019 Ford E450 Hi-Cube Van Box with TrakSTAR Camera system by 3T equipment or equal.				
EST. MILEAGE/HOURS PER YEAR 1,500 - 2,000 MILES				
JUSTIFICATION/USE/NEED: This equipment will be used for CCTV inspections of sewer mains and storm drain lines. When a sanitary sewer overflow occurs, a report must be filed with the State Water Resources Control Board and the line must be video inspected to identify the cause of the spill. In addition, many of the storm drain lines are collapsed and failing and need inspection to determine replacement or repair options.				
COST/BENEFIT ANALYSIS: The cost of repairs to the CCTV system component of the truck have already exceeded the value of the equipment. Due to the out of service time compared to the critical need of the equipment and cost of fines that could be incurred exceed the replacement cost. Based on past history, use of this equipment should extend well beyond the standard useful like of 5-10 years, to most likely 10-15 years. Based on this estimation, the cost for the equipment alone will be approximately \$16,000 per year.				
OTHER INDIRECT BENEFITS: The new CCTV equipment will have the ability to serve more than one Division and parts availability and service is expected to increase.				
ALTERNATE SOLUTIONS EXPLORED: Have reviewed retrofitting current van with new equipment. The cost would equal to the price of a replacement camera van.				
ADDITIONAL COMMENTS: Parts are available, but CCTV parts long-lead times.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: TRUCK, 1/2 TON		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST: \$35,000
SUBMITTED BY: DAVE KIRCH, FLEET AND PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
WATER RESOURCES	WATER TRTMT PLANT	V3732	82027111.80100	\$35,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
3730	2002	FORD F150	1FTRF17202NA28454	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100,000	75,700	\$15,017.80		\$2000 - \$3000
CURRENT CONDITION: The vehicle is in good mechanical condition, and is being recommended for transfer to Building Maintenance.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
(2010 to present) \$7,760		N/A		YES
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
N/A			☒ YES ☐ NO	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 Ford F-150 XL Super Cab or equal.				
EST. MILEAGE/HOURS PER YEAR 5,000 - 7,000 MILES				
JUSTIFICATION/USE/NEED: This equipment will be used to assist in operations of the Water Resources Department in order to provide safe, potable water to our customers. The WTP needs an extended cab truck, which will enable them to carry around their testing equipment, kits, rain gear, and other items.				
COST/BENEFIT ANALYSIS: Due to the remaining useful life, this truck is being recommended to transfer to Building Maintenance. Based on past history, use of this truck should extend well beyond the standard useful like of 5-10 years, to most likely 10-15 years. Based on this estimation, the cost for the equipment alone will be approximately \$2,300 per year.				
OTHER INDIRECT BENEFITS: Useful life remaining can serve another Department.				
ALTERNATE SOLUTIONS EXPLORED: Use of existing vehicle for the Water Treatment Plant is not an option, as it does not meet current needs.				
ADDITIONAL COMMENTS: None.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: LIFT, TELESCOPING		ASSET USEFUL LIFE: 5-20 YEARS		ESTIMATED COST: \$12,000
SUBMITTED BY: DAVE KIRCH, FLEET AND PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
WATER RESOURCES	WWTP	E1718	84027225.80100	\$12,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
N/A	N/A	N/A	N/A	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
N/A	N/A	N/A		N/A
CURRENT CONDITION: N/A				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
N/A		N/A		N/A
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
N/A			N/A	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): JLG 400S TELESCOPIC BOOM LIFT, PROPANE OR ELECTRIC.				
EST. MILEAGE/HOURS PER YEAR		50-75 hours		
JUSTIFICATION/USE/NEED: Equipment is needed to perform maintenance to roofs and buildings. Service HVAC units and electric motors throughout the facility.				
COST/BENEFIT ANALYSIS: Staff is currently performing these tasks on ladders, which is a safety concern. Lift will also improve productivity. Estimated life is expected to be approximately 25 years. Based on the cost of the equipment alone, cost per year would be approximately \$480 per year.				
OTHER INDIRECT BENEFITS: Allow current WWTP staff to perform more maintenance, having the proper equipment to address the issues.				
ALTERNATE SOLUTIONS EXPLORED: Rental of equipment has been considered, but would not meet the needs of maintenance issues that need to be immediately addressed, to minimize plant down time.				
ADDITIONAL COMMENTS: None.				
21				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: POLICE CARS - INSURANCE REPLACEMENT - SEDAN		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST \$60,000
SUBMITTED BY: David McQueary				
NEW REQUEST OR REPLACEMENT OF EXISTING?: REPLACEMENT OF EXISTING				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
POLICE	POLICE	V4206	10020210.80100	\$60,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
4204	2015	FORD INTERCEPTOR-SUV	N/A	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100,000 MILES	22,200 MILES	\$30,438.00		\$0
CURRENT CONDITION: VEHICLE WAS DECLARED A TOTAL LOSS DUE TO A COLLISION. THE VEHICLE AND ALL ATTACHED EQUIPMENT WAS SURRENDERED TO THE RESPECTIVE INSURANCE COMPANY IN EXCHANGE FOR THE REPLACEMENT PAYOUT OF \$60,000.				
MAINTENANCE COSTS TO DATE	ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)			MEET CARB STANDARDS?
\$596.97	N/A			YES
ESTIMATED OUT-OF-SERVICE TIME		PARTS AVAILABLE		
OUT OF SERVICE SINCE COLLISION DATE OF 1/20/2018		N/A		
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): Dodge Charger Pursuit				
EST. MILEAGE/HOURS PER YEAR	10,000 + miles per year			
JUSTIFICATION/USE/NEED: Police vehicles are equipped with safety equipment, radios, lights and sirens, provide transportation for police services and are authorized for emergency response and pursuit activities. The department currently deploys as many as 5 uniformed patrol officers a shift and 7 shared vehicles are currently within the fleet, to allow for scheduled maintenance activities, unanticipated mechanical failures, and emergencies which may require the deployment of additional personnel.				
COST BENEFIT/ANALYSIS: The vehicle was declared a total loss and has been surrendered to the respective insurance company, and out of service time has been substantial.				
OTHER INDIRECT BENEFITS: Reliability and availability will allow for better response time to calls.				
ALTERNATE SOLUTIONS EXPLORED: N/A				
ADDITIONAL COMMENTS: Original purchase price does not reflect total cost of fully outfitted vehicle for intended purpose and use.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
July 1, 2018

FACILITIES/BUILDINGS/LAND																					
COMMUNITY SERVICES DEPARTMENT																					
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
Improvements to Vinewood Park	Staff received a grant to renovate Vinewood Park. The items that will be improved are some elements the Vinewood community expressed they would like to see improved.	Parks	10022100.80220	18011	N/A	In Progress	2018	2019	General	Yes	New Revenues	Grant funded.		\$ 280,000					\$ 280,000		Budget Adopted
Pool Block House	The block house pool storage is in need of replacement due to age and general deterioration of the building.	Parks	10022100.80220	18012	N/A	New	2019	2020	General	No	Current Revenues				\$ 250,000				\$ 250,000		Reviewed
Riverside Park	State grant to provide some grading, flood surveying, debris removal and planting.	Parks	10022100.80220	18014	N/A	In Progress	2018	2020	General	Yes	New Revenues	Grant funded.			\$ 1,000,000				\$ 1,000,000		Reviewed and Supported
Wagenseller Park	In 2017 the Community Development Department began work on a Wagenseller Park Feasibility Analysis. After taking public input the analysis will be completed in 2018. It has been determined through the analysis and other surveys a park is needed in the Wagenseller area. Community Services is working on the necessary steps for developing a park, they are; acquiring property, park planning then construction.	Parks	10022100.80220	18063	N/A	New	2022	2023	Capital Projects	No	New Revenues	Staff is researching acquisition funding along with park development funding to complete the project.						\$ 950,000	\$ 950,000		Reviewed
Splash Pad	This project would solve multiple issues at the Municipal Pool Facility. The first is a safety issue for young children and non-swimmers, our pool's current minimum depth is 3.5' which is quite deep for children under 5 years old. The second issue is that of wasted space. We have a 30' x 90' area which was previously a kiddie pool area that is now unusable and defunct. A splash pad is a flat area with water features such as jets, fountains and overhead sprays which provides a "zero depth" space for safe water play. They are very popular and would be an additional attraction to the pool facility, resulting in increased usage and revenue. A splash pad would solve both the safety issue and maximize the pool facility. Minimal maintenance issues have been reported by other facilities, due to a recirculating system there would be zero water loss (except evaporation) and the splash pad would only require the addition of one lifeguard to the staffing rotation. The current estimated cost is \$200,000 with the Friends of Todd Grove Pool and the Parks, Recreation and Golf Commission already on board to help fundraise for the project. The splash pad area will be ADA accessible and will be inclusive for children with disabilities.	Aquatics	10022300.80220	17048	N/A	New	2019	2020	General	No	New Revenues	Staff plans to begin fundraising and seek grant funding for this project in fiscal year 18/19.			\$ 200,000				\$ 200,000	Council refers to Park & Recreation Commission for review and consideration for concept and funding.	Explore
Todd Grove Park Wall and Parking Safety Issues	Improve the maintenance plan of the wall, as well as parking safety issues around the park.	Parks	10022100.80220	18071	N/A	New	2019	2021	General	No	New Revenues	Funding sources being sought.			\$ 20,000				\$ 20,000	Council refers to Park & Recreation Commission for review and consideration for concept and funding.	Explore
Civic Center Reconfiguration Shared Cost	Reconfiguration of Civic Center customer service and finance areas. Two divisions share this cost. Total cost: \$175,000	Building & Grounds Maintenance	20822500.80220	15038	Shared cost with Utility Billing Fund 208.	In Progress	2018	2019	Internal Service	Yes	Reserves	Utilizing Building Fund Reserves.		\$ 75,000					\$ 75,000	Re-budgeted. Requesting quarterly status.	Budget Adopted
Fascia Renovation - Civic Center Annex	The fascia of the Civic Center Annex is deteriorating and is in need of repair.	Building & Grounds Maintenance	20822500.80220	15037	N/A	In Progress	2018	2019	Internal Service	Yes	Reserves	Utilizing Building Fund Reserves.		\$ 75,000					\$ 75,000	Was reviewed, and part of the 2017/2018 budget. Requesting rebudget in 2018/2019 budget. Requesting quarterly status.	Budget Adopted
Council Chamber Technology Upgrade	The technology in the Council Chamber is failing. Software and hardware that control the PTZ camera has failed. Other audio equipment and speakers are end of life and do not operate at a reasonable quality level. The camera technology is aged and picture quality is not acceptable and video streaming needs to be HD content for better viewing. This will bring the technology to a current functional level. This will also provide constituents a quality experience when viewing from home or attending our City Council meetings.	Building & Grounds Maintenance	20822500.80220	15016	N/A	In Progress	2018	2019	Internal Service	Yes	Reserves	Utilizing Building Fund Reserves.		\$ 150,000					\$ 150,000	Re-budgeted. Requesting quarterly status.	Budget Adopted
Picnic Area at Todd Grove Park	The Todd Grove picnic area is in need of replacing the asphalt surface area, barbeque and tables. There is currently \$50,000 in Park Development Funds 25100000.39044 to begin planning and design of the area.	Parks	25122100.80220	18013	N/A	New	2019	2020	Capital Projects	No	Reserves	Utilizing Park Development funds. Will also be seeking grant funding.		\$ 50,000	\$ 50,000				\$ 100,000	18/19 currently funded, 19/20 is not.	Reviewed and Supported
Anton Stadium - Donor Sign	New sign to recognize donors for the Anton Stadium Project.	Parks	30122210.80220	18020	N/A	In Progress	2018	2018	Special Revenue	Yes	Current Revenues			\$ 20,000					\$ 20,000	Re-budgeted	Budget Adopted
Museum Roof Partial Repair/Replacement	Replace a portion of the roof of the Museum, or at least the underlayment. A good portion of the roof is now 30 years old and leaks are appearing in the older part of the building. Additionally, the beams under the front awning are suffering from wood rot, as is a section of the exterior under-roof at the southeast end. Benefits are to ensure protection of the building's exterior and the art and artifacts housed within the buildings, as well as ensure the safety of the visiting public and Museum staff.	Museum	69122700.80220	18021	N/A	In Progress	2018	2019	Special Revenue	Yes	Reserves			\$ 100,000					\$ 100,000		Budget Adopted

*Refer to the glossary page of this document for definition of terms used.

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Museum Signage	Create and install museum signage at the mouth of the driveway on main street. Signage was designed as part of the Wild Gardens grant project. Due to cost overruns for the overall project, this signage was deferred. Currently the only identifying signage at the front of the museum is an historic marker. Signage indicating entrance to the museum grounds is needed as a navigation tool for drivers and pedestrians, as well as for branding purposes that help signal the beginning of the visitor's museum experience.	Museum	69122700.80220	18022	N/A	In Progress	2019	2020	Special Revenue	No	Current Revenues								\$	25,000		\$	25,000	Reviewed				
Museum Exterior Painting	Museum exterior is in need of painting to ensure on-going protection of the wood surface. According to staff it has been close to ten years since last exterior painting. Major benefits include the protection of a major City asset and the maintaining of the beauty of the building for the public.	Museum	69122700.80220	18023	N/A	New	2019	2020	Special Revenue	No	Current Revenues								\$	35,000		\$	35,000	Reviewed				
Museum LED Lighting	Replace aging gallery lighting fixtures and change out bulbs from halogen to LED. Original fixtures are nearing the end of their life span and failing at an accelerated rate. Currently the Museum has not extra fixtures to spare. LED lighting has the following major benefits: 1) Energy efficiency that can reduce electricity bills by 30-50% annually, plus are more environmentally friendly; 2) Significantly longer lifespan of each bulb reduces amount of time staff spends changing out bulbs and the annual expenditure on bulbs; 3) Greater protection of art work and artifacts as LED bulbs emit far less infrared and ultraviolet rays. This project would require a large expenditure at the beginning, with cost savings in electricity and bulb purchasing, leading to greater savings over time.	Museum	69122700.80220	18024	N/A	New	2019	2020	Special Revenue	No	Current Revenues								\$	25,000		\$	25,000	Reviewed				
Awning Clean and/or Replace - Conference Center	Clean or replace front School Street facing awning with logo.	Ukiah Valley Conference Center	73022600.80220	18028	N/A	New	2019	2020	Enterprise	Yes	Current Revenues				\$	10,000						\$	10,000	Budget Adopted				
Paint offices and Conference Rooms - Conference Center	Paint the interior offices and conference rooms.	Ukiah Valley Conference Center	73022600.80220	18030	N/A	In Progress	2019	2020	Enterprise	Yes	Current Revenues				\$	15,000						\$	15,000	Budget Adopted				
SUB-TOTAL:														\$	-	\$	775,000	\$	1,605,000	\$	-	\$	-	\$	950,000	\$	3,330,000	
ELECTRIC UTILITY DEPARTMENT																												
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status							
							Start	End						18/19	19/20	20/21	21/22	22/23										
Electric Utility Service Center - Remodel & Facility Improvements	Provides offices and warehouse facilities for the Electric Utility Dept. to better serve the community. Currently offices are located in 40 year old temporary modular buildings with no foundation. The electrical construction and maintenance materials are stored in an uninsulated unsealed tin building.	Technical Services	80126100.80220	17023	N/A	In Progress	2017	2021	Enterprise	Yes	Current Revenues		\$ 70,000	\$ 800,000	\$ 800,000	\$ 30,000	\$ 30,000	\$ 10,000	\$	1,740,000	Re-budgeted.	Budget Adopted						
Renewable Resource Development - Solar	Renewable energy development for the Utility's resource portfolio in meeting the States green energy mandates.	Administration	80126100.80220	ECC01	N/A	New	2018	2023	Enterprise	Yes	Current Revenues			\$ 1,100,000	\$ 30,000	\$ 600,000	\$ 50,000	\$ 600,000	\$	2,380,000		Budget Adopted						
Hydroelectric Plant Warehouse, Shop and Restroom	Needed to store hydro specialized plant materials, spare parts, provides staff workspace and restroom/sink facilities.	Technical Services	80126100.80230	18038	N/A	New	2020	2021	Enterprise	Yes	Current Revenues		\$ 1,000		\$ 30,000	\$ 160,000			\$	191,000		Reviewed						
Substation Site Development	Evaluate the need and sites available to construct a future electrical substation to serve future loads based on planning forecasts of the City's growth.	Technical Services	80126100.80230	18046	N/A	New	2021	2022	Enterprise	Yes	Current Revenues					\$ 20,000	\$ 300,000		\$	320,000		Reviewed						
SUB-TOTAL:														\$	71,000	\$	1,900,000	\$	860,000	\$	810,000	\$	380,000	\$	610,000	\$	4,631,000	
FINANCE DEPARTMENT																												
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status							
							Start	End						18/19	19/20	20/21	21/22	22/23										
Civic Center Reconfiguration Shared Cost	Reconfiguration of Civic Center customer service and finance areas. Two divisions share this cost. Total cost: \$175,000	Utility Billing	20513300.80220	15038	Shared cost with Utility Billing Fund 205.	In Progress	2018	2019	Internal Service	Yes	Reserves	Existing Utility Billing Fund reserves.		\$ 100,000					\$	100,000	Re-budgeted.	Budget Adopted						
Card Lock Phase II	The Police Department is in need of providing a more controlled, secure environment for their officers and employees. Card lock provides access security to all entrances and exits using key fobs and access cards. This is already installed in the Civic Center and Annex and is providing a high level of access security. This would provide additional Public Safety as well.	IT	20822500.80220	15019	N/A	Deferred	2019	2020	Internal Service	No	Current Revenues				\$ 85,000				\$	85,000	This would be an expansion to the existing Card Lock system.	Reviewed						
SUB-TOTAL:														\$	-	\$	100,000	\$	85,000	\$	-	\$	-	\$	-	\$	185,000	
FIRE AUTHORITY																												
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status							
							Start	End						18/19	19/20	20/21	21/22	22/23										
South Station HVAC Replacement	It is recommended to continue from the 17/18 budget cycle into the 18/19 budget cycle, the replacement of the current HVAC system. The current HVAC system is not currently not operable. The HVAC system is a critical and essential component to providing and maintaining a minimal level of environmental comfort for crews assigned to 24hr. shifts, daytime staff, and the general public. The project completion is dependent upon the completion of repairs to the roof currently in progress.	Valley Fire	91521400.80220	18060	N/A	In Progress	2018	2019	Fiduciary	Yes	Current Revenues			\$ 60,000					\$	60,000	Re-budgeted.	Budget Adopted						
South Station Roof Replacement	It is recommended to continue from the 17/18 budget cycle into the 18/19 budget cycle, the roof repair of the South Station. Due to excessive water damage in the past and the replacing the current HVAC system located on the roof, it is in need of major repairs. Structural repairs around the HVAC system platform along with minor repair throughout the roof. The composite roof also needs to be replaced replacement. Monies for the project were budget in the 17/18 budget cycle. The project in currently in process with an engineering report. It is recommend to continue with the funds being budget for the 18/19 budget cycle.	Valley Fire	91521400.80220	18061	N/A	In Progress	2018	2019	Fiduciary	Yes	Current Revenues			\$ 50,000					\$	50,000	Re-budgeted.	Budget Adopted						
SUB-TOTAL:														\$	-	\$	110,000	\$	-	\$	-	\$	-	\$	-	\$	110,000	

*Refer to last page of this document for definition of terms used.

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PUBLIC WORKS DEPARTMENT																					
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
HVAC Upgrade - Garage	The garage's heating and air is inefficient, old, and needs to be upgraded. An upgrade will provide economical benefits in energy savings.	Corporation Yard	20824300.80220	18018	N/A	New	2019	2020	Internal Service	No	Current Revenues				\$ 40,000				\$ 40,000	Look for alternative energy sources as par of the consideration of this project.	Reviewed
SUB-TOTAL:													\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000		
TOTALS FOR FACILITIES/BUILDINGS/LAND :													\$ 71,000	\$ 2,885,000	\$ 2,590,000	\$ 810,000	\$ 380,000	\$ 1,560,000	\$ 8,296,000		

*Refer to la 2 ige of this document for definition of terms used.

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INFORMATION TECHNOLOGY																						
FINANCE DEPARTMENT																						
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status	
							Start	End						18/19	19/20	20/21	21/22	22/23				
Utility Billing CIS Replacement	The current utility billing software is becoming obsolete. Replacement is necessary.	Utility Billing	20513300.54320	18062	N/A	In Progress	2018	2020	Enterprise	Yes	Reserves	Funding specific to department.		\$ 400,000					\$ 400,000		Budget Adopted	
IBM/AS400 Replacement	The IBM server is at end of life. Purchase of a new server will also include a new Operating System and require us to make sure our old applications will function. Our vendor will primarily test our environment under the new OS. If all functions, the new server will be purchased and our full backup with data will be transferred to it. Utility Billing is currently reliant on this server for Customer Service use. In addition archive access to past City of Ukiah data is constantly needed for past history. IBM software and hardware maintenance will be included in the IT Software Budget (54320) for FY 18/19 for the following amounts: 3 year x 24/7, Software Maintenance = \$3966.25, Extended Maintenance = \$2,515.30 , for a Total=\$6,481.55	IT	20913900.80100	17042	N/A	New	2018	2019	Internal Service	Yes	Current Revenues			\$ 29,617					\$ 29,617		Budget Adopted	
Core - 4 Cisco 3750 Switches & 2 Cisco N5548 Switches - End of Life - Replacements	These switches are the center core of our network infrastructure. They serve as data conduits for all City of Ukiah operations. They are nearing end-of-life, as warranty and support runs out during this time-frame.	IT	20913900.80100	17044	N/A	New	2019	2020	Internal Service	No	Current Revenues				\$ 155,550				\$ 155,550		Reviewed	
Checkpoint Firewall Replacement - With Cisco ASA Checkpoint Firewall Replacement	The City of Ukiah utilizes a Checkpoint perimeter firewall to protect our network from outside threats that can originate from the internet. Equipment and services provided in the agreement include: Detects and controls application usage • Identifies, allows, blocks or limits usage of applications, and features within them which enables safe Internet use while protecting against threats and malware • Leverages the world's largest application library with more than 6,600 web 2.0 applications Supports advanced identity awareness for stress-free policy enforcement • Creates granular policy definitions per user and group • Integrates seamlessly with Active Directory and protects our environments containing social media and internet applications • Provides the benefits of application control and intrusion protection (IPS), as well as extensibility support for additional security capabilities. This system will be at end of life in 2021 and up for replacement. We will replace this with a Cisco ASA Firewall.	IT	20913900.80100	17045	N/A	New	2020	2021	Internal Service	No	Current Revenues					\$ 120,000			\$ 120,000		Reviewed	
Redundant Internet Gateway (Fall-over Load Balancer)	Our current AT&T Internet gateway provides service to all of the City of Ukiah departments for Internet access, as well as Public Safety access to law enforcement websites and other important services. If service fails, we do not have a failover scenario in place. A failover scenario would involve an additional Internet Gateway with a different Internet service provider (ISP). If one ISP fails, the gateway would failover to the alternate one available. This would ensure service availability, virtually 100% of the time.	IT	20913900.80100	17046	N/A	New	2020	2022	Internal Service	No	Current Revenues					\$ 166,800	\$ 48,400		\$ 215,200		Reviewed	
Dell Compellent Storage - 5 year cyclic end of life replacement	The Dell Compellent Storage serves as our main live data storage for the City of Ukiah. It is used in conjunction with our four Virtual Machine Hosts, which control and offer resources to all of our virtual servers. This basically contains the majority of our production servers upon which all City of Ukiah data services reside. In addition, our VMM (Virtual Machine Manager) server operates as stated. It manages all of the virtual servers within the infrastructure. Dell-4 VM Hosts & Virtual Machine Manager Server - 5 year cyclic - end of life replacement (Refinance)) \$290,000 at approximately \$59,000/year x 5 years.	IT	20913900.80100	17047	N/A	On-going	2021	2022	Internal Service	No	Current Revenues						\$ 59,000	\$ 59,000	\$ 118,000	Department is exploring cloud storage solution where this may not be necessary.	Reviewed	
SUB-TOTAL:													\$ -	\$ 429,617	\$ 155,550	\$ 286,800	\$ 107,400	\$ 59,000	\$ 1,038,367			
WATER RESOURCES DEPARTMENT																						
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status	
							Start	End						18/19	19/20	20/21	21/22	22/23				
Water Treatment Plant Network Security	One Cisco ASA firewall at each location, with an additional Cisco ASA firewall at the Civic Center - >connecting to our Checkpoint firewall. This will provide the necessary security needed between our Civic Center, WWTP and WTP utilities. Our Water and Wastewater utilities utilize SCADA networks that serve as control centers for PLC (programmable logic controllers) which in turn control associated pumps, motors etc. These operations are connecting to the City of Ukiah network, to provide remote vendor support and will also provide necessary data shares for reporting purposes. This will protect our water utilities from the ever increasing network security breaches that are a continual threat.	Water Treatment Plant	82027111.80100	17039	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 27,798					\$ 27,798		Budget Adopted	
Wastewater Treatment Plant Network Security	One Cisco ASA firewall at each location, with an additional Cisco ASA firewall at the Civic Center - >connecting to our Checkpoint firewall. This will provide the necessary security needed between our Civic Center, WWTP and WTP utilities. Our Water and Wastewater utilities utilize SCADA networks that serve as control centers for PLC (programmable logic controllers) which in turn control associated pumps, motors etc. These operations are connecting to the City of Ukiah network, to provide remote vendor support and will also provide necessary data shares for reporting purposes. This will protect our water utilities from the ever increasing network security breaches that are a continual threat.	Wastewater Treatment Plant	84027225.80100	17039	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 27,798					\$ 27,798		Budget Adopted	

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	SUB-TOTAL:	\$ -	\$ 55,596	\$ -	\$ -	\$ -	\$ -	\$ 55,596	
TOTALS FOR <i>INFORMATION TECHNOLOGY</i> :		\$ -	\$ 485,213	\$ 155,550	\$ 286,800	\$ 107,400	\$ 59,000	\$ 1,093,963	

*Refer to language of this document for definition of terms used.

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INFRASTRUCTURE

AIRPORT																					
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
Runway 15-33 Pavement Reduction (Construction Phase 1)	Runway is currently 4,415 feet long and 150 feet wide. This project will provide construction to reduce the runway width to 75 feet by installing LED Medium Intensity Runway Lights to meet new runway width, adjust existing pavement markings to meet new pavement width with an application of slurry seal in areas that markings are removed, and then apply new pavement markings to meet new pavement width. Some crack fill and sealing will be required in areas where trenching is performed to prevent FOD. Pavement is 31 years old.	Airport	77800000.80230	13044	N/A	In Progress	2018	2019	Enterprise	Yes	Current Revenues	FAA Grant Funding.		\$ 1,260,000					\$ 1,260,000		Budget Adopted
Runway 15-33 Pavement Reduction (Construction Phase 2)	Runway 15-33 is currently 4,451 feet long and 150 feet wide. The project will be for the construction of the 75-foot reduced width runway pavement. New pavement marking will be applied. Pavement is 31 years old.	Airport	77800000.80230	18032	N/A	New	2019	2020	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.			\$ 1,900,000				\$ 1,900,000		Reviewed and Supported
Taxiways B&D Demolition; Construction of New Taxiways A2 and A4, and Runway 33 Blast Pad (Construction Phase 3)	This project will be for the demolition of existing Taxiways B & D and construction of new connector taxiways A2 (250'x45') and A4 (250'x45'), and construction of new blast pad at Runway 33 end, to meet FAA standards. Taxiway B does not connect at Runway 15 threshold and Taxiway D alignment does not meet standards.	Airport	77800000.80230	18033	N/A	New	2020	2021	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.				\$ 430,000			\$ 430,000		Reviewed and Supported
Pavement Rehabilitation of Taxiways A, A3 and A5 - Construction	This project will cover construction to rehabilitate pavements of Taxiways A (4,540'x55'), A3 (250'x45') and A5 (250'x45').	Airport	77800000.80230	18035	N/A	New	2022	2023	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.						\$ 500,000	\$ 500,000		Reviewed and Supported
Pavement Rehabilitation of Taxiways A, A3 and A5 - Design	This project is for the design of Taxiways A (4,540'x55'), A3 (250'x45'), and A5 (250'x45') pavement rehabilitation assumed to be a crack fill, seal and slurry.	Airport	77900000.80230	18034	N/A	New	2021	2022	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.					\$ 60,000		\$ 60,000		Reviewed and Supported
SUB-TOTAL: \$ -														\$ 1,260,000	\$ 1,900,000	\$ 430,000	\$ 60,000	\$ 500,000	\$ 4,150,000		

ELECTRIC UTILITY DEPARTMENT																					
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
Replace Station Light & Power generator controls (Hydro)	Control upgrades to provide expanded abilities: 1. Remote control and monitoring from the Fish Hatchery and 2. Emergency station light and power backup to the hydro plant.	Technical Services	80126100.80230	18037	N/A	New	2020	2021	Enterprise	Yes	Current Revenues				\$ 10,000	\$ 30,000			\$ 40,000		Reviewed
Cherry Street Circuit Capacity Increase	Re-Conductor Cherry Street from Rail Line to Dora Street. Extends new circuit capacity to the south-west area of Ukiah improving system capacity and the ability to restore outages in the shortest amount of time necessary.	Overhead	80126100.80230	18039	N/A	New	2018	2019	Enterprise	Yes	Current Revenues		\$ 2,500	\$ 80,000					\$ 82,500		Budget Adopted
Community Power Management Projects	Power pedestal replacement program goals includes reducing energy loss, improve lighting/access control, safety and availability of power in public places. <i>Includes charging stations and power pedestals.</i>	Administration	80126100.80230	18040	N/A	On-going	2018	2022	Enterprise	Yes	Current Revenues		\$ 30,000	\$ 100,000	\$ 60,000	\$ 60,000	\$ 60,000		\$ 310,000		Budget Adopted
Fairgrounds 4160 to 12,000 volt Conversion	Replaces existing low voltage (4160V) system with 12,000 Volt primary rated cable and transformers and secondary conductor. Fairgrounds to provide USERC specified metering and underground duct. Removes existing low voltage (4160V) system.	Underground	80126100.80230	18041	N/A	In Progress		2021	Enterprise	Yes	Current Revenues		\$ 25,000	\$ 150,000	\$ 150,000	\$ 75,000			\$ 400,000		Budget Adopted
Substation and Hydroelectric Plant Control System Replacement	Replace the Mendocino Hydro control system hardware, program and coding for hydro specific automation control. The existing systems are outdated with limited after-market support and no new replacement part availability.	Technical Services	80126100.80230	18042	N/A	In Progress	2017	2020	Enterprise	Yes	Current Revenues		\$ 7,000	\$ 200,000	\$ 175,000				\$ 382,000		Budget Adopted
Underground Capital System Improvements (<\$50,000 each)	Transformer replacement and upgrades, wood pole testing and replacement, system capacity improvements and protection, control, monitoring and communication enhancements.	Distribution	80126100.80230	18043	N/A	On-going			Enterprise	Yes	Current Revenues		\$ 200,000	\$ 225,000	\$ 225,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,250,000		Budget Adopted
Overhead Capital System Improvements (<\$50,000 each)	Transformer replacement and upgrades, system capacity improvements and protection, control, monitoring and Communication enhancements.	Underground	80126100.80230	18044	N/A	On-going			Enterprise	Yes	Current Revenues		\$ 225,000	\$ 225,000	\$ 200,000	\$ 200,000	\$ 200,000		\$ 1,050,000		Budget Adopted
Undergrounding Phase 3: Overhead to Underground	Relocates or undergrounds overhead electric, phone and cable TV utilities along Gobbi and State Streets.	Distribution	80126100.80230	18045	N/A	In Progress	2018	2020	Enterprise	Yes	Current Revenues		\$ 60,000	\$ 600,000	\$ 125,000				\$ 785,000		Budget Adopted
Governor speed control & Valve Upgrades (Hydro)	Upgrades to the governor sensing, controller and feedback transducers to improve performance and reliability. Existing governor controls frequently are out of service due to failure or adjustment.	Technical Services	80126100.80230	18047	N/A	New	2020	2022	Enterprise	Yes	Current Revenues					\$ 200,000	\$ 180,000		\$ 380,000		Reviewed
Undergrounding Phase 4: Overhead to Underground	Relocates or undergrounds overhead electric, phone and cable TV utilities - <i>State Street from Talmage to Clay.</i>	Distribution	80126100.80230	18048	N/A	New	2021	2023	Enterprise	Yes	Current Revenues					\$ 30,000	\$ 600,000	\$ 125,000	\$ 755,000		Reviewed
SUB-TOTAL: \$ 549,500														\$ 1,580,000	\$ 945,000	\$ 795,000	\$ 1,240,000	\$ 325,000	\$ 5,434,500		

PUBLIC WORKS DEPARTMENT																					
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
Museum Sidewalk	Construct new sidewalk along the Main Street frontage of the Sun House/Grace Hudson Museum.	Engineering	50024220.80230	18069	N/A	In Progress	2018	2019	Special Revenue	Yes	Current Revenues		\$ 50,000						\$ 50,000		Budget Adopted
NWP Rail Trail Phase 2	NWP Rail Trail Phase 2 Construction.	Engineering	51124210.80230	17034	N/A	In Progress	2019	2020	Special Revenue	Yes	Current Revenues		\$ 1,484,000						\$ 1,484,000		Budget Adopted
NWP Rail Trail Phase 3	This project will construct the NWP Rail Trail, Phase 3 from Clara Ave. to Brush St. The Non-Construction Phase (Design, Engineering, Permitting, Landscape Design) funding amount is \$442,000 in FY 18-19. The construction phase funding is \$1,400,067 in FY 19-20.	Engineering	51124210.80230	18070	N/A	In Progress	2018	2019	Special Revenue	Yes	Current Revenues		\$ 391,000	\$ 1,400,067					\$ 1,791,067		Budget Adopted

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Landfill Closure	This project will permanently close the Landfill Disposal site per Federal Mandates.	Landfill	70224500.80230	18025	N/A	In Progress	2018	2020	Enterprise	Yes	Current Revenues					\$ 10,383,000			\$ 10,383,000	Project specifics will require additional Council review.	Reviewed and Supported	
SUB-TOTAL:														\$ -	\$ 1,925,000	\$ 1,400,067	\$ 10,383,000	\$ -	\$ -	\$ 13,708,067		
WATER RESOURCES DEPARTMENT																						
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status	
							Start	End						18/19	19/20	20/21	21/22	22/23				
Large Scale Solar - Shared Cost	The Water Resources Department spends approximately \$600k per year on electricity. There are numerous opportunities for grants to construct solar projects that will significantly reduce these annual costs. The department will be investing in the necessary planning and engineering to be able to qualify for grant funding. Total Project Cost: \$8,150,000	Water Treatment Plant	82027111.52100	18067	Cost shared with fund 840 Wastewater	New	2018	2020	Enterprise	Yes	Current Revenues	Year 18/19 planning/engineering costs to be funded from Utiity, 19/20 construction cost to be 100% grant funded - grants yet to be determined.		\$ 75,000	\$ 4,000,000				\$ 4,075,000		Budget Adopted	
Replacement of Pressure Zone 2 South Reservoir	The new reservoir is needed due to the deteriorating condition of the existing one. This provides value to the Water customers as it provides storage for treated, potable water.	Water Treatment Plant	82227113.80230	15071	N/A	In Progress	2018	2020	Enterprise	Yes	Current Revenues		\$ 43,586	\$ 450,000					\$ 493,586	100% design complete. Out to bid this summer.	Budget Adopted	
Henderson Lane Water Main Replacement	Project is needed in order to upgrade a failing water main. This is needed in order to provide potable water to the Water customers.	Water Treatment Plant	82227113.80230	18051	N/A	In Progress	2018	2020	Enterprise	Yes	Current Revenues			\$ 150,000					\$ 150,000		Reviewed	
Water Main Replacements	Plan for water main replacements throughout the City.	Water Operations	82027113.80230	18072	N/A	On-going			Enterprise	No	Current Revenues				\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 6,000,000		Reviewed	
Recycled Water Project Phases 1-3	This project will provide irrigation and frost protection water for vineyards and orchards along the Russian River. This will assist in reducing discharge to the Russian River	Recycled Water	83027330.80230	15062	N/A	In Progress	2018	2019	Enterprise	Yes	Current Revenues		\$ 4,800,000	\$ 21,000,000					\$ 25,800,000	17/18 Budgeted and Encumbered - will be fully expensed in the 2018/2019 fiscal year	Budget Adopted	
Phase 4 Recycled Water	This project will provide an additional irrigation source for City Parks, Golf Course, Cemetery and Schools. This will reduce the demand on the potable water system and reduce discharge to the Russian River	Recycled Water	83027330.80230	18052	N/A	New	2019	2022	Enterprise	Yes	New Revenues	Seeking grant funding.			\$ 25,875,000				\$ 25,875,000		Reviewed and Supported	
Chlorine Contact Basin Replacement	Replace the chlorine contact basin with a new facility in order to increase production of recycled water and meet Title 22 limits. The new basin will double the capacity of the existing contact basin. The new facility will also be significantly easier to maintain which will reduce the production of chlorination byproducts such as DCBM. We have received approximately \$1.5 M in Proposition 84 grant funding to help reduce costs.	Recycled Water	83027330.80230	18068	N/A	In Progress	2018	2019	Enterprise	Yes	Current Revenues	Cost will be offset by \$1.5 million in Proposition 84 Grant funding.	\$ 432,000	\$ 3,999,000					\$ 4,431,000	Project is awarded.	Budget Adopted	
Large Scale Solar - Shared Cost	The Water Resources Department spends approximately \$600k per year on electricity. There are numerous opportunities for grants to construct solar projects that will significantly reduce these annual costs. The department will be investing in the necessary planning and engineering to be able to qualify for grant funding. Total Project Cost: \$8,150,000	Wastewater Treatment Plant	84027225.52100	18067	Cost shared with fund 820 Water	New	2018	2020	Enterprise	Yes	Current Revenues	Year 18/19 planning/engineering costs to be funded from Utiity, 19/20 construction cost to be 100% grant funded - grants yet to be determined.		\$ 75,000	\$ 4,000,000				\$ 4,075,000		Budget Adopted	
AWT Actuators/Valves	These actuators and valves need to be replaced due to their age at the Wastewater Treatment Plant.	Wastewater Treatment Plant	84027225.80230	18053	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 40,000					\$ 40,000		Budget Adopted	
Chlorine Residual Valve/Alarm on Discharge	Engineering and installation. Critical safety valve to monitor the outflow of chlorinated water into the river.	Wastewater Treatment Plant	84027225.80230	18054	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 150,000					\$ 150,000		Budget Adopted	
Telemetry	Add telemetry to automatically control discharge ratio.	Wastewater Treatment Plant	84027225.80230	18055	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 30,000					\$ 30,000		Budget Adopted	
SUB-TOTAL:														\$ 5,275,586	\$ 25,969,000	\$ 35,375,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 71,119,586		
TOTALS FOR INFRASTRUCTURE :														\$ 5,825,086	\$ 30,734,000	\$ 39,620,067	\$ 13,108,000	\$ 2,800,000	\$ 2,325,000	\$ 94,412,153		

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
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STREETS & RIGHTS-OF-WAY																					
PUBLIC WORKS DEPARTMENT																					
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
Talmage Interchange/Redwood Business Park Improvements Project	This project will provide better traffic flow in the Airport Park Boulevard Area of Ukiah.	Streets	10024620.80230	13001	N/A	In Progress	2017	2018	General	Yes	Current Revenues	Financing established.	\$ 3,700,000	\$ 3,633,000					\$ 7,333,000		Budget Adopted
2018 Street Rehabilitation Project	This project generally consists of edge grinding and applying 2" AC overlay over existing asphalt concrete pavement as well as curb ramp construction, at various locations.	Engineering	12024200.80230	18006	N/A	In Progress	2017	2018	General	Yes	Current Revenues	Measure Y		\$ 1,193,592					\$ 1,193,592	Awarded and in progress.	Budget Adopted
2019 Measure Y Arterial Street Improvement Project	This is a general placeholder for projects that will improve the Streets network.	Engineering	12024200.80230	18015	N/A	New	2018	2019	Special Revenue	Yes	Current Revenues	Measure Y		\$ 149,000					\$ 149,000	Originally \$3.1 mil, been reduced as projects awarded, and funds re-distributed.	Budget Adopted
2020 Measure Y Local Street Project	This project will improve the Streets network.	Engineering	12024200.80230	18016	N/A	New	2019	2020	Special Revenue	Yes	Current Revenues	Measure Y			\$ 3,000,000				\$ 3,000,000	Needs Council direction.	Reviewed
Measure Y Street Improvement Projects	On-going projects to improve the Streets network.	Engineering	12024200.80230		N/A	New	2020	2023	Special Revenue	Yes	Current Revenues	Measure Y				\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 9,000,000	Needs Council direction.	Reviewed
Smith Street Reconstruction	This project will improve the Streets network.	Engineering	12024200.80230	15030	N/A	In Progress	2017	2019	Special Revenue	Yes	Current Revenues	Measure Y		\$ 277,000					\$ 277,000	Awarded and in progress.	Budget Adopted
Street Striping 2018	This will update striping on streets in selected areas.	Engineering	12024200.80230	18082	N/A	In Progress	2018	2019	Special Revenue	Yes	Current Revenues	Measure Y		\$ 55,646					\$ 55,646	Awarded and in progress.	Budget Adopted
Oak Manor Utility Improvement	This is the street improvement portion of the project.	Engineering	12024200.80230	18086	N/A	In Progress	2018	2019	Special Revenue	Yes	Current Revenues	Measure Y		\$ 1,323,464					\$ 1,323,464	Awarded and in progress.	Budget Adopted
Downtown Streetscape	This project will improve the Streets network and provide a more pedestrian friendly downtown corridor.	Engineering	25124220.80230	18019	N/A	In Progress	2019	2021	Capital Projects	Yes	Reserves	Combination of General Fund and Grants.			\$ 6,000,000				\$ 6,000,000		Reviewed and Supported
Orr Street Bridge	This project will improve the bridge on Orr Street at Orr Creek.	Engineering	25124220.80230	18065	N/A	In Progress	2019	2020	Capital Projects	Yes	Reserves				\$ 254,438				\$ 254,438	Direction by Council was to develop the option for a pedestrian bike bridge with access for service and emergency vehicles only; look into options and cost for getting a turn-around on the south side; bring back cost scenarios for decking; and work with Wagenseller group with design options and budget.	Reviewed and Supported
Low Gap Road and North Bush Street Roundabout	This project will complete the environmental, ROW, and design phases for a roundabout at Low Gap Road and N. Bush St. Construction phase not currently funded.	Engineering	50724620.80230	18064	N/A	In Progress	2019	2021	Special Revenue	Yes	Current Revenues	\$110k Design Funded, Construction Funding Not Approved.		\$ 110,000			\$ 1,500,000		\$ 1,610,000	Design authorized, but project requires additional Council review.	Budget Adopted
Slurry Seal Project	This project will improve the Streets network.	Engineering	12024200.80230	18007	N/A	On-going	2017	2019	Special Revenue	Yes	Current Revenues			\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000		Budget Adopted
Gobbi/Waugh Traffic Signal	This project will alleviate traffic for better vehicle flow.	Traffic Signal	50724620.80230	18029	N/A	New	2018	2020	Special Revenue	Yes	Current Revenues			\$ 716,000					\$ 716,000	Rebudgeted.	Budget Adopted
Gobbi/Main Traffic Signal	This project will alleviate traffic for better vehicle flow.	Traffic Signal	50724620.80230	18073	N/A	New	2018	2020	Special Revenue	No	New Revenues	Will need to apply for STIP funding.					\$ 800,000		\$ 800,000		Reviewed
SUB-TOTAL:													\$ 3,700,000	\$ 7,657,703	\$ 9,454,438	\$ 3,200,000	\$ 5,500,000	\$ 3,200,000	\$ 32,712,141		
TOTALS FOR STREETS & RIGHTS-OF-WAY :													\$ 3,700,000	\$ 7,657,703	\$ 9,454,438	\$ 3,200,000	\$ 5,500,000	\$ 3,200,000	\$ 32,712,141		

*Refer to the Glossary of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
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VEHICLES, MACHINERY & EQUIPMENT

AIRPORT																					
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
Replace 20,000 gallon fuel tank with 20,000 gallon Jet A tank	Current tank is a split fuel system, containing both Jet A fuel and AvGas. Conversion to Jet A is necessary to maximize the fuel sources for the airport, and provide better service to its customers.	Airport	77925200.80100	15042	N/A	In Progress	2017	2019	Enterprise	Yes	Current Revenues			\$ 150,000					\$ 150,000	Rebudgeted.	Budget Adopted
ATV Golf Cart	With over 160 acres of airport ground, staff needs to be able to get around the airport quickly. The use of this vehicle is more practical for frequent stops made during airfield inspections.	Airport	77925200.80100	E4956	N/A	New	2019		Enterprise	Yes	Current Revenues			\$ 12,000					\$ 12,000		Reviewed
Mower Replacement - Shared Cost	The replacement of Equipment #1230, a 1987 Massey Ferguson with a 383 sidearm, is necessary as it is not CARB compliant, and replacement parts are unavailable. This equipment is used to maintain the public right-of-way, Wastewater Treatment Plant, and the Ukiah Municipal Airport. It keeps City facilities appearing tidy for the public, and specifically equipped with a sidearm mower for banks, levees and other difficult to access locations. Three divisions share the cost: \$140,000 total	Airport	77925200.80100	E1231	Shared with 100 Streets, and 840 Wastewater	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 35,000					\$ 35,000		Reviewed
SUB-TOTAL:													\$ -	\$ 197,000	\$ -	\$ -	\$ -	\$ -	\$ 197,000		

COMMUNITY SERVICES DEPARTMENT

Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
Parks Replacement Truck	Parks Department needs to replace one truck in order for staff to continue to provide daily maintenance to parks and other City owned properties.	Parks	10022100.80100	V3263	N/A	New	2018	2018	General	Yes	Current Revenues			\$ 35,000					\$ 35,000		Reviewed
Replacement Truck	Replacement of vehicles that are no longer cost effective to repair.	Parks	10022100.80100	V737	N/A	New	2019	2019	General	No	Current Revenues					\$ 70,000			\$ 70,000		Reviewed
Replacement Truck	Replacement of vehicles that are no longer cost effective to repair.	Parks	10022100.80100	18066	N/A	New	2020	2020	General	No	Current Revenues					\$ 40,000			\$ 40,000		Reviewed
Playground Equipment Replacement - Todd Grove Park	Replacement of this equipment is necessary, due to age of the equipment, the rising cost of replacement pieces, and safety concerns. This will be a phased project, replace the most used section first, and the balance of it to complete the project.	Parks	10022100.80100	18009	N/A	New	2021	2022	General	No	Reserves	Also seeking grant funding.						\$ 300,000	\$ 300,000	Department plans to transfer \$25k into reserve account starting in 2019/2020 fiscal year.	Reviewed
Playground Equipment Replacement - Oak Manor	Replacement of this equipment is necessary, due to the age and high usage of this equipment, as well as safety concerns. Staff will be seeking grant funds to assist with the cost.	Parks	10022100.80100	18010	N/A	New	2022		General	No	New Revenues	Seeking grant funding.						\$ 100,000	\$ 100,000		Reviewed
Bucket Truck Replacement - Shared Cost	There are currently two bucket trucks, Vehicle #2221, a 1992 Ford F450 which is being put into surplus in fiscal year 2017/2018, and Vehicle #2230, a 1995 Ford F450, which will be kept into service until it is replaced. It is used to trim street and park trees, and also assists in hanging banners which promote City services and activities which benefit the community. Two divisions share the cost: \$100,000 total	Parks	10022100.80100	V2224	Shared with 100 Streets	New	2019	2020	General	No	Current Revenues				\$ 50,000				\$ 50,000		Reviewed
SUB-TOTAL:													\$ -	\$ 35,000	\$ 50,000	\$ 110,000	\$ -	\$ 400,000	\$ 595,000		

ELECTRIC UTILITY DEPARTMENT

Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
Micron Oil Filter Cart	The proposed cart will be used to maintain, filter and transfer oils used in the plant's turbines and generators for lubrication and for oil used in hydraulic systems to operate large valves and gates. The new cart will provide staff will a significantly improved oil handling and filtering system resulting in longer equipment life with improved efficiency.	Technical Services	80026220.80100	18036	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 25,000					\$ 25,000		Budget Adopted
Electric Meter Replacements	Electric Meter Replacement and cloud based data management system improving customer access to outage information, usage data and provide customer selectable notifications.	Technical Services	80126100.80100	15080	N/A	In Progress	2018	2022	Enterprise	Yes	Current Revenues		\$ 5,000	\$ 10,000	\$ 10,000	\$ 500,000	\$ 2,000,000		\$ 2,525,000	Currently in the planning stage.	Budget Adopted
Truck - Supervisor	Replaces a Ford F-150 pickup truck with a projected 120,000 miles at time of replacement.	Distribution	80126100.80100	V3764	N/A	New	2020	2020	Enterprise	Yes	Current Revenues				\$ 55,000				\$ 55,000		Reviewed
Lift	Replaces a high capacity fork lift due to 1. Air quality standards to update/improve engine emissions and 2. Due to the equipment's condition and age.	Distribution	80126100.80100	E1718	N/A	New	2021	2021	Enterprise	Yes	Current Revenues					\$ 70,000			\$ 70,000		Reviewed
SUB-TOTAL:													\$ 5,000	\$ 35,000	\$ 65,000	\$ 570,000	\$ 2,000,000	\$ -	\$ 2,675,000		

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
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FIRE AUTHORITY																						
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status	
							Start	End						18/19	19/20	20/21	21/22	22/23				
Type VI Wildland Fire Engine	This Engine is to replace U-6547, which is a 1999 Ford F-350 with a 120 gpm pump and 250 gallon water tank. The replacement is per NFPA guidelines of 10 years as a frontline, and 10 years as a reserve. The U-6547 will be repurposed as a utility vehicle. The new Wildland Type VI Engine will be equipped with a pump and water tank, and will have compartment space to allow additional medical and rescue gear to be stored. This will allow the vehicle to respond to any type of emergency incident, and will serve as a first out for volunteer and personnel call back response. It will also back-up vehicles E-6465 and E6463 when they are called on an out-of-county assignment, assisting other communities in need.	City Fire	10021210.74500	V2671	N/A	New	2018	2028	General	Yes	Current Revenues	Lease purchase. Budgeted payments at 3.75%, 10 years paid semi-annually. Total cost is \$240,000 plus interest.		\$ 29,200	\$ 29,200	\$ 29,200	\$ 29,200	\$ 29,200	\$ 146,000	Other org and object is 10021210.74501	Reviewed	
Command/Chief Vehicle	This new Command/Chief Vehicle will serve as the Fire Chief's vehicle. It will replace U-6545, a 2004 Chevy 2500 HD, with current mileage of 88,744. This vehicle has been in a collision suffering major damage to the front end, which was repaired and vehicle has since been put back into service. U-6545 has been removed from service and the fleet.	City Fire	10021210.80100	V3164	N/A	New	2018	2019	General	Yes	Current Revenues		\$ 50,000					\$ 50,000		Reviewed		
Command/Chief Vehicle	This new Command/Chief vehicle would service as a Division Chiefs vehicle. It will replace D-6505, a 2006 Chevy 2500 HD, with current mileage of 78,000. The D-6505 may be repurposed as a utility vehicle.	City Fire	10021210.80100	V3165	N/A	New	2019	2020	General	No	New Revenues			\$ 50,000				\$ 50,000		Reviewed		
Command/Chief Vehicle	This new Command/Chief vehicle will serve as a Division Chief vehicle. It may be repurposed to replace the D-6504, a 2007 Chevy 2500 HD with 67,370 miles.	City Fire	10021210.80100	V3166	N/A	New	2020	2021	General	No	New Revenues				\$ 50,000			\$ 50,000		Reviewed		
Type I Reserve Fire Engine	This Engine is to replace E-6483, which is a 1995 Freightliner/3D with a pump capacity of 15000 gpm, with a 750 gallon water tank, and current mileage of 95,944. The purchase of a reserve type engine will serve to maintain our current ISO rating. It will be utilized and housed at the Central Station, with the primary assignment of volunteer response.	Valley Fire	91721400.80100	V6822	N/A	New	2018	2019	Special Revenue	Yes	Current Revenues	Measure B Funded.	\$ 250,000					\$ 250,000	Will be shopping for a used engine.	Budget Adopted		
Command/Chief Vehicle	The purchase of this new Command/Chief vehicle will serve as Division Chief vehicle, replacing C-6403, which is a 2006 Ford Expedition, with 108,352 miles.	Valley Fire	91721400.80100	18059	N/A	New	2019	2020	Special Revenue	Yes	Current Revenues	Measure B Funded.		\$ 50,000				\$ 50,000		Reviewed		
SUB-TOTAL:													\$ -	\$ 329,200	\$ 129,200	\$ 79,200	\$ 29,200	\$ 29,200	\$ 596,000			
POLICE DEPARTMENT																						
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status	
							Start	End						18/19	19/20	20/21	21/22	22/23				
Replace Damaged Patrol Car	Replace patrol car that was damaged beyond repair as a result of a police pursuit. REMIF had determined that the damage was too costly to repair and declared the vehicle a complete loss. REMIF will be paying to replace the vehicle.	Police	10020210.80100	V4206	N/A	In Progress	2018	2019	General	Yes	New Revenues	REMIF Reimbursement	\$ 60,000				\$ 60,000		Reviewed			
Annual Police Car Replacement	Annually the Police Department schedules the replacement of two patrol cars. Typically, a patrol car lasts about 3 years before it reaches the end of it's service life. It take the department about a year to order, receive and outfit a car for patrol use. By scheduling regular replacement of cars, the department ensures we have enough cars available for patrol use.	Police	10020210.80100	V4208 and V4199	N/A	On-going	2018	2023	General	Yes	Current Revenues		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	V4208 - Durango, V4199 - Durango	Reviewed and Supported		
SUB-TOTAL:													\$ -	\$ 160,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 560,000			
PUBLIC WORKS DEPARTMENT																						
Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status	
							Start	End						18/19	19/20	20/21	21/22	22/23				
Engineering Inspector Vehicle - Ford F-150 - Shared Cost	Due to the addition of Engineering Staff, a Ford F-150 is needed in order to manage and inspect projects that improve the Streets, Water and Wastewater infrastructure in order to provide required services to our citizens. Three divisions share the cost: \$33,000 total	Engineering	10024210.80100	V3722	Shared with 820 Water and 840 Wastewater	New	2018	2019	General	Yes	Current Revenues		\$ 11,000					\$ 11,000		Reviewed		
Camera Truck Replacement - Shared Cost	The existing camera truck, Vehicle #2636, a 2008 Chevy Hi-Cube Van, equipped with Cues camera equipment, needs to be replaced, as the technology is outdated, and the vehicle itself unreliable. This replacement is necessary in order to continue to CCTV Sewer mains and Storm drains. Two divisions share this cost. Total cost: \$250,000	Storm Water	10024224.80100	V2637	Shared with 840 Wastewater	New	2018	2019	Enterprise	Yes	Current Revenues		\$ 27,500					\$ 27,500		Reviewed		
Sweeper Replacement	The existing sweeper, Vehicle #2522, a 2008 Tymco Sweeper, will need to be replaced due to its high use and anticipated hours it will reach. Total cost: \$248,100	Streets	10024224.80100	V2524	N/A	New	2019	2021	General	No	Current Revenues	Department plans to set aside funds for this replacement.			\$ 248,100			\$ 248,100		Reviewed		
Mower Replacement - Shared Cost	The replacement of Equipment #1230, a 1987 Massey Ferguson with a 383 sidearm, is necessary as it is not CARB compliant, and replacement parts are unavailable. This equipment is used to maintain the public right-of-way, Wastewater Treatment Plant, and the Ukiah Municipal Airport. It keeps City facilities appearing tidy for the public, and specifically equipped with a sidearm mower for banks, levees and other difficult to access locations. Three divisions share the cost: \$140,000 total	Streets	10024620.80100	E1231	Shared with 779 Airport and 840 Wastewater	New	2018	2019	General	Yes	Current Revenues		\$ 70,000					\$ 70,000		Reviewed		
Asphalt Zipper - Shared Cost	The current equipment is Equipment #1000, a 1994 Wirtgen W500 Grinder. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$120,000 total	Streets	10024620.80100	E1001	Shared with 820 Water and 840 Wastewater	New	2022	2023	General	Yes	Current Revenues	Department plans to set aside funds for this replacement.				\$ 40,000	\$ 40,000		Reviewed			

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
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Asphalt Roller -Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$66,000 total	Streets	10024620.80100	E1612	Shared with 820 Water and 840 Wastewater	New	2022	2023	General	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 22,000	\$ 22,000		Reviewed
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$210,000 total	Streets	10024620.80100	E1812	Shared with 820 Water and 840 Wastewater	New	2022	2023	General	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 70,000	\$ 70,000		Reviewed
Cold Planer	This equipment is needed to remove thermoplastic striping from the Streets network and to remove raised sidewalk in order to provide safer pedestrian facilities.	Streets	12024200.80100	E1401	N/A	New	2018	2019	Special Revenue	Yes	Current Revenues	Measure Y		\$ 25,000					\$ 25,000		Budget Adopted
Backhoe Replacement - Shared Cost	The existing Backhoe, Equipment #1321, a 1990 Case 580 Backhoe, needs to be replaced in order to meet CARB requirements. It provides a much needed service of maintaining and repairing Water Mains, Sewer Mains, Streets and the Corporation Yard. All of these services are provided in order to continue providing services to our ratepayers and citizens. Four divisions share the cost: \$120,000 total	Streets	10024620.80100	E1323	Shared with 820 Water, 840 Wastewater, and 208 Corporation Yard	New	2018		General	Yes	Current Revenues			\$ 12,000					\$ 12,000		Reviewed
Bucket Truck Replacement - Shared Cost	There are currently two bucket trucks, Vehicle #2221, a 1992 Ford F450 which is being put into surplus in fiscal year 2017/2018, and Vehicle #2230, a 1995 Ford F450, which will be kept into service until it is replaced. It is used to trim street and park trees, and also assists in hanging banners which promote City services and activities which benefit the community. Two divisions share the cost. Total cost: \$100,000	Streets	10024620.80100	V2224	Shared with 100 Parks	New	2019		General	No	Current Revenues			\$ 50,000					\$ 50,000		Reviewed
Ford F-150 - Fleet & Plant Maintenance	Fleet and Plant Maintenance Division currently uses Vehicle #3111, a 2004 Ford Ranger, that was originally purchased by the Police Department. The replacement is needed is in needed so this division is better equipped to provide services to all City Department and outside agencies. Existing Vehicle #3111 will be transferred back to the Police Department.	Fleet Maintenance	20324100.80100	V3245	N/A	New	2018	2019	Internal Service	Yes	Current Revenues			\$ 35,000					\$ 35,000		Reviewed
Backhoe Replacement - Shared Cost	The existing Backhoe, Equipment #1321, a 1990 Case 580 Backhoe, needs to be replaced in order to meet CARB requirements. It provides a much needed service of maintaining and repairing Water Mains, Sewer Mains, Streets and the Corporation Yard. All of these services are provided in order to continue providing services to our ratepayers and citizens. Four divisions share the cost: \$120,000 total	Corporation Yard	20824300.80100	E1323	Shared with 100 Streets, 820 Water, and 840 Wastewater	New	2018	2019	Internal Service	Yes	Current Revenues			\$ 12,000					\$ 12,000		Reviewed
Loader and Dump Truck Replacements	Loader and Dump Truck Replacement for 3 years. This equipment is used to maintain and repair the Infrastructure for our citizens. Total cost: \$686,700	Corporation Yard	20824300.80100	18017	N/A	New	2021	2022	Internal Service	Yes	Current Revenues	Department plans to set aside funds for this replacement.					\$ 686,700		\$ 686,700		Reviewed
SUB-TOTAL: \$ -														\$ 192,500	\$ 50,000	\$ 248,100	\$ 686,700	\$ 132,000	\$ 1,309,300		

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Costs per Fiscal Year					Totals	Comments	City Council Status
							Start	End						18/19	19/20	20/21	21/22	22/23			
Engineering Inspector Vehicle - Ford F-150 - Shared Cost	Due to the addition of Engineering Staff, a Ford F-150 is needed in order to manage and inspect projects that improve the Streets, Water and Wastewater infrastructure in order to provide required services to our citizens. Three divisions share the cost: \$33,000 total	Water Administration	82027110.80100	V3722	Shared with 100 Streets and 840 Wastewater	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 11,000					\$ 11,000		Reviewed
WTP Ford F-150	Replaces Vehicle #3730, a 2002 Ford F-150. Due to the age and high usage of this vehicle, it is time to replace. This vehicle will be used to assist in the operations of the Water Department in order to provide potable water to our customers.	Water Treatment Plant	82027111.80100	V3732	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 35,000					\$ 35,000		Reviewed
Replace VFD at Ranney Collector	This replacement is necessary in order to update aging infrastructure so the City can continue to provide services to our water customers.	Water Treatment Plant	82027111.80100	18049	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 100,000					\$ 100,000		Budget Adopted
Upgrade SCADA System	This upgrade is necessary in order to update aging infrastructure so we can continue to provide services to our water customers.	Water Treatment Plant	82027111.80100	18050	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 300,000					\$ 300,000		Budget Adopted
Water Meter Replacements	Upgrade aged meter in order to provide increased service efficiency.	Water Operations	82027114.80100	18074	N/A	New	2019	2023	Enterprise	Yes	Current Revenues				\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000		Reviewed
Asphalt Zipper - Shared Cost	The current equipment is Equipment #1000, a 1994 Wirtgen W500 Grinder. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$120,000 total	Water Operations	82027114.80100	E1001	Shared with 100 Streets and 840 Wastewater	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 40,000	\$ 40,000		Reviewed
Asphalt Roller -Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$66,000 total	Water Operations	82027114.80100	E1612	Shared with 100 Streets and 840 Wastewater	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 22,000	\$ 22,000		Reviewed
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$210,000 total	Water Operations	82027114.80100	E1812	Shared with 100 Streets and 840 Wastewater	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 70,000	\$ 70,000		Reviewed

*Refer to la ige of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*																			
July 1, 2018																			
Backhoe Replacement - Shared Cost	The existing Backhoe, Equipment #1321, a 1990 Case 580 Backhoe, needs to be replaced in order to meet CARB requirements. It provides a much needed service of maintaining and repairing Water Mains, Sewer Mains, Streets and the Corporation Yard. All of these services are provided in order to continue providing services to our ratepayers and citizens. Four divisions share the cost: \$120,000 total	Water Operations	82027114.80100	E1323	Shared with 100 Streets, 840 Wastewater and 208 Corporation Yard	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 48,000				\$ 48,000	Reviewed
Vactor Replacement - Shared Cost	The existing vehicle, Vehicle #2515, a 2009 VacCon V350 LHA, will need to be replaced as it will be soon reaching its end-of-life. This equipment assists in repairing and maintaining the Water Distribution and Sewer Collection System in order to provide services to our rate payers. Two divisions share the cost: \$300,000 total	Water Operations	82027114.80100	V2518	Shared with 840 Wastewater	New	2020	2021	Enterprise	No	Current Revenues				\$ 150,000			\$ 150,000	Electric Utility Department needs will also be considered.
Engineering Inspector Vehicle - Ford F-150 - Shared Cost	Due to the addition of Engineering Staff, a Ford F-150 is needed in order to manage and inspect projects that improve the Streets, Water and Wastewater infrastructure in order to provide required services to our citizens. Three divisions share the cost: \$33,000 total	Sewer Administration	84027220.80100	V3722	Shared with 100 Streets and 820 Water	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 11,000				\$ 11,000	Reviewed
Mower Replacement - Shared Cost	The replacement of Equipment #1230, a 1987 Massey Ferguson with a 383 sidearm, is necessary as it is not CARB compliant, and replacement parts are unavailable. This equipment is used to maintain the public right-of-way, Wastewater Treatment Plant, and the Ukiah Municipal Airport. It keeps City facilities appearing tidy for the public, and specifically equipped with a sidearm mower for banks, levees and other difficult to access locations. Three divisions share the cost: \$140,000 total	Sewer Operations	84027221.80100	E1231	Shared with 100 Public Works, and 779 Airport	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 35,000				\$ 35,000	Reviewed
Asphalt Zipper - Shared Cost	The current equipment is Equipment #1000, a 1994 Wirtgen W500 Grinder. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$120,000 total	Sewer Operations	84027221.80100	E1001	Shared with 100 Streets and 820 Water	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.				\$ 40,000	\$ 40,000		Reviewed
Asphalt Roller -Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$66,000 total	Sewer Operations	84027221.80100	E1612	Shared with 100 Streets and 820 Water	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.				\$ 66,000	\$ 66,000		Reviewed
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$210,000 total	Sewer Operations	84027221.80100	E1812	Shared with 100 Streets and 820 Water	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.				\$ 70,000	\$ 70,000		Reviewed
Backhoe Replacement - Shared Cost	The existing Backhoe, Equipment #1321, a 1990 Case 580 Backhoe, needs to be replaced in order to meet CARB requirements. It provides a much needed service of maintaining and repairing Water Mains, Sewer Mains, Streets and the Corporation Yard. All of these services are provided in order to continue providing services to our ratepayers and citizens. Four divisions share the cost: \$120,000 total	Sewer Operations	84027221.80100	E1323	Shared with 100 Streets, 820 Water and 208 Corporation Yard	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 48,000				\$ 48,000	Reviewed
Vactor Replacement - Shared Cost	The existing vehicle, Vehicle #2515, a 2009 VacCon V350 LHA, will need to be replaced as it will be soon reaching its end-of-life. This equipment assists in repairing and maintaining the Water Distribution and Sewer Collection System in order to provide services to our rate payers. Two divisions share the cost: \$300,000 total	Sewer Operations	84027221.80100	V2518	Shared with 820 Water	New	2020	2021	Enterprise	No	Current Revenues				\$ 150,000			\$ 150,000	Electric Utility Department needs will also be considered.
Camera Truck Replacement - Shared Cost	The existing camera truck, Vehicle #2636, a 2008 Chevy Hi-Cube Van, equipped with Cues camera equipment, needs to be replaced, as the technology is outdated, and the vehicle itself unreliable. This replacement is necessary in order to continue to CCTV Sewer mains and Storm drains. Two divisions share this cost. Total cost: \$250,000	Sewer Operations	84027221.80100	V2637	Shared with 100 Storm Water	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 212,500				\$ 212,500	Reviewed
Ford/Orchard Lift Station Upgrade	This needs upgrading to change from single to three phase power, installing two new pumps, the pump guides, and the discharge valves.	Water Treatment Plant	84027221.80230	15099	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 75,000				\$ 75,000	Budget Adopted
Telescoping Lift	This equipment is needed at the Wastewater Treatment Plant to assist in maintaining the facility which provides Waste Water Treatment for the City and the Ukiah Valley Sanitation District.	Wastewater Treatment Plant	84027225.80100	E1718	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 12,000				\$ 12,000	Reviewed
Methane Scrubbers	Methane Scrubbers are needed in order to clean the methane gas to provide an alternate energy source to operate the boilers at the Wastewater Treatment Plant, which will in turn decrease the City's energy cost at the plant.	Wastewater Treatment Plant	84027225.80100	18056	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 100,000				\$ 100,000	Budget Adopted
TFSC REXA Valves	These valves need to be replaced due to their age and the environment they reside in at the Wastewater Treatment Plant.	Wastewater Treatment Plant	84027225.80230	18057	N/A	New	2018	2019	Enterprise	Yes	Current Revenues			\$ 30,000				\$ 30,000	Budget Adopted
SUB-TOTAL:													\$ -	\$ 1,017,500	\$ 50,000	\$ 350,000	\$ 50,000	\$ 358,000	\$ 1,825,500
TOTALS FOR VEHICLES, MACHINERY & EQUIPMENT:													\$ 5,000	\$ 1,966,200	\$ 444,200	\$ 1,457,300	\$ 2,865,900	\$ 1,019,200	\$ 7,757,800

*Refer to the glossary page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
July 1, 2018

Definition of terms used:	
Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project
Division	The specific division within the identified department where the expenditure will be made within the budget
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN-PROGRESS", or "ON-GOING".
Project Timeline	General calendar year "start" and "end" date.
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable
Funding Type	"Reserves" indicates it is, or is planned to be, transferred from a reserve account, "Current Revenues" means that the expenditure is anticipated to funded by existing revenues at the time of the purchase, "New Revenues" means that a funding source other than current revenues will be used, including or grant funding or fundraising.
Funding Type Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved th project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council

*Refer to la ige of this document for definition of terms used.



AGENDA SUMMARY REPORT

SUBJECT: Approval and Authorization of the City Manager to Execute Bridge Financing for the Recycled Water Project.

DEPARTMENT: Finance

PREPARED BY: Daniel Buffalo

ATTACHMENTS:

[Attachment 1 - Ukiah Resolution Authorizing Bridge Loan 09-05-18](#)

[Attachment 2 - Ukiah Water Note Loan Agreement Draft 09-10-18](#)

Summary: City staff recommends that City Council approve the attached resolution (Attachment 1) giving the City Manager and Finance Director authorization to execute all documents, including a financing agreement as to form (Attachment 2) and undertake on actions necessary to secure interim financing for its recycled water project should it become necessary to do so.

Background: Currently, the City is undertaking a significant construction project to upgrade and enhance its recycled water treatment capabilities. This project's costs total more than \$32 million, and will be fully financed by low interest loans and grants provided by the State Regional Water Quality Board State Revolving Loan Fund (SRF). The City must incur costs prior to requesting funds from SRF for reimbursement and there have been

RECOMMENDED ACTION: City staff recommends that City Council approve the attached resolution and financing agreement as to form, giving the City Manager and Finance Director authorization to execute all documents and undertake on actions necessary to secure interim financing for its recycled water project should it become necessary to do so.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: \$0 (82000000.90100.15062), bridge loan proceeds; \$0 (83027330.80230.15062) issuance cost of bridge financing

PROPOSED BUDGET AMOUNT: \$10,000,000 (82000000.90100.15062), bridge loan proceeds; \$109,000 (83027330.80230.15062) issuance cost of bridge financing

FINANCING SOURCE: Interim financing - bank loan

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mary Horger, Procurement Manager; Sage Sangiacomo, City Manager

Approved: _____


Sage Sangiacomo, City Manager

some processing delays in securing the first portion of the funding from SRF. To date, the City has utilized its invested reserves to pay for these costs related to construction; however, liquidating reserves can result in losses to the City on its investment portfolio, and further liquidation may be more costly than other alternatives.

Discussion: The City has prepared a potential bridge loan facility with Umpqua Bank in the event that it is determined that the costs of issuance and interest to put this loan in place are less than the potential costs of utilizing funds from the City's investment portfolio.

Staff recommends that City Council give the City Manager and Finance Director the authority to put in place the bridge loan in case this option is determined to be the lowest cost option and funds are needed. The City's financial advisor, NHA Advisors, and bond counsel, The Weist Law Firm, have worked diligently to secure a commitment from, and progress the credit underwriting with Umpqua Bank. Additionally, both firms have worked on an expedited time frame to prepare the attached resolution and form of loan agreement, which has been reviewed by Umpqua, to meet the City's needs should it become necessary to utilize.

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY OF UKIAH AUTHORIZING THE FORM, EXECUTION AND DELIVERY OF A LOAN AGREEMENT AND CORRESPONDING SERIES 2018 WATER REVENUE GRANT AND LOAN ANTICIPATION NOTE PERTAINING TO THE RECYCLED WATER PIPELINE PROJECT, AND SETTING FORTH THE FINAL TERMS AND CONDITIONS THEREOF; AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL DOCUMENTS, INSTRUMENTS OR CERTIFICATES NECESSARY OR DESIRABLE TO ACCOMPLISH THE FOREGOING; AND APPOINTING FINANCIAL CONSULTANTS IN CONNECTION THEREWITH

WHEREAS, the City of Ukiah (the "City") presently owns and operates certain facilities and property for its domestic water system (the "Enterprise"); and

WHEREAS, the City has heretofore entered into an Installment Sale Agreement and Grant relating to a certain recycled water pipeline project (the "Project"), dated April 12, 2017 by and between the City and the California State Water Resources Control Board (the "State Water Board"), as amended from time to time (the "Installment Sale Agreement"); and

WHEREAS, under the Installment Sale Agreement the State Water Board has agreed to provide grant and loan financing (the "State Financing") for the Project, subject to the terms and conditions set forth in the Installment Sale Agreement; and

WHEREAS, due to cash flow timing issues, the City desires to procure short-term interim financing (the "Interim Financing") which will be reimbursed from the State Financing; and

WHEREAS, to accomplish the Interim Financing the City proposes to enter into a loan agreement (the "Loan Agreement") by and between the City and Umpqua Bank (the "Lender"), as evidenced by a note in an aggregate principal amount of not to exceed \$10,000,000, hereby designated the "City of Ukiah, Series 2018 Water Revenue Grant and Loan Anticipation Note (Recycled Water Pipeline Project)" (the "Note"); and

WHEREAS, The Note is being issued under and pursuant to the laws of the State of California, including the provisions of Section 53859 and following of the California Government Code (the "Law"), and pursuant to this resolution; and

WHEREAS, in order to efficiently accomplish the Interim Financing and issuance of the Note, the City desires to appoint the financial consultants necessary to provide all requisite professional services in connection therewith; and

WHEREAS, the City, with the aid of its staff, has reviewed the Loan Agreement and Note, the forms of which are on file with the City Clerk, and the City Council wishes at this time to approve the foregoing documents in the public interests of the City; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of such Interim Financing authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the City is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such financing for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ukiah as follows:

Section 1. The City Council hereby specifically finds and declares that each of the statements, findings and determinations of the City set forth in the recitals set forth above and in the preambles of the Loan Agreement approved herein are true and correct and that the Interim Financing will result in public benefits for the City. The City's execution and delivery of the Loan Agreement and Note are hereby authorized and approved, and this City Council does hereby consent to the application of the proceeds of the Interim Financing for the purposes contemplated by the City and the Lender, as provided for in the Loan Agreement and Note.

Section 2. The Mayor, City Manager and Finance Director, and any other person authorized by the City Council to act on behalf of the City shall each be an "Authorized Representative" of the City for the purposes of structuring and providing for the execution and delivery of the Loan Agreement and Note, and are hereby authorized, jointly and severally, for and in the name of and on behalf of the City, to execute and deliver any and all documents and certificates that may be required to be executed in connection with the execution and delivery of the Loan Agreement and Note, and to do any and all things and take any and all actions which may be necessary or advisable, in their discretion, to effectuate the actions which the City Council has approved in this Resolution and the Loan Agreement and Note.

Section 3. The City Council hereby authorizes and approves the Interim Financing pursuant to the terms and conditions of the Loan Agreement and Note. The City Council hereby approves the Loan Agreement and Note in substantially the forms on file with the City Clerk, together with any additions thereto or changes therein (including, but not limited to, the final amount of the Loan Agreement and Note, the final interest rates, debt service payment schedule, and prepayment provisions) deemed necessary or advisable by an Authorized Representative of the City. Any Authorized Representative of the City is hereby authorized and directed to execute, and the City Clerk is hereby authorized and directed to attest and affix the seal of the City to, the final form of the Loan Agreement and Note for and in the name and on behalf of the City, and the execution thereof shall be conclusive evidence of the City Council's approval of any such additions and changes. The City Council hereby authorizes the delivery and performance of the Loan Agreement and Note.

Section 4. The Mayor, City Manager and Finance Director, and any other person authorized by the City Council to act on behalf of the City and all other officers of the City are each authorized and directed in the name and on behalf of the City to make any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents which they or any of them might deem necessary or appropriate in order to consummate Interim Financing and any of the transactions contemplated by this Resolution, the Loan Agreement and Note. Whenever any officer of the City is authorized to execute or countersign any document or take any action contemplated by this Resolution, the Loan Agreement and Note, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 5. In connection with the transactions contemplated in this Resolution, the City hereby designates and appoints The Weist Law Firm to serve as bond counsel, and NHA Advisors to serve as municipal advisor. The City Manager is authorized and directed to execute an agreement with such firms in the respective forms on file with the City Clerk.

Section 6. This resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Ukiah on this 19th day of September 2018, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Kevin Doble, Mayor

ATTEST:

Kristine Lawler, City Clerk

LOAN AGREEMENT

Dated as of October 1, 2018

By and between

UMPQUA BANK

And the

CITY OF UKIAH

Providing for the

\$ _____
CITY OF UKIAH
SERIES 2018 WATER REVENUE GRANT AND LOAN ANTICIPATION NOTE
(RECYCLED WATER PIPELINE PROJECT)

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EXHIBIT A FORM OF NOTE

EXHIBIT B COMPONENTS OF THE PROJECT

LOAN AGREEMENT

This LOAN AGREEMENT (this “Loan Agreement”), dated as of October 1, 2018, is between the UMPQUA BANK, an Oregon State Chartered Bank, as lender (the “Lender”), and the CITY OF UKIAH, a municipal corporation and general law city organized and existing under and by virtue of the laws of the State of California, as lessee (the “City”);

W I T N E S S E T H :

WHEREAS, the City presently owns and operates certain facilities and property for its domestic water system (the “Enterprise”), and in order to assist the Enterprise in financing the acquisition and construction of a certain recycled water pipeline project (the “Project”), the City proposes to accept from the Lender a tax-exempt loan (the “Loan”), secured by this Loan Agreement evidenced by a note in an aggregate principal amount of \$_____, hereby designated the “City of Ukiah, Series 2018 Water Revenue Grant and Loan Anticipation Note (Recycled Water Pipeline Project)” (the “Note”); and

WHEREAS, The Note is being issued under and pursuant to the laws of the State of California, including the provisions of Section 53859 and following of the California Government Code (the “Law”), and pursuant to a resolution (the “Resolution”) adopted by the City Council of the City on September 19, 2018; and

WHEREAS, in order to provide for the execution and delivery of this Loan Agreement, to establish and declare the terms and conditions upon which the Loan and Note are to be made and secured, and to secure the payment of the principal thereof, premium (if any) and interest thereon, the City has authorized the execution and delivery of this Loan Agreement; and

WHEREAS, all things necessary to make the Note when issued, executed and delivered, the valid and binding obligation of the City, and to constitute this Loan Agreement as a valid pledge of the revenues herein pledged to the payment of the principal of, prepayment premium, if any, and interest on the Loan and Note have been done and performed, as required by law, and the City is now fully authorized to enter into this Loan Agreement, subject to the terms hereof;

A G R E E M E N T :

NOW, THEREFORE, in order to secure the payment of the principal of and the interest and premium (if any) on the Note at any time outstanding under this Loan Agreement, and to secure the performance and observance of all the covenants and conditions therein and herein set forth, and to declare the terms and conditions upon and subject to which the Loan and Note are premised, and in consideration of the premises and of the mutual covenants herein contained and of the making of the Loan by the Lender, and for other good and valuable consideration, the receipt whereof is hereby acknowledged, the parties hereto hereby formally covenant, agree and bind themselves as follows:

ARTICLE I

DEFINITIONS; RULES OF INTERPRETATION

Section 1.1. Definitions. Unless the context otherwise requires, the terms defined in this section shall for all purposes hereof and of any amendment hereof or supplement hereto and of any report or other document mentioned herein or therein have the meanings defined herein, the following definitions to be equally applicable to both the singular and plural forms of any of the terms defined herein.

“Acquisition,” “Acquire” or “Acquisition and Construction” means, with respect to any portion of the Project, the acquisition, construction, improvement, equipping, renovation, remodeling or reconstruction thereof.

“Additional Revenues” means, with respect to the issuance of any Parity Obligations, any or all of the following amounts:

(i) An allowance for Net Revenues from any additions or improvements to or extensions of the Enterprise to be made with the proceeds of such Parity Obligations and also for Net Revenues from any such additions, improvements or extensions which have been made from moneys from any source but in any case which, during all or any part of the latest Fiscal Year or such 12 month period, were not in service, all in an amount equal to 90% of the estimated additional average annual Net Revenues to be derived from such additions, improvements and extensions for the first 36 month period in which each addition, improvement or extension is respectively to be in operation, all as shown by the certificate or opinion of an Independent Engineer retained by the City.

(ii) An allowance for Net Revenues arising from any increase in the charges made for service from the Enterprise which has become effective prior to the incurring of such Parity Obligations but which, during all or any part of the latest Fiscal Year or such 12 month period, was not in effect, in an amount equal to the total amount by which the Net Revenues would have been increased if such increase in charges had been in effect during the whole of such Fiscal Year or 12 month period, all as shown by the certificate or opinion of an Independent Financial Consultant retained by the City.

“Alternate Project” means an alternate project designated by the City pursuant to Section 3.3 hereof.

“Authorized Representative” means, with respect to the City, its Mayor, Vice-Mayor, City Clerk, City Manager, Finance Director or any other person designated as an Authorized Representative of the City by a Certificate of the City signed by its Mayor, Vice-Mayor, City Manager or Finance Director and filed with the Lender.

“Bond Counsel” means (a) The Weist Law Firm, or (b) any other attorney or firm of attorneys of nationally recognized expertise with respect to legal matters relating to obligations the interest on which is excludable from gross income under Section 103 of the Tax Code.

“*Business Day*” means: (i) a day which is not a Saturday, Sunday or legal holiday on which banking institutions in the State is located are closed; or (ii) a day on which the New York Stock Exchange is not closed.

“*Certificate*,” “*Request*” and “*Requisition*” of the City means a written certificate, request or requisition signed in the name of the City by its Authorized Representative. Any such instrument and supporting opinions or representations, if any, may, but need not, be combined in a single instrument with any other instrument, opinion or representation, and the two or more so combined shall be read and construed as a single instrument.

“*City*” means the City of Ukiah, a municipal corporation and general law city duly organized and existing under and by virtue of the laws of the State.

“*City Manager*” means the City Manager of the City, or any other person designated by the City Manager to act on behalf of the City Manager.

“*Closing Date*” means October __, 2018, being the date on which the Loan is funded by the Lender, and correspondingly the date the Note is executed and delivered by the City.

“*Costs of Issuance*” means all expenses incurred in connection with the authorization, execution and delivery of this Loan Agreement and the Note and the application of the proceeds of the Loan, including but not limited to all compensation, fees and expenses (including but not limited to fees and expenses for legal counsel) of the City, compensation to Bond Counsel, Lender’s counsel, municipal advisor, and any financial consultants, insurance premiums, rating agency fees, other legal fees and expenses, filing and recording costs, costs of preparation and reproduction of documents and costs of printing.

“*Council*” means the City Council of the City.

“*Debt Service*” to come.

“*Default Rate*” means the interest rate on the Note, plus 3%.

“*Enterprise*” means, collectively, the entire water collection, storage, treatment, transmission and distribution system now owned or operated by the City, and all other properties, structures or works hereafter acquired and constructed by the City and determined to be a part of the water system, including all facilities, works, properties, structures and assets, real and personal, tangible and intangible, of the City, now or hereafter existing, used or pertaining to the collection, storage, treatment, transmission and distribution of potable and non-potable water, including all contractual rights to water supplies, transmission capacity supply, easements, rights-of-way and other works, property or structures necessary or convenient for such facilities, together with all additions, betterments, extension and improvements to such facilities or any part thereof hereafter acquired or constructed.

“*Event of Default*” means any of the events of default as defined in Section 8.1.

“Event of Taxability” means [to come].

“Federal Securities” means any direct general non-callable obligations of the United States of America (including obligations issued or held in book entry form on the books of the Department of the Treasury of the United States of America), or obligations the timely payment of principal of and interest on which are directly guaranteed by the United States of America.

“Fiscal Year” means each twelve-month period during the Term of this Loan Agreement commencing on July 1 in any calendar year and ending on June 30 in the next succeeding calendar year, or any other twelve-month period selected by the City as its fiscal year period.

“Generally Accepted Accounting Principles” means the generally accepted accounting principles as presented and recommended by the American Institute of Certified Public Accountants or its successor, or by any other generally accepted authority on such procedures, and includes, as applicable, the standards set forth by the Governmental Accounting Standards Board or its successor.

“Governmental Authority” means any governmental or quasi-governmental entity, including any court, department, commission, board, bureau, agency, administration, central bank, service, district or other instrumentality of any governmental entity or other entity exercising executive, legislative, judicial, taxing, regulatory, fiscal, monetary or administrative powers or functions of or pertaining to government, or any arbitrator, mediator or other person with authority to bind a party at law.

“Grant / Loan Proceeds” means the proceeds of the SRF Take-Out Financing available for the prepayment or payment of the Outstanding Note.

“Insurance Consultant” means any nationally recognized independent actuary, insurance company or broker that has actuarial personnel knowledgeable with respect to insurance carried, by, required for and available to special districts operating facilities similar to the Enterprise, including a pooled self-insurance program in which premiums are established on the basis of the recommendation of an actuary of national reputation.

“Independent Engineer” means any registered engineer or firm of engineers of national reputation generally recognized to be well qualified in engineering matters relating to systems similar to the Enterprise, appointed and paid by the City, and who or each of whom--

1. is in fact independent and not under the domination of the City;
2. does not have a substantial financial interest, direct or indirect, in the City; and
3. is not connected with the City as a council member, officer or employee of the City, but may be regularly retained to make reports to the City.

“Independent Financial Consultant” means any financial consultant, rate consultant or firm of such consultants of national reputation generally recognized to be well qualified in financial matters relating to systems similar to the Enterprise, appointed and paid by the City, and who, or each of whom--

1. is in fact independent and not under the control of the City;
2. does not have a substantial financial interest, direct or indirect, in the City; and
3. is not connected with the City as a council member, officer or employee of the City, but may be regularly retained to make reports to the City.

“Interest Component” means the portion of each Loan Payment designated as Interest Component.

“Law” means Section 53859 and following of the California Government Code.

“Lender” means (a) initially, the Umpqua Bank, an Oregon State Chartered Bank, as owner of the Note, and (b) any other entity to whom the rights of the Lender hereunder are assigned, including subsequent assignees of the Lender, as provided in Section 3.4.

“Loan” means the loan made hereunder by the Lender to the City in the aggregate principal amount of \$_____, as evidenced by the Note.

“Loan Agreement” means this Loan Agreement, dated as of October 1, 2018, by and between the Lender and the City, as amended and supplemented.

“Loan Payment Date” means April __ and October __ in each year, commencing April __, 2019, and continuing to and including the date on which the Note is paid in full.

“Loan Payments” means all payments required to be paid by the District pursuant to Section 3.2, including any prepayments made pursuant to Article VII hereof, as evidenced by the Appendix B of the Note in the Schedule of Loan Payments.

“Maintenance and Operation Costs” means the reasonable and necessary costs and expenses paid or incurred by the City to maintain and operate the Enterprise, determined in accordance with Generally Accepted Accounting Principles, including all reasonable expenses of management and repair and all other expenses necessary to maintain and preserve the Enterprise in good repair and working order, all administrative costs of the City that are charged directly or apportioned to the operation of the Enterprise, such as salaries and wages of employees, pension and other post-employment benefit obligations, overhead, taxes (if any) and insurance premiums (including payments required to be paid into any self-insurance funds), and including all other reasonable and necessary costs of the City or charges required to be paid by it to comply with the terms hereof or any Parity Obligation Documents, such as compensation, reimbursement and indemnification of any trustee for any such Parity Obligations and fees and expenses of Independent Certified Public Accountants; but excluding in all cases: (i) payment of debt service

payable on obligations incurred by the City with respect to the Enterprise; (ii) costs of capital additions, replacements, betterments, extensions or improvements which under Generally Accepted Accounting Principles are chargeable to a capital account; (iii) depreciation, replacement and obsolescence charges or reserves therefor; (iv) amortization of intangibles or other bookkeeping entries of a similar nature; and (v) and any amounts transferred to the Rate Stabilization Fund.

“Maximum Annual Debt Service” means the greatest amount of Debt Service with respect to the Parity Obligations to which reference is made coming due in any Fiscal Year including the Fiscal Year in which the calculation is made or any subsequent Fiscal Year.

“Material Adverse Effect” means an event or occurrence which adversely affects in a material manner (a) the Enterprise or other assets, liabilities, condition (financial or otherwise), business, facilities or operations of the City, (b) the ability of the City to carry out its business in the manner conducted as of the date of this Loan Agreement or to meet or perform its obligations under this Loan Agreement on a timely basis, (c) the validity or enforceability of this Loan Agreement, or (d) the exclusion of the interest component of the Loan Payments from gross income for federal income tax purposes or the exemption of such interest for state income tax purposes.

“Material Litigation” means any action, suit, proceeding, inquiry or investigation against the City or with respect to the Enterprise in any court or before any arbitrator of any kind or before or by any Governmental Authority, (i) if determined adversely to the City, may have a Material Adverse Effect, (ii) seek to restrain or enjoin any of the transactions contemplated by this Loan Agreement, or (iii) may adversely affect (A) the exclusion of the interest component of the Loan Payments from gross income for federal income tax purposes or the exemption of such interest for state income tax purposes or (B) the ability of the City to perform its obligations under this Loan Agreement.

“Net Proceeds” means any insurance or eminent domain award (including any proceeds of sale to a governmental entity under threat of the exercise of eminent domain powers), paid with respect to the Project, to the extent remaining after payment therefrom of all expenses incurred in the collection thereof.

“Net Revenues” means, for any period, all of the Revenues during such period less all of the Maintenance and Operation Costs during such period. For purposes of securing repayment of the Loan only, Net Revenues shall also include proceeds from the SRF Take-Out Financing, or other such grant or loan source proceeds received by the City to provide funds to prepay or pay all or a portion of the Outstanding Note; but only to the extent approved for reimbursement of Project Costs.

“Note” means the City of Ukiah, Series 2018 Water Revenue Grant and Loan Anticipation Note (Recycled Water Pipeline Project), executed and delivered by the City hereunder evidencing the Loan and the obligations of the City under this Loan Agreement, in the form attached hereto as Exhibit A.

“*2016 Indenture*” means the Indenture of Trust, dated as of March 1, 2016, by and between the City of Ukiah and Wells Fargo Bank, National Association, as trustee thereunder, providing for the issuance of the 2016 Obligations.

“*2016 Obligations*” means the City of Ukiah, Water Revenue Refunding Bonds, Series 2016, executed and delivered on March 1, 2016 in the original aggregate principal amount of \$11,155,000.

“*Parity Obligations*” means the 2016 Obligations, SRF Financing Agreement, this Loan Agreement, as evidenced by the Note, and all other bonds, notes, loan agreements, installment sale agreements, leases or other obligations of the City, payable from and secured by a pledge of and lien upon any of the Net Revenues incurred on parity with the payment of the Loan Payments pursuant to Section 4.5.

“*Parity Payments*” means all Debt Service payments scheduled to be paid by the City under Parity Obligations.

“*Permitted Investments*” means any of the following which at the time of investment are legal investments under the laws of the State of California for the moneys proposed to be invested therein:

- (a) Federal Securities;
- (b) Any direct or indirect obligations of an agency or department of the United States of America whose obligations represent the full faith and credit of the United States of America, or which are rated A or better by S&P.
- (c) Interest-bearing deposit accounts (including certificates of deposit) in federal or State chartered savings and loan associations or in federal or State of California banks (including the Trustee), provide that: (i) the unsecured obligations of such commercial bank or savings and loan association are rated A or better by S&P; or (ii) such deposits are fully insured by the Federal Deposit Insurance Corporation.
- (d) Commercial paper rated in the highest short-term rating category by S&P.
- (e) Federal funds or bankers acceptances with a maximum term of one year of any bank with an unsecured, uninsured and unguaranteed obligation rating in the highest rating category of S&P.
- (f) Money market funds registered under the Federal Investment Company Act of 1940, whose shares are registered under the Federal Securities Act of 1933, and having a rating in the highest rating category of S&P.
- (g) Obligations the interest on which is excludable from gross income pursuant to Section 103 of the Tax Code and which are either (a) rated A or better by S&P, or (b) fully secured as to the payment of principal and interest by Federal Securities.

(h) Bonds or notes issued by any state or municipality which are rated by S&P in one of the two highest rating categories assigned by S&P.

(i) Any investment agreement with, or guaranteed by, a financial institution the long-term unsecured obligations or the claims paying ability of which are rated A or better by S&P at the time of initial investment.

(j) The Local Agency Investment Fund of the State of California, created under Section 16429.1 of the California Government Code, to the extent the City is authorized to register such investment in its name.

“Principal Amount” means the \$_____ original aggregate principal amount of the Loan and Note.

“Principal Component(s)” means the portion of each Loan Payment designated as Principal Components.

“Project” means those certain water system improvements described in Exhibit B hereto, including any Alternate Project.

“Project Costs” with respect to the Project means the contract price paid or to be paid to the contractors therefor upon acquisition, construction, refinancing, improvement, repair, modification or delivery of any portion of the Project and related equipment, in accordance with the purchase order or contract therefor. Project Costs include the costs of site preparation necessary for the installation of any improvements to the Project. Project Costs also include costs incurred by the City, the Lender and the contractors in connection with the acquisition, delivery and installation of the Project.

“Project Fund” means the fund by that name established and held by the City pursuant to Section 3.3, into which the City will deposit a portion of the proceeds of the Loan.

“Rate Stabilization Fund” means the fund by that name established pursuant to Section 4.4(d).

“Register of Prepayments” means the Register of Prepayments in Advance of Maturity attached as Appendix B to the Note, memorializing each Prepayment made by the City to the Lender pursuant to this Loan Agreement.

“Resolution” means the Resolution No._____, adopted by the City Council of the City on September 19, 2018, authorizing the execution and delivery of this Loan Agreement, and otherwise providing for the execution and delivery of the Note.

“Revenue Fund” means the fund maintained by the City into which it deposits Revenues.

“Revenues” means all gross income and revenue received or receivable by the City from the ownership and operation of the Enterprise, calculated in accordance with Generally Accepted Accounting Principles, including all rates, fees and charges (including transfer and exchange fees,

any water stand-by or water availability charges and assessments) received by the City for Water Service and all other income and revenue howsoever derived by the City from the Enterprise or arising from the Enterprise; provided, however, that (i) any specific charges levied for the express purpose of reimbursing others for all or a portion of the cost of the acquisition or construction of specific water facilities, (ii) grants that are designated by the grantor for a specific water purpose and are therefore not available for other purposes, (iii) customers' water related deposits or any other water related deposits subject to refund until such deposits have become the property of the City, (iv) the proceeds of any ad valorem property taxes, and (v) the proceeds of any special assessments or special taxes levied upon real property within any improvement City served by the City for the purpose of paying special assessment bonds or special tax obligations of the City relating to the Enterprise, are not Revenues and are not subject to the lien hereof. Notwithstanding the foregoing, there shall be deducted from Revenues any amounts (of Revenues) transferred into the Rate Stabilization Fund as contemplated by Section 5.01(b)(iii) of the 2016 Indenture, and there shall be added to Revenues any amounts transferred out of the Rate Stabilization Fund and into the Revenue Fund, as contemplated by Section 5.01(b)(iii) of the 2016 Indenture.

"Schedule of Loan Payments" means the Schedule of Loan Payments required to be made by the City to the Lender under this Loan Agreement, as evidenced and set forth in Appendix B of the Note, and each prepayment.

"SRF Financing Agreement" means the Installment Sale Agreement and Grant relating to the Project, dated April 12, 2017 by and between the City and the California State Water Resources Control Board, as amended from time to time.

"SRF Take-Out Financing" means the Grant / Loan Proceeds that are expected from SRF under the terms of the SRF Financing Agreement and obligation of the City described in Section 4.6.

"State" means the State of California.

"Taxable Rate" means the then current Wall Street Journal Prime Rate, minus 2.50%

"Tax Code" means the Internal Revenue Code of 1986 as in effect on the Closing Date or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the Closing Date, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under the Tax Code.

"Term of this Loan Agreement" or *"Term"* means the time during which this Loan Agreement is in effect, as provided in Section 2.2.

"Treasurer" means the Finance Director or City Manager of the City.

"Wall Street Journal Prime Rate" means an average of the prime rates that 10 of the largest banks in the United States charge their highest credit quality customers, which is calculated by a market survey and published by the Wall Street Journal.

“Water Service” means the water service made available or provided by the Enterprise.

Section 1.2. Interpretation.

(a) Unless the context otherwise indicates, words expressed in the singular include the plural and vice versa and the use of the neuter, masculine, or feminine gender is for convenience only and include the neuter, masculine or feminine gender, as appropriate.

(b) Headings of articles and sections herein and the table of contents hereof are solely for convenience of reference, do not constitute a part hereof and do not affect the meaning, construction or effect hereof.

(c) All references herein to “Articles,” “Sections” and other subdivisions are to the corresponding Articles, Sections or subdivisions of this Loan Agreement; the words “herein,” “hereof,” “hereby,” “hereunder” and other words of similar import refer to this Loan Agreement as a whole and not to any particular Article, Section or subdivision hereof.

Section 1.3. Liability of City Limited to Net Revenues.

Notwithstanding anything to the contrary contained in this Loan Agreement, the City shall not be required to advance any money derived from the proceeds of any taxes collected for the use and benefit of the City, or from any source of income other than the Grant / Loan Proceeds and Net Revenues, for the payment of the principal of or interest or penalties, if any, on the Loan or for the performance of any covenants herein contained, nor for the maintenance and operation of the Enterprise from any source of income other than the Revenues. The City may, however, advance funds for any such purpose so long as such funds are derived from a source legally available for such purpose without incurring any indebtedness. The Loan shall be payable exclusively from the Grant / Loan Proceeds and Net Revenues as in this Loan Agreement provided. The credit or taxing power of the City is not pledged for the payment of the Loan or Note, or corresponding interest thereon. The Lender shall never have the right to compel the exercise of the taxing power of the City. The principal of and interest on the Loan and any prepayment premiums upon the prepayment thereof shall not be a debt of the City, nor a legal or equitable pledge of, or charge, lien or encumbrance upon, any of the property of the City or any of its income, receipts, or revenues, except the Grant / Loan Proceeds and Net Revenues pledged to the payment thereof as provided in this Loan Agreement.

Section 1.4. Benefits of Loan Agreement Limited to Parties. Nothing contained herein, expressed or implied, is intended to give to any person other than the City and the Lender any right, remedy or claim under or pursuant hereto. Any agreement or covenant required herein to be performed by or on behalf of the City shall be for the sole and exclusive benefit of the Lender.

Section 1.5. Successor Is Deemed Included in all References to Predecessor. Whenever the City is named or referred to herein, such reference shall be deemed to include the successor to the powers, duties and functions that are presently vested in the City, and all agreements and

covenants required hereby to be performed by or on behalf of the City shall bind and inure to the benefit of the successors thereof whether so expressed or not.

Section 1.6. Waiver of Personal Liability. No member of the Council and no officer, agent, or employee of the City, or of any department or agency thereof, shall be individually or personally liable for the payment of the principal of or interest on the Loan, but nothing contained herein shall relieve any such member, officer, agent or employee from the performance of any official duty provided by law or hereby.

Section 1.7. Partial Invalidity. If any one or more of the agreements or covenants or portions thereof required hereby to be performed by or on the part of the City shall be contrary to law, then such agreement or agreements, such covenant or covenants or such portions thereof shall be null and void and shall be deemed separable from the remaining agreements and covenants or portions thereof and shall in no way affect the validity hereof or the Loan; but the Lender shall retain all the rights and benefits accorded to it under any applicable provisions of law. The City hereby declares that it would have adopted this Loan Agreement and each and every other article, section, paragraph, subdivision, sentence, clause and phrase hereof irrespective of the fact that any one or more articles, sections, paragraphs, subdivisions, sentences, clauses or phrases hereof or the application thereof to any person or circumstance may be held to be unconstitutional, unenforceable or invalid.

ARTICLE II

THE LOAN; ISSUANCE OF THE NOTE

Section 2.1. Principal Amount; Designation. The Lender hereby agrees to make the Loan to the City in the aggregate principal amount of \$_____, and the City hereby agrees to borrow such amount from the Lender. The Loan shall be evidenced by the Note, the form of which is set forth in Exhibit A hereto, in the aggregate principal amount of \$_____. The Loan and the Note are authorized to be entered into and issued by the City under and subject to the terms of the Resolution, this Loan Agreement, the Law, and other applicable laws of the State. The Loan shall be funded by the Lender subject to the terms and conditions of this Loan Agreement on the Closing Date in funds which are immediately available to the City.

Section 2.2. Reserved.

Section 2.3. Issuance of Note; Form of Note. The Loan shall be evidenced by the Note, all of the terms and provisions of which shall reflect the terms and provisions of the Loan. The Note and the City's certificate of authentication to appear thereon shall be substantially in the form set forth in Exhibit A attached hereto and by this reference incorporated herein, with necessary or appropriate variations, omissions and insertions, as permitted or required by this Loan Agreement. Upon each prepayment, the City shall promptly provide the Lender with a revised Registry of Prepayments and Schedule of Loan Payments, which shall be signed by an Authorized Representative.

The Note shall be executed and attested on behalf of the City by the manual signature of an Authorized Representative who is in office on the date of execution of this Loan Agreement or at any time thereafter. If any Authorized Representative whose signature appears on the Note ceases to be an Authorized Representative before delivery of the Note to the Lender, such signature shall nevertheless be as effective as if such Authorized Representative had remained in office until the delivery of the Note to the Lender.

Section 2.4. Issuance and Delivery of Note. The City shall issue the Note on the Closing Date and thereupon deliver the Note to the Lender. The Authorized Representatives of the City are hereby authorized and directed to execute and deliver any and all documents and instruments necessary to cause the issuance of the Note in accordance with the provisions of the Resolution and this Loan Agreement, and to do and cause to be done any and all acts and things necessary or convenient for the timely delivery of the Note to the Lender.

Section 2.5. Transfer or Exchange of Lender's Rights. The Lender may assign its rights hereunder, and may transfer the Note, subject to the requirements of Section 3.4 herein, but only upon surrender of the Note to the City for cancellation, accompanied by delivery of a duly written instrument of transfer in a form acceptable to the City. Proof of the execution of any such transfer, and of the holding and ownership of Note shall be sufficient for any purpose hereof (except as otherwise herein provided), if made in the form of the Assignment attached to the Note in Exhibit A hereto. Whenever the Note shall be surrendered for transfer, the City shall execute, authenticate and deliver a new Note to the transferee.

ARTICLE III

APPLICATION OF LOAN PROCEEDS; CREATION OF FUNDS

Section 3.1. Deposit of and Application of Funds. The proceeds of the Loan payable by the Lender in an amount not-to-exceed \$ _____ (except for the \$ _____ disbursed by the Lender on the Closing Date to pay costs of issuance) shall be transferred to the City for deposit in the Project Fund. To the extent any portion of such retained amount remains unpaid as of April 1, 2019, the Lender shall immediately remit such amount to the City.

Section 3.2. Payment of Note. No later than each Loan Payment Date, the City shall transfer to the Lender, from Net Revenues and any other available funds of the City (including amounts on deposit in the Project Fund), the principal of and interest coming due on the Note on such Loan Payment Date. If at any time it appears to the Lender that the City may be unable to pay such payment on the Note in a timely manner, the Lender shall report such fact in writing to the City. The City covenants to use all available funds to cure any deficiencies in payment of principal of and interest on the Note.

Upon the Event of Default, the principal and, to the extent permitted by law, overdue interest on the Loan/Note shall bear interest at the Default Rate until the Event of Default has been cured. Upon the Event of Taxability, the rate on the Note will be the Taxable Rate.

The Lender hereby directs the City, and the City hereby agrees, to pay to the Lender (or to its assignees as directed pursuant to Section 3.4 hereof) all payments payable by the City with respect to the Note. Payments shall be paid to the Lender as follows:

Payments by check (by overnight delivery only to this address):

Umpqua Bank
2998 Douglas Boulevard, Suite 100
Roseville, California 95661
Re: City of Ukiah
Loan No. _____

Payments by wire:

Umpqua Bank
ABA #: 123205054
Account Name:
Account Number: 1031000000011030
For Further Credit to: City of Ukiah
Loan No. _____
Attn: Note Department

Section 3.3. Project Fund.

(a) Establishment of Project Fund. The Project Fund is hereby established as a separate fund to be held by the City. Amounts in the Project Fund shall be held in trust by the City and expended solely for Project Costs.

(b) Amount on Deposit in Project Fund; Disbursements. The City hereby agrees to establish and maintain the Project Fund until the completion of the Project. All money in the Project Fund shall be held by the City in trust and shall be applied by the City, along with certain other funds of the City, for the payment of Project Costs and the expenses incidental thereto (including reimbursement to the City for any such costs or expenses theretofore paid by it for the account of the City whether or not paid prior to the date hereof). The City shall not make any payment of Project Costs if it has received a stop notice or any other notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of, any of the money to be so paid which has not been released or will not be released simultaneously with such payment, other than materialmen's or mechanics' liens accruing by mere operation of law.

The City may change the specifications of the Project, so long as such change does not substantially alter the nature of the Project; provided, however, that the City, in its sole discretion, may designate an Alternate Project. In the event an Alternate Project is designated, the City shall certify in writing to the Lender that Project Costs shall not materially increase as a result from such change. In the event Project Costs shall materially increase as a result of the designation of an Alternate Project, prior to designating such Alternate Project, the City shall either deposit in the Project Fund an amount sufficient to pay such increase, or shall certify in writing to the Lender that funds sufficient to pay such increase in Project Costs are otherwise available to the City.

When the Project has been completed to the satisfaction of the City or when the City determines that a portion of the Project will not be completed, the City shall notify the Lender in writing stating the fact and date of the completion of such improvements, and stating that all the Project Costs being funded with the Loan and the expenses incidental thereto have been determined and paid (or that such claims and expenses have been paid less specified claims which are subject to dispute and for which a retention in the Project Fund is to be maintained in the full amount of such claims until such dispute is resolved). Thereafter all remaining moneys in the Project Fund shall be used by the City for the payment of principal of and interest on the Note, or to prepay the Outstanding principal balance of the Note at or prior to Maturity at the sole discretion of the City.

Section 3.4. Assignment by the Lender. The Lender may make additional assignments of its rights, title and interests herein; provided such assignment is to (i) an “accredited investor” within the meaning of Regulation D promulgated under the Securities Act of 1933, or (ii) a “qualified institutional buyer” within the meaning of Rule 144A promulgated under the Securities Act of 1933, as amended, and is in compliance with all applicable securities laws, but no such assignment will be effective as against the City unless and until the Lender has filed with the City at least five (5) Business Days’ prior written notice thereof and an executed copy of an investor’s letter addressed to the City substantially in the form of the letter delivered by the Lender on the Closing Date. The City shall pay all Loan Payments hereunder to the Lender, as provided in Section 3.2 hereof, or under the written direction of the assignee named in the most recent assignment or notice of assignment filed with the City. During the Term of this Loan Agreement, the City will keep a complete and accurate record of all such notices of assignment.

ARTICLE IV

SECURITY FOR THE LOAN

Section 4.1. Payment of the Loan Payments. The City shall, subject to any rights of prepayment hereinafter provided, pay to the Lender, or its successors and assigns, but solely from the Net Revenues pledged hereunder and SRF Take-Out Proceeds, Loan Payments in the amounts and on the respective dates specified in Appendix B to the Note, which shall be revised from time to time to account for each prepayment made under this Loan Agreement.

Each Loan Payment shall be payable to the Lender in accordance with the terms hereof and at the times required by Section 3.2 hereof in lawful money of the United States of America. In the event the City fails to make any of the payments required to be made by it under this Section 4.1, such payment shall continue as an obligation of the City until such amount shall have been fully paid and the City agrees to pay the same with the stated interest thereon at the rate set forth in Section 2.2 hereof; provided, however, that interest shall be calculated at the Default Rate under the circumstances set forth in Section 3.2 hereof. In the event a Loan Payment is insufficient to make the payments of principal and interest on the next succeeding Loan Payment Date, for any reason, the City shall immediately pay to the Lender upon notice therefrom additional amounts to cure such insufficiency.

The obligation of the City to make the Loan Payments is absolute and unconditional, whether or not the Project shall be completed, and until such time as all Loan Payments shall have been fully paid and the Note is no longer Outstanding, the City will not, under any circumstances, discontinue, abate or suspend any Loan Payments required to be made by it under this Section 4.1 when due, whether or not the Enterprise or any part thereof is operating or operable or has been completed, or whether or not the Enterprise is condemned, damaged, destroyed or seized or its use is suspended, interfered with, reduced or curtailed or terminated in whole or in part, and such payments shall not be subject to reduction whether by offset, counterclaim, defense, recoupment, abatement, suspension, deferment or otherwise and shall not be conditional upon the performance or nonperformance by any party of any agreement or covenant contained herein for any cause whatsoever.

Section 4.2. Pledge of Net Revenues and Grant / Loan Proceeds; Revenue Fund. The City hereby irrevocably pledges all of the Net Revenues Grant / Loan Proceeds to the punctual payment of the Loan Payments and such Net Revenues and Grant / Loan Proceeds, except as otherwise permitted herein, shall not be used for any other purpose while the Note remains outstanding. This pledge shall constitute a first lien on the Net Revenues and Grant / Loan Proceeds for the payment of the Loan Payments.

Section 4.3. Receipt and Deposit of Revenues. The City covenants and agrees that all Revenues, when and as received, will be received and held by the City in trust hereunder and will be deposited by the City with the Treasurer in the Revenue Fund, which the City hereby agrees to establish and maintain, and will be accounted for through and held in trust in the Revenue Fund; provided, that the City may withdraw such amounts in the Revenue Fund as may be necessary to make refunds for amounts paid in advance for services provided by the Enterprise, which such service was not thereafter made available or provided. All Net Revenues and Grant / Loan Proceeds, whether held by the City or deposited with the Treasurer, shall nevertheless be disbursed, allocated and applied solely to the uses and purposes hereinafter in this Article IV set forth, and shall be accounted for separately and apart from all other money, funds, accounts or other resources of the City.

Section 4.4. Rates, Fees, and Charges.

(a) The City will, at all times while the Loan remains outstanding, fix, prescribe and collect rates, fees and charges in connection with the Enterprise so as to yield Revenues at least sufficient, after making reasonable allowances for contingencies and errors in the estimates, to pay the following amounts in the order set forth below:

(1) All Maintenance and Operation Costs of the Enterprise (including amounts reasonably required to be set aside in contingency reserves for Maintenance and Operation Costs of the Enterprise, the payment of which is not then immediately required);

(2) The Debt Service payments and all other payments (including payments under reimbursement agreements) with respect to all Parity Obligations as they become due and payable;

(3) All amounts, if any, required to restore the balance in any reserve accounts established for Parity Obligations in accordance with the terms of such Parity Obligations, without preference or priority; and

(4) All payments required to meet any other obligations of the City that are charges, liens, encumbrances upon, or which are otherwise payable from the Revenues during such Fiscal Year.

(b) Furthermore, the City shall fix, prescribe, revise and collect rates, fees and charges for the services and facilities furnished by the Enterprise during each Fiscal Year which are sufficient to yield estimated Net Revenues as prescribed in the 2016 Indenture.

(c) All Net Revenues remaining after paying all of the sums required to be paid hereunder by the Treasurer by the provisions of Sections 4.4 (a) and (b) hereof, or in connection with any Parity Obligation, may be withdrawn by the Treasurer for expenditure for any lawful purpose of the City.

Section 4.5. Additional Parity Obligations.

(a) So long as the Note is Outstanding, the City shall not issue or incur any obligations payable from Revenues or Net Revenues senior or superior to the payment of Debt Service on the Note. The City may, with the prior consent of the Lender (which will not unreasonably be withheld), at any time issue Parity Obligations payable from Net Revenues on a parity with Debt Service on the Note to provide financing or refinancing for the Enterprise in such principal amount as shall be determined by the City. The City may issue or incur any such Parity Obligations subject to the following specific conditions, which are hereby made conditions precedent to the issuance and delivery of such Parity Obligations:

(1) No Event of Default shall have occurred and be continuing;

(2) The Net Revenues (calculated without taking into account any amounts transferred into the Revenue Fund from the Rate Stabilization Fund), calculated in accordance with the 2016 Indenture.

The provisions of subsection (2) of this Section shall not apply to any Parity Obligations if, and to the extent that (i) all of the proceeds of such Parity Obligations (other than proceeds applied to pay costs of issuing such Parity Obligations and to make the reserve fund deposit) shall be deposited in an irrevocable escrow held in cash or invested in Federal Securities for the purpose of paying the principal of and interest and premium (if any) on such outstanding Parity Obligations, and (ii) at the time of the incurring of such Parity Obligations, the City certifies in writing that maximum annual debt service on such Parity Obligations will not exceed Maximum Annual Debt Service on the outstanding Parity Obligations being refunded, and (iii) the final maturity of such Parity Obligations is not later than the final maturity of the Parity Obligations being refunded.

(b) The City may at any time execute contracts or issue bonds or other indebtedness payable from Net Revenues or the Revenue Fund payable on a subordinated basis to the payment of the Debt Service payments on Parity Obligations.

Section 4.6. Covenant to Obtain Take-Out Financing. The City covenants to take all actions required to consummate the SRF Take-Out Financing and apply such proceeds to retire the Note at or prior to Maturity. The City further covenants that, to the extent that any portion of the Note remains Outstanding at Maturity, the City will use its best efforts initiate proceedings as necessary to authorize, sell, and issue obligations in an aggregate principal amount which is sufficient to pay the principal, interest any penalties on the Note at earliest possible opportunity.

ARTICLE V

REPRESENTATIONS, COVENANTS AND WARRANTIES

Section 5.1. Compliance with Loan Agreement. The City will punctually pay the Loan Payments in strict conformity with the terms hereof, and will faithfully observe and perform all the agreements, conditions, covenants and terms contained herein required to be observed and performed by it, and will not terminate this Loan Agreement for any cause whatsoever, including, without limiting the generality of the foregoing, any acts or circumstances that may constitute failure of consideration, destruction of or damage to the Project, condemnation of the Project by any governmental entity, commercial frustration of purpose, any change in the tax or other laws of the United States of America or of the State of California or any political subdivision of either or any failure of the Lender to observe or perform any agreement, condition, covenant or term required to be observed and performed by it contained herein, whether express or implied, or any duty, liability or obligation arising out of or connected with this Loan Agreement.

Section 5.2. Against Encumbrances. The City hereby covenants that there is no pledge of or lien on Net Revenues senior to the pledge and lien securing the Loan Payments. The City will not make any further pledge of or place any lien on the Net Revenues, provided that the City may at any time, or from time to time, pledge or encumber the Net Revenues in connection with the issuance or execution of Parity Obligations or other obligations permitted by Section 4.5 hereof, or subordinate to the pledge of Net Revenues herein.

Section 5.3. Against Sale or Other Disposition of Property. The City will not sell, lease, encumber or otherwise dispose of the Enterprise or any part thereof in excess of one-half of one percent of the book value of the Enterprise in any Fiscal Year, unless a Treasurer certifies that such sale, lease, encumbrance or disposition will not materially adversely affect the operation of the Enterprise or the Net Revenues; provided however, any real or personal property which has become nonoperative or which is not needed for the efficient and proper operation of the Enterprise, or any material or equipment which has become worn out, may be sold or exchanged at not less than the fair market value thereof and the proceeds (if any) of such sale or exchange shall be deposited in the Revenue Fund.

The City will not enter into any agreement or lease which would impair the ability of the City to pay Loan Payments or which would otherwise materially impair the rights of the Lender or the operation of the Enterprise.

Section 5.4. Against Competitive Facilities. The City will not, to the extent permitted by law, acquire, maintain or operate and will not, to the extent permitted by law and its current contractual rights and obligations and within the reasonable scope of its powers, permit any other public or private agency, corporation, district or political subdivision or any person whomsoever to acquire, maintain or operate within the City any utility system competitive with the Enterprise.

Section 5.5. Tax Covenants. The City shall not take any action or permit to be taken any action within its control which would cause or which, with the passage of time if not cured would cause, the interest on the Note to become includable in gross income for federal income tax purposes. To that end, the City hereby makes the following specific covenants:

(a) The City hereby covenants that it shall not make or permit any use of the proceeds of the Note that may cause the Note to be “arbitrage bonds” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended.

(b) The City covenants that the proceeds of the Note will not be used as to cause the proceeds on the Note to satisfy the private business tests of Section 141(b) of the Code or the private loan financing test of Section 141(c) of the Code.

(c) The City covenants not to take any action or permit or suffer any action to be taken if the result of the same would be to cause the Note to be “federally guaranteed” within the meaning of Section 149(b) of the Code.

Section 5.6. Prompt Acquisition. The City will complete the Project with all practicable dispatch and in an expeditious manner and in conformity with law so as to complete the same as soon as possible.

Section 5.7. Maintenance and Operation of the Enterprise. The City will maintain and preserve the Enterprise in good repair and working order at all times and will operate the Enterprise in an efficient and economical manner and will pay all Maintenance and Operation Costs of the Enterprise as they become due and payable.

Section 5.8. Payment of Claims. The City will pay and discharge any and all lawful claims for labor, materials or supplies which, if unpaid, might become a lien on the Net Revenues or any part thereof or on any funds in the control of the City prior or superior to the lien of the Loan Payments or which might impair the security of the Loan Payments.

Section 5.9. Insurance. (a) The City will procure and maintain insurance on the Enterprise with commercial insurers or through participation in a joint powers insurance authority, in such amounts, with such deductibles and against such risks (including accident to or destruction of the Enterprise) as are usually insurable in connection with similar enterprises.

In the event of any damage to or destruction of the Enterprise caused by the perils covered by such insurance, the proceeds of such insurance shall be applied either (i) to the repair, reconstruction or replacement of the damaged or destroyed portion of the Enterprise or, (ii) if the repair, reconstruction or replacement of the damaged or destroyed portion of the Enterprise is not essential to the efficient operation of the Enterprise and the maintenance of Net Revenues, to prepay the Note and any outstanding Parity Obligations. The City shall cause such repair, reconstruction or replacement to begin promptly after such damage or destruction shall occur and to continue and to be properly completed as expeditiously as possible, and shall pay out of the proceeds of such insurance all costs and expenses in connection with such repair, reconstruction or replacement so that the same shall be completed and the Enterprise shall be free and clear of all liens and claims. If the proceeds received by reason of any such loss shall exceed the costs of such repair, reconstruction or replacement, the excess shall be applied to the prepayment of Loan Payments as provided in Article VII.

Alternatively, if the proceeds of such insurance are sufficient to enable the City to retire all outstanding Parity Obligations and the Note and all other amounts due hereunder, the City may elect not to repair, reconstruct or replace the damaged or destroyed portion of the Enterprise, and thereupon such proceeds shall be applied to the prepayment of the Loan Payments as provided in Article VII and to the payment of all other amounts due hereunder, and as otherwise required by the documents pursuant to which such Parity Obligations were issued.

(b) The City will procure and maintain public liability insurance covering claims against the City for bodily injury or death, or damage to property, occasioned by reason of the ownership or operation of the Enterprise, such insurance to afford protection in such amounts and against such risks as are usually covered in connection with similar enterprises.

(c) The City will procure and maintain workers' compensation insurance against liability for compensation under the Workers' Compensation Insurance and Safety Act of California, or any act hereafter enacted as an amendment or supplement or in lieu thereof, such insurance to cover all persons employed in connection with the Enterprise.

(d) All policies of insurance required to be maintained herein shall provide that the Lender shall be given thirty (30) days' written notice of any intended cancellation thereof or reduction of coverage provided thereby, provided, however, the Lender shall not be responsible for the sufficiency of any insurance herein required. Each insurance policy or rider shall name the Lender as loss payee.

(e) The City shall pay or cause to be paid when due the premiums for all insurance policies required hereby.

Section 5.10. Books and Accounts; Financial Statements. (a) The City will keep proper books of record and accounts of the Enterprise, separate from all other records and accounts of the City, in which complete and correct entries shall be made of all transactions relating to the Enterprise. Such books of record and accounts shall at all times during business hours be subject to the inspection of the Lender or its representatives authorized in writing.

(b) The City will prepare and file with the Lender annually within two hundred seventy (270) days after the close of each Fiscal Year an audited financial statement for the City (prepared in accordance with Generally Accepted Accounting Principles) for the preceding Fiscal Year, together with an accountant's report thereon and along with a certificate of the City to the effect that no Event of Default has occurred, or if an Event of Default has occurred, specifying the nature thereof and, if the City has a right to cure pursuant to Article VI hereof, stating in reasonable detail the measures, if any, being undertaken by the City to cure such Event of Default.

(c) Within thirty (30) days of the end of each Fiscal Year, the City will provide the Lender with a copy of its annual budget and any interim updates or modifications to such budget. The City hereby agrees to provide the Lender with such other information as may be reasonably requested by the Lender.

Section 5.11. Protection of Security and Rights of Lender. The City will preserve and protect the security and the rights of the Lender to the Loan Payments hereunder and will warrant and defend such rights against all claims and demands of all persons.

Section 5.12. Payment of Taxes and Compliance with Governmental Regulations. The City will pay and discharge all taxes, assessments and other governmental charges, if any, which may hereafter be lawfully imposed upon the Enterprise or any part thereof or upon the Revenues when the same shall become due. The City will duly observe and conform with all valid regulations and requirements of any governmental authority relative to the operation of the Enterprise or any part thereof, but the City shall not be required to comply with any regulations or requirements so long as the validity or application thereof shall be contested in good faith.

Section 5.13. Operation of Enterprise; Collection of Rates and Charges. The City will continue to operate the Enterprise and shall have in effect at all times, except as otherwise provided by law, rules and regulations requiring all users of the Enterprise provided by the City that is provided or made available to pay the rates, fees and charges applicable to the Enterprise provided or made available to such users, and providing for the billing thereof and for a due date and a delinquency date for each bill. In each case where such bill remains unpaid in whole or in part after such bill becomes delinquent, the City, in accordance with law, may refuse to provide or make available the services provided by the Enterprise to such premises until all delinquent rates, fees and charges and penalties have been paid in full.

Except in connection with the receipt of federal or State funding, or as required by law or as a condition to the acquisition or operation of the Project or Enterprise, the City will not permit any part of the Enterprise, or any facility thereof, to be used, or taken advantage of, free of charge by any person, firm or corporation, or by any public agency (including the United States of America, the State of California and any public corporation, political subdivision, city, county, district or agency of any thereof), excepting only that the City may without charge use the services and facilities of the Enterprise.

Section 5.14. Eminent Domain Proceeds. If all or any part of the Enterprise shall be taken by eminent domain proceedings, the Net Proceeds thereof shall be applied as follows:

(a) If (1) the City prepares a report showing (i) the estimated loss of annual Net Revenues, if any, suffered or to be suffered by the City by reason of such eminent domain proceedings, (ii) a general description of the additions, betterments, extensions or improvements to the Enterprise proposed to be acquired by the City from any Net Proceeds, and (iii) an estimate of the additional annual Net Revenues to be derived from such additions, betterments, extensions or improvements, and (2) on the basis of such certificate, the City determines that the estimated additional annual Net Revenues will sufficiently offset the estimated loss of annual Net Revenues resulting from such eminent domain proceedings so that the ability of the City to meet its obligations hereunder will not be substantially impaired (which determination shall be final and conclusive); then the City shall promptly proceed with the acquisition of such additions, betterments, extensions or improvements substantially in accordance with such report and such Net Proceeds shall be applied for the payment of the costs of such acquisition, and any balance of such Net Proceeds not required by the City for such purpose shall be applied to prepay the Loan Payments pursuant to Article VII hereof, and any Parity Obligations, on a pro rata basis in the manner provided herein and in the instruments authorizing such Parity Obligations.

(b) If the foregoing conditions are not met, then such Net Proceeds shall be applied to the prepayment of Loan Payments as provided in Article VII hereof.

Section 5.15. Further Assurances. The City will adopt, deliver, execute and make any and all further assurances, instruments and resolutions as may be reasonably necessary or proper to carry out the intention or to facilitate the performance hereof and for the better assuring and confirming unto the Lender of the rights and benefits provided to it herein.

Section 5.16. Release and Indemnification Covenants. The City shall and hereby agrees to indemnify and save the Lender, its officers, directors, agents, employees, successors or assigns harmless from and against all claims, losses and damages, including legal fees and expenses, arising out of (i) the use, maintenance, condition or management of, or from any work or thing done on, the Project by the City, (ii) any breach or default on the part of the City in the performance of any of the City's obligations under the Loan Agreement, (iii) any act of negligence of the City or of any of its contractors, servants, employees or licensees with respect to the Project, (iv) any act of negligence of any assignee or sublessee of the City, or of any agents, contractors, servants, employees or licensees of the assignee or sublessee of the City with respect to the Project, or (v) the construction of the Project or authorization of payment of the Project Costs, to the extent permitted by law.

The City further covenants and agrees to indemnify and save the Lender harmless against any claim, loss, expense, advance, and liabilities which they may incur arising out of or in the exercise and performance of their powers and duties hereunder, including the costs and expenses (including attorneys fees and disbursements) of defending against any claim of liability or enforcing any remedies, and which are not due to its negligence or willful misconduct. The City further covenants and agrees to advance to the Lender the amounts requested as the costs and expenses of such defense. Any and all special obligations of the City under this Section shall be

and remain valid and binding special obligations of the City notwithstanding the payment in full of the Loan Payments and the termination of this Loan Agreement.

Section 5.17. Notices. During the Term of this Loan Agreement, the City shall provide to the Lender:

(a) immediate notice by telephone, promptly confirmed in writing, of any event, action or failure to take any action which constitutes an Event of Default under this Loan Agreement, together with a detailed statement by an Authorized Representative of the steps being taken by the City to cure the effect of such Event of Default.

(b) within ten (10) days of knowledge by the City written notice of any Material Litigation or Material Adverse Effect, or any investigation, inquiry or similar proceeding by any Governmental Authority.

(c) with reasonable promptness, such other information respecting the City, and the operations, affairs and financial condition of the City as the Lender may from time to time reasonably request.

Section 5.18. Amendment of Loan Agreement. This Loan Agreement may be amended with the prior written consent of the Lender (at the Lender's sole discretion) provided such amendment does not, in the Lender's sole judgment, materially adversely affect the Lender.

ARTICLE VI

EVENTS OF DEFAULT AND REMEDIES

Section 6.1. Events of Default Defined. Any one or more of the following events constitutes an Event of Default hereunder:

(a) Failure by the City to pay any Loan Payment or other payment required to be paid hereunder at the time specified herein.

(b) Failure by the City to observe and perform any covenant, condition or agreement on its part to be observed or performed hereunder, other than as referred to in the preceding clause (a) of this Section, and other than the covenant of the City to provide the Lender with a copy of its annual budget and any interim updates or modifications to such budget as required by Section 5.10 hereof, for a period of 30 days after written notice specifying such failure and requesting that it be remedied has been given to the City by the Lender. However, if in the reasonable opinion of the City the failure stated in the notice can be corrected, but not within such 30-day period, the Lender shall not unreasonably withhold their consent to an extension of such time (for a period not to exceed 60 days) if corrective action is instituted by the City within such 30-day period and diligently pursued until the default is corrected.

(c) The filing by the City of a voluntary petition in bankruptcy, or failure by the City promptly to lift any execution, garnishment or attachment, or adjudication of the City as a

bankrupt, or assignment by the City for the benefit of creditors, or the entry by the City into an agreement of composition with creditors, or the approval by a court of competent jurisdiction of a petition applicable to the City in any proceedings instituted under the provisions of the Federal Bankruptcy Code, as amended, or under any similar federal or State act now existing or which may hereafter be enacted.

(d) Any statement, representation or warranty of a material nature made by the City in or pursuant to this Loan Agreement or its execution, delivery or performance shall have been false, incorrect, misleading or breached in any material respect on the date when made.

(e) Any default occurs under any other agreement for borrowing money, lease financing of property or otherwise receiving credit under which the City is an obligor, if such default (i) arises under any other agreement for borrowing money, lease financing of property or provision of credit provided by the Lender or any affiliate of the Lender, or (ii) arises under any obligation under which there is outstanding, owing or committed an aggregated amount in excess of \$500,000.

(f) Any court of competent jurisdiction shall find or rule that this Loan Agreement is not valid or binding against the City.

(g) Upon a determination that the interest portion of the Loan Payments is not excludable from taxation for federal income tax purposes.

Section 6.2. Remedies on Default. Whenever any Event of Default has happened and is continuing, then and in each and every such case during the continuance of such Event of Default the Lender may, by notice in writing to the City declare the principal amount of the unpaid Loan Payments, and the accrued interest thereon to be due and payable immediately, and upon any such declaration the same shall become immediately due and payable, anything contained herein to the contrary notwithstanding, and the Default Rate shall apply.

This provision, however, is subject to the condition that, except with respect to an Event of Default under subsection (c) above, if at any time after such principal amount of the unpaid Loan Payments and the accrued interest thereon shall have been so declared due and payable and before the acceleration date or the date of any judgment or decree for the payment of the money due shall have been obtained or entered, the City shall deposit with the Lender a sum sufficient to pay such unpaid principal amount of the Loan Payments due prior to such date and the accrued interest thereon, with any interest due on such overdue installments, and the reasonable expenses of the Lender, and any and all other defaults known to the Lender (other than in the payment of such principal amount of the unpaid Loan Payments and the accrued interest thereon due and payable solely by reason of such declaration) shall have been made good or cured to the satisfaction of the Lender or provision deemed by the Lender to be adequate shall have been made therefor, then and in every such case the Lender may rescind and annul such declaration and its consequences; but no such rescission and annulment shall extend to or shall affect any subsequent default or shall impair or exhaust any right or power consequent thereon.

Section 6.3. Other Remedies of the Lender. The Lender may--

- (a) by mandamus or other action or proceeding or suit at law or in equity enforce its rights against the City, or any board member, officer or employee thereof, and compel the City or any such board member, officer or employee to perform and carry out its or his duties under applicable law and the agreements and covenants contained herein required to be performed by it or him;
- (b) by suit in equity enjoin any acts or things which are unlawful or violate the rights of the Lender;
- (c) by suit in equity upon the happening of an Event of Default require the City and its board members, officers and employees to account as the trustee of an express trust;
- (d) by suit in equity, to seek the appointment of a receiver or other third party to operate the Enterprise and collect the Revenues; or
- (e) immediately terminate the obligation, if any, of the Lender to make any further Advances hereunder.

Section 6.4. No Remedy Exclusive. No remedy herein conferred upon or reserved to the Lender is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Loan Agreement or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon the occurrence of any Event of Default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Lender to exercise any remedy reserved to it in this Article VI it shall not be necessary to give any notice, other than such notice as may be required in this Article VI or by law.

Section 6.5. Agreement to Pay Attorneys' Fees and Expenses. If any party to this Loan Agreement defaults under any of the provisions hereof and the non-defaulting party should employ attorneys (including in-house legal counsel) or incur other expenses for the collection of moneys or the enforcement or performance or observance of any obligation or agreement on the part of the defaulting party herein contained, the defaulting party agrees that it will on demand therefor pay to the non-defaulting party the reasonable fees of such attorneys (including allocable costs and expenses of in-house legal counsel, if any) and such other expenses so incurred by the non-defaulting party.

Section 6.6. No Additional Waiver Implied by One Waiver. If any agreement contained in this Loan Agreement is breached by either party and thereafter waived by the other party, such waiver is limited to the particular breach so waived and will not be deemed to waive any other breach hereunder.

ARTICLE VII

PREPAYMENT OF LOAN PAYMENTS

Section 7.1. Optional Prepayment. The City may prepay, on any date on or after November __, 2018, all or any portion of the Outstanding principal amount of the Note, at a prepayment amount equal to the principal amount of the Note to be prepaid, together accrued interest to the date fixed for prepayment, without premium.

Section 7.2. Mandatory Prepayment From Net Proceeds of Insurance or Eminent Domain. The City shall be obligated to prepay the unpaid principal amount of the Note in whole or in part in such order of prepayment as shall be selected by the City on any date, together with any accrued and unpaid interest, a prepayment premium, if applicable, and any other costs related to such prepayment, from and to the extent of any proceeds of insurance award or condemnation award to be used for such purpose under Sections 5.9 or 5.14. The City and the Lender hereby agree that such proceeds, to the extent remaining after payment of any delinquent Loan Payments, shall be credited towards the City's obligations under this Section 7.2.

ARTICLE VIII

COVENANTS, REPRESENTATIONS AND WARRANTIES

Section 8.1. Covenants, Representations and Warranties of the City. The City makes the following covenants, representations and warranties to the Lender as of the date of the execution and delivery of this Loan Agreement:

(a) Due Organization and Existence. The City is a municipal corporation and general law city, organized and existing under and by virtue of the laws of the State, has full legal right, power and authority under the laws of the State to enter into the this Loan Agreement and to carry out and consummate all transactions on its part contemplated hereby and thereby, and by proper action the City has duly authorized the execution and delivery by the City of this Loan Agreement.

(b) Due Execution. The representative of the City executing this Loan Agreement has been fully authorized to execute the same by Resolution of the City Counsel of the City.

(c) Valid, Binding and Enforceable Obligations. This Loan Agreement has been duly authorized, executed and delivered by the City and along with the Note constitutes the legal, valid and binding agreement of the City enforceable against the City in accordance with its terms.

(d) No Conflicts. The execution and delivery of this Loan Agreement, the consummation of the transactions therein contemplated and the fulfillment of or compliance with the terms and conditions hereof, do not and will not conflict with or constitute a material violation or breach of or default (with due notice or the passage of time or both) under any applicable law or administrative rule or regulation, or any applicable court or administrative decree or order, or any indenture, mortgage, deed of trust, lease, contract or other agreement or instrument to which the

City is a party or by which it or its properties are otherwise subject or bound, or result in the creation or imposition of any prohibited lien, charge or encumbrance of any nature whatsoever upon any of the property or assets of the City, which conflict, violation, breach, default, lien, charge or encumbrance would have consequences that would materially and adversely affect the consummation of the transactions contemplated by this Loan Agreement or the financial condition, assets, properties or operations of the City.

(e) Consents and Approvals. No consent or approval of any trustee or holder of any indebtedness of the City or of the voters of the City, and no consent, permission, authorization, order or license of, or filing or registration with, any Governmental Authority is necessary in connection with the execution and delivery of this Loan Agreement, or the consummation of any transaction therein and herein contemplated, except as have been obtained or made and as are in full force and effect.

(f) No Litigation. To the best knowledge of the City, there is no action, suit, proceeding, inquiry or investigation before or by any court or federal, state, municipal or other Governmental Authority pending and notice of which has been served on the City or, to the knowledge of the City after reasonable investigation, threatened against or affecting the City or the assets, properties or operations of the City which, if determined adversely to the City or its interests, would have a material and adverse effect upon the consummation of the transactions contemplated by or the validity of this Loan Agreement or upon the financial condition, assets, properties or operations of the City, and the City is not in default with respect to any order or decree of any court or any order, regulation or demand of any federal, state, municipal or other Governmental Authority, which default might have consequences that would materially and adversely affect the consummation of the transactions contemplated by this Loan Agreement, or the financial condition, assets, properties or operations of the City.

(g) Sufficient Funds. The City reasonably believes that sufficient funds can be obtained to make all Loan Payments and all other amounts required to be paid pursuant to this Loan Agreement.

(h) No Defaults. The City has never non-appropriated or materially defaulted under any of its payment or performance obligations or covenants, either under any financing lease of the same general nature as this Loan Agreement, or under any of its bonds, notes, or other debt obligations.

(i) Change in Financial Condition. The City has experienced no material change in its financial condition since June 30, 2017.

(j) Financial Statements. The statement of financial position of the City as of June 30, 2017, and the related statement of activities and statement of cash flows and changes in financial position for the year then ended and the auditors' reports with respect thereto, copies of which have heretofore been furnished to the Lender, are complete and correct and fairly present the financial condition, changes in financial position and results of operations of the City at such date and for such period, and were prepared in accordance with generally accepted accounting

principles. Since the period of such statements, there has been no (i) change which would have a Material Adverse Effect, and (ii) no material increase in the indebtedness of the City.

(k) No Material Adverse Change. Since the most current date of the information, financial or otherwise, supplied by the City to the Lender:

(i) There has been no change in the assets, liabilities, financial position or results of operations of the City which might reasonably be anticipated to cause a Material Adverse Effect.

(ii) The City has not incurred any obligations or liabilities which might reasonably be anticipated to cause a Material Adverse Effect.

(iii) The City has not (A) incurred any material indebtedness on, or lease obligations payable from, its general fund, other than the Loan Payments, and trade accounts payable arising in the ordinary course of the City's business and not past due, or (B) guaranteed the indebtedness of any other person.

(l) Accuracy of Information. All information, reports and other papers and data furnished by the City to the Lender were, at the time the same were so furnished, complete and accurate in all material respects and insofar as necessary to give the Lender a true and accurate knowledge of the subject matter and were provided in expectation of the Lender's reliance thereon in entering into the transactions contemplated by this Loan Agreement. No fact is known to the City which has had or, so far as the City can now reasonably foresee, may in the future have a Material Adverse Effect, which has not been set forth in the financial statements previously furnished to the Lender or in other such information, reports, papers and data or otherwise disclosed in writing to the Lender prior to the Closing Date. Any financial, budget and other projections furnished to the Lender by the City or its or their agents were prepared in good faith on the basis of the assumptions stated therein, which assumptions were fair and reasonable in light of the conditions existing at the time of delivery of such financial, budget or other projections, and represented, and as of the date of this representation, represent the City's best estimate of its future financial performance. No document furnished nor any representation, warranty or other written statement made to the Lender in connection with the negotiation, preparation or execution of this Loan Agreement contains or will contain any untrue statement of a material fact or omits or will omit to state (as of the date made or furnished) any material fact necessary in order to make the statements contained herein or therein, in light of the circumstances under which they were or will be made, not misleading.

Section 8.2. Covenants, Representations and Warranties of the Lender. The Lender makes the following covenants, representations and warranties to the City as of the date of the execution and delivery of this Loan Agreement:

(a) Due Organization and Existence. The Lender is a corporation duly organized and existing under the laws of Oregon, has full legal right, power and authority to enter into this Loan Agreement and to carry out and consummate all transactions on its part contemplated hereby, and by proper action the Lender has duly authorized the execution and delivery by the Lender of this Loan Agreement.

(b) Valid, Binding and Enforceable Obligations. This Loan Agreement has been duly authorized, executed and delivered by the Lender and constitutes the legal, valid and binding agreement of the Lender, enforceable against the Lender in accordance with its terms.

Section 8.3. Closing Conditions. The Lender has entered into this Loan Agreement in reliance upon the representations and warranties of the City contained in this Loan Agreement and to be contained in the documents and instruments to be delivered on the Closing Date and upon the performance by the City of the obligations of the City pursuant to this Loan Agreement at or prior to the Closing Date. Accordingly, the obligation of Lender to consummate the Loan and execute this Loan Agreement is subject to the fulfillment to the reasonable satisfaction of the Lender of the following conditions:

(a) On the Closing Date, the Resolution and this Loan Agreement shall be in full force and effect and shall not have been amended, modified or supplemented, except as may have been agreed to in writing by the Lender.

(b) On the Closing Date, the City will have adopted and there will be in full force and effect such resolutions as in the opinion of Bond Counsel and counsel to the Lender shall be necessary in connection with the transactions contemplated by this Loan Agreement, and all necessary action of the City relating to the issuance of the Loan will have been taken, will be in full force and effect and will not have been amended, modified or supplemented, except as may have been agreed to in writing by the Lender.

(c) At or prior to the Closing Date, the Lender will have received the following documents:

(i) the approving opinions, dated the Closing Date and addressed to the Lender, of Bond Counsel in form and content satisfactory to the Lender and its counsel, (I) addressing the tax-exempt status of the interest on the Note, and (II) the Loan Agreement has been duly authorized, executed and delivered by the City and are legal, valid and binding obligations of the City, enforceable in accordance with its terms subject to customary exceptions for bankruptcy and judicial discretion;

(ii) a certificate or certificates, dated the date of the Closing and signed on behalf of the City by an Authorized Representative, to the effect that (I) the representations and warranties contained in this Loan Agreement are true and correct in all material respects on and as of the date of the Closing with the same effect as if made on the Closing Date; (II) no litigation of any nature is then pending or, to his or her knowledge, threatened, seeking to restrain or enjoin the issuance and delivery of the Loan Agreement or the Note or the levy or collection of revenues to pay the principal thereof and interest thereon, questioning the proceedings and authority by which such pledge is made, affecting the validity of the Loan Agreement or the Note or contesting the existence or boundaries of the City or the title of the present officers to their respective offices; (III) no authority or proceedings for the issuance of the Note has been repealed, revoked or rescinded and no petition or petitions to revoke or alter the authorization to issue the Note has been filed

with or received by the City; and (IV) the City has complied with all the agreements and covenants and satisfied all the conditions on its part to be performed or satisfied at or prior to, and to the extent possible before, the Closing Date;

(iii) an opinion issued by the City Attorney on the date of delivery of the Note, to the effect that (i) the City is a municipal corporation and general law city duly organized and existing under the laws of the State of California; (ii) the Loan Agreement and the corresponding Note was duly approved at a meeting of the Council that was called and held pursuant to law and with all public notice required by law and at which a quorum was present and acting throughout; (iii) there is no action, suit, proceeding or investigation at law or in equity before or by any court, public board or body, pending or, to the best knowledge of such counsel after reasonable investigation, threatened against or affecting the City, to restrain or enjoin the execution and delivery of this Loan Agreement or the Note, or in any way contesting or affecting the validity of this Loan Agreement or the Note; and (iv) the adoption of this Loan Agreement and compliance by the City with the provisions hereof, under the circumstances contemplated hereby, do not and will not constitute on the part of the City a breach or default under any agreement or other instrument to which the City is a party or by which it is bound (that are known to the City Attorney) or any existing law, regulation, court order or consent decree to which the City is subject;

(iv) a certified copy of the Resolution;

(v) the items required by the Resolution as conditions for execution and delivery of the Loan Agreement or the Note;

(vi) a non-arbitrage tax certificate of the City, in form and substance satisfactory to Bond Counsel;

(vii) the filing copy of the Information Return Form 8038-G; and

(viii) such additional legal opinions, certificates, instruments and other documents as the Lender or its counsel may reasonably request to evidence the truth and accuracy, as of the date of this Loan Agreement and as of the Closing Date, of the representations, warranties, agreements and covenants of the City contained herein and the due performance or satisfaction by the City at or prior to the Closing Date of all agreements then to be performed and all conditions then to be satisfied by the City.

ARTICLE IX

MISCELLANEOUS

Section 9.1. Notices. Any notice, request, complaint, demand or other communication under this Loan Agreement shall be given by first class mail or personal delivery to the party entitled thereto at its address set forth below, or by facsimile transmission or other form of telecommunication, at its number set forth below. Notice shall be effective either (a) upon transmission by facsimile transmission or other form of telecommunication, (b) 48 hours after deposit in the United States of America first class mail, postage prepaid, or (c) in the case of personal delivery to any person, upon actual receipt. The City and the Lender may, by written notice to the other parties, from time to time modify the address or number to which communications are to be given hereunder.

If to the City: City of Ukiah
300 Seminary Avenue
Ukiah, CA 95482
Phone:
Fax:
Attention: City Manager

If to the Lender:

Umpqua Bank
2998 Douglas Boulevard, Suite 100
Roseville, California 95661
Attention:
Phone:
Fax:

Section 9.2. Binding Effect. This Loan Agreement inures to the benefit of and is binding upon the Lender, the City and their respective successors and assigns.

Section 9.3. Severability. If any provision of this Loan Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof.

Section 9.4. Net-Net-Net Contract. This Loan Agreement is a “net-net-net contract” and the City hereby agrees that the Loan Payments are an absolute net return to the Lender, free and clear of any expenses, charges or set-offs whatsoever.

Section 9.5. Further Assurances and Corrective Instruments. The Lender and the City agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Property hereby leased or intended so to be or for carrying out the expressed intention of this Loan Agreement.

Section 9.6. Waiver of Personal Liability. No member, officer, agent or employee of the City or the Lender shall be individually or personally liable for the payment of Loan Payments; but nothing herein contained shall relieve any such member, officer, agent or employee from the performance of any official duty provided by law.

Section 9.7. Execution in Counterparts. This Loan Agreement may be executed in several counterparts, each of which is an original and all of which constitutes one and the same instrument.

Section 9.8. Applicable Law. This Loan Agreement is governed by and construed in accordance with the laws of the State.

Section 9.9. Captions. The captions or headings in this Loan Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or section of this Loan Agreement.

IN WITNESS WHEREOF, the Lender and the City have caused this Loan Agreement to be executed in their respective names by their duly authorized officers, all as of the date first above written.

UMPQUA BANK,
an Oregon State Chartered Bank

By: _____
Authorized Representative

CITY OF UKIAH

By: _____
City Manager

EXHIBIT A**FORM OF NOTE****No. R-1****\$ _____ .00****UNITED STATES OF AMERICA
STATE OF CALIFORNIA****CITY OF UKIAH
SERIES 2018 WATER REVENUE GRANT AND LOAN ANTICIPATION NOTE
(RECYCLED WATER PIPELINE PROJECT)****INTEREST RATE:** **_. ____ %****CLOSING DATE:** **October __, 2018****MATURITY DATE:** **October __, 2019****REGISTERED OWNER:** **UMPQUA BANK, an Oregon State Chartered Bank****PRINCIPAL AMOUNT:** **_____ MILLION _____ HUNDRED AND _____
THOUSAND DOLLARS & 00/100**

The City of Ukiah (the "City") for value received, hereby promises to pay to the registered owner named above, or registered assigns (the "Owner"), on the Maturity Date set forth above, unless prepaid prior thereto as hereinafter provided, the principal amount set forth above, and to pay interest on such principal amount from the Closing Date set forth above, or from the most recent Loan Payment Date (as hereinafter defined) to which interest has been paid or duly provided for. Interest on the unpaid principal balance of this Note shall be payable semiannually on each April __ and October __, commencing April __, 2019 (each, a "Loan Payment Date"), at the interest rate set forth above, until the principal amount hereof is paid in full or made provision for such payment has been made; *provided, however*, that if at the time of authentication of this Note, interest is in default on this Note, this Note shall bear interest from the Loan Payment Date to which interest has previously been paid or made available for payment; *and provided further*, that interest shall be calculated at the Default Rate under the circumstances set forth in Section 3.2 of the Loan Agreement (defined below), and at the Taxable Rate if an Event of Taxability occurs.

This Note evidences the obligations of the City under a Loan Agreement dated as of October 1, 2018 (the "Loan Agreement"), between the City and Umpqua Bank, an Oregon State Chartered Bank, as lender (the "Lender"), under which the Lender has made a loan (the "Loan") to the City for the purpose of providing funds for the City to pay Project Costs (as defined in the Loan Agreement). The City is authorized to enter into the Loan Agreement and to issue this Note in the aggregate principal amount of \$ _____ under a resolution adopted by the City on September 19, 2018 (the "Resolution"). Reference is made to the Loan Agreement for the complete provisions thereof, and by acceptance hereof the registered owner of this Note assents to said terms and conditions.

Pursuant to Resolution and the Loan Agreement, the principal of and interest on this Note is payable from Net Revenues and Grant / Loan Proceeds (as defined in the Loan Agreement), and funds held under the Loan Agreement. The City has agreed in the Loan Agreement to collect Net Revenues and Grant / Loan Proceeds sufficient to pay the payments on the Loan and the Note when due.

The Note is subject to prepayment on any date commencing November __, 2018, from any funds of the City, in whole or in part, at a prepayment price equal to the principal amount of the Note to be prepaid, together with accrued interest thereon to the date fixed for prepayment, without premium.

The City shall be obligated to prepay the unpaid principal amount of the Note in whole or in part in such order of prepayment as shall be selected by the City on any date, together with any accrued and unpaid interest, a prepayment premium, if applicable, and any other costs related to such prepayment, from and to the extent of any proceeds of insurance award or condemnation award to be used for such purpose under the Loan Agreement.

In the event this Note is prepaid in part but not in whole, the principal amount to be prepaid shall be allocated among the respective principal payment dates on a pro rata basis.

This Note shall be registered in the name of the Owner hereof, as to both principal and interest. Each registration and transfer of registration of this Note shall be entered by the City in books kept by it for this purpose and authenticated by its manual signature upon the certificate of authentication endorsed hereon.

The Loan Agreement and the rights and obligations of the City thereunder may be modified or amended as set forth therein. The principal of this Note is subject to acceleration upon a default under the Loan Agreement.

The Registered Owner may assign its rights hereunder, and may transfer this Note, subject to the requirements of Section 3.4 of the Loan Agreement, but only upon surrender of the Note to the City for cancellation, accompanied by delivery of a duly written instrument of transfer in a form acceptable to the City. Proof of the execution of any such transfer, and of the holding and ownership of Note shall be sufficient for any purpose hereof (except as otherwise herein provided), if made in the form of the Assignment attached to this Note. Whenever this Note shall be surrendered for transfer, the City shall execute, authenticate and deliver a new Note to the transferee upon satisfaction of the requirements of Section 3.4 of the Loan Agreement.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED by the City that all acts, conditions and things required by law to exist, happen and be performed precedent to and in the issuance of this Note have existed, happened and been performed in due time, form and manner as required by law, and that the amount of this Note, together with all other indebtedness of the City, does not exceed any debt limit prescribed by the laws or Constitution of the State of California.

IN WITNESS WHEREOF, the City has caused this Note to be dated the Closing Date shown first above, to be signed by the manual signature of its [Finance Director] [City Manager], and attested to by the manual signature of its City Clerk, and has caused this Note to be dated as of the dated date set forth above.

CITY OF UKIAH

By: _____

ATTEST:

By: _____
City Clerk

ASSIGNMENT

For value received, and in strict accordance with the terms of the Loan Agreement, including Sections 2.5 and 3.4 thereof, the undersigned does hereby sell, assign and transfer unto _____ the within Note, and does hereby irrevocably constitute and appoint _____ attorney to transfer such Note on the register of the City, with full power of substitution in the premises.

Dated: _____

Signature: _____

Note: The signature(s) to this Assignment must correspond with the name(s) as written on the face of the within Note in every particular, without alteration or enlargement or any change whatsoever.

APPENDIX A TO NOTE**REGISTER OF PREPAYMENTS IN ADVANCE OF MATURITY***

The Record of prepayments in advance of maturity on the registered Note shall be substantially as follows:

<u>Amount</u>	<u>Date</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

*This Register of Prepayments may be executed in several counterparts, each of which is an original and all of which constitutes one and the same instrument.

APPENDIX B TO NOTE**SCHEDULE OF LOAN PAYMENTS**

Principal of and interest on the Loan Agreement and the Note shall be payable in installments on the dates, and in the amounts, as set forth in the following schedule*:

SCHEDULE NO. 1

Dated: October __, 2018

<u>Loan Payment Date</u>	<u>Interest Component</u>	<u>Principal Component</u>	<u>Total Loan Payment</u>
04/__/2019			
09/__/2019			
Totals			

*Upon each Prepayment, the City shall provide a sequentially revised Schedule of Loan Payments to the Lender.

EXHIBIT B

COMPONENTS OF THE PROJECT*

The Project generally consists of the following:

* The Project Components, and the corresponding estimated costs, listed in this Appendix B are preliminary estimates, and are subject to change in the discretion of the City in accordance with Section 3.3 of the Loan Agreement.



AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments.

DEPARTMENT: Administration

PREPARED BY: Kristine Lawler

ATTACHMENTS:

[Attachment 1 - 2018 City Council Special Assignments & Ad Hocs](#)

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments.

Background: City Council members are assigned to a number of committees and ad hoc activities. These assignments are included as Attachment #1.

Discussion: Previously, the City Council discussed having more time allocated to reporting on committee and ad hoc activities. Often, the Council Reports section of the regular agenda is rushed due to impending business (i.e., public hearings), and not enough time is afforded for reports beyond community activities.

In an effort to foster regular updates on committee and ad hoc assignments, this item is being placed on the agenda to provide the City Council members an expanded opportunity to report on assignments.

RECOMMENDED ACTION: Receive report(s).

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

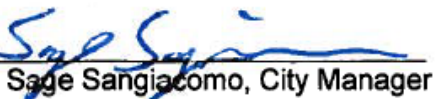
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mayor Doble

Approved: _____


Sage Sangiacomo, City Manager

2018 COUNCIL ASSIGNMENTS

ATTACHMENT 1

COUNTY/REGIONAL OnGoing One + Alternate	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers	501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	Scalmanini Brown - Alternate	Rick Seanor , Deputy Director of Public Works; 463-6296 rseanor@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)	2nd Thursday of month, 6:00 p.m.	Civic Center	300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Doble Brown - Alternate	Sean White , Director of Water Resources; 463-5712 swwhite@cityofukiah.com
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers		Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Brown Doble - Alternate	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena		Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	Scalmanini Brown - Alternate	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
North Coast Opportunities (NCO)	4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport		Ross Walker, Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	Tami Bartolomei (Appointed 4/05/2017)	Tami Bartolomei , Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
North Coast Rail Authority (NCRA)	2nd Wednesday of month, 10:30 a.m.	Various Locations - announced		419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	Mulheren (no alternate necessary)	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall		Russian River Watershed Association Attn: Daria Isupov 425 South Main St., Sebastopol, CA 95472 666-4857	Consider issues related to Russian river - plans projects and funding requests	Doble Brown - Alternate	Sean White , Director of Water Resources; 463-5712 swwhite@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)	2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers;	501 Low Gap Road Ukiah, CA	County Executive Office Nicole French 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	Crane Doble - Alternate	Sean White , Director of Water Resources; 463-5712 swwhite@cityofukiah.com
COUNTY/REGIONAL One + Staff Alternate	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Depot Infrastructure Development	TBD	TBD		300 Seminary Avenue Ukiah, CA 95482	Review and advise regarding public infrastructure improvements in and around the railroad depot property and area	Doble (no alternate necessary)	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Economic Development & Financing Corporation (EDFC)	2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)		Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Doble Riley - Alternate	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Greater Ukiah Chamber of Commerce Liaison ex officio	4th Wednesday of month, 9:00 a.m.	Conference Center	200 S. School Street Ukiah, CA	200 S. School Street Ukiah, CA 95482 462-4705	To represent and set policy for Chamber and area businesses	Doble Riley - Alternate	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com; Kerry Randall , Facilities Admin; 463-6706 krاندall@cityofukiah.com
Homeless Services Action Group (HSAG)	Thursdays as needed, 4:00 p.m.	Manzanita Services Inc.	410 Jones Street Ukiah	631 Tokay Avenue Ukiah, CA 95482 or MCAVHN at: P.O. Box 1350 Ukiah, CA 95482 Judy Popowski - 463-6655	HSAG (Homeless Services Action Group)	Scalmanini	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Main Street Program Board of Directors ex officio	1st Thursday of month, 8:00 a.m.	200 South School Street	Ukiah, CA	200 S. School St. Ukiah, CA 95482 463-6729	Develops activities for downtown economic development program	Mulheren Riley - Alternate	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com Kerry Randall , Facilities Administrator; 463-6706 krاندall@cityofukiah.com
Sun House Guild ex officio	2nd Tuesday of month, 4:30 p.m.	Sun House	431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Scalmanini Sangiacomo - Alternate	Tami Bartolomei , Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room		Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	Brown Chief Dewey - Alternate	Chris Dewey , Police Chief; 463-6245 cdewey@cityofukiah.com

2018 COUNCIL ASSIGNMENTS

Northern California Power Agency (NCPA)	4th Thursday of month, 9:00 a.m. (see calendar from NCPA)	Roseville, CA and other locations	651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of public utilities for electric generation and dispatch	Crane Grandi - Alternate	Mel Grandi , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
LOCAL/COUNTY/REGIONAL/LIANSOS OnGoing One or Two Council and/or Staff	MTG DATE/TIME	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced	Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Mulheren Doble - Alternate	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
City Selection Committee	Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA	C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission	Mayor	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Alan Carter , Treasurer	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Library Advisory Board	3rd Wednesdays of alternate months (beginning January), 1:00 p.m.	Various Mendocino County Libraries	Ukiah County Library 463-4491	Review library policy and activities	Mulheren	Kristine Lawler , City Clerk; 463-6217; klawler@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210	1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	Greg Owen , Airport Manager	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482	511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	Mayor	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Flood Control District (RRFCD)	1st Monday of month, 5:30 p.m.	151 Laws Ave., Suite D Ukiah, CA	151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	Doble	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com
HHSA Advisory Board	2nd Wednesday of month; 9:00 a.m.	Big Sur Room County Department of Social Services	Executive Director Jackie Williams - 462-1934 c/o Ford St. Project 139 Ford St. Ukiah CA 95482	Discussions and possible work on health and human service issues	Brown - Liaison	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	Doble	Craig Schlatter , Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	None from Ukiah Council currently	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Mendocino County 2nd District Liaison	1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 2nd District Supervisor	Brown / Mulheren (Alternate)	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com
Fire Executive Committee	2nd Wednesdays of month, 7:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA	Stephanie Abba Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	Brown / Doble	Dan Grebil , Fire Authority Administrator; 462-7921 x400; dgrebil@cityofukiah.com

2018 AD HOC COMMITTEES

COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	Crane/Scalmanini	Mel Grandi , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
Rate Studies for Electric, Water, Sewer	Crane/Doble	Mel Grandi , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Sales Tax Sharing	Crane/Doble	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com Guy Mills , Project and Grant Administrator; 467-5719 gmills@cityofukiah.com David Rapport , City Attorney; 467-2800 drapport@cityofukiah.com Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Ukiah Valley Sanitation District Mediation	Crane/Doble	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Sean White , Water Resources Director; 467-5712 swhite@cityofukiah.com
Water Bonds	Crane/Doble	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Marijuana Legislation and Policy	Mulheren/Brown	Chris Dewey , Police Chief; 463-6245 cdewey@cityofukiah.com Craig Schlatter , Director of Community Development; 463-6219 cschlatter@cityofukiah.com
Strategic Planning	Crane/Doble	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Landfill Closure	Crane/Scalmanini	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
City Water Rights	Doble/Crane	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com
Downtown Parking Management	Mulheren/Brown	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Budget Development Best Practices and Financial Policy	Crane/Doble	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com Sheri Mannion , Human Resource Director/Risk Manager; 463-6272, smannion@cityofukiah.com
Public Works Project Specification Development	Crane/Doble	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Uniform Cost Accounting	Crane/Mulheren	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Cost Allocation Plan	Crane/Doble	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Vichy Springs Resort Litigation	Scalmanini/Brown	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Marbut Study Ad Hoc	Brown/Scalmanini	Justin Wyatt , Police Operations Captain, 463-6760 jwyatt@cityofukiah.com
Solar Proposal-Application Project	Crane/Scalmanini	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com