



City Council Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
December 5, 2018 - 6:00 PM

5:30 - 5:55 P.M. MAYOR'S RECEPTION IN THE CIVIC CENTER LOBBY

1 ROLL CALL

2 PLEDGE OF ALLEGIANCE

3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- 3.a. [Adoption of Resolution Declaring Results of Statewide General Municipal Election of November 6, 2018, and Swearing in Ceremony for Newly Elected Councilmembers.](#)
Recommended Action: 1) Adopt Resolution reciting the fact of the General Municipal Election held on November 6, 2018, Declaring the results and such other matters as provided by law.
- 2) **Direct the City Clerk to enter into the minutes a statement of results.**
- 3) **Direct the City Clerk to present the Certificates of Election and administer the Oath of Office to the newly elected officials.**
[Attachment 1 - Resolution Declaring Election Results, with Exhibit A - Official Election Results](#)
- 3.b. [Appointment of New Mayor and Vice Mayor, and Council Reorganization.](#)
Recommended Action: Nominate and appoint the positions of Mayor and Vice Mayor for 2019 for immediate seating and Council reorganization.
[Attachment 1 - Resolution 2011-44 - Council Rotation Guidelines](#)
[Attachment 2 - 2011 Staff Report](#)
- 3.c. [Introduction of Ukiah Police Department's Narcotics and Firearms Detection Canine \(Jack\) and Recognition of Private Donor.](#)
Recommended Action: Receive introduction of the Police Department's Narcotics and Firearms Detection Canine and Staff recognition of private donation.
[None](#)
- 3.d. [Presentation of Two New Pierce Fire Engines.](#)
Recommended Action: Receive Presentation.

Attachment 1 - New Fire Engines

- 3.e. [Presentation of Final Results from the City of Ukiah's Community Housing Satisfaction Survey.](#)

Recommended Action: Receive presentation of the final results from the City of Ukiah's Community Housing Satisfaction Survey.

[Attachment 1- Community Housing Satisfaction Survey Final Results](#)

[Attachment 2- Ukiah Housing Strategy Overview.pdf](#)

4 PETITIONS AND COMMUNICATIONS

5 APPROVAL OF MINUTES

- 5.a. [Approval of the November 7, 2018, Regular Meeting Minutes](#)

Recommended Action: Approve the Minutes of November 7, 2018, a Regular Meeting, as submitted.

[Attachment 1 - Draft Minutes of November 7, 2018](#)

6 RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7 CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. [Consideration of a Budget Amendment for the Fiscal Year 2018-2019 Following the Purchase of a Detection Canine.](#)

Recommended Action: Approve a Budget Amendment for the Fiscal Year 2018-2019 in the Amount of \$10,000 for the Purchase of a Detection Canine.

None

- 7.b. [Consider Approval of Mid-Year Budget Amendment to the Ukiah Successor Agency in the Amount of \\$16,000.](#)

Recommended Action: Approve a mid-year budget amendment to the Ukiah Successor Agency in the amount of \$16,000 for limited supplies and contractual services expenditures.

None

- 7.c. [Report of Acquisition of Professional Services from Alpha Analytical Laboratories, Inc. in the Amount of \\$18,870.85 for Quarterly Water Sampling and Completion of Chemical Examination Reports for the Ukiah Landfill.](#)

Recommended Action: Receive and file report of acquisition of professional services from Alpha Analytical Laboratories, Inc. in the amount of \$18,870.85 for quarterly water sampling

and completion of chemical examination reports for the Ukiah Landfill. Report is submitted pursuant to City Code.

[Attachment 1 - Alpha Analytical Invoices - November 2018](#)

- 7.d. [Consideration of Awarding Bid for Purchase of Three Police Vehicles in the Amount of \\$110,172.61 from Thurston Chrysler Dodge Jeep Ram.](#)
Recommended Action: Award the bid for three police vehicles to Thurston Dodge in the amount of \$110,172,61.
[Attachment 1 - Request for Bids](#)
[Attachment 2 - Bid Results](#)
[Attachment 3 - Justification Forms](#)
- 7.e. [Discussion and Possible Action to Adopt Resolution Waiving 60-Day Notice Requirement Under Government Code Section 25351.](#)
Recommended Action: Adopt Resolution waiving 60-Day Notice from County of Mendocino, required by Government Code Section 25351, of its intent to lease real property in the City limits.
[Attachment 1 - Resolution Waiving 60-Day Notice](#)
- 7.f. [Approve the Purchase of a Caterpillar 420F2 HRC Backhoe/Loader from Peterson CAT in the Amount of \\$113,688.86 as Approved in the Fiscal Year 2018-2019 Capital Budget.](#)
Recommended Action: Approve the purchase of a Caterpillar 420F2 HRC Backhoe/Loader from Peterson CAT in the amount of \$113,688.86 as approved in the Fiscal Year 2018-2019 Capital Budget
[Attachment 1- BACKHOE](#)
[Attachment 2- BACKHOE](#)
- 7.g. [Approve the Purchase of a John Deere 5100N Tractor with Tiger Bengal Series Rear and Side Arm Mower to Municipal Maintenance Equipment in the Amount of \\$137,774.23 as Approved in the Fiscal Year 2018-2019 Capital Budget.](#)
Recommended Action: Approve the purchase of a John Deere 5100N Tractor with Tiger Bengal Series Rear and Side Arm Mower to Municipal Maintenance Equipment in the amount of \$137,774.23 as approved in the Fiscal Year 2018-2019 Capital Budget.
[Attachment 1- MOWER](#)
[Attachment 2- MOWER](#)
- 7.h. [Approve the Purchase of a 2019 Ford F-150 One-Ton Pickup with Tommy Gate from Redwood Ford in the Amount of \\$34,517.29 for the Parks Department as Approved in the Fiscal Year 2018-2019 Capital Budget.](#)
Recommended Action: Approve the purchase of a 2019 Ford F-150 One-Ton Pickup with Tommy Gate from Redwood Ford in the amount of \$34,517.29 for the Parks Department as approved in the Fiscal Year 2018-2019 Capital Budget.
[Attachment 1- PARKS](#)
[Attachment 2- PARKS](#)
- 7.i. [Approval of Notice of Completion and Change Order in the Amount of \\$29,460.70 to Northwest Construction Inc. for the Smith Street Rehabilitation Project, Specification Number 15-12, and Corresponding Budget Amendment.](#)

Recommended Action: Approval of Notice of Completion and Change Order in the amount of \$29,460.70 to Northwest Construction Inc. for the Smith Street Rehabilitation Project, Specification Number 15-12, and corresponding budget amendment.

[Attachment 1- CCO 1 Spec 15-12](#)

[Attachment 2 - Notice of Completion-Spec15-12](#)

- 7.j. [Adoption of the Shopping Cart Ordinance Amendment.](#)

Recommended Action: Adopt the Shopping Cart Ordinance Amendment.

[Attachment 1 Shopping Cart Ordinance Amendment adoption](#)

8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9 COUNCIL REPORTS

10 CITY MANAGER/CITY CLERK REPORTS

11 PUBLIC HEARINGS (6:15 PM)

- 11.a. [Annual Review and Possible Approval of the Fee Schedule for the Ukiah Police Department, Including Bike License Fees, Concealed Weapons Permit, Clearance Letters, Live-Scan Fingerprinting, Fees for Photographs, Secondhand Dealer Licensing, Taxi Permits, Fees Associated with Traffic Accident Reports, Civil Subpoena for Officer, Copy of Police Reports, Subpoena for Records, Stored Vehicle, and Vehicle Repossession Release.](#)

Recommended Action: Review and approve the Fee Schedule for the Ukiah Police Department, including Bike License Fees, Concealed Weapons Permit, Clearance Letters, Live-Scan Fingerprinting, Fees for Photographs, Secondhand Dealer Licensing, Taxi Permits, Fees Associated with Traffic Accident Reports, Civil Subpoena for Officer, Copy of Police Reports, Subpoena for Records, Stored Vehicle, and Vehicle Repossession Release.

[Attachment 1 - Police Department Fee Schedule](#)

[Attachment 2 - Fee Worksheet](#)

[Attachment 3 - Employee Hourly Rates for Cost Recovery Purposes - Master FY 2018-19](#)

[Attachment 4 - 2017-33-CC-Reso-Public-Record-Fees-and-Charges](#)

12 UNFINISHED BUSINESS

- 12.a. [Adoption of Resolution Establishing an Interim Referral Procedure, Until Such Time that the Mendocino County Airport Comprehensive Land Use Plan is Updated to Reflect Current Ukiah Municipal Airport Environs, for Projects Located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and Referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission.](#)

Recommended Action: Adopt resolution establishing an interim referral procedure, until such time that the Mendocino County Airport Comprehensive Land Use Plan is updated to reflect

current Ukiah Municipal Airport environs, for projects located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission.

[Attachment 1- Resolution and ALUC interim referral procedure.pdf](#)

[Attachment 2- 11-7-18 ASR](#)

[Attachment 3- 11-27-18 City Attorney Legal Opinion](#)

[Attachment 4- Ukiah City Code- Nonconforming Uses.pdf](#)

- 12.b. [Adoption of Resolution Approving the Third Addendum to the Recycled Water Project Initial Study/Mitigated Negative Declaration.](#)

Recommended Action: Adopt the resolution approving the second addendum to the Recycled Water Project Initial Study/Mitigated Negative Declaration (MND).

[Attachment #1 Reso 2015-26 Recycled Water Addendum #1](#)

[Attachment #2 Reso 2017-26 Recycled Water Addendum #2](#)

[Attachment #3- Final CEQA Addendum 3 - Phase 4 Refinements](#)

[Attachment #4 - RESOLUTION Addendum#3](#)

13 NEW BUSINESS

- 13.a. [Discussion and Direction to Staff Regarding Resolution No. 2018-19, Related to the Washington Street Bicycle Lanes Project.](#)

Recommended Action: 1) Direct that Resolution No. 2018-19 be rescinded; and 2) direct that Staff adequately document the California Environmental Quality Act review process related to the Washington Street Bicycle Lanes before any additional Council action related to the project.

[Attachment 1- CC Resolution Rescinding Reso No. 2018-19](#)

[Attachment 2- CC Reso No. 2018-19 - Removing On-street Parking on Washington Ave](#)

- 13.b. [Discussion and Possible Action Regarding the Fiscal Year 2019-20 Budget Development Schedule.](#)

Recommended Action: Approve the budget development schedule for the 2019-20 fiscal year.

[Attachment 1 - Budget Schedule, 19-20](#)

- 13.c. [First Quarter Financial Report Presentation.](#)

Recommended Action: Receive presentation on the City's first quarter financial results.

[Attachment 1 - First Quarter Financial Report, 2018-19](#)

- 13.d. [Capital Improvement Project Tracker Presentation.](#)

Recommended Action: Council to receive a presentation on the Capital Improvement Project Tracker.

[None](#)

- 13.e. [Receive Updates on City Council Committee and Ad Hoc Assignments and if necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc\(s\).](#)

Recommended Action: Receive report(s). The Council may also consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

14 CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.

- 14.a. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200
Recommended Action: Confer in Closed Session
- 14.b. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02,
157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session

15 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Declaring Results of Statewide General Municipal Election of November 6, 2018, and Swearing in Ceremony for Newly Elected Councilmembers.

DEPARTMENT: Clerk/Admin

PREPARED BY: Kristine Lawler

ATTACHMENTS:

[Attachment 1 - Resolution Declaring Election Results, with Exhibit A - Official Election Results](#)

Summary: The City Council is being asked to adopt a resolution reciting the fact of the General Municipal Election held on November 6, 2018, declaring the results and such other matters as provided by law; direct the City Clerk to enter into the minutes a statement of results, and direct the City Clerk to present the Certificates of Election and administer the Oaths of Office to the newly elected officials.

Background: The City of Ukiah consolidates the municipal election with the County of Mendocino. The Final Official Results for the November 6, 2018, Statewide General Election has been received from the County of Mendocino (Exhibit A to Attachment 1.)

RECOMMENDED ACTION: 1) Adopt Resolution reciting the fact of the General Municipal Election held on November 6, 2018, Declaring the results and such other matters as provided by law.

2) Direct the City Clerk to enter into the minutes a statement of results.

3) Direct the City Clerk to present the Certificates of Election and administer the Oath of Office to the newly elected officials.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Katrina Bartolomei, Mendocino County Elections Official and David Rapoport, City Attorney

Approved: _____


Sage Sangiacomo, City Manager

Discussion: Pursuant to Election code §10262, 10263, and 10264, City Council shall adopt the Resolution (Attachment 1) declaring the results of the General Municipal Election of November 6, 2018, before installing new officers and the City Clerk shall enter into the minutes a statement of results.

Pursuant to election code §10265, the City Clerk shall present the Certificate of Election and administer the Oaths of Office for the three newly elected City Council members.

RESOLUTION NO. 2018-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

WHEREAS, a General Municipal Election was held and conducted in the City of Ukiah, California, on Tuesday, November 6, 2018, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the City Council of the City of Ukiah has reviewed the Certificate of County Clerk to Result of the Canvass of the November 6, 2018, Statewide General Election based on the Statement of All Votes Cast provided by the County Clerk of Mendocino County (pursuant to Resolution No. 2018-13 of the City Council of the City of Ukiah) and attached as Exhibit A; and

WHEREAS, subject to receipt of the Certificate of the County Clerk of the result of the County Clerk's canvass of the Consolidated Election Results for the November 6, 2018, General Municipal and Statewide General Election, the City Council finds as a result of said count and review that the number of votes cast, the names of the persons voted for, and other matters as required by law are as hereinafter stated.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UKIAH, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of ballots cast in the City was 5,178 ballots cast.

SECTION 2. That the names of persons voted for at the election for Councilmember are as follows: Matt Froneberger, Edward Haynes, Chon Travis, Maureen Mulheren, Juan V. Orozco, and Jim O. Brown.

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates are as listed in Exhibit "A" attached.

SECTION 4. The City Council does declare and determine that the following persons were elected as Members of the City Council for a full term of four years, terms ending in the year of 2022: Maureen Mulheren with 2,722 votes; Juan V. Orozco with 2,173 votes; and Jim O. Brown with 2,078 votes.

SECTION 5. The City Clerk shall enter on the records of the City Council for the City of Ukiah, a statement of the result of the election, showing: (1) The whole number of ballots cast; (2) The names of the persons voted for; (3) For what office each person was voted for; (4) The number of votes given at each precinct to each person.

SECTION 6. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the

State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED this 5th day of December 2018, by the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Kevin Doble, Mayor

ATTEST:

Kristine Lawler, City Clerk

Election Summary Report
STATEWIDE GENERAL ELECTION
COUNTY OF MENDOCINO
NOVEMBER 6, 2018

Date:11/29/18

Time:16:49:45

Page:1 of 5

Summary for Jurisdiction Wide, All Counters, All Races
FINAL OFFICIAL RESULTS

Registered Voters 48032 - Cards Cast 33966 70.72%

Num. Report Precinct 250 - Num. Reporting 250 100.00%

GOVERNOR		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
GAVIN NEWSOM	22152		66.31%
JOHN H. COX	11255		33.69%

INS COMMISH		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
STEVE POIZNER	13578		43.28%
RICARDO LARA	17796		56.72%

LT GOVERNOR		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
ELENI KOUNALAKIS	17679		62.32%
ED HERNANDEZ	10687		37.68%

BOE		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
MALIA COHEN	21954		68.05%
MARK BURNS	10308		31.95%

SEC OF STATE		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
MARK P. MEUSER	10184		30.89%
ALEX PADILLA	22789		69.11%

US SENATOR		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
KEVIN DE LEON	15529		50.68%
DIANNE FEINSTEIN	15113		49.32%

CONTROLLER		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
BETTY T. YEE	23246		71.03%
KONSTANTINOS RODITIS	9483		28.97%

US REP		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
JARED HUFFMAN	23839		72.07%
DALE K. MENSING	9240		27.93%

TREASURER		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
FIONA MA	22926		69.88%
GREG CONLON	9881		30.12%

SENATE		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
VERONICA "RONI" JACO	10527		36.35%
MIKE MCGUIRE	18434		63.65%

ATTY GENERAL		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
XAVIER BECERRA	22489		68.44%
STEVEN C BAILEY	10370		31.56%

ASSEMBLY		Total	
Number of Precincts		250	
Precincts Reporting		250	100.0 %
Times Counted	33966/48032		70.7 %
MATT HEATH	9807		30.01%
JIM WOOD	22872		69.99%

Election Summary Report
STATEWIDE GENERAL ELECTION
COUNTY OF MENDOCINO
NOVEMBER 6, 2018

Date:11/29/18
Time:16:49:45
Page:2 of 5

Summary for Jurisdiction Wide, All Counters, All Races
FINAL OFFICIAL RESULTS

Registered Voters 48032 - Cards Cast 33966 70.72%

Num. Report Precinct 250 - Num. Reporting 250 100.00%

CAROL A CORRIGAN			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	14060	60.24%	
NO	9279	39.76%	

PETER JOHN SIGGINS			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	13971	64.85%	
NO	7573	35.15%	

LEONDRA R KRUGER			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	16449	72.31%	
NO	6298	27.69%	

JON B STREETER			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	14778	68.53%	
NO	6785	31.47%	

JAMES M. HUMES			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	14980	68.26%	
NO	6964	31.74%	

ALISON M TUCHER			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	16339	74.27%	
NO	5660	25.73%	

SANDRA MARGULIES			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	15494	68.93%	
NO	6983	31.07%	

BARBARA JONES			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	16925	76.96%	
NO	5067	23.04%	

JAMES A RICHMAN			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	12393	56.89%	
NO	9393	43.11%	

SUP PUB INST			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
TONY K. THURMOND	17871	61.18%	
MARSHALL TUCK	11191	38.31%	

MARLA MILLER			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	14144	63.43%	
NO	8156	36.57%	

MC BOE, TA 2			
	Total		
Number of Precincts	39		
Precincts Reporting	39	100.0 %	
Times Counted	5594/8492	65.9 %	
MARY MISSELDINE	1728	37.86%	
TARNEY SHELDON	2797	61.28%	

Election Summary Report
STATEWIDE GENERAL ELECTION
COUNTY OF MENDOCINO
NOVEMBER 6, 2018

Date:11/29/18
Time:16:49:45
Page:3 of 5

Summary for Jurisdiction Wide, All Counters, All Races
FINAL OFFICIAL RESULTS

Registered Voters 48032 - Cards Cast 33966 70.72%

Num. Report Precinct 250 - Num. Reporting 250 100.00%

MLCCD TA2		Total	
Number of Precincts	28		
Precincts Reporting	28	100.0 %	
Times Counted	4347/6439	67.5 %	
GINEVRA "GINY" CHAND	590	17.01%	
LARRY L. LANG	139	4.01%	
JOHN PEGAN	311	8.97%	
PATRICK WEBB	256	7.38%	
XOCHILT MARTINEZ	875	25.23%	
JERRY EATON	758	21.86%	
DONALD W. BURGESS, J	513	14.79%	

RND VLY USD Elect 3		Total	
Number of Precincts	8		
Precincts Reporting	8	100.0 %	
Times Counted	660/1100	60.0 %	
LINDON A. DUKE	274	17.92%	
CYNTHIA O'FERRALL	425	27.80%	
PETER BAUER	415	27.14%	
AMANDA BRITTON	389	25.44%	

MLCCD TA4 ST		Total	
Number of Precincts	83		
Precincts Reporting	83	100.0 %	
Times Counted	9925/13529	73.4 %	
WILLIAM "BILL" DANIE	2692	35.26%	
ROBERT JASON PINOLI	4902	64.21%	

WILLITS USD - LT Elect 3		Total	
Number of Precincts	26		
Precincts Reporting	26	100.0 %	
Times Counted	5121/7415	69.1 %	
ROBERT CHAVEZ	2194	20.70%	
JEANNE KING	2541	23.97%	
PAULA NUNEZ	2117	19.97%	
CHRISTOPHER J. NEARY	1673	15.78%	
DIANNE MCNEAL	2019	19.05%	

MLCCD TA5		Total	
Number of Precincts	30		
Precincts Reporting	30	100.0 %	
Times Counted	3246/4721	68.8 %	
PHILIP "ED" NICKERMA	1319	50.71%	
CAMILLE SCHRAEDER	1271	48.87%	

WILLITS USD - ST		Total	
Number of Precincts	26		
Precincts Reporting	26	100.0 %	
Times Counted	5121/7415	69.1 %	
BOB COLVIG	3122	74.10%	
DANY LAURENT	1072	25.45%	

ARENA SCHOOLS (Elect 4)		Total	
Number of Precincts	11		
Precincts Reporting	11	100.0 %	
Times Counted	1985/2454	80.9 %	
CYNTHIA "CINDY" CION	1248	22.09%	
M. VIKKI ROBINSON	568	10.05%	
MARY VISHER	1262	22.34%	
SAL MARTINEZ	1289	22.81%	
ROBERT SHIMON	1259	22.28%	

SUP 3RD DIST		Total	
Number of Precincts	37		
Precincts Reporting	37	100.0 %	
Times Counted	6755/9866	68.5 %	
JOHN HASCHAK	3744	57.72%	
JOHN PINCHES	2705	41.70%	

LAYTONVILLE USD - ST		Total	
Number of Precincts	7		
Precincts Reporting	7	100.0 %	
Times Counted	1196/1645	72.7 %	
REGINA CAMPBELL	515	47.42%	
ERIN K. GAMBLE	568	52.30%	

SUP 5TH DIST		Total	
Number of Precincts	66		
Precincts Reporting	66	100.0 %	
Times Counted	8286/10780	76.9 %	
TED WILLIAMS	5432	74.38%	
CHRIS SKYHAWK	1790	24.51%	

Election Summary Report
STATEWIDE GENERAL ELECTION
COUNTY OF MENDOCINO
NOVEMBER 6, 2018

Date:11/29/18
Time:16:49:45
Page:4 of 5

Summary for Jurisdiction Wide, All Counters, All Races
FINAL OFFICIAL RESULTS

Registered Voters 48032 - Cards Cast 33966 70.72%

Num. Report Precinct 250 - Num. Reporting 250 100.00%

FT BRAGG CTY Elect 3		Total	
Number of Precincts	19		
Precincts Reporting	19	100.0 %	
Times Counted	2489/3495	71.2 %	
RUBEN ALCALA	755	11.62%	
TESS ALBIN-SMITH	1202	18.50%	
DANA JESS	778	11.98%	
LINDY PETERS	1306	20.10%	
MARY ROSE KACZOROWSK	841	12.95%	
JESSICA MORSELL-HAYE	1282	19.74%	
BOBBY BURNS	306	4.71%	

SO HUMB HLTHCARE Elect 3		Total	
Number of Precincts	2		
Precincts Reporting	2	100.0 %	
Times Counted	73/123	59.3 %	
ALISON RIVAS	27	23.48%	
JESSICA WILLIS	31	26.96%	
W. H. "SCOTTY" MCCLU	20	17.39%	
KATIE MCGUIRE	37	32.17%	

UKIAH CTY Elect 3		Total	
Number of Precincts	35		
Precincts Reporting	35	100.0 %	
Times Counted	5178/7752	66.8 %	
MATT FRONEBERGER	1230	10.69%	
EDWARD HAYNES	1392	12.10%	
CHON TRAVIS	1848	16.06%	
MAUREEN MULHEREN	2722	23.66%	
JUAN V. OROZCO	2173	18.89%	
JIM O. BROWN	2078	18.06%	

PROP 1		Total	
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	19628	60.95%	
NO	12574	39.05%	

PROP 2		Total	
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	20726	64.26%	
NO	11525	35.74%	

WILLITS CTY Elect 2		Total	
Number of Precincts	8		
Precincts Reporting	8	100.0 %	
Times Counted	1663/2483	67.0 %	
JEREMY HERSHMAN	583	24.21%	
GRETA M. KANNE	1066	44.27%	
LARRY W. STRANSKE	746	30.98%	

PROP 3		Total	
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	15225	47.93%	
NO	16538	52.07%	

MENDO HLTHCARE - LT Elect 3		Total	
Number of Precincts	59		
Precincts Reporting	59	100.0 %	
Times Counted	9674/12698	76.2 %	
JOHN REDDING	3642	18.04%	
JADE TIPPETT	3303	16.36%	
AMY BETH MCCOLLEY	4518	22.38%	
KEVIN B. MILLER	3356	16.62%	
JESSICA GRINBERG	5261	26.06%	

PROP 4		Total	
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	19405	60.98%	
NO	12415	39.02%	

MENDO HLTHCARE - ST		Total	
Number of Precincts	59		
Precincts Reporting	59	100.0 %	
Times Counted	9674/12698	76.2 %	
KAREN S. ARNOLD	6790	87.31%	
REX GRESSETT	958	12.32%	

PROP 5		Total	
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	10111	32.04%	
NO	21449	67.96%	

Election Summary Report
STATEWIDE GENERAL ELECTION
COUNTY OF MENDOCINO
NOVEMBER 6, 2018

Date:11/29/18
Time:16:49:45
Page:5 of 5

Summary for Jurisdiction Wide, All Counters, All Races
FINAL OFFICIAL RESULTS

Registered Voters 48032 - Cards Cast 33966 70.72%

Num. Report Precinct 250 - Num. Reporting 250 100.00%

PROP 6			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	10431	32.15%	
NO	22017	67.85%	

MEASURE H - FT BRAGG			
	Total		
Number of Precincts	19		
Precincts Reporting	19	100.0 %	
Times Counted	2489/3495	71.2 %	
YES	1106	48.51%	
NO	1174	51.49%	

PROP 7			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	19455	61.41%	
NO	12226	38.59%	

MEASURE I - WILLITS			
	Total		
Number of Precincts	8		
Precincts Reporting	8	100.0 %	
Times Counted	1663/2483	67.0 %	
YES	1156	74.68%	
NO	392	25.32%	

PROP 8			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	15032	46.80%	
NO	17085	53.20%	

MEASURE J - LLFPD			
	Total		
Number of Precincts	18		
Precincts Reporting	18	100.0 %	
Times Counted	3413/4976	68.6 %	
YES	2501	75.79%	
NO	799	24.21%	

PROP 10			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	14633	45.53%	
NO	17507	54.47%	

MEASURE K - RND VLY USD			
	Total		
Number of Precincts	8		
Precincts Reporting	8	100.0 %	
Times Counted	660/1100	60.0 %	
BONDS - YES	386	64.55%	
BONDS - NO	212	35.45%	

PROP 11			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	16720	52.62%	
NO	15057	47.38%	

PROP 12			
	Total		
Number of Precincts	250		
Precincts Reporting	250	100.0 %	
Times Counted	33966/48032	70.7 %	
YES	19850	62.12%	
NO	12103	37.88%	



AGENDA SUMMARY REPORT

SUBJECT: Appointment of New Mayor and Vice Mayor, and Council Reorganization.

DEPARTMENT: Clerk/Admin

PREPARED BY: Kristine Lawler

ATTACHMENTS:

[Attachment 1 - Resolution 2011-44 - Council Rotation Guidelines](#)

[Attachment 2 - 2011 Staff Report](#)

Summary: Council will appoint a new Mayor and Vice Mayor with the assistance of Resolution No. 2011-44, which gives guidelines for the annual rotation and seating arrangement, after which the Council will take their new seats on the Dais.

Background: In December 2006, the City Council established a seniority-based rotation appointment of the Mayor and Vice Mayor. In September 2011, the Mayoral Rotation and Seating Arrangement for Council was updated and Resolution 2011-44 outlining the changes was adopted (Attachment #1).

Per Resolution 2011-44, the naming of the Mayor and Vice Mayor takes place annually at the first regular meeting in December. For year-to-year consistency, the installation and new seating arrangements will follow the appointments.

Discussion: Using the councilmember information below, Resolution 2011-44 (Attachment #1) provides for

RECOMMENDED ACTION: Nominate and appoint the positions of Mayor and Vice Mayor for 2019 for immediate seating and Council reorganization.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

suggested rotations, which are listed beneath the councilmember information. In regards to this year's scenario, Resolution 2011-44 is somewhat unclear in respect to the Vice Mayor appointment.

In 2011, the City Council directed staff to develop a resolution for Council rotation based on an example from another jurisdiction that states "...a member must have served on the City Council for at least one year prior to being selected as either Mayor or Vice Mayor" and to define seniority. (See Attachment #2) The result was resolution 2011-44; however, the final language used omitted "Vice Mayor" from the above sentence. Therefore, the interpretation is vague.

Below is the Councilmember info and the suggested rotation for the newly-seated Council.

COUNCILMEMBER INFORMATION:

DOUGLAS F. CRANE:

Year Took Office – 11/2004
Last Term as Mayor – 2015

STEPHEN G. SCALMANINI:

Year Took Office – 11/2013
Last Term as Mayor – 2016

JIM O. BROWN:

Year Took Office – 11/2014
Last Term as Mayor - 2017

MAUREEN MULHEREN:

Year Took Office – 11/2014
Has not yet served as Mayor

JUAN V. OROZCO

Year Took Office – 11/2018
Has not yet served one year as councilmember, making him not yet eligible to serve as Mayor

SUGGESTED ROTATION:

Vice Mayor Mulheren to Mayor – as the most senior member in length of uninterrupted service who has served at least one year as a member of the City Council, but has not previously served as Mayor.

Councilmember Crane to Vice Mayor – as the person who has served at least one year as a member of the City Council, and as the most senior member in length of uninterrupted service who has not served as Mayor for the longest period of time.

A possible interpretation of Resolution 2011-44 would place Councilmember Orozco in the position of Vice-Mayor. However, the responsibilities of the Vice Mayor include sitting as Mayor in the Mayor's absence, a duty that would be better filled by a member who has had at least one year's experience of council meeting procedures and protocols. Therefore, Staff is recommending that Councilmember Crane serve in this position for the reasons stated above.

Councilmembers Scalmanini, and Brown move one seat to their left – as remaining Councilmembers [who] shall move one seat to their left.

Councilmember Orozco to furthest seat to the right of the Mayor – as a newly elected Councilmember who shall remain in the furthest right seat.

Having stated the various provisions, Resolution 2011-44 also asserts that the Council has the ultimate discretion to elect or not elect any Councilmember for any office at the December meeting.

RESOLUTION NO. 2011-44**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
AMENDING RULES GOVERNING COUNCIL MEETINGS****WHEREAS,**

1. The City Council has adopted by resolution Procedures of Conduct for City Council Meetings, last revised on July 20, 2005 ("Procedures"); and
2. The City Council has determined to revise the rules governing the Mayoral Rotation and Seating Arrangement for Council.

NOW, THEREFORE, BE IT RESOLVED that the title and Section 7 of the Procedures are amended as follows:

TITLE: City of Ukiah City Council Meeting Procedures

SECTION 7. VOTING PROCEDURE**I. Mayoral Rotation and Seating Arrangement for Council**

It is the policy of the City Council that the office of Mayor be rotated insofar as possible among the members of the City Council and that the Mayor shall serve a term of one year or until a successor is appointed. The rotation is based on seniority. The Vice Mayor shall replace the outgoing Mayor. It is the intent and desire of the City Council to allow every member the opportunity to serve as Mayor, and consideration is given to those members of the Council who have not previously served as Mayor unless all members have so served.

The City Council shall, at its first regular meeting in the month of December, meet and choose one of its members as Mayor, and one of its members as Vice Mayor. The Mayor's seat shall be filled by the most senior member in length of uninterrupted service who has not previously served as Mayor. The Councilmember selected as Mayor, however, shall have served at least one year as a member of the City Council.

Where all Councilmembers have served a term as Mayor, the person to be selected as Mayor shall be the person who has not served as Mayor for the longest period of time. If the person who has not served as Mayor for the longest period of time declines the position, then the person who has not served as Mayor for the longest period of time other than the declining Councilmember or Councilmembers shall be selected.

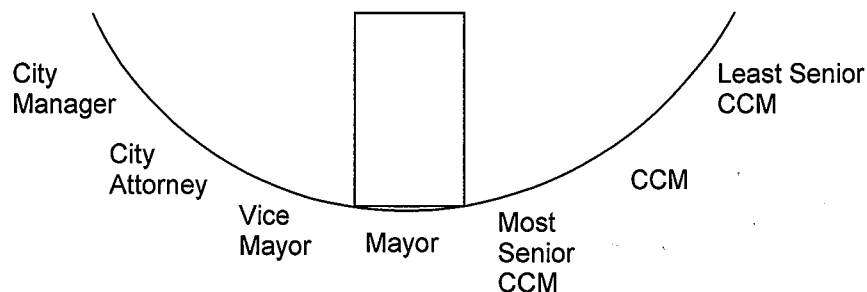
When a selection of Mayor is to be made from a Councilmember who has not yet served as Mayor, the person who is otherwise qualified and has served on the Council the longest without being Mayor shall be selected as Mayor. In the case where two or more persons qualified to be selected as Mayor have served the same amount of time as a Councilmember without being Mayor, the person selected shall be the person who received the most votes at their initial election.

At the time of selection of the Mayor in any given year, the individual who would qualify to be selected as Mayor in the next following year, using the criteria above, shall be named Vice Mayor for the current year.

If a Councilmember declines to serve as Vice Mayor, the Council will decide by formal action where the member will fit into the rotation at the December meeting. The Council has the ultimate discretion to elect or not elect any Councilmember for any office at the December meeting.

The Mayor and Councilmembers shall be seated as follows, seating assignments given from the perspective facing the audience:

- A. The Mayor and Councilmembers shall sit in the five of seven furthest rightward positions on the dais.
- B. The Mayor's position shall be the fourth from the right or center of the dais.
- C. The Vice Mayor shall be seated immediately to the Mayor's left or left hand side.
- D. Following the installation of new Councilmembers into office, Councilmembers leaving office shall immediately step down from the dais. Incumbent Councilmembers shall then assume any positions vacated to their left. Newly elected or appointed Councilmembers shall be seated at the far right of the dais. If more than one Councilmember is newly elected, they shall be seated in order of votes cast, with the lowest vote getter being seated furthest right and the highest vote getter being seated to the left.
- E. Except as described in subsection F below, following the annual rotation of the Vice Mayor, the exiting Vice Mayor shall move right to the Mayor's position in the center of the dais, the newly selected Vice Mayor shall move to the Mayor's left hand side, and the remaining Councilmembers shall move one seat to their left.
- F. Following the annual rotation of the Vice Mayor during general election years, the newly elected Councilmembers shall remain in the furthest right seats and only incumbent Councilmembers shall rotate positions as described in subsection E above.
- G. To the extent that the foregoing rules do not address Councilmember seating changes or rotations, the City Council shall determine the seating location by formal action of the same at a regular, special, or adjourned meeting.



BE IT FURTHER RESOLVED that the amended version of Section 7 as contained in this Resolution shall replace Section 7 in the City Council Meeting Procedures as it read prior to the adoption of this Resolution.

PASSED AND ADOPTED this 2nd day of November, 2011, by the following roll call vote:

AYES: Councilmember Landis, Thomas, Crane, Baldwin, and Mayor Rodin

NOES: None

ABSTAIN: None

ABSENT: None



Mari Rodin, Mayor

ATTEST:



JoAnne Currie, City Clerk



ITEM NO.: 12a
MEETING DATE: February 16, 2011

AGENDA SUMMARY REPORT

SUBJECT: DISCUSS AND ADOPT RECOMMENDED APPROACH FOR THE SELECTION OF MAYOR AND VICE MAYOR AFTER REVIEWING A SURVEY OF OTHER CALIFORNIA CITIES' APPROACHES

Background: The purpose of this summary is to assist the council in clarifying what the "seniority rotation" guidelines mean in specific situations, in order to reduce the confusion which was experienced in the nominations for Ukiah's mayor and vice mayor, at our December 1, 2010 council meeting. This discussion is to decide how broad or concrete the system should be in order to promote full participation of council members and provide fairness.

California State regulations state:

36801. The city council shall meet at the meeting at which the declaration of the election results for a general municipal election is made pursuant to Sections 10262 and 10263 of the Elections Code and, following the declaration of the election results and the installation of elected officials, choose one of its number as mayor, and one of its number as mayor pro tempore.

In November, 2006, the voters agreed to end the practice of electing a mayor in general elections.

On December 6, 2006, City Council members discussed how the selection of a mayor and vice mayor could proceed (Attachment 1, Minutes from 12/6/06 meeting). After a 30 minute conversation, including the public, City Council members decided (4-1) these key points:

- The decision to appoint a mayor is based on a process, not a person
- Council members would rotate into the position
- Fairness to all council members, community and staff is an important quality, for the mayor
- One year would be the length of the term of office
- Anyone would have a right to pass on being the Mayor
- Those members who had 2 years left would begin the rotation with a rotation to continue according to seniority.

Continued on Page 2

Recommended Action(s): Discuss And Adopt Recommended Approach For The Selection Of Mayor And Vice Mayor After Reviewing A Survey Of Other California Cities' Approaches

Alternative Council Option(s): Other Action As Discussed By City Council

Citizens advised:

Requested by: City Council

Prepared by: Councilmember Landis

Coordinated with: Jane Chambers, City Manager and Linda Brown, Administrative Assistant

Attachments: 1) Minutes 12/6/06 2) Pismo Beach 3) Oakley 4) Walnut Creek 5) Clayton

Approved: _____

Jane Chambers, City Manager

- One member (McCowen) stated that he thought the action was political and that this action would not bind future councils from changing the process.

Discussion: Survey of other California cities on the issue of Mayor/Vice Mayor selection:

Councilmember Landis undertook an internet study of cities that have decided upon a rotation policy for their mayor and vice mayor. Ukiah council members can consider the range of options that have been debated elsewhere in California. In particular, in 2002 Pismo Beach gathered 55 cities' responses to a survey of other cities in California regarding how they select their mayor and vice mayor (Attachment 2). Additionally, The City of Oakley studied 6 other cities in 2008 in order to inform mayoral selection/rotation decision-making in Oakley (Attachment #3). From these 61 cities, it seems that the written definitions for rotation range from broad conceptual understanding of seniority rotation to very specified resolutions which attempt to address basic rotation process and exceptions to their process. The 61 cities' responses are included as an attachment.

Issues that can confound a simple process include:

- the rotation of 5 members who serve 4 year terms.
- the appointment of a new member to fill another member's term
- a member declining to serve as mayor
- the election of 3 new (non-incumbent) members
- someone fills in for an emergency leave or resignation – how are they selected and does that affect their place in the rotation?
- the length of time a person has served on the council before becoming mayor
- is seniority based on number of years served or does a new election change the sequence?
- Is seniority defined by consecutive years of service or by all the years of service on the council?

Attachments 4 & 5 are samples of the Mayor selection process from the Cities of Walnut Creek and Clayton.

After reviewing all of the cities actions on this topic, Councilmember Landis recommends adoption of a statement similar to the City of Oakley, as follows:

"At the first regular city council meeting in December, the City Council, by majority vote, shall select one of its members to be Mayor and one of its members to be Vice Mayor. It is the intention of the Council to select the person who has served as Vice Mayor in one year to be the Mayor the following year. It is also the Council's intent to make the selections on a rotating basis based primarily on seniority, and with the requirement that a member must have served on the City Council for at least one year prior to being selected as either Mayor or Vice Mayor."

Fiscal Impact:

☐ Budgeted FY 10/11 ☐ New Appropriation ☒ Not Applicable ☐ Budget Amendment Required



AGENDA SUMMARY REPORT

SUBJECT: Introduction of Ukiah Police Department's Narcotics and Firearms Detection Canine (Jack) and Recognition of Private Donor.

DEPARTMENT: Police

PREPARED BY: Justin Wyatt

ATTACHMENTS:

None

Summary: The Ukiah Police Department's Drug Detection Canine, Bugsy, recently passed away unexpectedly. The Department has replaced Bugsy with a Narcotics and Firearms Detection Trained Canine, Jack, utilizing Department Funds and Funds from a Private Donor.

Background: In January 2010 the City Council authorized the Police Department to establish a Police Canine Narcotic Detection Program. Since 2010, the Department has assigned a Narcotics Detection Canine to partner with the School Resource Officer assigned to the Ukiah High School, and serving all schools within the City.

The Department's Narcotics Detection Canine Program has had a positive impact on the reduction of drugs on our school's campuses, and during the first year of the program drug violations on the Ukiah High School campus were reduced by over 50%.

Bugsy was the second such canine purchased and trained by our sole source vendor which works with many law enforcement agencies as part of a training cooperative group within the greater North Bay Area region.

RECOMMENDED ACTION: Receive introduction of the Police Department's Narcotics and Firearms Detection Canine and Staff recognition of private donation.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

Bugsy started in 2010 as a Narcotics Detection Canine assigned to patrol, and most recently was assigned and partnered with the Department's School Resource Officer. Bugsy was responsible for many seizures of drugs and weapons in both capacities, and was very effective as a strong deterrent in the educational environment.

Bugsy passed away unexpectedly following a sudden and brief illness in August and shortly before school was to begin this year. While researching options and funding sources for replacing Bugsy, a community member came forward and expressed the desire of making a donation towards purchasing a replacement for Bugsy.

Discussion: Because of the rising concern for school safety and desire of school officials and the community to keep guns off our school campuses, the Department explored the option of acquiring a Canine trained in the detection of narcotics as well as firearms.

The Department's Canine trainer and vendor, Golden Gate K9, was contacted and was able to accommodate the request for a narcotics and firearms detection canine. Golden Gate K9 ultimately presented a 2-year old Springer Spaniel from Ireland, named Jack. The Department's School Resource Officer and K9 Handler, Tony DeLapo, completed a rigorous training and bonding period with Jack, which culminated with final training and a successful State certification process completed at the Ukiah High School Campus.

A private couple has generously donated \$10,000 towards the purchase of Jack. This couple is proud to be proactive members of the community and are active with worthy charitable causes throughout the Ukiah Valley. The donors are concerned about the effects of drugs, particularly methamphetamine and opioids, upon individuals, families, and the community and strongly oppose gang violence and dangerous weapons in our schools.

These community members are not seeking recognition, but results, and they feel strongly that a narcotics and firearms detection canine, present in our schools, is an important and worthy effort. This couple believe the safety of our children are a community priority, and that this donation will help effectively keep our children out of harm's way.

Staff would like to recognize the private donors and present Jack, the Narcotics and Firearms Detection Canine, to the City Council and Community.

There are no Attachments to this Agenda Item.



AGENDA SUMMARY REPORT

SUBJECT: Presentation of Two New Pierce Fire Engines.

DEPARTMENT: Fire

PREPARED BY: Kevin Jennings

ATTACHMENTS:

[Attachment 1 - New Fire Engines](#)

Summary: The City Council will receive a presentation of the two new Pierce fire engines delivered last week.

Background: The purchase of two new Pierce Engines were approved at the September 6, 2017 Council Meeting in the amount of \$1,125,730.73, along with approval of a 10-year equipment lease with Umpqua Bank to finance the purchase.

The two new Pierce fire engines were delivered to the City of Ukiah last week. At the time of agenda publication, the engines were at the City Corp Yard getting outfitted with equipment. Staff hopes to have them in service as soon as they are put together and crews have been trained on them, including going through an emergency vehicle operation course (EVOC).

Discussion: They are 2018 Pierce Enforcers; each can sit four firefighters and have a 1500 gallons per minute Waterous pump with Class A foam capabilities. Both engines are matching, providing consistency for crews, no matter which station they are working at.

RECOMMENDED ACTION: Receive Presentation.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

The engines will be outfitted with all the rescue gear needed to do vehicle extrication, rope and over-the-bank rescue, as well as having all advanced life support and basic life support medical equipment on each. These engines were built specifically for the local area and feature a smaller wheel base for getting into most areas in our response area.

Both engines will be on public display in front of the Civic Center during the Mayor's Reception held prior to the start of the City Council Meeting on December 5th.





AGENDA SUMMARY REPORT

SUBJECT: Presentation of Final Results from the City of Ukiah's Community Housing Satisfaction Survey.

DEPARTMENT: Community Development

PREPARED BY: Craig Schlatter

ATTACHMENTS:

[Attachment 1- Community Housing Satisfaction Survey Final Results](#)

[Attachment 2- Ukiah Housing Strategy Overview.pdf](#)

Summary: Staff will provide a presentation regarding final results related to the City of Ukiah Community Housing Satisfaction Survey.

Background: As part of the City of Ukiah's Housing Strategy, adopted August 30, 2017, the City Council requested a survey or other data collection tool for evaluating what type and amount of housing was needed in Ukiah. This data would be used to inform the City of priorities for the Housing Trust Fund, as well as assist in the design of potential future market-rate and affordable housing resources and tools.

Utilizing a web-based platform, a link to the City's Community Housing Satisfaction Survey was posted December 18, 2017, on the home page of the City's website and the Community Development Department home page.

Discussion: Results were collected between December 18, 2017, and November 27, 2018. On May 2, 2018,

RECOMMENDED ACTION: Receive presentation of the final results from the City of Ukiah's Community Housing Satisfaction Survey.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

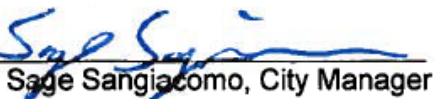
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

Staff gave a presentation to Council of results received between December 18, 2017, and April 27, 2018. At that time, 379 responses had been received, the majority of which were submitted after a Ukiah Daily Journal article was published about the survey. Only 5 additional responses were submitted since April 27th, making the total number of responses received as 384. The final results of the survey thus are nearly identical to the report received by Council on May 2nd. Attachment 1 provides a summary analysis of the responses.

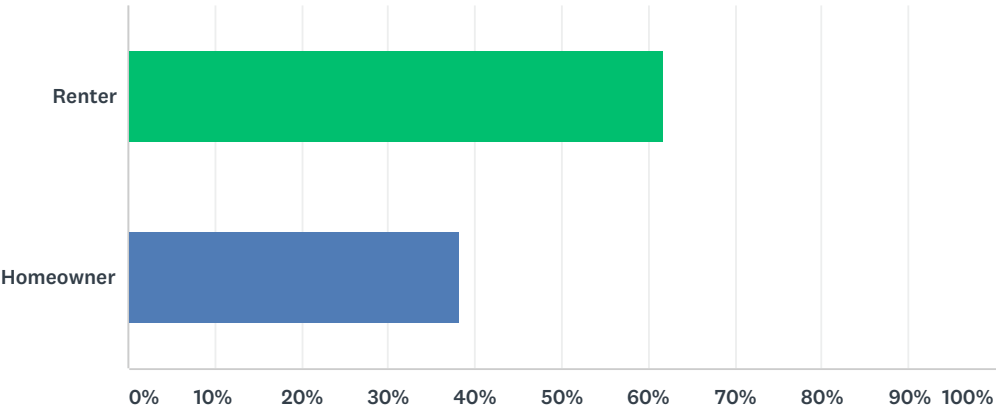
With 78.1% of respondents living in their current zip code for three years or longer and 77.2% of respondents living in the 95482 zip code, it is reasonable to summarize that the majority of survey respondents are longer term Ukiah residents. 61.6% of survey respondents were renters who were not actively looking for housing. 68% of respondents were not satisfied with their current housing options, and 57.5% of respondents had been seeking housing--either rental or for purchase--for six months or more. 36.8% of respondents paid between \$1,000 and \$1,499 in rent or a mortgage, and 30.6% paid \$1,500 or more. 54.2% of respondents felt home and rent prices were the #1 barrier with obtaining suitable housing, and nearly 18% felt lack of available housing inventory was the #1 barrier.

The information collected by the Community Housing Satisfaction Survey has already been utilized by Staff to inform priorities related to the City's housing strategy (see Attachment 2). As noted above, the housing survey demonstrated lack of available housing units and housing affordability, which is related to the supply of housing, to be the #1 priority for over 72% of respondents. With this information, Staff designed the first Notice of Funding Availability (NOFA) for the City's new Housing Trust Fund, released by the City on January 2, 2018, to provide incentives to developers for producing additional housing units.

The approach outlined in the housing strategy appears to be working. Three applications were received for the maximum funding limit, \$500,000, in the City's 2018 Housing Trust Fund NOFA, and the City Council awarded funding for two of the applications and supported a \$5 million funding application to the State HOME Investment Partnerships Program for the third. As a result of these actions and additional efforts by City Staff, early indications are that all three projects may move forward; if this continues to be the case, over 150 new units of housing would be created. This is in addition to the nearly 100 units of housing completed or under construction in Ukiah over the last two years.

Q1 Are you a renter or homeowner?

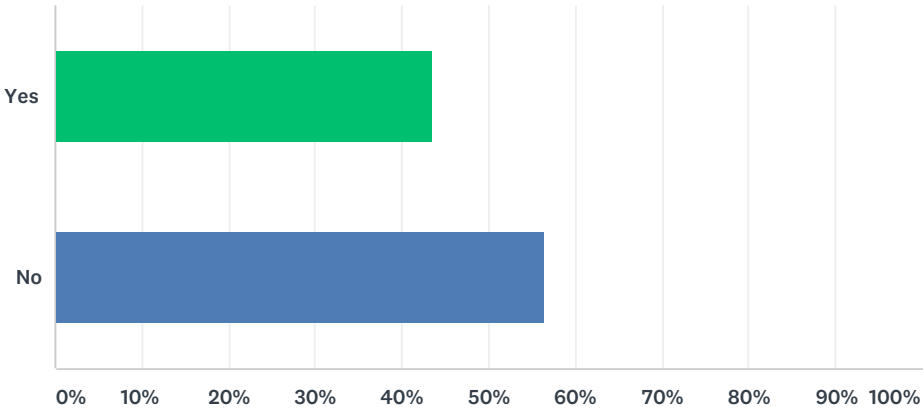
Answered: 383 Skipped: 1



ANSWER CHOICES		RESPONSES	
Renter		61.62%	236
Homeowner		38.38%	147
TOTAL			383

Q2 Are you actively looking for housing?

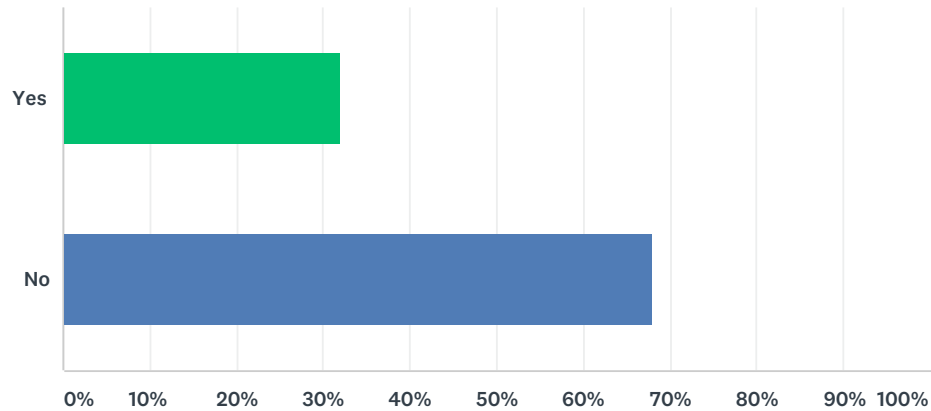
Answered: 384 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		43.49%	167
No		56.51%	217
TOTAL			384

Q3 Are you satisfied with your current housing options?

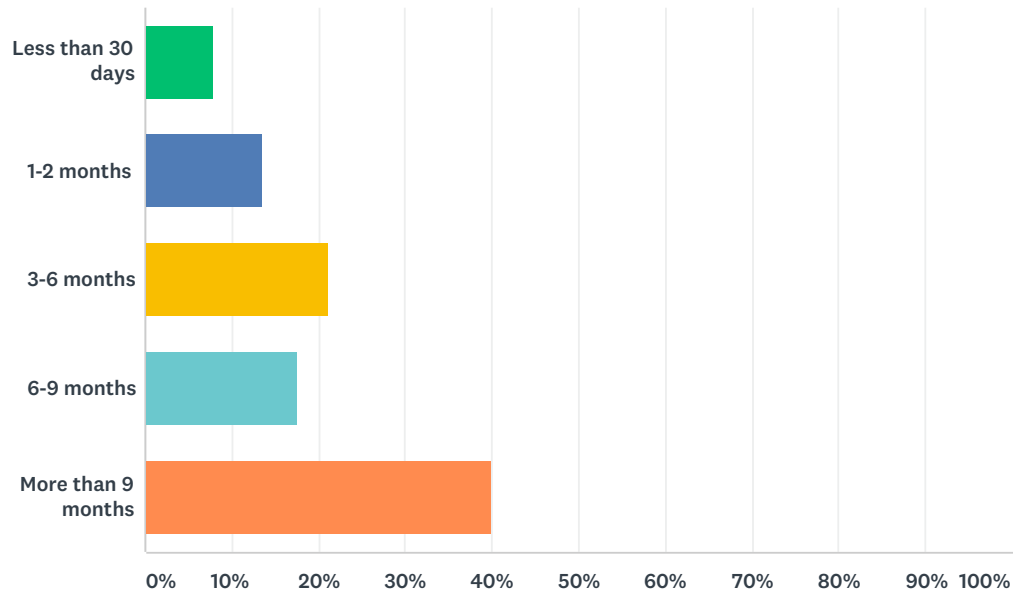
Answered: 382 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	31.94%	122
No	68.06%	260
TOTAL		382

Q4 If you purchased a home or started renting a unit in Ukiah within the last year, how much time did it take you to find the housing unit in which you currently reside?

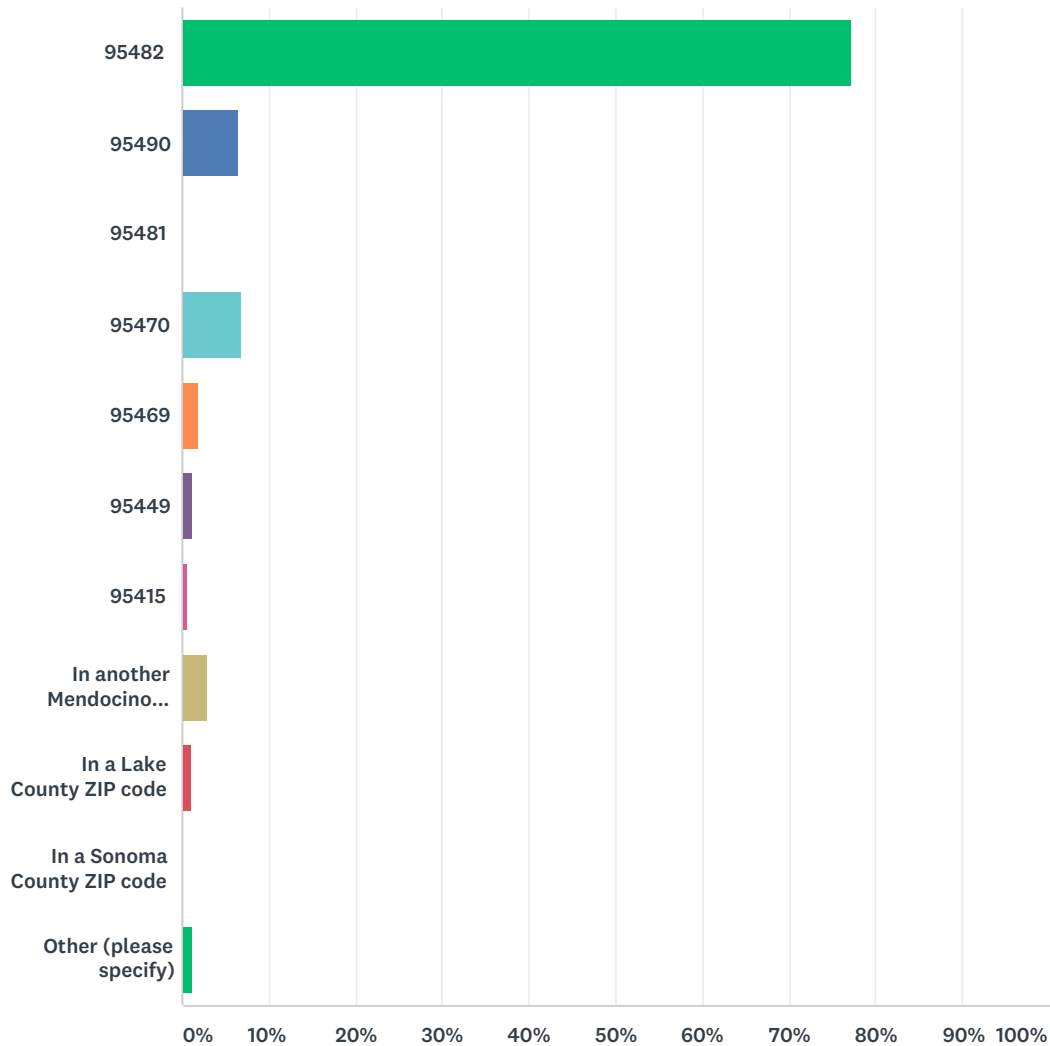
Answered: 280 Skipped: 104



ANSWER CHOICES	RESPONSES	
Less than 30 days	7.86%	22
1-2 months	13.57%	38
3-6 months	21.07%	59
6-9 months	17.50%	49
More than 9 months	40.00%	112
TOTAL		280

Q5 In what ZIP code is your residence located?

Answered: 382 Skipped: 2



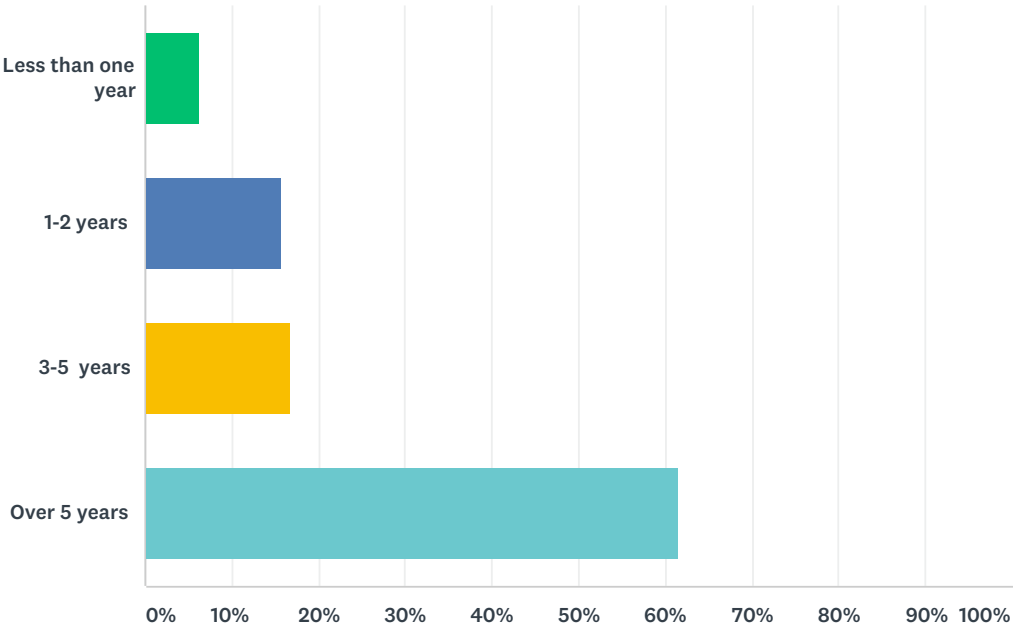
ANSWER CHOICES	RESPONSES	
95482	77.23%	295
95490	6.54%	25
95481	0.26%	1
95470	6.81%	26
95469	1.83%	7
95449	1.31%	5
95415	0.52%	2
In another Mendocino County ZIP code	2.88%	11
In a Lake County ZIP code	1.05%	4
In a Sonoma County ZIP code	0.26%	1

Community Housing Satisfaction Survey

Other (please specify)	1.31%	5
TOTAL		382

Q6 About how long have you resided in your current ZIP code?

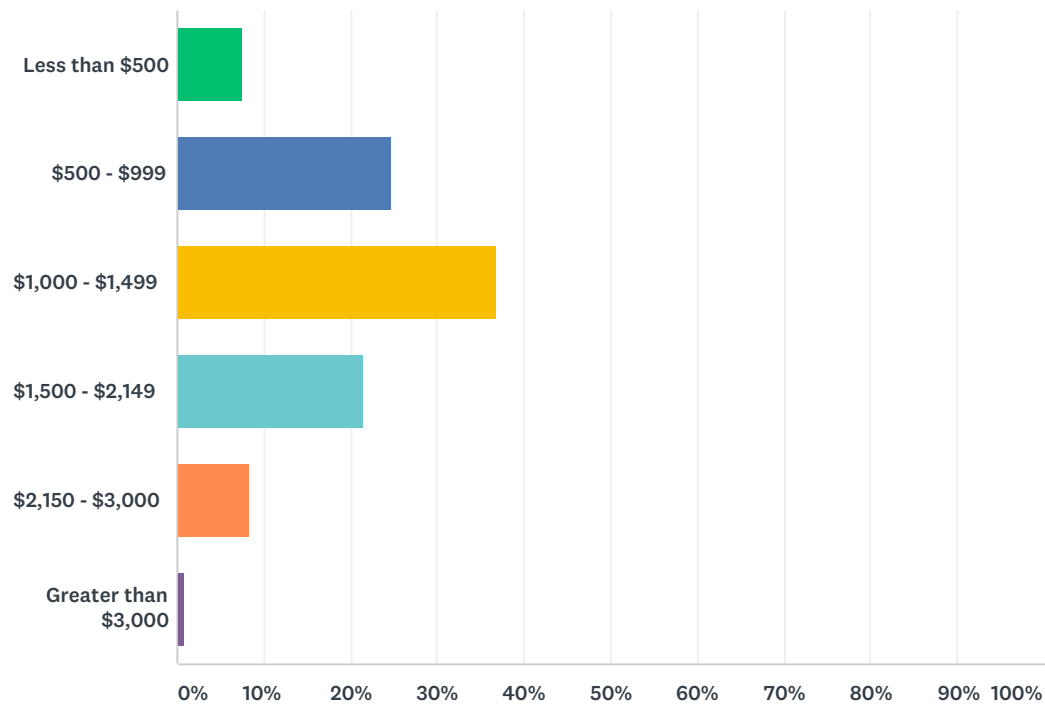
Answered: 384 Skipped: 0



ANSWER CHOICES		RESPONSES	
Less than one year		6.25%	24
1-2 years		15.63%	60
3-5 years		16.67%	64
Over 5 years		61.46%	236
TOTAL			384

Q7 What is your current rental payment or mortgage payment?

Answered: 380 Skipped: 4

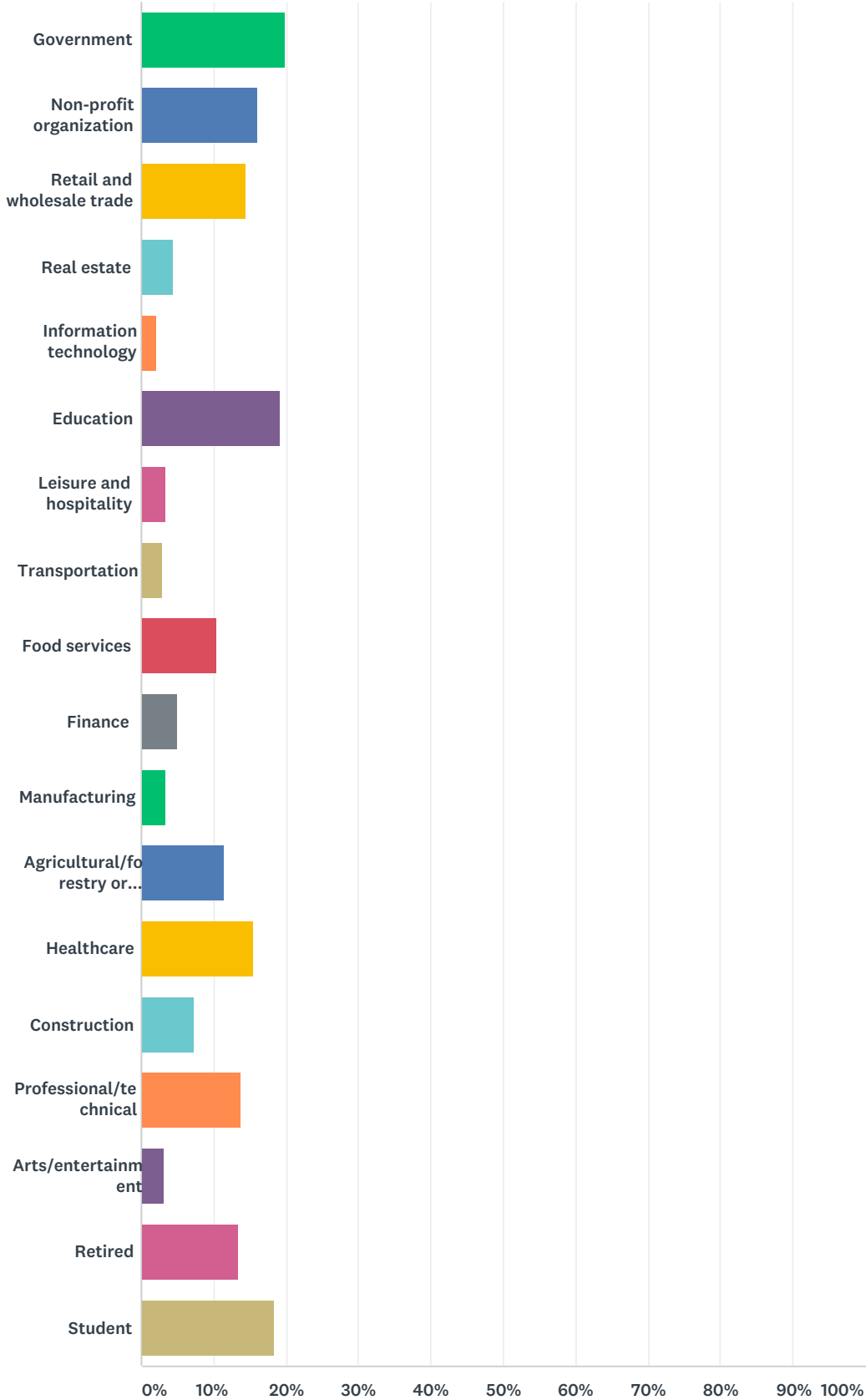


ANSWER CHOICES	RESPONSES	
Less than \$500	7.63%	29
\$500 - \$999	24.74%	94
\$1,000 - \$1,499	36.84%	140
\$1,500 - \$2,149	21.58%	82
\$2,150 - \$3,000	8.42%	32
Greater than \$3,000	0.79%	3
TOTAL		380

Q8 In which of the following sectors are members of your household employed? Please mark all that apply.

Answered: 381 Skipped: 3

Community Housing Satisfaction Survey



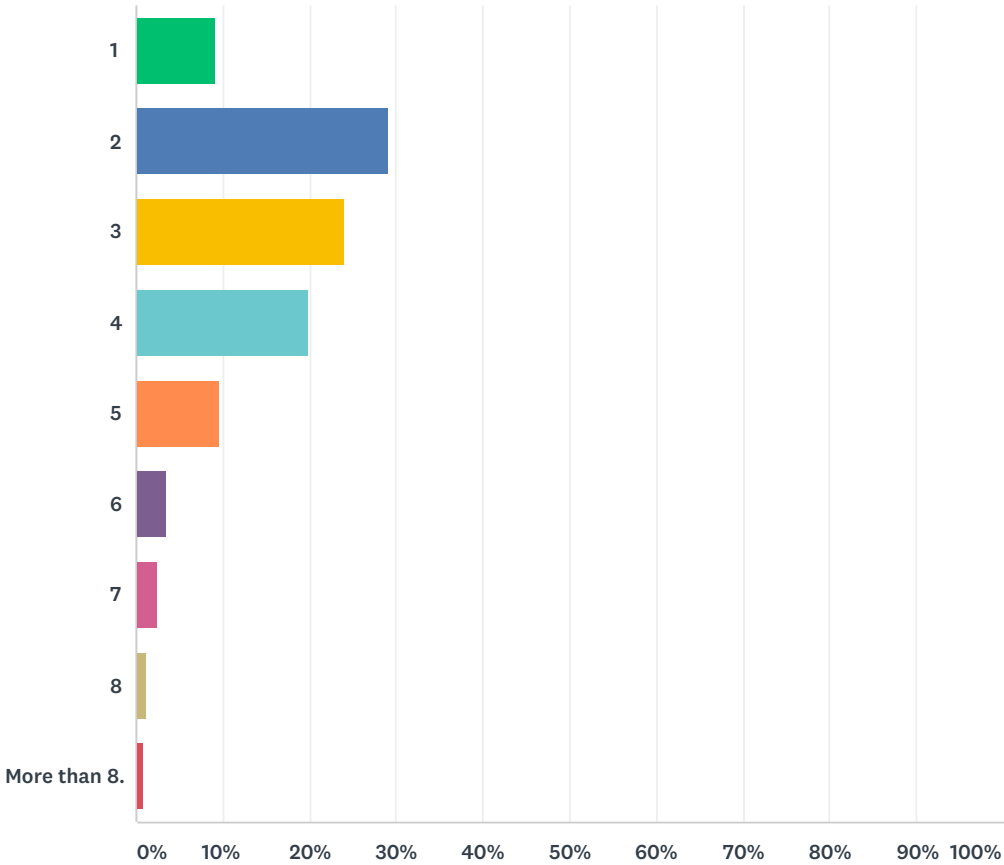
ANSWER CHOICES	RESPONSES
Government	19.95%7612

Community Housing Satisfaction Survey

Non-profit organization	16.01%	61
Retail and wholesale trade	14.44%	55
Real estate	4.46%	17
Information technology	2.10%	8
Education	19.16%	73
Leisure and hospitality	3.41%	13
Transportation	2.89%	11
Food services	10.50%	40
Finance	4.99%	19
Manufacturing	3.41%	13
Agricultural/forestry or natural resources	11.55%	44
Healthcare	15.49%	59
Construction	7.35%	28
Professional/technical	13.91%	53
Arts/entertainment	3.15%	12
Retired	13.39%	51
Student	18.37%	70
Total Respondents: 381		

Q9 How many people are in your household?

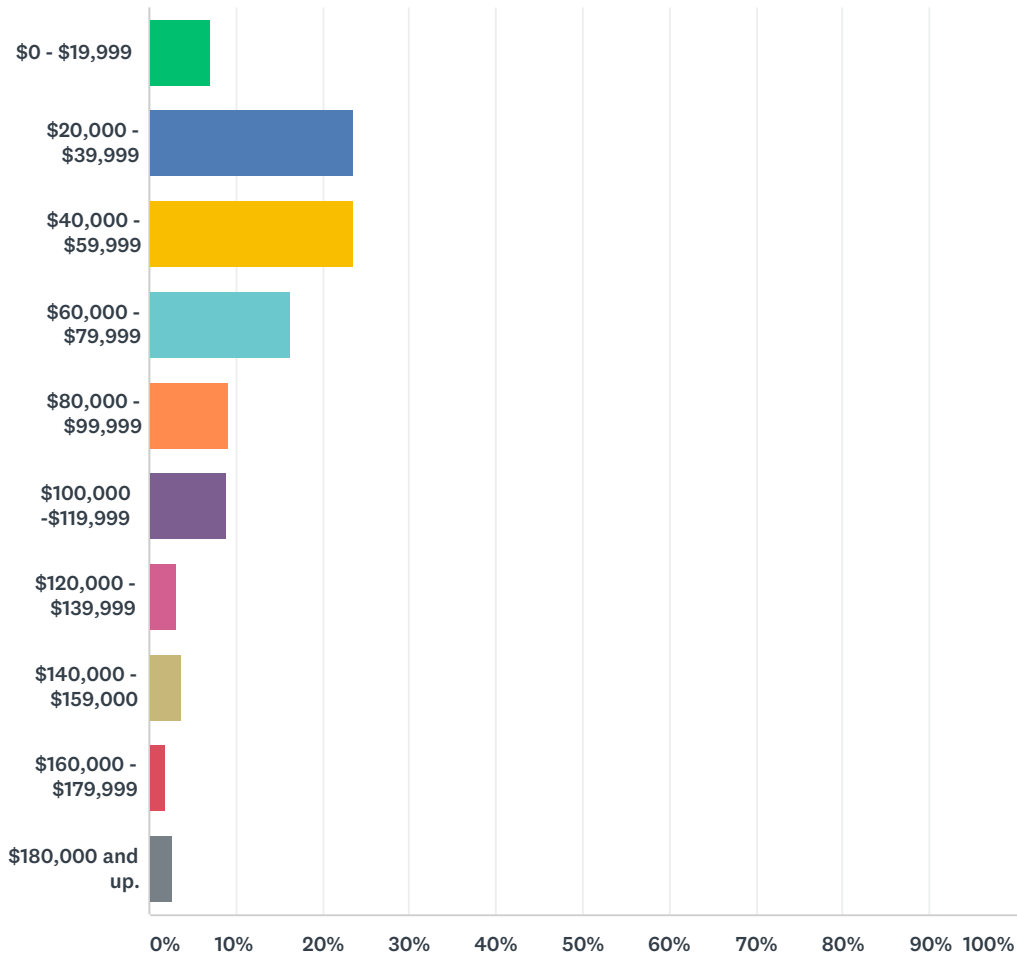
Answered: 384 Skipped: 0



ANSWER CHOICES		RESPONSES	
1		9.11%	35
2		29.17%	112
3		23.96%	92
4		19.79%	76
5		9.64%	37
6		3.65%	14
7		2.60%	10
8		1.30%	5
More than 8.		0.78%	3
TOTAL			384

Q10 What is your household's approximate annual income before taxes?

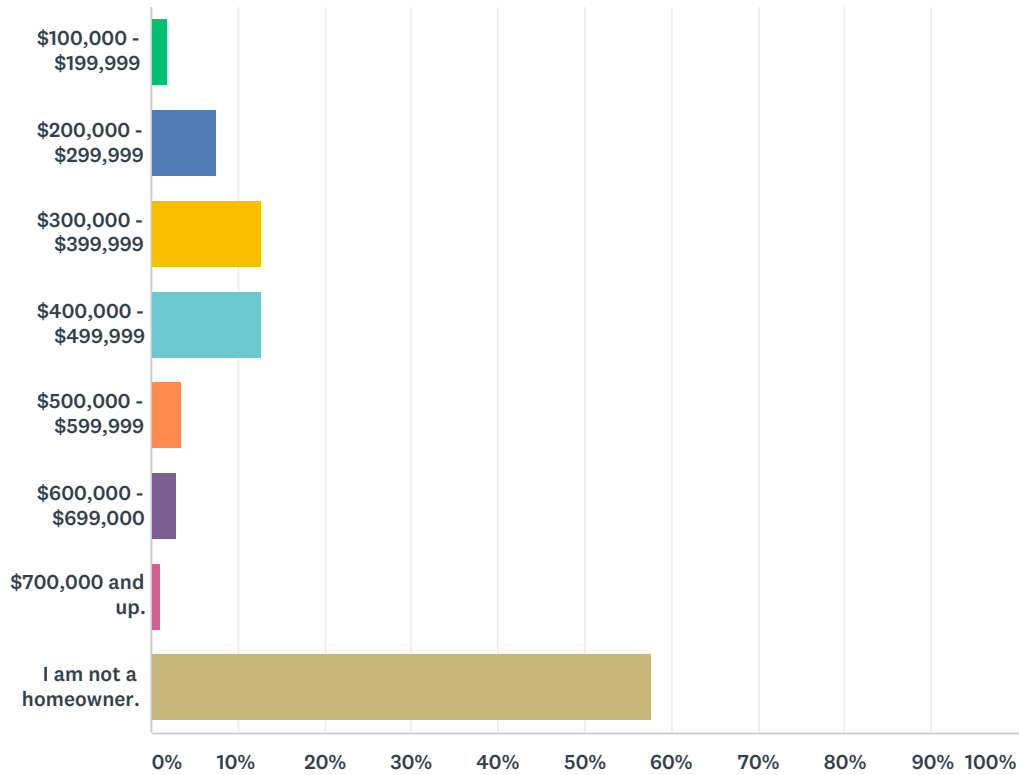
Answered: 381 Skipped: 3



ANSWER CHOICES	RESPONSES	
\$0 - \$19,999	7.09%	27
\$20,000 - \$39,999	23.62%	90
\$40,000 - \$59,999	23.62%	90
\$60,000 - \$79,999	16.27%	62
\$80,000 - \$99,999	9.19%	35
\$100,000 - \$119,999	8.92%	34
\$120,000 - \$139,999	3.15%	12
\$140,000 - \$159,000	3.67%	14
\$160,000 - \$179,999	1.84%	7
\$180,000 and up.	2.62%	10
TOTAL	381	15

Q11 If you are a homeowner, what price do you think your house would sell for?

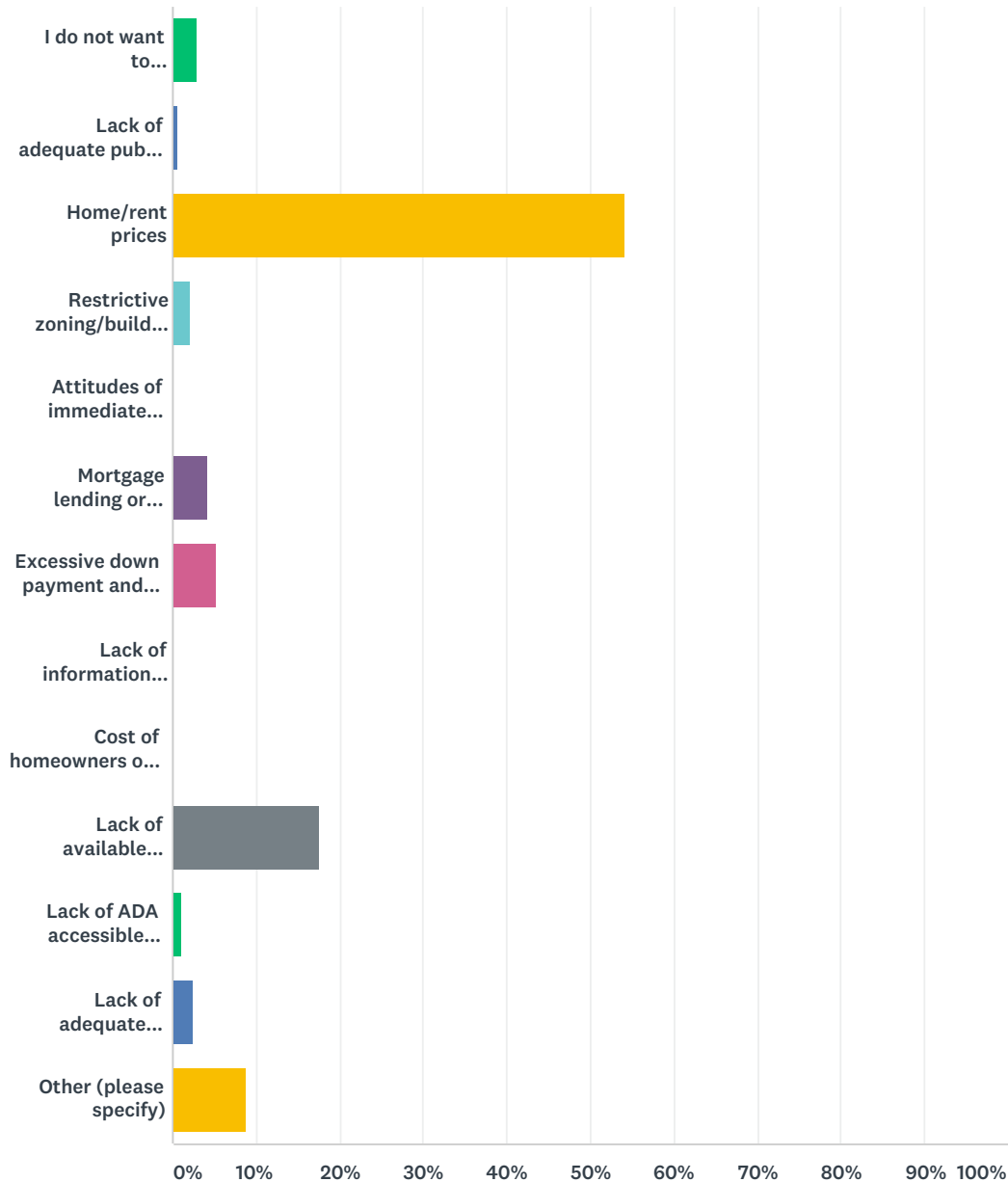
Answered: 371 Skipped: 13



ANSWER CHOICES	RESPONSES	
\$100,000 - \$199,999	1.89%	7
\$200,000 - \$299,999	7.55%	28
\$300,000 - \$399,999	12.67%	47
\$400,000 - \$499,999	12.67%	47
\$500,000 - \$599,999	3.50%	13
\$600,000 - \$699,000	2.96%	11
\$700,000 and up.	1.08%	4
I am not a homeowner.	57.68%	214
TOTAL		371

Q12 What is the #1 issue or barrier with obtaining suitable housing for your household?

Answered: 365 Skipped: 19



ANSWER CHOICES	RESPONSES	
I do not want to purchase/rent a home in Ukiah.	3.01%	11
Lack of adequate public transportation	0.55%	2
Home/rent prices	54.25%	198
Restrictive zoning/building codes	2.19%	8
Attitudes of immediate neighbors	0.27%	1

Community Housing Satisfaction Survey

Mortgage lending or rental application requirements	4.11%	15
Excessive down payment and upfront costs	5.21%	19
Lack of information about homeowner/renter responsibilities	0.27%	1
Cost of homeowners or renters insurance	0.27%	1
Lack of available housing inventory	17.53%	64
Lack of ADA accessible housing	1.10%	4
Lack of adequate employment	2.47%	9
Other (please specify)	8.77%	32
TOTAL		365



CITY OF UKIAH HOUSING STRATEGY OVERVIEW

The City of Ukiah will develop programs and tools designed to stimulate the Ukiah housing market. Through a two-part strategy, the City will deploy new funding, analyze zoning policy for regulatory relief, and continue the utilization of successful incentives to encourage additional housing production for affordable (“low- and moderate-income”) and middle-income households. Key components of this strategy are presented below.

1. Affordable Housing Strategy

Ukiah’s affordable housing strategy is targeted at households with incomes of no more than 80% of Area Median Income. Central to this strategy is the creation of a housing trust and revolving loan fund- the Ukiah Housing Trust Fund.



Picture of Sun House Senior Apartments – PEP Housing, October 2017

A. Ukiah Housing Trust Fund (UHTF)

The UHTF will serve as the umbrella for all affordable housing activities, including new and existing housing grants and programs. This provides a centralized and recognizable resource for participating households and affordable housing developers.

Principal funding for the UHTF and its corresponding revolving loan fund is derived from former Redevelopment Agency housing bond proceeds. A majority of this funding is expected to be awarded to affordable housing developers in the form of below market interest rate loans and grants towards the production of housing units. Federal and state programs operated through the UHTF will largely focus on individual households.

B. Activities Funded by the UHTF

Activities funded are expected to include, but may not be limited to, the following:

1. Creation of new affordable units;
2. Purchase of vacant and underutilized land (land assembly) for the purpose of facilitating future affordable housing production

3. Assistance with multi-family housing rehabilitation projects;
4. Conversion of market rate units to affordable housing units;
5. Preservation of existing affordable housing;
6. Construction of accessory dwelling units;
7. First time homebuyer loans;
8. Single-family housing rehabilitation loans; and
9. Predevelopment assistance to non-profit and for-profit developers with project feasibility and preliminary design studies for potential affordable housing projects.

C. UHTF Guidelines and Deployment Allocations

Prior to the launching of the new Housing Trust Fund, Staff will develop UHTF guidelines for City Council review and approval. Included will be recommended deployment allocations for each of the major activities of the UHTF.

D. Marketing and Engagement

Housing Division Staff will design a marketing and engagement approach aligned with existing *Visit Ukiah* and other City of Ukiah marketing strategies. The approach is expected to include the development of marketing materials like informational flyers and handouts and the creation of a new Housing Division webpage. It is anticipated that existing Community Development and Planning Department webpages will be updated during the drafting of the new Housing Division webpage so that Department programs and resources are more synergized.

Included in the marketing and engagement strategy will be a highlight of existing incentives and tools such as the Fee Deferral Program, Title 24 Rebate Program and other energy rebates available to developers.

2. Middle-Income Housing Strategy

Ukiah's Middle-Income Strategy seeks to remove impediments to housing development through regulatory relief and innovative zoning practices.

A. Regulatory Relief Analysis

Staff will investigate zoning ordinances and Ukiah City Code for possible relief and present a report with recommendations to Council. Specific areas of analysis will include the following:

- By-right residential uses in other zoning districts
- Reduction of parking and setback requirements
- Development of an offsite mitigation bank for Low Impact Development (LID)

B. Community Benefit Zoning

This is perhaps the most experimental approach in the City's Housing Strategy. Staff will research possible regulations and policies to establish incentive-based zoning towards encouraging additional housing opportunities affordable to middle income households. A report of findings, with recommendations, will be presented to the Planning Commission for input prior to being presented to City Council. Included will be a short feasibility analysis into utilization of a Neighborhood Pilot Program and Middle Income Citizen Advisory Board.



AGENDA SUMMARY REPORT

SUBJECT: Approval of the November 7, 2018, Regular Meeting Minutes

DEPARTMENT: Clerk/Admin

PREPARED BY: Kristine Lawler

ATTACHMENTS:

[Attachment 1 - Draft Minutes of November 7, 2018](#)

Summary: Council will consider approving the Minutes of November 7, 2018, a Regular Meeting (Attachment 1).

Background: N/A

Discussion: N/A

RECOMMENDED ACTION: Approve the Minutes of November 7, 2018, a Regular Meeting, as submitted.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
November 7, 2018
6:00 p.m.

1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

Ukiah City Council met at a Regular Meeting on November 7, 2018, having been legally noticed on November 2, 2018. Mayor Doble called the meeting to order at 6:00 p.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, and Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR DOBLE PRESIDING.

The Pledge of Allegiance was led by Vice Mayor Mulheren.

Mayor Doble requested Councilmember Brown to read a brief statement and hold a moment of silence in honor of Chief Fred Keplinger, former Police Chief (1985) and Public Safety Director (1990.)

URGENCY ITEM:

Motion/Second: Crane/Mulheren to accept urgency item due to timelines and place as agenda item 13c. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

a. Presentation of the City of Ukiah Budget Story.

Presenter: Daphine Harris, Finance Management Analyst.

Presentation was received.

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

a. Approval of the October 17, 2018, Regular Meeting Minutes.

Motion/Second: Crane/Minutes to approve Minutes of October 17, 2018, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: Crane.

6. **RIGHT TO APPEAL DECISION**

7. CONSENT CALENDAR

- a. Approve a Budget Amendment to Fund the Open Space Contractual Services Account for Possible Expenses Over the Fiscal Year Related to the Donation, Acquisition, and/or Improvement of Open Space in the Amount of up to \$35,000 – *Administration*.
- b. Consideration of a Resolution (2018-32) Removing On-Street Parking on the South Side of Thomas Street East of South State Street for a Length of 200 Feet – *Public Works*.
- c. Consideration of Adoption of Resolution (2018-33) Amending the Original Certifying Resolution that Authorized the City of Ukiah to Submit an Application to the California Department of Housing and Community Development for Funding under the HOME Investment Partnerships Program – *Community Development*.
- d. Award Professional Services Agreement (COU No. 1819-146) to North Coast Opportunities in the Amount of \$104,448 for Workforce Management and Landscaping for the Northwestern Pacific Rail Trail Project Phase 3, Specification No. 18-04 and Approval of Corresponding Budget Amendment – *Public Works*.
- e. Adoption of Resolution (2018-34) to Update the City of Ukiah Local Agency Investment Fund (LAIF) "Authorization for Transfer of Funds" Schedule, and Authorization for the City Manager and Deputy City Manager to Sign the LAIF Form – *Finance*.
- f. Approval of Purchase of Actuators and Valves for the Advanced Waste Water Treatment System at the Waste Water Treatment Plant from T&T Valve and Instrument, Inc. in the Amount of \$36,620.87 as Approved in the Capital Budget – *Water Resources*.
- g. Approval of Change Order Number 3 (COU No. 1819-107-CO3) in the Amount of \$356,690.60 to Ghilotti Construction Company for the Transportation Improvements for Redwood Business Park Project, Specification Number 17-09, and Corresponding Budget Amendment – *Public Works*.

Motion/Second: Brown/Mulheren to approve Consent Calendar Items 7a-7g, as submitted. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: James Green – Potter Valley Water Project and Laura (no surname given) – election inconsistencies.

9. COUNCIL REPORTS

Presenters: Councilmembers Crane and Brown.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager; Shannon Riley, Deputy City Manager; and Tami Bartolomei, Community Services Administrator.

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

- a. Discussion and Direction Regarding Implementation of an Improved Downtown Parking Management System.

Presenter: Shannon Riley, Deputy City Manager.

Public Comment: Andrea Reed, Ann Kilkenny, Cynthia Cole, Craig Strattman, Niel Davis, Carol Rosenberg, Jeff Trouette, April Allen, and Stacey Caico.

Motion/Second: Brown/Crane to direct Staff to proceed with Option 2a:

\$500,000 would pay for the new meters, lighting and planters, new garbage/recycling containers, and the Façade Improvement Program. Using the same conservative revenue estimates, this debt would likely be repaid in less than three years.

Motion **carried** by the following roll call votes: AYES: Brown, Crane, Mulheren, and Doble. NOES: Scalmanini. ABSENT: None. ABSTAIN: None.

RECESS: 7:58 – 8:12 P.M.

b. Annual Update and Presentation Regarding Visit Ukiah; Authorization to Negotiate the Possible Transfer of Administration for the Program to Another Entity.

Presenters: Shannon Riley, Deputy City Manager and Kerry Randall, Facilities and Conference Center Administrator.

Public Comment: Mark Hilliker and Lisa Alexander.

Motion/Second: Crane/Scalmanini to direct Staff to negotiate the possible transfer of the administration of the program to another entity. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

c. Determination of Notification of Intent to Adjust Curbside Collection and Transfer Station Service Rates.

Presenters: Dan Buffalo, Finance Director and Tim Eriksen, Public Works Director / City Engineer.

Public Comment: Jeff Trouette and Carol Rosenberg.

Motion/Second: Brown/Mulheren to confirm the determination of the City Manager of compliance with the provisions of the agreements between the City of Ukiah and Ukiah Waste Solutions, Inc. and Solid Waste Systems, Inc. regarding the company's notice of intent to adjust curbside collection and transfer station rates. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

d. Council to Receive a Report Regarding the Grace Hudson Nature Education Project.

Presenters: Tami Bartolomei, Community Services Administrator and David Burton, Museum Director.

Report was received.

13. NEW BUSINESS

a. Consideration and Possible Direction to Staff to Proceed with the Overrule of the Mendocino County Airport Land Use Commission's Determination of Inconsistency with the Mendocino County Airport Comprehensive Land Use Plan for the Heritage Mendocino Cannabis Microbusiness Project, Located at 1076 Cunningham Street.

Presenter: Craig Schlatter, Community Development Director.

Public Comment: Joe Thomas and Kyle Greenhalgh.

Motion by Councilmember Crane to start the overrule process, deliver the information from the process to the Planning Commission, who will submit their opinion that is then brought to Council.

Councilmember Crane amended the motion, which then received a second, as follows:

Motion/Second: Crane/Brown to approve Recommendation 1* to be completed prior to the project being taken to the Planning Commission. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, and Doble. NOES: Mulheren. ABSENT: None. ABSTAIN: None.

***Recommendation 1:**

Proceed with overrule of the ALUC inconsistency determination on the proposed project:

- A) Approve a motion that the proposed project be subject to the overrule process, as described in the California Airport Land Use Planning Handbook; and
- B) Direct that Staff send a copy of the proposed overrule decision with accompanying specific findings (Attachment 5) to the Caltrans Division of Aeronautics at least 45 days prior to scheduling a public hearing in front of City Council to make a decision to overrule or not overrule the finding of inconsistency determination of the Mendocino County Airport Land Use Commission for the Heritage Mendocino project, in accordance with PUC Section 21676 and the State Aeronautics Act; and
- C) Direct that Staff schedule a public hearing for City Council to make a decision to overrule or not overrule the decision of the Mendocino County Airport Land Use Commission upon expiration of the 45-day period.

12. UNFINISHED BUSINESS, Continued

f. Adoption of Resolution Establishing an Interim Referral Procedure, Until Such Time that the Mendocino County Airport Comprehensive Land Use Plan is Updated to Reflect Current Ukiah Municipal Airport Environs, for Projects Located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and Referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission.

Presenter: Craig Schlatter, Community Development Director.

Motion/Second: Crane/Scalmanini to continue this item to the December 5, 2018, council meeting. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

e. Approval of Contract Amendments for Preliminary Design and Environmental Compliance for Phase 4 of the Recycled Water System and Corresponding Budget Amendment.

Presenters: Sean White, Water Resources Director and Jarod Thiele, Public Works Management Analyst.

Motion/Second: Scalmanini/Crane to approve Contract Amendments (*Carollo Engineers: COU No. 1314-231-A5; SMB Environmental: COU No. 1718-183-A1*) for Preliminary Design and Environmental Compliance for Phase 4 of the Recycled Water System and Corresponding Budget Amendment. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS, Continued

b. Discussion and Possible Introduction by Title Only of a Shopping Cart Ordinance Amendment.

Presenter: David Rapport, City Attorney.

Motion/Second: Brown/Crane to introduce the Shopping Cart Ordinance Amendment by title only . Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

City Clerk, Kristine Lawler read the following title into the record:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING ARTICLE 11 TO CHAPTER 1, DIVISION 7 OF THE UKIAH CITY CODE TO REGULATE ENFORCEMENT OF SHOPPING CART CONTAINMENT AND RETRIEVAL ORDINANCE.

Motion/Second: Brown/Crane to adopt the ordinance amending Article 11 to Chapter 1, Division 7 of the Ukiah City Code to regulate enforcement of shopping cart containment and retrieval ordinance. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

c./Urgency Item: Adoption of Resolution(s) Approving Successor Memoranda of Understanding for Employee Bargaining Units.

Presenter: Sage Sangiacomo, City Manager

Motion/Second: Crane/Scalmanini to adopt resolutions (2018-35 and 2018-36) approving successor Memorandum of Understanding between the City of Ukiah and Administrative and Maintenance Unit (COU No. 1819-147 and addendum adding Longevity Performance Program Provision to the Water Utilities/Mechanics (COU No. 1819-128-Add1) Unit Memorandum of Understanding. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

d. Receive Updates on City Council Committee and Ad Hoc Assignments and if necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

No reports were received.

THE CITY COUNCIL ADJOURNED TO THE SUCCESSOR AGENCY, FOLLOWED BY CLOSED SESSION AT 10:53 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200*

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)*

c. Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

d. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Dave Hull and Ric Piffero

Under Negotiation: Price & Terms of Payment

The City Manager reported that direction was given to staff.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:59 p.m.

Kristine Lawler, City Clerk

**CITY OF UKIAH
SUCCESSOR AGENCY TO THE UKIAH REDEVELOPMENT AGENCY MINUTES
Special Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
November 7, 2018
8:00 p.m.**

1. ROLL CALL

Ukiah City Council as Successor Agency to the Ukiah Redevelopment Agency met at a Special Meeting on November 7, 2018, having been legally noticed on November 2, 2018. Member Doble called the meeting to order at 10:53 p.m. Roll was taken with the following **Members Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, and Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, Secretary.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

3. APPEAL PROCESS

4. APPROVAL OF MINUTES

a. Minutes of January 17, 2018, a Special Meeting.

Motion/Second: Crane/Brown to approve Minutes of January 17, 2018, a Special Meeting. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

5. CONSENT CALENDAR

6. PUBLIC HEARINGS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

a. Adoption of Resolution to Update the Local Agency Investment Fund (LAIF) "Authorization for Transfer of Funds" Schedule and Authorization for the City Manager and Deputy City Manager to Sign the LAIF Form.

Presenter: Sage Sangiacomo, City Manager

Motion/Second: Crane/Scalmanini to adopt Resolution (2018-03) to Update the Local Agency Investment Fund (LAIF) "Authorization for Transfer of Funds" Schedule and authorize the City Manager and Deputy City Manager to sign the LAIF form. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

9. COMMISSIONERS REPORTS

10. EXECUTIVE DIRECTOR REPORTS

11. ADJOURNMENT

There being no further business, the meeting adjourned at 10:54 p.m.

Kristine Lawler, Successor Agency Secretary



AGENDA SUMMARY REPORT

SUBJECT: Consideration of a Budget Amendment for the Fiscal Year 2018-2019 Following the Purchase of a Detection Canine.

DEPARTMENT: Police

PREPARED BY: Justin Wyatt

ATTACHMENTS:

None

Summary: The City Council will consider approving a budget amendment for Fiscal Year 2018-2019 in the amount of \$10,000 for the purchase of a Detection Canine.

Background: The Ukiah Police Department's Drug Detection Canine, Buggy, was assigned and partnered with the Department's School Resource Officer for the previous several years. Buggy was responsible for seizures of drugs on school campuses, and was very effective as a strong deterrent in the educational environment. Buggy passed away unexpectedly following a sudden and brief illness in August and shortly before school was to begin this year.

While researching options and funding sources for replacing Buggy, a donation from a community member was secured in the amount of \$10,000.00 and placed in the appropriate Police Revenue Account.

RECOMMENDED ACTION: Approve a Budget Amendment for the Fiscal Year 2018-2019 in the Amount of \$10,000 for the Purchase of a Detection Canine.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 10020210.54100: \$7,900

PROPOSED BUDGET AMOUNT: 10020210.54100: reflects donation revenue of \$10,000, for \$17,900 total expenditure for this purchase

FINANCING SOURCE: General Fund

PREVIOUS CONTRACT/PURCHASE ORDER NO.: 45707-00

COORDINATED WITH: Daniel Buffalo, Finance Director; Mary Horger, Procurement Manager; Daphine Harris, Management Analyst

Approved: _____


Sage Sangiacomo, City Manager

Discussion: A suitable replacement for Bugsy was identified through our vendor, Golden Gate K9, and Jack was selected for his narcotics and firearms detection abilities and temperament. Jack was purchased in the amount of \$17,900 using the Police Department's current available budget. Staff is requesting Council to approve a budget amendment in the amount of \$10,000 to supplement the Police supplies fund equal to the amount of the donation received for this purchase.



AGENDA SUMMARY REPORT

SUBJECT: Consider Approval of Mid-Year Budget Amendment to the Ukiah Successor Agency in the Amount of \$16,000.

DEPARTMENT: Administration

PREPARED BY: Maya Simerson

ATTACHMENTS:

None

Summary: Council will consider approval of a mid-year budget amendment to the Ukiah Successor Agency in the amount of \$16,000 for limited supplies and contractual services expenditures.

Background: The Ukiah Successor Agency receives an administrative cost allowance from the Redevelopment Property Tax Trust Fund, administered by the County of Mendocino from the collection of property taxes in the former redevelopment project area, in the amount of \$250,000. This funding is to cover the costs incurred by the City to administer the dissolution of the Ukiah Redevelopment Agency, including, among other necessary activities, administration of remaining debt service. The amount allocated to our agency has been approved by the Ukiah Redevelopment Oversight Board for this fiscal year.

Discussion: Per new regulations, individual agency boards have been consolidated into one County-wide oversight board.

RECOMMENDED ACTION: Approve a mid-year budget amendment to the Ukiah Successor Agency in the amount of \$16,000 for limited supplies and contractual services expenditures.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 0

PROPOSED BUDGET AMOUNT: 10017200.54100 \$1,000/ 10017200.54100 \$15,000

FINANCING SOURCE: 10017200.44841 \$16,000

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager & Dan Buffalo, Finance Director

Approved:


Sage Sangiacomo, City Manager

The City of Ukiah incurred administrative costs associated with the dissolution and reorganization of the new County-wide Oversight Board to the Successor Agencies to the Redevelopment Agency. There are also a few active items Staff is working to complete this fiscal year for the Successor Agency, along with the possibility of minimal expenses for supplies.

Administrative costs, for which the administrative allowance of \$250,000 is used, is budgeted directly by the City in the departments and divisions that provide Successor Agency administrative support, which includes personnel and supply costs. Staff is requesting a budget amendment directly to the Successor Agency division of the City Manager's Office of \$1,000 for supplies and \$15,000 for contracted services for a total of \$16,000 to cover needed expenditures for the Ukiah Successor Agency that were not anticipated previously.



AGENDA SUMMARY REPORT

SUBJECT: Report of Acquisition of Professional Services from Alpha Analytical Laboratories, Inc. in the Amount of \$18,870.85 for Quarterly Water Sampling and Completion of Chemical Examination Reports for the Ukiah Landfill.

DEPARTMENT: Public Works

PREPARED BY: Rick Seanor

ATTACHMENTS:

[Attachment 1 - Alpha Analytical Invoices - November 2018](#)

Summary: Council will receive a report regarding the acquisition of services for quarterly water sampling and preparation of chemical examination reports for the Ukiah Landfill.

Background: In accordance with the Waste Discharge Requirements issued by the North Coast Regional Water Quality Control Board (NCRWQCB), the City is mandated to complete quarterly water sampling and analysis for the Ukiah Landfill.

Discussion: In compliance with Section 1522 of the City Code, this report is submitted to the City Council for the purpose of reporting the acquisition of professional consulting services costing more than \$10,000. The Public Works Department requested Alpha Analytical Laboratories, Inc. to conduct quarterly water sampling and to prepare chemical examination reports for the Ukiah Landfill. Alpha Analytical completed the quarterly

RECOMMENDED ACTION: Receive and file report of acquisition of professional services from Alpha Analytical Laboratories, Inc. in the amount of \$18,870.85 for quarterly water sampling and completion of chemical examination reports for the Ukiah Landfill. Report is submitted pursuant to City Code.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: \$18,870.85; Account Number 70024500.52100

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: Landfill Fund

PREVIOUS CONTRACT/PURCHASE ORDER NO.: Purchase Order Number 45761

COORDINATED WITH: Tim Eriksen, Director of Public Works / City Engineer; Mary Horger, Procurement Manager

Approved: _____

Sage Sangiacomo
Sage Sangiacomo, City Manager

water sampling and produced the chemical examination reports for the amount of \$18,870.85. For reference, please refer to Attachment #1, a copy of the Alpha Analytical invoices. In conjunction with these chemical examination reports, EBA Engineering analyzes the data to prepare and submit the required detection monitoring report to the NCRWQCB.



INVOICE

Certified Small Business #0001025

Alpha Analytical Laboratories Inc.

e-mail: clientservices@alpha-labs.com

Corporate: 208 Mason St., Ukiah, CA 95482 • Phone: (707) 468-0401 • Fax: (707) 468-5267

Bay Area: 262 Rickenbacker Circle, Livermore, CA 94551 • Phone: (925) 828-6226 • Fax: (925) 828-6309

Central Valley: 9090 Union Park Way, Suite 113, Elk Grove, CA 95624 • Phone: (916) 686-5190 • Fax: (916) 686-5192

North Bay: 110 Liberty Street, Petaluma, CA 94952 • Phone: (707) 769-3128 • Fax: (707) 769-8093

Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111636-UKIAHLF

Date: 11/09/18

Project ID: Leachate - Annual

Project No: Leachate - Annual

PO/Reference:

Order #
18J2353

Receipt Date
10/23/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
1	Silver Dissolved by EPA 200.7 [10 day]	Water	\$175.00	\$175.00
1	Aluminum Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Total Alkalinity by SM2320B [10 day]	Water	\$15.00	\$15.00
1	Ammonia by SM4500-NH3 C [10 day]	Water	\$25.00	\$25.00
1	Arsenic Dissolved by EPA 200.7 [10 day]	Water	\$35.00	\$35.00
1	Boron Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$15.00
1	Barium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Beryllium Dissolved EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Bicarbonate by SM2320B [10 day]	Water	\$15.00	\$15.00
1	BOD by SM5210B [10 day]	Water	\$33.00	\$33.00
1	Calcium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$15.00
1	Carbonate by SM2320B [10 day]	Water	\$15.00	\$15.00
1	Cadmium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Chloride by EPA 300.0 [10 day]	Water	\$18.00	\$18.00
1	Cobalt Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	COD by SM5220D [10 day]	Water	\$30.00	\$30.00
1	Chromium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Hexavalent Chromium in Water by EPA 7196A [10 day]	Water	\$30.00	\$30.00
1	Copper Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Iron Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	GeoTracker EDT [10 day]	Water	\$45.00	\$45.00
1	Handling & Disposal [10 day]	Water	\$3.00	\$3.00
1	Mercury Dissolved by EPA 245.1 [10 day]	Water	\$0.00	\$0.00

**alpha**

INVOICE

Certified Small Business #0001025

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e-mail: clientservices@alpha-labs.com

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North Bay: 110 Liberty Street, Petaluma, CA 94952 • Phone: (707) 769-3128 • Fax: (707) 769-8093

Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111636-UKIAHLF
Date: 11/09/18

Project ID: Leachate - Annual
Project No: Leachate - Annual
PO/Reference:

Order #
18J2353

Receipt Date
10/23/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
1	Potassium Dissolved by EPA 200.7 [10 day]	Water	\$35.00	\$35.00
1	Magnesium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$15.00
1	Manganese Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Molybdenum Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Sodium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$15.00
1	Nickel Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Nitrate as N by EPA 300.0 [10 day]	Water	\$18.00	\$18.00
1	Nitrate as N by EPA 300.0 [10 day]	Water	\$0.00	\$0.00
1	Oil and Grease (HEM) [10 day]	Water	\$50.00	\$50.00
1	Lead Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Antimony Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Selenium Dissolved by EPA 200.7 [10 day]	Water	\$35.00	\$35.00
1	Tin Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Total Dissolved Solids by SM2540C [10 day]	Water	\$15.00	\$15.00
1	Total Suspended Solids by SM2540D [10 day]	Water	\$19.00	\$19.00
1	Sulfate by EPA 300.0 [10 day]	Water	\$18.00	\$18.00
1	Thallium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	TPH as Diesel/Motor Oil by EPA 8015 [10 day]	Water	\$60.00	\$60.00
1	TPH as Gas & VOAs by EPA 8260B [10 day]	Water	\$195.00	\$195.00
1	Vanadium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Zinc Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00



alpha

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North Bay: 110 Liberty Street, Petaluma, CA 94952 • Phone: (707) 769-3128 • Fax: (707) 769-8093

Invoice Total: **\$944.00**



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North Bay: 110 Liberty Street, Petaluma, CA 94952 • Phone: (707) 769-3128 • Fax: (707) 769-8093

Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111646-UKIAHLF
Date: 11/09/18

Project ID: Monitoring Wells - Annual
Project No: Monitoring Wells - Annual
PO/Reference:

Order #
18J2320

Receipt Date
10/23/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
1	8270 Regular List Group [10 day]	Water	\$295.00	\$295.00
5	Silver Dissolved by EPA 200.7 [10 day]	Water	\$175.00	\$875.00
5	Aluminum Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Total Alkalinity by SM2320B [10 day]	Water	\$15.00	\$75.00
5	Ammonia by SM4500-NH3 C [10 day]	Water	\$25.00	\$125.00
5	Arsenic Dissolved by EPA 200.8 [10 day]	Water	\$0.00	\$0.00
5	Boron Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$75.00
5	Barium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Small Bailer [10 day]	Water	\$150.00	\$150.00
5	Beryllium Dissolved EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Bicarbonate by SM2320B [10 day]	Water	\$15.00	\$75.00
5	Calcium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$75.00
5	Carbonate by SM2320B [10 day]	Water	\$15.00	\$75.00
5	Cadmium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Chloride by EPA 300.0 [10 day]	Water	\$18.00	\$90.00
5	Cobalt Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Conductivity by SM2510B [10 day]	Water	\$10.00	\$50.00
5	Chromium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Hexavalent Chromium in Water by EPA 7196A [10 day]	Water	\$30.00	\$150.00
5	Copper Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Iron Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Field Technician [10 day]	Water	\$825.00	\$825.00
1	Filters [10 day]	Water	\$180.00	\$180.00



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Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111646-UKIAHLF

Date: 11/09/18

Project ID: Monitoring Wells - Annual

Project No: Monitoring Wells - Annual

PO/Reference:

Order #
18J2320

Receipt Date
10/23/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
5	Fluoride by EPA 300.0 [10 day]	Water	\$18.00	\$90.00
1	GeoTracker EDT [10 day]	Water	\$276.00	\$276.00
5	Handling & Disposal [10 day]	Water	\$3.00	\$15.00
5	Mercury Dissolved by EPA 245.1 [10 day]	Water	\$0.00	\$0.00
5	Potassium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$75.00
5	Magnesium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$75.00
1	Miles [10 day]	Water	\$4.95	\$4.95
5	Manganese Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Molybdenum Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Sodium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$75.00
5	Nickel Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Total Nitrogen (NO ₂ , NO ₃ , TKN & Calc.) [10 day]	Water	\$45.00	\$225.00
5	Oil and Grease (HEM) [10 day]	Water	\$50.00	\$250.00
5	Lead by EPA 200.8 [10 day]	Water	\$0.00	\$0.00
5	pH Water by SM4500-H+ B [10 day]	Water	\$10.00	\$50.00
5	Antimony Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Selenium Dissolved by EPA 200.8 [10 day]	Water	\$0.00	\$0.00
5	Tin Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Total Dissolved Solids by SM2540C [10 day]	Water	\$15.00	\$75.00
5	Sulfate by EPA 300.0 [10 day]	Water	\$18.00	\$90.00
5	Thallium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	TPH as Diesel/Motor Oil by EPA 8015 [10 day]	Water	\$60.00	\$300.00
6	TPH as Gas & VOAs by EPA 8260B [10 day]	Water	\$180.00	\$1,080.00



alpha

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North Bay: 110 Liberty Street, Petaluma, CA 94952 • Phone: (707) 769-3128 • Fax: (707) 769-8093

Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111646-UKIAHLF

Date: 11/09/18

Project ID: Monitoring Wells - Annual

Project No: Monitoring Wells - Annual

PO/Reference:

Order #
18J2320

Receipt Date
10/23/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
5	Vanadium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
5	Zinc Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00

Invoice Total: \$5,795.95



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Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111747-UKIAHLF

Date: 11/12/18

Project ID: Monitoring Wells - Annual

Project No: Monitoring Wells - Annual

PO/Reference:

Order #
18J2161

Receipt Date
10/22/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
1	8270 Regular List Group [10 day]	Water	\$295.00	\$295.00
7	Silver Dissolved by EPA 200.7 [10 day]	Water	\$175.00	\$1,225.00
7	Aluminum Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Total Alkalinity by SM2320B [10 day]	Water	\$15.00	\$105.00
7	Ammonia by SM4500-NH3 C [10 day]	Water	\$25.00	\$175.00
7	Arsenic Dissolved by EPA 200.8 [10 day]	Water	\$0.00	\$0.00
7	Boron Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$105.00
7	Barium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Small Bailer [10 day]	Water	\$175.00	\$175.00
7	Beryllium Dissolved EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Bicarbonate by SM2320B [10 day]	Water	\$15.00	\$105.00
7	Calcium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$105.00
7	Carbonate by SM2320B [10 day]	Water	\$15.00	\$105.00
7	Cadmium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Chloride by EPA 300.0 [10 day]	Water	\$18.00	\$126.00
7	Cobalt Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Conductivity by SM2510B [10 day]	Water	\$10.00	\$70.00
7	Chromium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Hexavalent Chromium in Water by EPA 7196A [10 day]	Water	\$30.00	\$210.00
7	Copper Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Iron Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Field Technician [10 day]	Water	\$880.00	\$880.00
1	Filters [10 day]	Water	\$210.00	\$210.00



alpha

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Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111747-UKIAHLF

Date: 11/12/18

Project ID: Monitoring Wells - Annual

Project No: Monitoring Wells - Annual

PO/Reference:

Order #
18J2161

Receipt Date
10/22/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
7	Fluoride by EPA 300.0 [10 day]	Water	\$18.00	\$126.00
1	GeoTracker EDT [10 day]	Water	\$360.00	\$360.00
7	Handling & Disposal [10 day]	Water	\$3.00	\$21.00
7	Mercury Dissolved by EPA 245.1 [10 day]	Water	\$0.00	\$0.00
7	Potassium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$105.00
7	Magnesium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$105.00
1	Miles [10 day]	Water	\$4.95	\$4.95
7	Manganese Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Molybdenum Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Sodium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$105.00
7	Nickel Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Total Nitrogen (NO ₂ , NO ₃ , TKN & Calc.) [10 day]	Water	\$45.00	\$315.00
7	Oil and Grease (HEM) [10 day]	Water	\$50.00	\$350.00
7	Lead by EPA 200.8 [10 day]	Water	\$0.00	\$0.00
7	pH Water by SM4500-H+ B [10 day]	Water	\$10.00	\$70.00
7	Antimony Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Selenium Dissolved by EPA 200.8 [10 day]	Water	\$0.00	\$0.00
7	Tin Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Total Dissolved Solids by SM2540C [10 day]	Water	\$15.00	\$105.00
7	Sulfate by EPA 300.0 [10 day]	Water	\$18.00	\$126.00
7	Thallium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	TPH as Diesel/Motor Oil by EPA 8015 [10 day]	Water	\$60.00	\$420.00
8	TPH as Gas & VOAs by EPA 8260B [10 day]	Water	\$180.00	\$1,440.00

10



alpha

INVOICE

Certified Small Business #0001025

Alpha Analytical Laboratories Inc.

e-mail: clientservices@alpha-labs.com

Corporate: 208 Mason St., Ukiah, CA 95482 • Phone: (707) 468-0401 • Fax: (707) 468-5267

Bay Area: 262 Rickenbacker Circle, Livermore, CA 94551 • Phone: (925) 828-6226 • Fax: (925) 828-6309

Central Valley: 9090 Union Park Way, Suite 113, Elk Grove, CA 95624 • Phone: (916) 686-5190 • Fax: (916) 686-5192

North Bay: 110 Liberty Street, Petaluma, CA 94952 • Phone: (707) 769-3128 • Fax: (707) 769-8093

Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111747-UKIAHLF

Date: 11/12/18

Project ID: Monitoring Wells - Annual

Project No: Monitoring Wells - Annual

PO/Reference:

Order #
18J2161

Receipt Date
10/22/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
7	Vanadium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
7	Zinc Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00

Invoice Total: \$7,543.95



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Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111792-UKIAHLF

Date: 11/12/18

Project ID: Monitoring Wells - Annual

Project No: Monitoring Wells - Annual

PO/Reference:

Order #
18J2442

Receipt Date
10/24/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
1	8270 Regular List Group [10 day]	Water	\$295.00	\$295.00
4	Silver Dissolved by EPA 200.7 [10 day]	Water	\$175.00	\$700.00
4	Aluminum Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Total Alkalinity by SM2320B [10 day]	Water	\$15.00	\$60.00
4	Ammonia by SM4500-NH3 C [10 day]	Water	\$25.00	\$100.00
4	Arsenic Dissolved by EPA 200.8 [10 day]	Water	\$0.00	\$0.00
4	Boron Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$60.00
4	Barium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Beryllium Dissolved EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Bicarbonate by SM2320B [10 day]	Water	\$15.00	\$60.00
4	Calcium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$60.00
4	Carbonate by SM2320B [10 day]	Water	\$15.00	\$60.00
4	Cadmium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Chloride by EPA 300.0 [10 day]	Water	\$18.00	\$72.00
4	Cobalt Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Conductivity by SM2510B [10 day]	Water	\$10.00	\$40.00
4	Chromium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Hexavalent Chromium in Water by EPA 7196A [10 day]	Water	\$30.00	\$120.00
4	Copper Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Iron Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
1	Field Technician [10 day]	Water	\$660.00	\$660.00
1	Filters [10 day]	Water	\$120.00	\$120.00
4	Fluoride by EPA 300.0 [10 day]	Water	\$18.00	\$72.00



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North Bay: 110 Liberty Street, Petaluma, CA 94952 • Phone: (707) 769-3128 • Fax: (707) 769-8093

Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111792-UKIAHLF

Date: 11/12/18

Project ID: Monitoring Wells - Annual

Project No: Monitoring Wells - Annual

PO/Reference:

Order #
18J2442

Receipt Date
10/24/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
1	GeoTracker EDT [10 day]	Water	\$219.00	\$219.00
4	Handling & Disposal [10 day]	Water	\$3.00	\$12.00
4	Mercury Dissolved by EPA 245.1 [10 day]	Water	\$0.00	\$0.00
4	Potassium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$60.00
4	Magnesium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$60.00
1	Miles [10 day]	Water	\$4.95	\$4.95
4	Manganese Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Molybdenum Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Sodium Dissolved by EPA 200.7 [10 day]	Water	\$15.00	\$60.00
4	Nickel Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Total Nitrogen (NO ₂ , NO ₃ , TKN & Calc.) [10 day]	Water	\$45.00	\$180.00
4	Oil and Grease (HEM) [10 day]	Water	\$50.00	\$200.00
4	Lead by EPA 200.8 [10 day]	Water	\$0.00	\$0.00
4	pH Water by SM4500-H+ B [10 day]	Water	\$10.00	\$40.00
4	Antimony Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Selenium Dissolved by EPA 200.8 [10 day]	Water	\$0.00	\$0.00
4	Tin Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	Total Dissolved Solids by SM2540C [10 day]	Water	\$15.00	\$60.00
4	Sulfate by EPA 300.0 [10 day]	Water	\$18.00	\$72.00
4	Thallium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00
4	TPH as Diesel/Motor Oil by EPA 8015 [10 day]	Water	\$60.00	\$240.00
5	TPH as Gas & VOAs by EPA 8260B [10 day]	Water	\$180.00	\$900.00
4	Vanadium Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00



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Bill To: Ukiah Landfill
300 Seminary Ave
Ukiah, CA 95482

Attn: Rick Seanor

Invoice #: 8111792-UKIAHLF

Date: 11/12/18

Project ID: Monitoring Wells - Annual

Project No: Monitoring Wells - Annual

PO/Reference:

Order #
18J2442

Receipt Date
10/24/18

Terms
NET 30

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
Alpha Analytical Laboratories, Inc.				
4	Zinc Dissolved by EPA 200.7 [10 day]	Water	\$0.00	\$0.00

Invoice Total: \$4,586.95



AGENDA SUMMARY REPORT

SUBJECT: Consideration of Awarding Bid for Purchase of Three Police Vehicles in the Amount of \$110,172.61 from Thurston Chrysler Dodge Jeep Ram.

DEPARTMENT: Police

PREPARED BY: Justin Wyatt

ATTACHMENTS:

[Attachment 1 - Request for Bids](#)

[Attachment 2 - Bid Results](#)

[Attachment 3 - Justification Forms](#)

Summary: Council will consider approving the purchase of three (3) police vehicles from Thurston Chrysler Dodge Jeep Ram in the amount of \$110,172.61.

Background: Included in each fiscal year budget is the purchase of patrol vehicles, or other vehicles, as required to maintain an operating fleet of 24 police specific vehicles. Patrol vehicles have an approximate 3 year/100,000 mile life span. Vehicles intended for other use such as Administration, Detectives, Special Enforcement, and Community Service Officers are utilized as long as possible. For more than 10 years the department has budgeted and replaced vehicles annually to maintain serviceable vehicles for police activities.

Discussion: In November 2018, Staff submitted two bids for police vehicles. Request for Bid (RFB) E37659

RECOMMENDED ACTION: Award the bid for three police vehicles to Thurston Dodge in the amount of \$110,172,61.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 10020210.80100.V4208 \$50,000; 10020210.80100.V4199 \$50,000;
10020210.80100.V4206 \$60,000

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: FY 18/19 Budget - Police Machinery and Equipment

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mary Horger, Procurement Manager and Seth Strader, Buyer I

Approved: _____

Sage Sangiacomo
Sage Sangiacomo, City Manager

was issued for one (1) 2019 Dodge Charger Police Pursuit vehicle, which will replace the vehicle that was involved in an accident earlier in this year, and is funded by insurance proceeds. RFB E37660 was issued for two (2) 2019 Dodge Durango Police Vehicles, comparing the Durango SSV with a Durango Pursuit. Both bids were issued to Dodge dealerships, including all local dealers, for the purchase of three police vehicles, and were according to State of California Specifications for Police Vehicles with preferred additional options desired by the Ukiah Police Department. Please see Attachment 1 for a copy of the Request for Bids.

Two bids were received for both RFBs. Please refer to Attachment 2 for a copy of the bid results.

For RFB E37659 – Dodge Charger, with the 5% local preference applied, Thurston Chrysler Dodge Jeep Ram was the lowest responsible bidder at \$38,281.69.

For RFB E37660 – two (2) Dodge Durango SSV vs. Pursuit, Thurston was the lowest responsible bidder for the SSV at \$62,018.67, and with the 5% local preference applied, was also the lowest responsible bidder for the Pursuit at \$71,890.92. The comparison of the SSV vs. Pursuit was made because the Durango Pursuit was new for this model year, and staff was able to learn additional information regarding the Pursuit through the bidding process.

The Durango Pursuit has been tested by the Michigan State Police as part of its annual vehicle testing. The Durango Pursuit was found to demonstrate the desired safety and performance characteristics under the rigors of police use due to enhanced braking, cooling, handling, and electrical charging capabilities. Additionally, staff found that All Wheel Drive (AWD), which further enhances all weather traction and handling, is standard with the Durango Pursuit and not offered with the SSV. Staff has made the decision to go with the Pursuit because this model is best suited for use as a police vehicle.

It is therefore Staff's recommendation to award the bid for one (1) Dodge Charger Pursuit, and two (2) Dodge Durango Pursuits, to Thurston Chrysler Dodge Jeep Ram for a combined total of \$110,172.61. Funds are available as approved in the FY 18/19 Budget. Please refer to Attachment 3 for a copy of the Vehicle & Heavy Equipment Request & Justification Forms.



City of Ukiah

REQUEST FOR BID

300 SEMINARY AVENUE
UKIAH, CALIFORNIA 95482
P: (707) 467-5719

DATE: 10/31/18

REQ. NO. E37659

Bids may be emailed, faxed, or hand delivered, to the contact information listed herein, and by the specified deadline, or the bid will be rejected.

Submitted by:
(Company Name
& Address)

**BIDS WILL BE RECEIVED UNTIL
1:30 p.m., November 13th, 2018**

AT THE OFFICE OF THE BUYER

300 SEMINARY AVE. CITY of UKIAH

BY: Seth Strader

Email: sstrader@cityofukiah.com

BIDS ARE REQUESTED FOR THE FOLLOWING ITEMS:

ALL BIDS SHALL BE F.O.B. UKIAH, CA.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1 ea	New 2019 Dodge Charger Police Pursuit 4DR Sedan per attached specifications.		
		Tax (8.875 %):	
		Shipping:	
		TOTAL:	
		Payment Terms:	N30

SIGNATURE:

DATE:

LEAD TIME ARO :

PRINT NAME:**PHONE:****EMAIL:****TERMS:**

1. LOCAL PREFERENCE: Local Vendors shall be given an allowance of five percent (5%), up to a maximum allowance of \$2,500, on any bid for supplies, equipment and/or materials per Ukiah City Code Section 1522.D.4. A Local Vendor is defined as one which, 1) conducts business in an office or other business premises with a physical location in Mendocino County, 2) holds a valid business license issued by Mendocino County or one of the cities in Mendocino County for that business location, and 3) has conducted business in compliance with 1) and 2) for not less than six (6) months prior to requesting the preference. The City shall receive satisfactory proof that a business qualifies as a local vendor before it may receive the local preference. In the event that there is a tie bid, where one bidder is local, the other is not, and the bid is equal in price and quality, the award shall go to the Local Vendor.
2. Right is reserved to reject any and all bids.
3. Right is reserved to accept separate items unless specifically denied by bidder.
4. Right is reserved to reject a bid from any bidder who has previously failed to perform adequately for the City of Ukiah.
5. In CASE OF DEFAULT, the City of Ukiah may procure the items quoted on from other sources and hold the original bidder liable for any increased costs.
6. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid.
7. In submitting the bid, bidder agrees that the bid shall remain open and may not be revoked or withdrawn for 60 days from the bid due date, unless a different time period is specified in RFB.
8. Bidder agrees to perform according to its bid, if the City's acceptance is communicated to the bidder within the time specified in number 7 above.

CITY OF UKIAH
EQUIPMENT SPECIFICATION #E37659
FOR ONE (1) NEW 2019 DODGE CHARGER POLICE PURSUIT 4DR SEDAN

The City of Ukiah invites bids for furnishing one (1) new 2019 Dodge Charger Police Pursuit 4DR Sedan.

There will be no trade-ins involved in this bid.

Bidder shall, as indicated on the Request for Bid form, state the total price for the new vehicle as specified (including any options and accessories), sales tax, destination charges and any other applicable fees or charges, FOB the City of Ukiah Corporation Yard, 1320 Airport Road, Ukiah, CA 95482.

Only proposals from licensed dealers (new) will be considered. The City reserves the right to select and purchase a vehicle directly from the State of California Department of General Services.

Please contact Seth Strader at (707) 467-5719 or sstrader@cityofukiah.com if you have any questions regarding these specifications.

GENERAL INSTRUCTIONS TO BIDDERS

Each bidder shall attach to his bid a complete detailed description of the unit he proposes to furnish. All equipment catalogued as standard shall be furnished and included in the purchase price of the unit.

The total price shall include all equipment, accessories and optional items. In making its selection, the City will consider all factors relating to the vehicle including operating performance, operator comfort, safety, service and parts availability as well as cost.

The vehicle furnished under these specifications is to carry the standard warranty offered to the general public. A complete detailed description of the standard warranty shall be provided with the bid.

The City reserves the right to reject any or all bids and to determine which bid, in its opinion, will best serve the needs and requirements of the City.

The successful bidder shall supply the vehicle fully equipped and ready for service at the time of delivery. Dealer shall process registration and title transfer for exempt license plates to the Department of Motor Vehicles on behalf of the City of Ukiah.

Dodge Charger - Base Vehicle Profile - 2019 Police Pursuit 4dr Sedan

Powertrain

- 3.6L V-6 DOHC SMPI 24 valve engine with variable valve control
- 220 amp alternator
- 800 amp battery with run down protection
- Engine oil cooler, HD radiator
- 5-speed electronic sequential shift control automatic transmission with overdrive, lock-up
- Rear-wheel drive
- ABS & driveline traction control
- 2.62 axle ratio
- Stainless steel exhaust with tailpipe finisher

Steering and Suspension

- Electric power assist rack and pinion steering
- 4-wheel disc brakes with front and rear vented discs
- HD ride suspension, with auto-leveling, electronic stability
- Independent front suspension
- Front short and long arm suspension
- Front anti-roll bar
- Front coil springs
- Gas-pressurized front shocks
- Rear independent suspension
- Rear multi-link suspension
- HD rear anti-roll bar
- Rear coil springs
- Air rear shocks
- Front and rear 18.0" x 7.50" black steel wheels with chrome center caps
- P225/60WR18.0 BSW performance front and rear tires, matching full size spare tire

Safety

- 4-wheel anti-lock braking system
- LED Daytime running lights, center high mounted stop light
- Multi-stage front airbags, supplemental front seat side air bags, supplemental side curtain front/rear side airbags
- Front height adjustable seatbelts with front pretensioners
- Immobilizer, panic alarm
- Rear back up camera

Comfort and Convenience

- Dual zone front air conditioning, air filter, under seat ducts
- AM/FM/Satellite-prep, clock, seek-scan, MP3 decoder, external memory control, 6 speakers, window grid antenna, radio steering wheel controls
- 1st row LCD monitors
- Cruise control with steering wheel controls, tilt steering column
- Power door locks with 2 stage unlock, key fob (all doors) keyless entry, power remote trunk/hatch/door release, power remote fuel release, child safety rear door locks, fuel filler door power release

- One 12V DC power outlet, driver foot rest, retained accessory power, wireless phone connectivity
- Digital/analog instrumentation display includes tachometer, oil pressure gauge, engine temperature gauge, oil temperature gauge, transmission fluid temp gauge, engine hour meter, compass, exterior temp, systems monitor, redundant digital speedometer, trip odometer, trip computer
- Warning indicators include oil pressure, engine temperature, battery, lights on, key, low fuel, low washer fluid, lighting malfunction, door ajar, trunk ajar, service interval, brake fluid, turn signal on, tire specific low tire pressure, transmission fluid temp
- Leather/metal-look steering wheel with tilt and telescopic adjustment
- Power front and rear windows with light tint, driver and passenger 1-touch down
- Variable intermittent front windshield wipers with heated fluid reservoir, rear window defroster
- Sun visors with illuminated vanity mirrors
- Day-night rearview mirror
- Glove box light, trunk light, under hood light, manually actuated dome light
- Partial floor console, mini overhead console with storage, locking glove box with light, front and rear cup holders, Instrument panel bin, driver and passenger door bins, rear door bins
- Carpeted cargo floor, cargo light

Seating and Interior

- Seating capacity of 5
- Bucket front seats with adjustable anti-whiplash head restraints
- 8-way adjustable (6-way power) driver seat
- 4-way adjustable passenger seat
- Rear bench seat with 2 fixed rear head restraints
- Cloth faced front seats with plastic back material
- Cloth faced rear seats with cloth back material
- Vinyl door trim insert, full cloth headliner, full vinyl/rubber floor covering, urethane gear shift knob, chrome interior accents

Exterior Features

- Side impact beams, galvanized steel/aluminum body material
- Black side window moldings
- Body-colored door handles
- Black grille
- Driver and passenger power remote folding outside mirrors
- Front and rear body-colored bumpers
- Projector beam halogen fully automatic headlamps with delay-off feature
- Additional exterior lights include under hood light, remote activated perimeter/approach lights
- Clear coat monotone paint

Dodge Charger Pursuit Factory Warranty

Basic.....36 months/ 36,000 miles
Powertrain60 months/100,000 miles
Corrosion Perforation.....All Panels, 36 months
Corrosion Perforation.....Outer Panels, 60 months

2019 Dodge Charger Pursuit – Option List

LDDE48 27A RWD

Base Car - V6 Engine, RWD

3.6 Liter V6 Engine, 300 HP,
264 lb-ft. of torque
50 State Emissions
5-Speed W5A580 Automatic
Transmission
Column Mount Gear Shift
Lever
2.62 Rear Axle Ratio
18 x 7.5 Black Steel Wheels
with Chrome Center Caps
P225/60R18 BSW
Performance Tires
Power Windows-Locks-Mirrors
Cruise Control
5" Touch Screen Display
UConnect 5.0 Radio,
AM/FM/BT
Black Vinyl Floor Covering
Mini (half) Floor Console
Center Dome Lamp
Four Key Fobs with Proximity
Keyless Entry and Keyless Go
Secure Park (Key Fob must be
present for idling vehicle to be
driven)

LDEE48 29A AWD Upgrade Base Car with V8 Engine and All Wheel Drive

5.7 Liter V8 Engine, 370 HP, 395 lb-ft. of torque
3.07 Rear Axle Ratio
230MM Rear Axle
(other specifications same as Base Car detailed above)

TYL P245/55R18 BSW Performance Tires

CKJ Black Vinyl Floor Covering

LBG Front Overhead Reading/Map Lamps

*Mounted between sun visors. These lamps will light
when a door is opened, but interior light switch can be
set to off position so they do not.*

AWC Fleet Safety Group

Blind Spot & Cross Path Detection, Rear Park
Assist

AHM Convenience Group

4-Way Power Front Passenger
Seat
Power Adjustable Pedals

GUK Heated Exterior Mirrors

AYJ Max Flow Package

GXA Entire Fleet Key-Alike (FREQ 2)

*Includes 4 additional key fobs for a
total of 8 key fobs.*

AYE Patrol Package Base Prep

Front & Rear Wire Harness
Power Distribution Center
Siren Speaker & Bracket
Trunk Tray & Cooling Fan

CW6 Deactivate Rear Door Interior Handles and Window Switches

*Includes bagged parts kit to reactivate
rear door interior handles & window
switches.*

CUG Police Floor Console

CBT Steel Seat Back Panel Inserts

XDV Driver Side Ballistic Door Panel
XDG Passenger Side Ballistic Door Panel

**LNK Left & Right LED Spot Lamps, black
 housings**

**M2C White Graphics Wrap – All Four
Doors**

M3G White Graphics Wrap – Roof

PX8 Pitch Black

Service Manuals on CD

2019 Model Year (PN 81-270-18078-CD)



Rev. 1 - 11/1/18

REQUEST FOR BID

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UKIAH, CALIFORNIA 95482
P: (707) 467-5719

Bids may be emailed, faxed, or hand delivered, to the contact information listed herein, and by the specified deadline, or the bid will be rejected.

Submitted by: _____
(Company Name _____
& Address) _____

DATE: 10/31/18

REQ. NO. E37660

BIDS WILL BE RECEIVED UNTIL 1:30 p.m., November 13th, 2018 AT THE OFFICE OF THE BUYER 300 SEMINARY AVE. CITY of UKIAH BY: Seth Strader Email: sstrader@cityofukiah.com

BIDS ARE REQUESTED FOR THE FOLLOWING ITEMS:

ALL BIDS SHALL BE F.O.B. UKIAH, CA.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2 ea	New 2019 Dodge Durango SSV per attached specifications.		
		Tax (8.875 %):	
		Shipping:	
		TOTAL:	
		Payment Terms:	N30
	OR		
2 ea	New 2019 Dodge Durango Pursuit per attached specifications.		
		Tax (8.875 %):	
		Shipping:	
		TOTAL:	
		Payment Terms:	N30
	Looking for price for both SSV and Pursuit models to compare. Only 2 vehicles will be purchased. <i>Rev. 1 - 11/1/18 - Please note, changes shown in striked text for deletions and italicized text for additions on page 3 for Durango SSV specifications.</i>		

SIGNATURE:	DATE:	LEAD TIME ARO :
PRINT NAME:	PHONE:	EMAIL:

TERMS:

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3. Right is reserved to accept separate items unless specifically denied by bidder.
4. Right is reserved to reject a bid from any bidder who has previously failed to perform adequately for the City of Ukiah.
5. In CASE OF DEFAULT, the City of Ukiah may procure the items quoted on from other sources and hold the original bidder liable for any increased costs.
6. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid.
7. In submitting the bid, bidder agrees that the bid shall remain open and may not be revoked or withdrawn for 60 days from the bid due date, unless a different time period is specified in RFB.
8. Bidder agrees to perform according to its bid, if the City's acceptance is communicated to the bidder within the time specified in number 7 above.

**CITY OF UKIAH
EQUIPMENT SPECIFICATION #E37660
FOR TWO (2) NEW
2019 DODGE DURANGO SSV OR 2019 DODGE DURANGO PURSUIT**

The City of Ukiah invites bids for furnishing two (2) new 2019 Dodge Durango SSV *or* 2019 Dodge Durango Pursuit

There will be no trade-ins involved in this bid.

Bidder shall, as indicated on the Request for Bid form, state the total price for the new vehicle as specified (including any options and accessories), sales tax, destination charges and any other applicable fees or charges, FOB the City of Ukiah Corporation Yard, 1320 Airport Road, Ukiah, CA 95482.

Only proposals from licensed dealers (new) will be considered. The City reserves the right to select and purchase a vehicle directly from the State of California Department of General Services.

Please contact Seth Strader at (707) 467-5719 or sstrader@cityofukiah.com if you have any questions regarding these specifications.

GENERAL INSTRUCTIONS TO BIDDERS

Each bidder shall attach to his bid a complete detailed description of the unit he proposes to furnish. All equipment catalogued as standard shall be furnished and included in the purchase price of the unit.

The total price shall include all equipment, accessories and optional items. In making its selection, the City will consider all factors relating to the vehicle including operating performance, operator comfort, safety, service and parts availability as well as cost.

The vehicle furnished under these specifications is to carry the standard warranty offered to the general public. A complete detailed description of the standard warranty shall be provided with the bid.

The City reserves the right to reject any or all bids and to determine which bid, in its opinion, will best serve the needs and requirements of the City.

The successful bidder shall supply the vehicle fully equipped and ready for service at the time of delivery. Dealer shall process registration and title transfer for exempt license plates to the Department of Motor Vehicles on behalf of the City of Ukiah.

2019 Dodge Durango Special Service – Specifications

All Standard Features, to include but not limited to;

- 12-volt Auxiliary Power Outlet
- Air Conditioning
- 220 amp alternator
- Upgraded heavy-duty braking package
- Console
- Floor Mats
- Front and rear lighting w/red-white dome lamps
- Tilt/telescoping steering wheel
- Uconnect
- Heavy-Duty engine cooling
- Heavy-Duty oil cooler and water pump
- Spot Light wiring prep
- Automatic tri-zone temperature control
- Advanced air bags
- Head restraints
- 4-wheel ABS
- Rain brake support
- Trailer sway control

2019 Dodge Durango Special Service – Required Option List

- 5.7L V-8 with Fuel Saver technology and VVT
 - ~~All Wheel Drive~~
 - **Rear Wheel Drive**
 - 800 amp battery
 - ~~Skid Plate Group~~
- Class IV trailer towing
- Park View Rear Back-up Camera
- BLACK exterior
- Privacy tinted windows-rear passenger, cargo sides and back window.

2019 Dodge Durango Pursuit – Specifications

All Standard Features, to include but not limited to;

- NEW FRONT FASCIA WITH INTEGRATED BRAKE-COOLING AIR DUCTS
- STANDARD ALL-WHEEL DRIVE
- PERFORMANCE-TUNED, LOAD-LEVELING SUSPENSION
- EIGHT-SPEED AUTOMATIC TRANSMISSION
- 7,200-POUND MAXIMUM STANDARD TOWING CAPABILITY
- READY ALERT BRAKING
- THREE-ZONE AUTOMATIC TEMPERATURE CONTROL

2019 Dodge Durango Pursuit – Required Option List

- 5.7L V-8 with Fuel Saver technology and VVT and 8 spd transmission
- Skid Plate Group
- Trailer Tow Group IV
- BLACK exterior
- Privacy tinted windows-rear passenger, cargo sides and back window.

ATTACHMENT 2

BID RESULTS - REQUEST FOR BID E37659						
2019 DODGE CHARGER POLICE PURSUIT VEHICLE						
ITEM #	ITEM DESCRIPTION	QTY	Thurston*		Elk Grove Auto Group	
			UNIT	TOTAL	UNIT	TOTAL
1	2019 Dodge Charger Police Pursuit	1	\$ 35,045.55	\$ 35,045.55	\$ 33,716.00	\$ 33,716.00
2	Doc Fee	1	\$ 80.00	\$ 80.00		\$ -
	SUBTOTAL			\$ 35,125.55		\$ 33,716.00
	TAX			\$ 3,117.39		\$ 2,992.30
	ADDL FEES			\$ 38.75		\$ 258.75
	GRAND TOTAL			\$ 38,281.69		\$ 36,967.05
*LESS 5% FOR LOCAL PREFERENCE:				\$ 1,914.08		N/A
NEW TOTAL:				\$ 36,367.61		\$ 36,967.05

BID RESULTS - REQUEST FOR BID E37660						
2019 DODGE DURANGO POLICE SSV VS. PURSUIT VEHICLE						
ITEM #	ITEM DESCRIPTION	QTY	Thurston		Elk Grove Auto Group	
			UNIT	TOTAL	UNIT	TOTAL
1	2019 Dodge Durango SSV	2	\$ 28,366.00	\$ 56,732.00	\$ 28,639.00	\$ 57,278.00
2	Doc fee	2	\$ 80.00	\$ 160.00		\$ -
	SUBTOTAL			\$ 56,892.00		\$ 57,278.00
	TAX			\$ 5,049.17		\$ 5,083.42
	ADDL FEES			\$ 77.50		\$ 517.50
	GRAND TOTAL			\$ 62,018.67		\$ 62,878.92
***** OR *****						
ITEM #	ITEM DESCRIPTION	QTY	Thurston*		Elk Grove Auto Group	
			UNIT	TOTAL	UNIT	TOTAL
1	2019 Dodge Durango Pursuit	2	\$ 32,935.35	\$ 65,870.70	\$ 32,291.00	\$ 64,582.00
2	Doc fee	2	\$ 80.00	\$ 160.00		\$ -
	SUBTOTAL			\$ 66,030.70		\$ 64,582.00
	TAX			\$ 5,860.22		\$ 5,731.65
	ADDL FEES					\$ 517.50
	GRAND TOTAL			\$ 71,890.92		\$ 70,831.15
*LESS 5% FOR LOCAL PREFERENCE:				\$ 3,594.55		N/A
NEW TOTAL:				\$ 68,296.38		\$ 70,831.15

ITEM: POLICE CARS - INSURANCE REPLACEMENT - SEDAN	ASSET USEFUL LIFE: 5-10 YEARS	ESTIMATED COST \$60,000
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NEW REQUEST OR REPLACEMENT OF EXISTING?: REPLACEMENT OF EXISTING

EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED	
1. Make/Model	
2. Year	
3. VIN	
4. Description of Damage/Condition	
5. Date of Incident	
6. Location of Incident	
7. Name of Driver/Operator	
8. Name of Supervisor	
9. Name of Witness	
10. Date of Report	
11. Signature of Reporting Officer	
12. Signature of Approving Authority	

ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE	ESTIMATED SALVAGE/RESALE VALUE
100,000 MILES	22,200 MILES	\$30,438.00	\$0

ESTIMATED OUT-OF-SERVICE TIME	PARTS AVAILABILITY
OUT OF SERVICE SINCE COLLISION DATE OF 1/20/2018	Most parts still available.

PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): Dodge Charger Pursuit

JUSTIFICATION/USE/NEED: Police vehicles are equipped with safety equipment, radios, lights and sirens, provide transportation for police services and are authorized for emergency response and pursuit activities. The department currently deploys as many as 5 uniformed patrol officers a shift and 7 shared vehicles are currently within the fleet, to allow for scheduled maintenance activities, unanticipated mechanical failures, and emergencies which may require the deployment of additional personnel.

OTHER INDIRECT BENEFITS: Reliability and availability will allow for better response time to calls.

ADDITIONAL COMMENTS: Original purchase price does not reflect total cost of fully outfitted vehicle for intended purpose and use.

REVIEWED & APPROVED BY:	SIGNATURE	DATE
DEPARTMENT HEAD		
FLEET MAINTENANCE SUPERVISOR		

MAINTENANCE COSTS - POLICE VEHICLE V4208						
Date	Cost	Miles		Date	Cost	Miles
3/14/2007	\$ 450			1/3/2013	\$ 160	
5/14/2007	\$ 2,480	15		2/14/2013	\$ 430	
10/2/2007	\$ 190			7/1/2013	\$ 1,320	42157
10/9/2007	\$ 501			7/1/2013	\$ 80	
Year Total	\$ 3,621			7/22/2013	\$ 610	
				10/1/2013	\$ 80	
2/11/2008	\$ 350			11/4/2013	\$ 670	
5/6/2008	\$ 160	6901		11/6/2013	\$ 2,330	
7/28/2008	\$ 935			Year Total	\$ 5,680	
7/29/2008	\$ 88					
7/31/2008	\$ 830			1/23/2014	\$ 564	
8/4/2008	\$ 240			3/10/2014	\$ 349	
Year Total	\$ 2,603			4/28/2014	\$ 240	
				6/30/2014	\$ 160	53890
1/5/2009	\$ 1,304			7/9/2014	\$ 293	
3/30/2009	\$ 416			10/1/2014	\$ 190	
6/8/2009	\$ 240	14219		Year Total	\$ 1,796	
6/15/2009	\$ 160					
7/27/2009	\$ 295			5/6/2015	\$ 450	62710
Year Total	\$ 2,415			8/27/2015	\$ 290	
				Year Total	\$ 740	
2/9/2010	\$ 415			.		
3/10/2010	\$ 1,814			2/22/2016	\$ 3,300	
3/22/2010	\$ 3,200			8/30/2016	\$ 2,630	74020
5/4/2010	\$ 1,543			10/6/2016	\$ 640	
5/20/2010	\$ 217	19384		Year Total	\$ 6,570	
9/13/2010	\$ 690					
11/15/2010	\$ 180		8/8/2017	\$ 540	92690	
12/14/2010	\$ 357		8/9/2017	\$ 290		
12/16/2010	\$ 200		8/15/2017	\$ 189		
Year Total	\$ 8,616		Year Total	\$ 1,019		
2/28/2011	\$ 1,400		1/8/2018	\$ 1,020		
6/21/2011	\$ 3,240	27264	1/10/2018	\$ 240		
7/14/2011	\$ 480		7/25/2018	\$ 320	100699	
7/25/2011	\$ 633		7/26/2018	\$ 530		
11/9/2011	\$ 3,019		Year Total	\$ 2,110		
12/14/2011	\$ 240					
Year Total	\$ 9,012		TOTALS:	\$ 48,645	100699	
7/17/2012	\$ 430	34193				
7/24/2012	\$ 510					
8/20/2012	\$ 400					
8/23/2012	\$ 455					
9/12/2012	\$ 490					
9/26/2012	\$ 320					
10/4/2012	\$ 640					
11/13/2012	\$ 783					
12/19/2012	\$ 435					
l	\$ 4,463					



AGENDA SUMMARY REPORT

SUBJECT: Discussion and Possible Action to Adopt Resolution Waiving 60-Day Notice Requirement Under Government Code Section 25351.

DEPARTMENT: Administration

PREPARED BY: David Rapport

ATTACHMENTS:

[Attachment 1 - Resolution Waiving 60-Day Notice](#)

Summary: City Council will consider adopting a resolution waiving the 60-day notice from County of Mendocino required by Government Code Section 25351 of its intent to lease real property in the City limits.

Background: Mendocino County currently leases to the Red Cross a portion of the property occupied by the County Public Defender in downtown Ukiah. The Public Defender needs the leased space. The County can lease space at its Administration Complex to the Red Cross. The Government Code requires the County to give the City 60 days advance notice when it leases real property in the City limits.

Discussion: The notification required by Government Code section 25351 must occur at least 60 days prior to use and occupancy of the county building, unless the City Council waives the notification requirement by resolution. The Executive Office of Mendocino County has requested a waiver of the 60-day notification requirement to lease property at 559 Low Gap Road, Ukiah to the American Red Cross of Sonoma, Mendocino, and Lake Counties for the use of office space for first aid and disaster volunteer training.

RECOMMENDED ACTION: Adopt Resolution waiving 60-Day Notice from County of Mendocino, required by Government Code Section 25351, of its intent to lease real property in the City limits.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

Granting the waiver will enable American Red Cross of Sonoma, Mendocino, and Lake Counties to lease the property starting December 15, 2018, thereby avoiding loss of the property to another prospective tenant, and avoiding construction to alter the property in anticipation of the new tenant.

Moving the request from downtown to the County Administrative Complex will not result in any alteration of either property and will continue the availability of Red Cross services to the Ukiah community.

RESOLUTION NO. 2018-**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH WAIVING THE 60-DAY NOTIFICATION REQUIREMENT FOR LEASING A COUNTY BUILDING WITHIN THE CITY LIMITS****WHEREAS:**

1. Government Code section 25351 requires that a county notify the City Clerk in writing in advance of its intent to lease a county building within the incorporated territory of a city; and
2. Government Code section 25351 further requires that said advance notification occur at least 60 days prior to use and occupancy of the county building, unless the City Council waives the notification requirement by resolution; and
3. The American Red Cross of Sonoma, Mendocino, and Lake Counties currently leases property from the County of Mendocino (County) at 175 South School Street, Ukiah, California; and
4. The County intends to utilize the space leased by the American Red Cross of Sonoma, Mendocino, and Lake Counties and therefore have asked to relocate them; and
5. The Executive Office of Mendocino County has requested a waiver of the 60-day notification requirement to lease property at 559 Low Gap Road, Ukiah to the American Red Cross of Sonoma, Mendocino, and Lake Counties for the use of office space for first aid and disaster volunteer training; and
6. The granting of the waiver will enable American Red Cross of Sonoma, Mendocino, and Lake Counties to lease the property starting December 15, 2018, thereby avoiding loss of the property to another prospective tenant, and not needing construction to alter the property in anticipation of the new tenant;

NOW, THEREFORE, BE IT RESOLVED that the Ukiah City Council grants the County of Mendocino a waiver of the 60-day notification requirement in order to lease the property at 559 Low Gap Road, Ukiah in a timely manner.

PASSED AND ADOPTED this 5th day of December 2018, by the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

,Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Approve the Purchase of a Caterpillar 420F2 HRC Backhoe/Loader from Peterson CAT in the Amount of \$113,688.86 as Approved in the Fiscal Year 2018-2019 Capital Budget.

DEPARTMENT: Public Works

PREPARED BY: Jarod Thiele

ATTACHMENTS:

[Attachment 1- BACKHOE](#)

[Attachment 2- BACKHOE](#)

Summary: Council will consider approving the purchase of a Caterpillar 420F2 HRC Backhoe/Loader from Peterson CAT in the amount of \$113,688.86 as approved in the Fiscal Year 2018-2019 Capital Budget.

Background: In preparation for the 18/19 Fiscal Year budget, staff prepared and presented, which was subsequently approved and adopted in the budget, a Vehicle & Heavy Equipment Request & Justification Form for the purchase of a new backhoe.

Discussion: In developing the specifications, Staff analyzed the need for this equipment and specified a

RECOMMENDED ACTION: Approve the purchase of a Caterpillar 420F2 HRC Backhoe/Loader from Peterson CAT in the amount of \$113,688.86 as approved in the Fiscal Year 2018-2019 Capital Budget

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 10024620.80100.E1323- \$12,000; 20824300.80100.E1323- \$12,000;
82027114.80100.E1323= \$48,000; 8407221.80100.E1323- \$48,000

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: General Fund Streets Div, Internal Svc Fund Corp Yard, Water Fund & Sewer Fund Approved Budgets 18/19 FY

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Dave Kirch, Fleet and Plant Maintenance Supervisor; Tim Eriksen, Director of Public Works/City Engineer; Sean White, Water Resources Director; Mary Horger, Procurement Manager; Seth Strader, Buyer

Approved: _____


Sage Sangiacomo, City Manager

Caterpillar brand unit based on reliability and parts availability.

This equipment will be used for street maintenance activities, sidewalk repairs, maintenance and repair of water mains, sewer mains and maintenance of the corporation yard facility.

Provided as Attachment 2 is the proposal from Peterson CAT. The pricing is based on the competitively solicited Sourcewell Cooperative Purchasing Program, Contract Number 03251-CAT. Sourcewell was formally known as the National Joint Powers Alliance (NJPA), whose contracts the City has used on multiple occasions. Municipal Code Section 1522 allows for the City to participate in cooperative agreements like this one. It is Staff's recommendation for Council to approve the purchase of One Caterpillar 420F2 HRC Backhoe/Loader from Peterson CAT in the amount of \$113,688.86.

Although budgeted, the Finance Department is looking at the option of financing this purchase. This would be brought to Council for future consideration and approval, as it is not necessary to hold up the purchase at this time.



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: BACKHOE		ASSET USEFUL LIFE: 5-20 YEARS		ESTIMATED COST: \$120,000
SUBMITTED BY: DAVE KIRCH, FLEET AND PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
PUBLIC WORKS	STREETS	E1323	10024620.80100	\$12,000.00
PUBLIC WORKS	CORP YARD	E1323	20824300.80100	\$12,000.00
WATER RESOURCES	WATER OPERATIONS	E1323	82027114.80100	\$48,000.00
WATER RESOURCES	SEWER OPERATIONS	E1323	84027221.80100	\$48,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
1321	1990	CASE 580 BACKHOE	JJG0027287	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
6000 hours	6693 HOURS	\$28,796.88		\$7,000 - \$8,000
CURRENT CONDITION: The equipment is in poor mechanical condition. Trans axle in need of a tear-down and rebuild, and is unreliable.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
\$35,959.00		\$3000 - \$5000		NO: LIMITED TO 200 HRS/YEAR
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABILITY	
70.5 hours			PARTS ARE AVAILABLE.	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018/2019 CAT 420F2 HRC Backhoe or equal.				
EST. MILEAGE/HOURS PER YEAR		300 Hours		
JUSTIFICATION/USE/NEED: The equipment will be used for street maintenance activities, sidewalk repairs, maintenance and repair of water mains, sewer mains and the Corporation Yard.				
COST/BENEFIT ANALYSIS: This equipment is shared between Streets, Corp Yard, Water Operations and Sewer Operations, and is necessary to have on-hand to perform the work of the City crews. Based on past history, use of this equipment should extend well beyond the standard useful life of 5-20 years, to most likely 25 years. Based on this estimation, the cost for the equipment alone will be approximately \$4,800 per year. <i>Please see attached supplemental information</i>				
OTHER INDIRECT BENEFITS: None.				
ALTERNATE SOLUTIONS EXPLORED: N/A				
ADDITIONAL COMMENTS: By replacing this equipment, the City will gain CARB credits to extend other equipment in our fleet before they will have to be replaced.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				

MAINTENANCE COSTS - BACK HOE E1323

Date	Cost	Hours
4/10/1996	\$ 270.00	
5/7/1996	\$ 110.00	
6/27/1996	\$ 340.00	
9/19/1996	\$ 160.00	
11/15/1996	\$ 680.00	2315
Year Total	\$ 1,560.00	
4/18/1997	\$ 340.00	
7/16/1997	\$ 260.00	
10/2/1997	\$ 193.00	
12/2/1997	\$ 1,220.00	2670*
Year Total	\$ 2,013.00	
*Hour meter was changed out.		
2/18/1999	\$ 180.00	
2/25/1999	\$ 170.00	
4/26/1999	\$ 840.00	403
9/15/1999	\$ 80.00	
9/24/1999	\$ 370.00	
Year Total	\$ 1,640.00	
4/19/2000	\$ 3,400.00	711
Year Total	\$ 3,400.00	
3/9/2001	\$ 516.00	
5/15/2001	\$ 420.00	1029
Year Total	\$ 936.00	
5/14/2002	\$ 756.00	
5/16/2002	\$ 420.00	
7/15/2002	\$ 484.00	
8/28/2002	\$ 2,220.00	
10/7/2002	\$ 250.00	1287
Year Total	\$ 4,130.00	
8/25/2003	\$ 676.00	
9/15/2003	\$ 395.00	1502
Year Total	\$ 1,071.00	

Date	Cost	Hours
3/24/2004	\$ 110.00	
4/28/2004	\$ 260.00	
7/13/2004	\$ 1,157.00	
7/20/2004	\$ 785.00	
10/1/2004	\$ 335.00	1778
12/29/2004	\$ 274.00	
Year Total	\$ 2,921.00	
4/5/2005	\$ 260.00	
4/15/2005	\$ 110.00	1901
6/15/2005	\$ 300.00	
Year Total	\$ 670.00	
5/18/2006	\$ 756.00	
5/24/2006	\$ 810.00	2184
6/21/2006	\$ 80.00	
Year Total	\$ 1,646.00	
3/14/2007	\$ 815.00	
10/11/2007	\$ 770.00	2551
11/20/2007	\$ 210.00	
Year Total	\$ 1,795.00	
2/19/2008	\$ 160.00	
2/21/2008	\$ 916.00	
3/18/2008	\$ 520.00	
8/13/2008	\$ 393.00	2775
10/27/2008	\$ 80.00	
Year Total	\$ 2,069.00	
2/5/2009	\$ 1,085.00	
5/5/2009	\$ 1,398.00	
8/12/2009	\$ 100.00	2928
10/8/2009	\$ 185.00	
12/3/2009	\$ 80.00	
12/8/2009	\$ 310.00	
Year Total	\$ 3,158.00	

Date	Cost	Hours
3/15/2010	\$ 710.00	
10/5/2010	\$ 804.00	3235
Year Total	\$ 1,514.00	
1/26/2011	\$ 275.00	
2/20/2011	\$ 80.00	3295
4/21/2011	\$ 400.00	
4/28/2011	\$ 870.00	3329
5/9/2011	\$ 593.00	
Year Total	\$ 2,218.00	
5/23/2012	\$ 80.00	
10/30/2012	\$ 294.00	3536
Year Total	\$ 374.00	
4/24/2013	\$ 192.00	
9/26/2013	\$ 400.00	
Year Total	\$ 592.00	
7/29/2014	\$ 306.00	
9/16/2014	\$ 986.00	3730
12/14/2014	\$ 522.00	
Year Total	\$ 1,814.00	
8/3/2015	\$ 283.00	3829
Year Total	\$ 283.00	
2/8/2016	\$ 160.00	
9/26/2016	\$ 232.00	
10/20/2016	\$ 713.00	3953
11/22/2016	\$ 160.00	
Year Total	\$ 1,265.00	
2/14/2017	\$ 390.00	3987
6/5/2017	\$ 80.00	
6/9/2017	\$ 210.00	4023
Year Total	\$ 680.00	
2/1/2018	\$ 210.00	
Year Total	\$ 210.00	
TOTALS:	\$ 35,959.00	6693



September 26, 2018

CITY OF UKIAH A/P
 300 SEMINARY AVE
 UKIAH
 California
 95482

Attention: DAVID KIRCH

RE: Quote 156991-01

Dear Sir,

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

One (1) New Caterpillar Model: 420F2 HRC Backhoe Loaders

MACHINE SPECIFICATIONS

420F2 BHL ST, TIER 4, HRC	450-8448
LANE 2 - AVAILABLE FROM LEICESTER FACTORY	
LANE 3 - AVAILABLE FROM LEICESTER FACTORY	
ONLY FOR USE WITH: AM-N and PUERTO RICO	
STICK, EXTENDABLE, 14FT	450-8730
PT, 4WD, STD SHIFT	450-8606
ENGINE, 74.5KW,C4.4 ACERT, T4F	450-8757
HYDRAULICS, MP, 6FCN/8BNK, ST	450-8530
PRODUCT LINK, CELLULAR, PL641I	447-0049
CAB, DELUXE	450-8683
WORKLIGHTS (8) HALOGEN LAMPS	491-6734
SEAT, DELUXE FABRIC	433-4806
SEAT BELT, 3" SUSPENSION	206-1748
AIR CONDITIONER, T4	450-8715
TIRES, 12.5 80-18/21L-24, FS	282-3855
COUNTERWEIGHT, 1015 LBS	337-9696
STABILIZER PADS, FLIP-OVER	9R-6007
BUCKET-MP, 1.4 CYD	337-7442
CUTTING EDGE, TWO PIECE	9R-5321
RIDE CONTROL	398-2681
LINES, COMBINED AUX, E-STICK	398-2853
BEACON, MAGNETIC MOUNT	211-4292

BEACON, MAGNETIC MOUNT, STROBE	433-0154
SECURITY SYSTEM, KEYPAD	387-6570
PLATE GROUP - BOOM WEAR	423-7607
GUARD, STABILIZER	353-1389
LINES, HYD COUPLER 14FT E-STICK	450-8578
COUPLER, PG, HYD, DUAL LOCK	361-1200
PINS, SPARE	178-3593
BUCKET-HD, 12", 2.8 CFT	219-3411
BUCKET-HD, 18", 4.2 CFT	219-3386
BUCKET-HD, 24", 6.2 CFT	219-3387
THUMB, HYDRAULIC ARR, W/O TINE	282-5409
THUMB, TINE, A 1	221-4282

SELL PRICE	\$104,903.22
NET BALANCE DUE	\$104,903.22
MENDOCINO CO. TAX (CITY OF UKIAH) (8.375%)	\$8,785.64
AFTER TAX BALANCE	\$113,688.86

WARRANTY

Standard Warranty: 12 Month, Unlimited Hours Standard Warranty

F.O.B/TERMS: Willits

This Quote is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Pricing is based on Cooperative pricing. Cat contract # is 03251-CAT

Sincerely,

Jack Drew
Machine Sales Representative
Peterson CAT
(707) 489-3664
JWDrew@petersoncat.com



AGENDA SUMMARY REPORT

SUBJECT: Approve the Purchase of a John Deere 5100N Tractor with Tiger Bengal Series Rear and Side Arm Mower to Municipal Maintenance Equipment in the Amount of \$137,774.23 as Approved in the Fiscal Year 2018-2019 Capital Budget.

DEPARTMENT: Public Works

PREPARED BY: Jarod Thiele

ATTACHMENTS:

[Attachment 1- MOWER](#)

[Attachment 2- MOWER](#)

Summary: Council will Consider approving the purchase of a John Deere 5100N Tractor with Tiger Bengal Series Rear and Side Arm Mower to Municipal Maintenance Equipment in the amount of \$137,774.23 as approved in the Fiscal Year 2018-2019 Capital Budget.

Background: In preparation for the 18/19 Fiscal Year budget, staff prepared and presented, which was subsequently approved and adopted in the budget, a Vehicle & Heavy Equipment Request & Justification Form for the purchase of a new John Deere Tractor with Mower attachments. Please see Attachment 1 for a copy of the form, and explanation for the need for this purchase.

RECOMMENDED ACTION: Approve the purchase of a John Deere 5100N Tractor with Tiger Bengal Series Rear and Side Arm Mower to Municipal Maintenance Equipment in the amount of \$137,774.23 as approved in the Fiscal Year 2018-2019 Capital Budget.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 10024620.80100.E1231- \$70,000; 77925200.80100.E1231- \$35,000;
84027221.80100.E1231- \$35,0000

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: General Fund Streets, Airport Fund & Sewer Fund Approved 18/19 Budget

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Dave Kirch, Fleet and Plant Maintenance Supervisor; Tim Eriksen, Director of Public Works/City Engineer; Sean White, Water Resources Director; Mary Horger, Procurement Manager; Seth Strader, Buyer

Approved: _____


Sage Sangiacomo, City Manager

Discussion: Provided as Attachment 2 is the proposal from Municipal Maintenance Equipment. The pricing is based on the competitively solicited Sourcewell Cooperative Purchasing Program, Contract Number 052417-TGR. Sourcewell was formally known as the National Joint Powers Alliance (NJPA), whose contracts the City has used on multiple occasions. Municipal Code Section 1522 allows for the City to participate in cooperative agreements like this one.

It is staff's recommendation for Council to approve the purchase of One John Deere Tractor with Mower attachments from Municipal Maintenance Equipment. in the amount of \$137,774.23.

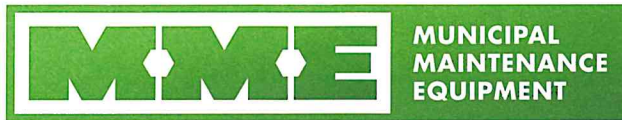
Although budgeted, the Finance Department is looking at the option of financing this purchase. This would be brought to Council for future consideration and approval, as it is not necessary to hold up the purchase at this time.



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: TRACTOR W/REAR & MID-MOUNT SIDE ARM MOWER		ASSET USEFUL LIFE: 5-20 YEARS		ESTIMATED COST: \$140,000
SUBMITTED BY: DAVE KIRCH, FLEET AND PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
PUBLIC WORKS	STREETS	E1231	10024620.80100	\$70,000.00
AIRPORT	AIRPORT	E1231	77925200.80100	\$35,000.00
WATER RESOURCES	SEWER OPERATIONS	E1231	84027221.80100	\$35,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
1230	1987	MASSEY FERGUSON 383	5266V03187	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
6000 hours	4542 hours	\$35,002.26		\$5000 - \$7000
CURRENT CONDITION: Equipment is in fair mechanical condition in need of a clutch, ring gear, power steering pump and hydraulic motor on side arm.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
(2010 to present) \$48,637		\$4,500.00		NO: LIMITED TO 200 HRS/YEAR
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABILITY	
2123 hours			SOME PARTS ARE AVAILABLE	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 JOHN DEERE 5100M ALL-WEATHER CAB WITH REAR MOWER AND MID-MOUNT 22' ARM MOWER.				
EST. MILEAGE/HOURS PER YEAR	400 HOURS			
JUSTIFICATION/USE/NEED: This equipment is used to maintain the public right-of-way, Wastewater Treatment Plant and the Ukiah Municipal Airport. It keeps City facilities appearing tidy, and specifically equipped with a sidearm mower for banks, levees and other difficult to access locations.				
COST/BENEFIT ANALYSIS: The cost to maintain this equipment each year exceeds its current salvage value. The cost to repower this equipment to meet CARB Standards also exceeds the salvage value. Based on past history, use of the equipment should extend beyond the useful life of 5-20 years, to approximately 25 years. Based on this estimation, the cost for the equipment alone will be \$5,600 per year.				
OTHER INDIRECT BENEFITS: Closed cab will prevent operators from experiencing allergic reactions to mowing activities, which will allow for longer-term operations, and improved efficiencies.				
ALTERNATE SOLUTIONS EXPLORED: Researched used equipment. Most available were rotary side-arm mower heads, where flail is used in this area due to fire prevention. Additionally, none were found that were CARB compliant.				
ADDITIONAL COMMENTS: By replacing this equipment, the City will gain CARB credits to extend other equipment in the fleet before they will have to be replaced.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



CSLB #980409
DIR 1000004282
www.source-mme.com
Toll Free 1-888-484-9968

4

Attachment 2

October 3, 2018

City of Ukiah
1320 Airport Road
Ukiah, CA 95482

Tel: 707-467-2815
Cell: 707-272-2832
Fax: 707-767-2838
dkirch@cityofukiah.com

Attention: Dave Kirch, Shop Supervisor

We are pleased to provide the enclosed contract pricing sheet off the Sourcewell program (Contract No. 052417-TGR) for one (1) Each Tiger Bengal Series Mower mounted on a John Deere model JD5100M tractor for your review.

Summary:	Price F.O.B. Ukiah, CA	\$117,704.00
	8.875% Estimated Sales Tax (Less Labor & Training)	<u>10,446.23</u>
	Sub-Total	\$133,728.98
	Factory Installation	5,124.00
	Dealer Mounting	2,000.00
	Dealer PDI	1,500.00
	Dealer Training	<u>1,000.00</u>
	Total	\$137,774.23

City's Purchase Order to be prepared and sent directly to the Sourcewell Contract

Holder: Tiger Mowers Inc. 3301 North Louise Avenue Sioux Falls, SD 57107
Contact: Dave Burkhardt (605) 731-0447
Email: dburkhardt@tigermowers.com

- Municipal Maintenance Equipment, Inc. is the local dealer and will provide warranty support and future service for the Tiger products.
- Pricing includes delivery and on-site training.
- Sales tax applicable at time of delivery will be shown on invoice.
- Terms: per Sourcewell Program.

Thank you for your interest in this fine product. Should you have any questions or need additional information, please let us know. We look forward to being of service.

Sincerely,
Municipal Maintenance Equipment, Inc.



James Wheeler,
General Manager

Enclosure

4634 Mayhew Road
Sacramento, CA 95827
Office: 916-922-1101
Fax: 916-922-1034

4750 Caterpillar Road, #D
Redding, CA 96003
Office: 530-243-4856
Fax: 530-243-1447

1913 Nancita Circle
Placentia, CA 92870
Office: 714-528-8770
Fax: 714-528-8744

1930 W. Winton Avenue, #8
Hayward, CA 94545
Office: 510-670-0230
Fax: 510-670-9003

PRICE LIST A

SOURCEWELL QUOTE SHEET

01 April 2018

Bill To:	City of Ukiah 1320 Airport Road, Ukiah Ca. 95482		
Ship to:	City of Ukiah 1320 Airport Road, Ukiah Ca. 95482		
End User			
End User Contact	Dave Kirch / dkirch@cityofukiah.com	PO#	
Quote#	MME-UKIAH-Sourcewell-10011801	Order Date:	10/01/18
Dealer Contact	Mark	Quote Date:	
DLR Phone / Fax		Requested ship date:	
Dealer Email		State contract order	Sourcewell # 052417-TGR
		Sourcewell Member#	



Please direct questions to:

Ph: 800-843-6649 EXT 3
orders@tigermowers.com

BENGAL SERIES
(Boom Reach from 17.5' to 26.3')

HOW TO ORDER: You must select one item from Sections 1, 2, 3 & 4 for a complete Boom Mower.

Qty	Order Code	Description	Approx. (lbs)	List Price	Disc	Sourcewell Price
Add tractor on next line when required						
1	5100M	Cab 2WD 16 x 16 Pwr Rev. Trans. - Air Ride Seat	8400	\$ 71,560	20%	\$ 57,248.00
SECTION 1 - Choose a Base Unit						
	BB-18	Mid-mount Boom Mower (1300 lb wheel weight)	3950	\$ 24,188	20%	\$ -
1	BB-22	Mid-mount Boom Mower (1700 lb wheel weight)	4110	\$ 28,725	20%	\$ 22,980.00
	BB-24	Mid-mount Boom Mower (1700 lb wheel weight)	4250	\$ 32,452	20%	\$ -
INCLUDES: Boom Arms, Mounting system, Wheel Weights, Mower Hydraulic Drive System, Operator Safety Screen/Poly						
SECTION 2 - Choose a Cutter Head Stow System						
Refer to Tractor Adaptability List. All Stows do NOT work with all Tractors. Current Tractor Adaptability list located in first tab below and at www.tigermowers.com. or call Territory Manager.						
1	SS-BB	SIDE STOW (SS) transport system & Travel Safety Lock - BB22 Side Stow Mowers on Tier 4 tractors will have stow height of 13'11", BB24 will have a stow height of 15'2".	45	Inc. In Base		\$ -
	3PS-BB	3 POINT STOW (3PS) transport system & Travel Safety Lock	130	\$ 3,192	20%	\$ -
	1OS-BB	SINGLE POINT OPEN STOW (1OS) transport system & Travel Safety Lock	160	\$ 3,734	20%	\$ -
	3OS-BB	3 POINT OPEN STOW (3OS) transport system & Travel Safety Lock	550	\$ 4,707	20%	\$ -
	3OS-BB-EXT	3OS Boomrest Extension Bracket	22	\$ 438	20%	\$ -
SECTION 3 - Choose a Cutter Head						
ROTARY						
	RT50D	50" Rotary head with Disc/Brush Knives & Hydraulic Door	815	\$ 12,624	20%	\$ -
	RT50B	50" Rotary Head with Blade Bar/Brush Knives & Hydraulic Door	740	\$ 12,494	20%	\$ -
	RT50G	50" Rotary head with Disc/Grass Knives & Hydraulic Door	840	\$ 12,589	20%	\$ -
	RT60B	60" Rotary Head with Blade Bar/Brush Knives & Hydraulic Door	950	\$ 14,668	20%	\$ -
	RT60B-SW	60" Rotary Swivel Head, Blade Bar/Brush Knives & Hyd Door		\$ 15,058	20%	\$ -
	RT60DG	60" Rotary Head with Disc/Grass Knives & Hydraulic Door	915	\$ 14,805	20%	\$ -
FLAIL						
	FL50LBG	50" Flail Head with Light Brush/Grass Knives (LBG)	800	\$ 14,401	20%	\$ -
1	FL50MBG	50" Flail Head with Medium Brush/Grass Knives (MBG)	808	\$ 15,158	20%	\$ 12,126.40
	FL50HDB	50" Flail Head with Heavy Duty Brush Knives (HDB)	815	\$ 15,194	20%	\$ -
	FL63G	63" Flail Head with Grass Knives	855	\$ 14,805	20%	\$ -
SECTION 4 - Choose a Hydraulic Controls Options						
	CBL	Cable Controls and Lift Valve Kit	78	\$ 5,454	20%	\$ -
1	JSTK	Joystick, Electro-hydraulic and Valve Kit	80	\$ 13,713	20%	\$ 10,970.40
SECTION 5 - Installation Charge						
1	Factory Mnt	Installation of complete boom mower system		\$ 6,405	20%	\$ 5,124.00
	Field Mnt	Installation of complete boom mower system		\$ 6,405	20%	\$ -
SECTION 6 - BOOM MOWER OPTIONS						
		Wheel Weight - up charge from 1300 to 1700 lbs of counter balance.	400	\$ 1,102	20%	\$ -
		Wheel Weight - upcharge from 1700 to 2550 lbs of counter balance.	850	\$ 2,123	20%	\$ -
		Rotary Head to Flail Head Dogleg Linkage Kit	13	\$ 474	20%	\$ -
		Flail Head to Rotary Head Dogleg Linkage Kit	13	\$ 474	20%	\$ -
	06200609	50" Blade Bar Kit (bar,knives,bolts,nuts)	75	\$ 879	20%	\$ -
	06200670	60" Blade Bar Kit (bar,knives,bolts,nuts)	85	\$ 1,316	20%	\$ -
	06744050	50" Rotary Disc Kit (knives,bolts,nuts,filter,grease) BRUSH	36	\$ 338	20%	\$ -
	06744051	50" Rotary Disc Kit (knives,bolts,nuts,filter,grease) GRASS	39	\$ 348	20%	\$ -
	06744040	50/60" Rotary Blade Bar Kit (knives,bolts,nuts,filter,grease) BRUSH	36	\$ 302	20%	\$ -
	06744001	60" Rotary Disc Kit (knives,bolts,nuts,filter,grease) GRASS	39	\$ 239	20%	\$ -
	06744005	50" Flail Parts Kit (knives,bolts,nuts,filter,clevis,belts) LBG FLAIL	32	\$ 686	20%	\$ -
1	06744043	50" Flail Parts Kit (knives,bolts,nuts,filter,clevis,belts) MBG FLAIL	58	\$ 1,602	20%	\$ 1,281.60
	06744044	50" Flail Parts Kit (knives,bolts,nuts,filter,clevis,belts) HDB FLAIL	55	\$ 1,451	20%	\$ -
	06744006	63" Flail Parts Kit (knives,bolts,nuts,filter,clevis,belts) GRASS	44	\$ 473	20%	\$ -
	06200210	Paint, non-standard		\$ 1,440	20%	\$ -
ADDITIONAL OPTIONS FROM PRICE LIST						
1	RF-96SDSS	Flail, Rear Mount 96", STANDARD CUT - PTO Driven & Hyd Side Shift	1485	\$ 15,908	20%	\$ 12,726.40
1	06744059	Knife Kit, 96" SD Flail (knives,bolts,nuts,clevis) STANDARD CUT	53	\$ 464	20%	\$ 371.20
1		Dealer Mounting		2000		\$ 2,000.00
1		Dealer PDI		1500		\$ 1,500.00
1		Dealer Training		1000		\$ 1,000.00
						\$ -
						\$ -
1		Sales Tax	8.875	10446.23		\$ 10,446.23
						\$ -
						\$ -
						\$ -
Totals						
						\$ 137,774.23
TRACTOR INFORMATION REQUIRED:						
Make/Model:	Deere 5100M Tiger Spec	Transmission	16 X16			
Tire size		Cab Type	Cab			
		2WD or MFWD	2WD			



AGENDA SUMMARY REPORT

SUBJECT: Approve the Purchase of a 2019 Ford F-150 One-Ton Pickup with Tommy Gate from Redwood Ford in the Amount of \$34,517.29 for the Parks Department as Approved in the Fiscal Year 2018-2019 Capital Budget.

DEPARTMENT: Public Works

PREPARED BY: Jarod Thiele

ATTACHMENTS:

[Attachment 1- PARKS](#)

[Attachment 2- PARKS](#)

Summary: Council will consider approving the purchase of a 2019 Ford F-150 One-Ton Pickup with Tommy Gate from Redwood Ford in the amount of \$34,517.29 for the Parks Department as approved in the Fiscal Year 2018-2019 Capital Budget.

Background: In preparation for the 18/19 Fiscal Year budget, staff prepared and presented, which was subsequently approved and adopted in the budget, a Vehicle & Heavy Equipment Request & Justification Form for the purchase of a new One Ton Truck. Please see Attachment 1 for a copy of the form, and explanation for the need for this purchase.

RECOMMENDED ACTION: Approve the purchase of a 2019 Ford F-150 One-Ton Pickup with Tommy Gate from Redwood Ford in the amount of \$34,517.29 for the Parks Department as approved in the Fiscal Year 2018-2019 Capital Budget.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 10022100.80100.V3263- \$35,000

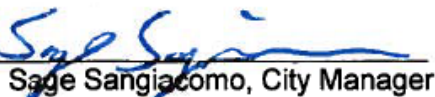
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: General Fund-Parks Approved 18/19 Budget

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Dave Kirch, Fleet and Plant Maintenance Supervisor; Mary Horger, Procurement Manager; Jarrod Meyer, Parks Superintendent; Seth Strader, Buyer

Approved: _____


Sage Sangiacomo, City Manager

Discussion: This vehicle will be used on a daily basis to haul grass, tree trimmings, dirt, rock, sand, bark, etc. as well as tow facility maintenance equipment to various work sites throughout the City. This truck will also be used to support public events and service needs

Staff released bids and one was received (Attachment #2). Therefore, it is staff's recommendation for Council to approve the purchase of One Ford One Ton Truck with Tommy Gate from Redwood Ford of Ukiah in the amount of \$34,517.29.



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2018/2019

ITEM: TRUCK, 1 TON SERVICE TRUCK		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST: \$35,000
SUBMITTED BY: DAVE KIRCH, FLEET & PLANT MAINTENANCE SUPERVISOR				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
COMMUNITY SVCS	PARKS	V3263	10022100.80100	\$35,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
3731	1989	DODGE D200	1B6KE26Z0KS149936	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100,000	113,000 MILES	\$14,197.69		\$800.00
CURRENT CONDITION: This vehicle was salvaged in 2015. Transmission was blown, along with a bad catalyst.				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
N/A		N/A		Met 2018 Standards.
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABILITY	
3 Years			N/A	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2018 /2019 FORD F-350 XL SINGLE REAR-WHEELED SERVICE TRUCK OR EQUAL				
EST. MILEAGE/HOURS PER YEAR		5,000 - 7,000 MILES		
JUSTIFICATION/USE/NEED: The vehicle will be used on a daily basis to haul grass and tree trimmings, dirt, rock, sand, bark, etc., as well as tow facility maintenance equipment to various work sites throughout the City. This truck will also be used to support public events, and other general service needs.				
COST/BENEFIT ANALYSIS: Based on past history, use of the vehicles should extend well beyond the standard useful life of 5-10 year, to most likely 10-15 years. Based on this estimation, the cost for the vehicle alone will be approximately \$2,300 per year. The benefit it will provide is the necessary equipment needed for staff to perform adequate maintenance to the various parks and grounds of City buildings and properties.				
OTHER INDIRECT BENEFITS: None.				
ALTERNATE SOLUTIONS EXPLORED: Use of existing park vehicles is not sufficient for adequate staff utilization and coverage.				
ADDITIONAL COMMENTS: This vehicle was scheduled to be replaced in 2015, but funds were not available.				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				

BID RESULTS - REQUEST FOR BID E37657 2019 Full-Size One Ton Pick-up w/Tommy Gate				
ITEM #	ITEM DESCRIPTION	QTY	Redwood Ford	
			UNIT	TOTAL
1	2019 Ford F350	1	\$ 27,431.00	\$ 27,431.00
2	Tommy Gate	1	\$ 4,237.00	\$ 4,237.00
				\$ -
				\$ -
	SUBTOTAL			\$ 31,668.00
	TAX			\$ 2,810.54
	ADDL. FEES			\$ 38.75
	FREIGHT			
	GRAND TOTAL			\$ 34,517.29



AGENDA SUMMARY REPORT

SUBJECT: Approval of Notice of Completion and Change Order in the Amount of \$29,460.70 to Northwest Construction Inc. for the Smith Street Rehabilitation Project, Specification Number 15-12, and Corresponding Budget Amendment.

DEPARTMENT: Public Works

PREPARED BY: Jarod Thiele

ATTACHMENTS:

[Attachment 1- CCO 1 Spec 15-12](#)

[Attachment 2 - Notice of Completion-Spec15-12](#)

Summary: Council will consider an approval of a Notice of Completion and Change Order in the amount of \$29,460.70 to Northwest Construction Inc. for the Smith Street Rehabilitation Project, Specification Number 15-12, and corresponding budget amendment.

Background: On August 1, 2018, Council awarded a contract to Northwest Construction Inc. in the amount of \$276,180.50 for the construction of Smith Street Rehabilitation Project, Specification No. 15-12.

This project involved replacing various infrastructure including curb, gutter, sidewalk, storm drains and the reconstruction of a majority of Smith Street from Mason Street to Main Street.

RECOMMENDED ACTION: Approval of Notice of Completion and Change Order in the amount of \$29,460.70 to Northwest Construction Inc. for the Smith Street Rehabilitation Project, Specification Number 15-12, and corresponding budget amendment.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: \$0 - 82227113.80230.15030

PROPOSED BUDGET AMOUNT: \$29,461.00- 82227113.80230.15030

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: COU No. 1819-095

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

Discussion: During construction, additional work was requested by the City's Project Manager, resulting in Change Order #1, which primarily consisted of replacing the water main within the project area (Attachment #1). Therefore, staff is requesting approval of Change Order Number 1 in the amount of \$29,460.70, which exceeded the City Engineer's change order authority by \$1,842.65; and approve the corresponding budget amendment.

Work on this project was completed on November 16, 2018. Staff is also requesting Council's approval of the Notice of Completion for this project (Attachment #2).

CITY OF UKIAH
CONTRACT CHANGE ORDER

ORDER NO. 1

DATE: October 9, 2018

Contract for (Description of Facility): Smith Street Rehabilitation Project, Specification No. 15-12Owner: City of Ukiah, 300 Seminary Avenue, Ukiah, California, 95482-5400To (Contractor): Northwest Construction, Inc., 9011 Colony Drive, Redwood Valley, CA 95470

You are hereby directed to make the herein described changes from the contract plans and specifications or do the following described work not included in the contract plans and specifications:

Change requested by: City Engineer.

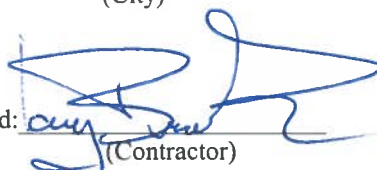
Description of Changes - Itemized Breakdown	ESTIMATED DECREASE To Contract Amount	ESTIMATED INCREASE To Contract Amount
1. The City has directed Northwest Construction to install approximately 180 LF of 6" water main, 20 LF of 4" fire service, remove and relocate existing fire hydrant, install 1 EA blow-off, install 3 EA double water services and 1 EA single water service at a lump sum price of \$29,460.70		\$29,460.70
2. ESTIMATED NET CHANGE IN CONTRACT PRICE		\$29,460.70

Justification (Detailed and Concise): Additional work related to replacement of the water main, services and hydrant on Smith St. as directed by the City of Ukiah.The amount of the Contract will be (~~decreased~~/increased/~~unchanged~~) by the estimated sum of: \$29,460.70The contract total including this and previous Change Orders will be: to be determined.The contract period provided for completion will be (~~increased~~/~~decreased~~/~~unchanged~~): 10 working days.

This document and attachment of "CCO – Smith St. Water Main" will become supplement to the contract and all provisions will apply hereto.

Approved By: _____
(City)

Date _____

Accepted: 
(Contractor)10-11-2018
Date

This information will be issued as a record of any changes to the original construction contract.

Please return to:

CITY OF UKIAH
300 Seminary Avenue
Ukiah, California 95482-5400
(707) 463-6200

No fee pursuant to Government Code 27383

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. That the real property described is owned by the following whose address is: City of Ukiah, a Municipal Corporation, 300 Seminary Avenue, Ukiah, California 95482-5400.
2. That the nature of the title to the Smith Street Rehabilitation Project, Specification No. 15-12 of all said owners is that of fee simple.
3. That on the 16th day of November, 2018, the Contract work for this project was actually completed.
4. That the name and address of the Contractor is Northwest Construction, Inc., 9011 Colony Drive, Redwood Valley, CA 95470.
5. That the real property herein referred to is situated in the County of Mendocino, State of California, and is described as follows: City-owned property identified as Smith Street from Mason Street to Main Street within the City of Ukiah.

I hereby certify under penalty of perjury that the forgoing is true and correct:

City Council Approval

CITY OF UKIAH, a Municipal Corporation

Date

By: _____
Kristine Lawler, City Clerk

Date

State of California

County of Mendocino



AGENDA SUMMARY REPORT

SUBJECT: Adoption of the Shopping Cart Ordinance Amendment.

DEPARTMENT: Police

PREPARED BY: Darcy Vaughn

ATTACHMENTS:

[Attachment 1 Shopping Cart Ordinance Amendment adoption](#)

Summary: The City Council will consider adoption of the Shopping Cart Ordinance Amendment.

Background: The Council adopted the Shopping Cart Ordinance on April 4, 2018. The version adopted included enforcement provisions as requested by the Ukiah Police Department to clarify what provisions of the ordinance would be enforced by the Police Department and which provisions would be enforced by the Department of Community Development. The criminal enforcement provisions were derived from those set forth in California Business and Professions Code Section 22435 and following.

In May of 2018, after the Shopping Cart Ordinance went into effect, the Police Department issued a citation for violation of these provisions as they are currently written. The Public Defender sought to dismiss the complaint on the grounds that Business and Professions Code Section 22435.2 making specified conduct a misdemeanor preempted the City ordinance which did not include elements of the conduct which violates the state statute. For example, City Code Section 6096 as currently written makes it a misdemeanor to "[r]emove a shopping cart from the business premises where it belongs." Business and Professions Code Section 22435.2(a) makes it a misdemeanor to: "Remove a shopping cart from the business premises where it belongs, with the intent to temporarily or permanently deprive the business owner or business of possession of the cart."

RECOMMENDED ACTION: Adopt the Shopping Cart Ordinance Amendment.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

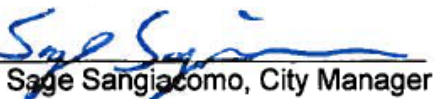
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Police Department

Approved: _____


Sage Sangiacomo, City Manager

In addition, the State law includes an explicit element that the underlying conduct must involve a shopping cart with a permanently affixed sign, while City Code Section 6096 does not explicitly include this requirement. This was not intentional, as the provisions of City Code Section 6096 were intended to apply to the regulatory regime imposed by the Shopping Cart Ordinance, in which all shopping carts would be required to have a permanently affixed sign identifying the retailer that owns the cart. The inclusion of the signage requirement also aids in establishing probable cause when the Police Department is issuing citations pursuant to the Ordinance.

Upon researching the issue in assisting the District Attorney to oppose the Public Defender's motion to dismiss, the City Attorney determined that this preemption argument was valid. To remedy the inconsistency, the City Attorney recommends the attached amendments to the Shopping Cart Ordinance.

The Office of the City Attorney has discussed these amendments at length with the Police Department and has provided them with the proposed amendments for their review. The addition of the intent element to Sections 6096 and 6098 may make it marginally more difficult to prove a violation. While this is unavoidable because of the preemptive effect of the state statute, proving the intent to temporarily or permanently deprive a store owner of possession of the cart should not be difficult as long as the defendant removed the cart without the owner's permission and in violation of posted notices at the business premises and on the cart signage.

The Shopping Cart Ordinance Amendment amends the current Shopping Cart Ordinance, i.e. City Code Sections 6096 and 6098, to more closely parallel the explicit elements of Business and Professions Code Section 22435.2 and avoid preemption issues. Specifically, the Amendment adds a specific intent requirement to the listed offenses in City Code Section 6096: removing a shopping cart from business premises, possessing or abandoning an off-site shopping cart, or altering, converting, or tampering with a shopping cart or altering any identifying sign or serial numbers. That is to say, these acts will only be citable offenses if the act is done with the intent to deprive the business owner or business of possession of the shopping cart temporarily or permanently. In addition, the Amendment now explicitly states that these acts will be unlawful and a public nuisance if the cart involved has a sign permanently affixed by the business owner as required by City Code Section 2383. Finally, the Amendment modifies City Code Section 6098, which sets forth the penalty for violation of the Shopping Cart Ordinance, to simply state that any person knowingly or willfully violating City Code Section 6096 will be guilty of a misdemeanor.

CEQA Compliance:

The proposed City ordinance is not subject to CEQA pursuant to Sections 15060(c)(2) and 15061(b)(3) of the State CEQA Guidelines, because it will not result in a direct or reasonably foreseeable indirect adverse physical change in the existing environment and because there is no possibility that it may have a significant adverse effect on the environment.

Discussion: At their November 7, 2018 meeting, the City Council discussed the proposed Ordinance and unanimously voted to introduce by title only the Shopping Cart Ordinance Amendment.

Staff recommends that the Council adopt the proposed Shopping Cart Ordinance Amendment, attached as "Attachment 1." If adopted, the Amendment will go into effect 30 days after the Council meeting date.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING
ARTICLE 11 TO CHAPTER 1, DIVISION 7 OF THE UKIAH CITY CODE TO
REGULATE ENFORCEMENT OF SHOPPING CART CONTAINMENT AND
RETRIEVAL ORDINANCE.**

The City Council of the City of Ukiah ordains as follows:

SECTION ONE. Article 11, entitled "Shopping Carts" in Chapter 1, Division 7 of the Ukiah City Code shall be amended to read as follows.

ARTICLE 11. SHOPPING CARTS

Sections:

6096 Unauthorized removal, alteration, or possession of a shopping cart.

6097 Definitions.

6098 Penalty for Violation.

§6096 Unauthorized removal, alteration, or possession of a shopping cart.

It is unlawful and a public nuisance for any person to do any of the following acts, if a shopping cart or laundry cart has a permanently affixed sign in compliance with Section 2383 of this Code:

- A. Remove a shopping cart from the business premises where it belongs, with the intent to temporarily or permanently deprive the business owner or business of possession of the cart; or
- B. Possess or abandon an off-site shopping cart, with the intent to temporarily or permanently deprive the business owner or business of possession of the cart; or
- C. Alter, convert, or tamper with a shopping cart, remove any part or portion thereof or remove, obliterate or alter an identifying sign or serial numbers on a cart, with the intent to temporarily or permanently deprive the business owner or business of possession of the cart.

§6097 Definitions.

All terms in this Article shall have the meaning stated in Section 2381 of this Code.

§6098 Penalty for Violation.

Any person who knowingly or willfully violates any provision of this Article is guilty of a misdemeanor.

SECTION FOUR.

1. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. EFFECTIVE DATE.

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah, and shall become effective thirty (30) days after its adoption.

Introduced by title only on ____, 2018, by the following roll call vote:

AYES: Councilmembers Brown, Scalmanini, Crane, Mulheren, and Mayor Doble

NOES: None

ABSENT: None

ABSTAIN: None

Adopted on _____, 2018 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Annual Review and Possible Approval of the Fee Schedule for the Ukiah Police Department, Including Bike License Fees, Concealed Weapons Permit, Clearance Letters, Live-Scan Fingerprinting, Fees for Photographs, Secondhand Dealer Licensing, Taxi Permits, Fees Associated with Traffic Accident Reports, Civil Subpoena for Officer, Copy of Police Reports, Subpoena for Records, Stored Vehicle, and Vehicle Repossession Release.

DEPARTMENT: Police

PREPARED BY: Justin Wyatt

ATTACHMENTS:

[Attachment 1 - Police Department Fee Schedule](#)

[Attachment 2 - Fee Worksheet](#)

[Attachment 3 - Employee Hourly Rates for Cost Recovery Purposes - Master FY 2018-19](#)

[Attachment 4 - 2017-33-CC-Reso-Public-Record-Fees-and-Charges](#)

Summary: The City Council will review the Fee Schedule and current Fee Worksheet for the Ukiah Police Department. No adjustments or increases are proposed at this time.

Background: The Ukiah Police Department is a public agency and does not profit from fees charged for certain services, but it is important to recover costs incurred from specific services offered to the public.

RECOMMENDED ACTION: Review and approve the Fee Schedule for the Ukiah Police Department, including Bike License Fees, Concealed Weapons Permit, Clearance Letters, Live-Scan Fingerprinting, Fees for Photographs, Secondhand Dealer Licensing, Taxi Permits, Fees Associated with Traffic Accident Reports, Civil Subpoena for Officer, Copy of Police Reports, Subpoena for Records, Stored Vehicle, and Vehicle Repossession Release.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

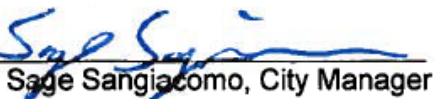
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sheri Mannion, Human Resources Director; Tracey Porter, Police Communications and Records Supervisor

Approved: _____


Sage Sangiacomo, City Manager

The Ukiah Police Department performed a comprehensive review and revision of the fee schedule in 2017, which resulted in the increase of Ukiah Police Department fees associated with issuing Bike Licenses, Concealed Weapons Permits, Clearance Letters, Live-Scan Fingerprinting, Photographs on CD, Secondhand Dealer Licensing, Taxi Permits, and Traffic Accident Reports. These fee increases were found to be necessary to meet current and projected costs for providing services associated with the operation of the Ukiah Police Department.

The Stored Vehicle Administrative Fee and fees associated with Copy of Police Reports and Prints of Photographs were set by local resolution (Attachment 4).

The fees associated with Civil Subpoena for Officer, Subpoena for Records, and Vehicle Repossession Release were set by California law.

These fees and revisions were found to be reasonable for the types of services provided by the Ukiah Police Department, and were incorporated into the Ukiah Police Department Fee Schedule (Attachment 1) which was passed and adopted by Council on November 1, 2017.

In examining the supporting documentation from the 2017 Fee Schedule public hearing, it was determined there were several minor inconsistencies between the Fee Worksheet and the adopted Fee Schedule, specifically the fees pertaining to the Carry Concealed Weapon (CCW) Application Fee and printed copies of Police Reports and Photographs.

Discussion: The fees associated with Civil Subpoena for Officer, Subpoena for Records and Vehicle Repossession Release remain set by California law. Fees associated with Stored Vehicle, Copy of Police Reports and Prints of Photographs are set by local resolution. Staff performed a review of current law and resolution associated with these fees and determined no modification or changes existed and that the current fees remain consistent with California law and local resolution.

An analysis of current operating costs, including time demands on staff and related salary costs, was conducted as was a local comparison of similar fees, pertaining to the fees associated with Bike Licensing, Concealed Weapons Permit, Clearance Letters, Live-Scan Fingerprinting, Photographs on CD, Secondhand Dealer Licensing, Taxi Permits, and Traffic Accident Reports (Attachment 3).

A revised Fee Worksheet (Attachment 2) representing a current salary (Attachment 3) and workload study reflecting actual cost pertaining to the CCW Application Fee, and local ordinance (Attachment 4) governing printed copies of Police Reports and Photographs, is presented to correct any inconsistencies related to the 2017 public hearing documentation.

Staff has reviewed all fees for specific services offered to the public to ensure cost recovery remains sustainable, and is recommending no adjustments or increases to the fee schedule and is seeking Council approval.

RESOLUTION NO. 2017- 52

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH MODIFYING THE UKIAH POLICE DEPARTMENT FEE SCHEDULE.

WHEREAS, the City Council of the City of Ukiah desires to modify the fee schedule for various services provided by the Ukiah Police Department.

WHEREAS, the City of Ukiah Police Department and City Staff have recommended an increase of fees for various services provided by the Ukiah Police Department.

WHEREAS, according to analysis and study, the following are reasonable fees for the types of services provided by the Ukiah Police Department.

WHEREAS, the increased fees are necessary to meet current and projected costs for providing services, as assessed in the aforementioned analysis, associated with the operation of the Ukiah Police Department.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Ukiah hereby adopts the following fee schedule for the Ukiah Police Department to become effective December 1, 2017.

<u>SERVICE</u>	<u>FEE</u>
Bike License	\$10.00
Concealed Weapon Permit	\$150.00
Concealed Weapon Renewal	\$100.00
Concealed Weapon Modification	\$20.00
Civil Subpoena for Officer	\$275.00
Local Criminal History Letter	\$10.00
Local Criminal History Letter with Notary Signature	\$20.00
Copy of Police Report	See Res No. 2017-33
Live-Scan Fingerprinting	\$30.00
CD with Photographs	\$10.00
Prints of Photographs	See Res No. 2017-33
Secondhand Dealer License	\$50.00
Stored Vehicle	\$65.00
Subpoena for Records	\$15.00
Taxi Permit	\$86.00
Traffic Accident Reports	\$10.00
Vehicle Repossession Release	\$15.00

BE IT FURTHER RESOLVED the following fees: Civil Subpoena for Officer, Copy of Police Reports, Subpoena for Records and Vehicle Repossession Release, are set by California law. If these fees are increased in the future by the California legislature, these fees may be executed by the Chief of the Police on behalf of the City of Ukiah, to remain consistent with State law.

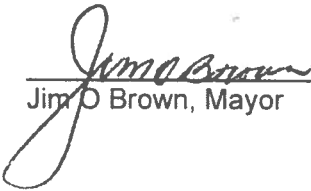
PASSED AND ADOPTED as Amended by the City Council of the City of Ukiah at a regular meeting duly held on November 1, 2017, by the following vote:

AYES: Councilmembers Scalmanini, Crane, Mulheren, Doble, and Mayor Brown

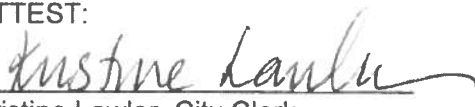
NOES: None

ABSENT: None

ABSTAIN: None


Jim O Brown, Mayor

ATTEST:


Kristine Lawler, City Clerk

Ukiah Police Fee Update 2018

<u>CCW Permit Application Fee:</u>	<u>Time</u>	<u>Cost of Employee</u>	<u>Equipment Cost</u>
Records Clerk	1 hr.	\$41.76 hour x 1 = 41.76	Application 13 pages @ 10 cents a page
Records/Dispatch Supervisor	.50 hr.	\$72.35 hour x .50 = \$36.18	DOJ fee \$200
Chief of Police	.50 hr.	\$153.39 hour x .50 = \$76.70	
<u>Copy of Police Report</u>	<u>Time</u>	<u>Actual Cost of Employee</u>	<u>Equipment Cost</u>
Established by Ukiah City Council Resolution 2017-33			Under 150 pages/Electronic media (PDF,Email) (One request per 3 mo.) Other requests: Paper copies .04-Black/white .08-Color .03-Scanned
<u>Photographs CD/Printed Copies:</u>	<u>Time</u>	<u>Cost of Employee</u>	<u>Equipment Cost</u>
Records Clerk	.25 hr.	\$41.76 hour x .25 = \$10.44	CD - 35 cents per CD
Established by Ukiah City Council Resolution 2017-33			Printed copies Under 150 pages/Electronic media (PDF,Email) (One request per 3 mo.) Other requests: Paper copies .04-Black/white .08-Color .03-Scanned

<u>Total Actual Cost</u>	<u>Current Fee</u>
\$155.94	<u>\$150</u> DOJ \$200 <u>Total \$350</u>
<u>Total Actual Cost</u>	<u>Current Fee</u>
	<u>No charge</u> See - Res 2017-33
<u>Total Actual Cost</u>	<u>Current Fee</u>
\$10.79	<u>\$10</u>
	<u>No charge</u> See - Res 2017-33

**CALCULATION OF EMPLOYEE HOURLY RATES - POLICE DEPARTMENT
FY 2018/19**

				Police Lieutenant	Police Officer APC	Police Sergeant APC	Dispatch/ Records Supervisor	Records Clerk Admin & Maint
Job Classification:				Police Chief	Police Captain			
Unit:				Police Chief	POA	POA	POA	POA
Incumbent:								
Notes				City Contribution				
Salary & Other Pay				Monthly	Monthly	Monthly	Monthly	Monthly
Base monthly pay				14,405.04	11,845.24	9,861.96	7,382.74	8,965.40
Uniform Allowance				83.33	83.33	83.33	83.33	83.33
Career step pay				1.00%	-	-	-	-
				3.00%	-	-	-	-
				5.00%	-	-	-	-
Management pay - monthly				120	720.25	592.26	-	-
PERSable pay				104	15,208.62	12,520.83	9,945.29	7,466.07
Executive pay - monthly				120	-	-	-	-
				80	-	-	-	-
Average monthly overtime				Usually taken as CTO	-	-	-	-
Flex pay				Pd mthly in lieu of health insurance	-	-	-	-
Total pay					15,208.62	12,520.83	9,945.29	7,466.07
Employee Benefits								
CalPERS Safety				% of PERSable pay	21.346%	3,246.43	2,672.70	2,122.92
CalPERS Miscellaneous				% of PERSable pay	12.859%	-	-	-
FICA				% of base pay	6.200%	-	-	-
Flex pay/City Contribution				City Health Contribution/Flex dollars		1,551.67	1,551.67	1,551.67
Workers comp insurance				% of total pay	6.50%	988.56	813.85	646.44
Unemployment insurance				% of total pay	1.00%	152.09	125.21	99.45
Medicare				% of total pay	1.45%	220.53	181.55	144.21
Total benefits				Benefits as % of Pay - Average: 45.04%		6,159.27	5,344.98	4,564.70
Total pay & benefits						21,367.90	17,865.81	14,509.99
Indirect cost allocation				% of total pay	0.00%	-	-	-
Total Monthly Employee Cost						\$ 21,367.90	\$ 17,865.81	\$ 14,509.99
Monthly Work Hours						\$ 11,279.66	\$ 13,341.80	\$ 10,016.49
Base annual work hours						\$ 6,457.89		
Less annual holiday leave				13 paid holidays per year	(104)	2,080	2,080	2,145
Less annual vacation leave				8.4 hrs accrued per pay period (26 pp/yr)	(208)	2,080	2,080	2,146
				8 hrs accrued per pay period	(218)	-	-	-
				7.704 hrs accrued per pay period	(182)	-	-	-
				7.00 hrs accrued per pay period	(200)	-	-	-
				6.8 hrs accrued per pay period	(177)	-	-	-
				6.3 hrs accrued per pay period	(164)	-	-	-
				6.2 hrs accrued per pay period	(161)	-	-	-
				4.704 hrs accrued per pay period	(122)	-	-	-
Less annual personal leave				Must be taken as leave per Misc MOU	(24)	-	-	-
Less average monthly CTO					-	-	-	-
Less annual sick leave				3.704 hrs accrued per pay period	(96)	-	-	-
Annual work hours						1,672	1,672	1,737
Monthly Work Hours				One-twelfth of annual work hours		139	139	145
EMPLOYEE HOURLY RATES - FOR COST RECOVERY PURPOSES						\$ 153.39	\$ 128.25	\$ 100.26
						\$ 75.97	\$ 89.81	\$ 72.35
						\$ 41.76		

RESOLUTION NO. 2017 – 33

**AMENDED RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
ESTABLISHING FEES AND CHARGES UNDER CALIFORNIA PUBLIC RECORDS ACT
FOR REQUESTED COPIES OF PUBLIC RECORDS**

WHEREAS,

1. In Government Code Section 6253, the California Public Records Act ("PRA") allows the City to charge "fees covering direct costs of duplication," when public records of the City are requested by members of the public; and
2. In City Council Resolution 2006-40, adopted on February 15, 2006, the City Council last established fees and charges for providing copies of documents under the PRA; and
3. Resolution 2006-40 fixed the fee at \$.10/page for copies and provided the option of copying the documents on to a compact disk ("CD") for \$3.00/disk; and
3. In the intervening ten years, the technology has changed and the use of the PRA has changed with requests often seeking hundreds or thousands of pages of documents; and
4. The City Council continues to support both the letter and the spirit of the PRA by making public records readily available to members of the public, while, at the same time, allowing the City to recover the costs allowed under the PRA, when the request places a significant demand on City resources;

NOW, THEREFORE, BE IT RESOLVED:

1. There shall be no charge for copies of documents as follows:
 - a. A total of 150 pages or less printed to paper in response to a single request or in multiple requests from or on behalf of the same requestor in any consecutive three (3) month period;
 - b. Documents transferred from electronic media or scanned into a PDF format and emailed to the requestor or copied to a flash drive or other storage medium supported by the City's computer system and supplied by the requestor, provided that the time required to scan the documents is one-half (1/2) hour or less.
2. For requests not covered by 1 above, the charge for public records is as follows:
 - a. For paper copies \$.04/page for black/white, and \$.08 for color, which includes the hourly cost to the City of the Deputy Clerk operating the copy machine (hereafter, "the Employee Cost" *see detailed formula below), which does not count the time to locate the document, remove the document from the file, prepare the document for copying, return the documents to the file and return the files to storage;

*** Regular Scan Sizes: 8.5 x 11; 8.5 x 14; 11 x 17:**

- Hourly rate of Deputy City Clerk is \$41.63
- \$41.63 divided into 60 minutes = \$0.69 cents per minute.
- \$0.69 divided into 60 seconds = \$0.01 cent per second.
- Time to copy or scan one page = 1 second
- **Total Employee Cost for Copying and Scanning = \$0.01/ page**

b. For copies scanned to a flash drive or other storage medium compatible with the City's equipment which is supplied by the requestor, \$.03/page to cover the cost of the copy machine or scanner, which includes the Employee Cost.

c. For large miscellaneous documents, plans, and maps that are not able to be copied on the 11 x 17 copier, but which can be copied in house on city equipment, \$5.00/page.

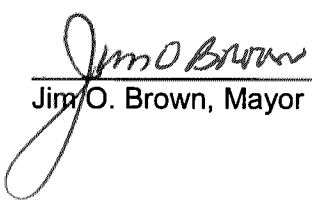
3. Where fees are required, the City can require a deposit prior to proceeding to copy or scan the documents and require full payment or make a required refund prior to furnishing the copies to the requestor.

4. Nothing in this resolution shall prevent the City Clerk from charging costs in accordance with Government Code Section 6253.9 or for the actual direct cost of making copies of documents that cannot be copied or scanned on City equipment (such as blue prints or other oversized documents) or require some other specialized copying or scanning.

5. This resolution shall become effective immediately upon its adoption and shall apply to PRA requests pending on the resolution's effective date.

PASSED AND ADOPTED on July 5, 2017, by the following Roll Call Vote:

AYES: Councilmembers Scalmanini, Crane, Mulheren, Doble, and Mayor Brown
NOES: None
ABSTAIN: None
ABSENT: None



Jim O. Brown, Mayor

ATTEST:



Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Establishing an Interim Referral Procedure, Until Such Time that the Mendocino County Airport Comprehensive Land Use Plan is Updated to Reflect Current Ukiah Municipal Airport Environs, for Projects Located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and Referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission.

DEPARTMENT: Community Development

PREPARED BY: Craig Schlatter

ATTACHMENTS:

[Attachment 1- Resolution and ALUC interim referral procedure.pdf](#)

[Attachment 2- 11-7-18 ASR](#)

[Attachment 3- 11-27-18 City Attorney Legal Opinion](#)

[Attachment 4- Ukiah City Code- Nonconforming Uses.pdf](#)

Summary: Council will consider adoption of a resolution establishing an interim referral procedure, until such time that the Mendocino County Airport Comprehensive Land Use Plan is updated to reflect current Ukiah Municipal Airport environs, for projects located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission. This is a continued item from the November 7, 2018 City Council meeting.

RECOMMENDED ACTION: Adopt resolution establishing an interim referral procedure, until such time that the Mendocino County Airport Comprehensive Land Use Plan is updated to reflect current Ukiah Municipal Airport environs, for projects located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: David Rapport, City Attorney

Approved: _____


Sage Sangiacomo, City Manager

Background: On November 7, 2018, City Council considered adoption of a resolution establishing an interim referral procedure, until such time that the Mendocino County Airport Comprehensive Land Use Plan (ACLUP) is updated to reflect current Ukiah Municipal Airport environs, for projects located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission (ALUC). Attachment 1 is the resolution establishing the ALUC interim referral procedure, and Exhibit A to Attachment 1 is the interim referral procedure. Attachment 2 is a copy of the agenda summary report for the November 7th meeting.

During discussion on the item, Council directed that Staff and the City Attorney look into the land use authority of the Airport Land Use Commission (ALUC) within City of Ukiah incorporated areas and provide information and analysis on such authority at the next City Council meeting. Council also directed that Staff provide additional information about the status of the County of Mendocino's efforts related to the ACLUP update.

Discussion: The City Attorney issued a legal opinion related to the ALUC land use authority question on November 27, 2018 (Attachment 3). In the City Attorney's opinion, the language in the ACLUP does not refer to land uses authorized by the City's zoning ordinances, but rather to the actual development existing on land prior to the adoption of the ACLUP.

Additionally, for the reasons described in the opinion, the City Attorney "does not read "existing incompatible land uses" [described in the ACLUP] as referring to the zoning classification rather than the actual existing development. The conflict between the uses allowed under the City's zoning ordinance and the uses allowed under the ALUC, to which Mayor Doble referred at the November 7th meeting, arises from the City's failure to adopt overlay zones as anticipated in the City's General Plan. As a result, there are compatibility issues both between the City's current General Plan and its zoning ordinances and between the City's zoning ordinances and the ALUC."

Staff understands Mayor Doble's question to refer to the limits of the ALUC's land use authority related to pre-existing nonconforming uses, which are governed primarily by Ukiah City Code Section 9209. On its face, Section 9209 only applies to buildings or uses commenced and continuing since January 21, 1950, which is the date when the City first adopted zoning regulations. However, this date has been consistently disregarded because of case law which protects pre-existing nonconforming uses, which were lawful when commenced, regardless of whether the use commenced after zoning regulations were first adopted. Other requirements in Section 9209 are valid and enforceable. Section 9250 of the UCC, as well as related sections of the UCC describing nonconforming uses, is attached as Attachment 4.

To provide clarification that addresses pre-existing nonconforming uses more directly, Staff has added Section 6 to Page 6 of the procedure. This section reads as follows: The ALUC does not have authority over existing incompatible land uses or the operation of any airport. Based on this limit on the ALUC's jurisdiction, as stated in the ACLUP, the City shall not refer for a consistency determination any land use or building that qualifies as a legal, pre-existing structure or use, as defined in Ukiah City Code (UCC) Section 9250 and which structure or use may be continued in compliance with UCC Section 9209.

Regarding the status of the County of Mendocino's efforts related to the ACLUP update, Staff listened to the Mendocino County Planning and Building Services Director's Prioritization Report to the Board of Supervisors on November 13, 2018. Updating of the ACLUP was listed as a priority for the County Planning and Building Services Department in the upcoming year. Funding was not identified during this report. Staff will continue discussions with County staff to determine the County's timeline on updating of the ACLUP.

RESOLUTION NO. 2018-__

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF UKIAH**

ESTABLISHING AN INTERIM REFERRAL PROCEDURE, UNTIL SUCH TIME THAT THE MENDOCINO COUNTY AIRPORT COMPREHENSIVE LAND USE PLAN IS UPDATED TO REFLECT CURRENT UKIAH MUNICIPAL AIRPORT ENVIRONS, FOR PROJECTS LOCATED IN THE A, A*, B1, B1* AND B2 ZONES OF THE 1996 COMPATIBILITY ZONING MAP OF THE UKIAH MUNICIPAL AIRPORT MASTER PLAN AND REFERRED BY THE CITY OF UKIAH COMMUNITY DEVELOPMENT DEPARTMENT TO THE MENDOCINO COUNTY AIRPORT LAND USE COMMISSION

WHEREAS:

1. The 1996 Mendocino County Airport Comprehensive Land Use Plan ("ACLUP") and related City of Ukiah documents needs to be updated to reflect current Ukiah Municipal Airport environs and State regulations; and
2. The City of Ukiah and the County of Mendocino need to work together to update their respective planning documents related to the Ukiah Municipal Airport; and
3. The ACLUP does not provide adequate clarity to the City of Ukiah Community Development Department ("Department") on what projects in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan need referral to the Mendocino County Airport Land Use Commission ("ALUC"); and
4. The Department has not adopted an ALUC project referral process beyond what exists in Section 1.3 of the ACLUP; and
5. The City Council and Department wish to adopt an ALUC interim referral process, until such time that the ACLUP is updated to reflect current Ukiah Municipal Airport environs, for projects located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and referred by the Department to the ALUC.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ukiah hereby adopts a Mendocino County Airport Land Use Commission interim referral

procedure for the City of Ukiah Community Development Department, which is attached as "Exhibit A."

PASSED AND ADOPTED this ___th day of _____ 2018, by the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

_____, Mayor

ATTEST:

Kristine Lawler, City Clerk

Exhibit A to Resolution



Mendocino County Airport Land Use Commission Interim Referral Procedure

In the interim- until such time that the Mendocino County Airport Comprehensive Land Use Plan (ACLUP) is updated to reflect current Ukiah Municipal Airport environs- the City of Ukiah Community Development Department will refer projects in the "A and B Zones" to the Airport Land Use Commission (ALUC) for a consistency determination in a manner described in the ACLUP, and as more particularly described below. The A and B Zones include Zones A, A*, B1, B1*, and B2 of the July 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan.

I. Statutory Requirements

Section 1.3.2 of ACLUP

Any of the types of actions described in Section 1.3.2 of the ACLUP shall be referred to the ALUC for a determination of consistency prior to their approval by the City. These include:

- (a) The adoption or approval of any amendment to a general or specific plan affecting the property within an airport's planning area (Section 21676 (b)).
- (b) The adoption or approval of a zoning ordinance or building regulation which (1) affects property within an airport's planning area and (2) involves the types of airport impact concerns listed in Paragraph 1.2 (Section 21676 (b)).
- (c) Adoption or modification of the master plan for an existing public-use airport (Section 21676 (c)).
- (d) Any proposal for a new airport or heliport whether for public use or private use (Section 21661.5) which requires a state airport permit.

Section 1.3.4 of ACLUP

The City will continue to refer the following individual actions/projects located in the A and B zones to the ALUC (please note these are also listed in the specific zone procedures below):

- (a) Any proposed expansion of a city's sphere of influence.
- (b) Proposed land use project by a government entity which exceeds 10,000 square feet.
- (c) Proposed storage of more than 2,000 gallons of fuel or flammables per parcel in portions of the B Zone not lateral to the runway.
- (d) Reconstruction of existing incompatible development within Compatibility Zone A.
- (e) Any proposed land use action, as determined by the local planning agency, involving a question of compatibility with airport activities.

Items (d) and (e) are described more fully in the sections below.

II. Projects in the A and A* Compatibility Zones (the “A Zones”)

A. Major Use Permits (MaUPs)/Site Development Permits (MaSDPs)

Per Section 1.3.4(e) of the ACLUP, any question of compatibility, as determined by the local planning agency (the City of Ukiah Community Development Department), will be referred to the ALUC. The Department further defines section (e) and a procedure for MaUPs/MaSDPs below.

Procedure: After an initial analysis, the City of Ukiah Community Development Department will refer MaUPs/MaSDPs not meeting the compatibility criteria listed in Table 7A of the Ukiah Municipal Airport Master Plan (Table 2A in the ACLUP), listed in “Attachment 1” to this document.

Per 1.3.4(d) of the ACLUP, reconstruction of existing incompatible development within the A Zones includes those buildings or development actions that are inconsistent with criteria in Table 7A, excepting certain ministerial actions described in IIC below.

Note: an initial referral for major projects located in the A or A* Zones will be sent to County of Mendocino ALUC Planning Services staff (County ALUC Planning staff) on the date other departments and agencies are sent a project notification referral. County ALUC Planning staff will be given 7 work days to complete an initial analysis and determine if the project will need to be referred to the ALUC. At the County’s discretion, this may involve consultation with City Staff.

If County ALUC Planning staff determine the project should be referred to the ALUC, then according to Section 1.4.4 of the ACLUP, the ALUC “must respond to a local agency’s request for a consistency determination on a project within 60 days of referral.” For clarification purposes, the date of ALUC referral is the date the City Community Development Department delivers the complete ALUC consistency determination analysis and staff report, supporting documentation, and requisite fee (paid by the applicant or City) to the County of Mendocino Department of Planning and Building Services on behalf of the ALUC. If the ALUC fails to make a determination within that 60-day period, then pursuant to Section 1.4.4 of the ACLUP the proposed action will be deemed consistent with the ACLUP.

B. Minor Use Permits (MiUPs)/Minor Site Development Permits (MiSDPs)

MiUPs are proposed for small projects. Level 1 MiUPs involve temporary outdoor sales/display, special events and similar small projects and Level 2 MiUPs involve minor expansions or changes in use per the provisions in Article 20, Chapter 2 of Ukiah City Code.

Procedure: Unless the project proposes a minor expansion or minor change in use that is not consistent with Compatibility Table 7A, MiUPs will not be referred to the ALUC.

C. Building (Ministerial) Permits for “Allowed Uses” in Ukiah City Code

The CalTrans Division of Aeronautics California Airport Land Use Planning Handbook describes when ministerial actions can be reviewed by the ALUC and states: “Subsequent to local jurisdiction action that makes planning policies fully consistent with the ALUCP [ACLUP], ALUCs only review ministerial permitting actions if the local jurisdiction agrees to submit them.”

Procedure: Ministerial permits are not subject to discretionary review, and as such, cannot be modified or denied based on an unfavorable consistency determination from the ALUC. However, buildings within the A zones and/or the Ukiah Municipal Airport Layout Plan Runway Protection

Zones, although possibly listed as “allowed uses” in Ukiah City Code, may pose hazards to flight or airport operations. It is therefore important to adhere to the FAA determinations procedure below.

D. Federal Aviation Administration (FAA) Determinations

1. Construction of New Structures not located in the Runway Protection Zone (RPZ) or Future RPZ of the Ukiah Municipal Airport Layout Plan (ALP): All projects located in the A Zones that involve the new construction of structures will be referred to the FAA for a flight hazard determination if, per federal regulations at Part 77, the height of the new structure exceeds a 100:1 slope threshold from the runway end. The property owner or applicant for the proposed project shall be required to provide the FAA determination as a part of their planning permit application. The FAA determination does not constitute a finding of consistency.
2. Construction of New Structures located in the RPZ or Future RPZ of the Ukiah ALP: All projects located in the A Zones that involve the new construction of structures located in the RPZ or future RPZ of the Ukiah Municipal Airport Master Plan Airport Layout Plan will be referred to the FAA for a flight hazard determination. The property owner or applicant for the proposed project shall be required to provide the FAA determination as a part of their planning permit application. The FAA determination does not constitute a finding of consistency.

Pre-existing structures will not be required to be referred to the FAA for a flight hazard determination. This includes those structures that may never have been referred.

III. Projects in the “B1” and “B1*” Compatibility Zones

A. Major Use Permits (MaUPs)/Site Development Permits (MaSDPs)

Per Section 1.3.4(e) of the ACLUP, any question of compatibility, as determined by the local planning agency (the City of Ukiah Community Development Department), will be referred to the ALUC. The Department further defines section (e) and a procedure for MaUPs/MaSDPs below.

Procedure: After an initial analysis, the City of Ukiah Community Development Department will refer MaUPs/MaSDPs not meeting the compatibility criteria listed in Table 7A of the Ukiah Municipal Airport Master Plan (Table 2A in ACLUP), listed in “Attachment 1” to this document, and/or Section 2.1.6 “Infill” of the ACLUP. Projects can be considered “infill” if they meet all of the following criteria:

- (a) The Airport Land Use Commission has determined that "substantial development" already exists.
- (b) The project site is bounded by uses similar to those proposed.
- (c) The proposed project would not extend the perimeter of the area developed with incompatible uses.
- (d) The proposed project does not otherwise increase the intensity and/or incompatibility of use through use permits, density transfers or other strategy.
- (e) The infill area has been identified by the local jurisdiction in its general plan or related document and approved by the Commission.

Additionally, if in the review of the project there are additional considerations that may allow the project to be deemed consistent if taking into account current standards and airport environs, specifically those standards listed in the California Airport Land Use Planning Handbook and Supporting Compatibility Criteria listed in Chapter 2, Section 3 of the ACLUP, City Staff will list those considerations in the Staff Report prepared for the ALUC as Findings for an Exception to the Compatibility Criteria in the ACLUP.

Note: an initial referral for major projects located in the B1 or B1* Zones will be sent to County ALUC Planning staff on the date other departments and agencies are sent a project notification referral. County ALUC Planning staff will be given 7 work days to complete an initial analysis and determine if the project will need to be referred to the ALUC. At the County's discretion, this may involve consultation with City Staff.

If County ALUC Planning staff determine the project should be referred to the ALUC, then according to Section 1.4.4 of the ACLUP, the ALUC "must respond to a local agency's request for a consistency determination on a project within 60 days of referral." For clarification purposes, the date of ALUC referral is the date the City Community Development Department delivers the complete ALUC consistency determination analysis and staff report, supporting documentation, and requisite fee (paid by the applicant or City) to the County of Mendocino Department of Planning and Building Services on behalf of the ALUC. If the ALUC fails to make a determination within that 60-day period, then pursuant to Section 1.4.4 of the ACLUP the proposed action will be deemed consistent with the ACLUP.

B. Minor Use Permits (MiUPs)/Minor Site Development Permits (MiSDPs)

The procedure will be the same as Section IIB above.

C. Building (Ministerial) Permits for "Allowed Uses" in Ukiah City Code

The CalTrans Division of Aeronautics California Airport Land Use Planning Handbook describes when ministerial actions can be reviewed by the ALUC and states: "Subsequent to local jurisdiction action that makes planning policies fully consistent with the ALUCP [ACLUP], ALUCs only review ministerial permitting actions if the local jurisdiction agrees to submit them."

Procedure: Ministerial permits are not subject to discretionary review, and as such, cannot be modified or denied based on an unfavorable consistency determination from the ALUC. No ALUC review will be required.

D. Federal Aviation Administration (FAA) Determinations

Projects located in the B1 or B1* Zones that involve the new construction of structures will be referred to the FAA for a flight hazard determination if, per federal regulations at Part 77, the height of the new structure exceeds a 100:1 slope threshold from the runway end. The property owner or applicant for the proposed project shall be required to provide the FAA determination as a part of their planning permit application. The FAA determination does not constitute a finding of consistency.

Pre-existing structures will not be required to be referred to the FAA for a flight hazard determination. This includes those structures that may never have been referred.

IV. Projects in the “B2” Compatibility Zone

A. Major Use Permits (MaUPs)/Site Development Permits (MaSDPs)

Per Section 1.3.4(e) of the ACLUP, any question of compatibility, as determined by the local planning agency (the City of Ukiah Community Development Department), will be referred to the ALUC. The Department further defines section (e) and a procedure for MaUPs/MaSDPs below.

Procedure: After an initial analysis, the City of Ukiah Community Development Department will refer MaUPs/MaSDPs not meeting the compatibility criteria listed in Table 7A of the Ukiah Municipal Airport Master Plan (Table 2A of the ACLUP), listed in “Attachment 1” to this document.

Additionally, if in the review of the project there are additional considerations that may allow the project to be deemed consistent if taking into account current standards and airport environs, specifically those standards listed in the California Airport Land Use Planning Handbook and Supporting Compatibility Criteria listed in Chapter 2, Section 3 of the ACLUP, City Staff will list those considerations in the Staff Report prepared for the ALUC as Findings for an Exception to the Compatibility Criteria in the ACLUP.

Note: an initial referral for major projects located in the B2 Zone will be sent to County ALUC Planning staff on the date other departments and agencies are sent a project notification referral. County ALUC Planning staff will be given 7 work days to complete an initial analysis and determine if the project will need to be referred to the ALUC. At the County’s discretion, this may involve consultation with City Staff.

If County ALUC Planning staff determine the project should be referred to the ALUC, then according to Section 1.4.4 of the ACLUP, the ALUC “must respond to a local agency’s request for a consistency determination on a project within 60 days of referral.” For clarification purposes, the date of ALUC referral is the date the City Community Development Department delivers the complete ALUC consistency determination analysis and staff report, supporting documentation, and requisite fee (paid by the applicant or City) to the County of Mendocino Department of Planning and Building Services on behalf of the ALUC. If the ALUC fails to make a determination within that 60-day period, then pursuant to Section 1.4.4 of the ACLUP the proposed action will be deemed consistent with the ACLUP.

B. Minor Use Permits (MiUPs)/Minor Site Development Permits (MiSDPs)

The procedure will be the same as Section IIB above.

C. Building (Ministerial) Permits for “Allowed Uses” in Ukiah City Code

The procedure will be the same as in Section IIIC above.

D. Federal Aviation Administration (FAA) Determinations

Projects located in the B2 zone that involve the new construction of structures will be referred to the FAA for a flight hazard determination if, per federal regulations at Part 77, the height of the new structure exceeds a 100:1 slope threshold from the runway end. The property owner or applicant for the proposed project shall be required to provide the FAA determination as a part of their planning permit application. The FAA determination does not constitute a finding of consistency.

Pre-existing structures will not be required to be referred to the FAA for a flight hazard determination. This includes those structures that may never have been referred.

V. Properties Subject to an Avigation Easement

For any property subject to an easement that limits the Grantor so they “shall not hereafter erect, or permit the erection or growth of, any structure, tree or other object”, any project that constructs new buildings or expands existing buildings into the area of the easement shall be presented to the Airport Land Use Commission for a consistency determination. A determination of no hazard to air navigation may be submitted along with the package to the Airport Land Use Commission for review but does not constitute a finding of consistency. Projects that do not expand the current building footprint, but simply replace the building with an updated building within the same or smaller footprint, shall not require a consistency determination.

For properties subject to an easement that have proposed project(s) not encroaching on the area of said easement, a consistency determination will not be required from the ALUC unless triggered under one of the criteria in I – IV above.

For the purposes of this document, shall is to mean must.

VI. Properties with Pre-Existing Non-Conforming Uses

The ALUC does not have authority over existing incompatible land uses or the operation of any airport. Based on this limit on the ALUC's jurisdiction, as stated in the ACLUP, the City shall not refer for a consistency determination any land use or building that qualifies as a legal, pre-existing structure or use, as defined in Ukiah City Code (UCC) Section 9250 and which structure or use may be continued in compliance with UCC Section 9209.



AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Establishing an Interim Referral Procedure, Until Such Time that the Mendocino County Airport Comprehensive Land Use Plan is Updated to Reflect Current Ukiah Municipal Airport Environs, for Projects Located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and Referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission.

DEPARTMENT: Community Development

PREPARED BY: Craig Schlatter

ATTACHMENTS:

[Attachment 1- Resolution for ALUC interim referral procedure](#)

[Attachment 2- Draft ALUC Interim Referral Procedure CDD](#)

[Attachment 3- Section 1.3 Mendocino County ACLUP](#)

[Attachment 4- 2018-08-01 Ltr to ALUC and BOS RE ACLUP](#)

Summary: Council will consider adoption of a resolution establishing an interim referral procedure, until such time that the Mendocino County Airport Comprehensive Land Use Plan is updated to reflect current Ukiah Municipal Airport environs, for projects located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission.

RECOMMENDED ACTION: Adopt resolution establishing an interim referral procedure, until such time that the Mendocino County Airport Comprehensive Land Use Plan is updated to reflect current Ukiah Municipal Airport environs, for projects located in the A, A*, B1, B1*, and B2 Zones of the 1996 Compatibility Zoning Map of the Ukiah Municipal Airport Master Plan and referred by the City of Ukiah Community Development Department to the Mendocino County Airport Land Use Commission.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: David Rapport, City Attorney

Approved:


Sage Sangiacomo, City Manager

Background: In the appeal of the Garton Tractor Major Site Development Permit considered by the City Council in a public hearing on June 6, 2018 and a continued public hearing September 19, 2018 the appellant, Councilmember Crane, identified three issues as the reasons for his appeal. Two of the issues have been addressed by Staff and the applicant through actions related to the appeal. The third issue relates to questions and concerns about the process by which the City Community Development Department refers projects to the Mendocino County Airport Land Use Commission (ALUC). That is the purpose of this agenda item.

Attachment 1 is the resolution establishing the ALUC interim referral procedure, and Attachment 2 is the interim referral procedure.

Discussion: Staff had a series of meetings with Councilmember Crane, Members of the Ukiah Airport Commission, Members of the Airport Land Use Commission, and the Ukiah Municipal Airport Manager to better understand questions and concerns related to the ALUC referral process. Staff has also discussed the issue with Mead & Hunt, Inc. and researched how other cities and counties approach the process. Key takeaways from meetings and research include the following: 1) the 1996 Mendocino County Airport Comprehensive Land Use Plan (ACLUP) is out of date with current Ukiah Municipal Airport environs and State regulations, and ambiguities present in the existing ACLUP do not provide adequate clarity to Staff on what projects need referral; 2) where ambiguities in referral processes exist, there can be breakdowns in communication and the collaborative planning effort; 3) it is at the discretion of the local planning agency what projects should be referred and what projects should not be referred; and 4) the City of Ukiah Community Development Department has not adopted a referral process beyond what exists in Section 1.3 of the ACLUP (Attachment 3).

As stated in previous staff reports, one of Staff's central planning concerns has been how the continued utilization of the outdated ACLUP could have the potential unintended consequences of damaging the rights of private property owners and the operations of the airport. Staff has received feedback from developers and property owners regarding the ALUC review and referral process, principally related to 1) the fee charged by the County to the applicant for the ALUC referral; 2) the additional time required by the ALUC to review projects- which is up to 60 days according to the ACLUP; and 3) for projects receiving a determination of inconsistency from the ALUC, the additional time needed for City Council to overrule the determination of the ALUC- which must be at least 45 days per Public Utilities Code.

On August 1, 2018, City Council directed staff to transmit a letter to the Mendocino County ALUC seeking collaboration for updating the Mendocino County ACLUP (Attachment 4). City Staff has also reached out to County Planning staff about this issue.

Given these considerations and to provide greater clarity and transparency, Staff recommends that the City Council adopt the attached resolution to establish an ALUC interim referral procedure. The interim procedure, which has been developed with input from Councilmember Crane and the City Attorney's Office, would be in place until such time that the ACLUP is updated to reflect current Ukiah Municipal Airport environs.

Craig Schlatter

From: David Rapport
Sent: Tuesday, November 27, 2018 11:51 AM
To: Craig Schlatter <cschlatter@cityofukiah.com>
Subject: RE: ALUC interim referral procedure

Craig – In my opinion the language in the County Airport Land Use Plan (ALUC) to which Mayor Doble referred at the meeting on November 7 does not refer to land uses authorized by the City’s zoning ordinances, but rather to the actual development existing on land prior to the adoption of the ALUC.

He quoted from the last sentence in the second paragraph of Chapter 1, entitled Function and Authority. That paragraph reads, in part, as follows:

The emphasis of the Plan is on review of local general and specific plans, zoning ordinances, and other land use documents covering broad geographic areas. Certain individual land use development proposals also may be reviewed by the Commission as provided for in the policies enumerated in the next chapter. The Commission does not have authority over existing incompatible land uses or the operation of any airport. (Underlining added.)

The paragraph indicates that the “emphasis” of the plan is on review of general and specific plans, zoning ordinances and other land use documents covering broad geographic areas. It goes on to provide that “certain individual land use proposals” may also be reviewed by the Commission as provided in policies enumerated in Chapter 2.

Read in context, “existing incompatible land uses” would not appear to refer to the uses allowed under zoning ordinances rather than the actual uses of land as they existed before the plan was adopted. If those words referred to zoning classifications rather than actual land uses, the preceding statement that the Commission’s emphasis is on reviewing local zoning ordinances would make no sense, since its jurisdiction would not include review of existing zoning classifications.

Moreover, in identifying types of action subject to Commission review during the interim period before the Commission finds local land use rules compatible with the ALUC or the local jurisdiction overrules a Commission finding of incompatibility, Section 1.3 in Chapter II of the Plan lists, among others:

(d) Reconstruction of existing incompatible development within Compatibility Zone A.

(e) Any proposed land use action, as determined by the local planning agency, involving a question of compatibility with airport activities.

Again, if “existing incompatible land uses” referred to uses authorized under the City’s zoning ordinance, this language in Section 1.3 would conflict with the Commission’s description of the limits of its jurisdiction.

There are other statements in the ALUC which support my interpretation of “existing incompatible land uses.” These include Sections 2.1.5 concerning reconstruction of development which has been partially or completely destroyed, 2.1.6 concerning infill projects where substantial incompatible development already exists, and 2.1.8 concerning the expansion of existing non-conforming development.

For all of these reasons, I don’t read “existing incompatible land uses” as referring to the zoning classification rather than the actual existing development.

The conflict between the uses allowed under the City's zoning ordinance and the uses allowed under the ALUC, to which Mayor Doble referred at the November 7, meeting, arises from the City's failure to adopt overlay zones as anticipated in the City's General Plan. As a result, there are compatibility issues both between the City's current General Plan and its zoning ordinances and between the City's zoning ordinances and the ALUC.

To resolve these conflicts, the City would have to amend its zoning ordinance to adopt the overlay zones. However, it doesn't make sense to do that until the ALUC is updated, if the update can be made within a reasonable period of time. Otherwise, the City would have to amend its general plan and its zoning ordinance based on an updated plan and, then, overrule the Commission's determination that those changes are inconsistent with the existing ALUC.

Let me know if this provides what you need for the agenda item.

Dave

David J. Rapport
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UKIAH CITY CODE DESCRIBING NONCONFORMING USES

9250 BUILDING SITE AREA; EXCEPTION OF PRIOR NONCONFORMING LAND

Any lot or parcel of land under one ownership and of record on and continuously since January 21, 1950, where title to and ownership of such property has not changed since that date, and where no adjoining land is owned by the same person, may be used as a building site even when of less area or width than that required by the regulations for the district in which it is located. (Ord. 793, §2, adopted 1982)

STRUCTURE, LEGAL NONCONFORMING: A building or structure including off street parking or loading space, that does not comply with current applicable site development regulations for the district in which it is located, or with applicable general regulations, but which complied with applicable provisions at the time of construction.

USE, LEGAL NONCONFORMING: A lawful use of any land, building or structure, that does not conform with currently applicable use regulations, but which complied with the use regulations in effect at the time the use was established.

§9068 ADDITIONAL REQUIREMENTS

The following additional requirements are applicable in the Neighborhood Commercial (C-N) Districts:

F. Existing development as of the date hereof inconsistent with the provisions listed herein, shall be considered legal nonconforming, provided that they were legal at the time of their creation, and shall be subject to the provisions of Section 9209 of this Chapter. (Ord. 1006, §1, adopted 1998; Ord. 1168, §3, adopted 2016)

§9209 NONCONFORMING USES

A. The lawful use of land or buildings existing on or before January 21, 1950, and continuously since that time, although such use does not conform to the regulations herein specified for the district in which such land or buildings are located, may be continued provided that no such use shall be enlarged or increased, nor be extended to occupy a greater area than that occupied by such use as of January 21, 1950, except as provided in this section and that if any such use ceases, as defined herein, the subsequent use of such land or buildings shall be in conformity to the regulations specified by this chapter, for the district in which such land or buildings are located.

B. The nonconforming use of a portion of a building may be extended throughout the building, provided that in each case a use permit shall be first obtained.

C. The nonconforming use of a building may be changed to use of the same or of a more restrictive nature, provided that in each case a use permit shall be first obtained.

D. If the nonconforming use of land or buildings ceases for a continuous period of six (6) months, it shall be considered abandoned and shall thereafter be used only in accordance with the regulations for the district in which it is located.

E. A nonconforming building damaged or destroyed by fire, explosion, earthquake or other act to an extent of more than seventy five percent (75%) of the market value thereof, may be restored to the same land use density only if made to conform to all the site regulations of the district in which it is located, provided that such building shall be subject to site development permit by the planning commission in accordance with article 20 of this chapter.

F. Ordinary maintenance and repairs may be made to any nonconforming building, providing no structural alterations are made and providing that such work does not exceed fifteen percent (15%) of the appraised value in any one year. Other repairs, alterations and minor additions may be permitted provided that a use permit shall be first secured in each case. (Ord. 793, §2, adopted 1982)



AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Approving the Third Addendum to the Recycled Water Project Initial Study/Mitigated Negative Declaration.

DEPARTMENT: Water Resources

PREPARED BY: Sean White

ATTACHMENTS:

[Attachment #1 Reso 2015-26 Recycled Water Addendum #1](#)

[Attachment #2 Reso 2017-26 Recycled Water Addendum #2](#)

[Attachment #3- Final CEQA Addendum 3 - Phase 4 Refinements](#)

[Attachment #4 - RESOLUTION Addendum#3](#)

Summary: Council will consider adoption of a resolution approving the notice of determination to the third addendum of the environmental document for the recycled water project.

Background: On May 15, 2013, City Council conducted a public hearing to receive comments on the draft Initial Study/Mitigated Negative Declaration (IS/MND) for the Recycled Water Feasibility Study (formerly called "Master Plan"). On June 5, 2013, a Resolution was adopted approving the Mitigated Negative Declaration.

On July 15, 2015, Council adopted Resolution 2015-26 (Attachment #1) which adopted an addendum to the IS/MND in accordance with the California Environmental Quality Act. This addendum addressed the following items:

RECOMMENDED ACTION: Adopt the resolution approving the second addendum to the Recycled Water Project Initial Study/Mitigated Negative Declaration (MND).

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

- 1) The incremental decrease in-stream flow that could result from the approval of the petition for change.
- 2) Whether the decrease could impair in-stream beneficial uses.

On June 7, 2017, Council adopted Resolution 2017-26 (Attachment #2) which adopted an addendum to the IS/MND in accordance with the California Environmental Quality Act. This addendum addressed increasing the storage capacity.

Discussion: On November 7, 2018, Council directed Staff to assemble the necessary documents to apply for funds for the construction of Phase 4 of the Recycled Water Project. The current design for Phase 4 includes a number of minor changes that were not anticipated in the original IS/MND including the following items:

- 1) A 1 million gallon (MG) Storage Tank with a 300-hp booster pump station at the City's Water Treatment Plant
- 2) Storage ponds and a 250-hp booster pump station at the City's Municipal Golf Course

In order to maintain compliance with CEQA, an addendum (Attachment #3) was prepared and circulated for comment. Two comments were received from California Department of Fish & Wildlife during the 14-day period.

Staff recommends adoption of the Resolution (Attachment #4) approving Addendum 3 to the Recycled Water Project Initial Study/Mitigated Negative Declaration.

RESOLUTION NO. 2015- 26

RESOLUTION OF THE CITY OF UKIAH ADOPTING AN ADDENDUM TO THE ADOPTED INITIAL STUDY/MITIGATED NEGATIVE DECLARATION IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE CITY'S RECYCLED WATER PROJECT

WHEREAS, prior to the adoption of this resolution, the City of Ukiah (City) prepared an Initial Study/Mitigated Negative Declaration (IS/MND) on the City's proposed Recycled Water Project (Project or Proposed Project) pursuant to the California Environmental Quality Act 1970, as amended (CEQA), and state and local guidelines implementing CEQA; and

WHEREAS, the purpose of the Proposed Project is to replace/augment existing water supplies in Ukiah Valley in Mendocino County, California. Recycled water use within the Ukiah Valley would offset existing and future water demands for irrigation and frost protection of agricultural land, and in doing so, would support the local agricultural industry. It would also offset urban irrigation demands, ease storage limitations at the Ukiah Wastewater Treatment Plant (UWWTP), and reduce treated wastewater discharges to the Russian River; and

WHEREAS, the Proposed Project consists of approximately 8.6-miles of recycled water pipeline ranging in size from of 8- to 24-inches in diameter to provide recycled water from the City's existing Ukiah WWTP to approximately 762 acres of agricultural and urban landscape irrigation lands within the Ukiah Valley. Specifically, a total of 65 parcels covering 762 acres would be supplied with 1,348 AFY of recycled water for irrigation purposes. In addition, about 259 acres would be supplied with 124 AFY of recycled water for frost protection; and

WHEREAS, the City is the lead agency on the Project, and the City Council is the decision-making body for the Proposed Project; and

WHEREAS, the City adopted the IS/MND and approved the Project (SCH #2013032072) on June 5, 2013; and

WHEREAS, since the adoption of the IS/MND, the City has made minor changes to the alignment of recycled water facilities in order to achieve design efficiencies; and

WHEREAS, the State Water Resources Control Board (State Water Board) is providing partial funding for the Proposed Project under the State Revolving Fund (SRF) Program and has requested additional environmental analysis to evaluate the potential effects of reducing discharges to the Russian River as a result of implementing the Proposed Recycled Water Project; and

WHEREAS, Section 1211 of the Water Code requires that before making a change in the point of discharge, place of use, or purpose of use of treated wastewater, the owner of the treatment plant must seek approval from the Division of Water Rights (Division) by filing a Petition for Change; and

WHEREAS, the City filed a Wastewater Change Petition with the Division and was given the identifier WW0082. Division staff prepared an analysis to evaluate: 1) the incremental decrease in streamflow that could result from the approval of WW0082; and 2) whether the decrease could impair in-stream beneficial uses; and

WHEREAS, this Addendum is an informational document and is intended to be used by the City under Public Resources Code section 21166 and the related CEQA Guidelines, specifically sections 15162 through 15164; and

WHEREAS, the conclusion of this Addendum is that the proposed changes will not result in new significant impacts, substantially increase the severity of previously disclosed impacts or involve any of the other conditions related to changed circumstances or new information that can require a subsequent or supplemental EIR under Public Resources Code section 21166 and CEQA Guidelines section 15162 beyond those impacts and conditions already identified in the City's Public Draft and Final IS/MND (SCH #2013032072), which was certified and approved by the City on June 5, 2013; and

WHEREAS, this Addendum also concludes that the reduction of discharges to the Russian River as a result of implementing the Proposed Recycled Water Project will not result in any substantial change in impacts, and does not result in any new significant impacts; and

WHEREAS, an Addendum is the appropriate level of CEQA analysis and the appropriate method of amending the June 5, 2013 Adopted IS/MND, pursuant to Sections 15162 and 15164 of the CEQA Guidelines, and

WHEREAS, the City voluntarily provided for a 14-day comment period with the State Clearinghouse and did not receive any comments on the Addendum or the Proposed Project.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF UKIAH DOES RESOLVE, DECLARE, DETERMINE AND ORDER THE FOLLOWING:

SECTION 1. The City Council has: (1) independently reviewed and analyzed the CEQA Final Addendum and other information in the record and has considered the information contained therein prior to acting upon or approving the Proposed Project; (2) the CEQA Addendum to the Initial Study/Mitigated Negative Declaration prepared for the Proposed Project has been completed in compliance with CEQA and is consistent with State and local guidelines implementing CEQA; and (3) the Addendum represents the independent judgment and analysis of the City as lead agency for the Proposed Project. The City designates the City's Public Works Director as the custodian of documents and records of proceedings on which this decision is based.

SECTION 2. The City Council does hereby adopt the Addendum to the Initial Study/Mitigated Negative Declaration prepared for the Proposed Project. The Addendum, Final Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program are: (1) on file with the City at its Public Works Department at 300 Seminary Avenue, Ukiah; and (2) available for inspection by any interested party.

SECTION 3. The City Council hereby authorizes the Director of Public Works or his designee to file a Notice of Determination with the State Clearinghouse and the Mendocino County Clerk-Recorder for this Addendum.

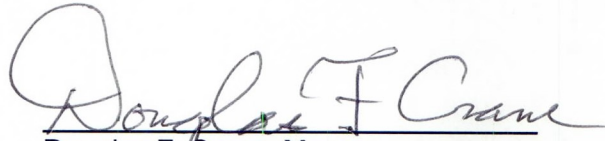
PASSED AND ADOPTED this 15th day of July, 2015 by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane

NOES: None

ABSENT: None

ABSTAIN: None


Douglas F. Crane, Mayor

ATTEST:


Kristine Lawler, City Clerk

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RESOLUTION NO. 2017-26**RESOLUTION OF THE CITY OF UKIAH ADOPTING AN ADDENDUM TO THE ADOPTED INITIAL STUDY/MITIGATED NEGATIVE DECLARATION IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE CITY'S RECYCLED WATER PROJECT**

WHEREAS, prior to the adoption of this resolution, the City of Ukiah (City) prepared an Initial Study/Mitigated Negative Declaration (IS/MND) on the City's proposed Recycled Water Project (Project or Proposed Project) pursuant to the California Environmental Quality Act 1970, as amended (CEQA), and state and local guidelines implementing CEQA; and

WHEREAS, the purpose of the Proposed Project is to replace/augment existing water supplies in Ukiah Valley in Mendocino County, California. Recycled water use within the Ukiah Valley would offset existing and future water demands for irrigation and frost protection of agricultural land, and in doing so, would support the local agricultural industry. It would also offset urban irrigation demands, ease storage limitations at the Ukiah Wastewater Treatment Plant (UWWTP), and reduce treated wastewater discharges to the Russian River. Proposed Project, analyzed under the Initial Study/Mitigated Negative Declaration, consisted of approximately; and

WHEREAS, the City is the lead agency on the Project, and the City Council is the decision-making body for the Proposed Project; and

WHEREAS, the City adopted the IS/MND and approved the Project (SCH #2013032072) on June 5, 2013; and

WHEREAS, this Addendum assesses the effects of changing the size/capacity of the storage facility from 3 million gallons (MG) to 66 MG in order to make more efficient use of the 1,472 acre-feet per year (AFY) of tertiary treated water rather than discharging that water into the Russian River as is consistent with the August 2015 Wastewater Order WW0082 from the State Water Resources Control Board; and

WHEREAS, this Addendum is an informational document and is intended to be used by the City under Public Resources Code section 21166 and the related CEQA Guidelines, specifically sections 15162 through 15164; and

WHEREAS, the conclusion of this Addendum is that the proposed changes will not result in new significant impacts, substantially increase the severity of previously disclosed impacts or involve any of the other conditions related to changed circumstances or new information that can require a subsequent or supplemental EIR under Public Resources Code section 21166 and CEQA Guidelines section 15162 beyond those impacts and conditions already identified in the City's Public Draft and Final IS/MND (SCH #2013032072), which was certified and approved by the City on June 5, 2013; and

WHEREAS, an Addendum is the appropriate level of CEQA analysis and the appropriate method of amending the June 5, 2013 Adopted IS/MND, pursuant to Sections 15162 and 15164 of the CEQA Guidelines, and

WHEREAS, the City voluntarily provided for a 14-day comment period with the State Clearinghouse and did not receive any comments on this Addendum or the Proposed Project.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF UKIAH DOES RESOLVE, DECLARE, DETERMINE AND ORDER THE FOLLOWING:

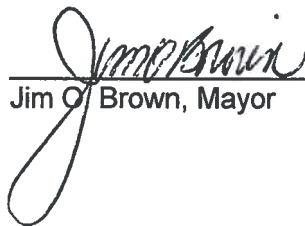
SECTION 1. The City Council has: (1) independently reviewed and analyzed the CEQA Final Addendum and other information in the record and has considered the information contained therein prior to acting upon or approving the Proposed Project; (2) the CEQA Addendum to the Initial Study/Mitigated Negative Declaration prepared for the Proposed Project has been completed in compliance with CEQA and is consistent with State and local guidelines implementing CEQA; and (3) the Addendum represents the independent judgment and analysis of the City as lead agency for the Proposed Project. The City designates the City's Public Works Director as the custodian of documents and records of proceedings on which this decision is based.

SECTION 2. The City Council does hereby adopt the Addendum to the Initial Study/Mitigated Negative Declaration prepared for the Proposed Project. The Addendum, Final Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program are: (1) on file with the City at its Public Works Department at 300 Seminary Avenue, Ukiah; and (2) available for inspection by any interested party.

SECTION 3. The City Council hereby authorizes the Director of Public Works or his designee to file a Notice of Determination with the State Clearinghouse and the Mendocino County Clerk-Recorder for this Addendum.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Ukiah at a regular meeting held on June 7, 2017.

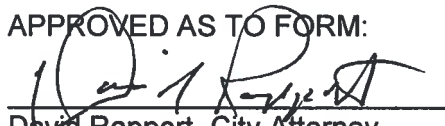
AYES: Councilmembers Scalmanini, Crane, Mulheren, Doble, and Mayor Brown
NOES: None
ABSENT: None
ABSTAIN: None



Jim O. Brown, Mayor

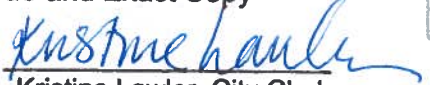
ATTEST:


Kristine Lawler, City Clerk

APPROVED AS TO FORM:


David Rapport, City Attorney

City of Ukiah, California
Certified to be a
True and Exact Copy

6/8/17 
Date Kristine Lawler, City Clerk



Attachment #3

City of Ukiah Recycled Water Project Phase 4 Refinements

FINAL CEQA ADDENDUM #3

SCH #2013032072

Initial Study/Mitigated Negative
Declaration Approved on June 5, 2013

November 2018



City of Ukiah
Recycled Water Project - Phase 4 Refinements

Final CEQA Addendum #3
to the
Initial Study/Mitigated Negative Declaration
Approved on June 5, 2013
SCH #2013032072

Prepared by:



SMB Environmental, Inc.

November 2018

Table of Contents

Chapter 1 Introduction	1-1
1.1 California Environmental Quality Act (CEQA).....	1-1
1.2 Purpose of this Addendum.....	1-4
1.3 Impact Terminology	1-4
1.4 Organization of this Document.....	1-4
Chapter 2 Description of Proposed Project Changes	2-1
2.1 Proposed Phase 4 Refinements	2-1
2.1.1 Construction Considerations.....	2-4
2.1.2 Operations and Maintenance Considerations.....	2-4
Chapter 3 Environmental Analysis	3-1
3.1 Explanation of Environmental Review Process	3-1
3.2 Evaluation of Proposed Changes	3-2
Chapter 4 Comments Received.....	4-1
Chapter 5 Response to Comments	5-1
Chapter 6 Conclusion	6-1

List of Figures

Figure 1:Original and Previously Analyzed Proposed Recycled Water Project.....	2-2
Figure 2: Proposed Phase 4 Refinements.....	2-3

List of Tables

Table 1: Proposed Phase 4 Golf Course Lakes Data Table.....	2-4
Table 2: Environmental Review of Proposed Phase 4 Refinements.....	3-3
Table 3: Agency Comment Letters Received.....	4-1

Appendix A

Table A-1: Air Quality Emissions – Original Phase 4 Construction Emissions.....	A-1
Table A-2: Air Quality Emissions – Revised Phase 4 Construction Emissions.....	A-1
Emission Model Estimates for Original Phase 4 Construction Emissions.....	A-2
Emission Model Estimates for Revised Phase 4 Construction Emissions.....	A-3

Appendix B

Inventory of Trees to be Removed by Proposed Phase 4 Refinements.....	B-1
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Appendix C

Native American Tribe Correspondence.....	C-1
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Chapter 1 Introduction

This Addendum assesses the environmental impacts of the City's Proposed Phase 4 Refinements (Proposed Changes) to the City of Ukiah's (City) Recycled Water Project. In March 2013, the City prepared an Initial Study/Mitigated Negative Declaration (IS/MND) on the City's Recycled Water Pipeline Project and on June 5, 2013 adopted the Final IS/MND and approved the Project (SCH #2013032072), which was based on the City's 2012 Recycled Water Feasibility Study. Subsequently in May 2015 and July 2017, the City prepared and approved two Addendums on minor project changes to the original Proposed Project description and further evaluated the potential effects of reducing flows to the Russian River. These documents are included by reference. In addition, the State Water Resources Control Board (State Water Board) is providing partial funding for the Proposed Project under the State Revolving Fund (SRF) Program and in August of 2015 issued Order WW0082 approving the City's petition to change the purpose of use and the place of use of 1,472 acre-feet per year (afy) of treated wastewater.

The City, as the lead agency under the California Environmental Quality Act (CEQA), will consider the potential incremental environmental impacts of the Proposed Project changes when it considers whether or not to approve this Addendum to the Project. This Addendum is an informational document and is intended to be used by the City under Public Resources Code section 21166 and the related CEQA Guidelines, specifically sections 15162 through 15164.¹ Further, this Addendum is a modified Addendum, as the State Board is requiring this Addendum to be circulated for a 15-day public review period, which is not required for traditional addendums. As such, this document discloses some changes to the Project that go beyond the traditional limits of the CEQA addendum process and uses the public review process to disclose those changes.

The conclusion of this Addendum is that the Proposed Phase 4 Refinements will not result in new significant impacts, substantially increase the severity of previously disclosed impacts, nor involve any of the other conditions related to changed circumstances or new information that can require a subsequent or supplemental EIR under Public Resources Code section 21166 and CEQA Guidelines section 15162 beyond those impacts and conditions already identified in the City's Public Draft and Final IS/MND (SCH #2013032072) (also referred to as IS/MND throughout this document), which was certified and approved by the City on June 5, 2013 and the May 2015 and July 2018 Addendums. With the inclusion of the additional 15-day public review process required by the State Board, CEQA and the CEQA Guidelines do not specifically require a subsequent or supplemental negative declaration or environmental impact report for insignificant proposed changes that may differ with the original environmental document (i.e. IS/MND).

1.1 California Environmental Quality Act (CEQA)

For a proposed modified project, State CEQA Guidelines (Sections 15162 and 15164) provide that an Addendum to an adopted IS/MND may be prepared if only minor technical changes or additions are necessary or none of the following conditions calling for the preparation of a subsequent IS/MND have occurred:

- Substantial changes in the project which require major revisions to the IS/MND due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects;

¹ The CEQA Guidelines are contained in Title 14 of the California Code of Regulations.

- Substantial changes with respect to the circumstances under which the project is undertaken which require major revisions to the IS/MND due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or
- New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time of IS/MND adoption, shows any of the following:
 - i) The project will have one or more significant effects not discussed in the IS/MND,
 - ii) The project will result in impacts substantially more severe than those disclosed in the IS/MND,
 - iii) Mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project, but the project proponent declines to adopt the mitigation measure or alternative, or
 - iv) Mitigation measures or alternatives that are considerably different from those analyzed in the IS/MND would substantially reduce one or more significant effects on the environment, but the project proponent declines to adopt the mitigation measure or alternative.

Specific CEQA language in CEQA Guidelines Section 15162 and 15164 is presented below.

15162. Subsequent EIRs and Negative Declarations

- (A) When an EIR has been certified or a negative declaration adopted for a project, no subsequent EIR shall be prepared for that project unless the lead agency determines, on the basis of substantial evidence in the light of the whole record, one or more of the following:
- (1) Substantial changes are proposed in the project which will require major revisions of the previous EIR or negative declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects;
 - (2) Substantial changes occur with respect to the circumstances under which the project is undertaken which will require major revisions of the previous EIR or Negative Declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or
 - (3) New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous EIR was certified as complete or the Negative Declaration was adopted, shows any of the following:
 - a. The project will have one or more significant effects not discussed in the previous EIR or negative declaration;
 - b. Significant effects previously examined will be substantially more severe than shown in the previous EIR;

- c. Mitigation measures or alternatives previously found not to be feasible would in fact be feasible, and would substantially reduce one or more significant effects of the project, but the project proponents decline to adopt the mitigation measure or alternative; or
 - d. Mitigation measures or alternatives which are considerably different from those analyzed in the previous EIR would substantially reduce one or more significant effects on the environment, but the project proponents decline to adopt the mitigation measure or alternative.
- (B) If changes to a project or its circumstances occur or new information becomes available after adoption of a negative declaration, the lead agency shall prepare a subsequent EIR if required under subsection (a). Otherwise the lead agency shall determine whether to prepare a subsequent negative declaration, an Addendum, or no further documentation.
- (C) Once a project has been approved, the lead agency's role in project approval is completed, unless further discretionary approval on that project is required. Information appearing after an approval does not require reopening of that approval. If after the project is approved, any of the conditions described in subsection (A) occurs, a subsequent EIR or negative declaration shall only be prepared by the public agency which grants the next discretionary approval for the project, if any. In this situation no other responsible agency shall grant an approval for the project until the subsequent EIR has been certified or subsequent negative declaration adopted.
- (D) A subsequent EIR or subsequent negative declaration shall be given the same notice and public review as required under Section 15087 or Section 15072. A subsequent EIR or negative declaration shall state where the previous document is available and can be reviewed.

As described in Chapter 3 of this Addendum, none of the conditions described in CEQA Guidelines section 15162 (which implements Public Resources Code section 21166) has occurred. Under such circumstances, CEQA Guidelines section 15164 allows for the preparation of an Addendum as described below:

15164. Addendum to an EIR or Negative Declaration

- (A) The lead agency or responsible agency shall prepare an Addendum to a previously certified EIR if some changes or additions are necessary but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred.
- (B) An Addendum to an adopted Negative Declaration may be prepared if only minor technical changes or additions are necessary or none of the conditions described in Section 15162 calling for the preparation of a subsequent EIR or negative declaration have occurred.
- (C) An Addendum need not be circulated for public review but can be included in or attached to the final EIR or adopted negative declaration.
- (D) The decision making body shall consider the Addendum with the final EIR or adopted negative declaration prior to making a decision on the project.

- (E) A brief explanation of the decision not to prepare a subsequent EIR pursuant to Section 15162 should be included in an Addendum to an EIR, the lead agency's findings on the project, or elsewhere in the record. The explanation must be supported by substantial evidence.

1.2 Purpose of this Addendum

The purpose of this Addendum is to evaluate proposed changes to the original project analyzed in the IS/MND to demonstrate that the Proposed Project changes do not trigger any of the conditions described above. Based on the analysis provided below, an Addendum to the IS/MND is the appropriate CEQA document.

1.3 Impact Terminology

This Addendum uses the terminology below to describe the levels of significance of impacts that the IS/MND concluded that Proposed Project would have. This terminology is helpful for determining how the environmental impacts, if any, of the Proposed Phase 4 Refinements compare to the environmental impacts described in the IS/MND.

- The Proposed Project is considered to have *no impact* on a particular resource topic if the analysis concludes that it would not affect that particular resource.
- An impact is considered *less than significant* if the analysis concludes that the impact would cause no substantial adverse change to the environment and that accordingly it would not require mitigation.
- An impact is considered *less than significant with mitigation incorporated* if the analysis concludes that, with the inclusion of mitigation measures to which the project proponent has agreed, the impact would cause no substantial adverse change to the environment.
- An impact is considered *potentially significant* if the analysis concludes that the impact exceeds applicable regulatory thresholds of significance and cannot be reduced to a less-than-significant level with potentially feasible mitigation.

In assessing the impacts of the proposed changes to the Project as originally approved, the City is not assessing whether impacts are significant compared with existing physical conditions (i.e., conditions without implementation of any part of the project). Rather, the City is assessing how the incremental impacts, if any, associated with the proposed changes compare with the impacts disclosed in the IS/MND. This approach is expressly sanctioned by the governing statutory and regulatory provisions and case law. (See Public Resources Code, § 21166; CEQA Guidelines, § 15162; *Bowman v. City of Petaluma* (1986) 185 Cal.App.3d 1065, 1078-1082; *Temecula Band of Luiseño Mission Indians v. Rancho Cal. Water Dist.* (1996) 43 Cal.App.4th, 425, 438-439).

1.4 Organization of this Document

CEQA Guidelines do not specify the format of addendums. The content and format of this Addendum is as follows.

- Chapter 1, “Introduction,” identifies the purpose, terminology, and organization of the Addendum.
- Chapter 2, “Description of Proposed Project Change,” identifies the proposed project refinements in detail.

- Chapter 3, “Environmental Analysis,” presents the analysis for each component of the project change. This chapter identifies the proposed project change's impacts in relevant resource categories.
- Chapter 4, “Comments Received”, presents a list and individual letters and/or written comments received during the 15-day public review period established by the State Board and agreed to by the State Clearinghouse (SCH).
- Chapter 5, Response to Comments”, presents the responses to the written comments received during the 15-day public review period established by the State Board and agreed to by the State Clearinghouse (SCH).
- Chapter 6, “Conclusion,” summarizes the conclusions of the environmental review in this Addendum.

Chapter 2 Description of Proposed Project Changes

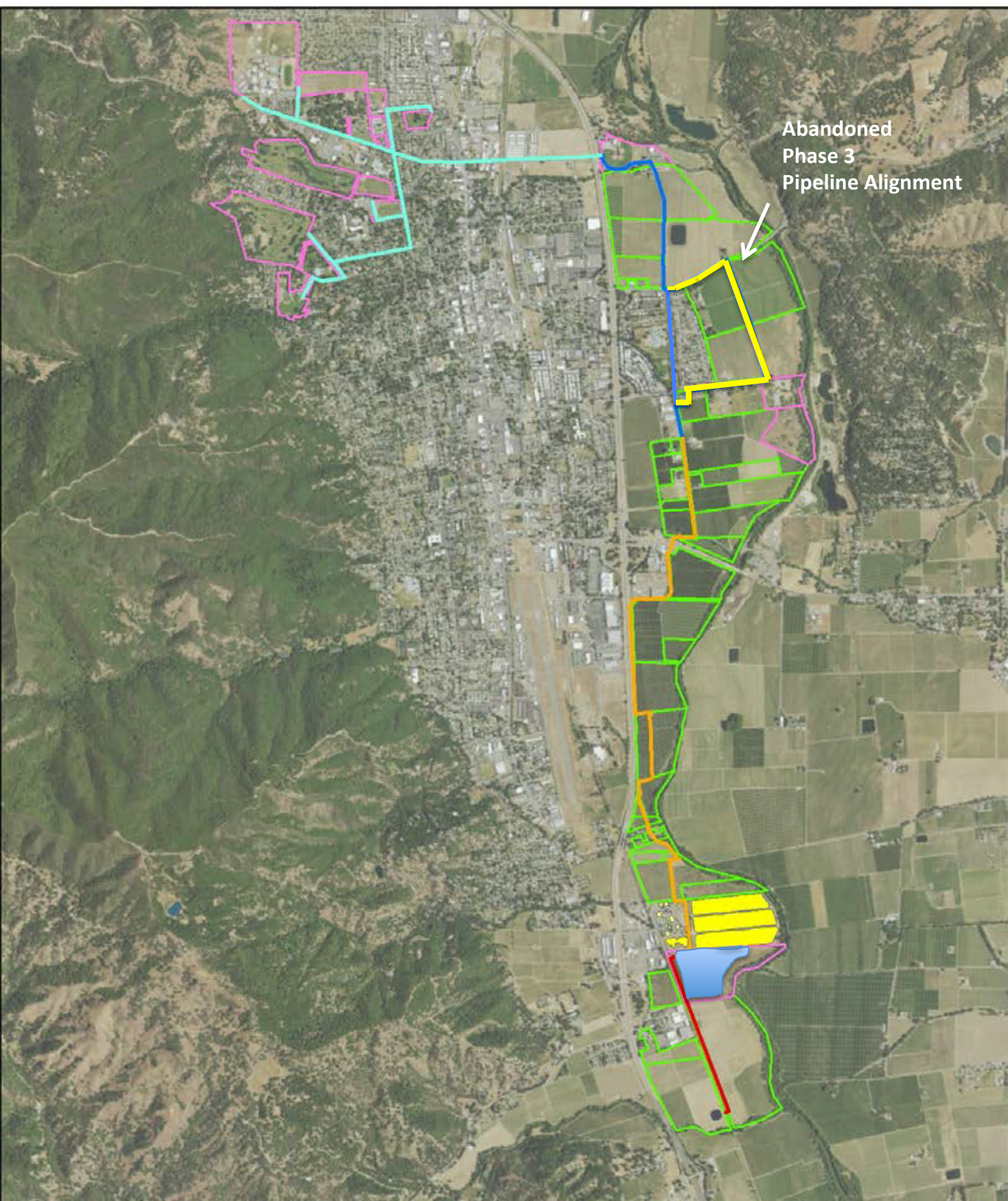
This chapter provides a summary of the Proposed Phase 4 Refinements to the City's Proposed Recycled Water Project as was described in the March 2013 Public Draft IS/MND, the May 2013 Final IS/MND, and the May 2015 and July 2017 Addendums. These are included by reference.

2.1 Proposed Phase 4 Refinements

As originally described in the March 2013 Public Draft IS/MND, the May 2013 Final IS/MND, and as revised in the May 2015 and July 2017 Addendums, the City's Recycled Water Pipeline Project includes the construction and operation of 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant. As shown on Figure 1, the IS/MND and Addendums identified and evaluated four (4) construction phases. The storage facility for Phases 1-3 was originally sized at a capacity of approximately 1.6 million gallon (MG) in the IS/MND and was revised to 3 MG during the May 2015 Addendum and then increased to 66 MG during the July 2017 Addendum. In August of 2015 the State Board issued Order WW0082 approving the City's petition to change the purpose of use and the place of use of 1,472 acre-feet per year (afy) of treated wastewater.

Currently, Phases 1-3 of the City of Ukiah's Recycled Water Pipeline Project are now under construction and are expected to be completed by spring/summer 2019. The City would now like to implement the complete project as originally planned in the 2012 Recycled Water Feasibility Study, which includes one remaining phase (i.e. Phase 4) of pipeline and customers. Phase 4 includes 21 parcels and 190 acres, all urban landscape irrigation sites. The Phase 4 customer sites include one (1) City owned golf course at the end of the line, a cemetery, some City parks and several City public schools. The City has already acquired signed recycled water use agreements from the planned Phase 4 customers. The City evaluated the construction of the pipeline alignments in the original IS/MND. However, due to the fact that many details were not known at the time the 2012 Recycled Water Feasibility Study and the subsequent 2013 IS/MND and 2015 and 2017 Addendums, the City could not clearly outline or define the Phase 4 storage requirements. Now the storage requirements for Phase 4 are better known and defined, the Proposed Phase 4 Refinements of this Addendum and Proposed Changes to the Original Project include the following and are illustrated on Figure 2:

- Miscellaneous upgrade improvements at the existing tertiary filtration/disinfection system at the existing Ukiah WWTP, which mainly includes improvements to electrical, instrumentation & controls, monitoring and testing equipment, etc.
- A new 1 MG Recycled Water Storage Tank (Steel Tank – Approximately 40-feet high and 75-feet in diameter), 300 horsepower (hp) booster pump station at the City of Ukiah's Water Treatment Facility, and a 650-foot long, 12-inch diameter, pipeline to the interconnection of the existing Phase 3 pipeline and the planned Phase 4 pipeline of the Recycled Water Pipeline Project. The pump station will be housed in building measuring approximately 30-feet by 60-feet, and 10-feet high to attenuate noise and provide additional protection against vandalism. The storage tank and pump station will be located at the City's water treatment plant that zoned industrial property and which already has a large storage tank, pump station and a Ranney well collector. Further, this site has no nearby residents or housing and is screened by mature Sequoia or California Redwoods.
- Four (4) lined recycled water storage lakes, and a 250 hp housed irrigation pump station at the City of Ukiah's Municipal Golf Course to provide operational storage for the Recycled Water System for irrigation of the golf course. The four lined lakes would provide end-of-the-line system storage for the irrigation of the golf course. The lakes are designed to be intertied and provide gravity flow from Lake A to Lake B1 to Lake B2 and to Lake C, through a pipeline system to keep the water moving – helping to maintain water quality. In addition, each lake will have a booster aeration station to keep the water in the lake circulating to eliminate algae growth.



Abandoned
Phase 3
Pipeline Alignment

Figure 2
General Location Map of Proposed Phase 4 Refinements



The irrigation pump station, located at Lake C, will be connected to the golf course's existing irrigation and electrical systems to provide irrigation to the City-owned golf course, as well as provide overall water supply system reliability. The operation of the lakes is designed so that the Recycled Water System will only use approximately the top two (2)-feet of the lake(s) for irrigation, and would therefore be maintained as lakes. The only time the lined lakes would be emptied is if or when they need maintenance or cleaning. Table 1 below provides a summary of the details of the four proposed golf course recycled water storage lakes.

Table 1 Proposed Phase 4 Golf Course Lakes Data Table							
Item No.	Item Description	Units	Lake A	Lake B1	Lake B2	Lake C	Total
1	Lake Area	(sq ft)	59,563.9	30,698.4	17,892.8	70,575.5	178,730.7
2	Lake Area	(acre)	1.4	0.7	0.4	1.6	4.1
3	Lake Circumference	(ft)	1,138	775	568	1,193	3,674
4	Lake Est. High Water Mark	(ft)	650.0	648.0	646.0	641.0	
5	Estimated Volume Water - Top Foot	(Gal)	445,569	229,640	133,848	527,941	1,336,998
6	Estimated Volume Water - Top Two Feet	(Gal)	891,138	459,281	267,695	1,055,883	2,673,996

2.1.1 Construction Considerations

The Proposed Phase 4 Refinements construction activities are projected to begin in spring of 2020 and take approximately 12 months to complete. The Proposed Phase 4 Refinements would follow the same construction commitments and mitigation measures identified in the Original May 2013 Public Draft IS/MND and the approved July 2013 Final IS/MND, and as amended. These are included by reference. In addition, the following environmental commitments will be employed as part of the overall Phase 4 Refinements Project Description to ensure that there are no additional environmental impacts that were already disclosed in the Original IS/MND document, and as amended. These include:

- The 1 MG storage tank and the pump station buildings/structures will be painted in neutral colors such as a beige, or light brown, to blend in with the surrounding environment and will be shielded by a fence and trees to be hidden from the public to the extent practical.
- The two pump stations will be housed in buildings to ensure noise attainment and provide an additional layer of protection from vandalism.
- The 1MG storage tank and adjacent pump station will have security lighting to provide protection against vandalism, but will be shielded in order to not create a new source of substantial light or glare that would adversely affect day or nighttime views in the area.

2.1.2 Operations and Maintenance Considerations

The Proposed Phase 4 Refinements would follow the same operations and maintenance commitments and mitigation measures identified in the Original May 2013 Public Draft IS/MND and the approved July 2013 Final IS/MND, and as amended. These are included by reference. In addition, the following

environmental commitments will be employed as part of the overall Phase 4 Refinements Project Description to ensure that there are no additional environmental impacts that were already disclosed in the Original IS/MND document, and as amended. These include:

- The Golf Course Lakes will be lined and will be designed and operated in accordance with the applicable requirements of California Code of Regulations (CCR) Title 22 and any other state or local legislation that is currently effective or may become effective as it pertains to recycled water.
- The operation of the Golf Course Lakes is designed so that the Recycled Water System will only use approximately the top two (2)-feet of the lake(s) for irrigation, and would therefore, be maintained as lakes. The only time the lined lakes would be emptied is if or when they need maintenance or cleaning.
- The Golf Course irrigation systems will be operated in accordance with the requirements of Title 22 of the CCR, the State Board Recycled Water Policy, and any other local legislation that is effective or may become effective as it pertains to recycled water and any reclamation permits issued by the North Coast RWQCB. This will include appropriate signage to warn golfers and others to keep out of the lake(s) and do not drink or have body contact with the recycled water, among others. Further, any potable drinking water facilities such as drinking fountains will be shielded to avoid any potential of contact from over spraying of recycled water from the irrigation process.

Chapter 3 Environmental Analysis

This chapter evaluates the potential for the proposed changes to have new significant impacts on the environment that were not previously addressed in the IS/MND, substantially more severe environmental impacts than were addressed in the IS/MND, or trigger the new information standards stated in CEQA Guideline section 15162. The purpose of this review is to evaluate the categories in terms of any “changed condition” (i.e. changed circumstances, project changes, or new information of substantial importance) that may result in a changed environmental result. A determination that no such changed condition exists does not necessarily mean that the overall project will have no potential impacts in an environmental category, but that the change to the Project will result in a reduction or no change in the condition or status of the impact since it was analyzed and addressed with mitigations in the IS/MND.

3.1 Explanation of Environmental Review Process

Table 2 evaluates any potential environmental impacts from the construction and operation of the proposed changes with the environmental impacts of the original storage facility size as discussed in the IS/MND. This comparative analysis has the following elements, which are the basis for the discussion in Table 2 below:

(A) Were the Impact(s) Analyzed in the IS/MND?

This column provides a cross-reference to the pages of the IS/MND where information and analysis may be found relative to the environmental issue listed under each topic.

(B) What were the Environmental Impact Conclusions in the IS/MND?

This column provides a summary of the original environmental impact conclusions for implementing the Proposed Project in the IS/MND.

(C) Do Proposed Changes Involve New Significant Impacts or Substantially More Severe Impacts?

Pursuant to Section 15162(a)(1) of the CEQA Guidelines, this column indicates whether the proposed project change will result in new significant impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant impact.

(D) Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?

Pursuant to Section 15162(a)(2) of the CEQA Guidelines, this column indicates whether there have been changes to the circumstances under which the project is being undertaken which have occurred subsequent to the City’s adoption of the IS/MND that would result in the revised Phase 4 Refinements having new significant environmental impacts that were not considered in the IS/MND or that substantially increase the severity of a previously identified significant impact.

(E) Any New Information Requiring New Analysis or Verification?

Pursuant to Section 15162(a)(3)(A-D) of the CEQA Guidelines, this column indicates whether new information of substantial importance which was not known and could not have been known with the exercise of reasonable diligence at the time the City adopted the IS/MND is available requiring an update to the analysis of the IS/MND because the new information shows that:

- (1) The project will have one or more significant effects not discussed in the IS/MND; or

- (2) Significant effects previously examined will be substantially more severe than shown in the IS/MND; or
- (3) Mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project, but the project proponents decline to adopt the mitigation measure or alternative; or that
- (4) Mitigation measures or alternatives which are considerably different from those analyzed in the IS/MND would substantially reduce one or more significant effects on the environment, but the project proponents decline to adopt the mitigation measure or alternative.

If the answer to any of the above questions (C) through (E) for the incremental impacts of the project change is ‘Yes,’ then the preparation of a subsequent or supplemental IS/MND or an EIR could be required. However, if the additional analysis completed as part of this Addendum finds that the applicable conclusions of the IS/MND remain the same and no new significant impacts are identified, or identified environmental impacts are not found to be more severe, or additional “considerably different” mitigation unacceptable to the proponent is not necessary, then the question would be answered ‘No’ and no supplemental or subsequent IS/MND or EIR is required.

(E) Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts

This column indicates whether the prior environmental documents provide mitigation measures to address effects in the related impact category. In some cases, the mitigation measures have already been implemented. A “yes” response will be provided in either instance. If “NA” is indicated, this Addendum concludes that the impact does not occur with this project change and therefore no mitigation measures are needed.

(F) Discussion and Mitigation Section

IS/MND Discussion

A discussion of the relevant portions of the IS/MND is provided under each environmental category in order to clarify the answers. The discussion provides information about the IS/MND’s treatment of the particular environmental issue and the status of any mitigation measure that the IS/MND required or that has already been implemented.

IS/MND Mitigation Measures

Applicable mitigation measures from the IS/MND that apply to the project are listed under each environmental category.

Project Change Discussion

A discussion of the environmental impacts, if any, of the revised Phase 4 Refinements under the standards established by CEQA Guidelines section 15162(a) for each environmental resources section or category.

3.2 Evaluation of Proposed Changes

Table 2 evaluates the potential for the proposed changes to have new significant impacts on the environment that were not previously addressed in the IS/MND, substantially more severe environmental impacts than were addressed in the IS/MND or trigger the new information standards stated in CEQA Guideline section 15162. The purpose of this review is to evaluate the categories in terms of any “changed condition” (i.e. changed circumstances, project changes, or new information of substantial

importance) that may result in a changed environmental result. A determination that no such changed condition exists does not necessarily mean that the overall project will have no potential impacts in an environmental category, but that the change to the Project will result in a reduction or no change in the condition or status of the impact since it was analyzed and addressed with mitigations in the IS/MND.

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
Aesthetics/Visual	IS/MND Page 3-2	LTS	No	No	No	N/A
IS/MND Discussion: As identified in the IS/MND, The Proposed Project, including the location of the proposed storage facility is not located in or near any designated scenic vista, designated highway, and would not affect any visual resources. Further, the implementation of the Proposed Project would have no to less than significant potential impacts to aesthetic and visual resources. As a result, implementation of the Proposed Project as described in the IS/MND would not result in significant unavoidable impacts to the visual character or add substantial amounts of light and glare. IS/MND Mitigation Measures: None identified or necessary. Project Change Discussion: The Proposed Phase 4 Refinements to the Proposed Project would generally have the same impacts to aesthetic/visual resources as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND and as amended. Specifically, the 1 MG storage tank and the pump station buildings will be located at the City's Water Treatment Plant which is zoned industrial property and already has a large water storage tank, pump station and a Ranney well collector and would not add any new or significant feature to the area, which is not considered to be a scenic area. Further, this site has no nearby residents or housing and is screened by mature Sequoia or California Redwoods. In addition, the 1 MG storage tank and booster pump station will be painted in neutral colors such as a beige, or light brown, in order to blend in with the surrounding environment and will be shielded by a fence and/or trees to be hidden from the public to the extent practical. Further, the two pump stations will be housed in buildings/structures to ensure noise attainment and provide an additional layer of protection from vandalism. Further, the 1 MG storage Tank and adjacent pump station would have security lighting to provide protection against vandalism, but will be shielded in order to not create a new source of substantial light or glare that would adversely affect day or nighttime views in the area. As a result, the Proposed Project change will not result in new significant impacts that have not already been considered and mitigated by the IS/MND or result in a substantial increase in the severity of a previously identified significant impact. The Revised Proposed Project, therefore, would not have any incrementally significant aesthetics/visual effects as defined in CEQA Guideline section 15162(a).						
Agricultural Resources	IS/MND Pages 3-3 and 3-4	LTS	No	No	No	N/A

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
IS/MND Discussion: As identified in the IS/MND, implementation of the Proposed Project would have no to less than significant potential impacts to agricultural resources. The Proposed Project would not convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use. The Proposed Project would be primarily constructed within existing roadways within the City. In addition, the Proposed Project will not be located on any existing agricultural fields or farmlands. As a result, the Proposed Project would not convert any farmland to non-agricultural usage. No mitigation is required or necessary.						
IS/MND Mitigation Measures: None identified or necessary.						
Project Change Discussion: The Proposed Phase 4 Refinements to the Proposed Project would not have increased impacts to agricultural resources as was identified in the Original Proposed Project. The Proposed Phase 4 Refinements would not convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance, as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use. As a result, any of these impacts are not considered to be significant. Further, the construction activities associated with Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND, and as amended. In addition, the lands the proposed IMG Storage tank and Golf Course Lakes and Pump Stations would be located on City-owned lands and are not on any agricultural lands. The proposed changes to the Proposed Project would not convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance, as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use. As a result, any of these impacts are not considered to be significant. The Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects to agricultural resources as defined in CEQA Guideline section 15162(a).						
Air Quality	IS/MND Pages 3-5 through 3-10	LTS/M	No	No	Yes	Yes
IS/MND Discussion: As described in the IS/MND, construction of the Proposed Project would result in temporary, but not significant and unavoidable, impacts to air quality. The Mendocino County Air Quality Management District (MCAQMD) has deferred to using the Bay Area Air Quality Management District's (BAAQMD) Thresholds of Significance estimating air quality impacts. However, the Bay Area Air Quality Management District's approach to analyses of construction impacts as noted in their BAAQMD CEQA Guidelines is to emphasize implementation of effective and comprehensive control measures rather than detailed quantification of emissions. As a result, the Proposed Project's construction related dust impacts would be reduced further with the implementation of dust effective dust control measures and would remain less than significant.						
IS/MND Mitigation Measures:						

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
Mitigation Measure AIR-1: Dust Control Project Change Discussion: The Proposed Phase 4 Refinements to the Proposed Project would generally have the same impacts to air quality as was identified in the Original Proposed Project. The construction activities associated with the Proposed Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. The construction of the additional storage facilities with the Phase 4 Refinements would result in an incremental increase in air quality emissions. However, these increased emissions would not exceed any of the established thresholds of significance. Please see Attachment A for detailed Air Quality Analysis of the Phase 4 Refinements. Further, BAAQMD's approach to analyses of construction impacts as noted in their BAAQMD CEQA Guidelines is to emphasize implementation of effective and comprehensive control measures rather than detailed quantification of emissions. With implementation of these dust control measures (Mitigation Measures AIR-1 in the IS/MND and listed above), the Proposed Phase 4 refinement's construction-related dust impacts would be even further reduced and would remain less-than-significant. Operations of the two pump stations of the Phase 4 Refinements will be connected to the existing electrical grid and will not produce any local or significant emissions. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant air quality effects as defined in CEQA Guideline section 15162(a).						
Biological Resources	IS/MND Pages 3-11 through 3-17	LTS/M	No	No	Yes	Yes
IS/MND Discussion: As identified in the IS/MND, the Proposed Project could have a substantial adverse effect, either directly or through habitat modifications, on species identified as a candidate, sensitive, or special-status species in local or regional plans, policies, or regulations, or by the CDFW or USFWS. Specifically, the construction activities of the Proposed Project have the potential to affect these species in various ways ranging from removal and/or disturbance. However, with the implementation of the following mitigation measures any impacts would be reduced to less than significant levels. IS/MND Mitigation Measures: - Mitigation Measure BIO-1: Conduct Breeding/nesting Surveys - Mitigation Measure BIO-2: Conduct Pre-Construction Surveys for Western Pond Turtle - Mitigation Measure BIO-3: Avoid Cutting Through Creeks/Drainages - Mitigation Measure BIO-4: Implement Construction Best Management Practices - Mitigation Measure BIO-5: Develop and Implement a Frac-Out Contingency Plan - Mitigation Measure BIO-6: Obtain all Required Authorizations Project Change Discussion: The Proposed Phase 4 Refinements to the Proposed Project would generally have the same impacts to biological resources as was identified in the Original Proposed Project. As shown in Appendix B, the construction activities associated with the construction of the four (4) golf course lakes would require the removal of 17 trees. Only one (1) of these trees of these trees (i.e. a 17-inch Diameter at Breast Height Sequoia or California Redwood) would be						

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
potentially protected, pursuant to the City’s Tree preservation Ordinance. However, the City, as the Permitting Agency, has the authority to grant exceptions to any proposed trimming and/or removal of trees within the City limits. The City has reviewed the type, age, condition, and overall importance of all 17 of these trees and has determined that these trees are not of critical importance to the City and that the removal of these trees are not a significant impact to the City and is not considered to be of any significant aesthetic, cultural, and/or biological habitat importance. In particular, given the abundance of Sequoia’s within the City and surrounding area, the City does not regard this tree as a significant aesthetic, cultural, and/or biological habitat importance to the City. Further the City does not require any mitigation for the replacement of this lost tree. The golf course may well plant additional trees as part of its overall design plans to improve playability, but replacement of this Sequoia is not required. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on biological resources as defined in CEQA Guideline section 15162(a).						
Cultural and Tribal Resources	IS/MND Pages 3-18 through 3-21	LTS/M	No	No	No	Yes
IS/MND Discussion: The IS/MND concluded that the construction of the Proposed Project would not have any direct impacts on identified historical and archeological resources, including tribal cultural resources. However, construction of the Proposed Project could have significant impacts on unidentified and undiscovered buried cultural resources. However, with the implementation of the following mitigation measures, any impacts would be reduced to less than significant levels. IS/MND Mitigation Measures: • Mitigation Measure CR-1: Halt work if cultural resources are discovered • Mitigation Measure CR-2: Stop work if paleontological remains are discovered • Mitigation Measure CR-3: Halt work if human remains are found Project Change Discussion: The Proposed Phase 4 Refinements would generally have the same impacts to cultural and/or tribal resources as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be located on City-owned land. The Original Project was investigated and surveyed for cultural and tribal resources within a 0.5 radius area around the Proposed Project, which included the area where Phase 4 Refinements would be located². None of these investigations indicated that there are known cultural resources within the proposed footprints of the Phase 4 refinements. Further the construction activities of Phases 1-3 were monitored for cultural and tribal resources and no cultural and/or tribal resources were discovered. It is possible that during Phase 4 Refinement construction activities, cultural and/or tribal resources could be in advertently discovered. However,						

² In 2013, the City investigated both Cultural and Tribal Resources together as it was prior to the specific requirements of AB52. Through this investigation, the City reached out to the Native America Heritage Commission (NAHC) and the local Native American Tribes to obtain information regarding any known sensitive tribal and/or cultural resources. None of the Native American Tribes responded with any information regarding any known sensitive tribal and/or cultural resources. Please see Appendix C for the City’s efforts to reach out to the NAHC and the local Native American Tribes.

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
the existing approved mitigation measures would ensure that any impacts would be reduced to less than significant impacts. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on cultural resources as defined in CEQA Guideline section 15162(a).						
Geology and Soils	IS/MND Pages 3-22 and 3-23	LTS/M	No	No	No	Yes
IS/MND Discussion: As described in the IS/MND, the Proposed Project may be located in areas that consist of medium dense to dense fine granular soils. In addition, perched groundwater could be present. As such, the soil in some areas of the alignment may have a high susceptibility to liquefaction during seismic shaking. Other portions of the Project may be less susceptible to liquefaction and related damage. Lateral spreading, often associated with liquefaction, is less likely because there are no steep banks or hard ground bordering the Project area, but could still potentially be a hazard. However, with the implementation of the following mitigation measure, any impacts are reduced to less than significant levels. As a result, the following mitigation is proposed: IS/MND Mitigation Measure: Mitigation Measure GEO-1: Perform Geotechnical Investigation Project Change Discussion: The Proposed Phase 4 Refinements would generally have the same impacts to geology and soils as the Original Proposed Project. The construction activities associated with the revised storage facility would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant geology and soils impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on geology and soils as defined in CEQA Guideline section 15162(a).						
Greenhouse Gas Emissions	IS/MND Pages 3-24 through 3-25	LTS	No	No	No	Yes
IS/MND Discussion: With the implementation of mitigation, the Proposed Project would not result in any residual significant and unavoidable impacts related to greenhouse gas emissions. Therefore, project implementation would not result in any residual significant impacts related to greenhouse emissions. IS/MND Mitigation Measures: None Identified or Necessary Project Change Discussion:						

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
The Proposed Phase 4 Refinements would have the same chances to cause a generate greenhouse gas emissions as was identified in the Original Proposed Project. The construction of the additional storage facilities with the Phase 4 Refinements would result in an incremental increase in air quality emissions. However, these increased emissions would not exceed any of the established thresholds of significance. See Attachment A for detailed Air Quality Analysis of the Phase 4 Refinements. Further, BAAQMD’s approach to analyses of construction impacts as noted in their BAAQMD CEQA Guidelines is to emphasize implementation of effective and comprehensive control measures rather than detailed quantification of emissions. With implementation of these dust control measures (Mitigation Measures AIR-1 in the IS/MND and listed above), the Proposed Project’s construction-related dust impacts would be even further reduced and would remain less-than-significant. Operations of the two pump stations of the Phase 4 Refinements will be connected to the existing electrical grid and will not produce any local or significant emissions. As a result, the proposed Phase 4 Refinements will not result in any new significant greenhouse gas impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on greenhouse gas emissions as defined in CEQA Guideline section 15162(a).						
Hazards and Hazardous Materials	IS/MND Pages 3-26 through 3-29	LTS/M	No	No	No	Yes
IS/MND Discussion: With the implementation of mitigation, the Proposed Project would not result in any residual significant and unavoidable impacts related to risks of upset or accidental release of hazards and hazardous materials. Therefore, project implementation would not result in any residual significant impacts related to hazards and hazardous materials. IS/MND Mitigation Measures: • Mitigation Measure HAZ-1: Store, Handle, Use Hazardous Materials in Accordance with Applicable Laws • Mitigation Measure HAZ-2: Properly Dispose of Contaminated Soil and/or Groundwater • Mitigation Measure HAZ-3: Properly Dispose of Hydrostatic Test Water • Mitigation Measure HAZ-4: Consult with FAA, Ukiah Municipal Airport, USFWS, and CDFW Project Change Discussion: The Proposed Phase 4 Refinements would generally have the same chances to cause a significant hazard to the public and/or the environment as was identified in the Original Proposed Project. The construction activities associated with the revised storage facility would be substantially the same as they were originally described in the IS/MND as it would be constructed on City-owned land. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on the potential to cause a significant hazard to the public and/or the environment as defined in CEQA Guideline section 15162(a).						
Hydrology and Water Quality	IS/MND Pages 3-30	LTS/M	No	No	No	Yes

Table 2 Environmental Review of Proposed Project Changes						
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	through 3-33					
IS/MND Discussion: With implementation of the mitigation measures listed in the IS/MND, implementation of the Proposed Project would not result in any residual significant impacts related to increased risk of flooding from stormwater runoff, from water quality effects from long-term urban runoff, or from short-term alteration of drainages and associated surface water quality and sedimentation. Based on these circumstances, the Proposed Project would not result in any residual significant and unavoidable adverse impacts to surface water hydrology and water quality. IS/MND Mitigation Measures: - Mitigation Measure HWQ-1: Implement Construction Best Management Practices - Mitigation Measure HWQ-2: Implement Recycled Water Best Management Practices Project Change Discussion: The Proposed Phase 4 Refinements would generally have the same impacts to hydrology and water quality as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND and will help the City to reduce diversions from the Russian River by approximately 1 million gallons per day (mgd) and reduce the City's discharge back into the Russian River by 20 percent, which was approved by the State Board in August 2015 as part of Order WW0082. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant hydrology and water quality impacts. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant hydrology and water quality effects as defined in CEQA Guideline section 15162(a).						
Land Use and Planning	IS/MND Page 3-34	NI	No	No	No	N/A
IS/MND Discussion: The IS/MND concluded that the Proposed Project would not have any adverse or significant effects on land use or land use planning. Specifically, the Proposed Project would not result in a disruption, physical division, or isolation of existing residential or open space areas. The Proposed Project would not conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the Project area. The Proposed Project would also not conflict with the provisions of an adopted Habitat Conservation Plan, Natural Conservation Community Plan, or other approved local, regional, or state habitat conservation plan. As a result, no mitigation is necessary. IS/MND Mitigation Measures: None identified or necessary. Project Change Discussion: The Proposed Phase 4 Refinements would have the same impacts to land use and land use planning as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the						

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
IS/MND or a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant land use and land use planning effects as defined in CEQA Guideline section 15162(a).						
Mineral Resources	IS/MND Page 3-35	NI	No	No	No	Yes
IS/MND Discussion: The Proposed Project is not located in an area identified as containing mineral resources classified MRZ-2 by the State geologist that would be of value to the region and the residents of the state. As a result, the Proposed Project would not result in the loss of availability of known mineral resources; therefore, no impact is expected. No mitigation is required. IS/MND Mitigation Measures: None identified or necessary. Project Change Discussion: The Proposed Phase 4 Refinements would have the same impacts to mineral resources as was identified in the Original Proposed Project. The construction activities associated with the revised storage facility would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts to mineral resources that have not already been considered and mitigated by the IS/MND and/or result in a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant mineral resource effects as defined in CEQA Guideline section 15162(a).						
Noise	IS/MND Pages 3-36 through 3-38	LTS/M	No	No	No	Yes
IS/MND Discussion: The Proposed Project has the potential to generate noise during the construction phase through the use of equipment and construction vehicle trips. Once constructed, the Proposed Project would not create any new sources of operational noise. Therefore, operation of the Proposed Project would not result in permanent noise impacts. Construction of the Proposed Project would generate temporary and intermittent noise. Noise levels would fluctuate depending on the particular type, number, and duration of use of various pieces of construction equipment. Back-up beepers associated with trucks and equipment used for material loading and unloading at the staging area would generate significantly increased noise levels over the ambient noise environment in order to be discernable and protect construction worker safety as required by OSHA (29 CFR 1926.601 and 29 CFR 1926.602). Businesses and residences in the vicinity of the project area could thus be exposed to these elevated noise levels. Construction activities associated with the project would be temporary in nature and related noise impacts would be short-term. However, since construction activities could substantially increase ambient noise levels at noise-sensitive locations, construction noise could result in potentially significant, albeit temporary, impacts to sensitive receptors. Compliance with the City noise ordinance and implementation of the following mitigation measures is expected to reduce impacts related to construction noise, to a less-than-significant level.						

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
IS/MND Mitigation Measures: - Mitigation Measure NOI-1: Limit Construction Hours - Mitigation Measure NOI-2: Locate Staging Areas away from Sensitive Receptors - Mitigation Measure NOI-3: Maintain Mufflers on Equipment - Mitigation Measure NOI-4: Idling Prohibition and Enforcement - Mitigation Measure NOI-5: Equipment Location and Shielding Project Change Discussion: The Proposed Phase 4 Refinements would generally have the same impacts on noise and sensitive receptors as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant noise impacts that have not already been considered and mitigated by the IS/MND and/or result in a substantial increase in the severity of a previously identified significant noise impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on noise and sensitive receptors as defined in CEQA Guideline section 15162(a).						
Population and Housing	IS/MND Page 3-39 through 3-40	NI	No	No	No	N/A
IS/MND Discussion: The Proposed Project would not induce population growth either directly or indirectly. The Proposed Project/Action would be to serve the City with up to 2,500 afy of tertiary treated recycled water for irrigation purposes. This would help supplement the City's current groundwater supplies, but would not be a sufficient supply to induce urban growth in the area. Construction of the Proposed Project/Action would avoid the need to demolish any existing houses and would not affect any other housing structures. In addition, construction, operation, and maintenance would not result in any substantial increase in numbers of permanent workers/employees. Therefore, no impacts are anticipated and no mitigation is required. IS/MND Mitigation Measures: None identified or necessary. Project Change Discussion: The Proposed Phase 4 Refinements would have the same impact on population and/or housing as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts to population and/or housing that have not already been considered and mitigated by the IS/MND or result in a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on population and/or housing as defined in CEQA Guideline section 15162(a).						
Public Services	IS/MND Page 3-41	NI	No	No	No	N/A

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
IS/MND Discussion: The Proposed Project would not generate population growth and the operation and maintenance of the Proposed Project would not be labor intensive. In addition, the Proposed Project would not increase the demand for the kinds of public services that would support new residents, such as schools, parks, fire, police, or other public facilities. As a result, no impacts are anticipated and no mitigation is required.						
IS/MND Mitigation Measures: None identified or necessary						
Project Change Discussion: The Proposed Phase 4 Refinements would have the same or less impact on public services as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND and/or result in a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on public services as defined in CEQA Guideline section 15162(a).						
Recreation	IS/MND Page 3-42	NI	No	No	No	N/A
IS/MND Discussion: The Proposed Project would not contribute to population growth. Therefore, the Proposed Project would not increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated. As a result, no impact is expected and no mitigation is required.						
IS/MND Mitigation Measures: None identified or necessary.						
Project Change Discussion: The Phase 4 Refinements would have the same or less impact on recreation as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. The operation of having four (4) lakes on the golf course would be considered a benefit to the recreational value of the amenities provided by the golf course. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND and/or result in a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on recreation as defined in CEQA Guideline section 15162(a).						
Socioeconomics	IS/MND Pages 3-43 and 3-44	LTS	No	No	No	N/A
IS/MND Discussion:						

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
While, not a specific CEQA resource category, the IS/MND conducted an evaluation on the Proposed Project's potential to have socioeconomic impacts in order to comply with the National Environmental Policy Act (NEPA). As such, the IS/MND concluded that the Proposed Project would not have any socioeconomic impacts. The Proposed Project does not propose any features that would result in disproportionate adverse human health or environmental effects, have any physical effects on minority or low-income populations, and/or alter socioeconomic conditions of populations that reside or work within the City and vicinity. IS/MND Mitigation Measures: None identified or necessary. Project Change Discussion: The Proposed Phase 4 Refinements would have the same impact on socioeconomics as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND and/or result in a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on socioeconomics as defined in CEQA Guideline section 15162(a).						
Traffic and Transportation	IS/MND Pages 3-45 through 3-46	LTS/M	No	No	No	Yes
IS/MND Discussion: Through the implementation of the mitigation measures identified in the IS/MND, potentially significant traffic impacts resulting from the construction of the Proposed Project would be reduced to a less-than-significant level through proper construction sequencing, maintenance of two-way traffic, where possible, during construction, and measures to avoid the creation of traffic hazards. Based on these findings, the Proposed Project would not result in any residual significant and unavoidable impacts to traffic. IS/MND Mitigation Measures: - Mitigation Measure TRA-1: Prepare and Implement Traffic Control Plan - Mitigation Measure TRA-2: Return Roads to Pre-construction Condition Project Change Discussion: The Proposed Phase 4 Refinements would have the same impacts on traffic and transportation as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND or a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on traffic and transportation as defined in CEQA Guideline section 15162(a).						
	IS/MND					

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
Utilities and Service Systems	Pages 3-47 through 3-48	LTS	No	No	No	N/A
IS/MND Discussion: Construction and operation of the Proposed Project would not involve activities that would cause a significant impact to existing utility services. IS/MND Mitigation Measures: None identified or necessary. Project Change Discussion: The Proposed Phase 4 Refinements would have the same or less impact on utilities and service systems as was identified in the Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND and/or result in a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on utilities and service systems as defined in CEQA Guideline section 15162(a).						
Mandatory Findings of Significance	IS/MND Pages 3-49 and 3-50	LTS/M	No	No	No	Yes
IS/MND Discussion: With the incorporation of the previously identified mitigation measures, the Proposed Project will not substantially degrade the quality of the environment, reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory. Any impacts from the Proposed Project in these areas are considered here to be less-than-significant with the implementation and incorporation of the above mentioned mitigation measures. In accordance with CEQA Guidelines Section 15183, the environmental analysis in this Initial Study was conducted to determine if there were any project-specific effects as a result of the Proposed Project. No direct project-specific significant effects were identified that could not be mitigated to a less-than-significant level. Mitigation Measures incorporated herein mitigate any potential contribution to cumulative (as well as direct) impacts associated with these environmental issues. Therefore, the Proposed Project does not have impacts that are individually limited, but cumulatively considerable. As a result of mitigation included in this environmental document, the Proposed Project would not result in substantial adverse effects to humans, either directly or indirectly. IS/MND Mitigation Measures: See previous mitigation measures for each resource category as identified above. Project Change Discussion: The Proposed Phase 4 Refinements would have the same or fewer impacts the environment and humans as the						

Table 2 Environmental Review of Proposed Project Changes						
<i>Environmental Issue Area</i>	<i>Where Impact(s) were Analyzed in Prior Environmental Documents.</i>	<i>What were the Environmental Impact conclusions for the Original Proposed Project?</i>	<i>Do Proposed Changes Involve New Significant or Substantially More Severe Impacts?</i>	<i>Any New Circumstances Involving New Significant Impacts or Substantially More Severe Impacts?</i>	<i>Any New Information Requiring New Analysis or Verification?</i>	<i>Are Prior Mitigation Measures Sufficient for Addressing Any New Potential Changes or Impacts?</i>
Original Proposed Project. The construction activities associated with the Phase 4 Refinements would be substantially the same as they were originally described in the IS/MND. As a result, the Proposed Phase 4 Refinements will not result in new significant impacts that have not already been considered and mitigated by the IS/MND and/or result in a substantial increase in the severity of a previously identified significant impact. The Proposed Phase 4 Refinements, therefore, would not have any incrementally significant effects on the environment and humans as defined in CEQA Guideline section 15162(a).						

Chapter 4 Comments Received

During the 15-day public review period (November 5 through November 20, 2018) the City received a total of one (1) comment letter(s) on the Proposed Phase 4 Refinements. The City also received a letter from the State of California’s Governor’s Office of Planning and Research (i.e. State Clearinghouse) confirming the end of the 15-day public review period. The City has reviewed and considered all of the comments received as follows in Table 3 below. The letters including the letter from the State Clearinghouse are attached.

TABLE 3 AGENCY COMMENT LETTERS RECEIVED		
Date	Commenting Agency	Comment Letter
November 19, 2018	Daniel Harrington Environmental Scientist Coastal Conservation Planning – Northern Region 660 S Main St, Suite A Willits, CA 95490	A

Chapter 5 Response to Comments

This chapter evaluates the comments received during the 15-day public review period (November 5 through November 20, 2018). The City received one (1) comment letter(s). The City has reviewed and considered all of the comments received and provides a response to each of those comments as provided for below.

COMMENT LETTER A – CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE – NORTHERN REGION

Comment A-1. Comment Noted. Thank you for your individual efforts to get us the substance of your and your agency's comments and concerns within the formal 15-day public review period established by the California State Water Resources Control Board (State Board) and agreed to by the California State Clearinghouse (SCH) for processing CEQA Addendums that may receive federal and/or state funding that is administered through the State Board, or other similar agencies. Unfortunately, we do not know of all the specific California State agencies and individuals that may need to be notified during this process. Therefore, to be compliant with CEQA, we have to use the SCH's established process for filing the appropriate materials to be distributed for the State's appropriate agencies' formal review and comment. Again, thank you for reaching out to the City of your concerns (even if not final/formal) on relatively short-time frame so that we can make sure that we address your concerns as best we can.

Comment A-2. Comment Noted. We understand CDFW's concerns that the proposed golf course lakes, as part of the Proposed Phase 4 Refinements, could be considered to be creating suitable habitat for American Bull Frogs (*Lithobates catesbeianus* - *Rana catesbeiana*), which could then be considered to have a significant impact biological resources as their presence could then be predators to nearby protected species such as the Foothill Yellow-legged Frog (*Rana boylei*), among other protected or special status aquatic species in the area – including areas in and out of the nearby Orr's Creek. However, the City's proposed changes would not in and of itself introduce these species to the area. Further, we disagree that the creation of these highly maintained lakes would be suitable habitat for any aquatic species, over existing conditions of nearby and naturally occurring creeks and drainages that are not regularly maintained. As required by the California Code of Regulations (CCR) Title 22, these proposed golf course lakes would be maintained to provide recycled water for irrigation to the golf course and therefore would be lined and maintained to the rules and regulations of the State Board, the North Coast Regional Water Quality Control Board (Regional Board), and CDFW - among others. Specifically, and as is consistent with the original 2013 Initial Study/Mitigated Negative Declaration (IS/MND), the City is committed to adhering to the permitting and regulatory requirements of these agencies (including the CDFW and the U.S. Fish and Wildlife Service) and therefore these small lakes would be operated so that there would not be any direct or indirect significant impacts to protected and special status aquatic species. Further and as disclosed in the original 2013 IS/MND, all creek and/or drainage crossings will be crossed using trenchless technologies so as not to disturb any protected and/or sensitive aquatic habitat. If there are any changes to these affects, we will contact the CDFW for a Lake and Streambed Alteration Agreement and/or the Regional Board for a 401 Water Quality Permit. We look forward to working with you and your agency during the final design, construction, and operations phases to ensure that your issues are further and adequately addressed. Thank you again for your timely comments and notifying us of your specific concerns.

Comment Letter A

Hello Steve,

Apologies that we have found ourselves in a situation where the request for comments arrived late for a project on a tight schedule. In the future, we could help prevent this situation in a few different ways:

- Email referrals can be sent to ceqareferrals@wildlife.ca.gov – this is an address for referrals in our northern region, including Mendocino County
- Paper referrals for Mendocino County should be sent directly to me: Daniel Harrington, CDFW, 660 S Main St Suite A, Willits, CA 95490
- I'm generally available for phone pre-consults and sometimes for field visits, and I think that some discussion before the official referral may have helped in this case.

A-1

As for the comments themselves, they are in process and CDFW staff will do our best to get official comments out as soon as possible. I hope you understand that it takes some time to craft comments and they need to be reviewed and signed, so it is not generally something we can turn around in a matter of days.

Since it would help for you to have comments as soon as possible, I will do my best to summarize what I anticipate will be in the official comment. Please understand that this is only my best estimate – these may change during the process. As things stand at the moment, these are my chief concerns:

- Bullfrogs. The Addendum includes the creation of four ponds adjacent to Orrs Creek. Orrs creek is home to steelhead, foothill-yellow legged frog, red-bellied newt, and a host of other native species. Bullfrogs are well-known to impact local amphibian populations, and therefore the creation of bullfrog habitat (four ponds) is a potentially significant impact. This

A-2

impact should be addressed in the Addendum. I'll attach an example bullfrog management plan that may help you.

- Crossing Orrs Creek. It appears that new piping will cross Orrs Creek to feed the aforementioned ponds. The potential impacts of this encroachment on the bed, bank, and channel, as well as riparian vegetation should be addressed. I hope there are plans to secure both an LSAA agreement and a 401 permit.

A-2
Cont'd

Those are the main concerns. I hope this helps your ability to address them according to your deadlines. Please let me know if I could help clarify, or answer any questions you may have about these concerns. I am in through Wednesday this week.

Thank you,

Daniel

Daniel Harrington

Environmental Scientist

Coastal Conservation Planning – Northern Region

660 S Main St, Suite A

Willits, CA 95490

Office: (707) 456-0335

daniel.harrington@wildlife.ca.gov

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EXHIBIT A.

BULLFROG MONITORING AND MANAGEMENT PLAN FOR 1600-2018-0253-R1

GENERAL BULLFROG INFORMATION

The American bullfrog (*Lithobates catesbeianus* = *Rana catesbeiana*); hereafter bullfrog, is an invasive non-native species in California and poses a significant threat to California's native fish and wildlife resources. Bullfrogs were introduced in California over 100 years ago from eastern parts of the United States as a food supply, but have since caused substantial ecological consequences. Bullfrogs are considered highly invasive and are well documented to be prey upon a variety of fish and wildlife species, including some that are rare, threatened, and endangered. Human modifications to the environment provide favorable condition to bullfrogs such as artificially created agricultural ponds, canals and ditches where warm still water occurs. As a result bullfrogs have spread throughout California.

Efforts to control bullfrogs have been met with varying degrees of success because: 1) bullfrogs can be difficult to detect and go dormant from fall through winter, 2) bullfrogs often take cover in difficult areas to manage (e.g. dense vegetation), 3) they can travel long distances to colonize and re-colonize areas, 4) they have high reproductive output, 5) they are wary and readily flee perceived threats, and 6) they can survive physical trauma remarkably well. CDFW scientific staff recognizes there is an urgent and immediate need to develop improved bullfrog management strategies to protect California's diverse fish, wildlife, and plant resources, and the habitats upon which they depend, for their ecological values and for their use and enjoyment by the public. Public support and implementation of bullfrog control in California is an important conservation strategy that will help protect natural resources for future generations.

MONITORING

The Project reservoir(s) shall be monitored for bullfrog presence on an annual basis with a minimum of five total surveys, no less than two weeks apart, throughout the months of May-July

- All pond survey effort must be made by a person knowledgeable in bullfrog identification (see Appendix A for reference photos);
- Survey efforts shall include listening for bullfrog calls and slowly walking the complete perimeter of the pond at night* (dusk or later) while shining a flashlight to detect movement and eye-shine

If bullfrogs are not detected upon completion of five total surveys, or at any other time of the year incidentally, removal efforts are not required that year.

*Day time monitoring can also be conducted to aid detection but is not required under this plan.

SUCCESS CRITERIA

The level of effort needed to successfully manage bullfrog populations varies with infestation levels. This plan shall be considered successfully implemented if sufficient effort is provided to prevent adult bullfrogs from reproducing in the reservoir(s) each year, and no bullfrog life-stages can be detected. Bullfrogs are capable of traveling long distances over-land, and on-going

efforts will be required to ensure dispersing bullfrogs do not colonize the reservoir(s) at a future time.

OPTIONS FOR MANAGEMENT

Two management methods may be employed for controlling bullfrogs under this plan and include:

- Manual direct removal
- Reservoir de-watering (Hydro-modification)

Implementing both reservoir de-watering and manual direct removal is currently believed to be the most effective method of managing bullfrog infestations. For reservoirs that are heavily infested with juvenile bullfrogs and/or tadpoles, reservoir dewatering may be necessary to break the bullfrog's life cycle and prevent on-going reproduction. Prior to conducting reservoir dewatering activities, please coordinate with CDFW Environmental Scientist XXXXXXXX XXXXXXXX at XXXXXXXX.

Direct Removal

All direct removal efforts must be made by a person knowledgeable in bullfrog identification.

- Removal efforts must occur during, but are not be limited to the active/breeding season, occurring May – July;
- A minimum of **five** efforts throughout the season are considered necessary;
- Direct removal efforts are typically most effective when conducted at night with use of lights but can also be conducted during the day;
- Direct removal must include working the entire perimeter of the reservoir;
- A rubber raft or small boat may be necessary to successfully remove some individuals;
- A team of two individuals or more is often helpful, one person for shining lights and/or operating a boat and the other person to perform removal efforts;
- Bullfrog tadpoles must be removed and dispatched and must not be relocated or kept as pets.

Management Authorization

Take of bullfrogs is specifically allowed in the California Code of Regulations (CCR), Title 14 (T-14) section 5.05(a)(28), under the authority of a sport fishing license. There is no daily bag limit, possession limit or hour restriction, but bullfrogs can only be taken by hand, hand-held dip net, hook and line, lights, spears, gigs, grabs, paddles, bow and arrow or fish tackle.

Alternatively, FGC Section 5501 allows CDFW, as limited by the commission, to issue a permit to destroy fish that are harmful to other wildlife. The regulations have addressed this under Section CCR T-14 226.5 Issuance of Permits to Destroy Harmful Species of Fish in Private Waters for Management Purposes. This allows the CDFW to issue free permits to destroy harmful aquatic species by seining and draining.

Pond Dewatering

Pond dewatering may be appropriate if the reservoir can be successfully dewatered without adversely affecting stream resources. Careful planning and coordination with CDFW, is necessary to ensure potential impacts to stream resources can be addressed, prior to commencing with pond draining. Discharge of polluted water to waters of the state may require permitting from other agencies with permitting authority, such as the Regional Water Quality Control Board.

In general, bullfrog tadpoles require two years to develop into frogs, whereas native amphibians only require one year. Therefore, draining a reservoir every year is intended to interrupt bullfrog tadpole development, dramatically decrease bullfrog populations and allow for reduced efforts as a measure of adaptive management. Typically in Northern California, reservoir draining should occur in September through October to avoid impacts to sensitive native amphibian and fishery resources. While draining occurs, direct removal efforts should be employed as described above if possible.

REPORTING

A written log shall be kept of monitoring and management efforts and shall be provided to CDFW **each year** by December 31. The written log shall include: 1) date and time of each monitoring and management effort, 2) approximate number of each bullfrog life stage detected and/or removed per effort, and 3) amount of time spent for each monitoring and management effort.

APPENDIX A. BULLFROG REFERENCE PHOTOS



This is a photo of a Bullfrog tadpole. (Photo taken by Mike van Hattem).



The photos shown in this Appendix demonstrate a medium sized adult bullfrog that was removed from Ten Mile Creek, Mendocino County. Note the bullfrog has a large tympanum, (circular ear drum shown with an arrow) and **does not** have distinct ridges along its back (dorsolateral folds). Photo taken by Wes Stokes.



The bullfrog has somewhat distinct mottling and the underside of the bullfrogs hind legs are not shaded pink or red.

Chapter 6 Conclusion

The conclusion of this Addendum is that the Proposed Phase 4 Refinements will not result in new significant impacts, substantially increase the severity of previously disclosed impacts or involve any of the other conditions related to changed circumstances or new information that can require a subsequent or supplemental EIR under Public Resources Code section 21166 and CEQA Guidelines section 15162 beyond those impacts and conditions already identified in the City's Public Draft and Final IS/MND (SCH #2013032072), which was certified and approved by the City on June 5, 2013. Thus, an Addendum is the appropriate level of CEQA analysis and the appropriate method of amending the June 5, 2013 Adopted IS/MND, pursuant to Sections 15162 and 15164 of the CEQA Guidelines. As discussed in this Addendum, CEQA and the CEQA Guidelines do not require a subsequent or supplemental negative declaration or environmental impact report for the proposed alignment changes. Therefore, it would be appropriate for the City to approve the Proposed Changes and supplemental analysis to the City's Recycled Water Pipeline Project based on this Addendum.

Appendix A

Air Quality Emissions

City of Ukiah Recycled Water Project – Phase 4 Refinements

Air Quality Emission Estimates

Table A-1: Construction Emissions-Original Phase 4

Construction Activities	Construction Emissions (lbs/day)				
	ROG	CO	NOx	PM ₁₀	PM _{2.5} *
Grubbing/Land Clearing	2.6	14.8	16.1	3.1	1.0
Grading/Excavation	2.8	22.8	15.6	3.1	1.1
Drainage/Utilities/Subgrade	2.5	17.6	14.5	3.1	1.1
Paving	1.7	14.0	10.7	0.5	0.5
Maximum (lbs/day)**	2.8	22.8	16.1	3.1	1.1
Total Tons/Project/Year	0.3	2.5	1.9	0.4	0.1
Thresholds of Significance					
Pounds per Day	80	550	80	80	80
Tons per Project/Year	15	100	15	15	15
Significant Impact?	No	No	No	No	No
Notes					
1. The BAAQMD does not have a threshold for PM _{2.5} ; however, the same threshold for PM ₁₀ is used herein. 2. Maximum daily emissions refers to the maximum emissions that would occur in one day. Not all phases will be occurring concurrently; therefore, the maximum daily emissions are not a summation of the daily emission rates of all phases. 3. BAAQMD's May 2011 Thresholds were invalidated by Alameda County Superior Court and BAAQMD recommends using its 1999 Thresholds.					

Table A-2: Construction Emissions-Revised Phase 4 (With Phase 4 Refinements)

Construction Activities	Construction Emissions (lbs/day)				
	ROG	CO	NOx	PM ₁₀	PM _{2.5} *
Grubbing/Land Clearing	3.5	17.1	22.6	6.0	1.9
Grading/Excavation	3.8	23.9	22.5	6.1	2.0
Drainage/Utilities/Subgrade	3.4	19.1	20.6	6.1	2.0
Paving	2.5	15.0	13.7	0.9	0.8
Maximum (lbs/day)**	3.8	23.9	22.6	6.1	2.0
Total Tons/Project/Year	0.5	2.7	2.7	0.7	0.2
Thresholds of Significance					
Pounds per Day	80	550	80	80	80
Tons per Project/Year	15	100	15	15	15
Significant Impact?	No	No	No	No	No
Notes					
1. The BAAQMD does not have a threshold for PM _{2.5} ; however, the same threshold for PM ₁₀ is used herein. 2. Maximum daily emissions refers to the maximum emissions that would occur in one day. Not all phases will be occurring concurrently; therefore, the maximum daily emissions are not a summation of the daily emission rates of all phases. 3. BAAQMD's May 2011 Thresholds were invalidated by Alameda County Superior Court and BAAQMD recommends using its 1999 Thresholds.					

Road Construction Emissions Model, Version 6.3.2

Emission Estimates for -> City of Ukiah Recycled Water Project - Phase 4											
Project Phases (English Units)	ROG (lbs/day)	CO (lbs/day)	NOx (lbs/day)	PM10 (lbs/day)	Exhaust PM10 (lbs/day)	Fugitive Dust PM10 (lbs/day)	PM2.5 (lbs/day)	Exhaust PM2.5 (lbs/day)	Fugitive Dust PM2.5 (lbs/day)	CO2 (lbs/day)	
Grubbing/Land Clearing	2.6	14.8	16.1	3.1	0.6	2.5	1.0	0.5	0.5	4,337.7	
Grading/Excavation	2.8	22.8	15.6	3.1	0.6	2.5	1.1	0.5	0.5	5,385.5	
Drainage/Utilities/Sub-Grade	2.5	17.6	14.5	3.1	0.6	2.5	1.1	0.5	0.5	4,108.5	
Paving	1.7	14.0	10.7	0.5	0.5	-	0.5	0.5	-	2,324.9	
Maximum (pounds/day)	2.8	22.8	16.1	3.1	0.6	2.5	1.1	0.5	0.5	5,385.5	
Total (tons/construction project)	0.3	2.5	1.9	0.4	0.1	0.3	0.1	0.1	0.1	584.1	

Notes: Project Start Year -> 2025
 Project Length (months) -> 12
 Total Project Area (acres) -> 2
 Maximum Area Disturbed/Day (acres) -> 0
 Total Soil Imported/Exported (yd³/day)-> 100

PM10 and PM2.5 estimates assume 50% control of fugitive dust from watering and associated dust control measures if a minimum number of water trucks are specified.

Total PM10 emissions shown in column F are the sum of exhaust and fugitive dust emissions shown in columns H and I. Total PM2.5 emissions shown in Column J are the sum of exhaust and fugitive dust emissions shown in columns K and L.

Emission Estimates for -> City of Ukiah Recycled Water Project - Phase 4											
Project Phases (Metric Units)	ROG (kgs/day)	CO (kgs/day)	NOx (kgs/day)	PM10 (kgs/day)	Exhaust PM10 (kgs/day)	Fugitive Dust PM10 (kgs/day)	PM2.5 (kgs/day)	Exhaust PM2.5 (kgs/day)	Fugitive Dust PM2.5 (kgs/day)	CO2 (kgs/day)	
Grubbing/Land Clearing	1.2	6.7	7.3	1.4	0.3	1.1	0.5	0.2	0.2	1,971.7	
Grading/Excavation	1.3	10.4	7.1	1.4	0.3	1.1	0.5	0.2	0.2	2,448.0	
Drainage/Utilities/Sub-Grade	1.1	8.0	6.6	1.4	0.3	1.1	0.5	0.2	0.2	1,867.5	
Paving	0.8	6.4	4.9	0.2	0.2	-	0.2	0.2	-	1,056.8	
Maximum (kilograms/day)	1.3	10.4	7.3	1.4	0.3	1.1	0.5	0.2	0.2	2,448.0	
Total (megagrams/construction project)	0.3	2.3	1.7	0.3	0.1	0.3	0.1	0.1	0.1	529.8	

Notes: Project Start Year -> 2025
 Project Length (months) -> 12
 Total Project Area (hectares) -> 1
 Maximum Area Disturbed/Day (hectares) -> 0
 Total Soil Imported/Exported (meters³/day)-> 76

PM10 and PM2.5 estimates assume 50% control of fugitive dust from watering and associated dust control measures if a minimum number of water trucks are specified.

Total PM10 emissions shown in column F are the sum of exhaust and fugitive dust emissions shown in columns H and I. Total PM2.5 emissions shown in Column J are the sum of exhaust and fugitive dust emissions shown in columns K and L.

Road Construction Emissions Model, Version 6.3.2

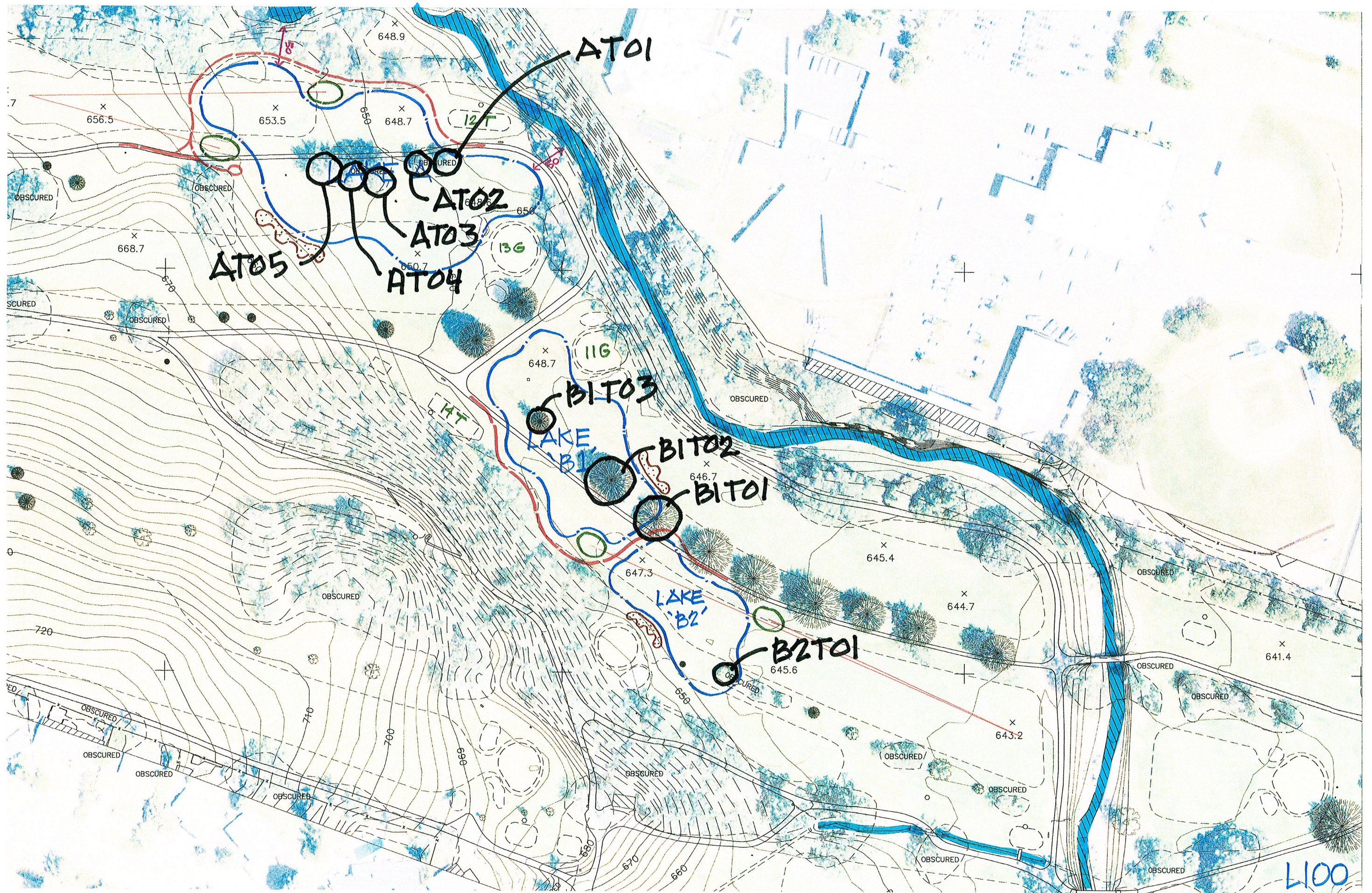
Emission Estimates for -> City of Ukiah Recycled Water Project - Revised Phase 4											
Project Phases (English Units)	ROG (lbs/day)	CO (lbs/day)	NOx (lbs/day)	Total PM10 (lbs/day)	Exhaust PM10 (lbs/day)	Fugitive Dust PM10 (lbs/day)	Total PM2.5 (lbs/day)	Exhaust PM2.5 (lbs/day)	Fugitive Dust PM2.5 (lbs/day)	CO2 (lbs/day)	
Grubbing/Land Clearing	3.5	17.1	22.6	6.0	1.0	5.0	1.9	0.9	1.0	4,338.1	
Grading/Excavation	3.8	23.9	22.5	6.1	1.1	5.0	2.0	1.0	1.0	5,076.2	
Drainage/Utilities/Sub-Grade	3.4	19.1	20.6	6.1	1.1	5.0	2.0	0.9	1.0	4,108.8	
Paving	2.5	15.0	13.7	0.9	0.9	-	0.8	0.8	-	2,325.9	
Maximum (pounds/day)	3.8	23.9	22.6	6.1	1.1	5.0	2.0	1.0	1.0	5,076.2	
Total (tons/construction project)	0.5	2.7	2.7	0.7	0.1	0.6	0.2	0.1	0.1	567.8	
Notes: Project Start Year -> 2020 Project Length (months) -> 12 Total Project Area (acres) -> 10 Maximum Area Disturbed/Day (acres) -> 1 Total Soil Imported/Exported (yd ³ /day)-> 50											
PM10 and PM2.5 estimates assume 50% control of fugitive dust from watering and associated dust control measures if a minimum number of water trucks are specified.											
Total PM10 emissions shown in column F are the sum of exhaust and fugitive dust emissions shown in columns H and I. Total PM2.5 emissions shown in Column J are the sum of exhaust and fugitive dust emissions shown in columns K and L.											
Emission Estimates for -> City of Ukiah Recycled Water Project - Revised Phase 4											
Project Phases (Metric Units)	ROG (kgs/day)	CO (kgs/day)	NOx (kgs/day)	Total PM10 (kgs/day)	Exhaust PM10 (kgs/day)	Fugitive Dust PM10 (kgs/day)	Total PM2.5 (kgs/day)	Exhaust PM2.5 (kgs/day)	Fugitive Dust PM2.5 (kgs/day)	CO2 (kgs/day)	
Grubbing/Land Clearing	1.6	7.8	10.3	2.7	0.4	2.3	0.9	0.4	0.5	1,971.9	
Grading/Excavation	1.7	10.9	10.2	2.8	0.5	2.3	0.9	0.4	0.5	2,307.4	
Drainage/Utilities/Sub-Grade	1.6	8.7	9.4	2.8	0.5	2.3	0.9	0.4	0.5	1,867.6	
Paving	1.1	6.8	6.2	0.4	0.4	-	0.4	0.4	-	1,057.2	
Maximum (kilograms/day)	1.7	10.9	10.3	2.8	0.5	2.3	0.9	0.4	0.5	2,307.4	
Total (megagrams/construction project)	0.4	2.4	2.5	0.6	0.1	0.5	0.2	0.1	0.1	515.0	
Notes: Project Start Year -> 2020 Project Length (months) -> 12 Total Project Area (hectares) -> 4 Maximum Area Disturbed/Day (hectares) -> 0 Total Soil Imported/Exported (meters ³ /day)-> 38											
PM10 and PM2.5 estimates assume 50% control of fugitive dust from watering and associated dust control measures if a minimum number of water trucks are specified.											
Total PM10 emissions shown in column F are the sum of exhaust and fugitive dust emissions shown in columns H and I. Total PM2.5 emissions shown in Column J are the sum of exhaust and fugitive dust emissions shown in columns K and L.											

Appendix B

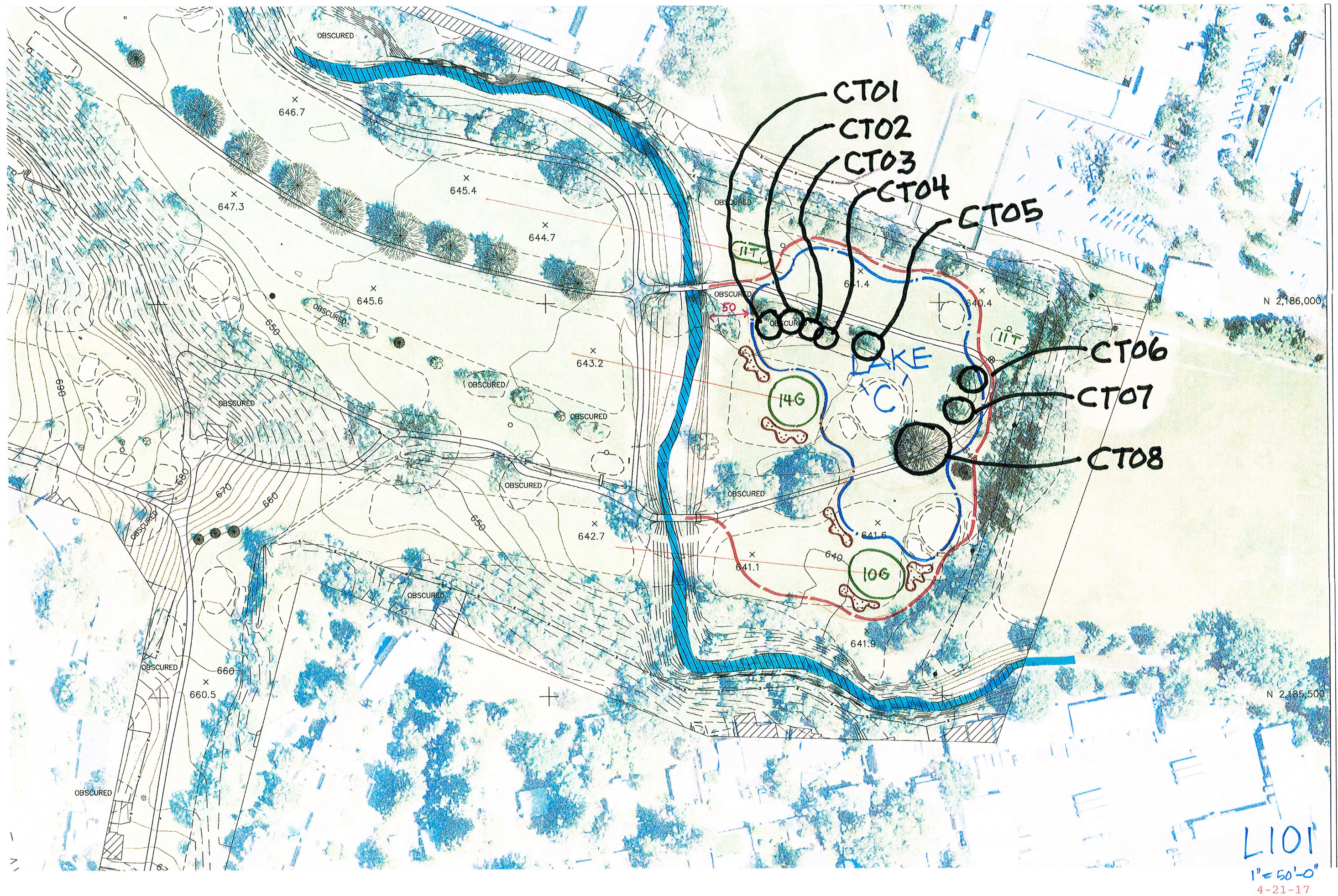
Inventory of Trees to be Removed

City of Ukiah Recycled Water Project – Phase 4 Refinements

Table B-1 Removal of Trees at City of Ukiah's Municipal Golf Course Ukiah recycled Water Project - Phase 4 Refinements						
Item No.	Tree No.	Lake Designation	Botanical Name	Common Name	Trunk DBH (in)	Tree Condition
1	AT01	Lake A	Cedrus deodara	Cedar Tree	27 in	Fair
2	AT02	Lake A	Cedrus deodara	Cedar Tree	28 in	Poor
3	AT03	Lake A	Cedrus deodara	Cedar Tree	43 in	Poor
4	AT04	Lake A	Cedrus deodara	Cedar Tree	30 in	Poor
5	AT05	Lake A	Cedrus deodara	Cedar Tree	32 in	Poor
6	B1T01	Lake B1	Cedrus deodara	Cedar Tree	30 in	Good
7	B1T02	Lake B1	Sequoia sempervirens	Coast Redwood	58 in	Good
8	B1T03	Lake B1	Cedrus deodara	Cedar Tree	22 in	Fair
9	B2T01	Lake B2	Pinus thunbergii	Japanese Black Pine	20 in	Dead
10	CT01	Lake C	Cedrus deodara	Cedar Tree	18 in	Fair
11	CT02	Lake C	Cedrus deodara	Cedar Tree	23 in	Fair
12	CT03	Lake C	Cedrus deodara	Cedar Tree	23 in	Poor
13	CT04	Lake C	Cedrus deodara	Cedar Tree	28 in	Fair
14	CT05	Lake C	Cedrus deodara	Cedar Tree	26 in	Good
15	CT06	Lake C	Acer rubrum	Red Maple Tree	16 in	Good
16	CT07	Lake C	Acer rubrum	Red Maple Tree	16 in	Good
17	CT08	Lake C	Pinus thunbergii	Japanese Black Pine	34 in	Fair



L100
1" = 50'-0"
4-21-17





November 1, 2018

Steve Brown
SMB Environmental, Inc.
P.O. Box 381
Roseville, CA 95661

Subject: Removal of Trees at City of Ukiah Municipal Golf Course as part of the City's Recycled Water Project – Phase 4 Refinements Project

Dear Steve:

Thank you for the attached information that you provided regarding the removal of 17 trees at the City of Ukiah Municipal Golf Course (Golf Course) as part of the City's Recycled Water Project – Phase 4 Refinements Project. The City has reviewed the type, age, condition, and overall importance of all 17 of these trees and determined that these trees are not of critical importance to the City and that the removal of these trees are not a significant impact to the City and is not considered to be of any significant aesthetic, cultural, and/or biological habitat importance.

Only one (1) of these trees of these trees (i.e. a Sequoia or California Redwood with a 17-inch diameter at breast height) would be potentially protected, pursuant to the City's Tree preservation Ordinance. However, the City, as the Permitting Agency, has the authority to grant exceptions to any proposed trimming and/or removal of trees within the City limits. Given the abundance of Sequoia's within the City and surrounding area, the City does not regard this tree as a significant aesthetic, cultural, and/or biological habitat importance to the City. Further, the City does not require any mitigation for the replacement of this lost tree. The Golf Course may well plant additional trees as part of its overall design plans to improve aesthetics and/or playability of the golf course, but replacement of this Sequoia or any of the other trees to be removed by the Phase 4 Refinements is not specifically required.

Thank you again for providing this information and bringing this matter to the attention of the City. If you should have any questions, please feel free to contact me at (707) 467-5712 or at swhite@cityofukiah.com.

Sincerely,



Sean White, Water and Sewer Director

Appendix C

Native American Consultation

City of Ukiah Recycled Water Project – Phase 4 Refinements



July 24, 2012

Ms. Debbie Treadway
Native American Heritage Commission
915 Capitol Mall, Room 364
Sacramento, CA 94612

**Subject: Sacred Land Files and Native American Contact List Request for the City of Ukiah's
Proposed Recycled Water Project, Mendocino County**

Dear: Ms. Treadway

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project. The Proposed Project would consist of the approximately 9.4-miles of recycled water pipeline ranging in size from 16-8 inches in diameter from the Ukiah Wastewater Treatment Plant to serve approximately 990 acres of agricultural and urban landscape irrigation lands within the Ukiah Valley. The Proposed Project is located on the Ukiah, California USGS 7.5 Minute Topographic Map and is essentially at or near Township 15 N., Range 12W. MT. D. M. in Mendocino County, California.

We would appreciate your checking the Sacred Lands Files to see if there are any culturally sensitive areas within the immediate project vicinity. We would also like to receive a list of Native American organizations that may have knowledge in the area and we will attempt to contact them to solicit their written input/concerns about the Proposed Project.

Thank you for your cooperation and assistance. I look forward to your earliest possible reply. If any questions, please feel free to contact me at 916-517-2189 or at steve@smbenvironmental.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "SJB", is written over a light blue horizontal line.

Steve Brown



July 13, 2012

Ms. Leigh Jordan, Coordinator
Northwest Information Center
150 Professional Center Drive, Suite E
Rohnert Park, CA 94928

Subject: Non-Confidential Records Search Request for the City of Ukiah's Proposed Recycled Water Project, Mendocino County

Dear Ms. Jordan:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project. The City is seeking grant or loan funding from the State Water Resources Control Board through the State Revolving Fund (SRF) Loan Program. The Proposed Project would consist of the approximately 9.4-miles of recycled water pipeline, ranging in size from 16-8 inches in diameter, from the existing Ukiah Wastewater Treatment Plant to serve approximately 990 acres of agricultural and urban landscape irrigation lands within the Ukiah Valley. The Proposed Project is located on the Ukiah, California USGS 7.5 Minute Topographic Map. Please see attached Project Map of the proposed pipeline alignment.

We would appreciate your checking your records to see if there are any culturally sensitive areas within the proposed project alignment or vicinity that could be affected by the construction of this proposed project. We authorize 4 hours at the regular rate for now, but may also be willing to authorize the rapid rate, depending on the time and costs.

Thank you for your cooperation and assistance. I look forward to your earliest possible reply. If any questions, please feel free to contact me at 916-517-2189 or at steve@smbenvironmental.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "SJB", is written over a horizontal line.

Steve Brown
Principal

NATIVE AMERICAN HERITAGE COMMISSION

915 CAPITOL MALL, ROOM 364
SACRAMENTO, CA 95814
(916) 653-6251
Fax (916) 657-5390



August 9, 2012

Steve Brown
SMB Environmental
P.O. Box 381
Roseville, CA 95661

Sent by Fax: N/A
Number of Pages: 4

Re: City of Ukiah's Proposed Recycled Water Project, Mendocino County.

Dear Mr. Brown:

A record search of the sacred land file has failed to indicate the presence of Native American cultural resources in the immediate project area. The absence of specific site information in the sacred lands file does not indicate the absence of cultural resources in any project area. Other sources of cultural resources should also be contacted for information regarding known and recorded sites.

Enclosed is a list of Native Americans individuals/organizations who may have knowledge of cultural resources in the project area. The Commission makes no recommendation or preference of a single individual, or group over another. This list should provide a starting place in locating areas of potential adverse impact within the proposed project area. I suggest you contact all of those indicated, if they cannot supply information, they might recommend others with specific knowledge. By contacting all those listed, your organization will be better able to respond to claims of failure to consult with the appropriate tribe or group. If a response has not been received within two weeks of notification, the Commission requests that you follow-up with a telephone call to ensure that the project information has been received.

If you receive notification of change of addresses and phone numbers from any of these individuals or groups, please notify me. With your assistance we are able to assure that our lists contain current information. If you have any questions or need additional information, please contact me at (916) 653-4038.

Sincerely,

Debbie Pilas-Treadway
Environmental Specialist III

**Native American Contacts
Mendocino County
August 8, 2012**

Coyote Valley Band of Pomo Indians
John Feliz Jr., Chairperson
P.O. Box 39/ 7901 Hwy 10, Pomo
Redwood Valley , CA 95470
johnfeliz21@aol.com
(707) 485-8723
(707) 485-1247 Fax

Manchester-Point Arena Rancheria
Nelson Pinola, Chairperson
P.O. Box 623 Pomo
Point Arena , CA 95468t
manptarena@hughes.net
(707) 882-2788
(707) 882-3417 Fax

Guidiville Band of Pomo Indians
Merline Sanchez, Chairperson
P.O. Box 339 Pomo
Talmage , CA 95481
admin@guidiville@.net
(707) 462-3682
(707) 462-9183 - Fax

Noyo River Indian Community
Harriet L. Stanley-Rhoades
P.O. Box 91 North Coastal Pomo
Fort Bragg , CA 95437
noyojetty1@earthlink.net
(707) 964-2647

Hopland Band of Pomo Indians
Shawn Padi, Chairperson
3000 Shanel Road \ 98 Shokowa
Hopland , CA 95449 Sokow
spadi@hoplandtribe.com Shanel
(707) 472-2100, Ext 1405 Pomo
(707) 744-1506 - Fax

Pinoleville Pomo Nation
Leona Willams, Chairperson
500 B Pinoleville Drive Pomo
Ukiah , CA 95482
tcouncil@pinoleville-nsn.gov
(707) 463-1454
(707) 463-6601 FAX

Laytonville Rancheria/Cahto Indian Tribe
Christy Taylor, Chairperson
P.O. Box 1239 Cahto
Laytonville , CA 95454 Kato
Chairwoman @cahto.org Pomo
(707) 984-6197
(707) 984-6201 Fax

Pinoleville Pomo Nation
Angela James, THPO
500 B Pinoleville Drive Pomo
Ukiah , CA 95482
david.s.edmonds@gmail.com
(707) 463-1454
(707) 463-6601 FAX

Laytonville Rancheria/Cahto Indian Tribe
Atta P. Stevenson, Cultural Resources
P.O. Box 1404 Cahto
Laytonville , CA 95454 Kato
wtalker101@yahoo.com Pomo
707-841-0058

Pinoleville Pomo Nation
Dave Edmunds, Environmental Director
500 B Pinoleville Drive Pomo
Ukiah , CA 95482
david.s.edmonds@gmail.com
(707) 463-1454
(707) 463-6601 FAX

This list is current only as of the date of this document.

Distribution of this list does not relieve any person of statutory responsibility as defined in Section 7050.5 of the Health and Safety Code, Section 5097.94 of the Public Resources Code and Section 5097.98 of the Public Resources Code

This list is only applicable for contacting local Native Americans with regard to cultural resources for the proposed City of Ukiah proposed Recycled Water project, Mendocino County

**Native American Contacts
Mendocino County
August 8, 2012**

Pinoleville Pomo Nation
Erika Williams, Section 106 Coordinator
500 B Pinoleville Drive Pomo
Ukiah , CA 95482
david.s.edmonds@gmail.com
(707) 463-1454
(707) 463-6601 FAX

Redwood Valley Rancheria of Pomo
Zhao Qui, Cultural Resources Coordinator
3250 Road I Pomo
Redwood , CA 95470
redwoodres@pacific.net
(707)485-0361
Fax:(707) 485-5726

Potter Valley Tribe
Greg Young, Environmental Coordinator
2251 South State Street Pomo
Ukiah , CA 95482
(707) 462-1213
(707) 462-1240 FAX

Redwood Valley Rancheria of Pomo
Steve Nevarez Jr., Environmental Coordinator
3250 Road I Pomo
Redwood , CA 95470
redwoodres@pacific.net
(707)485-0361
Fax:(707) 485-5726

Potter Valley Tribe
Salvador Rosales, Chairperson
2251 South State Street Pomo
Ukiah , CA 95482
pottervalleytribe@comcast.net
(707) 462-1213
(707) 462-1240 - Fax

Round Valley Reservation/Covelo Indian Community
Kenneth Wright, President
77826 HWY 162 Yuki ; Nomlaki
Covelo , CA 95428 Pit River
(707) 983-6126 Pomo
(707) 983-6128 - Fax Concow
Wailaki; Wintun

Redwood Valley Rancheria of Pomo
Elizabeth Hansen, Chairperson
3250 Road I Pomo
Redwood , CA 95470
redwoodres@pacific.net
(707)485-0361
(707) 485-5726 - Fax

She Bel Na Band of Pomo Indians
Dina Bowen-Welsh, Secretary
PO Box 1613 Pomo
Fort Bragg , CA 95437
707-964-8126

Redwood Valley Rancheria of Pomo
Lois Lockart, Tribal Administrator
3250 Road I Pomo
Redwood , CA 95470
redwoodres@pacific.net
(707)485-0361
Fax:(707) 485-5726

Sherwood Valley Rancheria of Pomo
Michael Fitzgerrall, Chairperson
190 Sherwood Hill Drive Pomo
Willits , CA 95490
svradministrator@sbcglobal.net
(707) 459-9690
(707) 459-6936 - Fax

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This list is only applicable for contacting local Native Americans with regard to cultural resources for the proposed City of Ukiah proposed Recycled Water project, Mendocino County

**Native American Contacts
Mendocino County
August 8, 2012**

Sherwood Valley Rancheria of Pomo
Talisha Melliush, Cultural Resource Specialist
190 Sherwood Hill Drive Pomo
Willits , CA 95490

Yokayo Tribe
Chairperson
P.O. Box 362 Pomo
Talmadge , CA 95481

(707) 459-9690
(707) 459-6936 - Fax

Sherwood Valley Rancheria of Pomo
Hillary Renick, THPO
190 Sherwood Hill Drive Pomo
Willits , CA 95490

(707) 459-9690
(707) 459-6936 - Fax

Stewarts Point Rancheria
Ralph Sepulveda, Chairperson
1420 Guerneville Road, Ste 1 Pomo
Santa Rosa , CA 95403
ralph@stewartspointrancheria.

(707) 591-0580-voice
(707) 591-0583 - Fax

Stewarts Point Rancheria
Nina Hapner, Environmental Planning Department
1420 Guerneville Road, Ste 1 Pomo
Santa Rosa , CA 95403
nina@stewartspoint.com
(707) 591-0580 ext107
(707) 591-0583 FAX

Stewarts Point Rancheria THPO
Emilio Valencia, Tribal Historic Perservation Officer
1420 Guerneville Road, Ste 1 Pomo
Santa Rosa , CA 95403
(707) 591-0580 EXT 105
(707) 591-0583 FAX

This list is current only as of the date of this document.

Distribution of this list does not relieve any person of statutory responsibility as defined in Section 7050.5 of the Health and Safety Code, Section 5097.94 of the Public Resources Code and Section 5097.98 of the Public Resources Code

This list is only applicable for contacting local Native Americans with regard to cultural resources for the proposed City of Ukiah proposed Recycled Water project, Mendocino County



August 17, 2012

John Feliz Jr. Chairperson
Coyote Valley Band of Pomo Indians
P.O. Box 39/7901 Hwy 10
Redwood Valley CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Mr. Feliz:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

The Native American Heritage Commission was contacted about the Proposed Project and provided us with a list of Native American individuals and organizations that may have knowledge of cultural resources in the project area. As a result, we are requesting that you please provide us with any information you may have about cultural resources or sites in the project area so that we can determine ways to protect those sites, including archeological sites and other locations of special value to Native Americans.

Thank you for your cooperation and assistance. I look forward to your earliest possible reply. If any questions, please feel free to contact me at 916-517-2189 or at steve@smbenviromental.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "SJB", is written over a light blue horizontal line.

Steve Brown
Principal



August 17, 2012

Merline Sanchez, Chairperson
Guidiville Band of Pomo Indians
P.O. Box 339
Talmage, CA 95481

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Merline Sanchez:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Thank you for your cooperation and assistance. I look forward to your earliest possible reply. If any questions, please feel free to contact me at 916-517-2189 or at steve@smbenviromental.com.

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Steve Brown
Principal



August 17, 2012

Shawn Padi, Chairperson
Hopland Band of Pomo Indians
3000 Shanel Road/98
Hopland, CA 95449

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Shawn Padi:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

The Native American Heritage Commission was contacted about the Proposed Project and provided us with a list of Native American individuals and organizations that may have knowledge of cultural resources in the project area. As a result, we are requesting that you please provide us with any information you may have about cultural resources or sites in the project area so that we can determine ways to protect those sites, including archeological sites and other locations of special value to Native Americans.

Thank you for your cooperation and assistance. I look forward to your earliest possible reply. If any questions, please feel free to contact me at 916-517-2189 or at steve@smbenviromental.com.

Sincerely,

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Steve Brown
Principal



August 17, 2012

P. Stevenson, Cultural Resources
Laytonville Rancheria/Cahto Indian tribe
P.O. Box 1239
Laytonville, CA 95454

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear P. Stevenson:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Thank you for your cooperation and assistance. I look forward to your earliest possible reply. If any questions, please feel free to contact me at 916-517-2189 or at steve@smbenviromental.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "SJB", is written over a light blue horizontal line.

Steve Brown
Principal



August 17, 2012

Christy Taylor, Chairperson
Laytonville Rancheria/Cahto Indian tribe
P.O. Box 1239
Laytonville, CA 95454

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Christy Taylor:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Nelson Pinola, Chairperson
Manchester-Point Arena Rancheria
P.O. Box 623
Point Arena, CA 95468

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Nelson Pinola:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Harriet L. Stanley-Rhoades
Noyo River Indian Community
P.O. Box 91
Fort Bragg, CA 95437

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Harriet L. Stanley-Rhoades:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Dave Edmonds, Environmental Director
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Dave Edmonds:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Erika Williams, Section 106 Coordinator
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Erika Williams:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Angela James, THPO
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Angela James:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Leona Williams, Chairperson
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Leona Williams:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Dave Edmonds, Environmental Director
Angela James, THPO
Leona Williams, Chairperson
Erika Williams, Section 106 Coordinator
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Pinoleville Pomo Nation:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Greg Young, Environmental Coordinator
Potter Valley Tribe
2251 South State Street
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Greg Young:

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Steve Brown
Principal



August 17, 2012

Salvador Rosales, Chairperson
Potter Valley Tribe
2251 South State Street
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Salvador Rosales:

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Steve Brown
Principal



August 17, 2012

Elizabeth Hansen, Chairperson
Redwood Valley Rancheria of Pomo
3250 Road I
Redwood, CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Elizabeth Hansen:

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Steve Brown
Principal



August 17, 2012

Steve Nevarez Jr., Environmental Coordinator
Redwood Valley Rancheria of Pomo
3250 Road I
Redwood, CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Steve Nevarez Jr.:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Zhao Qui, Cultural Resources Coordinator
Redwood Valley Rancheria of Pomo
3250 Road I
Redwood, CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Zhao Qui:

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Steve Brown
Principal



August 17, 2012

Lois Lockhart, Tribal Administrator
Redwood Valley Rancheria of Pomo
3250 Road I
Redwood, CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Lois Lockhart:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 afy of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Kenneth Wright, President
Round Valley Reservation/Covelo Indian Community
77826 Hwy 162
Covelo, CA 95428

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Kenneth Wright:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Dina Bowen-Welsh, Secretary
She Bel Na Band of Pomo Indians
P.O. Box 1613
Fort Bragg, CA 95437

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Dina Bowen-Welsh:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Dina Bowen-Welsh, Secretary
She Bel Na Band of Pomo Indians
P.O. Box 1613
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Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

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Steve Brown
Principal



August 17, 2012

Michael Fitzgerral, Chairperson
Sherwood Valley Rancheria of Pomo
190 Sherwood Hill Drive
Willits, CA 95490

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Michael Fitzgerral:

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Sincerely,

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Steve Brown
Principal



August 17, 2012

Ralph Sepulveda, Chairperson
Stewarts Point Rancheria
1420 Guerneville Road, Ste 1
Santa Rosa, CA 95403

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Ralph Sepulveda:

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Steve Brown
Principal



August 17, 2012

Emilio Valencia, Tribal Historic Preservation Officer
Stewarts Point Rancheria
1420 Guerneville Road, Ste 1
Santa Rosa, CA 95403

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Emilio Valencia:

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Steve Brown
Principal



August 17, 2012

Chairperson
Yokayo Tribe
P.O. Box 362
Talmage, CA 95481

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Chairperson:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

John Feliz Jr. Chairperson
Coyote Valley Band of Pomo Indians
P.O. Box 39/7901 Hwy 10
Redwood Valley CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Mr. Feliz:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Merline Sanchez, Chairperson
Guidiville Band of Pomo Indians
P.O. Box 339
Talmage, CA 95481

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Merline Sanchez:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Shawn Padi, Chairperson
3000 Shanel Road/98
Hopland, CA 95449

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Shawn Padi:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Chairperson
Yokayo Tribe
P.O. Box 362
Talmage, CA 95481

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

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Steve Brown
Principal



August 17, 2012

Emilio Valencia, Tribal Historic Preservation Officer
Stewarts Point Rancheria
1420 Guerneville Road, Ste 1
Santa Rosa, CA 95403

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Emilio Valencia:

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Steve Brown
Principal



August 17, 2012

Ralph Sepulveda, Chairperson
Stewarts Point Rancheria
1420 Guerneville Road, Ste 1
Santa Rosa, CA 95403

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Ralph Sepulveda:

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Steve Brown
Principal



August 17, 2012

Nina Hapner, Environmental Planning Department
Stewarts Point Rancheria
1420 Guerneville Road, Ste 1
Santa Rosa, CA 95403

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Nina Hapner:

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Steve Brown
Principal



August 17, 2012

Hillary Renick, THPO
Sherwood Valley Rancheria of Pomo
190 Sherwood Hill Drive
Willits, CA 95490

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Hillary Renick:

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Steve Brown
Principal



August 17, 2012

Talisha Melliush, Cultural Resource Specialist
Sherwood Valley Rancheria of Pomo
190 Sherwood Hill Drive
Willits, CA 95490

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Talisha Melliush:

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Steve Brown
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August 17, 2012

Michael Fitzgerral, Chairperson
Sherwood Valley Rancheria of Pomo
190 Sherwood Hill Drive
Willits, CA 95490

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Michael Fitzgerral:

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Steve Brown
Principal



August 17, 2012

Dina Bowen-Welsh, Secretary
She Bel Na Band of Pomo Indians
P.O. Box 1613
Fort Bragg, CA 95437

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Dina Bowen-Welsh:

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Steve Brown
Principal



August 17, 2012

Kenneth Wright, President
Round Valley Reservation/Covelo Indian Community
77826 Hwy 162
Covelo, CA 95428

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Kenneth Wright:

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Steve Brown
Principal



August 17, 2012

Lois Lockhart, Tribal Administrator
Redwood Valley Rancheria of Pomo
3250 Road I
Redwood, CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Lois Lockhart:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 afy of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Zhao Qui, Cultural Resources Coordinator
Redwood Valley Rancheria of Pomo
3250 Road I
Redwood, CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Zhao Qui:

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Steve Brown
Principal



August 17, 2012

Steve Nevarez Jr., Environmental Coordinator
Redwood Valley Rancheria of Pomo
3250 Road I
Redwood, CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Steve Nevarez Jr.:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

The Native American Heritage Commission was contacted about the Proposed Project and provided us with a list of Native American individuals and organizations that may have knowledge of cultural resources in the project area. As a result, we are requesting that you please provide us with any information you may have about cultural resources or sites in the project area so that we can determine ways to protect those sites, including archeological sites and other locations of special value to Native Americans.

Thank you for your cooperation and assistance. I look forward to your earliest possible reply. If any questions, please feel free to contact me at 916-517-2189 or at steve@smbenviromental.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "SJB", is written over a light blue horizontal line.

Steve Brown
Principal



August 17, 2012

Elizabeth Hansen, Chairperson
Redwood Valley Rancheria of Pomo
3250 Road I
Redwood, CA 95470

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Elizabeth Hansen:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Greg Young, Environmental Coordinator
Potter Valley Tribe
2251 South State Street
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Greg Young:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Salvador Rosales, Chairperson
Potter Valley Tribe
2251 South State Street
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Salvador Rosales:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Dave Edmonds, Environmental Director
Angela James, THPO
Leona Williams, Chairperson
Erika Williams, Section 106 Coordinator
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Pinoleville Pomo Nation:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Leona Williams, Chairperson
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Leona Williams:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Angela James, THPO
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Angela James:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Erika Williams, Section 106 Coordinator
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Erika Williams:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Dave Edmonds, Environmental Director
Pinoleville Pomo Nation
500 B Pinoleville Drive
Ukiah, CA 95482

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Dave Edmonds:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Harriet L. Stanley-Rhoades
Noyo River Indian Community
P.O. Box 91
Fort Bragg, CA 95437

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Harriet L. Stanley-Rhoades:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Sincerely,

A handwritten signature in blue ink, appearing to read "S. Brown", is written over a light blue horizontal line.

Steve Brown
Principal



August 17, 2012

Nelson Pinola, Chairperson
Manchester-Point Arena Rancheria
P.O. Box 623
Point Arena, CA 95468

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Nelson Pinola:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

Christy Taylor, Chairperson
Laytonville Rancheria/Cahto Indian tribe
P.O. Box 1239
Laytonville, CA 95454

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Christy Taylor:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

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Steve Brown
Principal



August 17, 2012

P. Stevenson, Cultural Resources
Laytonville Rancheria/Cahto Indian tribe
P.O. Box 1239
Laytonville, CA 95454

Subject: Request for Information Regarding Known Cultural Resources Sites for the Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear P. Stevenson:

SMB Environmental, Inc. (SMB) is assisting the City of Ukiah (City) prepare environmental documentation for its proposed Recycled Water Project (Proposed Project). The Proposed Project would primarily consist of the construction of an approximately 9.4-mile pipeline system to serve a combined set of agricultural and urban landscape irrigation demands in the Ukiah Valley with approximately 1,375 acre-feet per year (afy) of tertiary treated recycled water from the City's existing Ukiah Wastewater Treatment Plant (UWWTP) that meets the requirements for disinfected tertiary recycled water "unrestricted use" as defined in California Code of Regulations (CCR), Title 22, Sections 60301 through 60355. The pipeline system would be primarily located within existing paved City roadways and agricultural service roads through the Ukiah Valley east of Highway 101 and west of the Russian River. Please see attached Project Map.

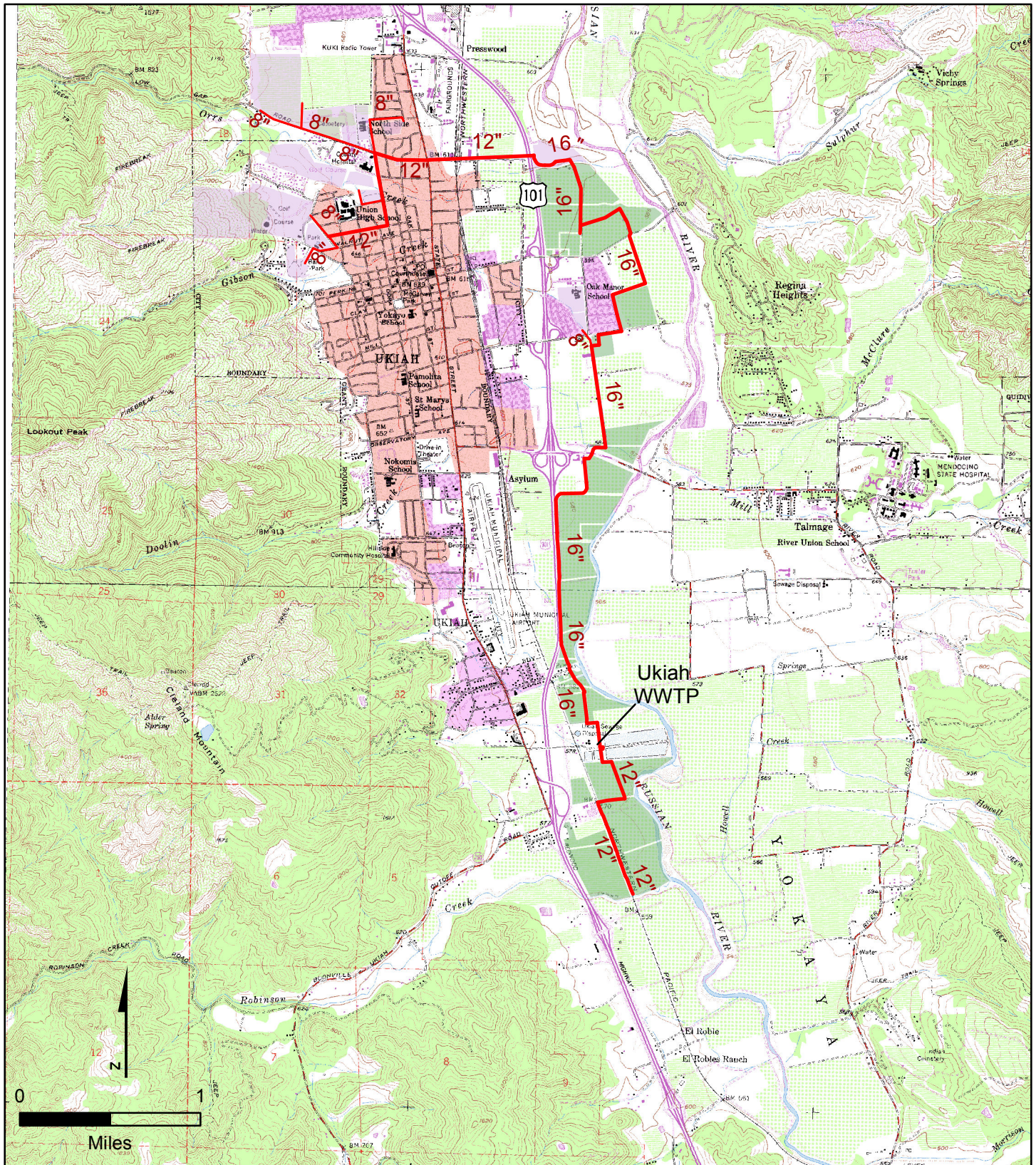
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Steve Brown
Principal



Legend

- | | |
|--------------------------|----------------------|
| Proposed Pipeline | Landscape Parcels |
| 12" and larger | Agricultural Parcels |
| 8" and smaller | |

Figure 1
PROPOSED PROJECT/ACTION
 CITY OF UKIAH
 RECYCLED WATER PROJECT
 INITIAL STUDY/
 MITIGATED NEGATIVE DECLARATION 114

Responses From Native American Tribes



SHERWOOD VALLEY RANCHERIA

August 21, 2012

Steve Brown, Principal
SMB Environmental
PO Box 381
Roseville, CA 95661

RE: Request for Information Regarding Known Cultural Resources Sites for the
Proposed City of Ukiah Recycled Water Project, Mendocino County

Dear Mr. Brown:

This letter is in response to your August 17, 2012 correspondence regarding the request for information on the areas that are known cultural resources sites in the area of the proposed Ukiah Recycled Water Project. Extensive and aggressive natural resources extraction and construction activities have occurred throughout the indigenous territories of the Pomo peoples for the last 150+ years, leaving many ancestral villages, sacred sites, places of worship, and burial places desecrated.

California had the densest pre-contact population of any place now within the United States. The areas of potential effect are not located on/near the aboriginal territory boundaries of the Sherwood Valley Rancheria (Tribe). However, the project lies within the aboriginal boundaries of the Yokayo Rancheria who may have additional comments regarding this project

The Tribe appreciates your communication efforts. If you have any further questions or additional comments, please contact Talisha Melliush, Cultural Resource Specialist, at (707) 459-1039 or email at sherwoodvalleyCRM@gmail.com.

Sincerely,

Michael Fitzgerral
Tribal Chairperson

cc: Sherwood Valley Cultural Committee
Scarlett Carmona, Tribal Administrator
Hillary Renick, Tribal Historic Preservation Officer

File

Redwood Valley Little River Band of Pomo Indians

3250 ROAD I / REDWOOD VALLEY, CALIFORNIA 95470 (707) 485-0361

FAX (707) 485-5726

September 21, 2012

Steve Brown
P.O. Box 381
Roseville, CA 95661

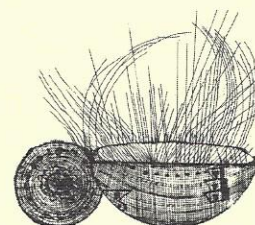
Regarding Project: **Ukiah Recycled Water Project, Mendocino County**

As far as I am able to determine the area described has no archaeological or cultural significance to the Redwood Valley Little River Band of Pomo Indians. I would like to inform you that the project area you have described is with-in the aboriginal boundaries of many Pomo Tribes. Therefore please keep us informed about your project.

Sincerely,



Benjamin R Henthorne III
Environmental Assistant



RESOLUTION NO. 2018-**RESOLUTION OF THE CITY OF UKIAH ADOPTING AN ADDENDUM TO THE ADOPTED INITIAL STUDY/MITIGATED NEGATIVE DECLARATION IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE CITY'S RECYCLED WATER PROJECT – PHASE 4 REFINEMENTS**

WHEREAS, prior to the adoption of this resolution, the City of Ukiah (City) prepared an Initial Study/Mitigated Negative Declaration (IS/MND) on the City's Recycled Water Project pursuant to the California Environmental Quality Act 1970, as amended (CEQA), and state and local guidelines implementing CEQA; and

WHEREAS, the purpose of the Recycled Water Project is to replace/augment existing water supplies in Ukiah Valley in Mendocino County, California;

WHEREAS, recycled water use within the Ukiah Valley would offset existing and future water demands for irrigation and frost protection of agricultural land, and in doing so, would support the local agricultural industry;

WHEREAS, recycled water would also offset urban irrigation demands, ease storage limitations at the Ukiah Wastewater Treatment Plant (UWWTP), and reduce treated wastewater discharges to the Russian River.; and

WHEREAS, the City adopted the IS/MND and approved the Recycled Water Project (SCH #2013032072) on June 5, 2013; and

WHEREAS, the Recycled Water Project consists of 4 Phases for construction; and

WHEREAS, Phases 1-3 are currently under construction and almost complete; and

WHEREAS, many of the details for the Phase 4 storage requirements were not known in 2012 and 2013, the City would now like to add additional storage as part of the Phase 4 construction activities; and

WHEREAS, this Addendum assesses the Proposed Phase 4 Refinements to the original Phase 4 activities of the Recycled Water Project, which include the addition of a 1 million gallon (MG) Storage Tank with a 300-hp booster pump station and 4 small lined lakes and 250-hp booster pump station at the City's Municipal Golf Course for irrigation at/the golf course with recycled water.; and

WHEREAS, the City is the lead agency on the Proposed Phase 4 Refinements, and the City Council is the decision-making body for the Proposed Phase 4 Refinements; and

WHEREAS, this Addendum is an informational document and is intended to be used by the City under Public Resources Code section 21166 and the related CEQA Guidelines, specifically sections 15162 through 15164; and

WHEREAS, the conclusion of this Addendum is that the proposed changes will not result in new significant impacts, substantially increase the severity of previously disclosed impacts or involve any of the other conditions related to changed circumstances or new information that can require a subsequent or supplemental EIR under Public Resources Code section 21166 and CEQA Guidelines

section 15162 beyond those impacts and conditions already identified in the City's Public Draft and Final IS/MND (SCH #2013032072), which was certified and approved by the City on June 5, 2013; and

WHEREAS, an Addendum is the appropriate level of CEQA analysis and the appropriate method of amending the June 5, 2013 Adopted IS/MND, pursuant to Sections 15162 and 15164 of the CEQA Guidelines, and

WHEREAS, the City voluntarily provided for a 15-day comment period with the State Clearinghouse and received one written comment letter from the California Department of Fish and Wildlife on this Addendum and responded to their comment in the attached Final CEQA Addendum #3 for the Proposed Phase 4 Refinements.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF UKIAH DOES RESOLVE, DECLARE, DETERMINE AND ORDER THE FOLLOWING:

SECTION 1. The City Council has: (1) independently reviewed and analyzed the CEQA Final Addendum and other information in the record and has considered the information contained therein prior to acting upon or approving the Proposed Phase 4 Refinements; (2) the CEQA Addendum to the Initial Study/Mitigated Negative Declaration prepared for the Proposed Phase 4 Refinements has been completed in compliance with CEQA and is consistent with State and local guidelines implementing CEQA; and (3) the Addendum represents the independent judgment and analysis of the City as lead agency for the Proposed Phase 4 Refinements. The City designates the City's Public Works Director as the custodian of documents and records of proceedings on which this decision is based.

SECTION 2. The City Council does hereby adopt the Addendum to the Initial Study/Mitigated Negative Declaration prepared for the Proposed Phase 4 Refinements. The Addendum, Final Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program are: (1) on file with the City at its Public Works Department at 300 Seminary Avenue, Ukiah; and (2) available for inspection by any interested party.

SECTION 3. The City Council hereby authorizes the Director of Public Works or his designee to file a Notice of Determination with the State Clearinghouse and the Mendocino County Clerk-Recorder for this Addendum.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Ukiah at a regular meeting held on December 5, 2018.

AYES:

NOES:

ABSENT:

ABSTAIN:

_____, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Discussion and Direction to Staff Regarding Resolution No. 2018-19, Related to the Washington Street Bicycle Lanes Project.

DEPARTMENT: Community Development

PREPARED BY: Craig Schlatter

ATTACHMENTS:

[Attachment 1- CC Resolution Rescinding Reso No. 2018-19](#)

[Attachment 2- CC Reso No. 2018-19 - Removing On-street Parking on Washington Ave](#)

Summary: The City Council will discuss and provide direction to Staff regarding Resolution No. 2018-19, related to the Washington Street Bicycle Lanes project.

Background: At its meeting on July 18, 2018, the City Council approved a resolution establishing a no parking zone on the north side of Washington Street between State Street and Dora Street. The no parking designation was recommended by the Traffic Engineering Committee to accommodate class II bicycle lanes on both sides of Washington Street between Dora Street and State Street.

At the July 18, 2018, meeting, some Washington Street residents and property owners spoke against the no parking designation and changing the proposed bicycle lanes from class III, as specified in the City's Bicycle and Pedestrian Master Plan adopted by City Council on April 20, 2016, to class II. Others who appeared at the July 18, 2018, meeting spoke in favor of the TEC recommendations.

RECOMMENDED ACTION: 1) Direct that Resolution No. 2018-19 be rescinded; and 2) direct that Staff adequately document the California Environmental Quality Act review process related to the Washington Street Bicycle Lanes before any additional Council action related to the project.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

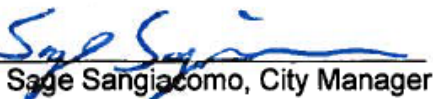
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: David Rapport, City Attorney; Tim Eriksen, Public Works Director

Approved:


Sage Sangiacomo, City Manager

Discussion: City staff is concerned that compliance with the California Environmental Quality Act (CEQA) has not been adequately documented in connection with the no parking designation and the street striping to create the class II bicycle lanes. Under CEQA, determining whether a project is subject to a statutory or categorical exemption from CEQA compliance or certifying any required environmental documents for non-exempt projects should occur before the project is approved. For this reason and to ensure the CEQA process is adequately documented prior to City Council initiating action on the project, staff is requesting that Council rescind Resolution No. 2018-19, which designated the north side of Washington Street between Dora and State Streets as a no parking zone.

The resolution to rescind Resolution No. 2018-19 is attached as Attachment 1. Resolution No. 2018-19 is attached as Attachment 2.

After staff has documented CEQA compliance, the matter will be scheduled for a future City Council meeting.

RESOLUTION NO. 2018-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
RESCINDING RESOLUTION NO. 2018-19 TO REINSTATE ON-STREET
PARKING ON THE NORTH SIDE OF WASHINGTON AVENUE BETWEEN
SOUTH STATE STREET AND SOUTH DORA STREET**

WHEREAS, the City Council may by resolution designate portions of streets upon which the standing, parking, or stopping of vehicles is prohibited or restricted pursuant to Article 11, Chapter 1, Division 8 of the Ukiah City Code; and

WHEREAS, on July 18, 2018, the City Council adopted Resolution No. 2018-19 to establish a no parking zone on the north side of Washington Avenue between S. State St. and S. Dora St.; and

WHEREAS, the City intends to determine the application of the California Environmental Quality Act to the project before making a decision on such designation and related designation of bicycle lanes on the same segment of Washington Street;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the City Council of the City of Ukiah rescinds Resolution No. 2018-19 and reinstates on street parking on the north side of Washington Avenue between S. State St. and S. Dora St.

PASSED AND ADOPTED this 5th day of December 2018, by the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

_____, Mayor

ATTEST:

Kristine Lawler, City Clerk

RESOLUTION NO. 2018-19

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH REMOVING ON-STREET PARKING ON THE NORTH SIDE OF WASHINGTON AVENUE BETWEEN SOUTH STATE STREET AND SOUTH DORA STREET

WHEREAS, the City Council may by resolution designate portions of streets upon which the standing, parking, or stopping of vehicles is prohibited or restricted pursuant to Article 11, Chapter 1, Division 8 of the Ukiah City Code; and

WHEREAS, the Traffic Engineering Committee (Traffic Engineer) considered the request to establish a no parking zone on the north side of Washington Avenue between S. State St. and S. Dora St. at its meeting on July 10, 2018; and

WHEREAS, the Traffic Engineer recommends the request to establish a no parking zone on the north side of Washington Avenue between S. State St. and S. Dora St.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the City Council of the City of Ukiah does establish a no parking zone on the north side of Washington Avenue between S. State St. and S. Dora St. The City Engineer shall direct installation of signage and curb painting as necessary;

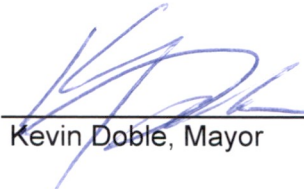
PASSED AND ADOPTED this 18th day of July 2018, by the following roll call vote:

AYES: Councilmembers Brown, Mulheren, and Mayor Doble

NOES: Councilmembers Scalmanini and Crane.

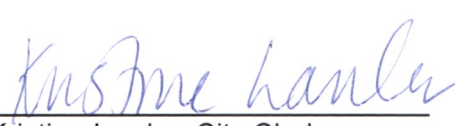
ABSENT: None

ABSTAIN: None



Kevin Doble, Mayor

ATTEST:



Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Discussion and Possible Action Regarding the Fiscal Year 2019-20 Budget Development Schedule.

DEPARTMENT: Finance

PREPARED BY: Daphne Harris

ATTACHMENTS:

[Attachment 1 - Budget Schedule, 19-20](#)

Summary: Council will receive and consider the City's operating and capital budget development and adoption schedule for the 2019-20 fiscal year.

Background: California law requires that an annually approved appropriation plan be considered for all local governmental entities. Most produce a budget to satisfy that requirement. The City of Ukiah will be implementing a budget document for the 2019-20 fiscal year built on best practices, focused on clarity, and presented at the highest level of quality per the guidelines of the Government Finance Officers Association.

Discussion: Preparation for the 2019-20 budget has already begun. Staff assigned to the budget development task force include the City Manager, Sage Sangiacomo; Human Resources and Risk Management Director, Sheri Mannion; the Finance Director, Daniel Buffalo; the Procurement Manager, Mary Horger; and Management Analyst for the Finance Department, Daphne Harris. Ms. Harris will be the principal team member charged with managing the details of this process and will be the primary budget-related contact for all Staff and the Council.

RECOMMENDED ACTION: Approve the budget development schedule for the 2019-20 fiscal year.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____

Sage Sangiacomo
Sage Sangiacomo, City Manager

A sound, well-managed budget for a governmental entity is a living document. It is subject to regular review and amendment, is clear and understandable, is scrutinized frequently, and its development thoughtfully planned and executed. The City of Ukiah's 2019-20 budget will exhibit these characteristics, starting with planning. The attached schedule (Attachment #1) outlines the development process, key dates, and milestones. The following are those of note:

January 30, 2019. City Council will hold a special meeting as the Budget Kick-off. The purpose of this is to identify the areas of service delivery, operations, capital improvement, and special projects that Council considers to be most critical, important, and desirable for the coming year. To engage the public, Staff is considering ways to gauge public sentiment parallel to that of the Council's.

April 1 - 12. Departments will begin meet with Finance and the City Manager on budget requests. Finance will receive those numbers and begin analysis comparing it to revenue forecasts. Second round meetings will be scheduled as needed.

May 29. Council will hold a special meeting/workshop. The purpose of this workshop will be to present council with an overview of the proposed budget, discuss changes from the prior year, and take questions and requests from Council.

This schedule is comprehensive yet flexible. Dates may change as unforeseen challenges arise that require time to address. Knowing this going into the process creates the right frame of mind for everyone involved in developing what will be an end product that will be indelibly beneficial to Staff, Council, and the community.



Budget Development Schedule

Fiscal Year: 2019-20

Activity	Tasks	Start Date	Completion Date
Budget Memo and Schedule Release	- Budget Memo released - Budget Schedule released 5-year CIP worksheet released - Narrative, Objectives, Accomplishments update	December 10	December 10
Mandatory Training -Office 365	5-year CIP update - Department Narrative Development - Additional training week of December 17, if necessary	December 10	December 10
Mandatory Budget training – Munis Central Budget	- Computer Lab – Set up in Conference Room 3 for budget entry training/ refresher - Munis module will be open for entry	January 14	January 15
Mid-year Review	18/19 review and discussion		January 16
5-year CIP updates	18/19 5-year CIP updates 19/20 5-year requests - All CIP narrative		January 18
Budget Kick-Off & 5-Year CIP Review (City Council Special Meeting)	- Budget 101 – including CIP - Review Council's Strategic Plan - Receive council/community communication - Discuss priorities for the fiscal year - Discuss & review capital and special projects		January 30
	Review proposed 19/20 CIP requests		
Department Narrative	18/19 Accomplishments 19/20 Objectives - Departmental Narrative		January 31
Department initiation - UVFA - UVSD	- Schedule budget meetings with Departments - Distribute budget workbooks - Begin budget planning - Start drafting MOU's with UVSD for Capital Projects	February 1	February 28
City Council update on Objectives and Accomplishments (Regular City Council Meeting)	- City Manager's Office - Airport - Police Department		February 6
City Council update on Objectives and Accomplishments (Regular City Council Meeting)	- Finance - Fire Department - Water Resources		February 20
Personnel Requests	Personnel changes and requests due to HR		March 1
Personnel Review	Personnel changes and requests reviewed by the City Manager		March 15
Department Budget entry	- Departments finish building budget in Central Budget Module - Any updates to Accomplishments/Objectives		March 29

Activity	Tasks	Start Date	Completion Date
City Council update on Objectives and Accomplishments (Regular City Council Meeting)	- Human Resources - Community Services - Electric Utility Department		March 6
City Manager review of budget requests	- Review appropriation requests - Meet with Finance for discussion/analysis - Finance to conduct preliminary revenue forecasts for all major funds	March 12	March 29
City Council update on Objectives and Accomplishments (Regular City Council Meeting)	- Community Development - Public Works		March 20
Reconciled Budget Meetings with City Manager	First-round budget meetings with Departments and CM/Finance Discussion of appropriation requests - Finalize initial appropriation requests Second-round will be scheduled as needed	April 1	April 12
Budget Training and Review with Council (Regular City Council Meeting)	- Review/discussion of Budget Development Status - Review/discussion of 5-year CIP as proposed on January 30 Council feedback		April 17
Draft Budget	- Draft budget to UVSD - UVSD draft budget due to the City - Draft budget to UVFA		April 30
Finalize Draft Budget Document	- Finalize revenue estimates - Complete special revenue funds and trust/agency funds - Circulate for review/edits	May	May 31
Budget Hearing with Council (Special meeting/Workshop)	- Overview presentation of budget proposal - Discussion of changes from prior year - Take questions and requests from Council	May 29	May 29
Draft budget comments	- UVSD comments on proposed budget due to the City - City comments on proposed budget due to UVSD - Meetings to be scheduled between City & UVSD as needed		May 30
Budget Hearing (cont) - Department presentations (Special City Council Meetings)	- Department presentation - Discussion and Q&A - Take requests and revisions	June 6	June 7 (If necessary)
Budget Hearing (cont) Department presentations <i>If necessary</i> (Special City Council Meetings)	- Department presentation - Discussion and Q&A - Take requests and revisions	June 10 (If necessary)	June 11 (If necessary)
Budget Hearing (cont) Adoption of either final or tentative (Regular City Council Meeting)	- Final Q&A - Adoption – tentative or final	June 19	June 19

BudgetHearing, <i>if necessary</i> (Special City Council Meeting)	- Final Q&A - Adoption/continuation of 19/20 budget	June 26 (If necessary)	
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AGENDA SUMMARY REPORT

SUBJECT: First Quarter Financial Report Presentation.

DEPARTMENT: Finance

PREPARED BY: Daniel Buffalo

ATTACHMENTS:

[Attachment 1 - First Quarter Financial Report, 2018-19](#)

Summary: This presentation will cover the financial activities and position of all City governmental and proprietary (enterprise and internal service) funds through September 30, 2018.

Background: Regular reporting on the financial results of the City is a standing objective of the Finance Department. This presentation is designed to be brief but informative, reporting on the financial activities - including budget-to-actual results - and ending positions of all City governmental and proprietary funds as of September 30, 2018.

Discussion: The First Quarter Financial Report document is attached as Attachment 1 and can be found online at https://issuu.com/cityofukiah-financedepartment/docs/quarterly_report__2018-19.

RECOMMENDED ACTION: Receive presentation on the City's first quarter financial results.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

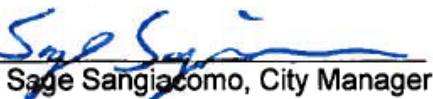
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager; Daphne Harris, Management Analyst/Accountant

Approved:


Sage Sangiacomo, City Manager



Quarterly Financial Report

First Quarter, 2018-19

THIS REPORT

Management of the City of Ukiah is pleased to present this quarterly financial report on the activities, condition, and budgetary highlights for the first quarter of fiscal year 2018-19 covering the period of July 1, 2018 through September 30, 2018.



Quarterly Financial Report

First Quarter, 2018-19

Contents

Highlights_____3

Financial Summary_____7

Financial Statements and Schedules _____8

Notes to Financial Statements _____28

Ukiah City Council and Treasurer_____29

City Executive Management Team _____30

City Contact Information_____31

This report was prepared by members of the Finance Department team:

Daniel Buffalo, Finance Director
Mary Horger, Procurement Manger
Daphine Harris, Management Analyst – Finance

“The City budget is a comprehensive policy document and spending plan outlining the priorities of the City Council.”

Highlights

Purpose of This Report

This report is intended to provide City management, the city council, and the community a general update on the financial activities and condition of the City on a quarterly basis. In addition to providing financial information it provides a narrative or operational highlights meant to give context to the numbers, charts, and graphs found throughout.

Budget information is also provided in this report, and a link to the City's fiscal year 2018-19 adopted budget can be found here:

[Annual Operating and Capital Budget, FY 2018-19](#)

Further, the City uses a web-based application called OpenGov to deliver detailed financial information, including capital project information. A link to the City's OpenGov pages can be found here:

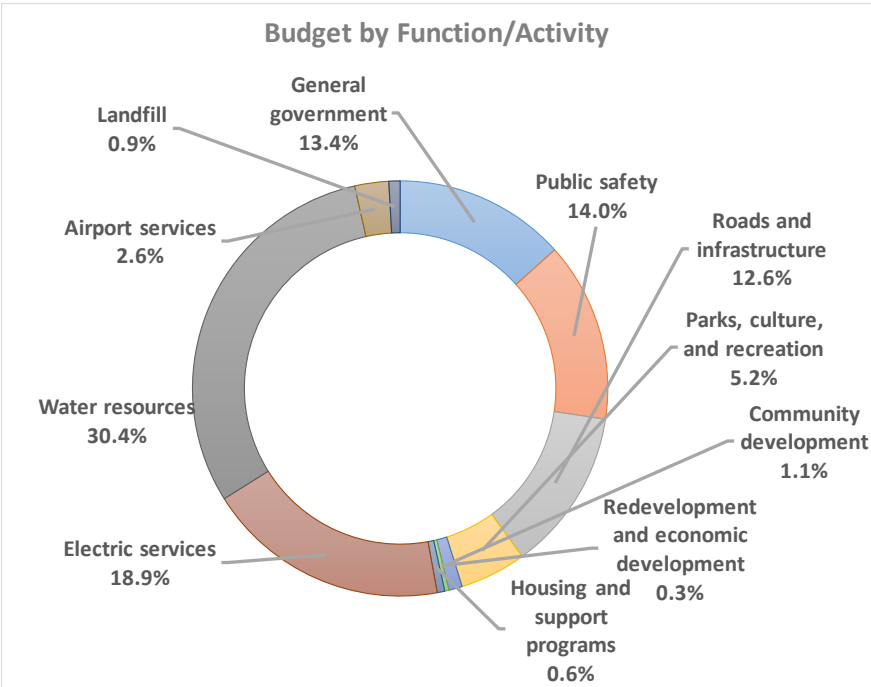
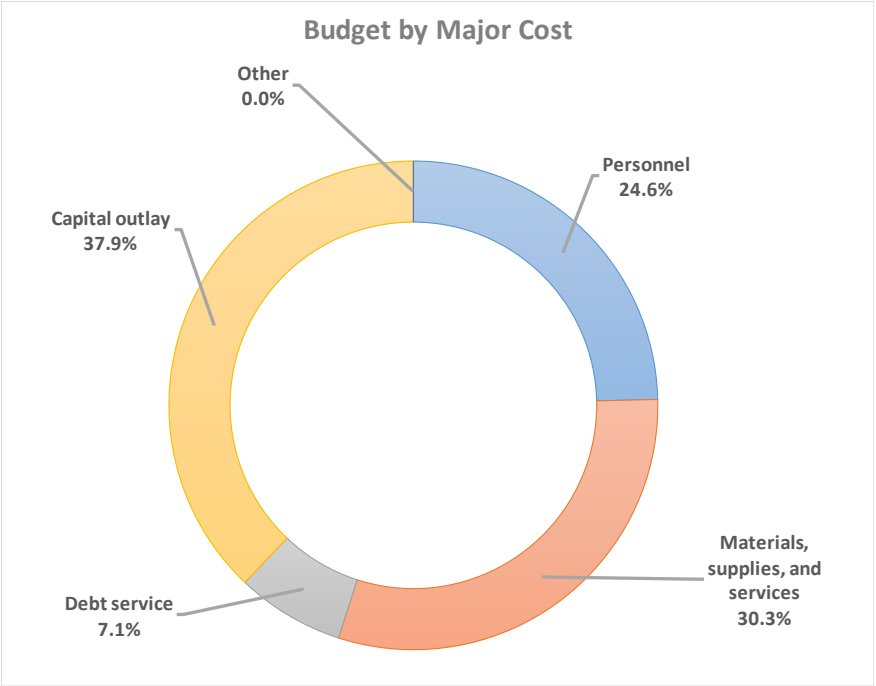
[Operating financial detail](#)

[Five-Year Capital Improvement Project](#)

Budgetary Highlights

The City budget is a comprehensive policy document and spending plan outlining the priorities of the City Council. The original adopted operating and capital budget for fiscal year 2018-19 was \$65.9 million and \$17.3 million, respectively, for a grand total of \$83.2 million. It has since been amended to include various adjustments brought to the City Council as well as encumbrances from the prior fiscal year. The amended capital budget for fiscal year 2018-19 is currently \$38.8 million, of which the amendments are related to the recycled water project.

The graph to the right illustrates where the City Council has appropriated resources City-wide by major category.



The graph to the left illustrates how those same appropriations are broken down into major functions or activities.

Operating Highlights

The City engages in numerous activities during the year, offering services and programs to its residents and the greater community as a whole. From law enforcement and public safety to recreation programs, we are a full-service City, a regional economic hub, and a municipal organization of caring and dedicated professionals. Operating highlights for the first quarter include:



Our Core Values:

PROFESSIONALISM

SERVICE

TEAMWORK

INNOVATION

SAFETY

- **Fire Authority.** Build of two new fire engines are nearing completion in Sacramento. One new fire team member has joined the Authority while two more are in background.
- **Police.** Officer tasers have been replaced with new, compliant equipment. The department successfully recruited two officers (one pre-academy and one post-academy) as well as one Community Services Officer.
- **Community Services, Recreation.** Purchased the new inflatable movie screens to be used in all sorts of locations, including the Plaza and the Ukiah Municipal Swimming Pool for our "Dive In Movie Night" featuring Jaws. It will be used at other locations for movie showings such as Observatory Park, Anton Stadium, Todd Grove Park, or even the Softball Complex. Further, Community Services team was reorganized to improve services and cut costs. Of particular note, the Seasonal Program Coordinator position was created and filled, responsible for a variety of new recreation classes, events and activity offerings including Neon Nights, Dive In Movie Night (Jaws) and a new full-scale Haunted House.
- **Community Development.** Restored rapid review services in the Building Division, allowing for expedited customer service for routine permitting. The department successfully recruited an Assistant Planner in the Planning Services Division. Deployed economic development resources to a local small business through its CDBG business assistance program, creating five new jobs.
- **Public Works.** In addition to 32 slurry seal projects throughout the City, the following are the streets and rights-of-way projects that were in construction as of September 30, 2018:
 - **Reconstruction projects:**
 - Airport Park Blvd
 - Washington Avenue
 - Luce Street
 - Observatory Street
 - Intersection of State Street-Low Gap and Brush Street
 - **Overlay rehabilitation projects:**
 - Oak Manor Court
 - Yosemite Drive
 - Orchard Avenue
 - Freitas Avenue

- North State Street (City limits near Garrett Drive to Low Gap)
- **Water Resources.** The most significant capital project for the City in recent memory is the recycled water project. A \$32 million dollar initiative, funded by a combination of grants and low-interest loans from the state, the project will allow the City to reuse nearly fifty percent its wastewater effluent for irrigation and other non-potable purposes instead of discharging to the Russian River. A significant amount of construction work has been completed for that project this period, as it remains on schedule and on budget.

Looking Ahead

As we move forward, the future offers many opportunities for organizational development and process improvement. One of the most important and urgent priorities will be the development of our team and its delivery of services for the benefit of our entire Ukiah community. We are excited about the direction the City is moving, including the continued enhancement of transparency of City finances, of which this report is one example.



Sage Sangiacomo
City Manager
November 30, 2018

Financial Summary

In this section we report on the quarterly financial activities of the City as a whole (City-wide), which include all governmental and proprietary (enterprise and internal service) funds, all City departmental activities, and information on the status of capital improvement projects identified by the City Council.

Financial highlights of the first three months ending September 30, 2018 include the following:

- Expenditures of \$34 million outpaced revenue City-wide of \$28.3 million by \$5.7 million due to timing differences of when revenues are received and expenditures incurred.
- Capital expenditures were \$12.7 million, of which \$1.4 million was for paid for by the general fund (including \$626,935 from Measure Y proceeds).
- The general fund and major enterprise funds remained well capitalized and able to meet its service demands.
- Top ten revenues of the general fund came in higher than the same period last year, driven by increasing sales tax from Costco and positive economic growth of our local economy, new revenue sources (Measure Y) and TOT.
- Most departments and their respective divisions and activities are on pace or under budget estimates. Overall the City has expended 33.26% of its total appropriated budget for 2018-19.
- Personnel expenditures totaled to 30.9% of total City expenditures for this period. Materials, supplies, and services totaled to 25.1%, while debt service and capital outlay rounded out the remaining amount at 6.6% and 37.3%, respectively.

For More Information. This report is prepared by the City's Finance Department and is a summary based on detailed information produced by its financial management system. If you would like additional information, or have questions about this report, please call the Finance Department at 707.463.6220.



Daniel Buffalo, MPA, CPA, CGMA
Finance Director
November 30, 2018

*City-Wide***Financial Statements and Schedules**

The financial statements and schedules presented here are unaudited. For audited information, or to find greater detail, please refer to the City's Comprehensive Annual Financial Report (CAFR), which is released by December 31 following the end of the fiscal year.

Fund Statements and Schedules

- Summary of all Funds
- Major governmental and proprietary funds:
 - Balance Sheet/Working Capital
 - Statement of Changes

General Revenues

- Top Ten Revenues

The Enterprise Funds

- Changes to Working Capital
- Working Capital Over Time

Department Summary

- Budget to actual

Capital Improvement Update

- Budget and actuals by major category

Special Report: Indirect Cost Allocation

- Report on Cost Allocation Actuals as of the end of the first quarter

Pg. 09

Financial Statements and Schedules

Fund
Schedules
and
StatementsFUND-BASED
September 30, 2018Balance Sheet/Working Capital
Major Funds

ASSETS	General	Electric	Water	Sewer
Current:				
Cash and investments:				
Available for operations	\$ -	\$ 15,327,169	\$ 2,684,909	\$ 9,918,262
Restricted	-	28,055	-	3,441,391
Receivables:				
Accounts, net	252,181	2,312,757	1,060,664	743,270
Taxes	-	-	-	-
Interest	17,033	18,278	36,421	27,478
Notes	597	-	-	-
Grants and subventions	-	-	-	-
Due from other funds	1,220,490	-	-	-
Advances to other funds	843,629	-	-	-
Inventory and prepaids	9,344	1,019,716	124,366	-
Land held for resale	-	-	-	-
Total assets	2,343,273	18,705,975	3,906,360	14,130,401
LIABILITIES				
Current liabilities:				
Accounts payable	1,432,214	-	118,496	64,415
Accrued payroll liabilities	443,401	86,172	40,690	50,478
Interest payable	-	-	-	-
Deposits payable	-	-	-	-
Due to other funds	1,375,171	-	-	-
Advance from other funds	-	-	745,000	-
Due within one year	-	-	-	-
Intergovernmental payable	-	-	-	-
Total liabilities	3,250,786	86,172	904,186	114,893
FUND BALANCE/WORKING CAPITAL				
Nonspendable	844,226	-	-	-
Restricted	-	-	-	-
Committed	-	-	-	-
Assigned	-	-	-	-
Unassigned/unrestricted	(1,751,739)	18,619,803	3,002,173	14,015,508
Total fund balance/working capital	(907,512)	18,619,803	3,002,173	14,015,508

(continued)

Pg. 10

Financial Statements and Schedules

Fund
Schedules
and
Statements
(cont.)

FUND-BASED
September 30, 2018

Balance Sheet/Working Capital
Non-Major Funds

ASSETS	Governmental	Enterprise	Internal Service	Total
Current:				
Cash and investments:				
Available for operations	\$ 2,927,475	\$ 9,150,384	\$ (4,756,268)	\$ 35,251,930
Restricted	2,803,781	-	-	6,273,227
Receivables:				
Accounts, net	38,676	60,225	-	4,467,774
Taxes	-	-	-	-
Interest	12,044	20,067	-	131,321
Notes	5,088,771	32,500	-	5,121,868
Grants and subventions	-	92,173	-	92,173
Due from other funds	-	170,298	-	1,390,788
Advances to other funds	-	-	745,000	1,588,629
Inventory and prepaids	1,500	-	760	1,155,684
Land held for resale	2,435,114	-	-	2,435,114
Total assets	13,307,360	9,525,648	(4,010,508)	57,908,509
LIABILITIES				
Current liabilities:				
Accounts payable	166,289	898,098	-	2,679,512
Accrued payroll liabilities	14,651	40,650	81,304	757,345
Interest payable	-	-	-	-
Deposits payable	-	6,324	-	6,324
Due to other funds	920,489	170,298	14,777	2,480,735
Advance from other funds	185,772	930,200	-	1,860,972
Due within one year	-	-	-	-
Intergovernmental payable	-	-	-	-
Total liabilities	1,287,200	2,045,570	96,081	7,784,888
FUND BALANCE/WORKING CAPITAL				
Nonspendable	5,088,771	32,500	745,000	6,710,498
Restricted	-	-	-	-
Committed	-	-	-	-
Assigned	-	-	-	-
Unassigned/unrestricted	6,931,389	7,447,578	(4,851,590)	43,413,123
Total fund balance/working capital	12,020,160	7,480,078	(4,106,589)	50,123,621

Pg. 11

Financial Statements and Schedules

Fund
Schedules
and
Statements
(cont.)

FUND-BASED

Three-month Period Ended September 30, 2018

STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE/WORKING CAPITAL

Major Funds

by major category

REVENUE	General	Major Enterprise Funds		
		Electric	Water	Sewer
Governmental Revenue:				
Taxes:				
Sales	\$ 3,153,638	\$ -	\$ -	\$ -
Property	-	-	-	-
Transient occupancy	480,990	-	-	-
Business license	40,102	-	-	-
Other taxes	36	-	-	-
Licenses, permits, and franchises	537,343	-	-	260
Fines, forfeitures, and penalties	6,672	-	-	-
Grants, subventions, and contributions	10,314	-	12,087,204	-
Use of money and property	67,411	51	-	-
Other revenue	890	-	11,738	-
Enterprise revenue and other charges for service:				
Water	-	-	1,040,658	-
Sewer	-	4,887,173	1,358,473	1,926,688
Electric	-	-	-	-
Airport	-	117	-	-
Other services	442,681	45,058	-	9,881
Grants and contributions	-	-	-	-
Total operating revenue	4,740,078	4,932,398	14,498,073	1,936,829
EXPENDITURES (by function)				
Current:				
Administration and overhead	-	-	-	-
Internal services	-	-	-	-
General government	1,014,390	3,661	1,649	121
Public safety	3,712,961	-	-	-
Roads and infrastructure	427,773	-	-	-
Parks, culture, and recreation	957,718	-	-	-
Community development	331,840	-	-	-
Redevelopment and economic development	56,219	-	-	-
Housing and support programs	-	-	-	-
Electric services	-	5,822,962	-	-
Water resources	-	-	846,697	1,281,841
Airport services	-	-	-	-
Conference Center	-	-	-	-
Sanitation	-	-	-	-
Capital outlay	787,681	469,190	831,541	7,933
Debt service:				
Principal	80,070	-	500,000	-
Interest	78,000	(28,043)	214,659	1,343,650
Capital lease installments	-	-	-	-
Total expenditures	7,446,652	6,267,770	2,394,547	2,633,546
Excess of revenue over (under) expenditures	\$ (2,706,574)	\$ (1,335,371)	\$ 12,103,526	\$ (696,716)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	-	-
Transfers (out)	(273,411)	-	(18,427,222)	-
Total other	(273,411)	-	(18,427,222)	-
Net change in fund balance/working capital	(2,979,985)	(1,335,371)	(6,323,696)	(696,716)
Beginning fund balance/working capital	2,072,473	19,955,174	9,325,869	14,712,225
Ending fund balance/working capital	\$ (907,512)	\$ 18,619,803	\$ 3,002,173	\$ 14,015,508

Pg. 12

Financial Statements and Schedules

Fund
Schedules
and
Statements
(cont.)

FUND-BASED

Three-month Period Ended September 30, 2018

STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE/WORKING CAPITAL

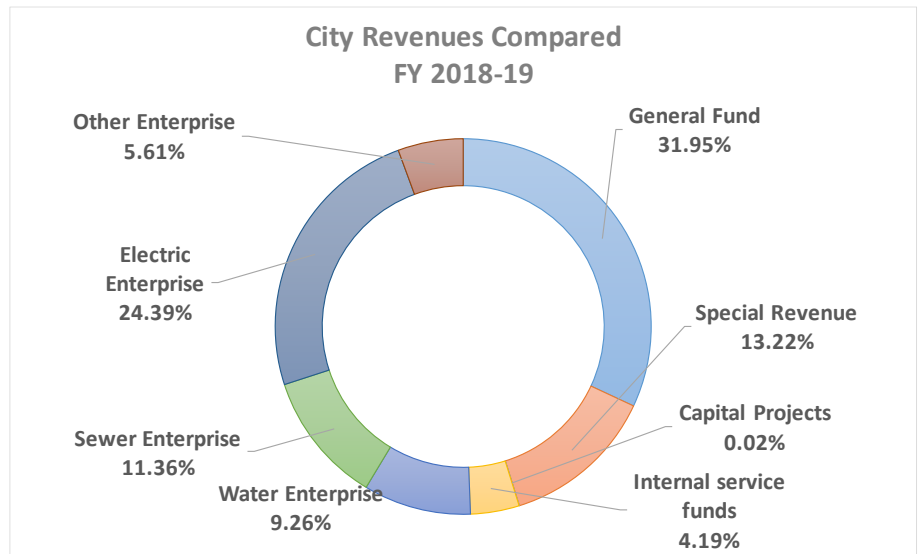
Non-Major Funds
by major category

REVENUE	Governmental	Enterprise	Internal Service	Total
Governmental Revenue:				
Taxes:				
Sales	\$ -	\$ -	\$ -	\$ 3,153,638
Property	-	-	-	-
Transient occupancy	-	-	-	480,990
Business license	1,444	-	-	41,546
Other taxes	-	-	-	36
Licenses, permits, and franchises	-	-	-	537,603
Fines, forfeitures, and penalties	-	-	-	6,672
Grants, subventions, and contributions	347,562	-	-	12,445,080
Use of money and property	116,993	3,333	-	187,788
Other revenue	13,813	34,377	6,271	67,089
Enterprise revenue and other charges for service:				
Water	-	-	-	1,040,658
Sewer	-	-	-	8,172,334
Electric	-	46,738	-	46,738
Airport	500	837,585	-	838,201
Other services	10,643	180,735	608,067	1,297,066
Grants and contributions	-	-	-	-
Total operating revenue	490,955	1,102,769	614,338	28,315,439
EXPENDITURES (by function)				
Current:				
Administration and overhead	-	-	-	-
Internal services	-	-	-	-
General government	489	112	2,179,401	3,199,823
Public safety	108,536	98,530	476,145	4,396,172
Roads and infrastructure	19,748	-	184,240	631,762
Parks, buildings, and grounds	224,485	150,198	195,216	1,527,617
Community development	-	-	-	331,840
Redevelopment and economic development	28,413	-	-	84,632
Housing and support programs	34,957	-	-	34,957
Electric services	-	87,153	223	5,910,338
Water resources	-	53,148	-	2,181,686
Airport services	-	647,634	-	647,634
Conference Center	-	-	-	-
Sanitation	-	164,439	-	164,439
Capital outlay	676,840	9,936,691	10,732	12,720,608
Debt service:				
Principal	-	-	-	580,070
Interest	-	-	-	1,608,266
Capital lease installments	-	-	59,562	59,562
Total expenditures	1,093,468	11,137,906	3,105,519	34,079,407
Excess of revenue over (under) expenditures	\$ (602,514)	\$ (10,035,137)	\$ (2,491,182)	\$ (5,763,968)
OTHER FINANCING SOURCES (USES)				
Transfers in	273,411	18,529,802	-	18,803,213
Transfers (out)	(102,580)	-	-	(18,803,213)
Total other	170,831	18,529,802	-	-
Net change in fund balance/working capital	(431,682)	8,494,665	(2,491,182)	(5,763,968)
Beginning fund balance/working capital	12,451,842	(1,014,586)	(1,615,408)	55,887,589
Ending fund balance/working capital	\$ 12,020,160	\$ 7,480,078	\$ (4,106,589)	\$ 50,123,621

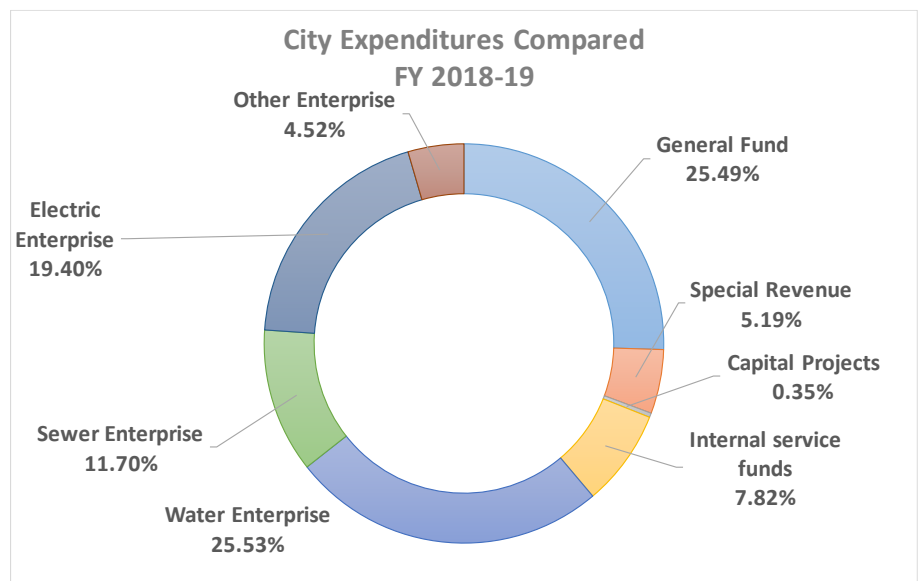
City-wide Revenues and Expenditures

Revenues and Expenditures Compared

Compared to all other **revenue** sources of the City, general fund revenues accounts for around one-third of the total.



Compared to all other **expenditures** of the City, the general fund typically accounts for about one-quarter of the total.



General Revenues

Top 10 general revenues are trending positively, up 15.7% from the same time last year.

The City's general fund is its primary source of discretionary resources for the provision of service deemed necessary and desirable by the citizens of Ukiah and the City Council.

Revenues that are accounted for by management and are at the discretion of the City Council are various and generally include:

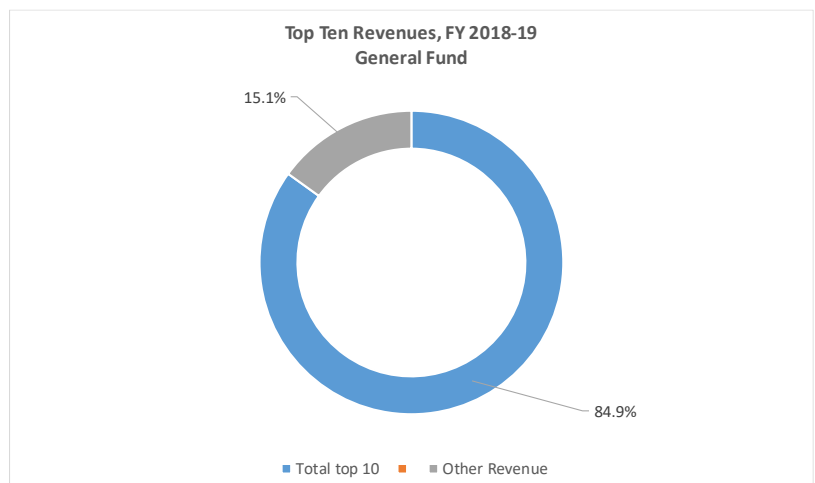
- Taxes:
 - Bradley-Burns sales tax (1% of taxable sales)
 - Transaction and use taxes:
 - Measure P
 - Measure Y
 - Property taxes
 - TOT taxes (hotel tax)
 - Business license tax
- Licenses, permits, and franchise fees (cable, phone, garbage collection, utilities)
- Fines, forfeitures, and penalties
- Intergovernmental (grants and subventions)
- Use of money and property (interest earnings, rents, etc.)
- Other miscellaneous.

Altogether, the general fund receives revenue from over 60 distinct sources. However, the majority of the revenue it receives comes from just ten of them.

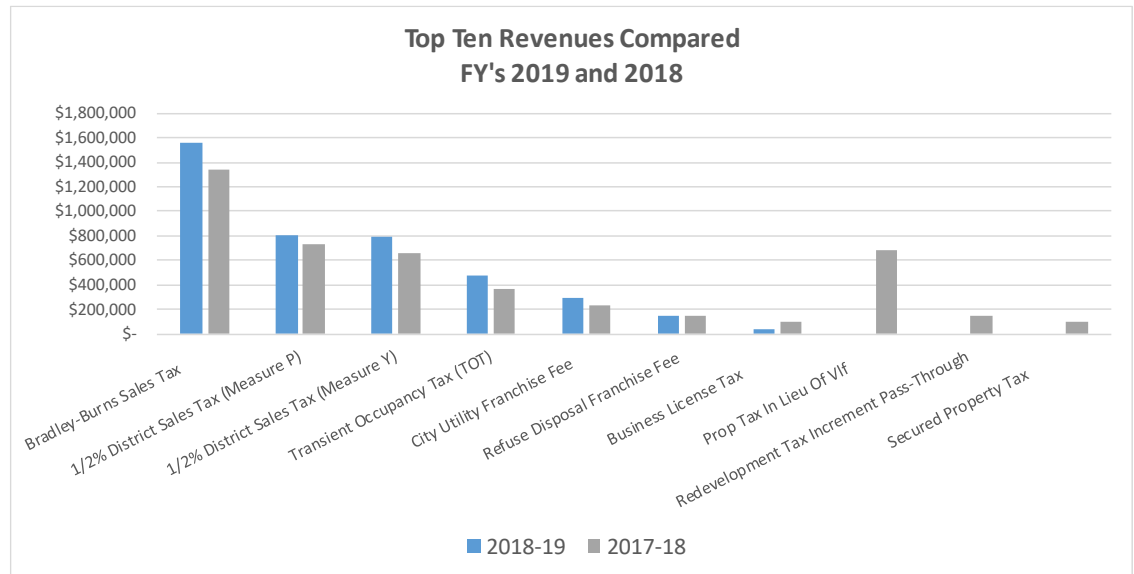
Top Ten Revenues

The City's top ten revenue sources in the general fund account for approximately 88 percent of total general fund income. Focusing on these sources can provide a useful understanding of the City's revenue position.

The bar graph below illustrates the performance of top ten revenues as compared to a year ago. Overall, these revenue sources combined are up over 15.7% percent from the same time last year. Total general fund revenues are up nearly ten percent.



General Revenues

**TOP 10 - REVENUES**

Current to Prior
September 30, 2018 and 2017

REVENUE	2018-19	2017-18	Percent Change	Percent of Total 2018-19 General Revenues
Top 10:				
Bradley-Burns Sales Tax	\$ 1,559,035	\$ 1,334,094	16.86%	32.15%
1/2% District Sales Tax (Measure P)	798,097	726,744	9.82%	16.46%
1/2% District Sales Tax (Measure Y)	796,506	656,672	21.29%	16.43%
Transient Occupancy Tax (TOT)	480,990	368,357	30.58%	9.92%
City Utility Franchise Fee	295,653	235,657	25.46%	6.10%
Refuse Disposal Franchise Fee	146,776	142,149	3.25%	3.03%
Business License Tax	41,546	94,944	-56.24%	0.86%
Prop Tax In Lieu Of Vlf	-	-	-	0.00%
Redevelopment Tax Increment Pass-Through	-	-	-	0.00%
Secured Property Tax	-	-	-	0.00%
Total top 10	4,118,603	3,558,617	15.74%	84.94%
Other Revenue	730,350	704,622	3.65%	15.06%
Total operating revenue	\$ 4,848,954	\$ 4,263,239	13.74%	100.00%

Notes:

- Property taxes are received by the City in January and June. Amounts will be reported in the third and fourth quarter financial reports.

General Revenues (cont.)

Sales Tax. The City collects sales tax from three sources: normal Bradley-Burns sales taxes (1 percent of taxable transactions), a ½ percent sales and use tax, commonly referred to as Measure P and devoted entirely to the City, and another ½ percent sales tax, referred to as Measure Y. All three tax sources are distinct and considered separate sources. Each behave slightly differently given their tax base. Bradley-Burns sales taxes are referred to as “sales and use” taxes, levied on transactions based geographically in the City. Here we see this revenue source up nearly seventeen percent (16.86%) from the same time last year. Nearly all sectors of Ukiah's economic base are up from the same time last year with the notable addition of Costco.

Measures P and Y. These are what are called “transaction and use” taxes and are applied to any taxable sale in the City as well as any sale where the use of the item is in the City. For instance, a car purchased outside the City but registered to, and therefore presumed to be used at, an address within the City would be levied the ½ cent on the purchase price. Similar to regular Bradley-Burns sales tax, these revenue sources are up significantly from the same time last year. And like Bradley-Burns sales tax, both Measures P and Y are general taxes and can be used for any regular, general governmental purpose. However, the City Council has reserved amounts collected from each for public safety and streets/rights-of-way rehabilitation, respectively.

Property Tax in Lieu of VLF (Vehicle License Fee). These are property tax shares allocated to cities and counties beginning in FY 04-05 as compensation for the State's take of Vehicle License Fees (VLF). This revenue source typically follows regular property tax collections, discussed under “Secured Property Tax.”

Transient Occupancy Tax (TOT). Commonly referred to as a “bed,” “hotel,” or “room” tax this revenue source has performed strongly over the last two years, up over 20 percent (20%) from 2015-16. Here we see it up over thirty percent (30.58%) from the same period a year ago. Driven by increased tourism in the greater Ukiah Valley area and a larger volume of travelers heading north, this revenue source is poised to continue its positive growth trend for several more years. Ukiah has historically been considered a final layover before making the trek to Fort Bragg and Humboldt County; however, it is now becoming a destination of its own, with visitors exploring the wonder of what the Ukiah Valley has to offer.

The TOT rate in Ukiah currently is 10 percent; however, 8 percent is considered general revenue to the general fund, which is what is reported here. The remaining 2 percent funds economic development and tourism enterprise and is deposited to a special revenue fund.

City Utility Franchise Fees. This revenue source is a charge to the City's electric utility. Franchise fees are not taxes; rather, they are rents paid by utility providers to operate on or in City rights-of-way and City property, such as streets, sidewalks, parklands, etc. The rents are established by the City Council and typically are correlated to gross revenues generated by the utility provider.

General Revenues (cont.)

This revenue source is trending higher in the current quarter due to an adjustment to electric utility rates in January of 2018 and timing difference as to when revenues were recorded in 2017.

Redevelopment Tax Increment Pass-Through. After the dissolution of Redevelopment in California by the Legislature, the Ukiah Redevelopment Agency was sent into receivership of a successor agency. Property tax increment revenue once received by the former agency was, instead, held in trust by the County Auditor-Controller in a specific fund, affectionately known as the Redevelopment Property Tax Trust Fund (RPTTF). Property tax increment collected in this fund would first pay the County Auditor-Controller's admin costs, then pass to the successor agency of the former RDA (City of Ukiah) to satisfy the obligations of the former agency, then to the taxing entities in the project area of the former RDA, including the Ukiah Unified School District and the County of Mendocino general fund. The City also receives a share of these residuals and deposits them in a specific account in the general fund, which is reported here.

This revenue source tracks relatively similar to regular (secured) property tax, although it is calculated from a slightly different derivative property tax base (tax increment).

Secured Property Tax. Traditionally, revenue from property tax was viewed as a very stable source. The housing collapse of 2008 tested that assumption. However, as the housing market continued to recover modestly in Ukiah, receipts came in higher than the year prior. This was due to a combination of factors, including retroactive Prop 8 (1978) assessment adjustments and increased assessed values from housing sales. Slightly less than 11 percent of property taxes paid by property owners within the City are allocated to the City. The majority is distributed to local schools and the County of Mendocino.

As mentioned earlier, revenue from this source is expected to continue to trend positively over the next few years as the county continues to process Prop 8 property value adjustments and as housing prices and home sales increase.

Refuse Disposal Franchise Fees. This revenue source is a charge to the City's franchise solid waste hauler. As discussed earlier, franchise fees are not taxes; rather, they are rents paid by utility providers to operate on or in City rights-of-way and City property, such as streets, sidewalks, parklands, etc. The vehicles used to provide this service (garbage trucks) are heavy machines that wear streets more quickly and significantly than other commercial and non-commercial vehicles. Revenues from this source have come in slightly higher in this period of FY 2018-19 than in the same period of the preceding year due to increased revenue by the hauler, Ukiah Waste Solutions.

Business License Tax. Businesses that operate within City limits are required to obtain a business license. The proceeds from the tax collected are available for unrestricted use in the general fund. Receipts for this period are down significantly from a year ago likely due to timing differences of payments to the City. We expect receipts in the next period to increase.

*Enterprise
Funds*

The City provides various enterprise services, including electric, water, and sewer. Water and sewer are divisions within the Department of Water Resources but are accounted for, like electric, in a proprietary enterprise funds. Through the collection of fees and charges, these funds should collect revenues sufficient to finance costs associated with administration, operations, capital improvements (CIP), and debt service.

Enterprise activities are accounted for like a business in the private sector using the full accrual basis. This is starkly different than governmental fund accounting, which uses the modified accrual basis and is concerned only with current spendable resources, what we call fund balance. Drawing comparisons of information between the two methods can be challenging.

Although the City accounts and reports on these funds using full accrual accounting basis, here we present the activities of the water, sewer, and electric enterprise funds in terms of working capital. Working capital is defined as the difference between current assets and current liabilities, which is closely approximate to the definition of fund balance in governmental funds. In other words, it's the resources available to meet ongoing operating, debt service, and capital activities in the near term. Non-cash expenses, such as depreciation and typically part of full accrual accounting, are excluded from this presentation.

Enterprise Funds (cont.)

Rate revenues for the City's electric utility are trending positively largely due to recent rate increases enacted by the City Council in 2017.

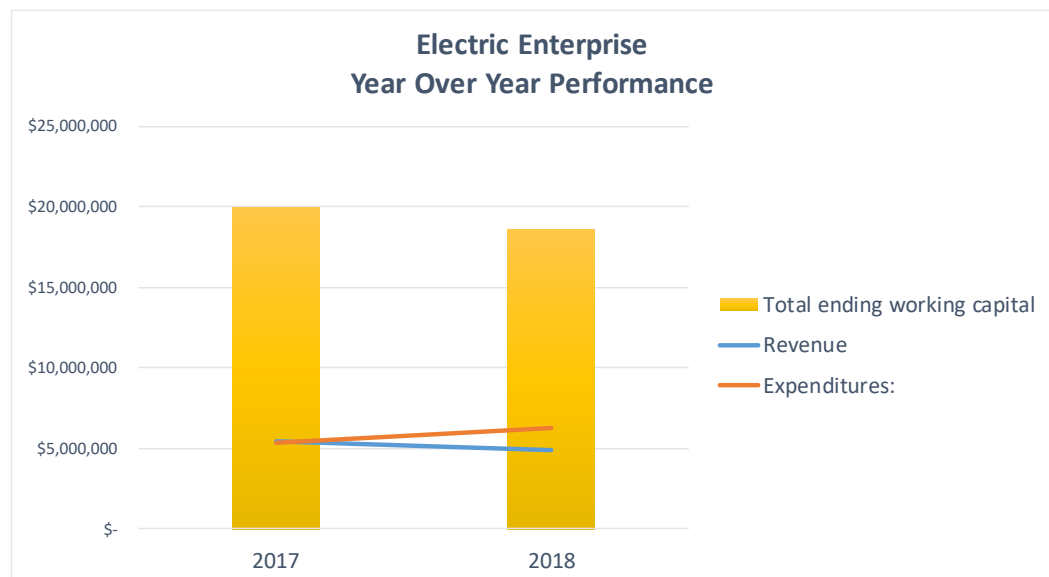
The enterprise is financially stable and engaging in needed capital improvements.

Electric Enterprise

Revenues during this period were down this period compared to the same period last year due to cap and trade revenues being higher in 2017. Several larger expenditures were incurred during this period, notably the annual payment to CalPERS for the City's unfunded liability. The rate adjustment in January 2018 will continue to provide resources to the enterprise to adequately maintain operations and aid in capital infrastructure improvements.

Overall, the electric enterprise maintains a healthy reserve, and its working capital is sufficient to meet its operational needs and capital requirements moving forward through the end of the year.

ELECTRIC ENTERPRISE Year-Over-Year Comparison	Three-Month Period Ended September 30,	
	2017	2018
Revenue	5,405,767	4,932,398
Expenditures:		
Personnel	858,611	1,244,900
Materials, supplies, and services	3,533,638	4,581,723
Debt service	690,625	(28,043)
Capital outlay	295,468	469,190
Total expenditures	5,378,341	6,267,770
Excess (deficiency)	27,426	(1,335,371)
Other sources (uses)	-	-
Change in working capital	\$ 27,426	\$ (1,335,371)
Total ending working capital	\$ 19,955,174	\$ 18,619,803



Enterprise Funds (cont.)

Revenues for the City's water enterprise are trending positively largely due to rate adjustments enacted by the City Council.

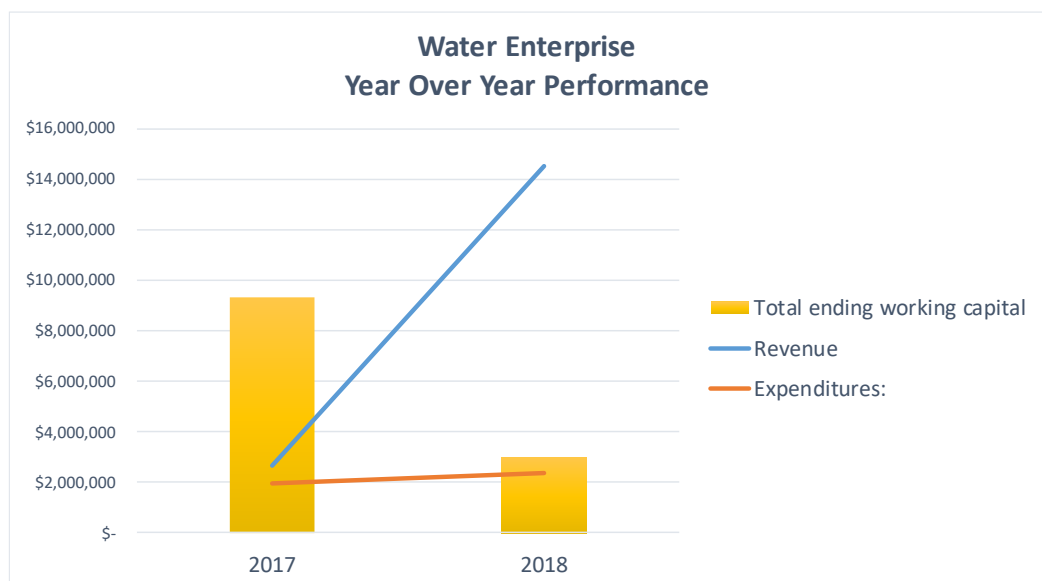
The enterprise is financially stable and engaging in needed capital improvements.

Water Enterprise

Revenues are higher considerably in this period than from the same period last year due to the receipt of grant funds for the recycled water project. Revenue from rates also came in higher this period compared to the same last year due primarily to the rate adjustment approved by Council in July 2014.

Overall, the water enterprise maintains a healthy reserve, and its working capital is sufficient to meet its operational needs and capital requirements moving forward through the end of the year.

WATER ENTERPRISE Year-Over-Year Comparison	Three-Month Period Ended September 30,	
	2017	2018
Revenue	2,683,048	14,498,073
Expenditures:		
Personnel	419,948	641,265
Materials, supplies, and services	303,869	207,081
Debt service	308,890	714,659
Capital outlay	958,136	831,541
Total expenditures	1,990,842	2,394,547
Excess (deficiency)	692,206	12,103,526
Other sources (uses)	-	(18,427,222)
Change in working capital	\$ 692,206	\$ (6,323,696)
Total ending working capital	\$ 9,325,869	\$ 3,002,173



Enterprise Funds (cont.)

Revenues for the City's wastewater enterprise are trending lower than the same time last year, due largely to lower revenues from the Ukiah Valley Sanitation District, which are tied to expenditures, which are also lower. Other revenues from rates have changed nominally from this time last year.

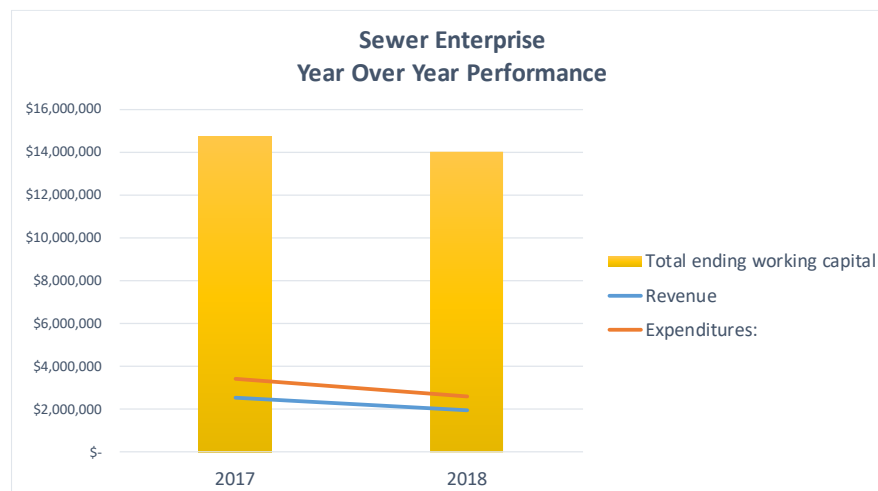
The enterprise is challenged financially but maintains adequate reserves to ensure service delivery to customers.

Sewer Enterprise

Revenues came in lower than the same time last year primarily due to fewer revenues for services provided to the Ukiah Valley Sanitation District (UVSD). These revenues are linked to expenditures incurred by the City in providing services, which also are lower this period than the same last year. A closer examination of revenues from rates indicates nominal growth. The fund continues to perform nominally. This remains problematic, however, as it makes continued investments in capital outlay increasingly challenging. Additionally, settlement of the lawsuit brought against the City by UVSD will impact the City's sewer reserves over the next 4 years by \$5 million.

Further, it is a high priority of management to engage in a review of the sewer rate schedule by the end of the fiscal year to ensure the enterprise has sufficient resources to maintain operations, fund capital improvements, meet debt service requirements, and sustain adequate reserves.

SEWER ENTERPRISE Year-Over-Year Comparison	Three-Month Period Ended September 30,	
	2017	2018
Revenue	2,536,895	1,936,829
Expenditures:		
Personnel	492,457	665,418
Materials, supplies, and services	908,828	616,544
Debt service	1,620,300	1,343,650
Capital outlay	385,499	7,933
Total expenditures	3,407,085	2,633,546
Excess (deficiency)	(870,190)	(696,716)
Other sources (uses)	-	-
Change in working capital	\$ (870,190)	\$ (696,716)
Total ending working capital	\$ 14,712,225	\$ 14,015,508



Pg. 22

Department Summary

Department
SummaryBudget to
Actual

With 25% of the year in the books, departments have spent 33.3% of their budgets.

DEPARTMENT SUMMARY
Budget to Actual
Three-month Period Ended September 30, 2018

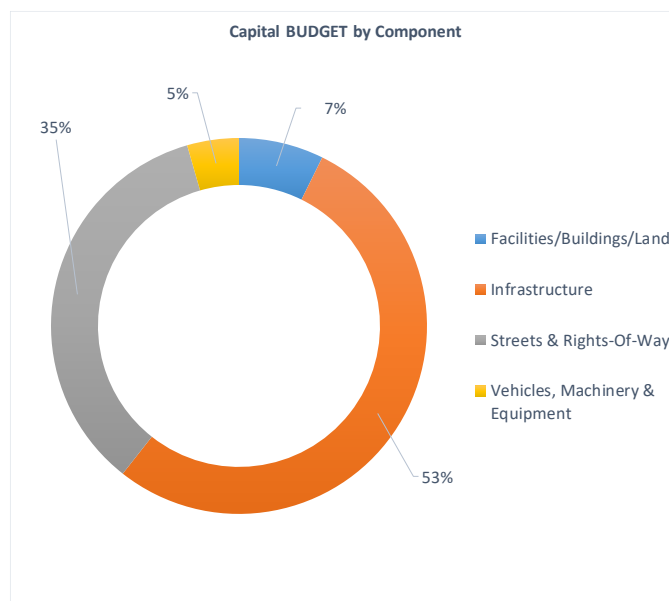
EXPENDITURES (by department/division)	Budget		Actual	Variance Favorable (Unfavorable)	% Budget Expended	Budget % of Total Expenditures
	Original	Amended				
Allocated admin and overhead	\$ (3,227,047)	\$ -	\$ -	\$ -	-	0.00%
UNDEFINED	8,849,990	4,879,703	221,309	4,658,394	4.54%	4.76%
CITY COUNCIL	183,102	183,102	29,924	153,178	16.34%	0.18%
CITY MANAGER	551,876	551,876	201,880	349,996	36.58%	0.54%
CITY-WIDE ADMIN SERVICES	235,383	235,384	91,519	143,865	38.88%	0.23%
COMMUNITY OUTREACH/PUBLIC INFO	24,761	24,761	-	24,761	0.00%	0.02%
MISCELLANEOUS GENERAL GOVERNMENT ACTIVITIES	-	800,000	706,524	93,476	88.32%	0.78%
CITY CLERK	354,969	653,850	75,145	578,705	11.49%	0.64%
ECONOMIC DEVELOPMENT	164,457	183,457	47,918	135,539	26.12%	0.18%
VISIT UKIAH	137,455	137,455	21,100	116,355	15.35%	0.13%
EMERGENCY MANAGEMENT	52,369	52,369	7,932	44,437	15.15%	0.05%
BUDGET DEVELOPMENT AND MANAGEMENT	207,391	207,391	95,797	111,594	46.19%	0.20%
UTILITY BILLING	1,763,629	1,763,627	361,029	1,402,598	20.47%	1.72%
ACCOUNTING & REPORTING	886,493	1,096,262	273,860	822,402	24.98%	1.07%
PURCHASING	452,632	452,632	161,017	291,615	35.57%	0.44%
IT	1,477,918	1,389,851	425,785	964,066	30.64%	1.36%
CITY ATTORNEY	143,911	143,911	32,943	110,968	22.89%	0.14%
CITY TREASURER	64,380	64,381	10,734	53,647	16.67%	0.06%
HUMAN RESOURCES	572,410	572,411	207,455	364,957	36.24%	0.56%
RISK MANAGEMENT	1,475,862	675,863	535,756	140,107	79.27%	0.66%
SUCCESSOR AGENCY	21,500	-	8,301	(8,301)	-	-
GRANTS DIVISION	-	11,125	7,313	3,813	65.73%	0.01%
COMMUNITY OUTREACH/PIO	-	-	513	(513)	-	-
POLICE OPERATIONS	10,450,292	10,472,071	3,415,421	7,056,650	32.61%	10.22%
CITY FIRE	3,830,336	3,830,337	958,477	2,871,860	25.02%	3.74%
FIRE OPERATIONS	-	-	119,943	(119,943)	-	-
ARRC	91,525	89,490	18,419	71,071	20.58%	0.09%
PARKS	1,661,383	1,718,623	432,072	1,286,551	25.14%	1.68%
PARK DEVELOPMENT	38,000	40,000	-	40,000	0.00%	0.04%
AQUATICS	252,175	251,999	158,424	93,576	62.87%	0.25%
GOLF	229,813	229,640	55,171	174,469	24.02%	0.22%
BUILDINGS & GROUNDS MAINTENANCE	965,916	989,428	195,216	794,212	19.73%	0.97%
CONFERENCE CENTER	402,991	402,991	95,027	307,964	23.58%	0.39%
MUSEUM	586,983	595,502	162,383	433,119	27.27%	0.58%
RECREATION	951,598	974,581	423,078	551,503	43.41%	0.95%
INFORMATION TECHNOLOGY	-	-	2,366	(2,366)	-	-
COMMUNITY PLANNING	578,261	581,234	184,121	397,113	31.68%	0.57%
BUILDING INSPECTION	467,270	498,836	147,719	351,117	29.61%	0.49%
HOUSING	608,450	608,450	34,957	573,493	5.75%	0.59%
FLEET AND PLANT MAINTENANCE	480,705	480,904	158,670	322,234	32.99%	0.47%
ENGINEERING	6,449,766	6,628,490	866,816	5,761,674	13.08%	6.47%
CORPORATION YARD	100,094	101,335	25,757	75,579	25.42%	0.10%
LANDFILL	763,631	891,592	164,439	727,153	18.44%	0.87%
STREETS	4,572,567	5,730,735	921,898	4,808,838	16.09%	5.59%
AIRPORT OPERATIONS	2,257,558	2,709,556	647,634	2,061,921	23.90%	2.64%
ELECTRIC DISTRIBUTION	6,436,540	7,501,149	1,769,174	5,731,975	23.59%	7.32%
TECHNICAL SERVICES	850,059	849,717	201,231	648,486	23.68%	0.83%
ELECTRIC GENERATION	1,057	10,619	(26,069)	36,688	-245.51%	0.01%
ELECTRIC ADMINISTRATION	10,827,799	11,042,734	4,407,150	6,635,585	39.91%	10.78%
PUBLIC BENEFIT	-	8,250	-	8,250	0.00%	0.01%
WATER SERVICES	4,265,890	4,357,575	2,392,898	1,964,678	54.91%	4.25%
SEWER SERVICES	6,773,544	6,897,331	2,633,425	4,263,907	38.18%	6.73%
RECYCLED WATER SERVICES	132,737	19,891,761	9,989,839	9,901,922	50.22%	19.41%
Total	\$ 81,821,622	\$ 102,464,343	\$ 34,079,407	\$ 68,384,936	33.26%	100.00%

Notes:

1. Further information can be found on the City's OpenGov page, found by clicking [here](#).
2. Amended budget amounts do not include potential adjustments due to prior year purchase orders that cannot be made until the prior year is audited and closed.

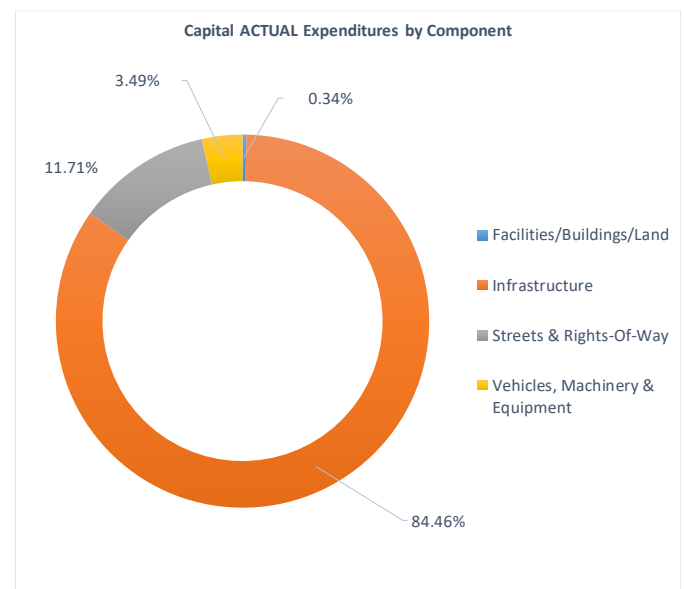
CIP Update
**Capital Improvement Program
Fiscal Year 2018-19**

Fiscal Year 2018-19	Budget	Actual	Percent Expended
Facilities/Buildings/Land	\$ 2,838,457	\$ 43,150	1.52%
Infrastructure	\$ 20,696,606	\$ 10,743,788	51.91%
Streets & Rights-Of-Way	13,569,040	1,489,270	10.98%
Vehicles, Machinery & Equipment	1,727,213	444,399	25.73%
	\$ 38,831,316	\$ 12,720,608	32.76%



The chart to the left illustrates the components of capital appropriated by the City Council in the 2018-19 budget. Here we see Infrastructure as the largest component at 53%. This is largely related to the recycled water project.

The chart to the right illustrates how the components of capital have been expended in this period. Again, the majority of capital expenditures incurred are for infrastructure related to the recycled water project.



**Capital Improvement Program
Expenditure Plan - Current
Fiscal Year 2018-19**

Division	Facilities/Buildings/Land		Infrastructure		Streets & Rights-Of-Way		Equipment		Total	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
MISCELLANEOUS GENERAL GOVERNMENT ACTIVITIES	-	-	-	-	-	-	-	5,369	-	5,369
UTILITY BILLING	100,000	-	-	-	-	-	-	-	100,000	-
IT	-	-	-	-	-	-	29,617	10,732	29,617	10,732
POLICE OPERATIONS	-	-	-	-	-	-	160,000	105,601	160,000	105,601
CITY FIRE	-	-	-	-	-	-	50,000	-	50,000	-
PARKS	386,958	12,173	-	-	-	-	35,000	-	421,958	12,173
PARK DEVELOPMENT	20,000	-	-	-	20,000	-	-	-	40,000	-
BUILDINGS & GROUNDS MAINTENANCE	304,950	-	-	-	-	-	-	-	304,950	-
CONFERENCE CENTER	25,000	-	-	-	-	-	-	-	25,000	-
MUSEUM	100,000	-	-	-	8,519	-	-	-	108,519	-
FLEET AND PLANT MAINTENANCE	-	-	-	-	-	-	35,000	-	35,000	-
ENGINEERING	-	-	-	-	5,676,111	676,840	63,500	-	5,739,611	676,840
CORPORATION YARD	-	-	-	-	-	-	12,000	-	12,000	-
STREETS	-	-	-	-	4,726,180	664,538	82,000	-	4,808,180	664,538
AIRPORT OPERATIONS	-	-	-	-	1,347,996	-	197,000	-	1,544,996	-
ELECTRIC DISTRIBUTION	1,900,000	-	-	-	1,790,235	147,892	70,000	321,298	3,760,235	469,190
TECHNICAL SERVICES	-	-	-	-	-	-	25,000	-	25,000	-
WATER SERVICES	1,549	30,977	612,581	800,564	-	-	521,798	-	1,135,928	831,541
SEWER SERVICES	-	-	325,001	6,533	-	-	446,298	1,400	771,299	7,933
RECYCLED WATER SERVICES	-	-	19,759,024	9,936,691	-	-	-	-	19,759,024	9,936,691
Total	2,838,457	43,150	20,696,606	10,743,788	13,569,040	1,489,270	1,727,213	444,399	38,831,316	12,720,608

Notes:

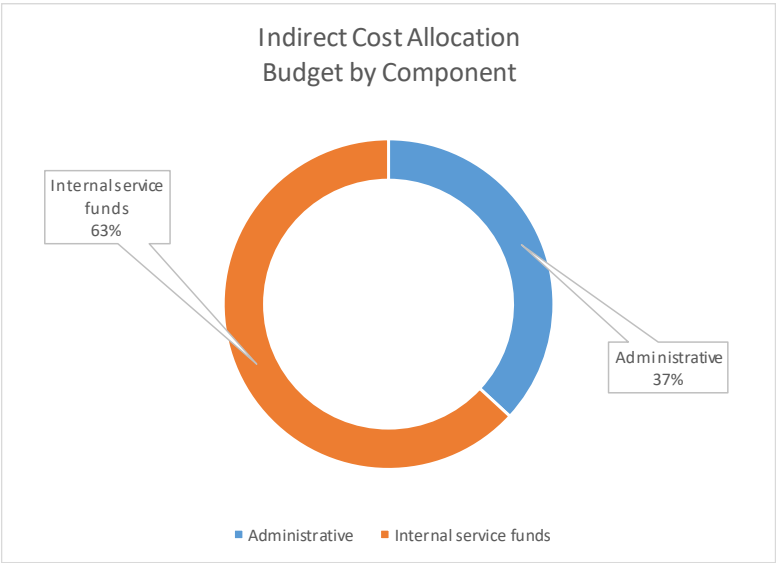
1. Amounts reported here to not include amounts encumbered by contract for work not yet performed or invoiced.
2. For additional information on the City's capital improvement program (including project updates and status), please visit its OpenGov page by clicking [here](#).

Special Report: Indirect Cost Allocation

Special
Report:
Indirect Cost
Allocation

Indirect Cost Allocation Plan
Fiscal Year 2018-19

Indirect Costs Allocated	Budgeted	Actual Incurred	Percent Incurred
Administrative	\$ 3,228,146	\$ 1,042,566	32.30%
Internal service funds	5,525,994	1,865,985	33.77%
Total indirect costs allocated	\$ 8,754,140	\$ 2,908,551	33.22%

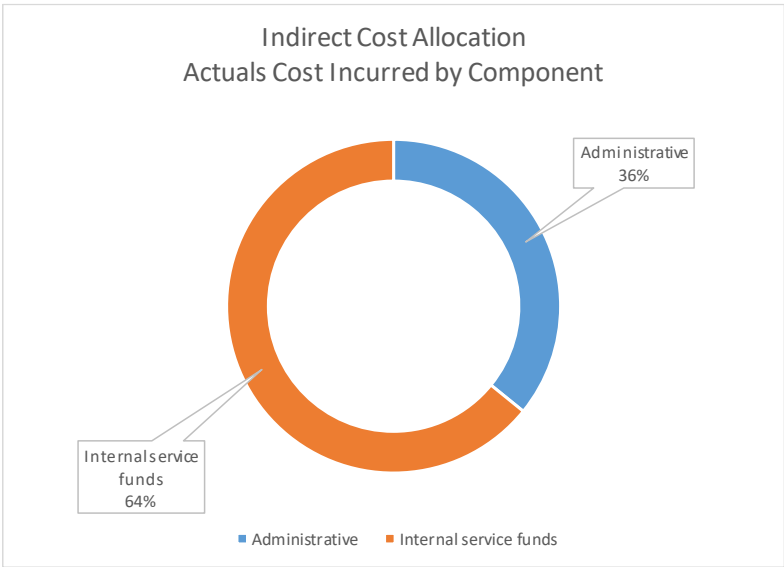


The chart to the left illustrates the components of indirect cost as estimated in the 2018-19 budget.

The administrative and overhead indirect cost rate is estimated to be 6.56% of direct costs.

The internal services indirect cost rate is estimated to be 7.35% of direct cost.

The chart to the right illustrates the components of indirect costs actually incurred during this period.



Pg. 26

Special Report: Indirect Cost Allocation

Special Report: Indirect Cost Allocation (cont.)

Indirect Cost Allocation by Division

Division	Budgeted Allocation for the Year	Actual Incurred	Variance
0 UNDEFINED	\$ 741,325	385,103	51.95%
100 CITY COUNCIL	95,887	7,491	7.81%
121 CITY MANAGER	67,502	16,112	23.87%
122 CITY-WIDE ADMIN SERVICES	33,199	12,531	37.75%
123 COMMUNITY OUTREACH/PUBLIC INFO	2,261	-	0.00%
125 CITY CLERK	60,888	10,094	16.58%
126 ECONOMIC DEVELOPMENT	15,173	4,398	28.99%
127 VISIT UKIAH	10,705	1,621	15.14%
128 EMERGENCY MANAGEMENT	4,641	983	21.17%
132 BUDGET DEVELOPMENT AND MANAGEMENT	33,669	8,661	25.72%
133 UTILITY BILLING	207,278	48,416	23.36%
134 ACCOUNTING & REPORTING	118,221	33,569	28.40%
135 PURCHASING	52,662	18,210	34.58%
139 IT	129,090	39,028	30.23%
140 CITY ATTORNEY	14,411	4,053	28.12%
151 CITY TREASURER	9,233	2,319	25.12%
161 HUMAN RESOURCES	65,509	20,140	30.74%
162 RISK MANAGEMENT	36,846	29,344	79.64%
202 POLICE OPERATIONS	2,187,088	672,219	30.74%
212 CITY FIRE	506,104	123,480	24.40%
214 DISTRICT FIRE	318,265	62,141	19.52%
220 ARRC	11,419	4,290	37.57%
221 PARKS	199,526	56,169	28.15%
223 AQUATICS	43,520	19,904	45.73%
224 GOLF	16,077	4,965	30.88%
225 BUILDINGS & GROUNDS MAINTENANCE	82,819	29,130	35.17%
226 CONFERENCE CENTER	49,847	15,171	30.44%
227 MUSEUM	70,275	28,421	40.44%
228 RECREATION	163,713	52,662	32.17%
231 COMMUNITY PLANNING	76,484	18,978	24.81%
233 BUILDING INSPECTION	56,407	15,968	28.31%
234 HOUSING	1,742	-	0.00%
241 FLEET AND PLANT MAINTENANCE	48,539	16,504	34.00%
242 ENGINEERING	104,298	20,572	19.72%
243 CORPORATION YARD	10,009	4,204	42.00%
245 LANDFILL	74,662	16,827	22.54%
246 STREETS	237,895	58,624	24.64%
252 AIRPORT OPERATIONS	116,802	52,703	45.12%
261 ELECTRIC DISTRIBUTION	269,349	88,828	32.98%
262 TECHNICAL SERVICES	75,515	20,422	27.04%
263 ELECTRIC GENERATION	55	108	196.65%
264 ELECTRIC ADMINISTRATION	928,259	307,825	33.16%
271 WATER SERVICES	444,157	156,977	35.34%
272 SEWER SERVICES	818,703	414,285	50.60%
273 RECYCLED WATER SERVICES	13,983	5,103	36.50%
900 AGENCY ACTIVITIES	130,128	-	0.00%
Total	\$ 8,754,140	\$ 2,908,551	33.22%

Pg. 27

Special Report: Indirect Cost Allocation

Special Report: Indirect Cost Allocation (cont.)

Indirect Cost Allocation by Fund

Fund	Budgeted Allocation for the Year	Actual Incurred	Variance
100 GENERAL FUND	\$ 3,872,470	1,101,682	28.45%
120 STREETS CAPITAL IMPROVEMENT	9,796	3,045	31.08%
202 LIABILITY FUND	36,846	29,344	79.64%
203 GARAGE FUND	49,130	16,987	34.58%
204 PURCHASING FUND	52,662	18,374	34.89%
205 BILLING AND COLLECTION FUND	207,278	48,548	23.42%
206 PUBLIC SAFETY DISPATCH FUND	149,922	51,405	34.29%
208 BUILDING & MAINTENANCE FUND	92,828	33,324	35.90%
209 IT FUND	129,090	39,029	30.23%
220 EQUIPMENT RESERVE FUND	-	923	0.00%
250 SPECIAL REVENUE FUND	-	10	0.00%
251 SPECIAL PROJECTS RESERVE	-	246	0.00%
253 CITY PROP 172	5,806	-	0.00%
311 ARRC GENERAL OPERATING FUND	13,454	4,912	36.51%
312 DOWNTOWN BUSINESS IMPROVEMENT	1,266	35	2.75%
313 LMIHF HOUSING ASSET FUND	1,009	390	38.66%
314 WINTER SPECIAL EVENTS	8,043	-	0.00%
500 2106 GAS TAX FUND	11,454	-	0.00%
505 SIGNALIZATION FUND	230	-	0.00%
510 TRANS-TRAFFIC CONGEST RELIEF	13,918	-	0.00%
612 16-HOME-11376	1,742	-	0.00%
630 ASSET SEIZURE FUND	3,558	-	0.00%
633 H&S EDUCATION 11489(B)(2)(A1)	1,669	-	0.00%
635 SUP.LAW ENFORCE.SVC.FD(SLESF)	8,321	-	0.00%
636 CBTHP OFFICER	7,604	-	0.00%
638 ASSET FORFEITURE 11470.2 H&S	1,669	438	26.27%
640 PARKING DISTRICT #1	26,394	12,897	48.86%
691 MUSEUM FUND	70,275	28,421	40.44%
700 SANITARY DISPOSAL SITE FUND	74,662	16,827	22.54%
720 GOLF FUND	16,077	4,965	30.88%
730 CONFERENCE CENTER FUND	49,847	15,418	30.93%
750 VISIT UKIAH FUND	10,705	1,621	15.14%
777 AIRPORT FUND	126,204	56,223	44.55%
800 ELECTRIC FUND	1,655,935	575,786	34.77%
801 ELECTRIC CAPITAL RESERVE FUND	-	9,267	0.00%
805 STREET LIGHTING FUND	18,520	7,585	40.95%
806 PUBLIC BENEFITS CHARGES FUND	32,198	11,626	36.11%
820 WATER FUND	588,677	238,991	40.60%
822 WATER CONNECTION FEE FUND	473	56	11.80%
830 RECYCLED WATER FUND	13,983	5,103	36.50%
840 CITY WASTEWATER OPERATIONS FUND	830,750	475,869	57.28%
843 CONNECTION FEE SEWER FUND	-	1,689	0.00%
844 CITY SEWER CAPITAL PROJECTS FUND	111,282	35,375	31.79%
915 UVFD	312,303	62,006	19.85%
916 UVFD PROP 172	5,760	136	2.36%
917 UVFD MEASURE B	202	-	0.00%
940 SANITATION DISTRICT OPERATING	130,128	-	0.00%
	\$ 8,754,140	\$ 2,908,551	33.22%

Notes to Financial Statements

New Funds

A new fund was created in 2018-19 during the budget development process to account for capital street and rights-of-way projects associated with resources collected from Measure Y. The fund is called Streets Capital Improvement and is numbered 120.

Significant Changes

No significant accounting or budgeting changes were made this quarter or since the start of the fiscal year.

City-Wide Notes

None.

Department Notes

Though departments on average have spent thirty-three percent of their budget appropriations in the first quarter, they are still on pace to end the year at or under budget. The City's annual unfunded actuarial liability payment to CalPERS at the beginning of the fiscal year account for much of the reason why expenditures are trending above twenty-five percent.

Takeaways

- City revenues are trending positively
- Expenditures City-wide and at the fund level are within budgeted appropriations
- Most departments currently are within budget estimates



Ukiah City Council and Treasurer



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Allen Carter, Treasurer

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Maureen Mulheren, Vice-Mayor

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mmulheren@cityofukiah.com



Jim Brown, Council Member

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Douglas Crane, Council Member

Email: dcrane@cityofukiah.com



Steve Scalmanini, Council Member

Email:

sscalmanini@cityofukiah.com

City Executive Management Team

The senior management team for the City of Ukiah.

City Manager

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Deputy City Manager

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Phone: 707.467.5793

City Attorney

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Phone: 707.467.2800

City Clerk

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Phone: 707.463.6217

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Public Works Director/City Engineer

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Electric Utility Director

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Water Resources Director

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Community Development Director

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Phone: 707.463.6207

Finance Director

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Phone: 707.463.6220

IT Administrator

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Phone: 707.467.5722

Police Chief

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Phone: 707.463.6245

Ukiah Valley Fire Authority Administrator

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Phone: 707.462.7921

Community Services Administrator

Tami Bartolomei
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Phone: 707.467.5764

Airport Manager

Greg Owen
Email: gowen@cityofukiah.com
Phone: 707.467.2855

City Contact Information

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Ukiah, CA 95482

Tel 707.463.6200

www.cityofukiah.com





AGENDA SUMMARY REPORT

SUBJECT: Capital Improvement Project Tracker Presentation.

DEPARTMENT: Finance

PREPARED BY: Daphne Harris

ATTACHMENTS:

None

Summary: The Finance Department will present to Council the Capital Improvement Project Tracker and give a general overview of the platform.

Background: In March of 2018, Council approved a five-year contract with OpenGov for Performance Measures and Stories. Staff worked to build the online platform to accompany the Capital Improvement Project (CIP) schedule found in the 2018-19 budget document.

Discussion: The Budget Management Division of the Finance Department worked to develop an online CIP Tracker through OpenGov Stories. Each year during the budget process Council is presented with a static document that is updated annually. The CIP Tracker is an online tool that compliments the document and allows for real time data to be presented, creating transparency internally and out to the community. The focus is to create value by generating community engagement through compelling narrative, combined with financial and performance data. The platform provides dynamic, regularly updated, and ongoing tracking of projects and expenses that the City Council has prioritized as an implementation measure for budget development. Departments will be responsible for quarterly updates of current projects.

RECOMMENDED ACTION: Council to receive a presentation on the Capital Improvement Project Tracker.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

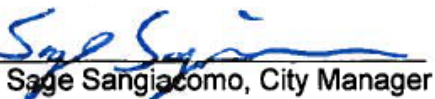
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

The CIP Tracker can be found on the City of Ukiah Website under the Finance Department.
<http://www.cityofukiah.com/finance/>



AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments and if necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

DEPARTMENT: Administration

PREPARED BY: Kristine Lawler

ATTACHMENTS: Attachment 1 - 2018 Council Special Assignment List

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments. If necessary, the Council may consider modifications.

Background: City Council members are assigned to a number of committees and ad hoc activities. These assignments are included as Attachment #1.

Discussion: Previously, the City Council discussed having more time allocated to reporting on committee and ad hoc activities. Often, the Council Reports section of the regular agenda is rushed due to impending business (i.e., public hearings), and not enough time is afforded for reports beyond community activities.

In an effort to foster regular updates on committee and ad hoc assignments, this item is being placed on the agenda to provide the City Council members an expanded opportunity to report on assignments.

RECOMMENDED ACTION: Receive report(s). The Council may also consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

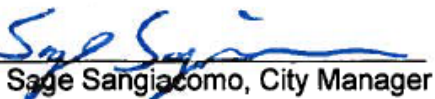
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mayor Doble

Approved: _____


Sage Sangiacomo, City Manager

The Council may also consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

2018 COUNCIL ASSIGNMENTS

ATTACHMENT 1

COUNTY/REGIONAL OnGoing One + Alternate	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers	501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	Scalmanini Brown - Alternate	Rick Seanor , Deputy Director of Public Works; 463-6296 rseanor@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)	2nd Thursday of month, 6:00 p.m.	Civic Center	300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Doble Brown - Alternate	Sean White , Director of Water Resources; 463-5712 swwhite@cityofukiah.com
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers		Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Brown Doble - Alternate	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena		Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	Scalmanini Brown - Alternate	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
North Coast Opportunities (NCO)	4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport		Ross Walker, Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	Tami Bartolomei (Appointed 4/05/2017)	Tami Bartolomei , Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
North Coast Rail Authority (NCRA)	2nd Wednesday of month, 10:30 a.m.	Various Locations - announced		419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	Mulheren (no alternate necessary)	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall		Russian River Watershed Association Attn: Daria Isupov 425 South Main St., Sebastopol, CA 95472 666-4857	Consider issues related to Russian river - plans projects and funding requests	Doble Brown - Alternate	Sean White , Director of Water Resources; 463-5712 swwhite@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)	2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers;	501 Low Gap Road Ukiah, CA	County Executive Office Nicole French 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	Crane Doble - Alternate	Sean White , Director of Water Resources; 463-5712 swwhite@cityofukiah.com
COUNTY/REGIONAL One + Staff Alternate	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Depot Infrastructure Development	TBD	TBD		300 Seminary Avenue Ukiah, CA 95482	Review and advise regarding public infrastructure improvements in and around the railroad depot property and area	Doble (no alternate necessary)	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Economic Development & Financing Corporation (EDFC)	2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)		Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Doble Riley - Alternate	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Greater Ukiah Chamber of Commerce Liaison ex officio	4th Wednesday of month, 9:00 a.m.	Conference Center	200 S. School Street Ukiah, CA	200 S. School Street Ukiah, CA 95482 462-4705	To represent and set policy for Chamber and area businesses	Doble Riley - Alternate	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com; Kerry Randall , Facilities Admin; 463-6706 krاندall@cityofukiah.com
Homeless Services Action Group (HSAG)	Thursdays as needed, 4:00 p.m.	Manzanita Services Inc.	410 Jones Street Ukiah	631 Tokay Avenue Ukiah, CA 95482 or MCAVHN at: P.O. Box 1350 Ukiah, CA 95482 Judy Popowski - 463-6655	HSAG (Homeless Services Action Group)	Scalmanini	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Main Street Program Board of Directors ex officio	1st Thursday of month, 8:00 a.m.	200 South School Street	Ukiah, CA	200 S. School St. Ukiah, CA 95482 463-6729	Develops activities for downtown economic development program	Mulheren Riley - Alternate	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com Kerry Randall , Facilities Administrator; 463-6706 krاندall@cityofukiah.com
Sun House Guild ex officio	2nd Tuesday of month, 4:30 p.m.	Sun House	431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Scalmanini Sangiacomo - Alternate	Tami Bartolomei , Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room		Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	Brown Chief Dewey - Alternate	Chris Dewey , Police Chief; 463-6245 cdewey@cityofukiah.com

2018 COUNCIL ASSIGNMENTS

Northern California Power Agency (NCPA)	4th Thursday of month, 9:00 a.m. (see calendar from NCPA)	Roseville, CA and other locations	651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of public utilities for electric generation and dispatch	Crane Grandi - Alternate	Mel Grandi , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
LOCAL/COUNTY/REGIONAL/LIANSOS OnGoing One or Two Council and/or Staff	MTG DATE/TIME	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced	Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Mulheren Doble - Alternate	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
City Selection Committee	Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA	C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission	Mayor	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Alan Carter, Treasurer	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Library Advisory Board	3rd Wednesdays of alternate months (beginning January), 1:00 p.m.	Various Mendocino County Libraries	Ukiah County Library 463-4491	Review library policy and activities	Mulheren	Kristine Lawler , City Clerk; 463-6217; klawler@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210	1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	Greg Owen , Airport Manager	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482	511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	Mayor	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Flood Control District (RRFCD)	1st Monday of month, 5:30 p.m.	151 Laws Ave., Suite D Ukiah, CA	151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	Doble	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com
HSA Advisory Board	2nd Wednesday of month; 9:00 a.m.	Big Sur Room County Department of Social Services	Executive Director Jackie Williams - 462-1934 c/o Ford St. Project 139 Ford St. Ukiah CA 95482	Discussions and possible work on health and human service issues	Brown - Liaison	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	Doble	Craig Schlatter , Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	None from Ukiah Council currently	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Mendocino County 2nd District Liaison	1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 2nd District Supervisor	Brown / Mulheren (Alternate)	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County Juvenile Hall Services Liaison	As needed				Brown / Mulheren (Alternate)	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com
Fire Executive Committee	2nd Wednesdays of month, 7:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA	Stephanie Abba Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	Brown / Doble	Dan Grebil , Fire Authority Administrator; 462-7921 x400; dgrebil@cityofukiah.com

2018 AD HOC COMMITTEES

COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	Crane/Scalmanini	Mel Grandi , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
Rate Studies for Electric, Water, Sewer	Crane/Doble	Mel Grandi , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Sales Tax Sharing	Crane/Doble	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com Guy Mills , Project and Grant Administrator; 467-5719 gmills@cityofukiah.com David Rapport , City Attorney; 467-2800 drapport@cityofukiah.com Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Ukiah Valley Sanitation District Mediation	Crane/Doble	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Sean White , Water Resources Director; 467-5712 swhite@cityofukiah.com
Water Bonds	Crane/Doble	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Marijuana Legislation and Policy	Mulheren/Brown	Chris Dewey , Police Chief; 463-6245 cdewey@cityofukiah.com Craig Schlatter , Director of Community Development; 463-6219 cschlatter@cityofukiah.com
Strategic Planning	Crane/Doble	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Landfill Closure	Crane/Scalmanini	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
City Water Rights	Doble/Crane	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com
Downtown Parking Management	Mulheren/Brown	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Budget Development Best Practices and Financial Policy	Crane/Doble	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com Sheri Mannion , Human Resource Director/Risk Manager; 463-6272, smannion@cityofukiah.com
Public Works Project Specification Development	Crane/Doble	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Uniform Cost Accounting	Crane/Mulheren	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Cost Allocation Plan	Crane/Doble	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Vichy Springs Resort Litigation	Scalmanini/Brown	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Marbut Study Ad Hoc	Brown/Scalmanini	Justin Wyatt , Police Operations Captain, 463-6760 jwyatt@cityofukiah.com
Solar Proposal-Application Project	Crane/Scalmanini	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com