



City Council Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
December 19, 2018 - 6:00 PM

5:45 P.M. COUNCIL PHOTO SESSION IN CHAMBER

1 ROLL CALL

2 PLEDGE OF ALLEGIANCE

3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

3.a. [Presentation of the 2018 Ukiah Leadership Academy Graduates](#)

Recommended Action: Receive presentation regarding the 2018 Ukiah Leadership Academy graduates.

[None](#)

4 PETITIONS AND COMMUNICATIONS

5 APPROVAL OF MINUTES

5.a. [Approval of the December 5, 2018, Regular Meeting Minutes](#)

Recommended Action: Approve the Minutes of December 5, 2018, a Regular Meeting, as submitted.

[Attachment 1 - December 5, 2018, Draft Minutes](#)

6 RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7 CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. [Report of Disbursements for the Month of October 2018.](#)
Recommended Action: Approve the Report of Disbursements for the month of October 2018.
[Attachment 1 - October 2018 Summary of Disbursements](#)
[Attachment 2 - Account Codes for Reference](#)
[Attachment 3 - Object Codes for Reference](#)
[Attachment 4 - October 2018 Disbursement Detail](#)
- 7.b. [Report of Disbursements for the Month of November 2018.](#)
Recommended Action: Approve the Report of Disbursements for the month of November 2018.
[Attachment 1 - November 2018 Summary of Disbursements](#)
[Attachment 2 - Account Codes for Reference](#)
[Attachment 3 - Object Codes for Reference](#)
[Attachment 4 - November 2018 Disbursement Detail](#)
- 7.c. [Adoption of Resolution Approving Records Destruction.](#)
Recommended Action: Adopt resolution authorizing the destruction of 149 boxes of outdated documents.
[Attachment 1 - Resolution](#)
- 7.d. [Adoption of Resolution Amending the Appendix to the Conflict of Interest Code to Reflect a Current List of Economic Disclosure Filers.](#)
Recommended Action: Adopt Resolution amending the Appendix to the Conflict of Interest Code to reflect a current list of economic disclosure filers.
[Attachment 1 - Redlined Appendix to Conflict of Interest Code](#)
[Attachment 2 - Public Notice](#)
[Attachment 3 - Resolution with Exhibit A](#)
- 7.e. [Report of Contract with Ginny Feth-Michel for Finance Support Services in the Amount of \\$20,000; Approve Amending the Contract.](#)
Recommended Action: Receive the report of a contract with Ginny Feth-Michel for Finance Support Service in the amount of \$20,000; approve amending the current contract for an additional \$52,800, for a total of \$72,800.
[Attachment 1 - C# 1819137 - Feth-Michel](#)
- 7.f. [Approval of Friends of the Library's Grant Application to the Community Foundation for a Needs Assessment for Library Upgrades, and Consideration of Request for up to \\$2,500 in Matching Funds Utilizing Asset Forfeiture Funds.](#)
Recommended Action: Approve of Friends of the Library's grant application to the Community Foundation for a needs assessment for library upgrades, and authorize request of up to \$2,500 in matching funds from Asset Forfeiture.
[Attachment 1 - Community Foundation Draft Grant Ukiah Library](#)
[Attachment 2 -Summary of Needs Assessment- Ukiah Valley Library](#)
- 7.g. [Approve the Purchase of a Skeeter Type V Wildland Fire Engine from Golden State Fire Apparatus, Inc. in the amount of \\$227,668.61.](#)
Recommended Action: Approve the purchase of One Skeeter Type V Wildland Fire Engine from Golden State Fire Apparatus, Inc. in the amount of \$227,668.61.

- 7.h. Approve the Plans and Specification for the Oak Manor Underground Conduit Substructure, Specification No. 18-07, for the Future Removal of Overhead Utilities on Oak Manor Drive, and Approve Corresponding Budget Amendment. (EUD)
Recommended Action: Approve the Plans and Specification for the Oak Manor Underground Conduit Substructure, Specification No. 18-07, for the future removal of overhead utilities on Oak Manor Drive, and approve corresponding budget amendment. (EUD)
Attachment 1 - Plans and Specifications
- 7.i. Approve the Purchase of Battery-Powered Auto Extrication Equipment from Municipal Emergency Service in the amount of \$45,835.61, and Corresponding Budget Amendment.
Recommended Action: Approve purchase of battery-powered auto extrication equipment from Municipal Emergency Service in the amount of \$45,835.61, and approve corresponding budget amendment.
Attachment 1 - Quote & Cut Sheets
- 7.j. Approve the Purchase of a 2019 Ford F-150 Super Crew from Redwood Ford in the Amount of \$31,002.80 for the Fleet and Plant Maintenance Division as Approved in the Fiscal Year 2018-2019 Capital Budget.
Recommended Action: Approve the purchase of a 2019 Ford F-150 Super Crew from Redwood Ford in the amount of \$31,002.80 for the Fleet and Plant Maintenance Division as approved in the Fiscal Year 2018-2019 Capital Budget.
Attachment 1- FLEET MAINTENANCE
Attachment 2- FLEET
- 7.k. Approve the Purchase of a 2019 Ford F-150 Super Crew from Redwood Ford in the Amount of \$31,002.80 for the Engineering Division as Approved in the Fiscal Year 2018-2019 Capital Budget.
Recommended Action: Approve the purchase of a 2019 Ford F-150 Super Crew from Redwood Ford in the amount of \$31,002.80 for the Engineering Division as approved in the Fiscal Year 2018-2019 Capital Budget.
Attachment 1- ENGINEERING
Attachment 2- ENGINEERING

8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9 COUNCIL REPORTS

10 CITY MANAGER/CITY CLERK REPORTS

11 PUBLIC HEARINGS (6:15 PM)

- 11.a. Consideration and Possible Adoption of a Resolution Amending the Fee Schedule for the Planning and Building Divisions of the Community Development Department, Including a Temporary Structure Building Permit Fee and an Increase to the Minimum Building Permit Fee.

Recommended Action: Adopt Resolution establishing a new building permit fee for temporary structures and an increase to the minimum building permit fee.

Attachment 1- Building Division number of inspections and permits

Attachment 2- CDD-New-and-Amended-Building-and-Planning-Fees-Analysis-2018

Attachment 3- 2018 Resolution Planning Building Fees

- 11.b. Consideration and Possible Adoption a Resolution Overruling a Finding of the Mendocino County Airport Land Use Commission, Related to the Appeal of Planning Commission Decision to Approve a Major Site Development Permit for the Construction of a 7,500± Square Foot Metal Building to House Support Services for Garton Tractor at 285 Talmage Road.

Recommended Action: 1) Approve adoption of the Resolution and associated findings (Attachment 1) overruling the the Mendocino County Airport Land Use Commission's finding of inconsistency with the Mendocino County Airport Comprehensive Land Use Plan for the Garton Tractor project; and 2) Approve motion to proceed with Recommended Action #1 from the September 19, 2018, agenda summary report as more specifically described in Attachment 2; and 3) direct Staff to work with Owner of subject property to execute an avigation easement, of which language is the same or similar to language contained in Attachment 3.

Attachment 1- Overrule Resolution with Findings

Attachment 2- 9-19-18 Recommended action #1 and findings

Attachment 3- Draft Avigation Easement

Attachment 4- 9-19-18 Agenda Summary Report

Attachment 5- FAA Determination letter 387993982

Attachment 6- Letters to ALUC and Division of Aeronautics

Attachment 7- Division of Aeronautics comments 11-27-18

Attachment 8- Mead & Hunt 6-19-18 memo

Attachment 9- ACLUP Noise Contour map

12 UNFINISHED BUSINESS

- 12.a. Receive Report Regarding Review of Ordinance for Marijuana Dispensaries and Provide Direction as Necessary.

Recommended Action: Receive report from Staff.

Attachment 1- Ordinance No. 1176

Attachment 2- Ordinance No. 1182

Attachment 3- Zoning Districts Reference Table for-Cannabis Related Businesses

Attachment 4- Cannabis Application Checklist and Info 07-09-18

13 NEW BUSINESS

- 13.a. Discussion and Direction to Staff Regarding the Preparation of a Request for Qualifications for Advance Planning Activities, Consisting of Professional Planning Assistance Related to the Ukiah General Plan Update/Preparation of the Environmental Impact Report for the

General Plan Update, Housing Element Update, and Other Related Advance Planning Priorities.

Recommended Action: Authorize Staff to prepare and release a Request for Qualifications for advance planning activities.

None

- 13.b. Notification of Contract Execution by the City Manager at the Request of the City Engineer for the Emergency Sewer Main Replacement on Despina Avenue to Ghilotti Construction Company in the Amount of \$351,030 on Behalf of the Ukiah Valley Sanitation District, and Approval of Corresponding Budget Amendment

Recommended Action: Receive report of contract execution by the City Manager at the Request of the City Engineer for the Emergency Sewer Main Replacement on Despina Avenue to Ghilotti Construction Company in the Amount of \$351,030 on Behalf of the Ukiah Valley Sanitation District, and approval of corresponding budget amendment.

Attachment 1 - DESPINA AVE PROPOSAL 11-12-2018

- 13.c. Authorize Entering into an Agreement, Jointly with the Ukiah Valley Sanitation District, with Hildebrand Consulting, in Collaboration with The Reed Group, Inc., to Perform a Joint Sewer Rate Study in the Amount Not-to-Exceed \$81,210.

Recommended Action: Authorize the City Manager to negotiate and enter into a professional service agreement, jointly with the Ukiah Valley Sanitation District, with Hildebrand Consulting, in collaboration with The Reed Group, Inc., to perform a joint sewer rate study in the amount not-to-exceed \$81,210.

Attachment 1 - Proposal - Ukiah Joint Sewer Rate Study Hildebrand Reed

- 13.d. Discussion Regarding the Homeless Emergency Aid Program (HEAP) Grant Funding Allocated to Mendocino County and Possible Action Regarding a Resolution Declaring a Shelter Crisis.

Recommended Action: Discuss the Homeless Emergency Aid Program (HEAP) Grant Funding allocated to Mendocino County, and provide direction to Staff regarding a possible resolution declaring a shelter crisis.

Attachment 1 - HEAP FAQs

- 13.e. Consider Adoption of Resolution Adopting a 2019 Legislative Platform to Serve as Guidelines for Local, State, and Federal Legislative Matters.

Recommended Action: Adopt resolution adopting a 2019 Legislative Platform to serve as guidelines for local, state, and federal legislative matters.

Attachment 1 - 2019 Legislative Platform - Resolution and Exhibit A

Attachment 2 - Legislative Platform 2019 League Priorities

- 13.f. Discussion and Possible Adoption of Resolution Making Appointments to the Planning Commission; Design Review Board; and Parks, Recreation, and Golf Commission.

Recommended Action: Adopt the Resolution with the listed table of nominations making appointments to the Design Review Board; Planning Commission; and Parks, Recreation, and Golf Commission.

Attachment 1 - Nominations to Planning Commission and Design Review Board

Attachment 2 - PRGC Application - Salomone

Attachment 3 - Nomination to Parks, Recreation, and Golf Commission

Attachment 4 - City Codes

Attachment 5 - Resolution

- 13.g. Receive Updates, and Discussion and Appointments Regarding 2019 Council Assignments, and Consideration of Disbandment and Modification to City Council Committees and Ad Hocs.

Recommended Action: 1) Receive report(s); 2) Discuss the Mayor's recommended assignments, making any possible appointments or re-assignments; 3) Consider the possible continuation, disbandment, and addition of City Council Ad Hoc and/or committees; and 4) Direct the City Clerk to finalize and attach the 2019 Council Assignments and Ad Hoc Committee List to the January 16, 2019, Minutes.

Attachment 1 - 2019 City Council Special Assignments Worksheet

14 CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.

- 14.a. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200

Recommended Action: Confer in Closed Session

- 14.b. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Dave Hull and Ric Piffero

Under Negotiation: Price & Terms of Payment

Recommended Action: Confer in Closed Session

- 14.c. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 003-040-77; 003-040-78; 003-040-79

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Shapiro/Danco

Under Negotiation: Price & Terms of Payment

Recommended Action: Confer in Closed Session

15 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda

packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk