



Successor Agency to the Ukiah Redevelopment Agency

Special Meeting **AGENDA**

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/97199426600>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 971 9942 6600
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

January 17, 2024 - 5:00 PM

Meeting will begin at 5:00 p.m., or as soon as the meeting may be held in conjunction with a City Council meeting.

1. ROLL CALL

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The RDA Successor Agency welcomes input from the audience that is within the subject matter jurisdiction of the RDA Successor Agency . In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

3. APPROVAL OF MINUTES

3.a. Approval of the Minutes for the January 11, 2023, Special Meeting.

Recommended Action: Approve the Minutes of January 11, 2023, a Special Meeting, as submitted.

Attachments:

1. 2022-01-11 Draft Minutes

4. NEW BUSINESS

4.a. Review and Consider the Recognized Obligation Payment Schedule (ROPS) and Administrative Budget for July 1, 2024 through June 30, 2025.

Recommended Action:

- 1. Adopt the Resolution of the Successor Agency to the dissolved Redevelopment Agency of the City of Ukiah, approving a Recognized Obligation Payment Schedule for the period July 1, 2024 to June 30, 2025, pursuant to Health and Safety Code Section 34177(l) & 34177(m)**
- 2. Adopt the Resolution of the Successor Agency to the dissolved Redevelopment Agency of the City of Ukiah, approving the Successor Agency's administrative budget for the period July 1, 2024 to June 30, 2025, pursuant to Health and Safety Code Section 34177(j)**

Attachments:

1. ROPS 2024-25 Resolution
2. Admin Budget SA Resolution
3. County OB Resolution

5. ADJOURNMENT

Please be advised that the City needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Successor Agency after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA, 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 24 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC/CPMC
Dated: 1/12/24

**CITY OF UKIAH
SUCCESSOR AGENCY TO THE UKIAH REDEVELOPMENT AGENCY MINUTES
Special Meeting**

Virtual Link: <https://zoom.us/j/97199426600>

**Ukiah, CA 95482
January 11, 2023
6:00 p.m.**

1. ROLL CALL

Ukiah City Council as Successor Agency to the Ukiah Redevelopment Agency met at a Special Meeting on January 11, 2023, having been legally noticed on January 6, 2023. The meeting was held in person and virtually at the following link: <https://zoom.us/j/97199426600>. Chair Rodin called the meeting to order at 8:19 p.m. Roll was taken with the following **Members Present:** Juan V. Orozco, Susan Sher, Douglas, F. Crane, and Mari Rodin. **Members Absent by Prearrangement:** Josefina Dueñas. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, Secretary.

CHAIR RODIN PRESIDING

2. TELECONFERENCING

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

4. APPROVAL OF MINUTES

a. Approval of the Minutes for the January 19, 2022, Special Meeting.

Motion/Second: Crane/Orozco to approve the Minutes of January 19, 2022, a Special Meeting. Motion **carried** by the following roll call votes: AYES: Orozco, Crane, and Rodin. NOES: None. ABSENT: Dueñas. ABSTAIN: Sher.

5. NEW BUSINESS

a. Review and Consider the Recognized Obligation Payment Schedule (ROPS) and Administrative Budget for July 1, 2022 through June 30, 2023.

Presenters: Olga Keough, Finance Controller and Sage Sangiacomo, City Manager.

Motion/Second: Crane/Sher to adopt the Resolution (SA Reso 2023-01) of the Successor Agency to the dissolved Redevelopment Agency of the City of Ukiah, approving a Recognized Obligation Payment Schedule for the period July 1, 2023 to June 30, 2024, pursuant to Health and Safety Code Section 34177(l) & 34177(m); and to adopt the Resolution (SA Reso 2023-02) of the Successor Agency to the dissolved Redevelopment Agency of the City of Ukiah, approving the Successor Agency's administrative budget for the period July 1, 2023 to June 30, 2024, pursuant to Health and Safety Code Section 34177(j). Motion **carried** by the following roll call votes: AYES: Orozco, Sher, Crane, and Rodin. NOES: None. ABSENT: Dueñas. ABSTAIN: None.

6. ADJOURNMENT

There being no further business, the meeting adjourned at 8:33 p.m.

Kristine Lawler, Successor Agency Secretary



AGENDA SUMMARY REPORT

SUBJECT: Review and Consider the Recognized Obligation Payment Schedule (ROPS) and Administrative Budget for July 1, 2024 through June 30, 2025.

DEPARTMENT: Finance

PREPARED BY: Olga Keough, Controller

PRESENTER: _____

ATTACHMENTS:

- 1. ROPS 2024-25 Resolution
- 2. Admin Budget SA Resolution
- 3. County OB Resolution

Summary: The Successor Agency to the Ukiah Redevelopment Agency will consider adopting resolutions approving the Recognized Obligation Payment Schedule and the administrative budget for the period of July 1, 2024 to June 30, 2025.

Background: Pursuant to Health and Safety Code Section 34172, added by ABx1 26 (the "Dissolution Act"), the Redevelopment Agency of the City of Ukiah ("Agency") was dissolved as of February 1, 2012. The City of Ukiah ("RDA Successor Agency") is the Successor Agency to the Ukiah Redevelopment Agency. The Oversight Board is responsible for approving the actions of the RDA Successor Agency pursuant to Health and Safety Code Section 34179 and the Department of Finance has ultimate review authority of all actions.

One of the RDA Successor Agency's responsibilities pursuant to Health and Safety Code Section 34177 of the Dissolution Act is to prepare a Recognized Obligation Payment Schedule ("ROPS") listing all of the estimated payment amounts and due dates of payments required by enforceable obligations. The ROPS must be approved by the Oversight Board, and submitted to the County Auditor-Controller, the State Controller and the Department of Finance ("DOF"). Pursuant to AB 1484, signed into law by the Governor and effective June 27, 2012, an Oversight Board-approved ROPS for the period July 1, 2024 to June 30, 2025, must be submitted no later than February 1, 2024. The County Auditor-Controller will disburse funds to the Successor Agency from property tax revenues deposited in the Redevelopment Property Tax Trust Fund for the upcoming fiscal period based upon the approved ROPS.

Discussion: 1. Recognized Obligation Payment Schedule

The ROPS covers the next annual enforceable obligation payment cycle and controls distributions from the Redevelopment Property Tax Trust Fund ("RPTTF") to pay enforceable obligations during the period from July 2024 through June 2025. Under the ROPS numbering system instituted by the DOF, this ROPS will be designated as "ROPS 24-25", representing the ROPS for the full Fiscal Year 2024-25.

The DOF has sent each successor agency a pre-populated template to be used for completing the ROPS through an electronic distribution and submittal system known as the Redevelopment Agency Dissolution Web Application ("RAD App"). The pre-populated templates use each successor agency's previous ROPS as the basis for future ROPS. The templates sent by the DOF specifically identify items denied in the previous ROPS and prevents successor agencies from submitting expenditure amounts for those items. According to the DOF, absent a reversal through the meet and confer process or a favorable outcome through litigation,

successor agencies should not input expenses for previously denied items.

The ROPS 24-25, included as Exhibit A to Attachment 1, was prepared for review and consideration by the RDA Successor Agency. Upon approval from the Successor Agency, the ROPS will be delivered to the Countywide Oversight Board for consideration and will require approval in order to become effective pursuant to Health and Safety Code Sections 34177 and 34180(g). Upon Countywide Oversight Board approval and by February 1, the RDA Successor Agency must submit the ROPS 24-25 through the RAD App system.

Pursuant to Health and Safety Code Section 34179(h), because the DOF may review Countywide Oversight Board actions, the Countywide Oversight Board's action to approve the ROPS is not effective for five business days, pending a request for review by the DOF. Upon a request for review, the DOF has 40 days to review or return the action to the Countywide Oversight Board for reconsideration. Once it has been approved by the DOF, the RDA Successor Agency may receive funds from the Auditor-Controller to pay the existing debts and obligations provided in the ROPS. A copy of the Oversight Board resolution is attached here as Attachment 3 for reference.

2. Administrative Budget

Pursuant to Health and Safety Code Section 34177(j), the RDA Successor Agency is required to prepare a proposed administrative budget ("Budget") for each fiscal period, and submit it for approval to the Countywide Oversight Board. The Budget is required to include all of the following: (1) estimated amounts for RDA Successor Agency administrative costs for the applicable period; (2) proposed sources of payment for all administrative costs; (3) proposals for arrangements for administrative and operations services provided by the City of Ukiah.

The administrative budget is funded by the RPTTF and determined by a statutorily determined calculation, which arrives at the allowable administrative cost allowance. For the 2024-25 period, that amount was calculated to be \$250,000. The Successor Agency is requesting the full, statutorily authorized amount of the administrative allowance of \$250,000. The prepared Administrative Budget for July 1, 2024 – June 30, 2025, demonstrates the statutory calculation and the use of RPTTF funds for associated costs. It is included as Attachment 2 for review and consideration by the Successor Agency.

Pursuant to Health and Safety Code Section 34179(h), because the DOF may review Countywide Oversight Board actions, the Countywide Oversight Board's action to approve the Administrative Budget is not effective for five business days, pending a request for review by the DOF.

Recommended Action:

1. Adopt the Resolution of the Successor Agency to the dissolved Redevelopment Agency of the City of Ukiah, approving a Recognized Obligation Payment Schedule for the period July 1, 2024 to June 30, 2025, pursuant to Health and Safety Code Section 34177(l) & 34177(m)
2. Adopt the Resolution of the Successor Agency to the dissolved Redevelopment Agency of the City of Ukiah, approving the Successor Agency's administrative budget for the period July 1, 2024 to June 30, 2025, pursuant to Health and Safety Code Section 34177(j)

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager; Kristine Lawler, City Clerk

Approved: 
Sage Sangiacomo, City Manager

SUCCESSOR AGENCY RESOLUTION NO. _____

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH, APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(l) & 34177(m) FOR THE PERIOD JULY 1, 2024 TO JUNE 30, 2025

WHEREAS, pursuant to Health and Safety Code Section 34173(d), the City of Ukiah (“RDA Successor Agency”) is the successor agency to the dissolved Redevelopment Agency of the City of Ukiah (“Agency”); and

WHEREAS, Health and Safety Code Section 34177(l)(1), requires the RDA Successor Agency to prepare a recognized obligation payment schedule (“ROPS”), covering the period from July 1, 2024 through June 30, 2025; and

WHEREAS, the Countywide Oversight Board is the RDA Successor Agency’s oversight board pursuant to Health and Safety Code Section 34179(a); and

WHEREAS, Health and Safety Code Section 34177(m), added by AB 1484, and effective June 27, 2012, requires that the RDA Successor Agency submit an Oversight Board approved “recognized obligation payment schedule” (“ROPS”) for each enforceable obligation payment cycle, to the Department of Finance, the State Controller, and the county auditor-controller no later than 90 days before the statutory date for the distribution of monies from the Redevelopment Property Tax Trust Fund (“RPTTF”); and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. CEQA Compliance. The approval of the ROPS through this Resolution does not commit the RDA Successor Agency to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act.

SECTION 3. Approval of the ROPS. The Successor Agency hereby approves and adopts the ROPS, in substantially the form attached to this Resolution as Exhibit A, pursuant to Health and Safety Code Section 34177.

SECTION 4. Implementation and Transmittal of the ROPS. The City Manager is hereby authorized and directed to take any action necessary to carry out the purposes of this Resolution and comply with applicable law regarding the ROPS, including submitting the ROPS to the Successor Agency’s Oversight Board and implementing the ROPS as the budget of the RDA Successor Agency. Upon the Countywide Oversight Board’s approval, the RDA Successor Agency is required to submit copies of the ROPS to the County of Mendocino Auditor-Controller, the State of California Controller and the State of California Department of Finance prior to

February 1, 2024, and to post the ROPS on the RDA Successor Agency/Oversight Board's website.

SECTION 5. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The RDA Successor Agency declares that the Successor Agency would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

SECTION 6. Certification. The City Clerk of the City of Ukiah, acting on behalf of the RDA Successor Agency as its Secretary, shall certify to the adoption of this Resolution.

SECTION 7. Effective Date. This Resolution shall take effect immediately upon its adoption and shall be transmitted to the Countywide Oversight Board. Pursuant to Health and Safety Code Section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, the ROPS approved by the Countywide Oversight Board shall not be effective for five (5) business days, pending a request for review by the State of California Department of Finance.

PASSED, APPROVED AND ADOPTED at a regular meeting of the RDA Successor Agency serving as the successor agency to the Community Redevelopment Agency of the City of Ukiah, on the 17th day of January, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Josefina Dueñas, Chairperson/Mayor

ATTEST:

Kristine Lawler, Successor Agency Secretary

EXHIBIT A

RECOGNIZED OBLIGATION PAYMENT SCHEDULE

[Attached behind this page]

**Recognized Obligation Payment Schedule (ROPS 24-25) - Summary
Filed for the July 1, 2024 through June 30, 2025 Period**

Successor Agency: Ukiah

County: Mendocino

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	24-25A Total (July - December)	24-25B Total (January - June)	ROPS 24-25 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 899,206	\$ 167,339	\$ 1,066,545
F RPTTF	774,206	42,339	816,545
G Administrative RPTTF	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E)	\$ 899,206	\$ 167,339	\$ 1,066,545

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Ukiah
Recognized Obligation Payment Schedule (ROPS 24-25) - ROPS Detail
July 1, 2024 through June 30, 2025

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 24-25 Total	ROPS 24-25A (Jul - Dec)					24-25A Total	ROPS 24-25B (Jan - Jun)					24-25B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$5,048,401		\$1,066,545	\$-	\$-	\$-	\$774,206	\$125,000	\$899,206	\$-	\$-	\$-	\$42,339	\$125,000	\$167,339
1	Protection of Successor Agency assets	Property Maintenance	02/01/2012	01/12/2025	Various	Maintenance of assets until disposition and asset disposition costs.	Eastside	240,327	N	\$19,000	-	-	-	9,500	-	\$9,500	-	-	-	9,500	-	\$9,500
8	Trustee services	Fees	05/02/2007	12/01/2029	BNY Mellon, Trustee	Trustee services for Tax allocation bonds	Eastside	31,401	N	\$3,000	-	-	-	1,500	-	\$1,500	-	-	-	1,500	-	\$1,500
9	Audit Services	Dissolution Audits	07/08/2009	12/01/2029	Van Lant and Fankhanel, LLP	Financial Audit (34177(n)) & Due Diligence Review Services (34179.5)	Eastside	21,800	N	\$4,000	-	-	-	4,000	-	\$4,000	-	-	-	-	-	\$-
17	Successor Agency allowable administrative budget	Admin Costs	02/01/2012	12/01/2029	Successor Agency	Successor Agency allowable administrative budget	Eastside	1,500,000	N	\$250,000	-	-	-	-	125,000	\$125,000	-	-	-	-	125,000	\$125,000
24	Series 2019A Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	12/12/2019	12/01/2023	BNY Mellon Trust Company, N.A.	Refunding bonds	Eastside	238,924	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
25	Series 2019B Taxable Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	12/12/2019	12/01/2028	BNY Mellon Trust Company, N.A.	Refunding bonds	Eastside	3,015,949	N	\$790,545	-	-	-	759,206	-	\$759,206	-	-	-	31,339	-	\$31,339

Ukiah
Recognized Obligation Payment Schedule (ROPS 24-25) - Report of Cash Balances
July 1, 2021 through June 30, 2022
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 21-22 Cash Balances (07/01/21 - 06/30/22)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments
1	Beginning Available Cash Balance (Actual 07/01/21) RPTTF amount should exclude "A" period distribution amount.		5,955,307	-	424,200	-	FY2021 ending cash balances were revised by DOF. Due to the revision, they are different from the FY2021 reported ending cash balances.
2	Revenue/Income (Actual 06/30/22) RPTTF amount should tie to the ROPS 21-22 total distribution from the County Auditor-Controller				(83,051)	1,760,957	\$83,051 was an investment loss.
3	Expenditures for ROPS 21-22 Enforceable Obligations (Actual 06/30/22)					1,554,653	
4	Retention of Available Cash Balance (Actual 06/30/22) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)		5,955,307	-	341,149	206,304	
5	ROPS 21-22 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 21-22 PPA form submitted to the CAC		No entry required				
6	Ending Actual Available Cash Balance (06/30/22) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$-	

Ukiah
Recognized Obligation Payment Schedule (ROPS 24-25) - Notes
July 1, 2024 through June 30, 2025

Item #	Notes/Comments
1	
8	
9	
17	
24	
25	

SUCCESSOR AGENCY RESOLUTION NO. 2024-__

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH, APPROVING THE SUCCESSOR AGENCY'S ADMINISTRATIVE BUDGET FOR THE PERIOD JULY 1, 2024 TO JUNE 30, 2025, PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(j)

WHEREAS, pursuant to Health and Safety Code Section 34173(d), the City of Ukiah ("RDA Successor Agency") is the successor agency to the dissolved Redevelopment Agency of the City of Ukiah ("Agency"); and

WHEREAS, the Countywide Oversight Board is the RDA Successor Agency's oversight board pursuant to Health and Safety Code Section 34179(a); and

WHEREAS, Health and Safety Code Section 34177(j) requires the RDA Successor Agency to prepare a proposed administrative budget ("Administrative Budget"), and submit it to the Countywide Oversight Board for the Countywide Oversight Board's approval; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE RDA SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. CEQA Compliance. The approval of the Administrative Budget through this Resolution does not commit the RDA Successor Agency to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act.

Section 3. Approval of the Administrative Budget. The RDA Successor Agency hereby approves and adopts the Administrative Budget for the period July 1, 2024 to June 30, 2025, in substantially the form attached to this Resolution as Exhibit A, pursuant to Health and Safety Code Section 34177.

Section 4. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The RDA Successor Agency declares that the Successor Agency would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 5. Certification. The City Clerk of the City of Ukiah, acting on behalf of the RDA Successor Agency as its Secretary, shall certify to the adoption of this Resolution.

Section 6. Implementation and Transmittal of the Administrative Budget. The City Manager is hereby authorized and directed to take any action necessary to carry out the purposes of this Resolution and comply with applicable law regarding the administrative budget, including

but not limited to submitting the administrative budget to the RDA Successor Agency's Oversight Board.

Section 7. Effective Date. This Resolution shall take effect immediately upon its adoption and shall be transmitted to the Countywide Oversight Board. Pursuant to Health and Safety Code Section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, the administrative budget approved by the Countywide Oversight Board shall not be effective for five (5) business days, pending a request for review by the State of California Department of Finance.

PASSED, APPROVED AND ADOPTED at a regular meeting of the RDA Successor Agency serving as the Successor Agency to the Community Redevelopment Agency of the City of Ukiah, on the 17th day of January, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Josefina Dueñas, Chairperson/Mayor

ATTEST:

Kristine Lawler, Successor Agency Secretary

EXHIBIT A

RDA SUCCESSOR AGENCY'S ADMINISTRATIVE BUDGET

[Attached behind this page]

ADMIN ALLOWANCE CALCULATION

ROPS 2024-25

Steps and inputs:

1. ROPS 23-24 Total Distributed RPTTF, including admin	\$ 945,550
2. 23-24 Distributed Admin RPTTF	250,000
3. 23-24 City/County Loan Repayments (Pursuant to HSC 34191.4 (b) only)	-
4. Other Adjustments	-

Calculations

A. FY 22-23 Distributed RPTTF	945,550
B. Less: FY 23-24 Distributed Admin RPTTF	(250,000)
C. Less: FY 23-24 City/County, or City and County Loan Repayments	-
D. Other Adjustments	-
E. FY 23-24 Adjusted Distributed RPTTF	695,550
F. 3% of FY 23-24 Distributed RPTTF	20,867

Allowable admin, prior to statutory limit (higher of F or \$250,000)	250,000
50% of FY 23-24 adjusted distributed RPTTF	347,775
Minimum allowed FY 2023-24 administrative cost allowance (Note 1)	<u>\$ 250,000</u>

SUCCESSOR AGENCY ADMINISTRATIVE BUDGET

July 1, 2024 - June 30, 2025

ADMINISTRATIVE COSTS BY FUNCTION (Note 2)	Budget
Personnel costs	\$ 148,106
Materials, supplies, and service costs	52,086
Capital outlay	-
Overhead	49,808
Total	<u>\$ 250,000</u>

SOURCES OF FUNDING

Low and moderate income housing fund	\$ -
Bond proceeds	-
Reserve balances	-
Administrative cost allowance	250,000
Redevelopment Property Tax Trust Fund	-
Total	<u>\$ 250,000</u>

Funding sufficiency (deficiency)	<u>\$ -</u>
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Note 1. This amount is formulaically derived based on prior period distributed amounts from the RPTTF, as defined by statute.

Note 2. Administrative costs associated with the dissolution of the former Ukiah Redevelopment Agency are borne by the City of Ukiah general fund. The Administrative Budget allocates cost pursuant to the City's 2023-24 Cost Allocation Plan. The administrative allowance is accounted for as revenue to the City's general fund for the administrative services provided to the Successor Agency.

RESOLUTION NO. 2024-

RESOLUTION OF THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD APPROVING THE ADMINISTRATIVE BUDGET AND RECOGNIZED OBLIGATION PAYMENT SCHEDULE 2024-25 FOR THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH

WHEREAS, pursuant to AB x1 26, enacted in 2011, as subsequently amended (the “Dissolution Law”), all redevelopment agencies in California were dissolved, and replaced by successor agencies; and

WHEREAS, every successor agency is required to periodically prepare a Recognized Obligation Payment Schedule (“ROPS”) which lists the payments to be made by the successor agency on its enforceable obligations during the ROPS period; and

WHEREAS, the Dissolution Law also requires each successor agency to prepare an administrative budget; and

WHEREAS, each successor agency is required to submit the administrative budget and ROPS to its designated Oversight Board for approval, prior to the submission of the ROPS to the California Department of Finance; and

WHEREAS, the Mendocino Countywide Oversight Board has considered and reviewed the administrative budget and ROPS 2024-25 approved by the Successor Agency to the Dissolved Redevelopment Agency of the City of Ukiah (the “Ukiah Successor Agency”)

NOW THEREFORE BE IT RESOLVED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD AS FOLLOWS:

Section 1. The above recitals are true and correct and are hereby incorporated herein by reference.

Section 2. The Oversight Board hereby approves the ROPS and the administrative budget 2024-25 for the Ukiah Successor Agency of the Ukiah Successor Agency, attached hereto as Exhibits A and B, and incorporated herein by reference.

Section 3. A copy of this Resolution shall be transmitted to the California Department of Finance and the Mendocino County Auditor-Controller.

ADOPTED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD ON THE 25th DAY OF JANUARY, 2024, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Douglas F. Crane, Chairman,
Mendocino Countywide Oversight Board

ATTEST:

Kristine Lawler, Secretary
Mendocino Countywide Oversight Board

**Exhibit A
[Ukiah ROPS 2024-25]**

**Recognized Obligation Payment Schedule (ROPS 24-25) - Summary
Filed for the July 1, 2024 through June 30, 2025 Period**

Successor Agency: Ukiah

County: Mendocino

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	24-25A Total (July - December)	24-25B Total (January - June)	ROPS 24-25 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 899,206	\$ 167,339	\$ 1,066,545
F RPTTF	774,206	42,339	816,545
G Administrative RPTTF	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E)	\$ 899,206	\$ 167,339	\$ 1,066,545

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Ukiah
Recognized Obligation Payment Schedule (ROPS 24-25) - ROPS Detail
July 1, 2024 through June 30, 2025

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 24-25 Total	ROPS 24-25A (Jul - Dec)					24-25A Total	ROPS 24-25B (Jan - Jun)					24-25B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$5,048,401		\$1,066,545	\$-	\$-	\$-	\$774,206	\$125,000	\$899,206	\$-	\$-	\$-	\$42,339	\$125,000	\$167,339
1	Protection of Successor Agency assets	Property Maintenance	02/01/2012	01/12/2025	Various	Maintenance of assets until disposition and asset disposition costs.	Eastside	240,327	N	\$19,000	-	-	-	9,500	-	\$9,500	-	-	-	9,500	-	\$9,500
8	Trustee services	Fees	05/02/2007	12/01/2029	BNY Mellon, Trustee	Trustee services for Tax allocation bonds	Eastside	31,401	N	\$3,000	-	-	-	1,500	-	\$1,500	-	-	-	1,500	-	\$1,500
9	Audit Services	Dissolution Audits	07/08/2009	12/01/2029	Van Lant and Fankhanel, LLP	Financial Audit (34177(n)) & Due Diligence Review Services (34179.5)	Eastside	21,800	N	\$4,000	-	-	-	4,000	-	\$4,000	-	-	-	-	-	\$-
17	Successor Agency allowable administrative budget	Admin Costs	02/01/2012	12/01/2029	Successor Agency	Successor Agency allowable administrative budget	Eastside	1,500,000	N	\$250,000	-	-	-	-	125,000	\$125,000	-	-	-	-	125,000	\$125,000
24	Series 2019A Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	12/12/2019	12/01/2023	BNY Mellon Trust Company, N.A.	Refunding bonds	Eastside	238,924	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
25	Series 2019B Taxable Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	12/12/2019	12/01/2028	BNY Mellon Trust Company, N.A.	Refunding bonds	Eastside	3,015,949	N	\$790,545	-	-	-	759,206	-	\$759,206	-	-	-	31,339	-	\$31,339

Ukiah
Recognized Obligation Payment Schedule (ROPS 24-25) - Report of Cash Balances
July 1, 2021 through June 30, 2022
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 21-22 Cash Balances (07/01/21 - 06/30/22)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments
1	Beginning Available Cash Balance (Actual 07/01/21) RPTTF amount should exclude "A" period distribution amount.		5,955,307	-	424,200	-	FY2021 ending cash balances were revised by DOF. Due to the revision, they are different from the FY2021 reported ending cash balances.
2	Revenue/Income (Actual 06/30/22) RPTTF amount should tie to the ROPS 21-22 total distribution from the County Auditor-Controller				(83,051)	1,760,957	\$83,051 was an investment loss.
3	Expenditures for ROPS 21-22 Enforceable Obligations (Actual 06/30/22)					1,554,653	
4	Retention of Available Cash Balance (Actual 06/30/22) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)		5,955,307	-	341,149	206,304	
5	ROPS 21-22 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 21-22 PPA form submitted to the CAC		No entry required				
6	Ending Actual Available Cash Balance (06/30/22) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$-	

Ukiah
Recognized Obligation Payment Schedule (ROPS 24-25) - Notes
July 1, 2024 through June 30, 2025

Item #	Notes/Comments
1	
8	
9	
17	
24	
25	

Exhibit B
[Ukiah Admin Budget 2024-25]

ADMIN ALLOWANCE CALCULATION

ROPS 2024-25

Steps and inputs:

1. ROPS 23-24 Total Distributed RPTTF, including admin	\$ 945,550
2. 23-24 Distributed Admin RPTTF	250,000
3. 23-24 City/County Loan Repayments (Pursuant to HSC 34191.4 (b) only)	-
4. Other Adjustments	-

Calculations

A. FY 22-23 Distributed RPTTF	945,550
B. Less: FY 23-24 Distributed Admin RPTTF	(250,000)
C. Less: FY 23-24 City/County, or City and County Loan Repayments	-
D. Other Adjustments	-
E. FY 23-24 Adjusted Distributed RPTTF	695,550
F. 3% of FY 23-24 Distributed RPTTF	20,867

Allowable admin, prior to statutory limit (higher of F or \$250,000)	250,000
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50% of FY 23-24 adjusted distributed RPTTF	347,775
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Minimum allowed FY 2023-24 administrative cost allowance (Note 1)	<u>\$ 250,000</u>
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SUCCESSOR AGENCY ADMINISTRATIVE BUDGET

July 1, 2024 - June 30, 2025

ADMINISTRATIVE COSTS BY FUNCTION (Note 2)	Budget
Personnel costs	\$ 148,106
Materials, supplies, and service costs	52,086
Capital outlay	-
Overhead	49,808
Total	<u>\$ 250,000</u>

SOURCES OF FUNDING

Low and moderate income housing fund	\$ -
Bond proceeds	-
Reserve balances	-
Administrative cost allowance	250,000
Redevelopment Property Tax Trust Fund	-
Total	<u>\$ 250,000</u>

Funding sufficiency (deficiency)	<u>\$ -</u>
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Note 1. This amount is formulaically derived based on prior period distributed amounts from the RPTTF, as defined by statute.

Note 2. Administrative costs associated with the dissolution of the former Ukiah Redevelopment Agency are borne by the City of Ukiah general fund. The Administrative Budget allocates cost pursuant to the City's 2023-24 Cost Allocation Plan. The administrative allowance is accounted for as revenue to the City's general fund for the administrative services provided to the Successor Agency.