



Diversity and Equity Standing Committee

Regular Meeting Agenda

(to be held both at the physical and virtual locations below)

Ukiah Valley Conference Center (UVCC)

200 S School Street, Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link:

<https://us06web.zoom.us/j/99995172194>

January 24, 2024 - 6:00 PM

1 ROLL CALL

2 INTENTIONS

Inspirational, spiritual, encouraging words, short reading, or prayer that sets the tone for our work: to inspire, acknowledge our collective purpose, and focus our energies as many working as one. (Not to exceed five (5) minutes)

3 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Diversity and Equity Committee (DEC) welcomes input from the audience that is within the subject matter jurisdiction of the DEC. If there is a matter of business on the agenda that you are interested in, you may address the Committee when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

4 APPROVAL OF MINUTES

(Action Item; not to exceed five (5) minutes)

4.a. Approval of the Minutes for the October 25, 2023, Regular Meeting.

Recommended Action: Approval of the Minutes for the October 25, 2023, Regular Meeting. (Action Item)

Attachments:

1. October Regular Minutes

5 NEW BUSINESS

(Not to exceed fifteen (15) minutes)

5.a. Grace Hudson Museum Mission Statement Discussion

Recommended Action: The committee will review the Grace Hudson Museum's mission statement and provide input to Museum staff.

Attachments:

1. Current Mission
2. Mission samples AAM

6 MONITORING THE IMPLEMENTATION OF THE EQUITY ACTION PLAN BY OBJECTIVES AND PERFORMANCE MEASURES

(Not to exceed fifty (50) minutes)

6.a. Discuss and Take Possible Action on Committee Goals and Strategies and the City's Equity Action Plan.

Recommended Action: Discuss and take possible action on the Committee's goals, strategies, and the City of Ukiah Equity Action Plan.

Attachments: None

7 COMMITTEE MEMBER UPDATES AND REPORTS

LGBTQA+ Announcement and Report by Member Darren Jackson (Not to exceed ten (10) minutes)

7.a. LGBTQA+ Announcement and Report by Member Darren Jackson

Recommended Action: Receive Report. (Non-action Item)

Attachments: None

8 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Equity and Diversity Committee after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.



AGENDA SUMMARY REPORT

SUBJECT: Approval of the Minutes for the October 25, 2023, Regular Meeting.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Maria Ceja, Administrative Analyst

PRESENTER: _____

ATTACHMENTS:

1. October Regular Minutes

Summary: Committee Advocate Ceja to present the Minutes for the October 25, 2023, Regular Meeting for approval.

Background:

Discussion:

Recommended Action: Approval of the Minutes for the October 25, 2023, Regular Meeting. (Action Item)



Diversity and Equity Standing Committee

Regular Meeting Minutes

October 25, 2023 - 6:00 PM

1 **ROLL CALL**

Present: Orozco, Dueñas, Gorny, Jackson, Marston, Lieberman

Absent:

Absent by prior Arrangement: Martínez, Akin, Qiu, Tognoli

2 **INTENTIONS**

Committee Member Marston shared an inspirational quote.

3 **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

- None

4 **APPROVAL OF MINUTES**

4.a. Approval of the Minutes for the August 23, 2023, Regular Meeting.

Motion/Second: Gorny/Marston to approve the minutes of the August 23, 2023, Diversity and Equity Committee Regular meeting as submitted. Motion carried by the following roll call votes:

AYES: Orozco, Dueñas, Gorny, Jackson, Marston, Lieberman

NOES: None

ABSTAIN: None

4.b. Approval of the Minutes for the September 27, 2023, Special Meeting.

Motion/Second: Marston/Gorny to approve the September 27, 2023, Diversity and Equity Committee Special meeting. Motion carried by the following roll call votes:

AYES: Orozco, Dueñas, Gorny, Jackson, Marston, Lieberman

NOES: None

ABSTAIN: None

5 **INTRODUCTIONS/PRESENTATIONS**

- David Lieberman was officially introduced to the Diversity and Equity Committee appointed by Council to Represent Seniors 65 Years or Older.
- Public Introduction:
 - Laurel Near representing Near and Arnold's School of Performing Arts and Cultural Education (SPACE)

6 **MONITORING THE IMPLEMENTATION OF THE EQUITY ACTION PLAN BY OBJECTIVES AND PERFORMANCE MEASURES**

6.a. **Equity Action Plan Update.**

- Committee Advocate Ceja presented the handout to access the updated plan online and showed the committee how to open and read the plan.
- The committee received the report.

7 **UNFINISHED BUSINESS**

7.a. **Pumpkinfest Debrief.**

- Committee Advocate Ceja provided a PowerPoint Presentation.
 - 117 surveys filled out at the Pumpkinfest
 - Thank you to all who participated

7.b. **Community Policing Workshop**

- Ukiah Police Chief Crook and Deputy City Manager Riley engaged in a discussion with the Committee about takeaways and next steps from the workshop. The Police Chief provided the Committee with the Ukiah Police Department 2023 Annual Report and the Committee discussed the information and thanked the Police Chief.

8 **ANNOUNCEMENTS AND COMMITTEE MEMBER REPORTS**

None

9 **ADJOURNMENT**

Meeting adjourned at 7:31 p.m.

Minutes Submitted by Maria Ceja, Committee Advocate



AGENDA SUMMARY REPORT

SUBJECT: Grace Hudson Museum Mission Statement Discussion

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, City Manager's Office Senior Analyst

PRESENTER: _____

ATTACHMENTS:

1. Current Mission
2. Mission samples AAM

Summary: The committee will review the Museum's current mission statement (Attachment 1) and provide input to staff regarding inclusive language for consideration using the guidelines provided (Attachment 2).

Background:

Discussion:

Recommended Action: The committee will review the Grace Hudson Museum's mission statement and provide input to Museum staff.

MISSION

The Grace Hudson Museum and the Sun House preserve, document, research and interpret the Hudson-Carpenter collections for public benefit, with emphasis on the life work of artist Grace Carpenter Hudson (1865-1937) and her husband, ethnologist Dr. John W. Hudson (1857-1936). The Hudson-Carpenter family's contributions to the understanding and development of the artistic, historical and cultural heritage of California's North Coast during the late 19th and early 20th century guide and inform the Museum's activities. A living cultural resource for the entire community, the Museum continues the Hudson-Carpenter family legacy by producing related programs, publications and exhibitions that provide quality educational experiences in the arts and humanities for all visitors.

This Mission Statement was officially adopted by the Ukiah City Council on November 15, 1989.



CONTACT (/CONTACT)

GRACE HUDSON MUSEUM & SUN HOUSE, 431 SOUTH MAIN STREET, UKIAH, CA
95482, USA 707-467-2836

What to Consider

Museums are encouraged to take the time to explore their circumstances and articulate them accurately in their mission and other policies and plans. Each of the museum's official documents should speak to one another consistently and comprehensively to support mission. Therefore, it is important that policies and planning be integrated in order to be effective.

Anatomy of a Mission Statement

There are as many different ways to create mission statements as there are museums. That should be the case, as each museum has its own distinct history, community and set of challenges. Typically, a mission statement explains the museum's purpose and reason for existing. Sometimes, it will address audience and impact. A museum may look to other mission statements as a helpful starting point for drafting and discussing its own, but in order to create a strong foundation for everything the museum does, mission must be specific to each museum.

A good mission statement leans toward societal impact rather than simply an explanation of operations, "transitioning from being *about* something to being *for* someone." —Stephen Weil (*Daedalus*, 1999).

Here are a few examples of mission statements from accredited museums:

» Museum of Science, Boston

The Museum's mission is to play a leading role in transforming the nation's relationship with science and technology.

» Aldrich Contemporary Art Museum

The Aldrich Contemporary Art Museum advances creative thinking by connecting today's artists with individuals and communities in unexpected and stimulating ways.

» Missouri History Museum

The Missouri History Museum seeks to deepen the understanding of past choices, present circumstances, and future possibilities; strengthen the bonds of the community; and facilitate solutions to common problems.

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