

Countywide Oversight Board to the Successor Agencies to the City Redevelopment Agencies

Regular Meeting **AGENDA**

(to be held both at the physical and virtual locations below)

Ukiah Valley Conference Center ♦ 200 S. School St. ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/8949824998080>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 894 9824 9980
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

January 25, 2024 - 4:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Countywide Oversight Board welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Board when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the Board, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

3. APPROVAL OF MINUTES

3.a. Approval of the January 26, 2023, Meeting Minutes.

Recommended Action: Approve the January 26, 2023, Meeting Minutes.

Attachments:

1. 2023-01-26 COB Draft Minutes

4. UNFINISHED BUSINESS

5. NEW BUSINESS

5.a. Introduction and Administer of Oaths for New Members.

Recommended Action: Clerk will administer Oaths of Office to any new members.

Attachments: None

5.b. Review and Approval of Recognized Obligation Payment Schedules for the Cities of Fort Bragg and Ukiah, and Approval of the Ukiah Administrative Budget.

Recommended Action: 1. Adopt the Resolution of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule for the period July 1, 2024 to June 30, 2025

for the Fort Bragg Successor Agency.(Attachment 1)

2. Adopt the Resolution of the Countywide Oversight Board approving a Recognized Obligation Payment Schedule and administrative budget for the period July 1, 2024 to June 30, 2025 for the City of Ukiah. (Attachment 2)

Attachments:

1. Fort Bragg Resolution - Placeholder 2024
2. Ukiah Resolution - ROPS 24-25 and Admin Budget

6. ADJOURNMENT

Please be advised that the Ukiah Valley Conference Center needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The Countywide Oversight Board complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Countywide Oversight Board after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, and at the Ukiah Valley Conference Center, 200 South School Street, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC/CPMC

Dated: 1/19/24

**COUNTYWIDE OVERSIGHT BOARD FOR SUCCESSOR AGENCY
TO UKIAH REDEVELOPMENT AGENCY
200 South School Street, Ukiah, CA 95482
Regular Meeting
MINUTES**

Virtual Meeting Link:
<https://us06web.zoom.us/j/85315292828>

**January 26, 2023
4:00 P.M.**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

The Countywide Oversight Board for the Successor Agencies to the Redevelopment Agencies for the cities of Willits, Fort Bragg, and Ukiah met both in person and virtually at the following link: <https://us06web.zoom.us/j/85315292828>, for a Regular Meeting on January 26, 2023, having been legally noticed on January 20, 2023. The meeting was called to order at 4:05 p.m. Roll was taken with the following **Members Present:** Steve Barekman, Eileen Cichocki, Maureen Mulheren, Marilyn Tiriboyi, and Douglas F. Crane. **Members Absent:** Pete Bushby and Guy Mills. **City of Willits Staff Present:** Manny Orozco, Finance Director/City Treasurer; **City of Fort Bragg Staff Present:** Isaac Whippy, Senior Government Accountant; **City of Ukiah Staff Present:** Sage Sangiacomo, Ukiah City Manager; Dan Buffalo, Finance Director; Olga Keough, Finance Controller; and Kristine Lawler, Countywide Oversight Board Secretary.

CHAIR CRANE PRESIDING

The Pledge was led by Member Mulheren.

2. TELECONFERENCING

a. Adoption of Resolution of the Countywide Oversight Board to the Successor Agencies to the Redevelopment Agencies for the Cities of Ukiah, Willits, and Fort Bragg, Considering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for the Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Presenter: Darcy Vaughn, Assistant City Attorney.

Motion by Member Mulheren, seconded by Member Cichocki to adopt a Resolution (COB 2023-01) of the Countywide Oversight Board to the Successor Agencies to the Redevelopment Agencies for the Cities of Ukiah, Willits, and Fort Bragg Considering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic. Motion **carried** by the following roll call votes: AYES: Barekman, Cichocki, Mulheren, Tiriboyi, and Crane. NOES: None. ABSENT: Bushby and Mills. None. ABSTAIN: None.

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was given.

4. APPROVAL OF MINUTES

a. Approve the January 27, 2022, Meeting Minutes.

Motion by Member Mulheren, seconded by Member Cichocki to approve the January 27, 2022, regular meeting minutes, as submitted. Motion **carried** by the following roll call votes: AYES: Barekman, Cichocki, Mulheren, Tiriboyi, and Crane. NOES: None. ABSENT: Bushby and Mills. None. ABSTAIN: None.

5. **NEW BUSINESS**

a. Review and Approval of Recognized Obligation Payment Schedules (ROPS) and Administrative Budgets for the Cities of Ukiah, Willits, and Fort Bragg.

Presenters: City of Willits – Manny Orozco, Finance Director/City Treasurer; **City of Fort Bragg** - Isaac Whippy, Senior Government Accountant; **City of Ukiah** – Olga Keough, Finance Controller.

Motion by Member Mulheren, seconded by Member Cichocki to: 1. Adopt the Resolution (*COB Reso 23-02*) of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule and administrative budget for the period July 1, 2023 to June 30, 2024 for the Willits Successor Agency; 2. Adopt the Resolution (*COB Reso 23-03*) of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule for the period July 1, 2023 to June 30, 2024 for the Fort Bragg Successor Agency; and 3. Adopt the Resolution (*COB Reso 23-04*) of the Countywide Oversight Board approving a Recognized Obligation Payment Schedule and administrative budget for the period July 1, 2023 to June 30, 2024 for the City of Ukiah. Motion **carried** by the following roll call votes: AYES: Berekman, Cichocki, Mulheren, Tiriboyi, and Crane. NOES: None. ABSENT: Bushby and Mills. None. ABSTAIN: None.

b. Willits - A Resolution to Approve the Last and Final Recognized Obligation Payment Schedule 23-25 and Administrative Budget for July 2023 through December 2025.

Presenter: City of Willits – Manny Orozco, Finance Director/City Treasurer.

Motion by Member Mulheren, seconded by Member Cichocki to adopt a Resolution (*COB Reso 23-05*) of the Mendocino Countywide Oversight Board Approving a Last and Final Recognized Obligation Payment Schedule 23-25 for July 1, 2023 through December 31, 2025 for the Willits Successor Agency. Motion **carried** by the following roll call votes: AYES: Berekman, Cichocki, Mulheren, Tiriboyi, and Crane. NOES: None. ABSENT: Bushby and Mills. None. ABSTAIN: None.

5. **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:16 p.m.

Douglas F. Crane, Chair

Attest:

Kristine Lawler
Countywide Oversight Board Secretary



AGENDA SUMMARY REPORT

SUBJECT: Review and Approval of Recognized Obligation Payment Schedules for the Cities of Fort Bragg and Ukiah, and Approval of the Ukiah Administrative Budget.

DEPARTMENT: Finance

PREPARED BY: Dan Buffalo, Finance Director

PRESENTER: _____

ATTACHMENTS:

- 1. Fort Bragg Resolution - ROPS 24-25
- 2. Ukiah Resolution - ROPS 24-25 and Admin Budget

Summary: The Countywide Oversight Board for the Successor Agencies to the Fort Bragg and Ukiah Redevelopment Agencies will review and consider approval of Successor Agency ROPS 24-25 for Fort Bragg and Ukiah, and the administrative budget for Ukiah for the period of July 1, 2024 to June 30, 2025.

Background: Pursuant to Health and Safety Code Section 34172, added by ABx1 26 (the "Dissolution Act"), the Redevelopment Agencies of the City of Fort Bragg and City of Ukiah ("Agencies") were dissolved as of February 1, 2012. Each separate Redevelopment Agency now has a corresponding Successor Agency. The Countywide Oversight Board is responsible for approving the actions of the RDA Successor Agencies for each jurisdiction and the Department of Finance has ultimate review authority of all actions.

Each Successor agency is responsible for periodically preparing a Recognized Obligation Payment Schedule ("ROPS") and an administrative budget listing all of the estimated payment amounts and due dates of payments required by enforceable obligations. The ROPS must be approved by the Countywide Oversight Board, and submitted to the County Auditor-Controller, the State Controller and the Department of Finance ("DOF"). The ROPS 24-25 must be approved by the Countywide Oversight Board and submitted to DOF no later than February 1, 2024, for each Successor Agency. The County Auditor-Controller will disburse funds to the Successor Agencies from property tax revenues deposited in the corresponding Redevelopment Property Tax Trust Funds ("RPTTF") for the upcoming fiscal period based upon the amount of RPTTF approved by DOF for allocation to each successor agency.

Discussion: 1. Recognized Obligation Payment Schedule

The ROPS 2024-25 lists the payments required to pay enforceable obligations during the period from July 2024 through June 2025.

The ROPS 2024-25 were prepared and approved by each Successor Agency. Upon approval by the Countywide Oversight Board, each ROPS will be submitted to the DOF. Each ROPS must be submitted to the DOF by their respective Successor Agencies by February 1, 2024.

Once approved by the DOF, the RDA Successor Agencies may receive funds from the Auditor-Controller to pay the existing debts and obligations provided in their ROPS.

2. Administrative Budget

Each RDA Successor Agency is required to prepare a proposed administrative budget (“Budget”), and submit it for approval to the Countywide Oversight Board. The Budget is required to include all of the following: (1) estimated amounts for RDA Successor Agency administrative costs for the applicable period; (2) proposed sources of payment for all administrative costs; (3) proposals for arrangements for administrative and operations services. Fort Bragg has not included an administrative budget for the Oversight Board's approval. The administrative budget is funded by the RPTTF corresponding to each Successor Agency and can't exceed the maximum statutorily determined calculation.

Ukiah's Successor Agency has prepared its administrative budget for July 1, 2024- June 30, 2025.

Recommended Action: 1. Adopt the Resolution of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule for the period July 1, 2024 to June 30, 2025 for the Fort Bragg Successor Agency.(Attachment 1)

2. Adopt the Resolution of the Countywide Oversight Board approving a Recognized Obligation Payment Schedule and administrative budget for the period July 1, 2024 to June 30, 2025 for the City of Ukiah. (Attachment 2)

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

RESOLUTION NO. 2024-

RESOLUTION OF THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE 2024-25 FOR THE FORT BRAGG SUCCESSOR AGENCY

WHEREAS, pursuant to AB x1 26, enacted in 2011, as subsequently amended (the “Dissolution Law”), all redevelopment agencies in California were dissolved, and replaced by successor agencies; and

WHEREAS, every successor agency is required to periodically prepare a Recognized Obligation Payment Schedule (“ROPS”) which lists the payments to be made by the successor agency on its enforceable obligations during the ROPS period; and

WHEREAS, each successor agency is required to submit the ROPS to its designated Oversight Board for approval, prior to the submission of the ROPS to the California Department of Finance; and

WHEREAS, the Mendocino Countywide Oversight Board has considered and reviewed the ROPS 2024-25 approved by the Fort Bragg Redevelopment Successor Agency (the “Fort Bragg Successor Agency”)

NOW THEREFORE BE IT RESOLVED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD AS FOLLOWS:

Section 1. The above recitals are true and correct and are hereby incorporated herein by reference.

Section 2. The Oversight Board hereby approves the ROPS 2024-25 for the Fort Bragg Successor Agency, as set forth in Resolution No. RS 38-2024 of the Fort Bragg Redevelopment Successor Agency, attached hereto as Exhibit A and incorporated herein by reference.

Section 3. A copy of this Resolution shall be transmitted to the California Department of Finance and the Mendocino County Auditor-Controller.

ADOPTED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD ON THE 25th DAY OF JANUARY, 2024, BY THE FOLLOWING VOTE:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Douglas F. Crane, Chairman,
Mendocino Countywide Oversight Board

ATTEST:

Kristine Lawler, Secretary
Mendocino Countywide Oversight Board

Exhibit A
[Fort Bragg ROPS]

RESOLUTION NO. RS 38-2024

RESOLUTION OF THE FORT BRAGG REDEVELOPMENT SUCCESSOR AGENCY APPROVING RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) 24/25 (FY 24/25; JULY 1, 2024 – JUNE 30, 2025) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(I)

WHEREAS, pursuant to Health and Safety Code section 34173(d), the Fort Bragg Redevelopment Successor Agency (“Successor Agency”) is the successor agency to the Fort Bragg Redevelopment Agency (“Agency”), acknowledged by Resolution 3559-2012 adopted on July 23, 2012; and

WHEREAS, Health and Safety Code section 34177(l)(2), requires the Successor Agency to prepare a draft of a Recognized Obligation Payment Schedule (“ROPS”) listing outstanding obligations of the Agency to be performed by the Successor Agency; and

WHEREAS, Health and Safety Code section 34177(o) provides that each ROPS shall be forward looking to the next twelve months; and

WHEREAS, Health and Safety Code section 34177(l)(2) requires the Successor Agency to submit the draft ROPS to the Mendocino Countywide Oversight Board for approval and, upon such approval, the Successor Agency is required to submit a copy of such approved ROPS to the County of Mendocino Auditor-Controller, the California State Controller, and the State of California Department of Finance and post the approved ROPS on the Successor Agency’s website; and

WHEREAS, AB 1484 passed by the State Legislature on June 27, 2012 establishes a new schedule for submittal of a ROPS for periods subsequent to the period ending December 31, 2012; and

WHEREAS, under AB 1484 a Successor Agency is required to submit the approved ROPS for the period July 1, 2024 through June 30, 2025 to the County of Mendocino Auditor-Controller, the California State Controller, and the State of California Department of Finance by February 1, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Fort Bragg Redevelopment Successor Agency does hereby resolve, find, and determine as follows:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. CEQA Compliance. The approval of the ROPS through this Resolution is legislative in nature and does not commit the Successor Agency or Oversight Board to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to or exempt from the requirements of the California Environmental Quality Act pursuant to Section 15061(b)(3).

SECTION 3. Approval of the ROPS. The Fort Bragg Redevelopment Successor Agency hereby approves and adopts the ROPS, in substantially the form attached to this

Resolution as Exhibit A, pursuant to Health and Safety Code Section 34177, recognizing it has not been subjected to the County audit.

SECTION 4. Implementation. The Fort Bragg Redevelopment Successor Agency hereby directs City of Fort Bragg staff to submit copies of the ROPS to the Mendocino Countywide Oversight Board and upon approval to further submit copies to the County of Mendocino Auditor-Controller, the State of California Controller, and the State of California Department of Finance after the effective date of this Resolution or, if the State of California Department of Finance requests review of the ROPS prior to the effective date of this Resolution, upon approval of the ROPS by the State of California Department of Finance, and prior to February 1, 2022, and to post the ROPS on the Successor Agency's website.

SECTION 5. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end of the provisions of this Resolution are severable. The Oversight Board declares that the Oversight Board would have adopted Resolution irrespective of the invalidity of any particular portion of this Resolution.

SECTION 6. Certification. The City Clerk of the City of Fort Bragg, acting on behalf of the Successor Agency as its Secretary, shall certify to the adoption of this Resolution.

SECTION 7. Effective Date. Pursuant to Health and Safety Code section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, this Resolution shall not be effective for three (3) business days, pending a request for review by the State of California Department of Finance.

The above and foregoing Resolution was introduced by Agency Board Member Peters, seconded by Agency Board Member Rafanan, and passed and adopted at a regular meeting of the Fort Bragg Redevelopment Successor Agency held on the 22 day of January, 2024, by the following vote:

- AYES:** Councilmembers Albin-Smith, Godeke, Peters, Rafanan and Mayor Norvell.
- NOES:** None.
- ABSENT:** None.
- ABSTAIN:** None.
- RECUSED:** None.



BERNIE NORVELL
Chair

ATTEST:


 Diana Sanchez,
 Successor Agency Secretary

**Recognized Obligation Payment Schedule (ROPS 24-25) - Summary
Filed for the July 1, 2024 through June 30, 2025 Period**

Successor Agency: Fort Bragg

County: Mendocino

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	24-25A Total (July - December)	24-25B Total (January - June)	ROPS 24-25 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ 175,000	\$ 79,800	\$ 254,800
B Bond Proceeds	175,000	79,800	254,800
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 62,488	\$ 64,448	\$ 126,936
F RPTTF	-	1,960	1,960
G Administrative RPTTF	62,488	62,488	124,976
H Current Period Enforceable Obligations (A+E)	\$ 237,488	\$ 144,248	\$ 381,736

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Fort Bragg
Recognized Obligation Payment Schedule (ROPS 24-25) - ROPS Detail
July 1, 2024 through June 30, 2025

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 24-25 Total	ROPS 24-25A (Jul - Dec)					24-25A Total	ROPS 24-25B (Jan - Jun)					24-25B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$381,736		\$381,736	\$175,000	\$-	\$-	\$-	\$62,488	\$237,488	\$79,800	\$-	\$-	\$1,960	\$62,488	\$144,248
18	Administration & Staffing Costs	Admin Costs	12/12/1988	06/30/2037	Successor Agency	Admin & staff costs during Agency winddown	FBRA	124,976	N	\$124,976	-	-	-	-	62,488	\$62,488	-	-	-	-	62,488	\$62,488
21	2015 Tax Allocation Refunding Bonds	Bonds Issued After 12/31/10	02/19/2015	09/01/2036	U.S. Bank	Annual Debt Service Payment	FBRA	254,800	N	\$254,800	175,000	-	-	-	-	\$175,000	79,800	-	-	-	-	\$79,800
22	Trustee Services for Bonds	Fees	02/19/2015	09/01/2036	U.S. Bank	Financial Services Contract	FBRA	1,960	N	\$1,960	-	-	-	-	-	\$-	-	-	-	1,960	-	\$1,960

Fort Bragg
Recognized Obligation Payment Schedule (ROPS 24-25) - Notes
July 1, 2024 through June 30, 2025

Item #	Notes/Comments
18	
21	
22	

RESOLUTION NO. 2024-

RESOLUTION OF THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD APPROVING THE ADMINISTRATIVE BUDGET AND RECOGNIZED OBLIGATION PAYMENT SCHEDULE 2024-25 FOR THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH

WHEREAS, pursuant to AB x1 26, enacted in 2011, as subsequently amended (the “Dissolution Law”), all redevelopment agencies in California were dissolved, and replaced by successor agencies; and

WHEREAS, every successor agency is required to periodically prepare a Recognized Obligation Payment Schedule (“ROPS”) which lists the payments to be made by the successor agency on its enforceable obligations during the ROPS period; and

WHEREAS, the Dissolution Law also requires each successor agency to prepare an administrative budget; and

WHEREAS, each successor agency is required to submit the administrative budget and ROPS to its designated Oversight Board for approval, prior to the submission of the ROPS to the California Department of Finance; and

WHEREAS, the Mendocino Countywide Oversight Board has considered and reviewed the administrative budget and ROPS 2024-25 approved by the Successor Agency to the Dissolved Redevelopment Agency of the City of Ukiah (the “Ukiah Successor Agency”)

NOW THEREFORE BE IT RESOLVED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD AS FOLLOWS:

Section 1. The above recitals are true and correct and are hereby incorporated herein by reference.

Section 2. The Oversight Board hereby approves the ROPS and the administrative budget 2024-25 for the Ukiah Successor Agency of the Ukiah Successor Agency, attached hereto as Exhibits A and B, and incorporated herein by reference.

Section 3. A copy of this Resolution shall be transmitted to the California Department of Finance and the Mendocino County Auditor-Controller.

ADOPTED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD ON THE 25th DAY OF JANUARY, 2024, BY THE FOLLOWING VOTE:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Douglas F. Crane, Chairman,
Mendocino Countywide Oversight Board

ATTEST:

Kristine Lawler, Secretary
Mendocino Countywide Oversight Board

Exhibit A
[Ukiah ROPS 2024-25]

SUCCESSOR AGENCY RESOLUTION NO. 2024-01

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH, APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(l) & 34177(m) FOR THE PERIOD JULY 1, 2024 TO JUNE 30, 2025

WHEREAS, pursuant to Health and Safety Code Section 34173(d), the City of Ukiah ("RDA Successor Agency") is the successor agency to the dissolved Redevelopment Agency of the City of Ukiah ("Agency"); and

WHEREAS, Health and Safety Code Section 34177(l)(1), requires the RDA Successor Agency to prepare a recognized obligation payment schedule ("ROPS"), covering the period from July 1, 2024 through June 30, 2025; and

WHEREAS, the Countywide Oversight Board is the RDA Successor Agency's oversight board pursuant to Health and Safety Code Section 34179(a); and

WHEREAS, Health and Safety Code Section 34177(m), added by AB 1484, and effective June 27, 2012, requires that the RDA Successor Agency submit an Oversight Board approved "recognized obligation payment schedule" ("ROPS") for each enforceable obligation payment cycle, to the Department of Finance, the State Controller, and the county auditor-controller no later than 90 days before the statutory date for the distribution of monies from the Redevelopment Property Tax Trust Fund ("RPTTF"); and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. CEQA Compliance. The approval of the ROPS through this Resolution does not commit the RDA Successor Agency to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act.

SECTION 3. Approval of the ROPS. The Successor Agency hereby approves and adopts the ROPS, in substantially the form attached to this Resolution as Exhibit A, pursuant to Health and Safety Code Section 34177.

SECTION 4. Implementation and Transmittal of the ROPS. The City Manager is hereby authorized and directed to take any action necessary to carry out the purposes of this Resolution and comply with applicable law regarding the ROPS, including submitting the ROPS to the Successor Agency's Oversight Board and implementing the ROPS as the budget of the RDA Successor Agency. Upon the Countywide Oversight Board's approval, the RDA Successor Agency is required to submit copies of the ROPS to the County of Mendocino Auditor-Controller, the State of California Controller and the State of California Department of Finance prior to

February 1, 2024, and to post the ROPS on the RDA Successor Agency/Oversight Board's website.

SECTION 5. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The RDA Successor Agency declares that the Successor Agency would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

SECTION 6. Certification. The City Clerk of the City of Ukiah, acting on behalf of the RDA Successor Agency as its Secretary, shall certify to the adoption of this Resolution.

SECTION 7. Effective Date. This Resolution shall take effect immediately upon its adoption and shall be transmitted to the Countywide Oversight Board. Pursuant to Health and Safety Code Section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, the ROPS approved by the Countywide Oversight Board shall not be effective for five (5) business days, pending a request for review by the State of California Department of Finance.

PASSED, APPROVED AND ADOPTED at a regular meeting of the RDA Successor Agency serving as the successor agency to the Community Redevelopment Agency of the City of Ukiah, on the 17th day of January, 2024, by the following vote:

AYES: Members Rodin, Orozco, Sher, and Chair Dueñas
NOES: None
ABSENT: Vice Chair Crane
ABSTAIN: None



Josefina Dueñas, Chairperson/Mayor

ATTEST:



Kristine Lawler, Successor Agency Secretary

**Recognized Obligation Payment Schedule (ROPS 24-25) - Summary
Filed for the July 1, 2024 through June 30, 2025 Period**

Successor Agency: Ukiah

County: Mendocino

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	24-25A Total (July - December)	24-25B Total (January - June)	ROPS 24-25 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 899,206	\$ 167,339	\$ 1,066,545
F RPTTF	774,206	42,339	816,545
G Administrative RPTTF	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E)	\$ 899,206	\$ 167,339	\$ 1,066,545

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Ukiah
Recognized Obligation Payment Schedule (ROPS 24-25) - ROPS Detail
July 1, 2024 through June 30, 2025

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 24-25 Total	ROPS 24-25A (Jul - Dec)					24-25A Total	ROPS 24-25B (Jan - Jun)					24-25B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$5,048,401		\$1,066,545	\$-	\$-	\$-	\$774,206	\$125,000	\$899,206	\$-	\$-	\$-	\$42,339	\$125,000	\$167,339
1	Protection of Successor Agency assets	Property Maintenance	02/01/2012	01/12/2025	Various	Maintenance of assets until disposition and asset disposition costs.	Eastside	240,327	N	\$19,000	-	-	-	9,500	-	\$9,500	-	-	-	9,500	-	\$9,500
8	Trustee services	Fees	05/02/2007	12/01/2029	BNY Mellon, Trustee	Trustee services for Tax allocation bonds	Eastside	31,401	N	\$3,000	-	-	-	1,500	-	\$1,500	-	-	-	1,500	-	\$1,500
9	Audit Services	Dissolution Audits	07/08/2009	12/01/2029	Van Lant and Fankhanel, LLP	Financial Audit (34177(n)) & Due Diligence Review Services (34179.5)	Eastside	21,800	N	\$4,000	-	-	-	4,000	-	\$4,000	-	-	-	-	-	\$-
17	Successor Agency allowable administrative budget	Admin Costs	02/01/2012	12/01/2029	Successor Agency	Successor Agency allowable administrative budget	Eastside	1,500,000	N	\$250,000	-	-	-	-	125,000	\$125,000	-	-	-	-	125,000	\$125,000
24	Series 2019A Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	12/12/2019	12/01/2023	BNY Mellon Trust Company, N.A.	Refunding bonds	Eastside	238,924	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
25	Series 2019B Taxable Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	12/12/2019	12/01/2028	BNY Mellon Trust Company, N.A.	Refunding bonds	Eastside	3,015,949	N	\$790,545	-	-	-	759,206	-	\$759,206	-	-	-	31,339	-	\$31,339

Ukiah
Recognized Obligation Payment Schedule (ROPS 24-25) - Report of Cash Balances
July 1, 2021 through June 30, 2022
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 21-22 Cash Balances (07/01/21 - 06/30/22)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments
1	Beginning Available Cash Balance (Actual 07/01/21) RPTTF amount should exclude "A" period distribution amount.		5,955,307	-	424,200	-	FY2021 ending cash balances were revised by DOF. Due to the revision, they are different from the FY2021 reported ending cash balances.
2	Revenue/Income (Actual 06/30/22) RPTTF amount should tie to the ROPS 21-22 total distribution from the County Auditor-Controller				(83,051)	1,760,957	\$83,051 was an investment loss.
3	Expenditures for ROPS 21-22 Enforceable Obligations (Actual 06/30/22)					1,554,653	
4	Retention of Available Cash Balance (Actual 06/30/22) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)		5,955,307	-	341,149	206,304	
5	ROPS 21-22 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 21-22 PPA form submitted to the CAC		No entry required				
6	Ending Actual Available Cash Balance (06/30/22) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$-	

Ukiah
Recognized Obligation Payment Schedule (ROPS 24-25) - Notes
July 1, 2024 through June 30, 2025

Item #	Notes/Comments
1	
8	
9	
17	
24	
25	

Exhibit B
[Ukiah Admin Budget 2024-25]

SUCCESSOR AGENCY RESOLUTION NO. 2024-02

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH, APPROVING THE SUCCESSOR AGENCY'S ADMINISTRATIVE BUDGET FOR THE PERIOD JULY 1, 2024 TO JUNE 30, 2025, PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(j)

WHEREAS, pursuant to Health and Safety Code Section 34173(d), the City of Ukiah ("RDA Successor Agency") is the successor agency to the dissolved Redevelopment Agency of the City of Ukiah ("Agency"); and

WHEREAS, the Countywide Oversight Board is the RDA Successor Agency's oversight board pursuant to Health and Safety Code Section 34179(a); and

WHEREAS, Health and Safety Code Section 34177(j) requires the RDA Successor Agency to prepare a proposed administrative budget ("Administrative Budget"), and submit it to the Countywide Oversight Board for the Countywide Oversight Board's approval; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE RDA SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. CEQA Compliance. The approval of the Administrative Budget through this Resolution does not commit the RDA Successor Agency to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act.

Section 3. Approval of the Administrative Budget. The RDA Successor Agency hereby approves and adopts the Administrative Budget for the period July 1, 2024 to June 30, 2025, in substantially the form attached to this Resolution as Exhibit A, pursuant to Health and Safety Code Section 34177.

Section 4. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The RDA Successor Agency declares that the Successor Agency would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 5. Certification. The City Clerk of the City of Ukiah, acting on behalf of the RDA Successor Agency as its Secretary, shall certify to the adoption of this Resolution.

Section 6. Implementation and Transmittal of the Administrative Budget. The City Manager is hereby authorized and directed to take any action necessary to carry out the purposes of this Resolution and comply with applicable law regarding the administrative budget, including

but not limited to submitting the administrative budget to the RDA Successor Agency's Oversight Board.

Section 7. Effective Date. This Resolution shall take effect immediately upon its adoption and shall be transmitted to the Countywide Oversight Board. Pursuant to Health and Safety Code Section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, the administrative budget approved by the Countywide Oversight Board shall not be effective for five (5) business days, pending a request for review by the State of California Department of Finance.

PASSED, APPROVED AND ADOPTED at a regular meeting of the RDA Successor Agency serving as the Successor Agency to the Community Redevelopment Agency of the City of Ukiah, on the 17th day of January, 2024, by the following vote:

AYES: Members Rodin, Orozco, Sher, and Chair Dueñas
NOES: None
ABSENT: Vice Chair Crane
ABSTAIN: None


Josefina Dueñas, Chairperson/Mayor

ATTEST:



Kristine Lawler, Successor Agency Secretary

ADMIN ALLOWANCE CALCULATION

ROPS 2024-25

Steps and inputs:

1. ROPS 23-24 Total Distributed RPTTF, including admin	\$ 945,550
2. 23-24 Distributed Admin RPTTF	250,000
3. 23-24 City/County Loan Repayments (Pursuant to HSC 34191.4 (b) only)	-
4. Other Adjustments	-

Calculations

A. FY 22-23 Distributed RPTTF	945,550
B. Less: FY 23-24 Distributed Admin RPTTF	(250,000)
C. Less: FY 23-24 City/County, or City and County Loan Repayments	-
D. Other Adjustments	-
E. FY 23-24 Adjusted Distributed RPTTF	695,550
F. 3% of FY 23-24 Distributed RPTTF	20,867

Allowable admin, prior to statutory limit (higher of F or \$250,000) 250,000

50% of FY 23-24 adjusted distributed RPTTF 347,775

Minimum allowed FY 2023-24 administrative cost allowance (Note 1) \$ 250,000

SUCCESSOR AGENCY ADMINISTRATIVE BUDGET

July 1, 2024 - June 30, 2025

ADMINISTRATIVE COSTS BY FUNCTION (Note 2)	Budget
Personnel costs	\$ 148,106
Materials, supplies, and service costs	52,086
Capital outlay	-
Overhead	49,808
Total	<u>\$ 250,000</u>

SOURCES OF FUNDING

Low and moderate income housing fund	\$ -
Bond proceeds	-
Reserve balances	-
Administrative cost allowance	250,000
Redevelopment Property Tax Trust Fund	-
Total	<u>\$ 250,000</u>

Funding sufficiency (deficiency) \$ -

Note 1. This amount is formulaically derived based on prior period distributed amounts from the RPTTF, as defined by statute.

Note 2. Administrative costs associated with the dissolution of the former Ukiah Redevelopment Agency are borne by the City of Ukiah general fund. The Administrative Budget allocates cost pursuant to the City's 2023-24 Cost Allocation Plan. The administrative allowance is accounted for as revenue to the City's general fund for the administrative services provided to the Successor Agency.