



**City Council
Regular Meeting
AGENDA**

(to be held both at the physical and virtual locations below)

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/97199426600>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 971 9942 6600
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

October 4, 2023 - 6:00 PM

-
1. **ROLL CALL**
 2. **PLEDGE OF ALLEGIANCE**
 3. **AB 2449 NOTIFICATIONS AND CONSIDERATIONS**
 4. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

- 4.a. Proclamation of the Ukiah City Council Recognizing October as National Disability Employment Awareness Month in the City of Ukiah.

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing October as National Disability Employment Awareness Month in the City of Ukiah.

Attachments:

1. Proclamation
2. Event Flyer Eng
3. Event Flyer Sp

- 4.b. Proclamation of the Ukiah City Council Recognizing October 9, 2023, as Indigenous Peoples' Day in the City of Ukiah.

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing October 9, 2023, as Indigenous Peoples' Day in the City of Ukiah.

Attachments:

1. Proclamation

- 4.c. Council to Receive Presentation on the Ukiah Valley Golf Course 2023/2024 Capital Improvement Plan.
Recommended Action: Receive presentation on the Ukiah Valley Golf Course 2023/2024 Capital Improvement Plan.
Attachments:
1. Ukiah Golf Course CIP 2023 2024
2. UVGC CIP Presentation Power Point 2024

5. **PETITIONS AND COMMUNICATIONS**

6. **APPROVAL OF MINUTES**

- 6.a. Approval of the Minutes for the September 20, 2023, Regular Meeting.
Recommended Action: Approve the minutes for the September 20, 2023, regular meeting.
Attachments:
1. 6a 2023-09-20 Draft Minutes

7. **RIGHT TO APPEAL DECISION**

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

8. **CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 8.a. Report of Disbursements for the Month of July 2023.
Recommended Action: Approve the report of disbursements for the month of July 2023.
Attachments:
1. July 2023 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. July 2023 Disbursement Detail
- 8.b. Approval of Reclassification of Customer Service Representative Position to Community Development Technician I/II Position for the Community Development Department.
Recommended Action: Approve the reclassification of the Customer Service Representative position in the Community Development Department to a Community Development Technician I/II.
Attachments:
1. Community Development Technician I-II 2023 rev FINAL marked-up
2. Community Development Technician I-II 2023 rev FINAL clean
- 8.c. Report of the Ukiah Valley Fire Authority's Ambulance Billing Agreement and Ratification of Variable Contract Amount.
Recommended Action: Receive report.
Attachments:
1. 1920194 - Systems Design West - Professional Services Agreement
- 8.d. Approval of Notice of Completion of the Gobbi Street Electric Service Overhead to Underground Conversion, Specification 22-09, and Approve Final Payment of the 5% Retention to James Day Construction, DBA Coastal Mountain Electric.

Recommended Action: Approve Notice of Completion for the Gobbi Street Electric Service Overhead to Underground Conversion, Specification 22-09, and approve the final payment of the 5% retention to James Day Construction, DBA Coastal Mountain Electric, and direct the City Clerk to file the Notice of Completion with the County Recorder.

Attachments:

1. Spec 22-09 Notice of Completion Coastal Mountain Electric

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

10. COUNCIL REPORTS

11. CITY MANAGER/CITY CLERK REPORTS

12. PUBLIC HEARINGS (6:15 PM)

- 12.a. Possible Introduction of an Ordinance by Title Only Amending Various Sections of Ukiah City Code to Update the City's Existing Objective Design and Development Standards for New Multi-Family Residential Construction; and Approval of the Planning Commission's Finding that the Ordinance is Categorically Exempt from the California Environmental Quality Act (CEQA).

Recommended Action: Introduction of the ordinance by title only amending various sections of Ukiah City Code to update the City's existing objective design and development standards for new multi-family residential construction; and find the ordinance categorically exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines.

Attachments:

1. Objective Design and Development Standards - Proposed Amendment (Redline)
2. Objective Design and Development Standards - Proposed Amendment (Clean)
3. Planning Commission Resolution (PC 2023-03)

13. UNFINISHED BUSINESS

- 13.a. Status Report of the Emergency Contract with West Coast Fire & Water for Fire Remediation Work at the Electric Utility Service Center at Hastings.

Recommended Action: Receive a status report, and approve the continued work on the emergency contract with West Coast Fire & Water for Fire Remediation Work at the Electric Utility Service Center at Hastings.

Attachments:

1. West Coast Fire Water - Hastings Fire Remediation Work - 2223-177

- 13.b. Adoption of an Ordinance Amending Chapter 4.1 to Division 5 of the Ukiah City Code to Establish Organic Waste Disposal Regulation and Enforcement Requirements per Senate Bill 1383, Short-Lived Climate Pollutants.

Recommended Action: Adopt the Ordinance amending Chapter 4.1 to Division 5 of the Ukiah City Code to establish organic waste disposal regulation and enforcement requirements per Senate Bill 1383, Short-Lived Climate Pollutants.

Attachments:

1. Ordinance No 1221 to Regulate and Enforce Reduction of Organic Waste Disposal
2. Organic Waste Disposal Reduction Ordinance Self-Haul Amendment Redline
3. Organic Waste Disposal Reduction Ordinance Self-Haul Amendment clean

- 13.c. Direction Regarding Distribution of Opioid Settlement Funds Allocated to the City of Ukiah.
Recommended Action: Allocate the entire amount of the opioid settlement funds, without deduction for administration costs, toward the development and enhancement of substance abuse treatment facilities within the city limits and authorize the City Manager or designee to negotiate potential allocations per this policy objective for Council's consideration.
Attachments: None

14. **NEW BUSINESS**

- 14.a. Annual Review and Approval of No Changes to the Existing Fee Schedule for the Ukiah Police Department.
Recommended Action: Review and Approve No Changes to the Existing Fee Schedule for the Ukiah Police Department.
Attachments:
1. Resolution No. 2017-52
- 14.b. Determination of Notification of Intent to Adjust Curbside Collection and Transfer Station Service Rates.
Recommended Action: Confirm the determination of the City Manager of compliance with the provisions of the agreements between the City of Ukiah and Ukiah Waste Solutions, Inc. and Solid Waste Systems, Inc. regarding the company's notice of intent to adjust curbside collection and transfer station rates.
Attachments:
1. UWS Annual Adjustment 2024 (FINAL SUBMISSION)
2. SWS Annual Adjustment 2024 (FINAL SUBMISSION)
3. SWS_UWS 2023 TS Gate & collection rates VS NEIGHBORS
- 14.c. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).
Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).
Attachments:
1. City Council Special Assignments rev 8-4-23

15. **CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING**

- 15.a. **Conference with Legal Counsel – Anticipated Litigation**
(Government Code Section 54956.9(d)(2))
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (1 case)
- 15.b. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Roofing & Solar Construction, Inc. v. City of Ukiah et al., Mendocino County Superior Court Case No. 22CV00048
- 15.c. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200
- 15.d. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Russian River Keepers et al. v. City of Ukiah, Case No. SCU-K-CVPT-20-74612

- 15.e. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9)
Name of case: Ukiah v. Questex, Mendocino County Superior Court Case No. 15-66036
- 15.f. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9)
Name of case: Jane Doe v. City of Ukiah et al., U.S.D.C. (Eureka Division) Case No. 123-cv-009808.
- 15.g. **Public Employee Performance Evaluation**
(Government Code Section 54956)
Title: City Manager
- 15.h. **Conference with Labor Negotiator (54957.6)**
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units

16. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC
Dated: 9/29/23



AGENDA SUMMARY REPORT

SUBJECT: Proclamation of the Ukiah City Council Recognizing October as National Disability Employment Awareness Month in the City of Ukiah.

DEPARTMENT: City Manager / Admin

PREPARED BY: Maria Ceja, Administrative Analyst

PRESENTER: Mari Rodin, City Council, Mayor

ATTACHMENTS:

1. Proclamation
2. Event Flyer Eng
3. Event Flyer Sp

Summary: Council to issue a proclamation recognizing October as National Disability Employment Awareness Month in the City of Ukiah.

Background: The United States Congress declared October as National Disability Employment Awareness Month in 1988. The purpose of National Disability Employment Awareness Month is to educate and raise awareness of the employment needs and contributions of individuals with all types of disabilities. Workplaces welcoming the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and a strong economy.

Discussion: At the October 4, 2023, Regular Meeting, the City Council will issue a Proclamation (Attachment 1) recognizing October as National Disability Employment Awareness Month in the City of Ukiah. The City of Ukiah encourages the community to visit the job fair sponsored by the Redwood Coast Regional Center, America's Job Center/Career Point, and the State of California Developmental Disabilities, "Employers Empowering the Mendocino Workforce" on October 11, 2023, from 10:00 a.m. to 2:00 p.m. at the Coyote Valley Casino in Redwood Valley (Attachments 2 and 3).

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing October as National Disability Employment Awareness Month in the City of Ukiah.

BUDGET AMENDMENT REQUIRED:

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: Diversity and Equity Committee

DIVERSITY-EQUITY INITIATIVES (DEI): **Goal 1** – Create and sustain a diverse, equitable, and inclusive workplace and workforce that reflects, values, and celebrates the diverse community we serve.

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

PROCLAMATION
CITY OF UKIAH

**RECOGNIZING OCTOBER 2023, AS “NATIONAL
DISABILITY EMPLOYMENT AWARENESS MONTH” IN THE
CITY OF UKIAH**

WHEREAS, October 2023 marks the 78th anniversary of National Disability Employment Awareness Month; and

WHEREAS, the purpose of National Disability Employment Awareness Month is to educate about disability employment issues and celebrate the many and varied contributions of America's workers with disabilities. The theme for 2023 is "Advancing Access and Equity"; and

WHEREAS, workplaces welcoming of the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy; and

WHEREAS, locally, the Redwood Coast Regional Center, America's Job Center/Career Point, and the State of California Developmental Disabilities are sponsoring a job fair called "Employers Empowering the Mendocino Workforce" on October 11, 2023, from 10:00 a.m. to 2:00 p.m. at the Cayote Valley Casino in Redwood Valley. This event will reinforce the value and talent people with disabilities add to our workplaces and communities and affirm Ukiah's commitment to an inclusive community that increases access and opportunities to all, including individuals with disabilities; and

WHEREAS, we encourage employers, schools, and other community organizations in Ukiah to observe this month with appropriate programs and activities and to advance its important message that people with disabilities add value and talent to our workplaces and communities. To learn more about National Disability Employment Awareness Month, visit <https://www.mydslc.org/> or <https://www.dol.gov/agencies/odep/initiatives/>.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Ukiah hereby proclaims October 2023 as

National Disability Employment Awareness Month in the City of Ukiah.

***Signed and sealed, this 4th day of October in the year Two
Thousand and Twenty-Three.***

*Mari Rodin
City Council, Mayor*

EMPOWERING Mendocino Workforce Through

Diversity

Equity

Inclusion

JOB FAIR

Coyote Valley Casino

October 11

10 AM to 2 PM



Redwood Coast Regional Center



The Workforce Innovation and Opportunity Act (WIOA) Programs are fully funded by grant awards from the California Employment Development Department (EDD) using Department of Labor funding, which provides 100% of the total program funding. In FY 2023-24 has budgeted the following amounts: WIOA Adult, \$954,718; WIOA Dislocated Worker, \$987,898; WIOA Youth, \$907,572.

The 2023-2025 Severe Winter Storms DR NDWG Grant Program is fully funded by a grant award totaling \$1,097,142 (100%) from the US Department of Labor.

EMPODERANDO LA FUERZA

Laboral de Mendocino

α Travez de

Diversidad

Equidad

Inclusion

Feria de Trabajo

Coyote Valley Casino

October 11

10 AM to 2 PM



Redwood Coast Regional Center



Los programas de la Ley de Oportunidades y de Innovación de la Fuerza Laboral (WIOA, por sus siglas en inglés) están totalmente financiados por subvenciones otorgadas por el Departamento de Desarrollo de Empleo de California (EDD, por sus siglas en ingles) utilizando fondos del Departamento de Trabajo, que proporciona el 100% de los fondos totales del programa. En el año fiscal 2023-24 ha presupuestado las siguientes cantidades: WIOA Adult, \$ 954,718; Trabajador desplazado de WIOA, \$987,898; WIOA Youth, \$907,572.

El Programa de Subvenciones DR 2023-2025 de Tormentas Invernales Severas DR está totalmente financiado por una subvención otorgada por un total de \$ 1,097,142 (100%) del Departamento de Trabajo de los Estados Unidos. El programa o actividad asistida financieramente del Título I de WIOA al que se hace referencia en este documento es un empleador/programa de igualdad de oportunidades. Las ayudas y servicios auxiliares están disponibles a petición de las personas con discapacidades. CareerPoint es un socio orgulloso de la red America's Job Center of California.



AGENDA SUMMARY REPORT

SUBJECT: Proclamation of the Ukiah City Council Recognizing October 9, 2023, as Indigenous Peoples' Day in the City of Ukiah.

DEPARTMENT: City Manager / Admin

PREPARED BY: Maria Ceja, Administrative Analyst

PRESENTER: Mari Rodin, City Council, Mayor

ATTACHMENTS:

1. Proclamation

Summary: Council to issue a proclamation recognizing October 9, 2023, as Indigenous Peoples' Day in the City of Ukiah.

Background: Indigenous Peoples' Day is a holiday in the United States that celebrates and honors Indigenous American peoples and commemorates their histories and cultures. It is celebrated across the United States on the second Monday in October and is an official city and state holiday in various localities. In 2021, President Joe Biden issued a presidential proclamation recognizing Indigenous Peoples' Day and that same year, the City of Ukiah declared the second Monday in October as Indigenous Peoples' Day in the City of Ukiah.

Discussion: At the October 4, 2023, Regular Meeting, the City Council will issue a Proclamation (Attachment 1) recognizing October 9, 2023, as Indigenous Peoples' Day in the City of Ukiah.

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing October 9, 2023, as Indigenous Peoples' Day in the City of Ukiah.

BUDGET AMENDMENT REQUIRED:

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: Diversity and Equity Committee

DIVERSITY-EQUITY INITIATIVES (DEI): **Goal 1** – Create and sustain a diverse, equitable, and inclusive workplace and workforce that reflects, values, and celebrates the diverse community we serve.

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

P R O C L A M A T I O N

C I T Y O F U K I A H

ENCOURAGING ALL CITY RESIDENTS TO RECOGNIZE AND CELEBRATE “INDIGENOUS PEOPLES’ DAY” IN THE CITY OF UKIAH

WHEREAS, on October 6, 2021, the Ukiah City Council declared the second Monday in October each year as Indigenous Peoples' Day in the City of Ukiah; and

WHEREAS, there are 12 federally recognized Indian tribes and Indian reservations, and two non-federally recognized Tribes with land in Mendocino County; and

WHEREAS, in 1953, Congress enacted House Concurrent Resolution 108, establishing the United States' official policy towards American Indians and Indian Tribes to be one of "Termination"; and

WHEREAS, under this Termination Policy that the United States implemented between 1952 and 1970, Indian Tribes and their reservations in Mendocino County were abolished, Indian children were forcibly removed to government-run boarding schools; Indian children were removed from their homes and placed for adoption with non-Indian families; and Indian adults were relocated and forcibly assimilated into major cities under government relocation programs, all of which were designed to destroy the Tribes and the Indian's traditional way of life; and

WHEREAS, in 1970, the United States' Indian policy of termination was repudiated, and the United States adopted an official policy of promoting self-determination and self-government among the Indian Tribes; and

WHEREAS, pursuant to the policy of self-determination, many of the terminated Tribes in Mendocino County were restored to federal recognition, reconstituted their tribal governments, and now govern themselves on their reservations under their tribal laws; and

WHEREAS, many Native Americans, including tribal citizens of the Tribes located in Mendocino County, live, work, and visit the city of Ukiah; and

WHEREAS, the Native Americans, Alaska Natives, Native Hawaiians, and other Indigenous People of the United States have all made valuable contributions with their vibrant and diverse culture; and

WHEREAS, the contributions that Indigenous peoples have made throughout history in public and military service, business, education, the arts, and countless other fields have enriched and diversified our Nation and community; and

WHEREAS, the Indigenous peoples of this Nation have and continue to serve in the United States Arm Forces with distinction and honor – at one of the highest rates of any other group – defending the cause of liberty and freedom; and

WHEREAS, the Indigenous Tribes of Mendocino County are sovereign governments that govern themselves on their respective reservations under their tribal laws and carry on government-to-government relations with the United States, the State of California, the County of Mendocino and when necessary, the City of Ukiah; and

WHEREAS, the City desires to work cooperatively with the Tribal governments of Mendocino County to ensure that essential governmental services are provided to all persons who live, work, and visit the city of Ukiah.

NOW, THEREFORE, in this spirit of governmental cooperation and to promote diversity, the City Council encourages all residents to recognize and celebrate the contributions made by the Indigenous Peoples of the Nation, particularly those residing, working, and visiting Ukiah on this proclaimed Indigenous Peoples' Day.

Signed and sealed, this 4th day of October in the year Two Thousand and Twenty-Three.

Mari Rodin
City Council, Mayor



AGENDA SUMMARY REPORT

SUBJECT: Council to Receive Presentation on the Ukiah Valley Golf Course 2023/2024 Capital Improvement Plan.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Maya Simerson, Project & Grant Administrator

PRESENTER: Maya Simerson, Project and Grant Administrator.

ATTACHMENTS:

1. Ukiah Golf Course CIP 2023 2024
2. 4c Presentation give at meeting

Summary: Council to receive a presentation on the Ukiah Valley Golf Course 2023/2024 Capital Improvement Plan.

Background: The Ukiah Valley Golf Course is operated under a Lease Agreement between the City of Ukiah (City) and Tayman Park Golf Group, Inc. (TPGG). The Ukiah Mens Golf Club (UMGC) operates a cart barn under a Lease Agreement with the City. Under these two leases, TPGG and the UMGC committed to making annual capital improvements to the course under a capital improvement plan (CIP) in cooperation with the City. CIP funding is provided by TPGG and the UMGC through these lease agreements. Currently, by prior written agreement with the City, because TPGG made a substantial capital investment in the City-owned clubhouse, TPGG remains partially excused from contributing to the CIP, but resumes contributions in January of 2024. It should be noted that TPGG is still participating in CIP projects above and beyond their required contribution amounts. The City does not contribute financially to the CIP.

The contribution to the CIP fund is normally \$40,000 annually from TPGG and approximately \$20,000 annually from UMGC, depending upon earnings from cart-barn revenues and sign advertisements. The CIP fund is maintained independent of the City at the Savings Bank of Mendocino County.

The lease agreement outlines a protocol for prioritizing and funding capital improvements. The protocol calls for an Advisory Team with three representatives, from the UMGC, TPGG, and the City to compose and agree on a plan for the annual course improvements. This Advisory Team met, discussed and approved the final plan. The final plan is now reported to the Council to assure continued transparency and public review of the operation of this community asset.

Discussion: This UVGC provides an outdoor recreational place for all ages and provides fundraising opportunities for our community through the numerous tournaments hosted on the property. Additionally, TPGG has continued to provide food and beverage service to our community with the 'Slush by the Park' menu. This is an attraction for both golfers and non-golfers alike.

In addition to providing a safe recreational outlet, it is important to remember that the Ukiah Valley Golf Course provides open space habitat and a level of protection from fire threats from the western hills. The golf course's large irrigated, green, and trimmed open space creates a fire protection zone buffer between the western hills and the adjacent western Ukiah residential neighborhoods. In this time of heightened fire safety awareness and preparation, the Ukiah Valley Golf Course stands out as a significant and perhaps unrecognized fire

protection tool benefiting the residents of Ukiah.

Once Phase 4 of the Recycled Water Project is completed in the Todd Grove Recreation Area, the second source of water will be important for both reducing the impact the greenspaces make on our potable water use but also, and perhaps most importantly, the purple pipe water offers a secondary water source to fight fires. The UVFA Chief has evaluated locations for hydrants to offer an additional level of protection to our community.

The success of the golf course relies on all three of its partners, but the UMGC deserves to be recognized for their exceptional efforts. The course also benefits from the support of the Women's Golf Club, and we are grateful for their contributions.

The attached 2023/2024 CIP plan (attachment #1) outlines proposed CIP projects in three sections.

- A. Capital Improvement Projects Completed
- B. Projects Identified in Prior Years rolling over
- C. New Projects added

Within the plan, each project identifies the Fiscal Year in which the project was first listed as a priority and added to the plan project list. Completed projects will note the organization that funded and completed the project. Inclusion of a project in the plan does not mean that funding is currently available to complete the project.

The partnership between the City, TPGG, and the UMGC is strong and productive, with all three parties working together towards the common goal of creating and maintaining the best municipal golf course possible for our community.

Thank you for receiving this report, as provided by the Advisory Team, of the 2023/2024 Capital Improvement Plan.

Please refer to Attachment #2 to access the power point presentation that will accompany this report to Council.

Recommended Action: Receive presentation on the Ukiah Valley Golf Course 2023/2024 Capital Improvement Plan.

BUDGET AMENDMENT REQUIRED: n/a

CURRENT BUDGET AMOUNT: n/a

PROPOSED BUDGET AMOUNT: n/a

FINANCING SOURCE: n/a

PREVIOUS CONTRACT/PURCHASE ORDER NO.: n/a

COORDINATED WITH: Frank Johnson, Tayman Park Golf Group and Ukiah Mens Golf Club

DIVERSITY-EQUITY INITIATIVES (DEI): n/a

CLIMATE INITIATIVES (CI): n/a

GENERAL PLAN ELEMENTS (GP): n/a

GP-A4 - Public Facilities, Services, and Infrastructure Element

Approved: 
Sage Sangiacomo, City Manager

Ukiah Valley Golf Course

Capital Improvement Plan 2023/2024

Tayman Park Golf Group and Ukiah Men's Golf Club

Submitted by the CIP Advisory Team:

Frank Johnson, PGA Director of Golf

Alex Goeken, President, UMGC

Roger Vincent, Past President, UMGC

Neil Davis, CS Director, & Maya Simerson, City of Ukiah

August 28, 2023

Ukiah Valley Golf Course 599 Park Blvd Ukiah, California 95482
T 707.467.2832 F 707.433.7846 www.ukiahgolf.com

Golf Course Capital Improvements Plan (CIP)

The golf course is for the use and enjoyment of the public and all its patrons. In order that the public can be given the best possible golfing experience, the golf course must be open to constructive feedback. All CIP planning and decisions must be analyzed for their short and long term effect.

Tayman Park Golf Group and the Ukiah Men's Golf Club maintain separate bank accounts as required under their respective amended leases to fund projects for the Ukiah Valley Golf Course under the Council approved Capital Improvement Plan (CIP). The Ukiah Valley Golf Course's Capital Improvement Planning process is managed and controlled by an **Advisory Team** comprised of three representatives, one each from the Ukiah Men's Golf Club, the Golf Professional, and the City of Ukiah. The Advisory Team prepared Capital Improvement Plan is submitted annually for review and approval by the Ukiah City Council at a public City Council Meeting.

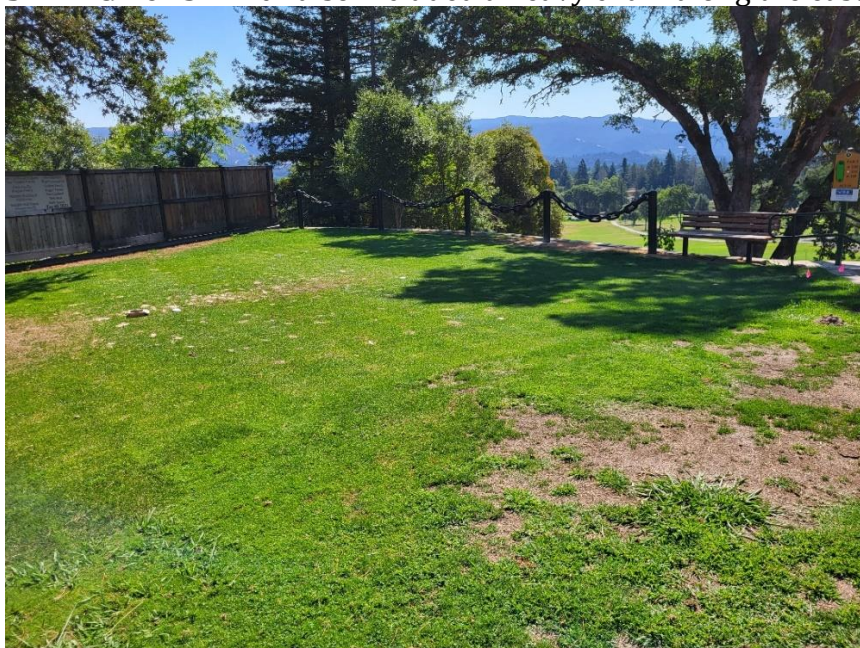
The Capital Improvement Plan is not an operational plan of the golf course, but is limited to capital improvement planning only.

Part A. - Capital Improvement Completed in FY2022/2023:

UKIAH MENS GOLF CLUB PROJECTS:

The substantial number of Projects completed solely by the Ukiah Men's Golf Club in this past year were funded both through net cart barn rents, as well as a significant number of projects that were funded by the very generous cash, time and materials contributions of various UMGC members in excess of what was required by their CIP commitment.

TEE #5-UPPER (FY21/22): The fence and retaining wall on last year's list were completed. The back of the tee will be raised and new turf will be installed. **WORK COMPLETED IN SPRING 2023** which also included a heavy chain along the east side of the tee.

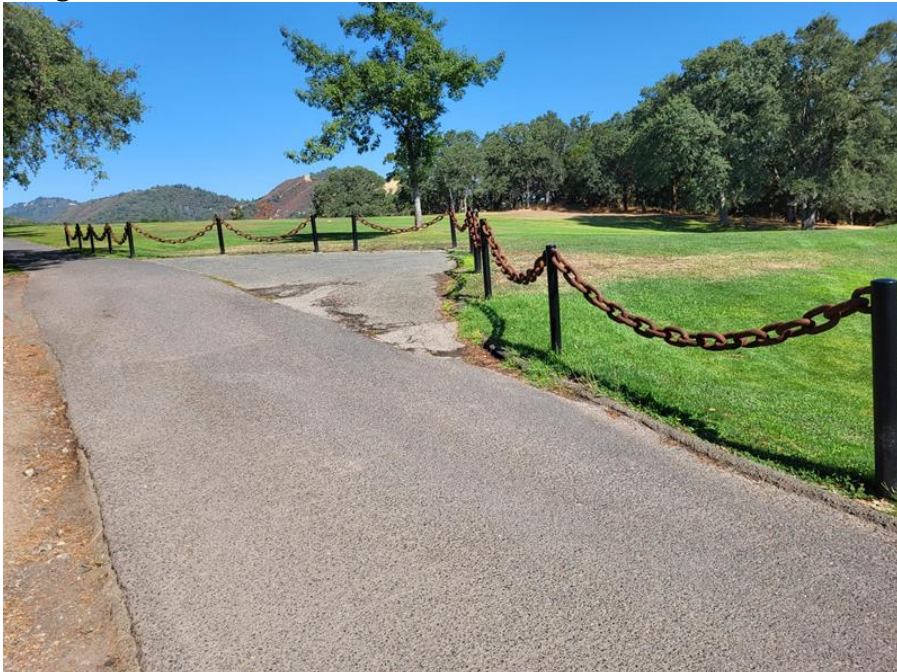


HOLE #11: Construct a tee box that is raised above the fairway where the white tees are located. **The new tee box construction started in July, 2023 and extends from the blue tees to the concrete lid in the fairway.** Reduce the size of the sand trap in front of the green where it extends past the green. Consider removal of the sand trap behind the green or rebuild it so it holds sufficient sand.



BOTH BRIDGES ON THE BACK NINE(FY21/22): Inspect decking and replace as needed.

Hole #17(FY21/22): Complete post and heavy chain project adjacent to the cart path near the green.



Hole #7: The heavy chain, along the cart-path, was extended further to the south to tie into the existing wood wall.



Hole #15: The heavy chain was extended along the cart path towards the Tee #16.



Cart Path Repair; replaced cart path from bridge to bridge on holes 10, 11, and 14. Removed existing cart path and replaced with base rock and asphalt.



Hole #11 looking west



Hole #10 looking west



10/11 new cart path; looking East

JOINT PROJECTS; UKIAH MENS GOLF CLUB/ TAYMAN PARK GOLF GROUP:

None noted however the contractor for the new fresh water tank repaved the cart path between holes #4 and #6 and added short cut offs in two locations in 2022.

TAYMAN PARK GOLF GROUP PROJECTS:

It should be noted, that Tayman Park Golf Group completed the following projects, which were not required by their CIP commitment, using their own funds in excess of what was required.

Electric small tools; as we transition from gas to electric equipment, purchase of small tools. Blowers, trimmers and push mowers.

Hole #2; Reshaped the edges of both traps adjacent to the green to eliminate the lips where balls can get trapped underneath.

Hole #14; Same work as #2 but in addition reduced overall size of the trap.

Hole #16; Reshaped the edge of the sand trap adjacent to the green.

Sand Fairways; COMPLETED AND ONGOING/Tayman Park Golf Group

Improved fairways are important to retain players. Sand application over time, improves conditions and playability. Other benefits include a reduction in earthworm castings, improved rooting, earlier spring green- up and reduction in water use. The primary reason fairway topdressing programs are implemented is to firm the surfaces, improved playability and minimize course closure following heavy and prolonged rains.

Sand Trap Reshaping; COMPLETED AND ONGOING/Tayman Park Golf Group

Tayman Park Golf Group's maintenance crew has taken over the reshaping of the edges and lips of the sand traps.

Fairway Seeding; COMPLETED AND ONGOING/Tayman Park Golf Group

Improvements will include a new drought tolerant grass, sand usage and wetting agents. The new grass will consist of 4 different grass types for deeper root growth and better playing surface. This blend has been proven to perform well in high heat and less water areas. The continued fairway resurfacing will show all players that the Ukiah Valley Golf Course is a viable recreation area worthy of their spending dollars. It's not enough in this difficult environment to just have a course, you must show the willingness to spend money and improve your product. Our fairways continue to improve in appearance and playability.

Part B. - Projects Identified in Prior Years rolling over to FY 2022:**UKIAH MENS GOLF CLUB PROJECTS:****Tree Maintenance (FY20/21); Ukiah Men's Golf Club ONGOING**

On-going tree trimming with emphasis on safety for all players. On-going tree pruning conforming to the list of trees that was approved in 2020. New trees may be added to the list if storm or drought damage is discovered. Dead trees will be removed from time to time. Many of the existing

pine trees on the golf course have suffered during the drought and will need to be removed when they are dead so that they do not become a hazard.. All work done under the guidance of the City of Ukiah's Tree Management Guidelines.

HOLE #2(FY21/22): RESHAPING AND DECREASING THE SIZE OF THE SAND TRAP: Over the years this sand trap has increased in size and needs to be reconfigured to its former size. Add turf where needed.

HOLE #4(FY21/22): Consider reducing the size of the northerly sand trap which has grown larger over the years.

HOLE #9(FY21/22): Remove the paved cart path adjacent to the green and replace it with turf blocks.

BOTH BRIDGES ON THE BACK NINE(FY21/22): Inspect decking and replace as needed.

Directional Control Posts (FY21/22); Ukiah Men's Golf Club ONGOING

JOINT PROJECTS; UKIAH MENS GOLF CLUB/ TAYMAN PARK GOLF GROUP:

Secure Retaining Wall #8 Green (FY20/21); Tayman Park Golf Group & Ukiah Men's Golf Club, The retaining wall is failing on #8 green. Secure retaining wall until a long term fix can be identified. We must explore ways to resolve the failing retaining wall along the west side of the green, which is causing the green to settle and slope toward the adjacent creek bed.

TAYMAN PARK GOLF GROUP PROJECTS:

Course Signage, ONGOING To improve pace of play maintenance and replacement as needed of, clock stations, new yardage signs and yardage posted on sprinkler heads help players maintain good pace around the course. Also in need of upkeep are the trash receptacle signs. (FY20/21); Tayman Park Golf Group

Transition from Rye Grass Fairways to 3 Blend Fescue Grass; (FY21/22) Tayman Park Golf Group. With the continued importance of water conservation, it's important to find the right grasses to help reduce water usage. Fescue's when blended with other grasses have been known to stay healthy with less watering. ONGOING

Part C. – Newly identified Projects added to Plan:

UKIAH MENS GOLF CLUB PROJECTS:

PRACTICE AREA ADJACENT TO HOLE #1(FY23/24); Construction of a practice sand trap.

MONITOR (FY23/24); The recycled water pipe project will be constructed across holes #9, #10 & #18. The project will repair any damages but the areas will need to be monitored and issues addressed as needed.

JOINT PROJECTS; UKIAH MENS GOLF CLUB/ TAYMAN PARK GOLF GROUP:

Bridges on Back Nine (FY21/22); Tayman Park Golf Group & Ukiah Men's Golf Club
ONGOING

Inspect decking and replace wood as needed.

Repair Failed Storm Drain; The storm drain pipe on the front nine, which extends from above Green #3 down to the east side of Fairway #8, is failing in several places. Explore ideas with the city for either temporary or spot fixes until the City has funds to replace the entire storm drain. (FY21/22); Tayman Park Golf Group & Ukiah Men's Golf Club. Under review for FEMA funding from Winter Storm Damage in 2022.

Continued Tee Improvements; (FY21/22) Tayman Park Golf Group & Ukiah Men's Golf Club ONGOING

TAYMAN PARK GOLF GROUP PROJECTS:

Building repair and maintenance; (FY22/23); New entry doors, A/C units replaced, bathroom remodel and plumbing work. This work is needed to continue the upgrade of the pro shop. The pro shop was remodeled back in 2018/2019 and additional items are now in need of repair.

Irrigation system repair (FY23/24); as the irrigation system ages, replacing targeted areas of the system to maintain current levels of water control, water savings and eliminate mainline damage is needed. Controllers, gate and electric valves, electrical wiring, sprinkler heads and pvc pipe will be replaced.

Cart Path Replacement (FY23/24); hole 1, 5, 8 will be replaced. Not all areas can be completed this year but areas of concern are being addressed.

Capital Improvement Summary

Items listed are planned projects. Funds may be limited and we will replace/repair the most important items first. Our goal will be to utilize our funds on projects to meet the highest priorities that will provide the best golf experience possible to the golfers.

The Advisory Team will continue to look not only at immediate goals but will consider our long term goals as well. The Advisory Team will continue to enable a good working relationships between TPGG, the Men's and Women's Golf Clubs and the City.

Thank you for allowing the Advisory Team the opportunity to improve the Ukiah Valley Golf Course through this CIP plan.

City Staff would be pleased to arrange for City Council Members to tour the Golf Course and its facilities upon request.

Ukiah Valley Golf Course Capital Improvement Plan



**City Council
Meeting
of
October 4, 2023**



The Ukiah Valley Golf Course is operated under a Lease Agreement between the City of Ukiah (City) and Tayman Park Golf Group, Inc. (TPGG).

The Ukiah Mens Golf Club (UMGC) operates a cart barn under a Lease Agreement with the City.

Both groups are committed to making annual capital improvements to the course under an annually approved capital improvement plan (CIP) in cooperation with the City.

CIP funding is provided by TPGG and the UMGC through these lease agreements and presented to Council for review.

2023/2024 Capital Improvement Plan

The CIP is presented in three sections;

A. Capital Improvement
Projects Completed

B. Projects Identified in Prior
Years Rolling Over to the next
year

C. New Projects Added



Ukiah Men's Golf Club completed projects

(CIP plan section A)

TEE #5-UPPER (FY21/22):

The back of the tee was raised and new turf was installed, along with a heavy chain

along the east side of the tee.

WORK COMPLETED IN SPRING 2023



City of Ukiah



HOLE #11: Construction of a tee box that is raised above the fairway where the white tees are located.

The new tee box construction started in July, 2023 and extends from the blue tees to the concrete lid in the fairway.

Reduced the size of the sand trap in front of the green where it extends past the green. Consider rebuild of the sand trap behind the green.





Hole #17(FY21/22): Completed post and heavy chain project adjacent to the cart path near the green.



City of Ukiah

Hole #7: The heavy chain, along the cart-path, was extended further to the south to tie into the existing wood wall.





Hole #15: The heavy chain was extended along the cart path towards the Tee #16.

These new chains provide safety to players and protect areas where players should not be driving.



City of Ukiah



10/11 new cart path; looking East



Hole #10 looking west

Cart Path Repair; replaced cart path from bridge to bridge on holes 10, 11, and 14. Removed existing cart path and replaced with base rock and asphalt.



City of Ukiah

TAYMAN PARK GOLF GROUP PROJECTS:

It should be noted, that Tayman Park Golf Group completed many projects, which were not required by their CIP commitment, using their own funds in excess of what was required. Most notably:



Completed Projects (CIP plan section A continued)

Electric small tool purchases; as we transition from gas to electric equipment, purchase of small tools. Blowers, trimmers and push mowers.

Hole #2; Reshaped the edges of both traps adjacent to the green to eliminate the lips where balls can get trapped underneath.

Hole #14; Same work as #2 but in addition reduced overall size of the trap.

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2023/2024 CIP Projects- Section B

Tree Maintenance (FY20/21); Ukiah Men's Golf Club ONGOING

On-going tree trimming with emphasis on safety for all players. On-going tree pruning conforming to the list of trees that was approved in 2020. New trees may be added to the list if storm or drought damage is discovered. Dead trees will be removed from time to time. Many of the existing pine trees on the golf course have suffered during the drought and will need to be removed when they are dead so that they do not become a hazard.. All work done under the guidance of the City of Ukiah's Tree Management Guidelines.

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JOINT PROJECTS; UKIAH MENS GOLF CLUB/ TAYMAN PARK GOLF GROUP:

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2023/2024 CIP Projects- Section C

UKIAH MENS GOLF CLUB PROJECTS:

PRACTICE AREA ADJACENT TO HOLE #1: Construction of a practice sand trap.

MONITOR: The recycled water pipe project will be constructed across holes #9, #10 & #18. The project will repair any damages but the areas will need to be monitored and issues addressed as needed.

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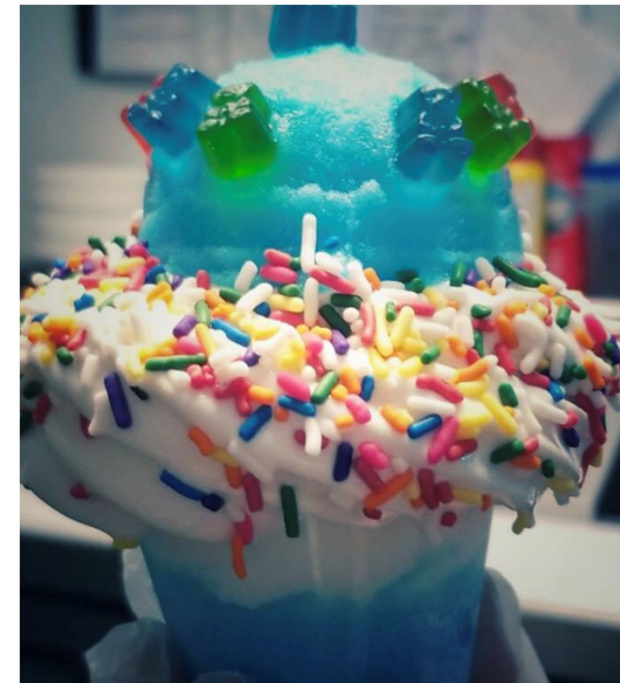
Cart Path Replacement; hole 1, 5, 8 will be replaced. Not all areas can be completed this year, but areas of concern are being addressed.

Ukiah Valley Golf Course A Community Resource

TPGG provides food and beverage service to our community.

The 'Slush by the Park' menu has proven to be an attraction to golfers and non-golfers alike.

The clubhouse is available to rent and hosts many gatherings.



Fire Buffer Zone and Recycled Water

In addition to providing a safe recreational outlet the Ukiah Valley Golf Course provides a level of protection and firefighting space to protect the City of Ukiah from fire threats from the western hills. The golf course's large green space creates a fire protection zone, or buffer between the western hills and the adjacent western Ukiah residential neighborhoods.



Recycled Water- as part of the grant funded project the use of recycled water is getting close to the Todd Grove Recreation Area. Pipe for the distribution system is going in the ground and already installed through the golf course. This second source of water is important for both reducing the impact the greenspaces make on our potable water use but also, and perhaps most importantly, the purple pipe water offers a secondary water source to fight fires. The UVFA Chief has evaluated locations for hydrants to offer an additional level of protection to our community.

Summary

Report to City Council FY2024 CIP plan.

Questions?

Ukiah Men's Golf Club:

Alex Goeken, President

Tayman Park Golf Group:

Frank Johnson, Owner/Golf Pro



**CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://zoom.us/j/97199426600>
Ukiah, CA 95482
September 20, 2023
6:00 p.m.**

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on September 20, 2023, having been legally noticed on September 15, 2023. The meeting was held in person and virtually at the following link: <https://zoom.us/j/97199426600>. Mayor Rodin called the meeting to order at 6:05 p.m. Roll was taken with the following **Councilmembers Present:** Juan V. Orozco, Susan Sher, and Mari Rodin. **Councilmember Absent by Prearrangement:** Douglas, F. Crane and Josefina Dueñas. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR RODIN PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Sher.

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

4. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Proclamation of the Ukiah City Council Recognizing September as Hispanic Heritage Month in the City of Ukiah.

Presenter: Councilmember Orozco.

Proclamation was received by Minerva Flores, Institutional Effectiveness Director.

Public Comment: Jackeline Orozco.

b. Summer Event and Recreation Program Recap Presentation.

Presenter: Jake Burgess, Community Services Supervisor.

Public Comment:

Presentation was received.

5. PETITIONS AND COMMUNICATIONS

City Clerk, Kristine Lawler, stated that all communications had been distributed.

6. APPROVAL OF MINUTES

a. Approval of the Minutes for the August 16, 2023, Regular Meeting.

Motion/Second: Sher/Orozco to approve Minutes of August 16, 2023, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, and Rodin. NOES: None. ABSENT: Crane and Dueñas. ABSTAIN: None.

7. RIGHT TO APPEAL DECISION

8. CONSENT CALENDAR

- a. Report of Subscription Purchase (2223-226) with NEOGOV for the Learn and Perform Platform – *Human Resources*.
- b. Report of Purchase (2324-088) of an Air Unmanned Aerial System Bundle from Axon Enterprises in the Amount of \$40,346.42 – *Police*.
- c. Consideration of Award of Bid (2324-101) to American Asphalt and Resurfacing Co., Inc in the Amount of \$797,096.24 for the Slurry Seal of Local Streets, Specification No.23-12, and Approval of Corresponding Budget Amendment – *Public Works*.
- d. Consideration of Financial Contribution in the Amount of \$50,000 to the Inland Water and Power Commission for Legal Services Related to the Potter Valley Project – *Water Resources*.
- e. Review Landfill Closure Financial Plan Update and Authorize the Filing of the Update – *Finance*.
- f. Consideration of Award of Bid (2324-103 with Greentek Services, LLC) for Electric Utility Fire Mitigation Fuel Reduction Project, Specification No. 23-13 – *Electric Utility*.

Motion/Second: Orozco/Sher to approve Consent Calendar Items 7a-7b, as submitted. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, and Rodin. NOES: None. ABSENT: Crane and Dueñas. ABSTAIN: None.

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: Greg Hubbs – graffiti on State street.

10. COUNCIL REPORTS

Presenters: Councilmembers Sher and Orozco, and Mayor Rodin.

11. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager; and

- **League Resolution Update** – Kristine Lawler, City Clerk
- **Construction Update** – Tim Eriksen, Public Works Director/City Engineer and Cindy Sauers, Electric Utility Director.
- **Graffiti Abatement Activities** – Shannon Riley Deputy City Manager.
- **Annexation Update** – Craig Schlatter, Community Development Director and Jesse Davis, Chief Planning Manager.
- **Broadband Update** – Jim Robbins, Housing and Grants Manager.

Public Comment: Greg Hubbs.

12. PUBLIC HEARINGS (6:15 PM)

- a. Possible Adoption of a Resolution of the City Council Declaring the Property at 725 Porzio Lane a Public Nuisance and Intent to Commence Abatement Proceedings.

Presenters: Darcy Vaughn, Assistant City Attorney and Craig Schlatter, Community Development Director.

All Councilmembers present confirmed that they had visited the site.

PUBLIC HEARING OPENED AT 7:09 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 7:09 P.M.

Motion/Second: Sher/Orozco to adopt the Resolution (2023-33) of the City Council Declaring the Property at 725 Porzio Lane a Public Nuisance and the City's Intent to Commence Abatement Proceedings. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, and Rodin. NOES: None. ABSENT: Crane and Dueñas. ABSTAIN: None.

13. **UNFINISHED BUSINESS**

a. Receive Report Regarding the Economic Development and Financing Corporation (EDFC); Consideration of Request for Funding from EDFC; and Authorize the City Manager to Negotiate and Execute Performance Agreement Between the City of Ukiah and EDFC in the Amount of \$12,455.25 for FY 2023-24.

Presenters: Shannon Riley, Deputy City Manager and Robert Gernert, EDFC Executive Director.

Motion/Second: Sher/Orozco to authorize the City Manager to negotiate and execute Performance Agreement (2324-102) between the City of Ukiah and EDFC. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, and Rodin. NOES: None. ABSENT: Crane and Dueñas. ABSTAIN: None.

b. Consideration of Award of Bid for the Orr Street Bridge Deck Replacement, Specification No. 23-06.

Presenter: Tim Eriksen, Public Works Director/City Engineer.

Public Comment: Jen Dyer, Kaleb Balman; Vanessa Schwann, Jeromey Schwann, Linda Sanders, Mo Mulheren, Vanessa Schwann (speaking a second time), and Kaleb Balman (speaking a second time).

Motion/Second: Orozco/Sher to award the bid (2324-104 with Gregg Simpson Trucking) for the Orr Street Bridge Deck Replacement, Specification No. 23-06. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, and Rodin. NOES: None. ABSENT: Crane and Dueñas. ABSTAIN: None.

RECESS: 8:21 – 8:36 P.M.

c. Status Report of the Emergency Contract with West Coast Fire & Water for Fire Remediation Work at the Electric Utility Service Center at Hastings.

Presenter: Cindy Sauers, Electric Utility Director.

Motion/Second: Orozco/Sher to approve the continued work on the emergency contract (2223-177) with West Coast Fire & Water for Fire Remediation Work at the Electric Utility Service Center at Hastings. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, and Rodin. NOES: None. ABSENT: Crane and Dueñas. ABSTAIN: None.

14. NEW BUSINESS

a. Report to Council Regarding the Status of the Cooperative Agreement Between the City of Ukiah and Mendocino Council of Governments (MCOG).

Presenter: Tim Eriksen, Public Works Director/City Engineer.

Report was received.

b. Introduction by Title Only of an Ordinance Amending Chapter 4.1 to Division 5 of the Ukiah City Code to Establish Organic Waste Disposal Regulation and Enforcement Requirements per Senate Bill 1383, Short-Lived Climate Pollutants.

Presenter: Tim Eriksen, Public Works Director/City Engineer.

Council Directive for Staff to agendize an item to give an update on SB 1383.

Motion/Second: Sher/Orozco to introduce the Ordinance by title only. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, and Rodin. NOES: None. ABSENT: Crane and Dueñas. ABSTAIN: None.

City Clerk, Kristine Lawler, read the following Ordinance title into the record:

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING CHAPTER 4.1 TO DIVISION 5 OF THE UKIAH CITY CODE TO APPLY ORGANIC WASTE DISPOSAL REGULATION AND ENFORCEMENT PROVISIONS TO SELF-HAULERS

Motion/Second: Sher/Orozco to introduce the Ordinance amending Chapter 4.1 to Division 5 of the Ukiah City Code to establish organic waste disposal regulation and enforcement requirements per Senate Bill 1383, Short-Lived Climate Pollutants. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, and Rodin. NOES: None. ABSENT: Crane and Dueñas. ABSTAIN: None.

c. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

Presenter:

No reports were received.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 8:51 P.M.

15. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation

(Government Code Section 54956.9(d)(2))

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (1 case)

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Roofing & Solar Construction, Inc. v. City of Ukiah et al., Mendocino County Superior Court Case No. 22CV00048

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUUK-CVPT-2018-70200

d. **Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Russian River Keepers et al. v. City of Ukiah, Case No. SCUJ-CVPT-20-74612

e. **Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9)

Name of case: Ukiah v. Questex, Mendocino County Superior Court Case No. 15-66036

f. **Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9)

Name of case: Jane Doe v. City of Ukiah et al., U.S.D.C. (Eureka Division) Case No. 123-cv-009808.

g. **Public Employee Performance Evaluation**

(Government Code Section 54956)

Title: City Manager

h. **Conference with Labor Negotiator (54957.6)**

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

No action reported; direction provided to Staff.

16. **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:30 p.m.

Kristine Lawler, CMC



AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of July 2023.

DEPARTMENT: Finance

PREPARED BY: MaryJo Reynolds

PRESENTER: Consent Calendar

ATTACHMENTS:

1. July 2023 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. July 2023 Disbursement Detail

Summary: The Council will review and consider approval of the report of disbursements for the month of July 2023.

Background: Payments made during the month of July 2023 are summarized in the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the four (4) individual payment cycles within the month.

Accounts Payable Check Numbers (City & UVFA): 3053517- 3053596; 3053597- 3053706; 3053707-3053815; 3053816-3053931

Accounts Payable Wire Transfers: NA

Payroll Check Numbers: 513653-513782; 513784-513910

Payroll Manual Check Numbers: 5513783

Direct Deposit Numbers: 120916-121269; 121270-12623

Manual Direct Deposit Numbers: N/A

Void Check Numbers: 3050405, 3048864, 3052958, 3053490, 3053455

Void Direct Deposit Numbers: N/A

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: July 2023 Summary of Disbursements

Attachment #2: Account Codes for Reference

Attachment #3: Object Codes for Reference

Attachment #4: July 2023 Disbursement Detail

Recommended Action: Approve the report of disbursements for the month of July 2023.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF JULY

Attachment 1

FUNDS:

100	General Fund	\$416,955.19	700	Sanitary Disposal Site Fund	\$35,609.01
101	GF-(Sub-Fund) Visit Ukiah		701	Landfill Corrective Fund	
105	GF-(Sub-Fund) Fire Authority	\$223,447.78	702	Disposal Closure Reserve Fund	\$59,731.85
110	Special General Fund		704	Post Closure Fund - Solid Waste	
120	Streets Capital Improvement	\$57,169.96	710	Ambulance Services Fund	\$35,447.32
130	Gov'tl Debt SVC/Reserve Fund		720	Golf Fund	\$39,199.20
131	Debt Service Reserve 2022 LRB		730	Conference Center Fund	\$9,038.88
200	City Administrative Services	\$163,134.12	750	Visit Ukiah	
201	Worker's Comp Fund	\$956,501.61	777	Airport Fund	\$63,470.02
202	Liability Fund	\$4,317.20	778	Airport Capital Improvement Fund	
203	Garage Fund	\$37,753.59	779	Special Aviation Fund	
204	Purchasing Fund	\$20,022.96	800	Electric Fund	\$1,463,498.89
205	Billing & Collections Fund	\$26,069.82	801	Electric Capital Reserve Fund	\$10,485.88
206	Public Safety Dispatch Fund	\$7,450.63	803	Lake Mendocino Bond Reserve	
207	Payroll Posting Fund	\$341,018.67	805	Street Lighting Fund	\$22,730.55
208	Building Maintenance/Corp Yard Fund	\$42,237.96	806	Public Benefits Fund	\$5,492.36
209	IT Fund	\$186,780.28	807	Cap and Trade	\$1,561.00
220	Equipment Reserve Fund		820	Water Fund	\$124,030.54
249	City Housing Bond Proceeds		822	Water Capital Improvement Fund	
250	Special Revenue Fund		830	Recycled Water Fund	\$13,856.45
251	Special Projects Reserve Fund		840	City/District Sewer Fund	\$371,551.23
252	Streets/ROW Improvement Fund	\$911,203.51	841	Sewer Construction Fund	
253	CITY PROP 172		843	Sewer Capital Fund	
300	Park Development Fund	\$1,832.75	900	Special Deposit Trust	\$23,432.18
301	Anton Stadium Fund	\$0.00	901	General Service (Accts Recv)	\$887.29
302	Observatory Park Fund		902	U.S.W. Billing & Collection	\$74,177.99
303	Playground & Amenities Fund	\$224,063.59	903	Public Safety - AB 109	\$0.00
304	Swimming Pool Fund	\$0.00	905	Federal Emergency Shelter Grant	
305	Riverside Park Fund	\$0.00	905	Mendocino Emergency Service Authority	
306	Skate Park Fund	\$0.00	911	Russian River Watershed Association	\$78,876.45
310	Museum Grants		915	UVFD	
311	Alex Rorbaugh Recreation Center Fund	\$4,715.00	916	UVFD PROP 172	
312	Downtown Business Improvement Fund	\$3,571.02	917	UVFD Measure B	\$77,729.56
313	LMHF Housing Asset Fund		918	UVFD Mitigation	
314	Winter Special Events		920	MSWMA Operations	\$85,068.36
315	Advanced Planning Fund		940	Sanitation District Special Fund	
316	SPECIAL RECREATION EVENTS	\$320.00	942	Rate Stabilization - UVSD Fund	
500	2106 Gas Tax Fund		943	Sanitation District Capital Improvement Fund	
501	2107 Gas Tax Fund		952	REDIP Sewer Enterprise Fund	
503	2105 Gas Tax Fund		960	Community Redevelopment Agency	
505	Signalization Fund		961	RDA Housing Pass-Through	
506	Bridge Fund		962	Redevelopment Housing Fund	
507	1998 STIP Augmentation Fund		963	Housing Debt	
508	SB325 Reimbursement Fund		964	RDA Capital Pass-Through	
509	S.T.P. Fund		965	Redevelopment Capital Improvement Fund	
510	Trans-Traffic Congest Relief Fund		966	Redevelopment Debt Service	
511	Rail Trail Fund		967	Housing Bond Proceeds	
600	Community Development Block Grant		968	Non-Housing Bond Proceeds	
601	EDBG 94-333 Revolving Loan		969	RDA Obligation Retirement Fund	
602	Community Development Fund		844/944	Sewer Capital Projects Fund	\$3,787.50
603	08-HOME-4688				
604	CDBG Grant 09-STBG-6417				
605	11-HOME-7654 Fund	\$0.00			
606	CDBG Grant 10-EDEF-7261				
607	Prop 84 Grant Fund				
609	13-CDBG-8940				
610	City RDA Projects Fund				
613	Home Program Activities				
620	CASP Train				
630	Asset Seizure Fund	\$3,600.00			
631	Asset Seizure Fund (Drug/Alcohol)				
633	H & S Education 11489(B)(2)(A1)	\$1,500.00			
634	Federal Asset Seizure Grants				
635	SUP Law Enforcement Service Fund				
636	CBTHP Officer				
637	Local Law Enforcement Block Grant				
638	Asset Forfeiture 11470.2 H & S				
639	Special Revenue - Police				
640	Parking District Fund	\$619.94			
670	Federal American Rescue Fund				
691	Museum Fund				
695	Transfer Station Fund				
696	Solid Waste Mitigation Fund				

PAYROLL CHECK NUMBERS: 513653-513782
DIRECT DEPOSIT NUMBERS: 120916-121269
PAYROLL PERIOD: 07/14/2023
PAYROLL CHECK NUMBERS: 513784-513910
DIRECT DEPOSIT NUMBERS: 121270-121623
PAYROLL PERIOD: 7/28/2023
PAYROLL CHECK NUMBERS:
DIRECT DEPOSIT NUMBERS:
PAYROLL PERIOD:

VOID CHECK NUMBERS:
3050405, 3048864, 3053138, 3052958,
3053490, 3053455
MANUAL CHECK NUMBERS:
513783
WIRE TRANSFER NUMBERS:
NA

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____.

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

Director of Finance

Account Code Summary

Attachment 2

10000000	GENERAL FUND	20012300	COMMUNITY OUTREACH/PUBLIC INFO
10017200	SUCCESSOR AGENCY	20012500	CITY CLERK
10020000	POLICE - GEN FUND	20012600	ECONOMIC DEVELOPMENT
10020210	POLICE PATROL	20012800	EMERGENCY MANAGEMENT
10020214	POLICE VOLUNTEERS	20013210	ACCOUNTS PAYABLE
10020216	COPS GRANT	20013220	PAYROLL
10020217	POLICE ANIMAL CONTROL	20013400	ACCOUNTING
10020218	POLICE CSO	20013401	BUDGET MANAGEMENT
10020220	CODE ENFORCEMENT	20014000	CITY ATTORNEY
10020224	MAJOR CRIMES TASK FORCE	20015100	CITY TREASURER
10021210	CITY FIRE	20016100	HUMAN RESOURCES
10022100	PARKS	20023510	HOUSING GRANTS
10022300	AQUATICS	20023520	NON-HOUSING GRANTS
10022700	MUSEUM - GEN FUND	20100000	WORKER'S COMP FUND
10022810	RECREATION ADMINISTRATION	20116220	WORKERS COMPENSATION
10022821	ADULT BASKETBALL	20200000	LIABILITY FUND
10022822	ADULT SOFTBALL	20216200	RISK MANAGEMENT
10022824	CO-ED VOLLEYBALL	20300000	GARAGE FUND
10022831	YOUTH BASKETBALL	20324100	GARAGE
10022832	YOUTH SOFTBALL	20324110	FLEET MAINTENANCE
10022840	DAY CAMP	20400000	PURCHASING FUND
10022850	CLASSES & CLINICS	20413500	PURCHASING
10022860	SPECIAL ACTIVITIES	20413510	CAPITAL ASSET MANAGEMENT
10022900	COMM SVCS SPECIAL SERVICES	20413520	GRANTS AND SPECIAL PROJECTS
10023100	PLANNING SERVICES	20414000	LEGAL SERVICES/EXPENSES
10023110	CURRENT PLANNING	20500000	BILLING AND COLLECTION FUND
10023300	BUILDING INSPECTION	20513300	UTILITY BILLING
10023320	BUILDING INSPECTION	20513380	METERING-ELECTRIC
10023411	CDBG GENERAL ADMIN	20513382	METERING-WATER
10024200	ENGINEERING/STREETS	20600000	PUBLIC SAFETY DISPATCH FUND
10024210	ENGINEERING	20620231	POLICE UKIAH DISPATCH
10024214	TRAFFIC SIGNAL OPERATIONS	20620232	POLICE FT BRAGG DISPATCH
10024224	STORM WATER	20700000	PAYROLL POSTING FUND
10024310	CORP YARD MAINTENANCE	20800000	BUILDING & MAINTENANCE
10024620	STREETS	20822500	BUILDING & MAINTENANCE
10100000	GF- (SUB-FUND) VISIT UKIAH	20824300	BLDG MAINT CORP YARD
10112700	GF-(SUB-FUND) VISIT UKIAH	20900000	IT FUND
10500000	MEASURE S GENERAL FUND	20913900	INFORMATION TECHNOLOGY
10521210	FIRE AUTHORITY	22000000	FIXED ASSET FUND
12000000	STREET REHABILITATION	25100000	SPECIAL PROJECTS RESERVE FUND
12024200	PUBLIC WORKS ENGINEERING	25200000	STREETS/ROW IMPROVEMENT FUND
13000000	GOV'TL DEBT SVC/RESERVE FUND	25224220	STREETS/ROW IMPROVEMENT FUND
13100000	DEBT SERVICE RESERVE 2022 LRB	25300000	PROP 172 FUND
20000000	CITY ADMINISTRATIVE SERVICES	25321210	CITY FIRE
20010000	CITY COUNCIL	30000000	PARK DEVELOPMENT FEES FUND
20012100	CITY MANAGER	30022200	PARK DEVELOPMENT
20012200	ADMINISTRATIVE SUPPORT	30100000	ANTON STADIUM FUND

Account Code Summary

Attachment 2

30200000	OBSERVATORY PARK FUND	63500000	SUP.LAW ENFORCE.SVC.FD(SLESF)
30300000	PLAYGROUND & PARK AMENITIES FU	63520210	SLESF
30322230	PLAYGROUND AND PARK AMENITIES	63600000	CBTHP OFFICER
30400000	SWIMMING POOL FUND	63620210	CBTHP OFFICER
30522250	RIVERSIDE PARK	63800000	ASSET FORFEITURE 11470.2 H&S F
30600000	SKATE PARK FUND	63820210	ASSET FORFEITURE 11470 EXPENDI
30700000	SOFTBALL COMPLEX FUND	63900000	SPECIAL REVENUE POLICE
31100000	ARRC GENERAL OPERATING FUND	64000000	PKG. DIST. #1 OPER & MAINT FUN
31122000	ARRC	64012600	ECONOMIC DEVELOPMENT
31200000	DOWNTOWN BUSINESS IMPROVEMENT	64020213	POLICE PARKING ENFORCEMENT
31212600	ECONOMIC DEVELOPMENT	67000000	FEDERAL AMERICAN RESCUE FUNDS
31300000	LMIHF HOUSING ASSET FUND	69500000	TRANSFER STATION
31323400	HOUSING	69624000	SOLID WASTE MITIGATION FUND
31323431	LMI GENERAL ADMIN	70000000	SANITARY DISPOSAL SITE FUND
31500000	ADVANCED PLANNING FUND	70024500	LANDFILL 700
31523100	COMMUNITY PLANNING	70124500	LANDFILL CORRECTIVE
31600000	SPECIAL RECREATION EVENTS	70200000	DISPOSAL CLOSURE RESERVE FUND
31622861	SPECIAL RECREATION EVENTS	70224500	LANDFILL CLOSURE
50000000	GAS TAX FUND	70400000	POST CLOSURE FUND-SOLID WASTE
50024214	TRAFFIC SIGNAL OPERATIONS	71000000	AMBULANCE SERVICES FUND
50500000	SIGNALIZATION FUND	71021100	AMBULANCE SERVICES
50800000	SB325 REIMBURSEMENT FUND	72000000	GOLF FUND
50824210	SB325 ENGINEERING	72022400	GOLF
50900000	S.T.P.	73000000	CONFERENCE CENTER FUND
50924210	STP ENGINEERING	73022600	CONFERENCE CENTER
51100000	RAIL TRAIL FUND	77700000	AIRPORT FUND
51124210	Rail Trail	77714000	CITY ATTORNEY
60000000	COMM. DEVELOPMT. BLOCK GRANT F	77725200	AIRPORT OPERATIONS
60023411	CDBG GENERAL ADMIN	77800000	AIRPORT CAPITAL IMPROVEMENT FU
60023412	CDBG ACTIVITY DELIVERY	77825200	AIRPORT CAPITAL
61100000	CDBG 16-CDBG-11147	77900000	SPECIAL AVIATION FUND
61112600	CDBG ECONOMIC DEVELOPMENT	77925200	AIRPORT SPECIAL
61123410	16-CDBG-11147	80000000	ELECTRIC FUND
61123411	CDBG GENERAL ADMIN	80014000	CITY ATTORNEY
61200000	FUND 612 UNASSIGNED	80026110	ELECTRIC OVERHEAD
61223400	HOME CDD HOUSING	80026120	ELECTRIC UNDERGROUND
61223422	HOME ACTIVITY DELIVERY	80026200	TELEMETRY & CALIBRATION
61323400	HOME HOUSING ACTIVITIES	80026210	SUBSTATION
61323421	HOME GENERAL ADMIN	80026220	HYDROELECTRIC PLANT
62000000	CASP CERTIF & TRAINING	80026400	ELECTRIC ADMINISTRATION
62023320	CASP CERTIF & TRAINING	80026440	POWER PURCHASES
63000000	ASSET SEIZURE FUND	80100000	ELECTRIC CAPITAL RESERVE FUND
63020210	ASSET SEIZURE EXPENDITURE	80126100	ELECTRIC CIP
63300000	H&S EDUCATION 11489(B)(2)(A1)	80126220	HYDROELECTRIC PLANT
63320210	H&S ASSET SEIZURE EXPENDITURE	80500000	STREET LIGHTING FUND
63400000	FEDERAL ASSET SEIZURE GRANTS F	80526150	STREET LIGHTING
63420250	FED ASSET SEIZURE EXPENDITURE	80600000	PUBLIC BENEFITS CHARGES FUND

80626450	PUBLIC BENEFITS
80700000	ELECTRIC CAP AND TRADE FUND
80800000	ELECTRIC LOW CARBON FUEL STDS
80826100	ELECTRIC LOW CARBON FUEL STDS
82000000	WATER FUND
82027110	WATER
82027111	PROD OPERATIONS & MAINTENANCE
82027114	DISTRIB OPERATIONS & MAINT
82100000	WATER CAPITAL RESERVE FUND
82200000	WATER CONNECTION FEE FUND
82227113	WATER DISTRIBUTION CAPITAL
83000000	RECYCLED WATER
83027330	RECYCLED WATER
84000000	CITY/DIST. SEWER OPERATING FUN
84027220	WASTE WATER
84027221	CITY WASTE O & M
84027225	WASTE TREATMENT O & M
84100000	SEWER BOND DEBT SERVICE FUND
84127226	WASTEWATER TREATMENT CAPITAL
84200000	RATE STABILIZATION-CITY FUND
84300000	CONNECTION FEE SEWER FUND (CAP
84400000	CITY SEWER CAPITAL PROJECTS FU
84427221	CITY WASTEWATER O&M 844
84427222	CITY WASTE CAPITAL
90000000	SPECIAL DEPOSIT TRUST FUND
91500000	UKIAH VALLEY FIRE DEPARTMENT
91521400	UVFD FIRE ADMINISTRATION
91600000	UVFD PROP 172
91621400	UVFD PROP 172
91700000	UVFD MEASURE B UNASSIGNED
91721400	UVFD FIRE
91800000	UVFD MITIGATION FEES
91821400	UVFD MITIGATION
96900000	REDEVELOPMENT OBLIGATION RETIR
96917200	SUCCESSOR AGENCY
96995669	969 - RDA OBLIGATION RETIREMEN

Object Code Summary

Attachment 3

51211	PERS UNFUNDED LIABILITY	54101	POSTAGE
51220	INSURANCE	54102	SMALL TOOLS
51230	WORKERS COMP	54103	LAB SUPPLIES
51240	MEDICARE	54106	SPECIALTY SUPPLIES
51260	FICA	54107	EMS SUPPLIES
51270	UNIFORM ALLOWANCE	54120	PW - SPECIAL SUPPLIES
51290	CELL PHONE STIPEND	54121	PW - ASPHALT CONCRETE
52100	CONTRACTUAL SERVICES	54122	PW - AGGREGATE BASE
52110	AMBULANCE BILLING	54124	PW - CONCRETE/SUPPLIES
52111	DEFIBRILLATOR MAINTENANCE	54125	PW - TRAFFIC PAINT
52112	M. S. OVERSIGHT	54126	PW-PREMARKS
52113	PLANNING STUDIES	54127	PW - SIGN POSTS/SHEETING
52114	COMPLIANCE STUDIES	54128	PW - COLD PATCH MATERIAL
52130	EDUCATIONAL & MARKETING MATL'S	54129	PW - TACK OIL
52131	ASSISTANCE TO SENIORS	54130	PW - SAFETY
52133	MONTHLY DISCOUNT PROGRAM	54131	PW - BARRICADES & CONES
52134	GENERAL ADMIN	54161	BACKGROUND & PHYSICALS
52135	ENERGY CONSERVATION PROGRAM	54162	ADVERTISING
52137	PUBLIC BENEFITS PROGRAM MGMT	54163	INTERVIEW SUPPLIES
52139	RESEARCH DEVELOPMENT & DEMO	54165	NEW EMPLOYEE FINGERPRINT
52150	LEGAL SERVICES/EXPENSES	54166	DOT TESTING PROGRAM
52151	EMPLOYEE BENEFIT ADMIN FEES	54167	EMPLOYEE DEVELOPMENT
52155	ACTIVITY DELIVERY	54169	LIVESCAN
52180	SECURITY SERVICES	54201	PRISONER EXPENSE
52181	VOLUNTEER EXPENSES	54202	MAJOR CRIME INVESTIGATIONS
52301	PROPERTY TAX ADMIN FEE	54203	RECRUITMENT
52304	LAFCO FEES AND PROP TAX EXP	54320	SOFTWARE
52500	TRUSTEE FEES	54330	COMPUTER AND TECHNOLOGY
52510	ADVERTISING & PROMOTION	54500	EQUIP RENTS AND LEASES
52515	ADVERTISING & PUBLICATION	54700	FINES & PENALTIES
52521	LIABILITY INSURANCE PREMIUM	55100	TELEPHONE
52522	LIABILITY & PROPERTY DEDUCT	55200	PG&E
52524	PROPERTY INSURANCE PREMIUM	55210	UTILITIES
52525	WORKER'S COMP. EXPENSE	56100	VEHICLE & EQUIPMENT MAINT. & R
52526	REMIF ASSESSMENT PAYMENTS	56112	EQUIPMENT PARTS FOR RESALE
52527	A.D.P. PREMIUM & DEDUCTIBLE	56120	EQUIPMENT MAINTENANCE & REPAIR
52528	LIABILITY INSURANCE	56125	LAB EQUIP-REPAIR & MAINT.
52529	EARTHQUAKE & FLOOD (DIC)	56130	EXTERNAL SERVICES
52532	SAFETY & TRAINING SUPPORT	56210	FUEL & FLUIDS
52533	UVFA RETIREE HEALTH INS	56300	BUILDING MAINT. & REPAIR
52600	RENT	56410	EQUIPMENT RENTAL - PRIVATE
52601	DATA STORAGE & CONNECTIVITY	56504	FACILITY MAINTENANCE & REPAIR
52602	RENTAL OF CITY PROPERTY	56600	AIRFIELD MAINTENANCE & REPAIR
52841	SUCCESSOR AGENCY ADMIN	57100	LEARNING AND DEVELOPMENT
53000	LAWSUIT SETTLEMENT	57101	CONF & TRAINING-AQUATICS
54100	SUPPLIES	57300	MEMBERSHIPS & SUBSCRIPTIONS

58101 NCPA PLANT GENERATION
58102 NCPA POWER PURCHASES
58103 NCPA TRANSMISSION
58104 NCPA MANAGEMENT SERVICES
58105 NCPA THIRD PARTY SALES
58202 CHEMICALS
58401 AVIATION FUEL
58410 GARAGE LUBRICANTS & PARTS
58510 REIMBURSABLE JOBS
59100 PROPERTY TAXES PAID
59101 FEES
59102 FRANCHISE FEES
59105 CONTRIBUTIONS TO OTHER AGENCY
59106 SENIOR TRASH SUBSIDY
59108 BANK FEES
59400 OTHER EXPENSES
59500 LOANS ISSUED
59502 SCHOLARSHIPS
61200 PURCHASING ALLOCATION
61300 BILLING & COLLECTION ALLOCATIO
61410 RENT ALLOCATION
61420 BUILDING MAINTENANCE ALLOCATIO
61422 IT ALLOCATION
61430 CORP YARD ALLOCATION
61500 INSURANCE ALLOCATION
61600 GARAGE ALLOCATION
61700 DISPATCH
62100 ADMIN & OVERHEAD ALLOCATION
63000 INTERFUND SERVICES USED
70101 LOAN PAYMENTS MADE
70102 BOND INTEREST EXPENSE
70103 LOAN INTEREST
70201 LOAN PRINCIPAL PAYMENTS
70202 BOND PRINCIPAL PAYMENTS
74500 CAPITAL LEASE PRINCIPAL
74501 CAPITAL LEASE INTEREST
80100 MACHINERY & EQUIPMENT
80210 LAND ACQUISITION
80220 BUILDING IMPROVEMENTS
80230 INFRASTRUCTURE
90100 LOAN PROCEEDS
90101 LOAN PAYMENT RECEIVED

List of Checks Presented for Approval on 7/7/2023

The following list of bills payable was reviewed and approved for payment.





Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	3055716-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$120.00	84027225-52100	CONTRACTUAL SERVICES	\$120.00
	3053112-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$255.00	84027225-52100	CONTRACTUAL SERVICES	\$255.00
	3053257-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$255.00	84027225-52100	CONTRACTUAL SERVICES	\$255.00
	3055202-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$255.00	84027225-52100	CONTRACTUAL SERVICES	\$255.00
	3055930-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$255.00	84027225-52100	CONTRACTUAL SERVICES	\$255.00
	3052107-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$295.00	84027225-52100	CONTRACTUAL SERVICES	\$295.00
	3052106-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$320.00	84027225-52100	CONTRACTUAL SERVICES	\$320.00
	3054072-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$375.00	84027225-52100	CONTRACTUAL SERVICES	\$375.00
	3055905-UKIAHPW	MISC. LABORATORY WORK AS NEEDE	\$100.00	82027114-54100	SUPPLIES	\$100.00
	Vendor Total:					\$2,230.00
ALYSSA BOGE	DV063023	REIMBURSEMENT - GAS CITY VEHICLE	\$25.10	10022700-57100	LEARNING AND DEVELOPMENT	\$25.10
AMAZON CAPITAL SERVICES, INC	1FTN-6KXK-TRY	WIRELESS KEYBOARD AND MOUSE COMBO	\$44.63	20013220-54330	COMPUTER AND TECHNOLOGY	\$44.63
	1PXN-VVPM-1NR7	ENGINE REPAIR TOOL KIT	\$43.43	20324100-54102	SMALL TOOLS	\$43.43
	119G-17J4-T174	RECHARGEABLE LED FLASHLIGHTS, HARD HAT	\$852.49	10024620-54100	SUPPLIES	\$852.49
	1GDX-1TXH-4LYG	RETURN - CANVAS BAGS	(\$97.93)	20012800-54100	SUPPLIES	(\$97.93)
	1MKR-1JXK-4QV9	RETURN - CANVAS BAGS	(\$97.93)	20012800-54100	SUPPLIES	(\$97.93)
	1X7K-QKWN-43T3	CANVAS BAGS	\$195.86	20012800-54100	SUPPLIES	\$195.86
	1FCC-G4H1-4K97	ELECTRIC TOOLS, BATTERY PACK,	\$338.74	20324100-54100	SUPPLIES	\$338.74
	Vendor Total:					\$1,279.29
ANDREW SNYDER	TA 7/16-19/23	TRAVEL ADVANCE	\$529.62	10020210-57100	LEARNING AND DEVELOPMENT	\$529.62
	TA 7/19-22/23	TRAVEL ADVANCE	\$558.68	10020210-57100	LEARNING AND DEVELOPMENT	\$558.68
Vendor Total:					\$1,088.30	

List of Checks Presented for Approval on 7/7/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ANTHONY JONATHAN PAULE	DV070923	SUNDAYS IN THE PARK - DATE OF	\$2,000.00	90000000-23226	CONCERT SERIES	\$2,000.00
					Vendor Total:	\$2,000.00
AT&T	2799 JUL 23	INTERNET	\$91.37	10022100-55100	TELEPHONE	\$91.37
	3138 JUN 23	DSL FOR 911 REMOTE SUPPPORT	\$251.45	20620231-55100	TELEPHONE	\$251.45
	000020060734	TELEPHONE SERVICES	\$4,800.88	20913900-55100	TELEPHONE	\$4,800.88
					Vendor Total:	\$5,143.70
AXON ENTERPRISE INC	INUS166155	REGISTRATION - L DUTCHER	\$495.00	10020210-57100	LEARNING AND DEVELOPMENT	\$495.00
					Vendor Total:	\$495.00
BADGER METER INC	1585840	BADGER METER ITEM: 103-3289	\$2,602.37	82027114-54100	SUPPLIES	\$2,602.37
					Vendor Total:	\$2,602.37
CA MUNICIPAL UTILITIES ASSOC	24-0729	ANNUAL MEMBERSHIP DUES 23/24	\$19,257.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,313.00
				80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$16,393.00
				82027110-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,551.00
					Vendor Total:	\$19,257.00
CARTER GRISSOM	DV070923	PROMOTER FOR SUNDAYS IN THE PA	\$500.00	90000000-23226	CONCERT SERIES	\$500.00
					Vendor Total:	\$500.00
CHROMAGRAPHS	95029	BUSINESS CARDS - REBA SMITH	\$56.50	10022810-54100	SUPPLIES	\$56.50
					Vendor Total:	\$56.50
COMCAST	1067 JUN 23	INTERNET SERVICES	\$290.57	10521210-55100	TELEPHONE	\$290.57
	0472 JUN 23	INTERNET SERVICES	\$163.87	20913900-55100	TELEPHONE	\$163.87
					Vendor Total:	\$454.44
COMMSYS INC	IV03431	24X7 CLIPS ANNUAL SUPPORT 23/24	\$4,974.00	20620231-54320	SOFTWARE	\$4,974.00
					Vendor Total:	\$4,974.00
CUMMINS INC	Y7-6626	FAILED BATTERIES	\$1,117.26	84027221-56130	EXTERNAL SERVICES	\$1,117.26
					Vendor Total:	\$1,117.26
D WALTER K BARR	5738	DOT PHYSICALS	\$240.00	20016100-54161	BACKGROUND & PHYSICALS	\$240.00
					Vendor Total:	\$240.00
DEPT OF FORESTRY & FIRE PROTECTION	FS-I3000313	FSTEP TRAINING ICS I300	\$2,400.00	73022600-52100	CONTRACTUAL SERVICES	\$2,400.00

List of Checks Presented for Approval on 7/7/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEPT OF FORESTRY & FIRE PROTECTION	FS-I4000150	FSTEP TRAINING ICS I400	\$2,475.00	73022600-52100	CONTRACTUAL SERVICES	\$2,475.00
Vendor Total:						\$4,875.00
DEPT OF MOTOR VEHICLES	9DMA246 FY 22/23	REGISTRATION	\$409.00	10020210-56130	EXTERNAL SERVICES	\$409.00
Vendor Total:						\$409.00
DEVIL PUPS YOUTH PROGRAM	DV062823	22/23 DONATION TO YOUTH PROGRAM	\$1,500.00	63320210-59105	CONTRIBUTIONS TO OTHER AGENCY	\$1,500.00
Vendor Total:						\$1,500.00
DOWNTOWN FORD SALES	3943	NEW 2023 FORD POLICE INTERCEPT	\$56,035.67	10020210-80100	MACHINERY & EQUIPMENT	\$56,035.67
	3945	NEW 2023 FORD POLICE INTERCEPT	\$56,035.67	10020210-80100	MACHINERY & EQUIPMENT	\$56,035.67
Vendor Total:						\$112,071.34
ELLIES MUTT HUT	999744	INTERVIEW LUNCHES	\$90.69	20016100-54163	INTERVIEW SUPPLIES	\$90.69
	642117	INTERVIEW LUNCHES	\$95.56	20016100-54163	INTERVIEW SUPPLIES	\$95.56
	642115	INTERVIEW LUNCHES	\$108.27	20016100-54163	INTERVIEW SUPPLIES	\$108.27
Vendor Total:						\$294.52
EPIC AVIATION LLC	7715805	JET A FUEL	\$24,428.32	77725200-58401	AVIATION FUEL	\$24,428.32
Vendor Total:						\$24,428.32
FEDERAL EXPRESS	8-171-98633	SHIPPING SERVICES	\$69.17	84027225-56125	LAB EQUIP-REPAIR & MAINT.	\$31.79
				10020210-54101	POSTAGE	\$37.38
	8-164-22043	SHIPPING SERVICES	\$74.84	10020210-54101	POSTAGE	\$37.38
				10020210-54101	POSTAGE	\$37.46
Vendor Total:						\$144.01
FERGUSON US HOLDINGS INC	1755508	LF 1 CTS X MTR ANG BV, 3/4 COP TUBE NUT	\$2,632.00	82000000-12104	INVENTORY - PURCHASES	\$2,632.00
Vendor Total:						\$2,632.00
FIRST ALARM	759884	ALARM MONITORING	\$259.47	10020210-52180	SECURITY SERVICES	\$124.50
				20824700-52180	SECURITY SERVICES	\$134.97
Vendor Total:						\$259.47
GARTON TRACTOR INC	P0562207	COUPLING, HOSE	\$229.96	80026110-56130	EXTERNAL SERVICES	\$229.96
Vendor Total:						\$229.96
GGK ENTERPRISES INC	37025	OIL FILTER	\$484.53	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$484.53
Vendor Total:						\$484.53

List of Checks Presented for Approval on 7/7/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GHILOTTI CONSTRUCTION COMPANY INC	6038*06	CLARA AVENUE RECONSTRUCTION PR	\$955,212.75	25224220-80230	INFRASTRUCTURE	\$955,212.75
					Vendor Total:	\$955,212.75
GRANITE CONSTRUCTION COMPANY	2499994	MISC. ROCK AND ROAD PATCH MATE	\$227.60	84027221-54100	SUPPLIES	\$227.60
					Vendor Total:	\$227.60
GSM LANDSCAPE ARCHITECTS INC	1593	MCGARVEY LANDSCAPE PLAN	\$1,832.75	30022200-80220	BUILDING IMPROVEMENTS	\$1,832.75
					Vendor Total:	\$1,832.75
HANSEL FORD	1274474	REGULATOR	\$150.96	80026110-56130	EXTERNAL SERVICES	\$150.96
					Vendor Total:	\$150.96
HERC RENTALS INC	3366494-001	WATER TRUCK RENTAL 2000 GALLON	\$3,200.75	82027114-56410	EQUIPMENT RENTAL - PRIVATE	\$1,600.38
				84027221-56410	EQUIPMENT RENTAL - PRIVATE	\$1,600.37
					Vendor Total:	\$3,200.75
INSTRUMENT TECHNOLOGY CORPORATION	22084	VIVAX/METROTECH FERRO MAGNETIC LOCATOR	\$2,526.35	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,526.35
					Vendor Total:	\$2,526.35
INTERNATIONAL CODE COUNCIL INC	1001711814	BUILDING, RESIDENTIAL, FIRE CODE BOOKS	\$175.29	10023320-57100	LEARNING AND DEVELOPMENT	\$175.29
					Vendor Total:	\$175.29
JACK HENRY & ASSOCIATES INC	4306757	ANNUAL LICENSE FEE 23/24	\$4,944.05	20513300-52100	CONTRACTUAL SERVICES	\$4,944.05
					Vendor Total:	\$4,944.05
JACK MILLER	23269	GENERAL MAINTENANCE / TROUBLES	\$1,436.12	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,436.12
					Vendor Total:	\$1,436.12
JASON BENSON	BA FY 22/23	BOOT ALLOWANCE	\$300.00	10024210-54100	SUPPLIES	\$300.00
					Vendor Total:	\$300.00
KATHERINE ESCOBEDO	D062323	INSTRUCTOR	\$1,214.00	10022850-52100	CONTRACTUAL SERVICES	\$1,214.00
					Vendor Total:	\$1,214.00
KS STATEBANK	46624-7-2023	2014 TYPE III FIRE ENGINE	\$32,737.15	91721400-74501	CAPITAL LEASE INTEREST	\$2,288.56
				91721400-74500	CAPITAL LEASE PRINCIPAL	\$30,448.59
					Vendor Total:	\$32,737.15
L'AUDIO NORTH	DV070923	SOUND SYSTEM SERVICES FOR SUND	\$2,300.00	90000000-23226	CONCERT SERIES	\$2,300.00
					Vendor Total:	\$2,300.00

List of Checks Presented for Approval on 7/7/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LDA PARTNERS INC	5/799-01-22	CORPORATION YARD DESIGN SERVIC	\$17,200.00	20824300-80220	BUILDING IMPROVEMENTS	\$17,200.00
					Vendor Total:	\$17,200.00
LIEBERT CASSIDY WHITMORE	244068	LEGAL SERVICES PERTAINING TO E	\$85.00	20016100-52150	LEGAL SERVICES/ EXPENSES	\$85.00
	244070	LEGAL SERVICES PERTAINING TO E	\$513.00	20016100-52150	LEGAL SERVICES/ EXPENSES	\$513.00
	244069	LEGAL SERVICES PERTAINING TO E	\$918.00	20016100-52150	LEGAL SERVICES/ EXPENSES	\$918.00
					Vendor Total:	\$1,516.00
LN CURTIS & SONS	INV715399	5GAL CITROSQUEEZE CLEANER	\$614.45	10521210-54106	SPECIALTY SUPPLIES	\$614.45
					Vendor Total:	\$614.45
MALLORY SAFETY & SUPPLY LLC	5640403	FINANCE CHARGES	\$21.83	10521210-54700	FINES & PENALTIES	\$21.83
	5631169	VFIMA-FT20NV - 6.7 TECASAFE KN	\$81.97	10521210-54106	SPECIALTY SUPPLIES	\$15.92
				10521210-54106	SPECIALTY SUPPLIES	\$22.01
				10521210-54106	SPECIALTY SUPPLIES	\$22.02
				71021100-54106	SPECIALTY SUPPLIES	\$22.02
	5627706	VFIMA-FT20NV - 6.7 TECASAFE KN	\$655.79	10521210-54106	SPECIALTY SUPPLIES	\$15.95
				10521210-54106	SPECIALTY SUPPLIES	\$15.96
				10521210-54106	SPECIALTY SUPPLIES	\$607.92
				71021100-54106	SPECIALTY SUPPLIES	\$15.96
					Vendor Total:	\$759.59
MARC CARSON	23 JUNE 2023	YEARLY WEBSITE CARE & HOSTING	\$1,100.00	63020210-52100	CONTRACTUAL SERVICES	\$1,100.00
					Vendor Total:	\$1,100.00
MAUREEN MULHEREN	DV033023	INSTRUCTOR	\$157.50	10022850-52100	CONTRACTUAL SERVICES	\$157.50
	DV052523	INSTRUCTOR	\$266.00	10022850-52100	CONTRACTUAL SERVICES	\$266.00
					Vendor Total:	\$423.50
MENDOCINO COUNTY ENVIRONMENTAL HEALTH	DV062723	PUMPKINFEST 2023 HEALTH PERMIT VENDORS	\$320.00	31622861-52160	PUMPKINFEST EXPENDITURES	\$320.00
					Vendor Total:	\$320.00
MIRACLE PLAYSYSTEMS INC	F2023-0484	TODD GROVE PARK LARGE PLAYGROU	\$8,780.74	30322230-80100	MACHINERY & EQUIPMENT	\$8,780.74

List of Checks Presented for Approval on 7/7/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MIRACLE PLAYSYSTEMS INC	I2023-0483	TODD GROVE PARK LARGE PLAYGROUND	\$215,282.85	30322230-80100	MACHINERY & EQUIPMENT	\$215,282.85
Vendor Total:						\$224,063.59
MUNICIPAL MAINTENANCE EQUIPMENT	010301	U-U43947 TORARY UNION	\$347.73	84027221-56130	EXTERNAL SERVICES	\$347.73
Vendor Total:						\$347.73
MUNICIPAL MANAGEMENT ASSOCIATION OF	8278 1	REGISTRATION - M REYNOLDS	\$575.00	20013210-57100	LEARNING AND DEVELOPMENT	\$575.00
Vendor Total:						\$575.00
NICK BARBIERI TRUCKING LLC	CL17774	CARDLOCK FUEL PURCHASES	\$8,574.33	10022100-56210	FUEL & FLUIDS	\$965.33
				10023320-56210	FUEL & FLUIDS	\$285.86
				10024210-56210	FUEL & FLUIDS	\$86.78
				10024620-56210	FUEL & FLUIDS	\$1,597.74
				20012200-56210	FUEL & FLUIDS	\$8.73
				20324100-56210	FUEL & FLUIDS	\$130.57
				20513382-56210	FUEL & FLUIDS	\$240.48
				80026400-56210	FUEL & FLUIDS	\$1,918.00
				82027111-56210	FUEL & FLUIDS	\$865.26
				82027114-56210	FUEL & FLUIDS	\$306.39
				82027114-56210	FUEL & FLUIDS	\$659.40
				84027221-56210	FUEL & FLUIDS	\$261.00
				84027221-56210	FUEL & FLUIDS	\$561.71
				84027225-56210	FUEL & FLUIDS	\$687.08
Vendor Total:						\$8,574.33
ONE TIME PAY VENDOR	DV062623	REFUND VENDOR FEE - KARA CROCHETT GRAZZING BULL	\$100.00	90000000-23226	CONCERT SERIES	\$100.00
	D062723	RELEASE OF ALL CLAIMS SETTLEMENT WHEELER WAGENET	\$4,317.20	20216200-52521	LIABILITY INSURANCE PREMIUM	\$4,317.20
	DV062823	MOVIE MADDNESS VENDOR REFUND - JENNIFER TUDDLE	\$150.00	90000000-23235	MOVIES IN THE PLAZA	\$150.00
Vendor Total:						\$4,567.20
OWEN EQUIPMENT SALES	00060251	REAPER BLADE, AIR FILTER, FILTER, OIL	\$421.71	10024620-56130	EXTERNAL SERVICES	\$421.71
Vendor Total:						\$421.71

List of Checks Presented for Approval on 7/7/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	028134148-2	COOPER TUBE NUT F/FLARE CONECTION	\$157.00	82000000-12104	INVENTORY - PURCHASES	\$157.00
	028561915-4	(CP-315-A) COUPLER, PACK JOINT	\$231.90	82000000-12104	INVENTORY - PURCHASES	\$231.90
	028710595	LF BUSHING BRASS	\$216.15	10022100-54100	SUPPLIES	\$216.15
	028702616	MISC. ITEMS AS NEEDED	\$117.20	82027114-54100	SUPPLIES	\$117.20
Vendor Total:						\$722.25
PUBLIC SERVICE DEPARTMENT	CDBG-34	UTILITY SERVICES SUBSISTENCE PAYMENTS	\$1,720.17	61123410-59501	GRANTS ISSUED	\$1,720.17
	Vendor Total:					\$1,720.17
RAY C STARKEY	P-2300401	EMBROIDERY SERVICES	\$336.44	90000000-23226	CONCERT SERIES	\$336.44
	Vendor Total:					\$336.44
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	23-06 EAP	JUN 23 EAP INSURANCE/ MAY DEDUCTIONS	\$576.52	20700000-20520	P/R DEDUCT.- MEDICAL INS	\$576.52
	23-07 EAP	JUL 23 EAP INSURANCE/ JUN DEDUCTIONS	\$577.94	20700000-20520	P/R DEDUCT.- MEDICAL INS	\$577.94
	Vendor Total:					\$1,154.46
RESPECTECH	48076	PHONE SYSTEM SERVICE	\$112.50	10521210-55100	TELEPHONE	\$112.50
	Vendor Total:					\$112.50
REXEL USA INC	4C72904	PHI 7.2BR30/PER/927/P/E2 6/DIM	\$4.01	82027111-56300	BUILDING MAINT. & REPAIR	\$4.01
	4C72856	KLE 32476 5 IN 1 SCREWDRIVER	\$10.87	82027111-56300	BUILDING MAINT. & REPAIR	\$10.87
	4C91314	BUS NON 15 BUS ONE TIME FUSE	\$67.12	82027111-56300	BUILDING MAINT. & REPAIR	\$67.12
	4C68934	LEV AP100 PN& SL REPL ADPTER	\$39.82	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$39.82
	4C93817	WRENCH SET, SOFT CASE FOR FLUKE, SUREGRIP	\$271.91	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$271.91
	4B67390	LEV 4100-P7W, LEV BX100LEV, LEV AP100 ADAPTOR	\$675.42	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$675.42
	3X12545	STARTER, HEATER ELEMENT	\$579.88	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$579.88
	3X15724	PHI MH1500 U 6PK	\$1,436.17	90000000-23236	FIELD SIGNAGE FEES	\$1,436.17
	Vendor Total:					\$3,085.20
RICHARD ANDERSON	230617-1	AGREEMENT FOR PROF.SVC'S FOR W	\$6,100.00	20913900-52100	CONTRACTUAL SERVICES	\$6,100.00
	Vendor Total:					\$6,100.00
SAFEWAY INC	JUN 23	MISC. PURCHASES AS REQUIRED	\$520.29	90000000-23226	CONCERT SERIES	\$90.57

List of Checks Presented for Approval on 7/7/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SAFEWAY INC	JUN 23	MISC. PURCHASES AS REQUIRED	\$520.29	90000000-23226	CONCERT SERIES	\$115.62
				10022700-54100	SUPPLIES	\$18.38
				10022810-54100	SUPPLIES	\$16.47
				20010000-54100	SUPPLIES	\$38.37
				73022600-54100	SUPPLIES	\$6.99
				73022600-54100	SUPPLIES	\$7.77
				73022600-54100	SUPPLIES	\$13.98
				73022600-54100	SUPPLIES	\$18.97
				73022600-54100	SUPPLIES	\$38.10
				73022600-54100	SUPPLIES	\$100.92
				77725200-54100	SUPPLIES	\$16.97
				77725200-54100	SUPPLIES	\$37.18
				Vendor Total:		
TAULI ANDERSON	DV062823	REGISTRATION - C COOK, T CORNING, M TAYLOR	\$750.00	10020210-57100	LEARNING AND DEVELOPMENT	\$750.00
					Vendor Total: \$750.00	
TEMPLE CABRAL	DV070623	REIMBURSEMENT CAREER FAIR SUPPLIES	\$104.50	20016100-54100	SUPPLIES	\$104.50
					Vendor Total: \$104.50	
TRAINING INNOVATIONS INC	23-121	ANNUAL TRAINING SOFTWARE	\$800.00	10020210-57100	LEARNING AND DEVELOPMENT	\$800.00
					Vendor Total: \$800.00	
UKIAH DAILY JOURNAL	0006753952	PUBLISHING SERVICES FY 22/23	\$419.04	20016100-54162	ADVERTISING	\$419.04
	0006750630	PUBLISHING SERVICES FY 22/23	\$511.86	20016100-54162	ADVERTISING	\$511.86
	0006746647	PUBLISHING SERVICES FY 22/23	\$526.18	20016100-54162	ADVERTISING	\$526.18
	0006747588	PUBLISHING SERVICES FY 22/23	\$623.76	20016100-54162	ADVERTISING	\$623.76
	0006750113	PUBLISHING SERVICES FY 22/23	\$66.22	10023100-52515	ADVERTISING & PUBLICATION	\$66.22
	0006753963	PUBLISHING SERVICES FY 22/23	\$155.20	10023100-52515	ADVERTISING & PUBLICATION	\$155.20
	0006752018	PUBLISHING SERVICES FY 22/23	\$225.91	10023100-52515	ADVERTISING & PUBLICATION	\$225.91
	0006755509	PUBLISHING SERVICES FY 22/23	\$282.31	80026400-52515	ADVERTISING & PUBLICATION	\$282.31
	0006751324	PUBLISHING SERVICES FY 22/23	\$86.88	20012500-52150	LEGAL SERVICES/ EXPENSES	\$86.88

List of Checks Presented for Approval on 7/7/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH DAILY JOURNAL	0006751290	PUBLISHING SERVICES FY 22/23	\$237.82	20012500-52150	LEGAL SERVICES/ EXPENSES	\$237.82
Vendor Total:						\$3,135.18
UKIAH PAPER SUPPLY	546609	JANITORIAL SUPPLIES, MISC. AS	\$390.87	10022100-54100	SUPPLIES	\$390.87
	547047	JANITORIAL SUPPLIES, MISC. AS	\$457.31	10022100-54100	SUPPLIES	\$457.31
	547439	JANITORIAL SUPPLIES, MISC. AS	\$233.78	10022300-54100	SUPPLIES	\$233.78
	547246	JANITORIAL SUPPLIES, MISC. AS	\$225.06	10024620-54100	SUPPLIES	\$225.06
	547322	JANITORIAL SUPPLIES, MISC. AS	\$13.94	20824700-54100	SUPPLIES	\$13.94
	546578	JANITORIAL SUPPLIES, MISC. AS	\$169.21	20824700-54100	SUPPLIES	\$169.21
	546963	JANITORIAL SUPPLIES, MISC. AS	\$58.28	73022600-54100	SUPPLIES	\$58.28
	547319	JANITORIAL SUPPLIES, MISC. AS	\$101.86	73022600-54100	SUPPLIES	\$101.86
	546837	JANITORIAL SUPPLIES, MISC. AS	\$126.02	77725200-54100	SUPPLIES	\$126.02
	547343	JANITORIAL SUPPLIES, MISC. AS	\$83.33	80026120-54100	SUPPLIES	\$83.33
	547426	JANITORIAL SUPPLIES, MISC. AS	\$258.88	84027221-54100	SUPPLIES	\$258.88
	547408	JANITORIAL SUPPLIES, MISC. AS	\$282.35	84027225-54100	SUPPLIES	\$282.35
Vendor Total:						\$2,400.89
UKIAH WASTE SOLUTIONS, INC	175098331U0341	BIOSOLID REMOVAL CREDIT COMPANY SYSTEM ERROR	(\$63.83)	84027225-52100	CONTRACTUAL SERVICES	(\$63.83)
	175098331U034	BIOSOLID REMOVAL	\$10,789.08	84027225-52100	CONTRACTUAL SERVICES	\$10,789.08
Vendor Total:						\$10,725.25
UNITED SITE SERVICES	114-13626529	PORTABLE TOILET RENTAL CONTRAC	\$377.43	10022100-52100	CONTRACTUAL SERVICES	\$377.43
	INV-01738468	PORTABLE TOILET RENTAL CONTRAC	\$349.62	10022832-52100	CONTRACTUAL SERVICES	\$349.62
Vendor Total:						\$727.05
VERIZON WIRELESS	9937674575	DATA & EMERGENCY LOANER PHONES	\$2,585.28	80126100-80100	MACHINERY & EQUIPMENT	\$152.04
				10022100-55100	TELEPHONE	\$198.05
				10022300-55100	TELEPHONE	\$38.01
				10022810-55100	TELEPHONE	\$78.00
				10022840-55100	TELEPHONE	\$38.01
				10023100-55100	TELEPHONE	\$38.01
				10024210-55100	TELEPHONE	\$69.69
						\$28.50

List of Checks Presented for Approval on 7/7/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
VERIZON WIRELESS	9937674575	DATA & EMERGENCY LOANER PHONES	\$2,585.28	20012100-55100	TELEPHONE	\$38.01
				20913900-55100	TELEPHONE	\$464.13
				70024500-55100	TELEPHONE	\$28.51
				77725200-55100	TELEPHONE	\$118.03
				80026210-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$290.70
				82027110-55100	TELEPHONE	\$110.86
				82027111-55100	TELEPHONE	\$38.01
				82027114-55100	TELEPHONE	\$300.14
				84027221-55100	TELEPHONE	\$466.31
				84027225-55100	TELEPHONE	\$52.25
Vendor Total:					\$2,585.28	
WILLIAM MELERO	BA FY 22/23	BOOT ALLOWANCE	\$230.79	10022100-54100	SUPPLIES	\$230.79
				Vendor Total:		
WILLOW COUNTY WATER DIST	40351 JUN 23	WATER SERVICE 1640 S STATE ST	\$106.54	31122000-55210	UTILITIES	\$106.54
	40353 JUN 23	WATER SERVICE 1640 S STATE ST	\$127.35	31122000-55210	UTILITIES	\$127.35
Vendor Total:					\$233.89	
WYATT IRRIGATION CO	317119 01	VALVE BOX WITH COVER	\$30.83	10022100-54100	SUPPLIES	\$30.83
	318512 01	501J120AV 501 SOLND 120V	\$104.46	10022100-54100	SUPPLIES	\$104.46
	318155 01	COUPLING, PVC, PVC ELBOW	\$126.69	10022100-54100	SUPPLIES	\$126.69
Vendor Total:					\$261.98	
ZACHARY SAMPSEL	1	AD'S & PROMOTIONS	\$300.00	73022600-52510	ADVERTISING & PROMOTION	\$300.00
Vendor Total:					\$300.00	
ZOEY WHITE	DV062323	INSTRUCTOR	\$60.00	10022850-52100	CONTRACTUAL SERVICES	\$60.00
Vendor Total:					\$60.00	
INVOICE TOTAL:						\$1,491,598.10

List of Checks Presented for Approval on 7/14/2023

The following list of bills payable was reviewed and approved for payment.

Sgt. Sangian

D. R. J.

MJR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ACTION RENTS	681977-2	EQUIPMENT & MACHINERY RENTAL	\$982.40	84027225-56410	EQUIPMENT RENTAL - PRIVATE	\$982.40
					Vendor Total:	\$982.40
ADVANCED SECURITY SYSTEMS	645860	SECURITY MONITORING - TALMAGE	\$25.75	10521210-52180	SECURITY SERVICES	\$25.75
	649181	SECURITY MONITORING - TALMAGE	\$25.75	10521210-52180	SECURITY SERVICES	\$25.75
					Vendor Total:	\$51.50
ADVENTIST HEALTH UKIAH VALLEY	50201814419	PHYSICAL VOLUNTEER FIREFIGHTER	\$2,116.15	10521210-52181	VOLUNTEER EXPENSES	\$2,116.15
					Vendor Total:	\$2,116.15
ALHAMBRA NATIONAL WATER	5109554 070623	DRINKING WATER SERVICES	\$216.58	84027225-54100	SUPPLIES	\$216.58
					Vendor Total:	\$216.58
ALLIANT INSURANCE SERVICES INC	2336973	ANNUAL PREMIUM LIABILITY FOR AIRPORT	\$8,000.00	77725200-52528	LIABILITY INSURANCE	\$8,000.00
					Vendor Total:	\$8,000.00
ALPHA ANALYTICAL LABORATORIES INC	3055378-UKIAH	COLIFORM, TOTAL & E.COLI SAMPL	\$70.00	82027111-52100	CONTRACTUAL SERVICES	\$70.00
	3052570-UKIAH	COLIFORM, TOTAL & E.COLI SAMPL	\$150.00	82027111-52100	CONTRACTUAL SERVICES	\$150.00
	3052981-UKIAH	COLIFORM, TOTAL & E.COLI SAMPL	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	3054421-UKIAH	COLIFORM, TOTAL & E.COLI SAMPL	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	3056338-UKIAH	COLIFORM, TOTAL & E.COLI SAMPL	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	3056488-UKIAH	COLIFORM, TOTAL & E.COLI SAMPL	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	3053657-UKIAH	COLIFORM, TOTAL & E.COLI SAMPL	\$360.00	82027111-52100	CONTRACTUAL SERVICES	\$360.00
	3052444-UKIAH	ANALYZE WATER SAMPLES FROM WTP	\$640.00	82027111-52100	CONTRACTUAL SERVICES	\$640.00
					Vendor Total:	\$2,100.00
AM CONSTRUCTION SUPPLY INC	2568	DIABLO CARBIDE TIPPED RECIPROCATING BLADES	\$1,567.28	82027114-54100	SUPPLIES	\$783.64

List of Checks Presented for Approval on 7/14/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AM CONSTRUCTION SUPPLY INC	2568	DIABLO CARBIDE TIPPED RECIPROCATING BLADES	\$1,567.28	84027221-54100	SUPPLIES	\$783.64
Vendor Total:						\$1,567.28
AMAZON CAPITAL SERVICES, INC	1NXX-9JFV-VFQQ	RECHARGABLE TACTICAL FLASHLIGHTS	\$418.04	20324100-56130	EXTERNAL SERVICES	\$418.04
	11N7-NFNG-TDYG	RIGHT ANGLE DIE GRINDER KIT, DISCONNECT PLIERS	\$718.21	20324100-56130	EXTERNAL SERVICES	\$718.21
	1JCD-DN3G-T1CY	TEST AND LEAD SET, FLASHLIGHT, LIGHT BAR	\$1,215.74	20324100-56130	EXTERNAL SERVICES	\$1,215.74
	1YCM-RLMM-TNRD	HEAT GUN, RATCHET 2BAT	\$487.52	20324100-54102	SMALL TOOLS	\$487.52
	3LFT-QRFP-1CQR	BATTERIES	\$827.72	80026210-54102	SMALL TOOLS	\$827.72
	1YN7-TTV9-16L1	SPEAKER MICROPHONE	\$842.46	10020210-54100	SUPPLIES	\$842.46
	1VQQ-DVG9-RWCQ	MEMORY CARD	\$12.73	10022100-54100	SUPPLIES	\$12.73
	1FQT-TLGG-G946	LOCKING FILE CABINETS	\$535.41	20023510-54100	SUPPLIES	\$535.41
	16XD-WNDW-PRF3	VOLTS SAFETY LABEL DECAL	\$11.54	20824700-54100	SUPPLIES	\$11.54
	1VXG-T44L-7N4G	BATTERIES	\$10.57	73022600-54100	SUPPLIES	\$10.57
	1GQP-DKKR-CKKM	POWER CORD	\$14.14	84027221-54100	SUPPLIES	\$14.14
Vendor Total:						\$5,094.08
AMERICAN ASSOCIATION FOR STATE & LOCAL HISTORY INC	46724982 23/24	MEMBERSHIP - D BURTON	\$168.00	10022700-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$168.00
Vendor Total:						\$168.00
AMERICAN ASSOCIATION OF MUSEUMS	RENEWAL 23/24	MEMBERSHIP - D BURTON	\$195.00	10022700-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$195.00
Vendor Total:						\$195.00
ANIXTER	5669558-00	(MO-2A) MOLDING, PVC, 2" SCH 8	\$574.08	80000000-12104	INVENTORY - PURCHASES	\$574.08
Vendor Total:						\$574.08
AT&T	000020171036	T1 TO INTERNET FOR DOJ/CLETS	\$284.97	10020210-55100	TELEPHONE	\$142.49
				20620231-55100	TELEPHONE	\$142.48
	000020030555	TELEPHONE SERVICES	\$16.90	10521210-55100	TELEPHONE	\$16.90
	000020177067	TELEPHONE SERVICES	\$16.90	10521210-55100	TELEPHONE	\$16.90
	000020030554	TELEPHONE SERVICES	\$26.72	10521210-55100	TELEPHONE	\$26.72
	000020177066	TELEPHONE SERVICES	\$26.72	10521210-55100	TELEPHONE	\$26.72

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	000020210347	T1 TO INTERNET	\$582.47	20913900-55100	TELEPHONE	\$582.47
	000020169557	FIBER INTERNET GATEWAY	\$1,432.48	20913900-55100	TELEPHONE	\$1,432.48
	000020210743	TELEPHONE SERVICES	\$4,952.40	20913900-55100	TELEPHONE	\$4,952.40
Vendor Total:						\$7,339.56
AUGMENTED MEDIA, LLC	03507006	SPECIAL EVENTS SUPPLIES	\$375.00	90000000-23256	SPECIAL EVENTS TRUST	\$375.00
Vendor Total:						\$375.00
BENJAMIN KATER	12/1/22-6/30/23	VOLUNTEER REIMBURSEMENT	\$615.00	10521210-52181	VOLUNTEER EXPENSES	\$615.00
Vendor Total:						\$615.00
BORGES & MAHONEY INC	144510	CHLORINE GAS REGULATOR	\$2,032.66	82027111-54100	SUPPLIES	\$2,032.66
Vendor Total:						\$2,032.66
BRIAN STEPHEN BROWN	DV070623	INSTRUCTOR	\$420.00	10022850-52100	CONTRACTUAL SERVICES	\$420.00
	DV070623 1	INSTRUCTOR	\$1,050.00	10022850-52100	CONTRACTUAL SERVICES	\$1,050.00
Vendor Total:						\$1,470.00
CALIFORNIA INFRASTRUCTURE AND ECONOMIC	18-119 JUL 23/24	IBANK INFRASTRUCTURE FINANCING	\$163,843.30	10000000-70102	BOND INTEREST EXPENSE	\$7,073.23
				10000000-70102	BOND INTEREST EXPENSE	\$38,902.78
				12000000-70102	BOND INTEREST EXPENSE	\$3,643.79
				12000000-70102	BOND INTEREST EXPENSE	\$20,040.82
				10000000-70202	BOND PRINCIPAL PAYMENTS	\$62,160.57
				12000000-70202	BOND PRINCIPAL PAYMENTS	\$32,022.11
Vendor Total:						\$163,843.30
CALIFORNIA INTERGOVERNMENTAL RISK AUTHORITY	INV-1816	WC ANNUAL PREMIUM CONTRIBUTION FY 23/24	\$954,694.00	20116220-52525	WORKER'S COMP. EXPENSE	\$954,694.00
Vendor Total:						\$954,694.00
CINDY SAUERS	TA 7/25-27/23	TRAVEL ADVANCE	\$582.68	80026400-57100	LEARNING AND DEVELOPMENT	\$582.68
Vendor Total:						\$582.68
COASTLAND CIVIL ENGINEERING INC	56754	2022 MAIN STREET UTILITY DESIG	\$2,755.00	25224220-80230	INFRASTRUCTURE	\$2,755.00
Vendor Total:						\$2,755.00
COFFEE CRITIC INC, THE	R31904	MISC. COFFEE SUPPLIES AS NEEDED	\$21.00	77725200-54100	SUPPLIES	\$21.00
Vendor Total:						\$21.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
COLANTUONO HIGHSMITH & WHATLEY PC	56683	LEGAL SERVICES	\$1,787.50	84427222-52100	CONTRACTUAL SERVICES	\$1,787.50
Vendor Total:						\$1,787.50
COMCAST	5488 JUL 23	INTERNET SERVICES	\$128.42	10521210-55100	TELEPHONE	\$128.42
	1067 JUL 23	INTERNET SERVICES	\$290.57	10521210-55100	TELEPHONE	\$290.57
Vendor Total:						\$418.99
D WALTER K BARR	5813	DOT PHYSICALS	\$120.00	80026400-54161	BACKGROUND & PHYSICALS	\$120.00
	5825	DOT PHYSICALS	\$120.00	84027221-54161	BACKGROUND & PHYSICALS	\$120.00
Vendor Total:						\$240.00
DAVID RAPPORT	339.175	RSC V. UKIAH MEDIATION	\$2,303.75	20824700-80220	BUILDING IMPROVEMENTS	\$2,303.75
	7527	LEGAL SERVICES FOR FY 22/23	\$42,637.92	10514000-52150	LEGAL SERVICES/ EXPENSES	\$866.77
				20014000-52150	LEGAL SERVICES/ EXPENSES	\$133.58
				20014000-52150	LEGAL SERVICES/ EXPENSES	\$12,553.32
				20414000-52150	LEGAL SERVICES/ EXPENSES	\$175.13
				80014000-52150	LEGAL SERVICES/ EXPENSES	\$477.91
				82014000-52150	LEGAL SERVICES/ EXPENSES	\$2,347.99
				90214000-52150	LEGAL SERVICES/ EXPENSES	\$26,083.22
Vendor Total:						\$44,941.67
DELL MARKETING LP	10674478779	DELL LATITUDE 5530, DELL LATITUDE 7430	\$3,858.58	84027225-54330	COMPUTER AND TECHNOLOGY	\$3,858.58
	10672734487	YEAR 1 - MICROSOFT ENTERPRISE	\$140,462.76	20913900-54320	SOFTWARE	\$140,462.76
Vendor Total:						\$144,321.34
DEPARTMENT OF JUSTICE	664855	CHEM/TEST & CLETS- CRIMINAL INV	\$1,200.48	20620231-55100	TELEPHONE	\$1,200.48
Vendor Total:						\$1,200.48
DEPT OF FORESTRY & FIRE PROTECTION	DV070623	REGISTRATION - M KEIZER	\$100.00	10023320-57100	LEARNING AND DEVELOPMENT	\$100.00
	DV070623 1	REGISTRATION - W HOCKEMIER	\$100.00	10023320-57100	LEARNING AND DEVELOPMENT	\$100.00
Vendor Total:						\$200.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEPT OF PLANNING & BUILDING	DV070723	MEMBERSHIP - 23/24	\$30.00	10023100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$30.00
					Vendor Total:	\$30.00
EFAX CORPORATE	4550242	EFAX SERVICES	\$159.90	20012200-52100	CONTRACTUAL SERVICES	\$159.90
					Vendor Total:	\$159.90
EPIC AVIATION LLC	7718552	JET A FUEL	\$19,838.44	77725200-58401	AVIATION FUEL	\$19,838.44
					Vendor Total:	\$19,838.44
EVERBRIDGE INC	M76341	ITEM 101-99-11-0215-000 NIXLE	\$10,149.45	20913900-54320	SOFTWARE	\$10,149.45
					Vendor Total:	\$10,149.45
FASTENAL	CASA860532	3/4X1/2SS 304 BUSHING	\$26.02	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$26.02
	CASA860298	1/2X1.50D FEND S/S	\$28.80	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$28.80
	CASA860531	3/4X1/2SS HEXBUSHING	\$28.95	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$28.95
	CASA860481	S/S TRUBOLT	\$303.33	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$303.33
	CASA860260	S/S NYLOCK, S/S FENDER, S/S FW	\$319.55	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$319.55
					Vendor Total:	\$706.65
FEDERAL EXPRESS	8-185-39887	SHIPPING SERVICES	\$103.07	20013210-54101	POSTAGE	\$103.07
					Vendor Total:	\$103.07
GABRIELA BUSHWAY	12/1/22-6/30/23	VOLUNTEER REIMBURSEMENT	\$40.00	10521210-52181	VOLUNTEER EXPENSES	\$40.00
					Vendor Total:	\$40.00
GAYNOR TELESYSTEMS INC	INV000042500	PELCO CCTV SYSTEM	\$5,700.00	20913900-54320	SOFTWARE	\$5,700.00
					Vendor Total:	\$5,700.00
GINA GRECO	DV070323	INSTRUCTOR	\$1,270.50	10022850-52100	CONTRACTUAL SERVICES	\$1,270.50
					Vendor Total:	\$1,270.50
GORDON CONE	12/1/22-6/30/23	VOLUNTEER REIMBURSEMENT	\$136.00	10521210-52181	VOLUNTEER EXPENSES	\$136.00
					Vendor Total:	\$136.00
HAWK ELECTRONICS INC	659415	MG3A0112RBSAHC0 HPS MDT 112.5K	\$9,550.00	80026220-54100	SUPPLIES	\$9,550.00
					Vendor Total:	\$9,550.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HERON INNOVATORS, INC	HER62123	ALL MATERIALS - \$229,000., LAB	\$163,749.58	84027225-80100	MACHINERY & EQUIPMENT	\$163,749.58
					Vendor Total:	\$163,749.58
INDUSTRIAL SAFETY LLC	1000141387	SAFETY VESTS	\$521.46	10024620-54130	PW - SAFETY	\$521.46
					Vendor Total:	\$521.46
INTEGRITY SHRED LLC	146514	DOCUMENT SHREDDING	\$32.50	10020210-54100	SUPPLIES	\$16.25
				20620231-54100	SUPPLIES	\$16.25
					Vendor Total:	\$32.50
INTERNATIONAL ASSOC OF CHIEFS OF POLICE INC	0286519	ANNUAL MEMBERSHIP DUE 23/24	\$875.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$875.00
					Vendor Total:	\$875.00
JAMES ROBBINS	TR 6/20-23/23	TRAVEL REIMBURSEMENT	\$891.13	20023510-57100	LEARNING AND DEVELOPMENT	\$891.13
					Vendor Total:	\$891.13
JUAN DIAZ	BA FY 23/23	BOOT ALLOWANCE	\$161.80	10022100-54100	SUPPLIES	\$161.80
					Vendor Total:	\$161.80
JUSTIN HILL	12865	TOTAL FEE OF GROUND LADDERS TESTED	\$2,049.12	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,049.12
					Vendor Total:	\$2,049.12
KP PUBLIC AFFAIRS LLC	7010855	COMMUNITY OUTREACH PROF SVCS	\$10,000.00	20012300-52100	CONTRACTUAL SERVICES	\$10,000.00
	7011000	COMMUNITY OUTREACH PROF SVCS	\$10,000.00	20012300-52100	CONTRACTUAL SERVICES	\$10,000.00
					Vendor Total:	\$20,000.00
LANGUAGE LINE SERVICE INC	11043407	TRANSLATION AND INTERPRETING S	\$8.96	20012300-52100	CONTRACTUAL SERVICES	\$8.96
					Vendor Total:	\$8.96
LIFE ASSIST INC	1338151	MIS. EMS SUPPLIES AS NEEDED	\$474.93	71021100-54107	EMS SUPPLIES	\$474.93
	1341835	MIS. EMS SUPPLIES AS NEEDED	\$1,189.68	71021100-54102	SMALL TOOLS	\$1,189.68
	1341836	MIS. EMS SUPPLIES AS NEEDED	\$3,107.66	71021100-54102	SMALL TOOLS	\$3,107.66
					Vendor Total:	\$4,772.27
LINCOLN AQUATICS	NX346898	AWC-50-6500 30170 24/PLT 50# P	\$1,123.05	10022300-54106	SPECIALTY SUPPLIES	\$1,123.05
	NX346515	AWC-50-6500 30170 24/PLT 50# P	\$4,240.14	10022300-54106	SPECIALTY SUPPLIES	\$4,240.14
	40456490	SINGLE SPRAY NOZZLE	\$306.27	10022100-54100	SUPPLIES	\$306.27
					Vendor Total:	\$5,669.46

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LOGAN KRAEMER	12/1/22-6/30/23	VOLUNTEER REIMBURSEMENT	\$24.00	10521210-52181	VOLUNTEER EXPENSES	\$24.00
					Vendor Total:	\$24.00
MALLORY SAFETY & SUPPLY LLC	5620257	5.11 JOB SHIRT 1/4 ZIP 2.0	\$65.11	10521210-54106	SPECIALTY SUPPLIES	\$62.74
				71021100-54106	SPECIALTY SUPPLIES	\$2.37
					Vendor Total:	\$65.11
MARK PIPPIN	22875	CHAMPION SHIRTS	\$327.00	10022822-54100	SUPPLIES	\$327.00
					Vendor Total:	\$327.00
MATHESON TRI-GAS INC	0028009869	OXYGEN & MISC. AS NEEDED	\$45.54	80026210-54100	SUPPLIES	\$45.54
					Vendor Total:	\$45.54
MATT KEIZER	DV070723	REIMBURSEMENT - DRINKS CODE ENFORMENT CLASS	\$62.46	10023320-57100	LEARNING AND DEVELOPMENT	\$62.46
	12/1/22-6/30/23	VOLUNTEER REIMBURSEMENT	\$16.00	10521210-52181	VOLUNTEER EXPENSES	\$16.00
					Vendor Total:	\$78.46
MENDOCINO COUNTY INFORMATION SERVICES DIVISION	20236-4	SLA/MAINTENANCE SPANISH MOUNTA	\$410.00	20620231-52100	CONTRACTUAL SERVICES	\$410.00
					Vendor Total:	\$410.00
MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY	COU-3/8/23	BULBS, FLORESCENT TUBES	\$60.04	20824700-56300	BUILDING MAINT. & REPAIR	\$60.04
					Vendor Total:	\$60.04
MES - MUNICIPAL EMERGENCY SERVICES INC	IN1896828	BATTERY RAMS	\$39,548.67	91721400-80100	MACHINERY & EQUIPMENT	\$39,548.67
					Vendor Total:	\$39,548.67
MICHAEL HOOVER	12/1/22-6/30/23	VOLUNTEER REIMBURSEMENT	\$16.00	10521210-52181	VOLUNTEER EXPENSES	\$16.00
					Vendor Total:	\$16.00
MICHAEL MAYFIELD	12/1/22-6/30/23	VOLUNTEER REIMBURSEMENT	\$40.00	10521210-52181	VOLUNTEER EXPENSES	\$40.00
					Vendor Total:	\$40.00
MINE SAFETY APPLIANCES COMPANY LLC	963201569	SENSOR	\$827.45	84027225-54100	SUPPLIES	\$827.45
					Vendor Total:	\$827.45
MOIRS	181980	CHLORINE 15 GALLON	\$185.07	82027111-58202	CHEMICALS	\$185.07
	182719	CHLORINE 15 GALLON	\$462.66	82027111-58202	CHEMICALS	\$462.66
	181541 1	CHLORINE 15 GALLON	\$500.00	82027111-58202	CHEMICALS	\$500.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MOIRS	182566	CHLORINE 15 GALLON	\$647.73	82027111-58202	CHEMICALS	\$647.73
	182064	CHLORINE 15 GALLON	\$740.26	82027111-58202	CHEMICALS	\$740.26
	182284	CHLORINE 15 GALLON	\$1,110.39	82027111-58202	CHEMICALS	\$1,110.39
	182975	CHLORINE 15 GALLON	\$1,202.93	82027111-58202	CHEMICALS	\$1,202.93
	182632	MURIATIC ACID CASE	\$422.98	10022300-54106	SPECIALTY SUPPLIES	\$422.98
	182259	TAXABLE MDSE	\$639.64	10022300-54100	SUPPLIES	\$639.64
Vendor Total:						\$5,911.66
MUNICIPAL MANAGEMENT ASSOCIATION OF	8098	MEMBERSHIP - C BISHOP	\$75.00	20013400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$75.00
	Vendor Total:					\$75.00
OLIN CORPORATION	900290032	LIQUID SODIUM HYPOCHLORITE FY	\$12,224.96	84027225-58202	CHEMICALS	\$12,224.96
	Vendor Total:					\$12,224.96
ONE TIME PAY VENDOR	DV070523	REIMURSEMENT - MEL GRANDI 2021 UNDERGROUND SERVICE	\$3,500.00	80126100-80230	INFRASTRUCTURE	\$3,500.00
	0026161	REC REFUND - MELANIE LOGRANDE	\$35.00	10022850-44915	RECREATION PROGRAM INCOME	\$35.00
	0031205	REC REFUND - ALICIA TLELO	\$200.00	10022850-44915	RECREATION PROGRAM INCOME	\$200.00
	98212.001	UTILITY REFUND - TRACYE BERRY- WILLIAMS	\$121.56	90100000-10421	UTILITY RECEIVABLES CLEARING	\$121.56
	Vendor Total:					\$3,856.56
ONLINE INFORMATION SRVS INC	1197606	UTILITY EXCHANGE REPORTING FY	\$169.12	20513300-52100	CONTRACTUAL SERVICES	\$169.12
	Vendor Total:					\$169.12
PACE SUPPLY CORPORATION	028677558	IFTADPTIM112	\$47.59	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$47.59
	028561915-5	(CP-315-A) COUPLER, PACK JOINT	\$64.02	82000000-12104	INVENTORY - PURCHASES	\$64.02
	028710595-1	DEL701LFHDF	\$120.15	10022100-54100	SUPPLIES	\$120.15
	Vendor Total:					\$231.76
PARKER, LUCAS AND ASSOCIATES	40	UNDERWRITING SERVICES FOR BUSI	\$500.00	61123410-52100	CONTRACTUAL SERVICES	\$500.00
	Vendor Total:					\$500.00
PETER ARMSTRONG	12/1/22- 6/30/23	VOLUNTEER REIMBURSEMENT	\$24.00	10521210-52181	VOLUNTEER EXPENSES	\$24.00
	Vendor Total:					\$24.00
PG&E CO	7075-1 JUN 23	PACIFIC GAS & ELECTRIC	\$5.11	10022100-55210	UTILITIES	\$5.11

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PG&E CO	0853-6 JUN 23	PACIFIC GAS & ELECTRIC	\$3,991.12	31122000-55210	UTILITIES	\$3,991.12
					Vendor Total:	\$3,996.23
PIONEER LAW GROUP LLP	7999	LANDFILL EIR & CEQA LEGAL SERV	\$801.00	70224500-80230	INFRASTRUCTURE	\$801.00
	8345	LANDFILL EIR & CEQA LEGAL SERV	\$8,054.00	70224500-80230	INFRASTRUCTURE	\$8,054.00
	8251	LANDFILL EIR & CEQA LEGAL SERV	\$12,822.65	70224500-80230	INFRASTRUCTURE	\$12,822.65
	8165	LANDFILL EIR & CEQA LEGAL SERV	\$15,095.00	70224500-80230	INFRASTRUCTURE	\$15,095.00
	7935	LANDFILL EIR & CEQA LEGAL SERV	\$20,095.15	70224500-80230	INFRASTRUCTURE	\$20,095.15
					Vendor Total:	\$56,867.80
R EMMETT JONES	JUN 23	MANAGEMENT ADVISORY SERVICES	\$525.00	20012100-52100	CONTRACTUAL SERVICES	\$337.50
				70024500-52100	CONTRACTUAL SERVICES	\$37.50
				70024500-52100	CONTRACTUAL SERVICES	\$150.00
					Vendor Total:	\$525.00
REDWOOD TREE SERVICE STATIONS INC	JUN 23	CAR WASHES AND INTERIOR CLEANI	\$458.00	10020210-56130	EXTERNAL SERVICES	\$13.00
				10020210-56130	EXTERNAL SERVICES	\$13.00
				10020210-56130	EXTERNAL SERVICES	\$16.00
				10020210-56130	EXTERNAL SERVICES	\$16.00
				10020210-56130	EXTERNAL SERVICES	\$17.00
				10020210-56130	EXTERNAL SERVICES	\$19.00
				10020210-56130	EXTERNAL SERVICES	\$21.00
				10020210-56130	EXTERNAL SERVICES	\$21.00
				10020210-56130	EXTERNAL SERVICES	\$21.00
				10020210-56130	EXTERNAL SERVICES	\$21.00
				10020210-56130	EXTERNAL SERVICES	\$21.00
				10020210-56130	EXTERNAL SERVICES	\$24.00
				10020210-56130	EXTERNAL SERVICES	\$30.00
				10020210-56130	EXTERNAL SERVICES	\$37.00
				10023320-56130	EXTERNAL SERVICES	\$37.00
				80026110-56130	EXTERNAL SERVICES	\$37.00
				82027114-56130	EXTERNAL SERVICES	\$9.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD TREE SERVICE STATIONS INC	JUN 23	CAR WASHES AND INTERIOR CLEANI	\$458.00	82027114-56130	EXTERNAL SERVICES	\$37.00
				82027114-56130	EXTERNAL SERVICES	\$48.00
				Vendor Total:		\$458.00
REOA LTD	248	OFFICIATING OF ADULT SOFTBALL	\$3,027.00	10022821-52100	CONTRACTUAL SERVICES	\$330.00
				10022822-52100	CONTRACTUAL SERVICES	\$2,697.00
				Vendor Total:		\$3,027.00
REXA INC	RI6654691	AIR FLOW CONTROL, PART # X3R25	\$25,117.50	90000000-20210	BASIC TAX 7.5%	(\$2,229.18)
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,229.18
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$25,117.50
				Vendor Total:		\$25,117.50
RINO PACIFIC	CL40760	FUEL CARD CHARGES AS NEEDED	\$3,572.05	10020210-56210	FUEL & FLUIDS	\$3,572.05
	CL40739	FUEL CARD CHARGES AS NEEDED	\$3,360.00	10521210-56210	FUEL & FLUIDS	\$2,626.03
				10523600-56210	FUEL & FLUIDS	\$196.62
				71021100-56210	FUEL & FLUIDS	\$537.35
	CL40747	FUEL CARD CHARGES AS NEEDED	\$285.41	20324100-56210	FUEL & FLUIDS	\$285.41
	CL40759	FUEL CARD CHARGES AS NEEDED	\$199.97	80026400-56210	FUEL & FLUIDS	\$199.97
	CL40717	FUEL CARD CHARGES AS NEEDED	\$434.67	82027114-56210	FUEL & FLUIDS	\$234.73
				84027221-56210	FUEL & FLUIDS	\$199.94
	Vendor Total:		\$7,852.10			
ROGINA WATER COMPANY	14355 MAY 23	WATER SERVICES 1301 TALMAGE RD	\$69.05	10521210-55210	UTILITIES	\$69.05
				Vendor Total:		\$69.05
SCOTT SHAVER	TR 5/22-6/2/23	TRAVEL REIMBURSEMENT	\$881.38	20913920-51291	MISC EMPLOYMENT COSTS	\$881.38
				Vendor Total:		\$881.38
SETH STRADER	DV110322	REIMBURSEMENT - PARK RENTAL FEES	\$130.00	82027111-59101	FEES	\$65.00
				84027225-59101	FEES	\$65.00
				Vendor Total:		\$130.00
SHARON WEDEGAERTNER	DV062923	INSTRUCTOR	\$1,300.60	10022850-52100	CONTRACTUAL SERVICES	\$1,300.60
				Vendor Total:		\$1,300.60

List of Checks Presented for Approval on 7/14/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	117792	COMPACTION & MAT'L TESTING FOR	\$996.40	25224220-80230	INFRASTRUCTURE	\$996.40
Vendor Total:						\$996.40
SOLID WASTES SYSTEMS INC	2068	MISC. DUMP FEES	\$143.88	10022100-54100	SUPPLIES	\$14.20
				10022100-54100	SUPPLIES	\$21.40
				10022100-54100	SUPPLIES	\$31.48
				10022100-54100	SUPPLIES	\$36.51
				10024620-54100	SUPPLIES	\$15.11
				10024620-54100	SUPPLIES	\$25.18
Vendor Total:						\$143.88
STAPLES CREDIT PLAN	1816	IBEX PRO 16 LAPTOP	\$174.19	82027111-54330	COMPUTER AND TECHNOLOGY	\$174.19
	3355	SEAGATE 1TB ONETOUCH	\$117.97	10022700-54100	SUPPLIES	\$117.97
	7611276568-0	CARDSTOCK	\$56.53	10022810-54100	SUPPLIES	\$56.53
	7611022606-0	STP CAD IJ BOND	\$120.37	10022810-54100	SUPPLIES	\$120.37
	7610327000-0	POSTCARD LASER, ASTRO COSMIC PAPER	\$94.98	10024210-54100	SUPPLIES	\$94.98
	1776	USB CABLES, LIGHT CABLE, CAR2PORT	\$191.54	10024620-54100	SUPPLIES	\$191.54
	7610327000-1	RETURN - POSTCARD LASER	(\$22.60)	20012100-54100	SUPPLIES	(\$22.60)
	7610968535-0	TAB INSERTS, BATTERY, DYMO PLUS LABELER	\$61.69	20012200-54100	SUPPLIES	\$27.28
				20012800-54100	SUPPLIES	\$34.41
	7611282262-0	GLUE STICKS, PENS, CORRECTION TAPE, DUST OFF	\$81.57	20013210-54100	SUPPLIES	\$55.59
				20413500-54100	SUPPLIES	\$25.98
	7611054735-0	SPLS PAPER	\$52.31	71021100-54100	SUPPLIES	\$52.31
	17044	CASIO SCI	\$29.31	82027111-54100	SUPPLIES	\$29.31
	3273680841	BLACK TONER	\$198.03	82027111-54100	SUPPLIES	\$198.03
	16855	BINDERS	\$115.70	82027114-54100	SUPPLIES	\$115.70
Vendor Total:						\$1,271.59
SWANK MOTION PICTURES INC	DB 3408761	MOVIES IN THE PLAZA SUPPLIES	\$465.00	90000000-23235	MOVIES IN THE PLAZA	\$465.00
Vendor Total:						\$465.00

List of Checks Presented for Approval on 7/14/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SWIFTCOMPLY US OPCO INC	INV-9016	SWIFTCOMPLY EXPRESS 2 YEAR SUB	\$5,760.00	82027114-54320	SOFTWARE	\$3,760.00
				84027225-54320	SOFTWARE	\$2,000.00
				Vendor Total:		\$5,760.00
TAYLOR SCHMADEKE	12/1/22- 6/30/23	VOLUNTEER REIMBURSEMENT	\$128.00	10521210-52181	VOLUNTEER EXPENSES	\$128.00
				Vendor Total:		\$128.00
THE PEAVEY COMPANY	401607	EVIDENCE SUPPLIES	\$74.61	10020210-54201	PRISONER EXPENSE	\$74.61
				Vendor Total:		\$74.61
UKIAH ROUND TREE GLASS INC	23827	WINDSHIELD	\$250.00	10521210-56130	EXTERNAL SERVICES	\$250.00
				Vendor Total:		\$250.00
UKIAH TROPHIES & GIFTS	854332	SPECIAL EVENTS SUPPLIES	\$78.39	90000000-23256	SPECIAL EVENTS TRUST	\$78.39
	854333	ADULT SOFTBALL SUPPLIES	\$227.55	10022822-54100	SUPPLIES	\$227.55
	Vendor Total:		\$305.94			
UKIAH VALLEY DELI	348091	ELECTIRIC OUTAGE 7/10/23 OAK MANOR	\$148.29	80026120-54100	SUPPLIES	\$148.29
				Vendor Total:		\$148.29
ULINE	164864102	PALLET RACK WIRE DECKING	\$462.23	84027225-56504	FACILITY MAINTENANCE & REPAIR	\$462.23
				Vendor Total:		\$462.23
VWR INTERNATIONAL LLC	8813201325	SODIUM SULFITE ANHYD ACS GRADE	\$126.35	84027225-54103	LAB SUPPLIES	\$126.35
				Vendor Total:		\$126.35
WAYLON HOCKEMIER	12/1/22- 6/30/23	VOLUNTEER REIMBURSEMENT	\$50.00	10521210-52181	VOLUNTEER EXPENSES	\$50.00
				Vendor Total:		\$50.00
WEST & ASSOCIATES ENGINEERING INC	1021.23-02	2023 ANNUAL WATER SUPPLY AND DEPAND ASSESSMENT	\$1,300.00	82027110-52100	CONTRACTUAL SERVICES	\$1,300.00
				Vendor Total:		\$1,300.00
WIPF CONSTRUCTION LLC	10156	DELIVERY OF VARIOUS MATERIALS	\$1,031.76	84027221-54100	SUPPLIES	\$1,031.76
				Vendor Total:		\$1,031.76
XEROX CORP	019215731	COPIER LEASE - SEE ADD'L DESCR	\$117.28	73022600-52100	CONTRACTUAL SERVICES	\$117.28
	018215730	COPIER LEASE - SEE ADD'L DESCR	\$607.47	10020210-54500	EQUIP RENTS AND LEASES	\$425.23
				20620231-54500	EQUIP RENTS AND LEASES	\$121.50
				64020213-54500	EQUIP RENTS AND LEASES	\$60.74
	019215728	COPIER LEASE - SEE ADD'L DESCR	\$458.37	20012200-54500	EQUIP RENTS AND LEASES	\$458.37

List of Checks Presented for Approval on 7/14/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
XEROX CORP	019215727	COPIER LEASE - SEE ADD'L DESCR	\$633.27	20012200-54500	EQUIP RENTS AND LEASES	\$633.27
	019215729	COPIER LEASE - SEE ADD'L DESCR	\$1,080.30	20012200-54500	EQUIP RENTS AND LEASES	\$1,080.30
Vendor Total:						\$2,896.69
INVOICE TOTAL:						\$1,774,389.27

List of Checks Presented for Approval on 7/21/2023

The following list of bills payable was reviewed and approved for payment.

Sgt. Sanchez

D. R. J.

MJR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
3V METALS, INC	NO S32842	COPPER BLADE	\$1,617.05	80026110-54100	SUPPLIES	\$1,617.05
Vendor Total:						\$1,617.05
ACME RIGGING COMPANY INC	332234	GALV WIRE ROPE, ALUMINUM COLLARED EYE	\$175.26	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$175.26
	332529	PVC SUCTION HOSE	\$43.44	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$43.44
	332236	DISCHARGE HOSE, HOSE SHANK, BAND IT CLAMP	\$741.53	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$741.53
	332490	DISCHARGW HOSE, HOSE SHANK, BAND IT CLAMP	\$372.07	84027225-56504	FACILITY MAINTENANCE & REPAIR	\$372.07
	332464	BELL REDUCER, 600F, 600G, ADAPTERS	\$595.24	84027225-56504	FACILITY MAINTENANCE & REPAIR	\$595.24
	332626	QTAC 85HP UTV FIRE SKID	\$5,443.74	91721400-80100	MACHINERY & EQUIPMENT	\$5,443.74
Vendor Total:						\$7,371.28
ADVANCED SECURITY SYSTEMS	652925 1	ALARM MONITORING AT GHM	\$100.50	10022700-52180	SECURITY SERVICES	\$100.50
	652925	FIRE, LIFE SAFETY INSPECTION &	\$554.91	10022700-52180	SECURITY SERVICES	\$554.91
Vendor Total:						\$655.41
AL SMATSKY	155	DESIGN, ENGINEERING & CONSULTA	\$6,783.84	80126100-80230	INFRASTRUCTURE	\$145.00
				80126100-80230	INFRASTRUCTURE	\$6,638.84
				Vendor Total:		\$6,783.84
ALEJANDRO VARGAS	BA FY 23/24	BOOT ALLOWANCE	\$172.59	84027225-54100	SUPPLIES	\$172.59
Vendor Total:						\$172.59
ALPHA ANALYTICAL LABORATORIES INC	3053885-UKIAHLF	QUARTERLY WELL MONITORING AS P	\$1,232.00	70024500-52100	CONTRACTUAL SERVICES	\$1,232.00
	3056531-UKIAHLF	MISC. LABORATORY WORK AS NEEDE	\$3,409.00	70024500-52100	CONTRACTUAL SERVICES	\$3,409.00
	3055591-UKIAHLF	QUARTERLY WELL MONITORING AS P	\$7,087.00	70024500-52100	CONTRACTUAL SERVICES	\$7,087.00
	3062987-UKIAHLF	QUARTERLY WELL MONITORING AS P	\$7,087.00	70024500-52100	CONTRACTUAL SERVICES	\$7,087.00
	3062986-UKIAHLF	QUARTERLY WELL MONITORING AS P	\$8,223.00	70024500-52100	CONTRACTUAL SERVICES	\$8,223.00

List of Checks Presented for Approval on 7/21/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	3055590-UKIAHLF	QUARTERLY WELL MONITORING AS P	\$8,355.00	70024500-52100	CONTRACTUAL SERVICES	\$8,355.00
	3066092-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$50.00	84027225-52100	CONTRACTUAL SERVICES	\$50.00
	3063098-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$135.00	84027225-52100	CONTRACTUAL SERVICES	\$135.00
	3063533-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$135.00	84027225-52100	CONTRACTUAL SERVICES	\$135.00
	3066069-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$135.00	84027225-52100	CONTRACTUAL SERVICES	\$135.00
	3062410-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$255.00	84027225-52100	CONTRACTUAL SERVICES	\$255.00
	3062345-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$295.00	84027225-52100	CONTRACTUAL SERVICES	\$295.00
	3062346-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$320.00	84027225-52100	CONTRACTUAL SERVICES	\$320.00
	3063968-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$375.00	84027225-52100	CONTRACTUAL SERVICES	\$375.00
	3065399-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$375.00	84027225-52100	CONTRACTUAL SERVICES	\$375.00
	3062573-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$670.00	84027225-52100	CONTRACTUAL SERVICES	\$670.00
	3062942-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$963.00	84027225-52100	CONTRACTUAL SERVICES	\$963.00
	3062500-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$1,475.00	84027225-52100	CONTRACTUAL SERVICES	\$1,475.00
	3062961-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$1,908.00	84027225-52100	CONTRACTUAL SERVICES	\$1,908.00
	3062633-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$1,980.00	84027225-52100	CONTRACTUAL SERVICES	\$1,980.00
	3062360-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$2,205.00	84027225-52100	CONTRACTUAL SERVICES	\$2,205.00
	Vendor Total:					\$46,669.00
AMERICAN NATIONAL RED CROSS & ITS CONSTITUENT	22599344	LIFEGUARDING WITH BLOODBORNE PATHOGENS TRAINING	\$440.00	10022840-54100	SUPPLIES	\$440.00
	22603014	CPR/AED PROFESSIONAL RESCUERS W FIRST AID	\$2,032.00	10022840-54100	SUPPLIES	\$2,032.00
	Vendor Total:					\$2,472.00
ANIXTER	5693516-01	(CT-1) CABLE TIES, 13" TY-RAP	\$620.59	80000000-12104	INVENTORY - PURCHASES	\$620.59
	5688087.00	(MO-2A) MOLDING, PVC, 2" SCH 8	\$4,234.96	80000000-12104	INVENTORY - PURCHASES	\$4,234.96
	5725854-00	350-03ALUM-UD-1000	\$4,844.94	80000000-12104	INVENTORY - PURCHASES	\$4,844.94
	5668189-02	(FI-UG-1) FAULT INDICTORS, UND	\$11,745.44	80000000-12104	INVENTORY - PURCHASES	\$11,745.44
	Vendor Total:					\$21,445.93
AT&T MOBILITY	832118877X071423	DATA & VOICE CELL PHONES	\$341.77	10020210-55100	TELEPHONE	\$129.29
				20620231-55100	TELEPHONE	\$15.41
				77725200-55100	TELEPHONE	\$64.38

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T MOBILITY	832118877X071423	DATA & VOICE CELL PHONES	\$341.77	80026400-55100	TELEPHONE	\$86.46
				82027110-55100	TELEPHONE	\$15.41
				84027221-55100	TELEPHONE	\$30.82
	287325300206X071423	IT ON CALL PHONE	\$55.21	20913900-55100	TELEPHONE	\$55.21
	Vendor Total:					\$396.98
B & B INDUSTRIAL SUPPLY INC	272527	BOLTS, HEX NUTS	\$2.70	82027111-56300	BUILDING MAINT. & REPAIR	\$2.70
	272524	BOLTS, HEX NUTS, SOCKET DRIVE ADAPTER	\$8.22	82027111-56300	BUILDING MAINT. & REPAIR	\$8.22
	272826	SCH 40 90 STREET ELBOW BLACK 1 1/2	\$5.43	10521210-56130	EXTERNAL SERVICES	\$5.43
	272884	SS COTTER PINS 1/8 X 1 1/2	\$1.52	20324100-58510	REIMBURSABLE JOBS	\$1.52
	272688	DR STAR BIT SOCKET T27	\$35.44	10024620-54100	SUPPLIES	\$35.44
	272355	14'X7/64 MAKITA CHOP SAW BLADE, TYPE 1 CUTOFF	\$47.80	80026120-54100	SUPPLIES	\$47.80
	272283	CARRIAGE BOLT, NYLOCKS NC	\$7.32	84027221-54100	SUPPLIES	\$7.32
Vendor Total:					\$108.43	
BADGER METER INC	1589784	WATER METER	\$1,017.64	82027114-54100	SUPPLIES	\$1,017.64
					Vendor Total:	
BARTLEY PUMP PM, LLC	68915	EMERGENCY REPAIR WELL 7, 1 ROB	\$2,560.00	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,560.00
	39338	EMERGENCY REPAIR WELL 7, 1 ROB	\$7,987.79	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$7,987.79
	Vendor Total:					\$10,547.79
BELKORP AG	891937	REGULATOR	\$56.32	82027111-56300	BUILDING MAINT. & REPAIR	\$56.32
					Vendor Total:	
BOUND TREE MEDICAL LLC	84995066	MISC. SUPPLIES AS NEEDED FY 22	\$566.85	10521210-54107	EMS SUPPLIES	\$566.85
	85000841	MISC. SUPPLIES AS NEEDED FY 22	\$342.16	71021100-54107	EMS SUPPLIES	\$342.16
	85004133	MISC. SUPPLIES AS NEEDED FY 22	\$724.20	71021100-54107	EMS SUPPLIES	\$724.20
	Vendor Total:					\$1,633.21
BSN SPORTS LLC	921926762	JOX BOX DELUX BATTERS BOX	\$2,178.50	90000000-23236	FIELD SIGNAGE FEES	\$2,178.50
					Vendor Total:	
CARTER GRISSOM	DV072323	PROMOTER FOR SUNDAYS IN THE PA	\$500.00	90000000-23226	CONCERT SERIES	\$500.00
					Vendor Total:	
CINTAS CORPORATION	4159614402	RUG, MAT & UNIFORM SERVICES	\$37.16	20824700-56300	BUILDING MAINT. & REPAIR	\$37.16

List of Checks Presented for Approval on 7/21/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CINTAS CORPORATION	4158212121	RUG, MAT & UNIFORM SERVICES	\$37.16	73022600-56300	BUILDING MAINT. & REPAIR	\$37.16
	4158212344	RUG, MAT & UNIFORM SERVICES	\$61.35	73022600-56300	BUILDING MAINT. & REPAIR	\$61.35
	4159614348	RUG, MAT & UNIFORM SERVICES	\$61.35	73022600-56300	BUILDING MAINT. & REPAIR	\$61.35
	4158212361	RUG, MAT & UNIFORM SERVICES	\$243.54	20324100-52100	CONTRACTUAL SERVICES	\$31.37
				20824300-52100	CONTRACTUAL SERVICES	\$212.17
	4159614470	RUG, MAT & UNIFORM SERVICES	\$243.54	20324100-52100	CONTRACTUAL SERVICES	\$31.37
				20824300-52100	CONTRACTUAL SERVICES	\$212.17
	4158908987	RUG, MAT & UNIFORM SERVICES	\$258.23	20324100-52100	CONTRACTUAL SERVICES	\$31.37
				20824300-52100	CONTRACTUAL SERVICES	\$226.86
	4157618176	RUG, MAT & UNIFORM SERVICES	\$258.70	20324100-52100	CONTRACTUAL SERVICES	\$31.37
				20824300-52100	CONTRACTUAL SERVICES	\$227.33
	4158212377	RUG, MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	4159614487	RUG, MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	5164208565	FIRST AID SUPPLIES	\$96.38	10024620-54120	PW - SPECIAL SUPPLIES	\$54.35
				84027221-54100	SUPPLIES	\$42.03
	5164208503	FIRST AID SUPPLIES	\$48.85	20324100-54100	SUPPLIES	\$48.85
	4158212554	RUG, MAT & UNIFORM SERVICES	\$47.35	77725200-54100	SUPPLIES	\$47.35
	4159614490	RUG, MAT & UNIFORM SERVICES	\$47.35	77725200-54100	SUPPLIES	\$47.35
	4158909019	RUG, MAT & UNIFORM SERVICES	\$49.17	77725200-54100	SUPPLIES	\$49.17
	5164208567	FIRST AID SUPPLIES	\$51.65	77725200-54100	SUPPLIES	\$51.65
	4157618188	RUG, MAT & UNIFORM SERVICES	\$80.19	77725200-54100	SUPPLIES	\$80.19
	5164208510	FIRST AID SUPPLIES	\$48.85	80026110-54100	SUPPLIES	\$48.85
Vendor Total:						\$1,740.82
CITIBANK N.A.	0252723	AIRFARE - M HORGER	\$574.28	20413500-57100	LEARNING AND DEVELOPMENT	\$191.43
				20413510-57100	LEARNING AND DEVELOPMENT	\$191.43
				20413520-57100	LEARNING AND DEVELOPMENT	\$191.42
	062023	AGENT FEE	\$7.00	20913920-51291	MISC EMPLOYMENT COSTS	\$7.00
	052723 1	AIRFARE - S SHAVER	\$376.69	20913920-51291	MISC EMPLOYMENT COSTS	\$376.69

List of Checks Presented for Approval on 7/21/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CITIBANK N.A.	062123	AIRFARE - S SHAVER	\$433.93	20913920-51291	MISC EMPLOYMENT COSTS	\$433.93
	060923	CAR RENTAL - S SHAVER	\$455.04	20913920-51291	MISC EMPLOYMENT COSTS	\$455.04
	Vendor Total:					\$1,846.94
CITY OF SACRAMENTO	POLPMC01000	CTO DISPATCHER TRAINING - K ROCKEL	\$160.00	20620231-57100	LEARNING AND DEVELOPMENT	\$160.00
	Vendor Total:					\$160.00
COMPUTER OPTIONS INC	INV04085	DISASTER RECOVERY - \$28,000-\$3	\$1,495.00	20913900-52100	CONTRACTUAL SERVICES	\$1,495.00
	INV04131	DISASTER RECOVERY - \$28,000-\$3	\$1,852.50	20913900-52100	CONTRACTUAL SERVICES	\$1,852.50
	Vendor Total:					\$3,347.50
DANIEL F MEAD	51564	DUPLICATE KEYS, REPAIRS & MISC	\$61.51	84027221-54100	SUPPLIES	\$61.51
	Vendor Total:					\$61.51
DAVID BRIAN JANKOVSKY	I2023-04-0524	INSPECTION SVCS AT GHM FOR ROO	\$1,760.00	20824700-80220	BUILDING IMPROVEMENTS	\$1,760.00
	Vendor Total:					\$1,760.00
DAYNA ANTHONY WYMAN	DV072323	2023 SUNDAYS IN PARK CONCERT-M	\$1,000.00	90000000-23226	CONCERT SERIES	\$1,000.00
	Vendor Total:					\$1,000.00
DC ELECTRIC GROUP INC	470480	TOTAL LABOR, MATERIAL, AND EQU	\$16,920.00	10024214-52100	CONTRACTUAL SERVICES	\$16,920.00
	Vendor Total:					\$16,920.00
DEEP VALLEY SECURITY	407732 6	SECURITY SYSTEM MONITORING AT	\$54.95	10022100-52180	SECURITY SERVICES	\$54.95
	407732	ALARM SERVICES PER ATTACHED CO	\$229.65	10022100-52180	SECURITY SERVICES	\$24.95
				10022100-52180	SECURITY SERVICES	\$26.95
				10022700-52180	SECURITY SERVICES	\$42.95
				20824700-52180	SECURITY SERVICES	\$42.95
				73022600-52180	SECURITY SERVICES	\$19.95
				73022600-52180	SECURITY SERVICES	\$21.95
				82027111-52180	SECURITY SERVICES	\$20.00
				82027111-52180	SECURITY SERVICES	\$29.95
	407732 4	SECURITY UPGRADE & MONITORING/	\$42.95	10022700-52180	SECURITY SERVICES	\$42.95
	407732 1	MONITORING - SOFTBALL COMPLEX	\$32.95	10022822-52180	SECURITY SERVICES	\$32.95
	407732 3	SECURITY MONITORING SVCS - GAR	\$46.95	20824300-52180	SECURITY SERVICES	\$46.95

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEEP VALLEY SECURITY	407732 2	SECURITY MONITORING SVCS - STR	\$49.95	20824300-52180	SECURITY SERVICES	\$49.95
	40772 5	UPGRADE SECURITY SYSTEM FOR EL	\$62.95	20824300-52180	SECURITY SERVICES	\$62.95
	Vendor Total:					\$520.35
DELL MARKETING LP	10684702965	DELL MOBILE PRECISION WORKSTATION 5570 CTO	\$3,187.91	20324100-54330	COMPUTER AND TECHNOLOGY	\$3,187.91
	Vendor Total:					\$3,187.91
DEPARTMENT OF JUSTICE	666280	CHEM/TEST & CLETS-CRIMINAL INV	\$81.00	10020210-54169	LIVESCAN	\$81.00
	653283	CHEM/TEST & CLETS-CRIMINAL INV	\$160.00	10022900-54169	LIVESCAN	\$32.00
				20016100-54165	NEW EMPLOYEE FINGERPRINT	\$128.00
	659670	CHEM/TEST & CLETS-CRIMINAL INV	\$1,176.00	10022900-54169	LIVESCAN	\$302.00
				20016100-54165	NEW EMPLOYEE FINGERPRINT	\$64.00
				10022840-54100	SUPPLIES	\$810.00
	666399	CHEM/TEST & CLETS-CRIMINAL INV	\$1,937.00	10022900-54169	LIVESCAN	\$785.00
				20016100-54165	NEW EMPLOYEE FINGERPRINT	\$128.00
				10022840-54100	SUPPLIES	\$1,024.00
	Vendor Total:					\$3,354.00
DIAMOND D CONSTRUCTION	1416	LAKE MENDOCINO HYDRO PLANT INS	\$13,835.00	80026220-52100	CONTRACTUAL SERVICES	\$13,835.00
	Vendor Total:					\$13,835.00
EFFICIENCY SERVICES GROUP LLC	00012160	ADMIN OF EUD PUBLIC BENEFITS P	\$3,745.15	80626450-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,745.15
	Vendor Total:					\$3,745.15
ENTENMANN-ROVIN CO	0174490-IN	BADGES - UPD	\$280.85	10020210-54100	SUPPLIES	\$280.85
	Vendor Total:					\$280.85
FERGUSON US HOLDINGS INC	1758941-1	LF 5/8X3/4 UVB13-32W-NL BRCH VLV	\$783.90	82027114-54100	SUPPLIES	\$783.90
	1758941	LF 1X5/8 UVB43-42W-NL BRCH BV ASSY	\$805.68	82027114-54100	SUPPLIES	\$805.68
	Vendor Total:					\$1,589.58
FILETRAIL INC	2023-0733	HOSTED FILE MANAGMENT SYSTEM	\$666.26	20012500-54320	SOFTWARE	\$666.26
	Vendor Total:					\$666.26
FRIEDMANS HOME IMPROVEMENT	INV16870196	MISC. ITEMS AS NEEDED	\$125.56	20824700-56300	BUILDING MAINT. & REPAIR	\$125.56
	CN-464324	MISC. ITEMS AS NEEDED	(\$28.49)	82027111-56300	BUILDING MAINT. & REPAIR	(\$28.49)
	INV16893457	MISC. ITEMS AS	\$43.35	82027111-56300	BUILDING MAINT.	\$43.35

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV16927727	MISC. ITEMS AS NEEDED	\$60.89	82027111-56300	BUILDING MAINT. & REPAIR	\$60.89
	INV16943989	MISC. ITEMS AS NEEDED	\$26.98	84027225-56300	BUILDING MAINT. & REPAIR	\$26.98
	INV16866239	MISC. ITEMS AS NEEDED	\$66.82	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$66.82
	INV16993313	MISC. ITEMS AS NEEDED	\$7.40	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$7.40
	INV16943592	MISC. ITEMS AS NEEDED	\$17.06	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$17.06
	INV16982616	MISC. ITEMS AS NEEDED	\$38.76	10521210-56130	EXTERNAL SERVICES	\$38.76
	INV16903407	MISC. ITEMS AS NEEDED	\$101.59	20324100-56130	EXTERNAL SERVICES	\$101.59
	INV17017780	MISC. ITEMS AS NEEDED	\$209.53	20324100-56130	EXTERNAL SERVICES	\$209.53
	INV17020977	MISC. ITEMS AS NEEDED	\$475.52	20324100-56130	EXTERNAL SERVICES	\$475.52
	INV16871459	MISC. ITEMS AS NEEDED	\$1,998.83	84027225-56504	FACILITY MAINTENANCE & REPAIR	\$1,998.83
	INV16969763	MISC. ITEMS AS NEEDED	\$6.65	10022100-59400	OTHER EXPENSES	\$6.65
	INV16969668	MISC. ITEMS AS NEEDED	\$110.30	10022100-59400	OTHER EXPENSES	\$110.30
	INV16962686	MISC. ITEMS AS NEEDED	\$54.51	10020210-54201	PRISONER EXPENSE	\$54.51
	INV17012890	MISC. ITEMS AS NEEDED	\$7.28	20324100-58510	REIMBURSABLE JOBS	\$7.28
	INV16894026	MISC. ITEMS AS NEEDED	\$146.59	20824700-54102	SMALL TOOLS	\$146.59
	INV17026985	MISC. ITEMS AS NEEDED	\$82.29	71021100-54102	SMALL TOOLS	\$82.29
	INV17026989	MISC. ITEMS AS NEEDED	\$269.03	71021100-54102	SMALL TOOLS	\$269.03
	INV16962374	MISC. ITEMS AS NEEDED	\$325.54	84027221-54102	SMALL TOOLS	\$325.54
	CN-461362	MISC. ITEMS AS NEEDED	(\$38.11)	10022100-54100	SUPPLIES	(\$38.11)
	INV03616666	MISC. ITEMS AS NEEDED	\$8.32	10022100-54100	SUPPLIES	\$8.32
	INV16904093	MISC. ITEMS AS NEEDED	\$10.30	10022100-54100	SUPPLIES	\$10.30
	INV16909979	MISC. ITEMS AS NEEDED	\$12.42	10022100-54100	SUPPLIES	\$12.42
	INV16900549	MISC. ITEMS AS NEEDED	\$13.21	10022100-54100	SUPPLIES	\$13.21
	INV16889860	MISC. ITEMS AS NEEDED	\$18.87	10022100-54100	SUPPLIES	\$18.87
	INV16863905	MISC. ITEMS AS NEEDED	\$20.40	10022100-54100	SUPPLIES	\$20.40
	INV17006372	MISC. ITEMS AS NEEDED	\$24.97	10022100-54100	SUPPLIES	\$24.97
	INV16900144	MISC. ITEMS AS NEEDED	\$25.98	10022100-54100	SUPPLIES	\$25.98

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FRIEDMANS HOME IMPROVEMENT	INV16898974	MISC. ITEMS AS NEEDED	\$28.75	10022100-54100	SUPPLIES	\$28.75
	INV17000433	MISC. ITEMS AS NEEDED	\$29.81	10022100-54100	SUPPLIES	\$29.81
	INV16892791	MISC. ITEMS AS NEEDED	\$34.78	10022100-54100	SUPPLIES	\$34.78
	INV16948796	MISC. ITEMS AS NEEDED	\$36.05	10022100-54100	SUPPLIES	\$36.05
	INV16930074	MISC. ITEMS AS NEEDED	\$41.58	10022100-54100	SUPPLIES	\$41.58
	INV17014193	MISC. ITEMS AS NEEDED	\$48.20	10022100-54100	SUPPLIES	\$48.20
	INV16903784	MISC. ITEMS AS NEEDED	\$52.63	10022100-54100	SUPPLIES	\$52.63
	INV16909365	MISC. ITEMS AS NEEDED	\$64.19	10022100-54100	SUPPLIES	\$64.19
	INV16911121	MISC. ITEMS AS NEEDED	\$67.21	10022100-54100	SUPPLIES	\$67.21
	INV17006194	MISC. ITEMS AS NEEDED	\$121.90	10022100-54100	SUPPLIES	\$121.90
	INV16886602	MISC. ITEMS AS NEEDED	\$122.95	10022100-54100	SUPPLIES	\$122.95
	INV16887830	MISC. ITEMS AS NEEDED	\$511.93	10022100-54100	SUPPLIES	\$511.93
	INV17005257	MISC. ITEMS AS NEEDED	\$48.05	10024224-54100	SUPPLIES	\$48.05
	INV16893563	MISC. ITEMS AS NEEDED	\$61.93	10024620-54100	SUPPLIES	\$61.93
	INV17015107	MISC. ITEMS AS NEEDED	\$71.76	10024620-54100	SUPPLIES	\$71.76
	INV16972369	MISC. ITEMS AS NEEDED	\$85.23	10024620-54100	SUPPLIES	\$85.23
	INV17014788	MISC. ITEMS AS NEEDED	\$204.45	10024620-54100	SUPPLIES	\$204.45
	INV17003363	MISC. ITEMS AS NEEDED	\$269.57	10024620-54100	SUPPLIES	\$269.57
	INV17011167	MISC. ITEMS AS NEEDED	\$323.76	10024620-54100	SUPPLIES	\$323.76
	INV16974772	MISC. ITEMS AS NEEDED	\$1,355.33	10024620-54100	SUPPLIES	\$1,355.33
	INV16962408	MISC. ITEMS AS NEEDED	\$40.29	20324100-54100	SUPPLIES	\$40.29
	INV17004003	MISC. ITEMS AS NEEDED	\$55.05	20824700-54100	SUPPLIES	\$55.05
	INV16940488	MISC. ITEMS AS NEEDED	\$91.43	20824700-54100	SUPPLIES	\$91.43
	INV16968672	MISC. ITEMS AS NEEDED	\$135.91	20824700-54100	SUPPLIES	\$135.91
	INV16940493	MISC. ITEMS AS NEEDED	\$216.00	20824700-54100	SUPPLIES	\$216.00
	INV17002059	MISC. ITEMS AS NEEDED	\$15.65	77725200-54100	SUPPLIES	\$15.65
	INV16875825	MISC. ITEMS AS NEEDED	\$40.80	77725200-54100	SUPPLIES	\$40.80
	INV17009065	MISC. ITEMS AS NEEDED	\$357.34	77725200-54100	SUPPLIES	\$357.34
	INV16944210	MISC. ITEMS AS NEEDED	\$426.74	77725200-54100	SUPPLIES	\$426.74

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV16870125	MISC. ITEMS AS NEEDED	\$8.70	80026220-54100	SUPPLIES	\$8.70
	INV16969517	MISC. ITEMS AS NEEDED	\$45.73	80026220-54100	SUPPLIES	\$45.73
	INV17013013	MISC. ITEMS AS NEEDED	\$51.77	80026220-54100	SUPPLIES	\$51.77
	INV16968581	MISC. ITEMS AS NEEDED	\$128.48	80026220-54100	SUPPLIES	\$128.48
	INV16963100	MISC. ITEMS AS NEEDED	\$55.03	82027111-54100	SUPPLIES	\$55.03
	INV16866548	MISC. ITEMS AS NEEDED	\$106.08	82027111-54100	SUPPLIES	\$106.08
	INV16954309	MISC. ITEMS AS NEEDED	\$141.26	82027111-54100	SUPPLIES	\$141.26
	INV16941019	MISC. ITEMS AS NEEDED	\$48.05	82027114-54100	SUPPLIES	\$48.05
	INV17008259	MISC. ITEMS AS NEEDED	\$121.17	82027114-54100	SUPPLIES	\$121.17
	INV16964911	MISC. ITEMS AS NEEDED	\$151.46	82027114-54100	SUPPLIES	\$151.46
	INV16969318	MISC. ITEMS AS NEEDED	\$4.61	84027221-54100	SUPPLIES	\$4.61
	INV16925294	MISC. ITEMS AS NEEDED	\$34.31	84027221-54100	SUPPLIES	\$34.31
	INV16910399	MISC. ITEMS AS NEEDED	\$162.11	84027225-54100	SUPPLIES	\$162.11
	Vendor Total:					\$10,260.38
GEORGINA FETH-MICHEL	DV071823	REIMBURSEMENT - CPA LICENSE CPE	\$273.50	20013400-57100	LEARNING AND DEVELOPMENT	\$273.50
	Vendor Total:					\$273.50
GHD INC	380-0035254	ORR STREET BRIDGE & TRANSPORTA	\$1,463.24	12024200-80230	INFRASTRUCTURE	\$1,463.24
	Vendor Total:					\$1,463.24
GIRARD & ASSOCIATES	682	EMS QUALITY IMPROVEMENT AUDIT	\$13,950.00	10521210-52100	CONTRACTUAL SERVICES	\$6,975.00
				71021100-52100	CONTRACTUAL SERVICES	\$6,975.00
	Vendor Total:					\$13,950.00
GOVERNMENT-JOBS.COM INC	INV-37172	PERFORM & LEARN SUBSCRIPTION -	\$26,398.04	20016100-54320	SOFTWARE	\$26,398.04
	Vendor Total:					\$26,398.04
GRADY HURN	TA 7/25-27/23	TRAVEL ADVANCE	\$570.89	80026400-57100	LEARNING AND DEVELOPMENT	\$570.89
	Vendor Total:					\$570.89
GRAINGER INC	9764165123	GREASE FITTING, CAM AND GROOVE ADAPTERS	\$480.90	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$480.90
	9750150196	COMPRESSION SMALL HEX, STEEL SLEEVE, ELBOW, NUT	\$65.60	80026220-54100	SUPPLIES	\$65.60
	Vendor Total:					\$546.50

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GRIDIRON REAL ESTATE INVESTMENT CORP	000041	REGISTRATION - C PARDINI	\$500.00	10020210-57100	LEARNING AND DEVELOPMENT	\$500.00
	000040	REGISTRATION - E RODELLO	\$500.00	10020210-57100	LEARNING AND DEVELOPMENT	\$500.00
	Vendor Total:					\$1,000.00
HERC RENTALS INC	33660494-002	WATER TRUCK RENTAL 2000 GALLON	\$3,200.75	82027114-56410	EQUIPMENT RENTAL - PRIVATE	\$1,600.37
				84027221-56410	EQUIPMENT RENTAL - PRIVATE	\$1,600.38
				Vendor Total:		
JACK MILLER	23265	SCADA UPGRADE AT THE WATER TRE	\$34,901.23	82027111-80100	MACHINERY & EQUIPMENT	\$34,901.23
					Vendor Total:	
JEFFREY MORRIS	TA 7/23-27/23	TRAVEL ADVANCE	\$315.00	10521210-57100	LEARNING AND DEVELOPMENT	\$315.00
					Vendor Total:	
JOHNSON CONTROLS FIRE PROTECTION LP	23626168	HALON SAFETY TEST/INSPECTION	\$699.18	20824700-56300	BUILDING MAINT. & REPAIR	\$699.18
					Vendor Total:	
JOHNSONS CUSTOM LANDSCAPING INC	15319	LANDSCAPE MAINTENANCE: SUBSTA	\$350.00	80026210-52100	CONTRACTUAL SERVICES	\$350.00
	15320	LANDSCAPE MAINTENANCE: SUBSTA	\$665.00	80026400-52100	CONTRACTUAL SERVICES	\$665.00
	Vendor Total:					\$1,015.00
JOSEPH GARCIA	BA FY 22/23	BOOT ALLOWANCE	\$391.50	80026110-54100	SUPPLIES	\$391.50
					Vendor Total:	
KATIE WILLIAMS	DV070823	INSTRUCTOR	\$560.00	10022850-52100	CONTRACTUAL SERVICES	\$560.00
					Vendor Total:	
KELLY-MOORE PAINT COMPANY INC	910-00000380969	MISC. PURCHASES AS REQUIRED	\$25.68	10024620-54125	PW - TRAFFIC PAINT	\$25.68
	910-00000381523	MISC. PURCHASES AS REQUIRED	\$685.87	10024620-54125	PW - TRAFFIC PAINT	\$685.87
	910-00000381016	MISC. PURCHASES AS REQUIRED	\$736.35	10024620-54125	PW - TRAFFIC PAINT	\$736.35
	Vendor Total:					\$1,447.90
KEN FOWLER MOTORS INC	41323	MOTOR	\$186.02	80026110-56130	EXTERNAL SERVICES	\$186.02
					Vendor Total:	
L'AUDIO NORTH	DV072323	SOUND SYSTEM SERVICES FOR SUND	\$2,300.00	90000000-23226	CONCERT SERIES	\$2,300.00
					Vendor Total:	

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LINDSEY DUTCHER	TR 7/16-17/23	TRAVEL REIBURSEMENT	\$379.61	10020210-57100	LEARNING AND DEVELOPMENT	\$379.61
					Vendor Total:	\$379.61
LLOYD WESLEY WAKE	251763-39	REFRIGERATOR REPAIR	\$114.07	10022700-56120	EQUIPMENT MAINTENANCE & REPAIR	\$114.07
					Vendor Total:	\$114.07
LYMAN GROUP INC	1846224	PROPANE	\$54.67	84027225-56210	FUEL & FLUIDS	\$54.67
	1851521	BAG BURLAP	\$9.64	83027330-54102	SMALL TOOLS	\$9.64
	1844823	STRAW RICE	\$237.11	77725200-54100	SUPPLIES	\$237.11
					Vendor Total:	\$301.42
MARY PAFFARD	DV060623 1	INSTRUCTOR	\$378.00	10022850-52100	CONTRACTUAL SERVICES	\$378.00
	DV060623	INSTRUCTOR	\$409.50	10022850-52100	CONTRACTUAL SERVICES	\$409.50
	DV041823	INSTRUCTOR	\$413.00	10022850-52100	CONTRACTUAL SERVICES	\$413.00
	DV041823 1	INSTRUCTOR	\$504.00	10022850-52100	CONTRACTUAL SERVICES	\$504.00
					Vendor Total:	\$1,704.50
MELINDA WALLS	FY 23/24	RIGHT OF WAY AGREEMENT - AIRPO	\$4,673.39	77725200-52100	CONTRACTUAL SERVICES	\$4,673.39
					Vendor Total:	\$4,673.39
MENDO MILL & LUMBER CO	240606/1	BOLT CUTER	\$77.66	10521210-54102	SMALL TOOLS	\$77.66
	239952/1	REDLITHIUM BATTERIES	\$2,157.41	10521210-54102	SMALL TOOLS	\$2,157.41
	240074/1	KEY BLANK SCHLAGE	\$2.59	10521210-54100	SUPPLIES	\$2.59
	238819/1	PELLETS	\$38.73	10521210-54100	SUPPLIES	\$38.73
	239822/1	EXTENSION CORD	\$49.16	10521210-54100	SUPPLIES	\$49.16
					Vendor Total:	\$2,325.55
MENDOCINO COUNTY ANIMAL CARE SERVICES	CITY OF UKIAH - 4TH	ANIMAL SHELTER SERVICES AND FI	\$9,004.39	10020217-52100	CONTRACTUAL SERVICES	\$9,004.39
					Vendor Total:	\$9,004.39
MOSAIC PUBLIC PARTNERS LLC	1229	EXECUTIVE RECRUITING SERVICES	\$2,500.00	20016100-52100	CONTRACTUAL SERVICES	\$2,500.00
	1228	EXECUTIVE RECRUITING SERVICES	\$7,500.00	20016100-52100	CONTRACTUAL SERVICES	\$7,500.00
					Vendor Total:	\$10,000.00
MUNICIPAL MANAGEMENT ASSOCIATION OF	8262	REGISTRATION - S BROWN	\$525.00	20013210-57100	LEARNING AND DEVELOPMENT	\$262.50

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MUNICIPAL MANAGEMENT ASSOCIATION OF	8262	REGISTRATION - S BROWN	\$525.00	20013220-57100	LEARNING AND DEVELOPMENT	\$262.50
					Vendor Total:	\$525.00
MYERS MEDICAL PHARMACY	453304	EMS SUPPLIES	\$199.95	71021100-54107	EMS SUPPLIES	\$199.95
					Vendor Total:	\$199.95
NCPA	006102-0723029	JUL 23 NCPA	\$1,372,336.00	80026440-58104	NCPA MANAGEMENT SERVICES	(\$131,135.00)
				80026440-58101	NCPA PLANT GENERATION	\$898,584.00
				80026440-58102	NCPA POWER PURCHASES	\$231,777.00
				80026440-58105	NCPA THIRD PARTY SALES	\$28,682.00
				80026440-58103	NCPA TRANSMISSION	\$344,428.00
					Vendor Total:	\$1,372,336.00
NICK BARBIERI TRUCKING LLC	CL19006	CARDLOCK FUEL PURCHASES	\$7,903.27	10022100-56210	FUEL & FLUIDS	\$1,035.36
				10022810-56210	FUEL & FLUIDS	\$36.15
				10023320-56210	FUEL & FLUIDS	\$296.38
				10024210-56210	FUEL & FLUIDS	\$161.51
				10024620-56210	FUEL & FLUIDS	\$876.51
				20012200-56210	FUEL & FLUIDS	\$8.73
				20324100-56210	FUEL & FLUIDS	\$55.15
				20513382-56210	FUEL & FLUIDS	\$121.99
				80026400-56210	FUEL & FLUIDS	\$1,900.65
				82027111-56210	FUEL & FLUIDS	\$608.12
				82027114-56210	FUEL & FLUIDS	\$435.55
				82027114-56210	FUEL & FLUIDS	\$861.75
				84027221-56210	FUEL & FLUIDS	\$371.03
				84027221-56210	FUEL & FLUIDS	\$734.08
				84027225-56210	FUEL & FLUIDS	\$400.31
					Vendor Total:	\$7,903.27
OFFICE DEPOT INC	314691683001	CREDIT ON INVOICE 314266484001	(\$7.99)	10020210-54100	SUPPLIES	(\$7.99)

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OFFICE DEPOT INC	315311703001	INK, ENVELOPES	\$74.14	10020210-54100	SUPPLIES	\$74.14
	315323812001	DIVIDERS, ENVELOPES	\$145.84	10020210-54100	SUPPLIES	\$145.84
	319660171001	PAPER	\$2,155.29	20012200-54100	SUPPLIES	\$2,155.29
	320436982001	MESSAG BOOKS				
	320351899001	TOILET PAPER	\$65.28	20513300-54100	SUPPLIES	\$65.28
	320436983001	PENS,	\$116.49	20513300-54100	SUPPLIES	\$116.49
		RUBBERBANDS, SORT QUICK	\$123.95	20513300-54100	SUPPLIES	\$123.95
	318817794001	BOOKCASE 6-SHELF	\$435.49	80026220-54100	SUPPLIES	\$435.49
	319299038001	PHOTO PRINTER INK	\$87.45	80026400-54100	SUPPLIES	\$87.45
			\$106.77	80026400-54100	SUPPLIES	\$106.77
	319290879001	PRINTER INK, PENS				
					Vendor Total:	\$3,302.71
ONE TIME PAY VENDOR	97182-001 1	ENERGY REBATE: WENDELL & REBECCA GILGERT	\$297.21	80626450-52135	ENERGY CONSERVATION PROGRAM	\$297.21
	49471-001	ENERGY REBATE: BETTY DAVIS	\$450.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$450.00
	90218-02	ENERGY REBATE: FRANCES TYLAVSKY	\$1,000.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$1,000.00
	0031214	PARK CACELATION REFUND - STEPHEN SCALMANINI	\$475.00	10022100-46360	PARKS RENTAL	\$475.00
	0029402	REC REFUND: OSCAR MURRILLO	\$1,555.00	10022840-44915	RECREATION PROGRAM INCOME	\$1,555.00
	0030508	REC REFUND: MARY LEITTEM-THOMAS	\$60.00	10022300-44910	SWIMMING POOL	\$60.00
	0031015	REC REFUND: MARY LEITTEM-THOMAS	\$60.00	10022300-44910	SWIMMING POOL	\$60.00
	0031016	REC REFUND: MARY LEITTEM-THOMAS	\$60.00	10022300-44910	SWIMMING POOL	\$60.00
	100619-008	UTILITY REFUND: KATRINA SMITH	\$48.88	90100000-10421	UTILITY RECEIVABLES CLEARING	\$48.88
	93529-001	UTILITY REFUND: DUESTELLE BROOKS	\$150.00	90100000-10421	UTILITY RECEIVABLES CLEARING	\$150.00
					Vendor Total:	\$4,156.09
ONESOURCE DISTRIBUTORS LLC	S7177880.005	(FI-UG-1) FAULT INDICATORS,	\$45.73	80000000-12104	INVENTORY - PURCHASES	\$45.73
	S7177880.006	(FI-UG-1) FAULT INDICATORS	\$245.24	80000000-12104	INVENTORY - PURCHASES	\$245.24
	S7251210.001	ELECTRIC UTILITY SUPPLIES	\$378.36	80000000-12104	INVENTORY - PURCHASES	\$378.36
	S7020535.009	(CP-57) CLAMP, PG 3/0 -397.5 A	\$424.61	80000000-12104	INVENTORY - PURCHASES	\$424.61
	S7177880.007	(FI-UG-1) FAULT INDICATORS	\$460.00	80000000-12104	INVENTORY - PURCHASES	\$460.00
	S7195737.001	UTILCO CONNECTORS	\$2,925.12	80000000-12104	INVENTORY - PURCHASES	\$2,925.12

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ONESOURCE DISTRIBUTORS LLC	S7227689.001	STREET LIGHT 32LED PART	\$10,062.99	80526150-54100	SUPPLIES	\$10,062.99
Vendor Total:						\$14,542.05
OPPERMAN & SON INC	01P61130	AIR CLEANER, RACOR	\$115.66	10521210-56130	EXTERNAL SERVICES	\$115.66
	01P64694	PRIM/VALVE KIT	\$601.99	20324100-58510	REIMBURSABLE JOBS	\$601.99
	01P64927	TURN, WIPER, HEADLIGHT SW	\$682.18	20324100-58510	REIMBURSABLE JOBS	\$682.18
	01P64589	ELBOW 90 DEGREE, BRAKE VALVE, CLAMP, VALVE ASSM	\$3,702.43	20324100-58510	REIMBURSABLE JOBS	\$3,702.43
	01P64182	90 COUPLING, 250CL NIPPLE,	\$138.51	20824300-54100	SUPPLIES	\$138.51
Vendor Total:						\$5,240.77
OREILLY AUTO PARTS	2707-190956	MICRO BELT	\$15.43	10020210-56130	EXTERNAL SERVICES	\$15.43
	2707-190580	CV SHAFT	\$91.18	10020210-56130	EXTERNAL SERVICES	\$91.18
	2707-184582	RETURN THROTTLE SENSOR	(\$46.87)	10022100-56130	EXTERNAL SERVICES	(\$46.87)
	2707-185813	RETURN THROTTLE SENSOR	(\$31.32)	10022100-56130	EXTERNAL SERVICES	(\$31.32)
	2707-184552	THROTTLE SENSOR	\$31.32	10024620-56130	EXTERNAL SERVICES	\$31.32
	2707-184530	FUEL HOSE	\$53.51	10024620-56130	EXTERNAL SERVICES	\$53.51
	3707-183593	WIPER BLADES	\$97.92	10024620-56130	EXTERNAL SERVICES	\$37.96
				10521210-56130	EXTERNAL SERVICES	\$29.98
				10521210-56130	EXTERNAL SERVICES	\$29.98
	2707-190655	CORE RETURN	(\$43.55)	20513382-56130	EXTERNAL SERVICES	(\$43.55)
	2707-189187	ALTERNATOR	\$165.41	20513382-56130	EXTERNAL SERVICES	\$165.41
	2707-188028	LOCKING CAP	\$25.48	80026110-56130	EXTERNAL SERVICES	\$25.48
	2707-190955	BLOWER MOTOR, RESISTOR	\$125.36	80026110-56130	EXTERNAL SERVICES	\$125.36
	2707-190239	BATTERY	\$202.25	80026110-56130	EXTERNAL SERVICES	\$202.25
	2707-187964	BATTERY	\$426.24	80026110-56130	EXTERNAL SERVICES	\$426.24
	2707-183555	BATTERY	\$144.47	82027114-56130	EXTERNAL SERVICES	\$144.47
	2707-186267	BATTERIES	\$69.64	20324100-54100	SUPPLIES	\$69.64
	2707-190287	BRAKE CLEANER	\$91.19	20324100-54100	SUPPLIES	\$91.19
Vendor Total:						\$1,417.66

List of Checks Presented for Approval on 7/21/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OWEN EQUIPMENT SALES	00060368	45046 COUNTER MEASURE	\$334.93	84027221-56130	EXTERNAL SERVICES	\$334.93
					Vendor Total:	\$334.93
PAMELA WHITAKER	JUNE 2023	INSTRUCTOR	\$600.00	10022850-52100	CONTRACTUAL SERVICES	\$600.00
					Vendor Total:	\$600.00
PASTPERFECT SOFTWARE INC	90625467	SOFTWARE COLLECTIONS DATABASE MUSEUM	\$1,692.00	10022700-54320	SOFTWARE	\$1,692.00
					Vendor Total:	\$1,692.00
PETERSON POWER SYSTEMS INC	PC060182685	KEYS	\$140.67	10024620-56130	EXTERNAL SERVICES	\$140.67
	PC060182876	BATTERY	\$848.26	20824700-56130	EXTERNAL SERVICES	\$848.26
	PR060020556	CORE RETURN	(\$51.78)	80026400-56130	EXTERNAL SERVICES	(\$51.78)
	PC060182813	BATTERY	\$629.44	80026400-56130	EXTERNAL SERVICES	\$629.44
	PC060182814	BATTERY	\$417.63	84027221-56130	EXTERNAL SERVICES	\$417.63
	PC060182840	BATTERY	\$419.63	84027221-56130	EXTERNAL SERVICES	\$419.63
	PC060182182	COUPLING	\$91.89	84027225-56130	EXTERNAL SERVICES	\$91.89
	PC060182183	HOSE ASSEMBLY	\$225.24	84027225-56130	EXTERNAL SERVICES	\$225.24
	PR060020534	CORE RETURN	(\$51.78)	20324100-58510	REIMBURSABLE JOBS	(\$51.78)
	PR060020557	CORE RETURN	(\$44.23)	20324100-58510	REIMBURSABLE JOBS	(\$44.23)
	PC060182473	BATTERY	\$626.44	20324100-58510	REIMBURSABLE JOBS	\$626.44
	PC060182387	BATTERY	\$850.26	20324100-58510	REIMBURSABLE JOBS	\$850.26
	PC060182916	BATTERY	\$1,252.88	20324100-58510	REIMBURSABLE JOBS	\$1,252.88
					Vendor Total:	\$5,354.55
PETERSON TRUCKS INC	14547U	FILTER	\$106.52	10024620-56130	EXTERNAL SERVICES	\$106.52
	CM14310U	CORE RETURN	(\$64.73)	10521210-56130	EXTERNAL SERVICES	(\$64.73)
	14423U	HOOK COAT	\$51.80	10521210-56130	EXTERNAL SERVICES	\$51.80
	14723U	TUBES	\$78.51	10521210-56130	EXTERNAL SERVICES	\$78.51
	14590U	SENSORS	\$127.41	10521210-56130	EXTERNAL SERVICES	\$127.41
	14576U	BELTS, BOLTS, BRACKETS	\$2,111.35	10521210-56130	EXTERNAL SERVICES	\$1,055.67
				10521210-56130	EXTERNAL SERVICES	\$1,055.68
	13260U	BENCH SEAT	\$3,551.34	10521210-56130	EXTERNAL SERVICES	\$3,551.34

List of Checks Presented for Approval on 7/21/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	14352U	FILTER KIT	\$133.85	77725200-56130	EXTERNAL SERVICES	\$133.85
	CM14310UX1	CORE RETURN	(\$64.73)	20324100-58510	REIMBURSABLE JOBS	(\$64.73)
	354909S	OIL FILTER CLAMP	\$32.59	20324100-58510	REIMBURSABLE JOBS	\$32.59
	14671U	FREIGHT CHARGE FOR ENGINE HARNESS	\$296.66	20324100-58510	REIMBURSABLE JOBS	\$296.66
	14648U	HARNESS	\$1,359.42	20324100-58510	REIMBURSABLE JOBS	\$1,359.42
	Vendor Total:					\$7,719.99
PITNEY BOWES INC	STMT JUL 23	POSTAGE MACHINE LEASE AND SUPPLIES	\$33.03	73022600-54101	POSTAGE	\$33.03
					Vendor Total:	
PUBLIC RISK, INNNOVATION, SOLUTIONS AND MANAGEMENT	24400080	EMPLOYEE ASSISTANCE PROGRAM	\$67.62	10521210-52181	VOLUNTEER EXPENSES	\$67.62
					Vendor Total:	
PUBLIC SERVICE DEPARTMENT	MAY 23	CITY UTILITIES	\$169,890.62	72022400-55211	GOLF UTILITIES	\$39,199.20
				10022100-55210	UTILITIES	\$12,221.99
				10022300-55210	UTILITIES	\$4,973.95
				10022700-55210	UTILITIES	\$3,146.39
				10024214-55210	UTILITIES	\$1,387.49
				10024620-55210	UTILITIES	\$391.98
				20620231-55210	UTILITIES	\$112.19
				20824300-55210	UTILITIES	\$1,448.51
				20824700-55210	UTILITIES	\$13,193.49
				64020213-55210	UTILITIES	\$543.89
				73022600-55210	UTILITIES	\$2,685.02
				77725200-55210	UTILITIES	\$3,463.16
				80026400-55210	UTILITIES	\$1,647.29
				80526150-55210	UTILITIES	\$12,225.53
				82027111-55210	UTILITIES	\$28,459.31
				83027330-55210	UTILITIES	\$5,072.82
				84027221-55210	UTILITIES	\$136.92
				84027225-55210	UTILITIES	\$39,581.49
Vendor Total:					\$169,890.62	

List of Checks Presented for Approval on 7/21/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RAINBOW AGRICULTURAL SERVICES	64054/H	AIR FILTERS	(\$10.88)	10024620-56130	EXTERNAL SERVICES	(\$10.88)
	64053/H	SPARK PLUG, AIR FILTER, VALVE GASKET	\$31.53	10024620-56130	EXTERNAL SERVICES	\$31.53
	766898/H	CARBURETOR	\$163.21	82027114-56130	EXTERNAL SERVICES	\$163.21
	64646/H	BACKPACK BLOWER	\$762.11	10022100-54102	SMALL TOOLS	\$762.11
	64907/H	TRIMMER HEAD	\$76.19	83027330-54102	SMALL TOOLS	\$76.19
	64273/H	TRIMMER LINE	\$26.12	10022100-54100	SUPPLIES	\$26.12
	64951/16	TRIMMER LINE	\$78.30	10022100-54100	SUPPLIES	\$78.30
	64087/H	2-CYCLE OIL	\$129.22	10022100-54100	SUPPLIES	\$129.22
	64492/H	TRIMMER HEAD	\$39.18	10024620-54100	SUPPLIES	\$39.18
	64693/H	BATTERY, CORDLESS CHAINSAW, TRIMMER LINE	\$1,465.99	10024620-54100	SUPPLIES	\$1,465.99
	64514/H	SYSTEM VENT	\$174.17	82027111-54100	SUPPLIES	\$174.17
	64686/16	RUBBER BOOTS	\$174.19	84027221-54100	SUPPLIES	\$174.19
	Vendor Total:					\$3,109.33
RYAN LOTTEN	BA FY 22/23 1	BOOT ALLOWANCE	\$60.49	84027225-54100	SUPPLIES	\$60.49
Vendor Total:					\$60.49	
SNAP-ON INDUSTRIAL	ARV-58004906	SNAP-ON #EEAC334B POLARTEK DUA	\$195.49	20324100-54102	SMALL TOOLS	\$195.49
	ARV-57938716	MM 6PT SHL UNIV SET	\$364.18	20324100-54102	SMALL TOOLS	\$364.18
	ARV/57955324	12PC MM SHL IMP SWV SKT	\$425.85	20324100-54102	SMALL TOOLS	\$425.85
	ARV/57955325	MM 12PC MM SHL IMP SWV SKT	\$425.85	20324100-54102	SMALL TOOLS	\$425.85
	ARV-57985350	SNAP-ON #EEAC334B POLARTEK DUA	\$15,505.05	20324100-54102	SMALL TOOLS	\$15,505.05
Vendor Total:					\$16,916.42	
SOUTHERN TIRE MART LLC	7740002449	TIRES, TUBES, REPAIRS AND LABO	\$53.54	10024620-56130	EXTERNAL SERVICES	\$53.54
	7740002588	TIRES, TUBES, REPAIRS AND LABO	\$956.62	10024620-56130	EXTERNAL SERVICES	\$956.62
	7740002498	TIRES, TUBES, REPAIRS AND LABO	\$1,885.71	80026110-56130	EXTERNAL SERVICES	\$1,885.71
Vendor Total:					\$2,895.87	
STEPHEN BORIS PROKOP	UKIAH-2023-02	ASSIST EUD WITH REGULATORY & M	\$3,125.00	80026400-52100	CONTRACTUAL SERVICES	\$3,125.00
Vendor Total:					\$3,125.00	
STEVE MICHAEL BROWN	UKIAH PHASE 4-001	CONST. INSPECTION & MONITORING	\$8,697.80	83027330-80230	INFRASTRUCTURE	\$8,697.80
Vendor Total:					\$8,697.80	

List of Checks Presented for Approval on 7/21/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STRYKER SALES CORPORATION	4168219 M 1	CORRECTION OF LINE ITEM ON PO	(\$730.58)	10521210-52100	CONTRACTUAL SERVICES	(\$730.58)
	4168219 M 2	STRYKER SUPPLIES	\$730.58	10521210-52100	CONTRACTUAL SERVICES	\$730.58
	4166767 M 2	STRYKER SUPPLIES	\$1,461.15	10521210-52100	CONTRACTUAL SERVICES	\$1,461.15
	4166787 M 1	WRONG LINE ITEM	(\$1,461.15)	10521210-54102	SMALL TOOLS	(\$1,461.15)
	4159977 M	STRYKER SUPPLIES	\$20,833.79	10521210-54102	SMALL TOOLS	\$20,833.79
Vendor Total:						\$20,833.79
THE EXPENDABLES LLC	DV072323	SUNDAYS IN THE PARK 2023-PERFO	\$6,000.00	90000000-23226	CONCERT SERIES	\$6,000.00
	Vendor Total:					\$6,000.00
THURSTON CHEVROLET TOYOTA SCION	250932	PARTS & SERVICE REPAIRS AS NEE	\$153.80	10024210-56130	EXTERNAL SERVICES	\$153.80
	250769	PARTS & SERVICE REPAIRS AS NEE	\$87.53	20324100-58510	REIMBURSABLE JOBS	\$87.53
	Vendor Total:					\$241.33
THURSTON CHRYSLER DODGE JEEP RAM	24279	ADAPTER	\$215.75	10020210-56130	EXTERNAL SERVICES	\$215.75
	Vendor Total:					\$215.75
TODD AFMAN	422177	MASTERLOCKS	\$686.30	82000000-12104	INVENTORY - PURCHASES	\$686.30
	Vendor Total:					\$686.30
TUFTS POLYGRAPH & INVESTIGATION	2023-818 (A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,150.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,150.00
	Vendor Total:					\$1,150.00
UKIAH GUN CLUB	06302023UPD	TARGET TRAINING	\$400.00	10020210-57100	LEARNING AND DEVELOPMENT	\$400.00
	Vendor Total:					\$400.00
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN25262	JANITORIAL SERVICES AT WWTP FY	\$1,030.00	84027225-52100	CONTRACTUAL SERVICES	\$1,030.00
	Vendor Total:					\$1,030.00
UNITED SITE SERVICES	114-13632227	PORTABLE TOILET RENTAL CONTRAC	\$873.41	90000000-23226	CONCERT SERIES	\$873.41
	INV-01816675	PORTABLE TOILET RENTAL CONTRAC	\$195.14	10022100-52100	CONTRACTUAL SERVICES	\$195.14
	INV-01819902	PORTABLE TOILET RENTAL CONTRAC	\$195.14	10022100-52100	CONTRACTUAL SERVICES	\$195.14
	INV-01821004	PORTABLE TOILET RENTAL CONTRAC	\$157.39	80026220-52100	CONTRACTUAL SERVICES	\$157.39
	Vendor Total:					\$1,421.08

List of Checks Presented for Approval on 7/21/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
US BANK CORPORATE PAYMENT SERVICES	JUN 23	CAL CARD PURCHASES	\$27,328.49	10521210-52100	CONTRACTUAL SERVICES	\$3,700.00
				10521210-56130	EXTERNAL SERVICES	\$5,041.71
				10521210-57100	LEARNING AND DEVELOPMENT	\$3,135.82
				71021100-57100	LEARNING AND DEVELOPMENT	\$787.05
				10521210-54101	POSTAGE	\$14.10
				10521210-54102	SMALL TOOLS	\$9,314.96
				71021100-54102	SMALL TOOLS	\$4,688.95
				10521210-54320	SOFTWARE	\$309.15
				10521210-54100	SUPPLIES	\$229.60
				10521210-55100	TELEPHONE	\$18.20
				10521210-52181	VOLUNTEER EXPENSES	\$88.95
				Vendor Total:		\$27,328.49
WEST YOST ASSOCIATES INC	2054215	ENG & CONSTRUCTION MGMT: SCRE	\$347.75	84027225-80100	MACHINERY & EQUIPMENT	\$14.37
				84027225-80100	MACHINERY & EQUIPMENT	\$333.38
				Vendor Total:		\$347.75
WHITCHURCH ENGINEERING, INC	COU-234515	DESIGN NEW HVAC SYSTEM FOR OPE	\$6,848.60	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$6,848.60
	COU-234390	DESIGN NEW HVAC SYSTEM FOR OPE	\$15,915.00	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$15,915.00
	Vendor Total:		\$22,763.60			
WITMER PUBLIC SAFETY GROUP INC	INV255684	FIRE SHIRTS	\$349.52	10521210-54106	SPECIALTY SUPPLIES	\$349.52
						Vendor Total:
ZAB ENTERPRISES INC	JUNE 23	COOKIES - DIVERSITY & EQUITY COMMITTEE MEETING	\$17.00	20012100-54100	SUPPLIES	\$17.00
						Vendor Total:
INVOICE TOTAL:						\$1,998,529.66
TOTAL:						

List of Checks Presented for Approval on 7/28/2023

The following list of bills payable was reviewed and approved for payment.

Sgt. Sargison

D. R. J.

MJR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALEC C ALARCON	6/24/23-7/8/23	FIRE STIPENED	\$200.00	10521210-52181	VOLUNTEER EXPENSES	\$200.00
	7/9-22/23	FIRE STIPENED	\$500.00	10521210-52181	VOLUNTEER EXPENSES	\$500.00
					Vendor Total:	\$700.00
ALEX COWAN	TR 7/13-17/23	TRAVEL REIMBURSEMENT	\$90.00	10020210-57100	LEARNING AND DEVELOPMENT	\$90.00
					Vendor Total:	\$90.00
ALL-GUARD ALARM SYSTEMS INC	A414952	MONTHLY MONITORING AT WWTP	\$93.44	84027225-52180	SECURITY SERVICES	\$93.44
					Vendor Total:	\$93.44
ALTEC INDUSTRIES INC	12331061	PLASTIC SIDE COVER, CAP SCREW HEX FLANGE NYLON	\$243.30	80026110-56130	EXTERNAL SERVICES	\$243.30
					Vendor Total:	\$243.30
AMAZON CAPITAL SERVICES, INC	1QLF-D7DK-VN7F	UNI USB C TO DISPLAYPORT CABLE	\$37.64	10022810-54330	COMPUTER AND TECHNOLOGY	\$37.64
	1TTK-1LRQ-34L1	MICROSOFT SURFACE DOCK 2	\$222.11	10022810-54330	COMPUTER AND TECHNOLOGY	\$222.11
	1FVC-FJVM-T3D3	USB DOCK	\$195.92	20324100-54330	COMPUTER AND TECHNOLOGY	\$195.92
	14QD-HGH7-JKVV	COMPUTER MONITOR	\$656.70	20324100-54330	COMPUTER AND TECHNOLOGY	\$656.70
	1FML-3CGQ-G1JJ	ELECTRONICS TOOLKIT, SAMSUNG PRO 2TB, RAM KIT	\$372.21	20913900-54330	COMPUTER AND TECHNOLOGY	\$372.21
	1R3X-9FWQ-47NG	BALL PUMP, SEALANT	\$65.30	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$65.30
	1H7W-6QPW-6M64	SOFTBALL FIELDS SUPPLIES	\$60.94	90000000-23236	FIELD SIGNAGE FEES	\$60.94
	1VWJ-3741-6RDX	SPECIAL EVENTS SUPPLIES	\$23.94	90000000-23256	SPECIAL EVENTS' TRUST	\$23.94
	11JD-HPP4-F3MX	SPECIAL EVENTS SUPPLIES	\$923.98	90000000-23256	SPECIAL EVENTS TRUST	\$923.98
	19HW-V34R-CL66	HOLE EDGER BLADE REP	\$75.12	10022100-54100	SUPPLIES	\$75.12
	1TM9-NT9L-Y7WV	POOL SUPPLIES	\$454.93	10022300-54100	SUPPLIES	\$454.93
	14LF-1QXJ-66LX	POOL SUPPLIES	\$602.05	10022300-54100	SUPPLIES	\$602.05
	136K-MMCL-397R	POOL SUPPLIES	\$2,027.62	10022300-54100	SUPPLIES	\$2,027.62
	13WC-69Y6-RPJC	STYLUS PEN	\$35.81	10022810-54100	SUPPLIES	\$35.81
	1GYC-T4KR-RVTX	PLASTIC STORAGE BOX	\$93.62	10022810-54100	SUPPLIES	\$93.62

List of Checks Presented for Approval on 7/28/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1J6V-FWLN-6NDQ	ADULT SOFTBALL SUPPLIES	\$279.42	10022822-54100	SUPPLIES	\$279.42
	1H7W-6QPW-7V11	ADULT SOFTBALL SUPPLIES	\$1,155.60	10022822-54100	SUPPLIES	\$1,155.60
	1FTN-6KXK-L9G9	YOUTH SOFTBALL SUPPLIES	\$153.08	10022832-54100	SUPPLIES	\$153.08
	1WWM-YHTD-33L9	DAYCAMP SUPPLIES	\$50.99	10022840-54100	SUPPLIES	\$50.99
	16P7-HDP7-R39P	DAYCAMP SUPPLIES	\$156.80	10022840-54100	SUPPLIES	\$156.80
	1TM9-NT9L-W1X4	DAYCAMP SUPPLIES	\$336.16	10022840-54100	SUPPLIES	\$336.16
	1J77-FQ77-6VGF	DAYCAMP SUPPLIES	\$651.24	10022840-54100	SUPPLIES	\$651.24
	1VTH-46KG-4CRJ	DAYCAMP SUPPLIES	\$1,155.91	10022840-54100	SUPPLIES	\$1,155.91
	17YP-XWFG-7H4K	DAYCAMP SUPPLIES	\$2,120.71	10022840-54100	SUPPLIES	\$2,120.71
	1HVC-9CJR-NPWL	ENVELOPES	\$99.50	10023320-54100	SUPPLIES	\$99.50
	1DLM-VKVV-7TPQ	GREASE GUN BARE TOOL, ADAPTOR, RIVET NUT GUN	\$683.60	10024620-54100	SUPPLIES	\$683.60
	1JQ6-H4CD-1YM4	BATTERIES	\$32.65	20913900-54100	SUPPLIES	\$32.65
	1WKL-PHNP-HGFX	DISPLAYPORTS	\$79.70	20913900-54100	SUPPLIES	\$79.70
	1MFR-T1RX-RJCH	AINOPE USB C TO USB CHARGER CABLE	\$183.69	20913900-54100	SUPPLIES	\$183.69
	1QC3-CPYD-1GG9	USB C DOCK	\$206.81	20913900-54100	SUPPLIES	\$206.81
	1LWL-QTRV-WW1V	WIRELESS KEYBOARD	\$43.43	73022600-54100	SUPPLIES	\$43.43
	1H1W-4YDF-HMCR	POLO SHIRTS, LABEL MAKER, KEYBOARD, WHITE BOARDS	\$325.92	73022600-54100	SUPPLIES	\$325.92
	1P9D-KPY3-YFHT	BATTERY	\$54.43	80026400-54100	SUPPLIES	\$54.43
	1GN6-TWCD-FVHM	SAFETY GLASSES	\$768.48	82027114-54100	SUPPLIES	\$384.24
				84027221-54100	SUPPLIES	\$384.24
Vendor Total:						\$14,386.01
AP TRITON CONSULTING LLC	2023-154	CONSULTINGS SERVICES FOR PHEMS	\$5,000.00	71021100-52100	CONTRACTUAL SERVICES	\$5,000.00
	2023-179	CONSULTINGS SERVICES FOR PHEMS	\$5,000.00	71021100-52100	CONTRACTUAL SERVICES	\$5,000.00
Vendor Total:						\$10,000.00
AT&T	000020239536	FIBER INTERNET	\$1,496.08	20913900-52601	DATA STORAGE & CONNECTIVITY	\$1,496.08
	2463 JUN 23	FAX SERVICES - S STATION	\$55.14	10521210-55100	TELEPHONE	\$55.14
Vendor Total:						\$1,551.22
AT&T MOBILITY	832056361X0 71423	APN MODEMS	\$644.71	10020210-55100	TELEPHONE	\$644.71

List of Checks Presented for Approval on 7/28/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T MOBILITY	28730313870 0X071023	FIRE CELL PHONES, IPAD, PHONE	\$1,905.92	10521210-55100	TELEPHONE	\$1,905.92
					Vendor Total:	\$2,550.63
BLAINE TECH SERVICES INC	1BLCR- 230710EN1	SAMPLE TECH, HAND AUGER SOIL	\$2,515.00	84027225-52100	CONTRACTUAL SERVICES	\$2,515.00
					Vendor Total:	\$2,515.00
BRANDON WHEELER	BA FY 23/24	BOOT ALLOWANCE	\$264.28	10022100-54100	SUPPLIES	\$264.28
					Vendor Total:	\$264.28
BUSINESS CARD	ARCGPRO- 1184610	ADVERTISING	\$191.88	20016100-54162	ADVERTISING	\$191.88
	SF-D 25667	FACEBOOK ADS	\$122.95	20012300-52510	ADVERTISING & PROMOTION	\$122.95
	MC00447155	ADVERTISING & PROMOTIONS	\$135.00	20012300-52510	ADVERTISING & PROMOTION	\$135.00
	SF-D 26522	REMARKABLE BOOK FOLIO, MARKER PLUS	\$649.99	20413500-54330	COMPUTER AND TECHNOLOGY	\$649.99
	062123	EMPLOYEE FIELD DAY SUPPLIES	\$272.81	20016100-54167	EMPLOYEE DEVELOPMENT	\$272.81
	061523	LODGING: R RICETTI	\$343.66	10022100-57100	LEARNING AND DEVELOPMENT	\$343.66
	061523 1	LODGING: R RAMOS	\$343.66	10022100-57100	LEARNING AND DEVELOPMENT	\$343.66
	062723	REGISTRATION: C SCHLATER	\$900.00	10023100-57100	LEARNING AND DEVELOPMENT	\$900.00
	101567341	REGISTRATION: I GRIEVE	\$580.00	10023320-57100	LEARNING AND DEVELOPMENT	\$580.00
	101567363	REGISTRATION: S CONNELL	\$828.00	10023320-57100	LEARNING AND DEVELOPMENT	\$828.00
	200017155	REGISTRATION: S SANGIACOMO	\$30.00	20012100-57100	LEARNING AND DEVELOPMENT	\$30.00
	SO_13242	REGISTRATION: S BROWN	\$3,749.00	20013210-57100	LEARNING AND DEVELOPMENT	\$3,200.00
				20013220-57100	LEARNING AND DEVELOPMENT	\$549.00
	200017157	REGISTRATION: D BUFFALO	\$30.00	20013400-57100	LEARNING AND DEVELOPMENT	\$30.00
	32194	REGISTRATION: O KEOUGH	\$35.99	20013400-57100	LEARNING AND DEVELOPMENT	\$35.99
	3758	REGISTRATION: D BUFFALO	\$490.00	20013400-57100	LEARNING AND DEVELOPMENT	\$490.00
	062623	TRAVEL EXPENSE: M HORGER	\$47.58	20413500-57100	LEARNING AND DEVELOPMENT	\$15.86
				20413510-57100	LEARNING AND DEVELOPMENT	\$15.86

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	062623	TRAVEL EXPENSE: M HORGER	\$47.58	20413520-57100	LEARNING AND DEVELOPMENT	\$15.86
	219138	GLOBAL KNOWLEDGE TRAINING	\$2,095.00	20913900-57100	LEARNING AND DEVELOPMENT	\$2,095.00
	SF-D 26792	REGISTRATION: M WAGENET	\$2,000.00	82027111-57100	LEARNING AND DEVELOPMENT	\$2,000.00
	300004941	ANNUAL MEMBERSHIP: C SCHLATTER	\$120.00	10023100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$120.00
	070423	WALL STREET JOURNAL SUBSCRIPTION	\$38.99	20013400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$38.99
	5393E9BB-0010	REMARKABLE MONTHLY SUBSCRIPTION	\$2.99	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$2.99
	SF-D 26791	MEMBERSHIP: D LUCCHETTI	\$300.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$300.00
	SF-D 26805	MEMBERSHIP: S UPADHYAY	\$300.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$300.00
	SF-D 36793	RAIUS STAINLESS STEEL, ALL ANGLE BRACKET	\$823.00	10024620-54124	PW - CONCRETE/ SUPPLIES	\$823.00
	CI_103622711	IT/GLUE/KASEYA SOFTWARE	\$388.40	20913900-54320	SOFTWARE	\$388.40
	PDQ46173	SOFTWARE	\$1,275.00	20913900-54320	SOFTWARE	\$1,275.00
	11144	BUSHNELL 30MP CORE TRAIL CAMERA	\$519.96	10022100-54100	SUPPLIES	\$519.96
	251646-01	ARCHIVAL RECORDS STORAGE	\$63.31	10022700-54100	SUPPLIES	\$63.31
	200010304	PLANNING AND ENGINEERING LAW BOOKS	\$211.69	10023100-54100	SUPPLIES	\$211.69
	062123 1	PUBLIC WORKS MEETING	\$48.07	10024210-54100	SUPPLIES	\$48.07
	060823	BUDGET HEARING DINNER	\$140.67	20010000-54100	SUPPLIES	\$140.67
	25317382	STRESS BALLS	\$305.55	20012800-54100	SUPPLIES	\$305.55
	06276J	WIRELESS KEBOARD, MOUSE	\$97.68	20016100-54100	SUPPLIES	\$97.68
	06909J	PURCHASING MEETING	\$70.00	20413500-54100	SUPPLIES	\$70.00
	S040798	AVPOS MONTHLY SERVICE FEE	\$50.00	77725200-54100	SUPPLIES	\$50.00
	479541	SHEATH, SEAL KIT, SENSOR, MOTOR ASSEMBLY	\$666.42	80026110-54100	SUPPLIES	\$666.42
	SF-D 26780 1	SHIPPING SERVICES	\$22.60	80026200-54100	SUPPLIES	\$22.60
	SF-D 26780	SHIPPING SERVICES	\$30.48	80026200-54100	SUPPLIES	\$30.48
	SF-D 26777	EXAM GLOVES	\$514.76	84027221-54100	SUPPLIES	\$514.76
Vendor Total:						\$18,835.09

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CA DIVISION OF THE STATE ARCHITECT	2ND QTR 23	2ND QTR DISABILITY FEE 23	\$128.40	90000000-23012	STATE \$1 BUS. LIC. SET ASIDE	(\$1,155.60)
				90000000-23002	STATE \$4 BUSINESS LICENSE FEE	\$1,284.00
					Vendor Total:	\$128.40
CALIFORNIA BUILDING OFFICIALS	16539	REGISTRATION: T HOOVER, I GRIEVE	\$1,450.00	10023320-57100	LEARNING AND DEVELOPMENT	\$1,450.00
					Vendor Total:	\$1,450.00
CALIFORNIA INTERGOVERNMENTAL RISK AUTHORITY	2392500182	REFUND FOR WC TD OVERPAYMENT CLAIM # 2392500182	\$1,807.61	20100000-48170	INSURANCE REFUNDS	\$1,807.61
					Vendor Total:	\$1,807.61
CEDRIC CROOK	TA 8/4/23	TRAVEL ADVANCE	\$60.00	10020210-57100	LEARNING AND DEVELOPMENT	\$60.00
					Vendor Total:	\$60.00
COFFEE CRITIC INC, THE	16881	MISC. COFFEE SUPPLIES AS NEEDED	\$100.00	73022600-56300	BUILDING MAINT. & REPAIR	\$100.00
	16897	MISC. COFFEE SUPPLIES AS NEEDED	\$302.40	20012200-52100	CONTRACTUAL SERVICES	\$302.40
	R32013	MISC. COFFEE SUPPLIES AS NEEDED	\$100.00	20012200-54100	SUPPLIES	\$100.00
					Vendor Total:	\$502.40
COMCAST	4635 JUL 23	INTERNET SERVICES	\$250.62	20913900-55100	TELEPHONE	\$250.62
					Vendor Total:	\$250.62
D WALTER K BARR	5875	DOT PHYSICALS	\$240.00	20016100-54161	BACKGROUND & PHYSICALS	\$240.00
					Vendor Total:	\$240.00
DANA FRONEBERGER	106	MOBILE NOTARY FIRE MITIGATION	\$50.00	80126100-80230	INFRASTRUCTURE	\$50.00
					Vendor Total:	\$50.00
DANIEL STEEL & MACHINE INC	16304	LABOR AND MATERIAL TO KEY SS SHAFT	\$751.24	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$751.24
					Vendor Total:	\$751.24
DC ELECTRIC GROUP INC	470554	TRAFFIC SIGNAL REPAIR JUN 23 GOBB/ ORCHARD	\$2,332.51	10024214-52100	CONTRACTUAL SERVICES	\$2,332.51
					Vendor Total:	\$2,332.51
DELL MARKETING LP	10675842731	DELL LATITUDE 5540 BTX BASE	\$1,656.68	20013400-54330	COMPUTER AND TECHNOLOGY	\$1,656.68
					Vendor Total:	\$1,656.68
DENBESTE LANDSCAPE SUPPLIES	002615	MISC. LANDSCAPE SUPPLIES AS NE	\$81.08	10022100-54100	SUPPLIES	\$81.08
	002614	MISC. LANDSCAPE SUPPLIES AS NE	\$162.16	10022100-54100	SUPPLIES	\$162.16

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DENBESTE LANDSCAPE SUPPLIES	002613	MISC. LANDSCAPE SUPPLIES AS NE	\$405.39	10022100-54100	SUPPLIES	\$405.39
	002612	MISC. LANDSCAPE SUPPLIES AS NE	\$798.69	82027111-54100	SUPPLIES	\$798.69
	002616	MISC. LANDSCAPE SUPPLIES AS NE	\$163.07	82027114-54100	SUPPLIES	\$163.07
Vendor Total:						\$1,610.39
DENISE BARTOLOMEI	98128	PHOTOVOLTAIC REFUND	\$31.07	90100000-10421	UTILITY RECEIVABLES CLEARING	\$31.07
	Vendor Total:					\$31.07
DEPARTMENT OF JUSTICE	668034	CHEM/TEST & CLETS-CRIMINAL INV	\$32.00	10521210-54161	BACKGROUND & PHYSICALS	\$32.00
	Vendor Total:					\$32.00
DEPT OF FORESTRY & FIRE PROTECTION	168270	3RD QUARTER ACTUAL	\$68,526.38	10521210-52100	CONTRACTUAL SERVICES	\$68,526.38
	168015	4TH QUARTER ESTIMATE	\$70,287.91	10521210-52100	CONTRACTUAL SERVICES	\$70,287.91
	FS-S1900362	FSTEP TRAINING VEHICLE EXTRICATION	\$1,050.00	10521210-57100	LEARNING AND DEVELOPMENT	\$1,050.00
	Vendor Total:					\$139,864.29
EDUARDO ALVAREZ ZAMUDIO	1	CATERING: ALL EMPLOYEE FIELD DAY	\$1,900.00	20016100-54167	EMPLOYEE DEVELOPMENT	\$1,900.00
	Vendor Total:					\$1,900.00
ELAINE CHAN	P-728	SEWER LATERAL REIMBURSEMENT	\$2,000.00	84427221-59501	GRANTS ISSUED	\$2,000.00
	Vendor Total:					\$2,000.00
ESO SOLUTIONS, INC	ESO-111973	ER FIRE PACKAGE, INSPECTER APP, CREWSENSE SCHEDULIG	\$4,578.60	10521210-52100	CONTRACTUAL SERVICES	\$3,021.87
				71021100-52100	CONTRACTUAL SERVICES	\$1,556.73
	Vendor Total:					\$4,578.60
EUREKA OXYGEN CO	484412	EQUIPMENT MAINTENANCE	\$152.60	10022700-56300	BUILDING MAINT. & REPAIR	\$152.60
	484416	EQUIPMENT MAINTENANCE	\$707.74	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$707.74
	U 199146	EQUIPMENT MAINTENANCE	\$137.85	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$137.85
Vendor Total:						\$998.19
FEDERAL EXPRESS	8-198-73324	SHIPPING SERVICES	\$32.95	10020210-54101	POSTAGE	\$32.95
	8-191-44512	SHIPPING SERVICES	\$42.98	10020210-54101	POSTAGE	\$42.98
Vendor Total:						\$75.93

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GRANITE CONSTRUCTION COMPANY	2513794	MISC ROCK & ROAD PATCH MATERIA	\$4,889.77	82027114-54100	SUPPLIES	\$4,889.77
Vendor Total:						\$4,889.77
HACH COMPANY	13618554	STABLCAL CERT STD	\$139.37	84027225-54103	LAB SUPPLIES	\$139.37
Vendor Total:						\$139.37
HARRIS COMPUTER SYSTEMS INC	MN00139602	CLASSIC SOFTWARE MAINTENANCE	\$20,136.10	20513300-52100	CONTRACTUAL SERVICES	\$20,136.10
Vendor Total:						\$20,136.10
HOME DEPOT CREDIT SERVICES	7072829	HUSKY WALL MOUNT DOUBLE STRAIGHT HOOK	\$21.73	82027111-56300	BUILDING MAINT. & REPAIR	\$21.73
	7523715	BOLTCUTTERS, SWEEPER	\$68.53	82027111-54102	SMALL TOOLS	\$68.53
	2026428	PEX PIPE, SHARKBITE COUPLING	\$42.40	10022100-54100	SUPPLIES	\$42.40
	9514208	STORAGE SHELF UNIT	\$522.47	10022840-54100	SUPPLIES	\$522.47
	0026626	MAG FLOAT, POOL TROWEL	\$238.47	10024620-54100	SUPPLIES	\$238.47
	8072982	FINISH NAILS, BRITE NAILS	\$62.12	20824700-54100	SUPPLIES	\$62.12
	1514886	CACTUS SUCCULENT PLANTS	\$193.19	31122000-54100	SUPPLIES	\$193.19
	6362960	BRASS SHUTOFF COUPLING, COVERALL	\$51.08	82027111-54100	SUPPLIES	\$51.08
	5270004	EARTHGRO BROWN MULCH	\$17.29	82027114-54100	SUPPLIES	\$17.29
	5270001	EARTHGRO BROWN MULCH	\$34.58	82027114-54100	SUPPLIES	\$34.58
Vendor Total:						\$1,251.86
INTEGRITY SHRED LLC	147044	DOCUMENT SHREDDING	\$30.50	20513300-52100	CONTRACTUAL SERVICES	\$30.50
	147010	DOCUMENT SHREDDING	\$32.50	10020210-54100	SUPPLIES	\$16.25
				20620231-54100	SUPPLIES	\$16.25
Vendor Total:						\$63.00
INTERWEST CONSULTING GROUP INC	89065	ON-CALL BUILDING & PLAN CHECK	\$5,170.72	10023320-52100	CONTRACTUAL SERVICES	\$5,170.72
	89068	ON-CALL BUILDING & PLAN CHECK	\$7,590.00	10023320-52100	CONTRACTUAL SERVICES	\$7,590.00
	89066	ON-CALL BUILDING & PLAN CHECK	\$11,266.25	10023320-52100	CONTRACTUAL SERVICES	\$11,266.25
Vendor Total:						\$24,026.97
JACK MILLER	23264	LABOR - SCADA UPGRADE AT WWTP	\$22,424.27	84027225-80100	MACHINERY & EQUIPMENT	\$22,424.27
Vendor Total:						\$22,424.27

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
KATIE WILLIAMS	DV071523	INSTRUCTOR	\$560.00	10022850-52100	CONTRACTUAL SERVICES	\$560.00
					Vendor Total:	\$560.00
KEITH QUIGLEY	TA 7/31/23-8/3/23	TRAVEL ADVANCE	\$179.00	10521210-57100	LEARNING AND DEVELOPMENT	\$179.00
					Vendor Total:	\$179.00
KEMIRA WATER SOLUTIONS INC	9017797658	LIQUID FERRIC CHLORIDE ONE YEA	\$17,712.71	84027225-58202	CHEMICALS	\$17,712.71
					Vendor Total:	\$17,712.71
KIMBALL MIDWEST	101223444	A/C O RING ASST	\$233.00	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$233.00
	101221574	CABLE, SOCKET WEDGELOCK, RECEPTACLES	\$2,126.39	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$2,126.39
					Vendor Total:	\$2,359.39
LAFCO-LOCAL AGENCY FORMATION COMMISSION OF	2004 1	ANNUAL SHARE OF COST LAFCO 23/24	\$61,640.61	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$61,640.61
					Vendor Total:	\$61,640.61
LEXIPOL LLC	INVPR117133	FULL APLICATION ASSEMBLY & GRANT WRITING	\$2,500.00	63020210-52100	CONTRACTUAL SERVICES	\$2,500.00
					Vendor Total:	\$2,500.00
LIFE ASSIST INC	1341349	MISC. EMS SUPPLIES AS NEEDED	\$266.80	71021100-54107	EMS SUPPLIES	\$266.80
					Vendor Total:	\$266.80
MATHESON TRI-GAS INC	0028070513	OXYGEN & MISC. AS NEEDED	\$114.65	80026210-54100	SUPPLIES	\$114.65
					Vendor Total:	\$114.65
MED-PACKS LLC	31555	NARCTrack PRO SUBSCRIPTION ANNUAL 22/23	\$420.00	10521210-52100	CONTRACTUAL SERVICES	\$210.00
				71021100-52100	CONTRACTUAL SERVICES	\$210.00
	31392	POUCHES FOR NARCBX	\$780.00	71021100-54107	EMS SUPPLIES	\$780.00
					Vendor Total:	\$1,200.00
MENDOCINO COLLEGE	1105201	REGISTRATION: C BISHOP	\$153.00	20013400-57100	LEARNING AND DEVELOPMENT	\$153.00
					Vendor Total:	\$153.00
MOTION INDUSTRIES INC	CA23-0053664	BEARING, FITTINGS & MISC. ITEM	\$1,129.19	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,129.19
					Vendor Total:	\$1,129.19
MUNICIPAL MAINTENANCE EQUIPMENT	011138	THREADED ROD, SPRING COMPRESSION	\$157.74	84027225-56130	EXTERNAL SERVICES	\$157.74
					Vendor Total:	\$157.74

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NICK BARBIERI TRUCKING LLC	0044552-IN	CARDLOCK FUEL PURCHASES	\$1,045.93	77725200-56210	FUEL & FLUIDS	\$1,045.93
	0042097-IN	CARDLOCK FUEL PURCHASES	\$875.14	84027221-56210	FUEL & FLUIDS	\$875.14
	0044605-IN	CARDLOCK FUEL PURCHASES	\$158.48	20324100-58410	GARAGE LUBRICANTS & PARTS	\$158.48
	Vendor Total:					\$2,079.55
O'CONNOR THOMPSON MCDONOUGH KLOTSCH LLP	1025	LEGAL SERVICES - MUSEUM ROOF P	\$2,305.41	20824700-80220	BUILDING IMPROVEMENTS	\$2,305.41
	Vendor Total:					\$2,305.41
OCCU-MED LTD	0723511	PRE-EMPLOLYMENT PHYSICALS	\$2,385.50	10020210-54161	BACKGROUND & PHYSICALS	\$2,030.20
				20016100-54161	BACKGROUND & PHYSICALS	\$355.30
				Vendor Total:		\$2,385.50
ONE TIME PAY VENDOR	DV071823	HOTEL REIMBURSEMENT: INVTERVIEW	\$194.82	20016100-52100	CONTRACTUAL SERVICES	\$194.82
	DV071923	HOTEL REIMBURSEMNT: INTERVIEW	\$218.67	20016100-52100	CONTRACTUAL SERVICES	\$218.67
	0031438	PARK REFUND: DANIELA CORONA	\$225.00	10022100-46360	PARKS RENTAL	\$225.00
	0030357	REC REFUND: TERRA SEIFERT	\$68.00	10022832-44915	RECREATION PROGRAM INCOME	\$68.00
	0031182	REC REFUND: JESSICA PEARSON	\$100.00	10022850-44915	RECREATION PROGRAM INCOME	\$100.00
	0031198	REC REFUND: KELLY MAVRAKIS	\$200.00	10022850-44915	RECREATION PROGRAM INCOME	\$200.00
	0030912	REC REFUND: CARTER GRISSOM	\$200.00	10022850-44915	RECREATION PROGRAM INCOME	\$200.00
	0031205 1	REC REFUND: ALICIA TLELO	\$200.00	10022850-44915	RECREATION PROGRAM INCOME	\$200.00
	0031235	REC REFUND: HANNAH BIRD	\$200.00	10022850-44915	RECREATION PROGRAM INCOME	\$200.00
	0031158	REC REFUND: HEATHER CHERNOH	\$200.00	10022850-44915	RECREATION PROGRAM INCOME	\$200.00
	0030274	REC REFUND: HUGO SANCHEZ	\$200.00	10022850-44915	RECREATION PROGRAM INCOME	\$200.00
	0030889	REC REFUND: TRACEY ATHEY	\$200.00	10022850-44915	RECREATION PROGRAM INCOME	\$200.00
	0030603	REC REFUND: WILLIAM YOUNG-QUEEN	\$200.00	10022850-44915	RECREATION PROGRAM INCOME	\$200.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	0031320	REC REFUND: SHAUN SIKKILA	\$400.00	10022850-44915	RECREATION PROGRAM INCOME	\$400.00
	94396-001 1	UTILITY REFUND: AURELIA RAMIREZ	\$71.79	90100000-10421	UTILITY RECEIVABLES CLEARING	\$71.79
	87812-001	UTILITY REFUND: SHIRLEY KLEIM	\$463.99	90100000-10421	UTILITY RECEIVABLES CLEARING	\$463.99
	Vendor Total:					\$3,342.27
ONESOURCE DISTRIBUTORS LLC	S7180782.001	LOCK WASHER, EYELET THIMBLE	\$442.03	80526150-54100	SUPPLIES	\$442.03
	Vendor Total:					\$442.03
PACE SUPPLY CORPORATION	028752736	3/4 LF 25AUB IPS IPS UNION PRV WATTS	\$226.62	82027111-56300	BUILDING MAINT. & REPAIR	\$226.62
	028712542	1/2 PVC 80 FLIP X FIP TEE, COUPLING, ELL	\$178.43	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$178.43
	028134148-3	3/4 COPPER TUBE NUT F/ FLARE CONNECTION FORD	\$43.96	82000000-12104	INVENTORY - PURCHASES	\$43.96
	028733857	6X20 PVC C900 DR18 BLUE PIPE	\$682.86	82000000-12104	INVENTORY - PURCHASES	\$682.86
	028759464	1 1/2 CLOSET SPUD W/ BRASS NUT PASCO	\$12.26	10022100-54100	SUPPLIES	\$12.26
	028732759	3010000 WC FV 1.6GPF ADA 1 1/2 TS ROYAL SLOAN	\$216.55	10022100-54100	SUPPLIES	\$216.55
	028756312	8 SDR35 CAP GASKETED	\$47.13	10024224-54100	SUPPLIES	\$47.13
	028739309	6" 14 TPI METAL SAWZALL BLADE	\$123.07	80026110-54100	SUPPLIES	\$123.07
	028723897	3CI/PL CI/PL COUPLING W/SR MISSION	\$38.82	80026120-54100	SUPPLIES	\$38.82
	025752037	3/4 CTS SS INSERT FORD	\$772.80	82027114-54100	SUPPLIES	\$772.80
	Vendor Total:					\$2,342.50
PERISCOPE HOLDINGS INC	SI-9067	STAFF AUGMENTATION SERVICES FO	\$7,560.00	20413500-52100	CONTRACTUAL SERVICES	\$7,560.00
	SI-9155	STAFF AUGMENTATION SERVICES FO	\$10,920.00	20413500-52100	CONTRACTUAL SERVICES	\$10,920.00
	Vendor Total:					\$18,480.00
PFM ASSET MANAGEMENT LLC	13796071	FINANCIAL ADVISORY SERVICES	\$2,481.49	20015100-52100	CONTRACTUAL SERVICES	\$2,481.49
	13715361	FINANCIAL ADVISORY SERVICES	\$2,483.94	20015100-52100	CONTRACTUAL SERVICES	\$2,483.94
	13752014	FINANCIAL ADVISORY SERVICES	\$2,567.22	20015100-52100	CONTRACTUAL SERVICES	\$2,567.22
	Vendor Total:					\$7,532.65
PG&E CO	1522-8 JUN 23	PACIFIC GAS & ELECTRIC	\$55.57	10521210-55210	UTILITIES	\$55.57
	6833-2 JUN 23	PACIFIC GAS & ELECTRIC	\$883.89	10521210-55210	UTILITIES	\$883.89

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PG&E CO	6124-2 JUN 23	PACIFIC GAS & ELECTRIC	\$1,356.67	10521210-55210	UTILITIES	\$1,356.67
	8716-1 JUN 23	PACIFIC GAS & ELECTRIC	\$1,263.90	82027111-55210	UTILITIES	\$1,263.90
Vendor Total:						\$3,560.03
PIONEER LAW GROUP LLP	8433	LANDFILL EIR & CEQA LEGAL SERV	\$2,864.05	70224500-80230	INFRASTRUCTURE	\$2,864.05
Vendor Total:						\$2,864.05
PITNEY BOWES BANK INC	JUL 23	PRE-PAID POSTAGE	\$6,500.00	10000000-10301	PRE-PAID POSTAGE	\$6,500.00
Vendor Total:						\$6,500.00
POWERDMS INC	INV-39269	POWER TIME SUBSCRIPTION SOFTWARE	\$2,342.50	10020210-54320	SOFTWARE	\$2,342.50
Vendor Total:						\$2,342.50
RAUL RAMOS	TA 8/3/23	TRAVEL ADVANCE	\$35.00	10022100-57100	LEARNING AND DEVELOPMENT	\$35.00
Vendor Total:						\$35.00
RAY C STARKEY	P-2300588	EMBROIDERY SERVICES	\$224.26	84027225-54100	SUPPLIES	\$224.26
Vendor Total:						\$224.26
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	23-07 HEALTHCOMP	JUL 23 REMIF MEDICAL, DENTAL & VISION INSURANCE	\$333,698.20	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$418.60
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,176.48
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$3,439.00
				20700000-20520	P/R DEDUCT.-MEDICAL INS	\$305,466.00
				20700000-20510	REMIF DENTAL	\$18,976.72
				20700000-20511	REMIF VISION	\$3,221.40
Vendor Total:						\$333,698.20
REDWOOD FORD	341974	SENDER ASSEMBLY, GASKET	\$100.44	10020210-56130	EXTERNAL SERVICES	\$100.44
	341707	SOCKET ASY	\$45.47	10022100-56130	EXTERNAL SERVICES	\$45.47
	341799	ELEMENT ASSEMBLY	\$20.87	10024620-56130	EXTERNAL SERVICES	\$20.87
	341737	BRAKE PADS	\$87.08	10024620-56130	EXTERNAL SERVICES	\$87.08
	341747	ANTI-FREEZE	\$65.16	10521210-56130	EXTERNAL SERVICES	\$65.16
	CM341683	CORE RETURN	(\$21.78)	80026110-56130	EXTERNAL SERVICES	(\$21.78)
	341763	SCREEN ASSEMBLY, GASKET	\$52.55	80026110-56130	EXTERNAL SERVICES	\$52.55
	341849	FILTER	\$55.66	80026110-56130	EXTERNAL SERVICES	\$55.66

List of Checks Presented for Approval on 7/28/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD FORD	341795	ELEMENT ASSEMBLY	\$94.39	80026110-56130	EXTERNAL SERVICES	\$94.39
	341753	ELEMENT KIT, ELEMENT	\$255.47	80026110-56130	EXTERNAL SERVICES	\$255.47
	341743	BRAKE LIGHT KIT, ROTOR ASSEMBLY	\$239.46	82027114-56130	EXTERNAL SERVICES	\$239.46
					Vendor Total:	\$994.77
REOA LTD	249	OFFICIATING OF ADULT SOFTBALL	\$1,192.00	10022821-52100	CONTRACTUAL SERVICES	\$300.00
				10022822-52100	CONTRACTUAL SERVICES	\$892.00
					Vendor Total:	\$1,192.00
RINO PACIFIC	CL40891	FUEL CARD CHARGES AS NEEDED	\$3,410.13	10020210-56210	FUEL & FLUIDS	\$3,410.13
	CL40868	FUEL CARD CHARGES AS NEEDED	\$4,482.67	10521210-56210	FUEL & FLUIDS	\$3,208.59
				10523600-56210	FUEL & FLUIDS	\$101.19
				71021100-56210	FUEL & FLUIDS	\$1,172.89
	CL40878	FUEL CARD CHARGES AS NEEDED	\$83.43	20324100-56210	FUEL & FLUIDS	\$83.43
	CL40890	FUEL CARD CHARGES AS NEEDED	\$144.30	80026400-56210	FUEL & FLUIDS	\$144.30
	CL40842	FUEL CARD CHARGES AS NEEDED	\$455.17	82027114-56210	FUEL & FLUIDS	\$245.80
				84027221-56210	FUEL & FLUIDS	\$209.37
					Vendor Total:	\$8,575.70
ROB GIBSON	TA 8/3/23	TRAVEL ADVANCE	\$35.00	10022100-57100	LEARNING AND DEVELOPMENT	\$35.00
					Vendor Total:	\$35.00
ROBERT DORSEY JR	26806	TUBE SEAL, HYDRAULIC ADAPTER FITTING	\$246.26	80026220-54100	SUPPLIES	\$246.26
					Vendor Total:	\$246.26
ROE M SANDELIN	TR 7/19-20/23	TRAVEL REIMBURSEMENT	\$616.59	10521210-57100	LEARNING AND DEVELOPMENT	\$308.30
				71021100-57100	LEARNING AND DEVELOPMENT	\$308.29
					Vendor Total:	\$616.59
SANTA ROSA JUNIOR COLLEGE	AR24-00039	REGISTRATION: C CROOK	\$49.50	10020210-57100	LEARNING AND DEVELOPMENT	\$49.50
					Vendor Total:	\$49.50
SANTA ROSA UNIFORM & CAREER APPAREL INC	14026	POLICE ACADEMY: C BALLESTRAZZE	\$576.15	10020210-54100	SUPPLIES	\$576.15
	11418295	POLICE ACADEMY: R MICHEL	\$593.58	10020210-54100	SUPPLIES	\$593.58
					Vendor Total:	\$1,169.73

List of Checks Presented for Approval on 7/28/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SCOTT FISCHER	BA FY 23/24	BOOT ALLOWANCE	\$253.57	10022100-54100	SUPPLIES	\$253.57
					Vendor Total:	\$253.57
SOLID WASTES SYSTEMS INC	JUN 23	RESIDENTIAL GARBAGE FEES	\$48,094.77	90200000-52170	UKIAH WASTE SOLUTIONS	\$48,094.77
					Vendor Total:	\$48,094.77
STAPLES CREDIT PLAN	7776	ELITE TURBO 256GB	\$43.54	10022700-54100	SUPPLIES	\$43.54
	6501	TARGUS 4 PORT BASIC, BLUE TOOTH	\$65.30	80026200-54100	SUPPLIES	\$65.30
	18334	NXT UNIV ULTRABOOK, CABLE, USA SUBC, USB	\$144.76	84027221-54100	SUPPLIES	\$144.76
	6474	BROTHER MFC J1205W	\$171.52	84027221-54100	SUPPLIES	\$171.52
					Vendor Total:	\$425.12
THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	4564814840	JUL 23 LINCOLN INSURANCE	\$3,077.88	20700000-20523	P/R DEDUCT-LTD	\$2,719.13
				20700000-20512	REMIF LIFE	\$2.05
				20700000-20512	REMIF LIFE	\$43.50
				20700000-20512	REMIF LIFE	\$313.20
	4575223783	AUG 23 LINCOLN INSURANCE	\$3,088.13	20700000-20523	P/R DEDUCT-LTD	\$2,719.13
				20700000-20512	REMIF LIFE	\$6.15
				20700000-20512	REMIF LIFE	\$44.25
				20700000-20512	REMIF LIFE	\$318.60
					Vendor Total:	\$6,166.01
TUFTS POLYGRAPH & INVESTIGATION	2023-817(B)	POLYGRAPH & INVESTIGATION SERVICES	\$650.00	10020210-54161	BACKGROUND & PHYSICALS	\$650.00
	2023-818(B)	POLYGRAPH & INVESTIGATION SERVICES	\$650.00	10020210-54161	BACKGROUND & PHYSICALS	\$650.00
	2023-820 (B)	POLYGRAPH & INVESTIGATION SERVICES	\$650.00	10020210-54161	BACKGROUND & PHYSICALS	\$650.00
					Vendor Total:	\$1,950.00
UKIAH DAILY JOURNAL	0006756698	PUBLISHING SERVICES FY 22/23	\$505.86	20016100-54162	ADVERTISING	\$505.86
	0006743677	PUBLISHING SERVICES FY 22/23	\$118.25	10020210-52515	ADVERTISING & PUBLICATION	\$118.25
	0006760430	PUBLISHING SERVICES FY 22/23	\$172.68	10023100-52515	ADVERTISING & PUBLICATION	\$172.68
	0006759216	PUBLISHING SERVICES FY 22/23	\$181.22	10023100-52515	ADVERTISING & PUBLICATION	\$181.22

List of Checks Presented for Approval on 7/28/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH DAILY JOURNAL	0006759807	PUBLISHING SERVICES FY 22/23	\$253.71	80026400-52515	ADVERTISING & PUBLICATION	\$253.71
					Vendor Total:	\$1,231.72
UKIAH MAIN STREET PROGRAM	2ND QTR 2023	2ND QTR 2023 DOWNTOWN IMPROVEMENT	\$3,571.02	31212600-52115	PERFORMANCE AGREEMENTS	\$3,571.02
					Vendor Total:	\$3,571.02
UKIAH VALLEY SANITATION DIST	104613 JUN 23	SEWER - LOW GAP RD	\$67.83	10022100-55210	UTILITIES	\$67.83
	58070 JUN 23	SEWER - 432 OBSERVATORY AVE	\$213.18	10022100-55210	UTILITIES	\$213.18
	81411 JUN 23	SEWER- 1500 S STATE ST	\$106.59	10521210-55210	UTILITIES	\$106.59
	90558 JUN 23	SEWER - 141 LOVERS LANE	\$112.87	10521210-55210	UTILITIES	\$112.87
	89690 JUN 23	SEWER - 1640 S STATE ST	\$87.21	31122000-55210	UTILITIES	\$87.21
	113354 JUN 23	SEWER - 1350 HASTINGS RD	\$53.47	80026400-55210	UTILITIES	\$53.47
					Vendor Total:	\$641.15
UKIAH WASTE SOLUTIONS, INC	MAY 23	MSWMA OPERATIONS	\$42,404.34	92000000-52170	UKIAH WASTE SOLUTIONS	\$42,404.34
	JUN 23	MSWMA OPERATIONS	\$42,664.02	92000000-52170	UKIAH WASTE SOLUTIONS	\$42,664.02
					Vendor Total:	\$85,068.36
UNDERGROUND SERVICE ALERT OF	23USB131439	CA STATE FEE FOR REGULATORY COSTS 23/24	\$593.93	82027114-59101	FEES	\$593.93
					Vendor Total:	\$593.93
UNITED SITE SERVICES	INV-01816441	PORTABLE TOILET RENTAL CONTRAC	\$45.79	82027111-54100	SUPPLIES	\$45.79
					Vendor Total:	\$45.79
US CELLULAR	0590584705	CELL PHONES	\$444.79	20913900-55100	TELEPHONE	\$34.93
				80026400-55100	TELEPHONE	\$10.46
				80026400-55100	TELEPHONE	\$67.30
				82027111-55100	TELEPHONE	\$219.80
				84027225-55100	TELEPHONE	\$112.30
					Vendor Total:	\$444.79
VALLEY PAVING	23/007	GRADE AND RE-SHAPE 3 FIELDS MENS SOFTBALL FIELD	\$3,725.00	90000000-23236	FIELD SIGNAGE FEES	\$3,725.00
					Vendor Total:	\$3,725.00
VERITONE INC	503186	ANNUAL REDACT, ILLUMINATE APPLICATION 23/24	\$11,200.00	10020210-52100	CONTRACTUAL SERVICES	\$11,200.00
					Vendor Total:	\$11,200.00

List of Checks Presented for Approval on 7/28/2023

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WEST YOST ASSOCIATES INC	2054564	RUSSIAN RIVER WATERSHED AGREEM	\$78,876.45	91190100-52100	CONTRACTUAL SERVICES	\$78,876.45
					Vendor Total:	\$78,876.45
WILLOW COUNTY WATER DIST	40353 JUL 23	WATER SERVICES 1640 S STATE ST	\$139.59	31122000-55210	UTILITIES	\$139.59
	81154 JUL 23	WATER SERVICES SEWER TREATMENT PLANT	\$128.98	84027225-55210	UTILITIES	\$128.98
					Vendor Total:	\$268.57
WORLD OIL ENVIRONMENTAL SERVICES	I500-00948914	DISPOSAL OF MISC. PRODUCTS AS	\$100.00	77725200-54100	SUPPLIES	\$100.00
					Vendor Total:	\$100.00
WRIGHT L'ESTRANGE & ERGASTOLO	32766	LEGAL SERVICES - CVEMSA EOA DI	\$1,681.70	71021100-52150	LEGAL SERVICES/EXPENSES	\$1,681.70
					Vendor Total:	\$1,681.70
WYATT IRRIGATION CO	319003 01	HAND PUMP	\$54.12	10022100-54100	SUPPLIES	\$54.12
	319179 01	ADJ SS RISER W/ CKVLV	\$1,063.63	10022100-54100	SUPPLIES	\$1,063.63
					Vendor Total:	\$1,117.75
XEROX CORP	019311906	COPIER LEASE - SEE ADD'L DESCR	\$167.01	10022700-52100	CONTRACTUAL SERVICES	\$167.01
	019311905	COPIER LEASE - SEE ADD'L DESCR	\$153.10	10020210-54500	EQUIP RENTS AND LEASES	\$107.17
				20620231-54500	EQUIP RENTS AND LEASES	\$30.62
				64020213-54500	EQUIP RENTS AND LEASES	\$15.31
	019311913	COPIER LEASE - SEE ADD'L DESCR	\$159.23	10521210-54500	EQUIP RENTS AND LEASES	\$159.23
					Vendor Total:	\$479.34
					INVOICE TOTAL:	\$1,019,401.87



AGENDA SUMMARY REPORT

SUBJECT: Approval of Reclassification of Customer Service Representative Position to Community Development Technician I/II Position for the Community Development Department.

DEPARTMENT: Community Development

PREPARED BY: Craig Schlatter, Community Development Director

PRESENTER: Consent Calendar

ATTACHMENTS:

1. Community Development Technician I-II 2023 rev FINAL marked-up
2. Community Development Technician I-II 2023 rev FINAL clean

Summary: Council will consider approving a reclassification of a Customer Service Representative position to a Community Development Technician I/II in the Community Development Department.

Background: The Community Development Department is responsible for services in the following seven divisions: Planning, Building, Code Enforcement, Fire Prevention, Housing, Grants Management, and as of September 1, 2023, Business Licensing. Staffing within the Department currently consists of the Director, Chief Planning Manager, Chief Building Official, Planning Manager, Housing and Grants Manager, Building Inspector, Fire Inspector, Management Analyst (Grants), Code Enforcement Inspector, Community Development Technician, and a Customer Service Representative.

Prior to 2018, the Department was a more traditional planning and building services department performing planning services and building inspection services with, historically, a smaller team of the Director, two planning professionals, a building inspector/official, two administrative support positions, and an on-call building inspection consultant. Over the last five years, and due to such changes as increased State and federal funding, expanded advanced planning and annexation efforts, the need for integrated community development services to nimbly and proactively respond to major issues like the housing crisis and climate mitigation and adaptation, and deployment of participatory planning processes to better engage with a diversifying population, divisions have been added to the Department to increase its functionality- Housing Division in 2018, Code Enforcement in 2020, Grants Management in 2021, and Fire Prevention in 2022. As funding has been identified, Council has authorized the staffing to perform services in each of the new divisions.

With the transitioning of the Business Licensing Division to Community Development on September 1, 2023, the Customer Service Representative (CSR) position was transitioned from the Finance Department to the Community Development Department. Although this CSR position was the principal City staff person assigned by Finance to business licensing services, the position also assisted with utility billing administrative responsibilities. While the functional position and responsibilities for licensing will transition to the Community Development Department, the Director of Finance will maintain ultimate oversight for the collection activities per City Code.

Discussion: Since the transition, Staff has been performing an analysis of the work of the Customer Service Representative (CSR) and how the position interacts with other divisions of the Department. In comparing the job description of the CSR to that of the Community Development Technician (CDT) I/II, Staff found the two positions similar, except that the Community Development Technician's responsibilities are more broad, reflecting the

collaborative and cross-divisional work of the Department's seven divisions. Staff in all divisions of the Department are expected to fully integrate with and support the work of their fellow team members, especially in support of the public counter and overall customer service responsibilities.

Staff is thus proposing reclassifying the Customer Service Representative to a second Community Development Technician I/II. Staff is also proposing minor changes to the existing CDT position to reflect the business licensing division responsibilities. Having two CDTs will enable more consistent and responsive customer service, as each CDT will specialize in a major permitting area of the Department but also support and "back up" the other CDT team member. See Attachment 1 for a "marked up" version of the updated CDT job description and Attachment 2 for a "clean" version of the revised description.

Staff requests Council approve the reclassification of the Customer Service Representative to Community Development Technician I/II for the Community Development Department. A budget amendment is requested as the funds paying for the position are changing pro rata with the transition date.

Recommended Action: Approve the reclassification of the Customer Service Representative position in the Community Development Department to a Community Development Technician I/II.

BUDGET AMENDMENT REQUIRED: Yes. Position is budgeted but the funds paying for it are changing.

CURRENT BUDGET AMOUNT: 20513300: \$100,862; 10023700 \$0

PROPOSED BUDGET AMOUNT: 20513300: \$16,810; 10023700: \$84,052

FINANCING SOURCE: General fund current revenues

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sheri Mannion, Human Resources/Risk Management Director

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved:


Sage Sangiacomo, City Manager

JOB DESCRIPTION

COMMUNITY DEVELOPMENT TECHNICIAN I/II

DEFINITION



The Community Development Department is comprised of the Building, and Code Enforcement, Fire Prevention, Planning, Business Licensing, Grants Management, and Housing Divisions. The Community Development Technician is intended to be the one of two primary customer service representatives for the department, and is responsible for providing technical and administrative support services for all three Divisions. Although both technicians provide technical and administrative support services to all seven divisions, each technician will specialize in one of the two primary permitting and application functions of the Department- namely, building services or planning and business licensing services. The position reports to the Chief Building Official and may receive general direction from the Planning Manager(s) and Community Development Director.

Community Development Technician I is the entry and first working level classification for this technical support series. Initially under close supervision, incumbents perform the more routine office administrative duties while learning key planning, building, and housing department concepts-concepts and City policies and procedures. Incumbents' work is observed and reviewed during performance and upon completion. As experience is gained, there is more diversity in assignments and greater independence of action within established guidelines. Incumbents may advance to the higher level after gaining experience and demonstrating the proficiency required in order to meet the qualifications of the higher level class.

Community Development Technician II is the experienced level of this series, fully competent to perform a variety of technical planning, housing, business licensing, and building services and other administrative duties. Incumbents are expected to carry out the duties of the position with a high degree of competency. Level II is distinguished from level I by the ability to implement assigned duties with only occasional instruction or assistance.

EXAMPLES OF DUTIES

These examples are intended only as illustrations of the various types of work performed. The examples of work performed are neither restricted to nor all-encompassing of the duties to be performed under this job title. (E=Essential Duty; M=Major Portion of Time)

- Greets and provides professional and courteous service/information to the public at the front counter, via phone and email providing basic building, planning and housing information. (E, M)
- Intakes planning and, fire, and building permits and business license and housing program applications via email, mail and at the Community Development counter. (E, M)
- Organizes and maintains files associated with the divisions of the the building and planning permits and housing programs-Community Development Department. (E, M)
- Coordinates all phases of the plan check review process, including sending and receiving plan check documents for review by other City departments; and performs plan check services for minor and/or over the counter building permits (e.g. kitchen, bathroom remodels). (E, M)
- Receives and processes payments for permits and other Department applications. (E, M)
- Issues over the counter permits. (E, M)
- Updates and maintains Community Development Department forms, documents and procedural information for public distribution. (E)
- Intakes, evaluates, reviews, and approves applications for business licenses.
- Processes payments, enters information into Tyler Cashiering and prepares daily bank deposits.
- Assists with the management and maintenance of various internal database and technological systems including Munis, Granicus, Laserfiche, as well as the Community Development website. (E)
- Assists the planning division with technical aspects of the planning process including researching and gathering data and responding to minor zoning inquiries. (E)

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- Assists the housing division including researching data, assembling housing application materials, organization of files, intaking applications and gathering statistical data related to population and housing trends, etc. (E)
- Performs other office tasks such as ordering supplies, processing mail, etc. (E)
- May assist in the preparation of agendas, minutes, and staffing of Community Development Department boards and commissions. (E)
- Performs other related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Customer relations techniques.
- Basic construction methods and materials, engineering principles and practices, and building safety standards.
- General community development principles, including building, planning, zoning, and housing.
- Standard office and word processing clerical procedures, with emphasis on correct English grammar and spelling.
- Use of computer systems and other office equipment.
- Standard formats for reports, records, agendas and minutes, and correspondence.
- Local ordinances pertaining to building, planning and housing.
- Computer software applications and data base management, including Access, Word, Excel and Power Point software, and GIS.

Ability to:

- Follow oral and written directions.
- Organize work and establish priorities.
- Read and interpret building and planning codes, and regulations.
- Provide outstanding and friendly customer service.
- Establish and maintain cooperative and productive working relationships with the public and staff.
- Gather information and compile database/catalog of technical planning, housing and building information and permit processes.
- Compute fees.
- Work in a fast-paced team environment.
- Apply logical thinking to solve problems or accomplish tasks; to understand, interpret and communicate policies, procedures and protocols.
- Research, compile, and summarize a variety of informational and statistical data and materials.
- Occasionally lift and/or move up to 25 pounds.

Education, Experience, and Certifications:

Community Development Technician I: EITHER the equivalent to completion of two years of college in a technical field related to the work, OR equivalent to graduation from high school and three years of office administrative support which included significant public contact.

Community Development Technician II: In addition to the above, two years of technical planning and building support experience that has included plan review, permit processing and issuance, and the provision of information to the public at a level equivalent to the Community Development Technician I position, plus an ICC Permit Technician certification.

Necessary Special Requirement:

Possession of a valid Class C California Driver's License.

Salary Range

Community Development Technician I
~~\$3,494.58 – \$4,247.69~~ \$3,851.38 – \$4,681.38
Grade: ~~66~~30

Community Development Technician II
~~\$4,153.97 – \$5,049.18~~ \$4,578.09 – 5,564.71
Grade: ~~69~~37

JOB DESCRIPTION

COMMUNITY DEVELOPMENT TECHNICIAN I/II

DEFINITION

The Community Development Department is comprised of the Building, Code Enforcement, Fire Prevention, Planning, Business Licensing, Grants Management, and Housing Divisions. The Community Development Technician is intended to be one of two primary customer service representatives for the department. Although both Technicians provide technical and administrative support services to all seven divisions, each Technician will specialize in one of the two primary permitting and application functions of the Department- namely, building services or planning and business licensing services. The position reports to the Chief Building Official and may receive general direction from the Planning Manager(s) and Community Development Director.

Community Development Technician I is the entry and first working level classification for this technical support series. Initially under close supervision, incumbents perform the more routine office administrative duties while learning key department concepts and City policies and procedures. Incumbents' work is observed and reviewed during performance and upon completion. As experience is gained, there is more diversity in assignments and greater independence of action within established guidelines. Incumbents may advance to the higher level after gaining experience and demonstrating the proficiency required in order to meet the qualifications of the higher level class.

Community Development Technician II is the experienced level of this series, fully competent to perform a variety of technical planning, housing, business licensing, and building services and other administrative duties. Incumbents are expected to carry out the duties of the position with a high degree of competency. Level II is distinguished from level I by the ability to implement assigned duties with only occasional instruction or assistance.

EXAMPLES OF DUTIES

These examples are intended only as illustrations of the various types of work performed. The examples of work performed are neither restricted to nor all-encompassing of the duties to be performed under this job title.

(E=Essential Duty; M=Major Portion of Time)

- Greets and provides professional and courteous service/information to the public at the front counter, via phone and email providing basic building, planning and housing information. (E, M)
- Intakes planning, fire, and building permits and business license and housing program applications via email, mail and at the Community Development counter. (E, M)
- Organizes and maintains files associated with the divisions of the Community Development Department. (E, M)
- Coordinates all phases of the plan check review process, including sending and receiving plan check documents for review by other City departments; and performs plan check services for minor and/or over the counter building permits (e.g. kitchen, bathroom remodels). (E, M)
- Receives and processes payments for permits and other Department applications. (E, M)
- Issues over the counter permits. (E, M)
- Updates and maintains Community Development Department forms, documents and procedural information for public distribution. (E)
- Intakes, evaluates, reviews, and approves applications for business licenses.
- Processes payments, enters information into Tyler Cashiering and prepares daily bank deposits.
- Assists with the management and maintenance of various internal database and technological systems including Munis, Granicus, Laserfiche, as well as the Community Development website. (E)
- Assists the planning division with technical aspects of the planning process including researching and gathering data and responding to minor zoning inquiries. (E)
- Assists the housing division including researching data, assembling housing application materials, organization of files, intaking applications and gathering statistical data related to population and housing trends, etc. (E)



- Performs other office tasks such as ordering supplies, processing mail, etc. (E)
- May assist in the preparation of agendas, minutes, and staffing of Community Development Department boards and commissions. (E)
- Performs other related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Customer relations techniques.
- Basic construction methods and materials, engineering principles and practices, and building safety standards.
- General community development principles, including building, planning, zoning, and housing.
- Standard office and word processing clerical procedures, with emphasis on correct English grammar and spelling.
- Use of computer systems and other office equipment.
- Standard formats for reports, records, agendas and minutes, and correspondence.
- Local ordinances pertaining to building, planning and housing.
- Computer software applications and data base management, including Access, Word, Excel and Power Point software, and GIS.

Ability to:

- Follow oral and written directions.
- Organize work and establish priorities.
- Read and interpret building and planning codes, and regulations.
- Provide outstanding and friendly customer service.
- Establish and maintain cooperative and productive working relationships with the public and staff.
- Gather information and compile database/catalog of technical planning, housing and building information and permit processes.
- Compute fees.
- Work in a fast-paced team environment.
- Apply logical thinking to solve problems or accomplish tasks; to understand, interpret and communicate policies, procedures and protocols.
- Research, compile, and summarize a variety of informational and statistical data and materials.
- Occasionally lift and/or move up to 25 pounds.

Education, Experience, and Certifications:

Community Development Technician I: EITHER the equivalent to completion of two years of college in a technical field related to the work, OR equivalent to graduation from high school and three years of office administrative support which included significant public contact.

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Necessary Special Requirement:

Possession of a valid Class C California Driver's License.

Salary Range

Community Development Technician I
\$3,851.38 - \$4,681.38
Grade: 6630

Community Development Technician II
\$4,578.09 – 5,564.71
Grade: 6937



AGENDA SUMMARY REPORT

SUBJECT: Report of the Ukiah Valley Fire Authority's Ambulance Billing Agreement and Ratification of Variable Contract Amount.

DEPARTMENT: Fire

PREPARED BY: Doug Hutchison, Fire Chief

PRESENTER: Doug Hutchison, Fire Chief

ATTACHMENTS:

1. 1920194 - Systems Design West - Professional Services Agreement

Summary: The City Council will receive a report on the Ukiah Valley Fire Authority's (UVFA) Professional Services Agreement (PSA) for ambulance billing services and ratify the existing contract to approve the annual compensation amount.

Background: The Ukiah Valley Fire Authority (UVFA) has maintained a Professional Services Agreement (PSA) with Systems Design West of Poulsbo, Washington for ambulance billing services since 2019.

Discussion: SDW was selected due to their extensive experience with public agency ambulance providers, and their flat rate fee structure. Using a flat rate fee structure allows the UVFA to include those fees in various cost reports to other government agencies such as Medicare and Medi-Cal.

Per the PSA, UVFA is charged a flat fee per run billed each month. Since the inception of the agreement, our total amount paid out to date has now reached \$47,232.39, triggering this report to the Council. Staff recommends Council ratify the annual contract amount as variable requiring no further Council reports or actions unless formally amended and/or results in the ambulance fund (710) exceeding the total annual budget appropriation net of any associated revenues, per City budget policy. The amount paid under this contract is based on a per transport flat rate with volume discounts (Section 2 of the attached contract). The contract is attached here as Attachment 1.

Recommended Action: Receive report.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: Ambulance billings for service

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("AGREEMENT") is made and entered into this 18th day of December, 2019 by and between, City of Ukiah ("City") 300 Seminary Avenue, Ukiah, CA 95482 and Systems Design West, LLC a Delaware limited liability company having their principal place of business located at 19265 Powder Hill Place NE Poulsbo, Washington 98370 hereinafter referred to as the ("Consultant") Collectively the City and the Consultant shall be known as the "PARTIES".

RECITALS:

(a) WHEREAS, the City and the Consultant desire to enter into a "Professional Services Agreement",

(b) NOW, THEREFORE, in consideration for the mutual obligations contained herein the City and the Consultant, each intending to be legally bound by this agreement, hereby mutually covenant and agree as follows:

1. SCOPE OF SERVICES. The Consultant shall provide to the City specific services related to the billing and payment processing of EMS patient transport services that are provided to the general public by the City. The following Scope of Services shall be incorporated into this contract as general services performed by the City and the Consultant under this agreement.

1.1 The City, with assistance from Consultant, shall apply for Provider Status or updated Status with Medicare, Medicaid, and all public and private insurances which will be billed as a part of this Scope of Services. The City shall assist the Consultant to obtain the necessary certifications, numbers and documentation needed for Consultant to provide the services identified in sections 1.2 and 1.3 below. The City agrees to furnish and assist the Consultant with the following:

(a) The City agrees to provide a complete and legible "PCR" (Patient Care Report) to the Consultant including patient name, address and pertinent billing and insurance information from the field, including a copy of the patient signature for authorization of benefits and responsibility for payment, authorizing billing of Medicare, Medicaid and any insurance the patient is a subscriber to. The original patient signature must be maintained by the City and made available to the Consultant and/or insurance payers upon request. The amounts to be billed will be determined by the City in the form of a resolution or ordinance to be incorporated into this agreement as an attachment exhibit.

(b) The City agrees to furnish the Consultant with hospital ER forms (face/admit sheets) with demographic and insurance information attached to the PCR if requested by Consultant. Copies of any payments made directly to the City will be forwarded to the Consultant for accounting purposes in a timely manner. The City agrees to generate any refund checks due to overpayments identified by the Consultant directly to the payer to which the refund is due, based on detailed information provided by the Consultant. The City shall provide additional information as may be required by insurance companies or other agencies in order to facilitate the Consultant's obligations to the City.

(c) The City agrees to furnish to the Consultant to be made part of this agreement as an attachment: resolutions pertaining to this Scope of Services; specific write off policies; collections procedures; rates and fees to be charged by the City and administered by Consultant as part of the Scope of Services performed under this agreement.

1.2 Upon receipt of the PCRs and Batch Log from the City, the Consultant shall: set up a patient account in Consultant's proprietary software application and create a patient record; perform all billing operations including follow up statements and any necessary rebilling of EMS patient transport services provided by the City to the subscriber's medical insurances, Medicare, Medicaid and any and all known secondary insurance providers; produce and forward CMS 1500 forms and/or electronic medical claims per payer's rules and regulations within the legal boundaries of all federal and state laws; produce and mail an initial invoice and subsequent statements to all private patient accounts on behalf of the City; file any applicable appeals to insurance payers and/or Medicare and Medicaid on behalf of the patient if necessary to pursue the claim.

1.3 The Consultant shall: receive at its facilities all payments (except those directly deposited into the City's account by insurances and Medicare/Medicaid via EFT) Explanations of Benefits and Electronic Remittance Advices; account for all payments; deposit all funds directly into the City's "deposit only" account; forward deposit information to the City within 24 hours of such deposit; initiate and forward refund information and adjustments made on behalf of the patient's account to the City. The Consultant shall provide to the City a minimum of four (4) standard reports each month including: a) Aged Accounts Receivable b) Month End Summary c) Annual Collection Statistics d) Transaction Journal. These reports will include information related to amounts billed, amounts collected and uncollected, insurance and Medicare/Medicaid allowable and disallowable.

1.4 The Consultant shall provide live customer service to City's patients via toll free phone numbers to answer patient billing questions Monday through Friday from 8:00am through 6:00 pm, Pacific Standard Time (except Federal holidays).

1.5 The Consultant shall provide all labor, materials and equipment necessary to perform the work specified in the above scope of services.

2. FEES, EXPENSES, & PAYMENT. For and in consideration of the services provided by the Consultant identified above, the City shall pay to the Consultant an amount not to exceed \$35.00 per transport for total volume of 1-50 transports per month OR \$27.00 per transport for total volume of 51-100 transports per month, OR \$25.00 per transport for total transport volume greater than 100 transports per month. In addition, the City will pay actual postage for patient invoices and statements per the Scope of Services performed under this agreement. A setup fee of \$500.00 will be charged if no billable transports are sent to the Consultant within 12 months of the completion of onboarding. The City shall remit payment for services rendered under this agreement to the Consultant within 30 days from receipt of Consultant's monthly invoice to the City.

3. PAYMENT OF TAXES. The Consultant shall be liable for any and all federal, state, and local sales, excise taxes and assessments as a result of the payment for services rendered under this agreement.

4. **TERM OF AGREEMENT.** The Consultant shall commence the work called for in this agreement on the date of the agreement and perform such work uninterrupted and automatically renew upon the anniversary date unless the agreement is terminated by either party. This agreement may be amended from time to time by the parties upon mutual agreement of terms and conditions with the acknowledgement of an amendment to the Professional Services Agreement to be signed by both parties of the agreement.

5. **SCHEDULE OF ATTACHMENT EXHIBITS.** The following attachments are acknowledged by the parties and made part of this Agreement.

- # 1: Rates to be charged per transport [to be provided by the City]
- # 2: EMS Policies to be administered [to be provided by the City]
- # 3: Systems Design Liability Insurance policies
- # 4: Business Associate Agreement

6. **INDEPENDENT CONSULTANT STATUS.** The Consultant performs this Agreement as an independent Consultant, not as an employee of City. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the parties hereto, it being understood and agreed that neither method of computation of payment nor any other provision contained herein nor any acts of the parties hereto, shall be deemed to create any relationship between the parties hereto other than the relationship of City and an independent Consultant.

7. **TERMINATION.** Either party may terminate this agreement with a minimum of 30 days' notice to the other party. The Consultant shall upon termination by either party provide 60 days of follow up service to the outstanding patient accounts including posting payments, making deposits, and two (2) months of follow up reports to the City. Consultant shall deliver and document the return of all documentation in Consultants possession per the required record retention policies.

8. **INSURANCE.** Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the full period of time allowed by law, surviving the termination of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- 1) Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 20 10 10 01 and Commercial General Liability Coverage – Completed Operations Form No. CG 20 37 10 01.
- 2) ISO Form No. CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" or Code 8, 9 if no owned autos and endorsement CA 0025.
- 3) Worker's Compensation Insurance as required by the Labor Code of the State of California and Employers Liability Insurance.
- 4) Errors and Omissions liability insurance appropriate to the consultant's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

- 1) General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.
- 2) Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- 3) Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident.
- 4) Errors and Omissions liability: \$1,000,000 per occurrence.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

- 1) General Liability and Automobile Liability Coverages
 - a. The City, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant for the full period of time allowed by law, surviving the termination of this Agreement. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.
 - b. The Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.
 - c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.
 - d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

- 2) Worker's Compensation and Employers Liability Coverage
The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from Consultant's performance of the work, pursuant to this Agreement.
- 3) Professional Liability Coverage
If written on a claims-made basis, the retroactivity date shall be the effective date of this Agreement. The policy period shall extend from one year from date of final approved invoice.
- 4) All Coverages
Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

9. END USER SOFTWARE LICENSE & CONFIDENTIAL INFORMATION. The term "CONFIDENTIAL INFORMATION AND SOFTWARE" shall mean: (i) any and all Information and proprietary software which is disclosed or provided by either party ("OWNER OF THE INFORMATION") to the other ("RECIPIENT") verbally, electronically, visually, or in a written or other tangible form which is either identified or should be reasonably understood to be confidential or proprietary; and (ii) Confidential Information may include, but not be limited to, trade secrets, computer programs, software, documentation, formulas, data, inventions, techniques, marketing plans, strategies, forecasts, client lists, employee information, and financial information, confidential information concerning City and Consultant's business or organization, as the parties have conducted it or as they may conduct it in the future. In addition, Confidential Information may include information concerning any of past, current, or possible future products or methods, including information about research, development, engineering, purchasing, manufacturing, accounting, marketing, selling, leasing, and/or software (including third party software).

9.1 TREATMENT OF CONFIDENTIAL INFORMATION. City's Confidential Information shall be treated as strictly confidential by Recipient and shall not be disclosed by Recipient to any third party except to those third parties operating under non-disclosure provisions no less restrictive than in this Section and who have a justified business "need to know". City shall protect the deliverables resulting from Services with the same degree of care. This agreement imposes no obligation upon the Parties with respect to Confidential Information which either party can establish by legally sufficient evidence: (a) was in the possession of, or was rightfully known by the Recipient without an obligation to maintain its confidentiality prior to receipt from City; (b) is or becomes generally known to the public without violation of this Agreement; (c) is obtained by Recipient in good faith from a third party having the right to disclose it without an obligation of confidentiality; (d) is independently developed by Recipient without the participation of individuals who have had access to the Confidential Information; or (e) is required to be disclosed by court order or applicable law, provided notice is promptly given to the City and provided further that diligent efforts are undertaken to limit disclosure.

9.2 CONFIDENTIALITY AND DISCLOSURE OF PATIENT INFORMATION. Use and Disclosure of Protected Health Information. The parties hereto agree that in order for the Consultant to perform its duties as expected by the City, it will be necessary for the Consultant to use and disclose Protected Health Information ("PHI"), as such term is defined at 45 CFR §164.501. The parties of this agreement further acknowledge and make part of this agreement as an attachment to this agreement a "Business Associate Agreement" to be maintained and updated whenever applicable by either party of this agreement.

9.3 PERMITTED AND REQUIRED USES AND DISCLOSURE OF PHI. The Parties hereto agree that the Consultant may use and disclose PHI in order to carry out any Payment function covered under the definition of "Payment" contained in 45 CFR §164.501. The Parties hereto further agree that the Consultant may use or disclose PHI for any use or disclosure that is required by law.

10. INDEMNITY. Each Party ("INDEMNIFYING PARTY") shall indemnify and hold the other Party ("INDEMNIFIED PARTY") harmless against any third party claim, including costs and reasonable attorney's fees, in which the Indemnified Party is named as a result of the negligent or intentional acts or failure to act by the Indemnifying Party, its employees or agents, while performing its obligations hereunder, which result in death, personal injury, or tangible property damage. This indemnification obligation is contingent upon the Indemnified Party providing the Indemnifying Party with prompt written notice of such claim, information, all reasonable assistance in the defense of such action, and sole authority to defend or settle such claim.

10.1 Notwithstanding any other provision of this agreement, no party shall be liable for (a) any special, indirect, incidental, punitive, or consequential damages, including loss of profits or business arising from or related to the services or other deliverables hereunder or a breach of this agreement, even if such party has been advised of the possibility of such damages; or (b) any damages (regardless of their nature) for any delay or failure by a party to perform its obligations under this agreement due to any cause beyond the such party's reasonable control.

10.2 Notwithstanding any other provision of this agreement, the Consultant's liabilities under this agreement under any theory of liability, whether based in contract law, tort law, negligence (active or passive), product liability, indemnification or otherwise shall be limited to the direct damages recoverable by the City under law not to exceed one times the aggregate amount of fees paid by the City to Consultant for the services or other deliverables that gave rise to the claim or that are otherwise the subject of such claim in the one (1) year period preceding the event giving rise to the claim.

11. SURVIVABILITY. The terms of Section 8 and 9 shall survive termination of this Agreement. If the Parties have executed a separate agreement that contains confidentiality terms prior to or contemporaneously with this Agreement, those separate confidentiality terms shall remain in full force to the extent they do not conflict. The "Business Associate Agreement" has terms incorporated to establish the continuance of covenants for the parties to disclose PHI for the continued operations of "Payment".

12. WARRANTIES AND REPRESENTATIONS. Each party warrants that it has the right and power to enter into this Agreement and an authorized representative has executed this Agreement. Consultant warrants that the

Services will be performed in a professional and workmanlike manner in accordance with recognized industry standards. To the extent Services provided by Consultant are advisory; no specific result is assured or guaranteed. Consultant EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS OR WARRANTIES, WHETHER EXPRESSED OR IMPLIED.

13. **NOTICE.** Any notice, demand, request, consent, approval, or other communication that either party desires or is required to give to the other party related to any of the content of this agreement shall be presented in writing and served personally or sent by prepaid, first class mail to the addresses set forth below. Either party may change its address by notifying the other party of its change of address in writing.

City: City of Ukiah
300 Seminary Avenue
Ukiah, CA 95842

Consultant: Systems Design West, LLC
19265 Powder Hill PI NE
Poulsbo, WA 98370

14. **NONWAIVER.** No modification to this Agreement nor any failure or delay in enforcing any term, exercising any option, or requiring performance shall be binding or construed as a waiver unless agreed to in writing by both parties. No delay or omission of the right to exercise any power by either party shall impair any such right or power, or be construed as a waiver of any default or as acquiescence therein. One or more waivers of any covenant, term or condition of this Agreement by either party shall not be construed by the other party as a waiver of a subsequent breach of the same covenant, term or condition.

15. **APPLICABLE LAW.** The laws of the State of Washington shall govern the construction, validity, performance and enforcement of this Agreement. Venue as to any action, claim, or proceeding arising out of, or based upon this Agreement, including, but not limited to, any action for declaratory or injunctive relief, shall be the appropriate court in the State of Washington.

16. **CONFLICT OF INTEREST.** The Consultant covenants, warrants and represents that the Consultant or any employees of Consultant has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner with the subject matter or the performance of this Agreement. The Consultant further covenants, warrants and represents that in the performance of this Agreement, no person having any such interest shall be employed by the Consultant in the future.

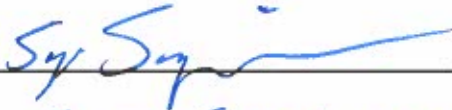
17. **ENTIRE AGREEMENT.** This Agreement and any schedules, appendices, attachments and exhibits attached hereto sets forth all of the covenants, promises, agreements, conditions and understandings between the parties hereto, and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between them other than as herein set forth. Except as herein otherwise expressly provided, no contemporaneous or subsequent agreement, understanding, alteration, amendment, change or addition to this Agreement, or any schedule, appendix, exhibit or attachment thereto shall be binding upon the parties of this Agreement hereto unless reduced to writing and signed by both parties. This Agreement constitutes a final, complete and exclusive statement of the agreement between the parties.

The Parties hereby agree to all of the above terms, conditions, covenants and have executed this Agreement by a duly authorized representative.

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Dated this 30th day of December, 2019

City of Ukiah

By: 

Print: Sage Sangiacomo

Title: City Manager

Dated this 18th day of December, 2019

Systems Design West, LLC
"Consultant"

By: 

Print: Jennifer Braus

Title: CEO



AGENDA SUMMARY REPORT

SUBJECT: Approval of Notice of Completion of the Gobbi Street Electric Service Overhead to Underground Conversion, Specification 22-09, and Approve Final Payment of the 5% Retention to James Day Construction, DBA Coastal Mountain Electric.

DEPARTMENT: Electric Utility

PREPARED BY: Cindy Sauers, Electric Utility Director

PRESENTER: Sage Sangiacomo, City Manager

ATTACHMENTS:

1. Spec 22-09 Notice of Completion Coastal Mountain Electric

Summary: Council will consider approving the Notice of Completion for the Gobbi Street Electric Service Overhead to Underground Conversion, Specification 22-09, and consider approving the final payment of the 5% retention to James Day Construction, DBA Coastal Mountain Electric.

Background: The Gobbi Street Underground Project installed underground infrastructure for electric, telephone and cable TV on Gobbi Street between State Street and Orchard Avenue. City Electric crews installed equipment and conductors in preparation of the cutover at each business and residence within the Gobbi Street project area. The overhead to underground conversion requires the services of a qualified electrician to make the appropriate modifications to each building to accept the underground service. Electric Utility Staff designed and prepared the scope of work and drawings to solicit a bid from qualified electricians.

Discussion: On January 11, 2023, Council awarded the contract for the Gobbi Street Electric Service Overhead to Underground Conversion to James Day Construction, dba Coastal Mountain Electric. The contracted work was completed by the contractor in conformance with the approved plans and specifications on September 25, 2023, after a delay due to supply chain issues. The original contract amount, based on estimated quantities, was \$113,271.10. Actual quantities and change orders resulted in a revised total contract amount of \$113,671.27. The 5% retention payment will be made to the contractor after 35 days from the date of the Notice of Completion (Attachment 1) is filed with the County Recorder.

Recommended Action: Approve Notice of Completion for the Gobbi Street Electric Service Overhead to Underground Conversion, Specification 22-09, and approve the final payment of the 5% retention to James Day Construction, DBA Coastal Mountain Electric, and direct the City Clerk to file the Notice of Completion with the County Recorder.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 80126100.80230.18351; \$350,000

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: 2022 Electric Revenue Bonds

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: Mary Horger, Financial Services Manager

DIVERSITY-EQUITY INITIATIVES (DEI):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

Please return to:

CITY OF UKIAH
300 Seminary Avenue
Ukiah, California 95482-5400
(707) 463-6200

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. That the project described as: Gobbi Street Electric Service Overhead to Underground Conversion, Spec. No. 22-09.
2. That the nature of the work: Modifications to buildings within the project area to convert the overhead electric service to accept an underground electric service.
3. That on the 25th of September 2023, the Contract work for this project was actually completed.
4. That the name and address of the Contractor is James Day Electric, dba Coastal Mountain Electric, 14832 Lakeshore Dr., Clearlake, CA 95422.
5. That the property location of work performed herein referred to is situated in the County of Mendocino, State of California, and is described as follows: Gobbi Street between State Street and Orchard Avenue, Leslie Street, and Marshall Street, Ukiah, California.

I hereby certify under penalty of perjury that the forgoing is true and correct:

City Council Approval CITY OF UKIAH, a Municipal Corporation

_____	By: _____	_____
Date	Kristine Lawler, City Clerk	Date

State of California

County of Mendocino

Exempt from recording fees pursuant to Government Code Section 27383



AGENDA SUMMARY REPORT

SUBJECT: Possible Introduction of an Ordinance by Title Only Amending Various Sections of Ukiah City Code to Update the City's Existing Objective Design and Development Standards for New Multi-Family Residential Construction; and Approval of the Planning Commission's Finding that the Ordinance is Categorically Exempt from the California Environmental Quality Act (CEQA).

DEPARTMENT: Community
Development

PREPARED BY: Jesse Davis, Chief Planning Manager

PRESENTER: Jesse Davis

ATTACHMENTS:

1. Objective Design and Development Standards - Proposed Amendment (Redline)_10.4.23
2. Objective Design and Development Standards - Proposed Amendment (Clean)_10.4.23
3. Planning Commission Resolution (PC 2023-03)
4. 12a Presentation give at meeting

Summary: Objective design standards are a powerful tool that allow communities to ensure that new development is compatible with the City's vision and approach to the built environment. Under State law they are defined as "standards that involve no personal or subjective judgement by a public official and are uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant or proponent and the public official prior to submittal" (California Government Code, Section 65913.4).

If approved, this ordinance amendment would make minor modifications to Ukiah City Code Chapter 2, Article 5.2, Sections 9055 - 9055.2 to incorporate general plan objectives, clarify existing regulations such as parking standards, and allow for development flexibility, as necessitated by site or building constraints. These modifications would further the City's efforts to reduce housing costs and streamline the entitlement process to encourage infill multi-family and mixed-use development projects that align with the City's recently adopted 2040 General Plan.

Background: In 2019, SB 2 Planning Grant Program funds were awarded to the City of Ukiah by the California Department of Housing and Community Development (HCD) through Standard Agreement #19-PGP13298. These funds were awarded to facilitate and streamline the production of housing within the City. One of the resulting updates to Ukiah City Code was the creation of objective development and design standards. The current objective standards were adopted by the Design Review Board on June 25, 2020, further reviewed and amended by the Planning Commission on August 12, 2020, and adopted by the City Council on March 17, 2021.

In 2022, the City received an application for mixed-use development (Acorn Valley Plaza) at the intersection of East Gobbi Street and Village Circle that utilized these design and development standards. City Staff worked closely with the applicant to ensure that their multi-building proposal aligned with the adopted standards and subsequently approved the request in coordination with the Building Inspection Division on December 12, 2022. By applying the Objective Design & Development Standards to an actual project, Planning Division Staff was afforded an opportunity to evaluate this process, and identify amendments to improve these regulations for future projects.

On July 27, 2023, after receiving feedback and incorporating suggested changes, the Design Review Board recommended that the requested Ordinance Amendment (Attachment 1 & 2) be progressed to the City's Planning Commission. Subsequently, on September 13, 2023, the Planning Commission unanimously approved the associated resolution (Attachment 3) recommending that the Ukiah City Council adopt the requested Ordinance Amendment.

Notably, for this ordinance amendment, Planning Division Staff is utilizing funds from a previously awarded Local Early Action Planning (LEAP) grant (#20-LEAP-15456) to prepare and adopt this amendment, thereby reducing costs to the City of Ukiah while progressing policies and regulations that facilitate new infill housing.

Discussion: The purpose of updating the City's previously objective design and development standards is to:

- Utilize awarded LEAP funds to further streamline housing production;
- Update the City's ministerial review processes for qualified multi-family housing and mixed-use projects;
- Incorporate lessons learned from Acorn Valley Plaza, as well as input from local architects and the Design Review Board related to the existing objective design and development standards;
- Provide a set of clear criteria to guide future development within the city-limits and serve as a model for other jurisdictions within Mendocino County; and

As described below, Planning Division Staff propose the following amendments to incorporate general plan objectives, clarify existing regulations such as parking standards, and allow for development flexibility, as necessitated by site or building constraints:

§9055 Purpose and Intent: *Duplexes:* Clarify that 'Duplexes' are not subject to Article 5.2 by inserting an explicit exclusion, like the one already provided for single-family homes. While SB 9 allows for the application of "objective design review standards" on this type of residential unit, it is suggested that this form of housing be further streamlined within Ukiah City Code to address 'Missing Middle' considerations and further housing stock diversity. It is understood that numerous neighborhoods within Ukiah already feature 'Duplexes' interspersed among single-family residences.

At a later date, to ensure this update is applied consistently, Staff will need to update individual articles of Chapter 2 (Zoning) to ensure that 'Duplex' is separated from Article 5.2 and identified as a stand-alone use regulated as 'Allowed' or 'Permitted' depending on the associated zoning district.

§9055.1 (H): HVAC Systems: Clarify that HVAC Units can *also* be placed on the ground, but subject to setback and screening requirements that are subsequently conveyed in Article 5.2. This clarification is to ensure that smaller ground-mount HVAC systems, such as 'Ductless Mini-Splits' are allowed by-right and removes confusion that HVAC systems can *only* be roof-mounted. The DRB requested that this provision be further modified to ensure that the HVAC system is not visible from the public right of way, meets the required setbacks and is obscured by fencing or landscaping as described in UCC Section 9055.2(H) Screening.

§9055.1 (I): Mail and Package Delivery Location: The existing regulation requires that mailboxes be in locations visible to residents *from the interior* of structure entrances, which creates design limitations for multi-structure developments, as well as operational challenges for mail delivery, and limits community interactions created by more centralized mail delivery locations. The update will encourage more centrally placed mailboxes and package areas.

§9055.1 (K): Open-Space: Increase the allowances for community gardening opportunities by allowing for community gardens to constitute a percentage of the required 15% public open space. Also, as identified in the 2040 General Plan (AG Element Action Item – F), allow for 'Foodscaping', which is the integration of edible plants into ornamental landscapes. This update will allow and suggest 'Foodscaping' as a design and open-

space consideration. The DRB approved this consideration, but included aspects to ensure that Community Gardens are regularly maintained and feature a management plan in conformance with Ukiah City Code Section 9173.2.

§9055.1 (N): *Bicycle Parking*: Adds additional language to prioritize the need for bicycle parking and provides acceptable guidelines to inform best practices.

§9055.1 (O)(1)(b)(1-4): *Parking Lot Landscaping*: Eliminates the distinction between parking areas and parking lots. Clarifies how spaces should be counted between every four (4) parking stalls to accommodate aspects like ADA parking aisles, electric vehicle charging, etc. Proposed changes also specify the constraints that would make fulfilling §9055.1 (O)(1)(b)(1) infeasible, particularly mature trees or similar topographical constraints, such as creeks or embankments.

§9055.1 (O)(2)(a): *Required Parking*: Remove the 'Guest Parking' requirement, as the assigned ratio becomes onerous for larger in-fill development proposals and works against the parking exemptions or reductions identified in other sections of Ukiah City Code, such as UCC 9198(A)(7-9). These additional parking spaces increase the total cost of the development, and cumulatively take up more surface area than the building(s) themselves and compete against more desirable on-site land-uses, such as landscaping, additional residential units, or recreational space. Additionally, the 'Guest Parking' requirement reduces the ability of 'Moderate' or 'Above-Moderate' multi-family developments to utilize the Objective Design and Development Standards, as they are not able to utilize the parking exemptions available for affordable housing developments.

The DRB was unable to reach consensus on this item and deferred to the Planning Commission for their recommendation to the City Council. At the DRB hearing on July 27, 2023, a reduction, rather than elimination of this modification, was considered, but a decision was ultimately deferred to the Planning Commission. Staff recommended that the 'Guest Parking' be eliminated and that the developer determine the need for additional parking. This recommendation was affirmed by the Planning Commission, which voted to remove the 'Guest Parking' Requirement.

§9055.1 (O)(2)(a): *Parking Code*: Article 17 is more onerous than the zoning standards of the R3, C1, or C2 zoning districts. UCC Section 9198(A)(3) requires one parking space for one-bedroom units; two (2) parking spaces for two (2) or more bedrooms per unit.

Within the R-3, C-1 and C-2 zoning districts, however, multi-family units only require: One (1) on-site parking space per unit. This clean-up item is required, as the existing regulation creates confusion as to the assigned parking requirements for multi-family housing.

§9055.1(O)(2)(b): *Mixed-Use Parking*: The current iteration of the objective design and development standards do not clarify what parking standards should be applied for mixed-use development projects. It is suggested that this clarification be inserted.

§9055.1(P)(6): *Outdoor Lighting*: At the request of the DRB, this requirement was modified to provide a specific reference to Dark Sky Standards of the International Dark Sky Association in conjunction with reducing glare and light pollution.

§9055.2(C)(4-5) *Fences and Walls*: This amendment adds an exception that certain recreation and garden improvements be allowed to use otherwise prohibited fence types.

§9055.2(K)(4)(a): *Heavy Timber*: Concerns were conveyed from the architectural community that this existing language could be construed to prevent designs similar to the Sun-House, or use of materials like Cross Laminated Timber. The amendment removes "heavy-timber" considerations, but leaves "exposed-logs" as prohibited.

§9055.2(L): Exception: As needed or required, due to site or building constraints, the applicant can request deviation from any of the identified standards conveyed in UCC §9055.1 (K-S) or UCC §9055.2 (J-K) by 25% upon review by the Community Development Director. The sites remaining for infill development are often irregular and present unusual boundaries or situations that need to be accommodated. This exception would allow for limited deviation of certain standards to help encourage the development of underutilized or irregular parcels.

Recommended Action: Introduction of the ordinance by title only amending various sections of Ukiah City Code to update the City's existing objective design and development standards for new multi-family residential construction; and find the ordinance categorically exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: Local Action Planning Grants (LEAP) *PC-18239: LEAP - T3*.

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI): Goal 5

CLIMATE INITIATIVES (CI):5a

GENERAL PLAN ELEMENTS (GP):Agriculture Element; Action Item (F); Housing Element Goal H-3, Policy H-3.1; H-4; Mobility Element; Policy MOB-1.10

Approved:


Sage Sangiacomo, City Manager

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING VARIOUS SECTIONS OF THE UKIAH CITY CODE THAT WOULD MAKE MINOR MODIFICATIONS TO DIVISION 9, CHAPTER 2, ARTICLE 5.2, SECTIONS 9055 - 9055.2 (OBJECTIVE DESIGN & DEVELOPMENT STANDARDS) TO INCORPORATE GENERAL PLAN OBJECTIVES, CLARIFY EXISTING REGULATIONS, AND ALLOW FOR LIMITED EXCEPTIONS, AS NECESSITATED BY SITE OR BUILDING CONSTRAINTS.

The City Council of the City of Ukiah hereby ordains as follows:-

SECTION 1

Section 9055 of the Ukiah City Code is hereby amended to read as follows:

§9055 PURPOSE AND INTENT

The purpose of this article is to create a by-right, ministerial approval process for all new residential construction, excluding single-family homes and duplexes. To do so, this article sets forth objective design and development standards that remove barriers to and reduce costs for new residential construction for multi-family housing, excluding single-family homes, while still protecting the residential character of the City's neighborhoods. (Ord. 1212, §7, adopted 2021)

SECTION 2

Section 9055.1 of the Ukiah City Code is hereby amended to read as follows:

§9055.1 DEVELOPMENT STANDARDS

A. Setbacks:

1. Front: The front setback shall comply with the base zone front setback requirements.
2. Setback Landscaping: Areas between the required setback and street improvements shall be landscaped per the landscaping requirements in subsection L of this section.
3. Side (Interior):
 - a. Minimum Side Setbacks: There is no minimum interior side setback; provided, that structures comply with the building and fire code standards for structure separation.
 - b. Zero Setback: If zero setbacks are proposed, the side setback opposite the zero setback shall be a minimum of five feet (5').
4. Rear: The rear setback shall comply with the base zone rear setback requirements.

B. Property Access: There shall be vehicular access from a dedicated and improved street, easement, or alley to off-street parking areas.

C. Street Frontage: Every primary residential structure shall have frontage on a public street or an accessway which has been approved for residential access by the City.

D. Structure Orientation: Structures shall incorporate site design that reduces heating and cooling needs by orienting structures (both common facilities and dwelling units) on the parcel to reduce heat loss and gain, depending on the time of day and season of the year.

E. Structure Height: Structure height shall comply with the base zone maximum allowable height.

F. Alternative Energy Applications: All structures shall be designed to allow for the installation of alternative energy technologies including but not limited to active solar, wind, or other emerging technologies, and shall comply with the following standards:

1. Installation of solar technology on structures such as rooftop photovoltaic cell arrays shall be installed in accordance with the State Fire Marshal safety regulations and guidelines.

2. Roof-mounted equipment shall be located in such a manner so as to not preclude the installation of solar panels, as shown in Figure 1-1.

Figure 1-1: Application of Roof-Mounted Equipment



G. Utility Lines: All utility lines from the service drop to the structure shall be placed underground.

H. HVAC Systems: All HVAC systems shall be located on the roof of the structure to minimize noise impacts to adjacent properties, or shall be placed on the ground, not visible from the public right of way, meet the required setback and be obscured by fencing or landscaping as described in §9055.2(H) - Screening.

I. Mail and Package Delivery Location: For multifamily development projects greater than four (4) dwelling units, mailboxes and package delivery areas shall be in locations that are easily visible by residents ~~at the interior of a structure entrance, elevator lobby, or stairwell.~~

J. Primary Entrances:

1. Entry Lighting: All primary structure entrances shall include dusk-to-dawn lighting for safety and security per subsection P of this section.

2. Interior-Facing Structures:

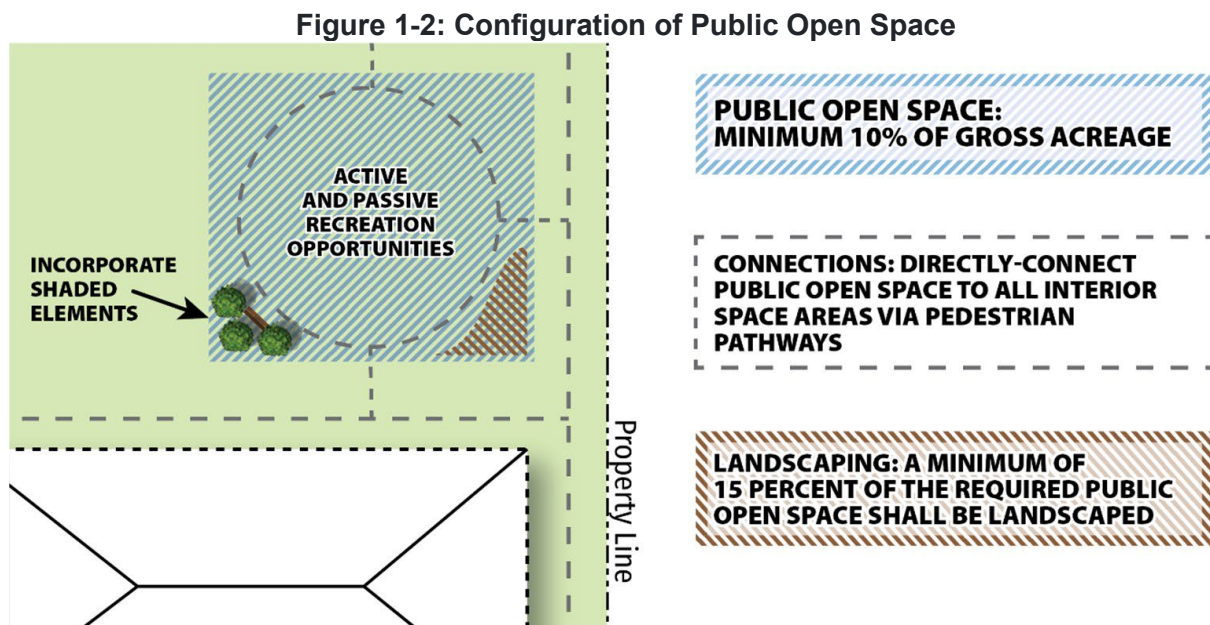
a. The primary entrance of each interior-facing structure shall be oriented toward paseos, courtyards, pathways, and active landscape areas.

b. For safety, units not facing the street shall be oriented to provide visual access to entryways, pedestrian pathways, recreation areas, and common facilities from dwelling units.

K. Open Space: The following development standards apply to multifamily developments greater than four (4) dwelling units:

1. Public Open Space:

a. Public Open Space: Not less than ten percent (10%) of the gross acreage of the total project shall be set aside as public open space to allow for active and passive recreation opportunities and that includes shading elements to benefit all residents of the project, as shown in Figure 1-2. Open space ownership and maintenance shall be the responsibility of the property owner(s).



b. Connections: Public open space areas shall be directly connected to all interior space areas (i.e., community room, recreation room, exercise center), trash and recycling enclosures, laundry facilities (if applicable), structure entrances, parking areas, and mail delivery areas by pedestrian-oriented pathways.

c. Landscaping and Gardening: A minimum of fifteen percent (15%) of the required public open space shall be landscaped with materials and plantings consistent with

the standards in subsection L of this section (Landscaping and Gardening) and the subject parcel's underlying base zone landscaping requirements.

d. Lighting: In addition to the exterior lighting standards in subsection P of this section, public open space areas shall incorporate accent lighting. Accent lighting may include string lighting in trees or crisscrossed over pedestrian areas via courtyards, or plazas; lighting in fountains; or lighting of significant structures or architectural design features.

e. Public Gathering Space: Public open space areas shall include a minimum of two (2) of the following public gathering spaces:

(1) Patio seating area for a minimum of eight (8) people. Patio seating can be fixed chairs and tables, table/bench combination, or landscape materials (i.e., slabs of stone or rock);

(2) Community Garden-~~space~~;

(3) Water feature in the form of a fountain, bubblers, or water play ~~pad~~area;

(4) Picnic/BBQ area no smaller than two hundred (200) square feet with a minimum of three (3) Picnic/BBQs and tables; or

(5) Pedestrian plaza no smaller than two hundred (200) square feet with a minimum of four (4) benches.

f. Recreation Facilities: A maximum of twenty-five percent (25%) of the required public open space area may be paved for recreation facilities including but not limited to basketball courts, tennis courts, common playground, or swimming pools.

2. Private Open Space:

a. Ground Floor Units: Each ground floor dwelling unit shall include a minimum of forty (40) square feet of private open space in the form of a covered or uncovered patio to allow for light, air, and privacy.

b. Above-Ground-Floor Units: Each above-ground-floor dwelling unit shall include a minimum of forty (40) square feet of private open space in the form of a terrace, balcony, or rooftop patio to allow for light, air, and privacy.

L. Landscaping (see Figure 1-3):

1. Landscaping Plans: Existing features, such as trees, creeks, and riparian habitats shall be incorporated into landscaping plans.

2. Site Landscaping:

a. All street trees shall be planted consistent with the standard planting detail on file with the City Engineer.

b. Vegetation (i.e., bushes, shrubs, flowers) shall be maintained at a height of no more than three feet (3') when located adjacent to pedestrian pathways and building facades and placed in such a manner that does not obstruct lighting.

c. Foodscaping: The integration of edible plants into ornamental landscapes is allowed and can constitute a percentage of the required landscaping for the subject property.

d. Community Garden: A public garden tended and maintained by members of the local community, allowed per §9173.2 (Community Gardens). Community Gardens shall be regularly maintained and feature a management plan.

3. Irrigation: Site landscaping shall include an automated irrigation system with a minimum of seventy-five percent (75%) of system being drip irrigation to reduce water consumption.

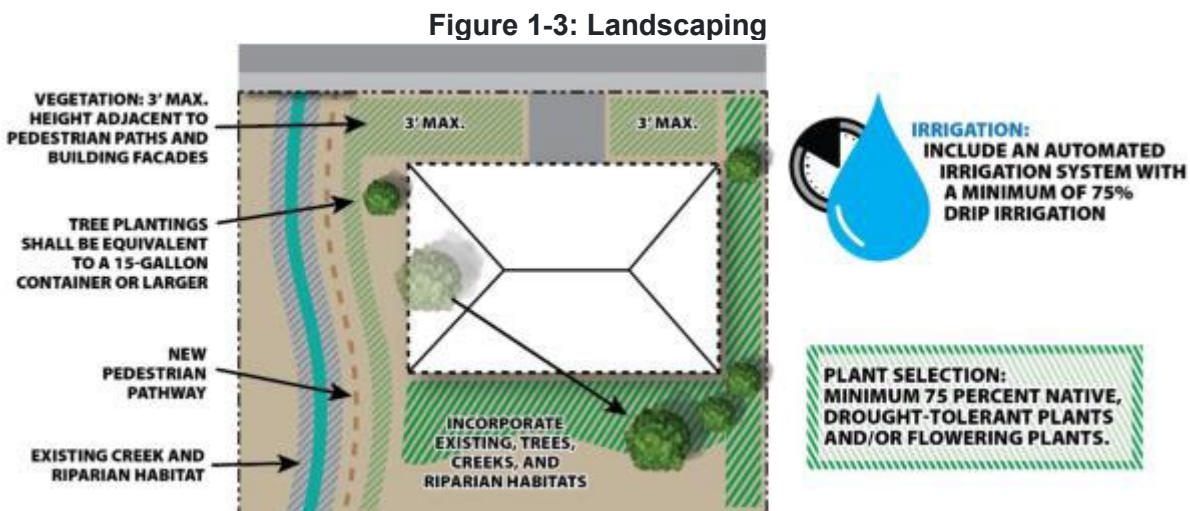
4. Maintenance: All trees and on-site landscaping shall be maintained by the property owner.

5. Landscaping Plant Selection:

a. Landscape planting shall consist of at least seventy-five percent (75%) native, drought-tolerant plants and/or flowering plants, including plants identified for 'Foodscaping'.

b. All tree plantings shall be equivalent to a fifteen (15) gallon container or larger.

c. Street trees shall be selected from the approved species on the Ukiah Master Tree List – Required Street Tree List.

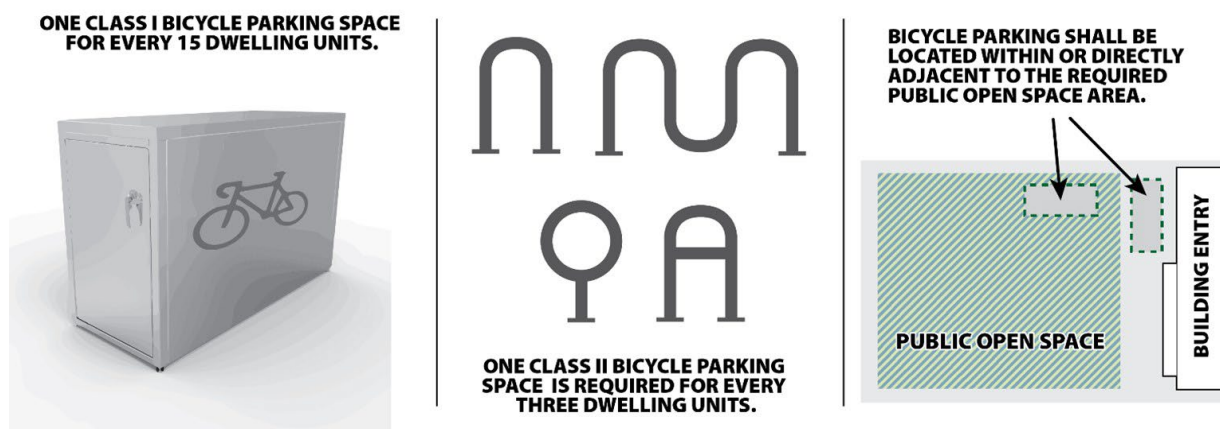


M. Personal Outdoor Storage Spaces: A minimum of ten (10) square feet (eighty (80) cubic feet) of personal outdoor storage space shall be provided for each dwelling unit. Personal outdoor storage areas shall be covered and able to be locked.

N. Bicycle Parking is an essential element of any bikeway network. Site planning for short-term and long-term bicycle storage considerations should be based on the Association of Pedestrian and Bicycle Professional's (APBP) "Bicycle Parking Guidelines" and best practices. See below for bicycle parking standards (see Figure 1-4):

1. Class I Bicycle Parking: One Class I bicycle parking space (i.e., bicycle locker) is required for every fifteen (15) dwelling units. The Class I bicycle space shall be located within or directly adjacent to the required public open space area.
2. Class II Bicycle Parking: For multifamily development projects greater than four (4) dwelling units, one Class II bicycle parking space (i.e., inverted U-rack, ribbon rack, wave rack) is required for every three (3) dwelling units. The Class II bicycle space shall be located within or directly adjacent to the required public open space area.

Figure 1-4: Bicycle Parking



O. Parking and Circulation:

1. Parking Areas:

a. Parking Lot Design and Location:

- (1) Parking is prohibited within required sight distance areas.
- (2) Multifamily development projects greater than fifteen (15) dwelling units shall not site more than fifty percent (50%) of the total parking stalls in a single parking area of the parking lot.
- (3) Multifamily development projects greater than four (4) dwelling units shall not provide parking ~~areas~~ between the building(s) and the primary street frontage.

(4) Parking ~~areas-lots~~ within a site shall be internally connected and use shared driveways.

b. Parking Lot Landscaping: The following development standards apply to multi-family developments greater than four (4) dwelling units:

(1) Parking areas with twelve (12) or more parking stalls shall have a tree placed between every four (4) parking stalls (with exceptions for access aisles and other features required for accessibility or EV Charging), unless infeasible, due to existing mature trees or other similar site-constraint. Parking lots shall also feature with a continuous linear planting strip, rather than individual planting wells, ~~unless infeasible.~~

(2) Parking ~~areas-lots~~ shall provide shade trees in landscaped areas and along pedestrian pathways. Parking areas shall be designed to provide a tree canopy coverage of fifty percent (50%) over all paved areas within ten (10) years of planting.

(3) Parking ~~areas-lots~~ shall provide a minimum ten-foot (10') buffer between the parking and structures. This buffer can include walkways and/or landscaping.

(4) Parking ~~areas-lots~~ shall use concrete curbing or raised planting areas to protect landscaped areas from encroaching vehicles.

(5) At least seventy-five percent (75%) of parking lot trees shall be deciduous species.

c. Parking Lot Lighting: The following development standards apply to multifamily development projects greater four (4) dwelling units.

(1) Parking lots shall include pole-mounted lighting that shall be no more than sixteen feet (16') in height.

(2) Parking lot lighting shall be directed downward to minimize glare.

d. Carports: Carports shall be reserved for vehicles and shall not be used as storage space.

e. Individual Garage Parking: For multifamily development projects greater than four (4) dwelling units, indoor vehicle parking in the form of garages is encouraged, but not required.

2. Required Parking:

~~a. Guest Parking: A minimum of three (3) guest parking spaces shall be provided for every six (6) dwelling units.~~

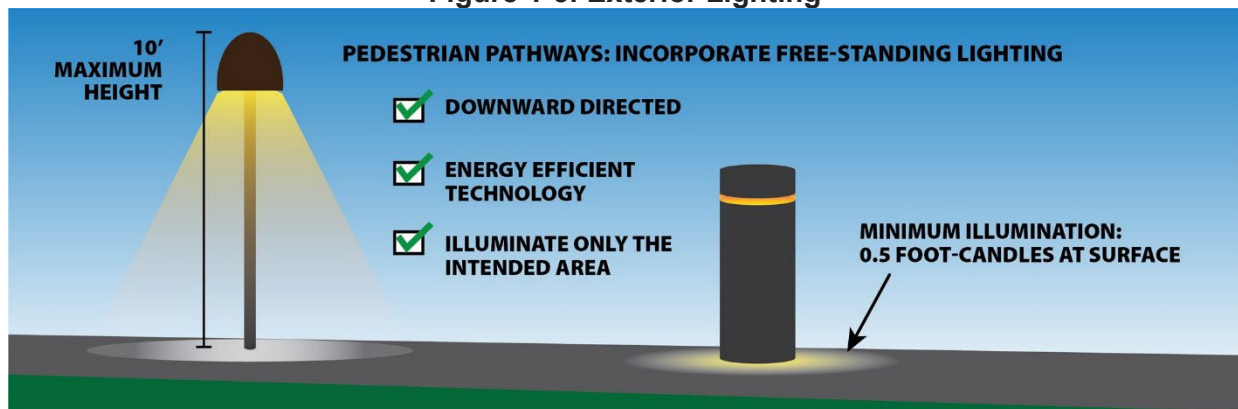
~~b.a. Parking Standards: Multifamily dwelling parking standards shall be consistent with the parking regulations of their zoning designation. Parking Standards: Multifamily dwelling parking standards shall be consistent with the parking regulations in Chapter 2, Article 17 of this division, with the exception of a minimum of one parking space per dwelling unit.~~

b. Parking Standards: Mixed-use parking standards shall be consistent with Ukiah City Code Section 9198.(A.)(9).

P. Exterior Lighting (see Figure 1-5):

1. Pedestrian-oriented lighting shall be provided in active pedestrian areas (i.e., paseos, interior sidewalks, pathways, etc.) for safety and security.
2. Pedestrian pathway (excluding street-fronting sidewalks) lighting features shall not exceed ten feet (10') in height.
3. Active pedestrian areas shall incorporate free-standing lighting separate from structures.
4. Pedestrian pathways, elevator lobbies, parking areas, stairwells, and other common areas shall have minimum illumination levels of one-half (0.5) foot-candle at the pathway surface to clearly show walking conditions.
5. Overhead sports court lighting shall illuminate only the intended area. Light trespass onto neighboring parcels is prohibited.
6. Outdoor lighting shall use energy efficient lighting technology and shall be shielded downward to reduce glare and light pollution in conformance with Dark Sky Standards of the International Dark Sky Association.

Figure 1-5: Exterior Lighting



Q. Privacy: Any balcony, window, or door shall use at least one of the following development approaches to lessen the privacy impacts onto adjacent properties. These techniques include:

use of obscured glazing, landscaped/privacy buffer in the required setback with a minimum of five feet (5'), window placement above eye level, or locating balconies, windows, and doors facing toward the street and backyard. Trees and landscaping used as a landscaped/privacy buffer shall be planted and maintained by the property owner to preserve the privacy of adjacent property owners.

R. Trash and Recycling Enclosures: The following trash and recycling enclosure development standards apply to multifamily development projects greater than four (4) dwelling units:

1. Walls either made of masonry, metal, or wood with finished metal doors.
2. Vehicle and pedestrian access gates.
3. Downward lighting for safety and security.

S. Structure Identification: Structure identification numbers shall be placed along pedestrian pathways and roads and shall be readable from a distance of at least sixty feet (60').

T. Signage and Information: Developments shall comply with the sign standards in Division 3, Chapter 7 of this code (Signs). In addition, all directional signage and informational kiosks (i.e., development maps) shall be located at the entrances of individual buildings and at convergences of main pedestrian pathways.

SECTION 3

Section 9055.2 of the Ukiah City Code is hereby amended to read as follows:

§9055.2 DESIGN STANDARDS

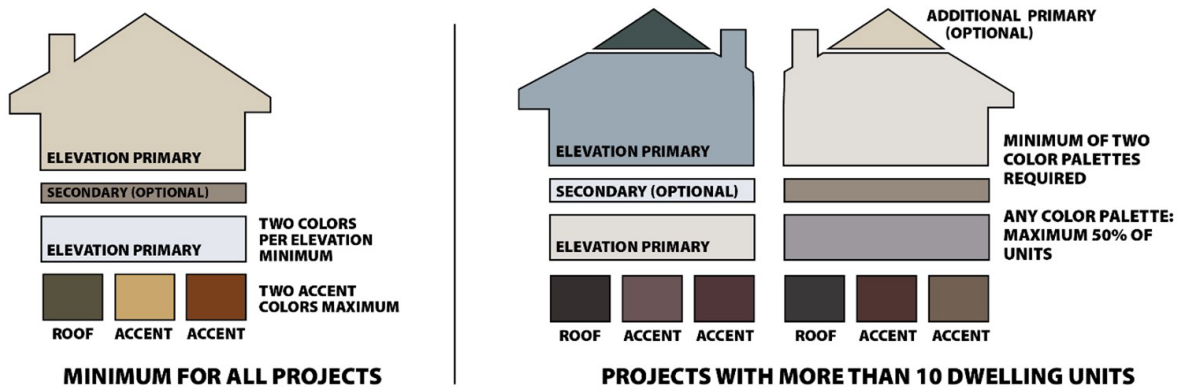
A. Carports:

1. For multifamily development projects greater than four (4) dwelling units, carports shall not be visible from the street.
2. Carports shall include the approved color palette, materials, and design elements of the structure.

B. Color Palettes (see Figure 1-6):

1. All structures shall include at least one primary color and a maximum of two (2) accent colors, in addition to the color of the roofing material.
2. Each structure elevation shall include two (2) colors in the selected color palette.
3. Projects that include more than ten (10) dwelling units shall include at least two (2) color palettes, where no single-color palette shall be used on more than fifty percent (50%) of the dwelling units.

Figure 1-6: Color Palettes



C. Fences and Walls: The following materials are prohibited for all fences and walls:

1. Electrified;
2. Barbed wire/razor wire;
3. Sharp objects such as spires and glass;
4. Cyclone or chain link (Exception for on-site gardening or recreation improvements (e.g., basketball court, community gardens, etc.); and
5. Vinyl (Exception for on-site gardening or recreation improvements (e.g., basketball court, community gardens, etc.).

D. Glazing: Structures shall incorporate the use of energy efficient glazing to reduce heat loss and gain.

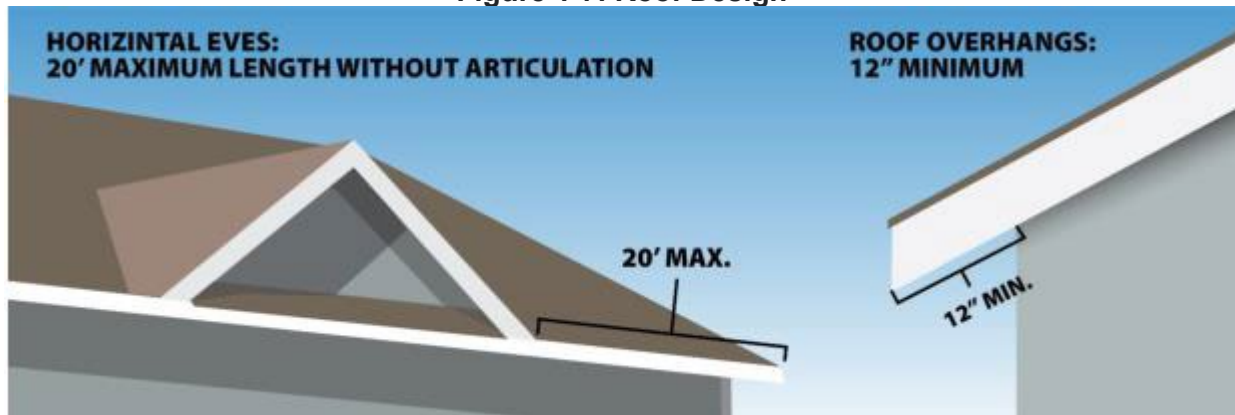
E. Common Mailboxes: Common mailboxes shall be painted using the approved color palette for the overall development.

F. Trash and Recycling Enclosures: Trash and recycling enclosure walls and metal doors shall be painted in accordance with the approved color palette for the overall project.

G. Roof Design and Materials (see Figure 1-7):

1. Horizontal eaves longer than twenty feet (20') in length shall be broken up by gables, building projections, or other forms of articulation.
2. Roof overhangs shall be a minimum of twelve inches (12").

Figure 1-7: Roof Design



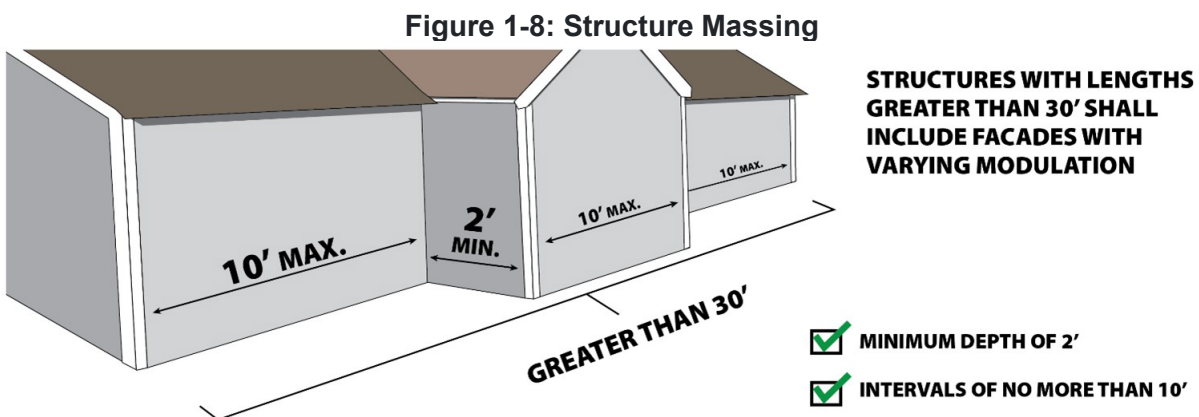
3. The following are allowable roofing materials:

- a. Nonreflective standing seam metal roofs in shades of tan, brown, black, light blue, red, and green;
- b. Cool foam roofs (white);
- c. Clay tile; and
- d. Architectural composition shingles.

H. Screening: All screening of ground-mounted, wall-mounted, and roof-mounted equipment shall be painted in accordance with the approved color palette for the project. Visual screening shall be installed if ground-mounted or wall-mounted equipment faces the street.

I. Stairways/Stairwells: Exterior stairways/stairwells that are not enclosed shall not be visible from the public right-of-way.

J. Structure Massing: Structures that have a length longer than thirty feet (30') shall include facades with varying modulation with a minimum depth of two feet (2') at intervals of no more than ten feet (10'), as shown in Figure 1-8.



K. Structure Materials and Elements:

1. Drainpipes, parapets, and ledges shall not be located near windows, corridors, and balconies. If such placement is not feasible, they shall face parking lots, public spaces, and roads.
2. All structures shall include a minimum of two (2) primary materials (i.e., stone, wood, masonry, or metal) on each structure elevation. Each material shall comprise at least twenty percent (20%) of the elevations excluding windows and railings.
3. All structures that use exterior veneers shall ensure the edge of the veneer is not obvious by prohibiting the use of vertical joints at exterior corners.
4. The following primary structure materials are prohibited:
 - a. ~~Heavy timber~~, ~~e~~Exposed logs in their natural state;
 - b. Stucco textured foam, synthetic stucco, vinyl or vinyl clad materials; and
 - c. Unfinished galvanized metals.

L. Exception: As needed or required, due to site or building constraints, the applicant can request deviation from the identified standards conveyed in UCC §9055.1 (K-S) or UCC §9055.2 (J-K) by 25% upon review by the Community Development Director.

SECTION 4

1. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. EFFECTIVE DATE.

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah and shall become effective thirty (30) days after its adoption.

Introduced by title only on _____, 2023, by the following roll call vote:

AYES:

NOES:

ABSENT:
ABSTAIN:

Adopted on _____, 2023 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mari Rodin, Mayor

ATTEST:

Kristine Lawler, City Clerk

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING VARIOUS SECTIONS OF THE UKIAH CITY CODE THAT WOULD MAKE MINOR MODIFICATIONS TO DIVISION 9, CHAPTER 2, ARTICLE 5.2, SECTIONS 9055 - 9055.2 (OBJECTIVE DESIGN & DEVELOPMENT STANDARDS) TO INCORPORATE GENERAL PLAN OBJECTIVES, CLARIFY EXISTING REGULATIONS, AND ALLOW FOR LIMITED EXCEPTIONS, AS NECESSITATED BY SITE OR BUILDING CONSTRAINTS.

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SECTION 1

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2. Setback Landscaping: Areas between the required setback and street improvements shall be landscaped per the landscaping requirements in subsection L of this section.
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 - a. Minimum Side Setbacks: There is no minimum interior side setback; provided, that structures comply with the building and fire code standards for structure separation.
 - b. Zero Setback: If zero setbacks are proposed, the side setback opposite the zero setback shall be a minimum of five feet (5').
4. Rear: The rear setback shall comply with the base zone rear setback requirements.

B. Property Access: There shall be vehicular access from a dedicated and improved street, easement, or alley to off-street parking areas.

C. **Street Frontage:** Every primary residential structure shall have frontage on a public street or an accessway which has been approved for residential access by the City.

D. **Structure Orientation:** Structures shall incorporate site design that reduces heating and cooling needs by orienting structures (both common facilities and dwelling units) on the parcel to reduce heat loss and gain, depending on the time of day and season of the year.

E. **Structure Height:** Structure height shall comply with the base zone maximum allowable height.

F. **Alternative Energy Applications:** All structures shall be designed to allow for the installation of alternative energy technologies including but not limited to active solar, wind, or other emerging technologies, and shall comply with the following standards:

1. Installation of solar technology on structures such as rooftop photovoltaic cell arrays shall be installed in accordance with the State Fire Marshal safety regulations and guidelines.

2. Roof-mounted equipment shall be located in such a manner so as to not preclude the installation of solar panels, as shown in Figure 1-1.

Figure 1-1: Application of Roof-Mounted Equipment



G. **Utility Lines:** All utility lines from the service drop to the structure shall be placed underground.

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I. **Mail and Package Delivery Location:** For multifamily development projects greater than four (4) dwelling units, mailboxes and package delivery areas shall be in locations easily visible by residents.

J. **Primary Entrances:**

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2. Interior-Facing Structures:

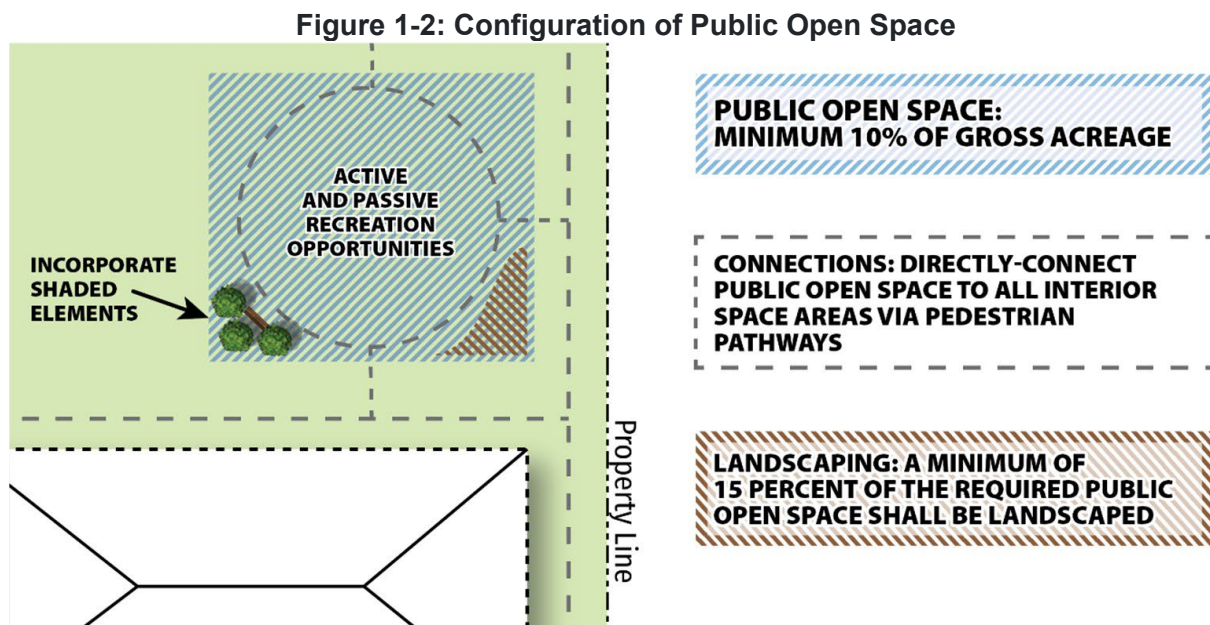
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b. For safety, units not facing the street shall be oriented to provide visual access to entryways, pedestrian pathways, recreation areas, and common facilities from dwelling units.

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a. Public Open Space: Not less than ten percent (10%) of the gross acreage of the total project shall be set aside as public open space to allow for active and passive recreation opportunities and that includes shading elements to benefit all residents of the project, as shown in Figure 1-2. Open space ownership and maintenance shall be the responsibility of the property owner(s).



b. Connections: Public open space areas shall be directly connected to all interior space areas (i.e., community room, recreation room, exercise center), trash and recycling enclosures, laundry facilities (if applicable), structure entrances, parking areas, and mail delivery areas by pedestrian-oriented pathways.

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the standards in subsection L of this section (Landscaping and Gardening) and the subject parcel's underlying base zone landscaping requirements.

d. Lighting: In addition to the exterior lighting standards in subsection P of this section, public open space areas shall incorporate accent lighting. Accent lighting may include string lighting in trees or crisscrossed over pedestrian areas via courtyards, or plazas; lighting in fountains; or lighting of significant structures or architectural design features.

e. Public Gathering Space: Public open space areas shall include a minimum of two (2) of the following public gathering spaces:

(1) Patio seating area for a minimum of eight (8) people. Patio seating can be fixed chairs and tables, table/bench combination, or landscape materials (i.e., slabs of stone or rock);

(2) Community Garden;

(3) Water feature in the form of a fountain, bubblers, or water play area;

(4) Picnic/BBQ area no smaller than two hundred (200) square feet with a minimum of three (3) Picnic/BBQs and tables; or

(5) Pedestrian plaza no smaller than two hundred (200) square feet with a minimum of four (4) benches.

f. Recreation Facilities: A maximum of twenty-five percent (25%) of the required public open space area may be paved for recreation facilities including but not limited to basketball courts, tennis courts, common playground, or swimming pools.

2. Private Open Space:

a. Ground Floor Units: Each ground floor dwelling unit shall include a minimum of forty (40) square feet of private open space in the form of a covered or uncovered patio to allow for light, air, and privacy.

b. Above-Ground-Floor Units: Each above-ground-floor dwelling unit shall include a minimum of forty (40) square feet of private open space in the form of a terrace, balcony, or rooftop patio to allow for light, air, and privacy.

L. Landscaping (see Figure 1-3):

1. Landscaping Plans: Existing features, such as trees, creeks, and riparian habitats shall be incorporated into landscaping plans.

2. Site Landscaping:

a. All street trees shall be planted consistent with the standard planting detail on file with the City Engineer.

b. Vegetation (i.e., bushes, shrubs, flowers) shall be maintained at a height of no more than three feet (3') when located adjacent to pedestrian pathways and building facades and placed in such a manner that does not obstruct lighting.

c. Foodscaping: The integration of edible plants into ornamental landscapes is allowed and can constitute a percentage of the required landscaping for the subject property.

d. Community Garden: A public garden tended and maintained by members of the local community, allowed per §9173.2 (Community Gardens). Community Gardens shall be regularly maintained and feature a management plan.

3. Irrigation: Site landscaping shall include an automated irrigation system with a minimum of seventy-five percent (75%) of system being drip irrigation to reduce water consumption.

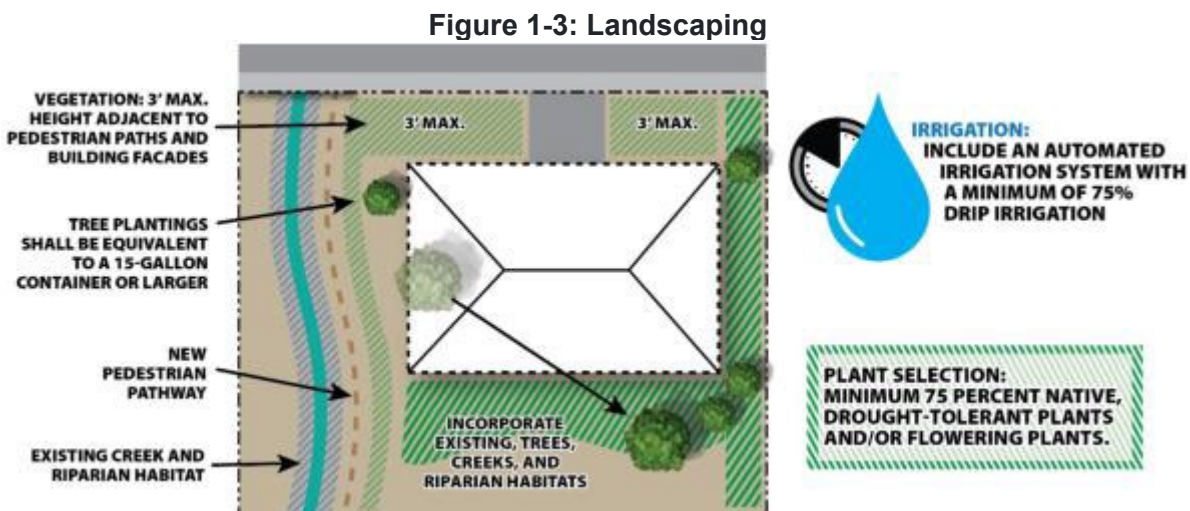
4. Maintenance: All trees and on-site landscaping shall be maintained by the property owner.

5. Landscaping Plant Selection:

a. Landscape planting shall consist of at least seventy-five percent (75%) native, drought-tolerant plants and/or flowering plants, including plants identified for 'Foodscaping'.

b. All tree plantings shall be equivalent to a fifteen (15) gallon container or larger.

c. Street trees shall be selected from the approved species on the Ukiah Master Tree List – Required Street Tree List.



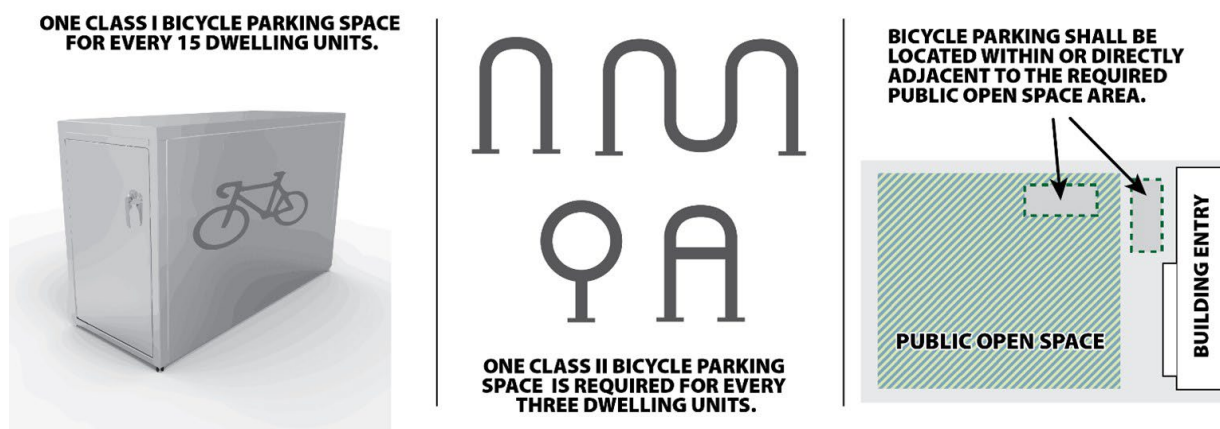
M. Personal Outdoor Storage Spaces: A minimum of ten (10) square feet (eighty (80) cubic feet) of personal outdoor storage space shall be provided for each dwelling unit. Personal outdoor storage areas shall be covered and able to be locked.

N. Bicycle Parking is an essential element of any bikeway network. Site planning for short-term and long-term bicycle storage considerations should be based on the Association of Pedestrian and Bicycle Professional's (APBP) "Bicycle Parking Guidelines" and best practices. See below for bicycle parking standards (see Figure 1-4):

1. Class I Bicycle Parking: One Class I bicycle parking space (i.e., bicycle locker) is required for every fifteen (15) dwelling units. The Class I bicycle space shall be located within or directly adjacent to the required public open space area.

2. Class II Bicycle Parking: For multifamily development projects greater than four (4) dwelling units, one Class II bicycle parking space (i.e., inverted U-rack, ribbon rack, wave rack) is required for every three (3) dwelling units. The Class II bicycle space shall be located within or directly adjacent to the required public open space area.

Figure 1-4: Bicycle Parking



O. Parking and Circulation:

1. Parking Areas:

a. Parking Lot Design and Location:

(1) Parking is prohibited within required sight distance areas.

(2) Multifamily development projects greater than fifteen (15) dwelling units shall not site more than fifty percent (50%) of the total parking stalls in a single area of the parking lot.

(3) Multifamily development projects greater than four (4) dwelling units shall not provide parking between the building(s) and the primary street frontage.

(4) Parking lots within a site shall be internally connected and use shared driveways.

b. Parking Lot Landscaping: The following development standards apply to multi-family developments greater than four (4) dwelling units:

(1) Parking areas with twelve (12) or more parking stalls shall have a tree placed between every four (4) parking stalls (with exceptions for access aisles and other features required for accessibility or EV Charging), unless infeasible, due to existing mature trees or other similar site-constraint. Parking lots shall also feature a continuous linear planting strip, rather than individual planting wells..

(2) Parking lots shall provide shade trees in landscaped areas and along pedestrian pathways. Parking areas shall be designed to provide a tree canopy coverage of fifty percent (50%) over all paved areas within ten (10) years of planting.

(3) Parking lots shall provide a minimum ten-foot (10') buffer between the parking and structures. This buffer can include walkways and/or landscaping.

(4) Parking lots shall use concrete curbing or raised planting areas to protect landscaped areas from encroaching vehicles.

(5) At least seventy-five percent (75%) of parking lot trees shall be deciduous species.

c. Parking Lot Lighting: The following development standards apply to multifamily development projects greater than four (4) dwelling units.

(1) Parking lots shall include pole-mounted lighting that shall be no more than sixteen feet (16') in height.

(2) Parking lot lighting shall be directed downward to minimize glare.

d. Carports: Carports shall be reserved for vehicles and shall not be used as storage space.

e. Individual Garage Parking: For multifamily development projects greater than four (4) dwelling units, indoor vehicle parking in the form of garages is encouraged, but not required.

2. Required Parking:

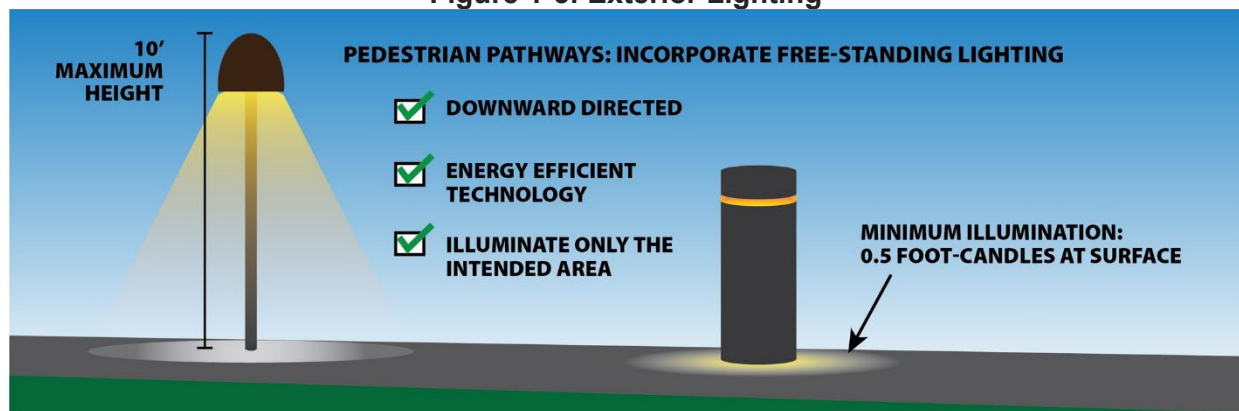
a. Parking Standards: Multifamily dwelling parking standards shall be consistent with the parking regulations of their zoning designation.

b. Parking Standards: Mixed-use parking standards shall be consistent with Ukiah City Code Section 9198.A.9.

P. Exterior Lighting (see Figure 1-5):

1. Pedestrian-oriented lighting shall be provided in active pedestrian areas (i.e., paseos, interior sidewalks, pathways, etc.) for safety and security.
2. Pedestrian pathway (excluding street-fronting sidewalks) lighting features shall not exceed ten feet (10') in height.
3. Active pedestrian areas shall incorporate free-standing lighting separate from structures.
4. Pedestrian pathways, elevator lobbies, parking areas, stairwells, and other common areas shall have minimum illumination levels of one-half (0.5) foot-candle at the pathway surface to clearly show walking conditions.
5. Overhead sports court lighting shall illuminate only the intended area. Light trespass onto neighboring parcels is prohibited.
6. Outdoor lighting shall use energy efficient lighting technology and shall be shielded downward to reduce glare and light pollution in conformance with Dark Sky Standards of the International Dark Sky Association.

Figure 1-5: Exterior Lighting



Q. Privacy: Any balcony, window, or door shall use at least one of the following development approaches to lessen the privacy impacts onto adjacent properties. These techniques include: use of obscured glazing, landscaped/privacy buffer in the required setback with a minimum of five feet (5'), window placement above eye level, or locating balconies, windows, and doors facing toward the street and backyard. Trees and landscaping used as a landscaped/privacy buffer shall be planted and maintained by the property owner to preserve the privacy of adjacent property owners.

R. Trash and Recycling Enclosures: The following trash and recycling enclosure development standards apply to multifamily development projects greater than four (4) dwelling units:

1. Walls either made of masonry, metal, or wood with finished metal doors.

2. Vehicle and pedestrian access gates.
3. Downward lighting for safety and security.

S. Structure Identification: Structure identification numbers shall be placed along pedestrian pathways and roads and shall be readable from a distance of at least sixty feet (60').

T. Signage and Information: Developments shall comply with the sign standards in Division 3, Chapter 7 of this code (Signs). In addition, all directional signage and informational kiosks (i.e., development maps) shall be located at the entrances of individual buildings and at convergences of main pedestrian pathways.

SECTION 3

Section 9055.2 of the Ukiah City Code is hereby amended to read as follows:

§9055.2 DESIGN STANDARDS

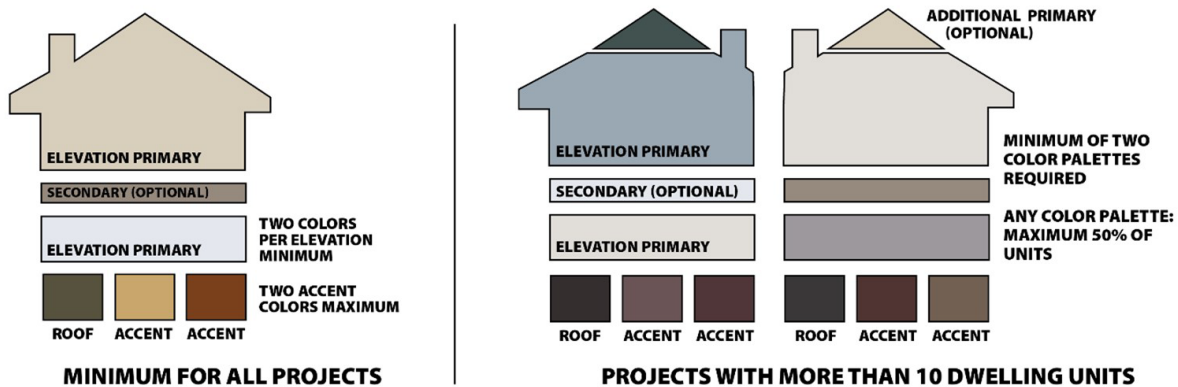
A. Carports:

1. For multifamily development projects greater than four (4) dwelling units, carports shall not be visible from the street.
2. Carports shall include the approved color palette, materials, and design elements of the structure.

B. Color Palettes (see Figure 1-6):

1. All structures shall include at least one primary color and a maximum of two (2) accent colors, in addition to the color of the roofing material.
2. Each structure elevation shall include two (2) colors in the selected color palette.
3. Projects that include more than ten (10) dwelling units shall include at least two (2) color palettes, where no single-color palette shall be used on more than fifty percent (50%) of the dwelling units.

Figure 1-6: Color Palettes



C. Fences and Walls: The following materials are prohibited for all fences and walls:

1. Electrified;
2. Barbed wire/razor wire;
3. Sharp objects such as spires and glass;
4. Cyclone or chain link (Exception for on-site gardening or recreation improvements (e.g., basketball court, community gardens, etc.); and
5. Vinyl (Exception for on-site gardening or recreation improvements (e.g., basketball court, community gardens, etc.).

D. Glazing: Structures shall incorporate the use of energy efficient glazing to reduce heat loss and gain.

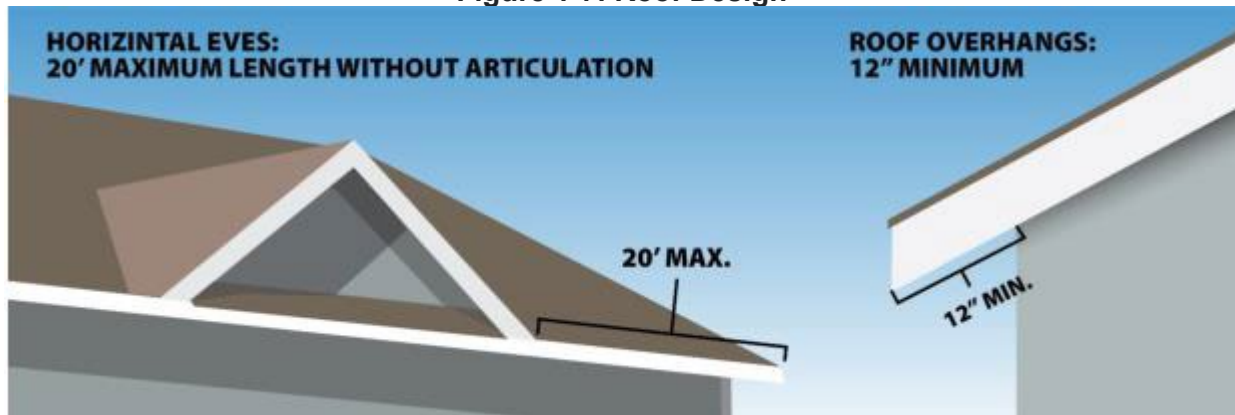
E. Common Mailboxes: Common mailboxes shall be painted using the approved color palette for the overall development.

F. Trash and Recycling Enclosures: Trash and recycling enclosure walls and metal doors shall be painted in accordance with the approved color palette for the overall project.

G. Roof Design and Materials (see Figure 1-7):

1. Horizontal eaves longer than twenty feet (20') in length shall be broken up by gables, building projections, or other forms of articulation.
2. Roof overhangs shall be a minimum of twelve inches (12").

Figure 1-7: Roof Design



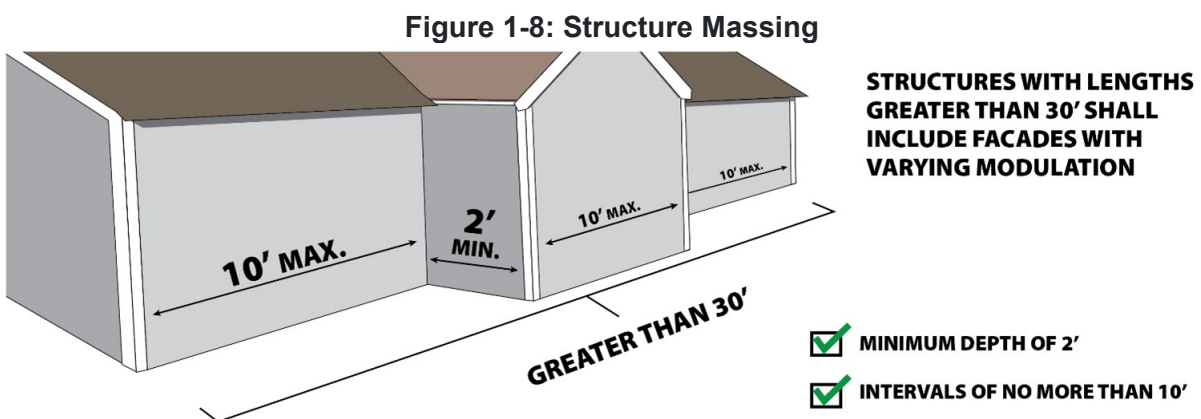
3. The following are allowable roofing materials:

- a. Nonreflective standing seam metal roofs in shades of tan, brown, black, light blue, red, and green;
- b. Cool foam roofs (white);
- c. Clay tile; and
- d. Architectural composition shingles.

H. Screening: All screening of ground-mounted, wall-mounted, and roof-mounted equipment shall be painted in accordance with the approved color palette for the project. Visual screening shall be installed if ground-mounted or wall-mounted equipment faces the street.

I. Stairways/Stairwells: Exterior stairways/stairwells that are not enclosed shall not be visible from the public right-of-way.

J. Structure Massing: Structures that have a length longer than thirty feet (30') shall include facades with varying modulation with a minimum depth of two feet (2') at intervals of no more than ten feet (10'), as shown in Figure 1-8.



K. Structure Materials and Elements:

1. Drainpipes, parapets, and ledges shall not be located near windows, corridors, and balconies. If such placement is not feasible, they shall face parking lots, public spaces, and roads.
2. All structures shall include a minimum of two (2) primary materials (i.e., stone, wood, masonry, or metal) on each structure elevation. Each material shall comprise at least twenty percent (20%) of the elevations excluding windows and railings.
3. All structures that use exterior veneers shall ensure the edge of the veneer is not obvious by prohibiting the use of vertical joints at exterior corners.
4. The following primary structure materials are prohibited:
 - a. Exposed logs in their natural state;
 - b. Stucco textured foam, synthetic stucco, vinyl or vinyl clad materials; and
 - c. Unfinished galvanized metals.

- L. Exception: As needed or required, due to site or building constraints, the applicant can request deviation from the identified standards conveyed in UCC §9055.1 (K-S) or UCC §9055.2 (J-K) by 25% upon review by the Community Development Director.

SECTION 4

1. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. EFFECTIVE DATE.

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah and shall become effective thirty (30) days after its adoption.

Introduced by title only on _____, 2023, by the following roll call vote:

AYES:

NOES:

ABSENT:
ABSTAIN:

Adopted on _____, 2023 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mari Rodin, Mayor

ATTEST:

Kristine Lawler, City Clerk

RESOLUTION NUMBER PC 2023-03

CITY OF UKIAH
 SEPTEMBER 13, 2023
 ORDINANCE AMENDMENT - OBJECTIVE DESIGN &
 DEVELOPMENT STANDARDS

RESOLUTION OF THE, CITY OF UKIAH PLANNING COMMISSION MAKING
 ITS REPORT AND RECOMMENDATION TO THE UKIAH CITY COUNCIL
 REGARDING PROPOSED AMENDMENTS TO THE UKIAH CITY CODE
 DIVISION 9, CHAPTER 2, ARTICLE 5.2, SECTIONS 9055-9055.2

WHEREAS, on November 4, 2020, the City Council provided direction to Community Development Staff regarding the use of objective design and development standards after receiving input from the City of Ukiah Design Review Board and Planning Commission; and

WHEREAS, on March 17, 2021 the City Council adopted Ordinance Number 1212 that added Article 5.2 to Ukiah City Code allowing for a ministerial approval process for all new residential construction that utilize objective design and development standards; and

WHEREAS, the City of Ukiah approved the development of Acorn Valley Plaza on December 12, 2022, which was the first multifamily housing development to utilize these objective standards thereby informing potential improvements and modifications to Ukiah City Code; and

WHEREAS, on July 27, 2023, an ordinance amendment was presented to the Design Review Board to evaluate and provide recommendations regarding potential modifications to Division 9, Chapter 2, Article 5.2; and

WHEREAS, the general rule exemption set forth in Section 15061(b)(3) of the California Environmental Quality Act Guidelines (Title 14, Cal. Code Regs., section 15000 *et seq.*; "CEQA Guidelines") applies to this action because, for the reasons set forth in the staff report accompanying this Resolution, the Project does not have the potential to cause a significant effect on the environment and is therefore not subject to CEQA, as the Project only seeks to modify minor alterations to existing regulations already improved by the City of Ukiah; and

WHEREAS, in accordance with applicable provisions of law, the Planning Commission held a public hearing on September 13, 2023, at which time the Planning Commission heard and received all relevant testimony and evidence presented orally or in writing regarding the Project. All interested persons were given an opportunity to hear and be heard regarding the Project; and

WHEREAS, the Planning Commission has had an opportunity to review this Resolution and finds that it accurately sets forth the intentions of the Planning Commission regarding the Project.

NOW, THEREFORE, BE IT RESOLVED, that the Planning Commission, based on the evidence in the record before it and all the findings and determinations provided in the staff report, makes the following report and recommendation to the City of Ukiah City Council regarding modifications to the City's Objective Design and Development Standards thereto:

1. The Planning Commission recommends that the City Council review ordinance amendment to update existing objective design and development standards and find the adoption of the Categorically Exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3).
2. The Planning Commission recommends that the City Council find that the adoption of this proposed ordinance amendment is consistent with the General Plan, and implements action items, policies and goals conveyed by said plan.

3. The Planning Commission recommends that City Council adopt this proposed Ordinance Amendment, making the changes to code sections as shown in the attached Exhibit A.

BE IT FURTHER RESOLVED that the Planning Commission designates the City Clerk as the custodian of the document and other materials that constitutes the record of proceedings upon which the Planning Commission decision herein is based. These documents may be found at the office of the City of Ukiah Department of Community Development, 300 Seminary Avenue, Ukiah, CA 95482.

PASSED AND ADOPTED, by the City of Ukiah Planning Commissioners, County of Mendocino, State of California, on the 13th day of September 2023, by the following vote:

AYES: Commissioners de Grassi, Phi, and Chair Hilliker

NAYES: None

ABSENT: R. Johnson

ABSTAIN: None



Craig Schlatter
Community Development Director



Mark Hilliker
Chair, Planning Commission

ATTEST:



Stephanie Abba
Planning Commission Secretary

Exhibit A: Enclosed

CHAPTER 2 ZONING

ARTICLE 5.2. OBJECTIVE DESIGN AND DEVELOPMENT STANDARDS FOR NEW RESIDENTIAL CONSTRUCTION

SECTION:

§9055 Purpose And Intent

§9055.1 Development Standards

§9055 PURPOSE AND INTENT

The purpose of this article is to create a by-right, ministerial approval process for all new residential construction, excluding single-family homes and duplexes. To do so, this article sets forth objective design and development standards that remove barriers to and reduce costs for new residential construction for multi-family housing, while still protecting the residential character of the City's neighborhoods. (Ord. 1212, §7, adopted 2021)

§9055.1 DEVELOPMENT STANDARDS

A. Setbacks:

1. Front: The front setback shall comply with the base zone front setback requirements.
2. Setback Landscaping: Areas between the required setback and street improvements shall be landscaped per the landscaping requirements in subsection L of this section.
3. Side (Interior):
 - a. Minimum Side Setbacks: There is no minimum interior side setback; provided, that structures comply with the building and fire code standards for structure separation.
 - b. Zero Setback: If zero setbacks are proposed, the side setback opposite the zero setback shall be a minimum of five feet (5').
4. Rear: The rear setback shall comply with the base zone rear setback requirements.

B. Property Access: There shall be vehicular access from a dedicated and improved street, easement, or alley to off-street parking areas.

EXHIBIT A

- C. **Street Frontage:** Every primary residential structure shall have frontage on a public street or an accessway which has been approved for residential access by the City.
- D. **Structure Orientation:** Structures shall incorporate site design that reduces heating and cooling needs by orienting structures (both common facilities and dwelling units) on the parcel to reduce heat loss and gain, depending on the time of day and season of the year.
- E. **Structure Height:** Structure height shall comply with the base zone maximum allowable height.
- F. **Alternative Energy Applications:** All structures shall be designed to allow for the installation of alternative energy technologies including but not limited to active solar, wind, or other emerging technologies, and shall comply with the following standards:
1. Installation of solar technology on structures such as rooftop photovoltaic cell arrays shall be installed in accordance with the State Fire Marshal safety regulations and guidelines.
 2. Roof-mounted equipment shall be located in such a manner so as to not preclude the installation of solar panels, as shown in Figure 1-1.

Figure 1-1: Application of Roof-Mounted Equipment

- G. **Utility Lines:** All utility lines from the service drop to the structure shall be placed underground.
- H. **HVAC Systems:** All HVAC systems shall be located on the roof of the structure to minimize noise impacts to adjacent properties, or shall be placed on the ground, not visible from the public right of way, meet the required setback and be obscured by fencing or landscaping as described in §9055.2(H) - Screening.
- I. **Mail and Package Delivery Location:** For multifamily development projects greater than four (4) dwelling units, mailboxes and package delivery areas shall be in locations easily visible by residents.
- J. **Primary Entrances:**
1. **Entry Lighting:** All primary structure entrances shall include dusk-to-dawn lighting for safety and security per subsection P of this section.
 2. **Interior-Facing Structures:**
 - a. The primary entrance of each interior-facing structure shall be oriented toward paseos, courtyards, pathways, and active landscape areas.

b. For safety, units not facing the street shall be oriented to provide visual access to entryways, pedestrian pathways, recreation areas, and common facilities from dwelling units.

K. Open Space: The following development standards apply to multifamily developments greater than four (4) dwelling units:

1. Public Open Space:

a. Public Open Space: Not less than ten percent (10%) of the gross acreage of the total project shall be set aside as public open space to allow for active and passive recreation opportunities and that includes shading elements to benefit all residents of the project, as shown in Figure 1-2. Open space ownership and maintenance shall be the responsibility of the property owner(s).

Figure 1-2: Configuration of Public Open Space

b. Connections: Public open space areas shall be directly connected to all interior space areas (i.e., community room, recreation room, exercise center), trash and recycling enclosures, laundry facilities (if applicable), structure entrances, parking areas, and mail delivery areas by pedestrian-oriented pathways.

c. Landscaping and Gardening: A minimum of fifteen percent (15%) of the required public open space shall be landscaped with materials and plantings consistent with the standards in subsection L of this section (Landscaping and Gardening) and the subject parcel's underlying base zone landscaping requirements.

d. Lighting: In addition to the exterior lighting standards in subsection P of this section, public open space areas shall incorporate accent lighting. Accent lighting may include string lighting in trees or crisscrossed over pedestrian areas via courtyards, or plazas; lighting in fountains; or lighting of significant structures or architectural design features.

e. Public Gathering Space: Public open space areas shall include a minimum of two (2) of the following public gathering spaces:

(1) Patio seating area for a minimum of eight (8) people. Patio seating can be fixed chairs and tables, table/bench combination, or landscape materials (i.e., slabs of stone or rock);

(2) Community Garden;

(3) Water feature in the form of a fountain, bubblers, or water play area;

(4) Picnic/BBQ area no smaller than two hundred (200) square feet with a minimum of three

(3) Picnic/BBQs and tables; or

(5) Pedestrian plaza no smaller than two hundred (200) square feet with a minimum of four (4) benches.

f. Recreation Facilities: A maximum of twenty-five percent (25%) of the required public open space area may be paved for recreation facilities including but not limited to basketball courts, tennis courts, common playground, or swimming pools.

2. Private Open Space:

a. Ground Floor Units: Each ground floor dwelling unit shall include a minimum of forty (40) square feet of private open space in the form of a covered or uncovered patio to allow for light, air, and privacy.

b. Above-Ground-Floor Units: Each above-ground-floor dwelling unit shall include a minimum of forty (40) square feet of private open space in the form of a terrace, balcony, or rooftop patio to allow for light, air, and privacy.

L. Landscaping (see Figure 1-3):

1. Landscaping Plans: Existing features, such as trees, creeks, and riparian habitats shall be incorporated into landscaping plans.

2. Site Landscaping:

a. All street trees shall be planted consistent with the standard planting detail on file with the City Engineer.

b. Vegetation (i.e., bushes, shrubs, flowers) shall be maintained at a height of no more than three feet (3') when located adjacent to pedestrian pathways and building facades and placed in such a manner that does not obstruct lighting.

c. Foodscaping: The integration of edible plants into ornamental landscapes is allowed and can constitute a percentage of the required landscaping for the subject property.

d. Community Garden: A public garden tended and maintained by members of the local community, allowed per §9173.2 (Community Gardens). Community Gardens shall be regularly maintained, and feature a management plan

3. Irrigation: Site landscaping shall include an automated irrigation system with a minimum of seventy-five percent (75%) of system being drip irrigation to reduce water consumption.

4. Maintenance: All trees and on-site landscaping shall be maintained by the property owner.

5. Landscaping Plant Selection:

a. Landscape planting shall consist of at least seventy-five percent (75%) native, drought-tolerant plants and/or flowering plants, including plants identified for 'Foodscaping'.

b. All tree plantings shall be equivalent to a fifteen (15) gallon container or larger.

c. Street trees shall be selected from the approved species on the Ukiah Master Tree List – Required Street Tree List.

Figure 1-3: Landscaping

M. Personal Outdoor Storage Spaces: A minimum of ten (10) square feet (eighty (80) cubic feet) of personal outdoor storage space shall be provided for each dwelling unit. Personal outdoor storage areas shall be covered and able to be locked.

N. Bicycle Parking is an essential element of any bikeway network. Site planning for short-term and long-term bicycle storage considerations should be based on the Association of Pedestrian and Bicycle Professional's (APBP) "Bicycle Parking Guidelines" and best practices. See below for bicycle parking standards (see Figure 1-4):

1. Class I Bicycle Parking: One Class I bicycle parking space (i.e., bicycle locker) is required for every fifteen (15) dwelling units. The Class I bicycle space shall be located within or directly adjacent to the required public open space area.

2. Class II Bicycle Parking: For multifamily development projects greater than four (4) dwelling units, one Class II bicycle parking space (i.e., inverted U-rack, ribbon rack, wave rack) is required for every three (3) dwelling units. The Class II bicycle space shall be located within or directly adjacent to the required public open space area.

Figure 1-4: Bicycle Parking

O. Parking and Circulation:

1. Parking Areas:

a. Parking Lot Design and Location:

- (1) Parking is prohibited within required sight distance areas.
- (2) Multifamily development projects greater than fifteen (15) dwelling units shall not site more than fifty percent (50%) of the total parking stalls in a single area of the parking lot.
- (3) Multifamily development projects greater than four (4) dwelling units shall not provide parking between the building(s) and the primary street frontage.
- (4) Parking lots within a site shall be internally connected and use shared driveways.

b. Parking Lot Landscaping: The following development standards apply to multi-family developments greater than four (4) dwelling units:

- (1) Parking lots with twelve (12) or more parking stalls shall have a tree placed between every four (4) parking stalls (with exceptions for access aisles and other features required for accessibility or EV Charging), unless infeasible, due to existing mature trees or similar site-constraint. Parking lots shall also feature a continuous linear planting strip, rather than individual planting wells.
- (2) Parking lots shall provide shade trees in landscaped areas and along pedestrian pathways. Parking areas shall be designed to provide a tree canopy coverage of fifty percent (50%) over all paved areas within ten (10) years of planting.
- (3) Parking lots shall provide a minimum ten-foot (10') buffer between the parking and structures. This buffer can include walkways and/or landscaping.
- (4) Parking lots shall use concrete curbing or raised planting areas to protect landscaped areas from encroaching vehicles.
- (5) At least seventy-five percent (75%) of parking lot trees shall be deciduous species.

c. Parking Lot Lighting: The following development standards apply to multifamily development projects greater four (4) dwelling units.

(1) Parking lots shall include pole-mounted lighting that shall be no more than sixteen feet (16') in height.

(2) Parking lot lighting shall be directed downward to minimize glare.

d. Carports: Carports shall be reserved for vehicles and shall not be used as storage space.

e. Individual Garage Parking: For multifamily development projects greater than four (4) dwelling units, indoor vehicle parking in the form of garages is encouraged, but not required.

2. Required Parking:

a. Parking Standards: Multifamily dwelling parking standards shall be consistent with the parking regulations of their zoning designation.

b. Parking Standards: Mixed-use parking standards shall be consistent with Ukiah City Code Section 9198(A)(9).

P. Exterior Lighting (see Figure 1-5):

1. Pedestrian-oriented lighting shall be provided in active pedestrian areas (i.e., paseos, interior sidewalks, pathways, etc.) for safety and security.

2. Pedestrian pathway (excluding street-fronting sidewalks) lighting features shall not exceed ten feet (10') in height.

3. Active pedestrian areas shall incorporate free-standing lighting separate from structures.

4. Pedestrian pathways, elevator lobbies, parking areas, stairwells, and other common areas shall have minimum illumination levels of one-half (0.5) foot-candle at the pathway surface to clearly show walking conditions.

5. Overhead sports court lighting shall illuminate only the intended area. Light trespass onto neighboring parcels is prohibited.

6. Outdoor lighting shall use energy efficient lighting technology and shall be shielded downward to reduce glare and light pollution in conformance with Dark Sky Standards of the International Dark Sky Association..

Figure 1-5: Exterior Lighting

Q. Privacy: Any balcony, window, or door shall use at least one of the following development approaches to lessen the privacy impacts onto adjacent properties. These techniques include: use of obscured glazing, landscaped/privacy buffer in the required setback with a minimum of five feet (5'), window placement above eye level, or locating balconies, windows, and doors facing toward the street and backyard. Trees and landscaping used as a landscaped/privacy buffer shall be planted and maintained by the property owner to preserve the privacy of adjacent property owners.

R. Trash and Recycling Enclosures: The following trash and recycling enclosure development standards apply to multifamily development projects greater than four (4) dwelling units:

1. Walls either made of masonry, metal, or wood with finished metal doors.
2. Vehicle and pedestrian access gates.
3. Downward lighting for safety and security.

S. Structure Identification: Structure identification numbers shall be placed along pedestrian pathways and roads and shall be readable from a distance of at least sixty feet (60').

T. Signage and Information: Developments shall comply with the sign standards in Division 3, Chapter 7 of this code (Signs). In addition, all directional signage and informational kiosks (i.e., development maps) shall be located at the entrances of individual buildings and at convergences of main pedestrian pathways. (Ord. 1212, §7, adopted 2021)

§9055.2 DESIGN STANDARDS

A. Carports:

1. For multifamily development projects greater than four (4) dwelling units, carports shall not be visible from the street.
2. Carports shall include the approved color palette, materials, and design elements of the structure.

B. Color Palettes (see Figure 1-6):

1. All structures shall include at least one primary color and a maximum of two (2) accent colors, in addition to the color of the roofing material.
2. Each structure elevation shall include two (2) colors in the selected color palette.

3. Projects that include more than ten (10) dwelling units shall include at least two (2) color palettes, where no single-color palette shall be used on more than fifty percent (50%) of the dwelling units.

Figure 1-6: Color Palettes

- C. Fences and Walls: The following materials are prohibited for all fences and walls:
1. Electrified;
 2. Barbed wire/razor wire;
 3. Sharp objects such as spires and glass;
 4. Cyclone or chain link (Exception for on-site gardening or recreation improvements (e.g., basketball court, community gardens, etc.); and
 5. Vinyl (Exception for on-site gardening or recreation improvements (e.g., basketball court, community gardens, etc.)..
- D. Glazing: Structures shall incorporate the use of energy efficient glazing to reduce heat loss and gain.
- E. Common Mailboxes: Common mailboxes shall be painted using the approved color palette for the overall development.
- F. Trash and Recycling Enclosures: Trash and recycling enclosure walls and metal doors shall be painted in accordance with the approved color palette for the overall project.
- G. Roof Design and Materials (see Figure 1-7):
1. Horizontal eaves longer than twenty feet (20') in length shall be broken up by gables, building projections, or other forms of articulation.
 2. Roof overhangs shall be a minimum of twelve inches (12").

Figure 1-7: Roof Design

3. The following are allowable roofing materials:

- a. Nonreflective standing seam metal roofs in shades of tan, brown, black, light blue, red,

and green;

b. Cool foam roofs (white);

c. Clay tile; and

d. Architectural composition shingles.

H. Screening: All screening of ground-mounted, wall-mounted, and roof-mounted equipment shall be painted in accordance with the approved color palette for the project. Visual screening shall be installed if ground-mounted or wall-mounted equipment faces the street.

I. Stairways/Stairwells: Exterior stairways/stairwells that are not enclosed shall not be visible from the public right-of-way.

J. Structure Massing: Structures that have a length longer than thirty feet (30') shall include facades with varying modulation with a minimum depth of two feet (2') at intervals of no more than ten feet (10'), as shown in Figure 1-8.

Figure 1-8: Structure Massing

K. Structure Materials and Elements:

1. Drainpipes, parapets, and ledges shall not be located near windows, corridors, and balconies. If such placement is not feasible, they shall face parking lots, public spaces, and roads.

2. All structures shall include a minimum of two (2) primary materials (i.e., stone, wood, masonry, or metal) on each structure elevation. Each material shall comprise at least twenty percent (20%) of the elevations excluding windows and railings.

3. All structures that use exterior veneers shall ensure the edge of the veneer is not obvious by prohibiting the use of vertical joints at exterior corners.

4. The following primary structure materials are prohibited:

a. Exposed logs in their natural state;

b. Stucco textured foam, synthetic stucco, vinyl or vinyl clad materials; and

c. Unfinished galvanized metals.

L. Exception: As needed or required, due to site or building constraints, the applicant can request

EXHIBIT A

deviation from the identified standards conveyed in UCC §9055.1 (K-S) or UCC §9055.2 (J-K) by 25% upon review by the Community Development Director.



Objective Design & Development Standards Ordinance Amendment

City Council
October 4, 2023

Jesse Davis, Chief Planning Manager
City of Ukiah Department of Community Development

PROJECT OVERVIEW & PURPOSE

- Inform future ordinance amendments to the City's Zoning Code, and utilize awarded LEAP funds to update the existing infill development policy;
- Update and improve the City's streamlined ministerial review processes for qualified housing and mixed-use projects in the pipeline;
- Ensure that qualifying projects align with the City's vision, incorporating lessons learned from Acorn Valley Plaza, as well as input from local architects and the Design Review Board;
- Update criteria to guide future development within City-limits and serve as a model for other jurisdictions within Mendocino County, while prioritizing infill development that *encourages* mixed-used development with less-intensive parking requirements.

ACORN VALLEY PLAZA

The proposed development, Acorn Valley Plaza, has been designed to fit within the context of an existing, developed neighborhood, south of the primary commercial center of the community and contiguous to a public transit route for the regional bus system along Gobbi Street, a primary, east-west collector arterial.

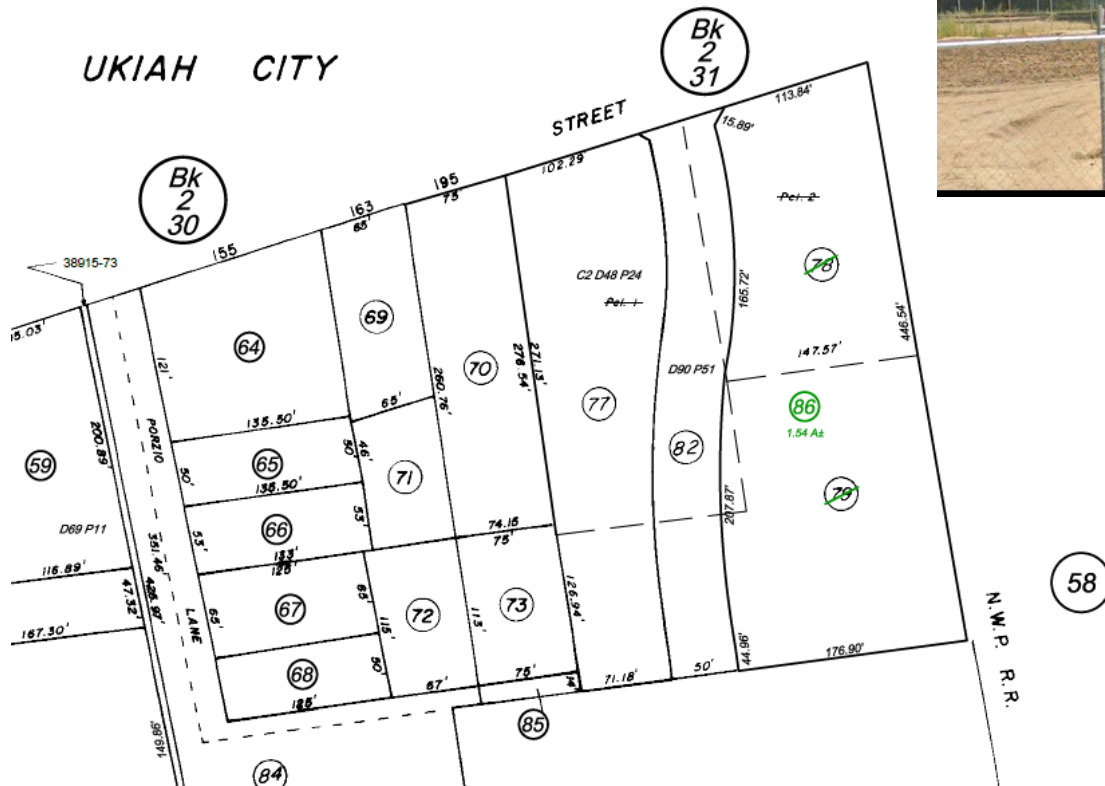
The project, as designed, includes seventy-one (71) residential units with a manager's unit, Common Area amenities and a small mixed-use component facing to the north, onto the commercial pathway that is Gobbi Street.

The project was the first in the City of Ukiah to utilize Objective Design & Development Standards to facilitate a ministerial approval.



ACORN VALLEY PLAZA

UKIAH CITY

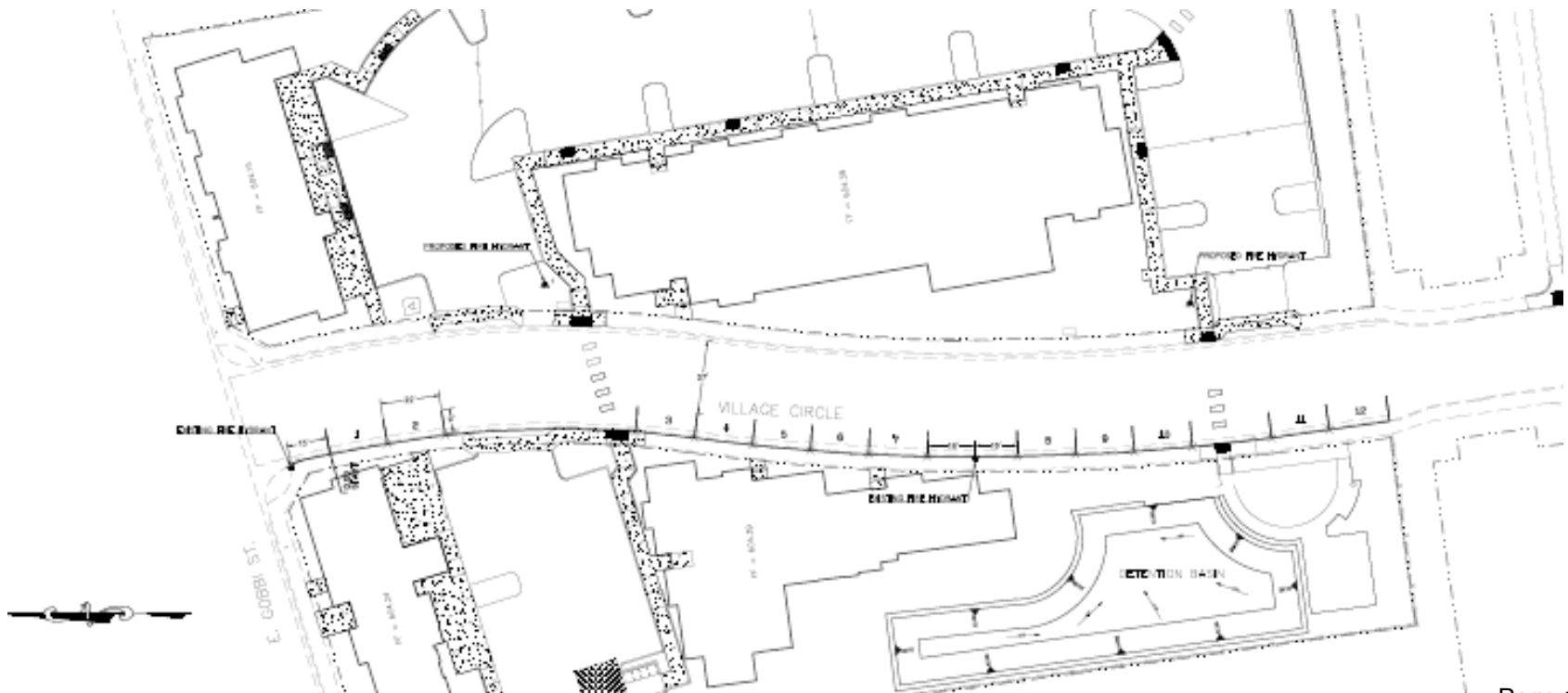


PARKING REQUIRED

- Residential: 72 Units = 72 Spaces
- Res Mix (2 Bdr & 3 Bdr) = 37 Spaces
- Guest Parking: $72/6=12 * 3 = 36$ Spaces
- Residential Req: 145 Spaces
- Comm Req: $1550/350= 4$ Spaces
- Total Parking Required = 149 Spaces

PARKING EXEMPTIONS

- Special: $149 *.30 = 45$ Spaces - UCC 9198(A)(7)
- Bicycle: $3*2 = 6$ Spaces - UCC 9199(B)
- Mixed Use: $4 \text{ Spaces} * .35 = 1 \text{ Space}$ - UCC 9198(A)(9)
- Parking Exemptions: $45+6+1 = 52$ Spaces
- Spaces Required: $149-52=$ **97 Spaces**
- Total Number Provided:
 - “Off Street”- 85 + “Village Circle” - 12 = **97 Spaces**



ORDINANCE CHANGES

- **§9055** Purpose and Intent: *Duplexes*: Clarify that ‘Duplexes’ are not subject to Article 5.2 by inserting an explicit exclusion, like the one already provided for single-family homes.
- **§9055.1 (H): HVAC Systems**: Clarify that HVAC Units can *also* be placed on the ground, but subject to setback and screening requirements.
- **§9055.1 (I): Mail and Package Delivery Location**: Clarify that mailbox locations do not need to be visible from the structure entrance, but in locations that are easily accessible and meet USPS standards.
- **§9055.1 (K): Open-Space**: Increase the allowances for community gardening opportunities by allowing for community gardens to constitute a percentage of the required 15% public open space.
- **§9055.1 (N): Bicycle Parking**: Adds additional language to prioritize the need for bicycle parking and provides acceptable guidelines to inform best practices

ORDINANCE CHANGES

§9055.1 (O)(1)(b)(1-4): *Parking Lot Landscaping:* Eliminates the distinction between parking areas and parking lots & provides additional clarifications for tree-wells.

- Exceptions for access aisles and other features required for accessibility or EV Charging), unless infeasible, due to existing mature trees or other similar site-constraint.

§9055.1 (O)(2)(a): *Required Parking:* Remove the ‘Guest Parking’ requirement

- The assigned ratio becomes onerous for larger in-fill development proposals and works against the parking exemptions or reductions identified in other sections of Ukiah City Code, such as UCC 9198(A)(7-9). It also restricts developments that are market rate or above-moderate.

§9055.1 (O)(2)(a): *Parking Code:* Article 17 is more onerous than the current zoning standards across districts. Article 17 requires 2 spaces for units with 2 or 3 Bedrooms, while the C-1, C-2 & R-3 Zoning Districts require just one on-site parking space per unit regardless of bedrooms.

ORDINANCE CHANGES

§9055.1(O)(2)(b): *Mixed-Use Parking*: The current iteration of the objective design and development standards do not clarify what parking standards should be applied for mixed-use development projects, or if mixed-use parking reductions are appropriate.

§9055.1(P)(6): *Outdoor Lighting*: At the request of the DRB, this requirement was modified to provide a specific reference to Dark Sky Standards of the International Dark Sky Association in conjunction with reducing glare and light pollution.

§9055.2(C)(4-5) *Fences and Walls*: This amendment adds an exception that certain recreation and garden improvements be allowed to use otherwise prohibited fence types.

§9055.2(K)(4)(a): *Heavy Timber*: Concerns have been conveyed from the architectural community that the existing language could be construed as to prevent designs like the Sun-House, or use of materials like Cross Laminated Timber. The amendment removes “heavy-timber” considerations but continues to prohibit “exposed-logs.”

ORDINANCE CHANGES

§9055.2(L): Exception: As needed or required, due to site or building constraints, the applicant can request deviation from any of the identified standards conveyed in UCC §9055.1 (K-S) or UCC §9055.2 (J-K) by 25% upon review by the Community Development Director.



GENERAL PLAN CONSISTENCY

- **Agriculture Element** Action Item (F): The City shall revise the City's objective development and design standards for multi-family housing projects to include the definition of and provisions for 'Foodscaping'.
- **Housing Element** Goal H-3: Remove governmental constraints to infill housing development.

Housing Element Policy H-3.1: Improve building and planning permit processing for residential construction.

- **Housing Element** Goal H-4: Promote well-planned and designed housing opportunities and projects for all persons, regardless of race, gender, age, sexual orientation, marital status, or national origin.
- **Housing Element** Implementation Program 1e: Develop standards and design guidelines for residential development in the Medium Density Residential (R-2) and High Density Residential (R-3), Community Commercial (C-1) and Heavy Commercial (C-2) zoning districts.
- **Mobility Element** Policy-1.10: Bicycle Parking Standards -The City shall maintain efficient and updated parking standards for bicycle parking to ensure development provides adequate bicycle parking, while reducing reliance on automobiles.

RECOMMENDATION

Introduction of the ordinance by title only amending various sections of Ukiah City Code to update the City's existing objective design and development standards for new multi-family residential construction; and find the ordinance categorically exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines.



AGENDA SUMMARY REPORT

SUBJECT: Status Report of the Emergency Contract with West Coast Fire & Water for Fire Remediation Work at the Electric Utility Service Center at Hastings.

DEPARTMENT: Electric Utility

PREPARED BY: Cindy Sauers, Electric Utility Director

PRESENTER: Sage Sangiacomo, City Manager

ATTACHMENTS:

1. West Coast Fire Water - Hastings Fire Remediation Work - 2223-177

Summary: The Council will receive a status report of the emergency contract with West Coast Fire & Water for fire remediation work at the Electric Utility Service Center at Hastings, and will consider approving the work to continue under the emergency contract.

Background: The Ukiah City Council approved the purchase of 2.8 acres with a 15,800 sq. ft. building located at 1350 Hastings Rd (The Electric Service Center) to house the Electric Utility Department's operations. The Electric Service Center will centralize electric operations for Engineering, Construction and Technical Services. In addition, the Department intends to use the Electric Service Center for training, material warehousing and construction preparation.

On August 5, 2020, the City Council adopted the plans and specifications for the grading, fencing, roofing and electric equipment relocation. This work was completed on March 2, 2023.

On the morning of March 8, 2023, a fire broke out at the Electric Utility Department's Service Center located at 1350 Hastings Road. The source of the fire was the electrical failure of a bathroom ceiling fan. The Ukiah Valley Fire Authority responded to the incident, and was successful in putting the fire out. However, significant smoke and water damage occurred, as well as structural damage to the building.

West Coast Fire and Water was contacted and was able to respond in a timely manner to assess the fire, smoke and water damage. They were able to secure the building and cover exposed areas to prevent additional water intrusion from the impending precipitation. The City Purchasing, Risk Management, and Electric Departments worked with McLarens, the Claims Adjuster for the City's self-insured liability Program through its membership in the California Intergovernmental Risk Authority (CIRA), and West Coast Water and Fire to develop a Scope of Work and Contract for the remediation of the fire, water, and smoke damage. Please see Attachment 1 for a copy of the agreement.

There are no expected costs to the City at the time, as the City opted to review all invoices and provide authority to McLarens to pay West Coast directly. The City, however, executed a contract with West Coast Fire and Water to complete the Scope of Work.

The initial cost estimate for this remediation was over \$200,000. The scope of work that is being performed under this contract falls under the definition of "public project", as it involves demolition and repair work involving a publicly owned facility. The City Manager, under his authority, authorized proceeding with the work as an emergency, since the event was sudden and unexpected, and required immediate action for the protection of City (public) property. Due to structural issues, and immediate mold growth, time was of the

essence, and bidding for this work as per the normal requirements of the California Uniform Cost Accounting Act, was not an option. Under these circumstances, public bidding is excused. At their Council meeting on April 5, 2023, the Council initially received the report regarding this contract, and approved by a four-fifths vote for the work to continue under these emergency circumstances.

Discussion: As of Friday, April 7, 2023, the remediation work on the structure was completed. After two rounds of cleaning the electronics, all items have been returned and appear to be in working order. The City has a two-year warranty period should there be additional issues with the equipment. As part of the assessment of damages, McLarens required an independent estimate of damage to restore the building to pre-fire condition. This was required to evaluate the estimate provided by the City's structural engineering consultant and architect. On September 5, 2023, the City received an estimate of \$471,488.51 for the building repairs. This estimate does not include the cost of the remediation performed by West Coast Fire and Water, electronics cleaning, or reimbursement for the contents of the building. Staff will continue to work with West Coast Fire and Water and the insurance provider to wrap up these items.

Staff is requesting the Council's approval to continue using the emergency contract.

Recommended Action: Receive a status report, and approve the continued work on the emergency contract with West Coast Fire & Water for Fire Remediation Work at the Electric Utility Service Center at Hastings.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: Insurance Proceeds

PREVIOUS CONTRACT/PURCHASE ORDER NO.: 2223-177

COORDINATED WITH: Cindy Sauers, Electric Utility Director, Sheri Mannion, HR & Risk Management Director and Dave Rapport, City Attorney

DIVERSITY-EQUITY INITIATIVES (DEI):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved:


Sage Sangiacomo, City Manager

COU 2223-177

SHORT FORM CONSTRUCTION CONTRACT

This Agreement is made and entered on March 13, 2023, in Ukiah, California, by and between Bridges Restoration LLC, dba West Coast Fire & Water, a limited liability company ("Contractor") and the City of Ukiah ("City"), a general law municipal corporation.

RECITALS:

1. The plans and specifications for this work ("the Work") are contained in Exhibit A, which is attached hereto and incorporated herein by this reference.
2. Contractor is properly licensed and qualified to perform the work.
3. Whenever this Agreement calls for City approval or notification, the approval or notification must be signed by the City Manager or his or her designee.

AGREEMENT:

Wherefore, in consideration of the foregoing facts and the terms and conditions as further stated herein, the parties hereby agree as follows.

1. PERFORMANCE OF THE WORK

Contractor will perform the Work as further provided herein.

1.1 Time of Performance. Time is of the essence, and the Contractor shall commence the work as soon as possible following the issuance of a "Notice to Proceed".

1.1.1. N/A [check if applicable] It is agreed by the parties to the contract that time is of the essence and that, in case all the work is not completed before or upon the expiration of the time limit as set forth, damage, other than those cost items identified in section 1.1.2, will be sustained by the City and that it is and will be impracticable to determine the actual amount of damage by reason of such delay; and it is therefore agreed that, subject to Sections 1.13-1.14, below, the Contractor will pay to the City the sum of five hundred dollars (\$500.00) per day for each and every calendar day's delay beyond the time prescribed.

1.1.2 N/A [check if applicable] In case the work called for under this contract is not completed within the time limit stipulated herein, the City shall have the right as provided hereinabove, to extend the time of completion thereof. If the time limit be so extended, the City shall have the right to charge to the Contractor and to deduct from the final payment for the work the actual cost to the City of engineering, inspection, superintendence and other overhead expenses which are directly chargeable to the contract and which accrue during the

period of such extension, except that the cost of final unavoidable delays shall not be included in such charges.

1.2 Construction of Contract Documents. Contractor will perform the Work in compliance with the plans and specifications set forth in the attached Exhibit A. If there is any inconsistency or conflict between the plans and the specifications, the specifications will prevail. If there is any inconsistency between the plans and the specifications and this agreement, the terms of this Agreement shall prevail, unless expressly stated otherwise in a particular specification.

1.3 Contractor furnished items. Contractor will furnish all necessary labor, materials, tools, equipment, and transportation necessary to perform the Work.

1.4 SB 854 requirements

1.4.1 No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

1.4.2 No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

1.4.3 This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

1.4.4 The Labor Commissioner through the Division of Labor Standards Enforcement (DLSE) may at any time require contractors and subcontractors to furnish electronic certified payroll records directly to DLSE. All contractors and subcontractors must furnish electronic certified payroll records directly to the DLSE.

1.4.5 The Prime Contractor is required to post job notices at the job site as prescribed by regulations (currently, 8 CCR §16451(d).)

1.5 Use of Employees.

1.5.1. Contractor and any subcontractors shall pay all mechanics and laborers employed by them to work upon the site of the work unconditionally and without subsequent deductions or rebate on any account the full amounts due at the time of payment at wage rates not less than those contained in the applicable prevailing wage determination, regardless of any contractual relationship which may be alleged to exist between the Contractor and subcontractors and such laborers and mechanics.

1.5.2. Contractor shall comply with the California Labor Code Section 1775. In accordance with said Section 1775, Contractor shall forfeit as a penalty to the City, \$50.00 for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing

rates for such work or craft in which such workman is employed for any work done under the Contract by him or her or by any subcontractor under him or her in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each workman for each calendar day or portion thereof for which each workman was paid less than the stipulated prevailing wage rate shall be paid to each workman by the Contractor.

1.5.3. Pursuant to the provision of Section 1770 of the Labor Code of the State of California, City has ascertained the general prevailing rate of wages (which rate includes employer payments for health and welfare, vacation, pension and similar purposes) applicable to the work to be done, for straight time work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification, or type of workers concerned. Copies of the General Prevailing Wage Determination are on file in the office of the City Engineer and are available to the Contractor on request. The Contractor shall post the wage determination at the site of work in a prominent place where the workers can easily see it.

1.5.4. City will not recognize any claim for additional compensation because the Contractor has paid any rate in excess of the prevailing wage rate obtained from the City Engineer. The possibility of wage increases is one of the elements to be considered by the Contractor in determining his or her bid and will not in any circumstances be considered as the basis for a claim against the City.

1.5.5. Travel and Subsistence Payments.

Contractor shall make travel and subsistence payments to each worker needed to execute the work in accordance with the requirements in Section 1773.8 of the Labor Code (Chapter 880, Statutes of 1968).

1.5.6. Apprentices.

Attention is directed to the provisions in Sections 1777.5 (Chapter 1411, Statutes of 1968) and 1777.6 of the California Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him. Contractor and any subcontractor under him or her shall comply with the requirements of said sections in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

Copies of Labor Code Sections 1771 (requiring prevailing wages), 1775 (imposing penalties, including a \$50 per day, per worker forfeiture, for failure to pay prevailing wages), 1776 (requiring contractor to maintain available for inspection certified payroll records), 1777.5 (requiring certain apprenticeship programs), 1813 (imposing penalties for failure to make records available for inspection) and 1815 (requiring time and ½ for overtime) are available at the Department of Industrial Relations website at <http://www.dir.ca.gov/>

1.6 CITY Inspector. CITY may designate an architect, engineer, other design professional or other inspector ("Inspector") to supervise and/or inspect Contractor's performance of the Work. The Inspector shall have no authority to change the Work, the compensation for performing the Work or the time for completing the Work without City's prior written approval. City shall notify the Contractor in writing, if it designates an Inspector.

1.7 Site Conditions. Contractor acknowledges that it has inspected the work site and any improvements involving the Work and satisfied itself as to the conditions which can affect the Work or its cost. Contractor has not relied on any representation by CITY or its officers or employees as to the condition of the site or the houses or any condition that might affect the cost of performing this Agreement.

1.8 New Products Required. All equipment, materials or fixtures furnished by Contractor under this Agreement shall be new and of the most suitable grade for the intended purpose, unless otherwise specifically provided.

1.9 Compliance with Laws. The Contractor shall give all notices and comply with all applicable laws, ordinances, codes, rules and regulations. The Contractor shall secure and pay for all permits, fees, and licenses necessary for the proper execution and completion of the work.

1.10 Protection of Site and Improvements. The Contractor shall preserve and protect the site, grounds and any involved improvements and shall not alter or damage any portion thereof, except as is absolutely necessary in order to perform the Work. The Contractor shall repair or replace, as directed by CITY, any property that it damages, loses or destroys in violation of this paragraph. Contractor shall assume full responsibility for maintaining the safety of the worksite in compliance with all applicable state and federal worker safety and protection laws and shall maintain the worksite in compliance with all such laws.

1.11 Inspection of Work. The Contractor shall ensure that the Work is available for inspection by CITY or its Inspector at all reasonable times and that no work is covered up or rendered incapable of inspection without prior notice to CITY or its Inspector and a reasonable opportunity for inspection. The presence or absence of an CITY inspector or the conduct of an inspection by CITY or its Inspector shall not relieve the Contractor from any contract requirement or compliance with Exhibit A.

1.12 Title. The Contractor warrants that it conveys full and complete title, free of all liens and encumbrances, to all materials, supplies, fixtures and equipment furnished to CITY under this Agreement and agrees to fully defend and indemnify CITY, its officers and employees, and the houses and homebuyers included in the Work from and against any claim, lien, charge, debt, cost, expense or liability arising from a breach of said warranty.

1.13 Warranties. [N/A] In addition to any other warranties in this contract, the Contractor warrants that the Work conforms to the contract requirements and is free of any defect in equipment, material or workmanship for a period of one year from the date of final acceptance of the Work by CITY. If CITY accepts any part of the Work before final acceptance of the entire Work, the warranty shall continue for the period of one year from the date of such partial acceptance. The Contractor shall remedy, at the Contractor's expense, any failure to conform, or any defect. [Initial if following sentence applies /_/ /_] CITY shall retain N/A% of the Contract Amount to secure the Contractor's warranty and shall remit the unused portion of that amount at the end of the warranty period. The time limit of this warranty shall not apply to any latent defects, or gross negligence or fraud on the part of the Contractor.

1.14. Extension of Time.

Should any delays occur which the City may consider unavoidable, as herein defined, the Contractor shall, pursuant to his or her application, be allowed an extension of time proportional to said delay or delays, beyond the time herein set forth, in which to complete this contract; and liquidated damages for delay shall not be charged against the Contractor by the City during an extension of time granted because of unavoidable delay or delays.

Any claim by Contractor for a time extension based on unavoidable delays shall be based on written notice delivered to the City within 15 days of the occurrence of the event giving rise to the claim. Failure to file said written notice within the time specified shall constitute a waiver of said claim. Notice of the full extent of the claim and all supporting data must be delivered to the City within 45 days of the occurrence unless the City specifies in writing a longer period. All claims for a time extension must be approved by the City and incorporated into a written change order.

1.15. Unfavorable Weather and Other Conditions.

During unfavorable weather and other conditions, the Contractor shall pursue only such portions of the work as shall not be damaged thereby. No portions of the work whose satisfactory quality or efficiency will be affected by any unfavorable conditions shall be constructed while these conditions remain, unless, by special means or precautions approved by the City, the Contractor shall be able to overcome them.

The Contractor shall be granted a time extension of one day for each unfavorable weather day that prevents him or her from placing concrete forms or placing and finishing concrete or asphalt

concrete. Such unfavorable weather day is defined as a rain day where precipitation prevents the contractor from performing the work more than four (4) continuous hours within the authorized work period or a temperature day where the ambient temperature is below that specified for the placement of materials associated with the controlling work item for more than four (4) continuous work hours of the authorized work period.

1.16. Saturday, Sunday, Holiday and Night Work.

No work shall be done between the hours of 6 p.m. and 7 a.m., nor on Saturdays, Sundays or legal holidays except such work as is necessary for the proper care and protection of work already performed, or except in cases of absolute necessity and in any case only with the permission of the City.

It is understood, however, that night work may be established as a regular procedure by the Contractor if he or she first obtains the written permission of the City and that such permission may be revoked at any time by the City if the Contractor fails to maintain at night adequate force and equipment for reasonable prosecution and to justify inspection of the work.

1.17. Hours of Labor.

Eight (8) hours of labor shall constitute a legal day's work and the Contractor or any subcontractor shall not require or permit more than eight hours of labor in a day from any person employed by him or her in the performance of the work under this contract, unless paying compensation for all hours worked in excess of eight (8) hours per day at not less than 1 ½ times the basic rate of pay. The Contractor shall forfeit to the City, as a penalty, the sum of twenty-five dollars (\$25.00) for each workman employed in the execution of the contract by him or her or by any subcontractor, for each calendar day during which such laborer, workman, or mechanic is required or permitted to labor more than eight hours in violation of the provisions of Section 1810 to 1816, inclusive, (Article 3, Chapter 1, Part 7, Division 2) of the Labor Code of the State of California and any acts amendatory thereof.

2. CONTRACT PRICE

The Contractor will be paid for performance of this Agreement time and materials plus subcontractors will be added as invoice plus 20% per rate sheet provided as Exhibit B.

3. PAYMENT OF CONTRACT PRICE

3.1 City authorizes McLarens to pay Contractor solely and directly for the completed work performed pursuant to this contract. All payments under this contract shall be made upon the presentation of certificates in writing to the City and shall show that the work covered by the payments has been done and the payments thereof are due in accordance with this contract. Within fifteen days of the City's receipt of the certificate of payment, City shall review and forward

authorization for payment to McLarens for its review, approval, and payment to the Contractor.

If, for any reason, Customer receives a check from Insurance Company made payable to Customer, Customer agrees to pay West Coast Fire and Water immediately upon receipt of the check. In order to expedite payment to Contractor, Customer hereby appoints Contractor as attorney-in-fact, authorizing Contractor to endorse Customer's name on Insurance Company checks or drafts, and to deposit insurance checks for the services provided in the amount invoiced.

4. INDEMNIFICATION AND INSURANCE.

4.1 Indemnification. The Contractor shall do all of the work and furnish all labor, materials, tools and appliances, except as otherwise herein expressly stipulated, necessary or proper for performing and completing the work herein required in the manner and within the time herein specified. The mention of any specific duty or liability imposed upon the Contractor shall not be construed as a limitation or restriction of any general liability or duty imposed upon the Contractor by this contract, said reference to any specific duty or liability being made herein merely for the purpose of explanation.

The right of general supervision by the City shall not make the Contractor an agent of the City and the liability of the Contractor for all damages to persons or to public or private property, arising from the Contractor's execution of the work, shall not be lessened because of such general supervision.

Until the completion and final acceptance by the City of all the work under and implied by this contract, the work shall be under the Contractor's responsible care and charge. The Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erections and repairs, occasioned or rendered necessary by causes of any nature whatsoever, excepting only acts of God and none other, to all or any portions of the work, except as otherwise stipulated.

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the City and its officers, directors, agents, and employees from and against all claims, damages, losses and expenses including but not limited to attorneys' fees, costs of suit, expert witness fees and expenses and fees and costs of any necessary private investigators arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, other than the work itself, including the loss of use resulting therefrom and (2) is caused in whole or in part by any act or omission of the Contractor, any subcontractor, or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder, or by the negligence or omission of a party indemnified herein.

In any and all claims against the City or any of its agents or employees by any employee of the

Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under workers' or workmen's compensation acts, disability benefit acts, or other employee benefit acts. The obligation to indemnify shall extend to and include acts of the indemnified party which may be negligent or omissions which may cause negligence.

The City shall have the right to estimate the amount of such damage and to cause the City to pay the same and the amount so paid for such damage shall be deducted from the money due the Contractor under this contract; or the whole or so much of the money due or to become due the Contractor under this contract as may be considered necessary by the City, shall be retained by the City until such suits or claims for damages shall have been settled or otherwise disposed of and satisfactory evidence to that effect furnished to the City.

4.2 Insurance. Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

4.2.1. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- A. Insurance Services Office Commercial **General Liability coverage** (Form No. CG 20 10 10 01 and Commercial General Liability – Completed Operations Form No. CG 20 37 10 01).
- B. Insurance Services Office form number CA 0001 (Ed. 1/87) covering **Automobile Liability**, code 1 (any auto).
- C. **Worker's Compensation** insurance as required by the State of California and Employer's Liability Insurance.

4.2.2. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

- A. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage **including operations, products and completed operations**. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Insurance must be written on an occurrence

basis.

- B. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage. Insurance must be written on an occurrence basis.
- C. Worker's Compensation Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

4.2.3. Deductibles and Self-insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the insurer to reduce or eliminate such deductibles or self-insured retentions with respect to the City, its officers, officials, employees and volunteers; or the Contractor to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses; or to approve the deductible without a guarantee.

4.2.4. REQUIRED Insurance Provisions

Proof of **general liability and automobile liability** policies are to contain, or **be endorsed** to contain, the following provisions:

A. The City, its officers, officials, employees, and volunteers are to be covered as **ADDITIONAL INSURED** with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment, furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.

B. **The workers' compensation policy is to be endorsed with a waiver of subrogation.** The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of this policy which arises from the work performed by the named insured for the City. NOTE: You cannot be added as an additional insured on a workers' compensation policy.

C. For any claims related to this project, the Contractor's insurance coverage shall be **primary insurance** with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

D. Each insurance policy required by this clause shall be endorsed to state that coverage shall **not be canceled** by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

E. **Note: (This protects the Contractor)** -Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of Civil Code.

5. **TERMINATION.**

This Agreement may only be terminated by City: 1) for breach of the agreement; 2) because funds are no longer available to pay Contractor for services provided under this Agreement; or 3) City has abandoned and does not wish to complete the project for which Contractor was retained. City shall notify Contractor of any alleged breach of the agreement and of the action required to cure the breach. If Contractor fails to cure the breach within the time specified in the notice, the contract shall be terminated as of that time. If terminated for lack of funds or abandonment of the project, the contract shall terminate on the date notice of termination is given to Contractor. City shall pay the Contractor only for services performed and expenses incurred as of the effective termination date, unless terminated because the Contractor has failed to satisfactorily cure a breach after notice in which event City shall:

- a. retain any amounts earned under the Contract but not yet paid by City;
- b. take possession of all material and fixtures on the job site;
- c. have the right to complete the Work and recover from Contractor any increased cost to complete the Work above the amounts that would have been paid to Contractor hereunder, together with any other damages suffered by City as a result of said breach.

6. **MODIFICATION OF AGREEMENT.**

City may, from time to time, request changes in the Work, the time to complete the work or the compensation to be paid for the Work. Such changes must be incorporated in written amendments to this Agreement. To be effective, all such changes as referred to in this section must be agreed upon in writing by both parties to this agreement.

7. **ASSIGNMENT.**

The Contractor shall not assign any interest in this Agreement, and shall not transfer any

interest in the same (whether by assignment or novation), without the prior written consent of City.

8. APPLICATION OF LAWS.

The parties hereby agree that all applicable Federal, State and local rules, regulations and guidelines not written into this Agreement shall hereby prevail during the period of this Agreement.

9. INDEPENDENT CONTRACTOR.

It is the express intention of the parties hereto that Contractor is an independent contractor and not an employee, joint venturer, or partner of City for any purpose whatsoever. City shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Contractor under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in City have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Contractor and City.

Contractor shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Contractor agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by Contractor, including the legal costs associated with defending against any audit, claim, demand or law suit.

Contractor warrants and represents that it is a properly licensed for the work performed under this Agreement with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

10. GOVERNING LAW.

This Agreement shall be governed by and construed in accordance with the laws of the State of California and any legal action concerning the agreement must be filed and litigated in the proper court in Mendocino County, each party consenting to jurisdiction and venue of California state courts in Mendocino County.

11. SEVERABILITY.

If any provision of the Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

12. INTEGRATION.

This Agreement, including the exhibits attached hereto, contains the entire agreement among the parties and supersedes all prior and contemporaneous oral and written agreements, understandings, and representations among the parties. No amendments to this Agreement shall be binding unless executed in writing by all of the parties.

13. WAIVER.

No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute a waiver of any other provision, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

14. NOTICES.

Whenever notice, payment or other communication is required or permitted under this Agreement, it shall be deemed to have been given when personally delivered, emailed, or deposited in the United States mail with proper first-class postage affixed thereto and addressed as follows:

CONTRACTOR**CITY**

Bridges Restoration, LLC
dba West Coast Fire & Water

City of Ukiah

5846 Live Oak Drive
Kelseyville, CA 95451

300 Seminary Ave.
Ukiah, CA. 95482

Email: lmartinez@westcoastfireandwater.com

Email: purchasing@cityofukiah.com

Either party may change the address to which notices must be sent by providing notice of that change as provided in this paragraph.

15. PARAGRAPH HEADINGS.

The paragraph headings contained herein are for convenience and reference only and are not intended to define or limit the scope of this agreement.

16. EXECUTION OF AGREEMENT.

This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative, the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

WHEREFORE, the parties have entered this Agreement on the date first written above.

CONTRACTOR

CITY OF UKIAH

By: 
 Leonardo Martinez
 Director of Large Loss

By: 
 Sage Sangiacomo
 City Manager

California Contractor's License Number: 1036250

Department of Industrial Relations Registration Number: 1000040614

EXHIBIT A – SCOPE

The work is for any and all necessary cleaning and/or restoration services at *1350 Hastings Road, Ukiah, California*, that are eligible expenses covered under *Claim Number 002-059250-00.Q* as approved by McLarens Insurance and the City of Ukiah. Any expenses not pre-approved by McLarens Insurance and the City of Ukiah will be the sole responsibility of West Coast Fire and Water.



5846 Live Oak Dr. #1
Kelseyville, Ca 95451
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Fax: 1(888)411-9985
Federal Employer Identification Number #90-0725162
service@westcoastfireandwater.com

Insured: City of Ukiah
Property: 1350 Hastings Rd
Ukiah, CA 95482

Home: (707) 463-6233

Estimator: Leo Martinez
Position: Director Of Large Loss
Company: West Coast Fire and Water
Business: 3001 South State St #5
Ukiah, CA 95482

Business: (707) 245-7017
E-mail: lmartinez@westcoastfireandwater.com

Claim Number:

Policy Number:

Type of Loss: <NONE>

Date of Loss:
Date Inspected:

Date Received:
Date Entered: 5/14/2020 9:00 AM

Price List: CAUK8X_SEP22
Restoration/Service/Remodel
Estimate: T&MPRICING



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CODES

Main Level

REGULAR WAGE (NON PREVAILING)

REGULAR WAGE

DESCRIPTION	QTY	UNIT PRICE	TOTAL
NON PREVAILING WAGE RATE			
1. Skilled Labor	1.00 HR @	75.00 =	75.00
2. Supervisor	1.00 HR @	85.00 =	85.00
3. Project Manager	1.00 HR @	100.00 =	100.00
4. Project Manager- large loss	1.00 HR @	125.00 =	125.00
5. Project Estimator	1.00 HR @	120.00 =	120.00
6. Skilled Biohazard Technician	1.00 HR @	120.00 =	120.00
7. Biohazard Supervisor	1.00 HR @	125.00 =	125.00
8. Health and Safety Officer	1.00 HR @	75.00 =	75.00
9. Admin	1.00 HR @	40.00 =	40.00
**Overtime rates will be calculated as rates above x1.5			

PREVAILING WAGE

DESCRIPTION	QTY	UNIT PRICE	TOTAL
PREVAILING WAGE RATES			
10. Skilled Labor	1.00 HR @	123.00 =	123.00
11. Supervisor	1.00 HR @	135.00 =	135.00
12. Project Manager	1.00 HR @	130.00 =	130.00
13. Project Manager- large loss	1.00 HR @	140.00 =	140.00
14. Skilled Microbial Remediation Technician	1.00 HR @	133.00 =	133.00
15. Microbial Remediation Supervisor	1.00 HR @	145.00 =	145.00
16. Skilled Biohazard Bloodborne Pathogen Technician	1.00 HR @	143.00 =	143.00
17. Biohazard Bloodborne Pathogen Supervisor	1.00 HR @	155.00 =	155.00
18. Health and Safety Officer	1.00 HR @	140.00 =	140.00
19. Admin	1.00 HR @	70.00 =	70.00
20. Resources Coordinator	1.00 HR @	100.00 =	100.00
**Overtime rates will be calculated as rates above x1.5			

MATERIALS

Height: 8'



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DESCRIPTION	QTY	UNIT PRICE	TOTAL
21. 4 mil 10X100	1.00 RL @	140.00 =	140.00
22. 4 mil 10X100 (fire resistant)	1.00 RL @	160.00 =	160.00
23. 6 mil 10X100	1.00 RL @	184.00 =	184.00
24. 6 mil 10X100 (fire resistant)	1.00 RL @	315.00 =	315.00
25. Absorbent	1.00 BG @	20.00 =	20.00
26. Adhesive spray	1.00 EA @	15.00 =	15.00
27. Air Neutralizer	1.00 EA @	41.00 =	41.00
28. Bags clear bags (pack of 50)	1.00 BX @	43.00 =	43.00
29. Bags garbage (pack of 32)	1.00 BX @	51.00 =	51.00
30. HEPA vac debris bag	1.00 EA @	30.00 =	30.00
31. Bio hazard bags (pack of 50)	1.00 BX @	75.00 =	75.00
32. Booties (pair)	1.00 EA @	1.00 =	1.00
33. Botanical disinfectant	1.00 GL @	95.00 =	95.00
34. Box Large 4.5 cubic feet	1.00 EA @	8.00 =	8.00
35. Box Medium 3 cubic feet	1.00 EA @	6.00 =	6.00
36. Box Small 1.5 cubic feet	1.00 EA @	4.00 =	4.00
37. Box wardrobe 24X24X34	1.00 EA @	23.00 =	23.00
38. Bubble wrap roll	1.00 RL @	115.00 =	115.00
39. Carpet shield protector 200'	1.00 EA @	114.00 =	114.00
40. Chemical sponges	1.00 EA @	5.00 =	5.00
41. Cleaner glass	1.00 EA @	15.00 =	15.00
42. Cleaner heavy duty degreaser	1.00 EA @	65.00 =	65.00
43. Deoderizer for ducting	1.00 GL @	47.00 =	47.00
44. Deoderizer smoke/odor	1.00 GL @	126.00 =	126.00
45. Deoderizer thermal fog	1.00 GL @	168.00 =	168.00
46. Dry Ice	1.00 LB @	10.00 =	10.00
47. Duct sealant	1.00 GL @	70.00 =	70.00
48. Encapsulant smoke/odor	1.00 5G @	450.00 =	450.00
49. Filter carbon 1000/1200	1.00 EA @	100.00 =	100.00
50. Filter carbon 2000	1.00 EA @	170.00 =	170.00
51. Filter carbon 500	1.00 EA @	70.00 =	70.00
52. Filter HEPA 1000/1200	1.00 EA @	254.00 =	254.00
53. Filter HEPA 2000	1.00 EA @	294.00 =	294.00
54. Filter HEPA 500	1.00 EA @	194.00 =	194.00
55. Filter pad 1000/1200	1.00 EA @	3.00 =	3.00
56. Filter pad 2000	1.00 EA @	3.00 =	3.00
57. Filter pad 500	1.00 EA @	3.00 =	3.00
58. Filter pleated 2000	1.00 EA @	20.00 =	20.00
59. Filter pleated 500	1.00 EA @	16.00 =	16.00
60. Filter pleated 1000/1200	1.00 EA @	18.00 =	18.00

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West Coast Fire and Water

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CONTINUED - MATERIALS

DESCRIPTION	QTY	UNIT PRICE	TOTAL
61. Filter respirator (pair)	1.00 EA @	24.00 =	24.00
62. Filter respirator odor (pair)	1.00 EA @	66.00 =	66.00
63. Floor scraper blades	1.00 EA @	2.00 =	2.00
64. Furniture blanket	1.00 DA @	2.00 =	2.00
65. Furniture blocks	1.00 BX @	81.00 =	81.00
66. Gloves disposable	1.00 BX @	18.00 =	18.00
67. Lay flat 12"x500'	1.00 LF @	1.00 =	1.00
68. Lay flat 18"x500'	1.00 LF @	1.25 =	1.25
69. Lay flat 22"x500'	1.00 LF @	1.50 =	1.50
70. Lay flat 24"x500'	1.00 LF @	1.75 =	1.75
71. Lay flat 30"x500'	1.00 LF @	2.00 =	2.00
72. Mop/mop head/bucket combo	1.00 EA @	25.00 =	25.00
73. N-95	1.00 EA @	5.00 =	5.00
74. Paint remover	1.00 GL @	78.00 =	78.00
75. Paint plastic 10x100 2 mil	1.00 RL @	48.00 =	48.00
76. Furniture polish	1.00 EA @	23.00 =	23.00
77. Stainless steel polish	1.00 EA @	14.00 =	14.00
78. Poly hanger T clips	1.00 EA @	8.00 =	8.00
79. Rags white (60 pack)	1.00 BX @	100.00 =	100.00
80. Ramboard 38" wide 100'	1.00 RL @	205.00 =	205.00
81. Sand bag (filled)	1.00 EA @	40.00 =	40.00
82. Saw zawzall blades (metal)	1.00 EA @	4.00 =	4.00
83. Saw zawzall blade (wood)	1.00 EA @	5.00 =	5.00
84. Scouring sponges (yellow or green)	1.00 EA @	3.00 =	3.00
85. Shrink wrap	1.00 RL @	66.00 =	66.00
86. Tacky mat (set of 25)	1.00 EA @	120.00 =	120.00
87. Caution tape	1.00 RL @	34.00 =	34.00
88. Duct tape	1.00 RL @	17.00 =	17.00
89. Packaging tape	1.00 RL @	12.00 =	12.00
90. Painters tape 2"	1.00 RL @	20.00 =	20.00
91. Painters tape 3"	1.00 RL @	28.00 =	28.00
92. Tyvek suits (blue)	1.00 EA @	22.00 =	22.00
93. Tyvek suits (white)	1.00 EA @	20.00 =	20.00
94. Tyvek suits (yellow)	1.00 EA @	24.00 =	24.00



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CONTINUED - MATERIALS

DESCRIPTION	QTY	UNIT PRICE	TOTAL
95. Water case (24 pack)	1.00 EA @	24.00 =	24.00
96. Zipper (2 pack)	1.00 EA @	30.00 =	30.00
97. Cleaner simple green	1.00 EA @	43.00 =	43.00
SMALL TOOLS FEE OF 3% WILL BE APPLIED TO INVOICE ON LABOR ONLY			

EQUIPMENT

DESCRIPTION	QTY	UNIT PRICE	TOTAL
98. Air compressor	1.00 DA @	100.00 =	100.00
99. Air mover	1.00 DA @	30.00 =	30.00
100. Air scrubber 1000/1200 CFM	1.00 DA @	125.00 =	125.00
101. Air scrubber 2000 CFM	1.00 DA @	150.00 =	150.00
102. Air scrubber 500 CFM	1.00 DA @	80.00 =	80.00
103. Airless spray	1.00 DA @	165.00 =	165.00
104. Dehumidifer large 110-159 PPD	1.00 DA @	175.00 =	175.00
105. Dehumidifer medium 70-109 PPD	1.00 DA @	150.00 =	150.00
106. Dehumidifer small 69 PPD	1.00 DA @	120.00 =	120.00
107. Desiccant dehumidifer 1,000-2,500 CFM	1.00 DA @	710.00 =	710.00
108. Desiccant dehumidifer 10,000 CFM	1.00 DA @	2,400.00 =	2,400.00
109. Desiccant dehumidifer 15,000 CFM	1.00 DA @	3,350.00 =	3,350.00
110. Desiccant dehumidifer 3,000-4,000 CFM	1.00 DA @	1,200.00 =	1,200.00
111. Desiccant dehumidifer 5000 CFM	1.00 DA @	1,500.00 =	1,500.00
112. Desiccant dehumidifer 7,500 CFM	1.00 DA @	2,000.00 =	2,000.00
113. Dolly	1.00 DA @	22.00 =	22.00
114. Dry ice blasting machine	1.00 DA @	650.00 =	650.00
115. Extractor- portable	1.00 DA @	140.00 =	140.00
116. Extractor- truck mount	1.00 DA @	525.00 =	525.00
117. Generator 10 KW	1.00 DA @	125.00 =	125.00
118. Generator 100 KW	1.00 DA @	950.00 =	950.00
119. Generator 150 KW	1.00 DA @	1,100.00 =	1,100.00
120. Generator 175 KW	1.00 DA @	1,250.00 =	1,250.00
121. Generator 200 KW	1.00 DA @	1,300.00 =	1,300.00

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CONTINUED - EQUIPMENT

DESCRIPTION	QTY	UNIT PRICE	TOTAL
122. Generator 250 KW	1.00 DA @	1,450.00 =	1,450.00
123. Generator 30 KW	1.00 DA @	370.00 =	370.00
124. Generator 300 KW	1.00 DA @	1,650.00 =	1,650.00
125. Generator 400 KW	1.00 DA @	2,450.00 =	2,450.00
126. Generator 5 KW	1.00 DA @	95.00 =	95.00
127. Generator 50 KW	1.00 DA @	600.00 =	600.00
128. Generator 75 KW	1.00 DA @	750.00 =	750.00
129. Hydroxyl generator	1.00 DA @	300.00 =	300.00
130. Moisture meter	1.00 DA @	75.00 =	75.00
131. Ozone generator	1.00 DA @	300.00 =	300.00
132. Passenger van	1.00 DA @	195.00 =	195.00
133. Pick up truck	1.00 DA @	205.00 =	205.00
134. PPE harness and lanyard	1.00 DA @	30.00 =	30.00
135. Pressure washer	1.00 DA @	150.00 =	150.00
136. Respirator full face	1.00 DA @	12.00 =	12.00
137. Respirator half face	1.00 DA @	42.00 =	42.00
138. Scaffolding	1.00 EA @	45.00 =	45.00
139. Spider box	1.00 DA @	72.00 =	72.00
140. Spider box cables 100'	1.00 DA @	62.00 =	62.00
141. Thermal camera	1.00 DA @	175.00 =	175.00
142. Thermohygrometer	1.00 DA @	70.00 =	70.00
143. Vaccum back pack	1.00 DA @	95.00 =	95.00
144. Vaccum HEPA turtle	1.00 DA @	95.00 =	95.00
145. Work light temporary lighting	1.00 DA @	20.00 =	20.00
146. Workstation (table, chair)	1.00 DA @	50.00 =	50.00

VEHICLES

DESCRIPTION	QTY	UNIT PRICE	TOTAL
147. Box truck small	1.00 DA @	340.00 =	340.00
148. Box truck medium	1.00 DA @	415.00 =	415.00
149. Box truck large	1.00 DA @	510.00 =	510.00

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CONTINUED - VEHICLES

DESCRIPTION	QTY	UNIT PRICE	TOTAL
150. Cargo van	1.00 DA @	250.00 =	250.00
151. Dump truck (does not include dump fees)	1.00 DA @	600.00 =	600.00
152. Dump trailer (does not include dump fees)	1.00 DA @	120.00 =	120.00
153. Catastrophe trailer	1.00 DA @	600.00 =	600.00

Grand Total Areas:

384.00 SF Walls	144.00 SF Ceiling	528.00 SF Walls and Ceiling
144.00 SF Floor	16.00 SY Flooring	48.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	48.00 LF Ceil. Perimeter
144.00 Floor Area	160.44 Total Area	384.00 Interior Wall Area
456.00 Exterior Wall Area	50.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

Coverage	Item Total	%	ACV Total	%
Dwelling	29,954.00	79.77%	29,954.00	79.77%
Other Structures	0.00	0.00%	0.00	0.00%
Contents	7,594.50	20.23%	7,594.50	20.23%
Total	37,548.50	100.00%	37,548.50	100.00%



West Coast Fire and Water

5846 Live Oak Dr. #1
Kelseyville, Ca 95451
Phone: 1(888)617-3786
Fax: 1(888)411-9985
Federal Employer Identification Number #90-0725162
service@westcoastfireandwater.com

Summary for Dwelling

Line Item Total	29,954.00
Replacement Cost Value	\$29,954.00
Net Claim	\$29,954.00

Leo Martinez
Director Of Large Loss



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Summary for Contents

Line Item Total	7,594.50
Replacement Cost Value	\$7,594.50
Net Claim	\$7,594.50

Leo Martinez
Director Of Large Loss



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Recap by Room

Estimate: CODES

Area: Main Level

Area: REGULAR WAGE (NON PREVAILING)

REGULAR WAGE

		865.00	2.30%
Coverage: Dwelling	100.00% =	865.00	

Area Subtotal: REGULAR WAGE (NON PREVAILING)

		865.00	2.30%
Coverage: Dwelling	100.00% =	865.00	

PREVAILING WAGE

		1,414.00	3.77%
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Coverage: Dwelling	100.00% =	1,414.00	
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MATERIALS

		4,759.50	12.68%
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Coverage: Contents	100.00% =	4,759.50	
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EQUIPMENT

		27,675.00	73.70%
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Coverage: Dwelling	100.00% =	27,675.00	
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VEHICLES

		2,835.00	7.55%
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Coverage: Contents	100.00% =	2,835.00	
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Area Subtotal: Main Level

		37,548.50	100.00%
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Coverage: Dwelling	79.77% =	29,954.00	
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Coverage: Contents	20.23% =	7,594.50	
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Subtotal of Areas

		37,548.50	100.00%
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Coverage: Dwelling	79.77% =	29,954.00	
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Coverage: Contents	20.23% =	7,594.50	
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Total		37,548.50	100.00%
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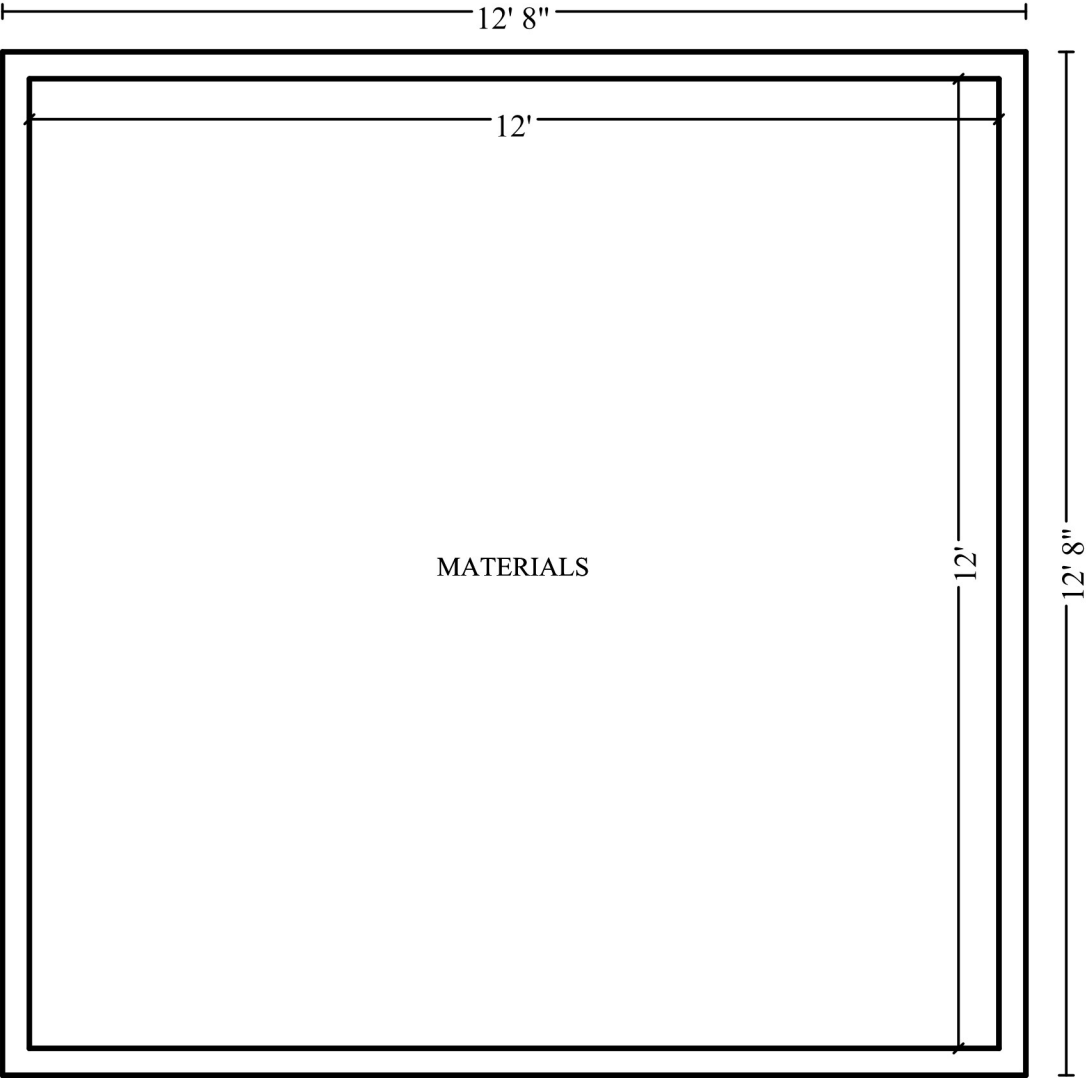


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Recap by Category

Items			Total	%
CONT: PACKING,HANDLNG,STORAGE			2,835.00	7.55%
Coverage: Contents	@	100.00% =	2,835.00	
LABOR ONLY			2,279.00	6.07%
Coverage: Dwelling	@	100.00% =	2,279.00	
USER DEFINED ITEMS			4,759.50	12.68%
Coverage: Contents	@	100.00% =	4,759.50	
WATER EXTRACTION & REMEDIATION			27,675.00	73.70%
Coverage: Dwelling	@	100.00% =	27,675.00	
Subtotal			37,548.50	100.00%





AGENDA SUMMARY REPORT

SUBJECT: Adoption of an Ordinance Amending Chapter 4.1 to Division 5 of the Ukiah City Code to Establish Organic Waste Disposal Regulation and Enforcement Requirements per Senate Bill 1383, Short-Lived Climate Pollutants.

DEPARTMENT: Public Works

PREPARED BY: Seth Strader, Administrative Analyst

PRESENTER: Tim Eriksen, Director of Public Works

ATTACHMENTS:

1. Ordinance No 1221 to Regulate and Enforce Reduction of Organic Waste Disposal
2. Organic Waste Disposal Reduction Ordinance Self-Haul Amendment Redline
3. Organic Waste Disposal Reduction Ordinance Self-Haul Amendment clean

Summary: Council will consider adopting an ordinance amending Chapter 4.1 to Division 5 of the Ukiah City Code to establish organic waste disposal regulation and enforcement requirements per Senate Bill 1383, Short-Lived Climate Pollutants.

Background: On February 16, 2022, the Ukiah City Council was presented with a Resolution to comply with the regulatory requirements Senate Bill 1383, Short-Lived Climate Pollutants. On March 2, 2022, City Council introduced an ordinance that provided regulation and enforcement tools to divert and reduce the amount of short-lived climate pollutants. The March 2022 Ordinance is attached here as Attachment 1.

Discussion: SB 1383 requires the City to adopt an enforceable ordinance to compel city residents and business owners to recycle their organic waste, comply with other requirements of the regulation. The responsibility for the funding, administrative services and implementation of those goals are put upon the City. Part of the requirements of SB1383 is to implement regulations regarding self-haulers. Self-haulers are defined as someone who hauls solid waste, organic waste or recyclable material generated by another person. A typical self-hauler would be a landscaper who collects green waste like lawn clippings, brush etc from a customer's residence. The original ordinance adopted by the City did not address self-haulers specifically. This amendment to the City Code would define self-haulers and establish regulations and enforcement provisions applicable to self-haulers. See Attachments 2 and 3 for complete revisions, in redlined and clean versions.

Council introduced this ordinance by title only at its September 20, 2023, meeting; however, the full Council was not present, so this item is being placed on Unfinished Business as opposed to the Consent Calendar for this final step in the approval/consideration process.

Recommended Action: Adopt the Ordinance amending Chapter 4.1 to Division 5 of the Ukiah City Code to establish organic waste disposal regulation and enforcement requirements per Senate Bill 1383, Short-Lived Climate Pollutants.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Attorney

DIVERSITY-EQUITY INITIATIVES (DEI):N/A

CLIMATE INITIATIVES (CI): **3a** – Continue to lead the way in solid waste diversion including the diversion of compostable food.

GENERAL PLAN ELEMENTS (GP):N/A

Approved: 
Sage Sangiacomo, City Manager

ORDINANCE NO. 1221**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING CHAPTER 4.1 TO DIVISION 5 OF THE UKIAH CITY CODE TO REGULATE AND ENFORCE REDUCTION OF ORGANIC WASTE DISPOSAL**

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE. FINDINGS

1. State recycling law, Assembly Bill 939 of 1989, the California Integrated Waste Management Act of 1989 (California Public Resources Code Section 40000, et seq., as amended, supplemented, superseded, and replaced from time to time), requires cities and counties to reduce, reuse, and recycle (including composting) Solid Waste generated in their jurisdictions to the maximum extent feasible before any incineration or landfill disposal of waste, to conserve water, energy, and other natural resources, and to protect the environment..
2. State recycling law, Assembly Bill 341 of 2011 (approved by the Governor of the State of California on October 5, 2011, which amended Sections 41730, 41731, 41734, 41735, 41736, 41800, 42926, 44004, and 50001 of, and added Sections 40004, 41734.5, and 41780.01 and Chapter 12.8 (commencing with Section 42649) to Part 3 of Division 30 of, and added and repealed Section 41780.02 of, the Public Resources Code, as amended, supplemented, superseded and replaced from time to time), places requirements on businesses and Multi-Family property owners that generate a specified threshold amount of Solid Waste to arrange for recycling services and requires the City to implement a Mandatory Commercial Recycling program..
3. State organics recycling law, Assembly Bill 1826 of 2014 (approved by the Governor of the State of California on September 28, 2014, which added Chapter 12.9 (commencing with Section 42649.8) to Part 3 of Division 30 of the Public Resources Code, relating to Solid Waste, as amended, supplemented, superseded, and replaced from time to time), requires businesses and Multi-Family property owners that generate a specified threshold amount of Solid Waste, Recycling, and Organic Waste per week to arrange for recycling services for that waste, requires local agencies to implement a recycling program to divert Organic Waste from businesses subject to the law, and requires local agencies to implement a Mandatory Commercial Organics Recycling program..
4. SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires CalRecycle to develop regulations to reduce organics in landfills as a source of methane. The regulations place requirements on multiple entities including local agencies, residential households, Commercial Businesses and business owners, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Organizations, and Food Recovery Services to support achievement of Statewide Organic Waste disposal reduction targets..
5. SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires local agencies to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 Regulations. This Ordinance will also help reduce food insecurity by requiring

Commercial Edible Food Generators to arrange to have the maximum amount of their Edible Food, that would otherwise be disposed, be recovered for human consumption..

SECTION TWO.

Chapter 4.1 is hereby added to Division 5 of the Ukiah City Code and shall read as follows:

Chapter 4.1 ORGANIC WASTE DISPOSAL REDUCTION

Article 1 Definitions

§4450.0 Definitions

For the purposes of this Chapter and as used herein, certain abbreviations, terms, phrases, words and their derivations shall be construed and shall have the meaning and be defined as hereinafter provided in this Article.

- (a) "Blue Container" has the same meaning as in 14 CCR Section 18982.2(a)(5) and shall be used for the purpose of storage and collection of Source Separated Recyclable Materials or Source Separated Blue Container Organic Waste.
- (b) "CalRecycle" means California's Department of Resources Recycling and Recovery, which is the Department designated with responsibility for developing, implementing, and enforcing SB 1383 Regulations on local agencies (and others).
- (c) "California Code of Regulations" or "CCR" means the State of California Code of Regulations. CCR references in this Chapter are preceded with a number that refers to the relevant Title of the CCR (e.g., "14 CCR" refers to Title 14 of CCR).
- (d) "Commercial Business" or "Commercial" means a firm, partnership, proprietorship, joint-stock company, corporation, or association, whether for-profit or nonprofit, strip mall, industrial facility, or a multifamily residential dwelling, or as otherwise defined in 14 CCR Section 18982(a)(6). A Multi-Family Residential Dwelling that consists of fewer than five (5) units is not a Commercial Business for purposes of implementing this Chapter.
- (e) "Commercial Edible Food Generator" includes a Tier One or a Tier Two Commercial Edible Food Generator as defined in Subsections 4450.0(III) and 4450.0(mmm) of this Chapter or as otherwise defined in 14 CCR Section 18982(a)(73) and (a)(74). For the purposes of this definition, Food Recovery Organizations and Food Recovery Services are not Commercial Edible Food Generators pursuant to 14 CCR Section 18982(a)(7).
- (f) "Compliance Review" means a review of records by the City to determine compliance with this Chapter.
- (g) "Community Composting" means any activity that composts green material, agricultural material, food material, and vegetative food material, alone or in combination, and the total amount of feedstock and Compost on-site at any one time does not exceed 100 cubic yards and 750 square feet, as specified in 14 CCR Section 17855(a)(4); or, as otherwise defined by 14 CCR Section 18982(a)(8).

- (h) "Compost" has the same meaning as in 14 CCR Section 17896.2(a)(4), which stated, as of the effective date of this Chapter, that "Compost" means the product resulting from the controlled biological decomposition of organic Solid Wastes that are Source Separated from the municipal Solid Waste stream, or which are separated at a centralized facility.
- (i) "Compostable Plastics" or "Compostable Plastic" means plastic materials that meet the ASTM D6400 standard for compostability, or as otherwise described in 14 CCR Section 18984.1(a)(1)(A) or 18984.2(a)(1)(C).
- (j) "Container Contamination" or "Contaminated Container" means a container, regardless of color, that contains Prohibited Container Contaminants, or as otherwise defined in 14 CCR Section 18982(a)(55).
- (k) "C&D" means construction and demolition debris.
- (l) "Designee" means an entity that the City contracts with or otherwise arranges to carry out any of the City's responsibilities of this Chapter as authorized in 14 CCR Section 18981.2. A Designee may be a government entity, a hauler, a private entity, or a combination of those entities.
- (m) "Edible Food" means food intended for human consumption, or as otherwise defined in 14 CCR Section 18982(a)(18). For the purposes of this Chapter or as otherwise defined in 14 CCR Section 18982(a)(18), "Edible Food" is not Solid Waste if it is recovered and not discarded. Nothing in this Chapter or in 14 CCR, Division 7, Chapter 12 requires or authorizes the Recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.
- (n) "Enforcement Action" means an action of the City to address non-compliance with this Chapter including, but not limited to, issuing administrative citations, fines, penalties, or using other remedies.
- (o) "Excluded Waste" means hazardous substance, hazardous waste, infectious waste, designated waste, volatile, corrosive, medical waste, infectious, regulated radioactive waste, and toxic substances or material that facility operator(s), which receive materials from the City and its generators, reasonably believe(s) would, as a result of or upon acceptance, transfer, processing, or disposal, be a violation of local, State, or Federal law, regulation, or Chapter, including: land use restrictions or conditions, waste that cannot be disposed of in Class III landfills or accepted at the facility by permit conditions, waste that in the City's, or its Designee's reasonable opinion would present a significant risk to human health or the environment, cause a nuisance or otherwise create or expose the City, or its Designee, to potential liability; but not including de minimis volumes or concentrations of waste of a type and amount normally found in Single-Family or Multi-Family Solid Waste after implementation of programs for the safe collection, processing, recycling, treatment, and disposal of batteries and paint in compliance with Sections 41500 and 41802 of the California Public Resources Code.
- (p) "Food Distributor" means a company that distributes food to entities including, but not limited to, Supermarkets and Grocery Stores, or as otherwise defined in 14 CCR Section 18982(a)(22).
- (q) "Food Facility" has the same meaning as in Section 113789 of the Health and Safety Code.

- (r) "Food Recovery" means actions to collect and distribute food for human consumption that otherwise would be disposed, or as otherwise defined in 14 CCR Section 18982(a)(24).
- (s) "Food Recovery Organization" means an entity that engages in the collection or receipt of Edible Food from Commercial Edible Food Generators and distributes that Edible Food to the public for Food Recovery either directly or through other entities or as otherwise defined in 14 CCR Section 18982(a)(25), including, but not limited to:
 - (1) A food bank as defined in Section 113783 of the Health and Safety Code;
 - (2) A nonprofit charitable organization as defined in Section 113841 of the Health and Safety code; and,
 - (3) A nonprofit charitable temporary food facility as defined in Section 113842 of the Health and Safety Code.

A Food Recovery Organization is not a Commercial Edible Food Generator for the purposes of this Chapter and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).

- (t) "Food Recovery Service" means a person or entity that collects and transports Edible Food from a Commercial Edible Food Generator to a Food Recovery Organization or other entities for Food Recovery, or as otherwise defined in 14 CCR Section 18982(a)(26). A Food Recovery Service is not a Commercial Edible Food Generator for the purposes of this Chapter and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).
- (u) "Food Scraps" means all food such as, but not limited to, fruits, vegetables, meat, poultry, seafood, shellfish, bones, rice, beans, pasta, bread, cheese, and eggshells. Food Scraps excludes fats, oils, and grease when such materials are Source Separated from other Food Scraps.
- (v) "Food Service Provider" means an entity primarily engaged in providing food services to institutional, governmental, Commercial, or industrial locations of others based on contractual arrangements with these types of organizations, or as otherwise defined in 14 CCR Section 18982(a)(27).
- (w) "Food-Soiled Paper" is compostable paper material that has come in contact with food or liquid, such as, but not limited to, compostable paper plates, paper coffee cups, napkins, pizza boxes, and milk cartons.
- (x) "Food Waste" means Food Scraps and Food-Soiled Paper..
- (y) "Gray Container" has the same meaning as in 14 CCR Section 18982.2(a)(28) and shall be used for the purpose of storage and collection of Gray Container Waste.
- (s) "Gray Container Waste" means Solid Waste that is collected in a Gray Container that is part of a three-container Organic Waste collection service that prohibits the placement of Organic Waste in the Gray Container as specified in 14 CCR Sections 18984.1(a) and (b), or as otherwise defined in 14 CCR Section 17402(a)(6.5).

- (aa) "Green Container" has the same meaning as in 14 CCR Section 18982.2(a)(29) and shall be used for the purpose of storage and collection of Source Separated Green Container Organic Waste.
- (bb) "Grocery Store" means a store primarily engaged in the retail sale of canned food; dry goods; fresh fruits and vegetables; fresh meats, fish, and poultry; and any area that is not separately owned within the store where the food is prepared and served, including a bakery, deli, and meat and seafood departments, or as otherwise defined in 14 CCR Section 18982(a)(30).
- (cc) "Hauler Route" means the designated itinerary or sequence of stops for each segment of the City's collection service area, or as otherwise defined in 14 CCR Section 18982(a)(31.5).
- (dd) "Inspection" means a site visit where the City reviews records, containers, and an entity's collection, handling, recycling, or landfill disposal of Organic Waste or Edible Food handling to determine if the entity is complying with requirements set forth in this Chapter, or as otherwise defined in 14 CCR Section 18982(a)(35).
- (ee) "City Enforcement Official" means the city manager, county administrative official, chief operating officer, executive director, or other executive in charge or their authorized Designee(s) who is/are partially or whole responsible for enforcing this Chapter. See also "Regional or County Agency Enforcement Official".
- (ff) "Large Event" means an event, including, but not limited to, a sporting event or a flea market, that charges an admission price, or is operated by a local agency, and serves an average of more than 2,000 individuals per day of operation of the event, at a location that includes, but is not limited to, a public, nonprofit, or privately owned park, parking lot, golf course, street system, or other open space when being used for an event. If the definition in 14 CCR Section 18982(a)(38) differs from this definition, the definition in 14 CCR Section 18982(a)(38) shall apply to this Chapter.
- (gg) "Large Venue" means a permanent venue facility that annually seats or serves an average of more than 2,000 individuals within the grounds of the facility per day of operation of the venue facility. For purposes of this Chapter and implementation of 14 CCR, Division 7, Chapter 12, a venue facility includes, but is not limited to, a public, nonprofit, or privately owned or operated stadium, amphitheater, arena, hall, amusement park, conference or civic center, zoo, aquarium, airport, racetrack, horse track, performing arts center, fairground, museum, theater, or other public attraction facility. For purposes of this Chapter and implementation of 14 CCR, Division 7, Chapter 12, a site under common ownership or control that includes more than one Large Venue that is contiguous with other Large Venues in the site, is a single Large Venue. If the definition in 14 CCR Section 18982(a)(39) differs from this definition, the definition in 14 CCR Section 18982(a)(39) shall apply to this Chapter.
- (hh) "Local Education Agency" means a school district, charter school, or county office of education that is not subject to the control of city or county regulations related to Solid Waste, or as otherwise defined in 14 CCR Section 18982(a)(40).
- (ii) "Multi-Family Residential Dwelling" or "Multi-Family" means of, from, or pertaining to residential premises with five (5) or more dwelling units. Multi-Family premises do not include hotels, motels, or other transient occupancy facilities, which are considered Commercial Businesses.

- (jj) "Non-Compostable Paper" includes but is not limited to paper that is coated in a plastic material that will not breakdown in the composting process, or as otherwise defined in 14 CCR Section 18982(a)(41).
- (kk) "Non-Local Entity" means the following entities that are not subject to the Jurisdiction's enforcement authority, or as otherwise defined in 14 CCR Section 18982(a)(42):
- (1) Special district(s) located within the boundaries of the Jurisdiction.
 - (2) County fairgrounds located within the boundaries of the City
 - (3) State agencies located within the boundaries of the Jurisdiction.
- (ll) "Non-Organic Recyclables" means non-putrescible and non-hazardous recyclable wastes including but not limited to bottles, cans, metals, plastics and glass, or as otherwise defined in 14 CCR Section 18982(a)(43).
- (mm) "Notice of Violation (NOV)" means a notice that a violation has occurred that includes a compliance date to avoid an action to seek penalties, or as otherwise defined in 14 CCR Section 18982(a)(45) or further explained in 14 CCR Section 18995.4.
- (nn) "Organic Waste" means Solid Wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges or as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined by 14 CCR Section 18982(a).
- (oo) "Organic Waste Generator" means a person or entity that is responsible for the initial creation of Organic Waste, or as otherwise defined in 14 CCR Section 18982(a)(48).
- (pp) "Paper Products" include, but are not limited to, paper janitorial supplies, cartons, wrapping, packaging, file folders, hanging files, corrugated boxes, tissue, and toweling, or as otherwise defined in 14 CCR Section 18982(a)(51).
- (qq) "Printing and Writing Papers" include, but are not limited to, copy, xerographic, watermark, cotton fiber, offset, forms, computer printout paper, white wove envelopes, manila envelopes, book paper, note pads, writing tablets, newsprint, and other uncoated writing papers, posters, index cards, calendars, brochures, reports, magazines, and publications, or as otherwise defined in 14 CCR Section 18982(a)(54).
- (rr) "Prohibited Container Contaminants" means the following: (i) discarded materials placed in the Blue Container that are not identified as acceptable Source Separated Recyclable Materials for the Jurisdiction's Blue Container; (ii) discarded materials placed in the Green Container that are not identified as acceptable Source Separated Green Container Organic Waste for the Jurisdiction's Green Container; (iii) discarded materials placed in the Gray Container that are acceptable Source Separated Recyclable Materials and/or Source Separated Green Container Organic Wastes to be placed in Jurisdiction's Green Container and/or Blue Container; and, (iv) Excluded Waste placed in any container.

- (ss) "Recovered Organic Waste Products" means products made from California, landfill-diverted recovered Organic Waste processed in a permitted or otherwise authorized facility, or as otherwise defined in 14 CCR Section 18982(a)(60).
- (tt) "Recovery" means any activity or process described in 14 CCR Section 18983.1(b), or as otherwise defined in 14 CCR Section 18982(a)(49).
- (uu) "Recycled-Content Paper" means Paper Products and Printing and Writing Paper that consists of at least 30 percent, by fiber weight, postconsumer fiber, or as otherwise defined in 14 CCR Section 18982(a)(61).
- (vv) "Regional Agency" means regional agency as defined in Public Resources Code Section 40181.
- (ww) "Regional Agency or County Enforcement Official" means a regional or county agency enforcement official, designated by the City with responsibility for enforcing this Chapter in conjunction or consultation with the City Enforcement Official. The City may opt not to designate a Regional Agency or County Enforcement Official.
- (xx) "Renewable Gas" means gas derived from Organic Waste that has been diverted from a California landfill and processed at an in-vessel digestion facility that is permitted or otherwise authorized by 14 CCR to recycle Organic Waste, or as otherwise defined in 14 CCR Section 18982(a)(62).
- (yy) "Restaurant" means an establishment primarily engaged in the retail sale of food and drinks for on-premises or immediate consumption, or as otherwise defined in 14 CCR Section 18982(a)(64).
- (zz) "Route Review" means a visual inspection of containers along a Hauler Route for the purpose of determining Container Contamination, and may include mechanical inspection methods such as the use of cameras, or as otherwise defined in 14 CCR Section 18982(a)(65).
- (aaa) "SB 1383" means Senate Bill 1383 of 2016 approved by the Governor on September 19, 2016, which added Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the Health and Safety Code, and added Chapter 13.1 (commencing with Section 42652) to Part 3 of Division 30 of the Public Resources Code, establishing methane emissions reduction targets in a Statewide effort to reduce emissions of short-lived climate pollutants as amended, supplemented, superseded, and replaced from time to time.
- (bbb) "SB 1383 Regulations" or "SB 1383 Regulatory" means or refers to, for the purposes of this Chapter, the Short-Lived Climate Pollutants: Organic Waste Reduction regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of regulations of 14 CCR and 27 CCR.
- (ccc) "Single-Family" means of, from, or pertaining to any residential premises with fewer than five (5) units.
- (ddd) "Solid Waste" has the same meaning as defined in State Public Resources Code Section 40191, which defines Solid Waste as all putrescible and nonputrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste,

manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include any of the following wastes:

- (1) Hazardous waste, as defined in the State Public Resources Code Section 40141.
 - (2) Radioactive waste regulated pursuant to the State Radiation Control Law (Chapter 8 (commencing with Section 114960) of Part 9 of Division 104 of the State Health and Safety Code).
 - (3) Medical waste regulated pursuant to the State Medical Waste Management Act (Part 14 (commencing with Section 117600) of Division 104 of the State Health and Safety Code). Untreated medical waste shall not be disposed of in a Solid Waste landfill, as defined in State Public Resources Code Section 40195.1. Medical waste that has been treated and deemed to be Solid Waste shall be regulated pursuant to Division 30 of the State Public Resources Code.
- (eee) "Source Separated" means materials, including commingled recyclable materials, that have been separated or kept separate from the Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace, or as otherwise defined in 14 CCR Section 17402.5(b)(4). For the purposes of this Chapter, Source Separated shall include separation of materials by the generator, property owner, property owner's employee, property manager, or property manager's employee into different containers for the purpose of collection such that Source Separated materials are separated from Gray Container Waste or other Solid Waste for the purposes of collection and processing.
- (fff) "Source Separated Blue Container Organic Waste" means Source Separated Organic Wastes that can be placed in a Blue Container that is limited to the collection of those Organic Wastes and Non-Organic Recyclables as defined in Section 18982(a)(43), or as otherwise defined by Section 17402(a)(18.7).
- (ggg) "Source Separated Green Container Organic Waste" means Source Separated Organic Waste that can be placed in a Green Container that is specifically intended for the separate collection of Organic Waste by the generator, excluding Source Separated Blue Container Organic Waste, carpets, Non-Compostable Paper, and textiles.
- (hhh) "Source Separated Recyclable Materials" means Source Separated Non-Organic Recyclables and Source Separated Blue Container Organic Waste.
- (iii) "State" means the State of California.
- (jjj) "Supermarket" means a full-line, self-service retail store with gross annual sales of two million dollars (\$2,000,000), or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items, or as otherwise defined in 14 CCR Section 18982(a)(71).
- (kkk) "Tier One Commercial Edible Food Generator" means a Commercial Edible Food Generator that is one of the following:

- (1) Supermarket.
- (2) Grocery Store with a total facility size equal to or greater than 10,000 square feet.
- (3) Food Service Provider.
- (4) Food Distributor.
- (5) Wholesale Food Vendor.

If the definition in 14 CCR Section 18982(a)(73) of Tier One Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(73) shall apply to this Chapter.

(III) "Tier Two Commercial Edible Food Generator" means a Commercial Edible Food Generator that is one of the following:

- (1) Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.
- (2) Hotel with an on-site Food Facility and 200 or more rooms.
- (3) Health facility with an on-site Food Facility and 100 or more beds.
- (4) Large Venue.
- (5) Large Event.
- (6) A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet.
- (7) A Local Education Agency facility with an on-site Food Facility.

If the definition in 14 CCR Section 18982(a)(74) of Tier Two Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(74) shall apply to this Chapter.

(mmm) "Uncontainerized Green Waste and Yard Waste Collection Service" or "Uncontainerized Service" means a collection service that collects green waste and yard waste that is placed in a pile or bagged for collection on the street in front of a generator's house or place of business for collection and transport to a facility that recovers Source Separated Organic Waste, or as otherwise defined in 14 CCR Section 189852(a)(75).

(nnn) "Wholesale Food Vendor" means a business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received, shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination, or as otherwise defined in 14 CCR Section 189852(a)(76).

Article 2 Requirements for Compliance

§4450.1 Requirements for Single-Family Organic Waste Generators

Single-Family Organic Waste Generators shall comply with the following requirements:

- (a) Shall subscribe to the City's Organic Waste collection services for all Organic Waste generated as described below in Section 4(b). The City shall have the right to review the number and size of a generator's containers to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials; and, Single-Family generators shall adjust its service level for its collection services as requested by the City. Generators may additionally manage their Organic Waste by preventing or reducing their Organic

Waste, managing Organic Waste on site, and/or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).

- (b) Shall participate in the City's Organic Waste collection service(s) by placing designated materials in designated containers as described in Subsection c of this Section, and shall not place Prohibited Container Contaminants in collection containers.
- (c) Generator shall place Source Separated Green Container Organic Waste, including Food Waste, in the Green Container; Source Separated Recyclable Materials in the Blue Container; and Gray Container Waste in the Gray Container. Generators shall not place materials designated for the Gray Container into the Green Container or Blue Container.

§4450.2 Requirements for Commercial Businesses

Generators that are Commercial Businesses, including Multi-Family Residential Dwellings, shall:

- (a) Subscribe to the City's collection services and comply with requirements of those services as described below in Subsection (b).
- (b) Participate in the City's Organic Waste collection service(s) by placing designated materials in designated containers as described in Subsection (c) of this Section.
- (c) Generator shall place Source Separated Green Container Organic Waste, including Food Waste, in the Green Container; Source Separated Recyclable Materials in the Blue Container; and Gray Container Waste in the Gray Container. Generator shall not place materials designated for the Gray Container into the Green Container or Blue Container.
- (d) Supply and allow access to adequate number, size and location of collection containers with sufficient labels or colors (conforming with Subsections (e)(1) and 6(e)(2) below) for employees, contractors, tenants, and customers, consistent with the City's Blue Container, Green Container, and Gray Container collection service.
- (e) Excluding Multi-Family Residential Dwellings, provide containers for the collection of Source Separated Green Container Organic Waste and Source Separated Recyclable Materials in all indoor and outdoor areas where disposal containers are provided for customers, for materials generated by that business. Such containers do not need to be provided in restrooms. If a Commercial Business does not generate any of the materials that would be collected in one type of container, then the business does not have to provide that particular container in all areas where disposal containers are provided for customers. Pursuant to 14 CCR Section 18984.9(b), the containers provided by the business shall have either:
 - (1) A body or lid that conforms with the container colors provided through the collection service provided by the City, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. A Commercial Business is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of the subsection prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.

- (2) Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that container, or containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the container. Pursuant 14 CCR Section 18984.8, the container labeling requirements are required on new containers commencing January 1, 2022.
- (f) Multi-Family Residential Dwellings are not required to comply with container placement requirements or labeling requirement in Subsection (d) above pursuant to 14 CCR Section 18984.9(b).
- (g) To the extent practical through education, training, inspection, and/or other measures, excluding Multi-Family Residential Dwellings, prohibit employees from placing materials in a container not designated for those materials per the City's Blue Container, Green Container, and Gray Container collection service.
- (h) Excluding Multi-Family Residential Dwellings, periodically inspect Blue Containers, Green Containers, and Gray Containers for contamination and inform employees if containers are contaminated and of the requirements to keep contaminants out of those containers pursuant to 14 CCR Section 18984.9(b)(3).
- (i) Annually provide information to employees, contractors, tenants, and customers about Organic Waste Recovery requirements and about proper sorting of Source Separated Green Container Organic Waste and Source Separated Recyclable Materials.
- (j) Provide education information before or within fourteen (14) days of occupation of the premises to new tenants that describes requirements to keep Source Separated Green Container Organic Waste and Source Separated Recyclable Materials separate from Gray Container Waste (when applicable) and the location of containers and the rules governing their use at each property.
- (k) Provide or arrange access for the City or its agent to their properties during all inspections conducted in accordance with Section 4450.6 of this Chapter to confirm compliance with the requirements of this Chapter.
- (l) Nothing in this Section prohibits a generator from preventing or reducing waste generation, managing Organic Waste on site, or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).
- (m) Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements, pursuant to Section 4450.4.

§4450.3 Requirements for Commercial Edible Food Generators

- (a) Tier One Commercial Edible Food Generators must comply with the requirements of this Section commencing January 1, 2022, and Tier Two Commercial Edible Food Generators must comply commencing January 1, 2024, pursuant to 14 CCR Section 18991.3.
- (b) Large Venue or Large Event operators not providing food services, but allowing for food to be provided by others, shall require Food Facilities operating at the Large Venue or Large Event to comply with the requirements of this Section, commencing January 1, 2024.

- (c) Commercial Edible Food Generators shall comply with the following requirements:
- (1) Arrange to recover the maximum amount of Edible Food that would otherwise be disposed.
 - (2) Contract with, or enter into a written agreement with Food Recovery Organizations or Food Recovery Services for: (i) the collection of Edible Food for Food Recovery; or, (ii) acceptance of the Edible Food that the Commercial Edible Food Generator self-hauls to the Food Recovery Organization for Food Recovery.
 - (3) Shall not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.
 - (4) Allow the City's designated enforcement entity or designated third party enforcement entity to access the premises and review records pursuant to 14 CCR Section 18991.4.
 - (5) Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4:
 - (A) A list of each Food Recovery Service or organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).
 - (B) A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
 - (C) A record of the following information for each of those Food Recovery Services or Food Recovery Organizations:
 - (i) The name, address and contact information of the Food Recovery Service or Food Recovery Organization.
 - (ii) The types of food that will be collected by or self-hauled to the Food Recovery Service or Food Recovery Organization.
 - (iii) The established frequency that food will be collected or self-hauled.
 - (iv) The quantity of food, measured in pounds recovered per month, collected or self-hauled to a Food Recovery Service or Food Recovery Organization for Food Recovery.
- (d) Nothing in this Chapter shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017 (approved by the Governor of the State of California on September 25, 2017, which added Article 13 [commencing with Section 49580] to Chapter 9 of Part 27 of Division 4 of Title 2 of the Education Code, and to amend Section 114079 of the Health and Safety Code, relating to food safety, as amended, supplemented, superseded and replaced from time to time).

§4450.4 Requirements for Food Recovery Organizations and Services

- (a) Food Recovery Services collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(1):
 - (1) The name, address, and contact information for each Commercial Edible Food Generator from which the service collects Edible Food.
 - (2) The quantity in pounds of Edible Food collected from each Commercial Edible Food Generator per month.
 - (3) The quantity in pounds of Edible Food transported to each Food Recovery Organization per month.
 - (4) The name, address, and contact information for each Food Recovery Organization that the Food Recovery Service transports Edible Food to for Food Recovery.
- (b) Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2):
 - (1) The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.
 - (2) The quantity in pounds of Edible Food received from each Commercial Edible Food Generator per month.
 - (3) The name, address, and contact information for each Food Recovery Service that the organization receives Edible Food from for Food Recovery.

§4450.5 Requirements for Haulers and Facility Operators

- (a) Requirements for Haulers. The exclusive franchise providing residential, Commercial, or industrial Organic Waste collection services to generators within the City's boundaries shall meet the following requirements and standards as a condition of approval of a contract, agreement, or other authorization with the City to collect Organic Waste:
 - (1) Through written notice to the City annually on or before January 1, 2023, identify the facilities to which they will transport Organic Waste including facilities for Source Separated Recyclable Materials and Source Separated Green Container Organic Waste.
 - (2) Transport Source Separated Recyclable Materials and Source Separated Green Container Organic Waste to a facility, operation, activity, or property that recovers Organic Waste as defined in 14 CCR, Division 7, Chapter 12, Article 2.
 - (3) Obtain approval from the City to haul Organic Waste, unless it is transporting Source

Separated Organic Waste to a Community Composting site or lawfully transporting construction and demolition materials ("C&D") in a manner that complies with 14 CCR Section 18989.1, and applicable provisions of this Chapter and of the Ukiah City Code.

(b) Requirements for Facility Operators and Community Composting Operations

- (1) Owners of facilities, operations, and activities that recover Organic Waste, including, but not limited to, Compost facilities, in-vessel digestion facilities, and publicly-owned treatment works shall, upon the City's request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the City shall respond within 60 days.
- (2) Community Composting operators, upon the City's request, shall provide information to the City to support Organic Waste capacity planning, including, but not limited to, an estimate of the amount of Organic Waste anticipated to be handled at the Community Composting operation. Entities contacted by the City shall respond within 60 days.

Article 3 Investigatory and Enforcement Authority of the City

§4450.6 Inspections and Investigations by the City

- (a) City representatives and/or its designated entity, including Designees are authorized to conduct Inspections and investigations, at random or otherwise, of any collection container, collection vehicle loads, or transfer, processing, or disposal facility for materials collected from generators, or Source Separated materials to confirm compliance with this Chapter by Organic Waste Generators, Commercial Businesses (including Multi-Family Residential Dwellings), property owners, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Services, and Food Recovery Organizations, subject to applicable laws. This Section does not allow the City to enter the interior of a private residential property for Inspection.
- (b) Regulated entity shall provide or arrange for access during all Inspections (with the exception of residential property interiors) and shall cooperate with the City's employee or its designated entity/Designee during such Inspections and investigations. Such Inspections and investigations may include confirmation of proper placement of materials in containers, Edible Food Recovery activities, records, or any other requirement of this Chapter described herein. Failure to provide or arrange for: (i) access to an entity's premises; or (ii) access to records for any Inspection or investigation is a violation of this Chapter and may result in penalties described.
- (c) Any records obtained by the City during its Inspections and other reviews shall be subject to the requirements and applicable disclosure exemptions of the Public Records Act as set forth in Government Code Section 6250 et seq.
- (d) City representatives, its designated entity, and/or Designee are authorized to conduct any Inspections or other investigations as reasonably necessary to further the goals of this Chapter, subject to applicable laws.
- (e) The City shall receive written complaints from persons regarding an entity that may be potentially non-compliant with SB 1383 Regulations, including receipt of anonymous complaints.

§4450.7 Enforcement

- (a) Violation of any provision of this Chapter shall constitute grounds for issuance of a Notice of Violation and assessment of a fine by the City Enforcement Official or representative. Enforcement Actions under this Chapter are issuance of an administrative citation and assessment of a fine. The City's procedures on imposition of administrative fines are hereby incorporated in their entirety, as modified from time to time, and shall govern the imposition, enforcement, collection, and review of administrative citations issued to enforce this Chapter and any rule or regulation adopted pursuant to this Chapter, except as otherwise indicated in this Chapter.
- (b) Other remedies allowed by law may be used, including civil action or prosecution as misdemeanor or infraction. The City may pursue civil actions in the California courts to seek recovery of unpaid administrative citations. The City may choose to delay court action until such time as a sufficiently large number of violations, or cumulative size of violations exist such that court action is a reasonable use of City staff and resources.
- (c) **Responsible Entity for Enforcement**
 - (1) Enforcement pursuant to this Chapter may be undertaken by the City Enforcement Official, which may be the City Manager or their designee, legal counsel, or combination thereof.
 - (2) Enforcement may also be undertaken by a Regional or County Agency Enforcement Official, designated by the City, in consultation with City Enforcement Official.
 - (A) City Enforcement Official(s) and Regional or County Agency Enforcement Official, if designated, will interpret this Chapter; determine if violation(s) have occurred; implement Enforcement Actions; and, determine if compliance standards are met.
 - (B) City Enforcement Official(s) and Regional or County Agency Enforcement Official, if designated, may issue Notices of Violation(s).
- (d) **Process for Enforcement**
 - (1) City Enforcement Officials or Regional or County Enforcement Officials and/or their Designee will monitor compliance with the Chapter randomly and through Compliance Reviews, Route Reviews, investigation of complaints, and an Inspection program. Section 4450.6 establishes City's right to conduct Inspections and investigations.
 - (2) The City may issue an official notification to notify regulated entities of its obligations under the Chapter.
 - (3) The City shall issue a Notice of Violation requiring compliance within sixty (60) days of issuance of the notice.
 - (4) Absent compliance by the respondent within the deadline set forth in the Notice of Violation, the City shall commence an action to impose penalties, via an administrative citation and fine, pursuant to this Section. Notices shall be sent to "owner" at the official

address of the owner maintained by the tax collector for the City or if no such address is available, to the owner at the address of the dwelling or Commercial property or to the party responsible for paying for the collection services, depending upon available information

(e) **Penalty Amounts for Types of Violations.** The administrative penalty levels are as follows:

- (1) For a first violation, the amount of the base penalty shall be \$50 to \$100 per violation.
- (2) For a second violation, the amount of the base penalty shall be \$100 to \$200 per violation.
- (3) For a third or subsequent violation, the amount of the base penalty shall be \$250 to \$500 per violation.

(f) **Factors Considered in Determining Penalty Amount.** The following factors shall be used to determine the amount of the penalty for each violation within the appropriate penalty amount range:

- (1) The nature, circumstances, and severity of the violation(s).
- (2) The violator's ability to pay.
- (3) The willfulness of the violator's misconduct.
- (4) Whether the violator took measures to avoid or mitigate violations of this Chapter.
- (5) Evidence of any economic benefit resulting from the violation(s).
- (6) The deterrent effect of the penalty on the violator.
- (7) Whether the violation(s) were due to conditions outside the control of the violator.

(g) **Compliance Deadline Extension Considerations.**

The City may extend the compliance deadlines set forth in a Notice of Violation issued in accordance with this Section if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:

- (1) Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;
- (2) Delays in obtaining discretionary permits or other government agency approvals; or,
- (3) Deficiencies in Organic Waste recycling infrastructure or Edible Food Recovery capacity and the City is under a corrective action plan with CalRecycle pursuant to 14 CCR Section 18996.2 due to those deficiencies.

(h) **Appeals Process.**

Persons receiving an administrative citation containing a penalty for an uncorrected violation may request a hearing to appeal the citation.

- (1) The violator may file an appeal of the issuance of the Citation with the City Enforcement Official. Such appeal shall be in writing and shall identify the property subject to the citation. The City Enforcement Official shall then cause the matter to be set for hearing before a Hearing Officer appointed by the City to hear such matters. The Hearing Officer shall be qualified by training, education and/or experience to conduct the hearing and shall be impartial. Except in his or her capacity as a Hearing Officer, he or she shall have no personal or business relationship to the property owner or the City.
- (2) Notice of the date of hearing shall be given in writing. The date of the hearing shall be no sooner than fifteen (15) days from the date when notice of the hearing is given to the appellant and to the City Enforcement Official.
- (3) At the time fixed in the notice, the Hearing Officer shall receive evidence, including the testimony of all competent persons desiring to testify respecting the condition leading to issuance of the citation.
- (4) Upon conclusion of the hearing, the Hearing Officer(s) shall determine whether to sustain or overrule the issuance of the citation and shall issue a written order.
- (5) The decision of the Hearing Officer on the determination of nuisance is final. Any appeal of the Hearing Officer's decision shall be governed by California Code of Civil Procedure section 1094.6 as such section may be amended from time to time.

(i) **Education Period for Non-Compliance**

Beginning January 1, 2022 and through December 31, 2023, City will conduct Inspections, Remote Monitoring, Route Reviews or waste evaluations, and Compliance Reviews, depending upon the type of regulated entity, to determine compliance, and if City determines that Organic Waste Generator, Self-Hauler, hauler, Tier One Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance, it shall provide educational materials to the entity describing its obligations under this Chapter and a notice that compliance is required by January 1, 2022, and that violations may be subject to administrative civil penalties starting on January 1, 2024.

(j) **Civil Penalties for Non-Compliance**

Beginning January 1, 2024, if the City determines that an Organic Waste Generator, Self-Hauler, hauler, Tier One or Tier Two Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance with this Chapter, it shall document the noncompliance or violation, issue a Notice of Violation, and take Enforcement Action pursuant to this Section, as needed.

SECTION THREE.

1. **Publication:** Within fifteen (15) days after its adoption, this Ordinance shall be published once in a newspaper of general circulation in the City of Ukiah. In lieu of publishing the full text of

the Ordinance, the City may publish a summary of the Ordinance once 5 days prior to its adoption and again within fifteen (15) days after its adoption.

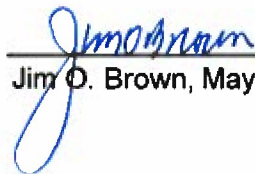
2. Effective Date: The ordinance shall become effective thirty (30) days after its adoption.

Introduced by title only on March 2, 2022, by the following roll call vote:

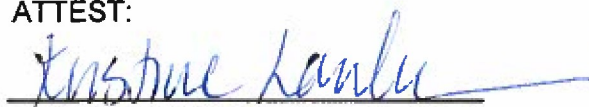
AYES: Councilmembers Orozco, Crane, Rodin, Duenas, and Mayor Brown
NOES: None
ABSENT: None
ABSTAIN: None

Adopted on March 16, 2022, by the following roll call vote:

AYES: Councilmembers Orozco, Rodin, Duenas, and Mayor Brown
NOES: None
ABSENT: Councilmember Crane
ABSTAIN: None



Jim O. Brown, Mayor

ATTEST:


Kristine Lawler, CMC/City Clerk

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING CHAPTER 4.1 TO DIVISION 5 OF THE UKIAH CITY CODE TO APPLY ORGANIC WASTE DISPOSAL REGULATION AND ENFORCEMENT PROVISIONS TO SELF-HAULERS

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE.

Chapter 4.1 ~~is hereby added to of~~ Division 5 of the Ukiah City Code ~~and shall~~ is hereby amended read as follows (unchanged text is omitted and is shown by “* * *”):

Chapter 4.1 ORGANIC WASTE DISPOSAL REDUCTION

Article 1 Definitions

§4450.0 Definitions

For the purposes of this Chapter and as used herein, certain abbreviations, terms, phrases, words and their derivations shall be construed and shall have the meaning and be defined as hereinafter provided in this Article.

* * *

(ccc) “SB 1383 Regulations” or “SB 1383 Regulatory” means or refers to, for the purposes of this Chapter, the Short-Lived Climate Pollutants: Organic Waste Reduction regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of regulations of 14 CCR and 27 CCR.

(ddd) “Self-Hauler” means a person, who hauls Solid Waste, Organic Waste or recyclable material he or she has generated to another person. Self-hauler also includes a person who back-hauls waste, or as otherwise defined in 14 CCR Section 18982(a)(66). Back-haul means generating and transporting Organic Waste to a destination owned and operated by the generator using the generator’s own employees and equipment, or as otherwise defined in 14 CCR Section 18982(a)(66)(A). “Single-Family” means of, from, or pertaining to any residential premises with fewer than five (5) units.

(~~dddeee~~) “Single-Family” means of, from, or pertaining to any residential premises with fewer than five (5) units.

(~~eeeffff~~) “Solid Waste” has the same meaning as defined in State Public Resources Code Section 40191, which defines Solid Waste as all putrescible and nonputrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include any of the following wastes:

- (1) Hazardous waste, as defined in the State Public Resources Code Section 40141.
- (2) Radioactive waste regulated pursuant to the State Radiation Control Law (Chapter 8 (commencing with Section 114960) of Part 9 of Division 104 of the State Health and Safety Code).
- (3) Medical waste regulated pursuant to the State Medical Waste Management Act (Part 14 (commencing with Section 117600) of Division 104 of the State Health and Safety Code). Untreated medical waste shall not be disposed of in a Solid Waste landfill, as defined in State Public Resources Code Section 40195.1. Medical waste that has been treated and deemed to be Solid Waste shall be regulated pursuant to Division 30 of the State Public Resources Code.

(~~fff~~ggg) "Source Separated" means materials, including commingled recyclable materials, that have been separated or kept separate from the Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace, or as otherwise defined in 14 CCR Section 17402.5(b)(4). For the purposes of this Chapter, Source Separated shall include separation of materials by the generator, property owner, property owner's employee, property manager, or property manager's employee into different containers for the purpose of collection such that Source Separated materials are separated from Gray Container Waste or other Solid Waste for the purposes of collection and processing.

(~~ggg~~hhh) "Source Separated Blue Container Organic Waste" means Source Separated Organic Wastes that can be placed in a Blue Container that is limited to the collection of those Organic Wastes and Non-Organic Recyclables as defined in Section 18982(a)(43), or as otherwise defined by Section 17402(a)(18.7).

(~~hhh~~iii) "Source Separated Green Container Organic Waste" means Source Separated Organic Waste that can be placed in a Green Container that is specifically intended for the separate collection of Organic Waste by the generator, excluding Source Separated Blue Container Organic Waste, carpets, Non-Compostable Paper, and textiles.

(~~iii~~jjj) "Source Separated Recyclable Materials" means Source Separated Non-Organic Recyclables and Source Separated Blue Container Organic Waste.

(~~jjj~~kkk) "State" means the State of California.

(~~kkk~~lll) "Supermarket" means a full-line, self-service retail store with gross annual sales of two million dollars (\$2,000,000), or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items, or as otherwise defined in 14 CCR Section 18982(a)(71).

(~~lll~~mmm) "Tier One Commercial Edible Food Generator" means a Commercial Edible Food Generator that is one of the following:

- (1) Supermarket.
- (2) Grocery Store with a total facility size equal to or greater than 10,000 square feet.
- (3) Food Service Provider.
- (4) Food Distributor.
- (5) Wholesale Food Vendor.

If the definition in 14 CCR Section 18982(a)(73) of Tier One Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(73) shall apply to this Chapter.

~~(mmmmnnn)~~ “Tier Two Commercial Edible Food Generator” means a Commercial Edible Food Generator that is one of the following:

- (1) Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.
- (2) Hotel with an on-site Food Facility and 200 or more rooms.
- (3) Health facility with an on-site Food Facility and 100 or more beds.
- (4) Large Venue.
- (5) Large Event.
- (6) A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet.
- (7) A Local Education Agency facility with an on-site Food Facility.

If the definition in 14 CCR Section 18982(a)(74) of Tier Two Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(74) shall apply to this Chapter.

~~(nnnnooo)~~ “Uncontainerized Green Waste and Yard Waste Collection Service” or “Uncontainerized Service” means a collection service that collects green waste and yard waste that is placed in a pile or bagged for collection on the street in front of a generator’s house or place of business for collection and transport to a facility that recovers Source Separated Organic Waste, or as otherwise defined in 14 CCR Section 189852(a)(75).

~~(ooooooo)~~ “Wholesale Food Vendor” means a business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received, shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination, or as otherwise defined in 14 CCR Section 189852(a)(76).

Article 2 Requirements for Compliance

§4450.1 Requirements for Single-Family Organic Waste Generators

Single-Family Organic Waste Generators shall comply with the following requirements, except Single-Family generators that meet the Self-Hauler requirements in Section 4450.6 of this Chapter:

(a) Shall subscribe to the City’s Organic Waste collection services for all Organic Waste generated as described below in Section 4(b). The City shall have the right to review the number and size of a generator’s containers to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials; and, Single-Family generators shall adjust its service level for its collection services as requested by the City. Generators may additionally manage their Organic Waste by preventing or reducing their Organic Waste, managing Organic Waste on site, and/or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).

(b) Shall participate in the City’s Organic Waste collection service(s) by placing designated materials in designated containers as described in Subsection c of this Section, and shall not place Prohibited Container Contaminants in collection containers.

(c) Generator shall place Source Separated Green Container Organic Waste, including Food Waste, in

the Green Container; Source Separated Recyclable Materials in the Blue Container; and Gray Container Waste in the Gray Container. Generators shall not place materials designated for the Gray Container into the Green Container or Blue Container.

§4450.2 Requirements for Commercial Businesses

Generators that are Commercial Businesses, including Multi-Family Residential Dwellings, shall:

(a) Subscribe to the City's collection services and comply with requirements of those services as described below in Subsection (b), except Commercial Businesses that meet the Self-Hauler requirements in Section 4450.6 of this Chapter.

(b) Except Commercial Businesses that meet the Self-Hauler requirements in Section 4450.6 of this Chapter, Participate-participate in the City's Organic Waste collection service(s) by placing designated materials in designated containers as described in Subsection (c) of this Section.

(c) Generator shall place Source Separated Green Container Organic Waste, including Food Waste, in the Green Container; Source Separated Recyclable Materials in the Blue Container; and Gray Container Waste in the Gray Container. Generator shall not place materials designated for the Gray Container into the Green Container or Blue Container.

(d) Supply and allow access to adequate number, size and location of collection containers with sufficient labels or colors (conforming with Subsections (e)(1) and 6(e)(2) below) for employees, contractors, tenants, and customers, consistent with the City's Blue Container, Green Container, and Gray Container collection service, or, if self-hauling, per the Commercial Businesses' instructions to support its compliance with its self-haul program, in accordance with this Chapter.

(e) Excluding Multi-Family Residential Dwellings, provide containers for the collection of Source Separated Green Container Organic Waste and Source Separated Recyclable Materials in all indoor and outdoor areas where disposal containers are provided for customers, for materials generated by that business. Such containers do not need to be provided in restrooms. If a Commercial Business does not generate any of the materials that would be collected in one type of container, then the business does not have to provide that particular container in all areas where disposal containers are provided for customers. Pursuant to 14 CCR Section 18984.9(b), the containers provided by the business shall have either:

(1) A body or lid that conforms with the container colors provided through the collection service provided by the City, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. A Commercial Business is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of the subsection prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.

(2) Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that container, or containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the container. Pursuant 14 CCR Section 18984.8, the container labeling requirements are required on new containers commencing January 1, 2022.

(f) Multi-Family Residential Dwellings are not required to comply with container placement requirements or labeling requirement in Subsection (d) above pursuant to 14 CCR Section 18984.9(b).

(g) To the extent practical through education, training, Inspection, and/or other measures, excluding Multi-Family Residential Dwellings, prohibit employees from placing materials in a container not designated for those materials per the City's Blue Container, Green Container, and Gray Container collection service or, if self-hauling, per the Commercial Businesses' instructions to support its compliance with its self-haul program, in accordance this Chapter.

(h) Excluding Multi-Family Residential Dwellings, periodically inspect Blue Containers, Green Containers, and Gray Containers for contamination and inform employees if containers are contaminated and of the requirements to keep contaminants out of those containers pursuant to 14 CCR Section 18984.9(b)(3).

(i) Annually provide information to employees, contractors, tenants, and customers about Organic Waste Recovery requirements and about proper sorting of Source Separated Green Container Organic Waste and Source Separated Recyclable Materials.

(j) Provide education information before or within fourteen (14) days of occupation of the premises to new tenants that describes requirements to keep Source Separated Green Container Organic Waste and Source Separated Recyclable Materials separate from Gray Container Waste (when applicable) and the location of containers and the rules governing their use at each property.

(k) Provide or arrange access for the City or its agent to their properties during all Inspections conducted in accordance with Section 4450.6 of this Chapter to confirm compliance with the requirements of this Chapter.

(l) If a Commercial Business wants to self-haul, meet the Self-Hauler requirements in Section 12 of this ordinance.

~~(m)~~ Nothing in this Section prohibits a generator from preventing or reducing waste generation, managing Organic Waste on site, or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).

~~(mn)~~ Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements, pursuant to Section 4450.4.

§4450.3 Requirements for Commercial Edible Food Generators

(a) Tier One Commercial Edible Food Generators must comply with the requirements of this Section commencing January 1, 2022, and Tier Two Commercial Edible Food Generators must comply commencing January 1, 2024, pursuant to 14 CCR Section 18991.3.

(b) Large Venue or Large Event operators not providing food services, but allowing for food to be provided by others, shall require Food Facilities operating at the Large Venue or Large Event to comply with the requirements of this Section, commencing January 1, 2024.

(c) Commercial Edible Food Generators shall comply with the following requirements:

- (1) Arrange to recover the maximum amount of Edible Food that would otherwise be disposed.
- (2) Contract with, or enter into a written agreement with Food Recovery Organizations or Food Recovery Services for: (i) the collection of Edible Food for Food Recovery; or, (ii) acceptance of the Edible Food that the Commercial Edible Food Generator self-hauls to the Food Recovery Organization for Food Recovery.
- (3) Shall not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.
- (4) Allow the City's designated enforcement entity or designated third party enforcement entity to access the premises and review records pursuant to 14 CCR Section 18991.4.
- (5) Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4:
 - (A) A list of each Food Recovery Service or organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).
 - (B) A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
 - (C) A record of the following information for each of those Food Recovery Services or Food Recovery Organizations:
 - (i) The name, address and contact information of the Food Recovery Service or Food Recovery Organization.
 - (ii) The types of food that will be collected by or self-hauled to the Food Recovery Service or Food Recovery Organization.
 - (iii) The established frequency that food will be collected or self-hauled.
 - (iv) The quantity of food, measured in pounds recovered per month, collected or self-hauled to a Food Recovery Service or Food Recovery Organization for Food Recovery.
- (d) Nothing in this Chapter shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017 (approved by the Governor of the State of California on September 25, 2017, which added Article 13 [commencing with Section 49580] to Chapter 9 of Part 27 of Division 4 of Title 2 of the Education Code, and to amend Section 114079 of the Health and Safety Code, relating to food safety, as amended, supplemented, superseded and replaced from time to time).

§4450.4 Requirements for Food Recovery Organizations and Services

(a) Food Recovery Services collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(1):

- (1) The name, address, and contact information for each Commercial Edible Food Generator from which the service collects Edible Food.
- (2) The quantity in pounds of Edible Food collected from each Commercial Edible Food Generator per month.
- (3) The quantity in pounds of Edible Food transported to each Food Recovery Organization per month.
- (4) The name, address, and contact information for each Food Recovery Organization that the Food Recovery Service transports Edible Food to for Food Recovery.

(b) Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2):

- (1) The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.
- (2) The quantity in pounds of Edible Food received from each Commercial Edible Food Generator per month.
- (3) The name, address, and contact information for each Food Recovery Service that the organization receives Edible Food from for Food Recovery.

§4450.5 Requirements for Haulers and Facility Operators

(a) Requirements for Haulers. The exclusive franchise providing residential, Commercial, or industrial Organic Waste collection services to generators within the City's boundaries shall meet the following requirements and standards as a condition of approval of a contract, agreement, or other authorization with the City to collect Organic Waste:

- (1) Through written notice to the City annually on or before January 1, 2023, identify the facilities to which they will transport Organic Waste including facilities for Source Separated Recyclable Materials and Source Separated Green Container Organic Waste.
- (2) Transport Source Separated Recyclable Materials and Source Separated Green Container Organic Waste to a facility, operation, activity, or property that recovers Organic Waste as defined in 14 CCR, Division 7, Chapter 12, Article 2.
- (3) Obtain approval from the City to haul Organic Waste, unless it is transporting Source Separated Organic Waste to a Community Composting site or lawfully transporting construction and demolition materials ("C&D") in a manner that complies with 14 CCR Section 18989.1, and applicable provisions of this Chapter and of the Ukiah City Code.

(b) Requirements for Facility Operators and Community Composting Operations

(1) Owners of facilities, operations, and activities that recover Organic Waste, including, but not limited to, Compost facilities, in-vessel digestion facilities, and publicly-owned treatment works shall, upon the City's request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the City shall respond within 60 days.

(2) Community Composting operators, upon the City's request, shall provide information to the City to support Organic Waste capacity planning, including, but not limited to, an estimate of the amount of Organic Waste anticipated to be handled at the Community Composting operation. Entities contacted by the City shall respond within 60 days.

§4450.6 Self-Hauler Requirements

(a) Self-Haulers shall source separate all recyclable materials and Organic Waste (materials that Jurisdiction otherwise requires generators to separate for collection in the Jurisdiction's organics and recycling collection program) generated on-site from Solid Waste in a manner consistent with 14 CCR Sections 18984.1 and 18984.2, or shall haul Organic Waste to a High Diversion Organic Waste Processing Facility as specified in 14 CCR Section 18984.3.

(b) Self-Haulers shall haul their Source Separated Recyclable Materials to a facility that recovers those materials; and haul their Source Separated Green Container Organic Waste to a Solid Waste facility, operation, activity, or property that processes or recovers Source Separated Organic Waste. Alternatively, Self-Haulers may haul Organic Waste to a High Diversion Organic Waste Processing Facility.

(c) Self-Haulers that are Commercial Businesses (including Multi-Family Residential Dwellings) shall keep a record of the amount of Organic Waste delivered to each Solid Waste facility, operation, activity, or property that processes or recovers Organic Waste; this record shall be subject to inspection by the Jurisdiction. The records shall include the following information:

(1) Delivery receipts and weight tickets from the entity accepting the waste.

(2) The amount of material in cubic yards or tons transported by the generator to each entity.

(3) If the material is transported to an entity that does not have scales on-site, or employs scales incapable of weighing the Self-Hauler's vehicle in a manner that allows it to determine the weight of materials received, the Self-Hauler is not required to record the weight of material but shall keep a record of the entities that received the Organic Waste

(d) Self-Haulers that are Commercial Businesses (including Multi-Family Self-Haulers) shall provide information collected in subsection (c) above to Jurisdiction if requested.

(e) A residential Organic Waste Generator that self-hauls Organic Waste is not required to record or

report information in Section 12(c) and (d).

Article 3 Investigatory and Enforcement Authority of the City

§4450.76 Inspections and Investigations by the City

(a) City representatives and/or its designated entity, including Designees are authorized to conduct Inspections and investigations, at random or otherwise, of any collection container, collection vehicle loads, or transfer, processing, or disposal facility for materials collected from generators, or Source Separated materials to confirm compliance with this Chapter by Organic Waste Generators, Commercial Businesses (including Multi-Family Residential Dwellings), property owners, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Services, and Food Recovery Organizations, subject to applicable laws. This Section does not allow the City to enter the interior of a private residential property for Inspection.

(b) Regulated entity shall provide or arrange for access during all Inspections (with the exception of residential property interiors) and shall cooperate with the City's employee or its designated entity/Designee during such Inspections and investigations. Such Inspections and investigations may include confirmation of proper placement of materials in containers, Edible Food Recovery activities, records, or any other requirement of this Chapter described herein. Failure to provide or arrange for: (i) access to an entity's premises; or (ii) access to records for any Inspection or investigation is a violation of this Chapter and may result in penalties described.

(c) Any records obtained by the City during its Inspections and other reviews shall be subject to the requirements and applicable disclosure exemptions of the Public Records Act as set forth in Government Code Section 6250 et seq.

(d) City representatives, its designated entity, and/or Designee are authorized to conduct any Inspections or other investigations as reasonably necessary to further the goals of this Chapter, subject to applicable laws.

(e) The City shall receive written complaints from persons regarding an entity that may be potentially non-compliant with SB 1383 Regulations, including receipt of anonymous complaints.

§4450.87 Enforcement

(a) Violation of any provision of this Chapter shall constitute grounds for issuance of a Notice of Violation and assessment of a fine by the City Enforcement Official or representative. Enforcement Actions under this Chapter are issuance of an administrative citation and assessment of a fine. The City's procedures on imposition of administrative fines are hereby incorporated in their entirety, as modified from time to time, and shall govern the imposition, enforcement, collection, and review of administrative citations issued to enforce this Chapter and any rule or regulation adopted pursuant to this Chapter, except as otherwise indicated in this Chapter.

(b) Other remedies allowed by law may be used, including civil action or prosecution as misdemeanor or infraction. The City may pursue civil actions in the California courts to seek recovery of unpaid administrative citations. The City may choose to delay court action until such time as a sufficiently large number of violations, or cumulative size of violations exist such that court action is a

reasonable use of City staff and resources.

(c) Responsible Entity for Enforcement

(1) Enforcement pursuant to this Chapter may be undertaken by the City Enforcement Official, which may be the City Manager or their designee, legal counsel, or combination thereof.

(2) Enforcement may also be undertaken by a Regional or County Agency Enforcement Official, designated by the City, in consultation with City Enforcement Official.

(A) City Enforcement Official(s) and Regional or County Agency Enforcement Official, if designated, will interpret this Chapter; determine if violation(s) have occurred; implement Enforcement Actions; and, determine if compliance standards are met.

(B) City Enforcement Official(s) and Regional or County Agency Enforcement Official, if designated, may issue Notices of Violation(s).

(d) Process for Enforcement

(1) City Enforcement Officials or Regional or County Enforcement Officials and/or their Designee will monitor compliance with the Chapter randomly and through Compliance Reviews, Route Reviews, investigation of complaints, and an Inspection program. Section 4450.76 establishes City's right to conduct Inspections and investigations.

(2) The City may issue an official notification to notify regulated entities of its obligations under the Chapter.

(3) The City shall issue a Notice of Violation requiring compliance within sixty (60) days of issuance of the notice.

(4) Absent compliance by the respondent within the deadline set forth in the Notice of Violation, the City shall commence an action to impose penalties, via an administrative citation and fine, pursuant to this Section. Notices shall be sent to "owner" at the official address of the owner maintained by the tax collector for the City or if no such address is available, to the owner at the address of the dwelling or Commercial property or to the party responsible for paying for the collection services, depending upon available information

(e) Penalty Amounts for Types of Violations. The administrative penalty levels are as follows:

(1) For a first violation, the amount of the base penalty shall be \$50 to \$100 per violation.

(2) For a second violation, the amount of the base penalty shall be \$100 to \$200 per violation.

(3) For a third or subsequent violation, the amount of the base penalty shall be \$250 to \$500 per violation.

(f) Factors Considered in Determining Penalty Amount. The following factors shall be used to determine the amount of the penalty for each violation within the appropriate penalty amount range:

- (1) The nature, circumstances, and severity of the violation(s).
- (2) The violator's ability to pay.
- (3) The willfulness of the violator's misconduct.
- (4) Whether the violator took measures to avoid or mitigate violations of this Chapter.
- (5) Evidence of any economic benefit resulting from the violation(s).
- (6) The deterrent effect of the penalty on the violator.
- (7) Whether the violation(s) were due to conditions outside the control of the violator.

(g) Compliance Deadline Extension Considerations.

The City may extend the compliance deadlines set forth in a Notice of Violation issued in accordance with this Section if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:

- (1) Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;
- (2) Delays in obtaining discretionary permits or other government agency approvals; or,
- (3) Deficiencies in Organic Waste recycling infrastructure or Edible Food Recovery capacity and the City is under a corrective action plan with CalRecycle pursuant to 14 CCR Section 18996.2 due to those deficiencies.

(h) Appeals Process.

Persons receiving an administrative citation containing a penalty for an uncorrected violation may request a hearing to appeal the citation.

- (1) The violator may file an appeal of the issuance of the Citation with the City Enforcement Official. Such appeal shall be in writing and shall identify the property subject to the citation. The City Enforcement Official shall then cause the matter to be set for hearing before a Hearing Officer appointed by the City to hear such matters. The Hearing Officer shall be qualified by training, education and/or experience to conduct the hearing and shall be impartial. Except in his or her capacity as a Hearing Officer, he or she shall have no personal or business relationship to the property owner or the City.
- (2) Notice of the date of hearing shall be given in writing. The date of the hearing shall be no sooner than fifteen (15) days from the date when notice of the hearing is given to the appellant and to the City Enforcement Official.
- (3) At the time fixed in the notice, the Hearing Officer shall receive evidence, including the testimony of all competent persons desiring to testify respecting the condition leading to issuance of the citation.

(4) Upon conclusion of the hearing, the Hearing Officer(s) shall determine whether to sustain or overrule the issuance of the citation and shall issue a written order.

(5) The decision of the Hearing Officer on the determination of nuisance is final. Any appeal of the Hearing Officer's decision shall be governed by California Code of Civil Procedure section 1094.6 as such section may be amended from time to time.

(i) Education Period for Non-Compliance

Beginning January 1, 2022 and through December 31, 2023, City will conduct Inspections, Remote Monitoring, Route Reviews or waste evaluations, and Compliance Reviews, depending upon the type of regulated entity, to determine compliance, and if City determines that Organic Waste Generator, Self-Hauler, hauler, Tier One Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance, it shall provide educational materials to the entity describing its obligations under this Chapter and a notice that compliance is required by January 1, 2022, and that violations may be subject to administrative civil penalties starting on January 1, 2024.

(j) Civil Penalties for Non-Compliance

Beginning January 1, 2024, if the City determines that an Organic Waste Generator, Self-Hauler, hauler, Tier One or Tier Two Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance with this Chapter, it shall document the noncompliance or violation, issue a Notice of Violation, and take Enforcement Action pursuant to this Section, as needed.

SECTION TWO.

1. Publication: Within fifteen (15) days after its adoption, this Ordinance shall be published once in a newspaper of general circulation in the City of Ukiah. In lieu of publishing the full text of the Ordinance, the City may publish a summary of the Ordinance once 5 days prior to its adoption and again within fifteen (15) days after its adoption.

2. Effective Date: The ordinance shall become effective thirty (30) days after its adoption.

Introduced by title only on _____, 2023, by the following roll call vote:

AYES: NOES: None

ABSENT: None

ABSTAIN: None

Adopted on _____, 2023, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mari Rodin, Mayor

ATTEST:

Kristine Lawler, CMC/City Clerk

ORDINANCE NO.**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING CHAPTER 4.1 TO DIVISION 5 OF THE UKIAH CITY CODE TO APPLY ORGANIC WASTE DISPOSAL REGULATION AND ENFORCEMENT PROVISIONS TO SELF-HAULERS**

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE.

Chapter 4.1 of Division 5 of the Ukiah City Code is hereby amended read as follows (unchanged text is omitted and is shown by “* * *”):

Chapter 4.1 ORGANIC WASTE DISPOSAL REDUCTION**Article 1 Definitions****§4450.0 Definitions**

For the purposes of this Chapter and as used herein, certain abbreviations, terms, phrases, words and their derivations shall be construed and shall have the meaning and be defined as hereinafter provided in this Article.

* * *

(ccc) “SB 1383 Regulations” or “SB 1383 Regulatory” means or refers to, for the purposes of this Chapter, the Short-Lived Climate Pollutants: Organic Waste Reduction regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of regulations of 14 CCR and 27 CCR.

(ddd) “Self-Hauler” means a person, who hauls Solid Waste, Organic Waste or recyclable material he or she has generated to another person. Self-hauler also includes a person who back-hauls waste, or as otherwise defined in 14 CCR Section 18982(a)(66). Back-haul means generating and transporting Organic Waste to a destination owned and operated by the generator using the generator’s own employees and equipment, or as otherwise defined in 14 CCR Section 18982(a)(66)(A).

(eee) “Single-Family” means of, from, or pertaining to any residential premises with fewer than five (5) units.

(fff) “Solid Waste” has the same meaning as defined in State Public Resources Code Section 40191, which defines Solid Waste as all putrescible and nonputrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include any of the following wastes:

- (1) Hazardous waste, as defined in the State Public Resources Code Section 40141.

(2) Radioactive waste regulated pursuant to the State Radiation Control Law (Chapter 8 (commencing with Section 114960) of Part 9 of Division 104 of the State Health and Safety Code).

(3) Medical waste regulated pursuant to the State Medical Waste Management Act (Part 14 (commencing with Section 117600) of Division 104 of the State Health and Safety Code). Untreated medical waste shall not be disposed of in a Solid Waste landfill, as defined in State Public Resources Code Section 40195.1. Medical waste that has been treated and deemed to be Solid Waste shall be regulated pursuant to Division 30 of the State Public Resources Code.

(ggg) "Source Separated" means materials, including commingled recyclable materials, that have been separated or kept separate from the Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace, or as otherwise defined in 14 CCR Section 17402.5(b)(4). For the purposes of this Chapter, Source Separated shall include separation of materials by the generator, property owner, property owner's employee, property manager, or property manager's employee into different containers for the purpose of collection such that Source Separated materials are separated from Gray Container Waste or other Solid Waste for the purposes of collection and processing.

(hhh) "Source Separated Blue Container Organic Waste" means Source Separated Organic Wastes that can be placed in a Blue Container that is limited to the collection of those Organic Wastes and Non-Organic Recyclables as defined in Section 18982(a)(43), or as otherwise defined by Section 17402(a)(18.7).

(iii) "Source Separated Green Container Organic Waste" means Source Separated Organic Waste that can be placed in a Green Container that is specifically intended for the separate collection of Organic Waste by the generator, excluding Source Separated Blue Container Organic Waste, carpets, Non-Compostable Paper, and textiles.

(jjj) "Source Separated Recyclable Materials" means Source Separated Non-Organic Recyclables and Source Separated Blue Container Organic Waste.

(kkk) "State" means the State of California.

(lll) "Supermarket" means a full-line, self-service retail store with gross annual sales of two million dollars (\$2,000,000), or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items, or as otherwise defined in 14 CCR Section 18982(a)(71).

(mmm) "Tier One Commercial Edible Food Generator" means a Commercial Edible Food Generator that is one of the following:

- (1) Supermarket.
- (2) Grocery Store with a total facility size equal to or greater than 10,000 square feet.
- (3) Food Service Provider.
- (4) Food Distributor.
- (5) Wholesale Food Vendor.

If the definition in 14 CCR Section 18982(a)(73) of Tier One Commercial Edible Food Generator differs

from this definition, the definition in 14 CCR Section 18982(a)(73) shall apply to this Chapter.

(nnn) “Tier Two Commercial Edible Food Generator” means a Commercial Edible Food Generator that is one of the following:

- (1) Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.
- (2) Hotel with an on-site Food Facility and 200 or more rooms.
- (3) Health facility with an on-site Food Facility and 100 or more beds.
- (4) Large Venue.
- (5) Large Event.
- (6) A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet.
- (7) A Local Education Agency facility with an on-site Food Facility.

If the definition in 14 CCR Section 18982(a)(74) of Tier Two Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(74) shall apply to this Chapter.

(ooo) “Uncontainerized Green Waste and Yard Waste Collection Service” or “Uncontainerized Service” means a collection service that collects green waste and yard waste that is placed in a pile or bagged for collection on the street in front of a generator’s house or place of business for collection and transport to a facility that recovers Source Separated Organic Waste, or as otherwise defined in 14 CCR Section 189852(a)(75).

(ppp) “Wholesale Food Vendor” means a business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received, shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination, or as otherwise defined in 14 CCR Section 189852(a)(76).

Article 2 Requirements for Compliance

§4450.1 Requirements for Single-Family Organic Waste Generators

Single-Family Organic Waste Generators shall comply with the following requirements, except Single-Family generators that meet the Self-Hauler requirements in Section 4450.6 of this Chapter:

- (a) Shall subscribe to the City’s Organic Waste collection services for all Organic Waste generated as described below in Section 4(b). The City shall have the right to review the number and size of a generator’s containers to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials; and, Single-Family generators shall adjust its service level for its collection services as requested by the City. Generators may additionally manage their Organic Waste by preventing or reducing their Organic Waste, managing Organic Waste on site, and/or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).
- (b) Shall participate in the City’s Organic Waste collection service(s) by placing designated materials in designated containers as described in Subsection c of this Section, and shall not place Prohibited Container Contaminants in collection containers.
- (c) Generator shall place Source Separated Green Container Organic Waste, including Food Waste, in the Green Container; Source Separated Recyclable Materials in the Blue Container; and Gray

Container Waste in the Gray Container. Generators shall not place materials designated for the Gray Container into the Green Container or Blue Container.

§4450.2 Requirements for Commercial Businesses

Generators that are Commercial Businesses, including Multi-Family Residential Dwellings, shall:

(a) Subscribe to the City's collection services and comply with requirements of those services as described below in Subsection (b), except Commercial Businesses that meet the Self-Hauler requirements in Section 4450.6 of this Chapter.

(b) Except Commercial Businesses that meet the Self-Hauler requirements in Section 4450.6 of this Chapter, participate in the City's Organic Waste collection service(s) by placing designated materials in designated containers as described in Subsection (c) of this Section.

(c) Generator shall place Source Separated Green Container Organic Waste, including Food Waste, in the Green Container; Source Separated Recyclable Materials in the Blue Container; and Gray Container Waste in the Gray Container. Generator shall not place materials designated for the Gray Container into the Green Container or Blue Container.

(d) Supply and allow access to adequate number, size and location of collection containers with sufficient labels or colors (conforming with Subsections (e)(1) and 6(e)(2) below) for employees, contractors, tenants, and customers, consistent with the City's Blue Container, Green Container, and Gray Container collection service, or, if self-hauling, per the Commercial Businesses' instructions to support its compliance with its self-haul program, in accordance with this Chapter.

(e) Excluding Multi-Family Residential Dwellings, provide containers for the collection of Source Separated Green Container Organic Waste and Source Separated Recyclable Materials in all indoor and outdoor areas where disposal containers are provided for customers, for materials generated by that business. Such containers do not need to be provided in restrooms. If a Commercial Business does not generate any of the materials that would be collected in one type of container, then the business does not have to provide that particular container in all areas where disposal containers are provided for customers. Pursuant to 14 CCR Section 18984.9(b), the containers provided by the business shall have either:

(1) A body or lid that conforms with the container colors provided through the collection service provided by the City, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. A Commercial Business is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of the subsection prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.

(2) Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that container, or containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the container. Pursuant 14 CCR Section 18984.8, the container labeling requirements are required on new containers commencing January 1, 2022.

(f) Multi-Family Residential Dwellings are not required to comply with container placement

requirements or labeling requirement in Subsection (d) above pursuant to 14 CCR Section 18984.9(b).

(g) To the extent practical through education, training, Inspection, and/or other measures, excluding Multi-Family Residential Dwellings, prohibit employees from placing materials in a container not designated for those materials per the City's Blue Container, Green Container, and Gray Container collection service or, if self-hauling, per the Commercial Businesses' instructions to support its compliance with its self-haul program, in accordance this Chapter .

(h) Excluding Multi-Family Residential Dwellings, periodically inspect Blue Containers, Green Containers, and Gray Containers for contamination and inform employees if containers are contaminated and of the requirements to keep contaminants out of those containers pursuant to 14 CCR Section 18984.9(b)(3).

(i) Annually provide information to employees, contractors, tenants, and customers about Organic Waste Recovery requirements and about proper sorting of Source Separated Green Container Organic Waste and Source Separated Recyclable Materials.

(j) Provide education information before or within fourteen (14) days of occupation of the premises to new tenants that describes requirements to keep Source Separated Green Container Organic Waste and Source Separated Recyclable Materials separate from Gray Container Waste (when applicable) and the location of containers and the rules governing their use at each property.

(k) Provide or arrange access for the City or its agent to their properties during all Inspections conducted in accordance with Section 4450.6 of this Chapter to confirm compliance with the requirements of this Chapter.

(l) If a Commercial Business wants to self-haul, meet the Self-Hauler requirements in Section 12 of this ordinance.

(m) Nothing in this Section prohibits a generator from preventing or reducing waste generation, managing Organic Waste on site, or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).

(n) Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements, pursuant to Section 4450.4.

§4450.3 Requirements for Commercial Edible Food Generators

(a) Tier One Commercial Edible Food Generators must comply with the requirements of this Section commencing January 1, 2022, and Tier Two Commercial Edible Food Generators must comply commencing January 1, 2024, pursuant to 14 CCR Section 18991.3.

(b) Large Venue or Large Event operators not providing food services, but allowing for food to be provided by others, shall require Food Facilities operating at the Large Venue or Large Event to comply with the requirements of this Section, commencing January 1, 2024.

(c) Commercial Edible Food Generators shall comply with the following requirements:

(1) Arrange to recover the maximum amount of Edible Food that would otherwise be

disposed.

(2) Contract with, or enter into a written agreement with Food Recovery Organizations or Food Recovery Services for: (i) the collection of Edible Food for Food Recovery; or, (ii) acceptance of the Edible Food that the Commercial Edible Food Generator self-hauls to the Food Recovery Organization for Food Recovery.

(3) Shall not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.

(4) Allow the City's designated enforcement entity or designated third party enforcement entity to access the premises and review records pursuant to 14 CCR Section 18991.4.

(5) Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4:

(A) A list of each Food Recovery Service or organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).

(B) A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).

(C) A record of the following information for each of those Food Recovery Services or Food Recovery Organizations:

(i) The name, address and contact information of the Food Recovery Service or Food Recovery Organization.

(ii) The types of food that will be collected by or self-hauled to the Food Recovery Service or Food Recovery Organization.

(iii) The established frequency that food will be collected or self-hauled.

(iv) The quantity of food, measured in pounds recovered per month, collected or self-hauled to a Food Recovery Service or Food Recovery Organization for Food Recovery.

(d) Nothing in this Chapter shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017 (approved by the Governor of the State of California on September 25, 2017, which added Article 13 [commencing with Section 49580] to Chapter 9 of Part 27 of Division 4 of Title 2 of the Education Code, and to amend Section 114079 of the Health and Safety Code, relating to food safety, as amended, supplemented, superseded and replaced from time to time).

§4450.4 Requirements for Food Recovery Organizations and Services

(a) Food Recovery Services collecting or receiving Edible Food directly from Commercial Edible

Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(1):

- (1) The name, address, and contact information for each Commercial Edible Food Generator from which the service collects Edible Food.
- (2) The quantity in pounds of Edible Food collected from each Commercial Edible Food Generator per month.
- (3) The quantity in pounds of Edible Food transported to each Food Recovery Organization per month.
- (4) The name, address, and contact information for each Food Recovery Organization that the Food Recovery Service transports Edible Food to for Food Recovery.

(b) Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2):

- (1) The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.
- (2) The quantity in pounds of Edible Food received from each Commercial Edible Food Generator per month.
- (3) The name, address, and contact information for each Food Recovery Service that the organization receives Edible Food from for Food Recovery.

§4450.5 Requirements for Haulers and Facility Operators

(a) Requirements for Haulers. The exclusive franchise providing residential, Commercial, or industrial Organic Waste collection services to generators within the City's boundaries shall meet the following requirements and standards as a condition of approval of a contract, agreement, or other authorization with the City to collect Organic Waste:

- (1) Through written notice to the City annually on or before January 1, 2023, identify the facilities to which they will transport Organic Waste including facilities for Source Separated Recyclable Materials and Source Separated Green Container Organic Waste.
- (2) Transport Source Separated Recyclable Materials and Source Separated Green Container Organic Waste to a facility, operation, activity, or property that recovers Organic Waste as defined in 14 CCR, Division 7, Chapter 12, Article 2.
- (3) Obtain approval from the City to haul Organic Waste, unless it is transporting Source Separated Organic Waste to a Community Composting site or lawfully transporting construction and demolition materials ("C&D") in a manner that complies with 14 CCR Section 18989.1, and applicable provisions of this Chapter and of the Ukiah City Code.

(b) Requirements for Facility Operators and Community Composting Operations

(1) Owners of facilities, operations, and activities that recover Organic Waste, including, but not limited to, Compost facilities, in-vessel digestion facilities, and publicly-owned treatment works shall, upon the City's request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the City shall respond within 60 days.

(2) Community Composting operators, upon the City's request, shall provide information to the City to support Organic Waste capacity planning, including, but not limited to, an estimate of the amount of Organic Waste anticipated to be handled at the Community Composting operation. Entities contacted by the City shall respond within 60 days.

§4450.6 Self-Hauler Requirements

(a) Self-Haulers shall source separate all recyclable materials and Organic Waste (materials that Jurisdiction otherwise requires generators to separate for collection in the Jurisdiction's organics and recycling collection program) generated on-site from Solid Waste in a manner consistent with 14 CCR Sections 18984.1 and 18984.2, or shall haul Organic Waste to a High Diversion Organic Waste Processing Facility as specified in 14 CCR Section 18984.3.

(b) Self-Haulers shall haul their Source Separated Recyclable Materials to a facility that recovers those materials; and haul their Source Separated Green Container Organic Waste to a Solid Waste facility, operation, activity, or property that processes or recovers Source Separated Organic Waste. Alternatively, Self-Haulers may haul Organic Waste to a High Diversion Organic Waste Processing Facility.

(c) Self-Haulers that are Commercial Businesses (including Multi-Family Residential Dwellings) shall keep a record of the amount of Organic Waste delivered to each Solid Waste facility, operation, activity, or property that processes or recovers Organic Waste; this record shall be subject to Inspection by the Jurisdiction. The records shall include the following information:

(1) Delivery receipts and weight tickets from the entity accepting the waste.

(2) The amount of material in cubic yards or tons transported by the generator to each entity.

(3) If the material is transported to an entity that does not have scales on-site, or employs scales incapable of weighing the Self-Hauler's vehicle in a manner that allows it to determine the weight of materials received, the Self-Hauler is not required to record the weight of material but shall keep a record of the entities that received the Organic Waste

(d) Self-Haulers that are Commercial Businesses (including Multi-Family Self-Haulers) shall provide information collected in subsection (c) above to Jurisdiction if requested.

- (e) A residential Organic Waste Generator that self-hauls Organic Waste is not required to record or report information in Section 12(c) and (d).

Article 3 Investigatory and Enforcement Authority of the City

§4450.7 Inspections and Investigations by the City

- (a) City representatives and/or its designated entity, including Designees are authorized to conduct Inspections and investigations, at random or otherwise, of any collection container, collection vehicle loads, or transfer, processing, or disposal facility for materials collected from generators, or Source Separated materials to confirm compliance with this Chapter by Organic Waste Generators, Commercial Businesses (including Multi-Family Residential Dwellings), property owners, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Services, and Food Recovery Organizations, subject to applicable laws. This Section does not allow the City to enter the interior of a private residential property for Inspection.
- (b) Regulated entity shall provide or arrange for access during all Inspections (with the exception of residential property interiors) and shall cooperate with the City's employee or its designated entity/Designee during such Inspections and investigations. Such Inspections and investigations may include confirmation of proper placement of materials in containers, Edible Food Recovery activities, records, or any other requirement of this Chapter described herein. Failure to provide or arrange for: (i) access to an entity's premises; or (ii) access to records for any Inspection or investigation is a violation of this Chapter and may result in penalties described.
- (c) Any records obtained by the City during its Inspections and other reviews shall be subject to the requirements and applicable disclosure exemptions of the Public Records Act as set forth in Government Code Section 6250 et seq.
- (d) City representatives, its designated entity, and/or Designee are authorized to conduct any Inspections or other investigations as reasonably necessary to further the goals of this Chapter, subject to applicable laws.
- (e) The City shall receive written complaints from persons regarding an entity that may be potentially non-compliant with SB 1383 Regulations, including receipt of anonymous complaints.

§4450.8 Enforcement

- (a) Violation of any provision of this Chapter shall constitute grounds for issuance of a Notice of Violation and assessment of a fine by the City Enforcement Official or representative. Enforcement Actions under this Chapter are issuance of an administrative citation and assessment of a fine. The City's procedures on imposition of administrative fines are hereby incorporated in their entirety, as modified from time to time, and shall govern the imposition, enforcement, collection, and review of administrative citations issued to enforce this Chapter and any rule or regulation adopted pursuant to this Chapter, except as otherwise indicated in this Chapter.
- (b) Other remedies allowed by law may be used, including civil action or prosecution as misdemeanor or infraction. The City may pursue civil actions in the California courts to seek recovery of unpaid administrative citations. The City may choose to delay court action until such time as a

sufficiently large number of violations, or cumulative size of violations exist such that court action is a reasonable use of City staff and resources.

(c) Responsible Entity for Enforcement

(1) Enforcement pursuant to this Chapter may be undertaken by the City Enforcement Official, which may be the City Manager or their designee, legal counsel, or combination thereof.

(2) Enforcement may also be undertaken by a Regional or County Agency Enforcement Official, designated by the City, in consultation with City Enforcement Official.

(A) City Enforcement Official(s) and Regional or County Agency Enforcement Official, if designated, will interpret this Chapter; determine if violation(s) have occurred; implement Enforcement Actions; and, determine if compliance standards are met.

(B) City Enforcement Official(s) and Regional or County Agency Enforcement Official, if designated, may issue Notices of Violation(s).

(d) Process for Enforcement

(1) City Enforcement Officials or Regional or County Enforcement Officials and/or their Designee will monitor compliance with the Chapter randomly and through Compliance Reviews, Route Reviews, investigation of complaints, and an Inspection program. Section 4450.7 establishes City's right to conduct Inspections and investigations.

(2) The City may issue an official notification to notify regulated entities of its obligations under the Chapter.

(3) The City shall issue a Notice of Violation requiring compliance within sixty (60) days of issuance of the notice.

(4) Absent compliance by the respondent within the deadline set forth in the Notice of Violation, the City shall commence an action to impose penalties, via an administrative citation and fine, pursuant to this Section. Notices shall be sent to "owner" at the official address of the owner maintained by the tax collector for the City or if no such address is available, to the owner at the address of the dwelling or Commercial property or to the party responsible for paying for the collection services, depending upon available information

(e) Penalty Amounts for Types of Violations. The administrative penalty levels are as follows:

(1) For a first violation, the amount of the base penalty shall be \$50 to \$100 per violation.

(2) For a second violation, the amount of the base penalty shall be \$100 to \$200 per violation.

(3) For a third or subsequent violation, the amount of the base penalty shall be \$250 to \$500 per violation.

(f) Factors Considered in Determining Penalty Amount. The following factors shall be used to

determine the amount of the penalty for each violation within the appropriate penalty amount range:

- (1) The nature, circumstances, and severity of the violation(s).
 - (2) The violator's ability to pay.
 - (3) The willfulness of the violator's misconduct.
 - (4) Whether the violator took measures to avoid or mitigate violations of this Chapter.
 - (5) Evidence of any economic benefit resulting from the violation(s).
 - (6) The deterrent effect of the penalty on the violator.
 - (7) Whether the violation(s) were due to conditions outside the control of the violator.
- (g) Compliance Deadline Extension Considerations.

The City may extend the compliance deadlines set forth in a Notice of Violation issued in accordance with this Section if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:

- (1) Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;
- (2) Delays in obtaining discretionary permits or other government agency approvals; or,
- (3) Deficiencies in Organic Waste recycling infrastructure or Edible Food Recovery capacity and the City is under a corrective action plan with CalRecycle pursuant to 14 CCR Section 18996.2 due to those deficiencies.

(h) Appeals Process.

Persons receiving an administrative citation containing a penalty for an uncorrected violation may request a hearing to appeal the citation.

- (1) The violator may file an appeal of the issuance of the Citation with the City Enforcement Official. Such appeal shall be in writing and shall identify the property subject to the citation. The City Enforcement Official shall then cause the matter to be set for hearing before a Hearing Officer appointed by the City to hear such matters. The Hearing Officer shall be qualified by training, education and/or experience to conduct the hearing and shall be impartial. Except in his or her capacity as a Hearing Officer, he or she shall have no personal or business relationship to the property owner or the City.
- (2) Notice of the date of hearing shall be given in writing. The date of the hearing shall be no sooner than fifteen (15) days from the date when notice of the hearing is given to the appellant and to the City Enforcement Official.
- (3) At the time fixed in the notice, the Hearing Officer shall receive evidence, including the testimony of all competent persons desiring to testify respecting the condition leading to issuance of the citation.

(4) Upon conclusion of the hearing, the Hearing Officer(s) shall determine whether to sustain or overrule the issuance of the citation and shall issue a written order.

(5) The decision of the Hearing Officer on the determination of nuisance is final. Any appeal of the Hearing Officer's decision shall be governed by California Code of Civil Procedure section 1094.6 as such section may be amended from time to time.

(i) Education Period for Non-Compliance

Beginning January 1, 2022 and through December 31, 2023, City will conduct Inspections, Remote Monitoring, Route Reviews or waste evaluations, and Compliance Reviews, depending upon the type of regulated entity, to determine compliance, and if City determines that Organic Waste Generator, Self-Hauler, hauler, Tier One Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance, it shall provide educational materials to the entity describing its obligations under this Chapter and a notice that compliance is required by January 1, 2022, and that violations may be subject to administrative civil penalties starting on January 1, 2024.

(j) Civil Penalties for Non-Compliance

Beginning January 1, 2024, if the City determines that an Organic Waste Generator, Self-Hauler, hauler, Tier One or Tier Two Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance with this Chapter, it shall document the noncompliance or violation, issue a Notice of Violation, and take Enforcement Action pursuant to this Section, as needed.

SECTION TWO.

1. Publication: Within fifteen (15) days after its adoption, this Ordinance shall be published once in a newspaper of general circulation in the City of Ukiah. In lieu of publishing the full text of the Ordinance, the City may publish a summary of the Ordinance once 5 days prior to its adoption and again within fifteen (15) days after its adoption.

2. Effective Date: The ordinance shall become effective thirty (30) days after its adoption.

Introduced by title only on _____, 2023, by the following roll call vote:

AYES: NOES: None

ABSENT: None

ABSTAIN: None

Adopted on _____, 2023, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mari Rodin, Mayor

ATTEST:

Kristine Lawler, CMC/City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Direction Regarding Distribution of Opioid Settlement Funds Allocated to the City of Ukiah.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Shannon Riley, Deputy City Manager

PRESENTER: Shannon Riley, Deputy City Manager

ATTACHMENTS:

None

Summary: The City Council is asked to provide direction regarding the deployment of the City of Ukiah's allocation of opioid settlement funds.

Background: In accordance with the state Allocation Agreements, the City of Ukiah has the potential to receive up to \$488,000 in opioid settlement funds over the course of 18 years. These funds are earmarked for specific purposes related to opioid remediation, including but not limited to substance abuse disorder facilities, SUD treatment infrastructure, support for communities of color and vulnerable populations, diversion programs from the justice system, and interventions to prevent drug addiction among vulnerable youth.

Discussion: The opioid crisis has had a significant and devastating impact on the Ukiah community. Given the limited amount of funding allocated to the City and the urgency of addressing the opioid crisis, Staff recommends that the City Council allocates the entire amount of the settlement funds, without deduction for administration costs, toward the development and enhancement of substance abuse treatment facilities within the city limits. The City's General Fund will fund the cost of all administrative and internal services related to the use of settlement funds. This approach aligns directly with the intent of the Allocation Agreements and will have a more sustainable, immediate and direct impact on addressing the opioid crisis in our community. Allocating the settlement funds exclusively to substance abuse treatment infrastructure aligns with the overarching goal of addressing the opioid epidemic and supporting those most affected. By not deducting administration costs, the City can maximize the impact of these funds and ensure that they are directed toward the front lines of the opioid crisis.

To streamline the allocation process and ensure timely implementation of initiatives, Staff recommends that the City Council authorize the City Manager or designee to negotiate potential allocations per this policy objective for Council's consideration. This will facilitate a more efficient use of the funds and enable quicker responses to emerging needs in the community. Further, it will expedite the implementation of projects, foster innovation, and allow for a more agile response to evolving community needs.

Recommended Action: Allocate the entire amount of the opioid settlement funds, without deduction for administration costs, toward the development and enhancement of substance abuse treatment facilities within the city limits and authorize the City Manager or designee to negotiate potential allocations per this policy objective for Council's consideration.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: Approximately \$488,000, or roughly \$27,000 per year

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: Opioid Settlement Funds

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Annual Review and Approval of No Changes to the Existing Fee Schedule for the Ukiah Police Department.

DEPARTMENT: Police

PREPARED BY: Cedric Crook, Police Chief

PRESENTER: Cedric Crook, Police Chief

ATTACHMENTS:

1. Resolution No. 2017-52

Summary: The City Council will conduct the annual review of the Fee Schedule for the Ukiah Police Department. No adjustments or increases are proposed at this time.

Background: As a public agency, the Police Department does not profit from fees charged for services; instead, fees are charged as an important means to recover costs incurred from specific services offered to the public.

In 2017, The Ukiah Police Department performed a comprehensive review and revision of its fee schedule, which resulted in the increase of Police Department fees associated with the following: Bike Licenses, Concealed Weapons Permits, Clearance Letters, Live-Scan Fingerprinting, Photographs on CD, Secondhand Dealer Permits, Taxi Permits, and Traffic Accident Reports. These fee increases were found to be necessary to meet current and projected costs for providing services associated with the operation of the Ukiah Police Department.

Other fees charged by the Police Department include a Stored Vehicle Administrative Fee, fees associated with the Copy of Police Report, and Prints of Photographs, all of which are set by local resolution. Fees associated with Civil Subpoena for Officer, Subpoena for Records, and Vehicle Repossession Release are set by California law.

The aforementioned fees and revisions were reviewed again this year and found to be reasonable for the types of services provided by the Ukiah Police Department, and were incorporated into the Ukiah Police Department Fee Schedule (Attachment 1), which was passed and adopted by Council on November 1, 2017.

Discussion: As stated above, fees associated with Civil Subpoena for Officer, Subpoena for Records, and Vehicle Repossession Release remain set by California law. The fees associated with Copy of Police Report and Prints of Photographs are set by local resolution. Staff performed a review of the current laws and resolution associated with these fees and determined that, at this time, no modification or changes exist and that the current fees remain consistent with California law and local resolution.

Current operating costs and time demands on Staff and related salary costs were considered and evaluated. Additionally, a local comparison of similar fees pertaining to those associated with Bike Licensing, Concealed Weapons Permit, Clearance Letters, Live-Scan Fingerprinting, Photographs on CD, Second Hand Dealer Licensing, Taxi Permits, Traffic Accident Reports, and Stored Vehicle was conducted.

Staff has reviewed the fees for specific services offered to the public to ensure cost recovery remains

sustainable, and is recommending no adjustments or increases to the fee schedule and is seeking Council's approval.

Recommended Action: Review and Approve No Changes to the Existing Fee Schedule for the Ukiah Police Department.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Tracey Porter, Police Communications and Records Manager.

DIVERSITY-EQUITY INITIATIVES (DEI): **Goal 5** – Instill diversity, equity, and inclusion as essential core elements of policy-making, accountability, and delivery of City services.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): ElementGP-A6 - Safety Element

Approved:


Sage Sangiacomo, City Manager

RESOLUTION NO. 2017- 52

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH MODIFYING THE UKIAH POLICE DEPARTMENT FEE SCHEDULE.

WHEREAS, the City Council of the City of Ukiah desires to modify the fee schedule for various services provided by the Ukiah Police Department

WHEREAS, the City of Ukiah Police Department and City Staff have recommended an increase of fees for various services provided by the Ukiah Police Department

WHEREAS, according to analysis and study, the following are reasonable fees for the types of services provided by the Ukiah Police Department

WHEREAS, the increased fees are necessary to meet current and projected costs for providing services, as assessed in the aforementioned analysis, associated with the operation of the Ukiah Police Department

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Ukiah hereby adopts the following fee schedule for the Ukiah Police Department to become effective December 1, 2017.

<u>SERVICE</u>	<u>FEE</u>
Bike License	\$10.00
Concealed Weapon Permit	\$150.00
Concealed Weapon Renewal	\$100.00
Concealed Weapon Modification	\$20.00
Civil Subpoena for Officer	\$275.00
Local Criminal History Letter	\$10.00
Local Criminal History Letter with Notary Signature	\$20.00
Copy of Police Report	See Res No. 2017-33
Live-Scan Fingerprinting	\$30.00
CD with Photographs	\$10.00
Prints of Photographs	See Res No. 2017-33
Secondhand Dealer License	\$50.00
Stored Vehicle	\$65.00
Subpoena for Records	\$15.00
Taxi Permit	\$86.00
Traffic Accident Reports	\$10.00
Vehicle Repossession Release	\$15.00

BE IT FURTHER RESOLVED the following fees: Civil Subpoena for Officer, Copy of Police Reports, Subpoena for Records and Vehicle Repossession Release, are set by California law. If these fees are increased in the future by the California legislature, these fees may be executed by the Chief of the Police on behalf of the City of Ukiah, to remain consistent with State law.

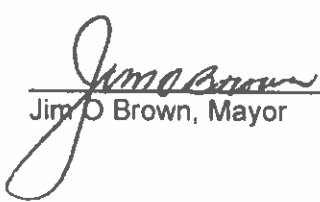
PASSED AND ADOPTED as Amended by the City Council of the City of Ukiah at a regular meeting duly held on November 1, 2017, by the following vote:

AYES: Councilmembers Scalmanini, Crane, Mulheren, Doble, and Mayor Brown

NOES: None

ABSENT: None

ABSTAIN: None


Jim O Brown, Mayor

ATTEST:


Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Determination of Notification of Intent to Adjust Curbside Collection and Transfer Station Service Rates.

DEPARTMENT: Finance

PREPARED BY: Dan Buffalo, Finance Director, Sage Sangiacomo, City Manager

PRESENTER: Sage Sangiacomo, City Manager; Daniel Buffalo, Finance Director

ATTACHMENTS:

1. UWS Annual Adjustment 2024 (FINAL SUBMISSION)
2. SWS Annual Adjustment 2024 (FINAL SUBMISSION)
3. SWS_UWS 2023 TS Gate & collection rates VS NEIGHBORS

Summary: The City Council is asked to receive and review a determination from the City Manager of proposed rates, as intended to be adjusted by Ukiah Waste Solutions, Inc. and Solid Waste Systems, Inc. for curbside and Ukiah Transfer Station services, respectively. The proposed rate adjustments are, by contract, allowed annually to address cost adjustments borne by the City's franchise solid waste contractor. Those operating costs are limited and specifically identified by contract as pass-through or affected by inflation, measured by the consumer price index (CPI-u).

Background: Pursuant to contracts between the City of Ukiah and Ukiah Waste Solutions, Inc., and City of Ukiah and Solid Waste Systems, Inc. (collectively referred to herein as "Company"), notices of intent were submitted to the City by Company on August 16, 2023, of adjustments to collection rates for residential and commercial curbside service and rates for Ukiah Transfer Station services, effective January 1, 2024. These notices are allowed by contract annually, and any subsequent adjustments to rates are applied to the next calendar year, effective January 1. Corresponding notices are further detailed in the discussion section and included as attachments to this report.

Discussion: As is required by contract, the City Manager reviewed the notices of intent. The Finance Department was tasked to review the methodology used by Company to arrive at the proposed rate adjustments to evaluate its conformity with the respective contracts. The elements of the proposed rate adjustment are limited to pass-through costs, including changes to the consumer price index (CPI-u) for the San Francisco-Oakland-San Jose area. Specifically, the elements under review consist of the changes in cost to the following:

Curbside collection costs:

- fuel
- abatement activities
- landfill disposal fees for garbage
- landfill disposal fees for mixed organic waste
- recycling processing costs
- operating costs affected by inflation (CPI-u)

Transfer Station costs:

- fuel

- disposal and processing costs of garbage and recycling
- property tax based on tonnage
- operating costs affected by inflation (CPI-u)

The determination by the Finance Department and subsequent report to the City Manager, after review and testing of the information provided by the Company, is that the calculations and supporting documentation used by the Company in the notices appear correct, reasonable, and are in compliance with the contracts between Company and the City.

Based on the notices, the Company calculated curbside collection service cost increases and pass-throughs of \$632,981, which equates to an average of 11.33 percent increase to all residential and commercial accounts. For transfer station services, cost increases and pass-throughs calculated by the Company equate to \$339,335, resulting in an increase in revenue requirements of 6.31 percent.

Summary calculations and supporting documentation for curbside and the transfer station provided by the Company are attached here as Attachments 1 and 2 respectively. Also included for context as Attachment 3 is a curbside rate comparison for surrounding communities.

At this time, Council is asked to receive and review the intent of the Company, as per the provisions of its respective contracts. Accordingly, by November 20, 2023, the City Council must complete its review of the Company's notices of intent and either confirm that the intention to adjust rates conforms to the provisions of the contracts for curbside services and transfer station services or establish by mutual agreement with the Company any necessary changes to the proposed rates so that it can make such confirmation. The City must provide customers notice of proposed rate adjustments for curbside collection and transfer station services by December 1, 2023.

As this is a regular matter and a contractual requirement, the recommendation is for Council to receive, review, and confirm the determination of the City Manager that the proposed rate adjustment comply with the agreed upon terms of the contracts. The next available regular City Council meeting before the November 20th confirmation deadline is scheduled for November 15, 2023. Staff can bring this item back to Council with this for further consideration, if deemed necessary.

Recommended Action: Confirm the determination of the City Manager of compliance with the provisions of the agreements between the City of Ukiah and Ukiah Waste Solutions, Inc. and Solid Waste Systems, Inc. regarding the company's notice of intent to adjust curbside collection and transfer station rates.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH:

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager 

**Ukiah Waste Solutions Curbside Rate
Annual Adjustment Calculations
Effective Date January 1, 2024**

<u>Comparison Year Costs July 2022-June 2023</u>	Index	Increase / Decrease Allowed	
TOTAL COSTS	\$6,818,000		
Less: Fuel Cost	\$141,416	Fuel	\$111,352.08
Less: Disposal Fees - Garbage	\$1,337,059	SWS TS Gate	\$84,368.41
Less: Disposal Fees - Mixed Organic Waste	\$166,450	Negotiated	\$5,293.12
Less: Processing - Recycling	\$158,334	Contract	\$89,857.12
Less: City Landfill Closure Costs	\$60,000	Set by City	\$0.00
Less: City Commercial Oversight fee	\$10,000	Set by City	\$0.00
Collection Costs	\$4,944,741		
Franchise Fee & Billing Costs			\$143,077.99
Collection COSTS Subject to CPI adj.	\$4,944,741	CPI BA	\$142,408.53
Per Adjustment Summary			\$576,357.25
			TOTAL

<u>Revenue base July 2022 - June 2023</u>	Residential	Commercial	Roll Off	Total Revenue
	28.63%	61.54%	9.83%	100.00%
	\$1,599,090.86	\$3,437,085.67	\$548,977.20	\$5,585,153.73
	\$1,599,090.86	\$3,437,085.67	\$548,977.20	\$5,585,153.73
Fuel Cost	\$31,881.32	\$68,525.71	\$10,945.04	\$111,352.07
Disposal Fees - MOW	\$1,515.48	\$3,257.37	\$520.27	\$5,293.12
Abatement	\$16,212.19	\$34,846.47	\$5,565.74	\$56,624.40
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
Processing - Recycle	\$25,727.08	\$55,297.78	\$8,832.26	\$89,857.12
Landfill closure cost	\$0.00	\$0.00	\$0.00	\$0.00
Commercial Oversight fee	\$0.00	\$0.00	\$0.00	\$0.00
Other Regulatory & Governmental Costs	\$0.00	\$0.00	\$0.00	\$0.00
Disposal Fees - Garbage	\$24,155.60	\$51,920.05	\$8,292.76	\$84,368.41
CPI adjustment	\$40,773.13	\$87,637.75	\$13,997.65	\$142,408.53
Total before franchise and billing fees	\$1,739,355.66	\$3,738,570.80	\$597,130.92	\$6,075,057.38
Franchise & Billing Fees	\$40,964.80	\$88,049.73	\$14,063.45	\$143,077.99
Adjusted revenue	\$1,780,320.46	\$3,826,620.54	\$611,194.37	\$6,218,135.37
Revenue Adjustment	\$181,229.60	\$389,534.87	\$62,217.17	\$632,981.64
Rate adjustment as a percent				11.33%

**Ukiah Waste Solutions Curbside Rate
Annual Adjustment Calculations
Effective Date January 1, 2024**

Fuel - June to June (EIA Petroleum & Other Liquids)

See Fuel Cost Adjustment Worksheet

CPI Bay Area - June to June (Index)

Jun-22	Jun-23		Index Increase (Decrease)
330.539	340.056		9.517
		CPI % Change	2.88%

Transfer Station Fee (Disposal Fees - Garbage) Jan to Jan

Jan-23	Jan-24		Increase (Decrease)
\$125.90	\$133.85		\$7.95
		Transfer Station Fee % Change	6.31%

Mixed Organic Waste Disposal Fee (Disposal - Green Waste) June to June

Jun-22	Jun-23		Increase (Decrease)
\$65.00	\$67.07	\$ 2.07	3.18%
		Disposal Fee - Green Waste % Change	3.18%

Landfill Closure Costs Jan to Jan

January 2023	January 2024		Increase (Decrease)
\$60,000	\$60,000		\$0.00
		Landfill Closure Costs % Change	0.00%

Commercial Oversight Fee Jan to Jan

January 2023	January 2024		Increase (Decrease)
\$10,000	\$10,000		\$0.00
		Commercial Oversight Fee % Change	0.00%

Recycle Tip Fee June to June

Jun-22	Jun-23		Increase (Decrease)
\$68,476.93	\$158,334.05		\$89,857.12

City Franchise Fee	15%	City Billing Fee - Residential Customers	3%
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Ukiah Waste Solutions, Inc.
JANUARY 1, 2024 RATE ADJUSTMENT

SUMMARY OF RATE ADJUSTMENT FOR STANDARD SERVICES

Service Level	Current 2023 Rate	New 2024 Rate	Total Monthly Adjustment
<u>Curbside Service</u>			
No Service Minimum Charge	\$ 11.21	\$ 12.48	\$ 1.27
10 gallon can rate	\$ 20.95	\$ 23.32	\$ 2.37
20 gallon can rate	\$ 23.42	\$ 26.07	\$ 2.65
32 gallon can rate	\$ 26.39	\$ 29.38	\$ 2.99
68 gallon can rate	\$ 60.23	\$ 67.05	\$ 6.82
95 gallon can rate	\$ 84.86	\$ 94.47	\$ 9.61
Other combinations - rate per gallon	\$ 1.00	\$ 1.11	\$ 0.11
1 yard bin rate	\$ 187.64	\$ 208.90	\$ 21.26
1.5 yard bin rate	\$ 234.56	\$ 261.14	\$ 26.58
2 yard bin rate	\$ 304.92	\$ 339.47	\$ 34.55
3 yard bin rate	\$ 445.66	\$ 496.15	\$ 50.49
4 yard bin rate	\$ 586.39	\$ 652.83	\$ 66.44
6 yard bin rate	\$ 852.32	\$ 948.89	\$ 96.57

<u>Packout Service</u>			
20 gallon can rate	\$29.41	\$ 32.74	\$ 3.33
32 gallon can rate	\$ 34.55	\$ 38.46	\$ 3.91
68 gallon can rate	\$ 78.42	\$ 87.30	\$ 8.88
95 gallon can rate	\$ 113.26	\$ 126.09	\$ 12.83
Other combinations - rate per gallon	\$ 1.21	\$ 1.35	\$ 0.14

Remote Area Service

Add to the Packout Service rate.	\$ 11.13	\$ 12.39	\$ 1.26
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In areas with limited access, an additional fee is charged to fund the costs of special equipment and special handling necessary to provide garbage pickup services. This fee is in addition to the "Packout Service" fee listed in this schedule.

<u>Commercial / Multi-Family Service</u>			
20 gallon can rate	\$24.31	\$ 27.06	\$ 2.75
32 gallon can rate	\$ 29.28	\$ 32.60	\$ 3.32
68 gallon can rate	\$ 66.87	\$ 74.45	\$ 7.58
95 gallon can rate	\$ 94.23	\$ 104.91	\$ 10.68
1 yard bin rate	\$ 187.64	\$ 208.90	\$ 21.26
1.5 yard bin rate	\$ 234.56	\$ 261.14	\$ 26.58
2 yard bin rate	\$ 304.92	\$ 339.47	\$ 34.55
3 yard bin rate	\$ 445.66	\$ 496.15	\$ 50.49
4 yard bin rate	\$ 586.39	\$ 652.83	\$ 66.44
6 yard bin rate	\$ 852.32	\$ 948.89	\$ 96.57

Calculation to adjust fuel costs			
Effective Date January 1, 2024			
Fuel Revenue Adjustment Worksheet, based on Fuel Index change, June to June			UWS
Base Year Fuel Index and Cost		3.216	June 2020 after 5 yr Review - Jan 2021
Index Change - New vs. Base Year			
Annual adjustment based on Fuel Index change, year to year (using example fuel index changes)			
2 Fuel index adjustment at Dec 2022	5.415		
Revenue adjustment for January 2022 rate revision	→	\$111,352.08	Plus: Base Year Cost X Index Change \$111,352.08 Less: Prior Fuel Cost applied to rate \$0.00
			Fuel Cost Allowed Year 1 - 2023
3 Estimated Fuel index adjustment at June 2023	4.751		
Revenue adjustment for January 2023 rate revision	→	(\$33,627.09)	Plus: Base Year Cost X Index Change \$77,724.99 Less: Prior Fuel Cost applied to rate \$111,352.08
			Fuel Cost Allowed Year 2 - 2024
4 Estimated Fuel index adjustment at June 2024	4.751		
Revenue adjustment for January 2024 rate revision	→	\$0.00	Plus: Base Year Cost X Index Change \$77,724.99 Less: Prior Fuel Cost applied to rate \$77,724.99
			Fuel Cost Allowed Year 3 - 2025
5 Estimated Fuel index adjustment at June 2025	4.751		
Revenue adjustment for January 2025 rate revision	→	\$0.00	Plus: Base Year Cost X Index Change \$77,724.99 Less: Prior Fuel Cost applied to rate \$77,724.99
			Fuel Cost Allowed Year 4 - 2026
6 Estimated Fuel index adjustment at June 2026	4.751		
Revenue adjustment for January 2026 rate revision	→	\$0.00	Plus: Base Year Cost X Index Change \$77,724.99 Less: Prior Fuel Cost applied to rate \$77,724.99
			Fuel Cost Allowed Year 5 - 2027

Ukiah Waste Solutions Curbside Agreement

Effective Date January 1, 2018

	Cost/Rev	Adjustment		Index Used	Cost Group
		Period	Method		
1,2	Fuel	Annual	100% of index change	eia Ca #2 Diesel Retail all sellers	Base Rate as Adjusted
	Disposal - Solid Waste	Time to Time	Per TS (SWS) Agreement	N/A	Pass Through
1,2	Operations (all other costs)	Annual	100% of index change	CPI - US Cities CPI-U	Base Rate as Adjusted
3	Recycle Reduction	Annual	Per Recycle Agreement	Rec Market Value Grid - \$5 base	Operating Cost Reduction
1,2	Green Waste Disposal	Annual	Up to CPI (Contractor Choice)	CPI - US Cities CPI-U	Base Rate as Adjusted
1,2,8	Food Waste Disposal (Comm)	Annual	Up to CPI (Contractor Choice)	CPI - US Cities CPI-U	Base Rate as Adjusted
4	City Franchise Fee	Time to Time	City Action	N/A	Pass Through
4	City Bill Fee	Time to Time	City Action	N/A	Pass Through
4	City Oversight Fee	Time to Time	City Action	N/A	Pass Through
4	City Landfill Closure Fee	Time to Time	City Action	N/A	Pass Through
6,9	TOTAL NET COST				

Notes

- 1 Agreement should state mutually agreed upon Index if Index becomes unavailable
 - 2 June to June change
 - 3 Recycle Agreement with PRS renewable every 5 years with Base Market Value per mixed ton to provide for Rev sharing with City (reduction of operating costs).
 - 4 Agreement should state initial rate, subject to change by City action
 - 5 Exhibit of calculation to be made part of agreement
 - 6 UWS requests new rate by Aug 15, City approves by Oct 15, Pub Notice given by Nov 1, Adjusted Rate goes into effect following January 1.
 - 7 Agreement must provide for City Flow Control with language that directs flow to contractor facilities when available.
 - 8 FOOD WASTE - UWS will implement a pilot and or full commercial food waste program in place by June 2013 provided proper permits can be obtained
Details still to be worked out.
 - 9 Rate change is calced as follows: % annual adjustment X actual prior year (July to June) actual component cost = new funds needed / collection revenue
= % adjustment per rate. New cost adj dollars (fuel, disposal, city fees etc..) need to be adjusted for city fees - CPI adj does not.
- RE-OPENER - the contract should have a mutual re-opener for other new items

Greenwaste & Recycling Tip Fee
July 2022 - June 2023

	Green Yard Waste		Recycling	
	SWS	PRS	Disposal Cost	Tip Fee/Ton
2022-07	\$1,443	\$10,360	\$2,970	\$ 15.00
2022-08	\$3,528	\$9,675	\$11,838	\$ 45.00
2022-09	\$2,738	\$9,596	\$16,050	\$ 65.00
2022-10	\$1,407	\$9,463	\$17,123	\$ 75.00
2022-11	\$3,414	\$11,397	\$17,783	\$ 75.00
2022-12	\$9,834	\$14,838	\$17,277	\$ 65.00
2023-01	\$2,964	\$12,067	\$21,875	\$ 75.00
2023-02	\$3,380	\$7,927	\$10,359	\$ 45.00
2023-03	\$445	\$9,602	\$14,822	\$ 55.00
2023-04	\$188	\$11,747	\$10,669	\$ 55.00
2023-05	\$1,173	\$14,108	\$11,739	\$ 55.00
2023-06	\$3,520	\$11,637	\$5,829	\$ 25.00
	\$ 34,034	\$ 132,417	\$ 158,334	

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods

San Francisco-Oakland-Hayward, CA (1982-84=100 unless otherwise noted)

Expenditure category	Item and Group	Indexes			
		Historical data	Apr. 2023	May 2023	Jun. 2023
All items		☒	338.496	-	340.056
All items (1967=100)		☒	1,040.631	-	1,045.427
Food and beverages		☒	356.665	-	362.310
Food		☒	360.824	-	365.879
Food at home		☒	326.592	332.506	332.099
Cereals and bakery products		☒	325.167	326.787	334.938
Meats, poultry, fish, and eggs		☒	347.694	349.817	351.767
Dairy and related products		☒	332.173	332.046	330.449
Fruits and vegetables		☒	430.010	439.167	420.164
Nonalcoholic beverages and beverage materials(1)		☒	226.074	240.615	242.179
Other food at home		☒	288.244	294.417	297.949
Food away from home		☒	400.510	-	403.309
Alcoholic beverages		☒	311.678	-	323.959
Housing		☒	392.105	-	393.011
Shelter		☒	438.763	438.964	439.713
Rent of primary residence(2)		☒	494.560	494.881	501.714
Owners' equiv. rent of residences(2)(3)		☒	470.284	469.739	470.221

https://www.bls.gov/regions/west/news-release/consumerpriceindex_sanfrancisco.htm

Percent change from-		
un. 022	Apr. 2023	May 2023
2.9	0.5	-
-	-	-
5.0	1.6	-
5.4	1.4	-
4.7	1.7	-0.1
5.7	3.0	2.5
-0.6	1.2	0.6
5.0	-0.5	-0.5
1.9	-2.3	-4.3
9.0	7.1	0.7
9.7	3.4	1.2
6.6	0.7	-
1.0	3.9	-
4.5	0.2	-
4.9	0.2	0.2
6.1	1.4	1.4
5.2	6.0	0.1

Weekly Retail Gasoline and Diesel Prices

https://www.eia.gov/dnav/pet/hist/LeafHandler.ashx?n=PET&s=EMD_EPD2DXL0_PTE_SCA_DPG&f=W

2022-Jan	01/03	4.758	01/10	4.782	01/17	4.789	01/24	4.824	01/31
2022-Feb	02/07	4.949	02/14	4.994	02/21	5.051	02/28	5.077	
2022-Mar	03/07	5.759	03/14	6.264	03/21	6.218	03/28	6.289	
2022-Apr	04/04	6.289	04/11	6.223	04/18	6.250	04/25	6.277	
2022-May	05/02	6.412	05/09	6.461	05/16	6.477	05/23	6.502	05/30
2022-Jun	06/06	6.831	06/13	6.887	06/20	6.915	06/27	6.863	
2022-Jul	07/04	6.779	07/11	6.665	07/18	6.516	07/25	6.389	
2022-Aug	08/01	6.266	08/08	6.097	08/15	6.019	08/22	6.029	08/29
2022-Sep	09/05	6.174	09/12	6.164	09/19	6.149	09/26	6.110	
2022-Oct	10/03	6.077	10/10	6.489	10/17	6.499	10/24	6.331	10/31
2022-Nov	11/07	6.191	11/14	6.180	11/21	6.105	11/28	6.006	
2022-Dec	12/05	5.816	12/12	5.562	12/19	5.437	12/26	5.415	
2023-Jan	01/02	5.466	01/09	5.448	01/16	5.450	01/23	5.484	01/30
2023-Feb	02/06	5.482	02/13	5.445	02/20	5.407	02/27	5.357	
2023-Mar	03/06	5.316	03/13	5.312	03/20	5.260	03/27	5.165	
2023-Apr	04/03	5.047	04/10	4.989	04/17	4.963	04/24	4.960	
2023-May	05/01	4.903	05/08	4.847	05/15	4.825	05/22	4.825	05/29
2023-Jun	06/05	4.765	06/12	4.750	06/19	4.773	06/26	4.751	
2023-Jul	07/03	4.762	07/10	4.821	07/17	4.848	07/24	4.944	07/31
2023-Aug	08/07	5.339							

Solid Wastes Systems Transfer Station
Annual Adjustment Calculations
Effective Date January, 2024
Using 2022-2023 Data (July to June)

<u>COSTS Subject to adjustment</u>	<u>Cost</u>	<u>Index</u>		<u>Adjustment Allowed</u>
Operating Costs subject to CPI	\$2,954,060.68	CPI		\$ 87,735.60
Fuel	\$319,002.36	Fuel		\$ 137,622.32
Disposal - Garbage	\$925,802.88	Contract rate	Pass Through	\$ 44,978.39
Disposal - Processing GW	\$595,050.11	Negotiated	Pass Through	\$ 18,909.38
Disposal - Processing Recycling	\$89,744.10		Pass Through	\$47,391.02
			Pass Through	\$ -
Maint / Prop Tax \$2.36/ton	\$90,879.01	CPI	Pass Through	\$ 2,699.11
City Rent \$10/ton	\$385,080.54	Lease rate	Pass Through	\$ -
City Landfill Fee \$14/ton	\$539,112.76	Set by City	Pass Through	\$ -
MSWMA Fee \$6.50/ton	\$232,652.78	Set by City	Pass Through	\$ -
Total COSTS Subject to adjustment	\$6,131,385.22			\$ 339,335.82
Adjusted Costs				\$6,470,721.04
Adjustments:	\$0.00			\$ -
Total Adjustments	\$0.00			\$ -
Adjusted Cost	\$6,131,385.22			\$ 339,335.82
<u>Revenue base</u>				
Comparison Year Revenue	\$4,049,914.62			
Fuel	\$137,622.32			
Disposal - garbage	\$44,978.39			
Disposal - processing	\$18,909.38			
CPI adjustment	\$87,735.60			
City Landfill Fee \$14/ton	\$0.00			
Maint / Prop Tax \$2.36/ton	\$2,699.11			
Disposal Processing - Recycling	\$47,391.02			
	\$0.00			
Revenue change - Contractor	\$339,335.82	Less: City & MSWMA Fee Adjustments		
Adjusted revenue	\$4,389,250.44			
Adjusted Revenue Difference	\$339,335.82			
		Current	Adjustment	New
Contractor Rate increase as a percent	8.38%	\$94.95	\$7.96	\$102.91
MSWMA Rate increase as a percent	0.00%	\$6.50	\$0.00	\$6.50
City Rate increase as a percent	0.00%	\$24.45	\$0.00	\$24.45
		\$125.90	Total Rate	\$133.85
EFFECTIVE RATE ADJUSTMENT PERCENT				6.31%

Solid Wastes Systems Transfer Station
Annual Adjustment Calculations
Effective Date January, 2024
Using 2022-2023 Data (July to June)

Worksheet for computing the change in various indexes and factors which comprise the components on
which rates are adjusted

Fuel - June to June (EIA Petroleum & Other Liquids)

See Fuel cost adjustment worksheet

CPI US City Average- Jun-22 to Jun-23 (normal year is June to June)

Jun-22	Jun-23	Index Increase (Decrease)
296.311	305.109	8.798
CPI % Change		2.97%

Landfill Fee Jan 2022 to Jan 2023

January 2023	January 2024	Increase (Decrease)
\$ 30.60	\$ 32.09	\$ 1.49
Disposal - Garbage Cost % Change		4.86%

Disposal Processing Fee Jan 2022 to Jan 2023

January 2023	January 2024	CPI Jun to Jun	Increase (Decrease)
\$ 65.00	\$ 67.07	Nov-21 N/A	2.066
		Jun-22 N/A	3.18%
Disposal - Green Waste Cost % Change			

Transfer Station MSW Tonnage at gate, Year to Year

12 months ended June 2022	12 months ended June 2023	Increase (Decrease)
41,527.23	38,508.05	(3,019.17)
Tonnage % Change		-7.27%

City Landfill Fee June to June

January 2022	January 2023	Increase (Decrease)
\$ 14.00	\$ 14.00	\$ 0.00
City Landfill Fee % Change		0.00%

MSWMA Fee June to June

January 2022	January 2023	Increase (Decrease)
\$ 6.50	\$ 6.50	\$ 0.00
MSWMA Fee % Change		0.00%

Recycle Tip Fee June to June

12 months ended June 2022	12 months ended June 2023	Increase (Decrease)
\$42,353.08	\$89,744.10	\$47,391.02

Fuel Revenue Adjustment Worksheet, based on Fuel Index change, June to June				SWS
Base Year Fuel Index and Cost		3.216	\$201,261.07	June 2020 after 5 yr Review - Jan 2021
Index Change - New vs. Base Year				
Annual adjustment based on Fuel Index change, year to year (using example fuel index changes)				
1	Estimated Fuel index adjustment at Dec 2022	5.415	68.38%	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2022 rate revision		\$137,622.32	Less: Prior Fuel Cost applied to rate
			\$0.00	
			\$338,883.39	Fuel Cost Allowed Year 1 - 2022
2	Estimated Fuel index adjustment at June 2023	4.751	47.73%	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2023 rate revision		(\$41,560.41)	Less: Prior Fuel Cost applied to rate
			\$137,622.32	
			\$297,322.98	Fuel Cost Allowed Year 2 - 2023
3	Estimated Fuel index adjustment at June 2024	4.751	47.73%	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2024 rate revision		\$0.00	Less: Prior Fuel Cost applied to rate
			\$96,061.91	
			\$297,322.98	Fuel Cost Allowed Year 3 - 2024
4	Estimated Fuel index adjustment at June 2025	4.751	47.73%	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2025 rate revision		\$0.00	Less: Prior Fuel Cost applied to rate
			\$96,061.91	
			\$297,322.98	Fuel Cost Allowed Year 4 - 2025
5	Estimated Fuel index adjustment at June 2026	4.751	47.73%	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2026 rate revision		\$0.00	Less: Prior Fuel Cost applied to rate
			\$96,061.91	
			\$297,322.98	Fuel Cost Allowed Year 5 - 2026

Solid Wastes Systems, Inc.
Transfer Station Rate Schedule
 Effective Date January 2024

Item	2023		Calculated		NEW	
	Rate	FA	Rate	Rate	2024	Rate
MSW - Ton	\$125.90		\$133.84		\$133.85	
MSW - Yard	\$28.40		\$30.34		\$30.35	
Minimum Gate Fee - MSW	\$14.20		\$15.17		\$15.15	
Per Can Rate - 32 gallon	\$4.75		\$5.06		\$5.05	
Green Waste - Ton	\$65.00		\$65.00		\$65.00	
Green Waste - Yard	\$9.45		\$9.45		\$9.45	
Minimum Gate Fee - Green Waste	\$9.20		\$9.20		\$9.20	
Mixed Load - Additional Charge	\$27.95		\$30.29		\$30.30	
Appliances	\$15.25		\$16.53		\$16.55	
Oil Filters - Small	\$0.55		\$0.60		\$0.60	
Oil Filters - Medium	\$0.95		\$1.03		\$1.05	
Oil Filters - Large	\$1.30		\$1.41		\$1.40	
Concrete - Ton	\$98.00		\$106.21		\$106.20	
Dirt - Ton	\$98.00		\$106.21		\$106.20	
Sheetrock - Clean	\$62.50		\$67.74		\$67.75	
Sheetrock - Dirty	\$98.00		\$106.21		\$106.20	
Tires - Bicycle	\$1.75		\$1.90		\$1.90	
Tires - Motorcycle	\$3.40		\$3.68		\$3.70	
Tires - Passenger Car	\$5.10		\$5.53		\$5.55	
Tires - Passenger Car with Rim	\$8.00		\$8.67		\$8.65	
Tires - Truck	\$10.90		\$11.81		\$11.80	
Tires - Truck with Rim	\$14.70		\$15.93		\$15.95	
Tires - Tractor	66.70 - 504.55	66.71 - 504.55	66.71 - 504.55	66.70 - 504.55	66.70 - 504.55	
E-Waste - Computers	No Charge	No Charge	No Charge	No Charge	No Charge	
E-Waste - Monitors	No Charge	No Charge	No Charge	No Charge	No Charge	
Scrap Metal	No Charge	No Charge	No Charge	No Charge	No Charge	

This rate adjusted by 9.89% (effective rate)

This rate = 24.05% of per ton contractor gate fee PLUS per ton City & MSWMA fees divided by 5.54 (yards / ton)

This rate = MSW Yard fee / 2

This rate - Min Gate fee / 3

This rate - changing to \$65/ton on 1/1/2023

Increased in proportion to per Ton GW increase.

Increased in proportion to per Ton GW increase.

These rates adjusted by 17.35% (contractor rate)

* Rates are rounded to the nearest five cents

Solid Wastes Systems, Inc.
Transfer Station Rate Schedule
Effective Date January 2024

		NEW 2024 Rate
<u>Item</u>		<u>Rounded *</u>
MSW - Ton		\$133.85
MSW - Yard		\$30.35
Minimum Gate Fee - MSW	Up to 3 cans	\$15.15
Per Can Rate - 32 gallon	After 3 cans	\$5.05
Green Waste - Ton		\$65.00
Green Waste - Yard		\$9.45
Minimum Gate Fee - Green Waste		\$9.20
Mixed Load - Additional Charge		\$30.30
Appliances		\$16.55
Oil Filters - Small		\$0.60
Oil Filters - Medium		\$1.05
Oil Filters - Large		\$1.40
Concrete - Ton		\$106.20
Dirt - Ton		\$106.20
Sheetrock - Clean		\$67.75
Sheetrock - Dirty		\$106.20
Tires - Bicycle		\$1.90
Tires - Motorcycle		\$3.70
Tires - Passenger Car		\$5.55
Tires - Passenger Car with Rim		\$8.65
Tires - Truck		\$11.80
Tires - Truck with Rim		\$15.95
Tires - Tractor		66.70 - 504.55
E-Waste - Computers		No Charge
E-Waste - Monitors		No Charge
Scrap Metal		No Charge

* Rates are rounded to the nearest five cents

SWS Transfer Station Agreement

		Cost/Rev	Adjustment		Index	Cost
			Period	Method	Used	Group
1,2,4	Construction / Lease	\$2.36 / MSW ton	Annual	100% of index change	CPI - US Cities CPI-U	Base Rate as Adjusted
3	Construction / Lease	\$10.00 / MSW ton	Time to Time	Per City	N/A	Pass Through
1,2	Fuel		Annual	100% of index change	eia CA #2 Diesel Retail all sellers	Base Rate as Adjusted
	Disposal - Landfill		Time to Time	Per Landfill Agreement	N/A	Pass Through
9	Disposal - Processing		Time to Time	Per Processor Agreements	N/A	Pass Through
1,2	Operating Costs		Annual	100% of index change	CPI - US Cities CPI-U	Base Rate as Adjusted
	Per Ton Contractor Gate					
4	City Franchise Fee	\$2.00	Time to Time	Per City	N/A	Pass Through
4	MSWMA Fee	\$5.00	Time to Time	Per MSWMA	N/A	Pass Through
6,7,8	TOTAL GATE FEE					

Notes

- 1 Agreement should state mutually agreed upon Index if Index becomes unavailable
- 2 June to June change
- 3 Lease rate replaces construction rate January 1, 2017 - \$10.00 per ton MSW
- 4 Part of Construction rate left in gate rate to cover triple net lease costs (adjusts by CPI) starting January 1, 2017. i.e.. Prop tax, Insurance & R&M.
- 4 Agreement should state initial rate, subject to change by City / MSWMA action
- 5 Exhibit of calculation to be made part of agreement
- 6 SWS requests new rate by Aug 15, City approves by Oct 15, Pub Notice given by Nov 1, Adjusted Rate goes into effect following January 1.
- 7 Per Yard Gate Fee shall be equal to 24.05% of per ton contractor gate fee PLUS per ton City & MSWMA fees divided by 5.54 (MSWMA yards / ton)
- 8 Rate change is calculated as follows: % annual adjustment X actual prior year (July to June) component cost = new funds needed / total gate revenue
= % adjustment to gate rate.
- 9 Processing contract mutually agreed to with city - i.e. PRS grinding yard rate charged SWS for greenwaste.

City can direct SWS to implement other programs, provided the costs of such programs are covered through increased rates.

Solid Waste Systems
Disposal Breakdown by Stream & Facility

				SWS MSW	
	Potrero -		PRS -	Inbound	SWS Compost
	MSW \$	PRS - GYW \$	Recycling \$	Tons	Inbound \$\$
2022-07	\$ 63,082	\$ 72,171	\$ 2,165	7,023	30,063
2022-08	76,579	69,778	8,179	7,736	40,738
2022-09	70,896	62,999	8,971	7,251	26,118
2022-10	71,247	66,155	11,445	7,622	31,081
2022-11	67,490	69,112	9,657	7,171	34,931
2022-12	67,789	80,382	8,689	7,254	41,639
2023-01	80,966	43,882	10,058	6,594	35,827
2023-02	75,730	36,373	4,752	6,094	27,970
2023-03	80,581	21,634	7,566	5,922	9,553
2023-04	89,655	15,611	5,981	6,185	10,872
2023-05	89,685	29,173	8,176	6,436	16,463
2023-06	92,104	27,782	4,105	6,892	17,810
Total	\$ 925,803	\$ 595,050	\$ 89,744	82,178	\$ 252,264

	Rent	Franhise Fees	MSWMA
2022-07	\$ 34,961	\$ 48,946	\$ 19,230
2022-08	\$ 32,815	\$ 45,941	\$ 21,996
2022-09	\$ 36,997	\$ 51,795	\$ 22,220
2022-10	\$ 34,248	\$ 47,947	\$ 20,897
2022-11	\$ 34,944	\$ 48,922	\$ 21,085
2022-12	\$ 33,545	\$ 46,963	\$ 20,397
2023-01	\$ 30,498	\$ 42,697	\$ 18,653
2023-02	\$ 30,768	\$ 43,076	\$ 18,750
2023-03	\$ 26,183	\$ 36,656	\$ 15,835
2023-04	\$ 28,791	\$ 40,307	\$ 17,630
2023-05	\$ 29,620	\$ 41,468	\$ 17,400
2023-06	\$ 31,711	\$ 44,395	\$ 18,559
Total	\$ 385,080.54	\$ 539,112.76	\$ 232,652.78

38,508.05 Total Tons

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods

San Francisco-Oakland-Hayward, CA (1982-84=100 unless otherwise noted)

Expenditure category	Item and Group	Indexes					Percent change from-		
		Historical data	Apr. 2023	May 2023	Jun. 2023	Jun. 2023	Jun. 2022	Apr. 2023	May 2023
All items		☒	338.496	-	340.056	340.056	2.9	0.5	-
All items (1967=100)		☒	1,040.631	-	1,045.427	1,045.427	-	-	-
Food and beverages		☒	356.665	-	362.310	362.310	5.0	1.6	-
Food		☒	360.824	-	365.879	365.879	5.4	1.4	-
Food at home		☒	326.592	332.506	332.099	332.099	4.7	1.7	-0.1
Cereals and bakery products		☒	325.167	326.787	334.938	334.938	5.7	3.0	2.5
Meats, poultry, fish, and eggs		☒	347.694	349.817	351.767	351.767	-0.6	1.2	0.6
Dairy and related products		☒	332.173	332.046	330.449	330.449	5.0	-0.5	-0.5
Fruits and vegetables		☒	430.010	439.167	420.164	420.164	1.9	-2.3	-4.3
Nonalcoholic beverages and beverage materials(1)		☒	226.074	240.615	242.179	242.179	9.0	7.1	0.7
Other food at home		☒	288.244	294.417	297.949	297.949	9.7	3.4	1.2
Food away from home		☒	400.510	-	403.309	403.309	6.6	0.7	-
Alcoholic beverages		☒	311.678	-	323.959	323.959	1.0	3.9	-
Housing		☒	392.105	-	393.011	393.011	4.5	0.2	-
Shelter		☒	438.763	438.964	439.713	439.713	4.9	0.2	0.2
Rent of primary residence(2)		☒	494.560	494.881	501.714	501.714	6.1	1.4	1.4
Owners' equiv. rent of residences(2)(3)		☒	470.284	469.739	470.771	470.771	5.2	0.0	0.1

https://www.bls.gov/regions/west/news-release/consumerpriceindex_sanfrancisco.htm

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods

San Francisco-Oakland-Hayward, CA (1982-84=100 unless otherwise noted)

Expenditure category	Item and Group	Indexes				At
		Historical data	Jun. 2022	Jul. 2022	Aug. 2022	
All items		☒	330.539	-	-	328.871
All items (1967=100)		☒	1,016.169	-	-	1,011.040
Food and beverages		☒	345.013	-	-	347.940
Food		☒	347.238	-	-	350.468
Food at home		☒	317.292	321.564	-	320.223
Cereals and bakery products		☒	316.957	-	-	309.012
Meats, poultry, fish, and eggs		☒	353.725	-	-	352.123
Dairy and related products		☒	314.815	-	-	337.802
Fruits and vegetables		☒	412.383	-	-	404.120
Nonalcoholic beverages and beverage materials(1)		☒	222.129	-	-	224.431

Weekly Retail Gasoline and Diesel Prices

https://www.eia.gov/dnav/pet/hist/LeafHandler.ashx?n=PET&s=EMD_EPD2DXL0_PTE_SCA_DPG&f=W

2022-Jan	01/03	4.758	01/10	4.782	01/17	4.789	01/24	4.824	01/31
2022-Feb	02/07	4.949	02/14	4.994	02/21	5.051	02/28	5.077	
2022-Mar	03/07	5.759	03/14	6.264	03/21	6.218	03/28	6.289	
2022-Apr	04/04	6.289	04/11	6.223	04/18	6.250	04/25	6.277	
2022-May	05/02	6.412	05/09	6.461	05/16	6.477	05/23	6.502	05/30
2022-Jun	06/06	6.831	06/13	6.887	06/20	6.915	06/27	6.863	
2022-Jul	07/04	6.779	07/11	6.665	07/18	6.516	07/25	6.389	
2022-Aug	08/01	6.266	08/08	6.097	08/15	6.019	08/22	6.029	08/29
2022-Sep	09/05	6.174	09/12	6.164	09/19	6.149	09/26	6.110	
2022-Oct	10/03	6.077	10/10	6.489	10/17	6.499	10/24	6.331	10/31
2022-Nov	11/07	6.191	11/14	6.180	11/21	6.105	11/28	6.006	
2022-Dec	12/05	5.816	12/12	5.562	12/19	5.437	12/26	5.415	
2023-Jan	01/02	5.466	01/09	5.448	01/16	5.430	01/23	5.484	01/30
2023-Feb	02/06	5.482	02/13	5.445	02/20	5.407	02/27	5.357	
2023-Mar	03/06	5.316	03/13	5.312	03/20	5.260	03/27	5.165	
2023-Apr	04/03	5.047	04/10	4.989	04/17	4.963	04/24	4.960	
2023-May	05/01	4.903	05/08	4.847	05/15	4.825	05/22	4.825	05/29
2023-Jun	06/05	4.765	06/12	4.750	06/19	4.773	06/26	4.751	
2023-Jul	07/03	4.762	07/10	4.821	07/17	4.848	07/24	4.944	07/31
2023-Aug	08/07	5.339							

4. Compensation to Company.

(A) **Basic Disposal Prices.** The basic per Ton prices paid by Customer to Company for Acceptable Waste and Special Waste delivered to the Disposal Site hereunder (the "Basic Disposal Prices") shall be as set forth on Exhibit A, which is attached hereto and made a part hereof. The parties may amend Exhibit A from time to time upon mutual written agreement for the purpose of adding additional types of Acceptable Waste and the corresponding Basic Disposal Prices for such additional types of Acceptable Waste. The Basic Disposal Prices include current Fees and Taxes imposed on acceptance of Acceptable Waste at the Disposal Site in effect as of the Effective Date, but does not include sales or use taxes, if applicable, for which Customer shall be solely responsible.

(B) **CPI Adjustment.** Commencing on January 1, 2018, and on each January 1st thereafter, each of the Basic Disposal Prices for Acceptable Waste and Special Waste shall automatically increase as follows:

(i) Ninety percent (90%) of the actual percentage change in the Consumer Price Index for the Prior Rolling Twelve-Month Period (as defined below). The Consumer Price Index or "CPI-U" means the All Items Consumer Price Index for All Urban Consumers- In the San Francisco | Oakland | San Jose Metropolitan Area, standard reference base period 1982 - 1984 = 100 as prepared by the United States Department of Labor Bureau of Labor Statistics ("BLS") or its successor. If BLS designates an index with a new title or code number or table number as being the continuation of the index cited above, the new Index will be used. Otherwise, the parties shall agree upon a new index. The "Prior Rolling Twelve Month Period" shall be calculated by establishing the CPI-U on each August 1st as compared to the immediately preceding August 1 during every year of the Term.

(C) **Change of Law.** The parties acknowledge that solid waste disposal is a highly regulated and highly taxed enterprise. From time to time, state, federal and local governments impose new taxes or increase existing Fees and Taxes. In addition, changes in laws and regulations require additional investment of capital and cause Company's costs of operations to increase. These tax and cost requirements are unavoidable by Company. If new or increased Fees and Taxes or increased regulatory compliance costs are at any time imposed, assessed, levied or charged on Company's waste management and disposal activities, or if increased operational costs result from changes in regulations, permit conditions or regulatory interpretation (together the "Allowable Costs"), the Basic Disposal Price shall be equitably adjusted to allow Allowable Costs to be passed through to Customer by a Basic Disposal Price adjustment; provided, however, such Allowable Costs must be ratably shared across all applicable customers of Company utilizing the Disposal Site. Notwithstanding anything contained herein to the contrary, a determination by any governmental entity (including, without limitation, the State of California, or Solano County) that Diversion Materials utilized by Company hereunder as alternative daily cover shall no longer qualify for AB 939 diversion credits shall constitute the imposition of new taxes and allow for adjustment to the Basic Disposal Price for Waste Used as ADC in accordance with the terms of this Section 4(C). Company shall notify Customer of its calculation of the new Basic Disposal Price per ton (the "New Rate"), including with such notice the methodology used to calculate the New Rate and Customer shall have thirty (30) days from the date of such notice to dispute the New Rate or the manner in which it was calculated..

(D) **Special Waste.** The Basic Disposal Price for Special Waste shall be as set forth in Exhibit A, which may be amended and updated from time to time by the mutual agreement of the parties to add additional agreed upon Special Waste Streams.

(E) **Cumulative Compensation.** Every adjustment to Company's compensation pursuant hereto will be cumulative and in addition to every other adjustment pursuant hereto.

<https://www.bls.gov/cpi/tables/supplemental-files/historical-cpi-u-202212.pdf>

2007	202.416	203.499	205.352	206.696	207.949	208.352	208.299	207.917	208.490	208.936	210.177	210.036
2008	211.080	211.693	213.528	214.823	216.632	218.815	219.964	219.086	218.783	216.573	212.425	210.228
2009	211.143	212.193	212.709	213.240	213.856	215.693	215.351	215.834	215.969	216.177	216.330	215.949
2010	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525
2016	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432
2017	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524
2018	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974
2020	257.971	258.678	258.115	256.389	256.394	257.797	259.101	259.918	260.280	260.388	260.229	260.474
2021	261.582	263.014	264.877	267.054	269.195	271.696	273.003	273.567	274.310	276.589	277.948	278.802
2022	281.148	283.716	287.504	289.109	292.296	296.311	296.276	296.171	296.808	298.012	297.711	296.797
2023	299.170	300.840	301.836	303.363	304.127	305.109	305.691	-	-	-	-	-

Jun-22 296.311

Jun-23 305.109

Δ 8.798

Δ% 2.97% CPI

We are using June to June due to the information not being available for August and to be consistent with other

^CPI uses

RE: Attached Image



Natalie Hicks

To: ● Jeff Stevens

Cc: ● Bruce McCracken; ● Antonio Barnett; ● Susan VanDelinder

Retention Policy WCNX - Temp Unlimited - Inbox (Never)

Expires

Yes, we have the following new fees this year:

Solano County .15/ton

Suisun Resource Conservation District .40/ton

I just tried to call to discuss implementation of the above fees.

Call me when you have a free moment.

From: Jeff Stevens <Jeffrey.Stevens@WasteConnections.com>

Sent: Monday, August 14, 2023 10:42 AM

To: Natalie Hicks <Natalie.Hicks@WasteConnections.com>

Cc: Bruce McCracken <bruce.mccracken@wasteconnections.com>; Antonio Barnett <antonio.barnett@was>
<Susan.VanDelinder@WasteConnections.com>

Subject: FW: Attached Image

Natalie, any change of law (4. C.) we should be including in the PI request? Thanks, Jeff

0.15 Solano County

0.4 Suisun Resource

0.55 Total

\$30.60

1.80% % of Current Rate

RE: Attached Image



Natalie Hicks

To ● Jeff Stevens

Cc ● Bruce McCracken; ● Antonio Barnett; ● Susan VanDelinder

Retention Policy WCNX - Temp Unlimited - Inbox (Never)

Expires Never

Below is from our Land Use Permit for the .15/ton to Solano County

Conditions of Approval for Modification
U-88-32/MD-88-09, Potrero Hills Landfill
Page 23

and type in a timely and on-demand manner on-site. The type and manner of this upgrade is subject to approval by the LEA

69. Suisun Marsh Public Education Project Fee. As additional mitigation for potential impacts of the Project within the secondary management area of the Suisun Marsh, which the Board finds are beyond the requirements of the California Environmental Quality Act (CEQA) as identified in the environmental impact report for the Project prepared pursuant to CEQA, the Permittee shall pay to the County of Solano a Suisun Marsh Public Education Project Fee (Suisun Marsh Fee) in the amount of \$.15 per ton of solid waste disposed of in the Potrero Hills Landfill. The Suisun Marsh Fee shall not apply to any materials that are recycled or beneficially re-used at the Permittee's landfill facility. The Suisun Marsh Fee shall be paid to the County on a quarterly basis, with the payment of the fee due on the 15th day of the month following the close of the quarter.

The Suisun Marsh Fee shall be used for the following purposes and in the following manner:

The .40/ton is part of a confidential settlement agreement with Suisun Resource Conservation District:

Potrero waives its rights under the California Constitution and associated laws regarding imposition of the Government Fee and agrees to the imposition of the Government Fee on the terms and conditions set forth herein.

The initial \$.40/ton fee shall be subject to annual increases pursuant to the Consumer Price Index for "All Urban Consumers, San Francisco-Oakland-San Jose, California." SRCD...

Ukiah Waste Solutions, Inc.
Rate Comparison

UWS RATE 2023 VS ALL AREAS

Jurisdiction	Carts				Bins			
	20 Gal	32 Gal	64 Gal	96 Gal	2 Yard	3 Yard	4 Yard	6 Yard
City of Ukiah - Current 2023	23.42	26.39	60.23	84.86	304.92	445.66	586.39	852.32
City of Ukiah Rate - Proposed 2024	26.07	29.38	67.05	94.47	339.47	496.15	652.83	948.89
South Lake Refuse (Kelseyville/Riviera/Lowerlake)	24.22	28.23	56.46	84.69	384.48	576.72	768.96	1153.44
South Lake Refuse (Middletown/Cobb/Hidden Vy)	28.93	33.60	67.20	100.80	463.18	697.77	926.36	1389.54
Lake County	23.05	26.46	52.92	79.39	355.43	533.15	710.87	1066.31
Lakeport Disposal	17.18	25.38	n/a	74.64	347.45	n/a	n/a	n/a
County of Mendocino Inland	22.25	30.07	62.48	93.72	413.61	477.82	566.14	781.19
County of Mendocino Coastal	22.89	32.27	67.38	101.75	433.13	526.23	679.06	n/a
Solid Waste of Willits	n/a	33.19	71.57	n/a	349.23	483.15	605.44	933.59
City of Fort Bragg	24.92	37.49	74.98	112.51	471.83	553.68	862.71	n/a
City of Clearlake	24.64	29.24	51.21	73.14	350.95	484.54	643.76	969.05



AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Mayor Rodin and Various Councilmembers

ATTACHMENTS:

1. City Council Special Assignments rev 8-4-23

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments. If necessary, the Council may consider modifications.

Background: City Council members are assigned to a number of committees and ad hoc activities. These assignments are included as Attachment 1.

Discussion: Previously, the City Council discussed having more time allocated to reporting on committee and ad hoc activities. Often, the Council Reports section of the regular agenda is rushed due to impending business (i.e., public hearings), and not enough time is afforded for reports beyond community activities.

In an effort to foster regular updates on committee and ad hoc assignments, this item is being placed on the agenda to provide the City Council members an expanded opportunity to report on assignments and modify assignments as necessary.

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

LOCAL / UKIAH VALLEY	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
City Broadband Project	TBD	TBD	Civic Center 300 Seminary Ave. Ukiah, CA 95482	to evaluate the Request for Proposal (RFP) for the Internet Service Provider (ISP) for the California's Public Utilities Commission (CPUC) Last mile Broadband.	Orozco	Jim Robbins, Grants Manager; 463-6708; jrobbins@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Orozco - Alternate Alan Carter, Treasurer	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Disaster Council	Shall meet a minimum of once a year at a time and place designated upon call of the chair	Place designated upon call of the chair or, if she/he is unavailable or unable to call such meeting, the first vice chair and then the City Manager or her/his designee.	Office of Emergency Management 300 Seminary Ave. Ukiah, CA 95482 467-5765 - Tami Bartolomei	Develop any necessary emergency and mutual aid plans, agreements, ordinances, resolutions, rules, and regulations.	Orozco Duenas- Alternate	Traci Boyl, City Manager's Office Management Analyst; 467-5720; tboyl@cityofukiah.com
Greater Ukiah Business & Tourism Alliance (GUPTA)	4th Monday of month, 10:00 a.m.	200 S School St. Ukiah, CA 95482	200 S School St. Ukiah, CA 95482	Promotes tourism and works to strengthen and promote the historic downtown and businesses within the greater Ukiah area	Rodin Duenas - Alternate	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)	2nd Thursday of month, 6:00 p.m.	Civic Center 300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Rodin Orozco- Alternate	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com
North Coast Opportunities (NCO)	4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport	Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	Burgess	Jake Burgess, Community Services Supervisor; 463-6201 jburgess@cityofukiah.com
Sun House Guild ex officio	2nd Tuesday of month, 4:30 p.m.	Sun House 431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Duenas Neil Davis - Alternate	David Burton, Museum Director; 467-2836 dburton@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)	2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Road Ukiah, CA	County Executive Office 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	Crane Duenas - Alternate	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com
MENDOCINO COUNTY	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
City Selection Committee	Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA	C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission (Mayor - Primary; Vice Mayor - Alternate)	Mayor Rodin Vice Mayor Duenas - Alternate	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Economic Development & Financing Corporation (EDFC)	2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)	Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Riley (appointed 12/19/18)	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Library Advisory Board	3rd Wednesdays of alternate months; 1:00 p.m.	Various Mendocino County Libraries	Ukiah County Library 463-4491	Review library policy and activities	Duenas Rodin - Alternate	Kristine Lawler, City Clerk; 463-6217; klawler@cityofukiah.com
Mendocino County 1st District Liaison	Monthly; TBD	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 1st District Supervisor	Rodin Crane - Alternate	Sage Sangiacomo, City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County 2nd District Liaison	1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the County's 2nd District Supervisor	Rodin Duenas - Alternate	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers 501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	Duenas Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	Liaisons: Owen/Schlatter	Greg Owen, Airport Manager; 467-2855; gowen@cityofukiah.com Craig Schlatter, Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	Rodin Crane - Desired Alternate if appointment becomes available with City Selection Committee	Craig Schlatter, Director of Community Development; 463-6219; cschlatter@cityofukiah.com

2023 CITY COUNCIL SPECIAL ASSIGNMENTS

MENDOCINO COUNTY Continued	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers		Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Crane Sher- Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena		Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	Sher Duenas - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room		Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	Targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	Cedric Crook, Police Captain Duenas - Alternate	Cedric Crook, Police Captain 463-6771; ccrook@cityofukiah.com
Russian River Flood Control District (RRFCD) Liaison	1st Monday of month, 5:30 p.m.	151 Laws Ave., Suite D Ukiah, CA		151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	White/Orozco	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210		1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	Greg Owen, Airport Manager (appointed 12/19/18)	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482		511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	Mayor, City Manager and Police Chief	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
REGIONAL	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Great Redwood Trail Agency	Bi-monthly, 3rd Thursdays, 10:30 a.m.	Various Locations - announced		419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	Rodin Duenas - Alternate	Neil Davis, Community Services Director 467-5764 ndavis@cityofukiah.com
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced		Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Orozco Duenas -Alternate	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall		Russian River Watershed Assoc. 425 South Main St., Sebastopol, CA 95472 508-3670	Consider issues related to Russian river - plans projects and funding requests	Rodin Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Northern California Power Agency (NCPA) Commission	4th Thursday of month, 9:00 a.m. (see NCPA calendar)	Roseville, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of State and local power utilities developing and operating power generation, providing scheduling and related energy services and providing regulatory and legislative support.	Crane - Commissioner Sauers - Alternate and Commissioner in absence of Commissioner Crane	Cindi Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com
Northern California Power Agency (NCPA) – Lodi Energy Center (LEC) Appointment	2nd Monday of month, 10:00 AM	Lodi, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4299	Committee oversees the operation, maintenance and expenditures of the LEC 300 MW generating project.	Sauers – Project Participate Appointee	Cindy Sauers, Electric Utility Director, 463-6286, csauers@cityofukiah.com
Transmission Agency of Northern California (TANC)	4th Wednesday of month, 10 a.m.	35 Iron Point Circle Suite 225 Folsom, CA		35 Iron Point Cir #225 Folsom, CA 95630 916-852-1673; info@tanc.us	Provide electric transmission to its Member utilities through transmission line ownership or contract arrangements.	Crane Sauers - Alternate	Cindi Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com
STANDING COMMITTEES	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Diversity and Equity	TBD	Virtual Meeting Room (link to be created)		Civic Center 300 Seminary Ave. Ukiah, CA 95482	Improve diversity and equity in the City's workforce and municipal services	Orozco/Duenas	Traci Boyd, City Manager's Office Management Analyst; 467-5720; tboyd@cityofukiah.com
Fire Executive Committee	2nd Tue, every other month beginning in January; 5:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	Orozco/Sher	Doug Hutchison, Fire Chief; 463-6263; dhutchison@cityofukiah.com
Countywide Oversight Board to the RDA Successor Agencies	4th Thursday of January, 4:00 p.m.; meets annually	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		City of Ukiah ATTN: City Clerk 300 Seminary Ave. Ukiah, CA 95482 707-463-6217	oversee and direct the Successor Agencies of the former redevelopment agencies	Crane	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Kristine Lawler, City Clerk; 463-6217, klawler@cityofukiah.com

2023 AD HOC COMMITTEES		
COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	Crane/Orozco	Cindy Sauers, Electric Utility Director; 463-629586 csauers@cityofukiah.com
Trench Cut Policy Development	Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Advance Planning & Policy for Sphere of Influence (SOI), Municipal Service Review (MSR), Annexation, Tax Sharing, Detachment, and Out of Area Service Agreements	Crane/Rodin	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
UVSD/ City Relations <i>Ad hoc committee to address specific issues with the Ukiah Valley Sanitation District, including discussion of overall sewer system service delivery policies, operating policy revisions, potential revisions to the current Operating Agreement, and cost sharing</i>	Crane/Orozco	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Sean White, Water Resources Director 463-5712 swhite@cityofukiah.com
Orr Street Bridge Corridor	Rodin/Sher	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Complete Streets	Rodin/Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com Neil Davis, Community Services Director 467-5764 ndavis@cityofukiah.com
Special Districts (Water District Consolidation)	Orozco/Crane	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Corp Yard Planning	Crane/Orozco	Jason Benson, Senior Civil Engineer 463-6284 jbenenson@cityofukiah.com
City/District Review of 2019/22 Proposed Fire Code	Crane/Orozco	Doug Hutchison, Fire Chief 463-6263 dhutchison@cityofukiah.com
Mendocino County Courthouse Project and Reuse	Sher/Orozco	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Climate Action Plan <i>Will coordinate with the Community Development Director to identify and assign representation to each of the identified categories, and also coordinate with the Community Development Director and the Climate Action Plan Working Group related to other outreach efforts during the development of the draft municipal Climate Action Plan related to the 2040 General Plan</i>	Sher/Duenas	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
City's 150-Year Anniversary Planning	Orozco/Rodin	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com