

CITY OF UKIAH
PUBLIC SPACES COMMISSION MINUTES
Special Meeting
Virtual Meeting Link: <https://zoom.us/j/91565369558>
Ukiah, CA 95482
March 22, 2022
5:00 p.m.

1. ROLL CALL

Public Spaces Commission met at a Special Meeting on March 22, 2022, having been legally noticed on March 18, 2022. The meeting was held virtually at the following link: <https://zoom.us/j/91565369558>. Commissioner Knopf called the meeting to order at 5:02 p.m. Roll was taken with the following **Commissioners Present:** Elora Babbini, Vicki Bitonti-Brown, Susan Knopf, Megan Parker. **Commissioners Absent by Prearrangement:** James Bair. **Staff Present:** Neil Davis, Community Services Director and Jake Burgess, Recreation Supervisor.

***Note:** An initial meeting was planned for March 15th but was not properly noticed and was therefore informal and no action was taken*

2. INTRODUCTIONS

Susan Sher introduced herself, as a public member.

3. PETITIONS AND COMMUNICATIONS

Commissioner Knopf stated that all communications had been distributed.

4. APPROVAL OF MINUTES

5. COMMISSIONERS REPORTS

a. Susan Knopf-Orr St Bridge.

Presenter: Commissioner Knopf.

Public Comment: Susan Sher.

Report was received.

6. UNFINISHED BUSINESS (DISCUSSION ONLY)

7. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

Public Comment:

8. NEW BUSINESS

a. Elect Chair and Vice Chair, and Introductions of Commission Members and Staff.

Presenter: Commissioner Knopf

Public Comment: None

Motion/Second: Knopf/Parker moved to elect Commissioner Elora Babbini as Chair. Motion **carried** by the following roll call votes AYES: Bitonti-Brown, Knopf, and Parker. NOES: None. ABSENT: Bair

ABSTAIN: None.

Motion/Second: Knopf/Parker moved to elect Commissioner Vicki Bitonti-Brown as Vice Chair Motion **carried** by the following roll call votes AYES: Babbini, Knopf, and Parker. NOES: None. ABSENT: Bair. ABSTAIN: None.

b. Establish a Regular Meeting Date, Time, and Location for the Public Spaces Commission.

Presenter: Neil Davis, Community Services Director

Public Comment: None

Motion/Second: Knopf/Prout to establish the Regular Meeting Date, Time, and Location as the second Tuesday of every other month at 5 pm with the next meeting in May. Pending anticipated audience attendance, the meetings will be hybrid at the Council Chambers, Conference Center or Conference Room #5. Motion **carried** by the following roll call votes: AYES: Babbini, Bitonti-Brown, Knopf, and Parker. NOES: None. ABSENT: Bair ABSTAIN: None.

c. Review, edit, approve the draft Community Outreach plan and Activity Schedule.

Presenter: Neil Davis, Community Services Director

Public Comment: None

Motion/Second: Knopf/Babbini to approve the draft Community Outreach Plan and Activity Schedule. Motion **carried** by the following roll call votes: AYES: Babbini, Bitonti-Brown, Knopf, and Parker. NOES: None. ABSENT: Bair. ABSTAIN: None.

Note: By Commissioner request, the edited plan is attached.

9. ADJOURNMENT

There being no further business, the meeting adjourned at 6:58 p.m.

Mikki Taylor, Public Spaces Commission Clerk