

**CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting**

Virtual Meeting Link: <https://us06web.zoom.us/j/97199426600>
Ukiah, CA 95482
March 20, 2024
4:00 p.m.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Special Meeting on March 20, 2024, having been legally noticed on March 15, 2024. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/97199426600>. Mayor Dueñas called the meeting to order at 4:03 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Juan V. Orozco, Susan Sher, Douglas, F. Crane, and Josefina Dueñas. **Staff Present:** Sage Sangiacomo, City Manager; and Kristine Lawler, City Clerk.

MAYOR DUEÑAS PRESIDING.

The Pledge of Allegiance was led by Councilmember Sher.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Clerk noted that no public was present.

3. BUDGET WORKSHOP

a. Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2023-25, Review of Draft Objectives, and Review of Individual Departmental Five-Year Capital Improvement Plan Updates for Fiscal Year 2024-25.

Presenter: Dan Buffalo, Finance Director and Department Directors.

City Manager's Office:

Overview and City Council – Sage Sangiacomo, City Manager (4:06 p.m.)

City Manager's Office – Shannon Riley, Deputy City Manager (4:10 p.m.)

City-Wide Admin – Shannon Riley, Deputy City Manager (4:11 p.m.)

Community Outreach – Shannon Riley, Deputy City Manager (4:12 p.m.)

City Clerk – Kristine Lawler, City Clerk (4:13 p.m.)

Economic Development – Shannon Riley, Deputy City Manager (4:16 p.m.)

Emergency Management – Traci Boyd, City Manager's Office Senior Analyst (4:19 p.m.)

Successor Agency to the Ukiah Redevelopment Agency – Sage Sangiacomo, City Manager (4:28 p.m.)

Climate Adaptation and Resilience – Traci Boyd, City Manager's Office Senior Analyst (4:29 p.m.)

City Attorney – Shannon Riley, Deputy City Manager (4:31 p.m.)

Capital Improvement Projects (CIP) – Shannon Riley, Deputy City Manager (4:31 p.m.)

Community Development:

Overview – Craig Schlatter, Community Development Director (4:32 p.m.)

Planning Services – Jesse Davis, Chief Planning Manager (4:34 p.m.)

Building Services, Code Enforcement/Compliance, and Fire Prevention, and Business Licenses – Matt Keizer, Chief Building Official (4:50 p.m.)

Housing Services and Grants Management – Jim Robbins, Grants Manager (5:03 p.m.)

Electric Utility:

Electric Administration – Cindy Sauers, Electric Utility Director (5:14 p.m.)

Electric Distribution – Cindy Sauers, Electric Utility Director (5:29 p.m.)

Electric Technical Services – Cindy Sauers, Electric Utility Director (5:32 p.m.)

Capital Improvement Projects – Cindy Sauers, Electric Utility Director (5:35 p.m.)

4. ADJOURNMENT

There being no further business, the meeting adjourned at 5:39 p.m.



Kristine Lawler, CMC/CPMC