



Public Spaces Commission

Regular Meeting AGENDA

Civic Center Annex ♦ 411 W. Clay St., Conf. RM #5 ♦ Ukiah, CA 95482

May 14, 2024 - 5:30 PM

1. **ROLL CALL**

Commissioners: Elora Babbini, Vicki Bitonti-Brown, Megan Parker, Casey Thompson, Joe Scriven, Steven Ratley

2. **INTRODUCTIONS**

3. **APPROVAL OF MINUTES**

3.a. Approval of Minutes from March 12th 2024 - Community Forum

Recommended Action: To approve the Minutes from March 12th 2024 - Community Forum

Attachments:

1. 2024-03-12 Minutes

4. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The Public Spaces Commission (PSC) welcomes input from the audience that is within the subject matter jurisdiction of the PSC. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

5. **STAFF MEMBER PRESENTATIONS/REPORTS**

5.a. Community Services Director Report

Recommended Action:

Attachments: None

6. **COMMISSIONERS REPORTS**

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**

8.a. Discussion of the Parks Gaps Analysis Requirement of the 2040 General Plan

Recommended Action: Discuss and provide comment on the approach and goals of the 2040 General Plan required Parks Gap Analysis.

Attachments: None

9. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Public Spaces Commission after distribution of the agenda packet are available for public inspection at the main entrance of the City of Ukiah Annex, located at 411 W. Clay St., Ukiah, CA 95482, not less than 72 hours prior to the meeting set forth on this agenda.



Public Spaces Commission
Community Forum
MINUTES

Ukiah Valley Conference Center ♦ 200 South School St. ♦ Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/81764322746>

March 12, 2024 - 5:30 PM

1. ROLL CALL

Public Spaces Commission met at a Community Forum on March 12, 2024, having been legally noticed on March 8th, 2024. The meeting was held virtually at the following link: <https://us06web.zoom.us/j/81764322746> and in person at the Ukiah Valley Conference Center at 200 South School St, Ukiah CA 95482. Commissioner Babbini called the meeting to order at 5:30 p.m. **Commissioners Present:** Elora Babbini, Vicki Bitonti-Brown, Steven Ratley, and Joe Scriven. **Commissioners Absent by Prearrangement:** Megan Parker. **Staff Present:** Neil Davis, Community Services Director and Araceli Sandoval, Community Services Administrative Assistant.

2. INTRODUCTIONS

None Given.

3. APPROVAL OF MINUTES

a. Approval of the Minutes for the January 9th 2024 – Regular Meeting.

Scriven/Ratley to approve the Minutes of January 9th, 2024, a Regular Meeting; as submitted. Motion carried by the following roll call vote: AYES: Babbini, Bitonti-Brown, Scriven, Ratley. NOES: None. ABSENT: Parker, Thompson. ABSTAIN: None.

4. STAFF MEMBER PRESENTATIONS/REPORTS

None Given.

5. COMMISSIONERS REPORTS

None Given.

6. UNFINISHED BUSINESS

None Given.

7. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Jessica Espinoza.

8. NEW BUSINESS

a. Development of the Ukiah Valley as an Outdoor Recreation Hub

Presenter: Neil Davis

Public Comment: Mo Mulheren, Alyssa Wier, Alex Schultz, Mari Rodin, Jessica Beckstrom, Simon Apostol, Jason Sternat, Susanne Fletcher, Josefina Dueñas, Shantal, Andrea Davis, Elizabeth MacDougall, Jessica Espinoza, and Jacob Brown.

Report was received.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:15 p.m.

Araceli Sandoval, Public Spaces Commission Clerk

DRAFT



AGENDA SUMMARY REPORT

SUBJECT: Discussion of the Parks Gaps Analysis Requirement of the 2040 General Plan

DEPARTMENT: Community Services **PREPARED BY:** Neil Davis, Community Services Director

ATTACHMENTS:

None

Summary: Discuss and provide comments on the approach and goals of the 2040 General Plan required Parks Gap Analysis.

Background: The 2040 General Plan's section 5.10 (Implementation Programs; page 5-16) identifies the need for a Parks Gap Analysis. 5.10 B (Parks Gap Analysis) states, "The City shall prepare a parks gap analysis identifying areas of the city underserved by parks and recreation facilities access. The analysis shall, at a minimum, establish equitable access standards, including the minimum distance between parks every residence, and potential funding mechanisms."

The complete 2040 General Plan can be found at chrome-extension://efaidnbnmnnibpcajpcglcfindmkaj/https://cityofukiah.com/wp-content/uploads/2023/01/Ukiah-2040-General-Plan_reduced.pdf

The Public Facilities, Services, and Infrastructure Element is divided into 8 subsections. Subsection PFS-12.1 and PFS 12.3 are both identified to be completed by Community Services by December of 2025. 12.1 references a "Connected Park System", 12.2 references "Expansion of Recreational Amenities and Programs", and 12.3 references "Equitable Access to Parks."

While PFS-12.2 is not specified as part of the Gaps Analysis, due to proposed annexations, it will likely be included in the analysis.

Discussion: The Community Services team is beginning the process of planning a Parks and Recreation gaps analysis. The Public Spaces Commission is asked to consider this task and provide early input into the process of analyzing needs as well as any other thoughts on how to approach the analysis. How the analysis and final document will be organized and what sections will be included have not yet been determined. Commissioners are asked to consider and comment on the elements and approaches that should be used and / or included.

Recommended Action: Discuss and provide comment on the approach and goals of the 2040 General Plan required Parks Gap Analysis.