

**CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting**

Virtual Meeting Link:

<https://us06web.zoom.us/j/82205587854>

Ukiah, CA 95482

June 4, 2024

3:00 p.m.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Special Meeting on June 4, 2024, having been legally noticed on May 31, 2024. The meeting was held in person and virtually at the following link:

<https://us06web.zoom.us/j/82205587854>. Mayor Duenas called the meeting to order at 3:03 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Juan V. Orozco, Douglas F. Crane, and Josefina Dueñas. **Absent by Prearrangement:** Susan Sher. **Staff Present:** Sage Sangiacomo, City Manager and Kristine Lawler, City Clerk.

MAYOR DUENAS PRESIDING.

The Pledge of Allegiance was led by Councilmember Rodin.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

3. BUDGET HEARING

a. Presentation of the Draft 2023-24 Fiscal Year City Budget and Draft Five-Year Capital Improvement Plan.

Presenters: Dan Buffalo, Finance Director and Various Department Directors and Staff.

Budget Overview, Continued: Dan Buffalo, Finance Director (3:08 p.m.)

Department Presentations:

Finance:

Overview – Dan Buffalo, Finance Director (3:20 p.m.)

Financial Services Disbursements (Accounts Payable and Payroll) – Sarah Brown, Financial Manager (3:25 p.m.)

Utility Billing and Customer Service – Lori Martin, Utility Billing and Customer Service Manager (3:27 p.m.)

Accounting and Budget – Dan Buffalo, Finance Director (3:44 p.m.)

Procurements - Capital, and Special Projects – Mary Horger, Financial Services Manager (3:52 p.m.)

Treasury Management – Dan Buffalo, Finance Director (3:56 p.m.)

Information Technology – Ryan Burkhart, I.T. Manager and Scott Shaver, I.T. Manager (3:59 p.m.)

Community Services Department – Neil Davis, Community Services Director

Alex Rorabaugh Recreation Center (ARRC)(4:06 p.m.)

Parks (4:11 p.m.)

Park Development (4:16 p.m.)

Aquatics (4:24 p.m.)

Golf (4:27 p.m.)

Conference Center (4:29 p.m.)

Museum (4:36 p.m.)

Recreation (4:39 p.m.)

Special Services (4:40 p.m.)

RECESS: 4:46 – 4:49 P.M.

Public Works – Tim Eriksen, Public Works Director/City Engineer
Fleet and Plant Maintenance (aka Garage) (5:00 p.m.)

Engineering (5:02 p.m.)

Corp Yard (5:14 p.m.)

Landfill (5:15 p.m.)

Streets (5:16 p.m.)

Building & Grounds Maintenance (5:22 p.m.)

Water Resources – Sean White, Water Resources Director

Water Services (5:25 p.m.)

Wastewater Services (5:27 p.m.)

Recycle Water Services (5:34 p.m.)

Human Resources/Risk Management – Sheri Mannion, Human Resources/Risk Management Director (5:37 p.m.)

Ukiah Valley Fire Authority – Doug Hutchison, Fire Chief and Eric Singleton, Battalion Chief. (5:45 p.m.)

Police Department – Cedric Crook, Police Chief; Tom Corning, Police Captain; and Marla Swan, Communications and Records Manager. (6:02 p.m.)

4. ADJOURNMENT

There being no further business, the meeting adjourned at 6:39 p.m.



Kristine Lawler, CMC/CPMC