

**CITY OF UKIAH
CITY COUNCIL AGENDA
Work Session
Ukiah Valley Conference Center
200 S. School Street
Ukiah, CA 95482
February 27, 2017
9:00 a.m.**

WORKSHOP

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. NEW BUSINESS

- a. Discussion and Consideration of the Fiscal Year 2017-18 Budget Kick-off and 2016-17 Mid-Year Review. *

3. ADJOURNMENT

**Please find attached the detailed schedule of events per the request of the City of Ukiah's Department of Finance Budget Team.*

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 23rd day of February, 2017.
Kristine Lawler, City Clerk

City of Ukiah
Fiscal Year 2017-18 Budget Kick-off and 2016-17
and 2016-17 Mid-Year Review
February 27, 2017
9:00 AM – 4:00 PM
Ukiah Valley Conference Center



SCHEDULE OF EVENTS

Support documents online at: <https://cityofukiah.box.com/v/budgetworkshop>

MIDYEAR BUDGET REVIEW

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| 1. Opening remarks: 2016-17 mid-year review
<i>9:00-10:00 AM</i> | <ul style="list-style-type: none">• City-wide Mid-year review• Cost allocation plan review• CIP review |
| 2. Department/division update
<i>10:00-Noon</i> | <ul style="list-style-type: none">• Update on 2016-17 goals and objectives• Breaks in between |
| 3. Lunch
<i>Noon-1:00 PM</i> | <ul style="list-style-type: none">• Working lunch• Time catch-up if running late |
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BUDGET PLANNING KICK-OFF FISCAL YEAR 2017-18

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| 4. Council goals and objectives review
<i>1:00-1:30 PM</i> | <ul style="list-style-type: none">• Brief review of goals• Comment period and consideration of additional goals and objectives |
| 5. Ad Hoc Report
<i>1:30-2:00 PM</i> | <ul style="list-style-type: none">• Update on budget development• Budgeting 101• Theme ("Values") |
| 6. Department Priorities, Goals, and Objectives for Fiscal Year 2017-18
<i>2:00-3:15 PM</i> | <ul style="list-style-type: none">• Presentation of preliminary department/division goals and objectives |
| 7. CIP planning
<i>3:30-4:00 PM</i> | <ul style="list-style-type: none">• Discussion of projects and other capital items considered for fiscal year 2017-18, <i>focus on equipment and vehicle needs</i>• Discussion of framework for presenting capital projects for Council consideration |