



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

KEVIN JENNINGS – MICHAEL GRAHAM – PETE BUSHBY – DAVID B. HAAS

REGULAR MEETING MINUTES

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Zoom Link <https://us06web.zoom.us/j/97717635120>

February 13, 2024

6:00 P.M.

1. **CALL TO ORDER and ROLL CALL**

The Ukiah Valley Fire District Board of Directors met on February 13, 2024, having been legally noticed on February 09, 2024. President Haas called the meeting to order at 6:00 P.M. with the following **Directors Present:** Kevin Jennings, Michael Graham, Pete Bushby, and David Haas. **Directors Absent:** None. **Staff Present:** Douglas Hutchison, Fire Chief; Justin Buckingham, Battalion Chief; and Stephanie Abba, Clerk of the Board.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **ANNOUNCEMENTS**

None.

4. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

The Clerk stated there were no Public Comments.

5. **APPROVAL OF MINUTES**

a. Approval of the Minutes of December 12, 2023, a Regular meeting.

Motion/Second: Bushby/Jennings to approve December 12, 2023, Minutes as submitted. Motion **carried** All in favor: AYES: Jennings, Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

b. Approval of the Minutes of January 09, 2024, a Special Meeting.

Motion/Second: Graham/Bushby to approve January 09, 2024, corrected Minutes. Motion **carried** All in favor: AYES: Jennings, Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

6. **UNFINISHED BUSINESS**

No Unfinished Business was agendized.

7. **NEW BUSINESS**

a. **Discussion and Possible Action of Utilizing the Pelham Training University Paramedic Program.**

Presenter: Justin Buckingham, Battalion Chief

Motion/Second: Jennings/Bushby to approve the use of Reserve Measure B funds in the amount of \$70,000 to fund two team members' paramedic programs through Pelham Training University, along with the corresponding budget amendment. Motion **carried** by the following roll call votes: AYES: Jennings, Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

b. Discussion and Possible Action with Utilizing the use of Measure B funds to complete the Training Tower Project.

Presenter: Justin Buckingham, Battalion Chief

Motion/Second: Bushby/Graham to approve additional funding in the amount of \$60,000 to complete the installation of the new Training Tower utilizing Measure B Reserve Funds, along with the corresponding budget amendment. Motion **carried** by the following roll call votes: AYES: Jennings, Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

c. Receive the Annual Measure B Report for the year ending June 30, 2023.

Presenter: Doug Hutchison, Fire Chief

d. Receive the Annual Mitigation Fee Report for the year ending June 30, 2023.

Presenter: Doug Hutchison, Fire Chief

8. **COMMUNICATIONS RECEIVED AND FILED – INFORMATION**

The Clerk stated that No Communications have been received.

9. **DIRECTOR'S REPORT**

No report was given.

10. **CHIEF'S REPORT**

Report Received.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:45 p.m.



David B. Haas, President



Stephanie Abba, Clerk of the Board