



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

MICHAEL GRAHAM – PETE BUSHBY – DAVID B. HAAS

SPECIAL MEETING MINUTES

Civic Center Council Chamber

300 Seminary Avenue ♦ Ukiah, CA 95482

Zoom Link <https://us06web.zoom.us/j/97717635120>

May 14, 2024

6:00 P.M.

1. **CALL TO ORDER and ROLL CALL**

The Ukiah Valley Fire District Board of Directors met on May 14, 2024, having been legally noticed on May 10, 2024. President Haas called the meeting to order at 6:00 P.M. with the following **Directors Present** Michael Graham, Pete Bushby, and David Haas. **Directors Absent:** None. **Staff Present:** Douglas Hutchison, Fire Chief; Justin Buckingham, Battalion Chief; Eric Singleton, Battalion Chief; Olga Keough, CPA, Controller; Mary Horger, Financial Services Manager; Diana Ramos, Assistant Accountant; and Stephanie Abba, Clerk of the Board.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Director Bushby.

3. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

No public comment.

4. **UNFINISHED BUSINESS**

4.a. Review of the Tax Appeal for C&M Investments and CVH Investments tabled on April 09, 2024, Ukiah Valley Fire District Board Meeting.

PRESENTER: Doug Hutchison, Fire Chief

Motion/Second: Bushby/Graham to change back to the way property was assessed in 1997, (Property Assessments for Tax Purposes to be assessed by Parcel and not by Building). Motion **carried** by the following roll call votes AYES: Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

5. **NEW BUSINESS**

5.a. Discussion of the 2024-25 fiscal year Ukiah Valley Fire District and Ukiah Valley Fire Authority budget.

PRESENTER: Doug Hutchison, Fire Chief

6. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:45 p.m.

A handwritten signature in blue ink that reads "David B. Haas".

David B. Haas, Board President

A handwritten signature in blue ink that reads "Stephanie Abba".

Stephanie Abba, Clerk of the Board



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

KEVIN JENNINGS – MICHAEL GRAHAM – PETE BUSHBY – DAVID B. HAAS

REGULAR MEETING MINUTES

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Zoom Link <https://us06web.zoom.us/j/97717635120>

April 9, 2024

6:00 P.M.

1. **CALL TO ORDER and ROLL CALL**

The Ukiah Valley Fire District Board of Directors met on April 09, having been legally noticed on April 05, 2024. President Haas called the meeting to order at 6:00 P.M. with the following **Directors Present:** Kevin Jennings, Michael Graham, Pete Bushby, and David Haas. **Directors Absent:** None. **Staff Present:** Douglas Hutchison, Fire Chief; Eric Singleton, Battalion Chief; and Stephanie Abba, Clerk of the Board.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Director Bushby.

3. **ANNOUNCEMENTS**

No Announcements

4. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

No Public Comment

5. **APPROVAL OF MINUTES**

a. Approval of the Minutes of February 13, 2024, a Regular Meeting, as submitted.

Motion/Second: Jennings/Bushby to approve the Minutes of February 13, 2024, as submitted. Motion **carried** by the following votes: AYES: Jennings, Graham, Bushby, and Haas.

6. **UNFINISHED BUSINESS**

No unfinished business was agendized.

7. **NEW BUSINESS**

7a. Tax Appeal Hearing for C&M Investments.

PRESENTER: Eric Singleton, Battalion Chief

PUBLIC COMMENT: Ted Mayfield, owner of C&M Self Storage; James Sobbizadeh, Owner of Red-Carpet Mini Storage; Kerri Vau, Owner of C&M Self Storage.

Motion/Second: Jennings/Bushby to table this agenda item until May 14, 2024, the Ukiah Valley Fire District Special Meeting. The Board requests that Legal Counsel attend the meeting. Motion **carried** by the following roll call votes AYES: Jennings, Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

8. **COMMUNICATIONS RECEIVED AND FILED – INFORMATION**

No Communications Received

9. **DIRECTOR'S REPORT**

Director Kevin Jennings – In 2025 – Ukiah Fire Department 150-year Anniversary for the Eagle Fire Department. A group of retired and current Fire Personnel are Organizing the historical documents, and old photos. Kevin would like to share the information and photos at the meetings in 2025.

10. **CHIEF'S REPORT**

Report Received.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:14 p.m.



David B. Haas, Board President



Stephanie Abba, Clerk of the Board



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

KEVIN JENNINGS – MICHAEL GRAHAM – PETE BUSHBY – DAVID B. HAAS

REGULAR MEETING MINUTES

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Zoom Link <https://us06web.zoom.us/j/97717635120>

February 13, 2024

6:00 P.M.

1. **CALL TO ORDER and ROLL CALL**

The Ukiah Valley Fire District Board of Directors met on February 13, 2024, having been legally noticed on February 09, 2024. President Haas called the meeting to order at 6:00 P.M. with the following **Directors Present:** Kevin Jennings, Michael Graham, Pete Bushby, and David Haas. **Directors Absent:** None. **Staff Present:** Douglas Hutchison, Fire Chief; Justin Buckingham, Battalion Chief; and Stephanie Abba, Clerk of the Board.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **ANNOUNCEMENTS**

None.

4. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

The Clerk stated there were no Public Comments.

5. **APPROVAL OF MINUTES**

a. Approval of the Minutes of December 12, 2023, a Regular meeting.

Motion/Second: Bushby/Jennings to approve December 12, 2023, Minutes as submitted. Motion **carried** All in favor: AYES: Jennings, Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

b. Approval of the Minutes of January 09, 2024, a Special Meeting.

Motion/Second: Graham/Bushby to approve January 09, 2024, corrected Minutes. Motion **carried** All in favor: AYES: Jennings, Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

6. **UNFINISHED BUSINESS**

No Unfinished Business was agendized.

7. **NEW BUSINESS**

a. **Discussion and Possible Action of Utilizing the Pelham Training University Paramedic Program.**

Presenter: Justin Buckingham, Battalion Chief

Motion/Second: Jennings/Bushby to approve the use of Reserve Measure B funds in the amount of \$70,000 to fund two team members' paramedic programs through Pelham Training University, along with the corresponding budget amendment. Motion **carried** by the following roll call votes: AYES: Jennings, Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

b. Discussion and Possible Action with Utilizing the use of Measure B funds to complete the Training Tower Project.

Presenter: Justin Buckingham, Battalion Chief

Motion/Second: Bushby/Graham to approve additional funding in the amount of \$60,000 to complete the installation of the new Training Tower utilizing Measure B Reserve Funds, along with the corresponding budget amendment. Motion **carried** by the following roll call votes: AYES: Jennings, Graham, Bushby, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

c. Receive the Annual Measure B Report for the year ending June 30, 2023.

Presenter: Doug Hutchison, Fire Chief

d. Receive the Annual Mitigation Fee Report for the year ending June 30, 2023.

Presenter: Doug Hutchison, Fire Chief

8. **COMMUNICATIONS RECEIVED AND FILED – INFORMATION**

The Clerk stated that No Communications have been received.

9. **DIRECTOR'S REPORT**

No report was given.

10. **CHIEF'S REPORT**

Report Received.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:45 p.m.



David B. Haas, President



Stephanie Abba, Clerk of the Board