

**CITY OF UKIAH
PLANNING COMMISSION MINUTES
REGULAR MEETING**
Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
Virtual Meeting Link: <https://zoom.us/j/91264543193>

**July 24, 2024
6:00 p.m.**

1. CALL TO ORDER

The City of Ukiah Planning Commission held a Regular Meeting on April 24, 2024. The meeting was legally noticed on May 15, 2024. The meeting was held in person and at the following virtual link: <https://zoom.us/j/91264543193>. Chair R. Johnson called the meeting to order at 6:01 p.m.

CHAIR R. JOHNSON PRESIDING

2. ROLL CALL

Roll was taken with the following **Commissioners Present:** Thao Phi, Mark Hilliker, Alex de Grassi, and Chair, Rick Johnson. **Commissioners Absent:** **Staff Present:** Craig Schlatter, Community Development Director, Jesse Davis, Chief Planning Manager; and Stephanie Abba, Planning Commission Clerk.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Hilliker.

4. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

No Notifications or Considerations Received.

5. APPROVAL OF MINUTES

a. Approval of the Minutes of June 12, 2024, a Regular Meeting.

Motion/Second: Phi/Hilliker to approve the Minutes of June 12, 2024, a Regular Meeting with the following corrections on Agenda Item 10. The **Correction** to the Minutes as stated by the commission and Director Schlatter, is that Director Schlatter did not say the meeting on July 10 would not be canceled. Motion **carried** by the following Roll Call votes: **AYES:** T. Phi, M. Hilliker, A. de Grassi. and Chair, R. Johnson **NOES:** None. **ABSENT:** None **ABSTAIN:** None.

(The Clerk reviewed the recording of the meeting in order for the minutes to be more accurate. **(The Correction that was discussed and made at the meeting was inaccurate).** **The Accurate Correction is:** Director Schlatter stated that they are looking at a cancellation of the meeting on July 10th unless there are training topics or anything else the commission would like to discuss, and that he would not be here for the July 10th meeting, but Jesse would be here).

6. APPEAL PROCESS

Chair Johnson stated the appeals deadline date is August 5, 2024. No appeals were received.

7. COMMENTS FROM THE AUDIENCE ON NON-AGENDA ITEMS

No Comments from Audience

8. **SITE VISIT VERIFICATION**

Verified by the Commissioners

9. **VERIFICATION OF NOTICE**

Verified by Staff

10. **PLANNING COMMISSIONERS' REPORTS**

Received

11. **DIRECTOR'S REPORT**

Presenter: Craig Schlatter, Community Development Director

Introduced Katherine Schaefer, Planning Manager *Received*.

12. **CONSENT CALENDAR**

No items on the Consent Calendar

13. **UNFINISHED BUSINESS**

No Unfinished Business was Agendized.

14. **NEW BUSINESS**

a. Ordinance Amendment to Ukiah City Code to update the City's existing Accessory Dwelling Unit (ADU) and Junior Accessory Dwelling Unit (JADU) regulations.

Motion/Second: Phi/Hilliker move to approve the proposed Ordinance amendment to update the City's existing Accessory Dwelling Unit and Junior Accessory Dwelling Unit Regulations to bring to City Council. Motion **carried** by the following Roll Call votes: **AYES:** T. Phi, M. Hilliker, A. de Grassi, and Chair R. Johnson **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

15. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:45 p.m.



Stephanie Abba, Planning Commission Clerk