



Public Spaces Commission

Community Forum

AGENDA

(to be held both at the physical and virtual locations below)

Ukiah Valley Conference Center ♦ 200 South School Street ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/81764322746>.

September 10, 2024 - 5:30 PM

1. **ROLL CALL**

2. **INTRODUCTIONS**

3. **APPROVAL OF MINUTES**

3.a. Approval of the Minutes for the July 9, 2024, Regular Meeting.

Recommended Action: Approve the Minutes for the July 9, 2024, Regular Meeting.

Attachments:

1. 2024-07-09 Draft Minutes

4. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The Public Spaces Commission (PSC) welcomes input from the audience that is within the subject matter jurisdiction of the PSC. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

5. **STAFF MEMBER PRESENTATIONS / REPORTS**

5.a. McGarvey Park Tree Removal and Replacement

Recommended Action: The Commission will be alerted and provided an opportunity to comment on the planned removal and replacement of aged trees at McGarvey Park.

Attachments: None

5.b. Update on Riverside Regeneration Project.

Recommended Action: Accept report.

Attachments: None

6. **COMMISSIONERS REPORTS**

7. **UNFINISHED BUSINESS**

7.a. Discussion and Solicitation of Community Input on a City of Ukiah Parks Gap Analysis

Recommended Action:

Attachments: None

8. **NEW BUSINESS**

9. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Public Spaces Commission after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. , not less than 72 hours prior to the meeting set forth on this agenda.



Public Spaces Commission
Regular Meeting
MINUTES

Civic Center Annex ♦ 411 W. Clay St., Conf. RM #5 ♦ Ukiah, CA 95482

Virtual Meeting Link: <https://us06web.zoom.us/j/81764322746>

July 9, 2024 - 5:30 PM

1. ROLL CALL

Public Spaces Commission met at a Regular Meeting on July 9, 2024, having been legally noticed on July 3, 2024. The meeting was held virtually at the following link:

<https://us06web.zoom.us/j/81764322746> and in person in Conference Room #5 at 411 W. Clay St., Ukiah, CA 95482. Commissioner Babbini called the meeting to order at 5:32 p.m.

Commissioners Present: Elora Babbini, Vicki Bitonti-Brown, Megan Parker, Casey Thompson, and Joe Scriven. **Commissioners Absent by Prearrangement:** Steven Ratley. **Staff Present:** Neil Davis, Community Services Director; Jesse Davis, Chief Planning Manager; and Araceli Sandoval, Community Services Administrative Assistant.

2. INTRODUCTIONS

- Jesse Davis, Chief Planning Manager
- Jessica Espinoza

3. APPROVAL OF MINUTES

a. Approval of the Minutes for the May 14th 2024 – Regular Meeting.

Babbini/Scriven to approve the Minutes of May 14th, 2024, a Regular Meeting, as submitted. Motion carried by the following roll call vote: AYES: Babbini, Bitonti-Brown, Parker, Thompson, and Scriven. NOES: None. ABSENT: Ratley. ABSTAIN: None.

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Public Spaces Commission (PSC) welcomes input from the audience that is within the subject matter jurisdiction of the PSC. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more the (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

- Jessica Espinoza – Advocate for multi-use of Low Gap Tennis Courts.

5. STAFF MEMBER PRESENTATIONS/REPORTS

a. Community Services Director's Report.

Presenter: Neil Davis, Community Services Director.

Report was received.

6. COMMISSIONERS REPORTS

7. **UNFINISHED BUSINESS**

- Joe Scriven – Airport wildflower conservation
- Megan Parker – Observatory Park landscaping

8. **NEW BUSINESS**

a. Discussion of 2025 Parks Needs Assessment (Gap Analysis) Draft Outline

Presenter: Neil Davis, Community Services Director.

Public Comment: Jessica Espinoza.

Report was received and comments were provided to staff.

9. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:47 p.m.

Araceli Sandoval, Public Spaces Commission Clerk



AGENDA SUMMARY REPORT

SUBJECT: McGarvey Park Tree Removal and Replacement

DEPARTMENT: Community Services

PREPARED BY: Neil Davis, Community Services Director

PRESENTER: Neil Davis, Community Services Director

ATTACHMENTS:

None

Summary: A landscape upgrade plan was prepared in the fall of 2023 for McGarvey Park. The plan identified a few flowering trees that have passed their landscape lifetime. The parks team plans to remove the old trees and replace them with young trees of the same or similar species.

Background:

Discussion:

Recommended Action: The Commission will be alerted and provided an opportunity to comment on the planned removal and replacement of aged trees at McGarvey Park.



AGENDA SUMMARY REPORT

SUBJECT: Update on Riverside Regeneration Project.

DEPARTMENT: Community Services

PREPARED BY: Neil Davis, Community Services Director

PRESENTER: Neil Davis, Community Services Director

ATTACHMENTS:

None

Summary: The Riverside Park Regeneration Project funded by the CA Natural Resources Agency went out to bid in June. Bid opening in early July found the low bid to be more than twice the budgeted amount. All bids were rejected and the project can not move forward as planned at this time. Staff will reformulate the project description and present it to the CNRA for approval. Unfortunately, this will likely delay the project by two years.

Background:

Discussion:

Recommended Action: Accept report.



AGENDA SUMMARY REPORT

SUBJECT: Discussion and Solicitation of Community Input on a City of Ukiah Parks Gap Analysis

DEPARTMENT: Community Services

PREPARED BY: Neil Davis, Community Services Director

PRESENTER: Neil Davis, Community Services Director

ATTACHMENTS:

None

Summary: Jen Dalton of Kitchen Table Consulting will facilitate a discussion of gaps in current parks and future needs for City of Ukiah Parks.

Background: The City of Ukiah is conducting a Parks Gap Analysis to assess how well existing parks are meeting community needs, and what might be needed for future parks. In addition to staff analysis, a robust community engagement process will be undertaken. Community engagement will include focus groups, individual meetings, surveys, event tabling, and outreach to City of Ukiah commissions.

An online survey is available at <https://www.surveymonkey.com/r/EnglishParksAnalysis> (English); a Spanish version is available at <https://www.surveymonkey.com/r/EspanolUkiahParques>. In addition to the online surveys, an outreach table will be open at the Ukiah Pumpkinfest for public comment and an open community forum will be held at the Public Spaces Commission meeting on September 10th at 5:30 PM at the Ukiah Conference Center.

The need for this analysis was identified in the City's 2040 General Plan, which states the City "shall prepare a parks gap analysis identifying areas of the city underserved by parks and recreation facilities access." Additionally, the "analysis shall, at a minimum, establish equitable access standards, including the minimum distance between parks and every residence, and potential funding mechanisms." This will help the City of Ukiah to prepare for population growth, changing demographics, and possible annexations.

The process will include mapping exercises, the identification of appropriate level of service measures, and goals for the City's Park system. Recreation opportunities and needs will also be assessed. Finally, the document will address potential funding opportunities.

Discussion: Jen Dalton of Kitchen Table Consulting will facilitate a community conversation eliciting input on the current state and future needs of City Parks, including the possible needs created by anticipated annexations.