



## Leadership Academy

### Special Meeting **AGENDA**

January 1, 2025 - 9:00 AM

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#### 1. **NEW BUSINESS**

- 1.a. Consideration of Approval of A GPS Mapping Program or Software for Authorized City of Ukiah Staff. (Robert Hulbert)  
**Recommended Action: The City Council will consider approving staff to acquire GPS mapping equipment and engage a qualified consultant through an RFP process to create a comprehensive and accurate map of the city's above-ground and underground utilities/pipelines.**  
Attachments: None
- 1.b. Consideration of the Implementation of a Septage Receiving Station at the City of Ukiah Wastewater Treatment Plant. (Alejandro Vargas)  
**Recommended Action: The City Council will consider implementing a Septage Receiving Station at the City of Ukiah Wastewater Treatment Plant.**  
Attachments: None
- 1.c. Consideration of the Purchase and Implementation of a Cloud-based Department of Transportation Daily Driver Inspection System for the City of Ukiah. (Jack Gulbrandsen)  
**Recommended Action: The City Council will consider authorizing the purchase and implementation of a cloud-based California Department of Transportation (DOT) daily driver inspection system for the City of Ukiah's fleet.**  
Attachments: None
- 1.d. Consideration of the Implementation of a Generative AI Policy for the City of Ukiah to Guide the Responsible and Ethical Use of AI Technologies in City Operations. (Daniel Davis)  
**Recommended Action: The City Council will consider approving the implementation of a Generative AI Policy for the City of Ukiah to guide the responsible and ethical use of AI technologies in city operations.**  
Attachments: None
- 1.e. Consideration of a Staff Educator Incentive Pay Program for Staff While Utilizing an Accepted Instructor Level Certification. (Daniel Spence)  
**Recommended Action: The Ukiah City Council will consider approval of a Staff Educator Incentive Pay Program for Staff while they are utilizing an accepted instructor level certification.**  
Attachments: None
- 1.f. Consideration of Approval to Authorize Staff to Apply for a Homeland Security Assistance to Firefighter Grant to Replace and/or Update the Current Plymovent System at Fire Station 682, Located at 300 Seminary Avenue. (Ryan Nelson)  
**Recommended Action: The City Council will consider authorizing Staff to apply for a Homeland Security Assistance to Firefighter Grant.**

Attachments: None

- 1.g. Receive a Report and Provide Direction on Implementation of Traffic Calming Measures Request Program. (Seth Strader)  
**Recommended Action: The City Council will receive a report and provide direction on the implementation of a Traffic Calming Measures Request and Program.**  
Attachments: None
- 1.h. Consideration to Authorization Staff to Apply for Grant Funding to Develop Improvements to Public Access Between the East End of Norgard Lane and The City of Ukiah Wastewater Treatment Plant Recycled Water Ponds. (Tyler Anderson)  
**Recommended Action: The City Council will consider authorizing City staff to develop public access improvements to the City of Ukiah Wastewater Treatment Plant percolation pond levees and surrounding areas and to allow City staff to apply for grant funding for development purposes related to the improvements.**  
Attachments: None
- 1.i. Consideration to Adopt Resolution Amending Resolution No. 2010-44 Section 3b Pertaining to Late Notice and Fees. (Diana Ramos)  
**Recommended Action: The City Council will consider amending Resolution No. 2010-44 Section 3b to Utility Service Charges specifically focusing on adjusting late fees and penalties for delinquent payments.**  
Attachments: None
- 1.j. Consideration to Approve Purchase of 32 Level IV Ballistic Plates from Police Department and Corresponding Budget Amendment. (Max Brazill)  
**Recommended Action: The City Council will consider the purchase of thirty-two (32) ballistic plates.**  
Attachments: None
- 1.k. Discussion and Direction to Staff Regarding Possible Repair and/or Replacement of Ukiah Valley Conference Center Roof, HVAC, and Possible Concomitant Installation of Solar Power System. (Michael Maldonado)  
**Recommended Action: Review the proposed project to develop initial plans sufficient to seek out and apply for grant funding to support necessary roof repairs, HVAC upgrades, and the installation of Solar Power System and direct Staff to execute if deemed applicable and appropriate.**  
Attachments: None
- 1.l. Consideration to Approve the Purchase of a Billy Goat Debris Loader and Swing Away Hitch. (Robert Ricetti)  
**Recommended Action:**  
Attachments: None
- 1.m. Receive Report on the Transition of the City of Ukiah's Accounts Payable Division to a Paperless System. (AJ Johnson)  
**Recommended Action: The City Council will receive a report on transitioning the Accounts Payable (A/P) Division to a paperless system, which will streamline operations, reduce manual work, and enhance data accuracy and accessibility.**  
Attachments: None