



Water Executive Committee Regular Meeting **AGENDA**

Ukiah Valley Conference Center ♦ 200 South School Street ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/83268733029>

Alternatively, you may view the meeting (without participating) by clicking on the date and name of the meeting at www.cityofukiah.com/meetings, then go to the media tab.

December 5, 2024 - 5:00 PM

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

2.a. Approval of the Minutes for the November 7, 2024, Special Meeting.

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Ukiah Valley Water Authority (UVWA) / Water Executive Committee Members welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to the UVWA, located at 300 Seminary Avenue, Ukiah, CA, 95482.

4. NEW BUSINESS

4.a. New Committee Member Introductions and the Clerk to Administer Oaths of Office.

Recommended Action: New Committee Members will introduce themselves and the Clerk will administer the Oaths of Office.

5. UNFINISHED BUSINESS

6. ADMINISTRATIVE AND OPERATIONAL REPORTS

6.a. Report on Status of Application for SAFER Planning Grant.

6.b. Report on Expected Services Start Date of January 1, 2025, and Progress Report.

6.c. Report on Status of Secretary of State and State Controller Filing.

6.d. General Management Report.

7. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

8. SET NEXT MEETING DATE

8.a. Discussion, Consideration, and Scheduling of Next Meeting Date with Meeting to be Held at the Ukiah Valley Conference Center, 200 South School Street, Ukiah, CA 95482, at 5:00 p.m.

9. ADJOURNMENT

Please be advised that the Ukiah Valley Water Authority (UVWA)/ Water Executive Committee needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. UVWA complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the UVWA Committee Members after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California; and at the Ukiah Valley Conference Center, located at 200 South School Street, Ukiah, California; not less than 24 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC/CPMC
Dated: 11/27/24



WATER EXECUTIVE COMMITTEE MINUTES
Special Meeting
UKIAH VALLEY CONFERENCE CENTER
200 South School Street, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/83268733029>

Ukiah, CA 95482
November 7, 2024
5:00 p.m.

1. CALL TO ORDER AND ROLL CALL

The Water Executive Committee (WEC) met at a Special Meeting on November 7, 2024, having been legally noticed on November 4, 2024. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/83268733029>. Chair Gaska called the meeting to order at 5:01 p.m. Roll was taken with the following **Members Present:** Tim Prince, Tom Schoeneman, Douglas Crane, Gary Nevill, Jerry Cardoza, and Adam Gaska. **Members Absent:** Juan Orozco and Devin Gordon. **Staff Present:** Sean White, Ukiah Water Resources Director; Jared Walker, Redwood and Millview Water Districts General Manager; and Kristine Lawler, Clerk.

CHAIR GASKA PRESIDING.

2. APPROVAL OF MINUTES

a. Approval of the Minutes for the October 1, 2024, Regular Meeting.

Motion/Second: Crane/Schoeneman to approve the minutes for the October 1, 2024, Regular Meeting, as submitted. Motion **carried** by the following roll call votes: **AYES:** Prince, Schoeneman, Crane, Cardoza, and Gaska. **NOES:** None. **ABSENT:** Orozco and Gordon. **ABSTAIN:** Nevill.

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comments were received.

4. NEW BUSINESS

a. New Committee Member Introductions, Clerk to Administer Oaths of Office, and Discussion on Economic Disclosure Forms.

Presenters: Kristine Lawler, Clerk and Phil Williams, Legal Counsel.

Clerk administered an Oath of Office to new Member Nevill.

b. Water Executive Committee to Consider Electing Officers.

Presenter: Phil Williams, Legal Counsel.

Member Consensus to keep the officers as is.

c. Water Executive Committee to Consider Adopting Resolution 2024-04, Establishing Regular Meeting Days to be Held on the First Thursday of Every Month.

Presenter: Phil Williams, Legal Counsel.

Motion/Second: Crane/Schoeneman to adopt Resolution 2024-04, establishing regular meeting days to be held on the first Thursday of every month, at 5:00 p.m. Motion **carried** by the following roll call votes: AYES: Prince, Schoeneman, Crane, Nevill, Cardoza, and Gaska. NOES: None. ABSENT: Orozco and Gordon. ABSTAIN: None.

5. UNFINISHED BUSINESS

6. ADMINISTRATIVE AND OPERATIONAL REPORT

a. Report on Status of Application for SAFER Planning Grant.

Presenters: Sean White, Ukiah Water Resources Director and Jared Walker, Redwood, Millview, and Willow Water Districts General Manager.

Report was received.

b. Report on Expected Services Start Date of January 1, 2025, and Progress Report.

Presenters: Sean White, Ukiah Water Resources Director and Jared Walker, Redwood, Millview, and Willow Water Districts General Manager.

Report was received.

c. Report on Status of Secretary of State and State Controller Filing.

Presenter: Phil Williams, Legal Counsel.

Report was received.

7. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

No reports were received.

8. SET NEXT MEETING DATE

a. Discussion, Consideration, and Scheduling of Next Meeting Date with Meeting to be Held at the Ukiah Valley Conference Center, 200 South School Street, Ukiah, CA 95482, at 5:00 p.m.

Presenter: Kristine Lawler, City Clerk.

Member Consensus to schedule the next meeting date for December 5, 2024, at 5:00 p.m. Motion **carried** by the following roll call votes: AYES: Prince, Schoeneman, Crane, Nevill, Cardoza, and Gaska. NOES: None. ABSENT: Orozco and Gordon. ABSTAIN: None.

9. ADJOURNMENT

Member Consensus to adjourn the meeting there being no further business, the meeting adjourned at 5:22 p.m.

Kristine Lawler, CMC/CPMC