



**City Council
Regular Meeting
AGENDA**

(to be held both at the physical and virtual locations below)

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/81822520785>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 971 9942 6600
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

December 18, 2024 - 4:30 PM

4:30 P.M. MAYOR'S RECEPTION

5:15 P.M. REGULAR MEETING

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

4. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- 4.a. Adoption of Resolution Declaring Results of Statewide General Municipal Election of November 5, 2024, and Swearing in Ceremony for Newly Elected Councilmembers.

Recommended Action:

- 1. Adopt Resolution reciting the fact of the General Municipal Election held on November 5, 2024, Declaring the results and such other matters as provided by law.***
- 2. Direct the City Clerk to enter into the minutes a statement of results.***
- 3. Direct the City Clerk to present the Certificates of Election and administer the Oaths of Office to the newly elected officials***

Attachments:

1. Resolution - Certificate of the November 5, 2024, Election
- 4.b. Annual Appointment of Mayor and Vice Mayor, and Council Reorganization.
Recommended Action: Nominate and appoint the positions of Mayor, Vice Mayor, and Council Seating for 2025.
 Attachments:
 1. Resolution 2023-40 - Council Rotation Guidelines
- 4.c. Receive Presentation of Exceptional Employee Recognition Awards.
Recommended Action: Receive a presentation of the Exceptional Employee Recognition Awards.
 Attachments: None
- 4.d. Presentation of Donation Check to the Mendocino Fire Safe Council.
Recommended Action: Receive presentation.
 Attachments:
 1. Attachment 1 - 2024 Homebrew Winners Wrap Up
- 4.e. Receive Presentation on the Strategic Plan Alignment: Tracking Council Priorities
Recommended Action: Receive Presentation on the Strategic Plan Alignment: Tracking Council Priorities
 Attachments:
 1. ASR Tracking Presentation

5. **PETITIONS AND COMMUNICATIONS**

6. **APPROVAL OF MINUTES**

- 6.a. Approval of the Minutes for the November 20, 2024, Regular Meeting.
Recommended Action: Approve the minutes for the November 20, 2024, Regular Meeting.
 Attachments:
 1. Minutes

7. **RIGHT TO APPEAL DECISION**

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

8. **CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 8.a. Report of Disbursements for the Month of October 2024.
Recommended Action: Approve the report of disbursements for the month of October 2024.
 Attachments:
 1. October 2024 Summary of Disbursements
 2. Account Codes for Reference
 3. Object Codes for Reference
 4. October 2024 Disbursement Detail
- 8.b. Report of Disbursements for the Month of November 2024.
Recommended Action: Approve the report of disbursements for the month of November 2024.

Attachments:

1. November 2024 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. November 2024 Disbursement Detail

- 8.c. Authorize the City Manager to Negotiate and Execute a Contract Amendment with E Source for Billing Transition Project Management Services for Ukiah Valley Water Authority Members
Recommended Action: Authorize the City Manager to negotiate and execute a contract amendment with E Source for a not-to-exceed amount of \$151,725 for project management services for transition the billing services for Ukiah Valley Water Authority members, and approve corresponding budget amendment.

Attachments:

1. E Source SOW to Ukiah CIS Customer Acquisition Support

- 8.d. Consider Adoption of a Resolution Authorizing the Exception to the 180-Day Waiting Period, and Authorizing the City's Retired Assistant Finance Director to Work as Interim Assistant Finance Director in Accordance with Government Code Sections 7522.56 & 21221(h) and Budget Adjustment.

Recommended Action: Staff recommends that the City Council:

1. **Approve the hiring of retired annuitant, Georgina Feth-Michel, on January 1, 2025, as Assistant Finance Director under Government Code 7522.56 & 21221(h), approve the associated Resolution (Attachment 1), and approve the corresponding budget amendment.**
2. **Authorize the City Manager to execute the necessary employment agreement (Exhibit A of Resolution (Attachment 1)), ensuring compliance with CalPERS requirements and the 960-hour annual limit for retired annuitants.**
3. **Direct Staff to open and conduct a recruitment for a permanent Assistant Finance Director, making all reasonable efforts to fill the position with a qualified applicant during Ginny's tenure.**

Attachments:

1. Resolution and Employment Agreement

- 8.e. Approval of Contract with Center For Public Safety Management for Strategic Planning Services for a Total of \$62,150.

Recommended Action: Award a contract with Center For Public Safety Management for Strategic Planning Services for a total of \$62,150.

Attachments:

1. CPSM Proposal

- 8.f. Consideration of Adoption of Resolution Authorizing the Submittal of an Application to the California Department of Housing and Community Development for Funding under Round 3 of the Prohousing Incentive Pilot Program; and if Selected, Authorize the City Manager to Execute a Standard Agreement, Any Amendments Thereto, and of Any Related Documents Necessary to Participate in the Prohousing Incentive Pilot Program, as well as Authorization of the Corresponding Budget Amendments.

Recommended Action: Adopt resolution authorizing submittal of an application from the City of Ukiah to HCD for \$530,000 in funding under Round 3 of the Prohousing Incentive Pilot Program; and if the City is selected for award, authorize the City Manager to execute the standard agreement, any amendments thereto, and any related documents necessary; and authorize any corresponding budget amendments.

Attachments:

1. pip-nofa-3
2. pip-final-guidelines

3. 2017_Housing_Strategy
4. pip-nofa-app
5. PIP_Resolution_2024

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

10. COUNCIL REPORTS

11. CITY MANAGER/CITY CLERK REPORTS

12. PUBLIC HEARINGS (5:30 PM)

- 12.a. Approval of an Application for a 'Demolition Permit' to Remove an Existing Residential Structure Subject to Historical Review, Located at 420 Cooper Lane; APN 003-582-24.

Recommended Action: Approve the 'Demolition Permit' to remove an existing residential structure subject to historical review, located at 420 Cooper Lane; APN 003-582-24.

Attachments:

1. Application Materials
2. Assessor Building Records (003-582-24)
3. UCC 3016 (Historic Demolition Regulations)
4. Draft Minutes

- 12.b. Possible Introduction by Title Only of an Ordinance Modifying Ukiah City Code to Add a New Chapter 13, Entitled "Vacant and Abandoned Property Registration and Maintenance," to More Effectively Regulate Vacant and Abandoned Properties.

Recommended Action: Introduce by title only an Ordinance modifying the Ukiah City Code to add a new Chapter 13, entitled "Vacant and Abandoned Property Registration and Maintenance."

Attachments:

1. Vacant and Abandoned Property Ordinance DRAFT
2. Abandoned Property Registration Ordinances- League of Cities

- 12.c. Adoption of Resolution Adopting Fire Impact Fees on behalf of the Ukiah Valley Fire District. (**Note: Subsequent to Noticing this public hearing, the item has been canceled and will be re-noticed and heard at a future date; however, due to the notice that went out, the item is being placed on the agenda, but no presentation or action will be considered.**)

Recommended Action: This proposed Public Hearing and Agenda Item has been canceled and will be re-noticed and heard at a future date.

Attachments: None

- 12.d. Conduct a Public Hearing to Consider Adoption of a Resolution Approving the Submittal of a Community Development Block Grant (CDBG) Application in Response to the 2024 State Community Development Block Grant Program Notice of Funding Availability. (**Note: Subsequent to Noticing this public hearing, the item has been canceled; however, due to the notice that went out, the item is being placed on the agenda.**)

Recommended Action: This proposed Public Hearing and Agenda Item has been canceled. A Community Development Block Grant (CDBG) Public Hearing was previously conducted at the October 2, 2024, City Council Meeting. Receiving public comment is not necessary.

Attachments: None

13. **UNFINISHED BUSINESS**

14. **NEW BUSINESS**

- 14.a. Authorize the City Manager to Negotiate and Execute a Five-Year Agreement for the Acquisition of RIMS Computer-Aided Dispatch and Records Management Software from Sun Ridge Systems for an Initial Amount of \$556,704; Authorize the Continuation of the Agreement Subject to Staff Evaluation and Approval; and Approve Corresponding Budget Amendment.
Recommended Action: Authorize the City Manager to negotiate and execute an agreement with Sun Ridge Systems for the acquisition of RIMS Computer-Aided Dispatch and Records Management Software at an initial cost of \$556,704, covering the first five years of annual support and updates. Additionally, authorize the continuation of the agreement beyond the initial five years, subject to Staff evaluation and approval, and approve the corresponding budget amendment for the first year's expense.

Attachments:

1. Ukiah PD - FINAL w Conversion

- 14.b. Consideration of Adoption of Resolution Making Appointments to Boards and Commissions.
Recommended Action: Adopt Resolution making appointments to various Boards and Commissions.

Attachments:

1. Resolution 2024-09
2. Denise Gorny Application
3. Xochilt J. Morales de Martinez Application
4. Brian Williams Application
5. Chrystal Thurman Application
6. Proposed Resolution

- 14.c. Receive Updates on City Council Committee and Ad Hoc Assignments, and Initiate Review of the 2025 Council Assignments List.

Recommended Action: 1) Receive report(s); 2) Initiate review of the 2025 Special Assignments, which will be finalized at the January 15, 2025, Council Meeting.

Attachments:

1. 2025 Draft City Council Special Assignments

15. **CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING**

- 15.a. **Conference with Legal Counsel – Anticipated Litigation**

(Government Code Section 54956.9(d)(4))

Initiation of litigation (4 cases)

- 15.b. **Conference with Legal Council - Anticipated Litigation**

Government Code Section 54956.9(d)(2)

Significant exposure to litigation (1 case)

- 15.c. **Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200

- 15.d. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC
- 15.e. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: Siderakis v. Ukiah, et al, Mendocino County Superior Court, Case No. 21CV00603
- 15.f. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Russian River Keepers et al. v. City of Ukiah, Case No. SCUk-CVPT-20-74612
- 15.g. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Quintero et al. v. Bills, City of Ukiah, Mendocino County Superior Court, Case No. 23CV00258
- 15.h. **Conference with Labor Negotiator (54957.6)**
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units

16. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC/CPMC
Dated: 12/13/24