



**City Council
Regular Meeting
AGENDA**

(to be held both at the physical and virtual locations below)

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/81822520785>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 971 9942 6600
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

December 18, 2024 - 4:30 PM

4:30 P.M. MAYOR'S RECEPTION

5:15 P.M. REGULAR MEETING

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **AB 2449 NOTIFICATIONS AND CONSIDERATIONS**
4. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

- 4.a. Adoption of Resolution Declaring Results of Statewide General Municipal Election of November 5, 2024, and Swearing in Ceremony for Newly Elected Councilmembers.

Recommended Action:

1. ***Adopt Resolution reciting the fact of the General Municipal Election held on November 5, 2024, Declaring the results and such other matters as provided by law.***
2. ***Direct the City Clerk to enter into the minutes a statement of results.***
3. ***Direct the City Clerk to present the Certificates of Election and administer the Oaths of Office to the newly elected officials***

Attachments:

1. Resolution - Certificate of the November 5, 2024, Election
- 4.b. Annual Appointment of Mayor and Vice Mayor, and Council Reorganization.
Recommended Action: Nominate and appoint the positions of Mayor, Vice Mayor, and Council Seating for 2025.
 Attachments:
 1. Resolution 2023-40 - Council Rotation Guidelines
- 4.c. Receive Presentation of Exceptional Employee Recognition Awards.
Recommended Action: Receive a presentation of the Exceptional Employee Recognition Awards.
 Attachments: None
- 4.d. Presentation of Donation Check to the Mendocino Fire Safe Council.
Recommended Action: Receive presentation.
 Attachments:
 1. Attachment 1 - 2024 Homebrew Winners Wrap Up
- 4.e. Receive Presentation on the Strategic Plan Alignment: Tracking Council Priorities
Recommended Action: Receive Presentation on the Strategic Plan Alignment: Tracking Council Priorities
 Attachments:
 1. ASR Tracking Presentation

5. PETITIONS AND COMMUNICATIONS

6. APPROVAL OF MINUTES

- 6.a. Approval of the Minutes for the November 20, 2024, Regular Meeting.
Recommended Action: Approve the minutes for the November 20, 2024, Regular Meeting.
 Attachments:
 1. Minutes

7. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

8. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 8.a. Report of Disbursements for the Month of October 2024.
Recommended Action: Approve the report of disbursements for the month of October 2024.
 Attachments:
 1. October 2024 Summary of Disbursements
 2. Account Codes for Reference
 3. Object Codes for Reference
 4. October 2024 Disbursement Detail
- 8.b. Report of Disbursements for the Month of November 2024.
Recommended Action: Approve the report of disbursements for the month of November 2024.

Attachments:

1. November 2024 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. November 2024 Disbursement Detail

- 8.c. Authorize the City Manager to Negotiate and Execute a Contract Amendment with E Source for Billing Transition Project Management Services for Ukiah Valley Water Authority Members
Recommended Action: Authorize the City Manager to negotiate and execute a contract amendment with E Source for a not-to-exceed amount of \$151,725 for project management services for transition the billing services for Ukiah Valley Water Authority members, and approve corresponding budget amendment.

Attachments:

1. E Source SOW to Ukiah CIS Customer Acquisition Support

- 8.d. Consider Adoption of a Resolution Authorizing the Exception to the 180-Day Waiting Period, and Authorizing the City's Retired Assistant Finance Director to Work as Interim Assistant Finance Director in Accordance with Government Code Sections 7522.56 & 21221(h) and Budget Adjustment.

Recommended Action: Staff recommends that the City Council:

1. **Approve the hiring of retired annuitant, Georgina Feth-Michel, on January 1, 2025, as Assistant Finance Director under Government Code 7522.56 & 21221(h), approve the associated Resolution (Attachment 1), and approve the corresponding budget amendment.**
2. **Authorize the City Manager to execute the necessary employment agreement (Exhibit A of Resolution (Attachment 1)), ensuring compliance with CalPERS requirements and the 960-hour annual limit for retired annuitants.**
3. **Direct Staff to open and conduct a recruitment for a permanent Assistant Finance Director, making all reasonable efforts to fill the position with a qualified applicant during Ginny's tenure.**

Attachments:

1. Resolution and Employment Agreement

- 8.e. Approval of Contract with Center For Public Safety Management for Strategic Planning Services for a Total of \$62,150.

Recommended Action: Award a contract with Center For Public Safety Management for Strategic Planning Services for a total of \$62,150.

Attachments:

1. CPSM Proposal

- 8.f. Consideration of Adoption of Resolution Authorizing the Submittal of an Application to the California Department of Housing and Community Development for Funding under Round 3 of the Prohousing Incentive Pilot Program; and if Selected, Authorize the City Manager to Execute a Standard Agreement, Any Amendments Thereto, and of Any Related Documents Necessary to Participate in the Prohousing Incentive Pilot Program, as well as Authorization of the Corresponding Budget Amendments.

Recommended Action: Adopt resolution authorizing submittal of an application from the City of Ukiah to HCD for \$530,000 in funding under Round 3 of the Prohousing Incentive Pilot Program; and if the City is selected for award, authorize the City Manager to execute the standard agreement, any amendments thereto, and any related documents necessary; and authorize any corresponding budget amendments.

Attachments:

1. pip-nofa-3
2. pip-final-guidelines

3. 2017_Housing_Strategy
4. pip-nofa-app
5. PIP_Resolution_2024

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

10. COUNCIL REPORTS

11. CITY MANAGER/CITY CLERK REPORTS

12. PUBLIC HEARINGS (5:30 PM)

- 12.a. Approval of an Application for a 'Demolition Permit' to Remove an Existing Residential Structure Subject to Historical Review, Located at 420 Cooper Lane; APN 003-582-24.

Recommended Action: Approve the 'Demolition Permit' to remove an existing residential structure subject to historical review, located at 420 Cooper Lane; APN 003-582-24.

Attachments:

1. Application Materials
2. Assessor Building Records (003-582-24)
3. UCC 3016 (Historic Demolition Regulations)
4. Draft Minutes

- 12.b. Possible Introduction by Title Only of an Ordinance Modifying Ukiah City Code to Add a New Chapter 13, Entitled "Vacant and Abandoned Property Registration and Maintenance," to More Effectively Regulate Vacant and Abandoned Properties.

Recommended Action: Introduce by title only an Ordinance modifying the Ukiah City Code to add a new Chapter 13, entitled "Vacant and Abandoned Property Registration and Maintenance."

Attachments:

1. Vacant and Abandoned Property Ordinance DRAFT
2. Abandoned Property Registration Ordinances- League of Cities

- 12.c. Adoption of Resolution Adopting Fire Impact Fees on behalf of the Ukiah Valley Fire District. (**Note: Subsequent to Noticing this public hearing, the item has been canceled and will be re-noticed and heard at a future date; however, due to the notice that went out, the item is being placed on the agenda, but no presentation or action will be considered.**)

Recommended Action: This proposed Public Hearing and Agenda Item has been canceled and will be re-noticed and heard at a future date.

Attachments: None

- 12.d. Conduct a Public Hearing to Consider Adoption of a Resolution Approving the Submittal of a Community Development Block Grant (CDBG) Application in Response to the 2024 State Community Development Block Grant Program Notice of Funding Availability. (**Note: Subsequent to Noticing this public hearing, the item has been canceled; however, due to the notice that went out, the item is being placed on the agenda.**)

Recommended Action: This proposed Public Hearing and Agenda Item has been canceled. A Community Development Block Grant (CDBG) Public Hearing was previously conducted at the October 2, 2024, City Council Meeting. Receiving public comment is not necessary.

Attachments: None

13. **UNFINISHED BUSINESS**

14. **NEW BUSINESS**

- 14.a. Authorize the City Manager to Negotiate and Execute a Five-Year Agreement for the Acquisition of RIMS Computer-Aided Dispatch and Records Management Software from Sun Ridge Systems for an Initial Amount of \$556,704; Authorize the Continuation of the Agreement Subject to Staff Evaluation and Approval; and Approve Corresponding Budget Amendment.
Recommended Action: Authorize the City Manager to negotiate and execute an agreement with Sun Ridge Systems for the acquisition of RIMS Computer-Aided Dispatch and Records Management Software at an initial cost of \$556,704, covering the first five years of annual support and updates. Additionally, authorize the continuation of the agreement beyond the initial five years, subject to Staff evaluation and approval, and approve the corresponding budget amendment for the first year's expense.

Attachments:

1. Ukiah PD - FINAL w Conversion

- 14.b. Consideration of Adoption of Resolution Making Appointments to Boards and Commissions.
Recommended Action: Adopt Resolution making appointments to various Boards and Commissions.

Attachments:

1. Resolution 2024-09
2. Denise Gorny Application
3. Xochilt J. Morales de Martinez Application
4. Brian Williams Application
5. Chrystal Thurman Application
6. Proposed Resolution

- 14.c. Receive Updates on City Council Committee and Ad Hoc Assignments, and Initiate Review of the 2025 Council Assignments List.

Recommended Action: 1) Receive report(s); 2) Initiate review of the 2025 Special Assignments, which will be finalized at the January 15, 2025, Council Meeting.

Attachments:

1. 2025 Draft City Council Special Assignments

15. **CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING**

- 15.a. **Conference with Legal Counsel – Anticipated Litigation**

(Government Code Section 54956.9(d)(4))

Initiation of litigation (4 cases)

- 15.b. **Conference with Legal Council - Anticipated Litigation**

Government Code Section 54956.9(d)(2)

Significant exposure to litigation (1 case)

- 15.c. **Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUUK-CVPT-2018-70200

- 15.d. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC
- 15.e. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: Siderakis v. Ukiah, et al, Mendocino County Superior Court, Case No. 21CV00603
- 15.f. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Russian River Keepers et al. v. City of Ukiah, Case No. SCUk-CVPT-20-74612
- 15.g. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Quintero et al. v. Bills, City of Ukiah, Mendocino County Superior Court, Case No. 23CV00258
- 15.h. **Conference with Labor Negotiator (54957.6)**
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units

16. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC/CPMC
Dated: 12/13/24



AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Declaring Results of Statewide General Municipal Election of November 5, 2024, and Swearing in Ceremony for Newly Elected Councilmembers.

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Kristine Lawler, City Clerk

ATTACHMENTS:

1. Resolution - Certificate of the November 5, 2024, Election

Summary: The City Council is being asked to adopt a resolution reciting the fact of the General Municipal Election held on November 5, 2024, declaring the results and such other matters as provided by law; direct the City Clerk to enter into the minutes a statement of results, and direct the City Clerk to present the Certificates of Election and administer the Oaths of Office to the newly elected officials.

Background: The City of Ukiah consolidates the municipal election with the County of Mendocino. The City Clerk's office has received the *Certificate of County Clerk to Result of the Canvass of the Statewide General Election Held on Tuesday, November 5, 2024 (Exhibit A to Attachment 1)*.

Discussion: Pursuant to Election code §10262, 10263, and 10264, City Council shall adopt the Resolution (Attachment 1) declaring the results of the General Municipal Election of November 5, 2024, before installing new officers, and the City Clerk shall enter into the minutes a statement of results.

Pursuant to election code §10265, the City Clerk shall present the Certificate of Election and administer the Oaths of Office for the two newly elected/re-elected City Councilmembers.

Per Government Code Section 36503, City officers holding elective city office shall hold office for their prescribed terms from the date of the installation of officers following adoption by the Council of the official canvass of their election and until their successors are elected and qualified.

Recommended Action:

1. Adopt Resolution reciting the fact of the General Municipal Election held on November 5, 2024, Declaring the results and such other matters as provided by law.
2. Direct the City Clerk to enter into the minutes a statement of results.
3. Direct the City Clerk to present the Certificates of Election and administer the Oaths of Office to the newly elected officials

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

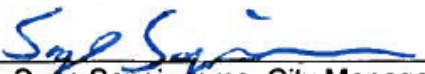
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI):N/A

CLIMATE INITIATIVES (CI):N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2024-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

WHEREAS, a General Municipal Election was held and conducted in the City of Ukiah, California, on Tuesday, November 5, 2024, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the City Council of the City of Ukiah has reviewed the *Certificate of County Clerk to Result of the Canvass of the Presidential General Election Held on Tuesday, November 5, 2024*, based on the Statement of All Votes Cast provided by the County Clerk of Mendocino County (pursuant to Resolution No. 2024-23 of the City Council of the City of Ukiah) and attached as Exhibit A.

WHEREAS, subject to receipt of the Certificate of the County Clerk of the result of the County Clerk's canvass of the Consolidated Election Results for the November 5, 2024, General Municipal and Statewide General Election, the City Council finds as a result of said count and review that the number of votes cast, the names of the persons voted for, and other matters as required by law are as hereinafter stated.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UKIAH, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of ballots cast in the City of Ukiah was 8,681 ballots cast for all candidates (*some ballots having votes for two candidates*).

SECTION 2. That the names of persons voted for at the election for Members of the City Council are as follows: Josefina Dueñas, Kristina Mize, Heather Criss, Douglas F. Crane, Jacob S. Brown, and John Strangio.

That the name of the person voted for at the election for City Treasurer is as follows: R. Allen Carter.

That the Measure voted upon at the election for is as follows: Measure W.

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named and for the respective offices for which the persons were candidates (and for and against the measure) were as listed in Exhibit "A" attached.

SECTION 4. The City Council does declare and determine that: Heather Criss was elected as a Member of the City Council for the full term of four years; Douglas F. Crane was elected as a Member of the City Council for the full term of four years; R. Allen Carter was elected as City Treasurer for the full term of four years.

That as a result of the election, a majority of the voters voting on the measure (Measure W) related to a Transient Occupancy Tax increase did not vote in favor of it, and that the measure was not

carried and shall not be deemed adopted and ratified.

SECTION 5. That the City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing: (1) The whole number of ballots cast in the City; (2) The names of the persons voted for; (3) The measure voted upon; (4) For what office each person was voted for; (5) The number of votes given at each precinct to each person, and for and against each measure; (6) The total number of votes given to each person, and for and against each measure.

SECTION 6. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED this 18th day of December 2024, by the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Josefina Dueñas, Mayor

ATTEST:

Kristine Lawler, City Clerk

**CERTIFICATE OF COUNTY CLERK TO RESULT OF THE CANVASS
OF THE PRESIDENTIAL GENERAL ELECTION
HELD ON TUESDAY, NOVEMBER 5, 2024**

STATE OF CALIFORNIA)
)SS
COUNTY OF MENDOCINO)

I, KATRINA BARTOLOMIE, County Clerk of said County, do hereby certify that I did canvass the returns of the votes cast for CITY COUNCIL, CITY TREASURER, and MEASURE W in the PRESIDENTIAL GENERAL Election held TUESDAY, NOVEMBER 5, 2024, in the CITY OF UKIAH, COUNTY OF MENDOCINO, and that the Statement of the Votes Cast, to which this certificate is attached, shows the whole number of votes cast in each of the respective consolidated precincts therein, and that the totals of the respective columns and the totals as shown for and against each measure are full, true and correct.

WITNESS MY HAND AND OFFICIAL SEAL this 3RD day of December 2024.

(SEAL)



KATRINA BARTOLOMIE
Assessor-County Clerk-Recorder

OFFICIAL

2024 PRESIDENTIAL GENERAL ELECTION

Registered Voters

6276 of 54640 = 11.49%

Precincts Reporting

245 of 245 = 100.00%

Run Time 12:15 PM
Run Date 12/04/2024

11/5/2024

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CITY OF UKIAH
Two

Member, City Council - Vote for no more than

Choice	Party	Absentee Voting		Election Day Voting		Total	
JOSEFINA DUENAS		1,320	15.68%	51	19.54%	1,371	15.79%
KRISTINA MIZE		707	8.40%	42	16.09%	749	8.63%
HEATHER CRISS		2,059	24.45%	42	16.09%	2,101	24.20%
DOUGLAS F. CRANE		1,918	22.78%	47	18.01%	1,965	22.64%
JACOB S. BROWN		1,131	13.43%	39	14.94%	1,170	13.48%
JOHN STRANGIO		1,285	15.26%	40	15.33%	1,325	15.26%
Cast Votes:		8,420	100.00%	261	100.00%	8,681	100.00%
Undervotes:		3,504		341		3,845	
Overvotes:		13		0		13	

CITY OF UKIAH

Treasurer - Vote for One

Choice	Party	Absentee Voting		Election Day Voting		Total	
R. ALLEN CARTER		4,026	100.00%	149	100.00%	4,175	100.00%
Cast Votes:		4,026	100.00%	149	100.00%	4,175	100.00%
Undervotes:		1,948		152		2,100	
Overvotes:		1		0		1	

MEASURE W

Choice	Party	Absentee Voting		Election Day Voting		Total	
YES		2,322	42.35%	61	31.44%	2,383	41.98%
NO		3,161	57.65%	133	68.56%	3,294	58.02%
Cast Votes:		5,483	100.00%	194	100.00%	5,677	100.00%
Undervotes:		490		107		597	
Overvotes:		2		0		2	

*** End of report ***

CITY OF UKIAH

Member, City Council

Cumulative Totals									
Precinct	Registration	Ballots Cast	Turnout (%)	JOSEFINA DUENAS	KRISTINA MIZE	HEATHER CRISS	DOUGLAS F. CRANE	JACOB S. BROWN	JOHN STRANGIO
OAK MANOR - 200001	681	474	69.6	93	65	109	124	154	106
MENDOCINO GARDENS - 200002	967	792	81.9	143	58	349	292	142	188
SOUTH MAIN - 200003	660	406	61.5	104	73	126	83	73	64
NORTH SCHOOL - 200004	615	454	73.8	95	41	168	162	72	111
ALEXANDER - 999122	5	2	40.0	0	0	1	0	0	1
AIRPORT - 999201	664	392	59.0	88	65	124	101	53	85
FOOTHILL - 999202	10	6	60.0	1	1	3	1	1	1
ROSE - 999203	155	104	67.1	27	9	34	35	20	21
SEMINARY - 999204	749	562	75.0	152	51	173	183	91	101
CRESTA - 999205	489	316	64.6	65	24	99	140	55	76
WASHINGTON - 999206	155	86	55.5	15	11	19	22	18	6
DONNER - 999207	304	207	68.1	36	18	70	57	47	52
CHERRY - 999208	770	424	55.1	112	81	99	94	66	63
BEACON SOUTH - 999209	0	0	0.0	0	0	0	0	0	0
SAN JACINTA - 999211	281	237	84.3	52	36	85	79	33	53
VINEWOOD - 999212	849	526	62.0	130	77	149	161	93	109
GROVE - 999213	418	339	81.1	62	28	140	130	74	76
WALNUT - 999214	504	419	83.1	74	35	200	148	68	98
EL RIO - 999215	232	158	68.1	31	28	48	43	33	31
HIGH SCHOOL - 999216	275	204	74.2	51	18	59	46	47	54
AIRPORT EAST - 999217	0	0	0.0	0	0	0	0	0	0
SIDNIE - 999218	87	60	69.0	10	10	17	24	11	15
MENDOCINO WEST - 999219	2	2	100.0	0	0	0	2	2	0
LESLIE - 999220	166	104	62.7	29	20	29	36	17	14
BELTRAMI - 999231	2	2	100.0	1	0	0	2	0	0
Absentee Voting Totals	9,040	5,975	66.1	1,320	707	2,059	1,918	1,131	1,285
Election Day Voting Totals	9,040	301	3.3	51	42	42	47	39	40
Grand Totals	9,040	6,276	69.4	1,371	749	2,101	1,965	1,170	1,325

CITY OF UKIAH

Treasurer

Cumulative Totals				
	Registration	Ballots Cast	Turnout (%)	R. ALLEN CARTER
Precinct				
OAK MANOR - 200001	681	474	69.6	322
MENDOCINO GARDENS - 200002	967	792	81.9	526
SOUTH MAIN - 200003	660	406	61.5	272
NORTH SCHOOL - 200004	615	454	73.8	286
ALEXANDER - 999122	5	2	40.0	1
AIRPORT - 999201	664	392	59.0	262
FOOTHILL - 999202	10	6	60.0	4
ROSE - 999203	155	104	67.1	71
SEMINARY - 999204	749	562	75.0	353
CRESTA - 999205	489	316	64.6	230
WASHINGTON - 999206	155	86	55.5	49
DONNER - 999207	304	207	68.1	140
CHERRY - 999208	770	424	55.1	268
BEACON SOUTH - 999209	0	0	0.0	0
SAN JACINTA - 999211	281	237	84.3	175
VINEWOOD - 999212	849	526	62.0	363
GROVE - 999213	418	339	81.1	220
WALNUT - 999214	504	419	83.1	267
EL RIO - 999215	232	158	68.1	106
HIGH SCHOOL - 999216	275	204	74.2	137
AIRPORT EAST - 999217	0	0	0.0	0
SIDNIE - 999218	87	60	69.0	47
MENDOCINO WEST - 999219	2	2	100.0	0
LESLIE - 999220	166	104	62.7	75
BELTRAMI - 999231	2	2	100.0	1
Absentee Voting Totals	9,040	5,975	66.1	4,026
Election Day Voting Totals	9,040	301	3.3	149
Grand Totals	9,040	6,276	69.4	4,175

MEASURE W

Cumulative Totals

Precinct	Registration	Ballots Cast	Turnout (%)	YES	NO
OAK MANOR - 200001	681	474	69.6	148	284
MENDOCINO GARDENS - 200002	967	792	81.9	363	370
SOUTH MAIN - 200003	660	406	61.5	131	228
NORTH SCHOOL - 200004	615	454	73.8	206	201
ALEXANDER - 999122	5	2	40.0	0	2
AIRPORT - 999201	664	392	59.0	116	229
FOOTHILL - 999202	10	6	60.0	3	3
ROSE - 999203	155	104	67.1	37	57
SEMINARY - 999204	749	562	75.0	229	261
CRESTA - 999205	489	316	64.6	145	146
WASHINGTON - 999206	155	86	55.5	19	46
DONNER - 999207	304	207	68.1	70	117
CHERRY - 999208	770	424	55.1	121	250
BEACON SOUTH - 999209	0	0	0.0	0	0
SAN JACINTA - 999211	281	237	84.3	96	129
VINEWOOD - 999212	849	526	62.0	166	316
GROVE - 999213	418	339	81.1	151	165
WALNUT - 999214	504	419	83.1	212	178
EL RIO - 999215	232	158	68.1	47	90
HIGH SCHOOL - 999216	275	204	74.2	72	114
AIRPORT EAST - 999217	0	0	0.0	0	0
SIDNIE - 999218	87	60	69.0	20	38
MENDOCINO WEST - 999219	2	2	100.0	0	2
LESLIE - 999220	166	104	62.7	30	67
BELTRAMI - 999231	2	2	100.0	1	1
Absentee Voting Totals	9,040	5,975	66.1	2,322	3,161
Election Day Voting Totals	9,040	301	3.3	61	133
Grand Totals	9,040	6,276	69.4	2,383	3,294



AGENDA SUMMARY REPORT

SUBJECT: Annual Appointment of Mayor and Vice Mayor, and Council Reorganization.

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Kristine Lawler, City Clerk

ATTACHMENTS:

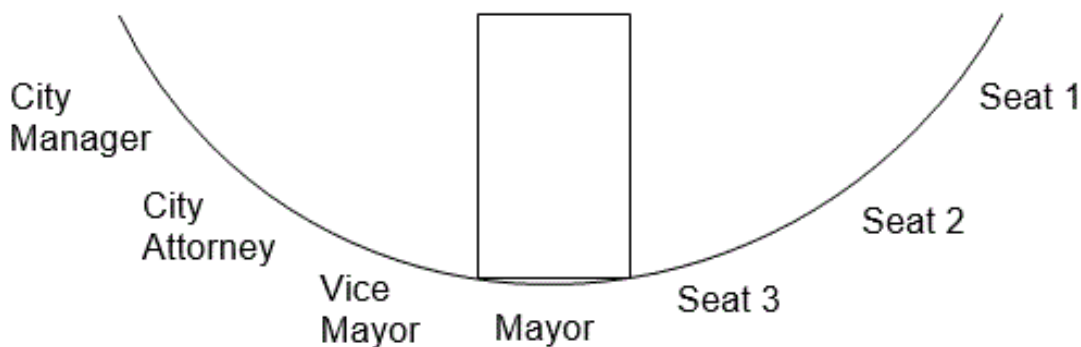
- Resolution 2023-40 - Council Rotation Guidelines

Summary: Council will appoint a Mayor, Vice Mayor, and decide Council seating with the assistance of Resolution No. 2023-40, which gives guidelines for the annual rotation and seating arrangement, after which the Council will take their new seats on the Dais.

Background: The City Council adopted Resolution 2023-40 (Attachment 1), which provides guidelines for the annual Council rotation and appointment of the Mayor and Vice Mayor.

Per Resolution 2023-40, the naming of the Mayor and Vice Mayor takes place during election years at the first meeting following the certification of the election results.

Discussion: Below are excerpts from Resolution No. 2023-40, and information provided to use in evaluating the Mayor, Vice Mayor, and Council seating.



2024 Seat Formation:

MAYOR	Josefina Dueñas
VICE MAYOR	Douglas F. Crane
SEAT 3 - next to Mayor	Susan Sher
SEAT 2 - middle	Juan V. Orozco
SEAT 1 - far right	Mari Rodin

COUNCILMEMBER INFORMATION:

DOUGLAS F. CRANE:

Year Took Office – 11/2004

Served as Vice Mayor – 2024

Served as Mayor - 2008, 2013, 2015, 2020

SUSAN SHER

Year Took Office – 11/2022

Occupied Seat #3 - 2024

Not yet served as Mayor

JUAN V. OROZCO

Year Took Office – 11/2018

Served as Mayor - 2021

Occupied Seat #2 – 2024

MARI RODIN:

Year Took Office – 11/2021

Served as Mayor – 2023 (and 2007, 2011 from a previous term)

Occupied Seat #1 – 2024

HEATHER CRISS

Year Took Office – 11/2024

Not yet seated

EXCERPT FROM RESOLUTION 2023-40:

Each year, all members will rotate as follows:

- Seat 1 to Seat 2
- Seat 2 to Seat 3
- Seat 3 to Vice Mayor
- Vice Mayor to Mayor
- Outgoing Mayor to Seat 1

Incoming Councilmembers:

- Outgoing Mayor will rotate into Seat 1
- New member will rotate into Seat 2

DRAFT ROTATION BASED ON RESOLUTION 2023-40:

MAYOR	Douglas F. Crane
VICE MAYOR	Susan Sher
SEAT 3 - next to Mayor	Juan V. Orozco

SEAT 2 - middle	Heather Criss
SEAT 1 - far right	Mari Rodin

Vice Mayor Crane to Mayor – as the Vice Mayor moves to the Mayor position.

Councilmember Sher to Vice Mayor – as the Seat #3 moves to Vice Mayor

Councilmember Orozco to Seat #3 – as Seat #2 moves to Seat #3

Councilmember Criss to Seat #2 – as newly elected members rotate into Seat #2

Councilmember Rodin to remain in Seat #1 due to incoming member moving into Seat #2

Having stated the various provisions, Resolution 2023-40 also asserts that the Council has the ultimate discretion to elect or not elect any Councilmember for any office at the December meeting.

Recommended Action: Nominate and appoint the positions of Mayor, Vice Mayor, and Council Seating for 2025.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2023-40**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING RULES GOVERNING COUNCIL MEETINGS****WHEREAS,**

1. The City Council has adopted by resolution Procedures of Conduct for City Council Meetings, last revised on September 2, 2020 ("Procedures"); and
2. The City Council has determined to revise the rules governing the Mayoral Rotation and Seating Arrangement for Council.

NOW, THEREFORE, BE IT RESOLVED that the title and Section 7 of the Procedures are amended as follows:

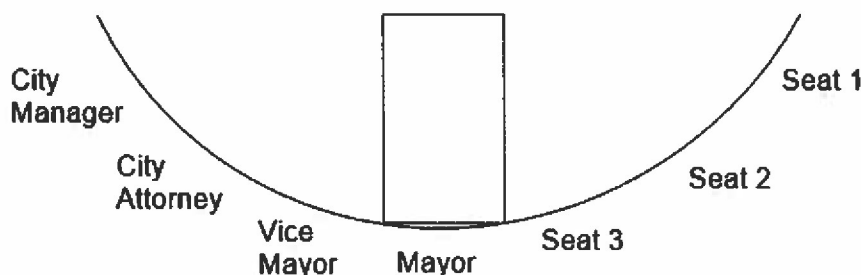
TITLE: City of Ukiah City Council Meeting Procedures

SECTION 7. VOTING PROCEDURE**I. Mayoral Rotation and Seating Arrangement for Council**

It is the policy of the City Council that the office of Mayor be rotated among the members of the City Council and that the Mayor shall serve a term of one year or until a successor is appointed. The City Council shall choose one of its members as Mayor, and one of its members as Vice Mayor, at the regular meeting in the month of November during non-election years, and during election years at the first the meeting following the certification of the election results.

Rotation is based on the following seating arrangement:

Seat 1 – Farthest to Mayor's right
 Seat 2 – Middle seat to Mayor's right
 Seat 3 – Directly to Mayor's right
 Vice Mayor
 Mayor



Each year, all members will rotate as follows:

- Seat 1 to Seat 2
- Seat 2 to Seat 3
- Seat 3 to Vice Mayor
- Vice Mayor to Mayor
- Outgoing Mayor to Seat 1

Incoming Councilmembers:

- Outgoing Mayor will rotate into Seat 1.
- New member will rotate into Seat 2;
- If there are two new members, then they will rotate into Seat 2 & 3.
- If there are three new members, then incoming members will go into Seat 2, 3, and the Vice Mayor position, with the member having received the most votes going into the Vice Mayor position, and the member with the least votes going into Seat 2.
- Appointed members to unfulfilled terms will be treated as new members in respect to the rotations.

If a Councilmember declines to serve as Vice Mayor, the Council will decide by formal action where the member will fit into the rotation at the December meeting. The Council has the ultimate discretion to elect or not elect any Councilmember for any office at the December meeting.

BE IT FURTHER RESOLVED that the amended version of Section 7 as contained in this Resolution shall replace Section 7 in the City Council Meeting Procedures as it read prior to the adoption of this Resolution.

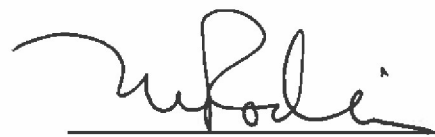
PASSED AND ADOPTED this 15th day of November 2023, by the following roll call vote:

AYES: Councilmembers Orozco, Sher, Duenas, and Mayor Rodin

NOES: None

ABSENT: None

ABSTAIN: Councilmember Crane



Mari Rodin, Mayor

ATTEST:



Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Receive Presentation of Exceptional Employee Recognition Awards.

DEPARTMENT: Human Resources /
Risk Management

PREPARED BY: Tim Mitchell, H.R./Risk Manager Analyst

PRESENTER: Department Directors, City Manager, and Mayor.

ATTACHMENTS:

None

Summary: The Mayor will present selected employees with Exceptional Employee Recognition awards.

Background: The City of Ukiah prioritizes the retention and attraction of outstanding employees and recognizes their role in our goal of providing exceptional customer service. The Exceptional Employee Program recognizes (through a nomination process) and awards those employees or teams of employees who have truly gone above and beyond. Once each quarter, nominations are considered from the categories of field crews, public safety, and administration.

Discussion: Marianne Aranda, Senior Recreation Coordinator, Community Services Department: Marianne does an exceptional job of creating creative, fun, educational, and community-enhancing events. In the last two years, she has taken the aging Movies in the Park program and turned it into a packed house for Movies in the Pool. Additionally, she created the Community Yard Sale as a new event which, due to its popularity, was expanded to take place every other month during the good weather times of year. She also created an evolving and improving Dias de los Muertos event. More importantly, Marianne has taken on community engagement and shown leadership in her field by volunteering to serve on the California Parks and Recreation Society's Diversity, Equity, and Inclusion Committee. Locally she volunteered to serve on the steering committee for the Greater Ukiah Business and Tourism Alliance. Marianne's energy, commitment, and leadership are truly exceptional.

Recommended Action: Receive a presentation of the Exceptional Employee Recognition Awards.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: Yes / No GRANT: Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: The City Manager's Office and Department Directors

DIVERSITY-EQUITY INITIATIVES (DEI): Recruit, retain, and advance a community of staff that reflects, values, and celebrates the diversity of the community we serve.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Presentation of Donation Check to the Mendocino Fire Safe Council.

DEPARTMENT: Community Services

PREPARED BY: Jake Burgess, Community Services Supervisor

PRESENTER: Jake Burgess, Community Services Supervisor

ATTACHMENTS:

1. Attachment 1 - 2024 Homebrew Winners Wrap Up

Summary: Council will receive a presentation of a donation check to the Mendocino Fire Safe Council from proceeds generated at the Homebrew Festival.

Background: The Ukiah Valley Conference Center was host to the Mendocino County Homebrew Festival from 2017 through 2019. These events operated as fundraisers for the Good Farm Fund which is a community organization that provides direct economic development support to small farmers in Mendocino and Lake Counties. In 2022, the event leaders pivoted to benefit the Mendocino County Fire Safe Council and hosted a Wildfire Preparedness Expo at the outdoor beer park at Anderson Valley Brewing Company. While the event was a success, it was not financially sustainable and was discontinued in 2023.

Discussion: As part of the budget review and planning process for the Ukiah Valley Conference Center, Staff set a goal of hosting and operating events of their own. Typically, the Conference Center only provides the facility and support services for other agencies and individuals who are operating their own events. Proactively booking, advertising, and coordinating an event of their own was a new way to bring people into the facility and generate revenue. Staff identified the Homebrew Festival as an event that was formerly held at the Conference Center and could potentially return. Meetings were held with the Mendocino Fire Safe Council team who had operated the Homebrew Festival previously and agreed to partner on the event for this year.

The 2024 Homebrew Festival was held on Saturday, November 16 and featured over 25 separate entries including various types of beer, cider, mead and champagne. Staff solicited six festival sponsors and sold over 125 tickets. The festival featured farm-to-fork food by Cultivo, vintage vinyls from Clutts Co, and jerky sampling by Randy's Gourmet Jerky. KZYX's DJ Beet Roots set the mood with vibrant music, and a basket packed with over \$300 worth of prizes was raffled off.

The attached Homebrew Winners Wrap Up (Attachment 1) has the complete list of winners for all categories and all sponsors. As a result of this event, the City of Ukiah is proud to present the Mendocino Fire Safe Council with a check for \$2,500. The MCFSC is a non-profit organization that helps those who live in wildland areas prepare for the inevitable threat of wildfires. They inform, empower, and help mobilize county residents to survive and thrive in our current environment.

Recommended Action: Receive presentation.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: Yes / No GRANT: Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Michael Maldonado

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

Winners Announced for the 5th (Mostly Annual) Mendocino County Homebrew Festival

The 5th (mostly annual) Mendocino County Homebrew Festival, benefiting the Mendocino County Fire Safe Council, was a rousing success, celebrating the artistry and passion of local homebrewers. The event brought together brewers, beer enthusiasts, and community members for an unforgettable day filled with exceptional brews, delicious food, and lively music.

This year's winners showcased creativity, craftsmanship, and a deep passion for brewing:

Brewers Choice: Non-Beer Brew Category

1st Place: Eric Carlson + Chris Hall with their 2023 Field Study Cider.

A blend of seven apple varieties pressed in September 2023. This 8.8% ABV cider features a fresh green apple bouquet, mouth-filling richness, and a perfectly dry, long, evenly tapered finish.

Brewers Choice: Beer Brews Category

1st Place: Richard Setencich + Suuze Rateliff – Tart A.F.

A bold peach-mango sour with vibrant fruit flavors and a mouth-puckering tang.

2nd Place: Celtic Brewers – Peaches + Cream.

3rd Place: Celtic Brewers – Celtic Kölsch.

A classic Kölsch ale that's light, crisp, and perfectly true to style.

The Brewers Choice Beer Brews Category's 1st place winner, Richard Setencich + Suuze Rateliff, will have their winning beer, Tart A.F., brewed by Anderson Valley Brewing Company (AVBC). They will join AVBC's team on brew day to scale their recipe and experience brewing on a commercial system.

"Fire" Ingredient Category

1st Place: Celtic Brewers – Celtic Fire.

A blond ale infused with jalapeño chilies for a perfect balance of heat and refreshment.

People's Choice (All Brews)

1st Place: Zach + April Hughes – Sun Bug.

A hydromel-style mead made with watermelon and tamarind. Bright, refreshing, and perfectly balanced at 5% ABV.

2nd Place: Matt Brown + Jeff Nagy – Pale Ale.

A classic American pale ale with a mellow, easy-drinking profile and 5.5% ABV. It's just a beer!

3rd Place: Richard Setencich + Suuze Rateliff – Tart A.F. (see above for description).

Shoutout to Our Homebrew Clubs!

Attachment 1

This year's festival proudly featured brewers representing local homebrew clubs, including:

Foggy Coast Brewers

Celtic Brewers

Potter Valley Brewing Group (PVBG)

Asylum Cellars

Willits Homebrew

These clubs exemplify the spirit of community and creativity that the Mendocino County Homebrew Festival celebrates.

Thank You to Our Esteemed Judges

This year's judging panel included:

Kevin McGee, CEO of Anderson Valley Brewing Company

Jon Kornblum, North Bay Sales Manager for Anderson Valley Brewing Company

Keith Feigin, Owner of Ukiah Brewing Company

Special Thanks to Our Sponsors

Thank you to our sponsors for making this event possible. This year's presenting sponsor was Ukiah Brewing Company. Additional sponsors included: The City of Ukiah, Westside Renaissance Market + Deli, Anderson Valley Brewing Company, MAX 93.5 FM, 94.5 K.Wine, Ukiah Natural Foods Co-op, KZYX, Visit Ukiah, Mendocino Bounty, and Sword & Board.

Event Highlights

The festival featured farm-to-fork food by Cultivo, vintage vinyls from Clutts Co, and jerky sampling by Randy's Gourmet Jerky. KZYX's DJ Beet Roots set the mood with vibrant music, and a basket packed with over \$300 worth of prizes was raffled off.

We can't wait to bring the Mendocino County Homebrew Festival back in 2025. Follow us on Instagram at @mendohomebrewfest or like the Mendocino County Homebrew Festival on Facebook for updates on sponsorship opportunities, brewer registration, and ticket sales.

Thank you to all our judges, sponsors, brewers, and attendees for making this year's festival such a success. We'll see you next year!



AGENDA SUMMARY REPORT

SUBJECT: Receive Presentation on the Strategic Plan Alignment: Tracking Council Priorities

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, City Manager's Office Senior Analyst

PRESENTER: Traci Boyl, Sr. Management Analyst to the City
Manager's Office

ATTACHMENTS:

1. ASR Tracking Presentation

Summary: Receive the presentation on the City's efforts to track the alignment of programs, projects, and budget items with the goals, strategies, and initiatives in the General Plan, Climate Initiatives, the Equity Action Plan, and the City Council's Strategic Plan.

Background: Since December 2022, Staff have been tracking progress toward the goals and strategies outlined in key planning documents, including the General Plan, Climate Initiatives, and the Equity Action Plan. This tracking process is incorporated into the annual budget and each Agenda Summary Report (ASR), where relevant plan goals and strategies are identified for each agenda item and referenced in the ASR. After each City Council meeting, the referenced goals and strategies are entered into a centralized spreadsheet maintained by the City Manager's Office. This spreadsheet, accessible to all Staff via the City's intranet, serves as a critical resource for grant applications and program analysis. The tracking system enhances transparency, supports accountability, and provides Staff with a robust tool to align projects and initiatives with the City's long-term planning objectives.

Discussion: Each year, the City Council updates its Strategic Plan. In the most recent update, the goals and strategies of the Equity Action Plan were integrated into the Strategic Plan, as the specific actions of the Equity Action Plan had been fully implemented. Therefore, moving forward, the ASRs and tracking system will now include the following planning documents: General Plan, Climate Initiatives, and City Council Strategic Plan.

Tracking Council priorities ensures alignment with key planning documents, provides transparency and accountability, and streamlines Staff workflows, enabling efficient alignment of City initiatives with long-term strategic goals.

Staff recommends the City Council receive this informational presentation (Attachment 1) on the City's efforts to track the alignment of programs, projects, and budget items with the goals and strategies included in the General Plan, Climate Initiatives, and the City Council's Strategic Plan. There is no fiscal impact to this project.

Recommended Action: Receive Presentation on the Strategic Plan Alignment: Tracking Council Priorities

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: Yes / No **GRANT:** Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH:

DIVERSITY-EQUITY INITIATIVES (DEI): Goal 6 – Ensure accountability in the implementation of goals and assessment of progress toward outcomes

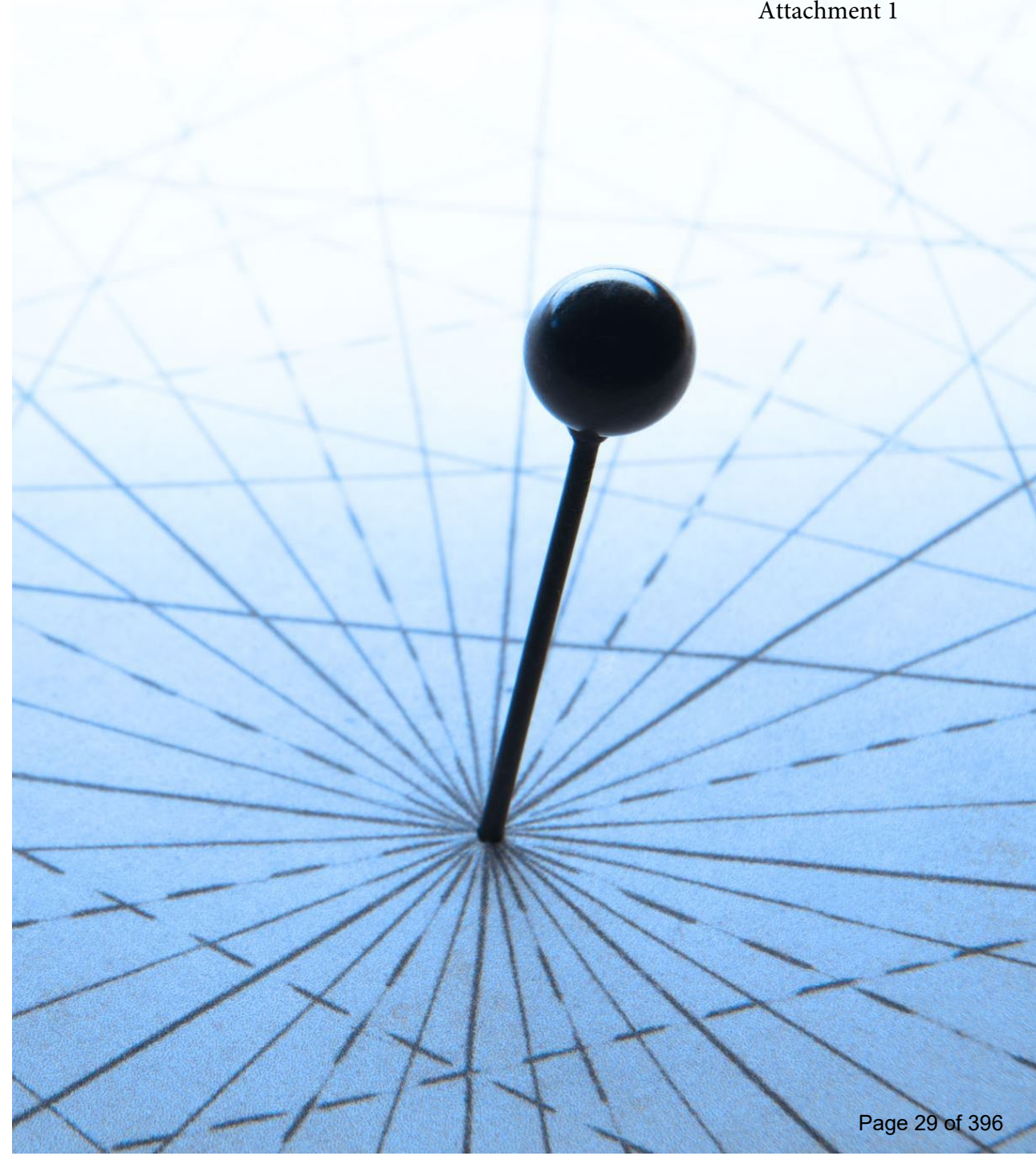
CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved:


Sage Sangiacomo, City Manager

Strategic Plan Tracking



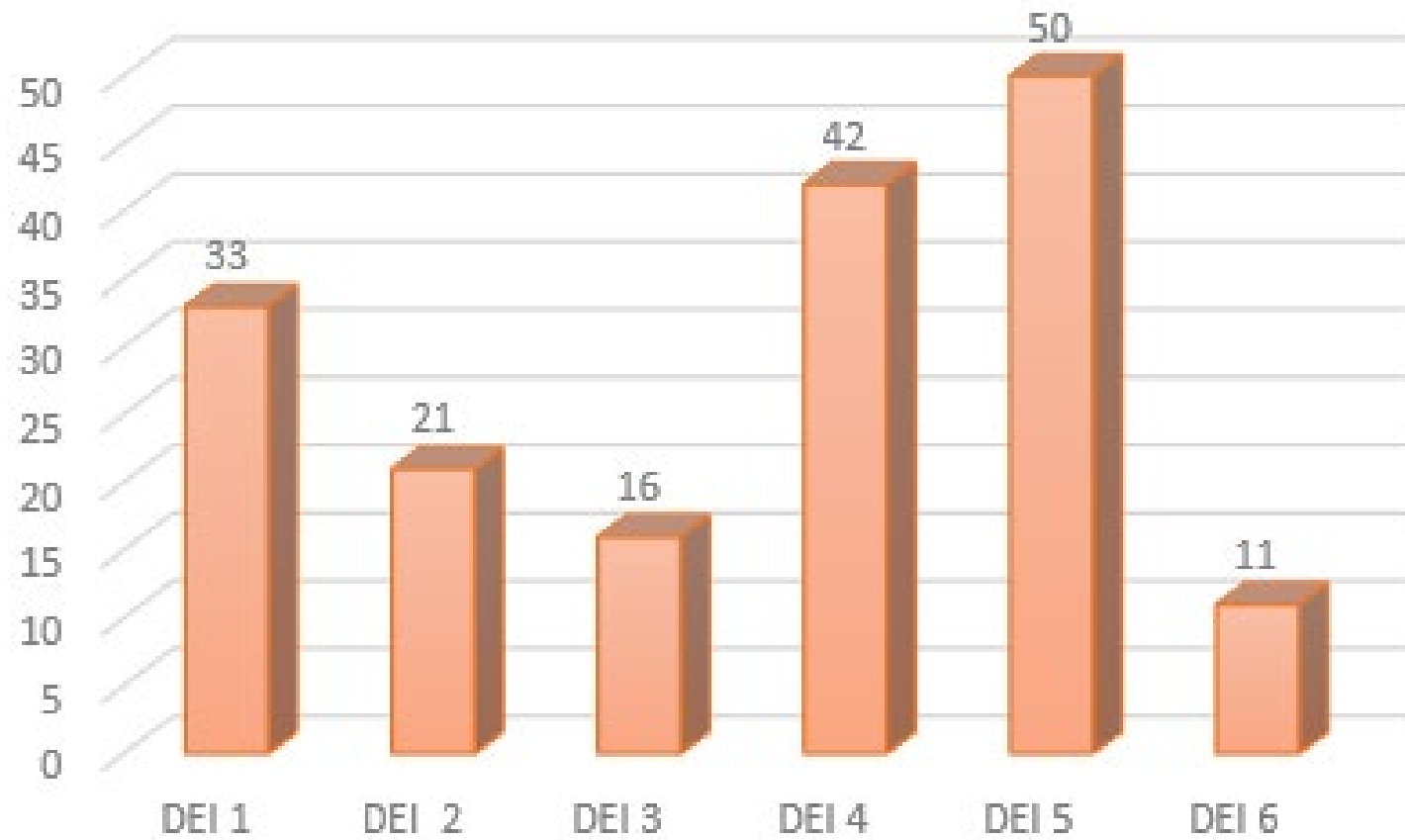
Started Tracking ASRs 12/17/2022

Financial Information

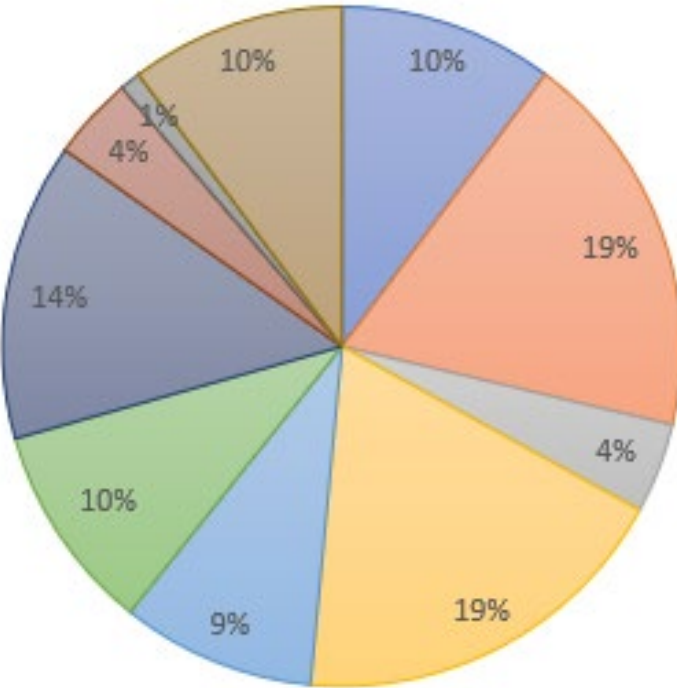
BUDGET AMENDMENT REQUIRED: No
CURRENT BUDGET AMOUNT: \$2,991.75 (CEQA - Environmental Document Filing Fees)
PROPOSED BUDGET AMOUNT: N/A
FINANCING SOURCE: 51124210.80230.18253 (Great Redwood Trail - Phase 4)
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A
COORDINATED WITH: Tim Eriksen, Director of Public Works / City Engineer; Jesse Davis, Chief Planning Manager
DIVERSITY-EQUITY INITIATIVES (DEI): Goal 5 – Instill diversity, equity, and inclusion as essential core elements of policy-making, accountability, and delivery of City services.
CLIMATE INITIATIVES (CI): 2b – Encourage active transportation as a viable alternative to automobiles. 2d – Continue to expand the Great Redwood Trail – Ukiah. 4a – Implement nature-based climate solutions. 7a – Expand sustainable water practices.
GENERAL PLAN ELEMENTS (GP): MOB 1-2 (Multi-modal Access); MOB 1-9 (Bikeway Network); MOB-2.3 (Pedestrian Facilities).

ASR TRACKING SHEET																																						
Last Update: 2024_1202_mc																																						
				Energy Efficiency														Transportation							Solid Waste				House Gas									
Date	Agenda Item	Title	Department	DEI	DEI 1	DEI 2	DEI 3	DEI 4	DEI 5	DEI 6	CCSP	CI	CI 1A	CI 1B	CI 1C	CI 1D	CI 1E	CI 1F	CI 1G	CI 2A	CI 2B	CI 2C	CI 2D	CI 2E	CI 3A	CI 4A	GP	GP 1	GP 2	GP 3	GP 4	GP 5						
10/16/2024	8.f. 2024-684	Review Committee. Consider Adoption of a Resolution to Adopt an Initial Study and Mitigated Negative Declaration for the Construction of a 1.9-Mile Multimodal Trail Segment of the Great Redwood Trail - Ukiah (Phase 4).	City Clerk																																			
		Council will Receive an Update on the Public Benefits Program, Consider Approving Revised Energy Efficiency Programs and Rebates, and Consider a Budget Amendment in the Amount of \$30,000 for Energy Efficiency Rebates.																																				
10/16/2024	12.a. 2024-648	Council will Receive an Update on the Public Benefits Program, Consider Approving Revised Energy Efficiency Programs and Rebates, and Consider a Budget Amendment in the Amount of \$30,000 for Energy Efficiency Rebates.	Community Development						X													X		X							X							
10/16/2024	13.a. 2024-522		Electric Utility			X								X				X														X						

Equity Action Plan

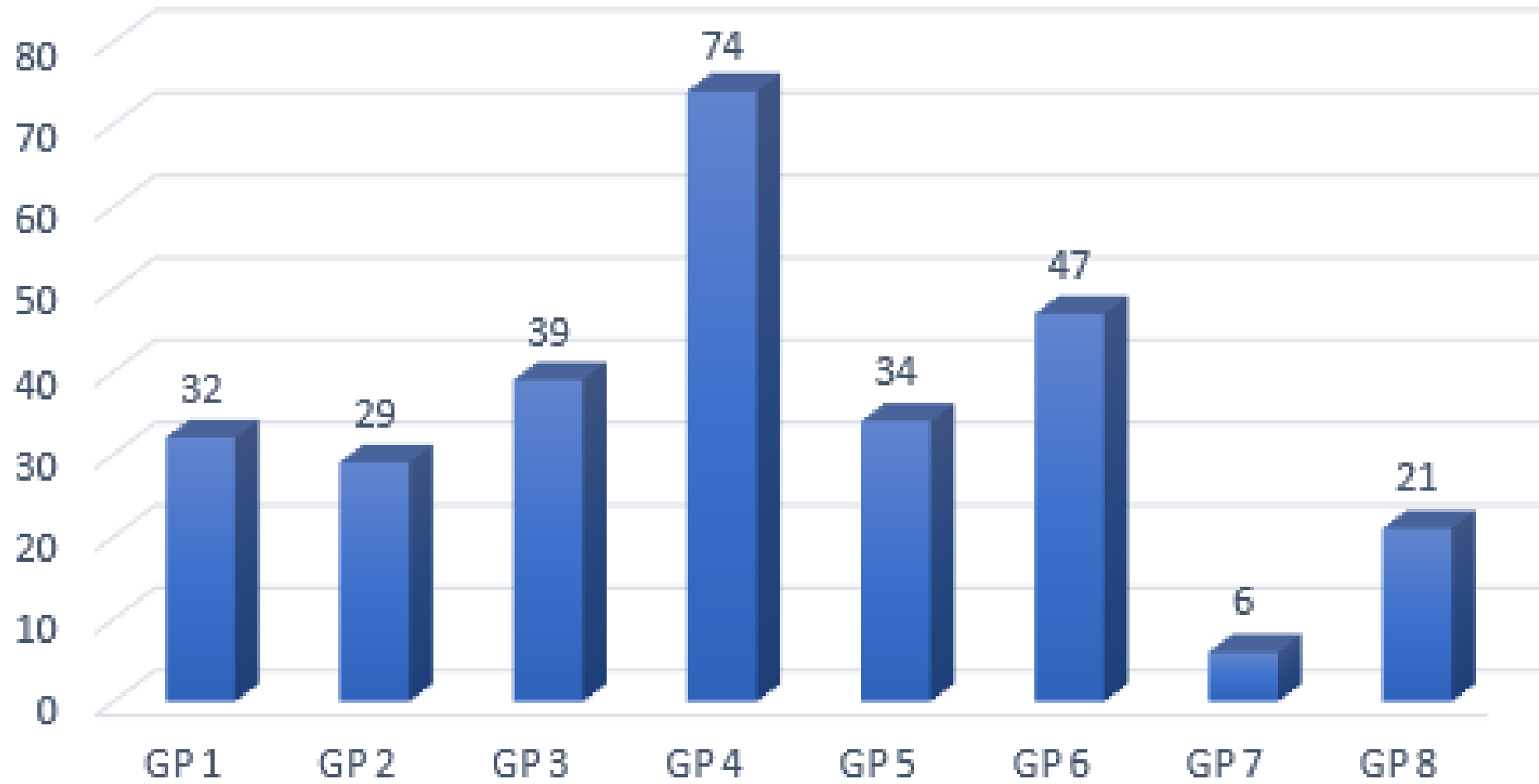


Climate Initiatives



- Energy Efficiency
- Transportation
- Solid Waste
- Urban Greenhouse Gas Drawdown
- Land Use
- Community Engagement
- Water Policy
- Information Technology
- Parks & Recreation
- Fire Prevention

General Plan Tracking



Benefits of Plan Tracking



Align projects and programs with Council's strategic priorities



Development and analysis of programs; measure progress toward plan goals & action steps; and grant applications



Transparency and Accountability

Support for Grant Narratives and Program Development

Community Development Block Grant Program (CDBG), Environmental and Climate Justice Community Change Grants Program (EPA Grant), Justice40 Initiative

QUESTION: What actions is your agency taking to support climate initiatives?

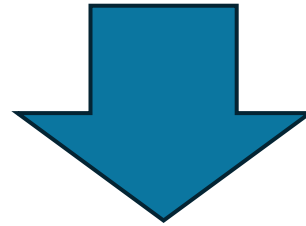
- Utilizing the City's tracking spreadsheet, staff can provide detailed responses, citing specific goals and strategies from the strategic plans and documented progress.
- Demonstrates alignment with grant requirements
- Showcases the City's commitment to transparency and accountability

For instance, when applying for a CDBG grant, staff can reference the tracking spreadsheet to highlight completed projects that align with the City's Climate Initiatives and GP goals, thereby strengthening the grant narrative and increasing the likelihood of securing funding.

City of Ukiah Equity Action Plan

Goal 1.

Create and sustain a diverse, equitable, and inclusive workplace and workforce that reflects, values, and celebrates the diverse community we serve.



Ukiah City Council Strategic Plan

Priority 5: Value our Team, Strategy C:

Create, sustain, and advance a diverse and inclusive workplace and workforce that reflects, values, and celebrates the diverse community we serve.

Next Steps

- Equity Action Plan – fully implemented, goals & strategies incorporated into Council Strategic Plan; no longer tracked through the ASR tracking process
- City Council Strategic Plan – including incorporated Equity Action Plan goals/strategies added to ASR tracking process
- Snippets on the ASRs edited to reflect change effective next Council meeting on January 15, 2025
- Staff have been trained and have access to updated resources
- Ongoing tracking of General Plan and Climate Initiatives

Questions?

Traci Boyd, Sr. Management Analyst to the City Manager's Office

Maria Ceja, Administrative Analyst to the City Manager's Office

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/86736894549>

Ukiah, CA 95482
November 20, 2024
5:15 p.m.

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on November 20, 2024, having been legally noticed on November 15, 2024. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/86736894549>. Mayor Dueñas called the meeting to order at 5:18 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Juan V. Orozco, Susan Sher, Douglas, F. Crane, and Josefina Dueñas. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Araceli Sandoval, Acting Clerk.

MAYOR DUEÑAS PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Crane.

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

4. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

5. PETITIONS AND COMMUNICATIONS

Acting Clerk, Araceli Sandoval, stated that no communications had been received.

6. APPROVAL OF MINUTES

- a. **Approval of the Minutes for the November 6, 2024, Special Meeting.**
- b. **Approval of the Minutes for the November 6, 2024, Regular Meeting.**

Motion/Second: Crane/Sher to approve Minutes of the Special and Regular Meetings of November 6, 2024 as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Orozco, Sher, Crane, and Dueñas. NOES: None. ABSENT: None. ABSTAIN: None.

7. RIGHT TO APPEAL DECISION

8. CONSENT CALENDAR

- a. Authorize a Budget Amendment in the Amount of \$60,000 for the Downtown Trash Enclosure Project and Waste Collection Service Expansion for Compliance with SB 1383 – *Finance*.
- b. Report of Disbursements for the Month of August 2024 – *Finance*.
- c. Report of Disbursements for the Month of September 2024 – *Finance*.

- d. Consider Adoption of a Resolution (2024-49) Approving a Side Letter Agreement Between the City of Ukiah and Ukiah Police Officers Association, and Corresponding Updated Salary Schedules – *Human Resources/Risk Management*.
- e. Approval of Notice of Completion and Budget Amendment in the Amount of \$31,285.96 for Additional Construction Services from Gregg Simpson Constructed Related to the Orr Street Bridge Replacement Project – *Public Works*.

Motion/Second: Rodin/Crane to approve Consent Calendar Items 8a-8e, as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Orozco, Sher, Crane, and Dueñas. NOES: None. ABSENT: None. ABSTAIN: None.

9. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

No public comments were received.

10. **COUNCIL REPORTS**

Presenter: Councilmember Orozco.

11. **CITY MANAGER/CITY CLERK REPORTS**

- **Weather and Flooding Update** – Sage Sangiacomo, City Manager and Traci Boyl, Senior Management Analyst.
- **Construction Update** – Tim Eriksen, Public Works Director / City Engineer.
- **Palace Update** – Shannon Riley, Deputy City Manager.

12. **PUBLIC HEARINGS (6:15 PM)**

13. **UNFINISHED BUSINESS**

- a. **Authorization for the City Manager to Negotiate and Execute a Contract with GHD Engineers Inc. in the amount of \$85,507.00 for Hydraulic Modeling Support Services for the Development of a 100-Year Floodplain Model for the City of Ukiah.**

Presenters: Tim Eriksen, Director of Public Works/City Engineer and Craig Schlatter, Director of Community Development.

Motion/Second: Crane/Rodin to authorize the City Manager to negotiate and execute a contract (2425-149) with GHD Engineers Inc. in the amount of \$85,507 for services related to FEMA Floodplain Mapping. Motion **carried** by the following roll call votes: AYES: Rodin, Orozco, Sher, Crane, and Dueñas. NOES: None. ABSENT: None. ABSTAIN: None.

14. **NEW BUSINESS**

- a. **Discussion and Direction Regarding Mendocino County Tourism Commission's Proposal to Modify and Increase the Countywide Tourism Business Improvement District Fees.**

Presenter: Shannon Riley, Deputy City Manager.

Public Comment: Ramon Jimenez; Katrina Kessen; Elise Cox; Martha Barra.

Motion/Second: Rodin/Crane to direct Staff to engage conversation with Mendocino County Tourism Commission regarding their proposal to modify and increase the countywide tourism business improvement district fees. Motion **carried** by the following roll call votes: AYES: Rodin, Orozco, Sher, Crane, and Dueñas. NOES: None. ABSENT: None. ABSTAIN: None.

- b. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).**

No reports were received.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 7:16 P.M.

15. CLOSED SESSION

- a. Conference with Legal Counsel – Anticipated Litigation**
(Government Code Section 54956.9(d)(4))
Initiation of litigation (4 cases)
- b. Conference with Legal Council - Anticipated Litigation**
Government Code Section 54956.9(d)(2)
Significant exposure to litigation (1 case)
- c. Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9)
Name of case: Ukiah v. Questex, Mendocino County Superior Court Case No. 15-66036
- d. Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUК-CVPT-2018-70200
- e. Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Russian River Keepers et al. v. City of Ukiah, Case No. SCUК-CVPT-20-74612
- f. Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC
- g. Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 180-110-07
Negotiator: Shannon Riley, Deputy City Manager
Negotiating Parties: GMB Realty Partners, Inc.
Under Negotiation: Price & Terms of Payment
- h. Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-232-05 and 002-282-02
Negotiator: Sage Sangiacomo, City Manager
Negotiating Parties: Bartolomei Trustees
Under Negotiation: Price & Terms of Payment
- i. Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN No: 170-150-10-00
Negotiator: Sage Sangiacomo, City Manager
Negotiation Party: Twenty Years of Bliss LLC
Under Negotiation: Price & Terms of Payment

j. **Conference with Labor Negotiator (54957.6)**

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

No action reported; direction provided to Staff.

16. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:35 p.m.

Araceli Sandoval, Acting Clerk



AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of October 2024.

DEPARTMENT: Finance

PREPARED BY: MaryJo Reynolds

PRESENTER: Consent Calendar

ATTACHMENTS:

1. October 2024 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. October 2024 Disbursement Detail

Summary: The Council will review and consider approval of the report of disbursements for the month of October 2024.

Background: Payments made during the month of October 2024 are summarized in the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the four (4) individual payment cycles within the month.

Accounts Payable Check Numbers (City & UVFA): 3059725-3059833; 3059834-3059935; 3059936-3060039; 3060040-3060163

Accounts Payable Wire Transfers: 127, 128

Payroll Check Numbers: 516418-516495; 516496-516563

Payroll Manual Check Numbers: 516418-515421

Direct Deposit Numbers: 131404-131716; 131717-132047

Manual Direct Deposit Numbers: N/A

Void Check Numbers: 3058977

Void Direct Deposit Numbers: N/A

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: October 2024 Summary of Disbursements

Attachment #2: Account Codes for Reference

Attachment #3: Object Codes for Reference

Attachment #4: October 2024 Disbursement Detail

Recommended Action: Approve the report of disbursements for the month of October 2024.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved:


Sage Sangiacomo, City Manager

CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF OCTOBER

Attachment 1

FUNDS:

100	General Fund	\$667,712.68	700	Sanitary Disposal Site Fund	\$759.20
101	GF-(Sub-Fund) Visit Ukiah	\$254.51	701	Landfill Corrective Fund	
105	GF-(Sub-Fund) Fire Authority	\$294,465.00	702	Disposal Closure Reserve Fund	
106	USDA Forest Serv CWDG	\$150,924.91	704	Post Closure Fund - Solid Waste	
110	Special General Fund		710	Ambulance Services Fund	\$65,682.36
120	Streets Capital Improvement	\$363,037.36	720	Golf Fund	\$49,755.18
130	Gov'tl Debt SVC/Reserve Fund		730	Conference Center Fund	\$8,562.05
131	Debt Service Reserve 2022 LRB		750	Visit Ukiah	
200	City Administrative Services	\$71,590.12	777	Airport Fund	\$46,458.90
201	Worker's Comp Fund	\$528.81	778	Airport Capital Improvement Fund	\$9,698.34
202	Liability Fund		779	Special Aviation Fund	
203	Garage Fund	\$24,166.84	800	Electric Fund	\$1,084,165.97
204	Purchasing Fund	\$6,396.81	801	Electric Capital Reserve Fund	\$319,746.69
205	Billing & Collections Fund	\$21,153.83	803	Lake Mendocino Bond Reserve	
206	Public Safety Dispatch Fund	\$2,562.54	805	Street Lighting Fund	\$12,225.53
207	Payroll Posting Fund	\$7,390.13	806	Public Benefits Fund	\$8,233.50
208	Building Maintenance/Corp Yard Fund	\$59,250.01	807	Cap and Trade	\$5,025.75
209	IT Fund	\$38,246.55	820	Water Fund	\$310,346.42
220	Equipment Reserve Fund		821	Water Capital Reserve Fund	\$23,437.35
249	City Housing Bond Proceeds		822	Water Capital Improvement Fund	\$46,518.82
250	Special Revenue Fund		830	Recycled Water Fund	\$2,412,803.94
251	Special Projects Reserve Fund		840	City/District Sewer Fund	\$213,780.55
252	Streets/ROW Improvement Fund	\$167,754.17	841	Sewer Construction Fund	
253	CITY PROP 172		843	Sewer Capital Fund	
300	Park Development Fund		900	Special Deposit Trust	(\$215.31)
301	Anton Stadium Fund		901	General Service (Accts Recv)	\$6,142.48
302	Observatory Park Fund		902	U.S.W. Billing & Collection	\$61,107.71
303	Playground & Park Amenities Fund		903	Public Safety - AB 109	\$0.00
304	Swimming Pool Fund		905	Federal Emergency Shelter Grant	
305	Riverside Park Fund		905	Mendocino Emergency Service Authority	
306	Skate Park Fund		911	Russian River Watershed Association	\$41,629.44
308	Opioid Settlement Fund		915	UVFD	\$46,184.72
310	Museum Grants	\$0.00	916	UVFD PROP 172	
311	Alex Rorbaugh Recreation Center Fund	\$5,683.95	917	UVFD Measure B	\$9,568.74
312	Downtown Business Improvement Fund		918	UVFD Mitigation	
313	LMHF Housing Asset Fund		920	MSWMA Operations	\$134,456.47
314	Winter Special Events		940	Sanitation District Special Fund	
315	Advanced Planning Fund		942	Rate Stabilization - UVSD Fund	
316	SPECIAL RECREATION EVENTS	\$7,720.68	943	Sanitation District Capital Improvement Fund	
500	2106 Gas Tax Fund	\$11,083.34	952	REDIP Sewer Enterprise Fund	
501	2107 Gas Tax Fund		960	Community Redevelopment Agency	
503	2105 Gas Tax Fund		961	RDA Housing Pass-Through	
505	Signalization Fund		962	Redevelopment Housing Fund	
506	Bridge Fund		963	Housing Debt	
507	1998 STIP Augmentation Fund		964	RDA Capital Pass-Through	
508	SB325 Reimbursement Fund	\$1,260.00	965	Redevelopment Capital Improvement Fund	
509	S.T.P. Fund		966	Redevelopment Debt Service	
510	Trans-Traffic Congest Relief Fund		967	Housing Bond Proceeds	
511	Rail Trail Fund	\$2,966.75	968	Non-Housing Bond Proceeds	
600	Community Development Block Grant		969	RDA Obligation Retirement Fund	
601	EDBG 94-333 Revolving Loan		844/944	Sewer Capital Projects Fund	\$314,810.59
602	Community Development Fund				
603	08-HOME-4688				
604	CDBG Grant 09-STBG-6417				
605	11-HOME-7654 Fund	\$0.00			
606	CDBG Grant 10-EDEF-7261				
607	Prop 84 Grant Fund				
609	13-CDBG-8940				
610	City RDA Projects Fund				
613	Home Program Activities				
620	CASP Train				
630	Asset Seizure Fund				
631	Asset Seizure Fund (Drug/Alcohol)				
633	H & S Education 11489(B)(2)(A1)				
634	Federal Asset Seizure Grants	\$1,681.79			
635	SUP Law Enforcement Service Fund				
636	CBTHP Officer				
637	Local Law Enforcement Block Grant				
638	Asset Forfeiture 11470.2 H & S				
639	Special Revenue - Police				
640	Parking District Fund	\$762.85			
670	Federal American Rescue Fund				
691	Museum Fund				
695	Transfer Station Fund				
696	Solid Waste Mitigation Fund	\$484.64			

PAYROLL CHECK NUMBERS: 516418-516495
DIRECT DEPOSIT NUMBERS: 131404-131716
PAYROLL PERIOD: 09/15-28/24
PAYROLL CHECK NUMBERS: 516496-516563
DIRECT DEPOSIT NUMBERS: 131717-132047
PAYROLL PERIOD: 9/29/24-10/12/24
PAYROLL CHECK NUMBERS:
DIRECT DEPOSIT NUMBERS:
PAYROLL PERIOD:

VOID CHECK NUMBERS:
3058977

MANUAL CHECK NUMBERS:
516418-515421
WIRE TRANSFER NUMBERS:
127,128

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____.

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

Director of Finance

Account Code Summary

Attachment 2

10000000	GENERAL FUND	20012300	COMMUNITY OUTREACH/PUBLIC INFO
10017200	SUCCESSOR AGENCY	20012500	CITY CLERK
10020000	POLICE - GEN FUND	20012600	ECONOMIC DEVELOPMENT
10020210	POLICE PATROL	20012800	EMERGENCY MANAGEMENT
10020214	POLICE VOLUNTEERS	20013210	ACCOUNTS PAYABLE
10020216	COPS GRANT	20013220	PAYROLL
10020217	POLICE ANIMAL CONTROL	20013400	ACCOUNTING
10020218	POLICE CSO	20013401	BUDGET MANAGEMENT
10020220	CODE ENFORCEMENT	20014000	CITY ATTORNEY
10020224	MAJOR CRIMES TASK FORCE	20015100	CITY TREASURER
10021210	CITY FIRE	20016100	HUMAN RESOURCES
10022100	PARKS	20023510	HOUSING GRANTS
10022300	AQUATICS	20023520	NON-HOUSING GRANTS
10022700	MUSEUM - GEN FUND	20100000	WORKER'S COMP FUND
10022810	RECREATION ADMINISTRATION	20116220	WORKERS COMPENSATION
10022821	ADULT BASKETBALL	20200000	LIABILITY FUND
10022822	ADULT SOFTBALL	20216200	RISK MANAGEMENT
10022824	CO-ED VOLLEYBALL	20300000	GARAGE FUND
10022831	YOUTH BASKETBALL	20324100	GARAGE
10022832	YOUTH SOFTBALL	20324110	FLEET MAINTENANCE
10022840	DAY CAMP	20400000	PURCHASING FUND
10022850	CLASSES & CLINICS	20413500	PURCHASING
10022860	SPECIAL ACTIVITIES	20413510	CAPITAL ASSET MANAGEMENT
10022900	COMM SVCS SPECIAL SERVICES	20413520	GRANTS AND SPECIAL PROJECTS
10023100	PLANNING SERVICES	20414000	LEGAL SERVICES/EXPENSES
10023110	CURRENT PLANNING	20500000	BILLING AND COLLECTION FUND
10023300	BUILDING INSPECTION	20513300	UTILITY BILLING
10023320	BUILDING INSPECTION	20513380	METERING-ELECTRIC
10023411	CDBG GENERAL ADMIN	20513382	METERING-WATER
10024200	ENGINEERING/STREETS	20600000	PUBLIC SAFETY DISPATCH FUND
10024210	ENGINEERING	20620231	POLICE UKIAH DISPATCH
10024214	TRAFFIC SIGNAL OPERATIONS	20620232	POLICE FT BRAGG DISPATCH
10024224	STORM WATER	20700000	PAYROLL POSTING FUND
10024310	CORP YARD MAINTENANCE	20800000	BUILDING & MAINTENANCE
10024620	STREETS	20822500	BUILDING & MAINTENANCE
10100000	GF- (SUB-FUND) VISIT UKIAH	20824300	BLDG MAINT CORP YARD
10112700	GF-(SUB-FUND) VISIT UKIAH	20900000	IT FUND
10500000	MEASURE S GENERAL FUND	20913900	INFORMATION TECHNOLOGY
10521210	FIRE AUTHORITY	22000000	FIXED ASSET FUND
12000000	STREET REHABILITATION	25100000	SPECIAL PROJECTS RESERVE FUND
12024200	PUBLIC WORKS ENGINEERING	25200000	STREETS/ROW IMPROVEMENT FUND
13000000	GOV'TL DEBT SVC/RESERVE FUND	25224220	STREETS/ROW IMPROVEMENT FUND
13100000	DEBT SERVICE RESERVE 2022 LRB	25300000	PROP 172 FUND
20000000	CITY ADMINISTRATIVE SERVICES	25321210	CITY FIRE
20010000	CITY COUNCIL	30000000	PARK DEVELOPMENT FEES FUND
20012100	CITY MANAGER	30022200	PARK DEVELOPMENT
20012200	ADMINISTRATIVE SUPPORT	30100000	ANTON STADIUM FUND

Account Code Summary

Attachment 2

30200000	OBSERVATORY PARK FUND	63500000	SUP.LAW ENFORCE.SVC.FD(SLESF)
30300000	PLAYGROUND & PARK AMENITIES FU	63520210	SLESF
30322230	PLAYGROUND AND PARK AMENITIES	63600000	CBTHP OFFICER
30400000	SWIMMING POOL FUND	63620210	CBTHP OFFICER
30522250	RIVERSIDE PARK	63800000	ASSET FORFEITURE 11470.2 H&S F
30600000	SKATE PARK FUND	63820210	ASSET FORFEITURE 11470 EXPENDI
30700000	SOFTBALL COMPLEX FUND	63900000	SPECIAL REVENUE POLICE
31100000	ARRC GENERAL OPERATING FUND	64000000	PKG. DIST. #1 OPER & MAINT FUN
31122000	ARRC	64012600	ECONOMIC DEVELOPMENT
31200000	DOWNTOWN BUSINESS IMPROVEMENT	64020213	POLICE PARKING ENFORCEMENT
31212600	ECONOMIC DEVELOPMENT	67000000	FEDERAL AMERICAN RESCUE FUNDS
31300000	LMIHF HOUSING ASSET FUND	69500000	TRANSFER STATION
31323400	HOUSING	69624000	SOLID WASTE MITIGATION FUND
31323431	LMI GENERAL ADMIN	70000000	SANITARY DISPOSAL SITE FUND
31500000	ADVANCED PLANNING FUND	70024500	LANDFILL 700
31523100	COMMUNITY PLANNING	70124500	LANDFILL CORRECTIVE
31600000	SPECIAL RECREATION EVENTS	70200000	DISPOSAL CLOSURE RESERVE FUND
31622861	SPECIAL RECREATION EVENTS	70224500	LANDFILL CLOSURE
50000000	GAS TAX FUND	70400000	POST CLOSURE FUND-SOLID WASTE
50024214	TRAFFIC SIGNAL OPERATIONS	71000000	AMBULANCE SERVICES FUND
50500000	SIGNALIZATION FUND	71021100	AMBULANCE SERVICES
50800000	SB325 REIMBURSEMENT FUND	72000000	GOLF FUND
50824210	SB325 ENGINEERING	72022400	GOLF
50900000	S.T.P.	73000000	CONFERENCE CENTER FUND
50924210	STP ENGINEERING	73022600	CONFERENCE CENTER
51100000	RAIL TRAIL FUND	77700000	AIRPORT FUND
51124210	Rail Trail	77714000	CITY ATTORNEY
60000000	COMM. DEVELOPMT. BLOCK GRANT F	77725200	AIRPORT OPERATIONS
60023411	CDBG GENERAL ADMIN	77800000	AIRPORT CAPITAL IMPROVEMENT FU
60023412	CDBG ACTIVITY DELIVERY	77825200	AIRPORT CAPITAL
61100000	CDBG 16-CDBG-11147	77900000	SPECIAL AVIATION FUND
61112600	CDBG ECONOMIC DEVELOPMENT	77925200	AIRPORT SPECIAL
61123410	16-CDBG-11147	80000000	ELECTRIC FUND
61123411	CDBG GENERAL ADMIN	80014000	CITY ATTORNEY
61200000	FUND 612 UNASSIGNED	80026110	ELECTRIC OVERHEAD
61223400	HOME CDD HOUSING	80026120	ELECTRIC UNDERGROUND
61223422	HOME ACTIVITY DELIVERY	80026200	TELEMETRY & CALIBRATION
61323400	HOME HOUSING ACTIVITIES	80026210	SUBSTATION
61323421	HOME GENERAL ADMIN	80026220	HYDROELECTRIC PLANT
62000000	CASP CERTIF & TRAINING	80026400	ELECTRIC ADMINISTRATION
62023320	CASP CERTIF & TRAINING	80026440	POWER PURCHASES
63000000	ASSET SEIZURE FUND	80100000	ELECTRIC CAPITAL RESERVE FUND
63020210	ASSET SEIZURE EXPENDITURE	80126100	ELECTRIC CIP
63300000	H&S EDUCATION 11489(B)(2)(A1)	80126220	HYDROELECTRIC PLANT
63320210	H&S ASSET SEIZURE EXPENDITURE	80500000	STREET LIGHTING FUND
63400000	FEDERAL ASSET SEIZURE GRANTS F	80526150	STREET LIGHTING
63420250	FED ASSET SEIZURE EXPENDITURE	80600000	PUBLIC BENEFITS CHARGES FUND

80626450	PUBLIC BENEFITS
80700000	ELECTRIC CAP AND TRADE FUND
80800000	ELECTRIC LOW CARBON FUEL STDS
80826100	ELECTRIC LOW CARBON FUEL STDS
82000000	WATER FUND
82027110	WATER
82027111	PROD OPERATIONS & MAINTENANCE
82027114	DISTRIB OPERATIONS & MAINT
82100000	WATER CAPITAL RESERVE FUND
82200000	WATER CONNECTION FEE FUND
82227113	WATER DISTRIBUTION CAPITAL
83000000	RECYCLED WATER
83027330	RECYCLED WATER
84000000	CITY/DIST. SEWER OPERATING FUN
84027220	WASTE WATER
84027221	CITY WASTE O & M
84027225	WASTE TREATMENT O & M
84100000	SEWER BOND DEBT SERVICE FUND
84127226	WASTEWATER TREATMENT CAPITAL
84200000	RATE STABILIZATION-CITY FUND
84300000	CONNECTION FEE SEWER FUND (CAP
84400000	CITY SEWER CAPITAL PROJECTS FU
84427221	CITY WASTEWATER O&M 844
84427222	CITY WASTE CAPITAL
90000000	SPECIAL DEPOSIT TRUST FUND
91500000	UKIAH VALLEY FIRE DEPARTMENT
91521400	UVFD FIRE ADMINISTRATION
91600000	UVFD PROP 172
91621400	UVFD PROP 172
91700000	UVFD MEASURE B UNASSIGNED
91721400	UVFD FIRE
91800000	UVFD MITIGATION FEES
91821400	UVFD MITIGATION
96900000	REDEVELOPMENT OBLIGATION RETIR
96917200	SUCCESSOR AGENCY
96995669	969 - RDA OBLIGATION RETIREMEN

Object Code Summary

Attachment 3

51211	PERS UNFUNDED LIABILITY	54101	POSTAGE
51220	INSURANCE	54102	SMALL TOOLS
51230	WORKERS COMP	54103	LAB SUPPLIES
51240	MEDICARE	54106	SPECIALTY SUPPLIES
51260	FICA	54107	EMS SUPPLIES
51270	UNIFORM ALLOWANCE	54120	PW - SPECIAL SUPPLIES
51290	CELL PHONE STIPEND	54121	PW - ASPHALT CONCRETE
52100	CONTRACTUAL SERVICES	54122	PW - AGGREGATE BASE
52110	AMBULANCE BILLING	54124	PW - CONCRETE/SUPPLIES
52111	DEFIBRILLATOR MAINTENANCE	54125	PW - TRAFFIC PAINT
52112	M. S. OVERSIGHT	54126	PW-PREMARKS
52113	PLANNING STUDIES	54127	PW - SIGN POSTS/SHEETING
52114	COMPLIANCE STUDIES	54128	PW - COLD PATCH MATERIAL
52130	EDUCATIONAL & MARKETING MATL'S	54129	PW - TACK OIL
52131	ASSISTANCE TO SENIORS	54130	PW - SAFETY
52133	MONTHLY DISCOUNT PROGRAM	54131	PW - BARRICADES & CONES
52134	GENERAL ADMIN	54161	BACKGROUND & PHYSICALS
52135	ENERGY CONSERVATION PROGRAM	54162	ADVERTISING
52137	PUBLIC BENEFITS PROGRAM MGMT	54163	INTERVIEW SUPPLIES
52139	RESEARCH DEVELOPMENT & DEMO	54165	NEW EMPLOYEE FINGERPRINT
52150	LEGAL SERVICES/EXPENSES	54166	DOT TESTING PROGRAM
52151	EMPLOYEE BENEFIT ADMIN FEES	54167	EMPLOYEE DEVELOPMENT
52155	ACTIVITY DELIVERY	54169	LIVESCAN
52180	SECURITY SERVICES	54201	PRISONER EXPENSE
52181	VOLUNTEER EXPENSES	54202	MAJOR CRIME INVESTIGATIONS
52301	PROPERTY TAX ADMIN FEE	54203	RECRUITMENT
52304	LAFCO FEES AND PROP TAX EXP	54320	SOFTWARE
52500	TRUSTEE FEES	54330	COMPUTER AND TECHNOLOGY
52510	ADVERTISING & PROMOTION	54500	EQUIP RENTS AND LEASES
52515	ADVERTISING & PUBLICATION	54700	FINES & PENALTIES
52521	LIABILITY INSURANCE PREMIUM	55100	TELEPHONE
52522	LIABILITY & PROPERTY DEDUCT	55200	PG&E
52524	PROPERTY INSURANCE PREMIUM	55210	UTILITIES
52525	WORKER'S COMP. EXPENSE	56100	VEHICLE & EQUIPMENT MAINT. & R
52526	REMIF ASSESSMENT PAYMENTS	56112	EQUIPMENT PARTS FOR RESALE
52527	A.D.P. PREMIUM & DEDUCTIBLE	56120	EQUIPMENT MAINTENANCE & REPAIR
52528	LIABILITY INSURANCE	56125	LAB EQUIP-REPAIR & MAINT.
52529	EARTHQUAKE & FLOOD (DIC)	56130	EXTERNAL SERVICES
52532	SAFETY & TRAINING SUPPORT	56210	FUEL & FLUIDS
52533	UVFA RETIREE HEALTH INS	56300	BUILDING MAINT. & REPAIR
52600	RENT	56410	EQUIPMENT RENTAL - PRIVATE
52601	DATA STORAGE & CONNECTIVITY	56504	FACILITY MAINTENANCE & REPAIR
52602	RENTAL OF CITY PROPERTY	56600	AIRFIELD MAINTENANCE & REPAIR
52841	SUCCESSOR AGENCY ADMIN	57100	LEARNING AND DEVELOPMENT
53000	LAWSUIT SETTLEMENT	57101	CONF & TRAINING-AQUATICS
54100	SUPPLIES	57300	MEMBERSHIPS & SUBSCRIPTIONS

58101 NCPA PLANT GENERATION
58102 NCPA POWER PURCHASES
58103 NCPA TRANSMISSION
58104 NCPA MANAGEMENT SERVICES
58105 NCPA THIRD PARTY SALES
58202 CHEMICALS
58401 AVIATION FUEL
58410 GARAGE LUBRICANTS & PARTS
58510 REIMBURSABLE JOBS
59100 PROPERTY TAXES PAID
59101 FEES
59102 FRANCHISE FEES
59105 CONTRIBUTIONS TO OTHER AGENCY
59106 SENIOR TRASH SUBSIDY
59108 BANK FEES
59400 OTHER EXPENSES
59500 LOANS ISSUED
59502 SCHOLARSHIPS
61200 PURCHASING ALLOCATION
61300 BILLING & COLLECTION ALLOCATIO
61410 RENT ALLOCATION
61420 BUILDING MAINTENANCE ALLOCATIO
61422 IT ALLOCATION
61430 CORP YARD ALLOCATION
61500 INSURANCE ALLOCATION
61600 GARAGE ALLOCATION
61700 DISPATCH
62100 ADMIN & OVERHEAD ALLOCATION
63000 INTERFUND SERVICES USED
70101 LOAN PAYMENTS MADE
70102 BOND INTEREST EXPENSE
70103 LOAN INTEREST
70201 LOAN PRINCIPAL PAYMENTS
70202 BOND PRINCIPAL PAYMENTS
74500 CAPITAL LEASE PRINCIPAL
74501 CAPITAL LEASE INTEREST
80100 MACHINERY & EQUIPMENT
80210 LAND ACQUISITION
80220 BUILDING IMPROVEMENTS
80230 INFRASTRUCTURE
90100 LOAN PROCEEDS
90101 LOAN PAYMENT RECEIVED

List of Checks Presented for Approval on 10/4/2024

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
A & J COMMERCIAL INVESTMENTS LLC	3575	TOWING SERVICES	\$505.00	10020210-56130	EXTERNAL SERVICES	\$505.00
Vendor Total:						\$505.00
ADVANCED SECURITY SYSTEMS	693929	SECURITY MONITORING - TALMAGE	\$28.25	10521210-52180	SECURITY SERVICES	\$14.13
				10621600-52180	SECURITY SERVICES	\$14.12
Vendor Total:						\$28.25
ALTEC INDUSTRIES INC	12657001	AERIAL CAPACITY, JIB STRUCTURAL PLACARD	\$10.11	80026110-56130	EXTERNAL SERVICES	\$10.11
Vendor Total:						\$10.11
AMANDA REIMAN	92122-001	UTILITY REFUND	\$106.63	90100000-10421	UTILITY RECEIVABLES CLEARING	\$106.63
Vendor Total:						\$106.63
AMAZON CAPITAL SERVICES, INC	14JM-NPQ3-11RH	INVERTED PLASTIC SQUEEZE BOTTLE	\$12.22	73022601-54109	CATERING INVENTORY & SERVICES	\$12.22
	1LH7-RVQ1-36CX	BROWN BUTCHER PAPER, CHARCUTERIE BOARD	\$67.59	90000000-23226	CONCERT SERIES	\$67.59
	1D6P-4LPY-XG4F	ALL-TEAM BREAKFAST GAME	\$84.84	20016100-54167	EMPLOYEE DEVELOPMENT	\$84.84
	19QF-71QN-3MTD	EXHAUST MUFFLER	\$110.88	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$110.88
	1MKF-KXWP-C9YY	2 PACK 6V SLA BATTERY	\$68.45	10020210-56130	EXTERNAL SERVICES	\$68.45
	11WQ-P641-TJV3	HEADLIGHT REPLACEMENTS	\$537.16	10521210-56130	EXTERNAL SERVICES	\$537.16
	11CR-GWRR-3QFG	ODYSSEY BATTERIES	\$738.12	71021100-56130	EXTERNAL SERVICES	\$738.12
	16VF-JTDG-1CTD	AIR HOSE WITH WASHER	\$32.61	82027111-56130	EXTERNAL SERVICES	\$32.61
	19LG-WPGR-NPLC	PREMIUM DISPOSABLE PLASTIC TABLECLOTH	\$40.74	31622861-52160	PUMPKINFEST EXPENDITURES	\$40.74
	1JQM-KHK9-46HP	TRIPLE SQUARE BIT SET, SPLINE SOCKET SET	\$54.40	20324100-54102	SMALL TOOLS	\$54.40
	1MQ6-4YK7-7MXQ	DOUBLE SIDED TRANSFER SHEET, ADHESIVE TAPE	\$38.10	10022700-54100	SUPPLIES	\$38.10
	1C4C-RWGV-LV49	DAY CAMP SUPPLIES	\$537.76	10022840-54100	SUPPLIES	\$537.76

List of Checks Presented for Approval on 10/4/2024

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1LD6-F713-FHMM	DAY CAMP SUPPLIES	\$4,343.79	10022840-54100	SUPPLIES	\$4,343.79
	1MJ9-G4J4-D3DC	TAMPER PROOF 2" SECURITY BITS	\$65.28	10024620-54100	SUPPLIES	\$65.28
	1PNT-DGLQ-9RYF	DESK TRAY ORGANIZER, FILE FOLDERS	\$21.88	20023510-54100	SUPPLIES	\$21.88
	1CD1-KLYC-FC76	3 RING BINDERS	\$32.14	20023510-54100	SUPPLIES	\$32.14
	1XFV-C9NM-7777	NIXIE TUBE CLOCK KIT	\$74.02	20324100-54100	SUPPLIES	\$74.02
	176Y-HXWL-6L9K	TELEMECANIQUE SENSORS, AIR COMPRESSOR SWITCH	\$37.01	20824300-54100	SUPPLIES	\$37.01
	1M3R-W4NH-3NTP	SCISSORS 3 PACK	\$8.32	73022600-54100	SUPPLIES	\$8.32
	176T-HXWL-1KNX	BIFOCAL SAFETY GLASSES	\$170.76	80026110-54100	SUPPLIES	\$170.76
	1FM3-6TT9-FX3W	COOLING FAN COVER, HONDA FUEL TANK	\$46.54	80026210-54100	SUPPLIES	\$46.54
	14W9-GRRQ-393T	WORK GLOVES	\$158.84	82027114-54100	SUPPLIES	\$79.42
				84027221-54100	SUPPLIES	\$79.42
	1RLY-KQVL-P9LJ	PACKING TAPE, CARABINERS, PICTURE HANGING STRIPS	\$87.61	84027225-54100	SUPPLIES	\$87.61
				Vendor Total:	\$7,369.06	
ASHLEY JONES	89186-001	ENERGY REBATE	\$244.48	80726441-59301	YARD EQUIPMENT REBATES	\$244.48
				Vendor Total:	\$244.48	
ASHLEY TINDALL	86200-001	ENERGY REBATE	\$2,263.50	80626450-52135	ENERGY CONSERVATION PROGRAM	\$2,263.50
				Vendor Total:	\$2,263.50	
AT&T	2799 OCT 24	INTERNET	\$124.53	10022100-55100	TELEPHONE	\$124.53
	3138 SEP 24	DSL FOR 911 REMOTE SUPPORT	\$251.45	20620231-55100	TELEPHONE	\$251.45
	000022237990	TELEPHONE	\$20.15	10521210-55210	UTILITIES	\$20.15
	000022237989	TELEPHONE	\$31.49	10521210-55210	UTILITIES	\$31.49
				Vendor Total:	\$427.62	
AXELLE MINZOLINI	TR 9/11-14/24	TRAVEL REIMBURSEMENT	\$1,084.56	10521210-57100	LEARNING AND DEVELOPMENT	\$1,084.56
				Vendor Total:	\$1,084.56	
BOUND TREE MEDICAL LLC	85464733	MISC. SUPPLIES AS NEEDED	\$907.40	10521210-54107	EMS SUPPLIES	\$453.70
				71021100-54107	EMS SUPPLIES	\$453.70
				Vendor Total:	\$907.40	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BRANDON HAYDON	24-024-5	CDBG HOUSING REHAB PROGRAM	\$34,500.00	61123412-59500	LOANS ISSUED	\$34,500.00
					Vendor Total:	\$34,500.00
BRAY SALES INC	220/90022826	S4 20:1 WGO, ACT, 120V HE	\$4,977.80	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$4,977.80
					Vendor Total:	\$4,977.80
CALIFORNIA UNITED MECHANICAL INC	92742	CITY HALL ROOFTOP UNIT NOT COOLING REPAIR	\$495.00	20824700-56300	BUILDING MAINT. & REPAIR	\$495.00
					Vendor Total:	\$495.00
CANTEEN SERVICE	5975:039979	WATER FILTRATION SERVICE POLICE	\$45.00	10020210-54100	SUPPLIES	\$22.50
				20620231-54100	SUPPLIES	\$22.50
					Vendor Total:	\$45.00
CAROLINA MUNIZ	38470-001	ENERGY REBATE	\$223.30	80726441-59301	YARD EQUIPMENT REBATES	\$223.30
					Vendor Total:	\$223.30
CDW GOVERNMENT INC	AA5EC1U	HP COLOR LASERJET PRO MFP	\$529.87	82027114-54330	COMPUTER AND TECHNOLOGY	\$264.93
				84027221-54330	COMPUTER AND TECHNOLOGY	\$264.94
					Vendor Total:	\$529.87
CHELSEE BOEHM	2024-004	GHM COLLECTIONS MANAGEMENT	\$1,062.50	10022700-52100	CONTRACTUAL SERVICES	\$1,062.50
					Vendor Total:	\$1,062.50
CLERK-RECORDER, MENDOCINO COUNTY	SEP 24	REPLENISH CITY CHARGE ACCOUNT	\$500.00	10023100-59101	FEES	\$500.00
					Vendor Total:	\$500.00
COMCAST	0472 SEP 24	INTERNET SERVICES	\$173.87	20913900-55100	TELEPHONE	\$173.87
					Vendor Total:	\$173.87
COREY BENDER	78142-001	ENERGY REBATE	\$598.27	80726441-59301	YARD EQUIPMENT REBATES	\$598.27
					Vendor Total:	\$598.27
CYNTHIA FORTANEL	92039-001	UTILITY REFUND	\$145.88	90100000-10421	UTILITY RECEIVABLES CLEARING	\$145.88
					Vendor Total:	\$145.88
DEEP VALLEY SECURITY	11211	SERVICE CALL	\$4.46	10022100-52180	SECURITY SERVICES	\$4.46
					Vendor Total:	\$4.46

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEFATTE EQUIPMENT INC	35938	BACKFILL TAMPER FOR AIR COMPRESSOR	\$1,251.35	82027114-54102	SMALL TOOLS	\$625.68
				84027221-54102	SMALL TOOLS	\$625.67
				Vendor Total:		\$1,251.35
DELL MARKETING LP	10766241948	DELL LATITUDE 5450 BTX BASE	\$1,555.92	20913900-54340	COMPUTER INVENTORY PURCHASES	\$1,555.92
				Vendor Total:		\$1,555.92
DEPARTMENT OF JUSTICE	759712	FINGERPRINTS	\$1,118.00	20016100-54161	BACKGROUND & PHYSICALS	\$64.00
				10022900-54169	LIVESCAN	\$318.00
				10022840-54100	SUPPLIES	\$736.00
	759583	FINGERPRINTS	\$98.00	10020210-54169	LIVESCAN	\$98.00
				Vendor Total:		\$1,216.00
DEREK PALESTRINI	92281-002	ENERGY REBATE	\$630.82	80726441-59301	YARD EQUIPMENT REBATES	\$630.82
				Vendor Total:		\$630.82
DONALD A KNIGHT	1512	NO OVERNIGHT PARKING SIGN	\$81.66	10022100-54100	SUPPLIES	\$81.66
				Vendor Total:		\$81.66
DONALD PHILLIPS HILL JR	OCT 24	PARKS DEPT. OFFICE LEASE - 185	\$1,537.00	10022100-52600	RENT	\$1,537.00
				Vendor Total:		\$1,537.00
ELLIES MUTT HUT	087470	INTERVIEW LUNCHES	\$87.50	20016100-54163	INTERVIEW SUPPLIES	\$87.50
				Vendor Total:		\$87.50
FLOCK GROUP INC	INV-46237	CAMERA REPLACEMENT	\$800.00	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$800.00
				Vendor Total:		\$800.00
FREDERICK ADAMS	97711-001	ENERGY REBATE: FREDERICK ADAMS	\$543.39	80726441-59301	YARD EQUIPMENT REBATES	\$543.39
				Vendor Total:		\$543.39
GENERAL PACIFIC INC	1500854	(C-834) CONDUCTOR, 600V OH AL #2 STR TX W/2 STR AA	\$6,065.43	80000000-12104	INVENTORY - PURCHASES	\$6,065.43
	1500858	(C-834) CONDUCTOR, 600V OH AL #2 STR TX W/2 STR AA	\$6,065.43	80000000-12104	INVENTORY - PURCHASES	\$6,065.43
	1500855	(C-834) CONDUCTOR, 600V OH AL #2 STR TX W/2 STR AA	\$11,033.39	80000000-12104	INVENTORY - PURCHASES	\$11,033.39
			Vendor Total:		\$23,164.25	
GHD INC	380-0057556	GROUNDWATER WELL FEASIBILITY A	\$13,167.90	82227115-80230	INFRASTRUCTURE	\$13,167.90
				Vendor Total:		\$13,167.90

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GHILOTTI CONSTRUCTION COMPANY INC	6063A15	DOWNTOWN STREETSCAPE PHASE II	\$434,237.13	12024200-80230	INFRASTRUCTURE	\$375,919.92
				25224220-80230	INFRASTRUCTURE	\$50,817.21
				80126100-80230	INFRASTRUCTURE	\$2,500.00
				82027113-80230	INFRASTRUCTURE	\$2,500.00
				84427221-80230	INFRASTRUCTURE	\$2,500.00
	6095*05	URBAN CORE REHAB AND TRANSPORT	\$482,117.50	25224220-80230	INFRASTRUCTURE	\$119,005.62
				50024220-80230	INFRASTRUCTURE	\$11,666.67
				82127113-80230	INFRASTRUCTURE	\$24,670.90
				84427221-80230	INFRASTRUCTURE	\$326,774.31
				Vendor Total:		\$916,354.63
GINA GRECO	9/3-24/24	INSTRUCTOR	\$1,025.50	10022850-52100	CONTRACTUAL SERVICES	\$1,025.50
					Vendor Total:	
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI046807	LIGHT, MAO MAO, LED LIGHT	\$79.87	10521210-56130	EXTERNAL SERVICES	\$79.87
					Vendor Total:	
HD SUPPLY INC	INV00474257	BLUE-WHITE DIAPHRAM KIT	\$222.97	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$222.97
					Vendor Total:	
HOME DEPOT CREDIT SERVICES	4035320	MASONARY MORTARS, PANELS	\$85.14	10521210-56300	BUILDING MAINT. & REPAIR	\$85.14
	2071509	KERDI-DRAIN FLANGE KIT 2" PVC	\$108.62	10521210-56300	BUILDING MAINT. & REPAIR	\$108.62
	2016237	KT CRCT BRKR FNDR ACC KT	\$5.48	20824700-56300	BUILDING MAINT. & REPAIR	\$5.48
	4022222	DISPOSABLE EAR PLUGS, GATE LATCH	\$36.19	20824700-56300	BUILDING MAINT. & REPAIR	\$36.19
	2030116	BLACK AND WHITE CONNECTOR, RED BUTTON, WALL PLATE	\$145.34	20824700-56300	BUILDING MAINT. & REPAIR	\$145.34
	0034604	BETTER ANGLE SASH LATEX BRUSH, KNIT POLY ROLL	\$139.28	84027225-56300	BUILDING MAINT. & REPAIR	\$139.28
	372474	ADJUSTABLE WORM CLAMPS	\$158.96	84027225-56300	BUILDING MAINT. & REPAIR	\$158.96
	9015331	BRASS BUSHINGS	\$32.43	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$32.43
	8034840	ELBOWS, NIPPLES	\$47.67	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$47.67
	9034707	TEES, NIPPLES, COP UNION FEMALE ADAPTER	\$83.57	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$83.57

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HOME DEPOT CREDIT SERVICES	2071512	WATER PRESSURE REDUCING VALVE	\$167.67	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$167.67
	9015271	BUSHINGS, ELBOWS, NIPPLES BRASS FIP	\$201.87	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$201.87
	6021446	J-B WELD PLASTIC BOND	\$18.90	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$18.90
	4020796	DECKMATE 3 TAN	\$54.76	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$54.76
	3033247	1ODX3/4ID BR VINYL TUBES	\$84.82	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$84.82
	3020850	1/4X3/4 RUBBER WS-5 YEAR	\$11.90	10022100-59400	OTHER EXPENSES	\$11.90
	0284816	KT CRIMPING AND CUTTING TOOL	\$32.63	20824700-54102	SMALL TOOLS	\$32.63
	0280512	HUSKY SOCKET RAILS, 2X4 FLOURECENT LENS	\$36.38	20824700-54102	SMALL TOOLS	\$36.38
	5285108	BACKER ON/ROCK-ON SCREW, HDX 5 FILTERS	\$46.87	10521210-54100	SUPPLIES	\$46.87
	6280179	WATER PUMP, VINYL TUBING	\$68.87	10521210-54100	SUPPLIES	\$68.87
	1016445	MOUSE/RAT TRAPS	\$40.25	20824700-54100	SUPPLIES	\$40.25
	0284842	HOOVER UPRIGHT WINDTUNNEL BAGLESS	\$454.01	20824700-54100	SUPPLIES	\$454.01
	0212332	ECP 120W BR40 BW FLD 2PK	\$16.31	31122000-54100	SUPPLIES	\$16.31
	0034566	STEEL RIVET 5 TIER BLACK SHELF UNIT	\$368.00	73022600-54100	SUPPLIES	\$368.00
	0012664	METAL BLADE SET, METAL SET	\$200.20	80026110-54100	SUPPLIES	\$200.20
	7034955	BLACK MARKERS, CHISEL MARKER	\$10.29	82027111-54100	SUPPLIES	\$10.29
	1016412	WHEELBARROW	\$151.34	82027111-54100	SUPPLIES	\$151.34
	8034776	DRYDEX, MESH JOINT TAPE, SOLDER KIT, TUBE CUTTER	\$232.10	82027111-54100	SUPPLIES	\$232.10
	0012606	HUSKY KNEELING PAD	\$16.20	83027330-54100	SUPPLIES	\$16.20
	6280164	DEWALT ALUMINUM LANDSCAPE RAKES	\$152.38	83027330-54100	SUPPLIES	\$152.38
	2013647	10" RADIUS WHITE CORNER SHELF	\$11.95	84027225-54100	SUPPLIES	\$11.95
	5033103	EXTREME THICK COMPACT BLADE 3PK	\$39.16	84027225-54100	SUPPLIES	\$39.16
	Vendor Total: -----					\$3,259.54
INTERWEST CONSULTING GROUP INC	804000	ON-CALL BUILDING & PLAN CHECK	\$220.00	10023320-52100	CONTRACTUAL SERVICES	\$220.00
	425210	ON-CALL BUILDING & PLAN CHECK	\$663.75	10023320-52100	CONTRACTUAL SERVICES	\$663.75

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INTERWEST CONSULTING GROUP INC	422582	ON-CALL BUILDING & PLAN CHECK	\$1,013.75	10023320-52100	CONTRACTUAL SERVICES	\$1,013.75
	446503	GIS SERVICES - ON-CALL AND AS	\$1,150.00	10023320-52100	CONTRACTUAL SERVICES	\$1,150.00
	631985	ON-CALL BUILDING & PLAN CHECK	\$14,184.80	10023320-52100	CONTRACTUAL SERVICES	\$14,184.80
	Vendor Total:					\$17,232.30
IVANNA OR JESUS RAMIREZ	95332-001	UTILITY REFUND	\$23.52	90100000-10421	UTILITY RECEIVABLES CLEARING	\$23.52
	Vendor Total:					\$23.52
JACINTO WALTERS AUTOMOTIVE LLC	0000871	DIAGNOSTIC LABOR	\$198.00	10020210-56130	EXTERNAL SERVICES	\$198.00
	0000854	DIAGNOSTIC LABOR	\$198.00	10022100-56130	EXTERNAL SERVICES	\$198.00
	Vendor Total:					\$396.00
JAMES BRISENO OR SILVIA CUEVAS	96369-002	UTILITY REFUND	\$166.55	90100000-10421	UTILITY RECEIVABLES CLEARING	\$166.55
	Vendor Total:					\$166.55
JAMES PEDRONI	15462	ENERGY REBATE	\$1,115.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$1,115.00
	Vendor Total:					\$1,115.00
JAMES ROBBINS	TR 9/12/24	TRAVEL REIMBURSEMENT	\$43.01	20023510-57100	LEARNING AND DEVELOPMENT	\$43.01
	Vendor Total:					\$43.01
JASON CHAPMAN	TA 10/6-10/24	TRAVEL ADVANCE	\$1,216.00	10020210-57100	LEARNING AND DEVELOPMENT	\$1,216.00
	Vendor Total:					\$1,216.00
JILLIAN HACKER	98753-001	ENERGY REBATE	\$750.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$750.00
	Vendor Total:					\$750.00
JOHN STEVENS	97474-001	UTILITY REFUND	\$38.42	90100000-10421	UTILITY RECEIVABLES CLEARING	\$38.42
	Vendor Total:					\$38.42
JOSEPH GARCIA	TA 9/30-10/4/24	TRAVEL ADVANCE	\$1,238.70	80026110-57100	LEARNING AND DEVELOPMENT	\$1,238.70
	Vendor Total:					\$1,238.70
JOSEPH THOMAS OR EASTON HAWKINS	97217-001	UTILITY REFUND	\$119.46	90100000-10421	UTILITY RECEIVABLES CLEARING	\$119.46
	Vendor Total:					\$119.46

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
KAREN POPLAWSKI	9/3-24/24	INSTRUCTOR	\$192.50	10022850-52100	CONTRACTUAL SERVICES	\$192.50
					Vendor Total:	\$192.50
KEVIN HILL	90375-001	ENERGY REBATE: KEVIN HILL	\$251.88	80726441-59301	YARD EQUIPMENT REBATES	\$251.88
					Vendor Total:	\$251.88
KIMBALL MIDWEST	102546035	16 GA YELLOW PVC, WHITE PVC ROLL, BLK SHRINK TUBE	\$468.30	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$468.30
					Vendor Total:	\$468.30
KIRBY CONSTRUCTION COMPANY INC	240801	SPEC 24-01 HASTINGS TENANT IMP	\$332,180.73	80126100-80220	BUILDING IMPROVEMENTS	\$332,180.73
					Vendor Total:	\$332,180.73
LOS RIOS COMMUNITY COLLEGE DISTRICT	24-162	REGISTRATION: A ELLEDGE	\$90.00	10020210-57100	LEARNING AND DEVELOPMENT	\$90.00
					Vendor Total:	\$90.00
LUCIEN THORNHILL	11709-001	ENERGY REBATE	\$2,176.96	80726441-59301	YARD EQUIPMENT REBATES	\$2,176.96
					Vendor Total:	\$2,176.96
M&B WILBURN BARKER	100382-014	UTILITY REFUND: M&B WILBURN BARKER	\$47.46	90100000-10421	UTILITY RECEIVABLES CLEARING	\$47.46
					Vendor Total:	\$47.46
M. J. DONOVAN ENTERPRISES INC	159298	CUSTOM GRAFIX PD	\$466.20	10020210-56130	EXTERNAL SERVICES	\$466.20
					Vendor Total:	\$466.20
MES - MUNICIPAL EMERGENCY SERVICES INC	IN2102444	RESCUE TOOLS BATTERY RAM, CUTTER SERVICE	\$3,237.00	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$3,237.00
					Vendor Total:	\$3,237.00
MILLVIEW COUNTY WATER DISTRICT	10184 AUG 24	WATER SERVICES: 141 LOVERS LN	\$123.75	10521210-55210	UTILITIES	\$123.75
					Vendor Total:	\$123.75
MUNICIPAL MAINTENANCE EQUIPMENT	026332	SPACER, BUSHING, HEX NUTS, FILTER ELEMENT	\$2,481.71	84027225-56130	EXTERNAL SERVICES	\$2,481.71
					Vendor Total:	\$2,481.71
NICK BARBIERI TRUCKING LLC	0154824-IN	CARDLOCK FUEL PURCHASES	\$457.91	10022100-56210	FUEL & FLUIDS	\$457.91
	0156944-IN	CARDLOCK FUEL PURCHASES	\$477.47	20324100-58410	GARAGE LUBRICANTS & PARTS	\$477.47
					Vendor Total:	\$935.38
NORTH COAST TIRE RECYCLING LLC	144	MSWMA GRANT	\$12,469.61	92000000-52100	CONTRACTUAL SERVICES	\$12,469.61

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NORTH COAST TIRE RECYCLING LLC	145	MSWMA GRANT	\$13,616.86	92000000-52100	CONTRACTUAL SERVICES	\$13,616.86
					Vendor Total:	\$26,086.47
ONESOURCE DISTRIBUTORS LLC	S007401207.007	ELAST 161-SOP PLUG STAND OFF	\$54.94	80000000-12104	INVENTORY - PURCHASES	\$54.94
	S007401207.008	ELAST 161-SOP PLUG STAND OFF	\$1,318.52	80000000-12104	INVENTORY - PURCHASES	\$1,318.52
	S007619765.002	(2U-BU-1)BUSHING WELL INSERT - SINGLE 200 A, 15 KV	\$5,789.54	80000000-12104	INVENTORY - PURCHASES	\$5,789.54
	S007132240.003	GRN SHEAVE PIN THREADED	\$81.90	80026120-54102	SMALL TOOLS	\$81.90
					Vendor Total:	\$7,244.90
ONLINE INFORMATION SRVS INC	1276128	UTILITY EXCHANGE REPORTING FY 24/25	\$148.40	20513300-52100	CONTRACTUAL SERVICES	\$148.40
					Vendor Total:	\$148.40
PANO AI INC	1069	WILDFIRE CAMERAS	\$137,411.00	10521210-52100	CONTRACTUAL SERVICES	\$137,411.00
					Vendor Total:	\$137,411.00
PG&E CO	1522-8 SEP 24	PACIFIC GAS & ELECTRIC	\$65.85	10521210-55210	UTILITIES	\$65.85
	6124-2 AUG 24	PACIFIC GAS & ELECTRIC	\$1,636.91	10521210-55210	UTILITIES	\$1,636.91
					Vendor Total:	\$1,702.76
PLAZA PAINT INC	U0031077	FRAME	\$8.03	10022100-54100	SUPPLIES	\$8.03
	U0031076	LATEX SEMI OFF WHITE PAINT	\$185.33	10022100-54100	SUPPLIES	\$185.33
					Vendor Total:	\$193.36
POSM SOFTWARE LLC	4129	POSM SOFTWARE 1YR SUBSCRIPTION	\$2,500.00	84027221-54320	SOFTWARE	\$2,500.00
					Vendor Total:	\$2,500.00
PUBLIC SERVICE DEPARTMENT	CAPP REFUND 8/2024 1	ELECTRIC CAPP REFUND	\$5,291.40	90100000-10421	UTILITY RECEIVABLES CLEARING	\$5,291.40
					Vendor Total:	\$5,291.40
RADAR SHOP INC, THE	25744	9 RECERTIFIED RADAR UNITS	\$846.00	10020210-52100	CONTRACTUAL SERVICES	\$846.00
					Vendor Total:	\$846.00
REDWOOD WASTE SOLUTIONS INC	176194351U039	GARBAGE SERVICES: 141 LOVERS LN	\$83.71	10521210-55210	UTILITIES	\$58.60
				10621600-55210	UTILITIES	\$25.11
	176194453U039	GARBAGE SERVICES: 1500 S STATE ST	\$83.71	10521210-55210	UTILITIES	\$58.60
				10621600-55210	UTILITIES	\$25.11
					Vendor Total:	\$167.42

List of Checks Presented for Approval on 10/4/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RICHARD WEST	91474-001	ENERGY REBATE	\$100.00	80726441-59301	YARD EQUIPMENT REBATES	\$100.00
					Vendor Total:	\$100.00
RINEHART OIL INC	CL44788	FUEL CARD CHARGES AS NEEDED	\$4,373.73	10020210-56210	FUEL & FLUIDS	\$4,373.73
	CL44647	FUEL CARD CHARGES AS NEEDED	\$4,756.91	10020210-56210	FUEL & FLUIDS	\$4,756.91
	CL44670	FUEL CARD CHARGES AS NEEDED	\$1,250.64	10022100-56210	FUEL & FLUIDS	\$1,250.64
	CL44812	FUEL CARD CHARGES AS NEEDED	\$1,256.46	10022100-56210	FUEL & FLUIDS	\$1,256.46
	CL44805	FUEL CARD CHARGES AS NEEDED	\$85.09	10023320-56210	FUEL & FLUIDS	\$85.09
	CL44663	FUEL CARD CHARGES AS NEEDED	\$179.04	10023320-56210	FUEL & FLUIDS	\$179.04
	CL44810	FUEL CARD CHARGES AS NEEDED	\$209.41	10023320-56210	FUEL & FLUIDS	\$149.56
				20324100-56210	FUEL & FLUIDS	\$59.85
	CL44807	FUEL CARD CHARGES AS NEEDED	\$83.90	10024210-56210	FUEL & FLUIDS	\$83.90
	CL44813	FUEL CARD CHARGES AS NEEDED	\$976.46	10024620-56210	FUEL & FLUIDS	\$976.46
	CL44769	FUEL CARD CHARGES AS NEEDED	\$3,977.03	10521210-56210	FUEL & FLUIDS	\$3,212.25
				10523600-56210	FUEL & FLUIDS	\$89.36
				71021100-56210	FUEL & FLUIDS	\$675.42
	CL44636	FUEL CARD CHARGES AS NEEDED	\$317.76	20324100-56210	FUEL & FLUIDS	\$317.76
	CL44777	FUEL CARD CHARGES AS NEEDED	\$372.34	20324100-56210	FUEL & FLUIDS	\$372.34
	CL44811	FUEL CARD CHARGES AS NEEDED	\$136.01	20824700-56210	FUEL & FLUIDS	\$136.01
	CL44787	FUEL CARD CHARGES AS NEEDED	\$1,842.19	80026400-56210	FUEL & FLUIDS	\$1,842.19
	CL44809	FUEL CARD CHARGES AS NEEDED	\$563.83	82027111-56210	FUEL & FLUIDS	\$563.83
	CL44744	FUEL CARD CHARGES AS NEEDED	\$1,878.57	82027114-56210	FUEL & FLUIDS	\$939.23
				84027221-56210	FUEL & FLUIDS	\$939.34
					Vendor Total:	\$22,259.37
ROCKWELL SOLUTIONS INC	3402	VOGELSANG PRESSURIZED OIL BOTTLE, PUMP FLANGE GASK	\$2,547.59	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,547.59
					Vendor Total:	\$2,547.59
ROGINA WATER COMPANY	14355 JUL 24	WATER SERVICES: 1301 TALMAGE RD	\$33.95	10521210-55210	UTILITIES	\$33.95
					Vendor Total:	\$33.95

List of Checks Presented for Approval on 10/4/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ROSS LARUE	79919-001	UTILITY REFUND	\$57.72	90100000-10421	UTILITY RECEIVABLES CLEARING	\$57.72
					Vendor Total:	\$57.72
RUBY SUAREZ OR JESUS PEREZ	97238-001	UTILITY REFUND	\$134.22	90100000-10421	UTILITY RECEIVABLES CLEARING	\$134.22
					Vendor Total:	\$134.22
RUTH TOXQUI	46419-001	ENERGY REBATE	\$500.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$500.00
					Vendor Total:	\$500.00
SAGE SANGIACOMO	9/20/24	LUNCHEON MEETING	\$56.65	20012100-54100	SUPPLIES	\$56.65
					Vendor Total:	\$56.65
SHERI MANNION	TR 9/10-14/24	TRAVEL REIMBURSEMENT	\$558.06	20016100-57100	LEARNING AND DEVELOPMENT	\$558.06
					Vendor Total:	\$558.06
SNAP-ON INDUSTRIAL	ARV/62511361	23PC SOXRR MASTER FSET BLK/RED	\$770.05	20324100-54102	SMALL TOOLS	\$770.05
					Vendor Total:	\$770.05
SOLID WASTES SYSTEMS INC	3882	MISC. DUMP FEES	\$295.74	82027111-54100	SUPPLIES	\$9.75
				82027111-54100	SUPPLIES	\$11.70
				82027111-54100	SUPPLIES	\$11.70
				82027114-54100	SUPPLIES	\$14.63
				82027114-54100	SUPPLIES	\$14.63
				82027114-54100	SUPPLIES	\$56.22
				69624621-52170	UKIAH WASTE SOLUTIONS	\$15.15
				69624621-52170	UKIAH WASTE SOLUTIONS	\$16.50
				69624621-52170	UKIAH WASTE SOLUTIONS	\$30.35
				69624621-52170	UKIAH WASTE SOLUTIONS	\$42.83
				69624621-52170	UKIAH WASTE SOLUTIONS	\$72.28
					Vendor Total:	\$295.74
SOUTHERN TIRE MART LLC	7740006508	TIRES, TUBES, REPAIRS & LABOR	\$354.17	10020210-56130	EXTERNAL SERVICES	\$354.17
	7740006478	TIRES, TUBES, REPAIRS & LABOR	\$32.67	10022100-56130	EXTERNAL SERVICES	\$32.67
	7740006636	TIRES, TUBES, REPAIRS & LABOR	\$430.19	10022100-56130	EXTERNAL SERVICES	\$430.19
	7740007295	TIRES, TUBES, REPAIRS & LABOR	\$201.94	10024620-56130	EXTERNAL SERVICES	\$201.94

List of Checks Presented for Approval on 10/4/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SOUTHERN TIRE MART LLC	7740006577	TIRES, TUBES, REPAIRS & LABOR	\$337.04	10024620-56130	EXTERNAL SERVICES	\$337.04
	7740006571	TIRES, TUBES, REPAIRS & LABOR	\$349.34	10024620-56130	EXTERNAL SERVICES	\$349.34
	7740006780	TIRES, TUBES, REPAIRS & LABOR	\$1,868.40	20324100-56130	EXTERNAL SERVICES	\$1,868.40
	7740006563	TIRES, TUBES, REPAIRS & LABOR	\$4,726.72	20324100-56130	EXTERNAL SERVICES	\$4,726.72
	7740007330	TIRES, TUBES, REPAIRS & LABOR	\$900.72	71021100-56130	EXTERNAL SERVICES	\$900.72
	7740006815	TIRES, TUBES, REPAIRS & LABOR	\$745.56	80026110-56130	EXTERNAL SERVICES	\$745.56
	7740006472	TIRES, TUBES, REPAIRS & LABOR	\$1,503.24	20324100-58510	REIMBURSABLE JOBS	\$1,503.24
Vendor Total:						\$11,449.99
SPORT & CYCLE INC	228839	SLOW PITCH SOFTBALLS	\$4,763.41	10022822-54100	SUPPLIES	\$4,763.41
	Vendor Total:					\$4,763.41
STATE WATER RESOURCES CONTROL BOARD	370477	PERMIT TO DISCHARGE STORM WATER OFF WWTP	\$1,818.00	84027225-59101	FEES	\$1,818.00
	51622 FY 25	CERTIFICATE WW RENEWAL GRADE II: M MICHAEL	\$110.00	84027225-57100	LEARNING AND DEVELOPMENT	\$110.00
	a00120-01	REPORTING REQUIREMENTS CERTIFICATION	\$130,605.83	82000000-20310	PAYABLE TO OTHER AGENCIES	\$116,945.24
				84000000-20310	PAYABLE TO OTHER AGENCIES	\$13,660.59
	Vendor Total:					\$132,533.83
STEVE MICHAEL 2024-UKIAH-002 BROWN		PHASE 1 ENVIRONMENTAL STUDY	\$6,500.00	20824300-80220	BUILDING IMPROVEMENTS	\$6,500.00
					Vendor Total:	
TACTRON INC	24-830	ENGRAVED NAME TAG SET	\$58.16	10521210-54100	SUPPLIES	\$29.08
				71021100-54100	SUPPLIES	\$29.08
				Vendor Total:		\$58.16
THATCHER COMPANY OF CALIFORNIA INC	2024250105033	CHLORINE PRODUCTS - ONE YEAR CONTRACT	\$5,393.75	82027111-58202	CHEMICALS	\$5,393.75
	Vendor Total:					\$5,393.75
THE HITT COMPANIES INC	OE-133090	NIK-6081 TEST L	\$101.73	10020210-54100	SUPPLIES	\$101.73
	Vendor Total:					\$101.73
TRAFFIC AND PARKING CONTROL CO INC	I787183	SPEED TRACKER	\$4,402.82	10024210-54100	SUPPLIES	\$1,467.61
				10024214-54100	SUPPLIES	\$1,467.60

List of Checks Presented for Approval on 10/4/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
TRAFFIC AND PARKING CONTROL CO INC	1787183	SPEED TRACKER	\$4,402.82	10024620-54100	SUPPLIES	\$1,467.61
					Vendor Total:	\$4,402.82
TUFTS POLYGRAPH & INVESTIGATION	2024-966(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
	2024-967(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
	2024-971(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
					Vendor Total:	\$3,750.00
UKIAH DAILY JOURNAL	00006848484	PUBLISHING SERVICES	\$127.48	10521210-52150	LEGAL SERVICES/ EXPENSES	\$127.48
					Vendor Total:	\$127.48
UKIAH PAPER SUPPLY	560968	JANITORIAL SUPPLIES, MISC AS NEEDED	\$96.66	10022100-54100	SUPPLIES	\$96.66
	560880	JANITORIAL SUPPLIES, MISC AS NEEDED	\$617.44	10022100-54100	SUPPLIES	\$617.44
	561433	JANITORIAL SUPPLIES, MISC AS NEEDED	\$127.57	20824700-54100	SUPPLIES	\$127.57
	561138	JANITORIAL SUPPLIES, MISC AS NEEDED	\$68.26	73022600-54100	SUPPLIES	\$68.26
	560868	JANITORIAL SUPPLIES, MISC AS NEEDED	\$527.13	73022600-54100	SUPPLIES	\$527.13
	561148	JANITORIAL SUPPLIES, MISC AS NEEDED	\$530.46	77725200-54100	SUPPLIES	\$530.46
	560780	JANITORIAL SUPPLIES, MISC AS NEEDED	\$43.08	82027111-54100	SUPPLIES	\$43.08
	561323	JANITORIAL SUPPLIES, MISC AS NEEDED	\$386.00	82027114-54100	SUPPLIES	\$193.00
				84027221-54100	SUPPLIES	\$193.00
	561297	JANITORIAL SUPPLIES, MISC AS NEEDED	\$318.90	84027225-54100	SUPPLIES	\$318.90
					Vendor Total:	\$2,715.50
UKIAH ROUND TREE GLASS INC	27906	WINDSHIELD	\$350.00	10022100-56130	EXTERNAL SERVICES	\$350.00
					Vendor Total:	\$350.00
UKIAH VALLEY SANITATION DIST	81411 AUG 24	SEWER 1500 S STATE ST	\$51.36	10521210-55210	UTILITIES	\$51.36
	90558 AUG 24	SEWER: 141 LOVERS LN	\$84.17	10521210-55210	UTILITIES	\$58.92

List of Checks Presented for Approval on 10/4/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH VALLEY SANITATION DIST	90558 AUG 24	SEWER: 141 LOVERS LN	\$84.17	10621600-55210	UTILITIES	\$25.25
					Vendor Total: -----	\$135.53
UNIVAR SOLUTIONS USA INC	52417622	LIQUID SODIUM HYPOCHLORITE 12.	\$10,976.46	84027225-58202	CHEMICALS	\$10,976.46
					Vendor Total: -----	\$10,976.46
US BANK CORPORATE PAYMENT SERVICES	AUG 24	FIRE CAL CARD PURCHASES	\$28,363.04	10521210-56300	BUILDING MAINT. & REPAIR	\$127.28
				10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$54.45
				10521210-56210	FUEL & FLUIDS	\$245.97
				10521210-57100	LEARNING AND DEVELOPMENT	\$1,868.30
				71021100-57100	LEARNING AND DEVELOPMENT	\$1,013.38
				91721400-57100	LEARNING AND DEVELOPMENT	\$427.63
				10521210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$340.00
				10521210-54101	POSTAGE	\$66.72
				10521210-54102	SMALL TOOLS	(\$90.05)
				10521210-54102	SMALL TOOLS	\$2,206.32
				10621600-54102	SMALL TOOLS	\$4,917.06
				71021100-54102	SMALL TOOLS	\$97.87
				10521210-54320	SOFTWARE	\$264.00
				71021100-54320	SOFTWARE	\$268.00
				71021110-54320	SOFTWARE	\$268.00
				10521210-54106	SPECIALTY SUPPLIES	\$1,834.54
				10621600-54106	SPECIALTY SUPPLIES	\$10,103.80
				71021100-54106	SPECIALTY SUPPLIES	\$589.66
				71021110-54106	SPECIALTY SUPPLIES	\$468.47
				10521210-54100	SUPPLIES	\$2,353.05
				71021100-54100	SUPPLIES	\$357.45
				10521210-55100	TELEPHONE	\$345.17

List of Checks Presented for Approval on 10/4/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
US BANK CORPORATE PAYMENT SERVICES	AUG 24	FIRE CAL CARD PURCHASES	\$28,363.04	10621600-55100	TELEPHONE	\$90.34
				71021100-55100	TELEPHONE	\$5.46
				10521210-52181	VOLUNTEER EXPENSES	\$140.17
	JULY 24	FIRE CAL CARD PURCHASES	\$36,221.57	71021100-56300	BUILDING MAINT. & REPAIR	\$2,160.60
				10521210-54330	COMPUTER AND TECHNOLOGY	\$261.01
				10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$4,799.02
				10521210-56210	FUEL & FLUIDS	\$247.24
				10521210-57100	LEARNING AND DEVELOPMENT	(\$355.70)
				10521210-57100	LEARNING AND DEVELOPMENT	\$3,650.54
				91721400-80100	MACHINERY & EQUIPMENT	\$8,901.93
				10521210-54101	POSTAGE	\$27.45
				10521210-54102	SMALL TOOLS	\$14,079.22
				10521210-54106	SPECIALTY SUPPLIES	\$783.61
				71021100-54106	SPECIALTY SUPPLIES	\$479.65
				10521210-54100	SUPPLIES	\$632.87
				71021100-54100	SUPPLIES	\$82.83
				10521210-52181	VOLUNTEER EXPENSES	\$471.30
	JUNE 24 1	FIRE CAL CARD PURCHASES	\$9,057.12	10521210-54330	COMPUTER AND TECHNOLOGY	(\$209.27)
				10521210-54330	COMPUTER AND TECHNOLOGY	\$176.10
				71021100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$600.09
				10521210-57100	LEARNING AND DEVELOPMENT	\$752.52
				91721400-57100	LEARNING AND DEVELOPMENT	\$139.15
				10521210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,699.99
				10521210-54102	SMALL TOOLS	\$2,604.86
				10521210-54320	SOFTWARE	\$416.00
				10521210-54106	SPECIALTY SUPPLIES	\$529.71

List of Checks Presented for Approval on 10/4/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
US BANK CORPORATE PAYMENT SERVICES	JUNE 24 1	FIRE CAL CARD PURCHASES	\$9,057.12	10521210-54100	SUPPLIES	(\$62.96)
				10521210-54100	SUPPLIES	\$1,701.35
				71021100-54100	SUPPLIES	\$214.45
				10521210-55100	TELEPHONE	\$440.96
				10521210-52181	VOLUNTEER EXPENSES	\$54.17
	SEP 24	FIRE CAL CARD PURCHASES	\$24,773.93	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$219.68
				10521210-54700	FINES & PENALTIES	\$449.98
				10521210-56210	FUEL & FLUIDS	\$312.65
				10521210-57100	LEARNING AND DEVELOPMENT	\$1,740.87
				91721400-57100	LEARNING AND DEVELOPMENT	\$100.03
				10021210-80100	MACHINERY & EQUIPMENT	\$6,918.39
				10521210-54101	POSTAGE	\$31.55
				10521210-54102	SMALL TOOLS	\$281.19
				71021100-54102	SMALL TOOLS	\$4,500.00
				10521210-54320	SOFTWARE	\$119.94
				71021100-54320	SOFTWARE	\$119.94
				10521210-54106	SPECIALTY SUPPLIES	\$3,851.78
				71021100-54106	SPECIALTY SUPPLIES	\$1,194.15
				10521210-54100	SUPPLIES	(\$189.66)
				10521210-54100	SUPPLIES	\$52.75
				10521210-54100	SUPPLIES	\$458.76
				10521210-54100	SUPPLIES	\$2,003.25
				71021100-54100	SUPPLIES	\$535.16
				10521210-55100	TELEPHONE	\$33.15
				10521210-52181	VOLUNTEER EXPENSES	\$2,040.37
				Vendor Total:		\$98,415.66
US POST OFFICE	243 FY 24/25	USPS MARKETING MAIL	\$350.00	20513300-54101	POSTAGE	\$350.00
				Vendor Total:		\$350.00

List of Checks Presented for Approval on 10/4/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WALMART COMMUNITY	07770	CATERING SUPPLIES	\$10.50	73022601-54109	CATERING INVENTORY & SERVICES	\$10.50
	STMT 8/19/24	FINANCE CHARGES	\$0.71	20013210-54700	FINES & PENALTIES	\$0.71
	STMT 9/19/24	FINANCE CHARGES	\$1.20	20013210-54700	FINES & PENALTIES	\$1.20
	Vendor Total:					\$12.41
WERLE ENTERPRISE LLC	0441190	PROPERTY RECEIPT	\$306.59	10020210-54201	PRISONER EXPENSE	\$306.59
	Vendor Total:					\$306.59
WILLIAM BOUGHTON	74411-002	ENERGY REBATE	\$179.10	80726441-59301	YARD EQUIPMENT REBATES	\$179.10
	Vendor Total:					\$179.10
WILLIAM MCCOY	97259-001	ENERGY REBATE	\$77.55	80726441-59301	YARD EQUIPMENT REBATES	\$77.55
	Vendor Total:					\$77.55
WILLOW COUNTY WATER DIST	40353 SEP 24	WATER SERVICE: 1640 S STATE ST	\$143.54	31122000-55210	UTILITIES	\$143.54
	81154 SEP 24	WATER SERVICES: SEWER TREATMENT PLANT	\$132.63	84027225-55210	UTILITIES	\$132.63
	Vendor Total:					\$276.17
INVOICE TOTAL:						\$1,877,952.89

List of Checks Presented for Approval on 10/11/2024

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ACTIVE911, INC	168362	ANNUAL SOFTWARE - FIRE DEPT	\$2,160.00	10521210-54320	SOFTWARE	\$2,160.00
	168363	ANNUAL SOFTWARE - FIRE DEPT	\$4,140.00	10521210-54320	SOFTWARE	\$4,140.00
Vendor Total:						\$6,300.00
ADAM ELLEDGE	TR 9/24-27/24	TRAVEL REIMBURSEMENT	\$693.88	10020210-57100	LEARNING AND DEVELOPMENT	\$693.88
Vendor Total:						\$693.88
ADAMSON POLICE PRODUCTS	INV421348	NFPA ION LIGHT RED, SPEAKER WITH SAK9 KIT, SIREN	\$4,639.86	20324100-58510	REIMBURSABLE JOBS	\$4,639.86
Vendor Total:						\$4,639.86
ADVANCED COLLISION REPAIR INC	2659	REPAIR TO FRONT DOOR, HOOD, FENDER	\$252.95	10020210-56130	EXTERNAL SERVICES	\$252.95
	2677	REPAIR TO FRONT BUMPER/ HOOD, PAINT	\$3,696.65	10020210-56130	EXTERNAL SERVICES	\$3,696.65
Vendor Total:						\$3,949.60
ADVANCED SECURITY SYSTEMS	706285	ALARM MONITORING AT GHM	\$689.16	10022700-52180	SECURITY SERVICES	\$689.16
Vendor Total:						\$689.16
ALEXANDER DE GRASSI	JUL-SEP 24	QUARTERLY PLANNING COMMISSION STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
Vendor Total:						\$300.00
ALHAMBRA NATIONAL WATER	5109554100 24 1	DRINKING WATER SERVICES	\$252.16	84027225-54100	SUPPLIES	\$252.16
Vendor Total:						\$252.16
ALL-GUARD ALARM SYSTEMS INC	A460596	MONTHLY FIRE & BURG MONITORING	\$93.44	84027225-52180	SECURITY SERVICES	\$93.44
Vendor Total:						\$93.44
AMAZON CAPITAL SERVICES, INC	1TPH-JHP9-1V3M	LED PARKING LOT LIGHT	\$574.74	77725200-56300	BUILDING MAINT. & REPAIR	\$574.74
	1Y33-QPKC-QCQF	USB ADAPTER	\$8.70	82027114-54330	COMPUTER AND TECHNOLOGY	\$4.35
				84027221-54330	COMPUTER AND TECHNOLOGY	\$4.35
	1JM4-XG3L-XTLM	BLUETOOTH ADAPTER, WIRELESS SPEAKERS	\$1,041.52	82027114-54330	COMPUTER AND TECHNOLOGY	\$520.76
				84027221-54330	COMPUTER AND TECHNOLOGY	\$520.76

List of Checks Presented for Approval on 10/11/2024

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	113V-7J49-KNK9	LOGITECH MK345 WIRELESS COMBO KEYBOARD	\$43.54	84027225-54330	COMPUTER AND TECHNOLOGY	\$43.54
	1FDM-N46V-DM3T	RETURN: PLAYING CARDS	(\$65.31)	20016100-54167	EMPLOYEE DEVELOPMENT	(\$65.31)
	16YY-N949-JX61	FRONT WHEEL BUSHING TO BEARING CONVERSION KIT	\$13.05	10024620-56130	EXTERNAL SERVICES	\$13.05
	11R6-HLYY-HJ3P	LARGE KRAFT BAGS	\$16.32	10020210-54201	PRISONER EXPENSE	\$16.32
	1NQY-RVJ3-9CMR	MOUSE PADS, 3 TIER TRAY	\$38.72	10020210-54100	SUPPLIES	\$38.72
	131K-LQHV-DH4T	CD/DVD SLEEVES ENVELOPES, USB TYPE A	\$43.52	10020210-54100	SUPPLIES	\$43.52
	1NQY-RVJ3-937V	MOTOROLA REMOTE SPEAKER MICROPHONE	\$636.90	10020210-54100	SUPPLIES	\$636.90
	1M7D-93XX-96W9	ERGONOMIC MOUSE	\$27.92	10022810-54100	SUPPLIES	\$27.92
	1CNT-CQM1-NKGQ	CAMERA TRIPOD	\$39.18	10022810-54100	SUPPLIES	\$39.18
	1LJK-CCGK-3MFQ	BIG TAB DIVIDERS, POP-UP NOTES, POST-IT FLAGS	\$59.21	10022810-54100	SUPPLIES	\$59.21
	1Y44-DC7K-43PL	CRUCIAL P3 PLUS 2TB PCLE GEN4	\$128.46	20012500-54100	SUPPLIES	\$128.46
	1V7F-LD6D-DQHH	WIRELESS HEADPHONES	\$802.29	20913900-54100	SUPPLIES	\$802.29
	149X-F1VJ-3TH3	STEREO PLUG	\$4.33	73022600-54100	SUPPLIES	\$4.33
	1XPX-X4PM-DHYX	DISINFECTANT WIPES	\$10.96	73022600-54100	SUPPLIES	\$10.96
	119C-L7TQ-R9PM	50 FOOT HEAVY DUTY SPEAKER WIRE	\$32.65	73022600-54100	SUPPLIES	\$32.65
	1J4G-GFJY-QRQG	FIBER OPTIC CABLE	\$73.41	73022600-54100	SUPPLIES	\$73.41
	1MJ9-G4J4-GXYV	SLEEP CHAIR BED	\$944.86	77725200-54100	SUPPLIES	\$944.86
	1CNT-CQM1-F693	PUSH BRROMS	\$99.78	84027221-54100	SUPPLIES	\$99.78
	1J4G-GFJY-4TWD	SAS SAFETY LATEX GLOVES	\$147.51	84027221-54100	SUPPLIES	\$147.51
	Vendor Total:					\$4,722.26
AMERICAN NATIONAL RED CROSS & ITS CONSTITUENT	22713256	CPR/AED W/ FIRST AID AND BBP	\$380.00	10022840-54100	SUPPLIES	\$380.00
	Vendor Total:					\$380.00
AMWINS GROUP BENEFITS INC	8642940	NOV 24 RETIREE HEALTH INSURANCE	\$4,457.53	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$4,457.53
	Vendor Total:					\$4,457.53
ANDREW STRICKLIN	51114	REIMBURSEMENT - D2 LICENSE	\$80.00	10024210-57100	LEARNING AND DEVELOPMENT	\$80.00
	Vendor Total:					\$80.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ANIXTER	6167796-00	SERVICE ENTRANCE SLEEVES	\$1,307.59	800000000-12104	INVENTORY - PURCHASES	\$1,307.59
	6092337-04	(S-175-C) SPLICE, CU, NICOPRES 6 SOL-6 SOL, BURN	\$2,549.70	800000000-12104	INVENTORY - PURCHASES	\$2,549.70
	6183426-01	(C-867) CONDUCTOR, 600 V UG AL 350 KCM XLP- RUTGER	\$11,170.58	800000000-12104	INVENTORY - PURCHASES	\$11,170.58
	Vendor Total:					\$15,027.87
AT&T	000022388084	T1 TO INTERENT FOR DOJ/CLETS	\$286.21	10020210-55100	TELEPHONE	\$143.11
				20620231-55100	TELEPHONE	\$143.10
				Vendor Total:		
AT&T MOBILITY	28730313870 0X091024	FIRE CELL PHONES, IPAD, PHONE	\$2,027.73	10521210-55100	TELEPHONE	\$1,318.02
				10523600-55100	TELEPHONE	\$101.39
				71021100-55100	TELEPHONE	\$608.32
				Vendor Total:		
BOUND TREE MEDICAL LLC	85477118	MISC. SUPPLIES AS NEEDED	\$1,535.20	10521210-54107	EMS SUPPLIES	\$767.60
				71021100-54107	EMS SUPPLIES	\$767.60
				Vendor Total:		
BRANDON HAYDON	24-040-1	CDBG HOUSING REHAB PROGRAM	\$9,060.00	61123412-59500	LOANS ISSUED	\$9,060.00
	24-024-6	CDBG HOUSING REHAB PROGRAM	\$10,500.70	61123412-59500	LOANS ISSUED	\$10,500.70
	Vendor Total:					\$19,560.70
CALIFORNIA INTERGOVERN- MENTAL RISK AUTHORITY	PP 4/25-5/5/24	MANN WC TD OVERPAYMENT 4/25-5/5/24	\$528.81	20100000-48170	INSURANCE REFUNDS	\$528.81
					Vendor Total:	
CHRISTOPHER NEECE	TR 9/15-20/24	TRAVEL REIMBURSEMENT	\$60.01	10020210-57100	LEARNING AND DEVELOPMENT	\$60.01
					Vendor Total:	
CINDY SAUERS	92524	REIMBURSEMENT: EV CHARGING AT NCPA CONFERENCE	\$17.60	80026400-57100	LEARNING AND DEVELOPMENT	\$17.60
					Vendor Total:	
D&A ENTERPRISES LLC	UKIAH-04	GOBBI ST DRAINAGE	\$225.00	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$225.00
	UKIAH-03	UKIAH TRAIL PHASE 4 GRTA REVIEW	\$1,800.00	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$1,800.00
	UKIAH-02R	UKIAH TRAIL PHASE 4 GRTA REVIEW	\$1,875.00	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$1,875.00
	Vendor Total:					\$3,900.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DAVID RAPPORT	7672	LEGAL SERVICES FOR FY 24/25	\$36,083.41	10514000-52150	LEGAL SERVICES/ EXPENSES	\$839.08
				20014000-52150	LEGAL SERVICES/ EXPENSES	\$13,744.93
				20014000-52150	LEGAL SERVICES/ EXPENSES	\$18,506.99
				20414000-52150	LEGAL SERVICES/ EXPENSES	\$951.68
				77714000-52150	LEGAL SERVICES/ EXPENSES	(\$284.00)
				80014000-52150	LEGAL SERVICES/ EXPENSES	\$1,042.49
				82014000-52150	LEGAL SERVICES/ EXPENSES	\$1,013.43
				90214000-52150	LEGAL SERVICES/ EXPENSES	\$268.81
				Vendor Total:		\$36,083.41
DEEP VALLEY SECURITY	11286	SERVICE CALL	\$135.00	10022700-56300	BUILDING MAINT. & REPAIR	\$135.00
	12379 1	UPGRADE SECURITY SYSTEM WTP	\$125.90	82027111-52100	CONTRACTUAL SERVICES	\$125.90
	12379 7	SECURITY SYSTEM MONITORING AT	\$54.95	10022100-52180	SECURITY SERVICES	\$54.95
	12379	ALARM SERVICES PER ATTACHED CO	\$184.70	10022100-52180	SECURITY SERVICES	\$26.95
				10022100-52180	SECURITY SERVICES	\$29.95
				10022700-52180	SECURITY SERVICES	\$42.95
				20824700-52180	SECURITY SERVICES	\$42.95
				73022600-52180	SECURITY SERVICES	\$19.95
				73022600-52180	SECURITY SERVICES	\$21.95
	12379 5	SECURITY UPGRADE & MONITORING/	\$42.95	10022700-52180	SECURITY SERVICES	\$42.95
	12379 2	MONITORING - SOFTBALL COMPLEX	\$32.95	10022822-52180	SECURITY SERVICES	\$32.95
	12379 4	SECURITY MONITORING SVCS - GAR	\$46.95	20824300-52180	SECURITY SERVICES	\$46.95
	12379 3	SECURITY MONITORING SVCS - STR	\$49.95	20824300-52180	SECURITY SERVICES	\$49.95
	12379 6	UPGRADE SECURITY SYSTEM FOR EL	\$62.95	20824300-52180	SECURITY SERVICES	\$62.95
			Vendor Total:		\$736.30	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DIANN LUCCHETTI	TR 9/25-27/24	TRAVEL REIMBURSEMENT	\$53.65	80026400-57100	LEARNING AND DEVELOPMENT	\$53.65
					Vendor Total:	\$53.65
DOUGLAS ERIC JOHNSON	JUL-SEP 24	QUARTERLY PLANNING COMMISSION STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
					Vendor Total:	\$300.00
DOWN RANGE INVESTMENTS LLC	707085	BODY ARMOR	\$1,247.57	10020210-54100	SUPPLIES	\$1,247.57
	707084	BODY ARMOR	\$9,657.65	10020210-54100	SUPPLIES	\$9,657.65
					Vendor Total:	\$10,905.22
EFAX CORPORATE	5043861	EFAX SERVICES	\$159.90	20012200-52100	CONTRACTUAL SERVICES	\$159.90
					Vendor Total:	\$159.90
ENTENMANN-ROVIN CO	0183544-IN	UPD DOME BADGES	\$1,641.23	20016100-54167	EMPLOYEE DEVELOPMENT	\$1,641.23
					Vendor Total:	\$1,641.23
EUREKA OXYGEN CO	U 209098	EQUIPMENT MAINTENANCE	\$118.02	20824300-54100	SUPPLIES	\$118.02
					Vendor Total:	\$118.02
FASTENAL	CASA865287	S/S TRUBOLT 1/2X3.75, S/S TRUBOLT 1/2X2.75	\$327.59	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$327.59
					Vendor Total:	\$327.59
FERGUSON US HOLDINGS INC	0272139	3/4-1 COP SHUOTTOFF TOOL	\$397.24	82027114-54102	SMALL TOOLS	\$397.24
					Vendor Total:	\$397.24
FLOCK GROUP INC	INV-45941	FLOCK CAMERA SYSTEM	\$6,000.00	10521210-54500	EQUIP RENTS AND LEASES	\$6,000.00
					Vendor Total:	\$6,000.00
FUJUN BERNIE	10/19-20/24	2 OF 2: CHILDRENS STAGE AND DJ PUMPKINFEST 2024	\$1,250.00	31622861-52100	CONTRACTUAL SERVICES	\$1,250.00
					Vendor Total:	\$1,250.00
GENERAL PACIFIC INC	1501737	SERVICE ENTRANCE SLEEVE	\$666.32	80000000-12104	INVENTORY - PURCHASES	\$666.32
	1501434	TWIST-TITE WIRE SEAL ASSEMBLY	\$707.69	80026200-54100	SUPPLIES	\$707.69
					Vendor Total:	\$1,374.01
GHILOTTI CONSTRUCTION COMPANY INC	6071*13	RECYCLED WATER PROJECT PHASE 4	\$2,519,801.33	83027330-80230	INFRASTRUCTURE	\$2,519,801.33
					Vendor Total:	\$2,519,801.33

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI047045	DOOR SWITCH	\$127.38	10521210-56130	EXTERNAL SERVICES	\$127.38
Vendor Total:						\$127.38
HACH COMPANY	14190158	PAO STD SOLENOID	\$153.51	84027225-54103	LAB SUPPLIES	\$153.51
Vendor Total:						\$153.51
INTEGRITY SHRED LLC	161042	DOCUMENT SHREDDING	\$144.00	20012500-52100	CONTRACTUAL SERVICES	\$144.00
	160758	DOCUMENT SHREDDING	\$65.00	10020210-54100	SUPPLIES	\$32.50
				20620231-54100	SUPPLIES	\$32.50
Vendor Total:						\$209.00
INTERSTATE SALES	15823	ENNIS YELLOW CALSPEC IN 5'S	\$1,099.14	10024620-54125	PW - TRAFFIC PAINT	\$1,099.14
Vendor Total:						\$1,099.14
JAKE BURGESS - PETTY CASH	101124	CASH PRIZES: ANNUAL COLORING CONTEST	\$200.00	31622861-54100	SUPPLIES	\$200.00
	100824	PUMPKINFEST ANNUAL WEIGH-OFF	\$1,500.00	31622861-54100	SUPPLIES	\$1,500.00
Vendor Total:						\$1,700.00
JENNIFER M BRAUS	20241733	AMBULANCE BILLING SERVICES AUG	\$3,144.90	71021100-52110	AMBULANCE BILLING	\$3,144.90
	20241555	AMBULANCE BILLING SERVICES JULY	\$3,504.72	71021100-52110	AMBULANCE BILLING	\$3,504.72
Vendor Total:						\$6,649.62
JOSEFINA DUENAS	TR 9/13-14/24	TRAVEL REIMBURSEMENT	\$268.00	20010000-57100	LEARNING AND DEVELOPMENT	\$268.00
Vendor Total:						\$268.00
LANGUAGE LINE SERVICE INC	11418807	TRANSLATION AND INTERPRETING	\$3.84	20012300-52100	CONTRACTUAL SERVICES	\$3.84
Vendor Total:						\$3.84
LEAVITT COMMUNICATIONS LLC	100001143-1	CABLE, REMOTE MOUNT FOR RADIO	\$2,021.17	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,021.17
Vendor Total:						\$2,021.17
LIFE ASSIST INC	1505032	MISC. EMS SUPPLIES AS NEEDED	\$353.66	10521210-54107	EMS SUPPLIES	\$176.83
				71021100-54107	EMS SUPPLIES	\$176.83
	1510326	MISC. EMS SUPPLIES AS NEEDED	\$480.97	10521210-54107	EMS SUPPLIES	\$240.49
				71021100-54107	EMS SUPPLIES	\$240.48
Vendor Total:						\$834.63
LUCAS MARTIN	101124	BOOT ALLOWANCE	\$142.36	82027114-54100	SUPPLIES	\$71.18

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LUCAS MARTIN	101124	BOOT ALLOWANCE	\$142.36	84027221-54100	SUPPLIES	\$71.18
					Vendor Total:	\$142.36
MARCOS VEGA	0035236	REC REFUND: OAK MANOR RENTAL	\$200.00	10022100-46360	PARKS RENTAL	\$200.00
					Vendor Total:	\$200.00
MARI RODIN	TR 9/26/24	TRAVEL REIMBURSEMENT	\$69.01	20010000-57100	LEARNING AND DEVELOPMENT	\$69.01
					Vendor Total:	\$69.01
MARK HILLIKER	JUL-SEP 24	QUARTERLY PLANNING COMMISSION STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
					Vendor Total:	\$300.00
MATHESON TRI-GAS INC	0030290302	OXYGEN & MISC. AS NEEDED	\$47.91	71021100-54100	SUPPLIES	\$47.91
					Vendor Total:	\$47.91
MATT KEIZER	TA 10/21-24/24	TRAVEL ADVANCE	\$861.64	10523600-57100	LEARNING AND DEVELOPMENT	\$861.64
					Vendor Total:	\$861.64
MED-PACKS LLC	35010	NARCBX REPAIR	\$41.00	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$41.00
					Vendor Total:	\$41.00
MELISSA MICHAEL	TA 10/24-25/24	TRAVEL ADVANCE	\$283.61	84027225-57100	LEARNING AND DEVELOPMENT	\$283.61
					Vendor Total:	\$283.61
MENDOCINO COLLEGE	137248	PUMPKINFEST DONATION TRAFFIC CONTROL	\$1,000.00	31622861-52100	CONTRACTUAL SERVICES	\$1,000.00
					Vendor Total:	\$1,000.00
MENDOCINO WOMEN'S POLITICAL COALITION	0036888	REFUND: DEPOSIT FOR COUNCIL CHAMBERS RENTAL	\$200.00	10000000-46610	COUNCIL CHAMBER RENTALS	\$200.00
					Vendor Total:	\$200.00
MICHELLE WAGENET	TA 10/15-17/24	TRAVEL ADVANCE	\$417.92	82027111-57100	LEARNING AND DEVELOPMENT	\$417.92
					Vendor Total:	\$417.92
MILSOFT UTILITY SOLUTIONS INC	20245515	REPLACEMENT OF UTILITY BILLING	\$3,419.08	20513300-54320	SOFTWARE	\$3,419.08
					Vendor Total:	\$3,419.08
MINTIER HARNISH LP	UKIAHGPU-41	GPU, EIR & ADVANCED PLANNING	\$11,415.25	10012900-52100	CONTRACTUAL SERVICES	\$11,415.25
					Vendor Total:	\$11,415.25

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MYERS MEDICAL PHARMACY	571678	EMS SUPPLIES	\$599.90	10521210-54107	EMS SUPPLIES	\$299.95
				71021100-54107	EMS SUPPLIES	\$299.95
				Vendor Total:		\$599.90
NALINI GUPTA	TA 10/8/24	TRAVEL ADVANCE	\$63.00	10020210-57100	LEARNING AND DEVELOPMENT	\$63.00
				Vendor Total:		\$63.00
NICK BARBIERI TRUCKING LLC	0159261-IN	CARDLOCK FUEL PURCHASES	\$591.63	84027221-56210	FUEL & FLUIDS	\$591.63
				Vendor Total:		\$591.63
NORTH COAST TIRE RECYCLING LLC	148	MSWMA GRANT	\$7,063.32	92000000-52100	CONTRACTUAL SERVICES	\$7,063.32
	147	MSWMA GRANT	\$8,399.39	92000000-52100	CONTRACTUAL SERVICES	\$8,399.39
	146	MSWMA GRANT	\$9,969.22	92000000-52100	CONTRACTUAL SERVICES	\$9,969.22
				Vendor Total:		\$25,431.93
NORTHERN AGGREGATES INC	78873	MISC. ROCK & ROAD PATCH MATERIALS	\$775.84	84027225-56300	BUILDING MAINT. & REPAIR	\$775.84
				Vendor Total:		\$775.84
ONESOURCE DISTRIBUTORS LLC	S007603155.005	(CT-1) CABLE TIES, 13" TY-RAP #TY527MX (50/PK)	\$293.85	80000000-12104	INVENTORY - PURCHASES	\$293.85
				Vendor Total:		\$293.85
OPERATING ENGINEERS UNION	2409	SEP 24 PW UNION DUES	\$1,104.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$1,104.00
	2409-1	SEP 24 ADMIN AND MAINT UNION DUES	\$1,725.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$1,725.00
				Vendor Total:		\$2,829.00
OPPERMAN & SON INC	01P75543	NUT COVER, CLAMP	\$35.32	84027221-56130	EXTERNAL SERVICES	\$35.32
				Vendor Total:		\$35.32
PACE SUPPLY CORPORATION	029693882 1	REMAINING BALLANCE FORM INV 029693882	\$0.73	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.73
	029777091-1	SELF SEAL PE FOAM PIPE INSULATION	\$12.46	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$12.46
	029661231-1	PVC PIPES, ADAPTER	\$384.43	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$384.43
				Vendor Total:		\$397.62
PERFORMANCE PUMP SERVICE INC	8662	REPAIR PUMP GOLF COURSE	\$525.41	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$525.41
				Vendor Total:		\$525.41

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON POWER SYSTEMS INC	G0456101	CAT LOADER	\$308,466.28	10024620-80100	MACHINERY & EQUIPMENT	\$225,000.00
				82027114-80100	MACHINERY & EQUIPMENT	\$41,733.14
				84027221-80100	MACHINERY & EQUIPMENT	\$41,733.14
				Vendor Total:		\$308,466.28
PG&E CO	7075-1 SEP 24	PACIFIC GAS & ELECTRIC	\$4.21	10022100-55210	UTILITIES	\$4.21
	0853-6 SEP 24	PACIFIC GAS & ELECTRIC	\$4,931.68	31122000-55210	UTILITIES	\$4,931.68
	Vendor Total:					\$4,935.89
PLAZA PAINT INC	U0031162	SILVER SPITFIRE, STEALTH BRUSH, WOOSTER, SHERLOCK	\$82.31	84027225-54100	SUPPLIES	\$82.31
				Vendor Total:		\$82.31
PRE-PAID LEGAL SERVICES INC	38295 OCT 24	OCT 24 PRE-PAID LEGAL SERVICES	\$103.60	20700000-20526	PREPAID LEGAL - AFLAC	\$103.60
				Vendor Total:		\$103.60
PUBLIC RISK, INNOVATION, SOLUTIONS AND MANAGEMENT	25400958	OCT - DEC 2024 7 EMPLOYEES	\$67.62	10521210-52181	VOLUNTEER EXPENSES	\$67.62
				Vendor Total:		\$67.62
PURE PROPERTY	96402-009	UTILITY REFUND	\$11.22	90100000-10421	UTILITY RECEIVABLES CLEARING	\$11.22
				Vendor Total:		\$11.22
RADIUS TELEMATICS LLC	INV173969	MONTHLY DATA SERVICES	\$180.00	10020210-52100	CONTRACTUAL SERVICES	\$180.00
				Vendor Total:		\$180.00
REOA LTD	390	OFFICIATING ADULT SOFTBALL	\$2,245.00	10022822-52100	CONTRACTUAL SERVICES	\$2,245.00
				Vendor Total:		\$2,245.00
RESPECTECH	51232	PHONE SYSTEM SERVICE	\$112.50	10521210-55100	TELEPHONE	\$50.63
				10523600-55100	TELEPHONE	\$5.62
				10621600-55100	TELEPHONE	\$11.25
				71021100-55100	TELEPHONE	\$22.50
				71021110-55100	TELEPHONE	\$22.50
				Vendor Total:		\$112.50
RINEHART OIL INC	CL44912	FUEL CARD CHARGES AS NEEDED	\$4,031.60	10521210-56210	FUEL & FLUIDS	\$3,190.78
				10523600-56210	FUEL & FLUIDS	\$77.65
				71021100-56210	FUEL & FLUIDS	\$763.17

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RINEHART OIL INC	CL44668	FUEL CARD CHARGES AS NEEDED	\$301.38	20324100-56210	FUEL & FLUIDS	\$301.38
	CL44669	FUEL CARD CHARGES AS NEEDED	\$98.08	20824700-56210	FUEL & FLUIDS	\$98.08
	CL44808	FUEL CARD CHARGES AS NEEDED	\$124.30	84027225-56210	FUEL & FLUIDS	\$124.30
	CL44666	FUEL CARD CHARGES AS NEEDED	\$248.03	84027225-56210	FUEL & FLUIDS	\$248.03
	Vendor Total:					\$4,803.39
ROTO-ROOTER PLUMBERS	73510	ROOTING SERVICES	\$265.00	73022600-56300	BUILDING MAINT. & REPAIR	\$265.00
					Vendor Total:	
RYAN MATTHEW JACKSON	092724	TROUBLE SHOOTING INTERNET OUTAGE, PROJECTS	\$1,875.00	20913900-52100	CONTRACTUAL SERVICES	\$1,875.00
					Vendor Total:	
SAFEWAY INC	SEP 24	MISC. PURCHASES AS REQUIRED	\$205.26	73022601-54109	CATERING INVENTORY & SERVICES	\$13.98
				73022601-54109	CATERING INVENTORY & SERVICES	\$28.07
				73022601-54109	CATERING INVENTORY & SERVICES	\$28.29
				73022601-54109	CATERING INVENTORY & SERVICES	\$35.05
				20012100-54100	SUPPLIES	\$19.98
				20012200-54100	SUPPLIES	\$17.98
				20012200-54100	SUPPLIES	\$24.97
				20012200-54100	SUPPLIES	\$25.96
				77725200-54100	SUPPLIES	\$10.98
				Vendor Total:		
SIGNATURE AVIATION US HOLDINGS INC	7848748	JET A FUEL	\$20,580.58	77725200-58401	AVIATION FUEL	\$20,580.58
					Vendor Total:	
SOLID WASTES SYSTEMS INC	4023	MISC. DUMP FEES	\$156.61	10022100-54100	SUPPLIES	\$30.79
				69624621-52170	UKIAH WASTE SOLUTIONS	\$28.11
				69624621-52170	UKIAH WASTE SOLUTIONS	\$33.46
				69624621-52170	UKIAH WASTE SOLUTIONS	\$64.25
				Vendor Total:		
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	I00385	MSWMA OPERATIONS	\$207.24	92000000-52528	LIABILITY INSURANCE	\$207.24

List of Checks Presented for Approval on 10/11/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	I00416	MSWMA OPERATIONS	\$458.82	92000000-52528	LIABILITY INSURANCE	\$458.82
	I00437	MSWMA OPERATIONS	\$460.89	92000000-52528	LIABILITY INSURANCE	\$460.89
	75181	MSWMA OPERATIONS	\$1,036.20	92000000-52528	LIABILITY INSURANCE	\$1,036.20
	73935	MSWMA OPERATIONS	\$19,687.85	92000000-52528	LIABILITY INSURANCE	\$19,687.85
	75410	MSWMA OPERATIONS	\$25,158.45	92000000-52528	LIABILITY INSURANCE	\$25,158.45
	Vendor Total:					\$47,009.45
SYDNEY DEARBORN	U9067660	OCT 24 REIMBURSEMENT MEDIAL INSURANCE	\$184.72	91500000-20561	ACCRUED SICK	\$184.72
					Vendor Total: \$184.72	
TESLA INC	5YJ3E1EB3R F766611	TESLAS FOR PD	\$55,163.41	10020210-80100	MACHINERY & EQUIPMENT	\$27,581.70
				10020210-80100	MACHINERY & EQUIPMENT	\$27,581.71
	5YJ3E1EBXR F770199	TESLAS FOR PD	\$55,163.41	10020210-80100	MACHINERY & EQUIPMENT	\$27,581.70
				10020210-80100	MACHINERY & EQUIPMENT	\$27,581.71
	Vendor Total:					\$110,326.82
TGIF REPAIRS INC	7251	PRINTER MAINTENANCE	\$1,283.28	20620231-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,283.28
					Vendor Total: \$1,283.28	
THAO PHI	JUL-SEP 24	QUARTERLY PLANNING COMMISSION STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
					Vendor Total: \$300.00	
TRAFFIC LOGIX CORPORATION	SIN26671	7L X 18W X 3" SPEED BUMP, BLACK, PRODUCT CODE SH71	\$6,012.08	10024620-54100	SUPPLIES	\$6,012.08
					Vendor Total: \$6,012.08	
TREY O'NEILL	TA 9/30-10/11/24	TRAVEL ADVANCE	\$180.00	10020210-57100	LEARNING AND DEVELOPMENT	\$180.00
					Vendor Total: \$180.00	
TYLER TECHNOLOGIES INC	045-482823	IMPLEMENTATION - REMOTE	\$800.00	20413500-52100	CONTRACTUAL SERVICES	\$800.00
					Vendor Total: \$800.00	
UKIAH DAILY JOURNAL	0006848388	PUBLISHING SERVICES	\$183.80	10023100-52515	ADVERTISING & PUBLICATION	\$183.80
					Vendor Total: \$183.80	
UKIAH HOST LIONS CLUB	9/28/24	CITY CAR SHOW/PANCAKE VOUCHERS	\$372.00	20012300-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$372.00
					Vendor Total: \$372.00	

List of Checks Presented for Approval on 10/11/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	560698	JANITORIAL SUPPLIES, MISC AS N	\$76.55	84027225-54100	SUPPLIES	\$76.55
					Vendor Total:	----- \$76.55
UKIAH VALLEY SANITATION DIST	104613 SEP 24	SEWER: LOW GAP RD	\$53.47	10022100-55210	UTILITIES	\$53.47
	58070 SEP 24	SEWER: 432 OBSERVATORY AVE	\$135.66	10022100-55210	UTILITIES	\$135.66
	89690 SEP 24	SEWER: 1640 S STATE ST	\$87.21	31122000-55210	UTILITIES	\$87.21
	113354 SEP 24	SEWER: 1350 HASTINGS RD	\$53.47	80026400-55210	UTILITIES	\$53.47
					Vendor Total:	----- \$329.81
UNITED SITE SERVICES	INV-4821955	PORTABLE TOILET RENTAL CONTRACT	\$157.39	10022100-52100	CONTRACTUAL SERVICES	\$157.39
	INV-4826564	PORTABLE TOILET RENTAL CONTRACT	\$195.14	10022100-52100	CONTRACTUAL SERVICES	\$195.14
	INV-4827335	PORTABLE TOILET RENTAL CONTRACT	\$195.14	10022100-52100	CONTRACTUAL SERVICES	\$195.14
					Vendor Total:	----- \$547.67
VERIZON WIRELESS	9974290872	DATA & EMERGENCY LONER PHONES	\$736.19	10022300-55100	TELEPHONE	\$38.01
				10022810-55100	TELEPHONE	\$78.01
				10022840-55100	TELEPHONE	\$38.01
				10024210-55100	TELEPHONE	\$19.01
				10024620-55100	TELEPHONE	\$9.50
				20913900-55100	TELEPHONE	\$38.02
				70024500-55100	TELEPHONE	\$9.50
				77725200-55100	TELEPHONE	\$80.02
				80026210-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$312.09
				82027110-55100	TELEPHONE	\$41.17
				84027221-55100	TELEPHONE	\$17.42
				84027225-55100	TELEPHONE	\$17.42
					Vendor Total:	----- \$736.19
WEST YOST ASSOCIATES INC	2059948	ENG & CONSTRUCTION MGMT: SCRE	\$4,019.49	84027225-80100	MACHINERY & EQUIPMENT	\$1,362.11
				84027225-80100	MACHINERY & EQUIPMENT	\$2,657.38
					Vendor Total:	----- \$4,019.49

List of Checks Presented for Approval on 10/11/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WESTERN ELECTRICAL SERVICES LLC	IWE68577	REMOTE SWITCH OPERATOR - CONTROL CONSOLE FOR ALL C	\$20,320.31	84027225-54100	SUPPLIES	\$20,320.31
					Vendor Total:	----- \$20,320.31
WYATT IRRIGATION CO	332501 01	PARTS & MISC SUPPLIES AS NEEDED	\$189.20	10022100-54100	SUPPLIES	\$189.20
					Vendor Total:	----- \$189.20
					INVOICE TOTAL:	<u>\$3,248,619.12</u>

List of Checks Presented for Approval on 10/18/2024

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ACME RIGGING COMPANY INC	341633	3/4" FUEL HOSE, 12G-8MP	\$70.65	82027114-56300	BUILDING MAINT. & REPAIR	\$35.33
				84027221-56300	BUILDING MAINT. & REPAIR	\$35.32
				Vendor Total:		\$70.65
ALL STAR FIRE EQUIPMENT, INC	259110	LION CVFM PBI MAX V-FORCE COAT, PBI PANTS	\$3,762.80	10521210-54106	SPECIALTY SUPPLIES	\$3,762.80
				Vendor Total:		\$3,762.80
ALPHA ANALYTICAL LABORATORIES INC	4093237-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	4096979-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	4095152-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$570.00	82027111-52100	CONTRACTUAL SERVICES	\$570.00
	4093439-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$60.00	84027225-52100	CONTRACTUAL SERVICES	\$60.00
	4093881-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$60.00	84027225-52100	CONTRACTUAL SERVICES	\$60.00
	4093883-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$60.00	84027225-52100	CONTRACTUAL SERVICES	\$60.00
	4096638-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$60.00	84027225-52100	CONTRACTUAL SERVICES	\$60.00
	4093250-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4093484-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4093672-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4093887-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4096870-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4096890-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4093480-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4093481-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4093889-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4093892-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4096789-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4096791-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00

List of Checks Presented for Approval on 10/18/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	4093202-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$120.00	84027225-52100	CONTRACTUAL SERVICES	\$120.00
	4096800-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$120.00	84027225-52100	CONTRACTUAL SERVICES	\$120.00
	4093746-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$135.00	84027225-52100	CONTRACTUAL SERVICES	\$135.00
	4095162-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$135.00	84027225-52100	CONTRACTUAL SERVICES	\$135.00
	4095356-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$168.75	84027225-52100	CONTRACTUAL SERVICES	\$168.75
	4094918-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$252.50	84027225-52100	CONTRACTUAL SERVICES	\$252.50
	4094011-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$356.25	84027225-52100	CONTRACTUAL SERVICES	\$356.25
	4095807-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$356.25	84027225-52100	CONTRACTUAL SERVICES	\$356.25
	4093566-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$1,050.00	84027225-52100	CONTRACTUAL SERVICES	\$1,050.00
Vendor Total:						\$4,903.75
AMAZON CAPITAL SERVICES, INC	1QHJ-CD4Y-1DYV	COFFEE CREAMER, STORAGE CONTAINERS, PLASTIC CUPS	\$59.34	73022601-54109	CATERING INVENTORY & SERVICES	\$59.34
	1TD4-GYGW-7FXP	LG CURVED GAMING MONITOR, HDMI CABLE, MONITOR ARMS	\$1,115.40	82027114-54330	COMPUTER AND TECHNOLOGY	\$557.70
				84027221-54330	COMPUTER AND TECHNOLOGY	\$557.70
	1J94-3DDK-J4ND	MULTIMAX FV COMPACT EXTERNAL ANTENNAS	\$1,083.01	71021100-56130	EXTERNAL SERVICES	\$1,083.01
	1V4F-WWK7-4CLC	PUMPKINFEST SUPPLIES	\$94.16	31622861-52160	PUMPKINFEST EXPENDITURES	\$94.16
	1L94-TQ9K-R1DM	LED PARKING LOT LIGHTS	\$207.00	90000000-23256	SPECIAL EVENTS TRUST	\$207.00
	1CQX-VL9T-3H74	AAA BATTERIES	\$14.88	10023320-54100	SUPPLIES	\$14.88
	11R6-HLYY-Y34W	POST-IT,POPUP NOTES,POST-IT NOTES	\$76.52	20012200-54100	SUPPLIES	\$76.52
	1KWR-4HCN-FK7R	ERGONOMIC CHAIR	\$479.02	20620231-54100	SUPPLIES	\$479.02
1DVM-7TR6-LPQG	CISCO CONSOLE CABLE, RATCHETING MODULAR CRIMPER	\$208.07	20913900-54100	SUPPLIES	\$208.07	
Vendor Total:						\$3,337.40
ANTONIO RENTERIA	4678	REC REFUND: INCORRECT WRITTEN CHECK	\$450.00	10022822-44915	RECREATION PROGRAM INCOME	\$450.00
Vendor Total:						\$450.00
AT&T MOBILITY	28733821832 1X100924	DATA WATER/SEWER	\$556.51	82027114-55100	TELEPHONE	\$278.26
				84027221-55100	TELEPHONE	\$278.25
Vendor Total:						\$556.51

List of Checks Presented for Approval on 10/18/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AXON ENTERPRISE INC	INUS281524	FLEET 3 CAR CAMERAS	\$33,380.77	10020210-54100	SUPPLIES	\$33,380.77
					Vendor Total:	\$33,380.77
B & B INDUSTRIAL SUPPLY INC	282829	HOT FLAT BAR, SS BOLT, SS NYLOCK, CARBIDE HOLE SAW	\$209.09	20824300-56300	BUILDING MAINT. & REPAIR	\$209.09
	283119	1/4"X1 1/4" HOT FLAT BAR, TORCH CUT FEE	\$26.37	80026110-56130	EXTERNAL SERVICES	\$26.37
	282815	COBALT DRILL BIT, TITANIUM COAT DRILL BIT	\$67.01	84027225-54102	SMALL TOOLS	\$67.01
	283001	FLAT EXPANDED METAL	\$90.24	10024620-54100	SUPPLIES	\$90.24
	283124	4" GALVANIZED POPE, CAPS PRESSED STEEL	\$439.55	80026120-54100	SUPPLIES	\$439.55
					Vendor Total:	\$832.26
BELKORP AG	1015494	MOWER BLADE KIT	\$62.29	10024620-56130	EXTERNAL SERVICES	\$62.29
					Vendor Total:	\$62.29
BKF ENGINEERS	24100190	EAST PERKINS WIDENING PROJECT	\$6,422.48	25224220-80230	INFRASTRUCTURE	\$6,422.48
					Vendor Total:	\$6,422.48
BLAKE HYLAND	TA 10/13-18/24	TRAVEL ADVANCE	\$283.00	10521210-57100	LEARNING AND DEVELOPMENT	\$283.00
					Vendor Total:	\$283.00
CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS	200023899	REGISTRATION: S BROWN	\$25.00	20013210-57100	LEARNING AND DEVELOPMENT	\$25.00
					Vendor Total:	\$25.00
CHELSEA CARRERA	33182	REC REFUND: DOG TRAINING CLASS CANCELED	\$130.00	10022850-44915	RECREATION PROGRAM INCOME	\$130.00
					Vendor Total:	\$130.00
CINTAS CORPORATION	4203842331	RUG, MAT & UNIFORM SERVICES	\$41.72	20824700-56300	BUILDING MAINT. & REPAIR	\$41.72
	4205384566	RUG, MAT & UNIFORM SERVICES	\$41.72	20824700-56300	BUILDING MAINT. & REPAIR	\$41.72
	4203842388	RUG, MAT & UNIFORM SERVICES	\$70.48	73022600-56300	BUILDING MAINT. & REPAIR	\$70.48
	4205384579	RUG, MAT & UNIFORM SERVICES	\$70.48	73022600-56300	BUILDING MAINT. & REPAIR	\$70.48
	4203842779	RUG, MAT & UNIFORM SERVICES	\$147.87	20324100-52100	CONTRACTUAL SERVICES	\$58.71
				20824300-52100	CONTRACTUAL SERVICES	\$89.16
	4204678094	RUG, MAT & UNIFORM SERVICES	\$157.76	20324100-52100	CONTRACTUAL SERVICES	\$53.45
				20824300-52100	CONTRACTUAL SERVICES	\$104.31
	4206116240	RUG, MAT & UNIFORM SERVICES	\$414.84	20324100-52100	CONTRACTUAL SERVICES	\$53.45

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CINTAS CORPORATION	4206116240	RUG, MAT & UNIFORM SERVICES	\$414.84	20824300-52100	CONTRACTUAL SERVICES	\$361.39
	4205384831	RUG, MAT & UNIFORM SERVICES	\$939.85	20324100-52100	CONTRACTUAL SERVICES	\$850.69
				20824300-52100	CONTRACTUAL SERVICES	\$89.16
	4205238970	RUG, MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	4206687947	RUG, MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	5229290007	FIRST AID SUPPLIES	\$246.82	10024620-54120	PW - SPECIAL SUPPLIES	\$246.82
	5229290030	FIRST AID SUPPLIES	\$60.18	20324100-54100	SUPPLIES	\$60.18
	4205238989	RUG, MAT & UNIFORM SERVICES	\$51.19	77725200-54100	SUPPLIES	\$51.19
	4206688030	RUG, MAT & UNIFORM SERVICES	\$51.19	77725200-54100	SUPPLIES	\$51.19
	420450199	RUG, MAT & UNIFORM SERVICES	\$53.06	77725200-54100	SUPPLIES	\$53.06
	4205952203	RUG, MAT & UNIFORM SERVICES	\$53.06	77725200-54100	SUPPLIES	\$53.06
	5229290019	FIRST AID SUPPLIES	\$72.63	77725200-54100	SUPPLIES	\$72.63
	5229290099	FIRST AID SUPPLIES	\$60.18	80026110-54100	SUPPLIES	\$60.18
	Vendor Total:					\$2,603.03
CLERK-RECORDER, MENDOCINO COUNTY	101624	CEQA CDFW FILING FEE	\$2,966.75	51124210-80230	INFRASTRUCTURE	\$2,966.75
	Vendor Total:					\$2,966.75
COMCAST	1296 OCT 24	INTERNET SERVICES	\$195.37	20913900-55100	TELEPHONE	\$195.37
	4635 OCT 24	INTERNET SERVICES	\$250.62	20913900-55100	TELEPHONE	\$250.62
	Vendor Total:					\$445.99
CONCUR TECHNOLOGIES INC	101600285683	EXPENSE AND TRAVEL SOFTWARE -	\$567.27	20413500-54320	SOFTWARE	\$567.27
	101600288410	EXPENSE AND TRAVEL SOFTWARE -	\$2,503.11	20413500-54320	SOFTWARE	\$2,503.11
	Vendor Total:					\$3,070.38
CONNECTWISE LLC	INV01222878	CONNECTWISE IT HELPDESK SOFTWARE	\$660.45	20913900-54320	SOFTWARE	\$660.45
	Vendor Total:					\$660.45
DANIEL F MEAD	52004	DUPLICATE KEYS, REPAIRS & MISC	\$54.44	10022100-54100	SUPPLIES	\$54.44
	Vendor Total:					\$54.44
DC CUSTOMS INC	200411	LIGHT BARS	\$1,259.42	10521210-56130	EXTERNAL SERVICES	\$1,259.42
	Vendor Total:					\$1,259.42

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEEDEE LEVINE	33326	REC REFUND: YOUTH BASKETBALL	\$85.00	10022831-44915	RECREATION PROGRAM INCOME	\$85.00
					Vendor Total:	\$85.00
ECONOMIC DEVELOPMENT & FINANCING CORPORATION	2023023	24/25 PERFORMANCE AGREEMENT	\$12,455.25	20012600-52100	CONTRACTUAL SERVICES	\$12,455.25
					Vendor Total:	\$12,455.25
EDDIE VEDOLLA JR	9/9-30/24	INSTRUCTOR	\$395.50	10022850-52100	CONTRACTUAL SERVICES	\$395.50
					Vendor Total:	\$395.50
ELLIES MUTT HUT	087471	INTERVIEW LUNCHES	\$47.64	20016100-54163	INTERVIEW SUPPLIES	\$47.64
					Vendor Total:	\$47.64
FEDERAL EXPRESS	8-641-25223	SHIPPING SERVICES	\$40.19	10020210-54101	POSTAGE	\$40.19
	8-633-89145	SHIPPING SERVICES	\$40.64	10020210-54101	POSTAGE	\$40.64
					Vendor Total:	\$80.83
FINANCIAL PACIFIC LEASING INC	7715698	FINANCING OF TWO PIERCE ENFORCEMENT	\$63,979.74	10000000-74501	CAPITAL LEASE INTEREST	\$5,320.14
				10000000-74500	CAPITAL LEASE PRINCIPAL	\$58,659.60
					Vendor Total:	\$63,979.74
FRIEDMANS HOME IMPROVEMENT	INV19204535	MISC. ITEMS AS NEEDED	\$4.64	10521210-56300	BUILDING MAINT. & REPAIR	\$4.64
	INV19173461	MISC. ITEMS AS NEEDED	\$23.90	10521210-56300	BUILDING MAINT. & REPAIR	\$23.90
	INV19141498	MISC. ITEMS AS NEEDED	\$31.84	10521210-56300	BUILDING MAINT. & REPAIR	\$31.84
	INV19115463	MISC. ITEMS AS NEEDED	\$49.62	10521210-56300	BUILDING MAINT. & REPAIR	\$49.62
	INV19192142	MISC. ITEMS AS NEEDED	\$71.55	10521210-56300	BUILDING MAINT. & REPAIR	\$71.55
	INV19142342	MISC. ITEMS AS NEEDED	\$92.80	10521210-56300	BUILDING MAINT. & REPAIR	\$92.80
	INV19151164	MISC. ITEMS AS NEEDED	\$104.85	10521210-56300	BUILDING MAINT. & REPAIR	\$104.85
	INV19090534	MISC. ITEMS AS NEEDED	\$39.62	31122000-56300	BUILDING MAINT. & REPAIR	\$39.62
	INV19095035	MISC. ITEMS AS NEEDED	\$135.86	31122000-56300	BUILDING MAINT. & REPAIR	\$135.86
	INV19115627	MISC. ITEMS AS NEEDED	\$101.92	77725200-56300	BUILDING MAINT. & REPAIR	\$101.92
	INV7/18/24 1	MISC. ITEMS AS NEEDED	(\$129.37)	84027225-56300	BUILDING MAINT. & REPAIR	(\$129.37)
	INV19180137	MISC. ITEMS AS NEEDED	\$27.49	84027225-56300	BUILDING MAINT. & REPAIR	\$27.49
	INV19193295	MISC. ITEMS AS NEEDED	\$106.12	84027225-56300	BUILDING MAINT. & REPAIR	\$106.12
	INV19086179	MISC. ITEMS AS NEEDED	\$131.37	84027225-56300	BUILDING MAINT. & REPAIR	\$131.37

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV19098369	MISC. ITEMS AS NEEDED	\$161.71	84027225-56300	BUILDING MAINT. & REPAIR	\$161.71
	INV19187927	MISC. ITEMS AS NEEDED	\$202.97	84027225-56300	BUILDING MAINT. & REPAIR	\$202.97
	INV19178572	MISC. ITEMS AS NEEDED	\$0.44	80026210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.44
	INV19161850	MISC. ITEMS AS NEEDED	\$207.97	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$207.97
	INV19187056	MISC. ITEMS AS NEEDED	\$167.93	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$167.93
	INV19204678	MISC. ITEMS AS NEEDED	\$10.95	10022100-56130	EXTERNAL SERVICES	\$10.95
	INV19108246	MISC. ITEMS AS NEEDED	\$28.88	10024620-54124	PW - CONCRETE/SUPPLIES	\$28.88
	INV19190189	MISC. ITEMS AS NEEDED	\$28.28	20824700-54102	SMALL TOOLS	\$28.28
	INV19145353	MISC. ITEMS AS NEEDED	\$410.87	20824700-54102	SMALL TOOLS	\$410.87
	INV19092708	MISC. ITEMS AS NEEDED	\$7.75	10022100-54100	SUPPLIES	\$7.75
	INV19091678	MISC. ITEMS AS NEEDED	\$35.92	10022100-54100	SUPPLIES	\$35.92
	INV19154912	MISC. ITEMS AS NEEDED	\$36.77	10022100-54100	SUPPLIES	\$36.77
	INV19192830	MISC. ITEMS AS NEEDED	\$54.40	10022100-54100	SUPPLIES	\$54.40
	INV19177444	MISC. ITEMS AS NEEDED	\$65.19	10022100-54100	SUPPLIES	\$65.19
	INV19144860	MISC. ITEMS AS NEEDED	\$75.67	10022100-54100	SUPPLIES	\$75.67
	INV19129402	MISC. ITEMS AS NEEDED	\$76.15	10022100-54100	SUPPLIES	\$76.15
	INV19174007	MISC. ITEMS AS NEEDED	\$198.37	10022100-54100	SUPPLIES	\$198.37
	INV19082017	MISC. ITEMS AS NEEDED	\$123.75	10022700-54100	SUPPLIES	\$123.75
	INV19108396	MISC. ITEMS AS NEEDED	\$22.14	10022810-54100	SUPPLIES	\$22.14
	INV19092933	MISC. ITEMS AS NEEDED	\$181.17	10024620-54100	SUPPLIES	\$181.17
	INV19111239	MISC. ITEMS AS NEEDED	\$189.42	10024620-54100	SUPPLIES	\$189.42
	INV19081809	MISC. ITEMS AS NEEDED	\$192.65	10024620-54100	SUPPLIES	\$192.65
	INV19154980	MISC. ITEMS AS NEEDED	\$69.81	10521210-54100	SUPPLIES	\$69.81
	INV19185725	MISC. ITEMS AS NEEDED	\$11.54	20324100-54100	SUPPLIES	\$11.54
	INV19093207	MISC. ITEMS AS NEEDED	\$13.32	20324100-54100	SUPPLIES	\$13.32
	INV19128685	MISC. ITEMS AS NEEDED	\$46.40	20513380-54100	SUPPLIES	\$46.40
	INV19195210	MISC. ITEMS AS NEEDED	\$70.76	20513380-54100	SUPPLIES	\$70.76
	INV19176391	MISC. ITEMS AS NEEDED	\$187.22	20513380-54100	SUPPLIES	\$187.22

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV19163457	MISC. ITEMS AS NEEDED	\$190.44	20513380-54100	SUPPLIES	\$190.44
	INV19150279	MISC. ITEMS AS NEEDED	\$8.34	20824700-54100	SUPPLIES	\$8.34
	INV19147358	MISC. ITEMS AS NEEDED	\$32.50	20824700-54100	SUPPLIES	\$32.50
	INV19083865	MISC. ITEMS AS NEEDED	\$13.34	31122000-54100	SUPPLIES	\$13.34
	INV19080511	MISC. ITEMS AS NEEDED	\$25.40	31122000-54100	SUPPLIES	\$25.40
	INV19088110	MISC. ITEMS AS NEEDED	\$31.62	31122000-54100	SUPPLIES	\$31.62
	INV19087272	MISC. ITEMS AS NEEDED	\$189.37	31122000-54100	SUPPLIES	\$189.37
	INV19123763	MISC. ITEMS AS NEEDED	\$60.69	77725200-54100	SUPPLIES	\$60.69
	INV19109291	MISC. ITEMS AS NEEDED	\$537.43	77725200-54100	SUPPLIES	\$537.43
	INV19123195	MISC. ITEMS AS NEEDED	\$49.78	80026110-54100	SUPPLIES	\$49.78
	INV19091595	MISC. ITEMS AS NEEDED	\$55.08	80026110-54100	SUPPLIES	\$55.08
	INV19158134	MISC. ITEMS AS NEEDED	\$21.11	80026200-54100	SUPPLIES	\$21.11
	INV19183138	MISC. ITEMS AS NEEDED	\$28.12	80026210-54100	SUPPLIES	\$28.12
	INV19178201	MISC. ITEMS AS NEEDED	\$68.08	80026210-54100	SUPPLIES	\$68.08
	INV19124290	MISC. ITEMS AS NEEDED	\$2.54	82027111-54100	SUPPLIES	\$2.54
	INV19188565	MISC. ITEMS AS NEEDED	\$7.30	82027111-54100	SUPPLIES	\$7.30
	INV19124291	MISC. ITEMS AS NEEDED	\$11.38	82027111-54100	SUPPLIES	\$11.38
	INV19179509	MISC. ITEMS AS NEEDED	\$39.39	82027111-54100	SUPPLIES	\$39.39
	INV19188197	MISC. ITEMS AS NEEDED	\$15.57	82027114-54100	SUPPLIES	\$15.57
	INV19148777	MISC. ITEMS AS NEEDED	\$25.61	82027114-54100	SUPPLIES	\$12.80
				84027221-54100	SUPPLIES	\$12.81
	INV19086140	MISC. ITEMS AS NEEDED	\$43.18	82027114-54100	SUPPLIES	\$43.18
	INV19111287	MISC. ITEMS AS NEEDED	\$60.59	82027114-54100	SUPPLIES	\$60.59
	INV19124649	MISC. ITEMS AS NEEDED	\$98.40	82027114-54100	SUPPLIES	\$49.20
				84027221-54100	SUPPLIES	\$49.20
	INV19111364	MISC. ITEMS AS NEEDED	\$196.11	82027114-54100	SUPPLIES	\$98.06
				84027221-54100	SUPPLIES	\$98.05
	INV19205184	MISC. ITEMS AS NEEDED	\$204.16	82027114-54100	SUPPLIES	\$102.08
				84027221-54100	SUPPLIES	\$102.08

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV19141316	MISC. ITEMS AS NEEDED	\$218.16	82027114-54100	SUPPLIES	\$218.16
	INV19120352	MISC. ITEMS AS NEEDED	\$523.70	82027114-54100	SUPPLIES	\$261.85
				84027221-54100	SUPPLIES	\$261.85
	INV19080699	MISC. ITEMS AS NEEDED	\$705.66	82027114-54100	SUPPLIES	\$352.83
				84027221-54100	SUPPLIES	\$352.83
	INV19112450	MISC. ITEMS AS NEEDED	\$27.21	83027330-54100	SUPPLIES	\$27.21
	INV19117297	MISC. ITEMS AS NEEDED	\$27.21	83027330-54100	SUPPLIES	\$27.21
	INV19123067	MISC. ITEMS AS NEEDED	\$178.51	83027330-54100	SUPPLIES	\$178.51
INV19111521	MISC. ITEMS AS NEEDED	\$181.71	69624621-54100	SUPPLIES	\$181.71	
Vendor Total:						\$7,548.30
GEMINI GROUP LLC	124-15406	FULL SERVICE & REPORT DEVELOPMENT, WEB HOSTING	\$4,087.00	82027111-52100	CONTRACTUAL SERVICES	\$4,087.00
					Vendor Total:	\$4,087.00
GENERAL PACIFIC INC	1502178	TRANSFORMER, PAD MOUNT, 500 KVA-227/480Y, THREE PH	\$63,758.29	80000000-12104	INVENTORY - PURCHASES	\$63,758.29
					Vendor Total:	\$63,758.29
GGK ENTERPRISES INC	40813	OIL FILTER, AIR FILTER	\$608.58	84027225-56130	EXTERNAL SERVICES	\$608.58
					Vendor Total:	\$608.58
GHD INC	380-0055120	DOWNTOWN STREETSCAPE - UNDERGR	\$420.50	12024200-80230	INFRASTRUCTURE	\$420.50
	380-0038068	DOWNTOWN STREETSCAPE - UNDERGR	\$5,492.94	12024200-80230	INFRASTRUCTURE	\$5,492.94
	Vendor Total:					\$5,913.44
GRAINGER INC	9256259459	DETERGENT	\$50.05	84027225-54103	LAB SUPPLIES	\$50.05
					Vendor Total:	\$50.05
HANSEL FORD INC	1304460	SHOCKS, BRACKET, BOLTS, NUTS	\$760.31	10020210-56130	EXTERNAL SERVICES	\$760.31
	1303630	COOLER ASSEMBLY, INSULATOR, ANTIFREEZE	\$787.61	10020210-56130	EXTERNAL SERVICES	\$787.61
	1303319	BUMPER ASMBLY, ISOLATOR, GRILLE, BRACKET, RIVET	\$2,399.72	10020210-56130	EXTERNAL SERVICES	\$2,399.72
	1303652	MOTOR ASSEMBLY	\$314.64	10521210-56130	EXTERNAL SERVICES	\$314.64
	1304733	SENSOR ASSEMBLY, ELEMENT ASSEMBLY	\$798.15	10521210-56130	EXTERNAL SERVICES	\$798.15
	1304047	HEATER ASSEMBLY	\$94.54	71021100-56130	EXTERNAL SERVICES	\$94.54

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HANSEL FORD INC	1304114	MOTOR, HOSE	\$78.66	80026110-56130	EXTERNAL SERVICES	\$78.66
	1303666	ELEMENT	\$112.02	80026110-56130	EXTERNAL SERVICES	\$112.02
	1303787	SENSOR	\$424.28	80026110-56130	EXTERNAL SERVICES	\$424.28
	1304292	SLEEVE, FILTER ASSEMBLY	\$43.72	82027111-56130	EXTERNAL SERVICES	\$43.72
	CM1302988	CORE RETURN	(\$327.75)	82027114-56130	EXTERNAL SERVICES	(\$327.75)
	1302988	ACM, CORE DEPOSIT	\$610.93	82027114-56130	EXTERNAL SERVICES	\$610.93
	1304150	RTDKEY 3BU	\$196.65	84027221-56130	EXTERNAL SERVICES	\$196.65
	1303526	MOULDING	\$124.70	84027225-56130	EXTERNAL SERVICES	\$124.70
	1304176	LINKS	\$202.77	20324100-58510	REIMBURSABLE JOBS	\$202.77
	1303158	HOSE ASSEMBLY, ANTI-FREEZE	\$202.87	20324100-58510	REIMBURSABLE JOBS	\$202.87
	1304664	RETAINER, DUST SEAL, BOLTS, NUTS, SHAFT ASSEMBLY	\$251.37	20324100-58510	REIMBURSABLE JOBS	\$251.37
	1304038	RADIATOR, ANTIFREEZE	\$1,037.42	20324100-58510	REIMBURSABLE JOBS	\$1,037.42
	Vendor Total:					\$8,112.61
HD SUPPLY INC	INV00482946	PSI CHEM PRO PUMP W/ MANUAL SPEED CONTROL	\$2,799.34	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,799.34
Vendor Total:					\$2,799.34	
HINDERLITER DE LLAMAS AND ASSOCIATES	SIN043075	TRANSIENT OCCUPANCY TAX AUDIT	\$2,455.14	10013400-52100	CONTRACTUAL SERVICES	\$2,200.63
				10113400-52100	CONTRACTUAL SERVICES	\$254.51
				Vendor Total:		
INTEGRITY SHRED LLC	162268	DOCUMENT SHREDDING	\$38.00	10020210-54100	SUPPLIES	\$19.00
				20620231-54100	SUPPLIES	\$19.00
				Vendor Total:		
INTERSTATE SALES	16304	PREMARK 12X3 WHITE	\$1,853.77	10024620-54126	PW-PREMARKS	\$1,853.77
	16336	PREMARK 12X3	\$2,265.96	10024620-54126	PW-PREMARKS	\$2,265.96
	Vendor Total:					\$4,119.73
ISRAEL BRAVO AGUIRRE	0036722	REFUND: VINEWOOD RENTAL NO POWER	\$100.00	10022100-46360	PARKS RENTAL	\$100.00
					Vendor Total:	
ITRON INC	688359	SOFTWARE MAINTENANCE/ SUPPORT	\$558.00	20513380-54320	SOFTWARE	\$279.00
				20513382-54320	SOFTWARE	\$279.00
				Vendor Total:		

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JACINTO WALTERS AUTOMOTIVE LLC	0001289	OIL ADDITIVE	\$28.83	20324100-58510	REIMBURSABLE JOBS	\$28.83
Vendor Total:						\$28.83
JENNIFER HIGBEE	71642	REIMBURSEMENT: CERTIFICATION RENEWAL	\$385.00	82027111-57100	LEARNING AND DEVELOPMENT	\$385.00
	BA FY 24/25	BOOT ALLOWANCE	\$141.48	82027111-54100	SUPPLIES	\$141.48
Vendor Total:						\$526.48
JOANNA DELGADO	TA 10/29/24	TRAVEL ADVANCE	\$23.00	10020210-57100	LEARNING AND DEVELOPMENT	\$23.00
Vendor Total:						\$23.00
JOHNSON CONTROLS FIRE PROTECTION LP	24375464	HALON SAFETY TEST/INSPECTION	\$699.18	20824700-52100	CONTRACTUAL SERVICES	\$699.18
Vendor Total:						\$699.18
JOSEPH GARCIA	TA 10/21-25/24	TRAVEL ADVANCE	\$1,675.54	80026110-57100	LEARNING AND DEVELOPMENT	\$1,675.54
Vendor Total:						\$1,675.54
KEN FOWLER MOTORS INC	48335	SENSOR	\$58.20	80026110-56130	EXTERNAL SERVICES	\$58.20
Vendor Total:						\$58.20
KRISTINE LAWLER	TA 10/29/24	TRAVEL ADVANCE	\$147.57	20012500-57100	LEARNING AND DEVELOPMENT	\$147.57
Vendor Total:						\$147.57
LAKE PARTS INC	366355	AIR FILTER	\$27.22	10022100-56130	EXTERNAL SERVICES	\$27.22
	366330	OIL FILTER	\$36.08	10022100-56130	EXTERNAL SERVICES	\$36.08
	363459	AUTO & MACHINE PARTS & MATERIAL	\$47.02	10521210-56130	EXTERNAL SERVICES	\$47.02
	365018	AW 22 HYDR OIL 5 GAL	\$79.47	80026110-56130	EXTERNAL SERVICES	\$79.47
	363355	BATTERY, CORE DEPOSIT, ENVIRONMENTAL FEE	\$167.15	80026110-56130	EXTERNAL SERVICES	\$167.15
	364902	AUTOMATIC TRANSMISSION FILTER	\$14.69	20324100-58510	REIMBURSABLE JOBS	\$14.69
Vendor Total:						\$371.63
LEAGUE OF CALIFORNIA CITIES	1800	REDWOOD-EMPIRE DIVISION-MEETING DINNER 9/13/24	\$60.00	20010000-57100	LEARNING AND DEVELOPMENT	\$60.00
Vendor Total:						\$60.00
LYMAN GROUP INC	1923773	PROPANE	\$81.61	20824300-56210	FUEL & FLUIDS	\$81.61
Vendor Total:						\$81.61

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MARTHA KLIMIST-ZINGO	32940	REC REFUND: DOG TRAINING CLASS CANCELED	\$130.00	10022850-44915	RECREATION PROGRAM INCOME	\$130.00
					Vendor Total:	\$130.00
MATHESON TRI-GAS INC	0030209183	OXYGEN & MISC. AS NEEDED	\$157.72	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$78.86
				71021100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$78.86
					Vendor Total:	\$157.72
MAVERICK NETWORKS, INC	2401948	SERVICE: REMOTE SERVICE T&M	\$200.00	20913900-52100	CONTRACTUAL SERVICES	\$200.00
					Vendor Total:	\$200.00
MENDOCINO RUGBY CLUB	10/18-19/24	PUMPKINFEST SECURITY DONATION	\$1,000.00	31622861-52100	CONTRACTUAL SERVICES	\$1,000.00
					Vendor Total:	\$1,000.00
MICHAEL HOOVER	TA 10/27-11/1/24	TRAVEL ADVANCE	\$1,506.38	10023320-57100	LEARNING AND DEVELOPMENT	\$1,506.38
					Vendor Total:	\$1,506.38
MICHAEL STEVEN GUTIERRIEZ	101924	SOULEVITY 2024 PUMPKINFEST	\$1,100.00	31622861-52100	CONTRACTUAL SERVICES	\$1,100.00
					Vendor Total:	\$1,100.00
MOIRS	191132	CHLORINE - 15 GALLON	\$740.26	82027111-58202	CHEMICALS	\$740.26
	191271	CHLORINE - 15 GALLON	\$740.26	82027111-58202	CHEMICALS	\$740.26
	190940	CHLORINE - 15 GALLON	\$1,017.86	82027111-58202	CHEMICALS	\$1,017.86
	191162	CHLORINE - 15 GALLON	\$1,110.39	82027111-58202	CHEMICALS	\$1,110.39
	190922	3" TABLETS 50 LBS CHLORINATOR SWAN	\$206.81	84027225-58202	CHEMICALS	\$206.81
					Vendor Total:	\$3,815.58
MOTION INDUSTRIES INC	CA23-00546791	SELF PRIMING PUMP	\$1,212.48	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,212.48
	CA23-00546956	RETAINING RINGS, SNAP RINGS	\$76.35	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$76.35
					Vendor Total:	\$1,288.83
NCPA	006102-1024030	OCT 24 NCPA	\$911,990.00	80026440-58104	NCPA MANAGEMENT SERVICES	\$57,677.00
				80026440-58101	NCPA PLANT GENERATION	\$22,524.00
				80026440-58102	NCPA POWER PURCHASES	\$467,888.00
				80026440-58105	NCPA THIRD PARTY SALES	\$169,698.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NCPA	006102-1024030	OCT 24 NCPA	\$911,990.00	80026440-58103	NCPA TRANSMISSION	\$194,203.00
					Vendor Total:	\$911,990.00
NICK BARBIERI TRUCKING LLC	1161203-IN	CARDLOCK FUEL PURCHASES	\$227.85	20324100-56210	FUEL & FLUIDS	\$227.85
					Vendor Total:	\$227.85
OFFICE DEPOT INC	385301862001	PAPER, ADD, ROLL	\$71.64	20012200-54100	SUPPLIES	\$71.64
	383818126001	FRAME	\$11.75	20012500-54100	SUPPLIES	\$11.75
	383818126002	FRAMES	\$46.99	20012500-54100	SUPPLIES	\$46.99
	384912551001	LETTER OPENER	\$15.97	20513300-54100	SUPPLIES	\$15.97
					Vendor Total:	\$146.35
ONESOURCE DISTRIBUTORS LLC	S007603155.003	(CT-1) CABLE TIES, 13" TY-RAP #TY527MX (50/PK)	\$504.42	80000000-12104	INVENTORY - PURCHASES	\$504.42
	S007132240.004	GRN 39849 SHEAVE/SPOOL	\$99.72	80026120-54102	SMALL TOOLS	\$99.72
					Vendor Total:	\$604.14
ONLINE INFORMATION SRVS INC	1281643	UTILITY EXCHANGE REPORTING FY 24/25	\$198.72	20513300-52100	CONTRACTUAL SERVICES	\$198.72
					Vendor Total:	\$198.72
OPPERMAN & SON INC	01P75741	ALLISON FILTER KIT	\$79.36	10521210-56130	EXTERNAL SERVICES	\$79.36
	01P75710	AD-SP CARTRIDGE	\$86.13	10521210-56130	EXTERNAL SERVICES	\$86.13
	01P75552	BELT	\$137.07	10521210-56130	EXTERNAL SERVICES	\$137.07
	01P75945	FILTER SCREEN	\$292.22	80026110-56130	EXTERNAL SERVICES	\$292.22
	01P75946	CAP, SURGE CAP	\$52.36	84027221-56130	EXTERNAL SERVICES	\$52.36
	01P75544	CLAMPS	\$136.57	84027221-56130	EXTERNAL SERVICES	\$136.57
					Vendor Total:	\$783.71
OREILLY AUTO PARTS	2707-332055	RETURN: CORE RETURN, NEW CV SHFT	(\$354.81)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$354.81)
	2707-332459	CORE RETURN	(\$22.00)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$22.00)
	2707-334282	RETURN: A/T FILTER	(\$20.65)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$20.65)
	2707-334162	FUEL HOSE	\$7.61	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$7.61
	2707-331225	WIPER BLADES	\$152.78	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$152.78

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-330468	RETURN: BATTERIES, CORE RETURN, BATTER FEE	(\$463.31)	10020210-56130	EXTERNAL SERVICES	(\$250.19)
				20824700-56130	EXTERNAL SERVICES	(\$213.12)
	2707-334399	RETURN: WIPER BLADES, CORE RETURNS	(\$351.72)	10020210-56130	EXTERNAL SERVICES	(\$88.00)
				10020210-56130	EXTERNAL SERVICES	(\$88.00)
				10020210-56130	EXTERNAL SERVICES	(\$51.18)
				10020210-56130	EXTERNAL SERVICES	(\$22.00)
				10020210-56130	EXTERNAL SERVICES	(\$22.00)
				10020210-56130	EXTERNAL SERVICES	(\$22.00)
				10024620-56130	EXTERNAL SERVICES	(\$10.00)
				20324100-58510	REIMBURSABLE JOBS	(\$26.54)
				20324100-58510	REIMBURSABLE JOBS	(\$22.00)
	2707-330168	CORE RETURN	(\$132.00)	10020210-56130	EXTERNAL SERVICES	(\$132.00)
	2707-330178	RETURN: NEW CV SHFT	(\$86.48)	10020210-56130	EXTERNAL SERVICES	(\$86.48)
	2707-329390	DELPHI AUTOMOTIVE, DLP TD2021W	\$33.76	10020210-56130	EXTERNAL SERVICES	\$33.76
	2707-334253	WIPER BLADES	\$52.24	10020210-56130	EXTERNAL SERVICES	\$52.24
	2707-333882	WIPER BLADES	\$55.72	10020210-56130	EXTERNAL SERVICES	\$55.72
	2707-327272	HYD FLUID	\$91.43	10020210-56130	EXTERNAL SERVICES	\$91.43
	2707-329317	SWAY LINK KT	\$94.98	10020210-56130	EXTERNAL SERVICES	\$94.98
	2707-333560	BATTERY, CORE CHARGE, BATTERY FEE	\$182.04	10020210-56130	EXTERNAL SERVICES	\$182.04
	2707-329146	NEW CV SHIFTS	\$190.00	10020210-56130	EXTERNAL SERVICES	\$190.00
	2707-328909	BATTERY, CORE CHARGE, BATTERY FEE	\$253.77	10020210-56130	EXTERNAL SERVICES	\$253.77
	2707-331220	BATTERY, CORE CHARGE, BATTERY FEE	\$260.57	10020210-56130	EXTERNAL SERVICES	\$260.57
	2707-332303	BRAKE ROTOR, DISC PAD SET	\$371.12	10020210-56130	EXTERNAL SERVICES	\$371.12
	2707-328791	DISC PAD SET, BRAKE ROTOR	\$371.12	10020210-56130	EXTERNAL SERVICES	\$371.12
	2707-329210	DISC PAD SET, BRAKE ROTOR	\$411.94	10020210-56130	EXTERNAL SERVICES	\$411.94
	2707-331424	BRACKTED CAL, CORE CHARGE, HUB ASSEMBLY, NEW CV	\$471.46	10020210-56130	EXTERNAL SERVICES	\$471.46
	2707-328812	BATTERY, CORE CHARGE, BATTERY FEE	\$1,047.07	10020210-56130	EXTERNAL SERVICES	\$1,047.07

List of Checks Presented for Approval on 10/18/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-329387	MONROE MAGNUM SERVERE, SPECIALTY ITEM	\$1,066.69	10020210-56130	EXTERNAL SERVICES	\$1,066.69
	2707-334220	BATTERY, CORE CHARGE, BATTERY FEE	\$1,290.19	10020210-56130	EXTERNAL SERVICES	\$645.09
				10020210-56130	EXTERNAL SERVICES	\$645.10
	2707-330099	BATTERY, CORE CHARGE, BATTERY FEE	\$71.77	10024620-56130	EXTERNAL SERVICES	\$71.77
	2707-329597	BATTERY, CORE CHARGER, BATTERY FEE	\$406.88	10521210-56130	EXTERNAL SERVICES	\$406.88
	2707-334382	BLOWER RESTR	\$16.70	20513382-56130	EXTERNAL SERVICES	\$16.70
	2707-334290	HVAC MODULE, CORE CHARGE, BLOWER MOTOR, RESISTOR	\$452.71	20513382-56130	EXTERNAL SERVICES	\$452.71
	2707-328891	BATTERY, CORE CHARGE	\$108.04	71021100-56130	EXTERNAL SERVICES	\$108.04
	2707-327381	LUG NUT	\$2.32	80026110-56130	EXTERNAL SERVICES	\$2.32
	2707-334127	CIRCUIT BRD	\$19.59	80026110-56130	EXTERNAL SERVICES	\$19.59
	2707-331614	AIR, OIL FILTER	\$20.12	80026110-56130	EXTERNAL SERVICES	\$20.12
	2707-334568	AIR, FUEL, OIL, CABIN FILTERS	\$134.07	80026110-56130	EXTERNAL SERVICES	\$134.07
	2707-329227	AIR, OIL FILTER	\$145.07	80026110-56130	EXTERNAL SERVICES	\$145.07
	2707-331719	MINI LAMP	\$8.68	82027111-56130	EXTERNAL SERVICES	\$8.68
	2707-331765	AIR, OIL FILTER	\$19.33	82027111-56130	EXTERNAL SERVICES	\$19.33
	2707-331568	BATTERY, CORE CHARGE, BATTERY FEE	\$233.32	82027111-56130	EXTERNAL SERVICES	\$233.32
	2707-325418	MINI LAMP, MINI BULB	\$5.92	84027221-56130	EXTERNAL SERVICES	\$5.92
	2707-327246	8OZ ESTEROIL	\$13.51	84027221-56130	EXTERNAL SERVICES	\$13.51
	STMT 8/28/24	FINANCE LATE PAYMENT CHARGES	\$46.77	20013210-54700	FINES & PENALTIES	\$46.77
	2707-329244	RETURN: BRAKE ROTOR	(\$97.99)	20324100-58510	REIMBURSABLE JOBS	(\$97.99)
	2707-331358	AT/ FILTER	\$20.65	20324100-58510	REIMBURSABLE JOBS	\$20.65
	2707-326867	WASHER NOZZLE	\$35.86	20324100-58510	REIMBURSABLE JOBS	\$35.86
	2707-331244	A/T FILTER, 1QT TRANS FLUID	\$174.61	20324100-58510	REIMBURSABLE JOBS	\$174.61
	2707-331534	FUEL FITLER, OIL FILTER	\$219.44	20324100-58510	REIMBURSABLE JOBS	\$219.44
	2707-333909	BRAKE ROTOR, DISC PAD SET	\$373.82	20324100-58510	REIMBURSABLE JOBS	\$373.82
	2707-333566	BATTERY, CORE CHARGE, BATTERY FEE	\$521.13	20324100-58510	REIMBURSABLE JOBS	\$521.13

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-327747	PS ADPTR KT	\$108.86	20324100-54100	SUPPLIES	\$108.86
					Vendor Total:	\$8,034.70
OWEN EQUIPMENT SALES	00065020	SWITCH, IGNITION	\$78.03	10024620-56130	EXTERNAL SERVICES	\$78.03
	00065160	SENSOR, VALVE	\$1,240.94	82027114-56130	EXTERNAL SERVICES	\$1,240.94
					Vendor Total:	\$1,318.97
PACE SUPPLY CORPORATION	029908652	4CC LAV FCT CP LVR 1.2GPM P/PU ADA CLASSIC DELTA	\$114.76	20824700-56300	BUILDING MAINT. & REPAIR	\$114.76
	029800550-4	(CL-406) SS1 4.95-5.35 X 12" ALL STAINLESS REPAIR	\$76.80	82000000-12104	INVENTORY - PURCHASES	\$76.80
	029907546	2 CTS PG LF BRS COMP CPLG FORD	\$327.72	82000000-12104	INVENTORY - PURCHASES	\$327.72
	029890280	BRS ANGLE BALL METER VLV W/ LW FORD	\$939.26	82000000-12104	INVENTORY - PURCHASES	\$623.20
				82027114-54100	SUPPLIES	\$316.06
					Vendor Total:	\$1,458.54
PACIFIC MARINE ENGINEERING	103/1	BOOT ALLOWANCE: T SCHMUCKLEY	\$185.09	20513380-54100	SUPPLIES	\$92.55
				20513382-54100	SUPPLIES	\$92.54
					Vendor Total:	\$185.09
PETERSON TRUCKS INC	20225U	FLEETRITE	\$25.60	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$25.60
	20412U	KIT, FUEL	\$61.96	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$61.96
	20201U	CRC BRAKLE, ES COMPL	\$101.91	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$101.91
	20253U	PAC FS	\$372.55	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$372.55
	20169U	FILTER, ASSYOIL, KIT FUEL FILTER, DISPOSABLE CENTR	\$61.40	10521210-56130	EXTERNAL SERVICES	\$61.40
	20102U	GASKET, VALVE, SEAL O RING	\$109.09	10521210-56130	EXTERNAL SERVICES	\$109.09
	20321U	THERMOSTAT	\$138.45	10521210-56130	EXTERNAL SERVICES	\$138.45
	20330U	FILTERS, CRC BRAKLE	\$154.82	10521210-56130	EXTERNAL SERVICES	\$154.82
	20169UX1	AIR FILTER, FILTER, DISPOSABLE	\$220.86	10521210-56130	EXTERNAL SERVICES	\$220.86
	20081U	KIT, SPEED, SENSOR TEM	\$349.10	10521210-56130	EXTERNAL SERVICES	\$349.10
	20154U	WINDOW REG	\$833.37	10521210-56130	EXTERNAL SERVICES	\$833.37
	403591S	PUJP ASSY, CORE DEPOSIT	\$1,096.06	10521210-56130	EXTERNAL SERVICES	\$1,096.06
	20156UX1	FUEL FILTER	\$33.11	84027221-56130	EXTERNAL SERVICES	\$33.11

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	20156U	LUB, SYS, FUEL, FILTERS	\$274.88	84027221-56130	EXTERNAL SERVICES	\$274.88
	20262U	CRANKCASE	\$124.27	20324100-58510	REIMBURSABLE JOBS	\$124.27
	19727U	BEARING CUP, SEAL OIL FRT	\$258.83	20324100-58510	REIMBURSABLE JOBS	\$258.83
	20187U	VALVE ASSY	\$553.90	20324100-58510	REIMBURSABLE JOBS	\$553.90
	Vendor Total:					\$4,770.16
PITNEY BOWES INC	1026021536	POSTAGE MACHINE LEASE & SUPPLIES	\$168.15	20513300-52100	CONTRACTUAL SERVICES	\$168.15
					Vendor Total:	
PUBLIC SERVICE DEPARTMENT	AUG 24	CITY UTILITIES	\$289,000.23	72022400-55211	GOLF UTILITIES	\$49,755.18
				10022100-55210	UTILITIES	\$43,212.22
				10022300-55210	UTILITIES	\$7,892.39
				10022700-55210	UTILITIES	\$3,153.42
				10024214-55210	UTILITIES	\$1,880.06
				10024620-55210	UTILITIES	\$732.25
				20620231-55210	UTILITIES	\$150.08
				20824300-55210	UTILITIES	\$1,573.68
				20824700-55210	UTILITIES	\$28,082.20
				64020213-55210	UTILITIES	\$679.93
				73022600-55210	UTILITIES	\$5,453.21
				77725200-55210	UTILITIES	\$4,237.43
				80026400-55210	UTILITIES	\$2,364.88
				80526150-55210	UTILITIES	\$12,225.53
				82027111-55210	UTILITIES	\$68,602.02
				83027330-55210	UTILITIES	\$16,204.37
				84027221-55210	UTILITIES	\$166.03
				84027225-55210	UTILITIES	\$42,635.35
				Vendor Total:		
RADIAN GENERATION HOLDCO LLC	69827	COMPLIANCE & REPORTING SERVICE	\$500.00	80026400-52100	CONTRACTUAL SERVICES	\$500.00
					Vendor Total:	
RAINBOW AGRICULTURAL SERVICES	75599/16	FUEL LINE BULK, FUEL LINE	\$20.63	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$20.63
	75633/H	2 STROKE FUEL	\$65.30	82027111-56210	FUEL & FLUIDS	\$65.30

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RAINBOW AGRICULTURAL SERVICES	913251/H	MIX OIL HP 2 CYCLE, BACKPACK BLOWER	\$692.75	10022100-54102	SMALL TOOLS	\$692.75
	75564/H	DUAL BAY SUPER CHARGER	\$271.10	10024620-54102	SMALL TOOLS	\$271.10
	917458/H	HAND SHAINSAW, BATTERIES	\$813.30	10024620-54102	SMALL TOOLS	\$813.30
	914038/H	BAT CHAINSAW W/BAT	\$1,196.54	80026110-54102	SMALL TOOLS	\$1,196.54
	7504/H	SET CORLESS SHEARS	\$163.30	10022100-54100	SUPPLIES	\$163.30
	75475/H	CHAIN LOOP	\$52.89	10024620-54100	SUPPLIES	\$52.89
	Vendor Total:					\$3,275.81
REDWOOD TREE SERVICE STATIONS INC	SEP 24	CAR WASHES & INTERIOR CLEANING	\$406.45	10020210-56130	EXTERNAL SERVICES	\$14.00
				10020210-56130	EXTERNAL SERVICES	\$16.00
				10020210-56130	EXTERNAL SERVICES	\$16.00
				10020210-56130	EXTERNAL SERVICES	\$21.00
				10020210-56130	EXTERNAL SERVICES	\$24.00
				10020210-56130	EXTERNAL SERVICES	\$39.00
				10020210-56130	EXTERNAL SERVICES	\$39.00
				10020210-56130	EXTERNAL SERVICES	\$39.00
				10023320-56130	EXTERNAL SERVICES	\$39.00
				10024210-56130	EXTERNAL SERVICES	\$32.95
				20324100-56130	EXTERNAL SERVICES	\$86.50
				80026110-56130	EXTERNAL SERVICES	\$19.00
				82027114-56130	EXTERNAL SERVICES	\$21.00
				Vendor Total:		
REDWOOD WASTE SOLUTIONS INC	116D042C	MITCHELL CREEK CLEEN UP	\$1,838.92	92000000-52173	ILLEGAL DUMP CLEANUP	\$1,838.92
					Vendor Total: \$1,838.92	
REXEL USA INC	5M97162	FUSETRON DUAL EL	\$71.33	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$71.33
	5N85468	LUMINAIRE, KARBN FULL BRIM	\$118.98	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$118.98
	5M69851	CONNECTORS, LFU IDSR020	\$142.94	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$142.94
	5M67570	HOLE SEALS, IN CONN NO THRD, STR CONNECTOR	\$208.70	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$208.70

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REXEL USA INC	5O20040	ASSORTED BAG, SOOW HD 500FT	\$40.51	10022100-54100	SUPPLIES	\$40.51
	5N31872	CB FINDER GFCI TEST, PHILLIPS, JOBSITE SPEAKER	\$97.92	20824700-54100	SUPPLIES	\$97.92
	5O42656	LOCKBACK KNIFE, CRIP TOOL, CROC, STUDS	\$198.54	82027111-54100	SUPPLIES	\$198.54
Vendor Total:						\$878.92
RINEHART OIL INC	CL44932	FUEL CARD CHARGES AS NEEDED	\$4,533.21	10020210-56210	FUEL & FLUIDS	\$4,533.21
	CL44954	FUEL CARD CHARGES AS NEEDED	\$1,164.78	10022100-56210	FUEL & FLUIDS	\$1,164.78
	CL44947	FUEL CARD CHARGES AS NEEDED	\$295.07	10023320-56210	FUEL & FLUIDS	\$295.07
	CL44949	FUEL CARD CHARGES AS NEEDED	\$28.43	10024210-56210	FUEL & FLUIDS	\$28.43
	CL44955	FUEL CARD CHARGES AS NEEDED	\$1,360.94	10024620-56210	FUEL & FLUIDS	\$1,360.94
	CL44952	FUEL CARD CHARGES AS NEEDED	\$100.21	20324100-56210	FUEL & FLUIDS	\$100.21
	CL44920	FUEL CARD CHARGES AS NEEDED	\$262.56	20324100-56210	FUEL & FLUIDS	\$262.56
	CL44948	FUEL CARD CHARGES AS NEEDED	\$149.67	20513382-56210	FUEL & FLUIDS	\$149.67
	CL44953	FUEL CARD CHARGES AS NEEDED	\$342.04	20824700-56210	FUEL & FLUIDS	\$342.04
	CL44931	FUEL CARD CHARGES AS NEEDED	\$1,826.83	80026400-56210	FUEL & FLUIDS	\$1,826.83
	CL44889	FUEL CARD CHARGES AS NEEDED	\$2,626.70	82027114-56210	FUEL & FLUIDS	\$1,313.35
				84027221-56210	FUEL & FLUIDS	\$1,313.35
Vendor Total:						\$12,859.87
RMD VENTURES LLC	1547	PRINTING SERVICES	\$609.70	10023320-54100	SUPPLIES	\$609.70
	1532	COPIES	\$64.41	84027225-54100	SUPPLIES	\$64.41
Vendor Total:						\$674.11
RONALD ROYSUM	RS 24103	REGISTRATION: FIRE	\$3,000.00	10521210-57100	LEARNING AND DEVELOPMENT	\$3,000.00
Vendor Total:						\$3,000.00
SAFETY-KLEEN SYSTEMS INC	95356143	30G PARTS WASHER SOLVENT	\$484.77	20324100-52100	CONTRACTUAL SERVICES	\$484.77
Vendor Total:						\$484.77
SEAN CONNELL TA 10/27-11/1/24 TRAVEL ADVANCE			\$1,400.29	10023200-57100	LEARNING AND DEVELOPMENT	\$1,400.29
Vendor Total:						\$1,400.29
SHAUNA DE MARQUEZ	33303	REC REFUND	\$130.00	10022850-44915	RECREATION PROGRAM INCOME	\$130.00
Vendor Total:						\$130.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SIGNATURE AVIATION US HOLDINGS INC	7851757	JET A FUEL	\$18,569.81	77725200-58401	AVIATION FUEL	\$18,569.81
Vendor Total:						\$18,569.81
SNAP-ON INDUSTRIAL	ARV/62647619	8PC HX STD DR SET	\$130.92	20824700-54102	SMALL TOOLS	\$130.92
Vendor Total:						\$130.92
SOUTHERN TIRE MART LLC	7740007578	TIRES, TUBES, REPAIRS & LABOR	\$120.00	10020210-56130	EXTERNAL SERVICES	\$120.00
	7740007698	TIRES, TUBES, REPAIRS & LABOR	\$120.00	10020210-56130	EXTERNAL SERVICES	\$120.00
	7740007697	TIRES, TUBES, REPAIRS & LABOR	\$198.33	10020210-56130	EXTERNAL SERVICES	\$198.33
	7740007594	TIRES, TUBES, REPAIRS & LABOR	\$861.34	10521210-56130	EXTERNAL SERVICES	\$861.34
	7740007575	TIRES, TUBES, REPAIRS & LABOR	\$2,679.50	10521210-56130	EXTERNAL SERVICES	\$2,679.50
	7740007629	TIRES, TUBES, REPAIRS & LABOR	\$598.35	20513382-56130	EXTERNAL SERVICES	\$598.35
	7740007501	TIRES, TUBES, REPAIRS & LABOR	\$321.20	80026110-56130	EXTERNAL SERVICES	\$321.20
	7740007502	TIRES, TUBES, REPAIRS & LABOR	\$758.13	80026110-56130	EXTERNAL SERVICES	\$758.13
	7740007507	TIRES, TUBES, REPAIRS & LABOR	\$2,695.68	80026110-56130	EXTERNAL SERVICES	\$2,695.68
	7740007291	TIRES, TUBES, REPAIRS & LABOR	\$875.50	84027225-56130	EXTERNAL SERVICES	\$875.50
	7740007678	TIRES, TUBES, REPAIRS & LABOR	\$343.91	10022100-54100	SUPPLIES	\$343.91
Vendor Total:						\$9,571.94
STAPLES CREDIT PLAN	6012554809	FLOOR DECALS	\$11.75	10020210-54100	SUPPLIES	\$11.75
	6012554811	TONER	\$332.83	10020210-54100	SUPPLIES	\$332.83
	6012554810	YOUTH BASKETBALL SUPPLIES	\$52.48	10022831-54100	SUPPLIES	\$52.48
	6010044210	DUCT TAPE	\$24.82	10022840-54100	SUPPLIES	\$24.82
	6010044209	COPY PAPER	\$10.31	10521210-54100	SUPPLIES	\$10.31
	6010044212	STAPLES 5ML POUCH 300PK	\$49.61	10521210-54100	SUPPLIES	\$49.61
	6012554812	ADD ROLL, PAD BINDER, LYSOL WIPES, CHISEL	\$137.17	20012200-54100	SUPPLIES	\$34.82
				20012200-54100	SUPPLIES	\$102.35
	6012554813	PUMPKINFEST SUPPLIES	\$142.54	31622861-54100	SUPPLIES	\$142.54
	Vendor Total:					\$761.51
STB ELECTRICAL TEST EQUIPMENT INC	73097	RUBBER TESTING, GLOVES, POCKETS, HOSES, BLANKETS	\$1,349.40	80026110-52100	CONTRACTUAL SERVICES	\$1,349.40
Vendor Total:						\$1,349.40

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STERICYCLE INC	8008377155	SHARPS DISPOSAL AS NEEDED	\$57.96	10020210-54100	SUPPLIES	\$57.96
					Vendor Total:	\$57.96
STEVEN RATLEY	2202-18	ARCHITECTURAL SVC & PLANS FOR	\$1,800.00	80126100-80220	BUILDING IMPROVEMENTS	\$1,800.00
					Vendor Total:	\$1,800.00
THURSTON CHEVROLET TOYOTA SCION	260727	LINER, PADM FR WHEEL, BOLT, CLIP, SCREW, GROMMET	\$241.72	20513382-56130	EXTERNAL SERVICES	\$241.72
	260728	COMPUTER, COMBINA	\$470.23	20513382-56130	EXTERNAL SERVICES	\$470.23
	260851	REGISTER ASSY	\$749.66	20513382-56130	EXTERNAL SERVICES	\$749.66
	260726	CABLE, SUB ASSY	\$281.81	82027111-56130	EXTERNAL SERVICES	\$281.81
					Vendor Total:	\$1,743.42
THURSTON CHRYSLER DODGE JEEP RAM	26420	AA LINK STAB	\$153.88	10020210-56130	EXTERNAL SERVICES	\$153.88
	26329	AA SHIELD FR, NUT U, SCREW TAP, AA PUSH PIN	\$412.95	10020210-56130	EXTERNAL SERVICES	\$412.95
	26402	AB SHAFT AXL CORE PRICE	\$589.38	71021100-56130	EXTERNAL SERVICES	\$589.38
	26376	AA PAD KIT, AB ROTOR BRAKE, AA WHEEL STE, FILTER	\$2,041.16	71021100-56130	EXTERNAL SERVICES	\$2,041.16
	26364	AA SENSOR CO	\$21.54	20324100-58510	REIMBURSABLE JOBS	\$21.54
	26378	AD BOTTLE CO	\$258.90	20324100-58510	REIMBURSABLE JOBS	\$258.90
					Vendor Total:	\$3,477.81
TIFFANY BREECE TA 10/28-31/24		TRAVEL ADVANCE	\$999.83	10020210-57100	LEARNING AND DEVELOPMENT	\$999.83
					Vendor Total:	\$999.83
TIMOTHY GUTIERREZ	BA FY 24/25	BOOT ALLOWANCE STATION BOOTS	\$300.00	10521210-54106	SPECIALTY SUPPLIES	\$300.00
					Vendor Total:	\$300.00
TUFTS POLYGRAPH & INVESTIGATION	2024-948(B)	POLYGRAPH & INVESTIGATION SERVICES	\$320.00	10020210-54161	BACKGROUND & PHYSICALS	\$320.00
					Vendor Total:	\$320.00
UKIAH DAILY JOURNAL	0006851546	PUBLISHING SERVICES	\$70.99	10023100-52515	ADVERTISING & PUBLICATION	\$70.99
	0006851510	PUBLISHING SERVICES	\$86.88	10023100-52515	ADVERTISING & PUBLICATION	\$86.88
	0006851794	PUBLISHING SERVICES	\$236.23	10023100-52515	ADVERTISING & PUBLICATION	\$236.23
	0006853094	PUBLISHING SERVICES	\$311.80	10023100-52515	ADVERTISING & PUBLICATION	\$311.80
	0006854172	PUBLISHING SERVICES	\$250.36	10023411-52515	ADVERTISING & PUBLICATION	\$250.36

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH DAILY JOURNAL	0006851537	PUBLISHING SERVICES	\$78.93	10523600-56130	EXTERNAL SERVICES	\$78.93
	0006851594	PUBLISHING SERVICES	\$224.76	10023100-59101	FEES	\$224.76
	0006853599	PUBLISHING SERVICES	\$264.01	10023100-59101	FEES	\$264.01
	0006851520	PUBLISHING SERVICES	\$80.52	20012500-52150	LEGAL SERVICES/ EXPENSES	\$80.52
	0006854398	PUBLISHING SERVICES	\$88.47	20012500-52150	LEGAL SERVICES/ EXPENSES	\$88.47
	0006854321	PUBLISHING SERVICES	\$91.65	20012500-52150	LEGAL SERVICES/ EXPENSES	\$91.65
	Vendor Total:					\$1,784.60
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN26004	JANITORIAL SERVICES AT WWTP FY 24/25	\$1,080.00	84027225-52100	CONTRACTUAL SERVICES	\$1,080.00
					Vendor Total:	
UKIAH WASTE SOLUTIONS, INC	176272413U034	BIOSOLID REMOVAL	\$11,196.37	84027225-52100	CONTRACTUAL SERVICES	\$11,196.37
	176272644U034	MSWMA OPERATION PERFORMED BY C&S	\$34,089.70	92000000-52170	UKIAH WASTE SOLUTIONS	\$34,089.70
	Vendor Total:					\$45,286.07
UNITED SITE SERVICES	INV-4821990	PORTABLE TOILET RENTAL CONTRACT	\$99.74	82027111-54100	SUPPLIES	\$99.74
					Vendor Total:	
WATEREUSE ASSOCIATION	D55466	MEMBERSHIP: CITY OF UKIAH	\$1,230.50	82027110-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,230.50
					Vendor Total:	
WEST YOST ASSOCIATES INC	2060041	RUSSIAN RIVER WATERSHED AGREEMENT	\$41,629.44	91190100-52100	CONTRACTUAL SERVICES	\$41,629.44
					Vendor Total:	
XEROX CORP	022206666	COPIER LEASE - SEE ADD'L DESCR	\$130.29	73022600-52100	CONTRACTUAL SERVICES	\$130.29
	022206665	COPIER LEASE - SEE ADD'L DESCR	\$666.87	10020210-54500	EQUIP RENTS AND LEASES	\$466.81
				20620231-54500	EQUIP RENTS AND LEASES	\$133.38
				64020213-54500	EQUIP RENTS AND LEASES	\$66.68
	022206663	COPIER LEASE - SEE ADD'L DESCR	\$458.37	20012200-54500	EQUIP RENTS AND LEASES	\$458.37
	022206662	COPIER LEASE - SEE ADD'L DESCR	\$481.57	20012200-54500	EQUIP RENTS AND LEASES	\$481.57
	022206664	COPIER LEASE - SEE ADD'L DESCR	\$1,902.18	20012200-54500	EQUIP RENTS AND LEASES	\$1,902.18
	022206699	XEROX C8170 COPIER LEASE FOR E	\$325.09	80026400-54500	EQUIP RENTS AND LEASES	\$325.09
Vendor Total:					\$3,964.37	

List of Checks Presented for Approval on 10/18/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ZAB ENTERPRISES INC	SEP 24 CC	PROVIDE MISC. FOOD DISHES AS NEEDED	\$1,045.42	73022601-54109	CATERING INVENTORY & SERVICES	\$1,045.42
Vendor Total:						\$1,045.42
ZONES IT SOLUTIONS INC	K23022080101	VEEAM RENEWAL	\$14,940.00	20913900-54320	SOFTWARE	\$14,940.00
Vendor Total:						\$14,940.00
INVOICE TOTAL:						\$1,649,818.85

List of Checks Presented for Approval on 10/25/2024

The following list of bills payable was reviewed and approved for payment.

Sgt. Sanguin

D. R. J.

MJR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	4095196-UKIAHELEC	MISC. LABORATORY WORK AS NEEDED	\$512.00	80026110-54100	SUPPLIES	\$512.00
Vendor Total:						\$512.00
ALTEC INDUSTRIES INC	12681790	FILTER	\$98.62	80026110-56130	EXTERNAL SERVICES	\$98.62
Vendor Total:						\$98.62
ALYSSA BOGE	TR 10/8/24	TRAVEL REIMBURSEMENT	\$18.00	10022700-57100	LEARNING AND DEVELOPMENT	\$18.00
Vendor Total:						\$18.00
AMAZON CAPITAL SERVICES, INC	1YW1-9GL9-RTCD	CRUCIAL RAM, SAMSUNG 990 PRO	\$581.34	20913900-54330	COMPUTER AND TECHNOLOGY	\$581.34
	1JTP-3VHP-Q69V	PUMPKINFEST SUPPLIES	\$42.88	31622861-52160	PUMPKINFEST EXPENDITURES	\$42.88
	1M7D-3GRL-HPCC	PUMPKINFEST SUPPLIES	\$164.14	31622861-52160	PUMPKINFEST EXPENDITURES	\$164.14
	1KV3-G3KD-Q4QN	PRINTER TONER	\$75.10	10022810-54100	SUPPLIES	\$75.10
	1NTG-M33G-MGK3	PRINTER TONER	\$211.54	10022810-54100	SUPPLIES	\$211.54
	19NG-GLKC-KTC9	PUMPKINFEST SUPPLIES	\$55.57	31622861-54100	SUPPLIES	\$55.57
	1HLW-RYG9-QD1G	DAWN DISH SPRAY, STICKY NOTES	\$18.43	73022600-54100	SUPPLIES	\$18.43
	11NL-P17M-31V4	STEREO CABLE	\$29.39	73022600-54100	SUPPLIES	\$29.39
	1NK6-Q47N-34HQ	LAPTOP COOLING PAD, HDMI CABLE	\$41.96	77725200-54100	SUPPLIES	\$41.96
	19MM-VM6K-4KHJ	STAINLESS STEEL THREADED ELBOW PIPE	\$122.10	77725200-54100	SUPPLIES	\$122.10
	1DTL-J91Y-D33R	PRINTER PAPER	\$143.70	82027114-54100	SUPPLIES	\$71.85
				84027221-54100	SUPPLIES	\$71.85
Vendor Total:						\$1,486.15
ANIXTER	6183426-00	(C-867) CONDUCTOR, 600 V UG AL 350 KCM XLP- RUTGER	\$1,906.64	80000000-12104	INVENTORY - PURCHASES	\$1,906.64
Vendor Total:						\$1,906.64
AT&T	000022448256	FIBER INTERNET	\$1,502.62	20913900-52601	DATA STORAGE & CONNECTIVITY	\$1,502.62

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	000022393244	TELEPHONE	\$19.08	10521210-55100	TELEPHONE	\$8.58
				10523600-55100	TELEPHONE	\$1.00
				10621600-55100	TELEPHONE	\$1.90
				71021100-55100	TELEPHONE	\$3.80
				71021110-55100	TELEPHONE	\$3.80
	000022393243	TELEPHONE	\$30.42	10521210-55100	TELEPHONE	\$13.70
				10621600-55100	TELEPHONE	\$4.56
				71021100-55100	TELEPHONE	\$6.08
				71021110-55100	TELEPHONE	\$6.08
	000022414076	TELEPHONE SERVICES	\$4,542.24	20913900-55100	TELEPHONE	\$4,542.24
				Vendor Total:		\$6,094.36
AT&T MOBILITY	875108535X1 0142024	VOICE & DATA CELL PHONES	\$999.06	10023200-54330	COMPUTER AND TECHNOLOGY	\$43.23
				10023200-54330	COMPUTER AND TECHNOLOGY	\$43.23
				10022100-55100	TELEPHONE	\$259.38
				10022700-55100	TELEPHONE	\$23.24
				10022810-55100	TELEPHONE	\$86.46
				20913900-55100	TELEPHONE	\$86.86
				80026400-55100	TELEPHONE	\$55.42
				82027114-55100	TELEPHONE	\$43.23
				84027221-55100	TELEPHONE	\$136.33
				84027225-55100	TELEPHONE	\$166.26
	832118877X1 0142024	DATA & VOICE CELL PHONES	\$334.93	10020210-55100	TELEPHONE	\$130.09
				20620231-55100	TELEPHONE	\$15.74
				77725200-55100	TELEPHONE	\$55.42
				80026400-55100	TELEPHONE	\$86.46
				82027110-55100	TELEPHONE	\$15.74
	832056361X1 0142024	APN MODEMS	\$659.73	10020210-55100	TELEPHONE	\$31.48

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T MOBILITY	28732530020 6X1014202	IT ON CALL PHONE	\$55.42	20913900-55100	TELEPHONE	\$55.42
					Vendor Total:	\$2,049.14
AXON ENTERPRISE INC	INUS285140	AXON AIR BUNDLE (5 YEARS)	\$5,120.16	10020210-54100	SUPPLIES	\$5,120.16
					Vendor Total:	\$5,120.16
BOUND TREE MEDICAL LLC	85508992	MISC. SUPPLIES AS NEEDED	\$859.20	10521210-54107	EMS SUPPLIES	\$429.60
				71021100-54107	EMS SUPPLIES	\$429.60
	85505356	MISC. SUPPLIES AS NEEDED	\$639.03	71021110-54107	EMS SUPPLIES	\$639.03
					Vendor Total:	\$1,498.23
BRADY INDUSTRIES NORCAL LLC	9286087	FOLDING TOWELS, BATH TISSUE	\$2,445.48	20012200-54100	SUPPLIES	\$2,445.48
					Vendor Total:	\$2,445.48
CAL-LINE EQUIPMENT INC	04315452	INTIMIDATOR 12XP TRACK CHIPPER	\$108,513.70	10621600-80100	MACHINERY & EQUIPMENT	\$108,513.70
					Vendor Total:	\$108,513.70
CALIFORNIA UNITED MECHANICAL INC	94235	LABOR, TRIP CHARGE	\$700.00	20824700-56300	BUILDING MAINT. & REPAIR	\$700.00
					Vendor Total:	\$700.00
CDW GOVERNMENT INC	AA88C3N	APC	\$5,389.69	20913900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5,389.69
					Vendor Total:	\$5,389.69
CHRISTIAN BALLESTRAZZE	TA 10/26-28/24	TRAVEL ADVANCE	\$172.00	63400000-10101	POOLED CASH	\$172.00
					Vendor Total:	\$172.00
CIRCLE PIZZA LLC	2019324	PUBLIC WORKS MEETING LUNCHEON	\$62.22	10024210-54100	SUPPLIES	\$62.22
					Vendor Total:	\$62.22
COFFEE CRITIC INC, THE	R36120	MISC. COFFEE SUPPLIES AS NEEDED	\$100.00	20012200-54100	SUPPLIES	\$100.00
					Vendor Total:	\$100.00
DANIEL STEEL & MACHINE INC	091724-C	BOOMTRUCK AND OPERATOR	\$710.00	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$710.00
					Vendor Total:	\$710.00
DAVID C MINSINGER	220000070122	UPD BIKE TUNE UPS	\$994.84	63400000-10101	POOLED CASH	\$994.84
					Vendor Total:	\$994.84
DEEP VALLEY SECURITY	12419	SERVICE CALL, PARTS	\$175.14	82027111-52100	CONTRACTUAL SERVICES	\$175.14
					Vendor Total:	\$175.14
DEFATTE EQUIPMENT INC	35876	ARTICULATED BOOM LIFT	\$2,693.51	84027225-56300	BUILDING MAINT. & REPAIR	\$2,693.51
					Vendor Total:	\$2,693.51

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEPARTMENT OF JUSTICE	766913	FINGERPRINTS	\$757.00	20016100-54161	BACKGROUND & PHYSICALS	\$96.00
				10022900-54169	LIVESCAN	\$277.00
				10022840-54100	SUPPLIES	\$384.00
	758327	CHEM/TEST REPORT CRIMINAL INVESTIGATION	\$245.00	10020210-52100	CONTRACTUAL SERVICES	\$245.00
	772411	CHEM/TEST REPORT CRIMINAL INVESTIGATION	\$280.00	10020210-52100	CONTRACTUAL SERVICES	\$280.00
	765391	CHEM/TEST REPORT CRIMINAL INVESTIGATION	\$595.00	10020210-52100	CONTRACTUAL SERVICES	\$595.00
	766788	FINGERPRINTS	\$279.00	10020210-54169	LIVESCAN	\$279.00
	Vendor Total:					\$2,156.00
DOWN RANGE INVESTMENTS LLC	720151	BOSY ARMOR	\$3,094.06	10020210-54100	SUPPLIES	\$3,094.06
EFFICIENCY SERVICES GROUP LLC	00019995	ADMIN OF EUD PUBLIC BENEFITS P	\$3,605.00	80626450-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,605.00
EUROFINS EATON ANALYTICAL LLC	3800059307	ANALYZE UCMR5 SAMPLES	\$450.00	82027111-52100	CONTRACTUAL SERVICES	\$450.00
	3800030812	ANALYZE UCMR5 SAMPLES	\$1,730.00	82027111-52100	CONTRACTUAL SERVICES	\$1,730.00
	Vendor Total:					\$2,180.00
FEDERAL EXPRESS	8-647-40096	SHIPPING SERVICES	\$204.51	10020210-54101	POSTAGE	\$49.82
				10020210-54101	POSTAGE	\$59.97
				10020210-54101	POSTAGE	\$59.97
				20413500-54101	POSTAGE	\$34.75
				Vendor Total:		\$204.51
FIDELITY NATIONAL TITLE COMPANY OF CALIFORNIA	FSNX-5142400520	PRELIMINARY TITLE REPORT: 1063 NORTH PINE ST	\$100.00	61123412-59500	LOANS ISSUED	\$100.00
	FSNX-5142400519	PRELIMINARY TITLE REPORT: 270 LUCE AVE	\$100.00	61123412-59500	LOANS ISSUED	\$100.00
	Vendor Total:					\$200.00
GABRIEL QUINONEZ	TA 10/17/24	TRAVEL ADVANCE	\$68.00	82027111-57100	LEARNING AND DEVELOPMENT	\$68.00
Vendor Total:						\$68.00
GHD INC	380-0058443	GROUNDWATER WELL FEASIBILITY A	\$20,690.92	82227115-80230	INFRASTRUCTURE	\$20,690.92
Vendor Total:						\$20,690.92

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI047235	3059312 ACTUATOR SUBASSEMBLY,LR2,90 DEG PS FRONT-DS	\$11,790.63	10521210-56130	EXTERNAL SERVICES	\$11,790.63
					Vendor Total:	\$11,790.63
GRANITE CONSTRUCTION COMPANY	2813667	MISC ROCK & ROAD PATCH MATERIA	\$3,000.45	82027114-54100	SUPPLIES	\$1,386.88
				84027221-54100	SUPPLIES	\$1,613.57
					Vendor Total:	\$3,000.45
GREATER UKIAH CHAMBER OF COMMERCE	9428	REMIBURSEMENT: PUMPKINFEST	\$1,000.00	31622861-54100	SUPPLIES	\$1,000.00
					Vendor Total:	\$1,000.00
HEIMAN INC	0935341-IN	300 GALLON SLIDE IN TANK WITH HONDA MOTOR	\$26,639.77	10621600-80100	MACHINERY & EQUIPMENT	\$26,639.77
					Vendor Total:	\$26,639.77
HILDEBRAND CONSULTING LLC	662	SPECIALIZED UTILITY FINANCIAL	\$1,000.00	84427221-52100	CONTRACTUAL SERVICES	\$1,000.00
	663	SPECIALIZED UTILITY FINANCIAL	\$1,000.00	84427221-52100	CONTRACTUAL SERVICES	\$1,000.00
					Vendor Total:	\$2,000.00
HUNTERS SERVICES INC	357107	PEST CONTROL SERVICES - QUARTE	\$1,620.00	10022100-52100	CONTRACTUAL SERVICES	\$940.00
				20824300-52100	CONTRACTUAL SERVICES	\$90.00
				20824700-52100	CONTRACTUAL SERVICES	\$305.00
				73022600-52100	CONTRACTUAL SERVICES	\$95.00
				80026210-52100	CONTRACTUAL SERVICES	\$95.00
				80026220-52100	CONTRACTUAL SERVICES	\$95.00
					Vendor Total:	\$1,620.00
ICC GENERAL CODE INC	GCI0015594	CODIFICATION SERVICES AS PER A	\$301.00	20012500-52100	CONTRACTUAL SERVICES	\$301.00
					Vendor Total:	\$301.00
INTERCOUNTY MECHANICAL & ELECTRICAL INC	9434	PROCURE PARTS	\$43.55	20824700-56300	BUILDING MAINT. & REPAIR	\$43.55
					Vendor Total:	\$43.55
INTERNATIONAL ASSOC OF CHIEFS OF POLICE INC	34577433-005	WATER TRUCK RENTAL: SEP	\$3,423.55	82027111-56130	EXTERNAL SERVICES	\$3,423.55
					Vendor Total:	\$3,423.55
JAMES ROBBINS	TA 11/6-8/24	TRAVEL ADVANCE	\$637.79	20023510-57100	LEARNING AND DEVELOPMENT	\$637.79
					Vendor Total:	\$637.79

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JASON CHAPMAN	TR 10/6-11/24	TRAVEL REIMBURSEMENT	\$414.10	10020210-57100	LEARNING AND DEVELOPMENT	\$414.10
Vendor Total:						\$414.10
JEFFREY MORRIS	TA 10/28-29/24	TRAVEL ADVANCE	\$40.00	10521210-57100	LEARNING AND DEVELOPMENT	\$40.00
Vendor Total:						\$40.00
JENNIFER DALTON	0996	FOCUS GROUP SERVICES	\$1,560.00	10022100-52100	CONTRACTUAL SERVICES	\$1,560.00
Vendor Total:						\$1,560.00
JOHN AGUILAR	TA 11/3-8/24	TRAVEL ADVANCE	\$376.00	82027114-57100	LEARNING AND DEVELOPMENT	\$376.00
Vendor Total:						\$376.00
JOHNSONS CUSTOM LANDSCAPING INC	16312	LANDSCAPE MAINTENANCE: SUBSTATION	\$350.00	80026210-52100	CONTRACTUAL SERVICES	\$350.00
	16305	LANDSCAPE MAINTENANCE: SUBSTA	\$665.00	80026400-52100	CONTRACTUAL SERVICES	\$665.00
Vendor Total:						\$1,015.00
JUSTIN MARTIN	WLBA FY 24/25	BOOT ALLOWANCE: WILDLAND BOOTS	\$413.58	10521210-54106	SPECIALTY SUPPLIES	\$413.58
Vendor Total:						\$413.58
KALI PERKINS	32935	REC REFUND: YOUTH BASKETBALL	\$85.00	10022831-44915	RECREATION PROGRAM INCOME	\$85.00
Vendor Total:						\$85.00
KASEYA US LLC	2464551589862	IT GLUE/KASEYA SOFTWARE	\$408.45	20913900-54320	SOFTWARE	\$408.45
Vendor Total:						\$408.45
KP PUBLIC AFFAIRS LLC	7012601	COMMUNITY OUTREACH PROF SVCS	\$10,000.00	20012300-52100	CONTRACTUAL SERVICES	\$10,000.00
Vendor Total:						\$10,000.00
LAKE PARTS INC	367865	CORE DPOSIT, BATTERY, RETURN CORE DEPOSIT	\$139.56	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$139.56
Vendor Total:						\$139.56
LARRY WALKER ASSOCIATES INC	00564.08-36	CONSULTING SVCS - NPDES & RECY	\$3,321.00	84027225-52100	CONTRACTUAL SERVICES	\$3,321.00
Vendor Total:						\$3,321.00
LDA PARTNERS INC	12/799-01-22	CORPORATION YARD DESIGN SERVIC	\$16,200.00	20824300-80220	BUILDING IMPROVEMENTS	\$16,200.00
Vendor Total:						\$16,200.00

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LEXISNEXIS RISK DATA MANAGEMENT INC	1100036054	LEXIS NEXIS LE PLUS SEARCHING	\$75.50	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$75.50
					Vendor Total:	----- \$75.50
LIFE ASSIST INC	1514471	MISC. EMS SUPPLIES AS NEEDED	\$102.99	10521210-54107	EMS SUPPLIES	\$51.50
				71021100-54107	EMS SUPPLIES	\$51.49
	1514508	MISC. EMS SUPPLIES AS NEEDED	\$634.30	10521210-54107	EMS SUPPLIES	\$317.15
				71021100-54107	EMS SUPPLIES	\$317.15
					Vendor Total:	----- \$737.29
LORELEI SCOTT	13184	PUMPKINFEST BANNER	\$130.65	31622861-54100	SUPPLIES	\$130.65
					Vendor Total:	----- \$130.65
MARI RODIN	094354	REIMBURSEMENT: GAS TO CALAFCO	\$72.66	20010000-57100	LEARNING AND DEVELOPMENT	\$72.66
					Vendor Total:	----- \$72.66
MARK LATIMER & ASSOCIATES INC	8077	SERVICE CALL	\$735.00	20824700-56300	BUILDING MAINT. & REPAIR	\$735.00
					Vendor Total:	----- \$735.00
MATHESON TRI-GAS INC	0030395699	OXYGEN & MISC. AS NEEDED	\$114.65	80026210-54100	SUPPLIES	\$114.65
					Vendor Total:	----- \$114.65
MATTHEW DAHL	33255	REC REFUND: DOG TRAINING CLASS	\$130.00	10022850-44915	RECREATION PROGRAM INCOME	\$130.00
					Vendor Total:	----- \$130.00
MAX BRAZILL	TR 10/6-9/24	TRAVEL REIMBURSEMENT	\$99.02	10020210-57100	LEARNING AND DEVELOPMENT	\$99.02
	TA 11/3-6/24	TRAVEL ADVANCE	\$557.77	10020210-57100	LEARNING AND DEVELOPMENT	\$557.77
					Vendor Total:	----- \$656.79
MENDOCINO COUNTY INFORMATION SERVICES DIVISION	PSB-UOF1118	REGISTRATION: UPD	\$297.00	10020210-57100	LEARNING AND DEVELOPMENT	\$297.00
					Vendor Total:	----- \$297.00
MICHELLE WAGENET	TA 10/29-30/24	TRAVEL ADVANCE	\$117.00	82027111-57100	LEARNING AND DEVELOPMENT	\$117.00
	TA 11/5-8/24	TRAVEL ADVANCE	\$735.62	82027111-57100	LEARNING AND DEVELOPMENT	\$735.62
					Vendor Total:	----- \$852.62

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MILLVIEW COUNTY WATER DISTRICT	10184 SEP 24	WATER SERVICES: 141 LOVERS LN	\$107.67	10521210-55210	UTILITIES	\$107.67
Vendor Total:						\$107.67
NANCY C VALLANCE	100324	APPRAISAL FOR 1063 N PINE ST	\$450.00	61123412-59500	LOANS ISSUED	\$450.00
	LUCE 270-UKIAH	PROPERTY APPRAISAL 270 LUCE AVE UKIAH	\$450.00	61123412-59500	LOANS ISSUED	\$450.00
Vendor Total:						\$900.00
NBS GOVERNMENT FINANCE GROUP	202408-2857	UKIAH FIRE PARCEL TAX	\$1,500.00	91521400-52100	CONTRACTUAL SERVICES	\$1,500.00
	202407-2704	UKIAH FIRE PARCEL TAX	\$7,000.00	91521400-52100	CONTRACTUAL SERVICES	\$7,000.00
	202407-2712	UKIAH FIRE PARCEL TAX	\$10,000.00	91521400-52100	CONTRACTUAL SERVICES	\$10,000.00
	202408-2869	UKIAH FIRE PARCEL TAX	\$27,500.00	91521400-52100	CONTRACTUAL SERVICES	\$27,500.00
Vendor Total:						\$46,000.00
NEW PIG CORPORATION	4336388-00	ALL PURPOSE WIPERS	\$116.28	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$116.28
	24392934-00	VESTIL, IBC MOBILE TILT STAND	\$2,518.72	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,518.72
Vendor Total:						\$2,635.00
NICK BARBIERI TRUCKING LLC	1160270-IN	CARDLOCK FUEL PURCHASES	\$430.84	10024620-56210	FUEL & FLUIDS	\$430.84
	1160263-IN	CARDLOCK FUEL PURCHASES	\$264.14	20324100-58410	GARAGE LUBRICANTS & PARTS	\$264.14
Vendor Total:						\$694.98
NOR-CAL RECYCLED ROCK & AGGREGATES INC	26423	MISC ROCK & ROAD PATCH MATERIAL	\$246.01	10024620-54122	PW - AGGREGATE BASE	\$246.01
Vendor Total:						\$246.01
O'CONNOR THOMPSON MCDONOUGH KLOTSCH LLP	2471	LEGAL SERVICES - MUSEUM ROOF P	\$40.00	20824700-80220	BUILDING IMPROVEMENTS	\$40.00
Vendor Total:						\$40.00
OCCU-MED LTD	1024511	PRE-EMPLOYMENT PHYSICALS	\$894.30	20016100-54161	BACKGROUND & PHYSICALS	\$596.20
				71021110-54161	BACKGROUND & PHYSICALS	\$298.10
Vendor Total:						\$894.30
OFFICE DEPOT INC	385610145001	TAPE	\$21.96	10020210-54100	SUPPLIES	\$21.96
	385613140001	NOTE PADS, INK CARTRIDGE	\$32.29	10020210-54100	SUPPLIES	\$32.29

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OFFICE DEPOT INC	384886873001	CALCULATOR, LETTER OPENER	\$96.74	20513300-54100	SUPPLIES	\$96.74
					Vendor Total:	\$150.99
ONESOURCE DISTRIBUTORS LLC	S007165513.007	ALUFORM ASC2 SPLICE RED	\$289.88	80000000-12104	INVENTORY - PURCHASES	\$289.88
	S007619765.004	(2U-BU-1)BUSHING WELL INSERT - SINGLE 200 A, 15 KV	\$369.63	80000000-12104	INVENTORY - PURCHASES	\$369.63
	S007619765.001	(2U-BU-1)BUSHING WELL INSERT - SINGLE 200 A, 15 KV	\$2,086.59	80000000-12104	INVENTORY - PURCHASES	\$2,086.59
	S007617027.001	CONDUCTOR, 600V OH AL #2 STR TX W/2 STR AAC BARE N	\$5,087.18	80000000-12104	INVENTORY - PURCHASES	\$5,087.18
					Vendor Total:	\$7,833.28
OWEN EQUIPMENT SALES	00065214	REGISTRATION: C BATHOLF, E TUCCI	\$598.00	82027114-57100	LEARNING AND DEVELOPMENT	\$299.00
				84027221-57100	LEARNING AND DEVELOPMENT	\$299.00
					Vendor Total:	\$598.00
PACE SUPPLY CORPORATION	029822808-1	JPA LAPTOP/MODULE/TRAINING	\$12,643.73	20513383-54330	COMPUTER AND TECHNOLOGY	\$6,321.86
				20513384-54330	COMPUTER AND TECHNOLOGY	\$6,321.87
	029487037	IPS PVC CALL CHECK VLV, TRUE UNION BALL VLV	\$621.33	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$621.33
	029687301-1	(M-65-ULT) METER, ULTRASONIC, E-SERIES SS, 3/4" (7	\$3,542.14	82000000-12104	INVENTORY - PURCHASES	\$3,542.14
					Vendor Total:	\$16,807.20
PETALUMA ECUMENICAL PROPERTIES	CREDIT 24	PHOTOVOLTAIC REFUND	\$11,936.05	80000000-48185	RENEWABLE ENERGY CREDITS	\$11,936.05
					Vendor Total:	\$11,936.05
PETERSON TRUCKS INC	20149U	PARTS & SERVICE REPAIRS AS NEEDED	\$28.64	10521210-56130	EXTERNAL SERVICES	\$28.64
					Vendor Total:	\$28.64
PG&E CO	3822-9 SEP 24	PACIFIC GAS & ELECTRIC	\$12,848.11	84027225-55200	PG&E	\$3,564.01
				10022100-55210	UTILITIES	\$7.84
				10022300-55210	UTILITIES	\$131.92
				10022700-55210	UTILITIES	\$7.84
				20824700-55210	UTILITIES	\$106.30
				70024500-55210	UTILITIES	\$749.70
				73022600-55210	UTILITIES	\$7.84

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PG&E CO	3822-9 SEP 24	PACIFIC GAS & ELECTRIC	\$12,848.11	73022600-55210	UTILITIES	\$54.10
				77725200-55210	UTILITIES	\$13.37
				82027111-55210	UTILITIES	\$8,178.15
				84027221-55210	UTILITIES	\$27.04
	1522-8 SEP 24	PACIFIC GAS & ELECTRIC	\$5.20	10521210-55210	UTILITIES	\$3.64
				10621600-55210	UTILITIES	\$1.56
	6124-2 SEP 24	PACIFIC GAS & ELECTRIC	\$1,837.92	10521210-55210	UTILITIES	\$1,286.54
				10621600-55210	UTILITIES	\$551.38
	8716-1 SEP 24	PACIFIC GAS & ELECTRIC	\$13,014.30	82027111-55210	UTILITIES	\$13,014.30
				Vendor Total:		\$27,705.53
PHILIP ANDREW WILLIAMS	119	WATER RIGHTS LEGAL COUNSEL	\$5,058.75	82027110-52150	LEGAL SERVICES/ EXPENSES	\$5,058.75
	118	WATER RIGHTS LEGAL COUNSEL	\$7,688.75	82027110-52150	LEGAL SERVICES/ EXPENSES	\$7,688.75
	Vendor Total:		\$12,747.50			
PITNEY BOWES BANK INC	OCT 24	PREPAID POSTAGE	\$6,500.00	10000000-10301	PRE-PAID POSTAGE	\$6,500.00
				Vendor Total:		\$6,500.00
PLAZA PAINT INC	U0031142	PAINT	\$109.18	82027111-56300	BUILDING MAINT. & REPAIR	\$109.18
				Vendor Total:		\$109.18
RADIOMOBILE INC	23224	#PATR-3 PATRIOT MOBILE DATA CO	\$3,856.50	10521210-54320	SOFTWARE	\$3,316.59
				71021100-54320	SOFTWARE	\$539.91
	240062	#PATR-3 PATRIOT MOBILE DATA CO	\$15,439.00	10521210-54320	SOFTWARE	\$13,277.54
				71021100-54320	SOFTWARE	\$2,161.46
	23225	#PATR-3 PATRIOT MOBILE DATA CO	\$17,517.02	10521210-54320	SOFTWARE	\$15,064.64
				71021100-54320	SOFTWARE	\$2,452.38
Vendor Total:		\$36,812.52				
RAINBOW AGRICULTURAL SERVICES	75654/H	STIHL BACKPACK BLOWER	\$598.80	82027111-54102	SMALL TOOLS	\$598.80
	75653/H	STIHL BACKPACK BLOWER	\$598.80	83027330-54102	SMALL TOOLS	\$598.80
	Vendor Total:		\$1,197.60			
REDWOOD TREE SERVICE STATIONS INC	AUG 24	CAR WASHES & INTERIOR CLEANING	\$78.00	10020210-56130	EXTERNAL SERVICES	\$78.00
Vendor Total:		\$78.00				

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD WASTE SOLUTIONS INC	176283084U039	GARBAGE SERVICES: 141 LOVERS LN	\$84.97	10521210-55210	UTILITIES	\$84.97
Vendor Total:						\$84.97
REOA LTD	391	OFFICIATING OF ADULT SOFTBALL	\$3,650.00	10022822-52100	CONTRACTUAL SERVICES	\$3,650.00
Vendor Total:						\$3,650.00
REXEL USA INC	5M66691	SQD QOB140 SP-120/240V-40A CB	\$41.48	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$41.48
Vendor Total:						\$41.48
RINEHART OIL INC	CL44806	FUEL CARD CHARGES AS NEEDED	\$196.09	20513382-56210	FUEL & FLUIDS	\$196.09
	CL44951	FUEL CARD CHARGES AS NEEDED	\$728.54	82027111-56210	FUEL & FLUIDS	\$728.54
Vendor Total:						\$924.63
ROBERT RICETTI	BA FY 24/25	BOOT ALLOWANCE	\$163.30	10022100-54100	SUPPLIES	\$163.30
Vendor Total:						\$163.30
RYAN MATTHEW JACKSON	101624	RECONFIGURED CORP YARD, CONFIGURED JOBS, RESOLVED	\$4,125.00	20913900-52100	CONTRACTUAL SERVICES	\$4,125.00
Vendor Total:						\$4,125.00
RYAN MICHEL	TA 10/26-28/24	TRAVEL ADVANCE	\$172.00	63420250-57100	LEARNING AND DEVELOPMENT	\$172.00
Vendor Total:						\$172.00
SCOTT SHAVER	TR 10/7-11/24	TRAVEL RIEMBURSEMENT	\$655.32	20913920-51291	MISC EMPLOYMENT COSTS	\$655.32
Vendor Total:						\$655.32
SNAP-ON INDUSTRIAL	ARV/62692518	3/8DR 11PC HX STD MET DR SET	\$239.66	20824700-54102	SMALL TOOLS	\$239.66
	ARV/62759752	APOLLO-D9-1 YR DATAPLAN	\$822.59	20324100-54320	SOFTWARE	\$822.59
Vendor Total:						\$1,062.25
SOLID WASTES SYSTEMS INC	SEP 24	RESIDENTIAL GARBAGE FEES	\$60,838.90	90200000-52170	UKIAH WASTE SOLUTIONS	\$60,838.90
Vendor Total:						\$60,838.90
STAPLES CREDIT PLAN	6010044211	BINDERS, BINDER W/WINDOWS	\$136.05	84027225-54100	SUPPLIES	\$136.05
Vendor Total:						\$136.05
STEPHEN BORIS PROKOP	UKIAH-2024-05	REG. COMPLIANCE,COST OF SVC,MA	\$15,875.00	80026400-52100	CONTRACTUAL SERVICES	\$15,875.00
Vendor Total:						\$15,875.00
STEVE MICHAEL BROWN	UKIAH NEW WELL-002	ENV. CONSULTING SVCS FOR MUNIC	\$12,660.00	82227115-80230	INFRASTRUCTURE	\$12,660.00
	UKIAH PHASE 4-004	CONST. INSPECTION & MONITORING	\$1,720.00	83027330-80230	INFRASTRUCTURE	\$1,720.00
Vendor Total:						\$14,380.00

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SUNCOAST RESEARCH LABS INC	48682	CITRUS KING FLOATING LIFT STATION DEGREASER, FLSD-	\$5,475.00	90000000-20210	BASIC TAX 7.5%	(\$489.90)
				84027221-54100	SUPPLIES	\$489.90
				84027221-54100	SUPPLIES	\$5,475.00
				Vendor Total:		\$5,475.00
T J K M	0055904	TRUCK ROUTE STUDY	\$1,260.00	50824210-52100	CONTRACTUAL SERVICES	\$1,260.00
					Vendor Total:	
TIM DRESBACH	TA 10/28-29/24	TRAVEL ADVANCE	\$40.00	10521210-57100	LEARNING AND DEVELOPMENT	\$40.00
					Vendor Total:	
TIMOTHY GUTIERREZ	BA FY 24/25 1	BOOT ALLOWANCE STATION BOOTS	\$50.00	10521210-54106	SPECIALTY SUPPLIES	\$50.00
					Vendor Total:	
TREY O'NEILL	TA 10/14-25/24	TRAVEL ADVANCE	\$180.00	10020210-57100	LEARNING AND DEVELOPMENT	\$180.00
					Vendor Total:	
TUFTS POLYGRAPH & INVESTIGATION	2024-975(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
					Vendor Total:	
TYLER TECHNOLOGIES INC	045-488429	INVENTORY IMPLEMENTATION SUPPORT	\$740.00	20413500-52100	CONTRACTUAL SERVICES	\$740.00
	045-488428	IMPLEMENTATION - REMOTE	\$800.00	20413500-52100	CONTRACTUAL SERVICES	\$800.00
	Vendor Total:		\$1,540.00			
UKIAH ROUND TREE GLASS INC	27858	REPLACE WINDSHEILD	\$330.00	20324100-58510	REIMBURSABLE JOBS	\$330.00
					Vendor Total:	
UKIAH TROPHIES & GIFTS	0002078	BASKETBALL, VOLLEYBALL SUPPLIES	\$628.75	10022821-54100	SUPPLIES	\$377.13
				10022824-54100	SUPPLIES	\$251.62
	0002020	SOFTBALL SUPPLIES	\$440.13	10022822-54100	SUPPLIES	\$440.13
					Vendor Total:	
UKIAH VALLEY SANITATION DIST	81411 SEP 24	SEWER SERVICES: 1500 S STATE ST	\$67.83	10521210-55210	UTILITIES	\$67.83
	90558 SEP 24	SEWER SERVICES: 141 LOVERS LN	\$86.47	10521210-55210	UTILITIES	\$86.47
	Vendor Total:		\$154.30			
UKIAH WASTE SOLUTIONS, INC	176272323U034	3 YARD RECYCLING	\$380.38	82027111-52100	CONTRACTUAL SERVICES	\$380.38
					Vendor Total:	

List of Checks Presented for Approval on 10/25/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UNITED SITE SERVICES	114-13947266	PORTABLE TOILET RENTAL CONTRACT	\$132.25	10022100-52100	CONTRACTUAL SERVICES	\$132.25
					Vendor Total:	\$132.25
UNIVAR SOLUTIONS USA INC	52470600	SODIUM HYDROXIDE 30% - ONE YEAR	\$10,567.06	84027225-58202	CHEMICALS	\$10,567.06
					Vendor Total:	\$10,567.06
US CELLULAR	683381595	CELL PHONES	\$225.35	82027111-55100	TELEPHONE	\$179.16
				84027225-55100	TELEPHONE	\$46.19
					Vendor Total:	\$225.35
VANESSA GONZALEZ	TR 10/8/24	TRAVEL REIMBURSEMENT	\$18.00	10022700-57100	LEARNING AND DEVELOPMENT	\$18.00
					Vendor Total:	\$18.00
VELLUTINI CORPORATION	PART RET 2122234/7	CONTRACT WITHHOLDING: 2122234	\$296.90	77800000-20150	AP CONTRACT RETAINAGE	\$296.90
	7	RUNWAY 15-33 PVMT REHAB CONSTRUCTION	\$9,896.25	77825200-80230	INFRASTRUCTURE	\$9,896.25
					Vendor Total:	\$10,193.15
VINCENTE MARTINEZ	TA 10/17/24	TRAVEL ADVANCE	\$68.00	83027330-57100	LEARNING AND DEVELOPMENT	\$68.00
					Vendor Total:	\$68.00
XEROX CORP	022296692	COPIER LEASE - SEE ADD'L DESCRIPTION	\$196.49	10022700-52100	CONTRACTUAL SERVICES	\$196.49
	022296691	COPIER LEASE - SEE ADD'L DESCRIPTION	\$162.44	10020210-54500	EQUIP RENTS AND LEASES	\$113.71
				20620231-54500	EQUIP RENTS AND LEASES	\$32.49
				64020213-54500	EQUIP RENTS AND LEASES	\$16.24
	022296697	COPIER LEASE - SEE ADD'L DESCRIPTION	\$168.57	10521210-54500	EQUIP RENTS AND LEASES	\$168.57
					Vendor Total:	\$527.50
ZAB ENTERPRISES INC	SEP 24	PROVIDE MISC. FOOD DISHES AS NEEDED	\$173.20	84027225-57100	LEARNING AND DEVELOPMENT	\$173.20
					Vendor Total:	\$173.20
ZAP MFG	9122	SHEETED 12X18 NOHOLES WITH WHITE D.G. D/F	\$782.69	10024620-54127	PW - SIGN POSTS/ SHEETING	\$782.69
					Vendor Total:	\$782.69
ZHONGHAO CHEN	TA 10/26-28/24	TRAVEL ADVANCE	\$342.95	63420250-57100	LEARNING AND DEVELOPMENT	\$342.95
					Vendor Total:	\$342.95
INVOICE TOTAL:						\$572,060.02

TO: MaryJo Reynolds, Accounts Payable
 CC: Jessie Brunell & Mary Horger
 FROM: Lauren Ruffin

RE: Payroll & Vendor Checks for Agenda Item
 DATE: 10/04/24

FOR PAY DATE OF:	10/04/24		
PAYROLL PERIOD:	09/15/24	TO	09/28/24
PAYROLL CHECK #'s:	516418	TO	516495
PAYROLL STUB #'s:	131404	TO	131716

TOTAL EMPLOYEE CHECKS:	\$67,644.46
TOTAL ACH TRANSACTIONS:	\$ 649,244.25
SUBTOTAL: PAYROLL CKS & DIRECT DEPOSITS	\$ 716,888.71
TOTAL VENDOR CHECKS:	\$ 2,016.13
TOTAL VENDOR EFT PAYMENTS	\$ 12,714.56
TOTAL EFT PAYMENTS - COU	\$ 385,895.37
SUBTOTAL: EFT PAYMENTS	\$ 400,626.06
GRAND TOTAL:	\$ 1,117,514.77

REISSUE OF VOID CK
 OR MANUAL CHECK:

MISC check

516418
516419
516420
516421

PAYABLE TO:

\$4,217.61	Brown, Sarah
\$10,279.20	Brown, Sarah
\$985.50	Brown, Sarah
\$187.00	Gaches, Varsity

VOID CHECK NO:

PAYABLE TO:

TO: Accounts Payable
 CC: Jessie Brunell & Mary Horger
 FROM: Lauren Ruffin

RE: Payroll & Vendor Checks for Agenda Item
 DATE: 10/18/24

FOR PAY DATE OF:	10/18/24		
PAYROLL PERIOD:	09/29/24	TO	10/12/24
PAYROLL CHECK #'s:	516496	TO	516563
PAYROLL STUB #'s:	131717	TO	132047

TOTAL EMPLOYEE CHECKS:	\$37,948.77
TOTAL ACH TRANSACTIONS:	\$ 725,217.95
SUBTOTAL: PAYROLL CKS & DIRECT DEPOSITS	\$ 763,166.72
TOTAL VENDOR CHECKS:	\$ 1,711.63
TOTAL VENDOR EFT PAYMENTS	\$ 11,757.24
TOTAL EFT PAYMENTS - COU	\$ 416,019.02
SUBTOTAL: EFT PAYMENTS	\$ 429,487.89
GRAND TOTAL:	\$ 1,192,654.61

REISSUE OF VOID CK
 OR MANUAL CHECK:
 MISC check

PAYABLE TO:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

VOID CHECK NO:

PAYABLE TO:

_____	_____
_____	_____
_____	_____
_____	_____



AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of November 2024.

DEPARTMENT: Finance

PREPARED BY: MaryJo Reynolds

PRESENTER: Consent Calendar

ATTACHMENTS:

1. November 2024 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. November 2024 Disbursement Detail

Summary: The Council will review and consider approval of the report of disbursements for the month of November 2024.

Background: Payments made during the month of November 2024 are summarized in the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the four (5) individual payment cycles within the month.

Accounts Payable Check Numbers (City & UVFA): 3060164-3060256; 3060257-3060305; 3060306-30606404; 3060405-3060521; 3060522-3060566

Accounts Payable Wire Transfers: 129

Payroll Check Numbers: 516564-516630; 516631-516697; 516698-516767

Payroll Manual Check Numbers: 516767

Direct Deposit Numbers: 132048-132380; 132381-132704; 132705-133022

Manual Direct Deposit Numbers: NA

Void Check Numbers: 3060083, 3059477, 3060070, 516660

Void Direct Deposit Numbers: N/A

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: November 2024 Summary of Disbursements

Attachment #2: Account Codes for Reference

Attachment #3: Object Codes for Reference

Attachment #4: November 2024 Disbursement Detail

Recommended Action: Approve the report of disbursements for the month of November 2024.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved:


Sage Sangiacomo, City Manager

CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF NOVEMBER

Attachment 1

FUNDS:

100 General Fund	\$357,741.80	700 Sanitary Disposal Site Fund	\$9,726.94
101 GF-(Sub-Fund) Visit Ukiah	\$30,668.93	701 Landfill Corrective Fund	
105 GF-(Sub-Fund) Fire Authority	\$28,051.82	702 Disposal Closure Reserve Fund	\$15,138.50
106 USDA Forest Serv CWDG	\$1,987.09	704 Post Closure Fund - Solid Waste	
110 Special General Fund		710 Ambulance Services Fund	\$43,554.07
120 Streets Capital Improvement		720 Golf Fund	\$9,226.40
130 Gov'tl Debt SVC/Reserve Fund		730 Conference Center Fund	\$12,911.51
131 Debt Service Reserve 2022 LRB		750 Visit Ukiah	
200 City Administrative Services	\$72,642.61	777 Airport Fund	\$98,032.60
201 Worker's Comp Fund	\$57,331.42	778 Airport Capital Improvement Fund	\$3,998.47
202 Liability Fund	\$33,762.64	779 Special Aviation Fund	
203 Garage Fund	\$10,961.00	800 Electric Fund	\$1,139,112.13
204 Purchasing Fund	\$738.34	801 Electric Capital Reserve Fund	\$543,307.80
205 Billing & Collections Fund	\$28,758.26	803 Lake Mendocino Bond Reserve	
206 Public Safety Dispatch Fund	\$855.45	805 Street Lighting Fund	\$41,790.31
207 Payroll Posting Fund	\$780,466.15	806 Public Benefits Fund	\$8,147.88
208 Building Maintenance/Corp Yard Fund	\$179,616.64	807 Cap and Trade	\$2,650.18
209 IT Fund	\$25,095.56	820 Water Fund	\$187,988.56
220 Equipment Reserve Fund		821 Water Capital Reserve Fund	\$12,185.34
249 City Housing Bond Proceeds		822 Water Capital Improvement Fund	
250 Special Revenue Fund		830 Recycled Water Fund	\$1,034,842.53
251 Special Projects Reserve Fund	\$29,721.66	840 City/District Sewer Fund	\$227,848.36
252 Streets/ROW Improvement Fund	\$225,561.44	841 Sewer Construction Fund	
253 CITY PROP 172		843 Sewer Capital Fund	
300 Park Development Fund		900 Special Deposit Trust	\$10,051.78
301 Anton Stadium Fund		901 General Service (Accts Recv)	
302 Observatory Park Fund		902 U.S.W. Billing & Collection	\$61,526.19
303 Playground & Park Amenities Fund		903 Public Safety - AB 109	\$0.00
304 Swimming Pool Fund		905 Federal Emergency Shelter Grant	
305 Riverside Park Fund		905 Mendocino Emergency Service Authority	
306 Skate Park Fund		911 Russian River Watershed Association	\$37,013.76
308 Opioid Settlement Fund		915 UVFD	\$2,184.72
310 Museum Grants	\$0.00	916 UVFD PROP 172	
311 Alex Rorbaugh Recreation Center Fund	\$6,438.40	917 UVFD Measure B	\$12,075.48
312 Downtown Business Improvement Fund	\$1,307.50	918 UVFD Mitigation	
313 LMHF Housing Asset Fund		920 MSWMA Operations	\$45,095.35
314 Winter Special Events		940 Sanitation District Special Fund	\$14,560.91
315 Advanced Planning Fund		942 Rate Stabilization - UVSD Fund	
316 SPECIAL RECREATION EVENTS	\$6,969.19	943 Sanitation District Capital Improvement Fund	
500 2106 Gas Tax Fund	\$11,083.34	952 REDIP Sewer Enterprise Fund	
501 2107 Gas Tax Fund		960 Community Redevelopment Agency	
503 2105 Gas Tax Fund		961 RDA Housing Pass-Through	
505 Signalization Fund		962 Redevelopment Housing Fund	
506 Bridge Fund		963 Housing Debt	
507 1998 STIP Augmentation Fund		964 RDA Capital Pass-Through	
508 SB325 Reimbursement Fund	\$1,470.00	965 Redevelopment Capital Improvement Fund	
509 S.T.P. Fund		966 Redevelopment Debt Service	
510 Trans-Traffic Congest Relief Fund		967 Housing Bond Proceeds	
511 Rail Trail Fund		968 Non-Housing Bond Proceeds	
600 Community Development Block Grant		969 RDA Obligation Retirement Fund	\$759,206.33
601 EDBG 94-333 Revolving Loan		844/944 Sewer Capital Projects Fund	\$737,429.58
602 Community Development Fund			
603 08-HOME-4688			
604 CDBG Grant 09-STBG-6417			
605 11-HOME-7654 Fund	\$0.00		
606 CDBG Grant 10-EDEF-7261			
607 Prop 84 Grant Fund			
609 13-CDBG-8940			
610 City RDA Projects Fund			
613 Home Program Activities			
620 CASP Train			
630 Asset Seizure Fund	\$1,224.00		
631 Asset Seizure Fund (Drug/Alcohol)			
633 H & S Education 11489(B)(2)(A1)			
634 Federal Asset Seizure Grants	\$39.87		
635 SUP Law Enforcement Service Fund			
636 CBTHP Officer			
637 Local Law Enforcement Block Grant			
638 Asset Forfeiture 11470.2 H & S			
639 Special Revenue - Police			
640 Parking District Fund	\$705.51		
670 Federal American Rescue Fund			
691 Museum Fund			
695 Transfer Station Fund			
696 Solid Waste Mitigation Fund	\$165.56		

PAYROLL CHECK NUMBERS: 516564-516630
DIRECT DEPOSIT NUMBERS: 132048-132380
PAYROLL PERIOD: 10/13-26/24
PAYROLL CHECK NUMBERS: 516631-516697
DIRECT DEPOSIT NUMBERS: 132381-132704
PAYROLL PERIOD: 10/27/24-11/09/24
PAYROLL CHECK NUMBERS: 516698-516767
DIRECT DEPOST NUMBERS: 132705-133022
PAYROLL PERIOD: 11/10-23/24

VOID CHECK NUMBERS:
3060083, 3059477, 3060070
516660

MANUAL CHECK NUMBERS:
516767

WIRE TRANSFER NUMBERS:
129

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____.

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

Director of Finance

TOTAL DEMAND PAYMENTS- A/P CHECKS \$7,141,067.01
TOTAL DEMAND PAYMENTS- EFT's \$144,209.15
TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$1,497,524.49
TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$835,825.25

* vendor name(if applicable)

TOTAL PAYMENTS \$9,618,625.90

Account Code Summary

Attachment 2

10000000	GENERAL FUND	20012300	COMMUNITY OUTREACH/PUBLIC INFO
10017200	SUCCESSOR AGENCY	20012500	CITY CLERK
10020000	POLICE - GEN FUND	20012600	ECONOMIC DEVELOPMENT
10020210	POLICE PATROL	20012800	EMERGENCY MANAGEMENT
10020214	POLICE VOLUNTEERS	20013210	ACCOUNTS PAYABLE
10020216	COPS GRANT	20013220	PAYROLL
10020217	POLICE ANIMAL CONTROL	20013400	ACCOUNTING
10020218	POLICE CSO	20013401	BUDGET MANAGEMENT
10020220	CODE ENFORCEMENT	20014000	CITY ATTORNEY
10020224	MAJOR CRIMES TASK FORCE	20015100	CITY TREASURER
10021210	CITY FIRE	20016100	HUMAN RESOURCES
10022100	PARKS	20023510	HOUSING GRANTS
10022300	AQUATICS	20023520	NON-HOUSING GRANTS
10022700	MUSEUM - GEN FUND	20100000	WORKER'S COMP FUND
10022810	RECREATION ADMINISTRATION	20116220	WORKERS COMPENSATION
10022821	ADULT BASKETBALL	20200000	LIABILITY FUND
10022822	ADULT SOFTBALL	20216200	RISK MANAGEMENT
10022824	CO-ED VOLLEYBALL	20300000	GARAGE FUND
10022831	YOUTH BASKETBALL	20324100	GARAGE
10022832	YOUTH SOFTBALL	20324110	FLEET MAINTENANCE
10022840	DAY CAMP	20400000	PURCHASING FUND
10022850	CLASSES & CLINICS	20413500	PURCHASING
10022860	SPECIAL ACTIVITIES	20413510	CAPITAL ASSET MANAGEMENT
10022900	COMM SVCS SPECIAL SERVICES	20413520	GRANTS AND SPECIAL PROJECTS
10023100	PLANNING SERVICES	20414000	LEGAL SERVICES/EXPENSES
10023110	CURRENT PLANNING	20500000	BILLING AND COLLECTION FUND
10023300	BUILDING INSPECTION	20513300	UTILITY BILLING
10023320	BUILDING INSPECTION	20513380	METERING-ELECTRIC
10023411	CDBG GENERAL ADMIN	20513382	METERING-WATER
10024200	ENGINEERING/STREETS	20600000	PUBLIC SAFETY DISPATCH FUND
10024210	ENGINEERING	20620231	POLICE UKIAH DISPATCH
10024214	TRAFFIC SIGNAL OPERATIONS	20620232	POLICE FT BRAGG DISPATCH
10024224	STORM WATER	20700000	PAYROLL POSTING FUND
10024310	CORP YARD MAINTENANCE	20800000	BUILDING & MAINTENANCE
10024620	STREETS	20822500	BUILDING & MAINTENANCE
10100000	GF- (SUB-FUND) VISIT UKIAH	20824300	BLDG MAINT CORP YARD
10112700	GF-(SUB-FUND) VISIT UKIAH	20900000	IT FUND
10500000	MEASURE S GENERAL FUND	20913900	INFORMATION TECHNOLOGY
10521210	FIRE AUTHORITY	22000000	FIXED ASSET FUND
12000000	STREET REHABILITATION	25100000	SPECIAL PROJECTS RESERVE FUND
12024200	PUBLIC WORKS ENGINEERING	25200000	STREETS/ROW IMPROVEMENT FUND
13000000	GOV'TL DEBT SVC/RESERVE FUND	25224220	STREETS/ROW IMPROVEMENT FUND
13100000	DEBT SERVICE RESERVE 2022 LRB	25300000	PROP 172 FUND
20000000	CITY ADMINISTRATIVE SERVICES	25321210	CITY FIRE
20010000	CITY COUNCIL	30000000	PARK DEVELOPMENT FEES FUND
20012100	CITY MANAGER	30022200	PARK DEVELOPMENT
20012200	ADMINISTRATIVE SUPPORT	30100000	ANTON STADIUM FUND

Account Code Summary

Attachment 2

30200000	OBSERVATORY PARK FUND	63500000	SUP.LAW ENFORCE.SVC.FD(SLESF)
30300000	PLAYGROUND & PARK AMENITIES FU	63520210	SLESF
30322230	PLAYGROUND AND PARK AMENITIES	63600000	CBTHP OFFICER
30400000	SWIMMING POOL FUND	63620210	CBTHP OFFICER
30522250	RIVERSIDE PARK	63800000	ASSET FORFEITURE 11470.2 H&S F
30600000	SKATE PARK FUND	63820210	ASSET FORFEITURE 11470 EXPENDI
30700000	SOFTBALL COMPLEX FUND	63900000	SPECIAL REVENUE POLICE
31100000	ARRC GENERAL OPERATING FUND	64000000	PKG. DIST. #1 OPER & MAINT FUN
31122000	ARRC	64012600	ECONOMIC DEVELOPMENT
31200000	DOWNTOWN BUSINESS IMPROVEMENT	64020213	POLICE PARKING ENFORCEMENT
31212600	ECONOMIC DEVELOPMENT	67000000	FEDERAL AMERICAN RESCUE FUNDS
31300000	LMIHF HOUSING ASSET FUND	69500000	TRANSFER STATION
31323400	HOUSING	69624000	SOLID WASTE MITIGATION FUND
31323431	LMI GENERAL ADMIN	70000000	SANITARY DISPOSAL SITE FUND
31500000	ADVANCED PLANNING FUND	70024500	LANDFILL 700
31523100	COMMUNITY PLANNING	70124500	LANDFILL CORRECTIVE
31600000	SPECIAL RECREATION EVENTS	70200000	DISPOSAL CLOSURE RESERVE FUND
31622861	SPECIAL RECREATION EVENTS	70224500	LANDFILL CLOSURE
50000000	GAS TAX FUND	70400000	POST CLOSURE FUND-SOLID WASTE
50024214	TRAFFIC SIGNAL OPERATIONS	71000000	AMBULANCE SERVICES FUND
50500000	SIGNALIZATION FUND	71021100	AMBULANCE SERVICES
50800000	SB325 REIMBURSEMENT FUND	72000000	GOLF FUND
50824210	SB325 ENGINEERING	72022400	GOLF
50900000	S.T.P.	73000000	CONFERENCE CENTER FUND
50924210	STP ENGINEERING	73022600	CONFERENCE CENTER
51100000	RAIL TRAIL FUND	77700000	AIRPORT FUND
51124210	Rail Trail	77714000	CITY ATTORNEY
60000000	COMM. DEVELOPMT. BLOCK GRANT F	77725200	AIRPORT OPERATIONS
60023411	CDBG GENERAL ADMIN	77800000	AIRPORT CAPITAL IMPROVEMENT FU
60023412	CDBG ACTIVITY DELIVERY	77825200	AIRPORT CAPITAL
61100000	CDBG 16-CDBG-11147	77900000	SPECIAL AVIATION FUND
61112600	CDBG ECONOMIC DEVELOPMENT	77925200	AIRPORT SPECIAL
61123410	16-CDBG-11147	80000000	ELECTRIC FUND
61123411	CDBG GENERAL ADMIN	80014000	CITY ATTORNEY
61200000	FUND 612 UNASSIGNED	80026110	ELECTRIC OVERHEAD
61223400	HOME CDD HOUSING	80026120	ELECTRIC UNDERGROUND
61223422	HOME ACTIVITY DELIVERY	80026200	TELEMETRY & CALIBRATION
61323400	HOME HOUSING ACTIVITIES	80026210	SUBSTATION
61323421	HOME GENERAL ADMIN	80026220	HYDROELECTRIC PLANT
62000000	CASP CERTIF & TRAINING	80026400	ELECTRIC ADMINISTRATION
62023320	CASP CERTIF & TRAINING	80026440	POWER PURCHASES
63000000	ASSET SEIZURE FUND	80100000	ELECTRIC CAPITAL RESERVE FUND
63020210	ASSET SEIZURE EXPENDITURE	80126100	ELECTRIC CIP
63300000	H&S EDUCATION 11489(B)(2)(A1)	80126220	HYDROELECTRIC PLANT
63320210	H&S ASSET SEIZURE EXPENDITURE	80500000	STREET LIGHTING FUND
63400000	FEDERAL ASSET SEIZURE GRANTS F	80526150	STREET LIGHTING
63420250	FED ASSET SEIZURE EXPENDITURE	80600000	PUBLIC BENEFITS CHARGES FUND

80626450	PUBLIC BENEFITS
80700000	ELECTRIC CAP AND TRADE FUND
80800000	ELECTRIC LOW CARBON FUEL STDS
80826100	ELECTRIC LOW CARBON FUEL STDS
82000000	WATER FUND
82027110	WATER
82027111	PROD OPERATIONS & MAINTENANCE
82027114	DISTRIB OPERATIONS & MAINT
82100000	WATER CAPITAL RESERVE FUND
82200000	WATER CONNECTION FEE FUND
82227113	WATER DISTRIBUTION CAPITAL
83000000	RECYCLED WATER
83027330	RECYCLED WATER
84000000	CITY/DIST. SEWER OPERATING FUN
84027220	WASTE WATER
84027221	CITY WASTE O & M
84027225	WASTE TREATMENT O & M
84100000	SEWER BOND DEBT SERVICE FUND
84127226	WASTEWATER TREATMENT CAPITAL
84200000	RATE STABILIZATION-CITY FUND
84300000	CONNECTION FEE SEWER FUND (CAP
84400000	CITY SEWER CAPITAL PROJECTS FU
84427221	CITY WASTEWATER O&M 844
84427222	CITY WASTE CAPITAL
90000000	SPECIAL DEPOSIT TRUST FUND
91500000	UKIAH VALLEY FIRE DEPARTMENT
91521400	UVFD FIRE ADMINISTRATION
91600000	UVFD PROP 172
91621400	UVFD PROP 172
91700000	UVFD MEASURE B UNASSIGNED
91721400	UVFD FIRE
91800000	UVFD MITIGATION FEES
91821400	UVFD MITIGATION
96900000	REDEVELOPMENT OBLIGATION RETIR
96917200	SUCCESSOR AGENCY
96995669	969 - RDA OBLIGATION RETIREMEN

Object Code Summary

Attachment 3

51211	PERS UNFUNDED LIABILITY	54101	POSTAGE
51220	INSURANCE	54102	SMALL TOOLS
51230	WORKERS COMP	54103	LAB SUPPLIES
51240	MEDICARE	54106	SPECIALTY SUPPLIES
51260	FICA	54107	EMS SUPPLIES
51270	UNIFORM ALLOWANCE	54120	PW - SPECIAL SUPPLIES
51290	CELL PHONE STIPEND	54121	PW - ASPHALT CONCRETE
52100	CONTRACTUAL SERVICES	54122	PW - AGGREGATE BASE
52110	AMBULANCE BILLING	54124	PW - CONCRETE/SUPPLIES
52111	DEFIBRILLATOR MAINTENANCE	54125	PW - TRAFFIC PAINT
52112	M. S. OVERSIGHT	54126	PW-PREMARKS
52113	PLANNING STUDIES	54127	PW - SIGN POSTS/SHEETING
52114	COMPLIANCE STUDIES	54128	PW - COLD PATCH MATERIAL
52130	EDUCATIONAL & MARKETING MATL'S	54129	PW - TACK OIL
52131	ASSISTANCE TO SENIORS	54130	PW - SAFETY
52133	MONTHLY DISCOUNT PROGRAM	54131	PW - BARRICADES & CONES
52134	GENERAL ADMIN	54161	BACKGROUND & PHYSICALS
52135	ENERGY CONSERVATION PROGRAM	54162	ADVERTISING
52137	PUBLIC BENEFITS PROGRAM MGMT	54163	INTERVIEW SUPPLIES
52139	RESEARCH DEVELOPMENT & DEMO	54165	NEW EMPLOYEE FINGERPRINT
52150	LEGAL SERVICES/EXPENSES	54166	DOT TESTING PROGRAM
52151	EMPLOYEE BENEFIT ADMIN FEES	54167	EMPLOYEE DEVELOPMENT
52155	ACTIVITY DELIVERY	54169	LIVESCAN
52180	SECURITY SERVICES	54201	PRISONER EXPENSE
52181	VOLUNTEER EXPENSES	54202	MAJOR CRIME INVESTIGATIONS
52301	PROPERTY TAX ADMIN FEE	54203	RECRUITMENT
52304	LAFCO FEES AND PROP TAX EXP	54320	SOFTWARE
52500	TRUSTEE FEES	54330	COMPUTER AND TECHNOLOGY
52510	ADVERTISING & PROMOTION	54500	EQUIP RENTS AND LEASES
52515	ADVERTISING & PUBLICATION	54700	FINES & PENALTIES
52521	LIABILITY INSURANCE PREMIUM	55100	TELEPHONE
52522	LIABILITY & PROPERTY DEDUCT	55200	PG&E
52524	PROPERTY INSURANCE PREMIUM	55210	UTILITIES
52525	WORKER'S COMP. EXPENSE	56100	VEHICLE & EQUIPMENT MAINT. & R
52526	REMIF ASSESSMENT PAYMENTS	56112	EQUIPMENT PARTS FOR RESALE
52527	A.D.P. PREMIUM & DEDUCTIBLE	56120	EQUIPMENT MAINTENANCE & REPAIR
52528	LIABILITY INSURANCE	56125	LAB EQUIP-REPAIR & MAINT.
52529	EARTHQUAKE & FLOOD (DIC)	56130	EXTERNAL SERVICES
52532	SAFETY & TRAINING SUPPORT	56210	FUEL & FLUIDS
52533	UVFA RETIREE HEALTH INS	56300	BUILDING MAINT. & REPAIR
52600	RENT	56410	EQUIPMENT RENTAL - PRIVATE
52601	DATA STORAGE & CONNECTIVITY	56504	FACILITY MAINTENANCE & REPAIR
52602	RENTAL OF CITY PROPERTY	56600	AIRFIELD MAINTENANCE & REPAIR
52841	SUCCESSOR AGENCY ADMIN	57100	LEARNING AND DEVELOPMENT
53000	LAWSUIT SETTLEMENT	57101	CONF & TRAINING-AQUATICS
54100	SUPPLIES	57300	MEMBERSHIPS & SUBSCRIPTIONS

58101 NCPA PLANT GENERATION
58102 NCPA POWER PURCHASES
58103 NCPA TRANSMISSION
58104 NCPA MANAGEMENT SERVICES
58105 NCPA THIRD PARTY SALES
58202 CHEMICALS
58401 AVIATION FUEL
58410 GARAGE LUBRICANTS & PARTS
58510 REIMBURSABLE JOBS
59100 PROPERTY TAXES PAID
59101 FEES
59102 FRANCHISE FEES
59105 CONTRIBUTIONS TO OTHER AGENCY
59106 SENIOR TRASH SUBSIDY
59108 BANK FEES
59400 OTHER EXPENSES
59500 LOANS ISSUED
59502 SCHOLARSHIPS
61200 PURCHASING ALLOCATION
61300 BILLING & COLLECTION ALLOCATIO
61410 RENT ALLOCATION
61420 BUILDING MAINTENANCE ALLOCATIO
61422 IT ALLOCATION
61430 CORP YARD ALLOCATION
61500 INSURANCE ALLOCATION
61600 GARAGE ALLOCATION
61700 DISPATCH
62100 ADMIN & OVERHEAD ALLOCATION
63000 INTERFUND SERVICES USED
70101 LOAN PAYMENTS MADE
70102 BOND INTEREST EXPENSE
70103 LOAN INTEREST
70201 LOAN PRINCIPAL PAYMENTS
70202 BOND PRINCIPAL PAYMENTS
74500 CAPITAL LEASE PRINCIPAL
74501 CAPITAL LEASE INTEREST
80100 MACHINERY & EQUIPMENT
80210 LAND ACQUISITION
80220 BUILDING IMPROVEMENTS
80230 INFRASTRUCTURE
90100 LOAN PROCEEDS
90101 LOAN PAYMENT RECEIVED

List of Checks Presented for Approval on 11/1/2024

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AAUW UKIAH	0036901	RETURN DEPOSIT: ROOM RENTAL UVCC	\$100.00	73000000-46712	ROOM RENTALS	\$100.00
					Vendor Total:	\$100.00
ADVANCED SECURITY SYSTEMS	704636	SECURITY MONITORING - TALMAGE	\$28.25	10521210-52180	SECURITY SERVICES	\$14.13
				10621600-52180	SECURITY SERVICES	\$14.12
					Vendor Total:	\$28.25
AMAZON CAPITAL SERVICES, INC	1LT3-NVDD-XPJF	POST-IT'S, TABLETOP PRIZE WHEEL	\$90.03	20012300-52510	ADVERTISING & PROMOTION	\$90.03
	1VDJ-XMYV-NJCN	BAMBOO SHOWER BENCHES	\$130.62	10521210-56300	BUILDING MAINT. & REPAIR	\$130.62
	11DF-1Y6W-QJ4X	PLASTIC TABLE COVER ROLL	\$26.70	73022600-56300	BUILDING MAINT. & REPAIR	\$26.70
	1QHN-XKFH-VKFK	MULTI-PURPOSE CLEANER	\$27.08	73022600-56300	BUILDING MAINT. & REPAIR	\$27.08
	1CHK-NC6X-1VW4	TAKE OUT/TO GO BAGS	\$63.70	73022600-56300	BUILDING MAINT. & REPAIR	\$63.70
	1XKQ-YG19-N9PX	CLEAR PLASTIC FOOD CONTAINERS	\$53.35	73022601-54109	CATERING INVENTORY & SERVICES	\$53.35
	1M7M-1T43-4KXY	EXCERCISE DICE	\$90.40	20016100-54167	EMPLOYEE DEVELOPMENT	\$90.40
	1JWL-QCCJ-PV3C	AERATED SPRAY HEAD ASSEMBLY, TWO-WAY RADIOS	\$180.74	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$180.74
	1CGG-V1TL-WPWK	KIDS PUZZLE EXCERCISES	\$94.16	31622861-52160	PUMPKINFEST EXPENDITURES	\$94.16
	13KQ-KYKL-Q9QK	BREAST CANCER AWARENESS SHIRTS	\$185.89	90000000-23256	SPECIAL EVENTS TRUST	\$185.89
	1YG6-TG3P-RL3C	PORTABLE BASKETBALL HOOPS	\$435.48	90000000-23256	SPECIAL EVENTS TRUST	\$435.48
	1HXX-TFNJ-QXPF	ADULT SOFTBALL SUPPLIES	\$52.85	10022822-54100	SUPPLIES	\$52.85
	1L1K-VCXT-QHMC	DAYCAMP SUPPLIES	\$295.50	10022840-54100	SUPPLIES	\$295.50
	1LK7-MKMM-QJ6M	DAYCAMP SUPPLIES	\$1,334.20	10022840-54100	SUPPLIES	\$1,334.20
	11K7-DYF6-GR9L	DOOR PRESSURE GAUGE	\$137.94	10023320-54100	SUPPLIES	\$137.94
	16GR-4PL9-YTGQ	SHOWER CADDY, SHOWER MAT	\$87.04	10521210-54100	SUPPLIES	\$87.04
	1QHN-XKFH-F4NF	HIGH-GLOSS CLEAR COAT SPRAY	\$37.24	20824700-54100	SUPPLIES	\$37.24
	1YVK-Y347-D6CD	TWO FACTOR AUTENTICATION KEY	\$599.80	20913900-54100	SUPPLIES	\$599.80

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1QL6-M1QC-NRK3	WOODEN BOW AND ARROW ARCHERY SET	\$39.18	31622861-54100	SUPPLIES	\$39.18
	1QVW-QPQY-Q4LK	PUMPKINFEST SUPPLIES	\$420.70	31622861-54100	SUPPLIES	\$420.70
	19RP-9LW4-1DKH	RETURN: STEREO CABLE	(\$29.39)	73022600-54100	SUPPLIES	(\$29.39)
	1CGG-V1TL-LV9G	ACCUFORM PLASTIC LOOP N STRAP TAG	\$231.30	80026110-54100	SUPPLIES	\$231.30
	Vendor Total:					\$4,584.51
AMERICAN WATER WORKS ASSOCIATION	44809	REGISTRATION: A VARGAS	\$250.00	84027225-57100	LEARNING AND DEVELOPMENT	\$250.00
	Vendor Total:					\$250.00
ANDREW STRICKLIN	BA FY 24/25	BOOT ALLOWANCE	\$194.12	10024210-54100	SUPPLIES	\$64.70
				82027110-54100	SUPPLIES	\$64.71
				84027225-54100	SUPPLIES	\$64.71
				Vendor Total:		
BARTLEY PUMP PM, LLC	72815	EMERGENCY REPAIR WELL 4, PULLED PUMP AND FOUND ELE	\$6,360.00	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$6,360.00
					Vendor Total:	
BOARD OF EQUALIZATION	A-2022-02	FILING FEE: STATE BOARD OF EQUALIZATION	\$2,500.00	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$2,500.00
					Vendor Total:	
BOUND TREE MEDICAL LLC	85488863	MISC. SUPPLIES AS NEEDED	\$1,063.09	10521210-54107	EMS SUPPLIES	\$531.54
				71021100-54107	EMS SUPPLIES	\$531.55
				Vendor Total:		
BRANDON HAYDON	24-040-2	CDBG HOUSING REHAB PROGRAM	\$26,016.00	61123412-59500	LOANS ISSUED	\$26,016.00
					Vendor Total:	
CA DEPT OF FISH & WILDLIFE	102524	CDFW, BIOS, & CNDDDB FEE	\$400.00	10023100-59101	FEES	\$400.00
					Vendor Total:	
CA DIVISION OF THE STATE ARCHITECT	3RD QTR 24	3RD QTR DISABILITY FEE 24	\$71.20	90000000-23012	STATE \$1 BUS. LIC. SET ASIDE	(\$640.80)
				90000000-23002	STATE \$4 BUSINESS LICENSE FEE	\$712.00
				Vendor Total:		
CARLOS GARCIA	110324	DIA DE LOS MUERTOS BAND	\$500.00	90000000-23256	SPECIAL EVENTS TRUST	\$500.00
					Vendor Total:	

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CATHY HARPE	64891-001	ENERGY REBATE	\$905.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$905.00
					Vendor Total:	\$905.00
CECILIA SORIANO	110324	DIA DE LOS MUERTOS PERFORMANCE	\$500.00	90000000-23256	SPECIAL EVENTS TRUST	\$500.00
					Vendor Total:	\$500.00
CHROMAGRAPHERICS	105508	BUSINESS CARDS: R BREECE	\$78.95	10020210-54100	SUPPLIES	\$78.95
	105333	BUSINESS CARDS: UVFA	\$201.94	10521210-54100	SUPPLIES	\$201.94
					Vendor Total:	\$280.89
COFFEE CRITIC INC, THE	R36280	MISC. COFFEE SUPPLIES AS NEEDED	\$100.00	20012200-54100	SUPPLIES	\$100.00
					Vendor Total:	\$100.00
COLLEEN HOLLY HUNT	02481	24/25 STORM WATER SUPPORT SERV	\$11,599.33	10024224-52100	CONTRACTUAL SERVICES	\$11,599.33
					Vendor Total:	\$11,599.33
COMCAST	0472 OCT 24	INTERNET SERVICES	\$163.87	20913900-55100	TELEPHONE	\$163.87
	97801 OCT 24	INTERNET SERVICES	\$217.42	73022600-55100	TELEPHONE	\$217.42
					Vendor Total:	\$381.29
DANIEL BUFFALO	TR 10/24/24	TRAVEL REIMBURSEMENT	\$60.97	20013400-57100	LEARNING AND DEVELOPMENT	\$60.97
	TR 10/12-15/24	TRAVEL REIMBURSEMENT	\$287.92	20013400-57100	LEARNING AND DEVELOPMENT	\$287.92
					Vendor Total:	\$348.89
DAY CARTER & MURPHY LLP	31803	LEGAL SERVICES FOR WESTERN HIL	\$360.00	20023510-52150	LEGAL SERVICES/ EXPENSES	\$360.00
					Vendor Total:	\$360.00
DC ELECTRIC GROUP INC	475149	TRAFFIC SIGNAL REPAIRS PER DPW	\$1,997.15	10024210-52100	CONTRACTUAL SERVICES	\$1,997.15
					Vendor Total:	\$1,997.15
DEREK PALESTRINI	92281-003	ENERGY REBATE	\$119.22	80726441-59301	YARD EQUIPMENT REBATES	\$119.22
					Vendor Total:	\$119.22
DJ KEN STEELY ENTERTAINMENT	20241018-A	PUMPKINFEST 2024 DJ SERVICES	\$600.00	31622861-52100	CONTRACTUAL SERVICES	\$600.00
					Vendor Total:	\$600.00
DONALD PHILLIPS HILL JR	NOV 24	PARKS DEPT. OFFICE LEASE - 185	\$1,537.00	10022100-52600	RENT	\$1,537.00
					Vendor Total:	\$1,537.00
EBA ENGINEERING	55490	REMEDIATION/MONITORING CORP YA	\$497.50	20824300-52100	CONTRACTUAL SERVICES	\$497.50

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
EBA ENGINEERING	55525	3RD QTR WELL MONITORING	\$9,135.00	70024500-52100	CONTRACTUAL SERVICES	\$9,135.00
					Vendor Total:	\$9,632.50
EUREKA OXYGEN CO	478763	EQUIPMENT MAINTENANCE	\$1,123.63	10022100-52100	CONTRACTUAL SERVICES	\$1,123.63
	478712	EQUIPMENT MAINTENANCE	\$455.97	31122000-52100	CONTRACTUAL SERVICES	\$455.97
					Vendor Total:	\$1,579.60
EVERGREEN JOB & SAFETY TRAINING INC	1896	JOB AND SAFETY TRAINING – OCT 2024	\$2,395.00	80026110-52100	CONTRACTUAL SERVICES	\$2,395.00
					Vendor Total:	\$2,395.00
GENERAL PACIFIC INC	1503172	TRANSFORMER, PAD MOUNT, 500 KVA-227/480Y, THREE PH	\$31,708.76	80000000-12104	INVENTORY - PURCHASES	\$31,708.76
					Vendor Total:	\$31,708.76
GHILOTTI CONSTRUCTION COMPANY INC	6095*06	URBAN CORE REHAB AND TRANSPORT	\$1,020,512.95	25224220-80230	INFRASTRUCTURE	\$219,777.95
				50024220-80230	INFRASTRUCTURE	\$11,666.67
				82127113-80230	INFRASTRUCTURE	\$12,826.67
				84427221-80230	INFRASTRUCTURE	\$776,241.66
					Vendor Total:	\$1,020,512.95
GOLDEN GATE BRIDGE TOLL	I692412045111	BRIDGE TOLL FEE	\$3.25	20413500-57100	LEARNING AND DEVELOPMENT	\$3.25
	T822435906812	TOLL EVATION	\$11.20	20413500-57100	LEARNING AND DEVELOPMENT	\$11.20
					Vendor Total:	\$14.45
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI047402	3" SS BALL VALVE KIT, AUTO CHARGE W/ BAR GRAPH	\$1,565.53	10521210-56130	EXTERNAL SERVICES	\$1,565.53
					Vendor Total:	\$1,565.53
GRADY HURN	BA FY 24/25	BOOT ALLOWANCE	\$261.25	80026120-54100	SUPPLIES	\$261.25
					Vendor Total:	\$261.25
GRAINGER INC	9264076333	BORE BURET, TRIGGER SPRAY BOTTLE, BUFFER SOLUTION	\$530.59	84027225-54103	LAB SUPPLIES	\$530.59
					Vendor Total:	\$530.59
GRANITE CONSTRUCTION COMPANY	2817678	MISC ROCK & ROAD PATCH MATERIA	\$470.58	82027114-54100	SUPPLIES	\$227.48
				84027221-54100	SUPPLIES	\$243.10
					Vendor Total:	\$470.58

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GREATER UKIAH CHAMBER OF COMMERCE	1ST Q 2025 TOT	TOT MEASURE X PERFORMANCE AGRE	\$30,124.85	10112700-52115	PERFORMANCE AGREEMENTS	\$30,124.85
					Vendor Total:	\$30,124.85
HACH COMPANY	14203554	PHC735 PH PROBE STD, SULFURIC ACID, PH TESTER	\$1,570.85	84027225-54103	LAB SUPPLIES	\$1,570.85
					Vendor Total:	\$1,570.85
HD SUPPLY INC	INV00510420	HACH DPD	\$278.73	82027111-54100	SUPPLIES	\$278.73
	INV00509235	CHESELL CIRCULAR CHAR, POCKET THERMOMETER	\$359.68	82027111-54100	SUPPLIES	\$359.68
	INV00509006	CHESELL, CIRCULAR CHAR, PHENOL RED, BROMTHYMOL	\$765.94	82027111-54100	SUPPLIES	\$765.94
	Vendor Total:				\$1,404.35	
HERC RENTALS INC	34577433-005	WATER TRUCK RENTAL: SEP	\$3,423.55	82027111-56130	EXTERNAL SERVICES	\$3,423.55
					Vendor Total:	\$3,423.55
HOME DEPOT CREDIT SERVICES	3012257	EVERBILT ROOF CLR 10X1 1/2	\$27.93	10022700-56300	BUILDING MAINT. & REPAIR	\$27.93
	7281582	POLYBLEND, RED DECKMATE, CARPET TRIM	\$111.83	10521210-56300	BUILDING MAINT. & REPAIR	\$111.83
	3010749	WALL PLATES, SCREWS	\$300.73	10521210-56300	BUILDING MAINT. & REPAIR	\$300.73
	0213276	UTILITY LED	\$71.10	73022600-56300	BUILDING MAINT. & REPAIR	\$71.10
	6031753	GFCI, MULTI APP COVER FLAT	\$148.79	84027225-56300	BUILDING MAINT. & REPAIR	\$148.79
	6030774	WALL PLATE, INFLATOR GAUGE, WIRE LIGHTED PLUG	\$209.63	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$209.63
	352019	BRASS KEY	\$4.32	10521210-54102	SMALL TOOLS	\$4.32
	6022863	SOCKET SETS, CAM LOCK	\$73.57	20824700-54102	SMALL TOOLS	\$73.57
	2010866	OUTDOOR BLAZE TORCH	\$67.48	10024620-54100	SUPPLIES	\$67.48
	2032162	OUTDOOR BLAZE TORCH	\$67.48	10024620-54100	SUPPLIES	\$67.48
	2032166	TANK WITH GAS	\$148.03	10024620-54100	SUPPLIES	\$148.03
	9352033	SELF LEVELING UNDERLAYM	\$31.55	10521210-54100	SUPPLIES	\$31.55
	5072112	SELF LEVELING UNDERLAYM	\$94.66	10521210-54100	SUPPLIES	\$94.66
	5030831	WATERPROOF MEMBRANE, DRAIN GATE	\$361.08	10521210-54100	SUPPLIES	\$361.08
	3017457	GOOF OFF, SAFETY GLASS SCRAPER	\$14.53	20824700-54100	SUPPLIES	\$14.53
	1023723	DRAGONFLY TILE, HOLE SAW	\$53.36	20824700-54100	SUPPLIES	\$53.36

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HOME DEPOT CREDIT SERVICES	9010097	CONTRACTOR BAGS, PINESOL	\$60.89	20824700-54100	SUPPLIES	\$60.89
	6030780	HARD HATS	\$59.82	82027111-54100	SUPPLIES	\$59.82
	2073259	OIL PAINT BRUSHES	\$68.43	82027111-54100	SUPPLIES	\$68.43
	8360854	COMPACT ORGANIZER, PACKOUT ORGANIZER	\$108.78	82027111-54100	SUPPLIES	\$108.78
Vendor Total:						\$2,083.99
ICC GENERAL CODE INC	GCI0015682	CODIFICATION SERVICES AS PER A	\$623.50	20012500-52100	CONTRACTUAL SERVICES	\$623.50
					Vendor Total:	\$623.50
JAMES JEFFERS	TA 11/4-7/24	TRAVEL ADVANCE	\$1,087.07	80026110-57100	LEARNING AND DEVELOPMENT	\$1,087.07
					Vendor Total:	\$1,087.07
JASON CHAPMAN	TA 11/3-7/24	TRAVEL ADVANCE	\$1,304.08	10020210-57100	LEARNING AND DEVELOPMENT	\$1,304.08
					Vendor Total:	\$1,304.08
JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC	E7675	DEADWOOD REMOVAL 250 CHERRY ST	\$1,600.00	10024620-52100	CONTRACTUAL SERVICES	\$1,600.00
					Vendor Total:	\$1,600.00
JOSEFINA DUENAS	TR 10/15-18/24	TRAVEL REIBURSEMENT	\$432.58	20010000-57100	LEARNING AND DEVELOPMENT	\$432.58
					Vendor Total:	\$432.58
KIMBALL MIDWEST	102676183	JCASE LOW PROFILE, SAE ALLOY FLAT WASHER, LOCKNUT	\$109.13	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$109.13
	102633770	BLK CABLE TIES, FAST HS RING, FAST HS FEMALE	\$223.64	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$223.64
	Vendor Total:					\$332.77
KIRBY CONSTRUCTION COMPANY INC	240908	SPEC 24-01 HASTINGS TENANT IMP	\$168,099.02	80126100-80220	BUILDING IMPROVEMENTS	\$168,099.02
					Vendor Total:	\$168,099.02
LAFCO-LOCAL AGENCY FORMATION COMMISSION OF	A-2022-02 1	ADDITIONAL FEE FOR PROCESING COSTS	\$2,000.00	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$2,000.00
					Vendor Total:	\$2,000.00
MARI RODIN	10/24-10/25	MAIN STREET JOURNAL SUBSCRIPTION	\$79.00	20010000-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$79.00
					Vendor Total:	\$79.00

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MARIA CONSUELO & ANYULO FUENTES	80590-001	ENERGY REBATE	\$272.18	80726441-59301	YARD EQUIPMENT REBATES	\$272.18
					Vendor Total:	\$272.18
MARK CLEMENTI PHD	10-15-24FD	PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION	\$2,532.00	10020210-54161	BACKGROUND & PHYSICALS	\$2,532.00
					Vendor Total:	\$2,532.00
MARLA SWAN	TR 10/8-11/24	TRAVEL REIMBURSEMENT	\$75.31	10020210-57100	LEARNING AND DEVELOPMENT	\$75.31
					Vendor Total:	\$75.31
MBC CONSTRUCTION CO INC	2243	POND SCARIFICATION	\$20,170.00	84027225-56300	BUILDING MAINT. & REPAIR	\$20,170.00
					Vendor Total:	\$20,170.00
MELISSA Y OVIEDO AGUILAR	110324	DIA DAY LOS MUERTES PERFORMANCE	\$800.00	90000000-23256	SPECIAL EVENTS TRUST	\$800.00
					Vendor Total:	\$800.00
MICHAEL HOOVER	BA FY 24/25	BOOT ALLOWANCE	\$90.00	10023320-54100	SUPPLIES	\$90.00
					Vendor Total:	\$90.00
NAMI CALIFORNIA	32623	REC REFUND: ARRC RENTAL CANCELATION	\$680.00	31122000-46741	OTHER RENTAL	\$680.00
					Vendor Total:	\$680.00
PACE SUPPLY CORPORATION	029923107-1	2 PVC 80 SOC 22-1/2 ELL 816-020, BUSHING	\$123.82	84027225-56300	BUILDING MAINT. & REPAIR	\$123.82
	02923107	2X20 PE PVC PIPE, 2 PVC 80 SOC TEE, COUPLING	\$778.74	84027225-56300	BUILDING MAINT. & REPAIR	\$778.74
	029946803	PE PVC SCH80 PIPE	\$23.51	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$23.51
	029945730	CLOSE BRASS NIPPLE, BUSHING BRASS, PVC, FIP ADPT	\$38.27	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$38.27
	029918492	BUSHING BRASS, FLEX CONN FLUIDMASTER, BRAIDED WTR	\$45.99	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$45.99
	029939647	WEDGE ANCHORS SSTRANSFER	\$170.68	20824300-54100	SUPPLIES	\$170.68
	029921620	12X20 N-12 DUAL WALL IB WT AASHTO PEPE ADS	\$1,402.90	84027221-54100	SUPPLIES	\$1,402.90
					Vendor Total:	\$2,583.91
PACIFIC INFRASTRUCTURE CORPORATION	10 1	THICKENING AND DEWATERING IMPR	\$45,686.16	84027225-80100	MACHINERY & EQUIPMENT	\$45,686.16
					Vendor Total:	\$45,686.16

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PAUL HENRY	23-04.3	UPD INTERNAL AFFAIRS INVESTIGATION	\$2,262.50	10020210-52150	LEGAL SERVICES/ EXPENSES	\$2,262.50
					Vendor Total:	\$2,262.50
POLYDYNE INC	1872268	LIQUID POLYMER EMULSION - ONE	\$18,029.71	84027225-58202	CHEMICALS	\$18,029.71
					Vendor Total:	\$18,029.71
POSITIVE PROMOTIONS INC	07468301	OUTREACH SUPPLIES FOR PD	\$592.39	10020210-54100	SUPPLIES	\$592.39
					Vendor Total:	\$592.39
PREFERRED CHARTERS	64891	COU DIA DE LOS MUERTOS EVENT: LBC MARIACHI	\$2,100.00	90000000-23256	SPECIAL EVENTS TRUST	\$2,100.00
					Vendor Total:	\$2,100.00
PRESS DEMOCRAT	30029550.110524	2025 SUBSCRIPTION RENEWAL	\$656.31	20012200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$656.31
					Vendor Total:	\$656.31
RADIOMOBILE INC	240007	ANTENNA, MULTIMAX, FV 5 IN 1 SHARKFIN	\$330.98	91721400-54100	SUPPLIES	\$330.98
					Vendor Total:	\$330.98
RADIUS TELEMATICS LLC	INV175107	MONTHLY DATA SERVICES	\$180.00	10020210-52100	CONTRACTUAL SERVICES	\$180.00
					Vendor Total:	\$180.00
RAINBOW AGRICULTURAL SERVICES	75533/H	WORK APPEARAL: TSHIRTS	\$81.62	20513300-54100	SUPPLIES	\$81.62
					Vendor Total:	\$81.62
RAY C STARKEY	1007058	HATS/EMBROIDERY SERVICES FOR UTILITY BILLING	\$567.95	20513382-54100	SUPPLIES	\$567.95
					Vendor Total:	\$567.95
REBECCA MORRIS	98443-001	ENERGY REBATE	\$1,894.00	80726441-59301	YARD EQUIPMENT REBATES	\$1,894.00
					Vendor Total:	\$1,894.00
RED CARPET MINI STORAGE	5756	STORAGE UNIT A64 7/1/24-6/30/25	\$1,224.00	63020210-54100	SUPPLIES	\$1,224.00
					Vendor Total:	\$1,224.00
RELIANCE ENTERPRISES	48027	SERVICE CALL: VICTORY REFRIGERATION UNIT LEAKING	\$140.00	73022600-56120	EQUIPMENT MAINTENANCE & REPAIR	\$140.00
					Vendor Total:	\$140.00
REXEL USA INC	5J51437	VS QSSSSA-16-4040	\$4,151.40	84027225-56300	BUILDING MAINT. & REPAIR	\$4,151.40
					Vendor Total:	\$4,151.40

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ROBERT DRESS	84578-001	ENERGY REBATE	\$300.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$300.00
					Vendor Total:	\$300.00
ROSETTA STONE LTD	RE0231341	LICENSE RENEWAL FY 24/25	\$1,277.75	20016100-54320	SOFTWARE	\$1,277.75
					Vendor Total:	\$1,277.75
SAVINGS BANK OF MENDOCINO COUNTY	8/1/23-7/1/24	SOLAR REFUND 2023-2024 TRUE UP	\$21,455.40	80000000-48185	RENEWABLE ENERGY CREDITS	\$21,455.40
					Vendor Total:	\$21,455.40
SCOTT BOZZOLI	BA FY 24/25	BOOT ALLOWANCE	\$258.20	80026120-54100	SUPPLIES	\$258.20
					Vendor Total:	\$258.20
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	M00267	MSWMA OPERATIONS	\$1,715.00	92000000-52528	LIABILITY INSURANCE	\$1,715.00
					Vendor Total:	\$1,715.00
TERRY NICKERSON	63374-001	ENERGY REBATE	\$64.78	80726441-59301	YARD EQUIPMENT REBATES	\$64.78
					Vendor Total:	\$64.78
TGIF REPAIRS INC	7228	PRINTER MAINTENANCE	\$578.44	20013210-54100	SUPPLIES	\$578.44
					Vendor Total:	\$578.44
TIM & LAURA BUCKNER	98567-002	ENERGY REBATE	\$1,800.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$1,800.00
					Vendor Total:	\$1,800.00
TUFTS POLYGRAPH & INVESTIGATION	2024*-974(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
	2024-965(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	71021100-54161	BACKGROUND & PHYSICALS	\$1,250.00
					Vendor Total:	\$2,500.00
TYSON DALZELL	62098-002	ENERGY REBATE	\$600.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$600.00
					Vendor Total:	\$600.00
UKIAH DAILY JOURNAL	0006849271	PUBLISHING SERVICES	\$405.66	10521210-52150	LEGAL SERVICES/ EXPENSES	\$405.66
					Vendor Total:	\$405.66
UKIAH PAPER SUPPLY	561856	JANITORIAL SUPPLIES, MISC AS NEEDED	\$484.93	73022600-56300	BUILDING MAINT. & REPAIR	\$484.93
	561968	JANITORIAL SUPPLIES, MISC AS NEEDED	\$84.44	10022100-54100	SUPPLIES	\$84.44

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	561799	JANITORIAL SUPPLIES, MISC AS NEEDED	\$113.25	10022100-54100	SUPPLIES	\$113.25
	561982	JANITORIAL SUPPLIES, MISC AS NEEDED	\$500.67	10022100-54100	SUPPLIES	\$500.67
	561907	JANITORIAL SUPPLIES, MISC AS NEEDED	\$152.89	20824700-54100	SUPPLIES	\$152.89
	561664	JANITORIAL SUPPLIES, MISC AS NEEDED	\$59.23	84027225-54100	SUPPLIES	\$59.23
Vendor Total:						\$1,395.41
UKIAH TROPHIES & GIFTS	0002163	PUMPKINFEST SUPPLIES	\$217.75	31622861-54100	SUPPLIES	\$217.75
	Vendor Total:					\$217.75
UKIAH VALLEY SANITATION DIST	FY 2024	FY 2024 LEACHATE FEES	\$14,560.91	94000000-94800	AGENCY WITHDRAWL	\$14,560.91
	Vendor Total:					\$14,560.91
ULINE	184171920	18X1695 NEWSPRINT ROLL	\$121.31	10020210-54100	SUPPLIES	\$121.31
	Vendor Total:					\$121.31
UNITED SITE SERVICES	114-13956181	PORTABLE TOILET RENTAL CONTRACT	\$609.70	31622861-52100	CONTRACTUAL SERVICES	\$609.70
	Vendor Total:					\$609.70
VERIZON WIRELESS	9976724410	DATA & EMERGENCY LONER PHONES	\$737.56	10022300-55100	TELEPHONE	\$38.01
				10022810-55100	TELEPHONE	\$78.01
				10022840-55100	TELEPHONE	\$38.01
				10024210-55100	TELEPHONE	\$19.01
				10024620-55100	TELEPHONE	\$9.50
				20913900-55100	TELEPHONE	\$38.02
				70024500-55100	TELEPHONE	\$9.50
				77725200-55100	TELEPHONE	\$80.02
				80026210-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$313.46
				82027110-55100	TELEPHONE	\$41.17
				84027221-55100	TELEPHONE	\$17.42
				84027225-55100	TELEPHONE	\$17.42
Vendor Total:						\$737.56
WALMART COMMUNITY	190788	CATERING SUPPLIES	\$38.71	73022601-54109	CATERING INVENTORY & SERVICES	\$38.71

List of Checks Presented for Approval on 11/1/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WALMART COMMUNITY	893968	GORILLA GLUE, PUMPKIN MELTS	\$34.96	31622861-54100	SUPPLIES	\$34.96
	264401	PUMPKINFEST SUPPLIES	\$66.75	31622861-54100	SUPPLIES	\$66.75
Vendor Total:						\$140.42
WESTERN RENEWABLE ENERGY GENERATION	WR47065	WREGIS CERTIFICATE FEES	\$4.27	80026400-52100	CONTRACTUAL SERVICES	\$4.27
Vendor Total:						\$4.27
WEX BANK	100173344	FUEL FOR PD	\$77.09	10020210-56210	FUEL & FLUIDS	\$77.09
Vendor Total:						\$77.09
WILLOW COUNTY WATER DIST	40353 OCT 24	WATER SERVICE: 1640 S STATE ST	\$136.27	31122000-55210	UTILITIES	\$136.27
	81154 OCT 24	WATER SERVICE: SEWER TREATMENT PLANT	\$132.20	84027225-55210	UTILITIES	\$132.20
Vendor Total:						\$268.47
INVOICE TOTAL:						\$1,497,821.30

List of Checks Presented for Approval on 11/8/2024

The following list of bills payable was reviewed and approved for payment.



MJR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALL-GUARD ALARM SYSTEMS INC	A463708	MONTHLY MONITORING WWTP	\$93.44	84027225-52180	SECURITY SERVICES	\$93.44
Vendor Total:						\$93.44
AMAZON CAPITAL SERVICES, INC	13P1-YM6K- 6D1R	CONTROL BOARD	\$163.30	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$163.30
	1LJM-CQWF- 1KJ9	BATTERY CHARGER	\$217.24	10521210-56130	EXTERNAL SERVICES	\$217.24
	1RWL-DHNM- 36CF	CIRCUIT BREAKER	\$125.43	71021110-56130	EXTERNAL SERVICES	\$125.43
	1P6W-MCPD- GVC1	BATTERY SWITCH, FUSE BLOCK	\$320.95	71021110-56130	EXTERNAL SERVICES	\$320.95
	14D9-G739- 7M4V	PUMPKINFEST SUPP	\$16.32	31622861-52160	PUMPKINFEST EXPENDITURES	\$16.32
	1KHM-NVVH- N9HK	ORANGE DISPOSABLE PLASTIC TABLECLOTHS	\$20.37	31622861-52160	PUMPKINFEST EXPENDITURES	\$20.37
	1FD4-H11V- KPPC	10 PACK FLAMINGO YARD ORNAMENTS	\$23.51	31622861-52160	PUMPKINFEST EXPENDITURES	\$23.51
	14N9-TJQM- CYYW	BABY GIRL/BOY HALLOWEEN PUMPKIN COSTUME	\$26.12	31622861-52160	PUMPKINFEST EXPENDITURES	\$26.12
	1YRD-WJCJ- 16X1	DIGITAL KITCHEN SCALE	\$32.63	31622861-52160	PUMPKINFEST EXPENDITURES	\$32.63
	1PYR-FRLF- GTFL	QUEEN OF HEARTS COSTUME	\$71.99	31622861-52160	PUMPKINFEST EXPENDITURES	\$71.99
	1TFH-JGF1- DLLX	ARTIFICIAL FLOWERS	\$94.01	90000000-23256	SPECIAL EVENTS TRUST	\$94.01
	14CL-CF3V- FDL3	DIA DE LOS MUERTOS TISSUE PAPER	\$158.61	90000000-23256	SPECIAL EVENTS TRUST	\$158.61
	1FD4-H11V- 4N4G	POLICE RUBBER BRACELETS	\$130.50	10020210-54100	SUPPLIES	\$130.50
	1VXR-43VM- LL73	SAFETY WORK GLOVES, NITRILE GLOVES	\$76.00	10022100-54100	SUPPLIES	\$76.00
	11DC-RC3J- KTW9	REPLACEMENT LIGHT BULBS	\$130.56	10022100-54100	SUPPLIES	\$130.56
	1WRF-LFWH- CTFN	KEY DROP BOX WITH LOCK	\$102.29	10023320-54100	SUPPLIES	\$102.29
	13Y7-YWFN- XYX1	TABLE SKIRTS FOR PUMPKINFEST	\$18.50	20012800-54100	SUPPLIES	\$18.50
	1G4K-HC3H- 31PX	RETURN: PLANTRONICS WIRELESS HEADSET	(\$127.57)	20013210-54100	SUPPLIES	(\$127.57)
	141C-RYQQ- NY7H	BLACK TONER CARTRIDGE	\$109.54	20016100-54100	SUPPLIES	\$109.54

List of Checks Presented for Approval on 11/8/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1MVT-CJYN-PXGF	3 RING BINDER, SHARPIE'S, DESK TRAY ORGANIZER	\$53.22	20023510-54100	SUPPLIES	\$53.22
	1LM9-GVDC-4JKY	LAB LABELS, LABEL PRINTER, STORAGE CASE	\$256.07	20824700-54100	SUPPLIES	\$256.07
	1NWQ-P3W1-KMTH	MAD HATTER FIGURINE	\$45.30	31622861-54100	SUPPLIES	\$45.30
	1TFH-JGF1-DFCR	PUMPKINFEST SUPPLIES	\$223.19	31622861-54100	SUPPLIES	\$223.19
	1KGH-T6PP-DTNW	BATTERIES, POWER DIST., TONER	\$625.48	80026400-54100	SUPPLIES	\$625.48
	19NL-9TV1-3PDQ	WIRELESS CHARGING PADS	\$43.52	82027114-54100	SUPPLIES	\$43.52
	17HF-XRRL-WMXQ	REKEYING KIT WITH DOOR LOCK	\$73.94	82027114-54100	SUPPLIES	\$73.94
	173Q-K47M-WJF4	USA FLAG	\$110.90	84027225-54100	SUPPLIES	\$110.90
				Vendor Total:	\$3,141.92	
AMWINS GROUP BENEFITS INC	8688205	DEC 24 RETIREE HEALTH INSURANCE	\$4,457.53	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$4,457.53
					Vendor Total:	\$4,457.53
AT&T	2799 NOV 24	INTERNET	\$124.80	10022100-55100	TELEPHONE	\$124.80
	2463 SEP 24	FAX SERVICES: S STATION	\$60.07	10521210-55100	TELEPHONE	\$27.03
				10523600-55100	TELEPHONE	\$3.00
				10621600-55100	TELEPHONE	\$6.02
				71021100-55100	TELEPHONE	\$12.01
	3138 OCT 24	DSL FOR 911 REMOTE SUPPORT	\$251.45	71021110-55100	TELEPHONE	\$12.01
				20620231-55100	TELEPHONE	\$251.45
				Vendor Total:	\$436.32	
AT&T MOBILITY	28730313870 0X1010224	FIRE CELL PHONES, IPAD, PHONE	\$2,027.96	10521210-55100	TELEPHONE	\$912.58
				10523600-55100	TELEPHONE	\$101.40
				10621600-55100	TELEPHONE	\$202.80
				71021100-55100	TELEPHONE	\$405.59
				71021110-55100	TELEPHONE	\$405.59
				Vendor Total:	\$2,027.96	
BLAKE ADAMS	TA 12/4-6/24	TRAVEL ADVANCE	\$796.99	20012100-57100	LEARNING AND DEVELOPMENT	\$796.99
					Vendor Total:	\$796.99
BOUND TREE MEDICAL LLC	85514921	MISC. SUPPLIES AS NEEDED	\$27.08	10521210-54107	EMS SUPPLIES	\$13.54
				71021100-54107	EMS SUPPLIES	\$13.54

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BOUND TREE MEDICAL LLC	85521724	MISC. SUPPLIES AS NEEDED	\$108.39	10521210-54107	EMS SUPPLIES	\$54.20
				71021100-54107	EMS SUPPLIES	\$54.19
	85530145	MISC. SUPPLIES AS NEEDED	\$179.81	10521210-54107	EMS SUPPLIES	\$89.91
				71021100-54107	EMS SUPPLIES	\$89.90
	85514920	MISC. SUPPLIES AS NEEDED	\$527.78	71021110-54107	EMS SUPPLIES	\$527.78
	85534980	MISC. SUPPLIES AS NEEDED	\$713.21	71021110-54107	EMS SUPPLIES	\$713.21
	85514919	MISC. SUPPLIES AS NEEDED	\$807.37	71021110-54107	EMS SUPPLIES	\$807.37
	85528674	MISC. SUPPLIES AS NEEDED	\$857.60	71021110-54107	EMS SUPPLIES	\$857.60
	85514922	MISC. SUPPLIES AS NEEDED	\$1,296.84	71021110-54107	EMS SUPPLIES	\$1,296.84
	85531781	MISC. SUPPLIES AS NEEDED	\$2,203.94	71021110-54107	EMS SUPPLIES	\$2,203.94
	85534979	MISC. SUPPLIES AS NEEDED	\$3,439.19	71021110-54107	EMS SUPPLIES	\$3,439.19
	85526901	MISC. SUPPLIES AS NEEDED	\$4,246.06	71021110-54107	EMS SUPPLIES	\$4,246.06
	85517138	MISC. SUPPLIES AS NEEDED	\$4,348.73	71021110-54107	EMS SUPPLIES	\$4,348.73
	85512715	MISC. SUPPLIES AS NEEDED	\$787.47	71021110-54102	SMALL TOOLS	\$787.47
	Vendor Total:					\$19,543.47
BRANDON COLLIS BEGLEY	32	ALS MEDICAL DIRECTION OVERSIGHT	\$4,300.00	10521210-52112	M. S. OVERSIGHT	\$860.00
				71021100-52112	M. S. OVERSIGHT	\$1,720.00
				71021110-52112	M. S. OVERSIGHT	\$1,720.00
				Vendor Total:		\$4,300.00
BRAUN NORTHWEST INC	39461	HOLDER PLACARD/SIDE LOAD, ACRYLIC PLACARD	\$972.95	71021110-56130	EXTERNAL SERVICES	\$972.95
				Vendor Total:		\$972.95
CHROMAGRAPHERICS	105609	BUSINESS CARDS: UVFA, S STRADER	\$296.70	10024210-54100	SUPPLIES	\$42.00
				10521210-54100	SUPPLIES	\$254.70
				Vendor Total:		\$296.70
COFFEE CRITIC INC, THE	R36322	MISC. COFFEE SUPPLIES AS NEEDED	\$152.50	73022601-54109	CATERING INVENTORY & SERVICES	\$152.50
				Vendor Total:		\$152.50
DELL MARKETING LP	10772401750	DELL MOBILE PRECISION WORKSTATION	\$2,311.25	77725200-54330	COMPUTER AND TECHNOLOGY	\$2,311.25
	10774837631	DELL	\$1,204.38	20913900-54340	COMPUTER INVENTORY PURCHASES	\$1,204.38

List of Checks Presented for Approval on 11/8/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DELL MARKETING LP	10775238187	DELL	\$2,397.90	20913900-54340	COMPUTER INVENTORY PURCHASES	\$2,397.90
	10775238195	DELL	\$4,417.68	20913900-54340	COMPUTER INVENTORY PURCHASES	\$4,417.68
	10772070591	VLA XTRAFILES SHRDSVR 1GB	\$2,580.48	20913900-54320	SOFTWARE	\$2,580.48
	Vendor Total:					\$12,911.69
EUREKA OXYGEN CO	478754	EQUIPMENT MAINTENANCE	\$86.00	20824700-52100	CONTRACTUAL SERVICES	\$86.00
	U 209649	EQUIPMENT MAINTENANCE	\$45.75	20824300-54100	SUPPLIES	\$45.75
	U 209685	EQUIPMENT MAINTENANCE	\$262.56	20824700-54100	SUPPLIES	\$262.56
	Vendor Total:					\$394.31
FISHER WIRELESS SVCS INC	13883	REMOTE MOUNT CABLE	\$431.73	10020210-56130	EXTERNAL SERVICES	\$431.73
	Vendor Total:					\$431.73
FLEETPRIDE	120745924	PLUG OIL/GREASE WITH GASKET	\$36.22	10024620-56130	EXTERNAL SERVICES	\$36.22
	Vendor Total:					\$36.22
GRAINGER INC	9285237088	BUFFER SOLUTION, DRY WIPES, CORD REEL	\$406.79	84027225-54103	LAB SUPPLIES	\$406.79
	Vendor Total:					\$406.79
HOWARD INDUSTRIES C/O WRATHALL & KRUSI INC	54021-243762	TRANSFORMER, OVERHEAD MOUNT 25	\$85,072.75	80000000-12104	INVENTORY - PURCHASES	\$85,072.75
	Vendor Total:					\$85,072.75
INFOSEND INC	272609	UB PRINT & MAIL SERVICES	\$4,621.41	20513300-52100	CONTRACTUAL SERVICES	\$4,621.41
	Vendor Total:					\$4,621.41
JAMES EDDIE	BA FY 24/25	BOOT ALLOWANCE	\$300.00	82027114-54100	SUPPLIES	\$150.00
				84027221-54100	SUPPLIES	\$150.00
				Vendor Total:		
JEFFREY MORRIS	TA 11/18-21/24	TRAVEL ADVANCE	\$80.00	10521210-57100	LEARNING AND DEVELOPMENT	\$80.00
					Vendor Total:	
KAREN POPLAWSKI	10/1-29/24	INSTRUCTOR	\$126.00	10022850-52100	CONTRACTUAL SERVICES	\$126.00
					Vendor Total:	
KIMBALL MIDWEST	102703159	SOCKET PLUG, SOLID SOCKET	\$105.89	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$105.89
					Vendor Total:	
LIFE ASSIST INC	1516918	MISC. EMS SUPPLIES AS NEEDED	\$43.86	10521210-54107	EMS SUPPLIES	\$21.93

List of Checks Presented for Approval on 11/8/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LIFE ASSIST INC	1516918	MISC. EMS SUPPLIES AS NEEDED	\$43.86	71021100-54107	EMS SUPPLIES	\$21.93
	1521118	MISC. EMS SUPPLIES AS NEEDED	\$127.70	10521210-54107	EMS SUPPLIES	\$63.85
				71021100-54107	EMS SUPPLIES	\$63.85
	1520535	MISC. EMS SUPPLIES AS NEEDED	\$452.54	71021110-54107	EMS SUPPLIES	\$452.54
					Vendor Total:	\$624.10
MARCUS FREEMAN	BA FY 24/25	BOOT ALLOWANCE	\$289.11	82027111-54100	SUPPLIES	\$289.11
					Vendor Total:	\$289.11
MARK PIPPIN	24863	2024 YOUTH BASKETBALL JERSEYS	\$2,137.49	10022840-54100	SUPPLIES	\$2,137.49
					Vendor Total:	\$2,137.49
MATHESON TRI-GAS INC	0030322095	OXYGEN & MISC. AS NEEDED	\$60.52	71021100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$60.52
					Vendor Total:	\$60.52
MICHAEL WRIGHT	9/10-10/29/24 1	INSTRUCTOR	\$1,225.00	10022850-52100	CONTRACTUAL SERVICES	\$1,225.00
	9/10-10/29/24	INSTRUCTOR	\$1,542.80	10022850-52100	CONTRACTUAL SERVICES	\$1,542.80
					Vendor Total:	\$2,767.80
MILSOFT UTILITY SOLUTIONS INC	20246079	REPLACEMENT OF UTILITY BILLING	\$3,419.08	20513300-54320	SOFTWARE	\$3,419.08
					Vendor Total:	\$3,419.08
MOIRS	191400	CHLORINE: 15 GALLON	\$740.26	82027111-58202	CHEMICALS	\$740.26
	191481	CHLORINE: 15 GALLON	\$1,017.86	82027111-58202	CHEMICALS	\$1,017.86
	191685	CHLORINE: 15 GALLON	\$1,017.86	82027111-58202	CHEMICALS	\$1,017.86
					Vendor Total:	\$2,775.98
NICK BARBIERI TRUCKING LLC	1162799-IN	CARDLOCK FUEL PURCHASES	\$264.57	20324100-58410	GARAGE LUBRICANTS & PARTS	\$264.57
	1162778-IN	CARDLOCK FUEL PURCHASES	\$2,394.99	20324100-58410	GARAGE LUBRICANTS & PARTS	\$2,394.99
					Vendor Total:	\$2,659.56
OPERATING ENGINEERS UNION	2410	OCT 24 PW UNION DUES	\$1,104.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$1,104.00
	2410-1	OCT 24 ADMIN AND MAINT UNION DUES	\$1,725.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$1,725.00
					Vendor Total:	\$2,829.00
OWEN EQUIPMENT SALES	00065228	SIDE RUBBER DEF, BRUSH SEAL, FRONT RUBBER	\$1,076.06	10024620-56130	EXTERNAL SERVICES	\$1,076.06
	00065249	REAR DOOR SEAL, 3/4" PSI HOSE, FEMALE FITTING	\$1,775.34	82027114-56130	EXTERNAL SERVICES	\$887.67

List of Checks Presented for Approval on 11/8/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OWEN EQUIPMENT SALES	00065249	REAR DOOR SEAL, 3/4" PSI HOSE, FEMALE FITTING	\$1,775.34	84027221-56130	EXTERNAL SERVICES	\$887.67
					Vendor Total:	\$2,851.40
PACE SUPPLY CORPORATION	029947730	1 1/2 IPS 1 7/8 OD CHANNEL CLAMP PLATED	\$3.62	10022100-56300	BUILDING MAINT. & REPAIR	\$3.62
					Vendor Total:	\$3.62
PG&E CO	7075-1 OCT 24	PACIFIC GAS & ELECTRIC	\$12.07	10022100-55210	UTILITIES	\$12.07
	0853-6 OCT 24	PACIFIC GAS & ELECTRIC	\$4,561.91	31122000-55210	UTILITIES	\$4,561.91
					Vendor Total:	\$4,573.98
REOA LTD	392	OFFICIATING OF ADULT SOFTBALL	\$4,638.00	10022821-52100	CONTRACTUAL SERVICES	\$4,638.00
					Vendor Total:	\$4,638.00
RICARDO CONTRERAS	11324	DIA DE LOS MUERTOS LOW-RIDER SHOW WINNER	\$100.00	90000000-23256	SPECIAL EVENTS TRUST	\$100.00
					Vendor Total:	\$100.00
RINEHART OIL INC	CL45073	FUEL CARD CHARGES AS NEEDED	\$4,717.16	10020210-56210	FUEL & FLUIDS	\$4,717.16
	CL45096	FUEL CARD CHARGES AS NEEDED	\$1,391.15	10022100-56210	FUEL & FLUIDS	\$1,391.15
	CL45089	FUEL CARD CHARGES AS NEEDED	\$62.49	10023320-56210	FUEL & FLUIDS	\$62.49
	CL45094	FUEL CARD CHARGES AS NEEDED	\$232.10	10023320-56210	FUEL & FLUIDS	\$93.49
				20324100-56210	FUEL & FLUIDS	\$138.61
	CL45091	FUEL CARD CHARGES AS NEEDED	\$88.23	10024210-56210	FUEL & FLUIDS	\$88.23
	CL45097	FUEL CARD CHARGES AS NEEDED	\$1,873.68	10024620-56210	FUEL & FLUIDS	\$1,873.68
	CL45053	FUEL CARD CHARGES AS NEEDED	\$4,256.71	10521210-56210	FUEL & FLUIDS	\$3,578.85
				10523600-56210	FUEL & FLUIDS	\$83.51
				71021100-56210	FUEL & FLUIDS	\$594.35
	CL45062	FUEL CARD CHARGES AS NEEDED	\$328.14	20324100-56210	FUEL & FLUIDS	\$328.14
	CL45090	FUEL CARD CHARGES AS NEEDED	\$164.82	20513382-56210	FUEL & FLUIDS	\$164.82
	CL45095	FUEL CARD CHARGES AS NEEDED	\$125.19	20824700-56210	FUEL & FLUIDS	\$125.19
	CL45072	FUEL CARD CHARGES AS NEEDED	\$1,029.77	80026400-56210	FUEL & FLUIDS	\$1,029.77
	CL45028	FUEL CARD CHARGES AS NEEDED	\$2,351.97	82027114-56210	FUEL & FLUIDS	\$1,175.98
				84027221-56210	FUEL & FLUIDS	\$1,175.99
	CL45092	FUEL CARD CHARGES AS NEEDED	\$35.12	84027225-56210	FUEL & FLUIDS	\$35.12
					Vendor Total:	\$16,656.53

List of Checks Presented for Approval on 11/8/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RMD VENTURES LLC	1568	COPIES	\$212.31	77725200-54100	SUPPLIES	\$212.31
					Vendor Total:	\$212.31
RYAN MATTHEW JACKSON	102524	CONSULTING SERVICES	\$625.00	20913900-52100	CONTRACTUAL SERVICES	\$625.00
					Vendor Total:	\$625.00
SD MYERS LLC	INV64199	SYRINGE USE & HANDLING, POWER PAC, LTC PAC	\$986.00	80026210-54100	SUPPLIES	\$986.00
					Vendor Total:	\$986.00
SYDNEY DEARBORN	U9909094	NOV 24 REIMBURSEMENT: MEDICAL INSURANCE	\$184.72	91500000-20561	ACCRUED SICK	\$184.72
					Vendor Total:	\$184.72
TGIF REPAIRS INC	7253	SUPPLIES: WWTP	\$2,666.35	84027225-54100	SUPPLIES	\$2,666.35
					Vendor Total:	\$2,666.35
TREY O'NEILL	10/28-11/8/24	TRAVEL ADVANCE	\$180.00	10020210-57100	LEARNING AND DEVELOPMENT	\$180.00
					Vendor Total:	\$180.00
TUFTS POLYGRAPH & INVESTIGATION	2024-979 (A)	POLYGRAPH & INVESTIGATION SERV	\$1,250.00	71021100-54161	BACKGROUND & PHYSICALS	\$1,250.00
					Vendor Total:	\$1,250.00
UKIAH MAIN STREET PROGRAM	3RD QTR 2024	3RD QTR 2024 DOWNTOWN IMPROVEMENT	\$1,307.50	31212600-52115	PERFORMANCE AGREEMENTS	\$1,307.50
					Vendor Total:	\$1,307.50
UNITED SITE SERVICES	INV-4898586	PORTABLE TOILET RENTAL CONTRACT	\$157.39	10022100-52100	CONTRACTUAL SERVICES	\$157.39
					Vendor Total:	\$157.39
VINCENTE MARTINEZ	BA FY 24/25	BOOT ALLOWANCE	\$269.69	83027330-54100	SUPPLIES	\$269.69
					Vendor Total:	\$269.69
					INVOICE TOTAL:	\$194,931.70

List of Checks Presented for Approval on 11/8/2024

Invoices

List of Checks Presented for Approval on 11/15/2024

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADVANCED SECURITY SYSTEMS	708024	SECURITY MONITORING - TALMAGE	\$28.25	10521210-52180	SECURITY SERVICES	\$14.13
				10621600-52180	SECURITY SERVICES	\$14.12
	711970	SECURITY MONITORING - TALMAGE	\$28.25	10521210-52180	SECURITY SERVICES	\$14.13
				10621600-52180	SECURITY SERVICES	\$14.12
				Vendor Total:		\$56.50
AFLAC	694532	OCT 24 CANCER/LIFE/ ACCIDENTAL INSURANCE	\$6,856.52	20700000-20527	SECTION 125 (CANCER & LIFE)	\$6,856.52
					Vendor Total:	
ALHAMBRA NATIONAL WATER	5109554 110624	DRINKING WATER SERVICES	\$381.51	84027225-54100	SUPPLIES	\$381.51
					Vendor Total:	
AMANDA FAIRALL	102924	PUMPKINFEST FOOD VOUCHERS 24	\$17.00	31622861-54100	SUPPLIES	\$17.00
					Vendor Total:	
AMAZON CAPITAL SERVICES, INC	13GX-HG7W-NK9P	BEVERAGE DISPENSER	\$24.45	73022601-54109	CATERING INVENTORY & SERVICES	\$24.45
	1HJ9-9X6T-FWFW	DIGITAL WATT METER, TOGGLE ROCKER SWITCH	\$189.80	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$189.80
	1R4P-KM1K-1GX3	PANASONIC BATTERY	\$498.44	10020210-56130	EXTERNAL SERVICES	\$498.44
	1C4H-M1VG-4C69	LITHIUM BATTERY, PANEL MOUNT.	\$173.27	71021150-56130	EXTERNAL SERVICES	\$173.27
	1FD4-H11V-4Q1J	WIFI BLUETOOTH ANTENNA	\$18.17	90000000-23236	FIELD SIGNAGE FEES	\$18.17
	119G-DH44-4T3X	INDEX CARDS	\$21.76	10022810-54100	SUPPLIES	\$21.76
	1W1G-4KMT-6CC4	DAYCAMP SUPPLIES	\$592.24	10022840-54100	SUPPLIES	\$592.24
	1TXD-XRF1-6LY1	AA BATTERIES, BUILD. CODE BOOK, BUILD. CRITERIA BK	\$640.12	10024210-54100	SUPPLIES	\$640.12
	16G6-LTC1-NVKH	PLASTIC CUPS, BLACK TAPE	\$88.68	73022600-54100	SUPPLIES	\$88.68
	1QKC-XF9J-H1QN	CARHARTT SHIRTS: WATER/SEWER	\$95.09	82027114-54100	SUPPLIES	\$47.55
				84027221-54100	SUPPLIES	\$47.54
	1L36-GWDX-MH4F	ILLUMAGEAR HALO	\$509.49	82027114-54100	SUPPLIES	\$254.75

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1L36-GWDX-MH4F	ILLUMAGEAR HALO	\$509.49	84027221-54100	SUPPLIES	\$254.74
Vendor Total:						\$2,851.51
AT&T	000022536815	T1 TO INTERENT FOR DOJ/CLETS	\$286.21	10020210-55100	TELEPHONE	\$143.11
				20620231-55100	TELEPHONE	\$143.10
	000021822931	T1 TO INTERNET	\$582.47	20913900-55100	TELEPHONE	\$582.47
	000021970523	T1 TO INTERNET	\$582.47	20913900-55100	TELEPHONE	\$582.47
	000022118188	T1 TO INTERNET	\$582.47	20913900-55100	TELEPHONE	\$582.47
	000022265929	T1 TO INTERNET	\$582.47	20913900-55100	TELEPHONE	\$582.47
	000022413680	T1 TO INTERNET	\$582.47	20913900-55100	TELEPHONE	\$582.47
Vendor Total:						\$3,198.56
AT&T MOBILITY	28733821832 1X110924	DATA WATER/SEWER	\$1,273.05	82027114-55100	TELEPHONE	\$636.53
				84027221-55100	TELEPHONE	\$636.52
Vendor Total:						\$1,273.05
BLAKE HYLAND	TA 11/8/24	TRAVEL ADVANCE	\$26.00	10521210-57100	LEARNING AND DEVELOPMENT	\$26.00
Vendor Total:						\$26.00
BOUND TREE MEDICAL LLC	85536393	MISC. SUPPLIES AS NEEDED	\$559.28	71021150-54107	EMS SUPPLIES	\$559.28
Vendor Total:						\$559.28
BRANDON HAYDON	24-040-3	CDBG HOUSING REHAB PROGRAM	\$7,872.00	61123412-59500	LOANS ISSUED	\$7,872.00
Vendor Total:						\$7,872.00
CA ASSOCIATION OF CODE ENFORCEMENT OFFICERS	300020812	MEMBERSHIP: M KEIZER	\$100.00	10023200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$100.00
	300020788	MEMBERSHIP: S CONNELL	\$100.00	10023200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$100.00
	300020825	MEMBERSHIP: W HOCKEMIER	\$100.00	10023200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$100.00
Vendor Total:						\$300.00
CALIFORNIA INTERGOVERNMENTAL RISK AUTHORITY	INV-2449	CIRA GL & WC DEDUCTIBLES FOR QTR ENDING /30/24	\$91,094.06	20216200-52522	LIABILITY & PROPERTY DEDUCT	\$33,762.64
				20116220-52525	WORKER'S COMP. EXPENSE	\$57,331.42
Vendor Total:						\$91,094.06

List of Checks Presented for Approval on 11/15/2024

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CANTEEN SERVICE	5975:040741	WATER FILTRATION SERVICE POLICE	\$45.00	10020210-54100	SUPPLIES	\$22.50
				20620231-54100	SUPPLIES	\$22.50
				Vendor Total:		\$45.00
CATHLEEN PIPER	36969	REC REFUND: SWING DANCE CLASS CANCELLED	\$50.00	10022850-44915	RECREATION PROGRAM INCOME	\$50.00
				Vendor Total:		\$50.00
CDW GOVERNMENT INC	AA9DK5B	ADOBE ACROBAT SUBSCRIPTION	\$9.02	10020210-54320	SOFTWARE	\$9.02
				Vendor Total:		\$9.02
CHRISTINE WEER	49858-001	ENERGY REBATE: REFRIGERATOR OR FREEZER	\$100.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$100.00
				Vendor Total:		\$100.00
DAPHNE MACNEIL	36547	REC REFUND: SWING DANCE CLASS CANCELLED	\$25.00	10022850-44915	RECREATION PROGRAM INCOME	\$25.00
				Vendor Total:		\$25.00
DAVID BURTON	TR 10/26-27/24	TRAVEL REIMBURSEMENT	\$52.00	10022700-57100	LEARNING AND DEVELOPMENT	\$52.00
				Vendor Total:		\$52.00
DAVID RAPPORT	7685	LEGAL SERVICES FOR FY 24/25	\$34,905.92	10514000-52150	LEGAL SERVICES/ EXPENSES	\$1,934.51
				20014000-52150	LEGAL SERVICES/ EXPENSES	\$2,488.60
				20014000-52150	LEGAL SERVICES/ EXPENSES	\$19,319.51
				20414000-52150	LEGAL SERVICES/ EXPENSES	\$172.95
				77714000-52150	LEGAL SERVICES/ EXPENSES	\$477.22
				80014000-52150	LEGAL SERVICES/ EXPENSES	\$614.94
				84014000-52150	LEGAL SERVICES/ EXPENSES	\$160.14
				90214000-52150	LEGAL SERVICES/ EXPENSES	\$9,738.05
				Vendor Total:		\$34,905.92
DEEP VALLEY SECURITY	13575 1	UPGRADE SECURITY SYSTEM WTP	\$125.90	82027111-52100	CONTRACTUAL SERVICES	\$125.90
	13575 7	SECURITY SYSTEM MONITORING AT	\$54.95	10022100-52180	SECURITY SERVICES	\$54.95
	13575	ALARM SERVICES PER ATTACHED CO	\$184.70	10022100-52180	SECURITY SERVICES	\$26.95

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEEP VALLEY SECURITY	13575	ALARM SERVICES PER ATTACHED CO	\$184.70	10022100-52180	SECURITY SERVICES	\$29.95
				10022700-52180	SECURITY SERVICES	\$42.95
				20824700-52180	SECURITY SERVICES	\$42.95
				73022600-52180	SECURITY SERVICES	\$19.95
				73022600-52180	SECURITY SERVICES	\$21.95
	13575 5	SECURITY UPGRADE & MONITORING/	\$42.95	10022700-52180	SECURITY SERVICES	\$42.95
	13575 2	MONITORING - SOFTBALL COMPLEX	\$32.95	10022822-52180	SECURITY SERVICES	\$32.95
	13575 4	SECURITY MONITORING SVCS - GARARGE	\$46.95	20824300-52180	SECURITY SERVICES	\$46.95
	13575 3	SECURITY MONITORING SVCS - STREETS	\$49.95	20824300-52180	SECURITY SERVICES	\$49.95
	13575 6	UPGRADE SECURITY SYSTEM FOR EL	\$62.95	20824300-52180	SECURITY SERVICES	\$62.95
	Vendor Total:					\$601.30
	DEPARTMENT OF GEM0321C3UO HEALTH CARE SERVICES	Q3 GROUND EMERGENCY MEDICAL TRANSPORTATION		\$419.90	71021100-52110	AMBULANCE BILLING
Vendor Total:						
DEPARTMENT OF PESTICIDE REGULATION	136429	CERTIFICATE RENEWAL: C GOWAN	\$140.00	84027225-57100	LEARNING AND DEVELOPMENT	\$140.00
E MACFARLAND	36657	REC REFUND: SWING DANCE CLASS CANCELLED	\$25.00	10022850-44915	RECREATION PROGRAM INCOME	\$25.00
EDDIE'S COCINA	728597	PUMPKINFEST 2024 FOOD VOUCHERS	\$140.00	31622861-54100	SUPPLIES	\$140.00
FEDERAL EXPRESS	8-668-39532	SHIPPING SERVICES	\$207.50	10020210-54101	POSTAGE	\$60.23
				20013400-54101	POSTAGE	\$147.27
	8-661-95661	SHIPPING SERVICES	\$285.79	10020210-54101	POSTAGE	\$285.79
	8-655-26779	SHIPPING SERVICES	\$30.92	10523600-54100	SUPPLIES	\$30.92
FERRELLGAS	1128042302	PROPANE FILL: 141 LOVERS LN	\$338.62	10521210-55210	UTILITIES	\$237.03
				10621600-55210	UTILITIES	\$101.59
				Vendor Total:		\$338.62
FLEETPRIDE	119601747	QUICK COUPLERS	\$320.93	80026110-56130	EXTERNAL SERVICES	\$320.93

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FLEETPRIDE	119816148	QUICK COUPLERS	\$821.25	80026110-56130	EXTERNAL SERVICES	\$821.25
					Vendor Total:	\$1,142.18
GINA GRECO	10/1-31/24	INSTRUCTOR	\$1,239.00	10022850-52100	CONTRACTUAL SERVICES	\$1,239.00
					Vendor Total:	\$1,239.00
GOLDEN GATE BRIDGE TOLL	I712398963074	BRIDGE TOLL FEE	\$14.00	10022700-57100	LEARNING AND DEVELOPMENT	\$7.00
				20413500-57100	LEARNING AND DEVELOPMENT	\$7.00
	I712421072620	BRIDGE TOLL FEE	\$7.00	20010000-57100	LEARNING AND DEVELOPMENT	\$7.00
					Vendor Total:	\$21.00
HD SUPPLY INC	INV00514529	SLUDGE JUDGE ULTRA COMPLETE, SLUDGE JUDE ULTRA	\$633.22	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$633.22
					Vendor Total:	\$633.22
HERC RENTALS INC	34577433-006	WATER TRUCK RENTAL: OCT	\$3,537.93	82027114-56410	EQUIPMENT RENTAL - PRIVATE	\$1,768.97
				84027221-56410	EQUIPMENT RENTAL - PRIVATE	\$1,768.96
					Vendor Total:	\$3,537.93
HOME DEPOT CREDIT SERVICES	3073151	AA BATTERIES	\$22.72	84027225-54100	SUPPLIES	\$22.72
					Vendor Total:	\$22.72
INFOSEND INC	273614	WATER DISTRICT WELCOME LETTERS	\$2,206.24	20513300-52100	CONTRACTUAL SERVICES	\$2,206.24
	273592	UB PRINT & MAIL SERVICES	\$64.14	31622861-52160	PUMPKINFEST EXPENDITURES	\$64.14
					Vendor Total:	\$2,270.38
INTEGRITY SHRED LLC	163309	DOCUMENT SHREDDING	\$61.00	20513300-52100	CONTRACTUAL SERVICES	\$61.00
	163243	DOCUMENT SHREDDING	\$76.00	10020210-54100	SUPPLIES	\$38.00
				20620231-54100	SUPPLIES	\$38.00
					Vendor Total:	\$137.00
JAMES O'BRIEN	TR 10/13-18/24	TRAVEL REIMBURSEMENT	\$2,344.73	80026110-57100	LEARNING AND DEVELOPMENT	\$2,344.73
					Vendor Total:	\$2,344.73
JENNIFER VALENZUELA-WATKINS	36653	REC REFUND: SWING DANCE CLASS CANCELLED	\$25.00	10022850-44915	RECREATION PROGRAM INCOME	\$25.00
					Vendor Total:	\$25.00

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JOANNA DELGADO	TR 10/29/24	TRAVEL REIMBURSEMENT	\$40.00	10020210-57100	LEARNING AND DEVELOPMENT	\$40.00
					Vendor Total:	\$40.00
JOSHUA LEARD	5360	B OF A ASBESTOS TESTING	\$925.00	20824700-80220	BUILDING IMPROVEMENTS	\$925.00
					Vendor Total:	\$925.00
JOSIE CASTANON	TR 10/8-11/24	TRAVEL REIMBURSEMENT	\$189.92	10020210-57100	LEARNING AND DEVELOPMENT	\$189.92
					Vendor Total:	\$189.92
KATHERYN REIHL	36963	REC REFUND: SWING DANCE CLASS CANCELLED	\$25.00	10022850-44915	RECREATION PROGRAM INCOME	\$25.00
					Vendor Total:	\$25.00
KAYLEE GAYLORD	06568	REC REFUND: SWING DANCE CLASS CANCELLED	\$50.00	10022850-44915	RECREATION PROGRAM INCOME	\$50.00
					Vendor Total:	\$50.00
KEVIN BROWN	2331	REC REFUND: YOUTH BASKETBALL	\$85.00	10022831-44915	RECREATION PROGRAM INCOME	\$85.00
					Vendor Total:	\$85.00
KIMBALL MIDWEST	102702755	GLOVES	\$362.75	84027225-54100	SUPPLIES	\$362.75
					Vendor Total:	\$362.75
LARRY WALKER ASSOCIATES INC	564.08-37	CONSULTING SVCS - NPDES & RECY	\$3,523.50	84027225-52100	CONTRACTUAL SERVICES	\$3,523.50
					Vendor Total:	\$3,523.50
LIEBERT CASSIDY WHITMORE	278532	LEGAL SERVICES PERTAINING TO E	\$495.00	20016100-52150	LEGAL SERVICES/ EXPENSES	\$495.00
	278544	LEGAL SERVICES PERTAINING TO E	\$3,294.00	20016100-52150	LEGAL SERVICES/ EXPENSES	\$3,294.00
					Vendor Total:	\$3,789.00
LIFE ASSIST INC	1522251	MISC. EMS SUPPLIES AS NEEDED	\$181.77	10521210-54107	EMS SUPPLIES	\$90.89
				71021100-54107	EMS SUPPLIES	\$90.88
	1522250	MISC. EMS SUPPLIES AS NEEDED	\$430.27	10521210-54107	EMS SUPPLIES	\$215.14
				71021100-54107	EMS SUPPLIES	\$215.13
					Vendor Total:	\$612.04
LINDSEY DUTCHER	TR 10/20-25/24	TRAVEL REIMBURSEMENT	\$1,703.80	10020210-57100	LEARNING AND DEVELOPMENT	\$1,703.80
					Vendor Total:	\$1,703.80
LORELEI SCOTT	13147	CITY LOGO DECALS	\$113.88	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$113.88

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LORELEI SCOTT	12370	AMBULANCE ID NUMBERS, REFLECTIVE NUMBERS	\$324.53	71021100-56130	EXTERNAL SERVICES	\$324.53
	13251	AMBULANCE ID PLAQUES, DOOR EMBLEMS, ID NUMBERS	\$759.13	71021150-56130	EXTERNAL SERVICES	\$759.13
	Vendor Total:					\$1,197.54
MARLA SWAN	TA 11/18-20/24	TRAVEL ADVANCE	\$147.52	10020210-57100	LEARNING AND DEVELOPMENT	\$147.52
					Vendor Total: \$147.52	
MARY ELIZABETH CHURCH	12223	HOMEBREW POSTERS	\$54.44	73022600-54100	SUPPLIES	\$54.44
					Vendor Total: \$54.44	
MENDOCINO COUNTY INFORMATION SERVICES DIVISION	PS8-UOF1118	REGISTRATION: LONG, MICHEL, NEECE, COWAN, ELLEDGE,	\$231.00	10020210-57100	LEARNING AND DEVELOPMENT	\$231.00
					Vendor Total: \$231.00	
MICHELLE SANGIACOMO	59026-001	ENERGY REBATE: E-BIKE	\$300.00	80726441-59301	YARD EQUIPMENT REBATES	\$300.00
					Vendor Total: \$300.00	
MY CALIFORNIA FOOD TRUCK LLC	10/18-20/24	PUMPKINFEST MEAL VOUCHERS 24	\$780.40	31622861-54100	SUPPLIES	\$780.40
					Vendor Total: \$780.40	
NBS GOVERNMENT FINANCE GROUP	202409-3035	PUBLIC ENGAGEMENT SERVICES	\$2,000.00	91521400-52100	CONTRACTUAL SERVICES	\$2,000.00
					Vendor Total: \$2,000.00	
NCPA	006102-1124030	NOV 24 NCPA	\$917,260.00	80026440-58104	NCPA MANAGEMENT SERVICES	\$60,220.00
				80026440-58101	NCPA PLANT GENERATION	\$64,371.00
				80026440-58102	NCPA POWER PURCHASES	\$433,724.00
				80026440-58105	NCPA THIRD PARTY SALES	\$159,102.00
				80026440-58103	NCPA TRANSMISSION	\$199,843.00
				Vendor Total: \$917,260.00		
NOR-CAL RECYCLED ROCK & AGGREGATES INC	26675	MISC ROCK & ROAD PATCH MATERIAL	\$212.88	82027114-54100	SUPPLIES	\$212.88

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NOR-CAL RECYCLED ROCK & AGGREGATES INC	26671	MISC ROCK & ROAD PATCH MATERIAL	\$209.90	84027221-54100	SUPPLIES	\$209.90
					Vendor Total:	\$422.78
OWEN EQUIPMENT SALES	00065294	MOUNT-TOW BAR	\$116.71	10024620-56130	EXTERNAL SERVICES	\$116.71
	00065362	WLDT- DIRT SHOE-RH	\$1,214.28	10024620-56130	EXTERNAL SERVICES	\$1,214.28
					Vendor Total:	\$1,330.99
PACE SUPPLY CORPORATION	029923107	PVPSCH802, PFE22, PFET2, PFEC2, PFEFB21	\$778.74	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$778.74
					Vendor Total:	\$778.74
PFM ASSET MANAGEMENT LLC	14495270	FINANCIAL ADVISORY SERVICES	\$2,568.42	20013600-52100	CONTRACTUAL SERVICES	\$2,568.42
					Vendor Total:	\$2,568.42
PG&E CO	6833-2 AUG 24 1	PACIFIC GAS & ELECTRIC	\$1,308.80	10521210-55210	UTILITIES	\$916.60
				10621600-55210	UTILITIES	\$392.20
	6833-2 SEP 24	PACIFIC GAS & ELECTRIC	\$1,419.29	10521210-55210	UTILITIES	\$993.50
				10621600-55210	UTILITIES	\$425.79
					Vendor Total:	\$2,728.09
PITNEY BOWES INC	1026332814	POSTAGE MACHINE LEASE & SUPPLIES	\$99.39	73022600-54101	POSTAGE	\$99.39
					Vendor Total:	\$99.39
PLAZA PAINT INC	U0032097	PAINT SUPPLIES	\$135.84	82027111-56300	BUILDING MAINT. & REPAIR	\$135.84
	U0032008	MISC. PURCHASES AS REQUIRED	\$139.01	82027111-56300	BUILDING MAINT. & REPAIR	\$139.01
	U0032161	PAINT SUPPLIES	\$36.30	82027114-56300	BUILDING MAINT. & REPAIR	\$36.30
	H0153292	PAINT SUPPLIES	\$179.45	82027114-56300	BUILDING MAINT. & REPAIR	\$179.45
	U0032232	PAINT SUPPLIES	\$51.93	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$51.93
	U0032268	PAINT SUPPLIES	\$152.88	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$152.88
	U0032282	PAINT SUPPLIES	\$411.25	82027111-54100	SUPPLIES	\$411.25
				Vendor Total:	\$1,106.66	
RADIOMOBILE INC	240100	PATRIOT MOBILE DATA COMPUTER	\$11,744.50	91721400-80100	MACHINERY & EQUIPMENT	\$11,744.50

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RADIOMOBILE INC	23221	BATTERY BACKUP MODULE, CADLEPOINT POWER SUPPLY	\$3,996.50	10521210-54102	SMALL TOOLS	\$3,996.50
						Vendor Total: ----- \$15,741.00
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	24-11HEALTHCOMP	NOV 24 REMIF MEDICAL, DENTAL & VISION INS PREMIUM	\$374,899.19	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$418.60
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,831.04
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,580.95
				20700000-20520	P/R DEDUCT.- MEDICAL INS	\$347,777.00
				20700000-20510	REMIF DENTAL	\$18,942.80
				20700000-20511	REMIF VISION	\$3,348.80
	24-10HEALTHCOMP	OCT 24 REMIF MEDICAL, DENTAL & VISION INS PREMIUM	\$391,423.91	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$418.60
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,831.04
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,580.95
				20700000-20520	P/R DEDUCT.- MEDICAL INS	\$363,510.00
				20700000-20510	REMIF DENTAL	\$19,643.52
				20700000-20511	REMIF VISION	\$3,439.80
						Vendor Total: ----- \$766,323.10
REDWOOD TOXICOLOGY LAB INC	00169820249	DRUG SCREEN TESTING	\$39.71	10020210-52100	CONTRACTUAL SERVICES	\$39.71
						Vendor Total: ----- \$39.71
REDWOOD TREE SERVICE STATIONS INC	OCT 24	CAR WASHES & INTERIOR CLEANING	\$573.00	10020210-56130	EXTERNAL SERVICES	\$437.00
				10023320-56130	EXTERNAL SERVICES	\$78.00
				20513382-56130	EXTERNAL SERVICES	\$19.00
				82027114-56130	EXTERNAL SERVICES	\$39.00
						Vendor Total: ----- \$573.00
REDWOOD WASTE SOLUTIONS INC	176336243U039	DISPOSAL FEES	\$1,546.90	92000000-52173	ILLEGAL DUMP CLEANUP	\$1,546.90

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD WASTE SOLUTIONS INC	176283186U039	GARBAGE SERVICES: 1500 S STATE ST	\$84.97	10521210-55210	UTILITIES	\$59.48
				10621600-55210	UTILITIES	\$25.49
				Vendor Total: -----		\$1,631.87
RESPECTECH	51414	PHONE SYSTEM SERVICE	\$112.50	10521210-55100	TELEPHONE	\$50.62
				10523600-55100	TELEPHONE	\$5.63
				10621600-55100	TELEPHONE	\$11.25
				71021100-55100	TELEPHONE	\$22.50
				71021150-55100	TELEPHONE	\$22.50
				Vendor Total: -----		\$112.50
RON FRANZ	NOV 2, 2024	EASEMENT W/ LORENZI PROPERTY MAIN & MILL	\$525.00	10024210-52100	CONTRACTUAL SERVICES	\$525.00
				Vendor Total: -----		\$525.00
RYAN MATTHEW JACKSON	11132024	IT TECH SUPPORT	\$625.00	20913900-52100	CONTRACTUAL SERVICES	\$625.00
				Vendor Total: -----		\$625.00
SAFEWAY INC	OCT 24	MISC. PURCHASES AS REQUIRED	\$407.21	73022601-54109	CATERING INVENTORY & SERVICES	\$8.99
				73022601-54109	CATERING INVENTORY & SERVICES	\$17.56
				73022601-54109	CATERING INVENTORY & SERVICES	\$20.97
				73022601-54109	CATERING INVENTORY & SERVICES	\$45.50
				10020210-54100	SUPPLIES	\$103.05
				10022822-54100	SUPPLIES	\$88.88
				20012200-54100	SUPPLIES	\$36.94
				20012200-54100	SUPPLIES	\$37.45
				20012200-54100	SUPPLIES	\$47.87
				Vendor Total: -----		\$407.21
SANTA ROSA JUNIOR COLLEGE	AR25-00379	REGISTRATION: H MOORE	\$39.75	10521210-57100	LEARNING AND DEVELOPMENT	\$39.75
					Vendor Total: -----	\$39.75

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SCOTT'S PPE RECON INC	39801	CLEAN PAINT LINER, INSPECT HYDROSTEST MOISTURE, PAT	\$98.00	10521210-54106	SPECIALTY SUPPLIES	\$98.00
Vendor Total:						\$98.00
SCP DISTRIBUTORS LLC	NX387367	POOL FILTRATION SYSTEM	\$57,292.60	10022300-80100	MACHINERY & EQUIPMENT	\$57,292.60
Vendor Total:						\$57,292.60
SOLID WASTES SYSTEMS INC	OCT 24	RESIDENTIAL GARBAGE FEES	\$51,788.14	90200000-52170	UKIAH WASTE SOLUTIONS	\$51,788.14
Vendor Total:						\$51,788.14
SONOMA STATE UNIVERSITY	0000039456	GREAT REDWOOD TRAIL CEQA ISMND	\$75.00	10023100-54100	SUPPLIES	\$75.00
Vendor Total:						\$75.00
STATE WATER RESOURCES CONTROL BOARD	51622-2024	LICENSE RENEWAL D1: M MICHAEL	\$55.00	84027225-57100	LEARNING AND DEVELOPMENT	\$55.00
Vendor Total:						\$55.00
STERICYCLE INC	8008684545	SHARPS DISPOSAL AS NEEDED	\$57.96	10020210-54100	SUPPLIES	\$57.96
Vendor Total:						\$57.96
STEVEN ENGINEERING INC	2782373-00	VS-AVT C08-L10	\$1,613.35	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,613.35
Vendor Total:						\$1,613.35
TELEFLEX LLC	9509067404	EMS SUPPLIES	\$1,779.94	10521210-54107	EMS SUPPLIES	\$593.31
				71021100-54107	EMS SUPPLIES	\$593.31
				71021150-54107	EMS SUPPLIES	\$593.32
	9509067402	EMS SUPPLIES	\$647.25	71021150-54102	SMALL TOOLS	\$647.25
TUFTS POLYGRAPH & INVESTIGATION	2024-981(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
	2024-980(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	71021100-54161	BACKGROUND & PHYSICALS	\$1,250.00
Vendor Total:						\$2,500.00
UKIAH PAPER SUPPLY	562342	JANITORIAL SUPPLIES, MISC AS N	\$624.66	84027225-54100	SUPPLIES	\$624.66
Vendor Total:						\$624.66
UKIAH ROUND TREE GLASS INC	27487	CIVIC CENTER FRONT DOORS	\$7,161.50	20824700-56300	BUILDING MAINT. & REPAIR	\$7,161.50
	23021	DW 1549 WINDSHIELD	\$287.99	10023320-56130	EXTERNAL SERVICES	\$287.99
Vendor Total:						\$7,449.49

List of Checks Presented for Approval on 11/15/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH TROPHIES & GIFTS	0002227	10024620	\$1,563.45	10024620-54100	SUPPLIES	\$1,563.45
Vendor Total:						\$1,563.45
UKIAH VALLEY BASIN GROUNDWATER SUSTAINABILITY	TE 2024-1	GROUNDWATER FEES PART 1 & 2	\$4,257.66	82027110-52100	CONTRACTUAL SERVICES	\$4,257.66
	PWS-2024-2	935 RIVER STREET UKIAH: CA2310003	\$70,558.85	82027110-52100	CONTRACTUAL SERVICES	\$70,558.85
Vendor Total:						\$74,816.51
UKIAH VALLEY SANITATION DIST	104613 OCT 24	SEWER: LOW GAP RD	\$53.47	10022100-55210	UTILITIES	\$53.47
	58070 OCT 24	SEWER: 432 OBSERVATORY AVE	\$135.66	10022100-55210	UTILITIES	\$135.66
	89690 OCT 24	SWERE: 1640 S STATE ST	\$87.21	31122000-55210	UTILITIES	\$87.21
	113354 OCT 24	SEWER: 1350 HASTINGS RD	\$53.47	80026400-55210	UTILITIES	\$53.47
Vendor Total:						\$329.81
UKIAH WASTE SOLUTIONS, INC	176328875U034	DUMP FEES	\$496.15	82027111-52100	CONTRACTUAL SERVICES	\$496.15
Vendor Total:						\$496.15
UNITED SITE SERVICES	INV-4903069	PORTABLE TOILET RENTAL CONTRACT	\$119.12	10022100-52100	CONTRACTUAL SERVICES	\$119.12
	INV-4900886	PORTABLE TOILET RENTAL CONTRAC	\$195.14	10022100-52100	CONTRACTUAL SERVICES	\$195.14
	INV-4899456	PORTABLE TOILET RENTAL CONTRACT	\$195.14	10022100-52100	CONTRACTUAL SERVICES	\$195.14
Vendor Total:						\$509.40
UNIVAR SOLUTIONS USA INC	52520011	LIQUID SODIUM HYPOCHLORITE 12.	\$11,169.12	84027225-58202	CHEMICALS	\$11,169.12
	52491359	LIQUID SODIUM HYPOCHLORITE 12.	\$11,464.07	84027225-58202	CHEMICALS	\$11,464.07
Vendor Total:						\$22,633.19
WEST YOST ASSOCIATES INC	2060346	RUSSIAN RIVER WATERSHED AGREEMENT	\$37,013.76	91190100-52100	CONTRACTUAL SERVICES	\$37,013.76
Vendor Total:						\$37,013.76
WHITCHURCH ENGINEERING, INC	COU-245867	HASTINGS DESIGN REWORK DUE TO	\$1,875.05	80126100-80230	INFRASTRUCTURE	\$1,875.05
Vendor Total:						\$1,875.05
ZHONGHAO CHEN	TR 10/26-28/24	TRAVEL REIMBURSEMENT	\$39.87	63420250-57100	LEARNING AND DEVELOPMENT	\$39.87
Vendor Total:						\$39.87
INVOICE TOTAL:						\$2,154,823.82

List of Checks Presented for Approval on 11/22/2024

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADAMSON POLICE PRODUCTS	INV424275	VERTEX WUPER-LED DUO AMBER/WHITE	\$196.13	82027111-56130	EXTERNAL SERVICES	\$196.13
Vendor Total:						\$196.13
AFM ENVIRONMENTAL INC	2961	BOFA ASBESTOS REMOVAL	\$10,490.00	20824700-80220	BUILDING IMPROVEMENTS	\$10,490.00
	2958	BOFA ASBESTOS REMOVAL	\$134,510.00	20824700-80220	BUILDING IMPROVEMENTS	\$134,510.00
Vendor Total:						\$145,000.00
AIYANA CASTILLO	100324	REC REFUND: YOUTH BASKETBALL	\$75.00	10022831-44915	RECREATION PROGRAM INCOME	\$75.00
Vendor Total:						\$75.00
ALPHA ANALYTICAL LABORATORIES INC	4103311- UKIAH	MISC. LABORATORY WORK AS NEEDED	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	4104235- UKIAH	MISC. LABORATORY WORK AS NEEDED	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	4106771- UKIAH	MISC. LABORATORY WORK AS NEEDED	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	4107503- UKIAH	MISC. LABORATORY WORK AS NEEDED	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	4105396- UKIAH	MISC. LABORATORY WORK AS NEEDED	\$500.00	82027111-52100	CONTRACTUAL SERVICES	\$500.00
	4106480- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$60.00	84027225-52100	CONTRACTUAL SERVICES	\$60.00
	4106792- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$60.00	84027225-52100	CONTRACTUAL SERVICES	\$60.00
	4108195- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$60.00	84027225-52100	CONTRACTUAL SERVICES	\$60.00
	4103929- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4104190- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4106399- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4107325- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$75.00	84027225-52100	CONTRACTUAL SERVICES	\$75.00
	4104052- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4104055- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4106404- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	41064111- UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	4107329-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4103058-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4103059-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	4108047-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$90.00	84027225-52100	CONTRACTUAL SERVICES	\$90.00
	4103174-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$103.75	84027225-52100	CONTRACTUAL SERVICES	\$103.75
	4104640-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$103.75	84027225-52100	CONTRACTUAL SERVICES	\$103.75
	4107533-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$120.00	84027225-52100	CONTRACTUAL SERVICES	\$120.00
	4103063-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$120.00	84027225-52100	CONTRACTUAL SERVICES	\$120.00
	4104057-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$135.00	84027225-52100	CONTRACTUAL SERVICES	\$135.00
	4105153-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$153.75	84027225-52100	CONTRACTUAL SERVICES	\$153.75
	4103143-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$197.50	84027225-52100	CONTRACTUAL SERVICES	\$197.50
	4106442-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$243.75	84027225-52100	CONTRACTUAL SERVICES	\$243.75
	4103643-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$247.50	84027225-52100	CONTRACTUAL SERVICES	\$247.50
	4104706-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$262.50	84027225-52100	CONTRACTUAL SERVICES	\$262.50
	4106125-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$272.50	84027225-52100	CONTRACTUAL SERVICES	\$272.50
	4107088-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$341.25	84027225-52100	CONTRACTUAL SERVICES	\$341.25
	4105079-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$855.00	84027225-52100	CONTRACTUAL SERVICES	\$855.00
	Vendor Total:					
AMERICAN TRAINCO LLC	INTRAIN1868	ARC FLASH ELECTRICAL SAFETY NFPA 70E TRAINING ON-S	\$8,900.00	84027225-57100	LEARNING AND DEVELOPMENT	\$8,900.00
						Vendor Total:
AMERICAN WATER WORKS ASSOCIATION	SO190336	MEMBERSHIP- M WAGENET	\$2,712.00	82027111-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$2,712.00
						Vendor Total:
ANIXTER	6209736-00	SG-4504 GRIP DE SVC	\$222.11	80000000-12104	INVENTORY - PURCHASES	\$222.11
	6192441-00	P.G CLAMP	\$1,288.86	80000000-12104	INVENTORY - PURCHASES	\$1,288.86
	Vendor Total:					\$1,510.97
ASBURY ENVIRONMENTAL SERVICES	I500-01138335	DISPOSAL OF MISC. PRODUCTS AS	\$172.00	77725200-54100	SUPPLIES	\$172.00
						Vendor Total:
ASCENT AVIATION GROUP INC	1058491	JET A FUEL	\$21,645.26	77725200-58401	AVIATION FUEL	\$21,645.26

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ASCENT AVIATION GROUP INC	1062836	JET A FUEL	\$23,189.03	77725200-58401	AVIATION FUEL	\$23,189.03
	1063988	AVGAS 100LL	\$36,932.84	77725200-58401	AVIATION FUEL	\$36,932.84
	Vendor Total:					\$81,767.13
AURORA LIGHTING LLC	6520	EVOLVE EPTC TWIN SUPPORT CONTEMPORARY LED POST TOP	\$29,564.78	80526150-54100	SUPPLIES	\$29,564.78
	Vendor Total:					\$29,564.78
B & B INDUSTRIAL SUPPLY INC	283067	HR SHEET 16 GA, SHEARING, FORMING FEES	\$724.21	10022700-56300	BUILDING MAINT. & REPAIR	\$724.21
	183138	1/4" STAINLESS PLATE, PLASMA CUT	\$496.55	20824700-56300	BUILDING MAINT. & REPAIR	\$496.55
	283122	6X6X.188 SS SQUEARE TUBE	\$979.88	20824700-56300	BUILDING MAINT. & REPAIR	\$979.88
	283669	TANK SPUDS	\$31.07	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$31.07
	283577	HR SHEET 14 GAUGE, SHEARING	\$409.21	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$409.21
	283794	STAINLESS ANGLES, SAW CUT FEE	\$13.83	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$13.83
	283324	DRILL BITS	\$19.30	20824700-54102	SMALL TOOLS	\$19.30
	283326	1/8X6 STAINLESS FLAT BAR, SAW	\$149.65	10022100-54100	SUPPLIES	\$149.65
	283617	STAINLESS FLAT HEAD ALLEN, SS NYLOCK, WASHERS	\$69.94	20824300-54100	SUPPLIES	\$69.94
	283496	10-24 SPIRAL TAP, TAP AND DRILL COMBO	\$83.32	20824700-54100	SUPPLIES	\$83.32
	283590	1/4-20x1/2" BUTTON HEAD, SS HEX NUT, SS FLAT WASH	\$41.37	82027111-54100	SUPPLIES	\$41.37
	283278	1X1X1/8" ANGLE IRON, 2X2X1/8" ANGLE IRON	\$151.85	84027221-54100	SUPPLIES	\$151.85
	Vendor Total:					\$3,170.18
BLUE ZONES LLC	63536	BLUEZONES COMPLETE STREETS CON	\$10,450.00	20012200-52100	CONTRACTUAL SERVICES	\$10,450.00
	Vendor Total:					\$10,450.00
CALIFORNIA INTERGOVERN- MENTAL RISK AUTHORITY	2196	DOT TESTING PROGRAM FY 24	\$2,690.00	20016100-54166	DOT TESTING PROGRAM	\$2,690.00
	Vendor Total:					\$2,690.00
CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS	200024125	REGISTRATION: J BRUNELL	\$25.00	20013400-57100	LEARNING AND DEVELOPMENT	\$25.00
	Vendor Total:					\$25.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CHROMAGRAPHERICS	105607	BUSINESS CARDS: C ROMEO	\$64.80	10020210-54100	SUPPLIES	\$64.80
	105666	BUSINESS CARDS: J RODRIGUEZ	\$48.25	20824700-54100	SUPPLIES	\$48.25
Vendor Total: -----						\$113.05
CINTAS CORPORATION	42066832350	RUG, MAT & UNIFORM SERVICES	\$41.72	20824700-56300	BUILDING MAINT. & REPAIR	\$41.72
	4208250616	RUG, MAT & UNIFORM SERVICES	\$41.72	20824700-56300	BUILDING MAINT. & REPAIR	\$41.72
	4209699150	RUG, MAT & UNIFORM SERVICES	\$41.72	20824700-56300	BUILDING MAINT. & REPAIR	\$41.72
	4206832410	RUG, MAT & UNIFORM SERVICES	\$70.48	73022600-56300	BUILDING MAINT. & REPAIR	\$70.48
	4208250636	RUG, MAT & UNIFORM SERVICES	\$70.48	73022600-56300	BUILDING MAINT. & REPAIR	\$70.48
	4209699219	RUG, MAT & UNIFORM SERVICES	\$70.48	73022600-56300	BUILDING MAINT. & REPAIR	\$70.48
	4206832865	RUG, MAT & UNIFORM SERVICES	\$142.61	20324100-52100	CONTRACTUAL SERVICES	\$53.45
				20824300-52100	CONTRACTUAL SERVICES	\$38.79
				20824300-52100	CONTRACTUAL SERVICES	\$50.37
	4208251076	RUG, MAT & UNIFORM SERVICES	\$142.61	20324100-52100	CONTRACTUAL SERVICES	\$53.45
				20824300-52100	CONTRACTUAL SERVICES	\$89.16
	4207529649	RUG, MAT & UNIFORM SERVICES	\$157.76	20324100-52100	CONTRACTUAL SERVICES	\$53.45
				20824300-52100	CONTRACTUAL SERVICES	\$39.40
				20824300-52100	CONTRACTUAL SERVICES	\$64.91
	4209699487	RUG, MAT & UNIFORM SERVICES	\$158.39	20324100-52100	CONTRACTUAL SERVICES	\$69.23
				20824300-52100	CONTRACTUAL SERVICES	\$89.16
	4208995353	RUG, MAT & UNIFORM SERVICES	\$318.66	20324100-52100	CONTRACTUAL SERVICES	\$53.45
				20824300-52100	CONTRACTUAL SERVICES	\$265.21
	4208123083	RUG, MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	4209573971	RUG, MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	5233940009	FIRST AID SUPPLIES	\$236.77	10024620-54120	PW - SPECIAL SUPPLIES	\$236.77
	5233940010	FIRST AID SUPPLIES	\$94.02	20324100-54100	SUPPLIES	\$94.02
	4208123142	RUG, MAT & UNIFORM SERVICES	\$51.19	77725200-54100	SUPPLIES	\$51.19
	4207389348	RUG, MAT & UNIFORM SERVICES	\$53.06	77725200-54100	SUPPLIES	\$53.06
	48852601	RUG, MAT & UNIFORM SERVICES	\$53.06	77725200-54100	SUPPLIES	\$53.06
	5233940011	FIRST AID SUPPLIES	\$77.66	77725200-54100	SUPPLIES	\$77.66
	5233940008	FIRST AID SUPPLIES	\$83.77	80026110-54100	SUPPLIES	\$83.77

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
					Vendor Total:	\$1,976.16
COFFEE CRITIC INC, THE	R36485	MISC. COFFEE SUPPLIES AS NEEDED	\$20.00	77725200-54100	SUPPLIES	\$20.00
					Vendor Total:	\$20.00
COMCAST	1296 NOV 24	INTERNET SERVICES	\$195.37	20913900-55100	TELEPHONE	\$195.37
	4635 NOV 24	INTERNET SERVICES	\$250.62	20913900-55100	TELEPHONE	\$250.62
	9780 NOV 24	INTERNET SERVICES	\$217.42	73022600-55100	TELEPHONE	\$217.42
					Vendor Total:	\$663.41
COMPUTER OPTIONS INC	INV07092	IT SERVICES	\$562.50	20913900-52100	CONTRACTUAL SERVICES	\$562.50
					Vendor Total:	\$562.50
CONCUR TECHNOLOGIES INC	101600292541	EXPENSE AND TRAVEL SOFTWARE	\$535.11	20413500-54320	SOFTWARE	\$535.11
					Vendor Total:	\$535.11
CONNECTWISE LLC	INV01243400	CONNECTWISE IT HELPDESK SOFTWARE	\$660.45	20913900-54320	SOFTWARE	\$660.45
					Vendor Total:	\$660.45
COTTIE LOUISE MORRISON	9/3-10/22/24	INSTRUCTOR	\$306.25	10022850-52100	CONTRACTUAL SERVICES	\$306.25
					Vendor Total:	\$306.25
D WALTER K BARR	8230	DOT PHYSICALS	\$360.00	20016100-54161	BACKGROUND & PHYSICALS	\$120.00
				20016100-54161	BACKGROUND & PHYSICALS	\$240.00
					Vendor Total:	\$360.00
DANIEL F MEAD	52043	DUPLICATE KEYS, REPAIRS & MISC	\$132.50	20324100-58510	REIMBURSABLE JOBS	\$132.50
	52046	DUPLICATE KEYS, REPAIRS & MISC	\$13.34	10022810-54100	SUPPLIES	\$13.34
	52045	DUPLICATE KEYS, REPAIRS & MISC	\$214.52	84027225-54100	SUPPLIES	\$214.52
					Vendor Total:	\$360.36
DEEP VALLEY SECURITY	13685	SERVICE CALL, PARTS	\$74.07	10022100-52180	SECURITY SERVICES	\$74.07
					Vendor Total:	\$74.07
DELL MARKETING LP	10772401769	DELL LATITUDE 5450 BTX BASE	\$1,748.83	20513300-54330	COMPUTER AND TECHNOLOGY	\$1,748.83
	10771940981	DELL DOCK	\$217.54	77725200-54330	COMPUTER AND TECHNOLOGY	\$217.54
	10774612287	DELL DOCK	\$283.75	20012100-54100	SUPPLIES	\$283.75
					Vendor Total:	\$2,250.12
E SOURCE COMPANIES LLC	24181	JPA BILLING TRANSITION PROJECT	\$15,427.50	20513300-52100	CONTRACTUAL SERVICES	\$15,427.50
					Vendor Total:	\$15,427.50

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EFAX CORPORATE	5100082	EFAX SERVICES	\$165.64	20012200-52100	CONTRACTUAL SERVICES	\$165.64
					Vendor Total:	\$165.64
EFFICIENCY SERVICES GROUP LLC	00020258	ADMIN OF EUD PUBLIC BENEFITS P	\$3,605.00	80626450-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,605.00
					Vendor Total:	\$3,605.00
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	94832625	3 YEAR ENTERPRISE AGREEMENT	\$28,400.00	10024210-54320	SOFTWARE	\$6,525.00
				80026400-54320	SOFTWARE	\$7,000.00
				82027110-54320	SOFTWARE	\$6,875.00
				83027330-54320	SOFTWARE	\$3,000.00
				84027221-54320	SOFTWARE	\$5,000.00
					Vendor Total:	\$28,400.00
EUREKA OXYGEN CO	U 209911	EQUIPMENT MAINTANENCE	\$65.73	20824700-56210	FUEL & FLUIDS	\$65.73
	U 208850	RETURN: CYL RACK, DUAL W/GUN & CABLE HOLDER	(\$775.62)	84027225-54102	SMALL TOOLS	(\$775.62)
	UB 9413	CYL RACK, DUAL W/ GUN & CALBE HOLDER	\$775.62	84027225-54102	SMALL TOOLS	\$775.62
					Vendor Total:	\$65.73
FERRELLGAS	2039674218	PROPANE FILL: 141 LOVERS LN	\$287.14	10521210-55210	UTILITIES	\$201.00
				10621600-55210	UTILITIES	\$86.14
					Vendor Total:	\$287.14
FLEETPRIDE	121218912	HEAVY DUTY SILICONE, BATTERY CLEANER	\$25.86	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$25.86
	121044577	RETURN: AUTOSLACK 1.5" ARM	(\$117.36)	20324100-56130	EXTERNAL SERVICES	(\$117.36)
	121044526	ASA SLACK 1.5" ARM	\$146.69	20324100-58510	REIMBURSABLE JOBS	\$146.69
					Vendor Total:	\$55.19
FOX PRESS	INV002663	PERSONALIZED PINK/RED HATS	\$2,585.00	10521210-52181	VOLUNTEER EXPENSES	\$2,585.00
					Vendor Total:	\$2,585.00
FRIEDMANS HOME IMPROVEMENT	INV19279076	MISC. ITEMS AS NEEDED	\$39.70	10022700-56300	BUILDING MAINT. & REPAIR	\$39.70
	INV19305426	MISC. ITEMS AS NEEDED	\$52.23	10022700-56300	BUILDING MAINT. & REPAIR	\$52.23
	INV19219523	MISC. ITEMS AS NEEDED	\$49.19	10521210-56300	BUILDING MAINT. & REPAIR	\$49.19
	INV19238382	MISC. ITEMS AS NEEDED	\$60.02	10521210-56300	BUILDING MAINT. & REPAIR	\$60.02

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FRIEDMANS HOME IMPROVEMENT	INV19187067	MISC. ITEMS AS NEEDED	\$85.08	10521210-56300	BUILDING MAINT. & REPAIR	\$85.08
	INV19218411	MISC. ITEMS AS NEEDED	\$251.52	10521210-56300	BUILDING MAINT. & REPAIR	\$251.52
	INV19341101	MISC. ITEMS AS NEEDED	\$15.56	20824700-56300	BUILDING MAINT. & REPAIR	\$15.56
	INV19308900	MISC. ITEMS AS NEEDED	\$19.80	20824700-56300	BUILDING MAINT. & REPAIR	\$19.80
	INV19299289	MISC. ITEMS AS NEEDED	\$75.36	20824700-56300	BUILDING MAINT. & REPAIR	\$75.36
	INV19336576	MISC. ITEMS AS NEEDED	\$79.44	20824700-56300	BUILDING MAINT. & REPAIR	\$79.44
	INV19338860	MISC. ITEMS AS NEEDED	\$370.14	20824700-56300	BUILDING MAINT. & REPAIR	\$370.14
	INV19299295	MISC. ITEMS AS NEEDED	\$26.63	31122000-56300	BUILDING MAINT. & REPAIR	\$26.63
	INV19249209	MISC. ITEMS AS NEEDED	\$28.28	31122000-56300	BUILDING MAINT. & REPAIR	\$28.28
	INV19272496	MISC. ITEMS AS NEEDED	\$56.47	31122000-56300	BUILDING MAINT. & REPAIR	\$56.47
	INV19271767	MISC. ITEMS AS NEEDED	\$79.32	31122000-56300	BUILDING MAINT. & REPAIR	\$79.32
	INV19240177	MISC. ITEMS AS NEEDED	\$182.22	31122000-56300	BUILDING MAINT. & REPAIR	\$182.22
	INV19218577	MISC. ITEMS AS NEEDED	\$8.72	82027114-56300	BUILDING MAINT. & REPAIR	\$8.72
	INV19257749	MISC. ITEMS AS NEEDED	\$26.17	82027114-56300	BUILDING MAINT. & REPAIR	\$26.17
	INV19253255	MISC. ITEMS AS NEEDED	\$34.18	82027114-56300	BUILDING MAINT. & REPAIR	\$17.09
				84027221-56300	BUILDING MAINT. & REPAIR	\$17.09
	INV19266498	MISC. ITEMS AS NEEDED	\$67.86	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$67.86
	INV19315137	MISC. ITEMS AS NEEDED	\$33.27	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$33.27
	INV19347117	MISC. ITEMS AS NEEDED	\$489.13	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$489.13
	INV19333069	MISC. ITEMS AS NEEDED	\$6.26	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$6.26
	INV19338356	MISC. ITEMS AS NEEDED	\$28.93	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$28.93
	INV19300180	MISC. ITEMS AS NEEDED	\$48.25	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$48.25
	INV19334339	MISC. ITEMS AS NEEDED	\$9.26	10521210-56130	EXTERNAL SERVICES	\$9.26
	INV19214806	MISC. ITEMS AS NEEDED	\$37.11	10521210-56130	EXTERNAL SERVICES	\$37.11
	INV19224960	MISC. ITEMS AS NEEDED	\$59.18	90000000-23236	FIELD SIGNAGE FEES	\$59.18
	INV19283873	MISC. ITEMS AS NEEDED	\$165.44	90000000-23236	FIELD SIGNAGE FEES	\$165.44

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FRIEDMANS HOME IMPROVEMENT	INV19313152	MISC. ITEMS AS NEEDED	\$571.39	10024620-54124	PW - CONCRETE/ SUPPLIES	\$571.39
	INV19209926	MISC. ITEMS AS NEEDED	\$77.99	10521210-54102	SMALL TOOLS	\$77.99
	INV19249419	MISC. ITEMS AS NEEDED	\$60.65	20824700-54102	SMALL TOOLS	\$60.65
	INV19209507	MISC. ITEMS AS NEEDED	\$71.45	20824700-54102	SMALL TOOLS	\$71.45
	INV19274762	MISC. ITEMS AS NEEDED	\$60.96	80026110-54102	SMALL TOOLS	\$60.96
	INV19017854	MISC. ITEMS AS NEEDED	\$5.11	10022100-54100	SUPPLIES	\$5.11
	INV19254642	MISC. ITEMS AS NEEDED	\$15.82	10022100-54100	SUPPLIES	\$15.82
	INV19314084	MISC. ITEMS AS NEEDED	\$22.07	10022100-54100	SUPPLIES	\$22.07
	INV19274807	MISC. ITEMS AS NEEDED	\$60.02	10022100-54100	SUPPLIES	\$60.02
	INV19271519	MISC. ITEMS AS NEEDED	\$61.02	10022100-54100	SUPPLIES	\$61.02
	INV19303859	MISC. ITEMS AS NEEDED	\$74.51	10022100-54100	SUPPLIES	\$74.51
	INV19347816	MISC. ITEMS AS NEEDED	\$232.82	10022100-54100	SUPPLIES	\$232.82
	INV19219520	MISC. ITEMS AS NEEDED	\$823.19	10022100-54100	SUPPLIES	\$823.19
	INV19244211	MISC. ITEMS AS NEEDED	\$35.28	20324100-54100	SUPPLIES	\$35.28
	CN-622426	MISC. ITEMS AS NEEDED	(\$45.88)	20513382-54100	SUPPLIES	(\$45.88)
	INV19210431	MISC. ITEMS AS NEEDED	\$0.43	20513382-54100	SUPPLIES	\$0.43
	INV19245988	MISC. ITEMS AS NEEDED	\$91.77	20513382-54100	SUPPLIES	\$91.77
	INV19305451	MISC. ITEMS AS NEEDED	\$20.06	20824300-54100	SUPPLIES	\$20.06
	INV19239542	MISC. ITEMS AS NEEDED	\$18.49	20824700-54100	SUPPLIES	\$18.49
	INV19331176	MISC. ITEMS AS NEEDED	\$81.66	20824700-54100	SUPPLIES	\$81.66
	INV19282479	MISC. ITEMS AS NEEDED	\$434.18	31622861-54100	SUPPLIES	\$434.18
	INV19348412	MISC. ITEMS AS NEEDED	\$33.74	73022600-54100	SUPPLIES	\$33.74
	INV19271317	MISC. ITEMS AS NEEDED	\$40.05	73022600-54100	SUPPLIES	\$40.05
	INV19343852	MISC. ITEMS AS NEEDED	\$33.17	77725200-54100	SUPPLIES	\$33.17
	INV19238038	MISC. ITEMS AS NEEDED	\$39.23	77725200-54100	SUPPLIES	\$39.23
	INV19268601	MISC. ITEMS AS NEEDED	\$48.56	77725200-54100	SUPPLIES	\$48.56
	INV19268701	MISC. ITEMS AS NEEDED	\$52.25	77725200-54100	SUPPLIES	\$52.25
	INV19228903	MISC. ITEMS AS NEEDED	\$210.14	77725200-54100	SUPPLIES	\$210.14
	INV19273380	MISC. ITEMS AS NEEDED	\$373.88	77725200-54100	SUPPLIES	\$373.88

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV19255444	MISC. ITEMS AS NEEDED	\$9.15	80026110-54100	SUPPLIES	\$9.15
	INV19251344	MISC. ITEMS AS NEEDED	\$2.18	80026120-54100	SUPPLIES	\$2.18
	INV19248809	MISC. ITEMS AS NEEDED	\$66.63	80026120-54100	SUPPLIES	\$66.63
	INV19245267	MISC. ITEMS AS NEEDED	\$12.85	80026200-54100	SUPPLIES	\$12.85
	INV19334004	MISC. ITEMS AS NEEDED	\$1.59	80026210-54100	SUPPLIES	\$1.59
	INV19214423	MISC. ITEMS AS NEEDED	\$38.75	80026220-54100	SUPPLIES	\$38.75
	INV19282324	MISC. ITEMS AS NEEDED	\$78.63	82027111-54100	SUPPLIES	\$78.63
	INV19217478	MISC. ITEMS AS NEEDED	\$88.89	82027111-54100	SUPPLIES	\$88.89
	INV19246735	MISC. ITEMS AS NEEDED	\$99.83	82027111-54100	SUPPLIES	\$99.83
	INV19276755	MISC. ITEMS AS NEEDED	\$0.52	82027114-54100	SUPPLIES	\$0.52
	INV19239968	MISC. ITEMS AS NEEDED	\$2.29	82027114-54100	SUPPLIES	\$2.29
	INV19247457	MISC. ITEMS AS NEEDED	\$3.97	82027114-54100	SUPPLIES	\$3.97
	INV19276849	MISC. ITEMS AS NEEDED	\$25.02	82027114-54100	SUPPLIES	\$25.02
	INV19301676	MISC. ITEMS AS NEEDED	\$32.63	82027114-54100	SUPPLIES	\$32.63
	INV19239734	MISC. ITEMS AS NEEDED	\$64.88	82027114-54100	SUPPLIES	\$64.88
	INV19252711	MISC. ITEMS AS NEEDED	\$66.30	82027114-54100	SUPPLIES	\$33.15
				84027221-54100	SUPPLIES	\$33.15
	INV19251750	MISC. ITEMS AS NEEDED	\$98.38	82027114-54100	SUPPLIES	\$98.38
	INV19217115	MISC. ITEMS AS NEEDED	\$129.50	82027114-54100	SUPPLIES	\$64.75
				84027221-54100	SUPPLIES	\$64.75
	INV19333855	MISC. ITEMS AS NEEDED	\$18.35	83027330-54100	SUPPLIES	\$18.35
	INV19305255	MISC. ITEMS AS NEEDED	\$32.65	83027330-54100	SUPPLIES	\$32.65
	INV19336406	MISC. ITEMS AS NEEDED	\$34.05	83027330-54100	SUPPLIES	\$34.05
	INV19276061	MISC. ITEMS AS NEEDED	\$7.57	84027221-54100	SUPPLIES	\$7.57
	INV19235769	MISC. ITEMS AS NEEDED	\$37.70	84027221-54100	SUPPLIES	\$37.70
					Vendor Total:	\$7,041.04
GABRIEL QUINONEZ	BA FY 24/25	BOOT ALLOWANCE	\$223.03	82027111-54100	SUPPLIES	\$223.03
					Vendor Total:	\$223.03
GARTON TRACTOR INC	P1421207	STARTER	\$472.29	10021210-56130	EXTERNAL SERVICES	\$472.29
	P1409607	FILTERS, ELEMENT FILTERS	\$81.15	10521210-56130	EXTERNAL SERVICES	\$81.15

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GARTON TRACTOR INC	P1462907	ENGINE CABLE	\$36.73	84027225-56130	EXTERNAL SERVICES	\$36.73
	P1461107	ACCELERATOR CABLE	\$58.89	84027225-56130	EXTERNAL SERVICES	\$58.89
	P1470507	DAMPER	\$68.65	84027225-56130	EXTERNAL SERVICES	\$68.65
	LATECH07	LATE CHARGE	\$8.30	20013210-54700	FINES & PENALTIES	\$8.30
Vendor Total:						\$726.01
GENERAL PACIFIC INC	1504577	(CT-6-5HA) 600:5 HIGH ACCURACY CT'S	\$4,409.44	80000000-12104	INVENTORY - PURCHASES	\$4,409.44
	Vendor Total:					\$4,409.44
GEORGE PETERSEN INSURANCE COMPANY INC	88707	PUMPKINFEST 2024 INSURANCE	\$2,934.27	31622861-52160	PUMPKINFEST EXPENDITURES	\$2,934.27
	Vendor Total:					\$2,934.27
GHILOTTI CONSTRUCTION COMPANY INC	6071A14	RECYCLED WATER PROJECT PHASE 4	\$1,069,508.66	83027330-80230	INFRASTRUCTURE	\$1,069,508.66
	Vendor Total:					\$1,069,508.66
GRAINGER INC	9304508287	LAMP HOLDERS	\$113.35	73022600-56300	BUILDING MAINT. & REPAIR	\$113.35
	9274513556	C BATTERIES, HAND SOAP	\$86.75	10521210-54100	SUPPLIES	\$86.75
	Vendor Total:					\$200.10
GRAPPLERS INC	26488	GRAPPLER WITH METAL HANDLE	\$645.06	10024620-54100	SUPPLIES	\$645.06
	Vendor Total:					\$645.06
GRICE INDUSTRIES INC	G5792	50' CABLE, TOOL, CABLE GRIP	\$1,574.00	82027114-54100	SUPPLIES	\$1,574.00
	Vendor Total:					\$1,574.00
HACH COMPANY	14249143	IODINE STD SOLN	\$145.26	84027225-54103	LAB SUPPLIES	\$145.26
	14246584	REAGENT SET, CHLORINE, CELL CLEANING KIT	\$571.80	84027225-54103	LAB SUPPLIES	\$571.80
	Vendor Total:					\$717.06
HANSEL ENTERPRISES INC	CM1305330	CORE RETURN	(\$274.38)	10020210-56130	EXTERNAL SERVICES	(\$274.38)
	1305779	GASKET, NUT	\$23.25	10020210-56130	EXTERNAL SERVICES	\$23.25
	130536	MODULE	\$72.02	10020210-56130	EXTERNAL SERVICES	\$72.02
	1305777	SENSORS	\$180.70	10020210-56130	EXTERNAL SERVICES	\$180.70
	1305330	EXHAUST MANIFOLD, CORE DEPOSIT, GASKETS	\$1,311.39	10020210-56130	EXTERNAL SERVICES	\$1,311.39
	1306063	INDICATOR	\$70.68	80026110-56130	EXTERNAL SERVICES	\$70.68
Vendor Total:						\$1,383.66

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HARVEY M HARPER CO	1FM5K8AB0S GA73860	2025 FORD EXPLORER POLICE PURSUIT SUV	\$64,215.94	10020210-80100	MACHINERY & EQUIPMENT	\$32,107.96
				10020210-80100	MACHINERY & EQUIPMENT	\$32,107.98
	1FM5K8AB8S GA73704	2025 FORD EXPLORER POLICE PURSUIT SUV	\$64,215.94	10020210-80100	MACHINERY & EQUIPMENT	\$32,107.96
				10020210-80100	MACHINERY & EQUIPMENT	\$32,107.98
	Vendor Total:					\$128,431.88
HD SUPPLY INC	INV00526453	CERTICLA FLOAT SWITCH	\$198.04	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$198.04
					Vendor Total: \$198.04	
ICC GENERAL CODE INC	GCI0015835	CODIFICATION SERVICES AS PER A	\$580.50	20012500-52100	CONTRACTUAL SERVICES	\$580.50
					Vendor Total: \$580.50	
INTEGRITY SHRED LLC	163743	DOCUMENT SHREDDING	\$76.00	10020210-54100	SUPPLIES	\$38.00
				20620231-54100	SUPPLIES	\$38.00
	163742	DOCUMENT SHREDDING	\$35.00	20016100-54100	SUPPLIES	\$35.00
					Vendor Total: \$111.00	
	JACK MILLER	23414	LABOR - SCADA UPGRADE AT WWTP	\$18,887.59	84027225-80100	MACHINERY & EQUIPMENT
Vendor Total: \$18,887.59						
JEFFREY MORRIS	TA 12/2-5/24	TRAVEL ADVANCE	\$80.00	10521210-57100	LEARNING AND DEVELOPMENT	\$80.00
					Vendor Total: \$80.00	
JENNIFER M BRAUS	20242044	AMBULANCE BILLING SERVICES	\$3,247.82	71021100-52110	AMBULANCE BILLING	\$3,247.82
					Vendor Total: \$3,247.82	
JOE FOWLER	BA FY 24/25	BOOT ALLOWANCE	\$185.08	10022100-54100	SUPPLIES	\$185.08
					Vendor Total: \$185.08	
JOHNSONS CUSTOM LANDSCAPING INC	16359	LANDSCAPE MAINTENANCE: SUBSTA	\$665.00	80026400-52100	CONTRACTUAL SERVICES	\$665.00
					Vendor Total: \$665.00	
KALI PERKINS	37391	REC REFUND: BASKETBALL CLINIC	\$55.25	10022850-44915	RECREATION PROGRAM INCOME	\$55.25
					Vendor Total: \$55.25	
KAREN LEE	9/3-10/22/24	INSTRUCTOR	\$183.75	10022850-52100	CONTRACTUAL SERVICES	\$183.75
					Vendor Total: \$183.75	
KEN FOWLER MOTORS INC	48517	LAMP	\$101.19	20324100-58510	REIMBURSABLE JOBS	\$101.19
	48504	SPARK PLUG	\$113.84	20324100-58510	REIMBURSABLE JOBS	\$113.84
	Vendor Total: \$215.03					

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
KIMBALL MIDWEST	102748407	FAST HS RINGS, BRAID SPLIT RINGS, ATO FUSE, WASHER	\$855.04	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$855.04
	102730114	8 PC SP-PRO DRILL SET	\$869.91	84027221-54102	SMALL TOOLS	\$869.91
	Vendor Total:					\$1,724.95
KP PUBLIC AFFAIRS LLC	7012768	COMMUNITY OUTREACH PROF SVCS	\$10,000.00	20012300-52100	CONTRACTUAL SERVICES	\$10,000.00
	Vendor Total:					\$10,000.00
LAKE PARTS INC	369766	HI PWR IT IND V-BELT	\$13.55	20824700-56300	BUILDING MAINT. & REPAIR	\$13.55
	369178	COOLANT FILTER	\$38.59	20324100-58510	REIMBURSABLE JOBS	\$38.59
	369047	PIN CLIPS	\$52.43	84027225-54102	SMALL TOOLS	\$52.43
	369767	HI PWR II IND V-BELT	\$13.55	20824700-54100	SUPPLIES	\$13.55
	366485	WD-40, SUPERGUEGEL, SPRAYER, SUPER CLEAN CLNR, AIR	\$130.17	82027114-54100	SUPPLIES	\$65.08
				84027221-54100	SUPPLIES	\$65.09
	366692	FOAM CAR WASH, PROTECTANT, TIRE FOAM	\$55.48	84027225-54100	SUPPLIES	\$55.48
	Vendor Total:					\$303.77
LES SCHWAB TIRE CENTER	64000726866	MISCELLANEOUS TIRE SERVICES AS	\$36.32	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$36.32
	64000723514	MISCELLANEOUS TIRE SERVICES AS	\$74.32	82027114-56130	EXTERNAL SERVICES	\$74.32
	Vendor Total:					\$110.64
LEXISNEXIS RISK DATA MANAGEMENT INC	1100050685	LEXIS NEXIS LE PLUS SEARCHING	\$76.00	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$76.00
	Vendor Total:					\$76.00
LIFE ASSIST INC	1522705	MISC. EMS SUPPLIES AS NEEDED	\$25.35	10521210-54107	EMS SUPPLIES	\$12.68
				71021100-54107	EMS SUPPLIES	\$12.67
	1526078	MISC. EMS SUPPLIES AS NEEDED	\$117.86	10521210-54107	EMS SUPPLIES	\$58.93
				71021100-54107	EMS SUPPLIES	\$58.93
	1525238	MISC. EMS SUPPLIES AS NEEDED	\$727.08	10521210-54107	EMS SUPPLIES	\$363.54
				71021100-54107	EMS SUPPLIES	\$363.54
	1522823	MISC. EMS SUPPLIES AS NEEDED	\$1,469.83	71021100-54107	EMS SUPPLIES	\$1,469.83
				Vendor Total:		\$2,340.12
LIFECORE FITNESS LLC	INV207312	PD TREADMILL	\$3,156.29	10020210-54100	SUPPLIES	\$3,156.29
	Vendor Total:					\$3,156.29

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LOS RIOS COMMUNITY COLLEGE DISTRICT	25-292 ARC PSC	REGISTRATION: T BREECE	\$68.00	20620232-57100	LEARNING AND DEVELOPMENT	\$68.00
Vendor Total:						\$68.00
LYMAN GROUP INC	1927153	PROPANE	\$64.00	84027225-56210	FUEL & FLUIDS	\$64.00
	1924060	PROPANE	\$35.48	10024620-54100	SUPPLIES	\$35.48
Vendor Total:						\$99.48
MARK CLEMENTI PHD	11-01-24PD	PRE-EMPLOYMENT PSYCHOLOGICAL EXAM	\$844.00	10020210-54161	BACKGROUND & PHYSICALS	\$844.00
Vendor Total:						\$844.00
MATHESON TRI-GAS INC	0030470445	OXYGEN & MISC. AS NEEDED	\$64.17	80026210-54100	SUPPLIES	\$64.17
Vendor Total:						\$64.17
MEAD & HUNT INC	374439	CONSTRUCTION ADMIN SVCS FOR RU	\$3,998.47	77825200-80230	INFRASTRUCTURE	\$3,998.47
Vendor Total:						\$3,998.47
MENDO MILL & LUMBER CO	2188/1	HANDY PAINT PAIL LINERS, STAIN BRUSH, SHOWER LINER	\$38.24	10521210-56300	BUILDING MAINT. & REPAIR	\$38.24
	20783/1	COMM PASS LEVER, SMARTFLO HOSE	\$107.85	10521210-56300	BUILDING MAINT. & REPAIR	\$107.85
	18659/1	HEX BUSH, TEE BLACK	\$15.22	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$15.22
	18517/1	FASTENERS	\$18.91	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$18.91
	19665/1	GALVANIZED CAPS	\$27.20	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$27.20
	19414/1	ROOF NAIL, YARD TAG	\$643.82	10521210-57100	LEARNING AND DEVELOPMENT	\$643.82
	20800/1	KEY	\$7.75	10521210-54100	SUPPLIES	\$7.75
	21494/1	KEY	\$7.75	10521210-54100	SUPPLIES	\$7.75
	18950/1	CAULK BGSTRCH, ROUND BASE MAGNET	\$13.67	10521210-54100	SUPPLIES	\$13.67
	21655/1	OAK LUMP CHARCOAL, SAND DISC, DECK STAIN	\$162.97	10521210-54100	SUPPLIES	\$162.97
Vendor Total:						\$1,043.38
METRON FARNIER LLC	100003409	WATER METERS	\$21,792.33	82027114-56130	EXTERNAL SERVICES	\$21,792.33
Vendor Total:						\$21,792.33
MICHAEL ESCOBEDO	11/11/24	INSTRUCTOR	\$1,582.00	10022850-52100	CONTRACTUAL SERVICES	\$1,582.00
Vendor Total:						\$1,582.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MICHAEL HOOVER	TR 10/27-11/1/24	TRAVEL REIMBURSEMENT	\$88.31	10023320-57100	LEARNING AND DEVELOPMENT	\$88.31
					Vendor Total:	\$88.31
NICK BARBIERI TRUCKING LLC	1163881-IN	CARDLOCK FUEL PURCHASES	\$908.99	20824300-56210	FUEL & FLUIDS	\$908.99
					Vendor Total:	\$908.99
OFFICE DEPOT INC	379535185001	RETURN: LABEL SMART STRIP	(\$157.35)	10020210-54100	SUPPLIES	(\$157.35)
	383815853001	TABS	\$2.16	10020210-54100	SUPPLIES	\$2.16
	391420196001	TAPE	\$13.84	10020210-54100	SUPPLIES	\$13.84
	384453929001	ENVELOPES	\$19.83	10020210-54100	SUPPLIES	\$19.83
	381381588700	CALENDAR	\$25.90	10020210-54100	SUPPLIES	\$25.90
	386343155001	TAPE, END TABLE FOLDING STAND	\$148.26	10020210-54100	SUPPLIES	\$148.26
	391415025001	BATTERIES, HEADPHONES	\$160.57	10020210-54100	SUPPLIES	\$160.57
	381567590001	WALL CALENDERS, REFILL DESK CALANDER	\$199.43	10020210-54100	SUPPLIES	\$199.43
	390470430001	FILE BOX, PENS	\$85.13	20012200-54100	SUPPLIES	\$41.58
				20012200-54100	SUPPLIES	\$43.55
	390061685001	FRAME	\$151.19	20012200-54100	SUPPLIES	\$151.19
	389781046001	MOUSEPAD WITH GEL WRISTREST	\$9.10	20012500-54100	SUPPLIES	\$9.10
	389781045001	LAMINATED POCKET FOLDERS	\$71.94	20012500-54100	SUPPLIES	\$71.94
	390251358001	DATE STAMPER	\$88.18	20012500-54100	SUPPLIES	\$88.18
	390221049001	WALL CALANDERS	\$194.94	20012500-54100	SUPPLIES	\$194.94
	389781044001	WALL CALANDER, BATTERIES, PENCILS, DUSTER, LABELS	\$332.58	20012500-54100	SUPPLIES	\$332.58
	364747463001	STAPLES	\$6.87	80026110-54100	SUPPLIES	\$6.87
	389347751001	STORAGE BOXES, PENS, CLIPBOARD	\$66.10	80026110-54100	SUPPLIES	\$66.10
	384827378001	ENVELOPES, TONER	\$106.69	80026110-54100	SUPPLIES	\$106.69
					Vendor Total:	\$1,525.36
ONLINE INFORMATION SRVS INC	1287039	UTILITY EXCHANGE REPORTING FY24/25	\$243.12	20513300-52100	CONTRACTUAL SERVICES	\$243.12
					Vendor Total:	\$243.12
OREILLY AUTO PARTS	2707-345061	WIPER BLADES	\$91.39	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$91.39

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-345174	BRTHR FILTER, OIL FILTER, AIR FILTER	\$107.30	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$107.30
	2707-345048	BATTERIES	\$107.69	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$107.69
	2707-343585	BATTERY, CORE CHARGE, BATTERY FEE	\$260.57	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$260.57
	2707-335786	BRAKE ROTOR, DISC PAD SET	\$373.82	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$373.82
	2707-338216	RETURN: RADIATOR	(\$201.71)	10020210-56130	EXTERNAL SERVICES	(\$201.71)
	2707-338053	THERMOSTAT	\$11.86	10020210-56130	EXTERNAL SERVICES	\$11.86
	2707-335979	RETAINER	\$12.93	10020210-56130	EXTERNAL SERVICES	\$12.93
	2707-340738	OIL FILTER	\$13.62	10020210-56130	EXTERNAL SERVICES	\$13.62
	2707-338273	LIFT SUPPORT	\$35.97	10020210-56130	EXTERNAL SERVICES	\$35.97
	2707-335817	SWAY LINK KIT	\$101.25	10020210-56130	EXTERNAL SERVICES	\$101.25
	2707-345059	BRACKTED CAL, CORE CHARGE	\$145.87	10020210-56130	EXTERNAL SERVICES	\$145.87
	2707-338192	RADIATOR	\$154.36	10020210-56130	EXTERNAL SERVICES	\$154.36
	2707-338040	RADIATOR	\$201.71	10020210-56130	EXTERNAL SERVICES	\$201.71
	2707-345013	BRAKE PADS, BRAKE ROTOR, HUB ASSEMBLY, FILTERS	\$350.20	10020210-56130	EXTERNAL SERVICES	\$350.20
	2707-335757	BRAKE ROTOR, DISC PAD SET, CONTROL ARM	\$711.24	10020210-56130	EXTERNAL SERVICES	\$711.24
	2707-339050	MULTIPLE CORE RETURNS	(\$250.00)	10022100-56130	EXTERNAL SERVICES	(\$22.00)
				10022100-56130	EXTERNAL SERVICES	(\$15.00)
				10024620-56130	EXTERNAL SERVICES	(\$22.00)
				10024620-56130	EXTERNAL SERVICES	(\$22.00)
				10521210-56130	EXTERNAL SERVICES	(\$66.00)
				10521210-56130	EXTERNAL SERVICES	(\$22.00)
				10521210-56130	EXTERNAL SERVICES	(\$22.00)
				10521210-56130	EXTERNAL SERVICES	(\$22.00)
				10521210-56130	EXTERNAL SERVICES	(\$15.00)
				82027114-56130	EXTERNAL SERVICES	(\$22.00)
	2707-342953	CORE RETURN	(\$22.00)	10022100-56130	EXTERNAL SERVICES	(\$22.00)
	2707343980	CORE RETURN	(\$22.00)	10022100-56130	EXTERNAL SERVICES	(\$22.00)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-335797	O-RINGS	\$28.73	10022100-56130	EXTERNAL SERVICES	\$28.73
	2707-343543	THERMOSTAT, W/O GASKET, 1 GALANTIFREZ	\$71.60	10022100-56130	EXTERNAL SERVICES	\$71.60
	2707-339309	BATTERY, BATTERY FEE, CORE CHARGE	\$150.42	10022100-56130	EXTERNAL SERVICES	\$150.42
	2707-343595	BATTERY, CORE CHARGE, BATTERY FEE	\$253.77	10022100-56130	EXTERNAL SERVICES	\$253.77
	2707-338037	BATTERY, CORE CHARGE, BATTERY FEE	\$349.02	10022100-56130	EXTERNAL SERVICES	\$349.02
	2707-345066	CORE RETURN	(\$22.00)	10024210-56130	EXTERNAL SERVICES	(\$22.00)
	2707-342773	BATTERY, CORE CHARE, BATTERY FEE	\$207.28	10024210-56130	EXTERNAL SERVICES	\$207.28
	270-345065	CORE RETURNS	(\$110.00)	10024620-56130	EXTERNAL SERVICES	(\$44.00)
				10521210-56130	EXTERNAL SERVICES	(\$44.00)
				80026110-56130	EXTERNAL SERVICES	(\$22.00)
	2707-337048	BATTERY, CORE CHARGE, BATTERY FEE	\$349.02	10024620-56130	EXTERNAL SERVICES	\$349.02
	2707-336697	CABIN FILTER	\$17.23	10521210-56130	EXTERNAL SERVICES	\$17.23
	2707-335942	INTERLOCK SOL	\$40.75	10521210-56130	EXTERNAL SERVICES	\$40.75
	2707-335860	EGR SENSOR	\$186.93	10521210-56130	EXTERNAL SERVICES	\$186.93
	2707-336159	BATTERY, CORE CHARGE, BATTERY FEE	\$394.86	10521210-56130	EXTERNAL SERVICES	\$394.86
	2707-336157	BATTERYM CORE CHARGE, BATTER FEE	\$872.56	10521210-56130	EXTERNAL SERVICES	\$872.56
	2707-335987	CORE RETURN	(\$108.88)	20513382-56130	EXTERNAL SERVICES	(\$108.88)
	2707-343332	AIR, CABIN, OIL FILTERS, WIPER BLADES	\$84.69	20513382-56130	EXTERNAL SERVICES	\$84.69
	2707-340780	EXT DR HANDLE	\$41.52	77725200-56130	EXTERNAL SERVICES	\$41.52
	2707-336744	DRUM HDW KIT, BRAKE SHOES, BRAKE DRUM	(\$153.05)	80026110-56130	EXTERNAL SERVICES	(\$153.05)
	2707-338892	CAPSULES	\$15.82	80026110-56130	EXTERNAL SERVICES	\$15.82
	2707-338848	FUEL CAP	\$17.39	80026110-56130	EXTERNAL SERVICES	\$17.39
	2707-343909	WIPER BLADE	\$30.46	80026110-56130	EXTERNAL SERVICES	\$30.46
	2707-338735	PINION SEAL	\$35.08	80026110-56130	EXTERNAL SERVICES	\$35.08
	2707-336595	BRAKE PADS, BRAKE ROTOR, BRAKE SHOES, BRAKE DRUM	\$294.57	80026110-56130	EXTERNAL SERVICES	\$294.57
	2707-341283	CORE RETURN	(\$22.00)	82027114-56130	EXTERNAL SERVICES	(\$22.00)

List of Checks Presented for Approval on 11/22/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-339034	LIFT SUPPORT	\$60.27	82027114-56130	EXTERNAL SERVICES	\$60.27
	2707-341197	BATTERY, CORE CHARGE, BATTERY FEE	\$203.44	82027114-56130	EXTERNAL SERVICES	\$203.44
	2707-340828	OIL FILTER	\$12.19	84027225-56130	EXTERNAL SERVICES	\$12.19
	2707-335935	CABIN FILTER, OIL FILTER, AIR FILTER	\$36.07	84027225-56130	EXTERNAL SERVICES	\$36.07
	2707-339353	CORE RETURN	(\$97.99)	20324100-58510	REIMBURSABLE JOBS	(\$97.99)
	2707-343138	MINI LAMP	\$8.68	20324100-58510	REIMBURSABLE JOBS	\$8.68
	2707-335854	AIR FILTER	\$17.23	20324100-58510	REIMBURSABLE JOBS	\$17.23
	2707-343173	OIL FILTER, AIR FILTER, BACIN FILTER	\$38.53	20324100-58510	REIMBURSABLE JOBS	\$38.53
	2707-343176	WIPER BLADES	\$52.24	20324100-58510	REIMBURSABLE JOBS	\$52.24
	2707-343250	AIR, BABIN, OIL, FILTERS, WIPER BLADES	\$70.75	20324100-58510	REIMBURSABLE JOBS	\$70.75
	2707-335790	HITCH CL III	\$180.72	20324100-58510	REIMBURSABLE JOBS	\$180.72
	2707-338549	BRACKTED CAL, CORE CHARGE	\$228.14	20324100-58510	REIMBURSABLE JOBS	\$228.14
	2707-343584	AIR, CABIN, OIL, FUEL FILTERS	\$289.86	20324100-58510	REIMBURSABLE JOBS	\$289.86
	2707-343615	DISC PAD SET, BRAKE ROTOR	\$350.81	20324100-58510	REIMBURSABLE JOBS	\$350.81
	2707-338442	REFLEX SHOCK, BRAKE PADS, BRAKE ROTOR, DIFF CVR GS	\$408.10	20324100-58510	REIMBURSABLE JOBS	\$408.10
Vendor Total:						\$7,068.88
OSMOSE UTILITIES SERVICES INC	INV1485331	O CALC SOFTWARE RENEWAL	\$5,985.00	80026400-54320	SOFTWARE	\$5,985.00
	Vendor Total:					\$5,985.00
OWEN EQUIPMENT SALES	00065354	OVERFLOW BOTTLE	\$75.17	10024620-56130	EXTERNAL SERVICES	\$75.17
	Vendor Total:					\$75.17
PERCILLA STEVENSON	0036725	REC REFUND: CLASS CANCELED	\$25.00	10022850-44915	RECREATION PROGRAM INCOME	\$25.00
	Vendor Total:					\$25.00
PETERSON POWER SYSTEMS INC	PC060192522	AIR FILTERS	\$90.12	10024620-56130	EXTERNAL SERVICES	\$90.12
	PC060193014	BLADES	\$96.62	10024620-56130	EXTERNAL SERVICES	\$96.62
	PC060192428	LAMP GP BASI	\$495.01	84027221-56130	EXTERNAL SERVICES	\$495.01
	Vendor Total:					\$681.75
PETERSON TRUCKS INC	20683U	GASKET AXL	\$20.03	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$20.03

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	20791U	FILTER LUBE, WASHER FLUID	\$35.75	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$35.75
	20613U	ES COMPL	\$72.91	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$72.91
	20700U	FILTERS, WASHER FLUID	\$74.22	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$74.22
	20493U	WASHER FLUID, CRC BRAKLE	\$84.79	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$84.79
	20749U	FILTER LUBE, FUEL MODULE, PAC FS, FILTER C	\$126.31	10024620-56130	EXTERNAL SERVICES	\$126.31
	20447U	KIT, FUEL	\$61.40	10521210-56130	EXTERNAL SERVICES	\$61.40
	20259U	STANDARD C	\$68.14	10521210-56130	EXTERNAL SERVICES	\$68.14
	20689U	AIR FILTER	\$33.52	80026110-56130	EXTERNAL SERVICES	\$33.52
	20663U	FUEL, ASM FILTERS, WATER SP	\$111.66	82027114-56130	EXTERNAL SERVICES	\$111.66
	20675U	FUEL, LUBE, SYSTEM, FUEL FILTERS	\$395.76	84027221-56130	EXTERNAL SERVICES	\$395.76
	20558U	FILTER	\$14.65	20324100-58510	REIMBURSABLE JOBS	\$14.65
	20801U	PLUG-RUBBER	\$18.21	20324100-58510	REIMBURSABLE JOBS	\$18.21
	20572U	GASKET AXL	\$20.03	20324100-58510	REIMBURSABLE JOBS	\$20.03
	20832U	CHAMBER 30	\$47.52	20324100-58510	REIMBURSABLE JOBS	\$47.52
	20790U	HYDRAULIC	\$55.74	20324100-58510	REIMBURSABLE JOBS	\$55.74
	20557U	KIT FILTER	\$94.71	20324100-58510	REIMBURSABLE JOBS	\$94.71
	20782U	LUBE, FUEL, HYD, FILTERS	\$144.36	20324100-58510	REIMBURSABLE JOBS	\$144.36
	20555U	NANONET LU, FUEL MODULE PAC, FS	\$160.72	20324100-58510	REIMBURSABLE JOBS	\$160.72
	20799U	BRACKET BRAKE, CAMSHAFT	\$340.97	20324100-58510	REIMBURSABLE JOBS	\$340.97
	Vendor Total:					\$1,981.40
PUBLIC SERVICE DEPARTMENT	SEP 24	CITY UTILITIES	\$193,480.67	72022400-55211	GOLF UTILITIES	\$9,226.40
				10022100-55210	UTILITIES	\$24,661.23
				10022300-55210	UTILITIES	\$7,001.35
				10022700-55210	UTILITIES	\$4,135.35
				10024214-55210	UTILITIES	\$1,724.45
				10024620-55210	UTILITIES	\$658.73
				20620231-55210	UTILITIES	\$135.51
				20824300-55210	UTILITIES	\$1,549.23

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	SEP 24	CITY UTILITIES	\$193,480.67	20824700-55210	UTILITIES	\$24,202.07
				64020213-55210	UTILITIES	\$633.95
				73022600-55210	UTILITIES	\$5,212.26
				77725200-55210	UTILITIES	\$4,353.35
				80026400-55210	UTILITIES	\$2,298.83
				80526150-55210	UTILITIES	\$12,225.53
				82027111-55210	UTILITIES	\$42,947.12
				83027330-55210	UTILITIES	\$15,454.56
				84027221-55210	UTILITIES	\$148.26
				84027225-55210	UTILITIES	\$36,912.49
Vendor Total: \$193,480.67						
RAINBOW AGRICULTURAL SERVICES	75861/H	2 STROKE FUEL	\$32.65	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$32.65
	75965/H	TRIMMER LINE	\$48.98	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$48.98
	928938/H	BACKPACK BLOWER	\$707.68	10022100-54102	SMALL TOOLS	\$707.68
	75867/H	CHAIN LOOP	\$23.51	10022100-54100	SUPPLIES	\$23.51
	75734/H	CHAIN LOOP	\$47.88	10022100-54100	SUPPLIES	\$47.88
	76293/H	RAIN BOOTS	\$239.50	10022100-54100	SUPPLIES	\$239.50
	74737/H	CHAINSAW CHAIN, SAW CHAIN FILE	\$40.99	10024620-54100	SUPPLIES	\$40.99
	76116/H	TOP HANDLE SHAINSAW CHAIN	\$65.26	10024620-54100	SUPPLIES	\$65.26
	166949/H	FLANGE, MOTOMIX	\$72.92	82027111-54100	SUPPLIES	\$72.92
	917443/H	AIR FILTER, AUXILIARY FILTER, GASKET, M12 HACKZALL	\$658.37	82027114-54100	SUPPLIES	\$329.18
				84027221-54100	SUPPLIES	\$329.19
	75711/H	TITANIUM BIT, PHILLIPS BIT	\$15.73	84027221-54100	SUPPLIES	\$15.73
	76090/16	RAIN GEAR	\$123.67	84027225-54100	SUPPLIES	\$123.67
Vendor Total: \$2,077.14						
RAY C STARKEY	1007138	EMBROIDERY SERVICES	\$20.00	20824700-54100	SUPPLIES	\$20.00
	P-2400928	EMBROIDERY SERVICES	\$981.99	73022600-54100	SUPPLIES	\$981.99
Vendor Total: \$1,001.99						

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REBA SMITH	10/29/24	REIMBURSEMENT: ABC LICENSE SUPPLIES FOR BASKET	\$59.96	73022600-54100	SUPPLIES	\$59.96
					Vendor Total:	----- \$59.96
REGAL PACIFIC CONTRACTING AND COMPLIANCE INC	151236	TANK INSPECTION	\$1,231.09	77725200-56600	AIRFIELD MAINTENANCE & REPAIR	\$1,231.09
	151235	TANK INSPECTION	\$6,029.00	77725200-56600	AIRFIELD MAINTENANCE & REPAIR	\$6,029.00
					Vendor Total:	----- \$7,260.09
REXEL USA INC	5Q72153	THHN 6 BLK STR CU	\$9.18	20824700-56300	BUILDING MAINT. & REPAIR	\$9.18
	5P36840	LEV PIN TALL, KLE BIT SET	\$74.12	31122000-56300	BUILDING MAINT. & REPAIR	\$74.12
	5O38737	WALLPACK	\$1,767.05	84027225-56300	BUILDING MAINT. & REPAIR	\$1,767.05
	5P52163	BUS KTK R 6 CLASS CC FAST ACT	\$143.69	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$143.69
	5P93794	HOF 1RB100 AXIAL FAN 115V	\$760.64	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$760.64
	5Q53136	MIL MINI FLUSH CUT	\$12.32	20324100-54102	SMALL TOOLS	\$12.32
	5P68781	PHI CW HO ALTO 15PK	\$207.80	10022100-54100	SUPPLIES	\$207.80
	5P60369	LDG LED	\$269.89	10022100-54100	SUPPLIES	\$269.89
					Vendor Total:	----- \$3,244.69
RHINO NETWORKS	240685	MERAKI MR 5 YR LICENSE UVCC	\$1,919.20	73022600-54320	SOFTWARE	\$1,919.20
					Vendor Total:	----- \$1,919.20
RINEHART OIL INC	CL45235	FUEL CARD CHARGES AS NEEDED	\$1,132.93	10022100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,132.93
	CL45212	FUEL CARD CHARGES AS NEEDED	\$4,753.27	10020210-56210	FUEL & FLUIDS	\$4,753.27
	CL45228	FUEL CARD CHARGES AS NEEDED	\$291.71	10023320-56210	FUEL & FLUIDS	\$291.71
	CL45230	FUEL CARD CHARGES AS NEEDED	\$81.16	10024210-56210	FUEL & FLUIDS	\$81.16
	CL45236	FUEL CARD CHARGES AS NEEDED	\$1,863.78	10024620-56210	FUEL & FLUIDS	\$1,863.78
	CL45200	FUEL CARD CHARGES AS NEEDED	\$207.86	20324100-56210	FUEL & FLUIDS	\$207.86
	CL45233	FUEL CARD CHARGES AS NEEDED	\$528.96	20324100-56210	FUEL & FLUIDS	\$528.96
	CL45229	FUEL CARD CHARGES AS NEEDED	\$175.56	20513382-56210	FUEL & FLUIDS	\$175.56
	CL45234	FUEL CARD CHARGES AS NEEDED	\$323.33	20824700-56210	FUEL & FLUIDS	\$323.33
	CL45211	FUEL CARD CHARGES AS NEEDED	\$1,993.27	80026400-56210	FUEL & FLUIDS	\$1,993.27

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RINEHART OIL INC	CL45232	FUEL CARD CHARGES AS NEEDED	\$709.55	82027111-56210	FUEL & FLUIDS	\$709.55
	CL45093	FUEL CARD CHARGES AS NEEDED	\$743.57	82027111-56210	FUEL & FLUIDS	\$743.57
	CL45169	FUEL CARD CHARGES AS NEEDED	\$2,824.15	82027114-56210	FUEL & FLUIDS	\$1,412.08
				84027221-56210	FUEL & FLUIDS	\$1,412.07
	CL45231	FUEL CARD CHARGES AS NEEDED	\$755.33	84027225-56210	FUEL & FLUIDS	\$755.33
Vendor Total:						\$16,384.43
RODNEY JOHNSON	86138-001	ENERGY REBATE	\$837.88	80626450-52135	ENERGY CONSERVATION PROGRAM	\$837.88
					Vendor Total:	
SCOTT HARRISON	10/18/24	GIANT PUMPKIN WEIGH OFF WINNER	\$790.50	90000000-23219	PUMPKINFEST	\$790.50
					Vendor Total:	
SCP DISTRIBUTORS LLC	NX388698	POOL FILTRATION SYSTEM	\$3,044.22	10022300-80100	MACHINERY & EQUIPMENT	\$3,044.22
					Vendor Total:	
SEAN CONNELL TR 10/27-11/1/24		TRAVEL REIMBURSEMENT	\$69.49	10023200-57100	LEARNING AND DEVELOPMENT	\$69.49
Vendor Total:						\$69.49
SOLID WASTES SYSTEMS INC	4148	MISC. DUMP FEES	\$1,159.10	82027111-58202	CHEMICALS	\$9.75
				10020210-54100	SUPPLIES	\$103.06
				10020210-54100	SUPPLIES	\$112.43
				10020210-54100	SUPPLIES	\$124.48
				10020210-54100	SUPPLIES	\$133.85
				10020210-54100	SUPPLIES	\$135.19
				10020210-54100	SUPPLIES	\$319.90
				10022100-54100	SUPPLIES	\$54.88
				69624621-52170	UKIAH WASTE SOLUTIONS	\$30.35
				69624621-52170	UKIAH WASTE SOLUTIONS	\$34.80
				69624621-52170	UKIAH WASTE SOLUTIONS	\$45.53
				69624621-52170	UKIAH WASTE SOLUTIONS	\$54.88
				Vendor Total:		
SONOMA COUNTY SHERIFF'S DEPT	10162	COUNTY WIDE BOMB SQUAD SERVICE	\$12,738.00	10020210-52100	CONTRACTUAL SERVICES	\$12,738.00
Vendor Total:						\$12,738.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SOUTHERN TIRE MART LLC	7740007793	TIRES, TUBES, REPAIRS & LABOR	\$120.00	10020210-56130	EXTERNAL SERVICES	\$120.00
	7740008040	TIRES, TUBES, REPAIRS & LABOR	\$134.31	10022100-56130	EXTERNAL SERVICES	\$134.31
	7740007825	TIRES, TUBES, REPAIRS & LABOR	\$542.62	10022100-56130	EXTERNAL SERVICES	\$542.62
	7740007999	TIRES, TUBES, REPAIRS & LABOR	\$143.58	10024620-56130	EXTERNAL SERVICES	\$143.58
	7740007929	TIRES, TUBES, REPAIRS & LABOR	\$510.53	10024620-56130	EXTERNAL SERVICES	\$510.53
	7740008018	TIRES, TUBES, REPAIRS & LABOR	\$1,630.43	10024620-56130	EXTERNAL SERVICES	\$1,630.43
	7740007885	TIRES, TUBES, REPAIRS & LABOR	\$32.67	10523600-56130	EXTERNAL SERVICES	\$32.67
	7740007991	TIRES, TUBES, REPAIRS & LABOR	\$958.70	71021150-56130	EXTERNAL SERVICES	\$958.70
	7740008038	TIRES, TUBES, REPAIRS & LABOR	\$863.43	80026110-56130	EXTERNAL SERVICES	\$863.43
	7740007979	TIRES, TUBES, REPAIRS & LABOR	\$937.20	80026110-56130	EXTERNAL SERVICES	\$937.20
	7740007830	TIRES, TUBES, REPAIRS & LABOR	\$101.74	10022100-54100	SUPPLIES	\$101.74
	7740007746	TIRES, TUBES, REPAIRS & LABOR	\$212.24	10022100-54100	SUPPLIES	\$212.24
	Vendor Total: -----					\$6,187.45
STAPLES CREDIT PLAN	6015029198	WHITE COVER STOCK	\$68.20	10022831-54100	SUPPLIES	\$68.20
	6015029186	BNDR NON-STICK VIEW	\$79.62	10024210-54100	SUPPLIES	\$79.62
	6015029194	INDEX TOC, INDEX A- Z, BINDER	\$86.64	10024210-54100	SUPPLIES	\$86.64
	6015029192	TRIPLE WALL BOX	\$40.64	10521210-54100	SUPPLIES	\$40.64
	6015029187	STICKY NOTES, STICKIES, POS IT, INK CARTRIDGES	\$447.65	10521210-54100	SUPPLIES	\$179.06
				71021100-54100	SUPPLIES	\$268.59
	6015029193	FACIAL TISSUE, CLOROX WIPES	\$64.97	20012200-54100	SUPPLIES	\$23.83
				20012200-54100	SUPPLIES	\$41.14
	6015029188	GLOVES	\$73.93	20012200-54100	SUPPLIES	\$73.93
	6015029195	MINI MELAMIN DRYEASE BOARD, COMBO BOARD OAK FRAM	\$92.27	20012800-54100	SUPPLIES	\$92.27
	6015029189	PUMPKINFEST SUPPLIES	\$56.57	31622861-54100	SUPPLIES	\$56.57
	6015029190	LOGITECH WIRELESS COMBO KEYBOARD & MOUSE	\$42.23	82027110-54100	SUPPLIES	\$42.23
	Vendor Total: -----					\$1,052.72
STEVEN ENGINEERING INC	2782373-01	VS-CKP4-000 PANDUIT VERISAFE	\$623.75	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$623.75

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STEVEN ENGINEERING INC	2769296-01	DXM700-B1R1 BANNER DXM700	\$721.31	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$721.31
Vendor Total:						\$1,345.06
T J K M	0055935	TRUCK ROUTE STUDY	\$1,470.00	50824210-52100	CONTRACTUAL SERVICES	\$1,470.00
Vendor Total:						\$1,470.00
TEMPLE CABRAL TR 11/12-15/24		TRAVEL REIMBURSEMEN	\$271.00	20016100-57100	LEARNING AND DEVELOPMENT	\$271.00
Vendor Total:						\$271.00
TGIF REPAIRS INC	7268	PRINTER MAINTENANCE	\$1,201.63	10023320-56130	EXTERNAL SERVICES	\$1,201.63
	7232	PRINTER MAINTENANCE	\$515.33	20013210-54100	SUPPLIES	\$515.33
Vendor Total:						\$1,716.96
THURSTON CHEVROLET TOYOTA SCION	261408	SENSOR	\$33.65	80026110-56130	EXTERNAL SERVICES	\$33.65
Vendor Total:						\$33.65
THURSTON CHRYSLER DODGE JEEP RAM	26435	AD LINK STAB	\$287.33	10020210-56130	EXTERNAL SERVICES	\$287.33
	26442	AK PANEL FRO	\$962.25	10020210-56130	EXTERNAL SERVICES	\$962.25
Vendor Total:						\$1,249.58
TREY O'NEILL	TA 11/11-22/24	TRAVEL ADVANCE	\$162.00	10020210-57100	LEARNING AND DEVELOPMENT	\$162.00
Vendor Total:						\$162.00
UKIAH AUTUMN LEAVES	2023-2024	PHOTOVOLTAIC REFUND	\$2,578.94	80000000-48185	RENEWABLE ENERGY CREDITS	\$2,578.94
Vendor Total:						\$2,578.94
UKIAH DAILY JOURNAL	0006859332	PUBLISHING SERVICES	\$183.80	10023100-52515	ADVERTISING & PUBLICATION	\$183.80
	000685155	PUBLISHING SERVICES	\$58.28	20012500-52150	LEGAL SERVICES/ EXPENSES	\$58.28
	0006857147	PUBLISHING SERVICES	\$63.05	20012500-52150	LEGAL SERVICES/ EXPENSES	\$63.05
	0006859310	PUBLISHING SERVICES	\$72.58	20012500-52150	LEGAL SERVICES/ EXPENSES	\$72.58
	0006859318	PUBLISHING SERVICES	\$78.93	20012500-52150	LEGAL SERVICES/ EXPENSES	\$78.93
	0006854271	PUBLISHING SERVICES	\$96.41	20012500-52150	LEGAL SERVICES/ EXPENSES	\$96.41
Vendor Total:						\$553.05

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH ROUND TREE GLASS INC	27968	FIRST CHOICE PANIC BAR, ELECTRONIC SOLENOID	\$1,266.56	20824700-56300	BUILDING MAINT. & REPAIR	\$1,266.56
					Vendor Total:	\$1,266.56
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN26022	JANITORIAL SERVICES AT WWTP FY 24/25	\$1,350.00	84027225-52100	CONTRACTUAL SERVICES	\$1,350.00
					Vendor Total:	\$1,350.00
UKIAH VALLEY SANITATION DIST	81411 OCT 24	SEWER SERVICES: 1500 S STATE ST	\$67.83	10521210-55210	UTILITIES	\$47.47
				10621600-55210	UTILITIES	\$20.36
	90558 OCT 24	SEWER SERVICES: 141 LOVERS LN	\$86.47	10521210-55210	UTILITIES	\$60.53
				10621600-55210	UTILITIES	\$25.94
					Vendor Total:	\$154.30
UKIAH WASTE SOLUTIONS, INC	176328966I034	BIOSOLID REMOVAL	\$6,023.23	84027225-52100	CONTRACTUAL SERVICES	\$6,023.23
	176329175U034	UWS SVCS, ILLEGAL DUMPS	\$41,833.45	92000000-52173	ILLEGAL DUMP CLEANUP	\$340.59
				92000000-52170	UKIAH WASTE SOLUTIONS	\$41,492.86
					Vendor Total:	\$47,856.68
UNITED SITE SERVICES	INV-4900300	PORTABLE TOILET RENTAL CONTRACT	\$99.74	82027111-54100	SUPPLIES	\$99.74
					Vendor Total:	\$99.74
WEX BANK	100814521	FUEL FOR PD	\$47.86	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$47.86
					Vendor Total:	\$47.86
WIPF CONSTRUCTION LLC	13643	ANNUAL INSPECTION, TESTING & MAINT DRY/WET SYSTEM	\$900.00	20324100-52100	CONTRACTUAL SERVICES	\$900.00
	13608	DELIVERY OF VARIOUS MATERIALS	\$1,031.76	82027114-54100	SUPPLIES	\$515.88
				84027221-54100	SUPPLIES	\$515.88
					Vendor Total:	\$1,931.76
WYATT IRRIGATION CO	333685 01	PVC SCH40 MALE ADT, ELEC GLOBE W/ THRD, SLIP PVC	\$106.07	10022100-54100	SUPPLIES	\$106.07
	333539 01	SXS PVC40, SCH40 45 ELL	\$183.79	10022100-54100	SUPPLIES	\$183.79
	333487 01	ELEC GLOBE VLV, SPK 700 2 SERIES	\$314.33	10022100-54100	SUPPLIES	\$314.33
	333527 01	PCV SLIP FIX COUPLING, TEE, HVY BDY, PURPLE PRIMER	\$438.76	10022100-54100	SUPPLIES	\$438.76
					Vendor Total:	\$1,042.95
XEROX CORP	022401817	COPIER LEASE - SEE ADD'L DESCR	\$201.79	73022600-52100	CONTRACTUAL SERVICES	\$201.79

List of Checks Presented for Approval on 11/22/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail			
XEROX CORP	022401816	COPIER LEASE - SEE ADD'L DESCR	\$715.72	10020210-54500	EQUIP RENTS AND LEASES	\$501.01	
				20620231-54500	EQUIP RENTS AND LEASES	\$143.15	
				64020213-54500	EQUIP RENTS AND LEASES	\$71.56	
	022401814	COPIER LEASE - SEE ADD'L DESCR	\$458.37	20012200-54500	EQUIP RENTS AND LEASES	\$458.37	
	022401813	COPIER LEASE - SEE ADD'L DESCR	\$544.48	20012200-54500	EQUIP RENTS AND LEASES	\$544.48	
	022401815	COPIER LEASE - SEE ADD'L DESCR	\$673.82	20012200-54500	EQUIP RENTS AND LEASES	\$673.82	
	022401851	XEROX C8170 COPIER LEASE FOR E	\$325.09	80026400-54500	EQUIP RENTS AND LEASES	\$325.09	
	Vendor Total:					\$2,919.27	
	ZAB ENTERPRISES INC	OCT 24 CC	PROVIDE MISC. FOOD DISHES AS NEEDED	\$2,099.60	73022601-54109	CATERING INVENTORY & SERVICES	\$2,099.60
		OCT 24	PROVIDE MISC. FOOD DISHES AS NEEDED	\$289.24	84027225-57100	LEARNING AND DEVELOPMENT	\$138.04
84027225-57100					LEARNING AND DEVELOPMENT	\$151.20	
Vendor Total:					\$2,388.84		
INVOICE TOTAL: \$1,978,142.70							

List of Checks Presented for Approval on 11/27/2024

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALL-GUARD ALARM SYSTEMS INC	A466671	MONTHLY MONITORING WWTP	\$93.44	84027225-52180	SECURITY SERVICES	\$93.44
Vendor Total:						\$93.44
AT&T	000022595787	FIBER INTERNET	\$1,502.62	20913900-52601	DATA STORAGE & CONNECTIVITY	\$1,502.62
	000022563216	T1 TO INTERNET	\$582.47	20913900-55100	TELEPHONE	\$582.47
	000022563612	TELEPHONE SERVICES	\$4,557.44	20913900-55100	TELEPHONE	\$4,557.44
Vendor Total:						\$6,642.53
AT&T MOBILITY	875108535X1 114024	VOICE & DATA CELL PHONES	\$998.66	10023200-54330	COMPUTER AND TECHNOLOGY	\$43.23
				10023320-54330	COMPUTER AND TECHNOLOGY	\$43.23
				10022100-55100	TELEPHONE	\$259.38
				10022700-55100	TELEPHONE	\$23.24
				10022810-55100	TELEPHONE	\$86.46
				20913900-55100	TELEPHONE	\$86.46
				80026400-55100	TELEPHONE	\$55.42
				82027114-55100	TELEPHONE	\$43.23
				84027221-55100	TELEPHONE	\$136.33
				84027225-55100	TELEPHONE	\$166.26
				82027111-55210	UTILITIES	\$55.42
	832118877X1 1142024	DATA & VOICE CELL PHONES	\$298.73	10020210-55100	TELEPHONE	\$93.89
				20620231-55100	TELEPHONE	\$15.74
				77725200-55100	TELEPHONE	\$55.42
				80026400-55100	TELEPHONE	\$86.46
				82027110-55100	TELEPHONE	\$15.74
				84027221-55100	TELEPHONE	\$31.48
	832056361X1 1142024	APN MODEMS	\$534.43	10020210-55100	TELEPHONE	\$534.43

List of Checks Presented for Approval on 11/27/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T MOBILITY	28732530020 6X111424	IT ON CALL PHONE	\$55.42	20913900-55100	TELEPHONE	\$55.42
					Vendor Total:	\$1,887.24
BKF ENGINEERS	24110983	EAST PERKINS WIDENING PROJECT	\$167.75	25224220-80230	INFRASTRUCTURE	\$167.75
					Vendor Total:	\$167.75
COLLEEN HOLLY HUNT	02484	24/25 STORM WATER SUPPORT SERVICES	\$4,689.35	10024224-52100	CONTRACTUAL SERVICES	\$4,689.35
					Vendor Total:	\$4,689.35
COMCAST	0472 NOV 24	INTERNET SERVICES	\$163.87	20913900-55100	TELEPHONE	\$163.87
					Vendor Total:	\$163.87
DARLENE R SIMPSON	11496	ORR STREET BRIDGE REPLACEMENT	\$31,285.96	25124210-80230	INFRASTRUCTURE	\$31,285.96
					Vendor Total:	\$31,285.96
DEPARTMENT OF JUSTICE	773940	FINGERPRINTS	\$501.00	20016100-54161	BACKGROUND & PHYSICALS	\$145.00
				10022900-54169	LIVESCAN	\$356.00
	773819	FINGERPRINTS	\$230.00	10020210-54169	LIVESCAN	\$230.00
					Vendor Total:	\$731.00
DEPARTMENT OF PESTICIDE REGULATION	166778	REGISTRATION: T SIMKINS	\$80.00	84027225-57100	LEARNING AND DEVELOPMENT	\$80.00
					Vendor Total:	\$80.00
DEPT OF PLANNING & BUILDING	OCT 15 2024	MAP REQUEST FOR APN 002-200-35	\$30.00	10023100-44830	REIMBURSABLE JOBS	\$30.00
					Vendor Total:	\$30.00
FLOYD SKIP WILLIAMS	11/27/2024	ADVANCE DISABILITY PENSION PAYMENT	\$2,014.17	90000000-10410	ACCOUNTS RECEIVABLE	\$2,014.17
					Vendor Total:	\$2,014.17
GHILOTTI CONSTRUCTION COMPANY INC	6063*16	DOWNTOWN STREETSCAPE PHASE II	\$19,612.63	25224220-80230	INFRASTRUCTURE	\$17,478.57
				80126100-80230	INFRASTRUCTURE	\$2,134.06
					Vendor Total:	\$19,612.63
GOLDEN GATE BRIDGE TOLL	1692424948687	BRIDGE TOLL FEE	\$10.25	10521210-57100	LEARNING AND DEVELOPMENT	\$10.25
	1692423419458	BRIDGE TOLL FEE	\$10.25	20023510-57100	LEARNING AND DEVELOPMENT	\$10.25
					Vendor Total:	\$20.50
GRACIE BEEKMAN	36651	DEPOSIT RETURN: TODD GROVE ELECTRICITY	\$250.00	10022100-46360	PARKS RENTAL	\$250.00
					Vendor Total:	\$250.00

List of Checks Presented for Approval on 11/27/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HINDERLITER DE LLAMAS AND ASSOCIATES	SIN045225	TRANSIENT OCCUPANCY TAX AUDIT	\$2,077.58	10013400-52100	CONTRACTUAL SERVICES	\$1,869.82
				10113400-52100	CONTRACTUAL SERVICES	\$207.76
	SIN043967	TRANSIENT OCCUPANCY TAX AUDIT	\$3,363.20	10013400-52100	CONTRACTUAL SERVICES	\$3,026.88
				10113400-52100	CONTRACTUAL SERVICES	\$336.32
				Vendor Total:		\$5,440.78
JOHN CORIPPO	11/27/2024	ADVANCE DISABILITY PENSION PAYMENT	\$2,059.13	90000000-10410	ACCOUNTS RECEIVABLE	\$2,059.13
				Vendor Total:		\$2,059.13
KIRBY CONSTRUCTION COMPANY INC	241001	SPEC 24-01 HASTINGS TENANT IMPROVEMENT	\$384,477.83	80126100-80220	BUILDING IMPROVEMENTS	\$384,477.83
				Vendor Total:		\$384,477.83
KOREA WARREN	36884	REC REFUND: YOUTH BASKETBALL	\$75.00	10022831-44915	RECREATION PROGRAM INCOME	\$75.00
				Vendor Total:		\$75.00
LOS RIOS COMMUNITY COLLEGE DISTRICT	25-054	REGISTRATION: C LONG	\$68.00	10020210-57100	LEARNING AND DEVELOPMENT	\$68.00
				Vendor Total:		\$68.00
O'CONNOR THOMPSON MCDONOUGH KLOTSCH LLP	2534	LEGAL SERVICES - MUSEUM ROOF P	\$6.50	20824700-80220	BUILDING IMPROVEMENTS	\$6.50
				Vendor Total:		\$6.50
OCCU-MED LTD	1124511	PRE-EMPLOYMENT PHYSICALS	\$1,203.10	10020210-54161	BACKGROUND & PHYSICALS	\$255.20
				71021150-54161	BACKGROUND & PHYSICALS	\$947.90
				Vendor Total:		\$1,203.10
PFM ASSET MANAGEMENT LLC	14497567	FINANCIAL ADVISORY SERVICES	\$2,067.02	20013600-52100	CONTRACTUAL SERVICES	\$2,067.02
				Vendor Total:		\$2,067.02
PG&E CO	3822-9 OCT 24	PACIFIC GAS & ELECTRIC	\$10,984.41	84027225-55200	PG&E	\$3,070.32
				10022100-55210	UTILITIES	\$7.84
				10022300-55210	UTILITIES	\$42.16
				10022700-55210	UTILITIES	\$30.14
				20824700-55210	UTILITIES	\$90.41
				70024500-55210	UTILITIES	\$582.44
				73022600-55210	UTILITIES	\$7.84

List of Checks Presented for Approval on 11/27/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PG&E CO	3822-9 OCT 24	PACIFIC GAS & ELECTRIC	\$10,984.41	73022600-55210	UTILITIES	\$64.89
				77725200-55210	UTILITIES	\$72.55
				82027111-55210	UTILITIES	\$6,934.55
				84027221-55210	UTILITIES	\$81.27
	1522-8 OCT24	PACIFIC GAS & ELECTRIC	\$54.71	10521210-55210	UTILITIES	\$38.30
				10621600-55210	UTILITIES	\$16.41
	6124-2 OCT 24	PACIFIC GAS & ELECTRIC	\$1,985.85	10521210-55210	UTILITIES	\$1,390.10
				10621600-55210	UTILITIES	\$595.75
	8716-1 OCT 24	PACIFIC GAS & ELECTRIC	\$491.24	82027111-55210	UTILITIES	\$491.24
				Vendor Total:		\$13,516.21
PIONEER LAW GROUP LLP	9627	LANDFILL EIR & CEQA LEGAL SERV	\$293.00	70224500-80230	INFRASTRUCTURE	\$293.00
	9577	LANDFILL EIR & CEQA LEGAL SERV	\$6,412.50	70224500-80230	INFRASTRUCTURE	\$6,412.50
	9561	LANDFILL EIR & CEQA LEGAL SERV	\$8,433.00	70224500-80230	INFRASTRUCTURE	\$8,433.00
	Vendor Total:					\$15,138.50
RADIAN GENERATION HOLDCO LLC	69828	COMPLIANCE & REPORTING SERVICE	\$500.00	80026400-52100	CONTRACTUAL SERVICES	\$500.00
				Vendor Total:		\$500.00
REDWOOD TOXICOLOGY LAB INC	001698202410	DRUG SCREEN TESTING	\$39.71	10020210-52100	CONTRACTUAL SERVICES	\$39.71
				Vendor Total:		\$39.71
REDWOOD WASTE SOLUTIONS INC	176335250U039	GARBAGE: 1500 S STATE ST	\$83.71	10521210-55210	UTILITIES	\$58.60
				10621600-55210	UTILITIES	\$25.11
				Vendor Total:		\$83.71
ROGINA WATER COMPANY	14355 SEP 24	WATER SERVICES: 1301 TALAMGE RD	\$32.94	10521210-55210	UTILITIES	\$23.06
				10621600-55210	UTILITIES	\$9.88
	14355 AUG 24	WATER SERVICES: 1301 TALMAGE RD	\$32.94	10521210-55210	UTILITIES	\$32.94
				Vendor Total:		\$65.88
SAGE SANGIACOMO	TR 2/6-10/24	TRAVEL REIMBURSEMENT	\$1,784.05	20012100-57100	LEARNING AND DEVELOPMENT	\$1,784.05
				Vendor Total:		\$1,784.05
SAVINGS BANK OF MENDOCINO COUNTY	36659-001	PHOTOVALENTAIC TRUE-UP 23/24	\$5,340.15	80000000-48185	RENEWABLE ENERGY CREDITS	\$5,340.15
				Vendor Total:		\$5,340.15

List of Checks Presented for Approval on 11/27/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SIERRA TREE COMPANY INC	1060	2ND YEAR ELECTRIC UTILITY LINE TREE TRIMMING	\$36,800.00	80026110-52100	CONTRACTUAL SERVICES	\$36,800.00
Vendor Total:						\$36,800.00
STEVEN RATLEY	2202-19	ARCHITECTURAL SVC & PLANS FOR	\$1,350.00	80126100-80220	BUILDING IMPROVEMENTS	\$1,350.00
Vendor Total:						\$1,350.00
TOTAL COMPENSATION SYSTEMS, INC	13546	GASB 68 DISCLOSURE REPORT	\$1,200.00	20013400-52100	CONTRACTUAL SERVICES	\$1,200.00
Vendor Total:						\$1,200.00
TUFTS POLYGRAPH & INVESTIGATION	2024-983(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
	2024-985(A)	POLYGRAPH & INVESTIGATION SERVICES	\$1,250.00	71021100-54161	BACKGROUND & PHYSICALS	\$1,250.00
	Vendor Total:					
UKIAH DAILY JOURNAL	0006857243	PUBLISHING SERVICES	\$79.69	10521210-52150	LEGAL SERVICES/ EXPENSES	\$79.69
	105529-2025	ANNUAL SUBSCRIPTION	\$411.98	20012200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$411.98
	Vendor Total:					
US BANK CORPORATE PAYMENT SERVICES	09/25/24	TRAVEL AGENT FEE	\$4.50	20913920-51291	MISC EMPLOYMENT COSTS	\$4.50
	090624	RENTAL CAR: S SHAVER	\$261.41	20913920-51291	MISC EMPLOYMENT COSTS	\$261.41
	8MD7HX	AIRFARE: S SHAVER	\$647.95	20913920-51291	MISC EMPLOYMENT COSTS	\$647.95
	08/26/24	CREDIT FOR OVER CHARGE	(\$0.34)	20413500-54100	SUPPLIES	(\$0.34)
	7/25/24	AGENT FEES	\$9.17	20413500-54100	SUPPLIES	\$9.17
	Vendor Total:					
US CELLULAR	689256066	CELL PHONES	\$230.35	82027111-55100	TELEPHONE	\$183.15
				84027225-55100	TELEPHONE	\$47.20
				Vendor Total:		
WESTERN RENEWABLE ENERGY GENERATION	WR47632	ANNUAL FEE WREGIS	\$5.06	80026400-52100	CONTRACTUAL SERVICES	\$5.06
Vendor Total:						\$5.06
WHITCHURCH ENGINEERING, INC	COU-246207	DESIGN SVCS- TENANT IMPVMTS HAS	\$11,884.25	80126100-80220	BUILDING IMPROVEMENTS	\$11,884.25
Vendor Total:						\$11,884.25

List of Checks Presented for Approval on 11/27/2024

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WIPF CONSTRUCTION LLC	13552	RELACE MAIN DRAIN & FLOW SWITCH, INSTALL TAMPER SW	\$1,223.13	80126100-80220	BUILDING IMPROVEMENTS	\$1,223.13
Vendor Total:						\$1,223.13
INVOICE TOTAL:						\$556,141.16

TO: Accounts Payable
 CC: Jessie Brunell & Mary Horger
 FROM: Lauren Ruffin

RE: Payroll & Vendor Checks for Agenda Item
 DATE: 11/01/24

FOR PAY DATE OF:	11/01/24		
PAYROLL PERIOD:	10/13/24	TO	10/26/24
PAYROLL CHECK #'s:	516564	TO	516630
PAYROLL STUB #'s:	132048	TO	132380

TOTAL EMPLOYEE CHECKS:	\$38,350.41
TOTAL ACH TRANSACTIONS:	\$ 712,073.34
SUBTOTAL: PAYROLL CKS & DIRECT DEPOSITS	\$ 750,423.75
TOTAL VENDOR CHECKS:	\$ 1,553.63
TOTAL VENDOR EFT PAYMENTS	\$ 11,785.14
TOTAL EFT PAYMENTS - COU	\$ 410,348.13
SUBTOTAL: EFT PAYMENTS	\$ 423,686.90
GRAND TOTAL:	\$ 1,174,110.65

REISSUE OF VOID CK
 OR MANUAL CHECK:
 MISC check

PAYABLE TO:

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VOID CHECK NO:

PAYABLE TO:

_____	_____
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_____	_____

TO: Accounts Payable
 CC: Jessie Brunell & Mary Horger
 FROM: Lauren Ruffin

RE: Payroll & Vendor Checks for Agenda Item
 DATE: 11/15/24

FOR PAY DATE OF:	11/15/24		
PAYROLL PERIOD:	10/27/24	TO	11/09/24
PAYROLL CHECK #'s:	516631	TO	516697
PAYROLL STUB #'s:	132381	TO	132704

TOTAL EMPLOYEE CHECKS:	\$35,217.14
TOTAL ACH TRANSACTIONS:	\$ 711,883.60
SUBTOTAL: PAYROLL CKS & DIRECT DEPOSITS	\$ 747,100.74
TOTAL VENDOR CHECKS:	\$ 1,580.58
TOTAL VENDOR EFT PAYMENTS	\$ 11,785.14
TOTAL EFT PAYMENTS - COU	\$ 398,772.63
SUBTOTAL: EFT PAYMENTS	\$ 412,138.35
GRAND TOTAL:	\$ 1,159,239.09

REISSUE OF VOID CK
 OR MANUAL CHECK:
 MISC check

PAYABLE TO:

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VOID CHECK NO:

PAYABLE TO:

_____	_____
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_____	_____

TO: Accounts Payable
 CC: Jessie Brunell & Mary Horger
 FROM: Lauren Ruffin

RE: Payroll & Vendor Checks for Agenda Item
 DATE: 11/27/24

FOR PAY DATE OF:	11/27/24		
PAYROLL PERIOD:	11/10/24	TO	11/23/24
PAYROLL CHECK #'s:	516698	TO	516767
PAYROLL STUB #'s:	132705	TO	133022

TOTAL EMPLOYEE CHECKS:	\$45,118.74
TOTAL ACH TRANSACTIONS:	\$ 714,262.27
SUBTOTAL: PAYROLL CKS & DIRECT DEPOSITS	\$ 759,381.01
TOTAL VENDOR CHECKS:	\$ 1,118.08
TOTAL VENDOR EFT PAYMENTS	\$ 5,476.49
TOTAL EFT PAYMENTS - COU	\$ 408,384.94
SUBTOTAL: EFT PAYMENTS	\$ 414,979.51
GRAND TOTAL:	\$ 1,174,360.52

REISSUE OF VOID CK
 OR MANUAL CHECK:

MISC CHECK NO: 516767

PAYABLE TO:

\$517.62 GONZALEZ-ROJAS, GISELLE

VOID CHECK NO:

516660

PAYABLE TO:

\$517.62 GONZALEZ-ROJAS, GISELLE



AGENDA SUMMARY REPORT

SUBJECT: Authorize the City Manager to Negotiate and Execute a Contract Amendment with E Source for Billing Transition Project Management Services for Ukiah Valley Water Authority Members

DEPARTMENT: Finance

PREPARED BY: Olga Keough, Controller

PRESENTER: Dan Buffalo, Finance Director

ATTACHMENTS:

1. E Source SOW to Ukiah CIS Customer Acquisition Support

Summary: The Council will consider authorizing the City Manager to negotiate and execute a contract amendment with E Source for project management services to administer the effort to transition up to four additional water districts, including Willow and potentially Calpella, Hopland and River Estates, and possibly the Ukiah Valley Sanitation District (UVSD), to the City's Customer Information System (CIS) software, ensuring compliance with the Ukiah Valley Water Authority (UVWA) Joint Power Agreement's future go-live date, and approving the corresponding budget amendment.

Background: In July 2020, following an extensive procurement selection process and based on Staff recommendations, the Council awarded a contract to Excergy, which later became E Source, for project management services to implement the new Utility Billing Customer Information System. In June 2024, the Council awarded another contract to E Source for the transition of two Water Districts, Millview and Redwood Valley, to the City's Customer Information System (CIS) software. These services are essential due to the complexities of the implementation and the lack of internal resources to perform this proprietary work. Throughout both projects, Staff recognized and valued the expertise that E Source brought to the table, leading to the successful go-live date.

Discussion: To ensure readiness for fiscal year 2025-26 billing go-live date for up to four Water Districts, including Willow, Calpella, Hopland and River Estates water billing and Ukiah Valley Sanitation District waste water billing, Staff recommends enlisting the assistance of E Source once again. While Calpella, Hopland, River Estates and Ukiah Valley Sanitation District have not yet approved joining the water consolidation efforts and/or billing consolidation, securing the availability of the services is important for timely integration.

Please refer to Attachment 1 for a copy of their initial proposal. The project management will encompass the kick-off through final operational transition and training. Given the tight window to complete this implementation, it is crucial that Staff have the appropriate tools to accomplish the task. Timing is of the essence. This support will be instrumental in achieving this goal. Therefore, Staff recommends authorizing the City Manager to negotiate and execute a contract amendment with E Source in the not-to-exceed amount of \$151,725 for these project management services and approving a corresponding budget amendment. If fewer agencies join the UVWA, and if UVSD chooses not to use the City for billing, the cost will not approach the not-to-exceed amount.

Recommended Action: Authorize the City Manager to negotiate and execute a contract amendment with E Source for a not-to-exceed amount of \$151,725 for project management services for transition the billing services for Ukiah Valley Water Authority members, and approve corresponding budget amendment.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 20513300.52100.18469: \$0

PROPOSED BUDGET AMOUNT: 20513300.52100.18469: \$151,725

FINANCING SOURCE: UVWA member agencies

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Dan Buffalo, Finance Director; Lori Martin, Utility Billing Customer Service Manager;
Ginny Feth-Michel, Assistant Finance Director

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved:


Sage Sangiacomo, City Manager

E Source
Technology Planning & Implementation
3020 S. Carbon Pl., Suite 300 | Boulder, CO 80301
www.esource.com | SalesSupport@esource.com



Customer Information System Customer Acquisition Support

E Source Proposal



Prepared for

City of Ukiah

Mary Horger, Financial Services Manager
City of Ukiah
411 West Clay Street
Ukiah, CA 95482
via email to mhorger@cityofukiah.com

November 21, 2024

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November 22, 2024

Mary Horger, Financial Services Manager
City of Ukiah
411 West Clay Street
Ukiah, CA 95482
via email to mhorger@cityofukiah.com

RE: E Source Proposal for Customer Information System (CIS) Customer Acquisition Support

Dear Ms. Horger and the Evaluation Team:

E Source Companies LLC (E Source), the leading solver of problems facing water utilities and municipalities, appreciates the opportunity to submit this proposal extension in response to the needs of the City of Ukiah ("City" or "Ukiah") to support the acquisition of up to four (4) new water utilities and additional Ukiah Valley Sanitation District customers and incorporate new customers into your CIS system.

Per discussions the City's current project team and management, we are proposing an extension of budget for project management services that will allow your current project manager, John C. Beichman to continue supporting and guiding the City's activities. We welcome the opportunity to continue our relationship with Ukiah and assist you in onboarding new customers.

We appreciate the opportunity to submit this contract amendment and thank you in advance for your consideration of our capabilities. Should you have any questions or require additional information, please feel free to contact me at (615) 375-6396 | Kody_Salem@esource.com or Nicole Nassan 703-216-5752 | Nicole_Nassan@esource.com. We look forward to working with you again.

Sincerely,

A handwritten signature in black ink that reads 'Kody M. Salem'.

Kody Salem, Senior Vice President, Business Development, E Source

About E Source

For more than 35 years, E Source has been providing services on a variety of projects for 500+ water, electric, and gas utilities across North America. We have fine-tuned methodologies to produce world-class tools and processes that have led to an unmatched record of successful project outcomes. As the leading solver of problems facing water, electric, and gas utilities and municipalities, E Source provides utilities with world-class consulting and system implementation services on a wide range of technologies and business and customer matters to address the challenges that utilities face today.

The TPI Consulting Group has a particular business focus on municipal utility projects—from data analytics, feasibility studies, strategic plans, business cases, procurements, and contract negotiations, to all phases of the system implementation and upgrades thereafter.

E Source's TPI team has prepared 100s of business cases and technology roadmaps and successfully completed numerous system acquisition and implementation efforts for water, gas, and energy utilities of all sizes (from 5K to 4.7M meters). We have incorporated the lessons learned through our involvement in many of the nation's largest implementations and many municipal utility projects into our current methodology and approach, which will also be leveraged to ensure Ukiah's project success.

With an average of **25+ years of utility technology experience**, E Source's consultants provide a range of services—spanning from initial needs assessment and technology roadmaps to vendor RFPs, all the way through to successful implementation and “go-live” of a holistic and integrated system. Our staff have implemented or integrated virtually every major utility information technology system in the past 20 years, including AMR/AMI, MDMS, EAM, CIS, GIS, MWFM/WMS, OMS, Customer Portal and Communications, and many other utility operational technologies. **We understand the entire utility “system of systems.”**

Our mission is to ensure a high-quality delivery that meets your needs, budget, and schedule.

Vendor 100% Founded
Neutral 1986
Supported 500+ H Boulder, CO
Utility Clients Q
450 Expert Resources

Proposed Scope of Work

Based on our discussions with Ukiah, we understand that the City plans to assume meter-to-cash responsibilities for up to four additional water districts. This includes providing billing services for Ukiah Valley Sanitation District customers currently billed by these water districts, collectively adding up to 4,700 new accounts. Billing and other customer service functions for these new customers must be integrated into your Milsoft CIS. This SOW outlines the City's request for continued support from E Source for this initiative and is structured into three tasks outlined below.

Task 1: Project Management

One of the primary factors that distinguish successful CIS projects is the quality of the overall project management. In the E Source model, based on the Project Management Institute's (PMI's) PMBOK® and Agile methodologies, our PM works very closely with Ukiah management and uses proven process, methodologies, and templates to produce a robust, flexible implementation approach. Throughout the design and implementation phases, we maintain and monitor the "iron triangle" dimensions of cost, quality, and schedule.

In the implementation phase, the E Source PM will be responsible for supporting the activities listed in Table 1. Our PM will manage the project status cycle for the City, which includes measurement of progress towards the plan, performance status, risk management, items of concern, and open action items. These items will be managed regularly and will be consistently tracked.

E Source Project Management Activities	
Scope Management	Ensure the project plans outline all of the work required to complete the project successfully and that the client and vendors avoid scope creep. Scope management consists of initiation, scope planning, scope definition, scope verification, and scope change control.
Change Management	Ensure a formal change control process is in place to control changes to the baseline project plan and SOW throughout the project lifecycle.
Cost Management	Ensure the project is completed within the approved budget. Cost management consists of resource planning, cost estimating, cost budgeting, and cost control.
Quality Management	Ensure the project will satisfy the needs for which it was undertaken. Quality management consists of quality planning, quality assurance, and quality control.
Reporting Management	Ensure timely & appropriate generation, collection, distribution, and storage of project information. Handle communications planning, performance reporting, and administrative closure.
Schedule Management	Ensure timely project completion. Time management consists of activity definition, sequencing, and duration estimating, as well as schedule development and control.
Vendor Management	Ensure vendors are completing their contractual scope of work on schedule and within budget. Coordinate with technical resources as necessary to ensure verification of technical deliverables.
Resource Management	Ensure qualified resources are available and properly prepared to perform each task. Identify project resourcing needs and coordinate with the appropriate organizations to meet them.
Risk & Issue Management	Ensure risk is identified, analyzed, and responded to appropriately based on probability and impact in accordance with the risk management plan. Once a risk is realized, transition it to a pre-defined issue tracking and resolution process.

DELIVERABLES

- Periodic Status Meetings with issuance of Status Reports with Action Items captured and schedule progress updated.

Task 2: Testing Support

A graduated, thorough, and robust test program is needed to ensure the smooth transition for the City's new customers, and E Source has implemented hundreds of successful integrated technology testing programs for our clients that trust both our processes and the experience of our people.

Our test approach minimizes your risk by providing early validation of the technologies in steps, so that any problems are identified early and corrected. All discovered defects are formally logged, managed, and resolved as appropriate

until acceptance is achieved. We will oversee the production of test plans and procedures that exercise the functionality of systems that must interface to meet business, technical, functional, integration, performance, and any other specified requirements. A Test Report is generated after each test phase is completed.

Should issues be identified during the testing process, we are ready and able to work with applicable vendors and development teams to resolve those issues. The clear documentation of the relationship between the requirement and test case makes it easier to pinpoint the problem that needs to be addressed. Once identified, we follow a rigorous corrective action process that ensures the problem is documented, root-cause determined, corrective and preventive actions are taken, and retesting is performed to verify that the problem has been corrected.

Our typical approach to a test strategy incorporates the following elements:

- Functional Testing – Testing on a cross section of customer configurations to confirm functional requirements and other acceptance criteria as outlined in the Test Plan. This testing phase is critical to ensure that the system as upgraded addresses the functional requirements.
- System Integration Testing – This brings all applicable systems together in testing to verify data sets are received and transformed properly, that data from a single source is properly routed to multiple destinations and that individual systems still perform as expected while integrated. This testing is normally conducted within a QA/test environment.
- User Acceptance Testing – This testing verifies that the correct information flows through for a particular business process, including both automated and manual business processes. It is the final gate and ensures that the system functions and is aligned with requirements and processes that are used operationally. In this testing, a single trigger can initiate data transfers between multiple source and destination systems. It is the most comprehensive test of the complete set of business processes and maximizes to the extent possible the real-world use of the City's integrated systems. Test cases are executed by Ukiah users of the systems on a day-by-day basis. This testing is normally conducted within a QA/Test environment.

DELIVERABLES

- Test plans, procedures, and a method for City personnel to record and document test results

Task 3: Operational Support

The City is responsible for operating the CIS to ensure successful billing and support for the new customers. Under the Operational Support task, E Source will provide issue tracking and vendor management services during the City's three- to six-month "shakedown" period for onboarding the water districts in 2025. E Source will provide similar support as provided in 2024 including updates to the Operational Transition Plan to accommodate changes in business processes as the new water districts are integrated.

DELIVERABLES

- Issue Tracking and Resolution
- Vendor Management
- Updated Operational Transition Plan

Proposed Project Team

E Source's mission is to provide the right focused expert(s) on each project we pursue—highly skilled consultant(s) and experts in their fields who understand the unique drivers, responsibilities, and needs of our clients. Therefore, to best deliver the scope of services requested by Ukiah and contained herein, we have identified an expert who can efficiently address all of the needs of this SOW – John Beichman, Executive Consultant. John provided the vast majority of support for Ukiah's initial implementation of the Milsoft system and we're confident can deliver on the needs of this upgrade project as well.

The following highlights John's qualifications for this project.



John Beichman is a CIS practice area expert and brings more than 35 years of experience providing selection services, project management, and management consulting. He is a veteran of multiple CIS and selection engagements and fully immersed in both utility best practices and the CIS application marketplace. He has been involved in over 30 CIS projects, leading several successful implementations and building successful CIS projects through his focus on a utility's people and processes. In addition to his work with CIS systems, John was recently both project manager and functional solution architect in a systems integration effort to consolidate eight ordering applications charges into a single Oracle Financials AR billing solution. His has most recently supported CIS implementation efforts for the City of Ukiah in California, Green Mountain Power in Vermont, where he provided best practices business process mapping, and at Otter Tail Power in Minnesota, where he also served as the Quality Assurance advisor to the implementation effort. John holds a Bachelor of Arts degree from Harvard and a Master of Science in Information Resource Management from Syracuse University.

Fee

E Source has developed the not-to-exceed fee for services based on experience with similar projects and understanding of the level of effort desired by Ukiah. This fee includes all services and deliverables described herein. All tasks will be invoiced monthly on a Time and Materials basis. Travel and incidentals will be billed monthly at actual cost although no travel is anticipated to be necessary to complete this work.

Table 1. Implementation Fees

CIS Upgrade Support			
Task ID	Task	Hours	Fee
Task 1	Project Management	460	\$117,300
Task 2	Testing Support	90	\$22,950
Task 3	Operational Support	45	\$11,475
	Total	595	\$151,725

Reimbursable Expenses

Travel expenses, should they be necessary, will be submitted for reimbursement on an actual and reasonable basis. There is no markup on these direct costs, and E Source does not charge for time spent traveling. We will seek to minimize expenses using government contractor rates and teleconferences whenever possible.

Assumptions

The following assumptions apply to this proposal:

- E Source's fee to implement this Scope of Work is based on the timely start and timely completion of each proposed task as outlined in the project schedule provided. If the duration for any proposed task exceeds the duration outlined in the proposed schedule, E Source may need to develop a change order in accordance with the additional services required to complete the task(s).
- Deliverable documents will be in Microsoft Office, including MS-Word, PowerPoint, Excel, MS-Project, Visio, or Adobe PDF.
- The Utility's management will coordinate and consolidate all Utility comments on draft document deliverables to provide a single redline for E Source to make updates to the final document deliverables.
- The Utility will provide E Source with working space, network connections, infrastructure, administrative support, and other services and materials reasonably required to perform Project work while onsite at City offices, if requested.
- Utility personnel will support workshops and meetings as needed.

Taxes

These rates and estimates are exclusive of taxes. The taxes relating to applicable services are the sole responsibility of the District.

Billing and Payment Terms

E Source will invoice the utility on a monthly basis for actual labor and expenses incurred on the required tasks. Payment terms are net thirty (30) days. Unless otherwise agreed to, E Source reserves the right to charge one and one-half (1.5%) percent per month, or the maximum rate permitted by law, whichever is greater, on any balance remaining unpaid after thirty (30) days.

Proposal Terms and Conditions

Terms of this proposal remain valid for 90 days from date of submittal. E Source reserves the right to negotiate any terms and conditions of the written agreement relating to this SOW.



AGENDA SUMMARY REPORT

SUBJECT: Consider Adoption of a Resolution Authorizing the Exception to the 180-Day Waiting Period, and Authorizing the City's Retired Assistant Finance Director to Work as Interim Assistant Finance Director in Accordance with Government Code Sections 7522.56 & 21221(h) and Budget Adjustment.

DEPARTMENT: Finance

PREPARED BY: Dan Buffalo, Finance Director, Sheri Mannion, H.R. Director/Risk Manager

PRESENTER: Dan Buffalo, Finance Director

ATTACHMENTS:

1. Resolution and Employment Agreement

Summary: This staff report seeks City Council approval to hire retired annuitant Georgina "Ginny" Feth-Michel as Assistant Finance Director on an urgency basis under CalPERS rules allowing temporary employment of retired annuitants for critical and urgent needs, in accordance with Government Code 7522.56 & 21221(h).

Background: The Public Employees' Pension Reform Act of 2013 (PEPRA) introduced significant changes to California's public employee pension laws. One such change requires retired annuitants to wait at least 180 days after separation from employment before returning to work for an employer within the same retirement system from which they receive a pension. However, an exception can be made if the governing body passes a resolution waiving the waiting period.

The exception requires certification that:

- The appointment is essential for critical, urgent, or emergency projects.
- The retiree possesses unique skills necessary to meet the operational needs of the organization.
- No prearranged agreement to return existed prior to retirement.

Georgina "Ginny" Feth-Michel recently retired as Assistant Finance Director for the City of Ukiah and was integral in the early stages of the UVWA integration project. This project involves aligning the UVWA's operational and financial systems with the City's existing infrastructure to ensure seamless service delivery and compliance with regulatory requirements.

Discussion: The UVWA integration project is a critical undertaking requiring continuity in financial and operational planning. Ginny Feth-Michel's institutional knowledge of the City's financial systems and her extensive experience managing the project's initial phases uniquely position her to address the project's challenges and ensure timely completion.

The hiring of Ginny as a retired annuitant under CalPERS guidelines would allow her to work as Interim Assistant Finance Director for up to 960 hours per fiscal year, with no additional benefits or compensation beyond the established hourly rate for the Assistant Finance Director position.

Compliance with CalPERS Requirements:

1. **No Prearranged Agreement:** Ginny's appointment complies with CalPERS requirements, as there was no prearranged agreement for her return prior to retirement.
2. **Specialized Skills:** Ginny possesses critical expertise in financial systems integration and UVWA project management that cannot be replicated by existing staff or candidates.
3. **Temporary Appointment:** The position is limited to 960 hours per fiscal year, and Ginny's appointment will end no later than December 31, 2025.
4. **Open Recruitment:** The City will open a recruitment for a permanent Assistant Finance Director during Ginny's tenure and will make every effort to hire a qualified candidate to ensure long-term departmental stability.

Failure to bring Ginny on board could jeopardize the UVWA project, resulting in delays, increased costs, and potential service disruptions.

In accordance with CalPERS rules, Staff seeks approval for this hiring under the 180-day waiting period exception as outlined in Government Code Section 21221(h). The key requirements for hiring a retired annuitant under this provision are as follows:

1. **Limited Duration Work and Specialized Skills:** The appointment must be temporary and limited in duration, with the vacant position requiring specialized skills that the retiree possesses.
2. **960-Hour Limit:** Retirees may work a maximum of 960 hours per fiscal year across all CalPERS contracting employers.
3. **Rate of Pay:** Compensation must fall within the established monthly pay range for the Assistant Finance Director position. No additional benefits, incentives, compensation in lieu of benefits, or any other form of payment may be provided beyond the hourly rate.
4. **Open Recruitment:** The interim appointment must address a vacancy while the recruitment process for a permanent replacement is underway.
5. **Reporting to CalPERS:** The City must report the retiree's pay rate and hours worked to CalPERS using the myCalPERS system currently employed for payroll reporting.

The Council may choose not to approve this hiring, which could delay the UVWA integration project, increase overall costs, and potentially compromise service delivery.

Fiscal Impact:

The costs associated with hiring Ginny Feth-Michel as a retired annuitant will be funded through the current budget for the UVWA integration project, but requires a budget adjustment to the current fiscal year of \$83,223. Since retired annuitants are not eligible for benefits, the financial impact is limited to hourly wages and relevant payroll taxes and workers' compensation rates within the approved salary range for the Assistant Finance Director position. The permanent Assistant Finance Director position was not budgeted this fiscal year but will be funded through anticipated salary savings from unfilled positions. If such savings do not materialize as expected, Staff will return to Council with request to amend the budget, if needed.

Recommended Action: Staff recommends that the City Council:

1. Approve the hiring of retired annuitant, Georgina Feth-Michel, on January 1, 2025, as Assistant Finance Director under Government Code 7522.56 & 21221(h), approve the associated Resolution (Attachment 1), and approve the corresponding budget amendment.
2. Authorize the City Manager to execute the necessary employment agreement (Exhibit A of Resolution (Attachment 1)), ensuring compliance with CalPERS requirements and the 960-hour annual limit for retired annuitants.

3. Direct Staff to open and conduct a recruitment for a permanent Assistant Finance Director, making all reasonable efforts to fill the position with a qualified applicant during Ginny's tenure.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 20013400.51120: \$6,000

PROPOSED BUDGET AMOUNT: 20013400.51120: \$89,223

FINANCING SOURCE: UVWA member agencies

REVENUE: Yes / No GRANT: Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sheri Mannion, Human Resources/Risk Management Director

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved:


Sage Sangiacomo, City Manager

RESOLUTION No. 2024-**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH FOR EXCEPTION TO THE 180-DAY WAIT PERIOD AND AUTHORIZING THE CITY'S RETIRED ASSISTANT FINANCE DIRECTOR TO SERVE AS INTERIM ASSISTANT FINANCE DIRECTOR IN ACCORDANCE WITH GOVERNMENT CODE SECTIONS 7522.56 & 21221(h)**

WHEREAS, in compliance with Government (Gov.) Code section 7522.56 of the Public Employees' Retirement Law, the City of Ukiah must provide CalPERS this certification resolution when hiring a retiree before 180 days has passed since their retirement date; and

WHEREAS, Georgina Feth-Michel, CID 1003065592, retired from the City of Ukiah in the position of Assistant Finance Director, effective December 31, 2024; and

WHEREAS, Gov. Code section 7522.56 requires that post-retirement employment commence no earlier than 180 days after the retirement date, which is July 1, 2025 without this certification resolution; and

WHEREAS, Gov. Code section 7522.56 provides that this exception to the 180-day wait period shall not apply if the retiree accepts any retirement-related incentive; and

WHEREAS, the City Council, the City of Ukiah, and Georgina Feth-Michel certify that Georgina Feth-Michel has not and will not receive a Golden Handshake or any other retirement-related incentive; and

WHEREAS, an appointment under Gov. Code section 21221(h) requires the retiree is appointed into the interim appointment during recruitment for a permanent appointment; and

WHEREAS, the governing body has authorized the search for a permanent appointment on December 18, 2024; and

WHEREAS, the City Council hereby appoints Georgina Feth-Michel as an interim appointment retired annuitant to the vacant position of Interim Assistant Finance Director for the City of Ukiah under Gov. Code section 21221(h), effective January 2, 2025; and

WHEREAS, this Gov. Code section 21221(h) appointment shall only be made once and therefore is expected to end no later than December 31, 2025; and

WHEREAS, the Ukiah Valley Water Authority (UVWA) integration project is a critical undertaking that involves aligning UVWA's operational and financial systems with the City's existing infrastructure, ensuring compliance with regulatory requirements and seamless service delivery to residents and businesses; and

WHEREAS, failure to secure immediate, specialized leadership for this project risks delays in implementation, additional costs, and disruptions to essential water services, with potential legal and financial consequences for the City; and

WHEREAS, Georgina Feth-Michel's institutional knowledge of the City's financial systems and her extensive experience managing the UVWA integration project uniquely position her to oversee the project's successful and timely completion; and

WHEREAS, the entire employment agreement between Georgina Feth-Michel and the City of Ukiah has been reviewed by this body and is attached herein; and

WHEREAS, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

WHEREAS, the employment shall be limited to 960 hours per fiscal year for all CalPERS employers; and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the maximum base salary for this position is \$13,919.76 and the hourly equivalent is \$80.31, and the minimum base salary for this position is \$11,451.82 and the hourly equivalent is \$66.07; and

WHEREAS, the hourly rate paid to Georgina Feth-Michel will be \$80.31; and

WHEREAS, Georgina Feth-Michel has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate; and

THEREFORE, BE IT RESOLVED THAT that the City Council hereby certifies the employment of Georgina Feth-Michel, as described in this resolution and detailed in the attached employment agreement. This appointment is deemed necessary to fill the critical position of Interim Assistant Finance Director for the City of Ukiah by January 2, 2025.

PASSED AND ADOPTED by the City Council of the City of Ukiah at a regular meeting duly held on December 18, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

, Mayor

ATTEST:

Kristine Lawler, City Clerk

AGREEMENT FOR TEMPORARY EMPLOYMENT OF A RETIRED ANNUITANT

THIS AGREEMENT, effective January 2, 2025, is between the City of Ukiah, a municipal corporation of the State of California, (“City”) and Georgina Feth-Michel “Retired Annuitant” (collectively, the “Parties”) and is effective January 2, 2025.

RECITALS

- A. The City has a vacancy for the position of Assistant Finance Director, a regular position for which the City is conducting a recruitment for a permanent appointment; and
- B. The City has an immediate need for an employee to temporarily perform the position of Assistant Finance Director, a position involving specialized skills and training and which is critically necessary for the ongoing duties and functions of the City’s Finance Department; and
- C. Retired Annuitant is competent and qualified to perform the services required by this Agreement, and City wishes to have Retired Annuitant perform the Assistant Finance Director duties in an interim basis; and
- D. Retired Annuitant’s employment is authorized by Government Code section 21221(h), which permits the City to appoint a CalPERS retired annuitant to a vacant position requiring specialized skills during recruitment for a permanent replacement.

In consideration of this matter described above and of the mutual benefits and obligations set forth in this Agreement, the parties of this Agreement agree as follows:

- 1. Appointment and Scope of Services: Pursuant to this Agreement, Retired Annuitant is appointed as interim Assistant Finance Director, and shall temporarily perform the functions of this position, which is a position involving highly specialized and critically needed skills set forth in the attached job description. Such employment is “at-will” subject to the terms of this Agreement, and Retired Annuitant shall perform said duties at the pleasure of and under the direction of the Finance Director.
- 2. Compensation and Work Schedule:

Rate of Pay: Retired Annuitant shall be paid at the rate of \$80.31 per hour. The City has confirmed that this rate is not less than the minimum, nor in excess of the maximum, paid by the City to other employees performing comparable duties (divided by 173.333 to

equal an hourly rate) as listed on the City's publicly available pay schedule and publicly available employment agreements. Payments will be made on regularly scheduled City payroll dates and shall be subject to all applicable payroll taxes and withholdings. Such compensation shall be the sole compensation for Retired Annuitant's services under this agreement.

Work Schedule and 960-hour Limitations: Retired Annuitant is expected to devote the necessary time, within and outside normal business hours, to the business of the City. Pursuant to Government Code section 21221(h) and section 7522.56(d), however, Retired Annuitant is allowed to work a maximum of 906 hours per fiscal year for all public employers that contract with CalPERS for retirement benefits. The City retains the right to designate, reduce, change, or amend the number of hours assigned to Retired Annuitant consistent with the City's workload and other needs. If Retired Annuitant's annual hours are approaching 906, then the City retains the right to summarily suspend the Retired Annuitant's duties under this Agreement, and to reassign any scheduled hours, as needed, to ensure the Retired Annuitant does not exceed the maximum hours allowed by this Agreement. Retired Annuitant will be responsible for keeping track of the number of hours worked on a timesheet form provided by the City and submitting them at least every two weeks.

The position is a temporary, hourly assignment which is generally not expected to exceed 40 hours per week. The City, through the Finance Director, will assign Retired Annuitant's hours to work. Due to the nature of the position, it is understood that the workday and work week hours may vary, however, Retired Annuitant shall not work overtime (i.e. in excess of 40 hours per week).

3. Employment Status:

- A. Benefits: Other than the compensation described above in Section 2, Retired Annuitant will receive no other benefits, incentives, compensation in lieu of benefits, or any other form of compensation. Retired Annuitant understands and agrees that she is not, and will not be, eligible to receive any benefits, including City medical insurance, any City retirement program, or any paid holidays, vacation, sick leave, or other leave, with or without pay, or any other job benefits available to an employee in the regular service of the City, except for Workers' Compensation Insurance coverage or similar benefits required by law.
- B. No Membership in Bargaining Unit: Retired Annuitant understands that she is not a member of any bargaining unit and is not covered by the terms of any Memorandum of Understanding with any represented or unrepresented group of City employees.

- C. No Property Right in Employment: Retired Annuitant understands and agrees that the terms of her employment are governed only by this Agreement and that no right of regular employment for any specific term is created by this Agreement. Retired Annuitant further understands that she acquires no property interest in her employment by virtue of this agreement, that the employment is “at will” as defined by the laws of the State of California (meaning that she can be terminated at any time for any reason or for no reason), and that she is not entitled to any pre- or post-deprivation administrative hearing or other due process upon termination or any disciplinary action except as otherwise provided by law.
- D. Employment of a Retiree: Retired Annuitant understands that CalPERS retired annuitants may be employed by a CalPERS public agency employer, by temporary appointment to a position not to exceed 960 hours in any fiscal year for all such employers; either (1) during an emergency to prevent stoppage of public business or (2) because the retired employee has skills needed in performing the work of limited duration. In the event Retired Annuitant is providing service to any other CalPERS public agency employer during the term of this Agreement, Retired Annuitant must notify the City of such employment and disclose on a periodic basis (at a frequency determined by the City) the number of hours Retired Annuitant is performing for that other public agency to ensure that the maximum number of hours is not exceeded.
4. Representation of Retired Annuitant: Retired Annuitant represents that she is properly trained and certified to perform the duties required of the position and this Agreement.
5. Effective Date and Term of Agreement: This Agreement shall be effective January 2, 2025, and unless terminated earlier, shall terminate automatically at midnight on December 31, 2025. Employment is temporary, at-will and may be terminated with or without cause and with or without notice at any time by the Retired Annuitant or the City. Retired Annuitant is not eligible for any severance payment or benefit relating to or arising out of the termination of this Agreement.
6. Non-Assignment of Agreement: This Agreement is intended to secure the individual services of the Retired Annuitant and is not assignable or transferable by Retired Annuitant to any third party.
7. Governing Law/Venue: This Agreement shall be interpreted according to the laws of the State of California. Venue for any action or proceeding regarding this contract shall be in Mendocino County.

8. Enforceability: if any term, covenant, condition, or provision of the Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.
9. Conflict of Interest: Retired Annuitant agrees that during the term of this Agreement, she will not maintain any financial interest or engage in any other contract employment, occupation, work, endeavor or association, whether compensated or not, that would in any way conflict with or impair Retired Annuitant's ability to perform the duties described in this Agreement. Any work performed for the City outside the terms of this Agreement must be approved in advance in writing by the Finance Director. Retired Annuitant agrees to disclose whether she is performing work for any other CalPERS public agency employer as required by section 3.D. of this Agreement.
10. Entire Agreement and Modification: This Agreement constitutes the entire understanding of the parties hereto. This Agreement supersedes any previous contracts, agreements, negotiations or understandings, whether written or oral, between the parties. Retired Annuitant shall be entitled to no other compensation or benefits than those specified herein, and Retired Annuitant acknowledges that no representation, inducements or promises not contained in this Agreement have been made to Retired Annuitant to induce Retired Annuitant to enter into this Agreement.

No changes, amendments, or alterations hereto shall be effective unless in writing and signed by both parties. Retired Annuitant understands that no oral modification of this Agreement made by any officer, agent, or employee of the City is effective. Retired Annuitant specifically acknowledges that in entering into and executing this Agreement, she relies solely upon the provisions contained herein and no others.

11. Support Services and Equipment: Retired Annuitant shall be provided the equipment needed to perform her duties and sufficient to fulfill the obligations under this Agreement, as determined by the City, at no cost to the Retired Annuitant.
12. Reimbursement for Expenses: Retired Annuitant shall be reimbursed by City in accordance with standard City travel policy (as well as federal and state law) for all authorized and necessary travel undertaken by Retired Annuitant in performance of services pursuant to this Agreement. Retired Annuitant shall document, and claim said reimbursement for such travel in the manner and forms required by the City. Other than as specifically provided herein, Retired Annuitant shall receive no other compensation or reimbursements for expenses incurred by her in performance of this Agreement.

13. Notices: All notices permitted or required under this Agreement shall be given to the respective parties by hand-delivery or by mail at the following address, or at such other address as the respective parties may provide in writing for this purpose, by deposit in the U.S. Mail, postage pre-paid, addressed as follows:

CITY: City of Ukiah
300 Seminary Ave
Ukiah, CA 95482

RETIRED ANNUITANT: Georgina Feth-Michell

14. Indemnification: In accordance with and subject to the limitations of the California Government Claims Act and California Labor Code, the City shall defend, save harmless and indemnify Retired Annuitant against any tort, professional liability, claim or demand or other legal action, arising out of an alleged act or omission occurring in the performance of Retired Annuitants services as Assistant Finance Director, except that this provision shall not apply with respect to any intentional tort or crime committed by Retired Annuitant, or any actions outside the course and scope of her employment as interim Assistant Finance Director.

16. Assistance of Counsel: Each party to this Agreement warrants to the other party that the party has either had the assistance of counsel in negotiation for, and preparation of, this Agreement or could have had such assistance and voluntarily declined to obtain such assistance.

CITY:

Sage Sangiacomo, City Manager

RETIRED ANNUTANT:

Georgiana Feth-Michell

ASSISTANT FINANCE DIRECTOR

(Exempt/Management Position)

DEFINITION

Under general direction of the Finance Director or designee, the Assistant Finance Director oversees and coordinates all financial operations of the City, including accounting, budgeting, disbursements, utility billing, procurement, and reporting functions. This position is responsible for implementing efficient financial policies and practices, fostering collaboration within the Finance Department, and providing innovative, solutions-based leadership. The role requires strong written and verbal communication skills to interact effectively with stakeholders, a proven ability to delegate tasks to enhance team productivity, and a commitment to achieving the City's financial objectives. The Assistant Finance Director acts as the Department Head in the absence of the Finance Director and performs related work as assigned.

EXAMPLES OF DUTIES: (These examples are intended only as illustrations of the various types of work performed. The examples of work performed are neither restricted to nor all-encompassing of the duties to be performed under this job title.) **(E=Essential Duty; M=Major Portion of Time)**

- Lead and manage the City's financial operations, including budgeting, disbursements, procurement, utility billing, accounts receivable, and reporting, ensuring compliance with applicable regulations. (E, M)
- Provide strategic direction to team members across all financial service areas, promoting accountability, efficiency, and collaboration. (E, M)
- Prepare, analyze, and present complex financial reports, including the annual budget, the Annual Comprehensive Financial Report (ACFR), and grant reports. (E)
- Communicate financial information clearly and concisely to stakeholders, including City Council, department heads, and the public. (E)
- Oversee the development and implementation of innovative solutions to improve financial systems, internal controls, and operational processes. (E, M)
- Supervise and mentor staff, fostering professional growth and ensuring high performance. (E, M)
- Coordinate the preparation and administration of the City's annual budget, aligning fiscal strategies with organizational goals. (E, M)
- Ensure timely and accurate filings with local, state, and federal agencies. (E)
- Facilitate external financial audits, ensuring transparency and accuracy in financial reporting. (E)
- Actively manage procurement activities to ensure cost efficiency and compliance with City policies. (E, M)
- Represent the Finance Department in cross-departmental initiatives and special projects. (E)

QUALIFICATIONS

Knowledge Of:

- Best principles and practices of leadership, supervision, financial services (accounts payable, payroll, accounts receivable, etc.), accounting, auditing, and budgeting in a governmental/municipal organization.
- Generally accepted accounting principles (GAAP) for governmental agencies, particularly those promulgated by the Governmental Accounting Standards Board.
- GAAP financial statements for a governmental entity, including an Annual Comprehensive Financial Report (ACFR).
- Best practices in managerial accounting and budgeting.
- Day-to-day operations of, and best practices in, accounts payable, payroll, general accounting, budget development and management, and enterprise resources planning (ERP) systems.
- Generally accepted governmental auditing standards.
- Grant accounting and financial management.
- Effective conflict resolution strategies and techniques.

Ability To:

- Provide clear, concise communication (both written and verbal) to a wide range of stakeholders.
- Analyze complex financial issues and develop practical, innovative solutions.
- Analyze financial transactions and determine the appropriate accounting and reporting.
- Delegate tasks effectively to maximize team efficiency and performance.
- Build and maintain productive working relationships with staff, other departments, and external agencies.
- Plan, organize, and oversee the work of a multidisciplinary financial team.
- Lead with a solutions-oriented mindset to address operational challenges and improve outcomes.

Education and Experience:

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain knowledge and abilities would be:

Experience – five years of experience of an increasingly responsible nature in governmental accounting, financial services (i.e. accounts payable, receivable, payroll, and procurement), budget development and management, or auditing work, including two years in a managerial capacity, to obtain the knowledge and abilities listed above.

Education – equivalent to a bachelor's degree from an accredited college or university with major course work in accounting, business or public administration, or a closely related field. A master's degree in accounting, public administration, business administration, or a related field is preferred and may substitute for two years of experience.

Possessing one or more of the following licenses/credentials/certifications is also strongly preferred:

- Certified Public Accountant (CPA)
- Certified Management Accountant (CMA)
- Chartered Global Management Accountant (CGMA)
- Certified Government Financial Manager (CGFM)
- Certified Public Finance Officer (CPFO)
- Certified Public Procurement Officer (CPPO)
- NIGP Certified Procurement Professional (NIGP-CPP)

Necessary Special Requirement:

Possession of a valid Class C California Driver's License.



AGENDA SUMMARY REPORT

SUBJECT: Approval of Contract with Center For Public Safety Management for Strategic Planning Services for a Total of \$62,150.

DEPARTMENT: Fire

PREPARED BY: Myles Fisette, Purchasing Manager

PRESENTER: Doug Hutchinson, Fire Chief

ATTACHMENTS:

1. CPSM Proposal

Summary: Council will consider awarding a contract to Center For Public Safety Management for Strategic Planning Services for a total of \$62,150.

Background: A formal analysis of Fire Services in the Ukiah Valley has not been performed since 2007, and that analysis and related plan looked primarily at the City of Ukiah alone versus the regionalized service model that exists today.

Discussion: Since its formation in 2017, the Ukiah Valley Fire Authority (UVFA) has not undertaken a formal strategic or master planning process, relying instead on short-term planning and goal-setting. Additionally, the Fire Authority programs and services have recently expanded to include the addition of the new Inter-facility Transfer (IFT) program contract with Adventist Health Systems West, the establishment of a grant-funded fuels crew, and the recent completion and anticipated annexations which will likely impact fire authority services. Therefore, it is critical to develop a comprehensive Strategic Master Plan to ensure efficient and effective fire and EMS service delivery in our expanding community.

Staff engaged the Center for Public Safety Management (CPSM) due to their affiliation with the International City/County Management Association (ICMA) and proven expertise in supporting comparable fire agencies, such as those in Bozeman and Kalispell, Montana, and several mid-sized California communities like Placentia and Morgan Hill. CPSM provided a proposal (Attachment 1) tailored to the unique needs of the UVFA.

Following thorough review and discussions to refine the scope, Staff believe CPSM's expertise, rural agency experience, and ability to address UVFA's funding and staffing challenges make them the ideal partner for this critical project. Given the time-sensitivity of this effort, Staff recommend that City Council approve a contract with CPSM for strategic planning services, totaling \$62,150.

Recommended Action: Award a contract with Center For Public Safety Management for Strategic Planning Services for a total of \$62,150.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 10621600.52100: \$15,000; 10523600.52100: \$12,150; 10521210.52100: \$10,000; 71021100.52100: \$10,000; 71021150.52100: \$15,000

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: Yes / No **GRANT:** Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Traci Boyl, Senior Analyst City Manager's Office; Doug Hutchison, Fire Chief

DIVERSITY-EQUITY INITIATIVES (DEI): Goal 2 – Eliminate internal and external barriers to Diversity, Equity, and Inclusion within the systems of our organization.

CLIMATE INITIATIVES (CI): 10a – Protect from dangerous emissions by preventing fires.

GENERAL PLAN ELEMENTS (GP):GP-A4 - Public Facilities, Services, and Infrastructure Element; GP-A6 - Safety Element

10,000

Approved: 
Sage Sangiacomo, City Manager

Proposal for

STRATEGIC PLANNING SERVICES

Ukiah Valley Fire Authority



CPSM[®]

CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC
475 K STREET NW STE 702 • WASHINGTON, DC 20001
WWW.CPSM.US • 616-813-3782

ICMA

Exclusive Provider of Public Safety Technical Services for
International City/County Management Association



October 31, 2024

Chief Doug Hutchison
Ukiah Valley Fire Authority
1500 S. State Street
Ukiah, CA 95482

In Re: Consulting Services: Strategic Plan Services.

Dear Chief Hutchison:

The Center for Public Safety Management, LLC, (CPSM), as the exclusive provider of public safety technical assistance for the International City/County Management Association, is pleased to submit this proposal for the completion of *Strategic Planning Services* for the Ukiah Valley Fire Authority. On behalf of our firm, I thank you for considering CPSM for this consulting service. Through this introductory letter and proposal, I will explain why CPSM is the most qualified fire and emergency services consultancy firm to perform this strategic plan work for the fire authority.

Our Experience

CPSM specializes in public safety technical assistance to local governments including comprehensive evaluation and analysis of Fire and EMS agencies, Standards of Cover analysis, and Strategic/Service Level Planning. Our foundational analysis principles include linking agency workload, performance, and response times to community risk, current and projected population and growth patterns, agency deployment models, station locations, and analysis of Fire and EMS service level deliverables. CPSM devotes substantial project analysis time to operational efficiencies (use of operational staffing and deployable resources), the effectiveness of the organizational structure in terms of managing and delivering organizational programs, and the impacts of operational workload, response times, and resiliency of operational resources on the overall effectiveness of the department's ability to provide Fire and EMS services to the community.

The above and other Standards of Cover/Service Level analyses components are staples in our Fire and EMS operational and strategic planning analysis projects, and link directly to operational staffing, apparatus deployment, and organizational issues and challenges. Additionally, these concepts will draw CPSM into a critical gap analysis of current and future Fire and EMS service levels, system issues and challenges, NFPA 1710 standard national benchmarking for fire protection services (*Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, Special Operations to the Public by Career Fire Departments*), and local, state, and national best practices for Fire and EMS service delivery.

Overall, CPSM has worked meticulously to develop client inclusive public safety consulting services that are non-biased, fact-based, and measured against national standards and best practices.

The following outlines the wide range of Fire and EMS analyses, Standards of Cover, and Strategic Planning services we have completed or are engaged with in the most recent three-year period.

- | | |
|---|--|
| • City of Baraboo, WI (Strategic Planning) | • Petaluma, CA |
| • Augusta County, VA (Strategic Planning) | • Plymouth, MA |
| • El Mirage, AZ | • Darien, CT |
| • Tooele City, UT | • Upper Arlington, OH |
| • Tooele County, UT | • Haverhill, MA |
| • National City, CA | • Battle Creek, MI |
| • Shenandoah County, VA (Strategic Planning) | • Biddeford, ME |
| • Roswell, GA (Strategic Planning) | • Garland, TX (Strategic Planning) |
| • Kalispell, MT | • Haverford, PA |
| • Minot, ND | • Pelham, AL |
| • Cocoa Beach, FL | • Jupiter, FL |
| • Celina, TX | • Northville-Plymouth, MI |
| • Mt. Pleasant, MI | • Fair Oaks Ranch, TX |
| • Midland, MI | • Richardson, TX (Strategic Planning) |
| • Sterling Heights, MI | • Prince George's County, MD (Strategic Planning) |
| • Northbridge, MA (Strategic Planning) | • Chatham County, GA (Strategic Planning) |
| • Altoona, WI | • Evans, CO (Strategic Planning) |

As an organization, CPSM has more than 15 years of experience performing these and similar projects for local government fire, rescue, police, and 911 departments nationwide using our unique methodology of aligning our comprehensive data analysis, industry standards and best practices, and recommendations and solutions with the issues and challenges faced by the Ukiah Valley Fire Authority. This includes our experience with more than 500 such public safety studies in 46 states and provinces and 450+ communities.

CPSM Key Strengths

The project team selected for the *Strategic Planning Services* for the Ukiah Valley Fire Authority offers years of practitioner, first line supervisory, middle management, and senior leadership experience in the fire, rescue, and EMS disciplines; a record of research, academic, teaching and training; and a firm that has extensive consulting experience completing over 200 Fire and EMS studies nationwide. Our team comprises true industry subject matter experts, not research assistants, interns, or generic management consultants.

Chief Joe Pozzo will serve as the project lead. Chief Pozzo has performed over 85 Fire and EMS analyses and has national project experience including Fire Administrative and Operational Analyses, Standards of Cover, Strategic/Service Plan, 911 Center, and Workforce Assessment project experience. Chief Pozzo has participated in and led each of the projects outlined above. The remainder of the proposed Ukiah Valley Fire Authority team have participated in many of these projects with Chief Pozzo including Strategic Plans, Fire and EMS Operational and Administrative analyses, Standards of Cover, and Station Location Feasibility analyses.

Our overall project approach when conducting Strategic Planning services, which includes an organizational and operational gap analysis, consistently includes:

Information and Data Collection – CPSM has developed several information gathering tools and techniques we utilize for our projects. These include information/data requests directed to the client, extraction, and forensic analysis of computer aided dispatch (CAD) and records management system data, and analysis specific driven surveys and stakeholder meetings.

Inclusive Stakeholder Approach – As we do on every project, we will meet with and continuously communicate with the appropriate stakeholders for a wholistic understanding of the project scope, the jurisdiction, and any issues and challenges that may exist.

Fact Based Approach – CPSM is a fact based and data driven consultant organization, relying on information and data we receive from our clients, extract from our research, and as outlined in national standards and science/evidence based best practices.

CPSM offers a unique and more comprehensive approach than ordinary accreditation or competitor studies. In general, our analysis involves the following major tasks:

- Conducting a data-driven forensic analysis to identify actual response unit workload.
- Identifying and discussing issues and challenges the municipality and department may be facing and providing insight, recommendations, and strategic guidance to improve services, effectiveness, and program delivery of Fire and EMS services.
- Performing a gap analysis, comparing the "as-is" state of the department to industry best practices and standards.
- Measuring the fire and rescue department's ability to respond to the community risk and demand for service, assemble an effective response force for various Fire and EMS responses, and provide recommendations, alternatives, and strategic initiatives for effective service delivery.

What Our Clients Say About Us

Producing high-quality Fire and EMS Strategic Plans with an organizational gap analysis and community stakeholder input involves collaboration among stakeholders, accurate data provision by the client, in-depth gap analysis by CPSM, and a commitment to the established timelines.

Over the last fourteen+ years, CPSM has delivered over two-hundred comprehensive Fire and EMS Analyses, Standards of Cover, and Fire Master/Strategic Plans that have provided local governments with alternatives and solutions to their Fire and EMS issues, challenges, and service deliverables, which have a focus on providing efficient and effective services as benchmarked against the agency's workload and response times, expectations, best practices, ability to fund, and national benchmarks.

Our client commitment and project focus are evidenced through what former clients have stated regarding our work.

Jaclyn Thiel, Assistant City Manager, Upper Arlington, OH

"CPSM was able to provide us with a long overdue evaluation of our safety forces and help us bring together a 10 year plan for future operations. We especially appreciated prioritized recommendations with incremental steps to get us to our final goals. The relationship that we have built with CPSM over the course of our Police and Fire reviews has provided the city with a trusted partner and expert in the most critical part of our city operations."

Steve Williams, Village Manager, Village of Key Biscayne, FL

"The CPSM team was right on the mark. As Key Biscayne Fire Rescue was facing a monumental shift in leadership, we asked CPSM to do a complete assessment of our department so that we could take on the challenges ahead. Professionals, visionaries and most important, understanding of the extensive challenges of local government, the CPSM team spent quality time with our Fire Department to analyze our strengths and areas for improvement and helped us set a deliberate course for our difficult transition over the next three years."

Assistant Chief Eric Everson, Celina, TX Fire Department

"The organizational study conducted by CPSM proved to be a transformative experience for the Celina Fire Department. Through their meticulous analysis, comprehensive assessments, and insightful recommendations, CPSM helped us gain a deeper understanding of our organizational strengths, weaknesses, and opportunities for improvement."

CPSM offers a proven approach that has been developed by combining the expertise of our fire, rescue, and EMS subject matter experts with our experience performing hundreds of similar studies for local government clients nationwide. Our operational assessments reflect lessons learned from the hands-on Fire and EMS department experience of our team.

ICMA has provided direct services to local governments worldwide for 110 years, which has helped to improve the quality of life for millions of residents in the United States and abroad. My colleagues at CPSM and I greatly appreciate this opportunity and would be pleased to provide consulting services to your organization. I can be reached at 386-785-7282 or via email at jpozzo@cpsm.us.

Sincerely,



Joseph E. Pozzo
Senior Manager for Fire and EMS
Center for Public Safety
Management, LLC

For CPSM,



Thomas J. Wiczorek
Director
Center for Public Safety
Management, LLC
616-813-3782
twiczorek@cpsm.us



CPSM[®]
Center for Public Safety Management, LLC

ICMA's exclusive provider of
public safety technical assistance

450+ communities
served nationwide

- Strategic Planning
- Operational Assessments
- Workload, Deployment, Response Times Analysis
- Staffing and Workforce Culture Assessments
- Fire Standards of Cover
- Emergency Management, Homeland Security, and 911 Center Analysis
- Public Safety Chief Selection

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THE ASSOCIATION & THE COMPANY

International City/County Management Association (ICMA)

The International City/County Management Association (ICMA) is a 110-year-old, non-profit professional association of local government administrators and managers, with approximately 13,000 members located in 32 countries.

Since its inception in 1914, ICMA has been dedicated to assisting local governments and their managers in providing services to their citizens in an efficient and effective manner. ICMA advances the knowledge of local government best practices with its website, www.icma.org, publications, research, professional development, and membership.

Center for Public Safety Management

The ICMA Center for Public Safety Management (ICMA/CPSM) was launched by ICMA to provide support to local governments in the areas of law enforcement, fire, Emergency Medical Services (EMS), emergency management, and 911-Communication Centers. CPSM also represents local governments at the federal level and has been involved in numerous projects with the Department of Justice and the Department of Homeland Security. Further, CPSM provides training and research for ICMA members and represents ICMA in its dealings with public safety professional associations such as CALEA, PERF, IACP, IAFC, PSHRA, DOJ, BJA, COPS, and NFPA.

In 2014 as part of a restructuring at ICMA, CPSM spun out of ICMA as a separate company and is now the exclusive provider of public safety technical assistance for ICMA. The *Center for Public Safety Management, LLC* maintains the same team of individuals performing the same level of service that it had as an ICMA internal program.

As an organization, CPSM has more than fourteen years of experience performing fire, EMS, law enforcement, and 911 Communication Center agencies nationwide using our unique methodology of aligning our comprehensive workload and response analysis with industry standards and best practices, and our client's issues and challenges. Our overall experience includes more than 500 such public safety studies in 46 states and provinces and 450+ communities ranging in population size from 269 (Bald Head, NC) to 4.4 million (Maricopa County, AZ).

The CPSM project teams offer years of practitioner, first line supervisory, middle management, and senior leadership experience in the fire, rescue, EMS, emergency management, law enforcement, and 911-Center disciplines; and a record of research, academic, teaching and training. Our team comprises true industry subject matter experts, not research assistants, interns, or generic management consultants.



PROJECT UNDERSTANDING AND APPROACH

Fundamentally, a Strategic Plan encompasses both a baseline gap assessment of an organization or program and a "road map" to develop and achieve a planned response to specific factors which will or potentially will affect an organization or program's mission, or in the case of public safety, service deliverables. A Strategic Plan also specifies baseline capabilities, real or potential constraints that may exist or be placed on the organization and delivers a set of goals and requirements to achieve identified objectives and desired outcomes.

The overall methodology for this strategic planning process includes concepts from the Customer-Centered Strategic Planning (CCSP) process. This planning process places a strong emphasis on understanding and meeting the needs of customers. In the case of a Fire Department, this includes internal department members and external customers or users of the Fire Department system. The process is designed to align an organization's strategies and actions with the expectations and preferences of its members and customers.

CPSM's work will begin with establishing a close partnership with the Fire Chief, his command and administrative staff, and fire authority officials. Through our analysis work, we are natural collaborators and produce our best work when we better understand our client's organizational components and programs, internal and external forces, service delivery methodology, and desired outcomes while providing an external perspective. This will assist CPSM draft internal and external stakeholder survey questions and guide our team when developing content and conducting in-person stakeholder sessions with the public and members of the fire authority.

On an ongoing basis we will hold scheduled virtual meetings with the Fire Chief and staff to provide updates, review our progress, adjust our work as necessary, and discuss next steps.

CPSM will specifically provide *Strategic Planning Services* which lead to the creation of near-, mid-, and long-term strategic planning initiatives, goals, and objectives. The CPSM team will develop and facilitate:

- Focused on-site, in-person stakeholder session with community stakeholders to gather feedback on community expectations, concerns, and priorities, which will be used by CPSM in the development of strategic initiatives, goals, and objectives, and to integrate external feedback into the fire authority mission, vision, and values.
- Focused on-site, in-person stakeholder sessions with uniform and non-uniform fire authority personnel to gather input that will assist CPSM in the development of strategic initiatives, goals, and objectives, and to integrate internal feedback into the fire authority mission, vision, and values.
- An external survey developed by CPSM and made electronically available to the Ukiah Valley Fire Authority community to elicit further input on community expectations, concerns, and priorities as they relate to Fire and EMS services in the city.
- Conduct a baseline assessment of current conditions and service performance, centered around an organizational gap analysis. The purpose of this gap analysis is to assess emergency operations in comparison to industry standards and best practices, as well as (1) create a benchmark against which options for future service delivery can be measured; and (2) understand how the Fire Authority provides and coordinates system-wide service.

Strategic Planning Services with a Gap Analysis and Development of a Strategic Plan

The strategic planning process (work conducted during CPSM gap analysis and strategic planning meetings) that will lead to the development of a Strategic Plan and subsequent strategic plan initiatives will include:

- Initial preparatory meetings with fire authority leadership (virtual).
- Two-day site visit that will include:
 - Strategic Plan gap analysis meeting with fire authority leadership.
 - Internal stakeholder sessions (in-person) with identified fire authority staff.
 - External community stakeholder meeting (in-person) with community members identified/selected by the fire authority.
- External community survey.
- Organizational Strengths, Weaknesses, Opportunities, and Weaknesses (SWOT) analysis.
- Organizational and operational gap analysis to include:
 - A comprehensive response workload, response time, and resiliency data analysis of response resources.
 - A comprehensive review of all Fire Authority system components.
 - Fire and EMS Operations
 - Organizational Structure
 - Community Risk Reduction
 - Training and Education
 - Infrastructure (fleet and facilities)
 - Benchmarking against industry and national standards, and best practices.
 - A review of existing plans, guidelines, policies and other relevant documents.
 - Staffing and deployment assessment.
 - Facility location analysis.
 - Analyze the fire authority's community risk, incident demand, where the demand is occurring, and the fire-rescue system's ability to effectively respond to the community risk.
 - GIS mapping and analysis to support operational gap analysis and community risk assessment.

Our final strategic planning document will include:

- Overview of the fire authority and organization.
- Overview of the Strategic Planning Process.
 - CPSM Strategic Plan Methodology and results.
 - Internal and External stakeholder meetings.
 - External survey.
 - Organizational Strengths, Weaknesses, Opportunities, and Threats.
- Vision and Mission Statements.
- Organizational Values.
- Strategic Initiatives with accompanying goals, objectives and implementation strategy.

Project Management Approach

CPSM assigns a project manager to each project it performs. Our project manager is responsible for all aspects of project execution and contractual compliance. Chief Joe Pozzo will be the project manager for this project. He will serve as the main point of contact for the fire authority. Joe will lead our project team in performing the required scope of services in accordance with the contract scope of work, CPSM's quality standards, and the established project budget and schedule.

Site Visit

CPSM will conduct a site visit for the purpose of conducting stakeholder interviews with key fire authority leadership, workforce members, and community representatives to obtain information specific to the scope of work. The site visit will also include a tour of the city and fire district so CPSM can better understand the building, transportation, and environmental risk inherent to the city. Lastly, the site visit will include a tour of each fire facility and training grounds so that CPSM can better analyze service delivery infrastructure and observe operational readiness and response posture.

Project Kickoff and Communications

After the contract award, our Project Manager will arrange an initial virtual meeting with key fire authority project staff to discuss our approach to the project scope of work, as well as begin the stakeholder dialogue that will drive the project's success. Our project manager will solicit input on our proposed approach and schedule, and document the mutually agreed upon final plan that CPSM will follow to complete the project.

PROJECT TIMELINE

CPSM anticipates this strategic planning project (with gap analysis) will take 150-180 days and will track as outlined here.

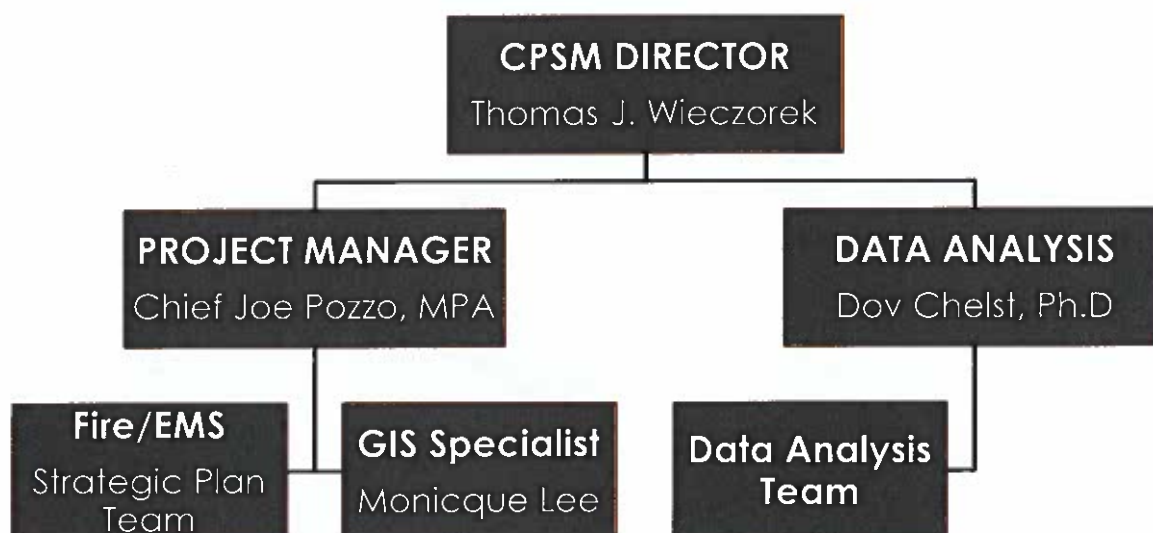
Project Component	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
Project Kickoff						
Initial Preparatory Meetings						
Begin Gap Analysis						
Develop Workload and Response Time Analysis						
Develop Internal Stakeholder Sessions						
Develop External Stakeholder Session						
Develop External Community Survey						
External Community Survey Posted						
Deliver Draft Workload and Response Time Analysis for Review by Client						
Site Visit for In-Person Meetings/Sessions						
Develop Strategic Plan and Initiatives						
Deliver Draft Strategic Plan to Organization for Review						
CPSM Progress Meetings (Virtual)						

CPSM UKIAH VALLEY FIRE AUTHORITY TEAM

For this project, CPSM will assemble a premier team of experts from a variety of Fire and Emergency Services disciplines from across the United States, and that have extensive Fire and EMS experience. The goal is to develop recommendations, provide alternatives, and develop action plans that will produce the outcomes necessary to provide Fire and EMS services consistent with the vision, goals, and objectives of the Fire Chief and Fire Executive Committee.

The Ukiah Valley Fire Authority project team will consist of a project manager and senior public safety experts selected from our staff to meet the specific needs of the municipality. All proposed team members have experience in Fire and EMS gap analysis and *Strategic Plan* development and are available to participate in the Ukiah Valley Fire Authority project.

Project Management Organizational Chart



Key Personnel Resumes

CPSM DIRECTOR

THOMAS WIECZOREK

Director, Center for Public Safety Management; retired City Manager Ionia, MI; former Executive Director Center for Public Safety Excellence

BACKGROUND



Thomas Wieczorek is an expert in fire and emergency medical services operations. He has served as a police officer, fire chief, director of public safety and city manager, and is former Executive Director of the Center for Public Safety Excellence (formerly the Commission on Fire Accreditation International, Inc.).

He has taught numerous programs for the International City-County Management Association, Grand Valley State University, the National Highway Traffic Safety Administration (NHTSA), State of Michigan's Transportation Asset Management Council, and Grand Rapids Community College. He often testified for the Michigan Municipal League before the legislature and in several courts as an expert in the field of accident reconstruction and fire department management. He is the past president of the Michigan Local Government Manager's Association (MLGMA, now MME); served as the vice-chairperson of the Commission on Fire Officer Designation; served as ICMA's representative on the International Accreditation Service (IAS), a wholly owned subsidiary of the International Code Council (ICC); and currently serves on the NFPA 1710 and 1730 committee.

He worked with the National League of Cities and the Department of Homeland Security to create and deliver a program on emergency management for local officials titled, "Crisis Leadership for Local Government Officials." It has been presented in 43 states and has been assigned a course number by the DHS. He represents ICMA on the Emergency Management Assistance Compact (EMAC) Board and other fire service participation areas. In 2022 he worked with ICMA to create a FEMA program on economic recovery from disasters for local government managers. It has been delivered via webinar and in person across the United States.

He received the Mark E. Keane "Award for Excellence" in 2000 from the ICMA, the Association's highest award and was honored as City Manager of the Year (1999) and Person of the Year (2003) by the Rural Water Association of Michigan, and distinguished service by the Michigan Municipal League in 2005. **Mr. Wieczorek has been with the firm since its inception and has completed and/or served as a corporate lead for several hundred Fire, EMS, and Law Enforcement projects.**

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SENIOR MANAGER: FIRE AND EMS – PROJECT MANAGER

FIRE CHIEF, JOSEPH E. POZZO (RET.), MPA, CFOD

Former Director of Public Protection for Volusia County, Florida; Former Assistant Director of Human Resources, Volusia County, FL; Former Deputy Director, Volusia County Department of Public Protection; former Director and Fire Chief, Volusia County, Florida, former Fire Chief, Loudon County, Virginia, former Fire Chief Portsmouth, Virginia.

BACKGROUND



Joe Pozzo has a forty (40) year career in public service, and most recently served as the Director of Public Protection for Volusia County, Florida where he provided executive leadership to the Fire, EMS, Emergency Management, Corrections, Animal Control, and Beach Safety divisions. The Public Protection Department is the largest department in Volusia County and includes 945+ employees, an EMS Division that responds to 80,000 calls per year, an all-hazards Emergency Management Division, and a Fire Division that responds to 23,000 calls/year utilizing ALS staffed apparatus.

From March 2015 to September of 2018, Joe served as the Assistant Director of Human Resources for Volusia County, Florida (3,200 employees), where he managed the employee relations, benefits administration, and occupational health services functions and teams, as well as assist in the management and negotiation of six collective bargaining agreements/units. Joe was also involved in developing and implementing the county's Diversity and Inclusion initiative.

Joe has also served as the Deputy Director of the Department of Public Protection Volusia County, Florida, where he was responsible for the day-to-day operations of Fire, EMS, Emergency Management, Medical Examiner, Beach Safety, Corrections, and Animal Services. He was formerly Fire Chief of Volusia County Fire Services, where he developed and implemented a service model designed to introduce EMS transport into the agency, incorporate fleet efficiencies, and enhance the wild land/urban interface efforts.

Prior to Chief Pozzo's appointment in Volusia County in 2010, he served as the Chief of the Loudoun County Department of Fire and Rescue. This agency is a combination fire and rescue system providing fire, rescue, and emergency management services in one of the fastest growing counties in the nation. The fire and rescue system during Chief Pozzo's tenure provided these services to over 275,000 permanent residents living in 520 square miles of diverse suburban and rural area located within the National Capital Region. Services were executed through 450+ career staff 1400+ volunteer members operating out of 19 stations.

Prior to his appointment with Loudoun County, Chief Pozzo served as Chief of the Portsmouth Fire, Rescue and Emergency Services Department. This agency is one of the oldest professional departments on the eastern seaboard and served over 100,000 residents during Chief Pozzo's tenure. Chief Pozzo also served in the City of Virginia Beach, Va. Fire Department for 19 years, reaching the level of Deputy Fire Marshal and then Battalion Chief prior to embarking on his career as a Fire Chief/Director.

Joe holds a Master of Public Administration degree from Troy University, a B.A. in Public Administration from Saint Leo University, and numerous public safety technical certifications. Chief Pozzo also holds the **Chief Fire Officer Designation** from the Center for Public Safety Excellence.

SENIOR ASSOCIATE: EMERGENCY MEDICAL SERVICES

EXECUTIVE DIRECTOR, JASON BRADY, DBA, MBA, MICP, NRP, CCEMT-P, CSSBB

Executive Director, Emergency Medical Services for University Hospital – Newark, NJ; Former Director of EMS for Volusia County, Florida; Former Director of Emergency Medical Services, Macon, GA; Former Deputy Fire Chief, Lawrenceville, VA; Former Director of Operations, RMT Schaumburg, IL.

BACKGROUND

Director Brady has a thirty (30) year career in public service, and currently serves as the Executive Director of EMS for University Hospital – Newark, NJ where he provides executive leadership to ground ALS / BLS 911 operations, NJ State Police Medivac program (JEMSTAR), FBI-Newark SWAT Blue Team – medical coordination unit, New Jersey Task Force Operations, EMS Urban Heavy & Technical Rescue Operations, New Jersey Port Authority Operations for both Liberty International Airport and the Newark Seaport. Additionally, Director Brady oversees the Northern New Jersey Medical Coordinating Center (MCC) which involves medical surveillance activities for over 35 hospitals. University Hospital EMS has approximately 400 Full-Time Staff Members, forty-five (45) Ambulances, and answers over 110K calls for service annually.

From July of 2019 through July of 2021 Director Brady served as the Director of EMS for Volusia County Florida. Prior to Director Brady's appointment in Volusia County in 2019, he served as the EMS Director of Navicent Health. This agency is a hospital Based 911 EMS agency. Director Brady has also served in Fire and EMS agencies in Virginia, and Illinois in various roles that include Chief Flight Medic, Senior Paramedic, QA/QI/Training Coordinator, and Director of Operations.

Director Brady holds the Degree of Doctor of Business Administration in Healthcare Administration from Liberty University, a Master of Business Administration from Southern New Hampshire University, and a Bachelor of Science in Health Science in Emergency Medical Services Management from George Washington University. Jason is a Nationally Registered Paramedic, a New Jersey Licensed MICP, and Certified Fire Fighter in New Jersey, Virginia & Georgia. Jason is a Certified Six Sigma Black Belt in process improvement and currently preparing for his Project Manager Professional (PMP) global exam.

ASSOCIATE: FIRE AND EMS

DEPUTY CHIEF MATT GUSTAFSON (RET.), B.S.

Former Deputy Fire Chief, Sonoma County, CA Fire District.

BACKGROUND

Deputy Chief Matt Gustafson has a 40-year career in public and private fire service, and most recently retired as a Deputy Chief with the Sonoma County, CA Fire District. Matt started his career as a volunteer firefighter for the City of Larkspur (CA). He was later hired at Lucasfilm LTD to help create a new fire, safety, and security division for the Skywalker Ranch / Lucasfilm complexes. Matt gained extraordinary experience and education in private emergency services as well as motion-picture film and television entertainment safety. Matt worked his way up to Assistant Fire Chief and Head of Safety/Security for the Skywalker Ranch complex.

In 1998, Matt was hired with Windsor Fire Protection District as a Battalion Chief / Fire Marshal. As Battalion Chief, Matt managed fire station crews and administrative staff and responded to greater alarm incidents ultimately for two fire districts under a Joint Powers Agreement (JPA). He managed employee performance and relations, facilities, and policy development. As Fire Marshal, Matt performed plan review and fire and life safety inspections for new building projects and events for a rapidly growing community. Matt managed fire investigations, public relations, and community risk reduction programs. Matt worked closely effectively with the public, building officials, planners, developers, other fire officials, city officials, and elected officials. He served as president of the Sonoma County Fire Prevention Officers and facilitated the "single-code" (one fire code for the entire county) project. Matt also managed a LEED/Green-certified new fire station project, added staffing, built employee relations, and created strategic plans, team building programs, fee schedules, mitigation revenues, and a career succession program.

Matt has an Associate's Degree in Fire Science Technology, a Bachelor of Science Degree in Fire Administration and Prevention (Magna Cum Laude), Fire Officer Certification, and is a Master Instructor within the California State Fire Service Training and Education System.

SENIOR ASSOCIATE: EMERGENCY MEDICAL SERVICES

EXECUTIVE DIRECTOR, JASON BRADY, DBA, MBA, MICP, NRP, CCEMT-P, CSSBB

Executive Director, Emergency Medical Services for University Hospital – Newark, NJ; Former Director of EMS for Volusia County, Florida; Former Director of Emergency Medical Services, Macon, GA; Former Director of Operations, RMT Schaumburg, IL.

BACKGROUND

Director Brady has a thirty (30) year career in public service, and currently serves as the Executive Director of EMS for University Hospital – Newark, NJ where he provides executive leadership to ground ALS / BLS 911 operations, NJ State Police Medivac program (JEMSTAR), FBI-Newark SWAT Blue Team – medical coordination unit, New Jersey Task Force Operations, EMS Urban Heavy & Technical Rescue Operations, New Jersey Port Authority Operations for both Liberty International Airport and the Newark Seaport. Additionally, Director Brady oversees the Northern New Jersey Medical Coordinating Center (MCC) which involves medical surveillance activities for over 35 hospitals. University Hospital EMS has approximately 400 Full-Time Staff Members, forty-five (45) Ambulances, and answers over 110K calls for service annually.

From July of 2019 through July of 2021 Director Brady served as the Director of EMS for Volusia County Florida. Prior to Director Brady's appointment in Volusia County in 2019, he served as the EMS Director of Navicent Health. This agency is a hospital Based 911 EMS agency. Director Brady has also served in Fire and EMS agencies in Virginia, and Illinois in various roles that include Chief Flight Medic, Senior Paramedic, QA/QI/Training Coordinator, and Director of Operations.

Director Brady holds the Degree of Doctor of Business Administration in Healthcare Administration from Liberty University, a Master of Business Administration from Southern New Hampshire University, and a Bachelor of Science in Health Science in Emergency Medical Services Management from George Washington University. Jason is a Nationally Registered Paramedic, a New Jersey Licensed MICP, and a Certified Fire Fighter in New Jersey, Virginia & Georgia.

ASSOCIATE: FIRE AND EMS DATA ANALYSIS/STRATEGIC PLANNING

RANDA MATUSIAK, Ph.D.

BACKGROUND

Dr. Matusiak is currently the Operations Manager for the Department of Public Protection in Volusia County, Florida. In this role, Dr. Matusiak manages the fiscal, data analysis, and administrative program management related components of the department. Dr. Matusiak developed and manages performance measurement, operational resource assignment and management, and service level strategic planning for the Volusia County Corrections, Emergency Medical Services, and Fire-Rescue divisions.

Dr. Matusiak holds a B.A. in Psychology from the University of Texas at Austin, an M.A. in Criminal Justice, and Criminology from Sam Houston State University (Huntsville, TX), and a Ph.D. in Criminal Justice from Sam Houston State University. After completing her Ph.D., Dr. Matusiak held the position of Assistant Professor at the University of Central Missouri (UCM). While at UCM, she also served as Graduate Program Coordinator for several years. Dr. Matusiak has served as an Adjunct Instructor for the Department of Criminal Justice at the University of Central Florida.

ASSOCIATE

CHIEF RONDALL L. EARLY, MPA, EFO, NREMT-P

Fire Chief, Wake Forest, North Carolina; Former Battalion Chief, Portsmouth VA.

BACKGROUND

Chief Early has more than 30 years of fire and EMS experience as a practitioner, middle manager, and Chief officer in the planning, organizing, delivering, and administration of fire and EMS department operations. Since 2008, Chief Early has commanded the Wake Forest Fire Department. The Wake Forest Fire Department is a combination fire department that provides fire suppression, basic life support emergency medical services first response, hazardous material response, fire prevention, and fire and emergency medical services training programs to the Town of Wake Forest and surrounding unincorporated fire district.

Prior to his appointment in Wake Forest, Chief Early served the Portsmouth, VA Fire and EMS Department for twenty years. In Portsmouth, Chief Early rose through the ranks from firefighter to Battalion Chief, working in all areas of this department to include engine and ladder companies, EMS transport, and training. Chief Early's final assignment in Portsmouth prior to leaving for Wake Forest was as the Division Chief for Emergency Medical Services, where he oversaw the EMS transport operations, EMS billing, training, and administration of this departmental function.

Chief Early holds a Master of Public Administration degree from Troy University, is a 2011 graduate of the National Fire Academy's Executive Fire Officer Program, holds the certification of Nationally Registered Emergency Medical Technician-Paramedic, and holds the rank of 2nd Lieutenant with the North Carolina Civil Air Patrol in charge of Emergency Services.

DATA ASSESSMENT TEAM – DATA TEAM MANAGER

DOV CHELST, PH.D.

Director of Quantitative Analysis

BACKGROUND

Dr. Chelst is an expert in analyzing public safety department's workload and deployment. He manages the analysis of all public safety data for the Center. He is involved in all phases of The Center's studies from initial data collection, on-site review, large-scale dataset processing, statistical analysis, and designing data reports. To date, he has managed over 140 data analysis projects for city and county agencies ranging in population size from 8,000 to 800,000.

Dr. Chelst has a Ph.D. Mathematics from Rutgers University and a B.A. Magna Cum Laude in Mathematics and Physics from Yeshiva University. He has taught mathematics, physics, and statistics, at the university level for 9 years. He has conducted research in complex analysis, mathematical physics, and wireless communication networks and has presented his academic research at local, national, and international conferences, and participated in workshops across the country. **Dr. Chelst has been with the firm since its inception and has completed over 350 data analyses for ICMA/CPSM.**

PUBLIC SAFETY DATA ANALYST-GIS

MONICQUE LEE, MS, BS

BACKGROUND

Ms. Lee has extensive experience in the areas of data and geospatial analysis, hydrographic data processing, mapping platforms, and project management. She has worked as a GIS consultant, and with the U.S. Army Corps of Engineers where she received a U.S. Army commendation, and the United States Geological Survey, Grand Canyon Monitoring and Research Center. Ms. Lee has a Master of Science in Geographic Information Science & Technology.

PUBLIC SAFETY DATA ANALYST

XIANFENG LI, PH.D.

BACKGROUND

Dr. Xianfeng Li is a professional computational scientist and certified SAS programmer with a wealth of knowledge and research experience in Complex System Modeling, Data Analysis, and Statistical Physics. He is highly qualified in various coding programs and has earned numerous data science certifications. He previously worked as a Research Associate and Postdoctoral Fellow. Dr. Li earned his Ph.D. and master's degree in Polymer Science within the Institute of Chemistry from the Chinese Academy of Sciences in Beijing. He earned his bachelor's degree in Chemistry at Jilin University in Changchun. **Since joining CPSM in 2019, Dr. Li has completed over 40 public safety data analyses.**

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REFERENCES

Garland, TX

Fire and EMS Master Plan

CPSM conducted a comprehensive gap analysis and Fire Master Plan for the City of Garland, TX Fire Department. During the gap analysis, CPSM interacted extensively with City staff, members and officers of the fire department, and key internal city and external stakeholders involved with the project that included in-person and virtual meetings, as well as an internal web-based staff survey. CPSM provided the city with significant near, mid, and long term strategic planning goals and objectives for Fire and EMS operations, community paramedicine, community risk reduction, recruitment and retention, and department infrastructure. Strategic planning goals and recommendations were focused on improving organizational effectiveness with service deliverables.

Chief Mark Lee, Garland, TX Fire Department
200 N. Fifth Street
Garland, TX 75046
972-781-7101

MLee@garlandtx.gov

Augusta County, VA

Fire and EMS Master Plan

CPSM conducted a comprehensive gap analysis which led to the development of a Fire-EMS Comprehensive Strategic Plan for the Augusta County, VA combination Fire-EMS system. During the gap analysis, CPSM interacted extensively with internal and external stakeholders through several in-person stakeholder meetings and a web-based community survey. CPSM provided the county with significant near, mid, and long term strategic initiatives that included goals and objectives for Fire and EMS operations, mobile integrated health, community risk reduction, recruitment and retention, and fire-rescue system infrastructure.

Chief Greg Schacht
18 Government Center Lane
Verona, VA 24482
540-245-5624

gschacht@co.augusta.va.us

Petaluma, CA

CPSM completed an operational analysis of the Fire and EMS department. This assessment included a community risk analysis, infrastructure analysis, staffing analysis, growth analysis, station location feasibility analysis, operational analysis, workload and response time analysis, deployment analysis, and comprehensive analysis of the fire department EMS transport system. CPSM provided the city with recommendations and solutions for station locations, fleet and resource deployment, staffing, and EMS deployment.

Jeff Schach, Fire Chief
City of Petaluma, CA Fire Department
198 D Street
Petaluma, CA 94952
707.778.4390

JSchach@cityofpetaluma.org

PROPOSED FEES

The quotation of fees and compensation shall remain firm for a period of 90 days from this proposal submission.

CPSM will conduct Strategic Planning Services for the professional fees as outlined below. The project would be billed in task-oriented installments as outlined below.

- 40% of Strategic Plan Fee: Completion of Project Kickoff and Initial Preparatory Meeting.
- 40% of Strategic Plan Fee: Completion of in-person/on-site work sessions and meetings.
- 20% of Strategic Plan Fee: Submission of Draft Strategic Plan.
- Travel billed as incurred and at cost with no administrative overhead fees applied.

FEE BREAKDOWN

Strategic Planning Process	Strategic Plan Fee: \$54,350
Organizational and Operational Gap Analysis	
Internal/External Stakeholder Meetings	
External Community Survey	
Strategic Plan Development	
SME travel for one on-site visit (3-SMEs)	\$7,800
Total	\$62,150

A final report in-person presentation, if requested: \$2,500.00 (one meeting) along with reimbursement of travel expenses for up to two associates (this is not included in Strategic Plan fees as outlined above).

DELIVERABLES AND CONCLUSION

Report deliverables are as stated above, unless otherwise agreed upon between the client and the Project Manager. The fee quoted above is inclusive of the research and development of all elements of the draft and final reports. **CPSM will deliver the Strategic Plan in computer readable material.** Should the fire authority desire additional copies of the final analysis report, CPSM will produce and deliver whatever number of copies is requested, which will be invoiced at cost.

Part of ICMA's mission is to assist local governments in achieving excellence through information and assistance. Following this mission, Center for Public Safety Management, LLC acts as a trusted advisor, assisting local governments in an objective manner. CPSM's experience in dealing with public safety issues combined with its background in performance measurement, achievement of efficiencies, and genuine community engagement, makes CPSM a unique and beneficial partner in dealing with issues such as those being presented in this proposal. We look forward to working with you further.



AGENDA SUMMARY REPORT

SUBJECT: Consideration of Adoption of Resolution Authorizing the Submittal of an Application to the California Department of Housing and Community Development for Funding under Round 3 of the Prohousing Incentive Pilot Program; and if Selected, Authorize the City Manager to Execute a Standard Agreement, Any Amendments Thereto, and of Any Related Documents Necessary to Participate in the Prohousing Incentive Pilot Program, as well as Authorization of the Corresponding Budget Amendments.

DEPARTMENT: Community
Development

PREPARED BY: Jim Robbins, Housing and Grants Manager

PRESENTER: Jim Robbins, Housing and Grants Manager,
Community Development Dept.

ATTACHMENTS:

1. pip-nofa-3
2. pip-final-guidelines
3. 2017_Housing_Strategy
4. pip-nofa-app
5. PIP_Resolution_2024

Summary: Council is requested to consider the adoption of a resolution authorizing submittal of an application to the California Department of Housing and Community Development (HCD) for \$530,000 in funding from Round 3 of the Prohousing Incentive Pilot (PIP) Program; and if the City is selected for award, authorize the City Manager to execute the Standard Agreement, any amendments thereto, and any related documents; and authorize the corresponding budget amendments.

Background: On August 17, 2022, Council unanimously adopted Resolution No. 2022-57, authorizing an application to and participation in the Prohousing Designation Program. The Prohousing Designation Program (PDP) is a program created through the 2019-2020 Budget Act by the State Legislature and implemented by the Department of Housing and Community Development (HCD) to create incentives for jurisdictions that are compliant with state housing element requirements and that have enacted Prohousing local policies. Being awarded a Prohousing designation by HCD enables such jurisdictions to receive additional points or other preference during the scoring of competitive applications for specified housing and infrastructure funding opportunities. The minimum score a jurisdiction must attain to be designated a Prohousing jurisdiction is 30, out of a total of 60 points. Staff submitted the City's Prohousing Program application on October 21, 2022, and received notification from HCD on April 5, 2023, that the City was awarded a Prohousing Designation with 38 points.

On March 1, 2023, Council unanimously adopted Resolution No. 2023-11, authorizing an application for Round 1 of Prohousing Incentive Pilot (PIP) funds. The application was awarded, and the City executed a Standard Agreement with HCD to allocate \$455,000 toward "i. The development of low- and moderate-income multifamily rental housing," or "ii. Affordable rental and ownership housing for individuals and households with incomes up to 120 percent of area median income."

On February 21, 2024, Council unanimously adopted Resolution No. 2024-04, authorizing an application for Round 2 of PIP funds. That application was not funded by HCD, which is unsurprising given that total available

PIP funds had been reduced and Round 1 grant recipients were considered last for Round 2 funding.

On August 15, 2024, HCD announced the release of a Round 3 Notice of Funding Availability (NOFA) and final Guidelines (Attachments 1 and 2) for approximately \$8 million for the PIP Program. According to HCD, the PIP Program is an "...investment the state is making to reward jurisdictions at the forefront in addressing California's housing crisis..." and "...is designed to reward local governments with Prohousing Designation with additional funding to accelerate affordable housing production and preservation." Eligible activities include:

- i. The development of low- and moderate-income multifamily rental housing.
- ii. Affordable rental and ownership housing for individuals and households with incomes up to 120 percent of area median income.
- iii. Matching portions of funds placed into local or regional housing trust funds.
- iv. Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund.
- v. Capitalized reserves for services connected to the creation of new permanent supportive housing, including, but not limited to, developments funded through the Veterans Housing and Homelessness Prevention Bond Act of 2014.
- vi. Assisting persons who are experiencing or at risk of homelessness.
- vii. Accessibility modifications.
- viii. Efforts to acquire and rehabilitate foreclosed vacant homes.
- ix. Homeownership opportunities, including, but not limited to, down payment assistance.
- x. Fiscal incentives or matching funds to local agencies that approve new housing for low- and moderate income households.

Funding under the PIP Round 3 NOFA and Guidelines follows the same formula as Round 2. The formula is based on the population size of the local jurisdiction and bonus points based on an eligible applicant's Prohousing Designation application score, with an additional \$10,000 for each point of the score. For example, an applicant with a Prohousing Designation application score of 35 points will be eligible to receive up to a \$350,000 bonus award in addition to the base award. As a jurisdiction with a population of less than 20,000, the City's base award for Round 3 is \$150,000. With a Prohousing Designation score of 38 points, the maximum funding the City can apply for is \$530,000.

Discussion: An award of funding from the PIP program Round 3 would help fulfill goals included in the City's 2017 Housing Strategy (Attachment 3). The Housing Strategy includes the creation of a Housing Trust Fund (UHTF), which was completed in 2017. Furthermore, it lists activities to be funded by the UHTF, such as "1. Creation of new affordable units; 2. Purchase of vacant and underutilized land (land assembly) for the purpose of facilitating future affordable housing production; 5. Preservation of existing affordable housing; and 9. Predevelopment assistance to non-profit and for-profit developers with project feasibility and preliminary design studies for potential affordable housing projects."

An award of funding from the PIP program would also help fulfill one of the goals in the City's 2019-2027 Housing Element. Policy 2-2 under Goal H-2 notes the City should "encourage the development of a variety of different types of housing," and Policy 5-3 under Goal H-5 encourages staff to "assume a leadership role in the development of all types of housing in the community." In response to the PIP Round 3 NOFA, Staff is recommending Council authorize an application (Attachment 4) in the amount of \$530,000 for the following eligible activities:

- 1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, and moderate-income households, including necessary operating subsidies (PIP activity i.)
- 2) Affordable rental and ownership housing for individuals and households with incomes up to 120 percent of area median income (AMI) (PIP activity ii) .
- 3) Homeownership opportunities, including, but not limited to, down payment assistance (PIP activity ix.)

Staff recommends Council adopt the Resolution in Attachment 5 authorizing submittal of an application to HCD for \$530,000 in funding under Round 2 of the Prohousing Incentive Pilot Program; and if the City is

selected for award, authorize the City Manager to execute the standard agreement, any amendments thereto, and any related documents necessary; and authorize any corresponding budget amendments.

Recommended Action: Adopt resolution authorizing submittal of an application from the City of Ukiah to HCD for \$530,000 in funding under Round 3 of the Prohousing Incentive Pilot Program; and if the City is selected for award, authorize the City Manager to execute the standard agreement, any amendments thereto, and any related documents necessary; and authorize any corresponding budget amendments.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A, \$530,00 if awarded

FINANCING SOURCE: If awarded, PIP Round 3 grant from HCD

REVENUE: Yes / No **X** **GRANT:** X Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Craig Schlatter, Community Development Director

DIVERSITY-EQUITY INITIATIVES (DEI): Goal 5 – Instill diversity, equity, and inclusion as essential core elements of policy-making, accountability, and delivery of City services.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): GP-A8 - Housing Element (2019-2027) 2d: Pursue additional funding sources to augment the Ukiah Housing Trust Fund, creating a permanent source of funding for affordable housing.

Approved:


Sage Sangiacomo, City Manager

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

651 Bannon Street, Suite 400
Sacramento, CA 95811
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov



August 15, 2024

MEMORANDUM FOR: ALL POTENTIAL APPLICANTS

FROM: MEGAN KIRKEBY, DEPUTY DIRECTOR
DIVISION OF HOUSING POLICY DEVELOPMENT

SUBJECT: NOTICE OF FUNDING AVAILABILITY ROUND 3 –
PROHOUSING INCENTIVE PROGRAM

The California Department of Housing and Community Development (HCD or Department) is pleased to announce the release of this Notice of Funding Availability (NOFA) for approximately an estimated \$8 million under the Prohousing Incentive Program (PIP or Program). This estimate is based on funds collected during Quarter 1 of calendar year 2024 projected through the remainder of the calendar year. Final proceeds will be available by March 2025 in advance of Award announcements. For more information and updates, please see the Program website.

PIP complements the Prohousing Designation Program and is designed to encourage jurisdictions to obtain a Prohousing Designation and reward jurisdictions that pursue additional Prohousing Policies to earn a higher Prohousing Designation Score. Under the Program, grants are available for a variety of planning or implementation activities related to housing and community development.

In order to be eligible for grant funding under this NOFA, completed application materials must be submitted by email to: ProhousingIncentive@hcd.ca.gov no later than December 31, 2024. In order to remain eligible for an award under this NOFA, applicants must obtain a Prohousing Designation no later than December 31, 2024.

Prohousing Incentive Program Round 3 Timeline

NOFA Release	August 15, 2024
Application Due Date	December 31, 2024
Prohousing Designation Due Date	December 31, 2024
Award Announcements	April 2025

In addition to the information contained within this NOFA, the NOFA application and Program Guidelines are posted on the Department's [PIP website](#). For future updates on

PIP, please subscribe to the Department's email notification sign up at [Subscribe \(ca.gov\)](#).

If you have questions regarding this NOFA or PIP generally, please email the Department at ProhousingIncentive@hcd.ca.gov.

Attachment

Prohousing Incentive Program Notice of Funding Availability Round 3



**State of California
Governor Gavin Newsom**

**Tomiquia Moss, Secretary
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director
California Department of Housing and Community
Development**

**Megan Kirkeby, Deputy Director
Division of Housing Policy Development**

651 Bannan Street, Suite 400
Sacramento, CA 95811

Website: <https://www.hcd.ca.gov/grants-and-funding/programs-active/prohousing-incentive-program>

Email: ProhousingIncentive@hcd.ca.gov

August 2024

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I. Overview

A. Notice of Funding Availability

This NOFA announces approximately an estimated \$8 million in funding for planning and implementation activities related to housing and community development, as described in Health and Safety Code Section 50470(b)(2)(D).

B. Timeline

1. Program funds will be available to Eligible Applicants on a competitive basis. See Table 1 below for the anticipated timeline of awards.
2. Applications will be accepted as of the date of this NOFA through December 31, 2024. In order to remain eligible for an award, Eligible Applicants must obtain Prohousing Designation by December 31, 2024. The Department encourages early applications.

Table 1: Round 3 Timeline

NOFA Release Date: August 15, 2024	
Application Due Date	December 31, 2024
Prohousing Designation Due Date	December 31, 2024
Award Announcements	April 2025

C. Authorizing Legislation, Regulations, and Guidelines

PIP is funded through Chapter 364, Statutes of 2017 (SB 2, Atkins), which established the Building Homes and Jobs Trust Fund, with five percent of annual collections to be used for an incentive program. The Department's administration of PIP is governed by the PIP Guidelines, which implement, interpret, or make specific provisions for purposes of implementing an incentive program pursuant to Health and Safety Code section 50470, subdivision (b)(2)(C)(i). These Guidelines are authorized pursuant to Chapter 2.5 of Health and Safety Code (Sections 50470 to 50475).

Applications submitted under this NOFA are subject to the PIP Guidelines, all applicable statutory requirements, and this NOFA. Section references in this NOFA refer to the PIP Guidelines unless otherwise noted. Capitalized terms in this NOFA are either defined herein or in the PIP Guidelines, available on the PIP website at <https://www.hcd.ca.gov/grants-and-funding/programs-active/prohousing-incentive-program>.

PIP awards funds based on jurisdiction size and Prohousing Designation Program score (as codified in the California Code of Regulations Title 25 Housing and Community Development, Division 1, Chapter 6, Subchapter 6.6, Sections 6600 through 6608, Consecutive Prohousing Designation Program).

D. NOFA and Guidelines

Applications submitted under this NOFA are subject to the August 2024, PIP Guidelines.

II. Eligibility

A. Eligible Applicants

1. Eligible Applicants are limited to cities, counties, and cities and counties.
2. Only Eligible Applicants may submit an application.
3. Eligible Applicants may partner through legally binding agreements with other forms of governments or entities. This includes, but is not limited to, partnerships with other localities, regional governments, housing authorities, school districts, special districts, community-based organizations, Tribal Entities or any duly constituted governing body of an Indian Reservation or Rancheria.
4. Eligible Applicants in partnerships may determine the amount of incentive payments between Eligible Applicants participating in the partnership in consultation with the Department.
5. Eligible Applicants forming partnerships must submit separate, completed, and signed application packages, including resolutions and a copy of the signed agreement between partners to the Department in order to be awarded funds.

B. Threshold Requirements

Eligible Applicants must meet all of the following threshold requirements for participation in the Program:

1. An adopted housing element in substantial compliance, as determined by the Department, pursuant to Housing Element Law (Gov. Code, § 65580 et seq) in accordance with Government Code section 65585.
 - a) Applicants not meeting housing element requirements may be considered to meet this threshold requirement at the discretion of the Department on a case-by-case basis. Criteria for consideration include but are not limited to significant progress in meeting housing element requirements (e.g., a draft found to meet statute, rezoning near completion), proposing activities to meet housing element requirements (e.g., rezoning to accommodate housing needs pursuant to Gov. Code Section 65583(c)(1)) and adoption of a compliant element prior to the award of funds.
2. Housing Element Annual Progress Report submittal pursuant to Government Code Section 65400 for the current or prior year, as applicable.
3. Prohousing Designation: A completed Prohousing Designation application (per the regulations codified in the California Code of Regulations Title 25 Housing and Community Development, Division 1, Chapter 6, Subchapter 6.6, Sections 6600 through 6608, Consecutive Prohousing Designation Program), with an authorizing resolution, must be submitted prior to or in

conjunction with the applicant's PIP application. PIP awards cannot be made until Prohousing Designation is obtained, as determined by the Department.

4. A complete application as determined by the Department.
5. An authorizing resolution authorizing submittal of the application to the Program that materially comports with the Program's requirements and is legally sufficient as determined in the Department's reasonable discretion, including an authorized representative. See Attachment B of the Guidelines for required resolution format.
6. Compliance with state and federal housing laws as determined by the sole discretion of HCD.
7. Demonstration of meeting threshold criteria shall be determined by the Department in its sole and absolute discretion. No documentation of meeting threshold requirements is required in the application unless requested by the Department.

C. Eligible Uses

Eligible Applicants must use award funds towards planning or implementation activities related to housing and community development limited to activities that conform with eligible uses pursuant to Health and Safety Code section 50470(b)(2)(D):

1. The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, and moderate-income households, including necessary operating subsidies.
2. Affordable rental and ownership housing that meets the needs of a growing workforce earning up to 120 percent of area median income, or 150 percent of area median income in high-cost areas.
3. Matching portions of funds placed into local or regional housing trust funds.
4. Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of Section 34176 of the Health and Safety Code.

5. Capitalized reserves for services connected to the creation of new permanent supportive housing, including, but not limited to, developments funded through the Veterans Housing and Homelessness Prevention Bond Act of 2014.
6. Assisting persons who are experiencing or at risk of homelessness, including providing rapid rehousing, rental assistance, navigation centers, emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
7. Accessibility modifications.
8. Efforts to acquire and rehabilitate foreclosed or vacant homes.
9. Homeownership opportunities, including, but not limited to, down payment assistance.
10. Fiscal incentives or matching funds to local agencies that approve new housing for extremely low, very low, low-, and moderate-income households.

III. Program Funding Amounts and Terms

A. Eligible Award Calculation

1. Maximum total award amounts will be no greater than \$2 million per Eligible Applicant. Total potential award amounts are determined by adding an Eligible Applicant's base award amount with an Eligible Applicant's bonus award amount.
 - a) Base award amounts will be determined by population size. Base award amounts are based on population estimates as of January 1 of the NOFA year. Population estimates are based on the Department of Finance E-1 report:
<https://dof.ca.gov/Forecasting/Demographics/estimates-e1/>.

Jurisdiction Size (in Population)	Base Award Amount
750,000 or greater	\$1,500,000
300,000 to 749,999	\$1,000,000
100,000 to 299,999	\$750,000
50,000 to 99,999	\$500,000
20,000 to 49,999	\$250,000
Less than 20,000	\$150,000

- b) For the purpose of calculating the bonus award, an Eligible Applicant's Prohousing Designation Score will be multiplied by 10,000. For example, an Eligible Applicant with a Prohousing Designation Score of 35 points will be eligible to receive up to a \$350,000 bonus award in addition to the base award. The bonus award amount shall not exceed \$500,000.
2. Eligible Applicants in partnerships with other cities or counties, as allowed by Section 201(C) of the Guidelines, may qualify for up to the sum of individual Eligible Applicant base award amounts. For example, two jurisdictions between 50,000 and 99,999 people could submit a proposal for up to \$1 million in base awards.

IV. Application Requirements

A. Application Content

1. Eligible Applicants may request an allocation of funds by submitting a complete application to the Department.
2. Application must utilize the forms and manner prescribed in the Department's application.
3. The application can be found on the Department's website at <https://www.hcd.ca.gov/grants-and-funding/programs-active/prohousing-incentive-program>.
4. Eligible Applicants must submit a Government Agency Taxpayer Identification Form for an application to be considered complete.
5. The Department may request additional information and documentation as appropriate.
6. The Department may consult with and gather relevant information from any individual, entity, or public agency.

B. Application Submittal

1. An applicant must submit a completed, signed original application in electronic form.
2. The Department encourages early applications and will accept applications up to 11:59 P.M. Pacific Time on December 31, 2024.
3. All applications must be submitted by email to: ProhousingIncentive@hcd.ca.gov.

C. Application Process

1. Applications will be reviewed for completeness, eligibility, and for meeting threshold requirements.
2. Eligible Applicants will have until December 31, 2024, to obtain Prohousing Designation. After this date, HCD will rank Eligible Applicants that met threshold requirements according to their Prohousing Designation Score, as determined by HCD.
3. Ranked applications will be sorted by geographic category, as described in Section 404 of the PIP Guidelines.
4. Priority will be given to Eligible Applicants that have not received PIP funds in prior funding rounds. Eligible Applicants awarded in prior funding rounds will only be eligible to receive an award once all previously unfunded Eligible Applicants receive an award.

V. Scoring

A. Geographic Categories

1. Ranked applications will be considered for awards according to six geographic categories, as follows:
 - a) Southern California: Imperial, Los Angeles, Orange, Riverside, San Bernardino, Ventura, and San Diego
 - b) Bay Area: Alameda, Contra Costa, Marin, Napa, San Mateo, Santa Clara, Solano, Sonoma, San Francisco
 - c) San Joaquin Valley: Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus, Tulare
 - d) Sacramento Area: Amador, El Dorado, Placer, Sacramento, Sutter, Yolo, Yuba
 - e) Central Coast: Monterey, San Benito, San Luis Obispo, Santa Barbara, Santa Cruz
 - f) North State and Sierra Nevada: Alpine, Butte, Calaveras, Colusa, Del Norte, Glenn, Humboldt, Inyo, Lake, Lassen, Mariposa, Mendocino, Modoc, Mono, Nevada, Plumas, Shasta, Sierra, Siskiyou, Tehama, Trinity, Tuolumne
2. Funds are made available to each geographic category based upon the percentage of 2030 population projections, as determined by the Department of Finance (see P-2A report: <https://dof.ca.gov/forecasting/demographics/projections/>).

Geographic Region	2030 Population Projection	Percent of 2030 State Population	Percent of Overall Funds Available to Applicants in Region
Southern California	21,930,346	55.6%	41.7%
Bay Area	7,604,103	19.3%	14.5%
San Joaquin Valley	4,496,637	11.4%	8.6%
Sacramento Area	2,703,924	6.9%	5.1%
Central Coast	1,520,779	3.9%	2.89%
North State and Sierra Nevada	1,175,092	3%	2.2%
Totals	39,430,871	100%	75%

3. The total proportion of available funds in geographic categories will not exceed 75 percent of the total amount of the NOFA.
4. Awards will be funded from each geographic category's total available funding amount until the funds for that category are depleted. If Eligible Applicants' awards exceed the funding available to a geographic category, Eligible Applicants may qualify to fulfill their eligible award from the 25 percent residual set-aside in ranking order.
5. In the event of funds being depleted such that a partial award is indicated, the residual set-aside may be utilized to enhance the award at the discretion of the Department.
6. If both an Eligible Applicant's geographic category and the residual set-aside have been depleted, that Eligible Applicant may be eligible for remaining funds at the sole discretion of the Department. Remaining funds will come from unutilized money from geographic categories only after Eligible Applicants located in those geographic categories have been awarded.
7. When all funds have been depleted, the final Eligible Applicant in the ranking will only be eligible for the award amount that remains in the coffer. Eligible Applicants in this position may opt to pull their PIP application until additional funds are made available to fulfill their eligible award amount in potential future funding rounds.
8. The Department reserves discretion to alter funding amounts and the distribution methodology to advance Program goals and achieve an equitable outcome.

B. Tie Breaker

1. Eligible Applicants that submit complete applications that meet threshold requirements will be awarded in order of rank and priority, as described in Section 401(D) of the PIP Guidelines, until funding is depleted.

2. In the event of a tie (i.e., two or more Eligible Applicants have the same Prohousing Designation Score), the Eligible Applicant with the smaller population size will receive funding first.

VI. Right to Modify or Suspend and Final Decision-making

The Department reserves the right, at its sole discretion, to suspend, amend, or modify the provisions of these Guidelines at any time, including, without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties and will post the revisions to the Department's website. You may subscribe to the Department's email list here:

http://www.hcd.ca.gov/HCD_SSI/subscribe-form.html.

The Department's decision to approve or deny an application or request for funding pursuant to the Program, and its determination of the amount of funding to be provided, shall be final.

VII. Disclosure of Application

Information provided in the application will become a public record available for review by the public pursuant to the California Public Records Act (CPRA) (Gov. Code, § 7920.000 et seq.). As such, any materials provided are subject to disclosure to any person making a records request under the CPRA. The Department cautions applicants to use discretion in providing information not specifically requested, including, but not limited to, bank account numbers, Social Security numbers, personal phone numbers, and home addresses. By providing this information to the Department, the applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.

VIII. Appeals

A. Basis of Appeals

1. Applicants may appeal the Department's written determination that an application is incomplete or ineligible, or appeal other administrative errors including, but not limited to, requested award amounts.
2. Applicant shall have the right to appeal a decision of the Department relating to another applicant's application (e.g., eligibility, award).
3. Any request to appeal the Department's decision regarding an application shall be reviewed for compliance with the PIP Guidelines and this NOFA. All decisions rendered shall be made by the Program Manager or his/her designee. The decision shall be final, binding, and conclusive, and shall constitute the final action of the Department.
4. The appeal process provided herein applies solely to decisions of the Department made pursuant to this NOFA and related to application completion, eligibility, or administrative errors.

B. Appeal Process and Deadlines

1. To file an appeal, applicants must submit to the Program Manager, or designee, by the deadline set forth below, a written appeal which states all relevant facts, arguments, and evidence upon which the appeal is based. Furthermore, the applicant must provide a detailed reference to the area or areas of the application that provide clarification and substantiation for the basis of the appeal. No new or additional information will be considered if this information would result in a competitive advantage to an applicant. Once the written appeal is submitted to the Department, no further information or materials will be accepted or considered thereafter. Appeals are to be submitted to the Department at ProhousingIncentive@hcd.ca.gov according to the deadline set forth below.
2. Appeals must be received by the Department no later than five business days from the date of the Department's determination.

C. Decision

Any request to appeal the Department's decision regarding an application shall be reviewed for compliance with the PIP Guidelines and this NOFA. All decisions rendered shall be final, binding, and conclusive, and shall constitute the final action of the Department.

IX. Award Announcements and Contracts

A. Award Announcements

It is the Department's intent to announce awards in April 2025. Award announcements will be posted on the PIP website at <https://www.hcd.ca.gov/grants-and-funding/programs-active/prohousing-incentive-program>.

B. Contracts

Grantees will enter into a Standard Agreement with the Department. The Standard Agreement specifies and memorializes all the relevant state and federal requirements, as well as specific information about the award and the work to be performed.

As a condition of award, a Standard Agreement must be executed by the grantee within 90 days of the Department's issuance of the award letter. Failure to execute the Standard Agreement(s) within 90 days may result in award cancellation. The refusal of any grantee to execute the Standard Agreement may result in award cancellation.

Once an application is awarded Department funds, the grantee is acknowledging the proposal as submitted and approved is the proposal that is to be funded. Any bifurcation or portioning of the proposal will make that award null and void.

Prohousing Incentive Program Guidelines



**State of California
Governor Gavin Newsom**

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Business, Consumer Services and Housing Agency**

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August 2024

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Prohousing Incentive Program

Section 100: Introduction

The California Department of Housing and Community Development (Department/HCD) is pleased to release program guidelines (Guidelines) for funding through the Prohousing Incentive Program (Program). The Prohousing Incentive Program is designed to encourage cities and counties to obtain Prohousing Designation.

The Program is funded through Chapter 364, Statutes of 2017 (SB 2, Atkins), which established the Building Homes and Jobs Trust Fund (Fund). The Fund utilizes real estate transaction fees collected at a county level to establish a permanent source of funding. Five percent of annual collections are deposited in a fund to be used for an incentive program.

The Program awards funds based on the Eligible Applicant's Prohousing Designation Program Score (as codified in the California Code of Regulations Title 25 Housing and Community Development, Division 1, Chapter 6, Subchapter 6.6, Sections 6600 through 6608, Consecutive Prohousing Designation Program). This round of program funding provides awards for Eligible Applicants to use towards planning and implementation activities related to housing and community development. The content and structure of future rounds of Program funding is subject to change at the Department's sole discretion.

Section 101: Scope and Authority

These Guidelines are authorized pursuant to Chapter 2.5 of Health and Safety Code (Sections 50470 to 50475). The Guidelines implement, interpret, and make specific provisions for purposes of implementing an incentive program pursuant to Health and Safety Code section 50470, subdivision (b)(2)(C)(i), (hereinafter "Prohousing Incentive Program" or "PIP").

The Guidelines provide the Department's plan for the expenditure of PIP funds and the administration of the Program. As such, these Guidelines establish terms, conditions, forms, procedures, and other mechanisms as the Department deems necessary to exercise the powers and perform the duties conferred by Chapter 2.5.

The matters set forth herein are regulatory mandates, and are adopted in accordance with the authorities set forth below:

Section 50470 (d) of the Health and Safety Code states "In consultation with stakeholders, the department may adopt guidelines to implement this section, including to determine allocation methodologies. Any guideline, rule, policy, or standard of general application employed by the department in implementing this chapter shall not be subject to the requirements of the Administrative Procedures Act."

These guidelines are mandated and have the dignity of statutes. (*Ramirez v. Yosemite Water Co.*, 20 Cal. 4th 785, 800 (1999) [stating "'Quasi-legislative regulations ... have the dignity of statutes ... [and]... delegation of legislative authority includes the power to elaborate the meaning of key statutory terms...'"].

Ramirez v. Yosemite Water Co., 20 Cal. 4th 785, 800 (1999)

The Department reserves the right, at its sole discretion, to suspend or amend the provisions of these Guidelines, including, but not limited to, grant award amounts.

Section 200: Eligibility

Section 201: Eligible Applicants

- (A) Eligible Applicants are limited to cities, counties, and cities and counties.
- (B) Only Eligible Applicants may submit an application.
- (C) Eligible Applicants may partner through legally binding agreements with other forms of governments or entities. This includes, but is not limited to, partnerships with other localities, regional governments, housing authorities, school districts, special districts, community-based organizations, Tribal Entities or any duly constituted governing body of an Indian Reservation or Rancheria.
- (D) Eligible Applicants in partnerships may determine the amount of incentive payments between Eligible Applicants participating in the partnership in consultation with the Department.
- (E) Eligible Applicants forming partnerships must submit separate, completed, and signed application packages, including resolutions and a copy of the signed agreement between partners to the Department in order to be awarded funds.

Section 202: Threshold Requirements

Eligible Applicants must meet all of the following threshold requirements for participation in the Program:

- (A) An adopted housing element in substantial compliance, as determined by the Department, pursuant to Housing Element Law (Article 10.6 of Gov. Code) in accordance with Government Code section 65585, subdivision (h).
 - 1. Applicants not meeting housing element requirements may be considered to meet this threshold requirement at the discretion of the Department on

a case-by-case basis. Criteria for consideration include but are not limited to significant progress in meeting housing element requirements (e.g., a draft found to meet statute, rezoning near completion), proposing activities to meet housing element requirements (e.g., rezoning to accommodate housing needs pursuant to Gov. Code Section 65583(c)(1)) and adoption of a compliant element prior to the award of funds.

- (B) Housing Element Annual Progress Report submittal pursuant to Government Code Section 65400 for the current or prior year, as applicable.
- (C) Prohousing Designation: A completed Prohousing Designation application (per the regulations codified in the California Code of Regulations Title 25 Housing and Community Development, Division 1, Chapter 6, Subchapter 6.6, Sections 6600 through 6608, Consecutive Prohousing Designation Program), with an authorizing resolution, must be submitted prior to or in conjunction with the applicant's PIP application. PIP awards cannot be made until a Prohousing Designation is obtained, as determined by the Department.
- (D) A complete application as determined by the Department.
- (E) A resolution authorizing submittal of the application to the Program that materially comports with the Program's requirements and is legally sufficient as determined in the Department's reasonable discretion, including an authorized representative. See Attachment B for required resolution format.
- (F) Compliance with state and federal housing laws as determined by the sole discretion of HCD.
- (G) Demonstration of meeting threshold criteria shall be determined by the Department in its sole and absolute discretion. No documentation of meeting threshold requirements is required in the application unless requested by the Department.

Section 300: Application Requirements

Section 301: Application Content

- (A) Eligible Applicants may request an allocation of funds by submitting a complete application to the Department.
- (B) Application must utilize the forms and manner prescribed in the Department's application.

- (C) The application can be found on the Department's website at <https://www.hcd.ca.gov/grants-and-funding/programs-active/prohousing-incentive-program>.
- (D) Eligible Applicants must submit a Government Agency Taxpayer Identification Form for an application to be considered complete.
- (E) The Department may request additional information and documentation as appropriate.
- (F) The Department may consult with and gather relevant information from any individual, entity, or public agency.

Section 302: Application Submittal

- (A) An applicant must submit a completed, signed original application in electronic form.
- (B) The Department encourages early applications and will accept applications up to the date and time noted on the cover letter of the Notice of Funding Availability (NOFA).
- (C) All applications must be submitted by email to: ProhousingIncentive@hcd.ca.gov.

Section 400: Application Review

Section 401: Application Process

- (A) Applications will be reviewed for completeness, eligibility, and for meeting threshold requirements.
- (B) Eligible Applicants will have until the date specified in the NOFA to obtain Prohousing Designation. After the specified date, HCD will rank Eligible Applicants that met threshold requirements according to their Prohousing Designation Score, as determined by the Department.
- (C) Ranked applications will be sorted by geographic category, as described in Section 404 of these Guidelines.
- (D) Priority will be given to Eligible Applicants that have *not received* PIP funds in prior funding rounds. Eligible Applicants *awarded* in prior funding rounds will only be eligible to receive an award once all previously unfunded Eligible Applicants receive an award.

Section 402: Base Award and Bonus Award Calculation

- (A) Eligible Applicants will receive a base award according to population size (see Section 500). In addition, Eligible Applicants may receive a bonus award up to \$500,000.
- (B) For the purpose of calculating the bonus award, an Eligible Applicant's Prohousing Designation Score will be multiplied by 10,000. For example, an Eligible Applicant with a Prohousing Designation Score of 35 points will be eligible to receive up to a \$350,000 bonus award in addition to the base award. The bonus award amount shall not exceed \$500,000.

Section 403: Scoring – Tie Breaker

- (A) Eligible Applicants that submit complete applications that meet threshold requirements will be awarded in order of rank and priority, as described in Section 401(D), until funding is depleted.
- (B) In the event of a tie (i.e., two or more Eligible Applicants have the same Prohousing Designation Score), the Eligible Applicant with the smaller population size will receive funding first.

Section 404: Geographic Categories

- (A) Ranked applications will be considered for awards according to six geographic categories, as follows:
1. Southern California: Imperial, Los Angeles, Orange, Riverside, San Bernardino, Ventura, and San Diego
 2. Bay Area: Alameda, Contra Costa, Marin, Napa, San Mateo, Santa Clara, Solano, Sonoma, San Francisco
 3. San Joaquin Valley: Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus, Tulare
 4. Sacramento Area: Amador, El Dorado, Placer, Sacramento, Sutter, Yolo, Yuba
 5. Central Coast: Monterey, San Benito, San Luis Obispo, Santa Barbara, Santa Cruz
 6. North State and Sierra Nevada: Alpine, Butte, Calaveras, Colusa, Del Norte, Glenn, Humboldt, Inyo, Lake, Lassen, Mariposa, Mendocino, Modoc, Mono, Nevada, Plumas, Shasta, Sierra, Siskiyou, Tehama, Trinity, Tuolumne

- (B) Funds are made available to each geographic category based upon the percentage of 2030 population projections, as determined by the Department of Finance (see the NOFA).
- (C) The total proportion of available funds in geographic categories will not exceed 75 percent of the total amount of the NOFA.
- (D) Awards will be funded from each geographic category's total available funding amount until the funds for that category are depleted. If Eligible Applicants' awards exceed the funding available to a geographic category, Eligible Applicants may qualify to fulfill their eligible award from the 25 percent residual set-aside in ranking order.
 - 1. In the event of funds being depleted such that a partial award is indicated, the residual set-aside may be utilized to enhance the award at the discretion of the Department.
- (E) If both an Eligible Applicant's geographic category and the residual set-aside have been depleted, that Eligible Applicant may be eligible for remaining funds at the sole discretion of the Department. Remaining funds will come from unutilized money from geographic categories only after Eligible Applicants located in those geographic categories have been awarded.
- (F) When all funds have been depleted, the final Eligible Applicant in the ranking will only be eligible for the award amount that remains in the coffer. Eligible Applicants in this position may opt to pull their PIP application until additional funds are made available to fulfill their eligible award amount in potential future funding rounds.
- (G) The Department reserves discretion to alter funding amounts and the distribution methodology to advance Program goals and achieve an equitable outcome.

Section 500: Eligible Award Calculation

- (A) This program will make funding available to jurisdictions as Prohousing Incentive grants as determined by the NOFA.
- (B) Maximum total award amounts will be no greater than \$2 million per Eligible Applicant. Total potential award amounts are determined by adding an Eligible Applicant's base award amount with an Eligible Applicant's bonus award amount, as established by the criteria described in Section 402 of these Guidelines.

(C) Base award amounts are based on population estimates as of January 1 of the NOFA year¹. See the NOFA for the maximum base award amount that a jurisdiction may receive pursuant to this subdivision².

(D) Eligible Applicants in partnerships with other cities or counties, as allowed by section 201(C) of these Guidelines, may qualify for up to the sum of individual Eligible Applicant base award amounts. For example, two jurisdictions between 50,000 and 99,999 people could submit a proposal for up to \$1 million in base awards.

Section 600: Uses of Funds

Section 601: Eligible Uses

Eligible Applicants must use award funds towards planning or implementation activities related to housing and community development limited to activities that conform with eligible uses pursuant to Health and Safety Code section 50470(b)(2)(D):

1. The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, and moderate-income households, including necessary operating subsidies.
2. Affordable rental and ownership housing that meets the needs of a growing workforce earning up to 120 percent of area median income, or 150 percent of area median income in high-cost areas.
3. Matching portions of funds placed into local or regional housing trust funds.
4. Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of Section 34176 of the Health and Safety Code.
5. Capitalized reserves for services connected to the creation of new permanent supportive housing, including, but not limited to, developments funded through the Veterans Housing and Homelessness Prevention Bond Act of 2014.

¹ Population estimates are based on the Department of Finance E-1 report:
<https://dof.ca.gov/Forecasting/Demographics/estimates-e1/>.

² Maximum and minimum award amounts may be adjusted by the Department based on demand for the Program.

6. Assisting persons who are experiencing or at risk of homelessness, including providing rapid rehousing, rental assistance, navigation centers, emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
7. Accessibility modifications.
8. Efforts to acquire and rehabilitate foreclosed or vacant homes.
9. Homeownership opportunities, including, but not limited to, down payment assistance.
10. Fiscal incentives or matching funds to local agencies that approve new housing for extremely low, very low, low-, and moderate-income households.

Section 700: Administration

Section 701: Fiscal Administration

(A) Grant Execution and Term

1. The Department will notify the grantee if they have been selected for a grant award:
 - i. After the Standard Agreement has been drawn, the grantee will be provided instructions for signing all required documents. The grantee must submit all supporting materials and a signed Standard Agreement within the timeline provided in the instructions, or risk forfeiting the grant award;
 - ii. The grant term begins on the day the Department and the grantee have fully executed the Standard Agreement. The Department will notify the grantee and partners when work may proceed under the agreement. However, eligible activities that are approved by the Department may be retroactively reimbursed to the date of the NOFA; and
 - iii. The end of the grant term will be determined by the state based on the availability of grant funds and the administrative requirements for liquidation.

(B) Payment and Accounting of Grant Funds

1. Grant funds cannot be reimbursed until the Standard Agreement has been fully executed.

2. The grantee will be responsible for compiling and submitting all invoices and reporting documents. Invoices must be accompanied by reporting materials where appropriate. Invoices without the appropriate reporting materials will not be paid. Failure to provide requested documentation to HCD could result in exclusion from consideration for grants in future program years.
3. The grantee will submit documentation to the Department detailing actual costs incurred, which must be based on clear and completed objectives and deliverables as outlined in the PIP application, Exhibit E of the Standard Agreement, and any other supplemental forms prescribed by the Department.
4. Supporting documentation may include, but is not limited to, receipts, progress payments, subcontractor invoices, timecards or any other documentation as deemed necessary by the Department to support the reimbursement to the grantee for expenses in accordance with the grantee's PIP application and these PIP Guidelines.
5. The grantee must bill the state based on clear deliverables outlined in the Standard Agreement or budget timeline. Only approved and eligible costs incurred for work after the NOFA date, and completed and processed prior to the expenditure deadline, will be reimbursable. Approved and eligible costs incurred prior to the NOFA date are ineligible.
6. Work must be completed prior to requesting reimbursement, unless otherwise approved by the Department.
7. Grant fund payment will be made on a reimbursement basis. Project invoices will be submitted to the Department by the grantee on a quarterly basis or, if earlier, upon completion of deliverables.
8. In unique and/or unusual circumstances, the Department may consider alternative arrangements (e.g., disbursements in advance of activity initiation) to reimbursement and payment methods. Unusual circumstances include but are not limited to feasibility, unavailable funds or lack of resources and substantial progress in expenditure.
9. The Department recognizes that budgeted deliverable amounts are based upon estimates. Grantees may request, in writing, a budget adjustment across deliverables subject to written approval by the Department, as long as the total budget does not exceed the maximum amount awarded to the grantee.

10. The Department may withhold grant funds until grant terms have been fulfilled.
11. The Department may withhold eligible program grants in future program years until terms of the Standard Agreement have been fulfilled to the satisfaction of the Department.
12. Each recipient of funds under the Program shall expend those funds no later than June 30, 2026. Final invoices shall be submitted to the Department three months prior to the expenditure deadline.

Section 702: Accounting Records, Audits, Remedies of Non-performance, and Reporting

(A) Accounting Records

1. The contractor is responsible for maintaining records which fully disclose the activities funded by the grant. Adequate documentation of each transaction shall be maintained to permit the determination, through an audit if requested by the state, of the accuracy of the records and the allowability of expenditures charged to grant funds. If the allowability of an expenditure cannot be determined because records or documentation are inadequate, the expenditure may be disallowed, and the state shall determine the reimbursement method for the amount disallowed. The state's determination of the allowability of any expense shall be final.
2. The grantee, its staff, contractors, and subcontractors shall establish and maintain an accounting system and reports that properly accumulate incurred project costs by line. The accounting system shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for payment vouchers and invoices.
3. The grantee must establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the scope of work, project timeline and budget. Separate bank accounts are not required.
4. The grantee shall maintain documentation of its normal procurement policy and competitive bid process (including the use of sole source purchasing), and financial records of expenditures incurred during the project in accordance with GAAP.
5. The grantee agrees that the Department or its designee shall have the right to review, obtain, and copy any records and supporting documentation pertaining to the performance of the Standard Agreement.

The grantee agrees to provide the Department or its designee with any relevant information requested.

6. The grantee agrees to permit the Department or the Department's designee access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees who might reasonably have information related to such records and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with statutes, Program Guidelines, and the Standard Agreement.
7. Subcontractors employed by the grantee and paid with moneys under the terms of the Standard Agreement shall be responsible for maintaining accounting records as specified above. The grantee shall monitor and enforce subcontracts accordingly.

(B) Audits

1. At any time during the term of the Standard Agreement, the Department may perform or cause to be performed a financial audit of all phases of the award. At the Department's request, the grantee shall provide, at its own expense, a financial audit prepared by a certified public accountant. The State of California has the right to review project documents and conduct audits during and over the project life.
2. The grantee agrees that the Department or the Department's designee shall have the right to review, obtain, and copy all records and supporting documentation pertaining to performance of the Standard Agreement.
3. If a financial audit is required by the Department, the audit shall be performed by an independent certified public accountant. Selection of an independent audit firm shall be consistent with procurement standards contained in Exhibit D, Section 8 of the Standard Agreement.
4. The grantee shall notify the Department of the auditor's name and address immediately after the selection has been made. The contract for the audit shall allow access by the Department to the independent auditor's working papers.
5. The grantee is responsible for the completion of audits and all costs of preparing audits.
6. If there are audit findings, the grantee must submit a detailed response acceptable to the Department for each audit finding within 90 days from the date of the audit finding report.

7. The grantee agrees to maintain such records for possible audit after the final payment pursuant to Exhibit D, Sections 8 and 9 of the Standard Agreement, unless a longer period of records retention is stipulated.
8. The grantee shall include in any contract that it enters in an amount exceeding \$10,000, the Department's right to audit the contractor's records and interview their employees.
9. The grantee shall comply with the caveats and be aware of the penalties for violation of fraud and for obstruction of investigation as set forth in California Public Contracts Code Section 10115.10.
10. The grantee shall retain all books and records relevant to the Standard Agreement for a minimum of five years after the end of the term of the Standard Agreement. Records relating to any and all audits or litigation relevant to the Standard Agreement shall be retained for five years after the conclusion or resolution of the matter.
 - i. If any litigation, claim, negotiation, audit, monitoring, inspection, or other action has been started before the expiration of the required record retention period, all records must be retained until completion of the action and resolution of all issues which arise from it.

(C) Remedies of Non-performance

1. In the event that it is determined, at the sole discretion of the Department, that the grantee is not meeting the terms and conditions of the Standard Agreement, the grantee shall cease all work under the Standard Agreement immediately upon receiving a written notice from the Department. The Department has the sole discretion to determine that the grantee meets the terms and conditions after a stop work order, and to deliver a written notice to the grantee to resume work under the Standard Agreement.
2. Both the grantee and the Department have the right to terminate the Standard Agreement at any time upon 30 days written notice. The notice shall specify the reason for early termination and may permit the grantee or the Department to rectify any deficiency(ies) prior to the early termination date. The grantee will submit any requested documents to the Department within 30 days of the early termination notice.
3. At any time, if the Department finds the applicant falsely proposed information in the application or as part of the application review,

including documentation related to incentive payments (e.g., affordability, enhancements), the Department may require the repayment of funds or decline reimbursement.

4. The Department may, as it deems appropriate or necessary, require the repayment of funds from a grantee, or pursue any other remedies available to it by law for failure to comply with Program requirements (Health and Safety Code section 50515.04(e)).

(D) Reporting

1. At any time during the term of the Standard Agreement, the Department may request a performance report that demonstrates satisfaction of all requirements identified in the Standard Agreement with emphasis on eligible activities, eligible uses, ineligible uses, and expenditures, according to timelines and budgets referenced in the Standard Agreement.
2. Grantees shall submit a report, in the form and manner prescribed by the Department, by April 1 of the year following the receipt of funds, and annually thereafter until funds are expended. The annual report shall contain a detailed report which must include, at a minimum:
 - i. Identification of the eligible activities to which the Grantee committed program funds, and the income levels of households assisted;
 - ii. Amounts awarded to Subrecipients with the activity(ies) identified;
 - iii. Identification of the eligible activities upon which the contractor expended program funds, and the income levels of households assisted and the affordability level for any units assisted; and
 - iv. Close out report for contracts that were fully expended and in which all activities funded were completed during the fiscal year.
3. The Department may request additional information, as needed.
4. Upon completion of all deliverables within the Standard Agreement and prior to processing final invoicing, the awardee shall submit a closeout report.

Section 800: Right to Modify or Suspend and Final Decision-making

The Department reserves the right, at its sole discretion, to suspend, amend, or modify the provisions of these Guidelines at any time, including, without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties and will post the revisions to the Department's website. You may subscribe to the Department's email list here: http://www.hcd.ca.gov/HCD_SSI/subscribe-form.html.

The Department's decision to approve or deny an application or request for funding pursuant to the Program, and its determination of the amount of funding to be provided, shall be final.

Attachment A: Enabling Legislation

Building Homes and Jobs Act

Chapter 2.5 of the Health and Safety Code (Sections 50470 – 50475) (Chapter 364, Statutes of 2017)

Health and Safety Code 50470.

- (a) (1) There is hereby created in the State Treasury the Building Homes and Jobs Trust Fund. All interest or other increments resulting from the investment of moneys in the fund shall be deposited in the fund, notwithstanding Section 16305.7 of the Government Code.
- (2) Moneys in the Building Homes and Jobs Trust Fund shall not be subject to transfer to any other fund pursuant to any provision of Part 2 (commencing with Section 16300) of Division 4 of Title 2 of the Government Code, except to the Surplus Money Investment Fund.
- (b) Moneys in the Building Homes and Jobs Trust Fund shall be appropriated either through the annual Budget Act, or as provided in this subdivision, in accordance with the following:
 - (1) Moneys collected on and after January 1, 2018, and until December 31, 2018, shall, upon appropriation by the Legislature, be allocated as follows:
 - (A) Fifty percent of deposits into the fund shall be made available for local governments to update planning documents and zoning ordinances in order to streamline housing production, including, but not limited to, general plans, community plans, specific plans, sustainable communities' strategies, and local coastal programs. Eligible uses also include new environmental analyses that eliminate the need for project-specific review and local process updates that improve and expedite local permitting.
 - (i) Five percent of the funds specified by this subparagraph shall be available for technical assistance to jurisdictions updating specified planning documents. Technical assistance shall be provided by the department and the Governor's Office of Planning and Research.
 - (ii) The funds to be allocated pursuant to this subparagraph shall be held by the department until a local government submits a request for use. The request shall include a description of the proposed use of the funds in the interest of accelerating housing production. The proposed use of these funds shall be included in the local government's funding plan and annual reports pursuant to subclauses (II) and (III) of clause (ii) of subparagraph (B) of paragraph (2). Each recipient of funds under the program shall encumber the funds by December 31, 2020, and shall expend those funds no later than December 31, 2023. Any of these funds not allocated by the department within the first two years that those funds are available shall be made available by the department for the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675)).
 - (B) Fifty percent of deposits into the fund shall be made available to the department to assist persons experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance,

navigation centers, and the new construction, rehabilitation, and preservation of permanent and transitional rental housing.

(C) The department shall ensure geographic equity in the distribution and expenditure of funds allocated pursuant to this paragraph.

(2) Moneys collected on and after January 1, 2019, shall be allocated as follows:

(A) Twenty percent of all moneys in the fund shall, upon appropriation by the Legislature, be expended for affordable owner-occupied workforce housing.

(B) (i) Seventy percent of moneys deposited in the fund shall, upon appropriation by the Legislature, be made available to local governments as follows:

(I) Ninety percent of the moneys specified in this subparagraph shall be allocated based on the formula specified in Section 5306 of Title 42 of the United States Code, in accordance with the distribution of funds pursuant to that formula for the federal Fiscal Year 2017, except that the portion allocated to nonentitlement areas pursuant to that section shall be distributed through a competitive grant program, administered by the department, as follows:

(ia) The department shall award priority points to a county that has a population of 200,000 or less within the unincorporated areas of the county, to a local government that did not receive an award based on the formula specified in Section 5306 of Title 42 of the United States Code in 2016, and to a local government that pledges to use the money awarded pursuant to a competitive grant under this subclause to assist persons experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, navigation centers, and the new construction, rehabilitation, and preservation of permanent and transitional rental housing.

(ib) Moneys awarded to a local government pursuant to the competitive grant program shall be used for the purposes specified in subparagraph (D).

(II) The remaining 10 percent of the moneys specified in this subparagraph shall be allocated equitably among local jurisdictions that are nonentitlement areas pursuant to the formula specified in Section 5306 of Title 42 of the United States Code for federal Fiscal Year 2017.

(ii) To receive moneys pursuant to this subparagraph, local governments shall document minimum standards including the following:

(I) Submit a plan to the department detailing the manner in which allocated funds will be used by the local government in a manner consistent with this paragraph and to meet the

local government's unmet share of the regional housing needs allocation.

(II) Have a compliant housing element with the state and submit a current annual report pursuant to Section 65400 of the Government Code.

(III) Submit an annual report to the department that provides ongoing tracking of the uses and expenditures of any allocated funds.

(IV) Funds may be expended for the uses listed in subparagraph (D). Two or more local governments that receive an allocation pursuant to this subparagraph may expend those moneys on a joint project that is an authorized use under subparagraph (D).

(V) Prioritize investments that increase the supply of housing to households that are at or below 60 percent of area median income, adjusted for household size.

(VI) If a local government does not have a documented plan to expend the moneys allocated to it pursuant to this subparagraph within five years of that allocation, those moneys shall be exempt from the allocation requirements in this paragraph and shall revert to, and be paid and deposited in, the Housing Rehabilitation Loan Fund established pursuant to Section 50661 to be used for the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675)) or for technical assistance for local governments.

(VII) A local government may petition the department to return any moneys allocated to it pursuant to this subparagraph. Any moneys returned pursuant to this clause shall be used for the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675)).

(C) Thirty percent of moneys deposited in the fund shall be made available to the department for use as follows:

(i) Five percent of the moneys deposited in the fund shall, upon appropriation by the Legislature, be used for state incentive programs, including loans and grants administered by the department. If the department receives insufficient funding applications for incentive programs financed pursuant to this clause, the department shall make those funds available for the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675)).

(ii) (I) Subject to subclause (II), 10 percent of the moneys deposited in the fund shall, upon appropriation by the Legislature, be used to address affordable homeownership and rental housing opportunities for agricultural workers and their families.

(II) On and after January 1, 2020, housing funded pursuant to this clause shall not be rented, sold, or subleased to an

agricultural employer, as defined in Section 1140.4 of the Labor Code, or its agent, or a farm labor contractor, as defined in Section 1682 of the Labor Code, or its agent, who employs at least one H-2A worker, as defined in Section 50205, until the expiration of the regulatory agreement or affordability covenant, as applicable. A person or entity who receives funds made available pursuant to this clause on or after January 1, 2020, and expends any of those funds for the purpose of funding predevelopment of, developing, or operating any housing that is rented, sold, or subleased to an agricultural employer, as defined in Section 1140.4 of the Labor Code, or its agent, or a farm labor contractor, as defined in Section 1682 of the Labor Code, or its agent, and who employs at least one H-2A worker, as defined in Section 50205, until the expiration of the regulatory agreement or affordability covenant, as applicable, shall reimburse the department or other state agency that provided those funds, as provided in paragraph (2) of subdivision (b) of Section 50205. This subclause shall not apply to any contract entered into or any financial assistance provided pursuant to this clause prior to January 1, 2020.

(III) A person or entity who receives funds made available pursuant to this section on and after January 1, 2020, and expends any of those funds for the purpose of funding predevelopment of, developing, or operating any housing shall submit a declaration to the department declaring the following:

- (ia) (Ia) The person or entity is not an agricultural employer, as defined in Section 1140.4 of the Labor Code, or its agent, or a farm labor contractor, as defined in Section 1682 of the Labor Code, or its agent, who employs at least one H-2A worker, as defined in Section 50205.
- (Ib) The person or entity will not rent, sell, or sublease any housing funded pursuant to this chapter to an agricultural employer, as defined in Section 1140.4 of the Labor Code, or its agent, or a farm labor contractor, as defined in Section 1682 of the Labor Code, or its agent, who employs at least one H-2A worker, as defined in Section 50205, until the expiration of the regulatory agreement or affordability covenant, as applicable.
- (ib) The declaration described in sub-subclause (ia) can be met through the inclusion in a regulatory agreement or affordability covenant, as applicable,

with the department that is signed by the person or entity receiving funds pursuant to this chapter.

(iii) Fifteen percent of the moneys deposited in the fund shall, notwithstanding any other provision of this section or Section 13340 of the Government Code, be continuously appropriated to the California Housing Finance Agency for the purpose of creating mixed income multifamily residential housing for lower to moderate-income households pursuant to Chapter 6.7 (commencing with Section 51325) of Part 3.

(D) The moneys in the fund allocated to local governments may be expended for the following purposes:

(i) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low, very low, low-, and moderate-income households, including necessary operating subsidies.

(ii) Affordable rental and ownership housing that meets the needs of a growing workforce earning up to 120 percent of area median income, or 150 percent of area median income in high-cost areas.

(iii) Matching portions of funds placed into local or regional housing trust funds.

(iv) Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of Section 34176 of the Health and Safety Code.

(v) Capitalized reserves for services connected to the creation of new permanent supportive housing, including, but not limited to, developments funded through the Veterans Housing and Homelessness Prevention Bond Act of 2014.

(vi) Assisting persons who are experiencing or at risk of homelessness, including providing rapid rehousing, rental assistance, navigation centers, emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.

(vii) Accessibility modifications.

(viii) Efforts to acquire and rehabilitate foreclosed or vacant homes.

(ix) Homeownership opportunities, including, but not limited to, downpayment assistance.

(x) Fiscal incentives or matching funds to local agencies that approve new housing for extremely low, very low, low-, and moderate-income households.

(3) A state or local entity that receives an appropriation or allocation pursuant to this chapter shall use no more than 5 percent of that appropriation or allocation for costs related to the administration of the housing program for which the appropriation or allocation was made.

(c) Both of the following shall be paid and deposited in the fund:

(1) Any moneys appropriated and made available by the Legislature for purposes of the fund.

(2) Any other moneys that may be made available to the department for the purposes of the fund from any other source or sources.

(d) In consultation with stakeholders, the department may adopt guidelines to implement this section, including to determine allocation methodologies. Any guideline, rule, policy, or standard of general application employed by the department in implementing this chapter shall not be subject to the requirements of the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code).

Attachment B: Required Resolution Template

RESOLUTION NO. [insert resolution number]

A RESOLUTION OF THE [INSERT EITHER “CITY COUNCIL” OR “COUNTY BOARD OF SUPERVISORS”] OF [INSERT THE NAME OF THE CITY OR COUNTY] AUTHORIZING APPLICATION FOR, AND RECEIPT OF, Prohousing Incentive Program funds.

WHEREAS, pursuant to Health and Safety Code 50470 et. Seq, the California Department of Housing and Community Development (Department) is authorized to issue Guidelines as part of an incentive program (hereinafter referred to by the Department as the Prohousing Incentive Program or “PIP”); and

WHEREAS the [insert either “City Council” or “County Board of Supervisors”] of [insert the name of the City or County] desires to submit a PIP grant application package (“Application”), on the forms provided by the Department, for approval of grant funding for eligible activities toward planning and implementation activities related to housing and community development as a result of meeting eligibility criteria including but not limited to Prohousing Designation; and

WHEREAS, the Department has issued Guidelines and Application on XXXXXXXXXXXXXXXX in the amount of \$xxxxxxx for PIP;

Now, therefore, the [insert either “City Council” or “County Board of Supervisors”] of [insert the name of the city or county] (“Applicant”) resolves as follows:

SECTION 1. The [insert the authorized designee’s TITLE ONLY] is hereby authorized and directed to submit an Application to the Department in response to the NOFA, and to apply for the PIP grant funds in a total amount not to exceed \$_____;

SECTION 2. In connection with the PIP grant, if the Application is approved by the Department, the [insert the authorized designee’s TITLE ONLY] of the [insert the name of the City or County] is authorized and directed to enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of [\$ enter the dollar amount of the Applicant’s request], and any and all other documents required or deemed necessary or appropriate to evidence and secure the PIP grant, the Applicant’s obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the Guidelines,
and the Standard Agreement provided by the Department after approval. The Application and
any and all accompanying documents are incorporated in full as part of the Standard Agreement.
Any and all activities funded, information provided, and timelines represented in the Application
will be enforceable through the fully executed Standard Agreement. Pursuant to the Guidelines and
in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the
funds for eligible uses and allowable expenditures in the manner presented and specifically
identified in the approved Application.

ADOPTED ON [insert the date of adoption], by the [insert either “City Council” or “County
Board of Supervisors”] of [insert the name of the City or County] by the following vote count:

AYES: NAYS: ABSENT: ABSTAIN:
ATTEST: APPROVED AS TO FORM:

[Signature of Attesting Officer]

APPROVED

[Signature of approval]

Attachment C: Definitions

Capitalized terms shall have the meanings set forth below:

- A. "Department" means the California Department of Housing and Community Development.
- B. "Designated Program Year" means the designated time period as indicated in the Notice of Funding Availability ("NOFA") issued by the Department for each funding round.
- C. "Eligible Applicant" means a city, county, or city and county that is in compliance with applicable housing laws as described in section 202(F) herein.
- D. "Extremely Low-Income Households" has the meaning set forth in Health and Safety Code Section 50106.
- E. "Low-Income Households" has the meaning set forth for lower-income households in Health and Safety Code Section 50079.5.
- F. "Preserved" means units Preserved at affordable housing costs to lower-income households by acquisition of the units or the purchase of affordability covenants and restrictions as described in paragraph (2) of subdivision (c) of Section 65583.1 of the Government Code, except that the city, county, or city and county may have committed assistance at any time during the projection period.
- G. "Program" means the Prohousing Incentive Program implemented by these Guidelines.
- H. "Prohousing Designation" means the Eligible Applicant has fulfilled the criteria codified at CCR Title 25 HCD Div. 1, Chapter 6, Subchapter 6.6, Sections 6600 through 6607, consecutive [prohousing-regulation-text.pdf \(ca.gov\)](https://www.cdph.ca/Programs/OPA/Pages/NR2020-0001.aspx).
- I. "Prohousing Designation Score" means the number of points allocated to a jurisdiction as part of the Prohousing Designation Program for the purpose of determining whether the jurisdiction receives designation, per the regulations codified in the California Code of Regulations Title 25 Housing and Community Development, Division 1, Chapter 6, Subchapter 6.6, Sections 6600 through 6607, Consecutive Prohousing Designation Program.
- J. "Substantially Rehabilitated" means units at imminent risk of loss to the housing stock which are Substantially Rehabilitated and therefore represent a net increase in the community's affordable housing stock as described in paragraph (2) of subdivision (c) of Section 65583.1 of the Government Code, except that the city, county, or city and county may have committed assistance at any time during the projection period.
- K. "Very Low-Income Households" has the meaning set forth in Health and Safety Code Section 5015.

2017 CITY OF UKIAH HOUSING STRATEGY



CITY OF UKIAH HOUSING STRATEGY OVERVIEW

The City of Ukiah will develop programs and tools designed to stimulate the Ukiah housing market. Through a two-part strategy, the City will deploy new funding, analyze zoning policy for regulatory relief, and continue the utilization of successful incentives to encourage additional housing production for affordable (“low- and moderate-income”) and middle-income households. Key components of this strategy are presented below.

1. Affordable Housing Strategy

Ukiah’s affordable housing strategy is targeted at households with incomes of no more than 80% of Area Median Income. Central to this strategy is the creation of a housing trust and revolving loan fund- the Ukiah Housing Trust Fund.



Picture of Sun House Senior Apartments – PEP Housing, October 2017

A. Ukiah Housing Trust Fund (UHTF)

The UHTF will serve as the umbrella for all affordable housing activities, including new and existing housing grants and programs. This provides a centralized and recognizable resource for participating households and affordable housing developers.

Principal funding for the UHTF and its corresponding revolving loan fund is derived from former Redevelopment Agency housing bond proceeds. A majority of this funding is expected to be awarded to affordable housing developers in the form of below market interest rate loans and grants towards the production of housing units. Federal and state programs operated through the UHTF will largely focus on individual households.

B. Activities Funded by the UHTF

Activities funded are expected to include, but may not be limited to, the following:

1. Creation of new affordable units;

2. Purchase of vacant and underutilized land (land assembly) for the purpose of facilitating future affordable housing production
3. Assistance with multi-family housing rehabilitation projects;
4. Conversion of market rate units to affordable housing units;
5. Preservation of existing affordable housing;
6. Construction of accessory dwelling units;
7. First time homebuyer loans;
8. Single-family housing rehabilitation loans; and
9. Predevelopment assistance to non-profit and for-profit developers with project feasibility and preliminary design studies for potential affordable housing projects.

C. UHTF Guidelines and Deployment Allocations

Prior to the launching of the new Housing Trust Fund, Staff will develop UHTF guidelines for City Council review and approval. Included will be recommended deployment allocations for each of the major activities of the UHTF.

D. Marketing and Engagement

Housing Division Staff will design a marketing and engagement approach aligned with existing *Visit Ukiah* and other City of Ukiah marketing strategies. The approach is expected to include the development of marketing materials like informational flyers and handouts and the creation of a new Housing Division webpage. It is anticipated that existing Community Development and Planning Department webpages will be updated during the drafting of the new Housing Division webpage so that Department programs and resources are more synergized.

Included in the marketing and engagement strategy will be a highlight of existing incentives and tools such as the Fee Deferral Program, Title 24 Rebate Program and other energy rebates available to developers.

2. Middle-Income Housing Strategy

Ukiah's Middle-Income Strategy seeks to remove impediments to housing development through regulatory relief and innovative zoning practices.

A. Regulatory Relief Analysis

Staff will investigate zoning ordinances and Ukiah City Code for possible relief and present a report with recommendations to Council. Specific areas of analysis will include the following:

- By-right residential uses in other zoning districts
- Reduction of parking and setback requirements
- Development of an offsite mitigation bank for Low Impact Development (LID)

B. Community Benefit Zoning

This is perhaps the most experimental approach in the City's Housing Strategy. Staff will research possible regulations and policies to establish incentive-based zoning towards encouraging additional housing opportunities affordable to middle income households. A report of findings, with recommendations, will be presented to the Planning Commission for input prior to being presented to City Council. Included will be a short feasibility analysis into utilization of a Neighborhood Pilot Program and Middle Income Citizen Advisory Board.

Prohousing Incentive Program (PIP)

2024 Application for Local Governments



**State of California
Governor, Gavin Newsom**

**Tomiquia Moss, Secretary
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director
Department of Housing and Community Development**

**Megan Kirkeby, Deputy Director
Division of Housing Policy Development**

Final Filing Date: December 31, 2024
651 Bannan Street, Suite 400 Sacramento, CA 95811

Website: <https://www.hcd.ca.gov/grants-and-funding/programs-active/prohousing-incentive-program>

Email: ProhousingIncentive@hcd.ca.gov

Prohousing Incentive Program (PIP) Application Instructions

The applicant is applying to the Department of Housing and Community Development (Department) for a grant authorized under the provisions pursuant to Health and Safety Code Section 50470(2)(C)(i). PIP is designed to encourage cities and counties to achieve Prohousing Designation. Please refer to the PIP Guidelines and August 2024 Notice of Funding Availability (NOFA) for detailed information on eligible uses and awards. If you have questions regarding this application or the PIP Program, email ProhousingIncentive@hcd.ca.gov.

If approved for funding, the PIP application is incorporated as part of your Standard Agreement with the Department. To be considered for funding, all sections of this application, including attachments if required, must be complete and accurate.

Threshold Requirements

In order to be considered for funding, all applicants must submit a complete, signed application to ProhousingIncentive@hcd.ca.gov by December 31, 2024. Pursuant to Section 202 of the PIP Guidelines, all applicants must meet the following threshold requirements to be eligible for funding:

X	An adopted housing element in substantial compliance, as determined by the Department, pursuant to Housing Element Law (Article 10.6 of Gov. Code) in accordance with Government Code section 65585, subdivision (h).
X	Housing Element Annual Progress Report submittal pursuant to Government Code Section 65400 for the current or prior year, as applicable.
X	Prohousing Designation: An awarded or completed Prohousing Designation Application with an authorizing resolution must be submitted prior to or in conjunction with the Applicant's PIP Application. PIP Awards cannot be made until a Prohousing Designation is awarded.
X	A complete application as determined by the Department.
X	An authorizing resolution authorizing submittal of the application to the Program that materially comports with the Program's requirements and is legally sufficient as determined in the Department's reasonable discretion, including an authorized representative. See Attachment B of the PIP Guidelines for required resolution format.
X	Compliance with state and federal housing laws as determined by the sole discretion of HCD.

Demonstration of meeting threshold criteria shall be determined by the Department in its sole and absolute discretion. No documentation of meeting threshold requirements is required in the application unless requested by the Department.

Applicant Information

Applicant	City of Ukiah		
Applicant Agency Type	City		
Mailing Address	300 Seminary Avenue		
City	Ukiah	Zip Code	95482
County	Mendocino		
Website	www.cityofukiah.com		
TIN	94-600446		
Authorized Representative Name	Sage Sangiacomo		
Authorized Representative Title	City Manager		
Phone	707-463-6221	Fax	707-463-6204
Email	ssangiacomo@cityofukiah.com		
Contact Person Name	Jim Robbins		
Contact Person Title	Housing and Grants Manager		
Phone	707-463-6708	Fax	707-463-6204
Email	jrobbins@cityofukiah.com		

As the official designated by the governing body (authorized representative above and in resolution), I hereby certify that, if approved by HCD for funding through PIP, the applicant assumes the responsibilities specified in the NOFA and certifies that the information, statements, and other contents contained in this application are true and correct.

Signature		Date	
Name	Sage Sangiacomo	Title	Cty Manager

Award Amount

Click the dropdown menu to choose a jurisdiction. The geographic category and base award will auto-populate. If the jurisdiction has obtained Prohousing Designation at the time of PIP application submittal, enter in the Prohousing Designation applicant score. Population projections are based on the Department of Finance E-1 January 1, 2024 estimates.
<https://dof.ca.gov/Forecasting/Demographics/estimates-e1/>

Jurisdiction Name	Ukiah	Eligible Base Award	\$ 150,000
Geographic Category	North State and Sierra Nevada	Bonus Award Amount:	\$ 380,000
Prohousing Designation Application Score	38	Total Award	\$ 530,000

Eligible Uses	
Eligible Applicants must use award funds towards any planning or implementation activities related to housing and community development including, but not limited to, any eligible uses pursuant to Health and Safety Code section 50470(b)(2)(D), as described below. Please indicate which of the following the applicant will use award funds toward:	
X	(i) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low, very low, low-, and moderate-income households, including necessary operating subsidies.
X	(ii) Affordable rental and ownership housing that meets the needs of a growing workforce earning up to 120 percent of area median income, or 150 percent of area median income in high-cost areas.
	(iii) Matching portions of funds placed into local or regional housing trust funds.
	(iv) Matching portions of funds available through the Low and Moderate Income Housing Asset Fund pursuant to subdivision (d) of Section 34176 of the Health and Safety Code.
	(v) Capitalized reserves for services connected to the creation of new permanent supportive housing, including, but not limited to, developments funded through the Veterans Housing and Homelessness Prevention Bond Act of 2014.
	(vi) Assisting persons who are experiencing or at risk of homelessness, including providing rapid rehousing, rental assistance, navigation centers, emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
	(vii) Accessibility modifications.
	(viii) Efforts to acquire and rehabilitate foreclosed or vacant homes.
X	(ix) Homeownership opportunities, including, but not limited to, downpayment assistance.
	(x) Fiscal incentives or matching funds to local agencies that approve new housing for extremely low, very low, low-, and moderate-income households.

Summary of Proposed Activities							
Objective	Responsible Party	Est. Cost	Begin	End	Eligible Use Category	Statement of Work Plan	Notes
Multifamily Housing	City of Ukiah	\$530,000	1/1/2026	6/30/2026	i. ii. or ix.	Acquisition of infill parcel(s) for Affordable Housing	incl: pre-development, development, acquisition, rehab., and/or preservation, incl. nec. op. subsid.
Subtask 1	City of Ukiah	\$400	2/1/2026	4/30/2026	i. ii. or ix.	"Comparables" report of eligible parcels	City staff time
Subtask 2	City of Ukiah	\$600	3/1/2026	5/31/2026	i. ii. or ix.	One or more willing seller letters for purchase of parcel or parcels	City staff time
Subtask 3	City of Ukiah	\$10,000	4/31/2026	5/31/2026	i. ii. or ix.	Phase I environmental site assessment (if required)	
Subtask 4	City of Ukiah	\$519,000	1/31/2026	6/30/2026	i. ii. or ix.	Conformed copy of recorded title document	
Notes						Any funds not expended for Subtasks 1, 2, or 3 will be allocated to Subtask 4.	Housing project developed with PIP funds will include an affordability period of 55 years.

RESOLUTION NO. 2024-__**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING APPLICATION FOR, AND RECEIPT OF, PROHOUSING INCENTIVE PILOT PROGRAM FUNDS.**

WHEREAS, pursuant to Health and Safety Code 50470 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue Guidelines as part of an incentive program (hereinafter referred to by the Department as the Prohousing Incentive Pilot Program or “PIP”); and

WHEREAS, the City Council of the City of Ukiah desires to submit a PIP grant application package (“Application”), on the forms provided by the Department, for approval of grant funding for eligible activities toward planning and implementation activities related to housing and community development as a result of meeting eligibility criteria including but not limited to Prohousing Designation; and

WHEREAS, the Department has issued Guidelines and Application on August 15, 2024 in the amount of \$8 million for PIP;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UKIAH “APPLICANT” RESOLVES AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized and directed to submit an Application to the Department in response to the NOFA, and to apply for the PIP grant funds in a total amount not to exceed \$530,000;

SECTION 2. In connection with the PIP grant, if the Application is approved by the Department, the City Manager of the City of Ukiah is authorized and directed to enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$530,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PIP grant, the Applicant’s obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the Guidelines, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement.

Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the Guidelines and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

ADOPTED at a regular meeting of the City Council of the City of Ukiah on this 18th day of December 2024, by the following vote count:

AYES:

NAYS:

ABSENT:

ABSTAIN:

, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Approval of an Application for a 'Demolition Permit' to Remove an Existing Residential Structure Subject to Historical Review, Located at 420 Cooper Lane; APN 003-582-24.

DEPARTMENT: Community Development

PREPARED BY: Katherine Schaefer, Planning Manager, Jesse Davis, Chief Planning Manager

PRESENTER: Katherine Schaefer, Planning Manager

ATTACHMENTS:

1. Application Materials
2. Assessor Building Records (003-582-24)
3. UCC 3016 (Historic Demolition Regulations)
4. Draft Minutes

Summary: The City Council will consider approval of an application for a 'Demolition Permit' to remove an existing residential structure subject to historical review, located at 420 Cooper Lane; APN 003-582-24.

Background: On October 28, 2024, Northern Circle Indian Housing Authority (NCIHA), the property owner and applicant, applied for a 'Demolition Permit' (Attachment 1) to remove the residential structure at 420 Cooper Lane; APN 003-582-24. Based on a review of records from the Mendocino County Assessor, the subject structure was originally constructed in 1953 (Attachment 2). Since the building was constructed over 50 years ago, this demolition permit application is subject to Ukiah City Code Section 3016 (Attachment 3).

NCIHA seeks approval to demolish the existing single-family residential unit and develop an Inter-Tribal Elder Village, which would include 15 dwellings, a recreation center, parking, and green space. The subject property is located within the Medium Density Residential (R-2) District wherein multi-residential units are an allowed use if applicants build to the City's Objective Design and Development Standards (ODDS).

The subject structure is not listed in the Ukiah Historical and Architectural Survey Update (1999), nor is it included in the Ukiah Architectural and Historical Resources Inventory Report (1985).

Discussion: As conveyed in UCC Section 3016(A), additional evaluation is required before demolishing structures older than 50 years to ensure preservation of historically, architecturally, or culturally significant buildings. This review is conducted by the Demolition Review Committee and the City Council. As with similar projects, the first step was for the Community Development Director to review the property and determine that neither of the exceptions listed in subsections B1 or B2 of UCC §3016 apply. These exceptions include:

B1: Buildings posing an immediate threat to public health or safety.

B2: Buildings lacking historical, cultural, or architectural significance, as defined by City guidelines.

As a result of the building's condition, the Demolition Review Committee met on November 22, 2024, to evaluate the structure's historical, architectural, and cultural value in accordance with UCC §3016(E). In formulating its recommendation to the City Council, the Committee considered the application materials and documentation from the Mendocino County Assessor and the Historical Society, using the following criteria, which is supported with additional Staff analysis:

1. The structure does not have any special or particular quality, such as being the oldest, best example, largest, or last surviving of its kind.

Staff analysis: The existing residential structure at 420 Cooper Lane was evaluated by Staff and determined not to possess any special or particular qualities that would render it historically or architecturally significant. It is a standard single-family residential structure, similar to others in the City of that time period. It is neither the oldest nor the best example of its type, nor is it the largest or last surviving structure of its kind within the immediate area. Cooper Lane consists of a mixture of residential structures from various time-periods, including single-family units such as the subject property.

2. The structure does not exemplify or reflect significant elements of the city's cultural, social, economic, political, aesthetic, or architectural history.

Staff analysis: The structure at 420 Cooper Lane does not exemplify or reflect significant elements of the City of Ukiah's cultural, social, economic, political, aesthetic, or architectural history. Its design and construction are typical of its era and lack unique or distinguishing features that contribute to the city's historical narrative. It is also not within any identified local or state historic district. Therefore, the demolition will not result in the loss of a resource considered significant under local, state, or federal preservation criteria.

3. The structure is not strongly associated with persons or events significant in local, state, or national history.

Staff analysis: The structure at 420 Cooper Lane is not strongly associated with persons or events significant in local, state, or national history. While the Cooper family owned the subject property for an extended period, there is no evidence that their activities or contributions were of historical importance. As such, the structure does not meet the criteria for preservation based on association with significant historical figures or events.

After discussion and deliberation, the Demolition Review Committee concluded that the structure did not meet the criteria set forth in UCC §3016(E), and unanimously (4-0, one vacancy) recommended approval of the 'Demolition Permit' to the City Council. A draft copy of the minutes for the Demolition Review Committee meeting of November 22, 2024, is included as Attachment 4.

Recommended Action: Approve the 'Demolition Permit' to remove an existing residential structure subject to historical review, located at 420 Cooper Lane; APN 003-582-24.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No GRANT: No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Matthew Keizer, Chief Building Official

DIVERSITY-EQUITY INITIATIVES (DEI):N/A

CLIMATE INITIATIVES (CI):N/A

GENERAL PLAN ELEMENTS (GP):ED - 6.1 (Regulatory Environment); H-2.a (Provision of the Vacant/Underutilized List)

Approved: 
Sage Sangiacomo, City Manager



City of Ukiah

COMMUNITY DEVELOPMENT
DEPARTMENT

300 SEMINARY AVENUE
UKIAH, CA 95482

BUILDING DIVISION

Email: planning@cityofukiah.com

Web: cityofukiah.com

Phone: 707-467-5786

Fax: 707-463-6204

Inspections: 707-463-6739

Demolition Permit Application and Survey Form (Structures over 50 Years Old Subject to UCC Section 3016)

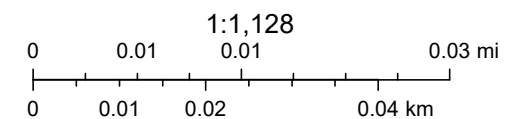
Property Owner: Northern Circle Indian Housing Authority		Applicant: Moriah McGill	
Project Address/Cross Streets: 420 Cooper Lane, Ukiah, CA. 95482		Assessor's Parcel Number: 003-582-24-00	
Zoning District: MDR (R-2)		General Plan Designation:	
Age of Structure: 70 years (1954)		How was age determined: Documents received in acquisition	
Is the property listed on the City of Ukiah Architectural and Historical Resources Inventory? ☒ No ☐ Yes If yes, answer the questions below.			
Is it one of the 200 individually listed properties? ☒ No ☐ Yes			
Is it included on a potential Historic District? ☒ No ☐ Yes		If yes, which one?	
Is it one of the properties not considered worthy of specific analysis? ☒ No ☐ Yes			
Describe the structure's current condition: Vacant Dwelling; pending asbestos remediation (process initiated with County 10/28/24)			
Describe the purpose of the demolition: To develop an Inter-Tribal Elder Village (15 dwellings, rec center, parking, green space)			
Describe all salvageable materials and any salvage plan (attachment separate salvage plan if additional space needed): NCIHA is a Tribally Designated Housing Entity with a property management function; NCIHA's maintenance dept. will salvage the accessible tub, windows, and appliances.			
Can the structure be moved? ☒ No ☐ Yes		Are there plans to move the structure? ☒ No ☐ Yes	
Describe any moving plans (location, timing, etc.): NA			
Describe any unique features of the building or property: NA			
Provide any general comments regarding the historic, architectural, or cultural significance of the building/property: None identified by NCIHA staff			
DATE SUBMITTED: 10/28/2024		APPLICATION NUMBER:	

Vicinity Map



11/14/2024, 3:47:25 PM

- | | | |
|---|---|--|
|  County Boundary |  Private Roads |  Highways |
|  Parcels |  Public Roads | Communities |



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Katherine Schaefer

Street View



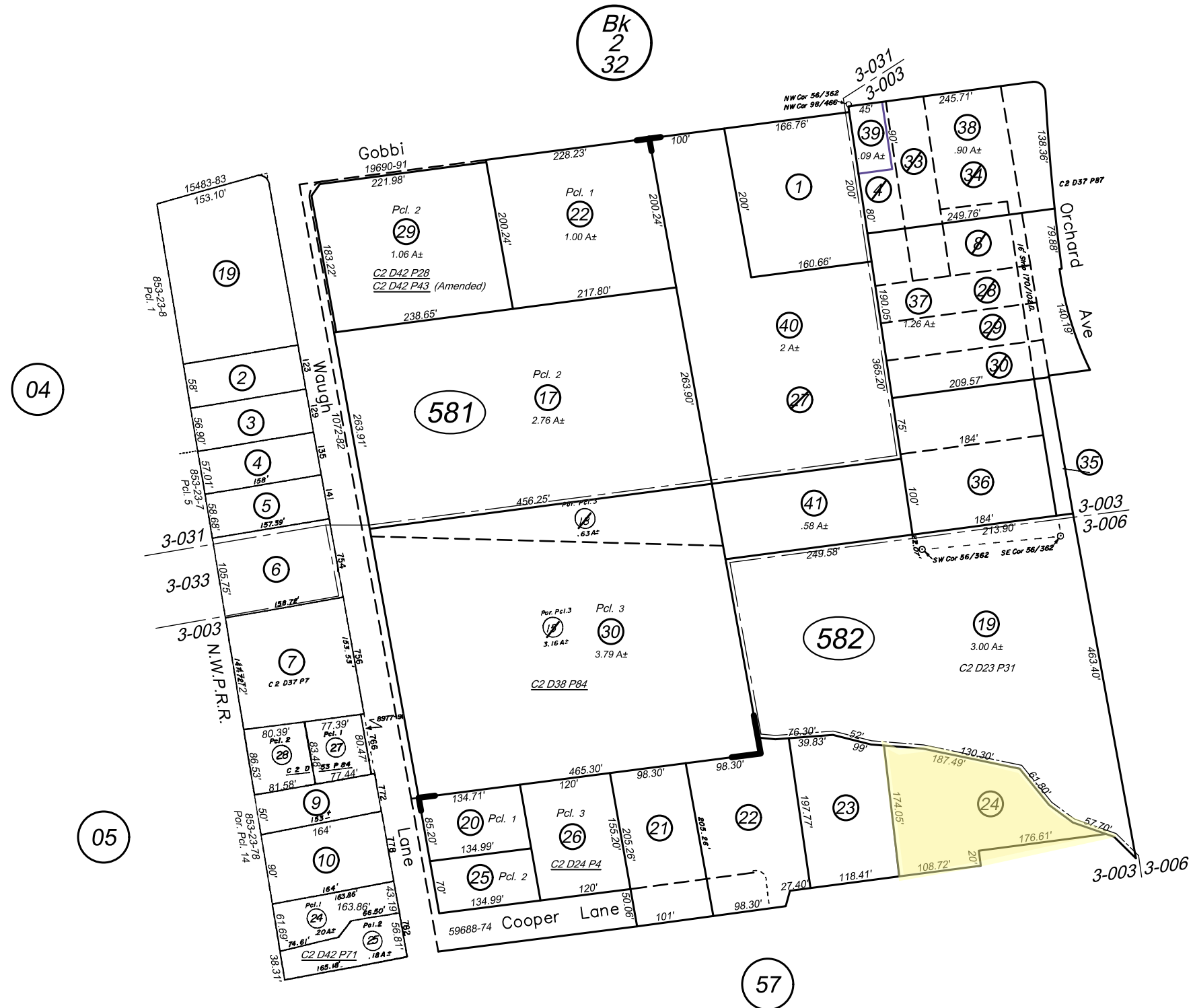
Public Notice posted on Border of Property looking East, and in front of Residence



Photo credit - Sydney Fishman/Bay City News

Residence to be Demolished

3-58



Assessor's Map
County of Mendocino, Calif.
July 5, 2023



BUILDING DIVISION

Email: buildingdivision@cityofukiah.com

Web: cityofukiah.com

Phone: 707-467-5786

Fax: 707-463-6204

Inspections: 707-463-6739

BUILDING PERMIT APPLICATION

Value of Work (\$):	Assessor Parcel Number: 003-582-24-00	Use of Building: Residential
Building Address: 420 Cooper Lane, Ukiah, CA. 95482		
Description of Work: Demolition of existing structure		
Building Owner Name: Northern Circle Indian Housing Authority	Building Owner Email: christine@nciha.org / moriah@nciha.org	Building Owner Phone #: 707-468-1336
Building Owner Mailing Address (Street Number and Name, City, State, Zip Code): 694 Pinoleville Drive, Ukiah, CA. 95482		Customer ID:
Designer Name: NA	Designer Email:	Designer Phone #:
Designer Mailing Address (Street Number and Name, City, State, Zip Code):		Customer ID:
Contractor Name: NA	Contractor Email:	Contractor Phone #:
Contractor Mailing Address (Street Number and Name, City, State, Zip Code):		Customer ID:
LICENSED CONTRACTOR'S DECLARATION: I hereby affirm under penalty of perjury that I am licensed under the provisions of Chapter 9 (Commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect. License Class: _____ License Number: _____		
Contractor Signature:		Date:
OWNER-BUILDER DECLARATION: I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (section 7031.5, Business and Professions Code: Any City or County that requires a permit to construct, alter, improve, demolish, or repair any structure prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (Commencing with section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).): ☐ I, as owner of the property or my employees with wages as their sole compensation, will do ☐ all of or ☐ portions of the work, and the structure is not intended or offered for sale (section 7044, Business and Professions Code: The Contractor's State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.). ☒ I, as the owner of the property, am exclusively contracting with licensed Contractors to construct the project (section 7044 Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon and who contracts for such projects with a licensed Contractor pursuant to the Contractors' State License Law). ☐ I am exempt from licensure under the Contractors' State License Law for the following reason:		

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Signature of Property Owner or Authorized Agent:

Christine De Lossantos

Date:

10/28/2024

WORKERS' COMPENSATION DECLARATION WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES: I hereby affirm under penalty of perjury one of the following declarations:

☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No.: _____

☐ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier:

Policy Number:

Expiration Date:

Name of Agent:

Phone #:

Verified By (City Staff):

CERTIFICATE OF EXEMPTION FROM WORKMAN'S COMPENSATION INSURANCE

☒ I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Signature of applicant:

Christine De Lossantos

Date:

10/28/2024

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name:

California Department of Social Services - Community Care Expansion

Lender's Address:

744 P. Street, Sacramento, CA. 95814

By my signature below, I certify to each of the following:

- I am the property owner or authorized to act on the property owner's behalf.
- I have read this application and the information I have provided is correct.
- I agree to comply with all applicable city and county ordinances and state laws relating to building construction.

Signature of Property Owner or Authorized Agent:

Christine De Lossantos

Date:

10/28/2024

Permit Expiration: This permit expires by limitation is work authorized is not commenced within 180 days or is abandoned for 180 days or more. An inspection is required to verify this, otherwise the Permit will expire. Permits may be extended for 180 days by written request prior to expiration.

Revised 2/10/2014

Revised 10/17/2014 (email and CID)

Revised 2/7/18 MK



Suspect Asbestos Sample Results for Demolition

From: Air Environmental LLC
P.O. Box 294
Santa Rosa, Ca 95402

To: Attn: Moriah McGill
Northern Circle Indian Housing
Authority

Date: 10-25-24

Address: 420 Cooper Ln, Ukiah, CA 95482

Date of testing: 10-18-24

Per your request, Air Environmental performed suspect asbestos bulk sampling at the above referenced location. The purpose of this sample collection was to ascertain the presence or absence of asbestos in the suspect, Presumed Asbestos-Containing Material (PACM) / Asbestos Containing Building Material (ACBM), that will be disturbed during demolition and other work activities.

This sample collection does not include any areas other than the areas and materials listed in this report. If additional hidden materials are found such as transite inside walls or post tension cable sheathing in foundations please stop all work and call us for additional testing. (see attached chain of custody forms and sampling area plan for listed sample locations)

During the course of this asbestos inspection **(53)** bulk samples were collected with the subsequent analysis of **(92)** discrete samples. The samples collected were cataloged on site and then delivered, Via FedEx, to Environmental Testing Laboratories for analysis by Polarized Light Microscopy (PLM¹). **The analysis of the samples showed asbestos present in sample numbers listed on page 2.** (also see attached laboratory report) Air Environmental did not sample materials that were visibly identified as non-asbestos (fibrous glass, foam rubber, wood, etc.).

An asbestos survey consisted of three steps: 1) a visual inspection of the site. 2) a determination of homogeneous areas with suspect surfacing, thermal system insulation, and miscellaneous materials. 3) sampling friable and non-friable suspect materials if found.

Sample Analysis			
Sample #	Location	Description	Asbestos %
B1-B3 layer 2	Pantry & Kitchen Wall	Texture	1.25% Chrysotile
B4-B5 layer 2	Front Room Wall	Texture	1.5% Chrysotile
B14-B15 layer 1	Pantry & Kitchen Floor	Sheet Vinyl	1.5% Chrysotile

Asbestos Information

The Code of Federal Regulations (CFR), 40 CFR 61, Subpart M, National Emissions Standards for Hazardous Air Pollutants (NESHAP) and Federal Occupational Safety and Health Administration (FED OSHA) classify asbestos-containing material (ACM) as any material or product that contains greater than 1% asbestos. Non-friable ACM is classified by NESHAP as either Category I or Category II material defined as follows:

- **Category I** – asbestos-containing packings, gaskets, resilient floor coverings, and asphalt roofing products.
- **Category II** – all remaining types of non-friable asbestos-containing material not included in Category I that when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure.

Regulated asbestos-containing material (RACM), a hazardous waste, is classified as any manufactured material that contains **greater than** 1% asbestos by dry weight and is:

- Friable (can be crumbled, pulverized, or reduced to powder by hand pressure); or
- Category I material that has become friable; or
- Category I material that has been subjected to sanding grinding, cutting or abrading; or
- Category II non-friable material that has a high probability of becoming crumbled, pulverized, or reduced to a powder during demolition or renovation activities.

A homogeneous area shall be determined to contain asbestos based on a finding that the results of at least one sample collected from that area shows that asbestos is present. "Asbestos-containing construction material" (ACCM) means any manufactured construction material which contains more than one tenth of 1 percent asbestos by weight.

More than 50 countries, including the United Kingdom, Australia and all 28 countries of the European Union have banned the use of asbestos. However the U.S. continues to import and use asbestos with no plan for stricter regulations in place. We now know for certain that all forms of asbestos can cause mesothelioma, lung cancer and other chronic respiratory conditions. Although it is highly regulated in the U.S. asbestos continues to be used in hundreds of consumer products as long as it accounts for **less than one percent <1%** of the product by dry weight.

Activities that disturb materials containing asbestos are subject to certain requirements of the Cal/OSHA asbestos standard contained in Title 8, CCR Section 1529. Typically, removal or disturbance of more than 100 square feet of material containing more than 0.1% asbestos must be performed by a DOSH registered asbestos abatement contractor. Materials containing more than 1% asbestos are also subject to NESHAP regulations (40 CFR Part 61, Subpart M). RACM (friable ACM and non-friable ACM that will become friable during demolition operations) must be removed from structures prior to demolition.

Certain non-friable ACM and materials containing 1% or less asbestos may remain in structures during demolition; however, there are waste handling/disposal issues and Cal/OSHA work requirements that may make it cost ineffective to do so. Contractors are responsible for segregating and characterizing waste streams prior to disposal. With respect to potential worker exposure, notification, and registration requirements, Cal/OSHA defines asbestos-containing construction material as material that contains more than 0.1% asbestos (Title 8, CCR 341.6).

The Department of Toxic Substances Control (DTSC) classifies asbestos-containing material as a hazardous waste if it is “friable” and contains one percent (1.0%) or more asbestos as hazardous waste. A friable waste is one that can be reduced to a powder or dust under hand pressure when dry. This classification standard is given in California Code of Regulations, section 66261.24. Because the United States Environmental Protection Agency (U.S.EPA) does not regulate asbestos as hazardous waste under the Resource Conservation and Recovery Act (RCRA), it is considered to be a “non-RCRA, or “California-only” hazardous waste.

Joshua Leard, Nathanael Cowan

Certified Asbestos Consultants

Joshua CA DOSH #21-6967

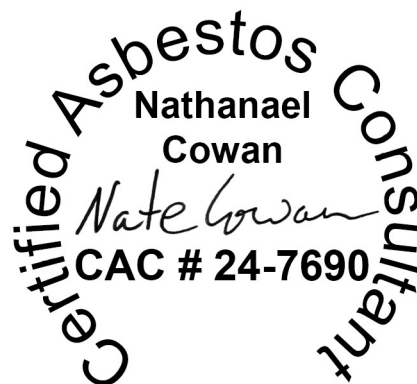
Nathanael CA DOSH #24-7690

Office: 707-408-2080

Joshua Leard: 707-322-3183

Nathanael Cowan: 707-888-3584

CaEnvironmental@Gmail.com



¹ (PLM) Polarized Light Microscopy EPA Method 600/R-93-116

² (NESHAP) National Emission Standards for Hazardous Air Pollutants

Chain of Custody

Air Environmental

PO Box 294, Santa Rosa, Ca 95402
707-408-2080 - CaEnvironmental@gmail.com

Page 1 of 4

LEGAL DOCUMENT - PLEASE PRINT LEGIBLY

For Lab Use Only

Lab No. 273405

Accept ☒ Reject ☐

Contact Information		Project Information	
Company: Air Environmental	Phone: 707-408-2080	Project Name:	
Contact: Josh Leard	Cell Phone:	Project Location:	420 Cooper Ln Vukiah, CA 95482
Account #:	E-mail: CaEnvironmental@gmail.com		
SAMPLED BY: Name: JL, NC, PT, RC	Date: 10-18-24		

RELINQUISHED BY	DATE & TIME	VIA	RECEIVED BY	DATE & TIME
<u>Rain</u>	10-18-24	Fedex	<u>[Signature]</u>	10/22/24
<u>Rain</u>	4 pm			

REQUESTED SERVICES (Please ☒ the Appropriate Boxes)						TURNAROUND TIME						
PLM ☒ Bulk Analysis (EPA 600/R-93/116) ☐ 400 Point Count		PCM ☐ NIOSH 7400 TEM ☐ Air - AHERA		Mold ☐ Air Sample ☐ Tape Lift		Soot ☐ Tape Lift Analysis		Bacteria ☐ Swab Analysis		Drug ☐ Methamphetamine ☐ Fentanyl		☐ Rush ☐ Same Day ☐ 24 - Hour ☒ 3 - Day ☐ 5 - Day

o. h. r.

Sample ID	☒ To Be Analyzed	Lab ID	Description	Volume	☒ Stop @ 1st Pos	Comments / Notes
B1	☒	1711376	Pantry Wall Drywall + Texture		☒	<10% Point
B2	☐	377	Kitchen " "		☐	"
B3	☐	378	" Ceiling " "		☐	"
B4	☐	379	Front Room Wall Drywall + Texture		☒	"
B5	☐	380	Master Bedroom Ceiling " "		☒	<10% Point
B6	☐	381	Bedroom 2 Wall " "		☐	"
B7	☐	382	Bedroom 3 Ceiling " "		☐	"
B8	☐	383	Hall Bathroom Wall " "		☐	"
B9	☐	384	Living Room Ceiling 12x12 Acoustic Tiles		☒	"
B10	☒	385	" " " " " "		☒	

Chain of Custody

Air Environmental
P.O. Box 294, Santa Rosa, Ca 95402
707-408-2080

Legal Document

Page 2 of 4

For Lab Use Only

Lab No. 273405

Accept Reject

Project Information

Company: Air Environmental

Project Location: 420 Cooper Ln, Ukiah, CA 95482

Sample ID	☒ To Be Analyzed	Lab ID	Description	Volume / Area	Stop @ 1st Pos	Comments / Notes
B11	☒	1711386	Laundry Room Wall Drywall + Texture		☒	<10% Point
B12	☐	387	" " " " "		☐	"
B13	☐	388	" " Ceiling " "		☒	"
B14	☐	389	Pantry Floor Vinyl Sheeting + Mastic		☒	
B15	☐	390	Kitchen " " " "		☒	
B16	☐	391	Hall Bathroom Floor Vinyl 12x12s + Mastic		☒	
B17	☐	392	" " " " " "		☒	
B18	☐	393	Master Bedroom Floor Vinyl Sheeting + Mastic		☒	
B19	☐	394	" " " " " "		☒	
B20	☐	395	Master Bathroom Floor Vinyl 9x9 + Mastic		☒	
B21	☐	396	" " " " " "		☒	
B22	☐	397	Front Room Floor Vinyl Sheeting + Mastic		☒	
B23	☐	398	" " " " " "		☒	
B24	☐	399	Hall Bathroom Wall Vinyl Base + Mastic		☒	
B25	☐	400	Master " " " " "		☒	
B26	☐	401	Master Bathroom Wall Particle Board Tile Veneer		☒	
B27	☐	402	" " " " " "		☒	
B28	☐	403	Hall Bathroom Wall Tile + Grout		☒	
B29	☒	404	" " " " " "		☒	
	☐				☐	

Q. hy

Chain of Custody

Air Environmental
P.O. Box 294, Santa Rosa, Ca 95402
707-408-2080

Page 3 of 4

For Lab Use Only

Lab No. _____
Accept Reject

Legal Document

Project Information

Company: Air Environmental

Project Location: 420 Cooper Ln, Ukiah, CA 95482

Sample ID	☒ To Be Analyzed	Lab ID	Description	Volume / Area	Stop @ 1st Pos	Comments / Notes
B30	☒	1711405	Front Room Floor Carpet + Mastic		☒	
B31	☐	406	Walk Through Closet " "		☒	
B32	☐	407	Bedroom 2 Closet Floor Sheet Vinyl		☒	
B33	☐	408	" " " " " "		☒	
B34	☐	409	Detached Garage Wall Drywall		☒	
B35	☐	410	" " " "		☒	
B36	☐	411	House Roof Shingles + Paper		☒	
B37	☐	412	" " " "		☒	
B38	☐	413	Detached Garage Roof Shingles + Paper		☒	
B39	☐	414	" " " "		☒	
B40	☐	415	Garage Concrete Slab		☒	
B41	☐	416	" " "		☒	
B42	☐	417	Sheds Concrete Slab		☒	
B43	☐	418	" " "		☒	
B44	☐	419	Concrete Sidewalk		☒	
B45	☐	420	" "		☒	
B46	☐	421	Exterior Brick + Mortar		☒	
B47	☐	422	" " "		☒	
B48	☐	423	Concrete Footing		☒	
B49	☒	424	" "		☒	

O. My

Air Environmental
P.O. Box 294, Santa Rosa, Ca 95402
707-408-2080

Page 4 of 4

For Lab Use Only

Lab No. _____

Accept	Reject
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Legal Document

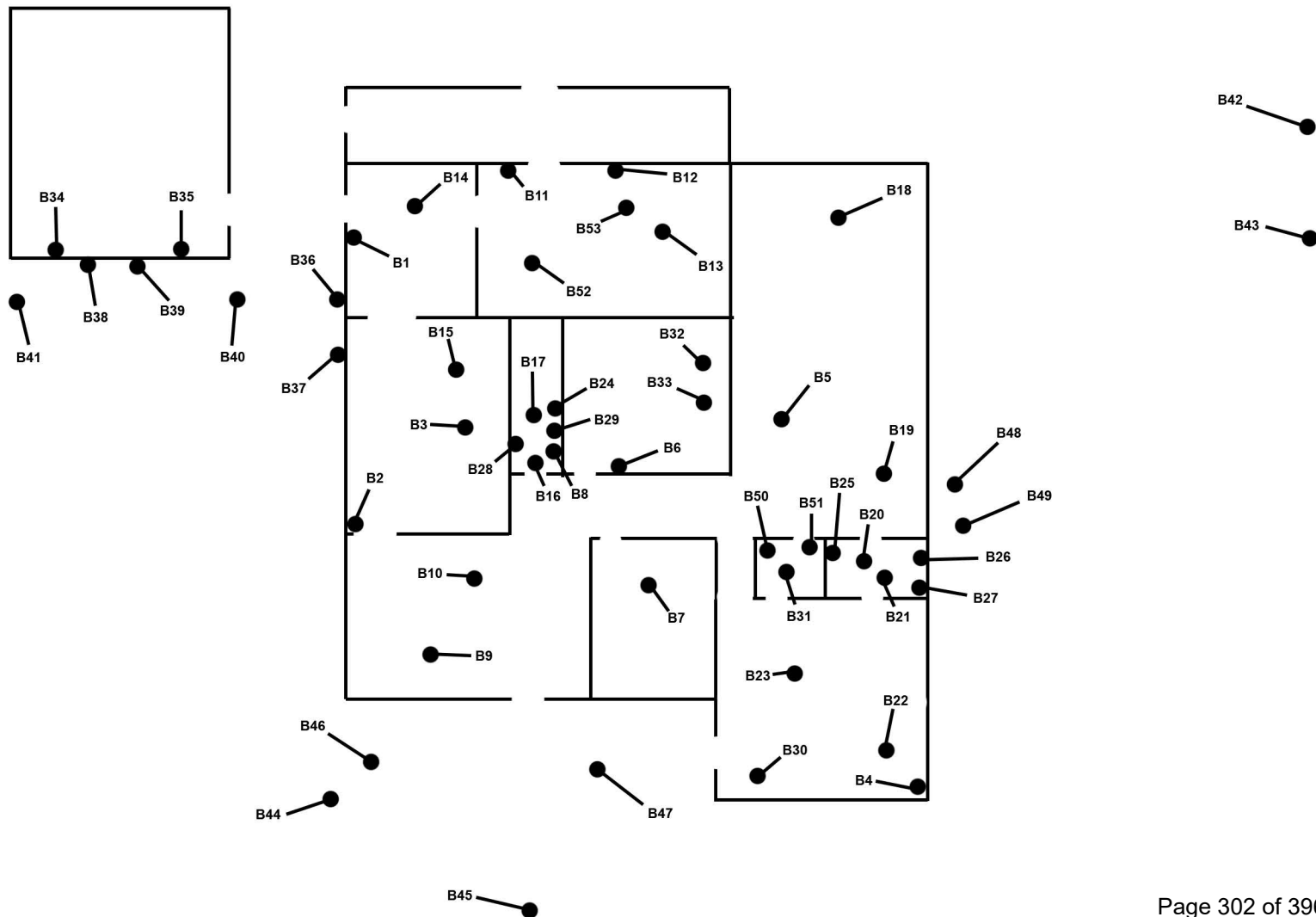
Project Information

Company: Air Environmental

Project Location: 420 Cooper Ln, Ukiah, CA 95482

[illegible]

Q. Jan 1997



PROJECT REVIEW REFERRAL

Please provide comments by: November 15th 2024

The City of Ukiah Community Development Department is soliciting input on the project described below for use in the staff analysis, CEQA document, and public hearing documents. Please identify any questions you have or missing information you need to complete your review, as well as suggested Conditions of Approval.

TO:			
☒	City Planning Manager	☐	
☒	City Building Official	☐	
☒	City Public Works Dept.	☐	
☒	Ukiah Valley Fire Authority	☐	
☒	City CDD Director	☐	
☒	Historical Society of Mendocino County	☐	
☒	Mendocino County Assessor	☐	
☒	City Electrical Utility	☐	
☐		☐	
☐		☐	
☐		☐	
☐		☐	Other:
FROM PROJECT PLANNER: Katherine Schaefer, Planning Manager			

PROJECT INFORMATION:	
Project Name & Permit #:	Historical Structure Demolition Permit File No. 24-001454
Site Address & APN:	420 Cooper Lane, Ukiah, CA (APN 003-582-24)
General Plan:	MDR - Medium Density Residential
Zoning:	R2 - Medium Density Residential
Airport Compatibility Zone:	3 (Inner Turning Zone)
Date Filed:	10/29/24
Resubmittal:	
Date Referred:	11/5/24
Prev. Projects on Site (include file #)	
Applicant/Agent Name:	Moriah McGill
Phone:	707-367-0473
Email:	Moriah@nciha.org
Project Summary: Demolition of an existing structure at 420 Cooper Lane. See attached details.	

Please indicate whether you have comments and sign and date below. Return this Project Referral Form by the date noted above to the Project Planner listed.

Name and Affiliation/Department (please print) MAX BRAZILL / UKIAH POLICE DEPT.

☒ No Comment

☐ Comments / Conditions of Approval Attached

Max Brazill
Signature

11/7/24
Date

PROJECT REVIEW REFERRAL

Please provide comments by: November 15th 2024

The City of Ukiah Community Development Department is soliciting input on the project described below for use in the staff analysis, CEQA document, and public hearing documents. Please identify any questions you have or missing information you need to complete your review, as well as suggested Conditions of Approval.

TO:			
☒	City Planning Manager	☐	
☒	City Building Official	☐	
☒	City Public Works Dept.	☐	
☒	Ukiah Valley Fire Authority	☐	
☒	City CDD Director	☐	
☒	Historical Society of Mendocino County	☐	
☒	Mendocino County Assessor	☐	
☒	City Electrical Utility	☐	
☐		☐	
☐		☐	
☐		☐	
☐		☐	Other:
FROM PROJECT PLANNER: Katherine Schaefer, Planning Manager			

PROJECT INFORMATION:	
Project Name & Permit #:	Historical Structure Demolition Permit File No. 24-001454
Site Address & APN:	420 Cooper Lane, Ukiah, CA (APN 003-582-24)
General Plan:	MDR - Medium Density Residential
Zoning:	R2 - Medium Density Residential
Airport Compatibility Zone:	3 (Inner Turning Zone)
Date Filed:	10/29/24
Resubmittal:	
Date Referred:	11/5/24
Prev. Projects on Site (include file #)	
Applicant/Agent Name:	Moriah McGill
Phone:	707-367-0473
Email:	Moriah@nciha.org
Project Summary:	Demolition of an existing structure at 420 Cooper Lane. See attached details.

Please indicate whether you have comments and sign and date below. Return this Project Referral Form by the date noted above to the Project Planner listed.

Name and Affiliation/Department (please print) Elizabeth Gonzalez, Appraiser 2, Mendocino County Assessor's Office

- ☒ No Comment
☐ Comments / Conditions of Approval Attached

Elizabeth Gonzalez

11/8/2024

Signature

Date



City of Ukiah

COMMUNITY DEVELOPMENT
DEPARTMENT

300 SEMINARY AVENUE
UKIAH, CA 95482

BUILDING DIVISION

Email: planning@cityofukiah.com

Web: cityofukiah.com

Phone: 707-467-5786

Fax: 707-463-6204

Inspections: 707-463-6739

Release of Property Information Form

Date: 10/28/2028

To: Mendocino County Assessor's Office

Attn: Mendocino County Property Appraiser

501 Low Gap Road, Room 1020

Ukiah, CA 95482

From (Property Owner):

Northern Circle Indian Housing Authority

Re: Assessor's Parcel No:

003-582-24-00

Street Address:

420 Cooper Lane, Ukiah, CA. 95482

This is to authorize your office to release all information regarding the above listed property to the City of Ukiah Planning and Community Development Department.

Christino De Los Santos
Property Owner Signature

10/28/2024
Date

From: [Elizabeth Gonzalez](#)
To: [Katherine Schaefer](#)
Subject: RE: Agency Review & Referral Request - 420 Cooper Street (Structure > 50 Years of Age)
Date: Friday, November 8, 2024 10:03:26 AM
Attachments: [image002.png](#)
[image004.jpg](#)
[image006.png](#)
[image001.png](#)
[image007.jpg](#)
[Project Referral Response Form 420 Cooper Lane.pdf](#)

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hello Katherine,

Attached to this email is the referral packet request. Reviewing our building records, the single-family residence on 420 Cooper Lane was built in 1953.

Let me know if you need any more information from the Assessor's office.

Have a wonderful weekend,

Elizabeth Gonzalez

Real Property Appraiser 2
Mendocino County Assessor's Office
Katrina Bartolomie, Assessor
501 Low Gap Road, Room 1020
Ukiah, CA 95482
Direct (707) 234-6805
gonzaleze@mendocinocounty.gov

From: Katherine Schaefer <KSchaefer@cityofukiah.com>
Sent: Tuesday, November 5, 2024 4:08 PM
Subject: Agency Review & Referral Request - 420 Cooper Street (Structure > 50 Years of Age)

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Please review and respond to the attached project referral request from the City of Ukiah

for:

Structure > 50 Years of Age – Demolition

420 Cooper Lane; (APN 003-582-24)

File No. #24-001454

Proposed Project: On October 29, 2024, the applicant submitted a permit request to demolish a roughly 70-year-old vacant residential structure to develop an Inter-Tribal Elder Village to include 15 dwellings, a recreation center, parking and green space. Since the building is over 50 years old, this request is subject to a particular review process in accordance with [Ukiah City Code Section 3016](#). For reference, the subject structure is not listed on the City's Ukiah Historical and Architectural Survey Update (1999), nor is it included in the Ukiah Architectural and Historical Resources Inventory Report (1985).

Referral Deadline – 3pm, Friday 11/15/24: Please respond directly to Planning Division Staff by providing written comments on the referral request packet (attached). Separate written correspondence is also acceptable. If you will require additional time to review past the deadline, please let me know. The project will be heard before the Demolition Review Committee followed by the City Council on dates TBD. Your review and response to this project referral are appreciated.

Should you have any questions or require further information, please do not hesitate to reach out. Thank you for your attention to this matter.

Sincerely,



Katherine Schaefer

Planning Manager

Department of Community Development

300 Seminary Avenue, Ukiah, CA 95482

P: 707.463.6203

[//www.cityofukiah.com/community-development](http://www.cityofukiah.com/community-development)

Disclaimer

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RESIDENTIAL PROPERTY APPRAISAL RECORD

NAME OF PROPERTY COOPER DONNA MITTEE

ADDRESS 420 COOPER Lane

PARCEL 3-582-24
3-003

COMMUNITY (H) UKiah OIR2

SUBDIVISION _____

BLK. _____

LOT. _____

SHEET 1 of 2 SHEETS

CHARACTER OF SUBJECT PROPERTY

USE	TOPOGRAPHY	LAND IMPS.	BUILDING
☒ Single	☒ Level	☐ Sidewalk	Class: <u>DS.5</u>
☐ Double	☐ Low	☐ Curb	Built: <u>1954</u>
☐ Duplex	☐ High	☐ Gutter	Stories: <u>1</u>
☐ Flat	☐ Hill	☐ Pavement	Area: <u>1668</u>
☐ Apartment	☐ Bank	☒ Proper	
☐ Zoning:	☐ Slope	☐ Orn. Lights	Typical

CHARACTER OF NEIGHBORHOOD

USE	TOPOGRAPHY	TREND
☒ Residential	☒ Level	☒ Developing
☒ Single	☐ Slope	☐ Stationary
☐ Income	☐ Undulating	☐ Declining
☐ Area	☐ Marsh	☐ Blighted
☐ Spotted	☐ Hilly	
☐ Ribbon		

UTILITIES

☒ All Installed	☐ Undergroud	☐ Retain. Wall	☐ Parkway	☐ Under Imp.
	☐ Poles, Rear		☐ Park'g Trees	
	☐ Poles, Front	☒ View A		

Zoning:				
Desirability: A	Planning: A	Utilities: A	Com. Cent'rs:	Typ. No. Stories:
Stability: A	Land Imps.: A	Transp.: NA	Date Imps.:	Bldg. Rest.:

HE'71 SUMMARY

Assessment Year	1966	1967	1968	1974	1978	1978	19	19	19
Appraiser	<u>JB</u>		<u>GB</u>	<u>DL</u>	<u>DTM</u>				
Date	<u>12/21/66</u>		<u>12-8-67</u>	<u>5-74</u>	<u>10-77</u>				
Improvement Replacem't Cost	<u>10110</u>		<u>17760</u>	<u>24550</u>	<u>40680</u>				
Improvement R.C.L.N.D.	<u>10110</u>		<u>15200</u>	<u>20620</u>	<u>32540</u>				
Land Value	<u>1000</u>		<u>3600</u>	<u>5600</u>	<u>15000</u>				
Total Property R.C.L.N.D.	<u>11110</u>		<u>18800</u>	<u>26220</u>	<u>47540</u>				
Capitalized Earning Ability									
Indicated Sale Price									
Listed Price									
Market Approach					<u>49000</u>				

APPRAISAL

Total Property Value	<u>11100</u>	<u>13120</u>	<u>18800</u>	<u>26200</u>	<u>49000</u>	<u>34610</u>			
Land Value	<u>1000</u>	<u>1000</u>	<u>3600</u>	<u>5600</u>	<u>15000</u>	<u>7400</u>			
Improvement Value	<u>10100</u>	<u>12120</u>	<u>15200</u>	<u>20600</u>	<u>34000</u>	<u>27210</u>			

ASSESSED VALUES

Land	<u>250</u>	<u>250</u>	<u>900</u>						
Improvements	<u>3030</u>	<u>3030</u>	<u>3800</u>						
Total Property	<u>3280</u>	<u>3280</u>	<u>4700</u>						

Entered 3 NOTIFIED 1966 NOTIFIED 1968

350 N 136

RESIDENTIAL BUILDING RECORD

 PARCEL 3-582-24
 SHEET 2 OF 2 SHEETS

ADDRESS 420 Cooper Lane (East end)

DESCRIPTION OF BUILDING Wm. L. Carne

CLASS & SHAPE	CONSTRUCTION	STRUCTURAL	EXTERIOR	ROOF	LIGHTING	AIR CONDITION	ROOM AND FINISH DETAIL							
D-5.5C ARCHITECTURE	Light	X Frame	Stucco on	Flat 4 Pitch	Wiring	Heating: Cooling:	ROOMS	FLOORS	FLOOR FINISH	TRIM	INTERIOR FINISH			
	Sub-Standard	X 2"x4"-16ac		X Gable 4	K.T. Conduit	X Forced Refrig.	B	1	2	Material	Grade	Walls	Ceilings	
1 Stories	Standard	Sheathing	X Siding 1"x6"	Hip 4	B X Cable	Gravity Atmos.	All					Two/pl	Sh Rb	Sh Rb
TYPE	Above-Standard	Block	1 R/S	Shed 4	Fixtures	Cleaning Humid.	Ent. Hall							
USE	Special	B&B. T&G.		Cut Up	Few Cheap	Central Zone/Un.	Living	1						
DESIGN	FOUNDATION	Adobe	Shakes	X 2x4-24	Many Special	X Elect. (1)	Dining							
X Single	X Concrete	X Floor Joist	B&B. T&G.	Gutters		Radiant (1)	Bed	3						
Double	Reinforced	X 1st: 2"x6"-16ac			PLUMBING	1 Gas Wat. Fan	Bed							
Duplex	Brick	2nd: "x" - ac	Brick	Shingle	Floor X Good									
Apartment	Wood	X Sub Floor C/r	Stone	Shake		Oil Burner	Famil.	1						
Flat-Court	Piers	Concrete Floor	WINDOWS	Tile	Fixtures	M-B.T.U.								
Motel			X D.H. X Casement	Tile Trim	X Water Heater	M-B.T.U.								
			Insulated Ceilings	Metal Sash	Composition	Fireplace	Kitchen	1						
Units	Light X Heavy	Insulated Walls	X Screens	X Compo. Shingle	Gas X Elect.		Drain Bd.	Material: (H) 6	Lqth: 15 Ft.	Splash: 12'				

CONSTRUCTION RECORD

EFFECT. APPR. NORMAL % GOOD RATING (E, G, A, F, P)

BATH DETAIL

Permit No.	For	Amount	Date	YEAR	APPR. YEAR	Age	Remaining Life	Table	%	Cond.	Arch. Attr.	Func. Plan	Con-form.	Storage Space	Work-ship	FI. No.	FINISH	FIXTURES	SHOWER					
																	Floors	Walls	Wc. La. Tub.	Type	Grade	St. D.T.G.D.	Finish	
				1953	1953	0				G	E	G	A	A	A	A	1	Line	S. R.	X X X	M	A	X	
				1954	1968	14	46	260	86	A	A	A	A	A	A	A	1	"	"	X X	"	"	X	
				54	74	20	41	260	77	A														
					78	24	37	260	71															

SPECIAL FEATURES

Book Cases	Built-in Beds	Venetian Blinds
X Dishwasher		

90%-58 COMPUTATION

Appraiser & Date	4-10-53	6-26-56	1/22/58 B	12/21/66. B	GB 12-8-67	DL 4/74	DTA 10-77	Unit Cost	Cost
Unit	Area	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost
Hondo	1668	3.90	3244	360	4497	5.10	8506	8.10	13510
Garage	504	1.75	378	160	806	1.60	806	3.00	1510
C-C-P	256			186	197	1.70	734	2.50	640
Heat							60		100
ex-phumh									200
C-ep	176								500
cone	1760								700
									3.50
									620
									390
									690
									6.50
									1140
									.50
									880
									60
									1060
									1.00
									1760
TOTAL		362.2		5500		10106		10110	17760
NORMAL % GOOD		100		100		100		100	86
R.C.L.N.D.				5500		10106		10110	15200
									24550
									40680
									840
									065
									80
									20620
									32540

TRANSACTION RECORD

RENTALS

CAPITALIZED EARNING ABILITY

LAND VALUE COMPUTATION

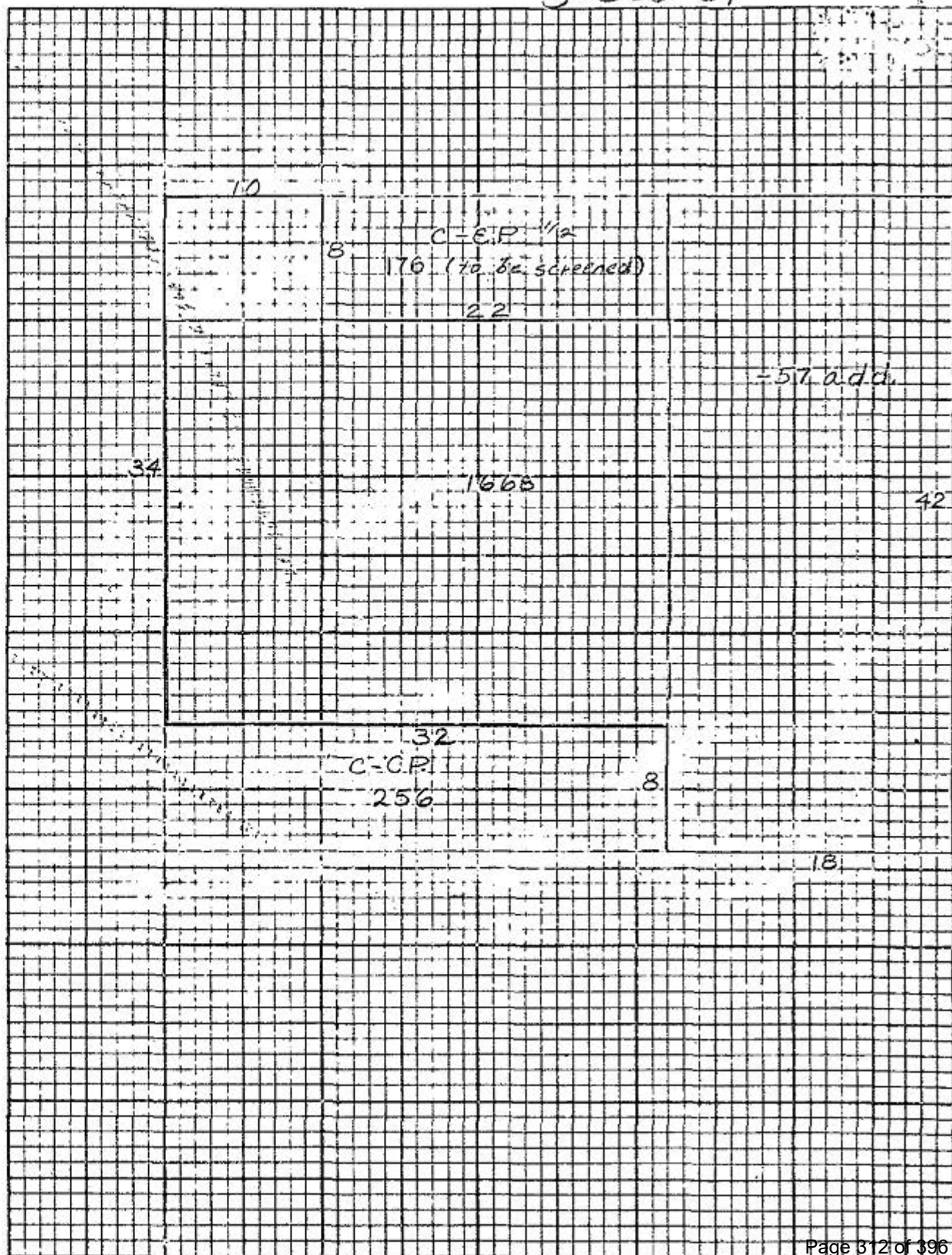
COMPUTATION OF MODIFYING FACTOR

Page 311 of 396

3-582-24

COMPUTATIONS

Remarks: House plain



TRANSACTION RECORD

REMARKS

RENTALS

CAPITALIZED EARNING ABILITY

LAND VALUE COMPUTATION

COMPUTATION OF MODIFYING FACTOR

Page 313 of 396

RESIDENTIAL PROPERTY APPRAISAL RECORD

NAME OF PROPERTY COOPER DONNA MITTEE

ADDRESS 420 COOPER Lane

SUBDIVISION

BLK.

LOT.

PARCEL 3-582-24

3-003

COMMUNITY (H) UKiah OIR2

SHEET 1 of 2 SHEETS

CHARACTER OF SUBJECT PROPERTY

USE	TOPOGRAPHY	LAND IMPS.	BUILDING
☒ Single	☒ Level	☐ Sidewalk	Class: <u>DS.5</u>
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☐ Apartment	☐ Bank	☒ Proper	
☐ Zoning:	☐ Slope	☐ Orn. Lights	Typical

UTILITIES	Fill	Park. Strip	Over Imp.
☒ All Installed	☐ Retain. Wall	☐ Parkway	☐ Under Imp.
	☐ Poles, Rear	☐ Park'g Trees	
	☒ Poles, Front	☒ View A	

CHARACTER OF NEIGHBORHOOD

USE	TOPOGRAPHY	TREND
☒ Residential	☒ Level	☒ Developing
☒ Single	☐ Slope	☐ Stationary
☐ Income	☐ Undulating	☐ Declining
☐ Area	☐ Marsh	☐ Blighted
☐ Spotted	☐ Hilly	
☐ Ribbon		

Zoning:	GENERAL
☐ Zoning:	☒ View A
Desirability: <u>A</u>	Planning: <u>A</u>
Stability: <u>A</u>	Utilities: <u>A</u>
Land Imps.: <u>A</u>	Com. Cent'rs: <u>NA</u>
	Transp.: <u>NA</u>
	Date Imps.: <u>NA</u>
	Typ. No. Stories: <u>NA</u>
	Bldg. Rest: <u>NA</u>
	Built-up %: <u>NA</u>

HE'71 SUMMARY

Assessment Year	1966	1967	1968	1974	1978	1978	19	19	19
Appraiser	<u>JB</u>		<u>GB</u>	<u>DL</u>	<u>DTM</u>				
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Capitalized Earning Ability									
Indicated Sale Price									
Listed Price									
Market Approach					<u>49000</u>				

APPRAISAL

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Improvement Value	<u>10100</u>	<u>12120</u>	<u>15200</u>	<u>20600</u>	<u>34000</u>	<u>27210</u>			

ASSESSED VALUES

Land	<u>250</u>	<u>250</u>	<u>900</u>						
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Entered 3 NOTIFIED 1966 NOTIFIED 1968

350 N 136

§3016 MODIFICATIONS TO THE CALIFORNIA BUILDING CODE

A. The section of the California building code, relating to applications for building permits is modified to require in an application to demolish a building, the date when the building was first constructed, if known. The terms "demolish" or "demolition", as used in this section, shall mean: 1) the tearing down of all or part of a building or 2) the cumulative alteration of a building pursuant to one or more building permits issued over a five (5) year period, where fifty percent (50%) or more of the structural or exterior components of the building are removed or replaced. The review required by this section shall occur with the application for the permit that: 1) results in the tearing down of all or part of the building or 2) authorizes the cumulative alteration of the building that equals or exceeds the specified percentage.

B. The section of the California building code, relating to the issuance of a building permit, is modified to require that, as to buildings constructed fifty (50) years or more prior to the date of application, the director of planning or his/her designee shall determine whether:

1. The building is an accessory building such as, but not limited to, a garage, storage shed, or carport, whether attached or detached to a main building; except that certain accessory buildings, such as carriage houses, which are presumed to have historic or architectural significance shall be subject to further review as provided in subsection D of this section, unless the building is subject to demolition under subsection B2 of this section.
2. Immediate demolition of the building is necessary to protect the public health or safety and the failure to immediately demolish the building would constitute a serious threat to the public health or safety.

C. If subsection B1 or B2 of this section applies to the building, no further review shall be required under this section and the permit shall be issued in accordance with the provisions of the California building code.

D. If the planning director finds that neither of the exceptions in subsection B1 or B2 of this section applies to the building, a building permit to demolish a building shall be subject to further review in accordance with this section. The planning director shall transmit the proposal to the demolition review committee, or other official reviewing body established by the city council, for review, comment, and a recommendation to the city council. Once the demolition review committee formulates a recommendation

concerning the disposition of the proposed permit, the planning director shall schedule and duly notice the matter for a public hearing and decision by the city council. The public noticing shall indicate the day, time, place, and purpose of the public hearing, and how additional information about the subject matter can be obtained. The public noticing shall be accomplished in the following manner:

1. Publication in a newspaper of general circulation in the city at least ten (10) days prior to the hearing.
2. Mailing or delivery at least ten (10) days prior to the hearing to the owner(s) of the subject property, or his/her agent, and to the project applicant, if the applicant is not the owner.
3. First class mail notice to all owners (as shown on the latest available Mendocino County tax assessor's equalized assessment roll) of property within three hundred feet (300') of the subject property.

E. In reviewing proposed permits, and formulating recommendations to the city council, the demolition review committee shall consider any information provided during the meeting, and shall use the following criteria. The structure:

1. Has a special or particular quality such as oldest, best example, largest, or last surviving example of its kind; or
2. Exemplifies or reflects special elements of the city's cultural, social, economic, political, aesthetic, or architectural history; or
3. Is strongly identified with persons or events significant in local, state, or national history.

F. If the demolition review committee finds that any of the criteria listed in subsection E of this section apply to the building proposed for demolition, it shall recommend denial of the permit to the city.

G. 1. The city council shall conduct a public hearing pursuant to subsection D of this section to consider the recommendation of the demolition review committee, and to determine if any of the criteria listed in subsection E of this section apply to the building proposed for demolition. If the city council determines that any one of the criteria applies, it shall make a corresponding finding to that effect.

2. At the hearing, the applicant shall have the opportunity to present evidence that a viable market does not exist for the building, taking into account the condition of the building, the probable cost to put the building into marketable condition, and

the uses of the property allowed under existing or probable future zoning regulations. The city council shall consider such evidence offered by the applicant and any other information presented at the meeting by any interested party or by staff, to determine whether or not a viable market exists. "Viable market" means that it is reasonably likely that the building could be sold within a commercially reasonable period of time for more than the seller would be required to invest in the purchase of the property and preparing the property for sale, or that the property could produce a reasonable return on the amount of money it would take to purchase the property and prepare the building for income producing purposes. "Reasonable return" means the average rate of return on real estate investments in the Ukiah Valley.

3. If the city council determines that a viable market exists:

a. It shall so notify the building official who shall not issue the permit. The city council shall determine whether a viable market exists based on substantial evidence presented at the hearing, or, it may assume that a viable market exists, if the applicant fails to present substantial evidence that a viable market does not exist;

b. Not more than once within any twelve (12) month period, the applicant may submit a new application for a permit and the city council may reconsider whether a viable market exists:

(1) Upon a showing by the applicant that market conditions have changed;
or

(2) Based upon new information that in the exercise of reasonable diligence the applicant could not have produced at the first hearing.

4. If the city council determines, based on substantial evidence, that a viable market does not exist, the issuance of the permit shall be stayed for a period of ninety (90) days.

a. During that ninety (90) day period, the city shall do the following:

(1) Determine whether other alternatives to demolition exist, which are acceptable to the applicant, that would preserve the historic, architectural or cultural significance of the building;

(2) Determine whether funds are available from any private source for the acquisition and preservation of the building through a negotiated purchase

on terms acceptable to the applicant; or

(3) If sufficient funds are available from any private source and a negotiated purchase is not possible, determine whether to acquire the building through eminent domain.

b. If within the ninety (90) days, the city does not reach agreement with the applicant or commence acquisition of the building, the building official may issue the permit in accordance with the provisions of the California building code.

c. If within the ninety (90) day period, the city either: 1) reaches agreement with the applicant or 2) commences acquisition of the building, the building official shall not issue the permit.

d. However, the building official shall continue to process the application for the permit in accordance with the California building code, if the city and the applicant terminate their agreement or the city fails to diligently pursue or abandons acquisition of the building.

e. The city manager or his/her designee shall inform the building official whenever the city and the applicant terminate their agreement or the city fails to diligently pursue or abandons acquisition of the building.

f. If the building official has issued a demolition permit under this subsection and the permittee applies to extend the permit an additional one hundred eighty (180) days in accordance with the applicable provisions of the California building code then in effect, the building official shall refer the application to the city manager for an initial determination as to whether market conditions have changed. The city manager shall make the determination within ten (10) days after the application is referred by the building official. If the city manager determines that market conditions may have changed and that a viable market may exist for the property, he or she shall schedule the matter for a hearing before the city council to be noticed and conducted in accordance with subsection D of this section and this subsection G. However, at the hearing the city shall have the burden of proving by a preponderance of the evidence that market conditions have changed and a viable market exists. If the city manager determines that market conditions have not changed, he or she shall so notify the building official and the applicant. Upon such notification, the building official shall further process the application to extend the term of the permit in accordance with the requirements of the California building code then in effect. If the city council conducts a hearing upon referral by the city manager, the city

clerk shall provide written notification to the building official and the applicant of the city council decision. If the city council decides that a viable market exists, the building official shall not issue the permit, but the provisions of subsection G3b of this section shall apply. If the city council decides that a viable market does not exist, the building official immediately shall proceed to further process the application in accordance with the applicable provisions of the California building code then in effect.

5. "Diligently pursue acquisition" means taking all steps within the time required by law to acquire the building by eminent domain.

6. References to "applicant" herein shall include the building owner.

H. The planning director shall provide a written notice of the city council determination to the applicant. The written notification shall be mailed or hand delivered within five (5) days from the date of the city council's decision. The notice shall include the finding(s) and decision made by the city council and a copy of this section.

I. The applicant for a permit for a building determined to have historic, architectural or cultural significance shall salvage the building materials for reuse to the maximum extent feasible, and shall ensure that upon completion of the demolition, the site is left in a safe, presentable, and clutter free condition.

J. 1. Grounds For Reconsideration: The city council may reconsider a decision under this section within sixty (60) calendar days from the date the decision was made, if information that may have materially affected the decision was: a) misrepresented by the applicant, or b) not disclosed by the applicant, if the applicant knew or should have known that the information may have affected the city council decision. "Information" as used herein means matters of fact or law.

A decision may not be reconsidered, if all three (3) of the following have occurred: The permit: a) has been issued, b) did not at the time it was issued violate any provision of the California building code, as adopted by the city, or any other city ordinance or state or federal law, and c) the permittee has commenced demolition in good faith reliance on the permit.

2. Procedure On Reconsideration: Reconsideration of a decision under this section may be placed on the agenda for a regular city council meeting by any member of the city council who voted in favor of the original decision. Notice of any meeting where reconsideration is on the agenda shall be provided in accordance with subsection D of this section. If already issued, the permit shall be suspended from the date that an eligible city council member requests that the matter be placed on

the agenda and until the city council makes a final decision upon reconsideration. The building official shall notify the applicant in writing of the permit suspension. At the meeting, the city council shall determine, based on evidence provided to the city prior to or during the meeting, whether reconsideration is permitted under subsection J1 of this section. Any motion to reconsider the decision shall contain findings supported by substantial evidence. If upon reconsideration the city council makes a different decision, the city clerk shall provide notice of that decision to the building official and the applicant/permittee within five (5) working days after the decision is made. If, upon reconsideration, the city council determines that a building has historic, architectural, or cultural significance, and the building official has issued a permit based on the previous decision, the building official shall revoke the permit. If the previously issued permit has expired, the building official shall deny an application for a new permit, unless the permit is issued in accordance with subsection G4 of this section. (Ord. 838, §1, adopted 1984; Ord. 927, §1, adopted 1992; Ord. 1014, §1, adopted 1998; Ord. 1103, §1, adopted 2007)

**CITY OF UKIAH
DEMOLITION PERMIT REVIEW COMMITTEE
SPECIAL MEETING
DRAFT MINUTES
NOVEMBER 22, 2024**

1. CALL TO ORDER

Chair Craig Schlatter called the Demolition Permit Review Committee meeting to order at 10:00 a.m. in person and via Zoom teleconference.

Chair Schlatter Presiding.

2. ROLL CALL

Members Present: Chair Craig Schlatter, Director, Community Development Department; Member Tim Eriksen, City Engineer; Member Alyssa Ballard, Mendocino County Historical Society; Member Matthew Keizer, Chief Building Official, Community Development Department

Staff Present: Jesse Davis, Chief Planning Manager; Katherine Schaefer, Planning Manager

Others present: None

3. APPROVAL OF MINUTES

a. Special Meeting Minutes – October 21, 2024

i. Motion/Second **Eriksen/Keizer** to approve the minutes of October 21, 2024, as submitted. Motion carried by the following roll call vote: AYES: Member Eriksen, Keizer, Ballard and Chair Schlatter. NOES: None. ABSTAIN: None. ABSENT: None.

4. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

None.

5. APPEAL PROCESS

There is no formal appeal process for decisions made by the Demolition Review Committee, as all decisions are advisory to the City Council.

6. NEW BUSINESS

a. Request for review and a recommendation to the City Council regarding the demolition of a structure over the age of 50 years located at 420 Cooper Lane (APN 003-582-24).

Chief Planning Manager Jesse Davis presented the Project.

PUBLIC INPUT OPENED: 10:10 a.m.

Speakers: None

PUBLIC INPUT CLOSED: 10:10 a.m.

- I. Motion/Second: **Eriksen/Keizer** to recommend to the City Council approval of the demolition permit to demolish the building located at 420 Cooper Lane (APN 003-582-24).

Motion carried by the following roll call vote: AYES: Member Eriksen, Keizer, Ballard and Chair Schlatter. NOES: None. ABSTAIN: None. ABSENT: None.

7. UNFINISHED BUSINESS

None

8. ADJOURNMENT

There being no further business, the meeting adjourned at 10:11 a.m.



AGENDA SUMMARY REPORT

SUBJECT: Possible Introduction by Title Only of an Ordinance Modifying Ukiah City Code to Add a New Chapter 13, Entitled "Vacant and Abandoned Property Registration and Maintenance," to More Effectively Regulate Vacant and Abandoned Properties.

DEPARTMENT: Community Development

PREPARED BY: Craig Schlatter, Community Development Director

PRESENTER: Craig Schlatter, Community Development Director; Darcy Vaughn, Assistant City Attorney

ATTACHMENTS:

1. Vacant and Abandoned Property Ordinance DRAFT
2. Abandoned Property Registration Ordinances- League of Cities

Summary: Council will consider introducing by title only an ordinance modifying Ukiah City Code to add a new chapter 13, entitled "Vacant and Abandoned Property Registration and Maintenance," to more effectively regulate vacant and abandoned properties.

Background: During the FY 2024-25 budget and budget objectives development process, City Council requested the Community Development Department explore a policy to address the growing blight and safety concerns related to vacant and abandoned buildings in Ukiah. In response, the Department added the following objective within the Code Compliance Division, to be completed by June 30, 2025:

Collaborate with the Planning Division to assess current policies and regulations, and develop recommendations to address and prevent abandoned, neglected, and blighted buildings, and underutilized properties.

This objective is consistent with the Ukiah General Plan and furthers a Goal and Policy within the Land Use (LU) Element:

Goal LU-14: To develop, implement, and enforce policies to ensure access to safe and sanitary housing throughout the community.

Policy LU-14.1 Code Enforcement: The City shall prioritize code enforcement for rental housing in disadvantaged communities to assure safe, sanitary housing.

Discussion: Staff researched similar policies in approximately 10 California cities. A summary of this research is below, which is followed by an overview of the proposed draft ordinance (Attachment 1), the CEQA determination, and Staff's recommendation.

Summary of Research into Similar Ordinances

In 2008, the League of California Cities produced an informational document, Abandoned Residential Property Registration Ordinances (Attachment 2), that provided an overview of a new tool cities were using to address the increase in vacant properties due to the foreclosure crisis. The League included as an example the City of Chula Vista's Abandoned Residential Property Registration Program, which was an early model of such an ordinance.

Although the 2008 Chula Vista ordinance was a response to the foreclosure crisis of that time, in the past 16

years cities have expanded upon the base version of this early model to include commercial and industrial buildings in addition to residential buildings. Some examples, noting differences as compared to the Chula Vista model, are described below.

- City of Willits Vacant Commercial Building Ordinance - similar to Chula Vista model but only for commercial buildings.
- City of Azusa Vacant and Abandoned Properties Ordinance - specifically calls out residential, commercial, and industrial buildings.
- City of Winters Vacant and Abandoned Property Registration Ordinance - largely follows Chula Vista model- refers to "vacant and abandoned properties."
- City of Commerce - broad-based policy and follows Chula Vista model.
- City of Hayward - similar to Commerce and Winters in that the ordinance largely follows the Chula Vista model and includes all properties. Hayward's City Council also adopted new maintenance and security standards in 2019.

Proposed City of Ukiah Ordinance

Like other California cities, the City's proposed ordinance is largely based on the Chula Vista model. Staff proposes the ordinance be broad-based, inclusive of commercial and residential properties throughout Ukiah. Property owners would be required to register abandoned or vacant properties with the Business Services Division of the Community Development Department and meet maintenance requirements such as ensuring properties are "kept free of items that show evidence that the property is vacant or abandoned, including, but not limited to, weeds, dry brush, dead or overgrown vegetation, trash, junk, debris, building materials, accumulated newspapers, circulars, flyers, notices, discarded personal items, such as furniture, clothing, appliances, and printed material." The ordinance also proposes security requirements such as that "all vacant and abandoned property shall be posted with the name and a 24-hour contact phone number for the trustee, beneficiary, owner or local property management company responsible for the maintenance and security of the property."

The Code Compliance Division would both monitor the registration program and enforce the ordinance. Staff will bring back a separate agenda item to seek Council approval of a fee for the monitoring program.

CEQA

The proposed Ordinance is exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15061 based on the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. The proposed Ordinance would increase the ability of the City to assure code compliance within the City and would not have potential for creation of a significant effect on the environment.

Staff recommends Council hold a public hearing and consider introducing by title only the Ordinance in Attachment 1, which would modify Ukiah City Code to add a new Chapter 13, entitled "Vacant and Abandoned Property Registration and Maintenance."

Recommended Action: Introduce by title only an Ordinance modifying the Ukiah City Code to add a new Chapter 13, entitled "Vacant and Abandoned Property Registration and Maintenance."

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: Yes / No **GRANT:** Yes / No N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Darcy Vaughn, Assistant City Attorney; Matt Keizer, Chief Code Enforcement Officer

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): GP-A1 - Land Use Element, Policy LU-14.1 Code Enforcement

Approved: 
Sage Sangiacomo, City Manager

ORDINANCE NO. 2024 - __**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING CHAPTER 13 TO DIVISION 3 OF THE CITY CODE, ENTITLED "VACANT AND ABANDONED PROPERTY REGISTRATION AND MAINTENANCE".**

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE. FINDINGS

1. Neglected vacant or abandoned properties are a major source of blight in the City of Ukiah and pose serious threats to public health, safety, and welfare. They attract criminal and unsafe activities, and as such, are vulnerable to fire, theft, and other illegal activities. The presence of neglected vacant or abandoned buildings and storefronts can lead to neighborhood decline, create nuisance conditions, lower property values, and discourage investment.
2. It is the responsibility of property owners, lenders, trustees, or others with possessory, equitable, or legal interests in the neglected vacant or abandoned lots, buildings including without limitation historic buildings or structures, to maintain, secure, and prevent these buildings and lots from becoming a burden to the neighborhood and community or a threat to public health, safety and welfare.

SECTION TWO.

A new Chapter 13, entitled "VACANT AND ABANDONED PROPERTY REGISTRATION AND MAINTENANCE," shall be added to Division 3 of the Ukiah City Code and shall read as follows:

CHAPTER 13 VACANT AND ABANDONED PROPERTY REGISTRATION AND MAINTENANCE**§3480 PURPOSE**

It is hereby declared to be in the public interest to promote the health, safety and welfare of the residents of the City of Ukiah through the adoption of this Chapter, to establish an abandoned or vacant property registration program for residential and commercial properties as a mechanism to protect neighborhoods and commercial areas from becoming blighted through the lack of adequate maintenance and security of abandoned and vacated properties, which program and procedures shall be in addition to all other proceedings authorized by this Code or otherwise by law.

§3481 DEFINITIONS

For the purposes of this Chapter, the following words and phrases are defined as set forth below:

Abandoned Property: Real property that is vacant and either:

1. Under a current notice of default;
2. Under a current notice of trustee's sale;
3. Pending a tax assessor's lien sale;

4. The subject of a foreclosure sale where the title was retained by the beneficiary of a deed of trust involved in the foreclosure; or

5. Transferred under a deed in lieu of a foreclosure sale.

Beneficiary: A lender or holder of a note secured by a deed of trust. When any act is required of the beneficiary and/or the trustee by this Chapter, both are responsible for performing such act and may be charged with a violation of this Code for failure to act.

Deed of Trust: An instrument by which title to real estate is transferred to a third-party trustee as security for a real estate loan and often used in California instead of a mortgage. This term shall include any and all subsequent deeds of trust, i.e., second trust deed, third trust deed, etc.

Distressed: A property that is legally occupied, and either:

1. Under a current notice of default;
2. Under a current notice of trustee's sale;
3. Pending a tax assessor's lien sale;
4. The subject of a foreclosure sale where the title was retained by the beneficiary of a deed of trust involved in the foreclosure; or
5. Transferred under a deed in lieu of a foreclosure sale.

Evidence of vacancy: Any condition that, on its own or combined with other existing conditions, would lead a reasonable person to believe that a property is vacant and not occupied by authorized persons. Such conditions include, but are not limited to, overgrown and/or dead vegetation, accumulation of newspapers, circulars, flyers and/or mail, past due utility notices or disconnected utilities, accumulation of trash, junk and/or debris, the absence of window coverings such as curtains, blinds and/or shutters, the absence of furnishings and/or personal items consistent with residential habitation, and statements by neighbors, passersby, delivery agents, government employees that the property is vacant.

Legal owner: An owner of residential property purchased by that owner at a foreclosure sale or acquired by that owner through foreclosure under a mortgage or deed of trust, as the term is used in California Civil Code § 2929.3.

Local: Within the City of Ukiah city limits.

Notice of default: A recorded notice that a default has occurred under a deed of trust and that the beneficiary intends to proceed with a trustee's sale.

Out of area: outside the City of Ukiah city limits.

Owner: The person having recorded title to the property at any given point in time the record is provided by the Mendocino County recorder's office.

Property: Any unimproved or improved real property, or portion thereof, situated in the City, including the buildings or structures located thereon.

Responsible person: Any person, partnership, association, corporation or fiduciary having legal or equitable title to or any interest in any real property. This term includes trustees and beneficiaries of a deed of trust on the property and any other lien holder on the property.

Secure, Securing: Such measures as may be directed by the City Manager, Building Official, Code Enforcement Officer, Police Chief, Fire Chief, Fire Marshall, or their authorized agents, that assist in rendering the property inaccessible to unauthorized persons, including, but not limited to, the repairing of fences and walls, chaining or padlocking of gates, the repairing or boarding of doors, windows and/or other openings. If boarding of the property is required, such boarding shall be completed to a minimum of the current securing standards of the department of housing and urban development.

Trustee: The person, firm or corporation holding a deed of trust on a property. When any act is required of the beneficiary and/or the trustee by this Chapter, both are responsible for performing such act and may be charged with a violation of this Code for failure to act.

Trustor: A borrower under a deed of trust who deeds property to a trustee as security for the payment of a debt.

Vacant: A property that is not occupied by authorized persons.

§3482 REGISTRATION OF ABANDONED OR VACANT PROPERTIES

A. All abandoned or vacant properties shall be registered with the Business Services Division of the City of Ukiah Community Development Department in accordance with this Section. Any beneficiary and/or trustee who holds a deed of trust on a property located within the City shall, upon default by the trustor, perform an inspection of the property that is security for that deed of trust. This inspection shall be performed prior to recordation of a notice of default with the Mendocino County recorder's office. If the property is found to be vacant, or shows evidence of vacancy, such property shall be deemed abandoned for purposes of this Chapter, and the beneficiary and/or trustee shall, within ten days of the inspection, register the property with the Community Development Department, on a form provided by the Business Services Division. If the property is occupied by authorized persons at the time of inspection, the property shall be re-inspected on a monthly basis until:

1. The default is remedied by the trustor;
2. The foreclosure is completed and the ownership is transferred to a new owner who is not the former beneficiary and/or trustee; or
3. The property is found to be vacant, at which time it shall be registered with the Business Services Division of the Community Development Department within ten days of the inspection.

B. Registration under this Chapter shall include the following information for both the beneficiary and trustee:

1. The street address (not a P.O. box) of the corporation or individual, and if different, the mailing address.
2. A direct contact name and telephone number for the person handling the deed of trust and/or foreclosure.

3. The local property manager responsible for the security and maintenance of the property, if the beneficiary or trustee is located out of the area or if the beneficiary or trustee is unable to conduct regular inspections and maintenance of the registered property.

C. The registration shall also include the annual registration fee, as established and as may be adjusted from time to time by City Council resolution. The amount of the fee charges shall not exceed the reasonable estimated cost of administering the provisions of this Chapter.

D. Registration of a property shall be valid for one year from the date that the property is registered with the City. Registration with the City shall be annually renewed prior to the expiration of the current registration.

E. Any change in the information required by Subsection B of this Section must be reported to the Business Services Division of the Community Development Department within ten days of that change.

§3483 MAINTENANCE REQUIREMENTS

Responsible persons, including beneficiaries and/or trustees, shall maintain vacant, abandoned or distressed properties located within City limits, as set forth below:

A. The property shall be kept free of items that show evidence that the property is vacant or abandoned, including, but not limited to, weeds, dry brush, dead or overgrown vegetation, trash, junk, debris, building materials, accumulated newspapers, circulars, flyers, notices, discarded personal items, such as furniture, clothing, appliances, and printed material.

B. The property, or structures thereon, shall be maintained free of graffiti, tagging or similar markings by removal or painting over with an exterior grade of paint that matches the color of the exterior of the affected structure or property.

C. Visible front and side yards of such property shall be acceptably landscaped and maintained.

1. Acceptable landscaping includes, but is not limited to, grass or similar ground cover; bushes, shrubs, hedges or similar plantings; and decorative rock or bark. Unacceptable landscaping includes, but is not limited to, weeds, gravel, broken concrete, asphalt, decomposed granite, plastic sheeting, mulch, indoor-outdoor carpet or other similar materials.

2. Acceptable maintenance includes, but is not limited to, regular watering, irrigation, mowing, cutting, trimming or pruning of vegetation and removal thereof.

D. Pools, spas, and hot tubs shall either be:

1. Kept in working order so that the water remains clear and free of pollutants, debris, mosquitoes, mosquito larvae or other similar pests, or

2. Drained and kept dry.

All properties with pools, spas, or hot tubs must comply with security fencing requirements mandated by California law.

E. If any vacant or abandoned property is owned by an out of area beneficiary, trustee, or owner, such person or entity shall contract with a local property management company to perform maintenance required by this Section.

F. Compliance with this Chapter does not relieve any responsible person of any other obligations set forth in this Code or other state and federal laws, or covenants conditions and restrictions, or any homeowners' association rules that may apply to the property.

§3484 SECURITY REQUIREMENTS

A. Responsible persons shall secure all vacant and abandoned properties against unauthorized entry. This includes, but is not limited to, closing and locking all windows, doors (including sliding doors and garage doors), gates, and any other openings of such size that would allow a child to access the interior of the property and buildings or structures thereon. If doors or windows cannot be secured by other means, they may be boarded.

B. If any vacant or abandoned property is owned by an out of area beneficiary, trustee, or owner, and if such beneficiary, trustee, or owner cannot physically maintain and regularly inspect the property, such person or entity shall contract with a local property management company to perform weekly inspections to ensure that the requirements of this Chapter, and any other applicable laws, are being met.

C. All vacant and abandoned property shall be posted with the name and a 24-hour contact phone number for the trustee, beneficiary, owner or local property management company responsible for the maintenance and security of the property. The posting shall conform to the following requirements:

1. The posting shall be 18" x 24" and lettering on the posting shall be of a 1" font size.
2. The posting shall state "THIS PROPERTY MANAGED BY _____. TO REPORT PROBLEMS OR CONCERNS, CALL _____."
3. The posting may be placed in any of the following locations, so long as the posting is visible from the street facing the front of the property:
 - a. In the interior of a window;
 - b. Secured to the exterior of the building; or
 - c. On a stake of sufficient size to support the posting.

Any exterior posing shall be constructed of and printed with weather-resistant materials.

§3485 MONITORING PROGRAM AND PURPOSE

A, Vacant buildings are a major cause and source of blight in residential and nonresidential neighborhoods, especially when the owner of the building fails to maintain and manage the building to ensure that it does not become a liability to the neighborhood. Vacant buildings often attract transients and criminals, including drug users. Use of vacant buildings by transients and criminals, who may employ primitive cooking or heating methods, creates a risk of fire for the vacant buildings and adjacent properties. Vacant properties are often used as dumping grounds for junk and debris and are often overgrown with weeds and grass. Vacant buildings which are boarded up to prevent

entry by transients and other long-term vacancies discourage economic development and retard appreciation of property values.

B. Because of the potential economic and public health, welfare and safety problems caused by vacant buildings, the City needs to monitor vacant buildings, so that they do not become attractive nuisances, are not used by trespassers, are properly maintained both inside and out, and do not become a blighting influence in the neighborhood. City departments involved in such monitoring include Police, Community Development, and the Ukiah Valley Fire Authority. There is a substantial cost to the City for monitoring vacant buildings (whether or not those buildings are boarded up), which should be borne by the owners of the vacant buildings. The fees for a monitoring program pursuant to the provisions of this Chapter shall be separate from and in addition to any registration fees or administrative penalties required or otherwise assessed pursuant to the provisions of this Chapter.

§3486 MONITORING PROGRAM PROCEDURES

A. Authority. The Chief Code Enforcement Officer shall be responsible for administering a program for identifying and monitoring the maintenance of all vacant buildings in the City. The program shall be documented and regularly updated. The program shall be available for public review.

B. Purposes. The purposes of the monitoring program shall be:

1. To identify buildings that become vacant;
2. To order vacant buildings that are open and accessible to be secured against unlawful entry pursuant to City codes, including the building code, or other applicable law;
3. To initiate proceedings against the owner of any vacant building found to be substandard as defined in this Chapter or a nuisance under any other provision of this Code;
4. To maintain surveillance over vacant buildings so that timely enforcement proceedings are commenced in the event a building becomes substandard or a nuisance; and
5. To establish and enforce rules and regulations for the implementation and compliance with the provisions of Sections 3482-3484 of this Chapter.

C. Fee imposed. There is imposed upon every owner of a vacant building monitored pursuant to this Chapter, an annual vacant building monitoring fee in an initial amount as the City Council may establish by resolution, provided that the fee shall not exceed the estimated reasonable cost of monitoring the vacant building. The fee shall be applied as to any building, residential or nonresidential, which:

1. Is boarded up by voluntary action of the owner or as the result of enforcement activities by the City; or
2. Is vacant for more than 90 days for any reason.

D. Fee waiver. The vacant building monitoring fee shall be waived upon a showing by the owner that:

1. The owner has obtained a building permit and is progressing diligently to repair the premises for occupancy; or
2. The building meets all applicable codes and is actively being offered for sale, lease, or rent.

E. Procedure. The vacant building monitoring fee shall be billed to the owner of the property and mailed to the owner's address as set forth on the last equalized assessment roll of the Mendocino County assessor. Any owner billed may apply for a waiver on the grounds set forth in Subsection D of this Section by submitting a written statement of the grounds for the waiver, and the owner's daytime telephone number, to the Chief Code Enforcement Officer within 30 days after the billing is mailed to the owner. The owner shall provide substantial evidence in support of the owner's statement of the grounds for the waiver. The Chief Code Enforcement Officer shall review the written statement and all related evidence and may contact the owner to discuss the application for waiver. The Chief Code Enforcement Officer shall prepare a written decision which shall be mailed to the owner and shall set forth the reasons for the decision.

F. Any owner aggrieved by the decision of the Chief Code Enforcement Officer relating to an application for waiver may appeal the Chief Code Enforcement Officer's decision to the City's Hearing Officer by filing with the City Clerk a written notice of appeal within ten days of the decision. The Hearing Officer shall set a time and place for a hearing of such appeal, and notice of such hearing shall be mailed, postage prepaid, to the owner at his or her last known address at least ten days prior to the date set for the hearing. The decision and order of the Hearing Officer on such appeal shall be final and conclusive.

G. If the fee is not paid within 60 days after billing, or within 60 days after the decision of the Chief Code Enforcement Officer, the Chief Code Enforcement Officer may thereupon order that the fee be specially assessed against the property involved. If the Chief Code Enforcement Officer orders that the fee be specially assessed against the property, it shall confirm the assessment and thereafter said assessment may be collected at the same time and in the same manner as ordinary real property taxes are collected and shall be subject to the same penalties and the same procedure and sale in case of delinquency as provided for ordinary real property taxes. All laws applicable to the levy, collection, and enforcement of real property taxes are applicable to the special assessment.

H. The City is also authorized to record a notice of lien. The notice shall, at a minimum, identify the record owner or possessor of the property, set forth the last known address of the record owner or possessor, a description of the real property subject to the lien, and the amount of the fee.

§3487 ENFORCEMENT

A. Any violation of this Chapter shall constitute a public nuisance.

B. Any person, partnership, association, corporation, fiduciary or other legal entity, that owns, leases, occupies, controls or manages any property subject to this Chapter and that causes, permits, or maintains a violation of this Chapter, shall be guilty of a misdemeanor. Violations shall be treated as a strict liability offense; a violation shall be deemed to have occurred regardless of a violator's intent.

C. If the Chief Code Enforcement Officer determines a violation of this Chapter exists, the enforcement official may issue an administrative citation for each day a violation exists, containing fines up to \$1,000.00 per day, per violation, as provided in Chapter 12, Division 3 of this Code, or up to \$2,500 per day, per violation, as provided in Chapter 11, Division 3 of this Code, whichever is applicable. The table below provides guidance as to how these fines will be assessed. The Chief Code Enforcement Officer has discretion to charge the maximum daily penalties depending on the severity and danger to health and safety of the violation.

Days in Violation	Residential Units	Commercial Units
1 to 10	\$100.00 Per Day	\$250.00 Per Day
11 to 30	\$250.00 Per Day	\$500.00 Per Day
Over 30	\$1,000.00 Per Day	\$2,500.00 Per Day

D. This Section is intended to be cumulative to, and not in place of, other rights and remedies available to the City pursuant to this Code or state law, including any civil, criminal and/or administrative action.

E. Any and all costs, including attorney's fees, incurred by the City in enforcing this Chapter shall be recoverable, and shall constitute a lien and special assessment against the subject property, pursuant to the definitions and procedures in Chapters 11 and 12 of this Division, whichever is applicable, and as otherwise provided by this Code.

§3488 JOINT AND SEVERAL LIABILITY

The duties/obligations specified in this Chapter shall be joint and several among and between all trustees and beneficiaries and their respective agents.

SECTION THREE.

1. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. EFFECTIVE DATE.

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah, and shall become effective thirty (30) days after its adoption.

Introduced by title only on _____, 2024, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adopted on _____, 2024, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

_____, Mayor

Kristine Lawler, CMC/City Clerk

DRAFT

**League of California Cities
Annual Conference
September 24-27, 2008**

ABANDONED RESIDENTIAL PROPERTY REGISTRATION ORDINANCES

**Jolie Houston
Berliner Cohen
10 Almaden Boulevard, 11th Floor
San Jose, CA 95113**

I. Abandoned Residential Property Registration Ordinance – General Background

California is facing an unprecedented threat to its state economy and local economies because of skyrocketing residential property foreclosure rates in California. Residential property foreclosures increased sevenfold from 2006 to 2007. In 2007, more than 84,375 properties were lost to foreclosure in California, and 254,824 loans went into default, the first step in the foreclosure process.¹

High foreclosure rates have adversely affected property values in California, and will have even greater adverse consequences as foreclosure rates continue to rise. According to the *California Foreclosure Report*, April foreclosures numbers were up in all categories. The average daily auction sales exceeded 1,000 properties a day for the first time in California's history. The April data included the following statistics:

- 44,101 notices of default, a new state record.
- 29,892 notices of trustee's sale, a 7.8% increase over the prior month.
- 22,838 Sale at Auction, a 44% increase over prior month, with a combined loan value of 9.45 billion.

Residential foreclosures are increasing in number and abandoned properties are having a negative impact on the surrounding neighborhoods and local communities. Properties that are in the foreclosure process may be abandoned with no maintenance or security for many months. As a result, these vacant properties can lead to neighborhood blight and reduced property values.

More foreclosures mean reduced property tax revenues and less money for schools, public safety and other key services. Another consequence of foreclosed and abandoned properties is that local city officials feel compelled to prevent neighborhood blight, attractive nuisances and potential health risks.

II. Local Ordinances – The Chula Vista Model

As a result of the foreclosure rate increasing, the City of Chula Vista ("Chula Vista") took a proactive approach.² Chula Vista implemented an *Abandoned Residential Property Registration Program*. This program was adopted by ordinance and requires beneficiaries and trustees (mortgage lender) holding a legal interest under a deed of trust to inspect defaulted properties to confirm that they are occupied. If a property is found to be vacant, the program requires that the mortgage lender secure and maintain the property to the "neighborhood standard."

Chula Vista's Abandoned Residential Property Registration Ordinance ("Ordinance") was specifically tailored to address those properties that are both financially distressed and vacant. The declared purpose of the Ordinance is "to establish an abandoned residential property

¹ Declaration of legislative intent, Senate Bill 1137, approved by the Governor July 8, 2008.

² A copy of the City of Chula Vista Ordinance is attached.

registration program as a mechanism to protect residential neighborhoods from becoming blighted through the lack of adequate maintenance and security of abandoned properties.”³

The Ordinance requires the beneficiaries and trustees to inspect defaulted properties to confirm that they are occupied. If a property is found to be vacant, the Ordinance requires the beneficiary/trustee to register the property with the city and immediately begin to secure and maintain the property to the neighborhood standard.

The Ordinance also requires a local management company to inspect the property on a monthly basis if it is in default but still occupied. If it is vacant and owned by an “out of area” beneficiary or trustee, it must be inspected on a weekly basis. The property must be posted with the name and 24-hour contact number of the company responsible for the weekly inspection, maintenance and security of the property. This requirement is intended to remove a city’s code enforcement department from spending its limited resources to act as the “property manager.” This requirement is also intended to increase interaction with the neighborhood and the local responsible party to proactively deter any deterioration of the property and to help preserve the neighborhood.

III. Definitions

Using the Ordinance as a model, the following are key definitions:

“*Abandoned*” means a property that is vacant and is under a current notice of default and/or notice of trustee’s sale, pending tax assessor’s lien sale and/or properties that have been subject of a foreclosure sale where the title was retained by the beneficiary of a deed of trust involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale.

“*Beneficiary*” means a lender under a note secured by a deed of trust.

“*Distressed*” means a property that is under a current notice of default and/or notice of trustee’s sale and/or pending tax assessor lien sale or has been foreclosed upon by the trustee or has been conveyed to the beneficiary/trustee via a deed in lieu of foreclosure/sale.

“*Evidence of vacancy*” means any condition that on its own or combined with other conditions present would lead a reasonable person to believe that the property is vacant. Such conditions include, but are not limited to, overgrown and/or dead vegetation, accumulation of newspapers, circulars, flyers and/or mail, past due utility notices and/or disconnected utilities, accumulation of trash, junk and/or debris, the absence of window coverings such as curtains, blinds and/or shutters, the absence of furnishings and/or personal items consistent with residential habitation, statements by neighbors, passersby, delivery agents, government employees that the property is vacant.

“*Neighborhood standard*” means those conditions that are present on a simple majority of the properties within 300-foot radius of an individual property. A property that is subject of a

³ Ordinance § 15.60.010.

neighborhood standard comparison, or any other abandoned property within the 300-foot radius, shall not be counted towards a simple majority.

“*Securing*” means such measures as may be directed by the Director of Planning or Building or his or her designee that assist in rendering the property inaccessible to unauthorized persons, including but not limited to the repairing of fences and walls, chaining/padlocking of gates, the repair or boarding of door, window and/or other openings. Boarding shall be completed to a minimum of the current HUD securing standards at the time the boarding is completed or required.

“*Vacant*” means a building/structure that is not legally occupied.⁴

IV. Registration Requirements

Unlike the traditional nuisance abatement ordinances, which require the property owner to maintain a property, this Ordinance also includes the beneficiary or trustee as the responsible parties. In addition, this Ordinance requires that a beneficiary or trustee that owns, or is responsible for an abandoned property, to register the home with the city and to retain the services of a local property management company.⁵ The Ordinance’s registration requirements are as follows:

- Any beneficiary/trustee, who holds a deed of trust on a property located within the city, is required to inspect the property that is the security for the deed of trust, upon default by the trustor, prior to the recording a notice of default with the County Recorder’s Office.
- If the property is found to be vacant or shows “evidence of vacancy,” it is deemed abandoned and the beneficiary/trustee shall within 10 days of the inspection, register the property with the Director of Planning and Building.
- If the property is occupied but remains in default, it must be inspected by the beneficiary/trustee or his or her designee, monthly until (1) the trustee or other party remedies the default or (2) it is found to be vacant or shows evidence of vacancy at which time it is deemed abandoned, and the trustee must, within 10 days of that inspection, register the property with the Director of Planning and Building.
- In either case, the registration shall contain the following:
 - the name of the beneficiary/trustee (corporation or individual);
 - the direct street/office mailing address of the beneficiary/trustee (no P.O. Boxes);

⁴ Ordinance § 15.60.020.

⁵ A copy of the City of Chula Vista’s registration form is attached.

- a direct contact name and a phone number for the beneficiary/trustee; and
 - in the case of corporation or out of area beneficiary/trustee, the local property management company responsible for the security, maintenance and marketing of the property.
- An annual registration fee must accompany the registration form. The fee and registration shall be valid for the calendar year, or remaining portion of the calendar year, in which the registration was initially required. Subsequent registrations and fees are due January 1 of each year and must be received no later than January 31 of the year due.
 - This section applies to properties that have been the subject of foreclosure sale where the title was transferred to the beneficiary of a deed of trust involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale.
 - Properties subject to the Ordinance remain under an annual registration requirement and security and maintenance standards as long as they remain vacant. Any person, firm or corporation that has registered a property under the Ordinance is required to report any change of information contained in the registration within 10 days of the change.⁶

V. Maintenance Requirements

As discussed above, the Ordinance's registration requirement also requires that the beneficiary or trustee maintain the abandoned property. A few of the requirements are listed below:

- Property subject to the Ordinance, must be kept to the "neighborhood standard," meaning that it must be kept free of weeds, dry brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspapers, circulars, flyers, discarded personal items, including but not limited to furniture, clothing, large and small appliances, printed material or any other items that give the appearance that the property is abandoned.
- The property must be maintained free of graffiti, tagging or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior of the structure.
- Pools and spas must be kept in working order so that the water remains clear and free of pollutants and debris, and/or drained and kept dry. In

⁶ Ordinance § 15.60.040.

either case, properties with pools and/or spas must comply with the minimum security fencing requirements of the State of California.⁷

VI. Security Requirements

Closely related to the maintenance requirement is the Ordinance's property security provision. A few of the requirements are listed below:

- Property subject to the Ordinance must be maintained in a "secure manner" so as to not to be accessible to unauthorized persons. Secure manner includes, but is not limited to the closure and locking of windows, doors (walk-through, sliding, and garage), gates and any other openings of such size that it may allow a child to access the interior of the property and/or structure(s). In the case of broken windows, securing means reglazing or boarding of the window.
- If the property is owned by a corporation and/or out of area beneficiary/trustee/owner, a local property management company must be contracted to perform weekly inspections to verify the requirements of the Ordinance.
- The property is required to be posted with the name and 24-hour contact number of the local property management company. The posting requirements are as follows:
 - no less than 18" X 24";
 - a font that is legible from a distance of 45 feet;
 - contain along with the name and 24-hour contact number the words "THIS PROPERTY MANAGED BY" and "TO REPORT PROBLEMS OR CONCERNS CALL"; and,
 - the posting must be placed on the interior of a window facing the street to the front of the property so that it is visible from the street, or secured to the exterior of the building/structure facing the street to the front of the property so it is visible from the street.

VII. Registration Fees

- Chula Vista currently charges a \$70 registration fee.

⁷ Ordinance § 15.60.050.

VIII. Enforcement

Violations of the Ordinance may be enforced by any combination of the following methods: criminal citations, nuisance abatement (with lien proceedings), or administrative citations. Any person aggrieved by the requirements of the Ordinance may request an administrative appeal.

IX. Violations/Penalties

Violations of the Ordinance are treated as a “strict liability offence,” regardless of intent. Any person, firm or corporation that violates any portion of the Ordinance shall be subject to prosecution and/or administrative enforcement. Penalties and/or fines do not exceed \$1,000 per day for a violation.

X. New Legislation - SB 1137

Senate Bill 1137 (“SB 1137”) was signed by the Governor on July 8, 2008, and took effect immediately as an urgency statute.⁸ SB 1137 is intended to implement important foreclosure process reforms to protect the “hundreds of thousands of Californians” who are in danger of losing their homes due to the mortgage crisis. SB 1137 takes several important steps to reduce the number of foreclosure sales by requiring mortgage lenders to communicate, or attempt to contact, borrowers before a notice of default can be filed, and to explore restructuring options before initiating the foreclosure process. It will also provide tenants with more time (60 days) to move from a foreclosed property. It allows local government agencies to fine owners of foreclosure properties if they are not maintaining the properties.

The provisions of the new law outlined below apply to loans secured by owner occupied residential real property and made between January 1, 2003 and December 31, 2007. These provisions will remain effective until January 1, 2013. The requirements of SB 1137 are extensive and the full bill text should be consulted for details.

SB 1137 adds Civil Code section 2923.5, effective until January 1, 2013, and as applied to residential mortgage loans made from January 1, 2003, to December 31, 2007, inclusive, that are for owner-occupied residents, and this bill would:

- Require a mortgagee, trustee, beneficiary, or authorized agent to wait 30 days after contact is made with the borrower, or 30 days after satisfying due diligence requirements to contact the borrower, as specified, before filing a notice of default.
- Require contact with the borrower to assess the borrower’s financial situation and explore options for the borrower to avoid foreclosure.
- Require the mortgagee, beneficiary, or authorized agent to advise the borrower that he or she has the right to request a subsequent meeting within 14 days, and provide the borrower with a toll-free number made

⁸ A copy of SB 1137 is attached.

available by the United States Department of Housing and Urban Development (“HUD”) to find a HUD-certified housing counseling agency.

- Require the notice of default to include a specified declaration in section 2923.5(c) from the mortgagee, beneficiary, or authorized agent regarding its contact with the borrower or that the borrower has surrendered the property.
- If a notice of default had already been filed prior to the enactment of the new law, this bill would instead require the mortgagee, trustee, beneficiary, or authorized agent, as part of the notice of sale, to include a specified declaration regarding contact with the borrower.
- Authorize a borrower to designate a HUD-certified housing counseling agency, attorney or other advisor to discuss with the mortgagee, beneficiary or authorized agent on the borrower’s behalf, options to the borrower to avoid foreclosure. The contact and meeting requirements of these provisions would not apply if the borrower has surrendered the property or the borrower has contracted with an organization, as specified.
- A notice of default may be filed pursuant to section 2924 when a mortgagee, beneficiary, or authorized agent has not contacted a borrower as required by section 2923.5(a)(2) provided that the failure to contact the borrower occurred despite the due diligence of the mortgagee, beneficiary, or authorized agent. Section 2923.5(g) prescribes the details for such “due diligence.”

SB 1137 adds Civil Code section 2924.8, which requires specified mailings to the residents of property that is the subject of a notice of sale, as specified in 2924.8(a), and makes it a crime to tear down a notice of sale posted on a property within 72 hours of posting

SB 1137 adds Civil Code section 2929.3, effective until January 1, 2003, and this bill would:

- Require a legal owner to maintain vacant residential property at a foreclosure sale, or acquired by that owner through a foreclosure under a mortgage or deed of trust.
- Authorize a governmental entity to impose civil fines and penalties for failure to maintain that property of up to \$1,000 per day for a violation.
- Require a governmental entity that seeks to impose those fines and penalties to give notice of the claimed violation and an opportunity to correct the violation at least 14 days prior to imposing the fines and penalties.

- Allow a hearing for contesting fines and/or penalties.
- Fines and penalties collected pursuant to Civil Code section 2923.3 shall be directed to a local nuisance abatement program.
- A governmental entity may not impose fines on a legal owner under both section 2923.3 and a local ordinance.
- Section 2923.3 does not preempt any local ordinances, and only applies only to residential real property.

SB 1137 adds California Code of Civil Procedure section 1161(b) effective until January 1, 2013 and this bill would:

- Give a tenant or subtenant in possession of a rental housing unit at the time the property is sold until foreclosure, 60 days to remove him or herself from the property, as specified.

XI. Conclusion

There is no dispute that in California residential foreclosures are increasing in number and abandoned properties often lead to neighborhood blight and reduced property values. Traditional code enforcement remedies can still be effectively used against foreclosed properties by addressing them in a more aggressive manner. The Abandoned Residential Property Maintenance Registration Ordinances are proactive and intended to protect neighborhoods and the surrounding communities from becoming blighted by inadequate maintenance and security of abandoned properties. The full effect of these ordinances remains to be seen; however, they are one more remedy to help alleviate the community problems associated with abandoned properties.

ATTACHMENT 1

Chapter 15.60

ABANDONED RESIDENTIAL PROPERTY REGISTRATION

Sections:

- 15.60.010 Purpose/scope.
- 15.60.020 Definitions.
- 15.60.030 Recordation of transfer of loan/deed of trust/assignment of rents.
- 15.60.040 Registration.
- 15.60.050 Maintenance requirements.
- 15.60.060 Security requirements.
- 15.60.070 Additional authority.
- 15.60.080 Fees.
- 15.60.090 Enforcement.
- 15.60.100 Appeals.
- 15.60.110 Violation/penalty.
- 15.60.120 Severability.

15.60.010 Purpose/scope.

It is the purpose and intent of the Chula Vista City Council, through the adoption of this chapter, to establish an abandoned residential property registration program as a mechanism to protect residential neighborhoods from becoming blighted through the lack of adequate maintenance and security of abandoned properties. (Ord. 3080 § 1, 2007).

15.60.020 Definitions.

For the purposes of this chapter, certain words and phrases used in this chapter are defined as follows:

“Abandoned” means a property that is vacant and is under a current notice of default and/or notice of trustee’s sale, pending tax assessor’s lien sale and/or properties that have been the subject of a foreclosure sale where the title was retained by the beneficiary of a deed of trust involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale.

“Accessible property” means a property that is accessible through a compromised/breached gate, fence, wall, etc.

“Accessible structure” means a structure/building that is unsecured and/or breached in such a way as to allow access to the interior space by unauthorized persons.

“Agreement” means any agreement or written instrument which provides that title to residential property shall be transferred or conveyed from one owner to another owner after the sale, trade, transfer or exchange.

“Assignment of rents” means an instrument that transfers the beneficial interest under a deed of trust from one lender/entity to another.

“Beneficiary” means a lender under a note secured by a deed of trust.

“Buyer” means any person, co-partnership, association, corporation, or fiduciary who agrees to transfer anything of value in consideration for property described in an agreement of sale, as defined in this subsection.

“Dangerous building” means any building/structure that is violation of any condition referenced in Chapter 15.18 CVMC.

“Days” means consecutive calendar days.

“Deed of trust” means an instrument by which title to real estate is transferred to a third party trustee as security for a real estate loan. Used in California instead of a mortgage. This definition applies to any and all subsequent deeds of trust, i.e., second trust deed, third trust deed, etc.

“Deed in lieu of foreclosure/sale” means a recorded document that transfers ownership of a property from the trustor to the holder of a deed of trust upon consent of the beneficiary of the deed of trust.

“Default” means the failure to fulfill a contractual obligation, monetary or conditional.

“Distressed” means a property that is under a current notice of default and/or notice of trustee’s sale and/or pending tax assessor’s lien sale or has been foreclosed upon by the trustee or has been conveyed to the beneficiary/trustee via a deed in lieu of foreclosure/sale.

“Evidence of vacancy” means any condition that on its own or combined with other conditions present would lead a reasonable person to believe that the property is vacant. Such conditions include, but are not limited to, overgrown and/or dead vegetation, accumulation of newspapers, circulars, flyers and/or mail, past due utility notices and/or disconnected utilities, accumulation of trash, junk and/or debris, the absence of window coverings such as curtains, blinds and/or shutters, the absence of furnishings and/or personal items consistent with residential habitation, statements by neighbors, passersby, delivery agents, government employees that the property is vacant.

“Foreclosure” means the process by which a property, placed as security for a real estate loan, is sold at auction to satisfy the debt if the trustor (borrower) defaults.

“Local” means within 40 road/driving miles distance of the subject property.

“Neighborhood standard” means those conditions that are present on a simple majority of properties within a 300-foot radius of an individual property. A property that is the subject of a neighborhood standard comparison, or any other abandoned property within the 300-foot radius, shall not be counted toward the simple majority.

“Notice of default” means a recorded notice that a default has occurred under a deed of trust and that the beneficiary intends to proceed with a trustee’s sale.

“Out of area” means in excess of 40 road/driving miles distance of the subject property.

“Owner” means any person, co-partnership, association, corporation, or fiduciary having a legal or equitable title or any interest in any real property.

“Owner of record” means the person having recorded title to the property at any given point in time the record is provided by the San Diego County Recorder’s Office.

“Property” means any unimproved or improved real property, or portion thereof, situated in the City and includes the buildings or structures located on the property regardless of condition.

“Residential building” means any improved real property, or portion thereof, situated in the City, designed or permitted to be used for dwelling purposes, and shall include the buildings and structures located on such improved real property. This includes any real property being offered for sale, trade, transfer, or exchange as “residential” whether or not it is legally permitted and/or zoned for such use.

“Securing” means such measures as may be directed by the Director of Planning and Building or his or her designee that assist in rendering the property inaccessible to unauthorized persons, including but not limited to the repairing of fences and walls, chaining/padlocking of gates, the repair or boarding of door, window and/or other openings. Boarding shall be completed to a minimum of the current HUD securing standards at the time the boarding is completed or required.

“Trustee” means the person, firm or corporation holding a deed of trust on a property.

“Trustor” means a borrower under a deed of trust, who deeds property to a trustee as security for the payment of a debt.

“Vacant” means a building/structure that is not legally occupied. (Ord. 3080 § 1, 2007).

15.60.030 Recordation of transfer of loan/deed of trust/assignment of rents.

Within 10 days of the purchase and/or transfer of a loan/deed of trust secured by residential property the new beneficiary/trustee shall record, with the San Diego County Recorder’s Office, an assignment of rents, or similar document, that lists the name of the corporation, and/or individual, the mailing address and contact phone number of the new beneficiary/trustee responsible for receiving payments associated with the loan/deed of trust. (Ord. 3080 § 1, 2007).

15.60.040 Registration.

Any beneficiary/trustee, who holds a deed of trust on a property located within the City of Chula Vista, shall perform an inspection of the property that is the security for the deed of trust, upon default by the trustor, prior to recording a notice of default with the San Diego County Recorder’s Office. If the property is found to be vacant or shows evidence of vacancy, it is, by this chapter, deemed abandoned and the beneficiary/trustee shall, within 10 days of the inspection, register the property with the Director of Planning and Building or his or her designee on forms provided by the City.

If the property is occupied but remains in default it shall be inspected by the beneficiary/trustee, or his designee, monthly until (1) the trustor or other party remedies the default or (2) it is found to be vacant or shows evidence of vacancy at which time it is deemed abandoned, and the trustee shall, within 10 days of that inspection, register the property with the Director of Planning and Building or his designee on forms provided by the City.

In either case the registration shall contain the name of the beneficiary/trustee (corporation or individual), the direct street/office mailing address of the beneficiary/trustee (no P.O. boxes), a direct contact name and phone number for the beneficiary/trustee and, in the case of a corporation or out-of-area beneficiary/trustee, the local property management company responsible for the security, maintenance and marketing of the property. Registration fees will not be prorated.

An annual registration fee shall accompany the registration form. The fee and registration shall be valid for the calendar year, or remaining portion of the calendar year, in which the registration was initially required. Subsequent registrations and fees are due January 1st of each year and must be received no later than January 31st of the year due.

This section shall also apply to properties that have been the subject of a foreclosure sale where the title was transferred to the beneficiary of a deed of trust involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale.

Properties subject to this chapter shall remain under the annual registration requirement, security and maintenance standards of this section as long as they remain vacant.

Any person, firm or corporation that has registered a property under this chapter must report any change of information contained in the registration within 10 days of the change. (Ord. 3080 § 1, 2007).

15.60.050 Maintenance requirements.

Properties subject to this section shall be, in comparison to the neighborhood standard, kept free of weeds, dry brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspapers, circulars, flyers, notices, except those required by federal, state or local law, discarded personal items including but not limited to furniture, clothing, large and small appliances, printed material or any other items that give the appearance that the property is abandoned.

The property shall be maintained free of graffiti, tagging or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior of the structure.

Visible front and side yards shall be landscaped and maintained to the neighborhood standard at the time registration was required.

Landscape includes, but is not limited to, grass, ground covers, bushes, shrubs, hedges or similar plantings, decorative rock or bark or artificial turf/sod designed specifically for residential installation.

Landscape does not include weeds, gravel, broken concrete, asphalt, decomposed granite, plastic sheeting, mulch, indoor-outdoor carpet or any similar material.

Maintenance includes but is not limited to regular watering, irrigation, cutting, pruning and mowing of required landscape and removal of all trimmings.

Pools and spas shall be kept in working order so the water remains clear and free of pollutants and debris or drained and kept dry. In either case properties with pools and/or spas must comply with the minimum security fencing requirements of the State of California.

Adherence to this section does not relieve the beneficiary/trustee or property owner of any obligations set forth in any covenants, conditions and restrictions and/or homeowners' association rules and regulations which may apply to the property. (Ord. 3080 § 1, 2007).

15.60.060 Security requirements.

Properties subject to this section shall be maintained in a secure manner so as not to be accessible to unauthorized persons.

Secure manner includes but is not limited to the closure and locking of windows, doors (walk-through, sliding and garage), gates and any other opening of such size that it may allow a child to access the interior of the property and or structure(s). In the case of broken windows securing means the reglazing or boarding of the window.

If the property is owned by a corporation and/or out-of-area beneficiary/trustee/owner, a local property management company shall be contracted to perform weekly inspections to verify that the requirements of this section, and any other applicable laws, are being met.

The property shall be posted with name and 24-hour contact phone number of the local property management company. The posting shall be no less than 18 inches by 24 inches and shall be of a font that is legible from a distance of 45 feet and shall contain along with the name and 24-hour contact number the words "THIS PROPERTY MANAGED BY" and "TO REPORT PROBLEMS OR CONCERNS CALL." The posting shall be placed on the interior of a window facing the street to the front of the property so it is visible from the street, or secured to the exterior of the building/structure facing the street to the front of the property so it is visible from the street or, if no such area exists, on a stake of sufficient size to support the posting in a location that is visible from the street to the front of the property but not readily accessible to vandals. Exterior posting must be constructed of and printed with weather resistant materials.

The local property management company shall inspect the property on a weekly basis to determine if the property is in compliance with the requirements of this chapter. (Ord. 3080 § 1, 2007).

15.60.070 Additional authority.

In addition to the enforcement remedies established in Chapters 1.20, 1.30 and 1.41 CVMC, the Director of Planning and Building or his or her designee shall have the authority to require the beneficiary/trustee/owner and/or owner of record of any

property affected by this section to implement additional maintenance and/or security measures including but not limited to securing any/all door, window or other openings, installing additional security lighting, increasing on-site inspection frequency, employment of an on-site security guard or other measures as may be reasonably required to arrest the decline of the property. (Ord. 3080 § 1, 2007).

15.60.080 Fees.

The fee for registering an abandoned residential property shall be set by resolution of the City Council. (Ord. 3080 § 1, 2007).

15.60.090 Enforcement.

Violations of this chapter may be enforced in any combination as allowed in Chapters 1.20, 1.30 and 1.41 CVMC. (Ord. 3080 § 1, 2007).

15.60.100 Appeals.

Any person aggrieved by any of the requirements of this section may appeal insofar as such appeal is allowed under Chapter 1.40 CVMC. (Ord. 3080 § 1, 2007).

15.60.110 Violation/penalty.

Violations of this chapter shall be treated as a strict liability offense regardless of intent. Any person, firm and/or corporation that violates any portion of this section shall be subject to prosecution and/or administrative enforcement under Chapters 1.20 and 1.41 CVMC. (Ord. 3080 § 1, 2007).

15.60.120 Severability.

Should any provision, section, paragraph, sentence or word of this chapter be determined or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this chapter shall remain in full force and effect. (Ord. 3080 § 1, 2007).

ATTACHMENT 2



Transaction
Code #0136

DEPARTMENT OF PLANNING AND BUILDING
REGISTRATION FORM FOR ABANDONED RESIDENTIAL PROPERTY

Please fill out the information requested below and deliver this form to the Public Services Building reception desk or mail to **Department of Planning and Building, City of Chula Vista, 276 Fourth Ave., MS•B200, Chula Vista, CA 91910.**

Registered Residence Address: _____

Chula Vista CA, zip code: _____

Assessor Parcel Number: _____

Notice of Default Recordation # _____ (Please attach copy to this form)

Lender/Lien Holder: _____

Contact: _____ Contact Phone: (____) _____

Lender/Lien Holder Mailing Address:

Property Manager: _____ Business license # _____

Contact: _____ 24 Hour Phone #: (____) _____

Property Management Company Local Mailing Address:

Standard Annual Fee of \$70.00 Please check one: ☐ New registration ☐ Renewal registration

An annual registration fee shall accompany this registration form. The fee and registration shall be valid for the calendar year, or remaining portion of the calendar year, in which the registration was initially required. Subsequent registrations and fees are due January 1st of each year and must be received no later than January 31 of the year due. Registration fees will not be prorated. [CVMC 15.60.040]

Initiated By:

Print Name

Signature

Date

Company Name and Address

Back of Registration Form for Abandoned Residential Property

City of Chula Vista Municipal Code, Chapter 1.41, ADMINISTRATIVE COMPLIANCE AND ENFORCEMENT PROCEDURES Section 1.41.010:

A. It is the purpose and intent of the city council to establish administrative procedures for obtaining prompt compliance in the correction of both major and minor violations of the Chula Vista Municipal Code and state law. Conditions in violation of the municipal code or state law which affect conditions upon or uses of real property within the city of Chula Vista are hereby designated nuisances. The procedures authorized or identified by this chapter are the following: notices of violation; administrative citations; administrative fines and penalties; cease and desist orders; abatement of nuisances; recordation of notices of violation; authorization to charge reinspection fees; cost recovery for costs of enforcement; confirmation of costs; and recordation of liens and assessments for cost recovery.

City of Chula Vista Municipal Code, Chapter 15.60, ABANDONED RESIDENTIAL PROPERTY REGISTRATION Section 15.60.010:

It is the purpose and intent of the Chula Vista City Council, through the adoption of this Chapter, to establish an abandoned residential property registration program as a mechanism to protect residential neighborhoods from becoming blighted through the lack of adequate maintenance and security of abandoned properties.

Owner Responsibility under CVMC 15.60:

- ☐ Within ten (10) days of the purchase and/or transfer of a loan/deed of trust secured by residential property the new beneficiary/trustee shall record, with the San Diego County Records Office, an Assignment of Rents. [CVMC 15.60.030]
- ☐ If the property is vacant or abandoned, the beneficiary/trustee shall register the property with the City using this form within ten days of transfer, vacancy or subsequent vacancy. [CVMC 15.60.040]
- ☐ Report to the City any change of address and change of contact information within ten days of said change. [CVMC 15.60.040]
- ☐ Maintain the property on a weekly basis. [CVMC 15.60.050 and 15.60.060]
- ☐ Secure the property. [CVMC 15.60.060]
- ☐ Post the property with the property manager's name, address and 24-hour contact phone number. [CVMC 15.60.060]

A copy of this or any municipal code of the City of Chula Vista may be downloaded at

http://www.chulavistaca.gov/City_Services/Administrative_Services/City_Clerk/Records/municipal_code.asp

ATTACHMENT 3

Senate Bill No. 1137

CHAPTER 69

An act to add and repeal Sections 2923.5, 2923.6, 2924.8, and 2929.3 of the Civil Code, and to add and repeal Section 1161b of the Code of Civil Procedure, relating to mortgages, and declaring the urgency thereof, to take effect immediately.

[Approved by Governor July 8, 2008. Filed with Secretary
of State July 8, 2008.]

LEGISLATIVE COUNSEL'S DIGEST

SB 1137, Perata. Residential mortgage loans: foreclosure procedures.

(1) Upon a breach of the obligation of a mortgage or transfer of an interest in property, existing law requires the trustee, mortgagee, or beneficiary to record in the office of the county recorder wherein the mortgaged or trust property is situated, a notice of default, and to mail the notice of default to the mortgagor or trustor. Existing law requires the notice to contain specified statements, including, but not limited to, those related to the mortgagor's or trustor's legal rights, as specified. Existing law also requires that the notice of sale in the case of default be posted on the property, as specified.

Until January 1, 2013, and as applied to residential mortgage loans made from January 1, 2003, to December 31, 2007, inclusive, that are for owner-occupied residences, this bill would, among other things, require a mortgagee, trustee, beneficiary, or authorized agent to wait 30 days after contact is made with the borrower, or 30 days after satisfying due diligence requirements to contact the borrower, as specified, before filing a notice of default. The bill would require contact with the borrower, as defined, in order to assess the borrower's financial situation and explore options for the borrower to avoid foreclosure. The bill would require the mortgagee, beneficiary, or authorized agent to advise the borrower that he or she has the right to request a subsequent meeting within 14 days, and to provide the borrower the toll-free telephone number made available by the United States Department of Housing and Urban Development (HUD) to find a HUD-certified housing counseling agency. The bill would require the notice of default to include a specified declaration from the mortgagee, beneficiary, or authorized agent regarding its contact with the borrower or that the borrower has surrendered the property. If a notice of default had already been filed prior to the enactment of this act, the bill would instead require the mortgagee, trustee, beneficiary, or authorized agent, as part of the notice of sale, to include a specified declaration regarding contact with the borrower. The bill would authorize a borrower to designate a HUD-certified housing counseling agency, attorney, or other advisor to discuss with the mortgagee, beneficiary, or authorized agent, on the borrower's behalf,

options for the borrower to avoid foreclosure. The contact and meeting requirements of these provisions would not apply if a borrower has surrendered the property or the borrower has contracted with an organization, as specified. The bill would also require specified mailings to the resident of a property that is the subject of a notice of sale, as specified. In addition, the bill would make it a crime to tear down the notice of sale posted on a property within 72 hours of posting, thereby imposing a state-mandated local program.

Until January 1, 2013, this bill would require a legal owner to maintain vacant residential property purchased at a foreclosure sale, or acquired by that owner through foreclosure under a mortgage or deed of trust. The bill would authorize a governmental entity to impose civil fines and penalties for failure to maintain that property of up to \$1,000 per day for a violation. The bill would require a governmental entity that seeks to impose those fines and penalties to give notice of the claimed violation and an opportunity to correct the violation at least 14 days prior to imposing the fines and penalties, and to allow a hearing for contesting those fines and penalties.

(2) Existing law governs the termination of tenancies and generally requires 30 days' notice of the termination thereof, except under specified circumstances. Existing law also establishes the criteria for determining when a tenant is guilty of unlawful detainer.

Until January 1, 2013, this bill would give a tenant or subtenant in possession of a rental housing unit at the time the property is sold in foreclosure, 60 days to remove himself or herself from the property, as specified.

(3) This bill would set forth specified findings and declarations and intent provisions with regard to the above, and would provide that its provisions are severable.

(4) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

(5) This bill would declare that it is to take effect immediately as an urgency statute.

The people of the State of California do enact as follows:

SECTION 1. The Legislature finds and declares all of the following:

(a) California is facing an unprecedented threat to its state economy and local economies because of skyrocketing residential property foreclosure rates in California. Residential property foreclosures increased sevenfold from 2006 to 2007. In 2007, more than 84,375 properties were lost to foreclosure in California, and 254,824 loans went into default, the first step in the foreclosure process.

(b) High foreclosure rates have adversely affected property values in California, and will have even greater adverse consequences as foreclosure rates continue to rise. According to statistics released by the HOPE NOW Alliance, the number of completed California foreclosure sales in 2007 increased almost threefold from 1,902 in the first quarter to 5,574 in the fourth quarter of that year. Those same statistics report that 10,556 foreclosure sales, almost double the number for the prior quarter, were completed just in the month of January 2008. More foreclosures means less money for schools, public safety, and other key services.

(c) Under specified circumstances, mortgage lenders and servicers are authorized under their pooling and servicing agreements to modify mortgage loans when the modification is in the best interest of investors. Generally, that modification may be deemed to be in the best interest of investors when the net present value of the income stream of the modified loan is greater than the amount that would be recovered through the disposition of the real property security through a foreclosure sale.

(d) It is essential to the economic health of California for the state to ameliorate the deleterious effects on the state economy and local economies and the California housing market that will result from the continued foreclosures of residential properties in unprecedented numbers by modifying the foreclosure process to require mortgagees, beneficiaries, or authorized agents to contact borrowers and explore options that could avoid foreclosure. These changes in accessing the state's foreclosure process are essential to ensure that the process does not exacerbate the current crisis by adding more foreclosures to the glut of foreclosed properties already on the market when a foreclosure could have been avoided. Those additional foreclosures will further destabilize the housing market with significant, corresponding deleterious effects on the local and state economy.

(e) According to a survey released by the Federal Home Loan Mortgage Corporation (Freddie Mac) on January 31, 2008, 57 percent of the nation's late-paying borrowers do not know their lenders may offer alternatives to help them avoid foreclosure.

(f) As reflected in recent government and industry-led efforts to help troubled borrowers, the mortgage foreclosure crisis impacts borrowers not only in nontraditional loans, but also many borrowers in conventional loans.

(g) This act is necessary to avoid unnecessary foreclosures of residential properties and thereby provide stability to California's statewide and regional economies and housing market by requiring early contact and communications between mortgagees, beneficiaries, or authorized agents and specified borrowers to explore options that could avoid foreclosure and by facilitating the modification or restructuring of loans in appropriate circumstances.

SEC. 2. Section 2923.5 is added to the Civil Code, to read:

2923.5. (a) (1) A mortgagee, trustee, beneficiary, or authorized agent may not file a notice of default pursuant to Section 2924 until 30 days after contact is made as required by paragraph (2) or 30 days after satisfying the due diligence requirements as described in subdivision (g).

(2) A mortgagee, beneficiary, or authorized agent shall contact the borrower in person or by telephone in order to assess the borrower's financial situation and explore options for the borrower to avoid foreclosure. During the initial contact, the mortgagee, beneficiary, or authorized agent shall advise the borrower that he or she has the right to request a subsequent meeting and, if requested, the mortgagee, beneficiary, or authorized agent shall schedule the meeting to occur within 14 days. The assessment of the borrower's financial situation and discussion of options may occur during the first contact, or at the subsequent meeting scheduled for that purpose. In either case, the borrower shall be provided the toll-free telephone number made available by the United States Department of Housing and Urban Development (HUD) to find a HUD-certified housing counseling agency. Any meeting may occur telephonically.

(b) A notice of default filed pursuant to Section 2924 shall include a declaration from the mortgagee, beneficiary, or authorized agent that it has contacted the borrower, tried with due diligence to contact the borrower as required by this section, or the borrower has surrendered the property to the mortgagee, trustee, beneficiary, or authorized agent.

(c) If a mortgagee, trustee, beneficiary, or authorized agent had already filed the notice of default prior to the enactment of this section and did not subsequently file a notice of rescission, then the mortgagee, trustee, beneficiary, or authorized agent shall, as part of the notice of sale filed pursuant to Section 2924f, include a declaration that either:

(1) States that the borrower was contacted to assess the borrower's financial situation and to explore options for the borrower to avoid foreclosure.

(2) Lists the efforts made, if any, to contact the borrower in the event no contact was made.

(d) A mortgagee's, beneficiary's, or authorized agent's loss mitigation personnel may participate by telephone during any contact required by this section.

(e) For purposes of this section, a "borrower" shall include a mortgagor or trustor.

(f) A borrower may designate a HUD-certified housing counseling agency, attorney, or other advisor to discuss with the mortgagee, beneficiary, or authorized agent, on the borrower's behalf, options for the borrower to avoid foreclosure. That contact made at the direction of the borrower shall satisfy the contact requirements of paragraph (2) of subdivision (a). Any loan modification or workout plan offered at the meeting by the mortgagee, beneficiary, or authorized agent is subject to approval by the borrower.

(g) A notice of default may be filed pursuant to Section 2924 when a mortgagee, beneficiary, or authorized agent has not contacted a borrower as required by paragraph (2) of subdivision (a) provided that the failure to contact the borrower occurred despite the due diligence of the mortgagee, beneficiary, or authorized agent. For purposes of this section, "due diligence" shall require and mean all of the following:

(1) A mortgagee, beneficiary, or authorized agent shall first attempt to contact a borrower by sending a first-class letter that includes the toll-free telephone number made available by HUD to find a HUD-certified housing counseling agency.

(2) (A) After the letter has been sent, the mortgagee, beneficiary, or authorized agent shall attempt to contact the borrower by telephone at least three times at different hours and on different days. Telephone calls shall be made to the primary telephone number on file.

(B) A mortgagee, beneficiary, or authorized agent may attempt to contact a borrower using an automated system to dial borrowers, provided that, if the telephone call is answered, the call is connected to a live representative of the mortgagee, beneficiary, or authorized agent.

(C) A mortgagee, beneficiary, or authorized agent satisfies the telephone contact requirements of this paragraph if it determines, after attempting contact pursuant to this paragraph, that the borrower's primary telephone number and secondary telephone number or numbers on file, if any, have been disconnected.

(3) If the borrower does not respond within two weeks after the telephone call requirements of paragraph (2) have been satisfied, the mortgagee, beneficiary, or authorized agent shall then send a certified letter, with return receipt requested.

(4) The mortgagee, beneficiary, or authorized agent shall provide a means for the borrower to contact it in a timely manner, including a toll-free telephone number that will provide access to a live representative during business hours.

(5) The mortgagee, beneficiary, or authorized agent has posted a prominent link on the homepage of its Internet Web site, if any, to the following information:

(A) Options that may be available to borrowers who are unable to afford their mortgage payments and who wish to avoid foreclosure, and instructions to borrowers advising them on steps to take to explore those options.

(B) A list of financial documents borrowers should collect and be prepared to present to the mortgagee, beneficiary, or authorized agent when discussing options for avoiding foreclosure.

(C) A toll-free telephone number for borrowers who wish to discuss options for avoiding foreclosure with their mortgagee, beneficiary, or authorized agent.

(D) The toll-free telephone number made available by HUD to find a HUD-certified housing counseling agency.

(h) Subdivisions (a), (c), and (g) shall not apply if any of the following occurs:

(1) The borrower has surrendered the property as evidenced by either a letter confirming the surrender or delivery of the keys to the property to the mortgagee, trustee, beneficiary, or authorized agent.

(2) The borrower has contracted with an organization, person, or entity whose primary business is advising people who have decided to leave their

homes on how to extend the foreclosure process and avoid their contractual obligations to mortgagees or beneficiaries.

(3) The borrower has filed for bankruptcy, and the proceedings have not been finalized.

(i) This section shall apply only to loans made from January 1, 2003, to December 31, 2007, inclusive, that are secured by residential real property and are for owner-occupied residences. For purposes of this subdivision, “owner-occupied” means that the residence is the principal residence of the borrower.

(j) This section shall remain in effect only until January 1, 2013, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2013, deletes or extends that date.

SEC. 3. Section 2923.6 is added to the Civil Code, to read:

2923.6. (a) The Legislature finds and declares that any duty servicers may have to maximize net present value under their pooling and servicing agreements is owed to all parties in a loan pool, not to any particular parties, and that a servicer acts in the best interests of all parties if it agrees to or implements a loan modification or workout plan for which both of the following apply:

(1) The loan is in payment default, or payment default is reasonably foreseeable.

(2) Anticipated recovery under the loan modification or workout plan exceeds the anticipated recovery through foreclosure on a net present value basis.

(b) It is the intent of the Legislature that the mortgagee, beneficiary, or authorized agent offer the borrower a loan modification or workout plan if such a modification or plan is consistent with its contractual or other authority.

(c) This section shall remain in effect only until January 1, 2013, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2013, deletes or extends that date.

SEC. 4. Section 2924.8 is added to the Civil Code, to read:

2924.8. (a) Upon posting a notice of sale pursuant to Section 2924f, a trustee or authorized agent shall also post the following notice, in the manner required for posting the notice of sale on the property to be sold, and a mortgagee, trustee, beneficiary, or authorized agent shall mail, at the same time in an envelope addressed to the “Resident of property subject to foreclosure sale” the following notice in English and the languages described in Section 1632: “Foreclosure process has begun on this property, which may affect your right to continue to live in this property. Twenty days or more after the date of this notice, this property may be sold at foreclosure. If you are renting this property, the new property owner may either give you a new lease or rental agreement or provide you with a 60-day eviction notice. However, other laws may prohibit an eviction in this circumstance or provide you with a longer notice before eviction. You may wish to contact a lawyer or your local legal aid or housing counseling agency to discuss any rights you may have.”

(b) It shall be an infraction to tear down the notice described in subdivision (a) within 72 hours of posting. Violators shall be subject to a fine of one hundred dollars (\$100).

(c) A state government entity shall make available translations of the notice described in subdivision (a) which may be used by a mortgagee, trustee, beneficiary, or authorized agent to satisfy the requirements of this section.

(d) This section shall only apply to loans secured by residential real property, and if the billing address for the mortgage note is different than the property address.

(e) This section shall remain in effect only until January 1, 2013, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2013, deletes or extends that date.

SEC. 5. Section 2929.3 is added to the Civil Code, to read:

2929.3. (a) (1) A legal owner shall maintain vacant residential property purchased by that owner at a foreclosure sale, or acquired by that owner through foreclosure under a mortgage or deed of trust. A governmental entity may impose a civil fine of up to one thousand dollars (\$1,000) per day for a violation. If the governmental entity chooses to impose a fine pursuant to this section, it shall give notice of the alleged violation, including a description of the conditions that gave rise to the allegation, and notice of the entity's intent to assess a civil fine if action to correct the violation is not commenced within a period of not less than 14 days and completed within a period of not less than 30 days. The notice shall be mailed to the address provided in the deed or other instrument as specified in subdivision (a) of Section 27321.5 of the Government Code, or, if none, to the return address provided on the deed or other instrument.

(2) The governmental entity shall provide a period of not less than 30 days for the legal owner to remedy the violation prior to imposing a civil fine and shall allow for a hearing and opportunity to contest any fine imposed. In determining the amount of the fine, the governmental entity shall take into consideration any timely and good faith efforts by the legal owner to remedy the violation. The maximum civil fine authorized by this section is one thousand dollars (\$1,000) for each day that the owner fails to maintain the property, commencing on the day following the expiration of the period to remedy the violation established by the governmental entity.

(3) Subject to the provisions of this section, a governmental entity may establish different compliance periods for different conditions on the same property in the notice of alleged violation mailed to the legal owner.

(b) For purposes of this section, "failure to maintain" means failure to care for the exterior of the property, including, but not limited to, permitting excessive foliage growth that diminishes the value of surrounding properties, failing to take action to prevent trespassers or squatters from remaining on the property, or failing to take action to prevent mosquito larvae from growing in standing water or other conditions that create a public nuisance.

(c) Notwithstanding subdivisions (a) and (b), a governmental entity may provide less than 30 days' notice to remedy a condition before imposing a

civil fine if the entity determines that a specific condition of the property threatens public health or safety and provided that notice of that determination and time for compliance is given.

(d) Fines and penalties collected pursuant to this section shall be directed to local nuisance abatement programs.

(e) A governmental entity may not impose fines on a legal owner under both this section and a local ordinance.

(f) These provisions shall not preempt any local ordinance.

(g) This section shall only apply to residential real property.

(h) The rights and remedies provided in this section are cumulative and in addition to any other rights and remedies provided by law.

(i) This section shall remain in effect only until January 1, 2013, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2013, deletes or extends that date.

SEC. 6. Section 1161b is added to the Code of Civil Procedure, to read:

1161b. (a) Notwithstanding Section 1161a, a tenant or subtenant in possession of a rental housing unit at the time the property is sold in foreclosure shall be given 60 days' written notice to quit pursuant to Section 1162 before the tenant or subtenant may be removed from the property as prescribed in this chapter.

(b) This section shall not apply if any party to the note remains in the property as a tenant, subtenant, or occupant.

(c) This section shall remain in effect only until January 1, 2013, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2013, deletes or extends that date.

SEC. 7. Nothing in this act is intended to affect any local just-cause eviction ordinance. This act does not, and shall not be construed to, affect the authority of a public entity that otherwise exists to regulate or monitor the basis for eviction.

SEC. 8. The provisions of this act are severable. If any provision of this act or its application is held invalid, that invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application.

SEC. 9. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

SEC. 10. (a) This act is an urgency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the Constitution and shall go into immediate effect. The facts constituting the necessity are:

In order to stabilize and protect the state and local economies and housing market at the earliest possible time, it is necessary for this act to take effect immediately.

(b) However, the provisions of Section 2 of this act, which adds Section 2923.5 to the Civil Code, and Section 4 of this act, which adds Section 2924.8 to the Civil Code, shall become operative 60 days after the effective date of this act.

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AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Adopting Fire Impact Fees on behalf of the Ukiah Valley Fire District. (***Note: Subsequent to Noticing this public hearing, the item has been canceled and will be re-noticed and heard at a future date; however, due to the notice that went out, the item is being placed on the agenda, but no presentation or action will be considered.***)

DEPARTMENT: Fire

PREPARED BY: Justin Buckingham, Battalion Chief

PRESENTER: Douglas Hutchison, Fire Chief

ATTACHMENTS:

None

Summary: This proposed Public Hearing and Agenda Item has been canceled and will be re-noticed and heard at a future date.

Background: N/A

Discussion: N/A

Recommended Action: This proposed Public Hearing and Agenda Item has been canceled and will be re-noticed and heard at a future date.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Conduct a Public Hearing to Consider Adoption of a Resolution Approving the Submittal of a Community Development Block Grant (CDBG) Application in Response to the 2024 State Community Development Block Grant Program Notice of Funding Availability. (***Note: Subsequent to Noticing this public hearing, the item has been canceled; however, due to the notice that went out, the item is being placed on the agenda.***)

DEPARTMENT: Community Development

PREPARED BY: Jim Robbins, Housing and Grants Manager

PRESENTER: Jim Robbins, Housing and Grants Manager, Community Development Dept.

ATTACHMENTS:

None

Summary: This Public Hearing and Agenda Item have been canceled. A CDBG Public Hearing was previously conducted at the October 2, 2024 City Council Meeting.

Background: N/A

Discussion: N/A

Recommended Action: This proposed Public Hearing and Agenda Item has been canceled. A Community Development Block Grant (CDBG) Public Hearing was previously conducted at the October 2, 2024, City Council Meeting. Receiving public comment is not necessary.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: Yes / No **GRANT:** Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

DIVERSITY-EQUITY INITIATIVES (DEI): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Authorize the City Manager to Negotiate and Execute a Five-Year Agreement for the Acquisition of RIMS Computer-Aided Dispatch and Records Management Software from Sun Ridge Systems for an Initial Amount of \$556,704; Authorize the Continuation of the Agreement Subject to Staff Evaluation and Approval; and Approve Corresponding Budget Amendment.

DEPARTMENT: Police

PREPARED BY: Myles Fisette, Purchasing Manager

PRESENTER: Cedric Crook, Chief of Police

ATTACHMENTS:

1. Ukiah PD - FINAL w Conversion

Summary: Council will consider authorizing the City Manager to negotiate and execute an agreement for the acquisition of RIMS Computer-Aided Dispatch and Records Management Software from Sun Ridge Systems for an initial amount of \$556,704; authorizing the continuation of the agreement beyond the initial five years, subject to Staff evaluation and approval; and approving corresponding budget amendment.

Background:

The Ukiah Police Department's (UPD) current computer aided dispatch system (CAD), implemented in 1998, has become outdated and insufficient for the increasing demands of the City's emergency response operations. Fewer than 5 agencies are using the current outdated software and finding support is diminishing. The continued use of the existing system could result in delayed response times, reduced efficiency, a lack of officer and citizen safety components and increased workload for dispatchers and first responders. To address these issues, a new CAD system is proposed. The new system will provide enhanced features and functionalities, including real-time tracking of emergency units, integration with other public safety systems, and improved user interface for dispatchers. The key benefits of the new CAD system include:

1. **Improved Response Times:** The new system will optimize dispatch operations, ensuring faster and more accurate deployment of emergency units.
2. **Enhanced Coordination:** Integration with other systems, such as GIS, RMS, NCIC, and RapidSOS will enable better coordination and data sharing among various public safety departments and increase officer and citizen safety.
3. **Scalability:** The new CAD system will be scalable to accommodate future growth and technological advancements.
4. **User-Friendly Interface:** The modern interface will reduce dispatcher, officer, CSO and record staff training time and improve overall efficiency.

Vendor Selection: After an extensive evaluation process, RIMS has been selected as the preferred vendor. Below is a comparison of the vendors reviewed:

Feature	Central Square Enterprise CAD	Tyler Technologies Enterprise CAD/RMS	RIMS CAD/RMS
Real-Time Tracking	YES	YES	YES
Integration with Other Systems	GIS, RMS, MobileX	Esri ArcGIS	Google, Esri NCIC/NLETS, ProQA, Multiple Records

			Management Systems, RapidSOS, iRIMS, Flock, Evidence.com
User Interface	Modern But Cumbersome	Modern, Easy to Use	Modern, Intuitive, User-Friendly
Upgrades	Not Included	Not Included	Included and Scalable
Automatic Vehicle Location (AVL)	Yes	Yes	Yes
Customization	High	High	High
Training Program	Comprehensive	Comprehensive	Comprehensive
Customer Service	Poor	Poor to Average	Excellent
Cost	\$785,479	\$1,172,750	\$556,704

The current records management system (RMS) was replaced in 2021. Because we are implementing a new CAD system, we must also replace the RMS as well.

While the initial investment in the new CAD/RMS system is significant, the long-term benefits, such as reduced operational costs and improved public safety outcomes, justify the expenditure. Attachment 1 is a quotation for the RIMS Software. Sun Ridge Systems installation costs will be \$379,665. Annual fees will begin at \$33,282 for the first two years and then adjust by 5% every year thereafter, resulting in a 5-year overall cost of \$556,704. Our current annual costs with CentralSquare (TriTech) are \$58,378 and an additional license charge for CLIPS of \$6,215, for a total of \$64,593. With Sun Ridge Systems we will be saving \$31,311 a year, respectively.

Discussion: Staff has carefully evaluated proposals from Sun Ridge Systems, CentralSquare and Tyler Technologies, all of which are leading providers of public safety software. After assessing the advantages and disadvantages of each option and comparing the cost proposals, Staff recommends proceeding with the purchase of the RIMS CAD/RMS Software from Sun Ridge Systems for a total amount of \$556,704. Adopting RIMS CAD will provide the city with a powerful and versatile CAD system that enhances public safety operations and overall efficiency.

The Finance Department is recommending using an established line of credit with Umpqua Bank for the initial purchase amount of \$379,665. Finance is planning to bring the financing agreement to Council for approval at the January 15, 2025, Council meeting.

Recommended Action: Authorize the City Manager to negotiate and execute an agreement with Sun Ridge Systems for the acquisition of RIMS Computer-Aided Dispatch and Records Management Software at an initial cost of \$556,704, covering the first five years of annual support and updates. Additionally, authorize the continuation of the agreement beyond the initial five years, subject to Staff evaluation and approval, and approve the corresponding budget amendment for the first year's expense.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 20620231.80100.18445 (CAD System): \$353,562; 20620231.90100.18445 (Loan Proceeds): \$353,562

PROPOSED BUDGET AMOUNT: 20620231.80100.18445 (CAD System): \$379,665; 20620231.90100.18445 (Loan Proceeds): \$379,665

FINANCING SOURCE: Umpqua Line of Credit; Dispatch Fund

REVENUE: No GRANT: No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Marla Swan, Communications and Records Manager; Ryan Burkhart, IT Manager; Mary Horger, Financial Services Manager

DIVERSITY-EQUITY INITIATIVES (DEI):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager



To: Marla Swan, Ukiah Police Department
From: Tamera Melrose
Subject: Quotation for RIMS Software - Multi-Agency
Date: November 18, 2024

Thank you for your interest in RIMS. The following is a quotation for RIMS software – Multi-Agency based upon your recent conversation with Bryan Morehouse.

This quote assumes that the Fort Bragg Police Department in coordination with the Ukiah Police Department will assist with the implementation of this project. Both agencies will be considered individual customers of Sun Ridge Systems.

Ukiah Police Department

Item	Price
RIMS Computer-Aided Dispatch and Records Management Software	\$84,000
RIMS Mobile Computer Software	\$25,000
iRIMS Law iOS/Android App Software	\$11,000
RIMS In Station Mapping Software (See Mapping note)	\$14,000
RIMS Mobile Mapping Software (See Mapping note)	\$6,000
RIMS Property Room Bar Coding Software	\$13,000
RIMS Citizen RIMS Public Access Software	\$6,000
RIMS E911 Link Software	\$8,000
RIMS State Link Software (CLETS)	\$9,000
RIMS Text Paging Link Software	\$3,000
RIMS Collaborate Data Sharing Software	\$7,000
Mapping Data Engineering Services	\$2,500
Worth Data Bar Coding Equipment (See Bar Coding Equipment note)	\$1,700
Data Conversion Services (See Data Conversion note)	\$45,000
Installation and Project Management	\$56,193
Training and Travel (Includes 20 days on site - see Installation & Training note)	\$46,006
Annual Support and Updates - First Year	\$27,900
Annual Support and Updates - Second Year	\$27,900
Annual Support and Updates – Third Year	\$29,295
Annual Support and Updates - Fourth Year	\$30,760
Annual Support and Updates - Fifth Year	\$32,606
California Sales Tax	\$152
RIMS Officer Training Management Software [Not Included]	\$5,000
RIMS AFIS Link Software [Not Included]	\$5,000
RIMS DA Link Software [Not Included]	\$4,000
RIMS Body Camera Software [Not Included]	\$2,000
RIMS AutoCite Import Software [Not Included]	\$5,000
RIMS SWITRS Export Software [Not Included]	\$3,000
RIMS ProQ&A Link Software [Not Included]	\$3,000
TOTAL	\$486,012

Fort Bragg Police Department

Item	Price
RIMS Computer Aided Dispatch (CAD) Software	\$19,000
RIMS Mobile Computing Software	\$12,800
RIMS Mobile Mapping Software	\$4,000
Installation and Project Management (See Installation note)	\$6,314
Annual Support and Updates – First Year	\$5,382
Annual Support and Updates - Second Year	\$5,382
Annual Support and Updates – Third Year	\$5,651
Annual Support and Updates - Fourth Year	\$5,933
Annual Support and Updates - Fifth Year	\$6,230
TOTAL	\$70,692

Multi-Agency CAD

As priced, this configuration would utilize our multi-agency CAD. This means the Ukiah PD provides dispatch services to not only the Ukiah PD, but also to Fort Bragg PD. There is one CAD database in which both agencies' incidents are recorded. CAD data can be separated by an agency for reporting purposes.

The Ukiah Police Department will host the RIMS servers and both agencies' workstations will connect to that server via high-speed internet connection. All go-live support and RIMS training will attend classes already priced for the Ukiah Police Department. If separate training classes are required, additional costs will apply. The training included in this quote assumes that all participating agencies will use RIMS in the same exact way. All agencies will also be required to have local IT support services.

Conversion Information

Data Conversion: The services listed in the price chart include only converting data from your existing Central Square system. Converting any other data, including data from third party products, is not included. You are responsible for extracting that data and providing it to us for conversion. Once we receive the extracted data, we will evaluate it to determine which items may be converted into RIMS. As part of our standard data conversion, we attempt to convert the following items. In some instances, not all data may be available or suitable for conversion.

RMS Conversion (includes some attachments):

- **People:** Including person name, DOB, contact info, description, ID#'s, officer safety notifications, log entries for connections to cases, for citations and for field contacts, person photos (.jpeg files stored in the RMS and NOT a separate database or system)
- **Arrest:** Arrestee, date, time, charges, counts, offense level, disposition, booked/cited out and arresting officer ID
- **Vehicles:** License, state, year, color, type, log entries for connections to case and for field contacts
- **Cases:** Location, date report and data occurred, classification/type, offenses, case disposition and date of disposition, persons, vehicles, narratives, and supplements
- **Accident cases:** Location, date report and data occurred, classification/type, offenses, case disposition and date of disposition, persons, vehicles, narratives, and supplements, CHP 555 form and diagram as .pdf files as part of attachments specified in Cases above
- **Property in cases:** category, article, status, description, brand, model, item #, property code, locations, value-stolen, recovered, damaged, color, drug type, quantity/measure, disposition, officer, and chain of custody of history
- **Property Room:** Location table
- **Premises:** Common place name, address, contact person, contact phone number, alarm
- **Streets:** (if electronic street file is available), street name, intersections with block ranges
- **Officers:** Name, ID
- **Users:** Name, ID

Data Conversion - Not Included in this Project:

- CAD, JMS, Third-party Property and Evidence systems, and attachments/associated documents data will not be converted.

Software Information

Mapping: Our mapping products (In-Station and Mobile) require either an ESRI ArcView and/or a Google map source. Should you use ESRI, our price does not include the cost of the required ArcView licenses. You will need one copy of ArcView GIS ArcMap Desktop v10.8 (or later) that can be used for the first position, and additional copies of ArcGIS Engine 10.8 (or later) for each additional position that will use in-station or mobile unit that will use RIMS Mapping.

State Link: Our price includes RIMS software only. It does not include the cost of any physical connections from your agency to either the local message switch or a direct line to DOJ, nor does it include any third-party products that may be required to connect to these paths.

You will need to apply to the California DOJ for approval of this new connection. This is sometimes a lengthy process with the State, so you are encouraged to submit the application as soon as a decision has been made to purchase the RIMS State Link Software.

E911 Requirements: You will need to ensure that your E911 controller is CAD compatible, meaning it has the proper software and port to be able to connect to and communicate with a CAD system. You can obtain this information by contacting your E-911 provider. You may also need a cable to connect this PC to your E911 controller but again, this information will be available from your E911 provider.

Citizen RIMS: This software does not require any new dedicated hardware or software. It can run on your existing SQL or application server. It does require a server with internet access that also can have RIMS installed. The only software on your network will be a small Windows service which sends data to the public web server.

There is some minor configuration that must occur in RIMS. You will be asked to create "categories" for Incidents and Offenses. The Windows service previously mentioned uses the categories to determine what to send to the public web server.

Collaborate: RIMS Collaborate, integrates directly to RIMS CAD, RMS, and Mobile applications, seamlessly and connects RIMS agencies together. Agencies can share unlimited records of CAD and RMS information and view the same detailed information from other RIMS agencies. Each agency decides what information to share, down to an individual record type.

RIMS 2 Text: This product utilizes our RICO web services product, whereby text messages are sent to a device using one of two separate methods. The agency is responsible for providing the SMTP server or they can pay and sign up with Twilio SMS Services instead of using SMTP.

Software Information – Continued

iRIMS: This software runs on the Apple iPhone and iPad plus, Android phones and tablet computers. iRIMS is not a substitute for Mobile RIMS nor is it "RIMS" running on an iPhone or iPad device. iRIMS is an iOS/Android software App with a rapidly expanding portfolio of RIMS functionality.

For this product you will have to open a network port that RIMS requires to communicate between mobile devices and RIMS and alternatively provide a VPN solution on the mobile devices.

Accident Sketch Software: Our RIMS RMS software includes built-in collision reporting functionality for California CHP 555. RIMS provides a no-cost interface with Trancite's *EasyStreetDraw* software to complete sketches for the CHP 555. You must obtain a software license for *EasyStreetDraw* from Trancite prior to enabling the interface in RIMS.

Installation and Training

The number of training and support days includes the following. All training is end-user training unless specified otherwise. The number and types of classes must be confirmed by you.

<u>Task</u>	<u>Days</u>
RIMS Configuration and Setup	2 (remote)
Conversion Review	2 (remote)
CAD Training	4 (2 sessions, 2 days/session)
Officer Training	4 (2 sessions, 2 days/session)
Records Training	1
Property Room Training	.5
IT Go Live Preparation	1
Go Live Conversion Review	1
Admin Follow-up Training	1
Go Live	5 (2 staff on-site /2 days each, 1 staff on-site 1 day)
Post Go Live Review	1 (remote)
Post Go Live – Refresher Training	2 (onsite)

Technical Requirements

The following are the recommended minimum configurations.

System Software: RIMS requires Microsoft Windows OS and SQL Server (Standard Edition) for the database. This software is not included in this quotation and must be purchased by the agency prior to installation of any RIMS software.

Technical Requirements - continued

Server Specifications: We recommend a Microsoft SQL Database Server and a separate Application Server. Depending on your agency's size, you could run both on one server. Utilizing an existing SQL Server is also possible, providing it meets FBI CJIS requirements.

RIMS supports a traditional hardware platform or a virtual platform. The hypervisor software products supported include VMWare, Hyper-V, and others.

Monitor Resolution: The minimum monitor resolution for all RIMS applications is 1920 x 1080.

Minimum Specifications (If using existing PCs and servers)

Office Workstations	Database Servers
Microsoft Windows 10+	Microsoft Windows Server 2016+
2+ Ghz Processor / i5+	Microsoft SQL Server 2016+
8 GB+ RAM	Intel 2 GHz+ Processor
Any Size Disk Space	16 GB+ RAM
	3x Current System Database Size for Conversion

Recommended Specifications (If purchasing new PCs and servers)

Office Workstations	Database Servers
Microsoft Windows 10+	Microsoft Windows Server 2022+
i7/i9 Processor	Microsoft SQL Server 2022+
16 GB+ RAM	i7, Xeon, or AMD Equivalent Processor
Any Size Disk Space	32 GB+ RAM
	3x Current System Database Size for Conversion

Mobile Computer Specifications: RIMS Mobile Computer Software/OFR Software and RIMS Mobile Mapping run on Windows laptops or Windows tablets per the following minimum specifications.

Recommended Specifications (If purchasing new Laptops/Tablets)

Laptops / Tablets
Microsoft Windows 10+
i7/i9 Processor
16 GB+ RAM
Any Size Disk Space

Optional features for Mobile RIMS: include support for touchscreens, locally connected GPS devices (COM-port Serial or network connection to the modem), NFC readers for YubiKeys (MFA), and Driver's License barcode scanning using enabled Getac tablets or DL scanners (Com-port Serial – AAMVA format – purchased separately by the agency).

Technical Requirements - continued

Phone and Tablet Devices: The agency must provide connectivity from the Phone or Tablet via the Internet back to the Agency to reach the Application Server. The agency must also provide a secure method to reach the Application Server, which can be done in various ways. Most agencies choose to use an agency-provided Virtual Private Network (VPN) or NetMotion-type product that these devices support. Supported Devices Include:

Android Devices	iOS Devices
Android v13+	iOS v16+

Signature Pads [InCustody / Property Room]: The InCustody and Property Room products support the use of signature pads. The supported device is the Topaz SigLite Slim 1x5 T-S461, electronic signature pad. This device is not provided nor maintained by Sun Ridge. It can be purchased at your local computer/office supply store or on the Internet.

Bar Coding Equipment: The bar-coding equipment, manufactured by Worth Data, includes a base station and wireless scanning terminal. These devices include a 2-year manufacturer's warranty and are not maintained by Sun Ridge. You must also purchase an inexpensive printer and labels for bar coding labels: DYMO LabelWriter 550 Turbo Label Printer and Dymo Labels # 30256 or a Zebra ZD421 Thermal Printer. These devices can be purchased at your local computer/office supply store or on the Internet.

FBI CJIS Requirements: All workstations must comply with FBI CJIS policies, including Multi-Factor Authentication (MFA). MFA can be provided within the Sun Ridge Systems products, or the agency can use its own solution. Sun Ridge Systems only offers these two MFA possession solutions: Time-Based One-Time Password (TOTP) Authenticator and physical YubiKeys (purchased by the agency). For mobile devices using Mobile RIMS or iRIMS, a Mobile Data Management (MDM) software product may be required, which Sun Ridge Systems does not provide nor sell. The agency is responsible for other FBI CJIS requirements, including virus protection, local firewalls, and VPNs.

*Effective October 1, 2024, Multi-factor Authentication will be required for all workstations, except for Dispatch workstations.

Remote Access: Sun Ridge Systems uses BeyondTrust remote access software for secure installation and follow-on support services. BeyondTrust software is provided by Sun Ridge Systems; there is no cost to you.

This quotation is valid for 90 days and may change thereafter. If you have any questions, please call me at 800-474-2565. Thank you for your interest in Sun Ridge Systems RIMS software.



AGENDA SUMMARY REPORT

SUBJECT: Consideration of Adoption of Resolution Making Appointments to Boards and Commissions.

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Kristine Lawler, City Clerk

ATTACHMENTS:

1. Resolution 2024-09
2. Denise Gorny Application
3. Xochilt J. Morales de Martinez Application
4. Brian Williams Application
5. Chrystal Thurman Application
6. Proposed Resolution

Summary: Council will consider adopting resolution Making Appointments to Boards and Commissions.

Background: Diversity and Equity Standing Committee: The structure of the standing committee is designed to ensure optimal representation from the diverse demographic groups represented in the population of the City of Ukiah and the larger community living and working in the Ukiah Valley. The Standing Committee consists of eleven (11) members. The members consist of two members of the City Council and nine members of the city of Ukiah or the Ukiah Valley, including Redwood and Potter Valleys who serve or represent: individuals and families who are low income, persons with physical or mental disabilities, persons from the LGBTQ+ community, members of Native American tribes and communities in Mendocino County, members of the Hispanic/Latino community, persons of color, people whose primary language is not English, youth ages 21 and younger, and seniors 65 years and older. Appointments are made per Resolution 2024-09 (Attachment 1).

Public Spaces Commission: The Public Spaces Commission shall provide advice and recommendations to Council regarding 1) City-owned properties that are open to the public, free of charge, such as parks, paths, and public right-of-ways; 2) creeks within the city limits; 3) open spaces within and outside of the city limits that are undeveloped and conserved or in consideration of future conservation; 4) and the recreational uses of these spaces. The Public Spaces Commission consists of seven (7) at large members who may reside within the city limits or outside the city limits but within the Ukiah Valley; provided, that a majority of the seven (7) Commission members must reside within the city limits. All members of the Commission shall be appointed by the City Council.

Discussion: Diversity and Equity Standing Committee: Seven positions have been noticed due to term expirations: Persons with lived experience of poverty (currently or formerly living at or below the poverty level); Person with physical or mental disabilities; Persons from the LGBTQ+ community; Native American tribes and communities in Mendocino County; Youth 21 years and younger; Persons of color ; Persons whose primary language is not English.

Three applications have been received: Denise Gorny (Attachment 2; incumbent) representing Persons with lived experience of poverty; Xochilt J. Morales de Martinez (Attachment 3; incumbent) representing Persons with physical or mental disabilities; and Brian Williams (Attachment 4) representing Native American tribes and

communities in Mendocino County. Staff has reviewed these applications and determined that the applicants meet the requirements for the positions.

Public Spaces Commission: Two vacancies have been noticed since 2022 for the Public Spaces Commission for the following positions: At Large City Resident and At Large, City or County Resident. One application has been received from Chrystal Thurman (Attachment 5), who meets the city residency requirements.

Staff recommends adopting the resolution (Attachment 6) making the following appointments:

BOARD/COMMISSION	NAME	POSITION	TERM EXPIRATION
Diversity and Equity Standing Committee	Denise Gorny	Persons with lived experience of poverty	12/18/26
Diversity and Equity Standing Committee	Xochilt J. Morales de Martinez	Persons with physical or mental disabilities	12/18/26
Diversity and Equity Standing Committee	Brian Williams	Native American tribes and communities in Mendocino County	12/18/26
Public Spaces Commission	Chrystal Thurman	At Large City Resident	12/18/27

Recommended Action: Adopt Resolution making appointments to various Boards and Commissions.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

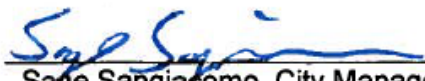
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Traci Boyd, Management Analyst.

DIVERSITY-EQUITY INITIATIVES (DEI): Recruit, retain, and advance a community of staff that reflects, values, and celebrates the diversity of the community we serve.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2024-09**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH MODIFYING THE DIVERSITY AND EQUITY STANDING COMMITTEE****WHEREAS:**

1. The population of the City of Ukiah and the larger community living in the Ukiah Valley who work and shop in the City of Ukiah consist of a diversity of demographic groups, including individuals and families who are low income, persons with physical or mental disabilities, persons from the LGBTQ+ community, members of Native American tribes and communities in Mendocino County, members of the Hispanic/Latino community, persons of color, people whose primary language is not English, youth 21 years and younger, and seniors 65 years and older; and
2. These different demographic groups face unique barriers to accessing employment and municipal services and have different needs affecting their receipt of municipal services than the general population; and
3. Other demographic groups exist in this area which are not specifically identified in this resolution, but the identified groups are believed to be the most substantial of such groups; and
4. If other such groups are identified as significant as a result of the Committee's work or otherwise, the membership of the Committee can be expanded to include them in the future; and
5. The City has established a standing committee of the City Council, known as the Diversity and Equity Standing Committee, which is an advisory body reporting to the City Council and to the City Manager and City Department Heads, as a means to adopt written objectives to improve diversity and equity in the City's workforce and in the provision of municipal services; develop a written Action Plan to achieve those objectives; implement and oversee the Action Plan; provide an annual review and update to the City Council on the Committee's progress; and propose revisions to the plan as necessary.

NOW, THEREFORE BE IT RESOLVED as follows:**1. MEMBERSHIP; APPOINTMENT**

The Equity and Diversity Standing Committee ("Committee") shall consist of eleven (11) members. The members shall consist of two members of the City Council and one member from each of nine organizations in the City of Ukiah or the Ukiah Valley, including Redwood and Potter Valleys, which serve or represent: (1) Persons with lived experience of poverty (currently or formerly living at or below the poverty level); (2) Persons with physical or mental disabilities; (3) Persons from the LGBTQ+ community; (4) Native American tribes and communities in Mendocino County; (5) Persons from the Hispanic/Latino community; (6) Persons of color (7) Persons whose primary language is not English; (8) Youth 21 years and younger; and (9) Seniors 65 years or older. In addition, committee members must either reside or work in the City of Ukiah. Members shall be appointed by the City Council based on written applications submitted by deadlines established by the City Council and any oral interviews the City Council may elect to conduct.

2. TERM OF OFFICE; VACANCIES

- A. Terms of Office. All appointments to the Committee shall be for a term of two (2) years during which the member serves and the will and pleasure of the City Council. Appointments to fill vacancies during a term of office shall be filled as provided in Section 1. The person appointed shall serve for the remainder of the term of that vacancy. Members whose terms expire may be reappointed to serve subsequent terms.
- B. Vacancies. Vacancies may occur as a result of the member's death or incapacity, resignation, no longer residing or working in the City, termination by the City Council with or without cause or failure of a member to attend three (3) meetings in any consecutive four-month period without the prior approval of the Committee.

3. DUTIES OF THE COMMITTEE

Having developed and implemented its two-year Action Plan and incorporated DEI priorities into the City's major planning documents and strategic plan, the Committee shall now have the following responsibilities:

1. To continuously assess the impact of the City's DEI efforts within the community and make recommendations regarding City programs, policies, and services as necessary.
2. To serve as ambassadors promoting diversity, equity, and inclusion within the community and representing the City's commitment to these values.
3. To raise public awareness about the City's commitment to DEI initiatives and values by sharing information about City programs, policies, employment opportunities, and services through social media channels, email, and word of mouth.

4. EXPENSES OF MEMBERS; NO COMPENSATION

The members of the Committee shall receive no compensation or reimbursement for expenses.

5. CHAIRPERSON; OFFICERS

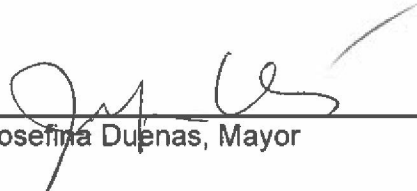
The Committee shall elect a presiding officer to preside at special and regular meeting. City staff assigned by the City Manager shall provide support services, including preparation and posting of agendas, preparing minutes, staff reports and other documents as required for the conduct of the Committee's business.

6. COMMITTEE GOVERNANCE.

- A. Brown Act. The Committee shall comply with the Brown Act. Upon the first appointment of its members, it shall establish a meeting date and time for regular meetings and a procedure for placing items on its agendas. Special meetings may be called by the Chairperson, City staff assigned to assist the Committee or by the Committee during a regular or special meeting.
- B. Parliamentary procedure. The Committee shall adopt any rules it considers necessary for the orderly conduct of its meetings which may, but are not required to, use all or any portion of Robert's Rules of Order or the City Council rules for conducting City Council meetings.

PASSED, ADOPTED and APPROVED this 3rd day of April 2024 by the following vote on roll call vote:

AYES: Councilmembers Rodin, Orozco, Sher, Crane, and Mayor Duenas
NOES: None
ABSTAIN: None
ABSENT: None



Josefina Duenas, Mayor

ATTEST:



Kristine Lawler, City Clerk

CITY OF UKIAH
DIVERSITY AND EQUITY APPLICATION FOR APPOINTMENT

A. General Information

Full Name	Denise Gorny			Date	12/3/24	
Residence Address (Physical Address, not PO)						
Mailing Address (if different from above)						
Home Phone				Work Phone		
Email				Cell Phone		
Employer	State Council on Developmental Disabilities					
Business Address	505 S State St. Ukiah, Ca 95482					
Job Title/Position	Community Services Specialist II			Employed Since	2011	
How long have you resided in:	Ukiah?		Mendocino County?		California?	
Please list the organization(s) you are with a member of and clearly identify the demographic group you wish to represent.	ARRC, Boys and Girls Club, Rotary, Child Care Planning Council I wish to represent Persons with physical or mental disabilities or Persons with lived experience of poverty (currently or formerly living at or below the poverty level);					

Languages spoken other than English:

B. Please answer the following questions on a separate sheet of paper.

1. What is your understanding of the purpose, role, and responsibility of the Diversity and Equity Committee?
2. What is your understanding of/and ability to meet the responsibilities of committee members in regards to meeting attendance? (Can you attend regular committee meetings? Do you have any scheduling conflicts or are there any other circumstances that would prevent you from regular attendance?)
3. How do you believe your own skills, experience, expertise, and perspectives will be beneficial to the work of the Diversity and Equity Committee?
4. Diversity, Equity, and Inclusion are priorities for the City of Ukiah. Tell us about your experience working with diverse groups and how you would work to create an environment that is welcoming, inclusive, and increasingly diverse?
5. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Digitally signed by Denise Gorny
 Date: 2024.12.02 16:46:28 -08'00' **12/2/24**

Signature of Applicant

Date

Thank you for your interest in serving your community and the City of Ukiah.

Please return this application and attachments to the City Clerk's office at 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.

Continually working to promote diversity, equity, transparency, and justice through the adoption and implementation of City practices, policies, and procedures.

CITY OF UKIAH
DIVERSITY AND EQUITY APPLICATION FOR APPOINTMENT

Attachment 3

A. General Information

Full Name	Xochilt J. Morales de Martinez			Date	11-6-2024	
Residence Address (Physical Address, not PO)						
Mailing Address (if different from above)						
Home Phone			Work Phone	() SAME		
Email			Cell Phone	() 		
Employer	Mendocino Community Health Clinic					
Business Address	333 Laws Ave Ukiah CA. 95482					
Job Title/Position	Mental Health Psychiatric Nurse Practitioner			Employed Since	20 years	
How long have you resided in:	Ukiah?	32	Mendocino County?	32	California?	1965
Please list the organization(s) you are with a member of and clearly identify the demographic group you wish to represent.		I have serving as a Trustee for the Mendocino college, on my second term. Board member with the Cancer Resource Center, KZYX. I have been serving as a committee member for the DEI and representing persons with physical and mental disabilities. I can continue to represent the same group for a second term.				

Languages spoken other than English: Spanish

B. Please answer the following questions on a separate sheet of paper.

1. What is your understanding of the purpose, role, and responsibility of the Diversity and Equity Committee?
2. What is your understanding of/and ability to meet the responsibilities of committee members in regards to meeting attendance? (Can you attend regular committee meetings? Do you have any scheduling conflicts or are there any other circumstances that would prevent you from regular attendance?)
3. How do you believe your own skills, experience, expertise, and perspectives will be beneficial to the work of the Diversity and Equity Committee?
4. Diversity, Equity, and Inclusion are priorities for the City of Ukiah. Tell us about your experience working with diverse groups and how you would work to create an environment that is welcoming, inclusive, and increasingly diverse?
5. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Signature of Applicant

11/22/2024
Date

Thank you for your interest in serving your community and the City of Ukiah.

Please return this application and attachments to the City Clerk's office at 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.

Continually working to promote diversity, equity, transparency, and justice through the adoption and implementation of City practices, policies, and procedures.

B. Please answer the following questions on a separate sheet of paper.

1. What is your understanding of the purpose, role, and responsibility of the Diversity and Equity Committee?

I had the opportunity to be part of the initial group when the DE committee was formed. My purpose was and will continue to be to be a voice for underrepresented groups, with a focus on those with physical and mental disabilities.

The DEI committee's responsibilities are to create space and time for ongoing discussions by community members, stakeholders, and key individuals who have similar concerns, share opinions, and formulate workable solutions while keeping in mind the needs of the underrepresented groups.

2. What is your understanding of/and ability to meet the responsibilities of committee members regarding meeting attendance?

As a committee member, meeting the fiduciary board's responsibilities is crucial. This includes attending scheduled meetings, staying informed, responding to required ongoing communication, and participating in social events. I don't see many challenges with keeping the required committee meetings or other activities scheduled.

3. How do you believe your own skills, experience, expertise, and perspectives will be beneficial to the work of the Diversity and Equity Committee?

I have 35+ years of experience working in the medical profession, the last 9 of which have been in psychiatric services. I have served as a member of the DEI committee for the past 2 years. I also serve on other boards and engage in many community activities. At a more personal level, I am a dedicated, responsible, committed, passionate bilingual, bicultural woman who sees herself as serving those in need.

4. Diversity, Equity, and Inclusion are priorities for the City of Ukiah. Tell us about your experience working with diverse groups and how you would work to create an environment that is welcoming, inclusive, and increasingly diverse?

I've served on the DE committee for the past two years, and the experience has enriched me as an individual. As an employee of Mendocino Community Health Clinic, a Trustee for Mendocino College, and serving on other boards, I encounter individuals from diverse ethnic backgrounds with unique needs. My philosophy is to view all as "The Human race" who have equal rights regardless of race, social economics, beliefs, and backgrounds.... Fostering unity and equality by making all feel welcomed and respected for who they are as individuals is what, I strive for.

5. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

I welcome the opportunity to serve our community, especially the underrepresented groups.



City of Ukiah

Office of the City Clerk

300 Seminary Avenue
Ukiah, CA 95482

APPLICATION FOR DIVERSITY AND EQUITY COMMITTEE

NAME: Brian Williams
First Last

STREET ADDRESS: [REDACTED]

CITY: Redwood Vlv STATE: CA ZIP CODE: 95470

PHONE: Home [REDACTED] Work/Cell [REDACTED] Email: [REDACTED]

Please list the organizations(s) you serve as a member of, and clearly identify the demographic group you wish to represent: I am a member of the Redwood Valley Rancheria Little River Band of Pomo.

Please attach a resume or description outlining your educational background and/or experience, and complete all questions on this application (If there is not enough room in the field, please use an attached page. Incumbents that are applying for reappointment need not fill out the questionnaire.) Applications can be submitted in person or mailed to: City of Ukiah, Attn: City Clerk, 300 Seminary Ave., Ukiah, CA 95482.

1. What is your understanding of the purpose, role, and responsibility of the Diversity and Equity Committee?

See attachment.

2. What is your understanding of/and ability to meet the responsibilities of committee members in regards to meeting attendance? (Can you attend regular committee meetings? Do you have any scheduling conflicts or are there any other circumstances that would prevent you from regular attendance?)

See attachment.

3. How do you believe your own skills, experience, expertise, and perspectives will be beneficial to the work of the Diversity and Equity Committee?

See attachment.

4. Diversity, Equity, and Inclusion are priorities for the City of Ukiah. Tell us about your experience working with diverse groups and how you would work to create an environment that is welcoming, inclusive, and increasingly diverse?

See attachment.

5. Are you interested in serving on any other Boards or Commissions of the City? If so, which one(s)?

See attachment.

6. Diversity, Equity, and Inclusion are priorities for the City of Ukiah. Tell us about your experience working with diverse groups and how you would work to create an environment that is welcoming, inclusive, and increasingly diverse?

See attachment.

7. Is there anything you would like to add?

See attachment.

I declare under penalty of perjury under the laws of the State of California that I am a resident of the City of Ukiah, Ca registered to vote in the City of Ukiah, and that all information stated in this application and all attached pages are true and complete. I also acknowledge that if appointed, I will be subject to filing a Form 700 Statement of Economic Interest, and understand the City's Code of Ethics and Conduct.*

Signature of Applicant

11/21/24

Date

**Form 700 – Every elected official and public employee who makes or influences governmental decisions is required by State Law to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability in two ways:*

- 1. It provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances.*
- 2. It serves as a reminder to the public official of potential conflicts of interest so the official can abstain from making or participating in governmental decisions that are deemed conflicts of interest.*

1. What is your understanding of the purpose, role, and responsibility of the Diversity and Equity Committee?

Response: The role of a Diversity and Equity committee is to serve and promote all people to feel an equal level of inclusivity and purpose within our local community. The committee serves as a mechanism for empowerment and accountability within our local government infrastructure. The creation of this "seat" at the table will serve to promote growth in the diversity discussion over the many years it takes to achieve true equity amongst all people.

2. What is your understanding of/and ability to meet the responsibilities of committee members in regards to meeting attendance? (Can you attend regular committee meetings? Do you have any scheduling conflicts or are there any other circumstances that would prevent you from regular attendance?)

Response: It is my understanding the meetings are one time per month. I would love to know what kind of time commitment is expected during these meetings.

3. How do you believe your own skills, experience, expertise, and perspectives will be beneficial to the work of the Diversity and Equity Committee?

Response: My experience as the Vice Chairman for Redwood Valley Rancheria for the past 3 years, the Chairperson seat at Northern Circle Indian Housing Authority (NCIHA) for 3 years, a consortium of 8 tribal governments, in which I was voted to two terms by my fellow tribal leaders will support the committee to hear the perspectives of many different tribal nations in our area, as well as, bringing the perspective of other tribal nations from larger rural and urban areas.

4. Diversity, Equity, and Inclusion are priorities for the City of Ukiah. Tell us about your experience working with diverse groups and how you would work to create an environment that is welcoming, inclusive, and increasingly diverse?

Response: I have much experience in the development of gentle but passionate advocacy for those who feel underrepresented. In starting a non-profit, our goal was to create representation, opportunity, and advocacy for any community feeling underserved and or underrepresented. In doing this work, it's created much opportunity to work with tribal youth, foster youth (another underrepresented populous with much advocacy work to do) and families in making it easier to accept change and bringing an understanding to our community which revolves around our own healing first. Having been raised on a reservation in Redwood Valley in the

greater Ukiah Valley area, there is a true understanding of what diversity might be and feel like if achieved.

The work put into these underserved groups; foster youth, native youth, girls in a male dominated sport, Native families navigating a system of resources not willing to meet them in a culturally appropriate way, have all made for a diverse minded approach towards having everyone included by trying to create opportunities where they can get the same support, encouragement, and follow through which would be expected to be delivered to anyone else.

5. Are you interested in serving on any other Boards or Commissions of the City? If so, which one(s)?

Response: I can't say that I am.

6. Diversity, Equity, and Inclusion are priorities for the City of Ukiah. Tell us about your experience working with diverse groups and how you would work to create an environment that is welcoming, inclusive, and increasingly diverse?

Response: See response in question 4 (this questions is a duplicate)

7. Is there anything you would like to add?

Response: Please take into consideration, the local ties to the population I think the City of Ukiah is wanting to serve better overall. I appreciate the City, taking these steps towards unfamiliar territory.



City of Ukiah

Office of the City Clerk

300 Seminary Avenue
Ukiah, CA 95482

APPLICATION FOR PUBLIC SPACES COMMISSION

NAME: Chrystal Thurman
First Last

STREET ADDRESS: _____

CITY: Ukiah STATE: Ca ZIP CODE: 95482

PHONE: Home _____ Work/Cell _____ Email: _____

Please attach a resume or description outlining your educational background and/or experience, and complete all questions on this application (If there is not enough room in the field, please use an attached page. Incumbents that are applying for reappointment need not fill out the questionnaire.)

1. Why are you applying to serve on the City of Ukiah's Public Spaces Commission?

I would like the opportunity to serve my community. I love and appreciate our town and would like to do my part to keep it great.

2. What is your understanding of the purpose, role and responsibility of the Public Spaces Commission?

I understand that the public spaces Commission offer suggestions for how to use and improve Ukiah's public spaces.

3. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Public Spaces Commission?

As a holistic mental health specialist I believe that I offer an expert understanding of the importance of community on the health and happiness of community members.

4. What do you believe is the single most important public spaces issue facing our community? And why?

I believe that the most important issue regarding Ukiah's public spaces is their cleanliness and safety to be used.

5. In your opinion what type or types of public spaces development or recreational and golf programs should the City encourage?

I would like to see a focus on outdoor walking trails, parks in the southern end of town, and possibly a position of security or supervision at the parks to ensure the safety of parents and children.

6. In your opinion what type or types of public spaces development or recreational and golf programs should the City discourage?

I don't necessarily believe that any programs should be discouraged, but I would like to see more availability and inclusion of the folks who are less involved. So less of the expensive stuff. More free fun.

7. What kind of ideal community do you envision for Ukiah?

I envision Ukiah as a community that takes care of each other. Holiday events, concerts at the park... I love all of these things and I would like more of them and for more people to be involved in them.

8. Are you interested in serving on any other Boards or Commissions of the City? If so, which one(s)?

Not at this time, but possibly in the future.

9. Diversity, Equity, and Inclusion are priorities for the City of Ukiah. Tell us about your experience working with diverse groups and how you would work to create an environment that is welcoming, inclusive, and increasingly diverse?

I have been a mother, teacher, reactor, and now a mental health professional in Ukiah over the last 23 years. Inclusion is one of my top personal priorities. As is making the lives of everyone I meet better.

10. Is there anything you would like to add?

I am a life long Mendocino County resident. I've raised my family here and worked in this community for many years. I would be honored to have the opportunity to help my community thrive.

I declare under penalty of perjury under the laws of the State of California that I am a resident of the City of Ukiah, California, registered to vote in the City of Ukiah, and that all information stated in this application and all attached pages are true, correct and complete. I also acknowledge that if appointed, I will be subject to filing a Form 700 Statement of Economic Interest, and I have read and understand the City's Code of Ethics and Conduct.*

Signature of Applicant

Dec 6, 2024

Date

***Form 700** – Every elected official and public employee who makes or influences governmental decisions is required by State Law to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability in two ways:

1. It provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances.
2. It serves as a reminder to the public official of potential conflicts of interest so the official can abstain from making or participating in governmental decisions that are deemed conflicts of interest.

Chrystal Thurman

EXPERIENCE

Holistic Mental and Spiritual Healthcare Specialist 2012-current

Kindergarten Assistant Teacher at Tree of Life Charter 2023-2024

Teachers Aide for 6th grade at ROCS 2012-2013

Teachers Aide for 5th grade math at ROCS 2012-2013

After Care Activities Director ROCS 2012-2013

Realtor 2012-2024

EDUCATION

Rockwell College of Holistic Medicine, PhD Holistic Spiritual Medicine (in progress)

Academy of Applied Psychology, Masters , Holistic Trauma Informed Mental and Spiritual Healthcare Specialist.

Global College Of Natural Medicine, Bachelor in natural medicine and holistic therapy.
Certified HHP

Mendocino community college. 2 years of general education studies.

SKILLS

My strongest skill set is my ability to connect with people and to help where I can. I have spent many years caring for children, my own and those in classrooms as an assistant teacher. I have been a realtor for 13 years and have helped countless people lay down roots in our community. As a mental health care provider I create a safe space for those in need and help guide those people towards living the best version of themselves. In order to do this I am constantly invested in doing the same for myself. I am someone who loves are small town, I serve as a volunteer on two parent councils for two separate

schools and I understand how important it is to have people willing to offer their time to get things done.

REFERENCES

Maureen Mulheren- Mendocino County Second District Supervisor-

Nancy Moilanen- Speech and Language Pathologist-

Lester Marston- Attorney-

Elora Babbini- Mendocino County Planning Commission-

RESOLUTION NO. 2024-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH MAKING APPOINTMENTS TO THE DIVERSITY AND EQUITY STANDING COMMITTEE AND THE PUBLIC SPACES COMMISSION

WHEREAS, Seven positions on the Diversity and Equity Standing Committee have been noticed due to term expirations - Persons with lived experience of poverty (currently or formerly living at or below the poverty level); Person with physical or mental disabilities; Persons from the LGBTQA community; Native American tribes and communities in Mendocino County; Youth 21 years and younger; Persons of color ; Persons whose primary language is not English; and

WHEREAS, Three applications have been received for the Diversity and Equity Standing Committee: Denise Gorny for the Persons with lived experience of poverty; Xochilt J. Morales de Martinez for the Persons with physical or mental disabilities; and Brian Williams for the Native American tribes and communities in Mendocino County. Staff has reviewed these applications and determined that the applicants meet the requirements for the positions; and

WHEREAS, Two vacancies have been noticed since 2022 for the Public Spaces Commission for the following positions: At Large City Resident and At Large, City or County Resident; and

WHEREAS, One application has been received from Chrystal Thurman, who meets the residency requirements.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council hereby appoints the following persons and terms:

BOARD/ COMMISSION	NAME	POSITION	TERM EXPIRATION
Diversity and Equity Standing Committee	Denise Gorny	Persons with lived experience of poverty	12/18/2026
Diversity and Equity Standing Committee	Xochilt J. Morales de Martinez	Persons with physical or mental disabilities	12/18/2026
Diversity and Equity Standing Committee	Brian Williams	Native American tribes and communities in Mendocino County	12/18/2026
Public Spaces Commission	Chrystal Thurman	At Large City Resident	12/18/2027

PASSED AND ADOPTED this 18th day of December 2024, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____, Mayor

ATTEST:



AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments, and Initiate Review of the 2025 Council Assignments List.

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: City Manager Sangiacomo

ATTACHMENTS:

1. 2025 Draft City Council Special Assignments

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments.

Each year following the rotation of the mayor position, the incoming mayor leads a review of assignments. The Council will begin review of committee assignments, which will come back at the January 15, 2025, City Council meeting for finalization.

Background: City of Ukiah Councilmembers take an active role in various commissions and committees that are part of city, county, regional, and statewide governance and interests. Each year, the incoming mayor leads a discussion and makes annual appointments for members assigned to the various groups. The assignments are broken out into four categories as follows:

County / Regional (On-going; Principal Representative + Alternate) - The City takes part in decision making by these groups and is represented by an appointed member, who has a designated alternate. These assignments typically require attendance at a monthly (or other interval) meeting.

County / Regional (On-going; One + Staff Alternate) - The City takes part in discussions, may be a member of the Board, or have ex officio status (observer). City staff is active with these groups and serves as an alternate or single representative for the City. These groups typically have monthly meetings.

Local / County / Regional Liaisons (On-Going; One or Two Council and/or Staff) - This group varies; some meetings are regularly scheduled and others are arranged occasionally as needed. This group includes appointments that may, from time to time, include a Board seat for a City Council member.

Ad Hoc Committees (Limited Time; One or Two Council + Principal Staff Support) - The City Council may establish and appoint ad hoc committees at any time throughout the year. Ad Hoc Committees are established on an as needed, temporary basis for the purpose of addressing particular issues and will disband once the work is complete.

***Note: Although the Council Ad Hoc Committees are a part of the Council Special Assignment List, they are officially appointed by the Council at various meetings, and are subject to Council approval for any changes.

Discussion: The incoming Mayor is currently reviewing the 2025 City Council Special Assignments List in anticipation of a discussion item at the January 15, 2025, Council Meeting. Attachment #1 is the draft assignment list and ad hoc committees showing the vacancies left by departed Councilmember Josefina Duenas.

The incoming Mayor is requesting that Councilmembers send the City Clerk via email their preferences for specific assignments they are seeking or would like to relinquish. Preferences need to be received by January 6th, so that the information can be incorporated for the January discussion item.

Recommended Action: 1) Receive report(s); 2) Initiate review of the 2025 Special Assignments, which will be finalized at the January 15, 2025, Council Meeting.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Manager Sangiacomo

DIVERSITY-EQUITY INITIATIVES (DEI): **Goal 1** – Create and sustain a diverse, equitable, and inclusive workplace and workforce that reflects, values, and celebrates the diverse community we serve. **Goal 2** – Eliminate internal and external barriers to Diversity, Equity, and Inclusion within the systems of our organization. **Goal 3** – Recruit, retain and advance a community of staff that reflects, values, and celebrates the diversity of the community we serve **Goal 4** – Identify and actively engage underrepresented communities in which to retain, expand, develop, and implement programs.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

LOCAL / UKIAH VALLEY		MTG DATE/TIME	MEETING LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
City Broadband Project		TBD	TBD		Civic Center 300 Seminary Ave. Ukiah, CA 95482	to evaluate the Request for Proposal (RFP) for the Internet Service Provider (ISP) for the California's Public Utilities Commission (CPUC) Last Mile Broadband	Orozco	Jim Robbins, Grants Manager, 463-6708; jrobbins@cityofukiah.com
Investment Oversight Committee		Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482		Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Orozco - Alternate Alan Carter, Treasurer	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Disaster Council		Shall meet a minimum of once a year at a time and place designated upon call of the chair	Place designated upon call of the chair or, if she/he is unavailable or unable to call such meeting, the first vice chair and then the City Manager or her/his designee.		Office of Emergency Management 300 Seminary Ave. Ukiah, CA 95482 467-5720 - Traci Boyl	Develop any necessary emergency and mutual aid plans, agreements, ordinances, resolutions, rules, and regulations.	Orozco Duenas- Alternate	Traci Boyl, City Manager's Office Management Analyst; 467-5720; tboyl@cityofukiah.com
Greater Ukiah Business & Tourism Alliance (GUPTA)		4th Monday of month, 10 a.m.	200 S School St. Ukiah, CA 95482		200 S School St. Ukiah, CA 95482	Promotes tourism and works to strengthen and promote the historic downtown and businesses within the greater Ukiah area	Marianne Davison - <i>Community Services Department Staff</i> Duenas - Alternate	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)		2nd Thursday of month, 6:00 p.m.	Civic Center 300 Seminary Avenue conference room 5		IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Rodin Orozco - Alternate	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com
North Coast Opportunities (NCO)		4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport		Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	Burgess	Jake Burgess, Community Services Supervisor; 463-6201 jburgess@cityofukiah.com
Sun House Guild ex officio		2nd Tuesday of month, 4:30 p.m.	Sun House 431 S. Main St. Ukiah, CA		431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Duenas- Neil Davis - Alternate	David Burton, Museum Director; 467-2836 dburton@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)		2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Road Ukiah, CA		County Executive Office 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	Crane Duenas- Alternate	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com
MENDOCINO COUNTY		MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
City Selection Committee		Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA		C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission <i>(Mayor - Primary; Vice Mayor - Alternate)</i>	Mayor Duenas Vice Mayor Crane - Alternate	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Economic Development & Financing Corporation (EDFC)		2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)		Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Riley (appointed 12/19/18)	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Library Advisory Board		3rd Wednesdays of alternate months; 1:00 p.m.	Various Mendocino County Libraries		Ukiah County Library 463-4491	Review library policy and activities	Sher Rodin - Alternate	Kristine Lawler, City Clerk; 463-6217; klawler@cityofukiah.com
Mendocino County 1st District Liaison		Monthly; TBD	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482		Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 1st District Supervisor	Rodin Crane- Alternate	Sage Sangiacomo, City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County 2nd District Liaison		1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482		Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the County's 2nd District Supervisor	Rodin Duenas - Alternate	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino Council of Governments (MCOG)		1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers 501 Low Gap Road Ukiah, CA		Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	Duenas Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino County Airport Land Use Commission		As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA		Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	Liaisons: Owen/Schlatter	Greg Owen, Airport Manager; 467-2855; gowen@cityofukiah.com Craig Schlatter, Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)		1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers		Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	Rodin Crane - Alternate for both city seat members on Commission	Craig Schlatter, Director of Community Development; 463-6219; cschlatter@cityofukiah.com

Mendocino County Continued	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers		Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Crane Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena		Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	Sher Duenas - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room		Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	Targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	Cedric Crook, Police Chief Duenas - Alternate	Cedric Crook, Police Chief; 463-6771; ccrook@cityofukiah.com
Russian River Flood Control District (RRFCD) Liaison	1st Monday of month, 5:30 p.m.	151 Laws Ave., Suite D Ukiah, CA		151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	White/Orozco	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210		1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	Greg Owen, Airport Manager (appointed 12/19/18)	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482		511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	Duenas Rodin - Alternate Sage Sangiacomo, City Manager Cedric Crook, Police Chief	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
REGIONAL	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Great Redwood Trail Agency	Bi-monthly, 3rd Thursdays, 10:30 a.m.	Various Locations - announced		419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	Rodin Duenas - Alternate	Neil Davis, Community Services Director 467-5764 ndavis@cityofukiah.com
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced		Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Duenas Orozco - Alternate	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall 9291 Old Redwood Hwy, #400 Windsor, CA 95492 707-838-1000		Russian River Watershed Association 2235 Mercury Way, Suite 105 Santa Rose, CA 95407 info@rrwatershed.org 707-508-3670 (message only)	Consider issues related to Russian river - plans projects and funding requests	Rodin Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Northern California Power Agency (NCPA) - Commission	4th Thursday of month, 9:00 a.m. (see NCPA calendar)	Roseville, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of State and local power utilities developing and operating power generation, providing scheduling and related energy services and providing regulatory and legislative support.	Crane - Commissioner Sher - City Council Alternate Sauers - Alternate and Commissioner in absence of Commissioner Crane	Cindi Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com
Northern California Power Agency (NCPA) – Lodi Energy Center (LEC) Appointment	2nd Monday of month, 10:00 AM	Lodi, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4299	Committee oversees the operation, maintenance and expenditures of the LEC 300 MW generating project.	Sauers – Project Participate Appointee	Cindy Sauers, Electric Utility Director, 463-6286, csauers@cityofukiah.com
Transmission Agency of Northern California (TANC)	4th Wednesday of month, 10 a.m.	35 Iron Point Circle Suite 225 Folsom, CA		35 Iron Point Cir #225 Folsom, CA 95630 916-852-1673; info@tanc.us	Provide electric transmission to its Member utilities through transmission line ownership or contract arrangements.	Crane Sauers - Alternate	Cindi Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com
STANDING COMMITTEES	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Diversity and Equity	TBD	Virtual Meeting Room (link to be created)		Civic Center 300 Seminary Ave. Ukiah, CA 95482	Improve diversity and equity in the City’s workforce and municipal services	Orozco/Duenas	Traci Boyl, City Manager's Office Management Analyst; 467-5720; tboyl@cityofukiah.com
Fire Executive Committee	2nd Tue, every other month beginning in January; 5:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	Orozco/Sher	Doug Hutchison, Fire Chief; 463-6263; dhutchison@cityofukiah.com
Countywide Oversight Board to the RDA Successor Agencies	4th Thursday of January, 4:00 p.m.; meets annually	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		City of Ukiah ATTN: City Clerk 300 Seminary Ave. Ukiah, CA 95482	Oversee and direct the Successor Agencies of the former redevelopment agencies	Crane	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Kristine Lawler, City Clerk; 463-6217, klawler@cityofukiah.com
Water Executive Committee (Ukiah Valley Water Authority)	1st Tue of each month at 6:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		City of Ukiah ATTN: Sean White 300 Seminary Ave. Ukiah, CA 95482	Oversight of UVWA; set annual budget for the combined water system; Manage rates and collect levies; modify existing water rights for the provision of water service; mediation and dispute resolution;	Crane/Orozco	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com

2025 AD HOC COMMITTEES		
COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	Crane/Orozco	Cindy Sauers, Electric Utility Director; 463-629586 csauers@cityofukiah.com
Trench Cut Policy Development	Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Advance Planning & Policy for Sphere of Influence (SOI), Municipal Service Review (MSR), Annexation, Tax Sharing, Detachment, and Out of Area Service Agreements	Crane/Rodin	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
UVSD/ City Relations <i>Ad hoc committee to address specific issues with the Ukiah Valley Sanitation District, including discussion of overall sewer system service delivery policies, operating policy revisions, potential revisions to the current Operating Agreement, and cost sharing</i>	Crane/Orozco	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Sean White, Water Resources Director 463-5712 swhite@cityofukiah.com
Orr Street Bridge Corridor	Rodin/Sher	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Complete Streets	Rodin/Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com Neil Davis, Community Services Director 467-5764 ndavis@cityofukiah.com
Special Districts (Water District Consolidation)	Orozco/Crane	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Corp Yard Planning	Crane/Orozco	Jason Benson, Senior Civil Engineer 463-6284 jbenenson@cityofukiah.com
Mendocino County Courthouse Project and Reuse	Sher/Orozco	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Climate Action Plan <i>Will coordinate with the Community Development Director to identify and assign representation to each of the identified categories, and also coordinate with the Community Development Director and the Climate Action Plan Working Group related to other outreach efforts during the development of the draft municipal Climate Action Plan related to the 2040 General Plan</i>	Sher/Duenas	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
City's 150-Year Anniversary Planning	Orozco/Rodin	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Zoning Reform <i>(previously was the Community Development Fee Review ad hoc)</i> <i>function is to explore creation of a new ministerial zoning permit and identify additional zoning streamlining and reform efforts to provide better and more consistent development outcomes</i>	Crane/Orozco	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
Community Health Needs Assessment (CHNA) Steering Committee <i>assist in the creation of the 2025 CHNA Report for the communities served by the three Adventist Health hospitals in Mendocino County. providing insight, identifying, gathering and analyzing the health needs of our community. Additionally</i>	Rodin/Sher	Jeremy Malin, NP Director of Community Health Analytics Adventist Health Howard Memorial Adventist Health Ukiah Valley Adventist Health Mendocino Coast 978-289-3330; malinj@ah.org
Parks & Recreation Special District Exploration	Rodin/Orozco	Neil Davis, Community Services Director 467-5764 ndavis@cityofukiah.com
Downtown Zoning code	Crane/Rodin	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
Tourism Advisory Committee	Rodin/Sher	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
City Council Handbook Review and Update	Sher	Kristine Lawler, City Clerk 463-6217; klawler@cityofukiah.com