



Diversity and Equity Standing Committee
Regular Meeting Agenda

(to be held both at the physical and virtual locations below)
Ukiah Valley Conference Center (UVCC)
200 S School Street, Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link:
<https://us06web.zoom.us/j/99995172194>

January 22, 2025 - 5:30 PM

1 ROLL CALL

2 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Diversity and Equity Committee (DEC) welcomes input from the audience that is within the subject matter jurisdiction of the DEC. If there is a matter of business on the agenda that you are interested in, you may address the Committee when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

3 APPROVAL OF MINUTES

3.a. Approval of the Minutes for the October 23, 2024, Regular Meeting.

Recommended Action: Approval of the Minutes for the October 23, 2024, Regular Meeting. (Action item; not to exceed five (5) minutes.)

Attachments:

1. 2024-10-23 October Regular Minutes Draft

4 INTRODUCTIONS/PRESENTATIONS

4.a. DEI Committee Workshop

Recommended Action: The Committee will engage in a workshop to welcome and introduce new members, participate in a collaborative discussion and planning session and identify priorities for the 2025-2026 years. No formal action is required. (Non-action item; not to exceed ninety (90) minutes.)

Attachments: None

5 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Equity and Diversity Committee after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.



AGENDA SUMMARY REPORT

SUBJECT: Approval of the Minutes for the October 23, 2024, Regular Meeting.

DEPARTMENT: City Manager / Admin

PREPARED BY: Maria Ceja, Administrative Analyst

PRESENTER: _____

ATTACHMENTS:

1. 2024-10-23 October Regular Minutes Draft

Summary: Committee Advocate Ceja to present the Minutes for the October 23, 2024, Regular Meeting for approval (attached).

Background:

Discussion:

Recommended Action: Approval of the Minutes for the October 23, 2024, Regular Meeting. (Action item; not to exceed five (5) minutes.)



Diversity and Equity Standing Committee
Regular Meeting Minutes

October 23, 2024 - 6:00 PM

1 ROLL CALL

Present: Orozco, Dueñas, Martínez, Gorny, Jackson, Marston, Qiu, Tognoli, Lieberman

Absent: Akin

Absent by prior Arrangement: None

2 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

None.

3 APPROVAL OF MINUTES

3.a. Approval of the Minutes for the August 28, 2024, Regular Meeting.

Motion/Second: Orozco/Gorny to approve the minutes for the August 28, 2024, Diversity and Equity Committee Regular meeting as submitted. Motion carried by the following roll call votes:

AYES: Orozco, Dueñas, Martínez, Gorny, Jackson, Marston, Qiu, Tognoli,
Lieberman

NOES: None

ABSTAIN: None

4 COMMITTEE MEMBER REPORTS AND ANNOUNCEMENTS

4.a. Member Updates and Announcements

Committee Member Orozco –

- Reported on the Day of the Dead event scheduled for Sunday, November 3, 2024. For additional information about the event, contact City of Ukiah staff Marianne Aranda, maranda@cityofukiah.com.

Committee Member Dueñas –

- Reported on her attendance to the League of Cities National Conference.
- She is also helping with RW Auto Center's Day of the Dead event scheduled for Saturday, November 2, 2024.

Committee Member Tognoli –

Expressed her appreciation to the City's commitment to support the diversity represented in our community by participating in the different cultural events.

5 UNFINISHED BUSINESS

5.a. PumpkinFest Debrief

The City of Ukiah Office of Emergency Management had a table at the PumpkinFest event this past weekend.

- Thank you to the four (4) members of the DEI Committee who were able to help staff the table.
- Handouts included Nixle QR cards, contact information for the City website, Parks and Recreation information, and recruitment flyers.

6 NEW BUSINESS

The Committee discussed moving item 6.b. to after item 6.c., allowing more time for item 6.b. Item 6.b. will become item 6.c., item 6.c. will become 6.b. and 6.d. will remain unchanged.

Motion/Second: Orozco/Dueñas to approve moving item 6b to follow item 6c. Motion to move item 6.b to follow item 6.c. was carried by the following roll call votes:

AYES: Orozco, Dueñas, Martínez, Gorny, Jackson, Marston, Qiu, Tognoli,
Lieberman
NOES: None
ABSTAIN: None

6.a. Discuss and Take Action to Cancel the Regular Meeting of December 25, 2024

Motion/Second: Tognoli/Lieberman to approve canceling the regular meeting of December 25, 2024. Motion carried by the following roll call votes:

AYES: Orozco, Dueñas, Martínez, Gorny, Jackson, Marston, Qiu, Tognoli,
Lieberman
NOES: None
ABSTAIN: None

6.b. Report Regarding Committee Attendance, Vacancies, and Recommendations for Restructure.

Committee Liaison Boyl reported on the challenges posed by meeting cancelations due to the lack of quorum and the importance of consistent member attendance.

Liaison Boyl provided a summary of the Committee's terms noting that seven (7) of nine (9) community seat terms will expire on January 11, 2025. The seats will be advertised publicly and current members interested in serving another term must reapply.

The Committee discussed a proposed restructure which included reducing the number of community seats to improve attendance and address a long-standing vacancy. After discussion the Committee concluded that the current structure of nine (9) community seats and two (2) Councilmember seats should remain unchanged.

6.c. Discuss and Provide Input on Current and Future Parks and Recreation Needs.

Community Services Director Davis and Consultant Jen Dalton led a discussion and received input from the Committee on the Park Gap Analysis, a study identified in the 2040 General Plan. The analysis aims to address current and future park and recreational needs, including preparation for future annexation, through community input gathered via surveys, outreach tables, focus groups, and individual meetings. The Committee members were encouraged to contact Director Davis with additional questions or additional input as the analysis progresses.

6.d. Report and Discussion on the Grace Hudson Museum's *Stories of People and Place: A 2026 Exhibition*.

- Due to the meeting time, the Committee determined that this report and request for input would be sent out electronically following the meeting. Committee Advocate Ceja will send the report via email
- Staff encouraged the Committee Members to participate via email

7 ADJOURNMENT

Meeting adjourned at 7:22 p.m.

Next meeting: Wednesday, January 22, 2025, at 5:30 p.m. Meeting will be held in a workshop format and members are encouraged to bring a potluck dish to share. Meeting details to follow

Minutes Submitted by Maria Ceja, Committee Advocate