



City Council Regular Meeting

AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

October 18, 2017 - 6:00 PM

1 ROLL CALL

2 PLEDGE OF ALLEGIANCE

3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

3.a. [Update on the Mendocino Lake Complex Fire - Oral Presentation.](#)

Recommended Action: Receive report.

[None](#)

3.b. [Introduction of New Employee - Sarah Brown, Financial Services Specialist II.](#)

Recommended Action: The City Council will welcome new team member Sarah Brown to the City of Ukiah.

[None](#)

3.c. [Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.](#)

Recommended Action: Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.

[Attachment 1 - UVSD Litigation Update Box Files location](#)

[UVSD Litigation Update Box File 24 - Presentation given to Council 9-20-17](#)

[UVSD Litigation Update Box File 25 - City Council Letter to Ukiah Valley Sanitation District](#)

3.d. [Landfill Closure Financial Plan Update.](#)

Recommended Action: Receive and file update to the Landfill Closure Financial Plan.

[None](#)

4 PETITIONS AND COMMUNICATIONS

5 APPROVAL OF MINUTES

- 5.a. [Approval of Minutes of October 4, 2017 - a Regular Meeting.](#)
Recommended Action: Approve Minutes of October 4, 2017, a Regular Meeting, as submitted.
[Attachment 1 - Draft Minutes of October 4, 2017](#)

6 RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7 CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. [Report of Disbursements for the Month of September 2017.](#)
Recommended Action: Approve the Report of Disbursements for the month of September 2017.
[Attachment 1 - September 2017 Summary of Disbursements](#)
[Attachment 2 - Account Codes for reference](#)
[Attachment 3 - Object Codes for reference](#)
[Attachment 4 - September 2017 Disbursement Detail](#)
- 7.b. [Notification of Purchase for LifePak 15 from Physio Control.](#)
Recommended Action: Receive the report of the purchase of LifePak 15 from Physio Control, in the amount of \$26,327.54.
[None](#)
- 7.c. [Adopt Resolution Appointing a Member to the Traffic Engineering Committee.](#)
Recommended Action: Adopt resolution appointing Erich B.P. Sommer to the Traffic Engineering Committee to serve as a Public Representative with an indefinite term.
[Attachment 1 - Application of Erich B.P. Sommer \(with redactions\)](#)
[Attachment 2 - City of Ukiah Resolution 2014-48](#)
[Attachment 3 - Ordinance 1166](#)
[Attachment 4 - Letter of Nomination](#)
[Attachment 5 - Proposed Resolution](#)
- 7.d. [Council will Receive Notification of the Acquisition of Professional Services from Alpha Laboratories in the amount of \\$14,775 for Testing Services at the Water Treatment Plant.](#)
Recommended Action: Receive Report
[None](#)

8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per

person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9 COUNCIL REPORTS

10 CITY MANAGER/CITY CLERK REPORTS

11 PUBLIC HEARINGS (6:15 PM)

- 11.a. Public Hearing to Consider Adoption of a Resolution Amending Fee Schedule for the Ukiah Police Department, Including Bike License Fees, Concealed Weapons Permits, Clearance Letters, Live-Scan Fingerprinting, Fees for Photographs, Second Hand Dealer Licensing, Taxi Permits and Fees Associated with Traffic Accident Reports.

Recommended Action: Staff recommends adopting a Resolution increasing Ukiah Police Department fees associated with issuing Bike Licenses, Concealed Weapons Permits, Clearance Letters, Live-Scan Fingerprinting, Photographs, Secondhand Dealer Permits, Taxi Permits and Traffic Accident Reports.

Attachment 1 - Fee Worksheet

Attachment 2 - Hourly Rate Calculations

Attachment 3 - Bicycle License Ordinance

Attachment 4 - 2001 Fingerprint Staff Report

Attachment 5 - 1998 Stored Vehicle Fee Staff Report

Attachment 6 - 1993 Taxi Permit Resolution

Attachment 7 - RESOLUTION UPD Fee Increase

- 11.b. Discussion and Possible Introduction of Ordinance, by Title Only, of the City Council of the City of Ukiah Amending Various Sections of the Ukiah City Code Regulating Medical Marijuana Dispensaries.

Recommended Action: Introduce the Medical Marijuana Dispensary Ordinance Amendment by Title Only.

Attachment 1 - Amendment to Dispensaries Ordinance - Redlined

Attachment 2 - Amendment to Dispensaries Ordinance - Clean

12 UNFINISHED BUSINESS

- 12.a. 2017 Review of Ordinance Authorizing of a Hearing Officer for Appeal Hearings, Including; Number of Hearings, Cost of Hearings and Effectiveness.

Recommended Action: Based on the use and success of the Hearing Officer Ordinance change, staff recommends no further changes to the ordinance, and to continue contracting for hearing officer services. Council to receive report from staff and provide staff with further direction, if desired.

None

- 12.b. Discussion and Request for Direction on Cannabis Cultivation Ordinance and Cannabis Business Ordinance.

Recommended Action: Provide direction to Staff on how to proceed with the Cannabis Cultivation Ordinance and Cannabis Business Ordinance and refer to the Planning Commission for recommendations.

Attachment 1 - Cannabis Cultivation Ordinance (Redline)

Attachment 2 - Cannabis Business Ordinance (Redline)

13 **NEW BUSINESS**

- 13.a. Authorize the City Manager to Negotiate and Execute a Contract for Professional Services Between the City of Ukiah and North Coast Opportunities for Community Services Related Program Development.

Recommended Action: Council authorize the City Manager to negotiate and execute a contract for professional services in the amount of \$30,000 between the City of Ukiah and North Coast Opportunities to more efficiently address community needs and develop strategies/programs that create community engagement.

Attachment A - Standard Professional Services Agreement - NCO

Attachment B - Scope of Work for NCO / City of Ukiah

- 13.b. Adoption of Resolution of the City of Ukiah City Council Adopting Administrative Program Guidelines for the Ukiah Housing Trust Fund.

Recommended Action: Adopt resolution adopting Administrative Program Guidelines for the Ukiah Housing Trust Fund.

Attachment 1 - Ukiah HTF Guidelines

Attachment 2 - Ukiah HTF Resolution

Attachment 3 - Sonoma County CDC White Paper

Attachment 4 - ILG HTF Paper

- 13.c. Report from Staff Regarding the Passage of new Housing Bills by the State Legislature.

Recommended Action: Receive report from Staff.

Attachment 1 - Housing Bills Analysis

14 **CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.**

- 14.a. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036 (Palace Hotel)

Recommended Action: Confer in Closed Session

None

- 14.b. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))

Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

Recommended Action: Confer in Closed Session

None

- 14.c. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: 429 South Dora St. Ukiah, CA 95482
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: City of Ukiah and Ukiah Unified School District;
Under Negotiation: Price & Terms of Payment

Recommended Action: Confer in Closed Session
None

15 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

October 13, 2017
Kristine Lawler, City Clerk