

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/86186923579>

March 19, 2025
5:15 p.m.

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on March 19, 2025, having been legally noticed on March 14, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/86186923579>. Mayor Crane called the meeting to order at 5:35 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Heather Criss, Juan V. Orozco, Susan Sher, and Douglas, F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Crane.

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

No notifications or consideration requests received.

4. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Receive Presentation of Exceptional Employee Recognition Awards.

Presenters: Tom Corning, Police Captain; Neil Davis, Community Services Director; and Mayor Crane (will present awards).

Staff Comment: Deven Castanon and Rob Gibson.

The Employee Recognition Awards were received by:

Deven Castanon, Evidence Technician/Crime Analyst, Police Department: Evidence Tech./Crime Analyst Deven Castanon has been employed with the City of Ukiah since August 2023. During his time at the Ukiah Police Department (UPD), Deven has assisted the UPD Detective Bureau and Patrol Division with crime scene documentation/photographs, collecting statistical information for the Department's annual report, and he works closely with the District Attorney's Office personnel regarding UPD evidence requests. One specific action that Deven achieved recently is entering reports electronically into the DA's Office Karpel system, resulting in savings of both time and funding. Deven is a huge asset to the UPD. He wears many hats that assist the UPD personnel on a daily basis. Deven displays the core values of the City of Ukiah (Professionalism, Service, Teamwork, Innovation, and Safety), as well as the UPD's core values (Safety, Professionalism, and Community Service), every day he shows up to work.

Rob Gibson, Parks Superintendent, Community Services Department: Rob has worked for the City of Ukiah for over 20 years and has steadily advanced in both position and responsibility. When his supervisor unexpectedly went out on medical leave, Rob immediately stepped in and took on the additional responsibilities. He has shown outstanding leadership and improved the productivity of his

team. Concurrently, Rob has fostered a stronger sense of teamwork in the Parks division, while also developing the team's working relationships with other groups. As he prepares for retirement, he has worked to ensure a smooth transition and helped prepare the team for new responsibilities and growth as the City looks toward further annexation. Rob's leadership has improved working conditions for his crew and has prepared the team and the City for lasting success.

5. PETITIONS AND COMMUNICATIONS

City Clerk, Kristine Lawler, stated that all communications had been distributed.

6. APPROVAL OF MINUTES

a. Approval of the Minutes for the March 5, 2025, Regular Meeting.

Motion/Second: Sher/Criss to approve Minutes of March 5, 2025, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

7. RIGHT TO APPEAL DECISION

8. CONSENT CALENDAR

- a. Report of Disbursements for the Month of February 2025 – *Finance*.
- b. Authorize the City Manager to Negotiate and Execute an Amendment (COU No. 2021-181-A2) to the Contract for Medical Control Oversight with Dr. Brandon Begley, Extending the Contract to the End of the 24/25 Fiscal Year and an Increase in the Amount of \$14,700 for a Total Compensation of \$86,700 – *Fire*.
- c. Consideration of Approval of a Budget Amendment in the Amount of \$10,000 to Fund an Amendment (COU No. 2324-105-A1) to the Professional Services Agreement with Community Development Services for Professional Consulting Services Related to CDBG Business Assistance Program Loan Underwriting – *Community Development*.
- d. Report of Disposition of Surplus Materials, Used Equipment, and Supplies – *Finance*.
- e. Requesting Consideration for Approval of a Budget Amendment Supporting Pre-Annexation Related Services in the Amount of \$60,000, and Consideration of a Sole Source Professional Services Agreement (COU No. 2425-197) for Land Surveying Services Related to the City's Proposed Annexation Efforts – *City Manager*.
- f. Approval of Contract Amendment 2 (COU No. 2122-077-A2) in the Amount of \$163,000.00 with Larry Walker and Associates for Technical Permitting Assistance Related to the City's National Pollutant Discharge Elimination System (NPDES) Permit and Recycled Water Permit – *Public Works*.
- g. Approve the Purchase (PO No. 48792) of Cisco Meraki Cameras from Rhino Networks in the Amount of \$37,144.09; Approve a 5-Year Enterprise Agreement (COU No. 2425-200) for the Associated Licensing in the Amount of \$201,179.21; and Approve Corresponding Budget Amendment – *Information Services*.

Motion/Second: Criss/Orozco to approve Consent Calendar Items 8a-8g, as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comments were received.

10. COUNCIL REPORTS

Presenters: Councilmember Orozco and Vice Mayor Sher.

11. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager; and

- **Construction Update** – Tim Eriksen, Public Works Director / City Engineer.
- **FEMA Update** – Tim Eriksen, Public Works Director / City Engineer.
- **Observatory Park Article Report** – Neil Davis, Community Services Director.

Council Consensus to take Agenda Item 14b out of order.

14. NEW BUSINESS

b. Receive Annual Status Update and Report Regarding Community Center and Winter Homeless Shelter at 1045 South State Street and the Annual AB 362 Compliance Report; and Provide Direction to Staff as Necessary.

Presenter: Craig Schlatter, Community Development Director.

Public Comment: Sage Wolf (They/Them), Redwood Community Services (RCS - handout provided) and Terri Fode.

Report was received.

12. PUBLIC HEARINGS (5:30 PM)

a. Conduct a Public Hearing to Consider a Resolution Updating the Electric Utility Fixed Fee Schedule.

Presenters: Diana Ramos, Rate and Resource Analyst and Diann Lucchetti, Program Coordinator.

Council Consensus (listen to Crane)

PUBLIC HEARING OPENED AT 6:52 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 6:52 P.M.

Motion/Second: Rodin/Criss to adopt the resolution (2025-11) updating the Electric Utility Fixed Fee Schedule. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Conduct a Public Hearing to Consider Adoption of a Resolution Approving the Submittal of a CDBG Program Income-Only Application in Response to the 2023 State Community Development Block Grant Program Notice of Funding Availability, Amendment 1; and Approve Corresponding Budget Amendments if Awarded Funding for the Application.

Presenter: Jim Robbins, Housing and Grants Manager.

PUBLIC HEARING OPENED AT 7:00 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 7:00 P.M.

Motion/Second: Rodin/Sher to adopt the resolution (2025-12) authorizing a CDBG PI-Only application be submitted to HCD for a Code Enforcement Services program and approve corresponding budget amendments if the application is awarded. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

c. Conduct a Public Hearing to Consider Introduction by Title Only of an Ordinance Amending Section 2130 in Division 2, Chapter 1, Article 3 of the Ukiah City Code to Increase the Amount of Application Processing Fees for Business Licenses.

Presenter: Matt Keizer, Chief Building Official.

PUBLIC HEARING OPENED AT 7:07 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 7:07 P.M.

Motion/Second: Rodin/Criss to introduce the ordinance by title only. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

City Clerk, Kristine Lawler, read the following ordinance title into the record:

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING SECTION 2130 IN ARTICLE 3, CHAPTER 1, DIVISION 2 OF THE CITY CODE TO INCREASE THE AMOUNT OF THE APPLICATION PROCESSING FEES FOR BUSINESS LICENSES.

Motion/Second: Rodin/Sher to introduce the ordinance amending section 2130 in Division 2, Chapter 1, Article 3 of the Ukiah City Code to increase the amount of application processing fees for business licenses. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

13. UNFINISHED BUSINESS

a. Receive and Approve Submittal of the 2024 Annual Progress Reports to the Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation.

Presenters: Katherine Schaefer, Planning Manager; Jim Robbins, Housing and Grants Manager; and Craig Schlatter, Community Development Director.

No public comment was received.

Motion/Second: Rodin/Criss to approve submittal of the 2024 annual progress reports to the Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

RECESS: 7:50 – 8:01 P.M.

b. Status Report on Emergency Contract with Diamond D Construction, LLC for the Emergency Repair of the Western Hills Mudslide at the City Water Tank (Pressure Zone 1-North, or PZ1-N) and Request for Authorization to Continue Work Under This Emergency Contract.

Presenter: Sage Sangiacomo, City Manager.

No public comment was received.

Motion/Second: Rodin/Orozco to receive report and approve the continued work on the emergency contract (PO 48757) with Diamond D Construction for the emergency repair of the Western Hills mudslide at the City water tank PZI-N. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

14. NEW BUSINESS, continued

a. Receive a Report and Accept the 2025 Parks Gap Analysis as Complete and Fulfilling Implementation Goal 5.10 of the 2040 General Plan.

Presenter: Neil Davis, Community Services Director.

Public Comment: Linda Sanders, Pinky Kushner.

Motion/Second: Rodin/Criss to accept the 2025 Parks Gap Analysis as complete and fulfilling implementation goal 5.10 of the 2040 General Plan. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

c. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

No reports were received.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 8:55 P.M.

15. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation

(Government Code Section 54956.9(d)(4))

Initiation of litigation (4 cases)

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC

d. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Russian River Keepers et al. v. City of Ukiah, Case No. SCUk-CVPT-20-74612

- e. **Conference Involving a Joint Powers Agency (Inland Water and Power Commission)**
City representative on IWPC Board (Mari Rodin)
Discussion will concern: (Conference with Real Property Negotiators (Gov't Code §54956.8)
Property: PG&E Potter Valley Project;
Agency Negotiators: Scott Shapiro, Janet Pauli.
Negotiating Parties: IWPC and PG&E
Under Negotiation: Price and Terms)
- f. **Conference with Labor Negotiator (54957.6)**
Agency Designated Representative: Sage Sangiacomo, City Manager
Employee Organizations: All bargaining units
Unrepresented Employee: Police Chief

No action reported; direction provided to Staff

16. ADJOURNMENT

There being no further business, the meeting adjourned at 9:15 p.m.



Kristine Lawler, CMC