



UKIAH VALLEY FIRE DISTRICT

AGENDA

(to be held both at the physical and virtual locations below)

Civic Center Council Chambers ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate, go to the following link: <https://us06we.zoom.us/j/97717635120>
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**April 8, 2025
6:00 PM**

1. **CALL TO ORDER AND ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

3.a. Fire Executive Committee Meeting on May 13, 2025, at 5:00 p.m.

Recommended Action: Notification Only

Attachments: None

4. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the Ukiah Valley Fire District Board, you may do so at this time. Please limit your comments to 3 minutes per person and a total of 10 minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

5. **APPROVAL OF MINUTES**

5.a. Approval of the Special Meeting Minutes of February 04, 2025.

Recommended Action: Approve the Special Meeting Minutes of February 04, 2025.

Attachments:

1. 2025-02-04 Special Mtg. Minutes

5.b. Approval of the Special Meeting Minutes of February 27, 2025.

Recommended Action: Approve the Special Meeting Minutes of February 27, 2025.

Attachments:

1. 2025-02-27 Special Mtg. Minutes

6. **UNFINISHED BUSINESS - DISCUSSION/ACTION**

7. **NEW BUSINESS - DISCUSSION/ACTION**

- 7.a. Presentation of Ukiah Valley Fire Authority's Objectives and Accomplishments and Draft FY 25/26 Capital Improvement Plan

Recommended Action:

Receive the report on Objectives and Accomplishments and review the draft Capital Improvement Plan (CIP) for FY 2025-26 for the Ukiah Valley Fire District and Ukiah Valley Fire Authority. Discuss any questions or concerns and provide direction and recommendations to staff.

Attachments:

1. 21- Fire 2025-26 Objectives and Accomplishments
2. Draft FY 2025-26 CIP

8. COMMUNICATIONS RECEIVED AND FILED - INFORMATION

- 8.a. GSRMA, March 19, 2025; PO Box 706, Willows, CA 95988; email: forester@gsrma.org; Erica Forster, Program Specialist; Voting Ballot for the Fire District Position on the GSRMA Board. Deadline: April 14, 2025.

Recommended Action:

Attachments:

1. 2025 GSRMA Board Election for Special Fire District

- 8.b. LAFCo, March 24, 2025, 200 S. School St. Ukiah, CA 95482; email: eo@mendolafco.org; Uma Hinman, Executive Officer; 2025 LAFCo Special District Alternate Member Seat on the Board, Election Ballot. Deadline: April 30, 2025, at 12:00 p.m.

Recommended Action:

Attachments:

1. 2025 LAFCo Special District Alternate Ballot

9. DIRECTOR'S REPORT

10. CHIEFS REPORTS

11. ADJOURNMENT

Please be advised that the Ukiah Valley Fire District complies with ADA requirements and needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. Materials related to an item on this Agenda submitted to the Ukiah Valley Fire District after distribution of the Agenda Packet, are available for public inspection at the front counter at the Ukiah Valley Fire District Office, 1500 South State Street, Ukiah, CA 95482, during normal business hours Monday through Friday, 8:00 am to 4:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following location: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah, California; and online not less than 72 hours prior to the meeting set forth on this agenda. To view the meeting, click on the name of the meeting at: www.cityofukiah.com/meetings.

Kristine Lawler, CMC/CPMC
Dated: 4/4/25



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS
 SCOTT CRATTY – KEVIN JENNINGS – MICHAEL GRAHAM – PETE BUSHBY

SPECIAL MEETING MINUTES

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
Zoom Link <https://us06web.zoom.us/j/97717635120>

February 4, 2025
6:00 P.M.

1. CALL TO ORDER and ROLL CALL

The Ukiah Valley Fire District Board of Directors met on February 4, 2025, having been legally noticed on January 31, 2025. The Clerk called the meeting to order at 6:00 P.M. with the following **Directors Present:** Scott Cratty, Kevin Jennings; Michael Graham; Pete Bushby. **Staff Present:** Douglas Hutchison, Fire Chief; Eric Singleton, Fire Battalion Chief; and Kristine Lawler, CMC/CPMC.

VICE CHAIR BUSHBY PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ryan Nelson, Fire Battalion Chief.

3. ANNOUNCEMENTS

4. PUBLIC COMMENT ON NON-AGENDA ITEMS

Clerk noted that there was no public presence.

5. APPROVAL OF MINUTES

Approval of the Minutes of December 10, 2024, a Regular Meeting.

Motion/Second: Jennings/Graham to approve the minutes of December 10, 2024, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Jennings, Graham, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

6. NEW BUSINESS

a. Discussion and Consideration to Appoint a New Board Member or Direct Staff to Conduct a Special Election to Fill the Vacant Seat on the Ukiah Valley Fire District Board of Directors.

Presenter: Doug Hutchison, Fire Chief.

Motion/Second: Jennings/Cratty to accept the letter of interest. Motion **carried** by the following roll call votes: AYES: Cratty, Jennings, Graham, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Jennings/Graham to appoint Gregory Cavalin to the Ukiah Valley Fire District Board of Directors (term to expire February 4, 2029). Motion **carried** by the following roll call votes: AYES: Cratty, Jennings, Graham, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

b. Policy 1006 Board Meetings Section 1006.00 Annual Organization Meeting. Nominate and Elect one Member of the Board as President, Vice-President, and Secretary/Treasurer for the Ukiah Valley Fire District Board to begin on February 11, 2025.

Presenter: Eric Singleton, Fire Battalion Chief.

Motion/Second: Graham/Jennings to nominate and elect Vice President Bushby to serve as President for the Board of Directors. Motion **carried** by the following roll call votes: AYES: Cratty, Jennings, Graham, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Bushby/Cratty to nominate and elect Director Jennings to serve as Vice-President for the Board of Directors. Motion **carried** by the following roll call votes: AYES: Cratty, Jennings, Graham, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Cratty/Jennings to nominate and elect Director Cratty to serve as Secretary/Treasurer for the Board of Directors. Motion **carried** by the following roll call votes: AYES: Cratty, Jennings, Graham, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

PRESIDENT BUSHBY PRESIDING.

c. Resolution of the Board of Directors of the Ukiah Valley Fire District Requesting the Board of Supervisors for the County of Mendocino to Continue the Implementation of Fire Protection Mitigation Fees for the Ukiah Valley Fire District.

Presenter: Eric Singleton, Fire Battalion Chief.

RECESS 6:15 – 6:20 P.M. for technical difficulties.

Motion/Second: Cratty/Jennings to adopt a Resolution (2025-01) of the Board of Directors of the Ukiah Valley Fire District requesting the Board of Supervisors for the County of Mendocino to continue the implementation of Fire Protection Mitigation Fees for the Ukiah Valley Fire District. Motion **carried** by the following roll call votes: AYES: Cratty, Jennings, Graham, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

d. Discuss and Appoint One Director of the UVFD to Serve as an Alternate on the Fire Executive Committee.

Presenter: Doug Hutchison, Fire Chief.

President Appointment: President Bushby appointed Director Cratty to serve as an Alternate on the Fire Executive Committee.

e. Ukiah Valley Fire District Mitigation Report for the Fiscal Year 2023-24.

Presenter: Eric Singleton, Battalion Chief.

Report was received.

Motion/Second: Cratty/Jennings to accept the Ukiah Valley Fire District Mitigation Report for the Fiscal Year 2023-24. Motion **carried** by the following roll call votes: AYES: Cratty, Jennings, Graham, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

7. CHIEFS REPORT

Doug Hutchison, Fire Chief.

Report was received.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 6:42 p.m.

Pete Bushby, Board President

Kristine Lawler, CMC/CPMC

DRAFT



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

GREGORY CAVALIN – SCOTT CRATTY – KEVIN JENNINGS – MICHAEL GRAHAM – PETE BUSHBY

SPECIAL MEETING MINUTES

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Zoom Link <https://us06web.zoom.us/j/97717635120>

February 27, 2025

6:00 P.M.

1. **CALL TO ORDER and ROLL CALL**

The Ukiah Valley Fire District Board of Directors met on February 24, 2025, having been legally noticed on February 26, 2025. The Clerk called the meeting to order at 6:00 P.M. with the following **Directors Present:** Gregory Cavalin, Scott Cratty, Michael Graham, Kevin Jennings, and Pete Bushby. **Staff Present:** Douglas Hutchison, Fire Chief; Eric Singleton, Fire Battalion Chief; and Araceli Sandoval, Deputy City Clerk.

PRESIDENT BUSHBY PRESIDING.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ryan Nelson, Fire Battalion Chief.

3. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Clerk noted that there was no public presence.

4. **NEW BUSINESS**

a. District Board Consideration of Additional Funding Allocation for Water Tender Acquisition.

Presenter: Doug Hutchison, Fire Chief.

Motion/Second: Jennings/Cratty to approve the use of additional Measure B reserve funds in the amount of \$201,355 to fully fund the water tender purchase. Motion **carried** by the following roll call votes: AYES: Cavalin, Cratty, Graham, Jennings, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

5. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:07 p.m.

Pete Bushby, Board President

Araceli Sandoval, Deputy City Clerk



AGENDA SUMMARY REPORT

SUBJECT:

Presentation of Ukiah Valley Fire Authority's Objectives and Accomplishments and Draft FY 25/26 Capital Improvement Plan

DEPARTMENT: Fire

PREPARED BY: Doug Hutchison, Fire Chief

PRESENTER: Doug Hutchison, Fire Chief

ATTACHMENTS:

1. 21- Fire 2025-26 Objectives and Accomplishments
2. Draft FY 2025-26 CIP

Summary:

The Ukiah Valley Fire District Board of Directors will review department objectives and accomplishments and review the draft Capital Improvement Plan (CIP for FY 2025-26).

Background: On July 1, 2017, the Ukiah Valley Fire District and the City of Ukiah entered into a modified Joint Powers Agreement (JPA), forming the Ukiah Valley Fire Authority (UVFA). The purpose of the UVFA is to optimize resource utilization, implement cost-containment strategies, eliminate redundancy, preserve local governance, and ensure high-quality fire, medical, and emergency services.

Per the JPA, both legislative bodies, the district board and city council, review and approve the Fire Authority's budget. This is the first step in that annual process.

Discussion: Staff will review the UVFA's objectives and accomplishments (Attachment 1) with the Board and discuss the draft CIP for the upcoming FY 2025-26 (Attachment 2). It is important to note that the draft CIP goals are contingent upon the Fire Authority's ability to identify sufficient financial resources available for allocation.

A more comprehensive budget workshop is being planned for late April to offer the Board a deeper understanding of overall budget development - including allocations, funding sources and constraints, and their impact on UVFA operations. The final recommended budget for adoption is scheduled for presentation to the Board in June.

Recommended Action:

Receive the report on Objectives and Accomplishments and review the draft Capital Improvement Plan (CIP) for FY 2025-26 for the Ukiah Valley Fire District and Ukiah Valley Fire Authority. Discuss any questions or concerns and provide direction and recommendations to staff.

BUDGET AMENDMENT REQUIRED: NO

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Finance Department, Doug Hutchison Fire Chief

Approved:



Doug Hutchison, Fire Chief

Objectives and Accomplishments
 Department: Fire
 Division: City Fire (212) & UVFD Fire (214)

NEAR-TERM

Year-Sequence	Objectives	Status	General Plan	Related Initiatives		Council Strategic Plan	Department Comments
				Climate			
2021-1	Increase total suppression & E.M.S. shift personnel	In Progress	Safety	10a – Protect from dangerous emission by preventing fires.		1B – Provide services that support a high quality of life for all residents, including fostering diverse, inclusive, sustainable, and accessible neighborhoods.	Over the past four years, UVFA has filled most of its full-time equivalent (FTE) positions for fire and ambulance services, with an open-until-filled job posting available on the City’s website to address ongoing and future vacancies. Staff also maintains a part-time list for ambulance positions to reduce fatigue and control overtime costs. Given the ambulance shortage in the Ukiah area and Mendocino County, staff is developing current and future staffing plans, including contingency strategies. While FTE positions have increased, staffing remains below National Fire Protection Association (NFPA) and International City/County Management Association (ICMA) standards. Meeting growing service demands in fire suppression, prevention, and emergency medical services (EMS) will require additional staffing and continued efforts to enhance revenue.
2021-3	Identify alternative funding sources & enhance revenue for continued UVFA operations	Completed	Economic Development	10a – Protect from dangerous emission by preventing fires.		2B – Identify and/or develop funding for essential and vital infrastructure for the long-term.	Through LAFCO, UVFA successfully secured an overlay of the district property tax on the city via annexation, bringing approximately one million dollars in additional funding to the fire district and increasing the overall budget of the combined district/city fire authority. Additionally, the passage of Measure P in 2022 is expected to provide a significant revenue boost over the next ten years. With rising costs and increasing service demands, UVFA remains committed to ensuring a stable and sustainable fire service into the future.
2021-6	Partner with allied agencies on mitigation for wildland fires	In Progress	Safety	10a – Protect from dangerous emission by preventing fires.	4b – Maintain wild lands.	3B – Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services.	UVFA has successfully established a collaborative effort with Cal Fire to reduce wildland fire risk in the urban interface areas of the Ukiah Valley. A fuel reduction program is in place, actively decreasing fuel loads and creating fire breaks on the eastern and western hills surrounding Ukiah. While this initiative has completed its initial stages, it will continue to evolve, with future strategies including partnerships with federal agencies and the Bureau of Land Management (BLM) to further mitigate fire risks in the region.
2021-7	Improve training facility/grounds	In Progress	Public Facilities, Services and Infrastructure				The Fire Command Staff has been diligently collaborating with the City Manager’s Office to address this issue. However, a suitable and sustainable location has difficult to secure. Key challenges include minimizing smoke production in residential areas, as the tower is designed for live fire training. Additionally, essential infrastructure such as electrical and water (hydrant system) access must be considered. The site must also be owned or acquired by the City of Ukiah or the Ukiah Valley Fire District. Lastly, zoning considerations, including surrounding land use and potential impacts on nearby properties, must be evaluated to ensure the chosen location is appropriately
2021-8	Re-negotiate the fire dispatch agreement	In Progress	Public Facilities, Services and Infrastructure			3B – Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services.	This process is ongoing in collaboration with Cal Fire, the County of Mendocino, and the City of Ukiah. Cal Fire currently provides services under two separate contracts with both the City and County, with these contracts approaching renewal this year for the City and next year for the County. As we actively assess our current dispatch arrangements, we are also exploring alternative options and evaluating the potential impacts of any changes—both on the citizens we serve and the broader network of agencies across the county. This careful review ensures that we continue to provide efficient and effective services while considering the needs of all stakeholders involved.
2021-9	Represent UVFA’s interests in the development & implementation of the County E.M.S. System	In Progress	Public Facilities, Services and Infrastructure			1B – Provide services that support a high quality of life for all residents, including fostering diverse, inclusive, sustainable, and accessible neighborhoods.	The demand for emergency medical services in the Ukiah Valley has consistently increased, placing significant pressure on the system. In response, UVFA has been supplementing and augmenting the private ambulance industry by cross-staffing ambulances with engine companies to meet service demands. This dual staffing approach was implemented in response to ambulance shortages and has been an ongoing effort. Currently, UVFA staffs one full-time ambulance, while actively exploring additional staffing options to minimize the need to down staff fire engines, thereby addressing both service shortfalls and long-term sustainability for the Ukiah Valley. UVFA is engaged in ongoing discussions with fellow public service providers and the local EMS Agency to identify strategies for enhancing and stabilizing emergency medical services. To further ease the strain on the system, UVFA has signed a contract with Adventist Health to implement an Interfacility Transfer (IFT) division, which brings additional staff and resources dedicated solely to IFTs, thereby reducing the impact on the 911 response system. These efforts are essential to maintaining a safe, effective, and sustainable EMS model for the future.
2025-1	Develop UVFA Fuels Crew	In Progress	Environment and Sustainability				UVFA has been awarded a \$7.2 million grant for dangerous fuel reduction in urban areas, a crucial initiative aimed at mitigating the risk of wildland fires. This new fuel reduction crew will operate throughout the Ukiah Valley, creating fuel breaks and significantly reducing wildfire hazards. Over the past year, staff have been working diligently to procure equipment and vehicles, despite facing challenges with supply chain issues. Recruitment for the crew is currently underway, and we anticipate the team will be fully operational by the start of the 2025-26 fiscal year. This project represents a critical step in enhancing the safety and resilience of our community.

FACILITIES/BUILDINGS/LAND																			
FIRE AUTHORITY																			
Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	24/25	25/26	26/27	27/28	28/29	29/30	Totals	City Council Status	Shovel Ready
Training Tower Site Work and Installation	The Fire Training Tower was purchased in FYE 2023 for \$468k of which \$445k was reimbursed by PG&E Settlement funds through the County of Mendocino. An initial location for the tower was identified behind the Civic Center, however it was later determined not to be a good location due the adjacent neighborhoods. Staff is still working to determine a suitable location.	91721400.80220	18337	N/A	TBD	In Progress	Multiple	Yes	Fire District Measure B Funds	\$ 468,773	\$ 95,000	\$ 95,000					\$ 190,000	Reviewed	X
	Additional Comments: This item has been deferred from FYE 2024 to FYE 2025 due to the lack of suitable ground for placing the training tower. The Fire Command Staff has been working diligently alongside the City Manager's Office to address this issue; however, a suitable and sustainable location has not yet been identified. Key challenges include minimizing smoke production in residential areas, as the tower is designed for live fire training. Additionally, essential infrastructure, such as electrical and water (hydrant system) access, must be considered. The site must also either be owned or acquired by the City of Ukiah or the Ukiah Valley Fire District. Lastly, zoning considerations, including the surrounding land use and potential impacts on nearby properties, must be evaluated to ensure the chosen location is appropriate.																		
South Station Replacement	The South Station (Station-681) has surpassed its useful life span as the facility infrastructure no longer meets the needs of the UVFA as current staffing levels have outgrown the existing living space. Station-681, initially a California Highway Patrol station, was converted into a fire station and designed to house one full-time staff member; UVFA currently staffs the station with three full-time team members per day (24-hours). Additionally, as UVFA grows, it is anticipated that a full-time ambulance with another two full-time team members will be there per day in the foreseeable future. Station-681's current footprint would not be equitable or appropriate for use or a remodel due to size. Complete replacement of the station is necessary, also a consideration for station location, selecting a strategic location to give the most optimal service to the Ukiah Valley.	91521400.80220	18334	N/A	1500 S.State St.	New	TBD	No	Seeking grant funding.								\$ -	Reviewed	
	Additional Comments: Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is \$10 million.																		
North Station Replacement	The North Station (Station-683) has surpassed its useful life span as the facility infrastructure no longer meets the needs of the UVFA as current staffing levels have outgrown the existing living space and equipment storage. Station-683 was purchased as a temporary solution to have equipment and personnel stationed in the north end of Ukiah Valley for strategic planning and deployment of services. UVFA currently staffs the station with three full-time team members per day (24-hours). As with all other UVFA stations, it is anticipated that a full-time ambulance with another two full-time team members will be there per day in the foreseeable future. Station-683's current footprint would not be equitable or appropriate for use or a remodel due to size. Complete replacement of the station is necessary, also a consideration for station location, selecting a strategic location to give the most optimal service to the Ukiah Valley.	91521400.80220	18334	N/A	141 Lovers Ln.	New	TBD	No	Seeking grant funding.								\$ -	Reviewed	
	Additional Comments: Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is \$10 million.																		
Central Station Retrofit	The Central Fire Station (Station-682) is in need of upgrades and retrofit. Station-682, until recently, was used as equipment storage and base of operations for volunteers, along with housing the On-Duty Duty Officer. It currently is staff with the Duty Officer and one full-time ambulance staffed by two team members per day (24-hours). Retrofits and upgrades are needed for bedrooms, bathrooms, office space, kitchen, living space, apparatus bay, the exterior (including roof repairs), heating and cooling systems, and installing security measures to protect the facility and fire equipment. These upgrades/retrofits will maintain the building's footprint utilizing a change in layout to accommodate the Department's current and future needs as it is anticipated that additional staffing (fire/EMS) will be added in the foreseeable future.	10021210.80220	18336	N/A	300 Seminary Ave.	New	TBD	No	Seeking grant funding.								\$ -	Reviewed	
	Additional Comments: Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is \$850,000.																		

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-Funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	24/25	25/26	26/27	27/28	28/29	29/30	Totals	City Council Status	Shovel Ready
Training Room - Central Station	The Training Room and the Central Fire Station (Station-682) require upgrades and retrofitting. The central training room is currently the primary training classroom; it also serves as the Emergency Center of Operations (EOC) in a catastrophic event for the city or surrounding area. As technology has rapidly changed, the room needs to be upgraded to match the changes to give our team members the tools needed to complete our mission. Additionally, UVFA identified an issue with the availability or lack of training relying on outside resources. After identifying the problem, strategic planning was put into place to bring our team members the necessary and required training in-house, thus requiring upgrades. Upgrades include tables, chairs, audio, video, internet accessibility, phone systems (including 911 operability), internal & external communication capabilities, whiteboards, planning boards, etc. Additional Comments: Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is \$50,000.	10021210.80220	18338	N/A	300 Seminary Ave.	New	TBD	No	Seeking grant funding.								\$ -	Reviewed	
	Additional Comments:					New											\$ -	Not Reviewed	
	Additional Comments:					New											\$ -	Not Reviewed	
	Additional Comments:					New											\$ -	Not Reviewed	
SUB-TOTAL:										\$ 468,773	\$ 95,000	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ 190,000		

VEHICLES, MACHINERY & EQUIPMENT

FIRE AUTHORITY

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-Funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	24/25	25/26	26/27	27/28	28/29	29/30	Totals	City Council Status	Shovel Ready
Command/ Chief Vehicle	This new Command/Chief vehicle would serve as a Division Chief's vehicle. It will replace C-6805, a 2006 Chevy 2500 HD, with current mileage of 106,495. The vehicle transmission is currently failing, leaving the vehicle unfit, unreliable, and leaving team members in a possibly unsafe or life-threatening environment during fire suppression activities. However, the vehicle can be repurposed as a non-suppression utility vehicle for the department. Additional Comments: Moved from FYE 21 due to COVID-19. Increased the amount from \$50k to include vehicle outfitting. Moved from FYE 21. Vehicle is on order, with delayed delivery. Rebudgeting remaining amount for outfitting into next fiscal year. Reduced amount in FYE 22 from \$75k and placed remaining amount in FYE 23. Delivery has been delayed. Moved budget for outfitting from FYE 23, and increased from \$22k. This procurement continues seeing delays with continuing supply chain issues, as well as supplier issues. Order still pending. This remaining funding for outfitting is moving from FYE 24. This item was initially deferred from FYE 2021 due to COVID-19. The budget was increased from \$50,000 to \$75,000 to accommodate vehicle outfitting. Although the vehicle was ordered, delivery delays required the reallocation of the remaining outfitting funds first to FYE 2022 and FYE 2023, and then to FYE 2024, as significant delays persisted due to ongoing supply chain disruptions caused by the pandemic. As of FYE 2025, the vehicle has been received, and outfitting equipment including radios, lights, and sirens has been ordered and is currently being installed. The vehicle is expected to be placed into service as a Battalion Chief vehicle by the end of the 2025 calendar year.	10021210.80100	V3165	N/A	1500 S State St.	Completed	District	Yes	UVFD Mitigation Fees Contribution	\$ 70,892	\$ 25,000						\$ 25,000	Reviewed	X
Type VI Brush Squad	The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classes (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6k hrs. or 7 to 10 yrs. of front-line service. Additionally, it is recommended that all reserve apparatus be retired after 12k hrs. of service or 15 to 20 yrs. of service. BR-6861 (Type-VI): This new purchase will be recommended in 2023, switching from our current Type-II apparatus to a more versatile and maneuverable Type-VI for our front-line team members and stations. E-6861 (Type-II): recommended to be repurposed as a reserve with the purchase of B-6861 in 2023; current E-6861 will replace E-6872. E-6872 (Type-III): will be replaced as the current front-line apparatuses (Type-II) are moved to surplus. Additional Comments: Following UVFA Current Fleet Replacement Plan.	TBD	TBD	N/A	1500 S. State St.	New	TBD	No					\$ 400,000				\$ 400,000	Reviewed	

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-Funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	24/25	25/26	26/27	27/28	28/29	29/30	Totals	City Council Status	Shovel Ready
Rescue Boat (Specialized Vehicle)	The Boat is used for water operations and rescue. The recommended replacement is front-line for 7 to 10 years and retired after 15 to 20 years of service. Based on the degrading of the marine material over time and hard use. B68-1: recommended replacement in 2023; the current B68-1 will be placed in reserve status as B68-2. B68-2: will be replaced as current front-line vehicles are moved to reserve status and be listed as surplus. Additional Comments: Following UVFA Current Fleet Replacement Plan. Moved from FYE 25.	10021210.80100	TBD	N/A	1500 S State St.	New	General	No				\$ 32,000					\$ 32,000	Reviewed	X
Quint Aerial Apparatus	The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classifications (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6,000 hours or 7 to 10 years of front-line service. Additionally, it is recommended that all reserve apparatus be retired after 12,000 hours of service or 15 to 20 of service. The current T-6852 was originally recommended replacement in 2024 but was delayed based on funding. When replaced the current T-6852 will be moved to reserve status to better the City and Fire District's ISO rating for fire insurance. Currently it takes over 2 years for an apparatus order of this type to be fulfilled. Additional Comments: Following UVFA Current Fleet Replacement Plan. Moved from FYE 25.	TBD	TBD	N/A	1500 S State St.	Deferred	General	No				\$ 1,800,000					\$ 1,800,000	Reviewed	X
Fire Engine Apparatus	The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classifications (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6,000 hours or 7 to 10 years of front-line service, which this unit has already exceeded. Additionally, it is recommended that all reserve apparatus be retired after 12,000 hours of service or 15 to 20 of service. Due to the current use (Hours), E-6881 and E-6883 will be well over 6,000 before the seven-year mark as, on average, each apparatus puts approx. 1,500 hours of usage per year. E-6881 has the higher use of the two, which puts it first for replacement. E-6881 (Type-I): It is recommended for replacement in 2025; the current E-6881 will be repurposed as a reserve and replace E-6882. Currently it takes over 2 years for an apparatus order of this type to be fulfilled. Additional Comments: Following UVFA Current Fleet Replacement Plan. Moved from FYE 26. This item was originally scheduled for purchase in FYE 2027. However, as of February 2025, the apparatus has accumulated 6,989 total hours, with an anticipated additional 1,000 to 1,500 hours by the end of the calendar year. This usage significantly exceeds the recommended threshold of 6,000 hours for transitioning to reserve status. Due to the vehicle's extensive use, frequent repairs, and ongoing maintenance costs, we recommend advancing this purchase to FYE 2026. As a critical component of the department's operations, this apparatus is the top priority for procurement. Additionally, current manufacturer lead times range from one to two years, further emphasizing the need for timely acquisition.	TBD	TBD	N/A	1500 S State St.	Deferred	General	No			\$ 935,000	\$ 935,000					\$ 935,000	Reviewed	X
Fire Engine Apparatus	The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classifications (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6,000 hours or 7 to 10 years of front-line service. Additionally, it is recommended that all reserve apparatus be retired after 12,000 hours of service or 15 to 20 of service. Due to the current use (Hours), E-6881 and E-6883 will be well over 6,000 before the seven-year mark as, on average, each apparatus puts approx. 1,500 hours of usage per year. E-6883 has the second highest use of the two, which puts it second for replacement. E-6883 (Type-I): recommended replacement in 2026; between former E-6881 and E-6883, one will be used as a reserve as a replacement for E-6882 while the other will be surplus. Additional Comments: Following UVFA Current Fleet Replacement Plan. Moved from FYE 27. This item was originally scheduled for purchase in FYE 2028. However, as of February 2025, the apparatus has accumulated 6,987 total hours, with an anticipated additional 1,000 to 1,500 hours by the end of the calendar year. This usage significantly exceeds the recommended threshold of 6,000 hours for transitioning to reserve status. Due to the vehicle's extensive use, frequent repairs, and ongoing maintenance costs, we recommend advancing this purchase to FYE 2027. As a critical component of the department's operations, this apparatus is the top priority for procurement. Additionally, similar to the other Type-I engine, current manufacturer lead times range from one to two years, further emphasizing the need for timely acquisition.	TBD	TBD	N/A	1500 S State St.	Deferred	General	No				\$ 956,000	\$ 956,000				\$ 956,000	Reviewed	X
Tech Rescue Tow/Haul (Specialized Vehicle)	Specialized vehicles are generally designed for a specific purpose (Support/Air Unit, USAR, Boat) utilized by the UVFA. These units play a critical role in the success of the UVFA's mission. The USAR (Urban Search & Rescue) is designed for natural disasters, confined space rescue, and collapse rescue. Support/Air and USAR were based on usage of the vehicle; it is recommended for replacement at 12,000 or 15 to 20 years of service. A significant change, USAR-68 is currently a pull-behind trailer without a dedicated vehicle for towing; this will be a utility truck with a crane to haul the specialty trailers (USAR/Swiftwater rescue trailers). It will allow for a rapid response in a time sensitive environment, with the small crane attached making the vehicle more versatile and adaptable for any situation that team members encounter. USAR-68: recommended replacement in 2027; the current USAR-68 trailer will be placed as surplus or utilized by another City Department. Additional Comments: Following UVFA Current Fleet Replacement Plan. Moved from FYE 28.	TBD	TBD	N/A	1500 S State St.	Deferred	General	No							\$ 260,000		\$ -	Reviewed	X

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-Funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	24/25	25/26	26/27	27/28	28/29	29/30	Totals	City Council Status	Shovel Ready
																		Reviewed	Not Reviewed
Swiftwater Rescue Equipment Trailer	This trailer will be dedicated to swift water rescue equipment including a boat. This trailer gives team members the ability to maintain and rapidly respond to any water rescue incident. All water rescue equipment will be stored within the trailer, including the inflatable boat. The trailer allows the ability to maintain all equipment in a controlled environment. Additional Comments: Following UVFA Current Fleet Replacement Plan. Moved from FYE 28.	TBD	TBD	N/A	1500 S State St.	Deferred	TBD	No							\$ 35,000		\$ -	Reviewed	X
Ambulance (4 each)	Four (4) Type II demo/stock ambulances. Additional Comments: These units are required to service the Interfacility Transfer contract with Adventist Health. Although the initial plan called for the purchase of four Type II demo/stock ambulances, only three units were acquired in FYE 2025 to support the Interfacility Transfer (IFT) contract with Adventist Health. These ambulances have been placed into service as part of the IFT.	71021	110.80100	V2773 / V774	N/A	S State St	Completed	Adventist Agrmt	Yes	\$ 361,433	\$ 444,111						\$ 444,111	Reviewed	
Power-Load Gurney (4 each)	Four (4) each PowerPro XT gurneys and Power Load Systems. These units are identical units to those on the Fire Authority's 911 ambulances and are designed to minimize risks to patients and team members from manual lifting. Additional Comments: These units are required to service the Interfacility Transfer contract with Adventist Health. Although the initial plan called for four Power-Load Gurneys, only three were acquired, as only three ambulances were purchased in FYE 2025 to support the Interfacility Transfer (IFT) contract with Adventist Health. These units have been placed into service as part of the IFT.	71021	110.80100	V2772 /	N/A	S State St	Completed	Adventist Agrmt	Yes	\$ 251,443	\$ 230,890						\$ 230,890	Not Reviewed	
LifePak 15 (4 each)	Four (4) LifePak 15 units, identical configuration to the Fire Authority's 911 ambulances. Additional Comments: These units are required to service the Interfacility Transfer contract with Adventist Health. Although the initial plan called for four LifePak devices, only three were acquired, as only three ambulances were purchased in FYE 2025 to support the Interfacility Transfer (IFT) contract with Adventist Health. These units have been placed into service as part of the IFT program, which commenced in November 2024.	71021	110.80100	TBD	N/A	S State St	Completed	Adventist Agrmt	Yes	\$ 191,311	\$ 199,865						\$ 199,865	Not Reviewed	
Ambulance (M-6822) Remount / Refurbishment	M-6822, a 2020 Ford Braun ambulance, serves as our primary (first-out) unit. Instead of purchasing a new ambulance, we recommend a remount and refurbishment, which extends its service life by 10 years per remount at 50% of the cost of a new unit. This cost-effective approach ensures continued reliability while maximizing capital investment. Additional Comments: A critical component of our emergency medical response system is our fleet of 911 ambulances, which ensure the timely transport of patients to the hospital. M-6822 is a 2020 Ford Braun and currently serves as our primary (first-out) unit. Similar to fire apparatus, the National Fire Protection Association (NFPA) establishes benchmarks for the service life of emergency vehicles. Industry standards recommend that frontline ambulances be moved to reserve status after 7 to 10 years or 6,000 hours of service and retired after 15 to 20 years or 12,000 hours. Given these guidelines, M-6822 is approaching the point where transitioning to reserve status should be considered. To extend the service life of M-6822 while reducing costs, a remount and refurbishment of the existing ambulance module onto a new chassis is recommended. This process replaces the vehicle portion while preserving the ambulance box, which can typically be remounted two to three times before a full replacement is necessary. A refurbishment costs 50% less than purchasing a new ambulance while extending the unit's service life by an additional 10 years per remount. By choosing this cost-effective alternative, we can maximize the value of our capital investment while maintaining a reliable and sustainable emergency response fleet for the community.	71021	1100.80100	TBD	N/A	1500 S State St.	New	TBD	No							\$ 150,000	\$ 150,000	Not Reviewed	

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-Funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	24/25	25/26	26/27	27/28	28/29	29/30	Totals	City Council Status	Shovel Ready	
Command/ Chief Vehicle	This command chief vehicle will replace C-6800 as a first-out response vehicle. The current C-6800 will be repurposed as a reserve and utility vehicle, providing additional operational support for the department. Additional Comments: As with most UVFA equipment, the primary benchmark for replacement is response volume, which correlates with usage hours. The recommended service life is approximately 6,000 hours or 7 to 10 years as a front-line unit. It is further recommended that apparatus be retired from service at around 12,000 hours or 15 to 20 years of total use. Other factors influencing replacement include anticipated future use, past maintenance requirements, downtime, and overall cost allocation.	TBD	TBD	N/A	1500 S State St	New	TBD	No								\$ 100,000	\$ 100,000	Not Reviewed		
Command/ Chief Vehicle	This command chief vehicle will replace C-6806 as a first-out response vehicle. The current C-6806 will be repurposed as a reserve and utility vehicle, providing additional operational support for the department. Additional Comments: As with most UVFA equipment, the primary benchmark for replacement is response volume, which correlates with usage hours. The recommended service life is approximately 6,000 hours or 7 to 10 years as a front-line unit. It is further recommended that apparatus be retired from service at around 12,000 hours or 15 to 20 years of total use. Other factors influencing replacement include anticipated future use, past maintenance requirements, downtime, and overall cost allocation.	TBD	TBD	N/A	1500 S State St	New	TBD	No								\$ 100,000	\$ 100,000	Not Reviewed		
	Additional Comments:					New											\$ -	\$ -	Not Reviewed	
SUB-TOTAL:										\$ 875,079	\$ 899,866	\$ 2,767,000	\$ 1,891,000	\$ 1,356,000	\$ 295,000	\$ 350,000	\$ 5,372,866			

INFORMATION TECHNOLOGY

FIRE AUTHORITY

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-Funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	24/25	25/26	26/27	27/28	28/29	29/30	Totals	City Council Status	Shovel Ready
	Additional Comments:					New												Not Reviewed	
SUB-TOTAL:										\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

Golden State Risk Management Authority
Ballot
Governing Board Position for July 1, 2025 – June 30, 2027
Fire Districts

Our district casts the following vote for the district that will provide an individual to serve as the fire representative on the GSRMA Governing Board for the period July 1, 2025 through June 30, 2027:

(Check one only)

<input type="checkbox"/>	Cosumnes Community Services District
<input type="checkbox"/>	Bayliss Fire Protection District

(Ballot is not valid unless the following is completed:)

Our District Name: _____

Contact information of person completing this ballot:

Name: _____

Contact email: _____

Contact phone number: _____

Date submitted: _____



Mendocino LAFCo

Encouraging Well-Planned Community Growth

COMMISSIONERS

Maureen Mulheren
Chair
County Member

Gerald Ward
Vice Chair/Treasurer
Public Member

Madeline Cline
County Member

Gerardo Gonzalez
City Member

Candace Horsley
Special District Member

Susan Mahoney
Special District Member

Mari Rodin
City Member

Douglas Crane
Alternate City Member

John Haschak
Alternate County Member

Raghda Zacharia
Alternate Public Member

Vacant
Alternate Special District Member

STAFF

Executive Officer
Uma Hinman

Senior Analyst
Larkyn Feiler

Clerk/Analyst
Jen Crump

Counsel
Marsha Burch

REGULAR MEETINGS

First Monday of each month
at 9:30 AM in the
Mendocino County Board of
Supervisors Chambers
501 Low Gap Road, Ukiah

Date: March 24, 2025

To: Presiding Officers of Independent Special Districts in Mendocino County

From: Uma Hinman, Executive Officer

Subject: Official Independent Special District Election Ballot

Announcement of election for the special district alternate member seat on LAFCo. The election will fill the remainder of the four-year term ending December 31, 2026.

The process for selecting special district members to LAFCo is set forth in Government Code Section (GOV) 56332, which provides for a meeting to be convened among representatives from each of the 49 independent special districts in Mendocino County, unless the Executive Officer determines that a meeting is not feasible. Pursuant to GOV 56332(f), the LAFCo Executive Officer is conducting the nomination process and election by mail on behalf of the Independent Special District Selection Committee, determining that achieving a quorum for a meeting is not feasible.

A request for nominations was sent via email on January 31, 2025, announcing the vacancy of the alternate special district seat and soliciting nominations from independent special district boards for candidates to fill the remainder of the four-year term (January 1, 2023 – December 31, 2026). The nomination period ended March 14, with the following two (2) nominations received by the deadline.

Nominee/Candidate	Agency	Status
Adam Gaska	Redwood Valley County Water District	Election
Dave Shpak	Mendocino Coast Recreation and Park District	Election

Enclosed is the official ballot to elect one candidate to serve as special district alternate member on Mendocino LAFCo for the remainder of the term that ends December 31, 2026.

Ballots must be returned to Mendocino LAFCo at 200 South School Street, Ukiah, CA, 95482, or by email to eo@mendolafco.org, on or before April 30, 2025 at 12:00 p.m.

Your district is encouraged to participate in this election process. For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be deemed elected.

Any nomination and ballot received by the Executive Officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the Executive Officer shall extend the date to submit ballots by 60 days and notify all districts of the extension. An election schedule with information about the counting of ballots and successful candidate notification is provided below.

ATTACHMENT 1

Election Schedule

Election Steps	Dates/Deadlines
LAFCo request for nominations distributed to independent special districts via email	Sent January 31, 2025
Nomination deadline	March 14 by 5:00 p.m.
Ballots distributed to independent special districts via email	March 24
Ballots due to LAFCo	April 30 by 12:00 p.m.
Ballots tallied at LAFCo office; successful candidate notified	April 30 at 3:00 p.m.
Election results announced to independent special districts	No later than May 2
Oath of Office	May 5, 2025 Regular Meeting of the Commission

Current Special District Members on LAFCo

Designation	Current Member	Term Ends
Regular Member	Candace Horsley, Ukiah Valley Sanitation District	December 31, 2026
Regular Member	Susan Mahoney, Brooktrails Township Community Services District	December 31, 2028
Alternate Member	Vacant	December 31, 2026

Attachments:

1. Candidate Information Forms
2. List of Independent Special Districts of Mendocino County

Enclosed: Official 2025 Ballot



Special District Alternate Member Candidate Information Sheet

Candidate Name	Adam Gaska
Address	751 Lennix Drive Redwood Valley, CA 95470
Phone	707-272-5477
Email	mendocinoorganics@gmail.com
District	Redwood Valley County Water District
Title	Director, Board President

1. Length of service with District:

since 3/29/2022

2. Present Occupation:

Executive Director of Mendocino County Farm Bureau

3. Personal and Professional Background:

I farmed/ranched, operating Mendocino Organics and Mendocino Meats for 20 years until eventually selling my business to Golden Vineyards and moving into a management position prior to taking my position with Mendocino County Farm Bureau. I am deeply involved with local water policy, sitting on multiple boards (RVCWD, UVWA, UVBGS).

4. Summarize your interest in serving on LAFCo:

I am passionate about public service and overseeing agencies that provide public services.

5. Summarize your qualifications for serving on LAFCo:

I have extensive experience serving on boards and can read financial statements.

6. List local government involvement:

I am involved in local (greater Ukiah area) water policy.

7. List civic organization involvement:

My children attend St Mary's of the Angels Catholic School and we are members of the parish.

8. List special interests or hobbies:

I like to cook, bake, BBQ, and garden.



Special District Alternate Member Candidate Information Sheet

Candidate Name	Dave Shpak
Address	PO Box 409, Gualala, CA 95445
Phone	530-902-1781
Email	dshpak@mcrpd.us
District	Mendocino Coast Recreation and Park District
Title	Chair, Board of Directors

1. Length of service with District:

1 year, 9 months.

2. Present Occupation:

Retired.

3. Personal and Professional Background:

- Homeowner in Gualala since 2009; full-time resident for the past five years.
- 35 years of professional experience in project and program management and delivery; land use, infrastructure, and environmental planning in public, private for-profit, private non-profit, and academic sectors.

4. Summarize your interest in serving on LAFCo:

- Curiosity and concern about local government function, effectiveness, and efficiency in Mendocino County.
- Desire to contribute experience and perspective to support local government collaboration and success throughout Mendocino County.

5. Summarize your qualifications for serving on LAFCo:

- Member and Chair of the Mendocino Coast Recreation and Park District Board of Directors.
- Extensive knowledge and direct experience in California local and regional government operations and management of municipal services, including infrastructure planning and development, land use planning and redevelopment, park planning and development, natural and cultural resource conservation, data and regulatory systems improvement, public outreach and engagement, and interagency coordination and collaboration.

6. List local government involvement:

- City of West Sacramento:
 - Interim Flood Protection Manager
 - Flood Protection Planning Manager
 - Park Development Manager
- City Sacramento: Associate Planner
- City of Chico: Associate Planner
- County of Nevada:
 - Planner III
 - Planner II
- County of Placer: Assistant Planner
- Professional Consultation Services:
 - City of Sacramento
 - City of Roseville
 - City of Folsom
 - City of Vallejo
 - Bay Area Rapid Transit District
 - Sacramento Regional Transit District
 - San Joaquin Regional Transit District
 - Santa Cruz Regional Transportation Commission

7. List civic organization involvement:

- Member and Chair of the Mendocino Coast Recreation and Park District Board of Directors.
- Member and Secretary of the Gualala Municipal Advisory Council.

8. List special interests or hobbies:

- Bicycling
- Hiking and camping
- Kayaking
- Music appreciation
- Cooking and dining
- Home improvement and maintenance

Attachment 2

Independent Special Districts of Mendocino County

1. Albion-Little River Fire District
2. Anderson Valley Cemetery District
3. Anderson Valley Community Services District
4. Brooktrails Township Community Services District
5. Calpella County Water District
6. Caspar South Water District
7. Cemetery District of the Redwoods
8. Comptche Community Services District
9. Covelo Community Services District
10. Covelo Fire Protection District
11. Covelo Public Cemetery District
12. Elk Community Services District
13. Elk County Water District
14. Fort Bragg Rural Fire Protection District
15. Gualala Community Services District
16. Hopland Cemetery District
17. Hopland Fire Protection District
18. Hopland Public Utility District
19. Irish Beach Water District
20. Laytonville County Water District
21. Leggett Valley Fire Protection District
22. Little Lake Fire Protection District
23. Long Valley Fire Protection District
24. Mendocino City Community Services District
25. Mendocino Coast Health Care District
26. Mendocino Coast Recreation and Park District
27. Mendocino County Resource Conservation District
28. Mendocino County Water Works District No. 2
29. Mendocino Fire Protection District
30. Mendocino-Little River Cemetery District
31. Millview County Water District
32. Noyo Harbor District
33. Pacific Reefs Water District
34. Piercy Fire Protection District
35. Potter Valley Cemetery District
36. Potter Valley Community Services District
37. Potter Valley Irrigation District
38. Redwood Coast Fire Protection District
39. Redwood Valley-Calpella Fire District
40. Redwood Valley County Water District
41. Round Valley County Water District
42. Russian River Cemetery District
43. Russian River Flood Control and Water Conservation Improvement District
44. South Coast Fire Protection District
45. Ukiah Valley Fire Protection District
46. Ukiah Valley Sanitation District
47. Westport County Water District
48. Westport-Ten Mile Cemetery District
49. Willow County Water District



2025 ELECTION BALLOT

Mark selection directly onto the ballot, voting for no more than one (1) candidate for the indicated seat.

Special District <i>Alternate</i> Member	
Please Vote for One (1)	
<input type="checkbox"/> Adam Gaska – Redwood Valley County Water District <input type="checkbox"/> Dave Shpak – Mendocino Coast Recreation and Park District	
Certification of Ballot	
_____	_____
District Board Chair or Designee	District Manager/Clerk/Secretary of the Board
_____	_____
District	Date

Ballots must be returned to Mendocino LAFCo at 200 South School Street, Ukiah, CA, 95482, or by email to eo@mendolafco.org, on or before **April 30, 2025, 12:00 p.m.**