



Millview County Water District
Regular Meeting
AGENDA

151 Laws Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/82782073428>

Alternatively, you may view the meeting (without participating) by clicking on the date and name of the meeting at www.cityofukiah.com/meetings, then go to the media tab.

April 15, 2025 - 5:00 PM

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

2.a. 2024-12-17 Millview Minutes

Attachments:

1. 12.17.24 Millview Minutes

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Ukiah Valley Water Authority (UVWA) - Millview County Water District members welcome input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to the UVWA-Millview, located at 151 Laws Avenue, Ukiah, CA, 95482.

4. UNFINISHED BUSINESS

4.a. Report on Local Water District Projects

4.b. Report on Upper Russian River Water Agency and Consolidation Efforts (URRWA)

4.c. Report on Eel-Russian Project Authority (ERPA)

4.d. Report on Ackerman Bridge Updates

5. NEW BUSINESS

5.a. Consideration of Special Election Ballot - LAFCo

Attachments:

1. 2025 Alternate Special District Ballot Cover Memo redacted version

2. 2025 Alternate Special District Ballot

6. ADMINISTRATIVE AND OPERATIONAL REPORTS

7. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

8. SET NEXT MEETING DATE

8.a. May 20, 2025

9. ADJOURNMENT

Please be advised that the Ukiah Valley Water Authority (UVWA)-Millview County Water District (MCWD) needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. UVWA-MCWD complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the UVWA-MCWD Board Members after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California; and at 2370 Webb Ranch Road, Redwood Valley, California; not less than 24 hours prior to the meeting set forth on this agenda.

Kim Saylor, Deputy Clerk
Dated: 4/11/25

**MINUTES
MILLVIEW COUNTY WATER DISTRICT
REGULAR BOARD MEETING
TUESDAY, DECEMBER 17, 2024**

Call to Order: 5:01 p.m.

President, Tim Prince
Director, Jerry Cardoza

Director, Michael DeMartini
Director, Bryan Ross

Absent: None.

Others Present: General Manager - Jared Walker; Office Manager - Liz Patton; - Board Secretary Kim Saylor.

Public Expression - Non-Agenda Items:
None.

Approval of Agenda

Director Ross made a motion, seconded by Director Cardoza, to approve the December 17, 2024, agenda. This motion was passed with a unanimous aye vote.

Approval of Minutes

Director Prince made a motion, seconded by Director Ross, to approve November 19, 2024, Regular Board Meeting Minutes. This motion was passed with a unanimous aye vote.

Approval of Financials

Director Ross made a motion, seconded by Director DeMartini, to approve the Financials for December 2024. The motion was passed with a unanimous aye vote.

Staff Reports

a. General Managers Report

- i. GM Walker reported that the Minutes, Agendas, and Financials will look slightly different at the next meeting; financials and invoices will be provided by the City of Ukiah
- ii. Meter change outs continue, and cross-training with staff.
- iii. Reminder of W-9 forms to be filled out.
- iv. Deerwood Bunker Station is updated with new plumbing, pumps and motors.

b. Office Managers Report

- i. None.

Old Business

a. Report on Local Water District Projects

- i. GM Walker reported that Lake Mendocino Pump Station Motor Repairs are finishing up. Redwood Valley received 200,000 from County Funds from PG&E from Hopkins Fire.

b. Report on Ukiah Valley Water District (UVWA):

- i. GM, Walker, reported that the JPA transition is going relatively smoothly on all accounts. The first billing cycle has been completed by the City of Ukiah (COU). River Estates and Hopland are considering their options of either renewing their current service contract but with the COU, joining the JPA, or hiring their own staff.

c. Report on Eel-Russian Project Authority (ERPA):

- i. GM, Walker reported that there is an IWPC Special Meeting scheduled for Monday December 17, 2024.

d. Report on Ackerman Bridge Updates:

- i. Granite expects the project to be completed in the 2025 construction season. The district will absorb some costs upfront until the project concludes and will be reimbursed by Granite.

New Business

a.

Legal Counsel Report

- i. None.

Director's Report

- ii. None.

Adjourn Meeting

Director Cardoza made a motion, seconded by Director Ross, to adjourn the meeting. This motion passed with a unanimous aye vote. The meeting adjourned at 5:43 p.m.

Date _____
TIM PRINCE - PRESIDENT OF THE BOARD OF DIRECTORS
MILLVIEW COUNTY WATER DISTRICT

ATTEST _____ Date _____
KIM SAYLOR – SECRETARY OF THE BOARD

Mendocino LAFCo

Phone: (707) 463-4470

Email: eo@mendolafco.org

Encouraging Well-Planned Community Growth

Web: mendolafco.org

COMMISSIONERS

Maureen Mulheren

Chair [County](#)

[Member](#)

Gerald Ward

Vice Chair/Treasurer

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Madeline Cline

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Douglas Crane

[Alternate City Member](#)

John Haschak

[Alternate County Member](#)

Raghda Zacharia

[Alternate Public Member](#)

Vacant

[Alternate Special District Member](#)

STAFF

Executive Officer

[Uma Hinman](#)

Senior Analyst

[Larkyn Feiler](#)

Clerk/Analyst

[Jen Crump](#)

Counsel

[Marsha Burch](#)

REGULAR MEETINGS

First Monday of each month at 9:30 AM in the Mendocino County Board of Supervisors Chambers

501 Low Gap Road, Ukiah

Date: March 24, 2025

To: Presiding Officers of Independent Special Districts in Mendocino County

From: Uma Hinman, Executive Officer

Subject: Official Independent Special District Election Ballot

Announcement of election for the special district alternate member seat on LAFCo. The election will fill the remainder of the four-year term ending December 31, 2026.

The process for selecting special district members to LAFCo is set forth in Government Code Section (GOV) 56332, which provides for a meeting to be convened among representatives from each of the 49 independent special districts in Mendocino County, unless the Executive Officer determines that a meeting is not feasible. Pursuant to GOV 56332(f), the LAFCo Executive Officer is conducting the nomination process and election by mail on behalf of the Independent Special District Selection Committee, determining that achieving a quorum for a meeting is not feasible.

A request for nominations was sent via email on January 31, 2025, announcing the vacancy of the alternate special district seat and soliciting nominations from independent special district boards for candidates to fill the remainder of the four-year term (January 1, 2023 – December 31, 2026). The nomination period ended March 14, with the following two (2) nominations received by the deadline.

Nominee/Candidate	Agency	Status
Adam Gaska	Redwood Valley County Water District	Election
Dave Shpak	Mendocino Coast Recreation and Park District	Election

Enclosed is the official ballot to elect one candidate to serve as special district alternate member on Mendocino LAFCo for the remainder of the term that ends December 31, 2026.

Ballots must be returned to Mendocino LAFCo at 200 South School Street, Ukiah, CA, 95482, or by email to eo@mendolafco.org, on or before **April 30, 2025 at 12:00 p.m.**

Your district is encouraged to participate in this election process. For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be deemed elected.

Any nomination and ballot received by the Executive Officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the Executive Officer shall extend the date to submit ballots by 60 days and notify all districts of the extension. An election schedule with information about the counting of ballots and successful candidate notification is provided below.

Election Schedule

Election Steps	Dates/Deadlines
LAFCo request for nominations distributed to independent special districts via email	Sent January 31, 2025
Nomination deadline	March 14 by 5:00 p.m.
Ballots distributed to independent special districts via email	March 24
Ballots due to LAFCo	April 30 by 12:00 p.m.
Ballots tallied at LAFCo office; successful candidate notified	April 30 at 3:00 p.m.
Election results announced to independent special districts	No later than May 2
Oath of Office	May 5, 2025 Regular Meeting of the Commission

Current Special District Members on LAFCo

Designation	Current Member	Term Ends
Regular Member	Candace Horsley, Ukiah Valley Sanitation District	December 31, 2026
Regular Member	Susan Mahoney, Brooktrails Township Community Services District	December 31, 2028

Alternate Member	Vacant	December 31, 2026
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Attachments:

1. Candidate Information Forms
2. List of Independent Special Districts of Mendocino County

Enclosed: Official 2025 Ballot

Attachment 1

Candidate Information Forms

Mendocino LAFCo

Encouraging Well-Planned Community Growth

200 S School Street | Ukiah, CA 95482

Phone: (707) 463-4470

Email: eo@mendolafco.org

Special District Alternate Member Candidate Information Sheet

	Adam Gaska
Candidate Name	[REDACTED]
Address	[REDACTED]
Phone	mendocinoorganics@gmail.com
Email	Redwood Valley County Water District
District	
Title	Director, Board President

1. Length of service with District:

since 3/29/2022

2. Present Occupation:

Executive Director of Mendocino County Farm Bureau

3. Personal and Professional Background:

I farmed/ranched, operating Mendocino Organics and Mendocino Meats for 20 years until eventually selling my business to Golden Vineyards and moving into a management position prior to taking my position with Mendocino County Farm Bureau. I am deeply involved with local water policy, sitting on multiple boards (RVCWD, UVWA, UVBGS).

4. Summarize your interest in serving on LAFCo:

I am passionate about public service and overseeing agencies that provide public services.

5. Summarize your qualifications for serving on LAFCo:

I have extensive experience serving on boards and can read financial statements.

6. List local government involvement:

I am involved in local (greater Ukiah area) water policy.

7. List civic organization involvement:

My children attend St Mary's of the Angels Catholic School and we are members of the parish.

8. List special interests or hobbies:

I like to cook, bake, BBQ, and garden.



Special District Alternate Member Candidate Information Sheet

	Dave Shpak
Candidate Name	[REDACTED]
Address	[REDACTED]
Phone	dshpak@mcrpd.us
Email	Mendocino Coast Recreation and Park District
District	
Title	Chair, Board of Directors

1. Length of service with District:

1 year, 9 months.

2. Present Occupation:

Retired.

3. Personal and Professional Background:

- Homeowner in Gualala since 2009; full-time resident for the past five years.
- 35 years of professional experience in project and program management and delivery; land use, infrastructure, and environmental planning in public, private for-profit, private non-profit, and academic sectors.

4. Summarize your interest in serving on LAFCo:

- Curiosity and concern about local government function, effectiveness, and efficiency in Mendocino County.
- Desire to contribute experience and perspective to support local government collaboration and success throughout Mendocino County.

5. Summarize your qualifications for serving on LAFCo:

- Member and Chair of the Mendocino Coast Recreation and Park District Board of Directors.

- Extensive knowledge and direct experience in California local and regional government operations and management of municipal services, including infrastructure planning and development, land use planning and redevelopment, park planning and development, natural and cultural resource conservation, data and regulatory systems improvement, public outreach and engagement, and interagency coordination and collaboration.

6. List local government involvement:

- City of West Sacramento:
 - Interim Flood Protection Manager ○
 - Flood Protection Planning Manager ○
 - Park Development Manager
- City Sacramento: Associate Planner • City of Chico: Associate Planner • County of Nevada:
 - Planner III ○
 - Planner II
- County of Placer: Assistant Planner • Professional Consultation Services:
 - City of Sacramento ○ City of Roseville ○ City of Folsom ○
 - City of Vallejo ○ Bay Area Rapid Transit District ○
 - Sacramento Regional Transit District ○ San Joaquin
 - Regional Transit District
 - Santa Cruz Regional Transportation Commission

7. List civic organization involvement:

- Member and Chair of the Mendocino Coast Recreation and Park District Board of Directors.
- Member and Secretary of the Gualala Municipal Advisory Council.

8. List special interests or hobbies:

- Bicycling
- Hiking and camping
- Kayaking
- Music appreciation
- Cooking and dining
- Home improvement and maintenance

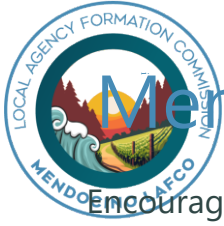
Attachment 2

Independent Special Districts of Mendocino County

1. Albion-Little River Fire District
2. Anderson Valley Cemetery District

3. Anderson Valley Community Services District
4. Brooktrails Township Community Services District
5. Calpella County Water District
6. Caspar South Water District
7. Cemetery District of the Redwoods
8. Comptche Community Services District
9. Covelo Community Services District
10. Covelo Fire Protection District
11. Covelo Public Cemetery District
12. Elk Community Services District
13. Elk County Water District
14. Fort Bragg Rural Fire Protection District
15. Gualala Community Services District
16. Hopland Cemetery District
17. Hopland Fire Protection District
18. Hopland Public Utility District
19. Irish Beach Water District
20. Laytonville County Water District
21. Leggett Valley Fire Protection District
22. Little Lake Fire Protection District
23. Long Valley Fire Protection District
24. Mendocino City Community Services District
25. Mendocino Coast Health Care District

26. Mendocino Coast Recreation and Park District
27. Mendocino County Resource Conservation District
28. Mendocino County Water Works District No. 2
29. Mendocino Fire Protection District
30. Mendocino-Little River Cemetery District
31. Millview County Water District
32. Noyo Harbor District
33. Pacific Reefs Water District
34. Piercy Fire Protection District
35. Potter Valley Cemetery District
36. Potter Valley Community Services District
37. Potter Valley Irrigation District
38. Redwood Coast Fire Protection District
39. Redwood Valley-Calpella Fire District
40. Redwood Valley County Water District
41. Round Valley County Water District
42. Russian River Cemetery District
43. Russian River Flood Control and Water Conservation Improvement District
44. South Coast Fire Protection District
45. Ukiah Valley Fire Protection District
46. Ukiah Valley Sanitation District
47. Westport County Water District
48. Westport-Ten Mile Cemetery District
49. Willow County Water District



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2025 ELECTION BALLOT

Mark selection directly onto the ballot, voting for no more than one (1) candidate for the indicated seat.

Special District *Alternate* Member

Please Vote for One (1)

- ☐ Adam Gaska – Redwood Valley County Water District
- ☐ Dave Shpak – Mendocino Coast Recreation and Park District

Certification of Ballot

District Board Chair or Designee District Manager/Clerk/Secretary of the Board

District

Date

Ballots must be returned to Mendocino LAFCo at 200 South School Street, Ukiah, CA, 95482, or by email to eo@mendolafco.org, on or before **April 30, 2025, 12:00 p.m.**