



**Redwood Valley County Water District
Regular Meeting
AGENDA**

151 Laws Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/81967367611>

Alternatively, you may view the meeting (without participating) by clicking on the date and name of the meeting at www.cityofukiah.com/meetings, then go to the media tab.

April 17, 2025 - 5:00 PM

1. CALL TO ORDER AND ROLL CALL

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Ukiah Valley Water Authority (UVWA) - Redwood Valley County Water District members welcome input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to the UVWA-Redwood Valley, located at 151 Laws Avenue, Ukiah, CA, 95482.

3. APPROVAL OF MINUTES

3.a. 2025-03-11 Minutes

Attachments:

1. 2025-03-11 Redwood Valley Minutes

4. FINANCIAL REPORTS

FINANCIAL REPORTS

5. ADMINISTRATIVE AND OPERATIONAL REPORTS

5.a. Presentation on Water Supply Updates

6. UNFINISHED BUSINESS

6.a. Eel Russian Project Authority (ERPA)

6.b. Small Community Drought Relief Grant Project

6.c. Ukiah Valley Water Authority (UVWA)

6.d. Annexation Efforts with Russian River Flood Control District

7. NEW BUSINESS

7.a. Consideration of Ballot to Fill Vacancy with Mendocino LAFCo as a Special District Alternate

7.b. First Amendment to the Memorandum of Understanding Between Mendocino County Russian River Flood Control and Water Conservation Improvement District and the Redwood Valley

County Water District Regarding the Development of an Annexation Application to the
Mendocino County Local Agency Formation Commission

7.c. Consideration of RESOLUTION 2025-02

Attachments:

1. Resolution #25-02 for RVCWD Annex support DRAFT

7.d. Uniform Water Sale and Purchase Agreement

Attachments:

1. Uniform Water Sale and Purchase Agreement

8. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

9. SET NEXT MEETING DATE

- 9.a. May 15, 2025

10. ADJOURNMENT

Please be advised that the Ukiah Valley Water Authority (UVWA)-Redwood Valley County Water District (RVCWD) needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. UVWA-RVCWD complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the UVWA-RVCWD Board Members after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California; and at 2370 Webb Ranch Road, Redwood Valley, California; not less than 24 hours prior to the meeting set forth on this agenda.

Kim Saylor, Deputy Clerk

Dated: 4/11/2025

**Ukiah Valley Water Authority
Redwood Valley County Water District
Regular Meeting
MARCH 11, 2025 MINUTES
151 Laws Avenue ♦ Ukiah, CA 95482
<https://us06web.zoom.us/j/81967367611>**

1. Call to Order

The Redwood Valley County Water District held a Special Meeting on March 11, 2025, the meeting was legally noticed on March 5, 2025. The meeting was held in person and at the following virtual link: <https://us06web.zoom.us/j/81967367611>. Chair A. Gaska called the meeting to order at 5:04 p.m.
CHAIR A. GASKA PRESIDING

Roll Call

Roll was taken with the following **Directors Present:** Ken Todd, Bree Klotter, Tom Schoeneman, Derek Dahlen, and Chair Adam Gaska. **Directors Absent:** None. **Staff Present:** Jared Walker, Deputy Director of Water Resources, and Kim Saylor, Deputy Clerk.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS:

No public comments were received.

3. APPROVAL OF MINUTES

a. Approval of the Minutes of 2025-02-20 Redwood Valley Minutes.

Motion/Second: Schoeneman/Todd to approve the Minutes of February 20, 2025, a Regular Meeting as submitted. Motion **carried** by the following Roll Call votes: **AYES:** K. Todd, T. Schoeneman and Chair, A. Gaska. **NOES:** None. **ABSENT:** B. Klotter. **ABSTAIN:** None.

4. FINANICAL REPORTS

Quarterly Report

5. ADMINISTRATIVE AND OPERATIONAL REPORTS

GENERAL MANANGEMENT REPORT:

- a. **Report out that Lake Pump Station has been completed. All 3 Pump Motors now have VFD Drives.**
- b. **Report on Meter change outs ongoing, last round to order 300 domestic meters approximately \$330.00 each meter. Anticipating September delivery. Expected delivery window is 6 months.**
- c. **Overall smooth transition with Redwood and City of Ukiah integration, small billing issues that mostly pertain to conversions that are being worked out.**

OFFICE MANAGEMENT REPORT:

- a. **A Form 700 is due by April 1, 2025. Form 700 has been emailed to all Directors. Written copies are provided at meetings.**

6. UNFINISHED BUSINESS

- a. **Water Supply Updates – URRWA scheduled to dissolve end of June 2025.**
- b. **Updates on Eel-Russian Project Authority (ERPA)**
None.
- c. **Updates on Small Community Drought Relief Grant Project**
Report regarding a presentation on Potter Valley Project & ERPA
- d. **Report on Ukiah Valley Water Authority (UVWA)**
GM, Walker reported that there was a presentation on the Potter Valley Project (PVP) and ERPA. the next meeting will be on April 3, 2025. Discussion regarding individual rate studies as well as a joint rate study by Hildebrand with the goal of uniform rate structure.
- e. **Report on Annexation Efforts with Russian River Flood Control District**
In addition to contacting map writer from SHN Consulting Tom Herman, Beth Salomone is working on the scope of work draft application.

7. NEW BUSINESS – OPEN PUBLIC HEARING

- a. **Consideration of President Gaska to Fill Vacancy with Mendocino LAFCo as a Special District Alternate:** Klotter/Todd to Appoint Adam Gaska to the LAFCo Board as a Special District Alternative. Motion carried by the following roll call votes: AYES: K. Todd, T. Schoeneman B. Klotter, and Chair, A. Gaska. NOES: None. ABSENT: None. ABSTAIN: None.
- b. **Consideration of Bid Adjustment and Payment Terms from DBS&A and Week's Drilling & Pump Company for New Water Supply Well**

Klotter /Dahlen to approve the Bid and Payment Terms from DBS&A and Week's Drilling & Pump Company for New Water Supply Well. Motion **carried** by the following roll call votes: **AYES:** K. Todd, T. Schoeneman, B. Klotter, D. Dahlen, and Chair, A. Gaska. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

8. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

None.

SET NEXT MEETING DATE: April 17, 2025

9.

Presenter: Kim Saylor, Deputy Clerk

10. ADJOURNMENT

There being no further business, the meeting adjourned at 6:06p.m.

Date_____

Kim Saylor – Deputy Clerk

**FIRST AMENDMENT TO THE
MEMORANDUM OF UNDERSTANDING
BETWEEN
MENDOCINO COUNTY RUSSIAN RIVER FLOOD CONTROL AND WATER
CONSERVATION IMPROVEMENT DISTRICT
AND
THE REDWOOD VALLEY COUNTY WATER DISTRICT
REGARDING
THE DEVELOPMENT OF AN ANNEXATION APPLICATION TO THE
MENDOCINO COUNTY LOCAL AGENCY FORMATION COMMISSION**

This FIRST AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING (“First Amendment”), effective as of January 15, 2025 (“**Effective Date**”), is entered into by and between the Mendocino County Russian River Flood Control and Water Conservation Improvement District (“**RRFC**”), and the Redwood Valley County Water District (“**RVCWD**”). RRFC and RVCWD are sometimes referred to individually herein as a “**Party**” and collectively as the “**Parties**”.

RECITALS

WHEREAS, RRFC and RVCWD desire to collaborate on the development and submission of an annexation application to the Mendocino County Local Agency Formation Commission (“**LAFCo**”) to extend the boundaries of RRFC to incorporate the entire service area of RVCWD (“**LAFCo Application**”) in order to be eligible to enter into a Uniform Water Supply and Purchase Agreement with RRFC; and

WHEREAS, RRFC and RVCWD entered a Memorandum of Understanding (MOU) to identify roles and responsibilities for development of an annexation application to the LAFCo, effective August 1, 2024; and

WHEREAS, RRFC and RVCWD desire to amend certain provisions of the MOU which set forth terms and conditions of cost sharing for the LAFCo Application; and

NOW, THEREFORE, in consideration of the foregoing recitals of fact, the mutual covenants described herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to amend the MOU as follows:

A. Section 1 – Scope of Work. The following changes are made to Section 1 of the MOU

1. The following section is amended to read:

“(c) RRFC’s legal counsel shall prepare all required CEQA documentation for the LAFCo Application and shall assist RRFC with development and review of the LAFCo Application as necessary. RRFC shall be the lead agency for CEQA purposes, and RVCWD shall be a responsible agency.”

2. The following is added to the list of “**Reimbursable Expenses**”:

“(f) RRFC may use its own employee resources for the preparation of the LAFCo Application at an hourly weighted rate of \$95.00 per hour.”

B. COUNTERPARTS. This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

C. NO OTHER CHANGES. Except as otherwise expressly set forth in this Amendment, the Agreement shall not be amended or modified and the Agreement, as amended hereby, is hereby ratified and confirmed and shall continue in full force and effect between the Parties.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the Effective Date written above.

**MENDOCINO COUNTY RUSSIAN RIVER
FLOOD CONTROL AND WATER
CONSERVATION IMPROVEMENT
DISTRICT**

**REDWOOD VALLEY COUNTY
WATER DISTRICT**

By: _____
Christopher Watt
Board President

By: _____
Adam Gaska
Board President

Date: _____

Date: _____

Resolution #25-02

of the

Redwood Valley County Water District

**Resolution of Support for the
Mendocino County Russian River Flood Control
& Water Conservation Improvement District
Request to the
Mendocino County Local Agency Formation Commission
to Initiate Proceedings for the Annexation
of the Redwood Valley County Water District Boundary**

WHEREAS, Mendocino County Russian River Flood Control & Water Conservation Improvement District (RRFC) desires to initiate proceedings pursuant to Part 3 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (GOV §56000 et seq.) for a Change of Organization consisting of an annexation to incorporate the remaining jurisdictional boundaries of the Redwood Valley County Water District (RVCWD) not already located within the RRFC jurisdictional boundary, as set forth in the attached Exhibit A attached hereto and incorporated herein by reference.

WHEREAS, the RVCWD Board is dedicated to creating a lasting solution for the Redwood Valley community that will support increased water supply reliability for our agricultural community.

WHEREAS, the RVCWD Board wishes to convey to the Mendocino Local Agency Formation Commission its support in being annexed into RRFC in order to enable the RVCWD to enter into a Uniform Water Supply & Purchase Agreement with RRFC; thereby creating a more reliable water supply for RVCWD.

WHEREAS, both RRFC and RVCWD wish to partner in an annexation application as evidenced by the following actions:

1. On April 1, 2024, RRFC adopted Resolution No. 24-01, a *Commitment to Collaborate with Redwood Valley County Water District in Developing a Local Agency Formation Commission Annexation Application*; and
2. Subsequently, on April 18, 2024, RVCWD adopted a similar resolution (Resolution No. 24-01); and

3. RRFC and RVCWD entered a Memorandum of Understanding (MOU) to identify roles and responsibilities for development of an annexation application to the LAFCo, effective August 1, 2024.

WHEREAS, eligibility for the proposed annexation includes:

1. The proposed annexation area is within the RRFC current LAFCo approved Sphere of Influence; and
2. The proposed annexation area is within RRFC's State Water Resources Control Board water right license 13898 place of use.

WHEREAS, the reasons for the proposed annexation are as follows:

1. RRFC can currently only provide RVCWD water surplus to RRFC customer demand when available as outlined in the 1980 Superior Court of the State of California No 42059 Stipulated Judgement and pursuant to California State Water Resources Control Board Water Right Order WR 79-15; and
2. Annexation of RVCWD into the RRFC boundary would allow for regular contracting of water under a Uniform Water Supply & Purchase Agreement, creating a more stable water supply for the RVCWD.

WHEREAS, the proposed annexation would be subject to the following terms and conditions:

1. It would not consist of a consolidation of services nor a consolidation of RRFC and RVCWD.
2. It would not negate, supersede, or otherwise impact the Stipulated Judgment No 42059.

WHEREAS, the Board has considered the oral and/or written testimony for adoption of this Resolution of Support.

NOW, THEREFORE, BE IT RESOLVED, by the RVCWD Board of Directors as follows:

This Resolution is hereby approved and adopted by the RVCWD Board in support of the RRFC request for Mendocino County Local Agency Formation Commission to initiate proceedings for the proposed annexation described herein in the manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and

ADOPTED 17 day of April 2025, by the Board of Directors of the Redwood Valley County Water District, by the following vote:

ADAM GASKA

Yes / No / Abstain / Absent

KEN TODD

Yes / No / Abstain / Absent

TOM SCHOENEMAN

Yes / No / Abstain / Absent

BREE KLOTTER

Yes / No / Abstain / Absent

DEREK DAHLEN

Yes / No / Abstain / Absent

Signed:

Adam Gaska, Board President

Date

Attest:

KS

Date

Mendocino County

Russian River Flood Control & Water Conservation Improvement District

151 Laws Avenue Suite D, Ukiah, CA 95482 707.462.5278 Website: RRFC.net DistrictManager@rrfc.net

Application for

UNIFORM WATER SALE AND PURCHASE AGREEMENT

Please complete the information below and return, including a \$400 application fee per diversion.
See Ordinance #17-01 for information on metering diversions.

Applicant Name:	
Business Name:	
Mailing Address:	
Office phone:	
Cell phone:	
Email:	

Place of Use:

Physical Address:	
Parcel Numbers:	
Size of area to be Irrigated: (if applicable)	
Points of Diversion:	
Description of Diversion Facilities: (Direct Diversion, Underflow)	
Description of crops to be irrigated:	

Purpose of Use:

Examples: Domestic, Municipal, Industrial, Irrigation (includes frost protection, heat protection, heat suppression, etc.)
<i>NOTE: The use of Project Water available to Customer under this Agreement shall be restricted exclusively to the uses specified above. Should Customer wish to change the purpose of use of Project Water provided under this Agreement to any other use, Customer is required to apply to the District for approval and a revised Exhibit A.</i>

Application for UNIFORM WATER SUPPLY AND PURCHASE AGREEMENT (Continued...)

Applicant Name:	
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Quantity of Use:

Average Annual Use in Acre Feet per parcel number:	
Parcel Number:	Acre Feet:
Total Acre Feet:	

Customer Water:

Water Sources:
State Water Resources Control Board Application/Permit/License Numbers:
Pumping Season Allowed by Application/Permit/License #:
Place of Use allowed by Application/Permit/License #:

If this is an application to continue water supply through a property transfer, list previous owner, their contact information, and date of final sale.

The undersigned applicant applies for untreated water as specified above. The signing of this application signifies the applicant's willingness and intention to comply with the District's Policies and Ordinances.

Submitted by: _____
Applicant Signature Date

Received by: _____
Secretary of the Board of Trustees of the Date

**MENDOCINO COUNTY RUSSIAN RIVER FLOOD CONTROL
AND WATER CONSERVATION IMPROVEMENT DISTRICT**