



UKIAH VALLEY FIRE DISTRICT Special Meeting Budget Workshop AGENDA

(to be held both at the physical and virtual locations below)

Civic Center Council Chambers ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate, go to the following link: <https://us06web.zoom.us/j/97717635120>

To view the meeting (without participating) go to:

<http://www.cityofukiah.com/meetings/>

Call (toll-free) 1-669-444-9171 <Enter the access code: 977 1763 5120

To Raise your hand: Enter *9; To Speak after being recognized: Enter *6 to unmute yourself, or One Tap Mobile (for easy connection on Smartphones)

US: +16699009128..97717635120# or +12532158782..97717635120#

April 30, 2025

6:00 PM

1. **CALL TO ORDER AND ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

The Ukiah Valley District Board of Directors welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Board when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda. Members of the public are asked to observe the rules of decorum. While the District Board welcomes public criticism of policies, procedures, programs, or services of the agency; behavior that disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and that includes, but is not limited to use of profanity, slurs, yelling from the audience, threatening remarks, physically threatening conduct, or physical or verbal displays of disrespect, will not be tolerated and the individual will be removed immediately. Per the Brown Act, audience comments on an item on the agenda must address the agenda item. Comments on items not on the agenda are limited to matters within the subject matter jurisdiction of the Ukiah Valley Fire District.

4. **NEW BUSINESS - DISCUSSION/ACTION**

4.a. Presentation of the Budget Workshop for Fiscal Year 2025/26

Recommended Action: Review and discuss the Fiscal Year 2025/26 Budget for the Ukiah Valley Fire Authority with Finance Director Dan Buffalo.

Attachments: None

5. **ADJOURNMENT**

Please be advised that the Ukiah Valley Fire District complies with ADA requirements and needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. Materials related to an item on this Agenda submitted to the Ukiah Valley Fire District after distribution of the Agenda Packet, are available for public inspection at the front counter at the Ukiah Valley Fire District Office, 1500 South State Street, Ukiah, CA 95482, during normal business hours Monday through Friday, 8:00 am to 4:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following location: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah, California; and online not less than 24 hours prior to the meeting set forth on this agenda. To view the meeting, click on the name of the meeting at: www.cityofukiah.com/meetings.

Stephanie Abba, Clerk of the Board
Dated: 4/30/25



AGENDA SUMMARY REPORT

SUBJECT: Presentation of the Budget Workshop for Fiscal Year 2025/26

DEPARTMENT: <u>Fire</u>	PREPARED BY: <u>Eric Singleton, Battalion Chief</u>
	PRESENTER: <u>Dan Buffalo, Finance Director</u>

ATTACHMENTS:
None

Summary:The Ukiah Valley Fire District Board of Directors will receive a presentation from the City of Ukiah Finance Director, Dan Buffalo, providing an overview of the Ukiah Valley Fire Authority (UVFA) budget for Fiscal Year 2025/26. The workshop will cover key components of the budget, including direct and indirect costs and allocations, revenue sources, constraints, and the UVFA cost share between the City and District.

Background:

On July 1, 2017, the Ukiah Valley Fire District and the City of Ukiah entered into a modified Joint Powers Agreement (JPA), establishing the Ukiah Valley Fire Authority (UVFA). The purpose of the UVFA is to maximize resource utilization, implement cost-containment measures, eliminate service redundancies, maintain local control, and ensure the continued delivery of high-quality fire, medical, and emergency services.

This budget workshop is designed to provide the Board with a comprehensive understanding of the budget development process and to prepare for the final recommended budget presentation scheduled for adoption in June.

Discussion:Staff will review the UVFA budget development process and engage with the Board of Directors to address any questions or concerns. This discussion will support informed decision-making and ensure transparency regarding fiscal planning and operational funding. As budget requests are still being evaluated by the Finance Department in preparation for recommendations to the City Manager's Office, detailed budget information is not yet ready to be presented; however, summary information will be presented and discussed, along with an update on the Fire Authority's objectives and accomplishments, which can be found here as part of the Fire Department's mid-year budget presentation to the Ukiah City Council:

<https://stories.opengov.com/ukiahca/published/t8EwFntuvb>.

Recommended Action:Review and discuss the Fiscal Year 2025/26 Budget for the Ukiah Valley Fire Authority with Finance Director Dan Buffalo.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Doug Hutchison, Fire Chief

Approved: 
Doug Hutchison, Fire Chief