



**City Council
Regular Meeting
AGENDA**

(to be held both at the physical and virtual locations below)

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/85126364284>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 851 2636 4284
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

June 4, 2025 - 5:15 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

4. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- 4.a. Presentation on the Annual Ukiah Airport Day, June 7, 2025.

Recommended Action: Receive Presentation.

Attachments:

1. Airport Day Flyer 2025

- 4.b. Proclamation of the Ukiah City Council Recognizing June as Immigrant Heritage Month.

Recommended Action: Issue a Proclamation recognizing June as Immigrant Heritage Month in the City of Ukiah.

Attachments:

1. Immigrant Heritage Month Proclamation

- 4.c. Proclamation Recognizing June as LGBTQIA2S+ and Pride Month in the City of Ukiah.

Recommended Action: Issue a Proclamation recognizing June as LGBTQIA2S+ and Pride Month in the City of Ukiah.

Attachments:

1. LGBTQ+ and Pride Month Proclamation

5. **PETITIONS AND COMMUNICATIONS**

6. **APPROVAL OF MINUTES**

6.a. Approval of the Minutes for the May 21, 2025, Regular Meeting.

Recommended Action: Approve the Minutes for the May 21, 2025, Regular Meeting.

Attachments:

1. 2025-05-21 CC Draft Minutes

7. **RIGHT TO APPEAL DECISION**

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

8. **CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

8.a. Report of Disbursements for the Month of April 2025.

Recommended Action: Approve the report of disbursements for the month of April 2025.

Attachments:

1. April 2025 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. April 2025 Disbursement Detail

8.b. Adoption of an Ordinance Amending Ukiah City Code to Update the City's Sign Regulations, Modifying Standards for Signage Type, Placement, Illumination, and Design Consistency Across Zoning Districts.

Recommended Action: Adopt an Ordinance amending Ukiah City Code to update the sign regulations by modifying standards for signage type, placement, illumination, and design consistency across zoning districts.

Attachments:

1. Ordinance
2. Planning Commission 2025-01 Resolution

8.c. Approval of Amendments to the City's Recruitment and Retention Incentive Program.

Recommended Action:

It is recommended that Council adopt the revised Recruitment and Retention Incentive Program administrative policy to enhance the City's ability to recruit and retain qualified Staff by:

- 1. Expanding the purpose of the policy to include employee retention in addition to recruitment.***
- 2. Clarifying the City Manager's authority to approve retention incentives for existing employees in critical classifications.***
- 3. Requiring employees who receive City-sponsored training to sign a Service Commitment Agreement, establishing a minimum service period and/or repayment obligation.***
- 4. Increasing the relocation reimbursement benefit from \$8,000 to \$10,000 to reflect current market conditions for moving to the Ukiah area.***

Attachments:

1. 2019-001 Administrative Policy - Recruitment and Retention Incentive Program_Revised

- 8.d. Approval of a Five (5) Year Agreement with RingCentral for the Purchase of a New Phone System for a Total of \$156,625.20 Plus Additional Taxes That Apply.

Recommended Action: Approve a five (5) year agreement with RingCentral for the purchase of a new phone system for a total of \$156,625.20 plus additional taxes that apply.

Attachments:

1. RingCentral 5 Year Proposal
2. Maverick Networks Proposal

- 8.e. Approve Plans and Specifications for the Fairgrounds Storm Drain Replacement Project Specification 25-02 and Authorize Staff to Issue Bids.

Recommended Action: Approve plans and specifications for the Fairgrounds Storm Drain Replacement Project Specification 25-02 and authorize Staff to issue bids

Attachments:

1. Plans
2. Specifications
3. Fairgrounds Storm Drain Replacement - Engineer Estimate

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

10. COUNCIL REPORTS

11. CITY MANAGER/CITY CLERK REPORTS

12. PUBLIC HEARINGS (5:30 PM)

- 12.a. Introduction of an Ordinance by Title Only Adopting the Updated Fire Hazard Severity Zone Map for the City of Ukiah Local Responsibility Area, as Released by the California Department of Forestry and Fire Protection (CAL FIRE) Under the Direction of the Office of the State Fire Marshal (OSFM).

Recommended Action: Introduce Ordinance by title only adopting the updated Fire Hazard Severity Zone Map for the City of Ukiah Local Responsibility Area.

Attachments:

1. FHSZ_City_LRA_11x17_Ukiah
2. CAL FIRE-City Correspondence (newest to oldest)
3. FHSZ Map Ordinance - City of Ukiah LRA

13. UNFINISHED BUSINESS

- 13.a. Adopt Resolution Affirming that the Proclamation of a Local Emergency Due to Ongoing Atmospheric Rivers Causing Damaging to Public Infrastructure Remains in Effect.

Recommended Action: Adopt Resolution affirming that the local emergency remains in effect.

Attachments:

1. Resolution 2025-07 - Ratify Proclamation
2. CC Reso 2025-15 - Ratification of Proclamation of Local Emergency
3. Continuing Atmospheric River State of Emergency

- 13.b. Status Report on Emergency Contract with Diamond D Construction, LLC for the Emergency Repair of the Western Hills Mudslide at the City Water Tank (Pressure Zone 1-North, or PZ1-N) and Request for Authorization to Continue Work Under This Emergency Contract.

Recommended Action: Receive report and approve the continued work on the emergency contract with Diamond D Construction for the emergency repair of the Western Hills mudslide at the City water tank PZ1-N.

Attachments:

1. Resolution 2025-08 - Emergency Procurement for Mudslide at PZ1
2. Diamond D Estimate for PZ1
3. Purchase Order for Diamond D Slide
4. Slide Pictures

14. NEW BUSINESS

- 14.a. Presentation of the Draft 2025-26 Fiscal Year City Budget and Draft Five-Year Capital Improvement Plan (Continued from June 2 & 3, 2025, if needed).

Recommended Action: Receive City budget presentation for the 2025-26 fiscal year and provide direction as necessary.

Attachments:

1. DRAFT - 5-Year CIP - FYE 25-26 - JUNE BUDGET WORKSHOP
2. Vehicle and Equipment Justification Placeholder

- 14.b. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

Attachments:

1. 2025 City Council Special Assignments and Ad Hocs

15. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

- 15.a. **Conference with Legal Counsel – Anticipated Litigation**

(Government Code Section 54956.9(d)(4))

Initiation of litigation (5 cases)

- 15.b. **Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-2018-70200

- 15.c. **Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC

- 15.d. **Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Russian River Keepers et al. v. City of Ukiah, Case No. SCUK-CVPT-20-74612

- 15.e. **Conference Involving a Joint Powers Agency (Inland Water and Power Commission)**

City representative on IWPC Board (Mari Rodin)

Discussion will concern: (Conference with Real Property Negotiators (Gov't Code §54956.8)

Property: PG&E Potter Valley Project;

Agency Negotiators: Scott Shapiro, Janet Pauli.
Negotiating Parties: IWPC and PG&E
Under Negotiation: Price and Terms)

15.f. **Conference with Real Property Negotiators**

(Cal. Gov't Code Section 54956.8)
Property: APN No: 167-280-15-00
Negotiator: Shannon Riley, Deputy City Manager
Negotiation Party: AE Carousel, LP
Under Negotiation: Price & Terms of Payment

15.g. **Conference with Real Property Negotiators**

(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 184-080-37; 184-080-36; 184-090-01; 184-090-07; 184-090-06; 184-100-04
Negotiator: Sage Sangiacomo, City Manager
Negotiating Parties: Henry's Original
Under Negotiation: Price & Terms of Payment

15.h. **Conference with Labor Negotiator (54957.6)**

Agency Designated Representative: Sage Sangiacomo, City Manager
Employee Organizations: All bargaining units
Unrepresented Employee: Police Chief

16. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Araceli Sandoval, Deputy City Clerk
Dated: 5/30/25