

CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/81552889637>
June 3, 2025
3:00 p.m.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Special Meeting on June 3, 2025, having been legally noticed on May 31, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/81552889637>. Mayor Crane called the meeting to order at 3:01 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Heather Criss, Juan V. Orozco, Susan Sher, and Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

The Pledge of Allegiance was led by Mayor Crane.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

3. BUDGET HEARING

a. Presentation of the Draft 2025-26 Fiscal Year City Budget and Draft Five-Year Capital Improvement Plan (Continued from June 2, 2025 if needed).

Presenters: Various Department Directors and Staff.

Department Presentations:

City Manager's Office:

City Manager's Office – Shannon Riley, Deputy City Manager (3:03 p.m.)

City-wide Admin – Shannon Riley, Deputy City Manager (3:04 p.m.)

Community Outreach – Shannon Riley, Deputy City Manager (3:05 p.m.)

Economic Development – Shannon Riley, Deputy City Manager (3:06 p.m.)

Emergency Management – Shannon Riley, Deputy City Manager (3:07 p.m.)

Redevelopment Successor Agency – Shannon Riley, Deputy City Manager (3:08 p.m.)

City Clerk – Kristine Lawler, City Clerk (3:09 p.m.)

Police Department:

Overview – Tom Corning, Police Chief. (3:11 p.m.)

Projects – Marla Swan, Communications and Records Manager (3:13 p.m.)

Capital Outlay – Tom Corning, Police Chief (3:15 p.m.)

Community Development:

Overview – Craig Schlatter, Community Development Director (3:22 p.m.)

Planning Services (3:32 p.m.)

Code Compliance (3:34 p.m.)

Building Services (3:34 p.m.)

Housing Services (3:34 p.m.)

Grants Management (3:35 p.m.)

Fire Prevention (3:35 p.m.)

Business Services (3:37 p.m.)

Climate Adaptation & Resilience (3:38 p.m.)

Finance:

Overview – Dan Buffalo, Finance Director (3:46 p.m.)

Treasury Management – Dan Buffalo, Finance Director (3:48 p.m.)

Accounting and Budget – Jessie Brunell, Finance Controller and Olga Keough, Finance Controller (3:49 p.m.)

Utility Billing and Customer Service – Barbara Babcock, Customer Service Representative Team Lead; Liz Patton, Billing and Customer Services Manager; and Gina Haufler, Customer Service Representative Team Lead (3:54 p.m.)

Financial Services Grants and Capital – Mary Horger, Financial Services Manager (4:07 p.m.)

Information Technology – Scott Shaver, I.T. Manager and Ryan Burkhardt, I.T. Manager (4:10 p.m.)

Clerk noted that there was no public presence online or in the chamber.

Public Works:

Overview – Tim Eriksen, Public Works Director/City Engineer (4:17 p.m.)

Fleet and Plant Maintenance (aka Garage) (4:19 p.m.)

Engineering (4:20 p.m.)

Corp Yard (4:25 p.m.)

Landfill (4:29 p.m.)

Building & Grounds Maintenance (4:33 p.m.)

Streets (4:34 p.m.)

Mendocino Solid Waste Management Authority (MSWMA) (4:35 p.m.)

Water Resources:

Overview – Tim Eriksen, Public Works Director/City Engineer (4:39 p.m.)

Water Services (4:40 p.m.)

Wastewater Services (4:46 p.m.)

Dan Buffalo answered questions regarding Wastewater Services (4:52)

Recycle Water Services (4:54 p.m.)

Dan Buffalo commented regarding Wastewater Services (5:05)

Human Resources/Risk Management:

Overview – Sheri Mannion, Human Resources/Risk Management Director (5:07 p.m.)

Clerk restated that no public presence was online.

Airport:

Overview – Greg Owen, Airport Manager (5:10 p.m.)

Capital Outlay – Greg Owen, Airport Manager (5:14 p.m.)

4. ADJOURNMENT

There being no further business, the meeting adjourned at 5:19 p.m.



Kristine Lawler, CMC/CPMC