

**CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/83364415614>**

**June 18, 2025
5:15 p.m.**

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on June 18, 2025, having been legally noticed on June 13, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/83364415614>. Mayor Crane called the meeting to order at 5:16 p.m. Roll was taken with the following **Councilmembers Present:** Heather Criss, Juan V. Orozco, Susan Sher, and Douglas, F. Crane. **Councilmember Absent by Prearrangement:** Mari Rodin. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Orozco.

URGENCY ITEM

Presenters: Sage Sangiacomo, City Manager and Eric Singleton, Battalion Chief.

Motion/Second: Criss/Sher to place an urgency item on the agenda due to timelines, and placed as agenda item 14c. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

4. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

5. PETITIONS AND COMMUNICATIONS

City Clerk, Kristine Lawler, stated that all communications had been distributed.

6. APPROVAL OF MINUTES

- a. Approval of the Minutes for the May 29, 2025, Special Joint Meeting.**
- b. Approval of the Minutes for the June 2, 2025, Special Meeting.**
- c. Approval of the Minutes for the June 3, 2025, Special Meeting.**
- d. Approval of the Minutes for the June 4, 2025, Special Joint Meeting.**
- e. Approval of the Minutes for the June 4, 2025, Regular Meeting.**

Motion/Second: Sher/Criss to approve the Special and Regular meeting minutes of May 29, June 2, 3, and 4, 2025, as submitted. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

7. RIGHT TO APPEAL DECISION

Mayor Crane read the right to appeal.

8. CONSENT CALENDAR

- a. Report of Disbursements for the Month of May 2025 – *Finance*.
- b. Adoption of an Ordinance Adopting the Updated Fire Hazard Severity Zone Map for the City of Ukiah Local Responsibility Area, as Released by the California Department of Forestry and Fire Protection (CAL FIRE) Under the Direction of the Office of the State Fire Marshal (OSFM) – *Community Development*.

ORDINANCE NO. 1256

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH DESIGNATING FIRE HAZARD SEVERITY ZONES WITHIN THE CITY OF UKIAH LOCAL RESPONSIBILITY AREA.

- c. Award Contract to Peoria Ford for the Purchase of Two 2026 Ford Police Interceptor Utility Vehicles for the Amount of \$127,160.50 – *Police*.
- d. Approval of a Contract (2425-228) with Intercounty Mechanical & Electric, Inc. for the Installation of a Direct Expansion InRow Cooling System Replacement for the Civic Server Data Center in the Amount of \$98,175, and Approve Corresponding Budget Amendment – *Finance*.
- e. Notification of Publishing Services Agreement (2526-072) by Ukiah Daily Journal for Fiscal Year 2025/2026, in the Amount of \$7.15 per Column Inch – *City Clerk*.
- f. Consider Adoption of a Resolution (2025-27) Authorizing the Renewal of the City's Tax and Revenue Anticipation Note (TRAN) Program (2526-073) for Fiscal Year 2025-26 – *Finance*.
- g. Authorize the City Manager to Negotiate and Execute Amendment No. 2 to the Agreement (2122-218-A2) with Tyler Technologies, Inc. for SaaS Cloud-based Hosting of the Tyler Munis ERP Finance System, and Approve Continuous One-year Renewals Subject to Staff Discretion and Future Fiscal Year Budget Approvals – *Finance*.
- h. Adoption of Resolution (2025-28) Identifying the Proposed Project List for SB1: Road Repair and Accountability Act for Fiscal Year 2025/2026 – *Public Works*.

Craig Schlatter, Community Development Director answered question regarding agenda item 8b.

Motion/Second: Criss/Sher to approve Consent Calendar Items 8a-8h, with the amendment to the Resolution for agenda item 8h as stated. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comments were received.

10. COUNCIL REPORTS

No Council reports were received.

11. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager; and

- **Construction Update** – Tim Eriksen, Public Works Director / City Engineer.
- **Reorganization and Public Forum Regarding Annexation** – Shannon Riley, Deputy City Manager.

12. **PUBLIC HEARINGS (5:30 PM)**

13. **UNFINISHED BUSINESS**

- a. **Status Report on Emergency Contract with Diamond D Construction, LLC for the Emergency Repair of the Western Hills Mudslide at the City Water Tank (Pressure Zone 1-North, or PZ1-N) and Request for Authorization to Continue Work Under This Emergency Contract.**

Presenter: Sage Sangiacomo, City Manager.

No public comment was received.

Motion/Second: Criss/Sher to receive the report and approve the continued work on the emergency contract (PO 48757) with Diamond D Construction for the emergency repair of the Western Hills mudslide at the City water tank PZ1-N. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

- b. **Approval and Adoption of 2025-26 Fiscal Year City Budget through Resolution, Five-Year Capital Improvement Plan, the Gann Limit Resolution, and Budget Agreement with the Ukiah Valley Sanitation District.**

Presenter: Dan Buffalo, Finance Director.

No public comment was received.

Motion/Second: Criss/Sher to approve and adopt budget resolution (2025-29) for the fiscal year 2025-26. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

Motion/Second: Sher/Criss to approve and adopt the updated Five-Year Capital Improvement Program Schedule for the fiscal year 2025-26. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

Motion/Second: Criss/Sher to approve and adopt Gann Limit resolution (2025-30) for fiscal year 2025-26. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

Motion/Second: Sher/Orozco to approve (in substantial form) and authorize City Manager to sign fiscal year 2025-26 budget agreement (2526-074) with the Ukiah Valley Sanitation District. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

14. **NEW BUSINESS**

- a. **Approval of a 'Demolition Permit' to Remove an Existing Commercial Structure Subject to Historical Review at 214 East Perkins (APNs 002-192-24 and 002-192-25); File No. 25-000409.**

Presenter: Katherine Schaefer, Planning Manager.

Public Comment: Eric McMillin; Daniel Grassi, OneTogether Solutions (*Developer Representative*);

Natalee McMilin; Daniel Grassi, OneTogether Solutions (*speaking a second time*).

Motion/Second: Criss/Sher to approve the 'Demolition Permit' to remove an existing commercial structure subject to historical review, located at 214 East Perkins (APNs 002-192-24 and 002-192-25); File No. 25-000409. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

b. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

Presenter: Sage Sangiacomo, City Manager.

Report received.

c. (Urgency Item) Authorization to Purchase Two Type-I Fire Engines for Ukiah Valley Fire Authority.

Presenters: Eric Singleton, Battalion Chief and Dave Kirch, Fleet Maintenance Manager.

Motion/Second: Crane/Sher to authorize the purchase of two Type-I fire engines from Golden State Fire Apparatus in the amount of \$1,945,048.96 for the Ukiah Valley Fire Authority and authorize the City Manager to sign a Municipal Lease Agreement (2425-231) with Financial Pacific Leasing and any other related documentation for the financing of the purchase utilizing the Umpqua capital line of credit. Motion **carried** by the following roll call votes: AYES: Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: Rodin. ABSTAIN: None.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 6:40 P.M.

15. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation

(Government Code Section 54956.9(d)(4))

Initiation of litigation (1 case)

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC

d. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9)

Name of case: Jane Doe v. City of Ukiah et al., U.S.D.C. (Eureka Division) Case No. 123-cv-009808.

e. Conference Involving a Joint Powers Agency (Inland Water and Power Commission)

City representative on IWPC Board (Mari Rodin)

Discussion will concern: (Conference with Real Property Negotiators (Gov't Code §54956.8)

Property: PG&E Potter Valley Project;

Agency Negotiators: Scott Shapiro, Janet Pauli.

Negotiating Parties: IWPC and PG&E

Under Negotiation: Price and Terms)

f. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN No: 167-280-15-00

Negotiator: Shannon Riley, Deputy City Manager

Negotiation Party: AE Carousel, LP

Under Negotiation: Price & Terms of Payment

g. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 184-080-37; 184-080-36; 184-090-01; 184-090-07; 184-090-06; 184-100-04

Negotiator: Sage Sangiacomo, City Manager

Negotiating Parties: Henry's Original

Under Negotiation: Price & Terms of Payment

h. Conference with Labor Negotiator (54957.6)

Agency Designated Representative: Sage Sangiacomo, City Manager

Employee Organizations: All bargaining units

Unrepresented Employee: Police Chief

No action reported; direction provided to Staff.

16. ADJOURNMENT

There being no further business, the meeting adjourned at 7:55 p.m.



Kristine Lawler, CMC/CPMC
City Clerk