



Public Spaces Commission

Special Meeting **AGENDA**

(to be held both at the physical and virtual locations below)

Site Visit, 5:30 PM: East End of Norgard Lane, Ukiah, CA 95482

Community Forum, 6:00 PM: Alex Rorabaugh Community Center, 1640 South State St. Ukiah, CA 95482

To participate or view the virtual community forum at 5:30 PM, go to the following link:

<https://us06web.zoom.us/j/81764322746>

July 8, 2025 - 5:30 PM

1. SITE VISIT - 5:30 P.M.

1.a. Site Visit and Tour of Norgard Lane to View the Site Being Considered for a New Community Park (5:30PM)

Recommended Action: Site Visit and Tour of Norgard Lane Site

Attachments:

1. Site Location Map
2. Directions to Norgard Lane Site

2. ROLL CALL

3. INTRODUCTIONS

4. APPROVAL OF MINUTES

4.a. Approval of the Minutes for the May 13, 2025, Regular Meeting.

Recommended Action: Approve the Minutes for the May 13, 2025, Regular Meeting.

Attachments:

1. 2025-05-13 Draft Minutes

5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Public Spaces Commission (PSC) welcomes input from the audience that is within the subject matter jurisdiction of the PSC. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

6. COMMISSIONERS REPORTS

7. UNFINISHED BUSINESS (DISCUSSION ONLY)

8. NEW BUSINESS

- 8.a. Community Forum to Solicit Input on Desired Features and Plans for a New Park at the East End of Norgard Lane **(6:00PM)**

Recommended Action: Receive Community Comment and Discuss Options for a New Park at the End of Norgard Lane

Attachments:

1. Site Location Map
2. Directions to Norgard Lane Site
3. Directions to Alex Rorabaugh Center

9. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Public Spaces Commission after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482 during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

Yvonne Avila
7/3/25



AGENDA SUMMARY REPORT

SUBJECT: Site Visit and Tour of Norgard Lane to View the Site Being Considered for a New Community Park (5:30PM)

DEPARTMENT: Community Services **PREPARED BY:** Neil Davis, Community Services Director

ATTACHMENTS:

1. Site Location Map
2. Directions to Norgard Lane Site

Summary: Site Visit and Tour

Background: The City of Ukiah's 2025 Park Gap Analysis identified the area on the south side of the City as underserved by parks. One location noted in the report is an approximately 3-acre, City-owned area on the east end of Norgard Lane (Attachment 1). The site is flat and includes opportunities for river access, is home to mature Oak trees, and includes an old barn. Additionally, according to the report the site "holds the potential for the development of a trail along the Russian River."

Although the location is outside the current City limits, the City is willing to start the park planning process regardless of the outcome of discussed annexations. According to City Council Member Juan Orozco, the need for a park on the south side of town has been recognized for years. "This part of the Ukiah Valley is significantly underserved in terms of parks and open space. Now that the City of Ukiah owns this parcel with riverfront access, we have a unique opportunity to step up and fill this need."

Discussion: The City of Ukiah's Recreation Department will be hosting a series of park planning sessions to gather community input on plans for a new park to be located on the east end of Norgard Lane. The sessions will include opportunities for citizens to tour the site, participate in planning sessions, and attend a Community Picnic at the Site on Saturday July 12th from 10:30 AM to 1 PM. The planning sessions will start at the Public Spaces Commission meeting on July 8th. **Participants and Commissioners will meet from 5:30-6:00 PM at the east end of Norgard Lane for a site visit. The group will then reconvene at 6PM at the Alex Rorabaugh Center Community Meeting Room for a park planning session.** The location of the site and directions are included in Attachments 2 and 3. Community members will have an opportunity to provide input at the Community Picnic and four additional planning sessions. The full schedule is listed below and is available on the City's Website (<https://cityofukiah.com/projects/>) and on Facebook. An online survey is available for those who cannot attend the planning meetings ([English Survey](#) - [Spanish Survey](#)).

COMMUNITY INPUT MEETING SCHEDULE

Tuesday, July 8

5:30 PM Site Visit. 6:00-7:00 Alex Rorabaugh Community Meeting Room (Public Spaces Commission)

Wednesday July 9

5:30 PM Site Visit. 6:00-7:00 Alex Rorabaugh Community Meeting Room

Saturday, July 12 10am-1pm (Norgard Park Picnic Day)

Tuesday, July 15

5:30 PM Site Visit 6:00-7:00 Alex Rorabaugh Community Meeting Room

Thursday, July 17

5:30 PM Site Visit 6:00-7:00 Alex Rorabaugh Community Meeting Room

Site Visits are at the east end of Norgard Lane. Directions are included in Attachment 2.

Recommended Action: Site Visit and Tour of Norgard Lane Site

Project Location Map



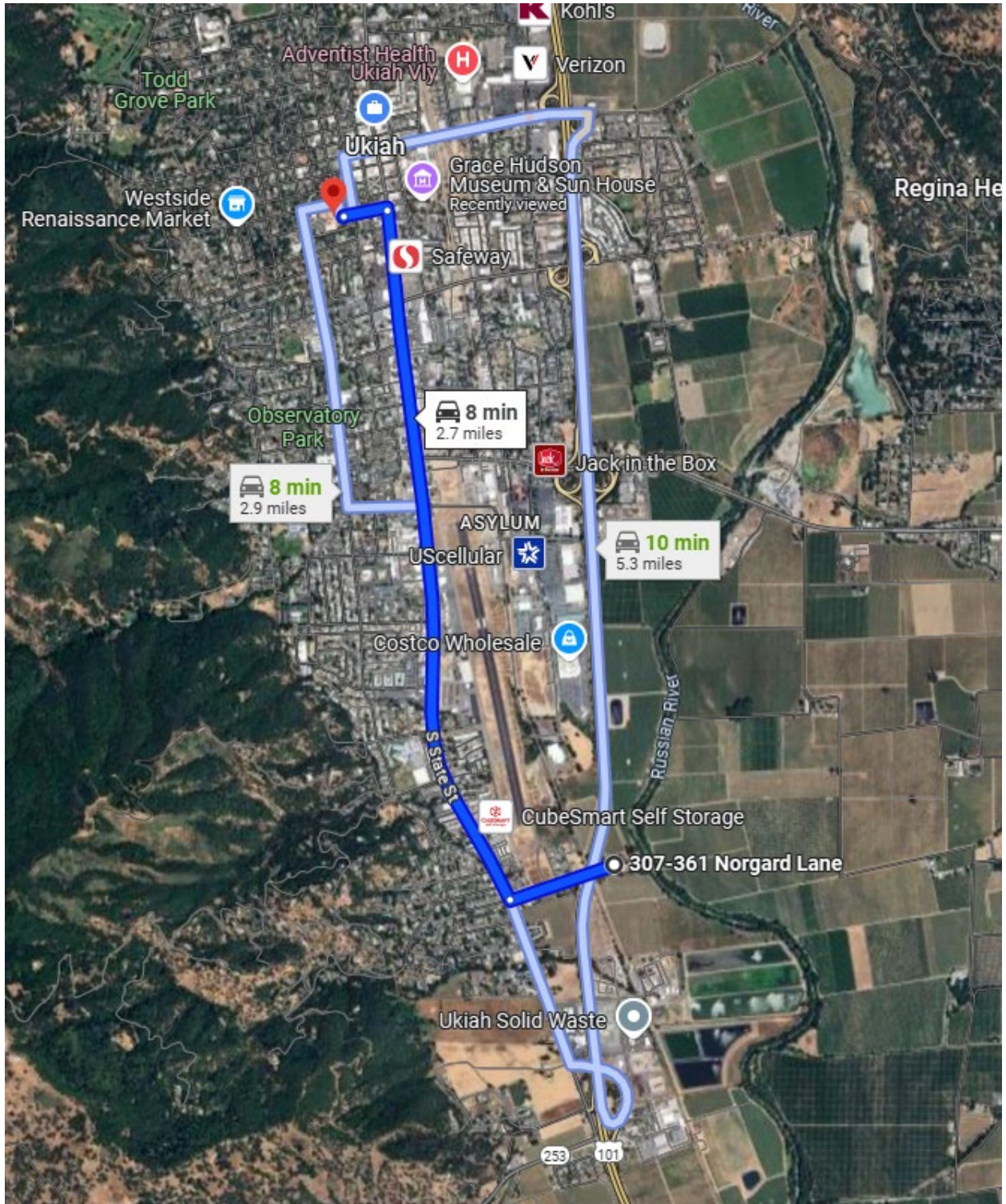
Site Location in State



Site Location in Ukiah



Site Location in Relation to Great Redwood Trail





Public Spaces Commission
Community Forum
MINUTES

Ukiah Valley Conference Center ♦ 411 W Clay St. ♦ Ukiah, CA 95482

Virtual Meeting Link: <https://us06web.zoom.us/j/81764322746>

May 13, 2025 - 5:30 PM

1. ROLL CALL

Public Spaces Commission met at a Regular Meeting on May 13, 2025, having been legally noticed on May 9th, 2025. The meeting was held virtually at the following link:

<https://us06web.zoom.us/j/81764322746> and in person in the in Conference Room #5 at 411 W Clay St, Ukiah Ca 95482. Commissioner Babbini called the meeting to order at 5:32 p.m.

Commissioners Present: Elora Babbini, Chrystal Thurman, and Joe Scriven. **Commissioners**

Absent by Prearrangement: Steven Ratley **Staff Present:** Jake Burgess, Community Services Supervisor and Yvonne Avila, Community Services Administrative Assistant.

2. INTRODUCTIONS

Jake Burgess, Community Service Supervisor

3. APPROVAL OF MINUTES

a. Approval of the Minutes for the March 11th 2025 – Community Forum.

Scriven/Babbini to approve the Minutes of March 11th, 2025, a Community Forum; as submitted. Motion carried by the following roll call vote: AYES: Babbini, Thurman, Scriven. NOES: None. ABSENT: Ratley. ABSTAIN: None.

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

5. STAFF MEMBER PRESENTATIONS/REPORTS

a. Director's Report

Presenter: Jake Burgess

Report was received.

6. COMMISSIONERS REPORTS

None Given.

7. UNFINISHED BUSINESS

None Given.

8. NEW BUSINESS

a. Discuss and Provide Comment on the Planning for the New Park on Norgard Lane.

Recommended Action: Receive report and provide comment.

Presenter: Jake Burgess

No public comment.

b. Receive Report and Provide Comment on the progress and Future Direction of the Newly Created volunteer Program.

Presenter: Jake Burgess

No public comment.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:59 p.m.

Yvonne Avila, Public Spaces Commission Administrative Assistant

DRAFT



AGENDA SUMMARY REPORT

SUBJECT: Community Forum to Solicit Input on Desired Features and Plans for a New Park at the East End of Norgard Lane (6:00PM)

DEPARTMENT: Community Services **PREPARED BY:** Neil Davis, Community Services Director

ATTACHMENTS:

1. Site Location Map
2. Directions to Norgard Lane Site
3. Directions to Alex Rorabaugh Center

Summary:

Background: The City of Ukiah’s 2025 Park Gap Analysis identified the area on the south side of the City as underserved by parks. One location noted in the report is an approximately 3-acre, City-owned area on the east end of Norgard Lane (Attachment 1). The site is flat and includes opportunities for river access, is home to mature Oak trees, and includes an old barn. Additionally, according to the report the site “holds the potential for the development of a trail along the Russian River.”

Although the location is outside the current City limits, the City is willing to start the process regardless of the outcome of discussed annexations. According to City Council Member Juan Orozco, the need for a park on the south side of town has been recognized for years. “This part of the Ukiah Valley is significantly underserved in terms of parks and open space. Now that the City of Ukiah owns this parcel with riverfront access, we have a unique opportunity to step up and fill this need.”

Discussion: The City of Ukiah’s Recreation Department will be hosting a series of park planning sessions to gather community input on plans for a new park to be located on the east end of Norgard Lane. The sessions will include opportunities for citizens to tour the site, participate in planning sessions, and attend a Community Picnic at the Site on Saturday July 12th from 10:30 AM to 1 PM. Directions to the site are outlined in Attachment 2. The planning sessions will start at the Public Spaces Commission meeting on July 8th. **Participants and Commissioners will meet from 5:30-6:00 PM at the east end of Norgard Lane for a site visit. The group will then reconvene at 6PM at the Alex Rorabaugh Center Community Meeting Room** for a park planning session. Community members will have an opportunity to provide input at the Community Picnic and four additional planning sessions. The full schedule is listed below and is available on the City’s Website ([www.cityofukiah.com/ community-services](http://www.cityofukiah.com/community-services)) and on Facebook. An online survey will be available for those who cannot attend the planning meetings.

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Site Visits are at the east end of Norgard Lane. See Attachment 2 for directions. Directions to the Alex Rorabaugh Center at 1640 South State St are further outlined in Attachment 3.

Recommended Action: Receive Community Comment and Discuss Options for a New Park at the End of Norgard Lane

Project Location Map



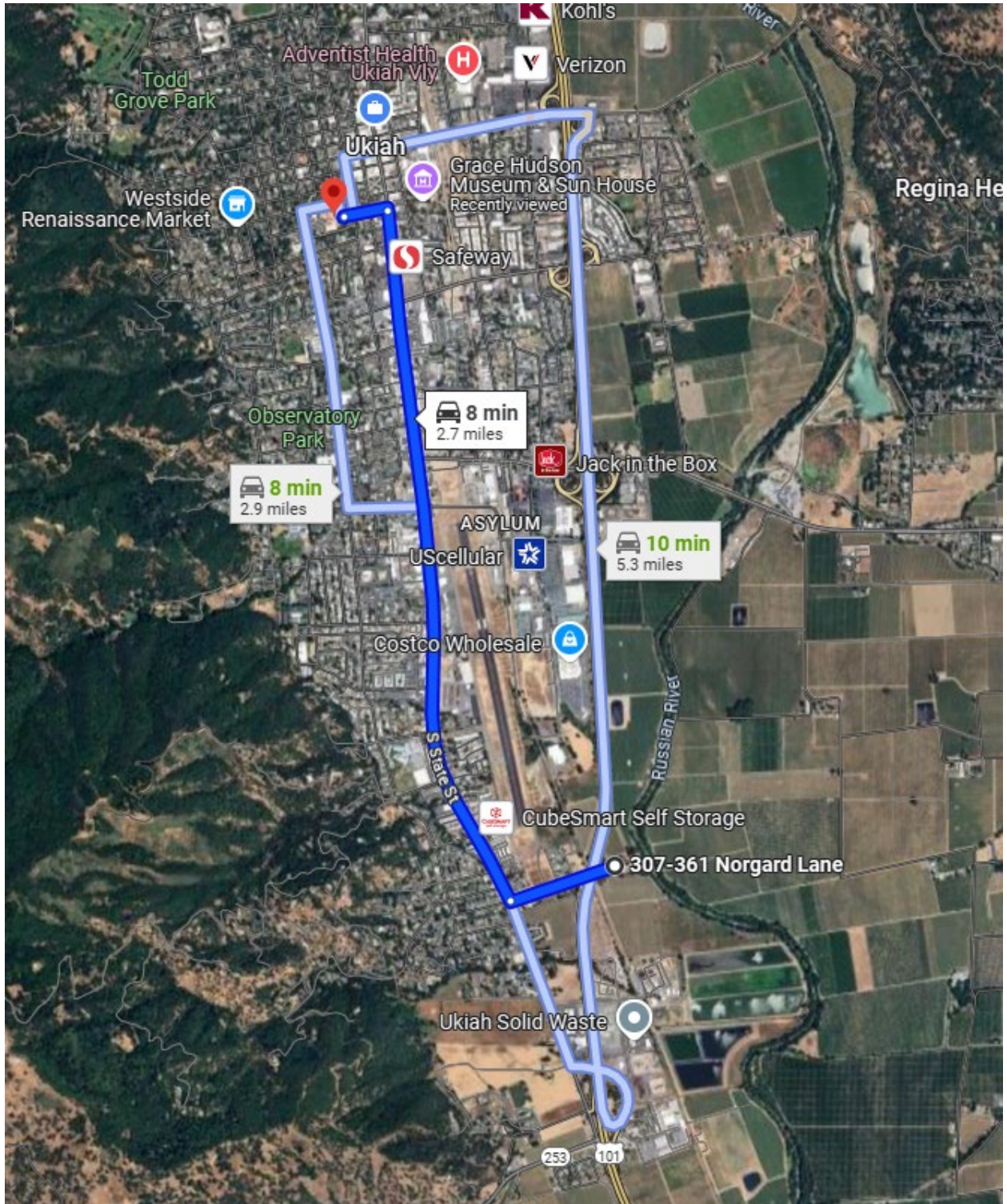
Site Location in State



Site Location in Ukiah



Site Location in Relation to Great Redwood Trail



Best 6 min 18 min 40 min 9 min

Alex Rorabaugh Center, 1640 S State St, Ukiah, CA 95482

300 Seminary Ave, Ukiah, CA 95482

Add destination

Leave now Options

Send directions to your phone Copy link

via S State St **6 min**
Fastest route, the usual traffic 1.8 miles
Details

via S Dora St **7 min**
2.0 miles

Explore nearby 300 Seminary Ave

Restaurants Hotels Gas stations Parking Lots More

