City of Ukiah

City Council

Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

February 5, 2020 - 6:00 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

3.a. 2019/20 Ukiah On Ice; Presentation and Sponsor Appreciation.

Recommended Action: Receive presentation.

Attachments:

1. Attachment 1 - Ukiah On Ice sponsors

3.b. Presentation Regarding the Status of the Great Redwood Trail--Ukiah

Recommended Action: Receive update on the Great Redwood Trail--Ukiah.

Attachments: None

3.c. Presentation of City's Audited Comprehensive Annual Financial Report (CAFR) and Audit Reports for the Year Ended June 30, 2019.

Recommended Action: Receive and file CAFR.

Attachments:

1. Ukiah CAFR June 30 2019

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

5.a. Approval of the Minutes for the January 15, 2020, Regular Meeting.

Recommended Action: Approve the Minutes of January 15, 2020, a Regular Meeting, as submitted.

Attachments:

1. 2020-01-15 Draft Minutes

5.b. Approval of the Minutes for the January 16, 2020, Special Meeting.

Recommended Action: Approve the Minutes of January 16, 2020, Special Meeting, as submitted.

Attachments:

1. 2020-01-16 Draft Minutes

5.c. Approval of the Minutes for the January 29, 2020, Special Meeting.

Recommended Action: Approve the Minutes of January 16, 2020, Special Meeting, as submitted.

Attachments:

1. 2020-01-29 Special Council Meeting - Draft Minutes

5.d. Approval of the Minutes for the January 29, 2020, Special Joint Meeting with Planning Commission.

Recommended Action: Approve the Minutes for the January 29, 2020, Special Joint Council and Planning Commission Meeting, as submitted.

Attachments:

1. 2020-01-29 Draft Minutes - Special Joint Meeting with Planning Commission

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

7.a. Report of Disbursements for the Month of December 2019.

Recommended Action: Approve the Report of Disbursements for the Month of December 2019.

Attachments:

1. December 2019 Summary of Disbursements
2. Account Codes for Reference
3. Object codes for Reference
4. December 2019 Disbursement Detail

7.b. Approve Amendment 2 to Melton Design Group Landscape Architects & Planners Riverside Professional Services Agreement for the Riverside Park Regeneration Project.

Recommended Action: Approve Amendment No. 2 to Melton Design Group Landscape Architects & Planners to complete the necessary documents and requirements with the California Environmental Quality Act (CEQA) in the amount of $38,699 for the Riverside Park Regeneration Project funded by California Natural Resources, California Urban Rivers Grant Program.

Attachments:

1. Contract #1819165 - Melton Design - Riverside Park Regeneration Project
2. Amendment 1 - C#1819165.pdf TRBC
3. CEQA Proposal_Ukiah Riverside Park

7.c. Report of Disposition of Surplus Materials, Used Equipment, and Supplies.

Recommended Action: Receive and file report regarding the disposition of surplus materials, used equipment, and supplies.

Attachments:

1. REPORT OF ASSETS SOLD

7.d. Approve Budget Amendments for the Advanced Planning Fund 315 for Expenditures Related to the State of California Department of Housing and Community Development Senate Bill 2 Planning Grants Program

Recommended Action: Approve budget amendments for the Advanced Planning Fund 315 for expenditures related to HCD SB2 Planning Grant Program

Attachments:

1. City of Ukiah Exec. STD.213 19-PGP-13298 (complete)

7.e. Adoption of Resolution Approving Records Destruction.

Recommended Action: Adopt resolution authorizing the destruction of 28 boxes of outdated documents.

Attachments:

1. Proposed Resolution

7.f. Award Purchase Order for Schloss Pin Rack Assembly to Smith & Loveless, Inc., Lenexa KS, in the amount of $65,761.07 for Parts to Repair the Bar Screen Assembly at the Wastewater Treatment Plant.

Recommended Action: Approving a Purchase Order for Schloss Pin Rack Assembly to Smith & Loveless, Inc., Lenexa KS, in the amount of $65,761.07 for Parts to Repair the Bar Screen Assemply at the Wastewater Treatment Plant

Attachments:

1. Attachment 1- Smith and Loveless

7.g. Notification of Emergency Purchase to Rain for Rent of Woodland, CA for Pumps, Pipe and Miscellaneous Item for the Discharge of Effluent at the Wastewater Treatment Plant in the Amount of $38,302.26, and Authorize Additional Monthly Rentals.

Recommended Action: Receive Notification of Purchase from Rain for Rent of Woodland, CA for Pumps, Pipe and Miscellaneous Item for the Discharge of Effluent at the Wastewater Treatment Plant in the Amount of $38,302.26, and Authorize Additional Monthly Rentals.

Attachments:

1. Purchase Order

7.h. Adoption of an Ordinance to Adopt the 2019 California Fire Code as Amended.

Recommended Action: Adopt the Ordinance, amending Division 6, Chapter 3, Articles 1, 2 and 3, of the Ukiah City Code, entitled: Fire Prevention Code, to adopt the 2019 Edition of the California Fire Code, including additions and amendments, as well as NFPA 1 Chapter 38 thereto to address local conditions.

Attachments:

1. 2019 Fire Code Ordinance

7.i. Consideration of Awarding Bid for Purchase of Four (4) Cisco 9300 and One(1) Cisco 9200 Switch and Accessories in the Amount of $54,399.33 from SHI International.

Recommended Action: Approve the purchase of four (4) Cisco 9300 and one (1) Cisco 9200 switch and accessories from SHI International in the amount of $54,399.33.

Attachments:

1. Request for Bid
2. Bid Tabulation

7.j. Consideration of Awarding Bid for Purchase of One (1) 2020 Dodge Durango Pursuit AWD and Up Fitting Service and Accessories in the Amount of $55,361.68 from Thurston CJDR.

Recommended Action: Approve the purchase of one (1) 2020 Dodge Durango Pursuit AWD and up fitting service and accessories in the amount of $55,361.68 from Thurston CDJR and approve budget amendment.

Attachments:

1. Request for Bid
2. Bid Tabulation

7.k. Update on Emergency Repair of Percolation Pond Levees at the Wastewater Treatment Plant, and Determine that Emergency Conditions Continue to Require the Repair of the Percolation Pond Levees.

Recommended Action: Determine that emergency conditions continue to require the repair of the Percolation Pond Levees at the Wastewater Treatment Plant without competitive bidding.

Attachments:

1. CC Reso 2019-56 - Approving Emergency Procurement RE Percolation Pond Levees (2)

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

13.a. Possible Introduction by Title Only of Ordinance Amending City Parks and Recreation Facilities to Include the Great Redwood Trail and the Outdoor Grounds of the Civic Center.

Recommended Action: Introduce an Ordinance by title only amending Chapter 12, in Division 1 of the City Code to regulate use of the Great Redwood Trail and Outdoor Grounds of the Ukiah Civic Center as city parks.

Attachments:

1. Great Redwood Trail Park Ordinance Redline
2. Great Redwood Trail Park Ordinance Clean

13.b. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

Attachments:

1. 2020 City Council Special Assignments

14. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

14.a. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d))
A. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (Number of potential cases: 1.)
B. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)

Recommended Action: Confer in Closed Session

Attachments: None

14.b. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d))Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (Number of potential cases: 2)

Recommended Action: Confer in Closed Session

Attachments: None

14.c. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-2018-70200
Recommended Action: Confer in Closed Session

Attachments: None

14.d. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036
Recommended Action: Confer in Closed Session

Attachments: None

14.e. **Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-273-19-00 and 002-273-30-00
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Bank of America
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session

Attachments: None

14.f. **Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-192-14-00 (280 E. Standley)
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Onetogether Solutions
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session

Attachments: None

14.g. **Conference with Labor Negotiator (54957.6)**
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units
Recommended Action: Confer in Closed Session

Attachments: None

15. <u>ADJOURNMENT</u>

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Agenda Item No: 3.a.
MEETING DATE/TIME: 2/5/2020
ITEM NO: 2020-252

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: 2019/20 Ukiah On Ice; Presentation and Sponsor Appreciation.

DEPARTMENT: Community Services

PREPARED BY: Jake Burgess, Recreation Supervisor

PRESENTER: Jake Burgess, Recreation Supervisor

ATTACHMENTS:

1. Attachment 1 - Ukiah On Ice sponsors

Summary: The Ukiah City Council approved a partnership between the City of Ukiah and the Greater Ukiah Business and Tourism Alliance to bring an outdoor ice rink to downtown Ukiah for a fourth season. The ice rink was again overwhelmingly supported by the community and its sponsors, and tonight, (Wednesday, February 5, 2020), Council will present sponsors with certificates of appreciation.

Background: After a successful third season, the community was excited to receive the Ukiah on Ice downtown ice-skating rink for a fourth year. The rink was opened on Saturday, November 30th in coordination with Small Business Saturday and featured cross-promotion with downtown merchants. The ice rink was again 100 feet long and 40 feet wide, the maximum size allowable within the parameters of the location on School Street. Ukiah On Ice was staffed by the City of Ukiah including ticket sales, skate rentals, concessions operations, rink guards and rink maintenance.

Discussion:

The Ukiah On Ice downtown skating rink was open daily, including holidays, for five weeks, and hosted school field trips along with private parties throughout the majority of the operation. Skating (including ice skate rental) was $10 per person per session for regular public skate hours and $8 per session for field trips or large groups.

The community response to the ice rink was outstanding, drawing people from all around Mendocino County, Lake County and Sonoma County. The excitement and energy focused around the ice rink was infectious, and resulted in increased traffic to the downtown and to nearby businesses. The rink was especially popular on the weekends, with significant numbers of skaters and families enjoying the activity.

The ice rink hosted a multitude of special events including birthday parties, theme nights, New Year's Eve party, and school fundraisers. These events served to create special memories for those who attended, and the unique setting of a downtown ice skating rink during the holiday season was a ready-made photo opportunity for families and friends. There were also free hockey lessons for a third year, and the sport of curling was introduced to Ukiah during a one-day class.

2019/20 Ukiah on Ice:
- Received over 8,000 skaters of all ages from near and far
- Welcomed 44 field trips with over 1,000 students and dozens of chaperones

- Hosted 13 parties
- Held 3 Parent Teacher Organization nights, raising over $500 for local schools
- Employed 40 young adults and 1 senior adult
- Was supported by 26 sponsors
- Received widespread exposure on social media: Facebook, 'Ukiah on Ice' posts reached an impressive 83,214 people, 5,512 engagements, 903 Likes, 412 Comments and 427 Shares. On Instagram we had 14,540 people view our posts, 4808 story views, and 839 Likes.

City Staff would like to extend their appreciation to the City Council for their support and to everyone who participated in Ukiah On Ice, from the skaters to the behind-the-scenes-staff. In particular, City Staff would like to recognize the generous community sponsors (listed in Attachment 1) who supported this event and ultimately made it possible, with many going above and beyond for this community event. For their contributions, they are being presented with Certificates of Appreciation and honored this evening.

Recommended Action: Receive presentation.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: Sage Sangiacomo, City Manager

2019/20 Ukiah On Ice Sponsors

Adventist Health
Arrow Fencing
Black Oak Coffee Roasters
Community First Credit Union
Diamond D Construction
Fairfield Inn & Travelodge
Ferranti Construction Inc.
Fetzer Vineyards
Flow Kana
Fowler Auto Center
Friedman's Home Improvement
George Petersen & Associates
Granite Construction
Greater Ukiah Business and Tourism Alliance
Hillside Health Center
KWINE & MAX FM Radio
Mendocino Forest Products
Mendo-Lake Family Life Magazine
North American Organics
Radiant Yoga
Savings Bank of Mendocino County
Sundialed Ukiah
Thurston Auto Plaza
Ukiah Main Street Program
Ukiah Paper Supply
Ukiah Waste Solutions

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Presentation Regarding the Status of the Great Redwood Trail--Ukiah

DEPARTMENT: Public Works **PREPARED BY:** Tim Eriksen, Public Works Director/City Engineer
PRESENTER: Tim Eriksen, Public Works Director/City Engineer

ATTACHMENTS:
None

Summary: Council will receive update regarding the status of the Great Redwood Trail-- Ukiah.

Background: The Great Redwood Trail--Ukiah celebrated the grand opening of Phases Two and Three last week at a ribbon cutting ceremony attended by Senator McGuire and many community members. The Senator presented the City of Ukiah with a joint resolution from the Senate & Assembly for our work done on the trail.

These two new sections were funded by the State of California Active Transportation Program grant and the California Natural Resources Agency's Urban Greening grant program and complete the trail within the Ukiah city limits.

Discussion: This local section of the trail provides a much-needed safe and efficient corridor for bicycle and pedestrian traffic, as well as direct access to major employment centers, services, shopping, residential areas, the future Mendocino County courthouse, and connectivity to other bicycle routes. The Great Redwood Trail--Ukiah has a Facebook group that schedules regular activities. Walk and Bike Mendocino, the Ukiah Trail Group and the City of Ukiah Recreation team all advocate for utilization of this corridor for transportation. The number of users of the trail is rapidly increasing.

So that the City may effectively protect and enforce the trail area, the City proposes to amend to the License Agreement with NCRA to allow the City to establish the rail trail, including the entire rail corridor that parallels it, as a municipal park. (See agenda item 13a for additional information.)

The City of Ukiah formally requested an amendment to the License Agreement with NCRA to grant an easement for the trail and its associated property. This amendment does not affect any other portion of the agreement. The item was considered at the October NCRA Board meeting and requested to be brought back at the December meeting for an action decision. The NCRA Board approved the request for an amendment to the License Agreement for the requested easement at their December Board meeting.

As a final step in the process, the City of Ukiah is requesting approval from the California Transportation Commission (CTC) for the change in the agreement with NCRA. The support of the CTC on this item will allow the City of Ukiah to better serve our community and all Great Redwood Trail users in the Ukiah area and should be heard at the April CTC board meeting.

Recommended Action: Receive update on the Great Redwood Trail--Ukiah.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager

Approved: ______________________
Sage Sangiacomo, City Manager

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Presentation of City's Audited Comprehensive Annual Financial Report (CAFR) and Audit Reports for the Year Ended June 30, 2019.

DEPARTMENT:	Finance	**PREPARED BY:**	Dan Buffalo, Finance Director, Daphine Harris, Management Analyst, Olga Keough, Mary Horger, Financial Services Manager, Ginny Feth-Michel
		PRESENTER:	Dan Buffalo, Finance Director

ATTACHMENTS:

1. Ukiah CAFR June 30 2019

Summary: Finance Management will present to the City Council the audited Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2019.

Background: Pursuant to City policy and state law, the City has prepared financial statements for the year ended June 30, 2019, in accordance with generally accepted accounting principles (GAAP). Those statements were audited by an independent public accounting firm, Van Lant and Fankhanel, LLP, licensed by the State of California, and knowledgeable of governmental accounting and reporting.

Discussion: Management is pleased to submit the City of Ukiah's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019. This report is prepared by the Accounting Division of the Finance Department in accordance with state law, generally accepted accounting principles (GAAP), and the best management practices for financial reporting as defined by the Government Finance Officers' Association (GFOA). California law requires that a financial report be prepared annually and audited by a licensed certified public accountant within a reasonable period of time following the year end. These financial statements are presented in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Responsibility for the accuracy of the data and the fairness of presentation, including all footnotes and disclosures, rests with City management. We believe the data presented in this report is accurate in all material respects, and all statements and disclosures necessary for the reader to obtain a thorough understanding of the City's financial activities have been included. GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). The City's MD&A can be found immediately following the report of the independent auditor.

Management of the City has established an internal control framework that is designed both to protect the City's assets from loss, theft, or misuse and to compile sufficient, reliable information for the preparation of the City's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City's framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatements.

As the City did not expend over $750,000 of federal money during this reporting period, it was not required to conduct a broader, federally mandated OMB Circular A-133 “Single Audit” designed to meet the special needs of federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government’s internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards.

While traditionally addressed to the governing body of the City, this report is intended to provide relevant financial information to external users (non-management employees), who include the citizens of the City of Ukiah, City staff, creditors, investors, and other concerned readers. We encourage all readers to contact the Finance Department with any questions or comments concerning this report.

The City’s financial statements have been audited by Van Lant & Fankhanel, LLP, a firm of certified public accountants. The goal of the independent audit is to provide reasonable assurance that the financial statements of the City for the fiscal year ended June 30, 2019, are free of material misstatements. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation.

Based upon the audit, the independent auditors concluded that there was reasonable basis for rendering an unqualified opinion, which states that the City’s financial statements for the fiscal year ended June 30, 2019, are presented fairly in conformity with GAAP. The independent auditor’s report is presented as the first component of the financial section of this report. There were, however, audit findings, recommendations, and subsequent management responses made to several items related to internal control, most of which were carryovers from prior fiscal years. That information is found in the CAFR beginning on page 148. Management addressed several of those items from the past and is committed to addressing the remaining items in the 2019-20 fiscal year and beyond.

Management will present the 2019 CAFR (Attachment 1) to Council and highlight key elements of the report for its consideration, including how to navigate the document.

Recommended Action: Receive and file CAFR.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: Sage Sangiacomo

Sage Sangiacomo, City Manager

ATTACHMENT 1

City of Ukiah

City of Ukiah, California

Comprehensive Annual Financial Report

Fiscal Year Ended
June 30, 2019

Comprehensive Annual Financial Report

City of Ukiah, California
Fiscal Year Ended June 30, 2019

Prepared by
City of Ukiah Finance Department | Accounting Division

Principal Team Members:
Daniel Buffalo, MPA, CPA, CGMA | Finance Director
Ginny Feth-Michel, CPA | Assistant Finance Director
Daphine Harris, MPA | Financial Services Manager – Budget and Disbursements
Mary Horger | Financial Services Manager – Procurement, Capital, and Special Projects
Olga Keough | Controller

This Page Intentionally Left Blank

Table of Contents

Statistical Section

Other Compliance Reports

Introductory Section

City of Ukiah

January 28, 2020

To the Honorable Mayor, members of the City Council and citizens of the City of Ukiah:

We are pleased to submit the City of Ukiah's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019. This report is prepared in accordance with state law, generally accepted accounting principles (GAAP), and the best management practices for financial reporting as defined by the Government Finance Officers' Association (GFOA). California law requires that a financial report be prepared annually and audited by a licensed certified public accountant within a reasonable period following the year end. These financial statements are presented in conformity with GAAP and audited in accordance with generally accepted auditing standards.

Responsibility for the accuracy of the data and the fairness of presentation, including all footnotes and disclosures, rests with City management. We believe the data presented in this report is accurate in all material respects, and all statements and disclosures necessary for the reader to obtain a thorough understanding of the City's financial activities have been included. GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the report of the independent auditor.

Management of the City has established an internal control framework that is designed both to protect the City's assets from loss, theft, or misuse and to compile enough, reliable information for the preparation of the City's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City's framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatements.

As the City did not expend over $750,000 of federal money during this reporting period, it was not required to conduct a broader, federally mandated uniform guidance designed to meet the special needs of federal grantor agencies.

While traditionally addressed to the governing body of the City, this report is intended to provide relevant financial information to external users who include the citizens of the City of Ukiah, City staff, creditors, investors, and other concerned readers. We encourage all readers to contact the Finance Department with any questions or comments concerning this report.

The City's financial statements have been audited by Van Lant & Fankhanel, LLP, a firm of certified public accountants. The goal of the independent audit is to provide reasonable assurance that the financial statements of the City for the fiscal year ended June 30, 2019, are free of material misstatements. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation.

Based upon the audit, the independent auditors concluded that there was reasonable basis for rendering an unmodified opinion, which states that the City's financial statements for the fiscal year ended June 30, 2019, are presented fairly in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report. This report includes all funds of the City and its blended component unit: The Successor Agency to the Ukiah Redevelopment Agency.

Profile of the City of Ukiah

The City of Ukiah is a full-service city in that it provides most typical municipal functions, including public safety (including police and fire protection), public works, community development and parks and recreation. In addition, the City provides proprietary services, including water, wastewater, electric, golf, and airport services. It operates in a council-manager form of government, whereby the council serves as the legislative body and the City Manager its executive.

Incorporated on March 8, 1876 as a general law city, Ukiah serves as the administrative seat for the County of Mendocino, and with a residential population of more than 16,296[1] in a 4.7 square-mile area, Ukiah is graced with a strong business base and a well-established residential community.

Ukiah is a travel and recreation-oriented destination and fortunate to serve as a hub for Lake, Mendocino, southern Humboldt, and northern Sonoma counties. The Ukiah business environment is positive and well organized. Driven by an active chamber of commerce, local businesses are community-oriented and engaged in City-business partnerships, including economic development, job creation, tourism, and community events. The City's permanent retail trade area population is approximately 104,000 people with 45,000 within a 10-mile radius. Ukiah's historic downtown area is the center of commercial activity within the community. There are also commercial areas along Orchard/Perkins corridor, Airport Park Boulevard, Perkins Street, as well as much of State Street.

The City's total labor force is approximately 7,230[2]. Unemployment in Ukiah is approximately 4.2 percent, down from 6.9 percent in 2018. Within ten miles, there is a diverse labor force specializing in such occupations as

[1] 2019 California Department of Finance, Demographic Research Unit, E-1 Population Estimates for Cities, Counties, and the State, May 2, 2019

[2] 2019 California Employment Development Department, Labor Market Information Division, http://www.labormarketinfo.edd.ca.gov

sales, technical and professional services, education, medical, agriculture, and government services, and other specialties. The largest employment sectors in the Ukiah area are: government (county and city); education; healthcare; light industry; and the service and hospitality trades. The agricultural and construction sectors are important, and the transportation/public utilities, wholesale trade, finance/insurance/real estate and manufacturing sectors round out the employment picture. Some of the larger employers in the primary trade area include the Ukiah Valley Medical Center, Ukiah Unified School District, County of Mendocino, City of Ukiah, and Savings Bank of Mendocino County. Approximately 17 percent of all jobs in Mendocino County are located within the City of Ukiah.

The City of Ukiah Organization

The City is committed to providing high quality services in an economical manner. For fiscal year 2018-19, the City's efforts were focused in the following areas:

- **Public Safety Services.** Demand for police and fire services continued to grow. The Police Department has initiated aggressive recruiting strategies in a highly competitive job market, working to increase staffing of skilled officers capable of serving an expanding scope of duties to meet the broadened demands on law enforcement. These include untreated mental illness, substance abuse, homelessness, criminals more sophisticated, use of technology, and the effects of prison realignment and decriminalization. With the continued and steady rise of incidents, the Fire Department is seeing an increasing number of times where all their resources are committed and unable to respond to additional calls for service.

- **Housing**. The City of Ukiah adopted a 2019-2027 Housing Element on October 23, 2019, and the newly updated Housing Element was certified by the State Department of Housing and Community Development (HCD) on December 5, 2019. This was the culmination of a significant amount of effort during the 2018-19 fiscal year. The 2019-2027 Housing Element combines existing policy such as the Housing Strategy adopted by City Council in 2017, and existing housing programs within the Housing Division of the Community Development, is designed to increase the supply of housing for persons of all incomes in Ukiah.

- **Streets.** Public Works has continued to utilize Measure Y funds for the improvement of all streets throughout the City. In this effort, the establishment of a Construction Management and Inspection Team has been implemented, as requested by Council.

The City Council establishes annual budgets for the General Fund, proprietary (enterprise and internal service) funds, and all special revenue funds, with a possible exception for certain special revenue funds for which expenditures are controlled by grant funding or by special assessments. Budgetary control is legally maintained at the fund level. Department heads submit budget requests to the City Manager. The City Manager prepares an estimate of revenues and prepares recommendations for the next year's budget. The preliminary budget may or may not be amended by the City Council and is adopted by resolution by the City Council on or before June 30.

The Ukiah City Council consists of five members, elected at-large to four-year overlapping terms. Council members must be residents of the City. The positions of Mayor and Vice Mayor are chosen by the Council through its own policy. The Mayor conducts the Council meetings and represents the City in ceremonial functions.

The City Council serves as the policy board for the municipality. It provides policy direction, establishes goals, and sets priorities for the City government. In addition to serving as the broad policy makers for the community, the City Council also is responsible for numerous land use decisions within its borders, including the General Plan. The City Council appoints the City Manager, the City Attorney, and all members of advisory boards and commissions. The City also maintains an elected City Treasurer.

Current Economic Conditions and Outlook

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City operates. Understanding that property and sales taxes generate the City's largest two sources of general revenue, it is important to look at the economy in the context of people's wherewithal for producing General Fund tax revenues.

The local economy in and around the City of Ukiah remains diverse, strong, and continues to grow. Unemployment remains low, and consumer spending (through sales tax analysis), building permits, and planning work indicates economic confidence to invest in housing and business development. The housing market, while making progress toward recovering values from the highs of 2007, remains strong, albeit insufficient to meet the demands for market-based housing due to its low supply of units and high prices.

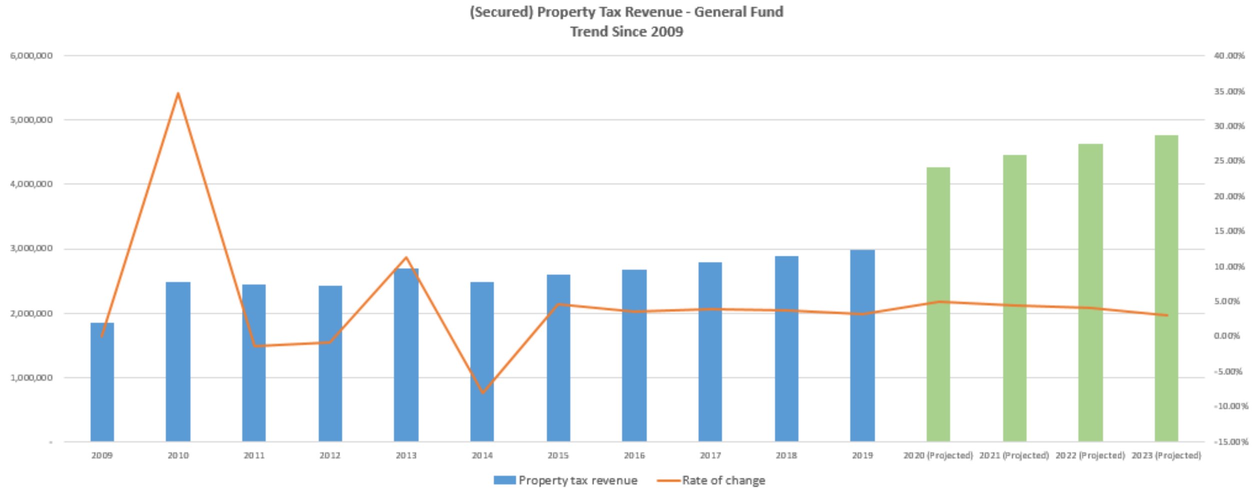
Unemployment rates in the City of Ukiah were higher at 4.2 percent than the national rate (3.6 percent), the state rate (3.7 percent) and the Mendocino County rate of 3.1 percent. But this is down slightly from the prior year of 5.4 percent[3].

The City's economic development efforts and development of a high-quality workforce help to promote Ukiah's long-term fiscal stability. This will be a cornerstone in the Council's approach to debt structuring, capital improvement planning, labor negotiations, and service delivery.

As mentioned earlier, the City's principal General Fund revenue sources are sales tax and property taxes. These sources are expected to grow modestly, averaging of 2-5 percent per year for the next five years without a recession. In the event of a recession, however, management estimates sales tax revenue sources to decline 2-3 percent.

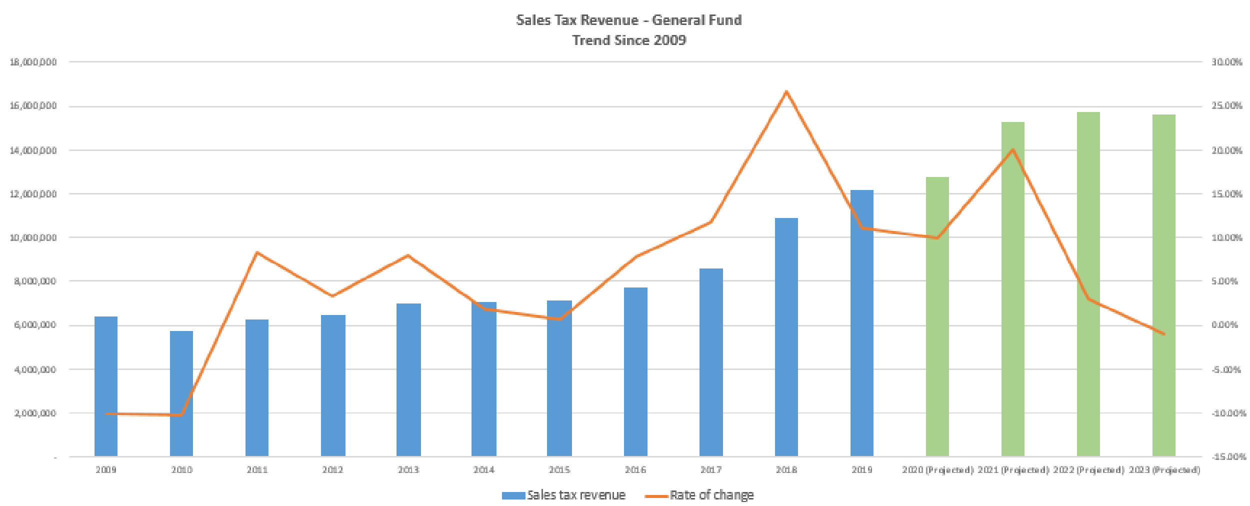
The housing market has improved markedly; however, changes to property tax receipts will continue to be nominal due to retroactive Prop 8 adjustments still being processed by the Mendocino County Assessor. Property-related revenues in general are expected to increase modestly FY 2019-20 and beyond, likely to average 4-5 percent, as illustrated in the following table.

[3] 2019 California Employment Development Department, Labor Market Information Division, http://www.labormarketinfo.edd.ca.gov

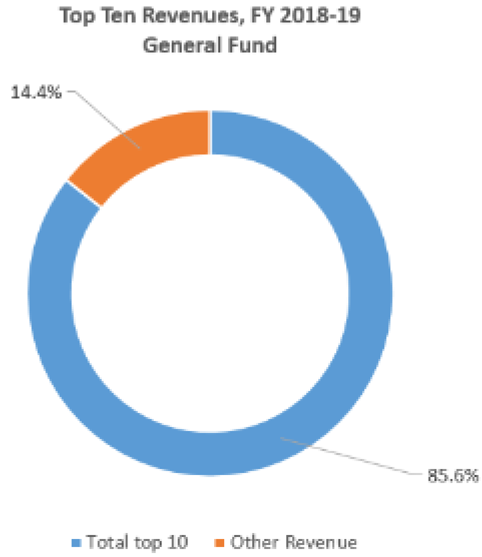


As the hub of Mendocino County, Ukiah has a strong sales tax base. After the Great Recession, Ukiah began seeing a gradual increase in sales tax beginning in 2015. However, with the buildout of Airport Park Boulevard, the sales tax is projected to continue increasing through 2021.

Forecasting through 2023 shows a drop due to a potential recession, which management believes, based on historical economic cycles, is likely to occur within the next three years. There is no indication of a recession currently; however, management exercises caution estimating future revenues. Below illustrates the effect of a 1 percent decrease.



Financial Condition: General Revenues - Top Ten:

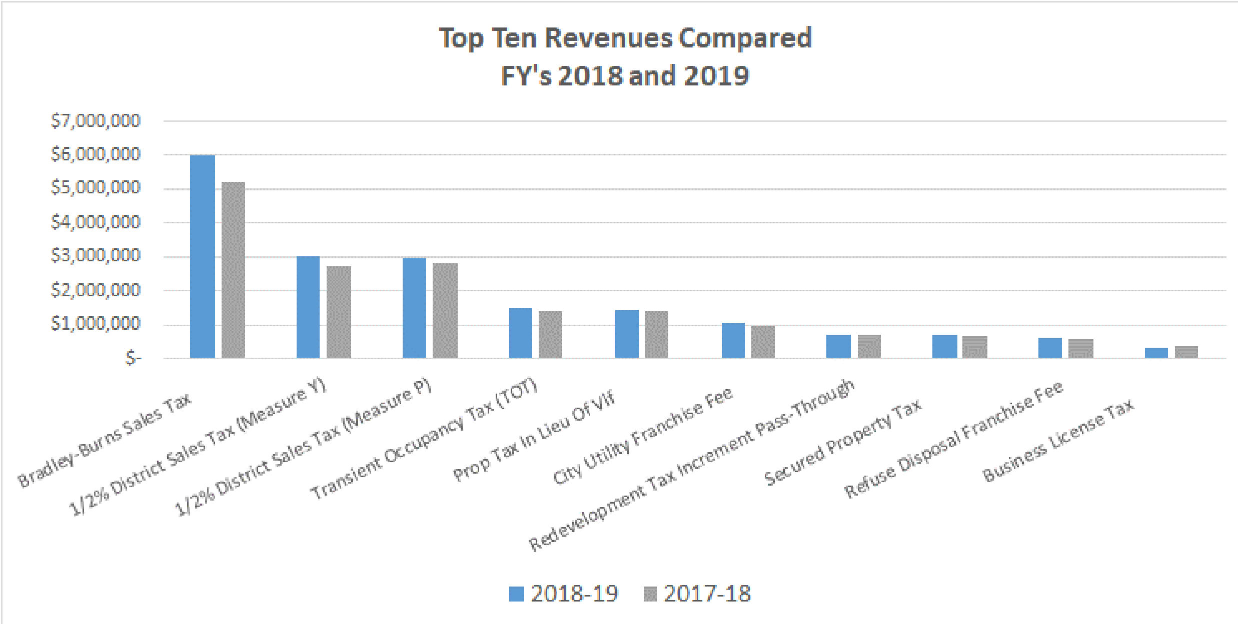


The City's top ten revenue sources account for 85.6 percent of total General Fund income. Focusing on these sources can provide a useful understanding of the City's revenue position.

Overall, these key revenues performed better in 2019 than in 2018. The strongest performer was Bradley-Burns Sales Tax (14.57 percent increase). The weakest performer was Business License Tax (-17.57 percent increase), which resulted from a collection error with the City's business license billing system. The error has been corrected and back business license taxes are being collected. The following schedule and chart demonstrate this comparison:

TOP 10 - REVENUES
Current from Prior
Year Ended June 30, 2019

REVENUE	2018-19	2017-18	Percent Change	Percent of Total 2018-19 General Revenues
Top 10:				
Bradley-Burns Sales Tax	$ 5,985,840	$ 5,224,629	14.57%	28.06%
1/2% District Sales Tax (Measure Y)	3,016,205	2,729,798	10.49%	14.14%
1/2% District Sales Tax (Measure P)	2,972,334	2,790,669	6.51%	13.93%
Transient Occupancy Tax (TOT)	1,496,473	1,406,417	6.40%	7.01%
Prop Tax In Lieu Of Vlf	1,451,100	1,390,342	4.37%	6.80%
City Utility Franchise Fee	1,040,975	942,628	10.43%	4.88%
Redevelopment Tax Increment Pass-Through	709,061	724,761	-2.17%	3.32%
Secured Property Tax	690,720	662,049	4.33%	3.24%
Refuse Disposal Franchise Fee	609,150	568,596	7.13%	2.86%
Business License Tax	293,706	356,331	-17.57%	1.38%
Total top 10	18,265,564	16,796,219	8.75%	85.61%
Other Revenue	3,070,306	2,960,565	3.71%	14.39%
Total operating revenue	$ 21,335,870	$ 19,756,784	7.99%	100.00%



Sales Tax. The City collects sales tax from three sources: normal Bradley-Burns sales taxes (1 percent of taxable transactions), a ½ cent sales and use tax, commonly referred to as Measure P, and a ½ cent sales and use tax, commonly referred to as Measure Y. All are devoted entirely to the City and are distinct and considered separate sources of revenue. Each behave slightly differently given their tax base. Bradley-Burns sales taxes are referred to as "sales and use" taxes, levied on transactions based geographically in the City. Measures P and Y are referred to as a "transaction and use" taxes and is applied to any taxable sale in the City as well as any sale where the use of the item is in the City. For instance, a car purchased outside the City but registered to, and therefore presumed to be used at, an address within would be levied the ½ cent on the purchase price for Measure P and the same amount for Measure Y. Both are general taxes and can be used for any regular, general governmental purpose; however, the City Council, through resolution, has assigned their use to public safety and streets, respectively.

Overall, sales taxes receipts (Bradley-Burns and Measure P) were up moderately from a year ago due in part to stronger sales in the City's retail sector. All sales tax due the City will come exclusively from the California Department of Tax and Fee Administration (CDTFA).

Property Tax in Lieu of VLF (Vehicle License Fee). These are property tax shares allocated to cities and counties beginning in FY 04-05 as compensation for the state's take of Vehicle License Fees (VLF). This revenue source typically follows regular property tax collections, discussed under "Secured Property Tax" below and is up 4.33 percent compared to last year.

Transient Occupancy Tax (TOT). Commonly referred to as a "bed," "hotel," or "room" tax this revenue source has performed strongly over the last two years, up 6.4 percent from 2017-18. Driven by increased tourism in the greater Ukiah Valley area and a larger volume of travelers heading north, this revenue source is poised to continue its growth trend for several more years. Visitors are stopping in Ukiah as a final layover before making the trek to Fort Bragg and Humboldt County and are exploring the wonders of what the Ukiah Valley has to offer.

The TOT rate in Ukiah currently is 10 percent; however, 1 percentage point has been committed by the Ukiah City Council to fund the Visit Ukiah Program.

City Utility Franchise Fees. This revenue source is a charge to the City's electric utility. Franchise fees are not taxes; rather, they are rents paid by utility providers to operate on or in City rights-of-way and City property, such as roads, sidewalks, parklands, etc. The rents are established by the City Council and typically are correlated to gross revenues generated by the utility provider. Revenues from this source remain stable as electric charges from rates rise through increased usage and rate adjustments.

Redevelopment Tax Increment Pass-Through. After the dissolution of Redevelopment in California by the Legislature, the Ukiah Redevelopment Agency was sent into receivership of a successor agency. Property tax increment revenue once received by the former redevelopment agency was instead held in trust by the County Auditor-Controller in a specific fund, affectionately known as the Redevelopment Property Tax Trust Fund (RPTTF). Property tax increment collected in this fund would first pay the County Auditor-Controller's administrative costs, then pass to the successor agency of the former RDA (City of Ukiah) to satisfy the obligations of the former agency, then to the taxing entities in the project area of the former RDA, including the Ukiah Unified School District and the County of Mendocino General Fund. The City also receives a share of these residuals which are reported in the General Fund.

This revenue source tracks like regular (secured) property tax, although it is calculated from a slightly different derivative property tax base (tax increment).

Secured Property Tax. Traditionally, revenue from property tax was viewed as a very stable source. The housing collapse of 2008 tested that assumption. However, as the housing market continued to recover modestly in Ukiah, receipts came in higher than the year prior. This was due to a combination of factors, including retroactive Prop 8 (1978) assessment adjustments and increased assessed values from housing sales. Slightly less than 11 percent of property taxes paid by property owners within the City are allocated to the City. The majority is distributed to local schools and the County of Mendocino.

As mentioned earlier, revenue from this source will continue to trend positively over the next few years as the county continues to process Prop 8 property value adjustments and as housing prices and home sales increase.

Refuse Disposal Franchise Fees. This revenue source is a charge to the City's franchise solid waste hauler. As discussed earlier, franchise fees are not taxes; rather, in the case of refuse disposal franchise fees they are rents paid by the refuse hauler for the use of rights-of-way to provide and distribute its services. Refuse hauler vehicles used to haul refuse are utilized more frequently and wear roads more significantly than other commercial or non-commercial vehicles. Revenues from this source were higher in FY 2018-19 than in the preceding year due to increased sales by the hauler, Ukiah Waste Solutions.

Business License Tax. Businesses that operate within City limits are required to obtain a business license. The fees are based on the type of business and an estimate of their gross receipts. The proceeds from the tax collected are available for unrestricted use in the General Fund. Receipts are down from a year ago due to a billing error for renewals.

Major Initiatives

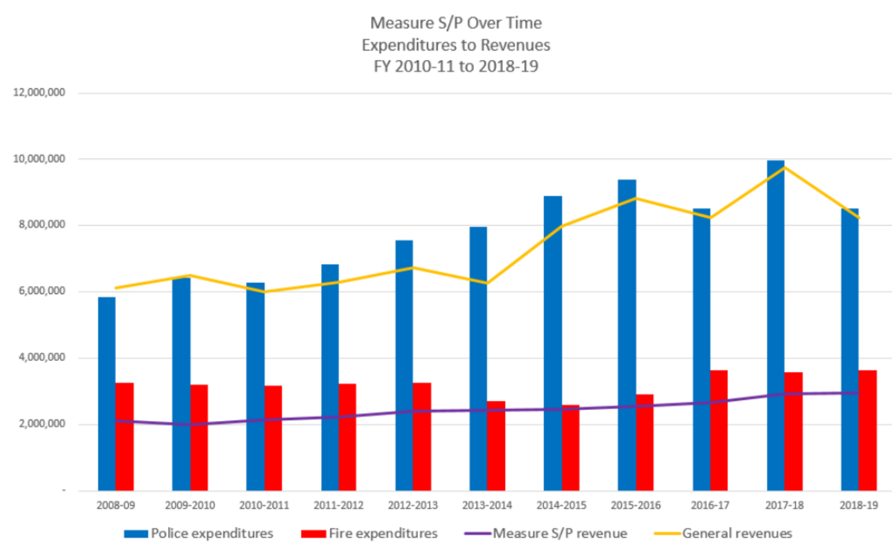
The Ukiah City Council, through a strategic process of discussion, observation, and education, has developed the following set of focused priorities that help guide the development and implementation of policies, activities, and programs. These three areas are in no way all-encompassing of the City's scope of work nor are they finite; rather, the strategic planning process is considered evolutionary and vision-based. All these areas work to further promote the vibrancy and sustainability of the Ukiah community and the organization.

- Create alignment among Council Members, City Staff, and the Community about the top strategic priorities for the City of Ukiah.
- Develop a set of operational principles that will guide the practices and decisions of the Council in focusing the strategic priorities.
- Identify specific mechanisms for tracking these strategic priorities over time that will allow the Council and City Staff to make the necessary adjustments to achieve the strategic priorities.

Measure P

Measure P, passed by a simple majority (50 percent plus 1) of Ukiah voters in November of 2014, is a general (unrestricted) transaction and use tax. A general, unrestricted tax is one that can be used to fund any program, function, service, or project at the discretion of the City Council. It is not a special, restricted tax, which would require approval of two-thirds of the voting public. It continued a sun-set transaction and use tax, known as Measure S (2005), accompanied by an advisory Measure T (2005). Measure P, however, was passed with no advisory measure.

The purpose of Measure P is to augment public safety expenditures to provide a higher level of police and fire service to the community. Amounts collected from the tax are to be used in addition to the commitment of the General Fund and not in replacement of. The following graph demonstrates how the past revenue measure (S) and now Measure P have been employed with relation to the General Fund.



Every year, the City Council appropriates resources in the amount of revenue expected from Measure P for projects, programs, and activities that are in the spirit of the measure. The City Council has committed these funds to enhance the General Fund activities in public safety. Below is a schedule of what those were and what resources were allocated to them.

Uses and Sources
Public Safety Activities
Comparative

Expenditure Uses by Category	Measure P Baseline FY 2014-15	FY 2018-19	Increase (Decrease)
Police:			
Sworn officers	32	34	2
Misc personnel	18	19	1
Personnel	$ 6,049,608	5,986,885	$ (62,723)
Operations	2,660,085	2,492,717	(167,368)
Capital	186,594	261,265	74,671
Total police	8,896,287	8,740,867	(155,420)
Fire:			
Firefighters:			
City	11	19	8
UVFD[1]	6	0	(6)
Personnel	1,506,406	2,010,994	504,588
Operations:			
Contractual	516,180	263,765	(252,415)
Other	530,822	1,357,198	826,376
Capital	30,400	5,183	(25,217)
Total fire	2,583,807	3,637,140	1,053,333
Total public safety	**11,480,094**	**12,378,007**	**897,913**
Dedicated Revenue Sources			
Measure P transaction and use tax	2,465,521	2,972,334	506,813
Public safety revenue:			
Police[2]	1,001,861	830,514	(171,347)
Fire	37,235	128,898	91,663
Other revenue	-	-	-
Total revenue	**3,504,617**	**3,931,746**	**427,129**
Excess (deficiency) revenues over expenditures	(7,975,477)	(8,235,405)	(259,928)
Other Financing Sources			
General revenues, general fund	7,975,477	8,235,405	259,928
Remaining resources	$ -	$ -	$ -

Notes:

1) UVFD personnel were transferred to the City in 2018 as permanent City employees. UVFD contracts for all fire services through the City.
2) Includes external revenue for dispatch services.
3) UVFD personnel were transferred to the City in 2018 as permanent City employees. UVFD contracts for all fire services through the City.

Measure Y

Measure Y, passed by a simple majority (50 percent plus 1) of Ukiah voters in November of 2016, is a general (unrestricted) transaction and use tax. A general, unrestricted tax is one that can be used to fund any program, function, service, or project at the discretion of the City Council. It is not a special, restricted tax, which would require approval of two-thirds of the voting public. Measure Z, passed in conjunction with Measure Y, was a distinctly separate, advisory Measure Y, indicating the voting public's preference for the use of Measure Y proceeds. Language for the two ballot measures was as follows:

Ballot Measure "Y":
Shall Ordinance No. 1165 be adopted to impose as a general tax an additional transaction (sales) and use tax of on-half of one percent within the city limits of the City of Ukiah to fund essential City services, including street repair and maintenance. Such tax increase is estimated to raise $2,470,000 annually at a rate of 0.5 percent. The duration of the tax will continue unless or until the tax is repealed by majority vote in a municipal election.

Advisory Measure "Z":
Shall street repair and maintenance and related public infrastructure improvements be the exclusive use of the revenues from an additional 0.5 percent sales tax int eh City of Ukiah and add to and not replace current spending for street maintenance and repair.

Fiscal Year 2018-19
Measure Y Uses

Street Maintenance and Repair - General Fund		**2018-19**	
Maintenance level	$	373,870	**(a)**
Expenditures for streets in general fund, 2018-19		6,294,955	**(b)**
Increase (decrease) from base year (b) - (a)	$	5,921,085	**(c)**

Specific Resources			
Measure Y: Transaction and Use Tax	**$**	**3,016,205**	**(d)**
Special revenues and transfers		1,262,650	**(e)**
Total available specific resources for street maintenance and repair (d) + (e)	$	4,278,855	**(f)**

Analysis			
General fund base commitment amount (a)	$	373,870	**(g)**
Additional resources (f)		4,278,855	**(h)**
Additional general fund use of general revenues for streets (c) - (f)		1,642,230	**(j)**

Fiscal Year 2018-19	**Expenditures and Allocations**	**General Revenue Share**	**Other Financing Sources**	**Measure Y Share**	**Total Funding**
Debt Service on new infrastructure borrowing	$ 222,749	$ 151,469	$ -	$ 71,280	$ 222,749
Enhanced Public Works capacity - Steets	70,411	-	-	70,411	70,411
Road and rights-of-way maintenance	1,418,667	1,418,667	-	-	1,418,667
Road and rights-of-way rehab and improvement	4,583,128	445,964	1,262,650	2,874,514	4,583,128
	$ 6,294,955	$ 2,016,100	$ 1,262,650	**$ 3,016,205**	$ 6,294,955

Relevant Financial Policies

City Management has adopted a series of financial policies meant to guide its use and reporting of revenues. Some of the more germane policies as related to this report include the following:

- All current operating expenditures will be paid for with current revenues, unless the use of reserves is approved by the City Council.
- Revenues will be conservatively estimated.
- Intergovernmental assistance in the form of grants and loans will be used to finance only:
  - Those capital improvements which can be maintained and operated over time; or
  - Operating programs that can either be sustained over time or have a limited horizon.
- A strategic reserve in the General Fund will be maintained. The minimal level required for this reserve will be 25 percent of General Fund expenditures. The reserve will be drawn down as a funding source of last resort and used only after other reserve accounts have been accessed.
- The unrestricted fund balance in the General Fund will be maintained at a level enough to provide adequate working capital and to accommodate required adjustments to other reserve accounts, including the reserves for advances to other funds, deposits and prepaid items.
- In general, one-time revenues will be used only to support capital or other non-recurring expenditures. One-time revenues may be used for operating programs only after an examination determines if they are subsidizing an imbalance between operating revenues and expenditures; and then only if a long-term forecast shows that the operating deficit will not continue.
- The City invests all idle cash as determined by analysis of anticipated cash flow needs. Specific emphasis will be placed on future cash requirements when selecting maturity dates to avoid forced liquidations and the potential corresponding loss of investment earnings.
- When the City finances capital projects by issuing bonds or acquiring loans, it will pay back those obligations within a period that is consistent with the useful life of the project.
- The City requires an annual audit of the books of account, financial records, inventories and reports of all City officers and employees involved in the handling of financial matters by a qualified independent auditor.

Information concerning significant accounting policies affecting the finances of the City is summarized in the Notes to the Financial Statements.

Acknowledgements

The preparation of this Comprehensive Annual Financial Report could not be accomplished without the efficient and dedicated service of the entire staff of the Finance Department, the City's Management Team, and the auditing firm of Van Lant & Fankhanel, LLP. We would like to express our appreciation to Brett Van Lant, CPA; Greg Fankhanel, CPA; the staff of Van Lant & Fankhanel, LLP; and to the members of the Finance Department, City Manager's Office, and other administrative divisions who assisted and contributed to its development.

We also would like to thank members of the City Council and all City departments for their cooperation and support in planning and conducting the financial operations of the City during the fiscal year.

Respectfully submitted,

Sage Sangiacomo
City Manager

Daniel Buffalo, MPA, CPA, CGMA
Finance Director

City of Ukiah, California
List of Officials
June 30, 2019

CITY COUNCIL
UKIAH REDEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS

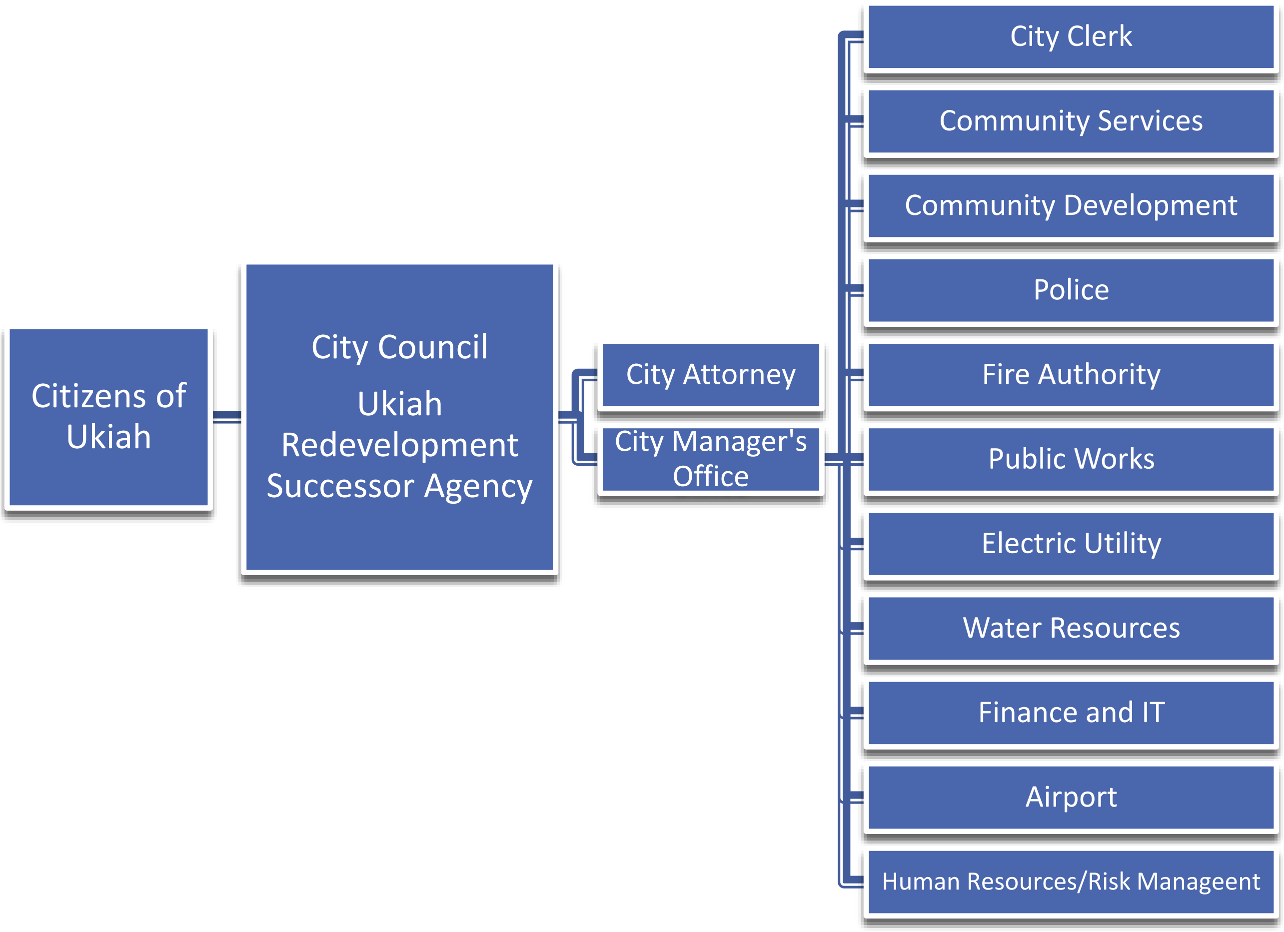
Maureen Mulheren	Mayor
Doug Crane	Vice Mayor
Jim Brown	Council Member
Juan Orozco	Council Member
Steve Scalmanini	Council Member

EXECUTIVE MANAGEMENT TEAM

Sage Sangiacomo	City Manager
Shannon Riley	Deputy City Manager
David Rapport	City Attorney
Kristine Lawler	City Clerk
Justin Wyatt	Chief of Police
Doug Hutchison	Fire Authority Chief
Daniel Buffalo	Finance Director
Sheri Mannion	Human Resources/Risk Management Director
Tim Eriksen	Public Works Director/City Engineer
Craig Schlatter	Community Development Director
Greg Owen	Airport Manager
Mel Grandi	Electric Utility Director
Sean White	Water Resources Director

This Page Intentionally Left Blank

City Organizational Chart



Financial Section

Van Lant & Fankhanel, LLP
Certified Public Accountants

Independent Auditor's Report

The Honorable City Council
City of Ukiah, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Ukiah (City), as of and for the year ended June 30, 2019, and the related notes to the financial statements which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Van Lant & Fankhanel, LLP
25901 Kellogg Street
Loma Linda, CA 92354

909.856.6879

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Ukiah, as of June 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As described in Note 15 to the financial statements, in 2019, the City adopted new accounting guidance, *GASBS No. 84, Fiduciary Activities*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the City's basic financial statements. The introductory section, the schedules listed in the supplementary Information section of the table of contents, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedules listed in the supplementary information section of the table of contents are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules listed in the supplementary information section of the table of contents are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated January 23, 2020, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Van Lant + Fankhanel, LLP

Loma Linda, California
January 23, 2020

This Page Intentionally Left Blank

Management Discussion and Analysis (MD&A) (Required Supplementary Information)

The following discussion provides readers of the City of Ukiah's financial statements a narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2019. We encourage readers to consider the information presented here in conjunction with the Independent Auditor's Report, the basic financial statements, and the accompanying notes.

Financial Highlights

- City assets exceeded its liabilities by $138.8 million (net position) as of June 30, 2019
- The City's net position in total increased by $18.3 million during the fiscal year 2018-19
- The net position for governmental activities ended the year at $36.0 million, while the net position of business activities was $102.7 million
- Of the $36.1 million in total governmental activities net position, a negative $18.9 million is characterized as unrestricted
- The governmental activities saw increased revenues from most major sources. Tax sources rose in the amount of $1.3 million offset, in part, by a decline in business license tax receipts.
- Business activities saw revenue for charges for services increase by $362,491, reflecting increased rates for electric and water.

Overview of the Comprehensive Annual Financial Report

This Comprehensive Annual Financial Report is presented in three major parts:

1) **Introductory section**, which includes the Transmittal Letter and general information; and
2) **Financial section**, which includes the Management's Discussion and Analysis (MD&A), the Basic Financial Statements, which include the Government-wide and the Fund Financial Statements, along with the notes to these financial statements and Combining and Individual Fund Financial Statements and Schedules; and
3) **Statistical section**, which includes financial, demographic and economic information on the City and surrounding community such as the value of taxable property, direct and overlapping tax rates, direct and overlapping debt, population and estimated per capita income.

This Management Discussion and Analysis is intended to serve as an introduction to the financial section. The statements of this section are comprised of components including financial highlights, government-wide financial statements, fund financial statements, a General Fund budgetary comparison and an economic outlook.

The Government-Wide Financial Statements

The government-wide financial analysis provides an overview of the City's activities and is comprised of the Statement of Net Position and the Statement of Activities. The Statement of Net Position provides information about the financial position of the City as a whole, including all its assets, capital assets and liabilities on the full-accrual basis, like that used by private sector entities. The Statement of Activities provides information about all the City's revenues and expenses, also on the full-accrual basis, with the emphasis on measuring net revenues or expenses of each the City's major functions, which have been categorized as follows:

Governmental Activities

- General and administrative (City Council, City manager, City Clerk)
- General government (e.g., administration, finance and accounting, human resources, legal, treasurer, etc.)
- Community development (planning and building)
- Roads and infrastructure (road maintenance, city engineer and public works,)
- Housing and support programs (CDBG and HOME grants, etc.)
- Redevelopment/Economic development
- Public safety (Police and Fire)
- Parks, buildings, and grounds (parks, building and grounds maintenance, etc.)
- Culture and recreation (museum, pool, sports, etc.)

Business-type activities

- Airport
- Conference Center
- Electric
- Golf Course
- Landfill
- Parking District
- Street lighting
- Wastewater
- Water

The Statement of Activities explains in detail the change in Net Position for the year. As indicated in the Financial Highlights, the City's net position increased $18.3 million, which includes costs associated with depreciation and other non-budgeted items that may not influence cash or current financial resources but do affect net position. The statement presents expenses categorized by function or activity. This is done so that a direct connection can be made to the cost of providing that service or function for the year. The statement then presents how that activity was financed using funds other than those that can be used for any purpose (i.e. taxes, fines, investment earnings, etc.). This is an attempt to demonstrate how self-sufficient an activity was during the year. The remainder is the net expense covered by general revenues.

All the City's activities are grouped into either governmental activities or business-type activities, as explained below. The amounts in the Statement of Net Position and the Statement of Activities are separated into governmental activities and business-type activities in order to provide a clear summary of the two.

Government-wide financial statements, prepared on the accrual basis, measure the flow of all economic resources of the City.

The Statement of Net Position and the Statement of Activities present information about the following:

- **Governmental activities**—all the City's basic services are governmental activities. These services are supported by general city revenues, such as taxes, and by specific program revenues such as user fees and charges.

The City's governmental activities also include the housing activities of the (former) Ukiah Redevelopment Agency, a separate legal entity for which the City is financially responsible. As of February 1, 2012, the Ukiah Redevelopment Agency was dissolved, and a successor agency was established to handle the remaining affairs and obligations of the former agency. The City of Ukiah elected to be that successor agency. Upon dissolution, the assets and liabilities of the former agency were transferred to a private-purpose trust fund, which is not reported on the government-wide statements but is presented in the fund-based statements using the full accrual basis of accounting.

- **Business-type activities**—The City's enterprise activities of electric, water, wastewater, recycled water, solid waste disposal site, parking, street lighting, airport, conference center and golf course are reported in this area. Unlike governmental activities, these services are supported by charges paid by users based on the amount of the service they use.

Fund Financial Statements

The fund financial statements report the City's operations in more detail than the entity-wide statements and focus primarily on the short-term activities of the City's General Fund and other major funds. The fund financial statements measure only current revenues and expenditures and fund balances; they exclude capital assets, long-term debt and other long-term amounts.

Because the focus of fund statements is narrower than that of the government-wide, it is useful to compare the information presented for the governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impacts of the City's near-term financing decisions. Both the governmental activities Statement of Net Position and the governmental funds Statement of Revenues, Expenditures, and Changes in Net Position provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Major funds account for the largest portion of the financial activities of the City and are presented individually, while the activities of non-major funds are presented in summary, with supplementary schedules presenting the detail for each. Major funds are explained below.

The fund financial statements provide detailed information about each of the City's most significant funds, termed major funds. The concept of major funds, and the determination of which are major, was established by GASB Statement 34 and replaces the concept of combining like funds and presenting them in total. Instead, each major fund is presented individually, with all non-major funds summarized and presented only in a single column. Supplementary Information present the detail of these non-major funds. Major funds present the major activities of the City for the year and may change from year to year as a result of changes in the pattern of City's activities.

For the fiscal year ended June 30, 2019, the City's major funds were as follows:

GOVERNMENTAL FUNDS:

- General Fund
- Streets Capital Projects

PROPRIETARY FUNDS:

- Landfill
- Electric Enterprise
- Water Enterprise
- Wastewater Enterprise

The City's enterprise funds (electric, water, wastewater and landfill) are reported as proprietary funds. Enterprise fund financial statements are prepared on the full-accrual basis, and include all their assets and liabilities, both current and long-term.

The City adopts an annual appropriated budget for all governmental and proprietary funds. Budgetary comparison statements for the General Fund and all major governmental funds are presented as required supplementary information (RSI), as required by GASB 34. Proprietary budget comparison statements are not required or presented.

Fiduciary Statements

The City's fiduciary activities are reported in the separate Statement of Fiduciary Net Position. These activities are excluded from the City's other financial statements because the City cannot use these assets to finance its own operations. The City maintains two fund types in this category: custodial and private purpose trust funds. These funds include resources held by the City on behalf of the Ukiah Valley Sanitation District, The Russian River Watershed Association, and the Ukiah Valley Fire District and the Ukiah Redevelopment Successor Agency. They provide information about the cash balances and activities of these funds. In its presentation of these statements, the City has adopted the provisions of GASB 85: Fiduciary Activities.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-wide and Fund Financial Statements. The notes to the basic financial statements can be found following the basic financial statement presentation of this report.

Other Supplementary Information

In addition to the basic financial statements and the accompanying notes, this report also presents combined statements, which illustrate the condition and activities of all non-major funds. The combining statements referred to earlier in connection with non-major governmental funds are presented immediately following the notes to the financial statements. Combining and individual fund statements can be found subsequent to the notes section of this report.

Government-Wide Financial Analysis

Net Position

Net position may serve over time as a useful indicator of a government's financial position. The following table reflects the condensed net position for both governmental and business-type activities.

	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
Current and other assets	$ 27,324,781	$ 28,476,340	$ 55,608,409	$ 56,854,120	$ 82,933,190	$ 85,330,460
Capital assets(net)	47,386,857	43,591,052	169,238,480	146,416,552	216,625,337	190,007,604
Total assets	74,711,638	72,067,392	224,846,889	203,270,672	299,558,527	275,338,064
Deferred outflows of resources	7,197,955	8,317,594	2,414,751	3,212,944	9,612,706	11,530,538
Total assets and deferred outflows of resources	81,909,593	80,384,986	227,261,640	206,483,616	309,171,233	286,868,602
Current and other liabilities	3,310,766	9,005,846	5,522,562	8,737,666	8,833,328	17,743,512
Long-term liabilities	41,723,009	41,049,956	118,677,956	106,100,799	160,400,965	147,150,755
Total liabilities	45,033,775	50,055,802	124,200,518	114,838,465	169,234,293	164,894,267
Deferred inflows of resources	820,201	838,237	369,346	679,940	1,189,547	1,518,177
Total Liability and deferred inflows of resources	45,853,976	50,894,039	124,569,864	115,518,405	170,423,840	166,412,444
NET POSITION						
Net investment in capital assets	42,321,290	38,289,548	86,114,096	70,965,675	128,435,386	109,255,223
Restricted	12,610,721	12,610,721	123,367	81,992	12,734,088	12,692,713
Unrestricted	(18,876,394)	(21,409,322)	16,454,313	19,917,544	(2,422,081)	(1,491,778)
Total net position	$ 36,055,617	$ 29,490,947	$ 102,691,776	$ 90,965,211	$ 138,747,393	$ 120,456,158

The City's net position as of June 30, 2019, was $138.8 million, an increase of $18.3 million. The overall change in net position is due in large part to recognition as an extraordinary item of a reinstated $6 million loan receivable to the City from the Ukiah Redevelopment Successor Agency. The City also recorded grant revenues for its recycled water project of $9.9 million. Additionally, increased revenues for taxes and charges for services bolstered the City's overall net position.

The change in net position for the fiscal years ended June 30, 2019 and 2018 are discussed below. This information is presented in greater detail than that found on the Statement of Activities or Changes in Net Position to allow the reader to gain a more in-depth understanding of the sources and uses of revenue.

Restricted net position of $12.7 million is primarily comprised of cash and cash-equivalents for use as prescribed by an outside entity, such as a grantor, bond holder, covenant, or other restricting entity or instrument, or are in the form of long-term notes receivable and are unavailable for spending. In the case for FY 2019, this is held primarily for Housing Programs in the form of loans receivable and unspent bond proceeds. It is important to note that restricted cash and investments may be different than restricted net position, e.g., cash restricted by a bond indenture as part of a bond issue is offset by the corresponding liability on the statement of net position, which is part of net investment in capital assets.

Unrestricted net position of negative $2.4 million includes cash and cash equivalents and may be used to meet the City's ongoing obligations to citizens, creditors, and City-imposed designations (e.g. reserves, pending litigations, contingencies, capital projects, special grant and revenue programs and projects, etc.). It is negative primarily due to the City's long-term obligations related to net pension liabilities, capital-related debt, and estimated landfill closure costs. The City's working capital to meet current and other near-term operating and capital concerns was $64.5 million.

Activities

Activity expenses of the City for FY 2019 year totaled $61.5 million, an increase from FY 2018 of $5.1 million. Governmental expenses totaled nearly $24.6 million or 40 percent of total expenses. Public safety costs represented most of the governmental expenses, followed by public works and recreation.

Business-type activities incurred $36.8 million of expense during the fiscal year, 60 percent of all City expenses.

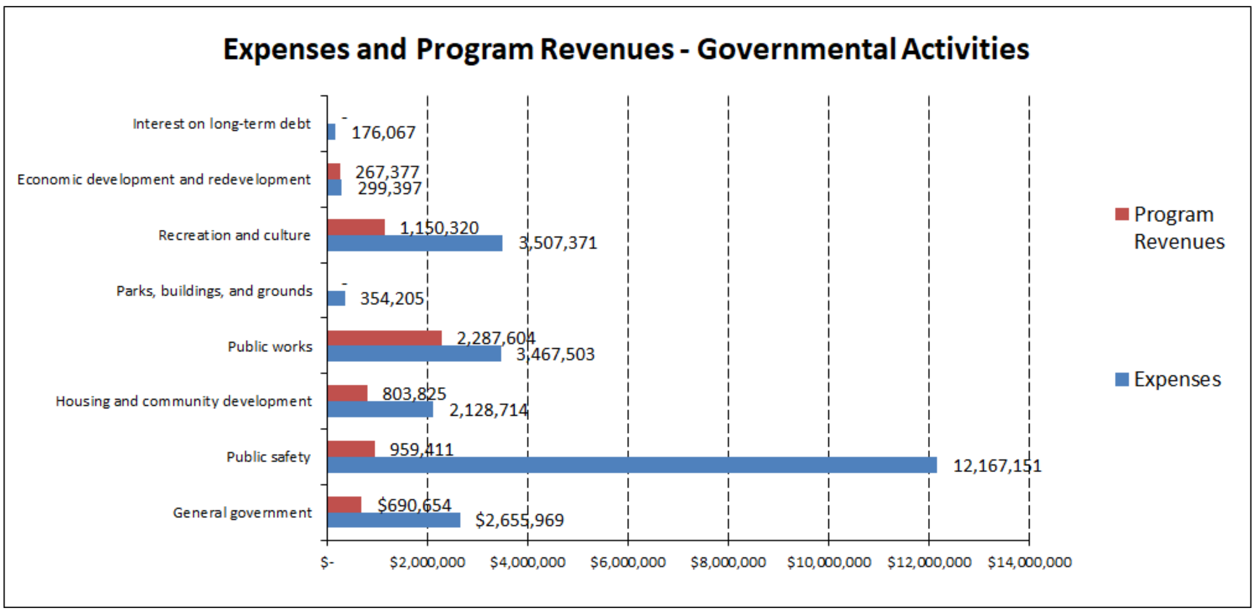
	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
REVENUES						
Program revenues:						
Charges for services	$ 2,539,362	$ 2,977,647	$ 33,601,553	$ 34,023,235	$ 36,140,915	$ 37,000,882
Operating grants and contributions	2,044,901	580,562	819,586	-	2,864,487	580,562
Capital grants and contributions	1,574,928	2,960,991	12,524,559	2,251,303	14,099,487	5,212,294
General revenues:						
Taxes:						
Property tax	2,984,192	2,838,902	17,121	73,004	3,001,313	2,911,906
Sales tax	11,974,379	10,853,469	-	-	11,974,379	10,853,469
Transient occupancy	1,496,473	1,406,417	-	-	1,496,473	1,406,417
Business license	303,604	434,464	-	-	303,604	434,464
Other taxes	462	-	-	-	462	-
Licenses permits and franchises	1,781,141	1,653,146	-	-	1,781,141	1,653,146
Use of money and property	850,711	328,535	1,166,919	315,104	2,017,630	643,639
Other revenue	181,676	139,439	11,513	-	193,189	139,439
Total revenues	25,731,829	24,173,572	48,141,251	36,662,646	73,873,080	60,836,218
EXPENSES						
Governmental activities:						
General government	2,655,969	1,517,657	-	-	2,655,969	1,517,657
Public safety	12,167,151	13,376,937	-	-	12,167,151	13,376,937
Housing and community development	2,128,714	899,662	-	-	2,128,714	899,662
Public works	3,467,503	2,948,713	-	-	3,467,503	2,948,713
Parks, buildings, and grounds	354,205	1,412,291	-	-	354,205	1,412,291
Recreation and culture	3,507,371	1,846,275	-	-	3,507,371	1,846,275
Economic development and redevelopment	299,397	273,570	-	-	299,397	273,570
Interest on long-term debt	176,067	73,532	-	-	176,067	73,532
Business-Type activities:						
Airport	-	-	1,360,631	1,518,021	1,360,631	1,518,021
Conference Center	-	-	500,305	369,086	500,305	369,086
Electric	-	-	17,373,419	16,302,780	17,373,419	16,302,780
Golf	-	-	213,949	223,368	213,949	223,368
Landfill	-	-	2,114,576	667,195	2,114,576	667,195
Parking District	-	-	128,643	153,686	128,643	153,686
Street Lighting	-	-	43,349	395,722	43,349	395,722
Wastewater	-	-	10,979,067	9,731,326	10,979,067	9,731,326
Water	-	-	4,111,529	4,619,376	4,111,529	4,619,376
Total expenses	24,756,377	22,348,637	36,825,468	33,980,560	61,581,845	56,329,197
Change in net position before extraordinary items and transfers	975,452	1,824,935	11,315,783	2,682,086	12,291,235	4,507,021
Extraordinary Item	6,000,000	-	-	-	6,000,000	-
Transfers	(410,782)	(363,796)	410,782	363,796	-	-
Change in net position	6,564,670	1,461,139	11,726,565	3,045,882	18,291,235	4,507,021
Net position - beginning	29,490,947	28,029,808	90,965,211	87,919,329	120,456,158	115,949,137
Net position - ending	$ 36,055,617	$ 29,490,947	$ 102,691,776	$ 90,965,211	$ 138,747,393	$ 120,456,158

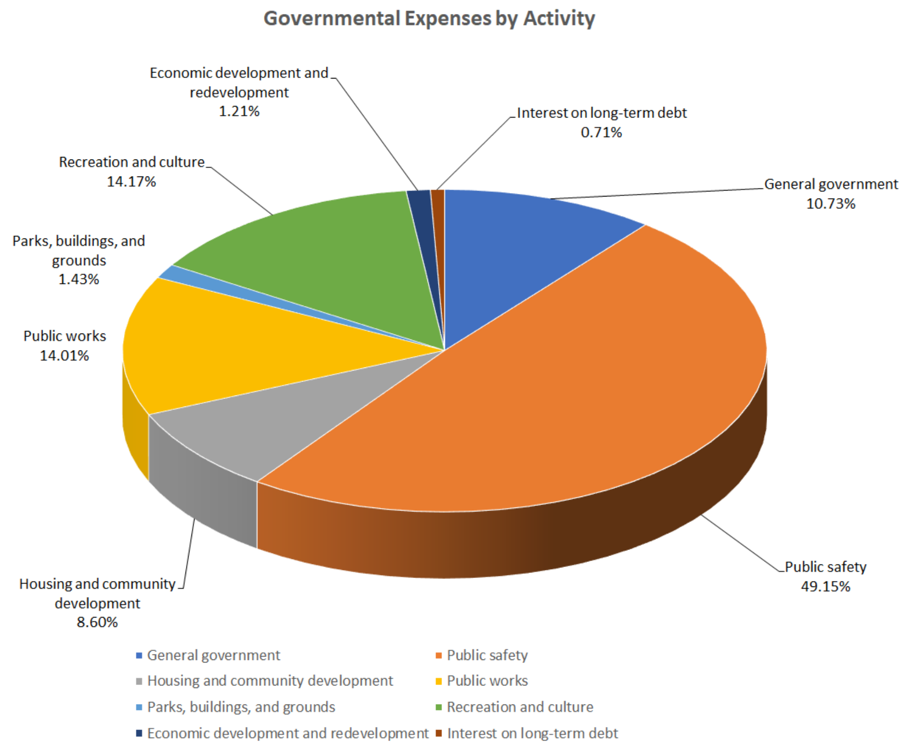
Governmental Activities

The most significant expenses incurred by the City are providing public safety services (49.4 percent of governmental expenses). Streets and infrastructure include depreciation expense associated with assets assigned to governmental functions, such as buildings, equipment, and vehicles. Costs directly associated with governmental activities were as follows:

Expenses and Program Revenues
Governmental Activities
For the Year Ended June 30, 2019

Functions/Programs	Expenses	% of Total	Program Revenues	% of Total	Net (Expense) Revenue
General government	$ 2,655,969	10.73%	$ 690,654	11.21%	$ (1,965,315)
Public safety	12,167,151	49.15%	959,411	15.58%	(11,207,740)
Housing and community development	2,128,714	8.60%	803,825	13.05%	(1,324,889)
Public works	3,467,503	14.01%	2,287,604	37.14%	(1,179,899)
Parks, buildings, and grounds	354,205	1.43%	-	0.00%	(354,205)
Recreation and culture	3,507,371	14.17%	1,150,320	18.68%	(2,357,051)
Economic development and redevelopment	299,397	1.21%	267,377	4.34%	(32,020)
Interest on long-term debt	176,067	0.71%	-	0.00%	(176,067)
Total	$ 24,756,377	100.00%	$ 6,159,191	100.00%	$ (18,597,186)



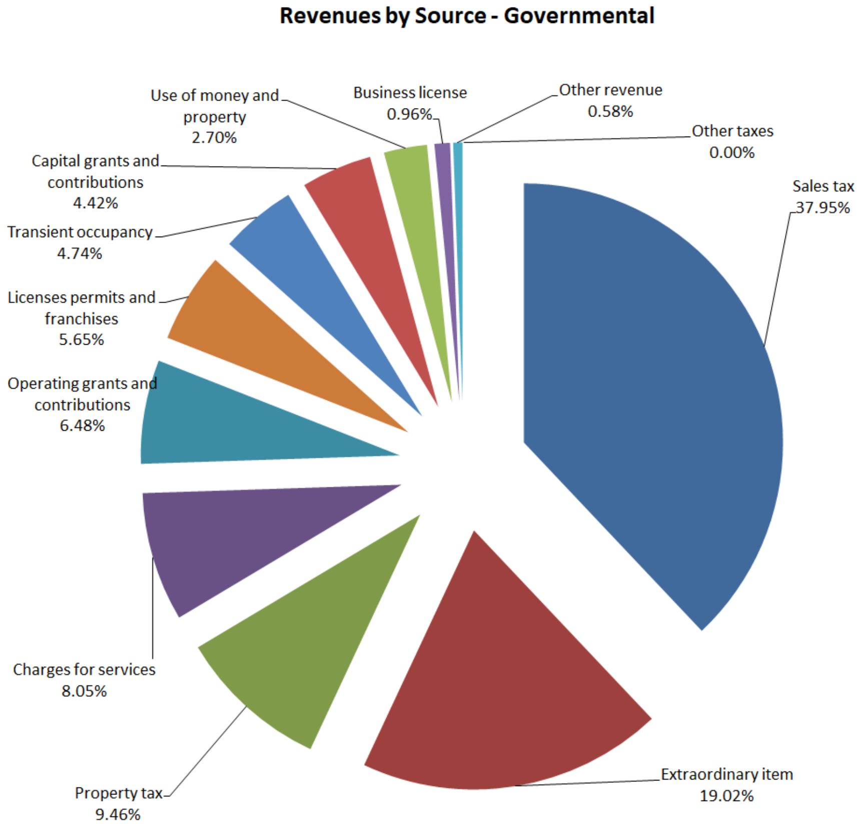


Significant revenues for the City came from taxes (53 percent), which included sales taxes (Bradley-Burns, Measure P and Measure Y transactions and use taxes), property taxes and transient occupancy taxes. Tax revenues overall were higher than in the prior year due to increases to the sales and property tax base from a strong local economy and from a new Costco warehouse, which opened in the City July 2018.

From highest to lowest, revenues directly associated with governmental collections were as follows. This information is presented in greater detail than that found on the Statement of Activities or Changes in Fund Balance to allow the reader to gain a more in-depth understanding of the sources and uses of revenue.

Revenues by Source
Governmental Activities
For the Year Ended June 30, 2019

Revenues Source	Revenue	% of Total
Sales tax	$ 11,974,379	37.95%
Extraordinary item	6,000,000	19.02%
Property tax	2,984,192	9.46%
Charges for services	2,539,362	8.05%
Operating grants and contributions	2,044,901	6.48%
Licenses permits and franchises	1,781,141	5.65%
Transient occupancy	1,496,473	4.74%
Capital grants and contributions	1,393,587	4.42%
Use of money and property	850,711	2.70%
Business license	303,604	0.96%
Other revenue	181,676	0.58%
Other taxes	462	0.00%
Total	$ 31,550,488	100.00%

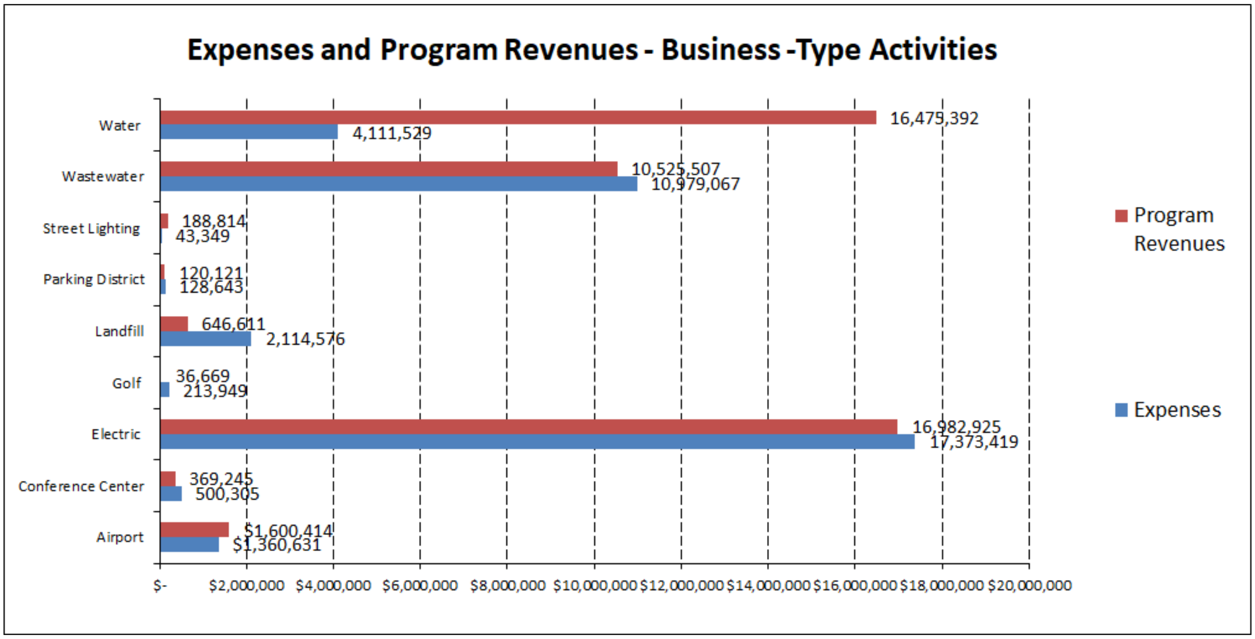


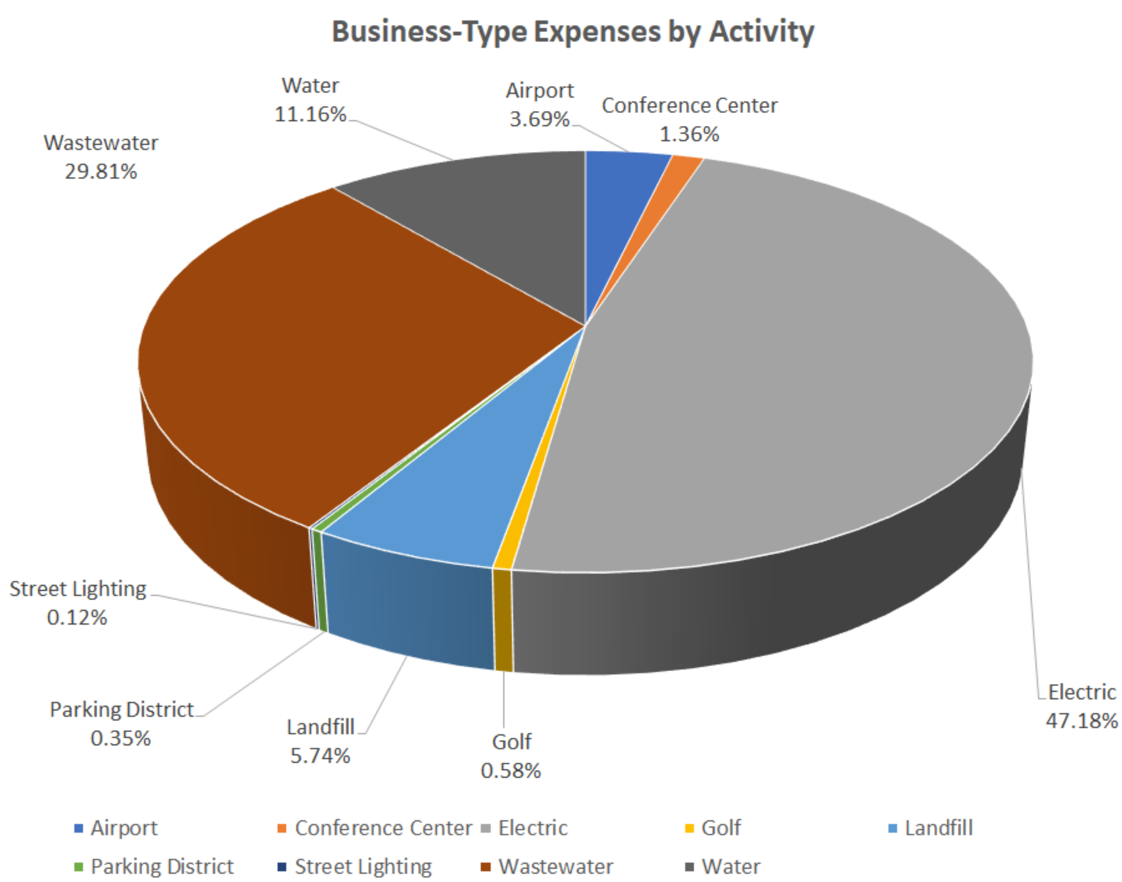
Business-type Activities

In the fiscal year ended June 30, 2019, business-type activities increased the City's net position by $11.7 million. Of that amount $10.1 million came from net revenues, which is defined as total expenses minus program revenues, which include charges for service, as well as operating and capital grants and contributions.

Expenses and Program Revenues
Business-Type Activities
For the Year Ended June 30, 2019

Funds	Expenses	% of Total	Program Revenues	% of Total	Net (Expense) Revenue
Airport	$ 1,360,631	3.69%	$ 1,600,414	3.41%	$ 239,783
Conference Center	500,305	1.36%	369,245	0.79%	(131,060)
Electric	17,373,419	47.18%	16,982,925	36.18%	(390,494)
Golf	213,949	0.58%	36,669	0.08%	(177,280)
Landfill	2,114,576	5.74%	646,611	1.38%	(1,467,965)
Parking District	128,643	0.35%	120,121	0.26%	(8,522)
Street Lighting	43,349	0.12%	188,814	0.40%	145,465
Wastewater	10,979,067	29.81%	10,525,507	22.42%	(453,560)
Water	4,111,529	11.16%	16,475,392	35.09%	12,363,863
Total	$ 36,825,468	100.00%	$ 46,945,698	100.00%	$ 10,120,230


Expenses and Program Revenues - Business -Type Activities
Water
Wastewater
Street Lighting
Parking District
Landfill
Golf
Electric
Conference Center
Airport
16,479,392
4,111,529
10,525,507
10,979,067
188,814
43,349
120,121
128,643
646,611
2,114,576
36,669
213,949
16,982,925
17,373,419
369,245
500,305
$1,600,414
$1,360,631
$-
$2,000,000
$4,000,000
$6,000,000
$8,000,000
$10,000,000
$12,000,000
$14,000,000
$16,000,000
$18,000,000
$20,000,000
Program Revenues
Expenses

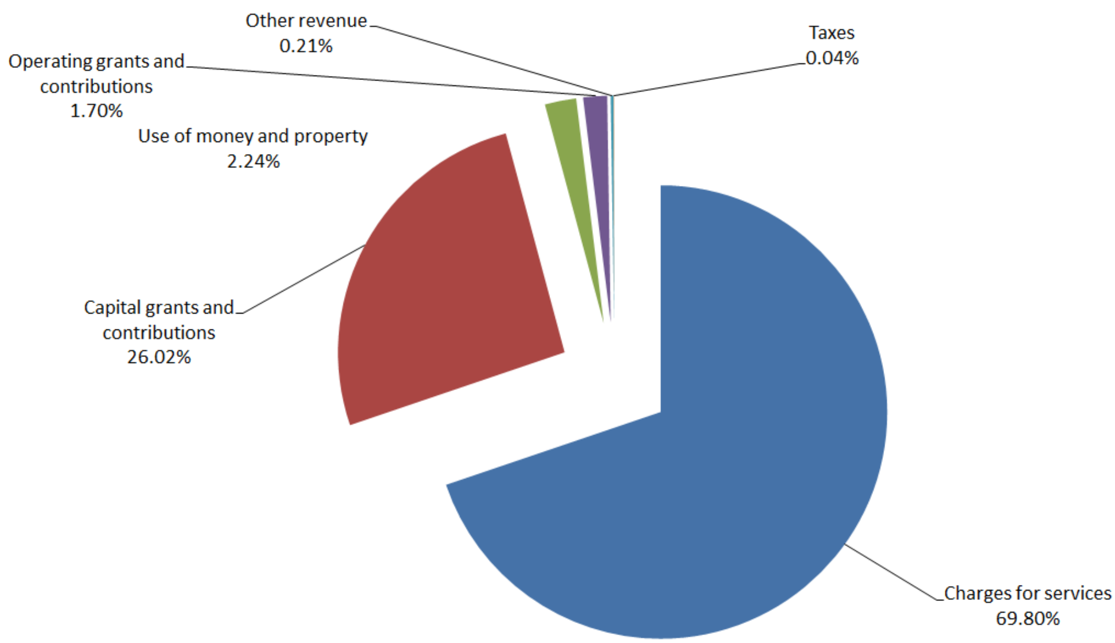

Business-Type Expenses by Activity
Water 11.16%
Airport 3.69%
Conference Center 1.36%
Wastewater 29.81%
Street Lighting 0.12%
Parking District 0.35%
Landfill 5.74%
Golf 0.58%
Electric 47.18%
Airport
Conference Center
Electric
Golf
Landfill
Parking District
Street Lighting
Wastewater
Water

Increased revenues from rates helped to better the net position of the enterprises but, as mentioned earlier, grant revenues for the City's recycled water project were the largest element of revenue growth from the prior year.

Revenues by Source
Business-Type Activities
For the Year Ended June 30, 2019

Revenues Source	Revenue	% of Total
Charges for services	$ 33,601,553	69.80%
Capital grants and contributions	12,524,559	26.02%
Use of money and property	1,166,919	2.42%
Operating grants and contributions	819,586	1.70%
Other revenue	11,513	0.02%
Taxes	17,121	0.04%
Total	$ 48,141,251	100.00%

Revenues by Source - Business-Type



Capital Assets and Debt Administration

Capital Assets

The City's investment in capital assets for its governmental and business-type activities at June 30, 2019 totaled $216.6 million (net of accumulated depreciation). The investment in capital assets includes land, buildings and improvements, equipment, vehicles, infrastructure, and construction in progress. Depreciation expense for the year, government-wide, totaled $6.1 million.

Capital Assets, net of depreciation
Two-Year Comparison

	Governmental Activities		Business-type Activities		Totals	
	2019	2018	2019	2018	2019	2018
Land	$ 495,340	$ 495,340	$ 6,831,470	$ 6,699,399	$ 7,326,810	$ 7,194,739
Capacity rights	-	-	90,000	-	90,000	-
Construction in progress	2,093,214	8,437,121	27,793,600	18,658,759	29,886,814	27,095,880
Buildings and improvements	15,254,206	15,521,701	32,081,609	29,225,060	47,335,815	44,746,761
Machinery, equipment, and vehicles	2,970,238	2,833,605	6,271,198	5,773,745	9,241,436	8,607,350
Infrastructure and network	26,573,859	16,303,285	96,170,603	86,059,589	122,744,462	102,362,874
Total Capital Assets, Net	$ 47,386,857	$ 43,591,052	$ 169,238,480	$ 146,416,552	$ 216,625,337	$ 190,007,604

Additional information on the City's capital assets can be found in Note 6, along with the City's capitalization policies in Note 1 in the notes to the basic financial statements. Reasons for the change in capital assets were engagement in major work on several construction projects, including completion of the recycled water project, phase 3 in business-type activities and completion of right-of-way improvements for the Redwood Business Park project in governmental activities.

Long-Term Liabilities

The City's outstanding Noncurrent liabilities, including bonds, loans payable, the net pension liability and compensated absences totaled $160.4 million as of June 30, 2019. The most significant obligation added this year was the 2017 State Water Resources Control Board (SWRCB) recycled water loan, which, in part with a grant received for the project, financed a significant portion of the recycled water project.

The net pension liability was $49.7 million, an increase of $115,366 from the prior year. The landfill closure and post-closure liability was adjusted to $16.2 million to account for revised engineering estimates of the landfill closure project. A more accurate estimate of total landfill closure, post-closure, and corrective action costs will not be determined until contractor bids are received. City expects those in later fiscal year 2020 or early 2021.

Long-term Obligations
Two-Year Comparison

	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
2017 CalTrans Aeronautics Loan - Airpo	$ -	$ -	$ 180,174	$ 190,121	$ 180,174	$ 190,121
2016 Water Revenue Refunding Bonds	-	-	9,690,000	10,190,000	9,690,000	10,190,000
2016 unamortized premium	-	-	1,408,581	1,433,734	1,408,581	1,433,734
2006 Wastewater Revenue Bonds	-	-	56,640,000	58,820,000	56,640,000	58,820,000
Lawsuit settlement liability	-	-	4,000,000	4,984,310	4,000,000	4,984,310
Landfill closure and post-closure	-	-	16,236,314	14,700,370	16,236,314	14,700,370
2017 SWRCB recycled water loan	-	-	15,204,589	-	15,204,589	-
2017 fire engine lease	974,079	1,075,806	-	-	974,079	1,075,806
2017 computer equipment lease	171,058	225,698	-	-	171,058	225,698
2017 I-Bank financing lease	3,919,930	4,000,000	-	-	3,919,930	4,000,000
Claims payable	717,430	860,916	198,332	247,915	915,762	1,108,831
Net pension liability	35,039,367	34,062,535	14,674,241	15,535,707	49,713,608	49,598,242
Compensated absences	901,145	577,086	445,725	246,557	1,346,870	823,643
	$ 41,723,009	$ 40,802,041	$118,677,956	$106,348,714	$160,400,965	$147,150,755

Additional information on the City's outstanding long-term liabilities can be found in Note 7.

Fund Financial Analysis

The City employs fund accounting to ensure and demonstrate compliance with finance-related legal requirements. As was mentioned earlier, fund financial statements present information based on current financial resources and expenditures. Essentially, they are snapshots of the condition of major funds in the near-term; whereas, the government-wide statements present the entire picture of the reporting entity. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. For comparison purposes, fund statements correlate well to the City's adopted budget.

Governmental Funds

As of June 30, 2019, the City's governmental fund balance was $19.9 million. GASB 54 established five new criteria for categorizing that balance based on its restricted and unrestricted use. The five categories are the following:

- Non-spendable fund balance
- Restricted fund balance
- Committed fund balance
- Assigned fund balance
- Unassigned fund balance.

A more detailed discussion of these fund balance categories is presented in Note 1.

General Fund Financial Condition

The City's General Fund is its primary source of discretionary resources for the provision of service deemed necessary and desirable by the citizens of Ukiah and the City Council. General fund revenues were up $1.6

million with increases reflected in most categories. A strong and diverse local economic base supports this growth.

Other governmental funds reported a net decrease in revenues of $777,024. These funds include revenues from many federal, state and special district grants which vary greatly from year to year.

Governmental funds reported $5.5 million in non-spendable fund balance at the end of the fiscal year. This is comprised of long-term interfund advances held by the General Fund as well as reinstatement of a loan receivable from the Ukiah Redevelopment Successor Agency.

The balance of $11.8 million in restricted fund balance - those financial resources can be spent only on specific activities as defined by outside entities (e.g. a grantor, state agency, statute, etc.) – is found in special revenue funds law enforcement, housing and streets, and infrastructure.

Assigned fund balance of $1.4 million consists primarily of the General Fund reserve and several select capital projects earmarked by the City Council through resolution.

The remaining amount of $520,348 of unassigned fund balance result primarily from deferred revenues in several special revenue funds that have not been converted to revenues but are expected to in the following year. Additional information on deficit fund balances can be found in Note 2.

Proprietary Funds

Enterprise Fund - Electric

The net position of the electric enterprise fund decreased by $218,691 from $38.7 million to $38.5 million. Operating expenses exceeded operating revenues by $446,928, driven by increased personnel costs, specifically retirement-related expenses. Non-operating revenues outpaced expenses by $228,237.

Enterprise Fund - Water

The net position of the water enterprise fund increased by $13.2 million primarily due to receipt of grant funds for the City's recycled water project. Operating revenues exceeded operating expenses by $2.9 million, while non-operating revenues outpaced expenses (property taxes and interest of water loans and bonds) by $123,526.

Enterprise Fund - Wastewater

The net position of the wastewater enterprise fund decreased by $388,393. Operating revenue was lower than operating expenses, resulting in an operating loss of 307,491. Operating income included charges for services as well as sewer connection fees. Residual litigation defense expenses and costs related to the lawsuit settlement with the Ukiah Valley Sanitation District also affected the cash position and working capital of the fund negatively.

Budgetary Comparison

A comparison of budget to actual for major governmental funds is presented in the fund financial statements. These statements and the notes are presented as additional information to show that appropriations are being spent as authorized by the City Council. Budgetary control for the City rests at the fund level.

General Fund

The original budget estimated $21.6 million in revenues. It was increased to $22.1 in anticipation of grant revenues for capital projects. However, revenues in the General Fund were $737,793 lower than was budgeted due primarily to lower sales tax collections.

Expenditures were $3.5 million less than budget appropriations primarily due to capital projects that were not complete by the close of the year. Expenditures related to recreation and culture (Museum) ended the year higher than anticipated, while public safety costs ended it lower chiefly due to salary and other operating cost savings in the Police Department.

Police Resolution No. 39 (2013), passed the Ukiah City Council and incorporated in the City's financial management policies, established an unrestricted fund balance of at least 25 percent of annual operating expenditures in the General Fund. Its purpose is to serve as a strategic reserve, ensuring liquidity of the General Fund and to make certain adequate resources are available to manage economic uncertainties. The General Fund ended the year with a fund balance (consisting of nonspendable and unassigned amounts) of $8.8 million, representing 49.9 percent of operating expenditures for the year.

City of Ukiah
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual
For the Year Ended June 30, 2019

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Property tax	$ 2,934,000	$ 2,934,000	$ 2,984,192	$ 50,192
Sales tax	12,754,424	12,754,424	11,974,379	(780,045)
Franchise fees	1,612,000	1,612,000	1,781,141	169,141
Transient occupancy	1,400,000	1,400,000	1,496,473	96,473
Business license tax	390,000	390,000	293,706	(96,294)
Other taxes	250	250	462	212
Licenses and permits	276,425	276,425	211,113	(65,312)
Grants contributions and donations	280,000	280,000	375,300	95,300
Intergovernmental	63,000	63,000	142,885	79,885
Fines penalties and forfeitures	52,500	52,500	33,588	(18,912)
Facility rental	119,800	119,800	73,362	(46,438)
Interest, rent, and concessions	70,000	70,000	91,154	21,154
Charges for service	1,406,672	1,450,005	1,615,737	165,732
Miscellaneous	226,000	670,890	262,009	(408,881)
Total revenues	21,585,071	22,073,294	21,335,501	(737,793)
EXPENDITURES				
Current:				
General government	3,253,428	34,193	45,889	(11,696)
Public safety	12,156,445	12,267,629	11,768,069	499,560
Housing and community development	1,045,529	1,164,398	1,107,911	56,487
Public works	1,429,169	1,494,939	1,518,533	(23,594)
Parks, buildings, and grounds	-	-	26	(26)
Recreation and culture	2,499,696	2,543,937	2,753,995	(210,058)
Economic development and redevelopment	167,617	177,017	178,493	(1,476)
Total current	20,551,884	17,682,113	17,372,916	309,197
Debt service:				
Interest expense	94,168	94,168	142,679	(48,511)
Principal	52,846	52,846	80,070	(27,224)
Capital lease principal	121,926	116,726	101,727	14,999
Capital lease interest	35,231	35,231	26,232	8,999
Total debt service	304,171	298,971	350,708	(51,737)
Capital outlay:				
General government	-	5,369	5,369	-
Public safety	210,000	322,681	266,449	56,232
Housing and community development	-	56,353	55,870	483
Public works	3,467,513	4,591,376	1,503,788	3,087,588
Recreation and culture	315,000	410,249	321,471	88,778
Total capital outlay	3,992,513	5,386,028	2,152,947	3,233,081
Total expenditures	24,848,568	23,367,112	19,876,571	3,490,541
Excess (deficiency) of revenues over expenditures	(3,263,497)	(1,293,818)	1,458,930	2,752,748
OTHER FINANCING SOURCES (USES)				
Debt proceeds	300,000	300,000	-	(300,000)
Transfers in	2,637,704	2,637,704	166,699	(2,471,005)
Transfers out	(3,925,130)	(3,925,130)	(2,959,541)	965,589
Total other financing sources (uses)	(987,426)	(987,426)	(2,792,842)	(1,805,416)
EXTRAORDINARY ITEM				
Reinstatement of loan from former Ukiah Redevelopment Agency	-	-	6,000,000	6,000,000
Total extraordinary items	-	-	6,000,000	6,000,000
Net change in fund balances	(4,250,923)	(2,281,244)	4,666,088	6,947,332
Fund balances - beginning	4,169,921	4,169,921	4,169,921	-
Fund balances - ending	$ (81,002)	$ 1,888,677	$ 8,836,009	$ 6,947,332

Economic Outlook

Continuing its recovery in fiscal year 2019, the local and national economy continued growing at a good pace. Unemployment in the area increased slightly. Sales tax grew at a robust 11.4 percent due, in part, to the addition of a Costco store in Ukiah in July 2018. Home values continue to rise, and we expect to see revenues from property-related taxes increase as a result.

The State's impact on, and relationship with, local government will continue to impose barriers to economic growth within the City and in unincorporated Mendocino County as a result of realignment and more regulatory requirements on local government and small business. However, several state initiatives related to housing may positively impact Ukiah and allow for more market-based housing to be developed in and around the City.

Maintaining and growing revenue streams to the City remains a high priority for staff. Existing sources – predominately sales and property taxes – are stable, and our estimates for the future will continue to be conservative. Expenses related to personnel (primarily in health premium and pension costs) are increasing at a substantial, though manageable, pace. We continue to look to find cost saving measures to help offset these expenses. The challenge remains providing the highest level and quality of service that the community needs, expects and deserves.

Requests for Information

This Comprehensive Annual Financial Report is intended to provide citizens, taxpayers, investors, and creditors with a general overview of the City's finances. Questions regarding this report, or request for additional information, should be made to the Finance Department, City of Ukiah, CA, 95453.

Government-Wide Financial Statements

The Statement of Net Position reports the difference between the City's total assets and the City's total liabilities, including all the City's capital assets and all its long-term debt. The Statement of Net Position summarizes the financial position of all City Governmental Activities in a single column, and the financial position of all the City's Business-Type Activities in a single column; these are followed by a total column which presents the financial position of the entire City.

The City's Governmental Activities include the activities of its General Fund, along with all its Special Revenue, Capital Projects and Debt Service Funds. The City's Business-Type Activities include all its Enterprise Fund activities.

The Statement of Activities reports increases and decreases in the City's net position. It presents the City's expenses first, listed by program, and follows these with the expenses of its business-type activities. Program revenues—that is, revenues which are generated directly by these programs—are then deducted from program expenses to arrive at the net expense of each governmental and business-type program. The City's general revenues are then listed in the Governmental Activities or Business-type Activities column, as appropriate, and the Change in Net Position is computed and reconciled with the Statement of Net Position.

Both these Statements include the financial activities of the City, the Ukiah Redevelopment Agency and the City of Ukiah Municipal Sewer District, which are legally separate but are component units of the City because they are controlled by the City, which is financially accountable for their activities.

City of Ukiah, California
Statement of Net Position
June 30, 2019

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Current assets:			
Cash and investments	$ 6,569,973	$ 22,760,853	$ 29,330,826
Restricted cash and investments	3,647,707	4,894,019	8,541,726
Investment in NCPA reserves	-	7,214,056	7,214,056
Receivables (net allowance for uncollectables)	4,900,190	8,530,023	13,430,213
Inventories and prepaids	216	1,386,284	1,386,500
Land held for resale	2,435,114	-	2,435,114
Internal balances	(1,276,904)	1,276,904	-
Total current assets	16,276,296	46,062,139	62,338,435
Noncurrent assets:			
Notes and loans receivable	11,048,485	32,500	11,080,985
Capacity project receivable from UVSD	-	9,513,770	9,513,770
Capital assets, not being depreciated	2,588,554	34,715,070	37,303,624
Capital assets, depreciated, net	44,798,303	134,523,410	179,321,713
Total noncurrent assets	58,435,342	178,784,750	237,220,092
Total assets	74,711,638	224,846,889	299,558,527
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflow of resources related to pension	7,197,955	2,414,751	9,612,706
Total deferred outflows of resources	7,197,955	2,414,751	9,612,706
Total assets and deferred outflows of resources	81,909,593	227,261,640	309,171,233
LIABILITIES			
Current liabilities:			
Accounts payable	2,613,495	4,181,799	6,795,294
Accrued payroll liabilities	627,531	313,930	941,461
Interest payable	69,740	1,020,508	1,090,248
Deposits payable	-	6,324	6,324
Total current liabilities	3,310,766	5,522,561	8,833,327
Noncurrent liabilities:			
Due within one year	475,952	4,562,860	5,038,812
Due in more than one year	41,247,057	114,115,097	155,362,154
Total noncurrent liabilities	41,723,009	118,677,957	160,400,966
Total liabilities	45,033,775	124,200,518	169,234,293
DEFERRED INFLOWS OF RESOURCES			
Deferred inflow of resources related to pension	820,201	369,346	1,189,547
Total deferred inflows of resources	820,201	369,346	1,189,547
Total liabilites and deferred inflows of resources	45,853,976	124,569,864	170,423,840
NET POSITION			
Net investment in capital assets	42,321,290	86,114,096	128,435,386
Restricted for:			
NCPA Projects	-	123,367	123,367
Housing and community development	11,736,766	-	11,736,766
Parks and recreation	136,219	-	136,219
Public safety	361,887	-	361,887
Public works	375,849	-	375,849
Unrestricted	(18,876,394)	16,454,313	(2,422,081)
Total net position	$ 36,055,617	$ 102,691,776	$ 138,747,393

City of Ukiah, California
Statement of Activities
Year Ended June 30, 2019

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Position – Primary Government: Governmental Activities	Business-type Activities	Total
Governmental activities:							
General government	$ 2,655,969	$ 111,355	$ 561,001	$ 18,298	$ (1,965,315)	$ -	$ (1,965,315)
Public safety	12,167,151	505,451	453,960	-	(11,207,740)	-	(11,207,740)
Housing and community development	2,128,714	783,575	20,250	-	(1,324,889)	-	(1,324,889)
Public works	3,467,503	92,923	663,051	1,531,630	(1,179,899)	-	(1,179,899)
Parks, buildings, and grounds	354,205	-	-	-	(354,205)	-	(354,205)
Recreation and culture	3,507,371	786,161	339,159	25,000	(2,357,051)	-	(2,357,051)
Economic development and redevelopment	299,397	259,897	7,480	-	(32,020)	-	(32,020)
Interest on long-term debt	176,067	-	-	-	(176,067)	-	(176,067)
Total governmental activities	24,756,377	2,539,362	2,044,901	1,574,928	(18,597,186)	-	(18,597,186)
Business-type activities:							
Airport	1,360,631	1,541,327	30,153	28,934	-	239,783	239,783
Conference Center	500,305	369,245	-	-	-	(131,060)	(131,060)
Electric	17,373,419	16,193,492	789,433	-	-	(390,494)	(390,494)
Golf	213,949	36,669	-	-	-	(177,280)	(177,280)
Landfill	2,114,576	646,611	-	-	-	(1,467,965)	(1,467,965)
Parking District	128,643	120,121	-	-	-	(8,522)	(8,522)
Street Lighting	43,349	188,814	-	-	-	145,465	145,465
Wastewater	10,979,067	8,002,895	-	2,522,612	-	(453,560)	(453,560)
Water	4,111,529	6,502,379	-	9,973,013	-	12,363,863	12,363,863
Total business-type activities	36,825,468	33,601,553	819,586	12,524,559	-	10,120,230	10,120,230
Total primary government	$ 61,581,845	$ 36,140,915	$ 2,864,487	$ 14,099,487	(18,597,186)	10,120,230	(8,476,956)
General revenues:							
Property tax					2,984,192	17,121	3,001,313
Sales tax					11,974,379	-	11,974,379
Licenses permits and franchises					1,781,141	-	1,781,141
Transient occupancy					1,496,473	-	1,496,473
Business license					303,604	-	303,604
Other taxes					462	-	462
Use of money and property					850,711	1,166,919	2,017,630
Other revenue					181,676	11,513	193,189
Transfers					(410,782)	410,782	-
Total general revenues and transfers					19,161,856	1,606,335	20,768,191
Extraordinary item - reinstatement of loan from former Ukiah Redevelopment Agency					6,000,000	-	6,000,000
Change in net position					6,564,670	11,726,565	18,291,235
Net position - beginning					29,490,947	90,965,211	120,456,158
Net position - ending					$ 36,055,617	$ 102,691,776	$ 138,747,393

The accompanying notes are an integral part of these financial statements.

This Page Intentionally Left Blank

Fund Financial Statements

Major funds are defined generally as having significant activities or balances in the current year. The funds described below were determined to be Major Governmental Funds by the City for fiscal 2013. Individual nonmajor funds may be found in the Supplemental section.

Governmental Funds

General Fund
The General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds, and the related expenditures. The major revenue sources for this Fund are property taxes, sales taxes, franchise fees, business licenses, unrestricted revenues from the state, fines and forfeitures and interest income. Expenditures are made for community development, public safety, public works, and other services.

Streets Capital Improvement
This fund accounts for street and right-of-way capital projects supported primarily by Measure Y resources.

City of Ukiah, California
Balance Sheet
Governmental Funds
June 30, 2019

	General Fund	Streets Capital Improvements	Total Nonmajor Funds	Total Governmental Funds
ASSETS				
Cash and investments	$ 140,160	$ 1,509,221	$ 3,480,709	$ 5,130,090
Restricted cash and investments	797,531	-	2,850,176	3,647,707
Accounts receivable	645,439	-	319,365	964,804
Taxes receivable	1,801,306	-	-	1,801,306
Advance to Successor Agency	6,000,000	-	-	6,000,000
Notes receivable	216	-	5,048,268	5,048,484
Interest receivable	34,381	-	6,138	40,519
Grants and subventions receivable	-	197,491	1,724,212	1,921,703
Inventories and prepaids	216	-	-	216
Due from other funds	48,772	-	-	48,772
Advances to other funds	1,590,370	-	1,119,338	2,709,708
Land held for resale	-	-	2,435,114	2,435,114
Due from other agencies	103,091	-	-	103,091
Total assets	$ 11,161,482	$ 1,706,712	$ 16,983,320	$ 29,851,514
LIABILITIES				
Accounts payable	$ 874,063	$ 1,333,122	$ 254,104	$ 2,461,289
Accrued payroll liabilities	500,924	2,428	25,968	529,320
Due to other funds	-	-	48,772	48,772
Advance from other funds	921,469	1,154,441	1,910,701	3,986,611
Total liabilities	2,296,456	2,489,991	2,239,545	7,025,992
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues - grants and subventions	29,017	197,491	2,683,055	2,909,563
Total deferred inflow of resources	29,017	197,491	2,683,055	2,909,563
Total liabilities and deferred inflows of resources	2,325,473	2,687,482	4,922,600	9,935,555
FUND BALANCES (DEFICITS)				
Nonspendable:				
Interfund loans	1,590,369	-	-	1,590,369
Notes receivable	3,923,857	-	-	3,923,857
Restricted:				
CDBG activities	-	-	453,180	453,180
Housing activities	-	-	9,603,731	9,603,731
Public safety	-	-	1,100,159	1,100,159
Riparian corridor management	-	-	143,071	143,071
Streets and rights-of-way	-	-	464,885	464,885
Committed:				
Park development	-	-	33,659	33,659
Economic development	-	-	212,666	212,666
Solid waste management	-	-	72,921	72,921
Planning activities	-	-	366,687	366,687
Assigned:				
Capital projects	-	-	57,226	57,226
Economic uncertainty reserve	-	-	-	-
Equipment reserve	-	-	451,598	451,598
Project reserve	-	-	921,602	921,602
Special events	-	-	-	-
Unassigned	3,321,783	(980,770)	(1,820,665)	520,348
Total fund balances (deficits)	$ 8,836,009	$ (980,770)	$ 12,060,720	$ 19,915,959
Total liabilities and fund balances (deficits)	$ 11,161,482	$ 1,706,712	$ 16,983,320	$ 29,851,514

The accompanying notes are an integral part of these financial statements.

City of Ukiah, California
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2019

Fund balances of governmental funds		$19,915,959
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds:		
Capital assets	84,606,449	
Accumulated depreciation	(37,841,804)	
		46,764,645
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:		
Compensated absences	(738,758)	
Net pension liability	(35,039,367)	
2017 fire engine lease	(974,079)	
2017 I-Bank financing lease	(3,919,930)	
		(40,672,134)
Amounts for deferred inflows and deferred outflows related to the City's Net Pension Liability are not reported in the funds:		
Deferred outflows - pension related items	7,197,955	
Deferred inflows - pension related items	(820,201)	
		6,377,754
Internal service funds are used by management to charge the costs of certain activities, such as insurance and vehicle maintenance, to individual The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position.	826,463	
		826,463
Accrued interest on long-term debt is not due and payable in the current period and is not reported in the funds.	(66,633)	
		(66,633)
Long-term assets are not available for current use. Amounts are deferred under the modified accrual basis of accounting.	2,909,563	
		2,909,563
Net position of governmental activities		$36,055,617

The accompanying notes are an integral part of these financial statements.

City of Ukiah, California
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2019

	General Fund	Streets Capital Improvements	Total Nonmajor Funds	Total Governmental Funds
REVENUES				
Property tax	$ 2,984,192	$ -	$ -	$ 2,984,192
Sales tax	11,974,379	-	-	11,974,379
Franchise fees	1,781,141	-	-	1,781,141
Transient occupancy	1,496,473	-	-	1,496,473
Business license tax	293,706	-	9,898	303,604
Other taxes	462	-	-	462
Charges for service	1,615,737	-	420,340	2,036,077
Licenses and permits	211,113	-	-	211,113
Grants contributions and donations	375,300	-	563,008	938,308
Intergovernmental	142,885	-	1,010,603	1,153,488
Fines penalties and forfeitures	33,588	-	-	33,588
Facility rental	73,362	-	533,658	607,020
Interest, rent, and concessions	91,154	-	152,840	243,994
Miscellaneous	262,009	-	174,352	436,361
Total revenues	21,335,501	-	2,864,699	24,200,200
EXPENDITURES				
Current:				
General government	45,889	-	122,130	168,019
Public safety	11,768,069	-	343,489	12,111,558
Housing and community development	1,107,911	-	999,516	2,107,427
Public works	1,518,533	70,410	57,516	1,646,459
Parks, buildings, and grounds	26	-	-	26
Recreation and culture	2,753,995	-	685,601	3,439,596
Economic development and redevelopment	178,493	-	120,904	299,397
Debt service:				
Interest	142,679	-	-	142,679
Principal	80,070	-	-	80,070
Capital lease principal	101,727	-	-	101,727
Capital lease interest	26,232	-	-	26,232
Capital outlay:				
General government	5,369	-	-	5,369
Public safety	266,449	-	-	266,449
Housing and community development	55,870	-	100,000	155,870
Public works	1,503,788	3,202,222	875,071	5,581,081
Recreation and culture	321,471	-	43,564	365,035
Total expenditures	19,876,571	3,272,632	3,347,791	26,496,994
Excess (deficiency) of revenues over expenditures	1,458,930	(3,272,632)	(483,092)	(2,296,794)
OTHER FINANCING SOURCES (USES)				
Transfers in	166,699	2,291,862	5,354,961	7,813,522
Transfers out	(2,959,541)	-	(5,278,762)	(8,238,303)
Total other financing sources (uses)	(2,792,842)	2,291,862	76,199	(424,781)
EXTRAORDINARY ITEM				
Reinstatement of loan from former Ukiah Redevelopment Agency	6,000,000	-	-	6,000,000
Total extraordinary items	6,000,000	-	-	6,000,000
Net change in fund balances	4,666,088	(980,770)	(406,893)	3,278,425
Fund balances - beginning	4,169,921	-	12,467,613	16,637,534
Fund balances - ending	$ 8,836,009	$ (980,770)	$ 12,060,720	$ 19,915,959

The accompanying notes are an integral part of these financial statements.

City of Ukiah, California

Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities

Year Ended June 30, 2019

Net change in fund balances - total governmental funds		$	3,278,425
Amounts reported for governmental activities in the statement of net position are different because:			
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of these assets is allocated over their estimated useful lives as depreciation expense.			
Capital outlay	5,503,342		
Depreciation expense	(1,690,554)		
			3,812,788
The amounts below included in the Statement of Activities do not provide (require) the use of current financial resources and, therefore, are not reported as revenues or expenditures in governmental funds (net change):			
Net pension liability	(976,832)		
Compensated absences	(277,770)		
			(1,254,602)
Amounts for deferred inflows and deferred outflows related to the City's Net Pension Liability are not reported in the funds. This is the net change in deferred inflows and deferred outflows related to the net pension liability:			
Deferred outflows: pension-related items	(1,119,639)		
Deferred inflows: pension-related items	18,031		
			(1,101,608)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmnetal funds. Neither transaction, however, has any effect on net position. Also, government funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities. The effect of these differences are as follows:			
Principal paid on loans and capital leases	181,797		
			181,797
Some revenues reported in the Statement of Activities are not considered available to finance current expenditures and, therefore, are not reported as revenues in the governmental funds.			1,531,630
Accrued interest for long-term debt. This is the net change in accrued interest for the current period.			(7,156)
Internal service funds are used by management to charge the costs of certain activities, such as insurance and vehicle maintenance, to individual funds. The net revenue (expense) of the internal services funds is reported with governmental activities.			123,396
Change in net position of governmental activities		$	6,564,670

The accompanying notes are an integral part of these financial statements.

Proprietary Funds

Proprietary funds account for City operations financed and operated in a manner like a private business enterprise. The intent of the City is that the cost of providing goods and services be financed primarily through user charges.

The City maintains four primary enterprise funds: electric, water, sewer, and landfill.

Landfill
This is the fund used to account for activities related to the closure, post-closure, and corrective action plan of the City of Ukiah landfill.

Electric Enterprise Fund
The Electric Utility provides electrical services to the citizens of Ukiah, including 24-hour, 365-day response to emergency service calls for customer power problems, and outages. Additionally, the enterprise is responsible for making high voltage power lines safe for Fire & Police personnel at structure fires, automobile accidents and to make other situations where electric lines are near emergency crews.

Water Enterprise Fund
Chapter 13.04 of the Ukiah Municipal Code provides the authority for City to operate water system. Revenues (fees and charges) are collected to pay for service (water) received.

Sewer Enterprise Fund
Chapter 13.20 of the Ukiah Municipal Code provides the authority for the City to operate sewer system. Revenues (fees and charges) are collected to pay for availability of collection, transportation, treatment, and disposal system. In addition, grazing lease payments, LACOSAN payments for flows, tax revenues, FEMA storm damage reimbursement, OES storm damage reimbursement, and insurance rebates have been credited to this fund.

The City also employs the use of internal service funds.

Internal Service Funds
Established to account for the costs of activities primarily serving multiple department and funds. Such funds may also provide services to external users, such as other governmental entities.

City of Ukiah, California
Statement of Net Position
Proprietary Funds
June 30, 2019

	Business-type Activities						Governmental Activities
	Landfill	Electric	Water	Wastewater	Total Nonmajor Funds	Total Enterprise Funds	Internal Service Funds
ASSETS							
Current assets:							
Cash and investments	$ 6,900,046	$ 5,797,966	$ 2,097,462	$ 6,431,783	$ 403,555	$ 21,630,812	$ 2,569,923
Investment in NCPA Reserves	-	7,214,056	-	-	-	7,214,056	-
Restricted cash and investments	-	-	-	4,894,019	-	4,894,019	-
Accounts receivable	99,721	3,056,643	1,751,081	1,004,616	106,064	6,018,125	67,901
Interest receivable	13,918	4,980	41,895	17,175	550	78,518	2,197
Grants and subventions receivable	-	-	2,401,893	-	30,153	2,432,046	-
Inventories and prepaids	-	1,275,049	89,408	21,828	-	1,386,285	-
Due from other funds	-	133	-	-	-	133	-
Total current assets	7,013,685	17,348,827	6,381,739	12,369,421	540,322	43,653,994	2,640,021
Noncurrent assets:							
Notes receivable	-	-	-	-	32,500	32,500	-
Advances to other funds	2,207,104	186,270	-	-	783,636	3,177,010	745,000
Due from other agencies	-	-	-	9,513,770	-	9,513,770	-
Intangible assets	-	-	90,000	-	-	90,000	-
Land	699,654	1,963,436	1,704,086	670,431	1,793,862	6,831,469	-
Construction in progress	2,208	496,499	26,863,618	344,509	86,769	27,793,603	16,100
Infrastructure and network	-	21,312,643	17,303,536	87,344,259	2,504,298	128,464,736	-
Buildings and improvements	26,700	26,270,860	22,271,536	10,328,621	4,542,795	63,440,512	327,113
Machinery equipment and vehicles	535,586	6,154,578	3,339,106	3,962,116	805,043	14,796,429	1,046,751
Less accumulated depreciation	(419,599)	(29,653,644)	(12,800,868)	(24,746,947)	(4,558,251)	(72,179,309)	(766,711)
Total noncurrent assets	3,051,653	26,730,642	58,771,014	87,416,759	5,990,652	181,960,720	1,368,253
Total assets	10,065,338	44,079,469	65,152,753	99,786,180	6,530,974	225,614,714	4,008,274
DEFERRED OUTFLOWS OF RESOURCES							
Deferred outflow of resources related to pension	72,440	973,179	525,953	588,803	254,377	2,414,752	-
Total deferred outflows of resources	72,440	973,179	525,953	588,803	254,377	2,414,752	-
Total assets and deferred outflows of resources	$ 10,137,778	$ 45,052,648	$ 65,678,706	$ 100,374,983	$ 6,785,351	$ 228,029,466	$ 4,008,274
LIABILITIES							
Current liabilities:							
Accounts payable	879	196,781	3,483,344	267,740	176,621	4,125,365	207,865
Accrued payroll liabilities	15,791	104,546	68,500	65,162	30,869	284,868	127,281
Due to other funds	-	-	-	-	133	133	-
Deposits payable	-	-	-	-	6,324	6,324	-
Compensated absences - current	1,688	17,726	8,709	8,935	4,359	41,417	-
Long-term obligations - current	-	-	1,181,685	3,280,000	10,175	4,471,860	248,927
Interest payable	-	-	138,713	880,221	1,575	1,020,509	3,107
Total current liabilities	18,358	319,053	4,880,951	4,502,058	230,056	9,950,476	587,180
Noncurrent liabilities:							
Claims payable	-	-	-	-	-	-	722,693
Advance from other funds	-	-	1,528,636	-	1,116,470	2,645,106	-
Capital leases	-	-	-	-	-	-	115,200
Installment obligations	-	-	25,121,485	54,360,000	169,999	79,651,484	-
Settlement liability	-	-	-	3,000,000	-	3,000,000	-
Landfill closure/post-closure	16,236,314	-	-	-	-	16,236,314	-
Net pension liability	440,227	5,913,920	3,196,171	3,578,103	1,545,821	14,674,242	-
Compensated absences	15,194	159,534	78,378	80,413	34,161	367,680	199,772
Total noncurrent liabilities	16,691,735	6,073,454	29,924,670	61,018,516	2,866,451	116,574,826	1,037,665
Total liabilities	16,710,093	6,392,507	34,805,621	65,520,574	3,096,507	126,525,302	1,624,845
DEFERRED INFLOWS OF RESOURCES							
Deferred inflow of resources related to pension	11,080	148,851	80,446	90,061	38,908	369,346	-
Total deferred inflows of resources	11,080	148,851	80,446	90,061	38,908	369,346	-
Total liabilities and deferred inflows of resources	16,721,173	6,541,358	34,886,067	65,610,635	3,135,415	126,894,648	1,624,845
NET POSITION							
Net investment in capital assets	844,549	26,544,372	32,467,844	21,262,989	4,994,342	86,114,096	452,195
Restricted for:							
NCPA Projects	-	123,367	-	-	-	123,367	-
Unrestricted	(7,427,944)	11,843,551	(1,675,205)	13,501,359	(1,344,406)	14,897,355	1,931,234
Total net position	$ (6,583,395)	$ 38,511,290	$ 30,792,639	$ 34,764,348	$ 3,649,936	101,134,818	$ 2,383,429
Difference between business-type adjustments to assets and liabilities						1,556,958	
Net position of business-type activities						$ 102,691,776	

City of Ukiah, California

Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Funds
June 30, 2019

	Business-type Activities						Governmental Activities
	Landfill	Electric	Water	Wastewater	Total Nonmajor Funds	Total Enterprise Funds	Internal Service Funds
OPERATING REVENUES							
Charges for service	$ 638,408	$ 16,100,036	$ 6,481,921	$ 7,477,802	$ 257,474	$ 30,955,641	$ 7,596,873
Licenses and permits	-	-	-	-	42,586	42,586	-
Grants contributions and donations	-	744	-	-	-	744	-
Intergovernmental	-	209,070	-	-	-	209,070	-
Cap and trade	-	579,619	-	-	-	579,619	-
Fines penalties and forfeitures	-	-	-	-	48,082	48,082	-
Facility rental	8,203	-	-	-	772,349	780,552	-
Fuel sales	-	-	-	-	1,132,122	1,132,122	-
Connection fees	-	-	-	328,490	-	328,490	-
Miscellaneous	-	93,456	20,458	208,117	3,563	325,594	51,049
Total operating revenues	646,611	16,982,925	6,502,379	8,014,409	2,256,176	34,402,500	7,647,922
OPERATING EXPENSES							
General and administrative	159,740	1,887,135	726,425	1,089,129	238,074	4,100,503	740,678
Maintenance and operations	1,961,011	14,348,595	1,955,570	5,197,396	1,058,099	24,520,671	6,823,866
Fuel	-	-	-	-	780,184	780,184	-
Depreciation	13,271	1,194,123	845,799	2,035,375	160,005	4,248,573	106,559
Total operating expenses	2,134,022	17,429,853	3,527,794	8,321,900	2,236,362	33,649,931	7,671,103
Operating income (loss)	(1,487,411)	(446,928)	2,974,585	(307,491)	19,814	752,569	(23,181)
NONOPERATING REVENUES (EXPENSES)							
Property tax	-	-	-	-	17,121	17,121	-
Interest, rent, and concessions	155,731	202,498	515,858	158,548	11,756	1,044,391	22,917
Interest expense and fiscal charges	-	(12)	(392,332)	(2,665,255)	(4,344)	(3,061,943)	(3,932)
Use of money and property	-	-	-	-	90,779	90,779	-
Sale of property	-	25,751	-	-	6,000	31,751	-
Total nonoperating revenues (expenses)	155,731	228,237	123,526	(2,506,707)	121,312	(1,877,901)	18,985
Income (loss) before contributions and transfers	(1,331,680)	(218,691)	3,098,111	(2,814,198)	141,126	(1,125,332)	(4,196)
Capital contributions	-	-	9,973,013	2,522,612	59,087	12,554,712	-
Transfers in	410,781	-	96,807	-	-	507,588	14,000
Transfers out	-	-	-	(96,807)	-	(96,807)	-
Change in net position	(920,899)	(218,691)	13,167,931	(388,393)	200,213	11,840,161	9,804
Total net position - beginning	(5,662,496)	38,729,981	17,624,708	35,152,741	3,449,723	89,294,657	2,373,625
Total net position - ending	$ (6,583,395)	$ 38,511,290	$ 30,792,639	$ 34,764,348	$ 3,649,936	101,134,818	$ 2,383,429

Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds	(113,596)
Changes in net position of business-type activities	$ 11,726,565

The accompanying notes are an integral part of these financial statements.

City of Ukiah, California
Statement of Cash Flows
Proprietary Funds
Year Ended June 30, 2019

	Business-type Activities - Enterprise Funds						Governmental Activities
	Landfill	Electric	Water	Wastewater	Total Nonmajor Enterprises Funds	Total Enterprise Funds	Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES							
Cash receipts from customers	$ 643,298	$ 16,442,035	$ 5,996,351	$ 7,869,041	$ 2,249,496	$ 33,200,221	$ 534,019
Receipts from interfund services provided	-	-	-	-	-	-	7,094,588
Payments to employees	(301,956)	(3,083,682)	(1,708,242)	(1,684,811)	(739,693)	(7,518,384)	(3,556,560)
Payments to suppliers	(220,005)	(11,163,922)	(391,360)	(3,239,009)	(1,482,584)	(16,496,880)	(3,232,568)
Payments for interfund services used	(159,741)	(1,887,135)	(729,357)	(1,089,129)	(237,960)	(4,103,322)	(740,681)
Receipts from other governmental agencies	-	209,070	-	-	-	209,070	-
Payments to other governmental agencies	-	(372,835)	-	-	-	(372,835)	-
Net cash provided (used) by operating activities	(38,404)	143,531	3,167,392	1,856,092	(210,741)	4,917,870	98,798
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES							
Principal payments received on loans receivable	-	-	-	366,173	-	366,173	-
Cash received (paid) to other funds	(1,796,321)	(105,811)	(549)	(100,298)	278,209	(1,724,770)	211,737
Property taxes received	-	-	-	-	18,360	18,360	-
Lawsuit settlement payments	-	-	-	(984,310)	-	(984,310)	-
Net cash provided (used) by noncapital financing activities	(1,796,321)	(105,811)	(549)	(718,435)	296,569	(2,324,547)	211,737
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES							
Capital grants and contributions	-	-	7,571,120	2,522,612	108,430	10,202,162	-
Proceeds from capital loans	-	-	15,204,589	-	(9,947)	15,194,642	-
Interest paid	-	(12)	(424,263)	(2,695,191)	(4,431)	(3,123,897)	(4,922)
Principal paid on capital and related debt	-	-	(500,000)	(2,180,000)	-	(2,680,000)	(54,640)
Acquisition and construction of capital assets	(2,208)	(1,615,120)	(27,313,452)	(1,104,018)	(136,106)	(30,170,904)	(90,615)
Proceeds from sale of property	-	25,751	-	-	6,000	31,751	-
Net cash provided (used) by capital and related financing activities	(2,208)	(1,589,381)	(5,462,006)	(3,456,597)	(36,054)	(10,546,246)	(150,177)
CASH FLOWS FROM INVESTING ACTIVITIES							
Interest received	163,246	215,643	484,584	175,644	11,978	1,051,095	26,710
Net cash provided (used) by investing activities	163,246	215,643	484,584	175,644	11,978	1,051,095	26,710
Net increase (decrease) in cash and cash equivalents	(1,673,687)	(1,336,018)	(1,810,579)	(2,143,296)	61,752	(6,901,828)	187,068
Balances - beginning of year	8,573,733	14,348,040	3,908,041	13,469,099	341,803	40,640,716	2,382,856
Balances - end of the year	$ 6,900,046	$ 13,012,022	$ 2,097,462	$ 11,325,803	$ 403,555	$ 33,738,888	$ 2,569,924
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:							
Operating Income	$ (1,487,412)	$ (446,928)	$ 2,974,585	$ (307,491)	$ 19,814	$ 752,568	$ (23,181)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:							
Depreciation	13,271	1,194,123	845,799	2,035,375	160,005	4,248,573	106,559
Changes in assets and liabilities:							
Decrease (increase) in accounts receivable	(3,313)	(331,820)	(522,393)	(145,367)	(6,049)	(1,008,942)	(19,313)
Decrease (increase) in inventory	-	(241,728)	25,483	(21,828)	-	(238,073)	-
Decrease (increase) in deferred outflows	48,708	320,681	173,475	80,472	174,856	798,192	-
Increase (decrease) in accounts payable	153	29,511	(124,699)	(135,971)	11,036	(219,970)	137,166
Increase (decrease) in accrued salaries and benefits	6,617	14,349	14,011	19,600	3,870	58,447	6,963
Increase (decrease) in compensated absences	7,771	72,854	34,618	41,059	6,889	163,191	83,673
Increase (decrease) in deferrred inflows	(14,559)	(124,970)	(67,575)	(51,580)	(51,910)	(310,594)	-
Increase (decrease) in net pension liability	(145,584)	(342,541)	(185,912)	341,823	(529,252)	(861,466)	-
Increase (decrease) in landfill liability	1,535,944	-	-	-	-	1,535,944	-
Increase (decrease) in claims payable	-	-	-	-	-	-	(193,069)
Net cash provided (used) by operating activities	$ (38,404)	$ 143,531	$ 3,167,392	$ 1,856,092	$ (210,741)	$ 4,917,870	$ 98,798
Noncash investing, capital and financing activities							
Amortization related to long-term debt	$ -	$ -	$ 25,153	$ -	$ -	$ 25,153	$ -
Acquistion of capital assets on account	-	-	3,234,507	-	-	3,234,507	-
Total noncash investing, capital and financing activities	$ -	$ -	$ 3,259,660	$ -	$ -	$ 3,259,660	$ -

The accompanying notes are an integral part of these financial statements.

Fiduciary Funds

These funds account for assets held by the City as an agent for individuals, private organizations, and other governments. The financial activities of these funds are excluded from the Government-wide financial statements but are presented in the separate Fiduciary Fund financial statements.

PRIVATE PURPOSE TRUST FUND

Redevelopment Non-Housing Housing Successor Private Purpose Trust Fund
Resources held for the benefit of the state from the dissolution of the Ukiah Redevelopment Agency's non-housing functions.

CUSTODIAL FUNDS

The City accounts for activities on behalf of external entities, including other governments.

City of Ukiah, California
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2019

	Ukiah Redevelopment Successor Agency Private-Purpose Trust Fund	Custodial Funds
ASSETS		
Cash and investments	$ 3,250,295	$ 4,224,140
Restricted cash and investments	5,921,149	-
Accounts receivable	-	906,951
Taxes receivable	-	75,937
Interest receivable	14,914	11,293
Inventories and prepaids	-	222,114
Land held for resale	3,874,046	-
Total Cash	13,060,404	5,440,435
Total assets	13,060,404	5,440,435
LIABILITIES		
Accounts payable	$ -	$ 464,300
Accrued payroll liabilities	263	21,143
Deposits payable	-	811,800
Interest payable	101,934	-
Due to other agencies	-	91,394
Intergovernmental payable	-	41,905
Due to City of Ukiah	-	168,923
Advances from City of Ukiah	6,000,000	-
Due in more than one year	6,800,000	-
Total liabilities	12,902,197	1,599,465
NET POSITION		
Held for the benefit of the state	158,207	-
Individuals, organizations and other governments	-	3,840,970
Total net position	$ 158,207	$ 3,840,970

The accompanying notes are an integral part of these financial statements.

City of Ukiah, California
Statement of Changes in Fiduciary Net Position
Fiduciary Activities
Year Ended June 30, 2019

	Private-Purpose Trust Funds	Custodial Funds
ADDITIONS		
Contributions:		
Grants contributions and donations	$ -	$ 439,302
Taxes and assessments collected for other governments	-	1,057,253
Service charges collected for other governments	-	5,620,834
Service charges collected for other agencies	-	1,149,513
Miscellaneous	-	8,297
Members	-	592,133
Total contributions	-	8,867,332
Investment earnings:		
Interest, rent, and concessions	-	86,731
Total investment earnings	-	86,731
Net investment earnings	-	86,731
Revenues		
Interest, rent, and concessions	207,738	-
Miscellaneous	10,000	-
Total revenues	217,738	-
Total additions	217,738	8,954,063
DEDUCTIONS		
General and administrative	250,000	240,179
Maintenance and operations	25,066	-
Interest expense and fiscal charges	487,133	76,769
Reinstatement of Successor Agency loan	6,000,000	-
Distributions to other governments	-	801,165
Payments to other agencies for service charges collected	-	477,971
Payments to City for services provided	-	7,990,539
Total deductions	6,762,199	9,586,623
Net increase (decrease) in fiduciary net position	(6,544,461)	(632,560)
Net Position -- beginning of the year	6,702,668	4,473,530
Net Position -- end of the year	$ 158,207	$ 3,840,970

The accompanying notes are an integral part of these financial statements.

This Page Intentionally Left Blank

City of Ukiah, California
Notes to the Basic Financial Statements Index
June 30, 2019

The notes to the financial statements include a summary of significant accounting policies and other notes considered essential to fully disclose and fairly present the transactions and financial position of the City as follows:

Note 1 - Summary of Significant Accounting Policies

The accounting policies of the City conform to accounting principles generally accepted in the United States of America as applied to government agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the City are described below:

A. Defining the reporting entity

The City of Ukiah was incorporated March 8, 1876 under the laws of the State of California. Ukiah operates under a Council-Manager form of government. The City Manager serves as the chief executive for day-to-day operations and long-term planning, including executing the policies and directives of the City Council. Department heads report directly to the City Manager and serve at his or her pleasure. The City provides a range of municipal services to its citizens including public safety (fire and police), public works; planning and building regulation; recreation and parks; airport, golf; and water, sewer, and electric utilities.

The Redevelopment Agency of the City of Ukiah (the Agency) was established by the City as a separate legal entity in accordance with state law. The purpose of the Agency was to encourage new investment and reinvestment within legally designated redevelopment areas in partnership with property owners. The Agency was dissolved on February 1, 2012 by the State Legislature and California Governor, Jerry Brown.

B. Government-wide and Fund Financial Statement

The government-wide financial statements report information on all the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grant and contributors that are restricted to meeting the operational or capital requirements of a function. Taxes, and other items not properly included among program revenues are reported instead as general revenues.

The accounts of the City are organized based on funds. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. Government resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

In the fund financial statement in the report, the various funds are grouped into generic funds within three broad fund types. They are as follows:

Note 1 - Summary of Significant Accounting Policies (Continued)

The City reports two major governmental funds:

The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

The *Streets Capital Improvements Fund* accounts for resources and activities related to streets and rights-of-way improvements, funded primarily with resources derived from Measure Y, a half-cent district transaction and use tax.

The City reports the following major proprietary funds:

The *Electric Fund* accounts for the activities of the City's electric generation and distribution operations.

The *Water Fund* accounts for the activities of the City's water treatment and distribution operations.

The *Sewer Fund* accounts for the activities of the City's sewage collection and treatment operations.

The *Landfill Fund* accounts for the activities of the City's solid waste landfill operations.

Additionally, the City reports the following fund types:

Internal Service Funds - account for garage (vehicle maintenance), stores (purchasing), public safety dispatch, utility billing, workers' compensation and liability insurance services provided to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

Private-Purpose Trust Funds - account for resources legally held in trust for use by other organizations. All resources of the fund, including any earnings on the invested resources, may be used to support the organization's or department's activities. There is no requirement that any portion of these resources be preserved as capital.

Custodial Funds - used by the City to report resources held by the City in a custodial capacity for the Ukiah Valley Sanitation District, Ukiah Waste Solutions, and Russian River Watershed. These funds are used to record receipt, temporary investment and remittance of fiduciary resources to individuals, private organizations or other governments.

Note 1 - Summary of Significant Accounting Policies (Continued)

Generally, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the City's proprietary fund functions and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Principal operating revenues of the City's electric, water, wastewater, golf and street lighting funds and the City's internal service funds are charges to customers for sales and services. Principal operating revenues of the City's airport, disposal site and conference center funds include charges to customers for sales and services and rental fees. The parking district fund's principal operating revenues include the sale of parking permits to customers and parking fines. The City also recognizes as operating revenue tap fees intended to recover the cost of connecting new customers to the City's utilities. Operating expenses for the enterprise funds and internal service funds include cost of power purchases, fuels and lubricants, operations, maintenance, utilities, insurance premiums and deductibles, general and administration, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the City or meets the following criteria:

1. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental fund are at least 10 percent of the corresponding total for all funds of that category or type; and,
2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund are at least 5 percent of the corresponding total for all governmental funds combined.

The City reports the following major funds:

- General Fund
- Streets Capital Projects
- Landfill
- Electric
- Water
- Sewer

C. Basis of Accounting and Measurement focus

Basis of accounting refers to when revenue and expenditures (or expenses) are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurements made, regardless of the measurement focus applied.

Note 1 - Summary of Significant Accounting Policies (Continued)

Measurement focus is the determination of (1) which assets and which liabilities are included on a government's balance sheet and where they are reported, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenue is recorded when earned and expenses are recorded when liabilities are incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are received. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

In the fund financial statements, all governmental funds are accounted for using the modified accrual basis of accounting. Revenue is recognized when they become both measurable and available to finance the expenditures of the current period (susceptible to accrual). For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current period. Major revenue sources susceptible to accrual include substantially all property taxes, taxpayer-assessed taxes (such as sales and use, utility users, business license, transient occupancy, franchise fees and gas taxes), interest, special assessments levied, state and federal grants and charges for current services. Revenue from licenses, permits, fines and forfeits are recorded as received. Expenditures are recorded when the related fund liability is incurred.

Fiduciary fund revenue and expenditures (as appropriate) are recognized on the basis consistent with the fund's accounting measurement objective.

All governmental funds are accounted for using a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they present a summary of sources and uses of "available spendable resources" during a period.

The government-wide financial statements, as well as the proprietary funds financial statements, are accounted for on a flow of economic resources measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Proprietary fund operating statements present increases (revenues) in net total assets.

D. Use of Estimates

Financial statement preparation, in conformity with accounting principles generally accepted in the United States of America, requires the use of estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Note 1 - Summary of Significant Accounting Policies (Continued)

E. Cash and Investments

For purposes of the statement of cash flows the City's cash and cash equivalents are cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

The City pools cash and investments from all funds for the purpose of increasing income through investment activities. Highly liquid money market investments with maturities of one year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value in accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*. Market value is used as fair value for those securities for which market quotations are readily available.

F. Receivable and Payables

Balances representing lending/borrowing transactions between funds outstanding at the end of the fiscal year are reported as either "due to/due from other funds" (amounts due within one year), "advances to/from other funds" (non-current portions of interfund lending/borrowing transactions), or "loans to/from other funds" (long-term lending/borrowing transactions as evidenced by loan agreements). Advances and loans to other funds are offset by a fund balance reserve in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

Property, sales, use, and utility user taxes related to the current fiscal year are accrued as revenue and accounts receivable and considered available if received within 60 days of year end. Federal and state grants are considered receivable and accrued as revenue when reimbursable costs are incurred under the accrual basis of accounting in the government-wide statement of net position. The amount recognized as revenue under the modified accrual basis of accounting is limited to the amount that is deemed measurable and available. The City considers these taxes available if they are received during the period when settlement of prior fiscal year accounts payable and payroll charges normally occurs.

Grants, entitlements or shared revenue is recorded as receivables and revenue in the general, special revenue and capital project funds when they are received or susceptible to accrual. Notes receivables represent individual loans, secured by property liens in favor of the City and the Redevelopment Successor Agency, made through various sources, including the Community Development Block Grant (CDBG) and federal HOME housing programs. When repaid, these amounts are designated for purposes allowed under the reuse guidelines.

G. Allowance for Doubtful Accounts

Management has elected to record bad debts using the allowance method.

H. Prepaid Items and Inventory

All inventories are valued at cost using the first-in/first-out (FIFO) method. An annual charge is made to various City funds to assist in the financing of warehouse operations in addition to being billed as inventory is issued. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Note 1 - Summary of Significant Accounting Policies (Continued)

I. Capital Assets

Government-Wide Statements

Public domain (infrastructure) capital assets include roads, bridges, curbs and gutters, streets, sidewalks, drainage systems, and lighting systems. The accounting treatment of property, plant and equipment (capital assets) depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements. Prior to July 1, 2003, governmental funds' infrastructure assets were not capitalized, since then these assets have been valued at estimated historical cost.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The City capitalizes assets with an original cost greater than $10,000 and with a useful lifespan longer than two years. No depreciation is recorded in the year of acquisition or in the year of disposition.

The range of estimated useful lives by type of asset is as follows:

Buildings and improvements	30 – 60 years
Roadway improvements	50 years
Sidewalks, curbs and gutters	50 years
Storm drain pipes/structures	50 years
Traffic signal devices	5 – 40 years
Landscaping	30 years
Signage	25 years
Leasehold improvements	5 years
Machinery and equipment	5 – 20 years
Vehicles	5 – 10 years

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same way as in the government-wide statements.

J. Compensated Absences

Compensated absences represent the vested portion of accumulated vacation and sick leave. In governmental funds, the cost of vacation and sick leave benefits is recognized when payments are made to employees. Upon separation, 100 of accrued vacation and accrued comp time is paid and in proprietary funds, a long-term liability for such benefits has been recorded.

K. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents consumption of net position that applies to future period(s) and so will not be recognized as an outflow of resources (expense) until then. The City currently has one item that qualifies for reporting in this category, the result of the City's implementation of GASB Statement No. 68, Accounting and Financial Reporting for Pensions. See Note 11 – Public Employee Retirement Plan for more information.

Note 1 - Summary of Significant Accounting Policies (Continued)

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has one item, which arises only under the modified accrual basis of accounting, and another, which is a result of the City's implementation of GASB Statement No. 68, Accounting and Financial Reporting for Pensions, which qualify for reporting in this category. Under the modified accrual basis of accounting, the item, unavailable revenue, is reported in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes, special assessments, grant receivables, and other miscellaneous receivables. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

L. Net Position Flow Assumptions

Sometimes the City will fund outlays for a particular purpose from both restricted (e.g. restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the statement of net position, a flow assumption must be made about the order in which the resources are applied.

It is the City's policy to consider restricted net position to have been depleted before unrestricted net position.

M. Long-term Liabilities

In both the governmental-wide financial statements and proprietary fund financial statements, long-term debt and other long-term liabilities are reported as liabilities in the applicable statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bond.

In the fund financial statements, governmental fund types recognized bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources.

N. Equity Classification

Government-Wide Statements

Equity is classified as net position and is displayed in three components:

Net investment in capital assets – consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position – consists of net position with constraints placed on the use by external groups such as creditors, grantors, contributors, or by laws or regulations of other governments or law through constitutional provisions or enabling legislation.

Unrestricted net position – all other net position that do not meet the definition of "restricted" or "net investment in capital assets debt."

Fund Financial Statements

Governmental fund equity is classified as fund balance. Fund balance is classified as nonspendable, restricted, committed, assigned or unassigned. Proprietary fund equity is classified the same as in the government-wide statements. The classifications for governmental funds are defined as follows for the City:

Nonspendable Fund Balance –

- Assets that will never convert to cash (prepaid items, inventory).
- Assets that will not convert to cash soon enough to affect the current period (long-term notes or loans receivable). These are not in spendable form.
- Resources that must be maintained intact pursuant to legal or contractual requirements (the principal of an endowment).

Restricted Fund Balance –

- Resources that are subject to externally enforceable legal restrictions imposed by parties altogether outside the government (Creditors, Grantors, Contributors and Other Governments).
- Resources that are subject to limitations imposed by law through constitutional provisions or enabling legislation (Gas Tax).

Committed Fund Balance –

- Self-imposed limitations set in place prior to the end of the period. (Encumbrances, economic contingencies and uncertainties).
- Limitation at the highest level of decision-making (Council) that requires formal action at the same level to remove, done typically through resolution during the budget process.

Assigned Fund Balance –

- Amounts in excess of nonspendable, restricted, and committed fund balance in funds other than the General Fund are reported as assigned fund balance and are done so by the City Council.

Unassigned Fund Balance –

- Residual net resources
- Total fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance (surplus).
- Excess of nonspendable, restricted, and committed fund balance over total fund balance (deficit).

The General Fund is the only fund that reports a positive unassigned fund balance. In other governmental funds it is not appropriate to report a positive unassigned fund balance amount. However, in governmental funds other than the General Fund, if expenditures incurred for specific purposes exceed the amounts that are restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in that fund.

It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Note 1 - Summary of Significant Accounting Policies (Continued)

An additional safeguard to the City's fiscal sustainability lies in the General Fund's strategic reserve. The Council created this reserve in FY 2013 at 25 percent of operating expenditures for the year. The reserve is to be used to ensure adequate resources are available to manage cash flow and economic uncertainties, minimizing the impact to our employees and the Ukiah citizenry to the greatest extent possible.

O. Property Taxes

Property taxes in the State of California are administered for all local agencies at the county level and consist of secured, unsecured and utility tax rolls. The following is a summary of major policies and practices relating to property taxes:

Property Valuations are established by the Mendocino County Assessor for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under the provision of Article XIII-A of the State Constitution (Proposition 13, adopted by the voters on June 6, 1978), properties are assessed at 100 percent of full value. From this base assessment, subsequent annual increases in valuation are limited to a maximum of two percent. However, an increase to full value is allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations and is subject to annual reappraisal.

Tax Levies are limited to one percent of full assessed value which results in a tax rate of one percent assessed valuation under the provisions of Proposition 13. Tax rates for voter-approved indebtedness are excluded from this limitation.

Tax Levy Dates are attached annually on January 1, preceding the fiscal year for which the taxes are levied. The fiscal year begins July 1 and ends June 30 of the following year. Taxes are levied on both real and unsecured personal property as it exists at that time. Liens against real estate, as well as the tax on personal property are not relieved by subsequent renewal or change in ownership.

Tax Collections are the responsibility of the Mendocino County Treasurer-Tax Collector. Taxes and assessments on secured and utility rolls, which constitute a lien against the property, may be paid in two installments.

The First is due on November 1 of the fiscal year and is delinquent if not paid by December 10;
The second is due on March 1 of the fiscal year and is delinquent if not paid by April 10.

Unsecured personal property taxes do not constitute a lien against property unless the taxes become delinquent. Payments must be made in one installment, which is delinquent if not paid by August 31 of the fiscal year. Significant penalties are imposed by the county for late payments. The City has elected to receive the City's portion of the property taxes from the county under the county Teeter Bill program. Under this program, the City receives 100 percent of the City's share of the levied property taxes in periodic payments with the county assuming the responsibility for the delinquencies.

Property Tax Administration Fees – the state of California FY 90-91 Budget Act authorized counties to collect an administrative fee for collection and distribution of property taxes.

Note 1 - Summary of Significant Accounting Policies (Continued)

Tax Levy Apportionments – due to the nature of the City-wide maximum levy, it is not possible to identify general-purpose tax rates for specific entities. Under State legislation adopted subsequent to the passage of Proposition 13, apportionments to local agencies are made by the county's auditor-controller based primarily on the ratio that each agency represented of the total City-wide levy for the three fiscal years prior to fiscal year 1979.

P. Interfund Transfers

Resources are reallocated between funds by reporting them as interfund transfers. For the purposes of the Statement of Activities, all interfund transfers between individual governmental funds have been eliminated.

Q. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Ukiah can be found in the following notes and with the City's pension administrator, CalPERS. California Public Employees' Retirement System (CaIPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CaIPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

R. New or Closed Funds

The City opened the following new funds in this reporting year:

- Streets Capital Improvements
- Advanced Planning Activities

S. Extraordinary Items

An extraordinary item is one that is both unusual in nature and infrequent in occurrence. For the year ended June 30, 2019 management recorded an amount of $6.0 million to be received by the City from the Ukiah Redevelopment Successor Agency (SA) as payment of a loan from the City to the former Ukiah Redevelopment Agency (URDA) for the Redwood Business Park right-of-way improvement project, which the City completed in 2019. The recognition of the receivable followed a California appellate court decision overruling a California Department of Finance determination that a 2011 agreement between the City and URDA was not an enforceable obligation under the California Redevelopment Dissolution Act and, as such, the commensurate loan between the two agencies was not enforceable or the responsibility of the SA to repay. Repayment of the loan will commence at the first property tax remittance in January 2020. The amortization period of the loan is unknown to the City; however, the City believes it likely will mature within five years.

Note 2 - Stewardship, Compliance, and Accountability

The following major and non-major funds had deficit fund balances as of June 30, 2019,

Deficit Fund Equity

Major and Non-major Governmental Funds

Fund Name		Deficit Amount	Discussion/Explanation
Streets Capital Improvement Fund	$	(980,770)	Deficit amount is the result of capital projected funded by a specific general revenue source (Measure Y) and will be eliminated with revenues received in 2020.
Museum Grant		(14,281)	Deficit amount is the result of capital projected funded by a specific grant revenues and will be eliminated in 2020 with other revenues from operation of the Museum.
ARRC		(44,467)	Deficit amount is the result of prior capital projects and operational deficiencies. The deficit is being eliminated with future revenues generated by ARRC operations.
Downtown Business Improvement		(4,656)	Deficit amount is the result of an advanced payment to the Ukiah Main Street Program and will be eliminated with revenues in 2020.
1998 STIP Augmentation		(112,000)	Deficit amount is the result of capital projected funded by a specific revenue sources and will be eliminated when unavailable revenues are recognized as revenues in the future.
SB325 Reimbursement		(115,472)	Deficit amount is the result of capital projected funded by a specific revenue sources and will be eliminated when unavailable revenues are recognized as revenues in the future.
S.T.P.		(803,801)	Deficit amount is the result of capital projected funded by a specific revenue sources and will be eliminated when unavailable revenues are recognized as revenues in the future.
Trans-Traffic Congest Relief		(478,639)	Deficit amount is the result of capital projected funded by a specific revenue sources and will be eliminated with future traffic congestion relief funds.
Museum		(5,118)	Deficit will be eliminated in 2020 by general fund resources.
Swimming Pool		(136,187)	Deficit amount is the result of capital projected funded by a specific revenue sources and will be eliminated with future revenues dedicated for pool activities.
Riverside Park		(7,086)	Deficit amount is the result of capital projected funded by a specific revenue sources and will be eliminated when unavailable revenues are recognized as revenues in the future.
Rail Trail		(98,958)	Deficit amount is the result of capital projected funded by a specific revenue sources and will be eliminated when unavailable revenues are recognized as revenues in the future.

Note 3 - Cash and Investments

The City follows the practice of pooling cash and investments of all funds except for the restricted funds required to be held by outside custodians, fiscal agents or trustees under the provisions of bond indentures. Cash and investments as of June 30, 2019 are classified in the accompanying financial statements as follows:

Cash and Investments

	Total
Cash equivalents and investments	
Pooled cash and investments, at fair value	
Cash in bank	$ 7,359,366
Cash in investment portfolio, excluding LAIF	25,104,756
Cash with LAIF	3,735,710
Total pooled investment balances	28,840,466
Non pooled cash and investments, at fair value	
Petty cash	3,651
Total non pooled cash, at fair value	3,651
Cash with fiscal agent	15,064,653
Total non pooled investments, at fair value	15,064,653
Total cash equivalents and investments	$ 51,268,136

Investment Portfolio Analysis

PAR		%of Portfolio	Permitted by Policy	In compliance with investment policy	Maturities (in years) <1	1 to 2	>2	
$6,170,000	US treasury obligations	21.55%	100%	Yes	$ -	$ -	$6,233,464	$ 6,233,464
	Federal agency:							
1,290,000	Government sponsored enterprise	4.51%	100%	Yes	-	-	1,318,990	1,318,990
931,753	Collateral mortgage obligation	3.25%	100%	Yes	941	-	937,706	938,647
425,000	Municipal obligations	1.48%	100%	Yes	-	431,634	-	431,634
1,345,000	Supra-National agency	4.70%	30%	Yes	-	1,012,722	341,191	1,353,913
5,935,000	Corporate notes	20.73%	30%	Yes	1,214,843	2,545,653	2,224,604	5,985,100
4,420,000	Negotiable certificates of deposit	15.44%	30%	Yes	1,773,249	2,418,945	252,526	4,444,720
4,362,623	Asset-backed securities	15.24%	20%	Yes	-	188,314	4,199,052	4,387,366
3,735,711	Local agency investment fund	13.05%	$65M	Yes	3,735,711	-	-	3,735,711
10,921	Money market	0.04%	20%	Yes	10,921	-	-	10,921
	Total pooled investments	100.00%			$ 6,735,665	$ 6,597,268	$ 15,507,533	$28,840,466
1,250,331	Local agency investment fund	8.30%	$65M	Yes	$ 1,250,331	$ -	$ -	$ 1,250,331
13,212,545	Money market	87.71%	20%	Yes	13,212,545	-	-	13,212,545
601,777	Municipal obligations-County of Mendocino	3.99%	100%	Yes	601,777			601,777
	Total non-pooled investments	100.00%			$ 15,064,653	$ -	$ -	$ 15,064,653

Note 3 - Cash and Investments (continued)

Collateral and Categorization Requirements

At the fiscal year end, the City's carrying amount of demand deposits was $7,359,366 and the bank account balance was $9,633,999. The difference of $ 2,274,633 represented outstanding checks and deposits in transit. All deposits not insured by Federal Depository Insurance Corporation (FDIC) would be covered by collateralized securities in accordance with California Government Code Section 53600-53609.

Investment Policy

The table below identifies the investment types that are authorized under provisions of the City's investment policy adopted August 16, 2005 (subsequently updated July 5, 2017), and in accordance with Section 53601 of the California Government Code. The table also identifies certain provisions of the investment policy that address interest rate risk, credit risk, and concentration of credit risk. The City's investment policy also limits the weighted average of the City's investment portfolio to 2.5 years and except for obligations of the U.S. government and its agencies, no more than 10 percent of the portfolio may be invested in the securities of any single issuer.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
City of Ukiah Bonds	5 Years	None	10%
U.S. treasury obligations	5 Years	Unlimited	None
State of California obligations	5 Years	None	10%
Non-California state obligations	5 Years	None	10%
Local agency obligations	5 Years	None	10%
Federal agency or government sponsored enterprise obligations	5 Years	None	10%
Bankers' acceptances	180 Days	40%	5%
U.S. Commercial paper (highest rating)	270 Days	25%	5%
Negotiable certificates of deposit	5 Years	30%	5%
Repurchase agreements (1)	365 Days	None	10%
Reverse repurchase agreements (2)	92 Days	20%	10%
Medium-term notes-corporate or depository institutions (3)	5 Years	30%	5%
Money market funds (highest rating)	n/a	20%	10%
Local Agency Investment Fund (LAIF)	N/A	$65m	$65m
Time deposits	5 Years	25%	10%
Mortgage-backed and Asset-backed Securities (rated "AA" or better)	5 Years	20%	10%

(1) Market value of collateral shall be valued at 102 percent and monitored daily.
(2) Requires prior City Council approval.
(3) Five years or less.

Note 3 - Cash and Investments (continued)

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City of Ukiah manages its exposure to interest rate risk is by investing in the State of California's Local Agency Investment Fund (LAIF), whose underlying securities have staggered maturities and are generally due on demand, which provides cash flow and liquidity needed for operations.

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by nationally recognized statistical rating organization. The City's investment policy limits credit risk by requiring compliance with the California Government Code for investment of public funds, as described in detail above.

Concentration of Credit Risk

Except for securities of the U.S. Government and its agencies, the investment policy of the City limits the amount that can be invested in any one issuer to no more than 10 percent of the total portfolio. As of June 30, 2019, holdings in any one issuer did not exceed 5 percent of the total portfolio.

Custodial Credit Risk

The credit risk for deposits is the risk that, in the event of failure of a depository financial institution, a government will not be able recover its deposits or will not be able to recover collateral securities that are in the possession on an outside party. The California government code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits:

The California government code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must be equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits.

At June 30, 2019, the City had $8,909,608 in financial institutions that were not covered by the FDIC but were covered by collateralized securities of the financial institutions where the deposits were maintained.
The credit risk for *investments* is the risk that, in the event of the failure of counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of another party. The California government code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities using mutual funds or government investment pools (such as LAIF).

Note 3 - Cash and Investments (continued)

Credit Risk Schedule

Investment Type	Total Investment	Minimum Legal Rating	Rating as of Fiscal Year End AAA	AA+-BBB+	Unrated
US Treasury obligations	$ 6,233,465	N/A	$ -	$ 6,233,465	$ -
Federal agency/GSE	1,318,990	N/A	-	1,318,990	-
Federal agency/CMO	938,647	N/A	-	938,647	-
Municipal obligations	431,634	N/A		431,634	
Supra-National agency	1,353,913	N/A	1,353,913	-	-
Corporate notes	5,985,100	N/A	-	5,985,100	-
Negotiable certificates of deposit	4,444,720	N/A	-	4,444,720	-
Asset-backed securities	4,387,366	N/A	4,387,366	-	-
LAIF	3,735,711	N/A	-	-	3,735,711
Money market	10,921	N/A	10,921	-	-
County of Mendocino treasury	601,777	N/A			601,777
Held by fiscal agent:					
LAIF	1,250,330	N/A			1,250,330
Money market	13,212,545	N/A	12,849,754	-	362,791
Total	$ 43,905,119		$ 18,601,954	$ 19,352,556	$ 5,950,609

Fair Value

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are other than quoted process included in Level 1 and are valued using a matrix pricing model using either directly or indirectly observable inputs; Level 3 inputs are significant unobservable inputs.

Fair Value Schedule

Investment Type	Total Investment	Investments Not Measured at Fair Value	Level 1	Level 2
US Treasury obligations	$ 6,233,465	$ -	$ -	$ 6,233,465
Federal agency/GSE	1,318,990	-	-	1,318,990
Federal agency/CMO	938,647	-	-	938,647
Municipal obligations	431,634	-	-	431,634
Supra-National agency	1,353,913	-	-	1,353,913
Corporate notes	5,985,100	-	-	5,985,100
Negotiable certificates of deposit	4,444,720	-	-	4,444,720
Asset-backed securities	4,387,366	-	-	4,387,366
LAIF	3,735,711	3,735,711	-	-
Money market	10,921	10,921	-	-
Municipal obligations-County of Mendocino	601,777	601,777		
Held by fiscal agent:				
LAIF	1,250,330	1,250,330	-	-
Money market	13,212,545	13,212,545	-	-
Total	$ 43,905,119	$ 18,811,284	$ -	$ 25,093,835

Note 3 - Cash and Investments (continued)

Participation in an External Investment Pool

The City is a voluntary participant in the California Local Agency Investment Fund (LAIF), which is regulated by California Government Code Section under the oversight of the Local Investment Advisory Board (Board). The Board consists of five members as designated by state statue and is chaired by the State Treasurer who is responsible for the day to day administration of LAIF. The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis, which is different from the fair value of the City's position in the LAIF pool. The State Treasurer determines fair value on its investment portfolio based on market quotations for those securities where market quotations are readily available. As of June 30, 2019, the City's investment in LAIF was $4,986,041. The total amount invested by all public agencies at that date was $24.58 billion. LAIF is part of the California Pooled Money Investment Account (PMIA), which at June 30, 2019 has a balance of $105.7 billion. Financial Statements of LAIF and PMIA may be obtained from the California Treasurer's web site at www.treasurer.ca.gov.

Note 4 - Accounts Receivable

Accounts receivable consisted of the following at June 30, 2019:

	Receivables	Allowance	Net
Governmental activities			
Interest	$ 41,386	$ -	$ 41,386
Taxes	2,167,476	-	2,167,476
	-	-	-
Grants and subventions	1,921,702	-	1,921,702
Due from other governments	103,091	-	103,091
Accounts receivable:			
Customers	666,535	-	666,535
Total Governmental activities	4,900,190	-	4,900,190
Business-type activities			
Interest	79,851	-	79,851
Grants and subventions	2,432,046	-	2,432,046
Due from other governments	-	-	-
Accounts receivable:			
Customers	6,128,061	109,935	6,018,126
Other	-	-	-
Total Business-type activities	8,639,958	109,935	8,530,023

Amounts do not indicate a significant concentration (greater than 25 percent of the total receivable balance) with any single individual, business or agency.

Note 5 – Notes and Loans Receivables

Through the City's various housing rehabilitation funds, first-time homebuyer's funds, and business/economic development loan funds, the City has loaned funds to qualifying individuals and businesses. Interest rates vary depending on the terms of the loan. Interest accrues on the loans that bear interest.

Following a determination letter from the California Department of Finance, dated June 12, 2019, complying with a court order dated June 3, 2019, the City successfully reinstated a loan, in the amount of $6,000,000, between the former Ukiah Redevelopment Agency (now the Ukiah Redevelopment Successor Agency) for certain capital projects completed by the City.

Notes and Loans receivable for the year ended June 30, 2019, consisted of the following:

Notes and Loans Receivable

	Beginning 7/1/2018	Additions	Deletions	Transfers	Ending 6/30/2019
Governmental activities					
General fund	$ 825	$ 6,000,000	$ 609	$ -	$ 6,000,216
Special revenue funds:					
LMIHF Housing Asset Fund	1,764,500	-	294,608	-	1,469,892
CDBG Program Income	435,830	-	-	-	435,830
HOME Program Income	2,926,558	215,989	-	-	3,142,547
Total governmental activities	5,127,713	6,215,989	295,217	-	11,048,485
Business-type activities					
Golf Fund	32,500	-	-	-	32,500
Capacity project receivable from UVSD	9,879,943	-	366,173	-	9,513,770
Total business-type activities	9,912,443	-	366,173	-	9,546,270
Total notes and loans receivable	15,040,156	6,215,989	661,390	-	20,594,755

This area intentionally left blank.

.

Note 5 – Notes and Loans Receivable (continued)

In March 2006, the City entered into a financing agreement with the Ukiah Valley Sanitation District (the "District") related to the City's 2006 Wastewater Revenue Bonds. Under the agreement, the District received an intangible right to a portion of the increased capacity of the City's wastewater treatment plant and is required to pay 65 percent of the portion of the 2006 Wastewater Revenue Bonds related to the Capacity Project to the City in annual principal installments of $67,188 to $787,775 with interest rates of 4.00 percent to 4.75 percent and maturity on March 1, 2036. The initial receivable from the District based on the agreement was $12,607,761.

The payments are deposited into the City's Sewer Enterprise Fund. As of June 30, 2019, the receivable from the District is $9,513,770. The future payment schedule may be adjusted through a negotiation process pursuant to an Operating Agreement between the City and the District effective October 2018. Future payments to be received from the District, including principal and interest, are as follows:

UVSD Capacity Project Receivable

Fiscal Year Ending June 30,	Principal	Interest	Total
2020	$ 382,970	$ 436,279	$ 819,249
2021	398,087	420,003	818,090
2022	416,563	403,084	819,647
2023	435,040	384,859	819,899
2024	455,196	365,826	821,022
2025-2029	2,606,880	1,503,538	4,110,418
2030-2034	3,278,757	842,626	4,121,383
2035-2036	1,540,277	110,582	1,650,859
Totals	$ 9,513,770	$ 4,466,797	$ 13,980,567

This area intentionally left blank.

Note 6 - Capital Assets

Governmental capital asset activity for the year ended June 30, 2019, was as follows:

Capital Assets - Governmental

	Balance July 1, 2018	Additions	Deletions	Transfers	Balance June 30, 2019
Governmental activities:					
Nondepreciable assets:					
Land	$ 495,340	$ -	$ -	$ -	$ 495,340
Construction in progress	8,437,121	1,866,666	-	(8,210,573)	2,093,214
Total nondepreciable assets	8,932,461	1,866,666	-	(8,210,573)	2,588,554
Depreciable assets:					
Buildings and improvements	21,308,727	289,062	-	51,859	21,649,648
Machinery, equipment, and vehicles	10,621,263	546,248	-	(232,438)	10,935,073
Infrastructure and network	39,540,003	2,891,981	-	8,158,714	50,590,698
Total depreciable assets	71,469,993	3,727,291	-	7,978,135	83,175,419
Total	80,402,454	5,593,957	-	(232,438)	85,763,973
Accumulated depreciation:					
Buildings and improvements	(5,787,026)	(608,416)	-	-	(6,395,442)
Machinery, equipment, and vehicles	(7,787,658)	(407,535)	-	230,358	(7,964,835)
Infrastructure and network	(23,236,718)	(780,121)	-	-	(24,016,839)
Total accumulated depreciation	(36,811,402)	(1,796,072)	-	230,358	(38,377,116)
Net depreciable assets	34,658,591	1,931,219	-	8,208,493	44,798,303
Total governmental capital assets, net	$ 43,591,052	$ 3,797,885	$ -	$ (2,080)	$ 47,386,857

Allocation of Depreciation Expense in Statement of Activities

Governmental Activities:	
General government	$ 164,125
Public works	1,138,913
Public safety	120,932
Recreation and culture	17,923
Parks, buildings, and grounds	354,179
Total Depreciation Expense	$ 1,796,072

Note 6 – Capital Assets (Continued)

Business-type capital asset activity for the year ended June 30, 2019, was as follows:

Capital Assets - Business-type

	Balance July 1, 2018	Additions	Deletions	Transfers	Balance June 30, 2019
Business-type activities:					
Nondepreciable assets:					
Land	$ 6,699,399	$ 132,071	$ -	$ -	$ 6,831,470
Capacity rights	-	-	-	90,000	90,000
Construction in progress	18,658,759	18,466,948	-	(9,332,107)	27,793,600
Total nondepreciable assets	25,358,158	18,599,019	-	(9,242,107)	34,715,070
Depreciable assets:					
Buildings and improvements	59,401,876	3,999,092	-	39,543	63,440,511
Machinery, equipment, and vehicles	13,692,647	1,103,784	-	232,438	15,028,869
Infrastructure and network	115,894,607	3,367,566	-	9,202,564	128,464,737
Total depreciable assets	188,989,130	8,470,442	-	9,474,545	206,934,117
Total	214,347,288	27,069,461	-	232,438	241,649,187
Accumulated depreciation:					
Buildings and improvements	(30,176,816)	(1,182,086)	-	-	(31,358,902)
Machinery, equipment, and vehicles	(7,918,902)	(608,411)	-	(230,358)	(8,757,671)
Infrastructure and network	(29,835,018)	(2,459,116)	-	-	(32,294,134)
Total accumulated depreciation	(67,930,736)	(4,249,613)	-	(230,358)	(72,410,707)
Net depreciable assets	$ 121,058,394	$ 4,220,829	$ -	$ 9,244,187	$ 134,523,410
Total business-type capital assets, net	$ 146,416,552	$ 22,819,848	$ -	$ 2,080	$ 169,238,480

Allocation of Depreciation Expense in the Statement of Activities

Business-type Activities:	
Airport	$ 106,513
Conference Center	45,889
Electric	1,194,123
Golf	2,236
Internal service funds	1,039
Landfill	13,271
Parking	2,424
Sewer	2,035,375
Street lighting	2,943
Water	845,799
Total Depreciation Expense	$ 4,249,613

Note 7 - Long-Term Liabilities

The following is a summary of changes in long-term liabilities for the year ended June 30, 2019.

Long-term Obligations

Governmental Activities	Beginning Balance July 1, 2018	Additions	Reductions	Ending Balance June 30, 2019	Due within One Year
2017 fire engine lease (direct borrowing)	$ 1,075,806	$ -	$ 101,727	$ 974,079	$ 103,781
2017 computer equipment lease (direct borrowing)	225,698	-	54,640	171,058	55,858
2017 I-Bank financing lease (direct borrowing)	4,000,000	-	80,070	3,919,930	82,712
Claims payable	860,916	-	143,486	717,430	143,486
Net pension liability	34,062,535	976,832	-	35,039,367	-
Compensated absences	577,086	973,404	649,345	901,145	90,115
Total	$ 40,802,041	$ 1,950,236	$ 1,029,268	$ 41,723,009	$ 475,952

Business-Type Activities	Beginning Balance July 1, 2018	Additions	Reductions	Ending Balance June 30, 2019	Due within One Year
2017 CalTrans Aeronautics Loan - Airport (direct borrowing)	$ 190,121	$ -	$ 9,947	$ 180,174	$ 10,175
2016 Water Revenue Refunding Bonds	10,190,000	-	500,000	9,690,000	530,000
2016 unamortized premium	1,433,734	-	25,153	1,408,581	25,153
2006 Wastewater Revenue Bonds	58,820,000	-	2,180,000	56,640,000	2,280,000
Lawsuit settlement liability	4,984,310	-	984,310	4,000,000	1,000,000
Landfill closure and post-closure	14,700,370	1,535,944	-	16,236,314	-
2017 SWRCB recycled water loan (direct borrowing)	-	15,204,589	-	15,204,589	626,532
Claims payable	247,915	-	49,583	198,332	49,583
Net pension liability	15,535,707	-	861,465	14,674,242	-
Compensated absences	246,557	373,690	174,522	445,725	41,417
Total	$ 106,348,714	$ 17,114,223	$ 4,784,980	$ 118,677,957	$ 4,562,860

The general fund is primarily responsible for liquidating the net pension liability and compensated absences of governmental activities.

Governmental Activities

2017 Fire Engine Lease (direct borrowing)

In October 2017, the City entered a capital lease with Umpqua Bank for the purchase of two Type-1 fire engines totaling $1,125,731. Principal and interest payments are due semi-annually on May 1 and November 1 of each year with an interest rate of 2.45 percent. Lease payments are made by the General Fund. The total combined amount of accumulated depreciation on both fire engines is $112,572.

2017 Computer Equipment Lease (direct borrowing)

In July 2017, the City entered into a capital lease with IBM Credit LLC for the purchase of computer equipment and software totaling $285,663. Principal is paid annually on September 1 and interest payments are due monthly with interest rates ranging from 2.15 percent to 2.37 percent. Lease payments are made primarily by the Information Technology internal service fund. The total combined amount of accumulated depreciation on this computer equipment is $57,052.

2017 I-Bank Financing Lease (direct borrowing)

In August 2017, the City entered into an agreement for $4,000,000 with the California Infrastructure and Economic Development Bank (I-Bank) to finance roadway and other right-of-way improvements related to the Redwood Business Park. Principal is paid annually commencing on August 1,2018, and interest payments are made semi-annually on August 1 and February 1 at an interest rate of 3.30 percent. Lease payments are made primarily by the General Fund. The total combined amount of accumulated depreciation on the roadway improvements is $80,000.

Note 7 – Long-Term Liabilities (Continued)

The annual debt service of these obligations to maturity are as follows:

	Governmental Activities					
Year Ending June 30,	Capital Lease, Fire Engines (2017		IBM Credit Capital Lease		I-Bank Financing Lease (2017)	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	$ 104,281	$ 23,677	$ 55,858	$ 3,822	$ 82,712	$ 139,752
2021	106,899	21,057	57,104	2,576	85,441	136,730
2022	109,585	18,373	58,096	1,302	88,261	133,607
2023	112,337	15,621	-	-	91,173	130,383
2024	115,158	12,800	-	-	94,182	127,050
2025-2029	425,819	21,541	-	-	519,633	581,297
2030-2034	-	-	-	-	611,223	479,868
2035-2039	-	-	-	-	718,955	360,564
2040-2044	-	-	-	-	845,674	220,235
2045-2049	-	-	-	-	782,676	58,669
2050-2054	-	-	-	-	-	-
Total	$ 974,079	$ 113,069	$ 171,058	$ 7,700	$ 3,919,930	$ 2,368,155
Due within one year	$ 104,281	$ 23,677	$ 55,858	$ 3,822	$ 82,712	$ 139,752
Due after one year	869,798	89,392	115,200	3,878	3,837,218	2,228,403
Total	$ 974,079	$ 113,069	$ 171,058	$ 7,700	$ 3,919,930	$ 2,368,155

Year Ending June 30,	Total	
	Principal	Interest
2020	$ 242,851	$ 167,251
2021	249,444	160,363
2022	255,942	153,282
2023	203,510	146,004
2024	209,340	139,850
2025-2029	945,452	602,838
2030-2034	611,223	479,868
2035-2039	718,955	360,564
2040-2044	845,674	220,235
2045-2049	782,676	58,669
2050-2054	-	-
Total	$ 5,065,067	$ 2,488,924
Due within one year	$ 242,851	$ 167,251
Due after one year	4,822,216	2,321,673
Total	$ 5,065,067	$ 2,488,924

Note 7 – Long-Term Liabilities (Continued)

Business-Type Activities

2019 Caltrans Aeronautics Loan – Airport (direct borrowing)
Loan issued to the City for the design, purchase, and installation of a 12,000-gallon service aviation gas fuel tank at the Ukiah Municipal Airport. Annual principal and interest payments are made at an annual interest rate of 2.33 percent, are due February each year. Revenues generated by airport operations secure payments.

2016 Water Revenue Refunding Bonds
Dated March 1, 2016 the original amount of the obligation was $11,155,000 and is secured with a pledge of net revenues from the City's Water system. The obligation principal is payable in annual installments beginning September 1, 2016 ranging from $475,000 to $740,000 through September 1, 2035. Interest payments commence September 1, 2016 and are payable semiannually on September 1st and March 1st and pay interest ranging from 2.00 percent to 3.125 percent. The 2016 Water Revenue Refunding Bonds were issued to refund the 2005 ABAG Bonds (Water Treatment Plant Installment Loan) and the SWRCB Water Treatment Loan. The two debt obligations were used to acquire and construct capital improvements to the City's water treatment plant.

2006 Wastewater Revenue Bonds
Dated March 1, 2006 the original amount of the obligation was $75,060,000 and is secured with a pledge of net revenues from the City's wastewater system. The obligation principal is payable in annual installments beginning March 1, 2009 ranging from $400,000 to $4,690,000 through March 1, 2036. Interest payments commence September 1, 2006 and are payable semiannually on September 1st and March 1st and pay interest ranging from 4.00 percent to 4.75 percent.

Lawsuit Settlement Liability
In October 2018 the City entered into a settlement agreement as part of the ongoing lawsuit with the Ukiah Valley Sanitation District. As part of the settlement agreement, the City agreed to pay $4,984,310 to the District over a 5-year period. The first payment of $984,310 was made in October 2018, with annual installments of $1,000,000 to be made each year for year four years beginning in October 2019.

2017 SWRCB Recycled Water Loan (direct borrowing)
In July 2017, the City entered into an agreement with the California State Water Resource Control Board (SWRCB) to finance the development and construction of a recycled water system. The principal amount of the loan is $21,809,000 with an interest rate of 1.00 percent. The loan will be repaid with revenues from the Water
Enterprise Fund. Issuance of the loan is dependent upon the project costs and reimbursements from SWRCB. As of June 30, 2019, total projects costs funded by the loan were $15,204,589. In addition, repayment of the loan does not begin until the project is completed, and the total loan balance has been drawn down.

Note 7 – Long-Term Liabilities (Continued)

The annual debt service of these obligations to maturity are as follows:

Debt Service Schedule
Business-type

Year Ending June 30,	Business-type Activities					
	2017 CalTrans Aeronautics Loan - Airport		2016 Water Revenue Refunding Bonds		2006 Wastewater Revenue Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	$ 10,175	$ 4,199	$ 530,000	$ 398,718	$ 2,280,000	$ 2,597,375
2021	10,412	3,962	540,000	377,319	2,370,000	2,500,475
2022	10,655	3,719	565,000	355,219	2,480,000	2,399,750
2023	10,903	3,471	415,000	335,618	2,590,000	2,291,250
2024	11,157	3,217	435,000	316,444	2,710,000	2,177,938
2025-2029	59,809	12,062	2,535,000	1,223,469	15,520,000	8,951,275
2030-2034	67,063	4,765	3,215,000	533,418	19,520,000	5,016,612
2035-2039	-	-	1,455,000	45,860	9,170,000	658,350
2040-2044	-	-	-	-	-	-
2045-2049	-	-	-	-	-	-
2050-2054	-	-	-	-	-	-
Total	$ 180,174	$ 35,395	$ 9,690,000	$ 3,586,065	$ 56,640,000	$ 26,593,025
Due within one year	$ 10,175	$ 4,199	$ 530,000	$ 398,718	$ 2,280,000	$ 2,597,375
Due after one year	169,999	31,196	9,160,000	3,187,347	54,360,000	23,995,650
Total	$ 180,174	$ 35,395	$ 9,690,000	$ 3,586,065	$ 56,640,000	$ 26,593,025

Year Ending June 30,	Lawsuit settlement liability		2017 SWRCB Recycled Water Loan		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	$ 1,000,000	$ -	$ 626,532	$ 215,223	$ 4,446,707	$ 3,215,515
2021	1,000,000	90,000	632,827	208,929	4,553,239	3,180,685
2022	1,000,000	60,000	639,184	202,572	4,694,839	3,021,260
2023	1,000,000	30,000	645,605	196,150	4,661,508	2,856,489
2024	-	-	652,091	189,665	3,808,248	2,687,264
2025-2029	-	-	3,361,303	863,984	21,476,112	11,050,790
2030-2034	-	-	3,532,763	692,524	26,334,826	6,247,319
2035-2039	-	-	3,712,970	512,317	14,337,970	1,216,527
2040-2044	-	-	1,401,314	322,919	1,401,314	322,919
2045-2049	-	-	-	123,859	-	123,859
2050-2054	-	-	-	-	-	-
Total	$ 4,000,000	$ 180,000	$ 15,204,589	$ 3,528,142	$ 85,714,763	$ 33,922,627
Due within one year	$ 1,000,000	$ -	$ 626,532	$ 215,223	$ 4,446,707	$ 3,215,515
Due after one year	3,000,000	180,000	14,578,057	3,312,919	81,268,056	30,707,112
Total	$ 4,000,000	$ 180,000	$ 15,204,589	$ 3,528,142	$ 85,714,763	$ 33,922,627

Note 8 – Landfill Closure and Post Closure Costs

State and federal laws and regulations require that the City place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. In addition to operating expenses related to current activities of the landfill, an expense provision and related liability are being recognized based on the future closure and post closure care costs that will be incurred near or after the landfill no longer accepts waste. The recognition of these landfill closure and post closure care costs is based on the amount of landfill used during the year. The estimated liability for landfill closure and post closure care costs has a balance of $16,236,314 (including $634,925 for corrective action liability) as of June 30, 2019, which is based on 100.0 percent usage (filled) of the landfill.

This estimated total current cost of the landfill closure and post closure care is based on the amount that would be paid if all equipment, facilities, and services required to close, monitor, and maintain the landfill were acquired as of June 30, 2019, as determined by the last engineering study performed. However, the actual cost of closure and post closure care may change due to inflation, changes in technology, or changes in landfill laws and regulations.

The City is required by state and federal laws and regulations to make annual contributions to finance closure and post closure care. The City follows these requirements, and at June 30, 2019, held $9,220,789 in cash and receivables designated for these purposes, $6,900,746 of which within its pooled investments. The City has made a pledge of future service revenues for anticipated remaining expected costs, future inflation costs, and any additional costs that might arise from changes in post closure requirements (due to changes in technology or more rigorous environmental regulations, for example).

Note 9 - Interfund Transactions and Interfund Borrowing

With City Council approval through the budget process, resources may be transferred from one City fund to another. One of the primary purposes of transfers is to provide a subsidy from one fund to another. Transfers may also be used to provide resources from one fund to another for significant capital projects or to accumulate resources for debt service. Transfers between funds during the fiscal year 2019 were as follows:

Interfund Transfers

	Transfers In						
Transfers Out	General Fund	Streets Capital Improvement	Non-major Governmental Funds	Landfill	Water Enterprise Fund	Internal service funds	Total
General fund	$ -	$ 2,291,862	$ 667,679	$ -	$ -	$ -	$ 2,959,541
Streets Capital Improvement	-	-	-	-	-	-	-
Non-major governmental funds	166,699	-	4,687,282	410,781	-	14,000	5,278,762
Landfill	-	-	-	-	-	-	-
Electric enterprise fund	-	-	-	-	-	-	-
Water enterprise fund	-	-	-	-	-	-	-
Sewer enterprise fund	-	-	-	-	96,807	-	96,807
Non-major enterprise funds	-	-	-	-	-	-	-
Internal service funds	-	-	-	-	-	-	-
Total	$ 166,699	$ 2,291,862	$ 5,354,961	$ 410,781	$ 96,807	$ 14,000	$ 8,335,110

Significant transfers included $2.3 million from the general fund to the Streets Capital Improvement fund representing Measure Y proceeds dedicated to specific capital projects and $4.7 million between non-major governmental funds representing primarily one-time transfers of funds related to special projects. Pursuant to the City’s debt management policy, interfund loans are recorded for the purposes of financing operations, grant activities, or capital projects on a temporary basis.

Note 9 - Interfund Transactions and Interfund Borrowing (Continued)

Amounts recorded as due to/from are for the purposes of providing temporary cash flow to funds, most notably between operating periods. Examples of this include cash provided by the General Fund to a grant fund to financing expenditure driven grant activities. When the grantor reimburses the City for those activities, the interfund borrowing is revered, i.e. the General Fund is paid back. This type of transaction is approved and executed by the Finance Director when needed per the City's debt management policy.

Amounts recorded as advances from/to are longer-term interfund borrowing for the purposes of providing cash flow for activities with operational conditions requiring a longer repayment period. Such borrowing is approved by the City Council per policy.

Borrowing Fund (Due To)		**Lending Fund (Due From)**	
Fund Name	Amount	Fund Name	Amount
Prop 172	$ 31,942	General Fund	$ 31,942
Museum Grant Fund	14,292	General Fund	14,292
Downtown Business Improvement	2,338	General Fund	2,338
SB325 Reimbursement	200	General Fund	200
Street Lighting	133	Electric	133
	48,905		48,905

Borrowing Fund (Advances From)		**Lending Fund (Advances To)**	
Fund Name	Amount	Fund Name	Amount
Streets Capital Improvements	1,154,441	Landfill	1,154,441
Golf	930,200	General Fund	930,200
General Fund	921,469	Special Projects Reserve	921,469
Water	783,636	Golf	783,636
Water	745,000	Liability Fund	745,000
S.T.P.	573,982	Landfill	573,982
Trans-Traffice Congest Relief	478,680	Landfill	478,680
S.T.P.	229,819	General Fund	229,819
Street Lighting	186,270	Electric	186,270
Rail Trail Fund	146,661	General Fund	146,661
Swimming Pool	136,349	General Fund	136,349
1998 Stip Augmentation Fund	112,000	Gas Tax Fund	112,000
SB325 Reimbursement Fund	97,741	General Fund	97,741
Rail Trail Fund	68,325	Signalization Fund	68,325
ARRC	49,600	General Fund	49,600
SB325 Reimbursement Fund	17,543	Signalization Fund	17,543
	6,631,716		6,631,716

Note 10 - Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the City participates The City is a member of the Redwood Empire Municipal Insurance Fund (REMIF), a public entity pool comprised of fifteen northern California charter and associate member cities. REMIF is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of REMIF is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. The City pays an annual premium to REMIF for its workers' compensation, general liability and property coverage.

The City of Ukiah participates in the following three REMIF programs:

General Liability Insurance
Annual premiums are paid by the member cities and are adjusted retrospectively to cover costs. The City of Ukiah self-insures for the first $25,000 of each loss and pays 100 percent of all losses incurred under $25,000. The City does not share or pay for losses of other cities under $5,000, depending on the entity's deductible amount. Participating cities then share in the next $5,000 to $500,000 per loss occurrence. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, professional liability, and certain other coverage. REMIF is a member of the California Joint Powers Risk Management Authority, which provides REMIF with an additional $39,500,000 liability insurance coverage over and above REMIF retention level of $500,000.

Worker's Compensation
Periodic deposits are paid by member cities and are adjusted retrospectively to cover costs. The City of Ukiah is self-insured for the first $10,000 of each loss and pays 100 percent of all losses incurred under $10,000. The City does not share or pay for losses of other cities under $5,000.

Property Insurance
The City participates in REMIF's property insurance program. The annual deposits paid by participating member cities are based upon deductibility levels and are not subject to retroactive adjustments. The City of Ukiah has a deductible level of $100,000 for all property, $500,000 for wildfire, $250,000 for high flood zones, and a coverage limit of $400,000,000 declared value.

Separate internal service funds are maintained by the City for the City's deductibles and allocated share of pooled costs noted above. The total cash and investments held in these funds at June 30, 2019, was $1,200,317.

Changes in the Internal Service Funds claims liabilities amounts in fiscal year 2019 and 2018 were as follows:

	2019	2018
Balance, beginning of the fiscal year	$ 1,108,831	$ -
Claims and adjustments	-	1,108,831
Claims payments	(193,069)	-
Balance, end of the fiscal year	$ 915,762	$ 1,108,831

Note 10 - Risk Management (Continued)

In accordance with the REMIF governing documents, REMIF Board has the authority to levy a cash assessment for any pooled coverage program on the Participating member. Due to unfavorable claims development and underfunding, REMIF's overall audited equity balance was $1.4 million as of June 30, 2019.

On March 22, 2018, the REMIF Board approved assessment for the following programs to be collected beginning in the 2018/2019 fiscal year:

- Workers' Compensation - $6 million to be collected over 6 years.
- Liability program - $2.5 million to be collected over 5 years.

Of those amounts the City of Ukiah was liable for $860,916 and $247,915 to be paid over 6 and 5 years, for the Workers' Compensation and Liability program, respectively for a total of $1,108,831. The remaining balance of $915,762 as of June 30, 2019 is detailed in Note 7.

Risk Management Coverage

Amount	Coverage Provider	Payment Source
General Liability Claims:		
$0 - $25,000	Self-insured retention	City funds
25,001 - 500,000	Public Agency Risk Sharing Authority	Shared risk pool
500,001 - 9,500,000	California Affiliated Risk Management Authorities	Shared risk pool
5,000,001 - 15,000,000	Commercial reinsurance	
15,000,001 - 25,000,000	California Affiliated Risk Management Authorities	Shared risk pool
Workers' Compensation Claims:		
$0 - $10,000	Self-insured retention	City funds
10,001 - 300,000	Public Agency Risk Sharing Authority	Shared risk pool
300,000 +	Local Agency Workers' Compensation Excess Pool	Shared risk pool
5,000,001 - 50,000,000	Commercial reinsurance	
50,000,001 - 300,000,000	Insurance	
Property Insurance Claims		
$0 - $100,000	Deductible	City funds
100,001 - 400,000,000	REMIF coverage of declared value	Shared risk pool

Note 10 - Risk Management (Continued)

The following is a summary of the most recent financial statements of REMIF as of and for the fiscal year ended June 30, 2019:

REMIF Equity	
Total assets	$ 31,189,650
Total deferred outflows of resources	659,765
Total liabilities	30,229,545
To deferred inflow of resources	216,372
Members' equity	$ 1,403,498
Net operating revenues	$ 26,012,592
Total operating expenses	25,661,506
Operating income (loss)	$ 351,086

REMIF issues a separate comprehensive annual financial report. Copies of that report may be obtained from REMIF at Post Office Box 885, Sonoma, California 95476.

This area intentionally left blank.

Note 11 - Public Employee Retirement Plan

Plan Description

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (the Plan), administered by the California Public Employees' Retirement System (CalPERS). The Plan's benefit provisions are established by statute. The Plan is included as a pension trust fund in the CalPERS Comprehensive Annual Financial Report, which is available online at www.calpers.ca.gov.

The Plan consists of a miscellaneous pool and a safety pool (referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively, including those of the City of Ukiah. The City of Ukiah does not have any rate plans in the miscellaneous risk pool. The City of Ukiah's employer rate plans in the safety risk pool include the Safety Fire plan (Fire), the Safety Police plan (Police), the PEPRA Safety Fire plan (PEPRA Safety Fire) and the PEPRA Safety Police plan (PEPRA Police).

Benefits Provided

The Plan provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Classic members and PEPRA Safety members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. PEPRA Miscellaneous members with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The death benefit is the Basic Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law. The Plans' provisions and benefits in effect at June 30, 2019, are summarized as follows:

Employer Rate Plans in the Safety Risk Pool

Employer rate plan	**Fire**	**Police**	**PEPRA Safety Fire**	**PEPRA Police**
Hire Date	Prior to January 01, 2013	Prior to January 01, 2013	On or after January 01, 2013	On or after January 01, 2013
Benefit formula	3.0% @ 55	3.0% @ 50	2.7% @ 57	2.7% @ 57
Benefit vesting schedule	5 years of service	5 years of service	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life	Monthly for life	Monthly for life
Retirement age	50	50	50	50
Monthly benefits, as of % of eligible compensation	2.4% to 3.0%	3.0%	2.0% to 2.7%	2.0% to 2.7%
Required employee contribution rates	9%	9%	12.25%	12.25%
Required employer contribution rates	20.416%	22.346%	12.965%	12.965%

Note 11 – Public Employee Retirement Plan (Continued)

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the CalPERS actuary and shall be effective on the July 1 following notice of a change in the rate. Contribution rates for the employer rate plans are determined through the CalPERS' annual actuarial valuation process. Each employer rate plan's actuarially determined rate is based on the estimated amount necessary to pay the employer rate plan's allocated share of the cost of benefits earned by employees during the year, and any unfunded accrued liability. The City of Ukiah is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The City of Ukiah's contributions to the risk pools in the Plan for the year ended June 30, 2019, were as follows:

	Contributions
Miscellaneous Risk Pool	$0
Safety Risk Pool	1,950,142
Total contributions	$1,950,142

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2019, City of Ukiah reported net pension liabilities for its proportionate shares of the net pension liability of each risk pool as follows:

	Proportionate Share of Net Pension Liability
Miscellaneous Risk Pool	$0
Safety Risk Pool	17,100,610
Total net pension liability	$17,100,610

Note 11 – Public Employee Retirement Plan (Continued)

As of June 30, 2019, the City reported a liability of $17,100,610 for its proportionate share of the net pension liability. The City's net pension liability for the Plan is measured as of June 30, 2018, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2017 rolled forward to June 30, 2018 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

The City of Ukiah's proportionate share percentage of the net pension liability for each risk pool as of June 30, 2017, and June 30, 2018, was as follows:

	Safety Risk Pool
Proportion at measurement date – June 30, 2017	0.28762%
Proportion at measurement date – June 30, 2018	0.29144%
	(0.00382)%

For the year ended June 30, 2019, the City of Ukiah recognized pension expense of $2,756,371. At June 30, 2019, the City of Ukiah reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Experience	$322,531	-
Changes of Assumptions	1,463,912	(217,353)
Net Difference between Projected and Actual Earnings on Pension Plan Investments	281,491	-
Adjustment due to Differences in Proportions	148,668	(64,040)
Differences between Actual and Required Contributions	79,258	(87,298)
Contributions after Measurement Date	1,950,142	-
Total	**$4,246,002**	**($368,691)**

Note 11 – Public Employee Retirement Plan (Continued)

Amounts other than contributions subsequent to the measurement date reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Date June 30:	Deferred Outflows/(Inflows) of Resources
2019	1,539,486
2020	901,897
2021	(402,200)
2022	(112,014)
2023	-
2024	-
Total	**$1,927,169**

Actuarial Assumptions

The total pension liabilities in the June 30, 2017 actuarial valuations were determined using the following actuarial assumptions:

	Safety
Valuation Date	June 30, 2017
Measurement Date	June 30, 2018
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Payroll Growth	3.00%
Projected Salary Increase (1)	Varies by Age & Length of Service
Investment Rate of Return	7.15%
Mortality Rate Table (2)	Derived Using CalPERS' Membership Data

(1) Depending on age, service and type of employment
(2) The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90 percent of scale MP 2016. For more details on this table, please refer to the December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015) that can be found the CalPERS website.

Discount Rate

The discount rate used to measure the total pension liability for PERF C was 7.15 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS considered both short- term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the Plan's asset classes, expected compound (geometric) returns were calculated over the short-term (first 11 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long- term, the present value of benefits was calculated for the Plan. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1-10 [(a)]	Real Return Years 11+[(b)]
Global Equity	50.0%	4.80%	5.98%
Global Fixed Income	28.0	1.0	2.62
Inflation Assets	-	0.77	1.81
Private Equity	8.0	6.30	7.23
Real Assets	13.0	3.75	4.93
Liquidity	1.0	-	-0.92

(a) An expected inflation of 2.0 percent used for this period.
(b) An expected inflation of 2.92 percent used for this period.

Note 11 – Public Employee Retirement Plan (Continued)

Sensitivity of the City of Ukiah's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the City of Ukiah's proportionate share of the net pension liability of each risk pool as of the measurement date, calculated using the discount rate, as well as what the City of Ukiah's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower or 1 percentage-point higher than the current rate:

	Discount Rate -1% (6.15%)	Current Discount Rate (7.15%)	Discount Rate +1% (8.15%)
City of Ukiah's proportionate share of the Safety Risk Pool's net pension liability	$25,608,125	$17,100,610	$10,130,224

General Information about the Pension Plans - Miscellaneous

Plan Descriptions – All qualified permanent and probationary employees are eligible to participate in the City's separate Miscellaneous Plan, an agent multiple-employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plan are established by State statute and Local Government resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided – The Plan is an agent multiple-employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS). A full description of the pension plan regarding number of employees covered, benefit provisions, assumptions (for funding purposes but not accounting purposes), and membership information are listed in the plan's June 30, 2018 Annual Actuarial Valuation Report. Details of the benefits provided can be obtained in Appendix B of the actuarial valuation report. This report is a publicly available valuation report that can be obtained at CalPERS' website under Forms and Publications.

The Plan's provisions and benefits in effect at June 30, 2019, are summarized as follows:

Employees Covered – At June 30, 2019, the following employees were covered by the benefit terms for the Plan:

Benefits Provided

	Miscellaneous	
Hire date	Prior to January 1, 2013	On or after January 1,2013
Benefit Formula	2.7% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Reitrement age	55	62
Monthly benefits, as a % of eligible compensation	Depending on years of service	
Required employee contribution rates	8%	7%
Required employer contribution rates	12.859%	6.75%

Note 11 – Public Employee Retirement Plan (Continued)

Employees Covered by Plan	
Inactive employees of beneficiaries currently receiving benefits	183
Inactive employees entitled to but not yet receiving benefits	135
Active employees	144

Contributions – Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. It is the responsibility of the employer to make necessary accounting adjustments to reflect the impact due to any Employer-Paid Member Contributions or situations where members are paying a portion of the employer contribution.

Net Pension Liability

The City's net pension liability for the Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2018, using an annual actuarial valuation as of June 30, 2017 rolled forward to June 30, 2018 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is shown below.

Actuarial Assumptions	Miscellaneous
Valuation date	6/30/2017
Measurement	6/30/2018
Actuarial cost method	Entry-age normal
Discount rate	7.15%
Inflation	2.75%
Payroll growth	3.00%
Projected salary increase	Varies by age and length of service
Investment rate of return	7.15%
Mortality	Derived from CalPERS membership data

(1) Depending on entry age and service.

(2) Derived using CalPERS membership data for all funds. The probabilities of mortality are based on the 2010 CalPERS Experience Study for the period from 1997 to 2007.

Note 11 – Public Employee Retirement Plan (Continued)

Actuarial Assumptions – The total pension liabilities in the June 30, 2018 actuarial valuations were determined using the following actuarial assumptions:

Discount Rate – The discount rate used to measure the total pension liability for PERF C was 7.15 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, staff considered both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent. The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Rates of Return

Asset Class	New Strategic Allocation	Real Return Years 1 - 10 (a)	Real Return Years 11+ (b)
Global Equity	50.00%	4.80%	5.98%
Global Fixed Income	28.00%	1.00%	2.62%
Inflation Assets	-%	0.77%	1.81%
Private Equity	8.00%	6.30%	7.23%
Real Assets	13.00%	3.75%	4.93%
Liquidity	1.00%	-%	-.92%
Total	100.00%		

(a) An expected inflation of 2.0 percent used for this period.

(b) An expected inflation of 2.92 percent used for this period.

Note 11 – Public Employee Retirement Plan (Continued)

Changes in Net Pension Liability

The changes in the Net Pension Liability for the Miscellaneous Plan follows:

	Increase (Decrease)		
	Pension Plan Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at June 30, 2017	$ 85,677,713	$ 53,265,442	$ 32,412,271
Change in the year:			
Service Cost	1,808,418	-	1,808,418
Interest on Total Pension Liability	6,053,276	-	6,053,276
Changes in Benefit Terms	-	-	-
Changes of Assumptions	(544,277)	-	(544,277)
Differences between Expected and Actual Experience	845,262	-	845,262
Net Plan to Plan Resource Movement	-	(132)	132
Contributions - Employer	-	2,941,163	(2,941,163)
Contributions - Employees	-	727,232	(727,232)
Net Investment Income	-	4,534,314	(4,534,314)
Benefit Payments	(4,443,388)	(4,443,388)	-
Administrative Expenses	-	(83,002)	83,002
Other Miscellaneous Income	-	(157,623)	157,623
Net Changes	3,719,291	3,518,564	200,727
Balance at June 30, 2018	$ 89,397,004	$ 56,784,006	$ 32,612,998

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 7.15 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.15 percent) or 1 percentage-point higher (8.15 percent) than the current rate:

Sensitivity

	Miscellaneous
1% Decrease	6.15%
Net Pension Liability	$ 44,186,653
Current Discount Rate	7.15%
Net Pension Liability	$ 32,612,998
1% Increase	8.15%
Net Pension Liability	$ 23,013,618

Pension Plan Fiduciary Net Position – Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Note 11 – Public Employee Retirement Plan (Continued)

Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended June 30, 2019, the City recognized pension expense for the Miscellaneous Plan of $4,183,181. At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources for the Miscellaneous Plan from the following sources:

Pension Expense and Deferred Outflows/Inflows

	Deferred Outflows of Resources	Deferred Inflow of Resources
Pension contributions subsequent to measurement date	$ 3,243,884	$ -
Differences between actual and expected experience	572,597	(452,152)
Changes of assumptions	1,456,683	(368,704)
Net differences between projected and actual earning on plan investments	93,541	-
Total	$ 5,366,705	$ (820,856)

$3,243,884 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Amortization

Year Ending June 30,	
2020	1,765,837
2021	237,334
2022	(544,839)
2023	(156,365)
2024	-
Therafter	-

Payable to the Pension Plan

At June 30, 2019, the City reported a payable of $ -0- for the outstanding amount of contributions to the pension plan required for the year ended June 30, 2019.

Note 12 – Related Organizations

The City is a member of various joint powers authorities that provide goods or services to the City and other authority members. Under the criteria established by GASB-14, the City does not have enough authority, influence or accountability over these entities to incorporate them in this annual report. Additionally, the City has determined that it has no ongoing financial interest or responsibility for any of these organizations as defined by GASB-14. The names and general functions of these joint powers are as follows:

Northern California Power Agency (NCPA)

NCPA has 14 members including municipal electric utilities, a port authority, an irrigation district, a public utility district, a transportation district; and one associate member entity. The NCPA is generally empowered to purchase, generate, transmit, distribute, and sell electrical energy. Members participate in the projects of the Agency on an elective basis. A Commission comprised of one representative for each member governs the NCPA.

The City is currently involved in several hydroelectric, geothermal and other energy related projects as a member of this agreement. The NCPA is financed by contributions from member cities, government grants and debt. The City is committed to provide substantial additional financial support for its portion of the actions and projects of the NCPA. During the year ended June 30, 2019, the City paid $8,347,879 to the NCPA for power supplied by the agency.

The NCPA holds certain funds under a separate member custodial agreement - the general operating reserve. The purpose of the reserve is to allow members to fund all, or a portion, of the contingent liabilities that the NCPA faces at any given time, while providing the individual member with the flexibility to draw upon their part of the reserve, as each member individually deems appropriate. At June 30, 2019, the City's balance held in the reserve was $7,214,056, of which $123,367 is restricted for NCPA OPS/Security accounts. Due to the nature of the reserve held by NCPA, the reserve is recorded as an asset in the Electric Fund as Investment in NCPA reserve.

Mendocino Transit Authority

This Agency consists of four Mendocino County cities and the County of Mendocino. The Agency was created to apply for and receive Transportation Development Act, Urban Mass Transportation Act, and other funds as a public transportation operator and to provide public transportation services within Mendocino County. Its activities are primarily financed from fare box revenue and federal and state government grants. A Board of Directors comprised of one member from each city and three members that are appointed by the Mendocino County Board of Supervisors governs the Authority.

Redwood Empire Financing Authority (REFA)

This is an agreement between seven Northern California cities. The Authority is authorized to acquire, through lease purchase, installment sale agreements, or otherwise such property necessary or convenient for the operation of the member cities. A Commission comprised of one member appointed by each member city administers the Authority. As explained previously, the City has entered into various financing arrangements with REFA.

Note 12 – Related Organizations (continued)

Redwood Empire Municipal Insurance Fund (REMIF)
A group of Northern California cities participate in this agreement to provide themselves with various levels of liability, property and worker's compensation insurance. A Commission comprised of one member appointed by each member city administers the Authority. As explained previously, the City provides for its general and workers' compensation insurance needs through REMIF. Annual premiums paid to the Authority were $1,260,848. During the year, the City received no distribution from REMIF's liability insurance program.

Transmission Agency of Northern California (TANC)
Members include ten cities, one electric co-op, two irrigation districts, and two public utility districts. The Agency was created to provide electric transmission or other facilities, including real property and rights of way, for the use of its members. A Commission comprised of one representative appointed by each member governs the Agency. The City has authorized its participation in the project up to one percent (1 percent) of the total.

Mendocino Solid Waste Management Authority (MSWMA)
This Authority consists of three Mendocino County cities and the County of Mendocino. The Agency was created for the purpose of: (a) siting, licensing, developing, constructing, maintaining, and operating disposal sites and sanitary landfills and (b) preparing and implementing a solid waste management plan. A Commission comprised of one member from each city and two members that are appointed by the Mendocino County Board of Supervisors governs the Authority.

Note 13 - Commitments and Contingencies

Grants and Allocations
The City receives funding from several federal, state and local grant programs, principally Community Development Block Grants (CDBG). These programs are subject to financial and compliance review by grantors. Expenditures, if any, which may be disallowed by the granting agencies, cannot be determined at this time. The City does not expect the undeterminable amounts of disallowed expenditures, if any, to materially affect the financial statements. Receipt of these federal, state and local grant revenues is not assured in the future.

Construction commitments. The government has active construction projects as of June 30, 2019. The projects include street reconstruction and rehabilitation, facility repairs and maintenance, right-of way improvements, and the construction of recycled water plant facilities. At year end the government's significant commitments with contractors were as follows:

Construction Commitments

Project	Spent to Date	Remaining Commitment
Anton Stadium Building Demo	$ -	$ 14,897
Standley St Bldg Removal	-	21,881
Civic Center Annex Facia Repair	-	197,070
Recycled Water Sys Phase 1 & 2	16,004,646	576,552
Oak Manor Utility Imp Proj	174,581	24,781
S. Fire Station Roof Replacement	-	121,000

Note 13 – Commitments and Contingencies (continued)

Encumbrances and related appropriation lapse at the end of the year but are re-appropriated and become part of the subsequent year's budget because performance under the executory contract is expected in the next year.

Encumbrances. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the number of encumbrances expected to be honored upon performance by the vendor in the next year were as follows:

Encumbrances Fund(s)		**Encumbrances**
General fund	$	426,813
Streets Capital Improvements		1,810
Nonmajor governmental funds		1,576,985
Internal service funds		251,907
Landfill		328,878
Electric		715,439
Water		1,748,463
Wastewater		1,017,537
Nonmajor enterprise funds		275,370
Total	$	6,343,202

Note 14 – Successor Agency Trust, Former Ukiah Redevelopment Agency

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 ("the Bill") that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City of Ukiah that previously had reported a redevelopment agency within the reporting entity of the City as a blended component unit.

The Bill provides that upon dissolution of a redevelopment agency, either the city or another unit of local government will agree to serve as the "successor agency" to hold the assets until they are distributed to other units of state and local government. On January 9, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with the Bill as part of City resolution number 2012-04

Note 14 – Successor Agency Trust, Former Ukiah Redevelopment Agency (continued)

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California cannot enter into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

In future fiscal years, successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of the former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

Enforceable Obligations - Bonds

The following is a summary of changes in long-term liabilities for the year ended June 30, 2019:

Redevelopment Successor Private Purpose Trust
Debt Service Activity

	Balance July 1, 2018	Transfers/ Additions	Retirements	Balance June 30, 2019	Due Within One Year
Trust Activities:					
Series 2007 Tax Allocation Bonds	$ 2,410,000	$ -	$ 360,000	$ 2,050,000	$ 375,000
Series 2011A Tax Allocation Bonds	2,380,000	-	10,000	2,370,000	10,000
Series 2011B Tax Allocation Bonds	2,560,000	-	180,000	2,380,000	210,000
Total trust fund debt	$ 7,350,000	$ -	$ 550,000	$ 6,800,000	$ 595,000

Series 2007 Tax Allocation Bonds

On April 18, 2007, the former RDA issued $5,595,000 in tax allocation bonds to refinance a loan agreement between the RDA and the Redwood Empire Financing Authority. The bond series is comprised of $4,310,000 in serial bonds maturing annually on December 1st through the year 2020, and $1,285,000 in term bonds maturing on December 1, 2023. The serial bonds require annual principal payments ranging from $230,000 to $390,000. Interest rates on the serial bonds range from 3.75 percent to 4.70 percent, and the term bonds carry an interest rate of 4.75 percent. Interest is paid semi-annually on June 1st and December 1st.

Series 2011A Tax Allocation Bonds

On March 8, 2011, the former RDA issued $5,180,000 Tax Allocation Bonds, 2011 Series A. The bonds were a special obligation of the RDA payable solely from and secured by a pledge of Agency tax revenues. The bonds carry an interest rate ranging from 3.0 percent to 6.5 percent. The bond series is comprised of $2,840,000 in serial bonds maturing annually on December 1st through the year 2021, and $2,340,000 in term bonds maturing on December 1, 2028. The serial bonds require annual principal payments ranging from $10,000 to $620,000. Proceeds of the bonds were to be used to finance redevelopment activities, fund a reserve account for the bond issue and provide for the cost of issuing the bonds.

Note 14 – Successor Agency Trust, Former Ukiah Redevelopment Agency (continued)

Series 2011B Tax Allocation Bonds

On March 8, 2011, the former RDA issued $3,250,000 Taxable Tax Allocation Bonds, 2011 Series B. The bonds were a special obligation of the RDA payable solely from RDA housing tax revenues. The bonds carry an interest rate ranging from 3.25 percent to 9.0 percent. The bond series is comprised of $1,585,000 in serial bonds maturing annually on August 1st through the year 2021, and $1,665,000 in term bonds maturing on August 1, 2026. The serial bonds require annual principal payments ranging from $75,000 to $270,000. Proceeds of the bonds were to be used to finance redevelopment activities benefiting low- and moderate-income housing, fund a reserve account for the bond issue and provide for the cost of issuing the bonds.

Future debt service for Fiduciary Activities at June 30, 2019, is as follows:

Debt Service Schedule
Redevelopment Successor Agency

Year Ending June 30,	Series 2007 Tax Allocation Bonds		Series 2011A Tax Allocation Bonds		Series 2011B Tax Allocation Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	$ 375,000	$ 85,292	$ 10,000	$ 153,487	$ 210,000	$ 198,125
2021	390,000	67,983	10,000	152,950	235,000	180,850
2022	405,000	49,795	10,000	152,388	270,000	160,650
2023	430,000	30,590	-	152,100	300,000	136,350
2024	450,000	10,350	-	152,100	340,000	107,550
2025-2029	-	-	2,340,000	395,849	1,025,000	122,175
2030-2034	-	-	-	-	-	-
2035-2039	-	-	-	-	-	-
2040-2044	-	-	-	-	-	-
2045-2049	-	-	-	-	-	-
2050-2054	-	-	-	-	-	-
Total	$ 2,050,000	$ 244,010	$ 2,370,000	$ 1,158,874	$ 2,380,000	$ 905,700
Due within one year	$ 375,000	$ 85,292	$ 10,000	$ 153,487	$ 210,000	$ 198,125
Due after one year	1,675,000	158,718	2,360,000	1,005,387	2,170,000	707,575
Total	$ 2,050,000	$ 244,010	$ 2,370,000	$ 1,158,874	$ 2,380,000	$ 905,700

Year Ending June 30,	Total	
	Principal	Interest
2020	$ 595,000	$ 436,904
2021	635,000	401,783
2022	685,000	362,833
2023	730,000	319,040
2024	790,000	270,000
2025-2029	3,365,000	518,024
2030-2034	-	-
2035-2039	-	-
2040-2044	-	-
2045-2049	-	-
2050-2054	-	-
Total	$ 6,800,000	$ 2,308,584
Due within one year	$ 595,000	$ 436,904
Due after one year	6,205,000	1,871,680
Total	$ 6,800,000	$ 2,308,584

Note 15 – New Pronouncements

The Governmental Accounting Standards Board has issued the following Statements, which may affect the City's financial reporting requirements in the future:

GASB 84 - Fiduciary Activities: This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. The City early implemented this statement in the fiscal year ended June 30, 2019.

GASB 86, Certain Debt Extinguishment Issues: This Statement establishes reporting requirements for when a government places cash and other monetary assets acquired with only existing resources in an irrevocable trust to extinguish debt. In financial statements using the economic resources measurement focus, governments should recognize any difference between the reacquisition price (the amount required to be placed in the trust) and the net carrying amount of the debt defeased in substance using only existing resources as a separately identified gain or loss in the period of the defeasance. The requirements of this Statement are effective for reporting periods beginning after June 15, 2019.

GASB 87 – Leases: This Statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019.

GASB 89 – Accounting for Interest Cost Incurred before the End of a Construction Period: This Statement establishes accounting requirements for interest cost incurred before the end of a construction period, effective for reporting periods beginning after December 15, 2019.

GASB 90 – Majority Equity Interests: The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018.

GASB 91 – Conduit Debt Obligations: The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020.

Note 16 – Service Contracts

The City has entered into several agreements to provide services to the citizens of the City and surrounding areas. The general purpose and description of these contract agreements are as follows:

Joint Venture for Valley-Wide Fire Protection Services

The City has entered into an agreement with the Ukiah Valley Fire District ("UVFD") to provide firefighting, emergency medical response and hazardous material response services within the corporate limits of the City. For the year ended June 30, 2019, the City paid $312,409 under the terms of the agreement.

Under the terms of the agreement, entered July 1, 2018, the City provides fulltime and temporary fire personnel and use of City fire engines, rolling stock and related equipment to the UVFD, as well as making City facilities available to the UVFD. Fire personnel will remain employees of the City, and the City will continue to own all the equipment and facilities affected by the agreement. The City will be responsible for day-to-day management and administration. The City will share in the cost for the employment of the Fire Chief, as well as certain fixed and reimbursable costs.

Golf Course Maintenance and Operations

The City has entered into a leasing agreement with Tayman Park Golf Group, Inc. ("Lessee") to operate, manage, repair and maintain the City's municipal golf course. The lease includes the 18-hole golf course, clubhouse, and shared usage of City equipment. The Lessee is responsible to provide all services, maintenance, and administration –including setting user fees – for the normal operation of the course. The initial term of the agreement is ten years commencing July 1, 2012, with an option for two (2) additional five (5) year extensions, and cancellable by either party in the event of default. The Lessee must pay to the City rent based on a percentage of gross revenues from course operations and concessions and reimburse the City for personnel and equipment provided by the City. In addition, the Lessee annually must contribute $40,000 to a Capital Improvement Project for the benefit of the golf course.

For the year ended June 30, 2019, the City received $36,668 in rents. The City reports activities of the golf course as a nonmajor enterprise fund. The cost and carrying amount of assets lease under this agreement were as follows:

Service Agreement - Tayman Park Golf Group, Inc.
Schedule of Asset Carrying Costs

	Cost	Accumulated Depreciation	Carrying Value
Asset			
Land	$ 965,284	$ -	$ 965,284
Land improvements	308,753	305,753	3,000
Infrastructure	178,259	178,259	-
Buildings	105,992	91,360	14,632
Rolling equipment	28,006	28,006	-
Machinery and equipment	30,390	30,390	-
Total trust fund debt	$ 1,616,684	$ 633,768	$ 982,916

Note 16 – Service Contracts (continued)

Solid Waste Collection and Ukiah Transfer Station Agreement

The City has granted Ukiah Waste Solutions a franchise for mandatory residential and optional commercial garbage collection and disposal. The City has also contracted with Ukiah Waste Solutions to provide a citywide recycling program. The City acts as billing and collecting agent for the residential accounts of Ukiah Waste Solutions. Amounts held by the City on behalf of the corporation are accounted for in the Custodial funds.

Participation Agreement with Ukiah Valley Sanitation District

The City has contracted with the Ukiah Valley Sanitation District to provide processing of the District's wastewater. In addition, the City provides professional billing, collection and other direct maintenance services for the District. District assets held by the City are accounted for in the Custodial funds.

Note 17 – Subsequent Events

As of the date of this report, the City has entered the following long-term obligations. Debt service schedules for each are as follows:

Redevelopment Tax Allocation Refunding Bonds 2019

In December 2019, the Ukiah Redevelopment Successor Agency (SA) issued taxable and tax-exempt tax allocation refunding bonds. The bonds refund the SA's series 2007 refunding bonds and series 2011 A and B tax allocation bonds described in Note 14. The future debt service of these bonds is as follows:

Debt Service Schedule
Redevelopment Successor Agency

Year Ending June 30,					Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	$ -	$ 12,768	$ -	$ 58,870	$ -	$ 71,638
2021	304,584	23,907	327,718	120,552	632,302	144,459
2022	308,386	17,287	345,535	110,588	653,921	127,875
2023	319,563	10,506	354,103	100,234	673,666	110,740
2024	326,621	3,529	374,509	89,451	701,130	92,980
2025-2029	-	-	2,834,752	181,198	2,834,752	181,198
Total	$ 1,259,154	$ 67,997	$ 4,236,617	$ 660,893	$ 5,495,771	$ 728,890
Due within one year	$ -	$ 12,768	$ -	$ 58,870	$ -	$ 71,638
Due after one year	1,259,154	55,229	4,236,617	602,023	5,495,771	657,252
Total	$ 1,259,154	$ 67,997	$ 4,236,617	$ 660,893	$ 5,495,771	$ 728,890

Required Supplementary Information (RSI)

City of Ukiah, California
Schedules of Contributions and Proportionate Share of Net Pension Liability, Agent Multiple Employer (Miscellaneous), Last Ten Years

Schedule of Changes in Net Pension Liability for the Measurement Periods Ended June 30,

Measurement Period	2018	2017	2016	2015	2014
TOTAL PENSION LIABILITY:					
Service Cost	$1,808,418	$1,823,230	$1,572,047	$1,612,003	$1,788,902
Interest on Total Pension Liability	6,053,276	5,794,263	5,696,580	5,564,428	5,416,497
Changes of Benefit Terms	0	0	56,535	0	0
Changes of Assumptions	(544,277)	4,693,759	0	(1,318,850)	0
Difference between Expected and Actual Experience	845,262	(1,456,928)	(1,392,062)	(1,280,133)	0
Benefit Payments, Including Refunds of Employee Contributions	(4,443,388)	(4,133,617)	(3,981,386)	(4,205,497)	(3,795,124)
Net Change in Total Pension Liability	**$3,719,291**	**$6,720,707**	**$1,951,714**	**$371,951**	**$3,410,275**
Total Pension Liability – Beginning	85,677,713	78,957,006	77,005,292	76,633,341	73,223,066
Total Pension Liability – Ending (a)	**$89,397,004**	**$85,677,713**	**$78,957,006**	**$77,005,292**	**$76,633,341**
PLAN FIDUCIARY NET POSITION					
Contributions – Employer	$2,941,163	$2,652,462	$2,391,847	$2,156,759	$2,193,059
Contributions – Employee	727,232	659,895	648,121	634,373	779,732
Net Investment Income	4,534,314	5,421,492	246,475	1,106,699	7,445,055
Benefit Payments, Including Refunds of Employee Contributions	(4,443,388)	(4,133,617)	(3,981,386)	(4,205,497)	(3,795,124)
Net Plan to Plan Resource Movement	(132)	0	0	0	0
Administrative Expense	(83,002)	(71,957)	(30,145)	(55,697)	0
Other Miscellaneous Income/(Expense)[1]	(157,623)	0	0	0	0
Net Change in Fiduciary Net Position	**$3,518,564**	**$4,528,275**	**$(725,088)**	**$(363,363)**	**$6,622,722**
Plan Fiduciary Net Position – Beginning[2]	$53,265,442	$48,737,167	$49,462,255	$49,825,618	$43,202,896
Plan Fiduciary Net Position – Ending (b)	56,784,006	53,265,442	48,737,167	49,462,255	49,825,618
Plan Net Pension Liability/(Asset) – (a)-(b)	**$32,612,998**	**$32,412,271**	**$30,219,839**	**$27,543,037**	**$26,807,723**
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	**63.52%**	**62.17%**	**61.73%**	**64.23%**	**65.02%**
Covered Payroll	$8,821,982	$8,412,838	$7,949,673	$8,008,361	$8,340,257
Plan Net Pension Liability/(Asset) as a Percentage of Covered Payroll	**369.68%**	**385.27%**	**380.14%**	**343.93%**	**321.43%**

[1] During Fiscal Year 2017-18, as a result of Governmental Accounting Standards Board Statement (GASB) No. 75, Accounting and Financial Reporting for Postemployment Benefit Plans Other than Pensions (GASB 75), CalPERS reported its proportionate share of activity related to postemployment benefits for participation in the State of California's agent OPEB plan. Accordingly, CalPERS recorded a one-time expense as a result of the adoption of GASB 75.

Additionally, CalPERS employees participate in various State of California agent pension plans and during Fiscal Year 2017-18, CalPERS recorded a correction to previously reported financial statements to properly reflect its proportionate share of activity related to pensions in accordance with GASB Statement No. 68, Accounting and Financial Reporting for Pensions (GASB 68).

[2] Includes any beginning of year adjustment.

Schedule of Plan Contributions for the fiscal years ended June 30[1],

Employer Fiscal Year End	2019	2018	2017	2016	2015	2014
Actuarlially Determined Contribution	$ 3,243,884	$ 2,941,163	$ 2,652,462	$ 2,391,847	$ 2,156,759	$ 2,193,059
Contributions in Relation to the Actuarially Determined Contribution [2]	(3,243,884)	(2,941,163)	(2,652,462)	(2,391,847)	(2,156,759)	(2,193,059)
Contribution Deficiency (Excess)	$ -	$ -	$ -	$ -	$ -	$ -
Covered Payroll [3]	$ 9,841,006	$ 8,821,982	$ 8,412,838	$ 7,949,673	$ 8,008,361	$ 8,340,257
Contributions as Percentage of Covered Payroll	32.96%	33.34%	31.53%	30.09%	26.93%	26.29%

[1] As prescribed in GASB 68, paragraph 46, the information presented in the Schedule of Plan Contributions should also be presented as of the employer's most recent fiscal year-end. The employer is responsible for determining this information as prescribed by the standard as this data is not available to CalPERS.

[2] Employers are assumed to make contributions equal to the actuarially determined contributions. However, some employers may choose to make additional contributions towards their unfunded liability. Employer contributions for such plans exceed the actuarially determined contributions.

[3] Includes one year's payroll growth using 2.75 percent payroll assumption for fiscal year ended June 30, 2018; 3.00 percent payroll assumption for fiscal years ended June 30, 2014-17.

* Fiscal Year 2015 was the first year of implementation, therefore only 5 years are shown.

City of Ukiah, California

Schedules of Contributions and Proportionate Share of Net Pension Liability, Cost Sharing Plan (Safety), Last Ten Years

Schedule of Changes in Net Pension Liability and Related Ratios for the Measurement Periods Ended June 30,

Safety Plan	Measurement Date June 30, 2014	Measurement Date June 30, 2015	Measurement Date June 30, 2016	Measurement Date June 30, 2017	Measurement Date June 30, 2018
Plan's Proportion of the PERF C Net Pension Liability/(Asset)	0.185181%	0.180597%	0.176726%	0.173294%	0.177461%
Plan's Proportionate Share of the Net Pension Liability/(Asset)	$11,522,849	$12,396,052	$15,292,260	$17,185,970	$17,100,610
Plan's Covered-Employee Payroll	$3,330,571	$3,844,242	$3,434,144	$3,366,699	$3,928,981
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll	345.97%	322.46%	445.30%	510.47%	435.24%
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	79.27%	75.31%	71.08%	70.49%	72.29%

Notes to Schedule:

Changes of benefit terms – There were no changes to benefit terms that applied to all members of the Public Agency Pool. However, individual employers in the Plan may have provided a benefit improvement to their employees by granting Two Years Additional Service Credit to members retiring during a specified time period (a.k.a. Golden Handshakes).

Changes in assumptions – The assumptions for individual salary increases and overall payroll growth are reduced from 3.00 percent to 2.75 percent.

* Fiscal Year 2015 was the first year of implementation, therefore only 5 years are shown.

Schedule of Plan Contributions for the fiscal years ended June 30,

Safety Plan	CalPERS Fiscal Year 2014-15	CalPERS Fiscal Year 2015-16	CalPERS Fiscal Year 2016-17	CalPERS Fiscal Year 2017-18	CalPERS Fiscal Year 2018-19
Actuarially Determined Contributions	$1,309,930	$1,520,825	$1,575,086	$1,763,563	$1,950,142
Actual Contributions During the Measurement Period	($1,309,930)	($1,520,825)	($1,575,086)	($1,763,563)	($1,950,142)
Contribution Deficiency (Excess)	$0	$0	$0	$0	$0
Covered-Employee Payroll	$3,844,242	$3,434,144	$4,135,089	$4,088,030	$3,928,981
Contributions as a Percentage of Covered-Employee Payroll	34.08%	44.29%	38.09%	43.14%	49.63%

Notes to Schedule:
Contribution Valuation Date:
June 30, 2012 June 30, 2013 June 30, 2014 June 30, 2015 June 30, 2016

* Fiscal Year 2015 was the first year of implementation, therefore only 5 years are shown.

City of Ukiah, California
General Fund Budgetary Comparison Schedule
Schedule of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Property tax	$ 2,934,000	$ 2,934,000	$ 2,984,192	$ 50,192
Sales tax	12,754,424	12,754,424	11,974,379	(780,045)
Franchise fees	1,612,000	1,612,000	1,781,141	169,141
Transient occupancy	1,400,000	1,400,000	1,496,473	96,473
Business license tax	390,000	390,000	293,706	(96,294)
Other taxes	250	250	462	212
Licenses and permits	276,425	276,425	211,113	(65,312)
Grants contributions and donations	280,000	280,000	375,300	95,300
Intergovernmental	63,000	63,000	142,885	79,885
Fines penalties and forfeitures	52,500	52,500	33,588	(18,912)
Facility rental	119,800	119,800	73,362	(46,438)
Interest, rent, and concessions	70,000	70,000	91,154	21,154
Charges for service	1,406,672	1,450,005	1,615,737	165,732
Miscellaneous	226,000	670,890	262,009	(408,881)
Total revenues	21,585,071	22,073,294	21,335,501	(737,793)
EXPENDITURES				
Current:				
General government	3,253,428	34,193	45,889	(11,696)
Public safety	12,156,445	12,267,629	11,768,069	499,560
Housing and community development	1,045,529	1,164,398	1,107,911	56,487
Public works	1,429,169	1,494,939	1,518,533	(23,594)
Parks, buildings, and grounds	-	-	26	(26)
Recreation and culture	2,499,696	2,543,937	2,753,995	(210,058)
Economic development and redevelopment	167,617	177,017	178,493	(1,476)
Total current	20,551,884	17,682,113	17,372,916	309,197
Debt service:				
Interest expense	94,168	94,168	142,679	(48,511)
Principal	52,846	52,846	80,070	(27,224)
Capital lease principal	121,926	116,726	101,727	14,999
Capital lease interest	35,231	35,231	26,232	8,999
Total debt service	304,171	298,971	350,708	(51,737)
Capital outlay:				
General government	-	5,369	5,369	-
Public safety	210,000	322,681	266,449	56,232
Housing and community development	-	56,353	55,870	483
Public works	3,467,513	4,591,376	1,503,788	3,087,588
Recreation and culture	315,000	410,249	321,471	88,778
Total capital outlay	3,992,513	5,386,028	2,152,947	3,233,081
Total expenditures	24,848,568	23,367,112	19,876,571	3,490,541
Excess (deficiency) of revenues over expenditures	(3,263,497)	(1,293,818)	1,458,930	2,752,748
OTHER FINANCING SOURCES (USES)				
Debt proceeds	300,000	300,000	-	(300,000)
Transfers in	2,637,704	2,637,704	166,699	(2,471,005)
Transfers out	(3,925,130)	(3,925,130)	(2,959,541)	965,589
Total other financing sources (uses)	(987,426)	(987,426)	(2,792,842)	(1,805,416)
EXTRAORDINARY ITEM				
Reinstatement of loan from former Ukiah Redevelopment Agency	-	-	6,000,000	6,000,000
Total extraordinary items	-	-	6,000,000	6,000,000
Net change in fund balances	(4,250,923)	(2,281,244)	4,666,088	6,947,332
Fund balances - beginning	4,169,921	4,169,921	4,169,921	-
Fund balances - ending	$ (81,002)	$ 1,888,677	$ 8,836,009	$ 6,947,332

Budgetary Data

General Budget Policies

The City Council approves the annual budget submitted by the City Manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by Council. Supplemental appropriations, where required during the period, are also approved by the Council. There were several supplemental appropriations required during the year. At fiscal year-end, all operating budget appropriations lapse.

Expenditures are monitored at the fund level for all funds with a legally adopted budget. These levels are considered the legal level of control.

Department heads are authorized to transfer budgeted amounts within their departments, within the same fund, with the approval of the City Manager. Transfers of appropriations between departments may be made only by authority of the City Manager. Transfers of appropriations between funds may be made only by authority of the City Council. Formal budgetary integration is employed as a management control device during the fiscal year for all governmental funds.

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds except for certain special revenue and capital projects funds, which adopt project-length budgets.

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the General, Special Revenue and similar governmental funds. Encumbrances outstanding at year-end are reported as a committed fund balance. They represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Supplementary Information

Combining and Individual Fund Financial Statements and Schedules

City of Ukiah, California
Streets Capital Improvement Budgetary Comparison Schedule
Schedule of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Total revenues	-	-	-	-
EXPENDITURES				
Current:				
Public works	$ 71,283	$ 71,283	$ 70,410	$ 873
Total current	71,283	71,283	70,410	873
Debt service:				
Interest expense	48,511	48,511	-	48,511
Principal	27,223	27,223	-	27,223
Total debt service	75,734	75,734	-	75,734
Capital outlay:				
Public works	3,222,694	3,969,671	3,202,222	767,449
Total capital outlay	3,222,694	3,969,671	3,202,222	767,449
Total expenditures	3,369,711	4,116,688	3,272,632	844,056
Excess (deficiency) of revenues over expenditures	(3,369,711)	(4,116,688)	(3,272,632)	844,056
OTHER FINANCING SOURCES (USES)				
Transfers in	3,197,694	3,197,694	2,291,862	(905,832)
Total other financing sources (uses)	3,197,694	3,197,694	2,291,862	(905,832)
Net change in fund balances	(172,017)	(918,994)	(980,770)	(61,776)
Fund balances - beginning	-	-	-	-
Fund balances - ending	$ (172,017)	$ (918,994)	$ (980,770)	$ (61,776)

Nonmajor Governmental Funds

SPECIAL REVENUE FUNDS

City Housing Bond Proceeds	The City Housing Bond Proceeds Fund is used to account for the unspent bond proceeds of the former Redevelopment Agency.
Special Revenue Fund	The Special Revenue Fund is used to account for reserve amounts being accumulated for special programs, projects and activities.
City Prop 172	Used to account for revenues received from allocation of Prop 172 monies for public safety.
Museum Grant Fund	The Museum Grant Fund is used to account for resources received for the Grace Hudson Museum provided by grantors or other third-party entities.
ARRC General Operating Fund	The ARRC General Operating Fund is used to account for resources and operating expenditures in support of the Alex Rorabaugh Center.
Downtown Business Improvement	The Downtown Business Improvement Fund is used to account for resources accumulated for improvements to the downtown business district, funded by business license fees and transferred to the Ukiah Main Street Program as the administrative agency.
LMIHF Housing Asset Fund	The Low- and Moderate-Income Housing Asset Fund is used to account for resources associated with program income received from low- and moderate-income housing assets. It contains restricted monies that are the proceeds of properties purchased by the Ukiah Redevelopment Agency (Agency) with affordable housing set-aside funds and were transferred to the City of Ukiah, as the Housing Successor to the former Agency, pursuant to Health and Safety Code Section 34176(a).
Winter Special Events	The Winter Special Events Fund is used to account for resources and expenditures associated with winter events, such as the ice rink.
Advanced Planning	Fund to account for special or highly technical planning activities, such as updates or revisions to the general plan or any of its elements.
Gas Tax Fund	The Gas Tax (HUTA) Fund is used to account for resources received from highway user taxes (HUTA) and special street funding from the state.

Signalization Fund	The Signalization Fund is used to account for resources and activities associated with traffic signalization in the City of Ukiah pursuant to Government Code Section 66000 et. seq.
1998 STIP Augmentation	Fund to account for street and right-of-way improvements with special conditions.
SB 325 Reimbursement Fund	The SB 325 Reimbursement Fund is used to account for resources accumulated for improvements to streets and rights-of-way.
S.T.P.	The Surface Transportation Program Fund is used to account for resources accumulated for street and traffic safety improvements, funded by the Mendocino Council of Governments.
Trans-Traffic Congest Relief	The Trans-Traffic Congest Relief fund is used to account for resources accumulated for improvements to address traffic congestion in the City of Ukiah.
CDBG Program Income	The Community Development Block Grant (CDBG) Fund is used to account for resources accumulated and held resulting from current and prior Community Development Block Grant activities.
HOME Program Income	The HOME Program Income Fund is used to account for resources accumulated and held resulting from current and prior HOME program Grant activities.
Asset Seizure Fund	The Asset Seizure fund is used to account for resources accumulated from adjudicated asset seizures in which the City participated.
Sup.Law Enforce.Svc.Fd(SLESF)	The Supplemental Law Enforcement Services Fund (SLESF) Fund is used to account for special resources for police, provided by funding through a State of California COPS Grant program.
Community-Based Transitional Housing Program (CBTHP)	Fund to account for activities funded by resources from the Community-Based Transitional Housing Program.
Asset Forfeiture 11470.2 H&S	The Asset Forfeiture 11470.2 H&S Fund is used to account for resources accumulated from adjudicated asset seizures in which the City participated.
Special Revenue Police	The AB 109 Special Revenue Police Fund is used to account for resources available for police activities derived from state subventions.
Museum Fund	The Museum Fund is used to account for the operating activities of the City's Grace Hudson Museum.

Transfer Station Fund	The Transfer Station Fund is used to account for resources accumulated from the activities of the City's solid waste transfer station.
Visit Ukiah Fund	The Visit Ukiah Fund is used to account for activities related to the City's Visit Ukiah program, with all funds derived from dedicated transient occupancy tax (TOT).

CAPITAL PROJECT FUNDS

Equipment Reserve Fund	The Equipment Reserve Fund is used to account for resources accumulated for significant governmental capital acquisitions related to vehicles and equipment.
Special Projects Reserve	The Special Projects Reserve Fund is used to account for resources accumulated for governmental special projects.
Park Development Fees Fund	The Park Development Fees Fund is used to account for resources being collected for the development or enhancement of parklands in the City of Ukiah.
Anton Stadium Fund	The Anton Stadium Fund is used to account for resources accumulated for improvements to the stadium.
Observatory Park Fund	The Observatory Park Fund is used to account for resources accumulated for improvements to the park.
Playground & Park Amenities	The Playground & Park Amenities Fund is used to account for resources accumulated for improvements to City playgrounds and other similar park amenities.
Swimming Pool Fund	The Swimming Pool Fund is used to account for resources accumulated for improvements to the City-owned pool.
Riverside Park Fund	The Riverside Park Fund is used to account for resources accumulated for improvements to the park.
Skate Park Fund	The Skate Park Fund is used to account for resources accumulated for improvements to the park.
Softball Complex Fund	The Softball Complex Fund is used to account for resources accumulated for improvements to the complex.
Rail Trail Fund	To account for activities related to and resources supporting the City’s Rail Trail project.

PERMANENT FUNDS

Riparian Corridor Enhancement	Permanent funds are those in which the principal resources accounted for in the fund cannot be spent; rather, the proceeds of earnings on those principal amounts may be used to support activities and programs of the City. This fund accounts for resources and activities related to mitigating development impacts to riparian areas near the Redwood Business Park.

This Page Intentionally Left Blank

City of Ukiah, California
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2019

	Nonmajor Special Revenue Funds			
	City Housing Bond Proceeds	Special Revenue	Prop 172	Museum Grant
ASSETS				
Cash and investments	$ -	$ 15,729	$ 19	$ 11
Restricted cash and investments	-	-	-	-
Accounts receivable	-	-	51,655	-
Notes receivable	-	-	-	-
Interest receivable	-	170	-	-
Grants and subventions receivable	-	-	-	-
Advances to other funds	-	-	-	-
Land held for resale	-	-	-	-
Total assets	$ -	$ 15,899	$ 51,674	$ 11
LIABILITIES				
Accounts payable	$ -	$ 842	$ 3,341	$ -
Accrued payroll liabilities	-	-	-	-
Due to other funds	-	-	31,942	14,292
Advance from other funds	-	-	-	-
Total liabilities	-	842	35,283	14,292
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues - grants and subventions	-	-	-	-
Total deferred inflow of resources	-	-	-	-
Total liabilities and deferred inflows of resources	-	842	35,283	14,292
FUND BALANCES (DEFICITS)				
Restricted:				
CDBG activities	-	-	-	-
Housing activities	-	-	-	-
Public safety	-	-	16,391	-
Riparian corridor management	-	-	-	-
Streets and rights-of-way	-	15,057	-	-
Committed:				
Park development	-	-	-	-
Economic development	-	-	-	-
Solid waste management	-	-	-	-
Planning activities	-	-	-	-
Assigned:				
Capital projects	-	-	-	-
Equipment reserve	-	-	-	-
Project reserve	-	-	-	-
Special events	-	-	-	-
Unassigned	-	-	-	(14,281)
Total fund balances (deficits)	$ -	$ 15,057	$ 16,391	$ (14,281)
Total liabilities and fund balances (deficits)	$ -	$ 15,899	$ 51,674	$ 11

Nonmajor Special Revenue Funds

ARRC	Downtown Business Improvement	LMIHF Housing Asset	Winter Special Events	Advanced Planning	Highway User Tax (Gas Tax)	Signalization
$ 20,387	$ 8	$ 297,459	$ 3,830	$ 410,645	$ 20,962	$ 267,768
-	-	2,850,176	-	-	-	-
-	44	-	-	-	-	-
-	-	1,469,891	-	-	-	-
33	-	597	30	627	791	533
-	-	-	-	-	53,105	-
-	-	-	-	-	112,000	85,868
-	-	2,435,114	-	-	-	-
$ 20,420	$ 52	$ 7,053,237	$ 3,860	$ 411,272	$ 186,858	$ 354,169
$ 14,110	$ 2,370	$ -	$ -	$ 44,585	$ 91,199	$ -
1,176	-	-	-	-	-	-
-	2,338	-	-	-	-	-
49,601	-	-	-	-	-	-
64,887	4,708	-	-	44,585	91,199	-
-	-	69,100	-	-	-	-
-	-	69,100	-	-	-	-
64,887	4,708	69,100	-	44,585	91,199	-
-	-	-	-	-	-	-
-	-	6,984,137	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	95,659	354,169
-	-	-	3,860	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	366,687	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
(44,467)	(4,656)	-	-	-	-	-
$ (44,467)	$ (4,656)	$ 6,984,137	$ 3,860	$ 366,687	$ 95,659	$ 354,169
$ 20,420	$ 52	$ 7,053,237	$ 3,860	$ 411,272	$ 186,858	$ 354,169

Continued

City of Ukiah, California
Combining Balance Sheet
Nonmajor Governmental Funds (cont)
June 30, 2019

	Nonmajor Special Revenue Funds			
	1998 STIP Augmentation	SB325 Reimbursement	S.T.P.	Trans-Traffic Congest Relief
ASSETS				
Cash and investments	$ -	$ 12	$ -	$ 42
Restricted cash and investments	-	-	-	-
Accounts receivable	-	6,340	-	-
Notes receivable	-	-	-	-
Interest receivable	-	-	-	-
Grants and subventions receivable	112,000	221,828	1,047,044	-
Advances to other funds	-	-	-	-
Land held for resale	-	-	-	-
Total assets	$ 112,000	$ 228,180	$ 1,047,044	$ 42
LIABILITIES				
Accounts payable	$ -	$ 6,340	$ -	$ -
Accrued payroll liabilities	-	-	-	-
Due to other funds	-	200	-	-
Advance from other funds	112,000	115,284	803,801	478,681
Total liabilities	112,000	121,824	803,801	478,681
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues - grants and subventions	112,000	221,828	1,047,044	-
Total deferred inflow of resources	112,000	221,828	1,047,044	-
Total liabilities and deferred inflows of resources	224,000	343,652	1,850,845	478,681
FUND BALANCES (DEFICITS)				
Restricted:				
CDBG activities	-	-	-	-
Housing activities	-	-	-	-
Public safety	-	-	-	-
Riparian corridor management	-	-	-	-
Streets and rights-of-way	-	-	-	-
Committed:				
Park development	-	-	-	-
Economic development	-	-	-	-
Solid waste management	-	-	-	-
Planning activities	-	-	-	-
Assigned:				
Capital projects	-	-	-	-
Equipment reserve	-	-	-	-
Project reserve	-	-	-	-
Special events	-	-	-	-
Unassigned	(112,000)	(115,472)	(803,801)	(478,639)
Total fund balances (deficits)	$ (112,000)	$ (115,472)	$ (803,801)	$ (478,639)
Total liabilities and fund balances (deficits)	$ 112,000	$ 228,180	$ 1,047,044	$ 42

Nonmajor Special Revenue Funds						
CDBG Program Income	Home Program Income	Asset Seizure	Sup.Law Enforce.Svc.Fd(Slesf)	Community-Based Transitional Housing	Asset Forfeiture 11470.2 H&S F	Special Revenue - Police
$ 71,779	$ 355,368	$ 84,138	$ 87,762	$ 860,646	$ 50,449	$ 2,168
-	-	-	-	-	-	-
28,397	7,864	7,387	-	-	-	-
435,830	3,142,547	-	-	-	-	-
428	553	127	150	1,307	76	191
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
$ 536,434	$ 3,506,332	$ 91,652	$ 87,912	$ 861,953	$ 50,525	$ 2,359
$ 27,144	$ -	$ -	$ -	$ -	$ -	$ -
-	-	742	3,317	6,574	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
27,144	-	742	3,317	6,574	-	-
56,110	886,738	-	-	-	-	-
56,110	886,738	-	-	-	-	-
83,254	886,738	742	3,317	6,574	-	-
453,180	-	-	-	-	-	-
-	2,619,594	-	-	-	-	-
-	-	90,910	84,595	855,379	50,525	2,359
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
$ 453,180	$ 2,619,594	$ 90,910	$ 84,595	$ 855,379	$ 50,525	$ 2,359
$ 536,434	$ 3,506,332	$ 91,652	$ 87,912	$ 861,953	$ 50,525	$ 2,359

Continued

City of Ukiah, California
Combining Balance Sheet
Nonmajor Governmental Funds (cont)
June 30, 2019

	Nonmajor Special Revenue Funds		
	Museum	Transfer Station	Visit Ukiah
ASSETS			
Cash and investments	$ 16,940	$ 1,689	$ 215,988
Restricted cash and investments	-	-	-
Accounts receivable	-	71,230	-
Notes receivable	-	-	-
Interest receivable	-	2	155
Grants and subventions receivable	-	-	-
Advances to other funds	-	-	-
Land held for resale	-	-	-
Total assets	$ 16,940	$ 72,921	$ 216,143
LIABILITIES			
Accounts payable	$ 9,540	$ -	$ 1,836
Accrued payroll liabilities	12,518	-	1,641
Due to other funds	-	-	-
Advance from other funds	-	-	-
Total liabilities	22,058	-	3,477
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenues - grants and subventions	-	-	-
Total deferred inflow of resources	-	-	-
Total liabilities and deferred inflows of resources	22,058	-	3,477
FUND BALANCES (DEFICITS)			
Restricted:			
CDBG activities	-	-	-
Housing activities	-	-	-
Public safety	-	-	-
Riparian corridor management	-	-	-
Streets and rights-of-way	-	-	-
Committed:			
Park development	-	-	-
Economic development	-	-	212,666
Solid waste management	-	72,921	-
Planning activities	-	-	-
Assigned:			
Capital projects	-	-	-
Equipment reserve	-	-	-
Project reserve	-	-	-
Special events	-	-	-
Unassigned	(5,118)	-	-
Total fund balances (deficits)	$ (5,118)	$ 72,921	$ 212,666
Total liabilities and fund balances (deficits)	$ 16,940	$ 72,921	$ 216,143

Nonmajor Capital Project Funds

Equipment Reserve	Special Projects Reserve	Park Development Fees	Anton Stadium	Observatory Park	Playground & Park Amenities	Swimming Pool
$ 451,598	$ 132	$ 29,754	$ 33,137	$ 3,247	$ 2,602	$ 162
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	45	49	5	3	-
-	-	-	-	-	-	-
-	921,470	-	-	-	-	-
-	-	-	-	-	-	-
$ 451,598	$ 921,602	$ 29,799	$ 33,186	$ 3,252	$ 2,605	$ 162
$ -	$ -	$ -	$ -	$ -	$ -	$ -
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	136,349
-	-	-	-	-	-	136,349
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	136,349
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	29,799	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	33,186	3,252	2,605	-
451,598	-	-	-	-	-	-
-	921,602	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	(136,187)
$ 451,598	$ 921,602	$ 29,799	$ 33,186	$ 3,252	$ 2,605	$ (136,187)
$ 451,598	$ 921,602	$ 29,799	$ 33,186	$ 3,252	$ 2,605	$ 162

Continued

City of Ukiah, California
Combining Balance Sheet
Nonmajor Governmental Funds (cont)
June 30, 2019

	Nonmajor Capital Project Funds			
	Riverside Park	Skate Park	Softball Complex	Rail Trail
ASSETS				
Cash and investments	$ 15,267	$ 11,527	$ 6,628	$ -
Restricted cash and investments	-	-	-	-
Accounts receivable	-	-	-	146,448
Notes receivable	-	-	-	-
Interest receivable	23	18	10	-
Grants and subventions receivable	27,597	-	-	262,638
Advances to other funds	-	-	-	-
Land held for resale	-	-	-	-
Total assets	$ 42,887	$ 11,545	$ 6,638	$ 409,086
LIABILITIES				
Accounts payable	$ 22,376	$ -	$ -	$ 30,421
Accrued payroll liabilities	-	-	-	-
Due to other funds	-	-	-	-
Advance from other funds	-	-	-	214,985
Total liabilities	22,376	-	-	245,406
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues - grants and subventions	27,597	-	-	262,638
Total deferred inflow of resources	27,597	-	-	262,638
Total liabilities and deferred inflows of resources	49,973	-	-	508,044
FUND BALANCES (DEFICITS)				
Restricted:				
CDBG activities	-	-	-	-
Housing activities	-	-	-	-
Public safety	-	-	-	-
Riparian corridor management	-	-	-	-
Streets and rights-of-way	-	-	-	-
Committed:				
Park development	-	-	-	-
Economic development	-	-	-	-
Solid waste management	-	-	-	-
Planning activities	-	-	-	-
Assigned:				
Capital projects	-	11,545	6,638	-
Equipment reserve	-	-	-	-
Project reserve	-	-	-	-
Special events	-	-	-	-
Unassigned	(7,086)	-	-	(98,958)
Total fund balances (deficits)	$ (7,086)	$ 11,545	$ 6,638	$ (98,958)
Total liabilities and fund balances (deficits)	$ 42,887	$ 11,545	$ 6,638	$ 409,086

Permanent Fund

Riparian Corridor Enhancement	Total Nonmajor Governmental Funds
$ 142,856	$ 3,480,709
-	2,850,176
-	319,365
-	5,048,268
215	6,138
-	1,724,212
-	1,119,338
-	2,435,114
$ 143,071	$ 16,983,320
$ -	$ 254,104
-	25,968
-	48,772
-	1,910,701
-	2,239,545
-	2,683,055
-	2,683,055
-	4,922,600
-	453,180
-	9,603,731
-	1,100,159
143,071	143,071
-	464,885
-	33,659
-	212,666
-	72,921
-	366,687
-	57,226
-	451,598
-	921,602
-	-
-	(1,820,665)
$ 143,071	$ 12,060,720
$ 143,071	$ 16,983,320

City of Ukiah, California
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
Year Ended June 30, 2019

	Nonmajor Special Revenue Funds			
	City Housing Bond Proceeds	Special Revenue	Prop 172	Museum Grant
REVENUES				
Business license tax	$ -	$ -	$ -	$ -
Charges for service	-	-	-	-
Grants contributions and donations	-	-	-	-
Intergovernmental	-	-	51,655	-
Facility rental	-	-	-	-
Interest, rent, and concessions	59,022	1,787	(85)	(2)
Miscellaneous	-	-	-	-
Total revenues	59,022	1,787	51,570	(2)
EXPENDITURES				
Current:				
General government	-	91	-	-
Public safety	-	-	86,006	-
Housing and community development	-	-	-	-
Public works	-	1,820	-	-
Recreation and culture	-	-	-	-
Economic development and redevelopment	-	-	-	-
Capital outlay:				
Housing and community development	100,000	-	-	-
Public works	-	-	-	-
Recreation and culture	-	-	-	15,967
Total expenditures	100,000	1,911	86,006	15,967
Excess (deficiency) of revenues over expenditures	(40,978)	(124)	(34,436)	(15,969)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	-	-
Transfers out	(2,750,176)	(96,602)	-	-
Total other financing sources (uses)	(2,750,176)	(96,602)	-	-
Net change in fund balances	(2,791,154)	(96,726)	(34,436)	(15,969)
Fund balances - beginning	2,791,154	111,783	50,827	1,688
Fund balances - ending	$ -	$ 15,057	$ 16,391	$ (14,281)

Nonmajor Special Revenue Funds						
ARRC	Downtown Business Improvement	LMIHF Housing Asset	Winter Special Events	Advanced Planning	Highway User Tax (Gas Tax)	Signalization
$ -	$ 9,898	$ -	$ -	$ -	$ -	$ -
-	-	-	-	420,340	-	-
-	-	-	4,200	-	-	-
-	-	-	-	-	622,226	-
77,782	-	39,832	-	-	-	-
385	(20)	22,222	320	7,483	9,771	6,062
20,004	-	-	127,777	-	-	26,530
98,171	9,878	62,054	132,297	427,823	631,997	32,592
1,404	176	47,936	39,440	335	422	285
-	-	-	-	-	-	-
-	-	-	-	60,801	-	-
-	-	-	-	-	48,517	-
89,914	-	-	114,951	-	-	-
-	27,647	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	524,919	-
-	-	-	-	-	-	-
91,318	27,823	47,936	154,391	61,136	573,858	285
6,853	(17,945)	14,118	(22,094)	366,687	58,139	32,307
-	-	2,750,176	-	-	-	-
-	-	-	-	-	-	-
-	-	2,750,176	-	-	-	-
6,853	(17,945)	2,764,294	(22,094)	366,687	58,139	32,307
(51,320)	13,289	4,219,843	25,954	-	37,520	321,862
$ (44,467)	$ (4,656)	$ 6,984,137	$ 3,860	$ 366,687	$ 95,659	$ 354,169

Continued

City of Ukiah, California
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds (cont)
Year Ended June 30, 2019

	Nonmajor Special Revenue Funds			
	1998 STIP Augmentation	SB325 Reimbursement	S.T.P.	Trans-Traffic Congest Relief
REVENUES				
Business license tax	$ -	$ -	$ -	$ -
Charges for service	-	-	-	-
Grants contributions and donations	-	-	-	-
Intergovernmental	-	24,001	-	18,298
Facility rental	-	-	-	-
Interest, rent, and concessions	-	(77)	-	(579)
Miscellaneous	-	-	-	-
Total revenues	-	23,924	-	17,719
EXPENDITURES				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Housing and community development	-	-	-	-
Public works	-	7,178	-	-
Recreation and culture	-	-	-	-
Economic development and redevelopment	-	-	-	-
Capital outlay:				
Housing and community development	-	-	-	-
Public works	-	-	-	-
Recreation and culture	-	-	-	-
Total expenditures	-	7,178	-	-
Excess (deficiency) of revenues over expenditures	-	16,746	-	17,719
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total other financing sources (uses)	-	-	-	-
Net change in fund balances	-	16,746	-	17,719
Fund balances - beginning	(112,000)	(132,218)	(803,801)	(496,358)
Fund balances - ending	$ (112,000)	$ (115,472)	$ (803,801)	$ (478,639)

Nonmajor Special Revenue Funds						
CDBG Program Income	Home Program Income	Asset Seizure	Sup.Law Enforce.Svc.Fd(Slesf)	Community-Based Transitional Housing	Asset Forfeiture 11470.2 H&S F	Special Revenue - Police
$ -	$ -	$ -	$ -	$ -	$ -	$ -
-	-	-	-	-	-	-
193,403	7,864	-	-	-	-	-
2,128	-	67,295	100,000	-	-	125,000
-	-	-	-	-	-	-
13,502	5,471	1,399	1,778	14,651	844	2,349
-	-	-	32	-	-	-
209,033	13,335	68,694	101,810	14,651	844	127,349
30,614	28	-	77	692	-	102
-	-	44,174	132,382	64,587	7,847	-
111,561	827,154	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
142,175	827,182	44,174	132,459	65,279	7,847	102
66,858	(813,847)	24,520	(30,649)	(50,628)	(7,003)	127,247
-	1,800,503	40,000	-	-	-	-
(1,800,503)	-	-	-	-	-	(125,000)
(1,800,503)	1,800,503	40,000	-	-	-	(125,000)
(1,733,645)	986,656	64,520	(30,649)	(50,628)	(7,003)	2,247
2,186,825	1,632,938	26,390	115,244	906,007	57,528	112
$ 453,180	$ 2,619,594	$ 90,910	$ 84,595	$ 855,379	$ 50,525	$ 2,359

Continued

City of Ukiah, California
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds (cont)
Year Ended June 30, 2019

	Nonmajor Special Revenue Funds		
	Museum	Transfer Station	Visit Ukiah
REVENUES			
Business license tax	$ -	$ -	$ -
Charges for service	-	-	-
Grants contributions and donations	61,618	-	7,480
Intergovernmental	-	-	-
Facility rental	2,895	413,149	-
Interest, rent, and concessions	(8)	1,825	1,888
Miscellaneous	-	-	9
Total revenues	64,505	414,974	9,377
EXPENDITURES			
Current:			
General government	-	251	82
Public safety	-	-	-
Housing and community development	-	-	-
Public works	-	-	-
Recreation and culture	471,377	-	-
Economic development and redevelopment	-	-	93,257
Capital outlay:			
Housing and community development	-	-	-
Public works	-	-	-
Recreation and culture	-	-	-
Total expenditures	471,377	251	93,339
Excess (deficiency) of revenues over expenditures	(406,872)	414,723	(83,962)
OTHER FINANCING SOURCES (USES)			
Transfers in	423,677	-	244,003
Transfers out	-	(410,782)	-
Total other financing sources (uses)	423,677	(410,782)	244,003
Net change in fund balances	16,805	3,941	160,041
Fund balances - beginning	(21,923)	68,980	52,625
Fund balances - ending	$ (5,118)	$ 72,921	$ 212,666

Nonmajor Capital Projects Funds

Equipment Reserve	Special Projects Reserve	Park Development Fees	Anton Stadium	Observatory Park	Playground & Park Amenities	Swimming Pool
$ -	$ -	$ -	$ -	$ -	$ -	$ -
-	-	-	-	-	-	-
-	-	-	500	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
(26)	(1,296)	508	567	52	44	3
-	-	-	-	-	-	-
(26)	(1,296)	508	1,067	52	44	3
-	-	24	27	-	2	-
8,493	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	6,160	-	-	3,199	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	31,880	-	-	-	-	-
-	-	-	-	-	-	-
8,493	38,040	24	27	3,199	2	-
(8,519)	(39,336)	484	1,040	(3,147)	42	3
-	-	-	-	-	-	-
(14,000)	(81,699)	-	-	-	-	-
(14,000)	(81,699)	-	-	-	-	-
(22,519)	(121,035)	484	1,040	(3,147)	42	3
474,117	1,042,637	29,315	32,146	6,399	2,563	(136,190)
$ 451,598	$ 921,602	$ 29,799	$ 33,186	$ 3,252	$ 2,605	$ (136,187)

Continued

	Nonmajor Capital Projects Funds			
	Riverside Park	Skate Park	Softball Complex	Rail Trail
REVENUES				
Business license tax	$ -	$ -	$ -	$ -
Charges for service	-	-	-	-
Grants contributions and donations	-	-	-	287,943
Intergovernmental	-	-	-	-
Facility rental	-	-	-	-
Interest, rent, and concessions	256	197	113	-
Miscellaneous	-	-	-	-
Total revenues	256	197	113	287,943
EXPENDITURES				
Current:				
General government	12	9	5	-
Public safety	-	-	-	-
Housing and community development	-	-	-	-
Public works	-	-	-	-
Recreation and culture	-	-	-	-
Economic development and redevelopment	-	-	-	-
Capital outlay:				
Housing and community development	-	-	-	-
Public works	-	-	-	318,272
Recreation and culture	27,597	-	-	-
Total expenditures	27,609	9	5	318,272
Excess (deficiency) of revenues over expenditures	(27,353)	188	108	(30,329)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	-	96,602
Transfers out	-	-	-	-
Total other financing sources (uses)	-	-	-	96,602
Net change in fund balances	(27,353)	188	108	66,273
Fund balances - beginning	20,267	11,357	6,530	(165,231)
Fund balances - ending	$ (7,086)	$ 11,545	$ 6,638	$ (98,958)

Permanent Fund	
Riparian Corridor Enhancement	Total Nonmajor Governmental Funds
$ -	$ 9,898
-	420,340
-	563,008
-	1,010,603
-	533,658
2,434	152,840
-	174,352
2,434	2,864,699
116	122,130
-	343,489
-	999,516
1	57,516
-	685,601
-	120,904
-	100,000
-	875,071
-	43,564
117	3,347,791
2,317	(483,092)
-	5,354,961
-	(5,278,762)
-	76,199
2,317	(406,893)
140,754	12,467,613
$ 143,071	$ 12,060,720

City of Ukiah, California
City Housing Bond Proceeds
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 9,974	$ 9,974	$ 59,022	$ 49,048
Total revenues	9,974	9,974	59,022	49,048
EXPENDITURES				
Current:				
Housing and community development	500,000	500,000	-	500,000
Total current	500,000	500,000	-	500,000
Capital outlay:				
Housing and community development	-	1,500,000	100,000	1,400,000
Total capital outlay	-	1,500,000	100,000	1,400,000
Total expenditures	500,000	2,000,000	100,000	1,900,000
Excess (deficiency) of revenues over expenditures	(490,026)	(1,990,026)	(40,978)	1,949,048
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	(2,750,176)	(2,750,176)
Total other financing sources (uses)	-	-	(2,750,176)	(2,750,176)
SPECIAL ITEM				
Total special items	-	-	-	-
Net change in fund balances	(490,026)	(1,990,026)	(2,791,154)	(801,128)
Fund balances - beginning	2,791,154	2,791,154	2,791,154	-
Fund balances - ending	$ 2,301,128	$ 801,128	$ -	$ (801,128)

City of Ukiah, California
Special Revenue Fund
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 603	$ 603	$ 1,787	$ 1,184
Total revenues	603	603	1,787	1,184
EXPENDITURES				
Current:				
General government	-	-	91	(91)
Public works	-	-	1,820	(1,820)
Total expenditures	-	-	1,911	(1,911)
Excess (deficiency) of revenues over expenditures	603	603	(124)	(727)
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	(96,602)	(96,602)
Total other financing sources (uses)	-	-	(96,602)	(96,602)
Net change in fund balances	603	603	(96,726)	(97,329)
Fund balances - beginning	111,783	111,783	111,783	-
Fund balances - ending	$ 112,386	$ 112,386	$ 15,057	$ (97,329)

City of Ukiah, California
Prop 172
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			
	Original	Final	Actual	Variance with Final Budget
REVENUES				
Intergovernmental	$ 55,000	$ 55,000	$ 51,655	$ (3,345)
Interest, rent, and concessions	-	-	(85)	(85)
Total revenues	55,000	55,000	51,570	(3,430)
EXPENDITURES				
Current:				
Public safety	92,750	92,750	86,006	6,744
Total expenditures	92,750	92,750	86,006	6,744
Excess (deficiency) of revenues over expenditures	(37,750)	(37,750)	(34,436)	3,314
Net change in fund balances	(37,750)	(37,750)	(34,436)	3,314
Fund balances - beginning	50,827	50,827	50,827	-
Fund balances - ending	$ 13,077	$ 13,077	$ 16,391	$ 3,314

City of Ukiah, California
Museum Grant Fund
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Grants contributions and donations	$ 2,500,000	$ 2,500,000	$ -	$ (2,500,000)
Interest, rent, and concessions	-	-	(2)	(2)
Total revenues	2,500,000	2,500,000	(2)	(2,500,002)
EXPENDITURES				
Capital outlay:				
Recreation and culture	-	-	15,967	(15,967)
Total expenditures	-	-	15,967	(15,967)
Excess (deficiency) of revenues over expenditures	2,500,000	2,500,000	(15,969)	(2,515,969)
OTHER FINANCING SOURCES (USES)				
Transfers out	(2,500,000)	(2,500,000)	-	2,500,000
Total other financing sources (uses)	(2,500,000)	(2,500,000)	-	2,500,000
Net change in fund balances	-	-	(15,969)	(15,969)
Fund balances - beginning	1,688	1,688	1,688	-
Fund balances - ending	$ 1,688	$ 1,688	$ (14,281)	$ (15,969)

City of Ukiah, California
ARRC
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			
	Original	Final	Actual	Variance with Final Budget
REVENUES				
Facility rental	$ 86,000	$ 86,000	$ 77,782	$ (8,218)
Interest, rent, and concessions	-	-	385	385
Miscellaneous	20,000	20,000	20,004	4
Total revenues	106,000	106,000	98,171	(7,829)
EXPENDITURES				
Current:				
General government	2,035	2,035	1,404	631
Recreation and culture	89,490	89,490	89,914	(424)
Total expenditures	91,525	91,525	91,318	207
Excess (deficiency) of revenues over expenditures	14,475	14,475	6,853	(7,622)
Net change in fund balances	14,475	14,475	6,853	(7,622)
Fund balances - beginning	(51,320)	(51,320)	(51,320)	-
Fund balances - ending	$ (36,845)	$ (36,845)	$ (44,467)	$ (7,622)

City of Ukiah, California
Downtown Business Improvement
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts Original	Budgeted Amounts Final	Actual	Variance with Final Budget
REVENUES				
Business license tax	$ 18,000	$ 18,000	$ 9,898	$ (8,102)
Interest, rent, and concessions	-	-	(20)	(20)
Total revenues	18,000	18,000	9,878	(8,122)
EXPENDITURES				
Current:				
General government	426	426	176	250
Economic development and redevelopment	15,840	15,840	27,647	(11,807)
Total current	16,266	16,266	27,823	(11,557)
Total expenditures	16,266	16,266	27,823	(11,557)
Excess (deficiency) of revenues over expenditures	1,734	1,734	(17,945)	(19,679)
Net change in fund balances	1,734	1,734	(17,945)	(19,679)
Fund balances - beginning	13,289	13,289	13,289	-
Fund balances - ending	$ 15,023	$ 15,023	$ (4,656)	$ (19,679)

City of Ukiah, California
Low-Mod Income Housing Fund (LMIHF)
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Facility rental	$ 42,660	$ 42,660	$ 39,832	$ (2,828)
Interest, rent, and concessions	-	-	22,222	22,222
Total revenues	42,660	42,660	62,054	19,394
EXPENDITURES				
Current:				
General government	1,009	1,009	47,936	(46,927)
Total expenditures	1,009	1,009	47,936	(46,927)
Excess (deficiency) of revenues over expenditures	41,651	41,651	14,118	(27,533)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	2,750,176	2,750,176
Total other financing sources (uses)	-	-	2,750,176	2,750,176
Net change in fund balances	41,651	41,651	2,764,294	2,722,643
Fund balances - beginning	4,219,843	4,219,843	4,219,843	-
Fund balances - ending	$ 4,261,494	$ 4,261,494	$ 6,984,137	$ 2,722,643

City of Ukiah, California
Winter Special Events
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Grants contributions and donations	$ -	$ -	$ 4,200	$ 4,200
Interest, rent, and concessions	-	-	320	320
Miscellaneous	150,000	150,000	127,777	(22,223)
Total revenues	150,000	150,000	132,297	(17,703)
EXPENDITURES				
Current:				
General government	153,018	153,018	39,440	113,578
Recreation and culture	458	458	114,951	(114,493)
Total expenditures	153,476	153,476	154,391	(915)
Excess (deficiency) of revenues over expenditures	(3,476)	(3,476)	(22,094)	(18,618)
Net change in fund balances	(3,476)	(3,476)	(22,094)	(18,618)
Fund balances - beginning	25,954	25,954	25,954	-
Fund balances - ending	$ 22,478	$ 22,478	$ 3,860	$ (18,618)

City of Ukiah, California
Advanced Planning
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ -	$ -	$ 7,483	$ 7,483
Charges for service	-	-	420,340	420,340
Total revenues	-	-	427,823	427,823
EXPENDITURES				
Current:				
General government	-	-	335	(335)
Housing and community development	-	444,890	60,801	384,089
Total expenditures	-	444,890	61,136	383,754
Excess (deficiency) of revenues over expenditures	-	(444,890)	366,687	811,577
Net change in fund balances	-	(444,890)	366,687	811,577
Fund balances - beginning	-	-	-	-
Fund balances - ending	$ -	$ (444,890)	$ 366,687	$ 811,577

City of Ukiah, California
Highway User Tax (Gas Tax)
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Intergovernmental	$ 908,134	$ 908,134	$ 622,226	$ (285,908)
Interest, rent, and concessions	500	500	9,771	9,271
Total revenues	908,634	908,634	631,997	(276,637)
EXPENDITURES				
Current:				
General government	-	5,806	422	5,384
Public works	116,454	110,648	48,517	62,131
Total current	116,454	116,454	48,939	67,515
Capital outlay:				
Public works	50,000	662,389	524,919	137,470
Total expenditures	166,454	778,843	573,858	204,985
Excess (deficiency) of revenues over expenditures	742,180	129,791	58,139	(71,652)
OTHER FINANCING SOURCES (USES)				
Transfers out	(520,691)	(520,691)	-	520,691
Total other financing sources (uses)	(520,691)	(520,691)	-	520,691
Net change in fund balances	221,489	(390,900)	58,139	449,039
Fund balances - beginning	37,520	37,520	37,520	-
Fund balances - ending	$ 259,009	$ (353,380)	$ 95,659	$ 449,039

City of Ukiah, California
Signalization
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 1,500	$ 1,500	$ 6,062	$ 4,562
Miscellaneous	-	-	26,530	26,530
Total revenues	1,500	1,500	32,592	31,092
EXPENDITURES				
Current:				
General government	-	-	285	(285)
Public works	230	230	-	230
Total expenditures	230	230	285	(55)
Excess (deficiency) of revenues over expenditures	1,270	1,270	32,307	31,037
OTHER FINANCING SOURCES (USES)				
Transfers out	(287,013)	(287,013)	-	287,013
Total other financing sources (uses)	(287,013)	(287,013)	-	287,013
Net change in fund balances	(285,743)	(285,743)	32,307	318,050
Fund balances - beginning	321,862	321,862	321,862	-
Fund balances - ending	$ 36,119	$ 36,119	$ 354,169	$ 318,050

City of Ukiah, California
1998 STIP Augmentation
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Intergovernmental	$ 826,000	$ 826,000	$ -	$ (826,000)
Total revenues	826,000	826,000	-	(826,000)
EXPENDITURES				
Capital outlay:				
Public works	826,000	826,000	-	826,000
Total expenditures	826,000	826,000	-	826,000
Excess (deficiency) of revenues over expenditures	-	-	-	-
Net change in fund balances	-	-	-	-
Fund balances - beginning	(112,000)	(112,000)	(112,000)	-
Fund balances - ending	$ (112,000)	$ (112,000)	$ (112,000)	$ -

City of Ukiah, California
SB 325 Reimbursement
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Intergovernmental	$ -	$ -	$ 24,001	$ 24,001
Interest, rent, and concessions	-	-	(77)	(77)
Total revenues	-	-	23,924	23,924
EXPENDITURES				
Current:				
Public works	-	6,419	7,178	(759)
Total expenditures	-	6,419	7,178	(759)
Excess (deficiency) of revenues over expenditures	-	(6,419)	16,746	23,165
Net change in fund balances	-	(6,419)	16,746	23,165
Fund balances - beginning	(132,218)	(132,218)	(132,218)	-
Fund balances - ending	$ (132,218)	$ (138,637)	$ (115,472)	$ 23,165

City of Ukiah, California
S.T.P.
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

No financial transactions to report.

City of Ukiah, California
Trans-Traffic Congestion Relief
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			
	Original	Final	Actual	Variance with Final Budget
REVENUES				
Intergovernmental	$ 125,073	$ 125,073	$ 18,298	$ (106,775)
Interest, rent, and concessions	-	-	(579)	(579)
Total revenues	125,073	125,073	17,719	(107,354)
EXPENDITURES				
Current:				
Public works	138,991	138,991	-	138,991
Capital outlay:				
Public works	180,000	180,000	-	180,000
Total expenditures	318,991	318,991	-	318,991
Excess (deficiency) of revenues over expenditures	(193,918)	(193,918)	17,719	211,637
Net change in fund balances	(193,918)	(193,918)	17,719	211,637
Fund balances - beginning	(496,358)	(496,358)	(496,358)	-
Fund balances - ending	$ (690,276)	$ (690,276)	$ (478,639)	$ 211,637

City of Ukiah, California
CDBG Program Income
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			
	Original	Final	Actual	Variance with Final Budget
REVENUES				
Grants contributions and donations	$ 1,010,478	$ 1,010,478	$ 193,403	$ (817,075)
Intergovernmental	-	-	2,128	2,128
Interest, rent, and concessions	49,630	49,630	13,502	(36,128)
Program income	10,000	10,000	-	(10,000)
Total revenues	1,070,108	1,070,108	209,033	(861,075)
EXPENDITURES				
Current:				
General government	-	11,125	30,614	(19,489)
Housing and community development	-	232,558	111,561	120,997
Economic development and redevelopment	-	10,000	-	10,000
Total expenditures	-	253,683	142,175	111,508
Excess (deficiency) of revenues over expenditures	1,070,108	816,425	66,858	(749,567)
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	(1,800,503)	(1,800,503)
Total other financing sources (uses)	-	-	(1,800,503)	(1,800,503)
Net change in fund balances	1,070,108	816,425	(1,733,645)	(2,550,070)
Fund balances - beginning	2,186,825	2,186,825	2,186,825	-
Fund balances - ending	$ 3,256,933	$ 3,003,250	$ 453,180	$ (2,550,070)

City of Ukiah, California
HOME Program Income
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Grants contributions and donations	$ 500,000	$ 500,000	$ 7,864	$ (492,136)
Interest, rent, and concessions	-	-	5,471	5,471
Total revenues	500,000	500,000	13,335	(486,665)
EXPENDITURES				
Current:				
General government	-	-	28	(28)
Housing and community development	108,450	108,450	827,154	(718,704)
Total expenditures	108,450	108,450	827,182	(718,732)
Excess (deficiency) of revenues over expenditures	391,550	391,550	(813,847)	(1,205,397)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	1,800,503	1,800,503
Total other financing sources (uses)	-	-	1,800,503	1,800,503
Net change in fund balances	391,550	391,550	986,656	595,106
Fund balances - beginning	1,632,938	1,632,938	1,632,938	-
Fund balances - ending	$ 2,024,488	$ 2,024,488	$ 2,619,594	$ 595,106

City of Ukiah, California
Asset Seizure
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts Original	Budgeted Amounts Final	Actual	Variance with Final Budget
REVENUES				
Intergovernmental	$ 63,500	$ 63,500	$ 67,295	$ 3,795
Interest, rent, and concessions	495	495	1,399	904
Total revenues	63,995	63,995	68,694	4,699
EXPENDITURES				
Current:				
General government	-	2,958	-	2,958
Public safety	58,727	77,971	44,174	33,797
Total expenditures	58,727	80,929	44,174	36,755
Excess (deficiency) of revenues over expenditures	5,268	(16,934)	24,520	41,454
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	40,000	40,000
Total other financing sources (uses)	-	-	40,000	40,000
Net change in fund balances	5,268	(16,934)	64,520	81,454
Fund balances - beginning	26,390	26,390	26,390	-
Fund balances - ending	$ 31,658	$ 9,456	$ 90,910	$ 81,454

City of Ukiah, California
Sup. Law Enforcement Svc. (SLESF)
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Intergovernmental	$ 98,000	$ 98,000	$ 100,000	$ 2,000
Interest, rent, and concessions	-	-	1,778	1,778
Miscellaneous	-	-	32	32
Total revenues	98,000	98,000	101,810	3,810
EXPENDITURES				
Current:				
General government	-	7,782	77	7,705
Public safety	106,963	99,181	132,382	(33,201)
Total expenditures	106,963	106,963	132,459	(25,496)
Excess (deficiency) of revenues over expenditures	(8,963)	(8,963)	(30,649)	(21,686)
Net change in fund balances	(8,963)	(8,963)	(30,649)	(21,686)
Fund balances - beginning	115,244	115,244	115,244	-
Fund balances - ending	$ 106,281	$ 106,281	$ 84,595	$ (21,686)

City of Ukiah, California
Community-Based Transitional Housing
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts Original	Budgeted Amounts Final	Actual	Variance with Final Budget
REVENUES				
Interest, rent, and concessions	$ -	$ -	$ 14,651	$ 14,651
Total revenues	-	-	14,651	14,651
EXPENDITURES				
Current:				
General government	-	-	692	(692)
Public safety	99,396	99,396	64,587	34,809
Total expenditures	99,396	99,396	65,279	34,117
Excess (deficiency) of revenues over expenditures	(99,396)	(99,396)	(50,628)	48,768
Net change in fund balances	(99,396)	(99,396)	(50,628)	48,768
Fund balances - beginning	906,007	906,007	906,007	-
Fund balances - ending	$ 806,611	$ 806,611	$ 855,379	$ 48,768

City of Ukiah, California
Asset Forfeiture 11470.2 H&S
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Intergovernmental	$ 8,000	$ 8,000	$ -	$ (8,000)
Interest, rent, and concessions	-	-	844	844
Total revenues	8,000	8,000	844	(7,156)
EXPENDITURES				
Current:				
General government	-	829	-	829
Public safety	16,669	15,840	7,847	7,993
Total expenditures	16,669	16,669	7,847	8,822
Excess (deficiency) of revenues over expenditures	(8,669)	(8,669)	(7,003)	1,666
Net change in fund balances	(8,669)	(8,669)	(7,003)	1,666
Fund balances - beginning	57,528	57,528	57,528	-
Fund balances - ending	$ 48,859	$ 48,859	$ 50,525	$ 1,666

No financial transactions to report.

City of Ukiah, California
Special Revenue - Police
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Intergovernmental	$ 125,000	$ 125,000	$ 125,000	$ -
Interest, rent, and concessions	-	-	2,349	2,349
Total revenues	125,000	125,000	127,349	2,349
EXPENDITURES				
Current:				
General government	-	-	102	(102)
Total expenditures	-	-	102	(102)
Excess (deficiency) of revenues over expenditures	125,000	125,000	127,247	2,247
OTHER FINANCING SOURCES (USES)				
Transfers out	(125,000)	(125,000)	(125,000)	-
Total other financing sources (uses)	(125,000)	(125,000)	(125,000)	-
Net change in fund balances	-	-	2,247	2,247
Fund balances - beginning	112	112	112	-
Fund balances - ending	$ 112	$ 112	$ 2,359	$ 2,247

City of Ukiah, California
Museum
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Grants contributions and donations	$ 67,800	$ 67,800	$ 61,618	$ (6,182)
Facility rental	6,000	6,000	2,895	(3,105)
Interest, rent, and concessions	-	-	(8)	(8)
Total revenues	73,800	73,800	64,505	(9,295)
EXPENDITURES				
Current:				
Recreation and culture	486,983	496,391	471,377	25,014
Capital outlay:				
Recreation and culture	100,000	100,000	-	100,000
Total expenditures	586,983	596,391	471,377	125,014
Excess (deficiency) of revenues over expenditures	(513,183)	(522,591)	(406,872)	115,719
OTHER FINANCING SOURCES (USES)				
Transfers in	545,603	545,603	423,677	(121,926)
Total other financing sources (uses)	545,603	545,603	423,677	(121,926)
Net change in fund balances	32,420	23,012	16,805	(6,207)
Fund balances - beginning	(21,923)	(21,923)	(21,923)	-
Fund balances - ending	$ 10,497	$ 1,089	$ (5,118)	$ (6,207)

City of Ukiah, California
Transfer Station
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Facility rental	$ 375,000	$ 375,000	$ 413,149	$ 38,149
Interest, rent, and concessions	-	-	1,825	1,825
Total revenues	375,000	375,000	414,974	39,974
EXPENDITURES				
Current:				
General government	-	-	251	(251)
Total expenditures	-	-	251	(251)
Excess (deficiency) of revenues over expenditures	375,000	375,000	414,723	39,723
OTHER FINANCING SOURCES (USES)				
Transfers out	(375,000)	(375,000)	(410,782)	(35,782)
Total other financing sources (uses)	(375,000)	(375,000)	(410,782)	(35,782)
Net change in fund balances	-	-	3,941	3,941
Fund balances - beginning	68,980	68,980	68,980	-
Fund balances - ending	$ 68,980	$ 68,980	$ 72,921	$ 3,941

City of Ukiah, California
Visit Ukiah
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Grants contributions and donations	$ -	$ -	$ 7,480	$ 7,480
Interest, rent, and concessions	-	-	1,888	1,888
Miscellaneous	-	-	9	9
Total revenues	-	-	9,377	9,377
EXPENDITURES				
Current:				
General government	-	-	82	(82)
Economic development and redevelopment	137,455	137,455	93,257	44,198
Total expenditures	137,455	137,455	93,339	44,116
Excess (deficiency) of revenues over expenditures	(137,455)	(137,455)	(83,962)	53,493
OTHER FINANCING SOURCES (USES)				
Transfers in	130,000	130,000	244,003	114,003
Total other financing sources (uses)	130,000	130,000	244,003	114,003
Net change in fund balances	(7,455)	(7,455)	160,041	167,496
Fund balances - beginning	52,625	52,625	52,625	-
Fund balances - ending	$ 45,170	$ 45,170	$ 212,666	$ 167,496

City of Ukiah, California
Equipment Reserve
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 4,352	$ 4,352	$ (26)	$ (4,378)
Total revenues	4,352	4,352	(26)	(4,378)
EXPENDITURES				
Current:				
Public safety	-	7,502	8,493	(991)
Capital outlay:				
Recreation and culture	-	1,082	-	1,082
Total expenditures	-	8,584	8,493	91
Excess (deficiency) of revenues over expenditures	4,352	(4,232)	(8,519)	(4,287)
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	(14,000)	(14,000)
Total other financing sources (uses)	-	-	(14,000)	(14,000)
Net change in fund balances	4,352	(4,232)	(22,519)	(18,287)
Fund balances - beginning	474,117	474,117	474,117	-
Fund balances - ending	$ 478,469	$ 469,885	$ 451,598	$ (18,287)

City of Ukiah, California
Special Projects Reserve
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 8,138	$ 8,138	$ (1,296)	$ (9,434)
Total revenues	8,138	8,138	(1,296)	(9,434)
EXPENDITURES				
Current:				
Recreation and culture	-	35,000	6,160	28,840
Capital outlay:				
Public works	250,000	32,100	31,880	220
Recreation and culture	50,000	50,000	-	50,000
Total capital outlay	300,000	82,100	31,880	50,220
Total expenditures	300,000	117,100	38,040	79,060
Excess (deficiency) of revenues over expenditures	(291,862)	(108,962)	(39,336)	69,626
OTHER FINANCING SOURCES (USES)				
Transfers out	(100,000)	(100,000)	(81,699)	18,301
Total other financing sources (uses)	(100,000)	(100,000)	(81,699)	18,301
Net change in fund balances	(391,862)	(208,962)	(121,035)	87,927
Fund balances - beginning	1,042,637	1,042,637	1,042,637	-
Fund balances - ending	$ 650,775	$ 833,675	$ 921,602	$ 87,927

City of Ukiah, California
Park Development Fees
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 297	$ 297	$ 508	$ 211
Total revenues	297	297	508	211
EXPENDITURES				
Current:				
General government	-	-	24	(24)
Total expenditures	-	-	24	(24)
Excess (deficiency) of revenues over expenditures	297	297	484	187
Net change in fund balances	297	297	484	187
Fund balances - beginning	29,315	29,315	29,315	-
Fund balances - ending	$ 29,612	$ 29,612	$ 29,799	$ 187

City of Ukiah, California
Anton Stadium
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Grants contributions and donations	$ -	$ -	$ 500	$ 500
Interest, rent, and concessions	163	163	567	404
Total revenues	163	163	1,067	904
EXPENDITURES				
Current:				
General government	-	-	27	(27)
Capital outlay:				
Recreation and culture	20,000	44,284	-	44,284
Total expenditures	20,000	44,284	27	44,257
Excess (deficiency) of revenues over expenditures	(19,837)	(44,121)	1,040	45,161
Net change in fund balances	(19,837)	(44,121)	1,040	45,161
Fund balances - beginning	32,146	32,146	32,146	-
Fund balances - ending	$ 12,309	$ (11,975)	$ 33,186	$ 45,161

City of Ukiah, California
Observatory Park
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ -	$ -	$ 52	$ 52
Total revenues	-	-	52	52
EXPENDITURES				
Current:				
Recreation and culture	-	6,365	3,199	3,166
Total expenditures	-	6,365	3,199	3,166
Excess (deficiency) of revenues over expenditures	-	(6,365)	(3,147)	3,218
Net change in fund balances	-	(6,365)	(3,147)	3,218
Fund balances - beginning	6,399	6,399	6,399	-
Fund balances - ending	$ 6,399	$ 34	$ 3,252	$ 3,218

City of Ukiah, California
Playground & Park Amenities
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts		Actual	Variance with
	Original	Final		Final Budget
REVENUES				
Interest, rent, and concessions	$ 13	$ 13	$ 44	$ 31
Total revenues	13	13	44	31
EXPENDITURES				
Current:				
General government	-	-	2	(2)
Total expenditures	-	-	2	(2)
Excess (deficiency) of revenues over expenditures	13	13	42	29
Net change in fund balances	13	13	42	29
Fund balances - beginning	2,563	2,563	2,563	-
Fund balances - ending	$ 2,576	$ 2,576	$ 2,605	$ 29

City of Ukiah, California
Swimming Pool
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 60	$ 60	$ 3	$ (57)
Total revenues	60	60	3	(57)
EXPENDITURES				
Total expenditures	-	-	-	-
Excess (deficiency) of revenues over expenditures	60	60	3	(57)
Net change in fund balances	60	60	3	(57)
Fund balances - beginning	(136,190)	(136,190)	(136,190)	-
Fund balances - ending	$ (136,130)	$ (136,130)	$ (136,187)	$ (57)

City of Ukiah, California
Riverside Park
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 161	$ 161	$ 256	$ 95
Total revenues	161	161	256	95
EXPENDITURES				
Current:				
General government	-	-	12	(12)
Capital outlay:				
Recreation and culture	20,000	1,133,700	27,597	1,106,103
Total expenditures	20,000	1,133,700	27,609	1,106,091
Excess (deficiency) of revenues over expenditures	(19,839)	(1,133,539)	(27,353)	1,106,186
Net change in fund balances	(19,839)	(1,133,539)	(27,353)	1,106,186
Fund balances - beginning	20,267	20,267	20,267	-
Fund balances - ending	$ 428	$ (1,113,272)	$ (7,086)	$ 1,106,186

City of Ukiah, California
Skate Park
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 58	$ 58	$ 197	$ 139
Total revenues	58	58	197	139
EXPENDITURES				
Current:				
General government	-	-	9	(9)
Total expenditures	-	-	9	(9)
Excess (deficiency) of revenues over expenditures	58	58	188	130
Net change in fund balances	58	58	188	130
Fund balances - beginning	11,357	11,357	11,357	-
Fund balances - ending	$ 11,415	$ 11,415	$ 11,545	$ 130

City of Ukiah, California
Softball Complex
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ 33	$ 33	$ 113	$ 80
Total revenues	33	33	113	80
EXPENDITURES				
Current:				
General government	-	-	5	(5)
Total expenditures	-	-	5	(5)
Excess (deficiency) of revenues over expenditures	33	33	108	75
Net change in fund balances	33	33	108	75
Fund balances - beginning	6,530	6,530	6,530	-
Fund balances - ending	$ 6,563	$ 6,563	$ 6,638	$ 75

City of Ukiah, California
Rail Trail
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Grants contributions and donations	$ 1,875,000	$ 1,875,000	$ 287,943	$ (1,587,057)
Total revenues	1,875,000	1,875,000	287,943	(1,587,057)
EXPENDITURES				
Capital outlay:				
Public works	1,875,000	2,090,201	318,272	1,771,929
Total expenditures	1,875,000	2,090,201	318,272	1,771,929
Excess (deficiency) of revenues over expenditures	-	(215,201)	(30,329)	184,872
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	96,602	96,602
Total other financing sources (uses)	-	-	96,602	96,602
Net change in fund balances	-	(215,201)	66,273	281,474
Fund balances - beginning	(165,231)	(165,231)	(165,231)	-
Fund balances - ending	$ (165,231)	$ (380,432)	$ (98,958)	$ 281,474

City of Ukiah, California
Riparian Corridor Enhancement
Schedule of Revenue, Expenditures, and Change in Fund Balances
Budget and Actual

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Interest, rent, and concessions	$ -	$ -	$ 2,434	$ 2,434
Total revenues	-	-	2,434	2,434
EXPENDITURES				
Current:				
General government	-	-	117	(117)
Total expenditures	-	-	117	(117)
Excess (deficiency) of revenues over expenditures	-	-	2,317	2,317
Net change in fund balances	-	-	2,317	2,317
Fund balances - beginning	140,754	140,754	140,754	-
Fund balances - ending	$ 140,754	$ 140,754	$ 143,071	$ 2,317

Combining Nonmajor Enterprise funds

Parking District #1	The Parking District #1 Fund is used to account for the operating activities of the City's parking district.
Golf Fund	The Golf Fund is issued to account for activities related to the City's municipal golf course, which is managed by a contracted, private vendor.
Conference Center Fund	The Conference Center Fund is used to account for activities of the Ukiah Valley Conference Center.
Airport Fund	The Airport Fund is the primary fund used to account for the operating activities of the City's municipal airport.
Street Lighting Fund	The Street Lighting Fund is used to account for resources accumulated for street light operation, maintenance and capital planning.

City of Ukiah, California
Combining Statement of Net Position
Nonmajor Enterprise Funds
June 30, 2019

	Parking District	Golf	Conference Center	Airport	Street Lighting	Total Nonmajor Enterprise Funds
ASSETS						
Current assets:						
Cash and investments	$ 554	$ 107,109	$ 33,277	$ 262,615	$ -	$ 403,555
Accounts receivable	21,528	-	200	61,599	22,737	106,064
Interest receivable	6	39	71	434	-	550
Grants and subventions receivable	-	-	-	30,153	-	30,153
Total current assets	22,088	107,148	33,548	354,801	22,737	540,322
Noncurrent assets:						
Notes receivable	-	32,500	-	-	-	32,500
Advances to other funds	-	783,636	-	-	-	783,636
Land	183,871	965,284	372,750	271,957	-	1,793,862
Construction in progress	-	-	-	86,769	-	86,769
Infrastructure and network	77,682	178,259	-	2,130,622	117,735	2,504,298
Buildings and improvements	-	414,745	2,294,473	1,833,577	-	4,542,795
Machinery equipment and vehicles	42,875	58,396	53,093	650,679	-	805,043
Less accumulated depreciation	(53,427)	(633,768)	(1,223,274)	(2,636,433)	(11,349)	(4,558,251)
Total noncurrent assets	251,001	1,799,052	1,497,042	2,337,171	106,386	5,990,652
Total assets	273,089	1,906,200	1,530,590	2,691,972	129,123	6,530,974
DEFERRED OUTFLOWS OF RESOURCES						
Deferred outflow of resources related to pension	-	8,270	104,529	141,578	-	254,377
Total deferred outflows of resources	-	8,270	104,529	141,578	-	254,377
Total assets and deferred outflows of resources	$ 273,089	$ 1,914,470	$ 1,635,119	$ 2,833,550	$ 129,123	$ 6,785,351
LIABILITIES						
Current liabilities:						
Accounts payable	2,480	92,498	29,638	15,287	36,718	176,621
Accrued payroll liabilities	-	921	5,969	20,020	3,959	30,869
Due to other funds	-	-	-	-	133	133
Deposits payable	-	-	2,162	4,162	-	6,324
Compensated absences - current	-	755	942	2,662	-	4,359
Long-term obligations - current	-	-	-	10,175	-	10,175
Interest payable	-	-	-	1,575	-	1,575
Total current liabilities	2,480	94,174	38,711	53,881	40,810	230,056
Noncurrent liabilities:						
Advance from other funds	-	930,200	-	-	186,270	1,116,470
Installment obligations	-	-	-	169,999	-	169,999
Net pension liability	-	50,254	635,214	860,353	-	1,545,821
Compensated absences	-	1,726	8,476	23,959	-	34,161
Total noncurrent liabilities	-	982,180	643,690	1,054,311	186,270	2,866,451
Total liabilities	2,480	1,076,354	682,401	1,108,192	227,080	3,096,507
DEFERRED INFLOWS OF RESOURCES						
Deferred inflow of resources related to pension	-	1,265	15,988	21,655	-	38,908
Total deferred inflows of resources	-	1,265	15,988	21,655	-	38,908
Total liabilities and deferred inflows of resources	2,480	1,077,619	698,389	1,129,847	227,080	3,135,415
NET POSITION						
Net investment in capital assets	251,001	982,916	1,497,042	2,156,997	106,386	4,994,342
Restricted for:						
Unrestricted	19,608	(146,065)	(560,312)	(453,294)	(204,343)	(1,344,406)
Total net position	$ 270,609	$ 836,851	$ 936,730	$ 1,703,703	$ (97,957)	$ 3,649,936

City of Ukiah, California
Combining Statement of Revenues, expenses, and Changes in Net Position
Nonmajor Governmental Funds
Year Ended June 30, 2019

	Parking District	Golf	Conference Center	Airport	Street Lighting	Total Enterprise Funds
OPERATING REVENUES						
Charges for service	$ 29,454	$ -	$ 19,421	$ 19,785	$ 188,814	$ 257,474
Licenses and permits	42,586	-	-	-	-	42,586
Fines penalties and forfeitures	48,082	-	-	-	-	48,082
Facility rental	-	36,669	349,824	385,856	-	772,349
Fuel sales	-	-	-	1,132,122	-	1,132,122
Miscellaneous	-	-	-	3,563	-	3,563
Total operating revenues	120,122	36,669	369,245	1,541,326	188,814	2,256,176
OPERATING EXPENSES						
General and administrative	19,326	16,690	45,840	135,350	20,868	238,074
Maintenance and operations	106,709	196,421	411,004	327,523	16,442	1,058,099
Fuel	-	-	-	780,184	-	780,184
Depreciation	2,424	2,236	45,889	106,513	2,943	160,005
Total operating expenses	128,459	215,347	502,733	1,349,570	40,253	2,236,362
Operating income (loss)	(8,337)	(178,678)	(133,488)	191,756	148,561	19,814
NONOPERATING REVENUES (EXPENSES)						
Property tax	17,121	-	-	-	-	17,121
Interest, rent, and concessions	63	3,655	-	8,038	-	11,756
Interest expense and fiscal charges	-	-	-	(4,344)	-	(4,344)
Use of money and property	-	90,000	779	-	-	90,779
Sale of property	-	6,000	-	-	-	6,000
Total nonoperating revenues (expenses)	17,184	99,655	779	3,694	-	121,312
Income (loss) before contributions and transfers	8,847	(79,023)	(132,709)	195,450	148,561	141,126
Capital contributions	-	-	-	59,087	-	59,087
Change in net position	8,847	(79,023)	(132,709)	254,537	148,561	200,213
Total net position - beginning	261,762	915,874	1,069,439	1,449,166	(246,518)	3,449,723
Total net position - ending	$ 270,609	$ 836,851	$ 936,730	$ 1,703,703	$ (97,957)	$ 3,649,936

City of Ukiah, California
Combining Statement of Cash Flows
Nonmajor Enterprise Funds
Year Ended June 30, 2019

	Parking District	Golf	Conference Center	Airport	Street Lighting	Total
CASH FLOWS FROM OPERATING ACTIVITIES						
Cash receipts from customers	$ 103,383	$ 35,844	$ 398,063	$ 1,525,555	$ 186,651	$ 2,249,496
Payments to employees	-	(27,667)	(194,370)	(394,168)	(123,488)	(739,693)
Payments to suppliers	(106,456)	(148,326)	(164,315)	(924,191)	(139,296)	(1,482,584)
Payments for interfund services used	(19,213)	(16,690)	(45,839)	(135,351)	(20,867)	(237,960)
Net cash provided (used) by operating activities	(22,286)	(156,839)	(6,461)	71,845	(97,000)	(210,741)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES						
Cash received (paid) to other funds	-	182,932	-	-	95,277	278,209
Property taxes received	18,360	-	-	-	-	18,360
activities	18,360	182,932	-	-	95,277	296,569
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
Capital grants and contributions	-	-	-	108,430	-	108,430
Principal paid on capital related debt	-	-	-	(9,947)	-	(9,947)
Interest paid	-	-	-	(4,431)	-	(4,431)
Acquisition and construction of capital assets	-	-	-	(136,106)	-	(136,106)
Proceeds from sale of property	-	6,000	-	-	-	6,000
Net cash provided (used) by capital and related financing activities	-	6,000	-	(42,054)	-	(36,054)
CASH FLOWS FROM INVESTING ACTIVITIES						
Interest received	67	3,141	807	7,963	-	11,978
Net cash provided (used) by investing activities	67	3,141	807	7,963	-	11,978
Net increase (decrease) in cash and cash equivalents	(3,859)	35,234	(5,654)	37,754	(1,723)	61,752
Balances - beginning of year	4,413	71,875	38,931	224,861	1,723	341,803
Balances - end of the year	$ 554	$ 107,109	$ 33,277	$ 262,615	$ -	$ 403,555
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:						
Operating Income	$ (8,337)	$ (178,678)	$ (133,488)	$ 191,756	$ 148,561	$ 19,814
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:						
Depreciation	2,424	2,236	45,889	106,513	2,943	160,005
Changes in assets and liabilities:						
Decrease (increase) in accounts receivable	(16,738)	(825)	28,818	(15,142)	(2,162)	(6,049)
Decrease (increase) in deferred outflows	-	5,191	20,926	86,719	62,020	174,856
Increase (decrease) in accounts payable	365	30,662	12,616	(44,847)	12,240	11,036
Increase (decrease) in accrued salaries and benefits	-	7	(1,808)	6,015	(344)	3,870
Increase (decrease) in compensated absences	-	988	2,574	11,066	(7,739)	6,889
Increase (decrease) in deferrred inflows	-	(1,584)	(10,562)	(26,660)	(13,104)	(51,910)
Increase (decrease) in net pension liability	-	(14,836)	28,574	(243,575)	(299,415)	(529,252)
Net cash provided (used) by operating activities	$ (22,286)	$ (156,839)	$ (6,461)	$ 71,845	$ (97,000)	$ (210,741)

Combining Internal Service Funds

Worker's Comp Fund	The Worker's Compensation Fund is used to account for premiums paid for worker's compensation benefits as required by the State of California.
Liability Fund	The Liability Fund is used to account for resources needed to meet liability insurance premiums and to allocate those costs to all City functions through its Cost Allocation Plan.
Billing and Collection Fund	The Billing and Collection Fund is used to account for shared resources used to provide billing and collection service to City functions and other governmental entities and to allocate those costs accordingly through its Cost Allocation Plan.
Garage Fund	The Garage Fund is used to account for shared resources used to operate the City's central garage and corporation yard and to allocate those costs to all City functions through its Cost Allocation Plan.
Purchasing Fund	The Purchasing Fund is used to account for shared resources used to maintain and implement the City's central procurement system and to allocate those costs to all City functions through its Cost Allocation Plan.
Public Safety Dispatch Fund	The Public Safety Dispatch Fund is used to account for shared resources used to provide public safety dispatch services to City departments and other governmental entities and to allocate those costs accordingly through its Cost Allocation Plan.
Building & Maintenance Fund	The Building & Maintenance Fund is used to account for shared resources used to provide central building and grounds maintenance services to City departments and to allocate those costs accordingly through its Cost Allocation Plan.
IT Fund	The IT Fund is used to account for shared resources used to provide information technology services to City departments and to allocate those costs accordingly through its Cost Allocation Plan.

City of Ukiah, California
Combining Statement of Net Position
Internal Service Funds
June 30, 2019

	Worker's Comp	Liability	Garage
ASSETS			
Current assets:			
Cash and investments	$ 955,922	$ 244,395	$ 40,539
Accounts receivable	47,321	-	-
Interest receivable	864	230	-
Total current assets	1,004,107	244,625	40,539
Noncurrent assets:			
Advances to other funds	-	745,000	-
Construction in progress	-	-	-
Buildings and improvements	-	-	327,113
Machinery equipment and vehicles	-	-	223,045
Less accumulated depreciation	-	-	(245,398)
Total noncurrent assets	-	745,000	304,760
Total assets	1,004,107	989,625	345,299
DEFERRED OUTFLOWS OF RESOURCES			
Total deferred outflows of resources	-	-	-
Total assets and deferred outflows of resources	$ 1,004,107	$ 989,625	$ 345,299
LIABILITIES			
Current liabilities:			
Accounts payable	77,683	40,255	2,998
Accrued payroll liabilities	-	-	13,566
Long-term obligations - current	143,486	49,583	-
Interest payable	-	-	-
Total current liabilities	221,169	89,838	16,564
Noncurrent liabilities:			
Claims payable	573,944	148,749	-
Capital leases	-	-	-
Compensated absences	-	-	28,676
Total noncurrent liabilities	573,944	148,749	28,676
Total liabilities	795,113	238,587	45,240
DEFERRED INFLOWS OF RESOURCES			
Total deferred inflows of resources	-	-	-
Total liabilities and deferred inflows of resources	795,113	238,587	45,240
NET POSITION			
Net investment in capital assets	-	-	304,760
Restricted for:			
Unrestricted	208,994	751,038	(4,701)
Total net position	$ 208,994	$ 751,038	$ 300,059

Purchasing	Billing And Collection	Public Safety Dispatch	Building & Maintenance	Information Technology	Total Nonmajor Internal Service Funds
$ 44,621	$ 885,646	$ 88,937	$ 229,136	$ 80,727	$ 2,569,923
-	-	1,002	19,578	-	67,901
-	1,103	-	-	-	2,197
44,621	886,749	89,939	248,714	80,727	2,640,021
-	-	-	-	-	745,000
-	-	-	16,100	-	16,100
-	-	-	-	-	327,113
4,769	232,438	228,710	41,181	316,608	1,046,751
(4,769)	(231,397)	(226,111)	(1,984)	(57,052)	(766,711)
-	1,041	2,599	55,297	259,556	1,368,253
44,621	887,790	92,538	304,011	340,283	4,008,274
-	-	-	-	-	-
$ 44,621	$ 887,790	$ 92,538	$ 304,011	$ 340,283	$ 4,008,274
1,595	16,174	6,201	38,229	24,730	207,865
12,420	28,307	39,971	15,302	17,715	127,281
-	-	-	-	55,858	248,927
-	-	-	-	3,107	3,107
14,015	44,481	46,172	53,531	101,410	587,180
-	-	-	-	-	722,693
-	-	-	-	115,200	115,200
32,261	37,385	59,641	24,646	17,163	199,772
32,261	37,385	59,641	24,646	132,363	1,037,665
46,276	81,866	105,813	78,177	233,773	1,624,845
-	-	-	-	-	-
46,276	81,866	105,813	78,177	233,773	1,624,845
-	1,041	2,599	55,297	88,498	452,195
(1,655)	804,883	(15,874)	170,537	18,012	1,931,234
$ (1,655)	$ 805,924	$ (13,275)	$ 225,834	$ 106,510	$ 2,383,429

City of Ukiah, California
Combining Statement of Revenues, expenses, and Changes in Net Position
Internal Service Funds
Year Ended June 30, 2019

	Worker's Comp	Liability	Garage
OPERATING REVENUES			
Charges for service	$ 1,304,199	$ 589,367	$ 559,172
Miscellaneous	-	-	14,463
Total operating revenues	1,304,199	589,367	573,635
OPERATING EXPENSES			
General and administrative	500	39,899	82,257
Maintenance and operations	1,299,400	642,343	458,317
Depreciation	-	-	25,753
Total operating expenses	1,299,900	682,242	566,327
Operating income (loss)	4,299	(92,875)	7,308
NONOPERATING REVENUES (EXPENSES)			
Interest, rent, and concessions	9,609	2,085	(93)
Interest expense and fiscal charges	-	-	-
Total nonoperating revenues (expenses)	9,609	2,085	(93)
Income (loss) before contributions and transfers	13,908	(90,790)	7,215
Transfers in	-	-	-
Change in net position	13,908	(90,790)	7,215
Total net position - beginning	195,086	841,828	292,844
Total net position - ending	$ 208,994	$ 751,038	$ 300,059

Purchasing	Billing And Collection	Public Safety Dispatch	Building & Maintenance	Information Technology	Total Internal service funds
$ 462,433	$ 1,137,349	$ 1,409,329	$ 886,898	$ 1,248,126	$ 7,596,873
-	15,203	901	19,939	543	51,049
462,433	1,152,552	1,410,230	906,837	1,248,669	7,647,922
59,918	177,786	157,522	110,200	112,596	740,678
423,679	1,008,484	1,217,093	684,797	1,089,753	6,823,866
-	1,040	20,730	1,984	57,052	106,559
483,597	1,187,310	1,395,345	796,981	1,259,401	7,671,103
(21,164)	(34,758)	14,885	109,856	(10,732)	(23,181)
(102)	11,956	(25)	(307)	(206)	22,917
-	-	-	-	(3,932)	(3,932)
(102)	11,956	(25)	(307)	(4,138)	18,985
(21,266)	(22,802)	14,860	109,549	(14,870)	(4,196)
-	-	14,000	-	-	14,000
(21,266)	(22,802)	28,860	109,549	(14,870)	9,804
19,611	828,726	(42,135)	116,285	121,380	2,373,625
$ (1,655)	$ 805,924	$ (13,275)	$ 225,834	$ 106,510	$ 2,383,429

City of Ukiah, California
Combining Statement of Cash Flows
Internal Service Funds
Year Ended June 30, 2019

	Worker's Comp	Liability	Garage
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash receipts from customers	$ -	$ -	$ 14,463
Receipts from interfund services provided	1,304,199	589,367	559,172
Payments to employees	(763)	-	(362,530)
Payments to suppliers	(1,364,440)	(651,671)	(85,693)
Payments for interfund services used	(500)	(39,900)	(82,258)
Net cash provided (used) by operating activities	(61,504)	(102,204)	43,154
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Cash received (paid) to other funds	197,737	-	-
Net cash provided (used) by noncapital financing activities	197,737	-	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Interest paid	-	-	-
Principal paid on capital and related debt	-	-	-
Acquisition and construction of capital assets	-	-	(31,746)
Net cash provided (used) by capital and related financing activities	-	-	(31,746)
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received	10,764	2,713	27
Net cash provided (used) by investing activities	10,764	2,713	27
Net increase (decrease) in cash and cash equivalents	146,997	(99,491)	11,435
Balances - beginning of year	808,925	343,886	29,104
Balances - end of the year	$ 955,922	$ 244,395	$ 40,539
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:			
Operating Income	$ 4,299	$ (92,875)	$ 7,308
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Depreciation	-	-	25,753
Changes in assets and liabilities:			
Decrease (increase) in accounts receivable	-	-	-
Increase (decrease) in accounts payable	78,446	40,254	1,794
Increase (decrease) in accrued salaries and benefits	(763)	-	2,293
Increase (decrease) in compensated absences	-	-	6,006
Increase (decrease) in claims payable	(143,486)	(49,583)	-
Net cash provided (used) by operating activities	$ (61,504)	$ (102,204)	$ 43,154

Purchasing	Billing And Collection	Public Safety Dispatch	Building & Maintenance	Information Technology	Total
$ -	$ 189,295	$ 329,356	$ 362	$ 543	$ 534,019
462,433	963,257	1,081,136	886,898	1,248,126	7,094,588
(373,435)	(808,401)	(1,108,017)	(411,527)	(491,887)	(3,556,560)
(33,646)	(179,189)	(82,562)	(256,870)	(578,497)	(3,232,568)
(59,918)	(177,786)	(157,523)	(110,200)	(112,596)	(740,681)
(4,566)	(12,824)	62,390	108,663	65,689	98,798
-	-	14,000	-	-	211,737
-	-	14,000	-	-	211,737
-	-	-	-	(4,922)	(4,922)
-	-	-	-	(54,640)	(54,640)
-	-	-	(27,521)	(31,348)	(90,615)
-	-	-	(27,521)	(90,910)	(150,177)
20	13,063	5	61	57	26,710
20	13,063	5	61	57	26,710
(4,546)	239	76,395	81,203	(25,164)	187,068
49,167	885,407	12,542	147,933	105,892	2,382,856
$ 44,621	$ 885,646	$ 88,937	$ 229,136	$ 80,728	$ 2,569,924
$ (21,164)	$ (34,758)	$ 14,885	$ 109,856	$ (10,732)	$ (23,181)
-	1,040	20,730	1,984	57,052	106,559
-	-	263	(19,576)	-	(19,313)
(1,203)	(167)	2,105	8,056	7,881	137,166
790	2,619	3,228	2,203	(3,407)	6,963
17,011	18,442	21,179	6,140	14,895	83,673
-	-	-	-	-	(193,069)
$ (4,566)	$ (12,824)	$ 62,390	$ 108,663	$ 65,689	$ 98,798

Combining Fiduciary Funds

CUSTODIAL FUNDS

Payroll Posting Fund
Resources held on a limited basis to act as a clearing fund for City payroll.

Special Deposit Custodial Fund
Resources held for outside parties that are not available for spending by the City.

General Services Clearing (Accounts Receivable) Fund
Resources held on a limited basis act as a clearing fund for utility billing collections.

Garbage Billing and Collection Fund
Resources held resulting from billing and collections of mandatory residential solid waste collection.

Russian River Watershed Association
Resources held on behalf of the Russian River Watershed Association, of which the City is a member and acts as its general fiscal agent.

Ukiah Valley Fire Protection District
The Ukiah Valley Fire District Fund is used to account for the activities of the Ukiah Valley Fire District. The City provides accounting, budget management, and other fiscal and administrative services to the District.

Ukiah Valley Sanitation District
Resources held for the benefit of the Ukiah Valley Sanitation District resulting from collections from sewer billing and payments to the City for share of operating and debt service costs.

City of Ukiah, California
Combining Fiduciary Net Position
Custodial Funds
June 30, 2019

	Custodial Funds							
	Payroll Posting	Special Deposit Trust	General Service (Accts Recv)	Garbage Billing & Coll.	Russian River Watershed Assoc	Ukiah Valley Fire District	Ukiah Valley Sanitation District	Total Custodial funds
ASSETS								
Cash and investments	$ 2,318	$ 880,077	$ -	$ 563,711	$ 45,591	$ 689,873	$ 2,042,570	$ 4,224,140
Accounts receivable	157	44	44,629	47,176	46,945	58,493	709,507	906,951
Taxes receivable	-	-	-	-	-	75,937	-	75,937
Interest receivable	-	1,334	-	361	69	3,424	6,105	11,293
Inventories and prepaids	222,114	-	-	-	-	-	-	222,114
Total assets	224,589	881,455	44,629	611,248	92,605	827,727	2,758,182	5,440,435
LIABILITIES								
Accounts payable	$ 223,653	$ 2,979	$ 3,568	$ 37,245	$ 61,812	$ 12,739	$ 122,304	$ 464,300
Accrued payroll liabilities	154	-	-	-	-	20,989	-	21,143
Deposits payable	-	811,800	-	-	-	-	-	811,800
Due to other agencies	-	-	-	91,394	-	-	-	91,394
Intergovernmental payable	-	41,905	-	-	-	-	-	41,905
Due to City for services provied	-	24,771	41,061	-	-	103,091	-	168,923
Total liabilities	223,807	881,455	44,629	128,639	61,812	136,819	122,304	1,599,465
NET POSITION								
Restricted for:								
Individuals, Organizations and Other Governments	782	-	-	482,609	30,793	690,908	2,635,878	3,840,970
Total net position	$ 782	$ -	$ -	$ 482,609	$ 30,793	$ 690,908	$ 2,635,878	$ 3,840,970

City of Ukiah, California
Combining Statement of Changes in Fiduciary Net Position
Custodial Funds
Year Ended June 30, 2019

	Payroll Posting	Special Deposit Trust	General Service (Accts Recv)	Garbage Billing & Coll.	Russian River Watershed Assoc	Ukiah Valley Fire District	Ukiah Valley Sanitation District	Total Custodial funds
ADDITIONS								
Contributions:								
Grants contributions and donations	$ -	$ -	$ -	$ -	$ 123,143	$ 316,159	$ -	$ 439,302
governments	-	-	-	-	-	1,057,253	-	1,057,253
Service charges collected for other governments	-	-	-	-	-	237,739	5,383,095	5,620,834
Service charges collected for other agencies	-	-	-	1,149,513	-	-	-	1,149,513
Miscellaneous	-	-	-	-	-	8,297	-	8,297
Members	-	-	-	-	592,133	-	-	592,133
Total contributions	-	-	-	1,149,513	715,276	1,619,448	5,383,095	8,867,332
Investment earnings:								
Interest, rent, and concessions	1,843	-	-	3,825	816	8,079	72,168	86,731
Total investment earnings	1,843	-	-	3,825	816	8,079	72,168	86,731
Net investment earnings	1,843	-	-	3,825	816	8,079	72,168	86,731
Total additions	1,843	-	-	1,153,338	716,092	1,627,527	5,455,263	8,954,063
DEDUCTIONS								
General and administrative	220	-	-	20,461	-	214,246	5,252	240,179
Interest expense and fiscal charges	-	-	-	-	-	76,769	-	76,769
Distributions to other governments	-	-	-	-	599,707	-	201,458	801,165
collected	-	-	-	477,971	-	-	-	477,971
Payments to City for services provided	-	-	-	764,575	-	1,922,297	5,303,667	7,990,539
Total deductions	220	-	-	1,263,007	599,707	2,213,312	5,510,377	9,586,623
Net increase (decrease) in fiduciary net position	1,623	-	-	(109,669)	116,385	(585,785)	(55,114)	(632,560)
Net Position -- beginning of the year	(841)	-	-	592,278	(85,592)	1,276,693	2,690,992	4,473,530
Net Position -- end of the year	$ 782	$ -	$ -	$ 482,609	$ 30,793	$ 690,908	$ 2,635,878	$ 3,840,970

Statistical Section

Statistical Section Index

This part of the City of Ukiah’s Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, footnotes, and required supplementary information says about the City's overall financial health.

Financial Trends

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the City's ability to generate revenues. Property taxes, sales and use taxes, charges for services, licenses, permits and fees and intergovernmental revenue are the City's most significant revenue sources.

Debt Capacity

These schedules contain information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year. Information was available beginning with the year ended June 30, 2004 for the financial trend schedules.

Financial Trends

City of Ukiah, California
Net Position by Component
Last Ten Fiscal Years
Fiscal Year Ended June 30, 2019
(Accrual basis of accounting)

	Fiscal Year									
For Fiscal Year Ended June 30	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Governmental activities										
Net investment in capital assets	$ 31,547,564	$ 17,407,569	$ 26,649,167	$ 27,304,019	$ 27,139,213	$ 27,624,813	$ 29,088,528	$ 33,668,910	$ 38,289,548	$ 42,321,290
Restricted	7,574,594	17,276,255	3,086,157	3,025,432	6,021,075	12,931,066	12,263,161	11,698,264	12,610,721	12,610,721
Unrestricted	7,547,784	14,030,594	17,420,652	15,461,713	12,110,479	(20,291,488)	(20,646,894)	(17,337,366)	(21,409,323)	(18,876,394)
Total governmental net position	$ 46,669,942	$ 48,714,418	$ 47,155,976	$ 45,791,164	$ 45,270,767	$ 20,264,391	$ 20,704,795	$ 28,029,808	$ 29,490,946	$ 36,055,617
Business-type activities										
Net investment in capital assets	$ 33,203,171	$ 40,266,700	$ 48,101,086	$ 44,514,348	$ 46,693,900	$ 50,088,246	$ 54,756,782	$ 46,328,983	$ 70,965,675	$ 86,114,096
Restricted	2,006,773	2,172,384	4,128,472	2,027,529	2,072,014	2,072,225	2,427,020	-	81,993	123,367
Unrestricted	40,762,605	33,817,844	28,366,417	32,460,639	31,604,793	26,648,008	24,215,129	31,286,562	19,917,540	16,454,313
Total business-type net position	$ 75,972,549	$ 76,256,928	$ 80,595,975	$ 79,002,516	$ 80,370,707	$ 78,808,479	$ 81,398,931	$ 77,615,545	$ 90,965,208	$ 102,691,776
Primary governmental										
Net investment in capital assets	$ 64,750,735	$ 57,674,269	$ 74,750,253	$ 71,818,367	$ 73,833,113	$ 77,713,059	$ 83,845,310	$ 79,997,893	$ 109,255,223	$ 128,435,386
Restricted	9,581,367	19,448,639	7,214,629	5,052,961	8,093,089	15,003,291	14,690,181	11,698,264	12,692,714	12,734,088
Unrestricted	48,310,389	47,848,438	45,787,069	47,922,352	43,715,272	6,356,520	3,568,235	13,949,197	(1,491,783)	(2,422,081)
Total primary governmental net position	$ 122,642,491	$ 124,971,346	$ 127,751,951	$ 124,793,680	$ 125,641,474	$ 99,072,870	$ 102,103,726	$ 105,645,354	$ 120,456,154	$ 138,747,393

Source: Audited Financial Statements – Statement of Net Position

City of Ukiah, California
Changes in Net Position
Last Ten Fiscal Years
Fiscal Year Ended June 30, 2019
(Accrual basis of accounting)

For Fiscal Year Ended June 30	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Expenses										
Governmental activities:										
General government	$ 2,837,619	$ 2,479,770	$ 2,570,568	$ 2,956,583	$ 3,715,968	$ 772,771	$ 142,792	$ 141,713	$ 1,856,104	$ 2,655,969
Public safety	9,181,714	9,595,075	9,827,504	10,514,943	9,867,900	10,563,479	11,081,325	8,887,246	11,794,779	12,167,151
Housing and community development	10,308,280	3,598,630	1,223,579	1,254,265	832,020	348,477	891,644	171,523	1,039,784	2,128,714
Public works	1,577,833	3,097,652	2,206,556	2,109,273	2,290,261	2,847,800	2,555,524	296,934	4,018,082	3,467,503
Parks and recreation	1,985,137	2,466,386	2,262,816	2,481,572	2,540,689	2,829,367	2,757,551	39,796	3,306,839	3,861,576
Economic development and redevelopment	-	-	-	-	-	-	-	-	273,570	299,397
Interest on long-term debt	317,152	451,141	420,132	-	-	-	-	-	59,477	176,067
Total governmental activities expenses	$ 26,207,735	$ 21,688,654	$ 18,511,155	$ 19,316,636	$ 19,246,838	$ 17,361,894	$ 17,428,836	$ 9,537,212	22,348,635	24,756,377
Business-type activities:										
Airport	-	-	-	-	-	-	-	-	1,532,905	1,360,631
Conference Center	-	-	-	-	-	-	-	-	369,045	500,305
Electric	14,900,706	12,859,394	13,980,276	14,483,083	14,554,884	16,140,229	15,779,225	17,408,177	15,830,736	17,373,419
Golf	-	-	-	-	-	-	-	-	223,341	213,949
Landfill	-	-	-	-	-	-	-	-	667,140	2,114,576
Parking District	-	-	-	-	-	-	-	-	153,620	128,643
Street Lighting	-	-	-	-	-	-	-	-	395,694	43,349
Wastewater	3,301,200	8,329,472	8,243,340	8,637,591	8,118,315	8,229,553	8,620,824	10,092,436	10,116,164	10,979,067
Water	3,629,692	3,289,935	3,414,760	3,651,349	3,717,064	3,783,257	3,930,252	5,187,510	4,659,530	4,111,529
Disposal site	381,384	196,168	340,324	413,657	573,478	5,950,554	388,553	565,819	-	-
Nonmajor activities	2,636,680	2,756,727	2,980,963	2,648,970	2,196,295	2,287,340	2,029,634	2,816,055	-	-
Total business-type activities expenses	24,849,662	27,431,696	28,959,663	29,834,650	29,160,036	36,390,933	30,748,488	36,069,997	33,948,175	36,825,468
Total primary government expenses	$ 51,057,397	$ 49,120,350	$ 47,470,818	$ 49,151,286	$ 48,406,874	$ 53,752,827	$ 48,177,324	$ 45,607,209	$ 56,296,810	$ 61,581,845
Program revenues										
Governmental activities:										
Charges for services										
General government	$ 1,642,298	$ 1,843,825	$ 1,630,601	$ 1,005,296	$ 1,255,815	$ 288,049	$ 258,262	$ 333,458	366,171	111,355
Public safety	1,111,741	1,092,577	1,080,981	1,224,421	851,328	221,156	284,562	362,711	567,592	505,451
Housing and community development	326,202	210,910	211,904	456,294	197,003	-	-	-	454,920	783,575
Public works	584,329	587,676	554,639	368,895	682,559	215,615	339,403	-	28,773	92,923
Parks and recreation	632,037	751,854	716,363	1,072,615	749,548	756,906	716,575	791,257	782,091	786,161
Economic development and redevelopment	-	-	-	-	-	-	-	-	256,554	259,897
Operating grants and contributions	1,011,588	1,320,581	1,062,183	1,237,955	1,097,599	1,471,799	2,283,777	1,233,883	3,007,794	2,044,901
Capital grants and contributions	2,720,942	2,430,383	3,098,450	250,992	483,992	889,024	859,772	1,325,091	618,546	1,574,928
Total governmental activities program revenues	8,029,137	8,237,806	8,355,121	5,616,468	5,317,844	3,842,549	4,742,351	4,046,400	6,082,441	6,159,191
Business-type activities:										
Charges for services										
Airport	-	-	-	-	-	-	-	-	1,326,141	1,541,327
Conference Center	-	-	-	-	-	-	-	-	367,504	369,245
Electric	15,148,212	15,314,426	16,157,282	15,140,175	14,993,910	15,243,471	15,076,565	15,971,210	15,875,141	16,193,492
Golf	-	-	-	-	-	-	-	-	133,370	36,669
Landfill	-	-	-	-	-	-	-	-	630,477	646,611
Parking District	-	-	-	-	-	-	-	-	134,689	120,121
Street Lighting	-	-	-	-	-	-	-	-	191,388	188,814
Wastewater	7,419,735	6,423,276	9,786,375	6,213,481	8,832,757	9,264,399	9,667,659	7,493,383	8,093,392	8,002,895
Water	2,698,212	4,039,757	4,935,691	5,813,699	6,006,675	5,579,127	5,446,778	5,785,553	6,486,959	6,502,379
Disposal site	66,947	108,401	127,228	129,321	132,287	217,999	132,106	362,018	-	-
Nonmajor activities	2,446,397	2,508,685	2,905,410	2,467,226	1,965,547	2,053,819	1,806,110	1,723,513	-	-
Operating grants and contributions	20,155	10,359	10,660	40,717	57,271	-	-	210,298	534,619	819,586
Capital grants and contributions	1,737,550	-	-	-	-	25,175	10,384	2,640,396	2,592,224	12,524,559
Total business-type activities program revenues	29,537,208	28,404,904	33,922,646	29,804,619	31,988,447	32,383,990	32,139,602	34,186,371	36,365,904	46,945,698
Total primary government program revenues	$ 37,566,345	$ 36,642,710	$ 42,277,767	$ 35,421,087	$ 37,306,291	$ 36,226,539	$ 36,881,953	$ 38,232,771	$ 42,448,345	$ 53,104,889
Net (Expense) Revenue										
Government activities	$ (18,178,598)	$ (13,450,848)	$ (10,156,034)	$ (13,700,168)	$ (13,928,994)	$ (13,519,345)	$ (12,686,485)	$ (5,490,812)	$ (16,266,194)	$ (18,597,186)
Business-type activities	4,687,546	973,208	4,962,983	(30,031)	2,828,411	(4,006,943)	1,391,114	(1,883,626)	2,417,729	10,120,230
Total primary government net expense	$ (13,491,052)	$ (12,477,640)	$ (5,193,051)	$ (13,730,199)	$ (11,100,583)	$ (17,526,288)	$ (11,295,371)	$ (7,374,438)	$ (13,848,465)	$ (8,476,956)

(continued)

City of Ukiah, California
Changes in Net Position (continued)
Last Ten Fiscal Years
Fiscal Year Ended June 30, 2019
(Accrual basis of accounting)

	Fiscal Year									
For Fiscal Year Ended June 30	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
General Revenues and Other Changes in Net Position										
Governmental activities:										
Property tax	$ 5,106,817	$ 4,426,250	$ 3,182,981	$ 1,484,934	$ 1,251,189	$ 3,729,370	$ 3,531,272	$ 1,470,323	2,890,291	2,984,192
Sales tax	5,776,015	6,951,957	6,518,506	6,901,284	7,134,537	5,976,938	6,740,622	9,805,225	10,745,095	11,974,379
Licenses permits and franchises	-	-	-	-	-	-	-	-	1,653,146	1,781,141
Transient occupancy	661,149	691,627	775,547	828,000	959,570	1,061,823	1,229,814	1,302,336	1,406,417	1,496,473
Business license	-	-	-	-	-	-	-	-	380,797	303,604
Other taxes	936,854	891,717	917,930	929,173	916,007	2,281,810	1,939,984	2,450,254	249	462
Use of money and property	-	-	-	-	-	-	-	-	708,389	850,711
Vehicle in-lieu taxes	1,295,970	1,311,862	1,238,660	1,229,156	1,237,181	-	-	-	-	-
Interest and investment earnings	300,784	173,255	175,318	91,117	93,521	501,217	323,373	404,235	-	-
Other revenue	-	-	-	-	-	-	-	-	306,746	181,676
Transfers	1,012,185	1,408,163	1,065,910	871,692	1,816,592	-	(473,539)	(639,819)	(363,796)	(410,782)
Total governmental activities	15,089,774	15,854,831	13,874,852	12,335,356	13,408,597	13,551,158	13,291,526	14,792,554	17,727,334	19,161,856
Business-type activities:										
Property tax	-	-	-	-	-	-	-	-	16,949	17,121
Interest and investment earnings	1,091,216	719,334	441,974	200,899	356,372	321,824	672,730	468,003	-	-
Use of money and property	-	-	-	-	-	-	-	-	247,347	1,166,919
Other revenue	-	-	-	-	-	-	-	-	-	11,513
Transfers	(1,012,185)	(1,408,163)	(1,065,910)	(584,482)	(1,816,592)	-	473,539	639,819	363,796	410,782
Total business-type activities	79,031	(688,829)	(623,936)	(383,583)	(1,460,220)	321,824	1,146,269	1,107,822	628,092	1,606,335
Total primary government	$ 15,168,805	$ 15,166,002	$ 13,250,916	$ 11,951,773	$ 11,948,377	$ 13,872,982	$ 14,437,795	$ 15,900,376	$ 18,355,426	$ 20,768,191
Extraordinary items										
Government activities	$ (1,746,178)	$ (359,507)	$ (5,277,260)	-	-	-	-	-	-	-
Business-type activities	-	-	-	-	-	-	-	-	-	-
Total Extraordinary Items	$ (1,746,178)	$ (359,507)	$ (5,277,260)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Special items										
Government activities	-	-	-	-	-	-	-	-	-	6,000,000
Business-type activities	-	-	-	-	-	-	-	(4,984,310)	-	-
Total Special Items	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (4,984,310)	$ -	$ 6,000,000
Accounting Change - Accumulative Effect										
Government activities	-	-	-	-	-	-	-	-	-	-
Business-type activities	-	-	-	(1,179,845)	-	-	-	-	-	-
Total Accounting Change - Accumulative Effect	$ -	$ -	$ -	$ (1,179,845)	$ -	$ -	$ -	$ -	$ -	$ -
Change in Net Position										
Government activities	$ (4,835,002)	$ 2,044,476	$ (1,558,442)	$ (1,364,812)	$ (520,397)	$ 31,813	$ 605,041	$ 9,301,742	$ 1,461,140	$ 6,564,670
Business-type activities	4,766,577	284,379	4,339,047	(1,593,459)	1,368,191	(3,685,119)	2,537,383	(5,760,114)	3,045,821	11,726,565
Total primary government	$ (68,425)	$ 2,328,855	$ 2,780,605	$ (2,958,271)	$ 847,794	$ (3,653,306)	$ 3,142,424	$ 3,541,628	$ 4,506,961	$ 18,291,235

Source - Audited Financial Statements - Statement of Activities

City of Ukiah, California
Fund Balances, Governmental Funds
Last Ten Fiscal Years
Fiscal Year Ended June 30, 2019
(Modified accrual basis of accounting)

	Fiscal Year									
For Fiscal Year Ended June 30	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
General Fund										
Nonspendable	$ -	$ 877,506	$ 559,134	$ 619,044	$ 619,044	$ 645,728	$ 911,343	$ 951,167	$ 1,793,247	$ 5,514,226
Restricted	-	-	-	-	-	-	-	-	4,000,000	-
Committed	-	146,147	-	183,956	203,105	-	-	-	-	-
Assigned	-	4,686,766	4,851,110	89,859	-	-	185,443	4,371,069	-	-
Unassigned	5,690,562	527,381	1,454,665	4,381,047	4,233,953	4,878,803	4,116,215	-	(1,623,326)	3,321,778
Total general fund	5,690,562	$ 6,237,800	$ 6,864,909	$ 5,273,906	$ 5,056,102	$ 5,524,531	$ 5,213,001	$ 5,322,236	$ 4,169,921	8,836,004
All other governmental funds										
Nonspendable	-	-	-	-	-	-	-	-	137,576	-
Restricted	-	13,404,870	5,867,124	4,486,098	4,805,526	12,931,066	12,276,877	11,698,264	126,110,721	11,765,026
Committed	-	756,047	1,235,785	713,402	3,569,505				12,610,721	685,933
Assigned	-	7,759,509	3,460,240	5,832,173	2,514,649	4,395,621	3,358,684	2,952,598	1,516,753	1,430,426
Unassigned	-	-	-	(894,993)	(736,226)	(232,412)	(442,572)	(1,044,381)	(1,919,041)	(2,801,435)
Reserved	6,402,686	-	-	-	-	-	-	-	-	-
Unreserved	10,027,963	-	-	-	-	-	-	-	-	-
Total other governmental funds	16,430,649	21,920,426	10,563,149	10,136,680	10,153,454	17,094,275	15,192,989	13,606,481	138,456,730	11,079,950

Source: Audited Financial Statements - Balance Sheet-Governmental funds

Note: The City of Ukiah adopted the provisions of GASB Statement No. 54 in FY2011. Prior year amounts were not restated.

City of Ukiah, California
Changes in Fund Balances, Governmental Funds
Last Ten Fiscal Years
Fiscal Year Ended June 30, 2019
(Modified accrual basis of accounting)

	Fiscal Year									
Function	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
REVENUES										
Property tax	$ 5,106,817	$ 4,426,250	$ 3,182,981	$ 1,484,934	$ 1,251,189	$ 3,729,370	$ 3,531,272	$ 1,470,323	$ 2,890,291	$ 2,984,192
Sales tax	5,776,015	6,807,971	6,465,410	6,977,233	7,104,666	5,976,938	6,824,737	9,805,225	10,745,095	11,974,379
Franchise fees	-	-	-	-	-	-	-	-	1,653,146	1,781,141
Transient occupancy	661,149	691,627	775,547	828,000	925,191	1,061,823	1,229,814	1,302,336	1,406,417	1,496,473
Business license tax	-	-	-	-	-	-	-	-	380,797	303,604
Other taxes	936,854	891,717	917,930	929,173	950,386	2,047,734	1,917,323	391,473	249	462
Charges for service	1,024,323	1,309,827	1,146,590	1,580,632	1,013,534	1,032,957	755,074	1,487,426	1,780,430	2,036,077
Licenses and permits	337,508	344,593	434,492	272,070	292,688	186,012	341,642	1,792,595	299,101	211,113
Grants contributions and donations	-	-	-	-	-	-	-	-	274,995	938,308
Intergovernmental	4,419,645	4,626,790	4,756,038	2,964,207	3,270,042	3,048,401	2,911,624	1,945,803	2,524,311	1,153,488
Fines penalties and forfeitures	195,817	295,613	270,468	319,189	256,776	58,692	78,589	73,835	73,639	33,588
Facility rental	-	-	-	-	-	-	-	-	589,952	607,020
Interest, rent, and concessions	1,565,187	1,264,421	1,083,685	224,129	340,887	497,681	336,173	415,979	99,543	243,994
Use of money and property	-	-	-	-	-	-	-	-	36,656	-
Miscellaneous	301,866	497,661	375,103	243,654	493,158	232,651	411,052	187,999	654,186	436,361
Total revenues	$ 20,325,181	$ 21,156,470	$ 19,408,244	$ 15,823,221	$ 15,898,517	$ 17,872,259	$ 18,337,300	$ 18,872,994	$ 23,408,808	$ 24,200,200
EXPENDITURES										
Current:										
General government	1,712,083	1,701,144	1,861,192	2,117,303	2,773,585	852,079	542,434	549,540	270,429	168,024
Public safety	8,794,788	8,712,155	8,996,781	9,831,860	9,297,118	10,229,049	11,096,768	11,592,123	11,703,851	12,111,558
Housing and community development	10,255,824	3,530,698	1,151,384	1,205,464	785,349	327,921	870,450	1,261,361	1,039,784	2,107,427
Public works	1,398,207	2,255,054	1,508,698	1,411,445	1,612,266	2,337,389	2,173,214	1,192,369	1,679,304	1,646,459
Parks, buildings, and grounds	-	-	-	-	-	-	-	-	-	26
Parks and recreation	1,859,248	2,312,834	2,048,294	2,327,464	2,304,893	2,692,906	2,616,856	2,873,224	3,183,278	3,439,596
Economic development and redevelopment	-	-	-	-	-	-			273,570	299,397
Debt service:										
Interest	307,978	289,515	559,797	-	-	-	-	-	-	142,679
Issuance expense	-	192,808	-	-	-	-	-	-	4,019	-
Principal	235,000	250,000	265,000	-	-	-	-	-	40,000	80,070
Capital lease principal	-	-	-	-	-	-	-	16,243	49,967	101,727
Capital lease interest	-	-	-	-	-	-	-	-	14,055	26,232
Capital outlay	5,188,025	5,354,765	2,481,671	1,545,538	1,159,928	1,739,147	2,612,218	2,147,966	12,217,670	6,373,804
Total expenditures	29,751,153	24,598,973	18,872,817	18,439,074	17,933,139	18,178,491	19,911,940	19,632,826	30,475,927	26,496,999
Excess (deficiency) of revenues over expenditures	(9,425,972)	(3,442,503)	535,427	(2,615,853)	(2,034,622)	(306,232)	(1,574,640)	(759,832)	(7,067,119)	(2,296,799)
OTHER FINANCING SOURCES (USES)										
Bond issue and Debt proceeds	-	8,430,000	-	-	-	-	-	-	5,125,731	-
Discount on bonds issued	-	(249,138)	-	-	-	-	-	-	-	-
Transfers in	2,114,256	4,047,961	1,072,410	2,680,654	2,076,641	1,349,208	940,063	1,010,534	1,613,884	7,813,522
Transfers out	(1,102,071)	(2,389,798)	(6,500)	(2,082,273)	(243,049)	(1,378,578)	(1,413,602)	(1,727,975)	(1,963,679)	(8,238,303)
Total other financing sources (uses)	1,012,185	9,839,025	1,065,910	598,381	1,833,592	(29,370)	(473,539)	(717,441)	4,775,936	(424,781)
SPECIAL ITEM										
Reinstatement of Successor Agency loan	-	-	-	-	-	-	-	-	-	6,000,000
Extraordinary items & Prior Period Adj.	(1,746,178)	(359,507)	(12,331,505)	-	-	7,744,852	-	-	-	-
Total special items	(1,746,178)	(359,507)	(12,331,505)	-	-	7,744,852	-	-	-	6,000,000
Net change in fund balances	(10,159,965)	6,037,015	(10,730,168)	(2,017,472)	(201,030)	7,409,250	(2,048,179)	(1,477,273)	(2,291,183)	3,278,420
Debt service as a percentage of noncapital expenditures	2.26%	3.96%	5.30%	0.00%	0.00%	0.00%	0.00%	0.09%	0.60%	0.54%

Source: Audited Financial Statements - Statement of Revenues, Expenditures and Changes in Fund Balances

Prior Period adjustment of is the result of moving long-term receivables and Land Held for Resale from deferred inflows-available revenues to restricted fund balance.

Revenue Capacity

City of Ukiah, California
Tax Revenues by Source, Governmental Funds
Last Ten Fiscal Years

	Type of Tax					
Fiscal Year	Property	Sales & Use	Occupancy	Franchise	Other	Total
2010	5,106,817	5,776,015	661,149	545,503	391,351	12,480,835
2011	4,426,250	6,260,583	691,627	548,783	342,934	12,270,177
2012	3,182,981	6,465,410	775,547	567,486	350,444	11,341,868
2013	1,484,934	6,977,233	828,000	569,892	359,281	10,219,340
2014	1,251,189	7,104,666	925,191	591,767	358,618	10,231,431
2015	3,729,370 1.	5,976,938 2.	1,061,823	1,643,559 3.	404,175	12,815,865
2016	3,531,272	6,824,737	1,229,814	1,514,798	402,524	13,503,146
2017	2,703,312 4.	8,489,734	1,302,336	1,551,794	473,976	14,521,151
2018	2,838,902	10,853,469	1,406,417	1,653,146	434,464	17,186,398
2019	2,984,192	11,974,379	1,496,473	1,781,141	304,066	18,540,251
Change 2018-2019	5.1%	10.3%	6.4%	7.7%	-30.0%	7.9%

Source: Audited Financial Statements - Statement of Revenues, Expenditures and Changes in Fund Balances

1. The change in FY2015 included moving the Motor Vehicle License fee from Sales & Use to Property.
2. The change in FY2015 included moving the Motor Vehicle License fee from Sales & Use to Property.
3. Includes the Electric Utility Franchise Fee which was previously included as a Transfer to General Fund.
4. Reduction over prior year due to the elimination of the Triple Flip portion of the Property Tax.

City of Ukiah, California
Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years

Property Tax Schedules are not readily available from the County and are not presented here.

City of Ukiah, California
Electric Utility Rates
Last Ten Fiscal Years

	Fiscal Year									
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Residential, single phase										
Per meter per month, per KWH	$0.12040	$0.12040	$0.12040	$0.12040	$0.12040	$0.12040	$0.12040	$0.12040	$0.12790	$0.13180
Minimum monthly billling	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00
General service:										
Base charge:										
Single phase	$ 8.40	$ 8.40	$ 8.40	$ 8.40	$ 8.40	$ 8.40	$ 8.40	$ 8.92	$9.19	$9.47
Polyphase	$ 9.80	$ 9.80	$ 9.80	$ 9.80	$ 9.80	$ 9.80	$ 9.80	$ 9.99	$10.29	$10.60
X-ray machine	$ 21.00	$ 21.00	$ 21.00	$ 21.00	$ 21.00	$ 21.00	$ 21.00	$ 22.28	$22.95	$22.28
Miniumum charge:										
second meter	$ 8.40	$ 8.40	$ 8.40	$ 8.40	$ 8.40	$ 8.40	$ 8.40	$ 8.92	$9.19	$9.47
Energy use charge, per meter, per month, per KWH										
Summer	$0.16568	$0.16568	$0.16568	$0.16568	$0.16568	$0.16568	$0.16568	$0.17578	$0.18106	$0.18650
Winter	$0.12294	$0.12294	$0.12294	$0.12294	$0.12294	$0.12294	$0.12294	$0.13043	$0.13435	$0.13839
General Service with Demand:										
Base rate, per meter, per month	$ 70.60	$ 70.60	$ 70.60	$ 70.60	$ 70.60	$ 70.60	$ 70.60	$ 74.91	$77.16	$79.48
Demand charge per KWH										
Summer	$0.10966	$0.10966	$0.10966	$0.10966	$0.10966	$0.10966	$0.10966	$0.11634	$0.11984	$0.12344
Winter	$0.08829	$0.08829	$0.08829	$0.08829	$0.08829	$0.08829	$0.08829	$0.09367	$0.09649	$0.10238
General large Industrial Service:										
Base charge, per meter, per month	$ 70.60	$ 70.60	$ 70.60	$ 70.60	$ 70.60	$ 70.60	$ 70.60	$ 74.91	$77.16	$79.48
Demand charge per kwh of maximum demand:										
Winter	$ 4.05	$ 4.05	$ 4.05	$ 4.05	$ 4.05	$ 4.05	$ 4.05	$ 4.31	$4.44	$4.58
Summer	$ 6.45	$ 6.45	$ 6.45	$ 6.45	$ 6.45	$ 6.45	$ 6.45	$ 6.85	$7.06	$7.28

Source: City of Ukiah, Finance Department, Billing and Customer Services Division

City of Ukiah, California
Wastewater Utility Rates
Last Ten Fiscal Years

	Fiscal Year									
Wastewater System Rates- City (1)	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
Residential										
Fixed Minimum Charge- Per Dwelling Unit	$ 47.18	$ 47.18	$ 50.44	$ 58.40	$ 60.39	$ 62.44	$ 62.44	$ 62.44	$ 62.44	$ 62.44
Consumption Rate ($/hcf (2))	$ 1.85	$ 1.85	$ 1.98	$ 2.29	$ 2.37	$ 2.45	$ 2.45	$ 2.45	$ 2.45	$ 2.45
Commercial										
Commercial Low Strength ($/hcf)	$ 7.40	$ 7.40	$ 7.91	$ 9.16	$ 9.47	$ 9.79	$ 9.79	$ 9.79	$ 9.79	$ 9.79
Commercial Moderate Strength ($/hcf)	$ 7.91	$ 7.91	$ 8.46	$ 9.79	$ 10.12	$ 10.47	$ 10.47	$ 10.47	$ 10.47	$ 10.47
Commercial Medium Strength ($/hcf)	$ 13.99	$ 13.99	$ 14.96	$ 17.32	$ 17.91	$ 18.52	$ 18.52	$ 18.52	$ 18.52	$ 18.52
Commercial High Strength ($/hcf)	$ 18.02	$ 18.02	$ 19.26	$ 22.31	$ 23.07	$ 23.85	$ 23.85	$ 23.85	$ 23.85	$ 23.85

(1) The rates beginning in 2009-10 were approved pursuant to Resolution No. 2010-28 by City Council on July 21, 2010.
(2) Each unit equals 748 gallons or 100 cubic feet (hcf).

Wastewater System Rates- District (1)	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
Residential										
Fixed Minimum Charge- Per Dwelling Unit	$ 47.18	$ 53.47	$ 53.47	$ 53.47	$ 53.47	$ 53.47	$ 53.47	$ 53.47	$ 53.47	$ 53.47
Consumption Rate ($/hcf (2))	$ 1.85	$ 3.40	$ 4.45	$ 5.50	$ 6.60	$ 6.60	$ 6.60	$ 6.60	$ 6.60	$ 6.60
Commercial										
Commercial Low Strength ($/hcf)	$ 7.40	$ 7.91	$ 8.46	$ 9.06	$ 9.69	$ 9.69	$ 9.69	$ 9.69	$ 9.69	$ 9.69
Commercial Moderate Strength ($/hcf)	$ 7.91	$ 8.46	$ 9.05	$ 9.68	$ 10.36	$ 10.36	$ 10.36	$ 10.36	$ 10.36	$ 10.36
Commercial Medium Strength ($/hcf)	$ 13.99	$ 14.96	$ 16.00	$ 17.12	$ 18.32	$ 18.32	$ 18.32	$ 18.32	$ 18.32	$ 18.32
Commercial High Strength ($/hcf)	$ 18.02	$ 19.26	$ 20.61	$ 22.05	$ 23.60	$ 23.60	$ 23.60	$ 23.60	$ 23.60	$ 23.60
Special (3)										

(1) The rates beginning in 2010-2011 were approved pursuant to Ordinance No. 36 approved by the District on June 30, 2011.
(2) Each unit equals 748 gallons or 100 cubic feet (hcf).
(3) Determined on a case-by-case basis.

Source: City of Ukiah, Finance Department, Billing and Customer Services Division

City of Ukiah, California
Water Utility Rates
Last Ten Years

	Fiscal Year									
Water System Rates (1)	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Consumption Rate ($/unit (2))										
Single Family Residential	$ 1.29	$ 1.92	$ 2.21	$ 2.41	$ 2.65	$ 2.73	$ 2.86	$ 2.95	$ 3.04	$ 3.13
All Other Customers	$ 1.29	$ 1.92	$ 2.21	$ 2.41	$ 2.65	$ 2.73	$ 2.86	$ 2.95	$ 3.04	$ 3.13
Minimum base charge by Meter Size/ Class:										
3/4" Meter	$ 15.24	$ 22.71	$ 26.11	$ 28.46	$ 31.31	$ 32.25	$ 33.63	$ 34.64	$ 35.68	$ 36.75
1" Meter	$ 25.90	$ 38.59	$ 44.38	$ 48.37	$ 53.21	$ 54.81	$ 54.00	$ 55.62	$ 57.29	$ 59.01
1 1/2" Meter	$ 50.28	$ 74.92	$ 86.15	$ 93.91	$ 103.30	$ 106.40	$ 104.47	$ 107.60	$ 110.83	$ 114.15
2" Meter	$ 80.75	$ 120.32	$ 138.37	$ 150.82	$ 165.90	$ 170.88	$ 165.27	$ 170.23	$ 175.34	$ 180.60
3" Meter	$ 152.36	$ 227.02	$ 261.07	$ 284.57	$ 313.02	$ 322.41	$ 307.24	$ 316.46	$ 325.95	$ 335.73
4" Meter	$ 254.45	$ 379.13	$ 436.00	$ 475.24	$ 522.76	$ 538.45	$ 510.02	$ 525.32	$ 541.08	$ 557.31
6" Meter	$ 507.37	$ 755.98	$ 869.38	$ 947.62	$1,042.38	$1,073.66	$1,073.66	$1,047.00	$1,078.41	$1,110.76
Fire Service 2" & under	$ 16.15	$ 24.06	$ 27.67	$ 30.16	$ 33.18	$ 34.18	$ 36.07	$ 37.15	$ 38.26	$ 39.41
Fire Service 3"	$ 30.47	$ 45.40	$ 52.21	$ 56.91	$ 62.60	$ 64.48	$ 64.84	$ 66.79	$ 68.79	$ 70.85
Fire Service 4"	$ 50.89	$ 75.83	$ 87.20	$ 95.05	$ 104.55	$ 107.69	$ 105.93	$ 109.11	$ 112.38	$ 115.75
Fire Service 6" & up	$ 101.47	$ 151.19	$ 173.87	$ 189.52	$ 208.47	$ 214.72	$ 208.56	$ 214.82	$ 221.26	$ 227.90

(1) The rates beginning in 2009-10 were approved pursuant to Resolution No. 2010-27 by City Council on July 21, 2010.
(2) Each unit equals 748 gallons.

City of Ukiah, California
Top Ten Electric Usage Customers
Current
Fiscal Year Ended June 30, 2019

Rate Payers	2019 Electric Usage	
City of Ukiah	$ 821,411	5.10%
County of Medocino	574,610	3.57%
Ukiah Unified School District	464,936	2.89%
Ukiah Valley Medical Center	364,628	2.26%
Costco	351,575	2.18%
Safeway Stores	281,721	1.75%
Maverick Enterprises	202,813	1.26%
Save Mart Supermarkets (Lucky's)	198,684	1.23%
Wal-Mart	182,257	1.13%
Save Mart Supermarkets (Food Maxx)	178,441	1.11%
	$ 3,621,076	22%

Source: City of Ukiah, Finance Department, Billing and Customer Services Division

Debt Capacity

City of Ukiah, California
Ratio of Outstanding Debt by Type
Per Capita and Per Capita Income Data
Last Ten Fiscal Years

				Governmental Type Activities	Business Type Activites					
Fiscal Year	Estimated Population	Countywide Per Capita Income	Estimated Ukiah Personal Income	Redevelopment Bonds	Electric Revenue Bonds	Installment Agreements	State Loans	Landfill Obligations	Total Primary Government	Debt Per Capita
2010	15,682	$ 32,388	$ 507,908,616	$ 4,785,000	$ 12,570,000	$86,945,000	$ 4,068,249	$ 8,594,214	$ 13,379,214	$ 853
2011	16,109	$ 33,353	$ 537,283,477	$12,965,000	$ 11,330,000	$85,035,000	$ 3,591,810	$ 8,595,222	$ 21,560,222	$ 1,338
2012	15,960	$ 35,110	$ 560,355,600	$12,700,000	$ 10,005,000	$83,055,000	$ 3,100,437	$ 8,775,386	$ 21,475,386	$ 1,346
2013	16,065	$ 36,791	$ 591,047,415	$11,845,000	$ 8,595,000	$81,010,000	$ 2,593,306	$ 8,928,942	$ 20,773,942	$ 1,293
2014	16,185	$ 38,307	$ 619,998,795	$10,935,000	$ 7,095,000	$78,895,000	$ 2,070,256	$ 9,062,877	$ 19,997,877	$ 1,236
2015	16,073	$ 39,545	$ 635,606,785	$ 9,970,000	$ 5,485,000	$76,695,000	$ 1,530,670	$14,700,370	$ 24,670,370	$ 1,535
2016	16,186	$ 43,845	$ 709,675,170	$ 8,950,000	$ 3,775,000	$74,075,000	$ -	$14,700,370	$ 23,650,370	$ 1,461
2017	16,314	$ 45,436	$ 741,242,904	$ 7,865,000	$ 1,950,000	$73,597,990	$ -	$14,700,370	$ 22,565,370	$ 1,383
2018	16,226	$ 47,611	$ 772,536,086	$ 7,350,000	$ -	$69,010,000	$ -	$14,700,370	$ 22,050,370	$ 1,359
2019	16,296	$ 50,150	$ 817,244,400	$ 6,800,000	$ -	$81,714,763	$ -	$16,236,314	$ 23,036,314	$ 1,414

Source: Estimated Population-from the State of California Department of Finance.
Countywide Per Capita Income- Bureau of Economic Analysis CA1 Personal Income Summary:Personal Income, Population, Per Capita Personal Income
Redevelopment Bond - Audited Financial Statements-Combining Statement of Fiduciary Net Position
Installment Agreements/State Loans & Landfill Obligations-Notes to Financial Statements-Long Term Debt

City of Ukiah, California
Ratio of General Bonded Outstanding Debt
Last Ten Fiscal Years

				General Bonded Debt Outstanding				
Fiscal Year	Estimated Population	Countywide Per Capita Income	Actual Taxable Value of Property	Redevelopment Bonds	General Obligation Bonds	Total Primary Government	Debt Per Capita	Percentage of Actual Taxable Value of Property
2010	15,682	$ 32,388	$1,205,686,442	$ 4,785,000	$ -	$ 4,785,000	$ 305	0.40%
2011	16,109	$ 33,353	$1,180,790,444	$12,965,000	$ -	$ 12,965,000	$ 805	1.10%
2012	15,960	$ 35,110	$1,169,395,369	$12,700,000	$ -	$ 12,700,000	$ 796	1.09%
2013	16,065	$ 36,791	$1,171,599,083	$11,845,000	$ -	$ 11,845,000	$ 737	1.01%
2014	16,185	$ 38,307	$1,195,466,105	$10,935,000	$ -	$ 10,935,000	$ 676	0.91%
2015	16,073	$ 39,545	$1,224,746,468	$ 9,970,000	$ -	$ 9,970,000	$ 620	0.81%
2016	16,186	$ 43,845	$1,267,903,229	$ 8,950,000	$ -	$ 8,950,000	$ 553	0.71%
2017	16,314	$ 45,436	$1,304,711,495	$ 7,865,000	$ -	$ 7,865,000	$ 482	0.60%
2018	16,226	$ 47,611	$1,364,333,801	$ 7,350,000	$ -	$ 7,350,000	$ 453	0.54%
2019	16,296	$ 50,150	$1,424,497,607	$ 6,800,000	$ -	$ 6,800,000	$ 417	0.48%

Source: Estimated Population-from the State of California Department of Finance
Countywide Per Capita Income- Bureau of Economic Analysis CA1 Personal Incume Summary:Personal Income, Population, Per Capita Personal Income
Redevelopment Bond - Audited Financial Statements-Combining Statement of Fiduciary Net Position
County of Mendocino Assessed Valuations by District

City of Ukiah, California
Computation of Direct and Overlapping Debt
June 30, 2019

Jurisdiction	Debt Outstanding	Estimated Percentage Applicable to City (1)	Estimated Share of Direct and Overlapping Debt
2018-19 Assessed Valuation (City of Ukiah):			$ 1,499,125,974
2018-19 Assessed Valuation (Successor Agency to the Ukiah RDA):			926,525,455
2018-19 Incremental Assessed Valuation (Successor Agency to the Ukiah RDA):			670,318,458
OVERLAPPING TAX AND ASSESSMENT DEBT:		% Applicable[1]	Debt 6/30/2019
City of Ukiah		100.00%	$ -
Ukiah Unified School District		34.27%	16,468,477.55
Mendocino-Lake Community College District		13.63%	7,968,806.27
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT			$ 24,437,283.82
OVERLAPPING GENERAL FUND DEBT:			
City of Ukiah		100.00%	$ -
Mendocino County General Fund Obligations		12.67%	2,170,742.26
Mendocino County Pension Obligation Bonds		12.67%	6,367,764.07
TOTAL OVERLAPPING GENERAL FUND DEBT			$ 8,538,506.33
OVERLAPPING TAX INCREMENT DEBT(SUCCESSOR AGENCY)		100.00%	$ 6,800,000.00
Total Direct Debt			$ -
Total Overlapping Debt			39,775,790.15
Total Combined Debt			$ 39,775,790.15 [2]
Ratios to 2018-19 Assessed Valuation:			
Total Direct Debt	0.00%		
Total Overlapping Tax and Assessment Debt	1.63%		
Total Overlapping Debt	2.65%		
Total Combined Debt	2.65%		
Ratios to 2018-19 Redevelopment Successor Agency Incremental Assessed Valuation:			
Total Overlapping Tax Increment Debt	1.01%		

(1) The percentage of overlapping debt applicable to the City is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping entities' assessed value that is within the boundaries of the City, divided by the entities' total taxable assessed value.

(2) Excludes tax and revenue anticipation notes, enterprise revenue and mortgage revenue and non-bonded capital lease obligations.

Fiscal Year	Assessed Valuation	Ratio Applied as % of Assessed Value	Legal Debt Limit Margin	Total Debt Subject to Limit	Debt Subject to Limit as % of Debt Limit
2010	$1,205,686,442	15.00%	180,852,966	-	0.00%
2011	$1,180,790,444	15.00%	177,118,567	-	0.00%
2012	$1,169,395,369	15.00%	175,409,305	-	0.00%
2013	$1,171,599,083	15.00%	175,739,862	-	0.00%
2014	$1,195,466,105	15.00%	179,319,916	-	0.00%
2015	$1,224,746,468	15.00%	183,711,970	-	0.00%
2016	$1,267,903,229	15.00%	190,185,484	-	0.00%
2017	$1,304,711,495	15.00%	195,706,724	-	0.00%
2018	$1,364,333,801	15.00%	204,650,070	-	0.00%
2019	$1,424,497,607	15.00%	213,674,641	-	0.00%

Legal Debt Limit Margin Calculation for 2018-2019	
Assessed value	$ 1,424,497,607
Debt limit is 15% of assessed value	$ 213,674,641
Less: Debt applicable to limitation	$ -
Total bonded debt	$ -
Legal debt margin	$ 213,674,641

In accordance with state law the City may not incur general obligation bonded indebtedness in excess of 15%
of total assessed valuation, with such debt being payable from the proceeds of taxes levied upon taxable properties
Source: County of Mendocino Assessed Valuations by District

City of Ukiah, California
Pledged Net Revenue Debt Coverage
Last Ten Fiscal Years

	Water System Debts [2]				Wastewater System Debts [4]				2016 Water System Installment [3]			
	Pledged System	Debt Service			Pledged System	Debt Service			Pledged System	Debt Service		
Fiscal Year	Net Revenues	Principal	Interest	Coverage	Net Revenues [1]	Principal	Interest	Coverage	Net Revenues	Principal	Interest	Coverage
2010	$ 2,643,638	$ 639,325	$ 675,991	2.01	$ 6,026,227	$ 1,546,380	$ 3,428,024	1.21	$ -	$ -	$ -	-
2011	2,007,243	647,515	665,601	1.53	3,577,709	1,956,772	3,369,632	0.67	-	-	-	-
2012	2,769,261	687,854	622,659	2.11	6,903,915	2,027,475	3,267,419	1.30	-	-	-	-
2013	2,662,015	453,632	622,148	2.47	6,685,684	2,098,499	3,189,995	1.26	-	-	-	-
2014	2,792,636	468,196	587,262	2.65	8,978,102	2,169,854	3,109,840	1.70	-	-	-	-
2015	3,223,234	488,037	567,331	3.05	7,260,306	2,263,252	3,038,640	1.37	-	-	-	-
2016	2,563,208	-	338,868	7.56	5,855,558	2,343,252	2,940,898	1.11	2,563,208	-	340,258	7.53
2017	-	-	-	-	5,051,019	2,010,000	2,851,300	1.04	3,132,696	475,000	448,769	3.39
2018	-	-	-	-	5,380,901	2,090,000	2,770,900	1.11	3,009,652	490,000	436,669	3.25
2019	-	-	-	-	4,250,496	2,180,000	2,687,300	0.87	3,820,384	500,000	419,319	4.16

Details regarding the City's outstanding debt can be found in the notes to the

1. Includes Ukiah Valley Sanitation District payments for Waste Water services and portion of Debt Service.
2. 2005 Water System Installment Agreement
   State of California Department of Water Resources-paid off in 2016 as part of the refinancing of the Water System bonds
3. 2016 Water System Installment Agreement refunding. Paid off Water System Debts.
4. 2006 Waste Water System Installment Agreement.
   State of California Water Resources Control Board

Demographic and Economic information

City of Ukiah, California
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Estimated Population	Countywide Per Capita Income	Estimated City Ukiah Income	Assessed Valuation	Unemployment Rate
2010	15,682	$ 32,388	$ 507,908,616	$ 1,205,686,442	10.80%
2011	16,109	$ 33,353	$ 537,283,477	$ 1,180,790,444	10.60%
2012	15,960	$ 35,110	$ 560,355,600	$ 1,169,395,369	9.90%
2013	16,065	$ 36,791	$ 591,047,415	$ 1,171,599,083	7.40%
2014	16,185	$ 38,307	$ 619,998,795	$ 1,195,466,105	5.90%
2015	16,073	$ 39,545	$ 635,606,785	$ 1,224,746,468	5.40%
2016	16,186	$ 43,845	$ 709,675,170	$ 1,267,903,229	5.90%
2017	16,314	$ 45,436	$ 741,242,904	$ 1,304,711,495	4.50%
2018	16,226	$ 47,611	$ 772,536,086	$ 1,364,333,801	3.90%
2019	16,296	$ 50,150	$ 817,244,400	$ 1,424,497,607	4.20%

Source: Estimated Population-State of California Department of Finance
Countywide Per Capita Income- Bureau of Economic Analysis CA1 Personal Incume Summary:Personal Income, Population, Per Capita Personal Income
Assessed Valuations-County of Mendocino-Assessed Valuations by District
Unemployment Rate-State of California Employment Development Department Labor Market Division Labor Force Data for Counties

City of Ukiah, California
Principal Employers

2019 Employers	Industry	Number of Employees (1)
Adventist Health Ukiah Valley	Outpatient Services	500-999
City of Ukiah	City Services	100-249
Costco Wholesale	Wholesale Clubs	100-249
County of Mendocino	Government Offices-County	1000-1250
Dharma Realm Buddhist Association	Associations	100-249
Mendocino Community Health	Clinics	250-499
Mendocino County Office of Education	Government Offices-County	100-249
Pacific Coast Farm Credit	Loans-Agricultural	100-279
Ukiah Valley Medical Center	Hospitals	500-999
Walmart	Department Stores	100-249

Notes:

1. Number of Employees reflects a range provided by California Employment Development Department (EDD) Labor Market Information data, 2020 1st Edition.

Source: California Employment Development Department (EDD).

Operating Information

City of Ukiah, California
Full-time and Part-time City Employees by Function
Last Ten Calendar Years

	Full-Time Equivalent Personnel as of June 30									
Function	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
General Government[(1)]	21.2	21.7	20.7	23.2	23.1	24.0	21.5	27.5	32.9	36.5
Police[(2)]	42.5	39.5	39.5	38.5	43.0	48.0	49.0	49.0	52.7	53.0
Fire	20.5	18.5	18.5	15.5	11.0	11.0	11.0	11.0	13.2	20.5
Planning & Building	4.5	4.3	4.3	4.0	5.5	6.0	6.0	6.0	5.4	5.8
Public Works, Water Sewer & Wastewater Treatment	43.9	45.7	41.6	38.9	38.3	39.0	41.5	42.5	44.2	43.5
Electric	18.1	17.8	17.4	18.2	16.2	17.0	17.0	18.0	21.6	21.3
Airport	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	4.2	4.2
Parks & Recreation	19.5	18.9	17.9	18.7	17.9	17.0	20.0	19.0	33.5	35.5
Total:[(3)]	172.2	168.4	162.0	159.0	157.0	164.0	168.0	175.0	207.6	220.3

(1) includes City Administration,Finance, Human Resources, Administrative Support and Information Services Functions
(2) Includes dispatch that supports both police and fire.
(3) The City's method of counting FTE changed for FY2018 & FY2019.

Source:City of Ukiah Budget-Authorized Full-Time Personnel (FTE) FY19/20

Van Lant & Fankhanel, LLP
Certified Public Accountants

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

City Council
City of Ukiah
Ukiah, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the City of Ukiah (City), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated January 23, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described as item 2019-001 in the accompanying schedule of findings and responses to be a material weakness.

Van Lant & Fankhanel, LLP
25901 Kellogg Street
Loma Linda, CA 92354

909.856.6879

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and responses as items 2019-002 to 2019-004 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Ukiah's Responses to Findings

The City's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. The City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Van Lant + Fankhanel, LLP

January 23, 2020

CITY OF UKIAH
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2019

2019-001 Adjusting Audit Entries

Condition:

In preparation for the annual audit, the City's Finance staff performed significant analysis and reconciliations of various accounts in the City's general ledger. When we began our year-end audit fieldwork, it became apparent that the City's Finance staff made significant improvements in its year-end accounting preparation compared to the previous fiscal year audit. However, while performing audit procedures, we identified and proposed several material adjusting journal entries to the City's accounting records.

Criteria:

Statements on Auditing Standards No. 115, Communicating Internal Control Related Matters Identified in an Audit, states that, "indicators of material weaknesses in internal control include: identification by the auditor of a material misstatement of the financial statements under audit in circumstances that indicate the misstatement would not have been detected by the entity's internal control."

Cause of Condition:

Required year-end accounting entries were recommended by the City's auditors.

Potential Effect of Condition:

Material misstatements of the City's financial statements could go undetected.

Recommendation:

We recommend the City review the adjusting journal entries proposed by the auditors throughout the audit and make the necessary changes to the year-end closing process to ensure the required year-end entries are made in preparation of future financial statements.

Management's Response:

The Finance Department was successful in recruiting and filling critical vacancies integral to regular and year-end review of the general ledger. Management agrees with the Auditor's recommendation and will continue to strengthen its accounting review.

CITY OF UKIAH
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2019

2019-002 Segregation of Incompatible Duties Over Cash Receipts for Community Services

The following is a continuation from the prior year:

Condition:

As part of our audit procedures we reviewed the process of collecting cash receipts at the Community Services Department in order to gain an understanding of the internal controls in this area. During our review we noted several weaknesses in the cash collection process. Below is a list of the issues identified:

1) No numerical reconciliation of the manual receipts issued, and through discussions with City staff, the issuance of receipts is not mandatory.
2) Cash payments are taken by instructors without the issuance of receipts.
3) Reconciliation of the number of people registered for classes to the number of people in attendance in a class is not done on a consistent basis.
4) Lack of segregation of duties for the receptionist/clerk who collects payments, inputs receipts, and reconciles the cash and checks collected.

Criteria:

In a strong internal control environment, receipts should be issued for all transactions, manual receipts should only be used in very limited circumstances and, if used, the numerical sequence of receipts issued should be performed, and incompatible duties should be properly segregated.

Cause of Condition:

Procedures for reviewing numerical sequence of receipts has not been established or implemented, and cash receipting duties have not been sufficiently segregated.

Potential Effect of Condition:

Lack of internal controls over the collection of payments at the Community Services Department could result in payments collected that are not ultimately recorded in the City's general ledger and deposited into the City's bank accounts.

Recommendation:

We recommend the City implement procedures for reviewing the numerical sequence of cash receipts by an individual independent of the cash collection process, make sure all customers are issued receipts, and properly segregate duties for cash collection.

2019-002 Segregation of Incompatible Duties Over Cash Receipts for Community Services - Continued

Management's Response:

Management agrees with the Auditor's recommendation and will work to implement the appropriate procedures and protocols for cash management in the Community Services Department. The Finance Department was unable to address this issue fully in 2018-19 but intends to complete an evaluation of the condition by the end of 2019-20 and implement changes if needed.

2019-003 Building Permits

Condition:

The City's building permit system is a module of Munis, the general ledger accounting system used. Payments for building permits are collected by the cashiers by crediting the permit application in Munis. However, the permit technicians can issue permits with a balance due, with no independent reconciliation performed between the permits issued and the revenues collected and posted to the general ledger.

Criteria:

In a strong internal control environment, permits issued should be reconciled with the revenues collected and recorded in the general ledger on a periodic basis to ensure all permits issued have a corresponding cash receipt.

Cause of Condition:

The City does not reconcile the building permits issued to the revenues collected and recorded in the general ledger.

Potential Effect of Condition:

Building permits could be issued without a corresponding cash receipt being recorded in the City's general ledger and deposits in the City's bank account.

Recommendation:

We recommend the City implement procedures to generate reports from the building permit module, and periodically (daily, weekly, monthly) have someone independent of the permit issuance and collection functions review and reconcile the amounts from these reports to the revenues posted in the City's general ledger.

2019-004 Building Permits - Continued

<u>*Management's Response:*</u>

Management agrees with the Auditor's recommendation. The City's Finance Department worked with the Community Development Department to evaluate and implement reasonable and appropriate procedures to strengthen its ability to account for building permit activities during the 2017-18 and 2018-19 fiscal years. The process is ongoing but significant improvements were implemented in 2018-19, following a complete review and re-training by Community Development and Finance Department team members on the use of the Munis building permit module.

2019-005 Credit Card Use Policy

<u>*Condition:*</u>

While conducting audit procedures relating to disbursements/expenditures, we were unable to obtain a detailed credit card use policy. In addition, through review of credit card activity, it appears that meals are being purchased using the City's credit card. The City has reimbursement policies for meals and travel expenses; however, there is no detailed policy for credit card use when traveling or for the purchase of meals.

<u>*Criteria:*</u>

Credit card usage should be well documented and subject to established City policies. Use of City credit cards by City staff should have sufficient supporting documentation detailing the specific reasons for using the credit cards, including meals and travel. In addition, travel costs incurred should be in accordance with set standards, such as those established by the General Services Administration (GSA).

<u>*Cause of Condition:*</u>

The City's credit card policies do not provide detailed guidance regarding allowable use and proper documentation.

<u>*Potential Effect of Condition:*</u>

The potential for unauthorized purchases or excessive costs incurred is increased.

<u>*Recommendation:*</u>

We recommend the City establish detailed policies on the appropriate use of City credit cards and implement procedures to ensure all credit card activity is properly reviewed and documented. Credit card policies should be established to ensure conservative, efficient use of City funds. In

2019-005 Credit Card Use Policy - Continued

addition, policies for allowable use of City credit cards while traveling should also be clearly defined. The supporting documentation should include the purpose for travel and a reconciliation of travel costs with a set standard of limits for meals and lodging.

Management's Response:

Management agrees with the Auditor's recommendation. The City does have a defined policy, adopted by City Council, on travel and related meals for City team members. It follows that policy accordingly when travel and related meals are reviewed, approved, incurred, and reconciled. The City does not have a specific, defined credit card use policy outside of its standard policies on the use of City funds and resources. The latter has been used to govern credit card use. All credit card transactions are reviewed by the respective department head and the Finance Department during the credit card statement reconciliation and before payment. However, in 2018-19 the City began implementing a new travel program and protocol along, with a new credit card system planned for 2019-20, aligning with the State of California's CalCard program. Integral to its implementation will be a specific policy on the use of the CalCard. Further, the new travel program will align the City's policies to GSA guidelines and standards.

Van Lant & Fankhanel, LLP
Certified Public Accountants

INDEPENDENT ACCOUNTANT'S REPORT ON AGREED-UPON PROCEDURES APPLIED TO APPROPRIATIONS LIMIT WORKSHEETS

City Council
City of Ukiah
Ukiah, California

We have performed procedures enumerated below to be the accompanying Appropriations Limit worksheet of the City of Ukiah, for the year ended June 30, 2019. These procedures, which were agreed to by the City of Ukiah and the League of California Cities (as presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIIIB of the California Constitution)*, were performed solely to assist the City in meeting the requirements of Section 1.5 of Article XIIIB of the California Constitution. The City's management is responsible for the Appropriations Limit worksheet. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained the completed worksheets and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. We also compared the population and inflation options included in the aforementioned documents to those that were selected by a recorded vote of the City Council.

   Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit worksheet, we added last year's limit to total adjustments and agreed the resulting amount to this year's limit.

   Finding: No exceptions were noted as a result of our procedures.

3. We agreed the current year information presented in the accompanying Appropriations Limit worksheet to the other documents referenced in #1 above.

   Finding: No exceptions were noted as a result of our procedures.

Van Lant & Fankhanel, LLP
25901 Kellogg Street
Loma Linda, CA 92354

909.856.6879

4. We agreed the prior year appropriations limit presented in the accompanying Appropriations Limit worksheet to the prior year appropriations limit adopted by the City Council during the prior year.

   Finding: No exceptions were noted as a result of our procedures.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on the accompanying Appropriations Limit worksheet. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriations limit for the base year, as defined by the League publication entitled *Article XIIIB of the California Constitution*.

This report is intended solely for the use of the City Council and management of the City of Ukiah and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Van Lant + Fankhanel, LLP

January 23, 2020

CITY OF UKIAH
APPROPRIATIONS LIMIT COMPUTATION
2018 – 2019

		2018-19
Change in Per Capita Personal Income		3.67%
Population Change City Population Growth		2.12%
A. Change in Per Capita Personal Income Converted to a Ratio		1.0367
B. Population Growth Converted to a Ratio		1.0212
Calculation of Growth Factor (A x B)		1.05868
2017 - 2018 Appropriations Limit	$ 40,289,117	
2018 - 2019 Appropriations Limit (42,289,117 x 1.05868)	$ 42,653,203	

END OF DOCUMENT

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
January 15, 2020
6:00 p.m.

---

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on January 15, 2020, having been legally noticed on January 10, 2020. Mayor Crane called the meeting to order at 6:00 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Jim O. Brown, Stephen G. Scalmanini, Juan V. Orozco, and Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Doug Hutchison, Fire Chief.

URGENCY ITEM

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Brown/Mulheren to accept the urgency item due to timelines and place as agenda item 12b. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Introduction of Olga Keough, Controller for the City of Ukiah Finance Department

Presenter: Dan Buffalo, Finance Director.

Public Comment: Olga Keough, Finance Controller.

Introduction was received.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Approval of the Minutes for the December 17, 2019, Special Meeting.
b. Approval of the Minutes for the December 18, 2019, Regular Meeting.

Motion/Second: Brown/Mulheren to approve Minutes of December 17, 2019, a Special Meeting; and December 18, 2019, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

a. Possible Adoption of Electric Vehicle Charging Station Parking Ordinance – *City Attorney.*

ORDINANCE No. 1197

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING ARTICLE 17 TO CHAPTER 1 AND AMENDING SECTION 7381 IN ARTICLE 3, CHAPTER 3 IN DIVISION 8 OF THE UKIAH CITY CODE TO REGULATE ELECTRIC VEHICLE CHARGING STATIONS.

b. Consider Approval of Budget Amendment in the Amount of $9,500 for Emergency Fuel for the Public Safety Power Shutoff Event that was not Anticipated – *Water Resources.*

c. Consideration of Adoption of Resolution *(2020-01)* Appointing Diane Knox to the Paths, Open Space, and Creeks Commission – *City Clerk.*

d. Adoption of Resolution *(2020-02)* to Extend the Declaration of a Local Emergency Related to the 2019 Winter Storm Event – *Community Services.*

e. Notification of Acquisition of Professional Services *(PO No. 46246)* from Occu- Med for Medical Examinations in the Amount of $10,472.00 – *Fire.*

f. Adoption of Resolution *(2020-03)* Approving the City of Ukiah's Qualified Contractors List for 2020 – *City Clerk.*

g. Approve Amendment 1 to Mead and Hunt Professional Services Agreement *(COU No. 1617-158-A1)* for the FAA Grant Funded Runway 15-33 Pavement Rehabilitation and Taxiway Realignment Design Project – *Airport.*

h. Adoption of Resolution *(2020-04)* Approving the Final Subdivision Map for Gobbi Commons, Accepting the Offer of Dedication for Parcel B, and Authorizing the Mayor to Sign the Certification Page of the Final Map – *Community Development.*

i. Approve Agreement *(COU No. 1920-196)* with The Reed Group, Inc. to Prepare a Water Rate Study – *Finance.*

~~j. Report of Disposition of Surplus Materials, Used Equipment, and Supplies – *Finance.*~~ *Pulled by Staff to be brought back at the February 5, 2020, meeting.*

k. Council will Receive a Report of the Contract Agreement with GHD, Inc. *(COU No. 1819-110)* for Consulting Services Related to Biological Monitoring for the Northwestern Pacific Rail Trail in the Amount Not to Exceed $19,179, and approve Budget Amendment – *Public Works.*

Motion/Second: Brown/Mulheren to approve Consent Calendar Items 7a-i and 7k, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: Eileen Mitro and Peter Good – parks management and appreciation.

9. COUNCIL REPORTS

Presenters: Councilmember Mulheren and Scalmanini.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager.

- **Measure Y Information** – Shannon Riley, Deputy City Manager.

11. PUBLIC HEARINGS (6:15 PM)

a. Consideration and Possible Adoption of a Resolution Amending the Fee Schedule for the Planning and Building Divisions of the Community Development Department; and Consideration of Community Development Department Request to Change from an Annual Fee Review to a Comprehensive Five-Year Fee Review with Annual Status Reports *(Continued Public Hearing from 12/18/19).*

Presenters: Craig Schlatter, Community Development Director; Matt Keizer, Building Official; Michelle Irace, Planning Manager.

PUBLIC HEARING OPENED AT 6:50 P.M.

Public Comment: Eileen Mitro, Dick Selzer, Lee Kraemer, Pinky Kushner, Judy Gloria, and John Rarick.

PUBLIC HEARING CLOSED AT 7:12 P.M.

Motion by Councilmember Scalmanini to keep the appeal fee at $150.

Motion failed due to lack of a second.

CONTINUED PUBLIC HEARING OPENED AT 7:35 P.M.

Public Comment: Pinky Kushner.

PUBLIC HEARING CLOSED AT 7:42 P.M.

Motion/Second: Brown/Crane to adopt Resolution *(2020-05)* amending the Fee Schedule for the Planning and Building Divisions of the Community Development Department; and approve Department request to change from an annual fee review to a Comprehensive Five-Year Fee Review with annual status reports. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Orozco, and Crane. NOES: Scalmanini. ABSENT: None. ABSTAIN: None.

RECESS: 7:43 – 7:48 P.M.

13. NEW BUSINESS

d. Report Regarding Conversion of One Block of Stephenson Street to Two-Way and Adoption of Resolution to Remove On-street Parking on the North Side of West Stephenson Street Between South School Street and South Oak Street.

Presenter: Tim Eriksen, Public Works Director / City Engineer.

Public Comment: Stephan Oullette.

Staff Comment: Shannon Riley *(speaking as both staff and retail owner).*

Council Consensus to bring this item back after further analysis and consideration.

12. UNFINISHED BUSINESS

a. Receive a Ukiah Landfill Status Update and Approve Amendment of Contract with EBA Engineering for Professional Services.

Presenters: Tim Eriksen, Public Works Director / City Engineer and Jason Benson, Senior Civil Engineer.

Motion/Second: Brown/Mulheren to approve contract amendment *(COU No. 1213-115-A6)* with EBA Engineering and associated budget amendment. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS - Continued

a. Introduction of an Ordinance, by Title Only, to Adopt the 2019 California Fire Code as Amended.

Presenter: Doug Hutchison, Fire Chief.

Motion/Second: Scalmanini/Brown to introduced the Ordinance by title only. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

The City Clerk, Kristine Lawler, read the ordinance title into the record:

Motion/Second: Scalmanini/Brown to introduce the ordinance amending Division 6, Chapter 3, Articles 1, 2, and 3, of the Ukiah City Code, entitled: Fire Prevention Code, to adopt the 2019 Edition of the California Fire Code, including additions or amendments, as well as NFPA 1 Chapter 38 thereto to address local conditions. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Approve Ukiah Valley Fire Authority's Purchase of (2) Power Load Systems, (1) Power PRO XT Gurney and (1) Power PRO XT Upgrade Kit from Stryker Medical in the Amount of $61,105.92 Plus Tax.

Presenter: Doug Hutchison, Fire Chief.

Motion/Second: Brown/Mulheren to approve Ukiah Valley Fire Authority's purchase of (2) Power Load systems, (1) Power PRO XT Gurney and (1) Power PRO XT Upgrade Kit from Stryker Medical in the amount of $61,105.92 plus tax. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

c. Fiscal Year 2020-21 Budget Development Schedule.

Presenter: Dan Buffalo, Finance Director.

Motion/Second: Brown/Mulheren to approve the City's operating and capital budget development and adoption schedule for the 2020-21 fiscal year. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

e. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

Presenter: Councilmember Mulheren.

No action was taken.

12. UNFINISHED BUSINESS - Continued

12b. URGENCY ITEM: Update on Emergency Repair of Percolation Pond Levees at the Wastewater Treatment Plant, and Determine that Emergency Conditions Continue to Require the Repair of the Percolation Pond Levees.

Presenter: Tim Eriksen, Public Works Director / City Engineer.

Motion/Second: Brown/Scalmanini to determine that emergency conditions continue to require the repair of the Percolation Pond Levees at the Wastewater Treatment Plant without competitive bidding. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 8:35 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel—Anticipated Litigation
(Government Code Section 54956.9(d))
A. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (Number of potential cases: 1.)
B. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)

b. Conference with Legal Counsel—Anticipated Litigation
Government Code Section 54956.9(d)(2)
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (Number of potential cases: 2)

c. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: *Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-2018-70200*

d. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036*

e. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-273-19-00 and 002-273-30-00
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Bank of America
Under Negotiation: Price & Terms of Payment

f. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-192-14-00 (280 E. Standley)
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Onetogether Solutions
Under Negotiation: Price & Terms of Payment

g. Conference with Labor Negotiator (54957.6)
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units

No report out was received.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 9:50 p.m.

____

Kristine Lawler, City Clerk

CITY OF UKIAH
SUCCESSOR AGENCY TO THE UKIAH REDEVELOPMENT AGENCY MINUTES
Special Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
January 15, 2020
6:00 p.m.

---

1. **ROLL CALL**
Ukiah City Council as Successor Agency to the Ukiah Redevelopment Agency met at a Special Meeting on January 15, 2020, having been legally noticed on January 10, 2020. Chair Crane called the meeting to order at 8:37 p.m. Roll was taken with the following **Members Present:** Maureen Mulheren, Jim O. Brown, Stephen G. Scalmanini, Juan V. Orozco, and Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, Secretary.

2. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

3. **APPEAL PROCESS**

4. **APPROVAL OF MINUTES**
a. Minutes of August 21, 2019, a Special Meeting.

Motion/Second: Brown/Mulheren to approve the Minutes of August 21, 2019, a Special Meeting. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

5. **CONSENT CALENDAR**
a. Consideration to Approve Budget Amendment**.**

Motion/Second: Scalmanini/Brown to approve Consent Calendar Item 5a, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

6. **PUBLIC HEARINGS**

7. **UNFINISHED BUSINESS**
a. Review and Consider the Recognized Obligation Payment Schedule (ROPS) and Administrative Budget for July 1, 2020 through June 30, 2021.
Presenters: Sage Sangiacomo, City Manager and Dan Buffalo, Finance Director.

Motion/Second: Brown/Scalmanini to:

1. Adopt the Resolution *(SA 2020-01)* of the Successor Agency to the dissolved Redevelopment Agency of the City of Ukiah, approving a Recognized Obligation Payment Schedule for the period July 1, 2020 to June 30, 2021, pursuant to Health and Safety Code Section 34177(l) & 34177(m);

2. Adopt the Resolution *(SA 2020-02)* of the Successor Agency to the dissolved Redevelopment Agency of the City of Ukiah, approving the Successor Agency's administrative budget for the period July 1, 2020 to June 30, 2021, pursuant to Health and Safety Code Section 34177(j).

Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

8. **NEW BUSINESS**

a. Adoption of Resolution Approving the Transfer of APNs 180-110-12, 180-110-013, 180-110-14, 180-110-15 to the City of Ukiah.

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Brown/Scalmanini to adopt resolution *(SA 2020-03)* approving the transfer of APNs 180-110-12, 180-110-013, 180-110-14, 180-110-15 to the City of Ukiah. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

9. **COMMISSIONERS REPORTS**

10. **EXECUTIVE DIRECTOR REPORTS**

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:16 p.m.

____

Kristine Lawler, Successor Agency Secretary

CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
January 16, 2020
5:30 p.m.

---

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Regular Meeting on January 16, 2020, having been legally noticed on January 10, 2020. Mayor Crane called the meeting to order at 5:30 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Jim O. Brown, Stephen G. Scalmanini, Juan V. Orozco, and Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

The Pledge of Allegiance was led by Councilmember Brown.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

3. UNFINISHED BUSINESS

a. Discussion with Possible Direction to Staff Regarding the City of Ukiah's Long-Term Land Use Planning Policy for Ukiah and the Ukiah Valley.

b. Consideration of Adoption of Resolution Adopting a City of Ukiah Annexation Policy.

Presenters: Craig Schlatter, Community Development Director; Sean White, Water Resources Director; and Phil Williams, Water Resources Special Counsel.

Public Comment: Alan Nicholson and John McCowen, Mendocino County 2nd District Supervisor and County Representative to LAFCo.

Motion/Second: Brown/Mulheren to approve modifications to Policy Directive No. 2 related to the Sphere of Influence, as detailed in the presentation given and corresponding staff report; and adopt a resolution adopting the proposed City of Ukiah Annexation Policy. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

4. NEW BUSINESS

5. ADJOURNMENT

There being no further business, the meeting adjourned at 6:36 p.m.

____
Kristine Lawler, City Clerk

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
January 29, 2020
4:00 p.m.

---

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Regular Meeting on January 29, 2020, having been legally noticed on January 28, 2020. Mayor Crane called the meeting to order at 4:03 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Jim O. Brown, Stephen G. Scalmanini, Juan V. Orozco, and Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; Dan Buffalo, Finance Director *(via teleconference);* and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

The Pledge of Allegiance was led by Mayor Crane.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

3. NEW BUSINESS

a. Discussion and Possible Action Regarding Refunding of 2006 Wastewater Revenue Bonds.

Presenters: Sage Sangiacomo, City Manager; Dan Buffalo, Finance Director; Eric Scriven, NHA Advisors Principal; and David Rapport, City Attorney.

Public Comment: Ernie Wipf, Ukiah Valley Sanitation District Board Chair (*speaking twice*).

Motion/Second: Brown/Mulheren to adopt Resolution thereby approving the associated documents attached hereto in substantial form and authorizing the sale, execution and delivery of the 2020 City Obligations. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Brown/Mulheren to authorize staff to issue a provisional call notice of the 2006 Ukiah Wastewater Revenue Bonds through the Trustee, Wells Fargo Bank, contingent on the Ukiah Valley Sanitation District taking a similar action at their Board meeting this evening, and if necessary authorize representatives to recall that provisional call if there is an impasse of any of the remaining items. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

Mayor Directive directs staff to work with the District Chair to develop rules and principals.

4. ADJOURNMENT

There being no further business, the meeting adjourned at 4:51 p.m.

____
Kristine Lawler, City Clerk

CITY OF UKIAH
CITY COUNCIL and PLANNING COMMISSION MINUTES
Special Joint Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
January 29, 2020
5:30 p.m.

---

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council and Planning Commission met at a Special Joint Meeting on January 29, 2020, having been legally noticed on January 24, 2020. Mayor Crane and Chair Whetzel called the meeting to order at 5:31 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Jim O. Brown, Stephen G. Scalmanini, Juan V. Orozco, and Douglas F. Crane. **Planning Commissioners Present:** Ruth Van Antwerp, Linda Sanders, Mark Hilliker, Laura Christensen, and Mike Whetzel. **Staff Present:** Shannon Riley, Deputy City Manager and Kristine Lawler, City Clerk.

MAYOR CRANE and CHAIR WHETZEL PRESIDING.

The Pledge of Allegiance was led by Chair Whetzel.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

13. NEW BUSINESS

a. A Special Joint Workshop of the City Council and Planning Commission to Discuss the Status of the 2040 Ukiah General Plan Update and Provide Direction On Continued Approach.

Presenters: Craig Schlatter, Community Development Director, Michelle Irace, Planning Manager; and Brent Gibbons and Rick Rust, Mintier Harnish Planning Consultants.

COMMISSION ACTION:

Motion/Second: Christensen/Hilliker to approve the recommendation that the 2040 City of Ukiah general plan be approached as a municipal general plan, and direct Staff to achieve consistency between the 2040 City of Ukiah general plan and the (2009) Ukiah Valley Area Plan. Motion **carried** by the following roll call votes: AYES: Van Antwerp, Sanders, HIlliker. Christensen, and Whetzel NOES: None. ABSENT: None. ABSTAIN: None.

COUNCIL ACTION:

Motion/Second: Brown/Mulheren to approve the recommendation that the 2040 City of Ukiah general plan be approached as a municipal general plan, and direct Staff to achieve consistency between the 2040 City of Ukiah general plan and the (2009) Ukiah Valley Area Plan. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 6:16 p.m.

____
Kristine Lawler, City Clerk

Agenda Item No: 7.a.
MEETING DATE/TIME: 2/5/2020
ITEM NO: 2019-82

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of December 2019.

DEPARTMENT: Finance **PREPARED BY:** Candice Rasmason, Accounts Payable
PRESENTER: Consent Item

ATTACHMENTS:
1. December 2019 Summary of Disbursements
2. Account Codes for Reference
3. Object codes for Reference
4. December 2019 Disbursement Detail

Summary: The Council will review and approve the Report of Disbursements for the month of December 2019.

Background: Payments made during the month of December 2019 are summarized on the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the four (4) individual payment cycles within the month.

Accounts Payable Check Numbers (City & UVFA): 3035848-3035990; 3035991-3036119; 3036120-3036232; 3036233-3036280

Accounts Payable Wire Transfers: N/A

Payroll Check Numbers: 507653-507684; 507685-507723

Payroll Manual Check Numbers: N/A

Direct Deposit Numbers: 96269-96484; 96485-96714

Manual Direct Deposit Numbers: N/A

Void Check Numbers: 3033020

Void Direct Deposit Numbers: N/A

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: December 2019 Summary of Disbursements
Attachment #2: Account Codes for Reference
Attachment #3: Object Codes for Reference
Attachment #4: December 2019 Disbursement Detail

Recommended Action: Approve the Report of Disbursements for the Month of December 2019.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: Sage Sangiacomo, City Manager

Attachment 1

CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF DECEMBER

FUNDS:

100	General Fund	$206,743.15
105	Measure S General Fund	
110	Special General Fund	
120	Streets Capital Improvement	$2,024,312.69
201	Worker's Comp Fund	
202	Liability Fund	
203	Garage Fund	$9,408.67
204	Purchasing Fund	$1,858.85
205	Billing & Collections Fund	$9,566.84
206	Public Safety Dispatch Fund	$6,372.71
207	Payroll Posting Fund	$258,262.48
208	Building Maintenance/Corp Yard Fund	$27,491.65
209	IT Fund	$21,036.69
220	Equipment Reserve Fund	
249	City Housing Bond Proceeds	$0.00
250	Special Revenue Fund	$87.16
251	Special Projects Reserve Fund	$12,530.00
253	CITY PROP 172	$1,976.19
300	Park Development Fund	
301	Anton Stadium Fund	$0.00
302	Observatory Park Fund	
304	Swimming Pool Fund	$0.00
305	Riverside Park Fund	$0.00
306	Skate Park Fund	$0.00
310	Museum Grants	
311	Alex Rorbaugh Recreation Center Fund	$2,865.90
312	Downtown Business Improvement Fund	$80.64
313	LMIHF Housing Asset Fund	
314	Winter Special Events	$13,504.63
315	Advanced Planning Fund	$0.00
500	2106 Gas Tax Fund	$388,194.83
501	2107 Gas Tax Fund	
503	2105 Gas Tax Fund	
505	Signalization Fund	
506	Bridge Fund	
507	1998 STIP Augmentation Fund	
508	SB325 Reimbursement Fund	
509	S.T.P. Fund	
510	Trans-Traffic Congest Relief Fund	
511	Rail Trail Fund	$235,626.00
600	Community Development Block Grant	
601	EDBG 94-333 Revolving Loan	
602	Community Development Fund	
603	08-HOME-4688	
604	CDBG Grant 09-STBG-6417	
605	11-HOME-7654 Fund	$0.00
606	CDBG Grant 10-EDEF-7261	
607	Prop 84 Grant Fund	
609	13-CDBG-8940	
610	City RDA Projects Fund	
630	Asset Seizure Fund	
631	Asset Seizure Fund (Drug/Alcohol)	
633	H & S Education 11489(B)(2)(A1)	$2,000.00
634	Federal Asset Seizure Grants	
635	SUP Law Enforcement Service Fund	$345.00
637	Local Law Enforcement Block Grant	
638	Asset Forfeiture 11470.2 H & S	
639	Special Revenue - Police	$0.00
640	Parking District Fund	$25,457.80
691	Museum Fund	
695	Transfer Station Fund	$1,179.10

700	Sanitary Disposal Site Fund	$8,770.09
701	Landfill Corrective Fund	
702	Disposal Closure Reserve Fund	
704	Post Closure Fund - Solid Waste	$0.00
720	Golf Fund	$12,145.09
730	Confernence Center Fund	$4,842.21
750	Visit Ukiah	$261,818.65
777	Airport Fund	$31,621.32
778	Airport Capital Improvement Fund	$290,940.08
779	Special Aviation Fund	
800	Electric Fund	$807,159.70
801	Electric Capital Reserve Fund	$245,068.10
803	Lake Mendocino Bond Reserve	
805	Street Lighting Fund	$9,085.32
806	Public Benefits Fund	$7,886.13
807	Electric Capital & Trade Fund	
820	Water Fund	$109,256.51
822	Water Capital Improvement Fund	$55,602.65
830	Recycled Water Fund	$8,099.95
840	City/District Sewer Fund	$229,263.46
841	Sewer Contruction Fund	
843	Sewer Capital Fund	
900	Special Deposit Trust	$13,127.81
901	General Service (Accts Recv)	$1,298.34
902	U.S.W. Billing & Collection	$72,243.40
903	Public Safety - AB 109	$0.00
905	Federal Emergency Shelter Grant	
905	Mendocino Emergency Service Authority	
911	Russian River Watershed Association	$34,443.49
915	UVFD	$6,563.39
916	UVFD PROP 172	$1,976.17
917	UVFD Measure B	$1,227.71
918	UVFD Mitigation	$1,361.78
940	Sanitation District Special Fund	
943	Sanitation District Capital Improvement Fund	
952	REDIP Sewer Enterprise Fund	
960	Community Redevelopment Agency	
961	RDA Housing Pass-Through	
962	Redevelopment Housing Fund	
963	Housing Debt	
964	RDA Capital Pass-Through	
965	Redevelopment Capital Improvement Fund	
966	Redevelopment Debt Service	
967	Housing Bond Proceeds	
968	Non-Housing Bond Proceeds	
969	RDA Obligation Retirement Fund	$2,268.00
844/944	Sewer Capital Projects Fund	$63,030.02
	Retainage Withheld	$141,665.57
611	CDBG 16-CDBG-11147	$30,048.75

PAYROLL CHECK NUMBERS: 507653-507684
DIRECT DEPOSIT NUMBERS: 96269-96484
PAYROLL PERIOD: 11/17/19-11/30/19
PAYROLL CHECK NUMBERS: 507685-507723
DIRECT DEPOSIT NUMBERS: 96485-96714
PAYROLL PERIOD: 12/1/19-12/14/19
PAYROLL CHECK NUMBERS:
DIRECT DEPOST NUMBERS:
PAYROLL PERIOD:

TOTAL DEMAND PAYMENTS- A/P CHECKS	$5,699,714.67
TOTAL DEMAND PAYMENTS-WIRES* & EFT's	$173.00
TOTAL PAYROLL CHECKS & DIRECT DEPOSITS	$980,779.23
TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS)	$626,411.22

* vendor name(if applicable)

VOID CHECK NUMBERS:
3,033,020

TOTAL PAYMENTS $7,307,078.12

MANUAL CHECK NUMBERS:

WIRE TRANSFER NUMBERS:

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on ___________________.

City Clerk

APPROVAL OF CITY MANAGER
I have examined this Register and approve same.

City Manager

CERTIFICATION OF DIRECTOR OF FINANCE
I have audited this Register and approve for accuracy and available funds.

Director of Finance

Account Code Summary

10000000	General Fund	20526430	Electric Department - Meter Readers
10010000	City Council	20620231	Ukiah Dispatch
10011100	City Clerk	20620232	Ft Bragg Dispatch
10011300	Elections	20700000	Payroll Posting Fund
10012100	City Manager	20822500	Building Maintenance
10012200	Administrative Support	20824300	Corporation Yard
10012400	Miscellaneous General Government	20922900	IT Fund
10013400	Finance Department	22013300	FA Replace - Finance UB
10014000	City Attorney	22020200	FA Replace - Police Operations
10015100	Treasury Management	22021210	FA Replace - Fire Administration
10016100	Human Resources	22022900	FA Replace - Information Technology
10017100	Economic Development	22024100	FA Replace - Garage
10018000	Community Outreach	22024220	FA Replace - Streets
10020217	Animal Control	22024413	FA Replace - Water Distribution Cap
10022100	Parks	22024414	FA Replace - Water Distribution O&M
10022300	Aquatics	22024421	FA Replace - City Wastewater
10022800	Recreation	25024210	Engineering Reserve
10022810	Recreation Administration	25024300	Corporation Yard Reserve
10022821	Adult Basketball	25122900	CIP - IT
10022822	Adult Softball	25123100	CIP - Planning
10022824	Co-Ed Volleyball	25124210	CIP - Engineering
10022831	Youth Basketball	25124220	CIP - Streets
10022832	Youth Softball	25124410	CIP - Water
10022840	Day Camp	25124421	CIP - City Wastewater
10022850	Classes & Clinics	25126410	CIP - Electric
10022860	Special Activities	30022200	Park Development
10023100	Community Planning	30122210	Anton Stadium
10023320	Building Inspection	30222220	Observatory Park
10024210	Engineering	30522250	Riverside Park
10024214	Traffic Signals	30622260	Skate Park
10024620	Streets	30822280	Project Planning
10024224	Storm Drains	31022700	Museum Grant
10514000	Police - City Attorney	31122000	Alex Rorabaugh Recreation Center
10520210	Patrol	31217100	Downtown Business Improvement District
10520214	Police Reserves	50524210	Engineering - Signalization Fund
10520216	COPS Grant	50624210	Capital Engineering
10520218	Police - CSO	50824210	SB325 - Engineering
10520224	Police - Major Crimes Task Force	50824220	SB325 - Streets
10521210	Fire Administration	50924210	STP - Engineering
10521312	Fire Volunteer Station	50924220	STP - Streets
20112400	Worker's Compensation Fund	51024220	Trans - Traffic Slurry Seal
20212400	Liability Fund	510X9999	Trans -Traffic Project
20324100	Garage Fund	60217441	Grant - CDBG 602
20413500	Purchasing Fund	60317442	Grant - HOME 603
20513300	Billing and Collections	60417441	Grant - CDBG 604
20514000	Billing and Collections - City Attorney	60517442	Grant - HOME 605
20524412	Water Department - Meter Readers	60517461	First Time Homebuyer Program

60517462	FTHB Activity Delivery
60517467	FTHB - PIR
60600000	CDBG Grant 10-EDEF-7261 Fund
60617441	Grant - CDBG 606
60617451	General Administration
60617452	AD ED Direct Financial Assistance
60617453	ED Direct Financial Assistance
60717443	Grant Prop 84
60724413	Prop 84 Water Distribution Cap
60900000	13-CDBG-8940
60917458	13-CDBG-8940
63020210	Asset Seizure Expenditure
63120210	Drug & Alcohol Education
63320210	H&S Asset Seizure Expenditure
63420250	Fed Asset Seizure Expenditure
63520210	SLESF
63820210	Asset Forfeiture 11470
64020213	Parking Enforcement
69122700	Museum
70024500	Landfill 700
70224500	Landfill Closure
70424500	Landfill Post closure
72022400	Golf
73022600	Conference Center
75017110	Visit Ukiah
77725200	Airport Operations
77817411	FAA Grant
80026100	Electric Administration
80026110	Electric Overhead
80026120	Electric Underground
80100000	Infrastructure
80026130	Electric Substation
80026140	Reimbursable Work for Others
80026200	Electric Metering
80026300	Electric Generation
80026312	Mendocino Hydro
80026330	Hydro Electric
80026400	Electric Administration
80026410	Electric General Administration
80026430	Interdepartmental Charges
80326330	Hydro Plant
80526610	Street Lighting
80626500	Public Benefit
82027110	Water
82027111	Water - Production O&M
82027113	Water - Distribution Capital
82027114	Water - Distribution O&M
82027115	Water - Production Capital
82227113	Water - Distribution Capital
84027220	Wastewater
84027221	Wastewater City - O&M
84027222	Wastewater City - Capital
84027225	Wastewater Treatment - O&M
84027226	Wastewater Treatment - Capital
84227220	Wastewater
84327222	Wastewater City - Capital
84427221	Wastewater City Capital - O&M
84427222	Wastewater City - Capital
90000000	Special Deposit Trust Fund
91190100	Russian River Watershed Assoc
96900000	Successor Agency

Object Code Summary Attachment 3

12102	INVENTORY OF SUPPLIES	52526	FRAUD INVEST. ASSESSMENT
12103	STORES PURCHASES	52527	A.D.P. PREMIUM & DEDUCTIBLE
12104	INVENTORY - PURCHASES	52528	LIABILITY INSURANCE
12105	STORES ISSUES	52529	EARTHQUAKE & FLOOD PREMIUMS
51211	PERS UNFUNDED LIABILITY	52530	POLLUTION-ENVIRON INS PREMIUM
51280	OVERTIME/CALLOUT MEALS	52531	UMEMPLOY. INS EXPENSE
51285	CALLOUT MILEAGE REIMBURSEMENTS	52532	SAFETY & TRAINING SUPPORT
52100	CONTRACTED SERVICES	52600	RENT
52107	CONTRACTED SERVICES-EIR	52841	SUCCESSOR AGENCY ADMIN
52108	CONTRACT SERVICES-GPU	54100	SUPPLIES
52110	AMBULANCE BILLING	54101	POSTAGE
52111	MAINT. CONTRCTS - DEFIBRULATOR	54102	SMALL TOOLS
52112	M. S. OVERSIGHT	54105	PHOTOGRAPHIC EXPENSE
52113	PLANNING STUDIES	54106	SPECIALTY SUPPLIES
52114	COMPLIANCE STUDIES	54120	PW - SPECIAL SUPPLIES
52120	LABOR CHARGES FROM OTHER DEPAR	54121	PW - ASPHALT CONCRETE
52130	EDUCATIONAL & MARKETING MATL'S	54122	PW - AGGREGATE BASE
52131	ASSISTANCE TO SENIORS	54123	PW - CRACK SEALANT
52132	EMERGENCY ASSISTANCE	54124	PW - CONCRETE/SUPPLIES
52133	MONTHLY DISCOUNT PROGRAM	54125	PW - TRAFFIC PAINT
52134	CONTRACT ADMINISTRATION	54126	PW-PREMARKS
52135	ENERGY CONSERVATION PROGRAM	54127	PW - SIGN POSTS/SHEETING
52136	PHOTOVOLTAIC RATES/INCENTIVE	54128	PW - COLD PATCH MATERIAL
52137	PUBLIC BENEFITS PROGRAM MGMT	54129	PW - TACK OIL
52138	NCPA PUBLIC BENEFITS PROGRAM	54130	PW - SAFETY
52139	RESEARCH, DEVELOPMENT & DEMO	54131	PW - BARRICADES & CONES
52140	LITIGATION EXPENSES	54160	HR - CITY LIABILITY & CONTRACT
52145	DETACHMENT-SEWER-UVSD	54161	HR - BACKGROUND & PHYSICALS
52150	LEGAL SERVICES/EXPENSES	54162	HR - ADVERTISING
52151	AFLAC & PERS INSUR ADMIN FEES	54163	HR - INTERVIEW SUPPLIES
52170	UKIAH WASTE SOLUTIONS	54164	HR - FORMS & OTHER DIV. EXP.
52171	RESIDENTIAL BILLING CHARGE	54165	HR - NEW EMPLOYEE FINGERPRINT
52172	COMMERCIAL OVERSIGHT FEE	54166	HR - DOT TESTING PROGRAM
52180	SECURITY SERVICES	54167	HR - EMPLOYEE DEVELOPMENT
52301	PROPERTY TAX ADMIN FEE	54168	HR - REMIF SAFETY TRNG & SUPPO
52302	AMBULANCE FEES	54201	PRISONER EXPENSE
52303	REHIT SUPPORT	54202	MAJOR CRIME INVETIGATIONS
52304	LAFCO FEES AND PROP TAX EXP	54320	SOFTWARE
52500	TRUSTEE FEES	54330	COMPUTER AND TECHNOLOGY
52510	ADVERTISING & PROMOTION	54500	EQUIP RENTS AND LEASES
52515	ADVERTISING & PUBLICATION	54700	FINES & PENALTIES
52521	LIABILITY INSURANCE PREMIUM	55100	TELEPHONE
52522	LIABILITY INSURANCE DEDUCT	55200	PG&E
52523	BOILER/MACHINERY PREMIUMS	55210	UTILITIES
52524	PROPERTY INSURANCE	56100	VEHICLE & EQUIPMENT MAINT. & R
52525	WORKER'S COMP. EXPENSE	56110	CITY GARAGE - PARTS

56121	R & M RADIO EQUIPMENT
56122	R & M NON-AUTO EMS EQUIPMENT
56123	R & M COMPUTERS
56124	MAINT CONTRACT DEFIBULATORS
56130	EXTERNAL SERVICES
56210	FUEL & FLUIDS
56300	BUILDING MAINT. & REPAIR
56410	EQUIPMENT RENTAL - PRIVATE
56504	FACILITY MAINTENANCE & REPAIR
56600	AIRFIELD MAINTENANCE & REPAIR
56700	LANDFILL CLOSURE EXPENSE
57100	CONFERENCE & TRAINING
57101	CONF & TRAINING-AQUATICS
57102	CONF & TRAINING-PARKS STAFF
57200	MEETINGS
57300	MEMBERSHIPS & SUBSCRIPTIONS
58101	NCPA PLANT GENERATION
58102	NCPA POWER PURCHASES
58103	NCPA TRANSMISSION
58104	NCPA MANAGEMENT SERVICES
58105	NCPA THIRD PARTY SALES
58106	NCPA PASS THROUGH COSTS
58107	NCPA COMMITMENTS ACTIVITY
58201	WATER PURCHASES
58202	WATER TREATMENT PLANT CHEMICAL
58401	AVIATION FUEL
58410	GARAGE LUBRICANTS & PARTS
58510	REIMBRSABLE JOBS
59100	PROPERTY TAXES PAID
59101	FEES
59102	FRANCHISE FEES
59350	PURCHASE DISCOUNTS TAKEN
59400	OTHER EXPENSES
70101	LOAN PAYMENTS MADE
70102	BOND INTEREST PAYMENTS
70110	BOND ISSUANCE COSTS
70201	LOAN PRINCIPAL PAYMENTS
70202	BOND PRINCIPAL PAYMENTS
80100	MACHINERY & EQUIPMENT
80200	BUILDINGS ACQUISITION
80210	LAND ACQUISITION
80220	BUILDING IMPROVEMENTS
80230	INFRASTRUCTURE
80231	RECYCLING STUDY 50% GRANT MATC
80232	LINE REPLACEMENTS
80233	MAIN REPLACEMENTS
80234	INFLOW/INFILTRATION
56111	CITY GARAGE - LABOR
56112	EQUIPMENT PARTS FOR RESALE
56120	EQUIPMENT MAINTENANCE & REPAIR
80235	SYSTEM MAINTENANCE
80236	EMERGENCY/CONTINGENCY
90100	LOAN PROCEEDS
90101	LOAN PAYMENT RECEIVED
90301	LOAN REPAYMENT
90410	BOND PROCEEDS

List of Checks Presented for Approval on 12/6/2019

The following list of bills payable was reviewed and approved for payment.

12-17-19 CR 12/9

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALL-GUARD ALARM SYSTEMS INC	A254834	MONTHLY MONITORING AT WWTP	$91.40	*84027225-52180*	*SECURITY SERVICES*	*$91.40*
					Vendor Total:	*$91.40*
ALPHA ANALYTICAL LABORATORIES INC	9103577-UKIAH	MISC. LABORATORY WORK AS NEEDE	$44.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$44.00*
	9104389-UKIAH	MISC. LABORATORY WORK AS NEEDE	$70.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$70.00*
	9101503-UKIAH	MISC. LABORATORY WORK AS NEEDE	$170.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$170.00*
	9103250-UKIAH	MISC. LABORATORY WORK AS NEEDE	$170.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$170.00*
	9104050-UKIAH	MISC. LABORATORY WORK AS NEEDE	$170.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$170.00*
	9101692-UKIAH	MISC. LABORATORY WORK AS NEEDE	$240.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$240.00*
	9101858-UKIAH	MISC. LABORATORY WORK AS NEEDE	$410.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$410.00*
					Vendor Total:	*$1,274.00*
ALPINE AWARDS	5539777	PORT & CO PC61PT TALL T-SHIRT,	$1,361.27	*84027225-54100*	*SUPPLIES*	*$1,361.27*
					Vendor Total:	*$1,361.27*
AMAZON CAPITAL SERVICES	1DGK-XH4J-G9C4	IPAD CASES	$163.14	*80026400-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$163.14*
	1CVD-RC1T-XNNG	EASEL PAPER, CALENDARS, INDEX CARDS	$109.39	*10020210-54100*	*SUPPLIES*	*$109.39*
					Vendor Total:	*$272.53*
AMERICAN WATER WORKS ASSOCIATION	7001721026	MEMBERSHIP- M WHYBURN	$2,305.00	*82027111-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$2,305.00*
					Vendor Total:	*$2,305.00*
AMWINS GROUP BENEFITS INC	6075048	DEC 19 RETIREE HEALTH INSURANCE	$1,036.92	*20700000-20524*	*NON-EMPLOYEE HEALTH INS.PREM*	*$1,036.92*
					Vendor Total:	*$1,036.92*
ANIXTER	4377551-01	(A-53-A) CROSSARM, 8 FT. WOOD,	$251.50	*80000000-12104*	*INVENTORY - PURCHASES*	*$251.50*
	4335641-01	RANCH RUNNER, 10 KVA, PRIMARY	$7,423.10	*80000000-12104*	*INVENTORY - PURCHASES*	*$7,423.10*
					Vendor Total:	*$7,674.60*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ARROW FENCING	80035	TEMPORARY FENCING- PSPS	$78.39	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	$78.39
					Vendor Total:	$78.39
AT&T	2463 NOV 19	TELEPHONE	$45.46	10021210-55100	TELEPHONE	$22.73
				91521400-55100	TELEPHONE	$22.73
	2799 DEC 19	INTERNET	$42.80	10022100-55100	TELEPHONE	$42.80
	000013977814	FIBER INTERNET GATEWAY	$3,054.12	20913900-55100	TELEPHONE	$3,054.12
					Vendor Total:	$3,142.38
CARTER GRISSOM	DV120219	PROMOTER FOR SUNDAYS IN THE PARK	$4,000.00	90000000-23226	CONCERT SERIES	$4,000.00
					Vendor Total:	$4,000.00
CODE PUBLISHING COMPANY	65279	CODIFICATION SERVICES AS PER A	$646.50	10012500-52100	CONTRACTUAL SERVICES	$646.50
					Vendor Total:	$646.50
COFFEE CRITIC INC, THE	R22281	MISC. COFFEE SUPPLIES AS NEEDED	$45.00	73022600-54100	SUPPLIES	$45.00
					Vendor Total:	$45.00
COMCAST	0472 DEC 19	INTERNET SERVICES	$162.29	20913900-55100	TELEPHONE	$162.29
					Vendor Total:	$162.29
CRAWFORD & ASSOCIATES INC	36363	ON-CALL PLANNING SERVICES	$3,697.50	10023100-52100	CONTRACTUAL SERVICES	$3,697.50
					Vendor Total:	$3,697.50
DANA W BURWELL	112119	LAND APPRAISAL SVCS - WESTERN	$3,000.00	25122290-52100	CONTRACTUAL SERVICES	$3,000.00
					Vendor Total:	$3,000.00
DAVE'S TRAILER REPAIR	36141	LOAD SPRINGS AND POP TACK	$301.54	80026110-56130	EXTERNAL SERVICES	$155.98
				84027221-56130	EXTERNAL SERVICES	$145.56
					Vendor Total:	$301.54
DAVID MADSEN	200	ALL MATERIAL, EQUIPMENT AND LA	$4,000.00	20822500-56300	BUILDING MAINT. & REPAIR	$4,000.00
					Vendor Total:	$4,000.00
DAVID MASON	DV112519	INSTRUCTOR	$300.00	10022850-52100	CONTRACTUAL SERVICES	$300.00
					Vendor Total:	$300.00
DEEP VALLEY SECURITY	354176	ALARM SERVICES PER ATTACHED CO	$148.99	73022600-56300	BUILDING MAINT. & REPAIR	$148.99
					Vendor Total:	$148.99
DEPARTMENT OF JUSTICE	415879	FINGERPRINTS	$147.00	10021210-54161	BACKGROUND & PHYSICALS	$73.50
				91521400-54161	BACKGROUND & PHYSICALS	$73.50

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEPARTMENT OF JUSTICE	418160	CHEM/TEST REPORT CRIMINAL INVE	$490.00	10020210-52100	CONTRACTUAL SERVICES	$490.00
					Vendor Total:	$637.00
DISTINCTIVE RECOGNITION, INC	117523-1	SOFTBALL CHAMP SHIRTS	$19.45	10022822-54100	SUPPLIES	$19.45
					Vendor Total:	$19.45
DIVERSIFIED INSPECTIONS INC	INDI16723	ANNUAL OPACITY TESTS	$85.00	10021210-52100	CONTRACTUAL SERVICES	$15.47
				10022100-52100	CONTRACTUAL SERVICES	$7.72
				10024620-52100	CONTRACTUAL SERVICES	$23.18
				80026400-52100	CONTRACTUAL SERVICES	$11.59
				82027114-52100	CONTRACTUAL SERVICES	$3.86
				84027221-56130	EXTERNAL SERVICES	$3.86
				91521400-56130	EXTERNAL SERVICES	$19.32
	INDI16619	ANNUAL OPACITY TESTS	$1,770.00	10021210-52100	CONTRACTUAL SERVICES	$247.26
				10022100-52100	CONTRACTUAL SERVICES	$123.64
				10024620-52100	CONTRACTUAL SERVICES	$370.91
				20324100-52100	CONTRACTUAL SERVICES	$307.50
				80026400-52100	CONTRACTUAL SERVICES	$185.46
				82027111-52100	CONTRACTUAL SERVICES	$102.50
				82027114-52100	CONTRACTUAL SERVICES	$61.82
				84027221-56130	EXTERNAL SERVICES	$61.82
				91521400-56130	EXTERNAL SERVICES	$309.09
	INDI16375	ANNUAL OPACITY TESTS	$5,315.00	10021210-52100	CONTRACTUAL SERVICES	$61.83
				10022100-52100	CONTRACTUAL SERVICES	$445.91
				10024620-52100	CONTRACTUAL SERVICES	$92.73
				20324100-52100	CONTRACTUAL SERVICES	$922.50
				80026400-52100	CONTRACTUAL SERVICES	$3,376.36
				82027111-52100	CONTRACTUAL SERVICES	$307.50
				82027114-52100	CONTRACTUAL SERVICES	$15.45
				84027221-56130	EXTERNAL SERVICES	$15.45

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DIVERSIFIED INSPECTIONS INC	INDI16375	ANNUAL OPACITY TESTS	$5,315.00	*91521400-56130*	*EXTERNAL SERVICES*	*$77.27*
					Vendor Total:	*$7,170.00*
EDDIE'S COCINA	728574	CONF CENTER CATERING SERVICE	$247.63	*73022600-54100*	*SUPPLIES*	*$247.63*
					Vendor Total:	*$247.63*
ELIZABETH HAVRILLA	4484	LINENS	$507.50	*73022600-54100*	*SUPPLIES*	*$507.50*
					Vendor Total:	*$507.50*
EMILY ELLEN MCQUEARY	DV112519	INSTRUCTOR	$80.00	*10022850-52100*	*CONTRACTUAL SERVICES*	*$80.00*
					Vendor Total:	*$80.00*
EUREKA OXYGEN CO	454863	WELDING EQUIPMENT AND SUPPLIES	$149.00	*31122000-56300*	*BUILDING MAINT. & REPAIR*	*$149.00*
	U169433	WELDING EQUIPMENT AND SUPPLIES	$75.51	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$75.51*
	454878	SERVICE DC 5LB	$1,848.24	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$659.06*
				10020210-56130	*EXTERNAL SERVICES*	*$1,189.18*
					Vendor Total:	*$2,072.75*
EVERGREEN JOB & SAFETY TRAINING INC	1078	JOB AND SAFETY TRAINING - NOV	$2,109.12	*80026110-52100*	*CONTRACTUAL SERVICES*	*$2,109.12*
					Vendor Total:	*$2,109.12*
FASTENAL	CAUKA37501	MISC. SUPPLIES AS NEEDED	$27.27	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$27.27*
	CAUKA37502	MISC. SUPPLIES AS NEEDED	$50.56	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$50.56*
					Vendor Total:	*$77.83*
FEDERAL AVIATION ADMINISTRATION	AJWFN-WSA18-WP002564	REIMBURSEMENT AGREEMENT-GRANT FOR PAP	$290,940.08	*77825200-80230*	*INFRASTRUCTURE*	*$290,940.08*
					Vendor Total:	*$290,940.08*
FISHER WIRELESS SVCS INC	10807	MISC. COMMUNICATION EQUIPMENT	$319.59	*80026110-56130*	*EXTERNAL SERVICES*	*$319.59*
					Vendor Total:	*$319.59*
GCS ENVIRONMENTAL EQUIP SRVS	20422	PARTS & SUPPLIES AS NEEDED	$868.53	*10024620-56130*	*EXTERNAL SERVICES*	*$868.53*
					Vendor Total:	*$868.53*
GGK ENTERPRISES INC	24477	VALVE CONTROL	$634.46	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$634.46*
	24552	GARDNER DENVER #90AR1082 CONTR	$1,815.37	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$1,815.37*
					Vendor Total:	*$2,449.83*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GHD INC	128036	RAIL TRAIL PHASE 3	$10,333.50	*51124210-80230*	*INFRASTRUCTURE*	*$10,333.50*
					Vendor Total:	*$10,333.50*
GOVERNMENT FINANCE OFFICERS ASSOC	2942141	REGISTRATION- D HARRIS	$160.00	*10013400-57100*	*LEARNING AND DEVELOPMENT*	*$160.00*
					Vendor Total:	*$160.00*
GRAINGER INC	9344895934	TIRE SHINE	$22.54	*10021210-54100*	*SUPPLIES*	*$11.27*
				91521400-54100	*SUPPLIES*	*$11.27*
	9339141864	BABY WIPES	$24.47	*10021210-54100*	*SUPPLIES*	*$12.24*
				91521400-54100	*SUPPLIES*	*$12.23*
	9336396792	AIR FRESHENERS	$31.50	*10021210-54100*	*SUPPLIES*	*$15.75*
				91521400-54100	*SUPPLIES*	*$15.75*
	9336310371	FOIL ROLL, TOILET PAPER, FLOOR CLEANER	$321.06	*10021210-54100*	*SUPPLIES*	*$160.53*
				91521400-54100	*SUPPLIES*	*$160.53*
					Vendor Total:	*$399.57*
GRANITE CONSTRUCTION COMPANY	1702290	MISC. ROCK & ROAD PATCH MATERIAL	$127.22	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$127.22*
	1704901	MISC. ROCK & ROAD PATCH MATERIAL	$687.74	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$687.74*
					Vendor Total:	*$814.96*
HACH COMPANY	11724974	NITRITE	$45.89	*84027225-54103*	*LAB SUPPLIES*	*$45.89*
	11710486	CHLORINE AND SEF TEST REFILLS	$386.64	*84027225-54103*	*LAB SUPPLIES*	*$386.64*
	11712823	AMMONIA AND NITRATE	$394.00	*84027225-54103*	*LAB SUPPLIES*	*$394.00*
					Vendor Total:	*$826.53*
HANSEL FORD	1186774	MISC. PARTS & MATERIALS AS NEEDED	$43.19	*10020210-56130*	*EXTERNAL SERVICES*	*$43.19*
					Vendor Total:	*$43.19*
HERC RENTALS INC	30799351-005	WATER TRUCK 2000 GALLON DSL -	$2,764.33	*20824300-52100*	*CONTRACTUAL SERVICES*	*$921.45*
				82027111-52100	*CONTRACTUAL SERVICES*	*$921.45*
				84027221-52100	*CONTRACTUAL SERVICES*	*$921.43*
					Vendor Total:	*$2,764.33*
INFOSEND INC	161991	UB PRINT & MAIL SERVICES	$5,106.06	*20513300-52100*	*CONTRACTUAL SERVICES*	*$5,106.06*
					Vendor Total:	*$5,106.06*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INSTITUTE FOR ENVIROMENTAL HEALTH INC	BVL90	ANALYZE WATER SAMPLES	$359.29	82027111-52100	CONTRACTUAL SERVICES	$359.29
	BVL91	ANALYZE WATER SAMPLES	$359.30	82027111-52100	CONTRACTUAL SERVICES	$359.30
					Vendor Total:	$718.59
INTEGRITY SHRED	99971	SHREDDING SERVICES	$57.00	20513300-52100	CONTRACTUAL SERVICES	$57.00
	100022	SHREDDING SERVICES	$57.00	10020210-54100	SUPPLIES	$28.50
				20620231-54100	SUPPLIES	$28.50
					Vendor Total:	$114.00
INTERNATIONAL CODE COUNCIL	100120636	STUDY COMPANION BOOK	$62.88	10023320-57100	LEARNING AND DEVELOPMENT	$62.88
					Vendor Total:	$62.88
INTERSTATE BATTERIES	380040068	BATTERIES	$128.67	10020210-56130	EXTERNAL SERVICES	$128.67
	379044	BATTERIES	$423.26	10020210-56130	EXTERNAL SERVICES	$423.26
					Vendor Total:	$551.93
INTERWEST CONSULTING GROUP INC	54812	ON-CALL BUILDING & PLAN CHECK	$3,003.98	10023320-52100	CONTRACTUAL SERVICES	$3,003.98
					Vendor Total:	$3,003.98
J A MOMANEY SERVICES INC	126301	VALMONT STREETLIGHT STANDARDS	$52,695.50	80126100-80230	INFRASTRUCTURE	$52,695.50
					Vendor Total:	$52,695.50
JACK WANN	DV112519	INSTRUCTOR	$1,522.00	10022850-52100	CONTRACTUAL SERVICES	$1,522.00
					Vendor Total:	$1,522.00
JAROD THIELE	BA FY 19/20	BOOT ALLOWANCE	$150.00	10024210-54100	SUPPLIES	$50.00
				82027110-54100	SUPPLIES	$50.00
				84027220-54100	SUPPLIES	$50.00
					Vendor Total:	$150.00
JEI	16746	MAINTENANCE UPD DIGITAL RECORD	$668.28	20620231-56120	EQUIPMENT MAINTENANCE & REPAIR	$668.28
					Vendor Total:	$668.28
JJ CUSTOM SHARPING LLC	450930	CHAIN SHARPENING	$15.00	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	$7.50
				91721400-56120	EQUIPMENT MAINTENANCE & REPAIR	$7.50
					Vendor Total:	$15.00
JOHN'S LOCK & SAFE	9780	MISC. LOCK & KEY SERVICES AS N	$95.90	82027114-54100	SUPPLIES	$95.90
					Vendor Total:	$95.90

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JOSHUA LEARD	1956	ASBESTOS TESTING @ 314 NORGARD	$4,050.00	*82027110-52100*	*CONTRACTUAL SERVICES*	*$4,050.00*
					Vendor Total:	*$4,050.00*
KELLY-MOORE PAINT COMPANY INC	910-00000314098	MISC. SUPPLIES AS NEEDED	$15.22	*82027111-54100*	*SUPPLIES*	*$15.22*
					Vendor Total:	*$15.22*
KIRSTIN JOHNSON	DV112719	INSTRUCTOR	$300.00	*10022850-52100*	*CONTRACTUAL SERVICES*	*$300.00*
					Vendor Total:	*$300.00*
KNOWBE4 INC	INV71256	KNOWBE4 SECURITY AWARENESS TRA	$3,510.00	*20913900-54320*	*SOFTWARE*	*$3,510.00*
					Vendor Total:	*$3,510.00*
KRISTINE LAWLER	DV120319	REIMBURSEMENT-CIVIC CENTER DECOR	$10.88	*10012500-54100*	*SUPPLIES*	*$10.88*
					Vendor Total:	*$10.88*
LAURA CHRISTENSEN	DV120519	PLANNING COMMISSION STIPEND	$700.00	*10010000-51121*	*PLANNING COMMISSION STIPENDS*	*$700.00*
					Vendor Total:	*$700.00*
LEAGUE OF CALIFORNIA CITIES	1616	DIVISION MEETING- M MULHEREN	$40.00	*10010000-57100*	*LEARNING AND DEVELOPMENT*	*$40.00*
					Vendor Total:	*$40.00*
LIEBERT CASSIDY WHITMORE	1488569	LEGAL SERVICES - PERSONNEL	$460.00	*10016100-52100*	*CONTRACTUAL SERVICES*	*$460.00*
	1488568	LEGAL SERVICES - PERSONNEL	$2,258.00	*10016100-52100*	*CONTRACTUAL SERVICES*	*$2,258.00*
					Vendor Total:	*$2,718.00*
LIFE ASSIST	956319	MISC. EMS SUPPLIES AS NEEDED	$93.78	*10021210-54100*	*SUPPLIES*	*$46.89*
				91721400-54100	*SUPPLIES*	*$46.89*
					Vendor Total:	*$93.78*
LINDA SANDERS	DV120519	PLANNING COMMISSION STIPEND	$700.00	*10010000-51121*	*PLANNING COMMISSION STIPENDS*	*$700.00*
					Vendor Total:	*$700.00*
MARK HILLIKER	DV120519	PLANNING COMMISSION STIPEND	$700.00	*10010000-51121*	*PLANNING COMMISSION STIPENDS*	*$700.00*
					Vendor Total:	*$700.00*
MATHESON TRI-GAS INC	20637396	OXYGEN & MISC. SUPPLIES AS NEE	$77.97	*80026210-54100*	*SUPPLIES*	*$77.97*
					Vendor Total:	*$77.97*
MATT KEIZER	TA 12/16-18/119	TRAVEL ADVANCE	$257.43	*10023320-57100*	*LEARNING AND DEVELOPMENT*	*$257.43*
					Vendor Total:	*$257.43*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MCA DIRECT	2019231	ELECTION SUPPLIES	$236.69	10012500-54100	SUPPLIES	$236.69
					Vendor Total:	$236.69
MEAD & HUNT INC	296662	AIRPORT LAND USE PLAN UPDATE	$4,835.00	10023100-52100	CONTRACTUAL SERVICES	$4,835.00
					Vendor Total:	$4,835.00
MEL GRANDI	SEP 19	REIMBURSEMENT-MILEAGE	$255.20	80026400-57100	LEARNING AND DEVELOPMENT	$255.20
	OCT 19	REIMBURSEMENT-MILEAGE	$375.84	80026400-57100	LEARNING AND DEVELOPMENT	$375.84
					Vendor Total:	$631.04
MELTON DESIGN GROUP INC	5560	LANDSCAPE ARCHITECT - RIVERSID	$16,695.80	30522250-80220	BUILDING IMPROVEMENTS	$16,695.80
					Vendor Total:	$16,695.80
MENDO MILL & LUMBER CO	142398/1	IPS COMPACTOR DRAIN	$81.97	84027225-56210	FUEL & FLUIDS	$81.97
					Vendor Total:	$81.97
MENDOCINO ANIMAL HOSPITAL	222234	VETERINARY SERVICES	$350.99	10020210-54100	SUPPLIES	$350.99
					Vendor Total:	$350.99
MENDOCINO COUNTY TAX COLLECTOR	19/20 51344-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$109.83	10022100-59100	PROPERTY TAXES PAID	$109.83
	19/20 51347-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$603.94	10022100-59100	PROPERTY TAXES PAID	$603.94
	19/20 57476-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$328.74	70024500-59100	PROPERTY TAXES PAID	$328.74
	19/20 57316-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$839.13	70024500-59100	PROPERTY TAXES PAID	$839.13
	19/20 4141-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$595.39	77725200-59100	PROPERTY TAXES PAID	$595.39
	19/20 59541-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$83.28	84027225-59100	PROPERTY TAXES PAID	$83.28
	19/20 59548-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$150.19	84027225-59100	PROPERTY TAXES PAID	$150.19
	19/20 59542-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$182.04	84027225-59100	PROPERTY TAXES PAID	$182.04
	19/20 59537-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$201.51	84027225-59100	PROPERTY TAXES PAID	$201.51
	19/20 59550-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$208.83	84027225-59100	PROPERTY TAXES PAID	$208.83
	19/20 59546-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$241.16	84027225-59100	PROPERTY TAXES PAID	$241.16

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDOCINO COUNTY TAX COLLECTOR	19/20 59545-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$414.07	*84027225-59100*	*PROPERTY TAXES PAID*	*$414.07*
	19/20 59551-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$919.53	*84027225-59100*	*PROPERTY TAXES PAID*	*$919.53*
	19/20 59547-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$2,121.07	*84027225-59100*	*PROPERTY TAXES PAID*	*$2,121.07*
	19/20 59613-1	19/20 PROPERTY TAXES 1ST INSTALLMENT	$2,353.01	*84027225-59100*	*PROPERTY TAXES PAID*	*$2,353.01*
					Vendor Total:	*$9,351.72*
MICHAEL L WHETZEL	DV120519	PLANNING COMMISSION STIPEND	$700.00	*10010000-51121*	*PLANNING COMMISSION STIPENDS*	*$700.00*
					Vendor Total:	*$700.00*
MICHELLE IRACE	TR 2/25/19	TRAVEL REIMBURSEMENT	$71.34	*10023100-57100*	*LEARNING AND DEVELOPMENT*	*$71.34*
					Vendor Total:	*$71.34*
MICROBIOLOGICS INC	844204	WWTP SUPPLIES	$195.54	*84027225-54103*	*LAB SUPPLIES*	*$195.54*
					Vendor Total:	*$195.54*
MINTIER HARNISH LP	UKIAHGPU-07	GPU, EIR & ADVANCED PLANNING S	$17,303.00	*31523100-52100*	*CONTRACTUAL SERVICES*	*$17,303.00*
					Vendor Total:	*$17,303.00*
MOIRS	156498	MISC. POOL SUPPLIES AS NEEDED	$331.39	*82027111-58202*	*CHEMICALS*	*$331.39*
	156405	MISC. POOL SUPPLIES AS NEEDED	$441.86	*82027111-58202*	*CHEMICALS*	*$441.86*
	156348	MISC. POOL SUPPLIES AS NEEDED	$59.37	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$59.37*
	156558	MISC. POOL SUPPLIES AS NEEDED	$36.46	*84027225-54100*	*SUPPLIES*	*$36.46*
					Vendor Total:	*$869.08*
MUNNELL & SHERRILL	319435	ALLIGATOR CLIP	$400.09	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$400.09*
					Vendor Total:	*$400.09*
NAPA VALLEY COMMUNITY COLLEGE DISTRICT	DV112019	REGISTRATION - A ELLEDGE	$305.00	*10020210-57100*	*LEARNING AND DEVELOPMENT*	*$305.00*
					Vendor Total:	*$305.00*
NATHANIEL HAYES	DV112519	INSTRUCTOR	$505.50	*10022850-52100*	*CONTRACTUAL SERVICES*	*$505.50*
					Vendor Total:	*$505.50*
NETMOTION WIRELESS INC	I00499533	NETMOTION DIAGNOSTICS CLOUD	$3,695.14	*20620231-52100*	*CONTRACTUAL SERVICES*	*$3,695.14*
					Vendor Total:	*$3,695.14*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NOR-CAL RECYCLED ROCK & AGGREGATES INC	18323	MISC. ROCK & ROAD PATCH MATERIAL	$1,486.14	*10024620-54124*	*PW - CONCRETE/ SUPPLIES*	*$1,486.14*
					Vendor Total:	*$1,486.14*
NORTHERN AGGREGATES INC	63098	MISC. ROCK & SAND AS NEEDED	$1,251.09	*84027225-56504*	*FACILITY MAINTENANCE & REPAIR*	*$1,251.09*
					Vendor Total:	*$1,251.09*
OLIN CORPORATION	2760937	LIQUID SODIUM HYPOCHLORITE	$4,172.05	*84027225-58202*	*CHEMICALS*	*$4,172.05*
					Vendor Total:	*$4,172.05*
ONE TIME PAY VENDOR	DV112719	RECREATION REFUND - CRYSTAL BIDOU	$119.00	*10022831-44915*	*RECREATION PROGRAM INCOME*	*$119.00*
	DV112719.1	RECREATION REFUND - KELLY MAVRAKIS	$119.00	*10022831-44915*	*RECREATION PROGRAM INCOME*	*$119.00*
	DV120319	REFUND DEPOSIT - JOHN D HOWIHAN	$275.00	*90000000-23200*	*REFUNDABLE DEPOSITS TRUST*	*$275.00*
	DV120319-	REFUND DEPOSIT - DUNCAN JAMES	$275.00	*90000000-23200*	*REFUNDABLE DEPOSITS TRUST*	*$275.00*
	122129-0	UTILITY REFUND - UEYEN LE	$111.64	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$111.64*
	121807-2	UTILITY REFUND - SITARAM DANGAL	$112.32	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$112.32*
	120776-0	UTILITY REFUND- JENNIFER GENETTI	$200.00	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$200.00*
					Vendor Total:	*$1,211.96*
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 NOV 19	NOV 19 HEALTH INSURANCE	$1,540.00	*20700000-20524*	*NON-EMPLOYEE HEALTH INS.PREM*	*$1,540.00*
					Vendor Total:	*$1,540.00*
PACE SUPPLY CORPORATION	025730903-1	METER FAUCET	$102.34	*10022100-59400*	*OTHER EXPENSES*	*$102.34*
					Vendor Total:	*$102.34*
PETERSON CAT	PC060156699	SEAL-O-RINGS	$79.19	*82027114-56130*	*EXTERNAL SERVICES*	*$79.19*
					Vendor Total:	*$79.19*
PETERSON TRUCKS INC	218179R	TOWEL BOX	$20.90	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.02)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.10)*
				20324100-56112	*EQUIPMENT PARTS FOR RESALE*	*$0.06*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	218179R	TOWEL BOX	$20.90	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$15.75*
				10020210-56130	*EXTERNAL SERVICES*	*$0.06*
				10020210-56130	*EXTERNAL SERVICES*	*$5.15*
	217824R	TOWEL BOX, FILTER-FUEL	$91.75	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.11)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.42)*
				82027111-56130	*EXTERNAL SERVICES*	*$0.53*
				82027111-56130	*EXTERNAL SERVICES*	*$91.75*
	217835R	FILTERS-FUEL & OIL	$124.21	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.14)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.57)*
				84027221-56130	*EXTERNAL SERVICES*	*$0.71*
				84027221-56130	*EXTERNAL SERVICES*	*$124.21*
	217864R	BREATHER ELEMENT, FILTERS	$695.59	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.80)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($3.21)*
				10021210-56130	*EXTERNAL SERVICES*	*$2.00*
				10021210-56130	*EXTERNAL SERVICES*	*$2.01*
				10021210-56130	*EXTERNAL SERVICES*	*$347.79*
				10021210-56130	*EXTERNAL SERVICES*	*$347.80*
					Vendor Total:	*$932.45*
PFM ASSET MANAGEMENT LLC	SMA-M1019-13550	FINANCIAL ADVISORY SERVICES	$2,738.26	*10015100-52100*	*CONTRACTUAL SERVICES*	*$2,738.26*
					Vendor Total:	*$2,738.26*
PG&E CO	6833 OCT 19	PACIFIC GAS & ELECTRIC	$369.69	*10021210-55210*	*UTILITIES*	*$184.84*
				91521400-55210	*UTILITIES*	*$184.85*
	8716-1 NOV 19	PACIFIC GAS & ELECTRIC	$249.75	*82027111-55210*	*UTILITIES*	*$249.75*
	8716-1 OCT 19	PACIFIC GAS & ELECTRIC	$317.89	*82027111-55210*	*UTILITIES*	*$317.89*
					Vendor Total:	*$937.33*
POWER ENGINEERS INC	328281	GENERAL SERVICES AGREEMENT FOR	$659.53	*80026400-52100*	*CONTRACTUAL SERVICES*	*$659.53*
	328329	TASK ORDER #4: DEVELOP A SYSTE	$10,052.06	*80026400-52100*	*CONTRACTUAL SERVICES*	*$10,052.06*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
POWER ENGINEERS INC	328284	TASK ORDER #5: DEVELOP AN ARC	$13,315.48	80026400-52100	CONTRACTUAL SERVICES	$13,315.48
					Vendor Total:	$24,027.07
POWER PARTNERS INC	106438	POLE MOUNT, 25 KVA, 12 KV, 240	$12,542.40	80000000-12104	INVENTORY - PURCHASES	$12,542.40
	106140	POLE MOUNT, 25 KVA, 12 KV, 240	$12,871.20	80000000-12104	INVENTORY - PURCHASES	$12,871.20
					Vendor Total:	$25,413.60
RAY A MORGAN COMPANY	2753929	COPIER LEASE & SERVICE	$55.96	10021210-54100	SUPPLIES	$27.98
				91521400-54100	SUPPLIES	$27.98
					Vendor Total:	$55.96
RAY C STARKEY	P-1900573	BALL CAPS - WWTP	$348.38	84027225-54100	SUPPLIES	$348.38
					Vendor Total:	$348.38
REDWOOD COAST FUELS	2095861	CARDLOCK FUEL PURCHASES	$11,328.90	10012200-56210	FUEL & FLUIDS	$7.99
				10020210-56210	FUEL & FLUIDS	$2,685.50
				10022100-56210	FUEL & FLUIDS	$1,260.38
				10022810-56210	FUEL & FLUIDS	$102.30
				10023320-56210	FUEL & FLUIDS	$112.11
				10024210-56210	FUEL & FLUIDS	$70.11
				10024620-56210	FUEL & FLUIDS	$1,604.69
				20324100-56210	FUEL & FLUIDS	$306.11
				20822500-56210	FUEL & FLUIDS	$69.50
				80026400-56210	FUEL & FLUIDS	$2,314.34
				82027111-56210	FUEL & FLUIDS	$851.54
				82027114-56210	FUEL & FLUIDS	$360.00
				82027114-56210	FUEL & FLUIDS	$463.96
				84027221-56210	FUEL & FLUIDS	$360.00
				84027221-56210	FUEL & FLUIDS	$463.95
				84027225-56210	FUEL & FLUIDS	$296.42
	2098046	CARDLOCK FUEL PURCHASES	$437.88	10024620-56210	FUEL & FLUIDS	$437.88
	2095861 1	EMERGENCY FUEL SERVICES AS NEE	$2,010.28	20324100-56210	FUEL & FLUIDS	$1,562.35
				82027114-56210	FUEL & FLUIDS	$223.97
				84027221-56210	FUEL & FLUIDS	$223.96

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1240401	EMERGENCY FUEL SERVICES AS NEE	$1,385.46	*20822500-56210*	*FUEL & FLUIDS*	*$1,385.46*
	1495601	EMERGENCY FUEL SERVICES AS NEE	$1,674.41	*20822500-56210*	*FUEL & FLUIDS*	*$1,674.41*
	2142724	EMERGENCY FUEL SERVICES AS NEE	$1,993.41	*20824300-56210*	*FUEL & FLUIDS*	*$1,993.41*
	2124734	EMERGENCY FUEL SERVICES AS NEE	$4,171.11	*20824300-56210*	*FUEL & FLUIDS*	*$4,171.11*
	2142725	EMERGENCY FUEL SERVICES AS NEE	$4,913.17	*20824300-56210*	*FUEL & FLUIDS*	*$382.97*
				82027111-56210	*FUEL & FLUIDS*	*$4,530.20*
	0124041	EMERGENCY FUEL SERVICES AS NEE	$2,100.65	*82027111-56210*	*FUEL & FLUIDS*	*$2,100.65*
	1497551	EMERGENCY FUEL SERVICES AS NEE	$2,291.12	*84027225-56210*	*FUEL & FLUIDS*	*$2,291.12*
	1497571	EMERGENCY FUEL SERVICES AS NEE	$4,680.94	*84027225-56210*	*FUEL & FLUIDS*	*$4,680.94*
	2098584	CARDLOCK FUEL PURCHASES	$300.55	*80026220-54100*	*SUPPLIES*	*$300.55*
					Vendor Total:	*$37,287.88*
REDWOOD EMPIRE TITLE COMPANY	20192303DN	PRELIMINARY REPORT	$400.00	*82027110-52100*	*CONTRACTUAL SERVICES*	*$400.00*
					Vendor Total:	*$400.00*
REDWOOD FORD	134395	SPARK PLUG	$66.90	*10020210-56130*	*EXTERNAL SERVICES*	*$66.90*
					Vendor Total:	*$66.90*
RESPECTECH	39171	PHONE SYSTEM SERVICE & LEAVE	$112.50	*10021210-55100*	*TELEPHONE*	*$56.25*
				91521400-55100	*TELEPHONE*	*$56.25*
					Vendor Total:	*$112.50*
REXEL USA INC	X641744	PIPES CLAMP	$4.34	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$4.34*
	X662304	PVC CONNECTORS	$63.85	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$63.85*
	X650168	LED PANEL LAMPS	$68.00	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$68.00*
	X575515	SHIELD HARD HAT	$87.62	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$87.62*
	X629886	FUSES	$269.64	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$269.64*
	X575492	LIQUIDLIGHT CONNECTOR	$976.98	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$976.98*
	X567977	KLEIN ROUND SHANK	$11.41	*20324100-54102*	*SMALL TOOLS*	*$11.41*
	X625720	PLAZA LIGHTS SUPPLIES	$60.41	*10022100-54100*	*SUPPLIES*	*$60.41*
					Vendor Total:	*$1,542.25*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ROBERT RICETTI	BA FY 19/20	BOOT ALLOWANCE	$150.00	10022100-54100	SUPPLIES	$150.00
					Vendor Total:	$150.00
ROGINA WATER COMPANY	0380 OCT 19	WATER SERVICES - 1301 TALMAGE R	$24.84	10021210-55210	UTILITIES	$12.42
				91521400-55210	UTILITIES	$12.42
					Vendor Total:	$24.84
SAFEWAY INC	STMT NOV 19	MISC. PURCHASES AS NEEDED	$315.59	31422860-54100	SUPPLIES	$118.06
				73022600-54100	SUPPLIES	$38.82
				73022600-54100	SUPPLIES	$49.62
				73022600-54100	SUPPLIES	$102.57
				84027225-54100	SUPPLIES	$6.52
					Vendor Total:	$315.59
SAGE SANGIACOMO	TR 10/18-23/19	TRAVEL REIMBURSEMENT	$2,636.68	10012100-57100	LEARNING AND DEVELOPMENT	$2,636.68
					Vendor Total:	$2,636.68
SAN DIEGO POLICE EQUIPMENT CO	640024	SIM CONVERSION BOLT	$627.32	10020210-54100	SUPPLIES	$627.32
					Vendor Total:	$627.32
SANTA ROSA UNIFORM & CAREER APPAREL INC	1413614	UNIFORM SUPPLIES	$19.57	10020210-54100	SUPPLIES	$19.57
					Vendor Total:	$19.57
SAVINGS BANK OF MENDOCINO COUNTY	NOV 19	LOVERS LANE LOAN PAYMENT	$1,945.41	91500000-70103	LOAN INTEREST	$328.28
				91800000-70103	LOAN INTEREST	$765.98
				91500000-70201	LOAN PRINCIPAL PAYMENTS	$255.35
				91800000-70201	LOAN PRINCIPAL PAYMENTS	$595.80
					Vendor Total:	$1,945.41
SCHAT'S BAKERY	OCT 19	PROVIDE MISC. FOOD DISHES AS N	$595.50	10024210-57100	LEARNING AND DEVELOPMENT	$100.00
				82027110-57100	LEARNING AND DEVELOPMENT	$33.00
				82027110-57100	LEARNING AND DEVELOPMENT	$231.25
				84027220-57100	LEARNING AND DEVELOPMENT	$231.25

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SCHAT'S BAKERY	OCT 19 CC	PROVIDE MISC. FOOD DISHES AS N	$398.34	*73022600-54100*	*SUPPLIES*	*$398.34*
					Vendor Total:	*$993.84*
SEBASTOPOL BEARING & HYDRAULIC CO INC	IS18819	GEAR MOTOR	$757.38	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$757.38*
					Vendor Total:	*$757.38*
SNAP-ON INDUSTRIAL	ARV/41983785	GARAGE TOOLS	$22.49	*20324100-54102*	*SMALL TOOLS*	*$22.49*
	ARV/42009929	GARAGE TOOLS	$23.67	*20324100-54102*	*SMALL TOOLS*	*$23.67*
	ARV/41804160	GARAGE TOOLS	$79.20	*20324100-54102*	*SMALL TOOLS*	*$79.20*
					Vendor Total:	*$125.36*
STATE OF CALIFORNIA	DV112619-1	PESTICIDE RENEWAL-J THOMSEN	$60.00	*10022100-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$60.00*
	DV112619	PESTICIDE RENEWAL-R RAMOS	$60.00	*10022100-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$60.00*
					Vendor Total:	*$120.00*
STATE WATER RESOURCES CONTROL BOARD	DV112219	RECYCLED WATER SYSTEM FEES	$1,080.00	*82027111-59101*	*FEES*	*$1,080.00*
					Vendor Total:	*$1,080.00*
SYDNEY MCQUEARY	DV112519	INSTRUCTOR	$90.00	*10022850-52100*	*CONTRACTUAL SERVICES*	*$90.00*
					Vendor Total:	*$90.00*
TASC	IN1646967	FSA ADMIN FEES	$158.07	*10016100-52151*	*EMPLOYEE BENEFIT ADMIN FEES*	*$158.07*
					Vendor Total:	*$158.07*
TAYLOR DALE	DV112519	INSTRUCTOR	$300.00	*10022850-52100*	*CONTRACTUAL SERVICES*	*$300.00*
					Vendor Total:	*$300.00*
THOMAS & ASSOCIATES	31122	MODEL T6A3-F4L-A S/N 1185724,	$4,923.02	*84027225-56130*	*EXTERNAL SERVICES*	*$4,923.02*
					Vendor Total:	*$4,923.02*
TIM MITCHELL	DV0219	REIMBURSEMENT - JOB FAIR SUPPLIES	$32.46	*10016100-54100*	*SUPPLIES*	*$32.46*
					Vendor Total:	*$32.46*
TRANSFORMER TECHNOLOGIES, LLC	24924	ELECTRICAL EQUIPMENT AND SUPPL	$898.75	*80126100-80230*	*INFRASTRUCTURE*	*$898.75*
					Vendor Total:	*$898.75*
TRI-VALLEY PAINTS	1-85952	PAINT SUPPLIES	$23.78	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.03)*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
TRI-VALLEY PAINTS	1-85952	PAINT SUPPLIES	$23.78	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.11)*
				80026110-56130	*EXTERNAL SERVICES*	*$0.20*
				80026110-56130	*EXTERNAL SERVICES*	*$23.78*
				90000000-23028	*MEASURE Y DISTRICT TAX*	*($0.06)*
					Vendor Total:	*$23.78*
TRIPLE S CAMERA SHOP	117041	PHOTOGRAPHY SERVICES	$29.34	*10020210-54100*	*SUPPLIES*	*$29.34*
					Vendor Total:	*$29.34*
TYLER TECHNOLOGIES INC	045-278687	CITY OF WILLITS CHECK STOCK	$600.00	*10013402-54100*	*SUPPLIES*	*$600.00*
					Vendor Total:	*$600.00*
UKIAH VALLEY MEDICAL CENTER	DV120319	EMPLOYEE PHYSICAL	$1,254.12	*10016100-54161*	*BACKGROUND & PHYSICALS*	*$1,254.12*
					Vendor Total:	*$1,254.12*
UPS	0000E19R54449	SHIPPING CHARGES	$49.28	*80026200-54100*	*SUPPLIES*	*$49.28*
	0000E19R54479	SHIPPING CHARGES	$12.40	*80026210-54100*	*SUPPLIES*	*$12.40*
					Vendor Total:	*$61.68*
URBAN TREE FARM NURSERY INC	49734	PARKING LOT B TREES	$467.64	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.54)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($2.16)*
				10022100-54100	*SUPPLIES*	*$2.70*
				10022100-54100	*SUPPLIES*	*$467.64*
					Vendor Total:	*$467.64*
US BANK EQUIPMENT FINANCE	399411735	COPYSTAR LEASE	$130.53	*10021210-54500*	*EQUIP RENTS AND LEASES*	*$65.26*
				91521400-54500	*EQUIP RENTS AND LEASES*	*$65.27*
					Vendor Total:	*$130.53*
US POST OFFICE	DV120219	RECREATION POSTAGE PERMIT#243	$2,650.00	*10022850-54100*	*SUPPLIES*	*$2,650.00*
					Vendor Total:	*$2,650.00*
VERIZON WIRELESS	9842519372	DATA & EMERGENCY LOANER PHONES	$1,826.69	*80126100-80100*	*MACHINERY & EQUIPMENT*	*$152.04*
				10012100-55100	*TELEPHONE*	*$38.01*
				10020210-55100	*TELEPHONE*	*$76.02*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
VERIZON WIRELESS	9842519372	DATA & EMERGENCY LOANER PHONES	$1,826.69	10022100-55100	TELEPHONE	$38.01
				10022810-55100	TELEPHONE	$38.00
				10022840-55100	TELEPHONE	$38.01
				10023100-55100	TELEPHONE	$38.01
				10023320-55100	TELEPHONE	$38.01
				10024210-55100	TELEPHONE	$69.69
				10024620-55100	TELEPHONE	$53.66
				20913900-55100	TELEPHONE	$425.16
				70024500-55100	TELEPHONE	$28.51
				77725200-55100	TELEPHONE	$38.01
				80026210-55100	TELEPHONE	$38.01
				80026400-55100	TELEPHONE	$232.06
				82027110-55100	TELEPHONE	$117.20
				82027111-55100	TELEPHONE	$76.02
				82027114-55100	TELEPHONE	$40.02
				84027220-55100	TELEPHONE	$98.19
				84027221-55100	TELEPHONE	$154.05
					Vendor Total:	$1,826.69
VWR INTERNATIONAL INC	8088113880	LABORATORY SUPPLIES WWTP	$23.52	84027225-54103	LAB SUPPLIES	$23.52
	8088113881	LABORATORY SUPPLIES WWTP	$187.54	84027225-54103	LAB SUPPLIES	$187.54
	8088122944	LABORATORY SUPPLIES WWTP	$683.12	84027225-54103	LAB SUPPLIES	$683.12
					Vendor Total:	$894.18
WALMART COMMUNITY	006123	PUMPKINFEST SUPPLIES	$6.92	90000000-23219	PUMPKINFEST	$6.92
	006464	PUMPKINFEST SUPPLIES	$72.02	90000000-23219	PUMPKINFEST	$72.02
	006153	PUMPKINFEST SUPPLIES	$137.26	90000000-23219	PUMPKINFEST	$137.26
	006119	PUMPKINFEST SUPPLIES	$422.10	90000000-23219	PUMPKINFEST	$422.10
	006943	PUMPKINFEST SUPPLIES	$69.43	10022100-54100	SUPPLIES	$69.43
	009124	CHRISTMAS TREE LIGHTS	$253.98	10022100-54100	SUPPLIES	$253.98
	001942	PLAZA LIGHTS	$254.14	10022100-54100	SUPPLIES	$254.14

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WALMART COMMUNITY	008721	PLAZA LIGHTS	$547.14	*10022100-54100*	*SUPPLIES*	*$547.14*
	000223	BATTERIES, CORE	$90.22	*82027111-54100*	*SUPPLIES*	*$90.22*
	007940	TROLLING MOTOR	$160.05	*82027111-54100*	*SUPPLIES*	*$160.05*
	005041	RODENT BAIT	$15.87	*84027225-54100*	*SUPPLIES*	*$15.87*
					Vendor Total:	*$2,029.13*
WAXIE SANITARY SUPPLY	78701987	JANITORIAL SUPPLIES	$51.02	*90000000-20231*	*COUNTY MENTAL HEALTH .5%*	*($0.24)*
				20822500-54100	*SUPPLIES*	*$0.24*
				20822500-54100	*SUPPLIES*	*$51.02*
					Vendor Total:	*$51.02*
WERLE ENTERPRISE LLC	0099057	UKIAH ON ICE BOOKMARKS, POSTER	$695.87	*31422860-54100*	*SUPPLIES*	*$695.87*
					Vendor Total:	*$695.87*
WESCO DISTRIBUTION INC	44397801	(RA-3) RACK, SECONDARY 3-SPOOL	$1,872.95	*80000000-12104*	*INVENTORY - PURCHASES*	*$1,872.95*
	545111	(CP-100) CLAMP, STIRRUP HPS #A	$2,292.91	*80000000-12104*	*INVENTORY - PURCHASES*	*$2,292.91*
	551444	SQUARE CURBE WASHER 3" X 3" X	$213.40	*80026110-54100*	*SUPPLIES*	*$213.40*
					Vendor Total:	*$4,379.26*
WILLOW COUNTY WATER DIST	40351 OCT 19	WATER SERVICE - 1640 S STATE	$20.00	*31122000-55210*	*UTILITIES*	*$20.00*
	40353 OCT 19	WATER SERVICE - 1640 S STATE ST	$26.49	*31122000-55210*	*UTILITIES*	*$26.49*
	81154 OCT 19	WATER SERVICE	$67.81	*84027225-55210*	*UTILITIES*	*$67.81*
					Vendor Total:	*$114.30*
WITMER PUBLIC SAFETY GROUP	E1898972	FIRE CLOTHING	$13.38	*25321210-54106*	*SPECIALTY SUPPLIES*	*$6.69*
				91621400-54106	*SPECIALTY SUPPLIES*	*$6.69*
	E1898952-001	FIRE CLOTHING	$181.47	*25321210-54106*	*SPECIALTY SUPPLIES*	*$90.74*
				91621400-54106	*SPECIALTY SUPPLIES*	*$90.73*
	E1900013-001	FIRE CLOTHING	$191.97	*25321210-54106*	*SPECIALTY SUPPLIES*	*$95.99*
				91621400-54106	*SPECIALTY SUPPLIES*	*$95.98*
	E1900013	FIRE CLOTHING	$1,001.07	*25321210-54106*	*SPECIALTY SUPPLIES*	*$500.53*
				91621400-54106	*SPECIALTY SUPPLIES*	*$500.54*
					Vendor Total:	*$1,387.89*

List of Checks Presented for Approval on 12/6/2019

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ZERO WASTE USA	307936	DOG WASTE BAGS	$865.40	*90000000-23028*	*MEASURE Y DISTRICT TAX*	*($4.03)*
				90000000-23028	*MEASURE Y DISTRICT TAX*	*($2.01)*
				10022100-54100	*SUPPLIES*	*$6.04*
				10022100-54100	*SUPPLIES*	*$865.40*
					Vendor Total:	*$865.40*
					INVOICE TOTAL:	***$626,849.47***

List of Checks Presented for Approval on 12/13/19

The following list of bills payable was reviewed and approved for payment.

10-20-17 CR 12/17

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADVANCED SECURITY SYSTEMS	498030	MONTHLY ALARM SERVICES FOR 1301 TALMAGE	$24.75	*10021210-52180*	*SECURITY SERVICES*	*$12.38*
				91521400-52180	*SECURITY SERVICES*	*$12.37*
					Vendor Total:	*$24.75*
AFLAC	600954	CANCER/LIFE/ACC INSURANCE	$8,017.08	*20700000-20527*	*SECTION 125 (CANCER & LIFE)*	*$8,017.08*
					Vendor Total:	*$8,017.08*
AFLAC GROUP INSURANCE	A126524300	NOV 19 AFLAC CRITICAL CARE INS	$378.96	*20700000-20538*	*AFLAC CRITICAL ILLNESS POLICY*	*$378.96*
					Vendor Total:	*$378.96*
ALHAMBRA NATIONAL WATER	5109554 120619	DRINKING WATER SERVICES	$109.07	*10022700-52100*	*CONTRACTUAL SERVICES*	*$33.01*
				84027225-54100	*SUPPLIES*	*$76.06*
	5109554 110619	DRINKING WATER SERVICES	$144.76	*10022700-52100*	*CONTRACTUAL SERVICES*	*$23.49*
				84027225-54100	*SUPPLIES*	*$121.27*
					Vendor Total:	*$253.83*
ALPHA ANALYTICAL LABORATORIES INC	9103548-UKIAHELEC	HANDLING AND DISPOSAL - (10 DA	$3,450.00	*80026110-52100*	*CONTRACTUAL SERVICES*	*$3,450.00*
	9113826-UKIAH	MISC. LABORATORY WORK AS NEEDE	$20.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$20.00*
	9111926-UKIAH	MISC. LABORATORY WORK AS NEEDE	$40.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$40.00*
	9111634-UKIAH	MISC. LABORATORY WORK AS NEEDE	$95.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$95.00*
	9111157-UKIAH	MISC. LABORATORY WORK AS NEEDE	$170.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$170.00*
	9113078-UKIAH	MISC. LABORATORY WORK AS NEEDE	$170.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$170.00*
	9113994-UKIAH	MISC. LABORATORY WORK AS NEEDE	$170.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$170.00*
	9112141-UKIAH	ANALYZE WATER SAMPLES OR TTHM'	$300.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$300.00*
	9112262-UKIAH	MISC. LABORATORY WORK AS NEEDE	$514.00	*82027111-52100*	*CONTRACTUAL SERVICES*	*$514.00*
					Vendor Total:	*$4,929.00*
ALSCO-AMERICAN LINEN DIVISION	LSRO1176224	LAUNDRY SERVICES	$33.60	*20324100-52100*	*CONTRACTUAL SERVICES*	*$33.60*

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALSCO-AMERICAN LINEN DIVISION	LSRO1169431	LAUNDRY SERVICES	$174.69	20324100-52100	CONTRACTUAL SERVICES	$174.69
	LSRO1172181	LAUNDRY SERVICES	$174.69	20324100-52100	CONTRACTUAL SERVICES	$174.69
	LSRO1174918	LAUNDRY SERVICES	$174.69	20324100-52100	CONTRACTUAL SERVICES	$174.69
					Vendor Total:	$557.67
ALTEC INDUSTRIES INC	11296529	PARTS & MATERIALS AS NEEDED	$88.08	10022100-56130	EXTERNAL SERVICES	$88.08
					Vendor Total:	$88.08
AMAZON CAPITAL SERVICES	1W9L-Y49K-3LKL	VERTICAL ERGONOMIC MOUSE	$119.71	10023100-54330	COMPUTER AND TECHNOLOGY	$119.71
	1YMC-4WWL-WRHV	AXIAL CAPACITORS	$26.09	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	$26.09
	1XWV-TLLV-9L9Y	CAPACITORS	$48.93	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	$48.93
	14M6-VPDT-4JK7	WIHA 32800 MASTER INSULATED RO	$1,715.62	84027225-54102	SMALL TOOLS	$1,715.62
	14Y3-PQFH-HL74	WALL CLOCK AND PENS	$52.20	10020210-54100	SUPPLIES	$52.20
	14M6-VPDT-GRYG	COMPETITION PRO TIMER	$202.50	10020210-54100	SUPPLIES	$202.50
	1T7G-YW1X-RGDC	MEASURING WHEELS	$324.72	10020210-54100	SUPPLIES	$324.72
	1J9L-HHJM-N7DT	UKIAH ON ICE SUPPLIES	$58.05	31422860-54100	SUPPLIES	$58.05
	14KK-JYNK-6KPM	UKIAH ON ICE SUPPLIES	$100.13	31422860-54100	SUPPLIES	$100.13
	14RH-KTGQ-K4C3	EMBOSSING TAPE	$60.90	80026120-54100	SUPPLIES	$60.90
	1WWF-GTMJ-RGG6	FACIALTISSUES, CALENDARS, OFFICE MAT	$113.34	80026400-54100	SUPPLIES	$113.34
					Vendor Total:	$2,822.19
AT&T	000013979294	T1 TO INTERNET FOR DOJ/CLETS	$301.34	10020210-55100	TELEPHONE	$150.67
				20620231-55100	TELEPHONE	$150.67
	4292 NOV 19	INTERNET SERVICES FOR OBSERVATORY	$27.78	10022100-55100	TELEPHONE	$27.78
	3138 NOV 19	DSL FOR 911 REMOTE SUPPORT	$90.95	20620231-55100	TELEPHONE	$90.95
					Vendor Total:	$420.07
AVLAB	0321034-IN	DICE FLASH-190 5 GALLON PAIL	$120.79	77725200-58401	AVIATION FUEL	$120.79
					Vendor Total:	$120.79
BEST BEST & KRIEGER LLP	865172	RDA LEGAL SERVICES AS NEEDED	$225.68	10017200-52100	CONTRACTUAL SERVICES	$225.68
	862420	RDA LEGAL SERVICES AS NEEDED	$515.84	10017200-52100	CONTRACTUAL SERVICES	$515.84
					Vendor Total:	$741.52

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BRAD BOWERS	DV120919	REIMBURSEMENT- PARADE SUPPLIES	$70.71	80026120-54100	SUPPLIES	$70.71
					Vendor Total:	$70.71
CA BUILDING OFFICIALS	12964	REGISTRATION- M KEIZER	$390.00	10023320-57100	LEARNING AND DEVELOPMENT	$390.00
					Vendor Total:	$390.00
CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS	200005617	REGISTRATION- M HORGER	$425.00	20413500-57100	LEARNING AND DEVELOPMENT	$425.00
					Vendor Total:	$425.00
CANTEEN SERVICE	5975:006398	MISC. SUPPLIES AS NEEDED	$51.20	31422860-54100	SUPPLIES	$51.20
	5975:006395	MISC. SUPPLIES AS NEEDED	$316.16	31422860-54100	SUPPLIES	$316.16
					Vendor Total:	$367.36
CDW GOVERNMENT INC	VTN0851	10.2" IPAD - SPACE GRAY, 32GB	$522.66	82027114-54330	COMPUTER AND TECHNOLOGY	$261.33
				84027221-54330	COMPUTER AND TECHNOLOGY	$261.33
	VWN4283	10.2" IPAD - SPACE GRAY, 32GB	$691.60	82027114-54330	COMPUTER AND TECHNOLOGY	$345.80
				84027221-54330	COMPUTER AND TECHNOLOGY	$345.80
	VWJ9354	10.2" IPAD - SPACE GRAY, 32GB	$5,853.06	82027114-54330	COMPUTER AND TECHNOLOGY	$2,926.53
				84027221-54330	COMPUTER AND TECHNOLOGY	$2,926.53
	VVM1701	ADOBE CREATIVE CLOUD FOR TEAMS	$2,767.26	10022810-54320	SOFTWARE	$922.42
				10024210-54320	SOFTWARE	$307.48
				20913900-54320	SOFTWARE	$922.42
				82027110-54320	SOFTWARE	$307.47
				84027220-54320	SOFTWARE	$307.47
					Vendor Total:	$9,834.58
CINDY SAUERS	TR 10/29-11/1/19	TRAVEL REIMBURSEMENT	$1,352.42	80026400-57100	LEARNING AND DEVELOPMENT	$1,352.42
					Vendor Total:	$1,352.42
CINTAS CORPORATION	4035593436	RUG/MAT & UNIFORM SERVICES	$50.05	20822500-56300	BUILDING MAINT. & REPAIR	$50.05
					Vendor Total:	$50.05
CITIBANK N.A.	NOV 19	AIRFARE- M INGWELL, D HARRIS, D BUFFALO, L MARTIN	$969.20	10013400-57100	LEARNING AND DEVELOPMENT	$242.30

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CITIBANK N.A.	NOV 19	AIRFARE- M INGWELL, D HARRIS, D BUFFALO, L MARTIN	$969.20	*10013400-57100*	*LEARNING AND DEVELOPMENT*	*$242.30*
				20513300-57100	*LEARNING AND DEVELOPMENT*	*$242.30*
				20922900-57100	*LEARNING AND DEVELOPMENT*	*$242.30*
					Vendor Total:	*$969.20*
CL MARSHALL CO, INC	62855	BOX FRAMES AND CASTERS	$512.03	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$512.03*
					Vendor Total:	*$512.03*
CLARK PEST CONTROL	24860594	PEST CONTROL SVCS	$94.00	*80026210-52100*	*CONTRACTUAL SERVICES*	*$94.00*
	24849064	PEST CONTROL SVCS	$74.00	*80026220-52100*	*CONTRACTUAL SERVICES*	*$74.00*
					Vendor Total:	*$168.00*
CODE PUBLISHING COMPANY	65437	CODIFICATION SERVICES AS PER A	$238.05	*10012500-52100*	*CONTRACTUAL SERVICES*	*$238.05*
					Vendor Total:	*$238.05*
COFFEE CRITIC INC, THE	R22563	MISC. COFFEE SUPPLIES AS NEEDED	$90.00	*10012200-54100*	*SUPPLIES*	*$90.00*
	R22722	MISC. COFFEE SUPPLIES AS NEEDED	$90.00	*10012200-54100*	*SUPPLIES*	*$90.00*
	R22601	MISC. COFFEE SUPPLIES AS NEEDED	$180.00	*10021210-54100*	*SUPPLIES*	*$90.00*
				91521400-54100	*SUPPLIES*	*$90.00*
	R22641	MISC. COFFEE SUPPLIES AS NEEDED	$90.00	*73022600-54100*	*SUPPLIES*	*$90.00*
					Vendor Total:	*$450.00*
COOPER COMPLIANCE CORPORATION	2006	COMPLIANCE & REPORTING SERVICE	$500.00	*80026400-52100*	*CONTRACTUAL SERVICES*	*$500.00*
					Vendor Total:	*$500.00*
CRAIG STRATTMAN	DV120619	SEWER LATERAL REIMBURSEMENT	$2,000.00	*84427222-52100*	*CONTRACTUAL SERVICES*	*$2,000.00*
					Vendor Total:	*$2,000.00*
DANIEL HAIR	BA FY 19/20	BOOT ALLOWANCE	$150.00	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$150.00*
					Vendor Total:	*$150.00*
DANIEL SPENCE	TR 11/15-24/19	TRAVEL REIMBURSEMENT	$568.22	*10022810-57100*	*LEARNING AND DEVELOPMENT*	*$568.22*
					Vendor Total:	*$568.22*
DAVID KIRCH	DV121219	REIMBURSEMENT- CORP YARD BBQ SUPPLIES	$100.93	*20824300-54100*	*SUPPLIES*	*$100.93*
					Vendor Total:	*$100.93*

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DAVID RAPPORT	7114	LEGAL SERVICES FOR FY 19/20	$28,749.90	*10014000-52150*	*LEGAL SERVICES/ EXPENSES*	*$166.30*
				10014000-52150	*LEGAL SERVICES/ EXPENSES*	*$20,940.11*
				20414000-52150	*LEGAL SERVICES/ EXPENSES*	*$361.04*
				77714000-52150	*LEGAL SERVICES/ EXPENSES*	*$391.67*
				80014000-52150	*LEGAL SERVICES/ EXPENSES*	*$1,992.49*
				82014000-52150	*LEGAL SERVICES/ EXPENSES*	*$175.05*
				83027330-52150	*LEGAL SERVICES/ EXPENSES*	*$518.58*
				84427222-52150	*LEGAL SERVICES/ EXPENSES*	*$4,003.35*
				90214000-52150	*LEGAL SERVICES/ EXPENSES*	*$201.31*
					Vendor Total:	*$28,749.90*
DEEP VALLEY SECURITY	355447	ALARM SERVICES PER ATTACHED CO	$120.00	*73022600-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$120.00*
	354599 6	SECURITY SYSTEM MONITORING AT	$39.95	*10022100-52180*	*SECURITY SERVICES*	*$39.95*
	354599	ALARM SERVICES PER ATTACHED CO	$278.65	*10022100-52180*	*SECURITY SERVICES*	*$26.95*
				10022100-52180	*SECURITY SERVICES*	*$29.95*
				10022700-52180	*SECURITY SERVICES*	*$42.95*
				20822500-52180	*SECURITY SERVICES*	*$42.95*
				20824300-52180	*SECURITY SERVICES*	*$49.00*
				73022600-52180	*SECURITY SERVICES*	*$19.95*
				73022600-52180	*SECURITY SERVICES*	*$21.95*
				82027111-52180	*SECURITY SERVICES*	*$20.00*
				82027111-52180	*SECURITY SERVICES*	*$24.95*
	354599 5	SECURITY UPGRADE & MONITORING/	$42.95	*10022700-52180*	*SECURITY SERVICES*	*$42.95*
	354599 1	MONITORING - SOFTBALL COMPLEX	$32.95	*10022822-52180*	*SECURITY SERVICES*	*$32.95*
	354599 2	MONITORING - STREET/WATER DEPT	$24.95	*20824300-52180*	*SECURITY SERVICES*	*$24.95*
	354599 3	MONITORING - GARAGE	$36.95	*20824300-52180*	*SECURITY SERVICES*	*$36.95*

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEEP VALLEY SECURITY	354599 4	PROVIDE AND INSTALL ELECTRONIC	$52.95	80026400-52180	SECURITY SERVICES	$52.95
					Vendor Total:	$629.35
DELL MARKETING LP	10355496180	BATTERY FOR LAPTOP	$119.75	10013400-54330	COMPUTER AND TECHNOLOGY	$63.13
				10013402-54330	COMPUTER AND TECHNOLOGY	$56.62
					Vendor Total:	$119.75
EFAX CORPORATE	1345396	EFAX SERVICES	$149.50	10012200-52100	CONTRACTUAL SERVICES	$149.50
					Vendor Total:	$149.50
ELIZABETH HAVRILLA	4325	40' X 120' TENT, 10' LEGS - IN	$9,000.00	31422860-52100	CONTRACTUAL SERVICES	$9,000.00
					Vendor Total:	$9,000.00
ENTENMANN-ROVIN CO	0147712-IN	#1525-12794-1 UKIAH PD 1525 TT	$1,160.90	10020210-54100	SUPPLIES	$1,160.90
					Vendor Total:	$1,160.90
EPIC AVIATION LLC	7268016	JET-A FUEL	$18,836.16	77725200-58401	AVIATION FUEL	$18,836.16
					Vendor Total:	$18,836.16
FAMILY TREE RESOURCE INC	110720B	TREE TRIMMING - ANTON STADIUM	$7,650.00	10022100-52100	CONTRACTUAL SERVICES	$7,650.00
					Vendor Total:	$7,650.00
FASTENAL	CAUKA37586	MISC. SUPPLIES AS NEEDED	$11.60	10024620-54120	PW - SPECIAL SUPPLIES	$11.60
					Vendor Total:	$11.60
FEDERAL EXPRESS	6-839-069090	SHIPPING SERVICES	$218.23	25321210-54101	POSTAGE	$109.12
				91621400-54101	POSTAGE	$109.11
					Vendor Total:	$218.23
FRANK ROMANO	UPD10-11-122019	ANNUAL K9 TRAINING	$675.00	10020210-57100	LEARNING AND DEVELOPMENT	$675.00
					Vendor Total:	$675.00
GCR TIRES & SERVICES	851-48253	TIRES, TUBES, REPAIRS & LABOR	$32.18	10022100-56120	EQUIPMENT MAINTENANCE & REPAIR	$32.18
	851-48293	TIRES, TUBES, REPAIRS & LABOR	$90.00	10020210-56130	EXTERNAL SERVICES	$90.00
	851-48195	TIRES, TUBES, REPAIRS & LABOR	$331.69	10020210-56130	EXTERNAL SERVICES	$331.69
	851-48277	TIRES, TUBES, REPAIRS & LABOR	$387.69	10020210-56130	EXTERNAL SERVICES	$387.69
	851-48125	TIRES, TUBES, REPAIRS & LABOR	$407.22	10020210-56130	EXTERNAL SERVICES	$407.22
	851-48076	TIRES, TUBES, REPAIRS & LABOR	$675.34	10022100-56130	EXTERNAL SERVICES	$675.34
	851-48283	TIRES, TUBES, REPAIRS & LABOR	$49.18	10024620-56130	EXTERNAL SERVICES	$49.18
	851-48061	TIRES, TUBES, REPAIRS & LABOR	$757.25	80026110-56130	EXTERNAL SERVICES	$757.25

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GCR TIRES & SERVICES	851-48039	TIRES, TUBES, REPAIRS & LABOR	$54.62	91521400-56130	EXTERNAL SERVICES	$54.62
					Vendor Total:	$2,785.17
GENERAL PACIFIC INC	1356569	BROOKS #6259000-7 METER SEALS,	$1,159.52	80026200-54100	SUPPLIES	$1,159.52
					Vendor Total:	$1,159.52
GINA GRECO	DV110419	INSTRUCTOR	$1,407.00	10022850-52100	CONTRACTUAL SERVICES	$1,407.00
					Vendor Total:	$1,407.00
GRAINGER INC	9373437996	SOLENOID VALVE	$287.73	82027111-56300	BUILDING MAINT. & REPAIR	$287.73
					Vendor Total:	$287.73
GRANITE CONSTRUCTION COMPANY	1920110 1	2019 STREET RECONSTRUCTION PRO	$1,198,918.00	12024200-80230	INFRASTRUCTURE	$933,719.08
				50024220-80230	INFRASTRUCTURE	$265,198.92
	1716575	MISC. ROCK & ROAD PATCH MATERI	$655.73	10024620-54122	PW - AGGREGATE BASE	$655.73
	1714770	MISC. ROCK & ROAD PATCH MATERI	$636.26	82027114-54100	SUPPLIES	$636.26
					Vendor Total:	$1,200,209.99
GREATER UKIAH CHAMBER OF COMMERCE	12904	MEMBERSHIP- S SANGIACOMO	$2,000.00	10012200-57300	MEMBERSHIPS & SUBSCRIPTIONS	$2,000.00
					Vendor Total:	$2,000.00
HANSEL FORD	1187754	MISC. PARTS & MATERIALS AS NEEDED	$103.75	10020210-56130	EXTERNAL SERVICES	$103.75
	1187751	MISC. PARTS & MATERIALS AS NEEDED	$106.25	10020210-56130	EXTERNAL SERVICES	$106.25
	1187403	MISC. PARTS & MATERIALS AS NEEDED	$418.17	10020210-56130	EXTERNAL SERVICES	$418.17
					Vendor Total:	$628.17
IBEW, LOCAL 1245	19-11 IBEW	NOV 19 ELECTRIC UNIT UNION DUE	$1,856.60	20700000-20509	P/R DEDUCT.- UNION DUES	$1,856.60
					Vendor Total:	$1,856.60
INTERNATIONAL ASSOC OF CHIEFS OF POLICE	DV120919	MEMBERSHIP- N WAIDELICH	$190.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	$190.00
					Vendor Total:	$190.00
INTERNATIONAL CODE COUNCIL	3249315	MEMBERSHIP- M KEIZER	$135.00	10023320-57300	MEMBERSHIPS & SUBSCRIPTIONS	$135.00
					Vendor Total:	$135.00
JASON BENSON	DV121119	REIMBURSEMENT-CORP YARD BBQ SUPPLIES	$244.10	20824300-54100	SUPPLIES	$244.10
					Vendor Total:	$244.10

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JENSEN PRECAST CORP	CD99039022	GRATE, H FRAME AND DROP INLET	$648.89	*10024224-54100*	*SUPPLIES*	*$648.89*
					Vendor Total:	*$648.89*
KIMBALL MIDWEST	7549059	FUSES, WIRE HOSE AND PUSH MOUNTS	$957.47	*90000000-20231*	*COUNTY MENTAL HEALTH .5%*	*($4.46)*
				90000000-23252	*DISTRICT USE TAX-LIBRARIES*	*($1.12)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($4.46)*
				20324100-56112	*EQUIPMENT PARTS FOR RESALE*	*$14.50*
				20324100-56112	*EQUIPMENT PARTS FOR RESALE*	*$957.47*
				90000000-23028	*MEASURE Y DISTRICT TAX*	*($4.46)*
	7533454	CABLE, WASHERS, WIRE RACK, CLAMPS AND NUTS	$920.45	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$920.45*
					Vendor Total:	*$1,877.92*
KONOCTI RIDGE CORPORATION	632093	EXTERMINATION SERVICES	$102.00	*10021210-56300*	*BUILDING MAINT. & REPAIR*	*$51.00*
				91721400-56300	*BUILDING MAINT. & REPAIR*	*$51.00*
	632415	EXTERMINATION SERVICES	$98.00	*91721400-56300*	*BUILDING MAINT. & REPAIR*	*$98.00*
					Vendor Total:	*$200.00*
LACO ASSOCIATES	0045378	PREPARE NOI FOR HMGP FOR FIRE	$1,950.00	*80026400-52100*	*CONTRACTUAL SERVICES*	*$1,950.00*
					Vendor Total:	*$1,950.00*
LARK LABEL LLC	3456	PLAQUES	$98.89	*10022100-54100*	*SUPPLIES*	*$98.89*
					Vendor Total:	*$98.89*
LARRY WALKER ASSOCIATES INC	00564.05-10	APPLICATION PREPARATION (NPDES	$1,982.50	*84027225-52114*	*COMPLIANCE STUDIES*	*$1,982.50*
	00564.05-11	APPLICATION PREPARATION (NPDES	$5,138.00	*84027225-52114*	*COMPLIANCE STUDIES*	*$5,138.00*
	00564.05-8	APPLICATION PREPARATION (NPDES	$12,442.25	*84027225-52114*	*COMPLIANCE STUDIES*	*$12,442.25*
					Vendor Total:	*$19,562.75*
LEGAL SHIELD	38295 DEC 19	DEC 19 PRE-PAID LEGAL SERVICE	$103.60	*20700000-20526*	*PREPAID LEGAL - AFLAC*	*$103.60*
					Vendor Total:	*$103.60*
LES SCHWAB TIRE CENTER	64000455243	MISC. TIRE SERVICES AS NEEDED	$56.72	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$56.72*
					Vendor Total:	*$56.72*

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LEXISNEXIS RISK DATA MANAGEMENT INC	1410964-20191130	LEXIS NEXIS LE PLUS SEARCHING	$80.00	*10020210-54202*	*MAJOR CRIME INVESTIGATIONS*	*$80.00*
					Vendor Total:	*$80.00*
LIFE ASSIST	958984	MISC. EMS SUPPLIES AS NEEDED	$73.60	*10021210-54100*	*SUPPLIES*	*$36.80*
				91721400-54100	*SUPPLIES*	*$36.80*
	958977	MISC. EMS SUPPLIES AS NEEDED	$594.98	*10021210-54100*	*SUPPLIES*	*$297.49*
				91721400-54100	*SUPPLIES*	*$297.49*
					Vendor Total:	*$668.58*
LINCOLN AQUATICS	NX235515	#AWC-50-6501 PULSAR PLUS BRIQU	$5,482.95	*10022300-54106*	*SPECIALTY SUPPLIES*	*$5,482.95*
					Vendor Total:	*$5,482.95*
LN CURTIS & SONS	INV331207	WD-881-55 PHOSCHEK CLASS A FO	$1,219.62	*10021210-54100*	*SUPPLIES*	*$609.81*
				91521400-54100	*SUPPLIES*	*$609.81*
					Vendor Total:	*$1,219.62*
LORELEI SCOTT	7412	PRINTED SPONSOR LOGOS	$1,109.22	*31422860-54100*	*SUPPLIES*	*$1,109.22*
					Vendor Total:	*$1,109.22*
LYMAN GROUP, INC, THE	5237338	DRIAN PIPE	$995.41	*10024224-54100*	*SUPPLIES*	*$995.41*
	5237348	RAIN GEAR	$116.11	*84027225-54100*	*SUPPLIES*	*$116.11*
					Vendor Total:	*$1,111.52*
MAHALA JACYNTHE KUEHNE	DV112519	INSTRUCTOR	$1,340.50	*10022850-52100*	*CONTRACTUAL SERVICES*	*$1,340.50*
					Vendor Total:	*$1,340.50*
MATHESON TRI-GAS INC	20772719	OXYGEN & MISC. SUPPLIES AS NEEDED	$62.87	*20824300-56210*	*FUEL & FLUIDS*	*$62.87*
					Vendor Total:	*$62.87*
MEL GRANDI	DV120419	REIMBURSEMENT-REGISTRATION SAUERS & GRANDI	$1,590.00	*80026200-57100*	*LEARNING AND DEVELOPMENT*	*$1,590.00*
	DV120419 1	REIMBURSEMENT-LUNCH MEETING-ELECTRIC	$89.04	*80026200-54100*	*SUPPLIES*	*$89.04*
	DV121019	REIMBURSEMENT-SAFETY SUPPLIES	$629.56	*80026200-54100*	*SUPPLIES*	*$629.56*
					Vendor Total:	*$2,308.60*
MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY	CU111919	HAZARDOUS WASTE DISPOSAL	$25.00	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$25.00*
					Vendor Total:	*$25.00*

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MUNI SERVICES LLC	INV06-007511	SALES TAX AUDIT REPORTING SERV	$625.00	10013400-52100	CONTRACTUAL SERVICES	$625.00
					Vendor Total:	$625.00
NICK KIRBY	BA F/Y 19/20	BOOT ALLOWANCE	$150.00	82027114-54100	SUPPLIES	$75.00
				84027221-54100	SUPPLIES	$75.00
					Vendor Total:	$150.00
ONE TIME PAY VENDOR	DV120919	B/L REFUND - THE PRESS DEMOCRAT	$80.64	31200000-41440	BUSINESS LICENSE TAX	$80.64
	121567-2	UTILITY REFUND- JOAN MCDOWELL & RUSS HARDY	$176.68	90100000-10421	UTILITY RECEIVABLES CLEARING	$176.68
	120036-9	UTILITY REFUND - STUART & ASHLEY MAUGER	$450.07	90100000-10421	UTILITY RECEIVABLES CLEARING	$450.07
					Vendor Total:	$707.39
ONLINE INFORMATION SRVS INC	967547	UTILITY EXCHANGE REPORTING FY	$129.90	20513300-52100	CONTRACTUAL SERVICES	$129.90
					Vendor Total:	$129.90
OPERATING ENGINEERS UNION	1912	DEC 19 PW UNION DUS	$1,024.00	20700000-20509	P/R DEDUCT.- UNION DUES	$1,024.00
	1912-1	DEC 19 MISC UNION DUES	$1,710.00	20700000-20509	P/R DEDUCT.- UNION DUES	$1,710.00
					Vendor Total:	$2,734.00
OPPERMAN & SON INC	01P27597	WASHER	$27.79	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$27.79
	01P27665	CIRCLE BREAKER	$304.71	10020210-56130	EXTERNAL SERVICES	$304.71
	01P27462	CLAMPS	$25.56	10021210-56130	EXTERNAL SERVICES	$25.56
	01P27258	SUCTION HOSE	$435.77	82027111-56130	EXTERNAL SERVICES	$435.77
	01P27321	HOSE	$36.71	84027225-56130	EXTERNAL SERVICES	$36.71
	01P27458	FUEL PUMP & LINE	$906.44	84027225-56130	EXTERNAL SERVICES	$906.44
	01P27899	VALVE ASSEMBLY	$159.30	20324100-58510	REIMBURSABLE JOBS	$159.30
					Vendor Total:	$1,896.28
OREILLY AUTO PARTS	2707-192787	1-PC ROTOR, DISC PAD SET	$369.22	10020210-56130	EXTERNAL SERVICES	$369.22
	2707-187362	DISC PAD SET, 1-PC ROTOR	$718.07	10020210-56130	EXTERNAL SERVICES	$718.07
					Vendor Total:	$1,087.29
PACE SUPPLY CORPORATION	025668554-1	ROYAL SLOAN VALVE	$365.22	20822500-56300	BUILDING MAINT. & REPAIR	$365.22
	025754052	BALL VALVE SPEARS	$220.00	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$220.00

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	025670827	REED 09160 FTB FEED TAP DRILLI	$2,003.14	83027330-80230	INFRASTRUCTURE	$2,003.14
	025617159	3/4 MIP X FIP LF BRS CORP BALL	$3,106.88	83027330-80230	INFRASTRUCTURE	$3,106.88
	025742434	(AC-8-M) ACCESSORY KIT 8" MJ M	$6,042.18	82000000-12104	INVENTORY - PURCHASES	$6,042.18
	025646544	SHAFT SEAL	$352.51	70024500-54100	SUPPLIES	$352.51
					Vendor Total:	$12,089.93
PETERSON TRUCKS INC	218630R	VALVE ASSEMBLY	$1,067.37	90000000-23252	DISTRICT USE TAX-LIBRARIES	($1.23)
				90000000-23237	DISTRICT USE TAX-MEASURE S	($4.93)
				20324100-58510	REIMBURSABLE JOBS	$6.16
				20324100-58510	REIMBURSABLE JOBS	$1,067.37
					Vendor Total:	$1,067.37
PITNEY BOWES INC	1014391911	POSTAGE MACHINE LEASE & SUPPLI	$7.62	20513300-54101	POSTAGE	$7.62
					Vendor Total:	$7.62
PSOMAS	156809	LAND SURVEYOR SERVICES	$9,121.00	10012200-52100	CONTRACTUAL SERVICES	$1,094.52
				69524500-52100	CONTRACTUAL SERVICES	$524.45
				70024500-52100	CONTRACTUAL SERVICES	$524.46
				77725200-52100	CONTRACTUAL SERVICES	$524.46
				82027110-52100	CONTRACTUAL SERVICES	$524.46
				83027330-52100	CONTRACTUAL SERVICES	$1,094.52
				84027220-52100	CONTRACTUAL SERVICES	$4,834.13
	157759	LAND SURVEYOR SERVICES	$11,385.23	10012200-52100	CONTRACTUAL SERVICES	$1,366.23
				69524500-52100	CONTRACTUAL SERVICES	$654.65
				70024500-52100	CONTRACTUAL SERVICES	$654.65
				77725200-52100	CONTRACTUAL SERVICES	$654.65
				82027110-52100	CONTRACTUAL SERVICES	$654.65
				83027330-52100	CONTRACTUAL SERVICES	$1,366.23
				84027220-52100	CONTRACTUAL SERVICES	$6,034.17
					Vendor Total:	$20,506.23
RAINBOW AGRICULTURAL SERVICES	28156/1	STARTER RETURN	($32.65)	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	($32.65)
	27857/1	FILES, MIX OILS	$38.24	10024620-54120	PW - SPECIAL SUPPLIES	$38.24
	971999/1	BLADE SET	$163.30	10024620-54120	PW - SPECIAL SUPPLIES	$163.30

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RAINBOW AGRICULTURAL SERVICES	27732/1	K-9 FOOD - JACK	$65.31	10020210-54100	SUPPLIES	$65.31
	28354/1	RAINGEAR - T KITA	$87.09	20513382-54100	SUPPLIES	$87.09
	28315/1	RAINGEAR - M MENDEZ	$127.37	20513382-54100	SUPPLIES	$127.37
					Vendor Total:	$448.66
RAY C STARKEY	P-1900624	T-SHIRTS - WATER DEPT	$83.83	82027114-54100	SUPPLIES	$41.92
				84027221-54100	SUPPLIES	$41.91
					Vendor Total:	$83.83
REDWOOD COAST FUELS	1444261	EMERGENCY FUEL SERVICES AS NEE	$480.24	20824300-56210	FUEL & FLUIDS	$480.24
	0124042	EMERGENCY FUEL SERVICES AS NEE	$5,358.41	84027225-56210	FUEL & FLUIDS	$5,358.41
	2099488	CARDLOCK FUEL PURCHASES	$735.45	20324100-58410	GARAGE LUBRICANTS & PARTS	$735.45
	2099489	NOZZLE	$92.81	20824300-54100	SUPPLIES	$92.81
	2102404	CARDLOCK FUEL PURCHASES	$183.51	20824300-54100	SUPPLIES	$183.51
					Vendor Total:	$6,850.42
REDWOOD FORD	134679	FILTER ASSEMBLY	$83.36	10020210-56130	EXTERNAL SERVICES	$27.78
				10022100-56130	EXTERNAL SERVICES	$27.79
				82027114-56130	EXTERNAL SERVICES	$27.79
	134678	BUCKLE ASSEMBLY	$119.48	10020210-56130	EXTERNAL SERVICES	$119.48
	134596	SPARK PLUG	$121.42	10020210-56130	EXTERNAL SERVICES	$121.42
	134803	BLADE ASSEMBLY	$148.42	10020210-56130	EXTERNAL SERVICES	$148.42
	134629	CAMERA ASSEMBLY	$403.67	10020210-56130	EXTERNAL SERVICES	$403.67
	134639	CAP ASSEMBLY	$20.50	10022100-56130	EXTERNAL SERVICES	$20.50
	134817	ELEMENT ASSEMBLY	$19.12	82027114-56130	EXTERNAL SERVICES	$19.12
	134613	HOSE ASSEMBLY	$33.52	82027114-56130	EXTERNAL SERVICES	$33.52
	134822	ANTI-FREEZE	$45.62	82027114-56130	EXTERNAL SERVICES	$45.62
	134707	HOSE ASSEMBLY	$97.36	82027114-56130	EXTERNAL SERVICES	$97.36
	134612	BRAKE KIT, ROTOR ASSEMBLY	$316.94	82027114-56130	EXTERNAL SERVICES	$316.94
	134647	PANELS	$439.59	84027221-56130	EXTERNAL SERVICES	$439.59
	KDC52158	NEW 2019 OR NEWER E450 CUTAWAY	$46,292.02	84027221-80100	MACHINERY & EQUIPMENT	$46,292.02
					Vendor Total:	$48,141.02

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD TREE SERVICE STATIONS INC	NOV 19	CAR WASHING & INTERIOR CLEANIN	$375.00	*10020210-56130*	*EXTERNAL SERVICES*	*$287.00*
				10024210-56130	*EXTERNAL SERVICES*	*$16.00*
				10024210-56130	*EXTERNAL SERVICES*	*$28.00*
				20513382-56130	*EXTERNAL SERVICES*	*$16.00*
				20822500-56130	*EXTERNAL SERVICES*	*$28.00*
					Vendor Total:	*$375.00*
REGE CONSTRUCTION, INC.	1920109 3	SPEC 18-04 RAIL TRAIL PHASE 3	$237,150.00	*51124210-80230*	*INFRASTRUCTURE*	*$237,150.00*
					Vendor Total:	*$237,150.00*
REXEL USA INC	X756343	SWIVEL	$21.17	*10022100-54100*	*SUPPLIES*	*$21.17*
					Vendor Total:	*$21.17*
RICHARD ANDERSON	2019-1122-1	AGREEMENT FOR PROF.SVC'S FOR W	$3,025.00	*20913900-52100*	*CONTRACTUAL SERVICES*	*$3,025.00*
					Vendor Total:	*$3,025.00*
RICHARD THORNTON	0000010802	MISC. TELEPHONE PRODUCTS & SER	$52.50	*10020210-52100*	*CONTRACTUAL SERVICES*	*$52.50*
					Vendor Total:	*$52.50*
ROUND TABLE PIZZA	14-56	OUTAGE - PERKIN ST	$155.56	*80026110-54100*	*SUPPLIES*	*$155.56*
					Vendor Total:	*$155.56*
SAFEWAY SIGN CO	15962	R1-1 STOP SIGN, 24", DG, PREPU	$1,359.41	*10024620-54126*	*PW-PREMARKS*	*$1,359.41*
					Vendor Total:	*$1,359.41*
SCOTT'S PPE RECON INC	35647	UNIFORM REPAIR	$273.00	*25321210-54106*	*SPECIALTY SUPPLIES*	*$136.50*
				91621400-54106	*SPECIALTY SUPPLIES*	*$136.50*
					Vendor Total:	*$273.00*
SILVA SEPTIC INC	82596	PORTABLE RESTROOM RENTAL	$201.42	*10021210-54100*	*SUPPLIES*	*$100.71*
				91521400-54100	*SUPPLIES*	*$100.71*
					Vendor Total:	*$201.42*
SLAM DUNK PIZZA	DV120219	2019 MEAL VOUCHERS	$329.00	*90000000-23235*	*MOVIES IN THE PLAZA*	*$150.00*
				90000000-23220	*PUMPKINFEST (CC VENDOR PYTS)*	*$179.00*
					Vendor Total:	*$329.00*
SOLID WASTES SYSTEMS INC	417372	MISC. DUMP FEES	$881.62	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$783.27*
				82027114-54100	*SUPPLIES*	*$98.35*

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SOLID WASTES SYSTEMS INC	OCT 19	RESIDENTIAL GARBAGE FEES	$34,546.98	*90200000-52170*	*UKIAH WASTE SOLUTIONS*	*$34,546.98*
	NOV 19	RESIDENTIAL GARBAGE FEES	$37,495.11	*90200000-52170*	*UKIAH WASTE SOLUTIONS*	*$37,495.11*
					Vendor Total:	*$72,923.71*
SONIC NET LLC	1000531274	INTERNET SERVICES - UVFD	$18.20	*10021210-55100*	*TELEPHONE*	*$9.10*
				91521400-55100	*TELEPHONE*	*$9.10*
					Vendor Total:	*$18.20*
SONU UPADHYAY	DV120419	REIMBURSEMENT - TRAVEL EXPENSES ENGINEER INTERVIEW	$1,032.08	*80026400-57100*	*LEARNING AND DEVELOPMENT*	*$1,032.08*
					Vendor Total:	*$1,032.08*
SPACE	19/20 FY	19/20 ANNUAL DONATION	$1,000.00	*63320210-59105*	*CONTRIBUTIONS TO OTHER AGENCY*	*$1,000.00*
					Vendor Total:	*$1,000.00*
STAPLES CREDIT PLAN	94902	IPAD PRO CASE	$141.53	*80026400-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$141.53*
	97262	DK CHERRY CHAIR	$48.98	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$48.98*
	97227	LEATHER CHAIR	$783.83	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$783.83*
	713	STICKY EASEL PAD	$74.56	*10012800-54100*	*SUPPLIES*	*$74.56*
	99183	CALENDARS	$83.81	*10022100-54100*	*SUPPLIES*	*$83.81*
	96985	FLASH MEMORY	$43.53	*20913900-54100*	*SUPPLIES*	*$43.53*
	97691	USB WALL CHARGER, SCOTCH TAPE	$71.81	*20913900-54100*	*SUPPLIES*	*$71.81*
	97274	CARTRIDGES	$372.32	*73022600-54100*	*SUPPLIES*	*$372.32*
	98312	BATTERIES, BAMBOO CHAIR	$106.66	*77725200-54100*	*SUPPLIES*	*$106.66*
	97230	USB, PLANNING NOTEBOOK	$6.53	*82027111-54100*	*SUPPLIES*	*$6.53*
	97157	SCOTCH TAPE, USB, PENS	$39.18	*82027111-54100*	*SUPPLIES*	*$39.18*
	94726	BUSINESS CARD, BINDERS	$52.33	*82027111-54100*	*SUPPLIES*	*$52.33*
	97672	SCOSCHE USB CABLES, WALL CALENDAR	$245.86	*82027111-54100*	*SUPPLIES*	*$245.86*
	98629	BINDERS, RETRACTABLE PENS	$129.11	*84027225-54100*	*SUPPLIES*	*$129.11*
					Vendor Total:	*$2,200.04*
STATE WATER RESOURCES CONTROL BOARD	DV121019	REGISTRATION - R BARTON	$55.00	*84027225-57100*	*LEARNING AND DEVELOPMENT*	*$55.00*
					Vendor Total:	*$55.00*

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STEVE BEAMAN	TR 11/4-7/19	TRAVEL REIMBURSEMENT	$1,117.02	80026200-57100	LEARNING AND DEVELOPMENT	$917.02
				80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	$200.00
					Vendor Total:	$1,117.02
SYDNEY DEARBORN	Q2664992	REIMBURSEMENT FOR MEDICAL INSURANCE	$170.17	91500000-20561	ACCRUED SICK	$170.17
					Vendor Total:	$170.17
TAYMAN PARK GOLF GROUP INC	1003	CLUBHOUSE RENTAL EVENT	$345.00	63520210-52100	CONTRACTUAL SERVICES	$345.00
					Vendor Total:	$345.00
TC BLAIR INC	18784	FLOOR/CARPET SUPPLIES	$65.32	20822500-56300	BUILDING MAINT. & REPAIR	$65.32
					Vendor Total:	$65.32
THATCHER COMPANY OF CALIFORNIA INC	270426	LIQUID FERRIC CHLORIDE	$8,814.76	84027225-58202	CHEMICALS	$8,814.76
					Vendor Total:	$8,814.76
THIRDDEGREE COMMUNICATIONS INC	8002	REGISTRATION - M OSWALD	$525.00	10020210-57100	LEARNING AND DEVELOPMENT	$525.00
					Vendor Total:	$525.00
THOMAS & ASSOCIATES	31181	OIL SEAL, GASKETS, WASHERS	$400.40	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$400.40
					Vendor Total:	$400.40
THURSTON CHEVROLET TOYOTA SCION	220296	COMPUTER COMBINATION	$385.32	80026110-56130	EXTERNAL SERVICES	$385.32
	220283	COMPUTER COMBINATION	$385.32	82027111-56130	EXTERNAL SERVICES	$385.32
	220351	TRUESTART BATTERY	$153.22	84027225-56130	EXTERNAL SERVICES	$153.22
					Vendor Total:	$923.86
TIA SATTERWHITE	442	CATERING FOR CITY OF UKIAH HOLIDAY PARTY	$6,580.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	($7.40)
				90000000-23237	DISTRICT USE TAX-MEASURE S	($30.00)
				10016100-54167	EMPLOYEE DEVELOPMENT	$532.30
				10016100-54167	EMPLOYEE DEVELOPMENT	$6,580.00
				90000000-23028	MEASURE Y DISTRICT TAX	($30.00)
				90000000-23028	MEASURE Y DISTRICT TAX	($30.00)

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
TIA SATTERWHITE	442	CATERING FOR CITY OF UKIAH HOLIDAY PARTY	$6,580.00	90000000-23013	STATE USE TAX LIABILITY	($434.90)
					Vendor Total:	$6,580.00
TIM SANTO	DV120219	REIMBURSEMENT - COFFEE PROVIDED FOR PERKINS OUTAGE	$20.90	80026110-54100	SUPPLIES	$20.90
					Vendor Total:	$20.90
TRACTOR SUPPLY CREDIT PLAN	100392298	CARRY-ON TRAILER JACK	$80.55	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$80.55
	200313490	SOLAR PANEL CONTROLLER	$146.97	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$146.97
	300346817	RODENT TRAPS	$143.67	84027225-56504	FACILITY MAINTENANCE & REPAIR	$143.67
	300348317	DISCONNECT ADAPTER SET	$11.97	10024620-54120	PW - SPECIAL SUPPLIES	$11.97
	200314974	HEAT BULBS	$18.49	82027114-54100	SUPPLIES	$18.49
	200313652	LOCK NUTS	$8.13	84027225-54100	SUPPLIES	$8.13
					Vendor Total:	$409.78
UKIAH AUTO PARTS	137290	TOUCH TIRE CARE	$29.46	82027111-56300	BUILDING MAINT. & REPAIR	$29.46
	133922	FUEL FILTER	$32.64	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$32.64
	134372	LAMP	$40.80	10024620-56130	EXTERNAL SERVICES	$40.80
	135954	STARTER BUTTON	$12.75	77725200-56130	EXTERNAL SERVICES	$12.75
	135780	OIL FILTER	$8.50	82027114-56130	EXTERNAL SERVICES	$8.50
	137063	CAP	$14.69	84027225-56130	EXTERNAL SERVICES	$14.69
	137039	WIPER BLADE	$56.59	84027225-56130	EXTERNAL SERVICES	$56.59
	133817	COOLANT FILTER	$17.10	20324100-58510	REIMBURSABLE JOBS	$17.10
	136920	TIRE SHINE, AIR REFRESHENER	$43.35	80026110-54100	SUPPLIES	$43.35
					Vendor Total:	$255.88
UKIAH PAPER SUPPLY	505342	MISC. JANITORIAL SUPPLIES AS N	$108.66	20822500-56300	BUILDING MAINT. & REPAIR	$108.66
	I505041	MISC. JANITORIAL SUPPLIES AS N	$103.41	20822500-54100	SUPPLIES	$103.41
	I504763	MISC. JANITORIAL SUPPLIES AS N	$172.92	20822500-54100	SUPPLIES	$172.92
	I504687	MISC. JANITORIAL SUPPLIES AS N	$118.00	20824300-54100	SUPPLIES	$118.00
	504934	MISC. JANITORIAL SUPPLIES AS N	$81.54	73022600-54100	SUPPLIES	$81.54
	504928	MISC. JANITORIAL SUPPLIES AS N	$394.16	73022600-54100	SUPPLIES	$394.16

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	504801	MISC. JANITORIAL SUPPLIES AS N	$52.15	77725200-54100	SUPPLIES	$52.15
	I504610	MISC. JANITORIAL SUPPLIES AS N	$360.32	77725200-54100	SUPPLIES	$360.32
	I504692	MISC. JANITORIAL SUPPLIES AS	$172.33	80026120-54100	SUPPLIES	$172.33
	I505446	MISC. JANITORIAL SUPPLIES AS N	$134.93	82027114-54100	SUPPLIES	$134.93
	505350	MISC. JANITORIAL SUPPLIES AS N	$242.69	84027225-54100	SUPPLIES	$242.69
	504725	MISC. JANITORIAL SUPPLIES AS N	$310.10	84027225-54100	SUPPLIES	$310.10
					Vendor Total:	$2,251.21
UKIAH TROPHIES & GIFTS	721793	MAYOR PLAQUE	$167.10	10012500-52100	CONTRACTUAL SERVICES	$167.10
					Vendor Total:	$167.10
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN22543	JANITORIAL SERVICES - WWTP FY	$640.00	84027225-52100	CONTRACTUAL SERVICES	$640.00
					Vendor Total:	$640.00
UKIAH WASTE SOLUTIONS INC	120119	POLE SURCHARGE	$406.00	80026110-52100	CONTRACTUAL SERVICES	$406.00
					Vendor Total:	$406.00
URBAN TREE FARM NURSERY INC	49829	TREES AND PLANTS - PARKS	$477.39	10022100-54100	SUPPLIES	$477.39
					Vendor Total:	$477.39
VICTOR STANLEY, INC	SI44223	#RSDC-45 STEELSITES SERIES 45G	$24,832.76	90000000-23237	DISTRICT USE TAX-MEASURE S	($15.78)
				64012600-80230	INFRASTRUCTURE	$15.78
				64012600-80230	INFRASTRUCTURE	$24,832.76
					Vendor Total:	$24,832.76
WATER SYSTEMS OPTIMIZATION INC	1683	WATER AUDIT VALIDATION	$2,500.00	82027111-52100	CONTRACTUAL SERVICES	$2,500.00
					Vendor Total:	$2,500.00
WEST YOST ASSOCIATED	2039569	RRWA EXECUTIVE SERVICES AGREEMENT	$34,443.49	91190100-52100	CONTRACTUAL SERVICES	$6,403.00
				91190100-52100	CONTRACTUAL SERVICES	$12,769.58
				91190100-52100	CONTRACTUAL SERVICES	$15,270.91
					Vendor Total:	$34,443.49
WESTERN RENEWABLE ENERGY GENERATION	WR12854	WREGIS CERTIFICATE FEES	$1.13	80026400-52100	CONTRACTUAL SERVICES	$1.13
	WR12438	WREGIS CERTIFICATE FEES	$2.17	80026400-52100	CONTRACTUAL SERVICES	$2.17
	WR9387	WREGIS CERTIFICATE FEES	$2.72	80026400-52100	CONTRACTUAL SERVICES	$2.72

List of Checks Presented for Approval on 12/13/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WESTERN RENEWABLE ENERGY GENERATION	WR11298	WREGIS CERTIFICATE FEES	$3.15	*80026400-52100*	*CONTRACTUAL SERVICES*	*$3.15*
	WR10160	WREGIS CERTIFICATE FEES	$4.20	*80026400-52100*	*CONTRACTUAL SERVICES*	*$4.20*
	WR13285	WREGIS CERTIFICATE FEES	$129.38	*80026400-52100*	*CONTRACTUAL SERVICES*	*$129.38*
					Vendor Total:	*$142.75*
WILLOW COUNTY WATER DIST	10010 NOV 19	WATER SERVICES - 1500 S STATE ST	$49.67	*10021210-55210*	*UTILITIES*	*$24.84*
				91521400-55210	*UTILITIES*	*$24.83*
					Vendor Total:	*$49.67*
WIPF CONSTRUCTION LLC	3959	RESET & RESTORE DRY SYSTEM	$375.00	*20324100-52100*	*CONTRACTUAL SERVICES*	*$375.00*
	4113	DELIVERY OF MISC. MATERIALS AS	$645.60	*84027221-54100*	*SUPPLIES*	*$645.60*
					Vendor Total:	*$1,020.60*
WITMER PUBLIC SAFETY GROUP	E1898952	FIRE CLOTHING	$982.66	*25321210-54106*	*SPECIALTY SUPPLIES*	*$491.33*
				91621400-54106	*SPECIALTY SUPPLIES*	*$491.33*
	E1839780	FIRE CLOTHING	$1,048.58	*25321210-54106*	*SPECIALTY SUPPLIES*	*$524.29*
				91621400-54106	*SPECIALTY SUPPLIES*	*$524.29*
					Vendor Total:	*$2,031.24*
WYATT IRRIGATION CO	266077 00	CAMLOCKS	$87.38	*77725200-56300*	*BUILDING MAINT. & REPAIR*	*$87.38*
					Vendor Total:	*$87.38*
					INVOICE TOTAL:	***$1,857,885.50***

List of Checks Presented for Approval on 12/20/19

The following list of bills payable was reviewed and approved for payment.

1-28-2020 CR 12/27

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ACCURATE CALIBRATION SVCS LLC	74089	TESTING AND CALIBRATION SERVICE	$683.88	80026200-54100	SUPPLIES	$683.88
					Vendor Total:	$683.88
ACME RIGGING & SUPPLY CO	306190	GASKETS	$11.24	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$11.24
	306161	HARD HATS AND CAMLOCK	$65.83	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$65.83
	306189	HOSE SHANKS AND BOLT CLAMP	$320.03	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$320.03
	306618	SPLICED EYE AND LABOR	$120.19	80026120-54102	SMALL TOOLS	$120.19
	306698	EYE SLINGS AND ENDLESS SLINGS	$259.57	80026110-54100	SUPPLIES	$259.57
	306511	EAR PLUGS	$145.87	82027114-54100	SUPPLIES	$145.87
					Vendor Total:	$922.73
ALPHA ANALYTICAL LABORATORIES INC	9112710-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$18.00	84027225-52100	CONTRACTUAL SERVICES	$18.00
	9111414-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$59.00	84027225-52100	CONTRACTUAL SERVICES	$59.00
	9113844-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$59.00	84027225-52100	CONTRACTUAL SERVICES	$59.00
	9113845-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$59.00	84027225-52100	CONTRACTUAL SERVICES	$59.00
	9114129-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$59.00	84027225-52100	CONTRACTUAL SERVICES	$59.00
	9113153-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$80.00	84027225-52100	CONTRACTUAL SERVICES	$80.00
	9113770-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$80.00	84027225-52100	CONTRACTUAL SERVICES	$80.00
	9113852-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$80.00	84027225-52100	CONTRACTUAL SERVICES	$80.00
	9113875-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$85.00	84027225-52100	CONTRACTUAL SERVICES	$85.00
	9113920-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$85.00	84027225-52100	CONTRACTUAL SERVICES	$85.00
	9111279-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$139.00	84027225-52100	CONTRACTUAL SERVICES	$139.00
	9113778-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$170.00	84027225-52100	CONTRACTUAL SERVICES	$170.00
	9111696-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$177.00	84027225-52100	CONTRACTUAL SERVICES	$177.00
	9113319-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$177.00	84027225-52100	CONTRACTUAL SERVICES	$177.00

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	9111756-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$246.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$246.00*
	9111669-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$255.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$255.00*
	9113034-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$255.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$255.00*
	9112354-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$261.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$261.00*
	9113972-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$271.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$271.00*
	9112353-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$278.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$278.00*
	9112630-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$291.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$291.00*
	9113158-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$291.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$291.00*
	9112158-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$321.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$321.00*
	9111478-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$371.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$371.00*
	9112280-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	$859.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$859.00*
	9112535-UKIAHSTP	MONTHLY PERMIT TESTING AS PER	$1,043.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$1,043.00*
	9113309-UKIAHSTP	MONTHLY PERMIT TESTING AS PER	$1,268.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$1,268.00*
					Vendor Total:	*$7,337.00*
ALPINE AWARDS	5540233	T-SHIRTS WITH EMBROIDERY	$154.60	*84027225-54100*	*SUPPLIES*	*$154.60*
					Vendor Total:	*$154.60*
AMAZON CAPITAL SERVICES	1L1G-7LF7-CGC1	JACKET	$31.02	*10022810-54100*	*SUPPLIES*	*$31.02*
	1MHX-3NTR-7Y63	EARPLUGS	$91.00	*80026120-54100*	*SUPPLIES*	*$91.00*
	1TGC-VMLY-T94V	POWER SUPPLY	$76.02	*80026220-54100*	*SUPPLIES*	*$76.02*
	1V7R-Q64V-CXVG	BATTERY CHARGER AND HEADLAMPS	$335.64	*82027114-54100*	*SUPPLIES*	*$335.64*
					Vendor Total:	*$533.68*
AMWINS GROUP BENEFITS INC	6100650	RETIREE HEALTH INSURANCE	$1,078.32	*20700000-20524*	*NON-EMPLOYEE HEALTH INS.PREM*	*$1,078.32*
					Vendor Total:	*$1,078.32*
ANIXTER	4449472-01	(PD-5052) PAD, BOX TRANSFORMER	$26.26	*80000000-12104*	*INVENTORY - PURCHASES*	*$26.26*
					Vendor Total:	*$26.26*
ARROW FENCING	80134	108 TEMP FENCE PANELS FROM 11/28-5/28/20	$2,268.00	*96917200-52100*	*CONTRACTUAL SERVICES*	*$2,268.00*
					Vendor Total:	*$2,268.00*
AT&T	000014012800	T1 TO INTERNET	$573.75	*20913900-55100*	*TELEPHONE*	*$573.75*
	000014013197	TELEPHONE SERVICES	$5,064.97	*20913900-55100*	*TELEPHONE*	*$5,064.97*

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	1718 DEC 19	CC TERMINAL	$217.58	77725200-55100	TELEPHONE	$217.58
					Vendor Total:	$5,856.30
AT&T MOBILITY	83218877X12 142019	DATA & VOICE CELL PHONES	$353.95	10020210-55100	TELEPHONE	$129.69
				20620231-55100	TELEPHONE	$14.70
				77725200-55100	TELEPHONE	$36.55
				80026400-55100	TELEPHONE	$86.46
				82027110-55100	TELEPHONE	$14.70
				82027111-55100	TELEPHONE	$42.45
				84027221-55100	TELEPHONE	$29.40
	832056361X1 2142019	POLICE-MODEMS	$473.04	10020210-55100	TELEPHONE	$473.04
	875108535X1 2142019	VOICE & 1 DATA	$36.78	84027221-55100	TELEPHONE	$36.78
					Vendor Total:	$863.77
B & B INDUSTRIAL SUPPLY INC	212448	CROP ALUMINUM / STAINLESS	$26.13	20822500-56300	BUILDING MAINT. & REPAIR	$26.13
	212304	LOCK WASHER, HEX NUTS AND CARBIDE BURR CYLINDER	$24.68	82027111-56300	BUILDING MAINT. & REPAIR	$24.68
	212018	FLANGE BEAM AND MILL BAR	$183.55	80026110-56130	EXTERNAL SERVICES	$183.55
					Vendor Total:	$234.36
BAZZANI'S BITCHIN STITCHIN	275	FABRICATE HOSE COVER PANELS	$500.00	91521400-56130	EXTERNAL SERVICES	$500.00
					Vendor Total:	$500.00
BELKORP AG	595451	AIR FILTER, RETAINER, OIL AND FUEL FILTERS	$47.77	10022100-56130	EXTERNAL SERVICES	$47.77
	594875	PUSH PULL	$35.47	10024620-56130	EXTERNAL SERVICES	$35.47
					Vendor Total:	$83.24
BELL LUMBER & POLE COMPANY	INV86655	(P-35) POLE, WOOD, 35 FT. CL 3	$25,713.00	90000000-20231	COUNTY MENTAL HEALTH .5%	($128.57)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	($32.13)
				90000000-23237	DISTRICT USE TAX-MEASURE S	($128.57)
				80000000-12104	INVENTORY - PURCHASES	$2,282.03
				80000000-12104	INVENTORY - PURCHASES	$25,713.00
				90000000-23028	MEASURE Y DISTRICT TAX	($128.57)

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BELL LUMBER & POLE COMPANY	INV86655	(P-35) POLE, WOOD, 35 FT. CL 3	$25,713.00	*90000000-23013*	*STATE USE TAX LIABILITY*	*($1,864.19)*
					Vendor Total:	*$25,713.00*
BROADCAST MUSIC INC	36589837	2020 CONCERT IN THE PARK SERIES	$358.00	*90000000-23226*	*CONCERT SERIES*	*$358.00*
					Vendor Total:	*$358.00*
BRUCE E WILLIAMS	DV121319	SEWERAL LATERAL REIMBURSEMENT	$2,000.00	*84427222-52100*	*CONTRACTUAL SERVICES*	*$2,000.00*
					Vendor Total:	*$2,000.00*
BUSINESS CARD	AD 12/3-1/2/20	EMPLOYMENT ADVERTISING	$596.25	*10016100-54162*	*ADVERTISING*	*$596.25*
	5116483	FACEBOOK ADVERTISING	$42.32	*10012300-52510*	*ADVERTISING & PROMOTION*	*$42.32*
	MVPJ8-M5A08-8J9	AWARD DINNER INVITES	$99.39	*10020210-52100*	*CONTRACTUAL SERVICES*	*$99.39*
	19-323-001	EPA 503 PATHOGENS	$125.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$125.00*
	6358476	SYLVANIA LIGHTLUBLS	$208.70	*90000000-20231*	*COUNTY MENTAL HEALTH .5%*	*($0.92)*
				90000000-23252	*DISTRICT USE TAX-LIBRARIES*	*($0.23)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.93)*
				90000000-23028	*MEASURE Y DISTRICT TAX*	*($0.92)*
				90000000-23013	*STATE USE TAX LIABILITY*	*($13.39)*
				10022700-54100	*SUPPLIES*	*$16.39*
				10022700-54100	*SUPPLIES*	*$208.70*
	SF-D 23219	TOW DOLLY RENTAL	$106.09	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.12)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.49)*
				10020210-56130	*EXTERNAL SERVICES*	*$0.61*
				10020210-56130	*EXTERNAL SERVICES*	*$106.09*
	111319	REGISTRATION - S SANGIACOMO	$25.00	*10012100-57100*	*LEARNING AND DEVELOPMENT*	*$25.00*
	9210514975182	LODGING - D HARRIS	$384.35	*10013400-57100*	*LEARNING AND DEVELOPMENT*	*$384.35*
	111A	LODGING REFUND - T MITCHELL	($249.66)	*10016100-57100*	*LEARNING AND DEVELOPMENT*	*($249.66)*
	304	LODGING PARKING - T MITCHELL	$48.00	*10016100-57100*	*LEARNING AND DEVELOPMENT*	*$48.00*
	9375	HR WEBINAR	$75.00	*10016100-57100*	*LEARNING AND DEVELOPMENT*	*$75.00*

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	121819	REGISTRATION - C CEDRIC	$145.00	10020210-57100	LEARNING AND DEVELOPMENT	$145.00
	1575390206	REACO MEETING - M KEIZER	$25.00	10023320-57100	LEARNING AND DEVELOPMENT	$25.00
	1574371590	REGISTRATION - M KEIZER	$50.00	10023320-57100	LEARNING AND DEVELOPMENT	$50.00
	1574371655	REGISTRATION - S OROPEZA	$50.00	10023320-57100	LEARNING AND DEVELOPMENT	$50.00
	100797959	CODE BOOK	$120.00	10023320-57100	LEARNING AND DEVELOPMENT	$120.00
	R1736863489	LODGING - M KEIZER	$397.72	10023320-57100	LEARNING AND DEVELOPMENT	$397.72
	121919	INTEREST CHARGE ADJUSTMENT	($74.82)	20413500-57100	LEARNING AND DEVELOPMENT	($74.82)
	05225	COURSE #EECR 4010: PROJECT MAN	$845.75	20413500-57100	LEARNING AND DEVELOPMENT	$845.75
	309 1	LODGING REFUND - J BEEBE	($20.00)	20913900-57100	LEARNING AND DEVELOPMENT	($20.00)
	313 1	LODGING REFUND - M INGWELL	($20.00)	20913900-57100	LEARNING AND DEVELOPMENT	($20.00)
	307 1	LODGING REFUND - R CAMERON	($20.00)	20913900-57100	LEARNING AND DEVELOPMENT	($20.00)
	309	LODGING - J BEEBE	$809.94	20913900-57100	LEARNING AND DEVELOPMENT	$809.94
	313	LODGING - M INGWELL	$809.94	20913900-57100	LEARNING AND DEVELOPMENT	$809.94
	307	LODGING - R CAMERON	$809.94	20913900-57100	LEARNING AND DEVELOPMENT	$809.94
	683281563	LODGING - SONU UPADHYAY	$99.90	80026400-57100	LEARNING AND DEVELOPMENT	$99.90
	SF-D 24345	LODGING - SONU UPADHYAY	$225.00	80026400-57100	LEARNING AND DEVELOPMENT	$225.00
	1148778563	REGISTRATION - D TUBBS	$54.67	84027225-57100	LEARNING AND DEVELOPMENT	$54.67
	300003340	CSMFO MEMBERSHIP - D BUFFALO	$110.00	10013400-57300	MEMBERSHIPS & SUBSCRIPTIONS	$110.00
	1574348016	REACO MEMBERSHIP - M KEIZER	$60.00	10023320-57300	MEMBERSHIPS & SUBSCRIPTIONS	$60.00
	1574348136	REACO MEMBERSHIP - S OROPEZA	$60.00	10023320-57300	MEMBERSHIPS & SUBSCRIPTIONS	$60.00
	101	SPECIAL EVENT INSURANCE	$1,843.00	90000000-23259	PARADE OF LIGHTS	$1,843.00

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	104339 1	POWERGRIP LUGS	$11.51	*80026120-54102*	*SMALL TOOLS*	*$11.51*
	104339	POWERGRIP LUGS	$383.59	*80026120-54102*	*SMALL TOOLS*	*$383.59*
	SF-D 23218	PORTABLE BASKETBALL HOOP	$214.48	*90000000-23256*	*SPECIAL EVENTS TRUST*	*$214.48*
	00306J	CLOVER HALF AND HALF	$5.97	*10012200-54100*	*SUPPLIES*	*$5.97*
	407	BOND REFUNDING MEETING	$8.00	*10013400-54100*	*SUPPLIES*	*$8.00*
	14623685	BATON RING - PD	$52.85	*10020210-54100*	*SUPPLIES*	*$52.85*
	00493414	HANDCUFF CASE	$76.20	*10020210-54100*	*SUPPLIES*	*$76.20*
	AHB11211901	COMBINATION RETRIVAL	$100.00	*10020210-54100*	*SUPPLIES*	*$100.00*
	ES336A37	OFFICE CHAIR - LT WAIDELICH	$433.33	*10020210-54100*	*SUPPLIES*	*$433.33*
	SF-D 23217	CHRISTMAS LIGHTS	$225.76	*10022100-54100*	*SUPPLIES*	*$225.76*
	S013593	AVOPS MONTHLY SERVICE FEE	$50.00	*77725200-54100*	*SUPPLIES*	*$50.00*
	S014370	AVOPS MONTHLY SERVICE FEE	$50.00	*77725200-54100*	*SUPPLIES*	*$50.00*
	SF-D 22970	SUPERIOR DOZEN GLOVES	$113.19	*80026110-54100*	*SUPPLIES*	*$113.19*
					Vendor Total:	*$9,566.36*
CA PEACE OFFICERS ASSOC	193140	REGISTRATION- N WAIDELICH AND S KAESER	$190.00	*10020210-57100*	*LEARNING AND DEVELOPMENT*	*$190.00*
					Vendor Total:	*$190.00*
CANDICE RASMASON	CR121919	COURSE REIMBURSEMENT	$205.00	*10013200-57100*	*LEARNING AND DEVELOPMENT*	*$205.00*
					Vendor Total:	*$205.00*
CANTEEN SERVICE	5975:006505	MISC. SUPPLIES AS NEEDED	$71.68	*10012200-54100*	*SUPPLIES*	*$71.68*
	5975:006412	WATER FILTRATION SERVICE POLICE	$45.00	*10020210-54100*	*SUPPLIES*	*$45.00*
	5975:006522	MISC. SUPPLIES AS NEEDED	$72.00	*31422860-54100*	*SUPPLIES*	*$72.00*
					Vendor Total:	*$188.68*
CENTER FOR EDUCATION & EMPLOYMENT LAW	DV121619	SUBSCRIPTION RENEWAL- FIRE	$159.00	*10021210-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$79.50*
				91521400-57300	*MEMBERSHIPS & SUBSCRIPTIONS*	*$79.50*
					Vendor Total:	*$159.00*
CINTAS CORPORATION	4034951097	RUG/MAT & UNIFORM SERVICES	$43.80	*20324100-52100*	*CONTRACTUAL SERVICES*	*$43.80*
	4035593401	RUG/MAT & UNIFORM SERVICES	$43.80	*20324100-52100*	*CONTRACTUAL SERVICES*	*$43.80*
	4036177868	RUG/MAT & UNIFORM SERVICES	$43.80	*20324100-52100*	*CONTRACTUAL SERVICES*	*$43.80*

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CINTAS CORPORATION	4035593389	RUG/MAT & UNIFORM SERVICES	$35.00	73022600-52100	CONTRACTUAL SERVICES	$35.00
					Vendor Total:	$166.40
CITY OF SACRAMENTO	POLPMC00666	CTO DISPATCHER TRAINING- K DENHAM	$160.00	20620231-57100	LEARNING AND DEVELOPMENT	$160.00
					Vendor Total:	$160.00
COMCAST	5488 DEC 19	INTERNET SERVICES	$98.24	10021210-55100	TELEPHONE	$49.12
				91521400-55100	TELEPHONE	$49.12
	1067 DEC 19	INTERNET SERVICES	$113.19	10021210-55100	TELEPHONE	$56.60
				91521400-55100	TELEPHONE	$56.59
	1296 DEC 19	INTERNET SERVICES	$163.46	20913900-55100	TELEPHONE	$163.46
	4635 DEC 19	INTERNET SERVICES	$247.00	20913900-55100	TELEPHONE	$247.00
					Vendor Total:	$621.89
COPQUEST INC	511087	STICK BATONS AND BATON TAPER GROMMETS	$116.36	90000000-23252	DISTRICT USE TAX-LIBRARIES	($0.13)
				10020210-54100	SUPPLIES	$0.13
				10020210-54100	SUPPLIES	$116.36
					Vendor Total:	$116.36
DAVID A WHITE, JR.	2018-668	PARTS AND LABOR	$1,073.94	80026120-80100	MACHINERY & EQUIPMENT	$1,073.94
					Vendor Total:	$1,073.94
DEFATTE EQUIPMENT INC	20632	EQUIPMENT MAINTENANCE & REPAIR	$100.69	20824300-56130	EXTERNAL SERVICES	$100.69
					Vendor Total:	$100.69
DEPARTMENT OF JUSTICE	420219	FINGERPRINTS	$426.00	10020210-54169	LIVESCAN	$426.00
	420331	FINGERPRINTS	$147.00	10022900-54169	LIVESCAN	$147.00
					Vendor Total:	$573.00
DRYSDALE ENTERPRISES INC	98046	LAB SERVICES	$113.74	90000000-20231	COUNTY MENTAL HEALTH .5%	($0.42)
				84027225-54103	LAB SUPPLIES	$0.42
				84027225-54103	LAB SUPPLIES	$113.74
					Vendor Total:	$113.74
EARPHONE GUY LLC	119-1016	EARPIECES	$743.24	10020210-54100	SUPPLIES	$743.24
					Vendor Total:	$743.24

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
EFFICIENCY SERVICES GROUP LLC	2523	ADMIN OF EUD PUBLIC BENEFITS P	$3,886.13	*80626450-52137*	*PUBLIC BENEFITS PROGRAM MGMT*	*$3,886.13*
					Vendor Total:	*$3,886.13*
ELIZABETH HAVRILLA	4510	LINENS	$564.00	*10016100-54167*	*EMPLOYEE DEVELOPMENT*	*$564.00*
					Vendor Total:	*$564.00*
ELLIES MUTT HUT	628482	INTERVIEW LUNCHEON	$81.18	*10016100-54163*	*INTERVIEW SUPPLIES*	*$81.18*
					Vendor Total:	*$81.18*
EMD MILLIPORE CORP	9204382	#FTPF05380 - TANK LEVEL SENSOR	$1,235.23	*84027225-56125*	*LAB EQUIP-REPAIR & MAINT.*	*$1,235.23*
					Vendor Total:	*$1,235.23*
ENTENMANN-ROVIN CO	0148370-IN	YEARS OF SERVICE PINS	$288.55	*10016100-54167*	*EMPLOYEE DEVELOPMENT*	*$288.55*
	0148372-IN	YEARS OF SERVICE PINS	$774.86	*10016100-54167*	*EMPLOYEE DEVELOPMENT*	*$774.86*
					Vendor Total:	*$1,063.41*
FASTENAL	CAUKA37689	MISC. SUPPLIES AS NEEDED	$272.62	*80000000-12104*	*INVENTORY - PURCHASES*	*$272.62*
	CAUKA37589	MISC. SUPPLIES AS NEEDED	$405.40	*80000000-12104*	*INVENTORY - PURCHASES*	*$405.40*
					Vendor Total:	*$678.02*
FERRANTI CONSTRUCTION INC	6673	INSTALL VINEWOOD PARK SIGN	$916.77	*10022100-52100*	*CONTRACTUAL SERVICES*	*$916.77*
					Vendor Total:	*$916.77*
FILETRAIL INC	2019-1020	HOSTED FILE MANAGMENT SYSTEM	$610.00	*10012500-54320*	*SOFTWARE*	*$610.00*
					Vendor Total:	*$610.00*
FOOD MAXX	121119	CORP YARD BBQ	$451.33	*20824300-54100*	*SUPPLIES*	*$451.33*
					Vendor Total:	*$451.33*
FRIEDMANS HOME IMPROVEMENT	36916753	MISC. SUPPLIES AS NEEDED	$11.50	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$11.50*
	36903675	MISC. SUPPLIES AS NEEDED	$38.53	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$38.53*
	36907968	MISC. SUPPLIES AS NEEDED	$65.51	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$65.51*
	36915408	MISC. SUPPLIES AS NEEDED	$93.11	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$93.11*
	36910759	MISC. SUPPLIES AS NEEDED	$114.52	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$114.52*
	36902226	MISC. SUPPLIES AS NEEDED	$403.70	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$403.70*
	36894323	MISC. SUPPLIES AS NEEDED	$136.32	*73022600-56300*	*BUILDING MAINT. & REPAIR*	*$136.32*

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36915111	MISC. SUPPLIES AS NEEDED	$244.04	77725200-56300	BUILDING MAINT. & REPAIR	$244.04
	36903941	MISC. SUPPLIES AS NEEDED	$11.17	82027111-56300	BUILDING MAINT. & REPAIR	$11.17
	36919284	MISC. SUPPLIES AS NEEDED	$11.39	82027111-56300	BUILDING MAINT. & REPAIR	$11.39
	36892291	MISC. SUPPLIES AS NEEDED	$11.78	82027111-56300	BUILDING MAINT. & REPAIR	$11.78
	36912328	MISC. SUPPLIES AS NEEDED	$12.32	82027111-56300	BUILDING MAINT. & REPAIR	$12.32
	36891254	MISC. SUPPLIES AS NEEDED	$32.65	82027111-56300	BUILDING MAINT. & REPAIR	$32.65
	36908986	MISC. SUPPLIES AS NEEDED	$42.83	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$42.83
	36917322	MISC. SUPPLIES AS NEEDED	$58.26	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$58.26
	36896870	MISC. SUPPLIES AS NEEDED	$62.18	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$62.18
	36914850	MISC. SUPPLIES AS NEEDED	$33.73	20324100-56112	EQUIPMENT PARTS FOR RESALE	$33.73
	36905101	MISC. SUPPLIES AS NEEDED	$21.76	84027225-56504	FACILITY MAINTENANCE & REPAIR	$21.76
	36902897	MISC. SUPPLIES AS NEEDED	$44.01	84027225-56504	FACILITY MAINTENANCE & REPAIR	$44.01
	36897690	MISC. SUPPLIES AS NEEDED	$47.12	84027225-56504	FACILITY MAINTENANCE & REPAIR	$47.12
	36894845	MISC. SUPPLIES AS NEEDED	$79.70	84027225-56504	FACILITY MAINTENANCE & REPAIR	$79.70
	36905216	MISC. SUPPLIES AS NEEDED	$91.23	84027225-56504	FACILITY MAINTENANCE & REPAIR	$91.23
	36909327	MISC. SUPPLIES AS NEEDED	$116.89	84027225-56504	FACILITY MAINTENANCE & REPAIR	$116.89
	36895994	MISC. SUPPLIES AS NEEDED	($19.38)	84027225-56210	FUEL & FLUIDS	($19.38)
	36895927	MISC. SUPPLIES AS NEEDED	$19.38	84027225-56210	FUEL & FLUIDS	$19.38
	36909859	MISC. SUPPLIES AS NEEDED	$127.74	10022100-59400	OTHER EXPENSES	$127.74
	36894776	MISC. SUPPLIES AS NEEDED	$45.77	10024620-54124	PW - CONCRETE/SUPPLIES	$45.77
	36894407	MISC. SUPPLIES AS NEEDED	$239.25	10024620-54124	PW - CONCRETE/SUPPLIES	$239.25
	36916164	MISC. SUPPLIES AS NEEDED	$9.53	10024620-54120	PW - SPECIAL SUPPLIES	$9.53
	36902638	MISC. SUPPLIES AS NEEDED	$21.67	10024620-54120	PW - SPECIAL SUPPLIES	$21.67
	36907927	MISC. SUPPLIES AS NEEDED	$24.33	10024620-54120	PW - SPECIAL SUPPLIES	$24.33

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36895921	MISC. SUPPLIES AS NEEDED	$26.00	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$26.00*
	36897249	MISC. SUPPLIES AS NEEDED	$28.14	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$28.14*
	36907889	MISC. SUPPLIES AS NEEDED	$34.77	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$34.77*
	36914855	MISC. SUPPLIES AS NEEDED	$97.07	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$97.07*
	36910495	MISC. SUPPLIES AS NEEDED	$47.88	*20324100-58510*	*REIMBURSABLE JOBS*	*$47.88*
	36916748	MISC. SUPPLIES AS NEEDED	$299.84	*20822500-54102*	*SMALL TOOLS*	*$299.84*
	36901811	MISC. SUPPLIES AS NEEDED	$56.95	*80026110-54102*	*SMALL TOOLS*	*$56.95*
	36896341	MISC. SUPPLIES AS NEEDED	$30.71	*80026120-54102*	*SMALL TOOLS*	*$30.71*
	36897900	MISC. SUPPLIES AS NEEDED	$23.58	*82027111-54102*	*SMALL TOOLS*	*$23.58*
	36895554	MISC. SUPPLIES AS NEEDED	$46.05	*82027111-54102*	*SMALL TOOLS*	*$46.05*
	36903915	MISC. SUPPLIES AS NEEDED	$100.52	*82027111-54102*	*SMALL TOOLS*	*$100.52*
	36903388	MISC. SUPPLIES AS NEEDED	$651.38	*82027114-54102*	*SMALL TOOLS*	*$651.38*
	36917442	MISC. SUPPLIES AS NEEDED	$133.27	*84027225-54102*	*SMALL TOOLS*	*$133.27*
	36911791	MISC. SUPPLIES AS NEEDED	$6.47	*10022100-54100*	*SUPPLIES*	*$6.47*
	36909182	MISC. SUPPLIES AS NEEDED	$11.68	*10022100-54100*	*SUPPLIES*	*$11.68*
	36896552	MISC. SUPPLIES AS NEEDED	$45.69	*10022100-54100*	*SUPPLIES*	*$45.69*
	36910830	MISC. SUPPLIES AS NEEDED	$51.45	*10022100-54100*	*SUPPLIES*	*$51.45*
	36909115	MISC. SUPPLIES AS NEEDED	$51.50	*10022100-54100*	*SUPPLIES*	*$51.50*
	36890377	MISC. SUPPLIES AS NEEDED	$72.50	*10022100-54100*	*SUPPLIES*	*$72.50*
	36903719	MISC. SUPPLIES AS NEEDED	$134.26	*10022100-54100*	*SUPPLIES*	*$134.26*
	36908752	MISC. SUPPLIES AS NEEDED	$156.97	*10022100-54100*	*SUPPLIES*	*$156.97*
	36890366	MISC. SUPPLIES AS NEEDED	$174.18	*10022810-54100*	*SUPPLIES*	*$174.18*
	36912039	MISC. SUPPLIES AS NEEDED	$225.97	*10024224-54100*	*SUPPLIES*	*$225.97*
	36896387	MISC. SUPPLIES AS NEEDED	$120.98	*20822500-54100*	*SUPPLIES*	*$120.98*
	36898194	MISC. SUPPLIES AS NEEDED	$211.42	*20822500-54100*	*SUPPLIES*	*$211.42*
	36910002	MISC. SUPPLIES AS NEEDED	$17.03	*31422860-54100*	*SUPPLIES*	*$17.03*
	36917313	MISC. SUPPLIES AS NEEDED	$39.09	*31422860-54100*	*SUPPLIES*	*$39.09*
	36912550	MISC. SUPPLIES AS NEEDED	$45.63	*31422860-54100*	*SUPPLIES*	*$45.63*
	36916879	MISC. SUPPLIES AS NEEDED	$91.28	*31422860-54100*	*SUPPLIES*	*$91.28*

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36918134	MISC. SUPPLIES AS NEEDED	$108.11	31422860-54100	SUPPLIES	$108.11
	36916129	MISC. SUPPLIES AS NEEDED	$44.25	80026110-54100	SUPPLIES	$44.25
	36914995	MISC. SUPPLIES AS NEEDED	$66.32	80026110-54100	SUPPLIES	$66.32
	36914960	MISC. SUPPLIES AS NEEDED	$72.08	80026110-54100	SUPPLIES	$72.08
	36903870	MISC. SUPPLIES AS NEEDED	$110.99	80026110-54100	SUPPLIES	$110.99
	36917110	MISC. SUPPLIES AS NEEDED	$24.39	80026120-54100	SUPPLIES	$24.39
	36910990	MISC. SUPPLIES AS NEEDED	$25.89	80026120-54100	SUPPLIES	$25.89
	36895497	MISC. SUPPLIES AS NEEDED	$85.58	80026120-54100	SUPPLIES	$85.58
	36910809	MISC. SUPPLIES AS NEEDED	$89.30	80026120-54100	SUPPLIES	$89.30
	36911416	MISC. SUPPLIES AS NEEDED	$111.47	80026120-54100	SUPPLIES	$111.47
	36916878	MISC. SUPPLIES AS NEEDED	$135.66	80026120-54100	SUPPLIES	$135.66
	36912159	MISC. SUPPLIES AS NEEDED	$28.63	80026210-54100	SUPPLIES	$28.63
	36904371	MISC. SUPPLIES AS NEEDED	$82.12	80026210-54100	SUPPLIES	$82.12
	36895920	MISC. SUPPLIES AS NEEDED	$25.32	82027111-54100	SUPPLIES	$25.32
	36894819	MISC. SUPPLIES AS NEEDED	($11.48)	82027114-54100	SUPPLIES	($11.48)
	36902664	MISC. SUPPLIES AS NEEDED	($9.30)	82027114-54100	SUPPLIES	($9.30)
	36915099	MISC. SUPPLIES AS NEEDED	$3.47	82027114-54100	SUPPLIES	$3.47
	36916288	MISC. SUPPLIES AS NEEDED	$5.06	82027114-54100	SUPPLIES	$5.06
	36902667	MISC. SUPPLIES AS NEEDED	$9.30	82027114-54100	SUPPLIES	$9.30
	36902644	MISC. SUPPLIES AS NEEDED	$10.87	82027114-54100	SUPPLIES	$10.87
	36894584	MISC. SUPPLIES AS NEEDED	$11.48	82027114-54100	SUPPLIES	$11.48
	36916412	MISC. SUPPLIES AS NEEDED	$17.69	82027114-54100	SUPPLIES	$17.69
	36908948	MISC. SUPPLIES AS NEEDED	$26.09	82027114-54100	SUPPLIES	$26.09
	36910748	MISC. SUPPLIES AS NEEDED	$41.70	82027114-54100	SUPPLIES	$41.70
	36902643	MISC. SUPPLIES AS NEEDED	$47.95	82027114-54100	SUPPLIES	$47.95
	36894919	MISC. SUPPLIES AS NEEDED	$92.26	82027114-54100	SUPPLIES	$92.26
	36916206	MISC. SUPPLIES AS NEEDED	$211.75	82027114-54100	SUPPLIES	$211.75
	36902759	MISC. SUPPLIES AS NEEDED	$26.65	84027221-54100	SUPPLIES	$26.65
	36904181	MISC. SUPPLIES AS NEEDED	$6.97	84027225-54100	SUPPLIES	$6.97

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36917553	MISC. SUPPLIES AS NEEDED	$34.02	*84027225-54100*	*SUPPLIES*	*$34.02*
	36912081	MISC. SUPPLIES AS NEEDED	$331.50	*84027225-54100*	*SUPPLIES*	*$331.50*
					Vendor Total:	*$7,150.89*
GALLS PARENT HOLDINGS LLC	014354128	#BP1164 BLK CTM WT - LAPD SERI	$13,637.04	*10020210-54100*	*SUPPLIES*	*$13,637.04*
					Vendor Total:	*$13,637.04*
GENERAL PACIFIC INC	1352064	CLEAR METER COVERS AND METERING SLIPS	$560.71	*80026200-54100*	*SUPPLIES*	*$560.71*
					Vendor Total:	*$560.71*
GINA GRECO	DV120719	INSTRUCTOR	$105.00	*10022850-52100*	*CONTRACTUAL SERVICES*	*$105.00*
					Vendor Total:	*$105.00*
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CIO20060	TRANSDUCERS	$1,096.29	*10021210-56130*	*EXTERNAL SERVICES*	*$548.14*
				10021210-56130	*EXTERNAL SERVICES*	*$548.15*
	CIO20061	SWITCHS	$42.44	*91521400-56130*	*EXTERNAL SERVICES*	*$42.44*
					Vendor Total:	*$1,138.73*
GREATER UKIAH CHAMBER OF COMMERCE	1819229	FY19/20 VISIT UKIAH PERFORMANCE	$261,818.65	*75012700-52100*	*CONTRACTUAL SERVICES*	*$261,818.65*
	12964	ADVERTISING IN FAMILY LIFE	$636.00	*90000000-23256*	*SPECIAL EVENTS TRUST*	*$636.00*
					Vendor Total:	*$262,454.65*
HACH COMPANY	11750357	AMMONIA	$41.97	*84027225-54103*	*LAB SUPPLIES*	*$41.97*
					Vendor Total:	*$41.97*
HOME DEPOT CREDIT SERVICES	8033464	CAM LOCK	$5.94	*10022100-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$5.94*
	2540118	SUPPLIES-PUMPKINFEST	$20.45	*90000000-23219*	*PUMPKINFEST*	*$20.45*
	2010413	SUPPLIES-PUMPKINFEST	$44.46	*90000000-23219*	*PUMPKINFEST*	*$44.46*
	4521325	SUPPLIES-PUMPKINFEST	$61.26	*90000000-23219*	*PUMPKINFEST*	*$61.26*
	8020986	SUPPLIES-PUMPKINFEST	$89.11	*90000000-23219*	*PUMPKINFEST*	*$89.11*
	5032971	SUPPLIES-PUMPKINFEST	$254.43	*90000000-23219*	*PUMPKINFEST*	*$254.43*
	1033870	GEAR TIES	$4.33	*10024620-54120*	*PW - SPECIAL SUPPLIES*	*$4.33*
	4110577	TURBO BLOWER	$194.89	*10022100-54100*	*SUPPLIES*	*$194.89*
	4110578	SUPPLIES-CHRISTMAS PLAZA	$215.30	*10022100-54100*	*SUPPLIES*	*$215.30*
	4010229	EGGBEATER MIXER AND MORTAR	$27.70	*80026120-54100*	*SUPPLIES*	*$27.70*

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HOME DEPOT CREDIT SERVICES	5010790	SPRING LINKS AND TWINE	$47.83	82027111-54100	SUPPLIES	$47.83
	4521749	HEADLIGHTS AND BATTERIES	$80.43	82027111-54100	SUPPLIES	$80.43
	1521949	TOWELS, BROOM, CLASS CLEANER AND TIRE DRESSING	$71.47	82027114-54100	SUPPLIES	$71.47
					Vendor Total:	$1,117.60
IDEXX DISTRIBUTION INC	3056906089	WWTP SUPPLIES	$443.80	84027225-54103	LAB SUPPLIES	$443.80
					Vendor Total:	$443.80
J & M LOCK	50100	DUPLICATE KEYS, REPAIRS & MISC	$96.40	31122000-56300	BUILDING MAINT. & REPAIR	$96.40
	50099	DUPLICATE KEYS, REPAIRS & MISC	$48.99	73022600-56300	BUILDING MAINT. & REPAIR	$48.99
	50097	DUPLICATE KEYS, REPAIRS & MISC	$44.09	10020210-54100	SUPPLIES	$44.09
	50093	DUPLICATE KEYS, REPAIRS & MISC	$5.44	10022100-54100	SUPPLIES	$5.44
					Vendor Total:	$194.92
JACK MILLER	19031	SCADA PROGRAMMING - ON GOING M	$2,837.71	82027111-52100	CONTRACTUAL SERVICES	$2,837.71
					Vendor Total:	$2,837.71
JEI	16754	MAINTENANCE UPD DIGITAL RECORD	$149.93	20620231-56120	EQUIPMENT MAINTENANCE & REPAIR	$149.93
					Vendor Total:	$149.93
JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC	E5123	ALL NECESSARY LABOR, EQUIPMENT	$5,400.00	10024620-52100	CONTRACTUAL SERVICES	$5,400.00
					Vendor Total:	$5,400.00
KEN FOWLER MOTORS INC	22744	REFUND/ AUTOMOTIVE PARTS	($38.36)	20324100-56112	EQUIPMENT PARTS FOR RESALE	($38.36)
	22673	MISC. AUTO PARTS AS NEEDED	$38.36	20324100-56112	EQUIPMENT PARTS FOR RESALE	$38.36
	22472	MISC. AUTO PARTS AS NEEDED	$113.58	80026110-56130	EXTERNAL SERVICES	$113.58
	22535	MISC. AUTO PARTS AS NEEDED	$304.74	80026110-56130	EXTERNAL SERVICES	$304.74
					Vendor Total:	$418.32
LINDA TUCKER	DV100719	INSTRUCTOR	$144.00	10022850-52100	CONTRACTUAL SERVICES	$144.00
					Vendor Total:	$144.00
MEAD & HUNT INC	295269	AIRPORT LAND USE PLAN UPDATE	$8,193.00	10023100-52100	CONTRACTUAL SERVICES	$3,104.10
				77725200-52100	CONTRACTUAL SERVICES	$5,088.90
					Vendor Total:	$8,193.00
MENDO MILL & LUMBER CO	144075/1	PAINT, TAPE AND ROLLERS	$50.32	10021210-56300	BUILDING MAINT. & REPAIR	$17.78

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDO MILL & LUMBER CO	144075/1	PAINT, TAPE AND ROLLERS	$50.32	91721400-56300	BUILDING MAINT. & REPAIR	$17.78
				10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	$7.38
				91721400-56120	EQUIPMENT MAINTENANCE & REPAIR	$7.38
	X74259/1	OSB SHEATHING AND LUMBER	$1,077.02	10021210-57100	LEARNING AND DEVELOPMENT	$538.51
				91721400-57100	LEARNING AND DEVELOPMENT	$538.51
	142677/1	POLY FILM	$75.28	10021210-54100	SUPPLIES	$37.64
				91521400-54100	SUPPLIES	$37.64
					Vendor Total:	$1,202.62
MENDOCINO COUNTY RESOURCE CONSERVATION DISTRICT	COU-1920-096	GRANT APPLICATION ASSISTANCE	$9,530.00	25122290-52100	CONTRACTUAL SERVICES	$9,530.00
					Vendor Total:	$9,530.00
MENDOCINO COUNTY YOUTH PROJECT	DV121219	REFUND - MENDOCINO YOUTH PROJECT	$200.00	10022700-46530	MUSEUM MEETING RENTALS	$200.00
					Vendor Total:	$200.00
MILLVIEW COUNTY WATER DISTRICT	UVFD NOV 19	WATER SERVICES - LOVERS LANE	$46.46	10021210-55210	UTILITIES	$23.23
				91521400-55210	UTILITIES	$23.23
					Vendor Total:	$46.46
MYERS MEDICAL PHARMACY	TCK 123992	PHARMACEUTICALS	$391.60	10021210-54100	SUPPLIES	$195.80
				91721400-54100	SUPPLIES	$195.80
					Vendor Total:	$391.60
NCH CORPORATION	3757658	CERTOP SYNTHETIC ISO	$415.52	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$415.52
					Vendor Total:	$415.52
NCPA	006102-1219026	DEC 19 NCPA	$657,549.00	80026440-58104	NCPA MANAGEMENT SERVICES	$40,404.00
				80026440-58101	NCPA PLANT GENERATION	$234,152.00
				80026440-58102	NCPA POWER PURCHASES	$240,757.00
				80026440-58105	NCPA THIRD PARTY SALES	($55,209.00)

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NCPA	006102-1219026	DEC 19 NCPA	$657,549.00	80026440-58103	NCPA TRANSMISSION	$197,445.00
					Vendor Total:	$657,549.00
NORTHERN AGGREGATES INC	63162	MISC. ROCK & SAND AS NEEDED	$581.79	84027225-56504	FACILITY MAINTENANCE & REPAIR	$581.79
					Vendor Total:	$581.79
OFFICE DEPOT	407943863001	TONERS	$1,113.17	10024620-54120	PW - SPECIAL SUPPLIES	$371.06
				82027114-54100	SUPPLIES	$371.06
				84027221-54100	SUPPLIES	$371.05
	406665969001	NOTEBOOK, PAD, KLEENEX	$30.33	10012100-54100	SUPPLIES	$30.33
	400248129001	PENS	$4.79	10012200-54100	SUPPLIES	$4.79
	400245597001	CLOCK WALL	$34.18	10012200-54100	SUPPLIES	$34.18
	399843956001	PAPER CASE, STAPLES	$50.39	10012200-54100	SUPPLIES	$50.39
	400248128001	TONER, CHISEL SHARPIE, PENS, HIGHLIGHTERS	$272.56	10012200-54100	SUPPLIES	$98.17
				10013400-54100	SUPPLIES	$65.40
				10013401-54100	SUPPLIES	$65.39
				20413500-54100	SUPPLIES	$43.60
	402552242001	DOMTAR COPY PAPER, PALLET, 92	$1,306.06	10012200-54100	SUPPLIES	$1,306.06
	408315240001	FILES, FOLDERS, GEL PENS	$231.93	10012500-54100	SUPPLIES	$231.93
	408581713001	CARTRIDGES	$348.77	10013400-54100	SUPPLIES	$130.79
				10013401-54100	SUPPLIES	$130.79
				20413500-54100	SUPPLIES	$87.19
	397619919001	HIGHYIELD TONER	$656.31	10013400-54100	SUPPLIES	$246.12
				10013401-54100	SUPPLIES	$246.11
				20413500-54100	SUPPLIES	$164.08
	406657986001	HANGING POCKETS	$22.64	10020210-54100	SUPPLIES	$22.64
	397317688001	GEL PENS	$38.08	10020210-54100	SUPPLIES	$38.08
	406657762001	FILES	$45.61	10020210-54100	SUPPLIES	$45.61
	400346011001	ENVELOPE	$62.04	10020210-54100	SUPPLIES	$62.04
	400344783001	CD-R RECORDABLE MEDIA SPINDLE, PLANNER	$148.57	10020210-54100	SUPPLIES	$148.57

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OFFICE DEPOT	403453324001	CARTRIDGE, STICKY, HIGHLIGHTER, CLIPS	$232.06	10020210-54100	SUPPLIES	$232.06
	406627839001	CARTRIDGES, FOLDERS	$635.00	10020210-54100	SUPPLIES	$635.00
	408208347001	RETURN CALENDAR	($29.82)	80026400-54100	SUPPLIES	($29.82)
	400217122001	LETTER TRAY, RECYCLED INCLINE SORTER	$22.06	80026400-54100	SUPPLIES	$22.06
	100217120001	DESK ORGANIZER	$27.21	80026400-54100	SUPPLIES	$27.21
	406165771001	CALENDAR	$29.82	80026400-54100	SUPPLIES	$29.82
	400185762001	ORGANIZER	$32.65	80026400-54100	SUPPLIES	$32.65
	408319904001	TONER	$82.54	80026400-54100	SUPPLIES	$82.54
	397115143001	TONER	$113.71	80026400-54100	SUPPLIES	$113.71
	406174451001	CHAIRMAT	$148.92	80026400-54100	SUPPLIES	$148.92
	406174450001	DESKPAD, CALENDARS, CALCULATOR	$321.79	80026400-54100	SUPPLIES	$321.79
	397115466001	TONER	$338.61	80026400-54100	SUPPLIES	$338.61
					Vendor Total:	$6,319.98
OLDCASTLE PRECAST INC	030281697	VAULT COVER, 4'X 6'6" (PG&E FR	$6,987.54	80026120-54100	SUPPLIES	$6,987.54
					Vendor Total:	$6,987.54
OLIN CORPORATION	2767722	SODIUM HYDROXIDE 30%	$4,553.02	82027111-58202	CHEMICALS	$4,553.02
	2767723	LIQUID SODIUM HYPOCHLORITE	$4,165.14	84027225-58202	CHEMICALS	$4,165.14
					Vendor Total:	$8,718.16
ONE TIME PAY VENDOR	113235-6	UTILITY REFUND-DIANA & MARTIN SOTO-MENDEZ	$44.87	90100000-10421	UTILITY RECEIVABLES CLEARING	$44.87
	121550-8	UTILITY REFUND-MARCI REINHEIMER	$105.83	90100000-10421	UTILITY RECEIVABLES CLEARING	$105.83
					Vendor Total:	$150.70
ONESOURCE DISTRIBUTORS LLC	S6328033 001	CLAMPS	$31.79	80000000-12104	INVENTORY - PURCHASES	$31.79
	S6277390 004	(B-154) BRACE, CROSSARM 36"	$90.91	80000000-12104	INVENTORY - PURCHASES	$90.91
	S6277390 006	(B-154) BRACE, CROSSARM 36"	$224.83	80000000-12104	INVENTORY - PURCHASES	$224.83
	S6277729 001	(2U-PA-1) PARKING BUSHING, SIN	$681.78	80000000-12104	INVENTORY - PURCHASES	$681.78
	S6277390 003	(B-154) BRACE, CROSSARM 36"	$2,040.86	80000000-12104	INVENTORY - PURCHASES	$2,040.86
	S6277390 007	(B-154) BRACE, CROSSARM 36"	$2,917.15	80000000-12104	INVENTORY - PURCHASES	$2,917.15

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ONESOURCE DISTRIBUTORS LLC	S6277390 008	(B-154) BRACE, CROSSARM 36"	$4,633.95	*80000000-12104*	*INVENTORY - PURCHASES*	*$4,633.95*
					Vendor Total:	*$10,621.27*
PACE SUPPLY CORPORATION	025765704	CLAMPS	$30.73	*84027225-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$30.73*
	025728247	CONCRETE BOX	$226.58	*80000000-12104*	*INVENTORY - PURCHASES*	*$226.58*
	025764314	VALVE CARTRIDGE	$35.25	*10022100-54100*	*SUPPLIES*	*$35.25*
					Vendor Total:	*$292.56*
PCMG INC	900905854	MICROSOFT ENTERPRISE AGREEMENT	$1,161.06	*20913900-54320*	*SOFTWARE*	*$1,161.06*
					Vendor Total:	*$1,161.06*
PETERSON CAT	R3502104	PER MONTH RENTAL OF 200KW 277/	$8,534.71	*82027111-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$4,834.71*
				84027221-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$3,700.00*
	PR2700100941	SENSOR REFUND	($169.28)	*84027225-56130*	*EXTERNAL SERVICES*	*($169.28)*
					Vendor Total:	*$8,365.43*
PETERSON TRUCKS INC	218977R	WIPER BLADES	$33.67	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.04)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.16)*
				20324100-56112	*EQUIPMENT PARTS FOR RESALE*	*$0.20*
				20324100-56112	*EQUIPMENT PARTS FOR RESALE*	*$33.67*
					Vendor Total:	*$33.67*
PG&E CO	6124-2 NOV 19	PACIFIC GAS & ELECTRIC	$1,037.49	*10021210-55210*	*UTILITIES*	*$518.74*
				91521400-55210	*UTILITIES*	*$518.75*
	7075-1 NOV 19	PACIFIC GAS & ELECTRIC	$61.55	*10022100-55210*	*UTILITIES*	*$61.55*
	0853-6 NOV 19	PACIFIC GAS & ELECTRIC	$2,433.33	*31122000-55210*	*UTILITIES*	*$2,433.33*
					Vendor Total:	*$3,532.37*
PUBLIC SERVICE DEPARTMENT	CITY OCT 19	CITY UTILITIES	$97,370.10	*90000000-23220*	*PUMPKINFEST (CC VENDOR PYTS)*	*$69.19*
				10022100-55210	*UTILITIES*	*$14,683.20*
				10022300-55210	*UTILITIES*	*$3,065.43*
				10022700-55210	*UTILITIES*	*$1,487.93*

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	CITY OCT 19	CITY UTILITIES	$97,370.10	10024214-55210	UTILITIES	$677.91
				10024620-55210	UTILITIES	$273.78
				20620231-55210	UTILITIES	$61.61
				20822500-55210	UTILITIES	$7,165.68
				20824300-55210	UTILITIES	$1,127.05
				25024300-55210	UTILITIES	$87.16
				64020213-55210	UTILITIES	$533.03
				72022400-55210	UTILITIES	$12,145.09
				73022600-55210	UTILITIES	$1,671.38
				77725200-55210	UTILITIES	$2,755.09
				80026400-55210	UTILITIES	$1,856.74
				80526150-55210	UTILITIES	$9,085.32
				82027111-55210	UTILITIES	$17,432.76
				83027330-55210	UTILITIES	$10.60
				84027221-55210	UTILITIES	$38.97
				84027225-55210	UTILITIES	$23,142.18
	81411-1 OCT 19	SEWER - 1500 S STATE ST	$87.21	10021210-55210	UTILITIES	$43.61
				91521400-55210	UTILITIES	$43.60
	90558-8 OCT 19	SEWER - 141 LOVERS LN	$112.87	10021210-55210	UTILITIES	$56.44
				91521400-55210	UTILITIES	$56.43
	89690-2 OCT 19	SEWER - 1640 S STATE ST	$140.68	31122000-55210	UTILITIES	$140.68
					Vendor Total:	$97,710.86
R EMMETT JONES	DEC 19	MANAGEMENT ADVISORY SERVICES	$375.00	70024500-52100	CONTRACTUAL SERVICES	$375.00
					Vendor Total:	$375.00
RAY C STARKEY	P-1900701	CAPS - RECREATION DEPT	$235.16	10022810-54100	SUPPLIES	$235.16
	9-1900659	APPAREL - AIRPORT DEPT	$913.87	77725200-54100	SUPPLIES	$913.87
					Vendor Total:	$1,149.03
REDWOOD COAST FUELS	2100249	CARDLOCK FUEL PURCHASES	$6,956.74	10012200-56210	FUEL & FLUIDS	$7.99
				10020210-56210	FUEL & FLUIDS	$2,768.74
				10022100-56210	FUEL & FLUIDS	$1,093.69

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD COAST FUELS	2100249	CARDLOCK FUEL PURCHASES	$6,956.74	*10022810-56210*	*FUEL & FLUIDS*	*$62.52*
				10024620-56210	*FUEL & FLUIDS*	*$355.09*
				20324100-56210	*FUEL & FLUIDS*	*$123.32*
				20513382-56210	*FUEL & FLUIDS*	*$28.14*
				20822500-56210	*FUEL & FLUIDS*	*$106.80*
				80026400-56210	*FUEL & FLUIDS*	*$447.82*
				82027111-56210	*FUEL & FLUIDS*	*$511.44*
				82027114-56210	*FUEL & FLUIDS*	*$319.54*
				82027114-56210	*FUEL & FLUIDS*	*$330.57*
				82027114-56210	*FUEL & FLUIDS*	*$375.12*
				84027221-56210	*FUEL & FLUIDS*	*$281.59*
				84027225-56210	*FUEL & FLUIDS*	*$144.37*
	2103380	CARDLOCK FUEL PURCHASES	$17.01	*84027225-56210*	*FUEL & FLUIDS*	*$17.01*
	2105601	CARDLOCK FUEL PURCHASES	$167.32	*20324100-58410*	*GARAGE LUBRICANTS & PARTS*	*$167.32*
					Vendor Total:	*$7,141.07*
REGAL PACIFIC AVIATION EQUIPMENT INC	22988	DRIERITE DESCCANT TUBES	$64.90	*77725200-58401*	*AVIATION FUEL*	*$64.90*
					Vendor Total:	*$64.90*
RICHARD SEANOR	TR 12/10/19	TRAVEL REIMBURSEMENT	$74.16	*10024224-57100*	*LEARNING AND DEVELOPMENT*	*$74.16*
					Vendor Total:	*$74.16*
RINO PACIFIC	CL29326	FUEL CARD CHARGES AS NEEDED	$1,380.76	*10021210-56210*	*FUEL & FLUIDS*	*$690.38*
				91521400-56210	*FUEL & FLUIDS*	*$690.38*
	CL29486	FUEL CARD CHARGES AS NEEDED	$1,747.60	*10021210-56210*	*FUEL & FLUIDS*	*$873.80*
				91521400-56210	*FUEL & FLUIDS*	*$873.80*
					Vendor Total:	*$3,128.36*
ROI ENERGY INVESTMENTS LLC	DV121019	ENERGY REBATE	$4,000.00	*80626450-52135*	*ENERGY CONSERVATION PROGRAM*	*$4,000.00*
					Vendor Total:	*$4,000.00*
ROUND TABLE PIZZA	14-102	GARAGE LUNCH MEETING	$111.01	*20824300-54100*	*SUPPLIES*	*$111.01*
					Vendor Total:	*$111.01*
SAVAGE TRAINING GROUP LLC	1046	REGISTRATION - M BRAZILL	$249.00	*10020210-57100*	*LEARNING AND DEVELOPMENT*	*$249.00*

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SAVAGE TRAINING GROUP LLC	1044	REGISTRATION - C CROOK	$249.00	*10020210-57100*	*LEARNING AND DEVELOPMENT*	*$249.00*
					Vendor Total:	*$498.00*
SCOTT NORCROSS	BA FY 19/20	BOOT ALLOWANCE	$150.00	*82027114-54100*	*SUPPLIES*	*$75.00*
				84027221-54100	*SUPPLIES*	*$75.00*
					Vendor Total:	*$150.00*
SEL ENGINEERING SERVICES INC	33085	HYDRO PLANT - TRIP SCHEME WORK	$428.50	*80126100-80230*	*INFRASTRUCTURE*	*$428.50*
					Vendor Total:	*$428.50*
SILVA SEPTIC INC	82498	PORTABLE RESTROOM RENTAL	$205.13	*10024620-52100*	*CONTRACTUAL SERVICES*	*$205.13*
	82654	PORTABLE RESTROOM RENTAL	$185.09	*10021210-54100*	*SUPPLIES*	*$92.54*
				91521400-54100	*SUPPLIES*	*$92.55*
					Vendor Total:	*$390.22*
SOUTHWEST CHAPTER OF AMERICAN ASSOC	00714	REGISTRATION - G OWEN	$420.00	*77725200-57100*	*LEARNING AND DEVELOPMENT*	*$420.00*
					Vendor Total:	*$420.00*
STAPLES CREDIT PLAN	7302134233-0-1	STAPLES, STAPLER, BINDER CLIPS	$52.84	*10012200-54100*	*SUPPLIES*	*$3.42*
				10012200-54100	*SUPPLIES*	*$47.33*
				20413500-54100	*SUPPLIES*	*$2.09*
	7301918168-1-1	REFUND LAPTOP CASE	($19.91)	*10013400-54100*	*SUPPLIES*	*($19.91)*
	7301918168-0-2	APPLE PC CASE	$9.03	*10013400-54100*	*SUPPLIES*	*$9.03*
	7301918168-0-4	LAPTOP SLEEVE	$19.91	*10013400-54100*	*SUPPLIES*	*$19.91*
	7301918168-0-3	WIRELESS KEYBOARD	$30.46	*10013400-54100*	*SUPPLIES*	*$30.46*
	7302381912-0-1	CALENDARS, DESKPAD, CALCULATOR, DUSTER	$170.99	*10013400-54100*	*SUPPLIES*	*$10.44*
				10013400-54100	*SUPPLIES*	*$10.44*
				10013400-54100	*SUPPLIES*	*$38.84*
				10013401-54100	*SUPPLIES*	*$10.44*
				10013401-54100	*SUPPLIES*	*$10.45*
				10013401-54100	*SUPPLIES*	*$13.27*
				10013402-54100	*SUPPLIES*	*$6.58*

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STAPLES CREDIT PLAN	7302381912-0-1	CALENDARS, DESKPAD, CALCULATOR, DUSTER	$170.99	*10013402-54100*	*SUPPLIES*	*$10.44*
				20413500-54100	*SUPPLIES*	*$4.92*
				20513300-54100	*SUPPLIES*	*$10.44*
				20513300-54100	*SUPPLIES*	*$13.27*
				20513300-54100	*SUPPLIES*	*$26.54*
				20513382-54100	*SUPPLIES*	*$4.92*
	7302258826-0-1	DIVIDERS, BINDERS	$51.27	*10022810-54100*	*SUPPLIES*	*$51.27*
	7302303467-0-1	BISTRO HOT CUPS	$39.39	*20822500-54100*	*SUPPLIES*	*$39.39*
	7301798718-0-1	SHARPIES, POST-ITS, CHAIRMAT	$252.14	*80026400-54100*	*SUPPLIES*	*$252.14*
					Vendor Total:	*$606.12*
SUBURBAN PROPANE	1426-200237	PROPANE	$351.21	*10021210-55210*	*UTILITIES*	*$175.60*
				91521400-55210	*UTILITIES*	*$175.61*
					Vendor Total:	*$351.21*
TAQUERIA MICHOACAN & RESTURANT	17549	CATERING FOR RETIREMENT PARTY	$845.78	*10020210-52100*	*CONTRACTUAL SERVICES*	*$845.78*
					Vendor Total:	*$845.78*
TELEMEDIA LLC	S9476	TPC TRAINING 2 DAY ELECTRICAL	$8,185.00	*90000000-20231*	*COUNTY MENTAL HEALTH .5%*	*($1.41)*
				90000000-23252	*DISTRICT USE TAX-LIBRARIES*	*($0.36)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($1.43)*
				84027225-57100	*LEARNING AND DEVELOPMENT*	*$25.29*
				84027225-57100	*LEARNING AND DEVELOPMENT*	*$8,185.00*
				90000000-23028	*MEASURE Y DISTRICT TAX*	*($1.43)*
				90000000-23013	*STATE USE TAX LIABILITY*	*($20.66)*
					Vendor Total:	*$8,185.00*
TKP ENTERPRISE, INC	087949	SUPPLIES-PUMPKINFEST	$97.74	*90000000-23219*	*PUMPKINFEST*	*$97.74*
	087897	SUPPLIES-PUMPKINFEST	$185.70	*90000000-23219*	*PUMPKINFEST*	*$185.70*
	630439	SUPPLIES- ICE RINK	$185.62	*31422860-54100*	*SUPPLIES*	*$185.62*

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
TKP ENTERPRISE, INC	630435	SUPPLIES- ICE RINK	$454.78	31422860-54100	SUPPLIES	$454.78
					Vendor Total:	$923.84
TUFTS POLYGRAPH & INVESTIGATION	2019-524	POLYGRAPH & INVESTIGATION SERVICES	$85.00	10016100-54161	BACKGROUND & PHYSICALS	$85.00
					Vendor Total:	$85.00
UKIAH WASTE SOLUTIONS INC	417244	BIOSOLID REMOVAL	$9,830.08	84027225-52100	CONTRACTUAL SERVICES	$9,830.08
					Vendor Total:	$9,830.08
ULINE	114823041	POLYTUBING	$598.38	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$598.38
					Vendor Total:	$598.38
UNITED SITE SERVICES	114-9506393	PORTABLE TOILET RENTAL	$166.86	10022100-52100	CONTRACTUAL SERVICES	$166.86
	114-9506395	PORTABLE TOILET RENTAL	$166.86	10022100-52100	CONTRACTUAL SERVICES	$166.86
					Vendor Total:	$333.72
UPS	0000E19R54509	SHIPPING CHARGES	$49.73	10022700-56300	BUILDING MAINT. & REPAIR	$49.73
					Vendor Total:	$49.73
US BANK CORPORATE PAYMENT SERVICES	NOV 19	CAL CARD PURCHASES	$523.01	10021210-56300	BUILDING MAINT. & REPAIR	$30.12
				91721400-56300	BUILDING MAINT. & REPAIR	$30.12
				10021210-52100	CONTRACTUAL SERVICES	$1.80
				91521400-52100	CONTRACTUAL SERVICES	$1.81
				10021210-56210	FUEL & FLUIDS	$22.34
				91521400-56210	FUEL & FLUIDS	$22.35
				10021210-57100	LEARNING AND DEVELOPMENT	($149.50)
				10021210-57100	LEARNING AND DEVELOPMENT	$17.45
				91721400-57100	LEARNING AND DEVELOPMENT	($149.50)
				91721400-57100	LEARNING AND DEVELOPMENT	$17.44
				25321210-54102	SMALL TOOLS	$21.00
				91621400-54102	SMALL TOOLS	$21.00
				10021210-54100	SUPPLIES	$32.50

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
US BANK CORPORATE PAYMENT SERVICES	NOV 19	CAL CARD PURCHASES	$523.01	10021210-54100	SUPPLIES	$285.79
				91521400-54100	SUPPLIES	$285.79
				91721400-54100	SUPPLIES	$32.50
					Vendor Total:	$523.01
VERIZON WIRELESS	9843365218	UVFA CELLULAR PHONES	$266.07	10021210-55100	TELEPHONE	$133.03
				91521400-55100	TELEPHONE	$133.04
					Vendor Total:	$266.07
VWR INTERNATIONAL INC	8088457407	LABORATORY SUPPLIES WWTP	$597.06	84027225-54103	LAB SUPPLIES	$597.06
					Vendor Total:	$597.06
WASTE MANAGEMENT	2782058-2561-7	GARAGE SERVICES	$59.50	10021210-55210	UTILITIES	$29.75
				91521400-55210	UTILITIES	$29.75
	2782263-2561-3	GARAGE SERVICES	$59.50	10021210-55210	UTILITIES	$29.75
				91521400-55210	UTILITIES	$29.75
					Vendor Total:	$119.00
WESCO DISTRIBUTION INC	574190	WIREHOLDER	$261.84	80000000-12104	INVENTORY - PURCHASES	$261.84
	547492	(RA-3) RACK, SECONDARY 3-SPOOL	$639.31	80000000-12104	INVENTORY - PURCHASES	$639.31
	580066	POWER CONNECTOR	$730.55	80000000-12104	INVENTORY - PURCHASES	$730.55
	587247	PRIME CONDUIT & MOLDING	$1,071.85	80000000-12104	INVENTORY - PURCHASES	$1,071.85
					Vendor Total:	$2,703.55
WEX BANK	62727789	FUEL FOR POLICE	$510.77	10020210-56210	FUEL & FLUIDS	$510.77
					Vendor Total:	$510.77
WIPF CONSTRUCTION LLC	4090	DELIVERY OF MISC. MATERIALS AS	$715.00	10024620-54100	SUPPLIES	$715.00
					Vendor Total:	$715.00
WRIGHT L'ESTRANGE & ERGASTOLO	29954	LEGAL SERVICES - CVEMSA EOA DI	$5,194.68	10021210-52150	LEGAL SERVICES/ EXPENSES	$5,194.68
					Vendor Total:	$5,194.68
XEROX CORP	098859215	COPIER LEASE-SEE ADD'L DESCRIP	$168.82	10022700-52100	CONTRACTUAL SERVICES	$168.82
	098859214	COPIER LEASE-SEE ADD'L DESCRIP	$312.13	73022600-52100	CONTRACTUAL SERVICES	$312.13
	098859216	COPIER LEASE-SEE ADD'L DESCRIP	$564.91	10012200-54500	EQUIP RENTS AND LEASES	$564.91

List of Checks Presented for Approval on 12/20/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
XEROX CORP	098859210	COPIER LEASE-SEE ADD'L DESCRIP	$570.67	*10012200-54500*	*EQUIP RENTS AND LEASES*	*$570.67*
	098859211	XEROX CB070H COPIER LEASE	$876.29	*10012200-54500*	*EQUIP RENTS AND LEASES*	*$876.29*
	098859213	COPIER LEASE-SEE ADD'L DESCRIP	$232.75	*10020210-54500*	*EQUIP RENTS AND LEASES*	*$162.93*
				20620231-54500	*EQUIP RENTS AND LEASES*	*$46.54*
				64020213-54500	*EQUIP RENTS AND LEASES*	*$23.28*
	098859212	COPIER LEASE-SEE ADD'L DESCRIP	$529.52	*10020210-54500*	*EQUIP RENTS AND LEASES*	*$370.66*
				20620231-54500	*EQUIP RENTS AND LEASES*	*$105.91*
				64020213-54500	*EQUIP RENTS AND LEASES*	*$52.95*
					Vendor Total:	*$3,255.09*
ZAP MFG	3168	EG REFLECTIVE NUMBERS FOR TRANSFORMER TAGS	$329.85	*80026400-54100*	*SUPPLIES*	*$329.85*
					Vendor Total:	*$329.85*
					INVOICE TOTAL:	***$1,243,829.56***

List of Checks Presented for Approval on 12/27/19

The following list of bills payable was reviewed and approved for payment.

1-28-20 CR 12/27

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALONZO FRIAS	CR 8/19-12/18/19	COURSE REIMBURSEMENT	$527.69	*82027111-57100*	*LEARNING AND DEVELOPMENT*	*$527.69*
					Vendor Total:	*$527.69*
AT&T	000013991586	TELEPHONE SERVICES	$15.60	*10021210-55100*	*TELEPHONE*	*$7.80*
				91521400-55100	*TELEPHONE*	*$7.80*
	000013991585	TELEPHONE SERVICES	$20.86	*10021210-55100*	*TELEPHONE*	*$10.09*
				91521400-55100	*TELEPHONE*	*$10.77*
					Vendor Total:	*$36.46*
CA PARKS & REC SOCIETY	DV121819 1	REGISTRATION-J BURGESS	$495.00	*10022810-57100*	*LEARNING AND DEVELOPMENT*	*$495.00*
	DV121819	REGISTRATION-T BARTOLOMEI	$495.00	*10022810-57100*	*LEARNING AND DEVELOPMENT*	*$495.00*
	DV121819 2	REGISTRATION-M DAVISON	$535.00	*10022810-57100*	*LEARNING AND DEVELOPMENT*	*$535.00*
					Vendor Total:	*$1,525.00*
CA POLICE CHIEFS ASSOC	187875	REGISTRATION-C CROOK	$600.00	*10020210-57100*	*LEARNING AND DEVELOPMENT*	*$600.00*
					Vendor Total:	*$600.00*
CALPELLA CUBS PTO	DV121619	CALPELLA SKATE NIGHT PTO	$82.00	*31422860-48110*	*MISCELLANEOUS RECEIPTS*	*$82.00*
					Vendor Total:	*$82.00*
COMMUNITY FOUNDATION OF MENDOCINO COUNTY, THE	DV121719	FRIENDS OF DRUG COURT DONATION	$1,000.00	*63320210-59105*	*CONTRIBUTIONS TO OTHER AGENCY*	*$1,000.00*
					Vendor Total:	*$1,000.00*
DEPARTMENT OF JUSTICE	419015	FY1920 CLETS SERVICE	$1,200.48	*20620231-55100*	*TELEPHONE*	*$1,200.48*
					Vendor Total:	*$1,200.48*
DUNCAN JAMES ATTORNEY AT LAW	DV120319	RECREATION REFUND- D JAMES	$250.00	*10022831-44915*	*RECREATION PROGRAM INCOME*	*$250.00*
					Vendor Total:	*$250.00*
ELLIES MUTT HUT	628483	INTERVIEW LUNCH	$61.85	*10016100-54163*	*INTERVIEW SUPPLIES*	*$61.85*

List of Checks Presented for Approval on 12/27/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ELLIES MUTT HUT	978712	FINANCE DEPT MEETING/LUNCHEON	$313.56	*10013400-57100*	*LEARNING AND DEVELOPMENT*	*$313.56*
					Vendor Total:	*$375.41*
GHD INC	131280	PLAN & SPEC PREP - STREETSCAPE	$55,692.39	*50024220-80230*	*INFRASTRUCTURE*	*$55,692.39*
	131279	PLAN & SPEC PREP - STREETSCAPE	$80,563.47	*50024220-80230*	*INFRASTRUCTURE*	*$80,563.47*
	131281	PLAN & SPEC PREP - STREETSCAPE	$55,602.65	*82227113-80230*	*INFRASTRUCTURE*	*$55,602.65*
	131282	PLAN & SPEC PREP - STREETSCAPE	$55,026.67	*84427221-80230*	*INFRASTRUCTURE*	*$55,026.67*
					Vendor Total:	*$246,885.18*
GHILOTTI CONSTRUCTION COMPANY INC	5884A03	SPEC 19-08 2019 STREET REHABIL	$1,158,729.27	*12024200-80230*	*INFRASTRUCTURE*	*$1,158,729.27*
					Vendor Total:	*$1,158,729.27*
GRANITE CONSTRUCTION COMPANY	1920110 2	2019 STREET RECONSTRUCTION PRO	$38,407.11	*12024200-80230*	*INFRASTRUCTURE*	*$38,407.11*
					Vendor Total:	*$38,407.11*
JOHN FOSTER TRUCKING INC	25294	30' USED STORAGE CONTAINER - S	$5,588.75	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($5.00)*
				90000000-23236	*FIELD SIGNAGE FEES*	*$5.00*
				90000000-23236	*FIELD SIGNAGE FEES*	*$5,588.75*
					Vendor Total:	*$5,588.75*
KAREN POPLAWSKI	DV111919	INSTRUCTOR	$323.40	*10022850-52100*	*CONTRACTUAL SERVICES*	*$323.40*
					Vendor Total:	*$323.40*
LAWRENCE & ASSOCIATES	26641	SAMPLING & REPORTING - LANDFIL	$5,667.09	*70024500-52100*	*CONTRACTUAL SERVICES*	*$5,667.09*
					Vendor Total:	*$5,667.09*
LS MITCHELL ARCHITECT INC	1088	ARCHITECTURE SVCS HASTING ROAD	$791.66	*80126100-80220*	*BUILDING IMPROVEMENTS*	*$791.66*
					Vendor Total:	*$791.66*
MATT KEIZER	TR 12/16-18/19	TRAVEL REIMBURSEMENT	$72.00	*10023320-57100*	*LEARNING AND DEVELOPMENT*	*$72.00*
					Vendor Total:	*$72.00*
MELTON DESIGN GROUP INC	5584	LANDSCAPE ARCHITECT - RIVERSID	$3,543.50	*30522250-80220*	*BUILDING IMPROVEMENTS*	*$3,543.50*
					Vendor Total:	*$3,543.50*
MENDOCINO COLLEGE	DV122119	DONATION- PARADE OF LIGHTS	$500.00	*90000000-23259*	*PARADE OF LIGHTS*	*$500.00*
					Vendor Total:	*$500.00*

List of Checks Presented for Approval on 12/27/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDOCINO COUNTY SHERIFF'S SEARCH AND RESCUE	DV122119	DONATION- PARADE OF LIGHTS	$500.00	*90000000-23259*	*PARADE OF LIGHTS*	*$500.00*
					Vendor Total:	*$500.00*
MINTIER HARNISH LP	UKIAHGPU-08	GPU, EIR & ADVANCED PLANNING S	$2,359.25	*31523100-52100*	*CONTRACTUAL SERVICES*	*$2,359.25*
					Vendor Total:	*$2,359.25*
OAK MANOR PTO	DV121319	UKIAH SKATE NIGHT - PTO	$60.00	*31422860-48110*	*MISCELLANEOUS RECEIPTS*	*$60.00*
					Vendor Total:	*$60.00*
ONE TIME PAY VENDOR	DV121019	REIMBURSEMENT-AHMED NIJINMI AWA ENGINEER INTERVIEW	$1,051.21	*80026400-57100*	*LEARNING AND DEVELOPMENT*	*$1,051.21*
	118681-6	UTILITY REFUND - KATHRYN DARRINGER	$21.83	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$21.83*
	122765-1	UTILITY REFUND - VICKIE BELL	$75.10	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$75.10*
	DV121919	PERMIT#5051 REFUND-HECTOR ANDRADE	$200.00	*10023110-42320*	*VAR/USE & SITE DEV PERMITS*	*$200.00*
					Vendor Total:	*$1,348.14*
PACE SUPPLY CORPORATION	025777149	ADAPTER	$60.68	*82027111-56300*	*BUILDING MAINT. & REPAIR*	*$60.68*
					Vendor Total:	*$60.68*
PACIFIC ECORISK INC	15955	TRE WORK PLAN	$395.00	*84027225-52100*	*CONTRACTUAL SERVICES*	*$395.00*
					Vendor Total:	*$395.00*
PAYMENTUS GROUP INC	US19110149	CREDIT CARD PROCESSING SERVICE	$3,710.19	*20513300-52100*	*CONTRACTUAL SERVICES*	*$3,710.19*
					Vendor Total:	*$3,710.19*
PG&E CO	8716-1 DEC 19	PACIFIC GAS & ELECTRIC	$1,867.01	*82027111-55210*	*UTILITIES*	*$1,867.01*
					Vendor Total:	*$1,867.01*
RAY A MORGAN COMPANY	2781198	COPIER LEASE & SERVICE	$55.35	*10021210-54100*	*SUPPLIES*	*$27.67*
				91521400-54100	*SUPPLIES*	*$27.68*
					Vendor Total:	*$55.35*
REDWOOD COAST FUELS	2106587	CARDLOCK FUEL PURCHASES	$75.07	*20324100-58410*	*GARAGE LUBRICANTS & PARTS*	*$75.07*
	2109355	PROPANE FOR ICE RINK	$808.40	*31422860-54100*	*SUPPLIES*	*$808.40*
					Vendor Total:	*$883.47*

List of Checks Presented for Approval on 12/27/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	20-1 HEALTHCOMP	JAN 20 REMIF MEDICAL, DENTAL & VISION INSURANCE	$241,517.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	$436.80
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	$2,176.48
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	$13,571.00
				20700000-20520	P/R DEDUCT.-MEDICAL INS	$205,366.00
				20700000-20510	REMIF DENTAL	$16,781.72
				20700000-20511	REMIF VISION	$3,185.00
					Vendor Total:	$241,517.00
SANTA ROSA UNIFORM & CAREER APPAREL INC	1413651	UNIFORM SUPPLIES	$19.57	10020210-54100	SUPPLIES	$19.57
					Vendor Total:	$19.57
SILVA SEPTIC INC	82939	PORTABLE RESTROOM RENTAL	$201.42	10024620-52100	CONTRACTUAL SERVICES	$201.42
					Vendor Total:	$201.42
ST FRANCIS ELECTRIC, LLC	19099201	GOBBI ST UNDERGROUND - SPEC 19	$200,107.00	80126100-80230	INFRASTRUCTURE	$200,107.00
					Vendor Total:	$200,107.00
TAMI BARTOLOMEI	DV121819	REIMBURSEMENT - RAIN JACKET & TROPHY FOR PARADE	$56.30	90000000-23259	PARADE OF LIGHTS	$56.30
					Vendor Total:	$56.30
TRITECH SOFTWARE SYSTEMS	261986	INFORM RMS 3-DAY WORKSHOP AND	$948.99	10020210-54320	SOFTWARE	$948.99
					Vendor Total:	$948.99
ULINE	114655491	POLYTUBING	$518.76	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	$518.76
					Vendor Total:	$518.76
UNITED SITE SERVICES	114-9506396	PORTABLE TOILET RENTAL	$136.37	80026220-52100	CONTRACTUAL SERVICES	$136.37
					Vendor Total:	$136.37
US BANK EQUIPMENT FINANCE	401727136	COPY STAR LEASE	$142.63	10021210-54500	EQUIP RENTS AND LEASES	$71.32
				91521400-54500	EQUIP RENTS AND LEASES	$71.31
					Vendor Total:	$142.63
WELTY, WEAVER & CURRIE	24030	LEGAL SERVICES - WATER RESOURC	$3,787.50	82027110-52150	LEGAL SERVICES/ EXPENSES	$3,787.50

List of Checks Presented for Approval on 12/27/19

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WELTY, WEAVER & CURRIE	23805	LEGAL SERVICES - WATER RESOURC	$6,125.00	*82027110-52150*	*LEGAL SERVICES/ EXPENSES*	*$6,125.00*
	24031	LEGAL SERVICES - WATER RESOURC	$9,250.00	*82027110-52150*	*LEGAL SERVICES/ EXPENSES*	*$9,250.00*
	23806	LEGAL SERVICES - WATER RESOURC	$13,362.50	*82027110-52150*	*LEGAL SERVICES/ EXPENSES*	*$13,362.50*
					Vendor Total:	*$32,525.00*
WESCO DISTRIBUTION INC	607046	MOLDING PVC	$775.41	*80000000-12104*	*INVENTORY - PURCHASES*	*$775.41*
					Vendor Total:	*$775.41*
WEST ENTERPRISE CENTER	1591	CDBG MICROENTERPRISE TECHNICAL	$14,270.00	*61123410-52100*	*CONTRACTUAL SERVICES*	*$14,270.00*
	1586	CDBG MICROENTERPRISE TECHNICAL	$15,778.75	*61123410-52100*	*CONTRACTUAL SERVICES*	*$15,778.75*
					Vendor Total:	*$30,048.75*
XYLEM WATER SOLUTIONS USA INC	3556A97893	#6020.091-0007, PUMP, NX-4 MT/	$26,610.27	*84027221-80100*	*MACHINERY & EQUIPMENT*	*$26,610.27*
					Vendor Total:	*$26,610.27*
YOKAYO ELEMENTARY PTA	DV121619	UKIAH SKATE - PTO	$92.00	*31422860-48110*	*MISCELLANEOUS RECEIPTS*	*$92.00*
					Vendor Total:	*$92.00*
ZACHARY CHERNEY	TR 7/28-8/10/19	TRAVEL REIMBURSEMENT	$8.13	*80026110-57100*	*LEARNING AND DEVELOPMENT*	*$8.13*
					Vendor Total:	*$8.13*
					INVOICE TOTAL:	***$2,011,051.69***

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Approve Amendment 2 to Melton Design Group Landscape Architects & Planners Riverside Professional Services Agreement for the Riverside Park Regeneration Project.

DEPARTMENT:	Community Services	**PREPARED BY:**	Tami Bartolomei, Community Services Administrator
		PRESENTER:	Consent Item

ATTACHMENTS:

1. Contract #1819165 - Melton Design - Riverside Park Regeneration Project
2. Amendment 1 - C#1819165.pdf TRBC
3. CEQA Proposal_Ukiah Riverside Park

Summary: Council will consider an amendment in the amount of $38,699 for the Riverside Park Regeneration project for additional time and services required to achieve CEQA compliance.

Background: The City of Ukiah was awarded $1,113,700 through the California Urban Rivers Grant Program, funded by Proposition 1: The Water Quality, Supply, and Infrastructure Improvement Act of 2014 for this project. The Act provides funding to implement the three objectives of California Action Plan which is: 1) more reliable water supplies, 2) restoration of important species and habitat, and 3) a more resilient and sustainably managed water infrastructure. The City is required to complete construction by December 31, 2021, as a requirement of the California Urban Rivers grant funding.

The section of the park that is the focus of this project is 8.4 acres, which is compacted and littered with remnant debris. The Riverside Floodplain Regeneration Project will restore a multi-benefit floodplain and past land use that has degraded the site. The project includes grading out a large remnant pit and berm areas to create a wide, multi-level system of wet meadows, floodplain wetlands, and spring pools. The project will repair existing trails impacted by the grading and clear debris and berms that currently reduce sight lines in the park and impede complete public access to the park. These improvements will allow the public better usage of the park trails along with planned bird walks and nature education.

In February of 2019, the City entered a contract with Melton Design Group in the amount of $231,243 to provide landscape architect services for Riverside Park Regeneration Project. Please refer to Attachment 1 for a copy of the agreement. Since that time, one amendment has been issued (please see Attachment 2) in the amount of $8,850 to add a topographic survey that was necessary for the project, increasing the overall contract amount to $240,093.

Discussion: In 2010 the City acquired a CEQA exemption for the Riverside Park Phase II Project. Staff working with the State Natural Resources Agency and Environmental Science Associates (ESA) determined the prior CEQA document did not evaluate any site conditions or potential impacts related to floodplain restoration, which is central to the current effort. An addendum to an Environmental Impact Report or Negative Declaration may be prepared if only minor technical changes or additions are proposed, per 15164 (b) of the CEQA Guidelines. As the prior CEQA document does not satisfy these criteria, an addendum is not an adequate level of CEQA analysis for the project currently under consideration and development.

As a result, staff requested a proposal to amend the existing contract (provided for as Attachment 3), to provide a new Initial Study Mitigated Negative Declaration (IS/MND) to ensure that potential impacts associated with the proposed project are properly analyzed. The proposed amount of the amendment is $38,699.

Staff is recommending Council to authorize an amendment in the amount of $38,699 for the Riverside Park Regeneration project to Melton Design Group Landscape Architects & Planners for additional time and services required to achieve CEQA compliance.

Recommended Action: Approve Amendment No. 2 to Melton Design Group Landscape Architects & Planners to complete the necessary documents and requirements with the California Environmental Quality Act (CEQA) in the amount of $38,699 for the Riverside Park Regeneration Project funded by California Natural Resources, California Urban Rivers Grant Program.

BUDGET AMENDMENT REQUIRED: NO
CURRENT BUDGET AMOUNT: 873,607
PROPOSED BUDGET AMOUNT: 38,699
FINANCING SOURCE: 30522250.80220.18014
PREVIOUS CONTRACT/PURCHASE ORDER NO.:
COORDINATED WITH: Mary Horger, Procurement Manager

Approved: Sage Sangiacomo
Sage Sangiacomo, City Manager

COU No.1819165

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Agreement, made and entered into this 13th day of Februay, 2019 ("Effective Date"), by and between CITY OF UKIAH, CALIFORNIA, hereinafter referred to as "City" and Melton Design Group, a corporation, organized and in good standing under the laws of the state of California, hereinafter referred to as "Consultant".

RECITALS

This Agreement is predicated on the following facts:

a. City requires consulting services related to landscape architect services for Riverside Park Regeneration Project.

b. Consultant represents that it has the qualifications, skills, experience and properly licensed to provide these services, and is willing to provide them according to the terms of this Agreement.

c. City and Consultant agree upon the Scope-of-Work and Work Schedule attached hereto as Attachment "A", describing contract provisions for the project and setting forth the completion dates for the various services to be provided pursuant to this Agreement.

TERMS OF AGREEMENT

1.0 DESCRIPTION OF PROJECT

1.1 The Project is described in detail in the attached Scope-of-Work (Attachment "A").

2.0 SCOPE OF SERVICES

2.1 As set forth in Attachment "A".

2.2. Additional Services. Additional services, if any, shall only proceed upon written agreement between City and Consultant. The written Agreement shall be in the form of an Amendment to this Agreement.

3.0 CONDUCT OF WORK

3.1 Time of Completion. Consultant shall commence performance of services as required by the Scope-of-Work upon receipt of a Notice to Proceed from City and shall complete such services within seven months from receipt of the Notice to Proceed. Consultant shall complete the work to the City's reasonable satisfaction, even if contract disputes arise or Consultant contends it is entitled to further compensation.

4.0 COMPENSATION FOR SERVICES

4.1 Basis for Compensation. For the performance of the professional services of this Agreement, Consultant shall be compensated on a time and expense basis not to exceed a guaranteed maximum dollar amount of $231,243. Labor charges shall be based upon hourly billing rates for the various classifications of personnel employed by Consultant to perform the Scope of Work as set forth in the attached Attachment B, which shall include all indirect costs and expenses of every kind or nature, except direct expenses. The direct expenses and the fees to be charged for same shall be as set forth in Attachment B. Consultant shall complete the

Scope of Work for the not-to-exceed guaranteed maximum, even if actual time and expenses exceed that amount.

4.2 Changes. Should changes in compensation be required because of changes to the Scope-of-Work of this Agreement, the parties shall agree in writing to any changes in compensation. "Changes to the Scope-of-Work" means different activities than those described in Attachment "A" and not additional time to complete those activities than the parties anticipated on the date they entered this Agreement.

4.3 Sub-contractor Payment. The use of sub-consultants or other services to perform a portion of the work of this Agreement shall be approved by City prior to commencement of work. The cost of sub-consultants shall be included within guaranteed not-to-exceed amount set forth in Section 4.1.

4.4 Terms of Payment. Payment to Consultant for services rendered in accordance with this contract shall be based upon submission of monthly invoices for the work satisfactorily performed prior to the date of invoice less any amount already paid to Consultant, which amounts shall be due and payable thirty (30) days after receipt by City. The invoices shall provide a description of each item of work performed, the time expended to perform each task, the fees charged for that task, and the direct expenses incurred and billed for. Invoices shall be accompanied by documentation sufficient to enable City to determine progress made and the expenses claimed.

5.0 ASSURANCES OF CONSULTANT

5.1 Independent Contractor. Consultant is an independent contractor and is solely responsible for its acts or omissions. Consultant (including its agents, servants, and employees) is not City's agent, employee, or representative for any purpose.

It is the express intention of the parties hereto that Consultant is an independent contractor and not an employee, joint venturer, or partner of City for any purpose whatsoever. City shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Consultant under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in City have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Consultant and City.

Consultant shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Consultant agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by Consultant, including the legal costs associated with defending against any audit, claim, demand or law suit.

Consultant warrants and represents that it is a properly licensed professional or professional organization with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

5.2 Conflict of Interest. Consultant understands that its professional responsibility is solely to City. Consultant has no interest and will not acquire any direct or indirect interest that would conflict with its performance of the Agreement. Consultant shall not in the performance of this Agreement employ a person having such an interest. If the City Manager determines that the Consultant has a disclosure obligation under the City's local conflict of interest code, the Consultant shall file the required disclosure form with the City Clerk within 10 days of being notified of the City Manager's determination.

6.0 INDEMNIFICATION

6.1 Insurance Liability. Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the full period of time allowed by law, surviving the termination of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 20 10 10 01 and Commercial General Liability Coverage – Completed Operations Form No. CG 20 37 10 01.

2. ISO Form No. CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" or Code 8, 9 if no owned autos and endorsement CA 0025.

3. Worker's Compensation Insurance as required by the Labor Code of the State of California and Employers Liability Insurance.

4. Errors and Omissions liability insurance appropriate to the consultant's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: $1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.

2. Automobile Liability: $1,000,000 combined single limit per accident for bodily injury and property damage.

3. Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code of the State of California and Employers Liability limits of $1,000,000 per accident.

4. Errors and Omissions liability: $1,000,000 per occurrence.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

    a. The City, it officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant for the full period of time allowed by law, surviving the termination of this Agreement. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.

    b. The Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.

    c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.

    d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employers Liability Coverage

    The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from Consultant's performance of the work, pursuant to this Agreement.

3. Professional Liability Coverage

    If written on a claims-made basis, the retroactivity date shall be the effective date of this Agreement. The policy period shall extend one year from submission of final invoice for this project.

4. All Coverages

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

E. Acceptability of Insurers

Insurance is to be placed with admitted California insurers with an A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

F. Verification of Coverage

Consultant shall furnish the City with Certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City. All Certificates and Endorsements are to be received and approved by the City before Consultant begins the work of this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. If Consultant fails to provide the coverages required herein, the City shall have the right, but not the obligation, to purchase any or all of them. In that event, after notice to Consultant that City has paid the premium, the cost of insurance may be deducted from the compensation otherwise due the contractor under the terms of this Contract.

G. Subcontractors

Consultant shall include all sub-contractors or sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each sub-contractor or sub-consultant. All coverage for sub-contractors or sub-consultants shall be subject to all insurance requirements set forth in this Paragraph 6.1.

6.2 Indemnification. Notwithstanding the foregoing insurance requirements, and in addition thereto, Consultant agrees, for the full period of time allowed by law, surviving the termination of this Agreement, to indemnify the City for any claim, cost or liability that arises out of, or pertains to, or relates to any negligent act or omission or the willful misconduct of Consultant and its agents in the performance of services under this contract, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by the City, or arising from the active negligence of the City.

"Indemnify," as used herein includes the expenses of defending against a claim and the payment of any settlement or judgment arising out of the claim. Defense costs include all costs associated with defending the claim, including, but not limited to, the fees of attorneys, investigators, consultants, experts and expert witnesses, and litigation expenses.

References in this paragraph to City or Consultant, include their officers, employees, agents, and subcontractors.

7.0 CONTRACT PROVISIONS

7.1 Documents and Ownership of Work. All documents furnished to Consultant by City and all documents or reports and supportive data prepared by Consultant under this Agreement are owned and become the property of the City upon their creation and shall be given to City immediately upon demand and at the completion of Consultant's services at no additional cost to City. Deliverables are identified in the Scope-of-Work, Attachment "A". All documents produced by Consultant shall be furnished to City in digital format and hardcopy. Consultant shall produce the digital format, using software and media approved by City.

7.2 Governing Law. Consultant shall comply with the laws and regulations of the United States, the State of California, and all local governments having jurisdiction over this Agreement. The interpretation and enforcement of this Agreement shall be governed by California law and any action arising under or in connection with this Agreement must be filed in a Court of competent jurisdiction in Mendocino County.

7.3 Entire Agreement. This Agreement plus its Attachment(s) and executed Amendments set forth the entire understanding between the parties.

7.4 Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.

7.5 Modification. No modification of this Agreement is valid unless made with the agreement of both parties in writing.

7.6 Assignment. Consultant's services are considered unique and personal. Consultant shall not assign, transfer, or sub-contract its interest or obligation under all or any portion of this Agreement without City's prior written consent.

7.7 Waiver. No waiver of a breach of any covenant, term, or condition of this Agreement shall be a waiver of any other or subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.

7.8 Termination. This Agreement may only be terminated by either party: 1) for breach of the Agreement; 2) because funds are no longer available to pay Consultant for services provided under this Agreement; or 3) City has abandoned and does not wish to complete the project for which Consultant was retained. A party shall notify the other party of any alleged breach of the Agreement and of the action required to cure the breach. If the breaching party fails to cure the breach within the time specified in the notice, the contract shall be terminated as of that time. If terminated for lack of funds or abandonment of the project, the contract shall terminate on the date notice of termination is given to Consultant. City shall pay the Consultant only for services performed and expenses incurred as of the effective termination date. In such event, as a condition to payment, Consultant shall provide to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement. Consultant shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder, subject to off-set for any direct or consequential damages City may incur as a result of Consultant's breach of contract.

7.9 Execution of Agreement. This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative, the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

8.0 NOTICES

Any notice given under this Agreement shall be in writing and deemed given when personally delivered or deposited in the mail (certified or registered) addressed to the parties as follows:

CITY OF UKIAH DEPT. OF COMMUNITY SERVICES 300 SEMINARY AVENUE UKIAH, CALIFORNIA 95482-5400	MELTON DESIGN GROUP, INC. GREG MELTON, PRINCIPAL 820 BROADWAY STREET CHICO, CALIFORNIA 95928

9.0 SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective

Date: MELTON DESIGN GROUP, INC.

BY: ______________________ February 14, 2019
GREG MELTON Date

81-4870004
IRS IDN Number

CITY OF UKIAH

BY: ______________________ 2-26-19
SAGE SANGIACOMO Date
CITY MANAGER

ATTEST

______________________ 2-26-19
CITY CLERK Date

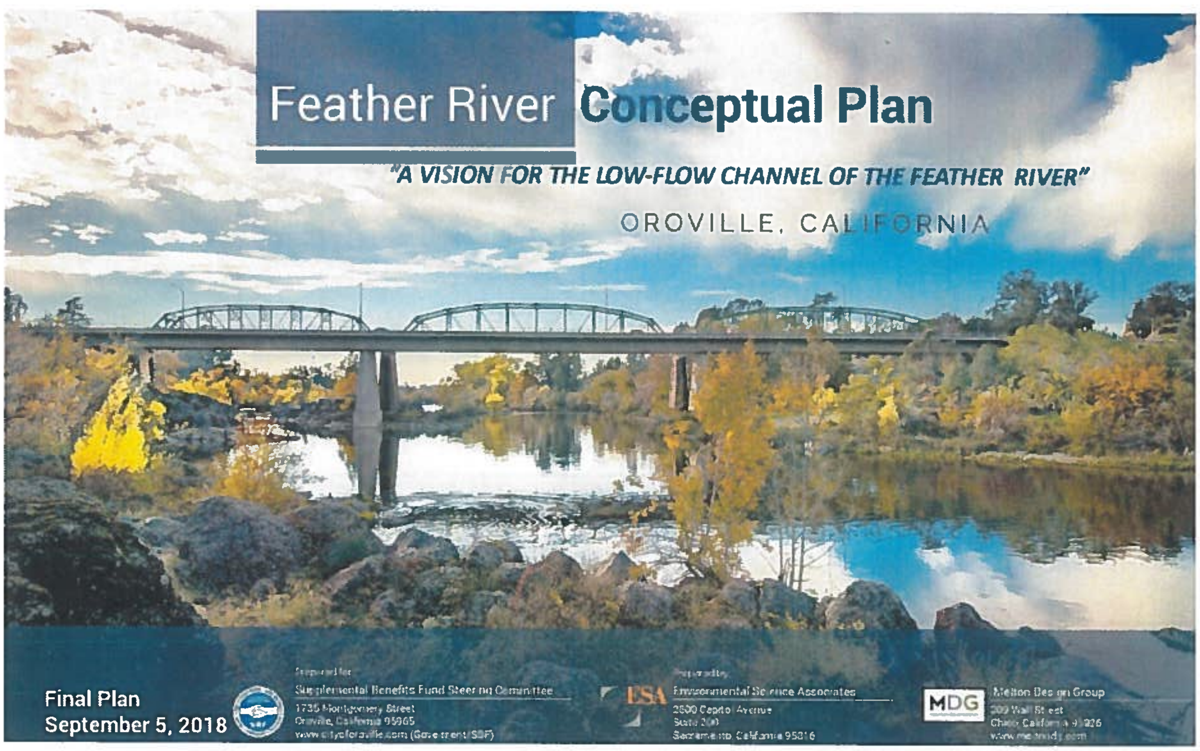
B. PROJECT UNDERSTANDING AND PROPOSED APPROACH

The restoration of Riverside Park is a wonderful opportunity for the local youth and residents of Ukiah to experience the great outdoors as it is intertwined within edge of Ukiah, Little League Fields, BMX and the Russian River. Congratulations to the advocates that worked diligently to improve this riparian habitat and to the City in its award of the California Urban Rivers Grant. The site is indeed a fitting location for this purpose. We understand the goals of the City for the Project, the associated grant requirements and with similar project experience, know how to clean up the site and create a floodplain and wetland complex that will further bio-filtration and properly drain the site.

The team to complete this important first stage of restoration is one of the most significant factors to consider in the approach to completing the Project. The Team of MDG, ESA and River Partners will provide the City of Ukiah with the range of experience necessary to restore this section of Riverside Park to a functioning ecosystem with educational opportunities through recreation.

ESA MDG MELTONDESIGNGROUP

MDG has work with ESA since 2003 and River Partners since it was formed in 1998. This team of recreation and restoration design specialists have proven to be successful in creating natural environments for the public to enjoy. Recent examples include the restoration of the 210-acre Riverbend Park along the Feather River in Oroville and the Feather River Conceptual Plan. Both projects involved the design of recreational open space along a large river, habitat restoration and interpretive education. An MDG lead carbon sequestration plan is also underway for Riverbend Park with the installation of biochar in a 10-acre restoration area, plans for another 8 acres this spring and a monitoring system.

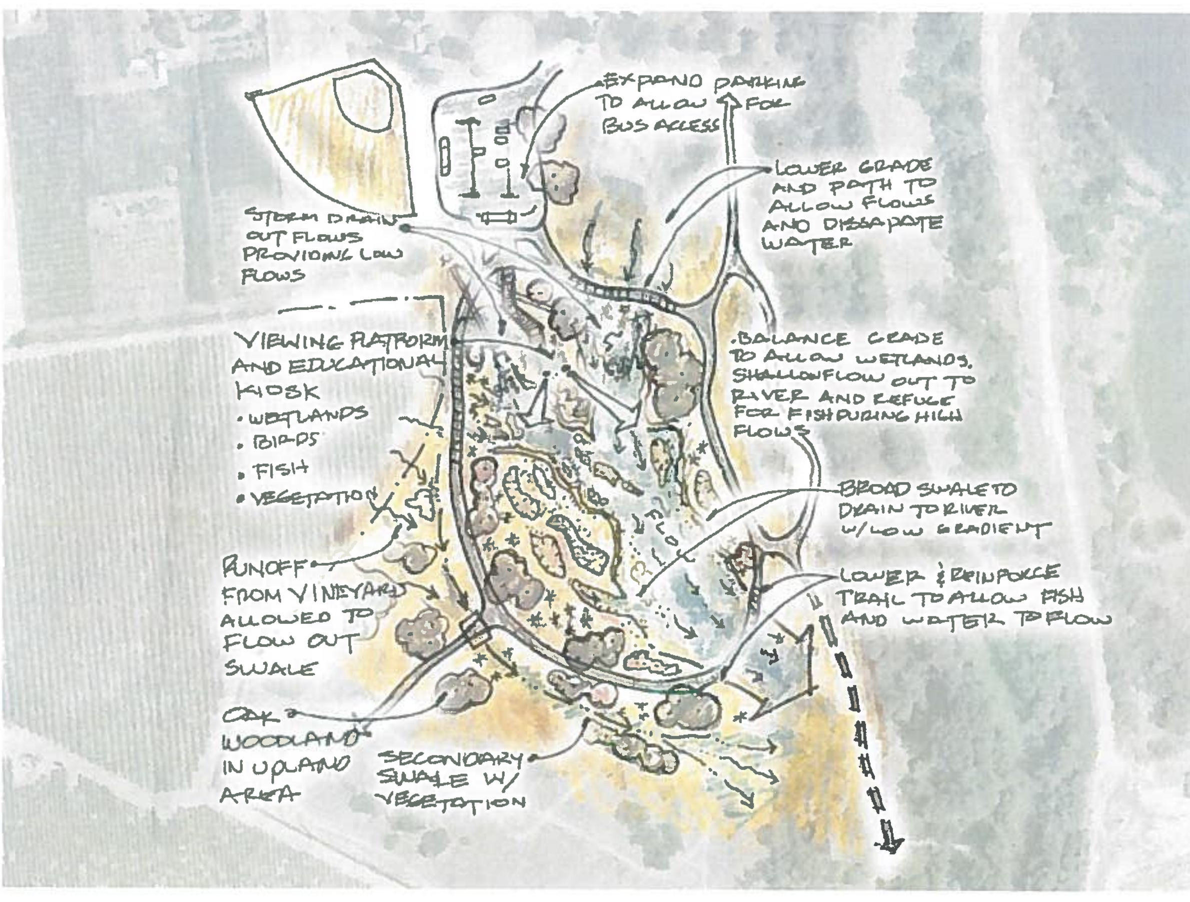


RESTORATION DESIGN APPROACH

Our goal is to assist the City with transforming the highly disturbed and degraded portions of Riverside Park into an ecologically rich corridor of wet meadows, floodplain wetlands, and spring pools, that form a central thread of the park visitor's experience. Our approach will center on understanding the hydrologic and hydraulic processes that influence Riverside Park and using this understanding to develop a technical basis of design for the habitat restoration. The hydrologic analysis will examine the sources influencing the site, including precipitation, evapotranspiration, surface water runoff from adjacent lands and the City's storm drainage system, groundwater, and periodic flooding from the Russian River. The hydraulic analysis will be used to inform the project design to reduce potential for erosion and fish entrapment and to ensure there are no increased flooding impacts from the project.

Based on our field visit to the site and our understanding of the project's multi-benefit objectives to; restore habitat, improve flooding and storm water drainage, improve groundwater recharge and water quality, and provide an enhanced park experience; our approach to the Riverside Park Regeneration is to create a shallow open depression that drains to the Russian River through a broad swale. This configuration will allow the site to capture storm water runoff, while visually opening area to improve park safety and comfort. Shallow seasonal wetlands will be created within the depression and will provide habitat and improve water quality. The site would be graded to create low gradient ecotone slopes ideal for creating a broad variety of conditions for native vegetation. Creating seasonal wetlands will provide water quality improvement through capture and treatment during the wet winter season, but will remain dry during the summer season, to the benefit of the water management of the adjacent vineyards. The swale will provide access to refuge for fish and improve drainage on the receding limb of the Russian River. The proposed depression, seasonal wetland and swale approach also is well suited for linking to potential future projects such as fish habitat restoration along the Russian River or improved storm drainage from the adjacent ball parks and BMX park.

The image below illustrates this approach and includes a preliminary idea of site circulation and interpretive opportunism.



NATURE EDUCATION OPPORTUNITIES

It is unique to find such a preserve next to an urban environment and such is the case that this site is very well suited to show visitors how nature can be found in an urban environment and how restoration projects can improve habitat along riparian corridors.

Along with the proposed floodplain and wetland demonstration areas, the existing wildlife and riparian corridor, there are numerous opportunities to explain how important ecosystems are to each other and how they work together.

By incorporating interactive educational exhibits, we can create a story line to lead visitors from one exhibit to the next, making the experience an adventure that they will not forget. MDG is excited to provide this approach in joint venture with the Environmental Science Associates (ESA) and River Partners.

QUALITY IN DESIGN

In creating exhibits and restoring native habitat, special attention must be paid to the quality of design. In this sense, quality means an experienced design team that can deliver project elements that will be durable and sustainable and especially in the case of interactive exhibits; attractive, fun and innovative.

NATIVE HABITAT RESTORATION

Recreating native habitat can often be a difficult process, especially when working with slow growing oak tree seedlings in a hot summer climate. MDG is well versed in the design of native habitats for restoration.

One element often overlooked is to design for a complete habitat, by creating an environment (canopy, understory and grasslands) that will function as one with the attraction of native support plant species and wildlife.

GRANT REQUIREMENTS

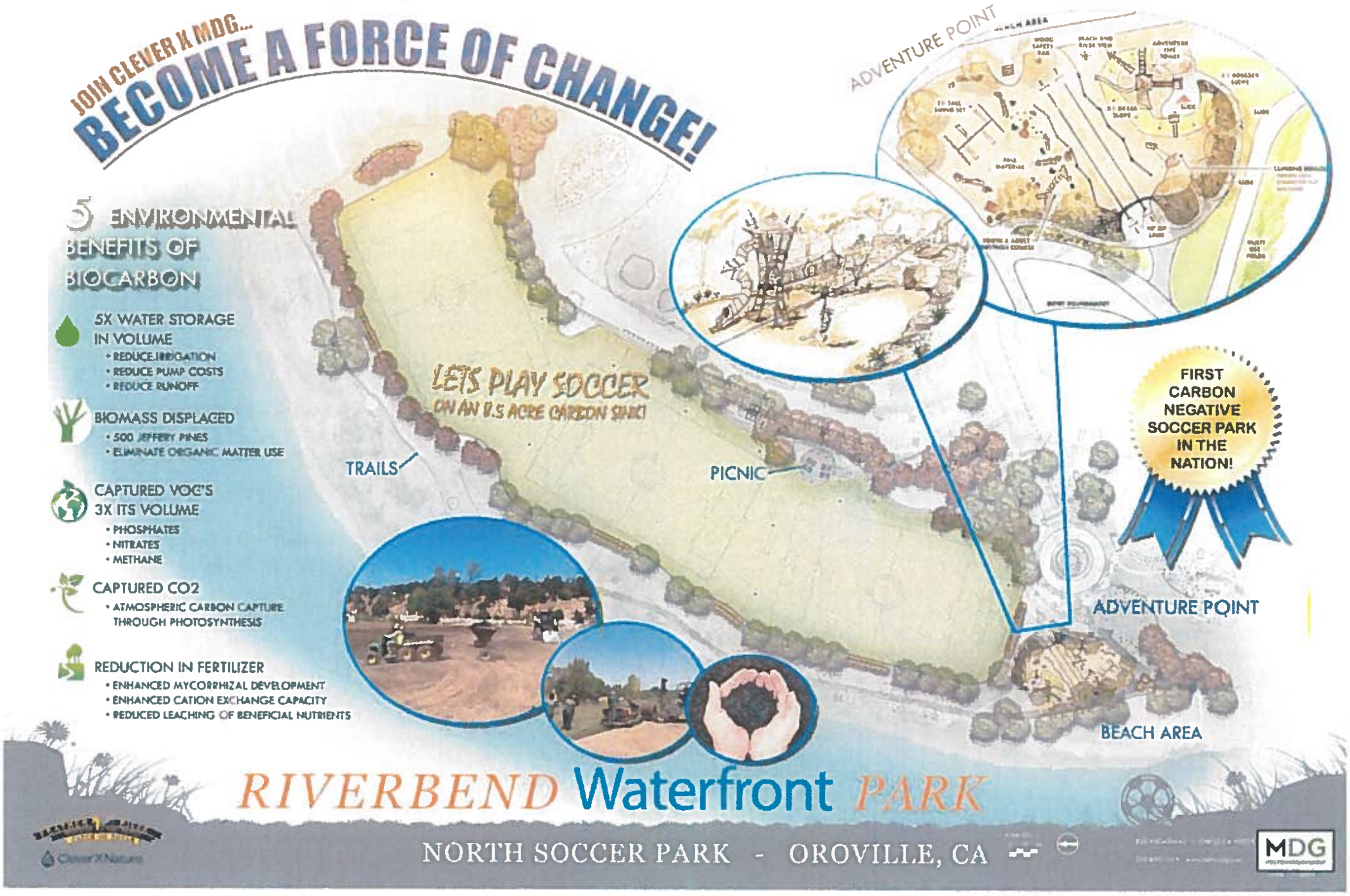
An especially important goal for the restoration of Riverside Park is to abide by the directives established in the California Urban Rivers Grant Program. MDG services include a successful history of grant writing and most of our open space design projects are grant funded. Our design team is very familiar with the guidelines established by the Grant Program and will work diligently with the City to ensure the Grant requirements are met.

CARBON SEQUESTRATION

Cleaning up the site, improving bio-filtration and restoring riparian habitat will all help to remove carbon dioxide from the air. Another way to help is by utilizing soil amendments like Biochar. Biochar is charcoal used as a soil amendment. It's a stable solid, rich in carbon, and can endure in soil for thousands of years. This 2,000-year-old practice converts agricultural waste into a soil enhancer that can hold carbon and increase soil biodiversity.

- 5X water storage in volume reducing irrigation needs and improving bio-filtration
- Capture 3x it's volume in VOC's – phosphates, nitrates, methane
- Reducing fossil-fuel based fertilizers, enhancing cation exchange capacity increasing mycorrhizal development in soils

Primarily used in agriculture, gold course managers have recently incorporated the amendment in the maintenance of their courses and MDG is now pioneering the use of Biochar in city parks and habitat restoration. Riverbend Park in Oroville, CA is a recent example as the amendment has been incorporated in both the active sports field areas of the Park and in native plant restoration. See the illustration below for an idea of the application to the Riverbend Park soccer fields along the Feather River.



Biochar opportunities at Riverside Park include Bio Char as a soil amendment and in the form of biodegradable wattles. The wattles are like straw wattles for erosion control. They can be designed into the landscape so that they're not visible and better help to filter out toxic elements from existing site material and storm water.

The rest of this section is a detailed Scope of Services outlined to provide the City of Ukiah with the services necessary to complete the Riverside Park Regeneration Project.

SCOPE OF SERVICES

The following is an outline of services to be

Task 1 – Project Initiation and Site Analysis

1.1 <u>Kick off Meeting</u> – Meet with City Staff to confirm the City's objectives and program for the project, to establish parameters for the design effort, and to confirm interim and final deliverables.
   A. Review Project Team Coordination for duration of Project.
   B. Agree upon project schedule
   C. Refine project program and confirm with City Staff input.

1.2 <u>Topographic Survey Adequacy Review</u>
This task includes reviewing the topographic data collected by the City to determine whether there is adequate data for project design.

1.3 Base Map

The topography file(s) will be converted to a base map, 3-dimensional surface, and/or CAD file consisting of "existing condition information" that will be used for hydrodynamic modeling and design drawings.

1.4 Preliminary Site Analysis

A. Review Topographic survey relative to potential design options.
B. Obtain and review all existing site data, information from City and Stakeholder agencies,
   1. Review all appropriate City and County documents that may influence the design of the park and recommend changes necessary to comply with documents.
   2. FEMA floodplain maps and data
   3. Carbon sequestering restoration plan developed with the Carbon Cycle Institute and the Mendocino RCD.
   4. Previous phase evaluations and construction documents.
   5. Goals and requirements of the Project in relation to the California Urban Rivers Grant Program.
C. Visit site and analyze existing site features, relationships to surrounding environment and outline element features relevant to proposed project design.
D. Provide photo documentation of analysis.
E. Provide summary of analysis for project records and City review.

1.5 Utility Notifications and Applications

A. Prepare and transmit project notification to utilities with a request to identify existing facilities.
B. Review existing utility maps and perform utility coordination, identify and submit applications for points of connections and service upgrades, and obtain clearances.

Task 2 – Design Development and Final Master Plan

2.1 Basis of Design Plan

ESA will participate in development of the project design, specifically as IT relates to hydrologic, flood attenuation, water quality, and ecological criteria and design elements. ESA will conduct the following studies to inform design development and will prepare a Basis of Design (BoD) technical memorandum that will describe the scientific approach to design of these project elements.

A. Hydrologic Analysis

ESA will prepare a hydrologic analysis of the site and develop a wetland water balance to be used to inform restoration design. The water balance will include analysis of precipitation, evapotranspiration, storm water runoff, and groundwater influence (assuming data is available). The analysis will examine the interaction between the project site and the Russian River and include methods for improving flood drainage. The analysis will also support sizing for the storm water treatment elements of the site improvements.

B. Wetland Delineation

ESA will prepare a wetland delineation according to the Arid West Regional Supplement to the U.S. Army Corps of Engineers (USACE) Wetland Delineation guidance. Using sub-meter-accuracy GPS, ESA wetland ecologists will survey the project site and map potentially jurisdictional wetlands and waters and compile a jurisdictional wetlands delineation map and delineation report following the USACE's delineation guidelines. At the same time, ESA will compile a map indicating the assumed limits of waters of the State subject to North Coast Regional Water Quality Control Board (RWQCB) authority under Clean Water Act Section 401 and the Porter-Cologne Water Pollution Control Act, and California Department of Fish and Wildlife regulation pursuant to Section 1600 of the California Fish and Game Code. A delineation report with mapping and supporting information will be prepared suitable for submittal for USACE verification, and to support regulatory permitting if necessary.

C. Habitat Assessment

A Habitat Assessment serves two main purposes: first, it facilitates the characterization and analysis of biological/ecological data to inform project design development; secondly, it serves as a direct input to any required permits for the restoration project. The Habitat Assessment will describe the distribution of existing aquatic, wetland and terrestrial habitat types, potential sensitive species considerations, and evaluation of existing habitat to define project ecological opportunities and constraints within the project boundary. It will also describe biological and ecological threats to the system, such as invasive/non-native plants and invertebrates.

Literature search

Prior to conducting field studies, ESA biologists will perform a background search and literature review of all existing data pertaining to biological resources within the area including the California Natural Diversity Database (CNDDB), available CEQA documents, biological technical reports, local, state, and federal databases, herbaria records, maps, and photographs. A review of available documentation, to generate a list of special-status species and habitats known from the project region and with potential to occur within the project area, will be conducted. The documentation will include but is not limited to the: (1) CNDDB (2) California Native Plant Society Electronic Rare Plant Inventory; (3) sensitive species or species of concern lists; (4) U.S. Fish and Wildlife Service Website; and (5) and other lists and publications.

Site Survey

ESA biologists and ecologists will conduct one (1) site survey to document existing conditions. Based on an initial review of materials and our experience with resources in the region, it is anticipated that the following special-status species, among others, will be considered for further analysis based on their potential to occur in the vicinity of the project site: foothill yellow-legged frog (*Rana boylii*), red-bellied newt (*Taricha rivularis*), and western pond turtle (Emys marmorata).

A single day for a reconnaissance site visit has been budgeted to survey the study area for habitats present on site. Biologists will determine what, if any, special-status plant and wildlife species and sensitive habitats known from the region (and documented during the background literature search) have the potential to occur on the project site. Biologists will document all species and habitats observed within the study area. Sensitive or special-status biological resources include: (1) special-status plant and wildlife species (including rare, threatened, endangered, Migratory Bird Treaty Act species, or unique species); (2) wetland/riparian habitats; (3) sensitive plant communities; and (4) other environmentally sensitive habitat areas. This survey does not include protocol-level botanical surveys to verify presence of special status plants, nor does it include protocol-level surveys to verify presence of any special status species.

Technical Report

Upon completion of our fieldwork, ESA will prepare a memorandum documenting results of the literature search and site survey. The report will discuss (1) methodologies used for background literature search, biological reconnaissance, and report; (2) results of the background literature search and field reconnaissance; (3) existing biological conditions including plant communities and adjacent land uses; (4) the location, extent, and habitat requirements of any sensitive or special-status biological resources, or wetlands that occur, or will likely occur, on or adjacent to the study area; (5) maps of sensitive or special-status biological resources in the study area, including vegetation types and their acreages, within the study area.

C. Basis of Design Technical Memorandum

ESA will prepare a Basis of Design Technical Memorandum (BoD) for the restoration project using the information developed under Tasks 2.1. The BoD will include a summary of hydrologic and ecological opportunities and constraints and resulting recommendations for ecological, storm water treatment, and flood attenuation design elements, design rationale and criteria, as well as figures displaying Project design elements. The BoD will document decisions made that affected design, including any permit conditions. Drawings needed to show grading and other Project design elements will be included in 11"x17" format. This memorandum will be sent to the City for review and comment prior to being finalized and will be used as a basis for developing the Master Plan and final design drawings and specifications.

Task 2.1 Assumptions

- *No federal or state-listed species have potential to occur in the project area and take of special status species can be avoided during project construction. No take coverage would be required.*
- *The project will not result in a net loss of sensitive habitats such that compensatory mitigation would be required.*
- *This scope of work does not include CEQA compliance support. However, ESA can provide CEQA compliance services if requested.*
- *This scope does not include support to coordinate with the USACE to review and verify the wetlands delineation survey and mapping.*
- *This scope does not include protocol-level botanical surveys to verify presence of special status plants, nor does it include protocol-level surveys to verify presence of any special status species.*
- *The project will not include direct impacts to the Russian River channel or riparian corridor immediately adjacent to the river.*

2.2 Preliminary Master Plan (hand drawn) according to results of the Site Analysis, the Basis of Design Plan and input from City staff. MDG will prepare a master plan, perspective renderings and vignettes for key site elements. Production will include coordination with City Staff and design team to review the concept design and provide input.

A. Description of park elements and materials
B. Plan view layout of concepts with alternatives
C. Preliminary plant species and
D. Conceptual Drainage Plan – Review drainage patterns and general grading and drainage as part of developing existing concept for comment and discussion.
E. Perspective view sketches of key elements
F. Present to Staff and Team in working design sessions to guide and prioritize design.

2.3 Preliminary Cost Estimate – Research and provide estimated cost of construction.

A. Coordinate with local contractors to determine "specific area costs"
B. Work with Vendors to provide latest play equipment available to us.
C. Provide costs for the "HIGH end and the LOW end" of the projects elements.
D. Review cost with City staff and adjust project design as needed to be within budget

2.4 Stakeholder Meeting #1

A. Meetings consists of staff coordination prior to meeting, agenda submittal and presentation. Follow up will occur to clarify outcome of meeting.
B. Attend and assist the City with facilitating the meeting. Inform stakeholders of project background and goals. Present the Preliminary Master Plan in digital form and hardcopy form.
C. Collect and analyze input received from the meeting. Prepare a summary of the comments, noting the level of input per issue.

2.5 Master Plan Refinement

Update Master Plan based on feedback received at the Stakeholder Meeting and direction provided by the City. Prepare the graphics in preparation for the Second Stakeholder Meeting. Graphics must be amended and updated to the satisfaction of the City prior to the second meeting. Submittals will be both digital and hard copies.

- Conceptual Plan View and Renderings (24 x 36 and 11 x 17)
- Preliminary Estimated Cost of Construction
- Outline of Technical Specifications

2.6 Stakeholder Meeting #2 - Conduct a second stakeholder meeting, addressing first meeting comments and present refined Master Plan.

A. Present Master Plan, communicating the design and estimated cost of construction, with the goal of gaining design input, consensus and direction for final Master Plan and approval.

2.7 Final Master Plan and Council Approval

A. Update Master Plan according to input from second Stakeholder Meeting.
B. Present updated Master Plan to City Council.
C. Update Master Plan per Council input as Final Master Plan. This document will serve as base document for construction document production.

D. Provide the City with digital and hard copies of Master Plan
E. Acquire approval from City staff to move forward with Construction Documents.

Task 3 – Construction Documents

Prepare drawings and specifications which will include all necessary construction and phasing direction to build the park per Council approved Master Plan and available City budget.

3.1 Construction Drawings and Specifications

A. Title Sheet – Drawing index, project location maps, contacts, permits and general notes
B. Existing Conditions Plan - project site plan excluding any demolition or other improvements and identifies key elements at the existing site. This plan will include site topography.
C. Demolition Plan
D. Erosion Control Plan
E. Construction Plan
- Identify all park elements and locations
- Describe materials, size, color and finish
- Layout and dimension park element details only. Site layout will be provided as points file to the Contractor at time of construction.

F. Grading and Drainage Plan – spot elevations and contours for new grades shown over existing topography.
G. Construction Details - Typical Details include:
- Park access – parking lot expansion and school bus drop off area.
- Perimeter and wetland area fence
- Decomposed Granite Paths
- Concrete flat work
- Culvert outfall and headwall
- Site furniture – benches, waste receptacles
- Overlook slope protection
- Information kiosk and interpretive panels

H. Planting Plan and Installation Details
I. Irrigation Plan and Installation Details
J. Technical Specifications - CSI Division 1 through 16 as needed according to project elements, development standards and City standard specifications.

3.2 Permit Applications

A. City of Ukiah Building Permit
B. County of Mendocino Building Permit
C. County of Mendocino Flood Hazard Zone Development Permit

The Riverside Park Regeneration project will include modifications within a FEMA Special Flood Hazard Area (SFHA) and will require compliance with the National Flood Insurance Program (NFIP). Because this project will remove debris and balance cut and fill on site, we anticipate a "No-Rise" certification will suffice for NFIP compliance. ESA will coordinate with the City and County to identify the exact requirements, data, and analysis to obtain approval.

For budgeting purposes, we have assumed a "No-Rise" document and supporting hydraulic analyses will be required including developing the existing and project conditions models. The "No-Rise" analysis and documentation will build off the effective FEMA model which ESA will order from FEMA. The order fee for the effective model ($393) is included in the budget.

Assumptions

- *The design removes debris and balances cut and fill on site and will not generate an increase in the Base Flood Elevation or the floodway elevations.*
- *Hydrology from the effective FEMA FIS will be used for NFIP compliance*
- *ESA will utilize and update the effective FEMA HEC-RAS model.*

D. USACE Clean Water Act 404 Permit - Optional

If jurisdictional waters of the U.S. existing on the project site will be impacted, approval under the Clean Water Act (CWA) Section 404 will be required. This scope assumes the project qualifies for coverage under the USACE's Nationwide Permit Program, which provides streamlined CWA Section 404 approval. This scope assumes the proposed project qualifies for coverage under Nationwide Permit Number 27 (Aquatic Habitat Restoration, Establishment, and Enhancement Activities). A pre-construction notification (PCN) package will be completed and submitted along with supplemental information on the project, including a brief project description and project maps, a review of potential impacts on jurisdictional waters, and a list of impact avoidance and minimization measures that will be implemented. A cover letter summarizing the project and anticipated construction schedule will also be prepared. The PCN package will also include a copy of the jurisdictional delineation report prepared under Task 2.1, a discussion of species and habitats protected under the federal Endangered Species Act (i.e., results from Task 2.1), and a discussion of cultural and historic resources potentially protected under the National Historic Preservation Act Section 106 (i.e., results from Optional Task 3.2-G).

Following one round of City review and comment on the draft application package, ESA will revise and prepare a final application package for submittal to the USACE.

Assumptions:

- *No impacts to aquatic resources under the jurisdiction of the National Marine Fisheries Service or U.S. Fish and Wildlife Service would occur and a separate biological assessment report would be needed beyond the report prepared in Task 2.1.*

E. RWQCB 401- Optional

If the project will impact waters of the State, permits from the RWQCB under Section 401 of the Clean Water Act and the Porter-Cologne Water Quality Control Act would be required.

ESA will prepare an application for Clean Water Act 401 Water Quality Certification and/or a Report of Waste Discharge for submittal to the North Coast RWQCB. The application will describe project activities, construction methods, impacts on jurisdictional waters and proposed on-site mitigation, if applicable. The application package will include the jurisdictional delineation report prepared in Task 2.1.

Following one round of City review and comment on the draft application package, ESA will revise and prepare a final application package for submittal to the RWQCB.

Assumptions:

- *The RWQCB will not require additional CEQA compliance documentation.*
- *The City will provide any fee associated with the permit application.*

F. CDFW Lake and Streambed Alteration Agreement (LSAA) - Optional - ESA

Projects that will temporarily or permanently obstruct the flow or alter the bed, channel, or bank of a river or stream must obtain a Lake and Streambed Alteration Agreement (LSAA) from CDFW. In practice, this requirement also applies to impacts to riparian or wetland habitats adjacent to streams and rivers. If the project is determined to impacts these habitats, ESA will prepare an application package for a LSAA for impacts to areas under CDFW purview. As required by CDFW, this application will include a memorandum describing the habitats present at the site and special-status species that are either known to occur, or have potential to occur within the project area. The general habitat assessment prepared in Task 2.1 will be submitted with the permit application package. The permit package will disclose impacts to state-protected species and habitats, identify minimization and mitigation measures for impacts (if necessary), and include a copy of the CEQA compliance document prepared for the project.

Following one (1) round of City review and comment on the draft application package, ESA will revise and prepare a final application package for submittal to CDFW.

Assumptions:

- *The CDFW will not require additional CEQA compliance documentation.*
- *An incidental take permit under California Endangered Species Act Section 2081 will not be required; all species protected under CESA will be avoided.*
- *The City will provide any fees associated with the permit application.*

G. Cultural Resources Assessment – Optional

ESA will review cultural resources documentation previously gathered in the project study area and evaluate whether additional data gathering is necessary for compliance with the National Historic Preservation Act (NHPA) Section 106. This scope includes a search of records filed at the California Historical Resources Information System (CHRIS) and Office of Historic Preservation has been conducted in the past year (record searches expire after one year), and contacting the Native American Heritage Commission (NAHC) to obtain the list of sacred lands in the project vicinity. This scope includes contacting federally-recognized tribes in Mendocino County to inform them of the project.

A field survey of the study area will be conducted by a qualified archaeologist. Based on our understanding of the land use history, ESA assumes that the Area of Potential Effect (APE) can be surveyed by one archaeologist in a one-day field effort and that no cultural resources will be identified. If cultural resources are identified they will be recorded on Department of Parks and Recreation Primary Forms (Form 523). Under this scope, cultural resources will not be evaluated for potential legal significance; site evaluation can be completed under a separate scope and budget.

Data and input received during the research phase will be documented in a report, which will be suitable for submittal to the USACE for compliance with NHPA Section 106. ESA assumes the project finding will be No Historic Properties Affected or No Adverse Effect to Historic Properties and a Memorandum of Agreement/Historic Properties Treatment Plan will not be required. If the finding is that of Adverse Effect to Historic Properties, additional consultation and documentation would be completed under a separate scope and budget.

H. Storm Water Pollution Prevention Plan (SWPPP)

ESA will use the information developed under Task 2.2 to prepare a draft and final SWPPP for the Project. ESA's Qualified SWPPP Developer (QSD) or QSD designee will discuss any preferred best management practices (BMPs) with the City. It is ESA's experience that a discussion regarding the proposed BMPs can help ensure protection of water quality while considering low-cost solutions.

Using this information, ESA will prepare a Draft SWPPP in compliance with the State Water Resources Control Board (SWRCB) Construction General Permit (adopted Order 2009-0009-DWQ, as amended by 2010-0014-DWQ and 2012-006-DWQ). The Draft SWPPP will be based on both Construction General Permit requirements and guidelines provided by the California Stormwater Quality Association (CASQA) to satisfy Construction General Permit requirements. The SWPPP will be designed to control construction site pollutants and their sources through the use of BMPs, and will include information needed to demonstrate compliance with Construction General Permit requirements. The SWPPP will be prepared and certified by ESA's Qualified SWPPP Developer (QSD). At a minimum, the SWPPP will include the following elements:

- Project information;
- Risk level determination (calculated from the project site's sediment risk and receiving water risk);
- Identification of the potential construction site pollutant sources;
- BMPs to be implemented onsite;
- Responsible parties and operators;
- Monitoring requirements;
- Sampling requirements;
- Training requirements; and
- Permit Registration Documents (PRDs) including a site map.

This scope of services includes submittal of the Draft SWPPP prepared by a QSD to the LRP in PDF format. Based on preliminary assessment, the project is anticipated to be a Risk Level 2. We assume one consolidated mark-up of the Draft SWPPP will be provided to ESA. ESA will make necessary changes to the SWPPP following receipt of comments on the Draft SWPPP and submit the Final SWPPP in PDF format.

REQUIRED ACTIONS BEYOND THE SCOPE

This scope has been prepared to include preparation of the Draft and Final SWPPP and does not include filing of Permit Registration Documents with the State Water Resources Control Board. To obtain coverage under the Construction General Permit, LRPs are required to electronically file the Permit Registration Documents (PRDs), which include a Notice of Intent, annual fee, and signed certification statement, along with the SWPPP, risk assessment, and site map. The PRDs must be submitted through the SWRCB Stormwater Multiple Application and Report Tracking System (SMARTS) website. Upon receipt of a complete PRD submittal, the SWRCB will process the application and assign a Waste Discharge Identification Number (WDID) number for the project, allowing for commencement of project construction.

3.3 Cost Estimates – Adjust existing Estimated Cost of Construction as Construction Documents are approved through the Submittal Process.

A. Compare project elements with available project budget

B. Prepare final estimates

3.4 Contract Documents – Incorporate Construction Drawings, Specification and Bid Form into the City boiler plate General Conditions and Contract Documents. The Bid Form will include all items from cost estimate and alternate or deductive options for bidders to provide additional services if budget allows. Provide Schedule B form for itemized pricing of elements and materials.

3.5 Submittal Process and Final Construction Documents

A. Three copies of Construction Drawings and Technical Specifications will be submitted to the City for comment and approval at 30%, 60%, 90% and 100% completion.

B. Each submittal will include a review meeting with the City.

C. Adjust Construction Drawing PDF copy and 3 full size copies

Task 4 – Bid Administration

4.1 Pre-Bid Meeting – Attend the pre-bid meeting and respond to contractor requests for clarification during the bid process.

4.2 Addendums - After a question and answer period addendums will follow as needed to complete package and clarify bid.

4.3 Award Bid – provide consultation to City in awarding contract according to bids received and contractor qualifications for the Project area.

Task 5 – Construction Administration

The City has not requested this Task, but it is highly recommended in order to make sure site construction is aligned with the design intent of the Landscape Architect, ESA and Construction Documents.

5.1 Pre-Construction Meeting – facilitate meeting at the City and on site. Confirm roles and Contract requirements of City, Contractor and MDG.

5.2 Submittal Review – review material submittals from Contractor to confirm materials meet the design intent of the Contract Documents. Provide direction for alternate materials if needed.

5.3 Amendments to documents – issue as needed throughout project if necessary, to incorporate changes to Construction Documents.

5.4 RFI (Requests for Information) – respond to contractor requests

5.5 Memorandum Directives and Field Orders- provide to contractor as needed

5.6 Change Order Requests – review and provide recommendations to City staff. Issue as needed.

5.7 Field Observations and Inspections per plans and specifications

Typical observations include site visits to report layout, rough grade, concrete formwork, concrete finish, plant material, irrigation installation and finished site work. Field reports will follow each observation and be submitted to the Construction Manager, City and contractor with confirmation of the work or suggested remedies.

5.8 Reporting administration documents as needed to the City and Contractor.

ATTACHMENT B - CONTRACT #1819165

E. FEE PROPOSAL

Time and Materials Estimate
Riverside Park Restoration and Regeneration

Project Team Hours Per Task

MDG MELTONDESIGNGROUP

Task	Description	Director II		Principal Landscape Architect		Project Manager		Irrigation Specialist		Managing Associate III		Managing Associate II		Senior Associate II		Senior Associate I		Technicians and Associates		Clerical		Sub Totals		Totals
		Hours	$200	Hours	$165	Hours	$132	Hours	$120	Hours	$180	Hours	$170	Hours	$150	Hours	$140	Hours	$85	Hours	$63	Hours	Fees	
1.0	**PROJECT INITIATION AND SITE ANALYSIS**																							$14,174
1.1	Kick off Meeting	0	$0	4	$662	6	$794	0	$0	0	$0	6	$1,020	0	$0	0	$0	0	$0	0	$0	16	$2,475	
1.2	Topographic Survey Adequacy Review	0	$0	2	$331	2	$265	0	$0	0	$0	2	$340	0	$0	4	$560	0	$0	0	$0	10	$1,495	
1.3	Base Map	0	$0	0	$0	1	$132	0	$0	0	$0	0	$0	0	$0	0	$0	6	$510	0	$0	7	$642	
1.4	Site Analysis	0	$0	4	$662	8	$1,058	0	$0	8	$1,440	8	$1,360	20	$3,000	0	$0	12	$1,020	0	$0	60	$8,540	
1.5	Utility Notifications and Applications	0	$0	0	$0	4	$529	2	$240	0	$0	0	$0	0	$0	0	$0	0	$0	4	$252	10	$1,021	
2.0	**DESIGN DEVELOPMENT AND FINAL MASTER PLAN**																							$89,458
2.1	Basis of Design Plan																							
	A. Hydrologic Analysis	0	$0	0	$0	0	$0	0	$0	0	$0	20	$3,400	0	$0	0	$0	40	$3,400	0	$0	60	$6,800	
	B. Wetland Delineation	2	$331	0	$0	0	$0	0	$0	0	$0	6	$1,020	48	$7,200	0	$0	20	$1,700	0	$0	76	$10,251	
	C. Habitat Assessment	8	$1,323	0	$0	4	$529	0	$0	4	$720	0	$0	60	$9,000	0	$0	8	$680	0	$0	84	$12,252	
	D. Basis of Design Technical Memo	0	$0	0	$0	0	$0	0	$0	44	$7,920	32	$5,440	20	$3,000	0	$0	0	$0	0	$0	96	$16,360	
2.2	Preliminary Master Plan	0	$0	12	$1,985	24	$3,175	8	$960	12	$2,160	16	$2,720	0	$0	0	$0	60	$5,100	2	$126	134	$16,226	
2.3	Preliminary Cost Estimate	0	$0	2	$331	6	$794	3	$360	0	$0	0	$0	0	$0	0	$0	12	$1,020	0	$0	23	$2,505	
2.4	Stakeholder Meeting #1	0	$0	7	$1,158	10	$1,323	0	$0	0	$0	0	$0	0	$0	0	$0	12	$1,020	0	$0	29	$3,501	
2.5	Master Plan Refinement	0	$0	10	$1,654	18	$2,381	0	$0	8	$1,440	8	$1,360	0	$0	0	$0	30	$2,550	0	$0	74	$9,385	
2.6	Stakeholder Meeting #2	0	$0	8	$1,323	10	$1,323	0	$0	0	$0	0	$0	0	$0	0	$0	8	$680	0	$0	26	$3,326	
2.7	Final Master Plan and Council Approval	0	$0	12	$1,985	18	$2,381	2	$240	4	$720	4	$680	0	$0	0	$0	32	$2,720	2	$126	74	$8,852	
3.0	**CONSTRUCTION DOCUMENTS**																							$85,293
3.1	Construction Drawings and Specifications	0	$0	24	$3,970	64	$8,467	32	$3,840	20	$3,600	20	$3,400	0	$0	0	$0	182	$15,470	8	$504	350	$39,251	
3.2	Permit Applications - see below for Optional Permits D through G	0	$0	0	$0	4	$529	0	$0	0	$0	40	$6,800	0	$0	0	$0	0	$0	0	$0	44	$7,329	
	A. City of Ukiah Building Permit	0	$0	0	$0	4	$529	0	$0	0	$0	0	$0	0	$0	0	$0	8	$680	0	$0	12	$1,209	
	B. County of Mendocino Building Permit	0	$0	0	$0	4	$529	0	$0	0	$0	0	$0	0	$0	0	$0	8	$680	0	$0	12	$1,209	
	C. County of Mendocino Flood Hazard Zone Development Permit	8	$1,323	0	$0	0	$0	0	$0	0	$0	0	$0	0	$0	80	$11,200	0	$0	0	$0	88	$12,523	
	H. Storm Water Pollution Preventive Plan (SWPPP)	0	$0	0	$0	0	$0	0	$0	0	$0	8	$1,360	0	$0	40	$5,600	0	$0	0	$0	48	$6,960	
3.3	Cost Estimates	0	$0	4	$662	8	$1,058	3	$360	12	$2,160	12	$2,040	0	$0	0	$0	36	$3,060	0	$0	75	$9,340	
3.4	Contract Documents	0	$0	1	$165	6	$794	0	$0	0	$0	0	$0	0	$0	0	$0	20	$1,700	0	$0	27	$2,659	
3.5	Submittal Process and Final Construction Documents	0	$0	4	$662	16	$2,117	0	$0	0	$0	0	$0	0	$0	0	$0	18	$1,530	8	$504	46	$4,812	
4.0	**BID ADMINISTRATION**																							$4,791
4.1	Respond to Bidder Questions	0	$0	2	$331	4	$529	0	$0	0	$0	0	$0	0	$0	0	$0	4	$340	0	$0	10	$1,200	
4.2	Pre-Bid Meeting	0	$0	4	$662	4	$529	0	$0	0	$0	0	$0	0	$0	0	$0	0	$0	0	$0	8	$1,191	
4.3	Addenda	0	$0	2	$331	4	$529	0	$0	0	$0	0	$0	0	$0	0	$0	4	$340	0	$0	10	$1,200	
4.4	Bid Review and Evaluation	0	$0	2	$331	4	$529	0	$0	0	$0	0	$0	0	$0	0	$0	4	$340	0	$0	10	$1,200	
	TOTALS	18	$2,977	104	$17,202	233	$30,826	50	$6,000	112	$20,160	182	$30,940	148	$22,200	124	$17,360	524	$44,540	24	$1,512	1519	$193,717	
																							SUBTOTAL	$193,717
																							REIMBURSABLE EXPENSES	$9,686
																							TOTAL FEE PROPOSAL (EXCLUDING OPTIONAL TASKS)	$203,403

3.2	**OPTIONAL PERMIT TASKS**																							$27,840
	D. USACE 404 - Optional	4	$800	0	$0	12	$1,588	0	$0	0	$0	0	$0	40	$6,000	0	$0	0	$0	0	$0	56	$8,388	
	E. RWQCB 401 - Optional	4	$800	0	$0	8	$1,058	0	$0	0	$0	0	$0	28	$4,200	0	$0	0	$0	0	$0	40	$6,058	
	F. CDFW 1600 - Optional	4	$800	0	$0	4	$529	0	$0	0	$0	0	$0	28	$4,200	0	$0	0	$0	0	$0	36	$5,529	
	G. Cultural Resources Report - Optional	4	$800	0	$0	2	$265	0	$0	0	$0	40	$6,800	0	$0	0	$0	0	$0	0	$0	46	$7,865	

MDG
MELTONDESIGNGROUP INC

2019 SCHEDULE OF RATES

MDG PERSONNEL

Principal Landscape Architect	$165.40/hour
Associate Landscape Architect	$143.30/hour
Project Manager	$132.30/ hour
GIS Specialist	$110.25/hour
Irrigation Specialist	$121.30/ hour
Irrigation Associate	$ 77.20/ hour
Graphic Designer	$103.95/ hour
Drafting Technician I	$ 85.00/ hour
Drafting Technician II	$ 73.50/ hour
Administration	$ 63.00/ hour

REIMBURSABLE EXPENSES

Black and White Plan Print	$ .85 / square foot
Color Plan Print	$ 4.45 / square foot
Premium Color Glossy Plan Print	$ 6.60 / square foot
Foam Core	$12.10 each
B & W Copies, 8.5 X 11	$ .28 each
B & W Copies, 11 X 17	$ .50 each
Color Copies 8.5 x 11	$ 1.25 each
Color Copies 11 X 17	$ 2.30 each
Binding Covers 8.5 x 11	$ 2.80 each
Binding Covers 11 x 17	$ 5.60 each
Flash Drive	$ 7.75 each
Overnight Mail	Cost Plus 15%
Courier	Cost Plus 15%
Photography	Cost Plus 15%
Soils Analysis	Cost Plus 15%
Travel / Automobile	IRS 2019 RATE / mile

Note: Rates subject to change after one year of proposal

MDG
MELTONDESIGNGROUP
820 BROADWAY ST CHICO CA 95928 – 530.899.1616
1930 G ST SACRAMENTO CA 95811 – 916.754.2153
MELTONDG.COM

CITY OF UKIAH

AMENDMENT NO. 1
TO
CONTRACT #1819165
BETWEEN
MELTON DESIGN GROUP and THE CITY OF UKIAH

This Amendment No. 1 entered on August 28, 2019, revises the Agreement for Professional services dated February 13, 2019, between the City of Ukiah and Melton Design Group, Inc. relating to landscape architect services for Riverside Park Regeneration Project.

This Amendment No. 1 amends the Agreement as follows:

1. Add a Topographic Survey to the Scope of Work, as per Exhibit 1.
2. Add additional cost to the contract in the amount not to exceed $8,850, for a total revised, not to exceed, contract amount of $240,093.

Except as expressly amended by this Amendment, all other terms remain unchanged and in full force and effect.

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AMENDMENT ON THE EFFECTIVE DATE:

MELTON DESIGN GROUP

BY: ______________________ DATE: August 30, 2019

PRINT NAME: Gregory V. Melton

CITY OF UKIAH

BY: ______________________ DATE: ____________
SAGE SANGIACOMO, CITY MANAGER

ATTEST

BY: ______________________ DATE: ____________
KRISTINE LAWLER, CITY CLERK

MELTONDESIGNGROUP, INC

Riverside Park Regeneration Project
Amendment for Survey Services
Project No. 2369
Contract # 1919165

August 26, 2019

BETWEEN the Client:	City of Ukiah Dept. of Community Services 300 Seminary Avenue Ukiah CA 95482 (707) 463-6233 mhorger@cityofukiah.com
And the Consultant:	Melton Design Group, Inc. (MDG) 820 Broadway Street Chico CA 95928 Chico (530) 899-1616 ~ Olga (916) 754-2153 olga@meltondg.com
Project:	**Riverside Park Regeneration Project** **Topographic Survey for project site**

Project Understanding:
This amendment to our contract represents our conversations and requests for work to be completed. These services will cover additional cost for the project site topographic survey. Survey will include and capture:

- Recovery and verification of the existing survey control from 2010 survey
- Survey data will be referenced to the NAVD 88 vertical and NAD 83 horizontal datums which will allow ESA's hydrological analysis to reference the FEMA (2011 edition) floodplain data as needed for the Flood permit application.
- Survey will capture topographical points, utilities lines, trees locations, and debris piles within the boundaries identified on the Survey Boundary Exhibit.
- Survey will confirm the location of storm drain lines, including grate elevations, and invert/outvert elevations as identify on 1999-03-29 Sewer Line Transmittal.
- Compile field survey data in AutoCAD Civil 3d version 2018 at a scale of 1" =20' with a 1ft. contour interval and incorporate the 2010 as-built survey points.
- Fee below is dependent upon recovering the existing survey control.

Additional Services for:

1.	**Additional work for Topographic Survey**	**$ 7,750.00**
2.	**MDG's additional work for survey coordination**	**$ 1,100.00**
	COMPENSATION (Billed not to Exceed)	**$ 8,850.00**

Compensation for the above services shall be billed on a lump sum basis when the services are complete. Let us know if you have any questions concerning this proposal. If the above meets your approval, please add the scope of work as an amendment to our existing contract and send to our office to sign.

Sincerely,

Greg Melton, Principal, RLA #4217
Melton Design Group


REST OF TOPO LINE WORK IS FROM A PHOTOGRAMETRY COMPLETED BY RAU AND ASSOCIATES IN 2002
ALL SPOT ELEVATIONS IN BLACK WERE PROVIDED FOR PHASE 1 IMPROVEMENTS - PREPARED BY SHV CONSULTING ENGINEERS. DATA IS AVAILABLE IN CAD FORMAT
Magenta lines identified as obscured inter on topo
Blue lines identified as obscured index on topo
Areas to be surveyed -including, utilities, storm drain line, trees and debris piles
Berm limits, heights
ORCHARD
MATCH TO SHE
PLEASE PROVIDE POINTS FOR THIS TRIANGULAR PIECE (NOT SHOWN), FROM THIS CORNER STRAIGHT TO THE FENCE LINE
Project boundary
DENSE TREES
ORCHARD

FAX TRANSMITTAL

CITY OF UKIAH

TO: Keith Gurnee **FAX #:** (805) 543-4609

FROM: Charley Stump, Senior Planner **FAX #:** (707) 463-6204

DATE: March 29, 1999

PAGES: Cover + 1

MESSAGE:

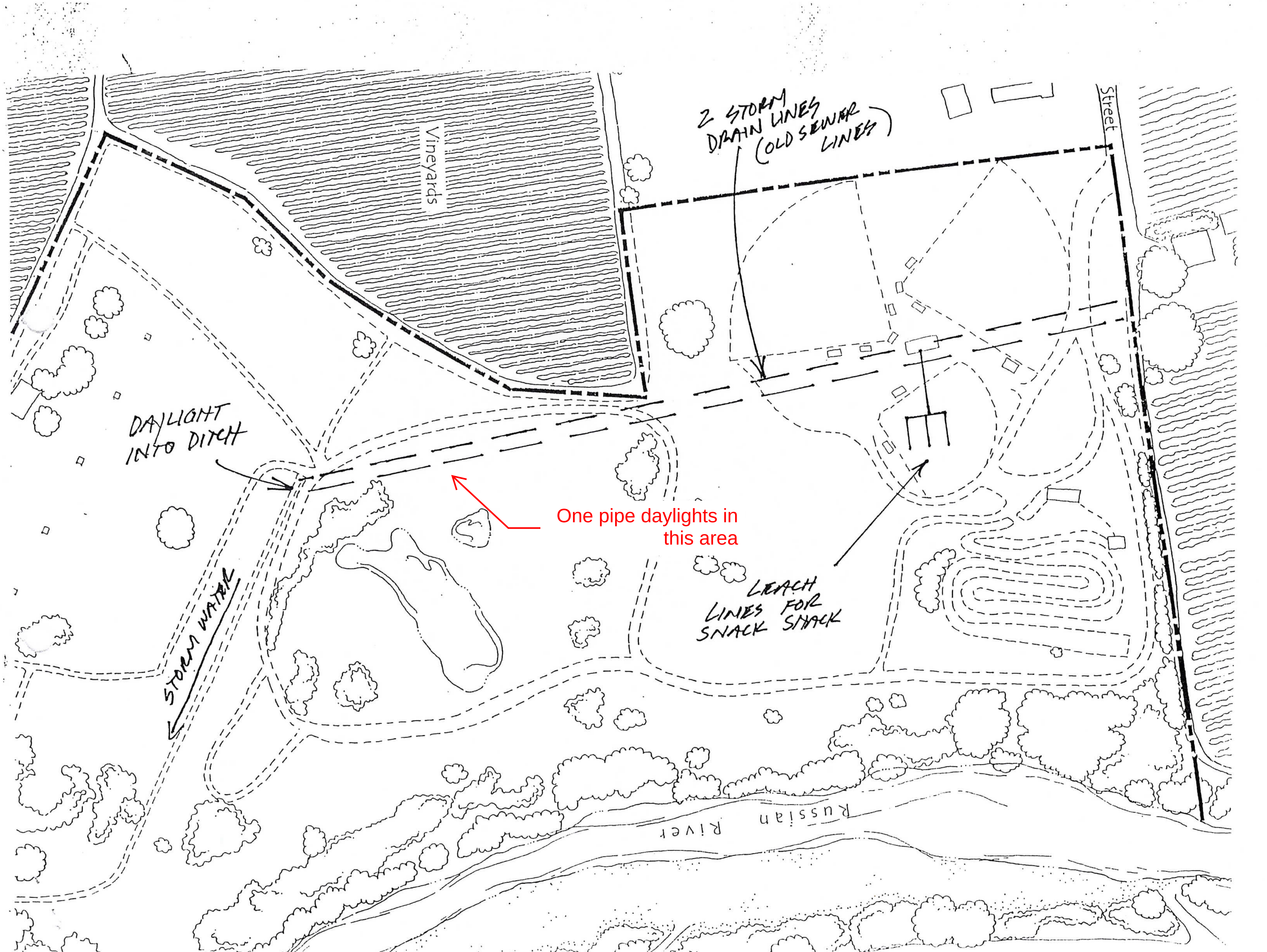
Attached, please find a diagram showing important storm drain lines through the Gobbi Street Riverside Park property. These were old sewer lines that were converted to storm drains when the sewer treatment plant was decommissioned. They daylight into the existing east-west ditch south of the pit. Turns out the "pit" was never one of the treatment plant ponds. It was a naturally occurring gravel deposit that the City excavated.

Please contact Mr. George Borecky, Water/Sewer Operations Superintendent for the City to discuss the true locations of the old ponds, and any other information you need about the infrastructure of the old sewer treatment plant. George grew up in Ukiah, and has worked for the City for over 30-years. A great guy with great knowledge (707) 467-2812.

If the workshop is still on for the 14th, please get me the reduced sketch of the property to send with the public announcement.

Thanks, C.

City of Ukiah
Civic Center
300 Seminary Drive
Ukiah, CA 95482
(707) 463-6200


Vineyards
Street
2 STORM DRAIN LINES (OLD SEWER LINES)
DAYLIGHT INTO DITCH
One pipe daylights in this area
STORM WATER
LEACH LINES FOR SNACK SHACK
Russian River

ESA

550 Kearny Street
Suite 800
San Francisco, CA 94108
415.896.5900 phone
415.896.0332 fax

www.esassoc.com

December 30, 2019

Olga Garzon
Melton Design Group
1930 G Street
Sacramento, CA 95811
via email: olga@meltondg.com

Subject: Ukiah Riverside Park Regeneration Project – Scope of Work, Schedule, and Cost Estimate for Environmental Services: CEQA

Dear Ms. Garzon,

Environmental Science Associates (ESA) is pleased to present this proposal to develop the environmental documentation for the Ukiah Riverside Park Regeneration Project for the City of Ukiah (the City). We are excited to continue to work with the City and Melton Design Group on this project. The following scope of work, schedule, and budget outline our anticipated approach to achieve compliance with the requirements of the California Environmental Quality Act (CEQA) in a manner that is cost-effective, consistent with the City of Ukiah's objectives.

ESA has reviewed the prior CEQA documentation associated with Riverside Park (the Initial Study for the Refined Concept Plan for Riverside Park, August 1999) and determined that although this IS/MND includes useful background information, it does not analyze the Riverside Park Regeneration Project in a meaningful way. The document does not evaluate any site conditions or potential impacts related to floodplain restoration, which is central to the current effort. An Addendum to an Environmental Impact Report or Negative Declaration may be prepared *if* only minor technical changes or additions (to a previously described project) are proposed, per 15164 (b) of the CEQA Guidelines. As the prior CEQA document does not satisfy these criteria, an addendum is not an adequate level of CEQA analysis for the project currently under consideration and development. Therefore, ESA proposes to prepare a new Initial Study Mitigated Negative Declaration (IS/MND) to ensure that potential impacts associated with the proposed project are properly analyzed.

Project Understanding

ESA understands that the goal of the Riverside Park Regeneration Project is to transform the highly disturbed and degraded portions of Riverside Park into an ecologically rich corridor to enhance habitat and the visitor's experience. ESA proposes to utilize the prior CEQA documents as well as the existing biological habitat assessment, wetland delineation report, and any other relevant available studies to efficiently assist the City with the preparation of the IS/MND.

Scope of Work

Task 6.0: Prepare Project Description

Providing a robust description of the site history, with a focus on identifying previous approvals and applicable planning documents, will set the stage for the environmental analysis in the IS/MND. As part of this task, ESA will prepare a project description, based on information developed by the City and its design team, including relevant plans and maps, the proposed site plan and anticipated landscape design details. We anticipate working closely with the City to accurately describe the background and history of the project site, including providing a timeline of approvals and environmental clearance.

ESA will submit the draft project description to the design team and City for review, and will revise the description based upon comments received from the design team and City staff. One round of review of the draft project description is assumed.

Task 6.0 Deliverables:

- ✓ Draft project description, provided in digital format for City staff review

Task 6.1 Project Management CEQA Coordination

This task includes weekly project coordination meetings/conference calls with the project team and City staff, as needed. Project management time is budgeted based on a schedule to complete the project within 4 months, following Notice to Proceed. To ensure adequate team communication and efficient progression for deliverables associated with the CEQA document, the project management team will be available for weekly conference calls with the City and the design team, on an "as needed" basis. Our costs assume a half-hour call attended by the ESA PM and CEQA Task Leader each week. This task also provides time for review of budget and project invoices.

Task 6.2: Prepare Initial Study

ESA proposes to prepare an IS/MND to evaluate the potential impacts of the proposed restoration effort. The IS/MND will describe existing environmental conditions and provide analysis under each of the resource topics from the updated 2019 CEQA Guidelines Appendix G checklist to identify whether the project, as proposed, would result in adverse impacts to the environment. Where impacts are identified, the IS/MND will include details of appropriate measures to mitigate such impacts to less than significant levels. The IS/MND will present the technical environmental analyses in a clear and organized format understandable to the lay reader, while also providing the information needed by City decision makers and responsible (permitting) agencies. The document will screen out (through brief summary discussions) the topics not requiring in depth environmental analysis and include substantive discussions of resource topics with a potential to be impacted by the Project. Based on our understanding of the project site, it is likely that noise, air quality, hazards and hazardous materials, hydrology and water quality, and biology will require particular attention to detail and a thorough, defensible analysis.

As part of this task ESA will conduct a one-day visit to document existing site conditions. Our scope assumes no additional site investigations or surveys will be required. Using information obtained during the site visit, as well as data from recently prepared technical reports and other publically available information, ESA will prepare an Administrative Draft IS/MND for City review. Our scope assumes that the City will provide one set of consolidated City comments. ESA will address City comments and prepare the Public Draft IS/MND. For efficiency we propose that any remaining City comments be resolved during a one-hour phone call. Following final resolution of comments, ESA will prepare the Public Draft and provide to the City for distribution (see Task deliverables listed below). This scope also assumes that the City will prepare public notices, conduct any necessary public outreach, and that the City will be responsible for any fees associated with the noticing process.

Following publication of the Public Draft ESA will review and summarize all comments received during the public review period; coordinate with the City, as necessary, to discuss response strategies and responsibilities; and prepare responses for incorporation into the Final IS/MND. As necessary, revisions to the Draft IS/MND generated by these comments will be incorporated into a Final IS/MND.

Task 6.2 Deliverables:

- ✓ Administrative Draft IS/MND (electronic format MS Word and PDF)
- ✓ Public Draft IS/MND (10 printed copies; electronic PDF format [10 USBs])

- ✓ Final Administrative Record (electronic USB format)
- ✓ Internal Draft Final IS/MND (electronic MS Word format)
- ✓ Final IS/MND (10 printed copies; electronic MS Word and PDF format)

Task 6.3 Native American Consultation Support

As tribal cultural resources consultation is required under AB 52, ESA can provide the City with support to facilitate tribal cultural resources consultation. This effort would include identification of relevant tribes in the project area and preparation and distribution of an outreach letter to identified tribes. We estimate that effort under this task will require 10 staff hours. Ongoing consultation support is not included as part of this scope.

Schedule

We understand that the City is eager to initiate and complete the CEQA review process as soon as possible. Based on this, we expect that the draft project description could be prepared and submitted in approximately two weeks of issuance of a Notice to Proceed and receipt of all technical documents prepared by the design team. The Draft Initial Study environmental evaluation and analysis will follow within six weeks of City approval of the project description. The schedule assumes a 30-day public review period for the IS/MND. ESA estimates that the scope of work provided herein would be completed within 4 months of issuance of a Notice to Proceed.

Project Team

The project director for this effort will be Eve Pier-Kieli, with Melissa Carter continuing to serve as project manager. Maria Hensel will serve as Task Leader for the CEQA effort. Other staff will be included in the technical analysis, as appropriate for the technical topic.

Cost Estimate

A breakdown of ESA's estimated cost to complete this scope of work is $38,699, as shown in the table below. This cost estimate is based on the following assumptions:

- All parties adhere to schedule commitments and there are no material increases to the overall project schedule;
- Team conference calls will consist of weekly (half-hour) calls on an as needed basis;
- A one-day site visit (with 2 ESA staff present) will be adequate to inform the CEQA analysis. The project will not require additional technical studies or in-depth site investigations;
- The City will be responsible for preparation and distribution of notices (including submittal fees) and public outreach;
- The IS/MND is not anticipated to exceed 100 pages in length; this scope assumes 10 printed copies will be sufficient; additional copies can be made available for an additional cost;
- There is a low level of controversy surrounding the proposed project. Our scope of work and budget assumes 36 hours of staff time will be adequate to support responses to public comments.

ESA

550 Kearny Street
Suite 800
San Francisco, CA 94108
415.896.5900 phone
415.896.0332 fax

www.esassoc.com

Table 1: Ukiah Riverside Park Regeneration Project CEQA Cost Proposal
ESA Labor Detail and Expense Summary

	Employee Names		E. Pier Kieli	M. Carter			J. O'Dell	B. Sewell		
		M. Burns	J. Watson	S. Rosenblum	W. McCullough		B. Carroll	B. Seltzer		
		B. Pittman	M. Fagundes	R. Hoffman	S. Bishop	M. Hensel	A. Sims	AS Jereczek		
	Labor Category	Director III	Managing Associate III	Managing Associate II	Senior Associate II	Associate III	Associate II	Associate I	Total Hours	Labor Price
Task #	**Task Name/Description**	**$ 200**	**$ 180**	**$ 170**	**$ 150**	**$ 130**	**$ 125**	**$ 105**		
6.0	Project Description		2	4	6	12			24	$ 3,500
6.1	Project Management CEQA Coordination			8		8			16	$ 2,400
6.2	Draft Initial Study, Impact Analysis & Mitigation	16	14	30	24	44	48	38	220	$ 30,730
6.3	Native American Consultation Support			8			2		10	$ 1,610
Total Hours		16	16	50	30	64	50	38	**270**	
Total Labor Costs		$ 3,200	$ 2,880	$ 8,500	$ 4,500	$ 8,320	$ 6,250	$ 3,990		**$ 38,240**

ESA Labor Cost	**$ 38,240**
ESA Non-Labor Expenses	
Reimbursable Expenses	$ 459
ESA Equipment Usage	$ -
Subtotal ESA Non-Labor Expenses	**$ 459**
PROJECT TOTAL	**$38,699**

December 30, 2019
Page 4

550 Kearny Street
Suite 800
San Francisco, CA 94108
415.896.5900 phone
415.896.0332 fax
www.esassoc.com

I would be happy to further discuss our proposed approach and work plan and answer any questions you may have. Please feel free to contact me at (415) 262-2373 or through email: mcarter@esassoc.com. We look forward to working with you and thank you for your time and consideration.

Sincerely,

Melissa M. Carter

Melissa Carter, PE
Project Manager

Agenda Item No: 7.c.
MEETING DATE/TIME: 2/5/2020
ITEM NO: 2020-128

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Report of Disposition of Surplus Materials, Used Equipment, and Supplies.

DEPARTMENT: Finance **PREPARED BY:** Mary Horger, Financial Services Manager
PRESENTER: Consent Item

ATTACHMENTS:
1. REPORT OF ASSETS SOLD

Summary: Council will receive a report of the disposition of surplus materials, used equipment, and supplies.

Background: This past fall, an on-line auction was released for the sale of miscellaneous items from City departments that have been determined obsolete, or in poor condition, and no longer used. As per policy, all departments were notified of the availability of these items in surplus prior to the auction, in the case of an unknown use for another department.

The total amount of the sale was $112,700.27. Attachment 1 provides the list of items sold, the amount they sold for, and the departments the sale proceeds have been applied to.

Discussion: At the time of the auction, in addition to the wide-span marketing that GovDeals.com conducts, alerts of the auction were placed on the City's website, ads were run in The Ukiah Daily Journal, and banners were posted to attract potential local buyers to the sale.

GovDeals.com is used by public agencies throughout the country to sell surplus items. The auction is accessible both locally and abroad.

Recommended Action: Receive and file report regarding the disposition of surplus materials, used equipment, and supplies.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mary Williamson, Buyer II; Seth Strader, Buyer I; David Kirch, Fleet and Plant Maintenance Supervisor

Approved: Sage Sangiacomo, City Manager

ATTACHMENT 1

ASSETS SOLD
Fall 2019

Item #	Inv ID	ID	Description	Sold Amount	Tax Collected	Revenue Distribution	Department
1	37	37	Bermad Flow Control Valve 14"	$6.53		82000000.44810	WTP
2	2532	66	2006 Sterling SC-8000 w/ Schwarze A7000 Sweeper	$5,001.00		10000000.44810	Streets
3	6560	70	1989 GMC Sierra C/K 3500 Reg. Cab 4WD w/ Service Body	$2,555.00		10021000.44522	Fire
4	3725	72	2001 Dodge Ram 1500 WS Regular Cab Short Bed 2WD	$230.00		80000000.44810	EUD
5	6311	91	1989 Sullivan Air Compressor	$2,020.00	$179.27	50% to 82000000.44810 50% to 84000000.44810	Water/Sewer
6	2340	97	1980 GMC 7000 Series Dump Truck	$575.00	$51.03	50% to 82000000.44810 50% to 84000000.44810	Water/Sewer
8	4590	106	2007 Toyota Camry Hybrid Sedan	$3,020.00		10000000.44810	Community Services
9	1054	113	Stairmaster Gravitron Pull Up Exercise Machine	$1.00	$0.09	50% to 10020000.44433 50% to 10021000.44522	Police/Fire
10	114	114	Barbell Weight Bench	$1.00	$0.09	50% to 10020000.44433 50% to 10021000.44522	Police/Fire
11	115	115	Red Banquet Chairs	$425.00	$37.72	73000000.44810	Conference Center
12	116	116	Liftmaster Motorized Roll-up Door Operators	$810.00	$71.89	84000000.44810	WWTP
13	116	117	3 Phase Centrifugal Pumps	$50.00	$4.44	82000000.44810	WTP
14	118	118	3 Phase Vertical Pumps	$40.00	$3.55	82000000.44810	WTP
15	119	119	Lawn Mowers and Edgers	$126.00	$11.18	10000000.44810	Parks
16	120	120	Jackhammers	$20.00	$1.77	50% to 82000000.44810 50% to 84000000.44810	Water/Sewer
17	121	121	Misc. Gas Weed Eaters, Lawn Edges and Blowers	$230.00	$20.41	10000000.44810	Parks
18	122	122	MK 9000 Push Concrete Saw	$205.00	$18.19	50% to 82000000.44810 50% to 84000000.44810	Water/Sewer
19	124	124	John Deere Riding Mower	$2,920.00	$259.15	10000000.44810	Parks
20	125	125	Police Car Rear K9 Cage	$1.00	$0.09	10020000.44433	Police
21	126	126	Misc. Motors and Pumps	$132.00	$11.71	82000000.44810	WTP
22	127	127	Turf Cutter	$105.00	$9.32	10000000.44810	Parks
23	1230	128	Massey Ferguson Tractor	$5,120.00	$454.40	10000000.44810	Streets
24	1321	129	Case Backhoe	$7,120.99	$631.99	50% to 82000000.44810 50% to 84000000.44810	Water/Sewer
25	1400	130	New Holland LX 665 Skid Steer	$8,501.00	$754.46	10000000.44810	Streets
26	1712	131	TCM FG20 Forklift PR2C5S	$1,965.00		84000000.44810	WWTP
27	2110	132	Ford F600 Flatbed	$620.00		80000000.44810	EUD
29	2122	133	2006 International 4300	$25,000.00		80000000.44810	EUD
30	2221	135	Ford F550 Super Duty Altec 250G Bucket Truck	$1,090.00		80000000.44810	EUD
31	2222	136	2004 Ford F550 Super Duty Altec 37G	$10,000.00		80000000.44810	EUD
32	2542	137	International S1900 Water Truck	$3,294.00		10000000.44810	Streets
33	3105	138	2001 Ford Explorer XLT	$320.00		10020000.44433	Police
28	3107	139	2009 Chevrolet Tahoe Police/Special Service 2WD	$2,675.00		10020000.44433	Police
34	3241	140	Isuzu Pickup	$321.00		20300000.48110	Garage
35	3711	141	1997 GMC Sierra C/K 2500 Regular Cab 2WD	$245.00		10000000.44810	Streets
36	3751	143	1999 Chevrolet C/K 2500 Reg. Cab Long Bed 2WD	$420.00		10000000.44810	Streets
37	4114	144	2005 Ford Crown Victoria Police Interceptor	$500.00		10020000.44433	Police
7	5115-	145	3 Ford Crown Victoria Police Interceptors - For parts or repair	$1.00		10020000.44433	Police
38	4542	146	2005 Jeep Liberty	$1,040.00		82000000.44810	WTP
39	4905	147	GO-4 3 Wheel Machine	$370.00		10020000.44433	Police
40	6180	148	1988 Beck Type 1 Fire Engine	$2,031.00		10021000.44522	Fire
41	6400	149	Berry Corp Crack Sealer	$1,796.00	$159.39	10000000.44810	Streets
42	6515	150	1999 Chevrolet Blazer	$1,485.00		10021000.44522	Fire
43	6545	151	2003 GMC Sierra 2500HD Ext. Cab Long Bed 4WD	$5,575.00		10021000.44522	Fire
44	152	152	Wayne 5000 Series 480 Volt Air Compressor	$305.00	$27.07	10000000.44810	Parks
45	154	154	Stadium Lights	$1.00	$0.09	10000000.44810	Parks
46	Part 1	155	Pallet of misc. computer parts	$1.00	$0.09	10000000.44810	IT
47	Part 3	157	Pallet of misc. computer parts	$1.00	$0.09	10000000.44810	IT
48	Part 7	161	Pallet of misc. computer parts	$1.00	$0.09	10000000.44810	IT
49	162	162	Exercise Step Platform Equipment	$1.00	$0.09	10000000.44810	Community Services
50	8432	163	Stimsonite Apollo System II Thermoplastic Machine	$1,205.00	$106.94	10000000.44810	Streets
51	164	164	Fluke Thermal Imaging Camera	$532.00		84000000.44810	WWTP
52	165	165	Assorted Holsters	$359.75		10020000.44433	Police
53	2370	166	1985 Ford F700	$2,115.00		50% to 82000000.44810 50% to 84000000.44810	Water/Sewer
54	5835	167	1998 Tier 1 84 HP Portable Diesel IC Engine Wood Chipper	$8,110.00		10000000.44810	Parks
55	168	168	Lot of Vievue LE2 and LE3 Body Cameras	$105.00	$9.32	10020000.44433	Police
56	2861	2861	1995 Pierce Fire Engine	$2,000.00		10021000.44522	Fire
			TOTAL:	$112,700.27	$2,823.92		

Total Sale Proceeds Distribution by Fund		
100	General	$58,382.75
203	Garage	$321.00
730	Conference Center	$425.00
800	Electric	$36,940.00
820	Water	$7,296.53
840	Sewer	$9,335.00

Agenda Item No: 7.d.
MEETING DATE/TIME: 2/5/2020
ITEM NO: 2020-261

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Approve Budget Amendments for the Advanced Planning Fund 315 for Expenditures Related to the State of California Department of Housing and Community Development Senate Bill 2 Planning Grants Program

DEPARTMENT: Finance **PREPARED BY:** Mary Horger, Financial Services Manager
PRESENTER: Consent Item

ATTACHMENTS:
1. City of Ukiah Exec. STD.213 19-PGP-13298 (complete)

Summary: Council will consider approving budget amendments for the Advanced Planning Fund 315 for expenditures related to the State of California Department of Housing and Community Development Senate Bill 2 Planning Grants Program.

Background: On July 17, 2019, Council adopted Resolution No. 2019-40 authorizing submittal of an application to the State of California Department of Housing and Community Development (HCD) under the Senate Bill 2 Planning Grants Program. The City received notification from HCD on October 8, 2019 of an award of $160,000, the maximum funding amount, for three activities designed to streamline housing production in Ukiah.

On January 8, 2020, HCD notified the City that the standard agreement for the SB2 Planning Grant Program award, #19-PGP-13298 (Attachment 1), had been executed by HCD (it had been executed by the City on December 4, 2019), and as such, the City could begin implementation of activities proposed in the application.

Discussion: Although the expenses of the grant will be reimbursed through the grant program, a budget appropriation still needs to be approved by Council in order to expend grant funds on the activities.

The grant funds will be monitored within the Advanced Planning Fund 315. The following are the list of accounts and amounts, based on the original approved grant application's budget, that require budget amendments:

31500000.43209.18181 - Grant Revenue: $160,000
31523100.52100.18181 - Professional Services: $110,450
31523100.51110.18181 - City Staff Costs: $47,850
31523100.52515.18181 - Public Noticing Fees: $700
31523100.59101.18181 - Other Fees: $1,000

Recommended Action: Approve budget amendments for the Advanced Planning Fund 315 for expenditures related to HCD SB2 Planning Grant Program

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: $0

PROPOSED BUDGET AMOUNT: 31500000.43209.18181: $160,000; 31523100.52100.18181: $110,450; 31523100.51110.18181: $47,850; 31523100.52515.18181: $700; 31523100.59101.18181: $1,000

FINANCING SOURCE: Grant Funds

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Craig Schlatter, Director of Community Development

Approved: Sage Sangiacomo, City Manager

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 03/2019)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (if applicable)
19-PGP-13298	

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

CONTRACTOR'S NAME
City of Ukiah

2. The term of this Agreement is:

START DATE
Upon HCD Approval

THROUGH END DATE
12/31/2022

3. The maximum amount of this Agreement is:
$160,000.00

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Authority, Purpose and Scope of Work	2
Exhibit B	Budget Detail and Payment Provisions	5
Exhibit C*	State of California General Terms and Conditions	GTC - 04/2017
Exhibit D -	PGP Terms and Conditions	8
Exhibit E	Special Conditions	0
	TOTAL NUMBER OF PAGES ATTACHED	15 pages

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at https://www.dgs.ca.gov/OLS/Resources

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership,etc.)
City of Ukiah

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
300 Seminary Avenue	Ukiah	CA	95482

PRINTED NAME OF PERSON SIGNING
Sage Sangiacomo

TITLE
City Manager

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED
12-4-19

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME
Department of Housing and Community Development

CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
2020 W. El Camino Ave., Suite 130	Sacramento	CA	95833

PRINTED NAME OF PERSON SIGNING
Synthia Rhinehart

TITLE
Contracts Manager,
Business & Contract Services Branch

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

California Department of General Services Approval (or exemption, if applicable)

Exempt per, SCM Vol. 1 4.04.A.3 (DGS memo dated 6/12/1981)

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 03/2019)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (if applicable)
19-PGP-13298	

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

CONTRACTOR'S NAME
City of Ukiah

2. The term of this Agreement is:

START DATE
Upon HCD Approval

THROUGH END DATE
12/31/2022

3. The maximum amount of this Agreement is:
$160,000.00

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Authority, Purpose and Scope of Work	2
Exhibit B	Budget Detail and Payment Provisions	5
Exhibit C*	State of California General Terms and Conditions	GTC - 04/2017
Exhibit D -	PGP Terms and Conditions	8
Exhibit E	Special Conditions	0
	TOTAL NUMBER OF PAGES ATTACHED	15 pages

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at https://www.dgs.ca.gov/OLS/Resources

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership,etc.)
City of Ukiah

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
300 Seminary Avenue	Ukiah	CA	95482

PRINTED NAME OF PERSON SIGNING	TITLE
CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME
Department of Housing and Community Development

CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
2020 W. El Camino Ave., Suite 130	Sacramento	CA	95833

PRINTED NAME OF PERSON SIGNING	TITLE
Synthia Rhinehart	Contracts Manager, Business & Contract Services Branch
CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED

California Department of General Services Approval (or exemption, if applicable)

Exempt per; SCM Vol. 1 4.04.A.3 (DGS memo dated 6/12/1981)

EXHIBIT A

AUTHORITY, PURPOSE AND SCOPE OF WORK

1. **Authority**

Pursuant to Health and Safety Code section 50470, subdivision (b)(1)(A), the State of California Department of Housing and Community Development (the "Department" or "State") has established the Planning Grants Program ("PGP," or the "Program" as defined in Section 102 of the Guidelines) for Local Governments and Localities. This Standard Agreement, along with all its exhibits (the "Agreement"), is entered into under the authority of, and in furtherance of, the purpose of the Program. Pursuant to Health and Safety Code Section 50470, subdivision (d), the Department has issued the Senate Bill 2 Planning Grants Program Year 1 Guidelines (the "Guidelines") dated December 2018 governing the Program, and a Notice of Funding Availability ("NOFA") dated March 28, 2019.

2. **Purpose**

In accordance with the authority cited above, the Grantee has been awarded financial assistance in the form of a grant from the Program. The Department has agreed to make the grant to provide financial assistance for the preparation, adoption and implementation of a plan for Accelerating Housing Production and Streamlined Housing Production (as defined in Section 102 of the Guidelines) pursuant to the terms of the Guidelines, the NOFA, and this Agreement. By entering into this Agreement and thereby accepting the award of the Program funds, the Grantee agrees to comply with the terms and conditions of the Guidelines, the NOFA, this Agreement, the representations contained in the application, and the requirements of the authority cited above. Based on the representations made by the Grantee, the State shall provide a grant in the amount shown in Exhibit B, Section 2.

3. **Definitions**

Terms herein shall have the same meaning as definitions in Section 102 of the Guidelines.

4. **Scope of Work**

Update planning documents, entitlement processes or zoning ordinances in accordance with the Grantee's Schedule F: Project Timeline and Budget, as provided by the Grantee in the SB 2 Planning Grant Program application used for subsequent approval by the Department.

5. **Department Contract Coordinator**

The Contract Coordinator of this Agreement for the Department is the Housing Policy Development Manager, or the Manager's designee. Unless otherwise informed, any

EXHIBIT A

notice, report, or other communication required by this Agreement shall be mailed by first class mail to the Department Contract Coordinator at the following address:

Department of Housing and Community Development
Housing Policy Development
Land Use Planning Unit
Attention: PGP Program Manager
2020 West El Camino Avenue, Suite 500
Sacramento, CA 95833
P. O. Box 952050
Sacramento, CA 94252-2050

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. **Application for Funds**

   A. The Department is entering into this Agreement on the basis of, and in reliance on facts, information, assertions and representations contained in the Application and any subsequent modifications or additions thereto approved by the Department. The Application and any approved modifications and additions thereto are hereby incorporated into this Agreement.

   B. The Grantee warrants that all information, facts, assertions and representations contained in the Application and approved modifications and additions thereto are true, correct, and complete to the best of the Grantee's knowledge. In the event that any part of the Application and any approved modification and addition thereto is untrue, incorrect, incomplete, or misleading in such a manner that would substantially affect the Department's approval, disbursement, or monitoring of the funding and the grant or activities governed by this Agreement, the Department may declare a breach hereof and take such action or pursue such remedies as are provided for breach hereof.

2. **Grant and Reimbursement Limit**

   The maximum total amount granted and reimbursable to the Grantee pursuant to this Agreement shall not exceed $160,000.

3. **Grant Timelines**

   A. This Agreement is effective upon approval by all parties and the Department, which is evidenced by the date signed by the Department on page one, Standard Agreement, STD 213 (the "Effective Date").

   B. All Grant funds must be expended by June 30, 2022.

   C. The Grantee shall deliver to the Department all final invoices for reimbursement on or before February 28, 2022, to ensure meeting the June 30, 2022 deadline. Under special circumstances, as determined by the Department, the Department may modify the February 28, 2022 deadline.

   D. It is the responsibility of the Grantee to monitor the project and timeliness of draws within the specified dates.

EXHIBIT B

4. Allowable Uses of Grant Funds

A. The Department shall not award or disburse funds unless it determines that the grant funds shall be expended in compliance with the terms and provisions of the Guidelines, the NOFA, and this Agreement.

B. Grant funds shall only be used by the Grantee for project activities approved by the State that involve the preparation and adoption of project activities as stated in the scope of work, project description, project timeline and other parts of the application, and eligible activities and uses pursuant to Article III of the Guidelines.

C. Grant funds may not be used for administrative costs of persons employed by the Grantee for activities not directly related to the preparation and adoption of the proposed activity.

D. The Grantee shall use no more than 5 percent of the total grant amount for costs related to administration of the project.

E. A Grantee that receives funds under this Program may use a subcontractor. The subcontract shall provide for compliance with all the requirements of the Program. The subcontract shall not relieve the Grantee of its responsibilities under the Program.

F. After the contract has been executed by the Department and all parties, approved and eligible costs for eligible activities may be reimbursed for the project(s) upon completion of deliverables in accordance with Schedule F: Project Timeline and Budget and the Statement of Work and subject to the terms and conditions of this Agreement.

G. Only approved and eligible costs incurred for work <u>after</u> the NOFA date, continued past the date of execution and acceptance of the Standard Agreement and completed during the grant term will be reimbursable.

H. Approved and eligible costs incurred <u>prior</u> to the NOFA date are ineligible.

5. Performance

The Grantee shall take such actions, pay such expenses, and do all things necessary to complete the scope of work specified in Exhibit A and as incorporated by the SB 2 Program application in accordance with the schedule for completion set forth therein and within the terms and conditions of this Agreement.

EXHIBIT B

6. **Fiscal Administration**

A. The Grantee is responsible for maintaining records which fully disclose the activities funded by the PGP grant. Adequate documentation for each reimbursable transaction shall be maintained to permit the determination, through an audit if requested by the State, of the accuracy of the records and the allowability of expenditures charged to PGP grant funds. If the allowability of expenditure cannot be determined because records or documentation are inadequate, the expenditure may be disallowed, and the State shall determine the reimbursement method for the amount disallowed. The State's determination of the allowability of any expense shall be final, absent fraud, mistake or arbitrariness.

B. Work must be completed prior to requesting reimbursement. The Department may make exceptions to this provision on a case by case basis. In unusual circumstances, the Department may consider alternative arrangements to reimbursement and payment methods based on documentation demonstrating cost burdens, including the inability to pay for work.

C. Prior to receiving reimbursement, the Grantee shall submit the following documentation:

1) Government Agency Taxpayer ID Form (GovTIN; Fi$cal form);

2) A Request for Funds on a form provided by the Department; and

3) Any and all documentation requested by the Department in the form and manner as outlined in the following subsection D.

D. Grantee shall submit all required reimbursement documentation to the following address:

Department of Housing and Community Development
Housing Policy Development
Land Use Planning Unit
Attention: PGP Program Manager
2020 West El Camino Avenue, Suite 500
Sacramento, CA 95833
P. O. Box 952050
Sacramento, CA 94252-2050

E. The Grantee shall submit invoices for reimbursement to the Department according to the following schedule:

EXHIBIT B

1) At maximum, once per quarter; or

2) Upon completion of a deliverable, subject to the Department's approval; and

3) At minimum, one invoice for reimbursement annually.

The Department will use the 2019 calendar year beginning with January, with first requests for reimbursement accepted on or after September 30, 2019.

F. The request for reimbursement must be for a minimum of 15 percent of the maximum grant amount awarded. The Department may consider exceptions to the minimum amount requested on a case-by-case basis. All invoices shall reference the contract number and shall be signed and submitted to the Department's Program Manager at the address provided above in Section 6, item D of Exhibit B. Invoices shall include at a minimum the following information:

1) Names of the Grantee's personnel performing work;

2) Dates and times of project work;

3) Itemized costs in accordance with the Schedule F: Project Timeline and Budget and Statement of Work, including identification of each employee, contractor, subcontractor staff who provided services during the period of the invoice, the number of hours and hourly rates for each of the Grantee's employees, contractor(s), sub-recipient(s) or subcontractor's staff member(s), authorized expenses with receipts, and contractor, sub-recipient and subcontractor invoices; and

4) Any other documents, certifications, or evidence deemed necessary by the Department prior to disbursement of grant funds.

G. The Department will reimburse the Grantee directly for all allowable project costs as promptly as the Department's fiscal procedures permit upon receipt of an itemized signed invoice.

H. The Department recognizes that budgeted deliverable amounts are based upon estimates. Grantees may request, in writing, a budget adjustment across deliverables subject to written approval by the Department, as long as the total budget does not exceed the maximum amount awarded to the Grantee.

I. Grant funds cannot be disbursed until this Standard Agreement has been fully executed.

EXHIBIT B

J. Grant fund payments will be made on a reimbursement basis; advance payments are not allowed. The Grantee, its subcontractors and all partners, must have adequate cash flow to pay all grant-related expenses prior to requesting reimbursement from the Department. The Department may consider alternative arrangements to reimbursement and payment methods based on documentation demonstrating cost burdens, including the inability to pay for work pursuant to Section 601(f) of the Guidelines.

K. The Grantee will be responsible for compiling and submitting all invoices, supporting documentation and reporting documents. Invoices must be accompanied by reporting materials where appropriate. Invoices without the appropriate reporting materials will not be paid.

1) Supporting documentation may include, but is not limited to; purchase orders, receipts, progress payments, subcontractor invoices, timecards, or any other documentation as deemed necessary by the Department to support the reimbursement to the Grantee for expenditures incurred.

L. The Grantee will submit for reimbursements to the Department based on actual costs incurred, and must bill the State based on clear and completed objectives and deliverables as outlined in the application, in Schedule F: Project Timeline and Budget, the Statement of Work, and/or any and all documentation incorporated into this Standard Agreement and made a part thereof.

M. The Department may withhold 10 percent of the grant until grant terms have been fulfilled to the satisfaction of the Department.

EXHIBIT D

PGP TERMS AND CONDITIONS

1. **Reporting**

A. During the term of the Standard Agreement the Grantee shall submit, upon request of the Department, a performance report that demonstrates satisfaction of all requirements identified in this Standard Agreement.

B. Upon completion of all objectives and deliverables required to fulfill this contract pursuant to Schedule F: Project Timeline and Budget and the Scope of Work, Exhibit A, Section 4, and as referred to in Exhibit B, Section 6, subsection K. within this Standard Agreement, the Grantee shall submit a final close out report in accordance with Section 604, subsection (b), and as instructed in Attachment 3 of the December 2018 Planning Grants Program Guidelines. The close out report shall be submitted with the final invoice by the end of the grant term as listed in Exhibit B, Section 3, subsection C.

2. **Accounting Records**

A. The Grantee, its staff, contractors and subcontractors shall establish and maintain an accounting system and reports that properly accumulate incurred project costs by line. The accounting system shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

B. The Grantee must establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the scope of work, project timeline and budget. Separate bank accounts are not required.

C. The Grantee shall maintain documentation of its normal procurement policy and competitive bid process (including the use of sole source purchasing), and financial records of expenditures incurred during the course of the project in accordance with GAAP.

D. The Grantee agrees that the state or designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Standard Agreement.

E. Subcontractors employed by the Grantee and paid with moneys under the terms of this Standard Agreement shall be responsible for maintaining accounting records as specified above.

3. **Audits**

A. At any time during the term of the Standard Agreement, the Department may perform or cause to be performed a financial audit of any and all phases of the award. At the

EXHIBIT D

Department's request, the Grantee shall provide, at its own expense, a financial audit prepared by a certified public accountant. The State of California has the right to review project documents and conduct audits during and over the project life.

1) The Grantee agrees that the Department or the Department's designee shall have the right to review, obtain, and copy all records and supporting documentation pertaining to performance of this Agreement.

2) The Grantee agrees to provide the Department or the Department's designee, with any relevant information requested.

3) The Grantee agrees to permit the Department or the Department's designee access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees who might reasonably have information related to such records and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with statutes, Program guidelines, and this Agreement.

B. If a financial audit is required by the Department, the audit shall be performed by an independent certified public accountant. Selection of an independent audit firm shall be consistent with procurement standards contained in Exhibit D, Section 8 subsection A. of this Standard Agreement.

1) The Grantee shall notify the Department of the auditor's name and address immediately after the selection has been made. The contract for the audit shall allow access by the Department to the independent auditor's working papers.

2) The Grantee is responsible for the completion of audits and all costs of preparing audits.

3) If there are audit findings, the Grantee must submit a detailed response acceptable to the Department for each audit finding within 90 days from the date of the audit finding report.

C. The Grantee agrees to maintain such records for possible audit after final payment pursuant to Exhibit D, Section 3, subsection E. below, unless a longer period of records retention is stipulated.

1) If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, all records must be retained by the Grantee, contractors and sub-contractors until completion of the action and resolution of all issues which arise from it. The Grantee shall include in any contract that it enters into in an amount exceeding $10,000, the Department's right to audit the contractor's records and interview their employees.

EXHIBIT D

2) The Grantee shall comply with the caveats and be aware of the penalties for violation of fraud and for obstruction of investigation as set forth in California Public Contracts Code Section 10115.10.

D. The determination by the Department of the eligibility of any expenditure shall be final.

E. The Grantee shall retain all books and records relevant to this Agreement for a minimum of (3) three years after the end of the term of this Agreement. Records relating to any and all audits or litigation relevant to this Agreement shall be retained for five years after the conclusion or resolution of the matter.

4. **Remedies of Non-performance**

A. Any dispute concerning a question of fact arising under this Standard Agreement that is not disposed of by agreement shall be decided by the Department's Housing Policy Development Manager, or the Manager's designee, who may consider any written or verbal evidence submitted by the Grantee. The decision of the Department's Housing Policy Development Manager or Designee shall be the Department's final decision regarding the dispute.

B. Neither the pendency of a dispute nor its consideration by the Department will excuse the Grantee from full and timely performance in accordance with the terms of this Standard Agreement.

C. In the event that it is determined, at the sole discretion of the Department, that the Grantee is not meeting the terms and conditions of the Standard Agreement, immediately upon receiving a written notice from the Department to stop work, the Grantee shall cease all work under the Standard Agreement. The Department has the sole discretion to determine that the Grantee meets the terms and conditions after a stop work order, and to deliver a written notice to the grantee to resume work under the Standard Agreement.

D. Both the Grantee and the Department have the right to terminate the Standard Agreement at any time upon 30 days written notice. The notice shall specify the reason for early termination and may permit the grantee or the Department to rectify any deficiency(ies) prior to the early termination date. The Grantee will submit any requested documents to the Department within 30 days of the early termination notice.

E. There must be a strong implementation component for the funded activity through this Program, including, where appropriate, agreement by the locality to formally adopt the completed planning document. Localities that do not formally adopt the funded activity could be subject to repayment of the grant.

F. The following shall each constitute a breach of this Agreement:

1) Grantee's failure to comply with any of the terms and conditions of this Agreement.

2) Use of, or permitting the use of, grant funds provided under this Agreement for any

EXHIBIT D

ineligible costs or for any activity not approved under this Agreement.

3) Any failure to comply with the deadlines set forth in this Agreement unless approved by the Program Manager.

G. In addition to any other remedies that may be available to the Department in law or equity for breach of this Agreement, the Department may at its discretion, exercise the following remedies:

1) Disqualify the Grantee from applying for future PGP Funds or other Department administered grant programs;

2) Revoke existing PGP award(s) to the Grantee;

3) Require the return of unexpended PGP funds disbursed under this Agreement;

4) Require repayment of PGP Funds disbursed and expended under this agreement;

5) Seek a court order for specific performance of the obligation defaulted upon, or the appointment of a receiver to complete the obligations in accordance with the PGP Program requirements; and

6) Other remedies available at law, or by and through this agreement. All remedies available to the Department are cumulative and not exclusive.

7) The Department may give written notice to the Grantee to cure the breach or violation within a period of not less than 15 days.

5. Indemnification

Neither the Department nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by the Grantee, its officers, employees, agents, its contractors, its sub-recipients or its subcontractors under or in connection with any work, authority or jurisdiction conferred upon the Grantee under this Standard Agreement. It is understood and agreed that the Grantee shall fully defend, indemnify and save harmless the Department and all of the Department's staff from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortuous, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by the Grantee, its officers, employees, agents contractors, sub-recipients, or subcontractors under this Standard Agreement.

6. Waivers

No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of the Department to enforce at any time the provisions of this Agreement, or to require at any time, performance by the Grantee of these provisions, shall in no way be

EXHIBIT D

construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of the Department to enforce these provisions.

7. **Relationship of Parties**

It is expressly understood that this Standard Agreement is an agreement executed by and between two independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

8. **Third-Party Contracts**

A. All state-government funded procurements must be conducted using a fair and competitive procurement process. The Grantee may use its own procurement procedures as long as the procedures comply with all City/County laws, rules and ordinances governing procurement, and all applicable provisions of California state law.

B. Any contract entered into as a result of this Agreement shall contain all the provisions stipulated in the Agreement to be applicable to the Grantee's sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contracts, and subcontractors must be submitted to the Department's program manager.

C. The Department does not have a contractual relationship with the Grantee's sub-recipients, contractors, or subcontractors, and the Grantee shall be fully responsible for all work performed by its sub-recipients, contractors, or subcontractors.

D. In the event the Grantee is partnering with another jurisdiction or forming a collaborative effort between the Grantee and other jurisdictions who are grantees of the SB 2 Planning Grants Program, the Grantee acknowledges that each partner and/or all entities forming the SB 2 Planning Grants Program collaborative are in mutual written agreement with each other but are contractually bound to the Department under separate, enforceable contracts.

E. In the event the Grantee is partnering with another jurisdiction or forming a collaborative effort with other entities that are not grantees of the SB 2 Planning Grants Program, the Department shall defer to the provisions as noted in subsections 8(B) and 8(C) of this part.

9. **Compliance with State and Federal Laws, Rules, Guidelines and Regulations**

A. The Grantee agrees to comply with all state and federal laws, rules and regulations that pertain to construction, health and safety, labor, fair employment practices, equal opportunity, and all other matters applicable to the grant, the Grantee, its contractors or subcontractors, and any other grant activity.

B. During the performance of this Agreement, the Grantee assures that no otherwise qualified person shall be excluded from participation or employment, denied program

EXHIBIT D

benefits, or be subjected to discrimination based on race, color, ancestry, national origin, sex, gender, gender identity, gender expression, genetic information, age, disability, handicap, familial status, religion, or belief, under any program or activity funded by this contract, as required by Title VI of the Civil Rights Act of 1964, the Fair Housing Act (42 USC 3601-20) and all implementing regulations, and the Age Discrimination Act of 1975 and all implementing regulations.

C. The Grantee shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements with all of same that each of them in turn include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts they enter into to perform work under the PGP.

D. The Grantee shall, in the course of performing project work, fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

E. The Grantee shall adopt and implement affirmative processes and procedures that provide information, outreach and promotion of opportunities in the PGP project to encourage participation of all persons regardless of race, color, national origin, sex, religion, familial status, or disability. This includes, but is not limited to, a minority outreach program to ensure the inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women, as required by 24 CFR 92.351.

10. Litigation

A. If any provision of this Agreement, or an underlying obligation, is held invalid by a court of competent jurisdiction, such invalidity, at the sole discretion of the Department, shall not affect any other provisions of this Agreement and the remainder of this Agreement shall remain in full force and effect. Therefore, the provisions of this Agreement are, and shall be, deemed severable.

B. The Grantee shall notify the Department immediately of any claim or action undertaken by or against it, which affects or may affect this Agreement or the Department, and shall take such action with respect to the claim or action as is consistent with the terms of this Agreement and the interests of the Department.

11. Changes in Terms/Amendments

This Agreement may only be amended or modified by mutual written agreement of both parties.

12. State-Owned Data

A. Definitions

EXHIBIT D

1) Work:

The work to be directly or indirectly produced by the Grantee, its employees, or by and of the Grantee's contractor's, subcontractor's and/or sub-recipient's employees under this Agreement.

2) Work Product:

All deliverables created or produced from Work under this Agreement including, but not limited to, all Work and Deliverable conceived or made, or made hereafter conceived or made, either solely or jointly with others during the term of this Agreement and during a period of six months after the termination thereof, which relates to the Work commissioned or performed under this Agreement. Work Product includes all deliverables, inventions, innovations, improvements, or other works of authorship Grantee and/or Grantee's contractor subcontractor and/or sub-recipient may conceive of or develop in the course of this Agreement, whether or not they are eligible for patent, copyright, trademark, trade secret or other legal protection.

3) Inventions:

Any ideas, methodologies, designs, concept, technique, invention, discovery, improvement or development regardless of patentability made solely by the Grantee or jointly with the Grantee's contractor, subcontractor and/or sub-recipient and/or Grantee's contractor, subcontractor, and/or sub-recipient's employees with one or more employees of the Department during the term of this Agreement and in performance of any Work under this Agreement, provided that either the conception or reduction to practice thereof occurs during the term of this Agreement and in performance of Work issued under this Agreement.

B. Ownership of Work Product and Rights

1) All work Product derived by the Work performed by the Grantee, its employees or by and of the Grantee's contractor's, subcontractor's and/or sub-recipient's employees under this Agreement, shall be owned by the Department and shall be considered to be works made for hire by the Grantee and the Grantee's contractor, subcontractor and/or subrecipient for the Department. The Department shall own all copyrights in the work product.

2) Grantee, its employees and all of Grantee's contractor's, subcontractor's and sub-recipient's employees agree to perpetually assign, and upon creation of each Work Product automatically assigns, to the Department, ownership of all United States and international copyrights in each and every Work Product, insofar as any such Work Product, by operation of law, may not be considered work made for hire by the Grantee's contractor, subcontractor and/or subrecipient from the Department. From time to time upon the Department's request, the Grantee's contractor, subcontractor and/or subrecipients, and/or its employees, shall confirm such

EXHIBIT D

assignments by execution and delivery of such assignment, confirmations or assignment or other written instruments as the Department may request. The Department shall have the right to obtain and hold in its name all copyright registrations and other evidence of rights that may be available for Work Product under this Agreement. Grantee hereby waives all rights relating to identification of authorship restriction or limitation on use or subsequent modification of the Work.

3) Grantee, its employees and all Grantee's contractors, subcontractors and sub-recipients hereby agrees to assign to the Department all Inventions, together with the right to seek protection by obtaining patent rights therefore and to claim all rights or priority thereunder and the same shall become and remain the Department's property regardless of whether such protection is sought. The Grantee, its employees and Grantee's contractor, subcontractor and /or subrecipient shall promptly make a complete written disclosure to the Department of each Invention not otherwise clearly disclosed to the Department in the pertinent Work Product, specifically noting features or concepts that the Grantee, its employees and/or Grantee's contractor, subcontractor and/or subrecipient believes to be new or different.

4) Upon completion of all work under this Agreement, all intellectual property rights, ownership and title to all reports, documents, plans, specifications and estimates, produced as part of this Agreement will automatically be vested in Department and no further agreement will be necessary to transfer ownership to Department.

13. Special Conditions

The State reserves the right to add any special conditions to this Agreement it deems necessary to assure that the policy and goals of the Program are achieved.

Agenda Item No: 7.e.
MEETING DATE/TIME: 2/5/2020
ITEM NO: 2019-237

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Approving Records Destruction.

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Consent Item

ATTACHMENTS:

1. Proposed Resolution

Summary: The Finance department, along with the City Attorney and City Clerk, have reviewed records that have been identified as being ready for destruction. Council is being asked to approve their destruction.

Background: The Finance department, along with the City Attorney, and City Clerk have reviewed the Records Destruction Notices for 28 boxes and have approved them for shredding. The removal of these boxes for destruction will create much needed space for new record retention boxes currently awaiting storage locations.

Discussion: The estimated cost for shredding the 28 boxes is $196. The City Clerk budget includes funds for annual records destruction and no budget amendment is necessary at this time.

Staff recommends that Council adopt the resolution (Attachment 1), authorizing the destruction of 28 boxes of outdated documents, listed in full and attached as Exhibit A to the resolution.

Recommended Action: Adopt resolution authorizing the destruction of 28 boxes of outdated documents.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: $20,000

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: 10012500.52100; City Clerk Contracted Services

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: Sage Sangiacomo, City Manager

RESOLUTION NO. 2020-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS

WHEREAS, the Finance department, along with the City Attorney and City Clerk offices have reviewed and approved the list of records that are attached as Exhibit A, and determined that said records are no longer necessary and may at this time be destroyed.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council hereby approves the destruction of certain records, contained in Exhibit A of this Resolution, and authorizes the City Clerk to destroy the records.

PASSED AND ADOPTED this 5th day of February, 2020, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Douglas F. Crane, Mayor

ATTEST:

____
Kristine Lawler, City Clerk

LOCATION	BOX #	Date Rec'd	Record Title	RECORD DATES	RETAIN UNTIL	USER/SENDER	DEPARTMENT	COMMENT
22	00158	7/18/2019	Requisitions	1/1/00-12/30/01	2005	Seth Strader	Finance	
34	00157	7/16/2019	Bids, RFQs, RFPs - Successful	6/1/06-7/30/07	2013	Seth Strader	Finance	
78	00175	8/9/2019	Purchase Orders	1/1/07-12/31/09	2017	Seth Strader	Finance	
80	00176	8/9/2019	Bids, RFQs, RFPs - Successful	7/1/07-3/30/08	2014	Seth Strader	Finance	
99	00179	8/9/2019	Bids, RFQs, RFPs - Successful	4/1/08-8/31/08	2014	Seth Strader	Finance	
100	4217	1/10/2014	Payroll Time Sheets	Aug 2012 - Dec 2012	2019	Elizabeth MacFarland	Finance	was location 1135 - approved for destruction 4/17/19
120	00177	8/9/2019	Bids, RFQs, RFPs - Successful	9/1/08-12/30/08	2014	Seth Strader	Finance	
131	00181	8/9/2019	Bids, RFQs, RFPs - Successful	1/1/09-6/30/09	2015	Seth Strader	Finance	
155	00182	8/9/2019	Bids, RFQs, RFPs - Successful	7/1/06-6/30/08	2014	Seth Strader	Finance	
195	4219	1/10/2014	Payroll Time Sheets	Dec 2011 - Apr 2012	2019	Elizabeth MacFarland	Finance	was location 1135 - approved for destruction 4/17/19
196	00183	8/9/2019	Bids, RFQs, RFPs - Successful	1/1/99-12/31/11	2017	Seth Strader	Finance	
261	00185	8/9/2019	Stores	1/1/02-12/31/15	2017	Seth Strader	Finance	
267	00186	8/9/2019	Stores	1/1/04-12/31/07	2009	Seth Strader	Finance	
295	00187	8/9/2019	Stores	1/1/10-12/31/13	2015	Seth Strader	Finance	
297	00188	8/8/2019	Purchase Orders	12/1/90-6/30/07	2011	Seth Strader	Finance	
301	00039	11/29/2018	Financial Statements	6/30/05-2013	2018	Kathy Norris	Finance	was box 4804
308	00189	8/8/2019	Stores	1/1/09-12/31/10	2013	Seth Strader	Finance	
317	00190	8/8/2019	Purchase Orders	7/1/06-6/30/08	2013	Seth Strader	Finance	
326	00178	8/9/2019	Bids, RFQs, RFPs - Successful	1/1/07-12/31/08	2014	Seth Strader	Finance	
512	4846	11/19/2018	Report of Disbursements	7/1/13-6/30/14	2019	Candice Rasmason	Finance	
577	4861	11/28/2018	Accounts Payable/Warrant Register	7/1/12-6/30/13	2019	Candice Rasmason	Finance	
1212	4087	6/11/2010	Accounts Payable	7/1/06-6/30/07	2018	Sechrest	Finance	P-Pub Service
1213	4088	6/11/2010	Accounts Payable	7/1/06-6/30/07	2018	Sechrest	Finance	Misc P's-Redwood
1214	4089	6/11/2010	Accounts Payable	7/1/06-6/30/07	2018	Sechrest	Finance	Reese-Sn
1215	4090	6/11/2010	Accounts Payable	7/1/06-6/30/07	2018	Sechrest	Finance	So-Su
1216	4091	6/11/2010	Accounts Payable	7/1/06-6/30/07	2018	Sechrest	Finance	Sw-Ukiah Daily Journal
1217	4092	6/11/2010	Accounts Payable	7/1/06-6/30/07	2018	Sechrest	Finance	Ukiah Dodge - Uz
1218	4093	6/11/2010	Accounts Payable	7/1/06-6/30/07	2018	Sechrest	Finance	V-Z

Agenda Item No: 7.f.
MEETING DATE/TIME: 2/5/2020
ITEM NO: 2020-266

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Award Purchase Order for Schloss Pin Rack Assembly to Smith & Loveless, Inc., Lenexa KS, in the amount of $65,761.07 for Parts to Repair the Bar Screen Assembly at the Wastewater Treatment Plant.

DEPARTMENT:	Water Resources	**PREPARED BY:**	Jarod Thiele, Public Works Management Analyst, Dave Kirch, Fleet Maintenance Supervisor
		PRESENTER:	Consent Item

ATTACHMENTS:

1. Attachment 1- Smith and Loveless

Summary: Council will consider approving a Purchase Order for Schloss Pin Rack Assembly to Smith & Loveless, Inc., Lenexa KS, in the amount of $65,761.07 for Parts to Repair the Bar Screen Assembly at the Wastewater Treatment Plant

Background: The barscreen assembly at the Wastewater Treatment Plant (WWTP) was installed as part of the 2007 upgrade project. Due to normal operation and the type of debris this unit handles, it is in need of repairs.

Discussion: Staff received a Quote (Attachment 1) from Smith & Loveless, Inc. Smith & Loveless, Inc. acquired Schloss Environmental Equipment in 2014, who is the Original Equipment Manufacturer (OEM) of the barscreen units. They would be considered a Sole Source vendor for these parts.

Submitted for the City Council's consideration and action, it is Staff's recommendation that a Purchase Order to purchase this equipment be awarded to Smith & Loveless, Inc. in the amount of $65,761.07 for parts to repair the bar screen assembly at the Wastewater Treatment Plant.

Recommended Action: Approving a Purchase Order for Schloss Pin Rack Assembly to Smith & Loveless, Inc., Lenexa KS, in the amount of $65,761.07 for Parts to Repair the Bar Screen Assemply at the Wastewater Treatment Plant

BUDGET AMENDMENT REQUIRED: No
CURRENT BUDGET AMOUNT: 84027225.56120- $130,000
PROPOSED BUDGET AMOUNT: $0
FINANCING SOURCE: Wastewater Fund
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A
COORDINATED WITH: Mary Williamson, Buyer II

Approved: Sage Sangiacomo, City Manager

SCHLOSS™ - PARTS

Schloss Environmental Equipment was acquired in 2014 by Smith & Loveless.

Contact S&L Schloss Parts at **800.922.9048**.

Smith & Loveless, Inc.
14040 Santa Fe Trail Drive

Lenexa, KS 66215-1234, USA
Ph: 913.888.5201
Fax: 913.748.0106
Toll Free: 800.922.9048
parts@smithandloveless.com

Date:	October 16, 2019	Email/Fax:	
To:	Dave	From:	Sarah Gosewehr, ext. 321
Company:	CITY OF UKIAH		
Location:	Ukiah, CA	Total Pages Including This Page:	2

Subject:	QUOTE – Pricing & Availability of Parts	
	S/N:	1669-06
	LOCATION:	Ukiah, CA
	QUOTATION #:	SG-2019-10-16-4-S

Below you will find the part numbers, pricing, and availability of the parts on which you requested information.

This is a quote. PLEASE CONTACT US WHEN YOU ARE READY TO ORDER. Or sign below, note the ship to address and fax this back to our Parts Department at **(913) 748-0106** or attached a signed copy of this quote and e-mail it to parts@smithandloveless.com. If you have any questions, please feel free to contact me.

QTY	P/N	DESCRIPTION	UNIT PRICE (Each)	SHIPMENT
1	CZZ1669-06-PRA	PIN RACK ASSEMBLY CONSISTING OF: PIN RACK ROLLER AND BUSHINGS PIN RACK SUPPORT AND INNER GUIDES OUTER GUIDES FOLLOWER GUIDES	$ 59,895.36	7-10 WEEKS

FREIGHT: F.O.B. ORIGIN (Freight Prepaid & Add) Price does not include freight, taxes, customs, duties, or etc. that may apply.

DELIVERY: Shipment Upon Availability of Parts and Receipt of PO or Credit Card #

INSTALLATION: Smith & Loveless is supplying the aforementioned items. Owner is responsible for installation, including all inspections and/or code compliance of the installation.

WARRANTY: Warranty Period for Replacement Parts is 90 Days

TIME FRAME: Quote is good for 30 days.

PAYMENT: 100% prior to shipment via check/credit card, OR, with continuing credit approval, 100% the earlier of net 30 days from date of shipment or at time of start up (if S&L start up is included in our quote).

Smith & Loveless' quotation and standard terms and conditions applies to this order and no terms set forth in buyers purchase order, acknowledgment letter or verbal communication shall control unless approved in writing by the S&L Contract Department. In the event of any inconsistency between S&L's terms and conditions and buyers purchase order, S&L's terms and conditions shall govern.

RESTOCKING FEE: All returned items are subject to a restocking fee. Credit for freight based on if station number was provided.

Smith & Loveless accepts purchase orders, MasterCard and Visa when ordering. You can fax your order to us at **(913) 748-0106** or call us toll free at **(800) 922-9048.** Thank you for contacting Smith & Loveless regarding your parts order. We look forward to hearing from you.

Agreed to this _____ day of _____________, 20__.

BUYER

By: ____
Print Name

____
Authorized Signature

____
Shipping Address

____
Shipping Address

Is this purchase tax exempt? ___Yes ___ No
If **YES**, attach Sales Tax Exemption Certificate. Failure to provide tax exempt certificate prior to shipment will result in Buyer being responsible for all applicable taxes.

Agreed to this _____ day of _____________, 20__ at Lenexa, KS.

SMITH & LOVELESS, INC.

By: ____
Authorized Signature

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Notification of Emergency Purchase to Rain for Rent of Woodland, CA for Pumps, Pipe and Miscellaneous Item for the Discharge of Effluent at the Wastewater Treatment Plant in the Amount of $38,302.26, and Authorize Additional Monthly Rentals.

DEPARTMENT:	Water Resources	**PREPARED BY:**	Jarod Thiele, Public Works Management Analyst, Dave Kirch, Fleet Maintenance Supervisor
		PRESENTER:	Consent Item

ATTACHMENTS:

1. Purchase Order

Summary: Council will receive notification of a purchase to Rain for Rent of Woodland, CA for pumps, pipe and miscellaneous item for the discharge of effluent at the Wastewater Treatment Plant in the amount of $38,302.26, and consider authorization of additional monthly rentals.

Background: Due to increased percolation pond levels and the inability to discharge to the Russian River, Staff requested Rain for Rent from Woodland, CA to deliver the necessary pumps, pipe and sprinklers.

Discussion: This rental of equipment provided the ability to discharge treated effluent to land recently acquired by the City until discharge season began. This was done under an emergency basis as the percolation ponds were nearly overtopping. Purchase Order 46104-01 is included as Attachment #1.

Recommended Action: Receive Notification of Purchase from Rain for Rent of Woodland, CA for Pumps, Pipe and Miscellaneous Item for the Discharge of Effluent at the Wastewater Treatment Plant in the Amount of $38,302.26, and Authorize Additional Monthly Rentals.

BUDGET AMENDMENT REQUIRED: No
CURRENT BUDGET AMOUNT: 84027225.52100- $311,300
PROPOSED BUDGET AMOUNT: $0
FINANCING SOURCE: Wastewater Fund
PREVIOUS CONTRACT/PURCHASE ORDER NO.: 046104-01
COORDINATED WITH: Sean White, Director of Water Resources; Mary Williamson, Buyer II

Approved: Sage Sangiacomo, City Manager

ATTACHMENT 1

Purchase Order

City of Ukiah

Fiscal Year 2019 Page 1 of 2

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 46104-01

Delivery must be made within doors of specified destination.

BILL TO
CITY OF UKIAH
ATTN: ACCOUNTS PAYABLE
300 SEMINARY AVENUE
UKIAH, CA 95482

VENDOR
RAIN FOR RENT, WOODLAND
FILE 52541
LOS ANGELES CA 90074-2541

SHIP TO
CITY OF UKIAH - WWTP
300 PLANT ROAD
UKIAH CA 95482

Vendor Phone Number	Vendor Fax Number	Buyer	Date Ordered	Date Required
		Mary Williamson	06/11/2019	06/07/2019

Delivery Reference	Freight Method/Terms	Department/Location	Sales Tax Rate
ALAN - JAROD	UKIAH / NET 30	WASTE WATER TREATMENT	0.000

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
1	EMERGENCY RENTAL OF SPRINKLERS AND ALL PIPE, NOZZLES, VALVES AND FITTINGS REQUIRED FOR OPERATION TO DISPOSE OF WATER DUE TO FULL PERCOLATION PONDS, PRICED BASED ON 28 DAY CYCLE ***840.50.00.27.272.2722.27225.52100. $6,459.32***	6459.3	DOLL	$1.000	$6,459.32
2	EST DELIVERY HAULING ***840.50.00.27.272.2722.27225.52100. $5,171.00***	5171.0	DOLL	$1.000	$5,171.00
3	EST PICK-UP HAULING ***840.50.00.27.272.2722.27225.52100. $5,171.00***	5171.0	DOLL	$1.000	$5,171.00
4	EST INSTALLATION LABOR ***840.50.00.27.272.2722.27225.52100. $6,314.00***	6314.0	DOLL	$1.000	$6,314.00
5	EST REMOVAL LABOR ***840.50.00.27.272.2722.27225.52100. $5,067.00***	5067.0	DOLL	$1.000	$5,067.00
6	EST SERVICES ***840.50.00.27.272.2722.27225.52100. $141.00***	141.0	DOLL	$1.000	$141.00
7	EST ENVIRO RECOVERY FEE ***840.50.00.27.272.2722.27225.52100. $322.96***	323.0	DOLL	$1.000	$322.96
8	SALES TAX ***840.50.00.27.272.2722.27225.52100. $1,307.04***	1307.0	DOLL	$1.000	$1,307.04
9	FUEL SURCHARGE ***840.50.00.27.272.2722.27225.52100. $81.00***	1.0	EACH	$81.000	$81.00
10	RENTAL PROTECTION PLAN ***840.50.00.27.272.2722.27225.52100. $1,808.62***	1808.6	DOLL	$1.000	$1,808.62
11	MONTHLY RENTAL - 2ND MONTH ***840.50.00.27.272.2722.27225.52100. $6,459.32***	1.0	EACH	$6,459.320	$6,459.32
	REQ E37626 PER RENTAL QUOTATION #1032-IND-843583: TO INSTALL PIPELINE TO NORTHERLY PLOT AND INSTALL SPRAY FIELD WITH 6 BIG GUNS AND CARTS				

RECEIVING COPY

PO Total $38,302.26

Purchase Order

City of Ukiah

Fiscal Year 2019

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **46104-01**

Delivery must be made within doors of specified destination.

BILL TO

CITY OF UKIAH
ATTN: ACCOUNTS PAYABLE
300 SEMINARY AVENUE
UKIAH, CA 95482

VENDOR

RAIN FOR RENT, WOODLAND
FILE 52541
LOS ANGELES CA 90074-2541

SHIP TO

CITY OF UKIAH - WWTP
300 PLANT ROAD
UKIAH CA 95482

Vendor Phone Number	Vendor Fax Number	Buyer	Date Ordered	Date Required
		Mary Williamson	06/11/2019	06/07/2019

Delivery Reference	Freight Method/Terms	Department/Location	Sales Tax Rate
ALAN - JAROD	UKIAH / NET 30	WASTE WATER TREATMENT	0.000

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	FOR THE WASTE WATER TREATMENT PLANT - CITY TO PROVIDE PUMP AND SUCTION HOSES. CH 01 - TO CORRECT AMOUNTS TO ACTUALS TO PAY INVOICES #1360631, #1371685 AND #1380898				

RECEIVING COPY

PO Total **$38,302.26**

Agenda Item No: 7.h.
MEETING DATE/TIME: 2/5/2020
ITEM NO: 2020-271

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Adoption of an Ordinance to Adopt the 2019 California Fire Code as Amended.

DEPARTMENT: Fire **PREPARED BY:** Doug Hutchison, Fire Chief
PRESENTER: Consent Item

ATTACHMENTS:
1. 2019 Fire Code Ordinance

Summary: The Council will consider final adoption by ordinance the 2019 Edition of the California Fire Code as amended.

Background: The first introduction, by title only, was conducted at the Council's regular Meeting on January 5, 2019. To date, the Fire Authority has received no comments on the proposed ordinance or amendments.

Discussion: The California Fire Code is updated every three (3) years as part of the International Fire Code (IFC) update process. The last updates were adopted by Council in 2016. Staff recommends adopting the ordinance as presented (Attachment 1).

Recommended Action: Adopt the Ordinance, amending Division 6, Chapter 3, Articles 1, 2 and 3, of the Ukiah City Code, entitled: Fire Prevention Code, to adopt the 2019 Edition of the California Fire Code, including additions and amendments, as well as NFPA 1 Chapter 38 thereto to address local conditions.

BUDGET AMENDMENT REQUIRED: N/A
CURRENT BUDGET AMOUNT: N/A
PROPOSED BUDGET AMOUNT: N/A
FINANCING SOURCE: N/A
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A
COORDINATED WITH: N/A

Approved: Sage Sangiacomo, City Manager

ORDINANCE NO. ________

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING DIVISION 6, CHAPTER 3, ARTICLES 1, 2, AND 3, OF THE UKIAH CITY CODE, ENTITLED: FIRE PREVENTION CODE, TO ADOPT THE 2019 EDITION OF THE CALIFORNIA FIRE CODE, INCLUDING ADDITIONS OR AMENDEMENTS, AS WELL AS NFPA 1 CHAPTER 38 THERETO TO ADDRESS LOCAL CONDITIONS.

The City Council of the City of Ukiah does ordain as follows:

SECTION ONE

Ukiah City Code Section 5200 is hereby amended to read as follows:

SECTION 5200: ADOPTION OF CALIFRONIA FIRE CODE:

A certain document, three (3) copies of which are on file in the office of the City Clerk of the City of Ukiah, being marked and designated as the California Fire Code, 2019 edition, including Appendix Chapter 4 and Appendices B, BB, C, CC, D, E, F, G, H, I, K, N and O as published by the International Code Council, be and is hereby adopted as the Fire Code of the City of Ukiah, in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the City Clerk are hereby referred to, adopted, and made part hereof, as if fully set out in the ordinance, with the additions, insertions, deletions, and changes, if any, prescribed in Division 6, Chapter 3, Articles 2 and 3 of this Code. Further, the regulations known as the "SRA Fire Safe Regulations" as set forth within Title 14, Division 1.5, Chapter 7, Subchapter 2 of the California Board of Forestry applicable to the State Responsibility Area ("SRA") are hereby incorporated, adopted verbatim and made part hereof, and such SRA Fire Safe Regulations shall be enforced and implemented within all applicable High Fire Severity Zones within the City of Ukiah.

SECTION TWO

Additions to existing Section 5200.5

SECTION 5200.5: INSERTIONS INTO CERTAIN SECTIONS OF THE CALIFORNIA FIRE CODE 2013 EDITION:

The following sections of the California Fire Code, 2013 edition, are hereby revised by inserting information specific to the City of Ukiah so that these sections read as follows:

Section 101.1 Title of Chapter 1 is amended to read as follows:
101.1 Title. These regulations shall be known as the Fire Code of the City of Ukiah, hereinafter referred to as "this code".

Section 105.1 General of Chapter 1 is amended to read as follows:
105.1 General. Permits shall be in accordance with Sections 105.1.1 through 105.7.25 or other provisions of this code as required by the City of Ukiah.

Section 110.4 Violation Penalties of Chapter 1 is amended to read as follows:
Section 110.4 Violation Penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor / infraction. The first citation within a 12-month period, for violations of the Fire Code and any amendments adopted herein shall be treated as a Civil Penalty payable directly to the City of Ukiah and is set at $250.00 plus the actual costs of all inspections required to gain compliance at the current rate set by the City of Ukiah, per hour with a 1 hour minimum. Said civil penalties shall be a debt owed to the City of Ukiah by the person responsible for the violation within thirty (30) days after the date of mailing the citation. Upon failure to pay the Civil penalty when due, the responsible person shall be liable for civil action brought forth by the City of Ukiah for such penalty and costs of the litigation, including reasonable attorney's fees.

Any subsequent citations within a twenty-four (24) month period for any violations of the Fire Code and any amendments adopted herein shall be misdemeanors/infractions, and shall be subject to the penalties set forth herein, or a civil penalty shall be assessed in the sum of $500.00 plus the actual costs of all inspections required to gain compliance at the current rate set by the City of Ukiah. The imposition of a penalty for any violation shall not excuse the violation or permit it to continue and all such persons shall be required to correct or remedy such violations or defects within a reasonable time. When not otherwise specified, each day that a violation occurs or continues, after a final notice has been delivered shall constitute a separate offense. The application of both penalties shall be held to prevent the enforced correction of prohibited condition. Nothing contained in this Section shall be construed or interpreted to prevent the City of Ukiah from recovering all costs associated with a Fire Department response as described in the City of Ukiah cost recovery ordinance.

Section 112.4 Failure to Comply of Chapter 1 is amended to read as follows:
Section 112.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe conditions, shall be liable to a fine payable directly to the City of Ukiah in the amount of not less than $250.00 or more than $1000.00 plus actual cost of all inspections required to gain compliance at the rate set by the City of Ukiah, per hour with a 1 hour minimum.

Section 503.3.1 Fire Lane Designation of Chapter 5 is hereby added to read as follows.
Section 503.3.1 Fire Lane Designation. Where the fire code official determines that it is necessary to ensure adequate fire access, the fire code official may designate existing roadways as fire access roadways as provided by Vehicle Code section 22500.1 (public) or 22658(a) (private).

Section 503.4.2 Roadway Design Features of Chapter 5 is hereby added to read as follows:
Section 503.4.2 Roadway Design Features. Roadway design features (speed bumps, speed humps, speed control dips, etc.) which may interfere with emergency apparatus responses shall not be installed on fire access roadways, unless they meet design criteria approved by the fire code official.

Section 505.1 Address Identification of Chapter 5 is hereby amended to read as follows:
Section 505.1 Address Identification. Approved numbers and / or addresses shall be placed and maintained on all new and existing buildings and at appropriate additional locations as to be plainly visible and legible from the street or roadway fronting the property form either direction of approach. Said number shall contrast with their background and shall meet the minimum standards as to size: 4” high with a 0.5” stroke for residential buildings, 6’ high and a 0.5” stroke for commercial and multi-residential buildings, 12” high with a 1” stroke for industrial buildings. Additional numbers shall be required where deemed necessary by the fire code official, such as rear access doors, building corners, and entrances to commercial centers. The fire code official may establish different minimum sizes for numbers for various categories of projects.

Section 505.3 Easement Address Signs of Chapter 5 is hereby added to read as follows:
Section 505.3 Easement Address Signs. All easements, which are not named differently from the roadway from which they originate, shall have an address sign installed and maintained, listing all street numbers occurring on that easement, located where the easement intersects the named roadway. Minimum size of numbers on that sign shall be 4” in height with a minimum stroke of 0.5” and shall contrast with the background.

Section 505.4 Map Directories of Chapter 5 is hereby added to read as follows:
Section 505.4 Map Directories. A lighted directory map, meeting current fire department standards, shall be installed at each driveway entrance to multiple unit residential projects and mobile home parks, where the numbers of units in such projects exceed 15.

Section 505.5 Response Map Updates of Chapter 5 is hereby added to read as follows:
Section 505.5 Response Map Updates. Any new development, which necessitates updating of emergency response maps by virtue of new structures, hydrants, roadways or similar features, shall be required to provide map updates in a format (PDF and / or CAD format as approved by the fire code official) or compatible with current department mapping services, and shall be charged a reasonable fee for updating all response maps associated with this development.

Section 506.3 Emergency Electrical Disconnects of Chapter 5 is hereby added as follows:
Section 506.3 Emergency Electrical Disconnects. Where access to main electrical control panels requires entry to, and passage through, portions of a structure which may be involved with fire, smoke, gasses, hazardous materials, or which otherwise present unsafe conditions to emergency personnel, the fire code official may require that a means of remotely disconnecting electrical service to the structure be provided. This means of remotely disconnecting electrical service shall be by a secured key switch mechanism approved by the fire code official.

Section 604.3.1.1 Alternate Power Sources of Chapter 6 is hereby added to read as follows:
Section 604.3.1.1 Alternate Power Sources. All permanent installations of electrical generators, wind generators, or other power sources shall be approved by the building code official. All applicable provisions of the National Electrical Code, the Uniform Fuel Gas Code, the California Building Code, and this Code shall be followed for any such installation. Permanent engraved and affixed signage, red in color, reading "WARNING – This premise is provided with an Alternate Power source, Disconnection of commercial power may not disable the electric power source". Lettering shall be a minimum of 0.5" tall and shall be permanently affixed on each electrical panel subject to back-feed form alternate power sources. Any and all power disabling switches shall be clearly labeled.

Section 903.2 Where required of Chapter 9 is hereby amended to read as herein provided. This Section shall not amend the portion commencing and following Section 903.2.1
Section 903.2 Where required. Approved automatic sprinkler systems in new, additions to existing, remodeled, added to or altered buildings and structures shall be provided in the locations described in this section.

A. Approved automatic sprinkler systems shall be provided in the new buildings and structures requiring a fire flow of 2,000 gallons per minute (GPM) or greater as determined by Appendix B of this code.
B. Approved automatic sprinkler systems shall be provided in additions to existing structures where the new total building area would require a fire flow of 2,000 gallons per minute (GPM) or greater as determined by Appendix B of this code.
C. Approved automatic sprinkler systems shall be provided in existing structures which are remodeled, added to or altered, except for ordinary maintenance and repair not involving structural alterations, requiring a fire flow of 2000 gallons per minute (GPM) or greater as determined by Appendix B of this code, and when the cost of such remodels, additions, or alterations within any 36 month period exceeds $60,000.00.

    Exception: Projects which are solely complying with statutory regulations (examples may be Health and Safety Codes, earthquake/seismic, American Disabilities Act (ADA), or façade improvements) will not trigger this requirement.
D. Approved automatic sprinkler systems shall be provided in new structures exceeding 30 feet in height above lowest grade level.
E. Approved automatic sprinkler systems shall be provided in those new, additions to existing, remodeled, added to or altered buildings and structures which require a fire flow, as determined by Appendix B of this code, in excess of the capability of the available water supply.

Section 3313.1 Where required of Chapter 33 is hereby amended to read as follows:
Section 3313.1 Where required. In buildings required to have standpipes by Section 905.3.1, not less than one standpipe shall be provided for use during construction. Such standpipes shall be installed during construction for each story above or below the first floor grade. Such standpipes shall be provided with fire department hose connections at locations adjacent to stairways complying with Section 3311.1. Such standpipes shall be extended to the floor of the highest point of construction having secured decking or flooring.

Section B105.2 Buildings other than one and two family dwellings of Appendix B is hereby amended as follows:

Exceptions:

1. A reduction in required fire-flow of up to 50 percent, as approved, is allowed when the building is provided with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1 or 903.3.1.2. The resulting fire-flow shall not be less than 1,500 gallons per minute (5678 L/min) for the prescribed duration as specified in Table B105.1

Section BB105.1 Fire-Flow requirements for buildings of Appendix BB is hereby amended as follows:

Section BB105.1 The minimum fire flow and flow duration for school buildings shall be specified in Table BB105.1

Exception: A reduction in required fire flow of up to 50 percent is allowed when the building is provided with an approved sprinkler system.

SECTION THREE

That geographic limits referred to in certain section of the 2019 edition of the California Fire Code are hereby established as follows:

Section 5704.2.9.6.1 The geographic limits referred to in Section 5704.2.9.6.1 of the 2019 edition of the California Fire Code in which storage of Class I, Class II, and liquids in outside above ground tanks is prohibited are amended as follows: In all residential areas and in all heavily populated or congested commercial areas as established by the City of Ukiah, and agricultural land of less than two (2) acres.

Section 5706.2.4.4 The geographic limits referred to in Section 5706.2.4.4 of the 2019 edition of the California Fire Code in which storage of Class I, Class II, and liquids in aboveground tanks is prohibited are amended as follows: In all residential areas and in all heavily populated or congested commercial areas as established by the City of Ukiah, and agricultural land of less than two (2) acres.

Section 5806.2 The geographic limits referred to in the 2019 edition of the California Fire Code in which the storage of flammable cryogenic fluids in stationary containers are prohibited, are hereby established as follows: In all residential areas and heavily populate or congested commercial areas, as established by the City of Ukiah.

Section 6104.2 The geographic limits referred to in Section 3804.2 of the 2019 edition of the California Fire Code in which storage of liquefied petroleum gas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons (7,570 liters), is restricted, are amended as follows: In all residential areas and in all heavily populated or congested commercial areas as established by the City of Ukiah.

SECTION FOUR

1. **COMPLIANCE WITH CEQA.** The City Council finds that this ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060 (c) (2) (the activity will not result in a direct reasonably foreseeable indirect physical change in the environment), 15061 (b) (3) (there is no possibility the activity in question may have a significant effect on the environment.)
2. **SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision or other person or circumstances shall not be affected thereby. The City Council hereby declares that it would have adopted this Ordinance and any section, subsection, sentence, clauses or phrases be declared unconstitutional or otherwise invalid.
3. **EFFECTIVE DATE.** This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah, and shall become effective thirty (30) days after its adoption.

Introduced by title only on ______________, 2020, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adopted on ____________ , 2020 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Doug Crane, Mayor

ATTEST:

Kristine Lawler

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Consideration of Awarding Bid for Purchase of Four (4) Cisco 9300 and One(1) Cisco 9200 Switch and Accessories in the Amount of $54,399.33 from SHI International.

DEPARTMENT: Finance **PREPARED BY:** Seth Strader, Buyer I
PRESENTER: Consent Item

ATTACHMENTS:
1. Request for Bid
2. Bid Tabulation

Summary: Council will consider approving the purchase of Four (4) Cisco 9300 and One(1) Cisco 9200 switch and accessories from SHI International in the amount of $54,399.33.

Background: The four Cisco 3750 switches act as the “core” of the entire City of Ukiah network. Whether it is staff printing, using applications such as Munis, accessing the intranet, internet, or department-specific applications, all data flows through the four core switches. The City of Ukiah Information Technology Department has worked with Cisco on our upgrade path and have identified the Cisco 9300 switches are the next replacement. We have also added a separate Cisco 9200 switch to allow for better use in case of redundancy issues.

Discussion: On December 11th, 2019, Request for Bid E37166 was issued for four (4) Cisco 9300 and one (1) Cisco 9200 switch and accessories. The bid request was sent to five Cisco partnered distributors. Please see Attachment 1 for a copy of the Request for Bid. Three (3) bids were received. The lowest, responsible bidder was SHI International in the amount of $54,399.33. Please see Attachment 2 for a copy of the bid results.

Recommended Action: Approve the purchase of four (4) Cisco 9300 and one (1) Cisco 9200 switch and accessories from SHI International in the amount of $54,399.33.

BUDGET AMENDMENT REQUIRED: N/A
CURRENT BUDGET AMOUNT: 20913900.80100.17044: $155,550.00
PROPOSED BUDGET AMOUNT: N/A
FINANCING SOURCE: N/A
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A
COORDINATED WITH: Michael Ingwell, IT Administrator and Mary Horger, Financial Services Manager

Approved: Sage Sangiacomo, City Manager

Attachment 1

Revision 1

REQUEST FOR BID

300 SEMINARY AVENUE
UKIAH, CALIFORNIA 95482
P: (707) 467-5719

City of Ukiah

DATE: 12/11/19
REQ. NO. E37166

Bids may be emailed, faxed, or hand delivered, to the contact information listed herein, and by the specified deadline, or the bid will be rejected.

BIDS WILL BE RECEIVED UNTIL
1:30 p.m., December 19th, 2019
AT THE OFFICE OF THE BUYER
300 SEMINARY AVE. CITY of UKIAH
BY: Seth Strader
Email: sstrader@cityofukiah.com

Submitted by:
(Company Name
& Address)

BIDS ARE REQUESTED FOR THE FOLLOWING ITEMS:

ALL BIDS SHALL BE F.O.B. UKIAH, CA.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
4 EA	Cisco #C9300-48P-E: Catalyst 9300 - Network Essentials - Switch - 48 Ports - Managed - RA		
4 EA	Cisco #CON-SNT-C93004PE: SMARTnet Extended Service Agreement		
4 EA	Cisco #PWR-C1-715WAC-P/2: Config 1 Secondary Power Supply - Power Supply - Hot-Plug / Redundant		
4 EA	Cisco #STACK-T1-50CM: Cisco StackWise 480 - Stacking Cable - 1.6ft		
4 EA	Cisco #CAB-SPWR-30CM: StackPower - Power Cable - 1ft		
4 EA	Cisco #C9300-NM-8X: Catalyst 9300 Series Network Module - Expansion Module		
4 EA	Cisco #C9300-DNA-E-48-5Y: Digital Network Architecture Essentials - Term License - 5 yrs - 48		
4 EA	Cisco #GLC-TE: SFP (mini-GBIC) Transceiver Module - GigE		
4 EA	Cisco #SFP-10G-SR-S: SFP+ Transceiver Module - 10 GigE		
1 EA	Cisco #C9200-48P-E: Catalyst 9200 - Essential Edition - Switch - 48 Ports - Smart Rack		
1 EA	Cisco #CON-SNT-C92048PE: Smart Net Total Care - Extended Service Agreement		
1 EA	Cisco #C9200-NM-4X: Catalyst 9200 Series Network Module - Expansion Module		
1 EA	Cisco #C9200-DA-E-48-3Y: Digital Network Architecture Essentials - Term License (3 years) - 48		
	Revision 1 - 12/12/19 *Removed duplicate line item for #CON-SNT-C92048PE.*		
		Tax (8.875 %):	
		Shipping:	
		TOTAL:	
		Payment Terms:	**N30**

SIGNATURE:	**DATE:**	**LEAD TIME ARO :**
PRINT NAME:	**PHONE:**	**EMAIL:**

TERMS:
1. LOCAL PREFERENCE: Local Vendors shall be given an allowance of five percent (5%), up to a maximum allowance of $2,500, on any bid for supplies, equipment and/or materials per Ukiah City Code Section 1522.D.4. A Local Vendor is defined as one which, 1) conducts business in an office or other business premises with a physical location in Mendocino County, 2) holds a valid business license issued by Mendocino County or one of the cities in Mendocino County for that business location, and 3) has conducted business in compliance with 1) and 2) for not less than six (6) months prior to requesting the preference. The City shall receive satisfactory proof that a business qualifies as a local vendor before it may receive the local preference. In the event that there is a tie bid, where one bidder is local, the other is not, and the bid is equal in price and quality, the award shall go to the Local Vendor.
2. Right is reserved to reject any and all bids.
3. Right is reserved to accept separate items unless specifically denied by bidder.
4. Right is reserved to reject a bid from any bidder who has previously failed to perform adequately for the City of Ukiah.
5. In CASE OF DEFAULT, the City of Ukiah may procure the items quoted on from other sources and hold the original bidder liable for any increased costs.
6. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid.
7. In submitting the bid, bidder agrees that the bid shall remain open and may not be revoked or withdrawn for 60 days from the bid due date, unless a different time period is specified in RFB.
8. Bidder agrees to perform according to its bid, if the City's acceptance is communicated to the bidder within the time specified in number 7 above.
9. For a bid submission to be accepted it must be submitted on this form.

Bid Tabulation

RFB - E37166								
ITEM #	**ITEM DESCRIPTION**	**QTY**	**SHI International**		**Insight**		**CDWG**	
			UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
1	Cisco #C9300-48P-E: Catalyst 9300 - Network Essentials - Switch - 48 Ports - Managed - RA	4	$ 4,798.32	$ 19,193.28	$ 4,872.39	$ 19,489.56	$ 5,002.50	$ 20,010.00
2	Cisco #CON-SNT-C93004PE: SMARTnet Extended Service Agreement	4	$ 2,630.83	$ 10,523.32	$ 2,640.60	$ 10,562.40	$ 2,799.00	$ 11,196.00
3	Cisco #PWR-C1-715WAC-P/2: Config 1 Secondary Power Supply - Power Supply - Hot-Plug / Redundant	4	$ 739.80	$ 2,959.20	$ 749.72	$ 2,998.88	$ 725.00	$ 2,900.00
4	Cisco #STACK-T1-50CM: Cisco StackWise 480 - Stacking Cable - 1.6ft	4	$ 59.18	$ 236.72	$ 59.98	$ 239.92	$ 58.00	$ 232.00
5	Cisco #CAB-SPWR-30CM: StackPower - Power Cable - 1ft	4	$ 56.22	$ 224.88	$ 56.98	$ 227.92	$ 55.10	$ 220.40
6	Cisco #C9300-NM-8X: Catalyst 9300 Series Network Module - Expansion Module	4	$ 1,509.18	$ 6,036.72	$ 1,529.42	$ 6,117.68	$ 1,479.00	$ 5,916.00
7	Cisco #C9300-DNA-E-48-5Y: Digital Network Architecture Essentials - Term License - 5 yrs - 48	4	$ 1,106.73	$ 4,426.92	$ 1,105.00	$ 4,420.00	$ 1,084.60	$ 4,338.40
8	Cisco #GLC-TE: SFP (mini-GBIC) Transceiver Module - GigE	4	$ 278.76	$ 1,115.04	$ 282.49	$ 1,129.96	$ 249.63	$ 998.52
9	Cisco #SFP-10G-SR-S: SFP+ Transceiver Module - 10 GigE	4	$ 430.86	$ 1,723.44	$ 436.64	$ 1,746.56	$ 422.24	$ 1,688.96
10	Cisco #C9200-48P-E: Catalyst 9200 - Essential Edition - Switch - 48 Ports - Smart Rack	1	$ 2,310.71	$ 2,310.71	$ 2,377.39	$ 2,377.39	$ 2,426.25	$ 2,426.25
11	Cisco #CON-SNT-C92048PE: Smart Net Total Care - Extended Service Agreement	1	$ 1,021.54	$ 1,021.54	$ 372.66	$ 372.66	$ 1,016.94	$ 1,016.94
12	Cisco #C9200-NM-4X: Catalyst 9200 Series Network Module - Expansion Module	1	$ 938.78	$ 938.78	$ 957.12	$ 957.12	$ 970.00	$ 970.00
13	Cisco #C9200-DA-E-48-3Y: Digital Network Architecture Essentials - Term License (3 years) - 48	1	$ 605.71	$ 605.71	$ 605.25	$ 605.25	$ 621.60	$ 621.60
	SUBTOTAL			$ 51,316.26		$ 51,245.30		$ 52,535.07
	TAX			$ 3,083.07		$ 3,164.60		$ 3,523.44
	FREIGHT							
	GRAND TOTAL			$ 54,399.33		$ 54,409.90		$ 56,058.51

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Consideration of Awarding Bid for Purchase of One (1) 2020 Dodge Durango Pursuit AWD and Up Fitting Service and Accessories in the Amount of $55,361.68 from Thurston CJDR.

DEPARTMENT: Finance
PREPARED BY: Seth Strader, Buyer I
PRESENTER: Consent Item

ATTACHMENTS:

1. Request for Bid
2. Bid Tabulation

Summary: Council will consider approving the purchase of one (1) 2020 Dodge Durango Pursuit AWD and up fitting service and accessories in the amount of $55,361.68 from Thurston CDJR and approve budget amendment.

Background: This Dodge Durango is replacing a Ford Interceptor SUV that was wrecked in a collision. Garage and UPD staff worked together to create the specification of a vehicle that would meet the all the needs of UPD staff. It was decided that the Durango met the needs of the department and garage staff were familiar with other Dodge police vehicles. The vehicle will be up-fitted by OEM manufacturer Ground Effects, who specializes in providing and installing necessary accessories for Dodge vehicles for a variety of law enforcement agencies. This will also allow Garage personnel to perform other essential services to various City departments.

Discussion: On January 9, 2020, Request for Bid E37268 was issued for one (1) 2020 Dodge Durango Pursuit AWD with up fitting and accessories by Ground Effects. The bid request was sent to local and out of the area Dodge dealerships. Please see Attachment 1 for a copy of the Request for Bid. Three (3) bids were received. The lowest, responsible bidder was Thurston CJDR International in the amount of $55,361.68. Please see Attachment 2 for a copy of the bid results. Insurance will cover $51,258.63 of the overall cost; a budget amendment of $4,103.05 from the General Fund is recommended to cover the balance.

Recommended Action: Approve the purchase of one (1) 2020 Dodge Durango Pursuit AWD and up fitting service and accessories in the amount of $55,361.68 from Thurston CDJR and approve budget amendment.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 10020210.80100.V4216: $51,258.63

PROPOSED BUDGET AMOUNT: $55,361.68

FINANCING SOURCE: $51,258.63 - Insurance Reimbursement; $4,103.05 General Fund

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: Dave Kirch, Fleet Maintenance Supervisor, Justin Wyatt, Chief of Police and Mary Horger, Financial Services Manager

Approved: Sage Sangiacomo, City Manager

Attachment 1

City of Ukiah

REQUEST FOR BID

300 SEMINARY AVENUE
UKIAH, CALIFORNIA 95482
P: (707) 467-5719

DATE: 1/9/2020
REQ. NO. E37268

Bids may be emailed, faxed, or hand delivered, to the contact information listed herein, and by the specified deadline, or the bid will be rejected.

Submitted by:
(Company Name
& Address)

BIDS WILL BE RECEIVED UNTIL
1:30 p.m., January 23rd, 2020
AT THE OFFICE OF THE BUYER
300 SEMINARY AVE. CITY of UKIAH
BY: Seth Strader
Email: sstrader@cityofukiah.com

BIDS ARE REQUESTED FOR THE FOLLOWING ITEMS: **ALL BIDS SHALL BE F.O.B. UKIAH, CA.**

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1 EA	2020 Dodge Durango Pursuit AWD Vehicle as per attached City of Ukiah Specification #E37268		
1 LS	GFX Law Enforcement Vehicles additional vehicle upfitting as per attached City of Ukiah Specification #E37268		
		Tax (8.875 %):	
		Shipping:	
		TOTAL:	
		Payment Terms:	N30

SIGNATURE:	**DATE:**	**LEAD TIME ARO :**
PRINT NAME:	**PHONE:**	**EMAIL:**

TERMS:
1. LOCAL PREFERENCE: Local Vendors shall be given an allowance of five percent (5%), up to a maximum allowance of $2,500, on any bid for supplies, equipment and/or materials per Ukiah City Code Section 1522.D.4. A Local Vendor is defined as one which, 1) conducts business in an office or other business premises with a physical location in Mendocino County, 2) holds a valid business license issued by Mendocino County or one of the cities in Mendocino County for that business location, and 3) has conducted business in compliance with 1) and 2) for not less than six (6) months prior to requesting the preference. The City shall receive satisfactory proof that a business qualifies as a local vendor before it may receive the local preference. In the event that there is a tie bid, where one bidder is local, the other is not, and the bid is equal in price and quality, the award shall go to the Local Vendor.
2. Right is reserved to reject any and all bids.
3. Right is reserved to accept separate items unless specifically denied by bidder.
4. Right is reserved to reject a bid from any bidder who has previously failed to perform adequately for the City of Ukiah.
5. In CASE OF DEFAULT, the City of Ukiah may procure the items quoted on from other sources and hold the original bidder liable for any increased costs.
6. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid.
7. In submitting the bid, bidder agrees that the bid shall remain open and may not be revoked or withdrawn for 60 days from the bid due date, unless a different time period is specified in RFB.
8. Bidder agrees to perform according to its bid, if the City's acceptance is communicated to the bidder within the time specified in number 7 above.
9. For a bid submission to be accepted it must be submitted on this form.

CITY OF UKIAH
EQUIPMENT SPECIFICATION #E37268
FOR ONE (1) NEW 2020 DODGE DURANGO PURSUIT AWD
INCLUDING VEHICLE UPFITTING

The City of Ukiah invites bids for furnishing one (1) new 2020 Dodge Durango Pursuit AWD including vehicle upfitting.

There will be no trade-ins involved in this bid.

Bidder shall, as indicated on the Request for Bid form, state the total price for the new vehicle as specified (including any options and accessories), sales tax, destination charges and any other applicable fees or charges, FOB the City of Ukiah Corporation Yard, 1320 Airport Road, Ukiah, CA 95482.

Only proposals from licensed dealers (new) will be considered. The City reserves the right to select and purchase a vehicle directly from the State of California Department of General Services.

Please contact Seth Strader at (707) 467-5719 or sstrader@cityofukiah.com if you have any questions regarding these specifications.

GENERAL INSTRUCTIONS TO BIDDERS

Each bidder shall attach to his bid a complete detailed description of the unit he proposes to furnish. All equipment catalogued as standard shall be furnished and included in the purchase price of the unit.

The total price shall include all equipment, accessories and optional items, as well as delivery. In making its selection, the City will consider all factors relating to the vehicle including operating performance, operator comfort, safety, service and parts availability as well as cost.

The vehicle furnished under these specifications is to carry the standard warranty offered to the general public. A complete detailed description of the standard warranty shall be provided with the bid.

The City reserves the right to reject any or all bids and to determine which bid, in its opinion, will best serve the needs and requirements of the City.

The successful bidder shall supply the vehicle fully equipped and ready for service at the time of delivery. Dealer shall process registration and title transfer for exempt license plates to the Department of Motor Vehicles on behalf of the City of Ukiah.

2020 DODGE DURANGO 2020 PURSUIT AWD SPECIFICATION

- Model Code: WDEE75
- ADL: Skid Plate Group
- XAN: Blind Spot and Cross Path Detection
- AHX: Trailer Tow Group IV
- EZH: 5.7L V8 Hemi MDS VVT Engine
- PXJ: DB Black Clear Coat

GFX LAW ENFORCEMENT VEHICLES UPFITTING PARTS SPECIFICATION

GFX Law Enforcement Vehicles will need to be contacted to quote additional OEM aftermarket parts as specified below for purchase and installation on the Dodge Durango specified above. Contact information: Lee Calkins by phone at 1-586-756-5420 ext. 2410, or by email at lcalkins@gfxltd.com.

Vehicle must be drop-shipped to GFX's facility for upfitting. GFX's Ship-Thru Code is 99823A.

The following are the list of parts:

- D-EAPEB2: Emergency Equipment Electrical System 3ES
- D-EWSTK1: Siren and Lighting System
- D-EWSGB1: Siren Speaker and Bracket
- D-EWLDN1: Rear Hatch Lighting
- D-EWLAD1: Lightbar
- D-EWLAQ1A: Quarter Window Lights
- D-EWLTA1: Rear Hatch Handle Lights – Red, Blue
- D-EWLRE1: Rear Taillight Hide-away Whelen Vertex Clear/Clear
- D-EULWE1: Driver's Side Unity Spot Light 6" with Whelen LED Bulb
- D-EULXG1: Passenger's Side Unity Spot Light 6" with Whelen LED Bulb
- D-EMCCC1: Pre-wired Motorola Remote Mount Transfer Kit
- D-EMRCA1: Pre-wired Motorola Remote Speaker Kit
- D-IHCCF1: Havis Console, 20"
- D-JSBGH2: Setina PB450L4 Pushbumper with Whelen Ion Lights
- D-JAXOB2: Front Door Ballistic Panels-NIJ Level IIIA Protection
- D-IAOWA1: Front Door Check Straps
- D-ISWBB1B: Dual Weapon Lock-Setina Dual XL Hand Cuff Style Locks w/ Handcuff Key Override. Electronic 8-Second Timer Lock Release from Siren Keypad
- D-JAUAA1: Paint Roof Panel-PW7 White
- JAUWB1: Paint 4-Doors-PW7 White
- D-ISTOB: Setina Cargo Storage System-DSC-BSN
- D-ISQEI1: Setina TPO Seat Replacement with Center Pull Seat Belts and 12 VS Cargo Partition
- D-ISQBB1: Setina #6VS Coated Polycarbonate Window Partition, Extra Legroom, Tallman Options
- D-ISQEG1: Setina TPO Door Panel Covers
- D-ISQEF1: Setina Steel Vertical Window Barriers
- D-PAOOG1: City of Ukiah Customer Supplied Accessories

Bid Tabulation

ITEM #	ITEM DESCRIPTION	QTY	Thurston Chrysler Jeep Dodge Ram		Elk Grove Auto Group		National Auto Fleet Group	
RFB - E37268 - Dodge Durango Pursuit- 1/23/2020								
			UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
1	2020 Dodge Durango Pursuit AWD Vehicle as per City of Ukiah Specification #E37268	1	$ 33,332.25	$ 33,332.25	$ 32,370.00	$ 32,370.00	$ 38,040.58	$ 38,040.58
2	GFX Law Enforcement Vehicles additonal vehicle upfittingper City of Ukiah Specification #E37268	1	$ 17,396.00	$ 17,396.00	$ 16,568.00	$ 16,568.00		$ -
3	Doc Fee	1	$ 85.00	$ 85.00	$ 85.00	$ 85.00		$ -
4	Addl Fees	1	$ 38.75	$ 38.75	$ 8.75	$ 8.75		$ -
	SUBTOTAL			$ 50,852.00		$ 49,031.75		$ 38,040.58
	TAX			$ 4,509.68		$ 4,350.79		$ 3,376.10
	FREIGHT							
	GRAND TOTAL			$ 55,361.68		$ 53,382.54		$ 41,416.68
	***LESS 5% FOR LOCAL PREFERENCE, $2,500.00 MAXIMUM:**			$ 2,500.00		N/A		N/A
	NEW TOTAL:			$ 52,861.68		$ 53,382.54		$ 41,416.68

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Update on Emergency Repair of Percolation Pond Levees at the Wastewater Treatment Plant, and Determine that Emergency Conditions Continue to Require the Repair of the Percolation Pond Levees.

DEPARTMENT: Water Resources
PREPARED BY: Sean White, Water Resources Director
PRESENTER: Consent Item

ATTACHMENTS:
1. CC Reso 2019-56 - Approving Emergency Procurement RE Percolation Pond Levees (2)

Summary: The City Council will review an emergency award of contract to repair the percolation pond levees at the Wastewater Treatment Plant, to comply with Public Contract Code Section 22050.

Background: At the regular meeting of December 4, 2019, the City Council voted unanimously to adopt a resolution finding that emergency conditions would not allow sufficient time to publicly bid the repair of the (Attachment #1).

The City Council awarded a contract to Ghilotti Construction under Public Contract Code Section 22050 to repair the percolation pond levees at the Wastewater Treatment Plant. That section allows such repairs without competitive bidding in an emergency, if the City Council on a 4/5 vote makes specified findings. However, pricing was solicited from two companies.

Discussion: Under Public Contract Code Subsection (c)(1), the City Council is required to review the emergency action taken on December 4th at every regularly scheduled meeting thereafter until the action is terminated.

In reviewing the action, the City Council must determine whether the emergency conditions excusing competitive bidding continue for the repair of percolation pond levees at the Wastewater Treatment Plant. It must make that finding by a 4/5 vote.

Ghilotti Construction Company is scheduled to begin the work on February 4, 2020.

Recommended Action: Determine that emergency conditions continue to require the repair of the Percolation Pond Levees at the Wastewater Treatment Plant without competitive bidding.

BUDGET AMENDMENT REQUIRED: N/A
CURRENT BUDGET AMOUNT: N/A
PROPOSED BUDGET AMOUNT: N/A
FINANCING SOURCE: N/A
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A
COORDINATED WITH: N/A

Approved: Sage Sangiacomo, City Manager

RESOLUTION NO. 2019-56

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH APPROVING PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050 THE EMERGENCY PROCUREMENT WITHOUT PUBLIC BIDDING OF CONSTRUCTION SERVICES TO REPAIR THE PERCOLATION POND LEVEES AT THE CITY OF UKIAH WASTEWATER TREATMENT PLANT

WHEREAS:

1. On February 27, 2019, under the authority in Ukiah City Code Section 5125 (Ordinance No. 995, §1), the Director of Emergency Services ("Director") proclaimed the existence of a local emergency as a result of conditions created by the severe winter storm affecting the City of Ukiah ("City") beginning in February 2019; and

2. On March 6, 2019, City Council adopted Resolution 2019-8 ratifying the Director's February 27, 2019 proclamation of a "local emergency" and proclaimed and ordered that said local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council; and

3. On March 20, 2019 and subsequently as necessary, City Council approved continuing of the Local Emergency Resolution Proclamation; and

4. During the floods in February and March, the percolation pond levees at the Ukiah Wastewater Treatment Plant ("WWTP") sustained significant damage; and

5. Repairs to the percolation pond levees were not immediately possible to high inflows and levee inundation; and

6. Dewatering of the percolation ponds enough to fully assess the damage, solicit bids, and schedule repairs was recently achieved; and

7. Without these ponds the WWTP cannot operate at full capacity and storage is significantly impaired; and

8. With the onset of the high inflow season the City will need full the WWTP for have full capacity and storage capabilities to avoid impacts to the Russian River; and

9. The City Engineer estimates that it would take 120 days to develop plans and specifications to bid the construction work required to repair the percolation pond levees, to advertise requests for bids, to award the bid and to commence construction and an additional 3-4 weeks to complete the work; and

10. The need for full capacity and storage capabilities is likely to commence within sixty days and could be sooner, depending on the weather; and

11. Under Public Contract Code Section 22050(a)(1) in the case of an emergency, the City, pursuant to a four-fifths vote of the City Council, may repair or replace a public facility and procure the necessary equipment, services, and supplies for those purposes, without giving

notice for bids to let contracts; and

12. Under Public Contract Code Section 22050(a)(2) before the City Council takes such action, it must make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency;

NOW, THEREFORE, BE IT RESOLVED that:

1. Based on the foregoing recitals and information, the City Council finds that an emergency condition exists that must be repaired to avoid public health hazards that could result, if the repair work was put out for competitive bids in compliance with the procedures required by the Uniform Construction Cost Accounting Act.

2. The City Council authorizes the procurement of construction services to repair the percolation pond levees at the WWTP without providing notice inviting bids.

3. The City Council authorizes the City Procurement Officer to contract with Ghilotti Construction, Inc. to repair the backwash basins at the WWTP for a not to exceed amount of $315,620.00.

4. Awarding a contract to repair the percolation pond levees is categorically exempt from environmental review under the California Environmental Quality Act as a Class 2 categorical exemption, because it involves the replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity. (14 CCR §15302.)

5. The emergency action taken by this resolution shall terminate upon the City Council's approval of a certificate of completion for the backwash basin repair work.

PASSED AND ADOPTED this 4th day of December, 2019, by the following roll call vote:

AYES: Councilmembers Mulheren, Brown, Scalmanini, Orozco, and Mayor Crane
NOES: None
ABSENT: None
ABSTAIN: None

Douglas F. Crane

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler

Kristine Lawler, City Clerk

Agenda Item No: 13.a.
MEETING DATE/TIME: 2/5/2020
ITEM NO: 2020-259

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Possible Introduction by Title Only of Ordinance Amending City Parks and Recreation Facilities to Include the Great Redwood Trail and the Outdoor Grounds of the Civic Center.

DEPARTMENT: City Attorney **PREPARED BY:** Darcy Vaughn, Assistant City Attorney
PRESENTER: Darcy Vaughn, Assistant City Attorney

ATTACHMENTS:
1. Great Redwood Trail Park Ordinance Redline
2. Great Redwood Trail Park Ordinance Clean

Summary: The City Council will discuss and consider introducing an Ordinance to amend the City Parks and Recreation Facilities section of the City Code to include the Great Redwood Trail and the Outdoor Grounds of the Civic Center (and other minor edits).

Background: The Great Redwood Trail, a 300-mile trail from San Francisco to Humboldt Bay, would convert the old rail corridor overseen by the North Coast Railroad Authority into an asphalt and dirt pathway from Larkspur, through the Eel River Canyon north of Willits, and ending just outside Eureka.

The Great Redwood Trail will incorporate the multi-use bicycle and pedestrian trail that currently exists in the City of Ukiah, i.e. the City of Ukiah Northwestern Pacific Rail Trail, which currently spans from East Gobbi Street to Clara Avenue and will eventually extend from Brush Street to Norgard Lane. City staff recommends that the segment of the Great Redwood Trail within the City be designated a City parks and recreation facility and subject to regulation as a City park.

Discussion: The Draft Ordinance, a redlined version of which is attached here as Attachment 1 and a clean version as Attachment 2, amends Chapter 12 in Division 1 of the Ukiah City Code to include the segment of the Great Redwood Trail within the Outdoor Grounds of the City of Ukiah in the list of the City's Parks and Recreation facilities and adopts regulations specific to the Great Redwood Trail. The Ordinance also includes general clean-up provisions.

Specifically, the Great Redwood Trail Ordinance designates the segment of the Great Redwood Trail within the City limits as a City parks and recreation facility that is subject to regulation by the City. All current provisions of the City Code that regulate City parks generally will apply to the Great Redwood Trail. In addition, the Ordinance includes regulations that apply specifically to the Great Redwood Trail. These include (1) the authorization of the operation of Electric Scooters, Segways, and Electric Bicycles, provided that they are not operated at speeds exceeding ten (10) miles per hour; (2) a prohibition on consuming or possessing alcohol within the park without securing a proper permit; (3) a prohibition on playing amplified music within the park without securing a proper permit; (4) a prohibition on the use or possession of any controlled substance and being under the influence of any controlled substance or alcohol within the park; (5) a prohibition on unleashed dogs within the park; (6) a prohibition on vandalism in the park; and (7) a prohibition on public use of the open space area outside the designated trail area in the park.

Finally, the Ordinance includes several clean-up provisions to address outdated information or inconsistencies in the existing City Code. These provisions include a change to an incorrect internal reference to a section of the City Code that regulates dog ownership, the addition of language clarifying requirements for disposal of dog waste in City parks, the addition of the Outdoor Grounds of Civic Center to the list of City parks, and updates to the City staff position charged with parks regulation.

Recommended Action: Introduce an Ordinance by title only amending Chapter 12, in Division 1 of the City Code to regulate use of the Great Redwood Trail and Outdoor Grounds of the Ukiah Civic Center as city parks.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: Sage Sangiacomo, City Manager

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING CHAPTER 12 IN DIVISION 1 OF THE CITY CODE TO REGULATE USE OF THE GREAT REDWOOD TRAIL AS A CITY PARK.

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE.

Chapter 12 in Division 1 of the Ukiah City Code, is hereby amended to read as follows (unchanged text is omitted and is shown by "* * *"):

§1965 FACILITIES

The following described parcels of land are parks and recreation facilities of the city and shall be known by the names indicated:

***

P. Pending codification*

Q. The Great Redwood Trail: Situated within the City limits bounded by Brush Street and Norgard Lane parallel to the path of the old Northwest Railroad.

R. Outdoor Grounds of the Ukiah Civic Center: Located at 300 Seminary Avenue and bounded by South Oak Street and West Clay Street.

***

§1970 AUTHORIZED VEHICLES ALLOWED

The following motor vehicles shall be exempt from the provisions of §1969 (a) motor driven golf carts driven or operated on designated areas in accordance with the rules and regulations promulgated by the Community Services Administrator ~~Director of Recreation and Parks~~; (b) motor driven mowers, trimmers, edgers or any other motor driven equipment used for the maintenance and upkeep of the Municipal Golf Course, City parks or any other City recreation area or facility; (c) motor vehicles operated on the Municipal Golf Course, City parks or any other City recreation area or facility, provided such operation is conducted in accordance with instructions from the Community Services Administrator ~~Director of Recreation and Parks~~, or under a contract with the City as supervised by the

Community Services Administrator ~~Director of Recreation and Parks~~; (d) motor vehicles owned or driven by members of the general public provided they are operated in roadways for such purpose or parked in parking areas so designated; (e) emergency vehicles; (f) within the Great Redwood Trail, Electric Scooters, Segways, and Electric Bicycles, provided that they are not operated at speeds exceeding ten (10) miles per hour; (g) any other motor vehicles operated with the written permission of the City Manager or Community Services Administrator ~~Director of Recreation and Parks~~, provided the purpose for which the vehicle is being operated shall be expressly stated in the permit which shall be in the possession of the operator at all times while the vehicle is so being operated.

****

§1976 REGULATION OF DOGS AND OTHER ANIMALS

The applicable provisions of section ~~4151~~ 4153 of this code shall be enforced within all city park lands as designated in S~~s~~ection 1965 of this C~~c~~hapter. In addition, it shall be unlawful to permit a dog to defecate upon such lands without immediately picking up and properly disposing of the dog feces.

***

§2000.4 GREAT REDWOOD TRAIL PARK RULES AND REGULATIONS

A. Definitions: For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

CONTROLLED SUBSTANCE: Any substance listed in California Health And Safety Code sections 11054 through 11056, as amended from time to time.

ELECTRIC BICYCLE: A bicycle with an integrated electric motor which can be used for propulsion.

ELECTRIC SCOOTER: A device with no more than two ten-inch or smaller diameter wheels that has handlebars, is designed to be stood upon by the operator, and is powered by an electric motor that is capable of propelling the device with or without human propulsion.

SEGWAY: A two-wheeled motorized personal vehicle consisting of a platform for the feet mounted above an axle and an upright post surmounted by handles, controlled by the way the rider distributes their weight. This definition includes any other similar motorized electric personal vehicle.

B. No person shall use or possess alcoholic beverages without a permit issued pursuant to section 1990 of this chapter.

C. No person, corporation, or organization may hold an event in the park without first obtaining a special event permit from the Community Services Department.

D. No person shall use or possess any controlled substance or be under the influence of any controlled substance or alcohol.

E. Smoking, as defined by Section 4501.5 of this Code, is prohibited.

F. Any act of vandalism, including the placement of graffiti, anywhere in or on the park is prohibited.

G. No person shall permit an unleashed dog under his or her ownership or control to enter upon or remain in the Great Redwood Trail park.

H. No person shall permit a motor vehicle under his or her ownership or control to enter upon or remain in the Great Redwood Trail park. However, Electric Bicycles, Electric Scooters, and Segways, or any other similar wheeled apparatus are allowed within designated trail areas provided that they are operated at speeds not exceeding 10 miles per hour.

I. No person shall play amplified music unless a permit has been obtained pursuant to Section 1985 of this Code.

J. The open space area outside the designated trail area is closed to public use.

SECTION TWO.

1. Publication: Within fifteen (15) days after its adoption, this Ordinance shall be published once in a newspaper of general circulation in the City of Ukiah. In lieu of publishing the full text of the Ordinance, the City may publish a summary of the Ordinance once 5 days prior to its adoption and again within fifteen (15) days after its adoption.

3. Effective Date: The ordinance shall become effective thirty (30) days after its adoption.

Introduced by title only on___________ 2020, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adopted on ___________, 2020, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Douglas F. Crane, Mayor

ATTEST:

____
Kristine Lawler, City Clerk

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING CHAPTER 12 IN DIVISION 1 OF THE CITY CODE TO REGULATE USE OF THE GREAT REDWOOD TRAIL AS A CITY PARK.

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE.

Chapter 12 in Division 1 of the Ukiah City Code, is hereby amended to read as follows (unchanged text is omitted and is shown by "* * *"):

§1965 FACILITIES

The following described parcels of land are parks and recreation facilities of the city and shall be known by the names indicated:

***

P. Pending codification*

Q. The Great Redwood Trail: Situated within the City limits bounded by Brush Street and Norgard Lane parallel to the path of the old Northwest Railroad.

R. Outdoor Grounds of the Ukiah Civic Center: Located at 300 Seminary Avenue and bounded by South Oak Street and West Clay Street.

***

§1970 AUTHORIZED VEHICLES ALLOWED

The following motor vehicles shall be exempt from the provisions of §1969 (a) motor driven golf carts driven or operated on designated areas in accordance with the rules and regulations promulgated by the Community Services Administrator ; (b) motor driven mowers, trimmers, edgers or any other motor driven equipment used for the maintenance and upkeep of the Municipal Golf Course, City parks or any other City recreation area or facility; (c) motor vehicles operated on the Municipal Golf Course, City parks or any other City recreation area or facility, provided such operation is conducted in accordance with instructions from the Community Services Administrator , or under a contract with the City as supervised by the Community Services Administrator; (d) motor vehicles owned or driven by members of the general public provided they are operated in roadways for such purpose or parked in parking areas so designated; (e) emergency vehicles; (f) within the Great Redwood Trail, Electric Scooters, Segways, and Electric Bicycles, provided that they are not operated at speeds exceeding ten (10) miles per hour; (g) any other motor vehicles operated with the written permission of the City Manager or Community Services Administrator , provided the purpose for which the vehicle is being operated shall be expressly stated in the permit which shall be in the possession of the operator at all times while the vehicle is so being operated.

****

§1976 REGULATION OF DOGS AND OTHER ANIMALS

The applicable provisions of section 4153 of this code shall be enforced within all city park lands as designated in Section 1965 of this Chapter. In addition, it shall be unlawful to permit a dog to defecate upon such lands without immediately picking up and properly disposing of the dog feces.

***

§2000.4 GREAT REDWOOD TRAIL PARK RULES AND REGULATIONS

A. Definitions: For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

CONTROLLED SUBSTANCE: Any substance listed in California Health And Safety Code sections 11054 through 11056, as amended from time to time.

ELECTRIC BICYCLE: A bicycle with an integrated electric motor which can be used for propulsion.

ELECTRIC SCOOTER: A device with no more than two ten-inch or smaller diameter wheels that has handlebars, is designed to be stood upon by the operator, and is powered by an electric motor that is capable of propelling the device with or without human propulsion.

SEGWAY: A two-wheeled motorized personal vehicle consisting of a platform for the feet mounted above an axle and an upright post surmounted by handles, controlled by the way the rider distributes their weight. This definition includes any other similar motorized electric personal vehicle.

B. No person shall use or possess alcoholic beverages without a permit issued pursuant to section 1990 of this chapter.

C. No person, corporation, or organization may hold an event in the park without first obtaining a special event permit from the Community Services Department.

D. No person shall use or possess any controlled substance or be under the influence of any controlled substance or alcohol.

E. Smoking, as defined by Section 4501.5 of this Code, is prohibited.

F. Any act of vandalism, including the placement of graffiti, anywhere in or on the park is prohibited.

G. No person shall permit an unleashed dog under his or her ownership or control to enter upon or remain in the Great Redwood Trail park.

H. No person shall permit a motor vehicle under his or her ownership or control to enter upon or remain in the Great Redwood Trail park. However, Electric Bicycles, Electric Scooters, and Segways, or any other similar wheeled apparatus are allowed within designated trail areas provided that they are operated at speeds not exceeding 10 miles per hour.

I. No person shall play amplified music unless a permit has been obtained pursuant to Section 1985 of this Code.

J. The open space area outside the designated trail area is closed to public use.

SECTION TWO.

1. Publication: Within fifteen (15) days after its adoption, this Ordinance shall be published once in a newspaper of general circulation in the City of Ukiah. In lieu of publishing the full text of the Ordinance, the City may publish a summary of the Ordinance once 5 days prior to its adoption and again within fifteen (15) days after its adoption.

3. Effective Date: The ordinance shall become effective thirty (30) days after its adoption.

Introduced by title only on___________ 2020, by the following roll call vote:

AYES:

NOES:
ABSENT:
ABSTAIN:

Adopted on ___________, 2020, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Douglas F. Crane, Mayor

ATTEST:

____
Kristine Lawler, City Clerk

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

DEPARTMENT: City Clerk **PREPARED BY:** Kristine Lawler, City Clerk
PRESENTER:

ATTACHMENTS:
1. 2020 City Council Special Assignments

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments. If necessary, the Council may consider modifications.

Background: City Council members are assigned to a number of committees and ad hoc activities. These assignments are included as Attachment #1.

Discussion: Previously, the City Council discussed having more time allocated to reporting on committee and ad hoc activities. Often, the Council Reports section of the regular agenda is rushed due to impending business (i.e., public hearings), and not enough time is afforded for reports beyond community activities.

In an effort to foster regular updates on committee and ad hoc assignments, this item is being placed on the agenda to provide the City Council members an expanded opportunity to report on assignments and modify assignments as necessary.

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

BUDGET AMENDMENT REQUIRED: No
CURRENT BUDGET AMOUNT: N/A
PROPOSED BUDGET AMOUNT: N/A
FINANCING SOURCE: N/A
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A
COORDINATED WITH: Mayor Crane

Approved: Sage Sangiacomo, City Manager

2020 CITY COUNCIL SPECIAL ASSIGNMENTS

COUNTY/REGIONAL OnGoing One + Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Disaster Council	Shall meet a minimum of twice a year at a time and place designated upon call of the chair	Place designated upon call of the chair or, if she/he is unavailable or unable to call such meeting, the first vice chair and then the City Manager or her/his designee.	Emergency Management Coordinator 300 Seminary Ave. Ukiah, CA 95482 467-5765 - Tami Bartolomei	Develop any necessary emergency and mutual aid plans, agreements, ordinances, resolutions, rules, and regulations.	**Mulheren** **Orozco- Alternate**	**Tami Bartolomei,** Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
Greater Ukiah Business & Tourism Alliance	3rd Tuesday of month, 11:30 a.m.	200 S School St. Ukiah, CA 95482	200 S School St. Ukiah, CA 95482	Promotes tourism and works to strengthen and promote the historic downtown and businesses within the greater Ukiah area	**Mulheren**	**Shannon Riley,** Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers 501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	**Brown** **Mulheren- Alternate**	**Tim Eriksen, Public Works Director/City Engineer;** 463-6280 teriksen@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)	2nd Thursday of month, 6:00 p.m.	Civic Center 300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	**Orozco** **Brown- Alternate**	**Sean White,** Director of Water Resources; 463-5712 swhite@cityofukiah.com
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers	Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	**Brown** **Scalmanini- Alternate**	**Tim Eriksen,** Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena	Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	**Mulheren** **Brown- Alternate**	**Tim Eriksen, Public Works Director/City Engineer;** 463-6280 teriksen@cityofukiah.com
North Coast Opportunities (NCO)	4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport	Ross Walker, Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	**Bartolomei** (appointed 12/19/18)	**Tami Bartolomei,** Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
North Coast Rail Authority (NCRA)	2nd Wednesday of month, 10:30 a.m.	Various Locations - announced	419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	**Shannon Riley, Deputy City Manager**	**Shannon Riley,** Deputy City Manager; 467-5793 sriley@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall	Russian River Watershed Association Attn: Daria Isupov 425 South Main St., Sebastopol, CA 95472 666-4857	Consider issues related to Russian river - plans projects and funding requests	**Mulheren** **Brown- Alternate**	**Tim Eriksen, Public Works Director/City Engineer;** 463-6280 teriksen@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)	2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Road Ukiah, CA	County Executive Office Nicole French 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	**Crane** **Mulheren- Alternate**	**Sean White,** Director of Water Resources; 463-5712 swhite@cityofukiah.com
COUNTY/REGIONAL One + Staff Alternate	**MTG DATE/TIME**	**MEETING LOCATION**	**MAILING ADDRESS/CONTACT**	**COMMITTEE FUNCTION**	**ASSIGNED TO**	**PRINCIPAL STAFF SUPPORT**
Economic Development & Financing Corporation (EDFC)	2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)	Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	**Riley** (appointed 12/19/18)	**Shannon Riley,** Deputy City Manager; 467-5793 sriley@cityofukiah.com
Sun House Guild ex officio	2nd Tuesday of month, 4:30 p.m.	Sun House 431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	**Bartolomei** (appointed 12/19/18)	**David Burton**, Museum Director; 467-2836 dburton@cityofukiah.com

2020 CITY COUNCIL SPECIAL ASSIGNMENTS

Continued - COUNTY/REGIONAL One + Staff Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room	Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	Targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	**Noble Waidelich, Police Lieutenant**	**Noble Waidelich**, Police Lieutenant; 463-6249; nwaidelich@cityofukiah.com
Northern California Power Agency (NCPA)	4th Thursday of month, 9:00 a.m. *(see calendar from NCPA)*	Roseville, CA and other locations	651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of public utilities for electric generation and dispatch	**Crane** **Grandi - Alternate**	**Mel Grandi,** Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
LOCAL/COUNTY/REGIONAL/LIASONS OnGoing One or Two Council and/or Staff	**MTG DATE/TIME**	**LOCATION**	**MAILING ADDRESS/CONTACT**	**COMMITTEE FUNCTION**	**ASSIGNED TO**	**PRINCIPAL STAFF SUPPORT**
Adventist Health Community Advisory Council	Quarterly: Aug. 27, 6:45 a.m. Nov 5, 6:45 a.m.	275 Hospital Drive Ukiah, CA 95482	275 Hospital Drive Ukiah, CA 95482 707-463-7623 Allyne Brown - Allyne.Brown@ah.org	Provides the Adventist Health Ukiah Valley (AHUV) Governing Board and Administration with advice, support, and suggestions on matter of importance to Mendocino, Lake and Sonoma Counties.	**Brown**	**Kristine Lawler,** City Clerk, 463-6217 klawler@cityofukiah.com
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced	Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	**Mulheren** **Brown- Alternate**	**Sage Sangiacomo,** City Manager; 463-6221 ssangiacomo@cityofukiah.com
City Selection Committee	Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA	C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission	**Mayor**	**Kristine Lawler,** City Clerk; 463-6217 klawler@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	**Crane** **Alan Carter,** Treasurer	**Dan Buffalo,** Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Library Advisory Board	3rd Wednesdays of alternate months (beginning January), 1:00 p.m.	Various Mendocino County Libraries	Ukiah County Library 463-4491	Review library policy and activities	**Mulheren**	**Kristine Lawler,** City Clerk; 463-6217; klawler@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210	1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	**Greg Owen,** Airport Manager (appointed 12/19/18)	**Kristine Lawler,** City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482	511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	**Mayor, City Manager and Police Chief**	**Sage Sangiacomo,** City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Flood Control District (RRFCD) Liaison	1st Monday of month, 5:30 p.m.	151 Laws Ave.,Suite D Ukiah, CA	151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	**Mulheren/Orozco** **White** (appointed 12/19/18)	**Sean White,** Director of Water Resources; 463-5712 swhite@cityofukiah.com
HHSA Advisory Board	2nd Wednesday of month; 9:00 a.m.	Big Sur Room County Department of Social Services	Executive Director Jackie Williams - 462-1934 c/o Ford St. Project 139 Ford St. Ukiah CA 95482	Discussions and possible work on health and human service issues	**Brown - Liaison**	**Shannon Riley**, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	**(positions not active)** **Crane** **Mulheren- Alternate**	**Craig Schlatter,** Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	**Owen/Schlatter**	**Greg Owen**, Airport Manager; 467-2855; gowen@cityofukiah.com **Craig Schlatter**, Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County 2nd District Liaison	1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 2nd District Supervisor	**Brown** **Crane- Alternate**	**Sage Sangiacomo,** City Manager; 463-6221; ssangiacomo@cityofukiah.com

2020 CITY COUNCIL SPECIAL ASSIGNMENTS

LOCAL/COUNTY/REGIONAL/LIASONS OnGoing One or Two Council and/or Staff	MTG DATE/TIME	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Fire Executive Committee	2nd Wednesdays of month, 3:45 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA	Stephanie Abba Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	**Orozco/Brown**	**Doug Hutchison, Fire Chief;** 463-6263; dhutchison@cityofukiah.com
Mendocino County 5th District Liaison	Monthly; TBD	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the County's 5th District Supervisor	**Brown**	**Sage Sangiacomo,** City Manager; 463-6221; ssangiacomo@cityofukiah.com

2020 AD HOC COMMITTEES		
COMMITTEE	**ASSIGNED TO**	**PRINCIPAL STAFF SUPPORT**
Electric Grid Operational Improvements	**Crane/Scalmanini**	**Mel Grandi, Electric Utility Director**; 463-6295 mgrandi@cityofukiah.com
Downtown Parking Management	**Mulheren/Brown**	**Shannon Riley, Deputy City Manager**; 467-5793 sriley@cityofukiah.com
Public Works Project Specification Development	**Crane/Mulheren**	**Tim Eriksen, Public Works Director/City Engineer**; 463-6280 teriksen@cityofukiah.com
Uniform Cost Accounting	**Crane/Mulheren**	**Tim Eriksen, Public Works Director/City Engineer**; 463-6280 teriksen@cityofukiah.com
Marbut Study Ad Hoc	**Brown/Scalmanini**	**Justin Wyatt**, **Police Operations Captain**, 463-6760 jwyatt@cityofukiah.com
Cannabis Events	**Mulheren/Brown**	**Tami Bartolomei, Community Services Administrato**r; 467-5765 tbartolomei@cityofukiah.com
Public Right of Way Related ADA Compliance	**Scalmanini/Orozco**	**Tim Eriksen**, **Public Works Director/City Enginee**r; 463-6280 teriksen@cityofukiah.com
Mayor Rotation Guidelines	**Brown/Crane**	**Kristine Lawler**, **City Clerk**; 463-6217 klawler@cityofukiah.com
2020 Rate Study for Sewer	**Brown/Orozco**	**Sean White, Director of Water Resources;** 463-5712 swhite@cityofukiah.com **Tim Eriksen, Public Works Director/City Engineer;** 463-6280 teriksen@cityofukiah.com **Dan Buffalo, Director of Finance;** 463-6220 dbuffalo@cityofukiah.com
Budget Development Best Practices and Financial Policy For FY 20/21 Budget	**Crane/Brown**	**Dan Buffalo, Director of Finance;** 463-6220 dbuffalo@cityofukiah.com **Sheri Mannion, Human Resource Director/Risk Manager**; 463-6272, smannion@cityofukiah.com
Advance Planning & Policy for Sphere of Influence (SOI), Municipal Service Review (MSR), Annexation, Tax Sharing, Detachment, and Out of Area Service Agreements	**Crane/Scalmanini**	**Sage Sangiacomo, City Manager** 463-6221 ssangiacomo@cityofukiah.com **Shannon Riley, Deputy City Manager** 467-5793 sriley@cityofukiah.com **Craig Schlatter, Community Development Director** 463-6219 cschlatter@cityofukiah.com **Sean White, Director of Water Resources;** 463-5712 swhite@cityofukiah.com **Tim Eriksen, Public Works Director/City Engineer**; 463-6280 teriksen@cityofukiah.com **Mel Grandi, Electric Utility Director;** 463-6295 mgrandi@cityofukiah.com **Dan Buffalo,** Director of Finance; 463-6220 dbuffalo@cityofukiah.com
2020 Electric Rate Study	**Crane/Scalmanini**	**Mel Grandi, Electric Utility Director**; 463-6295 mgrandi@cityofukiah.com