



Water Executive Committee Regular Meeting **AGENDA**

Ukiah Valley Conference Center ♦ 200 South School Street ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/83268733029>.

Alternatively, you may view the meeting (without participating) by clicking on the date and name of the meeting at www.cityofukiah.com/meetings, then go to the media tab.

August 7, 2025 - 5:00 PM

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

2.a. Approval of the Minutes for the May 1, 2025, Regular Meeting.

Recommended Action: Approve the Minutes for the May 1, 2025, Regular Meeting.

Attachments:

1. 2025-05-01 UVWA Draft Minutes

2.b. Approval of the Minutes for the July 24, 2025, Special Meeting.

Recommended Action: Approve the Minutes for the July 24, 2025, Special Meeting.

Attachments:

1. 2025-07-24 UVWA Draft Minutes

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Ukiah Valley Water Authority (UVWA) / Water Executive Committee Members welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to the UVWA, located at 300 Seminary Avenue, Ukiah, CA, 95482.

4. NEW BUSINESS

5. UNFINISHED BUSINESS

5.a. Report on Status of Application for SAFER Planning Grant.

6. ADMINISTRATIVE AND OPERATIONAL REPORTS

6.a. General Management Report.

7. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

8. SET NEXT MEETING DATE

- 8.a. Discussion, Consideration, and Scheduling of Next Meeting Date with Meeting to be Held at the Ukiah Valley Conference Center, 200 South School Street, Ukiah, CA 95482, at 5:00 p.m.

9. ADJOURNMENT

Please be advised that the Ukiah Valley Water Authority (UVWA) Water Executive Committee needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. UVWA complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the UVWA Committee Members after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California; and at the Ukiah Valley Conference Center, located at 200 South School Street, Ukiah, California; not less than 24 hours prior to the meeting set forth on this agenda.

Araceli Sandoval, Ukiah Deputy City Clerk
Dated: 8/4/25



WATER EXECUTIVE COMMITTEE MINUTES
Regular Meeting
UKIAH VALLEY CONFERENCE CENTER
200 South School Street, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/83268733029>

Ukiah, CA 95482
May 1, 2025
5:00 p.m.

1. CALL TO ORDER AND ROLL CALL

The Water Executive Committee (WEC) met at a Regular Meeting on March 6, 2025, having been legally noticed on February 28, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/83268733029>. Chair Gaska called the meeting to order at 5:01 p.m. Roll was taken with the following **Members Present:** Juan Orozco, Gary Nevill, Tom Schoeneman, Tim Prince, Jerry Cardoza, and Adam Gaska. **Members Absent:** Douglas Crane, Devin Gordon, Steve Bogart, Tami Baarsch Bogart, **Staff Present:** Sean White, Ukiah Water Resources Director; Jared Walker, Redwood and Millview Water Districts General Manager; and Kristine Lawler, Clerk. **Also Present:** Phil Williams, Legal Counsel; Dan Buffalo, Finance Director.

CHAIR GASKA PRESIDING.

2. APPROVAL OF MINUTES

a. Approval of the Minutes for the March 6, 2025, Regular Meeting.

Motion/Second: Nevill/Cardoza to approve the minutes for the March 6, 2025, Regular Meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Orozco, Nevill, Schoeneman, Prince, Cardoza, and Gaska. NOES: None. ABSENT: Crane, Gordon, Bogart, Baarsch Bogart. ABSTAIN: None.

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

4. NEW BUSINESS

a. Consideration of Statement of Policy Regarding Support for Inland Water and Power Commission (IWPC) and the Eel-Russian Project Authority (ERPA).

Presenter: Phil Williams, Legal Counsel.

Staff Comment: Sean White, Ukiah Water Resources Director

Member Consensus to direct Staff to draft a Statement of Policy for the members consideration.

5. UNFINISHED BUSINESS

a. Presentation from Dr. Janet Pauli regarding Mendocino Inland Water and Power Commission and UVWA's Potential Membership.

Presenter: Janet Pauli, Inland Water and Power Commission.

Presentation was received.

Member Consensus to direct Legal Counsel to work with the IWPC to draft a document with a potential amendment, and report back to the Authority with the recommended solution.

b. Presentation on the City of Ukiah's Proposed Reorganization.

Presenter: Phil Williams, Legal Council.

Staff Comment: Sean White, Ukiah Water Resources Director and Jared Walker, Redwood and Millview Water Districts General Manager.

Public Comment: Candace Horsely, Ukiah Valley Sanitation District.

Presentation was received.

6. ADMINISTRATIVE AND OPERATIONAL REPORT

a. Report on Status of Application for SAFER Planning Grant.

Presenters: Sean White, Ukiah Water Resources Director.

Member Consensus to informally appoint Members Crane, Schoeneman, Prince, and Chair Gaska to an ad hoc committee to perform a preliminary review of the SAFER Planning Grant application, and to bring back the ad hoc appointments to be formally codified at the next meeting.

Report was received.

b. Report on Expected Services Start Date of January 1, 2025, and Progress Report.

d. General Management Report.

Presenters: Jared Walker, Redwood and Millview Water Districts General Manager and Sean White, Ukiah Water Resources Director.

Public Comment: Candace Horsely, Ukiah Valley Sanitation District.

Report was received.

Member and Staff Consensus and direction to Clerk to strike item 6b from future meetings and add the reports to the General Management Report.

c. Report on Status of Secretary of State and State Controller Filing.

Presenter: Phil Williams, Legal Counsel.

No report was given.

Member and Staff Consensus and direction to Clerk to strike item 6c from future meetings until there is something to report.

d. General Management Report, continued.

Presenters: Jared Walker, Redwood and Millview Water Districts General Manager.

No additional report was received.

7. **COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS**

No announcements or reports were received.

8. **SET NEXT MEETING DATE**

a. **Discussion, Consideration, and Scheduling of Next Meeting Date with Meeting to be Held at the Ukiah Valley Conference Center, 200 South School Street, Ukiah, CA 95482, at 5:00 p.m.**

Presenter: Chair Gaska.

Member Consensus to schedule the next Regular meeting of June 5, 2025, at 5:00 p.m.

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:02 p.m.

Kristine Lawler, CMC/CPMC



WATER EXECUTIVE COMMITTEE MINUTES
Special Meeting
UKIAH VALLEY CONFERENCE CENTER
200 South School Street, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/83268733029>

Ukiah, CA 95482
July 24, 2025
5:00 p.m.

1. CALL TO ORDER AND ROLL CALL

The Water Executive Committee (WEC) met at a Special Meeting on July 24, 2025, having been legally noticed on July 18, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/83268733029>. Chair Gaska called the meeting to order at 5:00 p.m. Roll was taken with the following **Members Present:** Juan Orozco, Douglas Crane, Gary Nevill, Tom Schoeneman, Tim Prince, Steve Bogart, Jerry Cardoza, and Adam Gaska. **Members Absent:** Devin Gordon and Tami Baarsch Bogart. **Staff Present:** Sean White, Ukiah Water Resources Director; Jared Walker, Redwood and Millview Water Districts General Manager; and Kim Saylor, Deputy Clerk. **Also Present:** Phil Williams, Legal Counsel; Sage Sangiacomo, City Manager; Lori Martin, Billing and Collections Manager; Mary Horger, Assistant Finance Director; Olga Keough, Controller; Liz Patton, Billing and Customer Services Manager; and Brian Avon, Carollo Engineers.

CHAIR GASKA PRESIDING.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

3. ADMINISTRATIVE AND OPERATIONAL REPORTS

a. Report on Status of Application for SAFER Planning Grant

Presenters: Sean White, Ukiah Water Resources Director.

Report was received.

4. NEW BUSINESS

a. Adoption of a Resolution Amending Utility Deposit Requirements, Fees, and Compliance Measures.

Presenters: Mary Horger, Assistant Finance Director.

No public comment.

Motion/Second: Cardoza/Shoeneman to adopt a resolution amending the Ukiah Valley Water Authority's policies governing water utility deposits, fees, delinquency protocols, and customer billing procedures. This resolution supersedes Resolution No. 2025-1 and shall become effective 60 days after adoption. Motion **carried** by the following roll call votes: AYES: Orozco, Crane, Nevill, Schoeneman, Prince, Bogart, Cardoza, and Gaska. NOES: None. ABSENT: Gordon and Baarsch Bogart. ABSTAIN: None.

4. ADJOURNMENT

There being no further business, the meeting adjourned at 6:15 p.m.

Kim Saylor, Deputy City Clerk

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