



## Paths, Open Space, and Creeks Commission

Regular Meeting

### **AGENDA**

**Civic Center Annex ♦ 411 W. Clay St., Conf. RM #5 ♦ Ukiah, CA 95482**

**February 6, 2020 - 3:00 PM**

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**Please note:** The meeting will be held in conference room #5 in the City's annex building, located at 411 W. Clay St. Members of the public and Commissioners may enter the main City administration offices at 300 Seminary, and a member of the Community Development Department will walk attendees over. Members of the public and Commissioners may also enter through the main entrance of 411 W. Clay St.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. CORRESPONDENCE**

**4. APPROVAL OF MINUTES**

4.a. Approval of December 5, 2019 Minutes

***Recommended Action: Review and approve minutes***

Attachments:

1. POSCCM\_12052019-Draft

4.b. Approval of January 9, 2020 Minutes

***Recommended Action: Review and approve minutes***

Attachments:

1. POSCCM\_01092020 - Draft

**5. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

The City of Ukiah Paths, Open Space, and Creeks Commission welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments related to non-agenda items.

**6. NEW BUSINESS**

6.a. Continued Discussion of 1995 General Plan Implementation Measures

***Recommended Action: Continue discussion of 1995 General Plan Implementation Measures***

Attachments:

1. 6A 1995 General Plan Implementation Discussion Cont.

**7. MATTERS FROM THE COMMISSION**

**8. MATTERS FROM STAFF**

**9. ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the main entrance of the City of Ukiah Annex, located at 411 W. Clay St., Ukiah, CA 95482, not less than 72 hours prior to the meeting set forth on this agenda.

**CITY OF UKIAH  
PATHS, OPEN SPACE, AND CREEKS COMMISSION MINUTES  
Civic Center Annex Conference Room #5  
411 W. Clay Street  
Ukiah, CA 95482  
December 6, 2019  
3:00 p.m.**

**COMMISSIONERS PRESENT**

Megan Prout  
Susan Knopf  
Jeanne Wetzel Chinn

**COMMISSIONERS ABSENT**

Ginevra Chandler

**STAFF PRESENT**

Michele Irace, Planning Manager  
Craig Schlatter, Community Development Director

**OTHERS PRESENT**

Diane Knox  
Howie Hawkes

Meeting was called to order at 3:06 p.m. in Conference Room #5, Ukiah Civic Center, 411 W. Clay Street, Ukiah, California.

*Vice Chair Susan Knopf presiding*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. CORRESPONDENCE**

None.

**4. APPROVAL OF MINUTES**

The minutes of the October 3, 2019 meeting.

**Motion/Second Prout/Wetzel Chinn** to approve the minutes of the October 3, 2019 meeting.

**5. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

**6. NEW BUSINESS**

- a. Status of the General Plan Update

**Presenter:** Planning Manager Michelle Irace and Director Craig Schlatter.

**Public Comment Opened: 3:27 p.m.**

**Presenters:** Howie Hawkes and Dianne Knox.

**Public Comment Closed: 3:54 p.m.**

**Public Comment Reopened: 3:54 p.m.**

**Presenters:** Howie Hawkes and Dianne Knox

**Public Comment Closed: 4:10 p.m.**

Discussed the General Plan Update process. No action required.

**7. MATTERS FROM THE COMMISSION**

- a. POSCC voted to cancel the January 2, 2020 meeting and reschedule it for January 9, 2020.
- b. POSCC discussed the possible appointment of a fifth commissioner.

**8. MATTERS FROM STAFF**

None.

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 4:25 p.m.

**CITY OF UKIAH  
PATHS, OPEN SPACE, AND CREEKS COMMISSION MINUTES  
Civic Center Annex Conference Room #5  
411 W. Clay Street  
Ukiah, CA 95482  
January 9, 2020  
3:00 p.m.**

**COMMISSIONERS PRESENT**

Ginevra Chandler  
Megan Prout  
Jeanne Wetzell Chinn  
Susan Knopf (arrived at 3:07 p.m.)

**COMMISSIONERS ABSENT**

None

**STAFF PRESENT**

Michele Irace, Planning Manager

**OTHERS PRESENT**

None

Meeting was called to order at 3:02 p.m. in Conference Room #5, Ukiah Civic Center, 411 W. Clay Street, Ukiah, California.

*Chair Chandler presiding*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. CORRESPONDENCE**

None

**4. APPROVAL OF MINUTES**

The minutes of the December 5, 2019 meeting

**Chair Chandler** requested approval of the December 5, 2019 minutes be continued to the next meeting due her absence and lack of quorum.

**5. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

None

**6. NEW BUSINESS**

- a. 1995 General Plan Implementation Measure Status Discussion

**Presenter:** Planning Manager Michelle Irace

**Public Comment Opened:** 4:00 p.m.

**Presenters:** None

**Public Comment Closed:** 4:00 p.m.

The POSCC discussed the General Plan Open Space and Conservation Element Implementation Measures Status Report and prioritized working on the following measures:

- OC-1.1(b) Provide information to people interested in learning about how undeveloped lands can be acquired as a means of preserving open space.
- OC 2.1(a) During the short-term planning period, the City shall facilitate acquisition of open space by the land Conservation Trust.
- OC 9.1(a) In the short term planning period, the City shall establish a citizen's task force for the Stream and Creek Restoration Master Plan and provide staff and technical assistance.
- OC 9.4(b) During the short-through intermediate-term planning periods, develop pocket parks along creek channels on public lands where feasible.
- OC 13.1(b) Compile information necessary to prepare a comprehensive evaluation of potential impacts and standardize mitigation measures and project conditions related to groundwater protection.

**Motion/Second:** Prout/Wetzel for the above POSCC priorities carried by an all AYE voice vote of the Commissioners above.

**7. MATTERS FROM THE COMMISSION**

None

**8. MATTERS FROM STAFF**

Possible appointment to the POSCC of Dianne Knox is scheduled for the January 15, 2020 City Council meeting.

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 4:04 p.m.



## STAFF REPORT

**TO:** Paths, Open Space, and Creeks Commission  
**DATE:** February 6, 2020  
**FROM:** Michelle Irace, Planning Manager  
**SUBJECT:** Continued 1995 General Plan Implementation Measure Status Discussion

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### Background

The Paths, Creeks, Open Space Commission (POSCC) was established by City Council in 2003 to aid in efficient implementation of the Open Space and Conservation Element, as well as the sections relating to trails and pathways of the Circulation and Transportation Element of the City's 1995 General Plan.

### Discussion

At the January 9, 2020 meeting, the POSCC discussed the General Plan Open Space and Conservation Element Implementation Measures Status Report that was provided by Staff, and prioritized working on the following measures:

- OC-1.1(b) Provide information to people interested in learning about how undeveloped lands can be acquired as a means of preserving open space.
- OC 2.1(a) During the short-term planning period, the City shall facilitate acquisition of open space by the land Conservation Trust.
- OC 9.1(a) In the short term planning period, the City shall establish a citizen's task force for the Stream and Creek Restoration Master Plan and provide staff and technical assistance.
- OC 9.4(b) During the short-through intermediate-term planning periods, develop pocket parks along creek channels on public lands where feasible.
- OC 13.1(b) Compile information necessary to prepare a comprehensive evaluation of potential impacts and standardize mitigation measures and project conditions related to groundwater protection.

The POSCC will provide updates on tasks associated with implementation of these measures.