UKIAH VALLEY
WATER AUTHORITY

WATER EXECUTIVE COMMITTEE MINUTES

Special Meeting
UKIAH VALLEY CONFERENCE CENTER
200 South School Street, Ukiah, CA 95482
Virtual Meeting Link: *https://us06web.zoom.us/j/83268733029*

Ukiah, CA 95482
July 24, 2025
5:00 p.m.

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1. CALL TO ORDER AND ROLL CALL

The Water Executive Committee (WEC) met at a Special Meeting on July 24, 2025, having been legally noticed on July 18, 2025. The meeting was held in person and virtually at the following link: *https://us06web.zoom.us/j/83268733029*. Chair Gaska called the meeting to order at 5:00 p.m. Roll was taken with the following **Members Present:** Juan Orozco, Douglas Crane, Gary Nevill, Tom Schoeneman, Tim Prince, Steve Bogart, Jerry Cardoza, and Adam Gaska. **Members Absent:** Devin Gordon and Tami Baarsch Bogart. **Staff Present:** Sean White, Ukiah Water Resources Director; Jared Walker, Redwood and Millview Water Districts General Manager; and Kim Saylor, Deputy Clerk. **Also Present:** Phil Williams, Legal Counsel; Sage Sangiacomo, City Manager; Lori Martin, Billing and Collections Manager; Mary Horger, Assistant Finance Director; Olga Keough, Controller; Liz Patton, Billing and Customer Services Manager; and Brian Avon, Carollo Engineers.

CHAIR GASKA PRESIDING.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

3. ADMINISTRATIVE AND OPERATIONAL REPORTS

a. Report on Status of Application for SAFER Planning Grant

Presenters: Sean White, Ukiah Water Resources Director.

Report was received.

4. NEW BUSINESS

a. Adoption of a Resolution Amending Utility Deposit Requirements, Fees, and Compliance Measures.

Presenters: Mary Horger, Assistant Finance Director.

No public comment.

Motion/Second: Cardoza/Shoeneman to adopt a resolution amending the Ukiah Valley Water Authority's policies governing water utility deposits, fees, delinquency protocols, and customer billing procedures. This resolution supersedes Resolution No. 2025-1 and shall become effective 60 days after adoption. Motion **carried** by the following roll call votes: AYES: Orozco, Crane, Nevill, Schoeneman, Prince, Bogart, Cardoza, and Gaska. NOES: None. ABSENT: Gordon and Baarsch Bogart. ABSTAIN: None.

4. <u>ADJOURNMENT</u>

There being no further business, the meeting adjourned at 6:15 p.m.

Kim Saylor

Kim Saylor, Deputy Clerk