

**MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY (MSWMA)**  
**Board of Commissioner MINUTES**  
**Special Meeting**  
**CIVIC CENTER CHAMBER**  
**300 Seminary Avenue, Ukiah, CA 95482**  
**111 E. Commercial Street, Willits, CA 95490**  
**416 N. Franklin Street, Fort Bragg, CA 95437**  
**Virtual Meeting Link: <https://us06web.zoom.us/j/85470132549>**

**May 29, 2025**  
**9:00 a.m.**

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**1. CALL TO ORDER**

Mendocino Solid Waste Management Authority met at a Regular Meeting on May 29, 2025, having been legally noticed on May 27, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/85470132549>. Chair Mulheren called the meeting to order at 9:01 a.m. Roll was taken with the following **Commissioners Present:** Larry Stranske (*attending virtually from the Willits location*), Bernie Norvell (*attending virtually from the Fort Bragg location*), Douglas F. Crane, Jason Godeke (*attending virtually from the Fort Bragg location*), and Maureen Mulheren. **Staff Present:** Tim Eriksen, City of Ukiah Public Works Director/City Engineer, Seth Strader, Public Works Management Analyst II, and Araceli Sandoval, MSWMA Secretary.

**Also Present:** Michelle Goodman, Ukiah Waste Solutions.

*CHAIR MULHEREN PRESIDING.*

**2. AB 2449 NOTIFICATIONS AND CONSIDERATIONS**

**3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

*No public comments were received.*

**4. APPROVAL OF MINUTES**

**a. Approval of the Minutes for the April 10, 2025, Regular Meeting.**

**Motion/Second:** Crane/Godeke to approve Minutes of April 10, 2025, a regular meeting, as submitted. Motion **carried** by the following roll call votes: **AYES:** Stranske, Norvell, Crane, Godeke, and Mulheren. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

**5. GENERAL MANAGER AND FINANCIAL REPORTS**

**a. Status of Operations.**

**Presenters:** Tim Eriksen, MSWMA General Manager and Michelle Goodman, Ukiah Waste Solutions.

*Report was received.*

**b. Report and Discussion of Grant Items.**

**Presenters:** Tim Eriksen, MSWMA General Manager and Seth Strader, Management Analyst II.

*Report was received.*

**c. Report and Discussion of Budget Status.**

**Presenter:** Tim Eriksen, MSWMA General Manager.

Report was received.

**6. DISCUSSION AND ACTION ITEMS**

**a. Approval of Contract Amendment 1 to Service Agreement.**

**Presenter:** Tim Eriksen, MSWMA General Manager.

**Motion/Second:** Crane/Godeke to approve Amendment 1 to the Service Agreement between MSWMA and Ukiah Waste Solutions, with minor language modifications to the agreement. Motion **carried** by the following roll call votes: AYES: Stranske, Norvell, Crane, Godeke, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

**b. Approval of Contract Amendment 1 to Administrative Agreement.**

**Presenter:** Tim Eriksen, MSWMA General Manager.

**Motion/Second:** Crane/Stranske to approve Contract Amendment 1 of the Administrative Agreement. Motion **carried** by the following roll call votes: AYES: Stranske, Norvell, Crane, Godeke, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

**c. Approve and Adopt Fiscal Year 2025/2026 Budget.**

**Presenter:** Tim Eriksen, MSWMA General Manager.

**Motion/Second:** Crane/Godeke to approve and adopt fiscal year 2025/2026 budget. Motion **carried** by the following roll call votes: AYES: Stranske, Norvell, Crane, Godeke, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

**d. Approve Proposed Rate Adjustment for FY25/26.**

**Presenter:** Tim Eriksen, MSWMA General Manager.

**Motion/Second:** Crane/Godeke to approve Proposed Rate Adjustment for FY25/26. Motion **carried** by the following roll call votes: AYES: Stranske, Norvell, Crane, Godeke, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

**7. COMMISSIONER REPORTS AND ANNOUNCEMENTS**

*No Commissioner reports were received.*

**8. SET NEXT MEETING DATE**

**a. Discussion, Consideration, and Scheduling of Next Meeting Date with Meetings to be Held at the Ukiah Civic Chamber and Virtually at the Fort Bragg and Willits City Halls.**

**Presenter:** Chair Mulheren and Tim Eriksen, MSWMA General Manager.

Commissioner Consensus to cancel the regular meeting of June 12, 2025, and set the next meeting date for July 10, 2025.

**9. CLOSED SESSION**

**10. ADJOURNMENT**

There being no further business, the meeting adjourned at 9:46 p.m.

  
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Araceli Sandoval, MSWMA Secretary