



**UKIAH VALLEY
WATER AUTHORITY**

**Willow County Water District
Special Meeting
AGENDA**

(to be held both at the physical and virtual locations below)

151 Laws Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/84512727220>

Alternatively, you may view the meeting (without participating) by clicking on the date and name of the meeting at www.cityofukiah.com/meetings, then go to the media tab.

October 23, 2025 - 6:30 PM

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

- 2.a. Approval of the Minutes for the September 8, 2025, WCWD Regular Meeting.

Recommended Action: Approve the Minutes of September 8, 2025

Attachments:

1. 2025-10-23 WCWD Draft Minutes

3. NEW BUSINESS

- 3.a. Consideration/Approval of Rate Study — Presentation by Mark Hildebrand

Recommended Action: Accept Rate Study as Presented

Attachments:

1. Willow 2025 Water Financial Plan 10.16.25

- 3.b. Consideration/Approval of 2024-2025 Willow Audit

Recommended Action: Approve the 2024-2025 Willow Audit

Attachments:

1. 2024-2025 Willow Audit

- 3.c. Consideration/Approval of Proposal of Terms by City of Ukiah for Purchase of Certain District Capital Assets

Attachments:

1. Term Sheet Willow Office Building 10-17-25
2. Term Sheet Willow Vehicles and Equipment 10-17-25

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Ukiah Valley Water Authority (UVWA) - Willow County Water District members welcome input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to the UVWA-Willow, located at 151 Laws Avenue, Ukiah, CA, 95482.

5. UNFINISHED BUSINESS

- 5.a. Report on Eel-Russian Project Authority (ERPA)
- 5.b. Report on Water Districts' Projects
- 5.c. Report on Ukiah Valley Water Authority (UVWA)

6. **ADMINISTRATIVE AND OPERATIONAL REPORTS**

7. **COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS**

8. **SET NEXT MEETING DATE**

- 8.a. Discussion and Consideration of Scheduling of Next Meeting Date with Meeting to be Held at the Water District Conference Room, 151 Laws Avenue, Ukiah, CA 95482, at 6:30 p.m.

Recommended Action: Discuss and get consensus to hold the next regular meeting on November 10, 2025, or another day of the Members' choosing.

9. **ADJOURNMENT**

Please be advised that the Ukiah Valley Water Authority (UVWA)-Willow County Water District (WCWD) needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. UVWA-WCWD complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the UVWA-WCWD Board Members after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California; and at 151 Laws Avenue, Ukiah, California; not less than 24 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC/CPMC
Dated: 10/17/25