

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/84875504288>

October 15, 2025
5:15 p.m.

1. **ROLL CALL**

Ukiah City Council met at a Regular Meeting on October 15, 2025, having been legally noticed on October 10, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/84875504288>. Mayor Crane called the meeting to order at 5:17 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Heather Criss, Juan V. Orozco, Susan Sher, and Douglas, F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; Darcy Vaughn, Assistant City Attorney; and Araceli Sandoval, Deputy City Clerk.

MAYOR CRANE PRESIDING.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Crane.

3. **AB 2449 NOTIFICATIONS AND CONSIDERATIONS**

4. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

a. Strike Out Cancer Fundraiser Presentation.

Presenters: Kyle Nuss, Senior Sports Coordinator and Jake Burgess, Community Services Supervisor.

No public comment was received.

Presentation was received and ceremonial check was presented to the Cancer Resource Centers of Mendocino County.

b. Proclamation Recognizing the Month of October as Domestic Violence Awareness Month in the City of Ukiah.

Presenter: Councilmember Criss.

No public comment was received.

Proclamation was received by Chelsea Lorenz, Project Sanctuary.

c. Presentation of Proposed Financial Plan and Process for Ukiah Valley Water Authority Rate Adjustments by Hildebrand Consulting.

Presenters: Dan Buffalo, Finance Director and Mark Hildebrand, Hildebrand Consulting.

No public comment was received.

Presentation was received.

5. PETITIONS AND COMMUNICATIONS

Deputy City Clerk, Araceli Sandoval, stated that all communications had been distributed.

6. APPROVAL OF MINUTES

a. Approval of the Minutes for the September 17, 2025, Regular Meeting.

b. Approval of the Minutes for the October 6, 2025, Special Meeting.

Motion/Second: Rodin/Criss to approve the Regular and Special meeting minutes of September 17 and October 6, 2025 as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

7. RIGHT TO APPEAL DECISION

8. CONSENT CALENDAR

a. Report of Disbursements for the Month of August 2025 – *Finance*.

b. Adoption of Camping Ordinance Amendment – *City Attorney*.

ORDINANCE NO. 1260

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING DIVISION 7, CHAPTER 1, ARTICLE 8 OF THE UKIAH CITY CODE, ENTITLED "CAMPING" TO REFLECT GUIDANCE PROVIDED BY STATE OF CALIFORNIA IN ITS "MODEL ORDINANCE: ADDRESSING ENCAMPMENTS WITH URGENCY AND DIGNITY."

- c. Approval of Notice of Completion for the Gobbi Circuit 202 Switching and Reliability Enhancement Project, Specification No. 24-04 and Final Payment of the 5% Retention to Wipf Construction, LLC – *Electric Utility*.
- d. Consideration of Adoption of Resolution (2025-52) Appointing Karissa Grebil to the Public Spaces Commission – *City Clerk*.
- e. Consideration of Approval of a Contract Amendment (2425-221-A2) with RingCentral for the City's Phone System, Totaling \$101,329.25 Over the Remaining 55 Months of the Agreement, and Approve Corresponding Budget Amendment – *Information Services*.
- f. Adoption of an Ordinance of the City of Ukiah Adopting the 2025 Edition of the California Fire Code, Part 9, with Amendments, as Well as the 2025 Edition of the California Wildland-Urban Interface Code, Part 7, Regulating and Governing the Safeguarding of Life and Property From Fire and Explosion, and Providing for the Issuance of Permits, and Repealing All Other Ordinances and Parts of Ordinances of the City of Ukiah Fire Prevention Code in Conflict Herewith – *Community Development*.

ORDINANCE NO. 1261

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING DIVISION 6, CHAPTER 3, ARTICLES 1 AND 3 OF THE UKIAH CITY CODE, ENTITLED: FIRE PREVENTION CODE.

- g. Consideration of Approval of a Contract (2526-126) with the California Conservation Corps to Provide Assistance with Landscaping on Phase 4 of the Great Redwood Trail in Accord with Cal Fire's Climate Resilient Forest Grant – *Community Services*.
- h. Approval of Notice of Completion for the HVAC Replacement at the Water Treatment Plant, Specification No. 24-03, and Final Payment of the 5% Retention to Peterson Mechanical, Inc – *Public Works*.
- i. Determination of Notification of Intent to Adjust Curbside Collection and Transfer Station Service Rates – *Finance*.
- j. Notification of Emergency Contract (2425-218) with Donahoo, Inc in the Amount of \$45,320 for Slide Mitigation Work at the Ukiah Landfill, and Approval of Contract and Budget Amendment – *Public Works*.
- k. Approval of Budget Amendment in the Amount of \$100,000 for Contracted Maintenance, Consulting, and other Professional Services at the Ukiah Landfill – *Public Works*.
- l. Notification of Emergency Contract (2526-118) with Donahoo, Inc in the Amount of \$45,141 for Slide Mitigation Work at the Pressure Zone 1 Water Storage Tank – *Water Resources*.

City Manager, Sage Sangiacomo, answered questions from Councilmember Sher regarding item 8i.

Motion/Second: Orozco/Sher to approve Consent Calendar Items 8a-8l, as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: Marigold Klein and Jana Baker – Safe parking areas for unhoused residents.

10. COUNCIL REPORTS

Presenters: Councilmember Criss, Vice Mayor Sher, and Councilmember Orozco.

11. CITY MANAGER/CITY CLERK REPORTS

12. PUBLIC HEARINGS (5:30 PM)

- a. **Conduct Public Hearing to Receive Public Comment; and Consideration of Adoption of Resolution Adopting City of Ukiah Community Development Block Grant (CDBG) First Time Homebuyer Program Guidelines.**

Presenter: Jim Robbins, Housing and Grants Manager.

PUBLIC HEARING OPENED AT 7:02 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 7:02 P.M.

Motion/Second: Criss/Sher to conduct a public hearing to receive public comment and adopt Resolution (2025-53) adopting the City of Ukiah Community Development Block Grant (CDBG) Homebuyer Program Guidelines. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

- a. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).**

No reports were received.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 7:03 P.M.

15. CLOSED SESSION

- a. Conference with Legal Counsel – Anticipated Litigation**

(Government Code Section 54956.9(d)(4))

Initiation of litigation (1 case)

- b. Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Nui Rising Moon Trust v. City of Ukiah, et al.; Case No. 3:25-cv-08320

- c. Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200

- d. Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC

- e. Conference with Real Property Negotiators**

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 170-030-05; 170-030-03; 170-010-05; 170-020-07; 170-020-11; 170-040-03; 170-020-08

Negotiator: Sage Sangiacomo, City Manager

Negotiating Parties: Project Ovis LLC

Under Negotiation: Price & Terms of Payment

- f. Conference with Labor Negotiator (54957.6)**

Agency Designated Representative: Sage Sangiacomo, City Manager

Employee Organizations: All bargaining units

Unrepresented Employee: Police Chief

No action reported; direction provided to Staff.

16. ADJOURNMENT

There being no further business, the meeting adjourned at 9:20 p.m.



Araceli Sandoval, Deputy City Clerk