



**MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY (MSWMA)
Board of Commissioners Regular Meeting**

AGENDA

Ukiah Civic Center Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Willits City Hall Chamber ♦ 111 E. Commercial Street ♦ Willits, CA 95490

Fort Bragg City Hall, Downstairs Conference Room ♦ 416 N. Franklin Street ♦ Fort Bragg, CA 95437

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/85470132549>

Or you can call in using your telephone only:

- Call (toll free) 1-669-444-9171
- Enter the Access Code: 854 7013 2549
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

November 13, 2025-9:00 AM

1. CALL TO ORDER

2. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Mendocino Solid Waste Management Authority Board of Commissioners (Commissioners) welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to MSWMA, located at 300 Seminary Ave., Ukiah, California.

4. APPROVAL OF MINUTES

4.a. Approval of the Minutes for the September 11, 2025, Regular Meeting.

Recommended Action: Approve the Minutes for the September 11, 2025, Regular Meeting.

Attachments:

1. 2025-09-11 Draft Minutes

5. GENERAL MANAGER AND FINANCIAL REPORTS

5.a. Status of Operations

Attachments:

1. GM Update
2. Collection Quantity Historical Summary

5.b. Report and Discussion of Grant Items

Attachments:

1. Grant Update

5.c. Report and Discussion of Budget Status

Attachments:

1. FY2526 Detailed Trial Balance Report
2. FY2526 Simplified Balance Report

6. DISCUSSION AND ACTION ITEMS

7. COMMISSIONER REPORTS AND ANNOUNCEMENTS

8. SET NEXT MEETING DATE

- 8.a. Discussion, Consideration , and Scheduling of Next Meeting Date with Meetings to be Held at the Ukiah Civic Chamber and Virtually at the Fort Bragg and Willits City Halls.

9. CLOSED SESSION - MAY BE HELD AT ANY TIME DURING THE MEETING

Closed Session may be held at any time during the meeting. Any public reports of action taken in closed session will be made in accordance with Government Code section 54957.1

10. ADJOURNMENT

Please be advised that the Mendocino Solid Waste Management Authority (MSWMA) needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. MSWMA complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the MSWMA Commissioners after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Araceli Sandoval, Deputy City Clerk
Dated: 11/7/25

MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY (MSWMA)
BOARD OF COMMISSIONERS MINUTES
Regular Meeting
CIVIC CENTER CHAMBER
300 Seminary Avenue, Ukiah, CA 95482
111 E. Commercial Street, Willits, CA 95490
416 N. Franklin Street, Fort Bragg, CA 95437
Virtual Meeting Link: <https://us06web.zoom.us/j/85470132549>

September 11, 2025
9:00 a.m.

1. CALL TO ORDER

Mendocino Solid Waste Management Authority met at a Regular Meeting on September 11, 2025, having been legally noticed on September 5, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/85470132549>. Chair Mulheren called the meeting to order at 9:00 a.m. Roll was taken with the following **Commissioners Present:** Norvell (*attending virtually from the Fort Bragg location*), Douglas F. Crane, Jason Godeke (*attending virtually from Fort Bragg location*), and Maureen Mulheren. **Commissioner Absent:** Larry Stranske. **Staff Present:** Tim Eriksen, City of Ukiah Public Works Director/City Engineer, Seth Strader, Public Works Management Analyst II, and Araceli Sandoval, MSWMA Secretary.

Also Present: Michelle Goodman, Ukiah Waste Solutions.

CHAIR MULHEREN PRESIDING.

2. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comments were received.

4. APPROVAL OF MINUTES

a. Approval of the Minutes for the May 29, 2025, Special Meeting.

Motion/Second: Crane/Godeke to approve Minutes of May 29, 2025, a special meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Norvell, Crane, Godeke, and Mulheren. NOES: None. ABSENT: Stranske. ABSTAIN: None.

5. GENERAL MANAGER AND FINANCIAL REPORTS

a. Status of Operations.

Presenter: Tim Eriksen, MSWMA General Manager and Michelle Goodman, Ukiah Waste Solutions.

No public comments were received.

Report was received.

b. Report and Discussion of Grant Items.

Presenter: Tim Eriksen, MSWMA General Manager and Seth Strader, Public Works Management Analyst II.

No public comments were received.

Report was received.

c. Report and Discussion of Budget Status.

Presenter: Tim Eriksen, MSWMA General Manager and Seth Strader, Public Works Management Analyst II.

No public comments were received.

Report was received.

6. DISCUSSION AND ACTION ITEMS

a. Discussion and Consideration to Modify the Schedule of Mendocino Solid Waste Management Authority (MSWMA) Board Meetings to Quarterly Meetings.

Presenter: Maureen Mulheren, MSWMA Chair.

No public comments were received.

Motion/Second: Crane/Godeke to modify the schedule of Mendocino Solid Waste Management Authority (MSWMA) Board meetings to quarterly meetings*. Motion **carried** by the following roll call votes: AYES: Norvell, Crane, Godeke, and Mulheren. NOES: None. ABSENT: Stranske. ABSTAIN: None.

**Note – The quarterly meetings will take place at 9:00 a.m. on the second Thursdays of February, May, August, and November. Meeting calendar for 2026 will be 9:00 a.m. on February 12, 2026, May 14, 2026, August 13, 2026, and November 12, 2026.*

7. COMMISSIONER REPORTS AND ANNOUNCEMENTS

Presenter: Commissioner Norvell.

8. CLOSED SESSION

9. ADJOURNMENT

There being no further business, the meeting adjourned at 9:18 p.m.

Araceli Sandoval, MSWMA Secretary



Status of Operations 11/13/25

Recent HHW Mobile Events:

Point Arena – Friday & Saturday, October 3 & 4, 2025 at the Point Arena Recycling Center 785 Port Rd. 95 vehicles attended this event, a great start for a smaller community.

Upcoming HHW Mobile Events:

Mendocino – Thursday & Friday, December 4 & 5, 2025 at the Caspar Transfer Station 14000 Prairie Way.

Tire Collection – Notice to Proceed received November 4th from CalRecycle. Staff will coordinate with Purchasing Department to prepare a RFB to host tire amnesty events at transfer stations and other suitable locations throughout the county.

Tentative first half of 2026: Covelo in February, Willits in April and Caspar in June.

Illegal Dumps

Recently cleaned dumps:

- Pt. Cabrillo Drive
- Simpson Lane
- Kunzler Ranch Road
- El Roble Road
- Old River Road/Old Hopland Roundabout
- Marina Drive
- Mountain View Road

C&S crews will continue to clean up other sites as they are reported, and schedule allows.

MSWMA Audit

The Finance Department continues coordinating with Van Lant & Fankhanel, LLP as they continue the audit of the 2021, 2022 and 2023 fiscal years.

Household Hazardous Waste Collection Information (Form 303)

	2017-2018	2018-2019	2019-2020	2022-2023	2023-2024	2024-2025
Flammable and Poison (oil based paint, propane, misc. poisons)	95,247.00	93,470.00	159,295.00	45,846.00	132,854.00	98,656.00
PCB-containing (pcb paint, ballasts)	6.00	540.00	211.00	960.00	-	-
Reclaimable (latex paint, motor oil, antifreeze, oil filters)	95,125.00	121,516.00	213,471.00	37,991.00	45,329.00	26,486.00
Acid	2,070.00	3,245.00	3,784.00	1,450.00	3,857.00	2,285.00
Base	629.00	1,539.00	2,070.00	530.00	4,721.00	3,425.00
Oxidizer	1,079.00	1,121.00	392.00	751.00	-	847.00
Asbestos						
Universal Waste (mercury products, lamps, batteries, aerosol)	23,503.00	14,101.00	67,993.00	13,988.00	43,039.00	30,997.00
Other (treated wood, sharps, non-rcra liquids/solid, etc)	21,480.00	38,190.00	41,662.00	12,003.00	24,267.00	22,529.00
	239,139.00	273,722.00	488,878.00	113,519.00	254,067.00	185,225.00

FOR YOUR SAFETY, PLEASE REMAIN IN YOUR VEHICLE,
TURN ENGINE OFF, AND WAIT FOR INSTRUCTIONS.

THE HAZ-MOBILE

MENDOCINO COUNTY MOBILE HOUSEHOLD HAZARDOUS WASTE DROP-OFF



Drop off your Household Hazardous Waste at the Haz-Mobile

Maximum 15 Gallons Household Hazardous Waste Limit and 15 Gallons of Paint Limit per Car, and Maximum 60 Linear Feet Limit on Fluorescent Bulbs

ACCEPTED ITEMS:

- motor oil
- oil filters
- antifreeze
- gasoline
- solvents
- paint thinner
- oil & latex paint*
- ballasts
- car batteries
- lithium ion batteries
- household batteries
- acids
- bases
- pesticides
- herbicides
- pool chemicals
- medication
- propane tanks 5 gallons and smaller **

* Paint limit: maximum 15 gallons of oil and latex paint combined

** Propane tanks are accepted for a fee.

NOT ACCEPTED:

- explosives
- ammunition
- radioactive wastes
- medical waste
- propane tanks over 5 gallons***
- compressed gas cylinders (oxygen, acetylene, argon, carbon dioxide)***

*** Please take compressed gas cylinders to a local welding supply

The Haz-Mobile is free to residents. All commercial customers are required to make appointments ahead of time by calling our main office in Ukiah at 707-234-6400. Collections may be canceled due to severe rain and wind.

STOP! IT'S TOO **TOXIC** TO TRASH!

For more information or to make an appointment,
call the Recycling Hotline at 707-234-6400.

HAZ-MOBILE SCHEDULE

MENDOCINO COUNTY MOBILE HOUSEHOLD HAZARDOUS WASTE DROP-OFF

All events are from 9:00 a.m. - 1:00 p.m.

COVELO

Friday & Saturday, February 6 & 7, 2026

Covelo Transfer Station

90500 Refuse Road, Covelo, CA 95428

WILLITS

Friday & Saturday, April 3 & 4, 2026

Willits Transfer Station

351 Franklin Avenue, Willits, CA 95490

MENDOCINO

Thursday & Friday, June 4 & 5, 2026

Caspar Transfer Station

14000 Prairie Way, Mendocino, CA 95460

STOP! IT'S TOO **TOXIC** TO TRASH!

The HazMobile Base Facility, MendoRecycle, www.MendoRecycle.org, is located at 3200 Taylor Drive, in Ukiah, and is open on Wednesdays from 9:00 a.m. to 1:00 p.m.

MendoRecycle is a Service of Mendocino Solid Waste Management Authority

PARA SU SEGURIDAD, PERMANEZCA EN SU VEHÍCULO,
APAGUE EL MOTOR Y ESPERE LAS INSTRUCCIONES.

THE HAZ-MOBILE

MENDOCINO COUNTY PUNTO DE RECOGIDA MÓVIL DE RESIDUOS DOMÉSTICOS PELIGROSOS



Deje sus Residuos Domésticos Peligrosos en Haz-Mobile

Límite máximo de 15 galones de residuos domésticos peligrosos y 15 galones de pintura por automóvil, y límite máximo de 60 pies lineales de bombillas fluorescentes.

ARTÍCULOS ACEPTADOS:

- aceite de motor
- diluyente de pintura
- filtros de aceite
- pintura al aceite y de látex*
- anticongelante
- baterías de automóvil
- gasolina
- baterías de iones de litio
- disolventes
- pilas domésticas
- ácidos
- plaguicidas
- bases
- herbicidas
- balastos
- medicamentos
- productos químicos para piscinas
- tanques de propano de 5 galones o menos**

* Límite de pintura: máximo 15 galones de pintura (de base oleosa y látex combinadas).

** Se aceptan cilindros de gas comprimido, con cargo adicional.

NO SE ACEPTAN:

- explosivos
- municiones
- residuos radiactivos
- residuos médicos
- tanques de propano con capacidad superior a 5 galones***
- cilindros de gas comprimido (oxígeno, acetileno, argón, dióxido de carbono)***

*** Lleve los cilindros de gas comprimido a un proveedor de soldadura local.

El servicio de recolección de residuos peligrosos (Haz-Mobile) es gratuito para los residentes. Los clientes comerciales deben solicitar cita con antelación llamando a nuestra oficina central en Ukiah al 707-234-6400. La recolección podría cancelarse en caso de fuertes lluvias o vientos.

¡ALTO! ¡ES TÓXICO! ¡NO LO TIRE A LA BASURA!

Para obtener más información o para solicitar una cita, llame a la línea de atención sobre reciclaje al 707-234-6400.

CALENDARIO DE HAZ-MOBILE

MENDOCINO COUNTY PUNTO DE RECOGIDA MÓVIL DE RESIDUOS DOMÉSTICOS PELIGROSOS

Todos los eventos tendrán lugar de 9:00 a.m. a 1:00 p.m.

COVELO

Viernes y Sábado, 6 y 7 de Febrero de 2026

Covelo Transfer Station

90500 Refuse Road, Covelo, CA 95428

WILLITS

Viernes y Sábado, 3 y 4 de Abril de 2026

Willits Transfer Station

351 Franklin Avenue, Willits, CA 95490

MENDOCINO

Jueves y Viernes, 4 y 5 de Junio de 2026

Caspar Transfer Station

14000 Prairie Way, Mendocino, CA 95460

¡ALTO! ¡ES TÓXICO! ¡NO LO TIRE A LA BASURA!

Las instalaciones de HazMobile, MendoRecycle (www.MendoRecycle.org), están ubicadas en 3200 Taylor Drive, en Ukiah, y están abiertas los miércoles de 9:00 a.m. a 1:00 p.m.

MendoRecycle es un servicio de la Autoridad de Gestión de Residuos Sólidos de Mendocino.



Grant Status Update 11/13/25.

Upcoming:

- **City/County Beverage Container Recycling Payment Program 2025-26:** For eligible costs aimed at reducing the littering of recyclable materials and clean-up events that include the collection of recyclables. Application is due on 11/18/25.

Application Submitted and Award Pending:

- N/A

Awarded:

- **City/County Beverage Container Recycling Payment Program 2024-25:** \$30,873 available for eligible costs aimed at reducing the littering of recyclable materials and clean-up events that include the collection of recyclables.
- **Local Government Waste Tire Amnesty Grant (TA8: 2025-26):** \$90,000 in funds for the collection and disposal of non-commercial tires from Mendocino County residents. Will begin coordinating with local tire haulers and C&S to organize collection events.

ACCOUNT TRIAL BALANCE FOR FY26/JUL TO EOY

FUND 920

ACCOUNT					BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
ACCOUNT NAME	PER	JNL	SRC	EFF DATE	REFERENCE				
92000000 44795									
DISPOSAL SITE SURCHARGE					.00				
1 338 GBI 07/31/25					MSWMA - GARBAGE PER TON COLL	.00	23,718.37	-23,718.37	
1 340 GBI 07/31/25					MSWMA - GARBAGE PER TON COLL	.00	33,853.44	-57,571.81	
2 332 GBI 08/31/25					MSWMA - GARBAGE PER TON COLL	.00	55,514.31	-113,086.12	
3 339 GBI 09/30/25					MSWMA - GARBAGE PER TON COLL	.00	35,125.87	-148,211.99	
3 340 GBI 09/30/25					MSWMA - GARBAGE PER TON COLL	.00	29,474.52	-177,686.51	
92000000-44795					.00	.00	177,686.51	-177,686.51	-177,686.51
92000000 46110									
INTEREST ON INVESTMENTS					.00				
1 262 GEN 07/31/25 JULY						.00	4.61	-4.61	
1 262 GEN 07/31/25 JULY						.00	1.18	-5.79	
2 207 GEN 08/31/25 MSWMA						.00	5.44	-11.23	
2 207 GEN 08/31/25 MSWMA						.00	1.18	-12.41	
92000000-46110					.00	.00	12.41	-12.41	-12.41
92000000 52100									
CONTRACTUAL SERVICES					.00				
1 262 GEN 07/31/25 JULY QuickBooks						165.00	.00	165.00	
2 158 API 08/29/25 011512 148669 ARROW FENCING						750.00	.00	915.00	
2 207 GEN 08/31/25 MSWMA QuickBooks charge						165.00	.00	1,080.00	
92000000-52100					.00	1,080.00	.00	1,080.00	1,080.00
92000000 52134									
ADMINISTRATIVE SERVICES					.00				
3 105 API 09/19/25 028800 149605 CITY OF UKIAH						10,800.00	.00	10,800.00	
3 105 API 09/19/25 028800 149601 CITY OF UKIAH						5,400.00	.00	16,200.00	
3 105 API 09/19/25 028800 149602 CITY OF UKIAH						19,800.00	.00	36,000.00	
92000000-52134					.00	36,000.00	.00	36,000.00	36,000.00
92000000 52170									
UKIAH WASTE SOLUTIONS					.00				
1 387 APM 07/18/25 000059 146921 UKIAH WASTE SOL						605.45	.00	605.45	
2 129 API 08/22/25 000059 148477 UKIAH WASTE SOL						96,227.63	.00	96,833.08	
3 107 API 09/19/25 000059 149283 UKIAH WASTE SOL						35,582.36	.00	132,415.44	
4 153 API 10/24/25 000059 151105 UKIAH WASTE SOL						39,871.21	.00	172,286.65	
92000000-52170					.00	172,286.65	.00	172,286.65	172,286.65
92000000 52173									
ILLEGAL DUMP CLEANUP					.00				
1 387 APM 07/18/25 000059 146921 UKIAH WASTE SOL						.00	605.45	-605.45	
2 129 API 08/22/25 000059 148477 UKIAH WASTE SOL						2,048.16	.00	1,442.71	
3 107 API 09/19/25 000059 149283 UKIAH WASTE SOL						1,734.04	.00	3,176.75	
4 153 API 10/24/25 000059 151105 UKIAH WASTE SOL						606.24	.00	3,782.99	
92000000-52173					.00	4,388.44	605.45	3,782.99	3,782.99
92000000 52528									
LIABILITY INSURANCE					.00				
3 22 API 09/05/25 002995 149082 SDRMA						15,782.62	.00	15,782.62	
3 146 API 09/26/25 002995 149923 SDRMA						157.83	.00	15,940.45	
4 211 API 10/31/25 002995 151234 SDRMA						1,809.00	.00	17,749.45	

ACCOUNT TRIAL BALANCE FOR FY26/JUL TO EOY
 FUND 920

ACCOUNT ACCOUNT NAME PER JNL SRC EFF DATE REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
92000000-52528	.00	17,749.45	.00	17,749.45	17,749.45
TOTALS FOR FUND 920					
MSWMA OPERATIONS	.00	231,504.54	178,304.37	53,200.17	53,200.17
REPORT TOTALS	.00	231,504.54	178,304.37	53,200.17	53,200.17

ACCOUNT TRIAL BALANCE FOR FY26/JUL TO EOY

REPORT OPTIONS

```

Print (D)etail or (S)ummary:           D
Fiscal year-to-date version:           Y
Reporting year:                         2026
Reporting from period:                  01 JUL      to 13 EOY
Journal detail from                    01/01/1990  to 11/07/2025
(B)alance sheet or (A)ll accounts:     A
Roll up projects to object level:      Y
Omit zero balance accounts:            Y
Sort by 3 Org-Obj-Project
Print Org Code? (Y/N)                   N
Print Fund Header and org/Obj           Y
Include page break between funds        N
Include page break between each        N
Print totals                            N
Print report options                     Y
Exclude fund balance YEC/AJE for prior years N

```

```

Find Criteria
Field Name      Field value
Fund            920
Function
Program
Department
Division
Section
Activity
Character Code
Org
Object
Project
Account type    E|R
Account status  Active

```

** END OF REPORT - Generated by Seth Strader **



Current FY(25/26) Budget Status

	Budgeted	Actual YTD
Revenue		
Grants	\$ 250,000.00	\$ -
Tipping Fee	\$ 650,000.00	\$ 177,686.51
Interest on Investments	\$ 100.00	\$ 12.41
Total	\$ 900,100.00	\$ 177,698.92
Expenses		
Misc. Contracted Services and Grant Projects	\$ 42,600.00	\$ 1,080.00
City of Ukiah Administrative Services	\$ 144,000.00	\$ 36,000.00
Illegal Dump Abatement	\$ 20,000.00	\$ 3,782.99
C&S Labor, HHW Disposal and Remote Event Services	\$ 520,000.00	\$ 172,286.65
Liability Insurance	\$ -	\$ 17,749.45
Other Operating Expenses (Misc. supplies, fees, etc.)	\$ 2,500.00	\$ -
Total	\$ 729,100.00	\$ 230,899.09

Balance: \$ 171,000.00 \$ (53,200.17)