



**City Council
Regular Meeting
AGENDA**

(to be held both at the physical and virtual locations below)

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/86227137337>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 862 2713 7337
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

December 17, 2025 - 5:15 PM

4:30 P.M. MAYOR'S RECEPTION

5:15 P.M. REGULAR MEETING

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **AB 2449 NOTIFICATIONS AND CONSIDERATIONS**
4. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

4.a. Receive Presentation of Exceptional Employee Recognition Awards.

Recommended Action: Receive a presentation of the Exceptional Employee Recognition Awards.

Attachments: None

5. **PETITIONS AND COMMUNICATIONS**

6. **APPROVAL OF MINUTES**

6.a. Approval of the Minutes for the December 3, 2025, Regular Meeting.

Recommended Action: Approve the Minutes for the December 3, 2025, Regular Meeting.

Attachments:

1. 2025-12-03 Draft Minutes

7. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

8. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 8.a. Preliminary Budget Development Schedule for Fiscal Year 2026-27.

Recommended Action: Receive the preliminary budget development schedule for Fiscal Year 2026-27.

Attachments:

1. Budget Development Schedule, 2026-27 Preliminary

- 8.b. Report of Disbursements for the Month of October 2025.

Recommended Action: Approve the report of disbursements for the month of October 2025.

Attachments:

1. October 2025 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. October 2025 Disbursements Detail

- 8.c. Adoption of Resolution Terminating the Local Emergency Due to Conditions Caused by Atmospheric Rivers Causing Damage to Public Infrastructure.

Recommended Action: Adopt a resolution terminating the local emergency due to conditions caused by atmospheric rivers causing damage to public infrastructure.

Attachments:

1. Resolution 2025-07 - Proclamation of Local Emergency
2. Resolution 2025-55 - Ratification of Local Emergency Atmospheric Rivers
3. Resolution Terminating Emergency Proclamation

- 8.d. Notification of Contract Amendment with the Mendocino Solid Waste Management Authority for Administrative Services.

Recommended Action: Receive notification of contract amendment with the Mendocino Solid Waste Management Authority for administrative services.

Attachments:

1. Original Agreement
2. Amendment 1

- 8.e. Notification of Purchase of Parking Enforcement License Plate Reader Cameras from EyeP Solutions in the Amount of \$53,386.10.

Recommended Action: Receive notification of purchase of parking enforcement license plate reader cameras from EyeP Solutions in the amount of \$53,386.10.

Attachments:

1. RFP 41708 Parking Enforcement License Plate Reader System
2. EyeP Solutions Proposal
3. EyeP Solutions - Parking Enforcement LPR Cameras 2526-148 - Agreement

- 8.f. Approval of Notice of Completion for the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02, and Final Payment of the 5% Retention to Ghilotti Construction Company Inc.
Recommended Action: Approve the Notice of Completion for the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02; approve the final payment of the 5% retention to Ghilotti Construction Company Inc.; and direct the City Clerk to file the Notice of Completion with the County Recorder.
 Attachments:
 1. Award Construction
 2. Change Order
 3. Notice of Completion-Spec 25-02
- 8.g. Authorization for the City Manager to Execute a Contract Amendment with E Source in the Amount of \$29,325 for Continued Project Management and Consulting Services Supporting Customer Information System Transition Activities, Including the Ukiah Valley Sanitation District Onboarding, Customer Information System Upgrade, and Shutoff Policy Integration.
Recommended Action: Authorize the City Manager to execute a contract amendment with E Source in the amount of \$29,325 for continued project management and consulting services supporting Customer Information System transition activities, including the Ukiah Valley Sanitation District onboarding, Customer Information System upgrade, and Shutoff Policy integration.
 Attachments:
 1. City of Ukiah Amendment Request FINAL
- 8.h. Approval of Contract Amendment and Corresponding Budget Amendment with Carollo Engineers for Engineering Services and Construction Management in the Amount of \$335,837.58 for the Recycled Water Project – Phase 4.
Recommended Action: Approve contract amendment and corresponding budget amendment with Carollo Engineers for Engineering Services and Construction Management in the Amount of \$335,837.58 for the Recycled Water Project – Phase 4.
 Attachments:
 1. Amendment 1314-231-A10
 2. Recycled Water Phase 4_Carollo CM and ESDC services
- 8.i. Approval of Contract Amendment with Colantuono, Highsmith & Whatley, PC in the Amount of \$42,000 for Representation of the City of Ukiah in *Vichy Springs Resort, Inc. v. City of Ukiah*, Northern District of California, Case No. 1:24- cv-7106, and Approval of Corresponding Budget Amendment.
Recommended Action: Approve a contract amendment with Colantuono, Highsmith & Whatley, PC in the amount of \$42,000 for representation of the City of Ukiah in Vichy Springs Resort, Inc. v. City of Ukiah, Northern District of California, Case No. 1:24- cv-7106, and approve a corresponding budget amendment.
 Attachments:
 1. 8e Council Action Report for 01-15-2025
- 8.j. Approval of Contract Amendment with SMB Environmental, Inc. in an amount not to exceed \$45,000 for California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) Compliance for Development of an Additional Municipal Well, and Approval of Corresponding Budget Amendment.
Recommended Action: Approve contract amendment with SMB Environmental, Inc. in an amount not to exceed \$45,000 for California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) Compliance for development of an additional municipal well, and approve corresponding budget amendment.
 Attachments:
 1. SMB Environmental Inc. Contract
 2. SMB Proposed Amendment Number 1

- 8.k. Consideration of Award of Bid for the Orchard Substation Transformer Oil Processing and Repair Project, Specification No. 25-05, and Approval of Corresponding Budget Amendment.
Recommended Action: Award bid for the Orchard Substation Transformer Oil Processing and Repair Project, Specification No. 25-05, and approve the corresponding budget amendment.
 Attachments:
 1. Spec 25-05 - Substation Transformer Oil Processing
- 8.l. Approval of the Plans and Specifications for the Ukiah Gigabit Fiber Pole Replacement Project, Spec 25-07 and Authorization to Advertise for Bids.
Recommended Action: Approve plans and specifications for the Ukiah Gigabit Fiber Pole Replacement Project, Spec 25-07 and authorize Staff to advertise for bids.
 Attachments:
 1. Plans and Specs Combined
- 8.m. Adoption of Resolution Amending the Procedures for Purchasing Thresholds and Exemptions from Council Reporting and Awarding Requirements.
Recommended Action: Adopt resolution amending the procedures for purchasing thresholds and exemptions from Council reporting and awarding requirements.
 Attachments:
 1. CC Reso 2022-55 - Increasing Dollar Limits for Open Market Procurements
 2. CC Reso 2022-56 - Authorizing Change Orders on Supply & Equipment Purchases, etc
 3. Draft Revised Purchasing Threshold Resolution Red Line
 4. Draft Revised Purchasing Threshold Resolution

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

10. COUNCIL REPORTS

11. CITY MANAGER/CITY CLERK REPORTS

12. PUBLIC HEARINGS (5:30 PM)

13. UNFINISHED BUSINESS

14. NEW BUSINESS

- 14.a. Award Contract to HDR, Inc. in the Amount of \$664,000 for Consulting Services Related to the Federal Energy Regulatory Commission Relicensing Application for Lake Mendocino Hydroelectric Plant, and Approval of Corresponding Budget Amendment.
Recommended Action: Award contract to HDR, Inc. in the amount of \$664,000 for Consulting Services related to the Federal Energy Regulatory Commission Relicensing Application for Lake Mendocino Hydroelectric Plant, and approve the corresponding budget amendment.
 Attachments:
 1. Hydro FERC License
 2. RFP E33293 Lake Mendocino Hydroelectric Relicensing
 3. HDR - Proposal - Lake Mendocino Hydroelectric Relicensing - Final

- 14.b. Adoption of a Resolution Approving Successor Memoranda of Understanding Between the City of Ukiah and Operating Engineers, Local 3 — Administrative and Maintenance Unit, and Fire Unit (if Ratified), Effective September 19, 2025, Through September 18, 2028, and Corresponding Salary Schedule(s); and Authorize the City Manager to Execute the Agreement(s) and Amend the Budget Accordingly.

Recommended Action: Adopt a Resolution approving the successor Memoranda of Understanding between the City of Ukiah and Operating Engineers Local 3 — Administrative and Maintenance Unit, and Fire Unit (if ratified), effective September 19, 2025, through September 18, 2028, and corresponding salary schedule(s); and authorize the City Manager to execute the agreement(s) and amend the budget accordingly.

Attachments:

1. 9.19.25-9.18.28 OE3 Admin & Main Unit MOU
2. Administrative & Maintenance Unit Salary Schedule - Year 1
3. Resolution for Successor MOU 2025-2028
4. Step Addition Cost Estimate

- 14.c. Receive Updates on City Council Committee and Ad Hoc Assignments, and Initiate Review of the 2026 Council Assignments List.

Recommended Action: 1) Receive report(s); 2) Initiate review of the 2026 Special Assignments, which will be finalized at the February 4, 2026, Council Meeting.

Attachments:

1. 2025 City Council Special Assignments and Ad Hocs

15. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

15.a. Conference with Legal Counsel – Anticipated Litigation

(Government Code Section 54956.9(d)(4))

Initiation of litigation (2 cases)

15.b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Nui Rising Moon Trust v. City of Ukiah, et al.; Case No. 3:25-cv-08320

15.c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200

15.d. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC

15.e. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 170-030-05; 170-030-03; 170-010-05; 170-020-07; 170-020-11; 170-040-03; 170-020-08

Negotiator: Sage Sangiacomo, City Manager

Negotiating Parties: Project Ovis LLC

Under Negotiation: Price & Terms of Payment

15.f. Conference with Labor Negotiator (54957.6)

Agency Designated Representative: Sage Sangiacomo, City Manager

Employee Organizations: All bargaining units
Unrepresented Employee: Police Chief

16. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Araceli Sandoval, Deputy City Clerk
Dated: 12/12/25



AGENDA SUMMARY REPORT

SUBJECT: Receive Presentation of Exceptional Employee Recognition Awards.

DEPARTMENT: Human Resources /
Risk Management

PREPARED BY: Tim Mitchell, H.R./Risk Manager Analyst

PRESENTER: Department Directors, City Manager, and Mayor.

ATTACHMENTS:

None

Summary: The Mayor will present selected employees with Exceptional Employee Recognition awards.

Background: The City of Ukiah prioritizes the retention and attraction of outstanding employees and recognizes their role in our goal of providing exceptional customer service. The Exceptional Employee Program recognizes (through a nomination process) and awards those employees or teams of employees who have truly gone above and beyond. Once each quarter, nominations are considered from the categories of field crews, public safety, and administration.

Discussion: The recipients of the Exceptional Employee program for the fourth quarter of 2025 are as follows:

Jesse Davis, Chief Planning Manager, Community Development Department: Jesse Davis is being nominated due to his sustained, exceptional performance related to the City's annexation efforts. Since joining the City with no prior experience in this field four years ago, Jesse has become the foremost technical expert in reorganization-related long-range planning in Mendocino County, and likely in Northern California. In 2022, Jesse led the preparation of the City's Municipal Service Review, which resulted in LAFCo's adoption of the first City of Ukiah Sphere of Influence since 1984. Jesse then completed and secured LAFCo approval of the City-owned properties annexation (2023) and Western Hills annexation (2024). In addition to being "first-ever" efforts, Jesse's work has led to preservation of open spaces for recreation, fire protection, and watershed management, as well as new revenue generation for the City.

Grady Hurn, Electrical Technician II, Electric Utility Department: Grady is an outstanding employee, he brings an exceptional attitude to everything he does. In his many years with the City — serving as meter reader, apprentice, lineman, and now as an electrical technician — he has continually increased his skill set to take on new challenges with enthusiasm. Recently, he stepped up to lead our planned Public Power Day, and when participation fell short, he pivoted to organize the Utility's float for the Trucker's Light Parade. With a smile on his face, Grady contributes to every aspect of the Electric Utility, including wildfire safety, materials procurement, customer engagement, and most importantly, comic relief! He brings a fresh perspective to every situation, ensuring we're providing the best customer service possible. He exemplifies teamwork, leadership and dedication in every role he takes!

Recommended Action: Receive a presentation of the Exceptional Employee Recognition Awards.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Manager's Office and Department Directors

STRATEGIC PLAN (SP): SP 5A - Promote the core values that are embedded in the operational culture of the organization.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved:


Sage Sangiacomo, City Manager

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/81684888938>

December 3, 2025
5:15 p.m.

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on December 3, 2025, having been legally noticed on November 26, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/81684888938>. Mayor Crane called the meeting to order at 5:18 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Heather Criss, Juan V. Orozco, Susan Sher, and Douglas, F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Araceli Sandoval, Deputy City Clerk.

MAYOR CRANE PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City Manager Sage Sangiacomo.

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

4. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Presentation of Donation Check to the Mendocino County Fire Safe Council.

Presenters: Michael Maldonado, Assistant Facility Administrator and McKenzie Nelson, Event Coordinator.

A presentation was received.

No public comment was received.

Mayor Crane presented a donation check, which was received by Scott Cratty, Mendocino Fire Safe Council.

5. PETITIONS AND COMMUNICATIONS

Deputy City Clerk, Araceli Sandoval, stated that all communications had been distributed.

6. APPROVAL OF MINUTES

a. Approval of the Minutes for the November 19, 2025, Regular Meeting.

Motion/Second: Sher/Orozco to approve Minutes of November 19, 2025, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

7. RIGHT TO APPEAL DECISION

8. CONSENT CALENDAR

- a. Notification of Change Order to Ghilotti Construction, Inc. for Emergency Repair of the Water Main on East Smith Street and Utility Work on the Urban Core Rehabilitation Project, Specification No. 23-07, in the Amount of \$175,060.99, and Approval of Corresponding Budget Amendment – *Public Works*.
- b. Notification of Change Order to Ghilotti Construction, Inc. for Utility Conflict Work on the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02 in the Amount of \$98,580.50 and Approval of Corresponding Budget Amendment – *Public Works*.

Motion/Second: Criss/Orozco to approve Consent Calendar Items 8a-8b, as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

9. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

No public comments were received.

10. **COUNCIL REPORTS**

Presenter: Vice Mayor Sher.

11. **CITY MANAGER/CITY CLERK REPORTS**

Presenters: Sage Sangiacomo, City Manager; and

- **Construction Update** – Tim Eriksen, Public Works Director / City Engineer.
- **Electric Utility Update** – Cindy Sauers, Electric Utility Director.
- **School Street Multimodal Study Public Forum** – Shannon Riley, Deputy City Manager.

12. **PUBLIC HEARINGS (5:30 PM)**

a. **Conduct a Public Hearing to Receive Public Comment; Discuss Final Grantee Performance Under State Community Development Block Grant 21-CDBG-HA-00001; Adopt Resolution Confirming Program Closeout and Reimbursement of Grant Expenses from the California Department of Housing and Community Development; and Approve any Corresponding Budget Amendments Required as Part of the Grant Closeout Process.**

Presenters: Jim Robbins, Housing and Grants Manager and Craig Schlatter, Community Development Director.

PUBLIC HEARING OPENED AT 6:08 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 6:08 P.M.

Motion/Second: Sher/Rodin to adopt a Resolution (2025-58) acknowledging accomplishments, confirming activity completion, and confirming approval of grant reimbursement funds from the State and approve any corresponding budget amendments required as part of the grant closeout process. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

13. **UNFINISHED BUSINESS**

a. **Approval of Plans and Specifications for the Corporation Yard Monitoring Well Abandonment Project, Specification 25-06, and Direct Staff to Advertise for Bids.**

Presenter: Tim Eriksen, Public Works Director/City Engineer.

No public comment was received.

Motion/Second: Criss/Rodin to approve the plans and specifications for the Corporation Yard Monitoring Well Abandonment Project, Specification 25-06, and direct Staff to advertise for bids. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

14. **NEW BUSINESS**

a. Discussion, Direction, and Authorization to Staff Regarding the Utility's Proposed Electric Service Center Solar and Battery Project.

Presenters: Cindy Sauers, Electric Utility Director; Tim Holmes, Kenwood Energy Consultant; and Donna Boysen, Kenwood Energy Consultant.

A presentation was received.

Public Comment: Crispin Hollinshead.

Motion/Second: Criss/Rodin to discuss, provide direction, and authorize Staff to proceed with the proposed Electric Service Center Solar and Battery Project. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Adoption of a Resolution Authorizing an Interfund Loan from the Pension Debt Service Fund (Fund 130) to the Wastewater Utility Enterprise Fund in the Amount of \$3,000,000, Approval of the Interfund Loan Agreement, Approval of the Illustrative Amortization Schedule, and Authorize the Finance Director to Implement and Administer the Loan.

Presenter: Dan Buffalo, Finance Director.

No public comment was received.

Motion/Second: Crane/Rodin to adopt a resolution (2025-59) authorizing an interfund loan from the Pension Debt Service Fund (Fund 130) to the Wastewater Utility Enterprise Fund in the amount of \$3,000,000, approve the Interfund Loan Agreement (2526-151), approve the illustrative Amortization Schedule, and authorize the Finance Director to implement and administer the loan. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

c. Receive and File First Quarter Financial Report.

Presenter: Dan Buffalo, Finance Director.

A presentation was received.

No public comment was received.

Report was received.

d. Consideration of Adoption of Amended Resolution Providing Council Rotation Guidelines; and Annual Appointment of Mayor, Vice Mayor, and Council Reorganization.

Presenter: Araceli Sandoval, Deputy City Clerk.

No public comment was received.

Motion/Second: Rodin/Crane to nominate and appoint Vice Mayor Sher as Mayor and Councilmember Orozco as Vice Mayor. Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Criss/Sher to adopt an amended resolution (2025-60) providing Council rotation guidelines and approve the remaining Council seats (*Seat #1 – Mayor Crane; Seat #2 – Councilmember Rodin; Seat #3 – Councilmember Criss*). Motion **carried** by the following roll call votes: AYES: Rodin, Criss, Orozco, Sher, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

e. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

Presenter: Sage Sangiacomo, City Manager.

Report was received.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 8:09 P.M.

15. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation

(Government Code Section 54956.9(d)(4))

Initiation of litigation (2 cases)

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC

d. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 184-080-37;184-080-36; 184-090-01; 184-090-07; 184-090-06; 184-100-04

Negotiator: Sage Sangiacomo, City Manager

Negotiating Parties: Henry's Original

Under Negotiation: Price & Terms of Payment

e. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 170-030-05; 170-030-03; 170-010-05; 170-020-07; 170-020-11; 170-040-03; 170-020-08

Negotiator: Sage Sangiacomo, City Manager

Negotiating Parties: Project Ovis LLC

Under Negotiation: Price & Terms of Payment

f. Conference with Labor Negotiator (54957.6)

Agency Designated Representative: Sage Sangiacomo, City Manager

Employee Organizations: All bargaining units

Unrepresented Employee: Police Chief

No action reported; direction provided to Staff.

16. ADJOURNMENT

There being no further business, the meeting adjourned at 9:15 p.m.

Araceli Sandoval, Deputy City Clerk

DRAFT



AGENDA SUMMARY REPORT

SUBJECT: Preliminary Budget Development Schedule for Fiscal Year 2026-27.

DEPARTMENT: Finance

PREPARED BY: Dan Buffalo, Finance Director

PRESENTER: Dan Buffalo, Finance Director

ATTACHMENTS:

1. Budget Development Schedule, 2026-27 Preliminary

Summary: The Finance Department has prepared the preliminary budget development schedule for Fiscal Year 2026-27. The schedule outlines key milestones for Staff, departments, and the City Council throughout the development process. Several dates—particularly Council workshops and review sessions—are flagged as “**Save the Date!**” items, and Council’s early review of availability is requested. The schedule is a living document and may be refined throughout the development cycle. A confirmed schedule will be brought to Council in January.

Background: The annual operating budget is one of the City Council’s most important policy documents, aligning fiscal resources with organizational priorities, service levels, and capital investments. Development of the FY 2026-27 budget requires early coordination between the Finance Department, operating departments, the City Manager’s Office, and the City Council. To facilitate transparency and shared expectations, Staff prepares a preliminary development schedule each year prior to the start of formal budget preparation. This provides Council with advance notice of anticipated workshop dates and opportunities for strategic input.

Discussion: Finance has compiled the preliminary FY 2026-27 Budget Development Schedule (Attachment 1) based on known operational timelines, statutory deadlines, and internal review needs. Although subject to adjustment, the schedule is intended to serve as the working framework for the City’s budget preparation cycle.

Key components of the schedule include:

- Departmental budget instructions and kickoff
- Internal service fund updates and cost allocation timelines
- Departmental budget submissions and review meetings
- Capital improvement program development
- Third-party agency budget review and coordination
- Council budget workshops
- Presentation of the Proposed Budget
- Final budget adoption

Several items on the schedule require early coordination with the City Council. These Save the Date! items include:

- City-wide mid-year review and City Council Strategic Plan Review – February 4, 2026, at 3:00 PM
- Departmental Mid-Year Report to City Council (Round 1) – March 4, 2026, at 3:00 PM
- Departmental Mid-Year Report to City Council (Round 2) – March 18, 2026, at 3:00 PM
- Departmental Mid-Year Report to City Council (Round 3) – April 1, 2026, at 3:00 PM
- Council Budget Workshop #1 – June 1, 2026, at 3:00 PM

- Council Budget Workshop #2 – June 2, 2026, at 3:00 PM
- Council Budget Workshop #3 – June 3, 2026, at 3:00 PM
- Public Hearing and Budget Adoption – June 17, 2026, at 5:30 PM following the start of the regular City Council meeting.

Staff respectfully requests that Councilmembers review their calendars to confirm availability for these key sessions, as their participation is essential to the budget’s development and policy alignment. Please provide feedback to the City Manager and Director of Finance if there are any anticipated conflicts with the proposed dates/times.

Because the budget development process is dynamic, the schedule will continue to evolve as the fiscal year progresses. Staff will return to the Council in January to confirm the workshop dates and any revisions based on Council availability or other operational considerations.

Recommended Action: Receive the preliminary budget development schedule for Fiscal Year 2026-27.	
BUDGET AMENDMENT REQUIRED: N/A	
CURRENT BUDGET AMOUNT: N/A	
PROPOSED BUDGET AMOUNT: N/A	
FINANCING SOURCE: N/A	
REVENUE: Yes / No GRANT: Yes / No	
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A	
COORDINATED WITH: City Manager's Office	
STRATEGIC PLAN (SP): N/A	
CLIMATE INITIATIVES (CI): N/A	
GENERAL PLAN ELEMENTS (GP): N/A	

Approved: 
 Sage Sangiacomo, City Manager

Task Name	Budget Year	Start Date	Due Date	Council	Description
Preliminary Budget Schedule Released	General Budget Development 2027		12/17/2025		
Preliminary Budget Calendar Released to Council	General Budget Development 2027		12/17/2025		
Departmental Budget Team Contacts	General Budget Development 2027	12/15/2025	12/19/2025		Update to budget team contact list by each department.
Budget Memo Released	General Budget Development 2027		01/09/2026		
Budget Kick-off Meeting with Executive and Departmental Budget Teams	General Budget Development 2027		01/15/2026		Planning and preparations for the 2026-27 budget development.
Personnel Requests Due to HR	General Budget Development 2027	12/15/2025	01/16/2026		This is revision to past years' budget development schedule. Submit your requested personnel changes to Sheri by the due date indicated on this task. This includes any requested additions, deletions, class changes, etc.
City Council Mid-Year Review	General Budget Development 2027		02/04/2026	SAVE THE DATE!	3:00 PM Start
City Council Strategic Plan Review	General Budget Development 2027		02/04/2026	SAVE THE DATE!	Following mid-year review.
Objectives and accomplishments update	General Budget Development 2027	02/02/2026	02/27/2026		
Pre-Approved Budget Sums Released	General Budget Development 2027	02/02/2026	02/27/2026		- Departments that operate in the general fund and internal service funds will receive a pre-approved budget amount for non-personnel, non-capital accounts. - Departments must not exceed that amount with their initial budget requests. - Capital accounts do not apply to this new process. - Personnel accounts do not apply to this new process as they are governed by personnel requests approved by HR and the City Manager. - Requests for additional appropriation may be submitted after March 31 when Finance has completed its initial budget review.
Departmental Mid-Year Report to City Council (Round 1)	General Budget Development 2027		03/04/2026	SAVE THE DATE!	3:00 PM Start -City Manager's Office -Community Development -Electric Utility -Airport
Departmental Mid-Year Report to City Council (Round 2)	General Budget Development 2027		03/18/2026	SAVE THE DATE!	3:00 PM Start -Public Works -Water Resources
Departmental Mid-Year Report to City Council (Round 3)	General Budget Development 2027		04/01/2026	SAVE THE DATE!	3:00 PM Start -Fire -Police -Community Services -Finance -HR/Risk
Budget Central Open in Munis	General Budget Development 2027	03/01/2026	04/03/2026		Munis Central Budget is open to all departments to enter their budget requests for the coming year.
Departmental Budget Meetings with Finance	General Budget Development 2027	04/13/2026	04/24/2026		
City Manager and Finance review of budget requests	General Budget Development 2027	04/01/2026	05/01/2026		- Review appropriation requests - Meet with Finance for discussion/analysis - Finance to conduct preliminary revenue forecasts for all major funds
Draft Budgets to Third-Party Agencies	General Budget Development 2027		05/01/2026		-UVSD -UVFA -UVWA -MSWMA
Budget Hearings with Third-Party Agencies	General Budget Development 2027	05/04/2026	05/15/2026		-Present budget -Receive input and feedback -Finalize recommendations to City Council and other governing bodies
Finalize Draft Budget Document	General Budget Development 2027	05/15/2026	05/20/2026		
Budget Draft Review and Comment Period	General Budget Development 2027	05/18/2026	05/22/2026		Budget presentation draft released to departments for review and comment

Budget Workshop with Council	General Budget Development 2027	06/01/2026	06/01/2026	SAVE THE DATE!	3:00 PM start -Overview presentation of budget proposal -Discussion of changes from prior year -Department presentation -CIP review -Discussion and Q&A -Take requests and revisions
Budget Hearings (cont): Departmental Presentations	General Budget Development 2027		06/02/2026	SAVE THE DATE!	3:00 PM Start
Budget Hearings (cont): Departmental Presentations	General Budget Development 2027		06/03/2026	SAVE THE DATE!	3:00 PM Start
Changes to Final Recommended	General Budget Development 2027	06/01/2026	06/10/2026		
Budget Hearing (cont): Adoption	General Budget Development 2027		06/17/2026	SAVE THE DATE!	Regular council meeting start time.



AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of October 2025.

DEPARTMENT: Finance

PREPARED BY: MaryJo Reynolds

PRESENTER: Consent Calendar

ATTACHMENTS:

1. October 2025 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. October 2025 Disbursements Detail

Summary: The Council will review and consider approval of the report of disbursements for the month of October 2025.

Background: Payments made during the month of October 2025 are summarized in the Report of Disbursements. Further details are supplied on the Schedule of Bills, representing the four (5) individual payment cycles within the month.

Accounts Payable Check Numbers (City & UVFA): 03064812-3064909; 3064910-3064991; 3064992-3065079; 3065080-3065202; 3065203-3065293

Accounts Payable Wire Transfer: 149

Payroll Check Numbers: 518634-518715; 518716-518796; 518797-518873

Payroll Manual Check Numbers: 518634

Direct Deposit Numbers: 140317-140678; 140679-141048; 141049-141415

Manual Direct Deposit Numbers: 518634

Void Check Numbers: 518097, 3061942, 3064395, 3063864, 3064754

Void Direct Deposit Numbers: 141152

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: October 2025 Summary of Disbursements

Attachment #2: Account Codes for Reference

Attachment #3: Object Codes for Reference

Attachment #4: October 2025 Disbursement Detail

Recommended Action: Approve the report of disbursements for the month of October 2025.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: N/A **GRANT:** N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

STRATEGIC PLAN (SP): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

**CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF OCTOBER 2025**

Attachment 1

FUNDS:

100	General Fund	\$225,475.09	700	Sanitary Disposal Site Fund	\$93,993.74
101	GF-(Sub-Fund) Visit Ukiah		701	Landfill Corrective Fund	
105	GF-(Sub-Fund) Fire Authority	\$51,986.89	702	Disposal Closure Reserve Fund	
106	USDA Forest Serv CWDG	\$5,185.38	704	Post Closure Fund - Solid Waste	
110	Special General Fund		710	Ambulance Services Fund	\$121,568.64
120	Streets Capital Improvement		720	Golf Fund	\$25,222.35
130	Gov'tl Debt SVC/Reserve Fund		730	Conference Center Fund	\$11,338.22
131	Debt Service Reserve 2022 LRB		750	Visit Ukiah	
200	City Administrative Services	\$92,860.92	777	Airport Fund	\$29,312.12
201	Worker's Comp Fund	\$78,651.84	778	Airport Capital Improvement Fund	
202	Liability Fund		779	Special Aviation Fund	
203	Garage Fund	\$10,277.16	800	Electric Fund	\$949,272.69
204	Purchasing Fund	\$5,325.71	801	Electric Capital Reserve Fund	\$141,501.05
205	Billing & Collections Fund	\$52,822.82	803	Lake Mendocino Bond Reserve	
206	Public Safety Dispatch Fund	\$200,043.76	805	Street Lighting Fund	\$12,225.53
207	Payroll Posting Fund	\$459,816.96	806	Public Benefits Fund	\$5,494.83
208	Building Maintenance/Corp Yard Fund	\$57,988.28	807	Cap and Trade	\$1,120.00
209	IT Fund	\$45,988.21	808	Electric Low Carbon Fuel STDS	\$1,000.00
220	Equipment Reserve Fund		820	Water Fund	\$189,628.54
249	City Housing Bond Proceeds		821	Water Capital Reserve Fund	\$7,125.00
250	Special Revenue Fund		822	Water Capital Improvement Fund	
251	Special Projects Reserve Fund		830	Recycled Water Fund	\$12,749.02
252	Streets/ROW Improvement Fund	\$1,189,945.00	840	City/District Sewer Fund	\$274,106.03
253	CITY PROP 172		841	Sewer Contruction Fund	
300	Park Development Fund	\$4,082.81	843	Sewer Capital Fund	
301	Anton Stadium Fund		900	Special Deposit Trust	\$6,811.50
302	Observatory Park Fund		901	General Service (Accts Recv)	\$173.20
303	Playground & Park Amenities Fund		902	U.S.W. Billing & Collection	\$125,341.50
304	Swimming Pool Fund		903	Public Safety - AB 109	\$0.00
305	Riverside Park Fund		905	Federal Emergency Shelter Grant	
306	Skate Park Fund		905	Mendocino Emergency Service Authority	
308	Opioid Settlement Fund		911	Russian River Watershed Association	\$57,353.59
310	Museum Grants	\$0.00	915	UVFD	
311	Alex Rorbaugh Recreation Center Fund	\$8,003.15	916	UVFD PROP 172	
312	Downtown Business Improvement Fund	\$1,260.79	917	UVFD Measure B	
313	LMIHF Housing Asset Fund	\$455,000.00	918	UVFD Mitigation	
314	Winter Special Events		920	MSWMA Operations	\$42,286.45
315	Advanced Planning Fund	\$3,086.00	922	Milview County Water District	\$67,261.23
316	SPECIAL RECREATION EVENTS	\$12,837.58	923	Milview Capital Charge	
500	2106 Gas Tax Fund	\$7,125.00	927	Redwood Valley Water District	\$132,987.71
501	2107 Gas Tax Fund		932	Willow Water District Operations	\$227,436.97
503	2105 Gas Tax Fund		937	Calpella Water District Operations	\$36,541.05
505	Signalization Fund		937	Calpella Sewer	\$17,166.24
506	Bridge Fund		940	Sanitation District Special Fund	\$9,758.36
507	1998 STIP Augmentation Fund		942	Rate Stabilization - UVSD Fund	
508	SB325 Reimbursement Fund		943	Sanitation District Capital Improvement Fund	
509	S.T.P. Fund	\$640.50	945	River Estate Operations	\$14,767.97
510	Trans-Traffic Congest Relief Fund		947	Hopland Water Operations	\$27,822.61
511	Rail Trail Fund	\$272,877.76	950	Hopland Sewer Operations	\$27,678.37
600	Community Development Block Grant		952	REDIP Sewer Enterprise Fund	
601	EDBG 94-333 Revolving Loan		960	Community Redevelopment Agency	
602	Community Development Fund		961	RDA Housing Pass-Through	
603	08-HOME-4688		962	Redevelopment Housing Fund	
604	CDBG Grant 09-STBG-6417		963	Housing Debt	
605	11-HOME-7654 Fund	\$0.00	964	RDA Capital Pass-Through	
606	CDBG Grant 10-EDEF-7261		965	Redevelopment Capital Improvement Fund	
607	Prop 84 Grant Fund		966	Redevelopment Debt Service	
609	13-CDBG-8940		967	Housing Bond Proceeds	
610	City RDA Projects Fund		968	Non-Housing Bond Proceeds	
613	Home Program Activities		969	RDA Obligation Retirement Fund	
620	CASP Train		844/944	Sewer Capital Projects Fund	
630	Asset Seizure Fund				
631	Asset Seizure Fund (Drug/Alcohol)				
633	H & S Education 11489(B)(2)(A1)				
634	Federal Asset Seizure Grants				
635	SUP Law Enforcement Service Fund				
636	CBTHP Officer				
637	Local Law Enforcement Block Grant				
638	Asset Forfeiture 11470.2 H & S				
639	Special Revenue - Police				
640	Parking District Fund	\$1,890.31			
670	Federal American Rescue Fund				
691	Museum Fund				
695	Transfer Station Fund				
696	Solid Waste Mitigation Fund	\$165.40			

PAYROLL CHECK NUMBERS: 518634-518715
DIRECT DEPOSIT NUMBERS: 140317-140678
PAYROLL PERIOD: 09/14/25-09/27/25
PAYROLL CHECK NUMBERS: 518716-518796
DIRECT DEPOSIT NUMBERS: 140679-141048
PAYROLL PERIOD: 09/28/25-10/11/25
PAYROLL CHECK NUMBERS: 518797-518873
DIRECT DEPOSIT NUMBERS: 141049-141415
PAYROLL PERIOD: 10/12/25-10/25/25

VOID CHECK NUMBERS:
518097,3061942, 3064395, 3063864,
3064754, 141152

MANUAL CHECK NUMBERS:
518634

WIRE TRANSFER NUMBERS:
149

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____.

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

TOTAL PAYMENTS

\$8,614,734.93

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

Director of Finance

Account Code Summary

Attachment 2

10000000	GENERAL FUND	20012300	COMMUNITY OUTREACH/PUBLIC INFO
10017200	SUCCESSOR AGENCY	20012500	CITY CLERK
10020000	POLICE - GEN FUND	20012600	ECONOMIC DEVELOPMENT
10020210	POLICE PATROL	20012800	EMERGENCY MANAGEMENT
10020214	POLICE VOLUNTEERS	20013210	ACCOUNTS PAYABLE
10020216	COPS GRANT	20013220	PAYROLL
10020217	POLICE ANIMAL CONTROL	20013400	ACCOUNTING
10020218	POLICE CSO	20013401	BUDGET MANAGEMENT
10020220	CODE ENFORCEMENT	20014000	CITY ATTORNEY
10020224	MAJOR CRIMES TASK FORCE	20015100	CITY TREASURER
10021210	CITY FIRE	20016100	HUMAN RESOURCES
10022100	PARKS	20023510	HOUSING GRANTS
10022300	AQUATICS	20023520	NON-HOUSING GRANTS
10022700	MUSEUM - GEN FUND	20100000	WORKER'S COMP FUND
10022810	RECREATION ADMINISTRATION	20116220	WORKERS COMPENSATION
10022821	ADULT BASKETBALL	20200000	LIABILITY FUND
10022822	ADULT SOFTBALL	20216200	RISK MANAGEMENT
10022824	CO-ED VOLLEYBALL	20300000	GARAGE FUND
10022831	YOUTH BASKETBALL	20324100	GARAGE
10022832	YOUTH SOFTBALL	20324110	FLEET MAINTENANCE
10022840	DAY CAMP	20400000	PURCHASING FUND
10022850	CLASSES & CLINICS	20413500	PURCHASING
10022860	SPECIAL ACTIVITIES	20413510	CAPITAL ASSET MANAGEMENT
10022900	COMM SVCS SPECIAL SERVICES	20413520	GRANTS AND SPECIAL PROJECTS
10023100	PLANNING SERVICES	20414000	LEGAL SERVICES/EXPENSES
10023110	CURRENT PLANNING	20500000	BILLING AND COLLECTION FUND
10023300	BUILDING INSPECTION	20513300	UTILITY BILLING
10023320	BUILDING INSPECTION	20513380	METERING-ELECTRIC
10023411	CDBG GENERAL ADMIN	20513382	METERING-WATER
10024200	ENGINEERING/STREETS	20600000	PUBLIC SAFETY DISPATCH FUND
10024210	ENGINEERING	20620231	POLICE UKIAH DISPATCH
10024214	TRAFFIC SIGNAL OPERATIONS	20620232	POLICE FT BRAGG DISPATCH
10024224	STORM WATER	20700000	PAYROLL POSTING FUND
10024310	CORP YARD MAINTENANCE	20800000	BUILDING & MAINTENANCE
10024620	STREETS	20822500	BUILDING & MAINTENANCE
10100000	GF- (SUB-FUND) VISIT UKIAH	20824300	BLDG MAINT CORP YARD
10112700	GF-(SUB-FUND) VISIT UKIAH	20900000	IT FUND
10500000	MEASURE S GENERAL FUND	20913900	INFORMATION TECHNOLOGY
10521210	FIRE AUTHORITY	22000000	FIXED ASSET FUND
10600000	USDA FOREST SERV CWDG	25100000	SPECIAL PROJECTS RESERVE FUND
12000000	STREET REHABILITATION	25200000	STREETS/ROW IMPROVEMENT FUND
12024200	PUBLIC WORKS ENGINEERING	25224220	STREETS/ROW IMPROVEMENT FUND
13000000	GOV'TL DEBT SVC/RESERVE FUND	25300000	PROP 172 FUND
13100000	DEBT SERVICE RESERVE 2022 LRB	25321210	CITY FIRE
20000000	CITY ADMINISTRATIVE SERVICES	30000000	PARK DEVELOPMENT FEES FUND
20010000	CITY COUNCIL	30022200	PARK DEVELOPMENT
20012100	CITY MANAGER	30100000	ANTON STADIUM FUND

Account Code Summary

Attachment 2

20012200	ADMINISTRATIVE SUPPORT	63500000	SUP.LAW ENFORCE.SVC.FD(SLESF)
30200000	OBSERVATORY PARK FUND	63520210	SLESF
30300000	PLAYGROUND & PARK AMENITIES FU	63600000	CBTHP OFFICER
30322230	PLAYGROUND AND PARK AMENITIES	63620210	CBTHP OFFICER
30400000	SWIMMING POOL FUND	63800000	ASSET FORFEITURE 11470.2 H&S F
30522250	RIVERSIDE PARK	63820210	ASSET FORFEITURE 11470 EXPENDI
30600000	SKATE PARK FUND	63900000	SPECIAL REVENUE POLICE
30700000	SOFTBALL COMPLEX FUND	64000000	PKG. DIST. #1 OPER & MAINT FUN
30800000	OPIOD SETTLEMENT FUND	64012600	ECONOMIC DEVELOPMENT
31100000	ARRC GENERAL OPERATING FUND	64020213	POLICE PARKING ENFORCEMENT
31122000	ARRC	67000000	FEDERAL AMERICAN RESCUE FUNDS
31200000	DOWNTOWN BUSINESS IMPROVEMENT	69500000	TRANSFER STATION
31212600	ECONOMIC DEVELOPMENT	69624000	SOLID WASTE MITIGATION FUND
31300000	LMIHF HOUSING ASSET FUND	70000000	SANITARY DISPOSAL SITE FUND
31323400	HOUSING	70024500	LANDFILL 700
31323431	LMI GENERAL ADMIN	70124500	LANDFILL CORRECTIVE
31500000	ADVANCED PLANNING FUND	70200000	DISPOSAL CLOSURE RESERVE FUND
31523100	COMMUNITY PLANNING	70224500	LANDFILL CLOSURE
31600000	SPECIAL RECREATION EVENTS	70400000	POST CLOSURE FUND-SOLID WASTE
31622861	SPECIAL RECREATION EVENTS	71000000	AMBULANCE SERVICES FUND
50000000	GAS TAX FUND	71021100	AMBULANCE SERVICES
50024214	TRAFFIC SIGNAL OPERATIONS	72000000	GOLF FUND
50500000	SIGNALIZATION FUND	72022400	GOLF
50800000	SB325 REIMBURSEMENT FUND	73000000	CONFERENCE CENTER FUND
50824210	SB325 ENGINEERING	73022600	CONFERENCE CENTER
50900000	S.T.P.	77700000	AIRPORT FUND
50924210	STP ENGINEERING	77714000	CITY ATTORNEY
51100000	RAIL TRAIL FUND	77725200	AIRPORT OPERATIONS
51124210	Rail Trail	77800000	AIRPORT CAPITAL IMPROVEMENT FU
60000000	COMM. DEVELOPMT. BLOCK GRANT F	77825200	AIRPORT CAPITAL
60023411	CDBG GENERAL ADMIN	77900000	SPECIAL AVIATION FUND
60023412	CDBG ACTIVITY DELIVERY	77925200	AIRPORT SPECIAL
61100000	CDBG 16-CDBG-11147	80000000	ELECTRIC FUND
61112600	CDBG ECONOMIC DEVELOPMENT	80014000	CITY ATTORNEY
61123410	16-CDBG-11147	80026110	ELECTRIC OVERHEAD
61123411	CDBG GENERAL ADMIN	80026120	ELECTRIC UNDERGROUND
61200000	FUND 612 UNASSIGNED	80026200	TELEMETRY & CALIBRATION
61223400	HOME CDD HOUSING	80026210	SUBSTATION
61223422	HOME ACTIVITY DELIVERY	80026220	HYDROELECTRIC PLANT
61323400	HOME HOUSING ACTIVITIES	80026400	ELECTRIC ADMINISTRATION
61323421	HOME GENERAL ADMIN	80026440	POWER PURCHASES
62000000	CASP CERTIF & TRAINING	80100000	ELECTRIC CAPITAL RESERVE FUND
62023320	CASP CERTIF & TRAINING	80126100	ELECTRIC CIP
63000000	ASSET SEIZURE FUND	80126220	HYDROELECTRIC PLANT
63020210	ASSET SEIZURE EXPENDITURE	80500000	STREET LIGHTING FUND
63300000	H&S EDUCATION 11489(B)(2)(A1)	80526150	STREET LIGHTING
63320210	H&S ASSET SEIZURE EXPENDITURE	80600000	PUBLIC BENEFITS CHARGES FUND

63400000	FEDERAL ASSET SEIZURE GRANTS F
63420250	FED ASSET SEIZURE EXPENDITURE
80626450	PUBLIC BENEFITS
80700000	ELECTRIC CAP AND TRADE FUND
80800000	ELECTRIC LOW CARBON FUEL STDS
80826100	ELECTRIC LOW CARBON FUEL STDS
82000000	WATER FUND
82027110	WATER
82027111	PROD OPERATIONS & MAINTENANCE
82027114	DISTRIB OPERATIONS & MAINT
82100000	WATER CAPITAL RESERVE FUND
82200000	WATER CONNECTION FEE FUND
82227113	WATER DISTRIBUTION CAPITAL
83000000	RECYCLED WATER
83027330	RECYCLED WATER
84000000	CITY/DIST. SEWER OPERATING FUN
84027220	WASTE WATER
84027221	CITY WASTE O & M
84027225	WASTE TREATMENT O & M
84100000	SEWER BOND DEBT SERVICE FUND
84127226	WASTEWATER TREATMENT CAPITAL
84200000	RATE STABILIZATION-CITY FUND
84300000	CONNECTION FEE SEWER FUND (CAP
84400000	CITY SEWER CAPITAL PROJECTS FU
84427221	CITY WASTEWATER O&M 844
84427222	CITY WASTE CAPITAL
90000000	SPECIAL DEPOSIT TRUST FUND
91500000	UKIAH VALLEY FIRE DEPARTMENT
91521400	UVFD FIRE ADMINISTRATION
91600000	UVFD PROP 172
91621400	UVFD PROP 172
91700000	UVFD MEASURE B UNASSIGNED
91721400	UVFD FIRE
91800000	UVFD MITIGATION FEES
91821400	UVFD MITIGATION
92000000	MSWMA OPERATIONS
92200000	MILLVIEW COUNTY WATER DISTRICT
92300000	MILLVIEW CAPITAL CHARGE
92700000	REDWOOD VALLEY WATER DISTRICT
93700000	CALPELLA WATER DISTRICT OPERATION
93800000	CALPELLA SEWER
94500000	RIVER ESTATES OPERATIONS
94700000	HOPLAND WATER OPERATIONS
95000000	HOPLAND SEWER OPERATIONS
96900000	REDEVELOPMENT OBLIGATION RETIR
96917200	SUCCESSOR AGENCY
96995669	969 - RDA OBLIGATION RETIREMEN

Object Code Summary

Attachment 3

51211	PERS UNFUNDED LIABILITY	54101	POSTAGE
51220	INSURANCE	54102	SMALL TOOLS
51230	WORKERS COMP	54103	LAB SUPPLIES
51240	MEDICARE	54106	SPECIALTY SUPPLIES
51260	FICA	54107	EMS SUPPLIES
51270	UNIFORM ALLOWANCE	54120	PW - SPECIAL SUPPLIES
51290	CELL PHONE STIPEND	54121	PW - ASPHALT CONCRETE
52100	CONTRACTUAL SERVICES	54122	PW - AGGREGATE BASE
52110	AMBULANCE BILLING	54124	PW - CONCRETE/SUPPLIES
52111	DEFIBRILLATOR MAINTENANCE	54125	PW - TRAFFIC PAINT
52112	M. S. OVERSIGHT	54126	PW-PREMARKS
52113	PLANNING STUDIES	54127	PW - SIGN POSTS/SHEETING
52114	COMPLIANCE STUDIES	54128	PW - COLD PATCH MATERIAL
52130	EDUCATIONAL & MARKETING MATL'S	54129	PW - TACK OIL
52131	ASSISTANCE TO SENIORS	54130	PW - SAFETY
52133	MONTHLY DISCOUNT PROGRAM	54131	PW - BARRICADES & CONES
52134	GENERAL ADMIN	54161	BACKGROUND & PHYSICALS
52135	ENERGY CONSERVATION PROGRAM	54162	ADVERTISING
52137	PUBLIC BENEFITS PROGRAM MGMT	54163	INTERVIEW SUPPLIES
52139	RESEARCH DEVELOPMENT & DEMO	54165	NEW EMPLOYEE FINGERPRINT
52150	LEGAL SERVICES/EXPENSES	54166	DOT TESTING PROGRAM
52151	EMPLOYEE BENEFIT ADMIN FEES	54167	EMPLOYEE DEVELOPMENT
52155	ACTIVITY DELIVERY	54169	LIVESCAN
52180	SECURITY SERVICES	54201	PRISONER EXPENSE
52181	VOLUNTEER EXPENSES	54202	MAJOR CRIME INVESTIGATIONS
52301	PROPERTY TAX ADMIN FEE	54203	RECRUITMENT
52304	LAFCO FEES AND PROP TAX EXP	54320	SOFTWARE
52500	TRUSTEE FEES	54330	COMPUTER AND TECHNOLOGY
52510	ADVERTISING & PROMOTION	54500	EQUIP RENTS AND LEASES
52515	ADVERTISING & PUBLICATION	54700	FINES & PENALTIES
52521	LIABILITY INSURANCE PREMIUM	55100	TELEPHONE
52522	LIABILITY & PROPERTY DEDUCT	55200	PG&E
52524	PROPERTY INSURANCE PREMIUM	55210	UTILITIES
52525	WORKER'S COMP. EXPENSE	56100	VEHICLE & EQUIPMENT MAINT. & R
52526	REMIF ASSESSMENT PAYMENTS	56112	EQUIPMENT PARTS FOR RESALE
52527	A.D.P. PREMIUM & DEDUCTIBLE	56120	EQUIPMENT MAINTENANCE & REPAIR
52528	LIABILITY INSURANCE	56125	LAB EQUIP-REPAIR & MAINT.
52529	EARTHQUAKE & FLOOD (DIC)	56130	EXTERNAL SERVICES
52532	SAFETY & TRAINING SUPPORT	56210	FUEL & FLUIDS
52533	UVFA RETIREE HEALTH INS	56300	BUILDING MAINT. & REPAIR
52600	RENT	56410	EQUIPMENT RENTAL - PRIVATE
52601	DATA STORAGE & CONNECTIVITY	56504	FACILITY MAINTENANCE & REPAIR
52602	RENTAL OF CITY PROPERTY	56600	AIRFIELD MAINTENANCE & REPAIR
52841	SUCCESSOR AGENCY ADMIN	57100	LEARNING AND DEVELOPMENT
53000	LAWSUIT SETTLEMENT	57101	CONF & TRAINING-AQUATICS
54100	SUPPLIES	57300	MEMBERSHIPS & SUBSCRIPTIONS

58101 NCPA PLANT GENERATION
58102 NCPA POWER PURCHASES
58103 NCPA TRANSMISSION
58104 NCPA MANAGEMENT SERVICES
58105 NCPA THIRD PARTY SALES
58202 CHEMICALS
58401 AVIATION FUEL
58410 GARAGE LUBRICANTS & PARTS
58510 REIMBURSABLE JOBS
59100 PROPERTY TAXES PAID
59101 FEES
59102 FRANCHISE FEES
59105 CONTRIBUTIONS TO OTHER AGENCY
59106 SENIOR TRASH SUBSIDY
59108 BANK FEES
59400 OTHER EXPENSES
59500 LOANS ISSUED
59502 SCHOLARSHIPS
61200 PURCHASING ALLOCATION
61300 BILLING & COLLECTION ALLOCATIO
61410 RENT ALLOCATION
61420 BUILDING MAINTENANCE ALLOCATIO
61422 IT ALLOCATION
61430 CORP YARD ALLOCATION
61500 INSURANCE ALLOCATION
61600 GARAGE ALLOCATION
61700 DISPATCH
62100 ADMIN & OVERHEAD ALLOCATION
63000 INTERFUND SERVICES USED
70101 LOAN PAYMENTS MADE
70102 BOND INTEREST EXPENSE
70103 LOAN INTEREST
70201 LOAN PRINCIPAL PAYMENTS
70202 BOND PRINCIPAL PAYMENTS
74500 CAPITAL LEASE PRINCIPAL
74501 CAPITAL LEASE INTEREST
80100 MACHINERY & EQUIPMENT
80210 LAND ACQUISITION
80220 BUILDING IMPROVEMENTS
80230 INFRASTRUCTURE
90100 LOAN PROCEEDS
90101 LOAN PAYMENT RECEIVED

List of Checks Presented for Approval on 10/3/2025

The following list of bills payable was reviewed and approved for payment.





Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AA STORAGE	091125	RECREATION STORAGE UNIT	\$1,320.00	10022810-54100	SUPPLIES	\$1,320.00
					Vendor Total:	\$1,320.00
ADVANCED SECURITY SYSTEMS	748953	ALARM MONITORING AT GHM	\$106.50	10022700-52180	SECURITY SERVICES	\$106.50
	750676	SECURITY MONITORING - TALMAGE	\$30.50	10521210-52180	SECURITY SERVICES	\$15.25
				10621600-52180	SECURITY SERVICES	\$15.25
					Vendor Total:	\$137.00
ALPHA ANALYTICAL LABORATORIES INC	5084074-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$150.00	82027111-52100	CONTRACTUAL SERVICES	\$150.00
	5087545-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$150.00	82027111-52100	CONTRACTUAL SERVICES	\$150.00
	5084525-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$220.00	82027111-52100	CONTRACTUAL SERVICES	\$220.00
	5083857-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$410.00	82027111-52100	CONTRACTUAL SERVICES	\$410.00
	5085462-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$500.00	82027111-52100	CONTRACTUAL SERVICES	\$500.00
	5083807-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$640.00	82027111-52100	CONTRACTUAL SERVICES	\$640.00
	5084857-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$1,895.00	82027111-52100	CONTRACTUAL SERVICES	\$1,895.00
	5085052-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$1,895.00	82027111-52100	CONTRACTUAL SERVICES	\$1,895.00
	5084927-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$2,415.00	82027111-52100	CONTRACTUAL SERVICES	\$2,415.00
	5085065-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$2,415.00	82027111-52100	CONTRACTUAL SERVICES	\$2,415.00
					Vendor Total:	\$10,690.00
AMAZON CAPITAL SERVICES, INC	1166-C3KK-F7F3	RECYCLED BATTERY SIGNS	\$21.76	20824700-56300	BUILDING MAINT. & REPAIR	\$21.76
	1MP1-XX1D-74XP	SUBMERSIBLE PUMP	\$26.36	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$26.36
	1N4Q-39LT-M49M	FUSE SET WITH HOLDER	\$34.26	10521210-56130	EXTERNAL SERVICES	\$34.26
	1PXT-N73R-9CXV	SINGLE STUD JUNCTION BOXES	\$147.35	10521210-56130	EXTERNAL SERVICES	\$147.35
	1VMM-TCNP-4YGP	HEAVY DUTY WINCH, RETRACTABLE TIE DOWN, JACK	\$202.37	84027221-56130	EXTERNAL SERVICES	\$202.37

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1HRK-LYXX-CV1F	BREAST CANCER AWARENESS BRACELETS, GOLF BALLS, MIS	\$138.38	90000000-23236	FIELD SIGNAGE FEES	\$138.38
	1XMV-H1CV-6CP1	FLUKE TEST LEAD SET, PHASE DETECTOR, MISC	\$1,120.38	20324100-54102	SMALL TOOLS	\$1,120.38
	1G44-71WN-CKNF	MULTI BIT SCREWDRIVER, 7/16 HEX, MISC TOOLS	\$318.52	80026110-54102	SMALL TOOLS	\$318.52
	1TFR-M6GT-9WPC	COMPLETE BOOK OF GRANT WRITING	\$18.23	10022810-54100	SUPPLIES	\$18.23
	149R-RKXR-GHMQ	COLORED PRINTER PAPER	\$18.48	10022810-54100	SUPPLIES	\$18.48
	1JJ7-R1HM-F9VX	GIFT CARD ENVELOPES	\$15.20	10022840-54100	SUPPLIES	\$15.20
	14T3-9RLX-9TRD	DAY CAMP SUPPLIES	\$42.27	10022840-54100	SUPPLIES	\$42.27
	1FH6-RNK7-DCP6	DAY CAMP SUPPLIES	\$445.30	10022840-54100	SUPPLIES	\$445.30
	1JKY-K773-FW4C	DAY CAMP SUPPLIES	\$1,036.56	10022840-54100	SUPPLIES	\$1,036.56
	1Q17-GDJC-6CHM	DAY CAMP SUPPLIES	\$2,618.89	10022840-54100	SUPPLIES	\$2,618.89
	149W-3DTN-3JHN	OFFICE CHAIR	\$108.85	10023100-54100	SUPPLIES	\$108.85
	1M4G-KH61-9JQV	ROTATING POWER STRIP	\$21.23	20012500-54100	SUPPLIES	\$21.23
	1XFM-CG41-Q39W	RECHARGABLE AA BATTERIES	\$22.33	20012500-54100	SUPPLIES	\$22.33
	1CR3-FQJL-PFT1	DISPOSABLE COFFEE CUPS, PLASTIC CUPS, PAPER PLATES	\$115.26	73022600-54100	SUPPLIES	\$115.26
	1G44-71WN-7LD7	MAGNETIC DRY ERASE BOARDS	\$291.00	73022600-54100	SUPPLIES	\$291.00
	134G-1KY1-N7DD	TOUCHPAD KEYBOARD CASE	\$57.69	77725200-54100	SUPPLIES	\$57.69
	1RGR-CT3P-3YR6	TIGHT-SPOT TUBING CUTTER	\$138.40	82027114-54100	SUPPLIES	\$138.40
	1DP6-TV61-DR7V	PVC PIPE CUTTERS	\$226.98	82027114-54100	SUPPLIES	\$113.49
				84027221-54100	SUPPLIES	\$113.49
		1PXT-N73R-9XQM	PROTECTION SUNGLASSES, PRIVACY SCREEN PROTECTOR	\$155.72	84027221-54100	SUPPLIES
Vendor Total:						\$7,341.77
AP TRITON CONSULTING LLC	2025-308	CONSULTING SERVICES FOR PHEMS	\$5,000.00	71021100-52100	CONTRACTUAL SERVICES	\$2,500.00
				71021150-52100	CONTRACTUAL SERVICES	\$2,500.00
				Vendor Total:		
AT&T	000024009351	TELEPHONE	\$31.15	10521210-55100	TELEPHONE	\$10.11
				10523600-55100	TELEPHONE	\$0.83
				10621600-55100	TELEPHONE	\$2.53

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	000024009351	TELEPHONE	\$31.15	71021100-55100	TELEPHONE	\$8.84
				71021150-55100	TELEPHONE	\$8.84
	000024040564	TELEPHONE	\$4,544.89	20913900-55100	TELEPHONE	\$4,544.89
	000024032846	ALARM LINES: HOPLAND PUBLIC UTILITY	\$31.28	94700000-55210	UTILITIES	\$15.64
				95000000-55210	UTILITIES	\$15.64
Vendor Total:					\$4,607.32	
BOUND TREE MEDICAL LLC	85909878	ONDANSETRON, BANDAGES, MISC	\$428.57	71021100-54107	EMS SUPPLIES	\$428.57
	85915407	OXYGEN REGULATOR, BANDAGES, FITTED SHEETS, MISC	\$774.82	71021100-54107	EMS SUPPLIES	\$774.82
	85911729	CLINICIANS WITH 3 CELLS	\$2,728.93	71021100-54107	EMS SUPPLIES	\$2,728.93
	Vendor Total:					\$3,932.32
BRYAN SCOTT ROSS	6/23-9/16/25	MILLVIEW BOARD MEETING STIPEND	\$75.00	92227400-52100	CONTRACTUAL SERVICES	\$75.00
				Vendor Total:		\$75.00
CALIFORNIA UNITED MECHANICAL INC	106911	HVAC REPAIR	\$7,274.34	20824700-56300	BUILDING MAINT. & REPAIR	\$7,274.34
				Vendor Total:		\$7,274.34
CAROL JUNE GUNTER	JUL-SEP	HOPLAND MONTHLY BOARD MEETING STIPEND	\$253.20	94700000-52100	CONTRACTUAL SERVICES	\$126.60
				95000000-52100	CONTRACTUAL SERVICES	\$126.60
				Vendor Total:		\$253.20
CAROL KISSLER	36619	REC REFUND: TAI CHI CLASSES	\$60.00	10022850-44915	RECREATION PROGRAM INCOME	\$60.00
				Vendor Total:		\$60.00
CAROLLO ENGINEERS INC	FB71653-9	ASSISTANCE WITH SAFER GRANT AP	\$4,648.75	82027110-52100	CONTRACTUAL SERVICES	\$4,648.75
				Vendor Total:		\$4,648.75
CHROMAGRAPHS	108691	BUSINESS CARDS: ELECTRIC	\$295.27	80026400-54100	SUPPLIES	\$295.27
				Vendor Total:		\$295.27
COFFEE CRITIC INC, THE	R39738	MISC. COFFEE SUPPLIES AS NEEDED	\$135.00	73022601-54109	CATERING INVENTORY & SERVICES	\$135.00
	R39788	MISC. COFFEE SUPPLIES AS NEEDED	\$110.00	20012200-54100	SUPPLIES	\$110.00
	Vendor Total:					\$245.00
COLLIN PHENICIE	1081	BACKFLOW DEVICE REPAIR	\$2,250.00	92227420-52100	CONTRACTUAL SERVICES	\$2,250.00
	1079	BACKFLOW DEVICE REPAIRS	\$2,250.00	92727520-52100	CONTRACTUAL SERVICES	\$2,250.00
	Vendor Total:					\$4,500.00

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
COMCAST	7309 SEP 25	INTERNET SERVICES	\$231.59	93227600-55210	UTILITIES	\$231.59
					Vendor Total:	----- \$231.59
COMPUTER OPTIONS INC	INV08733	IT SERVICES	\$500.00	20913910-52100	CONTRACTUAL SERVICES	\$500.00
					Vendor Total:	----- \$500.00
CULVER COMPANY LLC	INV65162	LINEMAN COMMUNITY EVENT PHOTO DROP	\$321.68	80626450-52130	EDUCATIONAL & MARKETING MATL'S	\$321.68
					Vendor Total:	----- \$321.68
DANIEL F MEAD	52228	DUPLICATE KEYS, REPAIRS & MISC	\$35.11	73022600-54100	SUPPLIES	\$35.11
					Vendor Total:	----- \$35.11
DANIEL STEEL & MACHINE INC	060925-C	CRANE SERVICES AS NEEDED AT WW	\$790.00	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$790.00
	091125-C	CRANE SERVICES AS NEEDED AT WW	\$790.00	84027225-56130	EXTERNAL SERVICES	\$790.00
					Vendor Total:	----- \$1,580.00
DAVID DELGADO	BA FY 25/26	BOOT ALLOWANCE	\$237.27	20824700-54100	SUPPLIES	\$237.27
					Vendor Total:	----- \$237.27
DEBRA HABER	0041520	REC REFUND: TAI CHI CLASS	\$60.00	10022850-44915	RECREATION PROGRAM INCOME	\$60.00
					Vendor Total:	----- \$60.00
DEPT OF PLANNING & BUILDING	SEP 25	MAP REQUEST APN: 180-080-74 & 180-080- 75	\$60.00	10023100-59101	FEES	\$60.00
					Vendor Total:	----- \$60.00
E SOURCE COMPANIES LLC	25391	JPA BILLING TRANSITION PROJECT	\$14,917.50	20513300-52100	CONTRACTUAL SERVICES	\$14,917.50
					Vendor Total:	----- \$14,917.50
EBA ENGINEERING	56517	LANDFILL CLOSURE CONSULTING	\$87,648.89	70024500-52100	CONTRACTUAL SERVICES	\$87,648.89
					Vendor Total:	----- \$87,648.89
ELLIES MUTT HUT	57429	INTERVIEW LUNCHES	\$97.16	20016100-54163	INTERVIEW SUPPLIES	\$97.16
	57424	INTERVIEW LUNCHES	\$103.35	20016100-54163	INTERVIEW SUPPLIES	\$103.35
					Vendor Total:	----- \$200.51
EUREKA OXYGEN CO	483095	FUEL FIRE SERVICE, NOZZLE	\$140.89	20824700-56300	BUILDING MAINT. & REPAIR	\$140.89
	U 216228	TIP-ICE, ELECT, EXT ICE, SWIRL RING	\$469.33	20324100-54100	SUPPLIES	\$469.33
	U 216354	WIRE, TUNGSTEN LANTHANATE, MARKERS, ARGON REFILL	\$229.35	82027111-54100	SUPPLIES	\$229.35
					Vendor Total:	----- \$839.57

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FIRST ALARM	909451	RECREATION OFFICE AND POLICE E	\$293.43	10020210-52180	SECURITY SERVICES	\$147.81
				20824700-52180	SECURITY SERVICES	\$145.62
				Vendor Total:		\$293.43
FISHER WIRELESS SVCS INC	14177	SOUND WAVES ULTRA LITE	\$658.26	10020210-54100	SUPPLIES	\$658.26
				Vendor Total:		\$658.26
FRIEDMANS HOME IMPROVEMENT	INV20656683	COMMERCIAL KITCHEN SILICONE, DYNAFLEX SEALANT	\$38.70	20824700-56300	BUILDING MAINT. & REPAIR	\$38.70
	INV20759281	LAG SCREWS, STRUCTURAL SCREWS	\$66.20	31122000-56300	BUILDING MAINT. & REPAIR	\$66.20
	INV20683474	CONCRETE MIX, PALLET CHARGE, REBAR	\$776.70	82027114-54100	SUPPLIES	\$388.35
				84027221-54100	SUPPLIES	\$388.35
				Vendor Total:		\$881.60
GARY J ROSITTI	JUL-SEP 25	HOPLAND BOARD STIPEND	\$253.20	94700000-52100	CONTRACTUAL SERVICES	\$126.60
				95000000-52100	CONTRACTUAL SERVICES	\$126.60
				Vendor Total:		\$253.20
GHILOTTI CONSTRUCTION COMPANY INC	6095*17	URBAN CORE REHAB AND TRANSPORT	\$1,260,569.07	25224220-80230	INFRASTRUCTURE	\$1,245,569.07
				50024220-80230	INFRASTRUCTURE	\$7,500.00
				82127113-80230	INFRASTRUCTURE	\$7,500.00
				Vendor Total:		\$1,260,569.07
GOLDEN GATE BRIDGE TOLL	I712425342833	BRIDGE TOLL FEES	\$8.00	10521210-57100	LEARNING AND DEVELOPMENT	\$8.00
				Vendor Total:		\$8.00
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI052624	DISPLAY, COLOR FRONT MOUNT	\$3,208.83	10521210-56130	EXTERNAL SERVICES	\$3,208.83
				Vendor Total:		\$3,208.83
GRAINGER INC	9597170480	NEMA COMBST ELECTRIC SELECT SWITCH	\$1,738.89	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,738.89
	9643400048	CONDUCTIVITY STANDARD, PLASTIC	\$37.60	84027225-54103	LAB SUPPLIES	\$37.60
				Vendor Total:		\$1,776.49
GRANITE CONSTRUCTION COMPANY	3035972	MISC ROCK & ROAD PATCH MATERIA	\$1,916.72	82027114-54100	SUPPLIES	\$154.64

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GRANITE CONSTRUCTION COMPANY	3035972	MISC ROCK & ROAD PATCH MATERIA	\$1,916.72	82027114-54100	SUPPLIES	\$157.72
				84027221-54100	SUPPLIES	\$154.64
				84027221-54100	SUPPLIES	\$157.72
				92227420-54100	SUPPLIES	\$162.32
				92227420-54100	SUPPLIES	\$177.06
				92727520-54100	SUPPLIES	\$300.88
				92727520-54100	SUPPLIES	\$306.20
				93227620-54100	SUPPLIES	\$170.68
				93227620-54100	SUPPLIES	\$174.86
				Vendor Total:		
HAPPY CYCLING LLC	66999	INTERNET SERVICES	\$110.00	92727510-52100	CONTRACTUAL SERVICES	\$110.00
					Vendor Total: \$110.00	
HEATHER CRISS	TA 10/7-10/25	TRAVEL ADVANCE	\$132.00	20010000-57100	LEARNING AND DEVELOPMENT	\$132.00
					Vendor Total: \$132.00	
HUNTERS SERVICES INC	382214	PEST CONTROL SERVICES - QUARTE	\$1,940.00	10022100-52100	CONTRACTUAL SERVICES	\$1,015.00
				20824300-52100	CONTRACTUAL SERVICES	\$265.00
				20824700-52100	CONTRACTUAL SERVICES	\$285.00
				73022600-52100	CONTRACTUAL SERVICES	\$95.00
				80026220-52100	CONTRACTUAL SERVICES	\$280.00
				Vendor Total: \$1,940.00		
ICC GENERAL CODE INC	GCI0018297	CODIFICATION SERVICES AS PER A	\$1,118.00	20012500-52100	CONTRACTUAL SERVICES	\$1,118.00
					Vendor Total: \$1,118.00	
INFOSEND INC	294493	UB PRINT & MAIL SERVICES	\$6,745.79	20513300-52100	CONTRACTUAL SERVICES	\$6,745.79
					Vendor Total: \$6,745.79	
INTEGRITY SHRED LLC	175069	DOCUMENT SHREDDING	\$35.00	20016100-52100	CONTRACTUAL SERVICES	\$35.00
					Vendor Total: \$35.00	
JACINTO WALTERS AUTOMOTIVE LLC	0003978	DIAGNOSE VEHICLE	\$82.50	84027221-56130	EXTERNAL SERVICES	\$82.50
					Vendor Total: \$82.50	

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JERROLD CARDOZA	5/1-8/19/25	MILLVIEW BOARD MEETING STIPEND	\$125.00	92227400-52100	CONTRACTUAL SERVICES	\$125.00
Vendor Total:						\$125.00
JESSE DAVIS	3551860	REIMBURSEMENT: APA MEMBERSHIP	\$406.00	10023100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$406.00
Vendor Total:						\$406.00
JOAN NORRY	JUL-SEP	JUL-SEP HOPLAND BOARD MEETING STIPEND	\$253.20	94700000-52100	CONTRACTUAL SERVICES	\$126.60
				95000000-52100	CONTRACTUAL SERVICES	\$126.60
Vendor Total:						\$253.20
JOHN'S DAIRY EQUIPMENT & SUPPLY CO INC	SAL7499	MULTI-CHLOR 15 GALLON, DRUM DEPOSIT, PALLET DEPO	\$3,309.95	82000000-10305	PRE-PAID OTHER EXPENSES	\$3,309.95
Vendor Total:						\$3,309.95
JUAN V OROZCO	TA 10/7-10/25	TRAVEL ADVANCE	\$132.00	20010000-57100	LEARNING AND DEVELOPMENT	\$132.00
Vendor Total:						\$132.00
KAREN LEE	7/8-8/12/25	INSTRUCTOR	\$343.00	10022850-52100	CONTRACTUAL SERVICES	\$343.00
Vendor Total:						\$343.00
KIMBALL MIDWEST	103740324	CABLE TIES, HOSE CLAMPS, LOCKNUTS, MISC	\$349.06	20324100-54100	SUPPLIES	\$349.06
Vendor Total:						\$349.06
LINEGEAR INC	60968	FUELS CREW SUPPLIES	\$3,056.00	10621600-54106	SPECIALTY SUPPLIES	\$3,056.00
Vendor Total:						\$3,056.00
LUHDORFF AND SCALMANINI CONSULTING ENGINEERS INC	43545	ACKERMAN BRIDGE PIPELINE REPLACEMENT	\$1,727.50	92227400-52100	CONTRACTUAL SERVICES	\$1,727.50
Vendor Total:						\$1,727.50
LUKE SENIOR	0041590 1	REC REFUND	\$70.00	10022850-44915	RECREATION PROGRAM INCOME	\$70.00
Vendor Total:						\$70.00
MATHESON TRI-GAS INC	0032105504	OXYGEN & MISC. AS NEEDED	\$73.41	80026210-54100	SUPPLIES	\$73.41
Vendor Total:						\$73.41
NICK BARBIERI TRUCKING LLC	1236030-IN	CARDLOCK FUEL PURCHASES	\$196.59	20324100-58410	GARAGE LUBRICANTS & PARTS	\$196.59
Vendor Total:						\$196.59

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NOR-CAL RECYCLED ROCK & AGGREGATES INC	30214	MISC ROCK & ROAD PATCH MATERIAL	\$349.17	92727520-54100	SUPPLIES	\$349.17
					Vendor Total:	\$349.17
NTU TECHNOLOGIES INC	13309	PROTEK 301 4-30 GALLON DRUMS	\$3,948.00	92727510-58202	CHEMICALS	\$3,948.00
	13306	PRO PAC 9810	\$21,622.00	92727510-58202	CHEMICALS	\$21,622.00
					Vendor Total:	\$25,570.00
OFFICE DEPOT INC	434418569001	PAD PERF, POST IT, STICKYNOTES, LEGAL PAD, CD-R VE	\$88.53	10020210-54100	SUPPLIES	\$88.53
					Vendor Total:	\$88.53
ONESOURCE DISTRIBUTORS LLC	S008050428.0001	(2U-PA-2) PARKING BUSHING DOUBLE STANDOFF FEEDTHRU	\$4,467.05	80000000-12104	INVENTORY - PURCHASES	\$4,467.05
					Vendor Total:	\$4,467.05
OWEN EQUIPMENT SALES	00068606	FILTER ELEMENT	\$173.35	84027221-56130	EXTERNAL SERVICES	\$173.35
	00068676	VALVE, PILOT, PRE, BOLT KIT, SEAL KIT, COIL PRE-WI	\$975.42	84027221-56130	EXTERNAL SERVICES	\$975.42
					Vendor Total:	\$1,148.77
PAC MACHINE CO INC	98746	FLANGE MALE CAM	\$567.84	82027111-56130	EXTERNAL SERVICES	\$567.84
					Vendor Total:	\$567.84
PACE SUPPLY CORPORATION	0210817211	URINAL SPUD, URINAL WASHDOWN, URINAL FV	\$226.64	20824700-56300	BUILDING MAINT. & REPAIR	\$226.64
	0210746578	3080053 WC FV 1.6GPF ADA 1 1/2 TS REGAL SLOAN	\$238.61	20824700-56300	BUILDING MAINT. & REPAIR	\$238.61
	0210813479	3/8 COM X 1/2 FIP X 16 SS FLEX CONN FLUIDMASTER, 1	\$276.70	20824700-56300	BUILDING MAINT. & REPAIR	\$276.70
	0210774690	NIPPLE PVC SCH CUT	\$58.69	31122000-56300	BUILDING MAINT. & REPAIR	\$58.69
	0210784085	3010100 WC FV 3.5GPF ADA 1 1/2 TS ROAYL SLOAN	\$256.72	31122000-56300	BUILDING MAINT. & REPAIR	\$256.72
	0210740742	WC FV 1.6GPF ADA	\$238.61	73022600-56300	BUILDING MAINT. & REPAIR	\$238.61
	0210797940	3325500 WC/URINAL RETRO FIT SNSR BATT SGL FLSH	\$451.24	73022600-56300	BUILDING MAINT. & REPAIR	\$451.24
	0210779944	2X1 IP DI EPOXY WW/SS DBL STRAP SADDLE IMP	\$130.79	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$130.79
	0210797910	ULTRA FLEX CPLG, COMP CTS PG LF BRS , HINGED SADDL	\$1,799.76	82000000-12104	INVENTORY - PURCHASES	\$1,799.76

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	0210778290	CTS 250PSI SDR9 BLACK PE4710	\$89.95	82027114-54100	SUPPLIES	\$89.95
	0210771329	MIL BLUE COATED TRACER WIRE	\$463.99	82027114-54100	SUPPLIES	\$463.99
	0210778302	1X100 IPS 250PSI SIDR7 BLACK PE4710	\$130.33	92227420-54100	SUPPLIES	\$130.33
	0210778313	3/4X100 IPS 250PSI SIDR7 BLACK PE4710	\$100.26	92727520-54100	SUPPLIES	\$100.26
	0210778308	3/4X100 IPS 250PSI SIDR7 BLACK PE4710	\$100.26	93227620-54100	SUPPLIES	\$100.26
	Vendor Total:					\$4,562.55
PENCCO INC	210020	LIQUID FERRIC CHLORIDE	\$17,751.36	84027225-58202	CHEMICALS	\$17,751.36
					Vendor Total:	
PETERSON MECHANICAL INC	31915	HVAC REPLACEMENT AT SUBSTATION	\$44,700.00	80026210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$44,700.00
					Vendor Total:	
PG&E CO	3822-5 AUG 25	PACIFIC GAS & ELECTRIC	\$5,485.53	84027225-55200	PG&E	\$3,540.47
				10022100-55210	UTILITIES	\$8.11
				10022300-55210	UTILITIES	\$123.04
				10022700-55210	UTILITIES	\$8.65
				20824700-55210	UTILITIES	\$365.67
				70024500-55210	UTILITIES	\$790.75
				73022600-55210	UTILITIES	\$16.67
				73022600-55210	UTILITIES	\$51.32
				77725200-55210	UTILITIES	\$70.15
				82027111-55210	UTILITIES	\$420.87
				84027221-55210	UTILITIES	\$89.83
				Vendor Total:		
PLAZA PAINT INC	XFCVM	PAINT	\$82.98	82027111-54100	SUPPLIES	\$82.98
Vendor Total:					\$82.98	
PUBLIC SERVICE DEPARTMENT	9480	CHARGES TO CALPELLA WATER DISTRICT	\$1,218.88	93700000-52115	PERFORMANCE AGREEMENTS	\$609.44
				93800000-52115	PERFORMANCE AGREEMENTS	\$609.44
	9487	CHARGES TO CALPELLA WATER DISTRICT	\$1,218.88	93700000-52115	PERFORMANCE AGREEMENTS	\$609.44
				93800000-52115	PERFORMANCE AGREEMENTS	\$609.44

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	9495	CHARGES TO CALPELLA WATER DISTRICT	\$1,218.88	93700000-52115	PERFORMANCE AGREEMENTS	\$609.44
				93800000-52115	PERFORMANCE AGREEMENTS	\$609.44
	9500	CHARGES TO CALPELLA WATER DISTRICT	\$7,320.92	93700000-52115	PERFORMANCE AGREEMENTS	\$3,660.46
				93800000-52115	PERFORMANCE AGREEMENTS	\$3,660.46
	9506	CHARGES TO CALPELLA WATER DISTRICT	\$7,320.92	93700000-52115	PERFORMANCE AGREEMENTS	\$3,660.46
				93800000-52115	PERFORMANCE AGREEMENTS	\$3,660.46
	9512	CHARGES TO CALPELLA WATER DISTRICT	\$7,320.92	93700000-52115	PERFORMANCE AGREEMENTS	\$3,660.46
				93800000-52115	PERFORMANCE AGREEMENTS	\$3,660.46
	9482	CHARGES TO HOPLAND WATER DISTRICT	\$3,076.68	94700000-52115	PERFORMANCE AGREEMENTS	\$1,538.34
				95000000-52115	PERFORMANCE AGREEMENTS	\$1,538.34
	9489	CHARGES TO HOPLAND WATER DISTRICT	\$3,076.68	94700000-52115	PERFORMANCE AGREEMENTS	\$1,538.34
				95000000-52115	PERFORMANCE AGREEMENTS	\$1,538.34
	9497	CHARGES TO HOPLAND WATER DISTRICT	\$3,076.68	94700000-52115	PERFORMANCE AGREEMENTS	\$1,538.34
				95000000-52115	PERFORMANCE AGREEMENTS	\$1,538.34
	9503	CHARGES TO HOPLAND WATER DISTRICT	\$10,340.06	94700000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
				95000000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
	9509	CHARGES TO HOPLAND WATER DISTRICT	\$10,340.06	94700000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
				95000000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
	9515	CHARGES TO HOPLAND WATER DISTRICT	\$10,340.06	94700000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
				95000000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
	300187 AUG 25	HOPLAND UTILITIES	\$7,521.07	93700000-55221	WATER	\$7,521.07

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD 25-10 HEALTHCOMP EMPIRE MUNICIPAL INSURANCE FUND		OCT 25 REMIF MEDICAL, DENTAL & VISION INS PREMIUMS	\$444,987.44	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$436.80
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,887.88
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$5,940.00
				20700000-20520	P/R DEDUCT.- MEDICAL INS	\$411,043.00
				20700000-20510	REMIF DENTAL	\$21,839.56
				20700000-20511	REMIF VISION	\$3,840.20
				Vendor Total:		\$444,987.44
REDWOOD TREE SERVICE STATIONS INC	AUG 25 1	CAR WASHES & INTERIOR CLEANING	\$0.50	10020210-56130	EXTERNAL SERVICES	\$0.50
	AUG 25 WCWD 1	CAR WASHES & INTERIOR CLEANING	\$0.40	93227600-56130	EXTERNAL SERVICES	\$0.40
				Vendor Total:		\$0.90
REXEL USA INC	6O00120	N16BOX CONCRETE, N16R011 ELECTRIC	\$696.87	84027225-56300	BUILDING MAINT. & REPAIR	\$696.87
	6O34532	IMT FD60MWC WHI 60 MIN	\$43.13	20824700-56130	EXTERNAL SERVICES	\$43.13
	6O61776	SCREWDRIVER W TP, TEMPERPRO 15-N-1	\$100.24	20824700-54102	SMALL TOOLS	\$100.24
				Vendor Total:		\$840.24
RICHARD ANDERSON	250921-1	AGREEMENT FOR PROF.SVC'S FOR W	\$3,053.39	20913900-52100	CONTRACTUAL SERVICES	\$3,053.39
				Vendor Total:		\$3,053.39
RINEHART OIL INC	CL48013	FUEL CARD CHARGES AS NEEDED	\$4,532.06	10020210-56210	FUEL & FLUIDS	\$4,532.06
	CL48056	FUEL CARD CHARGES AS NEEDED	\$286.58	10621600-56210	FUEL & FLUIDS	\$286.58
	CL48003	FUEL CARD CHARGES AS NEEDED	\$238.38	20324100-56210	FUEL & FLUIDS	\$238.38
	CL48034	FUEL CARD CHARGES AS NEEDED	\$387.53	20324100-56210	FUEL & FLUIDS	\$387.53
	CL48035	FUEL CARD CHARGES AS NEEDED	\$238.44	20824700-56210	FUEL & FLUIDS	\$238.44
	CL48054	FUEL CARD CHARGES AS NEEDED	\$3,285.07	71021150-56210	FUEL & FLUIDS	\$3,285.07
	CL47886	FUEL CARD CHARGES AS NEEDED	\$211.77	84027225-56210	FUEL & FLUIDS	\$211.77
	CL48032	FUEL CARD CHARGES AS NEEDED	\$241.70	84027225-56210	FUEL & FLUIDS	\$241.70
				Vendor Total:		\$9,421.53
ROBERTSON & ASSOCIATES CPAS	11315	CPA SERVICES	\$2,000.00	94500000-52100	CONTRACTUAL SERVICES	\$2,000.00
				Vendor Total:		\$2,000.00

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RYAN LOTTEN	BA FY 25/26	BOOT ALLOWANCE	\$291.25	84027225-54100	SUPPLIES	\$291.25
					Vendor Total:	\$291.25
SAFEWAY INC	SEP 25	MISC. PURCHASES AS REQUIRED	\$36.04	77725200-54100	SUPPLIES	\$36.04
					Vendor Total:	\$36.04
SCP DISTRIBUTORS LLC	NX410927	PULSAR BRIQUETTES	\$5,692.03	10022300-54106	SPECIALTY SUPPLIES	\$5,692.03
					Vendor Total:	\$5,692.03
SETH STRADER	CR 6/9-7/31/25	COURSE REIMBURSEMENT	\$581.72	10024210-57100	LEARNING AND DEVELOPMENT	\$581.72
					Vendor Total:	\$581.72
STAPLES CREDIT PLAN	6040504448	USCB TO USBA BRAID CBL	\$17.40	10022700-54100	SUPPLIES	\$17.40
	6040504447	RECYCLED STD GRN HANG, TAB DIVID PREPRNT	\$41.68	82027111-54100	SUPPLIES	\$41.68
					Vendor Total:	\$59.08
STATE CONTROLLER'S OFFICE	FY 24/25	CITY OF UKIAH AUDIT FEE	\$150.00	20013400-52100	CONTRACTUAL SERVICES	\$150.00
					Vendor Total:	\$150.00
TEMPLE CABRAL	9/30/25	REIMBURSEMENT: WELLNESS PRIZES	\$100.00	20016100-54167	EMPLOYEE DEVELOPMENT	\$100.00
					Vendor Total:	\$100.00
UKIAH PAPER SUPPLY	571752	JANITORIAL SUPPLIES, MISC AS NEEDED	\$418.43	10022100-54100	SUPPLIES	\$418.43
	571289	JANITORIAL SUPPLIES, MISC AS NEEDED	\$112.76	20824300-54100	SUPPLIES	\$112.76
	571168	JANITORIAL SUPPLIES, MISC AS NEEDED	\$418.01	20824700-54100	SUPPLIES	\$418.01
	571133	JANITORIAL SUPPLIES, MISC AS NEEDED	\$741.13	20824700-54100	SUPPLIES	\$741.13
	571776	JANITORIAL SUPPLIES, MISC AS NEEDED	\$905.12	20824700-54100	SUPPLIES	\$905.12
	571201	JANITORIAL SUPPLIES, MISC AS NEEDED	\$446.15	31122000-54100	SUPPLIES	\$446.15
	571690	JANITORIAL SUPPLIES, MISC AS NEEDED	\$12.47	73022600-54100	SUPPLIES	\$12.47
	571561	JANITORIAL SUPPLIES, MISC AS NEEDED	\$99.95	73022600-54100	SUPPLIES	\$99.95
	571667	JANITORIAL SUPPLIES, MISC AS NEEDED	\$113.25	73022600-54100	SUPPLIES	\$113.25

List of Checks Presented for Approval on 10/3/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	571392	JANITORIAL SUPPLIES, MISC AS NEEDED	\$407.25	73022600-54100	SUPPLIES	\$407.25
	571645	JANITORIAL SUPPLIES, MISC AS NEEDED	\$227.12	80026110-54100	SUPPLIES	\$227.12
	571742	JANITORIAL SUPPLIES, MISC AS NEEDED	\$43.47	82027111-54100	SUPPLIES	\$43.47
	571225	JANITORIAL SUPPLIES, MISC AS NEEDED	\$30.95	84027225-54100	SUPPLIES	\$30.95
	571650	JANITORIAL SUPPLIES, MISC AS NEEDED	\$171.71	84027225-54100	SUPPLIES	\$171.71
Vendor Total: -----						\$4,147.77
UKIAH UNIFIED SCHOOL DISTRICT	091225	BACKSTROKE FLAG REPLACEMENT	\$79.90	10022300-54100	SUPPLIES	\$79.90
	Vendor Total: -----					
UKIAH VALLEY SANITATION DIST	FY 2025	FY 2025 LEACHATE CHARGES	\$9,758.36	94000000-94800	AGENCY WITHDRAWL	\$9,758.36
	Vendor Total: -----					
US BANK CORPORATE PAYMENT SERVICES	0277309834027	AIRFARE: R BURKHART	\$587.56	20913900-57100	LEARNING AND DEVELOPMENT	\$587.56
	5267309931899	AIRFARE: S SHAVER	\$140.49	20913920-51291	MISC EMPLOYMENT COSTS	\$140.49
	0167309931897	AIRFARE: S SHAVER	\$287.17	20913920-51291	MISC EMPLOYMENT COSTS	\$287.17
	Vendor Total: -----					
INVOICE TOTAL:						\$2,107,162.03

List of Checks Presented for Approval on 10/10/2025

The following list of bills payable was reviewed and approved for payment.

Sgt. Sargison

D. R. J.

MJR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADAMSON POLICE PRODUCTS	INV440612	ION T-SERIES LINEAR DUO WA SMK	\$363.61	10020210-56130	EXTERNAL SERVICES	\$363.61
Vendor Total:						\$363.61
ADVANCED SECURITY SYSTEMS	748953.1	FIRE, LIFE SAFETY INSPECTION &	\$611.79	10022700-52180	SECURITY SERVICES	\$611.79
Vendor Total:						\$611.79
ALL-GUARD ALARM SYSTEMS INC	S135822	SERVICE CALL	\$690.00	84027225-52100	CONTRACTUAL SERVICES	\$690.00
	A497799	MONTHLY MONITORING WWTP	\$93.44	84027225-52180	SECURITY SERVICES	\$93.44
Vendor Total:						\$783.44
AMAZON CAPITAL SERVICES, INC	1NJD-YQ6Q-CD4M	WIRELESS MOUSE	\$114.21	20413500-54330	COMPUTER AND TECHNOLOGY	\$114.21
	1JV9-HXXG-16HP	RETURN: STERNO FUEL CANS CHAFING DISH BURNERS	(\$29.32)	90000000-23226	CONCERT SERIES	(\$29.32)
	1LG4-HWTC-6VG9	RETURN: PARTY SUPPLIES	(\$11.62)	90000000-23226	CONCERT SERIES	(\$11.62)
	1YLM-HLLM-C3KP	OEM FUSE PACK	\$64.23	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$64.23
	1JQ6-KGM6-6FPC	STREAMLIGHT FLASHLIGHT	\$190.30	10022100-56130	EXTERNAL SERVICES	\$190.30
	117F-GFH4-41CP	ECONOMY 3 RING BINDERS	\$33.30	20016100-54163	INTERVIEW SUPPLIES	\$33.30
	1X94-W33X-RNGV	BULK PACK ZIP BAGS	\$43.43	10020210-54201	PRISONER EXPENSE	\$43.43
	1VH4-FP6D-6QQY	PEGBOARD HOOK SET	\$23.51	80026110-54102	SMALL TOOLS	\$23.51
	16N4-XWCT-DY1X	RECHARGABLE BATTERIES	\$44.56	10020210-54100	SUPPLIES	\$44.56
	1MY4-C1CT-9FYW	50 PACK FLASH DRIVES	\$119.75	10020210-54100	SUPPLIES	\$119.75
	13M7-1MP6-C3DG	ADULT SOFTBALL SUPPLIES	\$1,170.00	10022822-54100	SUPPLIES	\$1,170.00
	1L3J-PPKP-GNPH	DAY CAMP SUPPLIES	\$372.85	10022840-54100	SUPPLIES	\$372.85
	17GQ-KQJX-DRWP	DAY CAMP SUPPLIES	\$552.74	10022840-54100	SUPPLIES	\$552.74
	1R6P-HNGV-GGXD	DAY CAMP SUPPLIES	\$708.87	10022840-54100	SUPPLIES	\$708.87
	1XJG-QW1J-6G1G	ASTROBRIGHTS COVER STOCK	\$19.45	10023300-54100	SUPPLIES	\$19.45
	111D-N9TR-76CW	MOUSE PAD, BLUE GEL PENS	\$31.02	20012100-54100	SUPPLIES	\$31.02

List of Checks Presented for Approval on 10/10/2025

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1FJ4-1C4F-6V6M	MONITOR STAND	\$16.54	20016100-54100	SUPPLIES	\$16.54
	1RV3-QX6F-4JX3	ANTI FATIGUE FLOOR MAT	\$51.70	20016100-54100	SUPPLIES	\$51.70
	1474-PMLJ-G49Q	SURGE PROTECTOR POWER STRIP	\$13.71	20016300-54100	SUPPLIES	\$13.71
	19P6-4HKN-71NH	INKJET PRINTER	\$195.96	20824300-54100	SUPPLIES	\$195.96
	16KN-LWK6-6799	RETURN: FRAME SET OF 2	(\$67.59)	80026400-54100	SUPPLIES	(\$67.59)
	1RXY-34N3-NNY3	RETURN: FRAME SET OF 2	(\$67.59)	80026400-54100	SUPPLIES	(\$67.59)
	1KRT-4Q9R-F1GQ	ADIR BLUEPRINT RACK AND CLAMPS	\$800.25	80026400-54100	SUPPLIES	\$800.25
	1JTT-NJR7-6JVC	USB C CHARGERS, IPAD PENS, IPAD CASES, MISC	\$246.61	82027111-54100	SUPPLIES	\$246.61
	17GQ-KQJX-D4Y7	CARHARTT MEN'S SHIRTS	\$155.60	84027225-54100	SUPPLIES	\$155.60
	1K34-1NN3-Y6L7	RETURN: MEN'S SHORT SLEEVE SHIRTS	(\$16.32)	69624621-52170	UKIAH WASTE SOLUTIONS	(\$16.32)
Vendor Total:						\$4,776.15
ANTHONY DELAPO JR	SERP 100125	SAFETY EQUIPMENT REPAYMENT PROGRAM	\$1,000.00	10020000-10520	LOANS RECEIVABLE	\$1,000.00
					Vendor Total:	\$1,000.00
AT&T	000024073076	FIBER INTERNET	\$1,501.16	20913900-52601	DATA STORAGE & CONNECTIVITY	\$1,501.16
	2799 OCT 25	INTERNET	\$134.76	10022100-55100	TELEPHONE	\$134.76
	3138 SEP 25	DSL FOR 911 REMOTE SUPPORT	\$251.45	20620231-55100	TELEPHONE	\$251.45
	000024041713	MCWD ALARM LINES	\$282.67	92227410-55100	TELEPHONE	\$282.67
	Vendor Total:					\$2,170.04
AVIATION LABORATORIES INC	0381745-IN	DICE FLASH 190 5 GALLON	\$139.38	77725200-58401	AVIATION FUEL	\$139.38
					Vendor Total:	\$139.38
BELKORP AG	1128979	V-BELT, WATER SEPERATOR SEAL	\$91.26	10020210-56130	EXTERNAL SERVICES	\$91.26
					Vendor Total:	\$91.26
BKF ENGINEERS	25090688	EAST PERKINS WIDENING PROJECT/	\$6,654.38	25224220-80230	INFRASTRUCTURE	\$6,654.38
	25090693	LOW GAP ROUNDABOUT ENGINEERING	\$640.50	50924210-80230	INFRASTRUCTURE	\$640.50
	Vendor Total:					\$7,294.88
CALIFORNIA UNITED MECHANICAL INC	106879	CURCUIT BOARD	\$1,010.72	20824700-56300	BUILDING MAINT. & REPAIR	\$1,010.72
					Vendor Total:	\$1,010.72

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CALPELLA COUNTY WATER DISTRICT	SEP 25	WATER TRANSFER CHARGE	\$2,161.72	92727520-55223	ELECTRIC	\$2,161.72
					Vendor Total:	\$2,161.72
CANCER RESOURCE CENTERS OF MENDOCINO COUNTY	100925	STRIKE OUT CANCER DONATION	\$5,280.00	90000000-23236	FIELD SIGNAGE FEES	\$5,280.00
					Vendor Total:	\$5,280.00
COFFEE CRITIC INC, THE	R39997	MISC. COFFEE SUPPLIES AS NEEDED	\$24.00	77725200-54100	SUPPLIES	\$24.00
					Vendor Total:	\$24.00
COLLEEN HOLLY HUNT	02626	STORMWATER SUPPORT SERVICES FY	\$2,974.11	10024224-52100	CONTRACTUAL SERVICES	\$2,974.11
					Vendor Total:	\$2,974.11
COMCAST	1067 OCT 25	INTERNET SERVICES	\$383.59	10521210-55100	TELEPHONE	\$122.75
				10523600-55100	TELEPHONE	\$15.33
				10621600-55100	TELEPHONE	\$30.69
				71021100-55100	TELEPHONE	\$107.41
				71021150-55100	TELEPHONE	\$107.41
	0472 OCT 25	INTERNET SERVICES	\$153.92	20913900-55100	TELEPHONE	\$153.92
	4635 OCT 25	INTERNET SERVICES	\$250.62	20913900-55100	TELEPHONE	\$250.62
					Vendor Total:	\$788.13
COMPUTER OPTIONS INC	INV08821	IT SERVICES	\$250.00	20913910-52100	CONTRACTUAL SERVICES	\$250.00
					Vendor Total:	\$250.00
DC CUSTOMS INC	202524	HITCH BALL	\$64.10	82027111-56130	EXTERNAL SERVICES	\$64.10
					Vendor Total:	\$64.10
DEEP VALLEY SECURITY	27905	UPGRADE SECURITY SYSTEM WTP	\$62.95	82027111-52100	CONTRACTUAL SERVICES	\$62.95
	28470	UPGRADE SECURITY SYSTEM WTP	\$62.95	82027111-52100	CONTRACTUAL SERVICES	\$62.95
	27255	MONTHLY MONITORING: RVCWD	\$72.95	92727510-52100	CONTRACTUAL SERVICES	\$72.95
	27952	SECURITY SYSTEM MONITORING AT	\$54.95	10022100-52180	SECURITY SERVICES	\$54.95
	28055	ALARM SERVICES PER ATTACHED CO	\$59.90	10022100-52180	SECURITY SERVICES	\$59.90
	28175	ALARM SERVICES PER ATTACHED CO	\$42.95	10022700-52180	SECURITY SERVICES	\$42.95
	28098	SECURITY UPGRADE & MONITORING/	\$42.95	10022700-52180	SECURITY SERVICES	\$42.95
	27962	MONITORING - SOFTBALL COMPLEX	\$32.95	10022822-52180	SECURITY SERVICES	\$32.95

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEEP VALLEY SECURITY	28187	SECURITY MONITORING SVCS - GAR	\$46.95	20824300-52180	SECURITY SERVICES	\$46.95
	28223	SECURITY MONITORING SVCS - STR	\$49.95	20824300-52180	SECURITY SERVICES	\$49.95
	28180	UPGRADE SECURITY SYSTEM FOR EL	\$62.95	20824300-52180	SECURITY SERVICES	\$62.95
	28414	ALARM SERVICES PER ATTACHED CO	\$42.95	20824700-52180	SECURITY SERVICES	\$42.95
	27935	ALARM SERVICES PER ATTACHED CO	\$19.95	73022600-52180	SECURITY SERVICES	\$19.95
	28391	ALARM SERVICES PER ATTACHED CO	\$21.95	73022600-52180	SECURITY SERVICES	\$21.95
	27984	HASTINGS BURGLAR ALARM	\$52.95	80026400-52180	SECURITY SERVICES	\$52.95
	28457	HASTINGS FIRE ALARM	\$72.95	80026400-52180	SECURITY SERVICES	\$72.95
Vendor Total:						\$803.15
DEFATTE EQUIPMENT INC	38855	KIT MTX SHOE, BOLTS, FUEL CAP, TACHOMETER, MISC	\$1,182.76	84027221-56130	EXTERNAL SERVICES	\$1,182.76
	Vendor Total:					\$1,182.76
DELL MARKETING LP	10834155633	DELL PRO SLIM	\$908.08	10020210-54330	COMPUTER AND TECHNOLOGY	\$908.08
	Vendor Total:					\$908.08
DIANN LUCCHETTI	571642	REIMBURSEMENT: FUEL FOR EUD VEHICLE	\$41.75	80026400-56210	FUEL & FLUIDS	\$41.75
	Vendor Total:					\$41.75
DONALD WENTWORTH	C25-29608	JUNIOR OFFICER BADGE STICKERS	\$558.95	10020210-54100	SUPPLIES	\$558.95
	Vendor Total:					\$558.95
EBA ENGINEERING	56327	MONTHLY LFG MONITORING	\$3,700.00	70024500-52100	CONTRACTUAL SERVICES	\$3,700.00
	Vendor Total:					\$3,700.00
ED DONOVAN	006330	REIMBURSEMENT: FUEL FOR REC	\$128.62	69624621-52170	UKIAH WASTE SOLUTIONS	\$128.62
	Vendor Total:					\$128.62
ELLIES MUTT HUT	57427	INTERVIEW LUNCHES	\$85.67	20016100-54163	INTERVIEW SUPPLIES	\$85.67
	Vendor Total:					\$85.67
ENVIRONMENTAL RESOURCE ASSOCIATES INC	124858	DISSOLVED OXYGEN	\$204.77	84027225-52114	COMPLIANCE STUDIES	\$204.77
	Vendor Total:					\$204.77
EUREKA OXYGEN CO	U 216408	OXYGEN REFILL	\$473.13	71021150-56130	EXTERNAL SERVICES	\$473.13
	Vendor Total:					\$473.13
EVERGREEN JOB & SAFETY TRAINING INC	2077	JOB AND SAFETY TRAINING - SEP 2025	\$2,467.00	80026110-52100	CONTRACTUAL SERVICES	\$2,467.00
	Vendor Total:					\$2,467.00

List of Checks Presented for Approval on 10/10/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FEDERAL EXPRESS	9-015-48301	SHIPPING SERVICES	\$30.81	10020210-54101	POSTAGE	\$30.81
	8-998-51583	SHIPPING SERVICES	\$54.42	10020210-54101	POSTAGE	\$54.42
					Vendor Total:	\$85.23
FLEETPRIDE	128761803	FILTER	\$88.37	20324100-58510	REIMBURSABLE JOBS	\$88.37
	128649959	GREEN NITRILE GLOVES	\$207.12	20324100-54100	SUPPLIES	\$207.12
					Vendor Total:	\$295.49
FOSTER & FOSTER CONSULTING ACTUARIES INC	15057	GASB 68 REPORTING	\$1,300.00	20013400-52100	CONTRACTUAL SERVICES	\$1,300.00
					Vendor Total:	\$1,300.00
FUJUN BERNIE	10/18-19/25	FINAL PAYMENT: DJ & ENTERTAINMENT PUMKPINFEST 25	\$1,250.00	31622861-52100	CONTRACTUAL SERVICES	\$1,250.00
					Vendor Total:	\$1,250.00
GOLDEN GATE BRIDGE TOLL	I712537643863	BRIDGE TOLL FEES	\$8.00	71021100-56130	EXTERNAL SERVICES	\$8.00
	I712536103751	BRIDGE TOLL FEES	\$16.00	71021150-56130	EXTERNAL SERVICES	\$16.00
	I712281961082	BRIDGE TOLL FEES	\$8.00	10022700-57100	LEARNING AND DEVELOPMENT	\$8.00
					Vendor Total:	\$32.00
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI052653	VALVE SEAT KIT	\$351.80	10521210-56130	EXTERNAL SERVICES	\$351.80
	CI052700	CABLE ASSEMBLY FOR BATTERIES	\$503.45	10521210-56130	EXTERNAL SERVICES	\$503.45
	751026	PIERCE IHC WATER TENDER	\$13,100.69	10021210-80100	MACHINERY & EQUIPMENT	\$13,100.69
					Vendor Total:	\$13,955.94
HACH COMPANY	14676067	TUBING KIT	\$169.85	84027225-54103	LAB SUPPLIES	\$169.85
					Vendor Total:	\$169.85
HILDEBRAND CONSULTING LLC	758	JOINT WATER UTILITIES RATE STU	\$10,500.00	82027110-52100	CONTRACTUAL SERVICES	\$2,750.00
				92227400-52100	CONTRACTUAL SERVICES	\$2,750.00
				92727500-52100	CONTRACTUAL SERVICES	\$2,250.00
				93227600-52100	CONTRACTUAL SERVICES	\$2,250.00
				93700000-52100	CONTRACTUAL SERVICES	\$500.00
					Vendor Total:	\$10,500.00
HOME DEPOT CREDIT SERVICES	4284910	PLYWOOD, CORNER BRACES, LABOR FEE	\$35.21	20824700-56300	BUILDING MAINT. & REPAIR	\$35.21
	228447	O-RING, GRILL THERMOMETERS	\$66.61	20824700-56300	BUILDING MAINT. & REPAIR	\$66.61

List of Checks Presented for Approval on 10/10/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HOME DEPOT CREDIT SERVICES	2350352	GAF TIMBERCREST, GAF TIMBERLINE, ELECTRO GALV ROOF	\$1,251.90	82027111-56300	BUILDING MAINT. & REPAIR	\$1,251.90
	5073263	SDRL SCREWS	\$7.48	10521210-54100	SUPPLIES	\$7.48
					Vendor Total:	\$1,361.20
JOHNSONS CUSTOM LANDSCAPING INC	16987	LANDSCAPE MAINTENANCE: SUBSTA	\$350.00	80026210-52100	CONTRACTUAL SERVICES	\$350.00
	16967	LANDSCAPE MAINTENANCE: SUBSTA	\$665.00	80026400-52100	CONTRACTUAL SERVICES	\$665.00
					Vendor Total:	\$1,015.00
KP PUBLIC AFFAIRS LLC	7014025	COMMUNITY OUTREACH PROF SVCS	\$10,000.00	20012300-52100	CONTRACTUAL SERVICES	\$10,000.00
					Vendor Total:	\$10,000.00
LACO ASSOCIATES	54272	RVCWD: DWR GRANT PROJECT MANAG	\$15,260.00	92727500-52100	CONTRACTUAL SERVICES	\$15,260.00
					Vendor Total:	\$15,260.00
LARRY WALKER ASSOCIATES INC	00564.08-47	CONSULTING SVCS - NPDES & RECY	\$5,256.00	84027225-52100	CONTRACTUAL SERVICES	\$5,256.00
					Vendor Total:	\$5,256.00
LIFE ASSIST INC	1639284	MEDI-TRACE 530 SERIES ELCTRODE WITH HYDROGEL	\$199.14	71021100-54107	EMS SUPPLIES	\$199.14
	1636744	MASIMO RD SET PATIENT CABLE	\$285.65	71021100-54107	EMS SUPPLIES	\$285.65
	1636480	IV START KIT, MASIMO RD SET	\$606.26	71021100-54107	EMS SUPPLIES	\$606.26
					Vendor Total:	\$1,091.05
MBC CONSTRUCTION CO INC	2345	WWTP POND SCARIFICATION	\$20,170.00	84027225-56300	BUILDING MAINT. & REPAIR	\$20,170.00
					Vendor Total:	\$20,170.00
MENDOCINO COLLEGE	10/17-19/25	DONATION: PUMPKINFEST PARADE TRAFFIC CONTROL ASST	\$1,000.00	31622861-52100	CONTRACTUAL SERVICES	\$1,000.00
					Vendor Total:	\$1,000.00
MICHAEL A CELENTANO CPA	5839	AUDIT: MILLVIEW COUNT WATER DISTRICT	\$750.00	92227400-52100	CONTRACTUAL SERVICES	\$750.00
	5840	AUDIT: REDWOOD VALLEY COUNTY WATER DISTRICT	\$815.00	92727500-52100	CONTRACTUAL SERVICES	\$815.00
					Vendor Total:	\$1,565.00
MILSOFT UTILITY SOLUTIONS INC	20256144	REPLACEMENT OF UTILITY BILLING	\$3,423.37	20513300-54320	SOFTWARE	\$3,423.37
					Vendor Total:	\$3,423.37
MINTIER HARNISH LP	UKIAHGPU-46	GPU, EIR & ADVANCED PLANNING S	\$3,086.00	31523100-52100	CONTRACTUAL SERVICES	\$3,086.00
					Vendor Total:	\$3,086.00

List of Checks Presented for Approval on 10/10/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MYERS MEDICAL PHARMACY	689539	EMS SUPPLIES	\$349.95	71021150-54107	EMS SUPPLIES	\$349.95
					Vendor Total:	\$349.95
NHA ADVISORS LLC	01830	REGISTERED MUNICIPAL FINANCIAL	\$5,750.00	20013400-52100	CONTRACTUAL SERVICES	\$5,750.00
					Vendor Total:	\$5,750.00
ONESOURCE DISTRIBUTORS LLC	S008033753.001	GALVANIZED STEEL, CABLE LOOP, LOCK WASHER, FLAT WA	\$1,546.03	80000000-12104	INVENTORY - PURCHASES	\$1,546.03
	S007962491.005	(2U-CA-25) PEDESTALS, PRIMARY MODULE ENCLOSED CABI	\$9,549.64	80000000-12104	INVENTORY - PURCHASES	\$9,549.64
	S007962491.001	(2U-CA-25) PEDESTALS, PRIMARY MODULE ENCLOSED CABI	\$12,985.79	80000000-12104	INVENTORY - PURCHASES	\$12,985.79
	S007962491.003	(2U-CA-25) PEDESTALS, PRIMARY MODULE ENCLOSED CABI	\$19,099.29	80000000-12104	INVENTORY - PURCHASES	\$19,099.29
					Vendor Total:	\$43,180.75
ONLINE INFORMATION SRVS INC	134919	UTILITY EXCHANGE REPORTING FY	\$293.44	20513300-52100	CONTRACTUAL SERVICES	\$293.44
					Vendor Total:	\$293.44
OWEN EQUIPMENT SALES	00068805	VPD FILTER, FITLER SEALS	\$1,206.83	10024620-56130	EXTERNAL SERVICES	\$1,206.83
					Vendor Total:	\$1,206.83
PACE SUPPLY CORPORATION	0210669594-2	8 MJ X MJ C-515 GATE VALVE A-2361 MUELLER	\$173.54	82027114-54100	SUPPLIES	\$173.54
	0210669594	8 MJ X MJ C-515 GATE VALVE A-2361 MUELLER	\$12,426.26	82027114-54100	SUPPLIES	\$12,426.26
	0210683201	COVER STEEL WATER W/READER	\$360.97	93227620-54100	SUPPLIES	\$360.97
					Vendor Total:	\$12,960.77
PAN-PACIFIC SUPPLY CO	29618990	FAIRBANKS MORSE VERTICAL PUMP 821-NOF 1-3/16" CHES	\$40,288.23	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$40,288.23
					Vendor Total:	\$40,288.23
PG&E CO	7075-1 SEP 25	PACIFIC GAS & ELECTRIC	\$5.29	10022100-55210	UTILITIES	\$5.29
	6833-2 AUG 25	PACIFIC GAS & ELECTRIC	\$1,240.02	10521210-55210	UTILITIES	\$370.64
				10621600-55210	UTILITIES	\$291.28
				71021100-55210	UTILITIES	\$289.05
				71021150-55210	UTILITIES	\$289.05

List of Checks Presented for Approval on 10/10/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PG&E CO	0853-6 SEP 25	PACIFIC GAS & ELECTRIC	\$5,513.37	31122000-55210	UTILITIES	\$5,513.37
					Vendor Total:	----- \$6,758.68
PITNEY BOWES INC	1028086361	POSTAGE MACHINE LEASE & SUPPLI	\$168.15	20513300-52100	CONTRACTUAL SERVICES	\$168.15
					Vendor Total:	----- \$168.15
RINEHART OIL INC	CL48158	FUEL CARD CHARGES AS NEEDED	\$3,842.13	10020210-56210	FUEL & FLUIDS	\$3,842.13
	CL48180	FUEL CARD CHARGES AS NEEDED	\$878.62	10022100-56210	FUEL & FLUIDS	\$878.62
	CL48174	FUEL CARD CHARGES AS NEEDED	\$154.92	10023300-56210	FUEL & FLUIDS	\$154.92
	CL47883	FUEL CARD CHARGES AS NEEDED	\$242.02	10023300-56210	FUEL & FLUIDS	\$242.02
	CL48181	FUEL CARD CHARGES AS NEEDED	\$1,322.60	10024620-56210	FUEL & FLUIDS	\$1,322.60
	CL47995	FUEL CARD CHARGES AS NEEDED	\$6,155.33	10521210-56210	FUEL & FLUIDS	\$2,836.04
				10523600-56210	FUEL & FLUIDS	\$144.78
				71021100-56210	FUEL & FLUIDS	\$1,150.23
				71021150-56210	FUEL & FLUIDS	\$2,024.28
	CL48140	FUEL CARD CHARGES AS NEEDED	\$6,544.68	10521210-56210	FUEL & FLUIDS	\$3,685.50
				10523600-56210	FUEL & FLUIDS	\$74.63
				71021100-56210	FUEL & FLUIDS	\$1,088.19
				71021150-56210	FUEL & FLUIDS	\$1,696.36
	CL48199	FUEL CARD CHARGES AS NEEDED	\$534.55	10621600-56210	FUEL & FLUIDS	\$534.55
	CL48178	FUEL CARD CHARGES AS NEEDED	\$203.84	20324100-56210	FUEL & FLUIDS	\$203.84
	CL48148	FUEL CARD CHARGES AS NEEDED	\$479.97	20324100-56210	FUEL & FLUIDS	\$479.97
	CL48175	FUEL CARD CHARGES AS NEEDED	\$269.49	20513382-56210	FUEL & FLUIDS	\$269.49
	CL48179	FUEL CARD CHARGES AS NEEDED	\$239.77	20824700-56210	FUEL & FLUIDS	\$239.77
	CL48197	FUEL CARD CHARGES AS NEEDED	\$3,212.83	71021150-56210	FUEL & FLUIDS	\$3,212.83
	CL48157	FUEL CARD CHARGES AS NEEDED	\$1,883.14	80026400-56210	FUEL & FLUIDS	\$1,883.14
	CL48177	FUEL CARD CHARGES AS NEEDED	\$426.97	82027111-56210	FUEL & FLUIDS	\$426.97
	CL48114	FUEL CARD CHARGES AS NEEDED	\$2,830.90	82027114-56210	FUEL & FLUIDS	\$1,415.45
				84027221-56210	FUEL & FLUIDS	\$1,415.45
	CL48176	FUEL CARD CHARGES AS NEEDED	\$181.55	84027225-56210	FUEL & FLUIDS	\$181.55
					Vendor Total:	----- \$29,403.31

List of Checks Presented for Approval on 10/10/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ROBERTO MENDOZA	1199	NORGARD LN WELL SITE: WCWD	\$210.00	93227620-52100	CONTRACTUAL SERVICES	\$210.00
	1198	TANK CONTROL PANEL: RIVER ESTATES	\$1,280.00	94500000-52100	CONTRACTUAL SERVICES	\$1,280.00
	1200	LOVERS LN PANEL REPLACEMENT: MVCWD	\$3,061.05	92227420-80230	INFRASTRUCTURE	\$3,061.05
	1204	CRESVIEW DR BOOSTER STATION NEW SERVICE PANEL:WCWD	\$8,488.67	93227620-80230	INFRASTRUCTURE	\$8,488.67
	Vendor Total:					\$13,039.72
RYAN MATTHEW JACKSON	092925	IT SUPPORT SERVICES	\$5,750.00	20913910-52100	CONTRACTUAL SERVICES	\$5,750.00
					Vendor Total:	
RYAN WADE	25-09	RVCWD: PROJECT LAUGHLIN WAY	\$5,700.00	92727520-52100	CONTRACTUAL SERVICES	\$5,700.00
					Vendor Total:	
SAFETY-KLEEN SYSTEMS INC	97996171	PARTS WASHER, SOLVENT	\$391.99	20324100-52100	CONTRACTUAL SERVICES	\$391.99
					Vendor Total:	
SANTA ROSA JUNIOR COLLEGE	AR26-00261	REGISTRATION: UPD	\$1,365.00	10020210-57100	LEARNING AND DEVELOPMENT	\$1,365.00
					Vendor Total:	
SHAUN M FALLERI	JUL-SEP 25	HOPLAND BOARD STIPEND	\$253.20	94700000-52100	CONTRACTUAL SERVICES	\$126.60
				95000000-52100	CONTRACTUAL SERVICES	\$126.60
				Vendor Total:		\$253.20
STANDARD INSURANCE COMPANY	763992 AUG 25	AUG 25 PREMIUM: LIFE & LTD INS	\$2,675.22	20700000-20523	P/R DEDUCT-LTD	\$2,349.42
				20700000-20512	REMIF LIFE	\$45.00
				20700000-20512	REMIF LIFE	\$280.80
	763922 JUL 25	JUL 25 PREMIUM: LIFE & LTD INS	\$2,675.22	20700000-20523	P/R DEDUCT-LTD	\$2,349.42
				20700000-20512	REMIF LIFE	\$45.00
				20700000-20512	REMIF LIFE	\$280.80
	763922 SEP 25	SEP 25 PREMIUM LIFE & LTD INS	\$2,675.22	20700000-20523	P/R DEDUCT-LTD	\$2,349.42
				20700000-20512	REMIF LIFE	\$45.00
				20700000-20512	REMIF LIFE	\$280.80
	763922 OCT 25	OCT 25 PREMIUM LIFE & LTD INS	\$2,905.12	20700000-20523	P/R DEDUCT-LTD	\$2,564.84
				20700000-20512	REMIF LIFE	\$47.00

List of Checks Presented for Approval on 10/10/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STANDARD INSURANCE COMPANY	763922 OCT 25	OCT 25 PREMIUM LIFE & LTD INS	\$2,905.12	20700000-20512	REMIF LIFE	\$293.28
Vendor Total:						\$10,930.78
STATE WATER RESOURCES CONTROL BOARD	40062-25/26	GRADE T2 RENEWAL: R KRIKEN	\$110.00	84027225-57100	LEARNING AND DEVELOPMENT	\$110.00
Vendor Total:						\$110.00
STERICYCLE INC	8012012968	SHARPS DISPOSAL AS NEEDED	\$62.02	10020210-54100	SUPPLIES	\$62.02
Vendor Total:						\$62.02
SUN RIDGE SYSTEMS	8908	RIMS DISPATCH SOFTWARE	\$10,528.50	20620231-80100	MACHINERY & EQUIPMENT	\$10,528.50
	8909	RIMS DISPATCH SOFTWARE	\$10,528.50	20620231-80100	MACHINERY & EQUIPMENT	\$10,528.50
	8910	RIMS DISPATCH SOFTWARE	\$84,387.47	20620231-80100	MACHINERY & EQUIPMENT	\$84,387.47
	8911	RIMS DISPATCH SOFTWARE	\$84,387.47	20620231-80100	MACHINERY & EQUIPMENT	\$84,387.47
Vendor Total:						\$189,831.94
TEAGHLACH LLC	1214	UNIFORM SUPPLIES	\$2,646.69	10020210-54100	SUPPLIES	\$2,646.69
Vendor Total:						\$2,646.69
TIM HOLMES	UKIAH-2510	SOLAR PARKING CANOPY	\$4,472.50	80126100-80220	BUILDING IMPROVEMENTS	\$4,472.50
Vendor Total:						\$4,472.50
TRI-CITIES ANSWERING SERVICE & CALL CENTER INC	877609012025	ANSWERING SERVICE: UVSD	\$67.53	20513320-55100	TELEPHONE	\$67.53
	872010012025	ANSWERING SERVICES: WCWD	\$80.00	20513320-55100	TELEPHONE	\$80.00
	872410012025	ANSWERING SERVICE: RVCWD	\$80.00	92727500-55100	TELEPHONE	\$80.00
Vendor Total:						\$227.53
TUFTS POLYGRAPH & INVESTIGATION	2025-1083(B)	POLYGRAPH & INVESTIGATION SERVICE	\$1,150.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,150.00
	2025-1085(A)	POLYGRAPH & INVESTIGATION SERVICE	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
	2025-1088(A)	POLYGRAPH & INVESTIGATION SERVICE	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
	2025-1089(A)	POLYGRAPH & INVESTIGATION SERVICE	\$1,250.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,250.00
Vendor Total:						\$4,900.00
UKIAH GOBBI STREET LP	99769-083 1	SOLAR CREDIT JULY-SEP 2025	\$12,401.90	80000000-48185	RENEWABLE ENERGY CREDITS	\$12,401.90
Vendor Total:						\$12,401.90

List of Checks Presented for Approval on 10/10/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	571393	JANITORIAL SUPPLIES, MISC AS NEEDED	\$143.08	10521210-54100	SUPPLIES	\$143.08
	571477	JANITORIAL SUPPLIES, MISC AS NEEDED	\$49.92	31122000-54100	SUPPLIES	\$49.92
	Vendor Total:					\$193.00
ULINE	198223750	DOWNTOWN TRAINING TBL	\$1,796.44	71021100-54100	SUPPLIES	\$898.22
				71021150-54100	SUPPLIES	\$898.22
				Vendor Total:		
UNITED SITE SERVICES	INV-5634473	PORTABLE TOILET RENTAL CONTRACT	\$195.14	10022100-52100	CONTRACTUAL SERVICES	\$195.14
	INV-5634672	PORTABLE TOILET RENTAL CONTRACT	\$195.14	10022100-52100	CONTRACTUAL SERVICES	\$195.14
	INV-5633643	PORTABLE TOILET RENTAL CONTRACT	\$157.39	80026220-52100	CONTRACTUAL SERVICES	\$157.39
	INV-5632078	PORTABLE TOILET RENTAL CONTRACT	\$109.98	82027111-54100	SUPPLIES	\$109.98
	Vendor Total:					\$657.65
UNIVAR SOLUTIONS USA INC	53342287	LIQUID SODIUM HYPOCHLORITE 12.	\$15,583.87	84027225-58202	CHEMICALS	\$15,583.87
					Vendor Total:	
US BANK CORPORATE PAYMENT SERVICES	1485655359COUNT	CAR RENTAL: R BURKHART	\$284.16	20913930-57100	LEARNING AND DEVELOPMENT	\$284.16
	09-22	TRAVEL BOOKING FEES: R BURKHART	\$9.00	20913920-51291	MISC EMPLOYMENT COSTS	\$9.00
	NKRUJI-213	HOTEL: R BURKHART	\$572.76	20913920-51291	MISC EMPLOYMENT COSTS	\$572.76
	Vendor Total:					\$865.92
VERIZON WIRELESS	6123956615	DATA & EMERGENCY LOANER PHONES	\$698.18	10022300-55100	TELEPHONE	\$38.01
				10022810-55100	TELEPHONE	\$78.02
				10022840-55100	TELEPHONE	\$38.01
				10024210-55100	TELEPHONE	\$19.01
				10024620-55100	TELEPHONE	\$9.50
				70024500-55100	TELEPHONE	\$9.50
				77725200-55100	TELEPHONE	\$80.02
				80026210-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$312.09
				82027110-55100	TELEPHONE	\$41.17
				84027221-55100	TELEPHONE	\$174.42

List of Checks Presented for Approval on 10/10/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
VERIZON WIRELESS	6123956615	DATA & EMERGENCY LOANER PHONES	\$698.18	84027225-55100	TELEPHONE	\$17.42
Vendor Total:						\$698.18
WILLOW COUNTY WATER DIST	10010 SEP 25	WATER SERVICES: 1500 S STATE ST	\$49.97	10521210-55210	UTILITIES	\$15.00
				10621600-55210	UTILITIES	\$11.97
				71021100-55210	UTILITIES	\$11.50
				71021150-55210	UTILITIES	\$11.50
	40353 SEP 25	WATER SERVICES: 1640 S STATE ST	\$147.61	31122000-55210	UTILITIES	\$147.61
	81154 SEP 25	WATER SERVICES: SEWER TREATMENT PLANT	\$142.89	84027225-55210	UTILITIES	\$142.89
Vendor Total:						\$340.47
INVOICE TOTAL:						\$543,732.25

List of Checks Presented for Approval on 10/17/2025

The following list of bills payable was reviewed and approved for payment.





Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AACTION RENTS	798908D-2	EQUIPMENT & MACHINERY RENTAL A	\$3,440.50	10024620-56410	EQUIPMENT RENTAL - PRIVATE	\$3,440.50
	822633-2	PROPANE	\$55.01	80026110-54100	SUPPLIES	\$55.01
Vendor Total:						\$3,495.51
ALEXANDER DE GRASSI	JUL-SEP 25	QUARTERLY PLANNING COMMISSION STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
	Vendor Total:					\$300.00
AMAZON CAPITAL SERVICES, INC	14JY-3X6W-7JY7	LABEL MAKER REFILL	\$15.23	77725200-56600	AIRFIELD MAINTENANCE & REPAIR	\$15.23
	1YWP-C6HG-6FDM	ADJUST SIGN HOLDER, WALL PLATES	\$48.60	20824700-56300	BUILDING MAINT. & REPAIR	\$48.60
	14JP-C4C9-6VKX	RETURN: RETRO PARTY SUPPLIES	(\$11.62)	90000000-23226	CONCERT SERIES	(\$11.62)
	1HHL-HJMD-6LWV	RETURN: RETRO PARTY SUPPLIES	(\$11.62)	90000000-23226	CONCERT SERIES	(\$11.62)
	1LG4-HWTC-6VNP	RETURN: RETRO PARTY SUPPLIES	(\$11.62)	90000000-23226	CONCERT SERIES	(\$11.62)
	1LC3-411Q-6N34	AGM POST TERMINAL ENDS, BATTERY CONNECTORS	\$47.99	10521210-56130	EXTERNAL SERVICES	\$47.99
	13NP-7MYX-CN6V	ATHLETIC FIELD MARKING PAINT	\$87.05	90000000-23236	FIELD SIGNAGE FEES	\$87.05
	1KKN-W639-4T9C	MENS SHIRTS, PERFORMANCE SHIRTS	\$184.18	90000000-23236	FIELD SIGNAGE FEES	\$184.18
	1K14-63FJ-7C4C	NYLON SLING RUNNERS	\$36.90	80026110-54102	SMALL TOOLS	\$36.90
	1RYT-476M-1RJP	ELCTRIC BALL INFLATOR, COMM. STAPLER	\$268.24	90000000-23256	SPECIAL EVENTS TRUST	\$268.24
	1HKY-KTDY-4GR6	KEYBOARD FOLIO, APPLE PENCIL	\$291.78	82027111-54100	SUPPLIES	\$291.78
	11YX-76G9-7TTY	CARHARTT SWEATSHIRT	\$65.31	82027114-54100	SUPPLIES	\$32.65
				84027221-54100	SUPPLIES	\$32.66
	1G3H-JTCX-6LNx	WATERPROOF WORK GLOVES	\$78.36	82027114-54100	SUPPLIES	\$78.36
	1F4V-VRT9-4RJL	TONER CARTS	\$283.06	82027114-54100	SUPPLIES	\$141.53
				84027221-54100	SUPPLIES	\$141.53
	1GMC-CL4V-74F3	OUTDOOR JACKET, SCENT BLOCKERS	\$293.94	82027114-54100	SUPPLIES	\$146.97
				84027221-54100	SUPPLIES	\$146.97

List of Checks Presented for Approval on 10/17/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1FLK-DKDG-9MX6	TRUCKER HATS	\$456.29	82027114-54100	SUPPLIES	\$228.15
				84027221-54100	SUPPLIES	\$228.14
	1RF3-314P-7L7H	STREAMLIGHT TACT LIGHTS, WORK GLOVES	\$626.96	82027114-54100	SUPPLIES	\$313.48
				84027221-54100	SUPPLIES	\$313.48
	1F1K-67HR-6MN3	LABEL MAKER TAPE	\$19.05	84027221-54100	SUPPLIES	\$19.05
	1YDR-6NVV-6NQY	DRY ERASE BOARD, DRY ERASE MARKERS	\$44.49	84027221-54100	SUPPLIES	\$44.49
	Vendor Total:					\$2,812.57
AMWINS GROUP BENEFITS INC	9193787	NOV 25 RETIREE HEALTH INSURANCE	\$3,898.74	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$3,898.74
					Vendor Total:	
ANDREA TRINCADO	43640D	REIMBURSEMENT: CAMERA PURCHASE FOR INSPECTION WORK	\$108.86	10024210-54100	SUPPLIES	\$108.86
					Vendor Total:	
ANIXTER	6523200-00	VINYL ELECTRIC TAPE, BROWN ELECTRIC TAPE	\$617.32	80000000-12104	INVENTORY - PURCHASES	\$617.32
	6545635-00	CLAMP PAR GRV	\$874.92	80000000-12104	INVENTORY - PURCHASES	\$874.92
	6545635-01	CRIMPING TOOL DIE	\$773.10	80026110-54100	SUPPLIES	\$773.10
	Vendor Total:					\$2,265.34
ASCENT AVIATION GROUP INC	1147252	JET A FUEL	\$19,900.01	77725200-58401	AVIATION FUEL	\$19,900.01
					Vendor Total:	
AT&T MOBILITY	287338218321X100925	DATA & VOICE CELL PHONES	\$1,350.61	20513380-54320	SOFTWARE	\$70.73
				20513382-54320	SOFTWARE	\$70.74
				10020210-55100	TELEPHONE	\$482.88
				20913910-55100	TELEPHONE	\$80.48
				82027114-55100	TELEPHONE	\$322.89
				84027221-55100	TELEPHONE	\$322.89
	287303138700X091025	FIRE CELL PHONES, IPAD, PHONE	\$2,532.14	10521210-55100	TELEPHONE	\$801.42
				10523600-55100	TELEPHONE	\$115.21
				10621600-55100	TELEPHONE	\$212.71
				71021100-55100	TELEPHONE	\$701.40

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T MOBILITY	28730313870 0X091025	FIRE CELL PHONES, IPAD, PHONE	\$2,532.14	71021150-55100	TELEPHONE	\$701.40
					Vendor Total:	----- \$3,882.75
AURA WEIS	350055-001	UTILITY REFUND	\$156.54	90100000-10421	UTILITY RECEIVABLES CLEARING	\$156.54
					Vendor Total:	----- \$156.54
BLUETRITON BRANDS INC	0518720143776	WATER SERVICES	\$20.00	20513320-54100	SUPPLIES	\$20.00
					Vendor Total:	----- \$20.00
BOUND TREE MEDICAL LLC	85926927	CURAPLEX HOT PACKS	\$55.36	71021100-54107	EMS SUPPLIES	\$55.36
	85932511	ELECTRODES PACKS	\$348.33	71021100-54107	EMS SUPPLIES	\$348.33
	85926926	MISC MEDICAL SUPPLIES	\$2,138.48	71021100-54107	EMS SUPPLIES	\$2,138.48
					Vendor Total:	----- \$2,542.17
CALIFORNIA BUILDING & ROOFING SUPPLY CORP	0000026643-001	PBU CHARCOLE	\$1,813.23	10521210-56300	BUILDING MAINT. & REPAIR	\$1,813.23
					Vendor Total:	----- \$1,813.23
CINDY SAUERS	092625	REIMBURSEMENT: LUNCH WITH MAYOR CRANE	\$72.65	80026400-54100	SUPPLIES	\$72.65
					Vendor Total:	----- \$72.65
CIRCLE PIZZA LLC	2019535	TPL TRAINING	\$200.87	84027225-57100	LEARNING AND DEVELOPMENT	\$200.87
					Vendor Total:	----- \$200.87
COLANTUONO HIGHSMITH & WHATLEY PC	66400	OUTSIDE COUNSEL FOR CITY ATTOR	\$2,177.50	10014000-52150	LEGAL SERVICES/ EXPENSES	\$2,177.50
	65567	OUTSIDE COUNSEL FOR CITY ATTOR	\$2,730.00	10014000-52150	LEGAL SERVICES/ EXPENSES	\$2,730.00
					Vendor Total:	----- \$4,907.50
COMPUTER OPTIONS INC	INV08868	IT SERVICES	\$1,000.00	20913910-52100	CONTRACTUAL SERVICES	\$1,000.00
					Vendor Total:	----- \$1,000.00
CONNECTWISE LLC	INV01471728	CONNECTWISE IT HELPDESK SOFTWA	\$700.07	20913900-54320	SOFTWARE	\$700.07
					Vendor Total:	----- \$700.07
D WALTER K BARR	9592	DOT PHYSICAL	\$120.00	20016100-54161	BACKGROUND & PHYSICALS	\$120.00
	9562	DOT PHYSICAL	\$150.00	20324100-54161	BACKGROUND & PHYSICALS	\$150.00
					Vendor Total:	----- \$270.00
DATA TICKET INC	0625QBCKS	CITY OF UKIAH ADMIN QUICKBOOKS CHECKS	\$272.61	10023200-54100	SUPPLIES	\$272.61
					Vendor Total:	----- \$272.61

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DELL MARKETING LP	10834804720	DELL PRO SLIM	\$908.08	10023300-54330	COMPUTER AND TECHNOLOGY	\$908.08
					Vendor Total:	\$908.08
DOUGLAS ERIC JOHNSON	JUL-SEP 25	QUARTERLY PLANNING COMMISSION STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
					Vendor Total:	\$300.00
E SOURCE COMPANIES LLC	25482	JPA BILLING TRANSITION PROJECT	\$11,475.00	20513300-52100	CONTRACTUAL SERVICES	\$11,475.00
					Vendor Total:	\$11,475.00
ELIZABETH FRAUSTO	TA 10/26-31/25	TRAVEL ADVANCE	\$1,826.69	10023300-57100	LEARNING AND DEVELOPMENT	\$1,826.69
					Vendor Total:	\$1,826.69
ENVIRONMENTAL RESOURCE ASSOCIATES INC	126840	TOTAL RESIDUAL CHLORINE	\$231.99	84027225-52114	COMPLIANCE STUDIES	\$231.99
					Vendor Total:	\$231.99
FEDERAL EXPRESS	9-024-60163	SHIPPING SERVICES	\$74.07	10020210-54101	POSTAGE	\$29.69
				20413500-54101	POSTAGE	\$44.38
					Vendor Total:	\$74.07
FLEETPRIDE	128933568	JCKTD PARLLL PRIMARY WTR	\$104.64	84027221-56130	EXTERNAL SERVICES	\$104.64
					Vendor Total:	\$104.64
GARTON TRACTOR INC	P2077507	CABLE, MAIN SHAFT	\$85.00	84027225-56130	EXTERNAL SERVICES	\$85.00
	P2083807	KIT FILTER MAIN PAINT, V BELT	\$222.86	84027225-56130	EXTERNAL SERVICES	\$222.86
					Vendor Total:	\$307.86
GHD INC	380-0078121	SCHOOL STREET MULTIMODAL TRANS	\$10,939.00	10024210-52100	CONTRACTUAL SERVICES	\$10,939.00
					Vendor Total:	\$10,939.00
GMES LLC	7634571	HB-GRIPALL 4'	\$421.35	80026110-54102	SMALL TOOLS	\$421.35
					Vendor Total:	\$421.35
GOLDEN GATE BRIDGE TOLL	I712537139059	BRIDGE TOLL FEES	\$8.00	71021150-56130	EXTERNAL SERVICES	\$8.00
	I692538372173	BRIDGE TOLL FEES	\$10.75	71021150-56130	EXTERNAL SERVICES	\$10.75
	I692398803067	BRIDGE TOLL FEES	\$10.75	10022700-57100	LEARNING AND DEVELOPMENT	\$10.75
					Vendor Total:	\$29.50
GRAINGER INC	9641908703	FLOAT SWITCH	\$262.54	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$262.54
	9667404553	COMPRESSOR/VACUUM PUMP	\$620.87	10024620-56130	EXTERNAL SERVICES	\$620.87

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GRAINGER INC	9668499248	BUFFER SOLUTION	\$164.15	84027225-54103	LAB SUPPLIES	\$164.15
					Vendor Total:	\$1,047.56
GRICE INDUSTRIES INC	G6033	TOOL, 50' CABLE	\$1,582.00	82027114-54100	SUPPLIES	\$1,582.00
					Vendor Total:	\$1,582.00
HOWARD INDUSTRIES C/O WRATHALL & KRUSI INC	54021-295079	TRANSFORMER, OVERHEAD MOUNT 25	\$5,963.08	80000000-12104	INVENTORY - PURCHASES	\$5,963.08
					Vendor Total:	\$5,963.08
ICC GENERAL CODE INC	GCI0018498	CODIFICATION SERVICES AS PER A	\$666.50	20012500-52100	CONTRACTUAL SERVICES	\$666.50
					Vendor Total:	\$666.50
INFOSEND INC	295207	WATER DISTRICT WELCOME LETTERS	\$301.70	20513300-52100	CONTRACTUAL SERVICES	\$301.70
	294939	UB PRINT & MAIL SERVICES	\$529.03	20513300-52100	CONTRACTUAL SERVICES	\$529.03
					Vendor Total:	\$830.73
INTEGRITY SHRED LLC	175603	DOCUMENT SHREDDING	\$61.00	20513300-52100	CONTRACTUAL SERVICES	\$61.00
	175018	DOCUMENT SHREDDING	\$76.00	10020210-54100	SUPPLIES	\$38.00
				20620231-54100	SUPPLIES	\$38.00
	175507	DOCUMENT SHREDDING	\$76.00	10020210-54100	SUPPLIES	\$38.00
				20620231-54100	SUPPLIES	\$38.00
					Vendor Total:	\$213.00
INTERNATIONAL ASSOCIATION OF CRIME ANALYSTS	20423	MEMBERSHIP: M BRAZILL	\$25.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$25.00
					Vendor Total:	\$25.00
INTERWEST CONSULTING GROUP INC	2182841	ON-CALL BUILDING & PLAN CHECK	\$275.00	10023300-52100	CONTRACTUAL SERVICES	\$275.00
	2203060	ON-CALL BUILDING & PLAN CHECK	\$2,633.28	10023300-52100	CONTRACTUAL SERVICES	\$2,633.28
	2712558	ON-CALL BUILDING & PLAN CHECK	\$220.00	10523600-52100	CONTRACTUAL SERVICES	\$220.00
					Vendor Total:	\$3,128.28
JAKE BURGESS - PETTY CASH	101825	CASH PRIZES: COLORING CONTEST	\$200.00	31622861-54100	SUPPLIES	\$200.00
	101725	CASH PRIZES: PUMPKIN WEIGH OFF	\$1,500.00	31622861-54100	SUPPLIES	\$1,500.00
					Vendor Total:	\$1,700.00
JOHN'S DAIRY EQUIPMENT & SUPPLY CO INC	SAL7900	15 GAL DRUM HASA MULTI-CHLOR	\$4,507.44	82000000-10305	PRE-PAID OTHER EXPENSES	\$4,507.44
					Vendor Total:	\$4,507.44

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JON SCHUBBE	1013	DOOLIN CREEK PRELIM & CONCEPT	\$4,575.00	20012200-52100	CONTRACTUAL SERVICES	\$4,575.00
					Vendor Total:	\$4,575.00
JONATHAN YOUNG	95196-002	ENERGY REBATE	\$100.00	80726441-59301	YARD EQUIPMENT REBATES	\$100.00
					Vendor Total:	\$100.00
JULIA DURAN	300382-001	UTILITY REFUND	\$16.66	90100000-10421	UTILITY RECEIVABLES CLEARING	\$16.66
					Vendor Total:	\$16.66
KASEYA US LLC	2464555373814	IT GLUE/KASEYA SOFTWARE	\$408.45	20913930-54320	SOFTWARE	\$408.45
					Vendor Total:	\$408.45
KEVIN MABRY	96401-003	ENERGY REBATE	\$570.00	80726441-59301	YARD EQUIPMENT REBATES	\$570.00
					Vendor Total:	\$570.00
KIRBY CONSTRUCTION COMPANY INC	RET2324169 RETENTION	CONTRACT WITHHOLDING: 2324169	\$135,520.60	80100000-20150	AP CONTRACT RETAINAGE	\$628.68
				80100000-20150	AP CONTRACT RETAINAGE	\$809.74
				80100000-20150	AP CONTRACT RETAINAGE	\$2,299.08
				80100000-20150	AP CONTRACT RETAINAGE	\$7,178.37
				80100000-20150	AP CONTRACT RETAINAGE	\$8,404.94
				80100000-20150	AP CONTRACT RETAINAGE	\$8,919.93
				80100000-20150	AP CONTRACT RETAINAGE	\$9,727.24
				80100000-20150	AP CONTRACT RETAINAGE	\$11,521.36
				80100000-20150	AP CONTRACT RETAINAGE	\$16,604.86
				80100000-20150	AP CONTRACT RETAINAGE	\$16,609.04
				80100000-20150	AP CONTRACT RETAINAGE	\$16,632.86
				80100000-20150	AP CONTRACT RETAINAGE	\$16,960.60
				80100000-20150	AP CONTRACT RETAINAGE	\$19,223.90
					Vendor Total:	\$135,520.60
LACO ASSOCIATES	54219	WCWD WATER MAIN REPLACEMENT SUPPORT	\$6,809.42	93227600-52100	CONTRACTUAL SERVICES	\$6,809.42
	54306	WCWD WATER MAIN REPLACEMENT SUPPORT	\$10,311.20	93227600-52100	CONTRACTUAL SERVICES	\$10,311.20
					Vendor Total:	\$17,120.62

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LAURA GREENFIELD	90414-001	ENERGY REBATE	\$450.00	80726441-59301	YARD EQUIPMENT REBATES	\$450.00
					Vendor Total:	\$450.00
LAWSON PRODUCTS INC	9312837241	HOSE CLAMPS, WIRE WHEELS, ANCHOR BOLTS, MISC	\$1,115.75	84027225-54102	SMALL TOOLS	\$1,115.75
					Vendor Total:	\$1,115.75
LDA PARTNERS INC	16/799-01-22	CORPORATION YARD DESIGN SERVIC	\$10,000.00	20824300-80220	BUILDING IMPROVEMENTS	\$10,000.00
					Vendor Total:	\$10,000.00
LEHR AUTO ELECTRIC	SI123791	LEHR LAPTOP MOUNTS AND DOCKING STATIONS	\$1,022.41	71021150-54330	COMPUTER AND TECHNOLOGY	\$257.15
				71021150-80100	MACHINERY & EQUIPMENT	\$250.93
				71021150-80100	MACHINERY & EQUIPMENT	\$257.16
				71021150-80100	MACHINERY & EQUIPMENT	\$257.17
					Vendor Total:	\$1,022.41
LORELEI SCOTT	11885	DOOR VINYL LETTERING FOR PD NIGHT ENT	\$56.13	20824700-56300	BUILDING MAINT. & REPAIR	\$56.13
	11786	DECALS FOR ELECTRIC ROOM, GEN ROOM, MISC	\$397.35	20824700-56300	BUILDING MAINT. & REPAIR	\$397.35
	12230	CITY LOGO VEHICLE DECALS	\$444.21	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$444.21
	11581	CUT REFLECTIVE NUMBERS FOR PD	\$13.07	10020210-56130	EXTERNAL SERVICES	\$13.07
					Vendor Total:	\$910.76
LYMAN GROUP INC	1979172	STRAW WHEAT	\$38.80	70024500-54100	SUPPLIES	\$38.80
					Vendor Total:	\$38.80
MARCOS DEFLURI	324524	2025 PUMPKINFEST SOUND	\$700.00	31622861-52100	CONTRACTUAL SERVICES	\$700.00
					Vendor Total:	\$700.00
MENDOCINO RUGBY CLUB	10/17-19/25	PUMPKINFEST SECURITY DONATION 2025	\$1,000.00	31622861-52100	CONTRACTUAL SERVICES	\$1,000.00
					Vendor Total:	\$1,000.00
MICHAEL HOOVER	TA 10/26-31/25	TRAVEL ADVANCE	\$1,884.49	10023300-57100	LEARNING AND DEVELOPMENT	\$1,884.49
					Vendor Total:	\$1,884.49
MILSOFT UTILITY SOLUTIONS INC	20256825	REPLACEMENT OF UTILITY BILLING	\$3,423.37	20513300-54320	SOFTWARE	\$3,423.37
					Vendor Total:	\$3,423.37

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MOTION INDUSTRIES INC	CA23-00554483	SHAFT SEAL KIT HQQE	\$1,451.03	10024620-54100	SUPPLIES	\$1,451.03
					Vendor Total:	\$1,451.03
NCPA	006102-1025030	OCT 25 NCPA	\$760,314.00	80026440-58104	NCPA MANAGEMENT SERVICES	\$62,059.00
				80026440-58101	NCPA PLANT GENERATION	\$318,458.00
				80026440-58102	NCPA POWER PURCHASES	\$255,481.00
				80026440-58105	NCPA THIRD PARTY SALES	(\$66,922.00)
				80026440-58103	NCPA TRANSMISSION	\$191,238.00
					Vendor Total:	\$760,314.00
NHA ADVISORS LLC	01578	REGISTERED MUNICIPAL FINANCIAL	\$5,700.00	20013400-52100	CONTRACTUAL SERVICES	\$5,700.00
	01726	REGISTERED MUNICIPAL FINANCIAL	\$19,050.00	20013400-52100	CONTRACTUAL SERVICES	\$19,050.00
					Vendor Total:	\$24,750.00
NICK BARBIERI TRUCKING LLC	1238709-IN	CARDLOCK FUEL PURCHASES	\$488.98	10024210-56210	FUEL & FLUIDS	\$488.98
	1239696-IN	CARDLOCK FUEL PURCHASES	\$131.05	20324100-58410	GARAGE LUBRICANTS & PARTS	\$131.05
					Vendor Total:	\$620.03
OLIVER MACDONALD	TR 9/26/25	TRAVEL REIMBURSEMENT	\$98.14	20013400-57100	LEARNING AND DEVELOPMENT	\$98.14
					Vendor Total:	\$98.14
ONESOURCE DISTRIBUTORS LLC	S008061904.003	(2U-EL-3) ELBOW, LOADBREAK, 2 Str, 200 AMP, (ELAST	\$502.24	80000000-12104	INVENTORY - PURCHASES	\$502.24
	S008061904.001	(2U-EL-3) ELBOW, LOADBREAK, 2 Str, 200 AMP, (ELAST	\$843.84	80000000-12104	INVENTORY - PURCHASES	\$843.84
	S008061904.002	(2U-EL-3) ELBOW, LOADBREAK, 2 Str, 200 AMP, (ELAST	\$1,303.89	80000000-12104	INVENTORY - PURCHASES	\$1,303.89
					Vendor Total:	\$2,649.97
OVERHEAD DOOR COMPANY OF SANTA ROSA INC	4539020	PW COMMERCIAL SERVICE ALL DOOR NOT ON TRACK	\$685.00	10521210-56300	BUILDING MAINT. & REPAIR	\$685.00
					Vendor Total:	\$685.00
OWEN EQUIPMENT SALES	00068820	LOW PRESSURE WAS	\$1,049.56	82027114-56130	EXTERNAL SERVICES	\$524.78
				84027221-56130	EXTERNAL SERVICES	\$524.78
	00068715	BOLT KIT, POLOT, SEAL KIT FOR 4	\$289.54	84027221-56130	EXTERNAL SERVICES	\$289.54

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OWEN EQUIPMENT SALES	00068847	SUCTION TEE WEL, SPRING, SS, AIR SEAL SEGMENT	\$785.39	84027221-56130	EXTERNAL SERVICES	\$785.39
	00068817.1	RETURN: WRONG SIZE SHIPPED: DO-89	(\$255.84)	82027114-54100	SUPPLIES	(\$127.92)
				84027221-54100	SUPPLIES	(\$127.92)
	00068817	DO-89, TIGER TA	\$255.84	82027114-54100	SUPPLIES	\$127.92
				84027221-54100	SUPPLIES	\$127.92
Vendor Total:					\$2,124.49	
PACE SUPPLY CORPORATION	0210669594-1	8 MJ X MJ C-515 GATE VALVE A-2361 MUELLER	\$550.59	82027114-54100	SUPPLIES	\$550.59
PEP HOUSING	2025-03-12-01.1	PEP HOUSING REIMBURSEMENT: PRE-DEVELOPMENT COSTS	\$455,000.00	31323400-59500	LOANS ISSUED	\$455,000.00
PG&E CO	6066-1 SEP 25	PACIFIC GAS & ELECTRIC	\$276.04	92727510-55200	PG&E	\$276.04
	4689-3 SEP 25	PACIFIC GAS & ELECTRIC	\$290.55	92727520-55200	PG&E	\$290.55
	2653-6 SEP 25	PACIFIC GAS & ELECTRIC	\$2,858.66	92727520-55200	PG&E	\$2,858.66
	1522-8 SEP 25	PACIFIC GAS & ELECTRIC	\$189.88	10521210-55210	UTILITIES	\$56.76
				10621600-55210	UTILITIES	\$44.60
				71021100-55210	UTILITIES	\$44.26
				71021150-55210	UTILITIES	\$44.26
	6124-2 SEP 25	PACIFIC GAS & ELECTRIC	\$1,998.13	10521210-55210	UTILITIES	\$597.24
				10621600-55210	UTILITIES	\$469.37
				71021100-55210	UTILITIES	\$465.76
				71021150-55210	UTILITIES	\$465.76
Vendor Total:					\$5,613.26	
PITNEY BOWES INC	1028220650	POSTAGE MACHINE LEASE & SUPPLIES	\$235.91	20513300-52100	CONTRACTUAL SERVICES	\$235.91
PLAZA PAINT INC	PEY3B	EXTERIOR PAINT	\$69.34	84027225-56300	BUILDING MAINT. & REPAIR	\$69.34
POLYDYNE INC	1966855	LIQUID POLYMER - EMULSION, CLARIFLOC SW-057	\$16,427.06	84027225-58202	CHEMICALS	\$16,427.06

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PUBLIC RISK, INNNOVATION, SOLUTIONS AND MANAGEMENT	25401358	APRIL-JUNE 2025 7 EMPLOYEES PEPM X 3 MONTHS	\$67.62	10521210-52181	VOLUNTEER EXPENSES	\$67.62
	26401108	OCT-DEC 2025 7 EMPLOYEES PEPM X 3 MONTHS	\$67.62	10521210-52181	VOLUNTEER EXPENSES	\$67.62
	Vendor Total:					\$135.24
RADIUS TELEMATICS LLC	INV186392	MONTHLY DATA SERVICES	\$180.00	10020210-52100	CONTRACTUAL SERVICES	\$180.00
	Vendor Total:					\$180.00
RAY C STARKEY	P-2500839	EMBROIDERY SERVICES	\$2,837.25	84027225-54100	SUPPLIES	\$2,837.25
	Vendor Total:					\$2,837.25
REDWOOD TOXICOLOGY LAB INC	00169820256	DRUG SCREEN TESTING	\$58.17	10020210-52100	CONTRACTUAL SERVICES	\$58.17
	Vendor Total:					\$58.17
REDWOOD WASTE SOLUTIONS INC	177210647U039	GARBAGE SERVICES: 2850 REDEMEYER RD	\$589.45	92227420-52100	CONTRACTUAL SERVICES	\$589.45
	177209628U039	GARBAGE SERVICE: 141 LOVERS LN	\$85.48	10521210-55210	UTILITIES	\$25.55
				10621600-55210	UTILITIES	\$20.07
				71021100-55210	UTILITIES	\$19.93
				71021150-55210	UTILITIES	\$19.93
	176884282U039	GARBAGE SERVICES: 1500 S STATE ST	\$85.48	10521210-55210	UTILITIES	\$25.55
				10621600-55210	UTILITIES	\$20.07
				71021100-55210	UTILITIES	\$19.93
				71021150-55210	UTILITIES	\$19.93
	177209719U039	GARBAGE SERVICES: 1500 S STATE ST	\$85.48	10521210-55210	UTILITIES	\$25.55
				10621600-55210	UTILITIES	\$20.07
				71021100-55210	UTILITIES	\$19.93
				71021150-55210	UTILITIES	\$19.93
	Vendor Total:					\$845.89
REOA LTD	508	OFFICIATING OF BASKETBALL & SOFTBALL	\$2,207.00	10022822-52100	CONTRACTUAL SERVICES	\$2,207.00
					Vendor Total:	
RINEHART OIL INC	CL48324	FUEL CARD CHARGES AS NEEDED	\$1,097.11	10022100-56210	FUEL & FLUIDS	\$1,097.11
	CL48325	FUEL CARD CHARGES AS NEEDED	\$1,729.33	10024620-56210	FUEL & FLUIDS	\$1,729.33
	CL48322	FUEL CARD CHARGES AS NEEDED	\$321.62	20324100-56210	FUEL & FLUIDS	\$321.62

List of Checks Presented for Approval on 10/17/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RINEHART OIL INC	CL48289	FUEL CARD CHARGES AS NEEDED	\$646.98	20324100-56210	FUEL & FLUIDS	\$646.98
	CL48319	FUEL CARD CHARGES AS NEEDED	\$366.76	20513382-56210	FUEL & FLUIDS	\$366.76
	CL48323	FUEL CARD CHARGES AS NEEDED	\$172.91	20824700-56210	FUEL & FLUIDS	\$172.91
	CL48299	FUEL CARD CHARGES AS NEEDED	\$1,768.46	80026400-56210	FUEL & FLUIDS	\$1,768.46
	CL48321	FUEL CARD CHARGES AS NEEDED	\$601.82	82027111-56210	FUEL & FLUIDS	\$601.82
	CL48256	FUEL CARD CHARGES AS NEEDED	\$2,104.48	82027114-56210	FUEL & FLUIDS	\$1,052.24
				84027221-56210	FUEL & FLUIDS	\$1,052.24
	CL48198	FUEL CARD CHARGES AS NEEDED	\$1,298.61	92227410-56210	FUEL & FLUIDS	\$363.61
				92727520-56210	FUEL & FLUIDS	\$363.61
				93227600-56210	FUEL & FLUIDS	\$207.78
				93700000-56210	FUEL & FLUIDS	\$38.96
				93800000-56210	FUEL & FLUIDS	\$38.96
				94500000-56210	FUEL & FLUIDS	\$64.93
				94700000-56210	FUEL & FLUIDS	\$110.38
				95000000-56210	FUEL & FLUIDS	\$110.38
	CL48343	FUEL CARD CHARGES AS NEEDED	\$1,589.09	92227410-56210	FUEL & FLUIDS	\$444.95
				92727520-56210	FUEL & FLUIDS	\$444.95
				93227600-56210	FUEL & FLUIDS	\$254.25
				93700000-56210	FUEL & FLUIDS	\$47.68
				93800000-56210	FUEL & FLUIDS	\$47.68
				94500000-56210	FUEL & FLUIDS	\$79.42
				94700000-56210	FUEL & FLUIDS	\$135.08
				95000000-56210	FUEL & FLUIDS	\$135.08
Vendor Total: -----					\$11,697.17	
ROGINA WATER COMPANY	14355-0 SEP 25	WATER SERVICES: 1301 TALMAGE RD	\$43.55	10521210-55210	UTILITIES	\$13.02
				10621600-55210	UTILITIES	\$10.23
				71021100-55210	UTILITIES	\$10.15
				71021150-55210	UTILITIES	\$10.15
				Vendor Total: -----		

List of Checks Presented for Approval on 10/17/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SIERRA TREE COMPANY INC	1093	2ND/3RD YEAR ELECTRIC UTILITY LINE TREE TRIMMING	\$23,000.00	80026110-52100	CONTRACTUAL SERVICES	\$23,000.00
Vendor Total:						\$23,000.00
SNAP-ON INDUSTRIAL	ARV/65845439	FLX WIRE CAR SCRA NON-FSS-CS1	\$13.65	20324100-54102	SMALL TOOLS	\$13.65
	ARV/65837776	3PC METRIC SPRKPLG RETHREAD KT	\$96.42	20324100-54102	SMALL TOOLS	\$96.42
	ARV/65840614	RELAY BUDDY TESTER, CALIPER PRESS, BATTERY, SPARK	\$1,160.07	20324100-54102	SMALL TOOLS	\$1,160.07
	ARV/65895127	OVL CTR TRU FLUSH CUSHTHRT	\$78.68	82027114-54102	SMALL TOOLS	\$78.68
Vendor Total:						\$1,348.82
SOUTHERN TIRE MART LLC	7740011602	TIRES, TUBES, REPAIRS, & LABOR	\$566.69	10020210-56130	EXTERNAL SERVICES	\$566.69
	7740011428	TIRES, TUBES, REPAIRS, & LABOR	\$749.33	10521210-56130	EXTERNAL SERVICES	\$749.33
	7740011496	TIRES, TUBES, REPAIRS, & LABOR	\$1,156.37	82027114-56130	EXTERNAL SERVICES	\$1,156.37
Vendor Total:						\$2,472.39
THATCHER COMPANY OF CALIFORNIA INC	2025250901053	CHLORINE PRODUCTS	(\$3,000.00)	82027111-58202	CHEMICALS	(\$3,000.00)
	2025250105245	CHLORINE PRODUCTS	\$12,764.01	82027111-58202	CHEMICALS	\$12,764.01
Vendor Total:						\$9,764.01
THE SHERWIN-WILLIAMS CO INC	3152-6	PAINT SUPPLIES SIDEWALKS	\$229.18	10022100-59400	OTHER EXPENSES	\$229.18
	3066-9	PAINT SUPPLIES SIDEWALKS	\$458.36	10022100-59400	OTHER EXPENSES	\$458.36
Vendor Total:						\$687.54
TRAFFIC LOGIX CORPORATION	SIN33936	WD-ST L1 2Y-R	\$1,300.00	10024620-52100	CONTRACTUAL SERVICES	\$1,300.00
Vendor Total:						\$1,300.00
TREASTON SCHMUCKLEY	10/18/25	LIVE MUSIC PUMKINFEST PERFORMANCE 2025	\$1,000.00	31622861-52100	CONTRACTUAL SERVICES	\$1,000.00
Vendor Total:						\$1,000.00
UNITED RENTALS (NORTH AMERICA) INC	253210483-001	PUMP	\$1,088.75	82027114-54102	SMALL TOOLS	\$544.38
				84027221-54102	SMALL TOOLS	\$544.37
Vendor Total:						\$1,088.75

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WESTERN RENEWABLE ENERGY GENERATION	WR54317	WREGIS CERTIFICATE RETIRED VOLUME FEE	\$4.44	80026400-52100	CONTRACTUAL SERVICES	\$4.44
					Vendor Total:	\$4.44
					INVOICE TOTAL:	<u>\$1,603,017.14</u>

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The following list of bills payable was reviewed and approved for payment.




MJR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
A ACTION RENTS	824936-2	PROPANE	\$26.04	80026110-54100	SUPPLIES	\$26.04
	824188-2	PROPANE	\$35.81	80026110-54100	SUPPLIES	\$35.81
Vendor Total:						\$61.85
ADAMSON POLICE PRODUCTS	INV441189	ION T-SERIES LINEAR DUO	\$363.61	10020210-56130	EXTERNAL SERVICES	\$363.61
Vendor Total:						\$363.61
AFELIXGENERAL ENGINEERING INC	3	CANYON DR WATER MAIN REPLACEMENT	\$162,754.00	93227600-80230	INFRASTRUCTURE	\$162,754.00
Vendor Total:						\$162,754.00
AIR QUALITY MANAGEMENT DISTRICT	2868 FY 23/24	ANNUAL PERMIT RENEWAL FEE APP# 06-79, 06-80, 06-81	\$1,629.99	92227400-59101	FEES	\$1,629.99
Vendor Total:						\$1,629.99
ALPHA ANALYTICAL LABORATORIES INC	5097132- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$110.00	82027111-52100	CONTRACTUAL SERVICES	\$110.00
	5017390- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$160.00	82027111-52100	CONTRACTUAL SERVICES	\$160.00
	5095145- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$160.00	82027111-52100	CONTRACTUAL SERVICES	\$160.00
	5093753- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$192.50	82027111-52100	CONTRACTUAL SERVICES	\$192.50
	5093597- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$275.00	82027111-52100	CONTRACTUAL SERVICES	\$275.00
	5094654- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$275.00	82027111-52100	CONTRACTUAL SERVICES	\$275.00
	5097178- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$275.00	82027111-52100	CONTRACTUAL SERVICES	\$275.00
	5098138- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$275.00	82027111-52100	CONTRACTUAL SERVICES	\$275.00
	5046667- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$640.00	82027111-52100	CONTRACTUAL SERVICES	\$640.00
	5095700- UKIAH	MISC. LABORATORY WORK AS NEEDE	\$675.00	82027111-52100	CONTRACTUAL SERVICES	\$675.00
	5098116- UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$65.00	84027225-52100	CONTRACTUAL SERVICES	\$65.00
	5097159- UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$70.00	84027225-52100	CONTRACTUAL SERVICES	\$70.00
	5097475- UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$70.00	84027225-52100	CONTRACTUAL SERVICES	\$70.00
	5097681- UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$70.00	84027225-52100	CONTRACTUAL SERVICES	\$70.00
	5098057- UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$70.00	84027225-52100	CONTRACTUAL SERVICES	\$70.00

List of Checks Presented for Approval on 10/24/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	5098286-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$70.00	84027225-52100	CONTRACTUAL SERVICES	\$70.00
	5094300-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$95.00	84027225-52100	CONTRACTUAL SERVICES	\$95.00
	5094334-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$95.00	84027225-52100	CONTRACTUAL SERVICES	\$95.00
	5097144-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$95.00	84027225-52100	CONTRACTUAL SERVICES	\$95.00
	5097152-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$95.00	84027225-52100	CONTRACTUAL SERVICES	\$95.00
	5098060-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$95.00	84027225-52100	CONTRACTUAL SERVICES	\$95.00
	5098100-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$95.00	84027225-52100	CONTRACTUAL SERVICES	\$95.00
	5096914-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$175.00	84027225-52100	CONTRACTUAL SERVICES	\$175.00
	5096882-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$416.25	84027225-52100	CONTRACTUAL SERVICES	\$416.25
	5097531-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$416.25	84027225-52100	CONTRACTUAL SERVICES	\$416.25
	5095813-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$1,311.00	84027225-52100	CONTRACTUAL SERVICES	\$1,311.00
	5075639-MCWD	MISC. LABORATORY WORK AS NEEDE	\$110.00	92227410-52100	CONTRACTUAL SERVICES	\$110.00
	5094668-MCWD	MISC. LABORATORY WORK AS NEEDE	\$110.00	92227410-52100	CONTRACTUAL SERVICES	\$110.00
	5097502-MCWD	MISC. LABORATORY WORK AS NEEDE	\$110.00	92227410-52100	CONTRACTUAL SERVICES	\$110.00
	5093808-MCWD	MISC. LABORATORY WORK AS NEEDE	\$350.00	92227410-52100	CONTRACTUAL SERVICES	\$350.00
	5096559-MCWD	MISC. LABORATORY WORK AS NEEDE	\$350.00	92227410-52100	CONTRACTUAL SERVICES	\$350.00
	5094657-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$110.00	92727510-52100	CONTRACTUAL SERVICES	\$110.00
	5097489-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$110.00	92727510-52100	CONTRACTUAL SERVICES	\$110.00
	5093655-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$135.00	92727510-52100	CONTRACTUAL SERVICES	\$135.00
	5095699-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$135.00	92727510-52100	CONTRACTUAL SERVICES	\$135.00
	5098310-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$135.00	92727510-52100	CONTRACTUAL SERVICES	\$135.00
	5097328-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$657.00	92727510-52100	CONTRACTUAL SERVICES	\$657.00
	5096796-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$2,520.00	92727510-52100	CONTRACTUAL SERVICES	\$2,520.00
	5094659-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$55.00	93227610-52100	CONTRACTUAL SERVICES	\$55.00
	5097191-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$55.00	93227610-52100	CONTRACTUAL SERVICES	\$55.00
	5094658-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$160.00	93227610-52100	CONTRACTUAL SERVICES	\$160.00
	5093607-WILLOW	MISC. LABORATORY WORK AS NEEDED	\$295.00	93227610-52100	CONTRACTUAL SERVICES	\$295.00
	5097990-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$331.00	93227610-52100	CONTRACTUAL SERVICES	\$331.00
	5094667-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$55.00	93700000-52100	CONTRACTUAL SERVICES	\$55.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	5087103-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$56.00	93700000-52100	CONTRACTUAL SERVICES	\$56.00
	5086759-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$135.00	93700000-52100	CONTRACTUAL SERVICES	\$135.00
	5093788-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5094868-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5096201-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5097534-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5093544-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$587.00	93700000-52100	CONTRACTUAL SERVICES	\$587.00
	5097674-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$587.00	93700000-52100	CONTRACTUAL SERVICES	\$587.00
	5097970-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$2,052.00	93700000-52100	CONTRACTUAL SERVICES	\$2,052.00
	5086756-REMMC	MISC. LABORATORY WORK AS NEEDE	\$215.00	94500000-52100	CONTRACTUAL SERVICES	\$215.00
	5086753-HOPUD	MISC. LABORATORY WORK AS NEEDE	\$190.00	94700000-52100	CONTRACTUAL SERVICES	\$190.00
					Vendor Total:	\$17,110.00
ALTEC INDUSTRIES INC	13195659	HOSE ASSEMBLY, HYDRAULIC HOSE	\$960.07	80026110-56130	EXTERNAL SERVICES	\$960.07
					Vendor Total:	\$960.07
AMAZON CAPITAL SERVICES, INC	1GMM-PMG9-4GQX	AQUA KING FILTER	\$75.78	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$75.78
	1QCN-JKF6-DVKK	BABY GIRL BIB	\$18.49	31622861-52160	PUMPKINFEST EXPENDITURES	\$18.49
	1JGY-LNWK-F1WF	PUMPKIN SCARECROW TROPHY	\$27.21	31622861-52160	PUMPKINFEST EXPENDITURES	\$27.21
	1QH1-HTP3-FWKV	STAPLER STAPLES, DISP TABLECLOTHS, MISC	\$124.58	31622861-52160	PUMPKINFEST EXPENDITURES	\$124.58
	1DQC-CDMQ-F7KL	SCARECROW COSTUME, DOROTHY COSTUME, TIN MAN COST	\$142.43	31622861-52160	PUMPKINFEST EXPENDITURES	\$142.43
	1W37-WYQR-6NQM	INNER TIE ROD REMOVAL TOOL	\$97.01	20324100-54102	SMALL TOOLS	\$97.01
	1L6P-WFNC-7N3V	ALUM SPRING DISCONNECT SET, DISCONNECT TOOL, MISC	\$172.21	20324100-54102	SMALL TOOLS	\$172.21
	1PG3-NNR4-CN1W	NEENAH INDEX CARDSTOCK	\$79.70	10022810-54100	SUPPLIES	\$79.70
	1HT3-NNVK-6PYX	STEERING WHEEL KNOB	\$13.05	80026110-54100	SUPPLIES	\$13.05
	1C6X-TVRM-77HP	HEAVY WIGHT SHIRTS	\$75.88	82027114-54100	SUPPLIES	\$37.94
				84027221-54100	SUPPLIES	\$37.94

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	14FK-H7W1-C33F	DECHLORINATION TABLETS	\$309.31	82027114-54100	SUPPLIES	\$309.31
Vendor Total:						\$1,135.65
AMERICAN NATIONAL RED CROSS & ITS CONSTITUENT	22986419	LICENSED TRAINING PROVIDER AGR	\$200.00	10022840-54100	SUPPLIES	\$200.00
Vendor Total:						\$200.00
ANTHONY BRACCIALINI	10/1-8/25	INTERN REIMBURSEMENT	\$400.00	10521210-52181	VOLUNTEER EXPENSES	\$400.00
	9/1-9/20/25	INTERN REIMBURSEMENT	\$800.00	10521210-52181	VOLUNTEER EXPENSES	\$800.00
Vendor Total:						\$1,200.00
AP TRITON CONSULTING LLC	2025-312	CONSULTINGS SERVICES FOR PHEMS	\$5,000.00	71021100-52100	CONTRACTUAL SERVICES	\$2,500.00
				71021150-52100	CONTRACTUAL SERVICES	\$2,500.00
Vendor Total:						\$5,000.00
ARACELI SANDOVAL	TA 10/20-25/25	TRAVEL ADVANCE	\$296.00	20012500-57100	LEARNING AND DEVELOPMENT	\$296.00
Vendor Total:						\$296.00
AT&T	000024191681	T1 TO INTERNET	\$582.47	20913900-55100	TELEPHONE	\$582.47
	000024193226	MCWD ALARM LINES	\$282.67	92227410-55100	TELEPHONE	\$282.67
	000024112495	ALARM LINES: REDWOOD VALLEY	\$62.30	92727510-55210	UTILITIES	\$62.30
Vendor Total:						\$927.44
AT&T MOBILITY	875108535X10142025	VOICE & DATA CELL PHONES	\$830.20	10023200-54330	COMPUTER AND TECHNOLOGY	\$43.23
				10023300-54330	COMPUTER AND TECHNOLOGY	\$43.23
				10022100-55100	TELEPHONE	\$259.38
				10022700-55100	TELEPHONE	\$23.24
				10022810-55100	TELEPHONE	\$86.46
				20913900-55100	TELEPHONE	\$86.46
				80026400-55100	TELEPHONE	\$36.25
				82027114-55100	TELEPHONE	\$43.23
				84027221-55100	TELEPHONE	\$117.20
				92227410-55100	TELEPHONE	\$18.42
				92727510-55100	TELEPHONE	\$18.42
				93227610-55100	TELEPHONE	\$18.43

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T MOBILITY	875108535X10142025	VOICE & DATA CELL PHONES	\$830.20	82027111-55210	UTILITIES	\$36.25
	287325300206X101425	IT ON CALL PHONE/WTP IPAD	\$79.50	82027111-54330	COMPUTER AND TECHNOLOGY	\$43.07
				20913930-54100	SUPPLIES	\$36.43
	832118877X101425	DATA & VOICE CELL PHONES	\$228.42	10020210-55100	TELEPHONE	\$43.23
				20620231-55100	TELEPHONE	\$15.62
				77725200-55100	TELEPHONE	\$36.25
				80026400-55100	TELEPHONE	\$86.46
				82027110-55100	TELEPHONE	\$15.62
				84027221-55100	TELEPHONE	\$31.24
					Vendor Total:	\$1,138.12
B & B INDUSTRIAL SUPPLY INC	290812	2X2" SQUARE TUBING, SQUARE LINCH PIN	\$201.59	10521210-56300	BUILDING MAINT. & REPAIR	\$201.59
	290860	2X1 REC TUBES, SAW CUT FEE	\$130.65	82027111-56300	BUILDING MAINT. & REPAIR	\$130.65
	290796	CROP METAL	\$12.25	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$12.25
	290976	1/2" COLD ROLLED ROUND, BLACK PIPE, HOT FLAT BAR	\$23.94	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$23.94
	290928	CROP METAL, RAISED EXPANDED METAL	\$73.53	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$73.53
	290899	RACK STRAP, SPRING HANDLE, FORGED D-RING	\$189.64	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$189.64
	29076	2x6 STAINLESS STEEL NIPPLE	\$32.65	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$32.65
	290473	STAINLESS SCH 40 PIPE, CAPS PRESSED STEEL, MISC	\$843.38	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$843.38
	290838	M16-2.0X30 MM HHCS	\$6.92	84027225-56130	EXTERNAL SERVICES	\$6.92
					Vendor Total:	\$1,514.55
BADGER METER INC	80212547	BEACON MBL HOST SERV UNIT, ORION CELLULAR LTE SERV	\$219.73	93227620-52100	CONTRACTUAL SERVICES	\$219.73
	80211775	ORION CELLULAR LTE SERV UNIT	\$167.44	93700000-52100	CONTRACTUAL SERVICES	\$167.44
	80212495	ORION CELLULAR LTE SERV UNIT, BEACON MBL HOST UNIT	\$319.06	92227420-54320	SOFTWARE	\$181.86
				92727520-54320	SOFTWARE	\$137.20
					Vendor Total:	\$706.23

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CALMAT CO	4495128	POWER PATCH TON	\$3,002.95	10024620-54128	PW - COLD PATCH MATERIAL	\$3,002.95
					Vendor Total:	\$3,002.95
CANTEEN SERVICE	5975:051089	WATER FILTRATION SERVICE POLIC	\$45.00	10020210-54100	SUPPLIES	\$22.50
				20620231-54100	SUPPLIES	\$22.50
					Vendor Total:	\$45.00
CDW GOVERNMENT INC	AG2VI3W	POLY VOYAGER 4310 UC USB-A	\$169.35	93227600-54330	COMPUTER AND TECHNOLOGY	\$169.35
					Vendor Total:	\$169.35
CINTAS CORPORATION	4236102173	RUG, MAT & UNIFORM SERVICES	\$244.55	20824700-56300	BUILDING MAINT. & REPAIR	\$244.55
	4244953445	RUG, MAT & UNIFORM SERVICES	\$244.55	20824700-56300	BUILDING MAINT. & REPAIR	\$244.55
	4242049876	RUG, MAT & UNIFORM SERVICES	\$94.41	73022600-56300	BUILDING MAINT. & REPAIR	\$94.41
	4243447134	RUG, MAT & UNIFORM SERVICES	\$94.41	73022600-56300	BUILDING MAINT. & REPAIR	\$94.41
	5293149309	FIRST AID SUPPLIES	\$193.67	10024620-52100	CONTRACTUAL SERVICES	\$96.83
				84027221-54100	SUPPLIES	\$96.84
	4244953215	RUG, MAT & UNIFORM SERVICES	\$124.17	20324100-52100	CONTRACTUAL SERVICES	\$65.79
				20824300-52100	CONTRACTUAL SERVICES	\$58.38
	4242049643	RUG, MAT & UNIFORM SERVICES	\$134.33	20324100-52100	CONTRACTUAL SERVICES	\$65.79
				20824300-52100	CONTRACTUAL SERVICES	\$68.54
	4243446945	RUG, MAT & UNIFORM SERVICES	\$134.33	20324100-52100	CONTRACTUAL SERVICES	\$65.79
				20824300-52100	CONTRACTUAL SERVICES	\$68.54
	4242706475	RUG, MAT & UNIFORM SERVICES	\$146.53	20324100-52100	CONTRACTUAL SERVICES	\$65.79
				20824300-52100	CONTRACTUAL SERVICES	\$80.74
	4244184163	RUG, MAT & UNIFORM SERVICES	\$267.87	20324100-52100	CONTRACTUAL SERVICES	\$65.79
				20824300-52100	CONTRACTUAL SERVICES	\$202.08
	4241234389	RUG, MAT & UNIFORM SERVICES	\$291.26	20324100-52100	CONTRACTUAL SERVICES	\$65.79
				20824300-52100	CONTRACTUAL SERVICES	\$225.47
	4241848214	RUG, MAT & UNIFORM SERVICES	\$69.50	31122000-52100	CONTRACTUAL SERVICES	\$69.50
	4244803971	RUG, MAT & UNIFORM SERVICES	\$69.50	31122000-52100	CONTRACTUAL SERVICES	\$69.50
	5293149310	FIRST AID SUPPLIES	\$18.94	20324100-54100	SUPPLIES	\$18.94
	4241848227	RUG, MAT & UNIFORM SERVICES	\$52.33	77725200-54100	SUPPLIES	\$52.33

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CINTAS CORPORATION	4243327856	RUG, MAT & UNIFORM SERVICES	\$52.33	77725200-54100	SUPPLIES	\$52.33
	4244808046	RUG, MAT & UNIFORM SERVICES	\$52.33	77725200-54100	SUPPLIES	\$52.33
	4242585075	RUG, MAT & UNIFORM SERVICES	\$54.25	77725200-54100	SUPPLIES	\$54.25
	4244039313	RUG, MAT & UNIFORM SERVICES	\$54.25	77725200-54100	SUPPLIES	\$54.25
	4244953386	RUG, MAT & UNIFORM SERVICES	\$94.41	77725200-54100	SUPPLIES	\$94.41
	5292655707	FIRST AID SUPPLIES	\$98.47	77725200-54100	SUPPLIES	\$98.47
Vendor Total:						\$2,586.39
CITY OF UKIAH	AUG 25	CITY UTILITIES	\$216,312.50	72022400-55211	GOLF UTILITIES	\$25,222.35
				10022100-55210	UTILITIES	\$35,485.66
				10022300-55210	UTILITIES	\$5,976.35
				10022700-55210	UTILITIES	\$1,206.63
				10024214-55210	UTILITIES	\$2,044.99
				10024620-55210	UTILITIES	\$765.33
				20620231-55210	UTILITIES	\$138.29
				20824300-55210	UTILITIES	\$2,040.40
				20824700-55210	UTILITIES	\$21,849.49
				64020213-55210	UTILITIES	\$637.91
				73022600-55210	UTILITIES	\$4,505.61
				77725200-55210	UTILITIES	\$4,165.65
				80026400-55210	UTILITIES	\$4,297.45
				80526150-55210	UTILITIES	\$12,225.53
				82027111-55210	UTILITIES	\$41,424.33
				83027330-55210	UTILITIES	\$12,467.76
				84027221-55210	UTILITIES	\$176.85
				84027225-55210	UTILITIES	\$41,681.92
	99946 SEP 25	RVWD UTILITIES	\$15,594.60	92727510-55221	WATER	\$15,594.60
	300187 SEP 25	CALPELLA WATER DIST UTILITIES	\$6,550.30	93700000-55221	WATER	\$6,550.30
Vendor Total:						\$238,457.40
COLANTUONO HIGHSMITH & WHATLEY PC	67448	OUTSIDE COUNSEL FOR CITY ATTOR	\$4,561.50	10014000-52150	LEGAL SERVICES/ EXPENSES	\$4,561.50
Vendor Total:						\$4,561.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
COLLEEN HOLLY HUNT	02661	STORMWATER SUPPORT SERVICES FY	\$4,272.99	10024224-52100	CONTRACTUAL SERVICES	\$4,272.99
					Vendor Total:	\$4,272.99
D WALTER K BARR	9608	DOT PHYSICAL	\$120.00	20016100-54161	BACKGROUND & PHYSICALS	\$120.00
					Vendor Total:	\$120.00
DANIEL STEEL & MACHINE INC	166438	TIG WELD REPAIR	\$135.00	10521210-56130	EXTERNAL SERVICES	\$135.00
					Vendor Total:	\$135.00
DEEP VALLEY SECURITY	27173	ALARM SERVICES PER ATTACHED CO	\$26.95	10022100-52180	SECURITY SERVICES	\$26.95
	26854	ALARM SERVICES PER ATTACHED CO	\$29.95	10022100-52180	SECURITY SERVICES	\$29.95
					Vendor Total:	\$56.90
DEFATTE EQUIPMENT INC	39018	MANUAL ENCLOSURE, LOAD BACKREST	\$654.80	84027225-56130	EXTERNAL SERVICES	\$654.80
					Vendor Total:	\$654.80
DEPARTMENT OF JUSTICE	849558	FINGERPRINTING	\$856.00	10022900-54169	LIVESCAN	\$179.00
				20016100-54165	NEW EMPLOYEE FINGERPRINT	\$128.00
				10022840-54100	SUPPLIES	\$549.00
					Vendor Total:	\$856.00
DEPT OF FORESTRY & FIRE PROTECTION	0000001663361	6 UNITS OF CREW WORK, ADMIN FEES	\$2,684.58	77725200-56600	AIRFIELD MAINTENANCE & REPAIR	\$2,684.58
	2092-1889 25/26	REGISTRATION: M KEIZER	\$100.00	10523600-57100	LEARNING AND DEVELOPMENT	\$100.00
					Vendor Total:	\$2,784.58
EFFICIENCY SERVICES GROUP LLC	00026651	ADMIN OF EUD PUBLIC BENEFITS P	\$1,460.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$1,460.00
	00026481	ADMIN OF EUD PUBLIC BENEFITS P	\$3,713.15	80626450-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,713.15
					Vendor Total:	\$5,173.15
FOX PRESS	INV006742	JUNIOR FIREFIGHTER GOLD FOIL STICKER BADGE	\$3,500.00	10521210-54100	SUPPLIES	\$3,500.00
					Vendor Total:	\$3,500.00
FRIEDMANS HOME IMPROVEMENT	INV20891875	AXXESS KEY, METAL KEY CLIP	\$64.65	20824300-56300	BUILDING MAINT. & REPAIR	\$64.65
	INV20891249	WET PATCH, ROOF COATING, ROLLER COVER, MISC	\$230.25	20824300-56300	BUILDING MAINT. & REPAIR	\$230.25
	INV20793202	THERMOSTAT PROGRAMMABLE	\$28.56	20824700-56300	BUILDING MAINT. & REPAIR	\$28.56

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FRIEDMANS HOME IMPROVEMENT	INV20785279	DRIVER BIT, QUICK CHANGE BITS, CLOTHING HOOK	\$28.62	20824700-56300	BUILDING MAINT. & REPAIR	\$28.62
	INV20816897	WALLBOARD ANCHOR, CORNER BRACE, CLEVIS SLIP	\$57.09	20824700-56300	BUILDING MAINT. & REPAIR	\$57.09
	INV20863184	FLEX SEAL SPRAY, FLEX SEAL LIQUID	\$81.44	20824700-56300	BUILDING MAINT. & REPAIR	\$81.44
	INV20916903	MELAMINE SHELF, STORAGE HOOK, SHELF BRACKET	\$136.98	20824700-56300	BUILDING MAINT. & REPAIR	\$136.98
	INV20884675	FLASHING SUPER STICK, PS45 BUTYL, ROLLER CVR, MISC	\$644.02	20824700-56300	BUILDING MAINT. & REPAIR	\$644.02
	INV20893781	FLASHING BUTYL, STRAIGHT SNIPS, ROOF PATCH, MISC	\$764.65	20824700-56300	BUILDING MAINT. & REPAIR	\$764.65
	INV20785284	KICK DOWN DOOR STOPS	\$19.56	31122000-56300	BUILDING MAINT. & REPAIR	\$19.56
	INV20813003	TEE SXSXS, BUSHING, LEAD HOSE BIB, VALVE BOX	\$62.79	31122000-56300	BUILDING MAINT. & REPAIR	\$62.79
	INV20817852	TEE SXSXS, COUPLING, BUSHING, MISC	\$96.54	31122000-56300	BUILDING MAINT. & REPAIR	\$96.54
	INV20793115	FUEL STRING TRIMMER KIT	\$788.23	77725200-56300	BUILDING MAINT. & REPAIR	\$788.23
	CN-738715	RETURN: WEDGE ANCHORS	(\$7.74)	82027111-56300	BUILDING MAINT. & REPAIR	(\$7.74)
	INV20852035	ROOFING NAILS	\$6.76	82027111-56300	BUILDING MAINT. & REPAIR	\$6.76
	INV20860432	ALL WEATHER ROOF CEMENT, HANGER, LAG SCREW	\$209.97	82027111-56300	BUILDING MAINT. & REPAIR	\$209.97
	INV20894788	CIRCULAR SAW BLADE, WEDGE ANCHOR, SHEATHING	\$329.84	82027111-56300	BUILDING MAINT. & REPAIR	\$329.84
	INV20870179	PIPE INSULATION, LINESET TAPE	\$83.71	84027225-56300	BUILDING MAINT. & REPAIR	\$83.71
	INV20869026	TITAN SWIVEL CASTER RED 4"	\$98.47	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$98.47
	INV20901546	BUFFING KIT, WATER FILTER, UTILITY KNIFE, MISC	\$183.03	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$183.03
	INV20882067	POLY INSERT FITTING ADAPTER	\$4.06	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$4.06
	INV20791303	SDS PLUS BIT CUTTER HEAD, WEDGE ANCHOR, STOP NUT	\$25.82	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$25.82
	INV20822401	D ALKALINE BATTERIES, SCREW CAP	\$27.91	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$27.91
	INV20826397	LEVITON CONNECTOR, VINYL PLUG, ORANGE WIRE	\$50.70	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$50.70
	INV20795329	DISTILLED WATER, DOWEL, VINYL TUBE	\$87.92	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$87.92

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FRIEDMANS HOME IMPROVEMENT	INV20859791	GANG BOX, REDUCING BUSHING, HOSE CLAMP, MISC	\$102.44	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$102.44
	INV20894948	LEVITRON RECEPTACLE	\$22.26	10024620-56130	EXTERNAL SERVICES	\$22.26
	INV20788546	AA BATTERIES, TEE NUT, SCREW CAP	\$36.11	10521210-56130	EXTERNAL SERVICES	\$36.11
	INV20790607	CONTRACTOR BAGS, MACHINE SCREW	\$43.73	10521210-56130	EXTERNAL SERVICES	\$43.73
	INV20791015	SDS PLUS BIT 2 CUTTER HEAD	\$17.95	80126100-80100	MACHINERY & EQUIPMENT	\$17.95
	INV20826807	RECYCLE BIN, BUFF TOWELS, INSECT KILLER, MISC	\$130.10	20824700-54102	SMALL TOOLS	\$130.10
	INV20870128	SHOCKWAVE IMPACT SOCKET ADAPTER SET	\$22.15	82027111-54102	SMALL TOOLS	\$22.15
	INV20800594	NAIL GUN	\$38.67	82027111-54102	SMALL TOOLS	\$38.67
	INV20857043	BIT HOLDER, QUICK EXCHANGE EXT, MISC	\$68.39	82027111-54102	SMALL TOOLS	\$68.39
	INV20881267	9V BATTERIES, DISINFECTING BLEACH	\$17.39	10022100-54100	SUPPLIES	\$17.39
	INV20789726	EAR PLUGS	\$20.94	10022100-54100	SUPPLIES	\$20.94
	INV20919029	SAFETY HASP, PADLOCK, MACHINE SCREW	\$38.21	10022100-54100	SUPPLIES	\$38.21
	INV20787679	STOCK TANK FLOAT, BRONZE FLOAT VALVE	\$46.24	10022100-54100	SUPPLIES	\$46.24
	INV20861415	STAINLESS STEEL HOSE CLAMPS	\$51.33	10022100-54100	SUPPLIES	\$51.33
	INV20861577	HARDIEPANEL CEDARMILL PRIMED	\$63.73	10022100-54100	SUPPLIES	\$63.73
	INV20854951	RAPIDSET CONCRETE MIX	\$65.19	10022100-54100	SUPPLIES	\$65.19
	INV20818545	NITRILE GLOVES	\$23.82	10024620-54100	SUPPLIES	\$23.82
	INV20853856	RUST-OLEUM GRAY SPRAY	\$42.18	10024620-54100	SUPPLIES	\$42.18
	INV20855625	RUST OLEUM SPRAY	\$45.56	10024620-54100	SUPPLIES	\$45.56
	INV20862169	LEVEL 48", POWERGRIP CABLE	\$53.28	10024620-54100	SUPPLIES	\$53.28
	INV20794500	WELD ROUND, PORTLAND CEMENT TYPE 2	\$54.31	10024620-54100	SUPPLIES	\$54.31
	INV20893399	ADJUSTABLE TORCH, PROPANE CYLINDER	\$62.14	10024620-54100	SUPPLIES	\$62.14
	INV20898505	RUST-OLEUM, PRIMER SPRAY, GLOSS SPRAYS, MISC	\$65.31	10024620-54100	SUPPLIES	\$65.31
	INV20881982	HARDWOOD HANDLE, ROLLER COVER, CAGE ROLLER FRAME	\$103.29	10024620-54100	SUPPLIES	\$103.29
	INV20918568	FLEXRAKE LAWN RAKE WOOD HANDLE	\$110.03	10024620-54100	SUPPLIES	\$110.03
	INV20824842	TRASH CAN BRUTE	\$378.82	10024620-54100	SUPPLIES	\$378.82

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FRIEDMANS HOME IMPROVEMENT	INV20814874	AXXESS KEY	\$10.21	20513300-54100	SUPPLIES	\$10.21
	INV20893361	AXXESS KEY	\$18.35	20513300-54100	SUPPLIES	\$18.35
	INV20881293	DOUBLE CLEVIS LINK	\$21.93	20824700-54100	SUPPLIES	\$21.93
	INV20795223	ALL PURPOSE CLEANER, PINESOL	\$47.87	20824700-54100	SUPPLIES	\$47.87
	INV20812772	STAINLESS STEEL HOSE CLAMP, BANDSEAL CLAY	\$62.84	70024500-54100	SUPPLIES	\$62.84
	INV20789787	DUCT TAPE, PATCH & SEAL, CONS ADHESIVE, MISC	\$68.24	70024500-54100	SUPPLIES	\$68.24
	INV20918549	LINESET TAPE, SNAP COUPLINGS	\$120.69	70024500-54100	SUPPLIES	\$120.69
	INV20908359	VINYL TUBE, MANUAL RANGING MULTI- METER	\$47.34	77725200-54100	SUPPLIES	\$47.34
	INV20793462	RATCHET TIE DOWN, SUPER GLUE, LITHIUM BATTERY	\$65.39	77725200-54100	SUPPLIES	\$65.39
	INV20793246	PUSH BROOM	\$79.88	80026110-54100	SUPPLIES	\$79.88
	INV20897133	SML ENGINE FUEL 4- CYCLE	\$28.84	80026220-54100	SUPPLIES	\$28.84
	INV20859368	FLEX CONDUIT, CONNECTOR PLASTIC, REDUCING WSHR	\$21.79	80026400-54100	SUPPLIES	\$21.79
	INV20912324	TRASH CAN, KNOCK OUT SEALS	\$30.20	80026400-54100	SUPPLIES	\$30.20
	INV20819568	FURRING STRIP, PEGBOARD, PLIERS, MISC	\$268.09	80026400-54100	SUPPLIES	\$268.09
	INV20829251	ADAPTER MALE HOSE	\$7.83	82027111-54100	SUPPLIES	\$7.83
	INV20789727	REDUCING COUPLING	\$10.53	82027114-54100	SUPPLIES	\$10.53
	INV20693832	IMPACT DUTY STEP BIT	\$57.03	82027114-54100	SUPPLIES	\$57.03
	INT-093172	FINANCE CHARGE: INV20693832	\$71.18	82027114-54100	SUPPLIES	\$71.18
	INV20911654	CREW T-SHIRTS	\$108.80	82027114-54100	SUPPLIES	\$54.40
				84027221-54100	SUPPLIES	\$54.40
	INV20861475	SHIRTS	\$154.53	82027114-54100	SUPPLIES	\$77.26
				84027221-54100	SUPPLIES	\$77.27
	INV20861700	SWEATSHIRTS	\$168.65	82027114-54100	SUPPLIES	\$84.32
				84027221-54100	SUPPLIES	\$84.33
	INV20896475	SWEATSHIRTS, T- SHIRTS	\$174.17	82027114-54100	SUPPLIES	\$87.09
				84027221-54100	SUPPLIES	\$87.08

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FRIEDMANS HOME IMPROVEMENT	INV20919833	RECIPROCATING BLADES, ENGINE OIL	\$180.40	82027114-54100	SUPPLIES	\$90.20
				84027221-54100	SUPPLIES	\$90.20
	INV20861409	SHIRTS, SWEATSHIRTS	\$185.01	82027114-54100	SUPPLIES	\$92.51
				84027221-54100	SUPPLIES	\$92.50
	INV20911675	T-SHIRTS, SWEATSHIRTS	\$206.80	82027114-54100	SUPPLIES	\$103.40
				84027221-54100	SUPPLIES	\$103.40
	INV20861410	SHIRTS, SWEATSHIRTS	\$272.10	82027114-54100	SUPPLIES	\$136.05
				84027221-54100	SUPPLIES	\$136.05
	INV20849321	HOODED SWEATSHIRTS, JACKET	\$315.71	82027114-54100	SUPPLIES	\$157.86
				84027221-54100	SUPPLIES	\$157.85
	INV20786079	NUT DRIVER, IMPACT BIT HOLDER, BITS, MISC	\$413.23	82027114-54100	SUPPLIES	\$413.23
	INV20890254	MORTAR HOE 7"	\$43.54	83027330-54100	SUPPLIES	\$43.54
	INV20791806	TORPEDO LEVEL, HEX KEY SET, PLIERS, MISC	\$237.72	83027330-54100	SUPPLIES	\$237.72
	INV20799437	AXXESS KEY	\$4.58	84027221-54100	SUPPLIES	\$4.58
	INV20888932	PP ROPE DIAMOND BRAID	\$24.03	84027221-54100	SUPPLIES	\$24.03
	INV20821570	GALVANIZED PLUG, SILCOCK KEY	\$25.33	84027221-54100	SUPPLIES	\$25.33
	INV20893491	SEALANT CLEAR, SDS PLUS BIT, FLAT WASHERS, MISC	\$46.95	84027221-54100	SUPPLIES	\$46.95
	INV20817908	BYPASS PRUNER, HEX NUT, FLAT WASHER, CARRIAGE BOLT	\$93.52	84027221-54100	SUPPLIES	\$93.52
	INV20892001	RAPIDSET MORTAR MIX	\$95.46	84027221-54100	SUPPLIES	\$95.46
	INV20863112	PORTLAND CEMENT, DOUG FIRS	\$182.49	84027221-54100	SUPPLIES	\$182.49
	INV20886250	WET PATCHES, ROOFING NAIL, JOINT KNIFE, CVRS	\$407.94	84027221-54100	SUPPLIES	\$407.94
	INV20885197	WET PATCH, JOINT KNIFE, SCRAPER, ROOF COVERS	\$439.32	84027221-54100	SUPPLIES	\$439.32
	INV20787694	WASP & HORNET KILLER	\$62.61	84027225-54100	SUPPLIES	\$62.61
Vendor Total: -----						\$10,708.52

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GEORGE PETERSEN INSURANCE COMPANY INC	99537	PUMPKINFEST 25 INSURANCE	\$3,991.87	31622861-54100	SUPPLIES	\$3,991.87
Vendor Total:						\$3,991.87
GLOBAL MEDICAL RESPONSE INC	2742	INTER FACILITY DISPATCH SERVIC	\$10,000.00	71021150-52100	CONTRACTUAL SERVICES	\$10,000.00
Vendor Total:						\$10,000.00
GOLDEN GATE BRIDGE TOLL	I7125368434875	BRIDGE TOLL FEES	\$8.00	71021150-56130	EXTERNAL SERVICES	\$8.00
	T712521926283	BRIDGE TOLL FEES	\$13.00	71021150-56130	EXTERNAL SERVICES	\$13.00
Vendor Total:						\$21.00
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI052916	HOOD STRUTS, SWITCH	\$327.45	10521210-56130	EXTERNAL SERVICES	\$327.45
Vendor Total:						\$327.45
GRACIE BEEKMAN	0041698	SECURITY DEPOSIT RETURN: TODD GROVE PARK	\$250.00	10022100-46360	PARKS RENTAL	\$250.00
Vendor Total:						\$250.00
GRANITE CONSTRUCTION COMPANY	3059202	GREAT REDWOOD RAIL TRAIL PHASE	\$287,239.75	51124210-80230	INFRASTRUCTURE	\$287,239.75
Vendor Total:						\$287,239.75
HANSEL FORD INC	1326934	SENSOR	\$133.28	10020210-56130	EXTERNAL SERVICES	\$133.28
	1327062	BRACKET, INSULATOR, HOUSING	\$450.80	10020210-56130	EXTERNAL SERVICES	\$450.80
	1326907	BRACKETS, INSULATOR, HOUSING, GASKETS, STUD, BOLT	\$478.73	10020210-56130	EXTERNAL SERVICES	\$478.73
	1327279	SHOCKS, GASKET, STUDS, GASKETS, MISC	\$2,320.57	10020210-56130	EXTERNAL SERVICES	\$2,320.57
	1326990	TURBOCHARGER, GASKETS, WASHERS, SCREWS, BOLTS, MIS	\$3,279.77	10020210-56130	EXTERNAL SERVICES	\$3,279.77
	1326754	REMAN AUTO, OIL COOLER, CORE RETURN	\$4,259.60	10020210-56130	EXTERNAL SERVICES	\$4,259.60
	1325832	VALVE ASSEMBLY, CAP ASSEMBLY	\$82.81	10022100-56130	EXTERNAL SERVICES	\$82.81
	1327281	THERMOSTAT, SEAL, ANTI-FREEZE	\$62.27	10521210-56130	EXTERNAL SERVICES	\$62.27
	1326629	LAMP ASSEMBLY	\$207.92	82027111-56130	EXTERNAL SERVICES	\$207.92
	CM1325126	CORE RETURN	(\$27.50)	82027141-56130	EXTERNAL SERVICES	(\$27.50)
	1326840	SWITCH ASSEMBLY	\$85.18	82027141-56130	EXTERNAL SERVICES	\$85.18
	1326702	RTD KEY	\$219.96	84027221-56130	EXTERNAL SERVICES	\$219.96

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HANSEL FORD INC	1327307	TUBE ASSEMBLY, INSULATOR	\$396.04	20324100-58510	REIMBURSABLE JOBS	\$396.04
					Vendor Total:	\$11,949.43
HD SUPPLY INC	INV00835060	F-550A PANEL MOUNT FLOWMETER	\$552.78	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$552.78
	INV00853072	HACH DPD 1	\$110.91	93227610-54100	SUPPLIES	\$110.91
	INV00850193	DISPENSER, HACH FREE CHLRINE SWIFTEST DISPENSER RE	\$184.43	93227610-54100	SUPPLIES	\$184.43
					Vendor Total:	\$848.12
HERON INNOVATORS, INC	HER71525-1	FLOC AID A01-265 GALLON TOTE	\$4,562.03	84027225-58202	CHEMICALS	\$4,562.03
					Vendor Total:	\$4,562.03
HINDERLITER DE LLAMAS AND ASSOCIATES	SIN054860	SALES, USE & TRANSACTIONS TAX	\$300.00	20013400-52100	CONTRACTUAL SERVICES	\$300.00
	SIN054749	SALES, USE & TRANSACTIONS TAX	\$1,462.01	20013400-52100	CONTRACTUAL SERVICES	\$1,462.01
					Vendor Total:	\$1,762.01
HOME DEPOT CREDIT SERVICES	0280384	WOOD ROUND SEAT	\$39.13	10022100-56300	BUILDING MAINT. & REPAIR	\$39.13
	6032716	CANTEX OLD WORK 1G	\$4.31	10521210-56300	BUILDING MAINT. & REPAIR	\$4.31
	7021435	BLACK/RED BUTTON, ANTIMICROBIAL, ROCKER	\$48.08	10521210-56300	BUILDING MAINT. & REPAIR	\$48.08
	8032562	DRY DEX SPACKLING, PLASTIC PUTTY KNIFE	\$24.90	20824700-56300	BUILDING MAINT. & REPAIR	\$24.90
	6016540	SANDING SPONGES, WOVEN ROLL COVER, MISC	\$48.35	20824700-56300	BUILDING MAINT. & REPAIR	\$48.35
	0281330	FLEX SEAL	\$65.24	20824700-56300	BUILDING MAINT. & REPAIR	\$65.24
	6015230	LATCHPOST, PULL GATE	\$116.71	20824700-56300	BUILDING MAINT. & REPAIR	\$116.71
	3280217	CONTRACTOR FARM HOSE, METAL PISTOL GRIP NOZZLE	\$126.21	20824700-56300	BUILDING MAINT. & REPAIR	\$126.21
	4280636	HEAVY DUTY TARPS	\$179.77	20824700-56300	BUILDING MAINT. & REPAIR	\$179.77
	2015741	TARPS, HOMER BUCKETS, BUNGEE CORDS, MISC	\$285.58	20824700-56300	BUILDING MAINT. & REPAIR	\$285.58
	3030765	SOLAR POWER VENT, TEKS ROOFING, DECKMATE, MISC	\$408.49	20824700-56300	BUILDING MAINT. & REPAIR	\$408.49
	1017280	HINGE FULL OVERLAY	\$16.05	73022600-56300	BUILDING MAINT. & REPAIR	\$16.05
	4280637	1 GALLON PAINT STICKS, PAINT TRAY SET, BLUE TAPE	\$46.18	73022600-56300	BUILDING MAINT. & REPAIR	\$46.18
	2015740	24 PC BUNGEE CORDS, TARPS	\$55.48	73022600-56300	BUILDING MAINT. & REPAIR	\$55.48

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HOME DEPOT CREDIT SERVICES	6031573	CASTER POLYURETHANE 5" RIGID	\$41.33	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$41.33
	2074285	BRASS ADAPTER, LEATHER GLOVES, WRENCH SET	\$83.55	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$83.55
	1281283	9" MAGNETIC TORPEDO	\$7.04	20824700-54102	SMALL TOOLS	\$7.04
	6015127	HEAVY DUTY UTILITY CART	\$184.00	20824700-54102	SMALL TOOLS	\$184.00
	7032652	ROACH TABLETS	\$45.90	20513300-54100	SUPPLIES	\$45.90
	2017115	FABULOSO, MR CLEAN LEMON	\$30.20	20824700-54100	SUPPLIES	\$30.20
	7021436	UTILITY BLADES, CIRCUIT BREAKER, EXT CORD	\$100.51	20824700-54100	SUPPLIES	\$100.51
	6033921	ABS REDUCERS	\$22.93	82027111-54100	SUPPLIES	\$22.93
	Vendor Total:					\$1,979.94
INDUSTRIAL SAFETY LLC	1000200223	SAFETY VESTS, SHIRTS, MISC	\$2,137.99	10022100-54100	SUPPLIES	\$299.41
				10024210-54100	SUPPLIES	\$291.19
				20513380-54100	SUPPLIES	\$149.70
				20824300-54100	SUPPLIES	\$1,397.69
				Vendor Total:		
INFOSEND INC	296892	WATER DISTRICT WELCOME LETTERS	\$668.27	20513300-52100	CONTRACTUAL SERVICES	\$668.27
Vendor Total:					\$668.27	
INTERWEST CONSULTING GROUP INC	2649827	ON-CALL BUILDING & PLAN CHECK	\$525.00	10023300-52100	CONTRACTUAL SERVICES	\$525.00
Vendor Total:					\$525.00	
JACK HENRY & ASSOCIATES INC	5082063	JACK HENRY PRODUCT AND SERVICE	\$250.00	20513300-52100	CONTRACTUAL SERVICES	\$250.00
Vendor Total:					\$250.00	
JACK MILLER	23505	SCADA ON CALL MAINTENANCE AND	\$33,943.91	84027225-52100	CONTRACTUAL SERVICES	\$33,943.91
Vendor Total:					\$33,943.91	
JENNIFER M BRAUS	20253023	AMBULANCE BILLING SERVICES	\$7,007.62	71021100-52110	AMBULANCE BILLING	\$3,503.81
				71021150-52110	AMBULANCE BILLING	\$3,503.81
	20253098	AMBULANCE BILLING SERVICES	\$8,141.74	71021100-52110	AMBULANCE BILLING	\$4,070.87
				71021150-52110	AMBULANCE BILLING	\$4,070.87
	Vendor Total:					\$15,149.36
JOHN'S DAIRY EQUIPMENT & SUPPLY CO INC	SAL8254	HASA MULTI-CHLOR-15 GAL DRUM	\$1,654.98	82000000-10305	PRE-PAID OTHER EXPENSES	\$1,654.98
Vendor Total:					\$1,654.98	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JOHNSON CONTROLS FIRE PROTECTION LP	25011108	HALON SAFETY TEST/INSPECTION	\$832.77	20824700-56300	BUILDING MAINT. & REPAIR	\$832.77
					Vendor Total:	\$832.77
JUDY LURIA	0041261	RETURN: GRACE HUDSON ROOM RENTAL	\$250.00	10022700-46530	MUSEUM MEETING RENTALS	\$250.00
					Vendor Total:	\$250.00
KIMBALL MIDWEST	103792249	1/4" BRAID SPLIT LOOM 100'	\$199.72	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$199.72
					Vendor Total:	\$199.72
KP PUBLIC AFFAIRS LLC	7014151	COMMUNITY OUTREACH PROF SVCS	\$10,000.00	20012300-52100	CONTRACTUAL SERVICES	\$10,000.00
					Vendor Total:	\$10,000.00
LAFCO-LOCAL AGENCY FORMATION COMMISSION OF	DEPOSIT FY 25/26	1 CAROUSEL LN ANNEXATION	\$5,500.00	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$500.00
				20012200-52304	LAFCO FEES AND PROP TAX EXP	\$5,000.00
					Vendor Total:	\$5,500.00
LAKE PARTS INC	403285	A C ORING GASKET ASST	\$348.82	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$348.82
	401179	TRUCK LIGHT MARKER & CLEARANCE	\$14.20	10022100-56130	EXTERNAL SERVICES	\$14.20
	402749	RETURN: OIL FILTER	(\$45.51)	84027225-56130	EXTERNAL SERVICES	(\$45.51)
	402484	OIL FILTER	\$27.93	84027225-56130	EXTERNAL SERVICES	\$27.93
	402428	OIL FILTER, AIR FILTER, HYDRAULIC FILTER	\$112.82	84027225-56130	EXTERNAL SERVICES	\$112.82
	43285	A C ORING GASKET ASST	\$348.82	20324100-54100	SUPPLIES	\$348.82
	40247	OIL	\$32.63	80026400-54100	SUPPLIES	\$32.63
					Vendor Total:	\$839.71
LYMAN GROUP INC	1982376	PROPANE	\$29.35	84027225-56210	FUEL & FLUIDS	\$29.35
	1983359	MENDO EROSION BARLEY MIX, STRAW RICE	\$103.58	70024500-54100	SUPPLIES	\$103.58
	1983442	PROPANE	\$108.69	80026110-54100	SUPPLIES	\$108.69
					Vendor Total:	\$241.62
MARCOS HERNANDEZ	BA FY 25/26	BOOT ALLOWANCE	\$199.95	10022100-54100	SUPPLIES	\$199.95
					Vendor Total:	\$199.95

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MARCUS FREEMAN	T4 FY 25/26	REIMBURSEMENT: REGISTRATION T4 LICENCE EXAM	\$130.00	82027111-57100	LEARNING AND DEVELOPMENT	\$130.00
Vendor Total:						\$130.00
MARIA LOPEZ	118	SEP CLEANING SERVICES: 151 LAWS AVE	\$350.00	20513320-52100	CONTRACTUAL SERVICES	\$350.00
Vendor Total:						\$350.00
MARK HILLIKER	JUL-SEP 25	QUARTERLY PLANNING COMMISSION STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
Vendor Total:						\$300.00
MENDO MILL & LUMBER CO	43320/1	CABLETIE W/MNT	\$33.72	71021100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$33.72
	42092/1	SCREW TR WSH NDLPT	\$7.24	10521210-56130	EXTERNAL SERVICES	\$7.24
	42785/1	WHEEL GRIN, CUTTER CYL TNGSTN	\$25.50	10521210-56130	EXTERNAL SERVICES	\$25.50
	41724/1	FASTENERS	\$8.93	10521210-54100	SUPPLIES	\$8.93
	41677/1	FASTENERS	\$7.44	10621600-54100	SUPPLIES	\$7.44
	41611/1	DOUBLE STANDARD HARNESS, ANT & ROACH BAIT, PAINTER	\$59.12	10621600-54100	SUPPLIES	\$59.12
	42610/1	BOTTOM DOOR DRPCAP	\$23.72	92727510-54100	SUPPLIES	\$23.72
Vendor Total:						\$165.67
MENDOCINO COUNTY AUDITOR-CONTROLLER	2645	RVCWD SHARE OF COST FY 25/26	\$3,045.17	93227600-59101	FEES	\$3,045.17
Vendor Total:						\$3,045.17
MICHAEL A CELENTANO CPA	5846	AUDIT: WCWD	\$600.00	93227600-52100	CONTRACTUAL SERVICES	\$600.00
Vendor Total:						\$600.00
MITCHS CERTIFIED CLASSES	20 3301	REGISTRATION: G QUINONEZ	\$1,500.00	82027111-54100	SUPPLIES	\$1,500.00
Vendor Total:						\$1,500.00
NEARY AND O'BRIEN	9352	LEGAL SERVICES	\$1,725.00	92227400-52100	CONTRACTUAL SERVICES	\$1,725.00
Vendor Total:						\$1,725.00
OCCU-MED LTD	1025511A	PRE-EMPLOYMENT PHYSICALS	\$600.00	10020210-54161	BACKGROUND & PHYSICALS	\$300.00
				71021150-54161	BACKGROUND & PHYSICALS	\$300.00
	1025511	PRE-EMPLOYMENT PHYSICALS	\$3,335.60	10020210-54161	BACKGROUND & PHYSICALS	\$2,218.20
				71021150-54161	BACKGROUND & PHYSICALS	\$1,117.40
Vendor Total:						\$3,935.60

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OFFICE DEPOT INC	437571038001	BOOK MEMO, ENVELOPE	\$74.01	10020210-54100	SUPPLIES	\$74.01
	437598570001	TONER, INK CARTRIDGE	\$464.01	10020210-54100	SUPPLIES	\$464.01
	438050107001	RETURN: FRAME	(\$9.58)	20012500-54100	SUPPLIES	(\$9.58)
	439185515001	WRIST REST WITH PAD, DESPENSER, STAPLER	\$50.53	20012500-54100	SUPPLIES	\$50.53
	437305695001	FRAME, LABELS	\$82.70	20012500-54100	SUPPLIES	\$82.70
	435888001001	LEGAL PADS	\$18.06	80026400-54100	SUPPLIES	\$18.06
	435878920001	DIVIDER, PENS, TAPE	\$50.65	80026400-54100	SUPPLIES	\$50.65
Vendor Total:						\$730.38
OPPERMAN & SON INC	01P84835	AD-SP CARTRIDGE	\$188.82	10521210-56130	EXTERNAL SERVICES	\$94.41
				10521210-56130	EXTERNAL SERVICES	\$94.41
	01P84937	HALDEX TYE SLACK ADJUSTER 5-6IN	\$218.09	10521210-56130	EXTERNAL SERVICES	\$218.09
	01P85109	FUEL FILTER, WATER SEPARATOR CARTRIDGE, OIL FILTER	\$251.90	20324100-58510	REIMBURSABLE JOBS	\$251.90
	01P85299	PRIM/VALVE/KIT	\$766.02	20324100-58510	REIMBURSABLE JOBS	\$766.02
	Vendor Total:					\$1,424.83
OREILLY AUTO PARTS	2707-451018	CORE RETURN, BATTERY FEE RETURNS, RETURN BATTERIES	(\$2,669.74)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$2,669.74)
	2707-448439	CORE RETURNS	(\$80.00)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$22.00)
				10020210-56130	EXTERNAL SERVICES	(\$22.00)
				10521210-56130	EXTERNAL SERVICES	(\$36.00)
	2707-448359	BATTERY, CORE CHARGER, BATTERY FEE	\$244.92	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$244.92
	2707-454554	RESERVIOR CP	\$5.93	10020210-56130	EXTERNAL SERVICES	\$5.93
	2707-454099	ASSORTMENT	\$31.56	10020210-56130	EXTERNAL SERVICES	\$31.56
	2707-449544	WIPER BLADE	\$47.01	10020210-56130	EXTERNAL SERVICES	\$47.01
	2707-452050	SWAY LINK KT	\$131.46	10020210-56130	EXTERNAL SERVICES	\$131.46
	2707-454292	BRACKETED CAL, CORE CHARGE	\$237.48	10020210-56130	EXTERNAL SERVICES	\$237.48
	2707-449154	BATTERY, CORE CHARGE, BATTERY FEE	\$262.20	10020210-56130	EXTERNAL SERVICES	\$262.20
	2707-448322	DISC PAD SET, BRAKE ROTOR	\$819.94	10020210-56130	EXTERNAL SERVICES	\$819.94

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-449143	DISC PAD SET, BRAKE RATOR, CTRL ARM ASY COOLNT RES	\$1,394.34	10020210-56130	EXTERNAL SERVICES	\$1,394.34
	2707-451715	WASHER NOZZLE	\$39.85	10022100-56130	EXTERNAL SERVICES	\$39.85
	2707-453802	HEATER CORE, COOLANT HOSE, STR HOSE ASY, 1GALANTIF	\$202.50	10022100-56130	EXTERNAL SERVICES	\$202.50
	2707-451389	CABIN FILTER, WIPER BLADE	\$64.41	10024210-56130	EXTERNAL SERVICES	\$64.41
	2707-448998	WIPER BLADE	\$47.01	10024620-56130	EXTERNAL SERVICES	\$47.01
	2707-449124	SEALED BEAM	\$46.25	10521210-56130	EXTERNAL SERVICES	\$46.25
	2707-446998	PRIMARY WIRE, RCA CABLE	\$54.40	10521210-56130	EXTERNAL SERVICES	\$54.40
	2707-446285	PRIMARY WIRE	\$215.83	10521210-56130	EXTERNAL SERVICES	\$215.83
	2707-448327	BATTERY, CORE CHARGE, BATTER FEE	\$433.69	10521210-56130	EXTERNAL SERVICES	\$433.69
	2707-451367	ODYSSEY EXTREME BATTERY, CORE CHARGE	\$694.15	10521210-56130	EXTERNAL SERVICES	\$694.15
	2707-427112	CORE RETURNS	(\$44.00)	20324100-56130	EXTERNAL SERVICES	(\$44.00)
	2707-449729	CORE RETURN	(\$22.00)	20324100-56130	EXTERNAL SERVICES	(\$22.00)
	2707-450898	PIN & CLIP	\$9.79	20324100-56130	EXTERNAL SERVICES	\$9.79
	2707-452216	COMPLETE RAD, RADIATOR CAP, COOLANT HOSE, UTRA STA	\$454.62	20824700-56130	EXTERNAL SERVICES	\$454.62
	2707-446806	AIR, OIL FILTERS	\$43.59	71021100-56130	EXTERNAL SERVICES	\$43.59
	2707-452736	WIPER BLADES	\$46.58	71021100-56130	EXTERNAL SERVICES	\$46.58
	2707-453590	WIPER BLADE	\$47.01	71021100-56130	EXTERNAL SERVICES	\$47.01
	2707-449381	MICRO-V BELTS	\$62.30	71021100-56130	EXTERNAL SERVICES	\$62.30
	2707-449556	BELT TENSNER	\$63.17	71021100-56130	EXTERNAL SERVICES	\$63.17
	2707-451736	CAPSULE	\$153.40	71021100-56130	EXTERNAL SERVICES	\$153.40
	2707-448727	BATTERY, CORE CHARGE, BATTERY FEE	\$489.84	71021100-56130	EXTERNAL SERVICES	\$489.84
	2707-449554	WIPER BLADES	\$47.01	71021150-56130	EXTERNAL SERVICES	\$47.01
	2707-450129	CRNKSHFT SEN	\$42.01	77725200-56130	EXTERNAL SERVICES	\$42.01
	2707-454283	CONNECTOR	\$22.85	80026110-56130	EXTERNAL SERVICES	\$22.85
	2707-451093	CABIN, OIL FILTERS, WIPER BLADES	\$78.48	80026110-56130	EXTERNAL SERVICES	\$78.48
	2707-448385	RETURN: PURGE VALVE	(\$57.39)	82027111-56130	EXTERNAL SERVICES	(\$57.39)
	2707-451148	CORE RETURN	(\$48.99)	82027114-56130	EXTERNAL SERVICES	(\$48.99)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-449672	AIR FILTER, CABIN FILTER, OIL FILTER	\$70.42	82027114-56130	EXTERNAL SERVICES	\$70.42
	2707-449803	BRACKETED CAL, CORE CHARGE	\$120.61	82027114-56130	EXTERNAL SERVICES	\$120.61
	2707-453240	LIGHT	\$129.45	82027114-56130	EXTERNAL SERVICES	\$129.45
	2707-449746	BRAKE PADS, BRAKE ROTOR	\$201.41	82027114-56130	EXTERNAL SERVICES	\$201.41
	2707-450873	BATTERY, CORE CHARGE, BATTERY FEE	\$240.43	82027114-56130	EXTERNAL SERVICES	\$240.43
	2707-449555	BATTERY, CORE CHARGE, BATTERY FEE	\$244.92	82027114-56130	EXTERNAL SERVICES	\$244.92
	2707-454284	AIR, FUEL, OIL FILTERS	\$72.54	82027141-56130	EXTERNAL SERVICES	\$72.54
	2707-454360	BATTERY, CORE CHARGE, BATTERY FEE	\$206.99	82027141-56130	EXTERNAL SERVICES	\$206.99
	2707-453235	HYD FILTER	\$9.30	84027221-56130	EXTERNAL SERVICES	\$9.30
	2707-448726	WIPER BLADE	\$47.01	84027221-56130	EXTERNAL SERVICES	\$47.01
	2707-447281	PRIMER BULB	\$41.59	84027225-56130	EXTERNAL SERVICES	\$41.59
	2707-451106	ASSMBLY LUBE	\$9.79	20324100-58410	GARAGE LUBRICANTS & PARTS	\$9.79
	2707-454526	DRAIN COCK	\$7.33	20324100-58510	REIMBURSABLE JOBS	\$7.33
	2707-451628	GASKET REMVR	\$8.32	20324100-58510	REIMBURSABLE JOBS	\$8.32
	2707-454296	A/C KITS	\$43.27	20324100-58510	REIMBURSABLE JOBS	\$43.27
	2707-451638	SPARK PLUG	\$90.67	20324100-58510	REIMBURSABLE JOBS	\$90.67
	2707-449150	AIR, CABIN, OIL FILTERS, WIPER BLADES	\$100.63	20324100-58510	REIMBURSABLE JOBS	\$100.63
	2707-452144	HEAD GASKET	\$258.90	20324100-58510	REIMBURSABLE JOBS	\$258.90
	2707-446924	HEAD GASKET, CHAIN KIT, MANIFOLD SET	\$670.14	20324100-58510	REIMBURSABLE JOBS	\$670.14
	Vendor Total:					\$6,185.18
OWEN EQUIPMENT SALES	00068833	SPECTEC 3/4-16	\$353.23	84027221-56130	EXTERNAL SERVICES	\$353.23
	00068857	DO-69 2X36 TIGER TA	\$176.15	82027114-54100	SUPPLIES	\$88.08
				84027221-54100	SUPPLIES	\$88.07
Vendor Total:						\$529.38
PETERSON MECHANICAL INC	32264	HVAC REPLACEMENT AT WTP	\$49,965.00	82027111-56300	BUILDING MAINT. & REPAIR	\$49,965.00
Vendor Total:						\$49,965.00
PETERSON POWER SYSTEMS INC	PC060199090	LT SF 7649 4.5 OZ	\$29.51	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$29.51

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON POWER SYSTEMS INC	PC060198732	CM GUARD HOS	\$71.20	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$71.20
	PR060022253	CORE RETURN	(\$74.69)	10024620-56130	EXTERNAL SERVICES	(\$74.69)
	PC060198895	BATTERY, CORE DEPOSIT	\$570.77	10024620-56130	EXTERNAL SERVICES	\$570.77
	PR060022242	CORE RETURN	(\$149.39)	10521210-56130	EXTERNAL SERVICES	(\$149.39)
	PR060022244	CORE RETURN	(\$149.39)	10521210-56130	EXTERNAL SERVICES	(\$149.39)
	PR060022254	CORE RETURN	(\$149.39)	10521210-56130	EXTERNAL SERVICES	(\$149.39)
	PR060022257	RETURN COUPLING AS N	(\$50.70)	10521210-56130	EXTERNAL SERVICES	(\$50.70)
	PR060022265	RETURN: FLANGE SPL	(\$24.46)	10521210-56130	EXTERNAL SERVICES	(\$24.46)
	PC060199089	COUPLING AS N, FLANGE SPL	\$70.54	10521210-56130	EXTERNAL SERVICES	\$70.54
	PC060198924	BATTER-WET, CORE DEPOSIT, BATTERY WET, BATTERY FEE	\$826.56	10521210-56130	EXTERNAL SERVICES	\$826.56
	PC060198750	BATTERY, CORE DEPOSIT, BATTERY FEE, BATTERY RETURN	\$826.56	10521210-56130	EXTERNAL SERVICES	\$826.56
	PC060198751	BATTERY-WET, CORE DEPOSIT, BATTERY FEE	\$826.56	10521210-56130	EXTERNAL SERVICES	\$826.56
	PC060198681	KIT CAP PLUG	\$200.47	80026110-56130	EXTERNAL SERVICES	\$200.47
	PR060022250	CORE RETURN	(\$74.69)	20324100-58510	REIMBURSABLE JOBS	(\$74.69)
	PC060198947	COUPLING AS S, COUPLING AS N, ELBOW	\$112.00	20324100-58510	REIMBURSABLE JOBS	\$112.00
	PC060199013	HOSE BK	\$121.36	20324100-58510	REIMBURSABLE JOBS	\$121.36
	PC060198811	BATTERY-WET, CORE DEPOSIT, BATTERY FEE	\$413.28	20324100-58510	REIMBURSABLE JOBS	\$413.28
	PC060199160	326.4903 CABLE AS, 7X.1710 CABLE GP, 326.4904 CABL	\$789.80	20324100-54102	SMALL TOOLS	\$789.80
Vendor Total: -----						\$4,185.90
PETERSON TRUCKS INC	305323R	FUEL MODULE, OIL FILTER, FUEL/WATER FILTER	\$115.96	10024620-56130	EXTERNAL SERVICES	\$115.96
	304723R	FUEL FILTER	\$306.62	10024620-56130	EXTERNAL SERVICES	\$306.62
	304736R	FUEL FILTER, OIL FILTER, FILTER, C, FUEL FILT	\$917.68	10521210-56130	EXTERNAL SERVICES	\$917.68
	304393R	TUBE, FUEL	\$164.87	80026110-56130	EXTERNAL SERVICES	\$164.87
	305054R	DEF FILTER	\$559.27	80026110-56130	EXTERNAL SERVICES	\$559.27
	305458R	COOLANT, WASHER FLUID, OIL FILTER, ENGINE OIL, BRA	\$341.13	82027114-56130	EXTERNAL SERVICES	\$341.13

List of Checks Presented for Approval on 10/24/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	CM304030R	CORE RETURNS: PO 48886	(\$1,028.87)	20324100-58510	REIMBURSABLE JOBS	(\$1,028.87)
	304389R	V-BELT, V WALL, V-BELT F WALL	\$155.67	20324100-58510	REIMBURSABLE JOBS	\$155.67
	Vendor Total:					\$1,532.33
PG&E CO	5701-5 SEP 25	PACIFIC GAS & ELECTRIC	\$3,268.43	94500000-55200	PG&E	\$3,268.43
	8716-1 SEP 25	PACIFIC GAS & ELECTRIC	\$771.15	82027111-55210	UTILITIES	\$771.15
	Vendor Total:					\$4,039.58
PHIL KOHLMETZ	GHM 25-01	GENERAL NONPROFIT AND FUNDRAIS	\$1,375.00	10022700-52100	CONTRACTUAL SERVICES	\$1,375.00
	Vendor Total:					\$1,375.00
RADIAN GENERATION HOLDCO LLC	101897	COMPLIANCE & REPORTING SERVICE	\$500.00	80026400-52100	CONTRACTUAL SERVICES	\$500.00
	Vendor Total:					\$500.00
RAINBOW AGRICULTURAL SERVICES	83206/H	2 3 STROKE FULE	\$32.65	84027225-56210	FUEL & FLUIDS	\$32.65
	82914/H	PRIMER BULB	\$15.22	10024620-54100	SUPPLIES	\$15.22
	83331 H	LG SWTSHIRT CARHARTT	\$59.87	20513382-54100	SUPPLIES	\$59.87
	83146/16	LG TLL LOSE WH SWTS SIP SWEATSHIRT	\$76.20	82027114-54100	SUPPLIES	\$38.10
				84027221-54100	SUPPLIES	\$38.10
	83281/16	LG MNS MW SS PKT SHIRTS	\$108.83	82027114-54100	SUPPLIES	\$54.42
				84027221-54100	SUPPLIES	\$54.41
	83106/16	XL TLL LS GRPHC TSH, ELG WORKEAR SS, SS PKT SHRT,	\$130.60	82027114-54100	SUPPLIES	\$65.30
				84027221-54100	SUPPLIES	\$65.30
	83277/H	XL MNS MW SS PKT SHIRTS	\$157.81	82027114-54100	SUPPLIES	\$78.91
				84027221-54100	SUPPLIES	\$78.90
	83149/16	XL FLNL JKT, GL ZIP SWTSH	\$168.73	82027114-54100	SUPPLIES	\$84.37
				84027221-54100	SUPPLIES	\$84.36
	83151/H	GL TLL SLV GRPHC SWT, EL SS LW RLXD SHRT, MNS TSHI	\$171.94	82027114-54100	SUPPLIES	\$85.97
				84027221-54100	SUPPLIES	\$85.97
	K83220/H	LG MNS MW SS PKT SHRT, XL CNVS FLC SHRT JKT, SWTR	\$185.04	82027114-54100	SUPPLIES	\$92.52
				84027221-54100	SUPPLIES	\$92.52

List of Checks Presented for Approval on 10/24/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RAINBOW AGRICULTURAL SERVICES	83163/16	LG TLL MW GRPHC SWT, XL MNS MW SS PKT SH	\$195.91	82027114-54100	SUPPLIES	\$97.96
				84027221-54100	SUPPLIES	\$97.95
	83352/H	RAIN BOOTS	\$195.96	82027114-54100	SUPPLIES	\$97.98
				84027221-54100	SUPPLIES	\$97.98
	Vendor Total:					\$1,498.76
RAY C STARKEY	P-2500707	EMBROIDERY SERVICES	\$84.93	10022810-54100	SUPPLIES	\$84.93
					Vendor Total:	
REDWOOD EMPIRE AWNING	621520	AWNING UVCC	\$1,899.22	73022600-56300	BUILDING MAINT. & REPAIR	\$1,899.22
					Vendor Total:	
REDWOOD TREE SERVICE STATIONS INC	SEP 25	CAR WASHES & INTERIOR CLEANING	\$403.30	10020210-56130	EXTERNAL SERVICES	\$16.95
				10020210-56130	EXTERNAL SERVICES	\$16.95
				10020210-56130	EXTERNAL SERVICES	\$21.95
				10020210-56130	EXTERNAL SERVICES	\$21.95
				10020210-56130	EXTERNAL SERVICES	\$21.95
				10020210-56130	EXTERNAL SERVICES	\$21.95
				10020210-56130	EXTERNAL SERVICES	\$24.95
				10020210-56130	EXTERNAL SERVICES	\$24.95
				10020210-56130	EXTERNAL SERVICES	\$24.95
				10020210-56130	EXTERNAL SERVICES	\$31.95
				10020210-56130	EXTERNAL SERVICES	\$42.95
				10020210-56130	EXTERNAL SERVICES	\$42.95
				10020210-56130	EXTERNAL SERVICES	\$42.95
				10020210-56130	EXTERNAL SERVICES	\$42.95
				82027111-56130	EXTERNAL SERVICES	\$24.95
Vendor Total:					\$403.30	
REDWOOD WASTE SOLUTIONS INC	177209722U039	GARBAGE SERVICES: 151 LAWS AVE	\$42.74	20513320-55210	UTILITIES	\$42.74
					Vendor Total:	
REOA LTD	509	OFFICIATING OF BASKETBALL & SOFTBALL	\$2,626.00	10022822-52100	CONTRACTUAL SERVICES	\$2,626.00
					Vendor Total:	
RESPECTECH	53661	PHONE SYSTEM SERVICES	\$112.50	10521210-55100	TELEPHONE	\$35.61

List of Checks Presented for Approval on 10/24/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RESPECTECH	53661	PHONE SYSTEM SERVICES	\$112.50	10523600-55100	TELEPHONE	\$5.12
				10621600-55100	TELEPHONE	\$9.45
				71021100-55100	TELEPHONE	\$31.16
				71021150-55100	TELEPHONE	\$31.16
	53541	PHONE SYSTEM SERVICES	\$354.00	20513320-55100	TELEPHONE	\$354.00
	Vendor Total:					\$466.50
	REXEL USA INC	6P43035	PEN BLU- 025S2 250 1H CRMP	\$38.32	10521210-56130	EXTERNAL SERVICES
6P30130		PEN BLU- 1H CRMP, STRIPPER	\$101.21	10521210-56130	EXTERNAL SERVICES	\$101.21
6P02867		WELDING CABLE CU, PEN BLU 1H CRMP	\$882.09	10521210-56130	EXTERNAL SERVICES	\$882.09
6P98078		BUS FRN R 70 FUSETRON DUAL EL	\$149.78	80026400-54100	SUPPLIES	\$149.78
Vendor Total:					\$1,171.40	
RHINO NETWORKS	357679	PD WIFI	\$9,554.83	20620231-54320	SOFTWARE	\$9,554.83
						Vendor Total:
RINCON CONSULTANTS INC	69387	CEQA CONSULTING SERVICES	\$3,641.25	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$3,641.25
						Vendor Total:
RINEHART OIL INC	CL48318	FUEL CARD CHARGES AS NEEDED	\$225.56	10023300-56210	FUEL & FLUIDS	\$225.56
				10521210-56210	FUEL & FLUIDS	\$2,761.25
				10523600-56210	FUEL & FLUIDS	\$127.65
				71021100-56210	FUEL & FLUIDS	\$1,735.06
				71021150-56210	FUEL & FLUIDS	\$2,059.41
	CL48342	FUEL CARD CHARGES AS NEEDED	\$3,776.84	71021150-56210	FUEL & FLUIDS	\$3,776.84
	Vendor Total:					\$10,685.77
RON FRANZ	OCT 20 2025	LAND SURVEYING SERVICES	\$2,080.00	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$2,080.00
Vendor Total:					\$2,080.00	
SOLID WASTES SYSTEMS INC	5669D035	MISC. DUMP FEES	\$303.68	20824700-56300	BUILDING MAINT. & REPAIR	\$64.58
				80026110-54100	SUPPLIES	\$170.77
				82027111-54100	SUPPLIES	\$15.23
				69624621-52170	UKIAH WASTE SOLUTIONS	\$53.10
	5760D035	MISC DUMP FEES: WCWD	\$25.83	93227600-52100	CONTRACTUAL SERVICES	\$25.83

List of Checks Presented for Approval on 10/24/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SOLID WASTES SYSTEMS INC	SEP 25	RESIDENTIAL GARBAGE FEES	\$60,182.87	90200000-52170	UKIAH WASTE SOLUTIONS	\$60,182.87
					Vendor Total:	\$60,512.38
SOUTHERN TIRE MART LLC	7740011692	TIRES, TUBES, REPAIRS, & LABOR	\$197.47	10020210-56130	EXTERNAL SERVICES	\$197.47
	7740011571	TIRES, TUBES, REPAIRS, & LABOR	\$789.89	10020210-56130	EXTERNAL SERVICES	\$789.89
	7740011788	TIRES, TUBES, REPAIRS, & LABOR	\$1,744.16	10521210-56130	EXTERNAL SERVICES	\$1,744.16
	7740011638	TIRES, TUBES, REPAIRS, & LABOR	\$3,184.61	10521210-56130	EXTERNAL SERVICES	\$3,184.61
	7740011791	TIRES, TUBES, REPAIRS, & LABOR	\$688.66	20824700-56130	EXTERNAL SERVICES	\$688.66
	7740011498	TIRES, TUBES, REPAIRS, & LABOR	\$32.67	71021100-56130	EXTERNAL SERVICES	\$32.67
	7740011574	TIRES, TUBES, REPAIRS, & LABOR	\$374.10	71021100-56130	EXTERNAL SERVICES	\$374.10
	7740011624	TIRES, TUBES, REPAIRS, & LABOR	\$761.57	71021150-56130	EXTERNAL SERVICES	\$761.57
	7740011700	TIRES, TUBES, REPAIRS, & LABOR	\$1,335.30	80026110-56130	EXTERNAL SERVICES	\$1,335.30
	7740011733	TIRES, TUBES, REPAIRS, & LABOR	\$2,401.14	80026110-56130	EXTERNAL SERVICES	\$2,401.14
	7740011784	TIRES, TUBES, REPAIRS, & LABOR	\$32.67	82027111-56130	EXTERNAL SERVICES	\$32.67
					Vendor Total:	\$11,542.24
STAPLES CREDIT PLAN	6043207863	PENTEL ENERGEL TRX, PEN ENERGEL, WOOD GIOL TRIMMER	\$253.69	10521210-54100	SUPPLIES	\$253.69
	6043207861	REPLACEMENT BATTERY CARTRIDGE	\$288.15	82027111-54100	SUPPLIES	\$288.15
	6043207864	APC BATTERY BACKUP	\$320.32	82027111-54100	SUPPLIES	\$320.32
					Vendor Total:	\$862.16
STATE WATER RESOURCES CONTROL BOARD	SC-149859	OVERSIGHT COSTS LESLIE ST GAS PLANT 4/1-6/30/25	\$104.99	10024210-52100	CONTRACTUAL SERVICES	\$104.99
	SC-148396	OVERSIGHT COSTS LESLIE ST GAS PLANT 1/1-3/31/25	\$411.71	10024210-52100	CONTRACTUAL SERVICES	\$411.71
	EW-1051634	ENFORCEMENT ACTIVITES FEE: SYSTEM # 2310005	\$158.00	93227620-59101	FEES	\$158.00
					Vendor Total:	\$674.70
STRYKER SALES CORPORATION	9210440531	PROCARE SERVICES EMERGENCY	\$3,923.17	71021100-80100	MACHINERY & EQUIPMENT	\$3,923.17
					Vendor Total:	\$3,923.17
SYSTEMS INTEGRATED LP	1360	SUPPORT AGREEMENT HYDROELECTRI	\$11,990.00	80026220-52100	CONTRACTUAL SERVICES	\$11,990.00
					Vendor Total:	\$11,990.00

List of Checks Presented for Approval on 10/24/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
TALIA CECHEIN	0041663	RETURN SECURITY DEPOSIT: PASTELS ON THE PLAZA	\$300.00	10022100-46350	PLAZA RENTAL	\$300.00
Vendor Total:						\$300.00
THURSTON CHRYSLER DODGE JEEP RAM	28277	AA CUSHION, AB LINK TENS, AA LAMP SIDE	\$681.86	10020210-56130	EXTERNAL SERVICES	\$681.86
Vendor Total:						\$681.86
TRI-CITIES ANSWERING SERVICE & CALL CENTER INC	811010012025	ANSWERING SERVICE	\$199.64	20513320-55100	TELEPHONE	\$199.64
	811009012025	ANSWERING SERVICE	\$278.74	20513320-55100	TELEPHONE	\$278.74
Vendor Total:						\$478.38
UKIAH DAILY JOURNAL	0006920678	PUBLISHING SERVICES	\$178.44	10023100-52515	ADVERTISING & PUBLICATION	\$178.44
	0006917708	PUBLISHING SERVICES	\$128.19	10023411-52515	ADVERTISING & PUBLICATION	\$128.19
	0006917964	PUBLISHING SERVICES	\$217.93	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$217.93
	0006921342	PUBLISHING SERVICES	\$61.46	20012500-52150	LEGAL SERVICES/ EXPENSES	\$61.46
	0006917002	PUBLISHING SERVICES	\$69.40	20012500-52150	LEGAL SERVICES/ EXPENSES	\$69.40
	0006918286	PUBLISHING SERVICES	\$75.76	20012500-52150	LEGAL SERVICES/ EXPENSES	\$75.76
	0006921341	PUBLISHING SERVICES	\$82.11	20012500-52150	LEGAL SERVICES/ EXPENSES	\$82.11
	0006918291	PUBLISHING SERVICES	\$85.29	20012500-52150	LEGAL SERVICES/ EXPENSES	\$85.29
	0006918123	PUBLISHING SERVICES	\$88.47	20012500-52150	LEGAL SERVICES/ EXPENSES	\$88.47
Vendor Total:						\$987.05
UKIAH TROPHIES & GIFTS	0003348	EMBROIDERY SERVICES	\$1,346.02	10022100-54100	SUPPLIES	\$1,346.02
	0003362	PLAQUES: PUMPKINFEST	\$243.88	31622861-54100	SUPPLIES	\$243.88
Vendor Total:						\$1,589.90
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN26282	JANITORIAL SERVICES AT WWTP FY	\$1,200.00	84027225-52100	CONTRACTUAL SERVICES	\$1,200.00
Vendor Total:						\$1,200.00
UKIAH VALLEY SANITATION DIST	104613 SEP 25	SEWER SERVICES: LOW GAP RD SKATE PARK	\$60.96	10022100-55210	UTILITIES	\$60.96

List of Checks Presented for Approval on 10/24/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH VALLEY SANITATION DIST	58070 SEP 25	SEWER SERVICES: 432 OBSERVATORY AVE	\$176.79	10022100-55210	UTILITIES	\$176.79
	81411 SEP 25	SEWER SERVICES: 1500 S STATE ST	\$60.96	10521210-55210	UTILITIES	\$18.29
				10621600-55210	UTILITIES	\$14.63
				71021100-55210	UTILITIES	\$14.02
				71021150-55210	UTILITIES	\$14.02
				90558 SEP 25	SEWER SERVICES: 141 LOVERS LN	\$286.56
				10621600-55210	UTILITIES	\$68.77
				71021100-55210	UTILITIES	\$65.91
				71021150-55210	UTILITIES	\$65.91
				82789 SEP 25	SEWER SERVICES: 151 LAWS AVE	\$60.96
	89690 SEP 25	SEWER SERVICE: 1640 S STATE ST	\$121.54	31122000-55210	UTILITIES	\$121.54
	113354 SEP 25	SEWER SERVICES: 1350 HASTINGS RD	\$60.96	80026400-55210	UTILITIES	\$60.96
Vendor Total: -----						\$828.73
UKIAH WASTE SOLUTIONS, INC	177198706U034	BIOSOLID REMOVAL	\$11,356.59	84027225-52100	CONTRACTUAL SERVICES	\$11,356.59
	177198900U034	MSWMA OPERATIONS	\$40,477.45	92000000-52173	ILLEGAL DUMP CLEANUP	\$606.24
				92000000-52170	UKIAH WASTE SOLUTIONS	\$39,871.21
	Vendor Total: -----					
US CELLULAR	0760337154	CELL PHONES	\$233.81	82027111-55100	TELEPHONE	\$185.84
				84027225-55100	TELEPHONE	\$47.97
				Vendor Total: -----		
WEST YOST ASSOCIATES INC	2064383	RUSSIAN RIVER WATERSHED AGREEMENT	\$57,353.59	91190100-52100	CONTRACTUAL SERVICES	\$57,353.59
	2064341	ENG & CONSTRUCTION MGMT: SCRE	\$715.33	84027225-80100	MACHINERY & EQUIPMENT	\$88.00
				84027225-80100	MACHINERY & EQUIPMENT	\$627.33
	Vendor Total: -----					
WIPF CONSTRUCTION LLC	15475	631 LAUGHLIN WAY WATER VALVE	\$4,487.77	92727520-52100	CONTRACTUAL SERVICES	\$4,487.77
	15557	980 RIVERSIDE DRIVE: PAVE	\$7,017.36	94500000-52100	CONTRACTUAL SERVICES	\$7,017.36
	Vendor Total: -----					
X-NAUT LLC	4783	RUGGEDGEAR FOR FIRE	\$4,003.48	10521210-54102	SMALL TOOLS	\$4,003.48
Vendor Total: -----						\$4,003.48

List of Checks Presented for Approval on 10/24/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
XEROX CORP	024450489	COPIER LEASE - SEE ADD'L DESCR	\$188.80	10022700-52100	CONTRACTUAL SERVICES	\$188.80
	024363321	COPIER LEASE - SEE ADD'L DESCR	\$134.98	73022600-52100	CONTRACTUAL SERVICES	\$134.98
	024450488	COPIER LEASE - SEE ADD'L DESCR	\$160.44	10020210-54500	EQUIP RENTS AND LEASES	\$112.31
				20620231-54500	EQUIP RENTS AND LEASES	\$32.09
				64020213-54500	EQUIP RENTS AND LEASES	\$16.04
	024363320	COPIER LEASE - SEE ADD'L DESCR	\$605.17	10020210-54500	EQUIP RENTS AND LEASES	\$423.62
				20620231-54500	EQUIP RENTS AND LEASES	\$121.04
				64020213-54500	EQUIP RENTS AND LEASES	\$60.51
	024450493	COPIER LEASE - SEE ADD'L DESCR	\$166.57	10521210-54500	EQUIP RENTS AND LEASES	\$166.57
	024363317	COPIER LEASE - SEE ADD'L DESCR	\$494.56	20012200-54500	EQUIP RENTS AND LEASES	\$494.56
	024363318	COPIER LEASE - SEE ADD'L DESCR	\$566.80	20012200-54500	EQUIP RENTS AND LEASES	\$566.80
	024363319	COPIER LEASE - SEE ADD'L DESCR	\$1,513.42	20012200-54500	EQUIP RENTS AND LEASES	\$1,513.42
	024363348	XEROX C8170 COPIER LEASE FOR E	\$325.09	80026400-54500	EQUIP RENTS AND LEASES	\$325.09
	Vendor Total:					\$4,155.83
ZAB ENTERPRISES INC	SEP 25 CC	PROVIDE MISC. FOOD DISHES AS NEEDED	\$1,038.05	73022601-54109	CATERING INVENTORY & SERVICES	\$1,038.05
					Vendor Total:	
INVOICE TOTAL:						\$1,210,190.47

List of Checks Presented for Approval on 10/31/2025

The following list of bills payable was reviewed and approved for payment.

Sgt. Sargian

D. R. J.

MJR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ABRAHAM SANCHEZ PRECIADO	10/17/25	2025 PUMPKIN WEIGH OFF WINNER	\$1,093.50	31622861-54100	SUPPLIES	\$1,093.50
Vendor Total:						\$1,093.50
ACME RIGGING COMPANY INC	348265	2" MALE ADAPTER X HOSE SHANK	\$14.58	84027225-54100	SUPPLIES	\$14.58
	348203	PC GALV CHAIN, SPA SHACKLE, SHOULDERED EYE BOLT	\$62.15	84027225-54100	SUPPLIES	\$62.15
Vendor Total:						\$76.73
AL SMATSKY	200	DESIGN, ENGINEERING & CONSULTA	\$1,490.00	80126100-80230	INFRASTRUCTURE	\$1,490.00
Vendor Total:						\$1,490.00
ALTEC INDUSTRIES INC	13250764	COVER, LEFT SIDE TILT BRACKET	\$188.15	80026110-56130	EXTERNAL SERVICES	\$188.15
Vendor Total:						\$188.15
AMAZON CAPITAL SERVICES, INC	1W1P-3LW1-6WFC	KAT TERMINALS	\$25.80	10521210-56130	EXTERNAL SERVICES	\$25.80
	1L6L-RR9Q-HQNH	ATHLETIC FIELD MARKING PAINT	\$87.05	90000000-23236	FIELD SIGNAGE FEES	\$87.05
	16Y7-M4CJ-7CRK	PUMPKINFEST SUPPLIES	\$60.39	31622861-52160	PUMPKINFEST EXPENDITURES	\$60.39
	1XPL-6LV9-PFCC	PREHEAR FEL EAR PADS, PELTOR COTAC HEARING DEFENDE	\$599.44	20324100-54102	SMALL TOOLS	\$599.44
	1JF7-TK49-PCHR	TACTICAL PANTS	\$276.90	71021150-54106	SPECIALTY SUPPLIES	\$276.90
	1HLD-3RY4-3FW4	USB MEMORY STICK	\$123.00	10020210-54100	SUPPLIES	\$123.00
	117Q-4ML7-JJLH	PHONE CHARGER CORD, CELLPHONE HOLDER, CHARGING STA	\$135.57	10020210-54100	SUPPLIES	\$135.57
	1QPR-L9XQ-HVYN	DISPOSABLE GLOVES	\$321.36	10020210-54100	SUPPLIES	\$321.36
	1XKW-6QXT-JWHX	FOAM MINI PUMPKINS, LAMINATING SHEET, TABLE COVERS	\$166.17	10022810-54100	SUPPLIES	\$166.17
	1MN6-PYHY-H4PM	INK CARTRIDGE	\$397.80	10022810-54100	SUPPLIES	\$397.80
	1D3F-MDGF-7NYT	LAUNDRY DETERGENT	\$45.24	10521210-54100	SUPPLIES	\$45.24
	1JLN-CQQK-XTW7	DETERGENT, TOILET BOWL CLEANER	\$127.79	10521210-54100	SUPPLIES	\$127.79

List of Checks Presented for Approval on 10/31/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1Q6C-D331-4F97	GIMBAL STABILIZER FOR SMARTPHONE	\$48.34	20012100-54100	SUPPLIES	\$48.34
	1CL6-1N79-9QYC	GECKO GRIP EYEGLOSS NOSE PADS	\$36.84	20016100-54100	SUPPLIES	\$36.84
	1YG7-61CJ-9HK3	GEL EAR PADS, FLUKE METER KIT	\$105.66	20324100-54100	SUPPLIES	\$105.66
	1LR4-H4RR-49XG	WORK BOOTS	\$179.64	20324100-54100	SUPPLIES	\$179.64
	1NGJ-LL9C-7939	BLUEPRINT RACK AND CLAMPS	\$800.25	80026400-54100	SUPPLIES	\$800.25
	1TRV-HCMY-4CQQ	LAMINATING SHEETS	\$27.29	82027114-54100	SUPPLIES	\$27.29
	1X3N-QKYY-9DF6	INSULATED WATERPROOF JOURNEYMAN OVERALLS	\$586.58	82027114-54100	SUPPLIES	\$293.29
				84027221-54100	SUPPLIES	\$293.29
	13GN-JHHG-GQGV	SEWER JETTER KIT	\$37.22	84027221-54100	SUPPLIES	\$37.22
	1GH6-W7CN-1CRT	12 PACK OF SAFETY GLASSES	\$60.11	84027221-54100	SUPPLIES	\$60.11
	1LR4-H4RR-9XTP	WATERPROOF OVERALLS, JACKETS	\$580.96	84027221-54100	SUPPLIES	\$580.96
Vendor Total:						\$4,829.40
AMERICAN TRAINCO LLC	INTRAIN2353	PLC'S FOR NON-PROGRAMMERS-2 DAY HANDS-ON ONSITE AT	\$10,495.00	84027225-57100	LEARNING AND DEVELOPMENT	\$10,495.00
Vendor Total:						\$10,495.00
ANIXTER	6545635-02	FUSE LINK 20A REM	\$156.51	80000000-12104	INVENTORY - PURCHASES	\$156.51
Vendor Total:						\$156.51
ASSOCIATION OF CALIFORNIA WATER AGENCIES	1615	AUTO & GENERAL INSURANCE: RVCWD	\$2,131.13	92727500-52524	PROPERTY INSURANCE PREMIUM	\$2,131.13
	491	PROPERTY INSURANCE: RVCWD	\$10,504.64	92727500-52524	PROPERTY INSURANCE PREMIUM	\$10,504.64
Vendor Total:						\$12,635.77
AT&T	000024227920	FIBER INTERNET	\$1,501.16	20913900-52601	DATA STORAGE & CONNECTIVITY	\$1,501.16
	000024192077	TELEPHONE	\$4,566.16	20913900-55100	TELEPHONE	\$4,566.16
	5555 SEP 25	MCWD ALARM LINES	\$212.79	92227420-55210	UTILITIES	\$212.79
	000024180761	ALARM LINES: HOPLAND PUBLIC UTILITY DISTRICT	\$31.73	94700000-55210	UTILITIES	\$15.87
				95000000-55210	UTILITIES	\$15.86
	4702 OCT 25	HOPLAND ALARM LINES	\$32.20	94700000-55210	UTILITIES	\$16.10

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	4702 OCT 25	HOPLAND ALARM LINES	\$32.20	95000000-55210	UTILITIES	\$16.10
					Vendor Total:	----- \$6,344.04
CA DIVISION OF THE STATE ARCHITECT	3RD QTR 25	3RD QTR DISABILITY ACCESS & EDUCATION FEE	\$38.40	90000000-23012	STATE \$1 BUS. LIC. SET ASIDE	(\$345.60)
				90000000-23002	STATE \$4 BUSINESS LICENSE FEE	\$384.00
					Vendor Total:	----- \$38.40
CALIFORNIA INTERGOVERNMENTAL RISK AUTHORITY	INV-2821	CIRA WORK COMP JUL-SEP 25	\$78,651.84	20116220-52525	WORKER'S COMP. EXPENSE	\$78,651.84
					Vendor Total:	----- \$78,651.84
CDW GOVERNMENT INC	AG3VN1D	POLY VL 50 HS UC	\$185.70	93227600-54330	COMPUTER AND TECHNOLOGY	\$185.70
					Vendor Total:	----- \$185.70
CECILIA SORIANO	11/2/25	DIA DE LOS MUERTOS	\$800.00	90000000-23256	SPECIAL EVENTS TRUST	\$800.00
					Vendor Total:	----- \$800.00
CHANTAL SIMONPIETRI	90315-001	ENERGY REBATE	\$500.00	80800000-59302	EV CHARGER REBATES	\$500.00
					Vendor Total:	----- \$500.00
CHRIS ATKINS	25-000449	REFUND: BUSINESS LICENSE	\$29.00	31200000-94402	ACCRUALS AND OTHER ADJUSTING	\$5.00
				10000000-41440	BUSINESS LICENSE TAX	\$20.00
				90000000-23002	STATE \$4 BUSINESS LICENSE FEE	\$4.00
					Vendor Total:	----- \$29.00
CINTAS CORPORATION	4244804046	RUG, MAT & UNIFORM SERVICES	\$52.33	77725200-54100	SUPPLIES	\$52.33
					Vendor Total:	----- \$52.33
CITY OF UKIAH	9665	ADMIN & BILLING: MVCWD	\$11,511.16	92227400-52115	PERFORMANCE AGREEMENTS	\$11,511.16
	9776	OPERATIONS & MAINT: MVCWD	\$35,851.53	92227410-52115	PERFORMANCE AGREEMENTS	\$35,851.53
	9666	ADMIN & BILLING: RVCWD	\$3,637.15	92727500-52115	PERFORMANCE AGREEMENTS	\$3,637.15
	9775	OPERATIONS & MAINT: RVCWD	\$32,918.79	92727510-52115	PERFORMANCE AGREEMENTS	\$32,918.79
	9667	ADMIN & BILLING: WCWD	\$6,055.48	93227600-52115	PERFORMANCE AGREEMENTS	\$6,055.48
	9778	OPERATIONS & MAINT: WCWD	\$23,434.79	93227610-52115	PERFORMANCE AGREEMENTS	\$23,434.79

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CITY OF UKIAH	9668	ADMIN & BILLING: CALPELLA WATER DIST	\$1,218.88	93700000-52115	PERFORMANCE AGREEMENTS	\$609.44
				93800000-52115	PERFORMANCE AGREEMENTS	\$609.44
	9777	OPERATIONS & MAINT: CALPELLA WATER DIST	\$7,320.92	93700000-52115	PERFORMANCE AGREEMENTS	\$3,660.46
				93800000-52115	PERFORMANCE AGREEMENTS	\$3,660.46
	9669	ADMIN & BILLING: RIVER ESTATES WATER DIST	\$842.83	94500000-52115	PERFORMANCE AGREEMENTS	\$842.83
	9670	ADMIN & BILLING: HOPLAND WATER DIST	\$3,076.68	94700000-52115	PERFORMANCE AGREEMENTS	\$1,538.00
				95000000-52115	PERFORMANCE AGREEMENTS	\$1,538.68
	9780	OPERATIONS & MAINT: HOPLAND WATER DIST	\$10,340.06	94700000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
				95000000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
	Vendor Total:					\$136,208.27
COFFEE CRITIC INC, THE	R40080	MISC. COFFEE SUPPLIES AS NEEDED	\$110.00	20012200-54100	SUPPLIES	\$110.00
	R40081	MISC. COFFEE SUPPLIES AS NEEDED	\$110.00	80026400-54100	SUPPLIES	\$110.00
	Vendor Total:					\$220.00
COLANTUONO HIGHSMITH & WHATLEY PC	67326	OUTSIDE COUNSEL FOR CITY ATTOR	\$682.50	10014000-52150	LEGAL SERVICES/ EXPENSES	\$682.50
				Vendor Total:		
COMPUTER OPTIONS INC	INV08950	IT SERVICES	\$500.00	20913910-52100	CONTRACTUAL SERVICES	\$500.00
				Vendor Total:		
DAVID RAPPORT	7793	LEGAL SERVICES FOR 25/26	\$25,658.10	10014000-52150	LEGAL SERVICES/ EXPENSES	\$3,125.57
				10514000-52150	LEGAL SERVICES/ EXPENSES	\$93.95
				20014000-52150	LEGAL SERVICES/ EXPENSES	\$12,472.91
				20414000-52150	LEGAL SERVICES/ EXPENSES	\$5,167.12
				70014000-52150	LEGAL SERVICES/ EXPENSES	\$292.68
				73014000-52150	LEGAL SERVICES/ EXPENSES	\$766.03

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DAVID RAPPORT	7793	LEGAL SERVICES FOR 25/26	\$25,658.10	80014000-52150	LEGAL SERVICES/ EXPENSES	\$2,941.29
				82014000-52150	LEGAL SERVICES/ EXPENSES	\$68.65
				84014000-52150	LEGAL SERVICES/ EXPENSES	\$729.90
				Vendor Total:		\$25,658.10
DAVID SMITH	50562X	UTILITY DEPOSIT REFUND: CLOSED ACCOUNT	\$9.07	93200000-10421	UTILITY RECEIVABLES CLEARING	\$9.07
				Vendor Total:		\$9.07
DEFATTE EQUIPMENT INC	39128	86FT RT STRAIGHT BOOM LIFT	\$1,164.96	84027225-56410	EQUIPMENT RENTAL - PRIVATE	\$1,164.96
				Vendor Total:		\$1,164.96
DONALD A KNIGHT	1831	PUBLIC, PERMIT, LIBRARY, GENERAL PARKING SIGNS	\$1,175.85	64020213-54100	SUPPLIES	\$1,175.85
				Vendor Total:		\$1,175.85
EUREKA OXYGEN CO	483039	EQUIPMENT MAINTANENCE	\$506.81	31122000-52100	CONTRACTUAL SERVICES	\$506.81
				Vendor Total:		\$506.81
FIRE DEPARTMENT COFFEE	UKIAH-092925-1	COFFEE	\$515.04	10521210-54100	SUPPLIES	\$515.04
	UKIAHVALLE YFIRE08042	COFFEE	\$515.04	10521210-54100	SUPPLIES	\$515.04
	Vendor Total:					\$1,030.08
FLEETPRIDE	129326554	LED MODEL 10 CLEARANCE MARKER	\$10.88	80026110-56130	EXTERNAL SERVICES	\$10.88
	129294393	FLANGE WHEEL NUT, STUD	\$51.00	84027221-56130	EXTERNAL SERVICES	\$51.00
	129292879	TRACTOR SEAL, OTR NEW BRAKE SHOE KIT	\$317.11	84027221-56130	EXTERNAL SERVICES	\$317.11
	Vendor Total:					\$378.99
FRIEDMANS HOME IMPROVEMENT	INV20887278	KNAPE & VOGT SHELF BRACKET, CLOSET ROD	\$46.78	20824700-56300	BUILDING MAINT. & REPAIR	\$46.78
	INV20918572	RIVET ALUMINUM, 4" PLASTIC, CONCRETE MIX, MISC	\$45.09	95000000-54100	SUPPLIES	\$45.09
	Vendor Total:					\$91.87
GOLDEN GATE BRIDGE TOLL	I712538869585	BRDIGE TOLL FEES	\$8.00	10020210-56130	EXTERNAL SERVICES	\$8.00
	I71242057322	BRIDGE TOLL FEES	\$8.00	10020210-56130	EXTERNAL SERVICES	\$8.00
	I692411570498	BRIDGE TOLL FEES	\$10.75	10020210-56130	EXTERNAL SERVICES	\$10.75
	I692538869586	BRIDGE TOLL FEES	\$10.75	10020210-56130	EXTERNAL SERVICES	\$10.75
	I712537535926	BRIDGE TOLL FEES	\$16.00	71021150-56130	EXTERNAL SERVICES	\$16.00

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GOLDEN GATE BRIDGE TOLL	I712397935710	BRIDGE TOLL FEES	\$8.00	80026110-56130	EXTERNAL SERVICES	\$8.00
	I7122882463839	BRIDGE TOLL FEES	\$8.00	10020210-57100	LEARNING AND DEVELOPMENT	\$8.00
	I712538491082	BRIDGE TOLL FEES	\$8.00	10020210-57100	LEARNING AND DEVELOPMENT	\$8.00
Vendor Total:						\$77.50
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI052957	ICP BAR, SEAT SENSOR	\$147.06	10521210-56130	EXTERNAL SERVICES	\$147.06
	CI052996	ICP BAR, PS6, PSV FRRH, L9C	\$381.54	10521210-56130	EXTERNAL SERVICES	\$381.54
	CI052995	ICP BAR, PSV FRLH, L9C	\$401.83	10521210-56130	EXTERNAL SERVICES	\$401.83
Vendor Total:						\$930.43
HACH COMPANY	14698060	SULFURIC ACID, PAO STD SOLN	\$214.37	84027225-54103	LAB SUPPLIES	\$214.37
	14684517	PHOSVER 3 PWD PLWS	\$186.25	92227410-54100	SUPPLIES	\$186.25
	14664255	BUFFER SOLUTION	\$640.12	92227410-54100	SUPPLIES	\$640.12
Vendor Total:						\$1,040.74
HAPPY CYCLING LLC	68161	INTERNET SERVICES	\$110.00	92727510-52100	CONTRACTUAL SERVICES	\$110.00
Vendor Total:						\$110.00
HOME DEPOT CREDIT SERVICES	1020521	TEE STRAP, L STRAP	\$42.50	10521210-56300	BUILDING MAINT. & REPAIR	\$42.50
	3020333	WALL PLATE, ELECTRICAL TAPE, C6 JACK, ANGLE PLUG	\$71.99	20824700-56300	BUILDING MAINT. & REPAIR	\$71.99
	4031864	PAINT	\$47.48	73022600-56300	BUILDING MAINT. & REPAIR	\$47.48
	7032622	BRASS ADAPTERS, BRASS NIPPLES, MIP ADAPTERS	\$89.54	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$89.54
	14624	PIPE WRAP TAPE, QUICK LINK, SCREW EYE	\$103.89	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$103.89
	32268	TARP	\$77.61	20824700-54100	SUPPLIES	\$77.61
Vendor Total:						\$433.01
INFOSEND INC	296349	UB PRINT & MAIL SERVICES	\$7,814.93	20513300-52100	CONTRACTUAL SERVICES	\$7,814.93
Vendor Total:						\$7,814.93
JENNIFER HIGBEE	81834	REIMBURSEMENT: PAPA MEMBERSHIP	\$50.00	82027111-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$50.00
Vendor Total:						\$50.00
JUAN DIAZ	BA FY 25/26	BOOT ALLOWANCE	\$177.98	10022100-54100	SUPPLIES	\$177.98
Vendor Total:						\$177.98

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
K PRIME INC	50290	ENVIRONMENTAL TESTING	\$959.00	70024500-52100	CONTRACTUAL SERVICES	\$959.00
					Vendor Total:	\$959.00
LANE WESTBROOK	BA FY 25/26	BOOT ALLOWANCE	\$248.24	82027111-54100	SUPPLIES	\$248.24
					Vendor Total:	\$248.24
LAURENCE R COSTELLO	25-01	CALIFORNIA NATIVE OAKS, CALIFORNIA BUCKEYES	\$4,082.81	30023800-54100	SUPPLIES	\$4,082.81
					Vendor Total:	\$4,082.81
LAWSON PRODUCTS INC	9500310927	RETURN: PORT BAND SAW BLADE	(\$10.81)	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	(\$10.81)
	9312884619	PORT BAND SAW	\$71.10	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$71.10
	9312857745	RAT S-HKV	\$86.19	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$86.19
	9312873866	CUTO OFF WHEEL, BLADE	\$183.72	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$183.72
	9312853646	BRAKE CLEAN, NEOPRENE GLOVES	\$137.19	84027225-54100	SUPPLIES	\$137.19
					Vendor Total:	\$467.39
LEAVITT COMMUNICATIONS LLC	100004784-1	MINITOR 7 VHF 5 CHANNEL I.S. PAGER 151-174.995MHZ	\$4,927.98	10521210-54102	SMALL TOOLS	\$1,642.66
				71021100-54102	SMALL TOOLS	\$1,642.66
				71021150-54102	SMALL TOOLS	\$1,642.66
					Vendor Total:	\$4,927.98
LEHR AUTO ELECTRIC	SI122201	LEHR LAPTOP MOUNTS AND DOCKING STATIONS	\$1,022.41	71021150-54330	COMPUTER AND TECHNOLOGY	\$257.19
				71021150-80100	MACHINERY & EQUIPMENT	\$250.92
				71021150-80100	MACHINERY & EQUIPMENT	\$257.15
				71021150-80100	MACHINERY & EQUIPMENT	\$257.15
	SI120847	LEHR LAPTOP MOUNTS AND DOCKING STATIONS	\$5,892.37	71021150-54330	COMPUTER AND TECHNOLOGY	\$1,483.99
				71021150-80100	MACHINERY & EQUIPMENT	\$1,440.27
				71021150-80100	MACHINERY & EQUIPMENT	\$1,484.05
				71021150-80100	MACHINERY & EQUIPMENT	\$1,484.06
	SI120587	LEHR LAPTOPS	\$19,924.93	71021150-54330	COMPUTER AND TECHNOLOGY	\$4,981.24
				71021150-80100	MACHINERY & EQUIPMENT	\$4,981.23

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LEHR AUTO ELECTRIC	SI120587	LEHR LAPTOPS	\$19,924.93	71021150-80100	MACHINERY & EQUIPMENT	\$4,981.23
				71021150-80100	MACHINERY & EQUIPMENT	\$4,981.23
	SI124620	PANASONIC TABLETS	\$20,534.63	10020210-56130	EXTERNAL SERVICES	\$20,534.63
	SI120639	ROOF TOP COMMUNICATIONS CABLE	\$78.46	10521210-56130	EXTERNAL SERVICES	\$78.46
	SI123722	MC FLEX 90 ELBOW	\$85.29	10521210-56130	EXTERNAL SERVICES	\$85.29
	SI20402	POWER ADAPTER	\$929.96	10521210-56130	EXTERNAL SERVICES	\$929.96
	SI24625	GOOSE GEAR, SEAT DELETE PLATE SYSTEM	\$1,186.74	10521210-56130	EXTERNAL SERVICES	\$1,186.74
	SI122537	KUSSMAUL, CHEIF SERIES CHARGER, 40 AMP	\$3,711.12	10521210-56130	EXTERNAL SERVICES	\$3,711.12
	SI122711	HAVIS, CUSTOM RUGGED CRADLE FOR IPAD PRO 12.9	\$283.93	80026110-56130	EXTERNAL SERVICES	\$283.93
	SI22483	MOUNT TABLET, KEYBOARD TRAY, DISPLAY HOLDER	\$1,169.79	80026110-56130	EXTERNAL SERVICES	\$1,169.79
Vendor Total:						\$54,819.63
LUHDORFF AND SCALMANINI CONSULTING ENGINEERS INC	43664	ACKERMAN BRIDGE PIPELINE REPLACEMENT	\$1,102.50	92227400-52100	CONTRACTUAL SERVICES	\$1,102.50
	Vendor Total:					\$1,102.50
MATHESON TRI-GAS INC	0032205394	OXYGEN & MISC. AS NEEDED	\$94.42	80026210-54100	SUPPLIES	\$94.42
	Vendor Total:					\$94.42
MENDOCINO ROOFING INC	20-CDBG-HA-00001-05	CDBG HOSUSING REHABILITATION PROGRAM	\$6,800.00	61123412-59500	LOANS ISSUED	\$6,800.00
	Vendor Total:					\$6,800.00
NATIONAL TRAINING CONCEPTS	25-090	REGISTRATION: UKIAH POLICE DEPT	\$630.00	10020210-57100	LEARNING AND DEVELOPMENT	\$630.00
	Vendor Total:					\$630.00
NEIL DAVIS	0041262	RETURN SECURITY DEPOSIT; UKIAH VALLEY TRAIL GROUP	\$250.00	10022700-46530	MUSEUM MEETING RENTALS	\$250.00
	Vendor Total:					\$250.00
OFFICE DEPOT INC	436960647001	MOISTNER, FINGERTIP, ERGO	\$6.99	10020210-54100	SUPPLIES	\$6.99
	436958679001	ENVELOPES, CLSP, MOISTENER, ENVELOPE, DIVIDER INDE	\$26.12	10020210-54100	SUPPLIES	\$26.12
	440875313001	STRATCH CRDSTK	\$35.13	10020210-54100	SUPPLIES	\$35.13
	438994375001	CUSHION, BBL, 12"X200, OD	\$58.90	10020210-54100	SUPPLIES	\$58.90
Vendor Total:						\$127.14

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ONESOURCE DISTRIBUTORS LLC	S007879790.007	OMNI SOL BARE SD SLUM TIE WIRE	\$2,029.65	80000000-12104	INVENTORY - PURCHASES	\$2,029.65
Vendor Total:						\$2,029.65
ONOLOG INC	4919	GAS MASTRR SERIES 32PT: 1/2 HP, 460 VOLT, SERIES 3	\$12,495.00	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$12,495.00
Vendor Total:						\$12,495.00
OWEN EQUIPMENT SALES	00068721	KIT REAR CAMERA	\$1,463.87	10024620-56130	EXTERNAL SERVICES	\$1,463.87
Vendor Total:						\$1,463.87
PARKER, LUCAS AND ASSOCIATES	57	CDBG UNDERWRITING SERVICES	\$300.00	20023510-52100	CONTRACTUAL SERVICES	\$300.00
Vendor Total:						\$300.00
PETERSON POWER SYSTEMS INC	PC060198946	KIT O RING	\$1,103.71	10521210-56130	EXTERNAL SERVICES	\$1,103.71
Vendor Total:						\$1,103.71
PFM ASSET MANAGEMENT LLC	14983431	FINANCIAL ADVISORY SERVICES	\$2,158.65	20013600-52100	CONTRACTUAL SERVICES	\$2,158.65
Vendor Total:						\$2,158.65
PHILIP ANDREW WILLIAMS	203	WATER RIGHTS LEGAL COUNSEL	\$9,900.00	82027110-52150	LEGAL SERVICES/ EXPENSES	\$9,900.00
	205	WATER RIGHTS LEGAL COUNSEL	\$11,507.50	82027110-52150	LEGAL SERVICES/ EXPENSES	\$11,507.50
Vendor Total:						\$21,407.50
PLAZA PAINT INC	LRWPN	PAINT	\$72.62	10022700-54100	SUPPLIES	\$72.62
	S9GJC	PAINT	\$72.62	10022700-54100	SUPPLIES	\$72.62
	VM82G	PAINT	\$72.62	10022700-54100	SUPPLIES	\$72.62
	ZR5ZB	PAINT, JOINT COMPD, PURDY GLIDE	\$585.13	10022700-54100	SUPPLIES	\$585.13
Vendor Total:						\$802.99
RINEHART OIL INC	CL48300	FUEL CARD CHARGES AS NEEDED	\$4,032.33	10020210-56210	FUEL & FLUIDS	\$4,032.33
	CL48320	FUEL CARD CHARGES AS NEEDED	\$1,116.05	84027225-56210	FUEL & FLUIDS	\$1,116.05
Vendor Total:						\$5,148.38
RYAN MAHAN	1007863-001	ENERGY REBATE	\$500.00	80800000-59302	EV CHARGER REBATES	\$500.00
Vendor Total:						\$500.00
RYAN N WALLITZ	32329	MISC. POOL SUPPLIES AS NEEDED	\$509.40	10022100-54100	SUPPLIES	\$509.40
Vendor Total:						\$509.40

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SCOTT HOLLOWAY	48692922	EMT RECERTIFICATION REIMBURSEMENT	\$64.00	71021150-57100	LEARNING AND DEVELOPMENT	\$64.00
Vendor Total:						\$64.00
SEAN WHITE	TR 9/20-23/25	TRAVEL REIMBURSEMENT	\$80.75	82027110-57100	LEARNING AND DEVELOPMENT	\$80.75
Vendor Total:						\$80.75
SOLID WASTES SYSTEMS INC	AUG 25	RESIDENTIAL GARBAGE FEES	\$65,158.63	90200000-52170	UKIAH WASTE SOLUTIONS	\$65,158.63
Vendor Total:						\$65,158.63
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	M00340	2025 CSDA DUES	\$1,809.00	92000000-52528	LIABILITY INSURANCE	\$1,809.00
Vendor Total:						\$1,809.00
STAPLES CREDIT PLAN	6043207862	REJPLACEMENT BATTERY CARTRIDGE	\$96.07	82027111-54100	SUPPLIES	\$96.07
Vendor Total:						\$96.07
STEPHEN BORIS PROKOP	UKIAH-2025-05	REG. COMPLIANCE,COST OF SVC,MA	\$7,875.00	80026400-52100	CONTRACTUAL SERVICES	\$7,875.00
Vendor Total:						\$7,875.00
STEVENSON SUPPLY AND TRACTOR CO.	25090395	BARRICADE TYPE 1 STEELCADE EG SHEETING	\$2,015.18	10024620-54131	PW - BARRICADES & CONES	\$2,015.18
Vendor Total:						\$2,015.18
TERESA WELLS	9/10-10/8/25	INSTRUCTOR	\$189.00	10022850-52100	CONTRACTUAL SERVICES	\$189.00
Vendor Total:						\$189.00
THE DRALA PROJECT INC	12800	DELL RENEWAL	\$16,998.18	20913930-54320	SOFTWARE	\$16,998.18
Vendor Total:						\$16,998.18
TYLER TECHNOLOGIES INC	045-539234	VENDOR CLOUD HOSTING SVCS - ER	\$1,370.25	20913900-54320	SOFTWARE	\$1,370.25
Vendor Total:						\$1,370.25
UKIAH DAILY JOURNAL	0006920855	PUBLISHING SERVICES	\$78.93	10523600-52100	CONTRACTUAL SERVICES	\$78.93
Vendor Total:						\$78.93
UKIAH MAIN STREET PROGRAM	3RD QTR 2025	3RD QTR 2025 DOWNTOWN IMPROVEMENT	\$1,255.79	31212600-52115	PERFORMANCE AGREEMENTS	\$1,255.79
Vendor Total:						\$1,255.79
UKIAH PAPER SUPPLY	572633	JANITORIAL SUPPLIES, MISC AS NEEDED	\$84.44	31122000-56300	BUILDING MAINT. & REPAIR	\$84.44
	572371	JANITORIAL SUPPLIES, MISC AS NEEDED	\$361.32	10022100-54100	SUPPLIES	\$361.32

List of Checks Presented for Approval on 10/31/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	571990	JANITORIAL SUPPLIES, MISC AS NEEDED	\$15.66	20824700-54100	SUPPLIES	\$15.66
	572361	JANITORIAL SUPPLIES, MISC AS NEEDED	\$59.23	20824700-54100	SUPPLIES	\$59.23
	572465	JANITORIAL SUPPLIES, MISC AS NEEDED	\$126.87	20824700-54100	SUPPLIES	\$126.87
	572664	JANITORIAL SUPPLIES, MISC AS NEEDED	\$754.83	20824700-54100	SUPPLIES	\$754.83
	572686	JANITORIAL SUPPLIES, MISC AS NEEDED	\$60.76	31122000-54100	SUPPLIES	\$60.76
	572365	JANITORIAL SUPPLIES, MISC AS NEEDED	\$113.91	31122000-54100	SUPPLIES	\$113.91
	572074	JANITORIAL SUPPLIES, MISC AS NEEDED	\$259.14	31122000-54100	SUPPLIES	\$259.14
	572654	JANITORIAL SUPPLIES, MISC AS NEEDED	\$485.23	31622861-54100	SUPPLIES	\$485.23
	CM572502	JANITORIAL SUPPLIES, MISC AS NEEDED	(\$160.14)	73022600-54100	SUPPLIES	(\$160.14)
	572500	JANITORIAL SUPPLIES, MISC AS NEEDED	\$86.16	73022600-54100	SUPPLIES	\$86.16
	572364	JANITORIAL SUPPLIES, MISC AS NEEDED	\$188.45	73022600-54100	SUPPLIES	\$188.45
	572196	JANITORIAL SUPPLIES, MISC AS NEEDED	\$421.82	73022600-54100	SUPPLIES	\$421.82
	571932	JANITORIAL SUPPLIES, MISC AS NEEDED	\$649.45	77725200-54100	SUPPLIES	\$649.45
	572638	JANITORIAL SUPPLIES, MISC AS NEEDED	\$145.43	80026220-54100	SUPPLIES	\$145.43
	572628	JANITORIAL SUPPLIES, MISC AS NEEDED	\$182.37	80026220-54100	SUPPLIES	\$182.37
	572663	JANITORIAL SUPPLIES, MISC AS NEEDED	\$97.75	82027111-54100	SUPPLIES	\$97.75
	572444	JANITORIAL SUPPLIES, MISC AS N	\$135.45	84027225-54100	SUPPLIES	\$135.45
	Vendor Total:					\$4,068.13
US BANK CORPORATE PAYMENT SERVICES	DSVX0G	AIRFARE: D BUFFALO	\$415.42	20013400-57100	LEARNING AND DEVELOPMENT	\$415.42
	90174281334	CAR RENTAL: S SHAVER	\$272.98	20913910-51291	MISC EMPLOYMENT COSTS	\$272.98
Vendor Total:						\$688.40

List of Checks Presented for Approval on 10/31/2025

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WEST YOST ASSOCIATES INC	2064734	ENG & CONSTRUCTION MGMT: SCRE	\$1,243.00	84027225-80100	MACHINERY & EQUIPMENT	\$176.00
				84027225-80100	MACHINERY & EQUIPMENT	\$1,067.00
				Vendor Total:		\$1,243.00
WYATT IRRIGATION CO	343569 01	PARTS & MISC SUPPLIES AS NEEDED	\$198.77	70024500-54100	SUPPLIES	\$198.77
				Vendor Total:		\$198.77
				INVOICE TOTAL:		\$521,444.80



AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Terminating the Local Emergency Due to Conditions Caused by Atmospheric Rivers Causing Damage to Public Infrastructure.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, Senior Management Analyst

PRESENTER: Traci Boyl, Sr. Management Analyst

ATTACHMENTS:

1. Resolution 2025-07 - Proclamation of Local Emergency
2. Resolution 2025-55 - Ratification of Local Emergency Atmospheric Rivers
3. Resolution Terminating Emergency Proclamation

Summary: The City Council will consider adopting a resolution terminating the local emergency due to conditions caused by atmospheric rivers causing damage to public infrastructure.

Background: On February 19, 2025, the Director of Emergency Services proclaimed a local emergency pursuant to Ukiah City Code Section 5125 (Ordinance No. 995, Section 1) due to ongoing atmospheric rivers that threatened and damaged local infrastructure. And, on February 19, 2025, the Ukiah City Council approved Resolution No. 2025-07 ratifying the proclamation of a local emergency affecting the City (Attachment 1). California Government Code section 8630(c) requires the Local Emergency Proclamation be reviewed and renewed no more than every 60 days. On November 5, 2025, the City Council adopted Resolution 2025-55 affirming the proclamation of the continuing local emergency (Attachment 2).

Discussion: The emergency work on damaged public infrastructure has been completed, and additional damages were not discovered during the emergency repairs. Therefore, Staff recommends that the City Council terminate the local emergency caused by the storm events that necessitated a proclamation of a local emergency. Staff will continue to monitor the emergency repairs that were made and evaluate if additional non-emergency work is necessary.

Therefore, Staff recommends Council adopt a Resolution (Attachment 3) terminating the local emergency declaration.

Recommended Action: Adopt a resolution terminating the local emergency due to conditions caused by atmospheric rivers causing damage to public infrastructure.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

REVENUE: Yes / No **GRANT:** Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: Darcy Vaughn, City Attorney's Office

STRATEGIC PLAN (SP):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2025-07**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH RATIFYING FEBRUARY 19, 2025 PROCLAMATION OF A LOCAL EMERGENCY****WHEREAS:**

1. On February 19, 2025, under the authority in Ukiah City Code Section 5125 (Ordinance No. 995, §1), the Director of Emergency Services proclaimed the existence of a local emergency as a result of conditions created by ongoing Atmospheric Rivers affecting the City of Ukiah ("City") beginning February 5th, and conditions still exists. A true and correct copy of the Resolution Proclaiming Existence of a Local Emergency is attached hereto as Exhibit A and incorporated herein by this reference; and
2. While heavy rainfall has stopped, soils are saturated, and heavy run-off continues threatening additional damage to PZ1-N water tank and the newly acquired Western Hills road system, all of which threaten to continue or create local emergency conditions; and
3. The City Council has reviewed Exhibit A and concurs with the findings in the Proclamation; and
4. The City Council will review this declaration at its next regular meeting, occurring not more than 14 days from the date the Resolution Proclaiming Existence of a Local Emergency is ratified by this resolution;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby ratifies the proclamation of a "local emergency" by the Director of Emergency Services and proclaims and orders that said local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council. The City Council shall review the need for continuing the local emergency at least once every 14 days until its termination is proclaimed by the City Council.

BE IT FURTHER RESOLVED that the City Council hereby proclaims and orders that during the existence of a local emergency, the powers, functions, and duties of the Director of Emergency Services and the emergency organization of the City shall be those prescribed by (1) state law, (2) City ordinances and resolutions adopted by the City Council and (3) the City Operational Area Emergency Plan, as approved by the City Council.

BE IT FURTHER RESOLVED that a copy of this declaration shall be forwarded to the County of Mendocino Office of Emergency Services (OES) with a request that OES forward the Resolution to California Office of Emergency Services for concurrence of a local emergency.

PASSED AND ADOPTED this 19th day of February, 2025, by the following roll call vote:

AYES: Councilmembers Rodin, Criss, Orozco, Sher, and Mayor Crane
 NOES: None
 ABSENT: None
 ABSTAIN: None


 Douglas F. Crane, Mayor

ATTEST:


 Kristine Lawler, City Clerk

A RESOLUTION PROCLAIMING EXISTENCE OF A LOCAL EMERGENCY DUE TO ONGOING ATMOSPHERIC RIVERS CAUSING DAMAGE TO PUBLIC INFRASTRUCTURE

WHEREAS, Ukiah City Code Section 5125 (Ordinance No. 995, Section 1) empowers the Director of Emergency services to proclaim the existence or threatened existence of a local emergency when said city is affected or likely to be affected by a public calamity; and

WHEREAS, on Friday, February 4, 2025, the City of Ukiah experienced another Atmospheric River event, resulting in localized flooding within the city and surrounding areas; and

WHEREAS, the Director of Emergency Services of the City of Ukiah does hereby find that conditions of extreme peril to the safety or persons and property arose within the City, caused by severe winter storms; and

WHEREAS, although the City took immediate action to prepare for and respond to the storm, including monitoring streets and clearing storm drains, repositioning public safety resources as necessary, providing the public with preparedness communication, and attending Mendocino County's operational call, the conditions caused damage beyond the control and resources of City personnel; and

WHEREAS, while the storm was short-lived, it brought significant heavy rain to already saturated soil, leading to severe damage to public infrastructure, including a landslide near Pressure Zone 1 North (PZ1-N) water tank located above the City's golf course, requiring emergency repair to prevent additional damage to the tank and caused additional slides on the newly-acquired Western Hills property damaging roads and culverts there; and

WHEREAS, while the County did not experience significant damage, the City's reported damage meets the State's required threshold for requesting financial support; and.

WHEREAS, declaring a local emergency enables the City to pursue State and Federal assistance, including reimbursement for eligible emergency response costs under the California Disaster Assistance Act and potential Federal Emergency Management Agency aid if a federal disaster is declared.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout the City of Ukiah.

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and ordinances and resolutions of this City, and that this emergency proclamation shall expire in 7 days after issuance unless confirmed and ratified by City Council of the City of Ukiah.

DATED: 2 - 19 - 25

By: 

RESOLUTION NO. 2025-55

A RESOLUTION CONTINUING THE RATIFICATION OF A PROCLAMATION OF A LOCAL EMERGENCY DUE TO CONDITIONS CAUSED BY ATMOSPHERIC RIVERS CAUSING DAMAGE TO PUBLIC INFRASTRUCTURE AND AFFIRMING THAT THE LOCAL EMERGENCY REMAINS IN EFFECT

WHEREAS, on February 19, 2025, the Director of Emergency Services proclaimed a local emergency pursuant to Ukiah City Code Section 5125 (Ordinance No. 995, Section 1) due to ongoing atmospheric rivers which threatened and damaged local infrastructure; and

WHEREAS, on February 19, 2025, the Ukiah City Council approved Resolution No. 2025-07 ratifying the proclamation of a local emergency affecting the City; and

WHEREAS, Government Code section 8630(c) requires the Local Emergency Proclamation be reviewed every 60 days; and

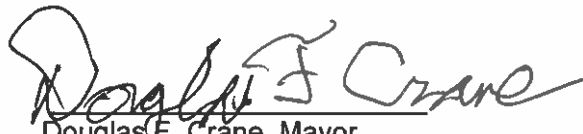
WHEREAS, the local emergency remains in effect due to the fact that saturated soils and associated conditions caused by atmospheric rivers during the past storm season continue to threaten public infrastructure.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Ukiah reaffirms that a local emergency remains in effect due to the previous atmospheric rivers and continuing associated damage to public infrastructure.

BE IT FURTHER RESOLVED that a copy of this declaration shall be forwarded to the County of Mendocino Office of Emergency Services (OES) with a request that OES forward the Resolution to California Office of Emergency Services.

PASSED AND ADOPTED this 5th day of November, 2025, by the following roll call vote:

AYES: Councilmembers Rodin, Criss, Orozco, Sher, and Mayor Crane.
NOES: None.
ABSENT: None.
ABSTAIN: None.


Douglas F. Crane, Mayor

ATTEST:


Araceli Sandoval, Deputy City Clerk

RESOLUTION NO. 2025-

A RESOLUTION TERMINATING THE PROCLAMATION OF A LOCAL EMERGENCY DUE TO CONDITIONS CAUSED BY ATMOSPHERIC RIVERS CAUSING DAMAGE TO PUBLIC INFRASTRUCTURE

WHEREAS, on February 19, 2025, the Director of Emergency Services proclaimed a local emergency pursuant to Ukiah City Code Section 5125 (Ordinance No. 995, Section 1) due to ongoing atmospheric rivers which threatened and damaged local infrastructure; and

WHEREAS, on February 19, 2025, the Ukiah City Council approved Resolution No. 2025-07 ratifying the proclamation of a local emergency affecting the City; and

WHEREAS, Government Code section 8630(c) requires the Local Emergency Proclamation be reviewed every 60 days; and

WHEREAS, the local emergency conditions are no longer in effect due to the fact all emergency remediation and mitigation work has been completed for damage to public infrastructure caused by saturated soils and associated conditions caused by atmospheric rivers during the past storm season

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Ukiah terminates the previously declared local emergency due to the previous atmospheric rivers and associated damage to public infrastructure.

BE IT FURTHER RESOLVED that a copy of this declaration shall be forwarded to the County of Mendocino Office of Emergency Services (OES) with a request that OES forward the Resolution to California Office of Emergency Services.

PASSED AND ADOPTED this 17th day of December 2025, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Susan Sher, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Notification of Contract Amendment with the Mendocino Solid Waste Management Authority for Administrative Services.

DEPARTMENT: Public Works

PREPARED BY: Seth Strader, Public Works Management Analyst II

PRESENTER: Tim Eriksen, Director of Public Works/City Engineer/MSWMA General Manager

ATTACHMENTS:

1. Original Agreement
2. Amendment 1

Summary: Council will receive a report of notification of contract amendment with the Mendocino Solid Waste Management Authority for administrative services.

Background: On June 1, 2023, the City of Ukiah entered into a contract with the Mendocino Solid Waste Management Authority (MSWMA), a Joint Powers Agency (JPA) consisting of the County of Mendocino and the cities of Willits, Fort Bragg, and Ukiah to perform administrative duties on behalf of MSWMA. MSWMA was created to increase the safe collection, recycling, and disposal of household hazardous waste (HHW), as well as outreach to encourage safe and proper recycling and the cleanup of illegally dumped waste. See Attachment 1 for a copy of this administrative agreement between MSWMA and the City of Ukiah.

Discussion: On November 13, 2025, the City of Ukiah executed an amendment with MSWMA which altered the original agreement to allow the City to request a rate adjustment in accordance with the United State Department of Labor Statistic's San Francisco-Oakland-Hayward CA index. This request will be reviewed and approved by the MSWMA Board of Directors. See Attachment 2 for a copy of this Amendment.

Staff requests Council receive the report of notification of contract amendment with the Mendocino Solid Waste Management Authority for administrative services.

Recommended Action: Receive notification of contract amendment with the Mendocino Solid Waste Management Authority for administrative services.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE:

REVENUE: Yes **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: 2223190

COORDINATED WITH: Tim Eriksen, Director of Public Works/City Engineer/MSWMA General Manager

STRATEGIC PLAN (SP): SP 3B - Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services.

CLIMATE INITIATIVES (CI): CI-3a – Continue to lead the way in solid waste diversion including the diversion of compostable food.

GENERAL PLAN ELEMENTS (GP): GP-A5 - Environment and Sustainability Element

Approved: 
Sage Sangiacomo, City Manager

SERVICE AGREEMENT
BETWEEN
MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY AND
CITY OF UKIAH

This Agreement is made and entered in Ukiah, California on June 1, 2023 (“Effective Date”) by and between the Mendocino Solid Waste Management Authority (“MSWMA”) and City of Ukiah (“City”). MSWMA and City may be referred to hereafter individually as “Party” and collectively as “Parties.”

RECITALS:

1. MSWMA is a joint powers agency currently organized and operating under an Amended and Restated Joint Powers Agreement among the Cities of Fort Bragg, Ukiah, Willits and the County of Mendocino, dated November 19, 2019 (“JPA”). Under the JPA MSWMA was formed for various purposes, including: (1) making reasonable efforts to increase recycling and diversion of materials in order to reduce landfill deposits and achieve the waste diversion goals of a Reduction and Recycling Plan; (2) providing for the proper handling, reuse or disposal of household hazardous wastes; (3) providing educational outreach to encourage recycling, diversion and proper disposal of solid and household hazardous waste; (4) providing for the cleanup of sites where solid waste has been illegally disposed; and (5) removing graffiti.

2. City is a California general law municipal corporation in Mendocino County, California and a signatory of the JPA.

3. MSWMA entered or will enter a Lease and an HHW Services Agreement with an independent contractor to operate MSWMA’s HHW program.

4. Pursuant to Section 7(a) of the JPA, the MSWMA Board of Directors has determined to contract with the City to perform the services of MSWMA’s General Manager, including the General Manager performing as the MSWMA Treasurer pursuant to Section 6 of the JPA, and to provide other clerical and accounting services.

AGREEMENT:

Based on the foregoing recitals which are incorporated into this Agreement, the terms and conditions stated hereafter and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

1. **DEFINITIONS:** The following capitalized terms shall have the meaning specified in this Section 1:

- a. **"Commission"** shall mean the five-member governing body of MSWMA established under Section 2 of the JPA.
- b. **"Commencement Date"** shall mean the date when City is required to begin providing services under this Agreement as specified in Section 2 below.
- c. **"County"** shall mean Mendocino County.
- d. **"Facility"** shall mean household hazardous waste disposal facility at the MSWMA Site.
- e. **"Fiscal year"** means July 1 to June 30.
- f. **"Haulers' Advisory Committee"** shall mean a group composed of at least one representative from each company holding an exclusive curbside collection franchise contract in the incorporated and unincorporated territory of the County and a representative of the County Department of Transportation.
- g. **"Household Hazardous Waste or "HHW"** shall mean leftover household products that can catch fire, react, or explode under certain circumstances, or that are corrosive or toxic, including products, such as paints, cleaners, oils, batteries, pesticides and other products specified by MSWMA as accepted at the Facility.
- h. **"HHW Services Agreement"** means the Agreement, an unexecuted draft of which is attached hereto as Attachment 1.
- i. **"Lease"** shall mean the lease between MSWMA and Ukiah Waste Solutions for the MSWMA Site, substantially in the form of the attached Attachment 2.
- j. **"MSWMA"** has the meaning provided in Recital 1, above.
- k. **"MSWMA Site"** shall mean the real property located at 3200 Taylor Drive, Ukiah, CA as depicted and described in the Lease.

2. **GENERAL MANAGER AND TREASURER SERVICES:** Commencing on June 1, 2023, using its own employees and/or independent contractors City shall perform the duties of the General Manager and Treasurer of MSWMA in accordance with Sections 6 and 7 of the JPA. In keeping with sections 5, 7, 13 and 15 of the JPA, the Commission will appoint the City of Ukiah Director of Public Works as General Manager. The holder of that position will remain the General Manager until the Commission, with the agreement of the City's City Manager, makes a different appointment. In keeping with the provisions of section 6 of the JPA, the Commission will appoint the Finance Director of the City of Ukiah as Treasurer. The Treasurer shall perform appropriate accounting, reporting, audit management, and other regular and customary financial services functions necessary for the prudent financial management of MSWMA. The holder of that position will remain the Treasurer until the Commission, with the mutual agreement of the City's City Manager, makes a different appointment.

A. In its capacity as General Manager, the City shall:

- (1) act as MSWMA's representative in managing the HHW Services Agreement and the Lease to determine if the services required by those agreements are being performed in compliance with their terms;
- (2) prior to the commencement of each Fiscal Year, present a preliminary budget to the Commission for consideration and by no later than June 15, submit a final budget for Commission approval. The Parties may agree to alter this schedule;
- (3) call meetings of and consult with a standing committee formed by the Commission pursuant to Section 4(b) of the JPA, to provide guidance and clarify issues in an advisory role between Commission meetings. The Commission may elect to create and appoint as members of such committee one Commissioner who represents an area that includes the coastal area and one Commissioner who represents an area that includes an inland area of Mendocino County.
- (4) call and chair meetings of the Haulers Advisory Committee as and when determined necessary by the General Manager;
- (5) Maintain the MSWMA (Mendo Recycle) website;

- (6) Understanding that each member of MSWMA has sole responsibility to comply with California law including, but not limited to, SB 1383, when requested by the Commission, advise and assist MSWMA members to comply with California statutes and regulations governing waste reduction and recycling; provided, however, that the following services will be provided by non-City entities:
- i. The County of Mendocino, Department of Transportation ("DOT"), possessing all the necessary resources, has committed to provide all required updates of the MSWMA Source Reduction and Recycling Element (Plan). MSWMA will reimburse DOT for its cost to provide the Plan updates at the rate DOT pays or charges for similar services.
 - ii. The County of Mendocino, Department of Transportation, possessing all the necessary resources, has committed to provide all required updates of the MSWMA Household Hazardous Waste Element (Plan). MSWMA will reimburse DOT for its cost to provide the Plan updates at the rate DOT pays or charges for similar services.
 - iii.
- (7) perform the duties of Secretary to the Commission responsible for (1) the preparation of meeting notices and agendas in compliance with the Brown Act, (2) minutes of meetings and other documents requiring Commission approval and (3) act as the custodian of Commission records created after the Effective Date and secure documents existing prior to the Effective Date that can be reasonably located at the Facility. Preparation of minutes is contingent on the Commission adopting a Resolution Providing for Action Minutes, substantially in the form of the attached Attachment 3;
- (8) oversee the application for and administration of all routinely available CalRecycle Grants and other grants that will advance the MSWMA's purposes as stated in Section 1 of the JPA.
- (9) Within thirty (30) days of the Commencement Date in consultation with Contractor, City shall oversee the preparation of an inventory of all personal property, including equipment and vehicles owned by MSWMA and located at the Facility which shall be acknowledged in writing by City and Contractor to be complete. Within said thirty (30) days, the inventory shall be delivered to the Clerk of the Commission
- for presentation to the Commission at a regular or special meeting. The Commission shall review the inventory and the recommendations of the City and the Contractor and determine which items on the

inventory the Contractor is authorized to use in providing services under the services agreement between MSWMA and the Contractor and which items shall be declared surplus property and disposed of at the Direction of the General Manager.

B. In its capacity as Treasurer, the City shall perform the duties of the Treasurer as set forth in Section 6 of the JPA. The Treasurer shall perform appropriate accounting, reporting, audit management, and other regular and customary financial services functions necessary for the prudent financial management of MSWMA. In the performance of those services, the City shall:

- (1) maintain appropriate accounting procedures and practices, in accordance with City of Ukiah Policy Resolution No. 39, Establishing Financial Management Policies for the City of Ukiah, Generally Accepted Accounting Principles (GAAP) and the policies of the Government Accounting Standards Board ("GASB"), including, but not limited to, budgeting, accounting, and treasury management (receipts, deposits, investments, and disbursements);
- (2) maintain records for all MSWMA transactions and accounts, which may include MSWMA fiduciary accounts established as part of the City's financial management system, and separately account for all funds received, disbursed or invested by the City in its capacity as Treasurer;
- (3) provide regular budgetary and financial reports to MSWMA and upon request of the Commission;
- (4) be the custodian of all MSWMA funds and perform custodial functions, including the deposit of MSWMA funds in and disbursement of such funds from bank accounts maintained by the City and invest surplus funds until needed in accordance with City Policy Resolution No. 39, crediting MSWMA with the return on those investments, whether positive or negative;
- (5) each Fiscal Year engage the same independent certified public accountant who audits the financial statements of the City, to perform an audit and report directly to the Commission on the financial statements of MSWMA.

C. City is a service provider. MSWMA shall be responsible for and for understanding the financial and other activities and information performed or related to the services provided by the City under this Agreement. The City is not performing these services as the MSWMA's agent but as a service provider and MSWMA agrees that the City does not assume a fiduciary duty to MSWMA in the performance of these financial and general services.

3. OTHER SERVICES. When mutually agreed by the Parties as documented in the minutes of the Commission, City will provide Other Services to MSWMA including, but not limited to, legal and other professional services.

4. COMPENSATION FOR SERVICES PROVIDED UNDER THIS AGREEMENT.

A. Annual Compensation: The annual MSWMA budget proposed by the City and approved by the Commission shall include compensation to the City for the services provided under Section 2 of this Agreement.

Within thirty (30) days after the end of each quarter of the Fiscal Year, MSWMA will remit twenty-five (25%) percent of the annual budgeted Compensation to the City and any additional amount needed if the budgeted amount is amended.

B. Payment for Other Services: Unless a different rate is stipulated at the time Other Services are requested by the MSWMA, the City will charge MSWMA for staff services according to the City's Charge Out Rate Schedule which is updated annually, or at the same rate that it pays for such services to outside third parties. The City will bill for these services on a quarterly basis and payment for the services provided in that quarter is due no later than thirty (30) days after presentation of the invoice to MSWMA. The City will also be eligible for any dedicated administration reimbursements from awarded grants that are allowable expenses in the administration of activity delivery for the corresponding grant.

5. TERM. This Agreement shall commence on the Effective Date and remain in effect until terminated by either the Commission or the City. Termination shall occur not sooner than ninety (90) days after either Party gives written notice of termination. A different termination date may be established by agreement of the Parties. Upon termination of the Agreement by either Party, the City shall cooperate in the transition to another means of performing the services provided by

City under this Agreement. Upon the termination of this Agreement the City shall have no authority, responsibility or liability for MSWMA's continued operations.

6. NOTICES. Whenever notice or other communication is permitted or required by this agreement, it shall be deemed given when personally delivered or when received, if delivered by overnight courier or email, if receipt is acknowledged in writing, or 48 hours after it is deposited in the United States mail with proper first- class postage affixed thereto and addressed as follows:

To City: City of Ukiah
 Attention: Sage Sangiacomo, City Manager 300
 Seminary Ave.
 Ukiah, CA 95482
 Email:
 Attention: City Manager

To MSWMA: Mendocino Solid Waste Management Authority
 Attention: Chairperson of the Board
 3200 Taylor Dr, Ukiah, CA Ukiah, CA
 95482
 Email:
 Attention: Commission Chair

A Party may change the address and email address to which notices shall be sent by giving notice of the change as provided herein.

7. SEVERABILITY. Should any part, term, portion, or provision of this Agreement or the application thereof of any person or circumstances, be in conflict with any State or Federal law, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining parts, terms, portions or provisions, or the application thereof to other persons or circumstances, shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to continue to constitute the Agreement that the parties intended to enter into in the first instance.

8. HOLD HARMLESS AND INDEMNITY. MSWMA agrees to defend, indemnify, and save the City harmless from and against any and all claims, liability, damages or costs arising out of the decisions or directives of the Commission. The City agrees to indemnify and defend MSWMA from and against

any claims, liability, damages or costs caused by the grossly negligent acts, errors, omissions or willful misconduct of its officers or employees in performing pursuant to this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by the City's officers, employees, or agents.

Each Party hereby agrees to defend itself from any claim, action or proceeding by third parties arising out of the acts or omissions of its officers or employees. In such cases, each Party agrees to retain its own legal counsel, bear its own defense costs, and waive its right to seek reimbursement of such costs.

Notwithstanding the above, where a trial verdict or arbitration award allocates or determines the comparative fault of the Parties, the Parties may seek reimbursement and/or reallocation of defense costs, settlement payments, judgments and awards, consistent with said comparative fault.

As required by Section 9 herein, the Parties are responsible to provide workers compensation insurance for injuries sustained in the normal course and scope of their respective employees' performance of services. The Parties waive any right of subrogation against each other for any and all losses sustained by the Parties, subject to such workers compensation coverage.

For purposes of this section, the terms "employee" or "employees" shall refer to and include employees, officers, agents, representatives, subcontractors or volunteers.

Notwithstanding the foregoing, no employee, officer, agent, representative, subcontractor or volunteer of any Party shall be considered an "employee" of the other Party for purposes of indemnification.

9. INSURANCE Each Party shall be responsible for maintaining a program of insurance that shall cover each Party's indemnification obligations. Without in any way affecting the indemnity herein provided and in addition thereto, each Party shall secure and maintain throughout the Agreement the following types of insurance, including coverage through a pooled risk joint powers agency with limits as shown.

A. Workers' Compensation:

If the Party has employees, a program of Workers' Compensation Insurance or a state-approved self-insurance program in an amount and form to meet all

applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits covering all persons providing services on behalf of each Party and all risks to such persons under this Agreement.

B. Comprehensive General and Automobile Liability Insurance:

This coverage is to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy or self-insurance shall have combined single limits for bodily injury and property damage of not less than two million dollars (\$2,000,000.00).

C. Additional Named Insured:

All policies, and/or memoranda of coverage, except Workers' Compensation, shall contain additional endorsements naming each Party and its officers, employees, agents and volunteers as additional named insured with respect to liabilities arising out of each Party's performance hereunder.

D. Policies Primary and non-Contributory:

All policies required above are to be the primary and non-contributory with any insurance or self-insurance carried or administered by each Party.

10. INDEPENDENT CONTRACTOR.

It is the express intention of the Parties that City is an independent contractor and not an employee, joint venturer, or partner of MSWMA for any purpose whatsoever. MSWMA shall have no right to and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by City under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in MSWMA have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between City and MSWMA.

City shall pay all estimated and actual federal and state taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for its

employees. City agrees to indemnify and hold MSWMA and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by City, including the legal costs associated with defending against any audit, claim, demand or lawsuit.

11. **MEDIATION.** Should any dispute arise out of this Agreement, any Party may request that it be submitted to mediation. The Parties shall meet in mediation within 30 days of a request, unless they mutually agree to a longer period. The mediator shall be agreed to by the Parties; in the absence of an agreement, the Parties shall each submit one name from mediators listed by an agreed-upon service or the Parties themselves. The mediator shall be selected by a mutually agreed random selection process. The cost of mediation shall be borne equally by the Parties. No Party shall be deemed the prevailing party. No Party shall be permitted to file a legal action without first meeting in mediation and making a good-faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall not last more than 60 days, unless the 60-day period is extended in writing by the Parties. If a dispute is not resolved by mediation, a Party may pursue litigation in California state courts in compliance with all applicable state laws.

12. **ASSIGNMENT/DELEGATION.** Neither party hereto shall assign, sublet, or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.

13. **NO THIRD-PARTY BENEFICIARIES.** This Agreement is only for the benefit of the Parties as local governmental entities and shall not be construed as or deemed to operate as an agreement for the benefit of any third party or parties, and no third party or parties shall have any standing or right to interpret, enforce or state any cause of action arising under or pertaining to this Agreement, or obtain any right to benefits or position of any kind under the terms of this Agreement.

14. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of California.

15. **ENTIRE AGREEMENT.** This document is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. This Agreement may be transmitted electronically and executed in

counterparts, each such executed electronic copy of which shall constitute an original admissible for any purpose and in any judicial or administrative proceeding as evidence of the agreement between the Parties. .

16. AMENDMENTS. This Agreement may be amended from time to time only by written agreement between the parties signed by an authorized representative of each party. Either party may at any time request that the service or other provisions in this Agreement be modified by delivering written notice of its requested modifications to the other party. Within thirty (30) days after receipt of any such request, the parties shall meet and negotiate in good faith on adopting such requested modifications, including, without limitation, any change to the Rates necessitated by such modifications, provided that nothing herein shall obligate either party to agree on any such requested modifications.

17. WAIVER. Failure of any Party to insist upon strict performance of any of the terms, conditions or covenants in this Agreement will not be deemed a waiver of any right or remedy that Party may have and will not be deemed a waiver of any right or remedy for a subsequent breach or default of the terms, conditions or covenants contained in this Agreement, nor will it constitute a precedent for interpretation of this Agreement.

18. SEVERABILITY. If any term, provision, covenant or condition of this Agreement is held to be invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the remainder to this Agreement shall not be affected thereby, and each term, provision, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY

By: 
Chairperson, Board of Commissioners

CITY OF UKIAH


Sage Sangiacomo, City Manager

ATTEST:

Kristine Lawler

Kristine Lawler (Jun 29, 2023 13:25 PDT)

Kristine Lawler, City Clerk

CITY OF UKIAH
AMENDMENT NO. 1
TO
SERVICE AGREEMENT
BETWEEN
MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY
and CITY OF UKIAH

This Amendment No. 1, entered on Nov. 13, 2025, revises the Service Agreement for administrative and accounting services dated June 1, 2023 between the Mendocino Solid Waste Management Authority and the City of Ukiah

1. Subsection 4.A of the Service Agreement shall be amended to read as follows:

The annual MSWMA budget proposed by the City and approved by the Commission shall include compensation to the City of \$144,000.00 per year for the services provided under Section 2 of this Agreement.

Within thirty (30) days after the end of each quarter of the Fiscal Year, MSWMA will remit twenty-five (25%) percent of the annual budgeted Compensation of \$144,000.00 per year to the City.

2. A new Subsection 4.C shall be added to the Service Agreement and shall read as follows:

C. Modification Based on Consumer Price Index: Every full year of this agreement effective July 1st, beginning July 1, 2026, the City may apply for a rate adjustment to offset adjustments in the cost of providing services (CPI) and changes in certain Pass-Through Costs. The percentage will be determined in accordance with the San Francisco-Oakland-Hayward, CA (Index 1982-84=100) published by the United State Department of Labor, Bureau of Labor statistics. The City will notify MSWMA no later than March 31st of each year. Said notification shall include the Calculation, documents from which the information used to perform the calculation was derived, and any other information and documents reasonably requested by MSWMA to verify the proposed Rate Adjustment.

Except as expressly amended by this Amendment, all other terms remain unchanged and in full force and effect.

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AMENDMENT ON THE EFFECTIVE DATE:

MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY

BY: Maureen Mulheren

DATE: 11/13/25

PRINT NAME: Maureen Mulheren

CITY OF UKIAH

BY: Sage Sangiacomo

DATE: 12/09/2025

SAGE SANGIACOMO, CITY MANAGER

ATTEST

BY: Kristine Lawler

DATE: 12/09/2025

KRISTINE LAWLER, CITY CLERK



AGENDA SUMMARY REPORT

SUBJECT: Notification of Purchase of Parking Enforcement License Plate Reader Cameras from EyeP Solutions in the Amount of \$53,386.10.

DEPARTMENT: Police

PREPARED BY: Jason Chapman, Captain

PRESENTER: Jason Chapman, Police Captain

ATTACHMENTS:

1. RFP 41708 Parking Enforcement License Plate Reader System
2. EyeP Solutions Proposal
3. EyeP Solutions - Parking Enforcement LPR Cameras 2526-148 - Agreement

Summary: Council will receive notification of the purchase of parking enforcement license plate reader cameras from EyeP Solutions in the amount of \$53,386.10.

Background: The Ukiah Police Department recently purchased one used Toyota Yaris Parking Enforcement vehicle to maintain a reliable Parking Enforcement fleet. Along with the purchase of the Toyota Yaris, the Ukiah Police Department also requested the purchase of parking enforcement license plate reader (LPR) Cameras from EyeP Solutions to replace the outdated Motorola LPR system the Ukiah Police Department Parking Enforcement personnel currently use. The Motorola LPR system constantly freezes and has to be rebooted during operational hours, thus making the Motorola LPR system unreliable. Motorola has informed the Ukiah Police Department they will no longer provide technical support to their outdated LPR system.

Discussion: Due to ongoing technical issues with the existing Motorola LPR system used by Ukiah Police Department Parking Enforcement personnel, Staff conducted preliminary industry research, including outreach to other parking enforcement agencies, to better understand current technologies and operational best practices. This research identified EyeP Solutions as one of several potential vendors offering systems that could address the Department's operational needs. Ukiah Police Department personnel contacted EyeP Solutions to request a product demonstration, along with gathering similar information from other sources, to help inform the development of the subsequent Request for Proposal (RFP). During this initial research and demonstration phase, Staff noted that the EyeP Solutions system appeared user-friendly for end users and compatible with the Data Ticket system currently used by the City of Ukiah for parking enforcement operations—two key considerations incorporated into the RFP specifications.

A Request for Proposal (RFP) (Attachment 1) for the parking enforcement license plate reader system was released on October 3, 2025, with a due date of October 25, 2025. The City received four proposals in response. After a thorough evaluation process, including a review of each firm's capabilities, reputation, and proposed solutions, and an independent scoring conducted by the City's evaluation team, it was determined that EyeP Solutions was indeed the best option. The proposal submitted by EyeP Solutions is included as Attachment 2. Following completion of the evaluation process and vendor selection, Staff entered an agreement (Attachment 3) to proceed with EyeP Solutions.

Staff requests that Council receive notification of the purchase of parking enforcement license plate reader cameras from EyeP Solutions in the amount of \$53,386.10.

Recommended Action: Receive notification of purchase of parking enforcement license plate reader cameras from EyeP Solutions in the amount of \$53,386.10.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 64020213.54500: \$57,602

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: Parking District Fund

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: Contract 2526-148

COORDINATED WITH: Dave Kirch: Fleet & Facilities Manager; Myles Fisette: Purchasing Manager

STRATEGIC PLAN (SP):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):GP-A6- Safety Element

Approved:


Sage Sangiacomo, City Manager



REQUEST FOR PROPOSAL

PARKING ENFORCEMENT LICENSE PLATE READER SYSTEM

Request Date:

October 3, 2025

Deadline for Responses:

October 24, 2025 5:00 P.M. (PST)

CITY OF UKIAH
Request for Proposal (RFP)
Parking Enforcement License Plate Reader System

1.0 INTRODUCTION & BACKGROUND

The City of Ukiah (City) is seeking proposals from qualified parking equipment firms to supply, install, integrate, and commission a License Plate Reader (LPR) system that includes field hardware, central management software system, appropriate application software, as well as communication capabilities.

2.0 CONTACT PERSON

Please contact Myles Fisette, Purchasing Manager, if you have questions or require additional information. Questions must be submitted in writing via email. Contact information can be found below.

Myles Fisette
City of Ukiah
(707) 463-6225
mfisette@cityofukiah.com

Communication between a proposing company and a member of the City staff, other than the designated contact person, or between a proposing company and a non-designated City representative regarding the selection of a proposing company or award of this contract is explicitly prohibited from the time the RFP is advertised until the selection of a proposing company or award of the contract. Questions pertaining to this RFP shall be addressed to the party specified above. Failure of a proposing company, or any of its representatives, to comply with this paragraph will result in their proposal being rejected.

3.0 SCHEDULE OF EVENTS

The schedule for this procurement is as follows:

Distribute Request for Proposals:	October 3, 2025
Deadline for Responses:	October 24, 5:00 P.M. (Pacific Time)
City Evaluation of Proposals:	October 30, 2025
Interviews (if necessary)	November 7, 2025
City Council approval requested for recommended firm (if necessary):	November 19, 2025

The City must receive proposals no later than the time and date specified above. Those proposals received after this date and time will not be considered. Proposals will only be accepted electronically. Send your proposals to the contact person listed in Section 2.0 above.

Acceptable forms of electronic delivery are emailing the proposal directly, or providing a link to the documents for download, as long as the email is received by the established deadline. It is highly recommended to request a delivery receipt with the email to confirm that it has been received.

4.0 SCOPE OF SERVICES

The City of Ukiah desires to solicit qualified proposals for the hardware, software, and services for the installation of a LPR (License Plate Reader) system for the Parking Enforcement Unit with the Ukiah Police Department.

The objective of this Request for Proposal (RFP) is to identify a preferred LPR system to enhance the parking enforcement in timed parking areas. It is the City's expectation that the installation of the LPR system will improve the City's efforts in vehicle turnover in the downtown business district and increase the coverage and consistency of enforcement.

The firm shall provide hardware, software, and services for the implementation of a LPR system for the Parking Enforcement Unit with the Ukiah Police Department. The scope shall include:

- Purchase of LPR cameras (to include mounting hardware and cables)
- Purchase of LPR software system
- Support services
- Maintenance services and warranty
- Installation
- Training

The proposed LPR system must fully integrate with the City's existing DataTicket parking management software, including all automated ticketing and case management functions.

The RFP shall address the ability to integrate an LPR system on a 2014 Toyota Yaris.

The proposed LPR system must comply with all applicable federal, state, and local laws including DOJ data security standards. The vendor must ensure authorized access only, provide security training for users, maintain incident response procedures, and adhere to data retention and destruction policies consistent with DOJ and regulatory requirements.

5.0 REQUIRED PROPOSAL CONTENT

Firms interested in providing the services described in the section above must submit a proposal responding to all the questions below and providing all information requested in a format that mirrors the RFP by section and order listed. Proposals shall include at a minimum:

- A. Quote detailing labor, delivery of new equipment, and cost of equipment.
- B. Experience and Qualifications – For this section, qualified firms should, as a minimum, submit the following information with their response to his RFP:
 1. A brief outline of the qualified firm's understanding of the project;
 2. A brief history of the company, resources, and capabilities;
 3. Indicate key personnel that you will agree to commit to the City of Ukiah project, if awarded the contract, including name and qualifications of the proposed staff;
 4. Identify any sub-contractors used in the performance of the work.
- C. Proposed Approach and Installation – For this section, qualified firms should, at a minimum, submit the following information with their response to this RFP:
 1. Qualified firm should provide a clear detailed description of services to be provided. The detailed description should include step-by-step, full implementation.
 2. Qualified firm should detail the project plan time table required to install and integrate the LPR system on the specified vehicle.
 3. Proposals must include a detailed description of how the proposed LPR system will integrate with the City's existing DataTicket parking management software, including all necessary interfaces, workflow automation, and assurances of full compatibility.
- D. Training and Support - Proposed Approach and Installation – For this section, qualified firms should, at a minimum, submit the following information with their response to this RFP:
 1. Describe what training and number of hours of training you will be providing City staff to operate mobile and back office equipment;
 2. Describe the desk support offerings available; and
 3. The speed and accessibility of technical support.
- E. Preventative Maintenance – Describe in detail what the preventative maintenance program offers during the warranty period and after.



F. Price Schedule – The successful qualified firm will be responsible for the provision of all equipment, hardware, software and applications, all aspects of the system design, implementation, installation, training, and maintenance for (1) LPR system described in this RFP. This is a “turn-key” solution.

1. The Pricing shall be separated into the following components:
 - a) Cost for each camera, processor, and other required hardware (list all)
 - b) Cost for software, storage, and application(s)
 - c) Cost for installation (including all required labor and parts)
 - d) Training Costs
 - e) Warrant costs, which includes preventative maintenance costs during the warranty period
 - f) Annual support costs
 - g) All other costs not included above to complete the project/work. Provide detailed costs
 - h) Maintenance costs, after warranty expiration.

6.0 PROPOSAL EVALUATION

The following evaluation criteria will be used in evaluating and selecting candidates:

- A. System Functionality & Technical Approach (30 points)
The extent to which the proposed LPR system meets the operational needs, including accuracy, reliability, ease of integration, and real-time capabilities. Must demonstrate clear understanding of project goals.
- B. Implementation Plan & Timeline (20 points)
Clarity, feasibility, and completeness of the proposed project implementation schedule, including training, testing, and support phases.
- C. Vendor Experience & Qualifications (20 points)
Demonstrated experience in implementing similar LPR systems in municipal or parking enforcement contexts; qualifications of project team.
- D. Cost Proposal (20 points)
Total cost of ownership, including software, hardware, installation, licensing, maintenance, and support. Cost-effectiveness and value.
- E. Support, Maintenance & Warranties (10 points)
Quality and scope of ongoing technical support, system updates, service level agreements (SLAs), and warranty coverage.

The City reserves the right to reject any and all proposals. The City reserves the right to award a contract or multiple contracts to the firm or firms that presents the proposal, which in the sole judgment of the City, best serves the City's interest. The City reserves the right to reject any or all proposals, to waive minor irregularities in said proposals, and/or negotiate minor deviations with the successful firm or firms.

7.0 ADDENDA

If it becomes necessary to revise any part of this Request for Proposal after it has been released, the City will issue an addendum containing the revision. All addenda will be posted on the City's website at www.cityofukiah.com/purchasing with the rest of the documents. Anyone who intends to submit a proposal in response to this solicitation must check the website frequently for any posted addenda. Anyone submitting a proposal will be deemed to have seen and agreed to be bound by the posted addenda.

8.0 INSURANCE REQUIREMENTS

Provided as Attachment “A” are the City's complete insurance requirements. Awarded firm, prior to performing any work, shall procure and maintain for the duration of the contract insurance per the attached requirements.



9.0 CITY BUSINESS LICENSE

Awarded firm will be required to maintain a City business license for the duration of the contract. Information regarding the City business license can be found on the City website, at www.cityofukiah.com/businesses.

10.0 PUBLIC RECORDS

All materials submitted in response to this RFP are property of the City and will not be returned. The materials will be a public record subject to the disclosure provisions of the California Public Records Act and any other related public law or provision of such laws.

11.0 FINANCIAL RESPONSIBILITY

The City accepts no financial responsibility for any costs incurred by a firm in responding to this RFP. Submissions will become the property of the City and may be used by the City in any way deemed appropriate.

CITY OF UKIAH
INSURANCE REQUIREMENTS FOR CONTRACTORS

Attachment A

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

I. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- A. Insurance Services Office Commercial **General Liability coverage** (occurrence form CG 0001).
- B. Insurance Services Office form number CA 0001 (Ed. 1/87) covering **Automobile Liability**, code 1 (any auto).
- C. **Worker's Compensation** insurance as required by the State of California and Employer's Liability Insurance.

II. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

- A. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage **including operations, products and completed operations**. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- B. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
- C. Worker's Compensation Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

III. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

IV. REQUIRED Insurance Provisions

Proof of **general liability and automobile liability** policies are to contain, or **be endorsed** to contain, the following provisions:

- A. The City, its officers, officials, employees, and volunteers are to be covered as **ADDITIONAL INSURED** with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment, furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.
- B. **The workers' compensation policy is to be endorsed with a waiver of subrogation.** The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of this policy which arises from the work performed by the named insured for the City. NOTE: You cannot be added as an additional insured on a workers' comp policy.
- C. For any claims related to this project, the Contractor's insurance coverage shall be **primary insurance** with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.
- D. Each insurance policy required by this clause shall be endorsed to state that coverage shall **not be canceled** by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.
- E. **Note: (This protects the Contractor)** -Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of Civil Code.

V. RATING - Acceptability of Insurers

Insurance is to be placed with admitted California insurers with a current A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

VI. Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements affecting coverage required by this clause. The endorsements should be on **forms provided by the City**. If endorsements are on forms other than the City's forms, those endorsements or policies must conform to City requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

VII. Subcontractors

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

If you have questions regarding our insurance requirements contact:

Risk Manager
(707) 463-6287

FAX (707) 463-6204

01/07

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Agreement, made and entered into this ____ day of _____, 2008 ("Effective Date"), by and between CITY OF UKIAH, CALIFORNIA, hereinafter referred to as "City" and _____, a _____ [sole proprietorship, corporation, partnership, limited partnership, limited liability company, etc.] organized and in good standing under the laws of the state of _____, hereinafter referred to as "Consultant".

RECITALS

This Agreement is predicated on the following facts:

- a. City requires consulting services related to _____.
- b. Consultant represents that it has the qualifications, skills, experience and properly licensed to provide these services, and is willing to provide them according to the terms of this Agreement.
- c. City and Consultant agree upon the Scope-of-Work and Work Schedule attached hereto as Attachment "A", describing contract provisions for the project and setting forth the completion dates for the various services to be provided pursuant to this Agreement.

TERMS OF AGREEMENT

1.0 DESCRIPTION OF PROJECT

- 1.1 The Project is described in detail in the attached Scope-of-Work (Attachment "A").

2.0 SCOPE OF SERVICES

- 2.1 As set forth in Attachment "A".
- 2.2. Additional Services. Additional services, if any, shall only proceed upon written agreement between City and Consultant. The written Agreement shall be in the form of an Amendment to this Agreement.

3.0 CONDUCT OF WORK

- 3.1 Time of Completion. Consultant shall commence performance of services as required by the Scope-of-Work upon receipt of a Notice to Proceed from City and shall complete such services within _____ from receipt of the Notice to Proceed. Consultant shall complete the work to the City's reasonable satisfaction, even if contract disputes arise or Consultant contends it is entitled to further compensation.

4.0 COMPENSATION FOR SERVICES

- 4.1 Basis for Compensation. For the performance of the professional services of this Agreement, Consultant shall be compensated on a time and expense basis not to exceed a guaranteed maximum dollar amount of \$-----. Labor charges shall be based upon hourly billing rates for the various classifications of personnel employed by Consultant to perform the Scope of Work as set forth in the attached Attachment B,

which shall include all indirect costs and expenses of every kind or nature, except direct expenses. The direct expenses and the fees to be charged for same shall be as set forth in Attachment B. Consultant shall complete the Scope of Work for the not-to-exceed guaranteed maximum, even if actual time and expenses exceed that amount.

4.2 Changes. Should changes in compensation be required because of changes to the Scope-of-Work of this Agreement, the parties shall agree in writing to any changes in compensation. "Changes to the Scope-of-Work" means different activities than those described in Attachment "A" and not additional time to complete those activities than the parties anticipated on the date they entered this Agreement.

4.3 Sub-contractor Payment. The use of sub-consultants or other services to perform a portion of the work of this Agreement shall be approved by City prior to commencement of work. The cost of sub-consultants shall be included within guaranteed not-to-exceed amount set forth in Section 4.1.

4.4 Terms of Payment. Payment to Consultant for services rendered in accordance with this contract shall be based upon submission of monthly invoices for the work satisfactorily performed prior to the date of the invoice less any amount already paid to Consultant, which amounts shall be due and payable thirty (30) days after receipt by City. The invoices shall provide a description of each item of work performed, the time expended to perform each task, the fees charged for that task, and the direct expenses incurred and billed for. Invoices shall be accompanied by documentation sufficient to enable City to determine progress made and to support the expenses claimed.

5.0 ASSURANCES OF CONSULTANT

5.1 Independent Contractor. Consultant is an independent contractor and is solely responsible for its acts or omissions. Consultant (including its agents, servants, and employees) is not the City's agent, employee, or representative for any purpose.

It is the express intention of the parties hereto that Consultant is an independent contractor and not an employee, joint venturer, or partner of City for any purpose whatsoever. City shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Consultant under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in City have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Consultant and City.

Consultant shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Consultant agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by Consultant, including the legal costs associated with defending against any audit, claim, demand or law suit.

Consultant warrants and represents that it is a properly licensed professional or professional organization with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

- 5.2 Conflict of Interest. Consultant understands that its professional responsibility is solely to City. Consultant has no interest and will not acquire any direct or indirect interest that would conflict with its performance of the Agreement. Consultant shall not in the performance of this Agreement employ a person having such an interest. If the City Manager determines that the Consultant has a disclosure obligation under the City's local conflict of interest code, the Consultant shall file the required disclosure form with the City Clerk within 10 days of being notified of the City Manager's determination.

6.0 INDEMNIFICATION

- 6.1 Insurance Liability. Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the full period of time allowed by law, surviving the termination of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 20 10 10 01 and Commercial General Liability Coverage – Completed Operations Form No. CG 20 37 10 01.
2. ISO Form No. CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" or Code 8, 9 if no owned autos and endorsement CA 0025.
3. Worker's Compensation Insurance as required by the Labor Code of the State of California and Employers Liability Insurance.
4. Errors and Omissions liability insurance appropriate to the consultant's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.

3. Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident.
4. Errors and Omissions liability: \$1,000,000 per occurrence.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

- a. The City, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant for the full period of time allowed by law, surviving the termination of this Agreement. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.
- b. The Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.
- d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from Consultant's performance of the work, pursuant to this Agreement.

3. Professional Liability Coverage

If written on a claims-made basis, the retroactivity date shall be the effective date of this Agreement. The policy period shall extend from ----- to -----.

4. All Coverages

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

E. Acceptability of Insurers

Insurance is to be placed with admitted California insurers with an A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

F. Verification of Coverage

Consultant shall furnish the City with Certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City. Where by statute, the City's Workers' Compensation - related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All Certificates and Endorsements are to be received and approved by the City before Consultant begins the work of this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. If Consultant fails to provide the coverages required herein, the City shall have the right, but not the obligation, to purchase any or all of them. In that event, the cost of insurance becomes part of the compensation due the contractor after notice to Consultant that City has paid the premium.

G. Subcontractors

Consultant shall include all subcontractors or sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor or sub-consultant. All coverage for sub-contractors or sub-consultants shall be subject to all insurance requirements set forth in this Paragraph 6.1.

- 6.2 Indemnification. Notwithstanding the foregoing insurance requirements, and in addition thereto, Consultant agrees, for the full period of time allowed by law, surviving the termination of this Agreement, to indemnify the City for any claim, cost or liability that arises out of, or pertains to, or relates to any negligent act or omission or the willful misconduct of Consultant in the performance of services under this contract by Consultant, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by the City, or arising from the active negligence of the City.

"Indemnify," as used herein includes the expenses of defending against a claim and the payment of any settlement or judgment arising out of the claim. Defense costs include all costs associated with defending the claim, including, but not limited to, the fees of attorneys, investigators, consultants, experts and expert witnesses, and litigation expenses.

References in this paragraph to City or Consultant, include their officers, employees, agents, and subcontractors.

7.0 CONTRACT PROVISIONS

- 7.1 Ownership of Work. All documents furnished to Consultant by City and all documents or reports and supportive data prepared by Consultant under this Agreement are owned and become the property of the City upon their creation and shall be given to City immediately upon demand and at the completion of Consultant's services at no additional cost to City. Deliverables are identified in the Scope-of-Work, Attachment "A". All documents produced by Consultant shall be furnished to City in digital format and hardcopy. Consultant shall produce the digital format, using software and media approved by City.
- 7.2 Governing Law. Consultant shall comply with the laws and regulations of the United States, the State of California, and all local governments having jurisdiction over this Agreement. The interpretation and enforcement of this Agreement shall be governed by California law and any action arising under or in connection with this Agreement must be filed in a Court of competent jurisdiction in Mendocino County.
- 7.3 Entire Agreement. This Agreement plus its Attachment(s) and executed Amendments set forth the entire understanding between the parties.
- 7.4 Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.
- 7.5 Modification. No modification of this Agreement is valid unless made with the agreement of both parties in writing.
- 7.6 Assignment. Consultant's services are considered unique and personal. Consultant shall not assign, transfer, or sub-contract its interest or obligation under all or any portion of this Agreement without City's prior written consent.
- 7.7 Waiver. No waiver of a breach of any covenant, term, or condition of this Agreement shall be a waiver of any other or subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.
- 7.8 Termination. This Agreement may only be terminated by either party: 1) for breach of the Agreement; 2) because funds are no longer available to pay Consultant for services provided under this Agreement; or 3) City has abandoned and does not wish to complete the project for which Consultant was retained. A party shall notify the other party of any alleged breach of the Agreement and of the action required to cure the breach. If the breaching party fails to cure the breach within the time specified in the notice, the contract shall be terminated as of that time. If terminated for lack of funds or abandonment of the project, the contract shall terminate on the date notice of termination is given to Consultant. City shall pay the Consultant only for services

performed and expenses incurred as of the effective termination date. In such event, as a condition to payment, Consultant shall provide to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement. Consultant shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder, subject to off-set for any direct or consequential damages City may incur as a result of Consultant's breach of contract.

7.9 Execution of Agreement. This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative, the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

8.0 NOTICES
Any notice given under this Agreement shall be in writing and deemed given when personally delivered or deposited in the mail (certified or registered) addressed to the parties as follows:

CITY OF UKIAH _____
DEPT. OF _____
300 SEMINARY AVENUE _____
UKIAH, CALIFORNIA 95482-5400

9.0 SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective Date:

CONSULTANT

BY: _____ Date _____

PRINT NAME: _____

IRS IDN Number

CITY OF UKIAH

BY: _____ Date _____

CITY MANAGER

ATTEST

CITY CLERK

Date

SAMPLE



City of Ukiah, CA

RFP for Parking Enforcement License Plate Reader System

Submitted electronically: October 24, 2025

Lauren Santillano | Account Executive

Lauren.santillano@eyep-solutions.com | 844-393-7462 ext. 707

www.eyep-solutions.com

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Cover Letter

To Whom It May Concern:

I am writing on behalf of EyeP Solutions, Inc. (EyeP), a Genetec Unified Elite Partner and certified small business (#1751196), in response to the City of Ukiah's Request for Proposals for Parking Enforcement License Plate Reader System (ALPR). EyeP brings extensive experience in delivering tailored ALPR solutions, drawing upon our longstanding partnership with Genetec and deep expertise in video surveillance, access control, and license plate recognition. We understand the critical role ALPR technology plays in modernizing parking enforcement, supporting public safety, and enhancing operational efficiency, especially in dynamic municipal environments such as Ukiah.

Most recently, EyeP partnered with the Port of San Diego to deploy Genetec AutoVu ALPR systems across six of their parking enforcement vehicles — a project closely aligned with the City of Ukiah's scope of work. Our successful execution of that deployment further demonstrates our ability to deliver complex, municipal-grade ALPR solutions on time and to specification.

I will be the City of Ukiah's Account Executive and be the primary point of contact throughout the project. I have over a decade of experience in the parking, mobility, and public safety industry with specialization in LPR and video analytics. I am currently the Vendor Representative for the California Mobility and Parking Association (CMPA) Board of Directors and hold multiple Genetec certifications.

EyeP's team also includes Genetec LPR-certified sales engineers and technical specialists who will manage the complete project lifecycle — from planning and deployment through to post-installation support. We are committed to a streamlined, single-phase rollout that fully aligns with the City's operational and technical requirements.

We sincerely appreciate the opportunity to respond and look forward to the potential of working with the City of Ukiah to deliver a best-in-class ALPR solution.

Sincerely,

Lauren Santillano

Lauren Santillano
EyeP Solutions, Inc.

A. Quote

Please see Section F for quote/price schedule.

B. Experience of Qualifications

Outline of Project

EyeP is proposing to procure, install, configure, and support for the City of Ukiah, the Genetec AutoVu SharpZ3 solution outlined in 4.0 Scope of Services.

Capabilities

EyeP Solutions Inc. is a leading security and systems integration firm with a proven track record of delivering advanced Automated License Plate Recognition (ALPR) solutions to municipal, law enforcement, and commercial clients across California. With over a decade of experience integrating mobile ALPR systems into public safety and parking enforcement operations, we are uniquely qualified to support the City of Ukiah's requirements of implementing an efficient, accurate, and scalable electronic chalking solution for parking enforcement.

We confirm our ability to complete all work within the required timeframes as specified. Our team is fully committed to delivering services in a timely and efficient manner, and we have proven systems in place to ensure deadlines are consistently met.

We also assure the availability and continuity of qualified staff throughout the term of the agreement. Our personnel assignments are managed to ensure uninterrupted service delivery, and we have contingency plans to maintain service levels in the event of any unforeseen staffing changes.

Our corporate office is at 3450 Palmer Drive, Suite 4-191 in Cameron Park, CA (El Dorado County). We currently employ over 24 staff, including our own in-house cabling and electrical contractors. Our deployment engineers as well as our sales staff are certified at the appropriate levels to be able to expertly deploy any future needs the City may have. Our software engineers (deployment software engineers) are all Genetec-certified.

EyeP has grown substantially since our founding in 2005. We have had multiple multi-year contracts and short-term contracts related to both physical security as outlined/required in this RFP as well as network security. EyeP is in excellent financial standing. EyeP has been a Genetec Unified Elite Partner since 2019 but has completed many installations of Genetec products and solutions prior to this designation. We partner with Kearns Body Automotive to install the LPR hardware and any hardware accessories in-vehicle.

Key Personnel

EyeP will fulfill all requirements for this project and will not be utilizing a subcontractor. The team stated are fully employed by EyeP, which includes Rich Timm (CEO/Manager of Technical Team), Greg Travis (Project Manager, PMP), Katelynn Granum (Sales Engineer), and Lauren Santillano (Account Executive). Lauren Santillano will be the Account Executive / negotiating contact during the award process. EyeP will inform and discuss with the City if a change is needed as EyeP has a team of four engineers.

At the core of our approach to providing exceptional service and ensuring the ongoing success of the security system at the City is our support, which places a strong emphasis on training and continuous support.

Greg Travis, Project Manager (PMP)

Greg Travis joins EyeP Solutions as the new Project Manager, bringing over 25 years of experience in project and operations management. Over his career he has specialized in project rollouts, resource allocation and leading various teams in servicing clients in the government, education, telecommunications and various private sectors.

Greg is a Certified Project Management Professional (PMP) and carries a Bachelor's degree in Business. His experience includes 10 years as a Project Manager and 5 years as the Operations Manager for Garrahan Electric, Inc. He was the Account Manager and Project Manager for Trinity Integrated Networks and Trinity Government Systems for over 9 years.

Greg's extensive expertise in project and operations management will be instrumental as EyeP Solutions continues to innovate and deliver top-tier solutions.

Katelynn Granum, Solutions Engineer

Katelynn Granum has been on the EyeP Solutions team since 2025. She is proficient and is a subject matter expert on Genetec AutoVu LPR and parking solutions. She holds multiple Genetec and Axis Communications certifications. Katelynn is responsible for attending site walks, maintaining EyeP Solutions customer support helpdesk, estimates, and providing post-sales engineering. Katelynn is currently assigned to this project, but all solutions/technical engineers are certified in Genetec LPR.

Lauren Santillano, Account Executive

Lauren Santillano is an experienced Account Executive at EyeP Solutions, with a strong background in technology, strategic initiatives, and operational planning. She began her career in the parking industry at Sacramento State's Parking and Transportation Services office. After graduating, Lauren joined T2 Systems, where she played a key role in managing and deploying numerous LPR systems west of Denver, in partnership with Genetec.

Her passion for video analytics and LPR led her to Route1, where she advanced to Vice President of Business Development. In 2021, Lauren joined EyeP Solutions to broaden her impact in the physical security industry. She now serves as a subject matter expert in license plate recognition, helping customers integrate technologies such as security cameras, badge readers, evidence management systems, and LPR to create a comprehensive operational view.

Lauren holds certifications in all Genetec solutions and currently serves as the Vendor Representative on the California Mobility and Parking Association (CMPA).

Jim Kearns, Installer (subconsultant)

Jim has been working with the EyeP team since 2022. He has worked on all LPR installations from EyeP Solutions to deploy successful projects throughout California. He is based in Northern California.

C. Proposed Approach and Installation

Description of Services

Genetec AutoVu – hardware and software

The AutoVu™ SharpZ3 is a mobile automatic license plate recognition (ALPR) system that goes beyond traditional plate identification. It brings new levels of insight in vehicle analytics, situational awareness, and accuracy. That's because the SharpZ3 is powered by the latest edge-based processing technology. Designed to combine high-performance and low power consumption, it lets you take full advantage of machine learning capabilities directly at the edge. And with its third optical sensor, the SharpZ3 can precisely position objects and vehicles to understand what's around the license plate, placing reads into context.



With this technology, you are keeping your LPR platform of highly actionable data in your existing Genetec environment.

EyeP Solutions is proposing AutoVu Managed Services (AMS), which is the hosted Azure environment for Genetec AutoVu. Hosting your LPR solution on cloud servers allows more flexibility in support from the EyeP team and less strain on internal IT resources. AMS requires no on-site servers and is the responsibility of Genetec to maintain upgrades, uptime, and overall maintaining of infrastructure. Please note AMS is not CJIS compliant what was proposed. However, Genetec does offer CJIS compliant cloud AMS and our quote can be revised if needed.

The LPR system will integrate with the City's DataTicket system via export of data to allow for real-time integration for the City to enforce on hits and violations. This is done via SFTP connection with DataTicket. This integration has been deployed at multiple Cities in California.

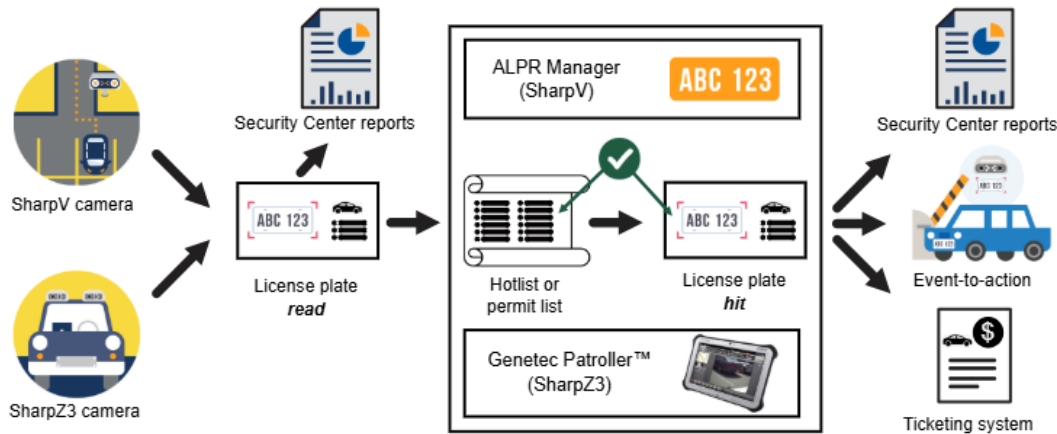
In-Vehicle Computing Solution

EyeP to validate compatibility with City existing hardware. City to procure and install the in-vehicle computing solution (i.e. tablet, mounting, docking). EyeP will install Genetec Patroller, which is the in-vehicle software to identify and accept reads and hits. Once the officer has accepted a hit, it's then pushed via data export to DataTicket to complete the enforcement ticketing process. EyeP will need to

work with the City prior to on-site to determine any firewalls or other applications EyeP will need to work through to install Patroller successfully. Below is a sample of a hit highlighted as red to notify the officer:



Reads and Hits Workflow



Project Plan

See below for a sample phased approach to our ALPR deployment:

Phase 1: Project Initiation (Week 1)

- Assign a dedicated Project Manager
- Conduct a project kickoff with City's stakeholders
- Finalize integration protocols with City's integration partners
- Confirm system requirements and finalize data retention and storage plans

Phase 2: System Configuration and Development (Weeks 2–5)

- Configure and test the LPR application for compatibility – provided by the City
- Develop API integrations with the above mentioned integration partners
- Build out configurations to support:
 - Real-time permit status checks
 - Electronic chalking (manual and automated)
 - Scofflaw alerts

Phase 3: Full Deployment and Support (Weeks 6-7)

- Roll out the solution city-wide
- Train enforcement staff on system use, including electronic chalking and citation issuance
- Provide full documentation and training manuals
- Establish a helpdesk support line and scheduled maintenance checks

D. Training and Support

Training

EyeP to provide training to the City during the week of installation. This includes Security Center (backend training) as well as operator training, which is a “train the trainer” approach which allows for driving in the vehicle to train and do final testing. We would expect 1 hour for training.

Support

EyeP is a Genetec Unified Elite Partner and is prepared to support the City with your ALPR solution. The City will contact EyeP Solutions for assistance and troubleshooting. To keep costs low, we are proposing remote support services. If on-site is required, to be mutually agreed between EyeP and the City and can be quoted as needed. However, our support options are flexible and happy to revise our proposed service offering if needed by the City. Hardware if needed is not included in our support pricing.

Our standard business hours are M-F 8am-6pm PST. Response time for high priority issues is 4 business hours and medium priority issues is 1 business day. The City can contact EyeP support by phone or email.

E. Preventative Maintenance

EyeP has included one (1) preventative maintenance trip annually. This includes reviewing all configurations, camera angles, and cable connections.

For manufacturer warranty, Genetec has a standard RMA process to warranty hardware up to one (1) year. However, EyeP has provided options to pre-purchase advanced swap warranty up to five (5) years which allows the City to receive the replacement of the bad unit before sending back the hardware with any issues to ensure there's minimal downtime. Genetec's warranty terms can be found [here](#).

F. Price Schedule

One-Time

Item	Qty	Unit Price	Extended Price
AU-K-C2Z3-850 LPR City kit – includes trunk unit and 2 LPR cameras with associated cables	1	\$15,079.17	\$15,079.17
AU-OFFLINEMAP-NA North American map for in-vehicle.	1	\$416.67	\$416.67
Freight	1	\$150.00	\$150.00
Cabling Materials Consumables for installation	1	\$200.00	\$200.00
Installation and Configuration Includes training, installation, and configuration. Includes both on-site and remote services, and working extensively with the City on configurations and networking of the in-vehicle solution. This includes the onboarding and configuration of the Azure AMS environment by Genetec.	1	\$11,000.00	\$11,000.00
Mobilization	1	\$2,000.00	\$2,000.00

Optional Warranty (1 of 2 options)

This warranty option is if the City pre-purchased **advanced swap warranty** for five (5) years. There is a return and repair warranty option not provided here, because advanced swap is recommended because there will only be one (1) vehicle operational and this would minimize downtime. Return and repair warranty is included in year 1 of purchase.

Item	Qty	Unit Price	Extended Price
AU-K-EWAS-4Y Four (4) years of advanced swap warranty.	1	\$8,512.00	\$8,512.00
AU-K-EWUP-1Y Upgrades year 1 to advanced swap warranty.	1	\$465.50	\$465.50

Recurring (Annually)

Item	Qty	Unit Price	Extended Price
EyeP Support	1	\$3,500.00	\$3,500.00
EyeP Preventative Maintenance	1	\$2,000.00	\$2,000.00
SCS-AV-MS2.0 AutoVu Managed Services Azure hosting – 1 year hit retention (with images) and 1 year read retention (without	1	\$3,883.70	\$3,883.70

images)			
SCS-AV-MS-1PATROLLER In-vehicle license	1	\$316.96	\$316.96

Optional Warranty (2 of 2 options)

This warranty option is if the City purchased **advanced swap warranty annually up to five (5) years.**

There is a return and repair warranty option not provided here, because advanced swap is recommended because there will only be one (1) vehicle operational and this would minimize downtime. Return and repair warranty is included in year 1 of purchase.

Item	Qty	Unit Price	Extended Price
AU-K-EWUP-1Y Upgrades year 1 to advanced swap warranty.	1	\$465.50	\$465.50
AU-K-EWAS-1Y One (1) year of advanced swap warranty.	1	\$2,658.97	\$2,658.97

\$50,648.47

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Agreement, made and entered into this 18th day of November, 2025 ("Effective Date"), by and between CITY OF UKIAH, CALIFORNIA, hereinafter referred to as "City" and EyeP Solutions, Inc., a corporation organized and in good standing under the laws of the state of California, hereinafter referred to as "Consultant".

RECITALS

This Agreement is predicated on the following facts:

- a. City requires consulting services related to parking enforcement LPR cameras.
- b. Consultant represents that it has the qualifications, skills, experience and properly licensed to provide these services, and is willing to provide them according to the terms of this Agreement.
- c. City and Consultant agree upon the Scope-of-Work and Work Schedule attached hereto as Attachment "A", describing contract provisions for the project and setting forth the completion dates for the various services to be provided pursuant to this Agreement.

TERMS OF AGREEMENT

1.0 DESCRIPTION OF PROJECT

- 1.1 The Project is described in detail in the attached Scope-of-Work (Attachment "A").

2.0 SCOPE OF SERVICES

- 2.1 As set forth in Attachment "A".
- 2.2. Additional Services. Additional services, if any, shall only proceed upon written agreement between City and Consultant. The written Agreement shall be in the form of an Amendment to this Agreement.

3.0 CONDUCT OF WORK

- 3.1 Time of Completion. Consultant shall commence performance of services as required by the Scope-of-Work upon receipt of a Notice to Proceed from City and shall complete such services within three (3) years from receipt of the Notice to Proceed. Consultant shall complete the work to the City's reasonable satisfaction, even if contract disputes arise or Consultant contends it is entitled to further compensation. The time of completion encompasses the full Scope of Work described in Exhibit A, which shall be invoiced upon completion, as well as the ongoing support services set forth in Exhibit B, which shall be invoiced on an annual basis. It also includes any licensing-related costs identified in the proposal.

4.0 COMPENSATION FOR SERVICES

- 4.1 Basis for Compensation. For the performance of the professional services of this Agreement, Consultant shall be compensated on a time and expense basis not to exceed a guaranteed maximum dollar amount of \$53,386.10. Labor charges shall be based upon hourly billing rates for the various classifications of personnel employed by Consultant to perform the Scope of Work as set forth in the attached Attachment A, which shall include all indirect costs and expenses of every kind or nature, except direct expenses. The direct expenses and the fees to be charged for same shall be as set forth in Attachment A. Consultant shall complete the Scope of Work for the not-to-exceed guaranteed maximum, even if actual time and expenses exceed that amount.
- 4.2 Changes. Should changes in compensation be required because of changes to the Scope-of-Work of this Agreement, the parties shall agree in writing to any changes in compensation. "Changes to the Scope-of-Work" means different activities than those described in Attachment "A" and not additional time to complete those activities than the parties anticipated on the date they entered this Agreement.
- 4.3 Sub-contractor Payment. The use of sub-consultants or other services to perform a portion of the work of this Agreement shall be approved by City prior to commencement of work. The cost of sub-consultants shall be included within guaranteed not-to-exceed amount set forth in Section 4.1.
- 4.4 Terms of Payment. Payment to Consultant for services rendered in accordance with this contract shall be based upon submission of monthly invoices for the work satisfactorily performed prior to the date of the invoice less any amount already paid to Consultant, which amounts shall be due and payable thirty (30) days after receipt by City. The invoices shall provide a description of each item of work performed, the time expended to perform each task, the fees charged for that task, and the direct expenses incurred and billed for. Invoices shall be accompanied by documentation sufficient to enable City to determine progress made and to support the expenses claimed.

5.0 ASSURANCES OF CONSULTANT

- 5.1 Independent Contractor. Consultant is an independent contractor and is solely responsible for its acts or omissions. Consultant (including its agents, servants, and employees) is not the City's agent, employee, or representative for any purpose.

It is the express intention of the parties hereto that Consultant is an independent contractor and not an employee, joint venturer, or partner of City for any purpose whatsoever. City shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Consultant under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in City have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Consultant and City.

Consultant shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and

pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Consultant agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by Consultant, including the legal costs associated with defending against any audit, claim, demand or law suit.

Consultant warrants and represents that it is a properly licensed professional or professional organization with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

- 5.2 Conflict of Interest. Consultant understands that its professional responsibility is solely to City. Consultant has no interest and will not acquire any direct or indirect interest that would conflict with its performance of the Agreement. Consultant shall not in the performance of this Agreement employ a person having such an interest. If the City Manager determines that the Consultant has a disclosure obligation under the City's local conflict of interest code, the Consultant shall file the required disclosure form with the City Clerk within 10 days of being notified of the City Manager's determination.

6.0 INDEMNIFICATION

- 6.1 Insurance Liability. Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the full period of time allowed by law, surviving the termination of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 20 10 10 01 and Commercial General Liability Coverage – Completed Operations Form No. CG 20 37 10 01.
2. ISO Form No. CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" or Code 8, 9 if no owned autos and endorsement CA 0025.
3. Worker's Compensation Insurance as required by the Labor Code of the State of California and Employers Liability Insurance.
4. Errors and Omissions liability insurance appropriate to the consultant's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the

general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.

2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident.
4. Errors and Omissions liability: \$1,000,000 per occurrence.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages
 - a. The City, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant for the full period of time allowed by law, surviving the termination of this Agreement. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.
 - b. The Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.
 - c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.
 - d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from Consultant's performance of the work, pursuant to this Agreement.

3. Professional Liability Coverage

If written on a claims-made basis, the retroactivity date shall be the effective date of this Agreement. The policy period shall extend one (1) year from the date of final approved invoice.

4. All Coverages

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

E. Acceptability of Insurers

Insurance is to be placed with admitted California insurers with an A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

F. Verification of Coverage

Consultant shall furnish the City with Certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City. Where by statute, the City's Workers' Compensation - related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All Certificates and Endorsements are to be received and approved by the City before Consultant begins the work of this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. If Consultant fails to provide the coverages required herein, the City shall have the right, but not the obligation, to purchase any or all of them. In that event, the cost of insurance becomes part of the compensation due the contractor after notice to Consultant that City has paid the premium.

G. Subcontractors

Consultant shall include all subcontractors or sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each sub-contractor or sub-consultant. All coverage for sub-contractors or sub-consultants shall be subject to all insurance requirements set forth in this Paragraph 6.1.

6.2 Indemnification. Notwithstanding the foregoing insurance requirements, and in addition thereto, Consultant agrees, for the full period of time allowed by law, surviving the

termination of this Agreement, to indemnify the City for any claim, cost or liability that arises out of, or pertains to, or relates to any negligent act or omission or the willful misconduct of Consultant in the performance of services under this contract by Consultant, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by the City, or arising from the active negligence of the City.

"Indemnify," as used herein includes the expenses of defending against a claim and the payment of any settlement or judgment arising out of the claim. Defense costs include all costs associated with defending the claim, including, but not limited to, the fees of attorneys, investigators, consultants, experts and expert witnesses, and litigation expenses.

References in this paragraph to City or Consultant, include their officers, employees, agents, and subcontractors.

7.0 CONTRACT PROVISIONS

- 7.1 Ownership of Work. All documents furnished to Consultant by City and all documents or reports and supportive data prepared by Consultant under this Agreement are owned and become the property of the City upon their creation and shall be given to City immediately upon demand and at the completion of Consultant's services at no additional cost to City. Deliverables are identified in the Scope-of-Work, Attachment "A". All documents produced by Consultant shall be furnished to City in digital format and hardcopy. Consultant shall produce the digital format, using software and media approved by City.
- 7.2 Governing Law. Consultant shall comply with the laws and regulations of the United States, the State of California, and all local governments having jurisdiction over this Agreement. The interpretation and enforcement of this Agreement shall be governed by California law and any action arising under or in connection with this Agreement must be filed in a Court of competent jurisdiction in Mendocino County.
- 7.3 Entire Agreement. This Agreement plus its Attachment(s) and executed Amendments set forth the entire understanding between the parties.
- 7.4 Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.
- 7.5 Modification. No modification of this Agreement is valid unless made with the agreement of both parties in writing.
- 7.6 Assignment. Consultant's services are considered unique and personal. Consultant shall not assign, transfer, or sub-contract its interest or obligation under all or any portion of this Agreement without City's prior written consent.
- 7.7 Waiver. No waiver of a breach of any covenant, term, or condition of this Agreement shall be a waiver of any other or subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.
- 7.8 Termination. This Agreement may only be terminated by either party: 1) for breach of the Agreement; 2) because funds are no longer available to pay Consultant for services

provided under this Agreement; or 3) City has abandoned and does not wish to complete the project for which Consultant was retained. A party shall notify the other party of any alleged breach of the Agreement and of the action required to cure the breach. If the breaching party fails to cure the breach within the time specified in the notice, the contract shall be terminated as of that time. If terminated for lack of funds or abandonment of the project, the contract shall terminate on the date notice of termination is given to Consultant. City shall pay the Consultant only for services performed and expenses incurred as of the effective termination date. In such event, as a condition to payment, Consultant shall provide to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement. Consultant shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder, subject to off-set for any direct or consequential damages City may incur as a result of Consultant's breach of contract.

7.9 Execution of Agreement. This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative, the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

8.0 NOTICES

Any notice given under this Agreement shall be in writing and deemed given when personally delivered or deposited in the mail (certified or registered) addressed to the parties as follows:

CITY OF UKIAH	EYEP SOLUTIONS, INC
DEPT. OF FINANCE	3450 PALMER DR
300 SEMINARY AVENUE	SUITE 4-191
UKIAH, CALIFORNIA 95482-5400	CAMERON PARK, CA 95682

9.0 SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective Date:

CONSULTANT

BY: Lauren Santillano

Date 11/26/25

PRINT NAME: Lauren Santillano

83-3117907

IRS IDN Number

CITY OF UKIAH

BY: Sgt. Sargis

12/03/2025

Date

CITY MANAGER

ATTEST



CITY CLERK

12/04/2025

Date



Prepared for

City of Ukiah, CA

City of Ukiah - 1 LPR vehicle (Year 1)

Quote #009995-R4

Prepared by

Lauren Santillano

Lauren.Santillano@eyep-solutions.com

EyeP Solutions

3450 Palmer Drive Suite 4-191

Cameron Park, CA 95682

November 13, 2025

Lauren Santillano
Account Executive
Lauren.Santillano@eyep-solutions.com
Direct: (844) 393-7462, Ext. 707
This Quotation Was Prepared Exclusively For Buyer:

Terms: Net 30

City of Ukiah, CA
Attn:
California

Ship to:

City of Ukiah, CA
Attn:
California

ONE-TIME

ITEM	DESCRIPTION	QTY	YOUR PRICE	TOTAL
AU-K-C2Z3-850	AutoVu™ SharpZ3 850nm CITY KIT includes main SharpZ3 dual processing unit with Horizontal/Verticle mounts, wiring, USB GPS and Genetec Patroller™ license. 2 Cameras and camera mounts included	1	15,079.17	\$15,079.17T
AU-M-OFFLINEMAP-NA	Mapping License including data for North America	1	416.67	\$ 416.67
MOBILIZATION	Mobilization Travel - Milage- Tolls	1	2,100.00	\$2,100.00
CAB-MAT	Cabling Materials , Electrical materials	1	200.00	\$ 200.00
PS-ESU-1	Installation and Configuration See attached SOW	1	11,000.00	\$11,000.00

RECURRING

ITEM	DESCRIPTION	QTY	YOUR PRICE	TOTAL
SCS-AV-MS-1PATROLLER	Subscription for AutoVu Managed Service 1 Patroller Connection	1	316.96	\$ 316.96
SCS-AV-MS2.0	Subscription for AutoVu Managed Service 2.0. Maximum of 1 year Hit retention (with images) and 1 year read retention (without images). See product description for limitations. Max five (5) concurrent Security Desk connections. Includes: AutoVu base, Security Center mapping, List	1	3,883.70	\$3,883.70

ITEM	DESCRIPTION	QTY	YOUR PRICE	TOTAL
Updater and Pay-by-Plate Single. Includes Genetec Advantage				
EYEP-SUPPORT	EyeP-Support See attached SLA	1	3,500.00	\$3,500.00

Subtotal: \$36,496.50

This Quotation is in effect for 30 day(s).

Delivery Date: TBD from Buyer's placement of order.

Freight 150.00

Sales Tax Paid, (8.88%): 1,338.28
Total: \$37,984.78

Comments:

CA SB#1751196
Nevada Electrical License #0088482
CSLB#684520

Confidentiality of Quote:

Neither party shall disclose the terms and conditions of this Quote or the pricing contained therein to any third party except as required by applicable law, rule, or regulation. Provided, however, that either party may disclose such terms, conditions or pricing to legal, accounting and professional advisors bound by formal ethical or fiduciary duties requiring such advisors to treat, hold and maintain such information in accordance with the terms and conditions of this Agreement.

Prices and Payment

"Terms and Conditions of sale which appear on purchaser's document (including purchase orders) and which are inconsistent with these terms shall be voided. EyeP Solutions may ship partial orders. Orders canceled after shipment are subject to a 20% restocking fee. All products and services provided after order receipt shall be invoiced for payment in full including but not limited to; design and planning, layouts, 3rd party meeting and coordination, equipment extraction, etc. Delays in delivery at the

customer request may result in storage fees. Prices are good for 30 days. Payment terms are subject to EyeP Solutions credit approval.”

Signature: _____

Date: _____

Exhibits

Exhibit A – Scope of Work

Exhibit A reflects the products and services quoted in EyeP Quote #9995.

Introduction

Client	Name of Project
City of Ukiah, CA	1 LPR vehicle

Stakeholders

Stakeholders and project team members may change based on resources at the time of project kick-off. EyeP commits to have multi-layered resources the Client can access and utilize, including: project manager, deployment engineering team, account manager. The Client commits to likely at least two (2) resources that can cover operations and IT needs for this project.

Background and Purpose

City of Ukiah enforces parking rules and regulations within Mendocino County, CA.

Scope of Work

- Configuration of Genetec Security Center of parking policies and regulations, including:
 - Maps
 - Enforcement vendor integration
 - Time restrictions
- Installation includes:
 - 1 LPR vehicle with no requirements for advanced navigation or wheel imaging
 - Installation of workstations
 - Software installation and training

Exclusions and Assumptions

- Time restriction zones shall not exceed 50 zones. If exceeded, change order required.
- Maps shall be provided in polygon-based KML files. If maps cannot be provided in this file format, change order may be required.

- Enforcement vendor has existing integrations standardized with Genetec.
- Permit vendor(s) have existing integrations standardized with Genetec.
- Vehicles are in Client possession at least 1 month prior to scheduling installation.
- Client responsible for the coordination and configuration of any network-based roles and requirements as Service Provider cannot touch for legal reasons.
- Client responsible for providing any hotlist access and requirements – Service Provider cannot enter into contract or relationship with other entities or agencies.
- Client responsible for procuring and installing for in-vehicle computing kit, such as tablet, tablet mounts, tablet docks, external modems, etc. Service Provider not responsible for implementation or troubleshooting.
- AutoVu Managed Services (AMS) version is not quoted as CJIS compliant, but can be upon request.
- If there are deviations from the original scope, change order may be necessary and will be mutually discussed between EyeP and Client.

Schedule and Milestones

Installation will be located at City of Ukiah (specific address TBD). Important milestones include:

- Project kick-off
- Configuration
- On-site installation
- Testing and acceptance
- Training
- Close out

Milestone	More Information
Project kick-off	Completed questionnaire
Configuration	Testing based on data from questionnaire
On-site installation	Installation of vehicles + workstations
Testing and acceptance	Mutual review and understanding of system design based on questionnaire
Training	Train the trainer for both operators (in vehicle) and supervisor (Genetec Security Center)
Close out	Sign-off Training documentation provided Activating post-install support contract

Exhibit B - Support

Overview

This document provides an overview of support services and warranty for your ALPR deployment by EyeP Solutions, Inc. ("Service Provider"). This SSA is based on Customer using AutoVu Managed Services (AMS) cloud-hosted environment.

Purpose

The purpose of this SSA is to:

- Define the levels of support provided.
- Establish measurable service targets for response and resolution.
- Outline responsibilities of both the service Provider and the Customer.
- Ensure efficient resolution of technical issues and queries.

Scope of Services

If on-site required, one (1) on-site visit is included.

Customer to maintain manufacturer firmware and support maintenance agreement for all manufacturers included in this ALPR solution by Service Provider.

Hardware Troubleshooting

Inclusions

- Facilitating RMAs (if required)
- RMA shipping costs
- Firmware updates
- Camera replacement, re-alignment, adjustment
- LPR trunk unit

- Miscellaneous cabling (under \$100)/labor to re-crimp connectors

Exclusions

Examples include but are not limited to:

- Laptop replacement.
- ALPR replacement or moving another vehicle.
- Damage outside of normal wear and tear or negligence.
- In-vehicle computer (purchased and installed by Customer)

Software and Network Troubleshooting

Service Provider to make every effort to troubleshoot and resolve issues via remote access to your ALPR system.

Inclusions

- Monitoring uptime (with Customer authorization).
- Assisting Customer IT team to troubleshoot network issues.
- Working with parking technology partners to troubleshoot third-party exporting or pay-by-plate connections.

Exclusions

Examples include but are not limited to:

- Issues caused by third-party integrations not managed by the Service Provider.
- User errors or problems caused by failure to follow recommended guidelines.

Configuration

Service Provider to assist with post-deployment system configurations as changes are required.

Inclusions

- 5 zone configurations
- 2 hotlists
- 5 permits and overtime rules

- 1 pay-by-plate integration configuration

Preventative Maintenance

Annual on-site preventative maintenance is not included in this SSA.

Manufacturer Warranties

Genetec

One (1) year standard warranty is included. Extended warranties can be purchased upfront or year over year until year 5 with following options:

- Advanced Swap - consists of a replacement unit being sent without needing to wait for the returned item to be received by Genetec or one of its suppliers.
- Return and Repair - consists of the hardware being sent to Genetec or one of its vendors to be repaired.

Additional information re: RMA policy also can be found [here](#).

Support Processes and Procedures

Rates

If additional services are required outside of the SSA, Service Provider has the following rates:

Resource	Description	Rate
IT/LPR engineering	After hours - remote 1-hour minimum	\$277/hour
IT/LPR engineering	Regular hours – remote -hour minimum	\$185/hour
IT/LPR engineering	Regular hours – on-site 8-hour minimum	\$185/hour
Mobilization/Travel	Travel	\$500/trip

Response Times

Hours

Service Provider help desk is available Monday-Friday 8am-6pm PST.

Communication Channels

- Phone: Support hotline for immediate assistance.
- Email: For non-critical issues and general inquiries.
- Ticketing System: For tracking and resolving all support issues.

Priority Levels

Priority Level Description	Initial Response Time (during business hours)
High (P2) Significant functionality issues affecting multiple users	4 hours
Medium (P3) Non-critical issue with minor operational impact	1 business day
Low (P4) General inquiries, feature requests, or routine support	2 business days

Responsibilities

Service Provider Responsibilities

- Provide timely and efficient support as defined in this SSA.
- Maintain the ticketing system for issue tracking and resolution updates.
- Ensure support staff is trained and knowledgeable in ALPR technologies.
- Communicate updates on issue resolution and notify customers of system outages or maintenance (if Customer authorizes).

Customer Responsibilities

- Provide accurate and detailed descriptions of issues to facilitate troubleshooting.
- Ensure proper maintenance of hardware and infrastructure related to ALPR systems.
- Grant prompt necessary access to systems for support purposes.
- Notify the Service Provider promptly of any critical incidents.
- Continue to maintain an active SSA contract with the Service Provider to be renewed with Genetec licensing.



AGENDA SUMMARY REPORT

SUBJECT: Approval of Notice of Completion for the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02, and Final Payment of the 5% Retention to Ghilotti Construction Company Inc.

DEPARTMENT: Public Works

PREPARED BY: Andrew Stricklin, Senior Civil Engineer

PRESENTER: Tim Eriksen, Director of Public Works/City Engineer

ATTACHMENTS:

1. Award Construction
2. Change Order
3. Notice of Completion-Spec 25-02

Summary: Council will consider approving the Notice of Completion for the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02; approve the final payment of the 5% retention to Ghilotti Construction Company Inc.; and direct the City Clerk to file the Notice of Completion with the County Recorder.

Background: City Council approved the Fairgrounds Storm Drain Replacement Project at the July 16, 2025, City Council Meeting (Attachment 1). The contract amount at time of award was \$591,205, which was to be shared between the City and the Ukiah Fairgrounds. The storm drain was originally installed in a joint effort between the two organizations in 1962.

On December 3, 2025, Council approved a change order in the amount of \$98,580.50 to cover additional expenses encountered during the underground work (Attachment 2). Per the agreed-upon cost-sharing agreement, the Fairgrounds will pay one-third of the total cost.

Discussion: The work of the contract was completed by the contractor in substantial conformance with the approved plans and specification on December 4, 2025. Based on actual quantities constructed and the authorized contract change order, the final contract cost was \$671,204.50 which is less than the combined contract (original & addendum) amount of \$689,785.50 approved by the City Council. Final payment of the retention will be made to the contractor after 35 days from the date the Notice of Completion (Attachment 3) is filed with the County Recorder. The Fairgrounds will reimburse the City for 1/3 of the total cost per the cost-sharing agreement.

Staff requests Council approve the Notice of Completion for the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02; approve the final payment of the 5% retention to Ghilotti Construction Company Inc.; and direct the City Clerk to file the Notice of Completion with the County Recorder.

Recommended Action: Approve the Notice of Completion for the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02; approve the final payment of the 5% retention to Ghilotti Construction Company Inc.; and direct the City Clerk to file the Notice of Completion with the County Recorder.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE: City Special Project Reserve Fund/Caltran LPP Formulaic Funds/Fairground Funds

REVENUE: Yes / No GRANT: Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: 2526088

COORDINATED WITH: Tim Eriksen, Director of Public Works/City Engineer; Seth Strader, Management Analyst II

STRATEGIC PLAN (SP): SP 2A - Continue the development and maintenance of a comprehensive Capital Improvement Plan that considers the climate impacts of those improvements.

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Authorize City Manager to Award Contract for the Fairgrounds Storm Drain Replacement Project, Specification 25-02, to Ghilotti Construction Company Inc, as the Apparent Low Bidder in the Amount of \$591,204, Upon the City Manager Completing Negotiation of a Satisfactory Agreement with the Redwood Empire Fairgrounds ("Fairgrounds") Sharing Costs of Construction and Other Matters Concerning the Ongoing Use and Maintenance of the Storm Drain and Related Facilities, and Approve All Necessary Budget Amendments.

DEPARTMENT: Public Works

PREPARED BY: Myles Fiset, Purchasing Manager

PRESENTER: Tim Eriksen, Public Works Director/City Engineer

ATTACHMENTS:

1. Bid Tabulation Spec 25-02 Fairgrounds Storm Drain Replacement
2. Ghilotti Bid

Summary: Council will consider authorizing the City Manager to award a contract to Ghilotti Construction Company Inc. in the amount of \$591,204 for the Fairgrounds Storm Drain Replacement Project, Specification 25-02 upon completing negotiation of a satisfactory agreement with the Ukiah Fair Grounds sharing costs of construction and other matters concerning the ongoing use and maintenance of the storm drain and related facilities, and approval of all necessary budget amendments.

Background: In March 2014, City Staff presented an item to the City Council concerning the storm drain that runs through and services the Fairgrounds. The storm drain system was originally installed as a joint effort between the City of Ukiah and the Fairgrounds, with construction occurring in or shortly after 1962.

Since its installation, the storm drain has reached the end of its expected service life and is now exhibiting deterioration typical of infrastructure of this age. At the time the issue was brought to City Staff in 2014, a small sinkhole had developed in the western upper dirt parking lot near State Street. Following extensive discussions regarding maintenance responsibility, the City took the lead and hired a professional civil engineer to design a replacement system for the aging storm drain infrastructure. Design efforts continued for several years; however, the engineer was ultimately unable to complete the project due to impending development by the Fairgrounds. There was a proposed project on the upper parking lot that was important to avoid storm drain pipe realignment. The exact location was undetermined and the final pipe alignment was never determined.

Recently, the Fairgrounds staff have raised concerns with the deterioration of the pipe. Given that the proposed development still had not occurred, City Staff agreed to revisit and complete the design plans that had been initiated nearly a decade earlier.

Discussion: On June 4, 2025, Council instructed Staff to proceed with a Request for Bid. The Request for Bid was released on June 5, 2025, and was advertised in the Ukiah Daily Journal and posted to Bidnet Direct and the City website.

The City received nine (9) construction bids for this project (Attachment 1). Ghilotti Construction Company Inc. was the lowest responsible bidder with a bid amount of \$591,204. A copy of Ghilotti Construction Company

Inc.'s bid is provided (Attachment 2).

Staff recommends that pursuant to Public Contract Code Section 22034(c) the City Council authorize the City Manager to award the contract to Ghilotti Construction Company Inc. upon the City Manager completing negotiation of a satisfactory agreement with the Ukiah Fairgrounds sharing costs of construction and other matters concerning the ongoing use and maintenance of the storm drain and related facilities.

Funding for the project is anticipated to come from a combination of CalTrans Local Partnership Program (LPP) formulaic funds, contributions from the Fairgrounds, and City Special Project Reserve resources. Staff further requests Council authorization to process any necessary budget amendments based on the negotiated cost-sharing agreement, calculated from the low bid amount plus a 10% contingency, without the need to return to Council for additional approval.

Recommended Action: Authorize the City Manager to award a contract for the Fairgrounds Storm Drain Replacement Project, Specification 25-02, to Ghilotti Construction Company Inc., as the apparent low bidder in the amount of \$591,204, upon completion of a satisfactory agreement with the Fairgrounds regarding cost-sharing and ongoing maintenance of the storm drain and related facilities; and authorize the City Manager to execute all necessary budget amendments based on the negotiated cost-sharing arrangement, including a 10% contingency, without the need for further Council approval.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: \$0

PROPOSED BUDGET AMOUNT: \$0

FINANCING SOURCE: City Special Project Reserve Fund/CalTrans LPP Formulaic Funds/Fairground Funds

REVENUE: No GRANT: No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Andrew Stricklin, Senior Engineer; Seth Strader, Management Analyst II – Public Works

STRATEGIC PLAN (SP): SP 2A - Continue the development and maintenance of a comprehensive Capital Improvement Plan that considers the climate impacts of those improvements.

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: _____


Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Notification of Change Order to Ghilotti Construction, Inc. for Utility Conflict Work on the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02 in the Amount of \$98,580.50 and Approval of Corresponding Budget Amendment

DEPARTMENT: Public Works

PREPARED BY: Seth Strader, Administrative Analyst

PRESENTER: Tim Eriksen, Director of Public Works/City Engineer

ATTACHMENTS:

1. 7/16/25 Approving ASR
2. CCO-No-1 Spec 25-02 SIGNED

Summary: Council will receive notification of change order to Ghilotti Construction, Inc. for utility conflict work on the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02, in the amount of \$98,580.50 and consider approval of corresponding budget amendment

Background: City Council approved the Fairgrounds Storm Drain Replacement Project at the July 16, 2025 City Council Meeting. See Attachment 1. The contract amount at time of award was \$591,205, which was to be shared between the City and the Ukiah Fairgrounds. The storm drain was originally installed in a joint effort between the two organizations in 1962.

Discussion: During the construction of the storm drain line, contractors encountered a few utilities that were not discovered when design was in process. This is very common for underground work. Engineering staff worked with the contractor to explore options that would remedy the issue and then value-engineered the solutions to determine the most cost-effective path forward. The change order amount, \$98,580.50, is a reflection of all construction changes that occurred on this project. See Attachment 2. From the original contract amount, \$572,624.00 was spent; with the \$98,580.50 change order, the total cost of the project was \$671,204.50. Per the agreed-upon cost-sharing agreement, the fairgrounds will pay one-third of the total cost.

Staff recommends Council receive this report of change order to Ghilotti Construction, Inc. for utility conflict work Fairgrounds Storm Drain Replacement Project, Specification No. 25-02 and approve the corresponding budget amendment.

Recommended Action: Receive notification of change order to Ghilotti Construction, Inc. for utility conflict work on the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02 in the amount of \$98,580.50 and approve corresponding budget amendment

BUDGET AMENDMENT REQUIRED: YES

CURRENT BUDGET AMOUNT: 25124210.80230.18511: \$0.00

PROPOSED BUDGET AMOUNT: 25124210.80230.18511: \$98,580.50

FINANCING SOURCE: City Special Project Reserve Fund/CalTrans LPP Formulaic Funds/Fairground Funds

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: 2526088

COORDINATED WITH: Andrew Stricklin, Senior Engineer and Tim Eriksen, Director of Public Works/City Engineer; Myles Fisette, Purchasing Manager

STRATEGIC PLAN (SP): SP 2A - Continue the development and maintenance of a comprehensive Capital Improvement Plan that considers the climate impacts of those improvements.

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

Please return to:

CITY OF UKIAH
300 Seminary Avenue
Ukiah, California 95482-5400
(707) 463-6200

No fee pursuant to Government Code 27383

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. That the real property described is owned by the following whose address is: City of Ukiah, a Municipal Corporation, 300 Seminary Avenue, Ukiah, California 95482-5400.
2. That the nature of the title to the Fairgrounds Storm Drain Replacement Project, Specification No. 25-02 of all said owners is that of fee simple.
3. That on the 4th day of December, 2025, the Contract work for this project was actually completed.
4. That the name and address of the Contractor is Ghilotti Construction Company. 246 Ghilotti Avenue, Santa Rosa, CA 95407.
5. That the real property herein referred to is described as the specific street sections in Mendocino County, California within the Ukiah City Limits.

I hereby certify under penalty of perjury that the forgoing is true and correct:

City Council Approval

CITY OF UKIAH, a Municipal Corporation

Date

By: _____
Kristine Lawler, City Clerk

Date

State of California

County of Mendocino

Exempt from recording fees pursuant to Government Code Section 27383



AGENDA SUMMARY REPORT

SUBJECT: Authorization for the City Manager to Execute a Contract Amendment with E Source in the Amount of \$29,325 for Continued Project Management and Consulting Services Supporting Customer Information System Transition Activities, Including the Ukiah Valley Sanitation District Onboarding, Customer Information System Upgrade, and Shutoff Policy Integration.

DEPARTMENT: Finance

PREPARED BY: Mary Horger, Assistant Finance Director

PRESENTER: Mary Horger, Assistant Finance Director

ATTACHMENTS:

1. City of Ukiah Amendment Request FINAL

Summary: Council will consider authorizing the City Manager to execute a contract amendment with E Source for continued project management services related to the onboarding of additional water agencies and implementation of required CIS system enhancements. The amendment increases the contract amount by \$29,325 to continue support for the City's Customer Information System (CIS) upgrade, Utility Shut-Off Policy process modifications, and the Ukiah Valley Sanitation District (UVSD) billing transition.

Background: In June 2024, following staff recommendation, the Council approved a contract with E Source in the amount of \$88,485 for project management services to transition Millview and Redwood Valley water billing to the City's Customer Information System (CIS) software and to meet the Ukiah Valley Water Authority's January 1, 2025 go-live date.

On December 18, 2024, the Council approved a contract amendment increasing the not-to-exceed amount by \$151,725 to support the transition of up to four additional water districts—including Willow, Calpella, Hopland, and River Estates—and potentially the Ukiah Valley Sanitation District. The expanded scope was necessary to ensure timely onboarding given the anticipated fiscal year 2025–26 go-live window.

Throughout both efforts, E Source has provided essential project management and technical support due to the complexity of CIS onboarding, system upgrades, and the City's limited internal resources for proprietary CIS configuration and testing.

Discussion: E Source has submitted a proposal (Attachment 1) requesting an additional \$29,325 to continue project management services through the revised milestones and scope required for the City's ongoing CIS transition work.

The requested amendment funds:

- Continued project management and consulting support from Executive Consultant John Beichman.
- Additional hours required due to the revised go-live schedule for the Ukiah Valley Sanitation District, now projected for mid-July 2026.
- Support for two significant concurrent efforts not originally included in the prior amendment:
 - Milsoft's CIS upgrade release, delayed from Q2 2025 to Q1 2026.

- Implementation and testing of substantial changes to the City's shutoff-for-non-payment process, requiring vendor development and integration work.

As identified in the proposal for the requested amendment, additional consulting hours are required to maintain continuity of service, support parallel project timelines, and ensure alignment across onboarding activities, system upgrades, and regulatory billing process modifications.

Given these expanded requirements and the criticality of maintaining uninterrupted project support, staff recommends approval of this contract amendment.

A budget amendment is not requested at this time as available budget resources in the utility billing fund are expected to be sufficient to cover the cost. Further analysis will be conducted during the mid-year review and, if needed, adjustment to the budget requested.

Staff requests Council authorize the City Manager to execute a contract amendment with E Source in the amount of \$29,325 for continued project management and consulting services supporting Customer Information System transition activities, including the Ukiah Valley Sanitation District onboarding, Customer Information System upgrade, and Shutoff Policy integration.

Recommended Action: Authorize the City Manager to execute a contract amendment with E Source in the amount of \$29,325 for continued project management and consulting services supporting Customer Information System transition activities, including the Ukiah Valley Sanitation District onboarding, Customer Information System upgrade, and Shutoff Policy integration.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 20513300.52100: \$126,130

PROPOSED BUDGET AMOUNT: \$126,130

FINANCING SOURCE: Utility Billing Cost Allocation

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: Contract 2324227

COORDINATED WITH: Dan Buffalo, Finance Director; Lori Martin, Utility Billing and Customer Service Manager; and Myles Fiset, Purchasing Manager

STRATEGIC PLAN (SP):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved:


Sage Sangiacomo, City Manager



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City of Ukiah Water District Onboarding Project Management Services Amendment Proposal

Date : November 24, 2025
To : Mary Horger
Assistant Director of Finance
City of Ukiah Utility Services

E Source Companies, LLC ("E Source") is providing this change order at the request of City of Ukiah Utility Services ("City") to reflect changes to the duration of the Water District and Ukiah Valley Sanitation District onboarding project.

Scope of Work

To ensure continuity of service and alignment with the project's needs, E Source is requesting additional hours for the ongoing consulting services of John Beichman, Executive Consultant.

The Ukiah Valley Sanitation District ("UVSD") was postponed. While some initial work has begun, the projected go live date for this effort is now mid-July 2026, with first bills expected to be issued in August 2026.

In addition, two additional efforts not directly related to the remaining onboarding of UVSD are ongoing at the City and for which the City has requested Mr. Beichman's assistance:

- Milsoft's upgrade of the City's CIS to their most recent release which was delayed from Q2 of 2025 until Q1 of 2026;
- Implementation of a significant change to the City's shutoff for non-payment process which included development work on the part of Milsoft.

Our estimate of Mr. Beichman's time to work on all of these items, starting in December 2025 is provided in the following table.

		2026							
	Dec-25	Jan	Feb	Mar	April	May	June	July	Total
UVSD	15	20	20	20	35	35	35	35	200
Misc PM: Upgrade & shutoff	20	20	20	20	15				75
Total	35	40	40	40	50	35	35	35	275

Fee

The fee to implement this amendment is **\$29,325**. The hours in the table above reflect the carryover of 160 hours from the original project and 115 incremental hours as documented in our email of November 14, 2025 sent to Mary Horger.



AGENDA SUMMARY REPORT

SUBJECT: Approval of Contract Amendment and Corresponding Budget Amendment with Carollo Engineers for Engineering Services and Construction Management in the Amount of \$335,837.58 for the Recycled Water Project – Phase 4.

DEPARTMENT: Public Works

PREPARED BY: Seth Strader, Public Works Management Analyst II

PRESENTER: Sean White, Water Resources Director

ATTACHMENTS:

1. Amendment 1314-231-A10
2. Recycled Water Phase 4_Carlolo CM and ESDC services

Summary: Council will consider approval of contract amendment and corresponding budget amendment with Carollo Engineers for Engineering Services and Construction Management in the amount of \$335,837.58 for the Recycled Water Project – Phase 4.

Background: The City previously approved Contract Amendment 10 authorizing Task Orders 8 and 9 for Engineering Services During Construction (ESDC) and Construction Management (CM) associated with Phase 4 of the Recycled Water Project (Attachment 1). The original CM/ESDC contract was structured for 24 months of on-site support in accordance with documentation submitted to the State and incorporated into the construction contract. That original contract period concluded in mid-August 2025.

Due to construction schedule delays and logistical impacts beyond the original project timeline, the City directed Carollo Engineers to remain on-site for continued construction support. This additional effort was outside the original contract scope and budget. Carollo provided the City with a detailed cost estimate for the extended support, and the City authorized continued services to maintain construction oversight and compliance.

Construction was formally extended from August 15, 2025, through October 31, 2025, with additional close-out activities extending into the end of 2025.

Discussion: With Phase 4 construction extended beyond the original contract term, continued CM and ESDC support from Carollo Engineers is required to ensure proper project execution, inspection coverage, regulatory compliance, and project close-out. Carollo has continued to provide these services at the direction of the City due to the extended construction and close-out window.

The extended scope of work includes the following services:

- Continued on-site CM and inspection services through October 31, 2025.
- On-site CM and inspection support from November 4–6, 2025 for critical project activities.
- Limited-capacity CM support through December 31, 2025 to assist with project close-out.

These services are essential to maintain construction oversight, manage final inspections, resolve punch list items, support regulatory documentation, and ensure successful completion of the project. A detailed cost

estimate for the extended services has been provided for this request amendment to the contract (Attachment 2).

All additional expenses for this amendment are fully reimbursable through the State Revolving Fund (SRF) grant awarded to the City for the design and construction of the Recycled Water Project.

Staff request Council approve the contract amendment and corresponding budget amendment with Carollo Engineers for Engineering Services and Construction Management in the amount of \$335,837.58 for the Recycled Water Project – Phase 4.

Recommended Action: Approve contract amendment and corresponding budget amendment with Carollo Engineers for Engineering Services and Construction Management in the Amount of \$335,837.58 for the Recycled Water Project – Phase 4.

BUDGET AMENDMENT REQUIRED: YES

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT: 335,837.58

FINANCING SOURCE: State Revolving Fund (SRF)

REVENUE: No **GRANT:** Yes

PREVIOUS CONTRACT/PURCHASE ORDER NO.: Contract 1314231

COORDINATED WITH: Jason Benson, Senior Civil Engineer

STRATEGIC PLAN (SP):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved:


Sage Sangiacomo, City Manager

CITY OF UKIAH
RECYCLED WATER PROJECT – PHASE 4 DESIGN, ESDC, and CM
CHANGE ORDER 4
June 29, 2024

The following scope provides Engineering Services During Construction and Construction Management for the Recycled Water Phase 4 Project.

A detailed estimate for work to be authorized under this CO is provided as Exhibit A.

Task 8: Engineering Services During Construction

Task 8.1: Pre-Construction Conference and Weekly Meetings

Carollo will attend a Pre-Construction meeting with the selected contractor at Ukiah's WWTP to review the scope of the project and define lines of communication. Carollo will attend weekly construction meetings as necessary. It is assumed that engineering support will attend these meetings virtually. Up to 24 of these meetings are assumed to be in person.

Task 8.2: Engineer's Site Observation

An allowance of 264 hours has been assumed to allow for on site observations by the engineering team and Crawford. It is assumed that these observations will be centered around the new pond construction, tank foundation, and trenchless crossing.

Task 8.3: Submittal Review

Carollo will review and comment on technical submittals and provide a more cursory review on non-technical submittals when requested. Carollo has assumed the review of 150 submittals and 75 resubmittals with an allowance of up to 1,550 hrs.

Task 8.4: Respond to Requests for Information (RFIs)

Carollo will Carollo will review and comment on approximately 80 RFIs. Four hours per RFI is budgeted.

Task 8.5: Review and Preparation of Design Clarifications

Carollo will prepare design clarifications as needed. Approximately 5 design clarifications have been budgeted for items such as unanticipated existing utilities.

Task 8.6: Record Drawings

Carollo will provide record drawings for the project based on a as-built, red-lined drawings received from the Contractor. It is assumed a single clear and legible set of red-lined drawings with all markups and notes will be provided to Carollo after being reviewed by the Construction Manager. Carollo shall not be responsible for field measuring as-built conditions and will solely rely on the information provided by the Contractor as the basis for preparing the record drawings. An electronic (PDF) copy of the documents will be delivered to the City.

Task 8.7: Substantial and Final Completion Assistance

Carollo shall assist the City in performing project walk-through and final inspections. Two (2) site visits are budgeted to assist with confirming substantial completion and preparation of associated punch lists of outstanding items by the engineering team.

Task 8.8: Training and Commissioning

Carollo shall assist with training City operations and maintenance staff on project elements associated with the project. Carollo will review Contractor and Vendor provided training and assist if additional training is necessary. An allowance of 144 hours has been assigned to this task.

Task 8.9: Operations and Maintenance Manuals

Carollo shall compile an O&M manual for the project elements included under this construction project. The manual shall consist of all vendor O&M manuals, maintenance procedures, calibration requirements, and field test reports. Existing facilities not modified by Phase 4 construction will not be updated under this task. An allowance of 180 hours has been included for this task.

Task 9: Construction Management**Task 9.1: Pre-Construction****Task 9.1.1: Constructability Review / Risk Register**

Upon receipt of the Notice to Proceed (NTP), Carollo will review each of the major design elements and suggest possible low-impact changes to improve construction and minimize potential for delays and/or disputes. Carollo will evaluate the plans and specifications with regard to feasibility of construction considering such factors as project schedule and milestones, coordination of work between subcontractors and trades, site constraints, conflicts with existing facilities, and the ability to keep existing facilities in operation during construction.

Task 9.1.2 Pre-Construction Conference

Carollo will schedule, coordinate, and conduct one pre-construction conference. We will prepare an agenda in advance to notify attendees of key items for discussion. We will prepare and distribute meeting notes to attendees within 10 days of the conference.

Task 9.2: Services During Construction**Task 9.2.1: Documentation System Setup**

Carollo will coordinate with the City's Project Manager (PM) in the development of a document management system for this project. Carollo can provide Autodesk Construction Cloud (ACC) for the City. A training session can be set up for personnel unfamiliar with either software, as needed. The system will be tailored to meet the needs of each party and will be maintained by the CM for the duration of the project. After the project is complete, the documentation system will be maintained for the warranty period and then delivered to each party on indexed storage media.

Task 9.2.2: Communication and Construction Management Plan

A project specific Construction Management Plan will be created to establish project protocols, communications, and procedures.

Task 9.2.3: Documentation of Existing Site Conditions

Carollo will prepare video and photographic records of initial site conditions before the Contractor begins construction. Video documentation will be accompanied by a verbal description of existing conditions. A copy of the video and photographic documentation will be provided to the City.

Task 9.2.4: Review Installation and Maintenance of BMPs and Implementation of SWPPP

Carollo's staff is educated in California's evolving stormwater policies. We will review the Contractor's Stormwater Pollution Prevention Plan, monitor the installed stormwater protection, and work with the contractor to maintain it throughout construction, reporting its effectiveness in accordance with current state regulations.

Task 9.2.5: Progress Meetings

Carollo will prepare an agenda, handout, and minutes, and lead weekly or bi-monthly progress meetings as required to review construction progress, schedule, and any outstanding issues that require resolution. We anticipate that the contractor, designer, and City staff will attend the meetings.

Task 9.2.6: Review Construction Schedule

Carollo will review the Contractor's construction schedule (including updates and revisions received throughout the construction period), and will provide feedback for schedule adjustments (when appropriate). Our review will focus on key elements such as critical path, logic, duration of activities, duration of startup and testing, and construction sequencing constraints and milestones.

Task 9.2.7: Track Submittals

Carollo will coordinate and manage the shop drawing and submittal review process between the Design Engineer and the Contractor. All submittals will be tracked, distributed, and managed using the documentation system. We will screen all submittals, first determine their overall completeness/compliance with the Contract Documents, and then either (1) immediately return them to the Contractor for revision (if incomplete), (2) provide formal review/response (when related to site conditions or contractual requirements), or (3) forward them to the Design Engineer for review. Our team will also work closely with the City PM to understand the submittals that the City team will want to review, and will ensure that they are routed with appropriate time for review/response. Finally, Carollo will process and submit all responses to the Contractor in a timely manner.

Task 9.2.8: Track Requests for Information

Carollo will coordinate and manage the request for information (RFI) process between the Design Engineer and the Contractor. All RFIs will be handled using the documentation system. We will screen all RFIs to determine their validity before responding to them or forwarding them to the Design Engineer (or City) for response.

Task 9.2.9: Prepare Field Memos and Clarifications

Carollo will coordinate and manage the preparation of field memos and clarifications of drawings and specifications between the Design Engineer and the Contractor. Field memos and design clarifications (DCs) will be handled in document management system to allow easy tracking of their status and outcome.

Task 9.2.10: Manage Field Inspection

Carollo will provide a full-time Resident Project Representative (RPR), a full-time field inspector, part-time electrical inspector and various part-time support staff through completion of construction. The RPR will coordinate the activities of all field inspection personnel and office support staff.

The CM team will review and monitor the Contractor's work against the contract documents to ensure compliance. We will report any non-conformances and deficiencies to the City and the Contractor, and will work with the Contractor to correct these deficiencies in a timely manner.

Field inspectors will prepare daily and monthly inspection reports, posting them on the document management system each day to keep City staff updated on project progress.

Task 9.2.11: Specialty Inspection

Carollo will provide qualified inspector(s) to monitor the Contractor's compliance with the contract document requirements for electrical, instrumentation and control (I&C), and structural requirements. This will include, but is not limited to, the installation of duct banks, conduit runs, special instrumentation, and structural reinforcement/welds. Installations will be monitored for compliance with all applicable state and local codes.

Task 9.2.12: Review Monthly Progress Payment Requests

Carollo will evaluate the contractor's monthly progress payment requests from the Contractor and recommend payment by the City if requirements are met. We will compare requested quantities to the actual quantities completed and negotiate the appropriate progress payment request based on our tracked quantities and field observations.

Task 9.2.13: Review Change Order Requests

Carollo will review change order requests to evaluate claims of scope changes and/or unforeseen conditions. We will prepare independent cost estimates (as needed), negotiate change order pricing with the Contractor, and recommend a course of action to the City. If accepted, we will prepare and process approved change orders and incorporate them into the contract. We will manage a log for tracking all change orders (potential, draft, and final).

Task 9.2.14: Monitor Contractor's Record Drawing Red-Lines

Carollo will monitor and coordinate the Contractor's recording and maintenance of Record Drawing red-lines (field changes to plans and specifications during construction) on a monthly basis, or more frequently as required. At the 50-, 75-, and 90-percent project completion levels, we will perform a formal review of the Contractor's working record drawings for general completeness and advise the Contractor (and City) of the observed status. We will approve progress payments beyond 90-percent completion contingent upon the acceptability of the working record drawings.

Task 9.2.15: Site Coordination

Carollo will work with all parties involved to coordinate system shutdowns and tie-ins. The Contractor's work will be managed to complete shutdowns within the time allotted in the Contract Documents to prevent system impacts.

Task 9.2.16: Equipment and Electrical Testing

Carollo will work with the Design Engineer, Contractor, and vendors to determine all required testing, then witness and document all site acceptance tests on mechanical and electrical equipment. This includes witnessing all point-to-point checks and run tests, and the confirmation that circuit breaker settings conform to the values included in the short circuit study (by others) and that all harmonic filters are correct and in place. All equipment testing results will be documented in the project records.

Task 9.2.17: Final Inspection and Contractor Punch Lists

Carollo will track potential punch list items through project construction and will work with the Contractor to resolve them prior to initiating project wrap-up activities. As construction activities start to wrap-up, Carollo will schedule and conduct a final inspection of the completed facilities and issue punch lists of uncompleted items (where necessary). We will also assist the City in negotiating unsettled changes or disputes associated with these inspections. When the final punch list items have been completed or resolved, we will recommend acceptance by the City.

Task 9.3: Material Testing

The Contractor is required to provide Quality Control testing. Carollo has planned to provide a specialist firm to provide quality assurance samples and conduct testing during construction. The CM team will schedule these efforts with the City's selected firm. Test results will be monitored for compliance with the contract documents, discrepancies will be noted, and the Contractor will be directed to make corrections (when necessary).

Task 9.4: Startup and Testing

Task 9.4.1: Oversee Startup and Testing

Carollo will oversee facilities acceptance testing and startup in coordination with the Contractor, Design Engineer, and City. Carollo will chair regular startup coordination meetings throughout the project to coordinate all parties are on the same page. Startup and testing services will include assistance with comprehensive testing of functional equipment, sub-systems, and the entire constructed process.

Task 9.4.2: Field Testing Reports and O&M Manuals

Carollo will witness all field tests of equipment, as described in the Contract Documents and required/submitted vendor documentation (using vendor/Design Engineer-supplied test report forms). Where no report forms are available, we will use our own in-house test forms with input from the designer and vendors. All test reports will be filed with the equipment operation and maintenance (O&M) manuals. All vendor O&M manuals will be reviewed for completeness, including all recommended maintenance procedures, calibration requirements, and spare parts lists.

General Assumptions:

- Budget is based upon a 24-month effort.
- Budget assumes construction office trailer to be provided by others.
- Escalation of 5% has been included in the project budget.

CITY OF UKIAH
RECYCLED WATER PROJECT – PHASE 4 DESIGN, ESDC, and CM

CHANGE ORDER 5

November 6, 2025

Carollo has been supporting the CM and ESDC effort for the Phase 4 Construction of the Recycled Water Project. The original CM/ESDC contract was set up for 24 months of onsite support per all documentation sent to the state and the construction contract. That period ended in mid-August. At the direction of the City, Carollo remained onsite for an additional two and a half months. Prior to this work the City was notified that this work was not included in our scope of work nor budget. The budget was shared with the City for continued support and Carollo was directed to remain onsite.

Since that time the City has also requested to maintain support from Carollo's CM through the end of 2025 at limited capacity. This Change Order documents the out-of-scope work that is purely based on the extended construction and close out window schedule.

Construction was extended from August 15th to October 31, 2025.

Modified project elements are as followed:

- Maintain CM and inspection services on-site through October 31st, 2025.
- CM and inspector requested to be on-site November 4th through 6th 2025.
- CM to help support at limited capacity through December 31st, 2025

A detailed estimate for work under this CO is provided as Exhibit A.

Exhibit A - (Nov 6 2025) City of Ukiah Recycled Water Project - Phase 4 CO 5 For Approval																											
																		Subconsultant Crawford	Other Direct Costs (ODC)						Total		
																			Subconsultants Fee								
		PIC/PM	PE	Proc	Struct	Elec	Permit	Eng	CAD	QC/QC	DP	PIC CM	CM	Inspector	EPIC Inspector	Field Clerk	Total		Labor	Includes 10%							PECE
Task	Task Description	2025	\$364	\$343	\$343	\$343	\$343	\$303	\$290	\$247	\$364	\$158	\$320	\$263	\$246	\$252	\$138				\$16.00						
8.0	Engineering Services During Construction		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	8.1 Pre-Construction Conference and weekly meetings		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	8.2 Engineer's Site Observation		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	8.3 Submittals Review		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	8.4 Respond to Requests for Information (RFIs)		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	8.5 Review and Preparation of Design Clarifications		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	8.6 Record Drawings		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	8.7 Substantial and Final Completion Assistance		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	8.8 Training and Commissioning		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	8.9 Operations and Maintenance Manuals		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
Task 8.0 Totals =			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0					Task 8.0 Totals =		\$0	
9.0	Construction Management		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	9.1 Preconstruction Services		0	0	0	0	0	0	0	0	0	10	0	521	521	40	0	1,092	\$276,846		\$0	\$17,472	\$18,000	0	\$0	\$35,472	\$312,318
	9.2 Services During Construction		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0		\$0	\$0	0	\$0	\$0	\$0	
	9.3 Material Testing		0	0	0	0	0	0	0	0	0	0	0	70	0	0	0	70	\$22,400		\$0	\$1,120		0	\$0	\$1,120	\$23,520
	9.4 Startup and Testing		0	0	0	0	0	0	0	0	0	0	0	70	0	0	0	70	\$22,400		\$0	\$1,120		0	\$0	\$1,120	\$23,520
Task 9.0 Totals =			0	0	0	0	0	0	0	0	0	10	0	591	521	40	0	1,162	\$299,246						Task 9.0 Totals =		\$335,838
Project Totals =			0	0	0	0	0	0	0	0	0	10	0	591	521	40	0	1,162	\$299,246	\$0	\$0	\$18,592	\$18,000	0	\$0	\$36,592	\$335,837.58



AGENDA SUMMARY REPORT

SUBJECT: Approval of Contract Amendment with Colantuono, Highsmith & Whatley, PC in the Amount of \$42,000 for Representation of the City of Ukiah in *Vichy Springs Resort, Inc. v. City of Ukiah*, Northern District of California, Case No. 1:24- cv-7106, and Approval of Corresponding Budget Amendment.

DEPARTMENT: City Attorney

PREPARED BY: Myles Fisette, Purchasing Manager

PRESENTER: Consent Calendar

ATTACHMENTS:

1. 8e Council Action Report for 01-15-2025

Summary: Council will consider approving a contract amendment with Colantuono, Highsmith & Whatley, PC in the amount of \$42,000 for representation of the City of Ukiah in *Vichy Springs Resort, Inc. v. City of Ukiah*, Northern District of California, Case No. 1:24- cv-7106, and approving the corresponding budget amendment.

Background: In January 2025, Council approved a retainer agreement (Attachment 1) with Colantuono, Highsmith & Whatley, PC as outside council to represent the City in the recently filed *Vichy Springs Resort v. City of Ukiah*, U.S. District Court, Northern District of California, Case No. 3:24-cv-07106-JSC. Mathew Slentz in the Irvine office of the Colantuono firm specializes in inverse condemnation cases among other municipal law topics.

Discussion: In January, Staff advised Council of the continued need for legal services from Colantuono, Highsmith & Whatley, PC to represent the City in the pending action and requested an additional \$60,000, with the understanding that Staff would return once those funds were expended. Staff now anticipates the need for ongoing representation and is requesting an additional budget allocation of \$7,000 per month for the next six months.

To support these projected costs, a General Fund budget amendment is required. Total expenses are expected to reach, and may exceed, \$42,000 during this period. Staff recommends approval of a \$42,000 budget amendment and will return to Council for additional appropriations if and when further funding becomes necessary.

Staff request Council approve the contract amendment with Colantuono, Highsmith & Whatley, PC in the amount of \$42,000 for representation of the City of Ukiah in *Vichy Springs Resort, Inc. v. City of Ukiah*, Northern District of California, Case No. 1:24- cv-7106, and approve the corresponding budget amendment.

Recommended Action: Approve a contract amendment with Colantuono, Highsmith & Whatley, PC in the amount of \$42,000 for representation of the City of Ukiah in *Vichy Springs Resort, Inc. v. City of Ukiah*, Northern District of California, Case No. 1:24- cv-7106, and approve a corresponding budget amendment.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 10014000.52150.18475: -\$8,193.16

PROPOSED BUDGET AMOUNT: 10014000.52150.18475: \$42,000

FINANCING SOURCE: General Fund

REVENUE: No GRANT: No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: 2425-161

COORDINATED WITH: Myles Fisette, Purchasing Manager; David Rapport, City Attorney

STRATEGIC PLAN (SP):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved:


Sage Sangiacomo, City Manager

Agenda Item No: 8.e.MEETING DATE/TIME: 1/15/2025ITEM NO: 2025-23

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Report of a Retainer Agreement with Colantuono, Highsmith & Whatley, PC for Representation of the City of Ukiah in *Vichy Springs Resort, Inc. v. City of Ukiah*, Northern District of California, Case No. 1:24-cv-7106, Approval of Continued Use as Needed, and Approval of Corresponding Budget Amendment.

DEPARTMENT: City AttorneyPREPARED BY: Myles Fisette, Purchasing ManagerPRESENTER: Consent Calendar**ATTACHMENTS:**

1. Ukiah adv. VSR Retainer Letter_signed

Summary: Council will receive a report regarding the retainer agreement with Colantuono, Highsmith & Whatley, PC for representation of the City of Ukiah in *Vichy Springs Resort, Inc. v. City of Ukiah*, Northern District of California, Case No. 1:24-cv-7106; will consider its continued use as needed and approval of corresponding budget amendment.

Background: Due to the federal court filing deadlines, the City Attorney needed to retain outside counsel to represent the City in the recently filed *Vichy Springs Resort v. City of Ukiah*, U.S. District Court, Northern District of California, Case No. 3:24-cv-07106-JSC ("the Action"). The City Attorney signed the attached retainer agreement (Attachment 1) which caps fees at \$10,000. Mathew Slentz in the Irvine office of the Colantuono firm specializes in inverse condemnation cases among others. He has prepared a motion to dismiss the lawsuit which was required to be and was filed on January 6, 2025.

Discussion: Staff acknowledges the continued need for the services of Colantuono, Highsmith & Whatley PC to represent the City in the action and is requesting approval of the removal of the \$10,000 cap on fees, to allow the continued use of the agreement as needed.

A budget amendment to the general fund is needed to cover these expected costs. Costs are expected to be up to, and possibly exceeding, \$60,000. Staff requests a budget amendment of \$60,000 and will return to Council for additional appropriation if an when additional funding is necessary.

Recommended Action: Receive the report regarding the retainer agreement with Colantuono, Highsmith & Whatley, PC for representation of the City of Ukiah in *Vichy Springs Resort, Inc. v. City of Ukiah*, Northern District of California, Case No. 1:24-cv-7106, and approve the removal of the \$10,000 cap and its continued use as needed along with the corresponding budget amendment.

BUDGET AMENDMENT REQUIRED: Yes**CURRENT BUDGET AMOUNT:** 10014000.52150.18475: \$0**PROPOSED BUDGET AMOUNT:** 10014000.52150.18475: \$60,000**FINANCING SOURCE:** General Fund**REVENUE:** Yes / No **GRANT:** Yes / No**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** Contract 2425-161**COORDINATED WITH:** Purchasing**DIVERSITY-EQUITY INITIATIVES (DEI):** N/A**CLIMATE INITIATIVES (CI):** N/A

CC Approved

PO/Agreement No. *

Resolution No.

Ordinance No.

Other

*Please write Agreement No. in upper right corner of agreement when drafted. ~Thank you ☺



AGENDA SUMMARY REPORT

SUBJECT: Approval of Contract Amendment with SMB Environmental, Inc. in an amount not to exceed \$45,000 for California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) Compliance for Development of an Additional Municipal Well, and Approval of Corresponding Budget Amendment.

DEPARTMENT: Water Resources

PREPARED BY: Sean White, Water Resources Director

PRESENTER: Sean White, Water Resources Director

ATTACHMENTS:

1. SMB Environmental Inc. Contract
2. SMB Proposed Amendment Number 1

Summary: Council will consider approving a contract amendment with SMB Environmental, Inc. in an amount not to exceed \$45,000 for California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) compliance for development of an additional municipal well, and approve a corresponding budget amendment.

Background: Following the recent successive years of intense drought, it became apparent that the City would benefit from the development of an additional well to provide redundancy to the City's existing well field. Development of an additional well is Intermediate-Term Objective 2023-4 and is also in the Capital Improvement Project (CIP) list.

Discussion: The City has retained GHD to assist the City with the development of an additional municipal well to provide redundancy to the City's existing well field. The City also retained SMB Environmental to conduct the environmental analysis for the project. GHD reviewed the existing 2006 Well Siting study and conducted exploratory drilling at two City-owned locations. Unfortunately, no suitable location for a high-capacity municipal well was identified. The existing contract with SMB (Attachment 1) provided environmental review for the top two recommended sites. Water Resources has identified a third City-owned site near the corner of Talmage and Waugh. SMB Environmental, Inc. prepared a proposal (Attachment 2) describing the additional scope of work and cost of adding a third site.

Water Resources staff is recommending approval of the proposed not-to-exceed \$45,000 amendment from SMB Environmental, Inc. and corresponding budget amendment. While Staff does not anticipate using near the not-to-exceed amount, funds above the contract amount are being requested to insure expediency and to take advantage of the good weather without needing to return to Council for additional appropriation.

Recommended Action: Approve contract amendment with SMB Environmental, Inc. in an amount not to exceed \$45,000 for California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) Compliance for development of an additional municipal well, and approve corresponding budget amendment.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 82227113.80230.18425: \$0

PROPOSED BUDGET AMOUNT: 82227113.80230.18425: \$45,000

FINANCING SOURCE: Current financial Water resources

REVENUE: Yes / No **GRANT:** Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: COU No. 2324-178

COORDINATED WITH: Sean White, Water Resources Director

STRATEGIC PLAN (SP):

CLIMATE INITIATIVES (CI): 7a – Expand sustainable water practices.

GENERAL PLAN ELEMENTS (GP):GP-A4 - Public Facilities, Services, and Infrastructure ElementGP-A5 - Environment and Sustainability Element

Approved:


Sage Sangiacomo, City Manager

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Agreement, made and entered into this 22 day of March, 2024 ("Effective Date"), by and between CITY OF UKIAH, CALIFORNIA, hereinafter referred to as "City" and SMB Environmental, a Corporation organized and in good standing under the laws of the state of California, hereinafter referred to as "Consultant".

RECITALS

This Agreement is predicated on the following facts:

- a. City requires consulting services related to preparing necessary environmental documentation for the City of Ukiah's Municipal Well Project.
- b. Consultant represents that it has the qualifications, skills, experience and properly licensed to provide these services, and is willing to provide them according to the terms of this Agreement.
- c. City and Consultant agree upon the Scope-of-Work and Work Schedule attached hereto as Attachment "A", describing contract provisions for the project and setting forth the completion dates for the various services to be provided pursuant to this Agreement.

TERMS OF AGREEMENT

1.0 DESCRIPTION OF PROJECT

- 1.1 The Project is described in detail in the attached Scope-of-Work (Attachment "A").

2.0 SCOPE OF SERVICES

- 2.1 As set forth in Attachment "A".
- 2.2. Additional Services. Additional services, if any, shall only proceed upon written agreement between City and Consultant. The written Agreement shall be in the form of an Amendment to this Agreement.

3.0 CONDUCT OF WORK

- 3.1 Time of Completion. Consultant shall commence performance of services as required by the Scope-of-Work upon receipt of a Notice to Proceed from City and shall complete such services within the time coordinated with City staff. Consultant shall complete the work to the City's reasonable satisfaction, even if contract disputes arise or Consultant contends it is entitled to further compensation.

4.0 COMPENSATION FOR SERVICES

- 4.1 Basis for Compensation. For the performance of the professional services of this Agreement, Consultant shall be compensated on a time and expense basis not to exceed a guaranteed maximum dollar amount of \$44,374.00. Labor charges shall be based upon hourly billing rates for the various classifications of personnel employed by Consultant to perform the Scope of Work as set forth in the attached Attachment B,

which shall include all indirect costs and expenses of every kind or nature, except direct expenses. The direct expenses and the fees to be charged for same shall be as set forth in Attachment B. Consultant shall complete the Scope of Work for the not-to-exceed guaranteed maximum, even if actual time and expenses exceed that amount.

- 4.2 Changes. Should changes in compensation be required because of changes to the Scope-of-Work of this Agreement, the parties shall agree in writing to any changes in compensation. "Changes to the Scope-of-Work" means different activities than those described in Attachment "A" and not additional time to complete those activities than the parties anticipated on the date they entered this Agreement.
- 4.3 Sub-contractor Payment. The use of sub-consultants or other services to perform a portion of the work of this Agreement shall be approved by City prior to commencement of work. The cost of sub-consultants shall be included within guaranteed not-to-exceed amount set forth in Section 4.1.
- 4.4 Terms of Payment. Payment to Consultant for services rendered in accordance with this contract shall be based upon submission of monthly invoices for the work satisfactorily performed prior to the date of the invoice less any amount already paid to Consultant, which amounts shall be due and payable thirty (30) days after receipt by City. The invoices shall provide a description of each item of work performed, the time expended to perform each task, the fees charged for that task, and the direct expenses incurred and billed for. Invoices shall be accompanied by documentation sufficient to enable City to determine progress made and to support the expenses claimed.

5.0 ASSURANCES OF CONSULTANT

- 5.1 Independent Contractor. Consultant is an independent contractor and is solely responsible for its acts or omissions. Consultant (including its agents, servants, and employees) is not the City's agent, employee, or representative for any purpose.

It is the express intention of the parties hereto that Consultant is an independent contractor and not an employee, joint venturer, or partner of City for any purpose whatsoever. City shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Consultant under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in City have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Consultant and City.

Consultant shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Consultant agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by Consultant, including the legal costs associated with defending against any audit, claim, demand or law suit.

Consultant warrants and represents that it is a properly licensed professional or professional organization with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

- 5.2 Conflict of Interest. Consultant understands that its professional responsibility is solely to City. Consultant has no interest and will not acquire any direct or indirect interest that would conflict with its performance of the Agreement. Consultant shall not in the performance of this Agreement employ a person having such an interest. If the City Manager determines that the Consultant has a disclosure obligation under the City's local conflict of interest code, the Consultant shall file the required disclosure form with the City Clerk within 10 days of being notified of the City Manager's determination.

6.0 INDEMNIFICATION

- 6.1 Insurance Liability. Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the full period of time allowed by law, surviving the termination of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 20 10 10 01 and Commercial General Liability Coverage – Completed Operations Form No. CG 20 37 10 01.
2. ISO Form No. CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" or Code 8, 9 if no owned autos and endorsement CA 0025.
3. Worker's Compensation Insurance as required by the Labor Code of the State of California and Employers Liability Insurance.
4. Errors and Omissions liability insurance appropriate to the consultant's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.

3. Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident.
4. Errors and Omissions liability: \$1,000,000 per occurrence.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

- a. The City, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant for the full period of time allowed by law, surviving the termination of this Agreement. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.
- b. The Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.
- d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from Consultant's performance of the work, pursuant to this Agreement.

3. Professional Liability Coverage

If written on a claims-made basis, the retroactivity date shall be the effective date of this Agreement. The policy period shall extend from one year from date of final approved invoice.

4. All Coverages

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

E. Acceptability of Insurers

Insurance is to be placed with admitted California insurers with an A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

F. Verification of Coverage

Consultant shall furnish the City with Certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City. Where by statute, the City's Workers' Compensation - related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All Certificates and Endorsements are to be received and approved by the City before Consultant begins the work of this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. If Consultant fails to provide the coverages required herein, the City shall have the right, but not the obligation, to purchase any or all of them. In that event, the cost of insurance becomes part of the compensation due the contractor after notice to Consultant that City has paid the premium.

G. Subcontractors

Consultant shall include all subcontractors or sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each sub-contractor or sub-consultant. All coverage for sub-contractors or sub-consultants shall be subject to all insurance requirements set forth in this Paragraph 6.1.

- 6.2 Indemnification. Notwithstanding the foregoing insurance requirements, and in addition thereto, Consultant agrees, for the full period of time allowed by law, surviving the termination of this Agreement, to indemnify the City for any claim, cost or liability that arises out of, or pertains to, or relates to any negligent act or omission or the willful misconduct of Consultant in the performance of services under this contract by Consultant, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by the City, or arising from the active negligence of the City.

"Indemnify," as used herein includes the expenses of defending against a claim and the payment of any settlement or judgment arising out of the claim. Defense costs include all costs associated with defending the claim, including, but not limited to, the fees of attorneys, investigators, consultants, experts and expert witnesses, and litigation expenses.

References in this paragraph to City or Consultant, include their officers, employees, agents, and subcontractors.

7.0 CONTRACT PROVISIONS

- 7.1 Ownership of Work. All documents furnished to Consultant by City and all documents or reports and supportive data prepared by Consultant under this Agreement are owned and become the property of the City upon their creation and shall be given to City immediately upon demand and at the completion of Consultant's services at no additional cost to City. Deliverables are identified in the Scope-of-Work, Attachment "A". All documents produced by Consultant shall be furnished to City in digital format and hardcopy. Consultant shall produce the digital format, using software and media approved by City.
- 7.2 Governing Law. Consultant shall comply with the laws and regulations of the United States, the State of California, and all local governments having jurisdiction over this Agreement. The interpretation and enforcement of this Agreement shall be governed by California law and any action arising under or in connection with this Agreement must be filed in a Court of competent jurisdiction in Mendocino County.
- 7.3 Entire Agreement. This Agreement plus its Attachment(s) and executed Amendments set forth the entire understanding between the parties.
- 7.4 Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.
- 7.5 Modification. No modification of this Agreement is valid unless made with the agreement of both parties in writing.
- 7.6 Assignment. Consultant's services are considered unique and personal. Consultant shall not assign, transfer, or sub-contract its interest or obligation under all or any portion of this Agreement without City's prior written consent.
- 7.7 Waiver. No waiver of a breach of any covenant, term, or condition of this Agreement shall be a waiver of any other or subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.
- 7.8 Termination. This Agreement may only be terminated by either party: 1) for breach of the Agreement; 2) because funds are no longer available to pay Consultant for services provided under this Agreement; or 3) City has abandoned and does not wish to complete the project for which Consultant was retained. A party shall notify the other party of any alleged breach of the Agreement and of the action required to cure the breach. If the breaching party fails to cure the breach within the time specified in the notice, the contract shall be terminated as of that time. If terminated for lack of funds or abandonment of the project, the contract shall terminate on the date notice of termination is given to Consultant. City shall pay the Consultant only for services

performed and expenses incurred as of the effective termination date. In such event, as a condition to payment, Consultant shall provide to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement. Consultant shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder, subject to off-set for any direct or consequential damages City may incur as a result of Consultant's breach of contract.

7.9 Execution of Agreement. This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative, the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

8.0 NOTICES

Any notice given under this Agreement shall be in writing and deemed given when personally delivered or deposited in the mail (certified or registered) addressed to the parties as follows:

CITY OF UKIAH	SMB ENVIRONMENTAL
DEPT. OF PUBLIC WOKRS	STEVE BROWN
300 SEMINARY AVENUE	PO BOX 381
UKIAH, CALIFORNIA 95482-5400	ROSEVILLE, CA 95661

9.0 SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective Date:

CONSULTANT

BY: 
 PRINT NAME: Steve Brown
27-4411017
 IRS IDN Number

March 22, 2024
 Date

CITY OF UKIAH

BY: 
 CITY MANAGER

Apr 2, 2024
 Date

ATTEST


 Kristine Lawler (Apr 2, 2024 12:58 PDT)
 CITY CLERK

Apr 2, 2024
 Date

Proposal – City of Ukiah’s Municipal Well Project IS/MND

SMB Environmental, Inc. (SMB) is pleased to submit this proposal for preparing the necessary environmental documentation for the City of Ukiah’s (City) Municipal Well Project (Project/Proposed Project). What follows is our understanding of the Proposed Project, a detailed scope of work, budget, and schedule.

PROJECT UNDERSTANDING

The City’s available water supply is subject to interruption during emergencies and may be insufficient to meet peak demands in summer and during drought years. Accordingly, the City is pursuing groundwater well options to augment its portfolio of other groundwater and surface water supply options. The scope and budget of this Proposal assumes the environmental investigation of two (2) identified locations for a new municipal groundwater well to be developed from the *2006 City of Ukiah Well Siting Study*, which includes 1) the Ukiah Redevelopment Agency Property Near Airport location and 2) one other location within the City. Any other locations may require additional scope and budget for this environmental investigation.

SMB’s role will be to prepare the necessary environmental documentation. Due to the City’s pursuit of grant and loans from other agencies, the Proposed Project would likely be subject to the CEQA-Plus requirements where the City would be the CEQA Lead Agency and to ensure that all of the applicable state and federal environmental regulations are adhered to. What follows is the proposed scope of work for SMB to build upon the previous IS/MND and prepare an adequate environmental document pursuant to CEQA-Plus requirements for the implementation of the City’s Proposed Project.

SCOPE OF WORK

Task 1 – Project Kick-off Meeting. On receipt of Notice to Proceed, SMB will meet with the City to coordinate data transfer and review existing information regarding the Project. The purpose of this meeting would be to confirm the project’s objectives, identify and confirm the Proposed Project’s facilities and any alternatives, and discuss the specific environmental criteria to be used. The purpose of this meeting also is to confirm all project assumptions, discuss project roles and responsibilities, ensure compatibility in project schedules, define communication protocols, document methods of analysis, and generally ensure that the team is aware of the overall project description and characteristics being designed. In addition, we will review existing information and establish a library of relevant documents relating to the Project.

Task 2 - Prepare Project Description. Based on the engineering information provided by the City, SMB will prepare a Project Description that will be suitable for effective environmental analyses. This task assumes that the City and/or its selected design engineer will provide a physical description of the proposed project, including electronic maps (JPEG format) of the proposed project facilities and construction techniques. As required by CEQA, the Project Description will be complete with the precise location and boundaries of the Proposed Project; a statement of the objectives of the Proposed Project; and a general description of the Proposed Project’s technical, economic, environmental, engineering, and/or construction aspects. SMB will ensure that we have a complete and final Project Description prior to initiating any significant efforts in analyzing potential environmental impacts, which will help to streamline the schedule and reduce overall costs.

Task 3 – Prepare Administrative Draft IS/MND. SMB proposes to prepare an Administrative Draft CEQA Initial Study/Mitigated Negative Declaration (IS/MND) pursuant to CEQA-Plus requirements to determine if the Proposed Project may have a significant effect on the environment and if so, to what extent. Based on our initial assessment, it is likely that the Proposed Project will satisfy the CEQA requirements through the preparation of a Mitigated Negative Declaration. Most, if not all, of the potential impacts appear to be short-term/temporary impacts due to construction activities and which can be avoided and/or mitigated to less than significant levels. As a result, SMB proposes to prepare an Initial Study to see if it is possible to satisfy the CEQA requirements through the preparation of an IS/MND.

In addition, SMB will conduct the following specific environmental studies to meet the CEQA-Plus requirements. These include preparing the following:

- **Prepare Biological Resources Assessment Report.** SMB will prepare a Biological Resources Assessment (BA) Report on the potential impacts of state and federally listed species as a result of the construction and operation of the Proposed Project. The BA will address the species listed under the California and Federal Endangered Species Acts (ESA) that could be within the Proposed Project Area and the ability or likelihood of the Proposed Project to adversely affect those resources.
- **Prepare AB 52 Tribal Cultural Resources and Section 106 Cultural Resources Report.** SMB will prepare a Cultural Resources Inventory Report to comply with AB 52 Tribal Cultural Resources requirements and Section 106 of the National Historic Preservation Act of 1966, as amended. The overarching criteria for determining the significance of impacts to cultural resources are the significance of the cultural resources themselves, as defined by the National Register Criteria (36 CFR Part 60.4). This study will consist of an archeological inventory of cultural surveys and archeological reports, contacts with Native Americans, as well as a cursory reconnaissance survey of the Proposed Action Area.

For any potentially significant impact(s) identified through the CEQA Checklist, SMB will develop appropriate mitigation measures to attempt to avoid and/or reduce those impacts to less than significant levels. If the Initial Study concludes that the Proposed Project may have a significant effect on the environment that cannot be avoided or reduced to less than significant levels through mitigation, an EIR/EIS may be required. If it is determined that an EIR and/or an EIS is required, SMB will prepare an additional scope of work, schedule, and budget for preparing the subsequent documents. For purposes of this Scope of Work, it is assumed that a IS/MND will be prepared. SMB will prepare and send electronic copies of the Administrative Draft IS/MND to the City for internal team review.

Task 4 – Prepare Public Draft IS/MND. Based on comments from the City - and assuming that an EIR is not required, SMB will revise the Administrative Draft IS/MND and prepare a Public Draft IS/MND document to undergo the required 30-day public review. An IS/MND may only be prepared when no substantial evidence exists, in light of the whole record, that the Proposed Project may have a significant environmental effect. If it is determined by the City that a IS/MND is the appropriate documentation, SMB will prepare twenty-five (25) copies of the Public Draft IS/MND for the required 30-day public review. SMB will prepare a Notice of

Completion and deliver fifteen (15) of the copies of the Public Draft IS/MND to the State Clearinghouse. In addition, SMB will prepare a Notice of Intent to Adopt a Mitigated Negative Declaration and send to the Mendocino County Clerk-Recorder. This task assumes that the City will send this or a similar notice to any other responsible/trustee agencies with jurisdiction by law, and to other interested or affected parties.

Task 5 – Prepare Final IS/MND and SRF Environmental Application. Upon completion of the 30-day public review period, SMB will assist the City in considering any comments received. As appropriate, SMB will then prepare the Final IS/MND to present to the City for approval of the Proposed Project. The City is obligated to notify (in writing) any commenting agencies of the date of the public hearing on the Project for which a Negative Declaration or a Mitigated Negative Declaration is prepared and being considered for approval. SMB will prepare a draft of the Notice of Determination for the City to sign after and upon Project approval. The City will be responsible for all filing fees with the Mendocino County Clerk-Recorder, the State Clearinghouse, and/or any other agency(s) as required. SMB will then prepare the SRF Environmental Application and submit it to the State Board.

Task 6 – Project Meetings, Management, and Coordination. Due to the nature of this kind of project, it is likely that the completion of the environmental review activities will require at least one field site visit/meeting with the City and attendance at two formal City Council Meetings to present and then adopt the environmental document. As a result, we have budgeted 14 hours for this task. Any additional meetings/hours will be at the discretion of the City and will be billed by SMB on a time-and-materials basis.

PROPOSED SCHEDULE

SMB proposes to complete the CEQA-Plus process for the Proposed Project in approximately 14 weeks from notice-to-proceed. This includes the required 30-day public review period.

PROPOSED BUDGET

As shown in Table 1 below, SMB proposes to prepare an Initial Study/Mitigated Negative Declaration pursuant to CEQA-Plus requirements for the Proposed Project as described above for \$44,374. This budget is based on our assumption that the Proposed Project would not have any adverse impacts to the environment that cannot easily be mitigated to less than significant levels and/or would not require extraordinary efforts, multiple reviews, and/or exceed the level of effort described herein. Also, if it is determined that an EIR/EIS is required, SMB will prepare a detailed scope and budget for the subsequent environmental documentation required. As is our standard practice, SMB will bill for services rendered on a time-and-materials basis according to our standard 2024 billing rates.

Table 1 Cost Estimate IS/MND – City of Ukiah’s Municipal Well Project		
Task Description	Total Hours	Total Cost
1. Data Collection and Review/Kick-off Meeting	12	\$2,460
2. Prepare Project Description	24	\$3,760
3. Prepare Administrative Draft IS/MND	154	\$25,800

Table 1 Cost Estimate IS/MND – City of Ukiah’s Municipal Well Project		
Task Description	Total Hours	Total Cost
4. Prepare Public Draft IS/MND	18	\$3,070
5. Prepare Final IS/MND and SRF Environmental Application	16	\$2,810
6. Project Meetings, Management, and Coordination	14	\$2,440
Total Labor- Assuming IS/MND	238	\$40,340
Direct Costs (travel, postage and delivery, major reproduction, miscellaneous expenses)		\$4,034
Total Estimated Cost		\$44,374

Amendment Number 1

Contract COU No. 2324-178

The City of Ukiah (City) hereby amends the contract (COU No. 2324-178) to SMB Environmental, Inc. (SMB) to revise the adopted and certified Initial Study/Mitigated Negative Declaration (IS/MND) under the California Environmental Quality Act (CEQA) for a new groundwater well facility.

The original location was to be located within the City on lands owned by the City, located approximately 1,500 feet southeast of the City of Ukiah Municipal Airport at/near the intersection of Nygard Lane and Highway 101. Specifically, the subject parcels are located approximately 722 feet east of the Ukiah Municipal Airport within the Airport Industrial Park Planned Development, which is designated for 'Manufacturing' land use. The project area included two assessor parcels (APN 180-110-12 and APN 180-120-15). APN 180-110-12 is a vacant, undeveloped property, while APN 180-120-15 is an existing vineyard parcel currently in agricultural use, but also subject to the same manufacturing land use designation. Both parcels are situated along a former railroad corridor and are located to the north of the US 101 overpass at Norgard Lane (County Road #211).

However, a new location is needed as the original proposed facility failed to yield the needed water supply to meet the City's goals and objectives. The new Proposed facility will also be located on existing City property at or near the corner of Talmage Road and Waugh Lane in the City of Ukiah.

Essentially the purpose of this Amendment is so that SMB can revise the existing IS/MND to fit the new location, including updates for the potential impacts including but not limited to: Aesthetics/visual resources, air quality, biological resources, cultural and tribal resources, groundwater impact, hazards and hazardous materials, noise, traffic/transportation, and etc. to satisfy the requirements of CEQA. Please see original Scope of Work in Original Contract for more details. SMB will prepare the revised document for City Council approval within 14 weeks from Notice to Proceed for a Not to Exceed Budget of \$40,000 without prior written authorization and with the goal of having construction ready to begin in the spring or summer of 2026.

SIGNATURES:

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective Date: October 22, 2025

CONSULTANT

SMB Environmental, Inc.

BY:  Date: October 22, 2025

PRINT NAME/Title: Steve Brown, President/Principal

27-4411017

IRS IDN Number

CITY OF UKIAH

BY: _____

CITY MANAGER: Sage Sangiacomo Date: October 22, 2025

ATTEST

BY: _____ Date: October 22, 2025

CITY CLERK: Kristine Lawler



AGENDA SUMMARY REPORT

SUBJECT: Consideration of Award of Bid for the Orchard Substation Transformer Oil Processing and Repair Project, Specification No. 25-05, and Approval of Corresponding Budget Amendment.

DEPARTMENT: Electric Utility

PREPARED BY: Cindy Sauers, Electric Utility Director

PRESENTER: Cindy Sauers, Electric Utility Director

ATTACHMENTS:

1. Spec 25-05 - Substation Transformer Oil Processing
2. Correspondence Received - Addendum to Staff Report

Summary: Council will consider awarding a contract for the Orchard Substation Transformer Oil Processing and Repair Project, Specification No. 25-05, and consider approval of the corresponding budget amendment.

Background: The City of Ukiah has three transformers located at Orchard (Grandi) Substation. As part of the Electric Utility's routine maintenance program, periodic oil samples are taken from substation transformers and selected pad-mounted field equipment. Oil sampling is a low-cost, non-intrusive way to track the internal health of the transformer; it provides a "blood test" style snapshot of internal conditions. The analyses evaluate dissolved gas concentration (DGA), moisture, acidity, and dielectric strength. Any abnormal results are promptly resampled and retested to confirm accuracy. In August, the Utility received results for one transformer showing elevated levels of combustible gasses, which are typically a result of sparking, overheating, or arcing. After the results were confirmed, the transformer was immediately removed from service to allow for a detailed assessment and repair plan to be developed. With this transformer out of service, the substation can continue to serve load, but overall redundancy is reduced, increasing the risk of a forced outage should another transformer experience an issue. To protect system reliability, prompt corrective action is recommended.

A scope of work was developed to test, drain, and filter the transformer oil, torque all connections to manufacturer's specifications and provide a root cause analysis report. This work is intended to restore the transformer to safe operation and identify and correct any underlying causes. Oil testing will be used following the maintenance to verify the corrective actions were successful. Depending on the analysis, additional work may be required; any work that exceeds the change order authority will be brought back to Council for consideration. Upon approval and contract execution, work will begin as soon as feasible to ensure this unit is repaired and placed back in service.

This project was not anticipated, and therefore, not budgeted.

A Request for Bid (Attachment 1) for this project was released on November 13, 2025. A bid opening is scheduled for 2:00 p.m. on Tuesday, December 16, 2025.

Discussion: Subsequent to the bid opening, Staff will be submitting a supplemental memo to Council with an award recommendation for consideration in time for the December 17, 2025, Council meeting. The memo will be accompanied by the bid tabulation, a copy of the lowest, the responsible bidder's bid documents, and the amount for the requested budget amendment.

Recommended Action: Award bid for the Orchard Substation Transformer Oil Processing and Repair Project, Specification No. 25-05, and approve the corresponding budget amendment.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 80026210.56120; \$0.00

PROPOSED BUDGET AMOUNT: 80026210.56120; \$_____ (amount to include bid +10% change order authority)

FINANCING SOURCE: 800 Fund

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: Sage Sangiacomo, City Manager; Myles Fisette, Purchasing Manager

STRATEGIC PLAN (SP):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

CITY OF UKIAH
MENDOCINO COUNTY, CALIFORNIA

**SPECIAL PROVISIONS
FOR
SUBSTATION TRANSFORMER OIL PROCESSING
SPECIFICATION NO. 25-05**

CITY OF UKIAH
DEPARTMENT OF ELECTRIC UTILITY
300 Seminary Avenue
Ukiah, California 95482-5400

**Bids Open: December 16, 2025
 2:00 p.m.
 Office of City Clerk**

CITY OF UKIAH
MENDOCINO COUNTY, CALIFORNIA

CITY COUNCIL:

DOUGLAS CRANE – MAYOR
SUSAN SHER – VICE-MAYOR
JUAN OROZCO – COUNCIL MEMBER
HEATHER CRISS – COUNCIL MEMBER
MARI RODIN – COUNCIL MEMBER

SAGE SANGIACOMO – CITY MANAGER
CINDY SAUERS – DIRECTOR OF ELECTRIC UTILITY
KRISTINE LAWLER – CITY CLERK
R. ALLEN CARTER - CITY TREASURER

CITY OF UKIAH
DEPARTMENT OF ELECTRIC UTILITY
NOVEMBER 2025

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**CITY OF UKIAH, MENDOCINO COUNTY, CALIFORNIA
NOTICE TO BIDDERS FOR
SUBSTATION TRANSFORMER OIL PROCESSING
SPECIFICATION NO. 25-05**

NOTICE IS HEREBY GIVEN that sealed standard proposals for SUBSTATION TRANSFORMER OIL PROCESSING will be received at the Office of the City Clerk, Ukiah Civic Center, 300 Seminary Avenue, Ukiah California until 2:00 p.m. on Tuesday, December 16, 2025. Bids shall be addressed to the City Clerk and shall be endorsed "SUBSTATION TRANSFORMER OIL PROCESSING " Bids are required for the entire work described herein. No fax bids will be accepted. As soon thereafter as possible, the bids will be publicly opened and read in the Council Chambers at 300 Seminary Avenue, Ukiah. The bid opening will also be visible via live streaming at <http://www.cityofukiah.com/meetings/>.

ENGINEER'S ESTIMATE OF QUANTITIES

Item No.	Description	Quantity	Unit of Measure
1.	All labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection, and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation.	1	Lump Sum

Plans and Special Provisions may be inspected and/or copies obtained from the City's website at www.cityofukiah.com/purchasing. No bid will be considered unless it is made on the forms furnished by the City and is made in accordance with the details of the Special Provisions. Each bidder must be licensed as required by law. Further information regarding the work or these specifications can be obtained by calling Myles Fisette, Purchasing Manager at (707) 463-6225 or by email at mfisette@cityofukiah.com.

The City Council reserves the right to reject any or all bids and to determine which proposal is, in its opinion, the lowest responsive bid by a responsible bidder and which it deems in the best interest of the City to accept. The City Council also reserves the right, but not the obligation, to waive any irregularity or failure to strictly comply with the bidding requirements, that the City determines in the reasonable exercise of its discretion does not provide the bidder with a competitive advantage over other bidders.

No contractor or subcontractor may be listed on a bid proposal for a public works unless registered with the Department of Industrial Relations ("DIR") pursuant to Labor Code section 1725.5 except as allowed. under Labor Code section 1771.1(a). The prime contractor shall be responsible for posting job site notices as prescribed by regulation. This project is subject to compliance monitoring and enforcement by the DIR.

Pursuant to provisions of Section 1770, including amendments thereof, of the Labor Code of the State of California, the DIR Director has ascertained the general prevailing rate of wages for straight time, overtime, Saturdays, Sundays and Holidays including employer payment for health and welfare, vacation, pension and similar purposes for the City of Ukiah. Copies of his General Prevailing Wage Determination are available on the Internet at web address: <http://www.dir.ca.gov/DLSR/PWD/> The prime contractor for the work herein shall possess a current, valid State of California, Class C-10 Contractor's License. Pursuant to California Public Contract Code §22300, this contract includes provisions that allow substitutions of certain types of securities in lieu of the City withholding a portion of the partial payments due the Contractor to insure performance under this contract.

By order of the City Council, City of Ukiah, County of Mendocino, State of California.

Dated: 11/13/25


Kristine Lawler, City Clerk, City of Ukiah, California

PUBLISH ONE TIME: NOVEMBER 20, 2025

INSTRUCTIONS TO BIDDERS

SUBSTATION TRANSFORMER OIL PROCESSING shall be performed in accordance with the Plans and Special Provisions therefor adopted, to which special reference is hereby made.

Each bidder must supply all the information required by the bid documents and Special Provisions.

Minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award of any contract entered into pursuant to this advertisement. Women will be afforded equal opportunity in all areas of employment. However, the employment of women shall not diminish the standards or requirements for the employment of minorities.

All proposals or bids shall be accompanied by a cashier's check or certified check payable to the order of the City of Ukiah amounting to 10 percent of the bid, or by a bond in said amount and signed by the bidder and a corporate surety, payable to said City. Said check shall be forfeited, or said bond shall become payable to said City in case the bidder depositing the same does not, within fifteen (15) days after written notice that the contract has been awarded to him: (a) enter into a contract with the City and (b) furnish certificates of insurance and endorsements, a bond of faithful performance and a payment bond as described in the Special Provisions.

No bidder shall withdraw his or her bid for a period of thirty (30) calendar days after the date set by the City for the opening thereof.

The Contractor and any subcontractors shall each possess a valid City of Ukiah Business License prior to the start of any work.

The Contractor shall furnish a project schedule to the Engineer prior to the start of any work and start work as scheduled.

The work is to be completed within THIRTY (30) calendar days. The Contractor will pay to the City the sum of five hundred (\$500.00) dollars per day for each and every calendar day's delay beyond the time prescribed.

The staff shall notify a bidder by telephone, email or fax, if it intends to recommend the rejection of the bidder's bid. Any bid protest must be filed with the City Clerk not more than five calendar days following the bid opening, or 2 calendar days following notice that staff is recommending the rejection of a bid. If any such timely written protest is filed, all bidders shall be provided a copy of the protest within 2 calendar days of its receipt, which may be delivered to the bidders as an email attachment or by fax. All such bidders may file with the City Manager a written objection or other response to the protest.

All objections or responses filed not more than 5 days after receipt of the written protest will be presented to the City Council at its next regular meeting occurring not less than 12 calendar days following the bid opening. The City Council will resolve the bid protest at that meeting based on the written protest, any staff recommendation and all timely written objections and responses. In accordance with the Brown Act, any person may address the City Council on this item during the meeting. The City Council action on the protest shall represent a final decision by the City on the protest.

Examination of Site, Drawings, Etc.

Each bidder shall visit the site of the proposed work and fully acquaint himself with local conditions, construction and labor required so that he or she may fully understand the facilities, difficulties and restrictions attending the execution of the work under the Contract. Bidders shall thoroughly examine and be familiar with the Plans and Special Provisions. The failure of any bidder to receive or examine any form, instrument, addendum, or other document, or to visit the site and acquaint himself with conditions there existing, shall in no way relieve the bidder from any obligation with respect to his or her proposal or to the contract. The drawings for the work show conditions as they are supposed or believed by the Engineer to exist; but, it is neither intended nor shall it be inferred that the conditions as shown thereon constitute a representation by the Engineer, the City or its officers that such conditions are actually existent, nor shall the City, the Engineer or any of their officers or representatives be liable for any loss sustained by the Contractor as a result of a variance between the conditions shown on the drawings and the conditions actually revealed during the progress of the work or otherwise.

The bidder's attention is directed to the possible existence of obstructions and public improvements within the limits of the work or adjacent thereto, which may or may not be shown on the Drawings. Any bid shall take into consideration that conditions may exist underground or otherwise that are not known to the City or easily detected during a site inspection that could impact the time or cost of completing the project. The City expects the bids to anticipate such conditions so that it can know for budgeting and other purposes the total cost to complete the project before accepting a bid and undertaking the legal obligation to construct the project. In awarding the contract the City relies on the contractor's representation that its bid anticipates differing site conditions and the additional time or cost that such conditions may necessitate.

The bidder shall investigate to his or her satisfaction the conditions to be encountered, the character, quality and quantities of work to be performed and materials to be furnished and the requirements of the Plans, Special Provisions, Standard Specifications, Standard Plans, and Contract Documents. The submission of a proposal shall be considered conclusive evidence that the bidder has made such examination and has accepted the project workplace as a safe workplace to perform the work of the Contract.

Bidder Inquiries and Questions

Inquiries and questions must be submitted in writing via email to the following designated contact person:

Myles Fisette, Purchasing Manager

Email: mfisette@cityofukiah.com

The City reserves the right to not respond to inquiries or questions submitted within 3 business days of the bid opening.

Location of the Work

All of the work to be performed is within the City of Ukiah. Project is located at 724 South Orchard Ave., Ukiah, CA 95482.

GENERAL CONDITIONS

SECTION 1. PROPOSAL REQUIREMENTS AND GENERAL CONDITIONS

1-01. Definitions. Whenever any word or expression defined in this section, or pronoun used in its stead, occurs in these contract documents, it shall have and is mutually understood to have the meaning given:

- a. "City of Ukiah" or "City" shall mean the City of Ukiah, Mendocino County, California, acting through its City Council or any other board, body, official or officials to which or to whom the power belonging to the Council shall by virtue of any act or acts, hereafter pass or be held to appertain.
- b. "Engineer" shall mean the Engineer duly and officially appointed by the City to supervise and direct the work of construction under this contract, acting personally or through agents or assistants duly authorized by him, such agents or assistants acting within the scope of the particular duties entrusted to them.
- c. "Inspector" shall mean the engineering or technical inspector or inspectors duly authorized or appointed by the Engineer, limited to the particular duties entrusted to him or her or them.
- d. "Contractor" shall mean the party entering into contract with the City of Ukiah for the performance of work covered by this contract and his or her authorized agents or legal representatives.
- e. "Date of signing of contract" or words equivalent thereto, shall mean the date upon which this contract, with the signature of the Contractor affixed, together with the prescribed bonds, shall be or shall have been delivered to the City or its duly authorized representatives.
- f. "Day" or "days", unless herein otherwise expressly defined, shall mean a calendar day or days of twenty-four hours each.
- g. "The work" shall mean and include all the work specified, indicated, shown or contemplated in the contract to construct the improvement, including all alterations, amendments or extensions thereto made by contract change order or other written orders of the Engineer.
- h. "Contract drawings", "drawings", "plans" shall mean and include 1) all drawings or plans which may have been prepared by or on behalf of the City, as a basis for proposals, when duly signed and made a part of this contract by incorporation or reference, 2) all drawings submitted in pursuance of the terms of this contract by the successful bidder with his or her proposal and by the Contractor to the City if and when approved by the Engineer and 3) all drawings submitted by the Engineer to the Contractor during the progress of the work as provided for herein.
- i. Where "as shown", "as indicated", "as detailed" or words of similar import are used, it shall be understood that reference to the drawings accompanying these Special Provisions is made unless stated otherwise.

Where "as directed", "as permitted", "approved" or words of similar import are used, it shall be understood that the direction, requirements, permission, approval or acceptance of the Engineer is intended unless stated otherwise.

As used herein, "provide" or "install" shall be understood to mean "provide or install complete in place", that is, "furnish and install". "Shall" is mandatory; "may" is permissive.

1-02. Examination of Plans, Special Provisions and Site of Work. The bidder shall examine carefully the Proposal, Plans, Special Provisions, Contract forms and the site of the work contemplated therefor. It will be assumed that the bidder has investigated to his or her satisfaction the conditions to be encountered and the character, quality and requirements of all Plans, Special Provisions, Standard Specifications, and Standard Plans involved.

1-03. Proposal. Bids shall be made on the blank forms prepared by the City. All bids shall give the prices bid, both in writing and in figures and shall be signed by the bidder or his or her authorized representative, with his or her address. If the bid is made by an individual or partner, his or her name and the post office address of his or her business or partnership, along with his or her signature or the signature of one or more partners must be shown; if made by a corporation, the bid shall show the name of the state under the laws of which the corporation is chartered, the name of the corporation and the title of the person who signs on behalf of the corporation.

Each proposal shall be enclosed in a sealed envelope, endorsed as specified in the notice to bidders. Bidders are warned against making erasures or alterations of any kind and proposals which contain omissions, erasures, conditions, alterations, additions not called for, additional proposals or irregularities of any kind may be rejected.

1-04. Withdrawal of Bids. Any bid may be withdrawn at any time prior to the hour fixed in the notice to bidders for the openings of bids, provided that a request in writing, executed by the bidder or his or her duly authorized representative, for the withdrawal of such bid is filed with the City. The withdrawal of a bid will not prejudice the right of a bidder to file a new bid.

1-05. Public Opening of Bids. Bids will be opened and read publicly at the time and place indicated in the notice to bidders. Bidders or their agents are invited to be present.

1-06. Bid Guaranty. Each bid must be accompanied by a certified check, cashier's check or bidder's bond executed by an admitted surety insurer, payable to the order of the City of Ukiah in an amount not less than 10 percent of the bid as a guarantee that the bidder will enter into a contract, if awarded the work.

1-07. Qualification of Bidders. No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. The prime contractor shall be responsible for posting job site notices as prescribed by regulation. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Each bidder shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code and shall be skilled and regularly engaged in the general class or type of work called for under this contract. A statement setting forth this experience and business standing shall be submitted by each bidder on the form provided herewith. It is the intention of the City to award a contract only to a bidder who furnishes satisfactory evidence that he or she has the requisite experience and ability and that he or she has sufficient capital, facilities and equipment to enable him or her to prosecute the work successfully and promptly within the time and in the manner agreed.

In determining the degree of responsibility to be credited to a bidder, the City may weigh evidence that the bidder or his or her personnel charged with the responsibility in the work, has performed satisfactorily other contracts of like nature and magnitude or comparable difficulty at similar rates of progress.

1-08. Disqualification of Bidders. More than one bid from an individual business, partnership, corporation or association, under the same or different names, will not be considered. Reasonable grounds for believing that any bidder is financially interested in more than one bid for the work will cause the rejection of all bids in which he or she is so interested. If there is reason to believe that collusion exists among the bidders, none of the participants in such collusion will be considered. Bids in which the prices obviously are unbalanced may be rejected.

1-09. Identification of Subcontractors. All bids shall comply with the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100 and following) and shall set forth:

- (a) The name and the location of the place of business of each subcontractor who will perform work or labor, or render service to the prime contractor in or about the construction of the work, or to a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work according to detailed drawings contained in the plans and Special Provisions, in an amount in excess of one-half of 1 percent of the prime contractor's total bid.

(b) The portion of the work which will be done by each such subcontractor. The prime contractor shall list only one subcontractor for each such portion defined by the prime contractor in his or her bid.

1-10. General Provisions of the Standard Specifications. All provisions of the General Provisions, Sections 1 through 11, of the Standard Specifications, shall be applicable to the contract except as modified by these Special Provisions. The Standard Specifications are set forth in Section 12-06 of these Special Provisions.

1-11. Addenda. If it becomes necessary to revise any part of these plans and specifications after they have been released, the City will issue an addendum containing the revision. All addenda will be posted on the City's website at www.cityofukiah.com/purchasing with the rest of the bid documents. Anyone who intends to submit a bid in response to this Request for Bid must check the website frequently for any posted addenda. Anyone submitting a bid will be deemed to have seen and agreed to be bound by the posted addenda.

SECTION 2. AWARD AND EXECUTION OF CONTRACT

2-01. Award of Contract. Award of the contract, if it be awarded, will be to the lowest responsible bidder whose bid complies with all the specified requirements. The award, if made, will be made within thirty (30) days after opening of the bids. The City reserves the right to reject any and all bids and to waive any irregularity in the proposal not pertaining to cost.

2-02. Return of Proposal Guaranties. All bid guaranties will be held until the contract has been fully executed, after which they will be returned upon request to the respective bidders whose bids they accompany.

2-03. Execution of Contract. The contract agreement shall be executed in duplicate by the successful bidder and returned, together with the contract bonds, insurance certificates and endorsements, within fifteen (15) days after written notice of the award of the contract. After execution by the City; one copy shall be filed with the City and one copy shall be returned to the Contractor. If the bidder fails or refuses to enter into the contract agreement within the required time, then the bid guaranty accompanying the bid shall be forfeited to the City.

SECTION 3. SCOPE AND INTENT OF CONTRACT

3-01. Effect of Inspection and Payments. Neither the inspection by the Engineer or an inspector, nor any order, measurement or approved modification, nor certificate or payment of money, nor acceptance of any part or whole of the work, nor any extension of time, nor any possession by the City or its agents, shall operate as a waiver of any provision of this contract or of any power reserved therein to the City, or of any right to damages thereunder; nor shall any breach of this contract be held to be a waiver of any subsequent breach. All remedies shall be construed as cumulative.

3-02. Effect of Extension of Time. The granting of any extension of time on account of delays which, in the judgement of the City, are avoidable delays shall in no way operate as a waiver on the part of the City of its rights under this contract.

3-03. Extra Work. If extra work orders are given in accordance with provisions of this contract, such work shall be considered a part hereof and shall be subject to each and all of its terms and requirements.

3-04. Assignment of Contract. The contract may be assigned or sublet in whole or in part only upon the written consent of the City acting through its authorized agents. Consent will not be given to any proposed assignment which would relieve the original contractor or its surety of their responsibilities under the contract nor will the Engineer consent to any assignment of a part of the work under the contract.

3-05. Subcontractors. The Contractor shall be as fully responsible for the acts and omissions of his or her subcontractors and of persons either directly or indirectly employed by them, as he or she is for the acts and omissions of persons directly employed by him.

The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the terms of this Contract which are applicable to the work of subcontractors.

Nothing contained in this contract shall be construed to create or shall be relied upon to create any contractual relationship between any subcontractor and the City and no action may be brought by any subcontractor against the City based on this contract.

3-06. Interpretation of Special Provisions and Drawings. The Special Provisions and the Contract Drawings are intended to be explanatory of each other. Any work indicated in the Contract Drawings and not in the Special Provisions, or vice versa, is to be executed as if indicated in both. In case of a discrepancy or conflict between the Technical Specifications and Contract Plans, the Technical Specifications shall govern. All work shown on the Contract Drawings, the dimensions of which are not figured, shall be accurately followed to the scale to which the drawings are made, but figured dimensions are in all cases to be followed, where given, though they differ from scaled measurements. Large scale drawings shall be followed in preference to small scale drawings. Should it appear that the work to be done, or any of the matters relative thereto, are not sufficiently detailed or explained in these contract documents, including the contract drawings, the Contractor shall apply to the Engineer for such further explanations as may be necessary and shall conform thereto as part of this contract, so far as may be consistent with the terms of this contract. In the event of any doubt or questions arising respecting the true meaning of the Special Provisions, reference shall be made to the Engineer and his or her decision thereon shall be final. If the Contractor believes that a clarification or interpretation justifies an increase in the contract price or contract time, the Contractor must comply with the written notice provisions of Sections 9-05 and 10-07 of these Special Provisions. Contractor's attention is directed to Section 12-06 of the Technical Specifications regarding the Standard Specifications and Standard Plans.

3-07. Addenda. If it becomes necessary to revise any part of these plans and specifications after they have been released, the City will issue an addendum containing the revision. All addenda will be posted on the City's website at www.cityofukiah.com/purchasing with the rest of the bid documents. Anyone who intends to submit a bid in response to this Request for Bid must check the website frequently for any posted addenda. Anyone submitting a bid will be deemed to have seen and agreed to be bound by the posted addenda.

3-08. Liability of City Officials. No city official, nor the Engineer, nor any authorized assistant of any of them, shall be personally responsible for any liability arising under this contract.

3-09. Dispute Resolution. Claims of \$375,000 or less by the Contractor that arise under this Contract are subject to the mandatory dispute resolutions provisions in Public Contract Code Sections 20104-20104.6.

SECTION 4. BONDS

4-01. Faithful Performance Bond. As a part of the execution of this contract, the Contractor shall furnish a bond of a surety company or other securities providing equivalent protection such as cash, letter of credit, or certificates of deposit, acceptable to the City, conditioned upon the faithful performance of all covenants and stipulations under this contract. The amount of the bond shall be 100 percent of the total contract price, as this sum is set forth in the agreement.

4-02. Material and Labor Bond. As a part of the execution of this contract, the Contractor shall furnish a bond of a surety company or other securities providing equivalent protection such as cash, letter of credit or certificates of deposit acceptable to the City in a sum not less than 50 percent of the total contract price, as this sum is set forth in the agreement for the payment in full of all persons, companies or corporations who perform labor upon or furnish materials to be used in the work under this contract, in accordance with the provisions of Sections 3247 through 3252 inclusive of the Civil Code of the State of California and any acts amendatory thereof.

4-03. Defective Material and Workmanship Bond. As a condition precedent to the completion of this contract, the Contractor shall furnish a bond of a surety company acceptable to the City in an amount not less than 5 percent (5%) of the final contract price, to hold good for a period of one (1) year after the completion and acceptance of the work, to protect the City against the results of defective materials, workmanship and equipment during that time. This bond shall be delivered to the City before the final payment under this contract will be made.

4-04. Notification of Surety Companies. The surety companies shall familiarize themselves with all of the conditions and provisions of this contract and they waive the right of special notification of any change or

modification of this contract or of extension of time, or decreased or increased work, or of the cancellation of the contract, or of any other act or acts by the City or its authorized agents, under the terms of this contract; and failure to so notify the aforesaid surety companies of changes shall in no way relieve the surety companies of their obligation under this contract.

SECTION 5. INSURANCE REQUIREMENTS FOR CONTRACTORS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his or her agents, representatives, employees or subcontractors.

5-01. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial Liability Coverage (occurrence form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for "all risks" of loss.

5-02. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. General Liability: \$2,000,000 per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$2,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000 per accident for bodily injury and property damage.
4. Course of Construction: Completed value of the project with no co-insurance penalty provisions.

5-03. Deductibles and Self-insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

5-04. Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees and volunteers are to be covered as Additional Insured with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations.

General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.

2. The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of this policy which arises from the work performed by the named insured for the City.
3. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees or volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
4. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.
5. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of Civil Code.

5-05. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than the following:

A++ VII	A- VIII
A+ VII	B++ X
A VII	B+ X

5-06. Verification of Coverage. Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements shall be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received within 15 days from written notice of contract award, and the work shall not commence until the certificates and endorsements have been approved by the City. The City reserves the right to require complete certified copies of all required insurance policies, including endorsements affecting the coverage required by these Special Provisions at any time.

5-07. Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

SECTION 6. RESPONSIBILITIES AND RIGHTS OF CONTRACTOR

6-01. Legal Address of Contractor. Both the address given in the proposal and the Contractor's office in the vicinity of the work are hereby designated as places to either of which drawings, samples, notices, letters or other articles or communications to the Contractor may be mailed or delivered. The delivery at either of these places of any such thing from the City or its agents to the Contractor shall be deemed sufficient service thereof upon the Contractor and the date of such service shall be the date of such delivery. The address named in the proposal may be changed at any time by notice in writing from the Contractor to the City. Nothing herein contained shall be deemed to preclude or render inoperative the service of any drawing, sample, notice, letter or other article or communication to or upon the Contractor personally.

6-02. Office of Contractor at Site. During the performance of this contract, the Contractor shall maintain a suitable office at the site of the work which shall be the headquarters of a representative authorized to receive drawings and any such thing given to the said representatives or delivered at the Contractor's office at the site of work in his or her absence shall be deemed to have been given to the Contractor.

6-03. Attention to Work. The Contractor shall give his or her personal attention to and shall supervise the work to the end that it shall be prosecuted faithfully and when he or she is not personally present on the work, he or she shall at all reasonable times be represented by a competent superintendent or foreman who shall receive and obey all instructions or orders given under this contract and who shall have full authority to execute the same and to supply materials, tools and labor without delay and who shall be the legal representative of the Contractor. The Contractor shall be liable for the faithful observance of any instructions delivered to him or her or to his or her authorized representative.

6-04. Liability of Contractor. The Contractor shall do all of the work and furnish all labor, materials, tools and appliances, except as otherwise herein expressly stipulated, necessary or proper for performing and completing the work herein required in the manner and within the time herein specified. The mention of any specific duty or liability imposed upon the Contractor shall not be construed as a limitation or restriction of any general liability or duty imposed upon the Contractor by this contract, said reference to any specific duty or liability being made herein merely for the purpose of explanation.

The right of general supervision by the City shall not make the Contractor an agent of the City and the liability of the Contractor for all damages to persons or to public or private property, arising from the Contractor's execution of the work, shall not be lessened because of such general supervision.

Until the completion and final acceptance by the City of all the work under and implied by this contract, the work shall be under the Contractor's responsible care and charge. The Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erections and repairs, occasioned or rendered necessary by causes of any nature whatsoever, excepting only acts of God and none other, to all or any portions of the work, except as otherwise stipulated.

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the City and its officers, directors, agents and employees from and against all claims, damages, losses and expenses including but not limited to attorneys' fees, costs of suit, expert witness fees and expenses and fees and costs of any necessary private investigators arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, other than the work itself, including the loss of use resulting therefrom and (2) is caused in whole or in part by any act or omission of the Contractor, any subcontractor, or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder, or by the negligence or omission of a party indemnified herein.

In any and all claims against the City or any of its agents or employees by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under workers' or workmen's compensation acts, disability benefit acts, or other employee benefit acts. The obligation to indemnify shall extend to and include acts of the indemnified party which may be negligent or omissions which may cause negligence.

The City shall have the right to estimate the amount of such damage and to cause the City to pay the same and the amount so paid for such damage shall be deducted from the money due the Contractor under this contract; or the whole or so much of the money due or to become due the Contractor under this contract as may be considered necessary by the City, shall be retained by the City until such suits or claims for damages shall have been settled or otherwise disposed of and satisfactory evidence to that effect furnished to the City.

6-05. Protection of Persons and Property. The Contractor shall furnish such watchman, guards, fences, warning signs, walks and lights as shall be necessary and shall take all other necessary precautions to prevent damage or injury to persons or property.

All property line fences and improvements in the vicinity of the work shall be protected by the Contractor and, if they are injured or destroyed, they and any other property injured by the Contractor, his or her employees or agents, shall be restored to a condition as good as when he or she entered upon the work.

6-06. Protection of City Against Patent Claims. All fees, royalties or claims for any patented invention, article or method that may be used upon or in any manner connected with the work under this contract shall be included in the price bid for the work and the Contractor and his or her sureties shall protect and hold the City, together with all of its officers, agents, servants and employees, harmless against any and all demands made for such fees or claims brought or made on account of this contract. The Contractor shall, if requested by the Engineer, furnish acceptable proof of a proper release from all such fees or classes.

Should the Contractor, his or her agents, servants or employees, or any of them be enjoined from furnishing or using any invention, article, material or appliance supplied or required to be supplied or used under this contract, the Contractor shall promptly substitute other articles, materials or appliance, in lieu thereof, of equal efficiency, quality, finish, suitability and market value and satisfactory in all respects to the Engineer. Or, in the event that the Engineer elects, in lieu of such substitution, to have supplied and to retain and use, any such invention, article, material or appliance, as may by this contract be required to be supplied, in that event the Contractor shall pay such royalties and secure such valid licenses as may be requisite and necessary for the City, its officers, agents, servants and employees, or any of them, to use such invention, article, material or appliance without being disturbed or in any way interfered with by any proceeding in law or equity on account thereof. Should the Contractor neglect or refuse to make the substitution promptly, or to pay such royalties and secure such licenses as may be necessary, then in that event the Engineer shall have the right to make such substitution, or the City may pay such royalties and secure such licenses and charge the cost thereof against any money due to the Contractor from the City or recover the amount thereof from him or her and his or her sureties notwithstanding final payment under this contract may have been made.

6-07. Protection of Contractor's Work Property. The Contractor shall protect his or her work, supplies and materials from damage due to the nature of the work, the action of the elements, trespassers, or any cause whatsoever under his or her control, until the completion and acceptance of the work. Neither the City nor any of its agents assumes any responsibility for collecting indemnity from any person or persons causing damage to the work of the Contractor.

6-08. Regulations and Permits. The Contractor shall secure and pay for all permits, give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work as drawn and specified. If the Contractor observes that the Plans and Special Provisions are at variance therewith, he or she shall promptly notify the Engineer in writing and any necessary changes shall be adjusted as provided in the contract for changes in the work. The contractor and any subcontractors shall each secure and maintain a valid City of Ukiah Business License. The City of Ukiah will issue a no fee encroachment permit to the Contractor allowing him or her to perform work within City right of way or within City property after the Contract Documents have been executed and insurance certificates and endorsements have been approved by the City.

6-09. Construction Utilities. The Contractor shall be responsible for providing for and in behalf of his or her work under this contract, all necessary utilities, such as special connection to water supply, telephones, power lines, fences, roads, watchmen, suitable storage places, etc.

6-10. Approval of Contractor's Plans. The approval by the Engineer of any drawing or any method of work proposed by the Contractor in accordance with paragraph 8-06 shall not relieve the Contractor of any of his or her responsibility for his or her errors therein and shall not be regarded as any assumption of risk or liability by the City or any officer or employee thereof and the Contractor shall have no claim under this contract on account of the failure or partial failure or inefficiency of any plan or method so approved. Such approval shall be considered to mean merely that the Engineer has no objection to the Contractor's using, upon his or her own full responsibility the plan or method approved.

6-11. Suggestions to the Contractor. Any plan or method of work suggested by the Engineer to the Contractor, but not specified or required, if adopted or followed by the Contractor in whole or in part, shall be used at the risk and responsibility of the Contractor; and the Engineer and the City shall assume no responsibility thereof.

6-12. Termination of Unsatisfactory Subcontracts. Should any subcontractor fail to perform in a satisfactory manner the work undertaken by him, such subcontract shall be terminated immediately by the Contractor upon notice from the Engineer.

6-13. Preservation of Stakes and Marks. The Contractor shall preserve carefully bench marks, reference points and stakes and in case of destruction he or she shall replace his or her stakes, reference points and bench marks and shall be responsible for any mistakes that may be caused by their unnecessary loss or disturbance. Contractor's attention is directed to Section 7-03 of these Special Provisions.

6-14. Assistance to Engineer. At the request of the Engineer the Contractor shall provide men from his or her force and tools, stakes and other materials to assist the Engineer temporarily in making measurements and surveys and in establishing temporary or permanent reference marks. Payment for such materials and assistance will be made as provided for under the caption "Extra Work," provided, however, that the cost of setting stakes and marks carelessly lost or destroyed by the Contractor's employees will be assessed to the Contractor.

6-15. Removal of Condemned Materials and Structures. The Contractor shall remove from the site of the work, without delay, all rejected and condemned materials or structures of any kind brought to or incorporated in the work and upon his or her failure to do so, or to make satisfactory progress in so doing, within forty-eight (48) hours after the service of a written notice from the Engineer, the condemned material or work may be removed by the City and the cost of such removal shall be taken out of the money that may be due or may become due the Contractor on account of or by virtue of this contract. No such rejected or condemned material shall again be offered for use by the Contractor under this Contract.

6-16. Proof of Compliance with Contract. In order that the Engineer may determine whether the Contractor has complied with the requirements of this contract, not readily enforceable through inspection and tests of the work and materials, the Contractor shall, at any time when requested, submit to the Engineer properly authenticated documents or other satisfactory proofs as to his or her compliance with such requirements.

6-17. Errors and Omissions. If the Contractor, in the course of the work, finds any errors or omissions in plans or in the layout as given by survey points and instruction, or if he or she finds any discrepancy between the plans and the physical conditions of the locality, he or she shall immediately inform the Engineer, in writing and the Engineer shall promptly verify the same. Any work done after such discovery, until authorized, will be done at the Contractor's risk.

6-18. Cooperation. The Contractor shall cooperate with all other contractors who may be performing work in behalf of the City and workmen who may be employed by the City on any work in the vicinity of the work to be done under this contract with the work of such contractors or workmen. he or she shall make good promptly, at his or her own expense, any injury or damage that may be sustained by other contractors or employees of the City at his or her hands.

Any difference or conflict which may arise between the Contractor and other contractors, or between the contractor and workmen of the City in regard to their work shall be adjusted and determined by the Engineer. If the work of the Contractor is delayed because of any acts or omissions of any other contractor or of the City, the Contractor shall on that account have no claim against the City other than for an extension of time.

6-19. Right of Contractor to Stop Work. Under the following conditions the Contractor shall have the right, if he or she so desires, to stop the work and terminate the contract upon ten (10) days written notice to the Engineer and recover from the City payment for all work actually performed and for all satisfactory materials actually delivered to the site of the work for permanent incorporation therein, all as may be shown by the estimate of the Engineer.

- (1) If the work is stopped under an order of any court or other competent public authority for a period of time of three (3) months through no act or fault of the Contractor or of anyone employed by him.
- (2) If the Engineer fails to issue the monthly certificate for payment in accordance with the terms of this contract.
- (3) If the City fails to pay the Contractor within sixty (60) days after it shall have become due, as provided by the terms of this contract, any sum certified by the Engineer or awarded by the City.

All provided that if such action to terminate the contract be not instituted by the Contractor within ten (10) days after the alleged existence of such condition and if written notice of such action be not at that time delivered to the City and the Engineer, then such right shall lapse until another occasion arises according to this section.

6-20. Hiring and Dismissal of Employees. The Contractor shall employ only such foremen, mechanics and laborers as are competent and skilled in their respective lines of work and whenever the Engineer shall notify the Contractor that any person on the work is, in his or her opinion, incompetent, unfaithful, intemperate or disorderly, or refuses to carry out the provisions of this contract, or uses threatening or abusive language to any person on the work representing the City, or is otherwise unsatisfactory, such person shall be discharged immediately from the work and shall not be re-employed upon it except with the consent of the Engineer.

6-21. Wage Rates.

1. Contractor shall pay all mechanics and laborers employed or working upon the site of the work unconditionally and without subsequent deductions or rebate on any account the full amounts due at the time of payment at wage rates not less than those contained in the applicable prevailing wage determination, regardless of any contractual relationship which may be alleged to exist between the Contractor and subcontractors and such laborers and mechanics.
2. Contractor shall comply with the California Labor Code Section 1775. In accordance with said Section 1775, Contractor shall forfeit as a penalty to the Owner, \$50.00 (or the higher minimum penalty as provided in Section 1775(B)(ii) – (iii)) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for such work or craft in which such workman is employed for any work done under the Contract by him or her or by any subcontractor under him or her in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each workman for each calendar day or portion thereof for which each workman was paid less than the stipulated prevailing wage rate shall be paid to each workman by the Contractor.
3. Pursuant to the provision of Section 1770 of the Labor Code of the State of California, Owner has ascertained the general prevailing rate of wages (which rate includes employer payments for health and welfare, vacation, pension and similar purposes) applicable to the work to be done, for straight time work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of workmen concerned. Copies of the General Prevailing Wage Determination are available on the Internet at web address: <http://www.dir.ca.gov/DLSR/PWD> The Contractor shall post the wage determination at the site of work in a prominent place where it can easily be seen by the workers.
4. City will not recognize any claim for additional compensation because the Contractor has paid any rate in excess of the prevailing wage rate obtained by the Contractor. The possibility of wage increases is one of the elements to be considered by the Contractor in determining his or her bid and will not in any circumstances be considered as the basis for a claim against the City.
5. The Labor Commissioner through the Division of Labor Standards Enforcement (DLSE) may at any time require contractors and subcontractors to furnish electronic certified payroll records directly to DLSE. Commencing with contracts awarded or after April 1, 2015, all contractors and subcontractors must furnish electronic certified payroll records directly to the DLSE.
6. Travel and Subsistence Payments.

Contractor shall make travel and subsistence payments to each workman needed to execute the work in accordance with the requirements in Section 1773.8 of the Labor Code (Chapter 880, Statutes of 1968).
7. Apprentices.

Attention is directed to the provisions in Sections 1777.5 (Chapter 1411, Statutes of 1968) and 1777.6 of the California Labor Code concerning the employment of apprentices by the

Contractor or any subcontractor under him. Contractor and any subcontractor under him or her shall comply with the requirements of said sections in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

6-22. Cleaning Up. The Contractor shall not allow the site of the work to become littered with trash and waste material, but shall maintain the same in a neat and orderly condition throughout the construction period. The Engineer shall have the right to determine what is or is not waste material or rubbish and the place and manner of disposal.

On or before the completion of the work, the Contractor shall without charge therefore carefully clean out all pits, pipes, chambers or conduits and shall tear down and remove all temporary structures built by him or her and shall remove rubbish of all kind from any of the grounds which he or she has occupied and leave them in first class condition.

6-23. Guaranty. All work shall be guarantied for a period of one year from the date of acceptance by the City. The Contractor shall promptly make all needed repairs arising out of defective materials, workmanship and equipment.

The City is hereby authorized to make such repairs if within ten days after the mailing of a notice in writing to the Contractor or his or her agent, the Contractor shall neglect to make or undertake with due diligence the aforesaid repairs, provided, however, that in case of an emergency where, in the opinion of the City delay would cause serious loss or damage, repairs may be made without notice being sent to the Contractor and the Contractor shall pay the costs thereof.

Pursuant to the provisions of Section 4-03 of these Special Provisions, the Contractor shall furnish a Defective Material and Workmanship Bond in an amount not less than 5 percent of the final contract price, which shall be effective for a period of one (1) year after the completion and acceptance of the work.

SECTION 7. RESPONSIBILITIES AND RIGHTS OF CITY

7-01. Authority of the Engineer. All work done under this contract shall be done in a workmanlike manner and shall be performed to the reasonable satisfaction of the Engineer, who shall have general supervision of all work included hereunder. To prevent disputes and litigation, the Engineer (1) shall in all cases determine the amount, quality, acceptability and fitness of the several kinds of work and materials which are to be paid for under this contract, (2) shall decide all questions relative to the true construction, meaning and intent of the Special Provisions and Drawings, (3) shall decide all questions which may arise relative to the classifications and measurements of quantities and materials and the fulfillment of this contract and (4) shall have the power to reject or condemn all work or material which does not conform to the terms of this contract. his or her estimate and decision in all matters shall be a condition precedent to an appeal for arbitration, or the right of the Contractor to receive, demand, or claim any money or other compensation under this agreement and a condition precedent to any liability on the part of the City to the Contractor on account of this contract. Whenever the Engineer shall be unable to act, in consequence of absence or other cause, then such engineer as the Engineer or the City shall designate, shall perform any and all of the duties and be vested with any or all of the powers herein given to the Engineer.

7-02. Inspection. The City will provide engineering personnel for the inspection of the work.

The Engineer and his or her representatives shall at all times have access to the work whenever it is in preparation or progress and the Contractor shall provide proper facilities for such access and inspection.

If the Special Provisions, the Engineer's instruction, laws, ordinances, or any public authority require any work to be specially tested or approved, the Contractor shall give the Engineer timely notice of its readiness for inspection and, if the inspection is by an authority other than the Engineer, of the date fixed for such inspection. Inspections by the Engineer shall be promptly made at the source of supply where practicable. If any work shall

be covered up without approval or consent of the Engineer, it must, if required by the Engineer, be uncovered for examination and properly restored at the Contractor's expense.

Re-examination of any work may be ordered by the Engineer and, if so ordered, the work must be uncovered by the Contractor. If such work is found to be in accordance with the contract documents, the City shall pay the cost of re-examination and replacement. If such work is not in accordance with the contract documents, the Contractor shall pay such cost.

Properly authorized and accredited inspectors shall be considered to be the representatives of the City limited to the duties and powers entrusted to them. It will be their duty to inspect materials and workmanship of those portions of the work to which they are assigned, either individually or collectively, under instructions of the Engineer and to report any and all deviations from the Drawings, Special Provisions and other contract provisions which may come to their notice. Any inspector may be considered to have the right to order the work entrusted to his or her supervision stopped, if in his or her opinion such action becomes necessary, until the Engineer is notified and has determined and ordered that the work may proceed in due fulfillment of all contract requirements.

7-03. Surveys. Contractor shall furnish all land surveys, establish all base lines and bench marks and make sufficient detailed surveys needed for working points, lines and elevations. The Contractor shall develop all slope stakes and batter boards. Contractor shall also develop all additional working points, lines and elevations as he or she may desire to facilitate his or her methods and sequence of construction.

7-04. Rights-of-Way. The City will provide all necessary rights-of-way and easements in or beneath which work will be performed by the Contractor under this contract.

7-05. Retention of Imperfect Work. If any portion of the work done or material furnished under this contract shall prove defective and not in accordance with the Plans and Special Provisions, and if the imperfection in the same shall not be of sufficient magnitude or importance to make the work dangerous or undesirable, the Engineer shall have the right and authority to retain such work instead of requiring the imperfect work to be removed and reconstructed, but he or she shall make such deductions therefor in the payments due or to become due the Contractor as may be just and reasonable.

7-06. Changes in the Work. The Engineer shall have the right, in writing, to order additions to, omissions from, or corrections, alterations and modifications in the line, grade, form, dimensions, plan, or kind or amount of work or materials herein contemplated, or any part thereof, either before or after the beginning of construction. However, the arithmetical sum of the cost to the City of additions and subtractions from the work under this contract shall not exceed 10 percent of original contract amount or \$5,000, whichever is the greater, unless based upon a supplementary agreement to be made therefore.

The order of such additions, omissions, corrections, alterations and modifications shall be in writing and signed by the Engineer and, in order, shall then be binding upon the Contractor. The Contractor shall proceed with the work as changed and the value of such change shall be determined as provided for in section 10-07 of these Special Provisions.

Such alterations shall in no way affect, vitiate, or make void this contract or any part thereof, except that which is necessarily affected by such alterations and is clearly the evident intention of the parties to this contract.

7-07. Additional Drawings by City. The drawings made a part of this contract at the time of its execution are intended to be fairly comprehensive and to indicate in more or less detail the scope of the work. In addition to these drawings, however, the Engineer shall furnish such additional drawings from time to time during the progress of the work as are necessary to make clear or to define in greater detail the intent of the Special Provisions and the contract drawings and the Contractor shall make his or her work conform to all such drawings.

7-08. Additional and Emergency Protection. Whenever, in the opinion of the Engineer, the Contractor has not taken sufficient precautions for the safety of the public or the protection of the works to be constructed under this contract, or of adjacent structures or property which may be injured by the processes of construction on account of such neglect and whenever, in the opinion of the Engineer, an emergency shall arise and immediate action shall be considered necessary in order to protect public or private, personal or property interest, then and in that event, the Engineer, with or without notice to the Contractor may provide suitable protection to the said

interests by causing such work to be done and such material to be furnished as shall provide such protection as the Engineer may consider necessary and adequate.

The cost and expense of such work and material so furnished shall be borne by the Contractor and, if the same shall not be paid on presentation of the bills therefor, then such costs shall be deducted from any amounts due or to become due the Contractor.

The performance of such emergency work under the direction of the Engineer shall in no way relieve the Contractor from any damages which may occur during or after such precaution has been taken by the Engineer.

7-09. Suspension of Work. The City may at any time suspend the work or any part thereof by giving five (5) days written notice to the Contractor. The work shall be resumed by the Contractor within ten (10) days after the date fixed in the written notice from the City to the Contractor so to do. The City shall reimburse the Contractor for expense incurred by the Contractor in connection with the work under this contract as a result of such suspension.

If the work, or any part thereof, shall be stopped by the notice in writing aforesaid and if the City does not give notice in writing to the Contractor to resume work at a date within ten (10) days of the date fixed in the written notice to suspend, then the Contractor may abandon that portion of the work so suspended and he or she will be entitled to the estimates and payments for all work done on the portions so abandoned, if any, plus 5 percent of the value of the work so abandoned, to compensate for loss of overhead, plant expense and anticipated profit.

7-10. Right of City to Terminate Contract. If the Contractor should be adjudged a bankrupt, or if he or she should make a general assignment for the benefit of his or her creditors, or if a receiver should be appointed on account of his or her insolvency, or if he or she should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply sufficient properly skilled workmen or proper materials, or if he or she should fail to make prompt payments to subcontractors or for material or labor, or persistently disregard laws, ordinances or the instructions of the Engineer, or otherwise be guilty of a substantial violation of any provision of the contract, then the City, upon the certificate of the Engineer that sufficient cause exists to justify such action, may, without prejudice to any other right or remedy and after giving the Contractor seven days written notice, terminate the employment of the Contractor and take possession of the premises and of all materials, tools and appliances and finish the work by whatever method the City may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the contract price shall exceed the expense of finishing the work, including compensation for additional managerial and administrative services, such excess shall be paid to the Contractor. If such expense shall exceed such unpaid balance, the Contractor shall pay the difference to the City. The expense incurred by the City as herein provided and the damage incurred through the Contractor's default, shall be certified by the Engineer. In the event that a termination under this section is determined to be improper, such termination shall be deemed a constructive termination for convenience taken pursuant to section 7-12 below.

7-11. Use of Completed Portions. The City shall have the right to take possession of and use any completed or partially completed portions of the work, notwithstanding the time for completing the entire work or such portions which may not have expired; but such taking possession and using shall not be deemed an acceptance of any work not completed in accordance with the contract documents. If such prior use increases the cost of or delays the work, the Contractor shall be entitled to such extra compensation, or extension of time or both, as the Engineer may determine.

7-12. Right of City to Terminate Contract for Convenience. The City may terminate performance of the work called for by the contract documents in whole or, from time to time, in part, if the City determines that a termination is in the City's best interest. The Contractor shall terminate all or any part of the work upon delivery to the Contractor of a notice of termination specifying that the termination is for the convenience of the City, the extent of termination, and the effective date of such termination. After receipt of notice of termination, and except as directed by the Engineer, the Contractor shall, regardless of any delay in determining or adjusting any amounts due under this termination for convenience clause, immediately proceed with the following obligations:

1. Stop work as specified in the notice.
2. Complete any work specified in the notice of termination in a least cost/shortest time manner while still maintaining the quality called for under the contract documents.

3. Leave the property upon which the Contractor was working and upon which the facility (or facilities) forming the basis of the contract documents is situated in a safe and sanitary manner such that it does not pose any threat to the public health or safety.
4. Terminate all subcontracts to the extent that they relate to the portions of the work terminated.
5. Place no further subcontracts or orders, except as necessary to complete the continued portion of the contract.
6. Submit to the Engineer, within ten (10) calendar days from the effective date of the notice of termination, all of the usual documentation called for by the contract documents to substantiate all costs incurred by the Contractor for labor, materials and equipment through the effective date of the notice of termination. Any documentation substantiating costs incurred by the Contractor solely as a result of the City's exercise of its right to terminate this Contract pursuant to this clause, which costs the contractor is authorized under the contract documents to incur, shall: (1) be submitted to and received by the Engineer no later than 30 calendar days after the effective date of the notice of termination; (2) describe the costs incurred with particularity; and (3) be conspicuously identified as "Termination Costs occasioned by the City's Termination for Convenience."

Termination of the contract shall not relieve Surety of its obligation for any just claims arising out of or relating to the work performed. In the event that the City exercises its right to terminate this contract pursuant to this clause, the City shall pay the Contractor, upon the Contractor's submission of the documentation required by this clause and other applicable provisions of the contract documents, the following amounts:

All actual reimbursable costs incurred according to the provisions of this contract.

1. A reasonable allowance for profit on the cost of the Work performed, provided Contractor establishes to the satisfaction of the Engineer that it is reasonably probable that Contractor would have made a profit had the contract been completed and provided further, that the profit allowed shall in no event exceed fifteen (15%) percent of the costs.
2. A reasonable allowance for Contractor's administrative costs in determining the amount payable due to termination of the contract under this Article.

Notwithstanding any other provision of this Article, when immediate action is necessary to protect life and safety or to reduce significant exposure or liability, the City may immediately order Contractor to cease work on the project until such safety or liability issues are addressed to the satisfaction of the City or the contract is terminated.

SECTION 8. WORKMANSHIP, MATERIALS and EQUIPMENT

8-01. General Quality. Materials and equipment shall be new and of a quality equal to that specified or approved. Work shall be done and completed in a thorough and workmanlike manner.

8-02. Quality in Absence of Detailed Specifications. Whenever under this contract it is provided that the Contractor shall furnish materials or manufactured articles or shall do work for which no detailed specifications are set forth, the materials or manufactured articles shall be of the best grade in quality and workmanship obtainable in the market from firms of established good reputation, or, if not ordinarily carried in stock, shall conform to the usual standards for first-class materials or articles of the kind required, with due consideration of the use to which they are to be put. In general, the work performed shall be in full conformity and harmony with the intent to secure the best standard of construction and equipment of the work as a whole or in part.

8-03. Materials and Equipment Specified by Name. Whenever any material or equipment is indicated or specified by patent or proprietary name or by the name of the manufacturer, such specification shall be considered as used for the purpose of describing the material or equipment desired and shall be considered as followed by the words "or approved equal". The Contractor may offer any material or equipment which shall be equal in every respect to that specified, provided that written approval first is obtained from the Engineer.

8-04. Source of Materials. Price, fitness and quality being equal, preference shall be given by the Contractor for supplies grown, manufactured or produced in the State of California and, next, for such products partially produced in this State in accordance with Government Code Section 4332.

8-05. Storage of Materials. Materials shall be so stored to ensure the preservation of their quality and fitness for the work. They shall be so located and disposed that prompt and proper inspection thereof may be made.

8-06. Drawings, Samples and Tests. As soon as possible after execution of the contract, the Contractor shall submit to the Engineer, in quintuplicate, sufficient information including, if necessary, assembly and detail drawings to demonstrate fully that the equipment and materials to be furnished comply with the provisions and intent of these Special Provisions and Drawings. If the information thus submitted indicates the equipment or materials is acceptable, the Engineer will return one copy stamped with his or her approval; otherwise, one copy will be returned with an explanation of why the equipment or material is unsatisfactory. The Contractor shall have no claims for damages or for extension of time on account of any delay due to the revision of drawings or rejection of material. Fabrication or other work performed in advance of approval shall be done entirely at the Contractor's risk. After approval of equipment or material, the Contractor shall not deviate in any way from the design and specifications given without the written consent of the Engineer.

When requested by the Engineer, a sample or test specimens of the materials to be used or offered for use in connection with the work shall be prepared at the expense of the Contractor and furnished by him or her in such quantities and sizes as may be required for proper examination and tests, with all freight charges prepaid and with information as to their sources.

All samples shall be submitted before shipment and in ample time to permit the making of proper tests, analyses, or examination before the time at which it is desired to incorporate the material into the work. All tests of materials furnished by the Contractor shall be made by the Engineer. Samples shall be secured and tested whenever necessary to determine the quality of the material.

SECTION 9. PROSECUTION OF WORK

9-01. Equipment and Methods. The work under this contract shall be prosecuted with all materials, tools, machinery, apparatus and labor and by such methods as are necessary to the complete execution of everything described, shown, or reasonably implied. If at any time before the beginning or during the progress of the work, any part of the Contractor's plant or equipment, or any of his or her methods of execution of the work, appear to the Engineer to be unsafe, inefficient, or inadequate to insure the required quality or the rate of progress of the work, he or she may order the Contractor to increase or improve his or her facilities or methods and the Contractor shall comply promptly with such orders; but, neither compliance with such orders nor failure of the Engineer to issue such orders shall relieve the Contractor from his or her obligation to secure the degree of safety, the quality of the work and the rate of progress required of the Contractor. The Contractor alone shall be responsible for the safety, adequacy and efficiency of his or her plant, equipment and methods.

9-02. Time of Completion. The Contractor shall promptly begin the work under this contract and shall complete and make ready for full use all portions of the project made the subject of this contract within the time set forth in the agreement bound herewith.

9-03. Avoidable Delays. Avoidable delays in the prosecution or completion of the work shall include all delays which might have been avoided by the exercise of care, prudence, foresight and diligence on the part of the Contractor. The City will consider as avoidable delays within the meaning of this contract (1) delays in the prosecution of parts of the work, which may in themselves be unavoidable, but do not necessarily prevent or delay the prosecution of other parts of the work nor the completion of the whole work within the time herein specified, (2) reasonable loss of time resulting from the necessity of submitting plans to the Engineer for approval and from the making of surveys, measurements, inspections, and testing and (3) such interruptions as may occur in the prosecution of the work on account of the reasonable interference of other contractors employed by the City which do not necessarily prevent the completion of the whole work within the time herein specified.

9-04. Unavoidable Delays. Unavoidable delays in the prosecution or completion of the work under this contract shall include all delays which may result, through cause beyond the control of the Contractor and which he or she could not have provided against by the exercise of care, prudence, foresight and diligence. Orders issued by the City changing the amount of work to be done, the quantity of material to be furnished or the manner in which the work is to be prosecuted and unforeseen delays in the completion of the work of other contractors under contract with the City will be considered unavoidable delays, so far as they necessarily interfere with the Contractor's completion of the whole of the work. Delays due to normally adverse weather conditions will not be regarded as unavoidable delays. However, truly abnormal amounts of rainfall, temperatures or other weather

conditions for the location of the work and time of year may be considered as unavoidable delays if those conditions necessarily cause a delay in the completion of the work.

9-05. Notice of Delays. Whenever the Contractor foresees any delay in the prosecution of the work and, in any event, immediately upon the occurrence of any delay which the contractor regards as an unavoidable delay, he or she shall notify the Engineer in writing of the probability of the occurrence of such delay and its cause, in order that the Engineer may take immediate steps to prevent, if possible, the occurrence or continuance of the delay, or, if this cannot be done, may determine whether the delay is to be considered avoidable or unavoidable, how long it continues and to what extent the prosecution and completion of the work are to be delayed thereby.

9-06. Extension of Time. Should any delays occur which the Engineer may consider unavoidable, as herein defined, the Contractor shall, pursuant to his or her application, be allowed an extension of time proportional to said delay or delays, beyond the time herein set forth, in which to complete this contract; and liquidated damages for delay shall not be charged against the Contractor by the City during an extension of time granted because of unavoidable delay or delays.

Any claim by Contractor for a time extension based on unavoidable delays shall be based on written notice delivered to the Engineer within 15 days of the occurrence of the event giving rise to the claim. Failure to file said written notice within the time specified shall constitute a waiver of said claim. Notice of the full extent of the claim and all supporting data must be delivered to the Engineer within 45 days of the occurrence unless the Engineer specifies in writing a longer period. All claims for a time extension must be approved by the Engineer and incorporated into a written change order.

9-07. Unfavorable Weather and Other Conditions. During unfavorable weather and other conditions, the Contractor shall pursue only such portions of the work as shall not be damaged thereby. No portions of the work whose satisfactory quality or efficiency will be affected by any unfavorable conditions shall be constructed while these conditions remain, unless, by special means or precautions approved by the Engineer, the Contractor shall be able to overcome them.

The Contractor shall be granted a time extension of one day for each unfavorable weather day which prevents him or her from placing concrete forms or placing and finishing concrete or asphalt concrete. Such unfavorable weather day is defined as a rain day where precipitation prevents the contractor from performing the work more than four (4) continuous hours within the authorized work period or a temperature day where the ambient temperature is below that specified for the placement of materials associated with the controlling work item for more than four (4) continuous work hours of the authorized work period.

9-08. Saturday, Sunday, Holiday and Night Work. No work shall be done between the hours of 6 p.m. and 7 a.m., nor on Saturdays, Sundays or legal holidays except such work as is necessary for the proper care and protection of work already performed, or except in cases of absolute necessity and in any case only with the permission of the Engineer.

It is understood, however, that night work may be established as a regular procedure by the Contractor if he or she first obtains the written permission of the Engineer and that such permission may be revoked at any time by the Engineer if the Contractor fails to maintain at night adequate force and equipment for reasonable prosecution and to justify inspection of the work.

9-09. Hours of Labor. Eight (8) hours of labor shall constitute a legal day's work and the Contractor or any subcontractor shall not require or permit more than eight hours of labor in a day from any person employed by him or her in the performance of the work under this contract, unless paying compensation for all hours worked in excess of eight (8) hours per day at not less than 1½ times the basic rate of pay. The Contractor shall forfeit to the City, as a penalty, the sum of twenty-five dollars (\$25.00) for each workman employed in the execution of the contract by him or her or by any subcontractor, for each calendar day during which such laborer, workman, or mechanic is required or permitted to labor more than eight hours in violation of the provisions of Section 1810 to 1816, inclusive, (Article 3, Chapter 1, Part 7, Division 2) of the Labor Code of the State of California and any acts amendatory thereof.

SECTION 10. PAYMENT

10-01. Certification by Engineer. All payments under this contract shall be made upon the presentation of certificates in writing from the Engineer and shall show that the work covered by the payments has been done and the payments thereof are due in accordance with this contract.

10-02. Progress Estimates and Payment. The Engineer shall, within the first seven (7) days of each month, make an estimate of the value of the work performed in accordance with this contract during the previous calendar month.

The first estimate shall be of the value of the work satisfactorily completed in place and meeting the requirements of the contract. And every subsequent estimate, except the final estimate, shall be of the value of the work satisfactorily completed in place since the last preceding estimate was made; provided, however, that should the Contractor fail to adhere to the program of completion fixed in this contract, the Engineer shall deduct from the next and all subsequent estimates the full calculated accruing amount of the liquidated damages to the date of said estimate, until such time as the compliance with the program has been restored.

The estimate shall be signed by the Engineer and, after approval, the City shall pay or cause to be paid to the Contractor in the manner provided by law, an amount equal to 95 percent of the estimated value of the work satisfactorily performed and complete in place.

10-03. Substitution of Securities.

1. At such times that Pubic Contract Code Section 22300 is in effect Contractor may propose the substitution of securities of at least equal market value for any moneys to be withheld to ensure performance under the Contract. Market value shall be determined as of the day prior to the date such substitution is to take place. Such substitution shall be made at the request and expense of the Contractor. The securities shall be one or more of the following types:

(a) Bonds or interest-bearing notes or obligations of the United States, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.

(b) Bonds or interest-bearing notes on obligations that are guaranteed as to principal and interest by a federal agency of the United States.

(c) Bonds of the State of California, or those for which the faith and credit of the State of California are pledged for the payment of principal and interest.

(d) Bonds or warrants, including, but not limited to, revenue warrants, of any county, city, metropolitan water district, California water district, California water storage district, irrigation district in the State of California, municipal utility district, or school district of the State of California, which are rated by Moody's or Standard and Poor as A or better.

(e) Bonds, consolidated bonds, collateral trust debentures, consolidated debentures, or other obligations issued by federal land banks or federal intermediate credit banks established under the Federal Farm Loan Act, as amended; debentures and consolidated debentures issued by the Central Bank for Cooperatives and banks for cooperatives established under the Farm Credit Act of 1933, as amended; bonds, or debentures of the Federal Home Loan Bank Board established under the Federal Home Loan Bank Act; and stock, bonds, debentures and other obligations of the Federal National Mortgage Association established under the National Housing Act as amended and bonds of any Federal Home Loan Mortgage Corporation.

(f) Commercial paper of "prime" quality as defined by a nationally recognized organization which rates such securities. Eligible paper is further limited to issuing corporations: (1) organized and operating within the United States; (2) having total assets in excess of five hundred million dollars (\$500,000,000); and (3) approved by the Pooled Money Investment Board of the State of California. Purchases of eligible commercial paper may not exceed 180 days' maturity, nor represent more than 10 percent of the outstanding paper of an issuing corporation.

(g) Bills of exchange or time drafts on and accepted by a commercial bank, otherwise known as bankers acceptances, which are eligible for purchase by the Federal Reserve System.

(h) Certificates of deposits issued by a nationally or state-chartered bank or savings and loan association.

(i) The portion of bank loans and obligations guaranteed by the United States Small Business Administration or the United States Farmers Home Administration.

(j) Student loan notes insured under the Guaranteed Student Loan Program established pursuant to the Higher Education Act of 1965, as amended (20 U.S.C. 1001, et seq.) and eligible for resale to the Student Loan Marketing Association established pursuant to Section 133 of the Education Amendments of 1972, as amended (20 U.S.C. 1087-2).

(k) Obligations issued, assumed or guaranteed by International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, or the Government Development Bank of Puerto Rico.

(l) Bonds, debentures and notes issued by corporations organized and operating within the United States. Such securities eligible for substitution shall be within the top three ratings of a nationally recognized rating service.

2. The securities shall be deposited with City or with any commercial bank as escrow agent, who shall arrange for transfer of such securities to the Contractor upon satisfactory completion of the contract. Any interest accrued or paid on such securities shall belong to the Contractor and shall be paid upon satisfactory completion of the contract.

The market value of the securities deposited shall at all times be maintained in an amount at least equal, in the sole judgment of City, to the moneys to be withheld pursuant to the Contract Documents to ensure performance of the Contract. In order to comply with this condition, Contractor shall deposit additional securities as necessary upon request by City or the escrow agent.

3. Upon acceptance of any Proposal that includes substituting securities for amounts withheld to ensure performance, a separate escrow agreement satisfactory in form and substance to City shall be prepared and executed by City, the Contractor and the escrow agent, which may be City. The escrow agreement shall specify, among other matters, value of securities to be deposited; procedures for valuing the securities and for adding or withdrawing securities to maintain the market value of the deposited securities at least equal to the amount of moneys which would otherwise be withheld; the terms and conditions of conversion to cash in case of the default by the Contractor; and terms, conditions and procedure for termination of the escrow. City shall have no obligation to enter any such Agreement that does not provide the City with the unilateral right to convert securities to cash and to gain immediate possession of the cash.

10-04. Acceptance. The work must be accepted by vote of the City Council of the City of Ukiah when the whole shall have been completed satisfactorily. The Contractor shall notify the Engineer, in writing, of the completion of the work, whereupon the Engineer shall promptly, by personal inspection, satisfy himself as to the actual completion of the work in accordance with the terms of the contract and shall thereupon recommend acceptance by the City Council.

10-05. Final Estimate and Payment. The Engineer shall, as soon as practicable after the final acceptance of the work done under this contract, make a final estimate of the amount of work done thereunder and the value thereof.

Such final estimate shall be signed by the Engineer, and after approval, the City shall pay or cause to be paid to the Contractor, in the manner provided by law, the entire sum so found to be due hereunder, after deducting therefrom all previous payments and such other lawful amounts as the terms of this contract prescribe.

In no case will final payment be made in less than thirty-five (35) days after the filing of the notice of completion with the County Recorder.

10-06. Delay Payments. Should any payment due the Contractor or any estimate be delayed, through fault of the City beyond the time stipulated, such delay shall not constitute a breach of contract or be the basis for a

claim for damages, but the City shall pay the Contractor interest on the amount of the payment at the rate of 6 percent per annum for the period of such delay. The terms for which interest will be paid shall be reckoned, in the case of any monthly or progress payment, from the twentieth day of the month next succeeding the month in which the work was performed to the date of payment of the estimate; and in the case of the final estimate, from the forty-fifth day after acceptance to the date of payment of the final estimate.

The date of payment of any estimate shall be considered the day on which the payment is offered or mailed as evidenced by the records of the Treasurer of the City. If interest shall become due on any delayed payment, the amount thereof, as determined by the City, shall be added to a succeeding payment. If the interest shall become due on the final payment, it shall be paid on a supplementary voucher to interest or any sum or sums which, by the terms of this contract, the City is authorized to reserve or retain.

10-07. Extra Work and Work Omitted. Whenever corrections, alterations, or modifications of the work under this contract ordered by the Engineer and approved by the City increase the amount of work to be done, such added work shall be known as "extra work"; and when such corrections, alterations, or modifications decrease the amount of work to be done, such subtracted work shall be known as "work omitted".

When the Contractor considers that any changes ordered involve extra work, he or she shall immediately notify the Engineer in writing and subsequently keep him or her informed as to when and where extra work is to be performed and shall make claim for compensation therefor each month not later than the first day of the month following that in which the work claimed to be extra work was performed and he or she shall submit a daily complete statement of materials and labor used and expenses incurred on account of extra work performed, showing allocation of all materials, labor and expenses.

All such claims shall state the date of the Engineer's written order and the date of approval by the City authorizing the work on account of which claim is made. Unless such notification is made in writing within the time specified and unless complete statements of materials used and expenses incurred on account of such extra work are furnished as above required, the Contractor shall not be entitled to payment on account of extra work and Contractor shall be deemed to have waived the right to make any future claims for compensation for such extra work.

When changes decrease the amount of work to be done, they shall not constitute a claim for damages on account of anticipated profits on the work that may be omitted.

10-08. Compensation for Extra Work or Work Omitted. Whenever corrections, additions, or modifications in the work under this contract change the amount of work to be done or the amount of compensation due the Contractor, excepting increases or decreases in contract items having unit contract prices for each measurable quantity installed in place, and such changes have been ordered in writing by the Engineer and approved by the City prior to the Contractor performing the extra work, then a price may be agreed upon. Failing such an agreement in price, the Contractor shall be compensated for performing extra work pursuant to the provisions of Section 4-1.03 D, "Extra Work", and Section 9-1.03, "Force Account Payment" of the Standard Specifications.

This method of determining the price of work shall not apply to the performance of any work which is required or reasonably implied to be performed or furnished under this contract.

10-09. Compensation to the City for Extension of Time. In case the work called for under this contract is not completed within the time limit stipulated herein, the City shall have the right as provided hereinabove, to extend the time of completion thereof. If the time limit be so extended, the City shall have the right to charge to the Contractor and to deduct from the final payment for the work the actual cost to the City of engineering, inspection, superintendence and other overhead expenses which are directly chargeable to the contract and which accrue during the period of such extension, except that the cost of final unavoidable delays shall not be included in such charges.

10-10. Liquidated Damages for Delay. It is agreed by the parties to the contract that time is of the essence and that, in case all the work is not completed before or upon the expiration of the time limit as set forth, damage, other than those cost items identified in section 10-09, will be sustained by the City and that it is and will be impracticable to determine the actual amount of damage by reason of such delay; and it is therefore agreed that the Contractor will pay to the City the sum of five hundred dollars (\$500.00) per day for each and every calendar day's delay beyond the time prescribed.

In compliance with the provisions of California Public Contract Code § 7102, the Contractor will be compensated for damages incurred due to delays in completing the work due solely to the fault of the City, where such delay is unreasonable under the circumstances and not contemplated by the parties. The Contractor and City agree that determining actual damages is impracticable and extremely difficult. As such, the Contractor shall be entitled to the appropriate time extension and to payment of liquidated damages in the sum of \$250 per day of delay in excess of the time specified for the completion of the work. Such amount shall constitute the only payment allowed and shall necessarily include all overhead (direct or indirect), all profit, all administrative costs, all bond costs, all labor, materials, equipment and rental costs, and any other costs, expenses and fees incurred or sustained as a result of such delay. The Contractor expressly agrees to be limited solely to the liquidated damages for all such delays as defined in this subsection.

SECTION 11. MISCELLANEOUS

11-01. Notice. Whenever any provision of the contract documents requires the giving of written notice, it shall be deemed to have been validly given if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the giver of the notice. If mailed, the notice shall be deemed received on the date of delivery stated in the return receipt.

11-02. Computation of Time. When any period of time is referred to in the Contract Documents by days, it shall be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day shall be omitted from the computation.

11-03. Claims Procedure

Contractor shall timely comply with all notices and requests for changes to the contract time or contract price, as a prerequisite to filing any claim governed by this Article. The failure to timely submit a notice of delay or notice of change, or to timely request a change to the contract time or contract price, or to timely provide any other notice or request required herein shall constitute a waiver of the right to further pursue the claim under the contract or at law.

- A. **Intent.** Effective January 1, 1991, Section 20104 et seq., of the California Public Contract Code prescribes a process utilizing informal conferences, non-binding judicial supervised mediation, and judicial arbitration to resolve disputes on construction claims of \$375,000 or less. Effective January 1, 2017, Section 9204 of the Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. The intent of this Article is to implement Sections 20104 et seq. and Section 9204 of the California Public Contract Code. This Article shall be construed to be consistent with said statutes.
- B. **Claims.** For purposes of this Article, "Claim" means a separate demand by the Contractor, for (A) a time extension, (B) payment of money or damages arising from work done by or on behalf of the Contractor pursuant to the Contract, or (C) an amount the payment of which is disputed by the District. Claims governed by this Article may not be filed unless and until the Contractor completes all procedures for giving notice of delay or change and for the requesting of a time extension or change order. Claims governed by this Article must be filed no later than the date of final payment. The claim shall be submitted in writing to the District and shall include on its first page the following in 16 point capital font: "THIS IS A CLAIM." Furthermore, the claim shall include the documents necessary to substantiate the claim. Nothing herein is intended to extend the time limit or supersede notice requirements otherwise provided by contract for the filing of claims, including all requirements pertaining to compensation or payment for extra work, disputed work, and/or changed conditions. Failure to follow such contractual requirements shall bar any claims or subsequent lawsuits for compensation or payment thereon.
- C. **Supporting Documentation.** The Contractor shall submit all claims in the following format:

Summary of claim merit and price, reference Contract Document provisions pursuant to which the claim is made
List of documents relating to claim:
Specifications
Drawings
Clarifications (Requests for Information)
Schedules
Other
Chronology of events and correspondence
Analysis of claim merit
Analysis of claim cost
Time impact analysis in CPM format

If Contractor's claim is based in whole or in part on an allegation of errors or omissions in the Drawings or Specifications for the project, Contractor shall provide a summary of the percentage of the claim subject to design errors or omissions and shall obtain a certificate of merit in support of the claim of design errors and omissions.

D. City's Response. Upon receipt of a claim pursuant to this Article, City shall conduct a reasonable review of the claim and, within a period not to exceed 45 days, shall provide the Contractor a written statement identifying what portion of the claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the claim will be processed and made within 60 days after the City issues its written statement.

If the City needs approval from its governing body to provide the Contractor a written statement identifying the disputed portion and the undisputed portion of the claim, and the City's governing body does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, the City shall have up to three days following the next duly publicly noticed meeting of the City's governing body after the 45-day period, or extension, expires to provide the Contractor a written statement identifying the disputed portion and the undisputed portion.

Within 30 days of receipt of a claim, the City may request in writing additional documentation supporting the claim or relating to defenses or claims the District may have against the Contractor. If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of City and the Contractor. The City's written response to the claim, as further documented, shall be submitted to the Contractor within 30 days (if the claim is less than \$15,000, within 15 days) after receipt of the further documentation, or within a period of time no greater than that taken by the Contractor in producing the additional information or requested documentation, whichever is greater.

E. Meet and Confer. If the Contractor disputes the City's written response, or the City fails to respond within the time prescribed, the Contractor may so notify the City, in writing, either within 15 days of receipt of the City's response or within 15 days of the City's failure to respond within the time prescribed, respectively, and demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand, the City shall schedule a meet and confer conference within 30 days for settlement of the dispute.

F. Mediation. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the City shall provide the Contractor a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the City issues its written statement. Any disputed portion of the claim, as identified by the Contractor in writing, shall be submitted to nonbinding mediation, with the City and the Contractor sharing the associated costs equally. The City and Contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing, unless the parties agree to select a mediator at a later time.

If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator.

For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.

Unless otherwise agreed to by the City and the Contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Public Contract Code Section 20104.4 to mediate after litigation has been commenced.

The mediation shall be held no earlier than the date the Contractor completes the work or the date that the Contractor last performs work, whichever is earlier. All unresolved claims shall be considered jointly in a single mediation, unless a new unrelated claim arises after mediation is completed.

G. Procedures After Mediation. If following the mediation, the claim or any portion remains in dispute, the Contractor must file a claim pursuant to Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code prior to initiating litigation. For purposes of those provisions, the running of the period of time within which a claim must be filed shall be tolled from the time the Contractor submits his or her written claim pursuant to subdivision (a) until the time the claim is denied, including any period of time utilized by the meet and confer conference.

H. Civil Actions. The following procedures are established for all civil actions filed to resolve claims of \$375,000 or less:

Within 60 days, but no earlier than 30 days, following the filing or responsive pleadings, the court shall submit the matter to non-binding mediation unless waived by mutual stipulation of both parties or unless mediation was held prior to commencement of the action in accordance with Public Contract Code section 9204 and the terms of this Contract. The mediation process shall provide for the selection within 15 days by both parties of a disinterested third person as mediator, shall be commenced within 30 days of the submittal, and shall be concluded within 15 days from the commencement of the mediation unless a time requirement is extended upon a good cause showing to the court.

If the matter remains in dispute, the case shall be submitted to judicial arbitration pursuant to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, notwithstanding Section 1114.11 of that code. The Civil Discovery Act of 1986 (Article 3 (commencing with Section 2016) of Chapter 3 of Title 3 of Part 4 of the Code of Civil Procedure) shall apply to any proceeding brought under this subdivision consistent with the rules pertaining to judicial arbitration. In addition to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, (A) arbitrators shall, when possible, be experienced in construction law, and (B) any party appealing an arbitration award who does not obtain a more favorable judgment shall, in addition to payment of costs and fees under that chapter, also pay the attorney's fees on appeal of the other party.

I. Government Code Claims. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, construction claims and/or changed conditions, the Contractor must comply with the claim procedures set forth in Government Code Sections 900, et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, construction claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if the prerequisite contractual requirements are not satisfied, no action against the City may be filed. **A Government Code claim must be filed no earlier than the date the work is completed or the date the Contractor last performs work on the project, whichever occurs first. A Government Code claim shall be inclusive of all unresolved claims unless a new unrelated claim arises after the Government Code claim is submitted.**

J. Non-Waiver. The City's failure to respond to a claim from the Contractor within the time periods described in this Article or to otherwise meet the time requirements of this Article shall result in the claim being deemed rejected in its entirety.

11-04. Litigation and Forum Selection. Contractor and City stipulate and agree that any litigation relating to the enforcement or interpretation of this contract, arising out of Contractor's performance or relating in any way to the work shall be brought in Mendocino County and that venue will lie in Mendocino County.

Except as otherwise expressly provided by law, the parties waive any objections they might otherwise have to the propriety of jurisdiction or venue in the state courts in Mendocino County and agree that California law shall govern any such litigation.

The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder to the parties hereto and, in particular but without limitation, the warranties, guaranties and obligations imposed upon the Contractor and all of the rights and remedies available to the City thereunder, shall be in addition to and shall not be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by law or contract, by special warranty or guaranty, or by other provisions of the contract documents and the provisions of this paragraph shall be as effective as if repeated specifically in the contract documents in connection with each particular duty, obligation, right and remedy to which they apply. All warranties and guaranties made in the contract document shall survive final payment and termination or completion of this contract. The City disclaims an express or implied warranty that the plans and specifications identify all site conditions that could affect the time or cost to complete the Work.

11-05. Waiver. The Contractor shall strictly comply with all notices and other contract requirements. Waiver by the City of any failure of the Contractor to comply with any term of the contract, including the notice provisions, shall not be deemed a waiver of a subsequent breach.

TECHNICAL SPECIFICATIONS

SECTION 12. GENERAL INFORMATION

12-01. Location and Scope of Work. All of the work to be performed is within the City of Ukiah and consists of draining and storing the transformer oil and inspecting the interior of Transformer TR-2 to identify the source of the condition that has resulted in elevated combustible gas levels. The Contractor shall perform a detailed internal inspection and provide a written root-cause assessment and recommendation for appropriate remediation. Transformer oil shall be processed to filter, de-gas, and dry the oil prior to vacuum filling, in accordance with applicable industry standards. After the tank has been reassembled and the oil processing and vacuum filling procedures are complete, the transformer shall undergo field testing to verify its condition and document post-processing performance. General locations of the work are 724 South Orchard Ave., Ukiah, CA 95482.

The Contractor should familiarize himself with the local conditions of the project sites. Failure to do so will in no way relieve him of the responsibility for performing any of the work or operations required as a part of this contract. Further information regarding the work or these specifications can be obtained from Myles Fisette at (707) 463-6225.

12-02. Arrangement of Technical Specifications. The Technical Specifications are arranged in sections covering the various phases of work as follows:

Section No.	Title
12	General Information
13	Construction Details
14	Exclusions from General Conditions
15	Amendments to General Conditions

12-03. Arrangement of Plans. General locations and linear quantities of the work are shown in Appendix "A". A map will be provided to the successful bidder showing the exact locations of the work to be done.

12-04. Business Licenses. The Contractor and any subcontractors shall each secure and maintain a valid City of Ukiah Business License prior to the start of any portion of the work.

12-05. Permits. The Contractor shall provide, procure, and pay for all permits required to complete this work.

12-06. Standard Specifications and Standard Plans. The Standard Specifications and Standard Plans of the California State Department of Transportation, 2018, are hereby made a part of these Special Provisions and are hereinafter referred to as "California Standard Specifications" and "California Standard Plans."

Whenever in the California Standard Specifications and the California Standard Plans the following terms are used, they shall be understood to mean and refer to the following:

Department of Transportation - The City Council.

Director of Public Works - The City of Ukiah Director of Public Works.

Engineer - The Engineer, designated by the City Council, acting either directly or through properly authorized agents, such agents acting within the scope of the particular duties entrusted to them.

Laboratory - The designated laboratory authorized by the City of Ukiah to test materials and work involved in the contract.

State - The City of Ukiah

Other terms appearing in the California Standard Specifications and the California Standard Plans shall have the intent and meaning specified in Section I, Definition of Terms of the California Standard Specifications.

In case of discrepancy between the contract documents, the order of precedence from the highest to lowest is as follows:

1. (City) Special Provisions
2. (City) Project Plans
3. City Standard Plans and Details
4. California Standard Plans
5. California Standard Specifications

12-07. Temporary Facilities. All temporary facilities are the responsibility of the Contractor. The removal of said facilities shall be the responsibility of the Contractor. The Contractor shall be responsible for any and all damages to existing facilities which are a result of the work.

12-08. Public Convenience and Safety. The Contractor shall conduct operations so as to cause the least possible obstruction and inconvenience to public traffic. The Contractor shall, at his or her expense, furnish such flag persons and furnish, erect, construct and maintain such fences, barriers, lights, signs, detours, pedestrian walkways, driveway ramps and bridging as may be necessary to give adequate warning to the public that work is in progress and that dangerous conditions exist, to provide access to abutting properties and to permit the flow of pedestrian and vehicular traffic to safely and expeditiously pass the work.

12-09. Maintaining Traffic. Attention is directed to Section 7-1.08, "Public Convenience," 7-1.09, "Public Safety," 7-1.092, "Lane Closure," and 7-1.095, "Flagging Costs," of the California Standard Specifications.

Streets shall be open to through vehicular traffic during non-working hours. All public traffic shall be permitted to pass through the work with as little inconvenience and delay as possible.

Full costs for "Maintaining Traffic", including "Flagging Costs", shall be considered as included in the various items of work and no additional compensation will be made.

12-10. Stream Pollution. The Contractor shall exercise every reasonable precaution to prevent muddying or silting of live streams, and the Contractor's attention is called to the fact that the terms of this contract do not relieve him or her of responsibility for compliance with Sections 5650 and 12015 of the Fish and Game Code or other applicable statutes relating to pollution prevention or abatement.

12-11. Warranties. Unless otherwise indicated, the Contractor shall warrant all materials provided and work performed under this contract for a period of one year from the date of final acceptance. He shall replace promptly and at his own expense any materials and/or workmanship which fail during this warranty period.

12-12. Utilities. No water, sewer or electrical services will be provided by the owner. It is the Contractor's sole responsibility to arrange such services as necessary.

12-13. Preconstruction Conference. A preconstruction conference will be held before any work will be allowed to commence. This meeting will cover inspection, schedule for work, and among other items, the responsibilities and procedures of each of the interested parties to assure that the project will be completed in accordance with the contract documents.

12-14. Safety Requirements. The Contractor shall comply with all pertinent provisions of the Department of Labor "Safety and Health Regulations for Construction (29 FCS Part 1518, 36 CFR 7340)", with additions or modifications thereto, in effect during construction of this project.

SECTION 13 - CONSTRUCTION DETAILS

13-01. Scope of Work. The Contractor shall provide all labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation. This work is required due to elevated combustible gas levels in the transformer oil, which indicate potential electrical arcing within the unit. The scope includes draining and storing the transformer oil, performing an internal tank inspection to locate the source of the condition, providing a written root cause assessment and recommendation for remediation, , small repairs, torquing of all connections to manufacturers specifications reconditioning and vacuum-filling the insulating oil, and conducting final acceptance testing in accordance with applicable standards and the City of Ukiah's specifications.

All work shall be performed in accordance with current industry standards, including the IEEE C57 series (covering transformer installation, field testing, and maintenance), ASTM standards for insulating oil tests (D1500, D1816, D924, D1533, D971, D974, and D3612), and the latest NETA Acceptance Testing Specifications (ATS). The Contractor shall comply with CAL/OSHA requirements for confined space entry, electrical safety, and worker protection, and shall follow all manufacturer's recommendations (Kuhlman, ABB, and others as applicable). Best practices described in the U.S. Bureau of Reclamation FIST manuals and recognized technical references shall be followed throughout the project.

The Contractor shall begin by conducting a project review and safety conference with City representatives and any subcontractors. This meeting shall establish communication protocols, designate key contacts, review confined space entry procedures, identify environmental or site constraints, and confirm that all personnel involved in tank entry are properly qualified. Following approval to proceed, the Contractor shall draw an oil sample for laboratory testing to establish baseline chemistry and dielectric condition. The transformer oil shall then be drained into certified clean tankers, sealed, and properly stored. During and after oil removal, the transformer tank shall be filled with dry air having a dew point of -50°F or lower and oxygen content between 19.5% and 23%.

The Contractor shall provide a generator with a maximum sound level of 70 dBA at 23 feet to support oil processing operations. Once drained, the Contractor shall perform an internal inspection of the transformer under controlled environmental conditions. The tank shall not be opened if the relative humidity exceeds 65% or the ambient temperature is below freezing. Purging with dry air shall continue during the inspection period to prevent moisture ingress. The Contractor shall inspect for signs of electrical arcing, overheating, loose or damaged connections, or insulation distress. All mechanical connections shall be torqued to manufacturer's specifications, and any suspect compression connectors or DETC (De-energized Tap Changer) contacts showing signs of arcing shall be examined and repaired or adjusted as necessary. The Contractor shall also inspect the core, coils, and internal components for evidence of degradation or moisture intrusion. A root cause analysis shall be provided to the City prior to refilling the transformer.

Tools and hardware shall be secured to prevent dropping into the transformer, and protective drop cloths shall be used beneath any working area. The tank shall not remain open for more than 24 hours; if work must be paused, it shall be resealed, evacuated, and filled with dry air or nitrogen until work resumes. Upon completion of the inspection, the Contractor shall provide a root cause assessment identifying the most probable cause or causes of the condition and recommendations for corrective action, which may include follow-up repair by others. Following inspection, the Contractor shall process the insulating oil to remove moisture and gas in accordance with IEEE C57.93 and related guidelines. Oil shall be filtered, de-gassed, and dried to achieve acceptable dielectric and moisture values. The Contractor shall perform a vacuum leak test before refilling, ensuring that pressure rise does not exceed 1.0 mm Hg within 30 minutes. The transformer shall then be evacuated and held under vacuum (1 mm Hg) for 24 hours before refilling. If oil analysis indicates that the DBPC oxidation inhibitor concentration is below 0.3%, the Contractor shall replenish it to that level. Any necessary makeup oil shall be supplied by the Contractor. The transformer shall be filled under vacuum through a 0.5-micron filter press, with fill temperature maintained between 60°C and 80°C, and fill rate not exceeding 0.5 inches per minute. Upon completion, the transformer shall be topped off and blanketed with nitrogen.

After reassembly, the Contractor shall perform acceptance testing in compliance with IEEE, ASTM, and NETA standards. Testing shall include Transformer Turns Ratio across all tap positions, Insulation Power Factor (winding and core), Current Transformer ratio and polarity verification, and insulation tests at 1,000 volts. In addition, post-processing oil tests shall be performed for color (ASTM D1500), dielectric breakdown (ASTM D1816), power factor (ASTM D924), moisture content (ASTM D1533), interfacial tension (ASTM D971), acid

number (ASTM D974), and dissolved gas analysis (DGA, ASTM D3612). All field and laboratory results shall be compiled in a formal test report.

Upon completion of the work, the Contractor shall submit a final report to the City of Ukiah. The report shall include oil analysis data, inspection findings, photographic documentation, the root cause assessment with recommendations, and test results confirming transformer condition following processing. The City will perform the 24-hour hold time before energizing at 115 kV and the subsequent minimum eight hours of no-load energization, during which operational performance (including oil temperature, winding hot spots, ambient temperature, and sound or vibration) will be monitored by City personnel.

The Contractor shall prepare and submit a detailed work plan and schedule for review and approval by the City before mobilization. All work shall be completed in strict accordance with applicable safety and environmental regulations, including CAL/OSHA confined space entry standards, EPA spill prevention and control requirements, and California environmental laws regarding oil handling and disposal. The Contractor shall maintain appropriate spill containment during all phases of work and provide Safety Data Sheets (SDS) for all chemicals and materials used onsite.

13-02. Background and Project Schedule See Attachment A

13-03. Transformer Drawings See Attachment B

SECTION 14. EXCLUSIONS FROM GENERAL CONDITIONS

14-01. Provisions to be Excluded from General Conditions. The following designated provisions of the General Conditions are hereby determined to be inapplicable to the proposed work and, therefore, are hereby excluded from the terms of the Notice to Bidders, Proposal, Agreement and other contract documents as though entirely omitted from said General Conditions:

- (1) Section 6-02. Office at the Site
- (2) Section 7-03. Surveys

No other exclusions.

SECTION 15. AMENDMENTS TO GENERAL CONDITIONS

15-01. Sections of General Conditions to be Amended.

The following designated sections of the Special Provisions are hereby amended to read as follows:

No amendments.

BID SUBMITTAL CHECKLIST

The following is a checklist to assist you in your submission of your bid documents. Please make sure you include the following when submitting your bid documents to reduce the risk of having your bid rejected:

Did you include?...

- **Proposal** (Page 32)
 - Unit prices filled out clearly.
 - Extended prices filled out clearly and calculated correctly
 - Total bid amount filled out clearly and calculated correctly
 - Sign the proposal, and provide complete information
 - CLSB No. and expiration date
 - Department of Industrial Relations Public Works Contractor Registration Number
- **Fair Employment Practices Certification** (Page 36)
 - Filled out completely per instruction
- **Worker's Compensation Certificate** (Page 37)
 - Filled out completely per instruction
- **Certification of Non-Discrimination in Employment** (Page 38)
 - Filled out completely per instruction
- **List of Proposed Subcontractors** (Page 39)
 - Filled out completely per instruction
- **Statement of Experience** (Page 40)
- **Signature of Bidder** (Page 41)
 - Filled out completely per instruction
 - Authorized signature provided
- **Bidder's Bond** (Page 42)
 - Filled out completely per instruction
- **Non-Collusion Affidavit** (Page 43)
 - Filled out completely per instruction
 - Notarized
- **Addenda Issued**
 - Check the City website for any addenda issued: www.cityofukiah.com/purchasing Please note that actual acknowledgment of addenda is not required to submit with your bid. Refer to Section 1-11 and 3-07 of the General Conditions.

**CITY OF UKIAH
MENDOCINO COUNTY, CALIFORNIA**

PROPOSAL

**FOR
SUBSTATION TRANSFORMER OIL PROCESSING**

Specification No. 25-05

The undersigned, as bidder,
declares that he or she has examined thoroughly all of the contract documents herein contained, that this proposal is made without collusion with any other person, firm or corporation and that all laws and ordinances relating to the interest of public officers in this contract have been complied with in every respect.

AND he or she proposes and agrees, if this proposal is accepted,

- 1) that he or she will contract with the City of Ukiah, Mendocino County, California, in the form of the copy of the agreement herein contained
 - a) to provide all necessary machinery, tools, apparatus and other means of construction;
 - b) to furnish all materials;
 - c) to provide all superintendence, overhead expenses and all labor and expenses of whatever nature necessary to complete the job in conformity with the specifications and drawings and other contract provisions herein or reasonably implied hereby or as necessary to complete the work in the manner and within the time named herein and according to the requirements and to the reasonable satisfaction of the City Engineer;
 - d) to pay all charges of freight transportation and hauling;
- 2) that he or she indemnifies the City against any loss or damage arising from any act of the undersigned as Contractor; and
- 3) that he or she will accept as full payment therefor the following sums:

BIDDING SCHEDULE

In the case of any discrepancy between the unit price and the total set forth for the item, the unit price shall prevail; provided, however, that if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any reason, or is omitted, or in the case of lump sum items, is not the same amount as the entry in the "Total" column, then the amount set forth in the "Total" column for the item shall prevail in accordance with the following:

1. As to lump sum items, the amount set forth in the "Total" column shall be the unit price;
2. As to unit basis items, the amount set forth in the "Total" column shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price.

The Total Base Bid shall be the sum of the items in the "Total" column. In case of discrepancy between the sum of the items in the "Total" column and the amount entered as Total Base Bid, the sum of the "Total" column items shall prevail. The bid comparison will be based on the sum of the items in the "total" column for each bidder.

The Unit prices for the various Construction Items below include all costs associated with the General Conditions, Special Provisions, Requirements of the Construction Contract, and represent the total, complete, in-place cost for each specific Construction Item in accordance with the Construction Documents, including all elements, work components, accessories, and connections, shown in applicable details or required to yield a complete, sound and functional component or system appropriate for its intended function, whether or not such is specifically described or listed in any description of measurement or payment. The total amount of the Construction items below shall represent the total and complete cost of the fully functional Project. All work not specifically listed below be required to complete the work of the various construction items and the cost of such shall be considered as included throughout the various unit prices indicated.

Lowest bid will be based on the lowest Base Bid.

NAME OF BIDDER: _____

SPEC #:

25-05

PROJECT NAME:

SUBSTATION TRANSFORMER OIL PROCESSING

ITEM #	DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL
1	All labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection, and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation.	LS	1	\$ _____	\$ _____
TOTAL BID ==>>					\$ _____

We, the undersigned, acknowledge that the City Council has reserved the right to reject any or all bids and to determine which proposal is, in its opinion, the lowest responsive bid from a responsible bidder and that which it deems in the best interest of the City to accept. We, the undersigned, further agree, if this proposal shall be accepted, to sign the agreement and to furnish the required bonds with satisfactory surety, or sureties, within fifteen (15) calendar days after written notice that the contract is ready for signature; and, if the undersigned shall fail to contract, as aforesaid, it shall be understood that he or she has abandoned the contract and that, therefore, this proposal shall be null and void and the proposal guaranty accompanying this proposal, or the amount of said guaranty, shall be forfeited to and become the property of the City. Otherwise, the proposal guaranty accompanying this proposal shall be returned to the undersigned.

Witness our hands this day of _____, 20____.

Licensed in accordance with an act providing for the registration of California Contractors License No. _____, expiration date _____.

THE CONTRACTOR'S LICENSE NUMBER AND EXPIRATION DATE STATED HEREIN ARE MADE UNDER PENALTY OF PERJURY.

Department of Industrial Relations Public Works Contractor Registration Number: _____

Signature of bidder or bidders, with business name, address, phone number and fax number:

Notice: In the case of a corporation, give below the addresses of the principal office thereof and names and addresses of the President, Secretary, Treasurer.

FAIR EMPLOYMENT PRACTICES CERTIFICATION

TO: _____

The undersigned, in submitting a bid for performing the following work by Contract, hereby certifies that he or she has or will meet the standards of affirmative compliance with the Fair Employment Practices requirements of the Special Provisions contained herein.

SUBSTATION TRANSFORMER OIL PROCESSING

(Signature of Bidder)

Business Mailing Address:

Business Location:

(The bidder shall execute the certification of this page prior to submitting his or her proposal.)

WORKER'S COMPENSATION CERTIFICATE

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of that code and I will comply with such provisions before commencing the performance of the work of this contract.

Witness my hand this _____ day of _____, 20____

Signature of Bidder, with Business Address:

CERTIFICATION OF NONDISCRIMINATION IN EMPLOYMENT

The bidder represents that he or she has/has not, participated in a previous contract or subcontract subject to either the equal opportunity clause herein or the clause contained in Section 301 of Executive Order 10925; that he or she has/has not, filed all required compliance reports; and that representations indicating submission of required compliance prior to subcontract awards.

Signature and address of Bidder:

_____ Date _____

(This certification shall be executed by the bidder in accordance with Section 60-1.6 of the Regulations of the President's Committee on Equal Employment Opportunity for implementing Executive Orders 10925 and 11114.)

LIST OF PROPOSED SUBCONTRACTORS

In compliance with the provisions of Sections 4100-4108 of the California Public Contract Code and any amendments thereof, each bidder shall set forth (a) the name and location of the place of business of each subcontractor who will perform work or labor or render service in or about the construction site or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications in an amount in excess of one-half of 1 percent of the total bid and (b) the California Contractor License Number for each subcontractor, and (c) the portion of the work to be done by each subcontractor. (See General Conditions Section 1-09.) Include with the name of each sub-contractor their Department of Industrial Relations Public Works Contractor Registration Number.

SUBCONTRACTOR NAME	SUBCONTRACTOR LICENSE NUMBER	SUBCONTRACTOR DIR REGISTRATION NUMBER	SUBCONTRACTOR BUSINESS ADDRESS	DESCRIPTION OF WORK

The bidder is required to state below what work of similar magnitude or character he or she has done and to give references that will enable the City Council to judge of his or her experience, skill and business standing and his or her ability to conduct work as completely and rapidly as required under the terms of the contract.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

SIGNATURE(S) OF BIDDER

Accompanying this proposal is _____
(insert the words "cash (\$)", "cashier's check" or "bidder's bond", as the case may be) in an amount equal to at least 10 percent of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, provide the legal name of corporation and also the names of the president, secretary, treasurer and manager thereof. If a co-partnership, provide the true name of firm and also the names of all individual co-partners composing the firm. If bidder or other interested person is an individual, provide the first and last names in full.

Licensed in accordance with an act providing for the registration of Contractors:

License No. _____, License Expiration Date _____.

Signature(s) of Bidder: _____

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts in behalf of the co-partnership; and if bidder is an individual, his or her signature shall be placed above. If a member of a partnership, a Power of Attorney must be on file with the Department prior to opening bids or submitted with the bid; otherwise, the bid will be disregarded as irregular and unauthorized.

Business address: _____

Place of residence: _____

Dated: _____

CITY OF UKIAH
Mendocino County, California

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, _____

_____, as PRINCIPAL and

_____, as SURETY,

are held and firmly bound unto the City of Ukiah in the penal sum of 10 PERCENT OF THE TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to the City of Ukiah, as the case may be, for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, to the City Clerk to which said bid was submitted, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of \$ _____

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the Principal has submitted the above mentioned bid to the City of Ukiah, as aforesaid, for certain construction specifically described as follows, for which bids are to be opened at the Office of the City Clerk, Ukiah Civic Center, Ukiah, California, on December 16, 2025 for SUBSTATION TRANSFORMER OIL PROCESSING.

NOW, THEREFORE, If the aforesaid Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him or her for signatures, enters into a written contract, in the prescribed form, in accordance with the bid and files two bonds with the City of Ukiah, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this _____ day of _____, A.D. 20_____.

_____(Seal)

_____(Seal)

_____(Seal)

Principal

_____(Seal)

_____(Seal)

_____(Seal)

Surety

Address: _____

NON-COLLUSION AFFIDAVIT

Note: Bidder shall execute the affidavit on this page prior to submitting his or her bid.

To City Council, City of Ukiah:

The undersigned in submitting a bid for performing SUBSTATION TRANSFORMER OIL PROCESSING by contract, being duly sworn, deposes and says:

that he or she has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

Signature(s) of Bidder

Business Address: _____

Place of Residence: _____

NOTARIZATION

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public in and for the County of _____, State of California.

My Commission Expires _____, 20 ____.

CITY OF UKIAH
Mendocino County, California

AGREEMENT
FOR
SUBSTATION TRANSFORMER OIL PROCESSING
Specification No. 25-05

THIS AGREEMENT, made this _____ day of _____, 20____, by and between the City of Ukiah, Mendocino County, California, hereinafter called the City and _____ hereinafter called the Contractor,

WITNESSETH:

WHEREAS, the City has caused to be prepared in accordance with law, specifications, drawings and other contract documents for the work herein described and shown and has approved and adopted these contract documents, specifications and drawings and has caused to be published in the manner and for the time required by law a notice to bidders inviting sealed proposals for doing the work in accordance with the terms of this contract and

WHEREAS, the Contractor, in response to the notice to bidders, has submitted to the City a sealed proposal accompanied by a proposal guaranty in an amount of not less than 10 percent of the bid price for the construction of the proposed work in accordance with the terms of this contract and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted and as a result has determined and declared the Contractor to be the lowest and best regular responsible bidder for the work and for the sums named in the proposal,

NOW, THEREFORE, THIS AGREEMENT WITNESSETH:

Article 1. Work to be Done and Contract Days Allowed.

That the Contractor shall provide all necessary machinery, tools, apparatus and other means of construction; shall furnish all materials, superintendence, overhead, expenses, all labor and expenses of whatever nature necessary for completion of the work in conformity with the Special Provisions and other contract documents hereto attached and according to such instructions as may be given by the Engineer. The Contractor shall complete the work within THIRTY (30) calendar days. Contract days shall be counted starting with the 10th day following receipt of notice that the contract has been executed by the City. Contractor, at his or her option, may begin work prior to start of counting contract days, however, in no event shall the Contractor start work without giving notification to the Engineer at least 72 hours prior to the start of work, without obtaining an encroachment permit from the City, or without having submitted certificates of insurance that have been accepted and approved by the Engineer

Article II. Contract Prices.

That the City shall pay the Contractor the prices stated in the proposal submitted by the Contractor, for complete performance of the contract by the Contractor. The Contractor hereby agrees to accept the prices as full compensation for all material and appliances necessary to the work, for all labor and use of tools and other implements necessary to execute the work contemplated in this contract; for all loss or damage arising out of the nature of the work or from the action of the elements, or from any unforeseen obstructions or difficulties which may be encountered in the prosecution of the work; for all risks of every description connected therewith; for all expenses of the work, as herein specified; for all liability and other insurance, for all overhead and other expenses incident to the work; all according to the Contract Drawings, the Special Provisions, the Details, the instructions and the requirements of the City.

Article III. Labor Discrimination.

Attention is directed to Section 1735 of the Labor Code, which reads as follows:

"No discrimination shall be made in the employment of persons upon public works because of the race, color, national origin or ancestry, or religion of such persons and every contractor for public works violating this section is subject to all the penalties imposed for a violation of this chapter."

In connection with the performance of work under this contract, the Contractor agrees as follows:

- (a) The Contractor will not willfully discriminate against any employee or an applicant for employment because of race, color, religion, ancestry, or national origin. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, ancestry, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the awarding authority setting forth the provisions of this Fair Employment Practice section.
- (b) The Contractor will send to each labor union or representative of workers with which he or she has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the awarding authority, advising the said labor union or worker's representative of the Contractor's commitments under this section, to employees and applicants for employment.
- (c) The Contractor will permit access to his or her records of employment, employment advertisements, application forms and other pertinent data and records by the Fair Employment Practices Commission, City of Ukiah or any other appropriate agency of the State of California designated by the awarding authority, for the purposes of investigation to ascertain compliance with the Fair Employment Practices section of this contract.
- (d) A finding of willful violation of the Fair Employment Practices section of this Contract or of the Fair Employment Practices Act shall be regarded by the awarding authority as a basis for determining the Contractor to be not a "responsible bidder" as to future contracts for which such Contractor may submit bids, for revoking the Contractor's pre-qualification rating, if any and for refusing to establish, reestablish or renew a pre-qualification rating for the Contractor.

The City of Ukiah shall deem a finding of willful receipt of written notice from the Fair Employment Practices Act to have occurred upon that it has investigated and determined that the Contractor

has violated the Fair Employment Practices Act and has issued an order under Labor Code Section 1426 or obtained an injunction under Labor Code Section 1429.

Upon receipt of such written notice from the Fair Employment Practices Commission, the City shall notify the Contractor that unless he or she demonstrates to the satisfaction of the awarding authority within a stated period that the violation has been corrected, his or her pre-qualification rating will be revoked at the expiration of such period.

- (e) The Contractor agrees that should the City determine that the Contractor has not complied with the Fair Employment Practices section of this Contract, then pursuant to Labor Code Section 1735 and 1775 the Contractor shall, as a penalty to the City, forfeit for each calendar day or portion thereof, for each person who was denied employment as a result of such non-compliance, the penalties provided in the Labor Code for violation of prevailing wage rates. Such monies may be recovered from the Contractor. The City may deduct any such damages from any monies due the Contractor.
- (f) Nothing contained in this Fair Employment Practices section shall be construed in any manner of fashion so as to prevent the City or the State of California from pursuing any other remedies that may be available at law.
- (g) Prior to awarding the Contract, the Contractor shall certify to the awarding authority that he or she has or will meet the following standards for affirmative compliance, which shall be evaluated in each case by the awarding authority:
 - (1) The Contractor shall provide evidence, as required by the City that he or she has notified all supervisors, foremen and other personnel officers in writing of the content of the anti-discrimination clause and their responsibilities under it.
 - (2) The Contractor shall provide evidence, as required by the City, that he or she has notified all sources of employees' referrals (including unions, employment agencies, advertisements, Department of Employment) of the content of the anti-discrimination clause.
 - (3) The Contractor shall file a basic compliance report, as required by the City. Willfully false statements made in such reports shall be punishable as provided by law. The compliance report shall also spell out the sources of the work force and who has the responsibility for determining whom to hire, or whether or not to hire.
 - (4) Personally, or through his or her representatives, the Contractor shall, through negotiations with the unions with whom he or she has agreements, attempt to develop an agreement which will:
 - a. Spell out responsibilities for nondiscrimination in hiring, referral, upgrading and training.
 - b. Otherwise implement an affirmative anti-discrimination program in terms of the unions' specific areas of skill and geography to the end that qualified minority workers will be available and given and equal opportunity for employment.
 - (5) The Contractor shall notify the City of opposition to the anti-discrimination clause by individuals, firms or organizations during the period of its pre-qualification.
- (h) The Contractor will include the provisions of the foregoing paragraphs 1 through 5 in every first tier subcontract so that such provisions will be binding upon each such subcontractor.
- (i) The "Fair Employment Practices Certification" must be completed and signed prior to the time of submitting the bid.

Article IV. Parts of the Contract.

That the complete contract consists of the following documents, all of which shall be considered a part of this agreement.

1. Notice to Bidders
2. Wage Rates
3. General Conditions
4. Technical Specifications
5. Proposal
6. Fair Employment Practices Certification
7. Agreement
8. Contract Bonds
9. Contract Drawings and Construction Details
10. Standard Drawings
11. Indemnification Agreement

IN WITNESS WHEREOF, this contract being executed in duplicate and the parties having caused their names to be signed by authority of their duly authorized office this ____ day of _____, 20 ____.

CITY OF UKIAH, MENDOCINO COUNTY, CALIFORNIA

By: _____
CITY MANAGER, CITY OF UKIAH

Attest: _____
CITY CLERK, CITY OF UKIAH

By: _____
CONTRACTOR

Attest: _____

Title: _____

The foregoing contract is approved as to form and legality this ____ day of _____, 20 ____.

CITY ATTORNEY, CITY OF UKIAH

INDEMNIFICATION AGREEMENT

This Indemnification Agreement is made and entered in Ukiah, California, on _____, 20____,
by and between the City of Ukiah (Ukiah) and _____ (Contractor).

Contractor is

_____ for Ukiah.

As a condition of issuing the work order, attached hereto, Ukiah requires assurance that Contractor will protect Ukiah from damage or damage claims which arise from its performance of the work.

Accordingly, Contractor agrees as follows:

1. **Indemnification.** Contractor shall indemnify and hold harmless Ukiah and its officers, agents, and employees from and against any claim, loss, or damage, including the legal and other costs of defending against any claim of damage or loss which arises out of the Contractor's negligent or wrongful performance under the work order attached hereto, except for claims, losses, or damages resulting from the sole and exclusive negligence or other wrongful conduct of Ukiah or its officers, agents and employees.

CONTRACTOR

BY: _____

TITLE: _____

CITY OF UKIAH
Mendocino County, California

PERFORMANCE BOND

BOND No. _____

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, the City of Ukiah, organized and operating under the laws of the State of California, (hereinafter referred to as the "City") has awarded to _____, (hereinafter referred to as the "Contractor") an agreement for Contract No. _____ (hereinafter referred to as the "Project").

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract for the Project dated _____, (hereinafter referred to, together with all attachments and exhibits thereto, as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by the Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, _____, the undersigned Contractor and _____, as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held firmly bound until the City in the sum of _____ (\$ _____), for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations; and shall indemnify and save harmless the City, its officials, officers, employees, and authorized volunteers, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees including reasonable attorneys' fees, incurred by the City in enforcing such obligation.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a period of one (1) year after the acceptance of the work by the City, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the City from loss or damage resulting from or caused by defective materials or faulty workmanship. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the City's rights or the Contractor or Surety's obligations under the Contract Documents, law or equity, including, but not limited to, California Code of Civil Procedure Section 337.15.

Whenever Contractor shall be, and is declared by the City to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the City's option:

- i. Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or

ii. Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a contract between such bidder, the Surety and the City, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.

iii. Permit the City to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs by the City pursuant to the Contract Documents.

Surety expressly agrees that the City may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the City, when declaring the Contractor in default, notifies Surety of the City's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, we have hereunto set our hands and seals this ____ day of _____, 2022.

(Corporate Seal)

Contractor/Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____

Attorney-in-Fact

(Attach Attorney-in Fact Certificate)

Title _____

The rate of premium on this bond is _____ per thousand. The total amount of premium charges is \$ _____.

(The above must be filled in by corporate attorney.)

THIS IS A REQUIRED FORM.

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of Agent or

Representative for service of process in

California, if different from above)

(Telephone number of Surety and Agent
or Representative for service of process in California)

CITY OF UKIAH
Mendocino County, California

PAYMENT BOND

BOND No. _____

KNOW ALL PERSONS BY THESE PRESENTS:

WHEREAS, the City of Ukiah ("City") has awarded to _____ ("Contractor/Principal") a contract (City Agreement No. _____, dated _____, _____, referred to as the "Agreement") for the work described as _____. The Agreement is incorporated by this reference into this Payment Bond ("Bond"); and

WHEREAS, Contractor/Principal is required to furnish a bond in connection with the Agreement and pursuant to California Civil Code section 9550;

NOW, THEREFORE, we _____, the undersigned Contractor/Principal, and _____ ("Surety"), a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held firmly bound until the City, and to any and all persons, companies, or corporations entitled by law to file stop payment notices under California Civil Code Section 9100, or any person, company, or corporation entitled to make a claim on this bond, in the sum of \$_____, for which payment will and truly be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if Contractor/Principal, its heirs, executors, administrators, successors, or assigns, or subcontractor, shall fail to pay any person or persons named in Civil Code section 9100; or fail to pay for any materials, provisions, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind; or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Unemployment Insurance Code Section 13020 with respect to work and labor thereon of any kind, then Surety will pay for the same, in an amount not exceeding the amount herein above set forth, and in the event suit is brought upon this bond, also will pay such reasonable attorneys' fees as shall be fixed by the court, awarded and taxed as provided in California Civil Code Section 9550, et seq.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, or specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described; or pertaining or relating to the furnishing of labor, materials, or equipment therefor; nor by any change or modification of any terms of payment or extension of time for payment pertaining or relating to any scheme or work of improvement herein above described; nor by any rescissions or attempted rescission of the contract, agreement or bond; nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond; nor by any fraud practiced by any person other than the claimant seeking to recover on the bond; and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is give; and under no circumstances shall the Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Owner and Contractor/Principal or on the part of any oblige named in such bond; that the sole condition of recovery shall be that the claimant is a person described in California Civil Code section 9100, and who has not been paid the full amount of his or her claim; and that the Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned, including but not limited to the provisions of section 2819 and 2845 of the California Civil Code.

Any notice to Surety may be given in the manner specified in the Agreement and delivered or transmitted to Surety as follows:

Attn: _____

Address: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Email: _____

IN WITNESS WHEREOF, two identical counterparts of this Bond, each of which shall for all purposes be deemed an original thereof, have been duly executed by Contractor/Principal and Surety above named, on the ____ day of _____, 202__.

Contractor/Principal (SEAL)

By _____
Contractor's Representative

Contractor/Principal's Address

City, State, Zip

Surety (SEAL)

By _____
Surety's Representative

Surety's Address

City, State, Zip

Telephone Number

NOTE: Signatures of those executing for Surety must be properly acknowledged, The bond must be accompanied by a properly acknowledged Power of Attorney from the Surety authorizing its agent to bind it to this bond. A copy of such Power of Attorney must be in file with the City.

DIRECTIONS FOR PREPARATION OF PERFORMANCE AND MATERIAL AND LABOR BOND

1. Individual sureties, partnerships, or corporations not in the surety business will not be acceptable.
2. The name of the Principal shall be shown exactly as it appears in the Contract.
3. The penal sum shall not be less than required by the Specifications.
4. If the Principals are partners or joint venturers, each member shall execute the bond as an individual and state his place of residence.
5. If the Principal is a corporation, the bond shall be executed under its corporate seal. If the corporation has no corporate seal, it shall so state and affix a scroll or adhesive seal following the corporate name.
6. The official character and authority of the person(s) executing the bond for the Principal, if a corporation, shall be certified by the Secretary or Assistant Secretary thereof under the corporate seal, or copies attached to such records of the corporation as will evidence the official character and authority of the officer signing, duly certified by the Secretary or Assistant Secretary, under the corporate seal, to be true copies.
7. The current power-of-attorney of the person signing for the surety company must be attached to the bond.
8. The date of the bond must not be prior to the date of the Contract.
9. The following information must be placed on the bond by the surety company:
 - a. The rate of premium in dollars per thousand; and
 - b. The total dollar amount of premium charged.
10. The signature of a witness shall appear in the appropriate place attending to the signature of each party of the bond.
11. Type or print the name underneath each signature appearing on the bond.
12. An executed copy of the bond must be attached to each copy of the Contract (original counterpart) intended for signing.

CITY OF UKIAH
Mendocino County, California

DEFECTIVE MATERIAL AND WORKMANSHIP (MAINTENANCE) BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, _____,
_____, as **PRINCIPAL**

and _____,
_____, as **SURETY,**

are held and firmly bound unto the **City of Ukiah** as Obligee, in the penal sum of

_____, (\$ _____),
(5 PERCENT OF THE FINAL CONTRACT AMOUNT)

to which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors, administrators successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal entered into a Contract with the City of Ukiah
dated _____
for _____

WHEREAS, said Contract has been completed, and was approved on the _____ day of _____,
_____.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall guarantee that the work will be free of any defective materials or workmanship which become apparent during the period of one (1) year following completion of the Contract, then this obligation shall be void, otherwise to remain in full force and effect, provided however, any additional warranty or guarantee whether expressed or implied is extended by the Principal or Manufacturer only, and the surety assumes no liability for such a guarantee.

Signed, sealed, and dated this _____ day of _____, 20____.

_____(Seal)

BY: _____(Seal)

_____(Seal)

Principal

_____(Seal)

BY:_____ (Seal)

Surety (Seal)

CITY OF UKIAH
411 W. Clay Street, Ukiah, CA 95482

POWER TRANSFORMER REPAIR AND TESTING

I. BACKGROUND

The City of Ukiah (Ukiah) has three transformers at its Orchard Substation. Ukiah is seeking a contractor to repair and test one transformer onsite. The work will consist of draining and storing the transformer oil and inspecting the tank interior for the source of electrical arcing that is causing elevated combustible gas levels and providing a recommendation for appropriate remediation. Transformer oil shall be processed to filter, de-gas, and dry the transformer prior to vacuum filling. The transformer shall be tested after repairs are complete. A generator with a maximum sound rating of 70 dBA at 23 feet shall be provided by the Contractor for use with oil processing equipment.

The work site address is:

Orchard Substation

724 South Orchard Ave.
Ukiah, CA 95482

The contact information for this solicitation is:

Ukiah's Contact

Myles Fisette, Purchasing Manager
(707) 463-6225
mfisette@cityofukiah.com

Nameplate data for the transformers are as follows:

- ▶ Manufacturer: Kuhlman
- ▶ High Voltage: 115,000 volts (delta)
- ▶ Low Side: 12,000 Y 6,930 volts
- ▶ 20 MVA
- ▶ Type II Inhibited Mineral Oil, 6,218 Gallons
- ▶ DOM 11/2008
- ▶ Transformer TR-2 S/N 988227-1

POWER TRANSFORMER REPAIR AND TESTING

II. PROJECT SCHEDULE

Task # Description

1. Project Review and Safety Conference
2. Drain Oil From TR-2
3. Internal Inspection and Repair of TR-2
4. Oil Processing and Drying of TR-2
5. Vacuum Filling TR-2
6. Submit to Owner One Final Report On TR-2
7. Hold Time Before Energizing (*Performed by Owner*)
8. Energize at No Load (*Performed by Owner*)

III. PROJECT DESCRIPTION

TASK 1. Project Review and Safety Conference

1. Assemble site crew, subcontractors, and Owner's representatives for project orientation.
2. Identify supervisors and foremen, and exchange key contact information (e.g. cell phone numbers, office contacts, emergency sources -hospital, EMT, etc.)
3. Designate Contractor and Owner contact in charge.
4. Review all safety procedures and plans. Complete all needed site awareness or environmental constraints.
5. Clearly identify all tasks that are expected of each contractor, subcontractor and owner.
6. Review other Owner expectations and work rules.
7. Secure Owner authorization to proceed.
8. Entrants must be qualified for confined space entry in accordance with CALOSHA requirements.
9. Tank entrants in addition to emptying pockets to remove all jewelry and wear clean coveralls and shoe covers.
10. Avoid stepping on insulation, wiring and connections.
11. Inventory all tools and parts entering tank.
12. Perform inspection
13. Verify nothing left in tank.
14. Oil equipment to be properly bonded and grounded.

POWER TRANSFORMER REPAIR AND TESTING

TASK 2. Drain Oil from Transformer 2

1. Draw an oil sample for a general chemistry test to establish a benchmark for oil condition as found. A copy of the test shall be provided to the Owner and the Engineer and be included in the final report.
2. Drain oil into Certified Clean Tankers.
3. Following the oil removal, the transformer tank is to be filled with dry air. Dew point less than -50°F or lower and oxygen content between 19.5% and 23%.
4. The Contractor shall seal and lock the oil tanker(s) holding the removed oil.

TASK 3. Tank Interior Inspection and Repair

1. Do not open tank if relative humidity is above 65% or if ambient temperature is below freezing.
2. Do not open tank until pressure is at zero psi.
3. Continue purging tank with dry air during open time to prevent entrance of moisture.
4. Tools and hardware shall be tied off to prevent losing in transformer.
5. Use clean drop cloth beneath hardware being removed.
6. Torque all mechanical connections to manufacturers specifications and inspect and replace any suspect compression connectors. Examine DETC contacts for signs of arcing and repair if necessary. Inspect core and coils and interior components for evidence of overheating or arcing.
7. Tank shall not be left open for more than 24 hours at a time. If work is interrupted, reseal the tank, evacuate it and fill with dry air or nitrogen.
8. Provide a root cause assessment by identifying the most probable cause(s) of the issue (e.g., loose connection, insulation breakdown, moisture intrusion).

TASK 4. Vacuum Filling Transformer 2

1. Equipment minimum capability: Oil pump minimum flow rate of 1200 GPH, and vacuum system capable of blanking pressure of less than 50 μ m of Hg.
2. If LPRD flange is used for vacuum/oil connection, adapter shall be used to incorporate LPRD.
3. Isolate devices not rated for full vacuum.
4. Evacuate tank and fill with dry air or nitrogen. Hold for 12 hours. (4 PSI $\pm$ 0.5 PSI)
5. Check dew point and inside temperature. Using published graphs (IEEE C57.93), determine wetness.
6. Perform vacuum leak test prior to vacuum filling, leak rate rise not to exceed 1.0mm Hg in a period of 30 minutes.
7. If reasonably dry, 0.8% or lower by weight, start pulling vacuum.

8. Maintain 1 mm of mercury for 24 hours.
9. Contractor to supply DBPC oxidation inhibitor 0.3% by weight to be added to returned oil if processed oil tests indicate DBPC is < 0.3%.
10. Contractor to supply makeup oil as necessary to top off transformer to its normal level.

CITY OF UKIAH
411 W. Clay Street, Ukiah, CA 95482

POWER TRANSFORMER REPAIR AND TESTING

11. Fill tank with oil via filter press (0.5-micron rating).
12. Top off with nitrogen system.
13. Oil fill temperature range (60 to 80° C is recommended)
14. Oil fill maximum rate (Not to exceed 1.25 cm/min {0.5 in/min})
15. Equipment minimum capability: Oil pump minimum flow rate of 1200 GPH, and vacuum system capable of blanking pressure of less than 50 µm of Hg.
16. If LPRD flange is used for vacuum/oil connection, adapter shall be used to incorporate LPRD.
17. Isolate devices not rated for full vacuum.
18. Evacuate tank and fill with dry air or nitrogen. Hold for 12 hours. (4 PSI ± 0.5 PSI)
19. Check dew point and inside temperature. Using published graphs (IEEE C57.93), determine wetness.
20. Perform vacuum leak test prior to vacuum filling, leak rate rise not to exceed 1.0mm Hg in a period of 30 minutes.
21. If reasonably dry, 0.8% or lower by weight, start pulling vacuum.
22. Maintain 1 mm of mercury for 24 hours.
23. Contractor to supply DBPC oxidation inhibitor 0.3% by weight to be added to returned oil if processed oil tests indicate DBPC is < 0.3%.
24. Contractor to supply makeup oil as necessary to top off transformer to its normal level.
25. Fill tank with oil via filter press (0.5-micron rating).
26. Top off with nitrogen system.
27. Oil fill temperature range (60 to 80° C is recommended)
28. Oil fill maximum rate (Not to exceed 1.25 cm/min {0.5 in/min})

POWER TRANSFORMER REPAIR AND TESTING

TASK 5. Testing Transformer 2

1. The following field acceptance tests shall be performed after reassembly and prior to energizing.
 - ▶ Transformer turns ratio test (all tap positions)
 - ▶ Insulation Power factor test
 - ▶ Winding Insulation
 - ▶ Core insulation
 - ▶ Oil test as follows (at least 24 hours after filling):

Color Number	ASTM (D1500)
Dielectric Breakdown	ASTM (D1816)
Power Factor	ASTM (924)
Moisture Content	ASTM (D1533)
Interfacial Tension	ASTM (D971)
Acid Number	ASTM (D974)
Combustible Gas (DGA) Test	ASTM (D3612)

- ▶ Current transformers as follows:
 - Ratio
 - Polarity
 - Insulation tests at 1,000 volts
 - Generate a report of the field tests
 - Supply a copy to Ukiah

TASK 6. Prepare Final Report

1. Submit to Owner one final report on TR-2.

TASK 7. Hold Time Before Energizing (*Performed by Owner*)

1. Minimum 24 hours for 115KV

CITY OF UKIAH
411 W. Clay Street, Ukiah, CA 95482

POWER TRANSFORMER REPAIR AND TESTING

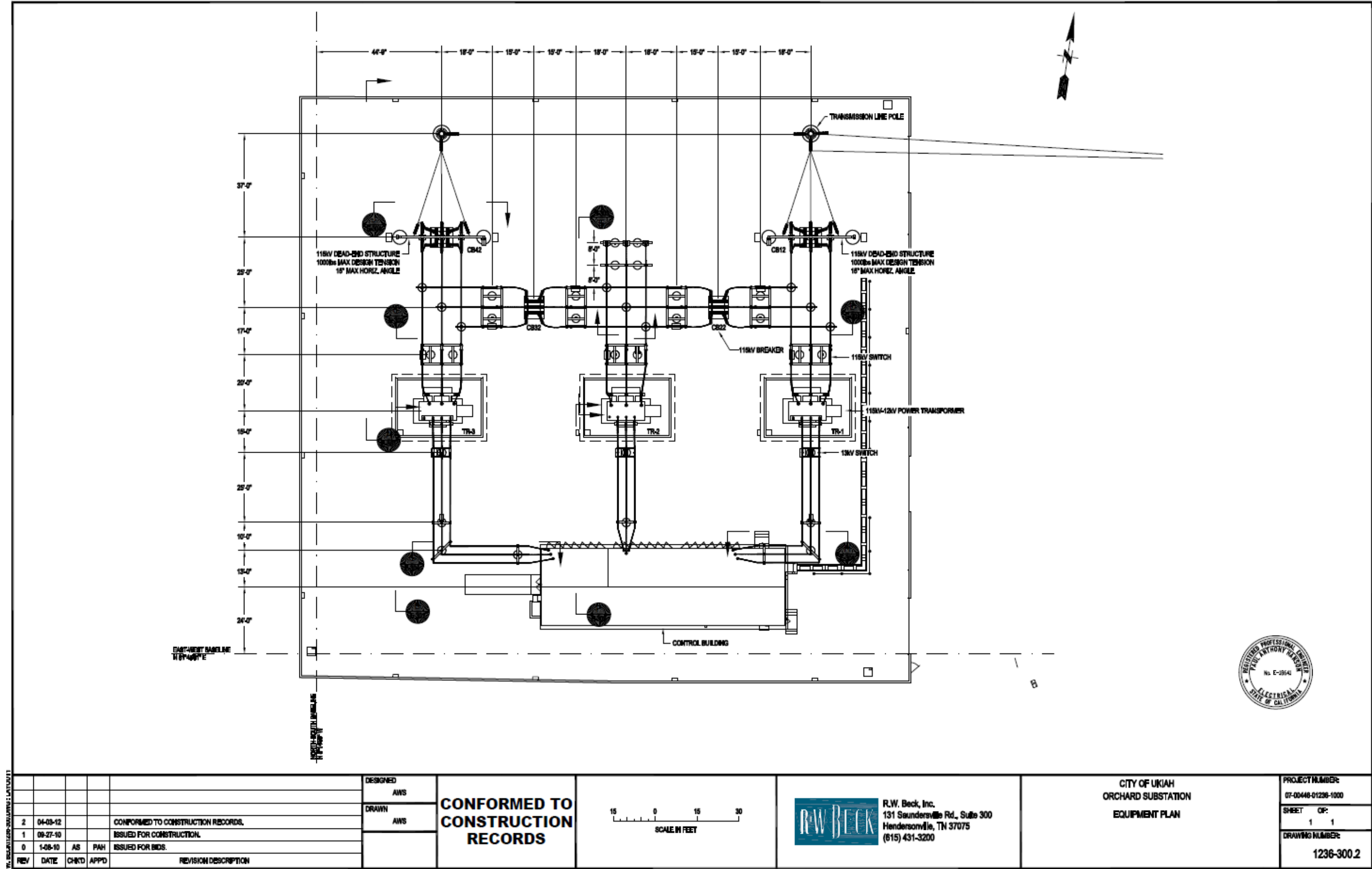
TASK 8. Minimum 8 Hours Energized Time at No Load (*Performed by Owner*)

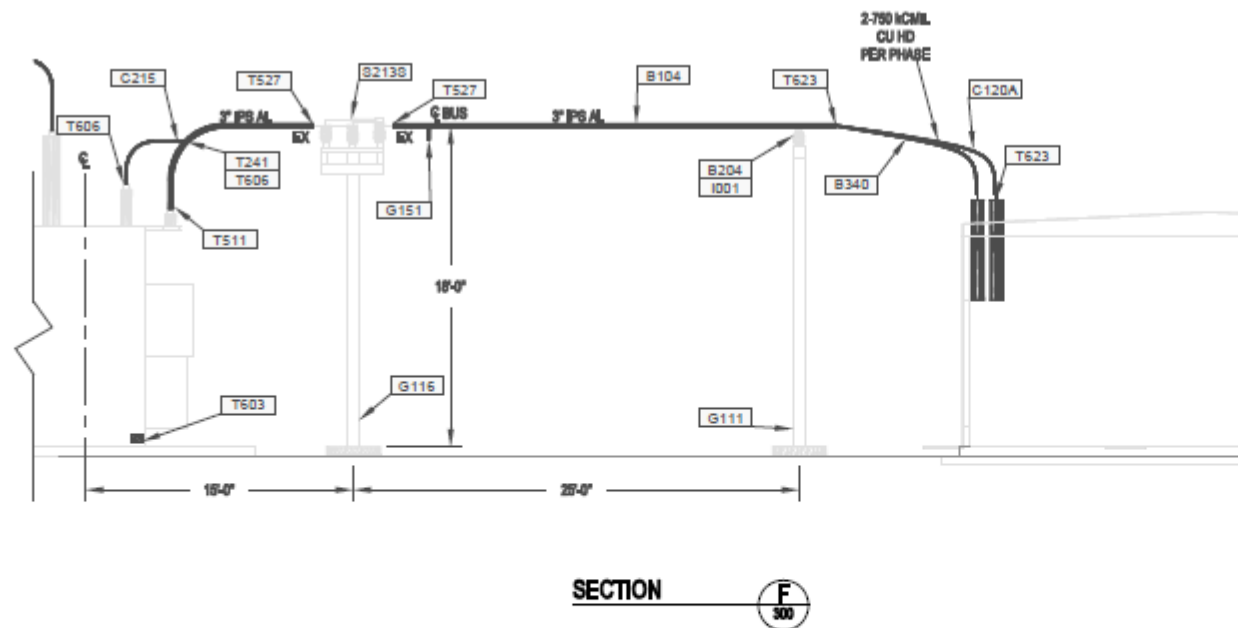
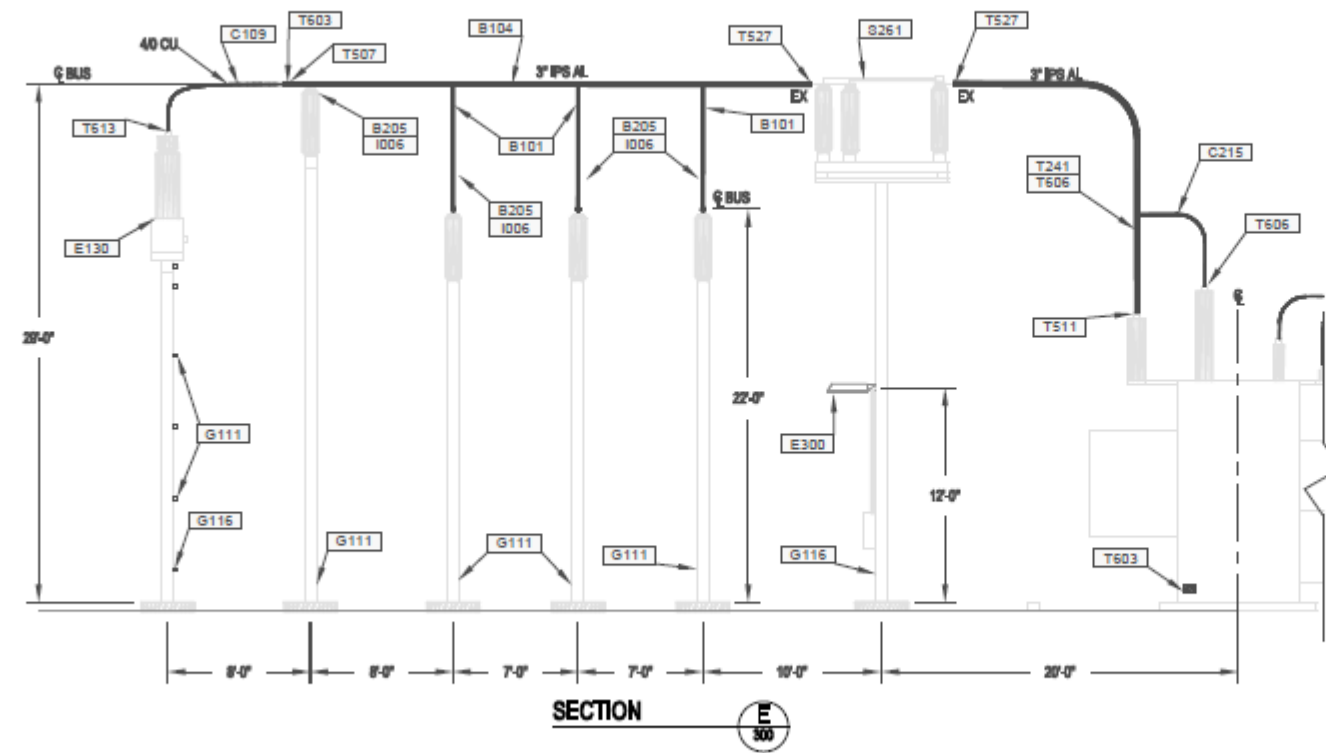
1. During no load time:
 - ▶ Check for excessive noise and vibration
 - ▶ Monitor oil temperature
 - ▶ Monitor winding temperature hot spots
 - ▶ Monitor ambient temperature
 - ▶ Operate & check LTC performance if applicable
 - ▶ Operate cooling fans & pumps if applicable
 - ▶ Inspect for oil leaks & all oil level indicators

POWER TRANSFORMER REPAIR AND TESTING

REFERENCES:

1. <http://www.howardind.com/HowardTransformers/Literature/MediumPowerSubstationInstructions.pdf>
2. [http://www.sunbeltusa.com/Liquid filled instruction manual.pdf](http://www.sunbeltusa.com/Liquid_filled_instruction_manual.pdf)
3. <http://www.academia.edu/4667551/GUIDE> FOR the purification of insulating oil by i.ar. gray-transformer chemistry services corrective maintenance procedures for oil-insulated transformers introduction
4. http://www.usbr.gov/power/data/fist/fist3_30/fist3_30.pdf
5. <http://www.vatransformer.com/Resources/files/Installation%20Manual.pdf>
6. <http://www.engineershandbook.com/Tables/torque3.htm>
7. ABB Service Handbook for Transformers
8. NETA Maintenance Testing Specifications- latest edition
9. IEEE C57 latest standards
10. Electric Power Transformer Engineering, 3rd edition, by James H. Harlow.
11. ABB - User's Manual - Assembly and Energizing for Power Transformers
#1ZCL000001EG-EN-rev. 1





					DESIGNED AWS	CONFORMED TO CONSTRUCTION RECORDS	 SCALE IN FEET	 R.W. Beck, Inc. 131 Saundersville Rd., Suite 300 Hendersonville, TN 37075 (615) 431-3200	CITY OF UKIAH ORCHARD SUBSTATION EQUIPMENT SECTIONS E & F	PROJECT NUMBER: 07-00446-01296-1000
					DRAWN AWS					SHEET OF: 1 1
										DRAWING NUMBER: 1236-303.2
2	04-08-12			CONFORMED TO CONSTRUCTION RECORDS.						
1	09-27-10			ISSUED FOR CONSTRUCTION.						
0	01-08-10	AS	PAH	ISSUED FOR BIDS.						
REV/	DATE	CHKD	APPD	REVISION DESCRIPTION						

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Date: 12/16/25

To: Ukiah City Council

Cc: Cindy Sauers

From: Myles Fisette

Subject: Specification 25-05 Bid Opening Results

This memo is to inform the City Council members of the results of the bid opening for Specification 25-05, Substation Transformer Oil Processing.

Three bids were received. It has been determined by Staff that all three bids were nonresponsive due to failure to provide a Contractor's License and DIR Registration as required in the bid documents.

It is the recommendation of Staff that all bids be rejected.

BID RESULTS - SPEC 25-05 SUBSTATION TRANSFORMER OIL PROCESSING
BID OPENING: 2 PM, DECEMBER 16, 2025

				TRANSFLUID SERVIVES INC HOUTSON, TX		SD MEYERS TALMADGE, OH		MVA SERVICES CANTON, OH	
Item #	Description	UOM	QTY	Bid Total		Bid Total		Bid Total	
1	All labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection, and testing of Transformer TR-2 at the City of Ukiah’s Orchard Substation.	LS	1	\$82,700.00		\$92,379.00		\$208,500.00	
		TOTAL BID:		\$82,700.00		\$92,379.00		\$208,500.00	
				Sub: N/A	Work:	Sub: N/A	Work:	Sub: N/A	Work:
				Non-Responsive		Non-Responsive		Non-Responsive	

NAME OF BIDDER: Transfluid Services Inc.
 SPEC #: 25-05
 PROJECT NAME: SUBSTATION TRANSFORMER OIL PROCESSING

ITEM #	DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL
1	All labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection, and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation.	LS	1	\$_82,700.00_	\$_82,700.00_
TOTAL BID ==>>					\$_82,700.00_

We, the undersigned, acknowledge that the City Council has reserved the right to reject any or all bids and to determine which proposal is, in its opinion, the lowest responsive bid from a responsible bidder and that which it deems in the best interest of the City to accept. We, the undersigned, further agree, if this proposal shall be accepted, to sign the agreement and to furnish the required bonds with satisfactory surety, or sureties, within fifteen (15) calendar days after written notice that the contract is ready for signature; and, if the undersigned shall fail to contract, as aforesaid, it shall be understood that he or she has abandoned the contract and that, therefore, this proposal shall be null and void and the proposal guaranty accompanying this proposal, or the amount of said guaranty, shall be forfeited to and become the property of the City. Otherwise, the proposal guaranty accompanying this proposal shall be returned to the undersigned.

Witness our hands this day of _December 12_, 2025.

Licensed in accordance with an act providing for the registration of California Contractors License No. _____, expiration date _____. License in progress

THE CONTRACTOR'S LICENSE NUMBER AND EXPIRATION DATE STATED HEREIN ARE MADE UNDER PENALTY OF PERJURY.

Department of Industrial Relations Public Works Contractor Registration Number: DIR # in progress

Signature of bidder or bidders, with business name, address, phone number and fax number:

Angela L. Piercey

Transfluid Services Inc

20405 State HWY 249, Suite 150, Houston, TX 77070

877-875-2775, Fax: 902-755-2949

Notice: In the case of a corporation, give below the addresses of the principal office thereof and names and addresses of the President, Secretary, Treasurer.

Scott MacEachern, CEO - Address above

Nancy Walsh, CAO - Address above

Emily MacEachern, CSO - Address above

FAIR EMPLOYMENT PRACTICES CERTIFICATION

TO: City of Ukiah , City Council

The undersigned, in submitting a bid for performing the following work by Contract, hereby certifies that he or she has or will meet the standards of affirmative compliance with the Fair Employment Practices requirements of the Special Provisions contained herein.

SUBSTATION TRANSFORMER OIL PROCESSING

Angela L. Piercey
(Signature of Bidder)

Business Mailing Address:

20405 State HWY 249, Suite150

Houston, Texas 77070

Business Location:

As above

(The bidder shall execute the certification of this page prior to submitting his or her proposal.)

WORKER'S COMPENSATION CERTIFICATE

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of that code and I will comply with such provisions before commencing the performance of the work of this contract.

Witness my hand this 12 day of December, 2025

Signature of Bidder, with Business Address:

Angela L. Piercey Transfluid Services Inc.

20405 State HWY 249, Suite 150

Houston, Texas 77070

CERTIFICATION OF NONDISCRIMINATION IN EMPLOYMENT

The bidder represents that he or she has/has not, participated in a previous contract or subcontract subject to either the equal opportunity clause herein or the clause contained in Section 301 of Executive Order 10925; that he or she has/has not, filed all required compliance reports; and that representations indicating submission of required compliance prior to subcontract awards.

Signature and address of Bidder:

Angela L. Piercey Transfluid Services Inc. Date Dec 9th, 2025

20405 State Hwy 249, Suite 150

Houston, Texas 77070

(This certification shall be executed by the bidder in accordance with Section 60-1.6 of the Regulations of the President's Committee on Equal Employment Opportunity for implementing Executive Orders 10925 and 11114.)

LIST OF PROPOSED SUBCONTRACTORS

In compliance with the provisions of Sections 4100-4108 of the California Public Contract Code and any amendments thereof, each bidder shall set forth (a) the name and location of the place of business of each subcontractor who will perform work or labor or render service in or about the construction site or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications in an amount in excess of one-half of 1 percent of the total bid and (b) the California Contractor License Number for each subcontractor, and (c) the portion of the work to be done by each subcontractor. (See General Conditions Section 1-09.) Include with the name of each sub-contractor their Department of Industrial Relations Public Works Contractor Registration Number.

SUBCONTRACTOR NAME	SUBCONTRACTOR LICENSE NUMBER	SUBCONTRACTOR DIR REGISTRATION NUMBER	SUBCONTRACTOR BUSINESS ADDRESS	DESCRIPTION OF WORK
Not applicable				

STATEMENT OF EXPERIENCE OF BIDDER

The bidder is required to state below what work of similar magnitude or character he or she has done and to give references that will enable the City Council to judge of his or her experience, skill and business standing and his or her ability to conduct work as completely and rapidly as required under the terms of the contract.

Please see attached

Please see attached

Project: FNL-IL-1B-240651

Owner: Fermi National Accelerator Lab

Location: Batavia, IL

Contact: John Kruse

Phone: 630-840-8305

Date Started & Completed: Oct 24-Nov 24

Value of Work: \$ 142,275

Description of Work: LV bushing replacement and regasket of a 40MVA, 345kV transformer.

Work included oil processing and electrical testing.

Project: NYP-NY-1B-250246

Owner: New York Power Authority

Location: Marcy, NY

Contact: Randy Acey

Phone: 315-316-6763

Date Started & Completed: Mar 25-Apr25

Value of Work: \$ \$136,475

Description of Work: Bushing replacement on a 200MVA, 345kV Shunt Reactor. Work included oil processing, electrical testing, and oil diagnostics.

Project: FNL-IL-1B-230420

Owner: Fermi National Accelerator Lab

Location: Batavia, IL

Contact: John Kruse

Phone: 630-840-8305

Date Started & Completed: Sept 23

Value of Work: \$ 111,346

Description of Work: Repaired the tap changer and explosion vent on a 40MVA, 345kV transformer.

Scope of work also included electrical testing and vacuum filling with post fill processing.

Project: GIN-NE-1C-210351

Owner: Grand Island Utilities Department

Location: Grand Island NE

Contact: Travis Spiehs

Phone: 308-379-0354

Date Started & Completed: June 2021

Value of Work: \$ _____

Description of Work: Electrical testing of a 3.75MVA, 115kV Waukesha power transformer

Project: PBF-DE-1B-240430

Owner: PBF Refinery Location: Delaware City, DE

Contact: Eric Elko Phone: 302-836-6698

Date Started & Completed: Feb 2025 Value of Work: \$ 99,750

Description of Work: Full regasket and vacuum fill of a 100MVA, 138kV ABB unit.

Project: OMP-KY-1B-200114

Owner: Owensboro Municipal Utilities Location: Owensboro, KY

Contact: Andy Bowlds Phone: 270-691-4396

Date Started & Completed: Oct 2020 Value of Work: \$ 18,700

Description of Work: Application of a corrosion and weather resistance coating of a 308MVA, 345kV GE Power Transformer.

SIGNATURE(S) OF BIDDER

Accompanying this proposal is bidder's bond
(insert the words "cash (\$)", "cashier's check" or "bidder's bond", as the case may be) in an amount equal to at least 10 percent of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, provide the legal name of corporation and also the names of the president, secretary, treasurer and manager thereof. If a co-partnership, provide the true name of firm and also the names of all individual co-partners composing the firm. If bidder or other interested person is an individual, provide the first and last names in full.

Transfluid Services Inc.

Scott MacEachern, CEO

Nancy Walsh, CAO

Licensed in accordance with an act providing for the registration of Contractors: Licensing in progress.

License No. _____, License Expiration Date _____.

Signature(s) of Bidder: Angela L. Piercey Chief Contracts Officer

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts in behalf of the co-partnership; and if bidder is an individual, his or her signature shall be placed above. If a member of a partnership, a Power of Attorney must be on file with the Department prior to opening bids or submitted with the bid; otherwise, the bid will be disregarded as irregular and unauthorized.

Business address: 20405 State Hwy 249, Suite 150

Houston, Texas 77070

Place of residence: _____

Dated: December 12, 2025

NON-COLLUSION AFFIDAVIT

Note: Bidder shall execute the affidavit on this page prior to submitting his or her bid.

To City Council, City of Ukiah:

The undersigned in submitting a bid for performing SUBSTATION TRANSFORMER OIL PROCESSING by contract, being duly sworn, deposes and says:

that he or she has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

Nicholas MacDonald

Signature(s) of Bidder

Business Address: 113 Archimedes Street, Nova Scotia,
B2H 2T3, Canada

Place of Residence: _____

NOTARIZATION

Subscribed and sworn to before me this 10 day of Dec, 2025

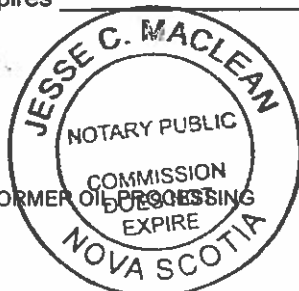
[Signature]

Notary Public in and for the County of Pictou

Province of Nova Scotia
~~State of California.~~

My Commission Expires _____, 20 ____.

JESSE C. MACLEAN
A Notary Public in and for the
Province of Nova Scotia, Canada
My Commission Does Not Expire



**WITNESSED AS TO EXECUTION ONLY:
NO LEGAL ADVICE SOUGHT OR GIVEN.**

SUBSTATION TRANSFORMER OIL PROCESSING

NAME OF BIDDER:
SPEC #:
PROJECT NAME:

25-05
SUBSTATION TRANSFORMER OIL PROCESSING

ITEM #	DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL
1	All labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection, and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation.	LS	1	\$ _____	\$ <u>92,379</u>
TOTAL BID ==>>					\$ <u>92,379</u>

We, the undersigned, acknowledge that the City Council has reserved the right to reject any or all bids and to determine which proposal is, in its opinion, the lowest responsive bid from a responsible bidder and that which it deems in the best interest of the City to accept. We, the undersigned, further agree, if this proposal shall be accepted, to sign the agreement and to furnish the required bonds with satisfactory surety, or sureties, within fifteen (15) calendar days after written notice that the contract is ready for signature; and, if the undersigned shall fail to contract, as aforesaid, it shall be understood that he or she has abandoned the contract and that, therefore, this proposal shall be null and void and the proposal guaranty accompanying this proposal, or the amount of said guaranty, shall be forfeited to and become the property of the City. Otherwise, the proposal guaranty accompanying this proposal shall be returned to the undersigned.

Witness our hands this day of Dec 11, 2025.

Licensed in accordance with an act providing for the registration of California Contractors License No. _____, expiration date _____.

THE CONTRACTOR'S LICENSE NUMBER AND EXPIRATION DATE STATED HEREIN ARE MADE UNDER PENALTY OF PERJURY.

Department of Industrial Relations Public Works Contractor Registration Number: _____

Signature of bidder or bidders, with business name, address, phone number and fax number:

Joe R. Buccione - PRESIDENT
SD Myers LLC
180 South Ave Taumadge, Ohio 44278
P (330) 630-7000

Notice: In the case of a corporation, give below the addresses of the principal office thereof and names and addresses of the President, Secretary, Treasurer.

N/A

FAIR EMPLOYMENT PRACTICES CERTIFICATION

TO: City of Ukiah Electric Department
1320 Airport Road Ukiah, CA 95482

The undersigned, in submitting a bid for performing the following work by Contract, hereby certifies that he or she has or will meet the standards of affirmative compliance with the Fair Employment Practices requirements of the Special Provisions contained herein.

SUBSTATION TRANSFORMER OIL PROCESSING

Jon R. Buccione - PRESIDENT
(Signature of Bidder)

Business Mailing Address:

180 South Ave
Taumadge, Ohio 44278
P: 330-630-7000

Business Location:

Taumadge, Ohio

(The bidder shall execute the certification of this page prior to submitting his or her proposal.)

WORKER'S COMPENSATION CERTIFICATE

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of that code and I will comply with such provisions before commencing the performance of the work of this contract.

Witness my hand this 11th day of December, 2025

Signature of Bidder, with Business Address:

Jon R. Buccianelli - PRESIDENT
SD Myers, LLC
180 South Ave
Taumadge, Oh 44278

CERTIFICATION OF NONDISCRIMINATION IN EMPLOYMENT

The bidder represents that he or she has/has not, participated in a previous contract or subcontract subject to either the equal opportunity clause herein or the clause contained in Section 301 of Executive Order 10925; that he or she has/has not, filed all required compliance reports; and that representations indicating submission of required compliance prior to subcontract awards.

Signature and address of Bidder:

Jon R. Bucciarulli PRESIDENT Date 12/11/25
SD Myers LLC
180 South Ave
Taumadge, Ohio 44278

(This certification shall be executed by the bidder in accordance with Section 60-1.6 of the Regulations of the President's Committee on Equal Employment Opportunity for implementing Executive Orders 10925 and 11114.)

LIST OF PROPOSED SUBCONTRACTORS

In compliance with the provisions of Sections 4100-4108 of the California Public Contract Code and any amendments thereof, each bidder shall set forth (a) the name and location of the place of business of each subcontractor who will perform work or labor or render service in or about the construction site or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications in an amount in excess of one-half of 1 percent of the total bid and (b) the California Contractor License Number for each subcontractor, and (c) the portion of the work to be done by each subcontractor. (See General Conditions Section 1-09.) Include with the name of each sub-contractor their Department of Industrial Relations Public Works Contractor Registration Number.

SUBCONTRACTOR NAME	SUBCONTRACTOR LICENSE NUMBER	SUBCONTRACTOR DIR REGISTRATION NUMBER	SUBCONTRACTOR BUSINESS ADDRESS	DESCRIPTION OF WORK
N/A				

STATEMENT OF EXPERIENCE OF BIDDER

The bidder is required to state below what work of similar magnitude or character he or she has done and to give references that will enable the City Council to judge of his or her experience, skill and business standing and his or her ability to conduct work as completely and rapidly as required under the terms of the contract.

See attached exhibit 1

SIGNATURE(S) OF BIDDER

Accompanying this proposal is bidder's bond
(insert the words "cash (\$)", "cashier's check" or "bidder's bond", as the case may be) in an amount equal to at least 10 percent of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, provide the legal name of corporation and also the names of the president, secretary, treasurer and manager thereof. If a co-partnership, provide the true name of firm and also the names of all individual co-partners composing the firm. If bidder or other interested person is an individual, provide the first and last names in full.

Licensed in accordance with an act providing for the registration of Contractors:

License No. _____, License Expiration Date _____.

Signature(s) of Bidder: Joe R. Bucciarelli - PRESIDENT

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts in behalf of the co-partnership; and if bidder is an individual, his or her signature shall be placed above. If a member of a partnership, a Power of Attorney must be on file with the Department prior to opening bids or submitted with the bid; otherwise, the bid will be disregarded as irregular and unauthorized.

Business address: _____

Place of residence: _____

Dated: _____

See attached Bond

CITY OF UKIAH
Mendocino County, California

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, _____
_____, as PRINCIPAL and

_____, as SURETY,

are held and firmly bound unto the City of Ukiah in the penal sum of 10 PERCENT OF THE TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to the City of Ukiah, as the case may be, for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, to the City Clerk to which said bid was submitted, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of \$_____

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the Principal has submitted the above mentioned bid to the City of Ukiah, as aforesaid, for certain construction specifically described as follows, for which bids are to be opened at the Office of the City Clerk, Ukiah Civic Center, Ukiah, California, on December 16, 2025 for SUBSTATION TRANSFORMER OIL PROCESSING.

NOW, THEREFORE, If the aforesaid Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him or her for signatures, enters into a written contract, in the prescribed form, in accordance with the bid and files two bonds with the City of Ukiah, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this _____ day of _____, A.D. 20_____.

_____(Seal)

_____(Seal)

_____(Seal)

Principal

_____(Seal)

_____(Seal)

_____(Seal)

Surety

Address: _____

CITY OF UKIAH
Mendocino County, California

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, S D Myers
_____, as PRINCIPAL and

Great Midwest Insurance Company, as SURETY,

are held and firmly bound unto the City of Ukiah in the penal sum of 10 PERCENT OF THE TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to the City of Ukiah, as the case may be, for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, to the City Clerk to which said bid was submitted, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of \$ Ten Percent of Amount Bid (10%)

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the Principal has submitted the above mentioned bid to the City of Ukiah, as aforesaid, for certain construction specifically described as follows, for which bids are to be opened at the Office of the City Clerk, Ukiah Civic Center, Ukiah, California, on December 16, 2025 for SUBSTATION TRANSFORMER OIL PROCESSING.

NOW, THEREFORE, If the aforesaid Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him or her for signatures, enters into a written contract, in the prescribed form, in accordance with the bid and files two bonds with the City of Ukiah, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 16th day of December, A.D. 20 25.

S D Myers (Seal)

_____, (Seal)

_____, (Seal)

Principal

Great Midwest Insurance Company (Seal)

_____, (Seal)

Tiyonna Crawl (Seal)
Surety Tiyonna Crawl, Attorney-in-Fact



Address: 800 Gessner Road, Suite 600

Houston TX, 77024

POWER OF ATTORNEY
Great Midwest Insurance Company

KNOW ALL MEN BY THESE PRESENTS, that **GREAT MIDWEST INSURANCE COMPANY**, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint: **Tiyonna Crawl**

Surety Bond No: Bid Bond
Principal: S D Myers
Obligee: City of Ukiah

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of **GREAT MIDWEST INSURANCE COMPANY**, on the 1st day of April, 2025 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed One-Hundred Million dollars (\$100,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by electronic mail on any power of attorney granted, and the signature of the Secretary, and the seal of the Company may be affixed by electronic mail to any certificate of any such power and any such power or certificate bearing such electronic signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, **GREAT MIDWEST INSURANCE COMPANY**, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 8th day of April, 2025.



GREAT MIDWEST INSURANCE COMPANY

BY Mark W. Haushill
Mark W. Haushill
President

ACKNOWLEDGEMENT

On this 8th day of April 2025, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of **GREAT MIDWEST INSURANCE COMPANY**, the corporation described in and which executed the above instrument, that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY Christina Bishop
Christina Bishop
Notary Public

CERTIFICATE

I, the undersigned, Secretary of **GREAT MIDWEST INSURANCE COMPANY**, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 16th Day of December 2025.



BY Patricia Ryan
Patricia Ryan
Secretary

"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of Georgia)

County of Coweta)

On December 16, 2025 before me, Michelle S. Deligne, Notary Public
Date Here Insert Name and Title of the Officer

Personally appeared Tiyonna Crawl
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of Georgia that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Michelle S. Deligne
Signature of Notary Public
Michelle S. Deligne

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document Bid Bond Document Date December 16th, 2025

Number of Pages Two (2) Signer(s) Other Than Named Above _____

Capacity(ies) Claimed by Signer(s)

Signer's Name _____
☐ Corporate Officer—Title(s) _____
☐ Partner ☐ Limited ☐ General
☐ Individual ☒ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other _____

Signer's Name _____
☐ Corporate Officer—Title(s) _____
☐ Partner ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other _____

Signer Is Representing _____

Signer Is Representing _____

NON-COLLUSION AFFIDAVIT

Note: Bidder shall execute the affidavit on this page prior to submitting his or her bid.

To City Council, City of Ukiah:

The undersigned in submitting a bid for performing SUBSTATION TRANSFORMER OIL PROCESSING by contract, being duly sworn, deposes and says:

that he or she has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

Jon R. Buccianelli - PRESIDENT

Signature(s) of Bidder

Business Address:

SD Myers LLC
180 South Ave

Taumadage, Ohio 44278

Place of Residence:

Tau madge, Ohio 44278

NOTARIZATION

Subscribed and sworn to before me this 11th day of Dec, 2025.

Loren A. Coldsnow

Notary Public in and for the County of Summit, State of Ohio.

My Commission Expires 3/19/2027, 20 .



LOREN A. COLDSNOW
NOTARY PUBLIC • STATE OF OHIO
My Commission Expires Mar. 19, 2027

CITY OF UKIAH
Mendocino County, California

AGREEMENT
FOR
SUBSTATION TRANSFORMER OIL PROCESSING
Specification No. 25-05

THIS AGREEMENT, made this 11th day of December, 2025, by and between the City of Ukiah, Mendocino County, California, hereinafter called the City and SD Myers LLC hereinafter called the Contractor,

WITNESSETH:

WHEREAS, the City has caused to be prepared in accordance with law, specifications, drawings and other contract documents for the work herein described and shown and has approved and adopted these contract documents, specifications and drawings and has caused to be published in the manner and for the time required by law a notice to bidders inviting sealed proposals for doing the work in accordance with the terms of this contract and

WHEREAS, the Contractor, in response to the notice to bidders, has submitted to the City a sealed proposal accompanied by a proposal guaranty in an amount of not less than 10 percent of the bid price for the construction of the proposed work in accordance with the terms of this contract and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted and as a result has determined and declared the Contractor to be the lowest and best regular responsible bidder for the work and for the sums named in the proposal,

NOW, THEREFORE, THIS AGREEMENT WITNESSETH:

Article 1. Work to be Done and Contract Days Allowed.

That the Contractor shall provide all necessary machinery, tools, apparatus and other means of construction; shall furnish all materials, superintendence, overhead, expenses, all labor and expenses of whatever nature necessary for completion of the work in conformity with the Special Provisions and other contract documents hereto attached and according to such instructions as may be given by the Engineer. The Contractor shall complete the work within THIRTY (30) calendar days. Contract days shall be counted starting with the 10th day following receipt of notice that the contract has been executed by the City. Contractor, at his or her option, may begin work prior to start of counting contract days, however, in no event shall the Contractor start work without giving notification to the Engineer at least 72 hours prior to the start of work, without obtaining an encroachment permit from the City, or without having submitted certificates of insurance that have been accepted and approved by the Engineer.

Article II. Contract Prices.

That the City shall pay the Contractor the prices stated in the proposal submitted by the Contractor, for complete performance of the contract by the Contractor. The Contractor hereby agrees to accept the prices as full compensation for all material and appliances necessary to the work, for all labor and use of tools and other implements necessary to execute the work contemplated in this contract; for all loss or damage arising out of the nature of the work or from the action of the elements, or from any unforeseen obstructions or difficulties which may be encountered in the prosecution of the work; for all risks of every description connected therewith; for all expenses of the work, as herein specified; for all liability and other insurance, for all overhead and other expenses incident to the work; all according to the Contract Drawings, the Special Provisions, the Details, the instructions and the requirements of the City.

Article III. Labor Discrimination.

Attention is directed to Section 1735 of the Labor Code, which reads as follows:

"No discrimination shall be made in the employment of persons upon public works because of the race, color, national origin or ancestry, or religion of such persons and every contractor for public works violating this section is subject to all the penalties imposed for a violation of this chapter."

In connection with the performance of work under this contract, the Contractor agrees as follows:

- (a) The Contractor will not willfully discriminate against any employee or an applicant for employment because of race, color, religion, ancestry, or national origin. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, ancestry, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the awarding authority setting forth the provisions of this Fair Employment Practice section.
- (b) The Contractor will send to each labor union or representative of workers with which he or she has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the awarding authority, advising the said labor union or worker's representative of the Contractor's commitments under this section, to employees and applicants for employment.
- (c) The Contractor will permit access to his or her records of employment, employment advertisements, application forms and other pertinent data and records by the Fair Employment Practices Commission, City of Ukiah or any other appropriate agency of the State of California designated by the awarding authority, for the purposes of investigation to ascertain compliance with the Fair Employment Practices section of this contract.
- (d) A finding of willful violation of the Fair Employment Practices section of this Contract or of the Fair Employment Practices Act shall be regarded by the awarding authority as a basis for determining the Contractor to be not a "responsible bidder" as to future contracts for which such Contractor may submit bids, for revoking the Contractor's pre-qualification rating, if any and for refusing to establish, reestablish or renew a pre-qualification rating for the Contractor.

The City of Ukiah shall deem a finding of willful receipt of written notice from the Fair Employment Practices Act to have occurred upon that it has investigated and determined that the Contractor

has violated the Fair Employment Practices Act and has issued an order under Labor Code Section 1426 or obtained an injunction under Labor Code Section 1429.

Upon receipt of such written notice from the Fair Employment Practices Commission, the City shall notify the Contractor that unless he or she demonstrates to the satisfaction of the awarding authority within a stated period that the violation has been corrected, his or her pre-qualification rating will be revoked at the expiration of such period.

- (e) The Contractor agrees that should the City determine that the Contractor has not complied with the Fair Employment Practices section of this Contract, then pursuant to Labor Code Section 1735 and 1775 the Contractor shall, as a penalty to the City, forfeit for each calendar day or portion thereof, for each person who was denied employment as a result of such non-compliance, the penalties provided in the Labor Code for violation of prevailing wage rates. Such monies may be recovered from the Contractor. The City may deduct any such damages from any monies due the Contractor.
- (f) Nothing contained in this Fair Employment Practices section shall be construed in any manner of fashion so as to prevent the City or the State of California from pursuing any other remedies that may be available at law.
- (g) Prior to awarding the Contract, the Contractor shall certify to the awarding authority that he or she has or will meet the following standards for affirmative compliance, which shall be evaluated in each case by the awarding authority:
 - (1) The Contractor shall provide evidence, as required by the City that he or she has notified all supervisors, foremen and other personnel officers in writing of the content of the anti-discrimination clause and their responsibilities under it.
 - (2) The Contractor shall provide evidence, as required by the City, that he or she has notified all sources of employees' referrals (including unions, employment agencies, advertisements, Department of Employment) of the content of the anti-discrimination clause.
 - (3) The Contractor shall file a basic compliance report, as required by the City. Willfully false statements made in such reports shall be punishable as provided by law. The compliance report shall also spell out the sources of the work force and who has the responsibility for determining whom to hire, or whether or not to hire.
 - (4) Personally, or through his or her representatives, the Contractor shall, through negotiations with the unions with whom he or she has agreements, attempt to develop an agreement which will:
 - a. Spell out responsibilities for nondiscrimination in hiring, referral, upgrading and training.
 - b. Otherwise implement an affirmative anti-discrimination program in terms of the unions' specific areas of skill and geography to the end that qualified minority workers will be available and given an equal opportunity for employment.
 - (5) The Contractor shall notify the City of opposition to the anti-discrimination clause by individuals, firms or organizations during the period of its pre-qualification.
- (h) The Contractor will include the provisions of the foregoing paragraphs 1 through 5 in every first tier subcontract so that such provisions will be binding upon each such subcontractor.
- (i) The "Fair Employment Practices Certification" must be completed and signed prior to the time of submitting the bid.

Article IV. Parts of the Contract.

That the complete contract consists of the following documents, all of which shall be considered a part of this agreement.

1. Notice to Bidders
2. Wage Rates
3. General Conditions
4. Technical Specifications
5. Proposal
6. Fair Employment Practices Certification
7. Agreement
8. Contract Bonds
9. Contract Drawings and Construction Details
10. Standard Drawings
11. Indemnification Agreement

IN WITNESS WHEREOF, this contract being executed in duplicate and the parties having caused their names to be signed by authority of their duly authorized office this 11th day of December, 2025.

CITY OF UKIAH, MENDOCINO COUNTY, CALIFORNIA

By: _____
CITY MANAGER, CITY OF UKIAH

Attest: _____
CITY CLERK, CITY OF UKIAH

By: Joe R. Bucciarrelli - PRESIDENT
CONTRACTOR

Attest: Steven Johnson

Title: Contracts Admin

The foregoing contract is approved as to form and legality this _____ day of _____, 20 ____.

CITY ATTORNEY, CITY OF UKIAH

INDEMNIFICATION AGREEMENT

This Indemnification Agreement is made and entered in Ukiah, California, on December 11, 2025,
by and between the City of Ukiah (Ukiah) and SD Myers LLC (Contractor).

Contractor is
providing transformer inspection, pre-electrical test, vac-fill, degas, post electrical testing for Ukiah.

As a condition of issuing the work order, attached hereto, Ukiah requires assurance that Contractor will protect Ukiah from damage or damage claims which arise from its performance of the work.

Accordingly, Contractor agrees as follows:

1. **Indemnification.** Contractor shall indemnify and hold harmless Ukiah and its officers, agents, and employees from and against any claim, loss, or damage, including the legal and other costs of defending against any claim of damage or loss which arises out of the Contractor's negligent or wrongful performance under the work order attached hereto, except for claims, losses, or damages resulting from the sole and exclusive negligence or other wrongful conduct of Ukiah or its officers, agents and employees.

CONTRACTOR

BY: Joaquin R. Bucciarrelli
TITLE: PRESIDENT

CITY OF UKIAH
Mendocino County, California

PERFORMANCE BOND

BOND No. _____

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, the City of Ukiah, organized and operating under the laws of the State of California, (hereinafter referred to as the "City") has awarded to _____, (hereinafter referred to as the "Contractor") an agreement for Contract No. _____ (hereinafter referred to as the "Project").

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract for the Project dated _____, (hereinafter referred to, together with all attachments and exhibits thereto, as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by the Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, _____, the undersigned Contractor and _____, as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held firmly bound until the City in the sum of _____ (\$ _____), for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations; and shall indemnify and save harmless the City, its officials, officers, employees, and authorized volunteers, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees including reasonable attorneys' fees, incurred by the City in enforcing such obligation.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a period of one (1) year after the acceptance of the work by the City, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the City from loss or damage resulting from or caused by defective materials or faulty workmanship. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the City's rights or the Contractor or Surety's obligations under the Contract Documents, law or equity, including, but not limited to, California Code of Civil Procedure Section 337.15.

Whenever Contractor shall be, and is declared by the City to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the City's option:

- i. Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or

ii. Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a contract between such bidder, the Surety and the City, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.

iii. Permit the City to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs by the City pursuant to the Contract Documents.

Surety expressly agrees that the City may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the City, when declaring the Contractor in default, notifies Surety of the City's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, we have hereunto set our hands and seals this ____ day of _____, 2022.

(Corporate Seal)

Contractor/Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____

Attorney-in-Fact

(Attach Attorney-in Fact Certificate)

Title _____

The rate of premium on this bond is _____ per thousand. The total amount of premium charges is \$ _____.

(The above must be filled in by corporate attorney.)

THIS IS A REQUIRED FORM.

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of Agent or

Representative for service of process in

California, if different from above)

(Telephone number of Surety and Agent
or Representative for service of process in California)

CITY OF UKIAH
Mendocino County, California

PAYMENT BOND

BOND No. _____

KNOW ALL PERSONS BY THESE PRESENTS:

WHEREAS, the City of Ukiah ("City") has awarded to _____ ("Contractor/Principal") a contract (City Agreement No. _____, dated _____, referred to as the "Agreement") for the work described as _____. The Agreement is incorporated by this reference into this Payment Bond ("Bond"); and

WHEREAS, Contractor/Principal is required to furnish a bond in connection with the Agreement and pursuant to California Civil Code section 9550;

NOW, THEREFORE, we _____, the undersigned Contractor/Principal, and _____ ("Surety"), a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held firmly bound until the City, and to any and all persons, companies, or corporations entitled by law to file stop payment notices under California Civil Code Section 9100, or any person, company, or corporation entitled to make a claim on this bond, in the sum of \$_____, for which payment will and truly be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if Contractor/Principal, its heirs, executors, administrators, successors, or assigns, or subcontractor, shall fail to pay any person or persons named in Civil Code section 9100; or fail to pay for any materials, provisions, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind; or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Unemployment Insurance Code Section 13020 with respect to work and labor thereon of any kind, then Surety will pay for the same, in an amount not exceeding the amount herein above set forth, and in the event suit is brought upon this bond, also will pay such reasonable attorneys' fees as shall be fixed by the court, awarded and taxed as provided in California Civil Code Section 9550, et seq.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, or specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described; or pertaining or relating to the furnishing of labor, materials, or equipment therefor; nor by any change or modification of any terms of payment or extension of time for payment pertaining or relating to any scheme or work of improvement herein above described; nor by any rescissions or attempted rescission of the contract, agreement or bond; nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond; nor by any fraud practiced by any person other than the claimant seeking to recover on the bond; and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given; and under no circumstances shall the Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Owner and Contractor/Principal or on the part of any obligee named in such bond; that the sole condition of recovery shall be that the claimant is a person described in California Civil Code section 9100, and who has not been paid the full amount of his or her claim; and that the Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned, including but not limited to the provisions of section 2819 and 2845 of the California Civil Code.

Any notice to Surety may be given in the manner specified in the Agreement and delivered or transmitted to Surety as follows:

Attn: _____

Address: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Email: _____

IN WITNESS WHEREOF, two identical counterparts of this Bond, each of which shall for all purposes be deemed an original thereof, have been duly executed by Contractor/Principal and Surety above named, on the ___ day of _____, 202__.

Contractor/Principal (SEAL)

By _____
Contractor's Representative

Contractor/Principal's Address

City, State, Zip

Surety (SEAL)

By _____
Surety's Representative

Surety's Address

City, State, Zip

Telephone Number

NOTE: Signatures of those executing for Surety must be properly acknowledged. The bond must be accompanied by a properly acknowledged Power of Attorney from the Surety authorizing its agent to bind it to this bond. A copy of such Power of Attorney must be in file with the City.

DIRECTIONS FOR PREPARATION OF PERFORMANCE AND MATERIAL AND LABOR BOND

1. Individual sureties, partnerships, or corporations not in the surety business will not be acceptable.
2. The name of the Principal shall be shown exactly as it appears in the Contract.
3. The penal sum shall not be less than required by the Specifications.
4. If the Principals are partners or joint venturers, each member shall execute the bond as an individual and state his place of residence.
5. If the Principal is a corporation, the bond shall be executed under its corporate seal. If the corporation has no corporate seal, it shall so state and affix a scroll or adhesive seal following the corporate name.
6. The official character and authority of the person(s) executing the bond for the Principal, if a corporation, shall be certified by the Secretary or Assistant Secretary thereof under the corporate seal, or copies attached to such records of the corporation as will evidence the official character and authority of the officer signing, duly certified by the Secretary or Assistant Secretary, under the corporate seal, to be true copies.
7. The current power-of-attorney of the person signing for the surety company must be attached to the bond.
8. The date of the bond must not be prior to the date of the Contract.
9. The following information must be placed on the bond by the surety company:
 - a. The rate of premium in dollars per thousand; and
 - b. The total dollar amount of premium charged.
10. The signature of a witness shall appear in the appropriate place attending to the signature of each party of the bond.
11. Type or print the name underneath each signature appearing on the bond.
12. An executed copy of the bond must be attached to each copy of the Contract (original counterpart) intended for signing.

CITY OF UKIAH
Mendocino County, California

DEFECTIVE MATERIAL AND WORKMANSHIP (MAINTENANCE) BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, _____,
_____, as **PRINCIPAL**

and _____,
_____, as **SURETY,**

are held and firmly bound unto the **City of Ukiah** as Obligee, in the penal sum of

_____, (\$ _____),
(5 PERCENT OF THE FINAL CONTRACT AMOUNT)

to which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors, administrators successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal entered into a Contract with the City of Ukiah
dated _____
for _____

WHEREAS, said Contract has been completed, and was approved on the _____ day of _____,
_____.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall guarantee that the work will be free of any defective materials or workmanship which become apparent during the period of one (1) year following completion of the Contract, then this obligation shall be void, otherwise to remain in full force and effect, provided however, any additional warranty or guarantee whether expressed or implied is extended by the Principal or Manufacturer only, and the surety assumes no liability for such a guarantee.

Signed, sealed, and dated this _____ day of _____, 20____.

_____(Seal)

BY: _____(Seal)

_____(Seal)

Principal

_____(Seal)

BY: _____(Seal)

_____(Seal)

Surety

NAME OF BIDDER: MVA Services
 SPEC #: 25-05
 PROJECT NAME: SUBSTATION TRANSFORMER OIL PROCESSING

ITEM #	DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL
1	All labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection, and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation.	LS	1	\$ <u>208,500.00</u>	\$ <u>208,500.00</u>
TOTAL BID ==>>					\$ <u>208,500.00</u>

We, the undersigned, acknowledge that the City Council has reserved the right to reject any or all bids and to determine which proposal is, in its opinion, the lowest responsive bid from a responsible bidder and that which it deems in the best interest of the City to accept. We, the undersigned, further agree, if this proposal shall be accepted, to sign the agreement and to furnish the required bonds with satisfactory surety, or sureties, within fifteen (15) calendar days after written notice that the contract is ready for signature; and, if the undersigned shall fail to contract, as aforesaid, it shall be understood that he or she has abandoned the contract and that, therefore, this proposal shall be null and void and the proposal guaranty accompanying this proposal, or the amount of said guaranty, shall be forfeited to and become the property of the City. Otherwise, the proposal guaranty accompanying this proposal shall be returned to the undersigned.

Witness our hands this day of November 25th, 2025.

Licensed in accordance with an act providing for the registration of California Contractors License No. _____, expiration date _____.

THE CONTRACTOR'S LICENSE NUMBER AND EXPIRATION DATE STATED HEREIN ARE MADE UNDER PENALTY OF PERJURY.

Department of Industrial Relations Public Works Contractor Registration Number: _____

Signature of bidder or bidders, with business name, address, phone number and fax number:

Gregory Bilinovich 4588 Faircrest St SW
Canton, OH 44706
p.330.498.6255

Notice: In the case of a corporation, give below the addresses of the principal office thereof and names and addresses of the President, Secretary, Treasurer.

President Scott Reed 4588 Faircrest St SW
Canton, OH 44706
p.330.498.6255

FAIR EMPLOYMENT PRACTICES CERTIFICATION

TO: The City of Ukiah

The undersigned, in submitting a bid for performing the following work by Contract, hereby certifies that he or she has or will meet the standards of affirmative compliance with the Fair Employment Practices requirements of the Special Provisions contained herein.

SUBSTATION TRANSFORMER OIL PROCESSING

Gregory Bilinovich
(Signature of Bidder)

Business Mailing Address:

4588 Faircrest St SW
Canton, OH 44706

Business Location:

4588 Faircrest St SW
Canton, OH 44706

(The bidder shall execute the certification of this page prior to submitting his or her proposal.)

WORKER'S COMPENSATION CERTIFICATE

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of that code and I will comply with such provisions before commencing the performance of the work of this contract.

Witness my hand this 25 day of November, 2025

Signature of Bidder, with Business Address:

Gregory Bilinovich 4588 Faircrest St SW
Canton, OH 44706

CERTIFICATION OF NONDISCRIMINATION IN EMPLOYMENT

The bidder represents that he or she has/has not, participated in a previous contract or subcontract subject to either the equal opportunity clause herein or the clause contained in Section 301 of Executive Order 10925; that he or she has/has not, filed all required compliance reports; and that representations indicating submission of required compliance prior to subcontract awards.

Signature and address of Bidder:

Gregory Bilinovich

Date 11/25/25

(This certification shall be executed by the bidder in accordance with Section 60-1.6 of the Regulations of the President's Committee on Equal Employment Opportunity for implementing Executive Orders 10925 and 11114.)

LIST OF PROPOSED SUBCONTRACTORS

In compliance with the provisions of Sections 4100-4108 of the California Public Contract Code and any amendments thereof, each bidder shall set forth (a) the name and location of the place of business of each subcontractor who will perform work or labor or render service in or about the construction site or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications in an amount in excess of one-half of 1 percent of the total bid and (b) the California Contractor License Number for each subcontractor, and (c) the portion of the work to be done by each subcontractor. (See General Conditions Section 1-09.) Include with the name of each sub-contractor their Department of Industrial Relations Public Works Contractor Registration Number.

SUBCONTRACTOR NAME	SUBCONTRACTOR LICENSE NUMBER	SUBCONTRACTOR DIR REGISTRATION NUMBER	SUBCONTRACTOR BUSINESS ADDRESS	DESCRIPTION OF WORK
na	na	na	na	na

STATEMENT OF EXPERIENCE OF BIDDER

The bidder is required to state below what work of similar magnitude or character he or she has done and to give references that will enable the City Council to judge of his or her experience, skill and business standing and his or her ability to conduct work as completely and rapidly as required under the terms of the contract.

Customer- BEST Transformer, Contact- Ahmet Rasit Dolanay ahmet.dolanay@besttransformer.com

+90 - 553 -014 - 4485, Description - Bushing replacements on a 525kV unit in Mona, UT at

their Clover Substation in June 2025.

Customer- Fortune Electric, Contact - Tiffany Wiley tiffanyw@fortuneelectric.com 724-972-3008

Description - Installing three (3) 525kV units in Coolidge, AZ at SRP's substation in December 2025

Customer- American Electric Power, Contact- Doug Carpenter djcarpenter@aep.com 330-933-3745

Description - Installing a 550kV unit in Hanging Rock, OH for their substation in December 2025

SIGNATURE(S) OF BIDDER

Accompanying this proposal is Bidders Bond
(insert the words "cash (\$)", "cashier's check" or "bidder's bond", as the case may be) in an amount equal to at least 10 percent of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, provide the legal name of corporation and also the names of the president, secretary, treasurer and manager thereof. If a co-partnership, provide the true name of firm and also the names of all individual co-partners composing the firm. If bidder or other interested person is an individual, provide the first and last names in full.

MVA Services inc President Scott Reed

Licensed in accordance with an act providing for the registration of Contractors:

License No. _____, License Expiration Date _____.

Signature(s) of Bidder: _____

Greg Bilinovich

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts in behalf of the co-partnership; and if bidder is an individual, his or her signature shall be placed above. If a member of a partnership, a Power of Attorney must be on file with the Department prior to opening bids or submitted with the bid; otherwise, the bid will be disregarded as irregular and unauthorized.

Business address:

4588 Faircrest St. Sw Canton, OH

Place of residence:

Dated:

12/09/25

CITY OF UKIAH
Mendocino County, California

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, MVA Services
_____, as PRINCIPAL and
Westfield Insurance Company
_____, as SURETY,

are held and firmly bound unto the City of Ukiah in the penal sum of 10 PERCENT OF THE TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to the City of Ukiah, as the case may be, for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, to the City Clerk to which said bid was submitted, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of \$ _____

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the Principal has submitted the above mentioned bid to the City of Ukiah, as aforesaid, for certain construction specifically described as follows, for which bids are to be opened at the Office of the City Clerk, Ukiah Civic Center, Ukiah, California, on December 16, 2025 for SUBSTATION TRANSFORMER OIL PROCESSING.

NOW, THEREFORE, If the aforesaid Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him or her for signatures, enters into a written contract, in the prescribed form, in accordance with the bid and files two bonds with the City of Ukiah, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 16th day of December, A.D. 2025.

_____(Seal)

_____(Seal)

MVA Services _____(Seal)
Principal

Brianna Fickeisen, Attorney-in-Fact _____(Seal)

Westfield Insurance Company _____(Seal)
Surety

3560 West Market St. Ste 120
Fairlawn, OH 44333

Address: _____

General
Power
of Attorney

CERTIFIED COPY

POWER NO. 3400432 03

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint
TODD E. ADAMS, BRIANNA N. FICKEISEN, DIANE C. SCHULTZ, TIMOTHY J. BENTIVEGNA, TAYLOR D. SCHAUER, MIRANDA BENNETT, DEANNA KIDWELL, ABIGAIL THOUVENIN, DANIEL BOYER, JOSEPH SCHAUER, JENNIFER SCHLICHTING, COLE ORCUTT, JOINTLY OR SEVERALLY

of CANTON and State of OH its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be it Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact, may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 05th day of OCTOBER A.D., 2023.

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By:
Gary W. Stumper, National Surety Leader and Senior Executive

State of Ohio
County of Medina ss.:

On this 05th day of OCTOBER A.D., 2023, before me personally came Gary W. Stumper to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, OH; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio
County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 16th day of A.D.,

December, 2025



Frank A. Carrino, Secretary

Office of Risk Assessment
50 West Town Street
Third Floor - Suite 300
Columbus, Ohio 43215
(614)644-2658
Fax(614)644-3256
www.insurance.ohio.gov

Ohio Department of Insurance

Mike DeWine - Governor

Judith French - Director

Certificate of Compliance



Issued 06/24/2025

Effective 07/01/2025

Expires 06/30/2026

I, Judith French, hereby certify that I am the Director of Insurance in the State of Ohio and have supervision of insurance business in said State and as such I hereby certify that

WESTFIELD INSURANCE COMPANY

of Ohio is duly organized under the laws of this State and is authorized to transact the business of insurance under the following section(s) of the Ohio Revised Code:

Section 3929.01 (A)

Accident & Health

Aircraft

Allied Lines

Boiler & Machinery

Burglary & Theft

Collectively Renewable A & H

Commercial Auto - Liability

Commercial Auto - No Fault

Commercial Auto - Physical Damage

Credit Accident & Health

Earthquake

Fidelity

Financial Guaranty

Fire

Glass

Group Accident & Health

Guaranteed Renewable A & H

Inland Marine

Medical Malpractice

Multiple Peril - Commercial

Multiple Peril - Farmowners

Multiple Peril - Homeowners

Noncancellable A & H

Nonrenew-Related Reasons (A&H)

Ocean Marine

Other

Other Accident only

Other Liability

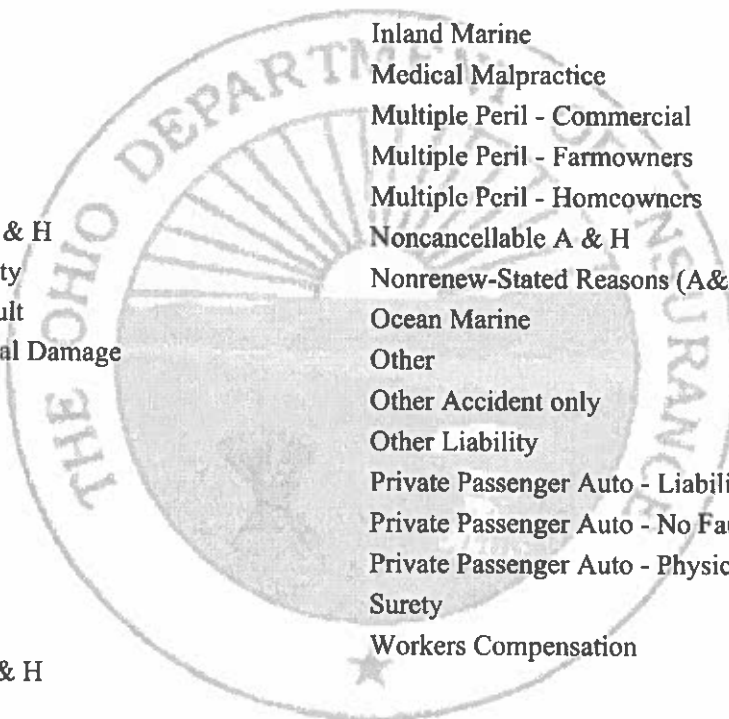
Private Passenger Auto - Liability

Private Passenger Auto - No Fault

Private Passenger Auto - Physical Damage

Surety

Workers Compensation



WESTFIELD INSURANCE COMPANY certified in its annual statement to this Department as of December 31, 2024 that it has admitted assets in the amount of \$3,657,213,073, liabilities in the amount of \$2,391,445,557, and surplus of at least \$1,265,767,516.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused my seal to be affixed at Columbus, Ohio, this day and date.

Judith L. French

Judith French, Director



Financial Statement

December 31, 2024

Westfield Insurance Co.

Westfield Center, Ohio 44251-5001

WESTFIELD INSURANCE COMPANY BALANCE SHEET

12/31/24
(in thousands)

Assets

Cash, cash equivalents, and short term investments	76,731
Bonds	1,510,815
Stocks	404,639
Agents' balances and uncollected premiums, net	577,272
Other admitted assets	1,087,756
Total admitted assets	3,657,213

Liabilities

Reserve for unearned premiums	815,683
Reserve for unpaid losses and loss expenses	1,259,659
Reserve for taxes and other liabilities	316,103
Total liabilities	2,391,445

Capital stock	8,220
Surplus to policyholders	1,257,548

Total surplus 1,265,768

Total liabilities and surplus 3,657,213

State of Ohio

ss:

County of Medina

The undersigned, being duly sworn, says: That he is National Surety Leader - Surety Operations of Westfield Insurance Company, Westfield Center, Ohio; that said Company is a corporation duly organized, existing and engaged in business as a Surety Company by virtue of the Laws of the State of Ohio and authorized to do business in the State of Ohio and has duly complied with all the requirements of the laws of said State applicable to said Company and is duly qualified to act as Surety under such laws; that said Company has also complied with and is duly qualified to act as Surety under the Act of Congress approved July 1947, 6 U.S.C. sec. 6-13; and that to the best of his knowledge and belief the above statement is a full, true, and correct statement of the financial condition of the said Company on the 31st day of December, 2024.

Attest:

Frank Carrino

Frank A. Carrino
Group Legal Leader, Secretary

Gary W. Stumper

Gary W. Stumper
National Surety Leader
Senior Executive

Sworn to before me this 12th day of February A.D. 2025.

My Commission Does Not Expire
Sec. 147.03 Ohio Revised Code

David A. Kotnik

David A. Kotnik
Attorney at Law
Notary Public - State of Ohio





AGENDA SUMMARY REPORT

SUBJECT: Approval of the Plans and Specifications for the Ukiah Gigabit Fiber Pole Replacement Project, Spec 25-07 and Authorization to Advertise for Bids.

DEPARTMENT: Electric Utility

PREPARED BY: Andrea Trincado, Grants Manager, Cindy Sauers, Electric Utility Director

PRESENTER: Cindy Sauers, Electric Utility Director and Andrea Trincado, Projects and Grants Manager

ATTACHMENTS:

1. Plans and Specs Combined

Summary: Approval of the plans and specifications for the Ukiah Gigabit Fiber Pole Replacement Project, Spec 25-07 and authorization for Staff to advertise for bids.

Background: In 2024, the California Public Utilities Commission (CPUC) awarded the City of Ukiah approximately \$5.587 million through the Federal Funding Account (FFA) Last-Mile Grant program to construct a City-owned fiber optic network. The CPUC's grant outlines detailed construction, reporting, and completion requirements, including strict adherence to all applicable safety and engineering standards. As part of the design and engineering phase for the fiber project, the City and its broadband engineering partners completed a comprehensive evaluation of the utility poles included in the project's aerial fiber routes.

This work involved:

- O-Calcul pole loading analysis, which models whether a pole can safely support additional tension and weight;
- Field structural assessments to inspect pole condition, including age-related wear, cracks, wood deterioration, and foundation stability;
- Clearance and attachment evaluations to determine whether adequate space exists for new communications facilities; and
- Compliance checks with CPUC General Orders 95 and 128, which establish statewide safety standards for overhead and underground utility infrastructure.

These evaluations identified a limited number of poles that are unable to meet current CPUC General Order requirements due to structural limitations, inadequate height or space for new attachments, or insufficient load-carrying capacity. Replacing these poles is an essential step to ensure the City's new fiber network is installed safely, reliably, and in compliance with state standards. The FFA grant specifically allows and reimburses pole replacement work as an eligible construction cost, enabling the City to complete this work without local match funds.

Working with Vero and the City's consultant, Utility Design Services, there are currently 18 poles identified for replacement. However, a detailed review of Vero's "make ready" recommendations could result in additional replacements if the Utility deems the recommendations are not sufficient. "Make ready" modifications include changes to the pole's appurtenances, such as moving a guy wire, adding an anchor or a guard arm, etc. The

Electric Utility Department will likely be able to complete "make ready" work and their time doing so will be a reimbursable expense through the FFA grant.

Discussion: Staff prepared a standalone Pole Replacement Project that will be funded by the FAA grant. The \$5.6 million grant award has a \$1.7 million set aside for pole replacements. Staff anticipates that this will be a sufficient amount to fund the anticipated pole replacements and "make ready" work. Of the total \$5.6 million in FAA grant funds, only \$4,505,000 was programmed in this fiscal year's budget. \$3,614,929 was recently encumbered through the Council-awarded contract with Vero and Utility Design Services, leaving a remaining budget balance of \$435,071. Since the pole replacement portion of the grant was not programmed in the current fiscal year budget, a budget amendment will be necessary at the time staff returns to Council with a contract award recommendation. Staff recommends waiting until bids are received so the amendment accurately reflects final construction costs.

Draft plans and specifications were prepared by Utility Design Services for 16 poles. However, Vero is completing additional data analysis and, at the time of preparing this Staff Report, there are a total of 18 pole replacements in the project with the possibility of more. Due to the compressed timeline for completing this phase of the project and the limited number of City Council meetings during the holiday season, Staff is requesting authorization to proceed with the understanding that additional poles may be added as final analysis is completed; however, the project's scope and intent will remain unchanged. The complete number of pole replacements will be confirmed prior to advertising for bids.

Completing these pole replacements as a separate construction package will:

- Ensure timely compliance with FFA grant construction deadlines (October 2026)
- Support safe and efficient installation of the fiber network, and
- Allow specialized contractors to perform pole work while the fiber network construction advances in parallel.

Once bids are received, Staff will return to Council with a recommendation for contract award.

Staff recommends Council approve the plans and specifications (Attachment 1) for the Ukiah Gigabit Fiber Pole Replacement Project, Spec 25-07 and authorization to advertise for bids.

Recommended Action: Approve plans and specifications for the Ukiah Gigabit Fiber Pole Replacement Project, Spec 25-07 and authorize Staff to advertise for bids.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: 20913940.80230.18472: \$435,071

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: FFA Last Mile Grant

REVENUE: No **GRANT:** Yes

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mary Horger, Assistant Finance Director; Myles Fisette, Purchasing Manager

STRATEGIC PLAN (SP): SP 2B - Identify and/or develop funding for essential and vital infrastructure for the long-term.

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP): GP-A2 - Economic Development Element

Approved: 
Sage Sangiacomo, City Manager

OF UKIAH
MENDOCINO COUNTY, CALIFORNIA

**SPECIAL PROVISIONS
FOR
POLE REPLACEMENT VARIOUS LOCATIONS
SPECIFICATION NO. 25-07**

CITY OF UKIAH
DEPARTMENT OF ELECTRIC UTILITY
300 Seminary Avenue
Ukiah, California 95482-5400

Bids Open: _____
2:00 p.m.
Office of City Clerk

CITY OF UKIAH
MENDOCINO COUNTY, CALIFORNIA

CITY COUNCIL:

DOUGLAS CRANE – MAYOR
SUSAN SHER – VICE-MAYOR
JUAN OROZCO – COUNCIL MEMBER
HEATHER CRISS – COUNCIL MEMBER
MARI RODIN – COUNCIL MEMBER

SAGE SANGIACOMO – CITY MANAGER
CINDY SAUERS – DIRECTOR OF ELECTRIC UTILITY
KRISTINE LAWLER – CITY CLERK
R. ALLEN CARTER - CITY TREASURER

CITY OF UKIAH
DEPARTMENT OF ELECTRIC UTILITY
<MONTH AND YEAR>

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**CITY OF UKIAH, MENDOCINO COUNTY, CALIFORNIA
NOTICE TO BIDDERS FOR POLE REPLACEMENT VARIOUS LOCATIONS
SPECIFICATION NO. 25-07**

NOTICE IS HEREBY GIVEN that sealed standard proposals for Pole Replacement Various Locations will be received at the Office of the City Clerk, Ukiah Civic Center, 300 Seminary Avenue, Ukiah California until 2:00 p.m. on _____, _____, 20____. Bids shall be addressed to the City Clerk and shall be endorsed "Pole Replacement Various Locations". Bids are required for the entire work described herein. No fax bids will be accepted. As soon thereafter as possible, the bids will be publicly opened and read in the Council Chambers at 300 Seminary Avenue, Ukiah. The bid opening will also be visible via live streaming at <http://www.cityofukiah.com/meetings/>.

ENGINEER'S ESTIMATE OF QUANTITIES

Item No.	Description	Quantity	Unit of Measure
1.	POLE 04STATN02 SET 55'/H1, IN PLACE PER UEUD CONSTRUCTION STANDARDS: 265 1232, 225 0107, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
2.	POLE 04STATN03 SET 50'/HI. ADJACENT (S), PER UEUD CONSTRUCTION STANDARDS: 234 0112, 240 0300, 222 1336, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
3.	POLE 04STATN15 SET 50'/H1 IN PLACE PER UEUD CONSTRUCTION STANDARDS: 240 0312, 231 0414, 222 1326, 225 0107, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
4.	POLE 06OAKSN10 SET 45'/H1 (WEST) PER UEUD CONSTRUCTION STANDARDS: 234 0112, 222 1343, 258 0919, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
5.	POLE 06STATN19 SET 55'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 258 0919, 222 1336, 225 0107, 225 0105, 222 1336, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
6.	POLE 06LOWGP01 SET 55'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 234 0112, 222 1326, 225 0107, 222 1336 (2), 222 1326 TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
7.	POLE 06OAKSN06 SET 55'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0112, 258 0919, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS

8.	POLE 09OAKSN01 SET 50'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 240 0312, 222 1326, 222 1336 (2), TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
9.	POLE 09OAKSN11 SET 50'/1 IN PLACE PER HEUD CONSTRUCTION STANDARDS: 234 0140, 231 0416, 222 136(EAST), 222 1336 (NORTH), 222 1336 (SOUTH), 225 0105, 222 1336 (EAST) TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
10.	POLE 17STATS27 SET 55'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 267 1403, 222 1343, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
11.	POLE 17THMAS02 SET 55'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 240 0312, 258 0919, 225 0109, 222 1336. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
12.	POLE 17LORRA10 SET 55'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 280 0801, 222 1326, 225 0107 (2). TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
13.	POLE 19TLMGF06 SET 55'/1 ADJACENT TO POLE SOUTH, PER UEUD CONSTRUCTION STANDARDS: 234 0140, 249 0601, 225 0107. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
14.	POLE 20TLMGRO3 SET 55'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 234 0112, 258 0919, 225 0107, 222 1336. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
15..	POLE 20HSTRD04 SET 45'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 265 1232, 225 0105, 222 1336, 222 1326. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
16.	POLE 22STATS03 SET 50'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 243 0462, 222 1326, 225 0107. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	1	LS
17.	REMOVE AND REPLACE ASPHALT CONCRETE	40	SF
18.	SIDEWALK REMOVAL AND REPLACEMENT	192	SF
19.	LANDSCAPE REMOVAL AND REPLACEMENT - VARIOUS LOCATIONS	1	LS
20.	MOBILIZATION	1	LS
21.	DEMOBILIZATION	1	LS

22.	TRAFFIC CONTROL	1	LS
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Plans and Special Provisions may be inspected and/or copies obtained from the City's website at www.cityofukiah.com/purchasing. No bid will be considered unless it is made on the forms furnished by the City and is made in accordance with the details of the Special Provisions. Each bidder must be licensed as required by law. Further information regarding the work or these specifications can be obtained by calling Mary Horger, Procurement Manager at (707) 463-6233 or by email at mhorger@cityofukiah.com.

The City Council reserves the right to reject any or all bids and to determine which proposal is, in its opinion, the lowest responsive bid by a responsible bidder and which it deems in the best interest of the City to accept. The City Council also reserves the right, but not the obligation, to waive any irregularity or failure to strictly comply with the bidding requirements, that the City determines in the reasonable exercise of its discretion does not provide the bidder with a competitive advantage over other bidders.

No contractor or subcontractor may be listed on a bid proposal for a public works unless registered with the Department of Industrial Relations ("DIR") pursuant to Labor Code section 1725.5 except as allowed. under Labor Code section 1771.1(a). The prime contractor shall be responsible for posting job site notices as prescribed by regulation. This project is subject to compliance monitoring and enforcement by the DIR.

Pursuant to provisions of Section 1770, including amendments thereof, of the Labor Code of the State of California, the DIR Director has ascertained the general prevailing rate of wages for straight time, overtime, Saturdays, Sundays and Holidays including employer payment for health and welfare, vacation, pension and similar purposes for the City of Ukiah. Copies of his General Prevailing Wage Determination are available on the Internet at web address: <http://www.dir.ca.gov/DLSR/PWD/> The prime contractor for the work herein shall possess a current, valid State of California, Class <<CONTRACTOR'S LICENSE CLASSIFICATION(S)>> Contractor's License. Pursuant to California Public Contract Code §22300, this contract includes provisions that allow substitutions of certain types of securities in lieu of the City withholding a portion of the partial payments due the Contractor to insure performance under this contract.

By order of the City Council, City of Ukiah, County of Mendocino, State of California.

Dated: _____

Kristine Lawler, City Clerk, City of Ukiah, California

PUBLISH ONE TIME:

INSTRUCTIONS TO BIDDERS

Pole Replacement Various Locations shall be performed in accordance with the Plans and Special Provisions therefore adopted, to which special reference is hereby made.

Each bidder must supply all the information required by the bid documents and Special Provisions.

Minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award of any contract entered into pursuant to this advertisement. Women will be afforded equal opportunity in all areas of employment. However, the employment of women shall not diminish the standards or requirements for the employment of minorities.

All proposals or bids shall be accompanied by a cashier's check or certified check payable to the order of the City of Ukiah amounting to 10 percent of the bid, or by a bond in said amount and signed by the bidder and a corporate surety, payable to said City. Said check shall be forfeited, or said bond shall become payable to said City in case the bidder depositing the same does not, within fifteen (15) days after written notice that the contract has been awarded to him: (a) enter into a contract with the City and (b) furnish certificates of insurance and endorsements, a bond of faithful performance and a payment bond as described in the Special Provisions.

No bidder shall withdraw his or her bid for a period of thirty (30) calendar days after the date set by the City for the opening thereof.

The Contractor and any subcontractors shall each possess a valid City of Ukiah Business License prior to the start of any work.

The Contractor shall furnish a project schedule to the Engineer prior to the start of any work and start work as scheduled.

The work is to be completed within 120 days calendar days. The Contractor will pay to the City the sum of five hundred (\$500.00) dollars per day for each and every calendar day's delay beyond the time prescribed.

The staff shall notify a bidder by telephone, email or fax, if it intends to recommend the rejection of the bidder's bid. Any bid protest must be filed with the City Clerk not more than five calendar days following the bid opening, or 2 calendar days following notice that staff is recommending the rejection of a bid. If any such timely written protest is filed, all bidders shall be provided a copy of the protest within 2 calendar days of its receipt, which may be delivered to the bidders as an email attachment or by fax. All such bidders may file with the City Manager a written objection or other response to the protest.

All objections or responses filed not more than 5 days after receipt of the written protest will be presented to the City Council at its next regular meeting occurring not less than 12 calendar days following the bid opening. The City Council will resolve the bid protest at that meeting based on the written protest, any staff recommendation and all timely written objections and responses. In accordance with the Brown Act, any person may address the City Council on this item during the meeting. The City Council action on the protest shall represent a final decision by the City on the protest.

Examination of Site, Drawings, Etc.

Each bidder shall visit the site of the proposed work and fully acquaint himself with local conditions, construction and labor required so that he or she may fully understand the facilities, difficulties and restrictions attending the execution of the work under the Contract. Bidders shall thoroughly examine and be familiar with the Plans and Special Provisions. The failure of any bidder to receive or examine any form, instrument, addendum, or other document, or to visit the site and acquaint himself with conditions there existing, shall in no way relieve the bidder from any obligation with respect to his or her proposal or to the contract. The drawings for the work show conditions as they are supposed or believed by the Engineer to exist; but, it is neither intended nor shall it be inferred that the conditions as shown thereon constitute a representation by the Engineer, the City or its officers that such conditions are actually existent, nor shall the City, the Engineer or any of their officers or representatives be liable for any loss sustained by the Contractor as a result of a variance between the conditions shown on the drawings and the conditions actually revealed during the progress of the work or otherwise.

The bidder's attention is directed to the possible existence of obstructions and public improvements within the limits of the work or adjacent thereto, which may or may not be shown on the Drawings. Any bid shall take into consideration that conditions may exist underground or otherwise that are not known to the City or easily detected during a site inspection that could impact the time or cost of completing the project. The City expects the bids to anticipate such conditions so that it can know for budgeting and other purposes the total cost to complete the project before accepting a bid and undertaking the legal obligation to construct the project. In awarding the contract the City relies on the contractor's representation that its bid anticipates differing site conditions and the additional time or cost that such conditions may necessitate.

The bidder shall investigate to his or her satisfaction the conditions to be encountered, the character, quality and quantities of work to be performed and materials to be furnished and the requirements of the Plans, Special Provisions, Standard Specifications, Standard Plans, and Contract Documents. The submission of a proposal shall be considered conclusive evidence that the bidder has made such examination and has accepted the project workplace as a safe workplace to perform the work of the Contract.

Bidder Inquiries and Questions

Inquiries and questions must be submitted in writing via fax or email to the following designated contact person:

Mary Horger, Procurement Manager

Fax: (707) 313-3621

Email: mhorger@cityofukiah.com

The City reserves the right to not respond to inquiries or questions submitted within 3 business days of the bid opening.

Location of the Work

All of the work to be performed is within the City of Ukiah.

GENERAL CONDITIONS

SECTION 1. PROPOSAL REQUIREMENTS AND GENERAL CONDITIONS

1-01. Definitions. Whenever any word or expression defined in this section, or pronoun used in its stead, occurs in these contract documents, it shall have and is mutually understood to have the meaning given:

- a. "City of Ukiah" or "City" shall mean the City of Ukiah, Mendocino County, California, acting through its City Council or any other board, body, official or officials to which or to whom the power belonging to the Council shall by virtue of any act or acts, hereafter pass or be held to appertain.
- b. "Engineer" shall mean the Engineer duly and officially appointed by the City to supervise and direct the work of construction under this contract, acting personally or through agents or assistants duly authorized by him, such agents or assistants acting within the scope of the particular duties entrusted to them.
- c. "Inspector" shall mean the engineering or technical inspector or inspectors duly authorized or appointed by the Engineer, limited to the particular duties entrusted to him or her or them.
- d. "Contractor" shall mean the party entering into contract with the City of Ukiah for the performance of work covered by this contract and his or her authorized agents or legal representatives.
- e. "Date of signing of contract" or words equivalent thereto, shall mean the date upon which this contract, with the signature of the Contractor affixed, together with the prescribed bonds, shall be or shall have been delivered to the City or its duly authorized representatives.
- f. "Day" or "days", unless herein otherwise expressly defined, shall mean a calendar day or days of twenty-four hours each.
- g. "The work" shall mean and include all the work specified, indicated, shown or contemplated in the contract to construct the improvement, including all alterations, amendments or extensions thereto made by contract change order or other written orders of the Engineer.
- h. "Contract drawings", "drawings", "plans" shall mean and include 1) all drawings or plans which may have been prepared by or on behalf of the City, as a basis for proposals, when duly signed and made a part of this contract by incorporation or reference, 2) all drawings submitted in pursuance of the terms of this contract by the successful bidder with his or her proposal and by the Contractor to the City if and when approved by the Engineer and 3) all drawings submitted by the Engineer to the Contractor during the progress of the work as provided for herein.
- i. Where "as shown", "as indicated", "as detailed" or words of similar import are used, it shall be understood that reference to the drawings accompanying these Special Provisions is made unless stated otherwise.

Where "as directed", "as permitted", "approved" or words of similar import are used, it shall be understood that the direction, requirements, permission, approval or acceptance of the Engineer is intended unless stated otherwise.

As used herein, "provide" or "install" shall be understood to mean "provide or install complete in place", that is, "furnish and install". "Shall" is mandatory; "may" is permissive.

1-02. Examination of Plans, Special Provisions and Site of Work. The bidder shall examine carefully the Proposal, Plans, Special Provisions, Contract forms and the site of the work contemplated therefor. It will be assumed that the bidder has investigated to his or her satisfaction the conditions to be encountered and the character, quality and requirements of all Plans, Special Provisions, Standard Specifications, and Standard Plans involved.

1-03. Proposal. Bids shall be made on the blank forms prepared by the City. All bids shall give the prices bid, both in writing and in figures and shall be signed by the bidder or his or her authorized representative, with his or her address. If the bid is made by an individual or partner, his or her name and the post office address of his or her business or partnership, along with his or her signature or the signature of one or more partners must be shown; if made by a corporation, the bid shall show the name of the state under the laws of which the corporation is chartered, the name of the corporation and the title of the person who signs on behalf of the corporation.

Each proposal shall be enclosed in a sealed envelope, endorsed as specified in the notice to bidders. Bidders are warned against making erasures or alterations of any kind and proposals which contain omissions, erasures, conditions, alterations, additions not called for, additional proposals or irregularities of any kind may be rejected.

1-04. Withdrawal of Bids. Any bid may be withdrawn at any time prior to the hour fixed in the notice to bidders for the openings of bids, provided that a request in writing, executed by the bidder or his or her duly authorized representative, for the withdrawal of such bid is filed with the City. The withdrawal of a bid will not prejudice the right of a bidder to file a new bid.

1-05. Public Opening of Bids. Bids will be opened and read publicly at the time and place indicated in the notice to bidders. Bidders or their agents are invited to be present.

1-06. Bid Guaranty. Each bid must be accompanied by a certified check, cashier's check or bidder's bond executed by an admitted surety insurer, payable to the order of the City of Ukiah in an amount not less than 10 percent of the bid as a guarantee that the bidder will enter into a contract, if awarded the work.

1-07. Qualification of Bidders. No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. The prime contractor shall be responsible for posting job site notices as prescribed by regulation. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Each bidder shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code and shall be skilled and regularly engaged in the general class or type of work called for under this contract. A statement setting forth this experience and business standing shall be submitted by each bidder on the form provided herewith. It is the intention of the City to award a contract only to a bidder who furnishes satisfactory evidence that he or she has the requisite experience and ability and that he or she has sufficient capital, facilities and equipment to enable him or her to prosecute the work successfully and promptly within the time and in the manner agreed.

In determining the degree of responsibility to be credited to a bidder, the City may weigh evidence that the bidder or his or her personnel charged with the responsibility in the work, has performed satisfactorily other contracts of like nature and magnitude or comparable difficulty at similar rates of progress.

1-08. Disqualification of Bidders. More than one bid from an individual business, partnership, corporation or association, under the same or different names, will not be considered. Reasonable grounds for believing that any bidder is financially interested in more than one bid for the work will cause the rejection of all bids in which he or she is so interested. If there is reason to believe that collusion exists among the bidders, none of the participants in such collusion will be considered. Bids in which the prices obviously are unbalanced may be rejected.

1-09. Identification of Subcontractors. All bids shall comply with the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100 and following) and shall set forth:

- (a) The name and the location of the place of business of each subcontractor who will perform work or labor, or render service to the prime contractor in or about the construction of the work, or to a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work according to detailed drawings contained in the plans and Special Provisions, in an amount in excess of one-half of 1 percent of the prime contractor's total bid.

(b) The portion of the work which will be done by each such subcontractor. The prime contractor shall list only one subcontractor for each such portion defined by the prime contractor in his or her bid.

1-10. General Provisions of the Standard Specifications. All provisions of the General Provisions, Sections 1 through 11, of the Standard Specifications, shall be applicable to the contract except as modified by these Special Provisions. The Standard Specifications are set forth in Section 12-06 of these Special Provisions.

1-11. Addenda. If it becomes necessary to revise any part of these plans and specifications after they have been released, the City will issue an addendum containing the revision. All addenda will be posted on the City's website at www.cityofukiah.com/purchasing with the rest of the bid documents. Anyone who intends to submit a bid in response to this Request for Bid must check the website frequently for any posted addenda. Anyone submitting a bid will be deemed to have seen and agreed to be bound by the posted addenda.

SECTION 2. AWARD AND EXECUTION OF CONTRACT

2-01. Award of Contract. Award of the contract, if it be awarded, will be to the lowest responsible bidder whose bid complies with all the specified requirements. The award, if made, will be made within thirty (30) days after opening of the bids. The City reserves the right to reject any and all bids and to waive any irregularity in the proposal not pertaining to cost.

2-02. Return of Proposal Guaranties. All bid guaranties will be held until the contract has been fully executed, after which they will be returned upon request to the respective bidders whose bids they accompany.

2-03. Execution of Contract. The contract agreement shall be executed in duplicate by the successful bidder and returned, together with the contract bonds, insurance certificates and endorsements, within fifteen (15) days after written notice of the award of the contract. After execution by the City; one copy shall be filed with the City and one copy shall be returned to the Contractor. If the bidder fails or refuses to enter into the contract agreement within the required time, then the bid guaranty accompanying the bid shall be forfeited to the City.

SECTION 3. SCOPE AND INTENT OF CONTRACT

3-01. Effect of Inspection and Payments. Neither the inspection by the Engineer or an inspector, nor any order, measurement or approved modification, nor certificate or payment of money, nor acceptance of any part or whole of the work, nor any extension of time, nor any possession by the City or its agents, shall operate as a waiver of any provision of this contract or of any power reserved therein to the City, or of any right to damages thereunder; nor shall any breach of this contract be held to be a waiver of any subsequent breach. All remedies shall be construed as cumulative.

3-02. Effect of Extension of Time. The granting of any extension of time on account of delays which, in the judgement of the City, are avoidable delays shall in no way operate as a waiver on the part of the City of its rights under this contract.

3-03. Extra Work. If extra work orders are given in accordance with provisions of this contract, such work shall be considered a part hereof and shall be subject to each and all of its terms and requirements.

3-04. Assignment of Contract. The contract may be assigned or sublet in whole or in part only upon the written consent of the City acting through its authorized agents. Consent will not be given to any proposed assignment which would relieve the original contractor or its surety of their responsibilities under the contract nor will the Engineer consent to any assignment of a part of the work under the contract.

3-05. Subcontractors. The Contractor shall be as fully responsible for the acts and omissions of his or her subcontractors and of persons either directly or indirectly employed by them, as he or she is for the acts and omissions of persons directly employed by him.

The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the terms of this Contract which are applicable to the work of subcontractors.

Nothing contained in this contract shall be construed to create or shall be relied upon to create any contractual relationship between any subcontractor and the City and no action may be brought by any subcontractor against the City based on this contract.

3-06. Interpretation of Special Provisions and Drawings. The Special Provisions and the Contract Drawings are intended to be explanatory of each other. Any work indicated in the Contract Drawings and not in the Special Provisions, or vice versa, is to be executed as if indicated in both. In case of a discrepancy or conflict between the Technical Specifications and Contract Plans, the Technical Specifications shall govern. All work shown on the Contract Drawings, the dimensions of which are not figured, shall be accurately followed to the scale to which the drawings are made, but figured dimensions are in all cases to be followed, where given, though they differ from scaled measurements. Large scale drawings shall be followed in preference to small scale drawings. Should it appear that the work to be done, or any of the matters relative thereto, are not sufficiently detailed or explained in these contract documents, including the contract drawings, the Contractor shall apply to the Engineer for such further explanations as may be necessary and shall conform thereto as part of this contract, so far as may be consistent with the terms of this contract. In the event of any doubt or questions arising respecting the true meaning of the Special Provisions, reference shall be made to the Engineer and his or her decision thereon shall be final. If the Contractor believes that a clarification or interpretation justifies an increase in the contract price or contract time, the Contractor must comply with the written notice provisions of Sections 9-05 and 10-07 of these Special Provisions. Contractor's attention is directed to Section 12-06 of the Technical Specifications regarding the Standard Specifications and Standard Plans.

3-07. Addenda. If it becomes necessary to revise any part of these plans and specifications after they have been released, the City will issue an addendum containing the revision. All addenda will be posted on the City's website at www.cityofukiah.com/purchasing with the rest of the bid documents. Anyone who intends to submit a bid in response to this Request for Bid must check the website frequently for any posted addenda. Anyone submitting a bid will be deemed to have seen and agreed to be bound by the posted addenda.

3-08. Liability of City Officials. No city official, nor the Engineer, nor any authorized assistant of any of them, shall be personally responsible for any liability arising under this contract.

3-09. Dispute Resolution. Claims of \$375,000 or less by the Contractor that arise under this Contract are subject to the mandatory dispute resolutions provisions in Public Contract Code Sections 20104-20104.6.

SECTION 4. BONDS

4-01. Faithful Performance Bond. As a part of the execution of this contract, the Contractor shall furnish a bond of a surety company or other securities providing equivalent protection such as cash, letter of credit, or certificates of deposit, acceptable to the City, conditioned upon the faithful performance of all covenants and stipulations under this contract. The amount of the bond shall be 100 percent of the total contract price, as this sum is set forth in the agreement.

4-02. Material and Labor Bond. As a part of the execution of this contract, the Contractor shall furnish a bond of a surety company or other securities providing equivalent protection such as cash, letter of credit or certificates of deposit acceptable to the City in a sum not less than 50 percent of the total contract price, as this sum is set forth in the agreement for the payment in full of all persons, companies or corporations who perform labor upon or furnish materials to be used in the work under this contract, in accordance with the provisions of Sections 3247 through 3252 inclusive of the Civil Code of the State of California and any acts amendatory thereof.

4-03. Defective Material and Workmanship Bond. As a condition precedent to the completion of this contract, the Contractor shall furnish a bond of a surety company acceptable to the City in an amount not less than 5 percent (5%) of the final contract price, to hold good for a period of one (1) year after the completion and acceptance of the work, to protect the City against the results of defective materials, workmanship and equipment during that time. This bond shall be delivered to the City before the final payment under this contract will be made.

4-04. Notification of Surety Companies. The surety companies shall familiarize themselves with all of the conditions and provisions of this contract and they waive the right of special notification of any change or

modification of this contract or of extension of time, or decreased or increased work, or of the cancellation of the contract, or of any other act or acts by the City or its authorized agents, under the terms of this contract; and failure to so notify the aforesaid surety companies of changes shall in no way relieve the surety companies of their obligation under this contract.

SECTION 5. INSURANCE REQUIREMENTS FOR CONTRACTORS (WITH CONSTRUCTION RISKS)

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his or her agents, representatives, employees or subcontractors.

5-01. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial Liability Coverage (occurrence form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for "all risks" of loss.

5-02. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. General Liability: \$2,000,000 per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$2,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000 per accident for bodily injury and property damage.
4. Course of Construction: Completed value of the project with no co-insurance penalty provisions.

5-03. Deductibles and Self-insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

5-04. Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees and volunteers are to be covered as Additional Insured with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the

Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.

2. The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of this policy which arises from the work performed by the named insured for the City.
3. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees or volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
4. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.
5. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of Civil Code.
6. Course of Construction policies shall contain the following provisions:
 - a.) The City shall be named as loss payee.
 - b.) The insurer shall waive all rights of subrogation against the City.

5-05. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than the following:

A++ VII	A- VIII
A+ VII	B++ X
A VII	B+ X

5-06. Verification of Coverage. Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements shall be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received within 15 days from written notice of contract award, and the work shall not commence until the certificates and endorsements have been approved by the City. The City reserves the right to require complete certified copies of all required insurance policies, including endorsements affecting the coverage required by these Special Provisions at any time.

5-07. Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

SECTION 6. RESPONSIBILITIES AND RIGHTS OF CONTRACTOR

6-01. Legal Address of Contractor. Both the address given in the proposal and the Contractor's office in the vicinity of the work are hereby designated as places to either of which drawings, samples, notices, letters or other articles or communications to the Contractor may be mailed or delivered. The delivery at either of these places of any such thing from the City or its agents to the Contractor shall be deemed sufficient service thereof upon the Contractor and the date of such service shall be the date of such delivery. The address named in the proposal may be changed at any time by notice in writing from the Contractor to the City. Nothing herein

contained shall be deemed to preclude or render inoperative the service of any drawing, sample, notice, letter or other article or communication to or upon the Contractor personally.

6-02. Office of Contractor at Site. During the performance of this contract, the Contractor shall maintain a suitable office at the site of the work which shall be the headquarters of a representative authorized to receive drawings and any such thing given to the said representatives or delivered at the Contractor's office at the site of work in his or her absence shall be deemed to have been given to the Contractor.

6-03. Attention to Work. The Contractor shall give his or her personal attention to and shall supervise the work to the end that it shall be prosecuted faithfully and when he or she is not personally present on the work, he or she shall at all reasonable times be represented by a competent superintendent or foreman who shall receive and obey all instructions or orders given under this contract and who shall have full authority to execute the same and to supply materials, tools and labor without delay and who shall be the legal representative of the Contractor. The Contractor shall be liable for the faithful observance of any instructions delivered to him or her or to his or her authorized representative.

6-04. Liability of Contractor. The Contractor shall do all of the work and furnish all labor, materials, tools and appliances, except as otherwise herein expressly stipulated, necessary or proper for performing and completing the work herein required in the manner and within the time herein specified. The mention of any specific duty or liability imposed upon the Contractor shall not be construed as a limitation or restriction of any general liability or duty imposed upon the Contractor by this contract, said reference to any specific duty or liability being made herein merely for the purpose of explanation.

The right of general supervision by the City shall not make the Contractor an agent of the City and the liability of the Contractor for all damages to persons or to public or private property, arising from the Contractor's execution of the work, shall not be lessened because of such general supervision.

Until the completion and final acceptance by the City of all the work under and implied by this contract, the work shall be under the Contractor's responsible care and charge. The Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erectments and repairs, occasioned or rendered necessary by causes of any nature whatsoever, excepting only acts of God and none other, to all or any portions of the work, except as otherwise stipulated.

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the City and its officers, directors, agents and employees from and against all claims, damages, losses and expenses including but not limited to attorneys' fees, costs of suit, expert witness fees and expenses and fees and costs of any necessary private investigators arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, other than the work itself, including the loss of use resulting therefrom and (2) is caused in whole or in part by any act or omission of the Contractor, any subcontractor, or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder, or by the negligence or omission of a party indemnified herein.

In any and all claims against the City or any of its agents or employees by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under workers' or workmen's compensation acts, disability benefit acts, or other employee benefit acts. The obligation to indemnify shall extend to and include acts of the indemnified party which may be negligent or omissions which may cause negligence.

The City shall have the right to estimate the amount of such damage and to cause the City to pay the same and the amount so paid for such damage shall be deducted from the money due the Contractor under this contract; or the whole or so much of the money due or to become due the Contractor under this contract as may be considered necessary by the City, shall be retained by the City until such suits or claims for damages shall have been settled or otherwise disposed of and satisfactory evidence to that effect furnished to the City.

6-05. Protection of Persons and Property. The Contractor shall furnish such watchman, guards, fences, warning signs, walks and lights as shall be necessary and shall take all other necessary precautions to prevent damage or injury to persons or property.

All property line fences and improvements in the vicinity of the work shall be protected by the Contractor and, if they are injured or destroyed, they and any other property injured by the Contractor, his or her employees or agents, shall be restored to a condition as good as when he or she entered upon the work.

6-06. Protection of City Against Patent Claims. All fees, royalties or claims for any patented invention, article or method that may be used upon or in any manner connected with the work under this contract shall be included in the price bid for the work and the Contractor and his or her sureties shall protect and hold the City, together with all of its officers, agents, servants and employees, harmless against any and all demands made for such fees or claims brought or made on account of this contract. The Contractor shall, if requested by the Engineer, furnish acceptable proof of a proper release from all such fees or classes.

Should the Contractor, his or her agents, servants or employees, or any of them be enjoined from furnishing or using any invention, article, material or appliance supplied or required to be supplied or used under this contract, the Contractor shall promptly substitute other articles, materials or appliance, in lieu thereof, of equal efficiency, quality, finish, suitability and market value and satisfactory in all respects to the Engineer. Or, in the event that the Engineer elects, in lieu of such substitution, to have supplied and to retain and use, any such invention, article, material or appliance, as may by this contract be required to be supplied, in that event the Contractor shall pay such royalties and secure such valid licenses as may be requisite and necessary for the City, its officers, agents, servants and employees, or any of them, to use such invention, article, material or appliance without being disturbed or in any way interfered with by any proceeding in law or equity on account thereof. Should the Contractor neglect or refuse to make the substitution promptly, or to pay such royalties and secure such licenses as may be necessary, then in that event the Engineer shall have the right to make such substitution, or the City may pay such royalties and secure such licenses and charge the cost thereof against any money due to the Contractor from the City or recover the amount thereof from him or her and his or her sureties notwithstanding final payment under this contract may have been made.

6-07. Protection of Contractor's Work Property. The Contractor shall protect his or her work, supplies and materials from damage due to the nature of the work, the action of the elements, trespassers, or any cause whatsoever under his or her control, until the completion and acceptance of the work. Neither the City nor any of its agents assumes any responsibility for collecting indemnity from any person or persons causing damage to the work of the Contractor.

6-08. Regulations and Permits. The Contractor shall secure and pay for all permits, give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work as drawn and specified. If the Contractor observes that the Plans and Special Provisions are at variance therewith, he or she shall promptly notify the Engineer in writing and any necessary changes shall be adjusted as provided in the contract for changes in the work. The contractor and any subcontractors shall each secure and maintain a valid City of Ukiah Business License. The City of Ukiah will issue a no fee encroachment permit to the Contractor allowing him or her to perform work within City right of way or within City property after the Contract Documents have been executed and insurance certificates and endorsements have been approved by the City.

6-09. Construction Utilities. The Contractor shall be responsible for providing for and in behalf of his or her work under this contract, all necessary utilities, such as special connection to water supply, telephones, power lines, fences, roads, watchmen, suitable storage places, etc.

6-10. Approval of Contractor's Plans. The approval by the Engineer of any drawing or any method of work proposed by the Contractor in accordance with paragraph 8-06 shall not relieve the Contractor of any of his or her responsibility for his or her errors therein and shall not be regarded as any assumption of risk or liability by the City or any officer or employee thereof and the Contractor shall have no claim under this contract on account of the failure or partial failure or inefficiency of any plan or method so approved. Such approval shall be considered to mean merely that the Engineer has no objection to the Contractor's using, upon his or her own full responsibility the plan or method approved.

6-11. Suggestions to the Contractor. Any plan or method of work suggested by the Engineer to the Contractor, but not specified or required, if adopted or followed by the Contractor in whole or in part, shall be

used at the risk and responsibility of the Contractor; and the Engineer and the City shall assume no responsibility thereof.

6-12. Termination of Unsatisfactory Subcontracts. Should any subcontractor fail to perform in a satisfactory manner the work undertaken by him, such subcontract shall be terminated immediately by the Contractor upon notice from the Engineer.

6-13. Preservation of Stakes and Marks. The Contractor shall preserve carefully bench marks, reference points and stakes and in case of destruction he or she shall replace his or her stakes, reference points and bench marks and shall be responsible for any mistakes that may be caused by their unnecessary loss or disturbance. Contractor's attention is directed to Section 7-03 of these Special Provisions.

6-14. Assistance to Engineer. At the request of the Engineer the Contractor shall provide men from his or her force and tools, stakes and other materials to assist the Engineer temporarily in making measurements and surveys and in establishing temporary or permanent reference marks. Payment for such materials and assistance will be made as provided for under the caption "Extra Work," provided, however, that the cost of setting stakes and marks carelessly lost or destroyed by the Contractor's employees will be assessed to the Contractor.

6-15. Removal of Condemned Materials and Structures. The Contractor shall remove from the site of the work, without delay, all rejected and condemned materials or structures of any kind brought to or incorporated in the work and upon his or her failure to do so, or to make satisfactory progress in so doing, within forty-eight (48) hours after the service of a written notice from the Engineer, the condemned material or work may be removed by the City and the cost of such removal shall be taken out of the money that may be due or may become due the Contractor on account of or by virtue of this contract. No such rejected or condemned material shall again be offered for use by the Contractor under this Contract.

6-16. Proof of Compliance with Contract. In order that the Engineer may determine whether the Contractor has complied with the requirements of this contract, not readily enforceable through inspection and tests of the work and materials, the Contractor shall, at any time when requested, submit to the Engineer properly authenticated documents or other satisfactory proofs as to his or her compliance with such requirements.

6-17. Errors and Omissions. If the Contractor, in the course of the work, finds any errors or omissions in plans or in the layout as given by survey points and instruction, or if he or she finds any discrepancy between the plans and the physical conditions of the locality, he or she shall immediately inform the Engineer, in writing and the Engineer shall promptly verify the same. Any work done after such discovery, until authorized, will be done at the Contractor's risk.

6-18. Cooperation. The Contractor shall cooperate with all other contractors who may be performing work in behalf of the City and workmen who may be employed by the City on any work in the vicinity of the work to be done under this contract with the work of such contractors or workmen. he or she shall make good promptly, at his or her own expense, any injury or damage that may be sustained by other contractors or employees of the City at his or her hands.

Any difference or conflict which may arise between the Contractor and other contractors, or between the contractor and workmen of the City in regard to their work shall be adjusted and determined by the Engineer. If the work of the Contractor is delayed because of any acts or omissions of any other contractor or of the City, the Contractor shall on that account have no claim against the City other than for an extension of time.

6-19. Right of Contractor to Stop Work. Under the following conditions the Contractor shall have the right, if he or she so desires, to stop the work and terminate the contract upon ten (10) days written notice to the Engineer and recover from the City payment for all work actually performed and for all satisfactory materials actually delivered to the site of the work for permanent incorporation therein, all as may be shown by the estimate of the Engineer.

- (1) If the work is stopped under an order of any court or other competent public authority for a period of time of three (3) months through no act or fault of the Contractor or of anyone employed by him.

- (2) If the Engineer fails to issue the monthly certificate for payment in accordance with the terms of this contract.
- (3) If the City fails to pay the Contractor within sixty (60) days after it shall have become due, as provided by the terms of this contract, any sum certified by the Engineer or awarded by the City.

All provided that if such action to terminate the contract be not instituted by the Contractor within ten (10) days after the alleged existence of such condition and if written notice of such action be not at that time delivered to the City and the Engineer, then such right shall lapse until another occasion arises according to this section.

6-20. Hiring and Dismissal of Employees. The Contractor shall employ only such foremen, mechanics and laborers as are competent and skilled in their respective lines of work and whenever the Engineer shall notify the Contractor that any person on the work is, in his or her opinion, incompetent, unfaithful, intemperate or disorderly, or refuses to carry out the provisions of this contract, or uses threatening or abusive language to any person on the work representing the City, or is otherwise unsatisfactory, such person shall be discharged immediately from the work and shall not be re-employed upon it except with the consent of the Engineer.

6-21. Wage Rates.

1. Contractor shall pay all mechanics and laborers employed or working upon the site of the work unconditionally and without subsequent deductions or rebate on any account the full amounts due at the time of payment at wage rates not less than those contained in the applicable prevailing wage determination, regardless of any contractual relationship which may be alleged to exist between the Contractor and subcontractors and such laborers and mechanics.
2. Contractor shall comply with the California Labor Code Section 1775. In accordance with said Section 1775, Contractor shall forfeit as a penalty to the Owner, \$50.00 (or the higher minimum penalty as provided in Section 1775(B)(ii) – (iii)) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for such work or craft in which such workman is employed for any work done under the Contract by him or her or by any subcontractor under him or her in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each workman for each calendar day or portion thereof for which each workman was paid less than the stipulated prevailing wage rate shall be paid to each workman by the Contractor.
3. Pursuant to the provision of Section 1770 of the Labor Code of the State of California, Owner has ascertained the general prevailing rate of wages (which rate includes employer payments for health and welfare, vacation, pension and similar purposes) applicable to the work to be done, for straight time work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of workmen concerned. Copies of the General Prevailing Wage Determination are available on the Internet at web address: <http://www.dir.ca.gov/DLSR/PWD> The Contractor shall post the wage determination at the site of work in a prominent place where it can easily be seen by the workers.
4. City will not recognize any claim for additional compensation because the Contractor has paid any rate in excess of the prevailing wage rate obtained by the Contractor. The possibility of wage increases is one of the elements to be considered by the Contractor in determining his or her bid and will not in any circumstances be considered as the basis for a claim against the City.
5. The Labor Commissioner through the Division of Labor Standards Enforcement (DLSE) may at any time require contractors and subcontractors to furnish electronic certified payroll records directly to DLSE. Commencing with contracts awarded or after April 1, 2015, all contractors and subcontractors must furnish electronic certified payroll records directly to the DLSE.
6. Travel and Subsistence Payments.

Contractor shall make travel and subsistence payments to each workman needed to execute the work in accordance with the requirements in Section 1773.8 of the Labor Code (Chapter 880, Statutes of 1968).

7. Apprentices.

Attention is directed to the provisions in Sections 1777.5 (Chapter 1411, Statutes of 1968) and 1777.6 of the California Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him. Contractor and any subcontractor under him or her shall comply with the requirements of said sections in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

6-22. Cleaning Up. The Contractor shall not allow the site of the work to become littered with trash and waste material, but shall maintain the same in a neat and orderly condition throughout the construction period. The Engineer shall have the right to determine what is or is not waste material or rubbish and the place and manner of disposal.

On or before the completion of the work, the Contractor shall without charge therefore carefully clean out all pits, pipes, chambers or conduits and shall tear down and remove all temporary structures built by him or her and shall remove rubbish of all kind from any of the grounds which he or she has occupied and leave them in first class condition.

6-23. Guaranty. All work shall be guarantied for a period of one year from the date of acceptance by the City. The Contractor shall promptly make all needed repairs arising out of defective materials, workmanship and equipment.

The City is hereby authorized to make such repairs if within ten days after the mailing of a notice in writing to the Contractor or his or her agent, the Contractor shall neglect to make or undertake with due diligence the aforesaid repairs, provided, however, that in case of an emergency where, in the opinion of the City delay would cause serious loss or damage, repairs may be made without notice being sent to the Contractor and the Contractor shall pay the costs thereof.

Pursuant to the provisions of Section 4-03 of these Special Provisions, the Contractor shall furnish a Defective Material and Workmanship Bond in an amount not less than 5 percent of the final contract price, which shall be effective for a period of one (1) year after the completion and acceptance of the work.

SECTION 7. RESPONSIBILITIES AND RIGHTS OF CITY

7-01. Authority of the Engineer. All work done under this contract shall be done in a workmanlike manner and shall be performed to the reasonable satisfaction of the Engineer, who shall have general supervision of all work included hereunder. To prevent disputes and litigation, the Engineer (1) shall in all cases determine the amount, quality, acceptability and fitness of the several kinds of work and materials which are to be paid for under this contract, (2) shall decide all questions relative to the true construction, meaning and intent of the Special Provisions and Drawings, (3) shall decide all questions which may arise relative to the classifications and measurements of quantities and materials and the fulfillment of this contract and (4) shall have the power to reject or condemn all work or material which does not conform to the terms of this contract. his or her estimate and decision in all matters shall be a condition precedent to an appeal for arbitration, or the right of the Contractor to receive, demand, or claim any money or other compensation under this agreement and a condition precedent to any liability on the part of the City to the Contractor on account of this contract. Whenever the Engineer shall be unable to act, in consequence of absence or other cause, then such engineer as the Engineer or the City shall designate, shall perform any and all of the duties and be vested with any or all of the powers herein given to the Engineer.

7-02. Inspection. The City will provide engineering personnel for the inspection of the work.

The Engineer and his or her representatives shall at all times have access to the work whenever it is in preparation or progress and the Contractor shall provide proper facilities for such access and inspection.

If the Special Provisions, the Engineer's instruction, laws, ordinances, or any public authority require any work to be specially tested or approved, the Contractor shall give the Engineer timely notice of its readiness for inspection and, if the inspection is by an authority other than the Engineer, of the date fixed for such inspection. Inspections by the Engineer shall be promptly made at the source of supply where practicable. If any work shall be covered up without approval or consent of the Engineer, it must, if required by the Engineer, be uncovered for examination and properly restored at the Contractor's expense.

Re-examination of any work may be ordered by the Engineer and, if so ordered, the work must be uncovered by the Contractor. If such work is found to be in accordance with the contract documents, the City shall pay the cost of re-examination and replacement. If such work is not in accordance with the contract documents, the Contractor shall pay such cost.

Properly authorized and accredited inspectors shall be considered to be the representatives of the City limited to the duties and powers entrusted to them. It will be their duty to inspect materials and workmanship of those portions of the work to which they are assigned, either individually or collectively, under instructions of the Engineer and to report any and all deviations from the Drawings, Special Provisions and other contract provisions which may come to their notice. Any inspector may be considered to have the right to order the work entrusted to his or her supervision stopped, if in his or her opinion such action becomes necessary, until the Engineer is notified and has determined and ordered that the work may proceed in due fulfillment of all contract requirements.

7-03. Surveys. Contractor shall furnish all land surveys, establish all base lines and bench marks and make sufficient detailed surveys needed for working points, lines and elevations. The Contractor shall develop all slope stakes and batter boards. Contractor shall also develop all additional working points, lines and elevations as he or she may desire to facilitate his or her methods and sequence of construction.

7-04. Rights-of-Way. The City will provide all necessary rights-of-way and easements in or beneath which work will be performed by the Contractor under this contract.

7-05. Retention of Imperfect Work. If any portion of the work done or material furnished under this contract shall prove defective and not in accordance with the Plans and Special Provisions, and if the imperfection in the same shall not be of sufficient magnitude or importance to make the work dangerous or undesirable, the Engineer shall have the right and authority to retain such work instead of requiring the imperfect work to be removed and reconstructed, but he or she shall make such deductions therefor in the payments due or to become due the Contractor as may be just and reasonable.

7-06. Changes in the Work. The Engineer shall have the right, in writing, to order additions to, omissions from, or corrections, alterations and modifications in the line, grade, form, dimensions, plan, or kind or amount of work or materials herein contemplated, or any part thereof, either before or after the beginning of construction. However, the arithmetical sum of the cost to the City of additions and subtractions from the work under this contract shall not exceed 10 percent of original contract amount or \$5,000, whichever is the greater, unless based upon a supplementary agreement to be made therefore.

The order of such additions, omissions, corrections, alterations and modifications shall be in writing and signed by the Engineer and, in order, shall then be binding upon the Contractor. The Contractor shall proceed with the work as changed and the value of such change shall be determined as provided for in section 10-07 of these Special Provisions.

Such alterations shall in no way affect, vitiate, or make void this contract or any part thereof, except that which is necessarily affected by such alterations and is clearly the evident intention of the parties to this contract.

7-07. Additional Drawings by City. The drawings made a part of this contract at the time of its execution are intended to be fairly comprehensive and to indicate in more or less detail the scope of the work. In addition to these drawings, however, the Engineer shall furnish such additional drawings from time to time during the

progress of the work as are necessary to make clear or to define in greater detail the intent of the Special Provisions and the contract drawings and the Contractor shall make his or her work conform to all such drawings.

7-08. Additional and Emergency Protection. Whenever, in the opinion of the Engineer, the Contractor has not taken sufficient precautions for the safety of the public or the protection of the works to be constructed under this contract, or of adjacent structures or property which may be injured by the processes of construction on account of such neglect and whenever, in the opinion of the Engineer, an emergency shall arise and immediate action shall be considered necessary in order to protect public or private, personal or property interest, then and in that event, the Engineer, with or without notice to the Contractor may provide suitable protection to the said interests by causing such work to be done and such material to be furnished as shall provide such protection as the Engineer may consider necessary and adequate.

The cost and expense of such work and material so furnished shall be borne by the Contractor and, if the same shall not be paid on presentation of the bills therefor, then such costs shall be deducted from any amounts due or to become due the Contractor.

The performance of such emergency work under the direction of the Engineer shall in no way relieve the Contractor from any damages which may occur during or after such precaution has been taken by the Engineer.

7-09. Suspension of Work. The City may at any time suspend the work or any part thereof by giving five (5) days written notice to the Contractor. The work shall be resumed by the Contractor within ten (10) days after the date fixed in the written notice from the City to the Contractor so to do. The City shall reimburse the Contractor for expense incurred by the Contractor in connection with the work under this contract as a result of such suspension.

If the work, or any part thereof, shall be stopped by the notice in writing aforesaid and if the City does not give notice in writing to the Contractor to resume work at a date within ten (10) days of the date fixed in the written notice to suspend, then the Contractor may abandon that portion of the work so suspended and he or she will be entitled to the estimates and payments for all work done on the portions so abandoned, if any, plus 5 percent of the value of the work so abandoned, to compensate for loss of overhead, plant expense and anticipated profit.

7-10. Right of City to Terminate Contract. If the Contractor should be adjudged a bankrupt, or if he or she should make a general assignment for the benefit of his or her creditors, or if a receiver should be appointed on account of his or her insolvency, or if he or she should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply sufficient properly skilled workmen or proper materials, or if he or she should fail to make prompt payments to subcontractors or for material or labor, or persistently disregard laws, ordinances or the instructions of the Engineer, or otherwise be guilty of a substantial violation of any provision of the contract, then the City, upon the certificate of the Engineer that sufficient cause exists to justify such action, may, without prejudice to any other right or remedy and after giving the Contractor seven days written notice, terminate the employment of the Contractor and take possession of the premises and of all materials, tools and appliances and finish the work by whatever method the City may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the contract price shall exceed the expense of finishing the work, including compensation for additional managerial and administrative services, such excess shall be paid to the Contractor. If such expense shall exceed such unpaid balance, the Contractor shall pay the difference to the City. The expense incurred by the City as herein provided and the damage incurred through the Contractor's default, shall be certified by the Engineer. In the event that a termination under this section is determined to be improper, such termination shall be deemed a constructive termination for convenience taken pursuant to section 7-12 below.

7-11. Use of Completed Portions. The City shall have the right to take possession of and use any completed or partially completed portions of the work, notwithstanding the time for completing the entire work or such portions which may not have expired; but such taking possession and using shall not be deemed an acceptance of any work not completed in accordance with the contract documents. If such prior use increases the cost of or delays the work, the Contractor shall be entitled to such extra compensation, or extension of time or both, as the Engineer may determine.

7-12. Right of City to Terminate Contract for Convenience. The City may terminate performance of the work called for by the contract documents in whole or, from time to time, in part, if the City determines that a termination is in the City's best interest. The Contractor shall terminate all or any part of the work upon delivery

to the Contractor of a notice of termination specifying that the termination is for the convenience of the City, the extent of termination, and the effective date of such termination. After receipt of notice of termination, and except as directed by the Engineer, the Contractor shall, regardless of any delay in determining or adjusting any amounts due under this termination for convenience clause, immediately proceed with the following obligations:

1. Stop work as specified in the notice.
2. Complete any work specified in the notice of termination in a least cost/shortest time manner while still maintaining the quality called for under the contract documents.
3. Leave the property upon which the Contractor was working and upon which the facility (or facilities) forming the basis of the contract documents is situated in a safe and sanitary manner such that it does not pose any threat to the public health or safety.
4. Terminate all subcontracts to the extent that they relate to the portions of the work terminated.
5. Place no further subcontracts or orders, except as necessary to complete the continued portion of the contract.
6. Submit to the Engineer, within ten (10) calendar days from the effective date of the notice of termination, all of the usual documentation called for by the contract documents to substantiate all costs incurred by the Contractor for labor, materials and equipment through the effective date of the notice of termination. Any documentation substantiating costs incurred by the Contractor solely as a result of the City's exercise of its right to terminate this Contract pursuant to this clause, which costs the contractor is authorized under the contract documents to incur, shall: (1) be submitted to and received by the Engineer no later than 30 calendar days after the effective date of the notice of termination; (2) describe the costs incurred with particularity; and (3) be conspicuously identified as "Termination Costs occasioned by the City's Termination for Convenience."

Termination of the contract shall not relieve Surety of its obligation for any just claims arising out of or relating to the work performed. In the event that the City exercises its right to terminate this contract pursuant to this clause, the City shall pay the Contractor, upon the Contractor's submission of the documentation required by this clause and other applicable provisions of the contract documents, the following amounts:

All actual reimbursable costs incurred according to the provisions of this contract.

1. A reasonable allowance for profit on the cost of the Work performed, provided Contractor establishes to the satisfaction of the Engineer that it is reasonably probable that Contractor would have made a profit had the contract been completed and provided further, that the profit allowed shall in no event exceed fifteen (15%) percent of the costs.
2. A reasonable allowance for Contractor's administrative costs in determining the amount payable due to termination of the contract under this Article.

Notwithstanding any other provision of this Article, when immediate action is necessary to protect life and safety or to reduce significant exposure or liability, the City may immediately order Contractor to cease work on the project until such safety or liability issues are addressed to the satisfaction of the City or the contract is terminated.

SECTION 8. WORKMANSHIP, MATERIALS and EQUIPMENT

8-01. General Quality. Materials and equipment shall be new and of a quality equal to that specified or approved. Work shall be done and completed in a thorough and workmanlike manner.

8-02. Quality in Absence of Detailed Specifications. Whenever under this contract it is provided that the Contractor shall furnish materials or manufactured articles or shall do work for which no detailed specifications are set forth, the materials or manufactured articles shall be of the best grade in quality and workmanship obtainable in the market from firms of established good reputation, or, if not ordinarily carried in stock, shall conform to the usual standards for first-class materials or articles of the kind required, with due consideration of the use to which they are to be put. In general, the work performed shall be in full conformity and harmony with the intent to secure the best standard of construction and equipment of the work as a whole or in part.

8-03. Materials and Equipment Specified by Name. Whenever any material or equipment is indicated or specified by patent or proprietary name or by the name of the manufacturer, such specification shall be considered as used for the purpose of describing the material or equipment desired and shall be considered as followed by the words "or approved equal". The Contractor may offer any material or equipment which shall be equal in every respect to that specified, provided that written approval first is obtained from the Engineer.

8-04. Source of Materials. Price, fitness and quality being equal, preference shall be given by the Contractor for supplies grown, manufactured or produced in the State of California and, next, for such products partially produced in this State in accordance with Government Code Section 4332.

8-05. Storage of Materials. Materials shall be so stored to ensure the preservation of their quality and fitness for the work. They shall be so located and disposed that prompt and proper inspection thereof may be made.

8-06. Drawings, Samples and Tests. As soon as possible after execution of the contract, the Contractor shall submit to the Engineer, in quintuplicate, sufficient information including, if necessary, assembly and detail drawings to demonstrate fully that the equipment and materials to be furnished comply with the provisions and intent of these Special Provisions and Drawings. If the information thus submitted indicates the equipment or materials is acceptable, the Engineer will return one copy stamped with his or her approval; otherwise, one copy will be returned with an explanation of why the equipment or material is unsatisfactory. The Contractor shall have no claims for damages or for extension of time on account of any delay due to the revision of drawings or rejection of material. Fabrication or other work performed in advance of approval shall be done entirely at the Contractor's risk. After approval of equipment or material, the Contractor shall not deviate in any way from the design and specifications given without the written consent of the Engineer.

When requested by the Engineer, a sample or test specimens of the materials to be used or offered for use in connection with the work shall be prepared at the expense of the Contractor and furnished by him or her in such quantities and sizes as may be required for proper examination and tests, with all freight charges prepaid and with information as to their sources.

All samples shall be submitted before shipment and in ample time to permit the making of proper tests, analyses, or examination before the time at which it is desired to incorporate the material into the work. All tests of materials furnished by the Contractor shall be made by the Engineer. Samples shall be secured and tested whenever necessary to determine the quality of the material.

SECTION 9. PROSECUTION OF WORK

9-01. Equipment and Methods. The work under this contract shall be prosecuted with all materials, tools, machinery, apparatus and labor and by such methods as are necessary to the complete execution of everything described, shown, or reasonably implied. If at any time before the beginning or during the progress of the work, any part of the Contractor's plant or equipment, or any of his or her methods of execution of the work, appear to the Engineer to be unsafe, inefficient, or inadequate to insure the required quality or the rate of progress of the work, he or she may order the Contractor to increase or improve his or her facilities or methods and the Contractor shall comply promptly with such orders; but, neither compliance with such orders nor failure of the Engineer to issue such orders shall relieve the Contractor from his or her obligation to secure the degree of safety, the quality of the work and the rate of progress required of the Contractor. The Contractor alone shall be responsible for the safety, adequacy and efficiency of his or her plant, equipment and methods.

9-02. Time of Completion. The Contractor shall promptly begin the work under this contract and shall complete and make ready for full use all portions of the project made the subject of this contract within the time set forth in the agreement bound herewith.

9-03. Avoidable Delays. Avoidable delays in the prosecution or completion of the work shall include all delays which might have been avoided by the exercise of care, prudence, foresight and diligence on the part of the Contractor. The City will consider as avoidable delays within the meaning of this contract (1) delays in the prosecution of parts of the work, which may in themselves be unavoidable, but do not necessarily prevent or delay the prosecution of other parts of the work nor the completion of the whole work within the time herein specified, (2) reasonable loss of time resulting from the necessity of submitting plans to the Engineer for approval and from the making of surveys, measurements, inspections, and testing and (3) such interruptions as may occur in the prosecution of the work on account of the reasonable interference of other contractors employed by the City which do not necessarily prevent the completion of the whole work within the time herein specified.

9-04. Unavoidable Delays. Unavoidable delays in the prosecution or completion of the work under this contract shall include all delays which may result, through cause beyond the control of the Contractor and which he or

she could not have provided against by the exercise of care, prudence, foresight and diligence. Orders issued by the City changing the amount of work to be done, the quantity of material to be furnished or the manner in which the work is to be prosecuted and unforeseen delays in the completion of the work of other contractors under contract with the City will be considered unavoidable delays, so far as they necessarily interfere with the Contractor's completion of the whole of the work. Delays due to normally adverse weather conditions will not be regarded as unavoidable delays. However, truly abnormal amounts of rainfall, temperatures or other weather conditions for the location of the work and time of year may be considered as unavoidable delays if those conditions necessarily cause a delay in the completion of the work.

9-05. Notice of Delays. Whenever the Contractor foresees any delay in the prosecution of the work and, in any event, immediately upon the occurrence of any delay which the contractor regards as an unavoidable delay, he or she shall notify the Engineer in writing of the probability of the occurrence of such delay and its cause, in order that the Engineer may take immediate steps to prevent, if possible, the occurrence or continuance of the delay, or, if this cannot be done, may determine whether the delay is to be considered avoidable or unavoidable, how long it continues and to what extent the prosecution and completion of the work are to be delayed thereby.

9-06. Extension of Time. Should any delays occur which the Engineer may consider unavoidable, as herein defined, the Contractor shall, pursuant to his or her application, be allowed an extension of time proportional to said delay or delays, beyond the time herein set forth, in which to complete this contract; and liquidated damages for delay shall not be charged against the Contractor by the City during an extension of time granted because of unavoidable delay or delays.

Any claim by Contractor for a time extension based on unavoidable delays shall be based on written notice delivered to the Engineer within 15 days of the occurrence of the event giving rise to the claim. Failure to file said written notice within the time specified shall constitute a waiver of said claim. Notice of the full extent of the claim and all supporting data must be delivered to the Engineer within 45 days of the occurrence unless the Engineer specifies in writing a longer period. All claims for a time extension must be approved by the Engineer and incorporated into a written change order.

9-07. Unfavorable Weather and Other Conditions. During unfavorable weather and other conditions, the Contractor shall pursue only such portions of the work as shall not be damaged thereby. No portions of the work whose satisfactory quality or efficiency will be affected by any unfavorable conditions shall be constructed while these conditions remain, unless, by special means or precautions approved by the Engineer, the Contractor shall be able to overcome them.

The Contractor shall be granted a time extension of one day for each unfavorable weather day which prevents him or her from placing concrete forms or placing and finishing concrete or asphalt concrete. Such unfavorable weather day is defined as a rain day where precipitation prevents the contractor from performing the work more than four (4) continuous hours within the authorized work period or a temperature day where the ambient temperature is below that specified for the placement of materials associated with the controlling work item for more than four (4) continuous work hours of the authorized work period.

9-08. Saturday, Sunday, Holiday and Night Work. No work shall be done between the hours of 6 p.m. and 7 a.m., nor on Saturdays, Sundays or legal holidays except such work as is necessary for the proper care and protection of work already performed, or except in cases of absolute necessity and in any case only with the permission of the Engineer.

It is understood, however, that night work may be established as a regular procedure by the Contractor if he or she first obtains the written permission of the Engineer and that such permission may be revoked at any time by the Engineer if the Contractor fails to maintain at night adequate force and equipment for reasonable prosecution and to justify inspection of the work.

9-09. Hours of Labor. Eight (8) hours of labor shall constitute a legal day's work and the Contractor or any subcontractor shall not require or permit more than eight hours of labor in a day from any person employed by him or her in the performance of the work under this contract, unless paying compensation for all hours worked in excess of eight (8) hours per day at not less than 1½ times the basic rate of pay. The Contractor shall forfeit to the City, as a penalty, the sum of twenty-five dollars (\$25.00) for each workman employed in the execution of the contract by him or her or by any subcontractor, for each calendar day during which such laborer, workman, or mechanic is required or permitted to labor more than eight hours in violation of the provisions of Section 1810

to 1816, inclusive, (Article 3, Chapter 1, Part 7, Division 2) of the Labor Code of the State of California and any acts amendatory thereof.

SECTION 10. PAYMENT

10-01. Certification by Engineer. All payments under this contract shall be made upon the presentation of certificates in writing from the Engineer and shall show that the work covered by the payments has been done and the payments thereof are due in accordance with this contract.

10-02. Progress Estimates and Payment. The Engineer shall, within the first seven (7) days of each month, make an estimate of the value of the work performed in accordance with this contract during the previous calendar month.

The first estimate shall be of the value of the work satisfactorily completed in place and meeting the requirements of the contract. And every subsequent estimate, except the final estimate, shall be of the value of the work satisfactorily completed in place since the last preceding estimate was made; provided, however, that should the Contractor fail to adhere to the program of completion fixed in this contract, the Engineer shall deduct from the next and all subsequent estimates the full calculated accruing amount of the liquidated damages to the date of said estimate, until such time as the compliance with the program has been restored.

The estimate shall be signed by the Engineer and, after approval, the City shall pay or cause to be paid to the Contractor in the manner provided by law, an amount equal to 95 percent of the estimated value of the work satisfactorily performed and complete in place.

10-03. Substitution of Securities.

1. At such times that Public Contract Code Section 22300 is in effect Contractor may propose the substitution of securities of at least equal market value for any moneys to be withheld to ensure performance under the Contract. Market value shall be determined as of the day prior to the date such substitution is to take place. Such substitution shall be made at the request and expense of the Contractor. The securities shall be one or more of the following types:

- (a) Bonds or interest-bearing notes or obligations of the United States, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
- (b) Bonds or interest-bearing notes on obligations that are guaranteed as to principal and interest by a federal agency of the United States.
- (c) Bonds of the State of California, or those for which the faith and credit of the State of California are pledged for the payment of principal and interest.
- (d) Bonds or warrants, including, but not limited to, revenue warrants, of any county, city, metropolitan water district, California water district, California water storage district, irrigation district in the State of California, municipal utility district, or school district of the State of California, which are rated by Moody's or Standard and Poor as A or better.
- (e) Bonds, consolidated bonds, collateral trust debentures, consolidated debentures, or other obligations issued by federal land banks or federal intermediate credit banks established under the Federal Farm Loan Act, as amended; debentures and consolidated debentures issued by the Central Bank for Cooperatives and banks for cooperatives established under the Farm Credit Act of 1933, as amended; bonds, or debentures of the Federal Home Loan Bank Board established under the Federal Home Loan Bank Act; and stock, bonds, debentures and other obligations of the Federal National Mortgage Association established under the National Housing Act as amended and bonds of any Federal Home Loan Mortgage Corporation.
- (f) Commercial paper of "prime" quality as defined by a nationally recognized organization which rates such securities. Eligible paper is further limited to issuing corporations: (1) organized and operating within the United States; (2) having total assets in excess of five hundred million dollars (\$500,000,000); and (3) approved by the Pooled Money Investment Board of the State of California. Purchases of eligible

commercial paper may not exceed 180 days' maturity, nor represent more than 10 percent of the outstanding paper of an issuing corporation.

(g) Bills of exchange or time drafts on and accepted by a commercial bank, otherwise known as bankers acceptances, which are eligible for purchase by the Federal Reserve System.

(h) Certificates of deposits issued by a nationally or state-chartered bank or savings and loan association.

(i) The portion of bank loans and obligations guaranteed by the United States Small Business Administration or the United States Farmers Home Administration.

(j) Student loan notes insured under the Guaranteed Student Loan Program established pursuant to the Higher Education Act of 1965, as amended (20 U.S.C. 1001, et seq.) and eligible for resale to the Student Loan Marketing Association established pursuant to Section 133 of the Education Amendments of 1972, as amended (20 U.S.C. 1087-2).

(k) Obligations issued, assumed or guaranteed by International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, or the Government Development Bank of Puerto Rico.

(l) Bonds, debentures and notes issued by corporations organized and operating within the United States. Such securities eligible for substitution shall be within the top three ratings of a nationally recognized rating service.

2. The securities shall be deposited with City or with any commercial bank as escrow agent, who shall arrange for transfer of such securities to the Contractor upon satisfactory completion of the contract. Any interest accrued or paid on such securities shall belong to the Contractor and shall be paid upon satisfactory completion of the contract.

The market value of the securities deposited shall at all times be maintained in an amount at least equal, in the sole judgment of City, to the moneys to be withheld pursuant to the Contract Documents to ensure performance of the Contract. In order to comply with this condition, Contractor shall deposit additional securities as necessary upon request by City or the escrow agent.

3. Upon acceptance of any Proposal that includes substituting securities for amounts withheld to ensure performance, a separate escrow agreement satisfactory in form and substance to City shall be prepared and executed by City, the Contractor and the escrow agent, which may be City. The escrow agreement shall specify, among other matters, value of securities to be deposited; procedures for valuing the securities and for adding or withdrawing securities to maintain the market value of the deposited securities at least equal to the amount of moneys which would otherwise be withheld; the terms and conditions of conversion to cash in case of the default by the Contractor; and terms, conditions and procedure for termination of the escrow. City shall have no obligation to enter any such Agreement that does not provide the City with the unilateral right to convert securities to cash and to gain immediate possession of the cash.

10-04. Acceptance. The work must be accepted by vote of the City Council of the City of Ukiah when the whole shall have been completed satisfactorily. The Contractor shall notify the Engineer, in writing, of the completion of the work, whereupon the Engineer shall promptly, by personal inspection, satisfy himself as to the actual completion of the work in accordance with the terms of the contract and shall thereupon recommend acceptance by the City Council.

10-05. Final Estimate and Payment. The Engineer shall, as soon as practicable after the final acceptance of the work done under this contract, make a final estimate of the amount of work done thereunder and the value thereof.

Such final estimate shall be signed by the Engineer, and after approval, the City shall pay or cause to be paid to the Contractor, in the manner provided by law, the entire sum so found to be due hereunder, after deducting therefrom all previous payments and such other lawful amounts as the terms of this contract prescribe.

In no case will final payment be made in less than thirty-five (35) days after the filing of the notice of completion with the County Recorder.

10-06. Delay Payments. Should any payment due the Contractor or any estimate be delayed, through fault of the City beyond the time stipulated, such delay shall not constitute a breach of contract or be the basis for a claim for damages, but the City shall pay the Contractor interest on the amount of the payment at the rate of 6 percent per annum for the period of such delay. The terms for which interest will be paid shall be reckoned, in the case of any monthly or progress payment, from the twentieth day of the month next succeeding the month in which the work was performed to the date of payment of the estimate; and in the case of the final estimate, from the forty-fifth day after acceptance to the date of payment of the final estimate.

The date of payment of any estimate shall be considered the day on which the payment is offered or mailed as evidenced by the records of the Treasurer of the City. If interest shall become due on any delayed payment, the amount thereof, as determined by the City, shall be added to a succeeding payment. If the interest shall become due on the final payment, it shall be paid on a supplementary voucher to interest or any sum or sums which, by the terms of this contract, the City is authorized to reserve or retain.

10-07. Extra Work and Work Omitted. Whenever corrections, alterations, or modifications of the work under this contract ordered by the Engineer and approved by the City increase the amount of work to be done, such added work shall be known as "extra work"; and when such corrections, alterations, or modifications decrease the amount of work to be done, such subtracted work shall be known as "work omitted".

When the Contractor considers that any changes ordered involve extra work, he or she shall immediately notify the Engineer in writing and subsequently keep him or her informed as to when and where extra work is to be performed and shall make claim for compensation therefor each month not later than the first day of the month following that in which the work claimed to be extra work was performed and he or she shall submit a daily complete statement of materials and labor used and expenses incurred on account of extra work performed, showing allocation of all materials, labor and expenses.

All such claims shall state the date of the Engineer's written order and the date of approval by the City authorizing the work on account of which claim is made. Unless such notification is made in writing within the time specified and unless complete statements of materials used and expenses incurred on account of such extra work are furnished as above required, the Contractor shall not be entitled to payment on account of extra work and Contractor shall be deemed to have waived the right to make any future claims for compensation for such extra work.

When changes decrease the amount of work to be done, they shall not constitute a claim for damages on account of anticipated profits on the work that may be omitted.

10-08. Compensation for Extra Work or Work Omitted. Whenever corrections, additions, or modifications in the work under this contract change the amount of work to be done or the amount of compensation due the Contractor, excepting increases or decreases in contract items having unit contract prices for each measurable quantity installed in place, and such changes have been ordered in writing by the Engineer and approved by the City prior to the Contractor performing the extra work, then a price may be agreed upon. Failing such an agreement in price, the Contractor shall be compensated for performing extra work pursuant to the provisions of Section 4-1.03 D, "Extra Work", and Section 9-1.03, "Force Account Payment" of the Standard Specifications.

This method of determining the price of work shall not apply to the performance of any work which is required or reasonably implied to be performed or furnished under this contract.

10-09. Compensation to the City for Extension of Time. In case the work called for under this contract is not completed within the time limit stipulated herein, the City shall have the right as provided hereinabove, to extend the time of completion thereof. If the time limit be so extended, the City shall have the right to charge to the Contractor and to deduct from the final payment for the work the actual cost to the City of engineering, inspection, superintendence and other overhead expenses which are directly chargeable to the contract and which accrue during the period of such extension, except that the cost of final unavoidable delays shall not be included in such charges.

10-10. Liquidated Damages for Delay. It is agreed by the parties to the contract that time is of the essence and that, in case all the work is not completed before or upon the expiration of the time limit as set forth, damage, other than those cost items identified in section 10-09, will be sustained by the City and that it is and will be impracticable to determine the actual amount of damage by reason of such delay; and it is therefore agreed that the Contractor will pay to the City the sum of five hundred dollars (\$500.00) per day for each and every calendar day's delay beyond the time prescribed.

In compliance with the provisions of California Public Contract Code § 7102, the Contractor will be compensated for damages incurred due to delays in completing the work due solely to the fault of the City, where such delay is unreasonable under the circumstances and not contemplated by the parties. The Contractor and City agree that determining actual damages is impracticable and extremely difficult. As such, the Contractor shall be entitled to the appropriate time extension and to payment of liquidated damages in the sum of \$250 per day of delay in excess of the time specified for the completion of the work. Such amount shall constitute the only payment allowed and shall necessarily include all overhead (direct or indirect), all profit, all administrative costs, all bond costs, all labor, materials, equipment and rental costs, and any other costs, expenses and fees incurred or sustained as a result of such delay. The Contractor expressly agrees to be limited solely to the liquidated damages for all such delays as defined in this subsection.

SECTION 11. MISCELLANEOUS

11-01. Notice. Whenever any provision of the contract documents requires the giving of written notice, it shall be deemed to have been validly given if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the giver of the notice. If mailed, the notice shall be deemed received on the date of delivery stated in the return receipt.

11-02. Computation of Time. When any period of time is referred to in the Contract Documents by days, it shall be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day shall be omitted from the computation.

11-03. Claims Procedure

Contractor shall timely comply with all notices and requests for changes to the contract time or contract price, as a prerequisite to filing any claim governed by this Article. The failure to timely submit a notice of delay or notice of change, or to timely request a change to the contract time or contract price, or to timely provide any other notice or request required herein shall constitute a waiver of the right to further pursue the claim under the contract or at law.

- A. **Intent.** Effective January 1, 1991, Section 20104 et seq., of the California Public Contract Code prescribes a process utilizing informal conferences, non-binding judicial supervised mediation, and judicial arbitration to resolve disputes on construction claims of \$375,000 or less. Effective January 1, 2017, Section 9204 of the Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. The intent of this Article is to implement Sections 20104 et seq. and Section 9204 of the California Public Contract Code. This Article shall be construed to be consistent with said statutes.
- B. **Claims.** For purposes of this Article, "Claim" means a separate demand by the Contractor, for (A) a time extension, (B) payment of money or damages arising from work done by or on behalf of the Contractor pursuant to the Contract, or (C) an amount the payment of which is disputed by the District. Claims governed by this Article may not be filed unless and until the Contractor completes all procedures for giving notice of delay or change and for the requesting of a time extension or change order. Claims governed by this Article must be filed no later than the date of final payment. The claim shall be submitted in writing to the District and shall include on its first page the following in 16 point capital font: "THIS IS A CLAIM." Furthermore, the claim shall include the documents necessary to substantiate the claim. Nothing herein is intended to extend the time limit or supersede notice requirements otherwise provided by contract for the filing of claims, including all requirements pertaining to compensation or payment for extra work, disputed work, and/or changed conditions.

Failure to follow such contractual requirements shall bar any claims or subsequent lawsuits for compensation or payment thereon.

C. Supporting Documentation. The Contractor shall submit all claims in the following format:

Summary of claim merit and price, reference Contract Document provisions pursuant to which the claim is made

List of documents relating to claim:

Specifications

Drawings

Clarifications (Requests for Information)

Schedules

Other

Chronology of events and correspondence

Analysis of claim merit

Analysis of claim cost

Time impact analysis in CPM format

If Contractor's claim is based in whole or in part on an allegation of errors or omissions in the Drawings or Specifications for the project, Contractor shall provide a summary of the percentage of the claim subject to design errors or omissions and shall obtain a certificate of merit in support of the claim of design errors and omissions.

D. City's Response. Upon receipt of a claim pursuant to this Article, City shall conduct a reasonable review of the claim and, within a period not to exceed 45 days, shall provide the Contractor a written statement identifying what portion of the claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the claim will be processed and made within 60 days after the City issues its written statement.

If the City needs approval from its governing body to provide the Contractor a written statement identifying the disputed portion and the undisputed portion of the claim, and the City's governing body does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, the City shall have up to three days following the next duly publicly noticed meeting of the City's governing body after the 45-day period, or extension, expires to provide the Contractor a written statement identifying the disputed portion and the undisputed portion.

Within 30 days of receipt of a claim, the City may request in writing additional documentation supporting the claim or relating to defenses or claims the District may have against the Contractor. If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of City and the Contractor. The City's written response to the claim, as further documented, shall be submitted to the Contractor within 30 days (if the claim is less than \$15,000, within 15 days) after receipt of the further documentation, or within a period of time no greater than that taken by the Contractor in producing the additional information or requested documentation, whichever is greater.

E. Meet and Confer. If the Contractor disputes the City's written response, or the City fails to respond within the time prescribed, the Contractor may so notify the City, in writing, either within 15 days of receipt of the City's response or within 15 days of the City's failure to respond within the time prescribed, respectively, and demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand, the City shall schedule a meet and confer conference within 30 days for settlement of the dispute.

F. Mediation. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the City shall provide the Contractor a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the City issues its written statement. Any disputed portion of the claim, as identified by the Contractor in writing, shall be submitted to nonbinding mediation, with the City and the Contractor sharing the associated costs equally. The City and Contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing, unless the parties agree to select a mediator at a later time.

If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator.

For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.

Unless otherwise agreed to by the City and the Contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Public Contract Code Section 20104.4 to mediate after litigation has been commenced.

The mediation shall be held no earlier than the date the Contractor completes the work or the date that the Contractor last performs work, whichever is earlier. All unresolved claims shall be considered jointly in a single mediation, unless a new unrelated claim arises after mediation is completed.

G. Procedures After Mediation. If following the mediation, the claim or any portion remains in dispute, the Contractor must file a claim pursuant to Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code prior to initiating litigation. For purposes of those provisions, the running of the period of time within which a claim must be filed shall be tolled from the time the Contractor submits his or her written claim pursuant to subdivision (a) until the time the claim is denied, including any period of time utilized by the meet and confer conference.

H. Civil Actions. The following procedures are established for all civil actions filed to resolve claims of \$375,000 or less:

Within 60 days, but no earlier than 30 days, following the filing or responsive pleadings, the court shall submit the matter to non-binding mediation unless waived by mutual stipulation of both parties or unless mediation was held prior to commencement of the action in accordance with Public Contract Code section 9204 and the terms of this Contract. The mediation process shall provide for the selection within 15 days by both parties of a disinterested third person as mediator, shall be commenced within 30 days of the submittal, and shall be concluded within 15 days from the commencement of the mediation unless a time requirement is extended upon a good cause showing to the court.

If the matter remains in dispute, the case shall be submitted to judicial arbitration pursuant to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, notwithstanding Section 1114.11 of that code. The Civil Discovery Act of 1986 (Article 3 (commencing with Section 2016) of Chapter 3 of Title 3 of Part 4 of the Code of Civil Procedure) shall apply to any proceeding brought under this subdivision consistent with the rules pertaining to judicial arbitration. In addition to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, (A) arbitrators shall, when possible, be experienced in construction law, and (B) any party appealing an arbitration award who does not obtain a more favorable judgment shall, in addition to payment of costs and fees under that chapter, also pay the attorney's fees on appeal of the other party.

I. Government Code Claims. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, construction claims and/or changed conditions, the Contractor must comply with the claim procedures set forth in Government Code Sections 900, et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, construction claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if the prerequisite contractual requirements are not satisfied, no action against the City may be filed. **A Government Code claim must be filed no earlier than the date the work is completed or the date the Contractor last performs work on the project, whichever occurs first. A Government Code claim shall be inclusive of all unresolved claims unless a new unrelated claim arises after the Government Code claim is submitted.**

J. Non-Waiver. The City's failure to respond to a claim from the Contractor within the time periods described in this Article or to otherwise meet the time requirements of this Article shall result in the claim being deemed rejected in its entirety.

11-04. Litigation and Forum Selection. Contractor and City stipulate and agree that any litigation relating to the enforcement or interpretation of this contract, arising out of Contractor's performance or relating in any way to the work shall be brought in Mendocino County and that venue will lie in Mendocino County.

Except as otherwise expressly provided by law, the parties waive any objections they might otherwise have to the propriety of jurisdiction or venue in the state courts in Mendocino County and agree that California law shall govern any such litigation.

The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder to the parties hereto and, in particular but without limitation, the warranties, guaranties and obligations imposed upon the Contractor and all of the rights and remedies available to the City thereunder, shall be in addition to and shall not be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by law or contract, by special warranty or guaranty, or by other provisions of the contract documents and the provisions of this paragraph shall be as effective as if repeated specifically in the contract documents in connection with each particular duty, obligation, right and remedy to which they apply. All warranties and guaranties made in the contract document shall survive final payment and termination or completion of this contract. The City disclaims an express or implied warranty that the plans and specifications identify all site conditions that could affect the time or cost to complete the Work.

11-05. Waiver. The Contractor shall strictly comply with all notices and other contract requirements. Waiver by the City of any failure of the Contractor to comply with any term of the contract, including the notice provisions, shall not be deemed a waiver of a subsequent breach.

TECHNICAL SPECIFICATIONS

SECTION 12. GENERAL INFORMATION

12-01. Location and Scope of Work. All of the work to be performed is within the City of Ukiah and consists of the installation of wood poles, transferring all electric conductors, cables, equipment, streetlights and electric apparatus, transferring all communication cables, removal of pole, transport and disposal. General locations of the work are City of Ukiah various locations

The Contractor should familiarize himself with the local conditions of the project sites. Failure to do so will in no way relieve him of the responsibility for performing any of the work or operations required as a part of this contract. Further information regarding the work or these specifications can be obtained from Mary Horger at (707) 463-6233.

12-02. Arrangement of Technical Specifications. The Technical Specifications are arranged in sections covering the various phases of work as follows:

Section No.	Title
12	General Information
13	Construction Details
14	Exclusions from General Conditions
15	Amendments to General Conditions

12-03. Business Licenses. The Contractor and any subcontractors shall each secure and maintain a valid City of Ukiah Business License prior to the start of any portion of the work.

12-04. Permits. The Contractor shall provide, procure, and pay for all permits required to complete this work.

12-05. Temporary Facilities. All temporary facilities are the responsibility of the Contractor. The removal of said facilities shall be the responsibility of the Contractor. The Contractor shall be responsible for any and all damages to existing facilities which are a result of the work.

12-06. Public Convenience and Safety. The Contractor shall conduct operations so as to cause the least possible obstruction and inconvenience to public traffic. The Contractor shall, at his or her expense, furnish such flag persons and furnish, erect, construct and maintain such fences, barriers, lights, signs, detours, pedestrian walkways, driveway ramps and bridging as may be necessary to give adequate warning to the public that work is in progress and that dangerous conditions exist, to provide access to abutting properties and to permit the flow of pedestrian and vehicular traffic to safely and expeditiously pass the work.

12-07. Maintaining Traffic. Attention is directed to Section 7-1.08, "Public Convenience," 7-1.09, "Public Safety," 7-1.092, "Lane Closure," and 7-1.095, "Flagging Costs," of the California Standard Specifications.

Streets shall be open to through vehicular traffic during non-working hours. All public traffic shall be permitted to pass through the work with as little inconvenience and delay as possible.

Full costs for "Maintaining Traffic", including "Flagging Costs", shall be considered as included in the various items of work and no additional compensation will be made.

12.8. Stream Pollution. The Contractor shall exercise every reasonable precaution to prevent muddying or silting of live streams, and the Contractor's attention is called to the fact that the terms of this contract do not relieve him or her of responsibility for compliance with Sections 5650 and 12015 of the Fish and Game Code or other applicable statutes relating to pollution prevention or abatement.

12-9. Warranties. Unless otherwise indicated, the Contractor shall warrant all materials provided and work performed under this contract for a period of one year from the date of final acceptance. He shall replace promptly and at his own expense any materials and/or workmanship which fail during this warranty period.

12-10. Utilities. No water, sewer or electrical services will be provided by the owner. It is the Contractor's sole responsibility to arrange such services as necessary.

12-11. Preconstruction Conference. A preconstruction conference will be held before any work will be allowed to commence. This meeting will cover inspection, schedule for work, and among other items, the responsibilities and procedures of each of the interested parties to assure that the project will be completed in accordance with the contract documents.

12-12. Safety Requirements. The Contractor shall comply with all pertinent provisions of the Department of Labor "Safety and Health Regulations for Construction (29 FCS Part 1518, 36 CFR 7340)", with additions or modifications thereto, in effect during construction of this project.

SECTION 13 - CONSTRUCTION DETAILS

13-01. General. Contractor shall be responsible for furnishing all labor, materials, equipment, tools and incidentals necessary for the installation of wood poles, transferring all electric conductors, cables, equipment, streetlights and electric apparatus, transferring all communication cables, removal of pole, transport and disposal. All work shall be performed within the City limits of Ukiah California, as more specifically in the construction drawings defined in Appendix "A". Contractor shall perform tasks associated with this project between the hours of 7:00 a.m. and 6:00 p.m. Monday through Friday.

13-02 Material. The City of Ukiah will provide all materials. All material furnished by the City of Ukiah will be stored at the City of Ukiah Corporation Yard located at 1320 Airport Road, Ukiah, California. Upon issuance to the Contractor, the Contractor shall be responsible for materials furnished by the City from the time of receipt until installation and final acceptance by the City. All Material remaining at completion of the job belongs to the City and is to be transported back to the City's Corporation Yard. The Contractor shall not keep any material that the City provides.

13-03. Existing Utility Lines. Contractor shall exercise care in the removal of all utilities located on each pole. All conductors, service drops, switches and cutouts shall be reattached to the new pole using new hardware.

Poles that contain phone, cable television or fiber optic utilities or any combination thereof shall be handled in one of the following ways:

1. If the pole is cut and kicked, the communications cables shall be connected to the new pole in a permanent fashion.
2. If the new pole is located beside the old pole, the communications cables shall be connected to the new pole in a permanent fashion.

City of Ukiah personnel shall contact the proper utilities to ensure proper attachment to the new pole. If the transfer of any utility line requires a customer outage, the Contractor shall notify the customer 48 hours prior to the outage.

All work shall be done in a manner that maintains primary service without interruption and shall be completed using hot sticks or rubber gloves in accordance with NFPA 70 regulations and all OSHA regulations

13-04. Poles.

All pole replacements, removal and re-attachment of utilities shall conform to the National Electric Safety Code (NESC), General Order 95 (GO95) and City of Ukiah Construction Standards.

Contractor shall be responsible for transporting all poles from the City's Corporation Yard to the work site. Contractor shall avoid damage to the poles while transporting and setting. Poles shall not be dragged on the ground or dropped from trailers. Poles damaged due to careless handling will be required to be replaced and will be the responsibility of Contractor.

Poles shall be set at a depth of 10% of the pole height plus 2 feet.

Poles that have underground dips, or are set in a location that does not permit an additional hole shall be "cut and kicked" whereby the new pole will be placed in the exact location of the removed pole. All poles shall be placed such that underground dips remain in the same pole quadrant as the original pole. Contractor shall be responsible to ensure adequate climbing space in accordance with GO95.

Poles shall be placed in a hole that is large enough to provide free entrance and proper tamping of the backfill.

All poles shall be set and aligned with other poles on the same tangent, with crossarms or insulators perpendicular to the line.

After each pole is set in position and properly aligned, the hole shall be backfilled with the earth removed from the hole. All material shall be thoroughly tamped. Power driven tampers are to be used exclusively. Water or drying material shall be added, if required, for maximum compaction.

At the time of the final inspection, all settlement shall be re-filled and tamped, and the holes shall be left with

earth banked around the pole above the ground level and packed firmly. Additional material shall be removed by the Contractor and the area left clean. The Contractor shall repair, reshape and/or sod at his own expense any areas, slopes or turf that have been damaged by these operations

13-05. Crossarms.

Crossarms shall be placed 8" from the top of the pole with 36" separation between primary arms and 72" separation between primary and secondary arms.

13-06. Marking. Poles which support circuits of greater than 750v shall be marked with high voltage signs attached to the crossarm or pole with nails or staples. High voltage signs shall be placed on the face and back of each crossarm, but not on the inside faces of double arms.

All poles that are within 15' of a paved surface shall be marked with visibility strips. Three strips shall be placed toward oncoming traffic at a height of 36", 48" and 60" above grade. If the pole is exposed to traffic in more than one direction, three strips shall be installed for each direction of exposure.

13-07. Guying. New guys will be placed on all new poles and anchors shall be replaced or dug out as needed. Guys shall be attached to the new poles in the same manner it was attached on the previous pole, unless circumstances or GO95 requirements dictate that it be placed differently. Any changes in the guying shall be approved by the City's project inspector. Plastic guy markers shall be placed on all guys. Guys shall be attached to poles in a manner which will not interfere with climbing space. Span guy heads and all associated hardware shall be changed out in all cases.

Anchors shall be buried to a depth with no less than 6" and no more than 18" of the shank exposed. The anchor shall be installed against undisturbed earth and located so that the full length of the anchor rod is utilized and is in line with the guy.

13-08. Removal and Disposal of Poles and Hardware.

Contractor shall be responsible for removing all poles and hardware from removed poles. Disposal of all material shall be the responsibility of the Contractor and shall not be disposed of using City facilities. Any new material provided by the City shall be returned to the City's Corporation Yard.

13-09. Inspections.

The City's project inspector shall inspect all replaced poles after all electric utilities have been re-attached. Upon final inspection the Contractor shall be responsible for the removal of all temporary structures and the removal of rubbish of all kinds from all structures and from any of the customer's grounds which have been occupied.

13-10. Measurement and Payment. The contract shall be a lump sum price and be compensation in full for all labor, equipment, tools, removal and disposal of all existing poles, insulators and associated hardware, including any and all incidentals thereof.

13-11. Hardware Drawing Index. The following is a list of drawings that contain standard details and shall be followed as referenced in the project drawings:

Crossarm Brace Attachment Detail

Single Crossarm Attachment Hardware Detail

(See Appendix "A")

PRP09-HW1 Crossarm Brace Attachment Detail

PRP09-HW2 Single Crossarm Attachment Hardware Detail

PRP09-HW3 Single Crossarm Centerline Deadend Hardware Detail

PRP09-HW4 Single Deadend Crossarm Hardware Detail

PRP09-HW5 Double Crossarm Centerline Deadend Hardware Detail

PRP09-HW6 Centerline Double Deadend Hardware Detail

PRP09-HW7 Double Crossarm Double Deadend Hardware Detail

(See Appendix "B")

PRP09-S1 Secondary Tangent Detail

PRP09-S2 Secondary Deadend, Single Crossarm

PRP09-S3 Secondary Double Deadend, Double Crossarm

PRP09-A1 Primary Single Crossarm Deadend - Glass

PRP09-A2 Primary Single Crossarm Deadend - Epoxy

PRP09-A3 Primary Single Deadend, Double Crossarm Detail
PRP09-A4 Primary Double Deadend, Double Crossarm Detail
PRP09-A5 Primary Tangent Detail
PRP09-G1 Anchor and Guy Detail
PRP09-G2 Sidewalk Guy and Anchor Detail

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SECTION 14. EXCLUSIONS FROM GENERAL CONDITIONS

14-01. Provisions to be Excluded from General Conditions. The following designated provisions of the General Conditions are hereby determined to be inapplicable to the proposed work and, therefore, are hereby excluded from the terms of the Notice to Bidders, Proposal, Agreement and other contract documents as though entirely omitted from said General Conditions:

- (1) Section 6-02. Office at the Site
- (2) Section 7-03. Surveys

No other exclusions.

SECTION 15. AMENDMENTS TO GENERAL CONDITIONS

15-01. Sections of General Conditions to be Amended.

The following designated sections of the Special Provisions are hereby amended to read as follows:

No amendments.

BID SUBMITTAL CHECKLIST

The following is a checklist to assist you in your submission of your bid documents. Please make sure you include the following when submitting your bid documents to reduce the risk of having your bid rejected:

Did you include?...

- **Proposal** (Page ____)
 - Unit prices filled out clearly.
 - Extended prices filled out clearly and calculated correctly
 - Total bid amount filled out clearly and calculated correctly
 - Sign the proposal, and provide complete information
 - CLSB No. and expiration date
 - Department of Industrial Relations Public Works Contractor Registration Number
- **Fair Employment Practices Certification** (Page ____)
 - Filled out completely per instruction
- **Worker's Compensation Certificate** (Page ____)
 - Filled out completely per instruction
- **Certification of Non-Discrimination in Employment** (Page ____)
 - Filled out completely per instruction
- **List of Proposed Subcontractors** (Page ____)
 - Filled out completely per instruction
- **Statement of Experience** (Page ____)
- **Signature of Bidder** (Page ____)
 - Filled out completely per instruction
 - Authorized signature provided
- **Bidder's Bond** (Page ____)
 - Filled out completely per instruction
- **Non-Collusion Affidavit** (Page ____)
 - Filled out completely per instruction
 - Notarized
- **Addenda Issued**
 - Check the City website for any addenda issued: www.cityofukiah.com/purchasing Please note that actual acknowledgment of addenda is not required to submit with your bid. Refer to Section 1-11 and 3-07 of the General Conditions.

**CITY OF UKIAH
MENDOCINO COUNTY, CALIFORNIA**

PROPOSAL

**FOR
POLE REPLACEMENT VARIOUS LOCATIONS**

Specification No. 25-07

The undersigned, as bidder,
declares that he or she has examined thoroughly all of the contract documents herein contained, that this proposal is made without collusion with any other person, firm or corporation and that all laws and ordinances relating to the interest of public officers in this contract have been complied with in every respect.

AND he or she proposes and agrees, if this proposal is accepted,

- 1) that he or she will contract with the City of Ukiah, Mendocino County, California, in the form of the copy of the agreement herein contained
 - a) to provide all necessary machinery, tools, apparatus and other means of construction;
 - b) to furnish all materials;
 - c) to provide all superintendence, overhead expenses and all labor and expenses of whatever nature necessary to complete the job in conformity with the specifications and drawings and other contract provisions herein or reasonably implied hereby or as necessary to complete the work in the manner and within the time named herein and according to the requirements and to the reasonable satisfaction of the City Engineer;
 - d) to pay all charges of freight transportation and hauling;
- 2) that he or she indemnifies the City against any loss or damage arising from any act of the undersigned as Contractor; and
- 3) that he or she will accept as full payment therefor the following sums:

BIDDING SCHEDULE

In the case of any discrepancy between the unit price and the total set forth for the item, the unit price shall prevail; provided, however, that if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any reason, or is omitted, or in the case of lump sum items, is not the same amount as the entry in the "Total" column, then the amount set forth in the "Total" column for the item shall prevail in accordance with the following:

1. As to lump sum items, the amount set forth in the "Total" column shall be the unit price;
2. As to unit basis items, the amount set forth in the "Total" column shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price.

The Total Base Bid shall be the sum of the items in the "Total" column. In case of discrepancy between the sum of the items in the "Total" column and the amount entered as Total Base Bid, the sum of the "Total" column items shall prevail. The bid comparison will be based on the sum of the items in the "total" column for each bidder.

The Unit prices for the various Construction Items below include all costs associated with the General Conditions, Special Provisions, Requirements of the Construction Contract, and represent the total, complete, in-place cost for each specific Construction Item in accordance with the Construction Documents, including all elements, work components, accessories, and connections, shown in applicable details or required to yield a complete, sound and functional component or system appropriate for its intended function, whether or not such is specifically described or listed in any description of measurement or payment. The total amount of the Construction items below shall represent the total and complete cost of the fully functional Project. All work not specifically listed below be required to complete the work of the various construction items and the cost of such shall be considered as included throughout the various unit prices indicated.

Lowest bid will be based on the lowest Base Bid.

NAME OF BIDDER:
SPEC #:
PROJECT NAME:

25-07
POLE REPLACEMENT VARIOUS LOCATIONS

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ITEM #	DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL
1	POLE 04STATN02 SET 55'/H1, IN PLACE PER UEUD CONSTRUCTION STANDARDS: 265 1232, 225 0107, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
2	POLE 04STATN03 SET 50'/HI. ADJACENT (S), PER UEUD CONSTRUCTION STANDARDS: 234 0112, 240 0300, 222 1336, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
3	POLE 04STATN15 SET 50'/H1 IN PLACE PER UEUD CONSTRUCTION STANDARDS: 240 0312, 231 0414, 222 1326, 225 0107, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
4	POLE 06OAKSN10 SET 45'/H1 (WEST) PER UEUD CONSTRUCTION STANDARDS: 234 0112, 222 1343, 258 0919, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
5	POLE 06STATN19 SET 55'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 258 0919, 222 1336, 225 0107, 225 0105, 222 1336, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
6	POLE 06LOWGP01 SET 55'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 234 0112, 222 1326, 225 0107, 222 1336 (2), 222 1326 TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
7	POLE 06OAKSN06 SET 55'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0112, 258 0919, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____

8	POLE 09OAKSN01 SET 50'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 240 0312, 222 1326, 222 1336 (2), TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
9	POLE 09OAKSN11 SET 50'/1 IN PLACE PER HEUD CONSTRUCTION STANDARDS: 234 0140, 231 0416, 222 136(EAST), 222 1336 (NORTH), 222 1336 (SOUTH), 225 0105, 222 1336 (EAST) TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
10	POLE 17STATS27 SET 55'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 267 1403, 222 1343, TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
11	POLE 17THMAS02 SET 55'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 240 0312, 258 0919, 225 0109, 222 1336. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
12	POLE 17LORRA10 SET 55'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 280 0801, 222 1326, 225 0107 (2). TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
13	POLE 19TLMGF06 SET 55'/1 ADJACENT TO POLE SOUTH, PER UEUD CONSTRUCTION STANDARDS: 234 0140, 249 0601, 225 0107. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
14	POLE 20TLMGRO3 SET 55'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 234 0112, 258 0919, 225 0107, 222 1336. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____

15	POLE 20HSTRD04 SET 45'/1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 234 0140, 265 1232, 225 0105, 222 1336, 222 1326. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
16	POLE 22STATS03 SET 50'/H1 SET IN PLACE PER UEUD CONSTRUCTION STANDARDS: 243 0462, 222 1326, 225 0107. TRANSFER ALL COMMUNICATION CABLE PER CONSTRUCTION DRAWINGS, REMOVE AND DISPOSE OF POLE	LS	1	\$ _____	\$ _____
17	REMOVE AND REPLACE ASPHALT CONCRETE	SF	40	\$ _____	\$ _____
18	SIDEWALK REMOVAL AND REPLACEMENT	SF	192	\$ _____	\$ _____
19	LANDSCAPE REMOVAL AND REPLACEMENT - VARIOUS LOCATIONS	LS	1	\$ _____	\$ _____
20	MOBILIZATION	LS	1	\$ _____	\$ _____
21	DEMOBILIZATION	LS	1	\$ _____	\$ _____
22	TRAFFIC CONTROL	LS	1	\$ _____	\$ _____
TOTAL BID ==>>					\$ _____

We, the undersigned, acknowledge that the City Council has reserved the right to reject any or all bids and to determine which proposal is, in its opinion, the lowest responsive bid from a responsible bidder and that which it deems in the best interest of the City to accept. We, the undersigned, further agree, if this proposal shall be accepted, to sign the agreement and to furnish the required bonds with satisfactory surety, or sureties, within fifteen (15) calendar days after written notice that the contract is ready for signature; and, if the undersigned shall fail to contract, as aforesaid, it shall be understood that he or she has abandoned the contract and that, therefore, this proposal shall be null and void and the proposal guaranty accompanying this proposal, or the amount of said guaranty, shall be forfeited to and become the property of the City. Otherwise, the proposal guaranty accompanying this proposal shall be returned to the undersigned.

Witness our hands this day of _____, 20____.

Licensed in accordance with an act providing for the registration of California Contractors License No. _____, expiration date _____.

THE CONTRACTOR'S LICENSE NUMBER AND EXPIRATION DATE STATED HEREIN ARE MADE UNDER PENALTY OF PERJURY.

Department of Industrial Relations Public Works Contractor Registration Number: _____

Signature of bidder or bidders, with business name, address, phone number and fax number:

Notice: In the case of a corporation, give below the addresses of the principal office thereof and names and addresses of the President, Secretary, Treasurer.

FAIR EMPLOYMENT PRACTICES CERTIFICATION

TO: _____

The undersigned, in submitting a bid for performing the following work by Contract, hereby certifies that he or she has or will meet the standards of affirmative compliance with the Fair Employment Practices requirements of the Special Provisions contained herein.

POLE REPLACEMENT VARIOUS LOCATIONS

(Signature of Bidder)

Business Mailing Address:

Business Location:

(The bidder shall execute the certification of this page prior to submitting his or her proposal.)

WORKER'S COMPENSATION CERTIFICATE

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of that code and I will comply with such provisions before commencing the performance of the work of this contract.

Witness my hand this _____ day of _____, 200_____

Signature of Bidder, with Business Address:

CERTIFICATION OF NONDISCRIMINATION IN EMPLOYMENT

The bidder represents that he or she has/has not, participated in a previous contract or subcontract subject to either the equal opportunity clause herein or the clause contained in Section 301 of Executive Order 10925; that he or she has/has not, filed all required compliance reports; and that representations indicating submission of required compliance prior to subcontract awards.

Signature and address of Bidder:

_____ Date _____

(This certification shall be executed by the bidder in accordance with Section 60-1.6 of the Regulations of the President's Committee on Equal Employment Opportunity for implementing Executive Orders 10925 and 11114.)

LIST OF PROPOSED SUBCONTRACTORS

In compliance with the provisions of Sections 4100-4108 of the California Public Contract Code and any amendments thereof, each bidder shall set forth (a) the name and location of the place of business of each subcontractor who will perform work or labor or render service in or about the construction site or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications in an amount in excess of one-half of 1 percent of the total bid and (b) the California Contractor License Number for each subcontractor, and (c) the portion of the work to be done by each subcontractor. (See General Conditions Section 1-09.) Include with the name of each sub-contractor their Department of Industrial Relations Public Works Contractor Registration Number.

SUBCONTRACTOR NAME	SUBCONTRACTOR LICENSE NUMBER	SUBCONTRACTOR DIR REGISTRATION NUMBER	SUBCONTRACTOR BUSINESS ADDRESS	DESCRIPTION OF WORK

The bidder is required to state below what work of similar magnitude or character he or she has done and to give references that will enable the City Council to judge of his or her experience, skill and business standing and his or her ability to conduct work as completely and rapidly as required under the terms of the contract.

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SIGNATURE(S) OF BIDDER

Accompanying this proposal is _____
(insert the words "cash (\$)", "cashier's check" or "bidder's bond", as the case may be) in an amount equal to at least 10 percent of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, provide the legal name of corporation and also the names of the president, secretary, treasurer and manager thereof. If a co-partnership, provide the true name of firm and also the names of all individual co-partners composing the firm. If bidder or other interested person is an individual, provide the first and last names in full.

Licensed in accordance with an act providing for the registration of Contractors:

License No. _____, License Expiration Date _____.

Signature(s) of Bidder: _____

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts in behalf of the co-partnership; and if bidder is an individual, his or her signature shall be placed above. If a member of a partnership, a Power of Attorney must be on file with the Department prior to opening bids or submitted with the bid; otherwise, the bid will be disregarded as irregular and unauthorized.

Business address: _____

Place of residence: _____

Dated: _____

CITY OF UKIAH
Mendocino County, California

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, _____

_____, as PRINCIPAL and

_____, as SURETY,

are held and firmly bound unto the City of Ukiah in the penal sum of 10 PERCENT OF THE TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to the City of Ukiah, as the case may be, for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, to the City Clerk to which said bid was submitted, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of \$ _____

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the Principal has submitted the above mentioned bid to the City of Ukiah, as aforesaid, for certain construction specifically described as follows, for which bids are to be opened at the Office of the City Clerk, Ukiah Civic Center, Ukiah, California, on <<DATE OF BID OPENING>> for POLE REPLACEMENT VARIOUS LOCATIONS.

NOW, THEREFORE, If the aforesaid Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him or her for signatures, enters into a written contract, in the prescribed form, in accordance with the bid and files two bonds with the City of Ukiah, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this _____ day of _____, A.D. 20_____.

_____(Seal)

_____(Seal)

_____(Seal)

Principal

_____(Seal)

_____(Seal)

_____(Seal)

Surety

Address: _____

NON-COLLUSION AFFIDAVIT

Note: Bidder shall execute the affidavit on this page prior to submitting his or her bid.

To City Council, City of Ukiah:

The undersigned in submitting a bid for performing POLE REPLACEMENT VARIOUS LOCATIONS by contract, being duly sworn, deposes and says:

that he or she has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

Signature(s) of Bidder

Business Address: _____

Place of Residence: _____

NOTARIZATION

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public in and for the County of _____, State of California.

My Commission Expires _____, 20 ____.

CITY OF UKIAH
Mendocino County, California

AGREEMENT
FOR
POLE REPLACEMENT VARIOUS LOCATIONS
Specification No. 25-07

THIS AGREEMENT, made this _____ day of _____, 20____, by and between the City of Ukiah, Mendocino County, California, hereinafter called the City and _____ hereinafter called the Contractor,

WITNESSETH:

WHEREAS, the City has caused to be prepared in accordance with law, specifications, drawings and other contract documents for the work herein described and shown and has approved and adopted these contract documents, specifications and drawings and has caused to be published in the manner and for the time required by law a notice to bidders inviting sealed proposals for doing the work in accordance with the terms of this contract and

WHEREAS, the Contractor, in response to the notice to bidders, has submitted to the City a sealed proposal accompanied by a proposal guaranty in an amount of not less than 10 percent of the bid price for the construction of the proposed work in accordance with the terms of this contract and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted and as a result has determined and declared the Contractor to be the lowest and best regular responsible bidder for the work and for the sums named in the proposal,

NOW, THEREFORE, THIS AGREEMENT WITNESSETH:

Article 1. Work to be Done and Contract Days Allowed.

That the Contractor shall provide all necessary machinery, tools, apparatus and other means of construction; shall furnish all materials, superintendence, overhead, expenses, all labor and expenses of whatever nature necessary for completion of the work in conformity with the Special Provisions and other contract documents hereto attached and according to such instructions as may be given by the Engineer. The Contractor shall complete the work within <<NUMBER OF DAYS IN WORDS>> (<<NUMBER OF DAYS IN FIGURES>>) calendar days. Contract days shall be counted starting with the 10th day following receipt of notice that the contract has been executed by the City. Contractor, at his or her option, may begin work prior to start of counting contract days, however, in no event shall the Contractor start work without giving notification to the Engineer at least 72 hours prior to the start of work, without obtaining an encroachment permit from the City, or without having submitted certificates of insurance that have been accepted and approved by the Engineer

Article II. Contract Prices.

That the City shall pay the Contractor the prices stated in the proposal submitted by the Contractor, for complete performance of the contract by the Contractor. The Contractor hereby agrees to accept the prices as full compensation for all material and appliances necessary to the work, for all labor and use of tools and other implements necessary to execute the work contemplated in this contract; for all loss or damage arising out of the nature of the work or from the action of the elements, or from any unforeseen obstructions or difficulties which may be encountered in the prosecution of the work; for all risks of every description connected therewith; for all expenses of the work, as herein specified; for all liability and other insurance, for all overhead and other expenses incident to the work; all according to the Contract Drawings, the Special Provisions, the Details, the instructions and the requirements of the City.

Article III. Labor Discrimination.

Attention is directed to Section 1735 of the Labor Code, which reads as follows:

"No discrimination shall be made in the employment of persons upon public works because of the race, color, national origin or ancestry, or religion of such persons and every contractor for public works violating this section is subject to all the penalties imposed for a violation of this chapter."

In connection with the performance of work under this contract, the Contractor agrees as follows:

- (a) The Contractor will not willfully discriminate against any employee or an applicant for employment because of race, color, religion, ancestry, or national origin. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, ancestry, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the awarding authority setting forth the provisions of this Fair Employment Practice section.
- (b) The Contractor will send to each labor union or representative of workers with which he or she has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the awarding authority, advising the said labor union or worker's representative of the Contractor's commitments under this section, to employees and applicants for employment.
- (c) The Contractor will permit access to his or her records of employment, employment advertisements, application forms and other pertinent data and records by the Fair Employment Practices Commission, City of Ukiah or any other appropriate agency of the State of California designated by the awarding authority, for the purposes of investigation to ascertain compliance with the Fair Employment Practices section of this contract.
- (d) A finding of willful violation of the Fair Employment Practices section of this Contract or of the Fair Employment Practices Act shall be regarded by the awarding authority as a basis for determining the Contractor to be not a "responsible bidder" as to future contracts for which such Contractor may submit bids, for revoking the Contractor's pre-qualification rating, if any and for refusing to establish, reestablish or renew a pre-qualification rating for the Contractor.

The City of Ukiah shall deem a finding of willful receipt of written notice from the Fair Employment Practices Act to have occurred upon that it has investigated and determined that the Contractor

has violated the Fair Employment Practices Act and has issued an order under Labor Code Section 1426 or obtained an injunction under Labor Code Section 1429.

Upon receipt of such written notice from the Fair Employment Practices Commission, the City shall notify the Contractor that unless he or she demonstrates to the satisfaction of the awarding authority within a stated period that the violation has been corrected, his or her pre-qualification rating will be revoked at the expiration of such period.

- (e) The Contractor agrees that should the City determine that the Contractor has not complied with the Fair Employment Practices section of this Contract, then pursuant to Labor Code Section 1735 and 1775 the Contractor shall, as a penalty to the City, forfeit for each calendar day or portion thereof, for each person who was denied employment as a result of such non-compliance, the penalties provided in the Labor Code for violation of prevailing wage rates. Such monies may be recovered from the Contractor. The City may deduct any such damages from any monies due the Contractor.
- (f) Nothing contained in this Fair Employment Practices section shall be construed in any manner of fashion so as to prevent the City or the State of California from pursuing any other remedies that may be available at law.
- (g) Prior to awarding the Contract, the Contractor shall certify to the awarding authority that he or she has or will meet the following standards for affirmative compliance, which shall be evaluated in each case by the awarding authority:
 - (1) The Contractor shall provide evidence, as required by the City that he or she has notified all supervisors, foremen and other personnel officers in writing of the content of the anti-discrimination clause and their responsibilities under it.
 - (2) The Contractor shall provide evidence, as required by the City, that he or she has notified all sources of employees' referrals (including unions, employment agencies, advertisements, Department of Employment) of the content of the anti-discrimination clause.
 - (3) The Contractor shall file a basic compliance report, as required by the City. Willfully false statements made in such reports shall be punishable as provided by law. The compliance report shall also spell out the sources of the work force and who has the responsibility for determining whom to hire, or whether or not to hire.
 - (4) Personally, or through his or her representatives, the Contractor shall, through negotiations with the unions with whom he or she has agreements, attempt to develop an agreement which will:
 - a. Spell out responsibilities for nondiscrimination in hiring, referral, upgrading and training.
 - b. Otherwise implement an affirmative anti-discrimination program in terms of the unions' specific areas of skill and geography to the end that qualified minority workers will be available and given and equal opportunity for employment.
 - (5) The Contractor shall notify the City of opposition to the anti-discrimination clause by individuals, firms or organizations during the period of its pre-qualification.
- (h) The Contractor will include the provisions of the foregoing paragraphs 1 through 5 in every first tier subcontract so that such provisions will be binding upon each such subcontractor.
- (i) The "Fair Employment Practices Certification" must be completed and signed prior to the time of submitting the bid.

Article IV. Parts of the Contract.

That the complete contract consists of the following documents, all of which shall be considered a part of this agreement.

1. Notice to Bidders
2. Wage Rates
3. General Conditions
4. Technical Specifications
5. Proposal
6. Fair Employment Practices Certification
7. Agreement
8. Contract Bonds
9. Contract Drawings and Construction Details
10. Standard Drawings
11. Indemnification Agreement

IN WITNESS WHEREOF, this contract being executed in duplicate and the parties having caused their names to be signed by authority of their duly authorized office this _____ day of _____, 20____.

CITY OF UKIAH, MENDOCINO COUNTY, CALIFORNIA

By: _____
CITY MANAGER, CITY OF UKIAH

Attest: _____
CITY CLERK, CITY OF UKIAH

By: _____
CONTRACTOR

Attest: _____

Title: _____

The foregoing contract is approved as to form and legality this _____ day of _____, 20____.

CITY ATTORNEY, CITY OF UKIAH

INDEMNIFICATION AGREEMENT

This Indemnification Agreement is made and entered in Ukiah, California, on _____, 20____,
by and between the City of Ukiah (Ukiah) and _____ (Contractor).

Contractor is

_____ for Ukiah.

As a condition of issuing the work order, attached hereto, Ukiah requires assurance that Contractor will protect Ukiah from damage or damage claims which arise from its performance of the work.

Accordingly, Contractor agrees as follows:

1. **Indemnification.** Contractor shall indemnify and hold harmless Ukiah and its officers, agents, and employees from and against any claim, loss, or damage, including the legal and other costs of defending against any claim of damage or loss which arises out of the Contractor's negligent or wrongful performance under the work order attached hereto, except for claims, losses, or damages resulting from the sole and exclusive negligence or other wrongful conduct of Ukiah or its officers, agents and employees.

CONTRACTOR

BY: _____

TITLE: _____

CITY OF UKIAH
Mendocino County, California

PERFORMANCE BOND

BOND No. _____

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, the City of Ukiah, organized and operating under the laws of the State of California, (hereinafter referred to as the "City") has awarded to _____, (hereinafter referred to as the "Contractor") an agreement for Contract No. _____ (hereinafter referred to as the "Project").

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract for the Project dated _____, (hereinafter referred to, together with all attachments and exhibits thereto, as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by the Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, _____, the undersigned Contractor and _____, as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held firmly bound until the City in the sum of _____ (\$ _____), for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations; and shall indemnify and save harmless the City, its officials, officers, employees, and authorized volunteers, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees including reasonable attorneys' fees, incurred by the City in enforcing such obligation.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a period of one (1) year after the acceptance of the work by the City, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the City from loss or damage resulting from or caused by defective materials or faulty workmanship. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the City's rights or the Contractor or Surety's obligations under the Contract Documents, law or equity, including, but not limited to, California Code of Civil Procedure Section 337.15.

Whenever Contractor shall be, and is declared by the City to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the City's option:

- i. Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or

ii. Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a contract between such bidder, the Surety and the City, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.

iii. Permit the City to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs by the City pursuant to the Contract Documents.

Surety expressly agrees that the City may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the City, when declaring the Contractor in default, notifies Surety of the City's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, we have hereunto set our hands and seals this ____ day of _____, 2022.

(Corporate Seal)

Contractor/Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____

Attorney-in-Fact

(Attach Attorney-in Fact Certificate)

Title _____

The rate of premium on this bond is _____ per thousand. The total amount of premium charges is \$ _____.

(The above must be filled in by corporate attorney.)

THIS IS A REQUIRED FORM.

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of Agent or

Representative for service of process in

California, if different from above)

(Telephone number of Surety and Agent
or Representative for service of process in California)

CITY OF UKIAH
Mendocino County, California

PAYMENT BOND

BOND No. _____

KNOW ALL PERSONS BY THESE PRESENTS:

WHEREAS, the City of Ukiah ("City") has awarded to _____ ("Contractor/Principal") a contract (City Agreement No. _____, dated _____, referred to as the "Agreement") for the work described as _____. The Agreement is incorporated by this reference into this Payment Bond ("Bond"); and

WHEREAS, Contractor/Principal is required to furnish a bond in connection with the Agreement and pursuant to California Civil Code section 9550;

NOW, THEREFORE, we _____, the undersigned Contractor/Principal, and _____ ("Surety"), a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held firmly bound until the City, and to any and all persons, companies, or corporations entitled by law to file stop payment notices under California Civil Code Section 9100, or any person, company, or corporation entitled to make a claim on this bond, in the sum of \$_____, for which payment will and truly be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if Contractor/Principal, its heirs, executors, administrators, successors, or assigns, or subcontractor, shall fail to pay any person or persons named in Civil Code section 9100; or fail to pay for any materials, provisions, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind; or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Unemployment Insurance Code Section 13020 with respect to work and labor thereon of any kind, then Surety will pay for the same, in an amount not exceeding the amount herein above set forth, and in the event suit is brought upon this bond, also will pay such reasonable attorneys' fees as shall be fixed by the court, awarded and taxed as provided in California Civil Code Section 9550, et seq.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, or specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described; or pertaining or relating to the furnishing of labor, materials, or equipment therefor; nor by any change or modification of any terms of payment or extension of time for payment pertaining or relating to any scheme or work of improvement herein above described; nor by any rescissions or attempted rescission of the contract, agreement or bond; nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond; nor by any fraud practiced by any person other than the claimant seeking to recover on the bond; and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is give; and under no circumstances shall the Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Owner and Contractor/Principal or on the part of any oblige named in such bond; that the sole condition of recovery shall be that the claimant is a person described in California Civil Code section 9100, and who has not been paid the full amount of his or her claim; and that the Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned, including but not limited to the provisions of section 2819 and 2845 of the California Civil Code.

Any notice to Surety may be given in the manner specified in the Agreement and delivered or transmitted to Surety as follows:

Attn: _____

Address: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Email: _____

IN WITNESS WHEREOF, two identical counterparts of this Bond, each of which shall for all purposes be deemed an original thereof, have been duly executed by Contractor/Principal and Surety above named, on the ____ day of _____, 202__.

Contractor/Principal (SEAL)

By _____
Contractor's Representative

Contractor/Principal's Address

City, State, Zip

Surety (SEAL)

By _____
Surety's Representative

Surety's Address

City, State, Zip

Telephone Number

NOTE: Signatures of those executing for Surety must be properly acknowledged, The bond must be accompanied by a properly acknowledged Power of Attorney from the Surety authorizing its agent to bind it to this bond. A copy of such Power of Attorney must be in file with the City.

DIRECTIONS FOR PREPARATION OF PERFORMANCE AND MATERIAL AND LABOR BOND

1. Individual sureties, partnerships, or corporations not in the surety business will not be acceptable.
2. The name of the Principal shall be shown exactly as it appears in the Contract.
3. The penal sum shall not be less than required by the Specifications.
4. If the Principals are partners or joint venturers, each member shall execute the bond as an individual and state his place of residence.
5. If the Principal is a corporation, the bond shall be executed under its corporate seal.
If the corporation has no corporate seal, it shall so state and affix a scroll or adhesive seal following the corporate name.
6. The official character and authority of the person(s) executing the bond for the Principal, if a corporation, shall be certified by the Secretary or Assistant Secretary thereof under the corporate seal, or copies attached to such records of the corporation as will evidence the official character and authority of the officer signing, duly certified by the Secretary or Assistant Secretary, under the corporate seal, to be true copies.
7. The current power-of-attorney of the person signing for the surety company must be attached to the bond.
8. The date of the bond must not be prior to the date of the Contract.
9. The following information must be placed on the bond by the surety company:
 - a. The rate of premium in dollars per thousand; and
 - b. The total dollar amount of premium charged.
10. The signature of a witness shall appear in the appropriate place attending to the signature of each party of the bond.
11. Type or print the name underneath each signature appearing on the bond.
12. An executed copy of the bond must be attached to each copy of the Contract (original counterpart) intended for signing.

CITY OF UKIAH
Mendocino County, California

DEFECTIVE MATERIAL AND WORKMANSHIP (MAINTENANCE) BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, _____,
_____, as **PRINCIPAL**

and _____,
_____, as **SURETY,**

are held and firmly bound unto the **City of Ukiah** as Obligee, in the penal sum of

_____, (\$ _____),
(5 PERCENT OF THE FINAL CONTRACT AMOUNT)

to which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors, administrators successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal entered into a Contract with the City of Ukiah
dated _____
for _____

WHEREAS, said Contract has been completed, and was approved on the _____ day of _____,
_____.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall guarantee that the work will be free of any defective materials or workmanship which become apparent during the period of one (1) year following completion of the Contract, then this obligation shall be void, otherwise to remain in full force and effect, provided however, any additional warranty or guarantee whether expressed or implied is extended by the Principal or Manufacturer only, and the surety assumes no liability for such a guarantee.

Signed, sealed, and dated this _____ day of _____, 20____.

_____(Seal)

BY: _____(Seal)

_____(Seal)

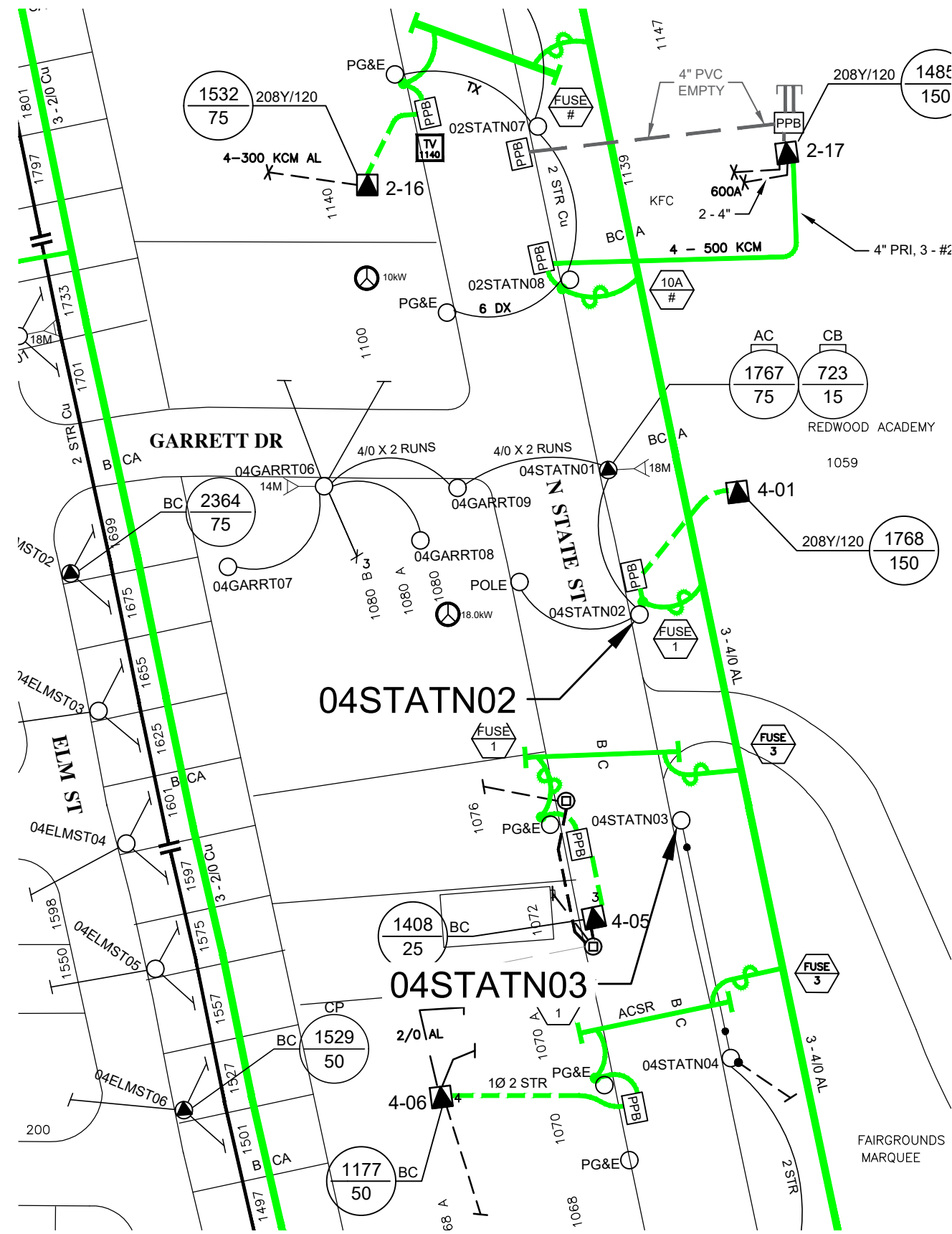
Principal

_____(Seal)

BY: _____ (Seal)

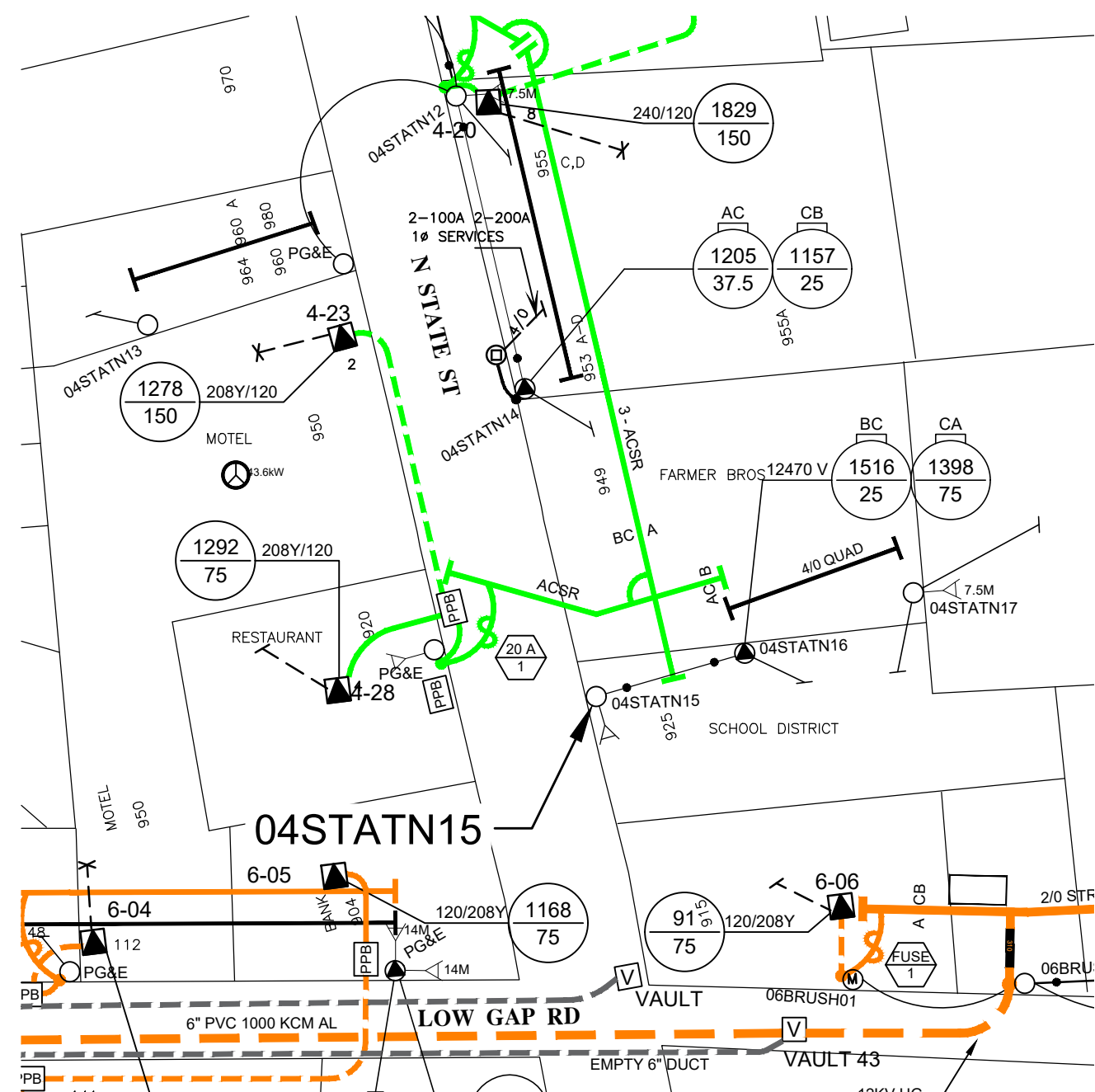
Surety (Seal)

Draft

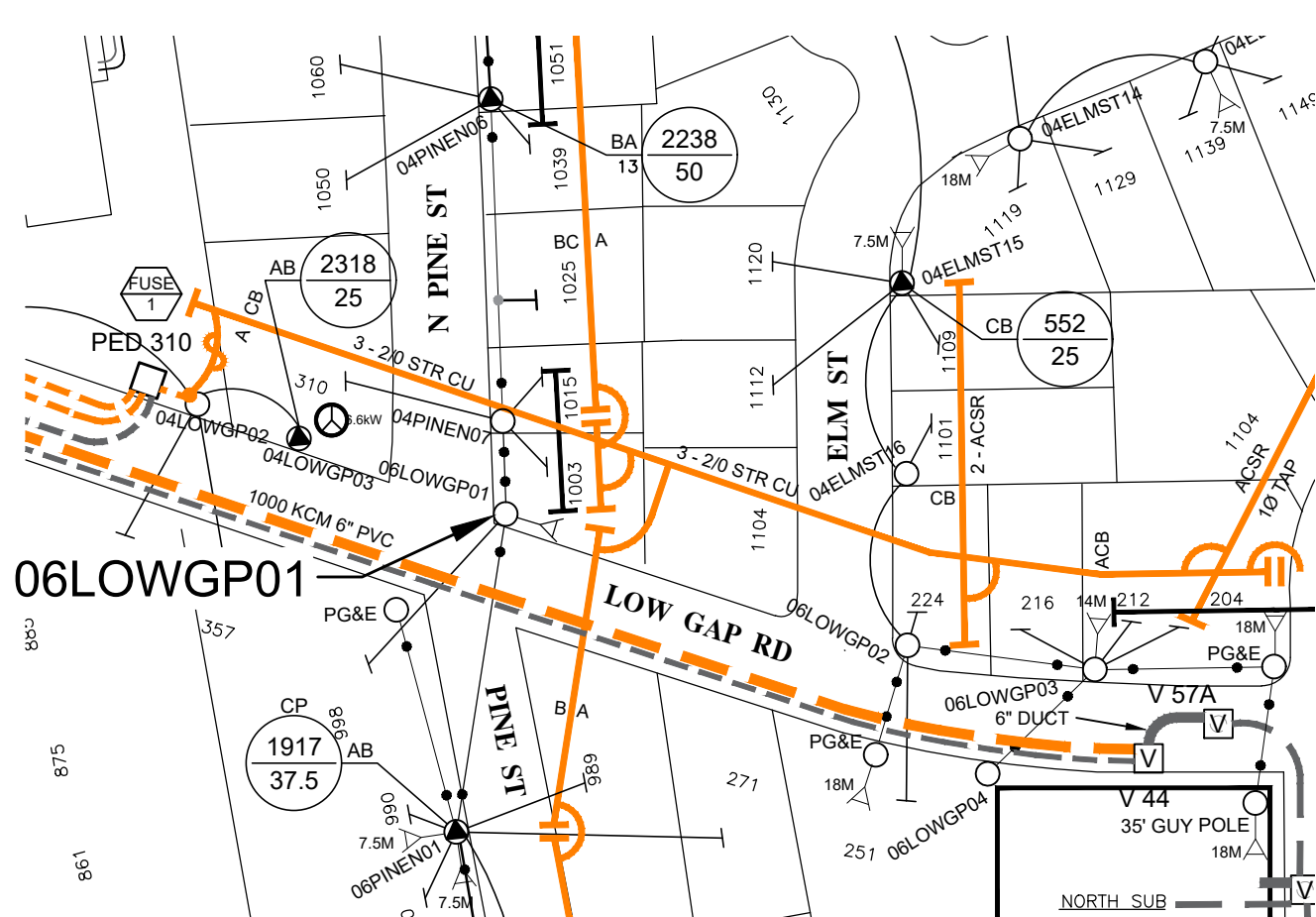


POLE 04STATN02
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 55' CLASS H1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-6".
INSTALL 12KV TANGENT RISER 200 AMP ASSEMBLY - CROSSARM AT 46'-6".
FRAME: 265 1232 (NORTH).
TRANSFER PRIMARY RISER CONDUIT TO NEW POLE (NORTHEAST).
INSTALL SECONDARY TANGENT ASSEMBLY SINGLE SPOOL RACK EXTENSION AT 33'-9".
FRAME: 225 0107 (NORTH) - TRANSFER SECONDARY WIRES.
INSTALL STREETLIGHT AT 32'-0" (WEST).
INSTALL SINGLE COMMUNICATION GUARD ARM AT 30'-0".
INSTALL FIBER ATTACHMENT BOLT AT 29'-8" (WEST).
INSTALL SINGLE COMMUNICATION UTILITY ARM AT 27'-4" (SOUTH) - TRANSFER COMMUNICATION RISER CONDUIT TO POLE (NORTHEAST).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

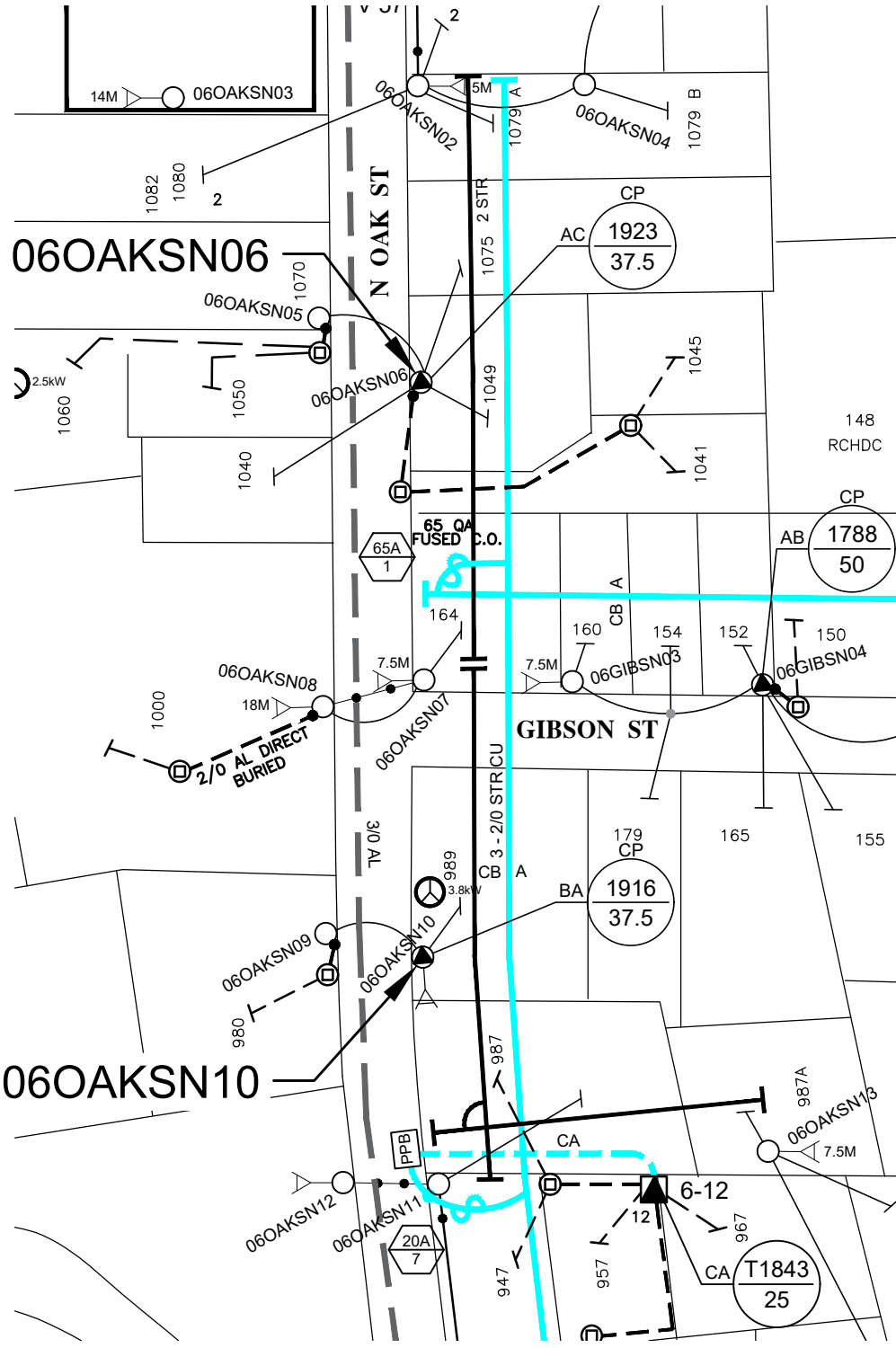
POLE 04STATN03
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 50' CLASS H1 POLE ADJACENT/SOUTH TO EXISTING POLE AT DEPTH OF 7'-0".
INSTALL 12KV TANGENT ASSEMBLY 3Ø 3 (4) WIRE PIN INSULATOR WITH 60" V BRACE - CROSSARM AT 42'-7".
FRAME: 234 0112 (NORTH)
INSTALL DEADEND ASSEMBLY 12KV 1Ø 2(3) WIRE - CROSSARM AT 39'-8".
FRAME: 240 0300 (WEST)
INSTALL FIBER ATTACHMENT BOLT AT 29'-3" (EAST).
INSTALL SINGLE COMMUNICATION UTILITY ARM AT 26'-3" (SOUTH).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.
INSTALL SPAN GUY ASSEMBLY AT 15'-2" TO POLE 04STATN04.
FRAME: 222 1336 (SOUTH)



POLE 04STATN15
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 50' CLASS H1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-0".
INSTALL DEADEND ASSEMBLY 12KV 3Ø 3 WIRE - CROSSARM AT 41'-11" (TOP CIRCUIT).
FRAME: 240 0312 (NORTH)
INSTALL GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 41'-7".
FRAME: 222 1326 (SOUTH)
INSTALL 12KV ALLEY ARM ANGLE ASSEMBLY 3Ø 3 WIRE PIN INSULATOR - ALLEY ARM AT 37'-7".
FRAME: 231 0415 (NORTH)
INSTALL STREETLIGHT AT 31'-5" (WEST).
INSTALL SECONDARY TANGENT ASSEMBLY SINGLE SPOOL RACK EXTENSION AT 30'-6".
FRAME: 225 0107 (EAST) - TRANSFER SECONDARY WIRES.
INSTALL SINGLE COMMUNICATION UTILITY ARM AT 26'-10" (WEST).
INSTALL FIBER ATTACHMENT BOLT AT 26'-6" (WEST).
INSTALL (2) GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 26'-9" & 25'-6".
FRAME: 222 1326 (SOUTH) - BOTH TO CONNECT TO EXISTING UEU ANCHOR.
INSTALL (2) GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 24'-6" & 23'-4".
FRAME: 222-1326 (SOUTH) - BOTH TO CONNECT TO EXISTING COMMUNICATION ANCHOR.
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.
INSTALL SPAN GUY ASSEMBLY AT 15'-8" TO POLE 04STATN16.
FRAME: 222 1336 (EAST)

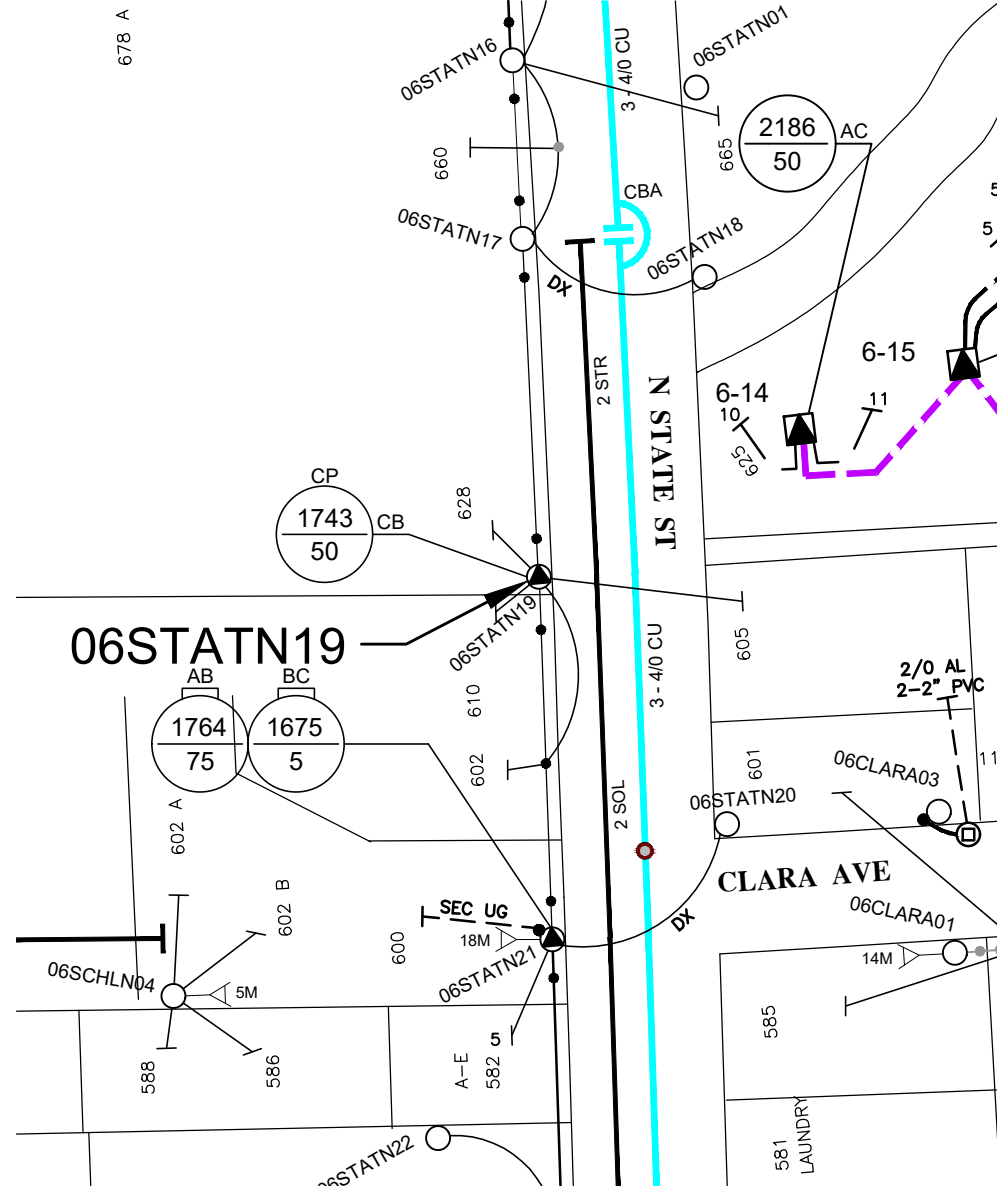


POLE 06LOWGP01
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 55' CLASS H1 POLE SOUTHEAST TO EXISTING POLE AT DEPTH OF 7'-6".
INSTALL 12KV RAPTOR TANGENT ASSEMBLY 3Ø 3 WIRE PIN INSULATOR - CROSSARM AT 46'-3".
FRAME: 234 0140 (EAST)
INSTALL 12KV TANGENT ASSEMBLY 3Ø 3 (4) WIRE PIN INSULATOR WITH 60" V BRACE AT 42'-7".
FRAME: 234 0112 (SOUTH) - DEADEND MIDDLE PHASE TO NORTH POLE 04PINEN07
INSTALL GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 42'-4".
FRAME: 222 1326 (EAST) - TO EXISTING ANCHOR.
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK EXTENSION AT 33'-9".
FRAME: 225 0107 (WEST) - TRANSFER SECONDARY WIRES.
INSTALL SPAN GUY ASSEMBLY AT 32'-8".
FRAME: 222 1336 (SOUTH) - TO POLE 06PINEN01.
INSTALL SPAN GUY ASSEMBLY AT 32'-0".
FRAME: 222 1336 (NORTH) - TO POLE 04PINEN07.
INSTALL GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 31'-8".
FRAME: 222 1326 (EAST) - TO EXISTING ANCHOR.
INSTALL STREETLIGHT AT 29'-0" (SOUTH).
INSTALL FIBER ATTACHMENT BOLT AT 26'-9" (SOUTH).
INSTALL (2) CATV ATTACHMENT BOLTS AT 24'-6" (WEST/EAST).
INSTALL SINGLE COMMUNICATION ARM AT 22'-6" (EAST).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

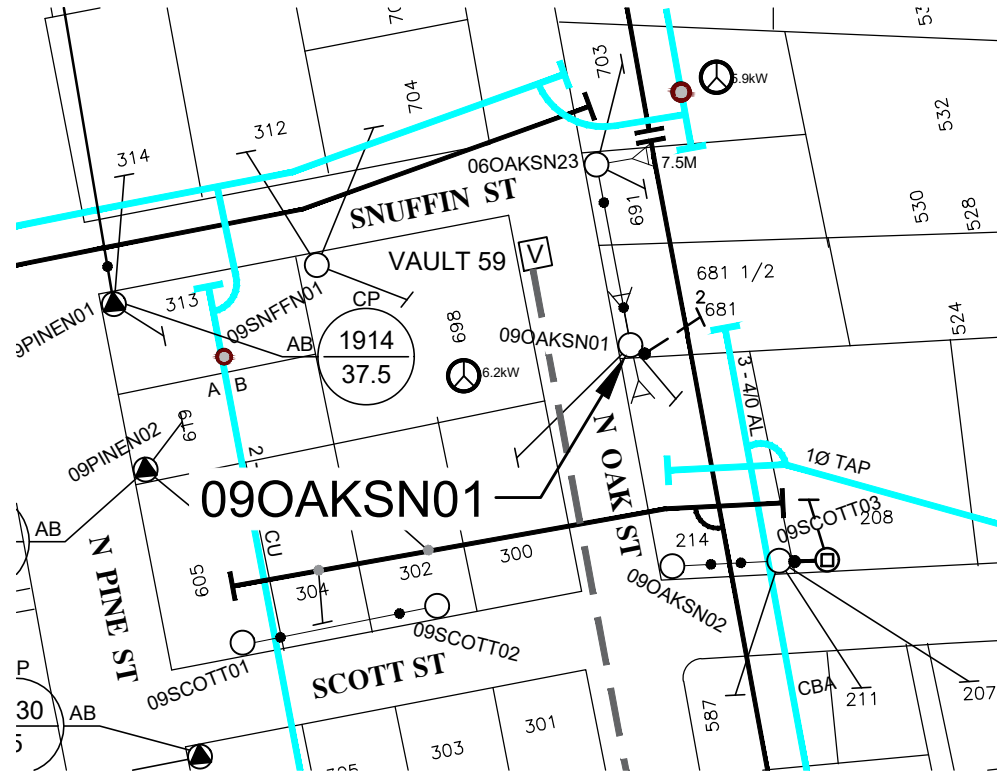


POLE 06OAKSN06
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 55' CLASS H1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-6".
INSTALL 12KV TANGENT ASSEMBLY 3Ø 3 (4) WIRE PIN INSULATOR WITH 60" V BRACE - CROSSARM AT 46'-7".
FRAME: 234 0112 (SOUTH)
INSTALL 1Ø TRANSFORMER ASSEMBLY 12KV 100A CUTOUTS 12KV PRIMARY EXISTING.
FRAME: 258 0919 (SOUTH)
TRANSFER SECONDARY RISER CONDUIT TO POLE (NORTHEAST).
INSTALL SINGLE SECONDARY CROSSARM AT 32'-8" (SOUTH) - TRANSFER ALL SECONDARY AND SERVICE WIRES.
INSTALL FIBER ATTACHMENT BOLT AT 28'-8" (WEST).
INSTALL STREETLIGHT AT 28'-5" (WEST).
INSTALL CATV ATTACHMENT BOLT AT 24'-6" (EAST).
INSTALL DOUBLE COMMUNICATION UTILITY ARMS AT 22'-9" (NORTH/SOUTH).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

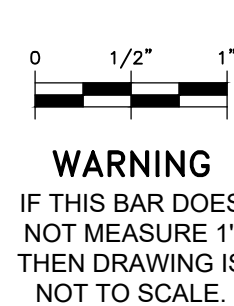
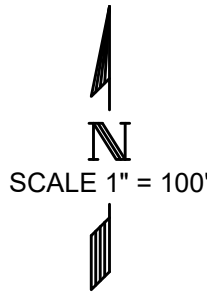
POLE 06OAKSN10
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 45' CLASS H1 POLE IN THE SAME LOCATION AT DEPTH OF 6'-6".
INSTALL 12KV TANGENT ASSEMBLY 3Ø 3 (4) WIRE PIN INSULATOR WITH 60" V BRACE - CROSSARM AT 38'-4".
FRAME: 234 0112 (NORTH)
INSTALL GUY ASSEMBLY FOR SIDEWALK GUY
FRAME: 222 1343 (SOUTH) - POLE HEIGHT 38'-0" - ANCHOR LEAD 12'-0" - LEAD ANGLE 135°.
INSTALL 1Ø TRANSFORMER ASSEMBLY 12KV 100A CUTOUTS 12KV PRIMARY EXISTING.
FRAME: 258 0919 (NORTH)
INSTALL SINGLE SECONDARY CROSSARM AT 32'-11" (NORTH) - TRANSFER ALL SECONDARY AND SERVICE WIRES.
INSTALL SINGLE COMMUNICATION GUARD ARM AT 29'-3" (SOUTH).
INSTALL FIBER ATTACHMENT BOLT AT 29'-0" (EAST).
INSTALL SINGLE COMMUNICATION GUARD ARM AT 28'-8" (EAST).
INSTALL FIBER ATTACHMENT BOLT AT 28'-7" (WEST).
INSTALL (2) CATV ATTACHMENT BOLTS AT 28'-3" (EAST) AND 28'-3" (NORTH).
INSTALL DOUBLE COMMUNICATION UTILITY ARMS AT 26'-0" (NORTH/SOUTH).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.



POLE 06STATN19
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 55' CLASS H1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-6".
INSTALL 12KV RAPTOR TANGENT ASSEMBLY 3Ø 3 WIRE PIN INSULATOR - CROSSARM AT 46'-10".
FRAME: 234 0140 (NORTH).
INSTALL 1Ø TRANSFORMER ASSEMBLY 12KV 100A CUTOUTS 12KV PRIMARY EXISTING.
FRAME: 258 0919 (NORTH)
INSTALL (2) SPAN GUY ASSEMBLY AT 39'-9" - TO NORTH POLE 06STATN17 AND TO SOUTH POLE 06STATN21.
FRAME: 222 1336 (NORTH/SOUTH)
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK EXTENSION AT 39'-2".
FRAME: 225 107 (WEST) - TRANSFER ALL SECONDARY AND SERVICE WIRES.
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK EXTENSION AT 39'-2".
FRAME: 225 0107 (EAST) - TRANSFER ALL SECONDARY AND SERVICE WIRES.
INSTALL STREETLIGHT AT 31'-9" (EAST).
INSTALL FIBER ATTACHMENT BOLT AT 29'-3" (WEST).
INSTALL (2) CATV ATTACHMENT BOLTS AT 24'-7" (WEST).
INSTALL COMMUNICATION ATTACHMENT BOLT AT 23'-0" (WEST).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.



POLE 09OAKSN01
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 50' CLASS 1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-0".
INSTALL DEADEND ASSEMBLY 12KV 3Ø 3 WIRE - CROSSARM AT 42'-5".
FRAME: 240 0312 (SOUTH)
INSTALL SPAN GUY ASSEMBLY AT 42'-0".
FRAME: 222 1336 (NORTH) - TO NORTH POLE 06OAKSN23.
INSTALL SINGLE SECONDARY CROSSARM AT 29'-4" (NORTH) - TRANSFER ALL SECONDARY AND SERVICE WIRES.
INSTALL GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 28'-0".
FRAME: 222 1326 (SOUTH) - ANCHOR LEAD 10'-0" - LEAD ANGLE 176°.
INSTALL SPAN GUY ASSEMBLY AT 27'-0".
FRAME: 222 1336 (NORTH) - TO NORTH POLE 06OAKSN23.
TRANSFER SECONDARY RISER CONDUIT TO POLE (NORTHEAST).
INSTALL SINGLE COMMUNICATION GUARD ARM AT 24'-0" (WEST).
INSTALL FIBER ATTACHMENT BOLT AT 23'-7" (WEST).
INSTALL (2) CATV ATTACHMENT BOLTS AT 22'-6" (WEST).
INSTALL (4) COMMUNICATION ATTACHMENT BOLTS AT 21'-6", 20'-6", 19'-6", 18'-6" (WEST).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

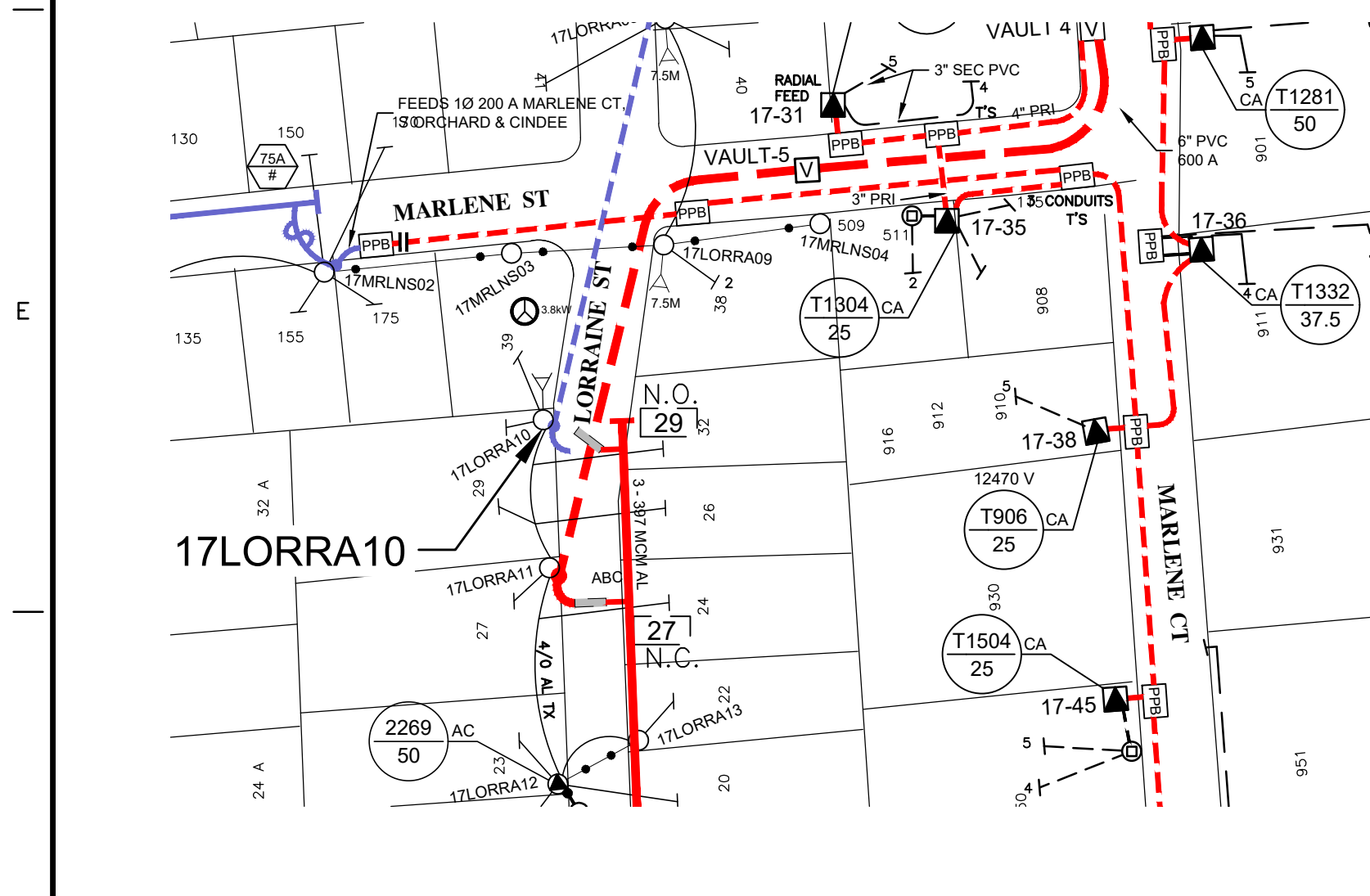
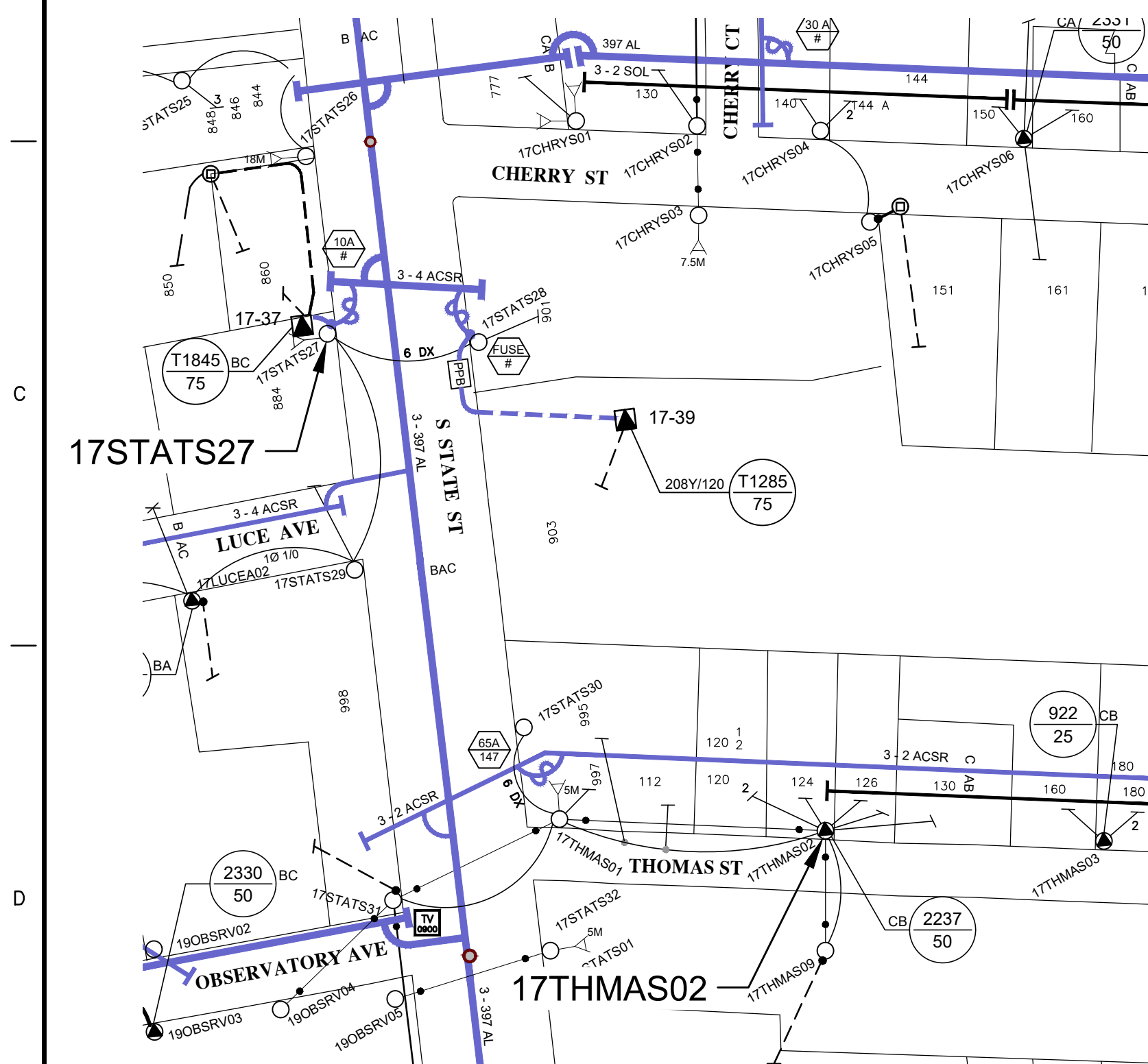
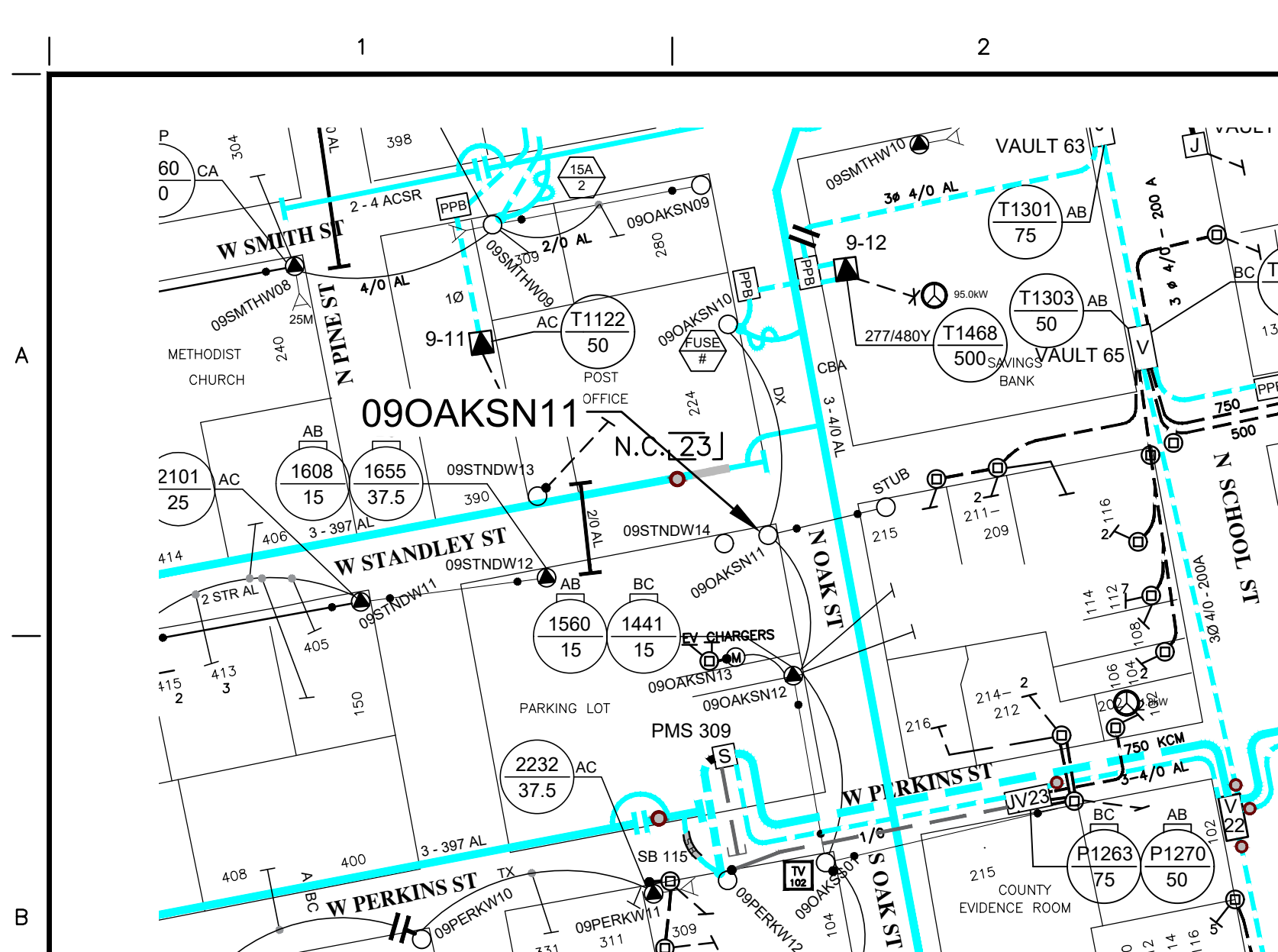


CITY OF UKIAH			
ELECTRIC UTILITY DEPARTMENT			
11/13/2025	AMS	AMS	
DATE	DESIGNED	DRAWN	CHECKED

APPROVED BY:	

No.	REVISIONS	DATE	DSG. BY	BY	CKD	APPD

TITLE:	W.O. -
VARIOUS LOCATIONS	GRID VARIOUS
REPLACE POLES	SCALE 1" = 100'
	DWG. No. -
	SHEET 1 of 2

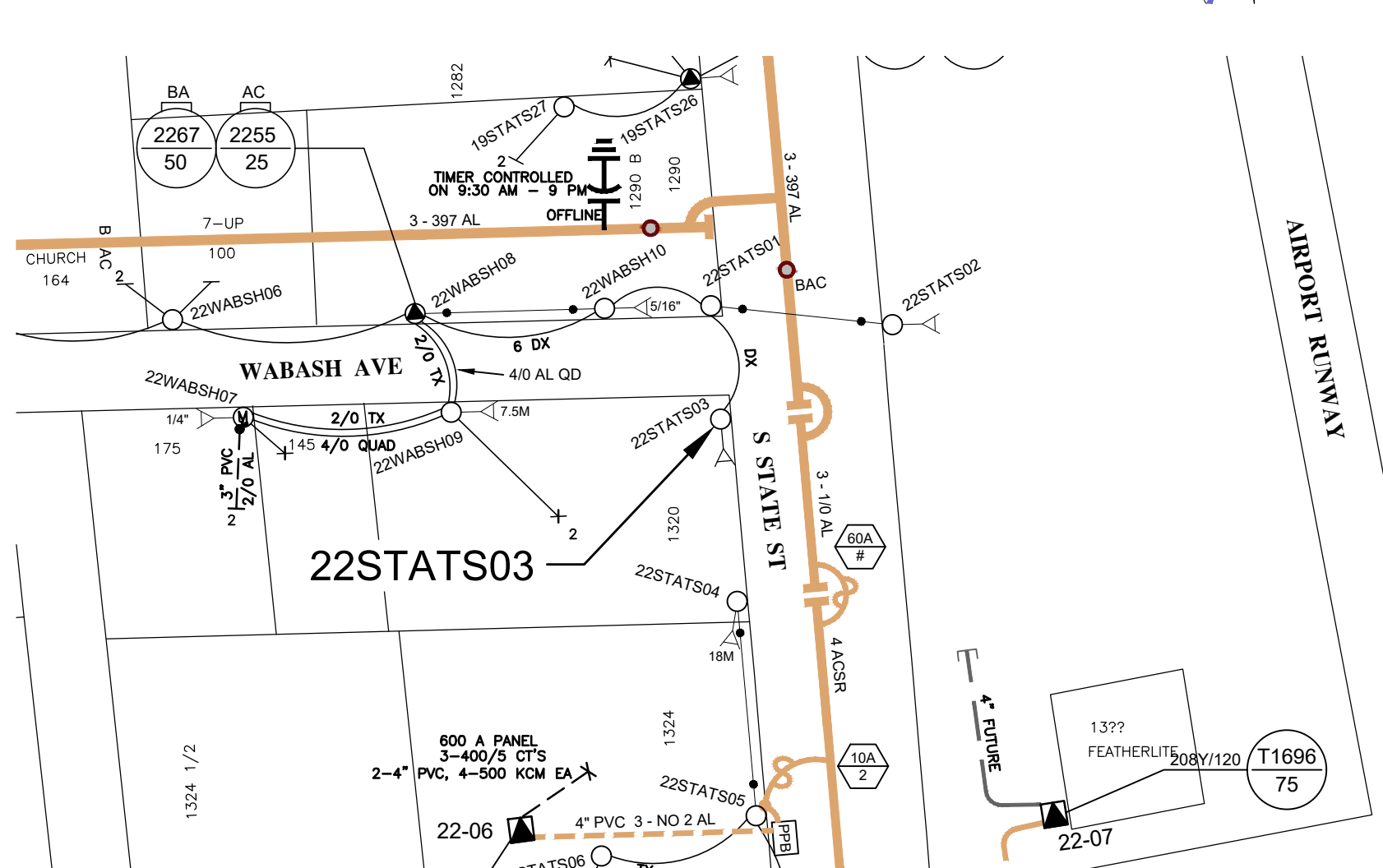
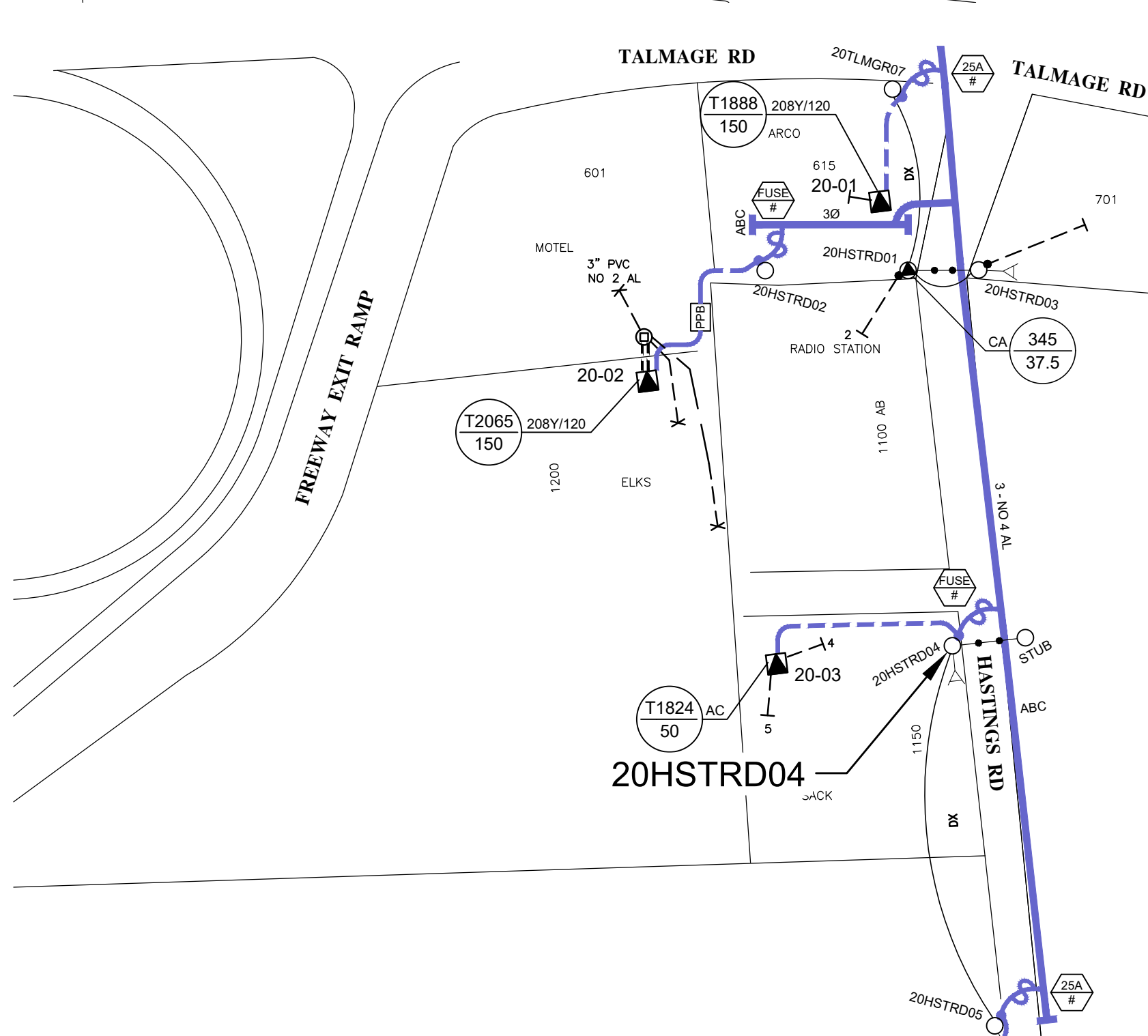
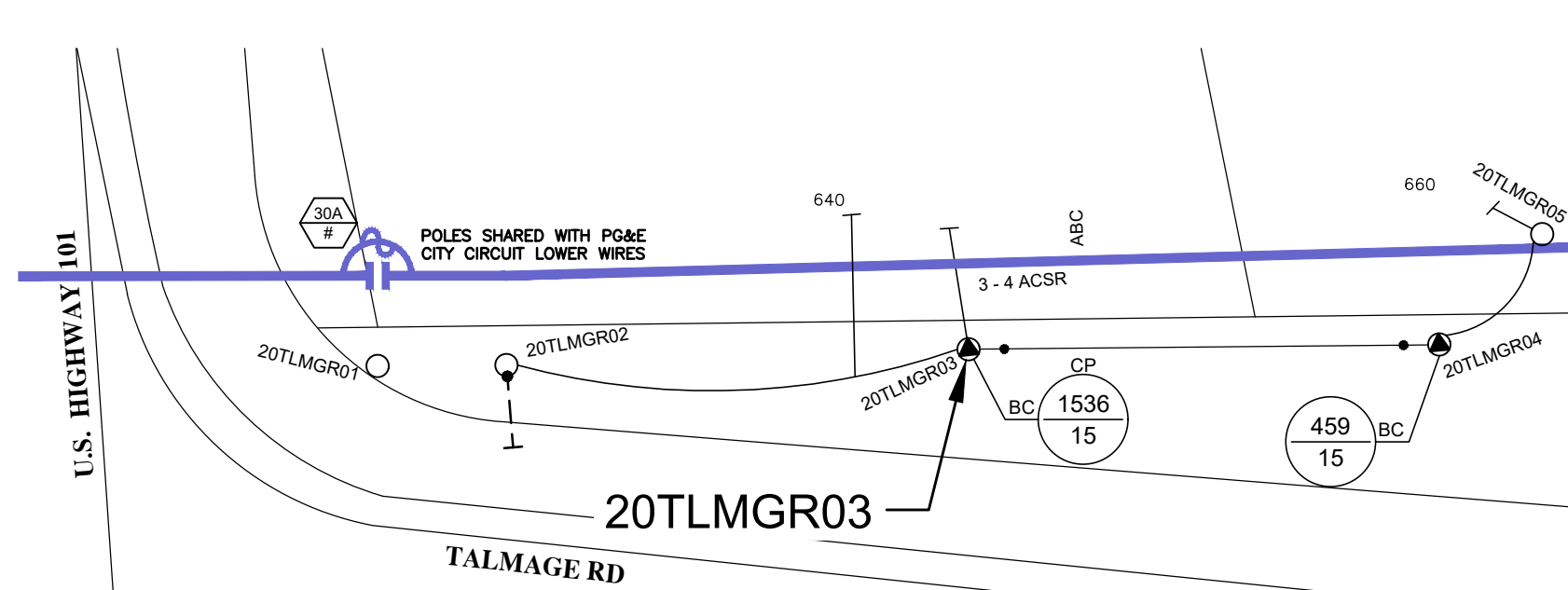
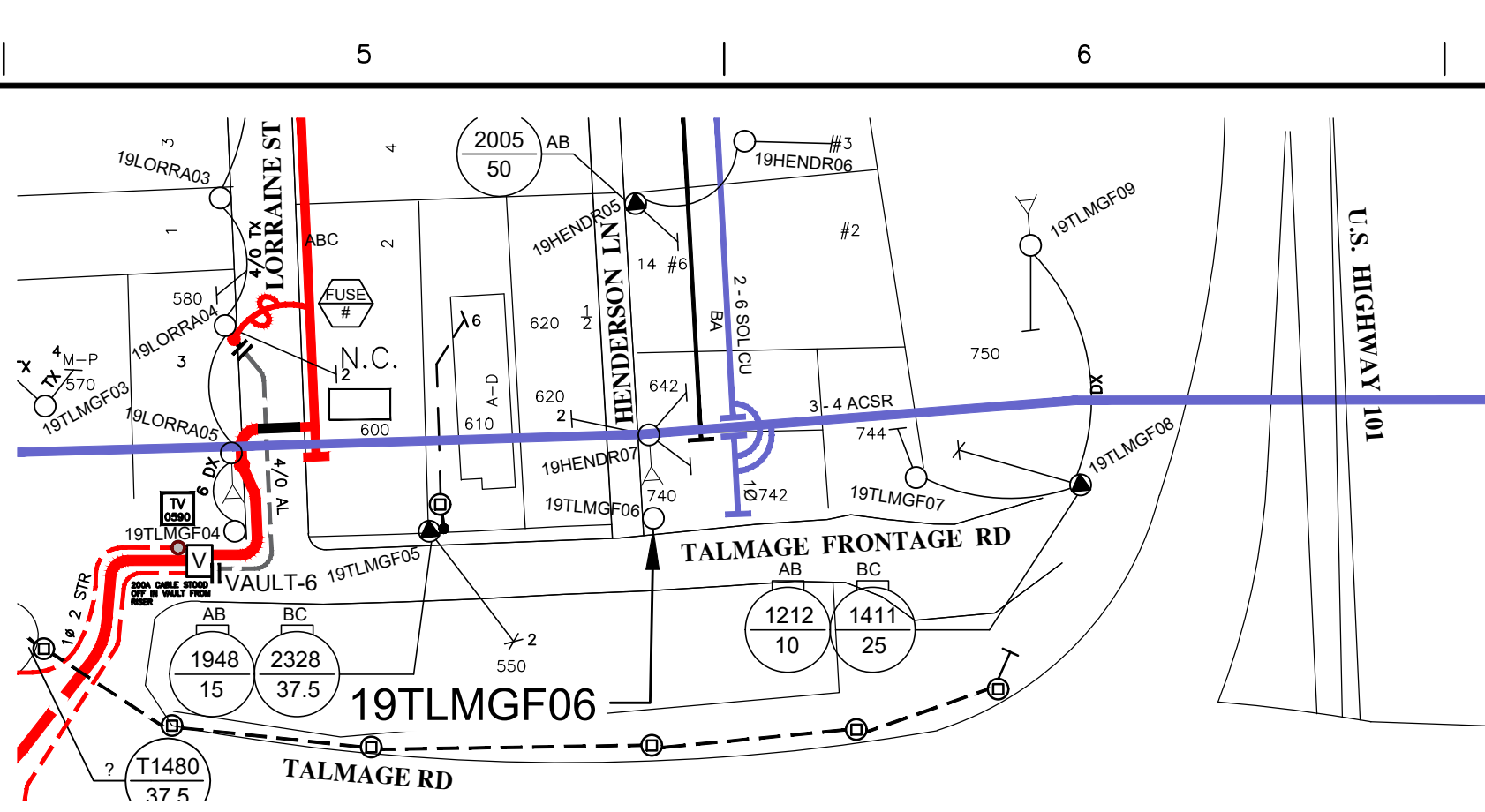


POLE 09OAKSN11
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 50' CLASS 1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-0".
INSTALL 12KV RAPTOR TANGENT ASSEMBLY 3Ø 3 WIRE PIN INSULATOR - CROSSARM AT 41'-8".
FRAME: 234 0140 (NORTH)
INSTALL ALLEY ARM DEADEND ASSEMBLY 12KV 3Ø 3 WIRE - DOUBLE ALLEY ARM AT 39'-7".
FRAME: 231 0416 (WEST)
INSTALL SPAN GUY ASSEMBLY TO ALLEY ARM PERPENDICULAR TO FARTEST PHASE.
FRAME: 222 1336 (EAST) - TO GUY (STUB) POLE - LOCATION TBD BY UEU.
INSTALL SPAN GUY ASSEMBLY AT 32'-10".
FRAME: 222 1336 (NORTH) - TO POLE 09OAKSN10.
INSTALL SPAN GUY ASSEMBLY AT 32'-6".
FRAME: 222 1336 (SOUTH) - TO POLE 09OAKSN12.
FRAME: 222 1336 (EAST) - TO GUY (STUB) POLE - LOCATION TBD BY UEU.
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK (ONE) AT 30'-5".
FRAME: 225 0105 (EAST) - TRANSFER SECONDARY WIRES.
INSTALL STREETLIGHT AT 28'-11" (EAST).
INSTALL FIBER ATTACHMENT BOLT AT 24'-6" (WEST).
TRANSFER COMMUNICATION RISER CONDUIT TO POLE (NORTH).
INSTALL SINGLE COMMUNICATION UTILITY ARM AT 21'-11" (SOUTH).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

POLE 17STATS27
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 55' CLASS 1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-6".
INSTALL 12KV RAPTOR TANGENT ASSEMBLY 3Ø 3 WIRE PIN INSULATOR - CROSSARM AT 46'-8".
FRAME: 234 0140 (NORTH)
INSTALL 100 AMP CUTOFF ASSEMBLY, 12KV 3Ø 3 WIRE, DDE TENSION TO TENSION - PRIMARY ARM AT 44'-0" - SINGLE DEADEND TO THE WEST POLE 17STATS28.
FRAME: 267 1403 (WEST) - CUTOFF ARM AT 41'-6".
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK EXTENSION AT 37'-3".
FRAME: 225 0107 (SOUTH) - TRANSFER SECONDARY AND SERVICE WIRES.
INSTALL GUY ASSEMBLY FOR SIDEWALK GUY AT 28'-10".
FRAME: 222 1343 (WEST) - ANCHOR LEAD 8'-0" - LEAD ANGLE 285".
TRANSFER PRIMARY RISER CONDUIT TO POLE (NORTHEAST).
INSTALL FIBER ATTACHMENT BOLT AT 31'-3" (EAST).
TRANSFER COMMUNICATION RISER CONDUIT TO POLE (NORTH).
INSTALL SINGLE COMMUNICATION UTILITY ARM AT 21'-11" (SOUTH).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

POLE 17THMAS02
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 55' CLASS 1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-6".
INSTALL 12KV RAPTOR TANGENT ASSEMBLY 3Ø 3 WIRE PIN INSULATOR - CROSSARM AT 47'-0".
FRAME: 234 0140 (WEST)
INSTALL 1Ø TRANSFORMER ASSEMBLY 12KV 100A CUTOFFS 12KV PRIMARY EXISTING.
FRAME: 258 0919 (WEST)
INSTALL SECONDARY TANGENT ASSEMBLY, RACK EXTENSION 3 SPOOL AT 39'-2".
FRAME: 225 0109 (WEST) - TRANSFER SECONDARY AND SERVICE WIRES.
INSTALL SPAN GUY ASSEMBLY AT 38'-0".
FRAME: 222 1336 (WEST) - TO POLE 17THMAS01.
INSTALL SINGLE SECONDARY CROSSARM AT 36'-8" (WEST) - TRANSFER SECONDARY AND SERVICE WIRES.
INSTALL SPAN GUY ASSEMBLY AT 35'-0".
FRAME: 222 1336 (SOUTH) - TO POLE 17THMAS09.
INSTALL STREETLIGHT AT 26'-3" (SOUTH).
INSTALL FIBER ATTACHMENT BOLT AT 24'-8" (SOUTH).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

POLE 17LORRA10
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 55' CLASS H1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-6".
INSTALL DEADEND ASSEMBLY TRIANGULAR 12KV 3Ø 3 WIRE - CROSSARM AT 45'-0".
FRAME: 234 0141 (SOUTH)
INSTALL 12KV TANGENT WITH RISER AND SWITCH.
FRAME: 280 0801 (SOUTH)
INSTALL (2) GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 44'-7", 34'-0".
FRAME: 222 1326 (NORTH) - ANCHOR LEAD 12'-0" - LEAD ANGLE 357".
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK EXTENSION AT 33'-0".
FRAME: 225 0107 (WEST) - TRANSFER SERVICE WIRES.
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK EXTENSION AT 32'-2".
FRAME: 225 0107 (SOUTH) - TRANSFER SECONDARY AND SERVICE WIRES.
TRANSFER PRIMARY RISER CONDUIT TO POLE (SOUTHEAST).
INSTALL FIBER DEADEND BOLT AT 28'-2" (SOUTH).
INSTALL FIBER DEADEND BOLT AT 28'-2" (NORTHEAST).
INSTALL (3) GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 28'-2", 26'-8", 24'-10".
FRAME: 222 1326 (NORTH) - ANCHOR LEAD 10'-0" - LEAD ANGLE 357".
INSTALL (2) CATV DEADEND BOLTS AT 26'-8" (SOUTH & NORTHEAST).
INSTALL COMMUNICATION DEADEND BOLT AT 24'-10" (SOUTH).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

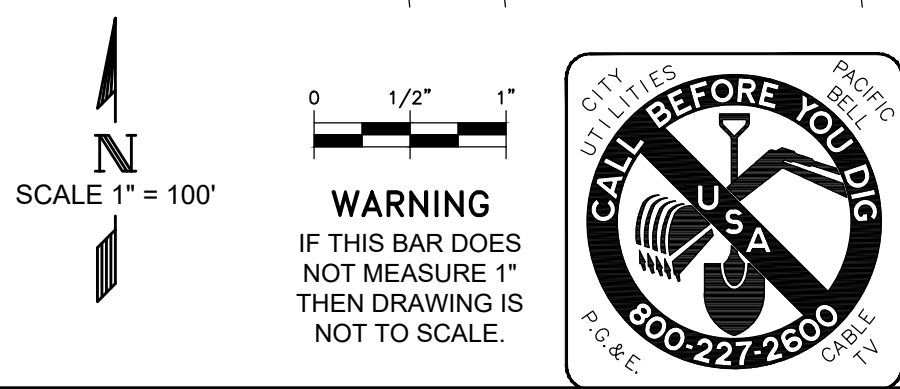


POLE 19TLMGF06
SET A NEW 55' CLASS 1 POLE SOUTH ADJACENT TO THE EXISTING POLE AT DEPTH OF 7'-6".
INSTALL 12KV RAPTOR TANGENT ASSEMBLY 3Ø 3 WIRE PIN INSULATOR - CROSSARM AT 46'-6".
FRAME: 234 0140 (EAST) - PG&E PRIMARY TOP CIRCUIT
INSTALL TAP ASSEMBLY 12KV 3Ø 3 WIRE TOP POSITION - TOP CROSSARM AT 41'-0".
FRAME: 249 0601 (EAST) - UEU PRIMARY CONDUCTORS - TAP CIRCUIT IS 1Ø 2 (3) WIRE.
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK EXTENSION AT 28'-9".
FRAME: 225 0107 (NORTH) - TRANSFER SECONDARY WIRES.
INSTALL STREETLIGHT AT 26'-0" (SOUTH).
INSTALL FIBER ATTACHMENT BOLT AT 23'-9" (NORTH).
INSTALL CATV ATTACHMENT BOLTS AT 22'-8" (NORTH & EAST).
INSTALL COMMUNICATION ATTACHMENT BOLTS AT 21'-0" (NORTH).
TRANSFER ALL COMMUNICATION CABLES TO ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

POLE 20TLMGR03
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 55' CLASS 1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-6".
INSTALL 12KV RAPTOR TANGENT ASSEMBLY 3Ø 3 WIRE PIN INSULATOR - CROSSARM AT 46'-6".
FRAME: 234 0140 (EAST) - PG&E PRIMARY TOP CIRCUIT
INSTALL 12KV TANGENT ASSEMBLY 3Ø 3 (4) WIRE PIN INSULATOR WITH 60° V BRACE AT 36'-6".
FRAME: 234 0112 (EAST) - UEU PRIMARY CONDUCTORS.
INSTALL 1Ø TRANSFORMER ASSEMBLY 12KV 100A CUTOFFS 12KV PRIMARY EXISTING.
FRAME: 258 0919 (EAST)
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK EXTENSION AT 30'-10".
FRAME: 225 0107 (WEST) - TRANSFER SECONDARY AND SERVICE WIRES.
INSTALL SPAN GUY ASSEMBLY AT 30'-4".
FRAME: 222 1336 (EAST) - TO POLE 20TLMGR04.
INSTALL STREETLIGHT AT 28'-3" (SOUTH).
INSTALL SINGLE COMMUNICATION UTILITY GUARD ARM AT 26'-0" (SOUTH).
INSTALL FIBER ATTACHMENT BOLT AT 25'-9" (SOUTH).
INSTALL CATV ATTACHMENT BOLT AT 24'-9" (SOUTH).
INSTALL TELEPHONE ATTACHMENT BOLT AT 23'-3" (SOUTH).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

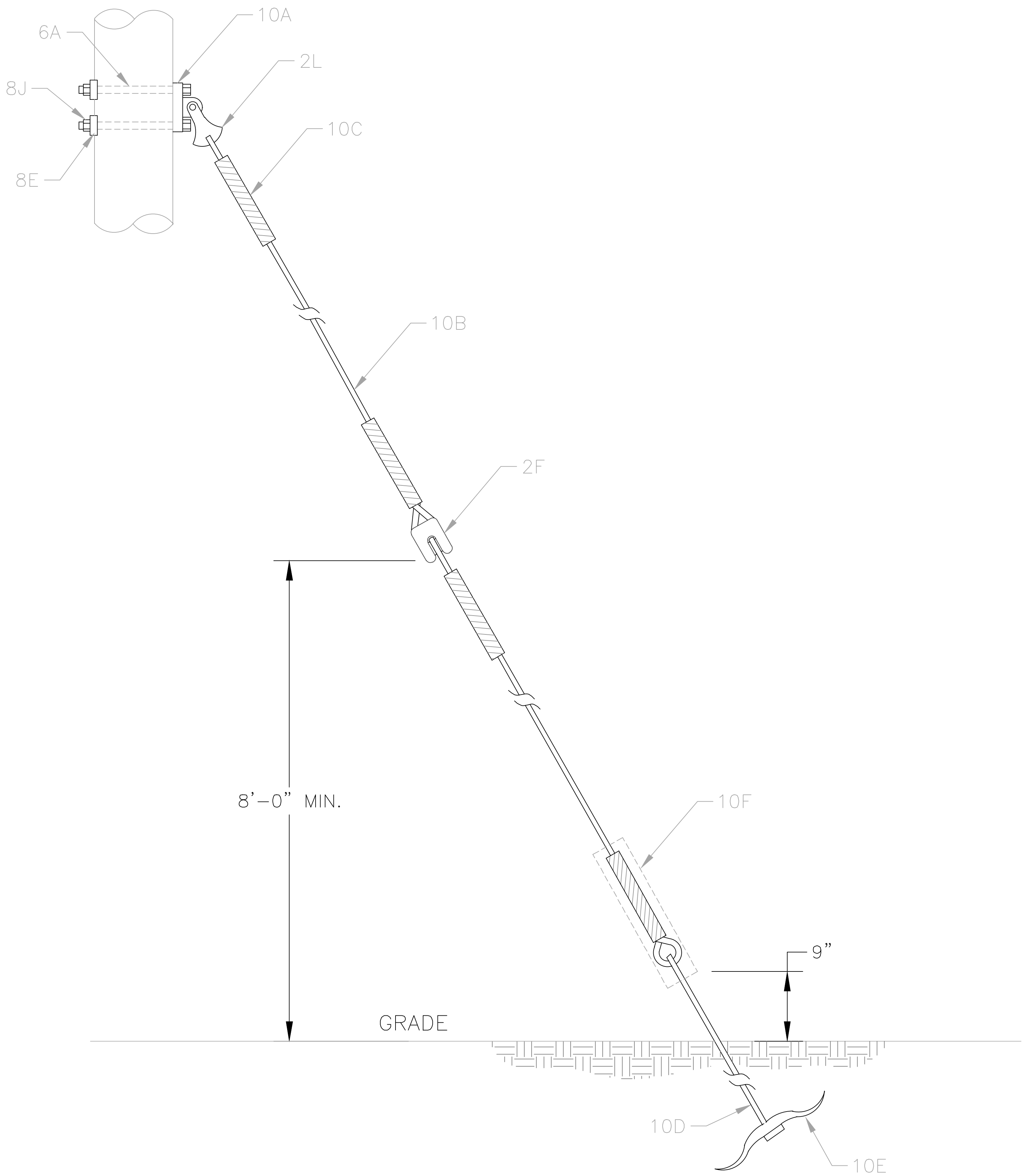
POLE 20HSTRD04
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 45' CLASS 1 POLE IN THE SAME LOCATION AT DEPTH OF 6'-6".
INSTALL 12KV RAPTOR TANGENT ASSEMBLY 3Ø 3 WIRE PIN INSULATOR - CROSSARM AT 36'-11".
FRAME: 234 0140 (NORTH) - UEU PRIMARY CONDUCTORS.
INSTALL 12KV TANGENT RISER 200 AMP ASSEMBLY - CUTOFF ARM AT 35'-3".
FRAME: 265 1232 (NORTH)
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK (ONE) AT 32'-0".
FRAME: 225 0105 (WEST) - TRANSFER SECONDARY WIRES.
INSTALL SPAN GUY ASSEMBLY AT 31'-3".
FRAME: 222 1336 (EAST) - TO NEW GUY (STUB) POLE - LOCATION TBD BY UEU.
INSTALL STREETLIGHT AT 30'-9" (EAST).
TRANSFER PRIMARY, SECONDARY AND COMMUNICATION RISER CONDUITS TO POLE (NORTHWEST).
INSTALL SINGLE COMMUNICATION UTILITY ARM AT 28'-4" (EAST).
INSTALL FIBER ATTACHMENT BOLT AT 28'-0" (WEST).
INSTALL CATV DEADEND ATTACHMENT BOLT AT 27'-0" (NORTH).
INSTALL GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 26'-4".
FRAME: 222 1326 (SOUTH) - ANCHOR LEAD 13'-8" - LEAD ANGLE 178".
INSTALL COMMUNICATION ATTACHMENT BOLT AT 26'-0" (WEST).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.

POLE 22STATS03
CUT AND KICK THE EXISTING POLE. REMOVE THE POLE BUTT FROM THE GROUND.
SET A NEW 50' CLASS H1 POLE IN THE SAME LOCATION AT DEPTH OF 7'-0".
INSTALL DOUBLE DEADEND ASSEMBLY 12KV 3Ø 3 WIRE, TENSION TO TENSION WITH 60° V BRACE - CROSSARMS AT 40'-9".
FRAME: 243 0462 (NORTH/SOUTH) - UEU PRIMARY CONDUCTORS.
INSTALL GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS AT 39'-7".
FRAME: 222 1326 (SOUTH) - ANCHOR LEAD 15'-9" - LEAD ANGLE 178".
INSTALL SECONDARY TANGENT ASSEMBLY, SINGLE SPOOL RACK EXTENSION AT 33'-4".
FRAME: 225 0107 (NORTH) - TRANSFER SECONDARY WIRES.
INSTALL STREETLIGHT AT 31'-2" (EAST).
INSTALL SINGLE COMMUNICATION UTILITY GUARD ARM AT 29'-7" (EAST).
INSTALL FIBER ATTACHMENT BOLT AT 29'-3" (EAST).
INSTALL SINGLE COMMUNICATION UTILITY ARM AT 26'-9" (NORTH).
TRANSFER ALL COMMUNICATION CABLES TO THE ELEVATIONS AND LOCATIONS SPECIFIED IN THE O-CALC REPORT.



CITY OF UKIAH					APPROVED BY:	
ELECTRIC UTILITY DEPARTMENT						
11/13/2025	AMS	AMS				
DATE	DESIGNED	DRAWN	CHECKED	AS BUILT		

No.	REVISIONS	DATE	DSG. BY	BY	CKD	APPD
TITLE:						W.O. -
VARIOUS LOCATIONS REPLACE POLES						GRID VARIOUS
						SCALE 1" = 100'
						DWG. No. -
						SHEET 2 of 2



CODE	PART NO.	MATERIAL	QTY	INITIALS
2F	IN-9	INSULATOR, STRAIN, 506		
2L	CL-250	CLEVIS, THIMBLE		
6A		BOLT 5/8"		
8E		WASHER 5/8"		
8J		NUT 5/8"		
10A	DE-T-1	DE TEE POLE EYE PLATE		
10B	GC-3	GUY CABLE, 7/16"		
10C	GG-53	GUY GRIP, DE, 7/16		
10D	AR-67	ANCHOR ROD		
10E	A-40-B	ANCHOR 2X HELIX 8" TWIN		
10F	GG-26	GUY GUARD		

NOTE: 7/16" GUY CABLE

FILL OUT THE QTY COLUMN AND INITIAL.
EMPLOYEE #:

CONSTRUCTION STANDARD: GUY AND ANCHOR ASSEMBLY FOR SINGLE GUY WITH THIMBLE CLEVIS

APPROVED BY:

04-28-22

DATE

KJ

DRAWN

KJ

DESIGN

KJ

UPDATED



CITY OF UKIAH

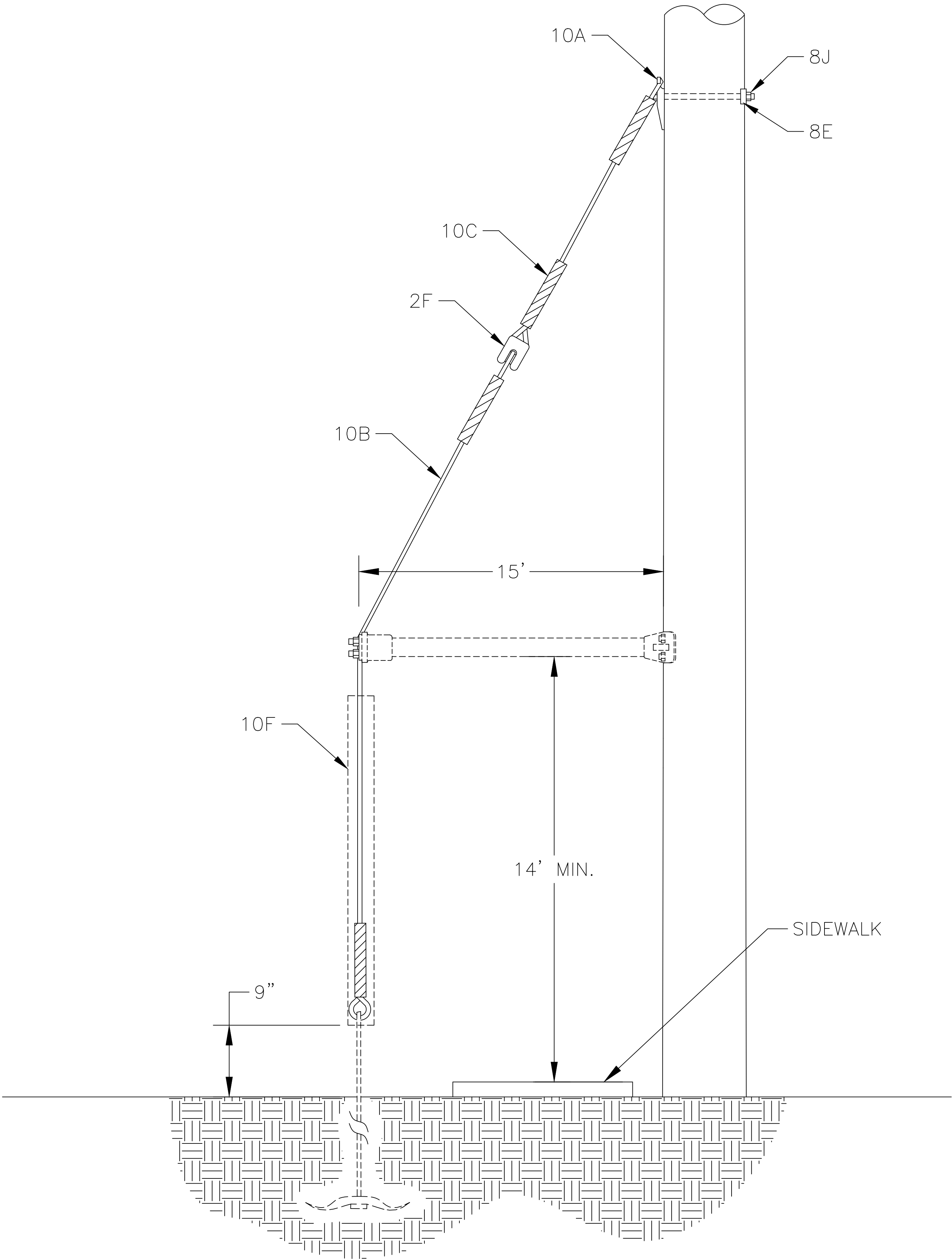
ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 222-1326

SHEET 1 OF 1

1

REVISION



CODE	PART NO.	MATERIAL	QTY	INITIALS
2F	IN-8/IN-9	504 STRAIN INSULATOR/ 506 STRAIN INSULATOR		
6A		5/8" BOLT		
8E		5/8" WASHER		
8J		5/8" NUT		
8K		EYE NUT		
10A	DE-T-1	DE TEE POLE EYE PLATE		
10B	GG-50/51/53	GUY GRIP 1/4", 5/16", 7/16"		
10C	GC-1/2/3	GUY WIRE 1/4",5/16",7/16"		
10F	GG-26	GUY GUARD		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY
COLUMN AND
INITIAL.

EMPLOYEE #:

NOTE:

CONSTRUCTION STANDARD: GUY ASSEMBLY FOR
SIDEWALK GUY

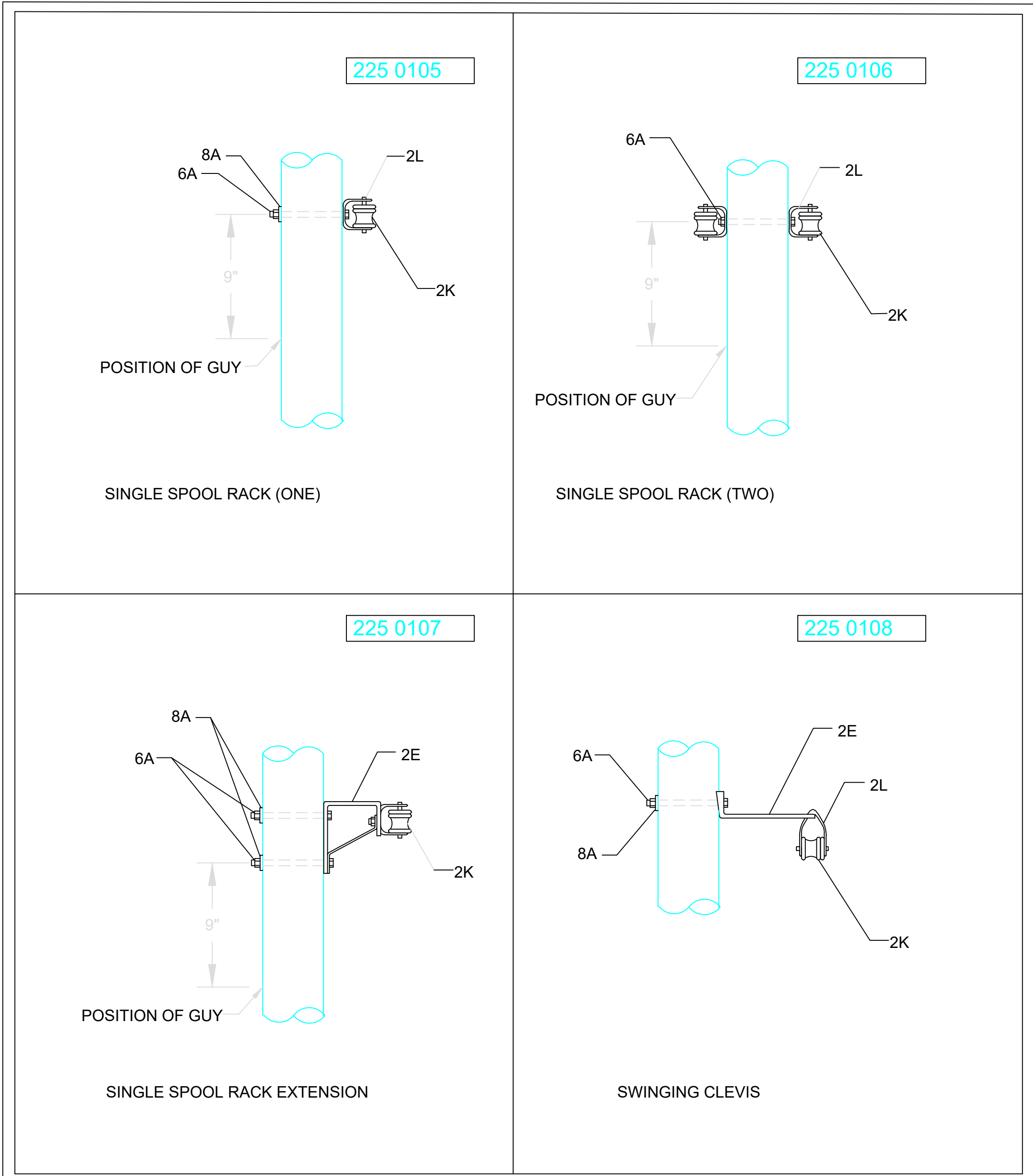
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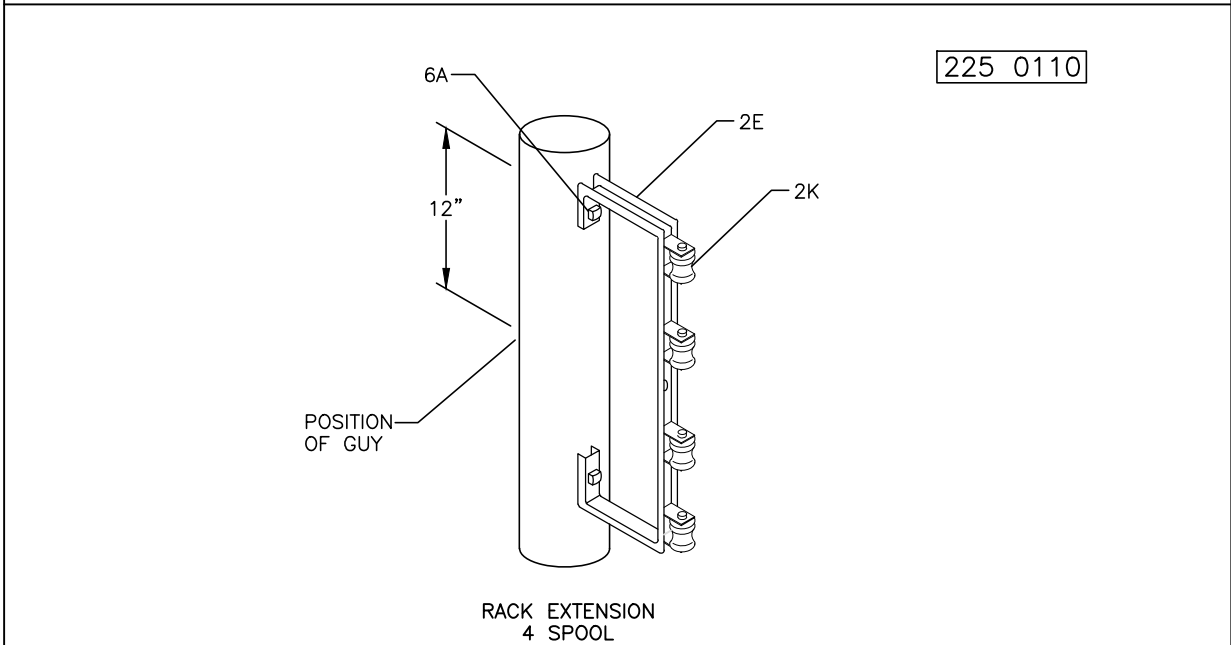
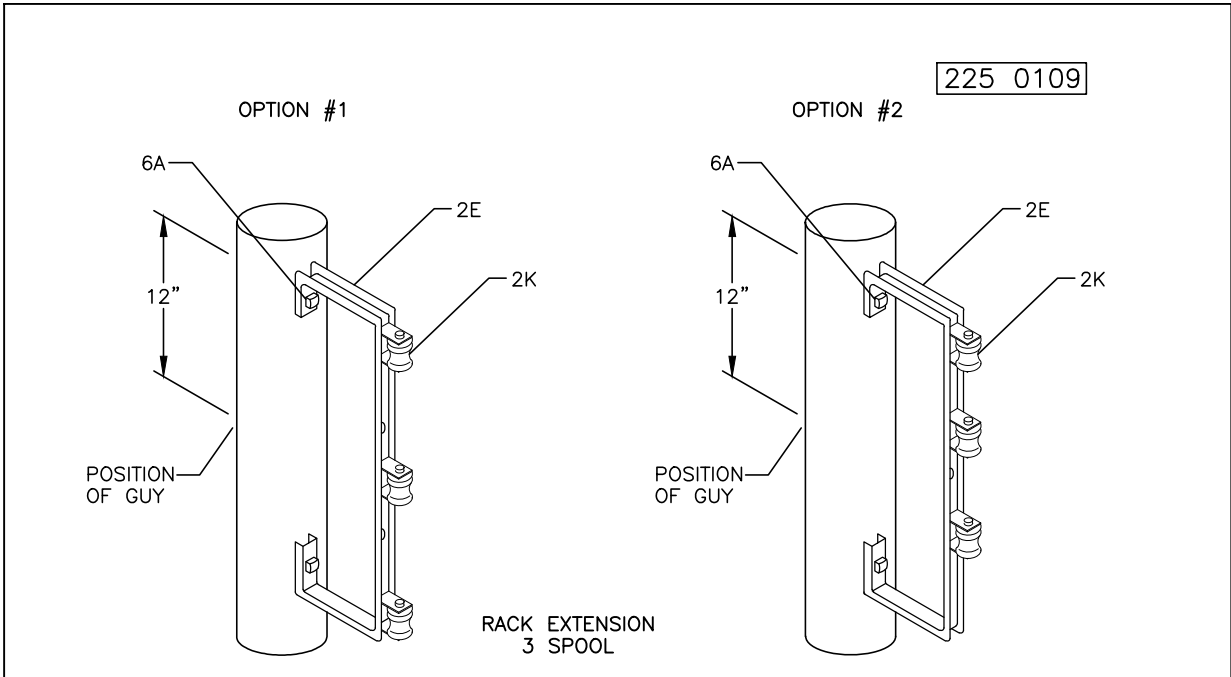
05-30-23	KJ	AMS	KJ
DATE	DRAWN	DESIGN	UPDATED



CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO.	222-1343	1
SHEET 1 OF 1		REVISION

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CODE	PART NO.	MATERIAL	QTY	INITIALS
6A		5/8" BOLT		
2E	RA-3	RACK SECONDARY		
2K	IN-13	INSULATOR SPOOL		

CODE	PART NO.	MATERIAL	QTY	INITIALS

NOTE:

CONSTRUCTION STANDARD:

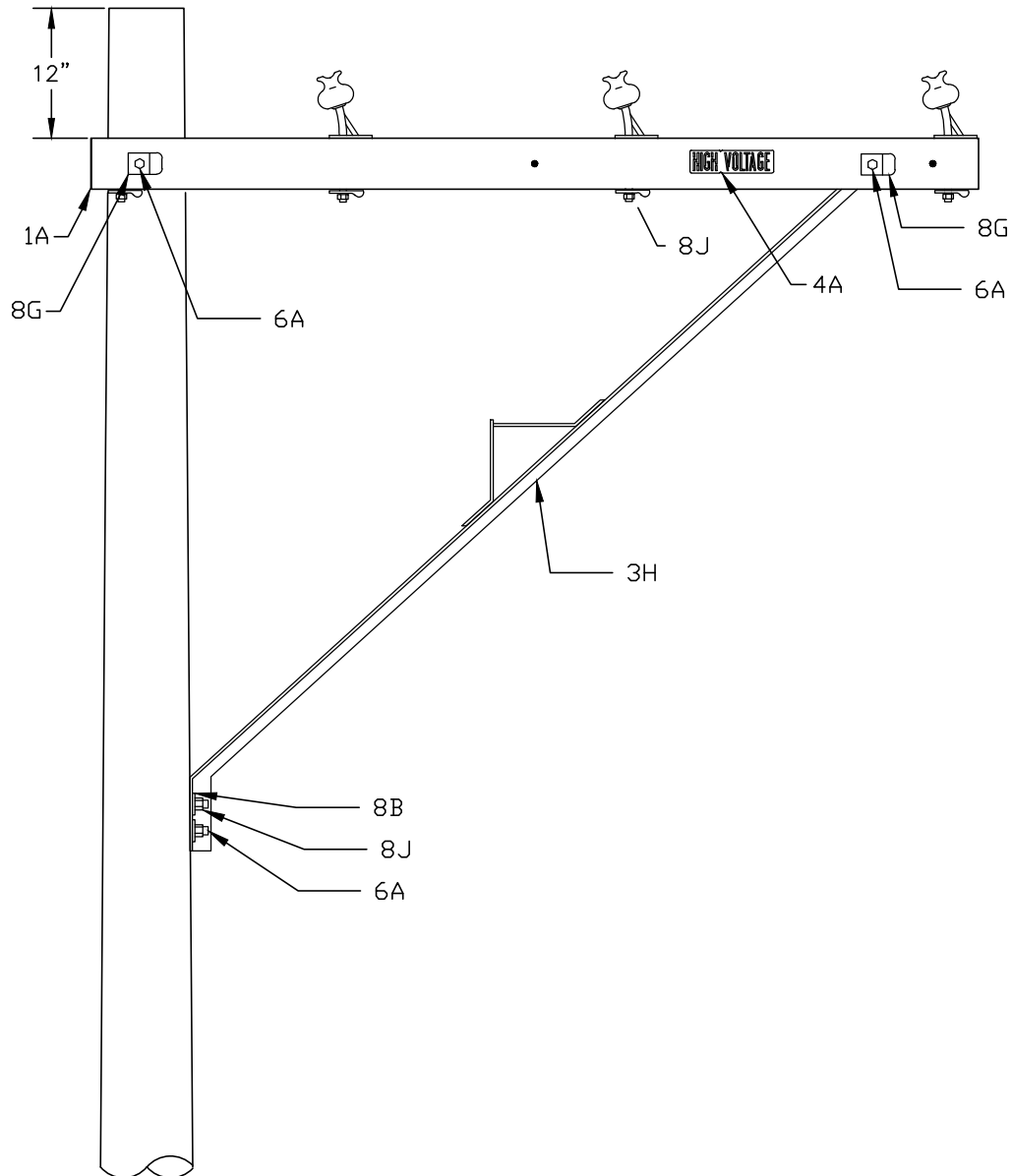
SECONDARY TANGENT ASSEMBLY

APPROVED BY:

CITY OF UKIAH

ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 225-0109	1
SHEET 1 OF 1	REVISION



CODE	PART NO.	MATERIAL	QTY	INITIALS
1A	A-61	10 1/2" HS PIN		
	A-60	10 1/2" LS PIN		
	A-53	8" HS PIN		
	A-53A	8" LS PIN		
	A-57	9" HS PIN		
	A-56	9" LS PIN		
2S	IN-10	INSULATOR, 15kV		
3H	B-157	BRACE ALLEY ARM 5'		
	B-163	BRACE, ALLEY ARM 7'		
	B-158	BRACE, ALLEY ARM 10'		
4A	S-105	HIGH VOLTAGE SIGN		
5A		STEEL CROSS ARM PIN		
6A		5/8" BOLT		
8B		WASHER, ROUND		

CODE	PART NO.	MATERIAL	QTY	INITIALS
8G		WASHER, SPRING CLIP		
8J		5/8" NUT		

FILL OUT THE QTY COLUMN AND INITIAL.

EMPLOYEE #:

NOTE:

CONSTRUCTION STANDARD: 12kV ALLEY ARM ANGLE ASSEMBLY
3Ø 3 WIRE PIN INSULATOR

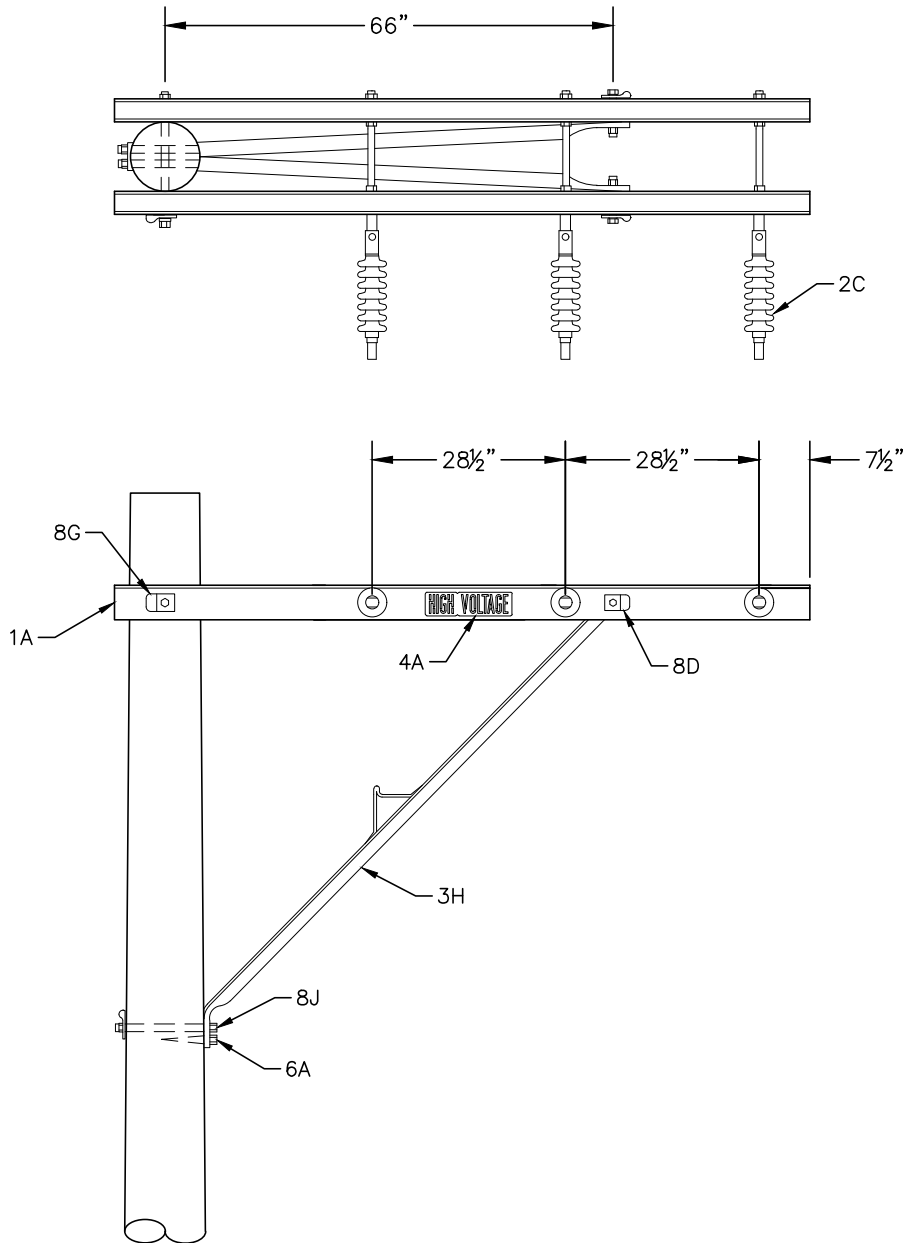
APPROVED BY:

11-21-25	AMS	AMS	
DATE	DRAWN	DESIGN	UPDATED

CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 231 0415

SHEET 1 OF 1 REVISION



CODE	PART NO.	MATERIAL	QTY	INITIALS
1A	A-61	10 1/2" HS PIN		
	A-60	10 1/2" LS PIN		
	A-53	8" HS PIN		
	A-53A	8" LS PIN		
	A-57	9" HS PIN		
	A-56	9" LS PIN		
2C	IN-15	INSULATOR, 15kV		
3H	B-157	BRACE ALLEY ARM 5'		
	B-163	BRACE, ALLEY ARM 7'		
	B-158	BRACE, ALLEY ARM 10'		
4A	S-105	HIGH VOLTAGE SIGN		
5A		STEEL CROSS ARM PIN		
6A		5/8" BOLT		
8B		WASHER, ROUND		

CODE	PART NO.	MATERIAL	QTY	INITIALS
8G		WASHER, SPRING CLIP		
8J		5/8" NUT		

FILL OUT THE QTY
COLUMN AND
INITIAL.

EMPLOYEE #:

NOTE:

CONSTRUCTION STANDARD:

ALLEY ARM DEADEND ASSEMBLY
12kV 3Ø 3 WIRE

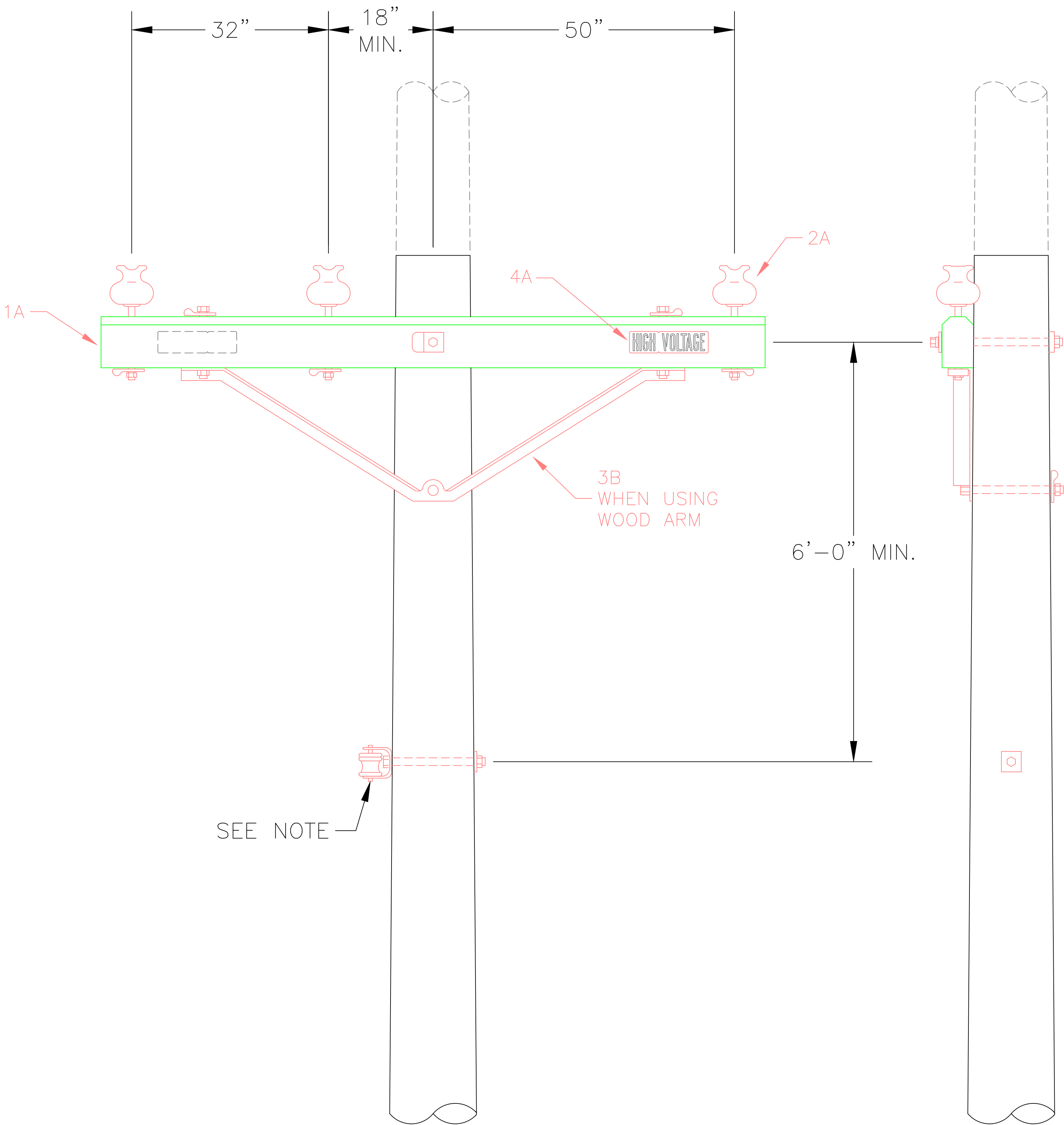
APPROVED BY:

11/21/25	AMS	AMS	
DATE	DRAWN	DESIGN	UPDATED

CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 231 0416

SHEET 1 OF 1 REVISION



NOTE:
WHEN SPECIFIED BY ENGINEERING.

CODE	PART NO.	MATERIAL	QTY	INITIALS
1A	AC-T04	8' COMPOSITE CROSSARM		
2A	IN-10	INSULATOR 15kV		
3B	B-152	BRACE, CROSSARM		
4A	S-105	HIGH VOLTAGE SIGN		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY
COLUMN AND
INITIAL.

EMPLOYEE #:

NOTE:

CONSTRUCTION STANDARD: 12kV TANGENT ASSEMBLY
3Ø 3 (4) WIRE PIN INSULATOR
WITH 60" V BRACE

APPROVED BY:

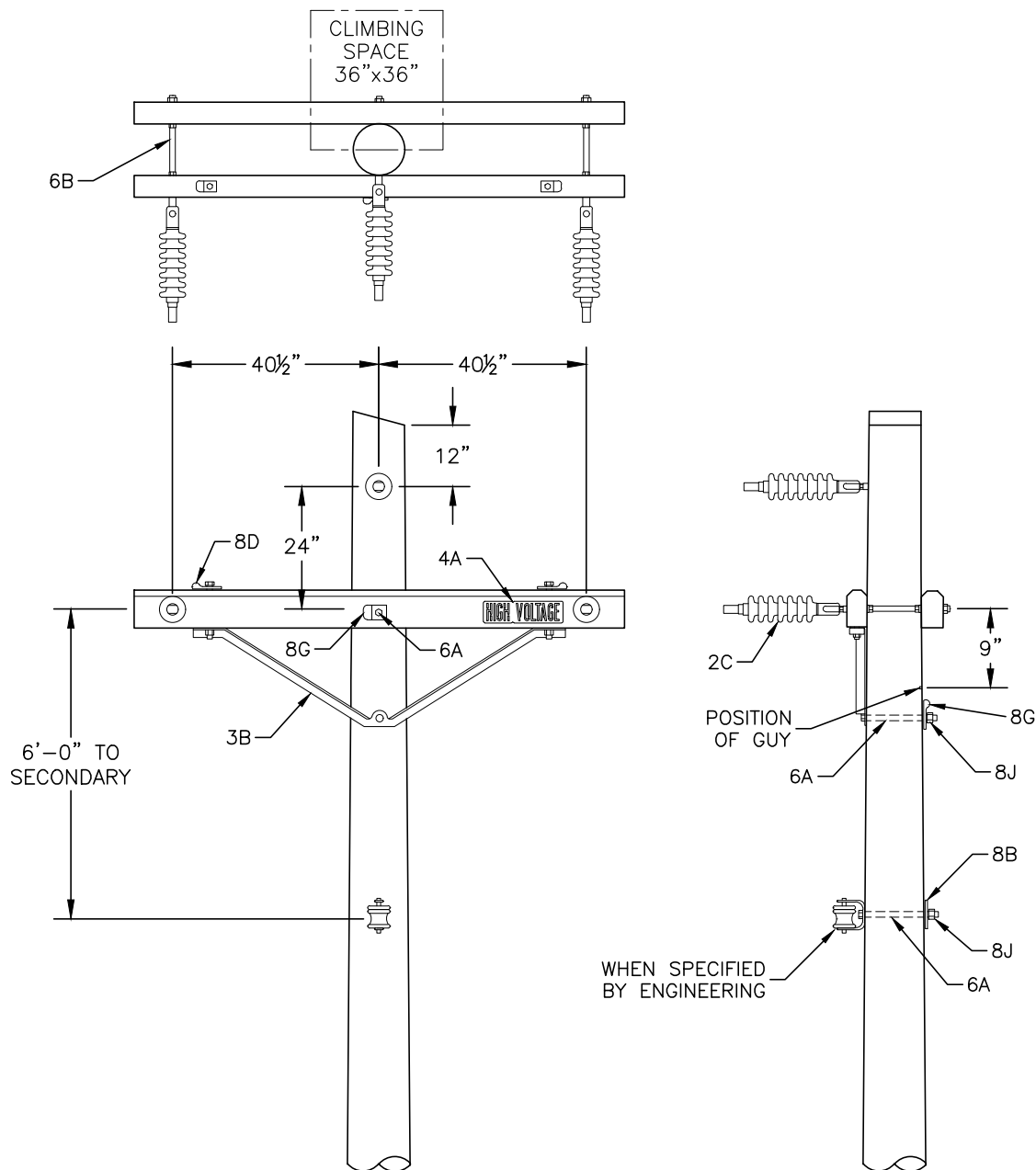


CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 234-01121

SHEET 1 OF 2REVISION

03-04/24	XX	XX	XX
DATE	DRAWN	DESIGN	UPDATED



CODE	PART NO.	MATERIAL	QTY	INITIALS
1A	A-61	10 1/2" HS PIN		
	A-60	10 1/2" LS PIN		
	A-53	8" HS PIN		
	A-53A	8" LS PIN		
	A-57	9" HS PIN		
	A-56	9" LS PIN		
2C	IN-15	INSULATOR, 15kV		
3H	B-157	BRACE ALLEY ARM 5'		
	B-163	BRACE, ALLEY ARM 7'		
	B-158	BRACE, ALLEY ARM 10'		
4A	S-105	HIGH VOLTAGE SIGN		
5A		STEEL CROSS ARM PIN		
6A		5/8" BOLT		
8B		WASHER, ROUND		

CODE	PART NO.	MATERIAL	QTY	INITIALS
8G		WASHER, SPRING CLIP		
8J		5/8" NUT		

FILL OUT THE QTY COLUMN AND INITIAL.

EMPLOYEE #:

NOTE:

CONSTRUCTION STANDARD: DEADEND ASSEMBLY TRIANGULAR
12kV 3Ø 3 WIRE

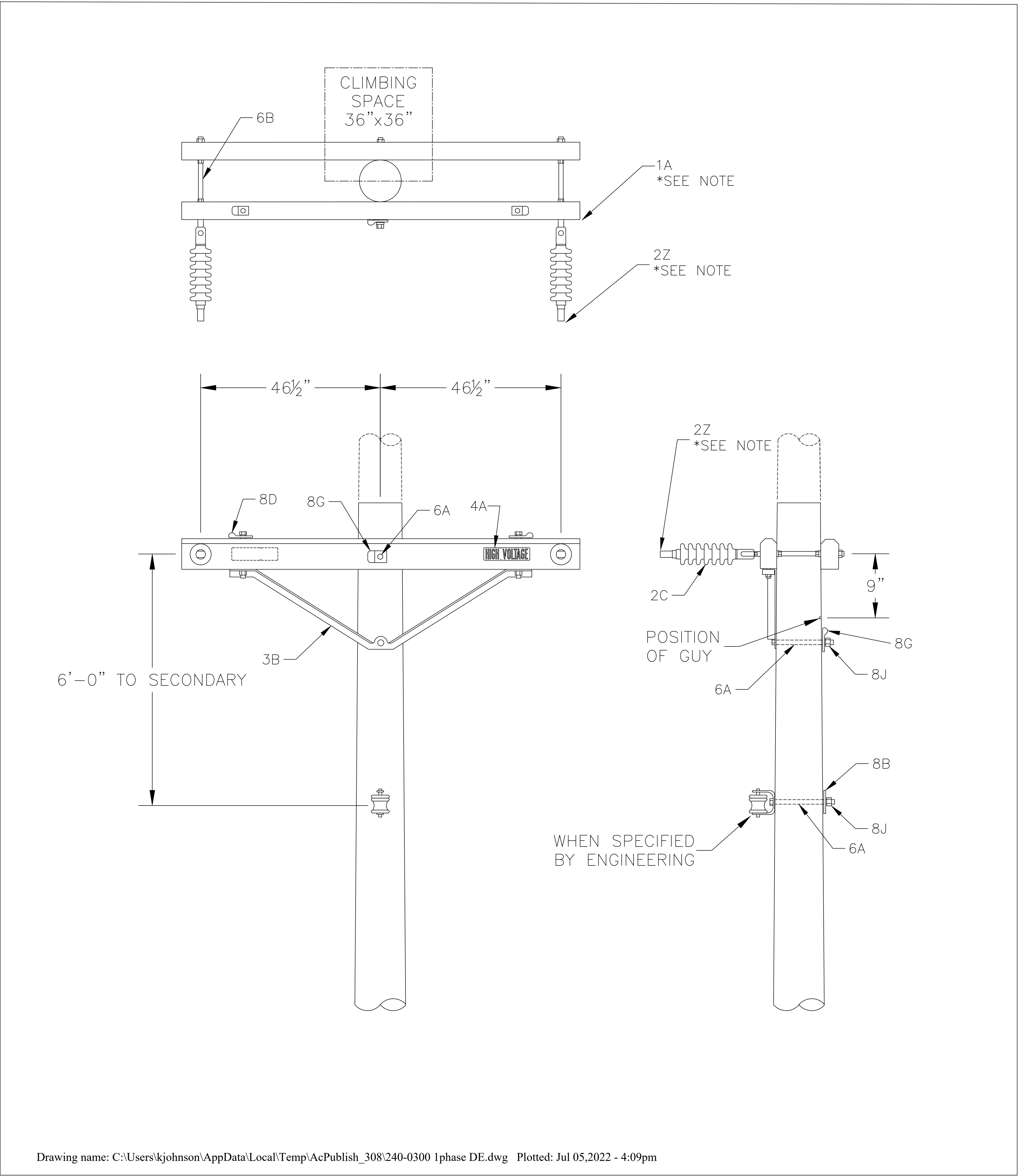
APPROVED BY:

11/21/25	AMS	AMS	
DATE	DRAWN	DESIGN	UPDATED

CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 234 0141

SHEET 1 OF 1 REVISION



CODE	PART NO.	MATERIAL	QTY	INITIALS
1A	AC-T04	8' COMPOSITE CROSSARM		
	A-53-A	8' LTWT CROSSARM		
2A	IN-10	INSULATOR 15kV		
2C	IN-25	DE INSULATOR		
2Z	DE-B-AL1	AL SPRING LOADED BOLTED SHOE		
	DE-B-BZ1	BZ SPRING LOADED BOLTED SHOE		
3B	B-160	BRACE V 60°		
4A	S-105	HIGH VOLTAGE SIGN		
5A		STEEL PIN		
6A		5/8" BOLT		
6B		ALL THREAD BOLT		
8B		WASHER		
8G		SPRING WASHER		
8J		5/8" NUT		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY COLUMN AND INITIAL.

EMPLOYEE #:

NOTE: 1A: FOR DE EITHER USE 1 COMPOSITE CROSSARM OR 2 WOOD CROSSARMS
2Z: FOR CU WIRE USE BZ BOLTED SHOES
FOR AL WIRE USE AL BOLTED SHOES

CONSTRUCTION STANDARD: DEADEND ASSEMBLY 12kV
1Ø 2(3) WIRE

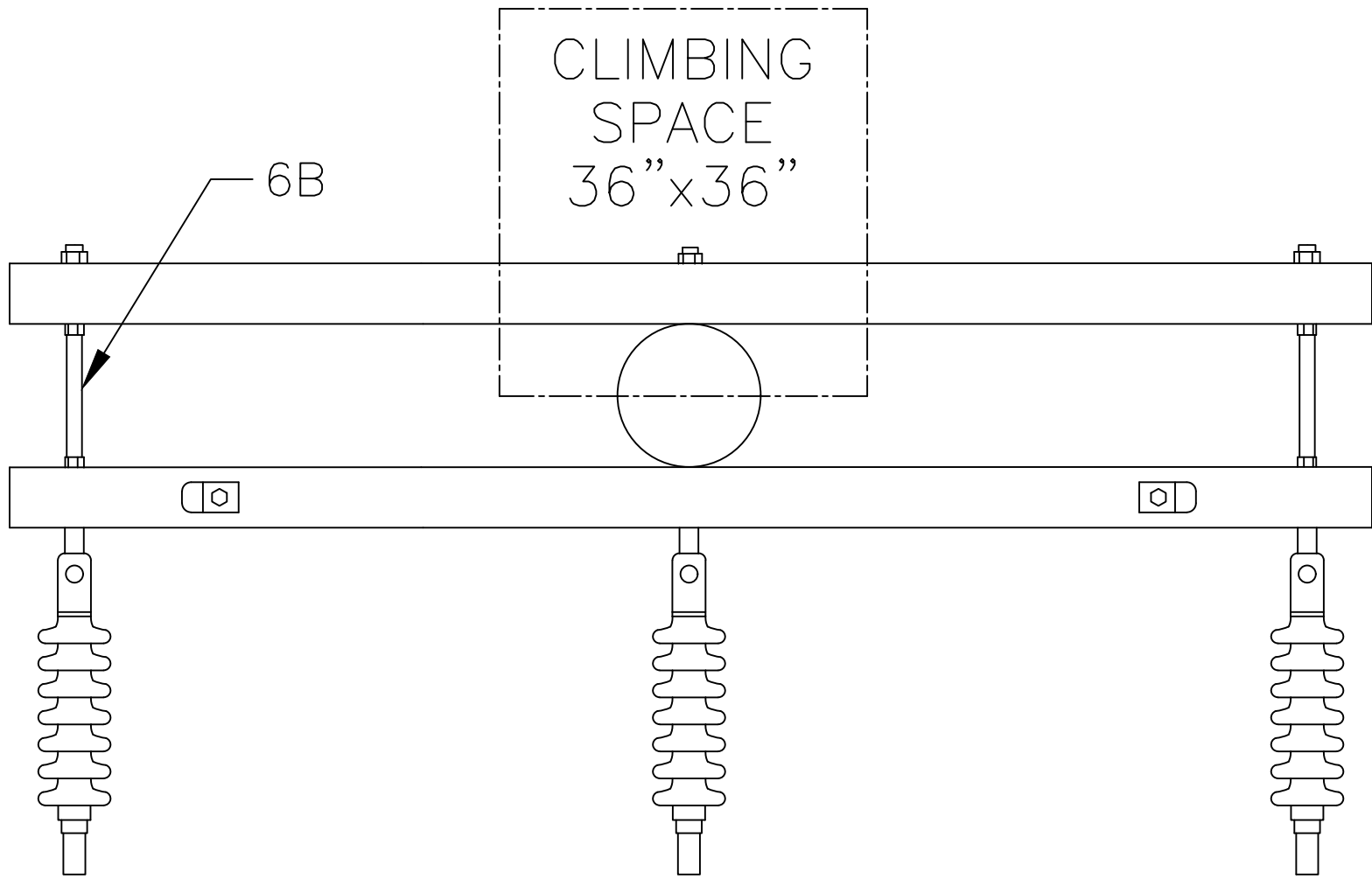
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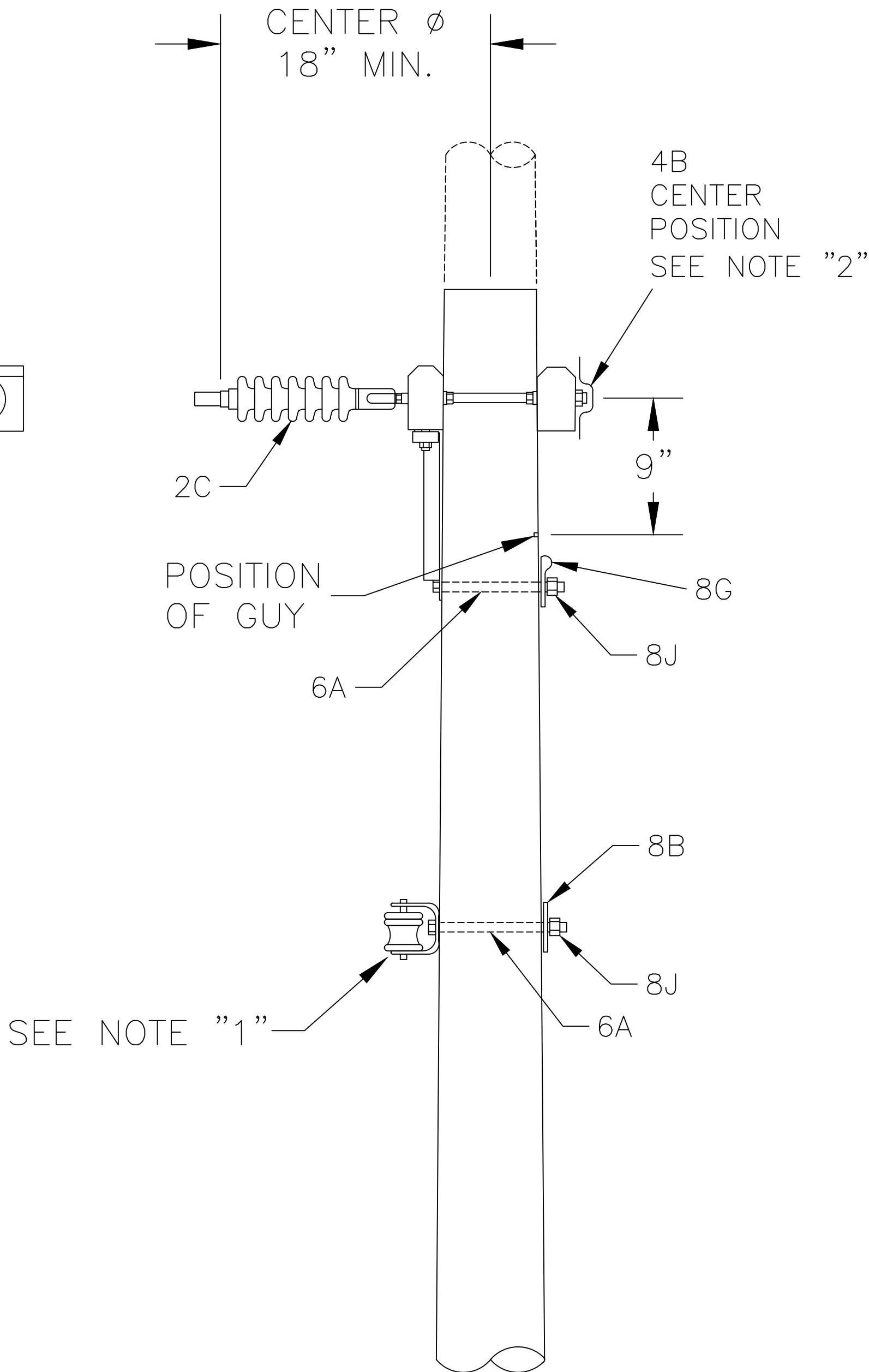
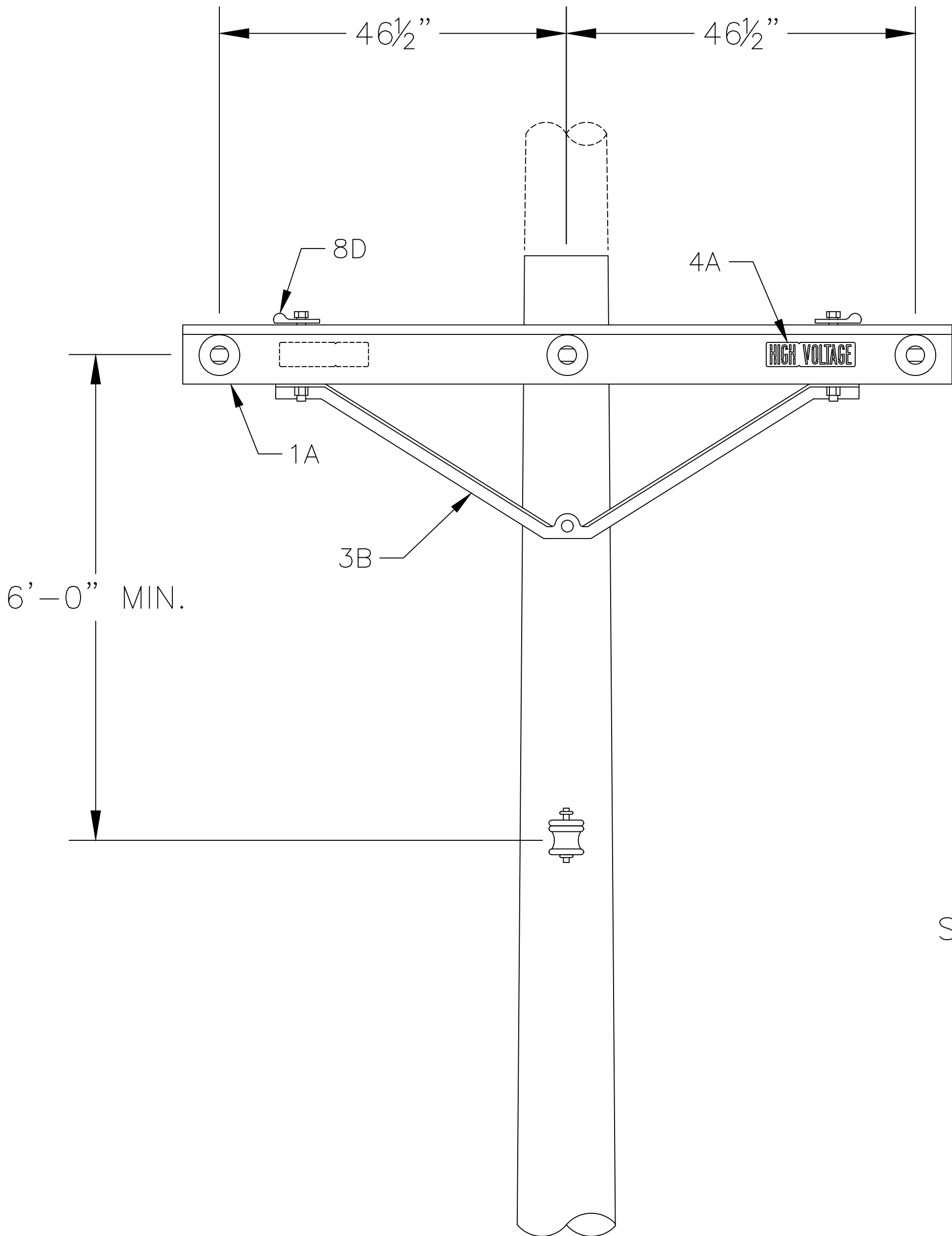
CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO.	240-0300	1
SHEET 1 OF 1		REVISION

07-05-22	KJ	AMS	KJ
DATE	DRAWN	DESIGN	UPDATED



240	0311	LSP	ARM	EPOXY
240	0312	HSP	ARM	EPOXY
240	0313	LSP	ARM	4-1/2" D.E.
240	0314	HSP	ARM	4-1/2" D.E.



- NOTE:
- 1. WHEN SPECIFIED BY ENGINEERING.
 - 2. BOLT COVERS ARE REQUIRED IN CENTER POSITION WHEN ASSEMBLY IS BELOW POLE TOP.

Drawing name: Q:\Electric Utility\Engineering\Specifications\City of Ukiah\OH POLE\240-0312 3phase DE\240-0312 3phase DE.dwg Plotted: May 13,2025 - 9:35am

CODE	PART NO.	MATERIAL	QTY	INITIALS
1A	AC-T04	8' COMPOSITE CROSSARM		
	A-53-A	8' LTWT CROSSARM		
2A	IN-10	INSULATOR 15kV		
2C	IN-15	DE INSULATOR 15KV		
2Z	DE-B-AL1	AL SPRING LOADED BOLTED SHOE		
	DE-B-BZ1	BZ SPRING LOADED BOLTED SHOE		
3B	B-160	BRACE V 60°		
4A	S-105	HIGH VOLTAGE SIGN		
5A		STEEL PIN		
6A		5/8" BOLT		
6B		ALL THREAD BOLT		
8B		WASHER		
8G		SPRING WASHER		
8J		5/8" NUT		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY COLUMN AND INITIAL.

EMPLOYEE #:

NOTE: 1A: FOR DE EITHER USE 1 COMPOSITE CROSSARM OR 2 WOOD CROSSARMS WITH V BRACE
2Z: FOR CU WIRE USE BZ BOLTED SHOES
FOR AL WIRE USE AL BOLTED SHOES

CONSTRUCTION STANDARD: DEADEND ASSEMBLY 12kV
3ø 3 WIRE

APPROVED BY:



CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

07-05-22	KJ	AMS	KJ
DATE	DRAWN	DESIGN	UPDATED

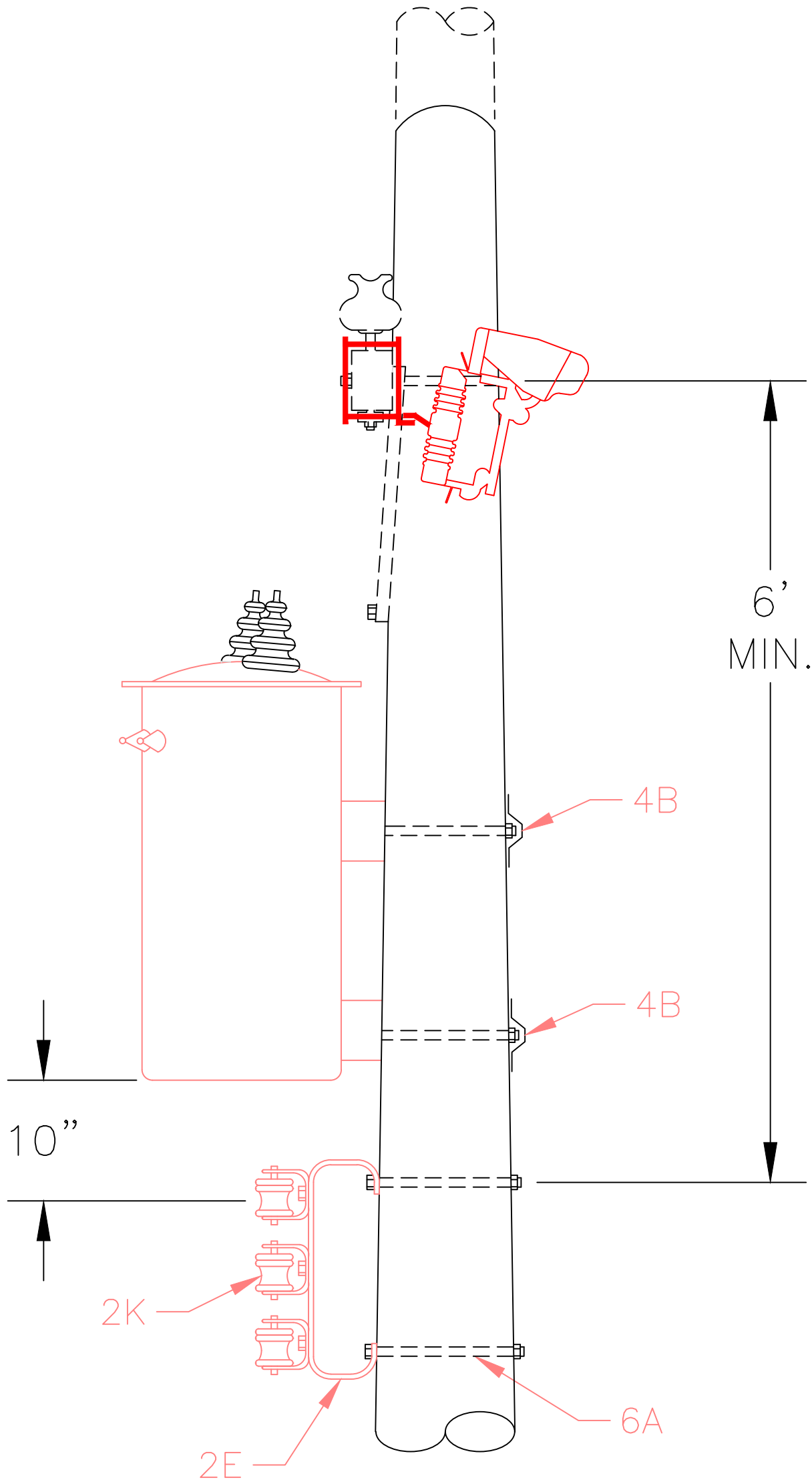
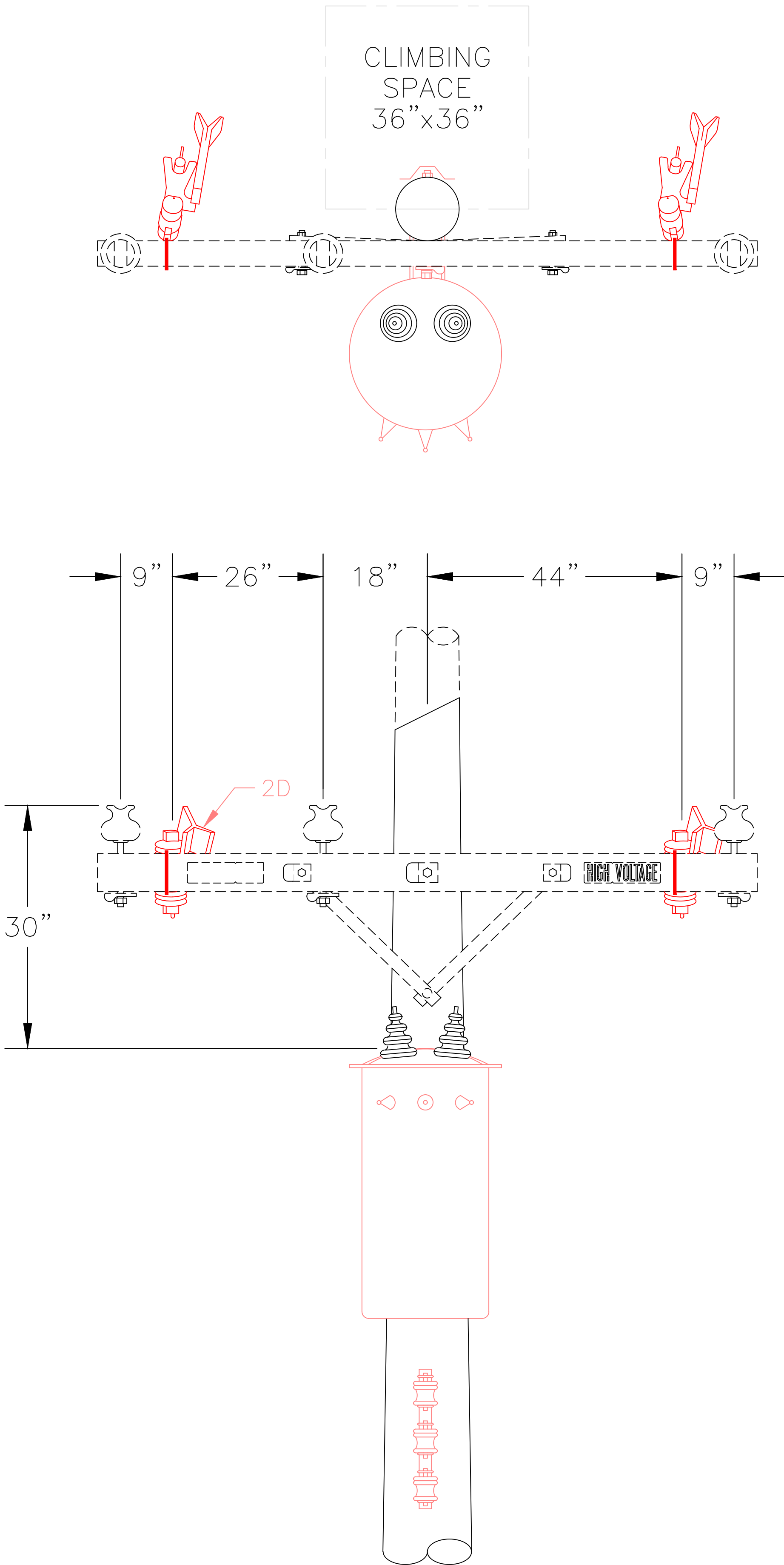
DRAWING NO.	240-0312	1
SHEET 1 OF 1		REVISION

DRAWING NO: 000-0000

REVISION LIST

[illegible]

SHEET 0 OF 0



CODE	PART NO.	MATERIAL	QTY	INITIALS
2D	F-54	FUSE CUTOUT 100 AMP		
2E	RA-3	RACK SECONDARY		
2H	BR-13	BRACKET TRANSFORMER MOUNTING		
2K	IN-13	INSULATOR SPOOL		
4A	S-105	HIGH VOLTAGE SIGN		
4B	BC-3	BOLT COVER		
6A		5/8" BOLT		
8G		SPRING WASHER		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY COLUMN AND INITIAL.

EMPLOYEE #:

NOTE:

CONSTRUCTION STANDARD:
1Ø TRANSFORMER ASSEMBLY 12kV
100A CUTOUTS 12kV PRIMARY EXISTING

APPROVED BY:



CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 258-09191

SHEET 1 OF 1REVISION

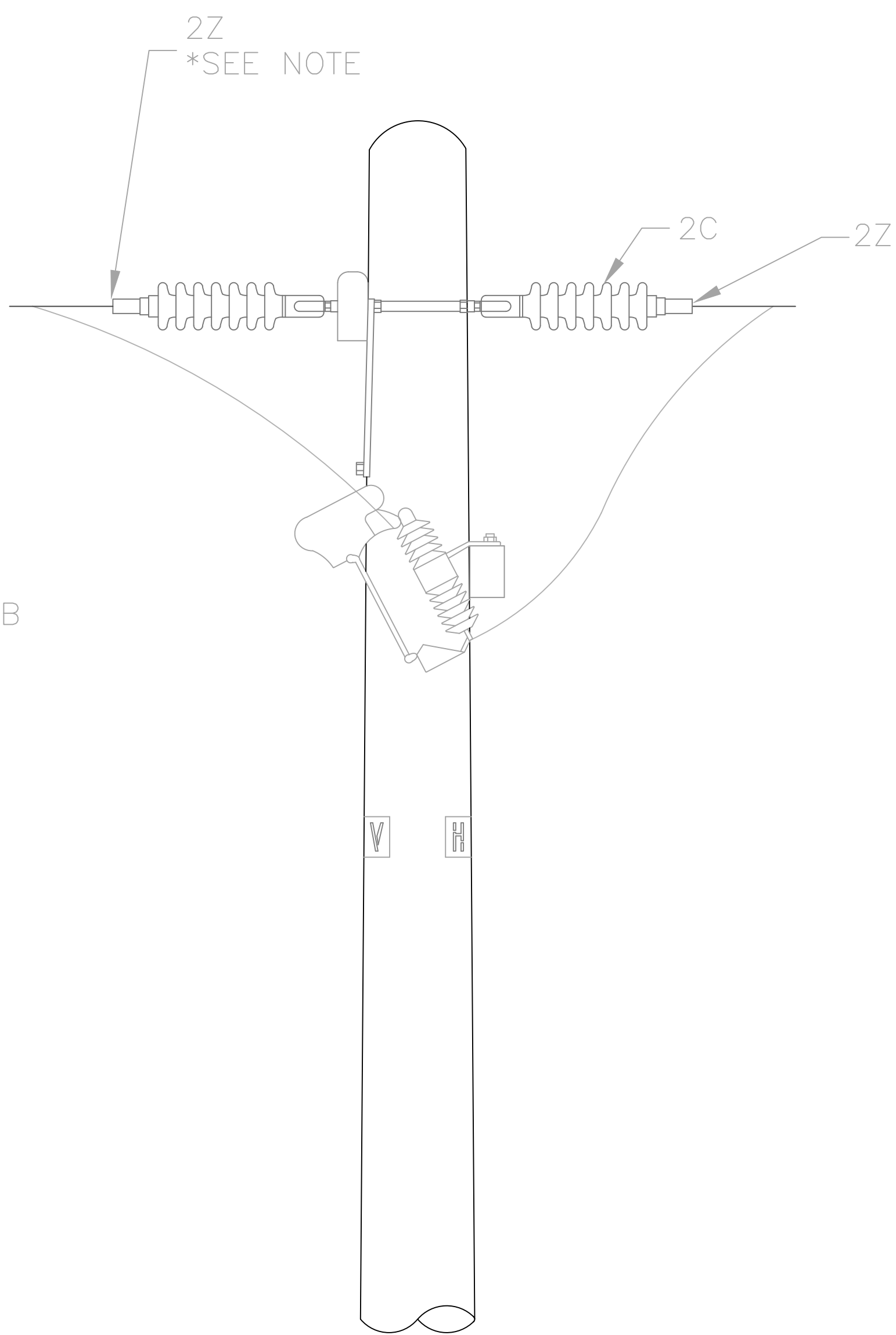
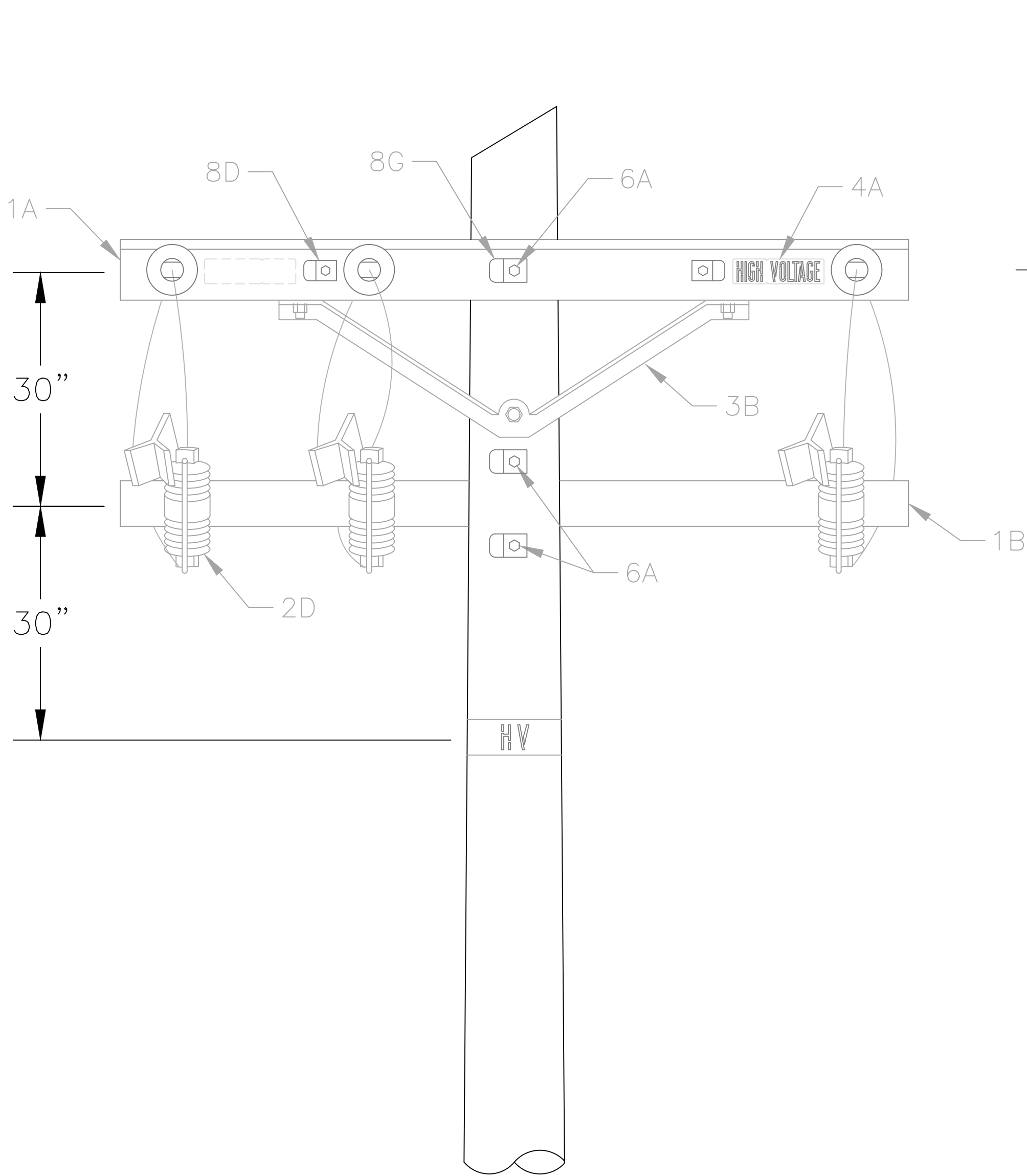
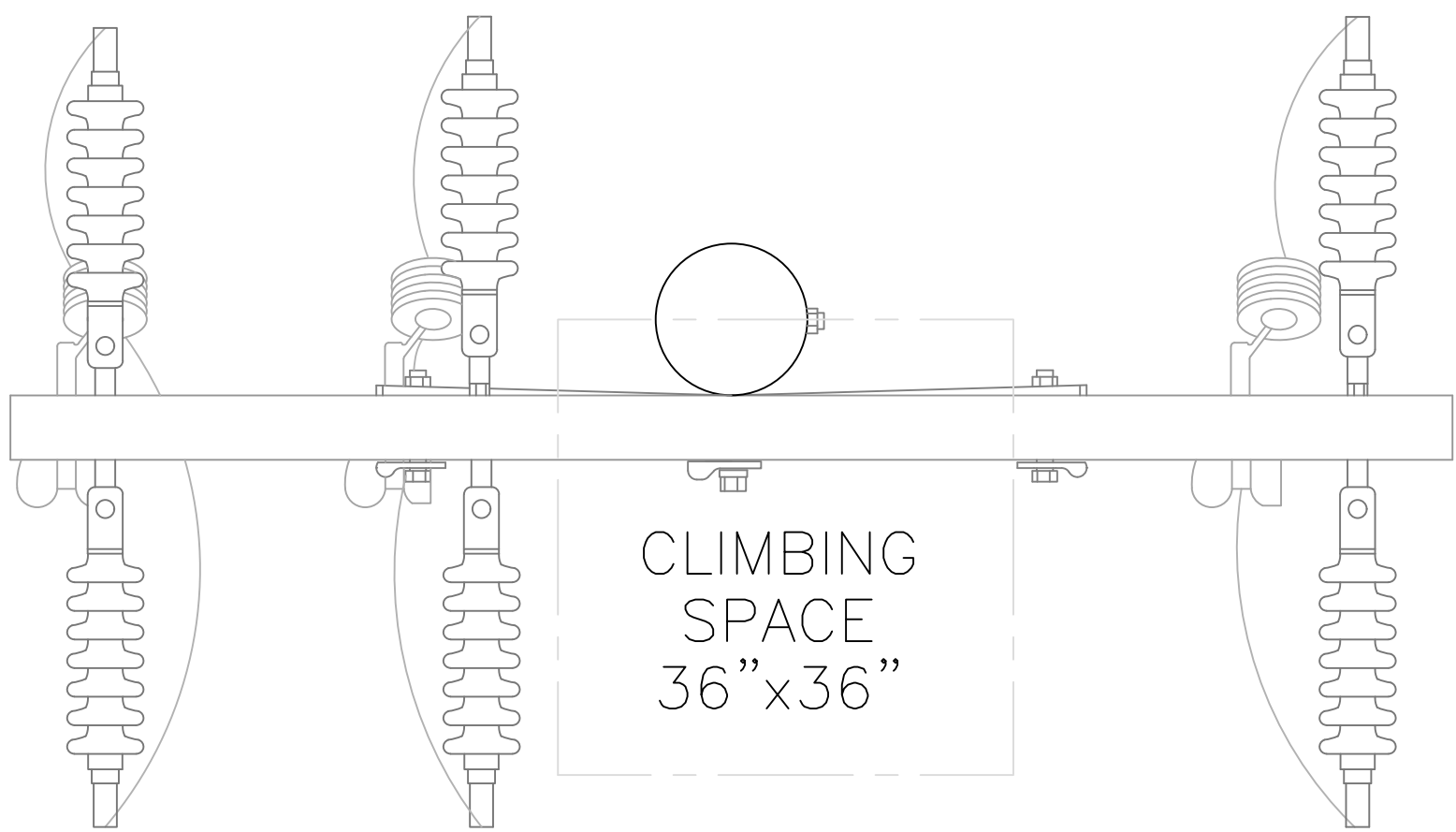
02-29-2024	KJ	AMS	KJ
DATE	DRAWN	DESIGN	UPDATED

DRAWING NO: 000-0000

REVISION LIST

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SHEET 0 OF 0



CODE	PART NO.	MATERIAL	QTY	INITIALS
1A	AC-T04	8' COMPOSITE CROSSARM		
1B	BR-4A	ARM CUTOUT, ALUMAFORM		
2A	IN-10	INSULATOR 15kV		
2C	IN-25	DE INSULATOR		
2D	F-54	FUSE CUTOUT 100A		
2Z	DE-B-AL1	AL SPRING LOADED BOLTED SHOE		
	DE-B-BZ1	BZ SPRING LOADED BOLTED SHOE		
3B	B-160	BRACE V 60"		
4A	S-105	HIGH VOLTAGE SIGN		
5A		STEEL PIN		
6A		5/8" BOLT		
8D		BOLT COVER		
8G				
8J		5/8" NUT		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY COLUMN AND INITIAL.

EMPLOYEE #:

NOTE: FOR CU WIRE USE DE-B-BZ1
FOR AL WIRE USE DE-B-AL1

CONSTRUCTION STANDARD: 100 AMP CUTOUT ASSEMBLY, 12kV 3Ø
3 WIRE, DDE TENSION TO TENSION

APPROVED BY:

06-27-22	KJ	KJ	KJ
DATE	DRAWN	DESIGN	UPDATED



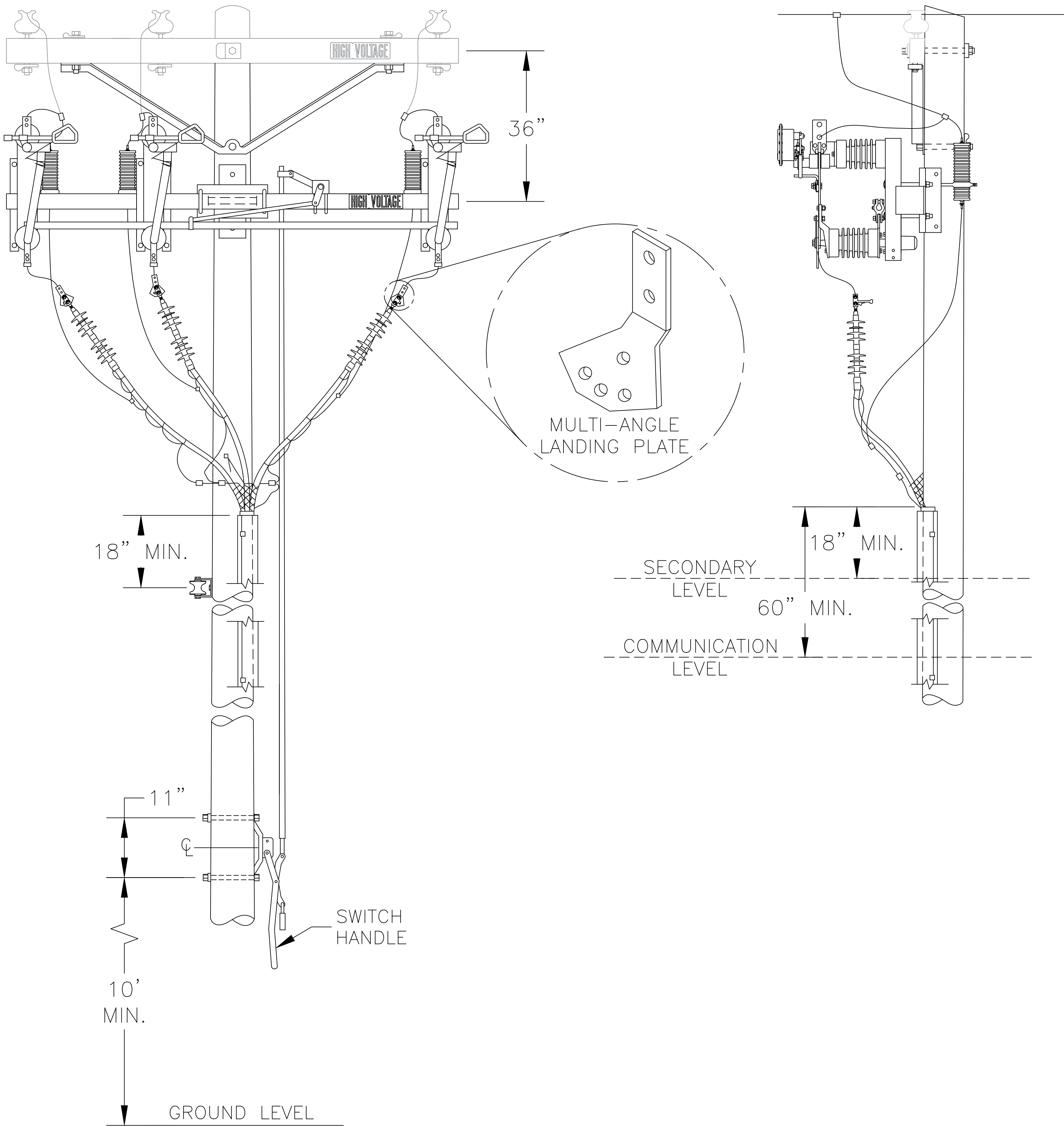
CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 267-1403

1

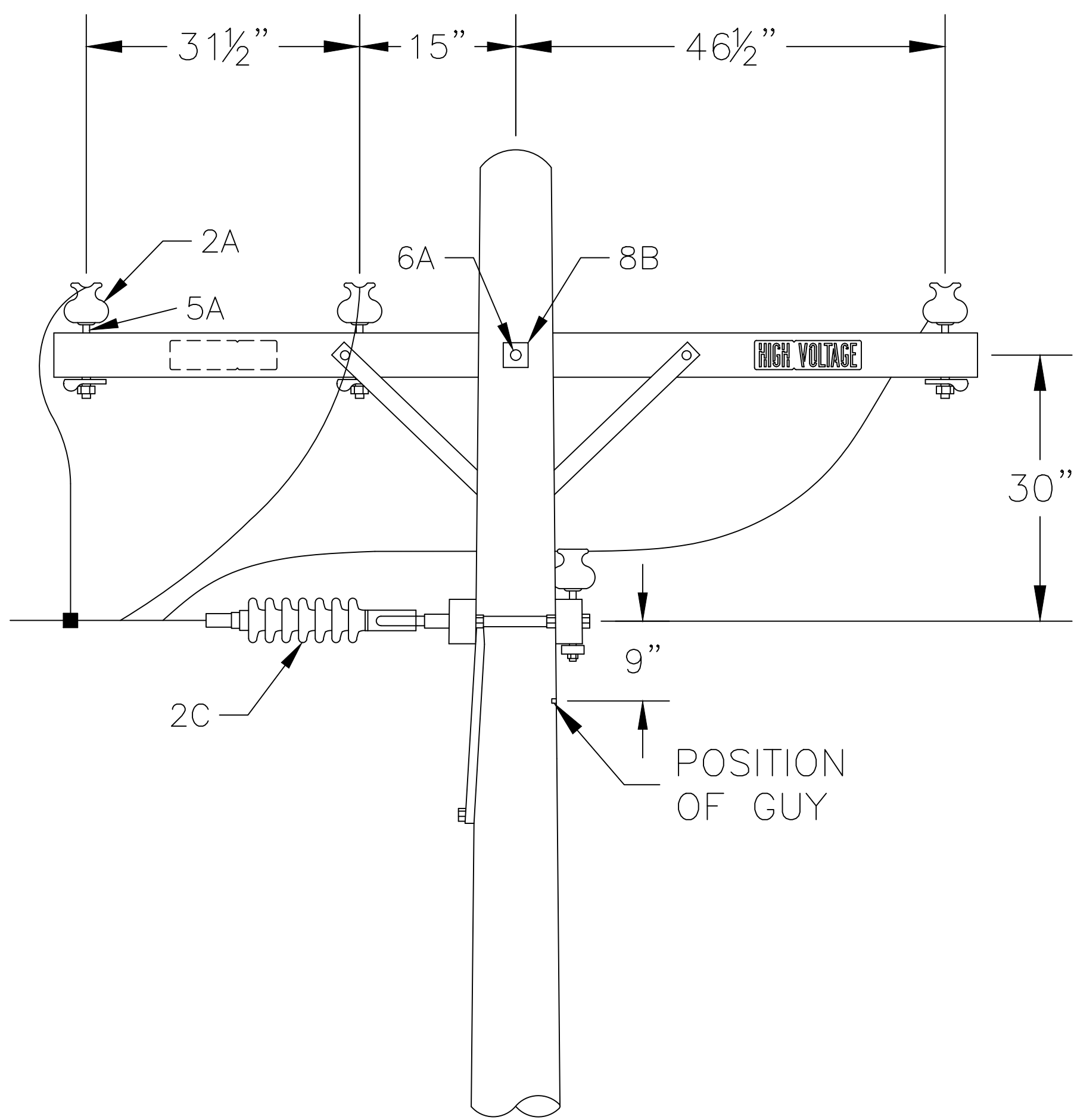
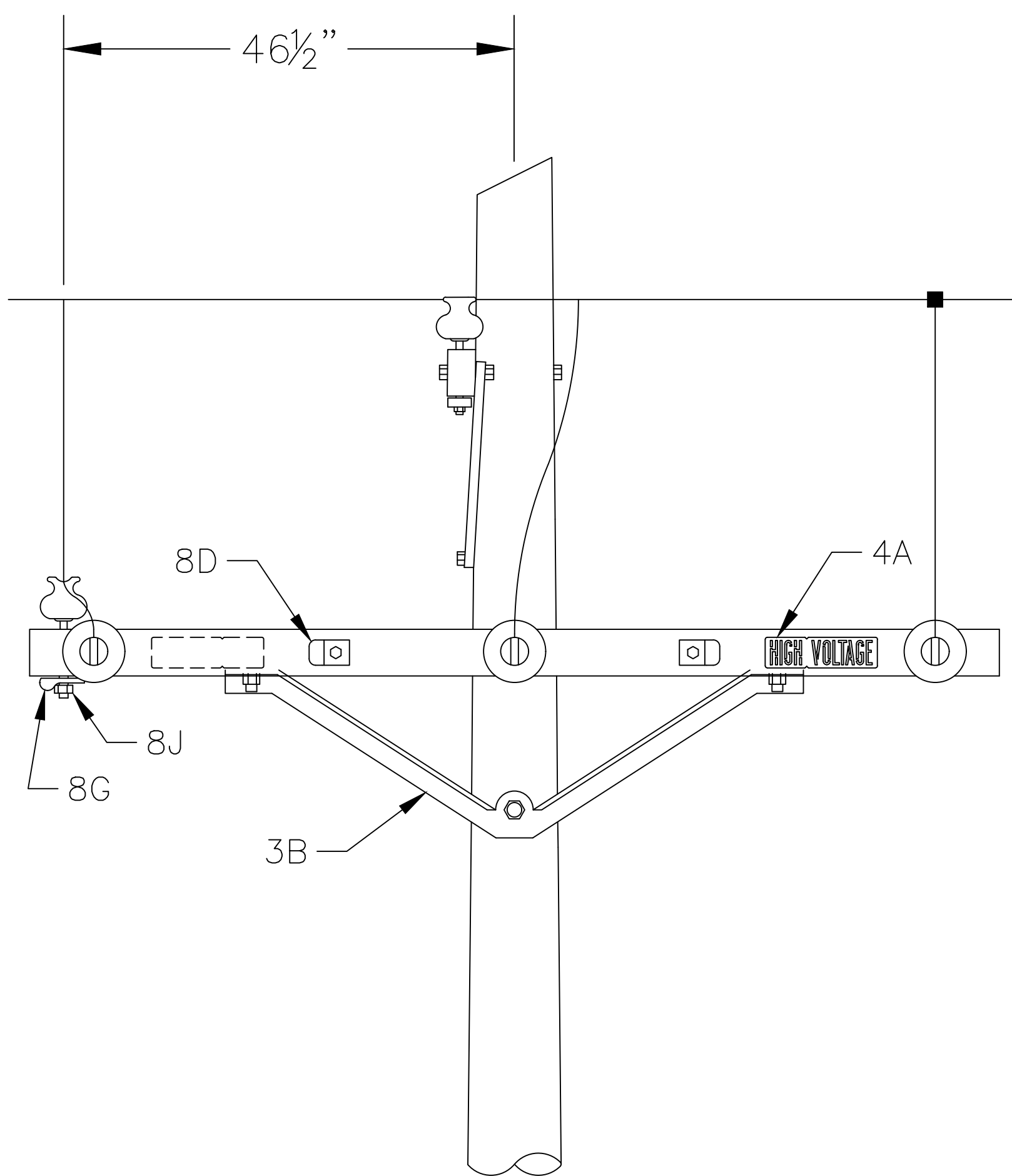
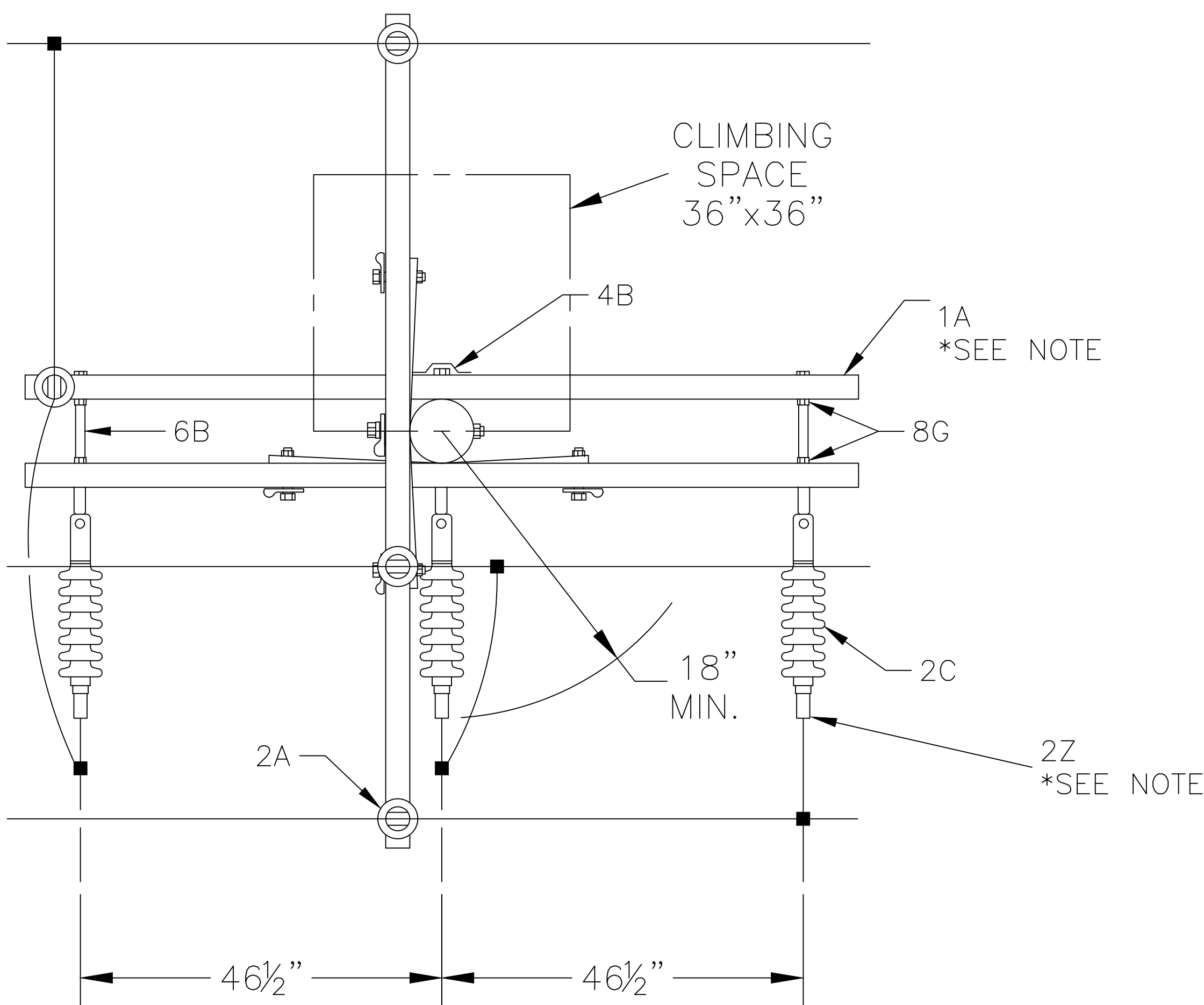
SHEET 1 OF 1

REVISION



CODE	PART NO.	MATERIAL	QTY	INITIALS
2Y	AL-63	LIGHTNING ARRESTOR		
9F	TE-1	INSULATOR 15kV		
9H	U-GU-1	LEADER GUARD		
9W	CO-S-1-0	CONNECTOR STEM 1/0		
9X	U-GR-3	RISER GRIP		
9Z	MO-4	MOLDING PVC 4" SCH40		
5A		STEEL PIN		
6A		5/8" BOLT		
8B		WASHER 5/8"		
8G		SPRING WASHER		

CODE	PART NO.	MATERIAL	QTY	INITIALS	FILL OUT THE QTY COLUMN AND INITIAL.
NOTE:					EMPLOYEE #:
CONSTRUCTION STANDARD:					12 kV TANGENT WITH RISER AND SWITCH
APPROVED BY:			CITY OF UKIAH ELECTRIC UTILITY DEPARTMENT		
05-13-25			RT	AMS	KJ
DATE			DRAWN	DESIGN	UPDATED
DRAWING NO.			280-0801	1	
SHEET 1 OF 1			REVISION		



CODE	PART NO.	MATERIAL	QTY	INITIALS
1A	AC-T04	8' COMPOSITE CROSSARM		
	A-53-A	8' LTWT CROSSARM		
2A	IN-10	INSULATOR 15kV		
2C	IN-25	DE INSULATOR		
2Z	DE-B-AL1	AL SPRING LOADED BOLTED SHOE		
	DE-B-BZ1	BZ SPRING LOADED BOLTED SHOE		
3B	B-160	BRACE V 60°		
4A	S-105	HIGH VOLTAGE SIGN		
5A		STEEL PIN		
6A		5/8" BOLT		
6B		ALL THREAD BOLT		
8D		SPRING WASHER		
8G				
8J		5/8" NUT		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY COLUMN AND INITIAL.

EMPLOYEE #:

NOTE: 1A: FOR DE BUCK, EITHER USE 1 COMPOSITE CROSSARM OR 2 WOOD CROSSARMS
2Z: FOR CU WIRE USE BZ BOLTED SHOES
FOR AL WIRE USE AL BOLTED SHOES

CONSTRUCTION STANDARD: TAP ASSEMBLY 12kV
3Ø 3 WIRE
TOP POSITION

APPROVED BY:



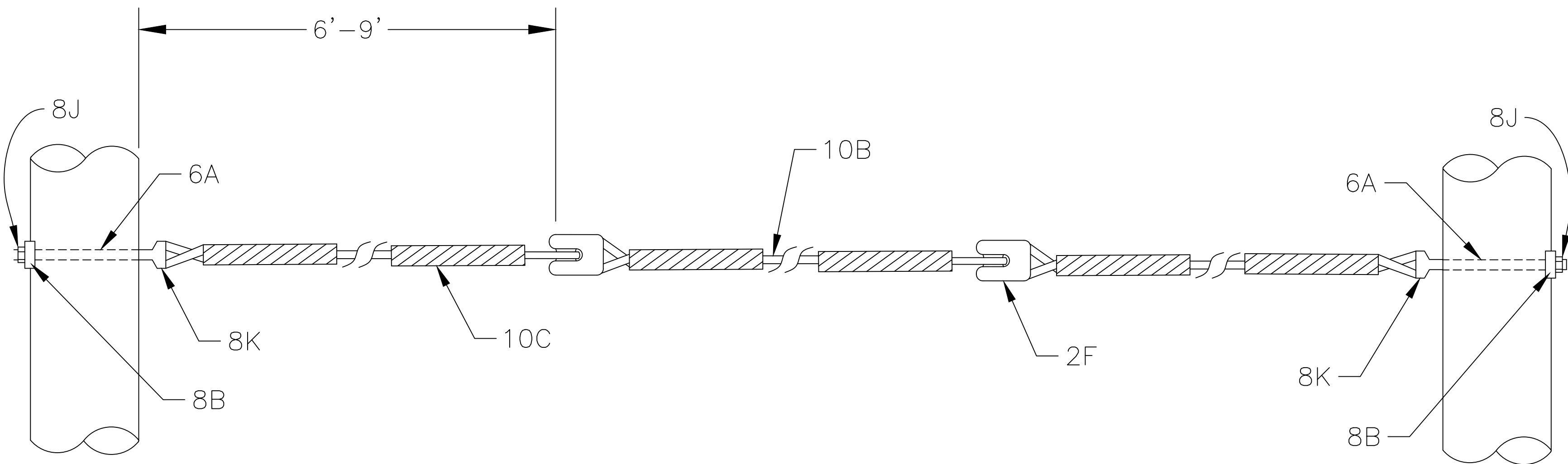
CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 249-0601 1

SHEET 1 OF 1

REVISION

06-28-22	KJ	AMS	KJ
DATE	DRAWN	DESIGN	UPDATED



Drawing name: C:\Users\kjohnson\AppData\Local\Temp\AcPublish_12096\Span Guy 222-1336.dwg Plotted: Jun 22,2022 - 11:56am

CODE	PART NO.	MATERIAL	QTY	INITIALS
2F	IN-8/IN-9	504 STRAIN INSULATOR/ 506 STRAIN INSULATOR		
6A		5/8" BOLT		
8B		CURVED WASHER		
8J		5/8" NUT		
8K		EYE NUT		
10B	GG-50/51/53	GUY GRIP 1/4", 5/16", 7/16"		
10C	GC-1/2/3	GUY WIRE 1/4",5/16",7/16"		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY
COLUMN AND
INITIAL.

EMPLOYEE #:

NOTE:

CONSTRUCTION STANDARD:
SPAN GUY ASSEMBLY

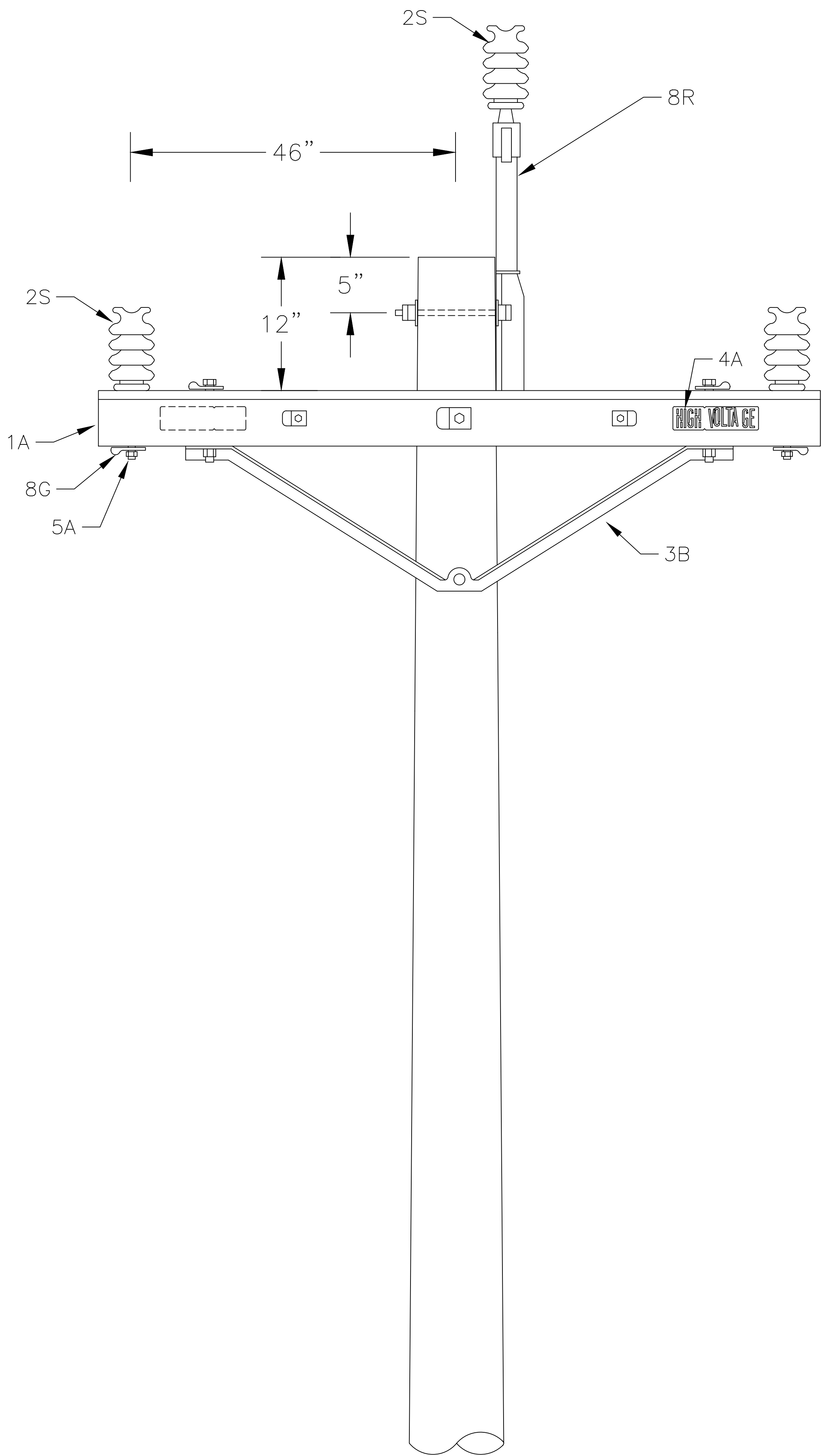
APPROVED BY:

05-26-22	KJ	KJ	KJ
DATE	DRAWN	DESIGN	UPDATED



CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO.	222-1336	1
SHEET 1 OF 1		REVISION



CODE	PART NO.	MATERIAL	QTY	INITIALS
1A	A-53-A	8' LTWT CROSSARM		
2S	IN-10	INSULATOR 15KV		
3B	B-154	BRACE, CROSSARM		
4A	S-105	HIGH VOLTAGE SIGN		
5A		STEEL PIN		
8G		SPRING WASHER		
8R	BR-185	BRACKET, POLE TOP		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY
COLUMN AND
INITIAL.

EMPLOYEE #:

NOTE:

CONSTRUCTION STANDARD: 12kV RAPTOR TANGENT ASSEMBLY
3ø 3 WIRE PIN INSULATOR

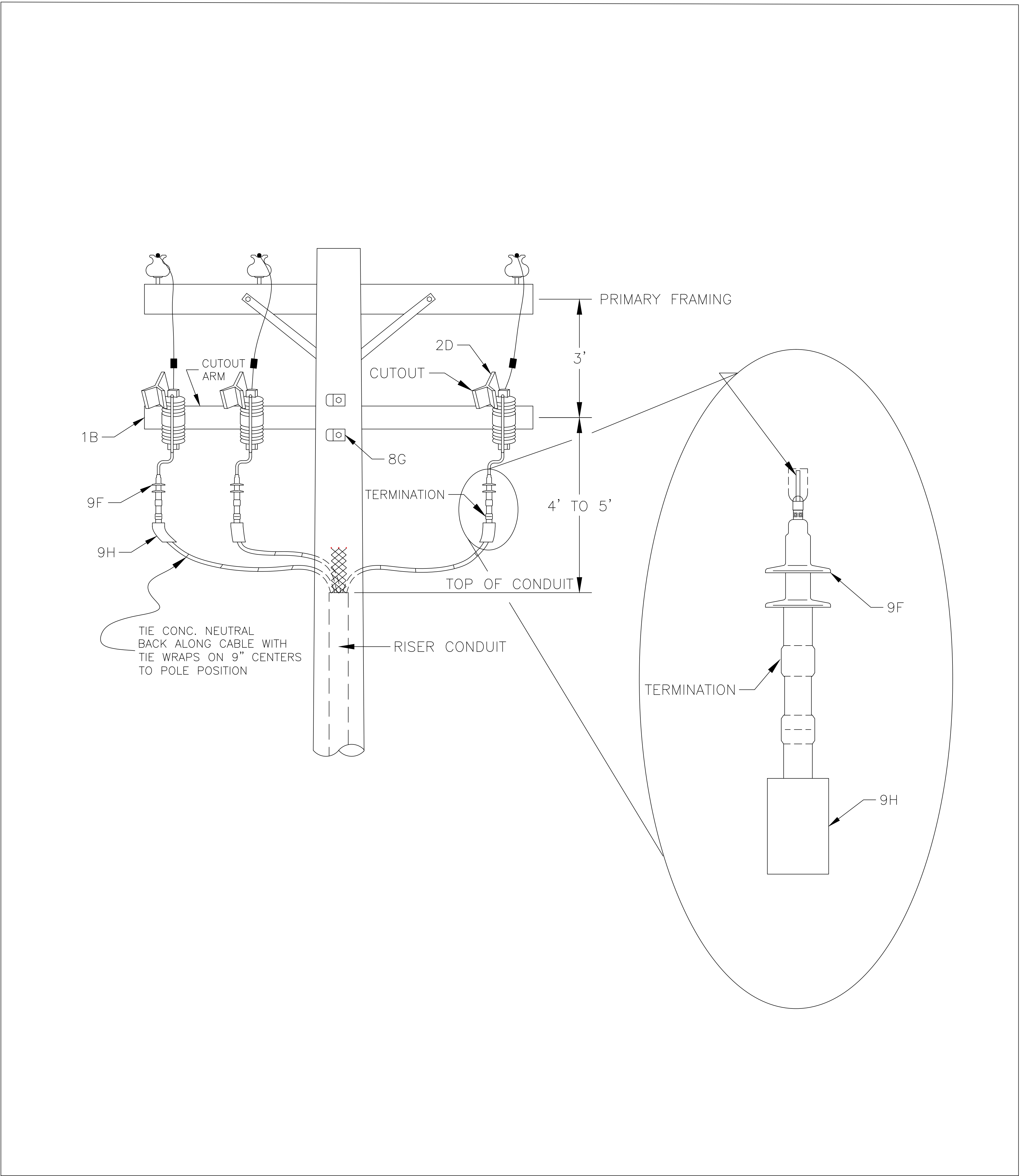
APPROVED BY:



CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

DRAWING NO.	234-0140	1
SHEET 1 OF 1		REVISION

05-04-22	KJ	KJ	KJ
DATE	DRAWN	DESIGN	UPDATED



CODE	PART NO.	MATERIAL	QTY	INITIALS
1B	BR-4A	ARM CUTOUT		
2D	F-54	FUSE CUTOUT 100 AMP		
2S	IN-10	INSULATOR 15kV		
2Y	AL-63	LIGHTNING ARRESTOR		
2E	RA-3	RACK SECONDARY		
3B	B-160/162	BRACE V 60"/72"		
4A	S-105	HIGH VOLTAGE SIGN		
4B	BC-3	BOLT COVER		
5A		STEEL PIN		
6A		5/8" BOLT		
8B		WASHER 5/8"		
8D		SPRING WASHER		

CODE	PART NO.	MATERIAL	QTY	INITIALS

FILL OUT THE QTY COLUMN AND INITIAL.

EMPLOYEE #:

NOTE:

CONSTRUCTION STANDARD:

APPROVED BY:



CITY OF UKIAH

ELECTRIC UTILITY DEPARTMENT

DRAWING NO. 000-0000

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SHEET 0 OF 0

REVISION

01-11-22	XX	XX	XX
DATE	DRAWN	DESIGN	UPDATED

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AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Amending the Procedures for Purchasing Thresholds and Exemptions from Council Reporting and Awarding Requirements.

DEPARTMENT: Finance

PREPARED BY: Myles Fisette, Purchasing Manager

PRESENTER: Myles Fisette, Purchasing Manager

ATTACHMENTS:

1. CC Reso 2022-55 - Increasing Dollar Limits for Open Market Procurements
2. CC Reso 2022-56 - Authorizing Change Orders on Supply & Equipment Purchases, etc
3. Draft Revised Purchasing Threshold Resolution Red Line
4. Draft Revised Purchasing Threshold Resolution

Summary: Council will consider adopting resolution amending the procedures for purchasing thresholds and exemptions from Council reporting and awarding requirements.

Background: In 2022, the City Council adopted resolution 2022-55 (Attachment 1) revising the dollar limits for informal purchases authorized by Ukiah City Code Section 1522. That section authorizes the use of open market purchasing and informal bidding for the purchase of supplies and equipment, personal service contracts, and certain public works construction contracts.

The limits are currently the following:

Council Reporting Limit:

>\$40,000 to \$60,000 for personal services, maintenance, materials and equipment, and public works-type contracts

Required Council Award:

>\$60,000 for personal services, maintenance, materials and equipment, and public works-type contracts

Additionally, the resolution removed limits on the following purchases of consumables:

- Plant Maintenance Items: valves, variable-frequency drives, and motor repairs/replacements
- Fleet Maintenance Items: parts and repairs needed to get critical vehicles/equipment back into service
- Fire Foam
- Laboratory Testing Services
- Items purchased for resale

In 2022, Council adopted Resolution No. 2022-56 (Attachment 2) delegating authority to City officials to issue change orders at the following limits:

Maintenance and Personal Service Contracts:

10% of the original contract amount, or \$10,000, whichever is greater.

Public Project Contracts:

10% of the original contract amount, or \$10,000, whichever is greater.

Discussion: Staff proposes to amend Resolution No. 2022-55 (please see draft resolution provided in Attachments 3 and 4) for procedures for purchasing thresholds as follows:

1) Revise the purchasing thresholds for the following purchases:

Council Reporting Limit: >\$60,000 to \$75,000 for personal services, maintenance, materials and equipment, and public works-type contracts

Required Council Award: >\$75,000 for personal services; maintenance, materials and equipment, and public works-type contracts

The proposed \$75,000 threshold was chosen to align with the California Uniform Cost Accounting Act's dollar threshold limit for performance of public projects by force account, by negotiated contract, or by purchase order.

2) Add to the resolution a dollar threshold where departments are given delegated authority to perform their own purchasing, without going through the Purchasing Department, for any purchase that does not exceed \$10,000 (this threshold is currently \$5,000).

3) Add the following to the list of items that are exempt from Council reporting and awarding requirements:

- Water Resources: Pumps, Scada.
- Subscription based software.

The result of these changes will be:

1. Standardized thresholds across the board for all purchases.
2. Align the Council award threshold with the California Uniform Cost Accounting Act.
3. Improved efficiency and utilization of staff time with the elimination of lower dollar threshold requirements.
4. Increased administrative flexibility for Staff.

Staff request Council adopt a resolution amending the procedures for purchasing thresholds and exemptions from Council reporting and awarding requirements.

Recommended Action: Adopt resolution amending the procedures for purchasing thresholds and exemptions from Council reporting and awarding requirements.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: Yes / No GRANT: Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mary Horger, Assistant Finance Director

STRATEGIC PLAN (SP): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2022-55**AMENDING AND REPLACING RESOLUTION NO. 2015-10 AND POLICY RESOLUTION NO. 13****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH INCREASING THE DOLLAR LIMITS FOR OPEN MARKET PROCUREMENTS PURSUANT TO UKIAH CITY CODE SECTION 1522****WHEREAS,**

1. Ukiah City Code ("UCC") Section 1522 specifies when contracts for supplies and equipment, maintenance, Public Projects and personal services may be: (1) awarded without notice to the City Council, (2) without prior City Council approval, but with a report of the award to the City Council at its next regular meeting after the purchase has been made, and (3) only with City Council approval prior to award of the contract; and
2. The above-described treatment of these purchases depends on the dollar amount of the purchase; and
3. Subsection D.1 in UCC Section 1522 authorizes the City Council to revise the dollar limits specified for contracts for supplies and equipment, maintenance, and personal services by resolution without amending the City Code; and
4. Open market purchases authorized by Section 1522 may be used only if the purchase is included within an approved fund account and an unencumbered appropriation exists in the fund against which the purchase may be charged; and
5. Under UCC Section 1503 the City Manager as the City's Purchasing Officer with approval of the City Council, may authorize in writing, any department to purchase specified supplies and equipment independently of the Purchasing Department; in conformity with the established procedures and with periodic reports from the departments on the purchases made under such written authorization; and
6. The City Manager as the City's Purchasing Officer has authorized City departments to purchase equipment and supplies and to procure maintenance services, personal services and Public Project services costing \$1,000 or less; and
7. The City Manager proposes to increase that delegation of authority to \$5,000;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Except as provided in paragraph 6 below. the dollar limits in UCC Section 1522.B. 1, governing Supply and Equipment Contracts, is changed from \$30,000 to \$60,000 and from \$20,000 to \$40,000 respectively.
2. The dollar limits in UCC Section 1522.C.1.b.(1), governing Public Project Contracts, are changed from \$30,000 to \$60,000; and in UCC Section 1522.C.2.b.(2), from \$20,000 to \$40,000, respectively.
3. The dollar limits in UCC Section 1522.C.2.a., governing Maintenance Contracts, and C.3.a. governing Personal Service Contracts, are changed from \$20,000 to \$60,000, and from \$10,000 to \$40,000, respectively.

4. The dollar limits in UCC Section 1522.B.1, governing Supply and Equipment Contracts, are eliminated for the following purchases of consumables:
 - a. Electric utility purchases of:
 - i. Conductor cable;
 - ii. Power poles;
 - iii. Transformers;
 - iv. Vaults;
 - v. Switchgear
 - vi. Miscellaneous routine inventory replacement items.
 - b. Water and sewer utility purchases of:
 - i. Chemicals for water and wastewater treatment; and
 - ii. Miscellaneous routine inventory replacement items.
 - c. Fuel
 - d. Software Maintenance Contracts
 - e. Purchases of supplies and services used for catering events and private party activities, which are fully reimbursed by clients/customers utilizing City event services (e.g. Conference Center).
 - f. Plant Maintenance Items: valves, variable frequency drives, and motor repairs/replacements.
 - g. Fleet Maintenance Items: parts and repairs needed to get critical vehicles/equipment back into service.
 - h. Fire foam.
 - i. Laboratory testing services.
 - j. Items purchased for resale.
5. City Departments under the direction of their department heads are delegated authority to enter on behalf of the City contracts for supplies and equipment, maintenance, Public Projects and personal services not to exceed \$5,000, provided the purchase is included within an approved fund account and an unencumbered appropriation exists in the fund against which the purchase may be charged, and that periodic reports are provided in compliance with instructions from the City Manager. Splitting or separating into separate contracts within the \$5,000 limit for the purpose of evading the \$5,000 limit on this delegation of authority is prohibited.

PASSED AND ADOPTED this 17th day of August, 2022, by the following roll call vote:

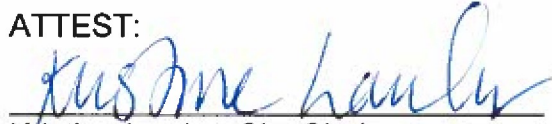
AYES: Councilmember Orozco, Crane, Rodin, Duenas, and Mayor Brown

NOES: None

ABSTAIN: None

ABSENT: None

ATTEST:


Kristine Lawler, City Clerk


Jim O. Brown, Mayor

RESOLUTION NO. 2022-56**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH DELEGATING AUTHORITY TO CITY OFFICIALS TO ISSUE CHANGE ORDERS ON SUPPLY AND EQUIPMENT PURCHASES, MAINTENANCE CONTRACTS, PUBLIC PROJECT CONTRACTS AND PERSONAL SERVICES CONTRACTS****WHEREAS,**

1. The City of Ukiah frequently purchases supplies, materials and equipment, and enters into maintenance, public project and personal services contracts, as defined in Ukiah City Code Section 1522.A, which includes professional services contracts or other service contracts, and
2. In the course of such purchases it is sometimes necessary to execute routine change orders to authorize additional expenditures not contemplated when the original contract was entered; and
3. The responsible City department head, with the approval of the City Manager, is the appropriate party to execute routine change orders when those are necessary to satisfactorily complete projects budgeted by the City Council, but these City officials require guidance for determining when a change order is routine; and
4. This resolution amends and replaces Resolution No. 2011-49, adopted on November 16, 2011.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **Supply and Equipment Contracts.** Authority to execute routine change orders in connection with supply and equipment contracts is hereby delegated to the City department head responsible for managing the contract; provided the department head secures the approval of the City Manager. As used in this Section 1, "routine change order" means a change order for which the City estimates that the total additional cost of the change order will not exceed ten percent (10%) of the original contract sum; provided that no change order may cause the total contract price, including the change order, to exceed the total amount that the City Council has previously budgeted for those services, unless the Council separately authorizes an additional appropriation.
2. **Maintenance and Personal Service Contracts.** Authority to execute routine change orders in connection with maintenance and personal services contracts, as defined in Ukiah City Code Section 1522.A, is hereby delegated to the City department head responsible for managing the contract; provided the department head secures the approval of the City Manager. As used in this Section 2, "routine change order" means a change order for which the City estimates that the total additional cost of the change order will not exceed ten percent (10%) of the original contract sum or \$10,000 whichever is greater; provided that no change order may cause the total contract price, including the change order to exceed the total amount that the City Council has previously budgeted for those services, unless the Council separately authorizes an additional appropriation.
3. **Public Project Contracts.** Authority to execute routine change orders in connection with public projects contracts, as defined in Ukiah City Code Section 1522.A, is hereby delegated to the City department head responsible for managing the contract; provided the department

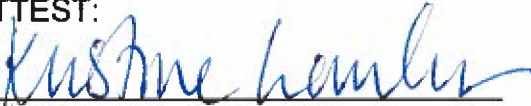
head secures the approval of the City Manager. As used in this Section 2, "routine change order" means a change order for which the City estimates that the total additional cost of the change order will not exceed ten percent (10%) of the original contract sum or \$10,000 whichever is greater; provided that no change order may cause the total contract price, including the change order to exceed the total amount that the City Council has previously budgeted for those services, unless the Council separately authorizes an additional appropriation.

4. This delegation of authority shall apply to all supply and equipment purchases, and maintenance and personal services contracts pending on the date of this resolution or hereafter approved.

PASSED AND ADOPTED this 17th day of August, 2022, by the following roll call vote:

AYES: Councilmember Orozco, Crane, Rodin, Duenas, and Mayor Brown
NOES: None
ABSTAIN: None
ABSENT: None

ATTEST:



Kristine Lawler, City Clerk



Jim O. Brown, Mayor

RESOLUTION NO. _____

AMENDING AND REPLACING RESOLUTION NO. ~~2015-10~~2022-55

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
INCREASING THE DOLLAR LIMITS FOR OPEN MARKET PROCUREMENTS
PURSUANT TO UKIAH CITY CODE SECTION 1522**

WHEREAS,

1. Ukiah City Code (“UCC”) Section 1522 specifies when contracts for supplies and equipment, maintenance, Public Projects and personal services may be: (1) awarded without notice to the City Council, (2) without prior City Council approval, but with a report of the award to the City Council at its next regular meeting after the purchase has been made, and (3) only with City Council approval prior to award of the contract; and
2. The above-described treatment of these purchases depends on the dollar amount of the purchase; and
3. Subsection D.1 in UCC Section 1522 authorizes the City Council to revise the dollar limits specified for contracts for supplies and equipment, maintenance, and personal services by resolution without amending the City Code; and
4. Open market purchases authorized by Section 1522 may be used only if the purchase is included within an approved fund account and an unencumbered appropriation exists in the fund against which the purchase may be charged; and
5. Under UCC Section 1503 the City Manager as the City’s Purchasing Officer with approval of the City Council, may authorize in writing, any department to purchase specified supplies and equipment independently of the Purchasing Department; in conformity with the established procedures and with periodic reports from the departments on the purchases made under such written authorization; and
6. The City Manager as the City’s Purchasing Officer has authorized City departments to purchase equipment and supplies and to procure maintenance services, personal services and Public Project services costing ~~\$1,000~~5,000 or less; and
7. The City Manager proposes to increase that delegation of authority to ~~\$5,000~~10,000;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Except as provided in paragraph 6 below. the dollar limits in UCC Section 1522.B. 1, governing Supply and Equipment Contracts, is changed from ~~\$30,000~~60,000 to ~~\$60,000~~75,000 and from ~~\$20,000~~40,000 to ~~\$40,000~~60,000 respectively.

2. The dollar limits in UCC Section 1522.C.1.b.(1), governing Public Project Contracts, are changed from \$~~30,000~~40,000 to \$60,000; and in UCC Section 1522.C.2.b.(2), from \$~~20,000~~60,000 to \$~~40,000~~75,000, respectively.
3. The dollar limits in UCC Section 1522.C.2.a., governing Maintenance Contracts, and C.3.a. governing Personal Service Contracts, are changed from \$~~20,000~~60,000 to \$~~60,000~~75,000, and from \$~~10,000~~40,000 to \$~~40,000~~60,000, respectively.
4. The dollar limits in UCC Section 1522.B.1, governing Supply and Equipment Contracts, are eliminated for the following purchases of consumables:
 - a. Electric utility purchases of:
 - i. Conductor cable;
 - ii. Power poles;
 - iii. Transformers;
 - iv. Vaults;
 - v. Switchgear
 - vi. Miscellaneous routine inventory replacement items.
 - b. Water and sewer utility purchases of:
 - i. Chemicals for water and wastewater treatment; and
 - ii. Miscellaneous routine inventory replacement items.
 - c. Fuel
 - d. Software Maintenance Contracts
 - e. Purchases of supplies and services used for catering events and private party activities, which are fully reimbursed by clients/customers utilizing City event services (e.g. Conference Center).
 - f. Plant Maintenance Items: valves, variable frequency drives, and motor repairs/replacements.
 - g. Fleet Maintenance Items: parts and repairs needed to get critical vehicles/equipment back into service.
 - h. Fire foam.
 - i. Laboratory testing services.
 - j. Items purchased for resale.
 - k. Water Resources:
 - i. Pumps
 - ii. Scada
 - l. Subscription based software.
6. City Departments under the direction of their department heads are delegated authority to enter on behalf of the City contracts for supplies and equipment, maintenance, Public Projects and personal services not to exceed \$~~5,000~~10,000, provided the purchase is included within an approved fund account and an unencumbered appropriation exists in the fund against which the purchase may be charged. and that periodic reports are provided in compliance with instructions from the City Manager. Splitting or separating into separate contracts within the

\$~~5,000~~10,000 limit for the purpose of evading the \$~~5,000~~10,000 limit on this delegation of authority is prohibited.

PASSED AND ADOPTED this ____ day of _____, 2025, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Susan Sher, Mayor

ATTEST:

Kristine Lawler, City Clerk

RESOLUTION NO. _____
AMENDING AND REPLACING RESOLUTION NO. 2022-55

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
INCREASING THE DOLLAR LIMITS FOR OPEN MARKET PROCUREMENTS
PURSUANT TO UKIAH CITY CODE SECTION 1522**

WHEREAS,

1. Ukiah City Code ("UCC") Section 1522 specifies when contracts for supplies and equipment, maintenance, Public Projects and personal services may be: (1) awarded without notice to the City Council, (2) without prior City Council approval, but with a report of the award to the City Council at its next regular meeting after the purchase has been made, and (3) only with City Council approval prior to award of the contract; and
2. The above-described treatment of these purchases depends on the dollar amount of the purchase; and
3. Subsection D.1 in UCC Section 1522 authorizes the City Council to revise the dollar limits specified for contracts for supplies and equipment, maintenance, and personal services by resolution without amending the City Code; and
4. Open market purchases authorized by Section 1522 may be used only if the purchase is included within an approved fund account and an unencumbered appropriation exists in the fund against which the purchase may be charged; and
5. Under UCC Section 1503 the City Manager as the City's Purchasing Officer with approval of the City Council, may authorize in writing, any department to purchase specified supplies and equipment independently of the Purchasing Department; in conformity with the established procedures and with periodic reports from the departments on the purchases made under such written authorization; and
6. The City Manager as the City's Purchasing Officer has authorized City departments to purchase equipment and supplies and to procure maintenance services, personal services and Public Project services costing \$5,000 or less; and
7. The City Manager proposes to increase that delegation of authority to \$10,000;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Except as provided in paragraph 6 below. the dollar limits in UCC Section 1522.B. 1, governing Supply and Equipment Contracts, is changed from \$60,000 to \$75,000 and from \$40,000 to \$60,000 respectively.

2. The dollar limits in UCC Section 1522.C.1.b.(1), governing Public Project Contracts, are changed from \$40,000 to \$60,000; and in UCC Section 1522.C.2.b.(2), from \$60,000 to \$75,000, respectively.
3. The dollar limits in UCC Section 1522.C.2.a., governing Maintenance Contracts, and C.3.a. governing Personal Service Contracts, are changed from \$60,000 to \$75,000, and from \$40,000 to \$60,000, respectively.
4. The dollar limits in UCC Section 1522.B.1, governing Supply and Equipment Contracts, are eliminated for the following purchases of consumables:
 - a. Electric utility purchases of:
 - i. Conductor cable;
 - ii. Power poles;
 - iii. Transformers;
 - iv. Vaults;
 - v. Switchgear
 - vi. Miscellaneous routine inventory replacement items.
 - b. Water and sewer utility purchases of:
 - i. Chemicals for water and wastewater treatment; and
 - ii. Miscellaneous routine inventory replacement items.
 - c. Fuel
 - d. Software Maintenance Contracts
 - e. Purchases of supplies and services used for catering events and private party activities, which are fully reimbursed by clients/customers utilizing City event services (e.g. Conference Center).
 - f. Plant Maintenance Items: valves, variable frequency drives, and motor repairs/replacements.
 - g. Fleet Maintenance Items: parts and repairs needed to get critical vehicles/equipment back into service.
 - h. Fire foam.
 - i. Laboratory testing services.
 - j. Items purchased for resale.
 - k. Water Resources:
 - i. Pumps
 - ii. Scada
 - l. Subscription based software.
6. City Departments under the direction of their department heads are delegated authority to enter on behalf of the City contracts for supplies and equipment, maintenance, Public Projects and personal services not to exceed \$10,000, provided the purchase is included within an approved fund account and an unencumbered appropriation exists in the fund against which the purchase may be charged. and that periodic reports are provided in compliance with instructions from the City Manager. Splitting or separating into separate contracts within the \$10,000 limit for the purpose of evading the \$10,000 limit on this delegation of authority is prohibited.

PASSED AND ADOPTED this ____day of _____, 2025, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Susan Sher, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Award Contract to HDR, Inc. in the Amount of \$664,000 for Consulting Services Related to the Federal Energy Regulatory Commission Relicensing Application for Lake Mendocino Hydroelectric Plant, and Approval of Corresponding Budget Amendment.

DEPARTMENT: Electric Utility

PREPARED BY: Cindy Sauers, Electric Utility Director

PRESENTER: Cindy Sauers, Electric Utility Director

ATTACHMENTS:

1. Hydro FERC License
2. RFP E33293 Lake Mendocino Hydroelectric Relicensing
3. HDR - Proposal - Lake Mendocino Hydroelectric Relicensing - Final

Summary: Council will consider awarding a contract to HDR, Inc. in the amount of \$664,000 for Consulting Services related to the Federal Energy Regulatory Commission Relicensing Application for Lake Mendocino Hydroelectric Plant, and approve the corresponding budget amendment.

Background: On April 1, 1982, the Federal Energy Regulatory Commission (FERC) issued the City of Ukiah a 50-year license (Attachment 1) to construct, operate, and maintain the Lake Mendocino Hydroelectric Power Plant at the United States Army Corps of Engineers' (USACE) Coyote Dam located on the East Fork of the Russian River. Lake Mendocino Hydroelectric Plant (LMHP) was constructed and commissioned in 1986 and provides up to 12% of the City's needs with clean, renewable energy. Under the Federal Power Act of 1920, Congress gave FERC exclusive authority to license non-federal hydropower projects, such as LMHP, that are connected to a federal dam. Relicensing is a regulatory proceeding through which FERC evaluates whether the project continues to serve the public interest by balancing reliable, low-cost power with environmental protection, river safety, recreation, and cultural and fisheries resources. Relicensing starts years in advance of the license expiration with detailed engineering and environmental studies and consultation with various stakeholders. The LMHP is considered a relatively straightforward project due to the fact that it sits on Federal land, water flows are not controlled by the City, and there are no major changes proposed to the generation facilities.

LMHP consists of two (2) hydro-generation units, one (1) 1000 kW and one (1) 2500 kW unit and has the capability of generating an average of 17,660,000 kilo-watt-hours (kWh) per year. However, water flow dictates how much energy can be produced at any given time. In FY24 and FY25 the Plant produced more than 70% of the average. The three previous years, production was less due to drought and maintenance outages and resulted in 10% to 40% of the average. The original \$18 million bond was paid off in 2018 and freed up over \$2,000,000/year in repayment. With this payoff, LMHP is, effectively, a zero energy cost resource. Additional value is realized with the savings of the Transmission Access Charges (TAC), the Renewable Energy Credit (REC) value, and the Resource Adequacy (RA) provided, making LMHP a valuable, behind the meter, resource.

Staff produced a Scope of Work for Consulting services for the entire 6-year permitting process, through license issuance. The Scope includes preparation of the Notice of Intent and Pre-Application Document, conducting mandatory consultations with federal agencies and tribal governments, holding required public stakeholder meetings, developing study plans and conducting required studies to assess potential

impacts. Staff will be intimately involved in the entire process and will keep Council notified of milestones and events related to the process. Staff will be seeking a 50-year license for this process.

Discussion: A Request for Proposal (RFP) (Attachment 2) for the Lake Mendocino Hydroelectric Relicensing Project was released on August 25, 2025, with a due date of September 25, 2025. The City received two proposals in response. After a thorough evaluation process, including a review of each firm's capabilities, reputation, and proposed solutions, Staff recommends moving forward with HDR, Inc. based on independent scoring conducted by the City's evaluation team. See Attachment 3 for proposal submitted by HDR, Inc. This project has \$50,000 budgeted for FY26 and Staff is requesting a budget amendment to cover the anticipated \$85,800 for this year. Subsequent years will be budgeted based on the Consultant's estimates of yearly costs.

The following is the estimated cost breakdown by fiscal year.

Task	Description	FY26 (7/1/25)	FY27 (7/1/26)	FY28 (7/1/27)	FY29 (7/1/28)	FY30 (7/1/29)	FY31 (7/1/30)	FY32 (7/1/31)	Total
1	Project Management and Coordination w/ City	\$ 13,520.00	\$ 28,730.00	\$ 28,730.00	\$ 28,730.00	\$ 28,730.00	\$ 28,730.00	\$ 11,830.00	\$ 169,000.00
2	NOI, PAD, and TLP Request	\$ 51,800.00	\$ 96,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 148,000.00
3	Consultation and Meetings (non-Section 106)	\$ -	\$ 6,750.00	\$ -	\$ 13,500.00	\$ 6,750.00	\$ -	\$ -	\$ 27,000.00
4	Develop and Conduct Studies	\$ 20,475.00	\$ 38,025.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,500.00
5	Respond to Comments and Dispute Mtgs.	\$ -	\$ 11,250.00	\$ -	\$ -	\$ 11,250.00	\$ -	\$ -	\$ 22,500.00
6	Section 106 Consultation	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 32,000.00
7	Draft License Application	\$ -	\$ -	\$ 24,600.00	\$ 57,400.00	\$ -	\$ -	\$ -	\$ 82,000.00
8	Final License Application	\$ -	\$ -	\$ -	\$ 13,250.00	\$ 39,750.00	\$ -	\$ -	\$ 53,000.00
9	FERC's NEPA Process	\$ -	\$ -	\$ -	\$ -	\$ 11,625.00	\$ 23,250.00	\$ 11,625.00	\$ 46,500.00
10	Water Quality Certification incl. CEQA NOE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,125.00	\$ 6,375.00	\$ 25,500.00
Total		\$ 85,800.00	\$ 189,000.00	\$ 61,300.00	\$ 112,900.00	\$ 106,100.00	\$ 79,100.00	\$ 29,800.00	\$ 664,000.00

Staff recommends Council award a contract to HDR, Inc. in the amount of \$664,000 for Consulting Services related to the Federal Energy Regulatory Commission Relicensing Application for Lake Mendocino Hydroelectric Plant, and approve the corresponding budget amendment.

Recommended Action: Award contract to HDR, Inc. in the amount of \$664,000 for Consulting Services related to the Federal Energy Regulatory Commission Relicensing Application for Lake Mendocino Hydroelectric Plant, and approve the corresponding budget amendment.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 80026220.52100; \$43,333

PROPOSED BUDGET AMOUNT: 80026220.52100; \$85,800

FINANCING SOURCE: 800 Fund

REVENUE: Yes / No **GRANT:** Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager; Myles Fisette, Purchasing Manager

STRATEGIC PLAN (SP): SP 1C - Encourage and support an environmentally sustainable and resilient community by embracing new technology, setting policy, and evaluating critical infrastructure.

CLIMATE INITIATIVES (CI): CI-1d – Continue plan to meet statewide goals for purchased power by 2030. CI-1b – Increase renewable power production and storage.

GENERAL PLAN ELEMENTS (GP): GP-A5 - Environment and Sustainability Element

Approved: 
Sage Sangiacomo, City Manager

18 FERC ¶62,011

UNITED STATES OF AMERICA
FEDERAL ENERGY REGULATORY COMMISSION

City of Ukiah, California)

Project No. 2841-001

ORDER ISSUING LICENSE (MAJOR)

(Issued April 1, 1982)

On April 13, 1981, the City of Ukiah, California (Applicant) filed an application for a major license under Part I of the Federal Power Act (Act) to construct, operate, and maintain the Lake Mendocino Power Project No. 2841. 1/ The proposed project would be located at, and develop the water power potential of, the United States Army Corps of Engineers' (Corps) Coyote Dam 2/ located on the East Fork of the Russian River in Mendocino County, California. The project would affect lands of the United States under the Corps' administration.

Notice of the application has been published and comments have been received from interested Federal, State, and local agencies. The California Department of Fish and Game and Sonoma County Water Agency sought, and were granted, intervention in this proceeding. The significant concerns of the commenting agencies and the intervenors are discussed under appropriate headings.

Project Description

The proposed project would consist of the existing outlet works of Coyote Dam, a 12-foot diameter steel penstock to be constructed in the existing 12.5-foot diameter outlet tunnel, a powerhouse with an installed capacity of 3.5 MW, and the appurtenant facilities. The project is more fully described in ordering paragraph (B) of this license.

-
- 1/ Authority to act on this matter is delegated to the Acting Director, Office of Electric Power Regulation under 18 C.F.R. §375.308 (1981).
- 2/ The Coyote Dam, constructed by the Corps between 1956 and 1958 is an earth embankment structure 160 feet high and 3,500 feet long. The dam was built to provide flood control, water supply, and augmentation of low summer flows in the Russian River. The dam impounds a reservoir with a maximum storage capacity of 122,500 acre-feet and a surface area of 1,960 acres.

Safety of Structures

The Corps, in commenting on the application, stated that its concerns are related to: (1) reduction of outlet tunnel discharge capacity due to construction of the penstock; (2) development of hydraulically and structurally sound outlet facilities; (3) a safe operational system; and (4) adequate project maintenance. Article 37 of this license requires that the Licensee obtain approval of the Corps for those project facilities that would affect the structural integrity of Coyote Dam and to coordinate its activities with the Corps so that the Corps may maintain operational and safety control over the Coyote Dam Project. Article 46 of this license requires that a copy of the final plans and specifications be filed with the Commission's Regional Engineer in San Francisco, California for review, 60 days prior to the start of construction.

The proposed project would be safe and adequate if constructed in accordance with sound engineering practice. The safety of the Coyote Dam and the adequacy of its spillway are the responsibility of the Corps.

Economic Analysis

Economic analysis of the Lake Mendocino Power Project shows that for the early years of operation the estimated annual cost of the project would exceed the Applicant's cost of purchasing power from Pacific Gas and Electric Company (PG&E). Life cycle analysis of the project shows that the project is economically feasible but would experience a negative cash flow for the first four years of operation (up to 1987) with repayment of those losses by the ninth year of project operation.

The project, with its average annual generation of 17,660,000 kWh, will utilize a renewable resource that will save the equivalent of approximately 29,000 barrels of oil or 8,200 tons of coal per year.

Annual Charges

Section 10(e) of the Act ^{3/} requires the Commission to fix a reasonable annual charge to be paid to the United States for the use of a government dam. The Applicant has requested that the Commission waive the payment of this annual charge, stating that the waiver "would provide a firm basis for financing the project..." The Applicant contends that uncertainties "regarding the financial matters could adversely affect bond bids to the detriment of the project."

^{3/} 16 U.S.C. Section 803(e)(1976).

The method used historically to arrive at a charge for the use of a government dam has been the "sharing of the net benefits method." Kings River Conservation District, Project No. 2741, Order Issuing License (Major) (issued September 25, 1979). As the Commission has applied it, this method involves calculating the difference between the cost to the Licensee of developing power at the proposed hydroelectric project and the hypothetical cost to the Licensee of obtaining an equivalent amount of power from the least expensive alternative. This difference is the net benefit to be derived from developing the power potential of the government dam. Half of this figure is then assessed as the annual charge for use of the government dam, thus dividing the value of the net benefit equally between the Licensee and the United States.

The Commission's Staff, however, is currently reassessing comprehensively the subject of suitable annual charges for use of government dams for the purpose of making recommendations to the Commission for any appropriate changes in its policies and regulations. Consequently, a final determination on the annual charge for the use of the Coyote Dam will be reserved. Article 41 provides for a final determination of that charge, which shall not be more than the figure calculated by the "sharing of the net benefit" method.

Sonoma County Water Agency (Sonoma) in its petition to intervene argued that since 60% of the cost of construction of Coyote Dam was paid by Sonoma, Sonoma should share in any reimbursement made to the United States for the use of the Coyote Dam. Sonoma is already receiving the bargained-for benefits of its investment in the construction of the dam in the form of water supply storage capability within Lake Mendocino, and is entitled to no more. Article 40 of this license ensures that Sonoma's interests in the Lake Mendocino reservoir will not be disturbed by issuance of this license. Sonoma is not, therefore, entitled to any reimbursement for the use of the Coyote Dam for hydropower purposes.

Approximately 65% of the releases at Coyote Dam are derived from the Eel River through PG&E's licensed Potter Valley Project No. 77. The Applicant has also requested that any charges for headwater benefits under Section 10(f) of the Act 4/ be waived. This issue cannot be addressed until the Applicant and PG&E have filed the data necessary to determine the headwater benefits, or until the parties have agreed on the amount of annual payments

4/ 16 U.S.C. Section 803(f) (1976).

or a waiver thereof. 5/ Article 11 of this license specifies that this data be filed with the Commission. 6/ Therefore, the Applicant's request for a waiver of payments under Section 10(f) of the Act is rejected.

Water Quality and Quantity

The drainage basin for Lake Mendocino comprises 101.9 square miles. Releases are made through a conduit that withdraws water from near the bottom of the reservoir. Project construction would include the installation of a steel lining in the existing outlet works, which would require shutting down of the outlet tunnel during May, June, and July of one construction year. During this period, downstream releases would be maintained by pumping water over the dam.

The California Department of Fish and Game (DFG) indicated a concern for the maintenance of downstream aquatic habitat related to: (1) the possible failure of pumps or their power supply resulting in dewatering of the East Fork of the Russian River; (2) the discharge of warm surface water, eliminating cold water habitat; (3) the discharge of water, low in dissolved oxygen stressing downstream reaches; and (4) the inadequacy of pumping capacity to meet discharge requirements. Intervenor Sonoma stated that the application does not include a description of the pumping plant, its power source and reliability, standby power or standby pumping capacity and that the Applicant's proposed pumping capacity of 295 cubic feet per second (cfs) is inadequate for Sonoma's flow requirements. The Corps commented that failure to meet minimum flow requirements and water supply needs during construction would have adverse impact on the Coyote Dam Project purposes.

The Applicant reported it has met with Sonoma and has agreed on a pumping system that would include: (1) a backup pump and an emergency backup power source; (2) a barge-based intake structure to maintain an intake depth of 60 feet; (3) an unspecified aeration device to maintain a dissolved oxygen level of 7 milligrams per liter (mg/l) in the discharge, the State of California's minimum dissolved oxygen requirement for the Russian River; and (4) sufficient capacity to deliver 400 cfs in 1982 or 450 cfs in 1983, depending upon which year the steel penstock is to be installed, to meet DFG requirements as well as Sonoma's irrigation requirements.

5/ PG&E, in commenting on the application, stated that it should be entitled to headwater benefits from its Potter Valley Project.

6/ See Also, 18 C.F.R. Section 11.26 (1981).

The proposed pumping system effectively addresses the concerns of Sonoma, DFG, and the Corps. In addition, Article 33 requires the Licensee, in consultation with the DFG, to prepare an aquatic habitat maintenance plan for the construction period.

Project operation would reduce dissolved oxygen levels downstream of the dam. Dissolved oxygen levels are increased by as much as 7 mg/l under current operation procedures. The U.S. Department of the Interior (Interior) and DFG request that specific aeration measures be provided by the Applicant. Interior contends that maintenance of the 7 mg/l state minimum requirement would reduce existing dissolved oxygen levels by 16 to 20 percent, thereby adversely affecting the downstream salmonid fishery. The Applicant has agreed to provide an unspecified aeration system to maintain dissolved oxygen levels of 7 mg/l, which the Applicant argues is adequate for the downstream aquatic habitat.

The State of California's water quality requirements for the Russian River include a minimum dissolved oxygen level of 7 mg/l, and also a level of 7.5 mg/l, which must be exceeded 90 percent of the time. In addition, a 10 mg/l monthly median value must be maintained for the calendar year. These dissolved oxygen requirements must be met in order to protect the downstream aquatic resources. This license, therefore, includes Article 34, which ensures that a specific aeration method will be developed, after consultation with Interior and DFG, to comply with the State of California water quality standards.

The California Regional Water Quality Control Board has waived the requirement for a water quality certificate for this project, in accordance with Section 401 of the Federal Water Pollution Control Act.

Fish and Wildlife Resources

DFG recommends that the license include conditions designed to protect the fish and wildlife resources of the area. DFG contends that operation of the turbines may increase the current fish mortality associated with passage from Lake Mendocino to the East Fork of the Russian River. Currently, fish passage is hindered by the depth of the intake structure and the low dissolved oxygen levels at this depth. Interior states that turbine fish mortality cannot be determined precisely until a study is conducted after installation of the turbine. The Applicant maintains that fish mortalities will not be significantly increased. Article 35 requires the Licensee after consultation with Interior and DFG, to prepare a plan of study that will determine project-related fish mortality and develop appropriate mitigation measures.

Recreation

The Corps has developed seven recreational areas around Lake Mendocino providing facilities for camping, picnicking, swimming, fishing, hiking and boating. These areas received approximately 1.8 million visitors in 1979. The Applicant does not propose any additional recreational facilities at the site. Article 17 reserves the Commission authority to require the Licensee to construct additional facilities if the need arises in the future.

The Report on Recreational Resources adequately describes the recreational facilities provided by others at the reservoir. Because the report does not provide for further recreational development at the project, it is not approved herein.

Biological Resources

The Report on Fish, Wildlife, and Botanical Resources adequately describes the resources in the vicinity of the project and the impact of the project on these resources. Articles 33, 34, 35, and 36, included herein, require the Licensee to file, for Commission approval, specific mitigation plans.

Environmental Considerations

Traffic to and from the project would increase during the construction period. Dust and exhaust emissions would increase during construction but would be minor in nature and of short-term duration.

The installation of the powerhouse, modification of the outlet works and construction of a tailrace channel would require excavation. While the existing outlet tunnel is being modified, the required releases would be pumped over the dam. Failure of the pumping system would result in dewatering downstream; however, back-up facilities are proposed. Furthermore, the temperature and dissolved oxygen content of waters pumped from the reservoir could be significantly different than existing releases and thus, stress the downstream aquatic habitat. The Applicant proposes measures to protect the downstream habitat but additional information would be required to determine if these measures would sufficiently protect these resources. Some siltation would result from construction activities, but an erosion control plan filed with the Commission would ensure that resulting sedimentation would be kept to a minimum. Although water would be withdrawn from the depth of the existing outlet structure, project operation would result in the loss of hypolimnetic discharge aeration that now occurs at the outlet release valve and through the outlet tunnel. The Applicant proposes to mitigate this loss by installing oxygen injection facilities or modifying other project structures and would be required by Article 34 to file specific proposals to ensure compliance with the state standards.

Fish mortalities may increase from passage through turbines, either from mechanical or pressure-induced injuries. Because of insufficient data, fish losses under existing conditions and from turbine passage are not quantifiable; hence, Article 35 requires that the Licensee conduct appropriate studies and develop adequate mitigation measures.

Clearing of land for construction of the powerhouse and related facilities would eliminate a small amount of wildlife habitat. Noise levels during construction would result in short-term adverse effects on wildlife communities.

The Corps conducted archeological surveys of all lands within the proposed project boundary prior to constructing Coyote Dam. No significant cultural resources were identified by this survey. The State Historic Preservation Officer, after reviewing the Corps' findings, concurred with the finding of no effect on cultural resources.

Recreation areas would not be disturbed during construction, but increased noise levels might affect nearby recreation areas.

The proposed project would involve minimal land disturbance and water quality would be protected by adequate mitigation measures.

On the basis of the record, including agency and intervenor comments and the staff's independent analysis, issuance of this license, as conditioned, is not a major Federal action significantly affecting the quality of the human environment.

Comprehensive Development

The proposed Lake Mendocino Power Project would develop the head created by the Coyote Dam and use flows released from the reservoir which are not now used to generate power. The Corps, at some future time, plans to raise the dam by 36 feet, at which time the Applicant plans to amend its license for Lake Mendocino Power Project to install an additional 3 MW of installed capacity. The proposed project would use a non-polluting, renewable resource to produce energy and would not be in conflict with any planned development of the East Fork of the Russian River.

It is concluded that, as conditioned in this license, Project No. 2841 is best adapted to a comprehensive plan for development of the Northern California Coastal Basins for beneficial public uses.

It is ordered that:

(A) This license is issued to the City of Ukiah, California (Licensee), under Part I of the Federal Power Act (Act) for a period of 50 years, effective the first day of the month in which this order is issued, for the construction operation, and maintenance of the Lake Mendocino Power Project No. 2841, located in Mendocino County, California, on the East Fork of the Russian River and using the Coyote Dam of the United States and appurtenant lands administered by the U.S. Army Corps of Engineers. This license is subject to the terms and conditions of the Act, which is incorporated by reference as part of this license, and subject to the regulations the Commission issues under the provisions of the Act.

(B) The Lake Mendocino Power Project No. 2841 consists of:

(1) All lands, to the extent of the Licensee's interests in those lands, constituting the project area and enclosed by the project boundary. The project area and boundary are shown and described by certain exhibits that form part of the application for license and that are designated and described as:

<u>Exhibit</u>	<u>FERC No.</u>	<u>Titled</u>
G-1	2841-5	Vicinity Map and Site Plan - Electrical One-Line Diagram

(2) Project works consisting of: (1) the existing intake structures; (2) the existing 12.5-foot diameter concrete tunnel, to be modified by installing a 900-foot long, 12-foot diameter steel penstock to accommodate power production and a Howell Bungler valve; (3) a powerhouse to contain one Francis-type, turbine-generating unit with a rated capacity of 3 MW and one Francis or Turgo-type, turbine-generating unit with a rated capacity of 0.5 MW; (4) a 200-foot long riprapped tailrace channel; (5) a switchyard, integral with the powerhouse; (6) two generator leads, 5-kV switch gear, a 2.4/12-kV main step-up transformer; (7) a 200-foot long, 12-kV transmission line; and (8) appurtenant facilities.

The location, nature, and character of these project works are generally shown and described by the exhibits cited above and more specifically shown and described by certain other exhibits that also form a part of the application for license and that are designated and described as:

<u>Exhibit</u>	<u>FERC No.</u>	<u>Titled</u>
F-1	2841-2	Existing Dam and Water Conduit; Penstock Steel Lining
F-2	2841-3	Outlet Chute and Power Plant; Sheet 1
F-3	2841-4	Outlet Chute and Power Plant; Sheet 2

(3) All of the structures, fixtures, equipment, or facilities used or useful in the operation or maintenance of the project and located within the project boundary, all portable property that may be employed in connection with the project, located within or outside the project boundary, as approved by the Commission, and all riparian or other rights that are necessary or appropriate in the operation or maintenance of the project.

(C) Exhibits G-1, F-1, F-2 and F-3, designated in ordering paragraph (B) above, are approved and made a part of the license only to the extent that they show the general location, description, and layout of the project works.

(D) This license is also subject to the terms and conditions set forth in Form L-2 (revised October 1975) entitled "Terms and Conditions of License for Unconstructed Major Project Affecting Lands of the United States" attached to and made a part of this license. The license is also subject to the following additional articles:

Article 33. Licensee shall, after consultation with the California Department of Fish and Game, and the U.S. Fish and Wildlife Service, and at least 30 days prior to beginning of construction, prepare and file for Commission approval a plan for protecting the fish and wildlife resources of the East Fork of the Russian River downstream from Lake Mendocino during periods when the existing reservoir outlet structure is closed for project construction purposes. The plan shall include specific provisions for: (1) the possible failure of any pumps and/or power supply necessary for providing releases of water from Lake Mendocino during the construction period; (2) maintenance of necessary dissolved oxygen and temperature levels in any discharge from Lake Mendocino; (3) sufficient pumping capacity to provide for downstream requirements; and (4) documentation of consultation with the above listed agencies. Copies of this plan shall be sent to the agencies consulted when the plan is filed with the Commission.

Article 34. Licensee shall, after consultation with the California Department of Fish and Game and the U.S. Fish and Wildlife Service, and within 1 year from the date of issuance of this license, prepare and file for Commission approval a plan for maintaining the State of California's dissolved oxygen standards for the East Fork of the Russian River during project operations. The plan shall provide specific proposals for the aeration of project discharges, to include design drawings and aeration capabilities, sufficient to ensure compliance with State standards. Further, the plan shall include a dissolved oxygen monitoring program to determine the effectiveness of the aeration device. Documentation of consultation shall be included in any plan filed, and copies of the plan shall be sent to the consulted agencies coincident to the Commission filing.

Article 35. Licensee shall, after consultation with the California Department of Fish and Game and the U.S. Fish and Wildlife Service, and within 1 year from the date of this license, prepare and file for Commission approval a plan of study to determine the effect of the project's operation, if any, on the passage of fish from Lake Mendocino to the East Fork of the Russian River. The study shall assess any increase in fish mortality which may be associated with turbine passage, relative to pre-project conditions. The plan shall include a schedule for completion of the study and documentation of agency consultation. Within 3 months of completing the above study, Licensee shall, in cooperation with the above listed agencies, review the effects of project operations on the downstream passage of fish, and file a report for Commission approval containing recommendations to mitigate any project-related adverse effects. Copies of the report shall be filed with the consulted agencies at the same time.

Article 36. The Licensee, in consultation with the U.S. Fish and Wildlife Service, the California Department of Fish and Game, and the U.S. Army Corps of Engineers, shall prepare and file with the Commission's Regional Engineer in San Francisco, California, and the Director, Office of Electric Power Regulation, within 6 months from the date of issuance of this license, a detailed plan to control soil erosion, dust, and slope stability, and to minimize the quantity of inorganic sediment or other potential water pollutants resulting from construction and operation of project facilities. This plan shall include an implementation schedule, maintenance program, and evidence of agency consultation. The Director, Office of Electric Power Regulation, may require changes in the plan to minimize erosion, dust, sedimentation, water pollution, or slope stability problems.

Article 37. The design and construction of only those facilities that will be an integral part of or that could affect the structural integrity of Coyote Dam shall be done in consultation with and subject to the review and approval of the U.S. Army Corps of Engineers (Corps), District Engineer, San Francisco, California. Licensee shall also coordinate its activities with the Corps in order that the Corps may maintain operational and safety control over the Coyote Dam - Lake Mendocino Project. The Commission reserves the right to resolve any disagreement between the Licensee and the District Engineer in these regards. Licensee shall reimburse the Corps for costs they incur in the review and approval of the design and construction of project works directly related to the structural integrity of Coyote Dam.

Article 38. The Licensee shall commence construction of the project works within two years from the effective date of this license and in good faith and with due diligence shall prosecute and complete construction of the project works within five years from the start of construction.

Article 39. The Licensee shall hold and save the United States of America free from any and all claims and damages resulting from construction, operation, and use of the Coyote Dam and facilities for power purposes.

Article 40. The Licensee, prior to initiation of power operation, shall enter into an agreement with the U.S. Army Corps of Engineers, District Engineer, San Francisco, California, providing for operating the project so as to protect Federal and Sonoma County Water Agency interests in the Lake Mendocino Reservoir.

Article 41. The Licensee shall pay the United States the following annual charges, effective the first day of the month in which this license is issued:

(a) For the purpose of reimbursing the United States for the cost of administration of Part I of the Act, a reasonable amount as determined in accordance with the provisions of the Commission's regulations in effect from time to time. The authorized installed capacity for that purpose is 4,667 horsepower.

(b) For the purpose of recompensing the United States for the use, occupancy, and enjoyment of approximately 7 acres of its lands, a reasonable amount as determined in accordance with the provisions of the Commission's regulations in effect from time to time. The exact acreage of U.S. lands for this

purpose will be determined after submission of as-built exhibits for approval. The Licensee will be charged any back charges or given credit against future charges, as appropriate.

(c) For the purpose of recompensing the United States for the use of surplus water or water power from the Coyote Dam or lands in connection therewith, an amount to be hereafter determined by the Commission. Such an amount will not exceed that derived from the sharing of the net power benefits.

Article 42. The Licensee shall enter into an agreement to coordinate its plans with the U.S. Army Corps of Engineers (Corps) for access to and site activities on lands and property administered by the Corps so that the authorized purposes, including operation of the Federal facilities, are protected. In general, the agreement shall not be redundant with the Commission's requirements contained in this license and shall identify the facility, and the study and construction activities, as applicable, and terms and conditions under which studies and construction will be conducted. The agreement shall be composed mainly of the following items: (1) reasonable arrangements for access to the Corps site to conduct studies and construction activities, such access rights to be conditioned by the Corps as may be necessary to protect the Federally authorized project purposes and operations; (2) charges to be paid by the Licensee to the Corps (a) for technical studies by the Corps that relate solely to the structural integrity of the Corps facility associated with power plant development, and (b) for review of designs including plans and specifications, and for construction inspections based on personnel costs, where such review and inspections are directly related to the structural integrity of the Coyote Dam; and (3) charges to be paid by the Licensee to the Corps for copies of reports, drawings and similar data based on printing and mailing costs, provided that charges shall not be assessed for information, services, or relationships that would normally be provided to the public. Should the Licensee and the Corps fail to reach an agreement, the Licensee shall refer the matter to the Commission for resolution.

Article 43. The Licensee shall review and approve the design and construction procedures for contractor-designed cofferdams and deep excavations prior to the start of construction. The Licensee shall file with the Commission's Regional Engineer and Director, Office of Electric Power Regulation, one copy of the approved construction drawings and specifications, and a copy of the letter of approval.

Article 44. Within 90 days from the date of commencement of operation of the project, the Licensee shall file for approval as-built Exhibits F and G drawings to show the project as finally constructed and located and the exact amount of U.S. lands occupied by it.

Article 45. The Licensee shall file with the Commission's Regional Engineer in San Francisco, California, and the Director, Office of Electric Power Regulation, one copy each of the contract drawings and specifications at least 60 days prior to the start of construction. The Director, Office of Electric Power Regulation, may require changes in the plans and specifications to assure a safe and adequate project. The Licensee shall also furnish the Commission's Regional Engineer copies of all correspondence between the Licensee and the Corps of Engineers regarding the schedule of progress of the design review and approval.

Article 46. The Licensee shall have no claim under this license against the United States arising from the effects of any changes made in the pool levels of Lake Mendocino.

Article 47. (a) In accordance with the provisions of this article, the Licensee shall have the authority to grant permission for certain types of use and occupancy of project lands and waters and to convey certain interests in project lands and waters for certain other types of use and occupancy, without prior Commission approval. The Licensee may exercise the authority only if the proposed use and occupancy are consistent with the purposes of protecting and enhancing the scenic, recreational, and other environmental values of the project. For those purposes, the Licensee shall also have continuing responsibility to supervise and control the uses and occupancies for which it grants permission, and to monitor the use of, and ensure compliance with the covenants of the instrument of conveyance for, any interests that it has conveyed under this article. If a permitted use and occupancy violates any condition of this article or any other condition imposed by the Licensee for protection and enhancement of the project's scenic, recreational, or other environmental values, or if a covenant of a conveyance made under the authority of this article is violated, the Licensee shall take any lawful action necessary to correct the violation. For a permitted use or occupancy, that action includes, if necessary, cancelling the permission to use and occupy the project lands and waters and requiring the removal of any non-complying structures and facilities.

(b) The types of use and occupancy of project lands and waters for which the Licensee may grant permission without prior Commission approval are: (1) landscape plantings; (2) non-commercial piers, landings, boat docks, or similar structures and facilities; and (3) embankments, bulkheads, retaining walls, or similar structures for erosion control to protect the existing shoreline. To the extent feasible and desirable to protect and enhance the project's scenic, recreational, and other environmental values, the Licensee shall require multiple use and occupancy of facilities for access to project lands or waters. The Licensee shall also ensure, to the satisfaction of the Commission's authorized representative,

that the uses and occupancies for which it grants permission are maintained in good repair and comply with applicable State and local health and safety requirements. Before granting permission for construction of bulkheads or retaining walls, the Licensee shall: (1) inspect the site of the proposed construction, (2) consider whether the planting of vegetation or the use of riprap would be adequate to control erosion at the site, and (3) determine that the proposed construction is needed and would not change the basic contour of the reservoir shoreline. To implement this paragraph (b), the Licensee may, among other things, establish a program for issuing permits for the specified types of use and occupancy of project lands and waters, which may be subject to the payment of a reasonable fee to cover the Licensee's costs of administering the permit program. The Commission reserves the right to require the Licensee to file a description of its standards, guidelines, and procedures for implementing this paragraph (b) and to require modification of those standards, guidelines, or procedures.

(c) The Licensee may convey easements or rights-of-way across, or leases of, project lands for: (1) replacement, expansion, realignment, or maintenance of bridges and roads for which all necessary State and Federal approvals have been obtained; (2) storm drains and water mains; (3) sewers that do not discharge into project waters; (4) minor access roads; (5) telephone, gas, and electric utility distribution lines; (6) non-project overhead electric transmission lines that do not require erection of support structures within the project boundary; (7) submarine, overhead, or underground major telephone distribution cables or major electric distribution lines (69-kV or less); and (8) water intake or pumping facilities that do not extract more than one million gallons per day from a project reservoir. No later than January 31 of each year, the Licensee shall file three copies of a report briefly describing for each conveyance made under this paragraph (c) during the prior calendar year, the type of interest conveyed, the location of the lands subject to the conveyance, and the nature of the use for which the interest was conveyed.

(d) The Licensee may convey fee title to, easements or rights-of-way across, or leases of project lands for: (1) construction of new bridges or roads for which all necessary State and Federal approvals have been obtained; (2) sewer or effluent lines that discharge into project waters, for which all necessary Federal and State water quality certificates or permits have been obtained; (3) other pipelines that cross project lands or waters but do not discharge into project waters; (4) non-project overhead electric transmission lines that require erection of support structures within the project boundary, for which all necessary Federal and State approvals have been obtained; (5)

private or public marinas that can accommodate no more than 10 watercraft at a time and are located at least one-half mile from any other private or public marina; (6) recreational development consistent with an approved Exhibit R or approved report on recreational resources of an Exhibit E; and (7) other uses, if: (i) the amount of land conveyed for a particular use is five acres or less; (ii) all of the land conveyed is located at least 75 feet, measured horizontally, from the edge of the project reservoir at normal maximum surface elevation; and (iii) no more than 50 total acres of project lands for each project development are conveyed under this clause (d)(7) in any calendar year. At least 45 days before conveying any interest in project lands under this paragraph (d), the Licensee must file a letter to the Director, Office of Electric Power Regulation, stating its intent to convey the interest and briefly describing the type of interest and location of the lands to be conveyed (a marked Exhibit G or K map may be used), the nature of the proposed use, the identity of any Federal or State agency official consulted, and any Federal or State approvals required for the proposed use. Unless the Director, within 45 days from the filing date, requires the Licensee to file an application for prior approval, the Licensee may convey the intended interest at the end of that period.

(e) The following additional conditions apply to any intended conveyance under paragraphs (c) or (d) of this article:

(1) Before conveying the interest, the Licensee shall consult with Federal and State fish and wildlife or recreation agencies, as appropriate, and the State Historic Preservation Officer.

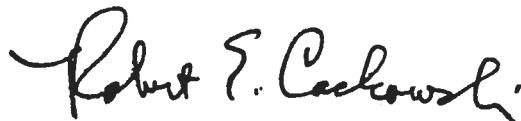
(2) Before conveying the interest, the Licensee shall determine that the proposed use of the lands to be conveyed is not inconsistent with any approved Exhibit R or approved report on recreational resources of an Exhibit E; or, if the project does not have an approved Exhibit R or approved report on recreational resources, that the lands to be conveyed do not have recreational value.

(3) The instrument of conveyance must include covenants running with the land adequate to ensure that: (i) the use of the lands conveyed shall not endanger health, create a nuisance, or otherwise be incompatible with overall project recreational use; and (ii) the grantee shall take all reasonable precautions to ensure that the construction, operation, and maintenance of structures or facilities on the conveyed lands will occur in a manner that will protect the scenic, recreational, and environmental values of the project.

(4) The Commission reserves the right to require the Licensee to take reasonable remedial action to correct any violation of the terms and conditions of this article, for the protection and enhancement of the project's scenic, recreational, and other environmental values.

(f) The conveyance of an interest in project lands under this article does not in itself change the project boundaries. The project boundaries may be changed to exclude land conveyed under this article only upon approval of revised Exhibit G or K drawings (project boundary maps) reflecting exclusion of that land. Lands conveyed under this article will be excluded from the project only upon a determination that the lands are not necessary for project purposes, such as operation and maintenance, flowage, recreation, public access, protection of environmental resources, and shoreline control, including shoreline aesthetic values. Absent extraordinary circumstances, proposals to exclude lands conveyed under this article from the project shall be consolidated for consideration when revised Exhibit G or K drawings would be filed for approval for other purposes.

(E) This order is final unless a petition appealing it to the Commission is filed within 30 days from the date of its issuance, as provided in Section 1.7(d) of the Commission's regulations, 18 C.F.R. Section 1.7(d) (1981). The filing of a petition appealing this order to the Commission or an application for rehearing as provided in Section 313(a) of the Act does not operate as a stay of the effective date of this license or of any other date specified in this order, except as specifically ordered by the Commission. The Licensee's failure to file a petition appealing this order to the Commission shall constitute acceptance of this license. In acknowledgment of acceptance of this license and its terms and conditions, it shall be signed by the Licensee and returned to the Commission within 60 days from the date this order is issued.



Robert E. Cackowski
Acting Director, Office of
Electric Power Regulation

Project No. 2841-001

IN TESTIMONY of its acknowledgment of acceptance of all of the terms and conditions of this Order, City of Ukiah, California this ____ day of _____, 19____, has caused its name to be signed hereto by _____, its _____ Mayor, and its seal to be affixed hereto and attested by _____ its _____ Secretary, pursuant to a resolution of its City Council duly adopted on the ____ day of _____ 19____, a certified copy of the record of which is attached hereto.

By _____
Mayor

Attest:

Secretary

(Executed in quadruplicate)

FEDERAL ENERGY REGULATORY COMMISSION

TERMS AND CONDITIONS OF LICENSE FOR
UNCONSTRUCTED MAJOR PROJECT
AFFECTING LANDS OF THE UNITED STATES

Article 1. The entire project, as described in this order of the Commission, shall be subject to all of the provisions, terms, and conditions of the license.

Article 2. No substantial change shall be made in the maps, plans, specifications, and statements described and designated as exhibits and approved by the Commission in its order as a part of the license until such change shall have been approved by the Commission: Provided, however, That if the Licensee or the Commission deems it necessary or desirable that said approved exhibits, or any of them, be changed, there shall be submitted to the Commission for approval a revised, or additional exhibit or exhibits covering the proposed changes which, upon approval by the Commission, shall become a part of the license and shall supersede, in whole or in part, such exhibit or exhibits theretofore made a part of the license as may be specified by the Commission.

Article 3. The project works shall be constructed in substantial conformity with the approved exhibits referred to in Article 2 herein or as changed in accordance with the provisions of said article. Except when emergency shall require for the protection of navigation, life, health, or property, there shall not be made without prior approval of the Commission any substantial alteration or addition not in conformity with the approved plans to any dam or other project works under the license or any substantial use of project lands and waters not authorized herein; and any emergency alteration, addition, or use so made shall thereafter be subject to such modification and change as the Commission may direct. Minor changes in project works, or in uses of project lands and waters, or divergence from such approved exhibits may be made if such changes will not result in a decrease in efficiency, in a material increase in cost, in an adverse environmental impact, or in impairment of the general scheme of development; but any of such minor changes made without the prior approval of the Commission, which in its judgment have produced or will produce any of such results, shall be subject to such alteration as the Commission may direct.

Upon the completion of the project, or at such other time as the Commission may direct, the Licensee shall submit to the Commission for approval revised exhibits insofar as necessary to show any divergence from or variations in the project area and project boundary as finally located or in the project works as actually constructed when compared with the area and boundary shown and the works described in the license or in the exhibits approved by the Commission, together with a statement in writing setting forth the reasons which in the opinion of the Licensee necessitated or justified variation in or divergence from the approved exhibits. Such revised exhibits shall, if and when approved by the Commission, be made a part of the license under the provisions of Article 2 hereof.

Article 4. The construction, operation, and maintenance of the project and any work incidental to additions or alterations shall be subject to the inspection and supervision of the Regional Engineer, Federal Power Commission, in the region wherein the project is located, or of such other officer or agent as the Commission may designate, who shall be the authorized representative of the Commission for such purposes. The Licensee shall cooperate fully with said representative and shall furnish him a detailed program of inspection by the Licensee that will provide for an adequate and qualified inspection force for construction of the project and for any subsequent alterations to the project. Construction of the project works or any feature or alteration thereof shall not be initiated until the program of inspection for the project works or any such feature thereof has been approved by said representative. The Licensee shall also furnish to said representative such further information as he may require concerning the construction, operation, and maintenance of the project, and of any alteration thereof, and shall notify him of the date upon which work will begin, as far in advance thereof as said representative may reasonably specify, and shall notify him promptly in writing of any suspension of work for a period of more than one week, and of its resumption and completion. The Licensee shall allow said representative and other officers or employees of the United States, showing proper credentials, free and unrestricted access to, through, and across the project lands and project works in the performance of their official duties. The Licensee shall comply with such rules and regulations of general or special applicability as the Commission may prescribe from time to time for the protection of life, health, or property.

Article 5. The Licensee, within five years from the date of issuance of the license, shall acquire title in fee or the right to use in perpetuity all lands, other than lands of the United States, necessary or appropriate for the construction, maintenance, and operation of the project. The Licensee or its successors and assigns shall, during the period of the license, retain the possession of all project property covered by the license as issued or as later amended, including the project area, the project works, and all franchises, easements, water rights, and rights of occupancy and use; and none of such properties shall be voluntarily sold, leased, transferred, abandoned, or otherwise disposed of without the prior written approval of the Commission, except that the Licensee may lease or otherwise dispose of interests in project lands or property without specific written approval of the Commission pursuant to the then current regulations of the Commission. The provisions of this article are not intended to prevent the abandonment or the retirement from service of structures, equipment, or other project works in connection with replacements thereof when they become obsolete, inadequate, or inefficient for further service due to wear and tear; and mortgage or trust deeds or judicial sales made thereunder, or tax sales, shall not be deemed voluntary transfers within the meaning of this article.

Article 6. In the event the project is taken over by the United States upon the termination of the license as provided in Section 14 of the Federal Power Act, or is transferred to a new licensee or to a non-power licensee under the provisions of Section 15 of said Act, the Licensee, its successors and assigns shall be responsible for, and shall make good any defect of title to, or of right of occupancy and use in, any of such project property that is necessary or appropriate or valuable and serviceable in the maintenance and operation of the project, and shall pay and discharge, or shall assume responsibility for payment and discharge of, all liens or encumbrances upon the project or project property created by the Licensee or created or incurred after the issuance of the license: Provided, That the provisions of this article are not intended to require the Licensee, for the purpose of transferring the project to the United States or to a new licensee, to acquire any different title to, or right of occupancy and use in, any of such project property than was necessary to acquire for its own purposes as the Licensee.

Article 7. The actual legitimate original cost of the project, and of any addition thereto or betterment thereof, shall be determined by the Commission in accordance with the Federal Power Act and the Commission's Rules and Regulations thereunder.

Article 8. The Licensee shall install and thereafter maintain gages and stream-gaging stations for the purpose of determining the stage and flow of the stream or streams on which the project is located, the amount of water held in and withdrawn from storage, and the effective head on the turbines; shall provide for the required reading of such gages and for the adequate rating of such stations; and shall install and maintain standard meters adequate for the determination of the amount of electric energy generated by the project works. The number, character, and location of gages, meters, or other measuring devices, and the method of operation thereof, shall at all times be satisfactory to the Commission or its authorized representative. The Commission reserves the right, after notice and opportunity for hearing, to require such alterations in the number, character, and location of gages, meters, or other measuring devices, and the method of operation thereof, as are necessary to secure adequate determinations. The installation of gages, the rating of said stream or streams, and the determination of the flow thereof, shall be under the supervision of, or in cooperation with, the District Engineer of the United States Geological Survey having charge of stream-gaging operations in the region of the project, and the Licensee shall advance to the United States Geological Survey the amount of funds estimated to be necessary for such supervision, or cooperation for such periods as may be mutually agreed upon. The Licensee shall keep accurate and sufficient records of the foregoing determinations to the satisfaction of the Commission, and shall make return of such records annually at such time and in such form as the Commission may prescribe.

Article 9. The Licensee shall, after notice and opportunity for hearing, install additional capacity or make other changes in the project as directed by the Commission, to the extent that it is economically sound and in the public interest to do so.

Article 10. The Licensee shall, after notice and opportunity for hearing, coordinate the operation of the project, electrically and hydraulically, with such other projects or power systems and in such manner as the Commission may direct in the interest of power and other beneficial public uses of water resources, and on such conditions concerning the equitable sharing of benefits by the Licensee as the Commission may order.

Article 11. Whenever the Licensee is directly benefited by the construction work of another licensee, a permittee, or the United States on a storage reservoir or other headwater improvement, the Licensee shall reimburse the owner of the headwater improvement for such part of the annual charges for interest, maintenance, and depreciation thereof as the Commission shall determine to be equitable, and shall pay to the United States the cost of making such determination as fixed by the Commission. For benefits provided by a storage reservoir or other headwater improvement of the United States, the Licensee shall pay to the Commission the amounts for which it is billed from time to time for such headwater benefits and for the cost of making the determinations pursuant to the then current regulations of the Commission under the Federal Power Act.

Article 12. The operations of the Licensee, so far as they affect the use, storage and discharge from storage of waters affected by the license, shall at all times be controlled by such reasonable rules and regulations as the Commission may prescribe for the protection of life, health, and property, and in the interest of the fullest practicable conservation and utilization of such waters for power purposes and for other beneficial public uses, including recreational purposes, and the Licensee shall release water from the project reservoir at such rate in cubic feet per second, or such volume in acre-feet per specified period of time, as the Commission may prescribe for the purposes hereinbefore mentioned.

Article 13. On the application of any person, association, corporation, Federal agency, State or municipality, the Licensee shall permit such reasonable use of its reservoir or other project properties, including works, lands and water rights, or parts thereof, as may be ordered by the Commission, after notice and opportunity

for hearing, in the interests of comprehensive development of the waterway or waterways involved and the conservation and utilization of the water resources of the region for water supply or for the purposes of steam-electric, irrigation, industrial, municipal or similar uses. The Licensee shall receive reasonable compensation for use of its reservoir or other project properties or parts thereof for such purposes, to include at least full reimbursement for any damages or expenses which the joint use causes the Licensee to incur. Any such compensation shall be fixed by the Commission either by approval of an agreement between the Licensee and the party or parties benefiting or after notice and opportunity for hearing. Applications shall contain information in sufficient detail to afford a full understanding of the proposed use, including satisfactory evidence that the applicant possesses necessary water rights pursuant to applicable State law, or a showing of cause why such evidence cannot concurrently be submitted, and a statement as to the relationship of the proposed use to any State or municipal plans or orders which may have been adopted with respect to the use of such waters.

Article 14. In the construction or maintenance of the project works, the Licensee shall place and maintain suitable structures and devices to reduce to a reasonable degree the liability of contact between its transmission lines and telegraph, telephone and other signal wires or power transmission lines constructed prior to its transmission lines and not owned by the Licensee, and shall also place and maintain suitable structures and devices to reduce to a reasonable degree the liability of any structures or wires falling or obstructing traffic or endangering life. None of the provisions of this article are intended to relieve the Licensee from any responsibility or requirement which may be imposed by any other lawful authority for avoiding or eliminating inductive interference.

Article 15. The Licensee shall, for the conservation and development of fish and wildlife resources, construct, maintain, and operate, or arrange for the construction, maintenance, and operation of such reasonable facilities, and comply with such reasonable modifications of the project structures and operation, as may be ordered by the Commission upon its own motion or upon the recommendation of the Secretary of the Interior or the fish and wildlife agency or agencies of any State in which the project or a part thereof is located, after notice and opportunity for hearing.

Article 16. Whenever the United States shall desire, in connection with the project, to construct fish and wildlife facilities or to improve the existing fish and wildlife facilities at its own expense, the Licensee shall permit the United States or its designated agency to use, free of cost, such of the Licensee's lands and interests in lands, reservoirs, waterways and project works as may be reasonably required to complete such facilities or such improvements thereof. In addition, after notice and opportunity for hearing, the Licensee shall modify the project operation as may be reasonably prescribed by the Commission in order to permit the maintenance and operation of the fish and wildlife facilities constructed or improved by the United States under the provisions of this article. This article shall not be interpreted to place any obligation on the United States to construct or improve fish and wildlife facilities or to relieve the Licensee of any obligation under this license.

Article 17. The Licensee shall construct, maintain, and operate, or shall arrange for the construction, maintenance, and operation of such reasonable recreational facilities, including modifications thereto, such as access roads, wharves, launching ramps, beaches, picnic and camping areas, sanitary facilities, and utilities, giving consideration to the needs of the physically handicapped, and shall comply with such reasonable modifications of the project, as may be prescribed hereafter by the Commission during the term of this license upon its own motion or upon the recommendation of the Secretary of the Interior or other interested Federal or State agencies, after notice and opportunity for hearing.

Article 18. So far as is consistent with proper operation of the project, the Licensee shall allow the public free access, to a reasonable extent, to project waters and adjacent project lands owned by the Licensee for the purpose of full public utilization of such lands and waters for navigation and for outdoor recreational purposes, including fishing and hunting: Provided, That the Licensee may reserve from public access such portions of the project waters, adjacent lands, and project facilities as may be necessary for the protection of life, health, and property.

Article 19. In the construction, maintenance, or operation of the project, the Licensee shall be responsible for, and shall take reasonable measures to prevent, soil erosion on lands adjacent to streams or other waters, stream sedimentation, and any form of water or air pollution. The Commission, upon request or upon its own motion, may order the Licensee to take such measures as the Commission finds to be necessary for these purposes, after notice and opportunity for hearing.

Article 20. The Licensee shall consult with the appropriate State and Federal agencies and, within one year of the date of issuance of this license, shall submit for Commission approval a plan for clearing the reservoir area. Further, the Licensee shall clear and keep clear to an adequate width lands along open conduits and shall dispose of all temporary structures, unused timber, brush, refuse, or other material unnecessary for the purposes of the project which results from the clearing of lands or from the maintenance or alteration of the project works. In addition, all trees along the periphery of project reservoirs which may die during operations of the project shall be removed. Upon approval of the clearing plan all clearing of the lands and disposal of the unnecessary material shall be done with due diligence and to the satisfaction of the authorized representative of the Commission and in accordance with appropriate Federal, State, and local statutes and regulations.

Article 21. Timber on lands of the United States cut, used, or destroyed in the construction and maintenance of the project works, or in the clearing of said lands, shall be paid for, and the resulting slash and debris disposed of, in accordance with the requirements of the agency of the United States having jurisdiction over said lands. Payment for merchantable timber shall be at current stumpage rates, and payment for young growth timber below merchantable size shall be at current damage appraisal values. However, the agency of the United States having jurisdiction may sell or dispose of the merchantable timber to others than the Licensee: Provided, That timber so sold or disposed of shall be cut and removed from the area prior to, or without undue interference with, clearing operations of the Licensee and in coordination with the Licensee's project construction schedules. Such sale or disposal to others shall not relieve the Licensee of responsibility for the clearing and disposal of all slash and debris from project lands.

Article 22. The Licensee shall do everything reasonably within its power, and shall require its employees, contractors, and employees of contractors to do everything reasonably within their power, both independently and upon the request of officers of the agency concerned, to prevent, to make advance preparations for suppression of, and to suppress fires on the lands to be occupied or used under the license. The Licensee shall be liable for and shall pay the costs incurred by the United States in suppressing fires caused from the construction, operation, or maintenance of the project works or of the works appurtenant or accessory thereto under the license.

Article 23. The Licensee shall interpose no objection to, and shall in no way prevent, the use by the agency of the United States having jurisdiction over the lands of the United States affected, or by persons or corporations occupying lands of the United States under permit, of water for fire suppression from any stream, conduit, or body of water, natural or artificial, used by the Licensee in the operation of the project works covered by the license, or the use by said parties of water for sanitary and domestic purposes from any stream, conduit, or body of water, natural or artificial, used by the Licensee in the operation of the project works covered by the license.

Article 24. The Licensee shall be liable for injury to, or destruction of, any buildings, bridges, roads, trails, lands, or other property of the United States, occasioned by the construction, maintenance, or operation of the project works or of the works appurtenant or accessory thereto under the license. Arrangements to meet such liability, either by compensation for such injury or destruction, or by reconstruction or repair of damaged property, or otherwise, shall be made with the appropriate department or agency of the United States.

Article 25. The Licensee shall allow any agency of the United States, without charge, to construct or permit to be constructed on, through, and across those project lands which are lands of the United States such conduits, chutes, ditches, railroads, roads, trails, telephone and power lines, and other routes or means of transportation and communication as are not inconsistent with the enjoyment

of said lands by the Licensee for the purposes of the license. This license shall not be construed as conferring upon the Licensee any right of use, occupancy, or enjoyment of the lands of the United States other than for the construction, operation, and maintenance of the project as stated in the license.

Article 26. In the construction and maintenance of the project, the location and standards of roads and trails on lands of the United States and other uses of lands of the United States, including the location and condition of quarries, borrow pits, and spoil disposal areas, shall be subject to the approval of the department or agency of the United States having supervision over the lands involved.

Article 27. The Licensee shall make provision, or shall bear the reasonable cost, as determined by the agency of the United States affected, of making provision for avoiding inductive interference between any project transmission line or other project facility constructed, operated, or maintained under the license, and any radio installation, telephone line, or other communication facility installed or constructed before or after construction of such project transmission line or other project facility and owned, operated, or used by such agency of the United States in administering the lands under its jurisdiction.

Article 28. The Licensee shall make use of the Commission's guidelines and other recognized guidelines for treatment of transmission line rights-of-way, and shall clear such portions of transmission line rights-of-way across lands of the United States as are designated by the officer of the United States in charge of the lands; shall keep the areas so designated clear of new growth, all refuse, and inflammable material to the satisfaction of such officer; shall trim all branches of trees in contact with or liable to contact the transmission lines; shall cut and remove all dead or leaning trees which might fall in contact with the transmission lines; and shall take such other precautions against fire as may be required by such officer. No fires for the burning of waste material shall be set except with the prior written consent of the officer of the United States in charge of the lands as to time and place.

Article 29. The Licensee shall cooperate with the United States in the disposal by the United States, under the Act of July 31, 1947, 61 Stat. 681, as amended (30 U.S.C. sec. 601, et seq.), of mineral and vegetative materials from lands of the United States occupied by the project or any part thereof: Provided, That such disposal has been authorized by the Commission and that it does not unreasonably interfere with the occupancy of such lands by the Licensee for the purposes of the license: Provided further, That in the event of disagreement, any question of unreasonable interference shall be determined by the Commission after notice and opportunity for hearing.

Article 30. If the Licensee shall cause or suffer essential project property to be removed or destroyed or to become unfit for use, without adequate replacement, or shall abandon or discontinue good faith operation of the project or refuse or neglect to comply with the terms of the license and the lawful orders of the Commission mailed to the record address of the Licensee or its agent, the Commission will deem it to be the intent of the Licensee to surrender the license. The Commission, after notice and opportunity for hearing, may require the Licensee to remove any or all structures, equipment and power lines within the project boundary and to take any such other action necessary to restore the project waters, lands, and facilities remaining within the project boundary to a condition satisfactory to the United States agency having jurisdiction over its lands or the Commission's authorized representative, as appropriate, or to provide for the continued operation and maintenance of nonpower facilities and fulfill such other obligations under the license as the Commission may prescribe. In addition, the Commission in its discretion, after notice and opportunity for hearing, may also agree to the surrender of the license when the Commission, for the reasons recited herein, deems it to be the intent of the Licensee to surrender the license.

Article 31. The right of the Licensee and of its successors and assigns to use or occupy waters over which the United States has jurisdiction, or lands of the United States under the license, for the purpose of maintaining the project works or otherwise, shall absolutely cease at the end of the license period, unless the Licensee has obtained a new license pursuant to the then existing laws and regulations, or an annual license under the terms and conditions of this license.

Article 32. The terms and conditions expressly set forth in the license shall not be construed as impairing any terms and conditions of the Federal Power Act which are not expressly set forth herein.



REQUEST FOR PROPOSAL

LAKE MENDOCINO HYDROELECTRIC RELICENSING

Request Date:

August 25, 2025

Deadline for Responses:

September 25, 5:00 P.M. (Pacific Time)

CITY OF UKIAH
Request for Proposal (RFP)
Lake Mendocino Hydroelectric Relicensing

1.0 INTRODUCTION & BACKGROUND

The City of Ukiah ("City") is soliciting proposals from professional consulting firms to aid the City in its FERC Relicensing of the Lake Mendocino Hydroelectric Power Plant ("Hydro") located at the outlet conduit for Coyote Dam at Lake Mendocino. The Hydro contains two turbine/generator units: a 1,000-kW Francis unit and a 2,500-kW Francis unit, a substation, a step-up transformer, switchgear, and appurtenant facilities. The FERC license has a 50-year term and was issued on April 1, 1982, and the license ends on March 31, 2032. For the purposes of this proposal, assume the FERC Traditional Licensing Process.

2.0 CONTACT PERSON

Please contact Myles Fisette, Purchasing Manager, if you have questions or require additional information. Questions must be submitted in writing via email. Contact information can be found below.

Myles Fisette
City of Ukiah
(707) 463-6225
mfisette@cityofukiah.com

Communication between a proposing company and a member of the City staff, other than the designated contact person, or between a proposing company and a non-designated City representative regarding the selection of a proposing company or award of this contract is explicitly prohibited from the time the RFP is advertised until the selection of a proposing company or award of the contract. Questions pertaining to this RFP shall be addressed to the party specified above. Failure of a proposing company, or any of its representatives, to comply with this paragraph will result in their proposal being rejected.

3.0 SCHEDULE OF EVENTS

The schedule for this procurement is as follows:

Distribute Request for Proposals:	August 25, 2025
Deadline for Responses:	September 25, 5:00 P.M. (Pacific Time)
City Evaluation of Proposals:	October 3, 2025
Interviews (if necessary)	October 6, 2025
City Council approval requested for recommended firm:	October 15, 2025

The City must receive proposals no later than the time and date specified above. Those proposals received after this date and time will not be considered. Proposals will only be accepted electronically. Send your proposals to the contact person listed in Section 2.0 above.

Acceptable forms of electronic delivery are emailing the proposal directly, or providing a link to the documents for download, as long as the email is received by the established deadline. It is highly recommended to request a delivery receipt with the email to confirm that it has been received.

4.0 SCOPE OF SERVICES

The scope of services shall include tasks described below, as well as other elements or modifications, which may be suggested by consultants presenting proposals to better meet the needs of the City. All services shall be provided in accordance with the following attachments: Attachment A – City of Ukiah Insurance Requirements and Attachment B – City of Ukiah Professional Services Agreement.

The Project includes the following Scope of Work:

- A. Prepare and file a Notice of Intent ("NOI") with the Federal Energy Regulatory Commission ("FERC") stating the City's intent to file an application for a new FERC license for the Hydroelectric facility.



- B. Prepare and file a Pre-Application Document (“PAD”) with FERC for the Hydro relicensing, providing existing environmental, operational, and engineering information.
- C. Conduct any mandatory consultations with regulatory agencies, tribal governments, and other interested parties to support the development of the FERC Hydro Relicensing Application (“Application”).
- D. Conduct required public and stakeholder meetings with regulatory agencies, tribes, and other interested parties for completion of the Application.
- E. Develop study plans and conduct any required studies to assess potential impacts on fish and wildlife, water quality, recreation, cultural resources, and other environmental resources.
- F. Respond to comments on study plans, studies, and all other aspects of pre-Application relicensing processes and participate in any applicable dispute resolution processes for disputes regarding Hydro relicensing.
- G. Coordinate with tribal governments to ensure consultation requirements under Section 106 of the National Historic Preservation Act are met, including evaluation of cultural and historic resources that may be affected by continued project operation.
- H. Secure Water Quality Certification from the California State Water Resources Control Board.
- I. Comply with the California Environmental Quality Act, if applicable, preparing necessary environmental documentation and coordinating with the FERC National Environmental Policy Act (NEPA) process to streamline review.
- J. Support FERC’s NEPA review.
- K. Prepare and file the completed Application with FERC.
- L. File annual progress reports with FERC and provide support through until a new license is issued by FERC.

It is expected that the Project will be completed in compliance with any FERC deadlines that are applicable to relicensing of the Hydro. Without limiting the foregoing, the final NOI and PAD shall be submitted to FERC no later than December 31, 2027, and the final Application shall be submitted to FERC no later than December 31, 2029.

The selected consultant firm will be expected to furnish all services required to complete the tasks within the Scope of Work, including, without limitation, project management services, administrative support, development of re-licensing plans for the Hydro, coordination and organization of public meetings and outreach, preparation of the NOI, PAD, and Application, development of a study plan for the Application, review and preparation of responses to comments received, preparation and completion of any required studies for the Application, and any other services and tasks required to complete the Scope of Work.

The selected consultant firm will be expected to submit drafts of the NOI, PAD, and the Application to the City for City’s review and approval prior to submission of these documents to FERC. The consultant firm will provide monthly progress reports to the City and will attend the City’s bi-monthly Council meetings and present updates to the City Council Members upon request by the City. Upon execution of the contract the selected consultant firm shall promptly submit a proposed project schedule to the City for review and approval.

Respondents to this RFP must demonstrate they have the experience, resources, and abilities required to timely and competently complete the Scope of Work and to provide the services described herein and in the attachments.



The consulting firm selected shall be based on the City's estimate of the consulting firm's qualifications and ability to timely and competently perform the requested Scope of Services. The City may interview firms prior to selecting and negotiating a contract. The City does not discriminate on the basis of race, color, national origin, religion, age, ancestry, medical condition, disability or gender in consideration for an award of contract. This RFP does not commit the City to award a contract, to defray any costs incurred in the preparation of a Proposal pursuant to this RFP, or to procure or contract for work. The City reserves the right to reject all Proposals. The City also reserves the right to cancel or revise in part or in its entirety this RFP. If the City cancels or revises this RFP, then it will do so by addenda posted to the City's website. The City also reserves the right to extend the date responses are due.

5.0 REQUIRED PROPOSAL CONTENT

Firms interested in providing the services described in the section above must submit a proposal responding to all the questions below and providing all information requested in a format that mirrors the RFP by section and order listed. Proposals shall include at a minimum:

- A. Provide a cover letter stating that you have reviewed the requirements of this RFP, and who the signatory will be for any contract.
- B. Provide a brief history and the qualifications of your firm and the principals, and that of any key sub-consultants. Provide an organization chart showing the firm and sub-consultant responsibilities.
- C. Provide the name, a brief resume, and percent availability of the responsible individual(s) from each firm being proposed to work with the City. The consultant is to provide a statement that the assigned personnel will not be substituted without the City's approval.
- D. Give examples of FERC hydroelectric relicensing processes you have managed. Include details such as the project name, dates of relicensing process, your firm's specific role and responsibilities, and the outcome of each project (e.g. whether the new license was issued and when).
- E. Provide a statement of project understanding and project approach for the Project.
- F. Provide a proposed project schedule, with key dates and milestones, assuming a notice to proceed date of November 3rd, 2025.
 - The project schedule and fee proposal shall include monthly project meetings. The Consultant shall prepare an advanced agenda, keep minutes and records of decisions made in the meetings.
- G. Provide resumes of all key personnel.
- H. Prepare a fee proposal for the project. **The Consulting Firm should be aware that the fee proposal will be used as one of the criteria in selecting and ranking firms.** The fee proposal shall be part of the proposal as an Attachment and not separately in a sealed envelope. The fee proposal shall include the following:
 - Rate Sheet. A current hourly billing rate sheet, to be valid for the entire duration of the contract printed on one 8 ½ x 11 page identify all key member, including sub-consultants (if any).
 - Fee Proposal: Include a base total hour and fee proposal for all costs to complete all the tasks in their proposed scope of work.
- I. Identify any exceptions you are proposing with respect to the Scope of Services. Additionally, if there are any exceptions to the City's insurance requirements and/or the City's draft professional services agreement as shown in the attachments, the Consultant should list the exceptions in the proposal.

6.0 PROPOSAL EVALUATION

The following evaluation criteria will be used in evaluating and selecting candidates:



- A. Consultant Experience and Qualifications – Demonstrated experience with FERC relicensing, number of projects completed, familiarity with CA regulatory environment, qualifications of key staff (20%)
- B. Technical Approach and Understanding of Scope – Quality of proposed methodology for NOI, PAD, study plans, studies, consultation, dispute resolution, and application filing (20%)
- C. Demonstration of understanding of the project (15%)
- D. Availability to perform work (15%)
- E. Clarity of submittal and responsiveness to the RFP (15%)
- F. Cost Proposal (15%)

The City reserves the right to reject any and all proposals. The City reserves the right to award a contract or multiple contracts to the firm or firms that presents the proposal, which in the sole judgment of the City, best serves the City's interest. The City reserves the right to reject any or all proposals, to waive minor irregularities in said proposals, and/or negotiate minor deviations with the successful firm or firms.

9.0 ADDENDA

If it becomes necessary to revise any part of this Request for Proposal after it has been released, the City will issue an addendum containing the revision. All addenda will be posted on the City's website at www.cityofukiah.com/purchasing with the rest of the documents. Anyone who intends to submit a proposal in response to this solicitation must check the website frequently for any posted addenda. Anyone submitting a proposal will be deemed to have seen and agreed to be bound by the posted addenda.

10.0 INSURANCE REQUIREMENTS

Provided as Attachment "A" are the City's complete insurance requirements. Awarded firm, prior to performing any work, shall procure and maintain for the duration of the contract insurance per the attached requirements.

11.0 CITY BUSINESS LICENSE

Awarded firm will be required to maintain a City business license for the duration of the contract. Information regarding the City business license can be found on the City website, at www.cityofukiah.com/businesses.

12.0 PUBLIC RECORDS

All materials submitted in response to this RFP are property of the City and will not be returned. The materials will be a public record subject to the disclosure provisions of the California Public Records Act and any other related public law or provision of such laws.

13.0 FINANCIAL RESPONSIBILITY

The City accepts no financial responsibility for any costs incurred by a firm in responding to this RFP. Submissions will become the property of the City and may be used by the City in any way deemed appropriate.





INSURANCE REQUIREMENTS FOR CONSULTANTS

Consultant(s) shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant(s), his agents, representatives, or employees.

I. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- A. Insurance Services Office **Commercial General Liability** coverage (Form No. CG 20 10 10 01 and Commercial General Liability – Completed Operations Form No. CG 20 37 10 01).
- B. Insurance Services Office form number CA 0001 (Ed. 1/87) covering **Automobile Liability**, code 1 (any auto).
- C. **Workers' Compensation** insurance as required by the State of California and Employer's Liability Insurance.
- D. **Errors and Omissions liability** insurance appropriate to the consultant's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.

II. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

- A. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage including **operations, products and completed operations**, as applicable. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Insurance must be written on an occurrence basis.
- B. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage. Insurance must be written on an occurrence basis.
- C. Workman's Compensation Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
- D. Errors and Omissions liability: \$1,000,000 per occurrence. If written on a claims-made basis, insurance coverage must cover claims filed within 3 years after contract work completed.

III. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the insurer to reduce or eliminate such deductibles or self-insured retentions with respect to the City, its officers, officials, employees and volunteers; or the Consultant to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses; or to approve the deductible without a guarantee.

IV. REQUIRED Insurance Provisions

Proof of **general liability and automobile liability** policies are to contain, or **be endorsed** to contain, the following provisions:

- A. The City, its officers, officials, employees, and volunteers are to be covered as **ADDITIONAL INSURED** with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment, furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance, or as a separate owner's policy.

B. **The workers' compensation policy is to be endorsed with a waiver of subrogation.** The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of this policy which arises from the work performed by the named insured for the City. NOTE: You cannot be added as an additional insured on a workers' compensation policy.

C. For any claims related to this project, the Consultant's insurance coverage shall be **primary insurance** with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.

D. Each insurance policy required by this clause shall be endorsed to state that coverage shall **not be canceled** by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

V. RATING - Acceptability of Insurers

Insurance is to be placed with admitted California insurers with a current A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

VI. Verification of Coverage

Consultant shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be **on forms provided by the City**. If endorsements are on forms other than the City's forms, those endorsements must provide coverage that is equivalent to or better than the forms requested by the City. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

**If you have questions regarding our insurance requirements contact:
Risk Manager
(707) 463-6287 or FAX (707) 463-6204**

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Agreement, made and entered into this ____ day of _____, 2008 ("Effective Date"), by and between CITY OF UKIAH, CALIFORNIA, hereinafter referred to as "City" and _____, a _____ [sole proprietorship, corporation, partnership, limited partnership, limited liability company, etc.] organized and in good standing under the laws of the state of _____, hereinafter referred to as "Consultant".

RECITALS

This Agreement is predicated on the following facts:

- a. City requires consulting services related to _____.
- b. Consultant represents that it has the qualifications, skills, experience and properly licensed to provide these services, and is willing to provide them according to the terms of this Agreement.
- c. City and Consultant agree upon the Scope-of-Work and Work Schedule attached hereto as Attachment "A", describing contract provisions for the project and setting forth the completion dates for the various services to be provided pursuant to this Agreement.

TERMS OF AGREEMENT

1.0 DESCRIPTION OF PROJECT

- 1.1 The Project is described in detail in the attached Scope-of-Work (Attachment "A").

2.0 SCOPE OF SERVICES

- 2.1 As set forth in Attachment "A".
- 2.2. Additional Services. Additional services, if any, shall only proceed upon written agreement between City and Consultant. The written Agreement shall be in the form of an Amendment to this Agreement.

3.0 CONDUCT OF WORK

- 3.1 Time of Completion. Consultant shall commence performance of services as required by the Scope-of-Work upon receipt of a Notice to Proceed from City and shall complete such services within _____ from receipt of the Notice to Proceed. Consultant shall complete the work to the City's reasonable satisfaction, even if contract disputes arise or Consultant contends it is entitled to further compensation.

4.0 COMPENSATION FOR SERVICES

- 4.1 Basis for Compensation. For the performance of the professional services of this Agreement, Consultant shall be compensated on a time and expense basis not to exceed a guaranteed maximum dollar amount of \$-----. Labor charges shall be based upon hourly billing rates for the various classifications of personnel employed by Consultant to perform the Scope of Work as set forth in the attached Attachment B,

which shall include all indirect costs and expenses of every kind or nature, except direct expenses. The direct expenses and the fees to be charged for same shall be as set forth in Attachment B. Consultant shall complete the Scope of Work for the not-to-exceed guaranteed maximum, even if actual time and expenses exceed that amount.

4.2 Changes. Should changes in compensation be required because of changes to the Scope-of-Work of this Agreement, the parties shall agree in writing to any changes in compensation. "Changes to the Scope-of-Work" means different activities than those described in Attachment "A" and not additional time to complete those activities than the parties anticipated on the date they entered this Agreement.

4.3 Sub-contractor Payment. The use of sub-consultants or other services to perform a portion of the work of this Agreement shall be approved by City prior to commencement of work. The cost of sub-consultants shall be included within guaranteed not-to-exceed amount set forth in Section 4.1.

4.4 Terms of Payment. Payment to Consultant for services rendered in accordance with this contract shall be based upon submission of monthly invoices for the work satisfactorily performed prior to the date of the invoice less any amount already paid to Consultant, which amounts shall be due and payable thirty (30) days after receipt by City. The invoices shall provide a description of each item of work performed, the time expended to perform each task, the fees charged for that task, and the direct expenses incurred and billed for. Invoices shall be accompanied by documentation sufficient to enable City to determine progress made and to support the expenses claimed.

5.0 ASSURANCES OF CONSULTANT

5.1 Independent Contractor. Consultant is an independent contractor and is solely responsible for its acts or omissions. Consultant (including its agents, servants, and employees) is not the City's agent, employee, or representative for any purpose.

It is the express intention of the parties hereto that Consultant is an independent contractor and not an employee, joint venturer, or partner of City for any purpose whatsoever. City shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Consultant under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in City have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Consultant and City.

Consultant shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Consultant agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by Consultant, including the legal costs associated with defending against any audit, claim, demand or law suit.

Consultant warrants and represents that it is a properly licensed professional or professional organization with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

- 5.2 Conflict of Interest. Consultant understands that its professional responsibility is solely to City. Consultant has no interest and will not acquire any direct or indirect interest that would conflict with its performance of the Agreement. Consultant shall not in the performance of this Agreement employ a person having such an interest. If the City Manager determines that the Consultant has a disclosure obligation under the City's local conflict of interest code, the Consultant shall file the required disclosure form with the City Clerk within 10 days of being notified of the City Manager's determination.

6.0 INDEMNIFICATION

- 6.1 Insurance Liability. Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the full period of time allowed by law, surviving the termination of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 20 10 10 01 and Commercial General Liability Coverage – Completed Operations Form No. CG 20 37 10 01.
2. ISO Form No. CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" or Code 8, 9 if no owned autos and endorsement CA 0025.
3. Worker's Compensation Insurance as required by the Labor Code of the State of California and Employers Liability Insurance.
4. Errors and Omissions liability insurance appropriate to the consultant's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.

3. Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident.
4. Errors and Omissions liability: \$1,000,000 per occurrence.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

- a. The City, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant for the full period of time allowed by law, surviving the termination of this Agreement. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.
- b. The Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.
- d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from Consultant's performance of the work, pursuant to this Agreement.

3. Professional Liability Coverage

If written on a claims-made basis, the retroactivity date shall be the effective date of this Agreement. The policy period shall extend from ----- to -----.

4. All Coverages

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

E. Acceptability of Insurers

Insurance is to be placed with admitted California insurers with an A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

F. Verification of Coverage

Consultant shall furnish the City with Certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City. Where by statute, the City's Workers' Compensation - related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All Certificates and Endorsements are to be received and approved by the City before Consultant begins the work of this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. If Consultant fails to provide the coverages required herein, the City shall have the right, but not the obligation, to purchase any or all of them. In that event, the cost of insurance becomes part of the compensation due the contractor after notice to Consultant that City has paid the premium.

G. Subcontractors

Consultant shall include all subcontractors or sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor or sub-consultant. All coverage for sub-contractors or sub-consultants shall be subject to all insurance requirements set forth in this Paragraph 6.1.

- 6.2 Indemnification. Notwithstanding the foregoing insurance requirements, and in addition thereto, Consultant agrees, for the full period of time allowed by law, surviving the termination of this Agreement, to indemnify the City for any claim, cost or liability that arises out of, or pertains to, or relates to any negligent act or omission or the willful misconduct of Consultant in the performance of services under this contract by Consultant, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by the City, or arising from the active negligence of the City.

"Indemnify," as used herein includes the expenses of defending against a claim and the payment of any settlement or judgment arising out of the claim. Defense costs include all costs associated with defending the claim, including, but not limited to, the fees of attorneys, investigators, consultants, experts and expert witnesses, and litigation expenses.

References in this paragraph to City or Consultant, include their officers, employees, agents, and subcontractors.

7.0 CONTRACT PROVISIONS

- 7.1 Ownership of Work. All documents furnished to Consultant by City and all documents or reports and supportive data prepared by Consultant under this Agreement are owned and become the property of the City upon their creation and shall be given to City immediately upon demand and at the completion of Consultant's services at no additional cost to City. Deliverables are identified in the Scope-of-Work, Attachment "A". All documents produced by Consultant shall be furnished to City in digital format and hardcopy. Consultant shall produce the digital format, using software and media approved by City.
- 7.2 Governing Law. Consultant shall comply with the laws and regulations of the United States, the State of California, and all local governments having jurisdiction over this Agreement. The interpretation and enforcement of this Agreement shall be governed by California law and any action arising under or in connection with this Agreement must be filed in a Court of competent jurisdiction in Mendocino County.
- 7.3 Entire Agreement. This Agreement plus its Attachment(s) and executed Amendments set forth the entire understanding between the parties.
- 7.4 Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.
- 7.5 Modification. No modification of this Agreement is valid unless made with the agreement of both parties in writing.
- 7.6 Assignment. Consultant's services are considered unique and personal. Consultant shall not assign, transfer, or sub-contract its interest or obligation under all or any portion of this Agreement without City's prior written consent.
- 7.7 Waiver. No waiver of a breach of any covenant, term, or condition of this Agreement shall be a waiver of any other or subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.
- 7.8 Termination. This Agreement may only be terminated by either party: 1) for breach of the Agreement; 2) because funds are no longer available to pay Consultant for services provided under this Agreement; or 3) City has abandoned and does not wish to complete the project for which Consultant was retained. A party shall notify the other party of any alleged breach of the Agreement and of the action required to cure the breach. If the breaching party fails to cure the breach within the time specified in the notice, the contract shall be terminated as of that time. If terminated for lack of funds or abandonment of the project, the contract shall terminate on the date notice of termination is given to Consultant. City shall pay the Consultant only for services

performed and expenses incurred as of the effective termination date. In such event, as a condition to payment, Consultant shall provide to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement. Consultant shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder, subject to off-set for any direct or consequential damages City may incur as a result of Consultant's breach of contract.

7.9 Execution of Agreement. This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative, the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

8.0 NOTICES
Any notice given under this Agreement shall be in writing and deemed given when personally delivered or deposited in the mail (certified or registered) addressed to the parties as follows:

CITY OF UKIAH _____
DEPT. OF _____
300 SEMINARY AVENUE _____
UKIAH, CALIFORNIA 95482-5400

9.0 SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective Date:

CONSULTANT

BY: _____ Date _____

PRINT NAME: _____

IRS IDN Number

CITY OF UKIAH

BY: _____ Date _____

CITY MANAGER

ATTEST

CITY CLERK

Date

SAMPLE



PROPOSAL FOR

Lake Mendocino Hydroelectric Relicensing

City of Ukiah

December 3, 2025





A. Cover Letter

September 25, 2025

Myles Fiset
Purchasing Manager
City of Ukiah
707.463.6225
mfiset@cityofukiah.com

CONTACT
Chuck Vertucci
Project Manager

✉ Charles.Vertucci@hdrinc.com
☎ 916.679.8768

RE: Proposal for Lake Mendocino Hydroelectric Power Plant Relicensing

Dear Selection Committee,

HDR Engineering, Inc. (HDR) appreciates the opportunity to provide the City of Ukiah (City) with a proposal to serve as the consultant for the Federal Energy Regulatory Commission (FERC) relicensing of the City's Lake Mendocino Hydroelectric Power Plant, FERC Project No. 2841 (Lake Mendocino PP).

The Right Team to Effectively Partner with the City. HDR has assembled a team with recent, deep, and ongoing expertise and leadership to successfully and efficiently address the challenges the City will encounter during relicensing. Our team will be led by Project Manager (PM), Chuck Vertucci. Chuck has over 18 years of experience with relicensing projects similar to Lake Mendocino PP. Supporting Chuck is our Senior FERC Advisor, Devin Malkin, our Assistant Project Manager (APM), Ian Cain, and technical resource leads Norm Ponferrada, Matt Paquette, Danielle Risse, and Keir Keightley. All have successfully completed work on multiple FERC relicensings. Additionally, as Principal-in-Charge, Elizabeth Dawson will help make sure Chuck and the team have the resources needed to meet the City's relicensing goals. Elizabeth's 28-year career includes 19 years of oversight and implementation of El Dorado Irrigation District's Project 184 FERC license. Our proposed team is mostly located in HDR's Sacramento office, where HDR has more than 50 employees working on hydropower relicensing and related services. Our team has extensive California-specific relicensing experience, with HDR acting as the lead consultant on over 30 relicensings. In addition to our strong Northern California team, HDR has a nationally recognized FERC regulatory practice that has completed FERC relicensings across the country. Our proposed team communicates regularly with these national colleagues on the latest changes to FERC regulations, as well as lessons learned and creative solutions to relicensing challenges.

Relicensing Approach. HDR understands that every licensee and relicensing is unique. If we are selected for the City's Lake Mendocino PP relicensing, we will act quickly to develop a quality partnership with City staff and identify relicensing goals, management style, and outreach approach, as these up-front planning efforts will shape the relicensing process. Additionally, HDR will support the City in navigating the numerous regulatory deadlines and requirements, identifying what is required by the regulations and developing an effective and efficient plan to meet them. HDR will share our experience in successful negotiations and building partnerships with interested parties, while keeping the City's relicensing goals and objectives at the forefront. HDR agrees with the City's decision to request to use the Traditional Licensing Process (TLP) and will craft the relicensing strategy around that process.

RFP Response. HDR commends the City on its detailed outline of the relicensing process in the RFP. Our proposal addresses each of the City's identified tasks, demonstrating understanding and approach for each, how our relicensing experience will be applied, the estimated level of effort, and how HDR will support the City in a successful, efficient, and streamlined relicensing of Lake Mendocino PP. HDR has also reviewed the terms of the City of Ukiah Consulting and Professional Services Contract and included our requested redlines in Section I, which we would be happy to discuss further with the City.

This proposal is signed by Elizabeth (Libby) Mesbah, who is authorized to negotiate and execute contracts on behalf of HDR Engineering, Inc. Above all, we are committed to partnering with you in the delivery of a successful project. Meeting the City's needs and expectations is vital to our continued success, and we are committing our teams and resources to provide you with quality services. If you have any questions or require additional information, please contact Chuck Vertucci at 916.425.8342 or Charles.Vertucci@hdrinc.com.

Sincerely,

HDR Engineering, Inc.

Chuck Vertucci
Project Manager

Elizabeth "Libby" Mesbah, PE
Vice President

hdrinc.com

1 Capitol Mall, Suite 500, Sacramento, CA 95814 | 916.679.8700

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B

History and Qualifications

B. History and Qualifications

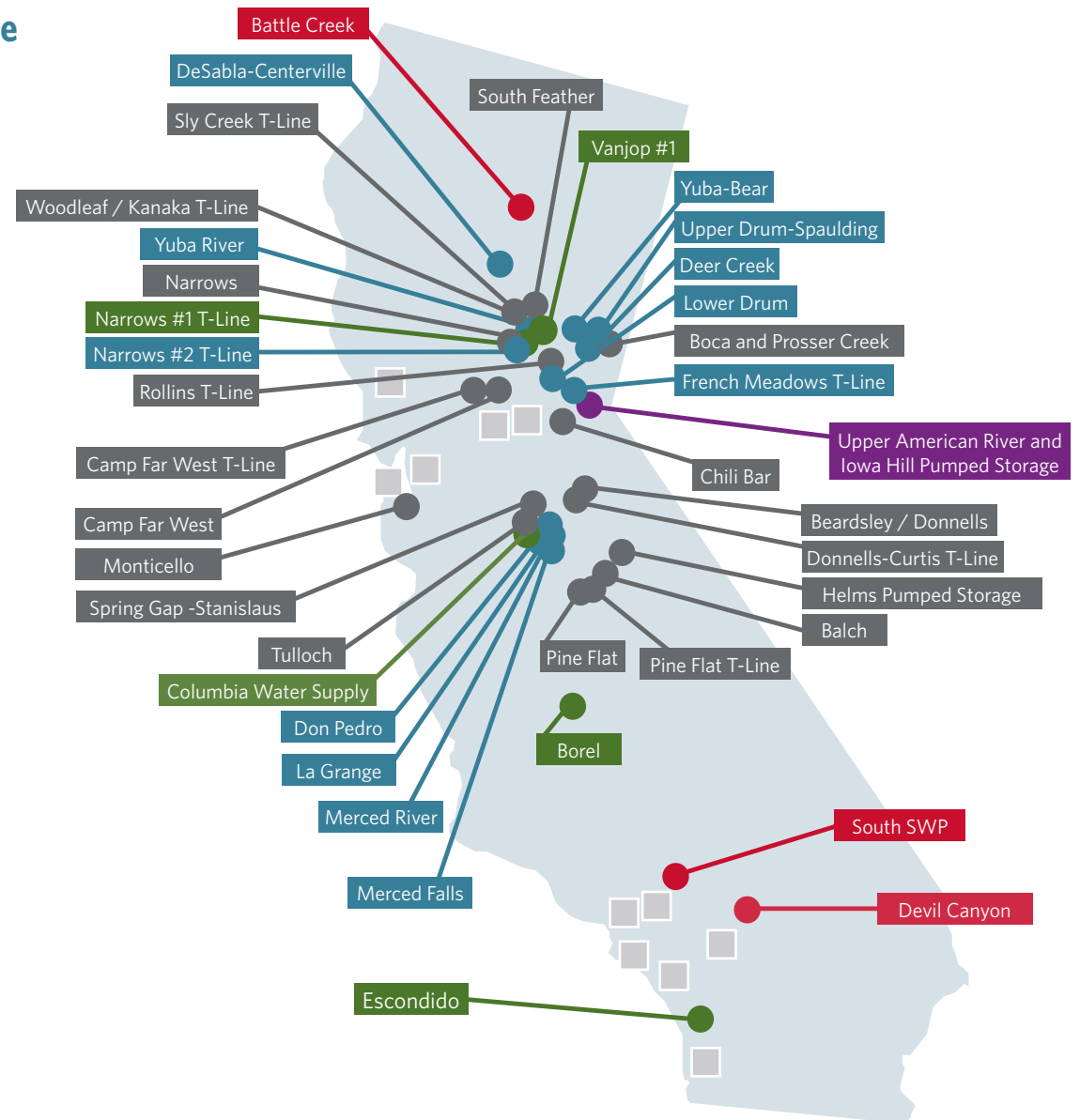
Company Overview and Organizational Structure

HDR is a 100-year-old, employee-owned firm, specializing in engineering, architecture, environmental, and construction services. The firm employs over 13,000 professionals, including over 600 employees in seven offices in Northern California. HDR has a nationally recognized hydropower program, which includes professionals in regulatory, environmental, and engineering fields. Our Sacramento office functions as one of the regional hubs for hydropower expertise, and HDR has more than 50 employees working on hydropower regulatory, engineering, and related services. HDR's FERC relicensing team has been the lead consultant for 30 relicensings and numerous other FERC proceedings in California (see Figure 1).

Figure 1: HDR FERC Projects in California

LEGEND | HDR licensing/relicensing services:

- ILP (Integrated Licensing Process)
- TLP (Traditional Licensing Process)
- ALP (Alternative Licensing Process)
- Other Major Approvals
- Key Relicensing Subconsultant
- HDR Office Locations



Local and Recent FERC Relicensing Experience

HDR's Sacramento-based relicensing team possesses the recent and ongoing experience and leadership necessary to assist the City through the Lake Mendocino PP Relicensing process. Our multidisciplinary team includes FERC regulatory specialists and subject matter experts experienced in the areas important for the City's Lake Mendocino PP relicensing, including water resources, terrestrial biology, and cultural resources (see Figure 2). The proposed team has worked together on multiple FERC relicensings with key personnel serving in similar roles to those proposed for this project.

This translates to:

- A local team with a thorough understanding of the FERC relicensing process to assist the City through each phase of the Lake Mendocino PP relicensing
- FERC regulatory specialists that will anticipate and mitigate challenges encountered during relicensing
- A national network of colleagues sharing information on the latest regulatory, legislative, and environmental issues that could impact the City's Lake Mendocino PP relicensing

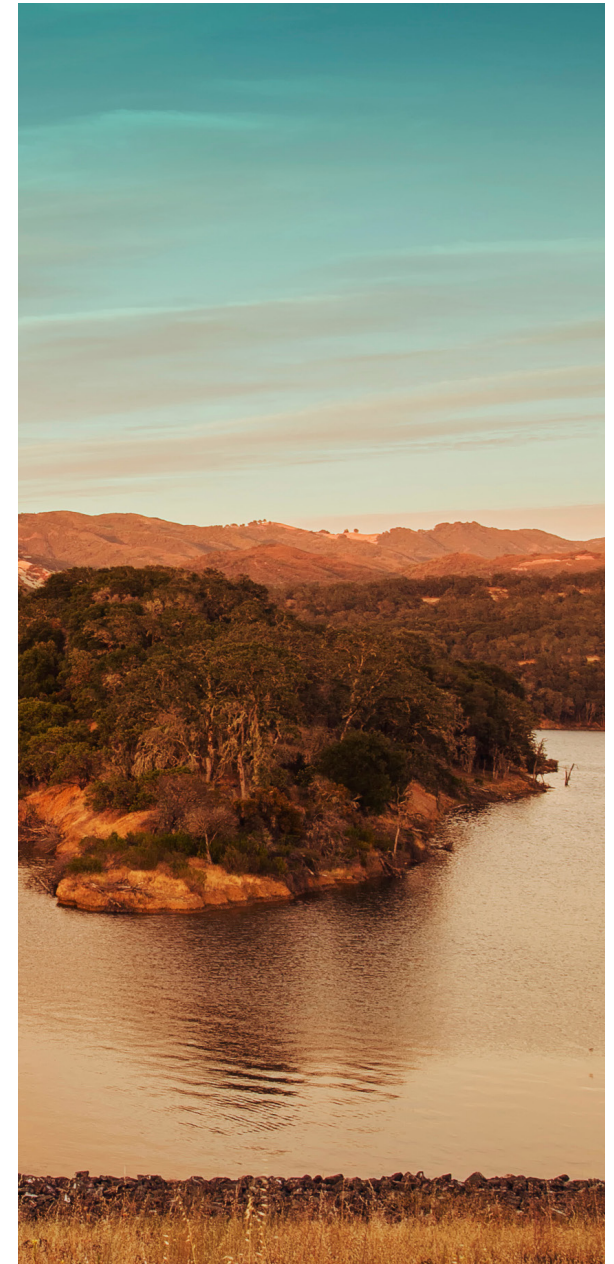
HDR recognizes that FERC relicensing is a long and complex process. Having a consistent consultant team is critical to the City's success. While HDR's team is committed to the City's relicensing, should unexpected changes occur, we have built in redundancies and additional resources to facilitate continued and complete project support and execution.

HDR's team will not replace any key personnel without prior written consent from the City. HDR's ongoing succession planning and mentoring of staff will allow for a smooth transition if necessary. We have been commended on several ongoing relicensings as having the "brain trust" still actively engaged, even after licensee staff have changed. We will make a similar commitment to the City's relicensing. Due to HDR's strong, diverse team of experienced professionals in Sacramento and beyond, HDR has not included subcontractors on our proposed team.

Recent Experience in the Russian River and Lake Mendocino

In 2014, Sonoma Water partnered with the US Army Corps of Engineers (USACE), National Oceanic and Atmospheric Administration (NOAA), US Geological Survey, Scripps Institution, and others to analyze the viability of Forecast Informed Reservoir Operations (FIRO) at Lake Mendocino (Coyote Valley Dam). Over the next six years, **HDR provided hydrologic engineering and technical support services to Sonoma Water, analyzing FIRO strategies in terms of flood risk management, water supply availability, ecosystem functions, and hydroelectric power generation. This culminated with the publishing of Lake Mendocino FIRO Final Viability Assessment in February 2021.**

Subsequently, USACE San Francisco District (SPN) initiated the process to update the Lake Mendocino Water Control Manual to enhance the reservoir's ability to meet its authorized purposes. Today, HDR continues to support Sonoma Water and SPN as FIRO efforts expand to Lake Sonoma, providing engineering services in analyzing FIRO with a systemwide perspective in the Russian River watershed.





C

Staffing Plan

C. Staffing Plan

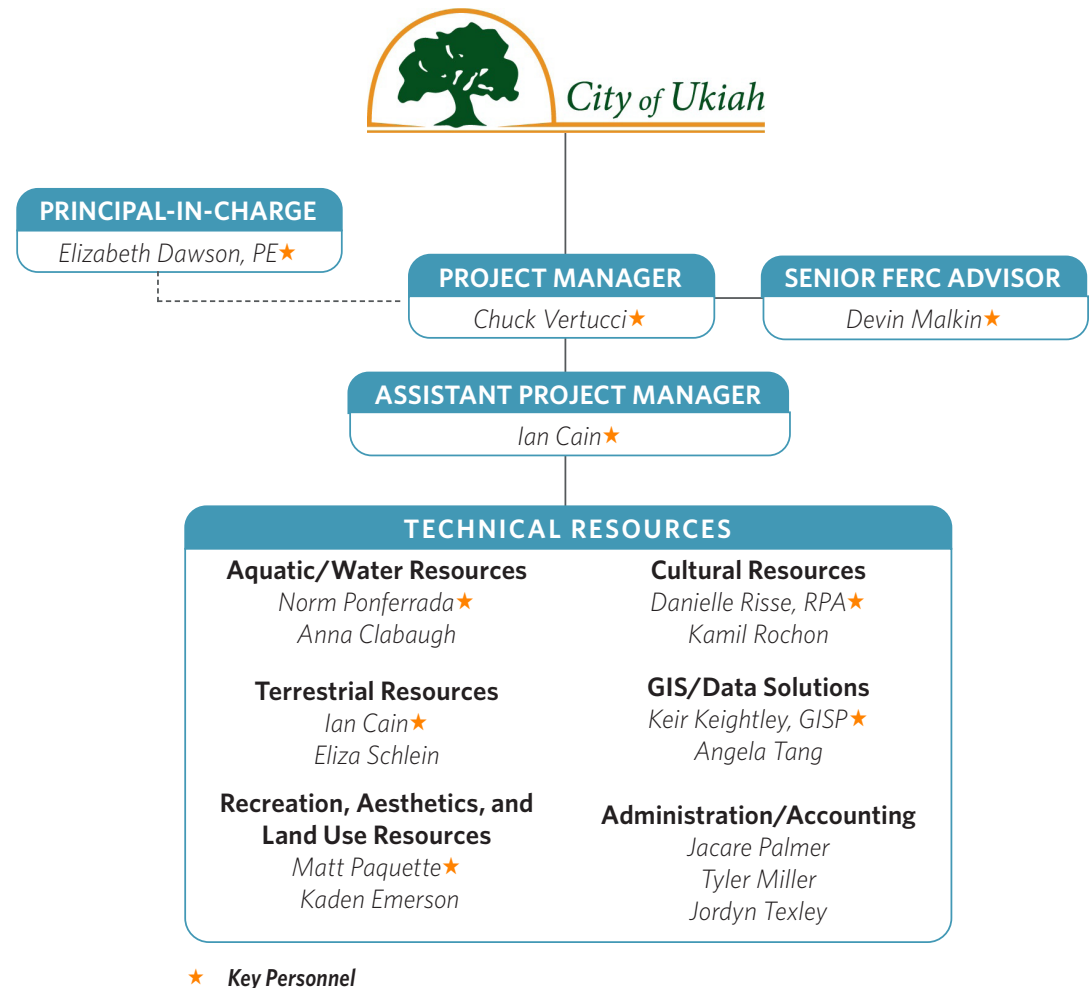
HDR developed its proposed team with the Lake Mendocino PP relicensing in mind. Our proposed **Project Manager, Chuck Vertucci**, is experienced in leading relicensings with smaller Project footprints and less anticipated environmental impacts, where the focus can be on completing the relicensing process in an efficient and cost-effective manner. Working closely with Chuck is our **Senior FERC Advisor, Devin Malkin**, and **Assistant Project Manager, Ian Cain**, who bring additional experience in navigating the relicensing process. Our proposed **Principal-in-Charge, Elizabeth Dawson**, brings an owner's perspective to our project team and will support the City and the HDR team in this advisory role. Finally, HDR's key technical leads have held these roles on numerous previous relicensings while working closely with Chuck. **The assigned personnel will not be substituted without the City's approval.**

HDR has intentionally limited the key personnel proposed for Lake Mendocino PP relicensing to control cost and maintain efficiencies and has confirmed that this Project fits within each key personnel's overall workload. In addition, our broader team of FERC regulatory specialists and subject matter experts are available to assist, should the relicensing require additional resources. These staff will include junior, mid-level, and senior:

- **FERC Regulatory Specialists**
- **Aquatic and Terrestrial Biologists**
- **Cultural Resource Specialists**
- **Environmental Planners**
- **Global Information Systems (GIS)/Data Solutions Specialists**
- **Project Administrators and Accountants**

HDR's key personnel are introduced in staff biographies on the following page. **Full resumes for each are provided in Appendix A.**

Figure 2 - HDR Organizational Chart



Staff Biographies



Chuck Vertucci

Project Manager
30% Availability

For the last 18 years, Chuck has worked on all phases of FERC relicensing and license compliance in various capacities. For the last 12 years, he has served as a PM, FERC Regulatory Specialist, and technical lead on several relicensing projects. He led or assisted with multiple relicensings from Pre-Application Development (PAD) development and filing to license issuance throughout California.



Devin Malkin

Senior FERC Advisor
20% Availability

Devin has over 25 years of experience specific to FERC regulatory processes, strategic planning efforts, and environmental studies associated with FERC relicensing efforts. He has been HDR's licensing manager, technical lead, or strategic advisor for more than 20 FERC relicensing efforts nationwide (including seven in California), as well as five projects involving license surrender, decommissioning, and non-power licenses.



Ian Cain

Assistant Project Manager / Terrestrial Resources Lead
30% Availability

Ian has 15 years of experience as a senior botanist on dozens of focused surveys, management efforts, delineations, monitoring, and site assessments. He leads terrestrial resources for multiple FERC projects, including relicensing, in California, as well as serving as an APM.



Norm Ponferrada

Water and Aquatic Resources Lead,
20% Availability

Norm has over 20 years of experience managing complex fisheries and aquatic studies, including design, site selection, staffing, implementation, data analyses, and report writing, as well as budgeting, permitting, FERC relicensing, license compliance, and public safety/outreach.



Elizabeth Dawson, PE

Principal-in-Charge
10% Availability

Elizabeth has over 28 years of experience serving the water industry as a consultant and a public utility owner. She is proficient at building and leading multi-disciplinary teams for program development and project delivery from concept through facility operation.



Matt Paquette

Recreation, Aesthetics, and Land Use Resource Lead
20% Availability

Matt has 25 years of experience on more than 20 FERC hydropower relicensing projects and 5 FERC transmission line relicensing projects throughout California and the western United States. He is a Senior Recreation Planner with experience developing and implementing recreation-related studies (25 years) and aesthetic/visual resource studies (8 years).



Danielle Risse, RPA

Cultural Resources Lead
20% Availability

Danielle has 24 years of archaeological experience throughout California. She has worked on over 25 FERC relicensing and license compliance projects around the country (California, Nevada, Idaho, Washington, Montana, Alaska, and West Virginia).



Keir Keightley

GIS/Data Solutions Lead
20% Availability

Keir has 20 years of experience with geospatial technology applications in natural science, civil engineering, and agriculture. His experience also includes managing geospatial support for FERC relicensing, including full content creation and authorship of Exhibit G elements of the license application.



D

Example HDR-Lead FERC Relicensing Projects

D. Example HDR-Lead FERC Relicensing Projects

HDR has worked on over 30 relicensings in California (See Figure 1), which allows us to bring many lessons learned to the Lake Mendocino PP relicensing. In addition, our proposed Project Team regularly coordinates across HDR's national relicensing practice, which has led over 100 additional relicensings. However, HDR recognizes that each relicensing is different. Based on our understanding of the Lake Mendocino PP relicensing, we selected four recent projects with similarities to the City's relicensing to highlight our recent and relevant experience. Each of these projects has a small footprint, uses FERC's Traditional Licensing Process (TLP), aims to complete the relicensing as efficiently and cost-effectively as possible, and was staffed by an HDR team similar to the composition we are proposing for this project.



**KEY FEATURES**

- Project Management
- Strategic Planning
- External Interested Parties Engagement
- Information Compilation/ Analytics
- Site Visits
- Relicensing Document Development
- Study Planning, Implementation, and Reporting
- Alternatives Analysis
- CEQA

KEY TEAM MEMBERS

- Robin Kent, Chuck Vertucci, Matt Paquette, Keir Keightley

REFERENCE

Mr. Hayden Cornwell
General Manager, SSWD
P: 530.656.2242
E: hcornwell@southsutterwd.com

Camp Far West Hydroelectric Project FERC Relicensing

South Sutter Water District

Yuba, Placer, and Nevada Counties, California

HDR provided related strategic consulting and facilitation services requested by South Sutter Water District (SSWD) for its 6.8 MW Camp Far West Hydroelectric Project, FERC No. 2997, which consists of one main dam, one powerhouse with an associated switchyard, and appurtenant facilities and structures, including recreation facilities at Camp Far West Reservoir and gages.

The relicensing is utilizing FERC's TLP and the required NOI, PAD, DLA, and FLA, have been filed with FERC along with a revised license application in 2023. HDR supported SSWD with several meetings with interested federal, state, and local agencies; Native American tribes; non-governmental organizations; and members of the public. HDR also led the development and implementation of 11 different studies to fill in identified information gaps, including water quality, fisheries, wildlife and plants, recreation, and cultural resources. HDR supported SSWD with the development of several

management plans filed with the FLA, which involved meetings with California Department of Fish and Wildlife, National Marine Fisheries Service (NMFS), and California State Water Board. The relicensing is currently in the post-FLA phase with additional tasks remaining including supporting NEPA, CEQA, Section 401 Water Quality Certification, and ESA Consultation with NMFS.

Licensing challenges included clearly defining SSWD's ability to store and manage water with its existing infrastructure, how non-project facilities downstream influences aquatic communities, limiting the geographic scope of the studies and effects analysis, and the complexities of Section 401 of the Clean Water Act and Section 7 of the ESA.



KEY FEATURES

- Project Management
- Strategic Planning
- External Interested Parties Engagement
- Information Compilation/ Analytics
- Site Visits
- Relicensing Document Development
- Study Planning, Implementation, and Reporting
- Alternatives Analysis

KEY TEAM MEMBERS

- Chuck Vertucci, Robin Kent, Matt Paquette, Ian Cain

REFERENCE

Mr. John James
Director of Resources Planning
Yuba Water Agency
P: 530.632.0765
E: jjames@yubawater.org

Narrows Hydroelectric Project FERC Relicensing

Yuba Water Agency

Yuba County, California

HDR provided related strategic consulting and facilitation services requested by Yuba Water Agency (YWA) for its 12 MW Narrows Hydroelectric Project, FERC No. 1403, which consists of 1) one 1,077-foot-long tunnel that connects a USACE tunnel to the Project's penstock; 2) a 266-ft-long steel pipe penstock that connects the Project tunnel to the Project's powerhouse and includes a surge pipe; 3) a 12 megawatt powerhouse; and 4) a powerhouse access tram.

The relicensing is utilizing FERC's TLP, and the required NOI, PAD, DLA, and FLA have been filed with FERC. HDR supported YWA with several meetings with interested federal, state, and local agencies; Native American tribes; non-governmental organizations; and members of the public. HDR also led targeted studies to collect

additional information related to water quality, terrestrial resources (i.e., bats and special-status plants), and cultural resources. The relicensing is currently in the post-FLA phase; additional tasks include supporting NEPA, CEQA, ESA Consultation, and Section 106 Consultation.

Licensing challenges included avoiding NMFS's insistence that the project be responsible for fish passage at USACE's Englebright Dam, measures for the protection of ESA-listed fishes in the lower Yuba River, reasonably incorporating proposed Voluntary Agreement (VA), coordinated operations with other power projects in the watershed included YWA's own Yuba River Development Project, and responding to study requests.



KEY FEATURES

- Project Management
- Strategic Planning
- External Interested Parties Engagement
- Relicensing Document Development
- Studies in Pre-Application Document
- Water Quality Certification

KEY TEAM MEMBERS

- Robin Kent, Matt Paquette, Chuck Vertucci, Ian Cain, Keir Keightley

REFERENCE

Mr. David Merritt
General Manager, KRCD
P: 559.237.5567 ex.111
E:dmerritt@krcd.org

Jeff L. Taylor-Pine Flat Power Plant Project FERC Relicensing and Pine Flat Transmission Line Project FERC Relicensing

Kings River Conservation District and California Department of Water Resources

Fresno County, California

HDR provided related strategic consulting and facilitation services requested by Kings River Conservation District (KRCD) for its 171.3 MW Jeff L. Taylor-Pine Flat Power Plant Project, FERC No. 2741, which consists of three penstock extensions, one 165 MW powerhouse, one 6.3 MW powerhouse, and one recreation facility. In parallel, HDR provided the services to the California Department of Water Resources (DWR) for their Pine Flat Transmission Line, FERC No. 2876, which consists of a 0.8-mile-long single-circuit 230 kV transmission line.

The relicensings are utilizing FERC's TLP and the required NOI and PAD have been filed with FERC, with the Draft License Applications to be developed in 2025 and 2026. HDR supported KRCD and DWR during several meetings with interested federal, state, and local agencies, and Native American tribes. HDR conducted resources investigations as part of the development of the PADs

to fill in identified information gaps including wildlife and plants, recreation, and cultural resources. The relicensings are currently in the development of the license application phase; the remaining tasks include developing the draft and final license applications, developing Protection, Mitigation and Enhancement measures; and supporting National Environmental Policy Act (NEPA), California Environmental Quality Act (CEQA), Section 401 Water Quality Certification, and Endangered Species Act (ESA) Consultation with the United States Fish and Wildlife Service (USFWS).

Licensing challenges include coordinating KRCD's and DWR's parallel projects and interests, determining KRCD's project impacts on dissolved oxygen, and the complexities of Section 401 of the Clean Water Act and Section 7 of the ESA.

KEY FEATURES

- Annual Consultation Meetings and Trainings
- Botanical Resources
- Regulatory Agency Consultation
- FERC Regulatory Specialists
- Relicensing Processes and Documents
- Project O&M Review

KEY TEAM MEMBERS

- Robin Kent, Ian Cain, Matt Paquette, Keir Keightley, Angela Tang

REFERENCE

Lee Arcuri, PG&E FERC Transmission Line Coordinator
P: 925.328.5699
E: LEA7@pge.com

FERC-Licensed Transmission Lines Compliance and Relicensing

Pacific Gas and Electric Company

Amador, Butte, Calaveras, El Dorado, Fresno, Napa, Nevada, Placer, San Joaquin, Stanislaus, Tuolumne, Yolo, and Yuba Counties, California

Since 1999, HDR has worked with Pacific Gas and Electric Company (PG&E) on their FERC-licensed transmission lines. PG&E has 11 transmission line-only licenses: Camp Far West, Donnell-Curtis, French Meadows, Friant, Monticello Powerhouse, Narrows No. 1 and 2, New Melones, Pardee Tap No. 2 & Camanche Tap, Rollins (and Deer Creek-Drum), Sly Creek, and Woodleaf-Kanaka.

Currently, HDR works on all 11 projects, including preparing for the Monticello Powerhouse, Pardee Tap No. 2 & Camanche Tap and Friant relicensings. All three have licenses expiring in the next seven years. Since 2006, HDR has assisted PG&E with the successful relicensing and license issuance for Donnell-Curtis, French Meadows, Narrows No. 1 and 2, Rollins, Sly Creek, and Woodleaf-Kanaka, while Camp Far West's license is anticipated in 2024 or 2025.

Compliance includes annual consultation with the Forest Service and BLM, annual trainings of PG&E staff and contractors working on the projects, review of proposed operation and maintenance activities, and annual review of special-status species listings. Additional activities have included botanical surveys and reporting, management plan review and update, license amendments, and FERC filings.



E

Project Understanding and Approach

E. Project Understanding and Approach

Based on HDR's 30 years of experience performing FERC hydropower relicensings in California and a preliminary review of available documents and sensitive resources in and around Lake Mendocino PP, HDR has identified four key project strategies for relicensing. Our proposed project approach looks to address each of those issues to support the overall relicensing.

Key Project Strategies



Emphasize Project Operations and Constraints

The City cannot control or request water from Coyote Valley Dam and Lake Mendocino, but operates Lake Mendocino PP only when USACE releases from Coyote Valley Dam provide enough flow. This lack of control removes or reduces two of the most high-profile issues related to FERC relicensing of hydropower projects—downstream flows and anadromous fish. This is particularly important for Lake Mendocino PP, since Endangered Species Act (ESA) listed fish, steelhead - Central California Coast Distinct Population Segment (DPS) (*Oncorhynchus mykiss*) and Chinook salmon (*Oncorhynchus tshawytscha*)—California Coastal Evolutionary Significant Unit (ESU), occur in the East Fork Russian River below Lake Mendocino. This section of the East Fork Russian River is also considered Essential Fish Habitat (EFH) for Chinook salmon, while the mainstem Russian River is also considered Designated Critical Habitat (DCH) for Chinook salmon. Section 7 consultation with NOAA's National Marine Fisheries Service (NMFS) will be required; however, the potential of Lake Mendocino PP to affect the species, EFH, and DCH will be limited to water quality directly below the powerhouse. Requests for larger studies—including operations modeling, water quantity, water quality/temperature, channel morphology, macroinvertebrates, riparian habitat and other biological resources downstream of the Coyote Valley Dam—can be strongly countered as having no nexus to Lake Mendocino PP. Information on potential Lake Mendocino PP operations that might affect ESA-listed fish can be gathered during data gap surveys, described in Key Project Issue #3. Lake Mendocino PP's

lack of control over the flows also supports the use of the TLP, since it substantively limits the complexities of the relicensing, reduces the need for relicensing meetings (particularly for developing study plans), and improves the likelihood of approval of the TLP by the FERC, as discussed in Key Project Issue #2.



TLP is the Right Choice for the Lake Mendocino PP

HDR commends the City for its intent to request the TLP and believes this approach presents the best combination of cost savings and process control for the City. Given the details of Lake Mendocino PP, HDR's recent experience with TLP requests, and FERC's recent approvals of the TLP, HDR believes the TLP request is likely to be granted by FERC. As the City is aware, the TLP is advantageous to licensees because it puts FERC's NEPA process after the Final license Application (FLA) is filed, giving the City more opportunities to fully describe its project and potential environmental impacts (or lack thereof) to FERC. Additionally, TLP gives the City more control over a key aspect of relicensing study plans, which are further discussed in Key Issue #3. Finally, the TLP requires fewer meetings and formal deliverables, which represents cost savings for the City compared to the Integrated Licensing Process (ILP). However, HDR does recommend the City hold directed agency meetings beyond the minimum required by the TLP, a strategy we have successfully used on multiple other projects to achieve positive outcomes for the licensees.



Development and Implementation of Study Plans

HDR and the City both understand that the development and implementation of study plans is one of the major cost drivers for most California relicensing processes. HDR proposes to minimize the need for costly and time-consuming study plan development and implementation during relicensing by conducting data gap surveys for the resource areas that typically require data gathering in relicensings – cultural resources, terrestrial biology, and water resources – as part of the development of the PAD. This will reduce (or eliminate) study plan development and implementation for those resource areas by allowing the City to drive the

process. This will also reduce the likelihood of study requests from relicensing participants and increase the City's chances of successfully disputing any requests that are made. This approach is further outlined below.



Focus on Relicensing Outcomes

Although costs during relicensing are a substantive concern, HDR also advises careful attention to the environmental or cultural resource measures that may be imposed by agencies and included by FERC in the City's new license. HDR's goal is not only for the City to obtain a new license in a cost-effective manner, but to minimize these Protection, Mitigation and Enhancement (PM&E) costs and avoid operational constraints and loss of generation following license issuance. Our thorough understanding of the relicensing process, experience with key resource issues such as ESA-listed fish, and experience negotiating with federal and California state agencies provides the City with a team that is poised to deliver advantageous relicensing outcomes. To support this, HDR proposes several meetings with the resource agencies throughout the relicensing—with the goal of reaching consensus on PM&E measures while keeping the City's overall relicensing and operational objectives at the forefront, as also described in Key Project Issue #2.

Project Management and City Coordination

Throughout the course of the relicensing, HDR will coordinate closely with the City using monthly meetings and summaries. Following HDR's recommended initial Kick-off Meeting, described on the following page, HDR will schedule a series of hour-long virtual meetings with City staff, with an agenda provided in advance. During the development of major relicensing documents, meetings will be scheduled monthly. HDR's PM and APM will attend all meetings, with the Strategic FERC Advisor attending up to half of the meetings. As the relicensing proceeds, some meetings may be shorter in length or may be replaced by written updates, at the City's

discretion. Action items from each meeting will be tracked on the project SharePoint site. HDR's PM will also be available to attend the City's bi-monthly Council meetings and present updates to the City Council Members upon request by City staff. HDR will also be available to help prepare presentations and updates that City staff may present directly. HDR assumes attendance at City Council meetings will mostly be tied to major relicensing milestones, such as the development and filing of the PAD, DLA, FLA, and post-FLA processes. HDR will use an internal SharePoint website for document production, review, and storage. HDR's SharePoint lead will develop, manage, and provide website access to City staff throughout the project.

Project Schedule

HDR has provided a draft Project Schedule (**see Tables 1 and 2 in Section F**), including our current recommendations and assuming use of the TLP. No later than one month after contract execution, HDR will refine this schedule based on input from the City, including the Kick-off Meeting, review of existing project documents, and other required and relevant milestones. In addition, HDR will provide a draft schedule for distributing PAD sections to the City for review, along with the timeframe for second review of the full document. HDR will develop a similar schedule for the DLA and FLA.

Invoices and Progress Reports

HDR will submit monthly invoices and monthly progress reports covering the work under the contract to the City's PM no later than the first two weeks of each month. The progress report shall include the following, at a minimum:

- A brief description of the work completed in the previous month
- A brief description of the work projected to be completed by the end of the current month
- Summary level information regarding scope, schedule, and budget
- Contractual items that may need to be addressed
- HDR will discuss the content and format of the progress reports at the Kick-off Meeting and bring a proposed template

Project Approach

Project Initiation

The Lake Mendocino PP relicensing will begin with HDR and the City working together to develop a relicensing strategy that will guide the process throughout.

KICK-OFF MEETING

HDR will work with the City to prepare for and conduct a Kick-off Meeting with City staff. HDR's PM, APM, and the Water/Aquatic Resources Lead will attend the meeting, which will be held at the City of Ukiah offices. The Kick-off Meeting will take place over the course of two to three hours, and HDR will provide a draft agenda for the City's comment and approval prior to the meeting. HDR will also bring the proposed schedule for PAD development (described in Deliverables), the draft Project description and operations, and a template outline for one PAD section to review with the City. Additional items to discuss will include general administrative items, communication protocols, existing and available City and FERC information, anticipated relicensing participants and their contact information, and monthly progress reporting format and content. HDR will also preview the internal SharePoint site, which will be used to house and share relicensing documents and references and will also allow for collaborative development of documents. To take advantage of HDR staff traveling to the City, we also recommend a brief site visit with City staff to help answer any immediate questions and support development of the PAD and data gathering efforts.

REVIEW EXISTING CITY AND FERC DATA

HDR will review City, FERC, and other reasonably available existing documentation for the Project, including the Project's current FERC exhibits, to identify the Project's current FERC boundary and facilities according to the license. HDR will inform the City's PM by email no later than six weeks after the Kick-off Meeting if missing documentation or information shortcomings are identified. Some documents generally required from the Licensee to complete a PAD include:

- As-built drawings (especially if there have been changes not filed with the FERC)

- Power Purchase Agreements and other agreements/contracts that relate to the licensed project
- Monthly Flow Exceedance Curves
- Flow through the powerhouse for a 10-year period of record
- Capacity versus head rating
- Tailwater rating curves
- Monthly and annual gross generation in kilowatt-hours over a 10-year period
- Facility maintenance records
- FERC inspection records (if not posted to the eLibrary)
- Water temperature and dissolved oxygen (DO) data, other water quality data
- Records for any other monitoring that may have been done by the licensee in the area of Lake Mendocino PP (fish surveys, benthic macroinvertebrates, etc.).

As part of the early outreach to interested parties, HDR will also ask those parties to provide information they possess that is relevant to the Lake Mendocino PP relicensing. HDR will post existing information to the internal SharePoint so both HDR and City staff can access the existing available data during relicensing.

RELICENSING PARTICIPANTS CONTACT INFORMATION

HDR will work with City staff to identify interested parties and their applicable contact information (e.g., phone numbers, emails, and physical addresses) and provide a comprehensive list to the City. An initial list of potential relicensing participants will be developed for the Kick-off Meeting using FERC's Service List, the Native American Heritage Commission for Tribal Contacts, and HDR's understanding of resource agency contacts for FERC relicensings. At the outset, the California Department of Fish and Wildlife (CDFW), National Marine Fisheries Service (NMFS), State Water Resources Control Board (SWRCB), State Historic Preservation Officer (SHPO), United States Fish and Wildlife Service (USFWS), USACE, and potentially, the National Park Service are most likely to be active relicensing participants. Regional and local non-governmental organizations like Trout Unlimited, American Rivers, and potentially others may also participate in relicensing and will be part of HDR's initial list. This list will be updated as the relicensing progresses and additional parties are identified.



F

Scope of Services (Major Milestones and Deliverables)

F. Scope of Services (Major Milestones and Deliverables)

This section details the major milestones and deliverables as detailed in the City's RFP.



1 Prepare and File a Notice of Intent

HDR will work with City staff to prepare and file the Notice of Intent (NOI) (along with the PAD) declaring that the City intends to seek a new license (relicense) for Lake Mendocino PP. As part of the NOI, the City will request to be FERC's non-federal representative for informal consultation under Section 106 of the National Historic Preservation Act (NHPA) and Section 7 of the ESA. This will allow the City to consult with Native American Tribes, the SHPO and the USFWS, as needed during relicensing. The NOI (18 C.F.R. § 5.5) will also be used as the basis of the DLA's Initial Statement.

2 Prepare and File a Pre-Application Document

The PAD (18 C.F.R. § 5.6) provides not only a summary of existing, relevant, and reasonably available information, but the story of the Project and the set-up for the license application. The pillars of Lake Mendocino PP's story include the small footprint of the FERC Project Boundary, the lack of Project impacts to environmental resources, and the fact that the City does not control flow.

Another part of the relicensing strategy and PAD development is to determine active relicensing participants and their interests early in the process. To confirm interested relicensing participants, possible resources issues, and study requests, HDR recommends that the City hold a pre-PAD meeting. The initial list of potential relicensing participants, as described above, will be invited. This approximately one-hour virtual meeting will describe the Project, proposed changes, and relicensing milestones and will also allow participants to request information relevant to the Project—including any issues they feel should be discussed during relicensing. The invitation will include a written request for that information, which will also serve as the PAD questionnaire.

The PAD will be tailored as closely as possible to the license application to simplify later development. This will include providing drafts of Exhibit A (Project Description), Exhibit B (Project Operations), Exhibit F (Project Drawings), and Exhibit G (Project Maps) as attachments to the PAD and structuring the PAD's environmental resource sections to meet the requirements of Exhibit E of the license application to the extent possible. PAD-specific information not included as part of the draft Exhibits will be incorporated as required.

Per the schedule developed during the initial internal meetings, HDR will provide the City with individual sections of the PAD for the first round of review and comment—generally three at a time and starting with the Project Description and Operations—spread over the first half of 2026. HDR will provide a minimum of two weeks for City staff to review the documents and provide comments. The entire PAD, with all comments addressed, will be provided to the City for a second round of review and comment approximately two months prior to the PAD filing so there is ample time for the City to review and HDR to address the comments. All documents will be placed on the internal SharePoint, developed and maintained by HDR, and City staff will be provided with access to perform their reviews.

Filing of the PAD will occur no later than March 31, 2027 (five years prior to license expiration), though HDR's proposed schedule includes filing by December 31, 2026, per the City's RFP. A separate request to use the TLP (18 C.F.R. § 5.3) will be drafted and filed with the FERC, on the same day as the PAD and NOI are filed. A notice of these filing requests will be published in a local newspaper. The City of Ukiah's website will host the public relicensing documents (or links to the FERC eLibrary) to provide access to relicensing participants. HDR will also provide a copy of the PAD and NOI to local libraries.

Consultation with Regulatory Agencies and Other Interested Parties



Informal consultation under Section 7 of the ESA and Section 106 of the NHPA is anticipated to require consultation and meetings with the NMFS, USFWS, Native American Tribes, and SHPO. HDR notes that, ultimately, consultation under Section 7 and Section 106 is FERC's responsibility as the lead agency; once FERC delegates the City as FERC's non-federal representative, it can engage these parties directly. HDR has had recent success working with these parties early in the process to try to reach consensus and conclude consultation.

Informal Section 7 Consultation

Informal Section 7 Consultation with NMFS is assumed to be required due to the presence of steelhead—Central California Coast DPS and Chinook salmon—California Coastal ESU as well as DCH and EFH for Chinook salmon in the East Fork Russian River below Lake Mendocino PP. HDR anticipates up to two virtual meetings for informal consultation with the NMFS during the relicensing. Meeting goals include:

1. Educate NMFS on Project operations and the limited ability (if any) to alter stream conditions
2. Resolve any differences that are identified to avoid complications during formal consultation related to impacts and mitigation
3. If necessary, reach agreement on potential conservation measures to be included in the new license that will allow NMFS to conclude Section 7 consultation

Based on the current understanding of Lake Mendocino PP operations, HDR has not proposed the development of an Applicant Prepared Biological Assessment (APBA) or EFH document, given the lack of impacts to ESA-listed fish. If new information comes to



light during relicensing regarding impacts to ESA-listed fish, HDR will work with the City to decide if a different strategic approach to ESA consultation is needed, including development of an APBA and EFH.

Informal Section 7 consultation with the USFWS may be required for terrestrial species, but the Project's footprint and operations limit possible effects on endangered terrestrial species. Information gathered for the PAD, including through data gap surveys, will be used to determine if consultation and PM&E measures are needed or likely to be required for terrestrial endangered species. Up to two virtual meetings with USFWS are anticipated for informal Section 7 consultation. The goal of the meetings is to reach agreement on potential conservation measures and (if necessary) to mitigate for potential impacts that we would include in the new license that will allow USFWS to conclude Section 7 consultation.

A preliminary search of USFWS' iPAC database resulted in eight ESA-listed species with the potential to occur near the Lake Mendocino PP. Of these species, three are listed as **Endangered**: Burke's Goldfields (*Lasthenia burkei*), Contra Costa Goldfields (*Lasthenia conjugens*), and Showy Indian Clover (*Trifolium amoenum*); three are listed as **Threatened**: Northern Spotted Owl (*Strix occidentalis caurina*), Western Snowy Plover (*Charadrius nivosus nivosus*), Yellow-billed Cuckoo (*Coccyzus americanus*); and two are listed as **Proposed Threatened**: Northwestern Pond Turtle (*Actinemys marmorata*) and Monarch Butterfly (*Danaus plexippus*). Terrestrial surveys, described below, will confirm the presence or absence of habitat for these species and document whether any are observed. Potential Project effects (or lack thereof) to these species will be addressed in the PAD.

Informal Section 106 Consultation

HDR will complete consultation with SHPO and Native American Tribes, as needed, during the development of the license application. A separate cultural resources report, based on data collected during development of the PAD, will be written for use during consultation with Native American Tribes and SHPO. To successfully conclude Section 106 consultation, concurrence from SHPO is needed on:

1. The definition of the Area of Potential Effect
2. Concurrence on the effort to identify resources
3. Concurrence on any National Register eligibility recommendations
4. Agreement on 'no effect' or 'no adverse effect' on historical properties
5. Verifying that Native American Tribes were consulted (information from Section 106 consultation will be provided in the DLA, if consultation is completed prior to distribution, or in the FLA)

Meetings with Regulatory Agencies and Other Interested Parties

The Joint Meeting and Site Visit, described below, are the only meetings required by TLP during relicensing. HDR also proposes that the City meet with resource agencies to discuss proposed measures and management plans, if needed. These meetings are in addition to the meetings described above in the PAD and Consultation sections. While these meetings are not required under the TLP, HDR has found that targeted discussions with relicensing participants throughout the process can support better relicensing outcomes, regardless of the FERC process used. The TLP allows the City to have more control over the timing, quantity, and direction of these meetings compared to the more rigid—and expensive—requirements of the ILP.

Joint Meeting and Site Visit

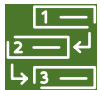
Within 120 days of the filing of the NOI and PAD, the Joint Meeting (18 C.F.R. §16.8(b)(4)) will be held. As part of planning, the proposed Joint Meeting date and site visit will be published in the PAD, though relicensing participants will need to be consulted with regarding the date. Those relicensing participants who express interest in the Joint Meeting will be offered a site visit. An option for an in-person Joint Meeting will be offered, but it is likely most relicensing participants will attend the virtual meeting. HDR will record the virtual meeting in order to maintain compliance with FERC requirements.

The Joint Meeting offers another opportunity to learn which relicensing participants intend to be part of the process, in addition to which elements each participant intends to focus on. This discussion will foreshadow upcoming PAD comments and study requests so the City can prepare to respond to them before they are filed (no later than 60 days after the Joint Meeting).

Recommended Meetings

Based on extensive experience, HDR recommends that the City work proactively with CDFW, USFWS, and other agencies during DLA development, rather than wait for the agencies to provide comments on the DLA and propose license measures. HDR and the City will draft proposed measures to discuss at virtual meetings, basing them on Project information, agency interest, and likelihood of FERC to add a similar (but likely more complicated) measure to the license if requested by an agency. If agreement on measures can be reached, they will be included in the DLA. By utilizing this approach, the City keeps a measure of control on potential measures by leading consultation with the agencies and reduces the risk of unexpected agency recommendations of license measures after the filing of the FLA and any substantive disagreements that lead to a required Meeting to Resolve Differences (18 C.F.R. § 16.8 c(6)(i)&(iii)).

Based on HDR's current understanding of Lake Mendocino PP, no disagreements on measures are expected, and thus, the Meeting to Resolve Differences is not specifically scheduled or budgeted for, but if needed, HDR's included budget for agency meetings will be used for this meeting. If the Meeting to Resolve Differences is required, HDR will prepare the required agenda, notifications, and meeting materials and will lead the meeting on behalf of the City. The results of the meeting will be documented in the FLA.



Develop Study Plans and Conduct Studies

Based on HDR's current understanding of the Project, potential resources where data gaps may be identified include three topics:

- Cultural Resources
- Terrestrial Biological Resources
- Water Quality, including temperature and DO in the East Fork Russian River downstream of Lake Mendocino PP.

Therefore, to fill in anticipated data gaps and to curtail formal study requests later in relicensing, HDR recommends performing data collection for those three resources and including the data in the applicable resource sections of the PAD. This early data collection effort should fill most, if not all, of the data gaps for Lake Mendocino PP and address many of the anticipated resource agencies' interests. More details on the proposed data gap surveys are provided below.

HDR has successfully used this approach on prior relicensing projects, including two of our reference projects. Completing these surveys and completing a robust data gap analysis will help the City avoid potentially costly and time-consuming study plan development and implementation.

Cultural and Tribal Resources

Per the requirements of Section 106 of the NHPA and FERC, HDR will conduct a cultural re-sources data gap survey to identify any potential historic properties, including Tribal resources, which may be affected by continued operations and maintenance of the Project. To accomplish this, HDR will request a records search from the Northwest Information Center of the California Historical Resources Information System at Sonoma State University, which maintains the records for Mendocino County. The records search will identify any previously recorded archaeological or built environment resources, within or adjacent to, the FERC Project Boundary. The search will also provide details on previously conducted cultural resource studies. HDR will also contact the Native American

Heritage Commission to request a search of the Sacred Lands File and a current Tribal representative contact list to assist with Tribal consultation. Concurrent to the records search request, HDR will complete and submit an archaeological survey permit request to appropriate federal agencies who have jurisdiction over land within the Project Boundary (e.g., USACE). HDR anticipates that the permit will be issued to HDR under the authority of the Archaeological Resources Protection Act.

Following a review of the records' search data and receipt of any necessary permits, HDR will conduct a pedestrian survey of the defined FERC Project Boundary to update any previously recorded cultural resources and to fully document any newly encountered resources on the State of California, Department of Parks and Recreation 532 Series forms. HDR understands that the Lake Mendocino Hydroelectric Power Plant was completed in 1986 and, as such, will not meet the standard 50-year-old threshold for documentation or National Register of Historic Places eligibility consideration until 2036. HDR assumes that any appurtenant facility included under the FERC license dates to the same period and, as such, does not propose to conduct a built environment survey of the power plant. However, HDR does note that consideration of the facility for National Register of Historic Places eligibility will be a condition of the new license when it reaches the 50-year-old threshold. The results of the cultural resources survey will be compiled into a technical report that will be used for Section 106 compliance requirements, as described above, and for associated consultation with Native American Tribes, USACE, FERC, and the SHPO. The compiled data in the report will also assist and inform the development of the cultural and Tribal resource sections in the PAD, DLA, and FLA.

Terrestrial Resources

Surveys will consist of a general habitat assessment and vegetation mapping to describe the ecology of the Project area and provide information about the potential for special-status wildlife species to occur in the Project area. Concurrently with these activities, there will be a focused special-status plant survey and noxious weed

survey, generally following the CDFW's Protocols for Surveying and Evaluating Impacts to Special Status Native Plant Populations and Sensitive Natural Communities (CDFW 2018), consisting of two full passes of the Project area. Any special-status species occurrences will be mapped and data on the occurrences collected. A general assessment of aquatic features in the Project area will also occur during these surveys. A formal aquatic resources delineation, following USACE guidelines, is not proposed for terrestrial studies as it is not needed unless the City is proposing new construction activities that may impact an aquatic feature. Biological assessments will include an evaluation of habitat potential for listed or proposed species under the federal and state ESA.

Water Resources

HDR will monitor water temperature, DO, and water quality parameters downstream of Lake Mendocino PP on the East Fork Russian River if current data are not available. Data collection will include installing continuous water temperature and DO loggers at up to two accessible sites on the East Fork Russian River, including one site downstream of the Lake Mendocino PP discharge and a potential second site further downstream if determined necessary. Each site will include duplicate loggers to avoid data losses due to equipment malfunctions or other issues. The loggers will be deployed in spring and maintained until fall to capture seasonal warming and cooling trends. An additional site visit will occur after equipment installation for data downloads and equipment checks in the summer. This continuous monitoring will allow for evaluation of temperature and DO during periods when the power plant is operating and when it is offline. In addition to continuous temperature and DO monitoring, during each site visit (i.e., spring logger installs, summer data download, and fall equipment removal), HDR will measure instantaneous water quality parameters with a multiparameter water quality meter downstream of the Lake Mendocino PP to provide water quality information. If possible, some attempt will be made to include water quality measurements both when the power plant is operating and when it is offline. HDR will coordinate closely to identify safe access points, schedule



installations, and determine optimal timing for sampling. Data collected will be compiled into accessible files that could be used to develop a report to characterize downstream temperature, DO, and water quality conditions.

HDR will also collect water quality samples at one location downstream of the Lake Mendocino PP and, if needed, a second location further downstream. Samples will be collected once when the project is operating and once when it is offline. A California-certified laboratory will be used to analyze and provide results on the samples. HDR will work with the City on the best timing for grab sampling and logger installations, as well as areas for safe access. Data will be included in the water resources and biological sections of the PAD.

Conducting Studies Safely

A Site-Specific Safety Plan for the Lake Mendocino PP relicensing will be developed by the PM and one or more experienced field staff as part of the initial set-up of the Project. This will include, at a minimum, information on the Project scope, location and specific sites, schedule for field work, details on how field work will be implemented, key staff safety roles, information on reporting unsafe conditions and/or incidents, an emergency action plan, information on potential safety risks and how to minimize/mitigate them, details on trainings field staff are required to have, requirements for personal protective and other safety equipment, check-in/check-out procedures, and any other relevant Project-specific safety information. Given the location of the Project, we will also include a section about fire safety and smoke inhalation. Nearby hospitals and other resources will be listed, as will emergency contact information for all crew members. Field staff are required to read, be familiar with and, acknowledge through signature the Safety Plan before going into the field. A copy of the Safety Plan is also carried into the field by each team performing work. Additionally, a Job Hazard Analysis (JHA) will be completed for each specific field task on the Project by the team performing that task. This analysis takes a deeper look at the actions that will be necessary to complete the fieldwork, starting with any anticipated travel requirements.

Each step is evaluated for potential hazards and control measures to be implemented to eliminate or minimize each hazard. The JHA form also lists the necessary equipment and training required to perform the task safely. Field team members are responsible for being actively involved in the hazard analysis. JHAs are living documents that are required to be updated as field conditions and activities change.



Respond to Comments and Engage in Dispute Resolution

HDR anticipates some comments from resource agencies on the PAD and DLA. Comments on the PAD not related to studies will be addressed in the DLA. Comments on the DLA will be addressed in the FLA. A comment tracker, in the form of a table, will be included as part of the Consultation Log for the Project, which will be included in all major relicensing documents.

While not required under the TLP, HDR recommends that if any study requests are filed with FERC in response to the PAD and Joint Meeting, a response be drafted and filed with the FERC as part of closing out the First Stage Consultation. For the purposes of this proposal, HDR assumes that only the three data collection efforts described above will be needed. Additional data collection efforts or study development and implementation are not included in this scope of work. HDR also assumes that there will be no formal study disputes requested by any resource agencies given the lack of anticipated issues, the City's lack of control of flow in the East Fork Russian River, and experience with other TLP relicensings (where no formal study disputes have occurred). HDR does not anticipate that there will be a need for formal dispute resolution, but as described above, one of the proposed meetings could be repurposed for a required second Joint Meeting to address disagreements on measures.

License Application

Per the TLP, the City must provide a DLA to relicensing participants for review and comment; therefore, this section is broken into DLA and FLA development.

Draft License Application

With the expectation of no relicensing studies, HDR recommends starting the development of the DLA (18 C.F.R.S 4.51 and 16.8(c)) in 2028, giving the City ample time to review and finalize the DLA before the target distribution date to the relicensing participants of May 2029. Providing the DLA early to relicensing participants allows more time to respond to comments and assemble the FLA ahead of the target date to file no later than December 18, 2029.

The new exhibits that will be developed for the DLA consist of Exhibit C (Construction History), Exhibit D (Cost and Financing), and Exhibit H (Miscellaneous Filing Information). Confidential, Privileged, and Critical Energy Infrastructure Information (CEII) contained in those exhibits will be excluded from the public version of the DLA but will be filed with FERC. The other sections will be updated and reformatted from the PAD, as needed, for use in the DLA. Comments and questions from relicensing participants on the PAD will be addressed in the DLA. The DLA will also include the City's proposed PM&E measures, if any, that will be included in the new license.

The review process for the DLA will flow similarly to the PAD, with HDR providing the City three to four sections at a time for initial review (minimum of 2 weeks), spread over the development period, addressing all comments. The complete DLA will then undergo a second review several months prior to distribution to relicensing participants for 90-day review. All documents will be placed on the internal SharePoint, developed and maintained by HDR, and City staff will be provided with access to perform their reviews.

Final License Application

Relicensing Participants have 90 days to review and provide written comments on the DLA. Once the comments are received, HDR will review and organize the comments for the City's review, including a recommended response approach for each comment. HDR will update the FLA based on comments received on the DLA, new information that may be available, and additional changes agreed to by the City. To make the City's review of the FLA more efficient, it will only provide individual sections for review (minimum of two



weeks) if the section has substantial updates from the DLA. The complete FLA will be provided to the City for final review and sign off no less than two weeks prior to filing with FERC. All documents will be placed on the internal SharePoint, developed and maintained by HDR, and City staff will be provided with access to perform their reviews. The Notice of Filing (18 C.F.R. § 4.32(b)(6)) will be submitted so that it is published twice within 14 days of filing the FLA, in a local newspaper. The City of Ukiah's website will host the FLA (or links to the FERC eLibrary), providing access to relicensing participants. While the RFP calls for filing the FLA by December 31, 2029, HDR recommends a target date of December 18, 2029 to avoid potential holiday schedule conflicts at the end of December. The latest the City can file the FLA is March 31, 2030, two years prior to license expiration, so the proposed schedule provides for some flexibility if needed.

Post-FLA Activities

Once the City files the FLA, the relicensing transitions into the post-FLA phase, which is less constrained by specific schedules and somewhat out of the control of the City, although it remains important to review and respond to items as they occur. Initially, while FERC prepares to deem the license application 'Ready for Environmental Analysis' (REA), it may issue Additional Information Requests (AIR), or clarifications to the City. If FERC issues AIRs, HDR will work with the City on the required response, including a schedule. Considering the lack of complexity of Lake Mendocino PP, HDR anticipates minimal AIRs.

NEPA Process

FERC's NEPA process includes participation in site visits, public meetings, and review of FERC's scoping documents. HDR will participate in the site visits and public meeting, advise the City if HDR suggests responding to comments made during these activities, and review and comment on FERC's Scoping Documents 1 and 2, if necessary. Based on recent TLP relicensings, HDR assumes minimal comments will be prepared or filed with FERC by the City.

This task also includes preparing a response to comments on the City's FLA that will be filed with FERC. HDR will compile comments into a format that readily shows the commenter, comment, overlap among comments, initial suggestions to FERC, and rationale for suggestion. HDR assumes the City will only respond to comments with which the City does not agree. This will not include comments regarding editorial or other non-PM&E-related comments. HDR will meet with the City to finalize the responses. HDR will then prepare a draft filing with FERC for the City's review and approval, and will file the response within 60 days of the deadline for comments.

This task also includes preparing and filing comments on FERC's draft Environmental Assessment (EA) or Environmental Impact Statement (EIS). HDR assumes that FERC will issue a draft EA/EIS, hold a Federal Power Act Section 10(j) meeting, and allow for comments. HDR will review the draft EA/EIS, focusing primarily on PM&E measures, and develop initial suggestions regarding whether the City should comment on the PM&E measure, including the alternative the City might file. HDR will provide the draft comments to the City for review and approval and file the comments with FERC. As part of this task, HDR will also prepare for, participate in, and follow-up on FERC's Section 10(j) meeting. For reference, a FERC 10(j) meeting is a formal discussion between FERC and federal and state fish and wildlife agencies meant to resolve conflicts or inconsistencies in recommendations to protect and enhance fish and wildlife resources during relicensing. Finally, although FERC's regulations do not specifically provide a period for comments on the final EA/EIS, HDR recommends that the City review the document for omissions and errors, and file comments with FERC if any are found.

Water Quality Certification and CEQA

HDR will prepare a draft letter from the City to the SWRCB filing a Section 401 Water Quality Certification (WQC) application, participate in a pre-filing meeting with the SWRCB, and file proof of the application with FERC. This will occur within 60 days of FERC's REA notice. HDR will support the City with a single virtual meeting

with the SWRCB prior to submitting the application.

HDR will review the draft WQC, if released by the SWRCB, focusing primarily on the conditions, and will also develop initial suggestions regarding whether the City should comment on the draft WQC, including the alternative the City might propose. HDR will provide the draft comments to the City for review and approval and provide them to the SWRCB. If other interested parties provide comments on the draft WQC, HDR will review and provide any recommendations on those comments to the City as well. The final WQC will be issued by the SWRCB no later than one year after the WQC application is filed.

As part of the WQC process, the City must complete a California Environmental Quality Act (CEQA) review process. Based on HDR's current understanding of the project, HDR assumes a Categorical Exemption will be the appropriate level of CEQA review. HDR will prepare the Notice of Exemption (NOE) form and supplemental information. Supplemental information will be pulled from the FLA and updated as needed with other publicly available information at the time of filing the NOE. HDR will submit the NOE and supplemental information electronically to the City for review. Upon receipt of the City's comments, HDR will revise the package to incorporate comments and prepare a final NOE and supplemental information package for approval. HDR will assist the City in submitting the NOE and supplemental information package to the State Clearinghouse through CEQAnet. HDR assumes that the City will be responsible for filing the NOE and supplemental information package with the County Clerk-Recorder's office as well as paying any applicable fees.

License Issuance

Once FERC completes its NEPA process, consultation under Section 7 (Endangered Species) and Section 106 (Cultural Resources) is complete, and the City provides a valid water quality certification (or proof of waiver); FERC will have received all the necessary information to issue the City a new license.

Project Schedule

HDR’s proposed schedule (see Table 1) includes early completion of documents to meet FERC regulatory deadlines without stress and allows ample time for the City’s review of all documents. This schedule assumes a November 3, 2025 notice to proceed from the City, a December 2026 PAD filing, and December 2029 FLA filing per the RFP. The schedule will be further refined based on discussions with the City and the FERC relicensing process. HDR notes that the schedule through the filing of the FLA is well defined by several key FERC milestones and that post-FLA activities rely more heavily on actions by FERC, because others and can be difficult to predict. HDR’s proposed schedule is based on our recent experience on other projects combined with our optimism that the City’s relicensing will not generate much controversy that could cause delays. **Yellow** shading on the schedule below indicates that the task is estimated to be in progress and **green** indicates the month the task is estimated to be completed.

Table 1: Overview Relicensing Schedule for the City of Ukiah’s Lake Mendocino Hydroelectric Project

Major Topic		Milestone/Deliverable												2026												2027											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec												
Develop and File NOI/PAD”	Meet with Agencies and Request Information																																				
	Develop Draft NOI/PAD for City Review																																				
	Develop Draft TLP Request for City Review																																				
	Finalize and File NOI/PAD																																				
	Finalize and File TLP Request																																				
	Complete Early Studies (Results in PAD)																																				
Post PAD Activities	Plan and Hold Joint Meeting / Site Visit																																				
	Review Comments and Study Requests																																				
Major Topic		Milestone/Deliverable												2028												2029											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec												
Develop and Distribute DLA	Develop Draft DLA for City Review																																				
	Finalize and Distribute DLA																																				
Develop and File FLA	Review Comments on DLA																																				
	Plan and Hold Meeting to Resolve Differences																																				
	Finalize and File FLA																																				

Project Schedule (continued)

Table 1.A: Overview Relicensing Schedule for the City of Ukiah's Lake Mendocino Hydroelectric Project

Major Topic	Milestone/Deliverable	2030												2031											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Post-FLA Activities	Additional Information Requests																								
	Scoping Document 1 and 2																								
	REA and Comment Responses																								
	Apply for WQC Application																								
	CEQA Notice of Exemption																								
	Draft WQC Review and Comments																								
	Final WQC Review and Comment																								
	Draft EA/EIR Review and Comment																								
	Section 7 Consultation																								
	10(j) Process including Meeting																								
	Final EA/EIR Review and Comments																								

NOTES:

- While not shown on this schedule, HDR assumes monthly check-in calls with the City, attendance City Council meetings (if requested), and monthly invoices.
- Activities in 2025 will include project start up and working with the City on relicensing strategy. Pre-PAD development will also begin.
- Specific due dates will be established while working with the City and based on FERC requirements.
- Yellow** shading indicates that the task is estimated to be in progress and **green** indicates the month the task is estimated to be completed.
- HDR will provide interim sections of the PAD, DLA, and FLA for City review to spread out City's time commitments.
- HDR assumes there are no formal study disputes and that the City does not perform additional studies. If the City agrees to additional studies, they would occur in 2027 and/or 2028.
- The latest the City can file its PAD is March 31, 2027, five years prior to the license expiration. HDR assumes PAD filing in December 2026.
- The latest the City can file its FLA is March 31, 2030, two years prior to the license expiration. HDR assumes FLA filing in December 2029.
- Post-FLA activities in 2030 and 2031 are a best estimate of when they could occur but the actual schedule will be set by FERC as its NEPA process progresses.
- HDR assumes activities for relicensing will be completed in 2031 however, FERC will likely not issue the license until April 1, 2032 even if it is ready earlier.

Project Schedule

HDR also provides a detailed TLP relicensing schedule assuming a PAD filing date of December 18, 2026 and FLA filing date of December 18, 2029 (to limit impacts from the holidays later in December). The schedule also shows the FERC requirement and who is responsible for the item (i.e., the City, FERC, or relicensing participants).

Table 2: Detailed schedule for City of Ukiah’s Lake Mendocino PP Relicensing, assuming the City files the NOI and PAD on December 18, 2026. The schedule also assumes the City files its Final License Applications on December 18, 2029. Orange shaded row indicates a required City filing, and a pink shaded row indicates a required City-sponsored meeting.

Subsection(s)			Lead	Activity ¹	Lake Mendocino PP	
					Timeframe ^{2,3} (Start & Finish)	
18 C.F.R. § 5.3.						
(b)	City	File request to use TLP			12/18/2026 (Friday)	
18 C.F.R. § 5.5. NOTIFICATION OF INTENT						
(a)-(g)	City	File Notice of Intent (NOI) to file an application for a new license and request for non-federal representative status under § 7 of the Endangered Species Act (ESA) and § 106 of the National Historic Preservation Act (NHPA) (no earlier than 5.5 years and no later than 5 years prior to expiration of the current license)			12/18/2026 (Friday)	
18 C.F.R. § 5.6. PRE-APPLICATION DOCUMENT						
(a)-(e)	City	File Pre-Application Document (PAD) (no earlier than 5.5 years and no later than 5 years prior to expiration of the current license)			12/18/2026 (Friday)	
18 C.F.R. § 5.7. TRIBAL CONSULTATION						
--	FERC	Hold meeting with potentially affected Native American tribes (NLT 30 days of date NOI and PAD filed)			12/19/2026 (Saturday)	1/18/2027 (Monday)
18 C.F.R. § 5.8. NOTICE OF COMMENCEMENT OF PROCEEDING, DECISION ON USE OF TLP, AND INITIATION OF ESA AND NHPA INFORMAL CONSULTATION						
(a)	FERC	Issue Notice of Commencement of Proceeding (NCP) and decision regarding City’s request to use TLP (NLT 60 days of date NOI and PAD filed)			12/19/2026 (Saturday)	2/16/2027 (Tuesday)
(b)	FERC	Request initiation of informal consultation under § 7 of the ESA and/or § 106 of the NHPA, if appropriate (NLT 60 days of date NOI and PAD filed)			12/19/2026 (Saturday)	2/16/2027 (Tuesday)
18 C.F.R. § 16.8. FIRST STAGE CONSULTATION - HOLD JOINT MEETING AND SITE VISIT						
(b)(3)(i)(B)	City	Consult with the resource agencies, Native American tribes, and members of the public on the scheduling of a joint meeting (NLT 15 days in advance of the joint meeting)			2/17/2027 (Wednesday)	4/1/2027 (Thursday)
(b)(3)(i)(B) [and 18 CFR § 16.8(h)(i)]	City	Post notice of joint meeting in local newspapers, including purpose, location, time, and agenda (NLT 14 days in advance of the joint meeting)			2/17/2027 (Wednesday)	4/2/2027 (Friday)
(b)(3)(i)(B)	City	Provide to resource agencies, Native American tribes, and FERC a written notice of the time and place of the joint meeting and an agenda of the issues to be discussed at the joint meeting (NLT 15 days in advance of the joint meeting)			2/17/2027 (Wednesday)	4/1/2027 (Thursday)
(b)(3)(ii)(B)	City	Hold the joint meeting and provide an opportunity for a site visit to review the information and discuss the data and studies to be provided by City as part of the consultation process (No earlier than (NET) 30 days but NLT 60 days of date NCP is issued)			3/18/2027 (Thursday)	4/16/2027 (Friday)
(b)(4)	Relicensing Participants	Resource agencies, Native American tribes and members of the public may attend the joint meeting to express their views regarding resource issues that should be addressed in the application. Attendance of the public at the site visit is at the discretion of City (NET 30 days but NLT 60 days of date NCP is issued)			3/18/2027 (Thursday)	4/16/2027 (Friday)
(b)(4)	City	Make either an audio recording or written transcripts of the joint meeting, and promptly provide copies of these recordings, upon request (Promptly provide to FERC, agencies, and Indian tribes, upon request)			Promptly provide following the joint meeting	

Project Schedule

Subsection(s)			Lead	Activity ¹	Lake Mendocino PP	
					Timeframe ^{2,3} (Start & Finish)	
18 C.F.R. § 16.8. FIRST STAGE CONSULTATION - STUDY REQUESTS AND DISPUTE RESOLUTION						
(b)(5)	Relicensing Participants	Provide to City written comments identifying Relicensing Participant’s determination of necessary studies to be performed or the information to be provided by City (NLT 60 days after joint meeting unless deadline is extended to 120 days by FERC)			4/17/2027 (Saturday)	6/16/2027 (Wednesday)
(b)(6)(i)	City & Relicensing Participants	During first stage consultation, if City and Relicensing Participant disagree regarding any matter or regarding the need to conduct a study or gather information, City or the Relicensing Participant may refer the dispute in writing to FERC for resolution, providing a copy to other affected parties (any time during first stage consultation).			4/17/2027 (Saturday)	Until First Stage Ends
(b)(6)(ii)	Disagreeing Party	If a dispute is filed with FERC, the disagreeing party may file a response (NLT 15 days from the date the dispute is filed with FERC)			NLT 15 days from the date the dispute is filed with FERC	
(b)(6)(iv)	FERC	FERC resolves dispute			--	--
18 C.F.R. § 16.8. SECOND STAGE CONSULTATION - CONDUCT STUDIES						
(c)(1)	City	Conduct studies (if necessary)			6/17/2027 (Thursday)	Until Second Stage Ends
(c)(2)	Relicensing Participants	During Second Stage Consultation, a Relicensing Participant may request City conduct a study or gather information not previously identified. City must promptly initiate the study or gather the information unless it refers the request to FERC for resolution (during second stage consultation).			When Second Stage Begins	Until Second Stage Ends
(c)(2)	City	City may refer the request to FERC for dispute resolution, copying affected parties.			--	--
(b)(6)(ii)	City	If City files the dispute with FERC, other affected parties may file a response (NLT 15 days from the date the dispute is filed with FERC)			NLT 15 days from the date City files the dispute with FERC	
(b)(6)(iv)	FERC	FERC resolves dispute			--	--
18 C.F.R. § 16.8. SECOND STAGE CONSULTATION - DRAFT LICENSE APPLICATION						
c(4)	City	Provide to agencies and Native American tribes a copy of the DLA, including full documentation of consultation. (No less than 150 days prior to deadline for filing license application)				
c(5)	Relicensing Participants	Provide written comments on DLA to City (NLT 90 days of date DLA is distributed)			6/1/2029 (Friday)	7/23/2029 (Monday) ²
c(6)(i)&(iii)	City, Relicensing Participants	If comments indicate that a resource agency or Native American tribe has a substantive disagreement with City’s conclusions regarding resource impacts or proposed PM&E measures, City holds at least one joint meeting with the disagreeing resource agency or Native American tribe and other agencies with similar or related areas of interest, expertise, or responsibility to discuss and to attempt to reach agreement. City and the disagreeing resource agency or Native American tribe may conclude the joint meeting with a document embodying any agreement and any issues that are unresolved. (NLT 60 days from the date of the written comments of the disagreeing agency or Indian tribe)			NLT 60 days from the date of the written comments	
c(6)(ii)	City	Consult with disagreeing party and others about scheduling of joint meeting, and provide FERC, disagreeing party and others with written notice of the time and place of the joint meeting and a written agenda of the issues to be discussed at the joint meeting (NLT 15 days in advance of the joint meeting)			NLT 15 days in advance of the Joint Meeting	
c(7)	City & Disagreeing Party	City and the disagreeing resource agency or Native American tribe may conclude the joint meeting with a document embodying any agreement and any issues that are unresolved.			--	--

Project Schedule

Subsection(s) Lead Activity ¹			Lake Mendocino PP	
			Timeframe ^{2,3} (Start & Finish)	
c(8)	City	City describe all disagreements with a resource agency or Native American tribe on technical or PM&E measures in its application, including an explanation of the basis for City’s disagreement with the resource agency or Native American tribe.	--	--
18 C.F.R. § 16.8. THIRD STAGE CONSULTATION – FINAL LICENSE APPLICATION				
(d)(1)	City	File a Final License Application (FLA) and provide a copy of the FLA to agencies, Native American tribes, governmental offices and consulted members of the public (NLT 2 years prior to expiration of the current license)	December 18, 2029 (Tuesday)	
(f)	City	Include in Exhibit E documentation of all consultation regarding comments, recommendation and proposed terms and conditions and studies. If the comments, recommendation and proposed terms and conditions and studies were not accepted by City, describe why. (unspecified)	Include in FLA	
18 C.F.R. § 5.19. TENDERING NOTICE AND SCHEDULE (Tendering Notice)				
(a)-(c)	FERC	Issue Tendering Notice and schedule and post in Federal Register and contact agencies and tribes directly (NLT 14 days after FLA filed)	December 19, 2029 (Wednesday)	1/2/2030 (Wednesday) ²
(d)	FERC	Resolve requests for additional information gathering or studies made in comments on DLA or PLP (NLT 30 days after FLA filed)	December 19, 2029 (Wednesday)	1/17/2030 (Thursday)
18 C.F.R. § 5.20. DEFICIENT APPLICATIONS				
(a)-(b)	FERC	HDR considers this section not applicable to City’s relicensing. The application will not be deficient.	N/A	N/A
18 C.F.R. § 5.21. ADDITIONAL INFORMATION				
N/A	FERC	May issue additional information requests (AIR) (no specific timeline in regulation)	Timeframe and AIRs determined by FERC	
N/A	City	File additional information if directed by FERC (no specific timeline in regulation; FERC's AIR sets filing due date)	Timeframe and AIRs determined by FERC	
18 C.F.R. § 5.22. NOTICE OF ACCEPTACE AND READY FOR ENVIRONMENTAL ANALYSIS (REA Notice)				
(a)-(c)	FERC	Issue notice that application is ready for environmental analysis, and requesting comments, protests and interventions, recommendation, preliminary terms and conditions, and preliminary fishway prescriptions, and establishing date for final amendments to application, and updated schedule (no specific timeline in regulation)	When FERC deems application is complete; timeframe determined by FERC.	
18 C.F.R. § 5.23. RESPONSE TO REA NOTICE				
(a)	Relicensing Participants	File comments, protests and interventions, recommendation, preliminary terms and conditions, and preliminary fishway prescriptions	NLT 60 days after REA Notice issued	
As provided in 50 C.F.R., Part 221 (for NMFS) and other regulations for DOA or DOI land agencies, within 30 days of when mandatory conditioning agencies file preliminary terms and conditions and preliminary fishway prescriptions, the licensee and interested parties may file with the mandatory conditioning agency a request for an evidentiary hearing on disputed material facts and/or alternative conditions. The Department’s regulations establish the procedures and timeframe.				
(a)	City & Relicensing Participants	File reply comments	NLT 105 days after REA Notice issued	
(c)	City	File a Clean Water Act (CWA) § 401 water quality certification (WQC), or copy of request for WQC, or evidence of waiver of WQC (NLT 60 days after REA Notice issued)	NLT 60 days after REA Notice issued	
WQC is covered under the CWA, not the FPA. In HDR’s experience, the State Water Resources Control Board (SWRCB) rarely waives the WQC and requires the Lead Agency, City in this case, comply with the California Environmental Quality Act (CEQA) before the SWRCB issues the WQC, although if the SWRCB considers the 1-year statutory deadline for issuing a WQC to be in jeopardy, the SWRCB will issue WQC without CEQA compliance being complete. For this proposal, HDR assumes a Notice of Exemption (NOE) will be sufficient to comply with CEQA.				

Project Schedule

Subsection(s) Lead Activity ¹			Lake Mendocino PP
			Timeframe ^{2,3} (Start & Finish)
18 C.F.R. § 5.25. APPLICATIONS REQUIRING A DRAFT NEPA DOCUMENT			
(a)-(b)	FERC	Issue draft environmental assessment (DEA) or draft environmental impact statement (DEIS)	NLT 180 days after comments on REA Notice due
(c)	City & Relicensing Participants	File comments on DEA/DEIS	NLT 30 or 60 days, as determined by FERC, after FERC issues DEA/DEIS
(d)	Mandatory Conditioning Agencies	File modified final terms and conditions, and final fishway prescriptions	NLT 60 days after comments on DEA/DEIS due
Endangered Species Act (ESA) §7 consultation and National Historic Preservation Act (NHPS) §106 consultation are governed by the ESA and NHPA, as compared to the FPA. In HDR’s experience, FERC usually consults directly with NMFS and USFWS under ESA and with SHPO and the Advisory Council under NHPA after FERC issues its DEA/DEIS. ESA consultation usually involves correspondence from FERC to NMFS and/or USFWS seeking concurrence on FERC’s conclusions regarding effects of the action on ESA-listed species. NMFS and/or USFWS will issue a biological opinion if FERC concludes that the action is likely to adversely affect or result in Jeopardy for a species. In historic resources are associated with the action, FERC will develop and issue a programmatic agreement for execution between, FERC, SHPO, and the Advisory Council. Given the lack of complexity and smaller footprints of City's projects, HDR assumes Section 7 and Section 106 Consultation will be minimal.			
(e)	FERC	Issue final environmental assessment (FEA) or final environmental impact statement (FEIS)	NLT 90 days after final terms and conditions and final fishway prescriptions due
18 C.F.R § 5.26. SECTION 10(j) PROCESS			
(a)	Fish and Wildlife Agencies	File section 10((j) fish and wildlife recommendations	NLT 30 or 60 days, as determined by FERC, after DEA/DEIS
(b)	FERC	May request written clarification of recommended fish and wildlife recommendation	No specific timeline in regulation
(b)	City & Relicensing Participants	May file response to FERC’s request for clarification	Ttimeframe as specified by FERC in request for clarification
(b)	FERC	FERC include in DEA/DEIS preliminary determination of inconsistency (when FERC issues DEA/DEIS)	NLT 180 days after comments on REA Notice due
(c)	Fish and Wildlife Agencies	May request meeting to resolve differences	No timeframe in FERC regulations
(d)	FERC	If FERC decides to hold Section 10(j) meeting, provide notice to interested parties of Section 10(j) meeting	NLT 15 days prior to Section 10(j) meeting
(d)	FERC, City & Relicensing Participants	FERC hold Section 10(j) meeting	NLT 90 days after FERC issues preliminary determination of inconsistency
(d)	FERC	FERC issues summary of Section 19(j) meeting	No timeframe in FERC regulations
(e)	FERC	FERC posts in Federal Register findings and statements required in FPA Section 19(j)(2)	When FERC issues order granting or denying license
ORDER ISSUING LICENSE			
N/A	FERC	FERC Issues License	March 2032

¹The activity description is a good faith effort to summarize the pertinent regulation. The reader is encouraged to read the specific regulation.

²18 C.F.R. § 385.2007(a)(2) provides that if a filing date falls on a Saturday, Sunday or federal legal public holiday, the deadline for filing becomes the next business day.

³When an activity is contingent on completion of a previous activity, the schedule assumes the previous activity is completed the latest date possible for that previous activity.



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Resumes

Chuck Vertucci

PROJECT MANAGER



EDUCATION

Master of Science, Science Education, Syracuse University

Master of Science, Environmental Biology/
Ecology, SUNY – College of Environmental
Science and Forestry

Bachelor of Science, Environmental Biology,
SUNY – College of Environmental Science and
Forestry

PROFESSIONAL MEMBERSHIP

National Hydropower Association

INDUSTRY TENURE

23 years

FIRM TENURE

18 years

Since 2007, Chuck has been involved in various aspects of the FERC relicensing process for more than 15 FERC regulatory projects in California as a FERC technical lead, project manager, assistant project manager, and scientist. He serves as the project manager and provides FERC advisory support for several active relicensings at various stages of the TLP or ILP where he provides strategic planning, relicensing process compliance, and leads the preparation of various documents and deliverables, including quality assurance/quality control (QA/QC). Chuck regularly participates in relicensing meetings as a client representative with federal, state, and local agencies to develop study plans and negotiate PM&E (protection, mitigation, and enhancement) measures. He also works closely with technical leads on study implementation and field logistics.

RELEVANT PROJECT EXPERIENCE

South Sutter Water District, Camp Far West Hydroelectric Project (P-2997), CA Project Manager/FERC Specialist. This 6.8 megawatt (MW) project consists of one power generating development, one powerhouse with associated switchyard, appurtenant facilities, and several recreational facilities at Camp Far West Reservoir. Chuck was the project manager and lead biologist from 2015 to 2022. He participated in all FERC relicensing meetings related to the development of studies, PM&E measures, and management plans. Chuck led the development of the Pre-Application Document (PAD), Draft License Application (DLA), and Final License Application (FLA). He developed and implemented water quality, water temperature, and benthic macroinvertebrate studies in the Bear River. Chuck communicated regularly with the client, resources agencies, and project staff on logistics, data needs, and data and document QA/QC.

Yuba Water Agency, Narrows 1 Hydroelectric Project (P-1403), CA Project Manager/FERC Specialist. This 12 MW project consists of one power generating development, one powerhouse with associated switchyard, and appurtenant facilities. Chuck was the FERC specialist and project manager from 2020 to 2022. He participated in FERC relicensing meetings and agency coordination. His contributions to the project included participation in FERC relicensing meetings and agency coordination, development of PAD and DLA, and the collection of additional water quality and water temperature data in the lower Yuba River. Chuck communicated regularly with the client, resources agencies, and project staff on logistics, data needs, and data and document QA/QC.

Pacific Gas and Electric (PG&E), Balch Hydroelectric and Helms Pumped Storage Projects (P-175 and P-2735) Using TLP, CA Project Manager/FERC Specialist. Chuck served as the project manager for ongoing FERC relicensing of the 139 MW Balch Hydroelectric Project and 1,080 MW Helms Pumped Storage Project since 2020. He communicates regularly with the project team and PG&E's relicensing and subject matter experts on various tasks related to the FERC process, including strategic planning, PAD development, study plan development and implementation, and development of the DLA and FLA. Chuck supports document management, including QA/QC of documents, stakeholder websites, meeting presentations, and other deliverables. He also represents PG&E in relicensing meetings with resource agency staff and/or FERC regarding study plans and PM&E measures.

Nevada Irrigation District, Yuba-Bear Hydroelectric Project (P-2266) FERC Relicensing Using ILP, CA Project Manager / FERC Lead / Technical Lead. This project is composed of 13 dams; four water conduits; four powerhouses (combined capacity of 79.32 MW); one 9-mile-long, 60-kilovolt transmission line; 17 campgrounds and associated boat launches, trails, and other recreation facilities; and other appurtenant facilities and structures. Chuck has worked on this project for more than 15 years in various capacities, in all phases of FERC relicensing, and in close coordination with PG&E's Upper Drum-Spaulding and Lower Drum projects. He served as the water quality and water temperature study lead and as a field biologist on numerous studies, while providing overall field planning support. He currently is serving as FERC regulatory specialist and project manager for ongoing relicensing work, including Additional Information Request (AIR) responses, ESA consultation, and license implementation planning. He provides QA/QC of documents, stakeholder websites, meeting presentations, and other relicensing deliverables. Chuck works closely with the district's relicensing and operations staff, and also represents PG&E in relicensing meetings with resource agency staff and/or FERC. He also supports the district with FERC regulatory items related to its Deer Creek Hydroelectric Project (14530).

Pacific Gas and Electric Company, Upper Drum-Spaulding and Lower Drum Hydroelectric Projects (P-2310 and P-14531) Relicensing Using ILP, CA Project Manager / FERC Lead / Technical Lead. The Upper Drum-Spaulding Hydroelectric Project consists of 24 dams and reservoirs; seven powerhouses; four overhead transmission lines; one diversion dam; and various water conduits, recreation facilities, and other associated facilities and structures. The Lower Drum Hydroelectric Project consists of five dams and reservoirs; four powerhouses; and various water conduits, recreation facilities, and other associated facilities and structures. Chuck has worked on these projects for more than 15 years in various capacities and in all phases of FERC relicensing. He served as the water quality and water temperature study lead and as a field biologist on numerous studies and also provided field logistics support for various studies. Chuck served as the project manager for the development of a California Environmental Quality Act (CEQA) document as part of the Section 401 Water Quality Certification process through a three-party agreement with the State Water Resources Control Board (SWRCB). He currently is a FERC regulatory specialist and project manager for ongoing FERC relicensing work, including AIR responses, ESA consultation, and license implementation planning. Chuck provides QA/QC of documents, stakeholder websites, meeting presentations, and other deliverables. He works closely with PG&E's relicensing staff and subject matter experts and represents PG&E in relicensing meetings with resource agency staff and/or FERC.

Yuba Water Agency, Yuba River Development Project (P-2246) FERC Relicensing Using ILP, CA Project Manager / FERC Lead / Technical Lead. The 417 MW project consists of three developments: New Colgate, New Bullards Minimum Flow, and Narrows 2. Principal works include: 1 dam and associated storage reservoir (New Bullards Bar), 2 diversion dams, 2 diversion tunnels, 2 underground power tunnels, 1 above ground penstock, 3 powerhouses, and 7 recreation areas. Chuck worked on this project from 2009 through 2021 in various capacities. He served as the water quality and water temperature study lead and as a field biologist on numerous studies and provided overall field planning support. Chuck served as the project manager from 2019 to 2021 for ongoing FERC relicensing work, which included management plan development, AIR responses, ESA consultation, and license implementation planning. He represents PG&E in relicensing meetings with resource agency staff and/or FERC, and has supported QA/QC of FERC documents, meeting presentations, and other deliverables. As HDR's project manager, Chuck is currently supporting YWA with their implementation of the FERC-required sediment management plan.

Merced Irrigation District, Merced River Hydroelectric Project (P- 2179) Relicensing Using ILP, CA Project Manager / FERC Lead / Technical Lead. This 103.5 MW project consists of two power generating developments, two powerhouses with associated switchyard, appurtenant facilities, and several recreational facilities at Lake McClure and Lake McSwain. Chuck has worked on this project for more than 15 years in various capacities and in all phases of FERC relicensing. He served as the water quality and water temperature study lead and as a field biologist on numerous aquatic and water resources related studies. He provided overall field planning support for various studies. Since 2018, Chuck has been the project manager for ongoing relicensing work, including management plan development, ESA consultation, Section 401 Water Quality Certification activities, and license implementation planning. He supports document management, including QA/QC of FERC documents, stakeholder websites, meeting presentations, and other relicensing deliverables. Chuck represents PG&E in relicensing meetings with resource agency staff and/or FERC. He works closely with the district's relicensing and operations staff to help achieve FERC relicensing goals.

Devin Malkin

FERC SENIOR ADVISOR



EDUCATION

Master of Science, Ecosystem Sciences,
University of Washington

Bachelor of Arts, Environmental Studies, The
Evergreen State College

INDUSTRY TENURE

29 years

FIRM TENURE

29 years

Devin has 29 years of experience in regulatory processes, strategic planning, and environmental studies relating to transmission and energy generation projects in the Western US, with particular expertise in FERC hydropower licensing. Devin has authored and directed HDR staff in the preparation of all major documentation associated with the licensing and permitting of energy projects, including Environmental Assessments and Environmental Impact Statements, Endangered Species Act and National Historic Preservation Act consultation materials, FERC licensing exhibits, Clean Water Act compliance, and BLM and USFS permitting materials. He is an experienced project manager who has successfully led scoping, budgeting, and client and staff management for many interdisciplinary multi-year energy projects. In addition to his regulatory and project management expertise, Devin is trained as a terrestrial biologist and is experienced with all phases of resource study, including stakeholder negotiation and consultation, study design, project and field crew management, data analysis, and study reporting. He has designed, conducted and directed numerous large-scale biological inventory and mapping projects and associated management plans, and has provided expert advice to clients on a range of biological issues. He has dealt extensively with agencies and members of the public while negotiating complex resource and permitting issues, and prepared technical materials for each of these audiences.

RELEVANT PROJECT EXPERIENCE

Pacific Gas & Electric (PG&E), Borel Hydroelectric Project Surrender and Decommissioning, CA

Regulatory Lead. Devin led the development of the applicant-prepared Environmental Assessment that was submitted to FERC as part of the Surrender Application. Project involved the surrender of a complex hydroelectric project including nearly 10 miles of canal in addition to multiple tunnels, penstocks, and related project structures, requiring extensive public involvement as well as interface with federal agencies such as the Corps.

PG&E, French Meadows Transmission Licensing and Compliance, CA Project Manager and Licensing Manager for FERC Jurisdictional Transmission Line Relicensing on USFS Lands.

Devin was responsible for strategic planning, agency consultation, study plan negotiations, implementation of ten separate resource studies, and timely preparation and submittal of all FERC licensing materials. Following the successful issuance of a subsequent license by FERC, led development and implementation of post-licensing management plans for resource protection.

PG&E, Donnell-Curtis Transmission Line Licensing and Compliance, CA Project Manager and Licensing Manager for FERC Jurisdictional Transmission Line Relicensing on USFS lands.

Devin directed the

implementation of multiple resource studies and management plans, including long-term monitoring efforts that were successfully negotiated with federal resource agencies. He also oversaw annual agency consultation efforts and led development of license compliance reporting materials to FERC.

Xcel Energy, Salida Hydroelectric Project License Amendment and Surrender, CO

FERC Lead and Strategic Advisor. Devin led FERC license amendment proceedings for the staged decommissioning and license surrender for a two-development hydropower project in Chafee County, Colorado, removing Salida Unit 1 from the FERC license. He subsequently initiated full FERC license surrender proceedings including the decommissioning of Salida Unit 2.

Turlock Irrigation District, Don Pedro Hydroelectric Project Relicensing, CA

Technical Lead and Administrative Project Manager. Devin's responsibilities include support for strategic planning, BLM SF-299 permitting and POD development, agency negotiations; and the development, implementation, and reporting for a range of endangered species and invasive species and all FERC licensing documents.

Nevada Irrigation District, Yuba-Bear and Drum-Spaulding Relicensing Projects, CA

Technical Lead. Devin led the negotiated development of multiple study plans and directed study implementation and reporting. He also authored sections of the subsequent Draft and Final License Applications for both projects and advised the development of multiple resource management plans. Devin was responsible for terrestrial resource studies for concurrently-executed large hydroelectric relicensing efforts.

PG&E, Woodleaf-Kanaka and Sly Creek Transmission Line Licensings, CA

Technical Lead. Devin was responsible for multiple environmental resource studies and subsequent management and monitoring plans. He also led study scoping, design, and implementation, agency consultation, and FERC reporting efforts.

Xcel Energy, Cabin Creek Pumped Storage Project Relicensing and License Compliance, CO

Project Manager. Devin negotiated, developed, and implemented multiple resource management plans with USFS personnel. He managed the project for license compliance and served as a technical lead for FERC relicensing of existing pumped-storage project on USFS lands. Devin was responsible for the development and implementation of all terrestrial resource studies, including agency negotiations and consultations; study implementation; reporting for a range of endangered species and invasive species; and the development of major sections of FERC licensing documents.

rPlus Energies LLC, White Pine Pumped Storage Project Licensing, NV

Project Manager and Strategic Advisor. Devin led the development of licensing strategy, transmission routing studies, BLM permitting efforts and Preliminary POD materials, field study methods, and completion of NEPA documentation for FERC licensing. He managed the original licensing efforts of a proposed 1000 MW pumped storage project and associated 30-mile transmission line near Ely, Nevada

ITC Holdings, Big Chino Valley Pumped Storage Project Licensing, AZ

Project Manager and Strategic Advisor. Devin led development of licensing strategy, transmission routing studies, , BLM permitting efforts and Preliminary POD materials, field study methods, and initiation of NEPA documentation for FERC Licensing. He managed the original licensing of proposed 900 MW pumped storage project and associated 45-mile transmission line near Prescott, Arizona.

rPlus Energies LLC, Seminole Pumped Storage Project Licensing, WY

Project Manager and Strategic Advisor. Devin led the development of licensing strategy, transmission routing studies, BLM permitting efforts and Preliminary POD materials, field study methods, and completion of NEPA documentation for FERC licensing. He managed the original licensing of proposed 900 MW pumped storage project and associated transmission line near in Carbon County, Wyoming.

Minneapolis Leased Housing Associates, A-Mill Artists Lofts Hydroelectric Project Licensing, MN

Project Manager. Devin served as regulatory/permitting lead, lead author and document manager for new hydropower project licensing. He was responsible for development of all FERC licensing materials, agency and stakeholder consultations, and implementation of licensing proceeding. The project successfully obtained original FERC license in approximately 14 months.

Snohomish County PUD, Admiralty Inlet Hydrokinetic Project Licensing, WA

Project and Licensing Manager. Devin served in these roles for a tidal power project in Puget Sound. Responsible for agency consultation and negotiation, implementation of overall licensing strategy, and development of all regulatory reporting, including all NEPA and ESA documentation, using FERC's Pilot Hydrokinetic Licensing procedures. He successfully obtained a favorable Biological Opinion as well as the first Pilot License issued by FERC.

Ian Cain, ENV SP

ASSISTANT PROJECT MANAGER AND TERRESTRIAL RESOURCES LEAD



EDUCATION

Bachelor of Science, Environmental Science and Biology, San Diego State University

INDUSTRY TENURE

19 years

FIRM TENURE

7 years

Ian has 19 years of experience specializing in botany with additional experience in FERC relicensing and license compliance, restoration and aquatic resource delineations, and has acquired the CNPS Certified Consulting Botanist credential. He has worked on numerous FERC licensing and compliance projects, as well as aquatic resource delineations, and field or task lead several large and complex delineation efforts in vernal pool complexes, forested wetlands, and long river channel wetlands. Ian has led or co-led a dozen restoration projects conducting monthly and quarterly, monitoring involving simple qualitative assessments, annual monitoring involving more detailed qualitative and transect assessments, writing Habitat Mitigation and Monitoring Plans, and lead monitoring services. He has performed annual CRAM assessments as part of permit requirements, led client tours through problematic sites in efforts to find solutions to unusual problems, and submitted numerous reports and memos for both clients and agencies as part of the monitoring process.

RELEVANT PROJECT EXPERIENCE

California Department of Water Resources (DWR) and Kings River Conservation District, Pine Flat Transmission Line (P-2876) and Jeff L. Taylor-Pine Flat Power Plant (P-2741) FERC Relicensings, CA

Task/Terrestrial Lead. Ian served as task lead/terrestrial lead conducting a general habitat and special status plant survey collecting data for several dozen species of plants and a dozen habitat types in support of FERC relicensing. He assisted junior staff with data analysis and conducted the senior review of the terrestrial section of the Pre-Application Document; he also supported responding to additional information requests.

ITC, Big Chino Valley Pumped Storage Project, AZ

Terrestrial Lead. Ian served as terrestrial lead for the Big Chino Valley Pumped Storage Project leading botanical and vegetation mapping/habitat assessment studies while also managing logistics for wildlife studies. The studies were in support of a FERC license application for a new pumped storage facility and related transmission lines. In 2018, he led surveyors over 5,600 acres of a relatively unexplored area of Yavapai County identifying over 200 species of plants including 14 State of Arizona special-status species and tracking the population of four state listed weed species. He also wrote study plans for surveying proposed transmission lines covering portions of Arizona and Nevada along with two BLM districts and two National Forests 2024 SES Rail Facilities contract.

Pacific Gas and Energy (PG&E), Donnell's Curtis Transmission Line Project, CA

Task Lead. Ian served as task lead for rare plant, invasive species, and floristic surveys of the entire line as part of FERC license compliance. The survey documented over 220 species of plants, mapped the population of a forest service sensitive species, and mapped the populations of several forest service weed species. He successfully modified survey protocol, in agreement with the forest service, which resulted in a 40 percent reduction in field hours for the remaining life of the license.

PG&E, French Meadows Transmission Line Project, CA

Task Lead. Ian led rare plant, invasive species, and floristic surveys of the entire line as part of FERC license compliance. The survey documented over 200 species of plants, mapped the population of a forest service sensitive species, and mapped the populations of several forest service weed species which included conducting weed abatement of targeted high risk species.

PG&E, Sly Creek Woodleaf-Kanaka Transmission Line Project, CA

Task Lead. Ian served as task lead for rare plant, invasive species, and floristic surveys of the entire line as part of FERC license compliance. The survey documented approximately 250 species of plants, mapped the population of a forest service sensitive species, and mapped the populations of several forest service weed species.

Town of Paradise, Paradise Sewer Project, CA

Task Lead. Ian led the aquatic resources delineation for the project in Butte County, California from Chico and Paradise. The project is designed to place a sewer line to connect Paradise to the sewer system in Chico. He has co-lead the field effort mapping over 400 features, processed the GIS data from the mapping effort, and wrote the aquatic resources delineation report. Additionally, he led the focused botanical survey for four federal Endangered Species Act listed plant species and serving as team member assisting with permitting under the Clean Water Act, Porter-Cologne Act, and Endangered Species Act.

Southern California Edison (SCE), Saddlebag Dam FERC License Compliance Study, CA

Field Botanist. Ian served as field botanist in conducting vegetation transect surveys along Lee Vining Creek in Mono County, California. The study was part of FERC license compliance requiring comprehensive surveys every five years of environmental conditions downstream of Saddlebag Dam. He identified numerous new species in the area for the study.

Plus Energies, White Pine Pumped Storage Project, NV

Terrestrial Lead. Ian serves as terrestrial lead for the White Pine Pumped Storage FERC licensing Project, which includes a reservoir component and a transmission line component. Specifically, he researched biological resources of the region around Ely, Nevada, wrote the biological resources section of the Pre-Application Document, and co-led the habitat assessment of the reservoir portion of the project. In 2021, Ian led biological studies for the project including focused plant surveys for BLM sensitive plants, vegetation mapping, and supporting wildlife surveys such as sage grouse habitat assessment and general wildlife habitat assessment. He also wrote the botanical section of Exhibit E of the draft license application and co-wrote the wildlife section.

SCE, Whitewater River Diversion Dam De-Commissioning Project, CA

Field Lead. Ian served as field lead for a focused lemon lily survey upstream and downstream of the Whitewater River Diversion Dam. The project supports a FERC de-commissioning and removal of a diversion dam on the east fork of the Whitewater River. The survey yielded the discovery of one of the largest known populations of the lemon lily, a USFS.

Southern California Gas Company, North South Pipeline Project, CA

Field Botanist. Ian led a focused survey for special status plant species, weed species, and vegetation mapping for a proposed 62 mile pipeline from Adelanto to Moreno Valley, California and three compression stations in unincorporated eastern Riverside County, California. This included approximately 20 miles of survey alignment in the San Bernardino County, California portion of the Mojave Desert. The proposed project was to upgrade gas supply lines into the inland empire region of Southern California and upgrade compression and pressure limiting stations. The survey mapped numerous special status plant species, weed species, and vegetation types. Ian also managed GIS data and wrote focused survey reports along with sections of the Biological Technical Report.

Caltrans, Caltrans Botanical Training Presentation, CA

Senior Botanist. In 2021, Ian conducted a focused day-long virtual training for Caltrans staff statewide to improve their staff plant identification skills. This involved creating a presentation centered on learning basic anatomy and terminology, field practical skills for collecting and photographing plants for later identification, resources available for identification, and learning the dominant families of California to begin the process of narrowing down an unknown sample to a known species.

Elizabeth Dawson, PE

PRINCIPAL-IN-CHARGE



Elizabeth has over 28 years of experience serving the water industry as a consultant and a public utility owner. She is proficient at building and leading multi-disciplinary teams for program development and project delivery from concept through facility operation. Her leadership focuses on transparency, collaborative teamwork, and support and growth opportunities for staff. She also focuses on identifying program and capital improvement needs through collaboration with stakeholders, risk and asset analysis, regulatory outlook, funding opportunities, and budgetary responsibility. Elizabeth also served on the WateReuse California Board and the WateReuse Association Board for several years. During that time, she was a stakeholder for the development of the State's first Recycled Water Policy, the California WateReuse Action Plan, and strategic plans for both organizations. As HDR's Southwest Regional Irrigation Practice Lead, Elizabeth is responsible for overseeing client service and development, project delivery, and cross sector coordination for southwest irrigation districts that own and operate large storage and conveyance facilities. Duties include strategic planning, managing contracts, coordinating all HDR's water services for these key clients and coordinating closely with power and environmental service lines. She is also responsible for coordinating with HDR's area and national Technical Leaders and Subject Matter Experts in inter-related disciplines of hydrology, hydraulics, structural, geology, geotechnical, civil, mechanical, CADD, and GIS.

RELEVANT PROJECT EXPERIENCE

EDUCATION

Master of Business Administration, Boise State University

Bachelor of Science, Civil Engineering, University of California, Davis

INDUSTRY TENURE

28 years

FIRM TENURE

1 years

Calaveras County Water District, North Fork Stanislaus River Project, CA

Principal in Charge. HDR assisted the District with the planning phase work tasks, including identifying, compiling, and reviewing the available data; identifying and assessing existing operations; rehabilitation/upgrade potential of the project; determine the economic value of the project; identify the non-economic values associated with the project; identifying potential environmental, institutional, and legal issues; identifying stakeholder and special interest groups, developing communications plan, and preparing budget and schedule for relicensing. Elizabeth assists the HDR team with the review and oversight of project deliverables. Having worked at El Dorado Irrigation District for two decades and overseeing their FERC license implementation, she serves as a trusted advisor to CCWD.

Solano Irrigation District (SID), Monticello Power Plant Project, CA

Principal in Charge. In this role, Elizabeth provides strategic guidance and expertise to the HDR team to support a streamlined effort and successful outcome to SID's relicensing of their Monticello Power Plant. She provides project oversight and is a liaison to SID serving as an advisor identify project pitfalls and mitigation of project risk.

Imperial Irrigation District, East Highline Reservoir, CA

Principal in Charge. Elizabeth serves as the principal-in-charge (PIC) for the design of a 1,500 ac-ft regulating reservoir, located between the All American and East Highline Canals. The project includes remote total channel control (TCC) of reservoir inlet and outlet gates.

Browns Valley Irrigation District (BVID), Virginia Ranch Dam Part 12D Inspection and Report, CA

Principal in Charge. Elizabeth serves as the PIC for the periodic inspection of the Virginia Ranch Dam. The Virginia Ranch Dam is an earth fill embankment dam with a height of 152 feet. The goal of this project is to perform the ninth Part 12 Periodic Inspection (PI) and prepare the PI report in accordance with Chapter 16 of the FERC Guidelines.

California Aqueduct Subsidence Program (CASP), CA

Technical and Strategic Advisor. HDR is the Program Manager for CASP and Elizabeth serves as a technical and strategic advisor for the program. The mission of CASP is to address the adverse effects of subsidence in the San Luis and San Joaquin Field Divisions by optimizing the resilience and improving the operational flexibility of the State Water Project to ensure the safe and reliable delivery of water. The project includes analysis of energy consumption and projected costs for each interim and long-term alternative.

PG&E, El Dorado Irrigation District Hydroelectric Project (P-184), CA

Engineering Manager. Elizabeth was responsible for planning, organizing, and directing the multi-disciplinary activities of the dam safety, hydroelectric, water, recreation, wastewater, and recycled water divisions. She was responsible for the design and construction of complex projects; \$40-50 million annual capital improvement program. In this role, Elizabeth interacted with DSOD, FERC, the Division of Drinking Water, RWQCB, and the State Water Board. She was responsible for direction and oversight of EID's GIS and ROW programs. Notable projects and accomplishments include:

- Implementation of Project 184 FERC License
- Forebay Dam Modification Project (\$42M)
- Silver Lake Dam replacement preliminary design
- Hydropower contract negotiation
- Solicitation and sale of renewable energy credits
- In-Line hydro on a large transmission main
- 2021 Caldor Fire Emergency Repair to Project 184 canal/flumes (\$30M)
- 2017 Emergency Storm Response to Project 184 canal system (\$35M)
- FERC Project 184, Esmeralda Tunnel Emergency Repair
- Development of Project 184 Asset Management Plan
- Development of Condition Assessment for Project 184 Flumes, Canals, Tunnels, and Siphons
- Sly Park Spillway Improvements Project
- Silver and Caples Lake Campground Reconstruction (\$11M)
- Flume 48 replacement alternatives analysis, tunnel vs. flume
- Comprehensive Penstock Condition Assessment
- FERC Project 184, multiple flume replacement projects (over \$75M in total)
- Oversight of all FERC Part 12D required reports and studies

Matthew “Matt” Paquette

RECREATION, AESTHETICS, AND LAND USE RESOURCE LEAD



EDUCATION

Bachelor of Science, Environmental Policy, Colby College

INDUSTRY EXPERIENCE

25 years

FIRM TENURE

23 years

Matthew has over 25 years of experience in the field of Environmental Science and Consulting as a recreation planner. He has served as a project manager for recreation facility design and implementation projects; as well as a technical lead, strategic advisor and field lead on a wide variety of recreation supply, demand and carrying capacity studies throughout California and the western United States. Matthew has supported collaborative study plan development of comprehensive recreation studies on federal and private lands on the Balch Hydroelectric Project, Helms Pumped Storage Project, DeSabra-Centerville Project, Yuba-Bear/Drum-Spaulding projects, Skagit Hydroelectric Project, Camp Far West Project, Yuba River Development Project, Merced River Hydroelectric Project, South Feather Power Project and Skagit River Hydroelectric Project. His HDR work includes performing comprehensive visitor use, whitewater boating, and capacity assessments for 16 FERC hydroelectric relicensing efforts. He also has seven years of experience performing visual resource assessments on both Forest Service and private lands and 15 years of experience developing recreation management plans largely in consultation with federal agencies, American Whitewater, and non-governmental entities. The management plans included monitoring programs, operation and maintenance programs, and detailed cost estimation for recreation and river access facilities. He has performed site feasibility assessments and planning for development of new or relocated recreation facilities and has been a project manager for recreation facility upgrades and design improvements at the Yuba River Development and Upper American River projects. He served as Project Manager of a permitting and engineering team to permit, design, and support construction of the new or upgraded facilities, including campgrounds, day use areas, boat launches, parking areas, and trails.

RELEVANT PROJECT EXPERIENCE

Pacific Gas and Electric Company (PG&E), Balch Hydroelectric and Helms Pumped Storage Projects, FERC Relicensings, CA

Technical Lead. Matt is currently supporting two of Pacific Gas and Electric Company's FERC relicensings in the Kings River watershed. This effort included the development of a Pre-Application Document, three study plans, and land-managing agency consultation. Implementation of the three study plans has consisted of visitor use observations and surveys, recreation facility inventories (condition and accessibility compliance), whitewater boating and canyoneering studies, visual resource evaluations, technical reporting, Draft and Final License Application analysis, and development of a Recreation Facilities Plan and visual resource measures for each project.

PG&E, Yuba-Bear and Drum-Spaulding Hydroelectric Projects, FERC Relicensing, CA **Project Manager & Technical Lead – Recreation Resources.**

Matt has supported Yuba Water Agency's FERC relicensing and FERC compliance efforts in the Yuba River watershed. This FERC relicensing effort included the development of a comprehensive visitor use study including extensive U.S. Forest Service consultation. Implementation of the visitor use study consisted of visitor use observations and surveys, recreation facility inventories for condition and accessibility compliance,

trail condition and accessibility assessments, trail use monitoring, recreation use impact assessments, boat launch functionality assessments, dispersed shoreline recreation inventory and assessments, houseboat surveys, angling focus groups, technical reporting, Draft and Final License Application analysis, and development of a Recreation Facilities Plan. In addition, Matt has supported Yuba Water Agency, as a Project Manager, with ongoing license compliance related to recreation, including providing regulatory, permitting, and environmental support for the reconstruction of a burned campground, parking area expansion and reorganization at two boat launch facilities, reconstruction of access roads, and plans for a marina facility expansion. This work included managing a multi-disciplinary team of engineers, landscape architects, biological and cultural resource specialists to effectively design, permit, and construct the upgraded facilities.

Seattle City Light, Skagit River Hydroelectric Project (FERC #553) Relicensing, WA

Technical Lead – Recreation and Aesthetic Resources. Matt is currently supporting Seattle City Light’s FERC relicensing in the Skagit River watershed located within North Cascades National Park and the Ross Lake National Recreation Area. This effort included the development of a comprehensive visitor use study including extensive National Park Service and U.S. Forest Service consultation. Implementation of the visitor use study included nearly 50 recreational sites spanning three reservoirs and two rivers. The study consisted of visitor use observations and surveys, recreation facility inventories for condition and accessibility compliance, trail condition and accessibility assessments, trail use monitoring, recreation use impact assessments, boat launch functionality assessments, technical reporting, Draft and Final License Application analysis, and development of a Recreation Facilities Plan. In addition to the FERC relicensing process, Matt also supported Seattle City Light in a concurrent, comprehensive recreation settlement process involving the National Park Service, U.S. Forest Service, American Whitewater, and Native American tribes.

South Sutter Water District, Camp Far West Hydroelectric Project (FERC #2997) Relicensing, CA

Technical Lead – Recreation Resources. Matt supported the South Sutter Water District’s FERC relicensing in the Bear River watershed. This effort included pre-application data collection (facility inventory, condition and accessibility evaluations) to inform the development of the Pre-Application Document as well as the development of a visitor use study plan, and land-managing agency consultation. Implementation of the visitor use study plan consisted of use observations, user surveys, boat ramp functionality assessments, technical reporting, Draft and Final License Application analysis, and development of a Recreation Facilities Plan.

Merced Irrigation District, Merced River Hydroelectric Project (FERC #2179) Relicensing, CA

Technical Lead – Recreation Resources. Matt supported the Merced Irrigation District’s FERC relicensing in the Merced River watershed. This effort included pre-application data collection consisting of a facility inventory, condition assessments, and accessibility compliance assessments at five large recreation complexes across two reservoirs. His work included the development of the Pre-Application Document as well as the development of two study plans, and land-managing agency consultation. Implementation of the two study plans consisted of use observations, user surveys, boat ramp functionality assessments, whitewater boating surveys and focus groups, technical reporting, Draft and Final License Application analysis, and development of a Recreation Facilities Plan. This work also included evaluating river access enhancement measure alternatives on a Wild and Scenic River segment (Wild classification) of the Merced River upstream of Lake McClure. He has also supported the client with ongoing existing license recreation planning support, including supporting the design of a river access facility with grant application support and helping the client prepare for the implementation of their new FERC license including early license project sequencing and integration of design, environmental, and permitting processes.

Keir Keightley, GISP

GIS/DATA SOLUTIONS LEAD



EDUCATION

Doctor of Philosophy, Geography, University of California, Davis

Master of Arts, Geography, University of California, Santa Barbara

Master of Science, Horticulture and Agronomy, University of California, Davis

Bachelor of Arts, Environmental Studies, University of California, Santa Barbara

INDUSTRY TENURE

30 years

FIRM TENURE

12 years

Keir has a research and professional background in spatial analysis, GIS, remote sensing, and applications in plant science with 30 years of experience in lab and project management, research and quality assurance. He provides expertise in geospatial technology applications in natural science, civil engineering, and agriculture. Keir possesses substantive training and experience in college level instruction in the social and natural sciences. He has experience with managing geospatial support for FERC relicensing including full content creation and authorship of Exhibit G elements of the license application. Interest in developments in 3D technologies has led to frequent involvement in project efforts involving laser scanning, 3D modeling and recent presentations of 3D methods at the Esri User Conference.

RELEVANT PROJECT EXPERIENCE

California Department of Water Resources (DWR) and Kings River Conservation District, Pine Flat Transmission Line (P-2876) and Jeff L. Taylor-Pine Flat Power Plant (P-2741) FERC Relicensings, CA

Lead Cultural Resources Spatial Data Services Analyst. Keir procured, created, and organized spatial data for required FERC reporting, figures and calculations. He provided full GIS support for FERC relicensing participants (client and consultant teams).

South Sutter Water District, Camp Far West Hydropower Project (P-2997) FERC, CA

Lead Cultural Resources Spatial Data Services Analyst. Keir procured, created, and organized spatial data for required FERC reporting, figures and calculations. He provided full GIS support for FERC relicensing participants (client and consultant teams).

Yuba Water Agency, Narrows 1 Hydroelectric Project (P-1403), CA

Lead Cultural Resources Spatial Data Services Analyst. Keir procured, created and organized spatial data for required FERC reporting, figures and calculations. He provided full GIS support for FERC relicensing participants (client and consultant teams).

DWR, Facility Reality Capture, Thermalito Hydropower Facility, Oroville, CA

Field Lead. Keir served as field planning and data collection lead for a laser scanning project in support of facility retrofit. He provided LiDAR scan data to CAD technicians and interactive visualizations for client meetings.

South Feather Water and Power, Facility Reality Capture, Penstock Valve Diagnostics, CA

Field Lead. Keir collected a high resolution laser scan dataset of control equipment for diagnostic purposes. He provided schematics and measurements of equipment clearance and alignment.

New Mexico Interstate Stream Commission, Laser Scanning Hypsography Services, Gila River Hydrographic and Biological Resources Assessment, NM

Field Lead. Keir planned and executed a large-scale natural landscape topographic survey of riverine landscape for use in hydraulic modeling for habitat suitability analysis. He coordinated hardware, software, field logistics and data analysis/processing for three 500-meter reaches of the Gila River.

Merced Irrigation District, Aerial LiDAR/Surface Survey Integration, Merced River Habitat Assessment, CA

Field Lead. Keir supported holistic data integration of aerial LiDAR and bathymetric survey for hydraulic and habitat modeling. He provided high resolution surface data to hydraulic engineers and fish biologists in support of existing conditions and planned remediation project.

PG&E, Spatial Data Management and Cartography, Balch Project and Helms Pumped Storage Project FERC Relicensings, CA

Lead Cultural Resources Spatial Data Services Analyst. Keir procured, created, and organized spatial data for required FERC reporting, figures and calculations. He provided full GIS support for FERC relicensing participants (client and consultant teams).

PG&E, Spatial Data Management and Cartography, FERC-Licensed Transmission Lines Compliance and Relicensing (including French Meadows TL, Donnels-Curtis TL, Camp Far West TL, Sly Creek Woodleaf TL), CA

Lead Cultural Resources Spatial Data Services Analyst. Keir procured, created, and organized spatial data for required FERC compliance, figures and calculations. He provided full GIS support for FERC relicensing participants (client and consultant teams).

Danielle Risse

CULTURAL RESOURCES LEAD



EDUCATION

Master of Arts, Anthropology, College of William and Mary

Bachelor of Arts, Anthropology, University of California Davis

INDUSTRY TENURE

24 years

FIRM TENURE

14 years

Danielle has 24 years of archaeological experience throughout California, Nevada, Oregon, Washington and Virginia. She has participated in well over 500 cultural resources investigations. Her primary responsibilities include project planning and execution, field and budget management, analysis and interpretation of data, and subsequent analytical reporting of results. Since joining HDR in July 2010, Danielle has been immersed in multiple hydropower and electrical transmission projects. Her efforts at HDR have included drafting cultural resources inventory and evaluation reports, study plans, and management plans, conducting field work, project management, and performing day to day tribal and agency consultation efforts. Danielle meets the Secretary of Interior's Professional Qualifications Standards for archaeology and is an expert on compliance requirements for Section 106 of the National Historic Preservation Act.

RELEVANT PROJECT EXPERIENCE

Yuba Water Agency, Yuba River Development (P-2246) and Narrows 1 (P-1403) Hydroelectric Projects, CA

Lead Cultural Resources Specialist. Danielle served as the lead cultural resources specialist on several separate efforts related to the Yuba River Development Project and the Narrows Hydroelectric Project FERC relicensing efforts. Her efforts include project management, field survey, resource documentation and evaluation, reporting, and day to day consultation with tribes and agencies.

South Sutter Water District, Camp Far West Hydropower Project (P-2997) FERC Relicensing, CA

Lead Cultural Resources Specialist. Danielle led field surveys, resource evaluations, and report writing. She provided oversight and management for a traditional cultural resources study and conducted day to day tribal and agency consultation on behalf of the client. Danielle also drafted a historic properties management plan to be implemented under the new FERC license.

Pacific Gas & Electric (PG&E) and Nevada Irrigation District, Yuba-Bear Hydroelectric, Drum-Spaulding Hydroelectric and Rollins Transmission Line Project Joint Relicensing, CA

Lead Cultural Resources Specialist. Danielle provided support services for the preparation of relicensing documents, conducting tribal and agency consultation, site testing, data recovery, inventory and lab management.

Seattle City Light, Skagit River Hydroelectric Project FERC Relicensing, WA

Cultural Resources Coordinator. Danielle currently serves on HDR's project management team as the cultural resources coordinator, assisting the consultant and

client leads for cultural resources management with relicensing efforts (providing technical guidance, tracking project tasks, completing document review and development, and conducting subconsultant management).

Oregon State University, Proposed Pacific Marine Energy Center South Energy Test Site FERC Relicensing, OR

Cultural Lead. Danielle conducted a records search, archival research, field survey and shovel probing, and helped draft the cultural resources inventory report. She also assisted client with tribal and agency consultation.

PG&E, French Meadows Transmission Line Relicensing Project, CA

Cultural Lead. Danielle prepared cultural resources relicensing documents and document components, served as field supervisor, and conducted tribal and agency consultation.

Tridam, Tulloch Hydroelectric Project and Beardsley-Donnells Hydroelectric Project, CA

Cultural Resources Lead. Danielle has served as the cultural resources lead for these two hydroelectric projects, assisting their owner, Tri-Dam Project, with annual cultural resources compliance requirements related to each project's FERC licenses. Her duties included management of cultural resources activities (e.g., monitoring, resource evaluations, data recovery) and day to day consultation efforts with federal agencies (USFS, Bureau of Land Management, Bureau of Reclamation) and Native American tribes. This work has been ongoing since 2016.

PacifiCorp, Sam's Valley Transmission Line Reinforcement Project, OR

Lead Cultural Resources Specialist. Danielle supervised a 23-mile-long transmission line survey and excavation of 159 shovel probes testing for subsurface depth of cultural deposits. She prepared the inventory and evaluation report for the project, which included site documentation and National Register of Historic Places evaluations. Danielle also completed extensive consultation with local tribes, the BLM, and the State Historic Preservation Officer throughout the project to ensure positive cooperation between the project proponent and consulting parties.

Turlock and Modesto Irrigation Districts, Don Pedro Hydroelectric Project FERC Relicensing, CA

Cultural Resources Manager. Danielle served as the cultural resources manager responsible for preparation of cultural resources-related study plans, implementation of cultural resources studies conducted for the relicensing, drafting the project inventory/evaluation reports for compliance with Section 106, developing the Historic Properties Management Plan, and completing day-to-day tribal and agency consultation efforts.

Pacific Power, Cultural Resources Inventory of Line 2 and Line 4 Transmission Lines, CA

Project Manager. Danielle served as the project manager and field director responsible for field documentation of resources, resource evaluations, and reporting efforts. The project included survey of a patch work of USFS lands along the transmission lines that spanned roughly 50 miles.

Turlock and Modesto Irrigation Districts, La Grange Hydroelectric Project FERC Licensing, CA

Cultural Resources Manager. Danielle was responsible for the preparation of cultural resources-related study plans, implementation of cultural resources studies conducted for the licensing, drafting the project inventory/evaluation reports for compliance with Section 106, developing the Historic Properties Management Plan, and completing day-to-day tribal and agency consultation efforts.

Norm Ponferrada

WATER AND AQUATIC RESOURCES LEAD



EDUCATION

Bachelor of Science, Fisheries Sciences (Fish Physiology), University of California, Davis

INDUSTRY TENURE

22 years

FIRM TENURE

<1 year

Norm Ponferrada, a Senior Fisheries Project Manager, brings 22 years of industry experience and a strong educational foundation in fisheries sciences to the Lake Mendocino Hydroelectric Power Plant Relicensing project. With a Bachelor of Science degree from the University of California, Davis, Norm has developed a deep understanding of the complex relationships between water resources, aquatic ecosystems, and human activities. Throughout his career, Norm has successfully managed projects for various clients, including Merced Irrigation District, Turlock Irrigation District and Yuba Water Agency, demonstrating his ability to navigate complex stakeholder interests and deliver effective solutions. As the Water and Aquatic Resources Lead on this project, Norm will leverage his expertise to support a relicensing process informed by sound science and responsible resource management practices. With Norm leading the water and aquatic resources efforts on the Lake Mendocino project, the City of Ukiah can expect a thorough and scientifically informed approach to managing the project's environmental impacts. Norm's extensive experience and expertise will provide guidance to help the project meet regulatory requirements while also protecting the region's valuable water resources and aquatic ecosystems, ultimately benefiting the community and supporting sustainable development.

RELEVANT PROJECT EXPERIENCE

Kings River Conservation Dist., Jeff L. Taylor Pine Flat Power Plant & Pine Flat Transmission Line FERC Relicensing Support, CA

Water and Aquatic Technical Support. Norm provided general relicensing support for Jeff L. Taylor Pine Flat Power Plant and the California Department of Water Resources' Pine Flat Transmission Line. He prepared a pre-application document (PAD), notice of intent (NOI), and request for traditional licensing process for both projects. Completed cultural and terrestrial biology field studies for inclusion in the transmission project. Norm filed with FERC the two PADs, NOIs, and requests for traditional licensing process for both projects. His additional duties included addressing stakeholder comments.

Lewis County Dept of Public Works, Chehalis Basin Avoidance, M&MES (AMM Engineering Support), CA

Water and Aquatic Technical Support. HDR completed the conceptual design level of the spillway, fish passage, and reservoir evacuation conduit. Additionally, our team is providing engineering design services for the Chehalis Dam and Fish Passage.

Merced Irrigation District - Merced, TO 51 Merced River & Merced Falls Relicensing CEQA Support, CA

Water and Aquatic Technical Support. In support of ongoing relicensing processes, HDR is providing support in completing an environmental review of the proposed relicensing activities in compliance with the CEQA.

Sites Project Authority, TO 4 Sites Project Integration, CA

Water and Aquatic Technical Support. This task involves work associated with supporting the Authority to establish and manage Reservoir Operations, including working with the Operations Modeling service provider, providing support to project participants on project operations for their agency, and participating in public external meetings on overall reservoir operations.

Turlock Irrigation District, TID and MID for Don Pedro Licensing, CA

Water and Aquatic Technical Support. HDR is providing project management, including document preparation, document review, document database and archive, public process and publication/presentation support, meeting preparation, meeting attendance, internal and external website maintenance, and relicensing-related tasks as directed by TID and MID. HDR will prepare documentation related to FERC's Endangered Species Act consultation with the US Fish and Wildlife Service and/or National Marine Fisheries Service (NMFS) and support for TID and MID's implementation of Lower Tuolumne River Habitat Improvement

NORM PONFERRADA (CONTINUED)

Program, including planning, permitting, consultation, Geographic Information Systems analyses, and/or field studies. HDR will also provide support for TID and MID's planning, preparation, and/or response to an exercise of NMFS' Fishways Authority under Section 18 of the Federal Power Act, as well as provide support for TID and MID's planning, preparation, and/or response to California State Water Board actions, including Clean Water Act Section 401 Certification and/or trial-type hearings. HDR will compile and analyze information from the FERC process, complete model runs, and provide comment responses in support of TID and MID's Tuolumne Voluntary Agreement activities and negotiations. We will also conduct literature reviews, assessments, and/or field studies regarding the Upper Tuolumne River and fish passage-related work; permitting support for Bureau of Land Management special-use permitting, including biological and cultural resource studies, development of regulatory documents, and associated consultation; support for planned turbine upgrades at the Don Pedro Project; and regulatory support and document development for California Environmental Quality Act processes.

NON-HDR PROJECT EXPERIENCE

Southern California Edison (SCE), Big Creek No. 4 Long-Term Operating Rules, CA

Project Manager. Norm worked closely with the SCE project manager and technical team with to implement SCE's FERC Long-Term Operating Rules to perform flow and water temperature analysis, foothill yellow-legged frog (FYLF, *Rana boylei*) eDNA sampling, Western pond turtle (WPT, *Actinemys marmorata*) trapping, fish population study and community characteristics, and western pearlshell mussel (*Margaritifera falcata*) study.

SCE, Kaweah Hydroelectric Project (FERC Project No. 298), CA

Hydro Relicensing Specialist. Norm provided expertise, managed, and led the field data collection of the aquatic study plans in support of the relicensing project for the development of flows to support aquatic resources. These technical studies included instream flow, fish population, benthic macroinvertebrate, water temperature, geomorphology, water quality, special status amphibians (FYLF) and reptiles (WPT), fish passage, and entrainment.

Placer County Water Agency, Middle Fork American River Project (FERC Project No. 2079), CA

Hydro Relicensing Specialist. Norm provided expertise, managed, and led the field data collection of the aquatic study plans in support of the license compliance project for the development of flows to support aquatic resources. These technical studies included instream flow, fish population, benthic macroinvertebrate, water temperature, geomorphology, water quality, and special status amphibians (FYLF) and reptiles (WPT).

SCE, Eastwood Visitor Center Information Site Rehabilitation Project, CA

Senior Fisheries Scientist. Norm was the lead scientist for the fish rescue and relocation project at Southern California Edison's Eastwood Penstock Discharge. He wrote the fish rescue and relocation plan, implemented the plan, and wrote the technical memorandum of the fish rescue and relocation activities.

El Dorado Irrigation District, Hydroelectric Project (FERC Project 184), Geomorphic Monitoring Surveys, CA

Project Manager. Norm managed and assembled a team of biologists and fluvial geomorphologists that conducted geomorphic monitoring at eight stream channel sites as part of a long-term monitoring program. Stream channel measurements included cross section surveys, longitudinal profile surveys, pebble counts, bank erosion potential ratings, and photo point monitoring. He ensured that the report was in compliance with the license terms.

PG&E, Hydro Relicensing Specialist, Potter Valley Project (FERC Project No. 77), CA

Hydro Relicensing Specialist. Norm served as the hydro relicensing specialist for the Potter Valley Hydroelectric Project (FERC Project No. 77) during his tenure at another firm. He was responsible for managing the scientific data collection of the aquatic technical study plans in support of the relicensing project, which aimed to develop flows that would support the Chinook salmon and steelhead fish populations, as well as other aquatic resources on the Eel River and the East Branch Russian River. The technical studies included the following areas: (1) water temperature studies conducted to analyze stratification with respect to timing and flow effects; (2) instream flow studies conducted to obtain a better understanding of juvenile steelhead and Chinook salmon emigration timing and associated cues in relation to time of year, hydrology, fish size, and water temperature; (3) fish passage studies aimed at identifying and characterizing upstream passage deficiencies at Cape Horn Dam and investigating passage options at Scott Dam; (4) fish population studies aimed at developing a distribution map for fish by life stage and life history, evaluating the amount of potential anadromous fish habitat, and identifying locations where Sacramento pikeminnow and salmonids do not overlap; (5) special-status amphibian (foothill yellow-legged frog) surveys conducted to evaluate habitat suitability for egg masses and tadpoles under existing and alternative flow regimes and ramping rates, mapping suitable depth and velocity across a wide range of flows to determine which flows support breeding and rearing; and (6) aquatic reptile (western pond turtle) surveys conducted to identify nesting locations near facilities where maintenance activities occur. Mr. Ponferrada led a multi-disciplinary team of more than 15 biologists to implement these fisheries and aquatics technical study plans with a high level of accuracy and on time. The team collected and analyzed high-quality data, ensuring that the results were reliable and supported the project's overarching goals.

Kelly MacVane

REGULATORY SPECIALIST

EDUCATION

Bachelor of Arts, Political Science and Environmental Studies, Denison University

PROFESSIONAL REGISTRATIONS

National Hydropower Association

Midwest Hydro Users Group

INDUSTRY TENURE

18 years

Kelly MacVane has 18 years of professional experience as a renewable energy consultant with direct experience in hydroelectric licensing, permitting, and compliance activities. In particular, she has supported and/or served as the Project Manager, Assistant Project Manager, or Regulatory Lead for several new or subsequent license applications for hydroelectric projects following the Federal Energy Regulatory Commission's (FERC) Integrated Licensing Process and Traditional Licensing Process. In addition to preparation of federal permitting documents, she is experienced in local and state permitting. Kelly has also assisted in field work operations in terrestrial wind power, hydropower, and transmission line projects. Her field study experience includes leading recreation studies and whitewater studies as well as supporting the following: wetland delineation, vernal pool delineation, electrofishing, general environmental compliance monitoring, and public safety risk assessments. Prior to HDR, she worked in the environmental remediation field in Massachusetts.

RELEVANT PROJECT EXPERIENCE

International Falls Hydroelectric Project, FERC Relicensing, Packaging Corporation of America, MN

Project Manager. Kelly serves as Project Manager for the relicensing of the 14.45 MW International Falls Hydroelectric Project on the Rainy River. This Project is being relicensed using the Traditional Licensing Process (TLP). As Project Manager, Kelly is responsible for document development, consultation with stakeholders, scheduling, and strategic development.

Municipal Power Dam Hydroelectric Project, FERC Relicensing, The City of Thief River Falls Municipal Utilities, MN

Assistant Project Manager. Kelly serves as the APM for the relicensing of the 0.55 MW Municipal Power Dam Hydroelectric Project on the Red Lake River. This Project is being relicensed using the Traditional Licensing Process (TLP). As Assistant Project Manager, Kelly is responsible for document development, consultation with stakeholders, scheduling, and strategic development. This Project is currently in the second stage of consultation of the TLP.

Lyons Falls Hydroelectric Project, FERC Relicensing, Kruger Power Management, Inc., Moose and Black Rivers, NY

Project Manager. Kelly serves as PM for the 14.25 MW Lyons Falls Project on the Moose and Black Rivers in New York. This Project is being relicensed under the TLP. Kelly is responsible for document development, consultation with stakeholders, scheduling, and strategic development. As Project Manager, Kelly has coordinated the following studies: Macroinvertebrate, Water Quality, Freshwater Mussel, Recreation, and Whitewater. This Project is currently in the third stage of consultation of the TLP.

Upper and Middle Greenwich Hydroelectric Projects, FERC Relicensing, Kruger Power Management, Inc., Batten Kill, NY

Project Manager. Kelly serves as the PM for the 0.6 MW Upper Greenwich Project 0.3 MW Middle Greenwich Project on the Batten Kill in New York. These two projects are being relicensed concurrently under the TLP. Kelly is responsible for document development, consultation with stakeholders, scheduling, and strategic development. As Project Manager, Kelly has coordinated the following studies: Macroinvertebrate, Water Quality, Freshwater Mussel, and Fisheries. This Project is currently in the third stage of consultation of the TLP.

Saranac Hydroelectric Project, FERC Relicensing, Kruger Power Management, Inc., Saranac River, NY

Project Manager. Kelly serves as the PM for the 2.6 MW Saranac Hydroelectric Project on the Saranac River in New York. This project is currently being relicensed concurrently under the TLP. Kelly is responsible for document development, consultation with stakeholders, scheduling, and strategic development. As Project Manager, Kelly has coordinated the following studies: Macroinvertebrate, Bypassed Reach, Project Operations, Water

KELLY MACVANE (CONTINUED)

Quality, Recreation, Fisheries, and Freshwater Mussel. The FLA was filed in June 2022 and is currently under FERC review. This Project is currently in the third stage of consultation of the TLP.

Blackstone Hydroelectric Project, FERC Relicensing, Kruger Power Management, Inc., Blackstone River, RI & MA

Project Manager. Kelly served as PM for the relicensing of the 1.7 MW Blackstone Project located on the Blackstone River. Kelly was responsible for document development, consultation with stakeholders, scheduling, and strategic development. This project was conducted using the TLP. As Project Manager, Kelly coordinated the following studies: Water Quality, Upstream Eel Passage Siting, Bypass Flow Demonstration, and Cultural Resources. Kelly currently manages license compliance activities.

Grand Rapids Hydroelectric Project and Prairie River Hydroelectric Project, FERC Relicensing, Minnesota Power, MN

Assistant Project Manager. Kelly served as APM for the relicensing of the 2.1 MW Grand Rapids Project on the Mississippi River and the 1.08 Prairie River Project on the Prairie River. These two Projects are being relicensed concurrently under the Integrated Licensing Process (ILP). Kelly was responsible for document development, consultation with stakeholders, scheduling, and strategic development. Additionally, Kelly managed the Entrainment and Impingement Studies for the Projects. Kelly currently manages license compliance activities.

Northern Maine Routing, NextEra, ME

Permitting Lead. Kelly served as Maine permitting lead for the Northern Maine Routing Project. Activities consisted of reviewing and evaluating initial transmission routes provided by NEET for siting considerations, constraints, and regulatory triggers including the Maine legislative vote trigger for public lands.

New Gloucester State Fish Hatchery Facility Conversion Project, Maine Department of Inland Fisheries and Wildlife, ME

Permitting Lead. Kelly served as permitting lead for the New Gloucester State Fish Hatchery Facility Conversion Project in the town of New Gloucester, Maine. Federal permit applications included a USACE Maine General Permit, which required consultation with the Maine Historic Preservation Commission on historic resources and USFWS on federally listed species. State permit applications included a Maine Department of Environmental Protection (MDEP) Natural Resources Protection Act (NRPA) Permit by Rule (PBR), Stormwater PBR, and an Individual NRPA Permit Application. Consultation was required with the Maine Department of Inland Fisheries and Wildlife (MDIFW) and Maine Natural Areas Program (MNAP) on rare or exemplary natural communities and threatened or endangered species. HDR also developed a MDEP Beneficial Use for Secondary Material Application and a General Application for Maine Waste Discharge License /Maine Pollutant Discharge Elimination System Permit.

Grand Lake Stream State Fish Hatchery Improvement Project, Maine Department of Inland Fisheries and Wildlife, Grand Lake Stream Plantation/T6 ND BPP, ME

Permitting Lead. Kelly served as permitting lead for the Grand Lake Stream State Fish Hatchery Improvement Project, which required the development of a General Application for Maine Waste Discharge License /Maine Pollutant Discharge Elimination System Permit application. HDR also obtained a Development Permit from the Maine Department of Agriculture, Conservation & Forestry's Land Use Planning Commission.

Mattaceunk Hydroelectric Project, FERC Relicensing, Brookfield Renewable, Penobscot River, ME

Assistant Project Manager. Kelly served as APM for the FERC relicensing of the 19.2 MW hydropower facility on the Penobscot River. Kelly aided in preparation of the Pre-Application Document, Proposed Study Plan, Revised Study Plan, Initial Study Report, Draft License Application, Final License Application, and coordinated stakeholder consultation related to relicensing. Also participated in the FERC-approved eel study, minimum flow study, and recreation assessment study.

Worumbo Dam Rehabilitation, Miller Hydro Group, Lisbon Falls, ME

Permitting Lead. Kelly served as permitting lead for the rehabilitation of the timber crib dam. Permitting activities included Section 404/Section 10 Permits under the U.S. Army Corps of Engineers and approval from the Maine Department of Environmental Protection under the Maine Waterway Development and Conservation Act.

Rumford Falls Hydroelectric Project, FERC Relicensing, Brookfield Renewable, Androscoggin River, ME

Recreation and Whitewater Lead. Kelly served as the Recreation and Whitewater Lead for the relicensing of the Rumford Falls Hydroelectric Project. She developed and led all aspects of the study including stakeholder outreach and focus group meetings.

Androscoggin River Hydroelectric Projects, Public Safety Assessments, Brookfield Renewable, ME & NH

Assessment Lead. Kelly supported the public safety risk assessment process for 18 hydroelectric facilities owned and operated by Brookfield Renewable on the Androscoggin River in Maine and New Hampshire. Efforts included participating in site visits at each facility to photo-document (as practical) established public safety measures and supporting a team of Brookfield and HDR personnel through the Environmental Policy public safety risk assessment process for generating, transmission, and control center facilities. For each facility, Kelly provided inputs to an Excel-based risk assessment spreadsheet, documented the location of established public safety measures, and addressed year-round activities, including winter recreational activities.

Michelle Sandmann

REGULATORY SPECIALIST

EDUCATION

Master of Science, Marine Sciences, University of New England

Bachelor of Science, Marine Biology, University of New England

INDUSTRY TENURE

6 years

Michelle has supported all aspects of Federal Energy Regulatory Commission (FERC) hydropower licensing and relicensing, including development of the license application, study scoping and reporting, stakeholder consultation, and field work. Her field experience includes wetland delineations, recreation inventory and surveying, aesthetic resource studies, and environmental compliance monitoring. She has also conducted environmental assessments of offshore wind and transmission projects, including development of federal permit applications.

RELEVANT PROJECT EXPERIENCE

Lyons Falls Hydroelectric Project, FERC Relicensing, Kruger Energy, NY

Regulatory Support. Michelle supported the Traditional Licensing Process (TLP) relicensing of the Lyons Falls Hydroelectric Project located on the Moose and Black Rivers River in New York. In this role, Michelle supported development of the Pre-Application Document and Joint Agency Public Meeting presentation, and is currently supporting study scoping and implementation as well as agency consultation.

Essex No. 19 Hydroelectric Project, FERC Relicensing, Green Mountain Power, VT

Regulatory Support. Michelle supported the Integrated Licensing Process (ILP) relicensing for the Essex No. 19 Hydroelectric Project located on the Winooski River in Chittenden County, VT. Michelle supported the development of the Pre-Application Document and Initial Study Report, as well as Draft and Final License Applications.

Rumford Falls Hydroelectric Project, FERC Relicensing, Brookfield Renewables, ME

Regulatory Support. Michelle supported the ILP relicensing of the Rumford Falls Hydroelectric Project located on the Androscoggin River in Rumford, Maine. Assisted in the development of the License Application, as well as both field work and reporting for various studies, such as the Whitewater Resources, Aesthetic Resources, and Recreation Studies.

Salida Hydroelectric Project, FERC Surrender and Decommissioning, Xcel Energy, CO

Technical Support. Michelle supported the development of a Non-Capacity Amendment Application for the surrender and decommissioning of the Salida Hydroelectric Project, as well as a Decommissioning Plan, Surrender Application, stakeholder consultation, and Additional Information Request responses.

Skagit River Hydroelectric Project, FERC Relicensing, Seattle City Light, WA

Regulatory Support. Michelle supported the ILP relicensing of the Skagit River Hydroelectric Project located in Washington. Assisted with development of the Draft

License Application, including the analysis of numerous studies performed as part of the relicensing.

Blackstone Hydroelectric Project, FERC Relicensing, Kruger Power Management, Inc., Blackstone River, RI & MA

Technical Support. Michelle is supporting post-license issuance activities as part of the relicensing of this project, which is located on the Blackstone River and spans three towns across two states. Water Quality Certification activities, as well as post-licensing compliance tracking.

Greenfield Pumped Storage Projects, FERC Licensing, GridFlex Energy, NV & WY

Regulatory Support. Michelle supported the TLP licensing of the White Pine (Nevada) and Seminoe (Wyoming) pumped storage projects. HDR is the Owner's Engineer for both greenfield projects being developed by GridFlex. Michelle supported development of the study reports, license applications, and agency consultation.

Starboard Wind Offshore Wind Farm, Orsted Wind Power North America LLC, MA & RI

Assistant Project Manager. Michelle led the development of Orsted's Starboard Wind Project off the coasts of Massachusetts and Rhode Island. Supporting development of the Construction and Operation Plan (COP), state and federal permitting activities, and general project management.

Ocean Wind 1 Offshore Wind Farm, Orsted Wind Power North America LLC, NJ

Deputy Compliance Manager. Michelle managed the development of Orsted's 1,100 MW Ocean Wind 1 Project off the coast of New Jersey. Supported scheduling, reporting, and tracking of state and federal permit conditions. Michelle also supported development of the COP, the permit application required for the lease administered by the Bureau of Ocean Energy Management (BOEM). BOEM approved the COP in September of 2023.

U.S. Army Corps of Engineers New York & New Jersey Harbor & Tributaries Focus Area Feasibility Study (HATS), NY & NJ

Technical Support. Michelle assisted with development of the Draft Integrated Feasibility Report and Tier 1 Environmental Impact Statement (EIS) for the investigation of measures to manage flood risks and economic costs to coastal communities, as well as increase resiliency of coastal ecosystems of New York and New Jersey. Specifically, Michelle supported development of the Essential Fish Habitat (EFH) Assessment and Endangered Species Act (ESA) Biological Assessments.

New York State Energy Research and Development Authority (NYSERDA) Offshore Wind Master Plan 2.0: Deepwater, NY

Technical Support. Michelle supported the development of the Marine Mammal and Sea Turtle Study and the Fish and Fisheries Study for NYSERDA's Offshore Wind Master Plan 2.0. NYSERDA's Offshore Wind Master Plan is a comprehensive plan and suite of studies for New York State that encourages the development of offshore wind in an economically and environmentally responsible manner. The Master Plan 2.0 includes additional study area in the deeper waters of the New York Bight.



H

Fee Proposal (Including Rate Sheet and Assumptions)

H. Fee Proposal (Including Rate Sheet and Assumptions)

HDR has worked on over thirty (30) relicensings in California (see Figure 1), including those with many similarities to Lake Mendocino PP, which allows us to accurately estimate the level of effort required to successfully deliver the project and also identify the major tasks and milestones that need to be completed. HDR has outlined our approach to completing the project, detailed several strategic approaches for how to do so more efficiently and cost effectively, and a provided a schedule based on the City's target filing dates, FERC deadlines, and HDR's experience with these processes. HDR's proposed hours and budget by task are provided in Table A-1 with task specific budget assumptions following. As directed in the RFP, HDR's single page Rate Sheet is provided as Table A-2.

Table 3: Budget Estimate

TASK	DESCRIPTION	ESTIMATED HOURS	BUDGET
1	Project Management and Coordination with City	684	\$169,000
2	NOI, PAD, and TLP Request	813	\$148,000
3	Consultation and Meetings (non-Section 106)	108	\$27,000
4	Develop and Conduct Studies	260	\$58,500
5	Respond to Comments and Dispute Resolution	97	\$22,500
6	Section 106 Consultation	170	\$32,000
7	Draft License Application	438	\$82,000
8	Final License Application	281	\$53,000
9	FERC's NEPA Process	211	\$46,500
10	Water Quality Certification including CEQA NOE	102	\$25,500
TOTAL		3,164	\$664,000
11	Optional Project Contingency (~20%)	N/A	\$130,000
TOTAL WITH CONTINGENCY		TBD	\$794,000

Task Contingency Budget

HDR's proposal provides a detailed scope, schedule, and budget (including assumptions) for the City's consideration. We feel many of the tasks can be budgeted with decent clarity based on FERC's requirements and HDR's extensive experience. However, HDR also recognizes that parts of FERC relicensing can be somewhat unpredictable with the potential to significantly impact overall costs. For the Lake Mendocino PP relicensing, HDR sees two major areas where additional costs could be incurred if certain assumptions are incorrect: **field studies and post-FLA activities**. Regarding field studies, HDR has proposed targeted studies to fill data gaps and mitigate the need for additional (and often more expensive) studies. However, resource agencies may request additional studies and engage in formal study dispute (even if unlikely), which could lead FERC to directing the City to complete additional studies. In addition, the City may identify additional studies it chooses to complete as it prepares the PAD and other relicensing documents if the data may benefit the City's relicensing strategy. Post-FLA activities can be difficult to budget since the complexity and schedule of those activities may be driven by the outcomes in relicensing leading up to the FLA filing over four years. The post-FLA schedule is also less defined and driven by FERC staff workloads and other agency actions. Finally, as part of the required WQC, the City will complete CEQA, which HDR assumes may be satisfied with a NOE, based on the current understanding of the project and today's CEQA guidelines. If the project or regulatory landscape changes prior to initiating CEQA, a more expensive CEQA process may be needed (e.g. Mitigated Negative Declaration or Environmental Impact Report).

To assist the City in planning for these uncertainties, HDR recommends the City consider a contingency task with a budget of 15 to 20 percent of the total estimated relicensing cost. This budget could be included as part of the initial contract award or held by the City until a change in the project warrants a contract change order. Regardless, the City has planned for some additional expenditures should they arise. The contingency budget would not be utilized without prior approval by the City and tracked using a "change log" or moving the contingency budget into existing tasks where needed. HDR has successfully used this approach with several relicensing clients and finds it strikes a balance between firm budget planning and the flexibility often needed during relicensing.

Table 4 provides HDR's estimated annual fiscal year cashflow for the project duration based on the assumptions and schedule provided in the proposal.

Table 4: Estimated Annual Fiscal Year Cashflow

TASK	DESCRIPTION	FY26 (07/01/25)	FY27 (07/01/26)	FY28 (07/01/27)	FY29 (07/01/28)	FY30 (07/01/29)	FY31 (07/01/30)	FY232 (07/01/31)	TOTAL
1	Project Management and Coordination w/ City	\$ 13,520.00	\$ 28,730.00	\$ 28,730.00	\$ 28,730.00	\$ 28,730.00	\$ 28,730.00	\$ 11,830.00	\$ 169,000.00
2	NOI, PAD, and TLP Request	\$ 51,800.00	\$ 96,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 148,000.00
3	Consultation and Meetings (non-Section 106)	\$ -	\$ 6,750.00	\$ -	\$ 13,500.00	\$ 6,750.00	\$ -	\$ -	\$ 27,000.00
4	Develop and Conduct Studies	\$ 20,475.00	\$ 38,025.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,500.00
5	Respond to Comments and Dispute Mtgs.	\$ -	\$ 11,250.00	\$ -	\$ -	\$ 11,250.00	\$ -	\$ -	\$ 22,500.00
6	Section 106 Consultation	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 32,000.00
7	Draft License Application	\$ -	\$ -	\$ 24,600.00	\$ 57,400.00	\$ -	\$ -	\$ -	\$ 82,000.00
8	Final License Application	\$ -	\$ -	\$ -	\$ 13,250.00	\$ 39,750.00	\$ -	\$ -	\$ 53,000.00
9	FERC's NEPA Process	\$ -	\$ -	\$ -	\$ -	\$ 11,625.00	\$ 23,250.00	\$ 11,625.00	\$ 46,500.00
10	Water Quality Certification incl. CEQA NOE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,125.00	\$ 6,375.00	\$ 25,500.00
TOTAL		\$ 85,800.00	\$ 189,000.00	\$ 61,300.00	\$ 112,900.00	\$ 106,100.00	\$ 79,100.00	\$ 29,800.00	\$ 664,000.00

Budget Assumptions

HDR made two major assumptions for its cost proposal:

1. FERC will approve the request to use the TLP.
2. The contract is issued in November 2025 and goes through December 2031, when post-FLA activities will be concluded.

Task 1 - Project Management and Meetings

1. Except for the initial kickoff meeting, PM check-in meetings will be held virtually via Microsoft Teams.
2. Up to 60 1-hr PM check-in meetings will be held throughout the Project, with an additional 1-hr per meeting for the APM to prepare the agenda and meeting minutes, at the timing described under Project Management.
3. The PM and APM will attend each 60 check-in meetings.
4. One City Council meeting will be attended virtually by the PM and APM.
5. HDR will maintain an internal SharePoint site accessible to HDR and City staff.
6. The City will design, update, troubleshoot, and upload all necessary documents to its own website, which will be used to host required public information.

Task 2 - Prepare and File NOI, PAD, and TLP request

1. Draft NOI and TLP request will be provided to the City on the HDR-hosted SharePoint site.
2. The City will provide one consolidated round of review in Track Changes to NOI and TLP request on the SharePoint site.
3. The City will provide one consolidated round of review in Track Changes to the final NOI and TLP request on the SharePoint site.
4. The City will reimburse HDR for the costs of newspaper notices.
5. Draft PAD sections will be provided to the City on the HDR-hosted SharePoint site.
6. The City will provide one consolidated round of review in Track Changes to PAD sections on the SharePoint site.
7. A complete PAD will be provided for City review on SharePoint.
8. The City will provide one consolidated round of review in Track Changes to the final PAD on the SharePoint site.
9. Final NOI, PAD, and TLP request will be posted on the City's website.
10. No paper copies of the PAD will be required, and the City will reimburse HDR for the cost of materials and postage should copies of the document on DVD be required.

Task 3 - Mandatory Consultation and Meetings (non-Section 106)

1. Up to two virtual, 1-hour informal Section 7 consultation meetings will be held with USFWS.
2. Up to two virtual, 1-hour informal Section 7 consultation meetings will be held with NMFS.
3. Section 106 Consultation meetings are covered in Task 6.
4. A joint Agency Meeting and site visit will be held.
5. The City will support access for the site visit.
6. HDR PM and APM will attend site visit and Joint Meeting, and the Senior FERC Advisor will attend the Joint Meeting virtually.
7. Up to two virtual, 1-hour Relicensing Participant meetings will be held to develop PM&E measures for inclusion in the DLA.

Task 4 - Develop and Conduct Studies

1. FERC will not direct the City to conduct additional studies.
2. The City will provide access to the project site.
3. No research trips to archival repositories will be necessary.
4. No cultural resource permits other than Archaeological Resource Protection Act permit issued by the USACE will be required.
5. No more than one previously unrecorded archaeological resource will be identified during the field survey at each project site.
6. The City will reimburse HDR for field equipment costs for studies and laboratory fees associated with water quality analysis.

Task 5 - Respond to Comments and Dispute Resolution

1. Up to five PAD comment letters will be received for the project.
2. There will be no formal study dispute requests.
3. The meeting to resolve differences (if required) is included in Task 3.

Task 6 - Section 106 Consultation

1. No additional records search from the California Historical Resources Information System will be necessary for the cultural or Tribal resources analysis as part of the development of the DLA.
2. Up to two consultation meetings with Native American Tribes will be necessary.
3. Consultation with Native American Tribes will not identify Traditional Cultural Properties, Traditional Cultural Landscapes, or Tribal Cultural Resources requiring further analysis, assessment, or evaluation.
4. No adverse effects on historic properties are anticipated, so additional steps will not be needed.
5. No Historic Properties Management Plan will be necessary.

Task 7 - Draft License Application

1. Draft DLA sections will be provided to the City on the HDR-hosted SharePoint site.
2. The City will provide one consolidated round of review in track changes to DLA sections on the SharePoint site.
3. A complete DLA will be provided for City review on SharePoint.

4. The City will provide one consolidated round of review in track changes to the final DLA on the SharePoint site.
5. Final DLA will be posted on the City's website and posted to the FERC eLibrary.
6. No paper copies of the DLA will be required, and the City will reimburse HDR for the cost of materials and postage should copies of the document on DVD be required.
7. A Supporting Design Report will not be necessary for the DLA.
8. The City will provide known updated information for resources covered in the PAD that should be included in the DLA.
9. No additional field work is anticipated for the development of the DLA.

Task 8 - Final License Application

1. Draft FLA sections will be provided to the City on the HDR-hosted SharePoint site.
2. The City will provide one consolidated round of review in track changes to FLA sections on the SharePoint site.
3. A complete FLA will be provided for the City's review on the SharePoint.
4. The City will provide one consolidated round of review in Track Changes to the final DLA on the SharePoint site.
5. Final FLA will be posted on the City's website and posted to the FERC eLibrary.
6. No paper copies of the FLA will be required, and the City will reimburse HDR for the cost of materials and postage should copies of the document on DVD be required.
7. The City will reimburse HDR for costs of newspaper notices.

Task 9 - FERC's NEPA process and Additional Information Requests

1. FERC AIR's will not include additional fieldwork or modeling, but will be clarifying in nature.
2. FERC will not hold an in-person NEPA scoping meeting or Site Visit (consistent with recent TLP proceedings).
3. FERC will not order the City to conduct additional studies.
4. FERC's 10(j) meeting will be virtual.
5. Draft NEPA responses, including REA comments and draft EA comments, will be provided to the City on the HDR-hosted SharePoint site.
6. The City will provide one consolidated round of review in Track Changes to NEPA responses on the SharePoint site.

Task 10 - Water Quality Certification and CEQA

1. The pre-application meeting with the SWRCB will be virtual.
2. A CEQA NOE will be the appropriate level of environmental review for the proposed projects, and the City will be the Lead Agency for the CEQA NOE.
3. The City will be responsible for filing the NOE and supplemental information package and paying all applicable CEQA filing fees with the County Clerk-Recorder's office.
4. Draft WQC application and CEQA NOE will be provided to the City on the HDR-hosted SharePoint site.
5. The City will provide one consolidated round of review in Track Changes to draft CEQA NOE and WQC application on the SharePoint site.

Rate Sheet

CATEGORY ¹	2025 - 2029 ²
FERC PM / Advisors	\$300.00 - \$450.00
Chuck Vertucci*	\$372.06
Devin Malkin*	\$313.63
Elizabeth Dawson*	\$428.55
Sr. Technical Staff	\$230.00 - \$340.00
Ian Cain*	\$235.29
Matt Paquette*	\$268.04
Norm Ponferrada*	\$332.07
Danielle Risse*	\$276.63
Kelly MacVane	\$234.40
Technical Staff	\$130.00 - \$230.00
Kaden Emerson	\$130.71
Anna Claubaugh	\$206.43
Eliza Schlein	\$198.26
Kamil Rochon	\$144.68
Michelle Sandmann	\$165.62
GIS / Data Solutions	\$120.00 - \$215.00
Kier Keightley*	\$202.44
Angela Tang	\$131.54
Admin / Accounting	\$100.00 - \$180.00
Jacare Palmer	\$178.65
Jordyn Texley	\$161.59
Tyler Miller	\$112.91

Table 5: Rate Sheet

LEGEND

¹ Additional staff will be added within rate categories as needed

² Rates will be escalated after 2029 through discussions with the City

* Indicates key personnel





Proposed Exceptions

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Agreement, made and entered into this _____ day of _____, 2008 ("Effective Date"), by and between CITY OF UKIAH, CALIFORNIA, hereinafter referred to as "City" and HDR ENGINEERING, INC., a Nebraska ~~sole proprietorship, corporation, partnership, limited partnership, limited liability company, etc.~~ organized and in good standing under the laws of the state of _____, hereinafter referred to as "Consultant".

RECITALS

This Agreement is predicated on the following facts:

- a. City requires consulting services related to _____.
- b. Consultant represents that it has the qualifications, skills, experience and properly licensed to provide these services, and is willing to provide them according to the terms of this Agreement.
- c. City and Consultant agree upon the Scope-of-Work and Work Schedule attached hereto as Attachment "A", describing contract provisions for the project and setting forth the completion dates for the various services to be provided pursuant to this Agreement.

TERMS OF AGREEMENT

1.0 DESCRIPTION OF PROJECT

- 1.1 The Project is described in detail in the attached Scope-of-Work (Attachment "A").

2.0 SCOPE OF SERVICES

- 2.1 As set forth in Attachment "A".
- 2.2. Additional Services. Additional services, if any, shall only proceed upon written agreement between City and Consultant. The written Agreement shall be in the form of an Amendment to this Agreement.

3.0 CONDUCT OF WORK

- 3.1 Time of Completion. Consultant shall commence performance of services as required by the Scope-of-Work upon receipt of a Notice to Proceed from City and shall complete such services within _____ from receipt of the Notice to Proceed. Consultant shall complete the work ~~to the City's reasonable satisfaction~~, even if contract disputes arise or Consultant contends it is entitled to further compensation.

4.0 COMPENSATION FOR SERVICES

- 4.1 Basis for Compensation. For the performance of the professional services of this Agreement, Consultant shall be compensated on a time and expense basis not to exceed a guaranteed maximum dollar amount of \$-----. Labor charges shall be based upon hourly billing rates for the various classifications of personnel employed by Consultant to perform the Scope of Work as set forth in the attached Attachment B,

3.2 Standard of Care. Consultant shall perform all services with the care and skill ordinarily used by members of Consultant's profession practicing under the same or similar circumstances at the same time and in the same locality.

	Number: 1	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:25:43 AM
	Number: 2	Author: Christina Keithley	Subject: Text Box	Date: 9/16/2025 11:26:04 AM
	HDR ENGINEERING, INC.			
	Number: 3	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:26:23 AM
	Number: 4	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:26:49 AM
	Number: 5	Author: Christina Keithley	Subject: Text Box	Date: 9/16/2025 11:27:01 AM
	Nebraska			
	Number: 6	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:27:17 AM
	Number: 7	Author: Christina Keithley	Subject: Sticky Note	Date: 9/16/2025 11:27:59 AM
	We strive to satisfy the City, but our services should be judged against contractual requirements and the objective standards of our profession, not subjective satisfaction.			
	Number: 8	Author: Christina Keithley	Subject: Callout	Date: 9/16/2025 11:28:33 AM
	in accordance with the requirements of this Agreement			
	Number: 9	Author: Christina Keithley	Subject: Callout	Date: 9/16/2025 11:28:47 AM
	3.2 <u>Standard of Care</u> . Consultant shall perform all services with the care and skill ordinarily used by members of Consultant's profession practicing under the same or similar circumstances at the same time and in the same locality.			
	Number: 10	Author: Christina Keithley	Subject: Sticky Note	Date: 9/16/2025 11:29:49 AM
	Establishing a clear qualitative standard HDR must achieve.			

which shall include all indirect costs and expenses of every kind or nature, except direct expenses. The direct expenses and the fees to be charged for same shall be as set forth in Attachment B. Consultant shall complete the Scope of Work for the not-to-exceed guaranteed maximum, even if actual time and expenses exceed that amount.

- 4.2 Changes. Should changes in compensation be required because of changes to the Scope-of-Work of this Agreement, the parties shall agree in writing to any changes in compensation. "Changes to the Scope-of-Work" means different activities than those described in Attachment "A" and not additional time to complete those activities than the parties anticipated on the date they entered this Agreement.
- 4.3 Sub-contractor Payment. The use of sub-consultants or other services to perform a portion of the work of this Agreement shall be approved by City prior to commencement of work. The cost of sub-consultants shall be included within guaranteed not-to-exceed amount set forth in Section 4.1.
- 4.4 Terms of Payment. Payment to Consultant for services rendered in accordance with this contract shall be based upon submission of monthly invoices for the work satisfactorily performed prior to the date of the invoice less any amount already paid to Consultant, which amounts shall be due and payable thirty (30) days after receipt by City. The invoices shall provide a description of each item of work performed, the time expended to perform each task, the fees charged for that task, and the direct expenses incurred and billed for. Invoices shall be accompanied by documentation sufficient to enable City to determine progress made and to support the expenses claimed.

5.0 ASSURANCES OF CONSULTANT

- 5.1 Independent Contractor. Consultant is an independent contractor and is solely responsible for its acts or omissions. Consultant (including its agents, servants, and employees) is not the City's agent, employee, or representative for any purpose.

It is the express intention of the parties hereto that Consultant is an independent contractor and not an employee, joint venturer, or partner of City for any purpose whatsoever. City shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Consultant under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in City have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Consultant and City.

Consultant shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Consultant agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by Consultant, including the legal costs associated with defending against any audit, claim, demand or law suit.

Consultant warrants and represents that it is a properly licensed professional or professional organization with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

- 5.2 Conflict of Interest. Consultant understands that its professional responsibility is solely to City. Consultant has no interest and will not acquire any direct or indirect interest that would conflict with its performance of the Agreement. Consultant shall not in the performance of this Agreement employ a person having such an interest. If the City Manager determines that the Consultant has a disclosure obligation under the City's local conflict of interest code, the Consultant shall file the required disclosure form with the City Clerk within 10 days of being notified of the City Manager's determination.

6.0 INDEMNIFICATION

- 6.1 Insurance Liability. Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the full period of time allowed by law, surviving the termination of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 20 10 10 01 and Commercial General Liability Coverage – Completed Operations Form No. CG 20 37 10 01.
2. ISO Form No. CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" or Code 8, 9 if no owned autos and endorsement CA 0025.
3. Worker's Compensation Insurance as required by the Labor Code of the State of California and Employers Liability Insurance.
4. Errors and Omissions liability insurance appropriate to the consultant's profession. ~~Architects' and engineers' coverage is to be endorsed to include contractual liability.~~

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.



Number: 1 Author: Christina Keithley Subject: Sticky Note Date: 9/16/2025 11:30:29 AM

This policy expressly excludes contractual liability so HDR is unable to provide this endorsement.



Number: 2 Author: Christina Keithley Subject: Cross-Out Date: 9/16/2025 11:30:51 AM

3. Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident.

4. Errors and Omissions liability: \$1,000,000 per ¹occurrence. ²

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. ⁴ ~~At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.~~ ⁵ ³ ^{claim}

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

a. The City, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant for the full period of time allowed by law, surviving the termination of this Agreement. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.

b. The Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.

c. Any failure ^{of Consultant} ⁶ to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.

d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from Consultant's performance of the work, pursuant to this Agreement.

	Number: 1	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:31:04 AM
	Number: 2	Author: Christina Keithley	Subject: Sticky Note	Date: 9/16/2025 11:31:28 AM
	HDR can only provide PL coverage on a claims-made basis and this is true for everyone in our industry.			
	Number: 3	Author: Christina Keithley	Subject: Callout	Date: 9/16/2025 11:31:46 AM
	claim			
	Number: 4	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:32:01 AM
	Number: 5	Author: Christina Keithley	Subject: Sticky Note	Date: 9/16/2025 11:32:49 AM
	HDR can't change this type of general insurance arrangement for any one client/contract.			
	Number: 6	Author: Christina Keithley	Subject: Callout	Date: 9/16/2025 11:33:33 AM
	of Consultant			

3. Professional Liability Coverage

If written on a claims-made basis, the retroactivity date shall be the effective date of this Agreement. The policy period shall extend from ----- to -----.

4. All Coverages

 Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be ²suspended, ¹voided, canceled by either party, ³reduced in coverage or ⁴in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

⁵materially changed

E. Acceptability of Insurers

Insurance is to be placed with admitted California insurers with an A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

F. Verification of Coverage

 Consultant shall furnish the City with Certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City. Where by statute, the City's Workers' Compensation - related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All Certificates and Endorsements are to be received and approved by the City ⁶before Consultant begins the work of this Agreement. The City reserves the right to require ⁷complete, certified copies of all required insurance policies, at any time. If Consultant fails to provide the coverages required herein, the City shall have the right, but not the obligation, to purchase any or all of them. In that event, the cost of insurance becomes part of the compensation due the contractor after notice to Consultant that City has paid the premium.

⁸redacted

G. Subcontractors

Consultant shall ⁹~~include all subcontractors or sub-consultants as insured under its policies or shall~~ furnish separate certificates and endorsements for each subcontractor or sub-consultant. All coverage for sub-contractors or sub-consultants shall be subject to all insurance requirements set forth in this Paragraph 6.1.

6.2 Indemnification. Notwithstanding the foregoing insurance requirements, and in addition thereto, Consultant agrees, for the full period of time allowed by law, surviving the termination of this Agreement, to indemnify the City for any claim, cost or liability that arises out of, or pertains to, or relates to any negligent act or omission or the willful misconduct of Consultant in the performance of services under this contract by Consultant, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by the City, or arising from the active negligence of the City.

	Number: 1	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:34:33 AM
	Number: 2	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:34:43 AM
	Number: 3	Author: Christina Keithley	Subject: Sticky Note	Date: 9/16/2025 11:34:54 AM Modifying to align with the notice endorsement we can provide.
	Number: 4	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:35:09 AM
	Number: 5	Author: Christina Keithley	Subject: Callout	Date: 9/16/2025 11:35:25 AM materially changed
	Number: 6	Author: Christina Keithley	Subject: Sticky Note	Date: 9/16/2025 11:35:51 AM HDR can only provide redacted copies since the complete policies would include confidential and proprietary information that is not needed to verify that we have satisfied our insurance requirements.
	Number: 7	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:36:20 AM
	Number: 8	Author: Christina Keithley	Subject: Callout	Date: 9/16/2025 11:36:31 AM redacted
	Number: 9	Author: Christina Keithley	Subject: Cross-Out	Date: 9/16/2025 11:36:46 AM

"Indemnify," as used herein includes the expenses of defending against a claim and the payment of any settlement or judgment arising out of the claim. Defense costs include all costs associated with defending the claim, including, but not limited to, the fees of attorneys, investigators, consultants, experts and expert witnesses, and litigation expenses.

References in this paragraph to City or Consultant, include their officers, employees, agents, and subcontractors.

7.0 CONTRACT PROVISIONS

7.1 Ownership of Work. All documents furnished to Consultant by City and all documents or reports and supportive data prepared by Consultant under this Agreement are owned and become the property of the City upon their creation and shall be given to City immediately upon demand and at the completion of Consultant's services at no additional cost to City. Deliverables are identified in the Scope-of-Work, Attachment "A". All documents produced by Consultant shall be furnished to City in digital format and hardcopy. Consultant shall produce the digital format, using software and media approved by City.

Any modification or reuse of the documents by City for purposes other than those intended by this Agreement shall be at City's sole risk and without liability to Consultant.

7.2 Governing Law. Consultant shall comply with the laws and regulations of the United States, the State of California, and all local governments having jurisdiction over this Agreement. The interpretation and enforcement of this Agreement shall be governed by California law and any action arising under or in connection with this Agreement must be filed in a Court of competent jurisdiction in Mendocino County.

7.3 Entire Agreement. This Agreement plus its Attachment(s) and executed Amendments set forth the entire understanding between the parties.

7.4 Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.

7.5 Modification. No modification of this Agreement is valid unless made with the agreement of both parties in writing.

7.6 Assignment. Consultant's services are considered unique and personal. Consultant shall not assign, transfer, or sub-contract its interest or obligation under all or any portion of this Agreement without City's prior written consent.

7.7 Waiver. No waiver of a breach of any covenant, term, or condition of this Agreement shall be a waiver of any other or subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.

7.8 Termination. This Agreement may only be terminated by either party: 1) for breach of the Agreement; 2) because funds are no longer available to pay Consultant for services provided under this Agreement; or 3) City has abandoned and does not wish to complete the project for which Consultant was retained. A party shall notify the other party of any alleged breach of the Agreement and of the action required to cure the breach. If the breaching party fails to cure the breach within the time specified in the notice, the contract shall be terminated as of that time. If terminated for lack of funds or abandonment of the project, the contract shall terminate on the date notice of termination is given to Consultant. City shall pay the Consultant only for services

 Number: 1 Author: Christina Keithley Subject: Sticky Note Date: 9/19/2025 3:22:31 PM
HDR can't foresee or control modification/reuse of our work and shouldn't be held liable.

 Number: 2 Author: Christina Keithley Subject: Callout Date: 9/19/2025 3:22:43 PM
Any modification or reuse of the documents by City for purposes other than those intended by this Agreement shall be at City's sole risk and without liability to Consultant.

 ¹ in accordance with the requirements of this Agreement ²

performed and expenses incurred as of the effective termination date. In such event, as a condition to payment, Consultant shall provide to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement. Consultant shall be entitled to receive just and equitable compensation for any work ³ ~~satisfactorily~~ completed hereunder, subject to off-set for any direct or consequential ⁴ ~~damages~~ City may incur as a result of Consultant's breach of contract. 

7.9 Execution of Agreement. This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative, the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

8.0 NOTICES

Any notice given under this Agreement shall be in writing and deemed given when personally delivered or deposited in the mail (certified or registered) addressed to the parties as follows:

CITY OF UKIAH
DEPT. OF _____
300 SEMINARY AVENUE
UKIAH, CALIFORNIA 95482-5400

⁶
HDR ENGINEERING, INC.
Attn: Christina M. Keithley
1 Capitol Mall, Suite 500
Sacramento, CA 95814

9.0 SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective Date:

CONSULTANT

BY: _____

Date

PRINT NAME: _____

IRS IDN Number

CITY OF UKIAH

BY: _____

Date

CITY MANAGER

ATTEST

	Number: 1	Author: Christina Keithley	Subject: Sticky Note	Date: 9/19/2025 3:23:48 PM
	Similar to earlier, payment for our services should be judged against contractual requirements.			
	Number: 2	Author: Christina Keithley	Subject: Callout	Date: 9/19/2025 3:23:08 PM
	in accordance with the requirements of this Agreement			
	Number: 3	Author: Christina Keithley	Subject: Cross-Out	Date: 9/19/2025 3:24:04 PM
	Number: 4	Author: Christina Keithley	Subject: Cross-Out	Date: 9/19/2025 3:24:16 PM
	Number: 5	Author: Christina Keithley	Subject: Sticky Note	Date: 9/19/2025 3:25:08 PM
	Assuming responsibility for these types of damages requires HDR to assume liability that is unidentifiable and unquantifiable.			
	Number: 6	Author: Christina Keithley	Subject: Text Box	Date: 9/16/2025 11:18:48 AM
	HDR ENGINEERING, INC. Attn: Christina M. Keithley 1 Capitol Mall, Suite 500 Sacramento, CA 95814			

CITY CLERK

Date

SAMPLE



1 Capitol Mall, Suite 500
Sacramento, CA 95814
916.679.8700

hdrinc.com

We practice increased use of sustainable
materials and reduction of material use.

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AGENDA SUMMARY REPORT

SUBJECT: Adoption of a Resolution Approving Successor Memoranda of Understanding Between the City of Ukiah and Operating Engineers, Local 3 — Administrative and Maintenance Unit, and Fire Unit (if Ratified), Effective September 19, 2025, Through September 18, 2028, and Corresponding Salary Schedule(s); and Authorize the City Manager to Execute the Agreement(s) and Amend the Budget Accordingly.

DEPARTMENT: Human Resources /
Risk Management

PREPARED BY: Sheri Mannion, H.R. Director/Risk Manager

PRESENTER: Sheri Mannion, HR/Risk Management Director

ATTACHMENTS:

1. 9.19.25-9.18.28 OE3 Admin & Main Unit MOU
2. Administrative & Maintenance Unit Salary Schedule - Year 1
3. Resolution for Successor MOU 2025-2028
4. Step Addition Cost Estimate

Summary: Council will consider adopting a Resolution approving the successor Memoranda of Understanding between the City of Ukiah and Operating Engineers Local 3 — Administrative and Maintenance Unit, and Fire Unit (if ratified), effective September 19, 2025, through September 18, 2028, and corresponding salary schedule(s); and authorize the City Manager to execute the agreement(s) and amend the budget accordingly.

Background: The Myers-Milias-Brown Act (MMBA) establishes the rights and obligations of California local agencies in matters of labor relations. Under the MMBA, the City Manager, serving as the City's chief negotiator, receives authority from the City Council on matters within the scope of representation and proceeds to meet and confer with recognized employee organizations.

The most recent Memoranda of Understanding (MOUs) between the City and its bargaining units expired on September 18, 2025. Pursuant to the Council's direction, the City's labor relations representatives — primarily the City Manager and the Human Resources/Risk Management Director — engaged in meet-and-confer sessions with all bargaining units. Four successor MOUs were approved by the City Council at a Special Meeting held on October 6, 2025, and one successor MOU was approved by City Council at a Regular Council Meeting on November 5, 2025. As of the drafting of this report, the Administrative and Maintenance unit has reached a tentative agreement that has been ratified by its membership.

Discussion: City representatives have met and conferred in good faith with all recognized bargaining units in accordance with the Meyers-Milias-Brown Act. A tentative successor agreement has been reached with Operation Engineers Local 3 - Administrative and Maintenance Unit. Staff were advised that the unit has ratified the proposed agreement, and Staff now seeks City Council approval. The successor MOU is included for reference as Attachment 1.

The tentative agreement provides for a three-year term covering September 19, 2025, through September 18, 2028. Key provisions common across the other units include the addition of Juneteenth as a recognized paid holiday and the addition of new top salary steps in each year of the agreement, with amounts tied to both internal equity adjustments and an economic benchmark based on secured property tax, sales tax, and transient occupancy tax revenues. These phased adjustments are intended to support recruitment and

retention while maintaining fiscal responsibility.

Unit-Specific Provisions include the following:

- Update/clean-up of overtime provisions to reflect current City pay practices.
- Revision of boot allowance provision to permit use of funds for boot maintenance expenses (e.g., resoling, weatherproofing, insoles).
- Update vacation cash out provision for consistency across bargaining units.
- Increase to compensatory time off maximum accrual balance provision for consistency across bargaining units.
- Update standby pay provision for consistency across bargaining units.
- Update/clean-up of special compensation incentives for consistency across bargain units and compliance with CalPERS regulations.
- Increase probationary period for newly hired employees from six (6) months to twelve (12) months.

The salary table reflecting the Year 1-step additions is included for Council review and adoption in Attachment 2. Salary tables for Years 2 and 3 will be prepared and presented once the required revenue benchmarks are certified by the Finance Director, as outlined in the agreement.

Overall, the tentative agreement reflects a collaborative approach to balancing organizational needs, market competitiveness, and fiscal sustainability. Staff recommends Council adopt a Resolution (Attachment 3) approving the successor MOU and corresponding salary schedule, and authorize the City Manager to execute on behalf of the City.

Staff have met and conferred and have presented the Fire Unit with a proposal, which will be presented to its membership prior to this meeting. If the unit ratifies the agreement before the meeting date, staff will provide a supplemental memo including the unit-specific provisions and the Year 1 salary schedule for Council consideration.

Financial Analysis and Budget Amendment

The financial impact of the proposed successor Memoranda of Understandings has been analyzed across all City funds with personnel appropriations. This analysis excludes the Fire Authority labor group but includes additional administrative and maintenance classifications. As reflected in the attached schedule, the incremental cost associated with this group of MOUs totals \$111,433.90 in Year 1, which represents the second required budget amendment to the adopted Fiscal Year 2025–26 City budget.

These additional costs are distributed among multiple City funds, including the General Fund, enterprise funds, and internal service and special revenue funds. While several funds are impacted, the General Fund bears the largest share of the Year 1 increase, exclusive of the Fire Authority (Fund 105). Detailed fund-level allocations for Years 1 through 3 are provided in the schedule titled *Total Additional Cost of Approved MOUs*.

Based on current staffing levels and filled positions, the incremental costs associated with these agreements are projected to increase to \$128,870.65 in Year 2 and \$132,118.09 in Year 3. These amounts have been incorporated into the City's long-term financial forecast to ensure ongoing fiscal sustainability. Funding for the increased labor costs will be provided from ongoing revenues within each affected fund, with no reliance on one-time resources.

As shown in the reconciliation section of the schedule, previously approved MOUs total \$489,834.90 in Year 1, \$521,843.72 in Year 2, and \$541,746.75 in Year 3. The approval of this additional group brings total authorized MOU-related costs to \$601,268.80, \$650,714.37, and \$673,864.84, respectively. The reconciliation clearly distinguishes costs already approved by Council from those associated with this action.

Description	Total Additional Cost of Approved MOUs		
	Year-1	Year-2	Year-3
GENERAL FUND	\$ 152,730.88	\$ 160,101.87	\$ 167,834.77
GF-(SUBFUND) FIRE AUTHORITY	10,213.90	10,549.33	10,897.14
STREETS CAPITAL IMPROVEMENTS	4,270.28	4,475.25	4,690.26
CITY ADMINISTRATIVE SERVICES	76,127.08	79,438.15	82,902.40
GARAGE FUND	14,075.43	14,770.66	15,500.44
PROCUREMENT, CAPITAL & SP PROJ	12,881.18	13,491.09	14,130.64
BILLING AND COLLECTION FUND	16,260.55	23,900.47	23,736.22
BUILDING & GROUNDS MAINTENANCE	3,439.10	8,603.12	7,149.20
IT FUND	34,514.00	36,214.09	37,998.54
SANITARY DISPOSAL SITE FUND	7,271.28	7,592.15	7,928.01
GOLF FUND	170.83	175.10	179.47
CONFERENCE CENTER FUND	6,638.85	6,962.25	7,301.61
AIRPORT FUND	11,874.65	12,468.38	13,091.80
ELECTRIC FUND	107,503.53	112,531.96	117,803.14
WATER FUND	78,146.12	81,828.58	85,689.54
RECYCLED WATER FUND	11,034.90	11,518.36	12,024.28
CITY SEWER OPERATIONS FUN	54,116.28	66,093.57	65,007.37
Total	\$ 601,268.80	\$ 650,714.37	\$ 673,864.84
Reconciliation to Prior Approved Amounts			
Prior approved group total	\$ 489,834.90	\$ 521,843.72	\$ 541,746.75
This group total	111,433.90	128,870.65	132,118.09
Grand total	\$ 601,268.80	\$ 650,714.37	\$ 673,864.84

These costs are for the maximum amount offered under the MOUs. The amounts will be less if the benchmarks in either years 2 or 3 are not met and the steps are reduced to the lower percentage values.

Attachment 4 provides the detailed allocation of costs by specific account code and serves as the reference for the City's Budget and Accounting Division to amend the appropriate accounts in the budget.

Staff requests Council adopt a Resolution approving the successor Memoranda of Understanding between the City of Ukiah and Operating Engineers Local 3 — Administrative and Maintenance Unit, and Fire Unit (if ratified), effective September 19, 2025, through September 18, 2028, and corresponding salary schedule(s); and authorize the City Manager to execute the agreement(s) and amend the budget accordingly.

Recommended Action: Adopt a Resolution approving the successor Memoranda of Understanding between the City of Ukiah and Operating Engineers Local 3 — Administrative and Maintenance Unit, and Fire Unit (if ratified), effective September 19, 2025, through September 18, 2028, and corresponding salary schedule(s); and authorize the City Manager to execute the agreement(s) and amend the budget accordingly.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: \$28,147,701

PROPOSED BUDGET AMOUNT: \$28,259,135

FINANCING SOURCE: Current revenues, all funds with personnel appropriations

REVENUE: Yes / No **GRANT:** Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Dan Buffalo, Finance Director

STRATEGIC PLAN (SP):

SP 5C - Create, sustain, and advance a diverse and inclusive workplace and workforce that reflects, values, and celebrates the diverse community we serve.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved:


Sage Sangiacomo, City Manager

MEMORANDUM OF UNDERSTANDING

Between
The City of Ukiah
And
Operating Engineers, Local 3 – Administrative and Maintenance Unit

This Memorandum of Understanding (“MOU”) is entered into by and between the City of Ukiah (“City”) and the Administrative and Maintenance Unit (“Unit”) (collectively referred to as “Parties”). Having met and conferred in accordance with Government Code section 3500, *et. seq.*, the City and the Unit agrees to amend, add to, and clarify the Parties’ current MOU as follows:

1. Replace: Article 2. TERM

The term of this MOU shall be from September 19, 2025, through September 18, 2028.

2. Replace: Article 3. SALARY**Year-1 Salary Step Addition**

Effective the first full pay period following September 19, 2025, the City shall add a new top step to the unit’s salary schedule. This additional step shall be set at five percent (5%) above the current highest salary step.

All unit members who, as of the effective date, have completed at least one (1) year of continuous City/District service and are at the current top step of the salary schedule shall be advanced to the new step.

All other unit members shall continue to progress in accordance with existing step-advancement policies on their regular anniversary date.

Year-2 Salary Step Addition

Effective the first full pay period following September 19, 2026, the City shall add a new top step to the unit’s salary schedule. This additional step shall be set at five percent (5%) above the current highest salary step, unless the local economic benchmark—defined as the combined total revenue collected in Fiscal Year 2025-26 for secured property tax, sales tax (Bradley-Burns and Measures P and Y), and transient occupancy tax—falls below the combined total for the most recently audited Fiscal Year 2024-25. In such case, the Year-2 Salary Step Addition shall instead be two and one-half percent (2.5%).

All unit members who, as of the effective date for the Year-2 Salary Step Addition, have completed at least one (1) year of continuous City/District service and are at the current top step of the salary schedule shall be advanced to the new step.

All other unit members shall continue to progress in accordance with existing step-advancement policies on their regular anniversary date.

The Finance Director shall, in writing, provide the Fiscal Year 2025-26 revenue receipts and perform the comparison to the prior year’s audited revenues.

Year-3 Salary Step Addition

Effective the first full pay period following September 19, 2027, the City shall add a new top step to the unit's salary schedule. This additional step shall be set at five percent (5%) above the current highest salary step, unless the local economic benchmark—defined as the combined total revenue collected in Fiscal Year 2026-27 for secured property tax, sales tax (Bradley-Burns and Measures P and Y), and transient occupancy tax—falls below the combined total for the most recently audited Fiscal Year 2025-26. In such case, the Year-3 Salary Step Addition shall instead be two and one-half percent (2.5%).

All unit members who, as of the effective date for the Year-3 Salary Step Addition, have completed at least one (1) year of continuous City/District service and are at the current top step of the salary schedule shall be advanced to the new step.

All other unit members shall continue to progress in accordance with existing step-advancement policies on their regular anniversary date.

The Finance Director shall, in writing, provide the Fiscal Year 2026-27 revenue receipts and perform the comparison to the prior year's audited revenues.

3. Replace: Article 9. HOURS OF WORK/OVERTIME

Employees are entitled to contractual overtime when working hours in excess of their regular schedule as follows:

- a. Non-exempt employees on a 5/8, 4/10, or 9/80 schedule are entitled to overtime if they work hours in excess of forty (40) per week in their designated workweek.
- b. Overtime will be charged in increments of one-half hour. Any time worked from 1 to 30 minutes shall be computed as one half-hour of overtime.
- c. For purposes of determining contractual overtime eligibility, paid leave hours shall be counted as hours worked.

4. Add Juneteenth to: Article 10. PAID LEAVE, Section C. HOLIDAYS

The following shall be recognized and observed as paid holidays:

1. January 1 – New Year's Day
2. Third Monday in January – Martin Luther King, Jr. Day
3. Third Monday in February – Presidents' Day (Washington's Birthday)
4. Last Monday in May – Memorial Day
5. June 19 – Juneteenth
6. July 4 – Independence Day
7. First Monday in September – Labor Day
8. Second Monday in October – Columbus Day
9. November 11 – Veterans Day
10. Fourth Thursday in November – Thanksgiving Day
11. Friday following Thanksgiving Day
12. December 24 – Christmas Eve
13. December 25 – Christmas Day

14. December 31 – New Year's Eve

In addition to the above, each employee shall be provided eight (8) hours of leave with pay as a floating holiday. The floating holiday shall be credited to the employee's vacation accrual balance in July of each year.

Should any of these holidays fall on a Saturday, the preceding Friday shall be considered the paid holiday. Should any of these holidays fall on a Sunday, the following Monday shall be considered the paid holiday.

5. **Replace: Article 10. Paid Leave, Section E. VACATION CASH OUT**

Employees may cash out one (1) week (40 hours) vacation, not to exceed two (2) times per fiscal year. To be eligible, the employee must have a remaining vacation balance of at least one hundred twenty (120) hours after the cash out. Approval of cash-out requests is subject to the City's payroll processing timelines and applicable administrative procedures.

6. **Add: Article 12. SPECIAL PAYS**

All special pays and incentives provided under this Agreement are subject to review and approval by CalPERS to determine whether they qualify as reportable compensation under applicable laws and regulations governing "Special Compensation." The City makes no guarantee that any special pay will be considered PERSable unless and until CalPERS issues such determination.

7. **Add: Article 12. SPECIAL PAYS, Section B. SPECIALTY PAY**

1. **Replace: Pesticide Spray:**

Any employee who applies pesticides which require a County Identification Number or Restricted Permit for purchase must hold and maintain a valid Qualified Applicator's Certificate or License. Employees who possess and maintain such certificate or license shall receive additional compensation equal to two percent (2%) of base salary. This incentive shall remain in effect only while the employee maintains the required certification or license in good standing and performs corresponding tasks when assigned.

The Parties agree that the Pesticide Spray Premium is not special compensation under the PERL and CalPERS' regulations and guidance and shall not be reported as such.

3. **Replace: Playground Safety Inspector Certification:**

Any Public Works Division or Community Services Division employee who possesses and maintains a valid Playground Safety Inspector Certification shall receive additional compensation equal to two percent (2%) of base salary. Prior to attainment of the certificate, the employee must receive approval from the Public Works Director for eligibility under this program. This incentive shall remain in effect only while the employee maintains the certification in good standing and performs corresponding tasks when assigned.

The Parties agree that the Playground Safety Inspector Premium is not special compensation under the PERL and CalPERS' regulations and guidance and shall not be reported as such.

6. Add: Public Works Division Education Incentive Plan:

City shall recognize the certification program for Public Works Division personnel developed by the State of California pursuant to Sections 4060 to 4095 of the California Health and Safety Code and described in Title 17, California Administrative Code part 1, Chapter 5, Subchapter 1.

Prior to attainment of a State of California Water Distribution Operator Grade 2 certificate, the employee must receive approval from the Public Works Director for eligibility under this program. Upon attainment of a State of California Water Distribution Operator Grade 2 certificate, which is not a minimum requirement of the related classification, the employee shall receive a two and one-half percent (2.5%) salary increase over base pay. This incentive shall remain in effect only while the employee maintains the certification in good standing and performs corresponding tasks when assigned.

Subject to the PERL and CalPERS' regulations and guidance, this is reportable to CalPERS as special compensation.

8. Replace : Article 13. MISCELLANEOUS PROVISIONS, Section B. BOOT ALLOWANCE

For appropriate classifications designated by the City, employees shall be eligible for reimbursement of up to three hundred dollars (\$300) per fiscal year for the purchase or repair of work boots, upon submission of receipts. This allowance may also be used for boot-related care items, such as laces, insoles, weatherproofing treatment, or resoling.

In addition to the allowance, the City will continue to provide rain gear and other personal protective equipment necessary for job performance. Boots and equipment purchased under this provision are intended for City-related work and are not to be used for non-work-related activities.

If work boots are destroyed in the performance of City duties, the department supervisor may authorize an additional reimbursement of up to three hundred dollars (\$300) within the same fiscal year.

9. Replace: Article 13. MISCELLANEOUS PROVISIONS, Section D. COMPENSATORY TIME OFF (CTO)

In lieu of payment for overtime hours worked, employees may elect to receive compensatory time off (CTO) at the rate of one and one-half (1.5) hours of CTO for each overtime hour worked. Employees may accrue up to a maximum of eighty (80) hours of CTO at any given time. Use of CTO is subject to supervisory approval, which shall take into account operational needs as well as the vacation and sick leave schedules of other employees.

10. Replace: Article 13. MISCELLANEOUS PROVISIONS, Section O. PROBATIONARY PERIOD

Newly hired employees shall serve a probationary period of twelve (12) months. Employees promoted to a new position shall serve a probationary period of six (6) months.

During this period, you and the City can evaluate each other to determine if employment should continue. The probationary period is used to closely observe your work. It may be extended by your Department Head for up to six (6) additional months if your performance warrants it. You may be terminated during the probationary period at any time without approval of the Civil Service Board, without cause, and without the right of appeal.

A promoted employee has the right to be reassigned to his/her original position during the probationary period.

Within four weeks of the conclusion of the probationary period you will, and at any time during the probationary period you may, receive a performance evaluation. These evaluations provide you and your supervisor or manager an opportunity to assess your performance to date, evaluate your on-the-job skills, and determine your ongoing relationship with the City.

Regardless of classification status or length of service, you are expected to meet and maintain City standards for job performance and behavior throughout your employment with the City.

Vacation and sick time accrued during the probationary period may be used as it is accrued.

11. Replace: Article 13. MISCELLANEOUS PROVISIONS, Section T. STANDBY PAY

Standby Pay is at the rate of two (2) hours pay at straight time on weekdays and four (4) hours pay at straight time on weekends and holidays.

12. Replace: Article 13. MISCELLANEOUS PROVISIONS, Section W. COMMENCEMENT OF NEGOTIATIONS

The City and the Unit agree to begin negotiations for a successor Memorandum of Understanding sufficiently in advance of the expiration of this Agreement. Accordingly, the parties shall meet to commence negotiations in June 2028, and in no event later than June 18, 2028, unless a later date is mutually agreed upon by both parties.

13. Replace: Article 13. MISCELLANEOUS PROVISIONS, Section X. ADMINISTRATIVE CLEAN-UP OF MOU PROVISIONS

The parties recognize that certain provisions of this MOU may become outdated, redundant, or inconsistent with current laws, regulations, or City policies. The parties agree to meet and confer in good faith to make non-substantive updates, corrections, or eliminations of such provisions during the term of this MOU. These administrative clean-up revisions may be documented by mutual written

agreement of the parties and do not require separate City Council approval, provided they do not materially change employee wages, benefits, or other substantive terms and conditions of employment.

14. CONTINUATION

The City and the Unit agree that all conditions of employment established by City policy, including all conditions affecting wages, hours, and working conditions that are not specifically addressed in this MOU, shall continue in effect and shall not be affected by the terms of this MOU.

The value or availability of the benefits provided in the MOU as originally worded or as amended from time to time may depend on their tax treatment by the state or federal government or the decisions of other government agencies or departments, such as, but not limited to, the Public Employees Retirement System. The City will endeavor to obtain the most favorable treatment legally possible from these other governmental entities. However, the City makes no representation concerning the value of such benefits to Unit members or how they will be taxed or otherwise treated by other agencies or departments. The City's obligations under this MOU are limited to the direct cost of providing the salary and benefits as described in the MOU. The City shall have no additional financial obligation, even if the tax or other treatment of such salary or benefits by other agencies or departments reduces or eliminates their value to the employee.

This Memorandum of Understanding is ratified and adopted pursuant to the recommendations of the following representatives this 17th day of December 2025.

CITY OF UKIAH

Sage Sangiacomo, City Manager

ADMINISTRATIVE & MAINTENANCE UNIT

Raul Ramos, Parks/Golf Lead Worker

Jordan Beebe, IT Specialist II

Carlos Reynoso, Public Works Maintenance I

OPERATING ENGINEERS LOCAL 3

Marc Beauchamp, Business Representative

Administrative Maintenance Unit - Operating Engineers, Local 3
Salary Schedule

Effective September 28, 2025 - *Additional Step Added*

Grade	Classification		Step 0	Step 1 (5%)	Step 2 (5%)	Step 3 (5%)	Step 4 (5%)	Step 5 (5%)
6024	Airport Attendant	Annual	\$ 40,847.63	\$ 42,890.04	\$ 45,034.56	\$ 47,286.24	\$ 49,650.60	\$ 52,133.16
6025	Maintenance Custodian	Monthly	\$ 3,403.97	\$ 3,574.17	\$ 3,752.88	\$ 3,940.52	\$ 4,137.55	\$ 4,344.43
		Hourly	\$ 19.64	\$ 20.62	\$ 21.65	\$ 22.73	\$ 23.87	\$ 25.06
6328	Financial Services Specialist I	Annual	\$ 46,215.59	\$ 48,526.32	\$ 50,952.60	\$ 53,500.20	\$ 56,175.24	\$ 58,983.96
		Monthly	\$ 3,851.30	\$ 4,043.86	\$ 4,246.05	\$ 4,458.35	\$ 4,681.27	\$ 4,915.33
		Hourly	\$ 22.22	\$ 23.33	\$ 24.50	\$ 25.72	\$ 27.01	\$ 28.36
6130	Administrative Assistant	Annual	\$ 48,555.11	\$ 50,982.84	\$ 53,532.00	\$ 56,208.60	\$ 59,019.00	\$ 61,969.92
6030	Buyer I	Monthly	\$ 4,046.26	\$ 4,248.57	\$ 4,461.00	\$ 4,684.05	\$ 4,918.25	\$ 5,164.16
6630	Community Development Tech I	Hourly	\$ 23.34	\$ 24.51	\$ 25.74	\$ 27.02	\$ 28.37	\$ 29.79
6330	Customer Services Representative							
6126	Event Coordinator							
6530	Financial Services Specialist II							
6430	Police Records Clerk							
6228	Buildings Maintenance I	Annual	\$ 49,769.05	\$ 52,257.48	\$ 54,870.36	\$ 57,613.92	\$ 60,494.64	\$ 63,519.36
6631	Horticulturist	Monthly	\$ 4,147.42	\$ 4,354.79	\$ 4,572.53	\$ 4,801.16	\$ 5,041.22	\$ 5,293.28
6031	Parks Service Worker I	Hourly	\$ 23.93	\$ 25.12	\$ 26.38	\$ 27.70	\$ 29.08	\$ 30.54
6331	Public Works Maintenance I							
6231	Recreation Coordinator							
6531	Seasonal Program Coordinator							
6032	Meter Reader	Annual	\$ 51,013.34	\$ 53,564.04	\$ 56,242.20	\$ 59,054.28	\$ 62,007.00	\$ 65,107.32
		Monthly	\$ 4,251.11	\$ 4,463.67	\$ 4,686.85	\$ 4,921.19	\$ 5,167.25	\$ 5,425.61
		Hourly	\$ 24.53	\$ 25.75	\$ 27.04	\$ 28.39	\$ 29.81	\$ 31.30
6133	Parks Service Worker II	Annual	\$ 52,288.66	\$ 54,903.12	\$ 57,648.24	\$ 60,530.64	\$ 63,557.16	\$ 66,735.00
6233	Buildings Maintenance II	Monthly	\$ 4,357.39	\$ 4,575.26	\$ 4,804.02	\$ 5,044.22	\$ 5,296.43	\$ 5,561.25
		Hourly	\$ 25.14	\$ 26.40	\$ 27.72	\$ 29.10	\$ 30.56	\$ 32.08

Administrative Maintenance Unit - Operating Engineers, Local 3
Salary Schedule

Effective September 28, 2025 - *Additional Step Added*

Grade	Classification		Step 0	Step 1 (5%)	Step 2 (5%)	Step 3 (5%)	Step 4 (5%)	Step 5 (5%)
6534	Building Inspector I	Annual	\$ 53,595.94	\$ 56,275.80	\$ 59,089.56	\$ 62,044.08	\$ 65,146.32	\$ 68,403.60
6334	Code Enforcement Inspector I	Monthly	\$ 4,466.33	\$ 4,689.65	\$ 4,924.13	\$ 5,170.34	\$ 5,428.86	\$ 5,700.30
6834	Deputy City Clerk	Hourly	\$ 25.77	\$ 27.06	\$ 28.41	\$ 29.83	\$ 31.32	\$ 32.89
6434	Engineering Technician I							
6734	Fire Inspector I							
6934	Human Resources & Payroll Technician I							
6134	Museum Curator							
6335	Public Works Maintenance II	Annual	\$ 54,935.74	\$ 57,682.56	\$ 60,566.64	\$ 63,594.96	\$ 66,774.72	\$ 70,113.48
6635	Senior Financial Services Specialist	Monthly	\$ 4,577.98	\$ 4,806.88	\$ 5,047.22	\$ 5,299.58	\$ 5,564.56	\$ 5,842.79
		Hourly	\$ 26.41	\$ 27.73	\$ 29.12	\$ 30.57	\$ 32.10	\$ 33.71
6237	Assistant Accountant	Annual	\$ 57,716.91	\$ 60,602.76	\$ 63,632.88	\$ 66,814.56	\$ 70,155.24	\$ 73,662.96
6537	Buyer II	Monthly	\$ 4,809.74	\$ 5,050.23	\$ 5,302.74	\$ 5,567.88	\$ 5,846.27	\$ 6,138.58
6337	Conference Center Coordinator	Hourly	\$ 27.75	\$ 29.14	\$ 30.59	\$ 32.12	\$ 33.73	\$ 35.41
6937	Community Development Tech II							
6437	Customer Services Team Leader							
6037	Department Analyst							
6435	Parks/Golf Lead Worker							
6837	Senior Recreation Coordinator							
6737	Senior Seasonal Program Coordinator							
6137	Utility Services Team Leader							
6431	Information Technology Specialist I	Annual	\$ 58,668.88	\$ 61,602.36	\$ 64,682.52	\$ 67,916.64	\$ 71,312.52	\$ 74,878.20
		Monthly	\$ 4,889.07	\$ 5,133.53	\$ 5,390.21	\$ 5,659.72	\$ 5,942.71	\$ 6,239.85
		Hourly	\$ 28.21	\$ 29.62	\$ 31.10	\$ 32.65	\$ 34.28	\$ 36.00
6138	Senior Airport Attendant	Annual	\$ 59,159.77	\$ 62,117.76	\$ 65,223.60	\$ 68,484.84	\$ 71,909.04	\$ 75,504.48
6438	Electric Utility Program Coordinator	Monthly	\$ 4,929.98	\$ 5,176.48	\$ 5,435.30	\$ 5,707.07	\$ 5,992.42	\$ 6,292.04
		Hourly	\$ 28.44	\$ 29.86	\$ 31.36	\$ 32.93	\$ 34.57	\$ 36.30

Administrative Maintenance Unit - Operating Engineers, Local 3
Salary Schedule

Effective September 28, 2025 - *Additional Step Added*

Grade	Classification		Step 0	Step 1 (5%)	Step 2 (5%)	Step 3 (5%)	Step 4 (5%)	Step 5 (5%)
6040	Human Resources & Payroll Technician II	Annual	\$ 64,767.71	\$ 68,006.04	\$ 71,406.36	\$ 74,976.72	\$ 78,725.52	\$ 82,661.76
6637	Information Technology Specialist II	Monthly	\$ 5,397.31	\$ 5,667.17	\$ 5,950.53	\$ 6,248.06	\$ 6,560.46	\$ 6,888.48
		Hourly	\$ 31.14	\$ 32.70	\$ 34.33	\$ 36.05	\$ 37.85	\$ 39.74
6143	Building Inspector II	Annual	\$ 66,933.89	\$ 70,280.64	\$ 73,794.72	\$ 77,484.48	\$ 81,358.68	\$ 85,426.56
6243	Code Enforcement Inspector II	Monthly	\$ 5,577.82	\$ 5,856.72	\$ 6,149.56	\$ 6,457.04	\$ 6,779.89	\$ 7,118.88
6343	Engineering Technician II	Hourly	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.11	\$ 41.07
6443	Fire Inspector II							
6241	Lead Information Technology Specialist	Annual	\$ 79,021.44	\$ 82,972.56	\$ 87,121.20	\$ 91,477.32	\$ 96,051.24	\$ 100,853.76
		Monthly	\$ 6,585.12	\$ 6,914.38	\$ 7,260.10	\$ 7,623.11	\$ 8,004.27	\$ 8,404.48
		Hourly	\$ 37.99	\$ 39.89	\$ 41.89	\$ 43.98	\$ 46.18	\$ 48.49
6242	Information Technology Network Specialist	Annual	\$ 85,881.26	\$ 90,175.32	\$ 94,684.08	\$ 99,418.32	\$ 104,389.20	\$ 109,608.72
		Monthly	\$ 7,156.77	\$ 7,514.61	\$ 7,890.34	\$ 8,284.86	\$ 8,699.10	\$ 9,134.06
		Hourly	\$ 41.29	\$ 43.35	\$ 45.52	\$ 47.80	\$ 50.19	\$ 52.70

RESOLUTION NO. 2025-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
APPROVING SUCCESSOR MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY OF UKIAH AND OPERATING ENGINEERS LOCAL 3 – ADMINISTRATIVE AND
MAINTENANCE UNIT**

WHEREAS, the City of Ukiah Employee/Employer Relations Officer and Human Resources & Risk Management Director have met and conferred in good faith with the bargaining unit on matters including wages, hours, and the terms and conditions of employment for represented employees; and

WHEREAS, the terms and conditions contained herein have been negotiated by the City of Ukiah and Operating Engineers Local 3 – Administrative and Maintenance Unit, and such terms and conditions have been agreed upon by both parties; and

WHEREAS, the successor Memorandum of Understanding establishes the terms and conditions of employment with respect to wages, hours, and working conditions applicable to this bargaining unit for the period of September 19, 2025, through September 18, 2028; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ukiah hereby approves and authorizes the City Manager to execute the successor Memorandum of Understanding on behalf of the City.

PASSED AND ADOPTED this 17th day of December 2025, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Susan Sher, Mayor

ATTEST:

Kristine Lawler, City Clerk

BUDGET ADJUSTMENT ALLOCATION

Org	Object	Budget Adjustment 1 (Approved 10/6/25)	Budget Adjustment 2	Budget Adjustment 3	Total Approved
		383,829.00	106,005.90	111,433.90	601,268.80
10020210	51110	37,282.20	-	6,130.10	43,412.30
10020210	51210	8,477.05	-	721.00	9,198.05
10020210	51230	2,530.75	-	457.45	2,988.20
10020210	51240	520.80	-	86.95	607.75
80026400	51110	8,464.40	-	2,053.95	10,518.35
80026400	51210	972.25	-	241.55	1,213.80
80026400	51230	551.45	-	134.85	686.30
80026400	51240	119.68	-	25.50	145.18
20324100	51110	2,473.80	9,332.40	-	11,806.20
20324100	51210	290.88	1,017.15	-	1,308.03
20324100	51230	161.23	640.45	-	801.68
20324100	51240	34.18	125.35	-	159.53
82027110	51110	6,421.48	1,360.15	-	7,781.63
82027110	51210	755.20	148.20	-	903.40
82027110	51230	418.40	93.60	-	512.00
82027110	51240	89.68	18.45	-	108.13
83027330	51110	4,835.95	4,387.30	-	9,223.25
83027330	51210	568.78	513.65	-	1,082.43
83027330	51230	315.75	287.40	-	603.15
83027330	51240	67.38	58.70	-	126.08
84027221	51110	5,686.80	4,628.45	-	10,315.25
84027221	51210	667.13	525.55	-	1,192.68
84027221	51230	370.40	309.15	-	679.55
84027221	51240	79.03	60.85	-	139.88
84027225	51110	9,512.40	23,824.85	-	33,337.25
84027225	51210	1,118.73	2,790.15	-	3,908.88
84027225	51230	620.73	1,669.80	-	2,290.53
84027225	51240	127.08	336.90	-	463.98
20824300	51110	2,029.70	-	-	2,029.70
20824300	51210	238.73	-	-	238.73
20824300	51230	132.65	-	-	132.65
20824300	51240	28.28	-	-	28.28
20824700	51110	843.65	-	-	843.65
20824700	51210	99.23	-	-	99.23
20824700	51230	55.15	-	-	55.15
20824700	51240	11.73	-	-	11.73
10022100	51110	3,827.08	-	13,181.10	17,008.18
10022100	51210	449.85	-	1,529.00	1,978.85
10022100	51230	249.03	-	867.80	1,116.83
10022100	51240	53.45	-	173.05	226.50
10024210	51110	2,473.80	-	-	2,473.80
10024210	51210	290.78	-	-	290.78
10024210	51230	160.58	-	-	160.58
10024210	51240	34.58	-	-	34.58
10024224	51110	1,208.40	-	1,609.75	2,818.15
10024224	51210	142.13	-	188.60	330.73
10024224	51230	78.60	-	121.60	200.20
10024224	51240	16.93	-	23.60	40.53
10024620	51110	535.98	-	11,006.10	11,542.08
10024620	51210	63.05	-	1,289.15	1,352.20
10024620	51230	35.13	-	828.20	863.33
10024620	51240	7.58	-	159.70	167.28
12024200	51110	3,568.05	-	-	3,568.05
12024200	51210	419.68	-	-	419.68
12024200	51230	232.53	-	-	232.53
12024200	51240	50.03	-	-	50.03
70024500	51110	2,520.98	-	3,526.35	6,047.33
70024500	51210	296.50	-	413.00	709.50
70024500	51230	164.58	-	263.25	427.83
70024500	51240	35.53	-	51.10	86.63
10022700	51110	5,856.95	-	3,383.25	9,240.20
10022700	51210	688.83	-	397.90	1,086.73
10022700	51230	438.20	-	219.95	658.15
10022700	51240	87.23	-	47.70	134.93
10022810	51110	5,600.93	-	7,286.80	12,887.73
10022810	51210	658.73	-	857.00	1,515.73
10022810	51230	377.90	-	526.80	904.70
10022810	51240	79.65	-	107.95	187.60
73022600	51110	1,905.20	-	3,643.40	5,548.60
73022600	51210	224.08	-	428.50	652.58
73022600	51230	124.40	-	237.90	362.30
73022600	51240	26.48	-	48.90	75.38
80026110	51110	25,598.53	-	373.45	25,971.98
80026110	51210	3,009.43	-	43.80	3,053.23
80026110	51230	1,698.88	-	24.30	1,723.18
80026110	51240	370.65	-	4.50	375.15
80026120	51110	25,598.53	-	373.45	25,971.98
80026120	51210	3,009.48	-	43.95	3,053.43
80026120	51230	1,699.25	-	24.55	1,723.80
80026120	51240	370.88	-	4.65	375.53
10023100	51110	4,605.83	-	306.55	4,912.38
10023100	51210	527.20	-	35.95	563.15
10023100	51230	299.28	-	19.75	319.03
10023100	51240	64.68	-	3.50	68.18
10023300	51110	6,792.63	-	766.30	7,558.93
10023300	51210	797.23	-	90.15	887.38
10023300	51230	442.95	-	50.10	493.05
10023300	51240	95.20	-	9.05	104.25
10023700	51110	182.40	-	1,379.30	1,561.70
10023700	51210	21.45	-	162.25	183.70
10023700	51230	11.95	-	90.10	102.05
10023700	51240	2.50	-	16.30	18.80
10523600	51110	2,370.80	-	306.55	2,677.35
10523600	51210	278.85	-	36.05	314.90
10523600	51230	154.75	-	20.05	174.80
10523600	51240	32.50	-	3.65	36.15
20012600	51110	5,826.53	-	153.30	5,979.83
20012600	51210	669.38	-	18.05	687.43
20012600	51230	379.23	-	10.05	389.28
20012600	51240	81.98	-	1.85	83.83
20023510	51110	6,764.60	-	153.30	6,917.90
20023510	51210	795.58	-	18.05	813.63
20023510	51230	441.60	-	10.05	451.65
20023510	51240	90.03	-	1.85	91.88
82027111	51110	5,998.95	13,369.60	-	19,368.55
82027111	51210	705.50	1,570.40	-	2,275.90
82027111	51230	398.90	871.15	-	1,270.05
82027111	51240	81.45	183.00	-	264.45

20016100	51110	12,186.08	-	-	12,186.08
20016100	51210	1,433.13	-	-	1,433.13
20016100	51230	794.88	-	-	794.88
20016100	51240	171.55	-	-	171.55
77725200	51110	7,294.75	-	2,578.50	9,873.25
77725200	51210	857.90	-	303.25	1,161.15
77725200	51230	475.80	-	223.95	699.75
77725200	51240	100.55	-	39.95	140.50
80026200	51110	11,559.15	-	373.45	11,932.60
80026200	51210	1,359.30	-	43.95	1,403.25
80026200	51230	781.30	-	24.55	805.85
80026200	51240	169.75	-	4.65	174.40
80026210	51110	11,559.15	-	373.45	11,932.60
80026210	51210	1,359.40	-	43.95	1,403.35
80026210	51230	781.85	-	24.55	806.40
80026210	51240	170.00	-	4.65	174.65
80026220	51110	3,197.20	-	186.75	3,383.95
80026220	51210	376.03	-	22.00	398.03
80026220	51230	214.85	-	12.30	227.15
80026220	51240	47.08	-	2.35	49.43
20913910	51110	8,608.78	-	-	8,608.78
20913910	51210	1,012.43	-	-	1,012.43
20913910	51230	562.15	-	-	562.15
20913910	51240	121.40	-	-	121.40
82027114	51110	3,621.00	6,770.25	-	10,391.25
82027114	51210	423.30	793.10	-	1,216.40
82027114	51230	235.35	441.40	-	676.75
82027114	51240	49.50	86.75	-	136.25
20012100	51110	7,519.78	-	3,683.20	11,202.98
20012100	51210	884.33	-	433.15	1,317.48
20012100	51230	490.45	-	240.50	730.95
20012100	51240	107.30	-	45.55	152.85
20012500	51110	7,294.75	-	-	7,294.75
20012500	51210	857.90	-	-	857.90
20012500	51230	532.25	-	-	532.25
20012500	51240	107.60	-	-	107.60
10022300	51110	1,626.75	-	-	1,626.75
10022300	51210	191.15	-	-	191.15
10022300	51230	123.25	-	-	123.25
10022300	51240	24.15	-	-	24.15
10022822	51110	1,049.55	-	-	1,049.55
10022822	51210	123.45	-	-	123.45
10022822	51230	79.95	-	-	79.95
10022822	51240	15.75	-	-	15.75
10022824	51110	52.50	-	-	52.50
10022824	51210	6.20	-	-	6.20
10022824	51230	4.10	-	-	4.10
10022824	51240	0.85	-	-	0.85
10022831	51110	524.80	-	-	524.80
10022831	51210	61.75	-	-	61.75
10022831	51230	40.00	-	-	40.00
10022831	51240	7.90	-	-	7.90
10022832	51110	314.90	-	-	314.90
10022832	51210	37.05	-	-	37.05
10022832	51230	24.05	-	-	24.05
10022832	51240	4.75	-	-	4.75
10022840	51110	524.80	-	-	524.80
10022840	51210	61.75	-	-	61.75
10022840	51230	40.00	-	-	40.00
10022840	51240	7.90	-	-	7.90
20013400	51110	1,426.73	-	-	1,426.73
20013400	51210	167.75	-	-	167.75
20013400	51230	92.88	-	-	92.88
20013400	51240	19.83	-	-	19.83
20013410	51110	7,620.63	-	-	7,620.63
20013410	51210	896.23	-	-	896.23
20013410	51230	497.30	-	-	497.30
20013410	51240	102.73	-	-	102.73
20013600	51110	285.35	-	-	285.35
20013600	51210	33.58	-	-	33.58
20013600	51230	18.70	-	-	18.70
20013600	51240	4.00	-	-	4.00
20413500	51110	7,139.23	-	3,643.40	10,782.63
20413500	51210	813.48	-	428.50	1,241.98
20413500	51230	466.10	-	238.70	704.80
20413500	51240	101.73	-	50.05	151.78
20513300	51110	856.03	-	9,773.50	10,629.53
20513300	51210	100.68	-	1,149.50	1,250.18
20513300	51230	55.80	-	651.20	707.00
20513300	51240	11.95	-	131.95	143.90
20913930	51110	6,565.25	-	8,176.90	14,742.15
20913930	51210	772.10	-	961.60	1,733.70
20913930	51230	428.90	-	599.40	1,028.30
20913930	51240	94.00	-	122.90	216.90
10023200	51110	1,087.80	-	-	1,087.80
10023200	51210	127.98	-	-	127.98
10023200	51230	71.05	-	-	71.05
10023200	51240	15.13	-	-	15.13
10521210	51110	5,706.83	-	-	5,706.83
10521210	51210	853.75	-	-	853.75
10521210	51230	371.88	-	-	371.88
10521210	51240	78.25	-	-	78.25
20012800	51110	3,239.65	-	-	3,239.65
20012800	51210	381.00	-	-	381.00
20012800	51230	211.55	-	-	211.55
20012800	51240	46.30	-	-	46.30
82027120	51110	-	3,488.00	-	3,488.00
82027120	51210	-	405.90	-	405.90
82027120	51230	-	225.55	-	225.55
82027120	51240	-	46.25	-	46.25
82027121	51110	-	4,982.65	-	4,982.65
82027121	51210	-	582.60	-	582.60
82027121	51230	-	324.05	-	324.05
82027121	51240	-	68.35	-	68.35
82027130	51110	-	2,989.75	-	2,989.75
82027130	51210	-	349.60	-	349.60
82027130	51230	-	194.50	-	194.50
82027130	51240	-	41.10	-	41.10
82027131	51110	-	4,235.30	-	4,235.30
82027131	51210	-	495.15	-	495.15
82027131	51230	-	275.40	-	275.40
82027131	51240	-	58.20	-	58.20
82027140	51110	-	1,245.75	-	1,245.75

82027140	51210	-	145.80	-	145.80
82027140	51230	-	81.10	-	81.10
82027140	51240	-	17.20	-	17.20
82027141	51110	-	4,484.50	-	4,484.50
82027141	51210	-	524.30	-	524.30
82027141	51230	-	291.65	-	291.65
82027141	51240	-	61.65	-	61.65
82027150	51110	-	249.25	-	249.25
82027150	51210	-	29.30	-	29.30
82027150	51230	-	16.35	-	16.35
82027150	51240	-	3.50	-	3.50
82027151	51110	-	498.45	-	498.45
82027151	51210	-	58.35	-	58.35
82027151	51230	-	32.60	-	32.60
82027151	51240	-	6.95	-	6.95
82027160	51110	-	249.25	-	249.25
82027160	51210	-	29.30	-	29.30
82027160	51230	-	16.35	-	16.35
82027160	51240	-	3.50	-	3.50
82027161	51110	-	249.25	-	249.25
82027161	51210	-	29.30	-	29.30
82027161	51230	-	16.35	-	16.35
82027161	51240	-	3.50	-	3.50
82027170	51110	-	249.25	-	249.25
82027170	51210	-	29.30	-	29.30
82027170	51230	-	16.35	-	16.35
82027170	51240	-	3.50	-	3.50
82027171	51110	-	498.45	-	498.45
82027171	51210	-	58.35	-	58.35
82027171	51230	-	32.60	-	32.60
82027171	51240	-	6.95	-	6.95
84027227	51110	-	747.60	-	747.60
84027227	51210	-	87.50	-	87.50
84027227	51230	-	48.70	-	48.70
84027227	51240	-	10.35	-	10.35
84027228	51110	-	747.60	-	747.60
84027228	51210	-	87.50	-	87.50
84027228	51230	-	48.70	-	48.70
84027228	51240	-	10.35	-	10.35
20012200	51110	1,426.73	-	-	1,426.73
20012200	51210	167.80	-	-	167.80
20012200	51230	92.90	-	-	92.90
20012200	51240	20.35	-	-	20.35
72022400	51110	142.68	-	-	142.68
72022400	51210	16.80	-	-	16.80
72022400	51230	9.30	-	-	9.30
72022400	51240	2.05	-	-	2.05
20016300	51110	5,998.95	-	-	5,998.95
20016300	51210	705.50	-	-	705.50
20016300	51230	391.00	-	-	391.00
20016300	51240	81.90	-	-	81.90
20913940	51110	-	-	5,421.25	5,421.25
20913940	51210	-	-	637.55	637.55
20913940	51230	-	-	354.25	354.25
20913940	51240	-	-	75.15	75.15
10023800	51110	5,247.60	-	-	5,247.60
10023800	51210	617.15	-	-	617.15
10023800	51230	342.95	-	-	342.95
10023800	51240	74.75	-	-	74.75
20513320	51110	-	-	2,951.00	2,951.00
20513320	51210	-	-	347.05	347.05
20513320	51230	-	-	191.85	191.85
20513320	51240	-	-	40.05	40.05
82024440	51110	4,399.08	-	-	4,399.08
82024440	51210	491.10	-	-	491.10
82024440	51230	285.95	2.85	-	288.80
82024440	51240	61.80	-	-	61.80
		383,829.00	106,005.90	111,433.90	601,268.80



AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments, and Initiate Review of the 2026 Council Assignments List.

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Sage Sangiacomo, City Manager

ATTACHMENTS:

1. 2025 City Council Special Assignments and Ad Hocs

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments.

Each year following the rotation of the mayor position, the incoming mayor leads a review of assignments. The Council will begin review of committee assignments, which will come back at the February 4, 2026, City Council meeting for finalization.

Background: City of Ukiah Councilmembers take an active role in various commissions and committees that are part of city, county, regional, and statewide governance and interests. Each year, the incoming mayor leads a discussion and makes annual appointments for members assigned to the various groups. The assignments are broken out into four categories as follows:

County / Regional (On-going; Principal Representative + Alternate) - The City takes part in decision making by these groups and is represented by an appointed member, who has a designated alternate. These assignments typically require attendance at a monthly (or other interval) meeting.

County / Regional (On-going; One + Staff Alternate) - The City takes part in discussions, may be a member of the Board, or have ex officio status (observer). City staff is active with these groups and serves as an alternate or single representative for the City. These groups typically have monthly meetings.

Local / County / Regional Liaisons (On-Going; One or Two Council and/or Staff) - This group varies; some meetings are regularly scheduled and others are arranged occasionally as needed. This group includes appointments that may, from time to time, include a Board seat for a City Council member.

Ad Hoc Committees (Limited Time; One or Two Council + Principal Staff Support) - The City Council may establish and appoint ad hoc committees at any time throughout the year. Ad Hoc Committees are established on an as needed, temporary basis for the purpose of addressing particular issues and will disband once the work is complete.

***Note: Although the Council Ad Hoc Committees are a part of the Council Special Assignment List, they are officially appointed by the Council at various meetings, and are subject to Council approval for any changes.

Discussion: The incoming Mayor is currently reviewing the 2026 City Council Special Assignments List in anticipation of a discussion item at the February 4, 2026, Council Meeting. Attachment #1 is the current assignment list and ad hoc committees.

The incoming Mayor is requesting that Councilmembers send the City Clerk via email their preferences for specific assignments they are seeking or would like to relinquish. Preferences need to be received by January 23rd, so that the information can be incorporated for the February discussion item.

Recommended Action: 1) Receive report(s); 2) Initiate review of the 2026 Special Assignments, which will be finalized at the February 4, 2026, Council Meeting.

BUDGET AMENDMENT REQUIRED:

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

REVENUE: No GRANT: No

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: City Manager Sage Sangiacomo

STRATEGIC PLAN (SP):

CLIMATE INITIATIVES (CI):

GENERAL PLAN ELEMENTS (GP):

Approved: 
Sage Sangiacomo, City Manager

LOCAL / UKIAH VALLEY	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
City Broadband Project	TBD	TBD	Civic Center 300 Seminary Ave. Ukiah, CA 95482	to evaluate the Request for Proposal (RFP) for the Internet Service Provider (ISP) for the California's Public Utilities Commission (CPUC) Last Mile Broadband	Orozco	Jim Robbins , Grants Manager; 463-6708; jrobbins@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Orozco - Alternate Alan Carter , Treasurer	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Disaster Council	Shall meet a minimum of once a year at a time and place designated upon call of the chair	Place designated upon call of the chair or, if she/he is unavailable or unable to call such meeting, the first vice chair and then the City Manager or her/his designee.	Office of Emergency Management 300 Seminary Ave. Ukiah, CA 95482 467-5720 - Traci Boyl	Develop any necessary emergency and mutual aid plans, agreements, ordinances, resolutions, rules, and regulations.	Orozco Criss - Alternate	Traci Boyl , City Manager's Office Management Analyst; 467-5720; tboyl@cityofukiah.com
Greater Ukiah Business & Tourism Alliance (GUPTA)	4th Monday of month, 10 a.m.	200 S School St. Ukiah, CA 95482	200 S School St. Ukiah, CA 95482	Promotes tourism and works to strengthen and promote the historic downtown and businesses within the greater Ukiah area	Marianne Davison - Community Services Department Staff Orozco - Alternate	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)	2nd Thursday of month, 6:00 p.m.	Civic Center 300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Rodin Orozco - Alternate	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com
North Coast Opportunities (NCO)	4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport	Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	Neil Davis	Neil Davis, Community Services Director; 467-5764 ndavis@cityofukiah.com
Sun House Guild ex officio	2nd Tuesday of month, 10:30 a.m.	Sun House 431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Orozco, Sher Neil Davis - Alternate	David Burton , Museum Director; 467-2836 dburton@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)	2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Road Ukiah, CA	County Executive Office 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	Crane N/A - Alternate	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com
MENDOCINO COUNTY	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
City Selection Committee	Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA	C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission (Mayor - Primary; Vice Mayor - Alternate)	Mayor Crane Vice Mayor Sher	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Economic Development & Financing Corporation (EDFC)	2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)	Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Riley (appointed 12/19/18)	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Library Advisory Board	3rd Wednesdays of alternate months; 1:00 p.m.	Various Mendocino County Libraries	Ukiah County Library 463-4491	Review library policy and activities	Sher Rodin - Alternate	Kristine Lawler , City Clerk; 463-6217; klawler@cityofukiah.com
Mendocino County 1st District Liaison	Monthly; TBD	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 1st District Supervisor	Crane Rodin - Alternate	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County 2nd District Liaison	1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the County's 2nd District Supervisor	Criss Rodin - Alternate	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers 501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	Criss Sher - Alternate	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Craig Schlatter , Community Development Director; 463-6219; cschlatter@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	Liaisons: Owen/Schlatter	Greg Owen , Airport Manager; 467-2855; gowen@cityofukiah.com Craig Schlatter , Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	Rodin Crane - Alternate for both city seat members on Commission	Craig Schlatter , Director of Community Development; 463-6219; cschlatter@cityofukiah.com

Mendocino County Continued	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers		Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Crane Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena		Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	Sher Rodin - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room		Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	Targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	Criss Max Brazill, Admin Lieutenant - Alternate	Tom Corning, Police Chief; 463-6254; tcorning@cityofukiah.com
Russian River Flood Control District (RRFCD) Liaison	1st Monday of month, 5:30 p.m.	151 Laws Ave., Suite D Ukiah, CA		151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	White/Orozco	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210		1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	Greg Owen, Airport Manager (appointed 12/19/18)	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482		511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	Orozco, Criss Sage Sangiacomo, City Manager Cedric Crook, Police Chief	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
REGIONAL	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Great Redwood Trail Agency (GRTA)	Bi-monthly, 3rd Thursdays, 10:30 a.m.	Various Locations - announced		419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	Rodin Sher- Alternate	Neil Davis, Community Services Director 467-5764 ndavis@cityofukiah.com
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced		Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Orozco Criss - Alternate	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall 9291 Old Redwood Hwy, #400 Windsor, CA 95492 707-838-1000		Russian River Watershed Association 2235 Mercury Way, Suite 105 Santa Rose, CA 95407 info@rrwatershed.org 707-508-3670 (message only)	Consider issues related to Russian river - plans projects and funding requests	Rodin Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Northern California Power Agency (NCPA) - Commission	4th Thursday of month, 9:00 a.m. (see NCPA calendar)	Roseville, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of State and local power utilities developing and operating power generation, providing scheduling and related energy services and providing regulatory and legislative support.	Crane - Commissioner Sher - City Council Alternate Sauers - Alternate and Commissioner in absence of Commissioner Crane	Cindi Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com
Northern California Power Agency (NCPA) – Lodi Energy Center (LEC) Appointment	2nd Monday of month, 10:00 AM	Lodi, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4299	Committee oversees the operation, maintenance and expenditures of the LEC 300 MW generating project.	Sauers – Project Participate Appointee	Cindy Sauers, Electric Utility Director, 463-6286, csauers@cityofukiah.com
Transmission Agency of Northern California (TANC)	4th Wednesday of month, 10 a.m.	35 Iron Point Circle Suite 225 Folsom, CA		35 Iron Point Cir #225 Folsom, CA 95630 916-852-1673; info@tanc.us	Provide electric transmission to its Member utilities through transmission line ownership or contract arrangements.	Crane Sauers - Alternate	Cindi Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com C
STANDING COMMITTEES	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Diversity and Equity	TBD	Virtual Meeting Room (link to be created)		Civic Center 300 Seminary Ave. Ukiah, CA 95482	Improve diversity and equity in the City's workforce and municipal services	Orozco/Criss	Traci Boyl, City Manager's Office Management Analyst; 467-5720; tboyl@cityofukiah.com
Fire Executive Committee	2nd Tue, every other month beginning in January; 5:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	Orozco/Sher Alternates: Criss	Doug Hutchison, Fire Chief; 463-6263; dhutchison@cityofukiah.com
Countywide Oversight Board to the RDA Successor Agencies	4th Thursday of January, 4:00 p.m.; meets annually	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		City of Ukiah ATTN: City Clerk 300 Seminary Ave. Ukiah, CA 95482	Oversee and direct the Successor Agencies of the former redevelopment agencies	Crane	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Kristine Lawler, City Clerk; 463-6217, klawler@cityofukiah.com
Water Executive Committee (Ukiah Valley Water Authority)	1st Tue of each month at 6:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		City of Ukiah ATTN: Sean White 300 Seminary Ave. Ukiah, CA 95482	Oversight of UVWA; set annual budget for the combined water system; Manage rates and collect levies; modify existing water rights for the provision of water service; mediation and dispute resolution;	Crane/Orozco	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com

2025 AD HOC COMMITTEES		
COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	Crane/Orozco	Cindy Sauers, Electric Utility Director; 463-6286 csauers@cityofukiah.com
Trench Cut Policy Development	Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Advance Planning & Policy for Annexation Applications	Crane/Rodin	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
UVSD/ City Relations <i>Ad hoc committee to address specific issues with the Ukiah Valley Sanitation District, including discussion of overall sewer system service delivery policies, operating policy revisions, potential revisions to the current Operating Agreement, and cost sharing</i>	Crane/Orozco	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Sean White, Water Resources Director 463-5712 swhite@cityofukiah.com
Orr Street Bridge Corridor	Rodin/Sher	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Complete Streets	Rodin/Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com Neil Davis, Community Services Director 467-5764 ndavis@cityofukiah.com
Special Districts (Water District Consolidation)	Orozco/Crane	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Corp Yard Planning	Crane/Orozco	Jason Benson, Senior Civil Engineer 463-6284 jbenenson@cityofukiah.com
Mendocino County Courthouse Project and Reuse	Sher/Orozco	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
City's 150-Year Anniversary Planning	Orozco/Rodin	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Airport Infill Policy	Criss/Crane	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
Community Health Needs Assessment (CHNA) Steering Committee <i>assist in the creation of the 2025 CHNA Report for the communities served by the three Adventist Health hospitals in Mendocino County, providing insight, identifying, gathering and analyzing the health needs of our community. Additionally</i>	Rodin/Sher	Jeremy Malin, NP Director of Community Health Analytics Adventist Health Howard Memorial Adventist Health Ukiah Valley Adventist Health Mendocino Coast 978-289-3330; malinjr@ah.org
Parks & Recreation Special District Exploration	Rodin/Orozco	Neil Davis, Community Services Director 467-5764 ndavis@cityofukiah.com
Downtown Zoning code	Crane/Rodin	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
Tourism Advisory Committee	Rodin/Sher	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Historic Preservation Code	Sher/Criss	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
Fire Severity	Rodin/Orozco	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
CalPERS	Crane/Orozco	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com
City Council Handbook Review and Update	Sher	Kristine Lawler, City Clerk 463-6217; klawler@cityofukiah.com
Energy Resilience	Sher/Orozco	Cindy Sauers, Electric Utility Director; 463-6286 csauers@cityofukiah.com

*Note: Changing the composition of an existing ad-hoc among current councilmembers after work has begun presents potential Brown Act issues. Requests for fully filled ad-hocs are represented on the draft, but staff does not recommend changes except to fill vacated assignments. The current requests on the sheet for fully composed ad-hocs are primarily intended to convey interest in topics covered by these ad-hoc committees for possible future consideration of new assignments.