



**UKIAH VALLEY
WATER AUTHORITY**

WATER EXECUTIVE COMMITTEE MINUTES

Regular Meeting

UKIAH VALLEY CONFERENCE CENTER

200 South School Street, Ukiah, CA 95482

Virtual Meeting Link: <https://us06web.zoom.us/j/83268733029>

Ukiah, CA 95482

December 4, 2025

5:00 p.m.

1. CALL TO ORDER AND ROLL CALL

The Water Executive Committee (WEC) met at a Regular Meeting on December 4, 2025, having been legally noticed on November 26, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/83268733029>. The clerk called the meeting to order at 5:08 p.m. Roll was taken with the following **Members Present:** Juan Orozco, Douglas Crane, Gary Nevill, Devin Gordon, Tim Prince, Steve Bogart, Tami Baarsch-Bogart and Chair Tom Schoeneman. **Members Absent by Prearrangement:** Jerry Cardoza and Adam Gaska. **Staff Present:** Sean White, Ukiah Water Resources Director; Jared Walker, Ukiah Water Resources Deputy Director; and Kim Saylor, Deputy Clerk. **Also Present:** Phil Williams, Legal Counsel and Michael Colantuono, Legal Counsel.

CHAIR SCHOENEMAN PRESIDING.

2. APPROVAL OF MINUTES

a. Approval of the Minutes for the September 29, 2025, Regular Meeting.

Motion/Second: Crane/ Orozco to approve the minutes for the September 29, 2025, Regular Meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Orozco, Crane, Nevill, Prince, Baarsch Bogart, Bogart and Chair Schoeneman. NOES: None. ABSENT: Cardoza and Gaska. ABSTAIN: Gordon.

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

4. NEW BUSINESS

a. Presentation of Proposed Financial Plan and Process for Ukiah Valley Water Authority Rate Adjustments by Hildebrand Consulting, Initiate Prop 218 Process, and Adoption of Resolution to Adopt a Policy for AB 2257.

Presenters: Mark Hildebrand, Hildebrand Consulting; Dan Buffalo, Finance Manager, City of Ukiah; Sean White, Director of Water Resources, Also Present: Phil Williams, Legal Counsel and Michael Colantuono, Legal Counsel.

Motion/Second: Schoeneman/Gordon to accept the rate studies and authorize a combined rate increase (March and July 2026) for the Millview, Willow, and City of Ukiah Water Districts effective March 1, 2026; Redwood Valley to have a rate increase on March 1, 2026 and on July 1, 2026; and to adopt a resolution (2025-05) initiating the Proposition 218 process. Motion **carried** by the following roll call votes: AYES: Orozco, Crane, Nevill, Gordon, Prince, Baarsch Bogart, Bogart, and Chair Schoeneman. NOES: None. ABSENT: Cardoza and Gaska. ABSTAIN: None.

Motion/Second: Schoeneman/Crane to adopt a resolution (2025-06) adopting administrative procedures in compliance with AB 2257 and Proposition 218 in connection with water rates, fees, and charges applicable to all member agencies. Motion **carried** by the following roll call votes: AYES:

Orozco, Crane, Nevill, Gordon, Prince, Baarsch Bogart, Bogart, and Chair Schoeneman. NOES: None. ABSENT: Cardoza and Gaska. ABSTAIN: None.

5. UNFINISHED BUSINESS

a. Adoption of Resolution Establishing a Policy of Officer Rotations.

Presenter: Phil Williams, Legal Counsel.

Member Consensus to continue this item to the next scheduled meeting.

6. ADMINISTRATIVE AND OPERATIONAL REPORT

a. Report on Status of Application for SAFER Planning Grant.

Presenter: Sean White, Ukiah Water Resources Director; Phil Williams, Legal Counsel.

Report was received.

b. General Management Report.

Presenters: Jared Walker, Ukiah Water Resources Deputy Director and Sean White, Ukiah Water Resources Director.

Report was received.

7. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

No announcements or reports were received.

8. SET NEXT MEETING DATE

a. Discussion, Consideration, and Scheduling of Next Meeting Date with Meeting to be Held at the Ukiah Valley Conference Center, 200 South School Street, Ukiah, CA 95482, at 5:00 p.m.

Presenter: Kim Saylor, Deputy Clerk.

Member Consensus to cancel the next regularly scheduled meeting of January 1, 2026, and hold a Special Meeting January 8, 2026, at 5:00.

DIRECTORS ADJOURNED TO CLOSED SESSION AT 7:17 P.M.

9. CLOSED SESSION

a. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9, One Case

No report out was received; direction given to Staff.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 7:45 p.m.



Kim Saylor, Deputy Clerk