



**City Council
Regular Meeting
AGENDA**

(to be held both at the physical and virtual locations below)

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/84200613352>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 842 0061 3352
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

February 18, 2026 - 5:15 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

4. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- 4.a. Proclamation of the Ukiah City Council Recognizing March as Women's History Month.

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing March as Women's History Month.

Attachments:

1. Proclamation

- 4.b. Proclamation of the Ukiah City Council Recognizing February as Teen Dating Violence Awareness and Prevention Month.

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing February as Teen Dating Violence Awareness and Prevention Month.

Attachments:

1. Proclamation

- 4.c. Proclamation of the Ukiah City Council Recognizing February as Black History Month.

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing February as Black History Month.

Attachments:

1. Black History Month Proclamation

5. PETITIONS AND COMMUNICATIONS

6. APPROVAL OF MINUTES

- 6.a. Approval of the Minutes for the February 4, 2026, Special Meeting.
Recommended Action: Approve the Minutes for the February 4, 2026, Special Meeting.
Attachments:
 1. 2026-02-04 CC Draft Minutes - Special Meeting
- 6.b. Approval of the Minutes for the February 4, 2026, Regular Meeting.
Recommended Action: Approve the Minutes for the February 4, 2026, Regular Meeting.
Attachments:
 1. 2026-02-04 CC Draft Minutes - Regular Meeting

7. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

8. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 8.a. Report of Disbursements for the Month of January 2026.
Recommended Action: Approve the report of disbursements for the month of January 2026.
Attachments:
 1. January 2026 Summary of Disbursements
 2. Account Codes for Reference
 3. Object Codes for Reference
 4. January 2026 Disbursements Detail
- 8.b. Approval of Budget Amendment in the Amount of \$352,764.85 for Additional Construction Work Related to the Urban Core Rehabilitation and Transportation Project, Specification 23-07.
Recommended Action: Approve a budget amendment in the amount of \$352,764.85 for additional construction work related to the Urban Core Rehabilitation and Transportation Project, Specification 23-07.
Attachments:
 1. Award ASR
- 8.c. Adoption of a Resolution Authorizing Application for, and Receipt of, Funds from the Volkswagen Environmental Mitigation Trust Fund in Response to the Statewide Zero-Emission Freight and Marine Program Solicitation; and Authorization for the City Manager to Negotiate and Execute the Application; and Approval of Corresponding Budget Amendments if Awarded Funding.
Recommended Action: Adopt a resolution authorizing application for, and receipt of, funds from the Volkswagen Environmental Mitigation Trust Fund in response to the Statewide Zero-Emission Freight and Marine Program Solicitation; authorize the City Manager to negotiate and execute the application; and approve corresponding budget amendments if awarded funding.
Attachments:
 1. VW-ZEFM-Guidance-Fifth-Solicitation (Guidelines)

2. Sourcewell Quote- Toyota Electric Pneumatic Lift Truck
 3. Proposed Resolution
- 8.d. Adopt an Ordinance Adding Chapter 9, Article 1, to Division 2 of the Ukiah City Code, Entitled "Right to Industry."
- Recommended Action: Adopt an ordinance adding Chapter 9, Article 1, to Division 2 of the Ukiah City Code, entitled "Right to Industry."**
- Attachments:
1. Ordinance Summary & Mendocino County Right to Industry Ordinance
 2. Draft Ordinance
 3. Right to Industry Maps - Ukiah
- 8.e. Authorization for City Manager to Negotiate and Execute a Memorandum of Understanding Between the City Of Ukiah and Ukiah Unified School District for a Joint Use of Facilities Agreement.
- Recommended Action: Authorize City Manager to negotiate and execute a Memorandum of Understanding between the City of Ukiah and Ukiah Unified School District for a Joint Use of Facilities Agreement.**
- Attachments:
1. UUSD Joint Use of Facilities Agreement 2026
- 8.f. Authorization for City Manager to Negotiate and Execute Lease Agreement with Ukiah Unified School District for the Use of Observatory Park House.
- Recommended Action: Authorize City Manager to negotiate and execute lease agreement with Ukiah Unified School District for the use of Observatory Park House.**
- Attachments:
1. UUSD Lease of Observatory House 2026
- 8.g. Authorization for Police Chief to Negotiate and Execute a Memorandum of Understanding Between the City of Ukiah Police Department and Ukiah Unified School District for the School Resource Officer Program.
- Recommended Action: Authorize the Police Chief to negotiate and execute a Memorandum of Understanding between the City of Ukiah Police Department and Ukiah Unified School District for the School Resource Officer Program.**
- Attachments:
1. SRO MOU
- 8.h. Consideration of Award of Bid for the Orchard Substation Transformer Oil Processing and Repair Project, Spec No. E41088, to Transfluid Services, Inc for the Amount of \$90,039.63, and Approval of Corresponding Budget Amendment.
- Recommended Action: Award bid for the Orchard Substation Transformer Oil Processing and Repair Project, Spec No. E41088, to Transfluid Services, Inc for the amount of \$90,039.63, and approve the corresponding budget amendment.**
- Attachments:
1. RFB E41088 Substation Transformer Oil Processing
 2. Bid Tabulation - Spec E41088 Substation Transformer Oil Processing
 3. Transfluid Bid

9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

10. COUNCIL REPORTS

11. CITY MANAGER/CITY CLERK REPORTS

12. PUBLIC HEARINGS (5:30 PM)

- 12.a. Introduction by Title Only of an Ordinance to Implement a Street Trench Cut Fee in the City of Ukiah.

Recommended Action: Introduce by title only an Ordinance to implement a Street Trench Cut Fee in the City of Ukiah.

Attachments:

1. Ukiah Trench Cut Study
2. Trench Cut Fee Ordinance FINAL_clean
3. Exhibit A - Trench Cut Fees
4. Ukiah Trench Cut Fee - Public Notice

13. UNFINISHED BUSINESS

- 13.a. Review and Update the Ukiah City Council Strategic Plan.

Recommended Action: Review the Ukiah City Council Strategic Plan and provide direction as may be warranted to update the document.

Attachments:

1. Redlined Version FY27 Council Strategic Plan_CM

14. NEW BUSINESS

- 14.a. Discuss and Provide Direction for the Establishment of an Oversight Committee to Review Measure P Expenditures for Fiscal Years 2025 and 2026 per Resolution 2014-28.

Recommended Action: Direct staff to solicit five committee members to create an Oversight Committee to review Measure P expenditures for Fiscal Years 2025 and 2026 per Resolution 2014-28 and bring those recommendations to Council for possible appointments.

Attachments:

1. Resolution 2014-28

- 14.b. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

Attachments:

1. 2026 City Council Special Assignments & Ad Hocs

15. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

- 15.a. **Conference with Legal Counsel – Anticipated Litigation**

(Government Code Section 54956.9(d)(4))

Initiation of litigation (2 cases)

- 15.b. **Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Nui Rising Moon Trust v. City of Ukiah, et al.; Case No. 3:25-cv-08320

- 15.c. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200
- 15.d. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC
- 15.e. **Conference Involving a Joint Powers Agency (Inland Water and Power Commission)**
City representative on IWPC Board (Mari Rodin)
Discussion will concern: (Conference with Real Property Negotiators (Gov't Code §54956.8)
Property: PG&E Potter Valley Project;
Agency Negotiators: Scott Shapiro, Janet Pauli.
Negotiating Parties: IWPC and PG&E
Under Negotiation: Price and Terms
- 15.f. **Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 184-080-37;184-080-36; 184-090-01; 184-090-07; 184-090-06; 184-100-04
Negotiator: Sage Sangiacomo, City Manager
Negotiating Parties: Henry's Original
Under Negotiation: Price & Terms of Payment
- 15.g. **Conference with Labor Negotiator (54957.6)**
Agency Designated Representative: Sage Sangiacomo, City Manager
Employee Organizations: All bargaining units
Unrepresented Employee: Police Chief

16. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Araceli Sandoval, Deputy City Clerk
Dated: 02/13/26



AGENDA SUMMARY REPORT

SUBJECT: Proclamation of the Ukiah City Council Recognizing March as Women's History Month.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Araceli Sandoval, Deputy City Clerk

PRESENTER: Mayor Sher

ATTACHMENTS:

1. Proclamation

Summary: Council to issue a proclamation recognizing March as Women's History Month.

Background: The City celebrates and honors women and their contributions to our community annually during the month of March. In March of 1983, the first Women's History Gala Celebration in Mendocino County was held at Anderson Valley High School. Thereafter, each year (*with the exception of 2021 due to COVID-19*), the event has been held in the City of Ukiah, with the March 1st celebration marking its 42nd anniversary.

Discussion: At the February 18, 2026, Regular Meeting, the City Council will issue a Proclamation (Attachment 1) recognizing March as Women's History Month. In addition to the proclamation, the Mendocino Women's Political Coalition (MWPC) and the Ukiah chapter of the American Association of University Women (AAUW) will present the 42nd Annual Women's History Gala Celebration scheduled to take place at the SPACE Theater on March 1, 2026, at 12:00 p.m.

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing March as Women's History Month.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No GRANT: No

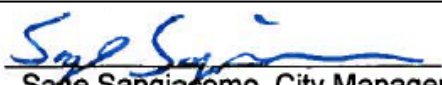
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mayor Sher

STRATEGIC PLAN: SP 3C - Instill diversity, equity, and inclusion as essential core elements of policymaking, accountability, and delivery of City services.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

PROCLAMATION

City of Ukiah



Recognizing

March 2026 as “Women’s History Month” and the 42nd Annual Women’s History Gala Celebration in the City of Ukiah

Whereas, in March 1983 the first Women’s History Gala Celebration in Mendocino County was held at the Anderson Valley High School. Thereafter, each year it has been held in the City of Ukiah with the March 1st Celebration marking its 42nd anniversary; and

Whereas, the Mendocino Women’s Political Coalition (MWPC) presents the Women’s History Gala Celebration with our local chapter of the American Association of University Women (AAUW); and

Whereas, the aforementioned women’s organizations continue to work to increase and acknowledge the roles of women at all levels of community and public service, and to become knowledgeable about issues that affect women’s equality and to foster networks that extend and expand the creative, social, and political strength of women; and

Whereas, promoting and celebrating the equality and achievements of all women continue to be at the core of this 2026 celebration of Women’s History; the tradition of the annual Women’s History Gala Celebration is to recognize and honor particular women who exemplify each year’s designated theme for contributions in their communities through their fields of work; and

Whereas, on Sunday, March 1, 2026, the public is invited to attend the 42nd Annual Women’s History Gala Celebration at 12:00 p.m., at the SPACE Theater. Local women to be honored embody this year’s theme of “Women Leading the Change, Shaping a Sustainable Future.” The theme recognizes women throughout the country who work tirelessly for environmental and financial sustainability as well as community resilience, leadership succession, and intergenerational equity.

Therefore be it resolved, that the Ukiah City Council hereby joins other communities in the nation in proclaiming the month of March to be Women’s History Month and to recognize and celebrate the:

42nd Anniversary of the Women’s History Gala Celebration on March 1, 2026.

*Signed and sealed, this 18th day of February
in the year Two Thousand and Twenty Six.*

Susan Sher, Mayor



AGENDA SUMMARY REPORT

SUBJECT: Proclamation of the Ukiah City Council Recognizing February as Teen Dating Violence Awareness and Prevention Month.

DEPARTMENT: City Clerk

PREPARED BY: Araceli Sandoval, Deputy City Clerk

PRESENTER: Mayor Sher or Councilmember

ATTACHMENTS:

1. Proclamation

Summary: Council will issue a proclamation recognizing February as Teen Dating Violence Awareness and Prevention Month.

Background: Teen dating violence, also referred to as dating abuse, is a serious and widespread issue affecting adolescents and young adults. National data show that significant numbers of teens experience verbal, emotional, physical, or sexual abuse by a dating partner each year, with higher reported rates among young women and LGBTQ+ youth. Experiences of dating violence are linked to other forms of aggression, including bullying and sexual harassment, and are associated with increased risks of truancy, school dropout, teen pregnancy, suicide, eating disorders, and substance use.

Discussion: Prevention and early intervention efforts play a critical role in addressing warning signs of teen dating violence before behaviors escalate and in supporting the safety and well-being of youth ages 12 to 24. Local prevention programs, including those provided by Project Sanctuary, focus on promoting healthy relationships, improving school climate, and empowering youth to build respectful, violence-free relationships. Recognition of Teen Dating Violence Awareness and Prevention Month (Attachment 1) supports these efforts and encourages community involvement in preventing adolescent violence.

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing February as Teen Dating Violence Awareness and Prevention Month.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Project Sanctuary

STRATEGIC PLAN (SP): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

PROCLAMATION

City of Ukiah



Recognizing

**February 2026 as “Teen Dating Violence Awareness
and Prevention Month” in the City of Ukiah**

Whereas, teen dating violence, also known as dating abuse, is a serious and growing problem throughout California and each year, an estimated 1 in 12 high school students is physically hurt by a dating partner; and

Whereas, according to the Center for Disease Control and Prevention, Dating Matters: Strategies to Promote Healthy Teen Relationships, 65% adolescents report verbal, emotional, physical, or sexual dating abuse each year; and

Whereas, according to the American Psychological Association, 1 in 3 teens have experienced dating abuse and about the same number say they have committed dating abuse themselves; and

Whereas, according to the Center for Disease Control and Prevention, 20% of female teens and 13% male teens reported experiencing adolescent dating violence in the last year; and

Whereas, 43% of LGBTQ+ identifying teens reported experiencing physical dating violence, compared to 29% of heterosexual youth, and 50% of transgender youth reported experiencing sexual violence at some point in their lives; and

Whereas, teen dating violence has been linked to other forms of violence and aggression against peers, including bullying, sexual harassment, sexual violence, and physical violence; and

Whereas, survivors of teen dating violence have increased risk for truancy, dropout, teen pregnancy, suicide, having eating disorders, and engaging in other harmful behaviors such as use of alcohol, tobacco, and other drugs; and

Whereas, teen dating violence intervention and prevention programs can help to ensure a positive school climate and safe learning environment for all youth ages 12 to 24; and

Whereas, Project Sanctuary’s prevention programs work to address warning signs of teen dating violence among youth before behaviors escalate and protect the safety of targeted youth.

Therefore be it resolved, that the Ukiah City Council joins Project Sanctuary in the belief that all community members must be part of the solution to prevent adolescent violence by empowering youth to develop healthy and violence-free relationships throughout their lives, and hereby recognizes February 2026 as

***Teen Dating Violence Awareness and Prevention Month
in the City of Ukiah***

*Signed and sealed, this 18th day of February in the year
Two Thousand and Twenty-Six.*

Susan Sher, Mayor



AGENDA SUMMARY REPORT

SUBJECT: Proclamation of the Ukiah City Council Recognizing February as Black History Month.

DEPARTMENT: City Manager / Admin

PREPARED BY: Maria Ceja, Administrative Analyst

PRESENTER: Mayor Sher or Councilmember

ATTACHMENTS:

1. Black History Month Proclamation

Summary: The Ukiah City Council will issue a proclamation recognizing February 2026 as Black History Month in the City of Ukiah. This proclamation acknowledges the central role of African, Caribbean, and Black Americans in shaping our nation's history, culture, and society. Black History Month provides an opportunity to honor the resilience, achievements, and contributions of these communities while inviting the Ukiah community to participate in celebrating this important observance.

Background: Black History Month traces its origins to 1926 when Dr. Carter G. Woodson, a prominent historian and scholar, launched Negro History Week. It was designed to coincide with Abraham Lincoln and Frederick Douglass' celebratory birthdays and eventually led to a national observance that expanded to a month-long commemoration in 1976.

Discussion: In issuing this Black History Month proclamation (Attachment 1), the City of Ukiah underscores its commitment to honoring the diverse histories and cultures that enrich our community. The Black History Month 2026 theme, "**A Century of Black History Commemorations**," marks the 100-year anniversary of the first observance of what began as Negro History week in 1926, and provides an opportunity to reflect on how the commemoration of Black history has shaped identity and strengthened the broader understanding of United States history. The City also encourages residents to participate in local and national efforts to celebrate Black History Month, recognizing the value of diversity, equity, and inclusion in fostering a stronger community.

Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing February as Black History Month.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: N/A **GRANT:** N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Diversity and Equity Committee

STRATEGIC PLAN (SP): **SP 5C** - Create, sustain, and advance a diverse and inclusive workplace and workforce that reflects, values, and celebrates the diverse community we serve.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager



February 2026 as “Black History Month” in the City of Ukiah

Whereas, *Black History Month* is observed each February as a national annual celebration recognizing the history, achievements and contributions by African Americans; and

Whereas, *Black History Month* honors the central role of African Americans in shaping the social, cultural, economic, and political foundations of the United States, often in the face of systemic barriers and injustice; and

Whereas, *Black History Month* can be traced back to 1926. Designed to coincide with Abraham Lincoln and Frederick Douglass' celebratory birthdays and eventually led to a national observance that expanded to a month-long commemoration in 1976; and

Whereas, the 2026 *Black History Month* theme, “*A Century of Black History Commemorations*,” marks the 100-year anniversary of the first observance of what began as Negro History week in 1926, and provides an opportunity to reflect on how the commemoration of Black history has shaped identity and strengthened the broader understanding of United States history; and

Whereas, the observance provides an opportunity for communities to reflect on the enduring impact of African American leadership, creativity, labor, and advocacy, and to reaffirm a shared commitment to equity, inclusion and justice. African Americans continue to chart new paths toward economic stability, personal growth, and racial uplift. From enslaved workers in the 19th century to agricultural, industrial, and professional workers in the 20th and 21st centuries, Black men and women have always been vital to transforming and tooling America; and

Whereas, the City of Ukiah recognizes that African Americans have contributed to the strength and vitality of local, regional, and national communities, and that these contributions continue to enrich civic life today; and

Whereas, residents are encouraged to participate in activities and educational opportunities that celebrate Black history and culture.

Therefore be it resolved, that the City Council of the City of Ukiah, hereby proclaims February 2026, as

Black History Month in the City of Ukiah

*Signed and sealed, this 18th day of February in the year
Two Thousand and Twenty-Six.*

Susan Sher, Mayor

**CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482**

Virtual Meeting Link: <https://us06web.zoom.us/j/83910458429>

**February 4, 2026
3:30 p.m.**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Special Meeting on February 4, 2026, having been legally noticed on January 30, 2026. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/83910458429>. Mayor Sher called the meeting to order at 3:33 p.m. Roll was taken with the following **Councilmembers Present:** Douglas F. Crane, Mari Rodin, Heather Criss, Juan V. Orozco, and Susan Sher. **Staff Present:** Shannon Riley, Deputy City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR SHER PRESIDING.

The Pledge of Allegiance was led by Mayor Sher.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: Peter Good – public safety issue regarding flock cameras.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 3:40 P.M.

3. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation

(Government Code Section 54956.9(d)(4))

Initiation of litigation (2 cases)

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC

d. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property address or APN Nos: 151 Laws Ave, Ukiah, CA, 95482; APN 003-420-47

Negotiators: Sage Sangiacomo, City Manager; Dan Buffalo, Finance Director; Jared Walker, Water Resources Director

Negotiating Parties: Willow County Water District Board, Ukiah City Council

Under Negotiation: Property Acquisition, Price & Terms of Payment

e. Conference Involving a Joint Powers Agency (Inland Water and Power Commission)

City representative on IWPC Board (Mari Rodin)

Discussion will concern: (Conference with Real Property Negotiators (Gov't Code §54956.8)

Property: PG&E Potter Valley Project;

Agency Negotiators: Scott Shapiro, Janet Pauli.

Negotiating Parties: IWPC and PG&E

Under Negotiation: Price and Terms

f. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 184-080-37; 184-080-36; 184-090-01; 184-090-07; 184-090-06; 184-100-04

Negotiator: Sage Sangiacomo, City Manager

Negotiating Parties: Henry's Original

Under Negotiation: Price & Terms of Payment

g. Conference with Labor Negotiator (54957.6)

Agency Designated Representative: Sage Sangiacomo, City Manager

Employee Organizations: All bargaining units

Unrepresented Employee: Police Chief

h. Public Employment (City Attorney)

(Cal. Gov. Code § 54957(b)(1))

No action reported; direction provided to Staff.

4. COUNCIL ANNUAL PHOTO SHOOT (5:00 P.M.)

The Council held their annual photo shoot.

5. ADJOURNMENT

There being no further business, the meeting adjourned at 5:10 p.m.

Kristine Lawler, City Clerk

**CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/83206736913>**

**February 4, 2026
5:15 p.m.**

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on February 4, 2026, having been legally noticed on January 30, 2026. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/83206736913>. Mayor Sher called the meeting to order at 5:15 p.m. Roll was taken with the following **Councilmembers Present:** Douglas F. Crane, Mari Rodin, Heather Criss, Juan V. Orozco, and Susan Sher. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR SHER PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Criss.

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

There were no AB 2449 notifications or considerations.

4. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

No proclamation, introductions, or presentation items were placed on the agenda.

5. PETITIONS AND COMMUNICATIONS

City Clerk, Kristine Lawler, stated that no communications had been received.

6. APPROVAL OF MINUTES

a. Approval of the Minutes for the January 21, 2026, Regular Meeting.

Motion/Second: Crane/Criss to approve Minutes of January 21, 2026, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

7. RIGHT TO APPEAL DECISION

Mayor Sher read the right to appeal.

8. CONSENT CALENDAR

a. Receive Report for the Public Spaces Commission 2026 Community Outreach Plan – Community Services.

Motion/Second: Crane/Criss to approve Consent Calendar Item 8a, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

9. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

Public Comment: Peter Good – Ordinance and flock cameras.

10. **COUNCIL REPORTS**

Presenters: Councilmembers Criss and Crane, and Mayor Sher.

11. **CITY MANAGER/CITY CLERK REPORTS**

Presenters: Sage Sangiacomo, City Manager; and

- **Hazard Mitigation Plan and Clearlake Water Emergency Update** – Traci Boyl, Senior Management Analyst/ Emergency Manager.

12. **PUBLIC HEARINGS (5:30 PM)**

a. **Conduct a Public Hearing to Consider Adoption of a Resolution Approving the Submittal of a Community Development Block Grant Application in Response to the 2025 State Community Development Block Grant Program Notice of Funding Availability; and Approve Corresponding Budget Amendments if Awarded Funding by the California Department of Housing and Community Development.**

Presenters: Jim Robbins, Housing and Grants Manager and Craig Schlatter, Community Development Director.

PUBLIC HEARING OPENED AT 5:56 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 5:56 P.M.

Motion/Second: Crane/Criss to select the Staff-recommended program and project for state grant submittal; adopt a resolution (2026-04) approving the submittal of a Community Development Block Grant Application in response to the 2025 State Community Development Block Grant Program Notice of Funding Availability; and approve corresponding budget amendments if awarded funding for the application. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

13. **UNFINISHED BUSINESS**

No unfinished business items were placed on the agenda.

14. **NEW BUSINESS**

a. **Introduce by Title Only an Ordinance Adding Chapter 9, Article 1, to Division 2 of the Ukiah City Code, Entitled "Right to Industry."**

Presenter: Jesse Davis, Chief Planning Manager. **Also present at staff table:** Craig Schlatter, Community Development Director.

No public comment was received.

Motion/Second: Rodin/Crane to introduce an ordinance by title only. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

City Clerk, Kristine Lawler, read the following ordinance title into the record:

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING A NEW ARTICLE 1, CHAPTER 9 TO DIVISION 2 OF THE UKIAH CITY CODE ENTITLED "RIGHT TO INDUSTRY"

Motion/Second: Rodin/Crane to introduce an ordinance adding Chapter 9, Article 1, to Division 2 of the Ukiah City Code, entitled "Right to Industry." Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

b. Adoption of a Resolution Approving a Zero Tax Share Agreement Between the City of Ukiah and the County of Mendocino for the Ukiah Corporation Yard Annexation (1 Carousel Lane), Local Agency Formation Commission (LAFCo) File No. A-2025-06.

Presenter: Jesse Davis, Chief Planning Manager. **Also present at staff table:** Craig Schlatter, Community Development Director.

Public Comment: Madeline Cline, [Mendocino County 1st District Supervisor] (*Speaking for herself; speaking twice*).

Motion/Second: Criss/Rodin to adopt a resolution (2026-05) approving a Zero Tax Sharing Agreement (2526-167) between the City of Ukiah and the County of Mendocino for the Ukiah Corporation Yard Annexation (1 Carousel Lane), LAFCo File No. A-2025-06. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

RECESS: 6:21 – 6:29 P.M.

c. Consideration of Rejection of Low Bid from Cimarron and Award Bid to Perennial Energy, LLC in the Amount of \$418,394.61 for the Landfill Gas Ground Flare Station.

Presenter: Tim Eriksen, Public Works Director/City Engineer.

No public comment was received.

Motion/Second: Rodin/Criss to reject low bid from Cimarron and award bid (2526-168) to Perennial Energy, LLC in the amount of \$418,394.61 for the Landfill Gas Ground Flare Station. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

d. Consider Adoption of Resolution Adopting a 2026 Advocacy Platform to Serve as Guidelines for Local, State, and Federal Legislative Matters.

Presenter: Shannon Riley, Deputy City Manager.

No public comment was received.

Motion/Second: Rodin/Criss to adopt resolution (2026-06), with edits as discussed, adopting a 2026 Advocacy Platform to serve as guidelines for local, state, and federal legislative, administrative, regulatory, and court matters. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

e. Receive and File Second Quarter Financial Report and Receive Mid-Year Budget Presentation.

Presenter: Dan Buffalo, Finance Director.

No public comment was received.

A PowerPoint was given, the report was received, and direction was given to Staff.

f. Review and Update the Ukiah City Council Strategic Plan.

Presenters: Traci Boyl, Senior Management Analyst and Shannon Riley, Deputy City Manager.

No public comment was received.

Update was received and direction given to Staff.

Council Direction for Staff to bring back a draft that incorporates the suggested input.

g. Annual Review, Discussion, and Appointments Regarding 2026 Council Assignments; and Consideration of Disbandment and Modification to City Council Committees and Ad Hoc/Standing Committees.

Presenters: Mayor Sher and Sage Sangiacomo, City Manager.

No public comment was received.

Motion/Second: Rodin/Criss to disband the Community Health Needs Assessment (CHNA) Steering Committee ad hoc [due to the work having been completed]. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Rodin/Criss to adopt the changes to the City Council Committees and Ad Hoc/Standing Committees as presented and direct the City Clerk to finalize and attach the 2026 Council Assignments and Ad Hoc/Standing Committees List to the February 4, 2026, Minutes. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Criss, Orozco, and Sher. NOES: None. ABSENT: None. ABSTAIN: None.

Note: *Final Special Assignments list is attached.*

15. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation

(Government Code Section 54956.9(d)(4))

Initiation of litigation (2 cases)

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUUK-CVPT-2018-70200

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort, Inc v. City of Ukiah, et al.; Case No. 24-cv-07106-JSC

d. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property address or APN Nos: 151 Laws Ave, Ukiah, CA, 95482; APN 003-420-47

Negotiators: Sage Sangiacomo, City Manager; Dan Buffalo, Finance Director; Jared Walker, Water Resources Director

Negotiating Parties: Willow County Water District Board, Ukiah City Council

Under Negotiation: Property Acquisition, Price & Terms of Payment

e. Conference Involving a Joint Powers Agency (Inland Water and Power Commission)

City representative on IWPC Board (Mari Rodin)

Discussion will concern: (Conference with Real Property Negotiators (Gov't Code §54956.8)

Property: PG&E Potter Valley Project;

Agency Negotiators: Scott Shapiro, Janet Pauli.

Negotiating Parties: IWPC and PG&E

Under Negotiation: Price and Terms

f. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 184-080-37; 184-080-36; 184-090-01; 184-090-07; 184-090-06; 184-100-04

Negotiator: Sage Sangiacomo, City Manager

Negotiating Parties: Henry's Original

Under Negotiation: Price & Terms of Payment

g. Conference with Labor Negotiator (54957.6)

Agency Designated Representative: Sage Sangiacomo, City Manager

Employee Organizations: All bargaining units

Unrepresented Employee: Police Chief

h. Public Employment (City Attorney)

(Cal. Gov. Code § 54957(b)(1))

Closed Session was held in a special meeting prior to the regular meeting. No action was reported; direction was provided to Staff.

16. ADJOURNMENT

There being no further business, the meeting adjourned at 8:44 p.m.

Kristine Lawler, CMC
City Clerk

LOCAL / UKIAH VALLEY							MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Investment Oversight Committee							Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Orozco - Alternate Alan Carter, Treasurer	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Disaster Council							Shall meet a minimum of once a year at a time and place designated upon call of the chair	Place designated upon call of the chair or, if she/he is unavailable or unable to call such meeting, the first vice chair and then the City Manager or her/his designee.	Office of Emergency Management 300 Seminary Ave. Ukiah, CA 95482 467-5720 - Traci Boyl	Develop any necessary emergency and mutual aid plans, agreements, ordinances, resolutions, rules, and regulations.	Orozco Criss - Alternate	Traci Boyl, City Manager's Office Management Analyst; 467-5720; tboyl@cityofukiah.com
Greater Ukiah Business & Tourism Alliance (GUPTA)							4th Monday of month, 10 a.m.	200 S School St. Ukiah, CA 95482	200 S School St. Ukiah, CA 95482	Promotes tourism and works to strengthen and promote the historic downtown and businesses within the greater Ukiah area	Marianne Davison - Community Services Department Staff Orozco - Alternate	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)							2nd Thursday of month, 6:00 p.m.	Civic Center 300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Rodin Orozco - Alternate	Jared Walker, Director of Water Resources; 467-5712, jawalker@cityofukiah.com
North Coast Opportunities (NCO)							4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport	Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	Neil Davis	Neil Davis, City Representative 467-5764 ndavis@cityofukiah.com
Sun House Guild ex officio							2nd Tuesday of month, 10:30 a.m.	Sun House 431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Orozco, Sher Jake Burgess - Alternate	David Burton, Museum Director; 467-2836 dburton@cityofukiah.com
Ukiah Men's Golf Club Liaison							1st Tuesday of month, 4 - 5 pm	Golf Course Clubhouse 599 Park Blvd.	Golf Course Clubhouse 599 Park Blvd umgc@yahoo.com	An association of male golfers who promote and support golf in Ukiah.	Jake Burgess	Jake Burgess, Community Services Director; 463-6201, jburgess@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)							2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Road Ukiah, CA	County Executive Office 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	Crane N/A - Alternate	Jared Walker, Director of Water Resources; 467-5712, jawalker@cityofukiah.com
MENDOCINO COUNTY							MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
City Selection Committee							Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA	C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission (Mayor - Primary; Vice Mayor - Alternate)	Mayor Sher Vice Mayor Orozco	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Economic Development & Financing Corporation (EDFC)							2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)	Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Riley (appointed 12/19/18)	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Library Advisory Board							3rd Wednesdays of alternate months; 1:00 p.m.	Various Mendocino County Libraries	Ukiah County Library 463-4491	Review library policy and activities	Sher Rodin - Alternate	Kristine Lawler, City Clerk; 463-6217; klawler@cityofukiah.com
Mendocino County 1st District Liaison							Monthly; TBD	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 1st District Supervisor	Crane Rodin - Alternate	Sage Sangiacomo, City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County 2nd District Liaison							1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the County's 2nd District Supervisor	Criss Rodin - Alternate	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino Council of Governments (MCOG)							1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers 501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	Criss Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Craig Schlatter, Community Development Director; 463-6219; cschlatter@cityofukiah.com
Mendocino County Airport Land Use Commission							As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	Liaisons: Owen/Schlatter	Greg Owen, Airport Manager; 467-2855; gowen@cityofukiah.com Craig Schlatter, Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino Local Area Formation Commission (LAFCo)							1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	Rodin Crane - Alternate for both city seat members on Commission	Craig Schlatter, Director of Community Development; 463-6219; cschlatter@cityofukiah.com

Mendocino County Continued	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers		Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Crane Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena		Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	Sher Rodin - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room		Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	Targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	Criss Max Brazill, Admin Lieutenant - Alternate	Tom Corning, Police Chief; 463-6254; tcorning@cityofukiah.com
Russian River Flood Control District (RRFCD) Liaison	1st Monday of month, 5:30 p.m.	151 Laws Ave., Suite D Ukiah, CA		151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	Walker/Orozco	Jared Walker, Director of Water Resources; 467-5712, jawalker@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210		1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	Greg Owen, Airport Manager (appointed 12/19/18)	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482		511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	Orozco, Criss Sage Sangiacomo, City Manager Tom Corning, Police Chief	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
REGIONAL	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Great Redwood Trail Agency (GRTA)	Bi-monthly, 3rd Thursdays, 10:30 a.m.	Various Locations - announced		419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	Rodin Sher- Alternate	Jake Burgess, Community Services Director 463-6201, jburgess@cityofukiah.com
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced		Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Orozco Criss - Alternate	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall 9291 Old Redwood Hwy, #400 Windsor, CA 95492 707-838-1000		Russian River Watershed Association 2235 Mercury Way, Suite 105 Santa Rose, CA 95407 info@rrwatershed.org 707-508-3670 (message only)	Consider issues related to Russian river - plans projects and funding requests	Rodin Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Northern California Power Agency (NCPA) - Commission	4th Thursday of month, 9:00 a.m. (see NCPA calendar)	Roseville, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of State and local power utilities developing and operating power generation, providing scheduling and related energy services and providing regulatory and legislative support.	Crane - Commissioner Sher - City Council Alternate Sauers - Alternate and Commissioner in absence of Commissioner Crane	Cindy Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com
Northern California Power Agency (NCPA) – Lodi Energy Center (LEC) Appointment	2nd Monday of month, 10:00 AM	Lodi, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4299	Committee oversees the operation, maintenance and expenditures of the LEC 300 MW generating project.	Sauers – Project Participate Appointee	Cindy Sauers, Electric Utility Director, 463-6286, csauers@cityofukiah.com
Transmission Agency of Northern California (TANC)	4th Wednesday of month, 10 a.m.	35 Iron Point Circle Suite 225 Folsom, CA		35 Iron Point Cir #225 Folsom, CA 95630 916-852-1673; info@tanc.us	Provide electric transmission to its Member utilities through transmission line ownership or contract arrangements.	Crane Sauers - Alternate	Cindy Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com C
STANDING COMMITTEES	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Diversity and Equity	TBD	Virtual Meeting Room (link to be created)		Civic Center 300 Seminary Ave. Ukiah, CA 95482	Improve diversity and equity in the City's workforce and municipal services	Orozco/Criss	Traci Boyl, City Manager's Office Management Analyst; 467-5720; tboyl@cityofukiah.com
Fire Executive Committee	2nd Tue, every other month beginning in January; 5:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	Orozco/Sher Alternates: Criss	Doug Hutchison, Fire Chief; 463-6263; dhutchison@cityofukiah.com
Countywide Oversight Board to the RDA Successor Agencies	4th Thursday of January, 4:00 p.m.; meets annually	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		City of Ukiah ATTN: City Clerk 300 Seminary Ave. Ukiah, CA 95482	Oversee and direct the Successor Agencies of the former redevelopment agencies	Crane	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Kristine Lawler, City Clerk; 463-6217, klawler@cityofukiah.com
Water Executive Committee (Ukiah Valley Water Authority)	1st Tue of each month at 5:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		City of Ukiah ATTN: Water Resources 300 Seminary Ave. Ukiah, CA 95482	Oversight of UVWA; set annual budget for the combined water system; Manage rates and collect levies; modify existing water rights for the provision of water service; mediation and dispute resolution;	Crane/Orozco	Jared Walker, Director of Water Resources; 467-5712, jawalker@cityofukiah.com

2026 AD HOC COMMITTEES		
COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	Crane/Orozco	Cindy Sauers, Electric Utility Director; 463-6286 csauers@cityofukiah.com
Trench Cut Policy Development	Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Advance Planning & Policy for Annexation Applications	Crane/Rodin	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
UVSD/ City Relations <i>Ad hoc committee to address specific issues with the Ukiah Valley Sanitation District, including discussion of overall sewer system service delivery policies, operating policy revisions, potential revisions to the current Operating Agreement, and cost sharing</i>	Crane/Orozco	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Jared Walker, Water Resources Director 467-5712, jawalker@cityofukiah.com
Orr Street Bridge Corridor	Rodin/Sher	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Complete Streets	Rodin/Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com Jake Burgess, Community Services Director 463-6201 jburgess@cityofukiah.com
Special Districts (Water District Consolidation)	Orozco/Crane	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Corp Yard Planning	Crane/Orozco	Jason Benson, Senior Civil Engineer 463-6284 jbenenson@cityofukiah.com
Mendocino County Courthouse Project and Reuse	Sher/Orozco	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
City's 150-Year Anniversary Planning	Orozco/Rodin	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Airport Policy	Criss/Crane	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
Parks & Recreation Special District Exploration	Rodin/Orozco	Jake Burgess, Community Services Director 463-6201 jburgess@cityofukiah.com
Downtown Zoning Code	Crane/Rodin	Jesse Davis, Chief Planning Manager 463-6207, jdavis@cityofukiah.com
Tourism Advisory Committee	Rodin/Sher	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Historic Preservation Code	Sher/Criss	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
Fire Severity	Rodin/Orozco	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
CalPERS	Crane/Orozco	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com
City Council Handbook Review and Update	Sher	Kristine Lawler, City Clerk 463-6217; klawler@cityofukiah.com
Energy Resilience	Sher/Orozco	Cindy Sauers, Electric Utility Director; 463-6286 csauers@cityofukiah.com

*Note: Changing the composition of an existing ad-hoc among current councilmembers after work has begun presents potential Brown Act issues. Requests for fully filled ad-hocs are represented on the draft, but staff does not recommend changes except to fill vacated assignments. The current requests on the sheet for fully composed ad-hocs are primarily intended to convey interest in topics covered by these ad-hoc committees for possible future consideration of new assignments.



AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of January 2026.

DEPARTMENT: Finance

PREPARED BY: MaryJo Reynolds

PRESENTER: Consent Calendar

ATTACHMENTS:

1. January 2026 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. January 2026 Disbursements Detail

Summary: The Council will review and consider approval of the report of disbursements for the month of January 2026.

Background: Payments made during the month of January 2026 are summarized in the Report of Disbursements. Further details are supplied on the Schedule of Bills, representing the four (4) individual payment cycles within the month.

Accounts Payable Check Numbers (City & UVFA): 3066011-3066095; 3066096-3066201; 3066202-3066320; 3066321-3066452; 3066453-3066566

Accounts Payable Wire Transfer: 158-162

Payroll Check Numbers: 519198-519227; 519228-519331

Payroll Manual Check Numbers: 519198, 519199

Direct Deposit Numbers: 142981-143323; 143324-143705

Manual Direct Deposit Numbers: NA

Void Check Numbers: 159,160, 518882

Void Direct Deposit Numbers: 142015,142489

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: January 2026 Summary of Disbursements

Attachment #2: Account Codes for Reference

Attachment #3: Object Codes for Reference

Attachment #4: January 2026 Disbursement Detail

Recommended Action: Approve the report of disbursements for the month of January 2026.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: N/A **GRANT:** N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

STRATEGIC PLAN (SP): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

**CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF JANUARY 2026**

Attachment 1

FUNDS:

100	General Fund	\$588,984.73	700	Sanitary Disposal Site Fund	\$78,059.23
101	GF-(Sub-Fund) Visit Ukiah	\$33,617.72	701	Landfill Corrective Fund	
105	GF-(Sub-Fund) Fire Authority	\$70,014.10	702	Disposal Closure Reserve Fund	
106	USDA Forest Serv CWDG	\$18,289.17	704	Post Closure Fund - Solid Waste	
110	Special General Fund		710	Ambulance Services Fund	\$317,248.10
120	Streets Capital Improvement	\$18,402.85	720	Golf Fund	\$2,545.76
130	Gov'tl Debt SVC/Reserve Fund		730	Conference Center Fund	\$14,295.70
131	Debt Service Reserve 2022 LRB		750	Visit Ukiah	
200	City Administrative Services	\$133,534.22	777	Airport Fund	\$42,586.39
201	Worker's Comp Fund	\$433.10	778	Airport Capital Improvement Fund	
202	Liability Fund	\$31,037.85	779	Special Aviation Fund	
203	Garage Fund	\$20,181.06	800	Electric Fund	\$1,124,328.24
204	Purchasing Fund	\$66.52	801	Electric Capital Reserve Fund	\$20,950.74
205	Billing & Collections Fund	\$73,771.67	803	Lake Mendocino Bond Reserve	
206	Public Safety Dispatch Fund	\$2,120.33	805	Street Lighting Fund	\$9,073.95
207	Payroll Posting Fund	\$928,797.74	806	Public Benefits Fund	\$17,426.26
208	Building Maintenance/Corp Yard Fund	\$376,726.86	807	Cap and Trade	
209	IT Fund	\$193,497.04	808	Electric Low Carbon Fuel STDS	
220	Equipment Reserve Fund		820	Water Fund	\$264,345.58
249	City Housing Bond Proceeds		821	Water Capital Reserve Fund	\$73,310.15
250	Special Revenue Fund		822	Water Capital Improvement Fund	\$239,165.71
251	Special Projects Reserve Fund	\$29,470.42	830	Recycled Water Fund	\$2,697,477.10
252	Streets/ROW Improvement Fund	\$59,468.20	840	City/District Sewer Fund	\$214,915.84
253	CITY PROP 172		841	Sewer Construction Fund	
300	Park Development Fund		843	Sewer Capital Fund	
301	Anton Stadium Fund		900	Special Deposit Trust	\$6,645.24
302	Observatory Park Fund		901	General Service (Accts Recv)	
303	Playground & Park Amenities Fund		902	U.S.W. Billing & Collection	\$194,967.06
304	Swimming Pool Fund		903	Public Safety - AB 109	\$0.00
305	Riverside Park Fund		905	Federal Emergency Shelter Grant	
306	Skate Park Fund		905	Mendocino Emergency Service Authority	
308	Opioid Settlement Fund		911	Russian River Watershed Association	\$57,084.66
310	Museum Grants	\$0.00	915	UVFD	
311	Alex Rorbaugh Recreation Center Fund	\$6,693.96	916	UVFD PROP 172	
312	Downtown Business Improvement Fund		917	UVFD Measure B	
313	LMIHF Housing Asset Fund		918	UVFD Mitigation	
314	Winter Special Events	\$6,502.65	920	MSWMA Operations	\$52,015.00
315	Advanced Planning Fund		922	Milview County Water District	\$197,630.19
316	SPECIAL RECREATION EVENTS		923	Milview Capital Charge	
500	2106 Gas Tax Fund	\$206,790.97	927	Redwood Valley Water District	\$201,157.28
501	2107 Gas Tax Fund		932	Willow Water District Operations	\$54,259.35
503	2105 Gas Tax Fund		937	Calpella Water District Operations	\$10,632.39
505	Signalization Fund		937	Calpella Sewer	\$95.23
506	Bridge Fund		940	Sanitation District Special Fund	
507	1998 STIP Augmentation Fund		942	Rate Stabilization - UVSD Fund	
508	SB325 Reimbursement Fund		943	Sanitation District Capital Improvement Fund	
509	S.T.P. Fund	\$896.75	945	River Estate Operations	\$9,616.60
510	Trans-Traffic Congest Relief Fund		947	Hopland Water Operations	\$14,191.10
511	Rail Trail Fund	\$70,348.88	950	Hopland Sewer Operations	\$9,918.84
600	Community Development Block Grant		952	REDIP Sewer Enterprise Fund	
601	EDBG 94-333 Revolving Loan		960	Community Redevelopment Agency	
602	Community Development Fund		961	RDA Housing Pass-Through	
603	08-HOME-4688		962	Redevelopment Housing Fund	
604	CDBG Grant 09-STBG-6417		963	Housing Debt	
605	11-HOME-7654 Fund	\$0.00	964	RDA Capital Pass-Through	
606	CDBG Grant 10-EDEF-7261		965	Redevelopment Capital Improvement Fund	
607	Prop 84 Grant Fund		966	Redevelopment Debt Service	
609	13-CDBG-8940		967	Housing Bond Proceeds	
610	City RDA Projects Fund		968	Non-Housing Bond Proceeds	
613	Home Program Activities		969	RDA Obligation Retirement Fund	
620	CASP Train		844/944	Sewer Capital Projects Fund	\$5,500.00
630	Asset Seizure Fund				
631	Asset Seizure Fund (Drug/Alcohol)				
633	H & S Education 11489(B)(2)(A1)				
634	Federal Asset Seizure Grants	\$1,036.00			
635	SUP Law Enforcement Service Fund				
636	CBTHP Officer				
637	Local Law Enforcement Block Grant				
638	Asset Forfeiture 11470.2 H & S	\$5,364.00			
639	Special Revenue - Police				
640	Parking District Fund	\$685.84			
670	Federal American Rescue Fund				
691	Museum Fund				
695	Transfer Station Fund				
696	Solid Waste Mitigation Fund	\$580.97			

PAYROLL CHECK NUMBERS: 519198-519227
DIRECT DEPOSIT NUMBERS: 142981-143323
PAYROLL PERIOD: 12/21/25-01/03/2026
PAYROLL CHECK NUMBERS: 519228-519331
DIRECT DEPOSIT NUMBERS: 143324-143705
PAYROLL PERIOD: 01/04/2026-01/17/2026
PAYROLL CHECK NUMBERS:
DIRECT DEPOSIT NUMBERS:
PAYROLL PERIOD:

VOID CHECK NUMBERS:
159, 160, 518882

MANUAL CHECK NUMBERS:
519198, 519199
WIRE TRANSFER NUMBERS:
158-162

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____.

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

611 Retainage Withheld \$31,358.02
CDBG 16-CDBG-11147

TOTAL DEMAND PAYMENTS- A/P CHECKS \$8,838,113.31
TOTAL DEMAND PAYMENTS- EFT's \$0.00
TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$1,772,996.24
TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$942,642.65

* vendor name(if applicable)

TOTAL PAYMENTS \$11,553,752.20

City Clerk

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

Director of Finance

Account Code Summary

Attachment 2

10000000	GENERAL FUND	20012300	COMMUNITY OUTREACH/PUBLIC INFO
10017200	SUCCESSOR AGENCY	20012500	CITY CLERK
10020000	POLICE - GEN FUND	20012600	ECONOMIC DEVELOPMENT
10020210	POLICE PATROL	20012800	EMERGENCY MANAGEMENT
10020214	POLICE VOLUNTEERS	20013540	ACCOUNTS PAYABLE
10020216	COPS GRANT	20016300	PAYROLL
10020217	POLICE ANIMAL CONTROL	20013400	ACCOUNTING
10020218	POLICE CSO	20013401	BUDGET MANAGEMENT
10020220	CODE ENFORCEMENT	20014000	CITY ATTORNEY
10020224	MAJOR CRIMES TASK FORCE	20015100	CITY TREASURER
10021210	CITY FIRE	20016100	HUMAN RESOURCES
10022100	PARKS	20023510	HOUSING GRANTS
10022300	AQUATICS	20023520	NON-HOUSING GRANTS
10022700	MUSEUM - GEN FUND	20100000	WORKER'S COMP FUND
10022810	RECREATION ADMINISTRATION	20116220	WORKERS COMPENSATION
10022821	ADULT BASKETBALL	20200000	LIABILITY FUND
10022822	ADULT SOFTBALL	20216200	RISK MANAGEMENT
10022824	CO-ED VOLLEYBALL	20300000	GARAGE FUND
10022831	YOUTH BASKETBALL	20324100	GARAGE
10022832	YOUTH SOFTBALL	20324110	FLEET MAINTENANCE
10022840	DAY CAMP	20400000	PURCHASING FUND
10022850	CLASSES & CLINICS	20413500	PURCHASING
10022860	SPECIAL ACTIVITIES	20413510	CAPITAL ASSET MANAGEMENT
10022900	COMM SVCS SPECIAL SERVICES	20413520	GRANTS AND SPECIAL PROJECTS
10023100	PLANNING SERVICES	20414000	LEGAL SERVICES/EXPENSES
10023110	CURRENT PLANNING	20500000	BILLING AND COLLECTION FUND
10023300	BUILDING INSPECTION	20513300	UTILITY BILLING
10023320	BUILDING INSPECTION	20513380	METERING-ELECTRIC
10023411	CDBG GENERAL ADMIN	20513382	METERING-WATER
10024200	ENGINEERING/STREETS	20600000	PUBLIC SAFETY DISPATCH FUND
10024210	ENGINEERING	20620231	POLICE UKIAH DISPATCH
10024214	TRAFFIC SIGNAL OPERATIONS	20620232	POLICE FT BRAGG DISPATCH
10024224	STORM WATER	20700000	PAYROLL POSTING FUND
10024310	CORP YARD MAINTENANCE	20800000	BUILDING & MAINTENANCE
10024620	STREETS	20822500	BUILDING & MAINTENANCE
10100000	GF- (SUB-FUND) VISIT UKIAH	20824300	BLDG MAINT CORP YARD
10112700	GF-(SUB-FUND) VISIT UKIAH	20900000	IT FUND
10500000	MEASURE S GENERAL FUND	20913900	INFORMATION TECHNOLOGY
10521210	FIRE AUTHORITY	22000000	FIXED ASSET FUND
10600000	USDA FOREST SERV CWDG	25100000	SPECIAL PROJECTS RESERVE FUND
12000000	STREET REHABILITATION	25200000	STREETS/ROW IMPROVEMENT FUND
12024200	PUBLIC WORKS ENGINEERING	25224220	STREETS/ROW IMPROVEMENT FUND
13000000	GOV'TL DEBT SVC/RESERVE FUND	25300000	PROP 172 FUND
13100000	DEBT SERVICE RESERVE 2022 LRB	25321210	CITY FIRE
20000000	CITY ADMINISTRATIVE SERVICES	30000000	PARK DEVELOPMENT FEES FUND
20010000	CITY COUNCIL	30022200	PARK DEVELOPMENT
20012100	CITY MANAGER	30100000	ANTON STADIUM FUND

Account Code Summary

Attachment 2

20012200	ADMINISTRATIVE SUPPORT	63500000	SUP.LAW ENFORCE.SVC.FD(SLESF)
30200000	OBSERVATORY PARK FUND	63520210	SLESF
30300000	PLAYGROUND & PARK AMENITIES FU	63600000	CBTHP OFFICER
30322230	PLAYGROUND AND PARK AMENITIES	63620210	CBTHP OFFICER
30400000	SWIMMING POOL FUND	63800000	ASSET FORFEITURE 11470.2 H&S F
30522250	RIVERSIDE PARK	63820210	ASSET FORFEITURE 11470 EXPENDI
30600000	SKATE PARK FUND	63900000	SPECIAL REVENUE POLICE
30700000	SOFTBALL COMPLEX FUND	64000000	PKG. DIST. #1 OPER & MAINT FUN
30800000	OPIOD SETTLEMENT FUND	64012600	ECONOMIC DEVELOPMENT
31100000	ARRC GENERAL OPERATING FUND	64020213	POLICE PARKING ENFORCEMENT
31122000	ARRC	67000000	FEDERAL AMERICAN RESCUE FUNDS
31200000	DOWNTOWN BUSINESS IMPROVEMENT	69500000	TRANSFER STATION
31212600	ECONOMIC DEVELOPMENT	69624000	SOLID WASTE MITIGATION FUND
31300000	LMIHF HOUSING ASSET FUND	70000000	SANITARY DISPOSAL SITE FUND
31323400	HOUSING	70024500	LANDFILL 700
31323431	LMI GENERAL ADMIN	70124500	LANDFILL CORRECTIVE
31500000	ADVANCED PLANNING FUND	70200000	DISPOSAL CLOSURE RESERVE FUND
31523100	COMMUNITY PLANNING	70224500	LANDFILL CLOSURE
31600000	SPECIAL RECREATION EVENTS	70400000	POST CLOSURE FUND-SOLID WASTE
31622861	SPECIAL RECREATION EVENTS	71000000	AMBULANCE SERVICES FUND
50000000	GAS TAX FUND	71021100	AMBULANCE SERVICES
50024214	TRAFFIC SIGNAL OPERATIONS	72000000	GOLF FUND
50500000	SIGNALIZATION FUND	72022400	GOLF
50800000	SB325 REIMBURSEMENT FUND	73000000	CONFERENCE CENTER FUND
50824210	SB325 ENGINEERING	73022600	CONFERENCE CENTER
50900000	S.T.P.	77700000	AIRPORT FUND
50924210	STP ENGINEERING	77714000	CITY ATTORNEY
51100000	RAIL TRAIL FUND	77725200	AIRPORT OPERATIONS
51124210	Rail Trail	77800000	AIRPORT CAPITAL IMPROVEMENT FU
60000000	COMM. DEVELOPMT. BLOCK GRANT F	77825200	AIRPORT CAPITAL
60023411	CDBG GENERAL ADMIN	77900000	SPECIAL AVIATION FUND
60023412	CDBG ACTIVITY DELIVERY	77925200	AIRPORT SPECIAL
61100000	CDBG 16-CDBG-11147	80000000	ELECTRIC FUND
61112600	CDBG ECONOMIC DEVELOPMENT	80014000	CITY ATTORNEY
61123410	16-CDBG-11147	80026110	ELECTRIC OVERHEAD
61123411	CDBG GENERAL ADMIN	80026120	ELECTRIC UNDERGROUND
61200000	FUND 612 UNASSIGNED	80026200	TELEMETRY & CALIBRATION
61223400	HOME CDD HOUSING	80026210	SUBSTATION
61223422	HOME ACTIVITY DELIVERY	80026220	HYDROELECTRIC PLANT
61323400	HOME HOUSING ACTIVITIES	80026400	ELECTRIC ADMINISTRATION
61323421	HOME GENERAL ADMIN	80026440	POWER PURCHASES
62000000	CASP CERTIF & TRAINING	80100000	ELECTRIC CAPITAL RESERVE FUND
62023320	CASP CERTIF & TRAINING	80126100	ELECTRIC CIP
63000000	ASSET SEIZURE FUND	80126220	HYDROELECTRIC PLANT
63020210	ASSET SEIZURE EXPENDITURE	80500000	STREET LIGHTING FUND
63300000	H&S EDUCATION 11489(B)(2)(A1)	80526150	STREET LIGHTING
63320210	H&S ASSET SEIZURE EXPENDITURE	80600000	PUBLIC BENEFITS CHARGES FUND

63400000	FEDERAL ASSET SEIZURE GRANTS F
63420250	FED ASSET SEIZURE EXPENDITURE
80626450	PUBLIC BENEFITS
80700000	ELECTRIC CAP AND TRADE FUND
80800000	ELECTRIC LOW CARBON FUEL STDS
80826100	ELECTRIC LOW CARBON FUEL STDS
82000000	WATER FUND
82027110	WATER
82027111	PROD OPERATIONS & MAINTENANCE
82027114	DISTRIB OPERATIONS & MAINT
82100000	WATER CAPITAL RESERVE FUND
82200000	WATER CONNECTION FEE FUND
82227113	WATER DISTRIBUTION CAPITAL
83000000	RECYCLED WATER
83027330	RECYCLED WATER
84000000	CITY/DIST. SEWER OPERATING FUN
84027220	WASTE WATER
84027221	CITY WASTE O & M
84027225	WASTE TREATMENT O & M
84100000	SEWER BOND DEBT SERVICE FUND
84127226	WASTEWATER TREATMENT CAPITAL
84200000	RATE STABILIZATION-CITY FUND
84300000	CONNECTION FEE SEWER FUND (CAP
84400000	CITY SEWER CAPITAL PROJECTS FU
84427221	CITY WASTEWATER O&M 844
84427222	CITY WASTE CAPITAL
90000000	SPECIAL DEPOSIT TRUST FUND
91500000	UKIAH VALLEY FIRE DEPARTMENT
91521400	UVFD FIRE ADMINISTRATION
91600000	UVFD PROP 172
91621400	UVFD PROP 172
91700000	UVFD MEASURE B UNASSIGNED
91721400	UVFD FIRE
91800000	UVFD MITIGATION FEES
91821400	UVFD MITIGATION
92000000	MSWMA OPERATIONS
92200000	MILLVIEW COUNTY WATER DISTRICT
92300000	MILLVIEW CAPITAL CHARGE
92700000	REDWOOD VALLEY WATER DISTRICT
93700000	CALPELLA WATER DISTRICT OPERATION
93800000	CALPELLA SEWER
94500000	RIVER ESTATES OPERATIONS
94700000	HOPLAND WATER OPERATIONS
95000000	HOPLAND SEWER OPERATIONS
96900000	REDEVELOPMENT OBLIGATION RETIR
96917200	SUCCESSOR AGENCY
96995669	969 - RDA OBLIGATION RETIREMEN

Object Code Summary

Attachment 3

51211	PERS UNFUNDED LIABILITY	54101	POSTAGE
51220	INSURANCE	54102	SMALL TOOLS
51230	WORKERS COMP	54103	LAB SUPPLIES
51240	MEDICARE	54106	SPECIALTY SUPPLIES
51260	FICA	54107	EMS SUPPLIES
51270	UNIFORM ALLOWANCE	54120	PW - SPECIAL SUPPLIES
51290	CELL PHONE STIPEND	54121	PW - ASPHALT CONCRETE
52100	CONTRACTUAL SERVICES	54122	PW - AGGREGATE BASE
52110	AMBULANCE BILLING	54124	PW - CONCRETE/SUPPLIES
52111	DEFIBRILLATOR MAINTENANCE	54125	PW - TRAFFIC PAINT
52112	M. S. OVERSIGHT	54126	PW-PREMARKS
52113	PLANNING STUDIES	54127	PW - SIGN POSTS/SHEETING
52114	COMPLIANCE STUDIES	54128	PW - COLD PATCH MATERIAL
52130	EDUCATIONAL & MARKETING MATL'S	54129	PW - TACK OIL
52131	ASSISTANCE TO SENIORS	54130	PW - SAFETY
52133	MONTHLY DISCOUNT PROGRAM	54131	PW - BARRICADES & CONES
52134	GENERAL ADMIN	54161	BACKGROUND & PHYSICALS
52135	ENERGY CONSERVATION PROGRAM	54162	ADVERTISING
52137	PUBLIC BENEFITS PROGRAM MGMT	54163	INTERVIEW SUPPLIES
52139	RESEARCH DEVELOPMENT & DEMO	54165	NEW EMPLOYEE FINGERPRINT
52150	LEGAL SERVICES/EXPENSES	54166	DOT TESTING PROGRAM
52151	EMPLOYEE BENEFIT ADMIN FEES	54167	EMPLOYEE DEVELOPMENT
52155	ACTIVITY DELIVERY	54169	LIVESCAN
52180	SECURITY SERVICES	54201	PRISONER EXPENSE
52181	VOLUNTEER EXPENSES	54202	MAJOR CRIME INVESTIGATIONS
52301	PROPERTY TAX ADMIN FEE	54203	RECRUITMENT
52304	LAFCO FEES AND PROP TAX EXP	54320	SOFTWARE
52500	TRUSTEE FEES	54330	COMPUTER AND TECHNOLOGY
52510	ADVERTISING & PROMOTION	54500	EQUIP RENTS AND LEASES
52515	ADVERTISING & PUBLICATION	54700	FINES & PENALTIES
52521	LIABILITY INSURANCE PREMIUM	55100	TELEPHONE
52522	LIABILITY & PROPERTY DEDUCT	55200	PG&E
52524	PROPERTY INSURANCE PREMIUM	55210	UTILITIES
52525	WORKER'S COMP. EXPENSE	56100	VEHICLE & EQUIPMENT MAINT. & R
52526	REMIF ASSESSMENT PAYMENTS	56112	EQUIPMENT PARTS FOR RESALE
52527	A.D.P. PREMIUM & DEDUCTIBLE	56120	EQUIPMENT MAINTENANCE & REPAIR
52528	LIABILITY INSURANCE	56125	LAB EQUIP-REPAIR & MAINT.
52529	EARTHQUAKE & FLOOD (DIC)	56130	EXTERNAL SERVICES
52532	SAFETY & TRAINING SUPPORT	56210	FUEL & FLUIDS
52533	UVFA RETIREE HEALTH INS	56300	BUILDING MAINT. & REPAIR
52600	RENT	56410	EQUIPMENT RENTAL - PRIVATE
52601	DATA STORAGE & CONNECTIVITY	56504	FACILITY MAINTENANCE & REPAIR
52602	RENTAL OF CITY PROPERTY	56600	AIRFIELD MAINTENANCE & REPAIR
52841	SUCCESSOR AGENCY ADMIN	57100	LEARNING AND DEVELOPMENT
53000	LAWSUIT SETTLEMENT	57101	CONF & TRAINING-AQUATICS
54100	SUPPLIES	57300	MEMBERSHIPS & SUBSCRIPTIONS

58101 NCPA PLANT GENERATION
58102 NCPA POWER PURCHASES
58103 NCPA TRANSMISSION
58104 NCPA MANAGEMENT SERVICES
58105 NCPA THIRD PARTY SALES
58202 CHEMICALS
58401 AVIATION FUEL
58410 GARAGE LUBRICANTS & PARTS
58510 REIMBURSABLE JOBS
59100 PROPERTY TAXES PAID
59101 FEES
59102 FRANCHISE FEES
59105 CONTRIBUTIONS TO OTHER AGENCY
59106 SENIOR TRASH SUBSIDY
59108 BANK FEES
59400 OTHER EXPENSES
59500 LOANS ISSUED
59502 SCHOLARSHIPS
61200 PURCHASING ALLOCATION
61300 BILLING & COLLECTION ALLOCATIO
61410 RENT ALLOCATION
61420 BUILDING MAINTENANCE ALLOCATIO
61422 IT ALLOCATION
61430 CORP YARD ALLOCATION
61500 INSURANCE ALLOCATION
61600 GARAGE ALLOCATION
61700 DISPATCH
62100 ADMIN & OVERHEAD ALLOCATION
63000 INTERFUND SERVICES USED
70101 LOAN PAYMENTS MADE
70102 BOND INTEREST EXPENSE
70103 LOAN INTEREST
70201 LOAN PRINCIPAL PAYMENTS
70202 BOND PRINCIPAL PAYMENTS
74500 CAPITAL LEASE PRINCIPAL
74501 CAPITAL LEASE INTEREST
80100 MACHINERY & EQUIPMENT
80210 LAND ACQUISITION
80220 BUILDING IMPROVEMENTS
80230 INFRASTRUCTURE
90100 LOAN PROCEEDS
90101 LOAN PAYMENT RECEIVED

List of Checks Presented for Approval on 1/2/2026

The following list of bills payable was reviewed and approved for payment.





Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADVANCED COLLISION REPAIR INC	3043	FRONT BUMPER REPAIR	\$2,092.06	20324100-56130	EXTERNAL SERVICES	\$2,092.06
Vendor Total:						\$2,092.06
ADVANCED SECURITY SYSTEMS	758994	SERVICE CALL: PHONE LINES AT GHM	\$240.00	10022700-56300	BUILDING MAINT. & REPAIR	\$240.00
Vendor Total:						\$240.00
ALL-GUARD ALARM SYSTEMS INC	F41731	LATE FEE	\$27.63	84027225-52180	SECURITY SERVICES	\$27.63
Vendor Total:						\$27.63
ALPHA ANALYTICAL LABORATORIES INC	5117183-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$275.00	82027111-52100	CONTRACTUAL SERVICES	\$275.00
	5117591-MCWD	MISC. LABORATORY WORK AS NEEDED	\$110.00	92227410-52100	CONTRACTUAL SERVICES	\$110.00
	5116206-MCWD	MISC. LABORATORY WORK AS NEEDED	\$350.00	92227410-52100	CONTRACTUAL SERVICES	\$350.00
	5117604-RVCWD	MISC. LABORATORY WORK AS NEEDED	\$110.00	92727510-52100	CONTRACTUAL SERVICES	\$110.00
	5116446-RVCWD	MISC. LABORATORY WORK AS NEEDED	\$135.00	92727510-52100	CONTRACTUAL SERVICES	\$135.00
	5116854-RVCWD	MISC. LABORATORY WORK AS NEEDED	\$657.00	92727510-52100	CONTRACTUAL SERVICES	\$657.00
	5116463-WILLOW	MISC. LABORATORY WORK AS NEEDED	\$135.00	93227610-52100	CONTRACTUAL SERVICES	\$135.00
	5116467-CALCWD	MISC. LABORATORY WORK AS NEEDED	\$55.00	93700000-52100	CONTRACTUAL SERVICES	\$55.00
	5115741-CALCWD	MISC. LABORATORY WORK AS NEEDED	\$91.00	93700000-52100	CONTRACTUAL SERVICES	\$91.00
	5116778-CALCWD	MISC. LABORATORY WORK AS NEEDED	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5117434-CALCWD	MISC. LABORATORY WORK AS NEEDED	\$497.00	93700000-52100	CONTRACTUAL SERVICES	\$497.00
	5116472-REMWC	MISC. LABORATORY WORK AS NEEDED	\$55.00	94500000-52100	CONTRACTUAL SERVICES	\$55.00
	5116470-HOPUD	MISC. LABORATORY WORK AS NEEDED	\$110.00	94700000-52100	CONTRACTUAL SERVICES	\$110.00
	5117307-HOPUD	MISC. LABORATORY WORK AS NEEDED	\$532.00	94700000-52100	CONTRACTUAL SERVICES	\$532.00
Vendor Total:						\$3,403.00
ALTEC INDUSTRIES INC	13346092	BEACON LIGHT, LED	\$248.56	10022100-56130	EXTERNAL SERVICES	\$248.56
	13352303	BEACON LIGHT, LED	\$248.56	10022100-56130	EXTERNAL SERVICES	\$248.56

List of Checks Presented for Approval on 1/2/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALTEC INDUSTRIES INC	13350474	PLACARD	\$81.25	80026110-56130	EXTERNAL SERVICES	\$81.25
	13340672	VEHICLE DECAL	\$626.45	80026110-56130	EXTERNAL SERVICES	\$626.45
	Vendor Total: -----					\$1,204.82
ALYSSA BOGE	020693	REIMBURSEMENT: MUSEUM OFFICE SUPPLIES	\$57.11	10022700-54100	SUPPLIES	\$57.11
	Vendor Total: -----					\$57.11
AT&T	000024454335	T1 TO INTERNET FOR DOJ/CLETS	\$285.94	10020210-55100	TELEPHONE	\$142.97
				20620231-55100	TELEPHONE	\$142.97
	0024460860	TELEPHONE	\$19.99	10521210-55100	TELEPHONE	\$6.40
				10523600-55100	TELEPHONE	\$0.79
				10621600-55100	TELEPHONE	\$1.60
				71021100-55100	TELEPHONE	\$5.60
				71021150-55100	TELEPHONE	\$5.60
	5555 DEC 25	MCWD ALARM LINES	\$212.79	92227410-55210	UTILITIES	\$212.79
	000024414131	ALARM LINES: REDWOOD VALLEY	\$126.76	92727510-55210	UTILITIES	\$126.76
	000024480912	ALARM LINES: HOPLAND PUBLIC UTILITY	\$31.51	94700000-55210	UTILITIES	\$15.76
				95000000-55210	UTILITIES	\$15.75
	4702 DEC 25	HOPLAND ALARM LINES	\$31.54	94700000-55210	UTILITIES	\$15.77
				95000000-55210	UTILITIES	\$15.77
	Vendor Total: -----					\$708.53
AT&T MOBILITY	875108535X1 2142025	VOICE & DATA CELL PHONES	\$896.45	10023200-54330	COMPUTER AND TECHNOLOGY	\$43.73
				10023300-54330	COMPUTER AND TECHNOLOGY	\$43.73
				10022100-55100	TELEPHONE	\$262.38
				10022700-55100	TELEPHONE	\$23.74
				10022810-55100	TELEPHONE	\$87.46
				20913900-55100	TELEPHONE	\$87.46
				80026400-55100	TELEPHONE	\$92.68
				82027114-55100	TELEPHONE	\$43.73
				84027221-55100	TELEPHONE	\$118.86
				92227410-55100	TELEPHONE	\$18.62

List of Checks Presented for Approval on 1/2/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail					
AT&T MOBILITY	875108535X1 2142025	VOICE & DATA CELL PHONES	\$896.45	92727510-55100	TELEPHONE	\$18.62			
				93227610-55100	TELEPHONE	\$18.61			
				82027111-55210	UTILITIES	\$36.83			
	28732530020 6X121425	IT ON CALL PHONE/WTP IPAD	\$80.56	82027111-54330	COMPUTER AND TECHNOLOGY	\$43.73			
				20913930-54100	SUPPLIES	\$36.83			
	28733821X12 092025	DATA & VOICE CELL PHONES	\$1,350.61	20513380-54320	SOFTWARE	\$70.73			
				20513382-54320	SOFTWARE	\$70.74			
				10020210-55100	TELEPHONE	\$482.88			
				20913910-55100	TELEPHONE	\$80.48			
				82027114-55100	TELEPHONE	\$322.89			
				84027221-55100	TELEPHONE	\$322.89			
				83211887X12 142025	DATA & VOICE CELL PHONES	\$232.82	10020210-55100	TELEPHONE	\$43.73
				20620231-55100			TELEPHONE	\$16.20	
	77725200-55100	TELEPHONE	\$36.83						
	80026400-55100	TELEPHONE	\$87.46						
	82027110-55100	TELEPHONE	\$16.20						
	84027221-55100	TELEPHONE	\$32.40						
	832056361X1 2142025	APN MODEMS	\$361.32	10020210-55100	TELEPHONE	\$361.32			
	Vendor Total:					\$2,921.76			
	B & B INDUSTRIAL SUPPLY INC	292224	ANGLE IRON, TORCH CUT FEE, FLAT HOT BAR	\$32.93	10020210-56130	EXTERNAL SERVICES	\$32.93		
					Vendor Total:		\$32.93		
	BKF ENGINEERS	25120552	EAST PERKINS WIDENING PROJECT/	\$276.50	25224220-80230	INFRASTRUCTURE	\$276.50		
25120556		LOW GAP ROUNDAABOUT ENGINEERING	\$896.75	50924210-80230	INFRASTRUCTURE	\$896.75			
Vendor Total:					\$1,173.25				
BOUND TREE MEDICAL LLC	86006702	ADULT SENSOR	\$282.62	71021150-54107	EMS SUPPLIES	\$282.62			
	86004977	STERILE WATER, BANDAGES, GAUZE, MISC	\$388.71	71021150-54107	EMS SUPPLIES	\$388.71			
	86010896	LOCK SYRINGE, CURAPLEX NASOPHARYNGEAL AIRWAY	\$406.90	71021150-54107	EMS SUPPLIES	\$406.90			
	Vendor Total:					\$1,078.23			

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BRANDON COLLIS BEGLEY	46	ALS MEDICAL DIRECTION OVERSIGH	\$4,300.00	71021100-52112	M. S. OVERSIGHT	\$2,150.00
				71021150-52112	M. S. OVERSIGHT	\$2,150.00
				Vendor Total:		\$4,300.00
CA DEPT OF TAX AND FEE ADMISTRATION	L0033742057	WATER RIGHTS ACCT # 094-017890	\$1,000.00	92227410-59101	FEES	\$1,000.00
	L0033665389	WATER RIGHTS ACCT # 094-016418	\$500.00	92727510-59101	FEES	\$500.00
			Vendor Total:		\$1,500.00	
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION	173	ANNUAL MEMBERSHIP: MCWD	\$4,020.00	92227400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$4,020.00
	2445	ANNUAL MEMBERSHIP: WCWD	\$8,637.00	93227600-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$8,637.00
			Vendor Total:		\$12,657.00	
CANTEEN SERVICE	5975:053642	WATER FILTRATION SERVICE POLIC	\$45.00	10020210-54100	SUPPLIES	\$22.50
				20620231-54100	SUPPLIES	\$22.50
				Vendor Total:		\$45.00
CAROL JUNE GUNTER	NOV-DEC 25	HOPLAND MONTHLY BOARD STIPEND	\$84.40	94700000-52100	CONTRACTUAL SERVICES	\$42.20
				95000000-52100	CONTRACTUAL SERVICES	\$42.20
				Vendor Total:		\$84.40
CAROLLO ENGINEERS INC	FB75853-12	ASSISTANCE WITH SAFER GRANT AP	\$6,151.00	82027110-52100	CONTRACTUAL SERVICES	\$6,151.00
					Vendor Total:	\$6,151.00
CARTER GRISSOM	DEP 2026	2026 SITP PROMOTER	\$5,000.00	90000000-23226	CONCERT SERIES	\$5,000.00
					Vendor Total:	\$5,000.00
CHARGEPOINT INC	REV-AS-2	CHARGEPOINT CHARGING STATIONS	\$6,000.00	80126100-80100	MACHINERY & EQUIPMENT	\$6,000.00
	REV-SP-2	CHARGEPOINT CHARGING STATIONS	\$6,000.00	80126100-80100	MACHINERY & EQUIPMENT	\$6,000.00
			Vendor Total:		\$12,000.00	
CINDY SAUERS	TR 12/10-11/25	TRAVEL REIMBURSEMENT	\$41.00	80026400-57100	LEARNING AND DEVELOPMENT	\$41.00
	120325	REIMBURSEMENT: SANTA SUIT FOR PARADE OF LIGHTS	\$61.56	80026400-54100	SUPPLIES	\$61.56
			Vendor Total:		\$102.56	
CITY OF UKIAH	99946 NOV 25	WATER SERVICES: REDWOOD VALLEY WATER DISTRICT	\$12,525.50	92727510-55221	WATER	\$12,525.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CITY OF UKIAH	300187 NOV 25	WATER SERVICES: CALPELLA WATER DISTRICT	\$2,434.67	93700000-55221	WATER	\$2,434.67
Vendor Total:						\$14,960.17
COFFEE CRITIC INC, THE	R40814	MISC. COFFEE SUPPLIES AS NEEDED	\$110.00	20012200-54100	SUPPLIES	\$110.00
	R40821	MISC. COFFEE SUPPLIES AS NEEDED	\$24.00	77725200-54100	SUPPLIES	\$24.00
Vendor Total:						\$134.00
COLANTUONO HIGHSMITH & WHATLEY PC	68169	OUTSIDE COUNSEL FOR CITY ATTOR	\$5,114.50	10014000-52150	LEGAL SERVICES/ EXPENSES	\$5,114.50
Vendor Total:						\$5,114.50
COMPUTER OPTIONS INC	INV09336	CYBERSECURITY	\$1,912.50	20913950-52100	CONTRACTUAL SERVICES	\$1,912.50
	INV09379	CYBERSECURITY	\$7,708.75	20913950-52100	CONTRACTUAL SERVICES	\$7,708.75
	INV09337	IT SERVICES	\$2,500.00	20913910-54100	SUPPLIES	\$2,500.00
Vendor Total:						\$12,121.25
CONCORD FEED & FUEL INC	83690/H	RAINBOOTS	\$170.92	20513382-54100	SUPPLIES	\$170.92
	83976/H	RAINBOOTS	\$170.92	20513382-54100	SUPPLIES	\$170.92
Vendor Total:						\$341.84
COTTIE LOUISE MORRISON	9/18-10/30/25	INSTRUCTOR	\$434.00	10022850-52100	CONTRACTUAL SERVICES	\$434.00
Vendor Total:						\$434.00
CREATIVE TECHNOLOGIES INC	INV 2025 00944	SOFTWARE MOVE FROM EL DORADO TO MILLSOFT	\$1,250.00	20513320-54320	SOFTWARE	\$1,250.00
Vendor Total:						\$1,250.00
CRITICAL REACH INC	4940	2026 APB NET ANNUAL SUPPORT FEE	\$605.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$605.00
Vendor Total:						\$605.00
DANIEL DAVIS	TR 10/12-16/25	TRAVEL REIMBURSEMENT	\$291.00	20913930-57100	LEARNING AND DEVELOPMENT	\$291.00
Vendor Total:						\$291.00
DANIEL PARKER	121625	REIMBURSEMENT: COMPUTER CHARGER	\$43.62	10020210-54100	SUPPLIES	\$43.62
Vendor Total:						\$43.62
DAVID RAPPORT	7819	LEGAL SERVICES FOR 25/26	\$27,513.54	10014000-52150	LEGAL SERVICES/ EXPENSES	\$838.40
				20014000-52150	LEGAL SERVICES/ EXPENSES	\$18,706.97
				70014000-52150	LEGAL SERVICES/ EXPENSES	\$821.77

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DAVID RAPPORT	7819	LEGAL SERVICES FOR 25/26	\$27,513.54	80014000-52150	LEGAL SERVICES/ EXPENSES	\$3,792.78
				82014000-52150	LEGAL SERVICES/ EXPENSES	\$2,079.38
				84014000-52150	LEGAL SERVICES/ EXPENSES	\$1,274.24
				Vendor Total:		\$27,513.54
DEPARTMENT OF JUSTICE	009284	FINGERPRINTING	\$213.00	10020210-54169	LIVESCAN	\$213.00
	009395	FINGERPRINTING	\$731.00	10022900-54169	LIVESCAN	\$603.00
				20016100-54165	NEW EMPLOYEE FINGERPRINT	\$128.00
				Vendor Total:		\$944.00
DEPT OF FORESTRY & FIRE PROTECTION	176092	DISPATCHING SERVICES - 3 YEAR	\$31,012.92	10521210-52100	CONTRACTUAL SERVICES	\$15,506.46
				10521210-52100	CONTRACTUAL SERVICES	\$15,506.46
				Vendor Total:		\$31,012.92
DUANE MORRIS LLP	33788372	LEGAL SERVICES	\$402.50	93227600-52150	LEGAL SERVICES/ EXPENSES	\$402.50
				Vendor Total:		\$402.50
EBA ENGINEERING	56747	REMEDATION/MONITORING CORP YA	\$6,141.25	20824300-52100	CONTRACTUAL SERVICES	\$6,141.25
	56784	LANDFILL CLOSURE CONSULTING	\$21,418.28	70024500-52100	CONTRACTUAL SERVICES	\$21,418.28
				Vendor Total:		\$27,559.53
ELIZABETH A BEEDLE-HAVRILLA	7946	HOLIDAY PARTY 2025	\$1,032.75	20016100-54167	EMPLOYEE DEVELOPMENT	\$1,032.75
				Vendor Total:		\$1,032.75
EUREKA OXYGEN CO	UB 10051	BLUE CONDUIT	\$62.57	82027111-54102	SMALL TOOLS	\$62.57
	UB 10003	COARSE DISCS	\$125.14	82027111-54102	SMALL TOOLS	\$125.14
	U 217856	GLOVES, BRUSH, PLIERS	\$193.46	82027111-54102	SMALL TOOLS	\$193.46
				Vendor Total:		\$381.17
FEDERAL EXPRESS	9-100-19157	SHIPPING SERVICES	\$51.01	10020210-54101	POSTAGE	\$51.01
				Vendor Total:		\$51.01
FINANCIAL PACIFIC LEASING INC	013-1374624-004 6	2023 RAM AMBULANCES LIFEPAK CA	\$13,523.83	71000000-70103	LOAN INTEREST	\$2,632.20
				71000000-70201	LOAN PRINCIPAL PAYMENTS	\$10,891.63
				Vendor Total:		\$13,523.83

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GLOBAL MEDICAL RESPONSE INC	2974	INTER FACILITY DISPATCH SERVIC	\$10,000.00	71021150-52100	CONTRACTUAL SERVICES	\$10,000.00
	2975	INTER FACILITY DISPATCH SERVIC	\$10,000.00	71021150-52100	CONTRACTUAL SERVICES	\$10,000.00
	Vendor Total:					\$20,000.00
GOLDEN GATE BRIDGE TOLL	I712530806943	BRIDGE TOLL FEES	\$8.00	71021150-56130	EXTERNAL SERVICES	\$8.00
	I712539867953	BRIDGE TOLL FEES	\$24.00	71021150-56130	EXTERNAL SERVICES	\$24.00
	I712537758487	BRIDGE TOLL FEES	\$8.00	20016100-57100	LEARNING AND DEVELOPMENT	\$8.00
Vendor Total:						\$40.00
GRANITE CONSTRUCTION COMPANY	3107160	GREAT REDWOOD RAIL TRAIL PHASE	\$272,304.50	50024620-80230	INFRASTRUCTURE	\$199,558.31
				51124210-80230	INFRASTRUCTURE	\$72,746.19
Vendor Total:						\$272,304.50
HOME DEPOT CREDIT SERVICES	0282921	100 WATT BULBS	\$34.80	10022700-56300	BUILDING MAINT. & REPAIR	\$34.80
	4283590	LED BULBS	\$47.82	10022700-56300	BUILDING MAINT. & REPAIR	\$47.82
	3283203	STEEL BOX, OCTAGON BOX	\$5.26	20824700-56300	BUILDING MAINT. & REPAIR	\$5.26
	0282912	BLANK COVER	\$5.75	20824700-56300	BUILDING MAINT. & REPAIR	\$5.75
	5283565	24 GAUGE WIRE	\$6.51	20824700-56300	BUILDING MAINT. & REPAIR	\$6.51
	4076044	HEX NUTS, GLAT WASHERS	\$6.53	20824700-56300	BUILDING MAINT. & REPAIR	\$6.53
	7283925	COUPLING, NIPPLIE, LOCKNUTS, MISC	\$11.97	20824700-56300	BUILDING MAINT. & REPAIR	\$11.97
	2032641	CONDUIT BODY	\$12.11	20824700-56300	BUILDING MAINT. & REPAIR	\$12.11
	6020562	BRASS KEY	\$16.23	20824700-56300	BUILDING MAINT. & REPAIR	\$16.23
	2283240	EXTRA DUTY COVER, 3 HOLE BOX, SS CONNECTOR	\$20.39	20824700-56300	BUILDING MAINT. & REPAIR	\$20.39
	3283229	ELBOWS, CONDUIT BODY	\$21.25	20824700-56300	BUILDING MAINT. & REPAIR	\$21.25
	7283049	CONDUIT, SS CONNECTORS, ELBOWS	\$22.24	20824700-56300	BUILDING MAINT. & REPAIR	\$22.24
	6351660	TOGGLE BOLTS, FENDER WASHERS	\$27.47	20824700-56300	BUILDING MAINT. & REPAIR	\$27.47
	8283887	METALLIC BLANK COVER	\$32.44	20824700-56300	BUILDING MAINT. & REPAIR	\$32.44
	9090760	BLANK COVER, INSULATED HUB	\$32.72	20824700-56300	BUILDING MAINT. & REPAIR	\$32.72
	7013309	PIPE THREAD TAPE, GAL NIPPLES, SIMPLEDRAIN	\$39.70	20824700-56300	BUILDING MAINT. & REPAIR	\$39.70
	9013073	SS CLAMPS	\$48.47	20824700-56300	BUILDING MAINT. & REPAIR	\$48.47

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HOME DEPOT CREDIT SERVICES	4076056	LIGHT BULBS	\$48.93	20824700-56300	BUILDING MAINT. & REPAIR	\$48.93
	4024413	BUI SCUFF DEFENSE	\$51.86	20824700-56300	BUILDING MAINT. & REPAIR	\$51.86
	9282944	POWER STRIP CORD, EXTENSION CORD	\$89.11	20824700-56300	BUILDING MAINT. & REPAIR	\$89.11
	8283003	TOGGLE SWITCH, BOX COVER, CORNER ELBOWS	\$115.56	20824700-56300	BUILDING MAINT. & REPAIR	\$115.56
	9283872	CLOSURE PLUGS, LED LIGHTS	\$123.76	20824700-56300	BUILDING MAINT. & REPAIR	\$123.76
	4014935	LIGHT BULBS, TAPE MEASURER	\$147.88	20824700-56300	BUILDING MAINT. & REPAIR	\$147.88
	0076275	LINE VOLTAGE SPOT LIGHT	\$457.08	20824700-56300	BUILDING MAINT. & REPAIR	\$457.08
	6283951	LINE VOLTAGE SPOT LIGHT	\$457.08	20824700-56300	BUILDING MAINT. & REPAIR	\$457.08
	6283485	X-LARGE HOOK, PROFLEX, PROFLEX MINI	\$536.29	20824700-56300	BUILDING MAINT. & REPAIR	\$536.29
	6283952	LED BULBS	\$108.83	73022600-56300	BUILDING MAINT. & REPAIR	\$108.83
	0012928	CONDUIT	\$19.55	82027111-56300	BUILDING MAINT. & REPAIR	\$19.55
	3024515	GALV NIPPLE, COMP CONNECTORS	\$31.78	82027111-56300	BUILDING MAINT. & REPAIR	\$31.78
	0012918	REDUCING WASHERS, COMP CONNECTORS, MISC	\$40.07	82027111-56300	BUILDING MAINT. & REPAIR	\$40.07
	3024504	PIPE WRAP, STEP DRILL BIT, NIPPLE, WHITE TUBING	\$312.59	82027111-56300	BUILDING MAINT. & REPAIR	\$312.59
	4076011	ELBOWS, NIPPLES, BUSHINGS, MISC	\$386.50	82027111-56300	BUILDING MAINT. & REPAIR	\$386.50
	2014068	TL-SG608	\$38.10	71021100-54330	COMPUTER AND TECHNOLOGY	\$38.10
	3033495	SOCKETS, SOCKET RAILS	\$80.38	20824700-54102	SMALL TOOLS	\$80.38
	8351823	STRING TRIMMER, STEP LADDER	\$618.41	84027225-54102	SMALL TOOLS	\$618.41
	10032271	DAY CAMP SUPPLIES	\$128.51	10022840-54100	SUPPLIES	\$128.51
	4012467	BLANK COVER RECTANGULAR BRONZE	\$5.68	20824700-54100	SUPPLIES	\$5.68
	0076274	DRANO MAX GEL	\$30.16	20824700-54100	SUPPLIES	\$30.16
	9080317	BATTERIES	\$32.38	20824700-54100	SUPPLIES	\$32.38
	0076273	FLASHLIGHTS, POWER PEN LIGHT	\$39.13	20824700-54100	SUPPLIES	\$39.13
	4090654	EAR PLUGS, HEARING PROTECTORS	\$55.47	20824700-54100	SUPPLIES	\$55.47
	0032051	TRASH BAGS, WEATHERPROOF SOCKET, MISC	\$82.05	20824700-54100	SUPPLIES	\$82.05
	4024418	RUBBER DOOR MAT, BULBS	\$116.41	20824700-54100	SUPPLIES	\$116.41
	9080315	BATTERIES	\$37.82	31122000-54100	SUPPLIES	\$37.82

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HOME DEPOT CREDIT SERVICES	5020727	ADJUSTABLE WORM CLAMP	\$34.19	31422860-54100	SUPPLIES	\$34.19
	1014227	HANDRAIL BRACKET, STAPLES, ROUND DOWELS	\$66.27	31422860-54100	SUPPLIES	\$66.27
	5070693	LUMBER FOR ICERINK	\$199.16	31422860-54100	SUPPLIES	\$199.16
	0012912	POLY SHEETING	\$276.54	31422860-54100	SUPPLIES	\$276.54
	4012426	HEAVY DUTY TARP	\$77.61	73022600-54100	SUPPLIES	\$77.61
	4903727	GARAGE DOOR SEAL, GLOVES, BLANK KEY	\$58.15	80026110-54100	SUPPLIES	\$58.15
	76290	12X20 LD TAR	\$21.75	80026400-54100	SUPPLIES	\$21.75
	5033306	5 IN 1 GLOSS, SPRAY PAINT	\$32.58	80026400-54100	SUPPLIES	\$32.58
	3015101	LED DECORATIONS	\$43.48	80026400-54100	SUPPLIES	\$43.48
	4351699	LED DECORATIONS	\$65.26	80026400-54100	SUPPLIES	\$65.26
	8032199	LUMBER, LUMBER FEES	\$108.90	80026400-54100	SUPPLIES	\$108.90
	9090747	CARBIDE SET, CARPET SPOT REMOVER, WRECKING BAR	\$87.39	82027111-54100	SUPPLIES	\$87.39
	2015290	PUCK LIGHT, ANT SPRAY, BATTERIES	\$91.22	82027111-54100	SUPPLIES	\$91.22
	6014729	STAPLES, STAPLE GUN, POWER STRIP, MISC	\$170.53	82027111-54100	SUPPLIES	\$170.53
	3363625	HEAVY DUTY TAPE, CABLE TIES, ZIP TIES	\$52.17	83027330-54100	SUPPLIES	\$52.17
	6020592	LED SANTA	\$54.42	83027330-54100	SUPPLIES	\$54.42
	7091186	GROUT BRUSH, GLOVES, MICROFIBER ROLL, MISC	\$100.41	83027330-54100	SUPPLIES	\$100.41
	4015018	INFLATABLE CHRISTMAS DECORATIONS	\$348.29	83027330-54100	SUPPLIES	\$348.29
	9024718	HDX 24X30X14 WIRE	\$65.30	84027225-54100	SUPPLIES	\$65.30
	3031196	WALL MOUNT HOOKS, INDUSTRIAL TIER	\$264.48	84027225-54100	SUPPLIES	\$264.48
	Vendor Total: -----					\$6,801.13
JACOB MENDOZA	6/1-11/30/25	VOLUNTEER REIMBURSEMENT	\$140.00	10521210-52181	VOLUNTEER EXPENSES	\$140.00
					Vendor Total: -----	\$140.00
JENNIFER M BRAUS	20253520	AMBULANCE BILLING SERVICES	\$8,494.52	71021100-52110	AMBULANCE BILLING	\$4,247.26
				71021150-52110	AMBULANCE BILLING	\$4,247.26
				Vendor Total: -----		\$8,494.52

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JOAN NORRY	NOV 25	HOPLAND MONTHLY BOARD STIPEND	\$84.40	94700000-52100	CONTRACTUAL SERVICES	\$42.20
				95000000-52100	CONTRACTUAL SERVICES	\$42.20
				Vendor Total:		\$84.40
KASEYA US LLC	2464555985445	IT GLUE/KASEYA SOFTWARE	\$408.45	20913910-54320	SOFTWARE	\$408.45
				Vendor Total:		\$408.45
LIEBERT CASSIDY WHITMORE	310761	LEGAL SERVICES PERTAINING TO E	\$436.50	20016100-52150	LEGAL SERVICES/ EXPENSES	\$436.50
	310759	LEGAL SERVICES PERTAINING TO E	\$1,543.50	20016100-52150	LEGAL SERVICES/ EXPENSES	\$1,543.50
	310760	LEGAL SERVICES PERTAINING TO E	\$1,682.50	20016100-52150	LEGAL SERVICES/ EXPENSES	\$1,682.50
	310762	LEGAL SERVICES PERTAINING TO E	\$8,254.50	20016100-52150	LEGAL SERVICES/ EXPENSES	\$8,254.50
			Vendor Total:		\$11,917.00	
LORI MARTIN	121725	REIMBURSEMENT: HOLIDAY BBQ SUPPLIES	\$29.42	20012200-54100	SUPPLIES	\$29.42
				Vendor Total:		\$29.42
MANNY VARGUS	6/1-11/30/25	VOLUNTEER REIMBURSEMENT	\$190.00	10521210-52181	VOLUNTEER EXPENSES	\$190.00
				Vendor Total:		\$190.00
MELISSA MICHAEL	BA FY 25/26.1	BOOT ALLOWANCE	\$141.36	84027225-54100	SUPPLIES	\$141.36
				Vendor Total:		\$141.36
MENDOCINO COUNTY ENVIRONMENTAL HEALTH	IN0245765	FACILITY PERMIT FEE: ID# MC002778 VICKY SPRINGS RD	\$2,169.00	70024500-59101	FEES	\$2,169.00
				Vendor Total:		\$2,169.00
MICHAEL GARRITY	1001897	NO SPILL FUEL CAN	\$90.34	10621600-54100	SUPPLIES	\$90.34
	1005247	14" BAR ST	\$93.61	10621600-54100	SUPPLIES	\$93.61
	1004048	CHAIN, BAR ST	\$100.12	10621600-54100	SUPPLIES	\$100.12
	1003753	CHAIN, CHAIN LOOP, ROUND FILE, FILE	\$185.51	10621600-54100	SUPPLIES	\$185.51
	1003061	K&H RED HEAD TAPERED, FALLING WEDGE, MOWING HEAD	\$569.27	10621600-54100	SUPPLIES	\$569.27
	1003326	MS WRAP AROUND HANDLE BAR	\$1,660.33	10621600-54100	SUPPLIES	\$1,660.33
		Vendor Total:		\$2,699.18		
NATASHA RICETTI	LET IT GLOW 2025	LET IT GLOW 2025 WINNER	\$350.00	90000000-23256	SPECIAL EVENTS TRUST	\$350.00
				Vendor Total:		\$350.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NICK BARBIERI TRUCKING LLC	1253522-IN	CARDLOCK FUEL PURCHASES	\$209.68	20324100-58410	GARAGE LUBRICANTS & PARTS	\$209.68
					Vendor Total:	\$209.68
OWEN EQUIPMENT SALES	00069537	HUB ASSEMBLY, MAIN BROOM BEAR, PIN, HYD MOTOR	\$1,643.20	10024620-56130	EXTERNAL SERVICES	\$1,643.20
	00069394	AY, PNEUMATIC V	\$2,605.74	10024620-56130	EXTERNAL SERVICES	\$2,605.74
					Vendor Total:	\$4,248.94
PETERSON POWER SYSTEMS INC	SW260003803	PERFORM INSPECTION	\$320.93	80026110-56130	EXTERNAL SERVICES	\$320.93
					Vendor Total:	\$320.93
PG&E CO	8716-1 NOV 25	PACIFIC GAS & ELECTRIC	\$1,551.75	82027111-55210	UTILITIES	\$1,551.75
					Vendor Total:	\$1,551.75
PHILIP ANDREW WILLIAMS	216	WATER RIGHTS LEGAL COUNSEL	\$8,310.00	82027110-52150	LEGAL SERVICES/ EXPENSES	\$8,310.00
	215	WATER RIGHTS LEGAL COUNSEL	\$13,725.00	82027110-52150	LEGAL SERVICES/ EXPENSES	\$13,725.00
					Vendor Total:	\$22,035.00
PITNEY BOWES INC	1028607029	POSTAGE MACHINE LEASE & SUPPLIES	\$567.45	20513300-52100	CONTRACTUAL SERVICES	\$567.45
					Vendor Total:	\$567.45
REALTY WORLD-SELZER REALTY	34407-016	SOLAR CREDIT ON CLOSED ACCT	\$33.95	80000000-44836	INTERCONNECTION STUDIES	\$33.95
					Vendor Total:	\$33.95
REORLD HOLDING CORPORATION	CI328286	EVIDENCE DISPOSAL	\$429.10	10020210-54100	SUPPLIES	\$429.10
					Vendor Total:	\$429.10
RINCON CONSULTANTS INC	70453	CEQA CONSULTING SERVICES	\$4,314.75	20012200-52304	LAFCO FEES AND PROP TAX EXP	\$4,314.75
					Vendor Total:	\$4,314.75
RINEHART OIL INC	CL48870	FUEL CARD CHARGES AS NEEDED	\$92.96	10023300-56210	FUEL & FLUIDS	\$92.96
	CL48895	FUEL CARD CHARGES AS NEEDED	\$744.25	10621600-56210	FUEL & FLUIDS	\$744.25
	CK48875	FUEL CARD CHARGES AS NEEDED	\$278.45	20824700-56210	FUEL & FLUIDS	\$278.45
	CL48893	FUEL CARD CHARGES AS NEEDED	\$3,898.26	71021150-56210	FUEL & FLUIDS	\$3,898.26
	CL48872	FUEL CARD CHARGES AS NEEDED	\$363.04	84027225-56210	FUEL & FLUIDS	\$363.04
					Vendor Total:	\$5,376.96
RYAN MATTHEW JACKSON	121525	IT SUPPORT SERVICES	\$5,975.00	20913910-52100	CONTRACTUAL SERVICES	\$5,975.00
					Vendor Total:	\$5,975.00

List of Checks Presented for Approval on 1/2/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RYLEE RICKEL	20251203000001	REIMBURSEMENT: PARAMEDIC SCHOOL TUITION/TB TEST	\$774.00	71021100-57100	LEARNING AND DEVELOPMENT	\$774.00
Vendor Total:						\$774.00
SAFEWAY INC	DEC 25	MISC. PURCHASES AS REQUIRED	\$23.06	10022700-54100	SUPPLIES	\$23.06
Vendor Total:						\$23.06
SOLID WASTES SYSTEMS INC	OCT 25	RESIDENTIAL GARBAGE FEES	\$65,106.54	90200000-52170	UKIAH WASTE SOLUTIONS	\$65,106.54
	NOV 25	RESIDENTIAL GARBAGE FEES	\$68,042.92	90200000-52170	UKIAH WASTE SOLUTIONS	\$68,042.92
Vendor Total:						\$133,149.46
STATE WATER RESOURCES CONTROL BOARD	WD-0301105	ANNUAL PERMIT FEE FACILITY ID# 1SSO10038	\$3,945.00	94700000-59101	FEES	\$3,945.00
Vendor Total:						\$3,945.00
STEPHEN BORIS PROKOP	UKIAH-2025-06	REG. COMPLIANCE,COST OF SVC,MA	\$7,375.00	80026400-52100	CONTRACTUAL SERVICES	\$7,375.00
Vendor Total:						\$7,375.00
UKIAH VALLEY SANITATION DIST	104613 NOV 25	SEWER SERVICES: LOW GAP RD SKATE PARK	\$60.96	10022100-55210	UTILITIES	\$60.96
	58070 NOV 25	SEWER SERVICE: 432 OBSERVATORY AVE	\$176.79	10022100-55210	UTILITIES	\$176.79
	81411 NOV 25	SEWER SERVICES: 1500 S STATE ST	\$60.96	10521210-55210	UTILITIES	\$18.29
				10621600-55210	UTILITIES	\$14.63
				71021100-55210	UTILITIES	\$14.02
				71021150-55210	UTILITIES	\$14.02
	90558 NOV 25	SEWER SERVICES: 141 LOVERS LN	\$286.56	10521210-55210	UTILITIES	\$85.97
				10621600-55210	UTILITIES	\$68.77
				71021100-55210	UTILITIES	\$65.91
				71021150-55210	UTILITIES	\$65.91
	82789 NOV 25	SEWER SERVICES: 151 LAWS AVE	\$60.96	20513320-55210	UTILITIES	\$60.96
	89690 NOV 25	SEWER SERVICES: 1640 S STATE ST	\$121.54	31122000-55210	UTILITIES	\$121.54
	113354 NOV 25	SEWER SERVICES: 1350 HASTINGS RD	\$60.96	80026400-55210	UTILITIES	\$60.96
Vendor Total:						\$828.73
VIVEK SHANDAS	CAPA-HWU-2502	URBAN HEAT MAPPING CAMPAIGN	\$10,750.00	10023800-52100	CONTRACTUAL SERVICES	\$10,750.00
Vendor Total:						\$10,750.00
XEROX CORP	024792375	COPIER LEASE - SEE ADD'L DESCR	\$201.26	10022700-52100	CONTRACTUAL SERVICES	\$201.26

List of Checks Presented for Approval on 1/2/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
XEROX CORP	024792374	COPIER LEASE - SEE ADD'L DESCR	\$140.09	73022600-52100	CONTRACTUAL SERVICES	\$140.09
	024792373	COPIER LEASE - SEE ADD'L DESCR	\$159.12	10020210-54500	EQUIP RENTS AND LEASES	\$111.38
				20620231-54500	EQUIP RENTS AND LEASES	\$31.82
				64020213-54500	EQUIP RENTS AND LEASES	\$15.92
	024792372	COPIER LEASE - SEE ADD'L DESCR	\$458.37	10020210-54500	EQUIP RENTS AND LEASES	\$320.86
				20620231-54500	EQUIP RENTS AND LEASES	\$91.67
				64020213-54500	EQUIP RENTS AND LEASES	\$45.84
	024792380	COPIER LEASE - SEE ADD'L DESCR	\$165.25	10521210-54500	EQUIP RENTS AND LEASES	\$165.25
	024792370	COPIER LEASE - SEE ADD'L DESCR	\$458.37	20012200-54500	EQUIP RENTS AND LEASES	\$458.37
	024792371	COPIER LEASE - SEE ADD'L DESCR	\$458.37	20012200-54500	EQUIP RENTS AND LEASES	\$458.37
	024729859	COPIER LEASE - SEE ADD'L DESCR	\$615.91	20012200-54500	EQUIP RENTS AND LEASES	\$615.91
	024729886	XEROX C8170 COPIER LEASE FOR E	\$325.09	80026400-54500	EQUIP RENTS AND LEASES	\$325.09
Vendor Total:						\$2,981.83
INVOICE TOTAL:						<u>\$723,155.46</u>

List of Checks Presented for Approval on 1/9/2026

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ACTION RENTS	834749-2	PROPANE	\$24.09	80026110-54100	SUPPLIES	\$24.09
Vendor Total:						\$24.09
ACME RIGGING COMPANY INC	349414	GLOVES, CHAINS, GRAB HOOKS	\$2,282.09	10022100-56130	EXTERNAL SERVICES	\$456.42
				10024620-56130	EXTERNAL SERVICES	\$456.41
				10521210-56130	EXTERNAL SERVICES	\$456.42
				84027221-56130	EXTERNAL SERVICES	\$456.42
				84027225-56130	EXTERNAL SERVICES	\$456.42
	349486	12MP-8FPS, 8MP-8MP	\$23.27	20324100-58510	REIMBURSABLE JOBS	\$23.27
	349565	1" RATCHET SNUGGER ASSEMBLY	\$39.45	92727510-54100	SUPPLIES	\$39.45
Vendor Total:						\$2,344.81
AFELIXGENERAL ENGINEERING INC	25011.3	WATER METER REPLACEMENT	\$10,250.84	92227420-52100	CONTRACTUAL SERVICES	\$10,250.84
	25011.2	WATER METER REPLACEMENT	\$29,255.21	92227420-52100	CONTRACTUAL SERVICES	\$29,255.21
Vendor Total:						\$39,506.05
ALL-GUARD ALARM SYSTEMS INC	A506838	MONTHLY MONITORING WWTP	\$97.51	84027225-52180	SECURITY SERVICES	\$97.51
Vendor Total:						\$97.51
ALTEC INDUSTRIES INC	13352563	POOL HANDLE	\$523.05	80026110-56130	EXTERNAL SERVICES	\$523.05
Vendor Total:						\$523.05
AMAZON CAPITAL SERVICES, INC	1JYG-1NKF-9Y6M	WEIGHTED SKIPPING ROPE, SLEEP HEADPHONES	\$90.13	20016100-54167	EMPLOYEE DEVELOPMENT	\$90.13
	16HV-VHXM-LK9M	ELECTROMECHANICAL TIMERS	\$197.28	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$197.28
	1X3C-4LKY-93ND	ANTENNA CABLES	\$171.98	71021100-56130	EXTERNAL SERVICES	\$171.98
	1XYX-9XNM-HWL7	ACCENT BARREL CHAIR	\$102.83	90000000-23259	PARADE OF LIGHTS	\$102.83
	1J63-QD4Q-KR1V	COSTUME FOR PARADE OF LIGHTS	\$109.98	90000000-23259	PARADE OF LIGHTS	\$109.98
	1T1W-9J94-CPT7	POP UP CANOPY, WRAPPING PAPER	\$226.43	90000000-23259	PARADE OF LIGHTS	\$226.43

List of Checks Presented for Approval on 1/9/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1VVR-7G96-MK3P	COLORED TRANSPERENCY COLOR FILM, WORK LIGHTS	\$255.59	90000000-23259	PARADE OF LIGHTS	\$255.59
	1LCF-QX3N-N11C	VEHICLE INSPECTION REPORT	\$52.40	20324100-58510	REIMBURSABLE JOBS	\$52.40
	1W4C-KRV1-9W7M	BOLT BUSTER	\$419.17	84027225-54102	SMALL TOOLS	\$419.17
	1RVH-PHJQ-GKGQ	FOLDING PICNIC TABLES	\$444.12	90000000-23256	SPECIAL EVENTS TRUST	\$444.12
	143R-H1RC-CN64	ELECTRONIC SCOREBOARD	\$523.68	90000000-23256	SPECIAL EVENTS TRUST	\$523.68
	1DV3-6K3N-G64J	UTILITY WORK BELT STRAP, TACTICAL BOOTS	\$132.48	71021150-54106	SPECIALTY SUPPLIES	\$132.48
	1163-6MQJ-VMKN	WIRELESS KEYBOARD AND MOUSE	\$64.18	10020210-54100	SUPPLIES	\$64.18
	1YX1-YYXY-KDTK	VACUUM CLEANER	\$28.95	10022100-54100	SUPPLIES	\$28.95
	1HVG-MC39-HY9L	FIXED ELBOWS	\$37.94	10022100-54100	SUPPLIES	\$37.94
	1KKC-JPCV-H7DQ	KASLITE ACRYLIC CLEAR TEAR DROP	\$82.73	10022100-54100	SUPPLIES	\$82.73
	1YKY-6Q1C-9WKK	TODDLER SWING SEAT	\$235.74	10022100-54100	SUPPLIES	\$235.74
	1TH6-F1NC-KVFK	CLOTHESPIN, PAPER CLIPS	\$12.27	10022810-54100	SUPPLIES	\$12.27
	1LQW-WG4C-3TKN	WALL CALENDAR, FILE FOLDERS	\$44.93	10022810-54100	SUPPLIES	\$44.93
	1DXG-7HJW-LLFM	WALL CALENDAR	\$49.86	10022810-54100	SUPPLIES	\$49.86
	1WCH-C3L4-JXD3	DUCT TAPE	\$63.26	10022810-54100	SUPPLIES	\$63.26
	13WJ-CNPM-M6VM	PORTABLE BASKETBALL HOOP, ELEC SPACE HEATER	\$449.58	10022821-54100	SUPPLIES	\$449.58
	1XDT-RMH3-F63V	INSTANT ICE COLD PACKS, BLUE TOWELS, FIRST AID KIT	\$170.17	10022831-54100	SUPPLIES	\$170.17
	1W4C-KRV1-XX67	REFEREE SHIRTS	\$1,657.38	10022831-54100	SUPPLIES	\$1,657.38
	1YT9-H11Y-CDLK	DAY CAMP SUPPLIES	\$979.86	10022840-54100	SUPPLIES	\$979.86
	13KN-HJYG-4NG6	DAY CAMP SUPPLIES	\$3,756.79	10022840-54100	SUPPLIES	\$3,756.79
	14XY-L4RK-6LLX	METRO WING 800 BRACKET	\$44.98	10024620-54100	SUPPLIES	\$44.98
	1V1R-JGGQ-TLTW	LIQUID HAND SOAP, SCENTED TRASH	\$115.01	10521210-54100	SUPPLIES	\$115.01
	1WTW-7CLD-7LQD	SOCCER CONES	\$32.64	20012100-54100	SUPPLIES	\$32.64
	1TWP-NHNQ-7HHJ	SD CARD READER, PANEL KIT, LIGHT REFLECTOR, LENS	\$438.69	20012200-54100	SUPPLIES	\$438.69
	1XQM-FH74-GCC3	RETURN: SOCCER CONES	(\$10.88)	20012300-54100	SUPPLIES	(\$10.88)
	1VQJ-33H6-MH96	WALL CALENDAR	\$18.49	20016100-54100	SUPPLIES	\$18.49
	1GTH-94GK-HY7Q	TAPE, OFFICE CHAIR	\$121.92	20513300-54100	SUPPLIES	\$121.92

List of Checks Presented for Approval on 1/9/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	16RD-D6TC-ML1Q	WIRED HEADPHONES	\$21.76	20513530-54100	SUPPLIES	\$21.76
	1JPC-NQ66-DF3L	LAPTOP BAG, RULER	\$30.30	20513530-54100	SUPPLIES	\$30.30
	1Q3G-LTGR-HV1R	PLASTIC SIGN	\$14.98	20824700-54100	SUPPLIES	\$14.98
	1LK3-FNJQ-LVHP	HOT COCOA CANISTERS	\$195.20	31422860-54100	SUPPLIES	\$195.20
	1MKP-7TFQ-1NR3	CHRISTMAS TABLECLOTHS	\$408.00	31422860-54100	SUPPLIES	\$408.00
	1M3W-97C6-7TLV	ELECTRIC HEATERS, CHARGING STATION, AUX AUDIO CABL	\$584.60	31422860-54100	SUPPLIES	\$584.60
	14QX-V17H-LDGX	MOUSE EAR HEADBANDS	\$725.85	31422860-54100	SUPPLIES	\$725.85
	13R4-M667-VY1X	DISP COFFEE CUPS, HALLOWEEN SUPPLIES, MISC	\$1,306.09	31422860-54100	SUPPLIES	\$1,306.09
	1RY4-RDRK-PR6Y	HOCKEY SKATES	\$2,046.50	31422860-54100	SUPPLIES	\$2,046.50
	17K6-XCVJ-1GPN	WALL CALENDARS	\$19.58	73022600-54100	SUPPLIES	\$19.58
	1WFK-KRQM-MR9R	CATERING SUPPLIES	\$46.35	73022600-54100	SUPPLIES	\$46.35
	1KLH-TWMQ-JVD9	PLASTIC CUPS, DISPOSABLE COFFEE CUPS, PAPER PLATES	\$127.74	73022600-54100	SUPPLIES	\$127.74
	19C4-THX6-JX47	DISINFECTING WIPES, FURNITURE POLISH	\$150.22	73022600-54100	SUPPLIES	\$150.22
	1XY7-PQL7-LCYC	PRINTER PAPER, DIGITAL AIR FRYER	\$105.59	77725200-54100	SUPPLIES	\$105.59
	13TC-K4MT-HF3Q	HEAVY DUTY STORAGE TOTES	\$53.34	80026110-54100	SUPPLIES	\$53.34
	1TH6-F1NC-MGCV	WALL CALENDARS	\$91.58	80026400-54100	SUPPLIES	\$91.58
	1P3P-1QG1-6QXD	PRE-LIT TREE	\$320.08	80026400-54100	SUPPLIES	\$320.08
	1LMK-N13N-9KPJ	100 ROLLS BLACK ELECTRICAL TAPE	\$67.33	82027114-54100	SUPPLIES	\$33.66
				84027221-54100	SUPPLIES	\$33.67
	16RD-D6TC-J3YL	BLACK TONER CARTRIDGE	\$105.57	82027114-54100	SUPPLIES	\$105.57
	1KXW-HJT4-141P	WATERPROOF WORK GLOVES	\$285.56	82027114-54100	SUPPLIES	\$142.78
				84027221-54100	SUPPLIES	\$142.78
	13XM-QK96-KG6F	CANON PRIME LENS	\$260.21	83027330-54100	SUPPLIES	\$260.21
	1FVX-CVQC-LJCX	5-PACK TAPE	\$17.41	84027225-54100	SUPPLIES	\$17.41
	139M-W6YK-KYC4	MOUNTED SOAP DISPENSER	\$130.38	84027225-54100	SUPPLIES	\$130.38
	Vendor Total: -----					
ANIXTER	6523200-01	(2U-SR-2) STRAIGHT RECEPTACLE, 2 STR # #K151SRB022	\$1,013.19	80000000-12104	INVENTORY - PURCHASES	\$1,013.19

List of Checks Presented for Approval on 1/9/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ANTHONY BROCCINI	6/1-11/30/25	VOLUNTEER REIMBURSEMENT	\$80.00	10521210-52181	VOLUNTEER EXPENSES	\$80.00
					Vendor Total:	\$80.00
AT&T	000024524491	FIBER INTERNET	\$1,501.16	20913900-55100	TELEPHONE	\$1,501.16
	000024501428	TELEPHONE	\$4,558.07	20913900-55100	TELEPHONE	\$4,558.07
	000024502577	MCWD TREATMENT PLANT PHONE	\$284.08	92227410-55100	TELEPHONE	\$284.08
	2799 JAN 26	INTERNET	\$156.57	10022100-55210	UTILITIES	\$156.57
					Vendor Total:	\$6,499.88
BENJAMIN H HAMPTON	10183	2 NEW CAT6 LINES	\$1,226.63	73022600-56300	BUILDING MAINT. & REPAIR	\$1,226.63
					Vendor Total:	\$1,226.63
BOUND TREE MEDICAL LLC	86023429	DECOMP NEEDLES, CURAPLEX, TOURNIQUET, MISC	\$1,749.71	71021150-54107	EMS SUPPLIES	\$1,749.71
					Vendor Total:	\$1,749.71
CALPELLA COUNTY WATER DISTRICT	DEC 25	WATER TRANSFER CHARGE	\$1,280.92	92727520-55223	ELECTRIC	\$1,280.92
					Vendor Total:	\$1,280.92
CAROLLO ENGINEERS INC	FB74252	DESIGN PHASES I&II RECYCLED WA	\$110,321.50	83027330-80230	INFRASTRUCTURE	\$9,009.45
				83027330-80230	INFRASTRUCTURE	\$101,312.05
					Vendor Total:	\$110,321.50
CENTER FOR PUBLIC SAFETY MANAGEMENT LLC	2602	UVFA STRATEGIC PLANNING SERVIC	\$10,870.00	10621600-52100	CONTRACTUAL SERVICES	\$10,870.00
					Vendor Total:	\$10,870.00
COLLEEN HOLLY HUNT	02707	STORMWATER SUPPORT SERVICES FY	\$5,296.66	10024224-52100	CONTRACTUAL SERVICES	\$5,296.66
					Vendor Total:	\$5,296.66
COMCAST	5488 JAN 26	INTERNET SERVICES	\$141.00	10521210-55100	TELEPHONE	\$45.12
				10523600-55100	TELEPHONE	\$5.64
				10621600-55100	TELEPHONE	\$11.28
				71021100-55100	TELEPHONE	\$39.48
				71021150-55100	TELEPHONE	\$39.48
	1067 JAN 26	INTERNET SERVICES	\$400.72	10521210-55100	TELEPHONE	\$128.23
				10523600-55100	TELEPHONE	\$16.03
				10621600-55100	TELEPHONE	\$32.06

List of Checks Presented for Approval on 1/9/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
COMCAST	1067 JAN 26	INTERNET SERVICES	\$400.72	71021100-55100	TELEPHONE	\$112.20
				71021150-55100	TELEPHONE	\$112.20
	0472 JAN 26	INTERNET SERVICES	\$163.84	20913900-55100	TELEPHONE	\$163.84
	1296 JAN 26	INTERNET SERVICES	\$214.16	20913900-55100	TELEPHONE	\$214.16
	9780 JAN 26	INTERNET SERVICES	\$232.25	73022600-55100	TELEPHONE	\$232.25
	7309 JAN 26	INTERNET SERVICES	\$31.03	20513320-55210	UTILITIES	\$31.03
	Vendor Total: \$1,183.00					
COMPUNET, INC	312085	MIMECAST 3 YEAR AGREEMENT	\$63,481.07	20913900-54320	SOFTWARE	\$63,481.07
						Vendor Total: \$63,481.07
COMPUTER OPTIONS INC	INV09293	IT SERVICES	\$1,025.00	20913910-52100	CONTRACTUAL SERVICES	\$1,025.00
	INV09424	CYBERSECURITY	\$2,607.50	20913950-52100	CONTRACTUAL SERVICES	\$2,607.50
	INV09292	CYBERSECURITY	\$8,197.50	20913950-52100	CONTRACTUAL SERVICES	\$8,197.50
	Vendor Total: \$11,830.00					
D WALTER K BARR	9866	PRE EMPLOYMENT PHYSICALS	\$120.00	20016100-54161	BACKGROUND & PHYSICALS	\$120.00
						Vendor Total: \$120.00
DANIEL F MEAD	52315	GRADE 2 LEVER	\$151.59	82027111-56300	BUILDING MAINT. & REPAIR	\$151.59
	52318	DUPLICATE KEYS, REPAIRS & MISC	\$30.81	82027111-54100	SUPPLIES	\$30.81
	52310	3 DUPLICATE KEYS	\$10.65	69624621-54100	SUPPLIES	\$10.65
	Vendor Total: \$193.05					
DEEP VALLEY SECURITY	31949	CAROUSEL LN BURGLAR ALARM	\$42.95	20824300-80220	BUILDING IMPROVEMENTS	\$42.95
	32298	UPGRADE SECURITY SYSTEM WTP	\$62.95	82027111-52100	CONTRACTUAL SERVICES	\$62.95
	32443	UPGRADE SECURITY SYSTEM WTP	\$62.95	82027111-52100	CONTRACTUAL SERVICES	\$62.95
	31570	MONTHLY MONITORING: RVCWD	\$72.95	92727510-52100	CONTRACTUAL SERVICES	\$72.95
	32529	ALARM SERVICES PER ATTACHED CO	\$29.95	10022100-52180	SECURITY SERVICES	\$29.95
	32148	ALARM SERVICES PER ATTACHED CO	\$42.95	10022100-52180	SECURITY SERVICES	\$42.95
	32612	SECURITY SYSTEM MONITORING AT	\$54.95	10022100-52180	SECURITY SERVICES	\$54.95
	32301	ALARM SERVICES PER ATTACHED CO	\$42.95	10022700-52180	SECURITY SERVICES	\$42.95
	32269	SECURITY UPGRADE & MONITORING/	\$42.95	10022700-52180	SECURITY SERVICES	\$42.95
	32165	MONITORING - SOFTBALL COMPLEX	\$32.95	10022822-52180	SECURITY SERVICES	\$32.95
	32256	SECURITY MONITORING SVCS - GAR	\$46.95	20824300-52180	SECURITY SERVICES	\$46.95
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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEEP VALLEY SECURITY	32236	SECURITY MONITORING SVCS - STR	\$49.95	20824300-52180	SECURITY SERVICES	\$49.95
	32426	UPGRADE SECURITY SYSTEM FOR EL	\$62.95	20824300-52180	SECURITY SERVICES	\$62.95
	32464	ALARM SERVICES PER ATTACHED CO	\$19.95	73022600-52180	SECURITY SERVICES	\$19.95
	32607	ALARM SERVICES PER ATTACHED CO	\$21.95	73022600-52180	SECURITY SERVICES	\$21.95
	32531	HASTINGS BURGLAR ALARM	\$52.95	80026400-52180	SECURITY SERVICES	\$52.95
	32175	HASTINGS FIRE ALARM	\$72.95	80026400-52180	SECURITY SERVICES	\$72.95
	31278	SERVICE CALL	\$135.00	80026400-52180	SECURITY SERVICES	\$135.00
Vendor Total:						\$951.15
DELL MARKETING LP	10846138850	DELL PRO SLIM	\$908.11	20513300-54330	COMPUTER AND TECHNOLOGY	\$908.11
					Vendor Total:	
DENBESTE LANDSCAPE SUPPLIES	020999	PEA GRAVEL	\$189.86	84027221-54100	SUPPLIES	\$189.86
					Vendor Total:	
DEPARTMENT OF JUSTICE	002187	FINGERPRINTING & LIVESCAN REPORTS	\$659.00	10022900-54169	LIVESCAN	\$179.00
				20016100-54165	NEW EMPLOYEE FINGERPRINT	\$256.00
				10022840-54100	SUPPLIES	\$224.00
				Vendor Total:		\$659.00
DEPT OF MOTOR VEHICLES	4LC7026 FY 24/25	REGISTRATION	\$10.00	10020210-54100	SUPPLIES	\$10.00
					Vendor Total:	
DHARMA REALM BUDDHIST ASSOCIATION	9-764	REIMBURSEMENT: SEWER LATERAL	\$2,000.00	84427221-59501	GRANTS ISSUED	\$2,000.00
					Vendor Total:	
DRN'S CORP	1063652	YOUTH BASKETBALL JERSEYS	\$4,882.69	10022831-54100	SUPPLIES	\$4,882.69
	1063653	YOUTH BASKETBALL JERSEYS	\$6,349.74	10022831-54100	SUPPLIES	\$6,349.74
	Vendor Total:		\$11,232.43			
ENGINEERING NEWS-RECORD	1113237387	ANNUAL SUBSCRIPTION: ENGINEERING	\$149.99	10024210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$149.99
					Vendor Total:	
ENTENMANN-ROVIN CO	0192184-IN	CITY OF UKIAH BLUE RING PIN	\$172.72	20016100-54167	EMPLOYEE DEVELOPMENT	\$172.72
					Vendor Total:	
EUREKA OXYGEN CO	U 217847	ELECT CAST, CARBIDE BURRS	\$236.01	10022100-56300	BUILDING MAINT. & REPAIR	\$236.01
	U 218171	OXYGEN REFILL	\$575.62	71021150-56120	EQUIPMENT MAINTENANCE & REPAIR	\$575.62

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
EUREKA OXYGEN CO	U 218016	ARGON REFILL	\$120.15	20324100-54100	SUPPLIES	\$120.15
	U 218411	TIP CUTTING, GLASSES	\$87.01	82027114-54100	SUPPLIES	\$43.51
				84027221-54100	SUPPLIES	\$43.50
					Vendor Total:	\$1,018.79
FEDERAL EXPRESS	9-109-56621	SHIPPING SERVICES	\$71.89	20013540-54101	POSTAGE	\$71.89
					Vendor Total:	\$71.89
FERRELLGAS	1132185994	PROPANE FILL: 141 LOVERS LN	\$473.17	10521210-55210	UTILITIES	\$141.43
				10621600-55210	UTILITIES	\$111.14
				71021100-55210	UTILITIES	\$110.30
				71021150-55210	UTILITIES	\$110.30
					Vendor Total:	\$473.17
FLEETPRIDE	130683118	MESH WIRE, SPRING BRAKE, FLAG MAG	\$228.19	10521210-56130	EXTERNAL SERVICES	\$228.19
	130607671	BLUE STRAIGHT MOUNT, READ STRAIGHT MOUNT	\$87.75	82027114-56130	EXTERNAL SERVICES	\$87.75
	130962328	LOW AIR SWITCH	\$18.11	20324100-58510	REIMBURSABLE JOBS	\$18.11
	130961780	SPRING BRAKE VALVE	\$107.86	20324100-58510	REIMBURSABLE JOBS	\$107.86
					Vendor Total:	\$441.91
GARY J ROSITTI	DEC 25	HOPLAND BOARD STIPEND	\$84.40	94700000-52100	CONTRACTUAL SERVICES	\$42.20
				95000000-52100	CONTRACTUAL SERVICES	\$42.20
					Vendor Total:	\$84.40
GENERAL PACIFIC INC	1531677	SLIP TYPE METER RING	\$538.93	80026200-54100	SUPPLIES	\$538.93
					Vendor Total:	\$538.93
GHD INC	380-0083438	SCHOOL STREET MULTIMODAL TRANS	\$24,008.31	10024210-52100	CONTRACTUAL SERVICES	\$24,008.31
	380-0082217	SCHOOL STREET MULTIMODAL TRANS	\$34,807.86	10024210-52100	CONTRACTUAL SERVICES	\$34,807.86
	380-0083150	PLAN AND SPEC PREP - RAIL TRAI	\$1,240.00	51124210-80230	INFRASTRUCTURE	\$1,240.00
					Vendor Total:	\$60,056.17
GHILOTTI CONSTRUCTION COMPANY INC	6168*03	FAIRGROUNDS STORM DRAIN REPLAC	\$31,021.50	25124210-80230	INFRASTRUCTURE	\$31,021.50
					Vendor Total:	\$31,021.50
GMES LLC	7730516	CHANCE ADAPTERS	\$99.63	80026110-54102	SMALL TOOLS	\$99.63
					Vendor Total:	\$99.63
GOLDEN GATE BRIDGE TOLL	I692537643866	BRIDGE TOLL FEES	\$10.75	71021150-56130	EXTERNAL SERVICES	\$10.75

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GOLDEN GATE BRIDGE TOLL	I692540214509	BRIDGE TOLL FEES	\$43.00	71021150-56130	EXTERNAL SERVICES	\$43.00
					Vendor Total:	\$53.75
GRAINGER INC	9719009764	WATERFALL PUMP	\$179.51	84027225-54103	LAB SUPPLIES	\$179.51
	9688609552	AA BATTERIES	\$129.73	10521210-54100	SUPPLIES	\$129.73
	9711077405	FIRST AID SUPPLIES	\$18.73	84027225-54100	SUPPLIES	\$18.73
	9709643366	FIRST AID SUPPLIES	\$28.96	84027225-54100	SUPPLIES	\$28.96
	9739587369	FIRST AID SUPPLIES	\$75.86	84027225-54100	SUPPLIES	\$75.86
					Vendor Total:	\$432.79
HACH COMPANY	14782139	POTASSIUM IODIDE	\$103.75	84027225-54103	LAB SUPPLIES	\$103.75
	14768709	CHLORINE	\$113.72	84027225-54103	LAB SUPPLIES	\$113.72
					Vendor Total:	\$217.47
HAPPY CYCLING LLC	70470	INTERNET SERVICES	\$110.00	92727510-52100	CONTRACTUAL SERVICES	\$110.00
					Vendor Total:	\$110.00
HD SUPPLY INC	INV00912169	DISCHARGE VALVE ASSEMBLU, KOPKIT, 41 GPD PSI 250	\$2,804.65	82027111-54100	SUPPLIES	\$2,804.65
					Vendor Total:	\$2,804.65
HERON INNOVATORS, INC	HER112025-3	FLOC AID-265 GALLON	\$4,652.37	84027225-58202	CHEMICALS	\$4,652.37
					Vendor Total:	\$4,652.37
HILDEBRAND CONSULTING LLC	769	JOINT WATER UTILITIES RATE STU	\$4,000.00	82027110-52100	CONTRACTUAL SERVICES	\$1,000.00
				92227400-52100	CONTRACTUAL SERVICES	\$1,000.00
				92727500-52100	CONTRACTUAL SERVICES	\$1,000.00
				93227600-52100	CONTRACTUAL SERVICES	\$1,000.00
	770	ANNUAL SEWER RECONCILIATION FI	\$1,500.00	84413400-52100	CONTRACTUAL SERVICES	\$1,500.00
					Vendor Total:	\$5,500.00
HOLLEY S HOOVER	12/7-21/25	2025 LET IT GLOW WINNER	\$350.00	80626450-52139	RESEARCH DEVELOPMENT & DEMO	\$350.00
					Vendor Total:	\$350.00
HUNTERS SERVICES INC	388109	PEST CONTROL SERVICES - QUARTE	\$1,845.00	10022100-52100	CONTRACTUAL SERVICES	\$945.00
				10022700-52100	CONTRACTUAL SERVICES	\$55.00
				20824700-52100	CONTRACTUAL SERVICES	\$475.00
				73022600-52100	CONTRACTUAL SERVICES	\$95.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HUNTERS SERVICES INC	388109	PEST CONTROL SERVICES - QUARTE	\$1,845.00	80026220-52100	CONTRACTUAL SERVICES	\$275.00
					Vendor Total:	\$1,845.00
INSIGHT PUBLIC SECTOR INC	1101333454	SOLARWINDS RENEWAL	\$17,792.81	20913910-54320	SOFTWARE	\$1,292.81
				20913940-54320	SOFTWARE	\$16,500.00
					Vendor Total:	\$17,792.81
INTERWEST CONSULTING GROUP INC	2866758	ON-CALL BUILDING & PLAN CHECK	\$3,826.53	10023300-52100	CONTRACTUAL SERVICES	\$3,826.53
					Vendor Total:	\$3,826.53
JACK HENRY & ASSOCIATES INC	5134567	JACK HENRY PRODUCT AND SERVICE	\$250.00	20513300-52100	CONTRACTUAL SERVICES	\$250.00
					Vendor Total:	\$250.00
JAMES JEFFERS	112225	REIMBURSEMENT: POLE REPLACEMENT/ ACCIDENT	\$114.81	80026400-54100	SUPPLIES	\$114.81
					Vendor Total:	\$114.81
JOHN LABERDIE	12/7-21/25	2025 LET GLOW WINNER	\$350.00	80626450-52139	RESEARCH DEVELOPMENT & DEMO	\$350.00
					Vendor Total:	\$350.00
JOHN'S DAIRY EQUIPMENT & SUPPLY CO INC	SAL9778	HASA MULTI-CHLOR-15 GAL DRUM	\$1,454.98	82000000-10305	PRE-PAID OTHER EXPENSES	\$1,454.98
	SAL9495	HASA MULTI-CHLOR-15 GAL DRUM	\$2,382.46	82000000-10305	PRE-PAID OTHER EXPENSES	\$2,382.46
					Vendor Total:	\$3,837.44
JOHNSONS CUSTOM LANDSCAPING INC	17139	LANDSCAPE MAINTENANCE: SUBSTA	\$665.00	80026210-52100	CONTRACTUAL SERVICES	\$665.00
	17155	LANDSCAPE MAINTENANCE: SUBSTA	\$350.00	80026400-52100	CONTRACTUAL SERVICES	\$350.00
					Vendor Total:	\$1,015.00
K PRIME INC	51193	LANDFILL TESTING SERVICES	\$1,815.00	70024500-52100	CONTRACTUAL SERVICES	\$1,815.00
	51185	LANDFILL TESTING SERVICES	\$3,887.40	70024500-52100	CONTRACTUAL SERVICES	\$3,887.40
	51184	LANDFILL TESTING SERVICES	\$9,662.50	70024500-52100	CONTRACTUAL SERVICES	\$9,662.50
	51191	LANDFILL TESTING SERVICES	\$17,961.00	70024500-52100	CONTRACTUAL SERVICES	\$17,961.00
					Vendor Total:	\$33,325.90
KAREN LEE	11/4-12/23/25	INSTRUCTOR	\$546.00	10022850-52100	CONTRACTUAL SERVICES	\$546.00
					Vendor Total:	\$546.00

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KEITH SABLIK	KS20251209	WILLOW APPRAISAL	\$3,000.00	20513300-80200	BUILDINGS ACQUISITION	\$3,000.00
					Vendor Total:	\$3,000.00
KIMBALL MIDWEST	103963739	MAXI FUSE, BUTT CONNECTORS, FLAT WASHERS, HEX NUTS	\$725.64	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$725.64
					Vendor Total:	\$725.64
LACO ASSOCIATES	54481	RVCWD: DWR GRANT PROJECT MANGEMENT	\$5,228.75	92727500-52100	CONTRACTUAL SERVICES	\$5,228.75
	54496	WCWD WATER MAIN REPLACEMENT SUPPORT	\$1,193.75	93227600-52100	CONTRACTUAL SERVICES	\$1,193.75
					Vendor Total:	\$6,422.50
LARRY WALKER ASSOCIATES INC	00564.08-50	CONSULTING SVCS - NPDES & RECY	\$10,594.00	84027225-52100	CONTRACTUAL SERVICES	\$10,594.00
					Vendor Total:	\$10,594.00
LAURENCE THOMPSON	54	AUDIO/VISUAL DJ SERVICES CITY HOLIDAY PARTY	\$1,500.00	20016100-54167	EMPLOYEE DEVELOPMENT	\$1,500.00
					Vendor Total:	\$1,500.00
LAWSON PRODUCTS INC	9500314265	RETURN: 1/4X7/8 NIPPLES	(\$19.64)	84027225-54100	SUPPLIES	(\$19.64)
	9500314266	RETURN: 1/4X7/8 NIPPLES	(\$19.64)	84027225-54100	SUPPLIES	(\$19.64)
	9313028930	PVC REDUCER BUSHING	\$17.07	84027225-54100	SUPPLIES	\$17.07
	9313028931	COUPLINGS, NIPPLES, ELBOWS, PLUGS, MISC	\$607.47	84027225-54100	SUPPLIES	\$607.47
					Vendor Total:	\$585.26
LDA PARTNERS INC	19/799-01-22	CORPORATION YARD DESIGN SERVIC	\$2,426.25	20824300-80220	BUILDING IMPROVEMENTS	\$2,426.25
					Vendor Total:	\$2,426.25
LINEGEAR INC	62056	PPE FUELS CREW	\$511.71	10621600-54106	SPECIALTY SUPPLIES	\$511.71
					Vendor Total:	\$511.71
LORELEI SCOTT	000475	REFLECTIVE VINYL GRAPHICS FOR UPD	\$728.84	10020210-56130	EXTERNAL SERVICES	\$728.84
					Vendor Total:	\$728.84
MENDOCINO COUNTY ENVIRONMENTAL HEALTH	IN0245177	ANNUAL PERMIT FEE FACILITY ID# MC001777	\$1,209.00	20824300-59101	FEES	\$1,209.00
	IN0245584	ANNUAL PERMIT FEE FACILITY ID# MC003021	\$938.00	80026210-59101	FEES	\$938.00
	IN0245284	ANNUAL PERMIT FEE FACILITY ID# MC001930	\$856.00	80026220-59101	FEES	\$856.00
	IN0245495	ANNUAL PERMIT FEE FACILITY ID# MC002702	\$647.00	82027110-59101	FEES	\$647.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDOCINO COUNTY ENVIRONMENTAL HEALTH	IN0245496	ANNUAL PERMIT FEE FACILITY ID# MC002703	\$647.00	82027110-59101	FEES	\$647.00
	IN0245560	ANNUAL PERMIT FEE FACILITY ID# MC002939	\$647.00	82027110-59101	FEES	\$647.00
	IN0245561	ANNUAL PERMIT FEE FACILITY ID# MC002940	\$647.00	82027110-59101	FEES	\$647.00
	IN0245675	ANNUAL PERMIT FEE FACILITY ID# MC003409	\$647.00	82027110-59101	FEES	\$647.00
	IN0245705	ANNUAL PERMIT FEE FACILITY ID# MC002412	\$1,101.00	84027225-59101	FEES	\$1,101.00
	IN0245393	ANNUAL PERMIT FEE FACILITY ID# MC002330	\$1,721.00	84027225-59101	FEES	\$1,721.00
Vendor Total:						\$9,060.00
MICHAEL HEMRY	JAN 26	REIMBURSEMENT: RELACATION EXPENSE NEW EMPLOYEE	\$4,363.26	20913910-54203	RECRUIT/RETAIN INCENTIVES	\$4,363.26
Vendor Total:						\$4,363.26
MILLVIEW COUNTY WATER DISTRICT	1ST QTR-26	1ST QUARTER FUNDS TRANSFER TO WILLOW SB ACCT	\$100,000.00	92200000-10250	SAVINGS BANK OF MENDOCINO COUNTY	\$100,000.00
Vendor Total:						\$100,000.00
MILSOFT UTILITY SOLUTIONS INC	20260191	REPLACEMENT OF UTILITY BILLING	\$3,423.37	20513300-54320	SOFTWARE	\$3,423.37
Vendor Total:						\$3,423.37
MOTION INDUSTRIES INC	CA23-00555809	BEARING, FITTINGS & MISC. ITEM	\$19.55	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$19.55
	CA23-00555923	BEARING, FITTINGS & MISC. ITEM	\$165.45	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$165.45
	CA23-00555924	BEARING, FITTINGS & MISC. ITEM	\$234.24	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$234.24
	CA23-00555922	BEARING, FITTINGS & MISC. ITEM	\$110.57	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$110.57
Vendor Total:						\$529.81
NICK BARBIERI TRUCKING LLC	1253801-IN	CARDLOCK FUEL PURCHASES	\$1,813.09	20324100-58410	GARAGE LUBRICANTS & PARTS	\$1,813.09
Vendor Total:						\$1,813.09
NOR-CAL RECYCLED ROCK & AGGREGATES INC	31293	MISC ROCK & ROAD PATCH MATERIAL	\$510.31	82027114-54100	SUPPLIES	\$255.15
				84027221-54100	SUPPLIES	\$255.16
Vendor Total:						\$510.31

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OVERHEAD DOOR COMPANY OF SANTA ROSA INC	4539770	PW COMMERCIAL SERVICE- LIBRICATION, SPRING, OPERATO	\$497.50	80026400-54100	SUPPLIES	\$497.50
					Vendor Total:	----- \$497.50
OWEN EQUIPMENT SALES	00069731	O RING, FILTER	\$43.38	10024620-56130	EXTERNAL SERVICES	\$43.38
	00069649	KIT FILTER EL	\$146.31	10024620-56130	EXTERNAL SERVICES	\$146.31
	00069633	CAMERA	\$418.35	10024620-56130	EXTERNAL SERVICES	\$418.35
					Vendor Total:	----- \$608.04
PACE SUPPLY CORPORATION	0211033077	PRESSURE SWITCH CARB CONN	\$200.08	10022100-56300	BUILDING MAINT. & REPAIR	\$200.08
	0210988499	URINAL FV ADA 3/4 TS ROYAL SLOAN	\$256.72	10022100-56300	BUILDING MAINT. & REPAIR	\$256.72
	0211049867	OD CUSHION CHANNEL CLAMP PLATED	\$51.13	20824700-56300	BUILDING MAINT. & REPAIR	\$51.13
	0210991491	VAC BRKR CP SLOAN	\$77.55	20824700-56300	BUILDING MAINT. & REPAIR	\$77.55
	0210988585	URINAL SPUD, URETHANE RING, URINAL WASHDOWN, URNIA	\$724.29	20824700-56300	BUILDING MAINT. & REPAIR	\$724.29
	0210990422	3/4 PVC 80 SOC X FIP 90 ELL SR	\$67.18	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$67.18
	0210895056	4 FLG ADPT HYMAX	\$614.89	95000000-56120	EQUIPMENT MAINTENANCE & REPAIR	\$614.89
	0210922254	4 BOLT SET PLTD, FULL FACE RUBBER GASKET	\$125.49	82000000-12104	INVENTORY - PURCHASES	\$125.49
	0210739290-2	DUAL ARMOR FCRC	\$315.48	82000000-12104	INVENTORY - PURCHASES	\$315.48
	0211013289	L12 ULTRA FLEX CPLG	\$844.09	82000000-12104	INVENTORY - PURCHASES	\$844.09
	0211011362	1H METER LAV FCT CP 1PUSH HDL VR COMM DELTA	\$131.09	10022100-54100	SUPPLIES	\$131.09
	0210894421	FULL FACE GASKET NON-ASBESTOS FIBER	\$113.42	80026220-54100	SUPPLIES	\$113.42
	0210980919	3/4 X 1/16 RUBBER NEO MIDWEST METER GASKET	\$32.77	82027114-54100	SUPPLIES	\$32.77
	0211028050	BLUE MONSTER THREAD SEAL TAPE	\$64.42	84027225-54100	SUPPLIES	\$64.42
	0211012749	1' X 1/6 RUBBER METER GASKET EPDM	\$12.69	92227420-54100	SUPPLIES	\$12.69
	0211018543	1/4 X 10 PIPE OD TAPE MEASURE FORD	\$48.24	92227420-54100	SUPPLIES	\$48.24
	0211018444	5/8 X 3/4 LF ADPT METER, 3/4 CTS PJ X MN LF BRS AN	\$435.67	92227420-54100	SUPPLIES	\$435.67

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PACE SUPPLY CORPORATION	0211011650	1 FIP X MNS LF BRS ANGLE BALL METER VLV W/LW FORD	\$794.91	92227420-54100	SUPPLIES	\$794.91
	0211001238	6 RET DUAL WEDGE ACC PVC/DI/HDPE	\$98.70	92727520-54100	SUPPLIES	\$98.70
	0210984948	3/4 RUBBER METER GASKET 1/8 FORD	\$164.92	92727520-54100	SUPPLIES	\$164.92
	0211001096	6 DI L12 ULTRA FLEX CPLG FOR, HYDRANT HOLLOW, FIRE	\$5,813.00	92727520-54100	SUPPLIES	\$5,813.00
	0210905359-2	3/4 ULTRA TITE PEP LF BRS CPLG FORD	\$280.43	93227620-54100	SUPPLIES	\$280.43
	0210903434	STEEL REDUCING CPLGS	\$3,200.92	93227620-54100	SUPPLIES	\$3,200.92
Vendor Total:						\$14,468.08
PACIFIC BELL TELEPHONE COMPANY	CWO-46530	CUSTOM WORK ORDER DEPOSIT: EUD SUBSTATION	\$500.00	80026210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$500.00
					Vendor Total:	\$500.00
PELHAM SPECIALTY TRAINING INC	1915	PARAMEDIC SCHOOL	\$21,300.00	71021150-57100	LEARNING AND DEVELOPMENT	\$21,300.00
	1924	PARAMEDIC SCHOOL	\$21,300.00	71021150-57100	LEARNING AND DEVELOPMENT	\$21,300.00
	1925	PARAMEDIC SCHOOL	\$21,300.00	71021150-57100	LEARNING AND DEVELOPMENT	\$21,300.00
	1926	PARAMEDIC SCHOOL	\$21,300.00	71021150-57100	LEARNING AND DEVELOPMENT	\$21,300.00
	1927	PARAMEDIC SCHOOL	\$21,300.00	71021150-57100	LEARNING AND DEVELOPMENT	\$21,300.00
	Vendor Total:					
PERFORMANCE PUMP SERVICE INC	8858	DEPOSIT: 555 KUNZLER RANCH ROAD	\$42,000.00	92727510-80230	INFRASTRUCTURE	\$42,000.00
	8877	FINAL BILLING 555 KUNZLER RANCH ROAD	\$44,458.15	92727510-80230	INFRASTRUCTURE	\$44,458.15
	Vendor Total:					
PG&E CO	6833-2 NOV 25	PACIFIC GAS & ELECTRIC	\$893.48	10521210-55210	UTILITIES	\$267.06
				10621600-55210	UTILITIES	\$209.88
				71021100-55210	UTILITIES	\$208.27
				71021150-55210	UTILITIES	\$208.27
				Vendor Total:		
PUR WATER LLC	7693	LIQUID SODIUM HYPOCHLORITE 12.5	\$14,432.60	84027225-58202	CHEMICALS	\$14,432.60
	7692	LIQUID SODIUM HYPOCHLORITE 12.5	\$14,701.00	84027225-58202	CHEMICALS	\$14,701.00
	Vendor Total:					
RAY C STARKEY	P-2501555	EMBROIDERY SERVICES	\$300.50	20513382-54100	SUPPLIES	\$300.50

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RAY C STARKEY	P-2501558	EMBROIDERY SERVICES	\$470.34	20513382-54100	SUPPLIES	\$470.34
					Vendor Total:	\$770.84
RYAN N WALLITZ	33280	4X1 LIQUID ACID	\$551.85	10022100-54100	SUPPLIES	\$551.85
					Vendor Total:	\$551.85
RYAN WADE	15-14	REDEMEYER RD: MVWD	\$5,200.00	92227420-52100	CONTRACTUAL SERVICES	\$5,200.00
					Vendor Total:	\$5,200.00
SANTA ROSA JUNIOR COLLEGE	AR26-00743	REGISTRATION: B AMARAL, J MARTIN	\$81.50	10521210-57100	LEARNING AND DEVELOPMENT	\$81.50
					Vendor Total:	\$81.50
SANTA ROSA UNIFORM & CAREER APPAREL INC	153261	POLICE ACADEMY CADET UNIFORM	\$1,088.76	10020210-54100	SUPPLIES	\$1,088.76
					Vendor Total:	\$1,088.76
SHEANNON MCCOLLEY	9075941	REIMBURSEMENT: FUEL	\$40.13	71021150-56210	FUEL & FLUIDS	\$40.13
					Vendor Total:	\$40.13
SNAP-ON INDUSTRIAL	ARV/66567434	HD END CAP FLTER WR SET 14PC	\$195.69	20324100-54102	SMALL TOOLS	\$195.69
					Vendor Total:	\$195.69
SUSAN JANSSEN	DECEMBER 12, 2025	PROFICIENCY TESTING	\$300.00	20016100-54161	BACKGROUND & PHYSICALS	\$300.00
					Vendor Total:	\$300.00
SWAN ANALYTICAL USA INC	CD10020717	A-25.411.700.1 MONITOR AMI TURBIWELL W/LED AC, PRO	\$49,888.73	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$49,888.73
					Vendor Total:	\$49,888.73
TGIF REPAIRS INC	7506	PRINTER MAINTANENCE & REPAIR	\$406.25	20620231-56120	EQUIPMENT MAINTENANCE & REPAIR	\$406.25
					Vendor Total:	\$406.25
TIM PRINCE	OCT-DEC 25	MILLVIEW BOARD STIPEND	\$75.00	92227400-52100	CONTRACTUAL SERVICES	\$75.00
					Vendor Total:	\$75.00
TUFTS POLYGRAPH & INVESTIGATION	2025-1104	CREDIT ANALYSIS & REPORT	\$100.00	20016100-54161	BACKGROUND & PHYSICALS	\$100.00
	2025-1105	CREDIT ANALYSIS & REPORT	\$100.00	20016100-54161	BACKGROUND & PHYSICALS	\$100.00
					Vendor Total:	\$200.00
UKIAH GOBBI STREET LP	99769-083 2	SOLAR CREDIT OCT-DEC 25	\$6,147.72	80000000-44836	INTERCONNECTION STUDIES	\$6,147.72
					Vendor Total:	\$6,147.72

List of Checks Presented for Approval on 1/9/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH ROUND TREE GLASS INC	33907	DOOR HANDLES CITY HALL	\$700.18	20824700-56300	BUILDING MAINT. & REPAIR	\$700.18
					Vendor Total:	\$700.18
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	76682-001	SOLAR CREDIT 24-24 TRUE UP	\$3,179.92	80000000-44836	INTERCONNECTION STUDIES	\$3,179.92
					Vendor Total:	\$3,179.92
UNITED SITE SERVICES	INV-5810389	PORTABLE TOILET RENTAL CONTRACT	\$144.78	10022100-52100	CONTRACTUAL SERVICES	\$144.78
	INV-5824520	PORTABLE TOILET RENTAL CONTRACT	\$195.14	10022100-52100	CONTRACTUAL SERVICES	\$195.14
	INV-5823171	PORTABLE TOILET RENTAL CONTRACT	\$157.39	80026220-52100	CONTRACTUAL SERVICES	\$157.39
	INV-5825869	PORTABLE TOILET RENTAL CONTRACT	\$109.98	82027111-54100	SUPPLIES	\$109.98
					Vendor Total:	\$607.29
UNIVAR SOLUTIONS USA INC	53481455	POT PERMANCG FF PL340	\$3,458.55	92727510-58202	CHEMICALS	\$3,458.55
					Vendor Total:	\$3,458.55
WAGNER & BONSIGNORE	12-25-184	ENG SVCS FOR WATER RIGHT PERMIT	\$2,085.00	82027110-52100	CONTRACTUAL SERVICES	\$2,085.00
					Vendor Total:	\$2,085.00
WAYLON HOCKEMIER	102025852 1	REIMBURSEMENT: 2ND ICC FIRE TEST	\$305.00	10523600-57100	LEARNING AND DEVELOPMENT	\$305.00
					Vendor Total:	\$305.00
WEX BANK	109206058	FUEL FOR POLICE	\$142.26	10020210-56210	FUEL & FLUIDS	\$142.26
					Vendor Total:	\$142.26
WIROTE PRAIPHETSAK	6/1-11/30/25	VOLUNTEER REIMBURSEMENT	\$150.00	10521210-52181	VOLUNTEER EXPENSES	\$150.00
					Vendor Total:	\$150.00
ZERO WASTE USA INC	794906	DOG WASTE ROLLS	\$1,043.70	10022100-54100	SUPPLIES	\$1,043.70
					Vendor Total:	\$1,043.70
					INVOICE TOTAL:	\$924,851.33

List of Checks Presented for Approval on 1/16/2026

The following list of bills payable was reviewed and approved for payment.



MJR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADAMSON POLICE PRODUCTS	INV444367	AMBER/WHITE MOUNT LED	\$1,718.01	82027114-56130	EXTERNAL SERVICES	\$859.00
				84027221-56130	EXTERNAL SERVICES	\$859.01
				Vendor Total:		\$1,718.01
ADRIAN GARAY	TA 1/1-31/26	TRAVEL ADVANCE	\$1,000.00	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.00
				Vendor Total:		\$1,000.00
ADVANCED SECURITY SYSTEMS	760459	ALARM MONITORING AT GHM	\$106.50	10022700-52180	SECURITY SERVICES	\$106.50
	762334	SECURITY MONITORING - TALMAGE	\$30.50	10521210-52180	SECURITY SERVICES	\$15.25
				10621600-52180	SECURITY SERVICES	\$15.25
				Vendor Total:		\$137.00
ALEXANDER DE GRASSI	OCT-DEC 25	QUARTERLY PLANNING COMMISSION STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
				Vendor Total:		\$300.00
ALL-GUARD ALARM SYSTEMS INC	S137363	SERVICE CALL: WIRES FIXED THROUGH CONDUIT	\$662.50	84027225-56300	BUILDING MAINT. & REPAIR	\$662.50
				Vendor Total:		\$662.50
ALTEC INDUSTRIES INC	51901875	SVC, LABOR	\$195.00	80026110-56130	EXTERNAL SERVICES	\$195.00
				Vendor Total:		\$195.00
AMAZON CAPITAL SERVICES, INC	1XDL-PVDF-LQFF	HP ALL IN ONE PRINTER	\$587.91	20013400-54330	COMPUTER AND TECHNOLOGY	\$587.91
	17X7-MCNJ-HNXC	PANASONIC STANDARD BATTERY	\$259.76	10020210-56130	EXTERNAL SERVICES	\$259.76
	1MNQ-PYWH-91TV	TWISTGUARD TEST LEADS	\$47.80	82027111-54102	SMALL TOOLS	\$47.80
	1C9V-GWW7-MC69	STREAMLIGHT FLASHLIGHT	\$214.06	82027111-54102	SMALL TOOLS	\$214.06
	11NR-MX17-RTGM	UTILITY UNIFORM WORK BELT, TACTICLE EMS PANTS	\$193.99	71021150-54106	SPECIALTY SUPPLIES	\$193.99
	1KJP-1YCF-QKCP	CONTACTOR BAGS	\$65.19	10020210-54100	SUPPLIES	\$65.19
	1YJY-6PGL-6G64	BUBBLE MAILERS	\$65.28	10020210-54100	SUPPLIES	\$65.28
	16RD-D6TC-MLPF	10PK USB FLASH DRIVE	\$113.20	10020210-54100	SUPPLIES	\$113.20

List of Checks Presented for Approval on 1/16/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	19L3-116D-LK76	PRIVACY SCREEN FOR MONITOR	\$117.56	10020210-54100	SUPPLIES	\$117.56
	146J-77VK-THCY	MISC. SUPPLIES AS NEEDED	\$242.43	10020210-54100	SUPPLIES	\$242.43
	1RN7-RPPG-QHG9	YOUTH BASKETBALL SUPPLIES	\$146.94	10022831-54100	SUPPLIES	\$146.94
	19C6-WCQL-1X9T	COPIER TONER	\$181.46	10521210-54100	SUPPLIES	\$181.46
	1CH7-PX1V-CWYD	CLASS 2 TRANSFORMER	\$25.03	20324100-54100	SUPPLIES	\$25.03
	1PGL-QCK9-GPWW	AC ADAPTER	\$13.44	20913930-54100	SUPPLIES	\$13.44
	1NV3-TC3L-P9YM	CHEDDAR CHEESE SAUCE/ICE RINK	\$246.60	31422860-54100	SUPPLIES	\$246.60
	1PWG-RRFH-LGJG	HOCKEY SKATES	\$413.65	31422860-54100	SUPPLIES	\$413.65
	19MH-WQH3-VGJT	RETURN: TONER CARTRIDGES	(\$130.64)	73022600-54100	SUPPLIES	(\$130.64)
	1PVH-YR94-RK3W	TONER CARTRIDGES	\$130.64	73022600-54100	SUPPLIES	\$130.64
	1JHW-JLP3-GJT6	COMM GRADE MILK CRATE	\$76.20	80026110-54100	SUPPLIES	\$76.20
	1DVT-V9YK-HJJN	EMERGENCY EYE WASH STATION	\$249.32	80026110-54100	SUPPLIES	\$249.32
	1YMG-76GT-TKRT	DIGITAL MEAT THERMOMETER, WIND SPEED METER, MISC	\$193.12	80026210-54100	SUPPLIES	\$193.12
	1634-46P6-7YYP	HEAVY DUTY RATCHET STRAPS	\$46.53	82027114-54100	SUPPLIES	\$46.53
	1RQN-3KWP-KKYN	ADJUSTABLE WRENCHES	\$126.20	82027114-54100	SUPPLIES	\$63.10
				84027221-54100	SUPPLIES	\$63.10
	1DVT-V9YK-DMHV	MARKING PAINT WANDS	\$156.72	84027221-54100	SUPPLIES	\$78.36
				84027221-54100	SUPPLIES	\$78.36
					Vendor Total:	\$3,782.39
	ANTHONY BRACCIALINI	DEC 25	INTERN REIMBURSEMENT	\$1,000.00	10521210-52181	VOLUNTEER EXPENSES
				Vendor Total:	\$1,000.00	
AT&T	0024460859	TELEPHONE	\$1.58	10521210-55100	TELEPHONE	\$0.51
				10523600-55100	TELEPHONE	\$0.06
				10621600-55100	TELEPHONE	\$0.13
				71021100-55100	TELEPHONE	\$0.44
				71021150-55100	TELEPHONE	\$0.44
	0024607149	TELEPHONE	\$31.88	10521210-55100	TELEPHONE	\$10.20
				10523600-55100	TELEPHONE	\$1.27
				10621600-55100	TELEPHONE	\$2.55

List of Checks Presented for Approval on 1/16/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	0024607149	TELEPHONE	\$31.88	71021100-55100	TELEPHONE	\$8.93
				71021150-55100	TELEPHONE	\$8.93
	3138 DEC 25	DSL FOR 911 REMOTE SUPPORT	\$251.45	20620231-55100	TELEPHONE	\$251.45
	3138 NOV 25	DSL FOR 911 REMOTE SUPPORT	\$251.45	20620231-55100	TELEPHONE	\$251.45
	Vendor Total:					\$536.36
AUGUST KINNEY TR 12/15-18/25	TRAVEL REIMBURSEMENT	\$46.00	10020210-57100	LEARNING AND DEVELOPMENT	\$46.00	
				Vendor Total:		\$46.00
BADGER METER INC	80215093	ORION CELLULAR LTE SERV UNIT	\$168.35	93700000-52100	CONTRACTUAL SERVICES	\$168.35
					Vendor Total:	
BOUND TREE MEDICAL LLC	86035976	CURAPLEX, BVM ADULT MASK	\$105.97	71021150-54107	EMS SUPPLIES	\$105.97
	86019915	GLUCAGON, DISPOSABLE PILLOW CASE	\$662.00	71021150-54107	EMS SUPPLIES	\$662.00
	86032858	OXYGEN REGULATOR, IV SYRINGE, CERVICAL COLLAR, MIS	\$2,334.39	71021150-54107	EMS SUPPLIES	\$2,334.39
	Vendor Total:					\$3,102.36
BRYAN SCOTT ROSS	OCT-DEC 25	MILLVIEW BOARD MEETING STIPEND	\$75.00	92227400-52100	CONTRACTUAL SERVICES	\$75.00
					Vendor Total:	
CALIFORNIA INTERGOVERNMENTAL RISK AUTHORITY	111825	REFUND: WC TD OVERPAYMENTS CLAIM# 259250223	\$433.10	20100000-48170	INSURANCE REFUNDS	\$433.10
					Vendor Total:	
CARAHSOFT TECHNOLOGY CORPORATION	IN2164476	NINJAONE TICKETING SYSTEM	\$832.98	20913930-54320	SOFTWARE	\$832.98
					Vendor Total:	
CAROLLO ENGINEERS INC	FB123125	DESIGN PHASES I&II RECYCLED WATER PROJECT	\$234,968.33	83027330-80230	INFRASTRUCTURE	\$234,968.33
					Vendor Total:	
CDW GOVERNMENT INC	AH4TH8S	EVERMAP AUTOSPLIT PRO LICENSE	\$169.21	20913910-54320	SOFTWARE	\$169.21
					Vendor Total:	
CHAMPION WIRE & CABLE	336815	(C-856) CONDUCTOR, 600 V OH AL #4/0, 19 STR TX ZUZ	\$6,678.40	80000000-12104	INVENTORY - PURCHASES	\$6,678.40
					Vendor Total:	
CHEM DRY	25545	CARPET CLEANING: CONFERENCE CENTER	\$2,700.00	73022600-56300	BUILDING MAINT. & REPAIR	\$2,700.00
					Vendor Total:	

List of Checks Presented for Approval on 1/16/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CHRISTIAN BALLESTRAZZE	TR 11/17-21/25	TRAVEL REIMBURSEMENT	\$115.00	10020210-57100	LEARNING AND DEVELOPMENT	\$115.00
Vendor Total:						\$115.00
CHRISTOPHER NEECE	TR 11/17-21/25	TRAVEL REIMBURSEMENT	\$115.00	10020210-57100	LEARNING AND DEVELOPMENT	\$115.00
Vendor Total:						\$115.00
CHROMAGRAPHERICS	109695	BUSINESS CARDS: UPD	\$126.86	10020210-54100	SUPPLIES	\$126.86
Vendor Total:						\$126.86
CINDY SAUERS	456146	REIMBURSEMENT: ADMIN SUPPLIES	\$21.77	80026400-54100	SUPPLIES	\$21.77
Vendor Total:						\$21.77
CITY OF UKIAH	E26-000004	PERMIT: SERVICE PANEL REPLACEMENT 1203 S STATE ST	\$548.36	77725200-56300	BUILDING MAINT. & REPAIR	\$548.36
Vendor Total:						\$548.36
COFFEE CRITIC INC, THE	R41042	MISC. COFFEE SUPPLIES AS NEEDED	\$110.00	20012200-54100	SUPPLIES	\$110.00
	R41039	MISC. COFFEE SUPPLIES AS NEEDED	\$167.50	73022600-54100	SUPPLIES	\$167.50
Vendor Total:						\$277.50
D KEITH HEWETT	14850	TOWING SERVICES	\$300.00	10020210-56130	EXTERNAL SERVICES	\$300.00
Vendor Total:						\$300.00
D WALTER K BARR	9774	PRE EMPLOYMENT PHYSICAL	\$240.00	20016100-54161	BACKGROUND & PHYSICALS	\$240.00
	9815	PRE EMPLOYMENT PHYSICAL	\$150.00	84027221-54161	BACKGROUND & PHYSICALS	\$150.00
Vendor Total:						\$390.00
DANIEL F MEAD	52291	DUPLICATE KEYS, REPAIRS & MISC	\$9.64	73022600-56300	BUILDING MAINT. & REPAIR	\$9.64
Vendor Total:						\$9.64
DANIEL STEEL & MACHINE INC	166495	R&R TRAILER JACK, MATERIALS	\$868.88	84027221-56130	EXTERNAL SERVICES	\$868.88
Vendor Total:						\$868.88
DEEP VALLEY SECURITY	32279	CAROUSEL LN FIRE ALARM	\$62.95	20824300-80220	BUILDING IMPROVEMENTS	\$62.95
Vendor Total:						\$62.95
DELL MARKETING LP	10851803556	DELL PRO PLUS MONITOR	\$400.17	20513300-54330	COMPUTER AND TECHNOLOGY	\$400.17
Vendor Total:						\$400.17
DEPT OF FORESTRY & FIRE PROTECTION	15548	REGISTRATION: UVFA	\$3,920.00	10521210-57100	LEARNING AND DEVELOPMENT	\$3,920.00
Vendor Total:						\$3,920.00

List of Checks Presented for Approval on 1/16/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEVERY JOY MONTANO	OCT-DEC 25	PLANNING COMMISSION BOARD STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
Vendor Total:						\$300.00
DMR BUILDERS	123125	B OF A REMODEL	\$323,834.15	20824700-80220	BUILDING IMPROVEMENTS	\$323,834.15
Vendor Total:						\$323,834.15
DOUGLAS ERIC JOHNSON	OCT-DEC 25	QUARTERLY PLANNING COMMISSION STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
Vendor Total:						\$300.00
EBA ENGINEERING	56825	HOPLAND WWTF MONITORING WELLS	\$1,060.00	95000000-80230	INFRASTRUCTURE	\$1,060.00
Vendor Total:						\$1,060.00
EFAX CORPORATE	5767616	EFAX SERVICES	\$159.90	20012200-52100	CONTRACTUAL SERVICES	\$159.90
	5825868	EFAX SERVICES	\$161.16	20012200-52100	CONTRACTUAL SERVICES	\$161.16
Vendor Total:						\$321.06
EFFICIENCY SERVICES GROUP LLC	00028256	ADMIN OF EUD PUBLIC BENEFITS P	\$3,273.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$3,273.00
	00027774	ADMIN OF EUD PUBLIC BENEFITS P	\$3,854.61	80626450-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,854.61
	00028320	ADMIN OF EUD PUBLIC BENEFITS P	\$3,856.48	80626450-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,856.48
Vendor Total:						\$10,984.09
EMMA NIEFORTH	TA 1/1-31/26	TRAVEL ADVANCE	\$1,000.00	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.00
Vendor Total:						\$1,000.00
ENERCON SERVICES INC	ESI-168593	TASK ORDER PD-UKIAH-25-002	\$720.00	80026400-52100	CONTRACTUAL SERVICES	\$720.00
Vendor Total:						\$720.00
ERIC MCBURNEY	BA FY 25/26	BOOT ALLOWANCE	\$300.00	82027114-54100	SUPPLIES	\$150.00
				84027221-54100	SUPPLIES	\$150.00
Vendor Total:						\$300.00
EUREKA OXYGEN CO	UB 10143	PAD BACKING TYPE 2	\$40.90	82027114-54100	SUPPLIES	\$40.90
Vendor Total:						\$40.90
FEDERAL EXPRESS	9-119-04604	SHIPPING SERVICES	\$82.44	10020210-54101	POSTAGE	\$82.44
Vendor Total:						\$82.44

List of Checks Presented for Approval on 1/16/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FISHER WIRELESS SVCS INC	235800	FACTORY REPAIR RF BOARD, FIRMWARE UPGRADE	\$588.00	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$588.00
	235915	INTERMITTENT TRANSMIT, FACTORY REPAIR	\$588.00	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$588.00
	235931	REPLACED 2 KNOB ASSEMBLY KIT, RF BOARD	\$588.00	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$588.00
	14166	ENDURA VEHICLE CHARGER	\$256.29	80026110-56130	EXTERNAL SERVICES	\$256.29
Vendor Total:						\$2,020.29
FLEETPRIDE	130968666	BRASS REDUCER, COUPLING, HEX NIPPLE, FRAME NIPPLE	\$62.05	20324100-58510	REIMBURSABLE JOBS	\$62.05
					Vendor Total:	\$62.05
FORKS RANCH MARKET	820123	CORP YARD BBQ	\$1,000.00	10022100-54100	SUPPLIES	\$333.34
				10024210-54100	SUPPLIES	\$333.33
				10024620-54100	SUPPLIES	\$333.33
				Vendor Total:		\$1,000.00
GARTON TRACTOR INC	P2165907	OIL CARTRIDGE, FUEL ELEMENT, AIR FILTER	\$100.69	10024620-56130	EXTERNAL SERVICES	\$100.69
					Vendor Total:	\$100.69
GHILOTTI CONSTRUCTION COMPANY INC	6071*27	CONTRACT WITHHOLDING: 2223220	\$2,492,518.48	25200000-20150	AP CONTRACT RETAINAGE	\$2,103.70
				25200000-20150	AP CONTRACT RETAINAGE	\$7,351.60
				25200000-20150	AP CONTRACT RETAINAGE	\$9,042.70
				25200000-20150	AP CONTRACT RETAINAGE	\$40,693.70
				50000000-20150	AP CONTRACT RETAINAGE	\$14,044.68
				82100000-20150	AP CONTRACT RETAINAGE	\$343.98
				82100000-20150	AP CONTRACT RETAINAGE	\$1,187.15
				82100000-20150	AP CONTRACT RETAINAGE	\$1,645.38
				82100000-20150	AP CONTRACT RETAINAGE	\$1,950.00
				82100000-20150	AP CONTRACT RETAINAGE	\$2,200.00
				82100000-20150	AP CONTRACT RETAINAGE	\$7,356.01
				82100000-20150	AP CONTRACT RETAINAGE	\$12,179.20
				82100000-20150	AP CONTRACT RETAINAGE	\$46,448.43
				83000000-20150	AP CONTRACT RETAINAGE	\$7,648.15
				83000000-20150	AP CONTRACT RETAINAGE	\$21,320.63

List of Checks Presented for Approval on 1/16/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GHILOTTI CONSTRUCTION COMPANY INC	6071*27	CONTRACT WITHHOLDING: 2223220	\$2,492,518.48	83000000-20150	AP CONTRACT RETAINAGE	\$21,753.27
				83000000-20150	AP CONTRACT RETAINAGE	\$27,439.13
				83000000-20150	AP CONTRACT RETAINAGE	\$27,909.24
				83000000-20150	AP CONTRACT RETAINAGE	\$27,981.15
				83000000-20150	AP CONTRACT RETAINAGE	\$33,870.87
				83000000-20150	AP CONTRACT RETAINAGE	\$39,444.58
				83000000-20150	AP CONTRACT RETAINAGE	\$44,217.87
				83000000-20150	AP CONTRACT RETAINAGE	\$49,402.10
				83000000-20150	AP CONTRACT RETAINAGE	\$53,475.43
				83000000-20150	AP CONTRACT RETAINAGE	\$54,348.61
				83000000-20150	AP CONTRACT RETAINAGE	\$62,984.66
				83000000-20150	AP CONTRACT RETAINAGE	\$71,161.37
				83000000-20150	AP CONTRACT RETAINAGE	\$82,454.66
				83000000-20150	AP CONTRACT RETAINAGE	\$83,822.79
				83000000-20150	AP CONTRACT RETAINAGE	\$87,142.92
				83000000-20150	AP CONTRACT RETAINAGE	\$92,192.01
				83000000-20150	AP CONTRACT RETAINAGE	\$98,886.46
				83000000-20150	AP CONTRACT RETAINAGE	\$125,990.07
				83000000-20150	AP CONTRACT RETAINAGE	\$134,473.97
				83000000-20150	AP CONTRACT RETAINAGE	\$146,149.26
				83000000-20150	AP CONTRACT RETAINAGE	\$158,579.85
				83000000-20150	AP CONTRACT RETAINAGE	\$161,778.49
				83000000-20150	AP CONTRACT RETAINAGE	\$164,489.46
				83000000-20150	AP CONTRACT RETAINAGE	\$218,779.04
				83000000-20150	AP CONTRACT RETAINAGE	\$248,275.91
				Vendor Total:		\$2,492,518.48
GINA GRECO	12/18/25	INSTRUCTOR	\$84.00	10022850-52100	CONTRACTUAL SERVICES	\$84.00
					Vendor Total:	\$84.00
GOLDEN GATE BRIDGE TOLL	I712541174596	BRIDGE TOLL FEES	\$8.00	71021150-56130	EXTERNAL SERVICES	\$8.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GOLDEN GATE BRIDGE TOLL	I712540754958	BRIDGE TOLL INVOICES	\$8.00	71021150-56130	EXTERNAL SERVICES	\$8.00
	I692540754960	BRIDGE TOLL FEES	\$10.75	71021150-56130	EXTERNAL SERVICES	\$10.75
					Vendor Total:	\$26.75
GRAINGER INC	9715091402	FLANGE, REDUCING BUSHING, ELBOWS	\$58.85	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$58.85
	9739093186	TUBING CLEAR SHORE	\$65.28	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$65.28
	9716417804	WIRE ROPE U-BOLT CLIP & THIMBLE KIT	\$92.07	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$92.07
	9714977783	2-WAY BALL VALVE, WIRE ROPE	\$1,055.94	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,055.94
	9737219932	BUFFER SOLUTION, WASH BOTTLE	\$366.58	84027225-54103	LAB SUPPLIES	\$366.58
	9745050303	TOPICAL BURN CREAM	\$13.20	84027225-54100	SUPPLIES	\$13.20
					Vendor Total:	\$1,651.92
GRAYBAR ELECTRIC CO INC	9351332685	POWERLINE HARDWARE, STRAIN INSULATOR	\$774.45	80000000-12104	INVENTORY - PURCHASES	\$774.45
					Vendor Total:	\$774.45
HILDEBRAND CONSULTING LLC	763	HOPLAND/WILLOW WATER RATE STUDY	\$1,800.00	94700000-52100	CONTRACTUAL SERVICES	\$900.00
				95000000-52100	CONTRACTUAL SERVICES	\$900.00
					Vendor Total:	\$1,800.00
HINDERLITER DE LLAMAS AND ASSOCIATES	SIN056578	TRANSIENT OCCUPANCY TAX AUDIT	\$2,117.22	10013400-52100	CONTRACTUAL SERVICES	\$1,905.50
				10113400-52100	CONTRACTUAL SERVICES	\$211.72
	SIN057343	SALES, USE & TRANSACTIONS TAX	\$300.00	20013400-52100	CONTRACTUAL SERVICES	\$300.00
					Vendor Total:	\$2,417.22
INTERWEST CONSULTING GROUP INC	3041461	ON-CALL BUILDING & PLAN CHECK	\$3,073.64	10023300-52100	CONTRACTUAL SERVICES	\$3,073.64
					Vendor Total:	\$3,073.64
JACK MILLER	23530	MONTHLY VZW PLAN, LINE FEE	\$80.00	82027111-52100	CONTRACTUAL SERVICES	\$80.00
	23539	MONTHLY VZW PLAN, LINE FEE	\$80.00	82027111-52100	CONTRACTUAL SERVICES	\$80.00
	23528	STRLNK-LP500, STRLNK-LPTAC	\$330.00	92227410-52100	CONTRACTUAL SERVICES	\$165.00
				92727510-52100	CONTRACTUAL SERVICES	\$165.00
	23536	STRLNK-LP500, STRLNK-LPTAC	\$330.00	92227410-52100	CONTRACTUAL SERVICES	\$165.00
				92727510-52100	CONTRACTUAL SERVICES	\$165.00
					Vendor Total:	\$820.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JASON BLACK	TA 1/1-31/26	TRAVEL ADVANCE	\$1,000.00	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.00
Vendor Total:						\$1,000.00
JAVIER RIVAS CASTRO	TA 1/1-31/26	TRAVEL ADVANCE	\$1,000.00	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.00
Vendor Total:						\$1,000.00
JEFFREY G TROUETTE	111825	LABOR, RETEST	\$225.00	93227620-52100	CONTRACTUAL SERVICES	\$225.00
Vendor Total:						\$225.00
JENNIFER HIGBEE	35143	REIMBURSEMENT: D3 LICENSE RENEWAL	\$90.00	82027111-57100	LEARNING AND DEVELOPMENT	\$90.00
Vendor Total:						\$90.00
JERROLD CARDOZA	10/21/25	MILLVIEW BOARD MEETING STIPEND	\$25.00	92227400-52100	CONTRACTUAL SERVICES	\$25.00
Vendor Total:						\$25.00
JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC	E8373	REMOVAL: GOBBI ST	\$5,174.00	10024620-52100	CONTRACTUAL SERVICES	\$5,174.00
Vendor Total:						\$5,174.00
KASEYA US LLC	2464556296267	IT GLUE/KASEYA SOFTWARE	\$408.45	20913910-54320	SOFTWARE	\$408.45
Vendor Total:						\$408.45
KP PUBLIC AFFAIRS LLC	7014498	COMMUNITY OUTREACH PROF SVCS	\$10,000.00	20012300-52100	CONTRACTUAL SERVICES	\$10,000.00
Vendor Total:						\$10,000.00
LANGUAGE LINE SERVICE INC	11808443	TRANSLATION AND INTERPRETING S	\$2.56	20012300-52100	CONTRACTUAL SERVICES	\$2.56
Vendor Total:						\$2.56
LARRY WALKER ASSOCIATES INC	00713.01-16	RVCWD NEW WATER SUPPLY	\$12,043.50	92727500-52100	CONTRACTUAL SERVICES	\$12,043.50
Vendor Total:						\$12,043.50
LAWSON PRODUCTS INC	9313041178	SHEDULE 80 PVC REDUCER BUSHING	\$17.07	84027225-56300	BUILDING MAINT. & REPAIR	\$17.07
	931307714	LOCKOUT BALL VALVE	\$218.83	84027225-56300	BUILDING MAINT. & REPAIR	\$218.83
	9313053520	BUSHINGS, AA BATTERIES, NIPPLES, FEMALE ADAPTER	\$613.10	84027225-56300	BUILDING MAINT. & REPAIR	\$613.10
	9313077115	PLUG, UNION, PVC SOCKET, HEX CAPS, MISC	\$1,298.14	84027225-56300	BUILDING MAINT. & REPAIR	\$1,298.14
Vendor Total:						\$2,147.14
LEXISNEXIS RISK DATA MANAGEMENT INC	1100198057	LEXIS NEXIS LE PLUS SEARCHING	\$79.50	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$79.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LEXISNEXIS RISK DATA MANAGEMENT INC	1100226307	LEXIS NEXIS LE PLUS SEARCHING	\$81.00	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$81.00
	1100240271	LEXIS NEXIS LE PLUS SEARCHING	\$82.50	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$82.50
	1100212359	LEXIS NEXIS LE PLUS SEARCHING	\$86.50	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$86.50
Vendor Total:						\$329.50
LIFE ASSIST INC	2042500	VACUUM CERVICAL SPLINT	\$353.66	71021150-54107	EMS SUPPLIES	\$353.66
	2042755	GLUCOMETER TEST STRIPS, EKG PAPER, IV KIT	\$483.71	71021150-54107	EMS SUPPLIES	\$483.71
Vendor Total:						\$837.37
MANHATTAN LIFE INSURANCE COMPANY	10252200101	REFUND: DUPLICATE PAYMENT:CLOVIS STRICLAND	\$203.49	71000000-10415	ACCRUED REVENUE	\$203.49
Vendor Total:						\$203.49
MARK HILLIKER	OCT-DEC 25	PLANNING COMMISSIONER QUARTERLY STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
Vendor Total:						\$300.00
MAVERICK NETWORKS, INC	2502092	REMOTE SERVICE: T&M REMOTE	\$325.00	20913910-52100	CONTRACTUAL SERVICES	\$325.00
Vendor Total:						\$325.00
MAXWELL OSWALD	TA 1/26-2/6/26	TRAVEL ADVANCE	\$230.00	10020210-57100	LEARNING AND DEVELOPMENT	\$230.00
Vendor Total:						\$230.00
MCMASTER-CARR SUPPLY CO	58014411	PUSH TO CONNECT TUBE FITTINGS	\$257.55	92727510-54100	SUPPLIES	\$257.55
Vendor Total:						\$257.55
MICHAEL DEMARTINI	OCT-DEC 25	MILLVIEW BOARD STIPEND	\$75.00	92227400-52100	CONTRACTUAL SERVICES	\$75.00
Vendor Total:						\$75.00
MICHAEL ESCOBEDO	12/19-31/25	INSTRUCTOR	\$5,817.00	10022850-52100	CONTRACTUAL SERVICES	\$5,817.00
Vendor Total:						\$5,817.00
MICHAEL JENSEN	TA 1/13/26	TRAVEL ADVANCE	\$23.00	10020210-57100	LEARNING AND DEVELOPMENT	\$23.00
Vendor Total:						\$23.00
MONTROSE ENVIRONMENTAL GROUP INC	CINV-467474	DATA INPUT, ANALYSED DATA, PROJECT MNGMT, INV PREP	\$2,988.77	93227600-52100	CONTRACTUAL SERVICES	\$2,988.77
Vendor Total:						\$2,988.77
MOTION INDUSTRIES INC	CA23-00556175	CENTRIFUGAL PUMP	\$2,563.55	73022600-56300	BUILDING MAINT. & REPAIR	\$2,563.55
Vendor Total:						\$2,563.55

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NCH CORPORATION	9427716	HOC XTREME ISO, FUEL SURCHARGE	\$1,231.21	20324100-58510	REIMBURSABLE JOBS	\$1,231.21
					Vendor Total:	\$1,231.21
NCPA	006102-0126030	NCPA JAN 26	\$903,054.00	80026440-58104	NCPA MANAGEMENT SERVICES	\$56,959.00
				80026440-58101	NCPA PLANT GENERATION	\$309,237.00
				80026440-58102	NCPA POWER PURCHASES	\$362,288.00
				80026440-58105	NCPA THIRD PARTY SALES	(\$69,623.00)
				80026440-58103	NCPA TRANSMISSION	\$244,193.00
					Vendor Total:	\$903,054.00
NEARY AND O'BRIEN	9289	LEGAL SERVICES: MVCWD	\$160.00	92227400-52100	CONTRACTUAL SERVICES	\$160.00
	9513	LEGAL SERVICES: MVCWD	\$675.00	92227400-52100	CONTRACTUAL SERVICES	\$675.00
					Vendor Total:	\$835.00
NICK BARBIERI TRUCKING LLC	1257013-IN	CARDLOCK FUEL PURCHASES	\$897.90	92727510-56210	FUEL & FLUIDS	\$897.90
					Vendor Total:	\$897.90
NICK LOZANO	D-2/T-1 FY 25/26	REIMBURSEMENT: D-2 & T-1 CERTIFICATE FEE/EXAM FEE	\$265.00	82027114-57100	LEARNING AND DEVELOPMENT	\$132.50
				84027221-57100	LEARNING AND DEVELOPMENT	\$132.50
					Vendor Total:	\$265.00
PACE SUPPLY CORPORATION	0211018444-1	5/8 X 3/4 TO 3/4 LF ADPT METER	\$129.90	92227420-54100	SUPPLIES	\$129.90
	0211048655	FLG LF BRS ANG BALL FLG METER, OLT SET, ULTRA FLEX	\$1,315.54	92227420-54100	SUPPLIES	\$1,315.54
					Vendor Total:	\$1,445.44
PFVT MOTORS LLC	250277TGA02468	2025 FORD INTERCEPTORS: 1FM5K8AC2TGA02458	\$63,527.19	10020210-80100	MACHINERY & EQUIPMENT	\$31,763.58
				10020210-80100	MACHINERY & EQUIPMENT	\$31,763.61
	250276TGA02493	2025 FORD INTERCEPTORS: 1FM5K8AC4TGA02493	\$63,527.19	10020210-80100	MACHINERY & EQUIPMENT	\$31,763.59
				10020210-80100	MACHINERY & EQUIPMENT	\$31,763.60
					Vendor Total:	\$127,054.38
PG&E CO	3822-5 NOV 25	PACIFIC GAS & ELECTRIC	\$12,045.94	84027225-55200	PG&E	\$5,815.77
				10022100-55210	UTILITIES	\$2.43

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PG&E CO	3822-5 NOV 25	PACIFIC GAS & ELECTRIC	\$12,045.94	10022300-55210	UTILITIES	\$300.36
				10022700-55210	UTILITIES	\$144.48
				20824300-55210	UTILITIES	\$2,629.66
				20824700-55210	UTILITIES	\$869.00
				70024500-55210	UTILITIES	\$820.96
				73022600-55210	UTILITIES	\$19.45
				73022600-55210	UTILITIES	\$627.11
				77725200-55210	UTILITIES	\$97.92
				82027111-55210	UTILITIES	\$623.39
				84027221-55210	UTILITIES	\$95.41
	7482-8 DEC 25	PACIFIC GAS & ELECTRIC	\$2,246.68	92727510-55200	PG&E	\$2,246.68
	7362-5 SEP 25 1	PACIFIC GAS & ELECTRIC	(\$58.23)	92727520-55200	PG&E	(\$58.23)
	7362-5 DEC 25	PACIFIC GAS & ELECTRIC	\$14.36	92727520-55200	PG&E	\$14.36
	7362-5 OCT 25	PACIFIC GAS & ELECTRIC	\$14.71	92727520-55200	PG&E	\$14.71
	7362-5 NOV 25	PACIFIC GAS & ELECTRIC	\$15.75	92727520-55200	PG&E	\$15.75
	7362-5 SEP 25	PACIFIC GAS & ELECTRIC	\$16.71	92727520-55200	PG&E	\$16.71
	4689-3 DEC 25	PACIFIC GAS & ELECTRIC	\$384.43	92727520-55200	PG&E	\$384.43
	4919-0 DEC 25	PACIFIC GAS & ELECTRIC	\$15,687.37	92727520-55200	PG&E	\$15,687.37
	7075-1 DEC 25	PACIFIC GAS & ELECTRIC	\$252.38	10022100-55210	UTILITIES	\$252.38
	0853-6 DEC 25	PACIFIC GAS & ELECTRIC	\$4,859.65	31122000-55210	UTILITIES	\$4,859.65
Vendor Total: \$35,479.75						
POLYDYNE INC	1985042	LIQUID POLYMER - EMULSION, CLA	\$17,228.38	84027225-58202	CHEMICALS	\$17,228.38
					Vendor Total: \$17,228.38	
RAY C STARKEY	1008485	EMBROIDERY SERVICES	\$167.67	20824700-54100	SUPPLIES	\$167.67
					Vendor Total: \$167.67	
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	25-12 EAP	DEC 25 EAP INSURANCE/NOV DEDUCTIONS	\$759.45	20700000-20520	P/R DEDUCT.- MEDICAL INS	\$759.45
	26-01 EAP	JAN 26 EAP INSURANCE/ DEC DEDUCTIONS	\$765.55	20700000-20520	P/R DEDUCT.- MEDICAL INS	\$765.55
	Vendor Total: \$1,525.00					

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD TOXICOLOGY LAB INC	001698202511	DRUG SCREEN TESTING	\$45.90	10020210-52100	CONTRACTUAL SERVICES	\$45.90
					Vendor Total:	\$45.90
REDWOOD WASTE SOLUTIONS INC	177437049U034	GARBAGE SERVICES: 2850 REDEMEYER RD	\$589.45	92727510-52100	CONTRACTUAL SERVICES	\$589.45
	177343614U034	GARBAGE SERVICES: 141 LOVERS LN	\$85.48	10521210-55210	UTILITIES	\$25.55
				10621600-55210	UTILITIES	\$20.07
				71021100-55210	UTILITIES	\$19.93
				71021150-55210	UTILITIES	\$19.93
	177436503U034	GARBAGE SERVICES: 141 LOVERS LN	\$85.48	10521210-55210	UTILITIES	\$25.55
				10621600-55210	UTILITIES	\$20.07
				71021100-55210	UTILITIES	\$19.93
				71021150-55210	UTILITIES	\$19.93
	177436572U034	GARBAGE SERVICES: 1500 S STATE ST	\$85.48	10521210-55210	UTILITIES	\$25.55
				10621600-55210	UTILITIES	\$20.07
				71021100-55210	UTILITIES	\$19.93
				71021150-55210	UTILITIES	\$19.93
	177436574U034	GARBAGE SERVICES: 151 LAWS AVE	\$42.74	20513320-55210	UTILITIES	\$42.74
					Vendor Total:	\$888.63
RESPECTECH	54048	PHONE SYSTEM SERVICES	\$112.50	10521210-55100	TELEPHONE	\$35.61
				10523600-55100	TELEPHONE	\$5.12
				10621600-55100	TELEPHONE	\$9.45
				71021100-55100	TELEPHONE	\$31.16
				71021150-55100	TELEPHONE	\$31.16
					Vendor Total:	\$112.50
REXA INC	R16661393	MODEL: B ELECTRONICS	\$8,329.00	90000000-20210	BASIC TAX 7.5%	(\$739.20)
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$739.20
				84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$8,329.00
					Vendor Total:	\$8,329.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RINEHART OIL INC	CL49126	FUEL CARD CHARGES AS NEEDED	\$3,623.81	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$3,623.81
	CL48991	FUEL CARD CHARGES AS NEEDED	\$3,689.83	10020210-56210	FUEL & FLUIDS	\$3,689.83
	CL49145	FUEL CARD CHARGES AS NEEDED	\$611.32	10022100-56210	FUEL & FLUIDS	\$611.32
	CL49014	FUEL CARD CHARGES AS NEEDED	\$1,212.37	10022100-56210	FUEL & FLUIDS	\$1,212.37
	CL49138	FUEL CARD CHARGES AS NEEDED	\$174.79	10023300-56210	FUEL & FLUIDS	\$174.79
	CL49007	FUEL CARD CHARGES AS NEEDED	\$216.73	10023300-56210	FUEL & FLUIDS	\$216.73
	CL49009	FUEL CARD CHARGES AS NEEDED	\$74.54	10024210-56210	FUEL & FLUIDS	\$74.54
	CL49140	FUEL CARD CHARGES AS NEEDED	\$121.45	10024210-56210	FUEL & FLUIDS	\$121.45
	CL49146	FUEL CARD CHARGES AS NEEDED	\$2,558.08	10024620-56210	FUEL & FLUIDS	\$2,558.08
	CL49015	FUEL CARD CHARGES AS NEEDED	\$2,773.41	10024620-56210	FUEL & FLUIDS	\$2,773.41
	CL49143	FUEL CARD CHARGES AS NEEDED	\$79.97	20324100-56210	FUEL & FLUIDS	\$79.97
	CL49012	FUEL CARD CHARGES AS NEEDED	\$80.59	20324100-56210	FUEL & FLUIDS	\$80.59
	CL48982	FUEL CARD CHARGES AS NEEDED	\$443.08	20324100-56210	FUEL & FLUIDS	\$443.08
	CL49117	FUEL CARD CHARGES AS NEEDED	\$485.59	20324100-56210	FUEL & FLUIDS	\$485.59
	CL49139	FUEL CARD CHARGES AS NEEDED	\$298.85	20513382-56210	FUEL & FLUIDS	\$298.85
	CL49008	FUEL CARD CHARGES AS NEEDED	\$357.23	20513382-56210	FUEL & FLUIDS	\$357.23
	CL49013	FUEL CARD CHARGES AS NEEDED	\$209.13	20824700-56210	FUEL & FLUIDS	\$209.13
	CL49144	FUEL CARD CHARGES AS NEEDED	\$214.35	20824700-56210	FUEL & FLUIDS	\$214.35
	CL49125	FUEL CARD CHARGES AS NEEDED	\$1,276.74	80026400-56210	FUEL & FLUIDS	\$1,276.74
	CL48990	FUEL CARD CHARGES AS NEEDED	\$1,538.66	80026400-56210	FUEL & FLUIDS	\$1,538.66
	CL49142	FUEL CARD CHARGES AS NEEDED	\$484.46	82027111-56210	FUEL & FLUIDS	\$484.46
	CL49011	FUEL CARD CHARGES AS NEEDED	\$706.84	82027111-56210	FUEL & FLUIDS	\$706.84
	CL49089	FUEL CARD CHARGES AS NEEDED	\$2,067.01	82027114-56210	FUEL & FLUIDS	\$1,033.51
				84027221-56210	FUEL & FLUIDS	\$1,033.50
	CL48952	FUEL CARD CHARGES AS NEEDED	\$2,565.07	82027114-56210	FUEL & FLUIDS	\$1,282.54
				84027221-56210	FUEL & FLUIDS	\$1,282.53
	CL48741	FUEL CARD CHARGES AS NEEDED	\$204.90	84027225-56210	FUEL & FLUIDS	\$204.90
	CL49162	FUEL CARD CHARGES AS NEEDED	\$1,283.67	92227410-56210	FUEL & FLUIDS	\$359.43
				92727520-56210	FUEL & FLUIDS	\$359.43

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail					
RINEHART OIL INC	CL49162	FUEL CARD CHARGES AS NEEDED	\$1,283.67	93227600-56210	FUEL & FLUIDS	\$205.39			
				93700000-56210	FUEL & FLUIDS	\$38.51			
				93800000-56210	FUEL & FLUIDS	\$38.51			
				94500000-56210	FUEL & FLUIDS	\$64.18			
				94700000-56210	FUEL & FLUIDS	\$109.11			
				95000000-56210	FUEL & FLUIDS	\$109.11			
	CL49033	FUEL CARD CHARGES AS NEEDED	\$1,890.56	92227410-56210	FUEL & FLUIDS	\$529.36			
				92727520-56210	FUEL & FLUIDS	\$529.36			
				93227600-56210	FUEL & FLUIDS	\$302.49			
				93700000-56210	FUEL & FLUIDS	\$56.72			
				93800000-56210	FUEL & FLUIDS	\$56.72			
				94500000-56210	FUEL & FLUIDS	\$94.51			
				94700000-56210	FUEL & FLUIDS	\$160.70			
				95000000-56210	FUEL & FLUIDS	\$160.70			
				CL49006	FUEL CARD CHARGES AS NEEDED	\$98.14	69624621-54100	SUPPLIES	\$98.14
							Vendor Total:		\$29,341.17
RINGCENTRAL INC	CD_001298000	PHONE SYSTEM	\$6,542.79	20913900-80100	MACHINERY & EQUIPMENT	\$6,542.79			
					Vendor Total:		\$6,542.79		
ROBERT RICETTI	BA FY 25/26	BOOT ALLOWANCE	\$167.20	10022100-54100	SUPPLIES	\$167.20			
					Vendor Total:		\$167.20		
SANTA ROSA UNIFORM & CAREER APPAREL INC	1532251	POLICE ACADEMY UNIFORMS	\$1,088.76	10020210-54100	SUPPLIES	\$1,088.76			
					Vendor Total:		\$1,088.76		
SCHNEIDER ELECTRIC IT CORPORATION	13281940	CIVIC CENTER SERVER ROOM MODULAR REPLACMENT	\$25,947.04	20913910-56120	EQUIPMENT MAINTENANCE & REPAIR	\$25,947.04			
					Vendor Total:		\$25,947.04		
SCP DISTRIBUTORS LLC	SL056176	PESTICIDE ASSESMENTS	\$2,726.22	92227410-58202	CHEMICALS	\$2,726.22			
					Vendor Total:		\$2,726.22		
SHEANNON MCCOLLEY	TA 1/1-31/26	TRAVEL ADVANCE	\$1,000.00	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.00			
					Vendor Total:		\$1,000.00		

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SOLID WASTES SYSTEMS INC	5937D035	MISC. DUMP FEES	\$715.70	10024620-54100	SUPPLIES	\$16.25
				10024620-54100	SUPPLIES	\$21.78
				10024620-54100	SUPPLIES	\$26.00
				10024620-54100	SUPPLIES	\$35.10
				10024620-54100	SUPPLIES	\$63.14
				80026110-54100	SUPPLIES	\$63.14
				80026110-54100	SUPPLIES	\$87.54
				80026110-54100	SUPPLIES	\$130.59
				93227620-54100	SUPPLIES	\$33.01
				93227620-54100	SUPPLIES	\$58.84
				93227620-54100	SUPPLIES	\$67.45
				93227620-54100	SUPPLIES	\$80.36
				69624621-52170	UKIAH WASTE SOLUTIONS	\$32.50
				Vendor Total:		
SOUTHERN TIRE MART LLC	7740012831	TIRES, TUBES, REPAIRS, & LABOR	\$208.36	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$208.36
	7740012899	TIRES, TUBES, REPAIRS, & LABOR	\$245.95	10020210-56130	EXTERNAL SERVICES	\$245.95
	7740012790	TIRES, TUBES, REPAIRS, & LABOR	\$394.94	10020210-56130	EXTERNAL SERVICES	\$394.94
	7740012654	TIRES, TUBES, REPAIRS, & LABOR	\$1,087.75	10020210-56130	EXTERNAL SERVICES	\$1,087.75
	7740012719	TIRES, TUBES, REPAIRS, & LABOR	\$2,948.56	10020224-56130	EXTERNAL SERVICES	\$2,948.56
	7740012670	TIRES, TUBES, REPAIRS, & LABOR	\$1,368.10	10022100-56130	EXTERNAL SERVICES	\$1,368.10
	7740012659	TIRES, TUBES, REPAIRS, & LABOR	\$506.48	10024620-56130	EXTERNAL SERVICES	\$506.48
	7740012705	TIRES, TUBES, REPAIRS, & LABOR	\$647.02	80026110-56130	EXTERNAL SERVICES	\$647.02
	7740012752	TIRES, TUBES, REPAIRS, & LABOR	\$120.00	82027114-56130	EXTERNAL SERVICES	\$120.00
	Vendor Total:					\$7,527.16
STAPLES CREDIT PLAN	6048712925	RETURN: COPY PAPER	(\$56.88)	10521210-54100	SUPPLIES	(\$56.88)
	6048712924	COPY PAPER	\$113.76	10521210-54100	SUPPLIES	\$113.76
Vendor Total:					\$56.88	
STEVEN ENGINEERING INC	2826710-00	PHOENIC RIF-2 RELAY	\$38.73	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$38.73
					Vendor Total:	

List of Checks Presented for Approval on 1/16/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
THE KPA GROUP	003	PHASE 2 DESIGN SERVICES 1501 S	\$14,575.00	20824700-80220	BUILDING IMPROVEMENTS	\$14,575.00
Vendor Total:						\$14,575.00
TIM HOLMES	UKIAH-2601	SOLAR PARKING CANOPY	\$4,012.50	80126100-80220	BUILDING IMPROVEMENTS	\$4,012.50
Vendor Total:						\$4,012.50
TODD AFMAN	425787	MASTERLOCKS	\$380.39	82000000-12104	INVENTORY - PURCHASES	\$126.80
				10024620-54100	SUPPLIES	\$253.59
Vendor Total:						\$380.39
UKIAH PAPER SUPPLY	574317	JANITORIAL SUPPLIES, MISC AS NEEDED	\$840.71	20824700-56300	BUILDING MAINT. & REPAIR	\$840.71
	574073	JANITORIAL SUPPLIES, MISC AS NEEDED	\$36.52	10022100-54100	SUPPLIES	\$36.52
	574306	JANITORIAL SUPPLIES, MISC AS NEEDED	\$473.30	10022100-54100	SUPPLIES	\$473.30
	574407	JANITORIAL SUPPLIES, MISC AS NEEDED	\$547.10	20824700-54100	SUPPLIES	\$547.10
	574171	JANITORIAL SUPPLIES, MISC AS NEEDED	\$113.04	31122000-54100	SUPPLIES	\$113.04
	574468	JANITORIAL SUPPLIES, MISC AS NEEDED	\$120.42	31122000-54100	SUPPLIES	\$120.42
	574345	JANITORIAL SUPPLIES, MISC AS NEEDED	\$160.28	31122000-54100	SUPPLIES	\$160.28
	574346	JANITORIAL SUPPLIES, MISC AS NEEDED	\$186.88	73022600-54100	SUPPLIES	\$186.88
	574119	JANITORIAL SUPPLIES, MISC AS NEEDED	\$350.70	73022600-54100	SUPPLIES	\$350.70
	574257	JANITORIAL SUPPLIES, MISC AS NEEDED	\$249.97	77725200-54100	SUPPLIES	\$249.97
	574486	JANITORIAL SUPPLIES, MISC AS NEEDED	\$67.52	82027111-54100	SUPPLIES	\$67.52
	573968	JANITORIAL SUPPLIES, MISC AS NEEDED	\$488.96	82027111-54100	SUPPLIES	\$488.96
Vendor Total:						\$3,635.40
UKIAH VALLEY BASIN GROUNDWATER SUSTAINABILITY	PWS 2025-4	UVBGSA CONTRIBUTION	\$80,397.71	82027110-52100	CONTRACTUAL SERVICES	\$80,397.71
Vendor Total:						\$80,397.71
UKIAH WASTE SOLUTIONS, INC	17746326U034	MSWMA OPERATIONS	\$52,015.00	92000000-52173	ILLEGAL DUMP CLEANUP	\$4,986.78

List of Checks Presented for Approval on 1/16/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH WASTE SOLUTIONS, INC	17746326U034	MSWMA OPERATIONS	\$52,015.00	92000000-52170	UKIAH WASTE SOLUTIONS	\$47,028.22
	177436396U034	HOUSEHOLD HAZARDOUS WASTE COLLECTION	\$357.12	69624621-52170	UKIAH WASTE SOLUTIONS	\$357.12
	Vendor Total:					\$52,372.12
US BANK CORPORATE PAYMENT SERVICES	11-20	AGENT FEES	\$4.50	20913910-51291	MISC EMPLOYMENT COSTS	\$4.50
	003452512	AIRFARE: S SHAVER	\$318.17	20913910-51291	MISC EMPLOYMENT COSTS	\$318.17
	Vendor Total:					\$322.67
VERIZON WIRELESS	6131456482	DATA & EMERGENCY LOANER PHONES	\$698.20	10022300-55100	TELEPHONE	\$38.01
				10022810-55100	TELEPHONE	\$78.02
				10022840-55100	TELEPHONE	\$38.01
				10024210-55100	TELEPHONE	\$19.01
				10024620-55100	TELEPHONE	\$9.50
				70024500-55100	TELEPHONE	\$9.50
				77725200-55100	TELEPHONE	\$80.02
				80026210-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$312.11
				82027110-55100	TELEPHONE	\$41.17
				84027221-55100	TELEPHONE	\$17.42
				84027225-55100	TELEPHONE	\$17.42
				Vendor Total:		
WYATT IRRIGATION CO	344581 01	ACCU FLOW 2 GPH PC EMITTER, SCH80 NIP, CMAP BAG BL	\$70.85	10022100-54100	SUPPLIES	\$70.85
				Vendor Total:		
ZHONGHAO CHEN	TR 12/15-18/25	TRAVEL REIMBURSEMENT	\$92.00	10020210-57100	LEARNING AND DEVELOPMENT	\$92.00
				Vendor Total:		
INVOICE TOTAL:						\$4,487,287.38

List of Checks Presented for Approval on 1/23/2026

The following list of bills payable was reviewed and approved for payment.



Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADAMSON POLICE PRODUCTS	INV428791	RED/BLUE DASH LIGHT	\$376.01	10020210-56130	EXTERNAL SERVICES	\$376.01
	INV428790	RED/BLUE LED DASH LIGHT	\$377.89	10020210-56130	EXTERNAL SERVICES	\$377.89
	INV431502	ALUMINUM LIGHTED PUSH BUMPERS	\$1,068.88	10020210-56130	EXTERNAL SERVICES	\$1,068.88
	INV426194	RED/BLUE LED, SIREN CENSOR, DASH LIGHT	\$2,998.75	10020210-56130	EXTERNAL SERVICES	\$2,998.75
	INV426190	BLUE/WHITE LIGHTS, DASH LIGHT, SIREN CENSOR	\$3,018.75	10020210-56130	EXTERNAL SERVICES	\$3,018.75
	INV429955	30" CONSOLE WITH FACEPLATE	\$925.78	10521210-56130	EXTERNAL SERVICES	\$925.78
	INV439538	VERTEX SUPER LED DUO	\$237.64	82027111-56130	EXTERNAL SERVICES	\$237.64
Vendor Total:						\$9,003.70
AFELIXGENERAL ENGINEERING INC	25011.4 RETENTION	WATER METER REPLACEMENT: RETENTION RELEASE	\$2,624.85	92227420-52100	CONTRACTUAL SERVICES	\$2,624.85
					Vendor Total:	\$2,624.85
ALPHA ANALYTICAL LABORATORIES INC	5125270-UKIAH	MISC. LABORATORY WORK AS NEEDE	\$275.00	82027111-52100	CONTRACTUAL SERVICES	\$275.00
	5128264-UKIAH	MISC. LABORATORY WORK AS NEEDE	\$275.00	82027111-52100	CONTRACTUAL SERVICES	\$275.00
	5124390-UKIAH	MISC. LABORATORY WORK AS NEEDE	\$355.00	82027111-52100	CONTRACTUAL SERVICES	\$355.00
	5126817-UKIAH	MISC. LABORATORY WORK AS NEEDE	\$595.00	82027111-52100	CONTRACTUAL SERVICES	\$595.00
	5126309-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$257.50	84027225-52100	CONTRACTUAL SERVICES	\$257.50
	5129214-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$257.50	84027225-52100	CONTRACTUAL SERVICES	\$257.50
	5123726-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$262.50	84027225-52100	CONTRACTUAL SERVICES	\$262.50
	5124168-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$262.50	84027225-52100	CONTRACTUAL SERVICES	\$262.50
	5127917-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$262.50	84027225-52100	CONTRACTUAL SERVICES	\$262.50
	5128680-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$262.50	84027225-52100	CONTRACTUAL SERVICES	\$262.50
	5127731-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$805.00	84027225-52100	CONTRACTUAL SERVICES	\$805.00
	5125269-MCWD	MISC. LABORATORY WORK AS NEEDE	\$110.00	92227410-52100	CONTRACTUAL SERVICES	\$110.00
	5128270-MCWD	MISC. LABORATORY WORK AS NEEDE	\$110.00	92227410-52100	CONTRACTUAL SERVICES	\$110.00
	5124402-MCWD	MISC. LABORATORY WORK AS NEEDE	\$350.00	92227410-52100	CONTRACTUAL SERVICES	\$350.00

List of Checks Presented for Approval on 1/23/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	5126816-MCWD	MISC. LABORATORY WORK AS NEEDE	\$350.00	92227410-52100	CONTRACTUAL SERVICES	\$350.00
	5129268-MCWD	MISC. LABORATORY WORK AS NEEDE	\$350.00	92227410-52100	CONTRACTUAL SERVICES	\$350.00
	5129014-MCWD	MISC. LABORATORY WORK AS NEEDE	\$548.00	92227410-52100	CONTRACTUAL SERVICES	\$548.00
	5096161-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$110.00	92727510-52100	CONTRACTUAL SERVICES	\$110.00
	5128266-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$110.00	92727510-52100	CONTRACTUAL SERVICES	\$110.00
	5126825-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$135.00	92727510-52100	CONTRACTUAL SERVICES	\$135.00
	51245968-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$245.00	92727510-52100	CONTRACTUAL SERVICES	\$245.00
	5125155-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$657.00	92727510-52100	CONTRACTUAL SERVICES	\$657.00
	5097274-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$662.00	92727510-52100	CONTRACTUAL SERVICES	\$662.00
	5128694-RVCWD	MISC. LABORATORY WORK AS NEEDE	\$662.00	92727510-52100	CONTRACTUAL SERVICES	\$662.00
	5075427-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$55.00	93227610-52100	CONTRACTUAL SERVICES	\$55.00
	5108233-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$55.00	93227610-52100	CONTRACTUAL SERVICES	\$55.00
	5123871-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$55.00	93227610-52100	CONTRACTUAL SERVICES	\$55.00
	5124411-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$55.00	93227610-52100	CONTRACTUAL SERVICES	\$55.00
	5125271-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$55.00	93227610-52100	CONTRACTUAL SERVICES	\$55.00
	5128014-WILLOW	MISC. LABORATORY WORK AS NEEDE	\$55.00	93227610-52100	CONTRACTUAL SERVICES	\$55.00
	5125279-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$55.00	93700000-52100	CONTRACTUAL SERVICES	\$55.00
	5128016-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$55.00	93700000-52100	CONTRACTUAL SERVICES	\$55.00
	5124090-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$96.00	93700000-52100	CONTRACTUAL SERVICES	\$96.00
	5123730-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5124486-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5126310-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5127913-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5129213-CALCWD	MISC. LABORATORY WORK AS NEEDE	\$291.00	93700000-52100	CONTRACTUAL SERVICES	\$291.00
	5128015-REMWC	MISC. LABORATORY WORK AS NEEDE	\$55.00	94500000-52100	CONTRACTUAL SERVICES	\$55.00
	5129323-REMWC	MISC. LABORATORY WORK AS NEEDE	\$101.00	94500000-52100	CONTRACTUAL SERVICES	\$101.00
	5129324-REMWC	MISC. LABORATORY WORK AS NEEDE	\$101.00	94500000-52100	CONTRACTUAL SERVICES	\$101.00
	5095578-REMWC	MISC. LABORATORY WORK AS NEEDE	\$5,083.00	94500000-52100	CONTRACTUAL SERVICES	\$5,083.00
	5128267-HOPUD	MISC. LABORATORY WORK AS NEEDE	\$110.00	94700000-52100	CONTRACTUAL SERVICES	\$110.00

List of Checks Presented for Approval on 1/23/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	5123755-HOPUD	MISC. LABORATORY WORK AS NEEDE	\$236.00	94700000-52100	CONTRACTUAL SERVICES	\$236.00
	5123995-HOPUD	MISC. LABORATORY WORK AS NEEDE	\$236.00	94700000-52100	CONTRACTUAL SERVICES	\$236.00
	5126311-HOPUD	MISC. LABORATORY WORK AS NEEDE	\$236.00	94700000-52100	CONTRACTUAL SERVICES	\$236.00
	5127846-HOPUD	MISC. LABORATORY WORK AS NEEDE	\$236.00	94700000-52100	CONTRACTUAL SERVICES	\$236.00
	5129212-HOPUD	MISC. LABORATORY WORK AS NEEDE	\$236.00	94700000-52100	CONTRACTUAL SERVICES	\$236.00
	Vendor Total:					\$16,890.00
AMAZON CAPITAL SERVICES, INC	1NGR-VPW1-PRGV	PCS DEADBOLT WITH OCCUPANCY INDICATOR	\$92.92	20824700-56300	BUILDING MAINT. & REPAIR	\$92.92
	1VGR-Q36W-73JR	CLEANING SUPPLIES	\$102.30	20824700-56300	BUILDING MAINT. & REPAIR	\$102.30
	1WWP-T4XX-PQCM	STREAMLIGHT BATTERY	\$42.36	80026110-54102	SMALL TOOLS	\$42.36
	11FY-DLDY-G3J1	COMPUTER PRIVACY SCREEN	\$126.70	10020210-54100	SUPPLIES	\$126.70
	1CY3-DR3H-G4NT	GARBAGE CAN BANDS	\$22.83	20824700-54100	SUPPLIES	\$22.83
	1VNX-7L9F-63QM	WALL CALENDAR	\$25.23	20824700-54100	SUPPLIES	\$25.23
	1RWD-MVCL-KL1K	34" COMPUTER MONITORS, DELL DOCK	\$870.64	20913910-54100	SUPPLIES	\$870.64
	1JJG-67NX-KTLP	L SHAPED DESK	\$424.60	20913930-54100	SUPPLIES	\$424.60
	1HR7-W4PG-LTJH	TONER CARTRIDGE	\$62.60	73022600-54100	SUPPLIES	\$62.60
	1M3C-JMFT-Q497	AIR FRYER LINERS	\$14.14	77725200-54100	SUPPLIES	\$14.14
Vendor Total:					\$1,784.32	
AMWINS GROUP BENEFITS INC	9336074	FEB 26 RETIREE HEALTH INSURANCE	\$4,172.82	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$4,172.82
	9282355	JAN 26 RETIREE HEALTH INSURANCE	\$4,172.82	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$4,172.82
	Vendor Total:					\$8,345.64
AP TRITON CONSULTING LLC	2026-002	CONSULTINGS SERVICES FOR PHEMS	\$5,000.00	71021100-52100	CONTRACTUAL SERVICES	\$2,500.00
				71021150-52100	CONTRACTUAL SERVICES	\$2,500.00
				Vendor Total:		
ASBURY ENVIRONMENTAL SERVICES	I500-01305069	DISPOSAL OF MISC. PRODUCTS AS NEEDED	\$863.85	10024620-52100	CONTRACTUAL SERVICES	\$319.00
				77725200-52100	CONTRACTUAL SERVICES	\$544.85
				Vendor Total:		

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ASCENT AVIATION GROUP INC	1172807	JET A FUEL	\$23,063.82	77725200-58401	AVIATION FUEL	\$23,063.82
					Vendor Total:	\$23,063.82
ASSOCIATION OF CALIFORNIA WATER AGENCIES	093025 1	2026 ANNUAL DUES: MCWD	\$9,930.00	92227400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$9,930.00
	093025	2026 ANNUAL DUES:RVCWD	\$9,930.00	92727500-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$9,930.00
	151	2026 ANNUAL DUES: WCWD	\$12,355.00	93227600-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$12,355.00
	115	2026 ANNUAL DUES: CALPELLA WATER DISTRICT	\$4,200.00	93700000-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$4,200.00
					Vendor Total:	\$36,415.00
AT&T	000024593392	T1 TO INTERNET FOR DOJ/CLETS	\$285.94	10020210-55100	TELEPHONE	\$142.97
				20620231-55100	TELEPHONE	\$142.97
	0024607150	TELEPHONE	\$19.63	10521210-55100	TELEPHONE	\$6.28
				10523600-55100	TELEPHONE	\$0.78
				10621600-55100	TELEPHONE	\$1.57
				71021100-55100	TELEPHONE	\$5.50
				71021150-55100	TELEPHONE	\$5.50
	5555 DEC 25 1	MCWD ALARM LINES	\$698.37	92227410-55210	UTILITIES	\$698.37
	000024557326	ALARM LINES: REDWOOD VALLEY	\$51.48	92727510-55210	UTILITIES	\$51.48
	4702 JAN 26	HOPLAND ALARM LINES	\$162.10	94700000-55210	UTILITIES	\$81.05
				95000000-55210	UTILITIES	\$81.05
					Vendor Total:	\$1,217.52
AT&T MOBILITY	875108535X0 1142026	VOICE & DATA CELL PHONES	\$896.59	10023200-54330	COMPUTER AND TECHNOLOGY	\$43.73
				10023300-54330	COMPUTER AND TECHNOLOGY	\$43.73
				10022100-55100	TELEPHONE	\$262.38
				10022700-55100	TELEPHONE	\$23.74
				10022810-55100	TELEPHONE	\$87.46
				20913910-55100	TELEPHONE	\$87.46
				80026400-55100	TELEPHONE	\$92.70
				82027111-55100	TELEPHONE	\$36.84

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T MOBILITY	875108535X01142026	VOICE & DATA CELL PHONES	\$896.59	82027114-55100	TELEPHONE	\$43.73
				84027221-55100	TELEPHONE	\$118.96
				92227410-55100	TELEPHONE	\$18.62
				92727510-55100	TELEPHONE	\$18.62
				93227610-55100	TELEPHONE	\$18.62
	287338218321X010926	DATA & VOICE CELL PHONES	\$2,084.31	20513300-54330	COMPUTER AND TECHNOLOGY	\$716.35
				20513380-54320	SOFTWARE	\$71.66
				20513382-54320	SOFTWARE	\$71.66
				10020210-55100	TELEPHONE	\$488.88
				20913910-55100	TELEPHONE	\$81.48
				82027114-55100	TELEPHONE	\$327.14
				84027221-55100	TELEPHONE	\$327.14
	287325300206X011426	IT ON CALL PHONE/WTP IPAD	\$80.57	82027111-54330	COMPUTER AND TECHNOLOGY	\$43.73
				20913930-54100	SUPPLIES	\$36.84
	83211887X01142026	DATA & VOICE CELL PHONES	\$232.95	10020210-55100	TELEPHONE	\$43.73
				20620231-55100	TELEPHONE	\$16.23
				77725200-55100	TELEPHONE	\$36.84
				80026400-55100	TELEPHONE	\$87.46
				82027110-55100	TELEPHONE	\$16.23
	832056361X01142026	APN MODEMS	\$361.12	84027221-55100	TELEPHONE	\$32.46
				10020210-55100	TELEPHONE	\$361.12
	Vendor Total:					\$3,655.54
AXON ENTERPRISE INC	INUS402400	AIRGAIN REMOUNT KIT, WIRING REFRESH KIT	\$751.24	10020210-56300	BUILDING MAINT. & REPAIR	\$751.24
				Vendor Total:		\$751.24
B & B INDUSTRIAL SUPPLY INC	292530	G5 COARSE, FLAT WASHERS, NYLOCKS, MISC	\$19.06	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$19.06
	292350	ANGLE IRON, SAW CUT FEE	\$45.68	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$45.68
	292397	G5 COARSE, NYLOCKS, 4" PIPE GUIDE, FLAT WASHERS	\$51.60	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$51.60
	292391	HOT FLAT BAR, SAW CUT FEE	\$11.11	10020210-56130	EXTERNAL SERVICES	\$11.11

List of Checks Presented for Approval on 1/23/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
B & B INDUSTRIAL SUPPLY INC	292398	2" PIPE GUIDE, FREIGHT	\$42.71	82027111-54102	SMALL TOOLS	\$42.71
	292556	FLAT HEAD ALLEN, NYLOCKS, ALLEN WRENCHES	\$22.03	20824700-54100	SUPPLIES	\$22.03
	292696	TAP & DRILL COMBO, MACHINE SCREWS, FLAT BAR	\$28.05	20824700-54100	SUPPLIES	\$28.05
	292859	4" GALV PIPE, SAW CUT FEE, THREADING FEE	\$179.32	93227620-54100	SUPPLIES	\$179.32
	Vendor Total:					\$399.56
BADGER METER INC	80211387	BEACON MBL HOSTING SERV UNIT	\$38.79	94700000-52100	CONTRACTUAL SERVICES	\$38.79
	80222375	ORION LTE SERV UNIT, BEACON MBL SERV UNIT	\$731.64	20513300-54320	SOFTWARE	\$731.64
	Vendor Total:					\$770.43
BELKORP AG	1152819	FILTER ELEMENT, FILTER, OIL, FUEL FILTER	\$96.10	10022100-56130	EXTERNAL SERVICES	\$96.10
	1151158	BELT, IDLER	\$102.03	10022100-56130	EXTERNAL SERVICES	\$102.03
	Vendor Total:					\$198.13
BLUETRITON BRANDS INC	05L87201437	WATER SERVICES	\$38.96	20513320-54100	SUPPLIES	\$38.96
	Vendor Total:					\$38.96
BRANDON COLLIS BEGLEY	47	ALS MEDICAL DIRECTION OVERSIGH	\$4,300.00	71021100-52112	M. S. OVERSIGHT	\$2,150.00
				71021150-52112	M. S. OVERSIGHT	\$2,150.00
				Vendor Total:		
CAROL JUNE GUNTER	JAN 26	HOPLAND MONTHLY BOARD STIPEND	\$84.40	94700000-52100	CONTRACTUAL SERVICES	\$42.20
				95000000-52100	CONTRACTUAL SERVICES	\$42.20
				Vendor Total:		
CDW GOVERNMENT INC	AH4CA9J	ADO ACROBAT PRO	\$94.92	20913910-54321	CITY-WIDE DEPARTMENTAL SOFTWARE	\$94.92
	AH3MG6J	ADO CC ALL APP, ADO ACROBAT PRO	\$1,035.86	20913910-54321	CITY-WIDE DEPARTMENTAL SOFTWARE	\$1,035.86
	Vendor Total:					\$1,130.78
CHEM DRY	25566	CARPET CLEANING SERVICES	\$4,800.00	20824700-56300	BUILDING MAINT. & REPAIR	\$4,800.00
					Vendor Total:	
CINTAS CORPORATION	4249380414	RUG, MAT & UNIFORM SERVICES	\$248.16	20824700-56300	BUILDING MAINT. & REPAIR	\$248.16
	4251038630	RUG, MAT & UNIFORM SERVICES	\$248.16	20824700-56300	BUILDING MAINT. & REPAIR	\$248.16
	4252359083	RUG, MAT & UNIFORM SERVICES	\$248.16	20824700-56300	BUILDING MAINT. & REPAIR	\$248.16
	4253995688	RUG, MAT & UNIFORM SERVICES	\$248.16	20824700-56300	BUILDING MAINT. & REPAIR	\$248.16

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CINTAS CORPORATION	4249380422	RUG, MAT & UNIFORM SERVICES	\$94.41	73022600-56300	BUILDING MAINT. & REPAIR	\$94.41
	4251038608	RUG, MAT & UNIFORM SERVICES	\$94.41	73022600-56300	BUILDING MAINT. & REPAIR	\$94.41
	4252359048	RUG, MAT & UNIFORM SERVICES	\$94.41	73022600-56300	BUILDING MAINT. & REPAIR	\$94.41
	4253995753	RUG, MAT & UNIFORM SERVICES	\$94.41	73022600-56300	BUILDING MAINT. & REPAIR	\$94.41
	5305614911	FIRST AID SUPPLIES	\$158.48	10024620-52100	CONTRACTUAL SERVICES	\$79.24
				84027221-54100	SUPPLIES	\$79.24
	4252358943	RUG, MAT & UNIFORM SERVICES	\$163.70	20324100-52100	CONTRACTUAL SERVICES	\$103.87
				20824300-52100	CONTRACTUAL SERVICES	\$59.83
	4251626567	RUG, MAT & UNIFORM SERVICES	\$180.18	20324100-52100	CONTRACTUAL SERVICES	\$108.16
				20824300-52100	CONTRACTUAL SERVICES	\$72.02
	4254665476	RUG, MAT & UNIFORM SERVICES	\$181.24	20324100-52100	CONTRACTUAL SERVICES	\$109.22
				20824300-52100	CONTRACTUAL SERVICES	\$72.02
	4253127648	RUG, MAT & UNIFORM SERVICES	\$320.23	20324100-52100	CONTRACTUAL SERVICES	\$103.87
				20824300-52100	CONTRACTUAL SERVICES	\$216.36
	4253995712	RUG, MAT & UNIFORM SERVICES	\$349.04	20324100-52100	CONTRACTUAL SERVICES	\$289.21
				20824300-52100	CONTRACTUAL SERVICES	\$59.83
	4249226711	RUG, MAT & UNIFORM SERVICES	\$71.01	31122000-52100	CONTRACTUAL SERVICES	\$71.01
	4250854337	RUG, MAT & UNIFORM SERVICES	\$71.01	31122000-52100	CONTRACTUAL SERVICES	\$71.01
	4252207131	RUG, MAT & UNIFORM SERVICES	\$71.01	31122000-52100	CONTRACTUAL SERVICES	\$71.01
	4253791286	RUG, MAT & UNIFORM SERVICES	\$71.01	31122000-52100	CONTRACTUAL SERVICES	\$71.01
	5305614912	FIRST AID SUPPLIES	\$75.30	20324100-54100	SUPPLIES	\$75.30
	4252207247	RUG, MAT & UNIFORM SERVICES	\$53.83	77725200-54100	SUPPLIES	\$53.83
	4253791808	RUG, MAT & UNIFORM SERVICES	\$53.83	77725200-54100	SUPPLIES	\$53.83
	4251485954	RUG, MAT & UNIFORM SERVICES	\$55.80	77725200-54100	SUPPLIES	\$55.80
	4252980411	RUG, MAT & UNIFORM SERVICES	\$55.80	77725200-54100	SUPPLIES	\$55.80
	4254459571	RUG, MAT & UNIFORM SERVICES	\$55.80	77725200-54100	SUPPLIES	\$55.80
	5306107808	FIRST AID SUPPLIES	\$115.48	77725200-54100	SUPPLIES	\$115.48
	Vendor Total:					\$3,473.03
CIRCLE PIZZA LLC	2019550	PUBLIC WORKS LUNCH MEETING	\$69.30	10024210-54100	SUPPLIES	\$69.30
	Vendor Total:					\$69.30

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CITY OF UKIAH	NOV 25	CITY UTILITIES	\$127,194.08	72022400-55211	GOLF UTILITIES	\$2,545.76
				10022100-55210	UTILITIES	\$8,524.96
				10022300-55210	UTILITIES	\$6,090.16
				10022700-55210	UTILITIES	\$3,286.08
				10024214-55210	UTILITIES	\$1,942.61
				10024620-55210	UTILITIES	\$649.37
				20620231-55210	UTILITIES	\$125.07
				20824300-55210	UTILITIES	\$2,877.01
				20824700-55210	UTILITIES	\$12,770.78
				64020213-55210	UTILITIES	\$538.98
				73022600-55210	UTILITIES	\$2,982.78
				77725200-55210	UTILITIES	\$5,195.36
				80026400-55210	UTILITIES	\$4,477.30
				80526150-55210	UTILITIES	\$9,073.95
				82027111-55210	UTILITIES	\$28,341.71
				83027330-55210	UTILITIES	\$5,399.82
				84027221-55210	UTILITIES	\$111.34
				84027225-55210	UTILITIES	\$32,261.04
	10174	ADMIN & BILLING: RIVER ESTATES	\$842.83	94500000-52115	PERFORMANCE AGREEMENTS	\$842.83
	10313	OPERATIONS & MAINT: RIVER ESTATES	\$2,466.09	94500000-52115	PERFORMANCE AGREEMENTS	\$2,466.09
	10175	ADMIN & BILLING: HOPLAND WATER	\$3,076.68	94700000-52115	PERFORMANCE AGREEMENTS	\$1,538.34
				95000000-52115	PERFORMANCE AGREEMENTS	\$1,538.34
	10314	OPERATIONS & MAINT: HOPLAND WATER DIST	\$10,340.06	94700000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
				95000000-52115	PERFORMANCE AGREEMENTS	\$5,170.03
	465895 DEC 25	WATER SERVICES: 1500 S STATE S	\$45.73	10521210-55210	UTILITIES	\$13.71
				10621600-55210	UTILITIES	\$10.98
				71021100-55210	UTILITIES	\$10.52

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CITY OF UKIAH	465895 DEC 25	WATER SERVICES: 1500 S STATE S	\$45.73	71021150-55210	UTILITIES	\$10.52
	301382 DEC 25	WATER: 141 LOVERS LN	\$121.83	10521210-55210	UTILITIES	\$36.55
				10621600-55210	UTILITIES	\$29.24
				71021100-55210	UTILITIES	\$28.02
				71021150-55210	UTILITIES	\$28.02
	99946 DEC 25	WATER SERVICES: RVCWD	\$9,240.20	92727510-55221	WATER	\$9,240.20
	300187 DEC 25	WATER SERVICES: CALPELLA WATER DISTRICT	\$1,139.14	93700000-55221	WATER	\$1,139.14
Vendor Total: -----						\$154,466.64
COFFEE CRITIC INC, THE	R41169	MISC. COFFEE SUPPLIES AS NEEDED	\$24.00	77725200-54100	SUPPLIES	\$24.00
						Vendor Total: -----
COLLEEN HOLLY HUNT	02719	STORMWATER SUPPORT SERVICES FY	\$7,707.65	10024224-52100	CONTRACTUAL SERVICES	\$7,707.65
						Vendor Total: -----
COMCAST	7309 FEB 26	INTERNET SERVICES	\$265.62	20513320-55210	UTILITIES	\$265.62
						Vendor Total: -----
COMPUTER OPTIONS INC	INV09504	CYBERSECURITY	\$1,850.00	20913950-52100	CONTRACTUAL SERVICES	\$1,850.00
	INV09473	CYBERSECURITY	\$4,188.75	20913950-52100	CONTRACTUAL SERVICES	\$4,188.75
	Vendor Total: -----					\$6,038.75
CONCORD FEED & FUEL INC	84515/H	STARTER ASSY	\$115.40	84027221-56130	EXTERNAL SERVICES	\$115.40
	84343/H	FUEL 16" CHAINSAW KIT, REDLITHIUM FORGE	\$434.63	82027111-54102	SMALL TOOLS	\$434.63
	84281/H	SAW CHAIN FILE, CHAIN LOOP	\$56.58	10024620-54100	SUPPLIES	\$56.58
	84600/16	RAIN BOOTS	\$170.92	20513382-54100	SUPPLIES	\$170.92
	84366/16	RICE STRAW	\$32.64	80026400-54100	SUPPLIES	\$32.64
	84353/H	WHEAT STRAW	\$32.64	80026400-54100	SUPPLIES	\$32.64
	83150/16	RETURN: GRPHC SWTR, GRPHC SW	(\$108.85)	82027114-54100	SUPPLIES	(\$54.43)
				84027221-54100	SUPPLIES	(\$54.42)
	84416/H	RAIN BOOTS	\$195.96	82027114-54100	SUPPLIES	\$97.98
				84027221-54100	SUPPLIES	\$97.98
84417/H	RAIN BOOTS	\$195.96	82027114-54100	SUPPLIES	\$97.98	

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CONCORD FEED & FUEL INC	84417/H	RAIN BOOTS	\$195.96	84027221-54100	SUPPLIES	\$97.98
					Vendor Total:	\$1,125.88
CONNECTWISE LLC	INV1514218	CONNECTWISE IT HELPDESK SOFTWARE	\$700.07	20913910-54320	SOFTWARE	\$700.07
					Vendor Total:	\$700.07
COTTIE LOUISE MORRISON	11/6-12/18/25	INSTRUCTOR	\$217.00	10022850-52100	CONTRACTUAL SERVICES	\$217.00
					Vendor Total:	\$217.00
CREATIVE TECHNOLOGIES INC	INV/2025/00937	MIGRATION OF DATABASES TO INVOICE CLOUD	\$2,750.00	20513320-54320	SOFTWARE	\$2,750.00
					Vendor Total:	\$2,750.00
D WALTER K BARR	9899	PRE EMPLOYMENT PHYSICALS	\$120.00	20016100-54161	BACKGROUND & PHYSICALS	\$120.00
					Vendor Total:	\$120.00
DANIEL HAIR	BA FY 25/26	BOOT ALLOWANCE	\$113.26	10024620-54100	SUPPLIES	\$113.26
					Vendor Total:	\$113.26
DANIEL STEEL & MACHINE INC	121125-C	BOOMTRUCK & OPERATOR: RVCWD	\$1,175.00	82027130-52100	CONTRACTUAL SERVICES	\$1,175.00
					Vendor Total:	\$1,175.00
DAVID RAPPORT	7827	LEGAL SERVICES FOR 25/26	\$31,671.97	10014000-52150	LEGAL SERVICES/ EXPENSES	\$109.76
				10514000-52150	LEGAL SERVICES/ EXPENSES	\$399.14
				20014000-52150	LEGAL SERVICES/ EXPENSES	\$28,156.20
				20414000-52150	LEGAL SERVICES/ EXPENSES	\$66.52
				73014000-52150	LEGAL SERVICES/ EXPENSES	\$23.28
				77714000-52150	LEGAL SERVICES/ EXPENSES	\$26.61
				80014000-52150	LEGAL SERVICES/ EXPENSES	\$106.44
				82014000-52150	LEGAL SERVICES/ EXPENSES	\$1,909.23
				84014000-52150	LEGAL SERVICES/ EXPENSES	\$874.79
					Vendor Total:	\$31,671.97
DC ELECTRIC GROUP INC	478123	TRAFFIC SIGNAL REPAIRS	\$1,325.07	10024214-52100	CONTRACTUAL SERVICES	\$1,325.07
	477914	TRAFFIC SIGNAL REPAIRS	\$5,572.27	10024214-52100	CONTRACTUAL SERVICES	\$5,572.27

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DC ELECTRIC GROUP INC	478826	TRAFFIC SIGNAL MAINTENANCE	\$3,165.90	50024214-52100	CONTRACTUAL SERVICES	\$3,165.90
					Vendor Total:	\$10,063.24
DEPARTMENT OF JUSTICE	015686	FINGERPRINTING	\$164.00	10020210-54161	BACKGROUND & PHYSICALS	\$164.00
	015798	FINGERPRNGTING/LIV ESCAN REPORTS	\$362.00	10022900-54169	LIVESCAN	\$192.00
				20016100-54165	NEW EMPLOYEE FINGERPRINT	\$64.00
				10022840-54100	SUPPLIES	\$106.00
				Vendor Total:		\$526.00
DRN'S CORP	1063497	YOUTH BASKETBALL JERSEYS	\$417.86	10022831-54100	SUPPLIES	\$417.86
					Vendor Total:	\$417.86
E SOURCE COMPANIES LLC	25727	JPA BILLING TRANSITION PROJECT	\$10,391.25	20513300-52100	CONTRACTUAL SERVICES	\$10,391.25
					Vendor Total:	\$10,391.25
ENERGEA REDWOOD LLC	20	ELECTRIC POWER GENERATION	\$840.96	92727510-59101	FEES	\$840.96
					Vendor Total:	\$840.96
EUREKA OXYGEN CO	U 21676	DISC 4	\$85.76	20324100-54100	SUPPLIES	\$85.76
					Vendor Total:	\$85.76
FEDERAL EXPRESS	9-141-64868	SHIPPING SERVICES	\$35.20	10020210-54101	POSTAGE	\$35.20
					Vendor Total:	\$35.20
FRIEDMANS HOME IMPROVEMENT	INV21192248	LEVITON SOCKET LAMP	\$15.10	10022700-56300	BUILDING MAINT. & REPAIR	\$15.10
	INV21263035	STEEL COVER, STEEL BOX KNOCK OUTS	\$4.23	20824700-56300	BUILDING MAINT. & REPAIR	\$4.23
	INV21183060	HARD INSIDE DIAM TAG, AXXESS KEY, WIRE LOCK PIN	\$16.77	20824700-56300	BUILDING MAINT. & REPAIR	\$16.77
	INV21187379	GORILLA CONST ADHESIVE HEAVY DUTY	\$23.36	20824700-56300	BUILDING MAINT. & REPAIR	\$23.36
	INV21302083	LED FLOODLIGHT	\$23.72	20824700-56300	BUILDING MAINT. & REPAIR	\$23.72
	INV21219368	LED FLOOD LIGHT	\$26.00	20824700-56300	BUILDING MAINT. & REPAIR	\$26.00
	INV21281281	STRUT CHANNEL	\$26.34	20824700-56300	BUILDING MAINT. & REPAIR	\$26.34
	INV21216775	GANG BLANK COVER	\$48.75	20824700-56300	BUILDING MAINT. & REPAIR	\$48.75
	INV21282646	ALL PURPOSE SEALANT, DYNAFLEX SEALANT	\$84.55	20824700-56300	BUILDING MAINT. & REPAIR	\$84.55
	INV21276208	ELECTRONIC BALLAST	\$47.66	31122000-56300	BUILDING MAINT. & REPAIR	\$47.66
	INV21302080	LED TUBE 48"	\$163.29	73022600-56300	BUILDING MAINT. & REPAIR	\$163.29

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FRIEDMANS HOME IMPROVEMENT	INV21290212	24" TILT FAN	\$154.62	77725200-56300	BUILDING MAINT. & REPAIR	\$154.62
	INV21299909	CLEAR PAINT, COUPLINGS, REDUCERS, MISC	\$269.08	77725200-56300	BUILDING MAINT. & REPAIR	\$269.08
	INV21201340	CUT FEET CULAROO SHADE CLOTH	\$97.39	82027111-56300	BUILDING MAINT. & REPAIR	\$97.39
	INV21249606	HEX CAP SCREW	\$1.15	20324100-58510	REIMBURSABLE JOBS	\$1.15
	INV21306215	BIT HOLDER, BIT SET	\$42.94	82027111-54102	SMALL TOOLS	\$42.94
	INV21244956	METRIC SOCKETS	\$29.30	84027225-54102	SMALL TOOLS	\$29.30
	INV21182243	HEX NUT BRASS	\$5.46	10022100-54100	SUPPLIES	\$5.46
	INV21194390	SMOOTH HARDIE BATS PRIMED	\$15.46	10022100-54100	SUPPLIES	\$15.46
	INV21258476	PAINT BRUSHES, PAINT, SANDING DISCS	\$27.39	10022100-54100	SUPPLIES	\$27.39
	INV21254063	STRAW WATTLE NETTING	\$38.17	10022100-54100	SUPPLIES	\$38.17
	INV21257501	RUST OLEUM SPRAY	\$42.04	10022100-54100	SUPPLIES	\$42.04
	INV21251628	NO SPILL GAS CAN	\$67.48	10022100-54100	SUPPLIES	\$67.48
	INV21204105	DAY CAMP SUPPLIES	\$285.81	10022840-54100	SUPPLIES	\$285.81
	INV21198067	SCOTT SHOP TOWELS, DOUG FIR STAKE	\$30.47	10023200-54100	SUPPLIES	\$30.47
	INV21223749	CROWN ACETONE	\$25.46	10024620-54100	SUPPLIES	\$25.46
	INV21260856	2 STEP FOLDING STOOL	\$36.11	10024620-54100	SUPPLIES	\$36.11
	INV21187672	RUST OLEUM METALLIC ALUMINUM SPRAY	\$49.27	10024620-54100	SUPPLIES	\$49.27
	INV21219666	RUST OLEUM, SILK SPRAY, SEMI-GLOSS	\$91.57	10024620-54100	SUPPLIES	\$91.57
	INV21261182	GLOVE CUFF, BBQ PIGTAIL, WEBER THERMOMETER	\$99.02	20012200-54100	SUPPLIES	\$99.02
	INV21305018	RAIN GEAR	\$174.18	20513380-54100	SUPPLIES	\$174.18
	CN-752575	RETURN: STRUT CHANNEL GAUGE	(\$14.30)	20824700-54100	SUPPLIES	(\$14.30)
	INV21276202	LEVITON PLUG, DRAIN CLEANER	\$55.84	20824700-54100	SUPPLIES	\$55.84
	INV21231231	BUCKET, CLEANER SPRAY, CLEANSER	\$76.76	20824700-54100	SUPPLIES	\$76.76
	INV21202525	SANDING SPONGE, WHITE TERRY TOWELS	\$52.33	77725200-54100	SUPPLIES	\$52.33
	INV21252050	DECK SCREWS, DRILLING SCREWS, KWIK WELD EPOXY	\$86.59	80026110-54100	SUPPLIES	\$86.59
	INV21182300	DOUG FIR, CDX STR PLYWOOD	\$108.73	80026110-54100	SUPPLIES	\$108.73

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV21185557	AIR PRESSURE HOSE, HOSE CLAMP	\$13.49	80026210-54100	SUPPLIES	\$13.49
	INV21189463	TEFLON TAPE ADAPTERS, MILWAUKEE PLIERS	\$27.58	80026220-54100	SUPPLIES	\$27.58
	CN-767523	RETURN: BELL ENDS, ADAPTERS, MISC	(\$7.04)	80026400-54100	SUPPLIES	(\$7.04)
	INV21302074	CONNECTORS, SWIVEL EYE, 90 DEGREE CONNECTORS	\$42.39	80026400-54100	SUPPLIES	\$42.39
	INV21211454	ORTHO GROUND CLEAR VEGITATION KILLER	\$31.99	82027111-54100	SUPPLIES	\$31.99
	INV21201966	WEED & GRASS KILLER, CARGO NET	\$224.73	82027111-54100	SUPPLIES	\$224.73
	INV21223629	SPRING HINGE	\$22.18	82027114-54100	SUPPLIES	\$22.18
	INV21222474	CONTRACTOR BAGS	\$72.69	82027114-54100	SUPPLIES	\$72.69
	INV21190193	AXXESS KEYS	\$82.66	82027114-54100	SUPPLIES	\$41.33
				84027221-54100	SUPPLIES	\$41.33
	INV21255289	BRASS BALL VALVE, THREAD LOCKER, TEST PLUG	\$83.10	82027114-54100	SUPPLIES	\$41.55
				84027221-54100	SUPPLIES	\$41.55
	INV21189956	TORCH PLUMBING KIT ALL PURPOSE PROPANE	\$100.56	82027114-54100	SUPPLIES	\$100.56
	INV21260757	HEX BOLTS, HEX NUTS	\$123.12	82027114-54100	SUPPLIES	\$123.12
	INV21216196	DOUG FIR, REBAR	\$143.35	82027114-54100	SUPPLIES	\$143.35
	INV2123844	LOPPER BYPASS, HOLE DIGGING BAR, PLASTIC BROOM	\$284.50	82027114-54100	SUPPLIES	\$142.25
				84027221-54100	SUPPLIES	\$142.25
	INV21185249	PACKOUT TOOL BOX, PACKOUT TOTE	\$292.85	82027114-54100	SUPPLIES	\$146.43
				84027221-54100	SUPPLIES	\$146.42
	INV21216666	SIMPLE GREEN CLEANER	\$23.93	84027221-54100	SUPPLIES	\$23.93
	INV21254840	EAR PLUGS, DISINFECTANT WIPES, AIR FRESHNER	\$55.04	84027221-54100	SUPPLIES	\$55.04
	CN-763647	RETURN: 7 7/8" HOOK FOR BRACKET	(\$65.26)	84027225-54100	SUPPLIES	(\$65.26)
	INV21249692	STORAGE ORGANIZER	\$21.76	84027225-54100	SUPPLIES	\$21.76
	INV21247526	7 7/8 HOOK FOR BRACKET	\$65.26	84027225-54100	SUPPLIES	\$65.26
	INV21249459	WATERPROOF FLASHLIGHT, RECHARGABLE FLASHLIGHT	\$236.22	84027225-54100	SUPPLIES	\$236.22

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV21279965	BRASS BUSHINGS	\$77.41	92227420-54100	SUPPLIES	\$77.41
	INV21226444	SAFETY GLASSES, GLOVES, SHOVELS	\$106.49	92727510-54100	SUPPLIES	\$106.49
	INV21199297	RUST OLEUM SPRAY	\$21.17	92727520-54100	SUPPLIES	\$21.17
	INV21215463	RUST OLEUM SPRAY	\$14.00	93227620-54100	SUPPLIES	\$14.00
	INV21192534	RAPID SET CONCRETE MIX	\$172.58	93227620-54100	SUPPLIES	\$172.58
	INV21198122	RAPID SET CONCRETE MIX	\$172.58	93227620-54100	SUPPLIES	\$172.58
	INV20893891	25' POWER POLE	\$617.38	93227620-54100	SUPPLIES	\$617.38
	INV21081187	2" PADLOCK SOLID COMBO	\$31.35	94700000-54100	SUPPLIES	\$31.35
Vendor Total:						\$5,516.15
GOLDEN GATE BRIDGE TOLL	I712538372171	BRIDGE TOLL FEES	\$8.00	71021150-56130	EXTERNAL SERVICES	\$8.00
	I712541161728	BRIDGE TOLL FEES	\$8.00	71021150-56130	EXTERNAL SERVICES	\$8.00
Vendor Total:						\$16.00
HANSEL FORD INC	CM1311481	RETURN: GASKET	(\$14.54)	10020210-56130	EXTERNAL SERVICES	(\$14.54)
	1331146	MOTOR AND SEAL	\$69.28	10020210-56130	EXTERNAL SERVICES	\$69.28
	1331820	MOTOR SEAL	\$69.28	10020210-56130	EXTERNAL SERVICES	\$69.28
	1331018	GASKET	\$8.98	10521210-56130	EXTERNAL SERVICES	\$8.98
	1331956	SWITCH ASSEMBLY	\$110.73	80026110-56130	EXTERNAL SERVICES	\$110.73
	1332023	HEATER HOSE, V-BELT, LIFT ASSEMBLY	\$368.06	80026110-56130	EXTERNAL SERVICES	\$368.06
	1331589	SEAL, RING, OIL TUBE	\$186.49	82027111-56130	EXTERNAL SERVICES	\$186.49
	CM1328370	RETURN: SWITCH ASSEMBLY, POTENTIOMETER	(\$97.86)	82027114-56130	EXTERNAL SERVICES	(\$97.86)
	1331178	CABLE ASSEMBLY	\$674.08	82027114-56130	EXTERNAL SERVICES	\$674.08
	1332059	BRACKET	\$119.83	20324100-58510	REIMBURSABLE JOBS	\$119.83
	1332422	TENSIONER	\$183.16	20324100-58510	REIMBURSABLE JOBS	\$183.16
	1332004	SEALS, GUIDES, ARM ASSEMBLYS, GASKETS, MISC	\$2,123.74	20324100-58510	REIMBURSABLE JOBS	\$2,123.74
Vendor Total:						\$3,801.23
HD SUPPLY INC	INV00919425	KOPKIT, INJECTION QUILL NPPTM CONNECTIONS	\$727.49	92727510-54100	SUPPLIES	\$727.49
Vendor Total:						\$727.49

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HINDERLITER DE LLAMAS AND ASSOCIATES	SIN057787	TRANSIENT OCCUPANCY TAX AUDIT	\$1,805.30	10013400-52100	CONTRACTUAL SERVICES	\$1,624.77
				10113400-52100	CONTRACTUAL SERVICES	\$180.53
				Vendor Total:		\$1,805.30
HITACHI INDUSTRIAL HOLDINGS AMERICA INC	90571579	OIL FILTERS	\$581.17	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$581.17
				Vendor Total:		\$581.17
HOME DEPOT CREDIT SERVICES	1034622	MISC. SUPPLIES AS NEEDED	\$38.08	10022100-56300	BUILDING MAINT. & REPAIR	\$38.08
	4201502	BRAID FCT SUP LINE	\$15.18	20824700-56300	BUILDING MAINT. & REPAIR	\$15.18
	5374861	HALF MEDALLION SCROLL	\$19.56	20824700-56300	BUILDING MAINT. & REPAIR	\$19.56
	1011529	BUCKETS, MIXING CONTAINERS	\$28.16	20824700-56300	BUILDING MAINT. & REPAIR	\$28.16
	4071941	BRASS ADAPTERS, ANGLE VALVES	\$43.78	20824700-56300	BUILDING MAINT. & REPAIR	\$43.78
	34749	DIMMER SWITCH, LED BASIC SLIM CANLESS	\$83.93	20824700-56300	BUILDING MAINT. & REPAIR	\$83.93
	284624	COB UTILITY LED	\$94.92	20824700-56300	BUILDING MAINT. & REPAIR	\$94.92
	0016953	TOGGLE SWITCH, BATTERY, SWITCH	\$106.41	20824700-56300	BUILDING MAINT. & REPAIR	\$106.41
	2351961	POWER INVERTER	\$87.08	80026110-54102	SMALL TOOLS	\$87.08
	1021632	M12 FUEL HEX IMPACT KIT	\$107.79	82027111-54102	SMALL TOOLS	\$107.79
	5016370	90 DEGREE ELBOWS	\$13.65	10022100-54100	SUPPLIES	\$13.65
	1016838	DW6G PORTABLE PANCAKE, COUPLERS	\$178.53	10024620-54100	SUPPLIES	\$178.53
	4363971	CLEANING SUPPLIES	\$43.46	20824700-54100	SUPPLIES	\$43.46
	9284284	CLEANING SUPPLIES	\$96.64	20824700-54100	SUPPLIES	\$96.64
	9352009	COUPLERS, TEES, BUSHINGS, NIPPLES, MISC	\$185.52	80026110-54100	SUPPLIES	\$185.52
	7010941	LARGE CHESELS, ULTRA FINE POINT PENS	\$43.42	82027111-54100	SUPPLIES	\$43.42
			Vendor Total:		\$1,186.11	
HUMBERTO VASQUEZ	6318	EMBROIDERY SERVICES	\$106.27	92227400-54100	SUPPLIES	\$106.27
		Vendor Total:		\$106.27		
ICC GENERAL CODE INC	GCI0019175	CODIFICATION SERVICES AS PER A	\$451.50	20012500-52100	CONTRACTUAL SERVICES	\$451.50
		Vendor Total:		\$451.50		

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INFOSEND INC	297157	UB PRINT & MAIL SERVICES	\$1,438.67	20513300-52100	CONTRACTUAL SERVICES	\$1,438.67
					Vendor Total:	\$1,438.67
INTEGRITY SHRED LLC	179029	DOCUMENT SHREDDING	\$35.00	20016100-52100	CONTRACTUAL SERVICES	\$35.00
	178983	DOCUMENT SHREDDING	\$38.00	10020210-54100	SUPPLIES	\$19.00
				20620231-54100	SUPPLIES	\$19.00
	Vendor Total:	\$73.00				
INTERWEST CONSULTING GROUP INC	3249290	ON-CALL BUILDING & PLAN CHECK	\$1,300.00	10023300-52100	CONTRACTUAL SERVICES	\$1,300.00
					Vendor Total:	\$1,300.00
JENSEN PRECAST CORP	CD99307730	HT 1730 LID STELL TRF B/D DP GALV NO MARKING, PART	\$1,655.99	80126100-80220	BUILDING IMPROVEMENTS	\$1,655.99
	CD99307751	HT 1730 LID STELL TRF B/D DP GALV NO MARKING, PART	\$3,282.25	80126100-80220	BUILDING IMPROVEMENTS	\$3,282.25
	Vendor Total:	\$4,938.24				
JOAN NORRY	JAN 26	HOPLAND MONTHLY BOARD STIPEND	\$84.40	94700000-52100	CONTRACTUAL SERVICES	\$42.20
				95000000-52100	CONTRACTUAL SERVICES	\$42.20
				Vendor Total:	\$84.40	
LAKE PARTS INC	411421	DIELECTRIC GREASE, ELECTRONIC CLEANER, IMPACT SOCK	\$59.84	73022600-56300	BUILDING MAINT. & REPAIR	\$59.84
	411839	GAUGE	\$64.66	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$64.66
	410171	AUTO & MACHINE PARTS & MATERIAL	\$74.36	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$74.36
	411494	CLASSICAL SECTION WRAPPED V-BEL	\$25.22	10022100-56130	EXTERNAL SERVICES	\$25.22
	410556	BRAKE PAD	\$93.08	10022100-56130	EXTERNAL SERVICES	\$93.08
	410180	BELT TENSIONER ASSEMBLY	\$72.15	77725200-56130	EXTERNAL SERVICES	\$72.15
	409986	BOXED MINIATURES	\$4.59	84027221-56130	EXTERNAL SERVICES	\$4.59
	412507	A/C COMPRESSOR MANIFOLD SEALING	\$18.60	20324100-58510	REIMBURSABLE JOBS	\$18.60
	411237	QUART 5W20, GRSE GUNS	\$172.24	84027225-54102	SMALL TOOLS	\$172.24
	Vendor Total:	\$584.74				
LAWSON PRODUCTS INC	9313037233	PVC BUSHINGS	\$5.79	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5.79

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LAWSON PRODUCTS INC	9313104733	HEX CAP SCREWS, NIPPLES, COUPLINGS, MISC	\$1,091.32	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,091.32
					Vendor Total:	\$1,097.11
LYMAN GROUP INC	1990535	RAIN GEAR	\$86.28	10024620-54100	SUPPLIES	\$86.28
	1992049	EROSION MIX	\$56.59	70024500-54100	SUPPLIES	\$56.59
					Vendor Total:	\$142.87
MARIA LOPEZ	120	DEC CLEANING SERVICES: 151 LAWS AVE	\$350.00	20513320-52100	CONTRACTUAL SERVICES	\$350.00
					Vendor Total:	\$350.00
MARY BELL	43311-001	ENERGY REBATE	\$900.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$900.00
					Vendor Total:	\$900.00
MATT KEIZER	TA 1/18-23/26	TRAVEL ADVANCE	\$379.00	10521210-57100	LEARNING AND DEVELOPMENT	\$379.00
					Vendor Total:	\$379.00
MAVERICK NETWORKS, INC	2502136	SERVICE-REMOVE: SERVICE- T&M	\$200.00	20913910-52100	CONTRACTUAL SERVICES	\$200.00
					Vendor Total:	\$200.00
MENDO MILL & LUMBER CO	48192/1	YARD TAG, SHEETROCK MOITURE SHIELD, KFT BATT	\$685.80	10521210-56300	BUILDING MAINT. & REPAIR	\$685.80
	47656/1	FASTENERS	\$2.55	20824700-56300	BUILDING MAINT. & REPAIR	\$2.55
	47192/1	LED PAR38 E26 R/W/G/6W	\$32.34	20824700-56300	BUILDING MAINT. & REPAIR	\$32.34
	47301/1	GREAT STUFF G&C, BUTT SPLICE	\$59.17	20824700-56300	BUILDING MAINT. & REPAIR	\$59.17
	47866/1	MLW SOCKET ADPTR SET, GRND CONNECTOR	\$83.82	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$83.82
	46917/1	FASTENERS	\$1.49	10621600-54100	SUPPLIES	\$1.49
	47717/1	AUTO CLEANER, TRSH BAGS, FLUSHER CLNR, BUMBER CLNR	\$105.46	10621600-54100	SUPPLIES	\$105.46
	47747/1	SUPER CLEAN DEGREASR, LED PLUG/PLAY DL	\$35.58	92727510-54100	SUPPLIES	\$35.58
					Vendor Total:	\$1,006.21
MENDOCINO COUNTY INFORMATION SERVICES DIVISION	202512-4	SLA/MAINTENANCE SPANISH MOUNTAIN	\$410.00	20620231-52100	CONTRACTUAL SERVICES	\$410.00
					Vendor Total:	\$410.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MNG PARTNERSHIP HOLDINGS LLC	0006936978	PUBLISHING SERVICES	\$269.60	20012500-52150	LEGAL SERVICES/ EXPENSES	\$269.60
					Vendor Total:	\$269.60
MOTION INDUSTRIES INC	CA23-00556025	BEARING, FITTINGS & MISC. ITEM	\$230.42	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$230.42
					Vendor Total:	\$230.42
NICK BARBIERI TRUCKING LLC	1256623-IN	CARDLOCK FUEL PURCHASES	\$196.59	20324100-58410	GARAGE LUBRICANTS & PARTS	\$196.59
	1253796-IN	CARDLOCK FUEL PURCHASES	\$265.63	20324100-58410	GARAGE LUBRICANTS & PARTS	\$265.63
					Vendor Total:	\$462.22
OCCU-MED LTD	0126511A	PRE-EMPLOYMENT PHYSICAL	\$100.00	10020210-54161	BACKGROUND & PHYSICALS	\$100.00
	0126511	PRE-EMPLOYMENT PHYSICAL	\$928.50	10020210-54161	BACKGROUND & PHYSICALS	\$928.50
					Vendor Total:	\$1,028.50
OFFICE DEPOT INC	450466241001	HORSES TEACH 2026 CALENDAR	\$20.13	10020210-54100	SUPPLIES	\$20.13
	451801006001	STAMP	\$23.79	10020210-54100	SUPPLIES	\$23.79
	453082028001	WALL CALENDAR, STAPELS, TAPE, BINDER CLIPS	\$57.39	10020210-54100	SUPPLIES	\$57.39
	451801135001	CARRIDGES, CD-R, AAA BATTERIES	\$113.85	10020210-54100	SUPPLIES	\$113.85
	450464491001	COLOR PUSH PNS, WALL CALENDARS	\$245.94	10020210-54100	SUPPLIES	\$245.94
	452056364001	AAA BATTERIES, AA BATTERIES	\$65.28	20012200-54100	SUPPLIES	\$65.28
	451216175001	TONER	\$272.16	80026400-54100	SUPPLIES	\$272.16
					Vendor Total:	\$798.54
ONLINE INFORMATION SRVS INC	1364537	UTILITY EXCHANGE REPORTING FY	\$225.36	20513300-52100	CONTRACTUAL SERVICES	\$225.36
					Vendor Total:	\$225.36
OPPERMAN & SON INC	01P87315	HERCULES FUL SET GASKET	\$892.63	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$892.63
	01P86816	AIR PRMYRS	\$33.07	10024620-56130	EXTERNAL SERVICES	\$33.07
	01P86853	OIL FILTER, FILTER KIT, FILTER ELEMENT	\$205.73	10024620-56130	EXTERNAL SERVICES	\$205.73
	01P85810	NUT COVER	\$160.79	10521210-56130	EXTERNAL SERVICES	\$160.79
	01P86924	QUICK REL	\$162.72	10521210-56130	EXTERNAL SERVICES	\$162.72
	01P87079	SOLENOID	\$238.49	10521210-56130	EXTERNAL SERVICES	\$238.49
	01P87295	SIREN, SWITH KIT	\$4,201.32	10521210-56130	EXTERNAL SERVICES	\$4,201.32

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OPPERMAN & SON INC	01P86978	WASHER RESERVIOR	\$171.72	80026110-56130	EXTERNAL SERVICES	\$171.72
	01P87173	WIPER ARM	\$268.87	80026110-56130	EXTERNAL SERVICES	\$268.87
	01P87289	POWER OUTLET, MOUNTING RING	\$6.60	84027225-56130	EXTERNAL SERVICES	\$6.60
	01P87288	ALTERNATOR	\$328.55	84027225-56130	EXTERNAL SERVICES	\$328.55
Vendor Total: -----						\$6,670.49
OREILLY AUTO PARTS	6968-105299	MINI BULB, CAPSULE	\$29.84	71021150-56120	EQUIPMENT MAINTENANCE & REPAIR	\$29.84
	6968-107643	WIPER BLADES	\$168.65	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$168.65
	6968-106166	WIPER BLADES	\$185.51	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$185.51
	6968-106233	RETURNS: CORE RETURN, COOLANT HOSE, FILTER, HEADLI	(\$650.59)	10020210-56130	EXTERNAL SERVICES	(\$507.38)
				10020210-56130	EXTERNAL SERVICES	(\$68.52)
				77725200-56130	EXTERNAL SERVICES	(\$21.58)
				82027114-56130	EXTERNAL SERVICES	(\$53.11)
	6968-107374	CORE RETURNS	(\$176.00)	10020210-56130	EXTERNAL SERVICES	(\$22.00)
				10024620-56130	EXTERNAL SERVICES	(\$22.00)
				10024620-56130	EXTERNAL SERVICES	(\$22.00)
				10521210-56130	EXTERNAL SERVICES	(\$22.00)
				10521210-56130	EXTERNAL SERVICES	(\$22.00)
				71021150-56130	EXTERNAL SERVICES	(\$22.00)
				71021150-56130	EXTERNAL SERVICES	(\$22.00)
				82027114-56130	EXTERNAL SERVICES	(\$22.00)
				10020210-56130	EXTERNAL SERVICES	(\$22.00)
				10024620-56130	EXTERNAL SERVICES	(\$10.00)
				82027120-56130	EXTERNAL SERVICES	(\$22.00)
	6968-105508	RETURN: CAP	(\$70.45)	10020210-56130	EXTERNAL SERVICES	(\$70.45)
	6968-105715	CAP WRENCH	\$11.97	10020210-56130	EXTERNAL SERVICES	\$11.97
	6968-106527	AIR FILTER	\$12.96	10020210-56130	EXTERNAL SERVICES	\$12.96
	6968-107740	MINI BULB	\$16.11	10020210-56130	EXTERNAL SERVICES	\$16.11

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	6968-105500	RADITR FLUSH	\$23.93	10020210-56130	EXTERNAL SERVICES	\$23.93
	6968-105509	STAT HOUSING, THERMOSTAT	\$41.34	10020210-56130	EXTERNAL SERVICES	\$41.34
	6968-105585	1GAL-CLEANER	\$47.88	10020210-56130	EXTERNAL SERVICES	\$47.88
	6968-106851	MINI LAMP, WIPER BLADES	\$68.01	10020210-56130	EXTERNAL SERVICES	\$68.01
	6968-105653	1GALANTIFREZ	\$130.58	10020210-56130	EXTERNAL SERVICES	\$130.58
	6968-105448	BATTERY, CORE CHARGE, BATTERY FEE	\$177.22	10020210-56130	EXTERNAL SERVICES	\$177.22
	6968-106147	BATTERY, CORE CHARGE, BATTERY FEE	\$177.22	10020210-56130	EXTERNAL SERVICES	\$177.22
	6968-105499	OIL COOLER	\$187.96	10020210-56130	EXTERNAL SERVICES	\$187.96
	6968-106501	BATTERY, CORE CHARGE, BATTERY FEE	\$262.20	10020210-56130	EXTERNAL SERVICES	\$262.20
	6968-105707	HEADLIGHTS, OIL FILTER, HEPA FILTER	\$489.80	10020210-56130	EXTERNAL SERVICES	\$489.80
	6968-105464	COOLANT HOSE, CAP, CLNT CPA, RADIATOR, NEW WTR PUM	\$572.37	10020210-56130	EXTERNAL SERVICES	\$572.37
	6968-105753	A/T FILTER, DISC PAD SET, BRAKE ROTOR, OESPECTRUM	\$675.09	10020210-56130	EXTERNAL SERVICES	\$675.09
	6968-106547	CORE RETURNS, RETURN: CERAMIC PADS, CABIN FILTER	(\$458.64)	10022100-56130	EXTERNAL SERVICES	(\$32.66)
				71021100-56130	EXTERNAL SERVICES	(\$17.45)
				77725200-56130	EXTERNAL SERVICES	(\$16.34)
				80026110-56130	EXTERNAL SERVICES	(\$65.56)
				82027114-56130	EXTERNAL SERVICES	(\$326.63)
	6968-106136	BEARING SET, BEARING, WHL SEAL	\$67.09	10022100-56130	EXTERNAL SERVICES	\$67.09
	6968-106999	EGR VLV GKT	\$78.93	10022100-56130	EXTERNAL SERVICES	\$78.93
	6968-105882	CERAMIC PADS, BRAKE ROTOR	\$168.75	10022100-56130	EXTERNAL SERVICES	\$168.75
	6968-106574	CORE RETURNS	(\$44.00)	10024620-56130	EXTERNAL SERVICES	(\$44.00)
	6968-106566	BATTERY, CORE CHARGE, BATTERY FEE	\$327.97	10024620-56130	EXTERNAL SERVICES	\$327.97
	6968-106311	BATTERY, CORE CHARGE, BATTERY FEE	\$354.97	10024620-56130	EXTERNAL SERVICES	\$354.97
	6968-106989	CABIN FILTER	\$26.60	10521210-56130	EXTERNAL SERVICES	\$26.60
	2707-476208	DOOR HANDLE	\$33.18	10521210-56130	EXTERNAL SERVICES	\$33.18
	6968-105570	1GALANTIFREZ	\$143.67	10521210-56130	EXTERNAL SERVICES	\$143.67

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	6968-106964	BATTERY, CORE CHARGE, BATTERY FEE	\$489.84	10521210-56130	EXTERNAL SERVICES	\$489.84
	6968-107102	24OZPROTCTNT, GLASS CLNR	\$19.58	20824700-56130	EXTERNAL SERVICES	\$19.58
	6968-107062	OIL LFILTER, CABIN FILTER, WIPER BLADES	\$75.10	20824700-56130	EXTERNAL SERVICES	\$75.10
	6968-106239	CORE RETURNS	(\$36.00)	71021100-56130	EXTERNAL SERVICES	(\$36.00)
	6968-107078	OIL, AIR FILTER	\$36.96	71021100-56130	EXTERNAL SERVICES	\$36.96
	6968-106846	HEADLIGHTS	\$137.84	71021100-56130	EXTERNAL SERVICES	\$137.84
	6968-106837	CAPSULE	\$192.45	71021100-56130	EXTERNAL SERVICES	\$192.45
	6968-106844	CAPSULE	\$26.83	71021150-56130	EXTERNAL SERVICES	\$26.83
	6968-106946	WIPER BLADE	\$47.01	71021150-56130	EXTERNAL SERVICES	\$47.01
	6968-106267	BATTERY, CORE CHARGE, BATTERY FEE	\$177.48	71021150-56130	EXTERNAL SERVICES	\$177.48
	6968-106300	BATTERY, CORE CHARGER, BATTERY FEE	\$269.82	71021150-56130	EXTERNAL SERVICES	\$269.82
	6968-105889	BELT TENSNER	(\$76.80)	77725200-56130	EXTERNAL SERVICES	(\$76.80)
	6968-106285	1QT-PSFLUID	\$13.70	77725200-56130	EXTERNAL SERVICES	\$13.70
	6968-105832	MICRO-V BELT, BELT TENSNER, REMN STR PMP, CORE CHA	\$217.00	77725200-56130	EXTERNAL SERVICES	\$217.00
	6968-105891	RMN STF GEAR, CORE CHARGE	\$233.38	77725200-56130	EXTERNAL SERVICES	\$233.38
	6968-107006	RETURN: HVAC ACTUATR	(\$19.55)	80026110-56130	EXTERNAL SERVICES	(\$19.55)
	6968-106885	HVAC ACTUATR	\$45.14	80026110-56130	EXTERNAL SERVICES	\$45.14
	6968-106960	1GALANTIFREZ	\$65.29	80026110-56130	EXTERNAL SERVICES	\$65.29
	6968-107154	1GALANTIFREZ	\$65.29	80026110-56130	EXTERNAL SERVICES	\$65.29
	6968-106483	MAP SENSOR	\$65.59	80026110-56130	EXTERNAL SERVICES	\$65.59
	6968-107152	HEATER HOSES	\$81.87	80026110-56130	EXTERNAL SERVICES	\$81.87
	6968-106511	MAP SENSOR	\$108.52	80026110-56130	EXTERNAL SERVICES	\$108.52
	6968-105594	CORE RETURN	(\$22.00)	82027114-56130	EXTERNAL SERVICES	(\$22.00)
	6968-105574	RAD CAP	\$9.66	82027114-56130	EXTERNAL SERVICES	\$9.66
	6968-107135	AIR FILTER	\$30.76	82027114-56130	EXTERNAL SERVICES	\$30.76
	6968-106258	BATTERY, CORE CHARGE, BATTERY FEE	\$210.91	82027114-56130	EXTERNAL SERVICES	\$210.91
	6968-105563	STRUTASSY-RF, STRUTASSY-LF	\$299.84	82027114-56130	EXTERNAL SERVICES	\$299.84

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OREILLY AUTO PARTS	6968-106545	DOOR MIRR-L	\$400.30	82027114-56130	EXTERNAL SERVICES	\$400.30
	6968-105575	COOLANT HOSES	\$898.52	82027114-56130	EXTERNAL SERVICES	\$898.52
	6968-106144	RMN EPAS R&P, CORE CHARGE	\$1,178.48	82027114-56130	EXTERNAL SERVICES	\$1,178.48
	6968-105846	W/O GASKET	\$7.70	84027221-56130	EXTERNAL SERVICES	\$7.70
	6968-105821	MICRO-V BELT	\$32.00	84027221-56130	EXTERNAL SERVICES	\$32.00
	6968-105747	LUG NUT	\$34.82	84027221-56130	EXTERNAL SERVICES	\$34.82
	6968-106133	AIR FILTER, WIPER BLADE	\$77.77	84027221-56130	EXTERNAL SERVICES	\$77.77
	6968-105895	BATTERY, CORE CHARGE, BATTERY FEE, CORE EXCHANGE	\$184.99	84027221-56130	EXTERNAL SERVICES	\$184.99
	6968-106159	SOCKET HOLDR	\$71.84	20324100-54102	SMALL TOOLS	\$71.84
	6968-107113	TERM ADAPTER, MINI FUSE, FUSE HOLDER, SWITCH TERMI	\$39.22	80026400-54100	SUPPLIES	\$39.22
Vendor Total:						\$8,695.27
PETERSON POWER SYSTEMS INC	PC060200512	BATTERY-WET, CORE DEPOSIT	\$234.16	71021150-56130	EXTERNAL SERVICES	\$234.16
	PC060200513	BATTERY-WET, CORE DEPOSIT	\$234.16	71021150-56130	EXTERNAL SERVICES	\$234.16
	PC060200514	BATTERY-WET, CORE DEPOSIT	\$234.16	71021150-56130	EXTERNAL SERVICES	\$234.16
	PC060200625	COUPLING, HOSE BK, COUPLING, HOSE BK	\$157.77	20324100-58510	REIMBURSABLE JOBS	\$157.77
Vendor Total:						\$860.25
PETERSON TRUCKS INC	308701R	WASHER FL, BRAKLEEN	\$91.06	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$91.06
	308593R	FUEL FILTER	\$33.88	10521210-56130	EXTERNAL SERVICES	\$33.88
	308593RX1	FUEL FILTER	\$33.88	10521210-56130	EXTERNAL SERVICES	\$33.88
	308132R	OIL FILTERS, ENGINE OIL, BRAKLEEN, FILTER	\$199.14	10521210-56130	EXTERNAL SERVICES	\$199.14
	308399R	FUEL FILTER, OIL FILTER, FILTER, C, CUEL FILT, ENG	\$559.80	10521210-56130	EXTERNAL SERVICES	\$559.80
	CM448269S	RETURN: HYD FILTER	(\$42.38)	80026110-56130	EXTERNAL SERVICES	(\$42.38)
	308270R	HYD FILTER	\$42.38	80026110-56130	EXTERNAL SERVICES	\$42.38
	448269S	HYD FILTER RF1A5	\$42.38	80026110-56130	EXTERNAL SERVICES	\$42.38
	307449RX1	OPTIPRIMA	\$171.70	82027114-56130	EXTERNAL SERVICES	\$171.70
	CM308588R	CORE RETURN	(\$91.87)	84027221-56130	EXTERNAL SERVICES	(\$91.87)
	308678R	SENSOR	\$221.92	84027221-56130	EXTERNAL SERVICES	\$221.92

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	308588R	KIT, EXH R, GASKET, SELA O RING, GASKETS	\$1,156.78	84027221-56130	EXTERNAL SERVICES	\$1,156.78
	CM08602R	CORE RETURN	(\$367.45)	20324100-58510	REIMBURSABLE JOBS	(\$367.45)
	308591R	SENDOR	\$86.83	20324100-58510	REIMBURSABLE JOBS	\$86.83
	308602R	KIT, TURBOCHARGER, ACTUATOR, CORE DEPOSIT	\$2,301.89	20324100-58510	REIMBURSABLE JOBS	\$2,301.89
Vendor Total:						\$4,439.94
PG&E CO	6066-1 DEC 25	PACIFIC GAS & ELECTRIC	\$85.71	92727510-55200	PG&E	\$85.71
	2653-6 DEC 25	PACIFIC GAS & ELECTRIC	\$2,112.65	92727520-55200	PG&E	\$2,112.65
	5701-5 DEC 25	PACIFIC GAS & ELECTRIC	\$753.99	94500000-55200	PG&E	\$753.99
	1522-8 DEC 25	PACIFIC GAS & ELECTRIC	\$270.80	10521210-55210	UTILITIES	\$80.94
				10621600-55210	UTILITIES	\$63.62
				71021100-55210	UTILITIES	\$63.12
				71021150-55210	UTILITIES	\$63.12
	6833-2 DEC 25	PACIFIC GAS & ELECTRIC	\$1,020.97	10521210-55210	UTILITIES	\$305.17
				10621600-55210	UTILITIES	\$239.82
				71021100-55210	UTILITIES	\$237.99
				71021150-55210	UTILITIES	\$237.99
	6124-2 DEC 25	PACIFIC GAS & ELECTRIC	\$2,537.55	10521210-55210	UTILITIES	\$758.47
				10621600-55210	UTILITIES	\$596.08
				71021100-55210	UTILITIES	\$591.50
				71021150-55210	UTILITIES	\$591.50
	8716-1 DEC 25	PACIFIC GAS & ELECTRIC	\$975.66	82027111-55210	UTILITIES	\$975.66
Vendor Total:						\$7,757.33
PLAZA PAINT INC	J2UHW	PAINT	\$501.04	84027225-56300	BUILDING MAINT. & REPAIR	\$501.04
Vendor Total:						\$501.04
PRE-PAID LEGAL SERVICES INC	38295 JAN 26	JAN 26 PRE-PAID LEGAL SERVICE	\$556.85	20700000-20526	PREPAID LEGAL - AFLAC	\$556.85
Vendor Total:						\$556.85
RADIAN GENERATION HOLDCO LLC	107980	COMPLIANCE & REPORTING SERVICE	\$500.00	80026400-52100	CONTRACTUAL SERVICES	\$500.00
Vendor Total:						\$500.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RCHDC JACK SIMPSON	31272-001	ENERGY REBATE	\$3,328.17	80626450-52135	ENERGY CONSERVATION PROGRAM	\$3,328.17
					Vendor Total:	\$3,328.17
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	26-01 HEALTHCOMP	JAN 26 REMIF MEDICAL, DENTAL, & VISION INS PREMIUM	\$449,969.44	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$436.80
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,887.88
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$5,940.00
				20700000-20520	P/R DEDUCT.- MEDICAL INS	\$415,654.00
				20700000-20510	REMIF DENTAL	\$22,228.76
				20700000-20511	REMIF VISION	\$3,822.00
					Vendor Total:	\$449,969.44
REDWOOD TREE SERVICE STATIONS INC	DEC 25	CAR WASHES & INTERIOR CLEANING	\$687.50	10020210-56130	EXTERNAL SERVICES	\$672.55
				82027114-56130	EXTERNAL SERVICES	\$14.95
					Vendor Total:	\$687.50
REXEL USA INC	6W52454	MISC. ELECTRICAL SUPPLIES AS NEEDED	\$28.70	20824700-56300	BUILDING MAINT. & REPAIR	\$28.70
	6V30028	MISC. ELECTRICAL SUPPLIES AS NEEDED	\$614.62	20824700-56300	BUILDING MAINT. & REPAIR	\$614.62
	6W89362	MISC. ELECTRICAL SUPPLIES AS NEEDED	\$150.33	31122000-56300	BUILDING MAINT. & REPAIR	\$150.33
	6W97650	MISC. ELECTRICAL SUPPLIES AS NEEDED	\$70.14	20824300-54100	SUPPLIES	\$70.14
	6U22281	CREDIT FROM ORDER-6T70188	(\$548.97)	92727510-54100	SUPPLIES	(\$548.97)
					Vendor Total:	\$314.82
RINEHART OIL INC	CL48838	FUEL CARD CHARGES AS NEEDED	\$6,601.49	10521210-56210	FUEL & FLUIDS	\$2,766.29
				10523600-56210	FUEL & FLUIDS	\$109.95
				71021100-56210	FUEL & FLUIDS	\$1,709.68
				71021150-56210	FUEL & FLUIDS	\$2,015.57
	CL49109	FUEL CARD CHARGES AS NEEDED	\$8,079.41	10521210-56210	FUEL & FLUIDS	\$3,196.88
				10523600-56210	FUEL & FLUIDS	\$86.36
				71021100-56210	FUEL & FLUIDS	\$2,338.61
				71021150-56210	FUEL & FLUIDS	\$2,457.56
	CL48973	FUEL CARD CHARGES AS NEEDED	\$8,150.65	10521210-56210	FUEL & FLUIDS	\$3,985.29

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RINEHART OIL INC	CL48973	FUEL CARD CHARGES AS NEEDED	\$8,150.65	10523600-56210	FUEL & FLUIDS	\$52.01
				71021100-56210	FUEL & FLUIDS	\$1,806.48
				71021150-56210	FUEL & FLUIDS	\$2,306.87
	CL49034	FUEL CARD CHARGES AS NEEDED	\$672.63	10621600-56210	FUEL & FLUIDS	\$672.63
	CL49163	FUEL CARD CHARGES AS NEEDED	\$708.21	10621600-56210	FUEL & FLUIDS	\$708.21
	CL49032	FUEL CARD CHARGES AS NEEDED	\$4,100.27	71021150-56210	FUEL & FLUIDS	\$4,100.27
	CL49161	FUEL CARD CHARGES AS NEEDED	\$4,413.31	71021150-56210	FUEL & FLUIDS	\$4,413.31
	CL49010	FUEL CARD CHARGES AS NEEDED	\$693.28	84027225-56210	FUEL & FLUIDS	\$693.28
	Vendor Total:					\$33,419.25
	ROGINA WATER COMPANY	14355-0 DEC 25	WATER SERVICES: 1301 TALMAGE RD	\$85.02	10521210-55210	UTILITIES
10621600-55210					UTILITIES	\$21.24
71021100-55210					UTILITIES	\$19.56
71021150-55210					UTILITIES	\$19.56
Vendor Total:					\$85.02	
ROSE MARY MCKENZIE	14683-002.2	ENERGY REBATE	\$200.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$200.00
					Vendor Total:	
RYAN NELSON	TA 1/18-23/26	TRAVEL ADVANCE	\$379.00	10521210-57100	LEARNING AND DEVELOPMENT	\$379.00
					Vendor Total:	
SAFETY-KLEEN SYSTEMS INC	98823017	SOLVENT, PARTS WASHER, CHEMISTRY FEE	\$419.35	20324100-52100	CONTRACTUAL SERVICES	\$419.35
					Vendor Total:	
SANTA ROSA JUNIOR COLLEGE	AR23-00956	REGISTRATION: A KINNEY, Z CHEN	\$129.00	10020210-57100	LEARNING AND DEVELOPMENT	\$129.00
					Vendor Total:	
SHAUN M FALLERI	JAN 25	HOPLAND BOARD STIPEND	\$84.40	94700000-52100	CONTRACTUAL SERVICES	\$42.20
				95000000-52100	CONTRACTUAL SERVICES	\$42.20
				Vendor Total:		\$84.40
SNAP-ON INDUSTRIAL	ARV/66780642	SHALLOW SOCKET, SHL SKT	\$125.70	20324100-54102	SMALL TOOLS	\$125.70
	ARV/66793790	SHL SKT 21MM, 27 MM SHL SKT, SOCKET SET, DEEPN SOC	\$703.99	20324100-54102	SMALL TOOLS	\$703.99
	ARV/66776070	TORX/SKT COM DR SET, SHL SKTSET, SHALLOW SCKT,	\$1,784.77	20324100-54102	SMALL TOOLS	\$1,784.77
	Vendor Total:					\$2,614.46

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SOLID WASTES SYSTEMS INC	6064D035	MISC. DUMP FEES	\$167.83	20824700-54100	SUPPLIES	\$26.00
				82027111-54100	SUPPLIES	\$10.15
				82027111-54100	SUPPLIES	\$15.23
				82027111-54100	SUPPLIES	\$15.23
				82027114-54100	SUPPLIES	\$18.66
				69624621-52170	UKIAH WASTE SOLUTIONS	\$9.20
				69624621-52170	UKIAH WASTE SOLUTIONS	\$26.00
				69624621-52170	UKIAH WASTE SOLUTIONS	\$47.36
	DEC 25	RESIDENTAL GARBAGE FEES	\$61,817.60	90200000-52170	UKIAH WASTE SOLUTIONS	\$61,817.60
	Vendor Total:					\$61,985.43
TGIF REPAIRS INC	7572	PRINTER SUPPLIES	\$1,409.78	20513300-54100	SUPPLIES	\$1,409.78
						Vendor Total:
THE DRALA PROJECT INC	13730	DELL PRESUPPORT PLUS POWERSTORE 500	\$11,884.50	20913910-54320	SOFTWARE	\$11,884.50
						Vendor Total:
THURSTON CHRYSLER DODGE JEEP RAM	28794	AB LAMP LICE	\$83.54	10020210-56130	EXTERNAL SERVICES	\$83.54
	28795	AC OUTLET	\$196.77	10020210-56130	EXTERNAL SERVICES	\$196.77
	CHCS46049	REPLACED AND PRGRAMMED DRIVETRAIN CONTROL MODULE	\$767.56	10020210-56130	EXTERNAL SERVICES	\$767.56
	28744	AI HINGE DOO, AC HINGE DOO	\$208.85	20324100-58510	REIMBURSABLE JOBS	\$208.85
	Vendor Total:					\$1,256.72
TUFTS POLYGRAPH & INVESTIGATION	2025-1095(B)	POLYGRAPH & INVESTIGATION SERVICE	\$320.00	10020210-54161	BACKGROUND & PHYSICALS	\$320.00
	2025-1097(B)	POLYGRAPH & INVESTIGATION SERVICE	\$850.00	10020210-54161	BACKGROUND & PHYSICALS	\$850.00
	2026-G-011	POLYGRAPH & INVESTIGATION SERVICE	\$9,800.00	10521210-54161	BACKGROUND & PHYSICALS	\$1,050.00
				10621600-54161	BACKGROUND & PHYSICALS	\$350.00
				71021150-54161	BACKGROUND & PHYSICALS	\$8,400.00
	Vendor Total:					\$10,970.00
TYLER BUSINESS FORMS	108779	ENVELOPES, W-2	\$762.79	20016300-54100	SUPPLIES	\$762.79
Vendor Total:					\$762.79	

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH ROUND TREE GLASS INC	33923	CONFRENCE ROOM EXIT DOOR	\$300.00	10022700-56300	BUILDING MAINT. & REPAIR	\$300.00
	33921	GH FRONT DOOR	\$739.94	10022700-56300	BUILDING MAINT. & REPAIR	\$739.94
	Vendor Total:					\$1,039.94
UKIAH VALLEY SANITATION DIST	104613 DEC 25	SEWER SERVICES: LOW GAP RD SKATE PARK	\$60.96	10022100-55210	UTILITIES	\$60.96
	58070 DEC 25	SEWER SERVICES: 432 OBSERVATORY AVE	\$176.79	10022100-55210	UTILITIES	\$176.79
	81411 DEC 25	SEWER SERVICES: 1500 S STATE ST	\$60.96	10521210-55210	UTILITIES	\$18.29
				10621600-55210	UTILITIES	\$14.63
				71021100-55210	UTILITIES	\$14.02
				71021150-55210	UTILITIES	\$14.02
	90558 DEC 25	SEWER SERVICES: 141 LOVERS LN	\$286.56	10521210-55210	UTILITIES	\$85.97
				10621600-55210	UTILITIES	\$68.77
				71021100-55210	UTILITIES	\$65.91
				71021150-55210	UTILITIES	\$65.91
	82789 DEC 25	SEWER SERVICES: 151 LAWS AVE	\$60.96	20513320-55210	UTILITIES	\$60.96
	89690 DEC 25	SEWER SERVICES: 1640 S STATE ST	\$121.54	31122000-55210	UTILITIES	\$121.54
	113354 DEC 25	SEWER SERVICES: 1350 HASTINGS RD	\$60.96	80026400-55210	UTILITIES	\$60.96
						\$828.73
UKIAH WASTE SOLUTIONS, INC	177436143U034	BIOSOLID REMOVAL	\$14,816.52	84027225-52100	CONTRACTUAL SERVICES	\$14,816.52
					Vendor Total:	
					\$14,816.52	
UNITED RENTALS (NORTH AMERICA) INC	256573986-001	CUSTOM SIGNS	\$435.50	10024620-54127	PW - SIGN POSTS/ SHEETING	\$435.50
					Vendor Total:	
					\$435.50	
VAN LANT & FANKHANEL	JANUARY 7, 2026	AUDITING SERVICES	\$38,825.00	20013400-52100	CONTRACTUAL SERVICES	\$38,825.00
					Vendor Total:	
					\$38,825.00	
WARREN CONSTRUCTION & ROOFING INC	13441	CAROUSEL LN ROOF MAINTENANCE	\$7,060.00	20824300-80220	BUILDING IMPROVEMENTS	\$7,060.00
					Vendor Total:	
					\$7,060.00	
WEST YOST ASSOCIATES INC	2065538	RUSSIAN RIVER WATERSHED AGREEMENT	\$57,084.66	91190100-52100	CONTRACTUAL SERVICES	\$57,084.66
					Vendor Total:	
					\$57,084.66	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WESTERN RENEWABLE ENERGY GENERATION	WR56199	WREGIS CERTIFICATE RETIRE VOLUME FEE	\$8.62	80026400-52100	CONTRACTUAL SERVICES	\$8.62
					Vendor Total:	\$8.62
WILLOW COUNTY WATER DIST	12/23/25	WILLOW VEHICLES AND EQUIPMENT	\$239,165.71	82127113-80100	MACHINERY & EQUIPMENT	\$32,662.50
				82127113-80100	MACHINERY & EQUIPMENT	\$64,236.25
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$5,333.79
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$5,512.34
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$5,884.69
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$6,310.40
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$6,872.19
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$10,328.96
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$10,626.20
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$13,065.00
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$13,065.00
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$13,936.00
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$15,669.29
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$17,692.19
				82127113-54110	SMALL VEHICLES AND EQUIPMENT	\$17,970.91
				Vendor Total:	\$239,165.71	
				WIPF CONSTRUCTION LLC	16177	DELIVERY OF VARIOUS MATERIALS
84027221-54100	SUPPLIES	\$956.32				
Vendor Total:	\$1,912.63					
ZAB ENTERPRISES INC	DEC 25 CC	PROVIDE MISC. FOOD DISHES AS NEEDED	\$802.95	73022601-54109	CATERING INVENTORY & SERVICES	\$802.95
Vendor Total:						\$802.95
INVOICE TOTAL:						\$1,355,587.34

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES, INC	1QW9-TW99-6D7D	DETACHER BREAKER CUTTER, CHAIN ADJUST BOLT, MISC	\$470.93	82027111-54102	SMALL TOOLS	\$470.93
	1VNR-KXYR-PCKT	WIFI ADAPTER	\$14.94	10020210-54100	SUPPLIES	\$14.94
	1WTW-7CLD-FDNG	POLY BAGS	\$28.30	10020210-54100	SUPPLIES	\$28.30
	1LT3-T74D-RFF1	BUSINESS NOTEBOOK, PARTY SUPPLIES, MISC	\$70.85	10022810-54100	SUPPLIES	\$70.85
	143Q-GGWX-CCR1	LED LIGHT UP BRACELETS, STICKERS	\$92.66	10022810-54100	SUPPLIES	\$92.66
	14DH-JPY9-7M44	YOUTH BASKETBALL SUPPLIES	\$99.60	10022831-54100	SUPPLIES	\$99.60
	14LT-VYDW-RN3N	BASKETBALL	\$106.20	10022831-54100	SUPPLIES	\$106.20
	11F6-QMRG-C9KK	WALL CALENDAR	\$25.92	10023300-54100	SUPPLIES	\$25.92
	1D3F-MCVW-L1L1	TOILET BOWL CLEANER	\$24.13	10521210-54100	SUPPLIES	\$24.13
	1N4Q-JX11-GL9Y	LAUNDRY DETERGENT, AAA BATTERIES	\$247.80	10521210-54100	SUPPLIES	\$247.80
	19WK-MXHF-YCVD	PANDA SHIELD FOR IPAD	\$27.21	10523600-54100	SUPPLIES	\$27.21
	1NFC-F136-GLDQ	WEBCAM, WALL CALENDAR	\$40.47	20013540-54100	SUPPLIES	\$40.47
	1L97-LDCW-4WFG	WALL CALENDAR	\$13.66	20016100-54100	SUPPLIES	\$13.66
	1LGT-L6GT-6MRR	CLASSIFICATION FOLDERS	\$50.40	20016100-54100	SUPPLIES	\$50.40
	1479-1FNW-HVYC	ERASABLE WALL CALENDAR	\$49.86	20324100-54100	SUPPLIES	\$49.86
	19FL-PD1F-JYD6	WALL CALENDARS	\$54.33	20324100-54100	SUPPLIES	\$54.33
	1VWW-63XP-TJ4H	WALL CALENDAR, CANDY PACKS	\$60.85	20324100-54100	SUPPLIES	\$60.85
	1CLY-HYKC-6VC1	USB-C COMPACT POWER ADAPTER, CHARGE CABLE	\$155.64	20324100-54100	SUPPLIES	\$155.64
	1MR6-JRHY-N13X	ROLL WIPER DISPENSER, CLEAN CLOTHS	\$199.92	20324100-54100	SUPPLIES	\$199.92
	1YJY-6PGL-6FCW	MONITOR ARMS	\$74.44	20913930-54100	SUPPLIES	\$74.44
	16PN-R9DJ-F9DN	PROTECTANT SPRAY, FIRE RST OVERALLS/JACKET, TAPE	\$451.04	82027114-54100	SUPPLIES	\$451.04
	1L97-LDCW-6VGC	HIGH CAPACITY SUBMERSIBLE BATTERY	\$74.98	84027221-54100	SUPPLIES	\$74.98
					Vendor Total:	 \$2,742.07
ANITA MALDONADO	80094-001	ENERGY REBATE	\$564.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$564.00
						Vendor Total: \$564.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AXON ENTERPRISE INC	INUS411949	AXON BODY CAM & TASERS	\$74,281.90	10020210-54100	SUPPLIES	\$26,667.20
				10020210-54100	SUPPLIES	\$47,614.70
				Vendor Total:		\$74,281.90
B & B INDUSTRIAL SUPPLY INC	291908	STAINLESS STEEL VUTTON HEAD ALLEN, NYLOCK SS, FLAT	\$22.30	82027111-56130	EXTERNAL SERVICES	\$22.30
				Vendor Total:		\$22.30
BELL LUMBER & POLE COMPANY	INV-049259	(P-35) POLE, WOOD, 35 FT. CLASS 3	\$30,888.06	80000000-12104	INVENTORY - PURCHASES	\$30,888.06
	INV-049260	(P-35) POLE, WOOD, 35 FT. CLASS 3	\$34,553.51	80000000-12104	INVENTORY - PURCHASES	\$34,553.51
	INV-049258	(P-35) POLE, WOOD, 35 FT. CLASS 3	\$44,611.45	80000000-12104	INVENTORY - PURCHASES	\$44,611.45
				Vendor Total:		\$110,053.02
BNY WESTERN TRUST CO	00252-25-0090918	UKIAH PUB FA LRB SERIES 2020A	\$1,375.00	20813400-52500	TRUSTEE FEES	\$1,375.00
				Vendor Total:		\$1,375.00
BOUND TREE MEDICAL LLC	86048724	IV CATHETER, NITROGLYCERIN, MISC	\$1,196.21	71021150-54107	EMS SUPPLIES	\$1,196.21
				Vendor Total:		\$1,196.21
CA DIVISION OF THE STATE ARCHITECT	4TH QTR 25	4TH QTR DISABILITY ACCESS & EDUCATION FEE	\$76.80	90000000-23012	STATE \$1 BUS. LIC. SET ASIDE	(\$691.20)
				90000000-23002	STATE \$4 BUSINESS LICENSE FEE	\$768.00
				Vendor Total:		\$76.80
CALIFORNIA INTERGOVERNMENTAL RISK AUTHORITY	2860	CIRA LIAB JUL-SEP 25	\$31,037.85	20216200-52522	LIABILITY & PROPERTY DEDUCT	\$31,037.85
				Vendor Total:		\$31,037.85
CANTEEN SERVICE	5975:054816	WATER FILTRATION SERVICE POLIC	\$45.00	10020210-54100	SUPPLIES	\$22.50
				20620231-54100	SUPPLIES	\$22.50
				Vendor Total:		\$45.00
CDW GOVERNMENT INC	AH4NJ8U	TENABLE SUBSCRIPTION	\$6,976.40	20913950-54320	SOFTWARE	\$6,976.40
				Vendor Total:		\$6,976.40
CHRISTIAN BALLESTRAZZE	SERP110325	SAFETY EQUIPMENT REPAYMENT PROGRAM LOAN	\$1,000.00	10020000-10520	LOANS RECEIVABLE	\$1,000.00
				Vendor Total:		\$1,000.00
CHROMAGRAPHICS	109935	BUSINESS CARDS: UPD	\$250.96	10020210-54100	SUPPLIES	\$250.96
	109903	BUSINESS CARDS: J BURGESS	\$68.05	10022810-54100	SUPPLIES	\$68.05

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CHROMAGRAPHS	109986	BUSINESS CARDS: J ZAVALA	\$82.20	20513530-54100	SUPPLIES	\$82.20
Vendor Total:						\$401.21
COMCAST	5488 FEB 26	INTERNET SERVICES	\$141.00	10521210-55100	TELEPHONE	\$45.12
				10523600-55100	TELEPHONE	\$5.64
				10621600-55100	TELEPHONE	\$11.28
				71021100-55100	TELEPHONE	\$39.48
				71021150-55100	TELEPHONE	\$39.48
	1067 FEB 26	INTERNET SERVICES	\$400.72	10521210-55100	TELEPHONE	\$128.23
				10523600-55100	TELEPHONE	\$16.03
				10621600-55100	TELEPHONE	\$32.06
				71021100-55100	TELEPHONE	\$112.20
				71021150-55100	TELEPHONE	\$112.20
	4635 JAN 26	INTERNET SERVICES	\$56.32	20913910-55100	TELEPHONE	\$56.32
	0472 FEB 26	INTERNET SERVICES	\$163.84	20913910-55100	TELEPHONE	\$163.84
	1296 FEB 26	INTERNET SERVICES	\$222.85	20913910-55100	TELEPHONE	\$222.85
	9780 FEB 26	INTERNET SERVICES	\$247.25	73022600-55100	TELEPHONE	\$247.25
Vendor Total:						\$1,231.98
COMPUTER OPTIONS INC	INV09541	CYBERSECURITY	\$3,825.00	20913950-52100	CONTRACTUAL SERVICES	\$3,825.00
Vendor Total:						\$3,825.00
CONCORD FEED & FUEL INC	83777/H	TRIMMER HEAD, RGKM REIPRIOCATOR, LINE TRIMMER ATT	\$667.37	82027111-54100	SUPPLIES	\$667.37
Vendor Total:						\$667.37
CRAIG SCHLATTER	TR 1/21-22/26	TRAVEL REIMBURSEMENT	\$36.00	10023100-57100	LEARNING AND DEVELOPMENT	\$36.00
Vendor Total:						\$36.00
DC CUSTOMS INC	203079	TRUCK CAPS, TOOLBOX, PROP SWITCH, MISC	\$4,507.70	10521210-56130	EXTERNAL SERVICES	\$4,507.70
Vendor Total:						\$4,507.70
DC ELECTRIC GROUP INC	478827	TRAFFIC SIGNAL REPAIRS	\$4,426.43	10024214-52100	CONTRACTUAL SERVICES	\$4,426.43
	478277	J8526-S STATE ST & MILL REPAIR	\$69,860.00	10024214-52100	CONTRACTUAL SERVICES	\$69,860.00
Vendor Total:						\$74,286.43

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEPARTMENT OF AGRICULTURE	23-2026-127	CHARGING STATIONS: ANNUAL BILLING JAN-DEC 2026	\$232.80	80026400-59101	FEES	\$232.80
Vendor Total:						\$232.80
E SOURCE COMPANIES LLC	25837	UVSD UPGRADE AND SHUTOFF	\$8,160.00	20513300-52100	CONTRACTUAL SERVICES	\$8,160.00
Vendor Total:						\$8,160.00
EBA ENGINEERING	56845	LANDFILL CLOSURE CONSULTING	\$19,437.23	70024500-52100	CONTRACTUAL SERVICES	\$19,437.23
Vendor Total:						\$19,437.23
EFFICIENCY SERVICES GROUP LLC	28722	ENERGY EXPERT TRAINING: UTILITY BILLING/ELECTRIC	\$6,052.28	20513300-57100	LEARNING AND DEVELOPMENT	\$4,052.28
				80026400-57100	LEARNING AND DEVELOPMENT	\$2,000.00
Vendor Total:						\$6,052.28
EMMA NIEFORTH	TA 2/1-28/26	TRAVEL ADVANCE	\$1,000.00	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.00
Vendor Total:						\$1,000.00
ENERCON SERVICES INC	ESI-169687	TASK ORDER PD-UKIAH-25-002	\$360.00	80026400-52100	CONTRACTUAL SERVICES	\$360.00
Vendor Total:						\$360.00
ESTOK MENTON	45138-003/004	2025 SOLAR TRUE UP CREDIT	\$270.38	80000000-44836	INTERCONNECTI ON STUDIES	\$270.38
Vendor Total:						\$270.38
FEDERAL EXPRESS	9-150-34330	SHIPPING SERVICES	\$80.54	71021150-57100	LEARNING AND DEVELOPMENT	\$80.54
Vendor Total:						\$80.54
FLEETPRIDE	130737387	MOD 5 SPRING BRAKE 1/2 RES PRT	\$171.27	10521210-56130	EXTERNAL SERVICES	\$171.27
				82027111-56130	EXTERNAL SERVICES	\$239.44
				20324100-58510	REIMBURSABLE JOBS	\$325.76
Vendor Total:						\$736.47
FRIEDMANS HOME IMPROVEMENT	INV21204771	HEX NUTS, WING NUTS, STORAGE TOTE	\$30.20	10022821-54100	SUPPLIES	\$30.20
				20324100-54100	SUPPLIES	\$114.55
Vendor Total:						\$144.75
GENERAL PACIFIC INC	1535759	RIT 110601001.0149, 600:5 DCAB WINDOW TYPE W/BAR N	\$4,953.81	80026200-54100	SUPPLIES	\$4,953.81
Vendor Total:						\$4,953.81

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GOLDEN GATE BRIDGE TOLL	T712645687398	BRIDGE TOLL FEES	\$13.00	10521210-57100	LEARNING AND DEVELOPMENT	\$13.00
					Vendor Total:	\$13.00
GRAINGER INC	9763918241	LEVER DOOR HOLDER ALUMINUM	\$67.63	84027225-56300	BUILDING MAINT. & REPAIR	\$67.63
	9765899142	DIN MOUNTING TRACK ALUMINUM	\$13.24	84027225-54103	LAB SUPPLIES	\$13.24
	9764833878	POWER CORD, FLUSH PANEL LIGHTS	\$48.03	84027225-54103	LAB SUPPLIES	\$48.03
	9765375804	BUFFER SOLUTION	\$341.80	84027225-54103	LAB SUPPLIES	\$341.80
	9768063456	TRANSFORMER	\$185.93	80026400-54100	SUPPLIES	\$185.93
	9764628567	FIRST AID KIT	\$62.67	84027225-54100	SUPPLIES	\$62.67
	9763918233	FIRST AID SUPPLIES	\$165.26	84027225-54100	SUPPLIES	\$165.26
Vendor Total:						\$884.56
GRANITE CONSTRUCTION COMPANY	3119968	MISC ROCK & ROAD PATCH MATERIA	\$2,741.47	10024620-54128	PW - COLD PATCH MATERIAL	\$2,741.47
					Vendor Total:	\$2,741.47
GRANT YATES	357	RAW WATER PUMP STATION	\$2,100.00	92727510-52100	CONTRACTUAL SERVICES	\$2,100.00
					Vendor Total:	\$2,100.00
GREATER UKIAH CHAMBER OF COMMERCE	1391	LEADERSHIP CIRCLE MEMBERSHIP	\$5,000.00	20012200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$5,000.00
	2ND Q 2026 TOT	TOT MEASURE X PERFORMANCE AGRE	\$33,225.47	10112700-52115	PERFORMANCE AGREEMENTS	\$33,225.47
Vendor Total:						\$38,225.47
HD SUPPLY INC	INV00864848	METER GASKET RUBBER	\$557.87	92227420-54100	SUPPLIES	\$557.87
	INV00905798	RIGHT TO KNOW DIESEL 3 1/2 X4 1/2	\$35.17	93227610-54100	SUPPLIES	\$35.17
	INV00905335	RIGHT-T-KNOW DECAL: POTASSIUM, SODIUM HYPOCHLORITE	\$81.01	93227610-54100	SUPPLIES	\$81.01
	INV00888826	PULSATRON SERIES A PUMP	\$633.06	93227610-54100	SUPPLIES	\$633.06
Vendor Total:						\$1,307.11
HOME DEPOT CREDIT SERVICES	7023228	ROUND H/C NONPROG TSTAT	\$102.30	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$102.30
	4012478	27G TOUGH TOTE	\$347.96	10022840-54100	SUPPLIES	\$347.96
	9352293	ELECTRIC PORT BASEBOARDS	\$339.69	10024620-54100	SUPPLIES	\$339.69
	8031169	ANGLE BROOM, PUSHBROOM, SQUEEGEE	\$89.18	82027111-54100	SUPPLIES	\$89.18

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HOME DEPOT CREDIT SERVICES	11697	DRIVER BIT SETS, PISTOL GRIP NOZZLES	\$102.23	84027225-54100	SUPPLIES	\$102.23
					Vendor Total:	\$981.36
HOWARD INDUSTRIES C/O WRATHALL & KRUSI INC	54021-306956	TRANSFORMER, OVERHEAD MOUNT 25	\$20,933.40	80000000-12104	INVENTORY - PURCHASES	\$20,933.40
					Vendor Total:	\$20,933.40
IIA LIFTING SERVICES INC	INDI106721	AERIAL DIGGER INSPECTIONS:#2111, #2213, #2232, #22	\$6,480.00	10022100-52100	CONTRACTUAL SERVICES	\$380.00
				10024620-52100	CONTRACTUAL SERVICES	\$380.00
				20324100-52100	CONTRACTUAL SERVICES	\$620.00
				80026110-52100	CONTRACTUAL SERVICES	\$5,100.00
				Vendor Total:		\$6,480.00
INFOSEND INC	298978	UB PRINT & MAIL SERVICES	\$1,720.61	20513300-52100	CONTRACTUAL SERVICES	\$1,720.61
	297331	UB PRINT & MAIL SERVICES	\$1,773.31	20513300-52100	CONTRACTUAL SERVICES	\$1,773.31
	300157	UB PRINT & MAIL SERVICES	\$7,585.62	20513300-52100	CONTRACTUAL SERVICES	\$7,585.62
	302060	UB PRINT & MAIL SERVICES	\$8,932.68	20513300-52100	CONTRACTUAL SERVICES	\$8,932.68
	300983	UB PRINT & MAIL SERVICES	\$9,025.85	20513300-52100	CONTRACTUAL SERVICES	\$9,025.85
				Vendor Total:		\$29,038.07
INTEGRITY SHRED LLC	176906	DOCUMENT SHREDDING	\$55.00	10521210-54100	SUPPLIES	\$55.00
					Vendor Total:	\$55.00
JACINTO WALTERS AUTOMOTIVE LLC	0004739	ABS LIGHT AND MULTIPLE WARNING LIGHTS	\$165.00	82027114-56130	EXTERNAL SERVICES	\$165.00
	0004677	PROGRAMMED THE PSCM	\$165.00	82027114-56130	EXTERNAL SERVICES	\$165.00
				Vendor Total:		\$330.00
JACK HENRY & ASSOCIATES INC	5160920	JACK HENRY PRODUCT AND SERVICE	\$250.00	20513300-52100	CONTRACTUAL SERVICES	\$250.00
					Vendor Total:	\$250.00
JACK MILLER	23544	JANUS-VZW, SOLV-LFV MONTHLY	\$80.00	82027111-52100	CONTRACTUAL SERVICES	\$80.00
	23546	VERSION UPGRADE-LICENSE QET-KB3, BASIC CARE PLAN	\$15,717.23	92227410-52100	CONTRACTUAL SERVICES	\$15,717.23
	23551	PROG-ST, 6 FEET MOLDED DB9 MALE, BLACK BOX	\$7,013.07	92727510-52100	CONTRACTUAL SERVICES	\$7,013.07
	23547	VERSION UPGRADE-LICENSE 82V-735	\$11,859.59	92727510-52100	CONTRACTUAL SERVICES	\$11,859.59

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JACK MILLER	23549	DELL MEMORY UPGRADE	\$8,217.50	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$8,217.50
	23502	APC SMART-UPS ON-LINE, 1500VA, TOWER, 120V, 6X 5-1	\$12,144.42	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$12,144.42
	23548	SCADA UPGRADE AT THE WATER TRE	\$14,804.48	82027111-80100	MACHINERY & EQUIPMENT	\$14,804.48
					Vendor Total:	\$69,836.29
JACOB S BROWN	JUL-SEP 25	MONTHLY BOARD STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
	OCT-DEC 25	MONTHLY BOARD STIPEND	\$300.00	20010010-51121	PLANNING COMMISSION STIPENDS	\$300.00
					Vendor Total:	\$600.00
JAMES DAY CONSTRUCTION, INC	24392	1203 S STATE ST ELECTRICAL PAN	\$11,250.00	77725200-56300	BUILDING MAINT. & REPAIR	\$11,250.00
					Vendor Total:	\$11,250.00
JANET LEE UDARBE	P-763	REIMBURSEMENT: SEWER LATERAL	\$2,000.00	84427221-59501	GRANTS ISSUED	\$2,000.00
					Vendor Total:	\$2,000.00
JASON BLACK	TA 2/1-28/26	TRAVEL ADVANCE	\$1,000.00	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.00
					Vendor Total:	\$1,000.00
JAVIER RIVAS CASTRO	TA 2/1-28/26	TRAVEL ADVANCE	\$1,000.00	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.00
					Vendor Total:	\$1,000.00
JENNIFER M BRAUS	20260014	AMBULANCE BILLING SERVICES	\$10,763.98	71021100-52110	AMBULANCE BILLING	\$5,381.99
				71021150-52110	AMBULANCE BILLING	\$5,381.99
					Vendor Total:	\$10,763.98
JON MADIGAN	99447-002	UTILITIES REFUND	\$30.09	92200000-10421	UTILITY RECEIVABLES CLEARING	\$30.09
					Vendor Total:	\$30.09
LAKE PARTS INC	410222	CUPINVERTER	\$34.57	82027111-56130	EXTERNAL SERVICES	\$34.57
					Vendor Total:	\$34.57
LANE WESTBROOK	8659219	REIMBURSEMENT FOR D3 EXAM	\$190.00	82027111-57100	LEARNING AND DEVELOPMENT	\$90.00
				82027111-57100	LEARNING AND DEVELOPMENT	\$100.00
					Vendor Total:	\$190.00
LARRY WALKER ASSOCIATES INC	00564.08-51	CONSULTING SVCS - NPDES & RECY	\$1,223.75	84027225-52100	CONTRACTUAL SERVICES	\$1,223.75
					Vendor Total:	\$1,223.75

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LIEBERT CASSIDY WHITMORE	313113	LEGAL SERVICES PERTAINING TO E	\$35.50	20016100-52150	LEGAL SERVICES/ EXPENSES	\$35.50
	313112	LEGAL SERVICES PERTAINING TO E	\$560.00	20016100-52150	LEGAL SERVICES/ EXPENSES	\$560.00
	309948	ANNUAL MEMBERSHIP DUES 1/1/26-12/31/26	\$900.00	20016100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$900.00
Vendor Total:						\$1,495.50
LIFE ASSIST INC	2047374	MISC. EMS SUPPLIES AS NEEDED	\$398.27	71021150-54107	EMS SUPPLIES	\$398.27
					Vendor Total:	\$398.27
MARI RODIN	TR 1/13/26	TRAVEL REIMBURSEMENT	\$280.51	20010000-57100	LEARNING AND DEVELOPMENT	\$280.51
					Vendor Total:	\$280.51
MARK CLEMENTI PHD	01-15-26FD	PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION	\$844.00	10521210-54161	BACKGROUND & PHYSICALS	\$844.00
					Vendor Total:	\$844.00
MARY PAFFARD	1/10-18/26	INSTRUCTOR	\$301.00	10022850-52100	CONTRACTUAL SERVICES	\$301.00
					Vendor Total:	\$301.00
MATHESON TRI- GAS INC	0032649693	OXYGEN & MISC. AS NEEDED	\$224.94	82027114-54100	SUPPLIES	\$112.47
				84027221-54100	SUPPLIES	\$112.47
				Vendor Total:		\$224.94
MENDOCINO COUNTY ANIMAL CARE SERVICES	UKIAH DS FY 24-25	ANIMAL SHELTER SERVICES AND FI	\$28,346.06	10020217-52100	CONTRACTUAL SERVICES	\$28,346.06
					Vendor Total:	\$28,346.06
MENDOCINO COUNTY FARM BUREAU	052310-23-02-000	MEMNDOCINO ASSOCIATE FY 26 MEMBERSHIP	\$110.00	92727500-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$110.00
					Vendor Total:	\$110.00
MICHAEL ESCOBEDO	1/19/26	INSTRUCTOR	\$1,529.50	10022850-52100	CONTRACTUAL SERVICES	\$1,529.50
					Vendor Total:	\$1,529.50
MICHAEL HOOVER	102156687	REIMBURSEMENT: ICC E1 ELECTRICAL INSPECTOR EXAM	\$320.00	10023300-57100	LEARNING AND DEVELOPMENT	\$320.00
					Vendor Total:	\$320.00
MORGON PATRICK	TA 1/20-30/26	TRAVEL ADVANCE	\$207.00	10020210-57100	LEARNING AND DEVELOPMENT	\$207.00
	TR 1/5-16/26	TRAVEL REIMBURSEMENT	\$230.00	10020210-57100	LEARNING AND DEVELOPMENT	\$230.00
					Vendor Total:	\$437.00
NICK BARBIERI TRUCKING LLC	1254579-IN	CARDLOCK FUEL PURCHASES	\$995.41	20824300-56210	FUEL & FLUIDS	\$995.41

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NICK BARBIERI TRUCKING LLC	1258673-IN	CARDLOCK FUEL PURCHASES	\$1,029.64	20324100-58410	GARAGE LUBRICANTS & PARTS	\$1,029.64
					Vendor Total:	\$2,025.05
NOR-CAL RECYCLED ROCK & AGGREGATES INC	31411	MISC ROCK & ROAD PATCH MATERIAL	\$171.58	92227420-54100	SUPPLIES	\$171.58
					Vendor Total:	\$171.58
NORTH VALLEY ELECTRONICS DISTRIBUTING INC	S1435362.001	M&W CB386 3/8-INCH X 6 INCH CARRIAGE BOLT	\$628.46	80026110-54100	SUPPLIES	\$628.46
					Vendor Total:	\$628.46
ONESOURCE DISTRIBUTORS LLC	S008061904.008	(2U-EL-3) ELBOW, LOADBREAK, 2 Str, 200 AMP, (ELAST	\$85.79	80000000-12104	INVENTORY - PURCHASES	\$85.79
	S008144692.003	(L-EX-14) LINK, EXTENSION 14" (CHANCE #L14, MCLEAN	\$670.89	80000000-12104	INVENTORY - PURCHASES	\$670.89
	S008144692.002	(L-EX-14) LINK, EXTENSION 14" (CHANCE #L14, MCLEAN	\$879.27	80000000-12104	INVENTORY - PURCHASES	\$879.27
	S008061904.007	(2U-EL-3) ELBOW, LOADBREAK, 2 Str, 200 AMP, (ELAST	\$1,823.66	80000000-12104	INVENTORY - PURCHASES	\$1,823.66
	S008144692.001	(L-EX-14) LINK, EXTENSION 14" (CHANCE #L14, MCLEAN	\$3,666.32	80000000-12104	INVENTORY - PURCHASES	\$3,666.32
	S008121924.001	(SL-LED-245L) CONTEMPO LED SERIES 245L AEL AMERICA	\$13,637.95	80000000-12104	INVENTORY - PURCHASES	\$13,637.95
	S008144345.001	BRDGPRT 1910 4" 2-HOLE PIPE STRAP, RIDGID, STEEL	\$45.73	80026110-54100	SUPPLIES	\$45.73
	S008144345.004	STL-CTY HS902 3/4" STL 2H COND STRP	\$62.60	80026110-54100	SUPPLIES	\$62.60
	S008144345.002	JOSLYN J113 WASHER SQ CURVED BOLT	\$852.49	80026110-54100	SUPPLIES	\$852.49
	S008144345.003	JOSLYN J1075 WASHER SQUARE DIPPED GALVANIZED	\$937.41	80026110-54100	SUPPLIES	\$937.41
	Vendor Total:					\$22,662.11
OPERATING ENGINEERS UNION	2512	DEC 25 PW UNION DUES	\$1,575.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$1,575.00
	2601	JAN 26 PW UNION DUES	\$1,584.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$1,584.00
	2511	NOV 25 PW UNION DUES	\$1,610.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$1,610.00
	2511-1	NOV 25 ADMIN AND MAINT UNION DUES	\$2,030.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$2,030.00
	2512-1	DEC 25 AMIN AND MAINT UNION DUES	\$2,310.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$2,310.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OPERATING ENGINEERS UNION	2601-1	JAN 26 ADMIN AND MAINT UNION DUES	\$2,448.00	20700000-20509	P/R DEDUCT.- UNION DUES	\$2,448.00
					Vendor Total:	\$11,557.00
OPPERMAN & SON INC	01P87369	DRUM	\$575.05	10521210-56130	EXTERNAL SERVICES	\$575.05
					Vendor Total:	\$575.05
OREILLY AUTO PARTS	6968-107813	TETH FUEL CP	\$12.00	10020210-56130	EXTERNAL SERVICES	\$12.00
	2707-471196	PARTS & MISC SUPPLIES AS NEEDED	\$71.16	71021150-56130	EXTERNAL SERVICES	\$71.16
	6968-106914	BRAKE ROTOR, BRAKE PAD	\$195.54	71021150-56130	EXTERNAL SERVICES	\$195.54
	6968-102888	GASKET	\$7.83	20324100-58510	REIMBURSABLE JOBS	\$7.83
					Vendor Total:	\$286.53
OWEN EQUIPMENT SALES	00070000	UPPER ELEVATOR, COLLAR CONV S	\$1,210.57	10024620-56130	EXTERNAL SERVICES	\$1,210.57
	00069937	SB SEGMENT SET	\$3,065.64	10024620-56130	EXTERNAL SERVICES	\$3,065.64
					Vendor Total:	\$4,276.21
PHILIP ANDREW WILLIAMS	224	WATER RIGHTS LEGAL COUNSEL	\$8,280.00	82027110-52150	LEGAL SERVICES/ EXPENSES	\$8,280.00
	225	WATER RIGHTS LEGAL COUNSEL	\$9,220.00	82027110-52150	LEGAL SERVICES/ EXPENSES	\$9,220.00
					Vendor Total:	\$17,500.00
PUBLIC RISK, INNNOVATION, SOLUTIONS AND MANAGEMENT	26401317	JAN-MAR 2026 7 EMPLOEES PEPM	\$67.62	10521210-52181	VOLUNTEER EXPENSES	\$67.62
					Vendor Total:	\$67.62
PUR WATER LLC	7802	LIQUID SODIUM HYPOCHLORITE 12.5%	\$15,079.13	84027225-58202	CHEMICALS	\$15,079.13
	7751	LIQUID SODIUM HYPOCHLORITE 12.5%	\$15,085.39	84027225-58202	CHEMICALS	\$15,085.39
					Vendor Total:	\$30,164.52
RADIUS TELEMATICS LLC	INV189459	MONTHLY DATA SERVICES	\$180.00	10020210-52100	CONTRACTUAL SERVICES	\$180.00
					Vendor Total:	\$180.00
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	26-02	FEB 26 REMIF MEDICAL, DENTAL, & VISION INS PREMIUM	\$453,950.88	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$436.80
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,887.88
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$5,940.00
				20700000-20520	P/R DEDUCT.- MEDICAL INS	\$419,537.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	26-02	FEB 26 REMIF MEDICAL, DENTAL, & VISION INS PREMIUM	\$453,950.88	20700000-20510	REMIF DENTAL	\$22,381.80
				20700000-20511	REMIF VISION	\$3,767.40
				Vendor Total:		\$453,950.88
REDWOOD TOXICOLOGY LAB INC	001698202512	DRUG SCREENING	\$61.20	10020210-52100	CONTRACTUAL SERVICES	\$61.20
				Vendor Total:		\$61.20
REDWOOD TREE SERVICE STATIONS INC	DEC 25 WW	CAR WASHES & INTERIOR CLEANING	\$14.95	93227620-56130	EXTERNAL SERVICES	\$14.95
				Vendor Total:		\$14.95
RINEHART OIL INC	CL49141	FUEL CARD CHARGES AS NEEDED	\$627.25	84027225-56210	FUEL & FLUIDS	\$627.25
				Vendor Total:		\$627.25
ROBERTO MENDOZA	1214	MCC SHOP LIGHTS	\$3,745.00	92727510-52100	CONTRACTUAL SERVICES	\$3,745.00
	1221	WELL # 8 NEW VFD	\$20,806.16	93227610-80230	INFRASTRUCTURE	\$20,806.16
	Vendor Total:		\$24,551.16			
SHANE BAARTS	TA 2/2-6/26	TRAVEL ADVANCE	\$975.79	10023200-57100	LEARNING AND DEVELOPMENT	\$975.79
				Vendor Total:		\$975.79
SHEANNON MCCOLLEY	TA 2/1-28/26	TRAVEL ADVANCE	\$1,000.00	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.00
				Vendor Total:		\$1,000.00
SOUTHERN TIRE MART LLC	7740012803	TIRES, TUBES, REPAIRS, & LABOR	\$1,561.93	10521210-56130	EXTERNAL SERVICES	\$1,561.93
	7740012738	TIRES, TUBES, REPAIRS, & LABOR	\$319.38	82027111-56130	EXTERNAL SERVICES	\$319.38
	Vendor Total:		\$1,881.31			
STANDARD INSURANCE COMPANY	763922 0002 JAN 26	JAN 26 LTD INSURANCE	\$2,550.84	20700000-20523	P/R DEDUCT-LTD	\$2,550.84
	763922 0001 JAN 26	JAN 26 LIFE & AD&D INSURANCE	\$342.09	20700000-20512	REMIF LIFE	\$342.09
	Vendor Total:		\$2,892.93			
STAPLES CREDIT PLAN	6051213978	STP CAD J BOND	\$127.00	10022810-54100	SUPPLIES	\$127.00
				Vendor Total:		\$127.00
STATE WATER RESOURCES CONTROL BOARD	WD-0301508	ANNUAL WASTE DICHARGE FEES	\$3,540.00	10024224-59101	FEES	\$3,540.00

List of Checks Presented for Approval on 1/30/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STATE WATER RESOURCES CONTROL BOARD	WS-1053960	WATER SYSTEM ANNUAL FEES COMMUNITY WATER SYSTEM	\$6,411.40	92227420-59101	FEES	\$6,411.40
Vendor Total:						\$9,951.40
STERICYCLE INC	8012895135	SHARPS DISPOSAL AS NEEDED	\$62.02	10020210-54100	SUPPLIES	\$62.02
Vendor Total:						\$62.02
STEVEN ENGINEERING INC	2826710-01	REL-IR4/LDP-24DC/4X21. REL-IR2/L-120AC/2X21	\$82.73	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$82.73
Vendor Total:						\$82.73
SUN RIDGE SYSTEMS	9033	SOFTWARE INSTLLATION, RIMS ANNUAL SUPPORT SERVICES	\$6,400.00	63420250-54100	SUPPLIES	\$1,036.00
				63820210-54100	SUPPLIES	\$5,364.00
Vendor Total:						\$6,400.00
SUSAN SHER	TR 1/20-23/26	TRAVEL REIMBURSEMENT	\$344.34	20010000-57100	LEARNING AND DEVELOPMENT	\$344.34
Vendor Total:						\$344.34
TARA WHITE	DEC 2025	LET IS GLOW 2025 WINNER	\$350.00	80626450-52139	RESEARCH DEVELOPMENT & DEMO	\$350.00
Vendor Total:						\$350.00
TAYLOR SIMKINS	TA 2/9-12/26	TRAVEL ADVANCE	\$2,723.18	84027225-57100	LEARNING AND DEVELOPMENT	\$2,723.18
Vendor Total:						\$2,723.18
THURSTON CHRYSLER DODGE JEEP RAM	28829	RETURN: AA FAN COOLI	(\$97.52)	10020210-56130	EXTERNAL SERVICES	(\$97.52)
				10020210-56130	EXTERNAL SERVICES	\$522.98
Vendor Total:						\$425.46
TODD AFMAN	425818	MASTER LOCK KEY	\$1,032.14	80000000-12104	INVENTORY - PURCHASES	\$1,032.14
Vendor Total:						\$1,032.14
TONYA BAILEY	DEC 25	LET IT GLOW WINNER 2025	\$350.00	90000000-23256	SPECIAL EVENTS TRUST	\$350.00
Vendor Total:						\$350.00
TRAVIS HEMPHILL	BA FY 25/26	BOOT ALLOWANCE	\$300.00	82027114-54100	SUPPLIES	\$150.00
				84027221-54100	SUPPLIES	\$150.00
Vendor Total:						\$300.00
UKIAH PAPER SUPPLY	574532	JANITORIAL SUPPLIES, MISC AS NEEDED	\$316.23	10022700-54100	SUPPLIES	\$316.23

List of Checks Presented for Approval on 1/30/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	574892	JANITORIAL SUPPLIES, MISC AS NEEDED	\$341.90	10521210-54100	SUPPLIES	\$341.90
	574059	JANITORIAL SUPPLIES, MISC AS NEEDED	\$464.97	10521210-54100	SUPPLIES	\$464.97
	574807	JANITORIAL SUPPLIES, MISC AS NEEDED	\$20.52	20824700-54100	SUPPLIES	\$20.52
	574840	JANITORIAL SUPPLIES, MISC AS NEEDED	\$57.77	20824700-54100	SUPPLIES	\$57.77
	574952	JANITORIAL SUPPLIES, MISC AS NEEDED	\$89.39	20824700-54100	SUPPLIES	\$89.39
	574574	JANITORIAL SUPPLIES, MISC AS NEEDED	\$15.39	31122000-54100	SUPPLIES	\$15.39
	573717	JANITORIAL SUPPLIES, MISC AS NEEDED	\$298.42	31122000-54100	SUPPLIES	\$298.42
	574912	JANITORIAL SUPPLIES, MISC AS NEEDED	\$363.83	31122000-54100	SUPPLIES	\$363.83
	574572	JANITORIAL SUPPLIES, MISC AS NEEDED	\$84.44	73022600-54100	SUPPLIES	\$84.44
	574914	JANITORIAL SUPPLIES, MISC AS NEEDED	\$458.15	73022600-54100	SUPPLIES	\$458.15
	575038	JANITORIAL SUPPLIES, MISC AS NEEDED	\$102.77	80026220-54100	SUPPLIES	\$102.77
	574417	JANITORIAL SUPPLIES, MISC AS NEEDED	\$480.97	84027225-54100	SUPPLIES	\$480.97
	Vendor Total: -----					\$3,094.75
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN26350	JANITORIAL SERVICES AT WWTP FY	\$1,200.00	84027225-52100	CONTRACTUAL SERVICES	\$1,200.00
	Vendor Total: -----					\$1,200.00
UKIAH VALLEY SANITATION DIST	35	OCT-DEC 25 INVOICES	\$1,304.07	20513330-59108	BANK FEES	\$1,133.80
				20513330-54100	SUPPLIES	\$170.27
	Vendor Total: -----					\$1,304.07
US BANK CORPORATE PAYMENT SERVICES	12-22	AGENT BOOKING FEE	\$4.50	71021150-57100	LEARNING AND DEVELOPMENT	\$2.25
				20913910-51291	MISC EMPLOYMENT COSTS	\$2.25
	0067397477991	AIRFARE: JAVIER RIVAS CASTRO	\$528.22	71021150-57100	LEARNING AND DEVELOPMENT	\$528.22
	5267397722339	AIRFARE: ADRIAN GARAY	\$555.82	71021150-57100	LEARNING AND DEVELOPMENT	\$555.82

List of Checks Presented for Approval on 1/30/2026

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
US BANK CORPORATE PAYMENT SERVICES	5267397681091	AIRFARE: EMMA NIEFORTH	\$716.16	71021150-57100	LEARNING AND DEVELOPMENT	\$716.16
	5267397722271	AIRFARE: SHEANNON MCCOLLEY	\$716.16	71021150-57100	LEARNING AND DEVELOPMENT	\$716.16
	FCX2XB	AIRFARE: JASON BLACK	\$1,000.14	71021150-57100	LEARNING AND DEVELOPMENT	\$1,000.14
	12-13	LODGING: SCOTT SHAVER	\$1,431.90	20913910-51291	MISC EMPLOYMENT COSTS	\$1,431.90
	Vendor Total:					\$4,952.90
US CELLULAR	780358638	CELL PHONES	\$226.78	82027111-55100	TELEPHONE	\$180.24
				84027225-55100	TELEPHONE	\$46.54
				Vendor Total:		
WAGNER & BONSIGNORE	12-25-803	EUD WATER RIGHTS REPORTING AND	\$52.50	80026220-52100	CONTRACTUAL SERVICES	\$52.50
					Vendor Total:	
WILLIAM MCCOY	97259-001 1	ENERGY REBATE	\$400.00	80626450-52135	ENERGY CONSERVATION PROGRAM	\$400.00
					Vendor Total:	
XEROX CORP	024963819	COPIER LEASE - SEE ADD'L DESCR	\$195.33	10022700-52100	CONTRACTUAL SERVICES	\$195.33
	024893375	COPIER LEASE - SEE ADD'L DESCR	\$142.45	73022600-52100	CONTRACTUAL SERVICES	\$142.45
	024936818	COPIER LEASE - SEE ADD'L DESCR	\$160.95	10020210-54500	EQUIP RENTS AND LEASES	\$112.67
				20620231-54500	EQUIP RENTS AND LEASES	\$32.19
				64020213-54500	EQUIP RENTS AND LEASES	\$16.09
	024893374	COPIER LEASE - SEE ADD'L DESCR	\$690.26	10020210-54500	EQUIP RENTS AND LEASES	\$483.19
				20620231-54500	EQUIP RENTS AND LEASES	\$138.06
				64020213-54500	EQUIP RENTS AND LEASES	\$69.01
	024963823	COPIER LEASE - SEE ADD'L DESCR	\$167.08	10521210-54500	EQUIP RENTS AND LEASES	\$167.08
	024893372	COPIER LEASE - SEE ADD'L DESCR	\$458.37	20012200-54500	EQUIP RENTS AND LEASES	\$458.37
	024893373	COPIER LEASE - SEE ADD'L DESCR	\$561.54	20012200-54500	EQUIP RENTS AND LEASES	\$561.54
	024893371	COPIER LEASE - SEE ADD'L DESCR	\$2,110.29	20012200-54500	EQUIP RENTS AND LEASES	\$2,110.29
	024893404	XEROX C8170 COPIER LEASE FOR EQUIPMENT	\$325.09	80026400-54500	EQUIP RENTS AND LEASES	\$325.09
	Vendor Total:					\$4,811.36
INVOICE TOTAL:						\$1,211,884.13

TO: Accounts Payable
 CC: Joel Zavala
 FROM: Lauren Ruffin

RE: Payroll & Vendor Checks for Agenda Item
 DATE: 01/09/26

FOR PAY DATE OF:	01/09/26		
PAYROLL PERIOD:	12/21/25	TO	01/03/26
PAYROLL CHECK #'s:	519198	TO	519227
PAYROLL STUB #'s:	142981	TO	143323

TOTAL EMPLOYEE CHECKS:	\$ 28,110.55
TOTAL ACH TRANSACTIONS:	\$ 848,647.48
SUBTOTAL: PAYROLL CKS & DIRECT DEPOSITS	\$ 876,758.03
TOTAL VENDOR CHECKS:	\$ 763.50
TOTAL VENDOR EFT PAYMENTS	\$ 13,746.30
TOTAL EFT PAYMENTS - COU	\$ 456,193.62
SUBTOTAL: EFT PAYMENTS	\$ 470,703.42
GRAND TOTAL:	\$ 1,347,461.45

REISSUE OF VOID CK
 OR MANUAL CHECK:

MISC check	519198
	519199

PAYABLE TO:

\$ 170.38	ARENS, JAYLIN M.
\$ 364.78	PEREZ LOPEZ, RICARDO

VOID CHECK NO:

142015
142489
518882

PAYABLE TO:

\$ (170.38)	ARENS, JAYLIN M.
\$ (364.78)	PEREZ LOPEZ, RICARDO
\$ (1,593.75)	HERNANDEZ, MARGARITO

TO: Accounts Payable
 CC: Joel Zavala
 FROM: Lauren Ruffin

RE: Payroll & Vendor Checks for Agenda Item
 DATE: 01/23/26

FOR PAY DATE OF:	01/23/26		
PAYROLL PERIOD:	01/04/26	TO	01/17/26
PAYROLL CHECK #'s:	519228	TO	519331
PAYROLL STUB #'s:	143324	TO	143705

TOTAL EMPLOYEE CHECKS:	\$ 79,876.55
TOTAL ACH TRANSACTIONS:	\$ 816,361.66
SUBTOTAL: PAYROLL CKS & DIRECT DEPOSITS	\$ 896,238.21
TOTAL VENDOR CHECKS:	\$ 612.50
TOTAL VENDOR EFT PAYMENTS	\$ 13,740.30
TOTAL EFT PAYMENTS - COU	\$ 457,586.43
SUBTOTAL: EFT PAYMENTS	\$ 471,939.23
GRAND TOTAL:	\$ 1,368,177.44

REISSUE OF VOID CK
 OR MANUAL CHECK:
 MISC check

PAYABLE TO:

_____	_____
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VOID CHECK NO:

PAYABLE TO:

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_____	_____



AGENDA SUMMARY REPORT

SUBJECT: Approval of Budget Amendment in the Amount of \$352,764.85 for Additional Construction Work Related to the Urban Core Rehabilitation and Transportation Project, Specification 23-07.

DEPARTMENT: Public Works

PREPARED BY: Seth Strader, Public Works Management Analyst II

PRESENTER: Tim Eriksen, Director of Public Works/City Engineer

ATTACHMENTS:

1. Award ASR

Summary: Council will consider approving a budget amendment in the amount of \$352,764.85 for additional construction work related to the Urban Core Rehabilitation and Transportation Project, Specification 23-07.

Background: On March 6, 2024, Council awarded Ghilotti Construction Co., Inc. the Urban Core Rehabilitation Project, Spec 23-07, in the amount of \$13,138,330.43, which included the 10% contingency (Attachment 1). The Urban Core Rehabilitation and Transportation Project (UCRTP) is a major project consisting of utility and road reconstruction on three primary streets: Gobbi, Main, and Perkins.

Through the construction of the UCRTP, there has been a series of staff-directed and Council approved change orders to include extended utility main replacements, additional utility undergrounding, pedestrian improvements, and emergency work. Ghilotti Construction Co. Inc.'s contract for the project has a revised total cost of \$15,093,699.81.

Discussion: In preparation for paving Main Street, Staff identified several soft subgrade issues requiring over excavation and reinforcement to build a stronger foundation for the asphalt. Direction was given to the contractor to address these areas as specified, including a thicker section of asphalt in the drive lanes, especially on bus transit routes.

These additional funds, if approved, will bring the total expenses associated with this project to \$15,446,464.66. Staff request Council approve a budget amendment in the amount of \$352,764.85 for the additional construction work that was needed for the Urban Core Rehabilitation and Transportation Project, Specification 23-07. To address this budget increase, Staff is requesting 2022 Lease Revenue Bonds be used.

Recommended Action: Approve a budget amendment in the amount of \$352,764.85 for additional construction work related to the Urban Core Rehabilitation and Transportation Project, Specification 23-07.

BUDGET AMENDMENT REQUIRED: YES

CURRENT BUDGET AMOUNT: 25224220.80230.18435: \$0

PROPOSED BUDGET AMOUNT: 25224220.80230.18435: \$352,764.85

FINANCING SOURCE: 2022 Lease Revenue Bonds

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: 2324-170

COORDINATED WITH: Andrew Stricklin, Senior Engineer and Tim Eriksen, Director of Public Works/City Engineer

STRATEGIC PLAN (SP): SP 2A - Continue the development and maintenance of a comprehensive Capital Improvement Plan that considers the climate impacts of those improvements.

CLIMATE INITIATIVES (CI):CI-2b – Encourage active transportation as a viable alternative to automobiles.

GENERAL PLAN ELEMENTS (GP): GP-A4 - Public Facilities, Services, and Infrastructure Element.

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Consideration of Award of Bid for the Urban Core Rehabilitation and Transportation Project (UCRTP), Specification 23-07 to Ghilotti Construction Company Inc. in the Amount of \$11,943,936.75, and Approval of Corresponding Budget Amendments.

DEPARTMENT: Public Works

PREPARED BY: Seth Strader, Administrative Analyst

PRESENTER: Tim Eriksen, City Engineer/Director of Public Works

ATTACHMENTS:

1. Plans
2. Bid Results - Spec 23-07
3. Ghilotti Bid
4. 13b Supplemental Memo - Mary Horger (posted 3-6-24)

Summary: Council will consider awarding a contract for the Urban Core Rehabilitation and Transportation Project (UCRTP), Specification 23-07, and consider approval of corresponding budget amendments.

Background: The City approved the plans, specifications and estimate for the Urban Core Rehabilitation and Transportation Project (UCRTP), Specification 23-07 on November 11, 2023. See Attachment 1. Prior to approval of these plans, Staff worked with the Complete Street ad-hoc to implement complete street standards into this project. This project is partially grant funded; 42.3% of the projected costs will be reimbursed through a grant awarded by Caltrans and the remaining 57.7% will be paid via Lease Revenue Bonds. The engineer's estimate for the project is \$14,384,000. This project will consist of utility replacement, storm drain enhancement, pedestrian improvements and streetscape features on Perkins, Main and Gobbi Streets.

Discussion: The City received three (3) construction bids for this project. See Attachment 2 for a copy of the bid tabulation. Ghilotti Construction Company Inc. was the lowest responsible bidder with a bid amount of \$11,943,936.75. A copy of Ghilotti Construction Inc.'s bid is provided here in Attachment 3. A budget amount of \$13,138,330.43 is requested. This will cover 10% contingency for the project.

Additional details regarding budget distribution will be provided at time of recommendation of award.

With the project coming well under the engineer's estimate, Staff is exploring the opportunity of improving adjacent corridors, like Clay Street into the new courthouse development site and Hospital Drive. Staff will work with the Complete Streets Ad-hoc on this opportunity.

Recommended Action: Award bid for the Urban Core Rehabilitation and Transportation Project (UCRTP), Specification 23-07, and approve of corresponding budget amendments.

BUDGET AMENDMENT REQUIRED: YES

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: \$13,138,330.43

FINANCING SOURCE: LEASE REVENUE BONDS AND CALTRANS LOCAL PARTNERSHIP PROGRAM

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: May Horger, Financial Services Manager, Myles Fisette, Purchasing Supervisor, Andrew Stricklin, Senior Engineer and Tim Eriksen, City Engineer/Director of Public Works

DIVERSITY-EQUITY INITIATIVES (DEI): Goal 4 – Identify and actively engage underrepresented communities in which to retain, expand, develop, and implement programs.

CLIMATE INITIATIVES (CI): 2b – Encourage active transportation as a viable alternative to automobiles. **1c** – Install energy-efficient outdoor lighting.

GENERAL PLAN ELEMENTS (GP):GP-A4 - Public Facilities, Services, and Infrastructure Element, GP-A3 - Mobility Element

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Adoption of a Resolution Authorizing Application for, and Receipt of, Funds from the Volkswagen Environmental Mitigation Trust Fund in Response to the Statewide Zero-Emission Freight and Marine Program Solicitation; and Authorization for the City Manager to Negotiate and Execute the Application; and Approval of Corresponding Budget Amendments if Awarded Funding.

DEPARTMENT: Electric Utility **PREPARED BY:** Diann Lucchetti, Administrative Secretary, Jim Robbins, Housing and Grants Manager
PRESENTER: Cindy Sauers, Electric Utility Director and Jim Robbins, Housing and Grants Manager

ATTACHMENTS:

1. VW-ZEFM-Guidance-Fifth-Solicitation (Guidelines)
2. Sourcewell Quote- Toyota Electric Pneumatic Lift Truck
3. Proposed Resolution

Summary: Council will consider adopting a resolution authorizing application for, and receipt of, funds from the Volkswagen Environmental Mitigation Trust Fund in response to the Statewide Zero-Emission Freight and Marine Program Solicitation. Council will also consider authorizing the City Manager to negotiate and execute the application; and consider approving corresponding budget amendments if awarded funding.

Background: The Volkswagen (VW) Environmental Mitigation Trust (Trust) provides about \$423 million for California to mitigate the excess nitrogen oxide (NOX) emissions caused by VW's use of illegal emissions testing defeat devices in certain VW diesel vehicles. The Trust is a component of partial settlements with VW and is enumerated in the first Partial Consent Decree as Appendix D. As required by the Consent Decree, California developed a Beneficiary Mitigation Plan (Plan) through an extensive public process, and that plan was approved by the California Air Resources Board (CARB) in May 2018.

The Consent Decree provides funding opportunities for specified eligible actions that are focused mostly on "scrap and replace" projects for the heavy-duty sector, including on-road freight trucks, transit and shuttle buses, school buses, forklifts and port cargo handling equipment, commercial marine vessels, and freight switcher locomotives.

CARB entered into agreements with the Bay Area Air Quality Management District, San Joaquin Air Pollution Control District, and the South Coast Air Quality Management District to administer specific funding categories defined in the Beneficiary Mitigation Plan, each on a statewide basis, with the goal of ensuring that 50 percent of the total funding benefit low-income or disadvantaged communities.

Discussion: The Electric Utility Department (EUD) is in need of a new large-capacity forklift to support their operations, including the safe handling of heavy transformers and wire reels at the department's current on-site location. The existing forklift has exceeded its useful life and no longer meets operational, safety or regulatory requirements.

In January 2025, City staff submitted a grant proposal to the CARB VW Mitigation Trust for \$200,000 for a new electric forklift (see Attachment 1 for CARB grant guidelines). This forklift will replace an existing older diesel forklift that is beyond its operational lifespan.

Staff is working closely with Bay Area District to provide any additional information necessary to complete the application process.

City of Ukiah Staff understands and is committed to the program requirements, including matching funding. As a government agency, the City of Ukiah is eligible for a grant up to 100% of the project costs, including the new Forklift, up to a total of \$200,000. No funding from other grants is committed to the proposed grant project. A Sourcewell quote for a Toyota forklift for \$211,769.72 is attached (Attachment 2). The CARB VW grant can fund up to \$200,000 of the proposed forklift expense, with the remainder covered by City funds.

The attached proposal is provided through a cooperative purchasing agreement with Sourcewell; therefore, if the City proceeds with the purchase, a separate competitive bidding process will not be required. It is the advice of CARB that the City wait to proceed with the purchase until after the grant process is complete. If the grant is awarded and Staff determines that it is appropriate to move forward with the acquisition at that time, Staff will return to Council to request approval to complete the purchase and will address any necessary budget amendments at that time.

Staff recommends adopting a resolution (Attachment 3) authorizing the application for, and receipt of, funds from the Volkswagen Environmental Mitigation Trust Fund in response to the Statewide Zero-Emission Freight and Marine Program Solicitation; authorize the City Manager to negotiate and execute the application; and approve corresponding budget amendments if awarded funding.

Recommended Action: Adopt a resolution authorizing application for, and receipt of, funds from the Volkswagen Environmental Mitigation Trust Fund in response to the Statewide Zero-Emission Freight and Marine Program Solicitation; authorize the City Manager to negotiate and execute the application; and approve corresponding budget amendments if awarded funding.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No **GRANT:** Yes

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Jim Robbins, Housing and Grants Manager, Community Development Department

STRATEGIC PLAN (SP): SP 2B - Identify and/or develop funding for essential and vital infrastructure for the long-term.

CLIMATE INITIATIVES (CI): CI-2a – Transformation of the fleet.

GENERAL PLAN ELEMENTS (GP): GP-A5 - Environment and Sustainability Element; GP-A4 - Public Facilities, Services, and Infrastructure Element.

Approved:


Sage Sangiacomo, City Manager

Volkswagen Environmental Mitigation Trust Fund

Statewide Zero-Emission Freight and Marine Program Solicitation

December 19, 2024

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I. Overview

A. Introduction

The Volkswagen Environmental Mitigation Trust (Trust) was established to settle a lawsuit in the United States District Court for the Northern District of California about use of illegal emissions testing “defeat devices” in certain 2.0-liter and 3.0-liter Volkswagen (VW) diesel vehicles. Funding through this Trust, as prescribed in the settlement’s Consent Decree, is being awarded to mitigate the excess oxides of nitrogen (NOx) emissions from these vehicles.

The California Air Resources Board (CARB) is the lead agency acting on the State's behalf in implementing California's \$423 million share of the Trust funds created in the settlement. As required by the Trust, in May 2018, CARB approved a [Beneficiary Mitigation Plan](#) (BMP) for California. The BMP establishes five eligible program categories, describes the goals and basic requirements for each category,¹ and authorized the allocation of approximately \$360 million in Trust funds for projects and \$63 million for reserves and administrative costs. The five program categories that were established for award of Trust funds include:

- Zero-Emission Transit, School, and Shuttle Buses (\$130 million)
- Zero-Emission Class 8 Freight and Port Drayage Trucks (\$79.6 million)
- ***Zero-Emission Freight and Marine (\$70 million)***
- Combustion Freight and Marine (\$70.4 million)
- Light-Duty Zero-Emission Vehicle Infrastructure (\$10 million)

Under agreement with CARB the Bay Area Air Quality Management District (BAAQMD) serves as the Program Administrator of the \$70 million in Trust funds allocated to the **Statewide** Zero-Emission Freight and Marine (ZEFM) program category.²

This document describes the eligibility criteria, project and program requirements, available funding, and processes for application, evaluation, and awarding of Trust funds. At its sole discretion, the Program Administrator reserves the right to modify this solicitation and its aspects.

B. Program Objectives

The ZEFM program seeks to fund zero-emission projects to maximize NOx reductions and community benefits. Additionally, it seeks to drive the widescale adoption of zero-emission off-road equipment, which has traditionally relied on conventional diesel technologies, and to award at least 75 percent of the funding to projects that reduce emissions in California’s [disadvantaged and low-income communities](#)³.

¹ The Volkswagen Environmental Mitigation Trust Beneficiary Mitigation Plan for the State of California is available at <https://ww2.arb.ca.gov/resources/documents/californias-beneficiary-mitigation-plan>.

² The VW Trust has allocated up to \$70 million to fund upgrades to ZEFM equipment.

³ See <https://webmaps.arb.ca.gov/PriorityPopulations/> for California communities identified as disadvantaged and/or low-income.

C. Resources for Applicants and Grantees

ZEFM program information, application resources, announcements, videos and recordings of webinars, and answers to frequently asked questions (FAQs) are available on the ZEFM program website at <https://www.californiavwtrust.org/zero-freight-marine>. Interested parties can sign up at <https://www.surveymonkey.com/r/CaliforniaVW> to receive email updates for the ZEFM program.

Questions about the ZEFM Program can be submitted to californiavwtrust@baagmd.gov or asked via phone at 1-844-9VW-FUND.

D. Key Features of this Solicitation

This solicitation builds on CARB's modifications to the VW BMP in May of 2023.⁴ Key features of this solicitation include:

- Funding of up to \$25 million available for ZEFM categories statewide on a first-come, first-served basis for the following projects:
 - replacement of heavy-lift forklifts, and port cargo handling equipment (CHE) with new zero-emissions vehicles and equipment, and
 - repower of ferries, tugboats, or towboats by replacing marine engines with zero-emission alternatives.
 - Funding is not available for this solicitation for Airport Ground Support Equipment or Shore-power systems. However, funding for Airport Ground Support Equipment may be available through a local Air District or CARB's [Clean Off-Road Equipment Program](#).
- Larger award amounts for eligible projects (Section III. Funding Amount, A. Award Amount)
 - Projects meeting minimum eligibility requirements qualify for a baseline grant amount.
 - Projects may qualify for higher award amount based on cost-effectiveness evaluation.
- Expanded eligibility for marine vessel and cargo handling equipment projects:
 - Water taxis are now eligible.
 - Cargo handling equipment at all ports— including river ports, railyards, freight terminals, intermodal facilities, and freight corridors— is now eligible
- Allow stacking with other State incentive funds that do not claim NOx emission reductions, such as the Clean Off-Road Equipment Voucher Incentive Project (CORE).
- Requiring that marine vessel repower project applicants provide documentation of submission of a Zero-Emission and Advanced Technology (ZEAT) application to CARB for review. ZEAT approval must be obtained before grant agreement execution.

⁴ More information about CARB's update to the VW Trust BMP is available at https://ww2.arb.ca.gov/sites/default/files/2023-05/2022appd_boardmemo_4.18.23_0.pdf

II. Eligibility and Requirements

A. Eligible Applicants

1. Eligible applicants may be individuals, businesses, nonprofits, or government entities based in California or with a California-based affiliate. Indian Tribes are also eligible applicants, provided all funding sources are reported to ensure that NOx reductions are not double counted. For more information about the Environmental Trust Agreement for Indian Tribes, visit <https://www.vwenvironmentalmitigationtrust.com/tribe-trust>.
2. Applicants must be in compliance with all applicable CARB regulations at the time of application.
3. Applicants who have received any grants from local air districts or from CARB must be in good standing with the requirements of those agreements.
4. Applicants must have the financial ability to pay for all project costs upfront to complete their projects, including all costs not eligible for reimbursement. Program funds are paid on a reimbursement basis only after the project is completed.

B. Eligible Project Components

The following activities and equipment (“Project Components”) are eligible for funding under this solicitation:

- Scrap and replace **heavy-lift forklifts with a lift capacity of at least 8,001 lbs.**, including but not limited to reach stackers, side loaders, and top loaders. Forklifts do not need to be located at a port to be eligible.
- Scrap and replace **port cargo handling equipment (CHE)** including but not limited to rubber-tired gantry cranes, straddle carriers, shuttle carriers, terminal tractors, yard hostlers, and yard tractors that operate a portion of the time within ports on a consistent basis. “Ports” include river ports, railyards, freight terminals, intermodal facilities, and freight corridors where cargo, products, or supplies are transferred between vehicles, locomotives, or marine vessels.
- Scrap and replace (repower) internal combustion-fueled **engines in ferries, tugboats, and towboats**, including engines in hybrid vessels.

Applicants selected for an award will be responsible for fulfilling all requirements described in the sections that follow.

C. Equipment Requirements

1. Baseline Equipment Requirements

Existing vehicle(s) or engine(s) (“baseline equipment”) must meet the following requirements to be eligible:

- a. Must be fueled by gasoline, diesel, compressed natural gas, liquefied natural gas, or propane.

- b. Must be owned by the applicant at the time of application.
- c. For applicants who wish to be reviewed for a cost-effective grant, applicant must have usage records showing equipment operation within the last 12 months and additional usage records to determine annual usage (see Appendix A)
- d. Must be in compliance with applicable regulatory requirements at the time of application.
- e. Baseline equipment must be scrapped.
- f. For a marine vessel project, an engine does not need to originate from the vessel that is being repowered to serve as an eligible “baseline” engine. Usage records need to be reflective for vessel being repowered, not of the engine(s) being scrapped.

2. Requirements for New Equipment for all Project Components

New equipment must meet all of the following requirements to be eligible for funding:

- a. Must be new and may not have been used, previously owned, registered, or purchased prior to execution of a grant agreement.⁵
- b. Must be certified or approved as zero-emission equipment.⁶ Applicants can fulfill this requirement in one of the following ways:
 - i. Submit the URL or a screenshot from the California Clean Off-Road Equipment (CORE) catalog (<https://californiacore.org/equipmentcatalog/>) for the piece of equipment;
 - ii. Submit correspondence of approval of the equipment as zero-emission under another State grant program;
 - iii. Submit a copy of US EPA approval or certification of equipment as zero-emission;
 - iv. For marine vessel repower / engine replacement projects, applicants must submit evidence of their application to CARB’s Zero-Emission and Advanced Technology (ZEAT) for review and they must receive approval of ZEAT prior to grant agreement execution⁷; or
 - v. If no other documentation exists, request review and approval of the equipment as zero-emission under this solicitation on a case-by-case basis.
- c. Must remain zero-emission. No modifications may be made to the equipment’s emissions control systems, hardware, or software calibrations, (Vehicle Code Section 27156). No

⁵ Applicants may not make non-refundable down payments, become financially committed, or take possession of new equipment prior to the issuance of a fully executed grant agreement signed by all parties and the Notice to Proceed by the Program Administrator. A fully refundable deposit is allowed, as long as the deposit clearly states that it is fully refundable.

⁶ Zero-emission equipment is anticipated to be battery-electric, hydrogen fuel cell, or grid-tied technology. Any new equipment that has been converted with aftermarket components to create zero-emission equipment is not eligible unless the entire piece of modified equipment has approval as zero-emission.

⁷ To start the ZEAT application process, please email Harborcraft@arb.ca.gov.

combustion source, such as a fuel-fired heater, is allowed.

- d. Must be operational for at least 36 months and warrantied for the equipment's expected useful life.⁸
- e. Must serve the same function as any baseline equipment and be capable of performing the equivalent or more work than the baseline equipment.
- f. Must be owned by the grantee.

3. Additional Requirements by Type of Equipment

a. Heavy-Lift Forklift Project Components

- i. Must have a lift capacity of at least 8,001 lbs.
- ii. May be any type of combustion-fueled baseline equipment, including diesel Tier 4 or earlier.
- iii. Must be domiciled in California and can be used for any purpose (i.e., agricultural, construction, industrial, etc.).
- iv. New equipment must be placed into service and operational within 18 months from the date a Notice to Proceed is issued.

b. Port Cargo Handling Equipment (CHE) Project Components

- i. May be any type of combustion-fueled baseline equipment, including diesel Tier 4 or earlier.
- ii. Must operate partially in any California Port. "Port" includes river ports, railyards, freight terminals, intermodal facilities, and freight corridors where cargo, products, or supplies are transferred between vehicles, locomotives, or marine vessels.
- iii. Must be placed into service and operational within 18 months from the date a Notice to Proceed is issued.

c. Ferry, Tugboat, and Towboat Engine Repower Project Components

- i. Must currently be used as a ferry, tugboat, or towboat and must continue in the same type of service after being repowered.
- ii. Must have unregulated, Tier 1, or Tier 2 baseline engine(s).
- iii. Must have new equipment installed and the vessel operational within 24 months from the date a Notice to Proceed is issued. For a project to be eligible, all propulsion engines on a vessel must be upgraded to zero-emission.

D. Project Requirements

⁸ The cost of an extended warranty is eligible for reimbursement using funding awarded under this solicitation.

To satisfy project requirements in this program, a grantee must do all of the following:

1. **Own the Equipment.** Grantees must be the legal owner of both baseline and new equipment.
2. **Wait for Contract and Notice to Proceed.** Only a fully executed contract constitutes the Program Administrator's award of Trust funds. No work or obligations may be made to procure equipment (e.g., entering into a binding contract for sale of equipment) prior to a Notice to Proceed being issued, except for the placement of fully refundable deposits, feasibility, electrical load capacity studies, or California Environmental Quality Act (CEQA).
3. **Consent to Inspection.** Applicants and grantees must consent to allow inspection of baseline equipment to verify information provided in the application. Grantees must consent to allow inspection of new equipment throughout the duration of the contract term to verify that it is operated in compliance with the contract.

The Program Administrator may conduct an inspection in person, appoint a designee to conduct an inspection in person, or conduct an inspection remotely (via live video stream). It is the responsibility of a grantee to furnish all necessary access and documentation needed to facilitate the inspection.

4. **Scrap Baseline Equipment.** No baseline equipment may be scrapped until the Program Administrator has issued a Notice to Proceed for that project component. Baseline equipment must be scrapped by a California-licensed dismantler or other dismantling entity that has been approved by the Program Administrator.

Baseline equipment must be scrapped within 60 days after the date the new equipment and any supporting infrastructure become operational or by the operational deadline included in the grant contract, whichever is sooner. Baseline engines may be scrapped any time after the grant agreement is executed and before the New Equipment is placed into service.

5. **Payment for Scrap.** If grantee is financially compensated for scrapping of baseline equipment, all of the following conditions must be satisfied:
 - a. The grantee will provide a receipt to the Program Administrator for any scrap payment showing the funds received from the dismantler.
 - b. In situations when the sum of scrap payment, and grant award(s), exceed the total eligible project cost, the grant award will be reduced accordingly.
 - c. The grantee will maintain documentation of the scrap payment as part of the project record.
6. **Submit Copy of Purchase Order(s) for New Equipment.** Copies of a purchase order for new equipment must be submitted to Program Administrator within 3 months of a Notice to Proceed.

7. **Comply with Prevailing Wage and Labor Requirements.** For projects including the installation of supporting infrastructure, the grantee must ensure that any and all work performed with Trust funds complies with California prevailing wage requirements, including but not limited to all of the provisions of State Labor Code Section 1771 regarding prevailing wages.

E. Operational Requirements

To satisfy operational requirements of this program, a grantee must do all of the following:

1. **Operate Equipment in California.** Projects funded under this solicitation must operate equipment within the State of California and Regulated California Waters.⁹
2. **Operate the New Equipment for Three Years.** The grantee must maintain and operate all new equipment in service for a minimum of 3 years.
3. **Assure Usage for the Hours Specified in the Grant Contract.** A grantee must operate the funded new equipment for no less than the specified number of hours in the contract. For new equipment registered in a California county that borders either another state or Mexico, mileage or hours accrued outside of California will not be counted towards this usage requirement.¹⁰
4. **Maintain Insurance.** A grantee must maintain insurance as required by law including, but not limited to property, liability, and workers compensation insurance. If an accident or other cause destroys or otherwise renders the funded equipment permanently inoperable, the applicant must notify the Program Administrator in writing. The written notification must provide proof that the new equipment has become inoperable, including photographs of the inoperable new equipment with equipment identification numbers (EIN) or other identifying markings, and any applicable insurance or police documentation.
5. In the event that any new equipment becomes inoperable, the grantee is solely responsible for replacing the inoperable equipment at the grantee's own expense in order to complete any remaining usage and operational requirements of the contractual obligations. **Maintain and Provide Records.** A grantee must keep written records of new equipment purchased and funded with Trust funds. These records include project-related expenditures and proof of purchase, final copies of reports submitted to the Program Administrator, and a copy of the executed contract and any amendments for the duration of the contract term plus three years. The Program Administrator reserves the right to ask a grantee to maintain and provide additional records not listed in this paragraph.

A grantee must provide all requested information related to any equipment purchased with Trust funds within thirty business days of the Program Administrator's written request for such information. Requested information may include, but is not limited to, purchase orders or agreements, equipment payment information, registration, insurance, and purchaser fleet information.

⁹ The definition for Regulated California Waters and other terms are provided at the end of this solicitation document.

¹⁰ Applicants must furnish usage records for baseline equipment to substantiate future usage proposals and to support cost-effectiveness calculations for a proposed project component. Applicants are strongly encouraged to assure that usage records and proposed future usage are reasonable as a basis for the required usage in a grant agreement. If a grantee operates funded equipment less than the minimum hours specified in a grant agreement or is otherwise unable to satisfy the project component's usage or project life requirements, the grantee may be required to repay grant funds.

6. **Submit Periodic Reports to Program Administrator.** A grantee is required to submit periodic reports to the Program Administrator that, at a minimum, will include the following:
 - a. Annual Progress Reports that contain information about the pre-operational status of the project, including project costs incurred, project activity during the reporting period, and information about progress made toward implementing the project.
 - b. Annual Operational Reports for at least a continuous three-year operational period. These operational reports will document ownership status and include the new equipment's mileage or hours operated.
7. **Follow Requirements for Leasing.** Leasing of funded equipment is allowed. However, a grantee must remain the legal owner of the equipment and remain responsible for all recordkeeping, reporting, and other program requirements, including the following:
 - a. The lease agreement term must be for a minimum of 3 years or the period of time remaining in the operational period, whichever is less.
 - b. The grantee (equipment owner and lessor) must disclose grant contract requirements to the lessee.
 - c. While the grantee may work with a lessee to fulfill grant contract requirements, such as usage and reporting, all requirements in the grant contract remain the sole responsibility of the grantee.
8. **Follow Requirements for Resale.** New equipment may be resold, provided that the grantee does not commit to sell equipment until the Program Administrator has provided written approval in the form of a successor agreement with the potential new owner. The following conditions also apply:
 - a. The grantee must inform the potential new purchaser in writing about the project requirements by sharing a copy of the execute contract.
 - b. The original owner will remain responsible for meeting all obligations of the grant agreement until a new successor grant agreement is fully executed and will remain responsible in the event that a potential new owner does not agree to the terms stipulated in a successor agreement.
 - c. For new equipment that is resold or moved out of the State, the grantee must promptly refund a prorated portion of Trust funds received.

III. Funding

The Program Administrator seeks to award approximately \$25 million in Trust funds through this solicitation.

The sections below describe the funding amounts by project equipment type, and eligible and ineligible costs.

A. Award Amount

Initial review of an application assesses for eligibility and completeness. Upon completion of the initial review the Program Administrator will evaluate each of its proposed project components to determine its proposed award amount.

Eligible projects can qualify for the higher award amount based on either the cost-effectiveness limit of \$466,000 per ton of NOx reduced or the baseline grant amount (listed below). The VW award amount is limited by the equipment cost and cannot exceed 75% of eligible costs for non-government entities or 100% for government entities.

Baseline grant amounts are as follows:

Heavy-lift Forklift:	\$210,000
Port Cargo-Handling Equipment:	\$210,000
Ferry, Tug and Towboat Repowers:	\$3,000,000

A grantee may cover project costs not funded through this program using funding from the following eligible sources, subject to their program limitations: the California Energy Commission (CEC), the Low Carbon Fuel Standard, utility programs, Congestion Mitigation Air Quality programs, Clean Off-Road Equipment Voucher Incentive Project (CORE), CARB's Advanced Technology Demonstration and Pilots Projects or any other State incentive funds that do not claim NOx emission reductions.

A grantee may not combine funding received through this solicitation with funding from any sources that claim NOx emission reductions. These ineligible sources include but are not limited to, the Carl Moyer Program, the Community Air Protection Program, AB 923 (Firebaugh, Chapter 707, Statutes of 2004), and AB 617 (C. Garcia, Chapter 136, Statutes of 2017).

B. Eligible Costs

The following are examples of costs eligible for reimbursement under this solicitation.

- Purchase price and taxes for new eligible equipment
- Extended warranty up to 10 years after delivery of Equipment
- Shipping or delivery charges that are directly related to the Equipment
- Supporting infrastructure (e.g., charging equipment)
- Permit fees and electrical upgrades related to infrastructure
- Infrastructure installation costs
- Cost of design, and engineering (i.e., vessel design modifications to the engine bay/compartment, labor, site preparation).
- Contractor labor, contractor fees, and other contractor costs that are directly related to the project

C. Ineligible Costs

The following are examples of costs ineligible for reimbursement:

- Any costs not directly related to the new equipment;
- Any costs incurred before the full execution of a grant agreement;
- Labor costs related to grant administration and project management;
- Contractor labor, fees, or other costs that are not directly related to installation of infrastructure or repower of commercial harbor craft;
- Planning or feasibility studies;
- Costs related to scrapping of baseline equipment;
- Maintenance costs (note: cost of extended warranty is allowed);
- Existing station upgrade;
- Fuel and energy costs;
- Distributed energy costs (e.g., fuel cells installed to provide power for charging infrastructure);
- Non-essential equipment hardware;
- Operations costs (i.e., fees, maintenance, repairs, improvements, spare parts, etc.);
- Insurance;
- Data collection and reporting;
- Travel/lodging;
- Employee training and salaries;
- Legal fees;
- Real estate property purchases/leases;
- Performance bond costs;
- Storm water plan costs;
- Security costs;
- Testing and soil sampling;
- Hazardous materials, including permitting, handling, and disposal;
- Signage; and
- Any costs incurred before the full execution of a grant agreement (does not include refundable deposit – see footnote on page 5)

D. Reimbursement

The Program Administrator will process a reimbursement request and reimburse a grantee when all of the following project conditions have been met:

1. All funded equipment and infrastructure, if any, have been placed into service.
2. Eligible costs have been incurred and paid for by the grantee.¹¹
3. Inspections and eligibility verification for new equipment and baseline equipment have been completed.
4. Baseline equipment/engine(s), has been properly scrapped.
5. The grantee has submitted a reimbursement request that includes, at a minimum, complete and valid invoice(s) for the equipment, proof of payment(s) made, verification that the equipment is operational, equipment meets all requirements, and proof of destruction of baseline equipment. As necessary, the Program Administrator may request additional documentation not listed in this paragraph.

IV. Application and Submission Instructions

This section describes how to prepare and submit an application and how to add project components to an open application. Applicants can find additional instructions and how-to videos at <https://www.californiavwtrust.org/zero-freight-marine/>.

A. Preparing an Application

This solicitation requires applications to be submitted electronically through the VW Trust grants management website. Applicants may receive assistance from a third party to fill out and submit an application, but only equipment owners are eligible for awards. No contracts will be executed with a third party. **The electronic application system enables applicants to enter, save, modify, and add to request for funding as you go.**

Applicants will need to do the following:

1. Go to <https://www.californiavwtrust.org/zero-freight-marine/> and click the Grants Management Portal button. Create a profile and create an application.
2. Begin the application by entering information about the applicant organization, such as legal organization name, contacts, addresses, and tax ID number. Furnish required documentation about the organization and, if needed, its regulatory compliance.
3. Enter complete information about each project component that is proposed.
 - a. First enter a domicile location. To do so, click the (+) button at the top of the Project Component section and fill out fields in the window that opens.
 - b. Then enter information about the equipment. To do so, click the (+) button at the bottom of

¹¹ The reimbursement for a project component may not exceed actual costs incurred after all discounts and other available sources of funding have been applied, including any grants or income from scrapping baseline equipment. Any costs in excess of those eligible for reimbursement are the responsibility of the applicant.

the Project Components section and fill out fields in the window that opens.

- c. Be sure to click the Baseline Equipment check box and open the window to enter information that is required about the baseline equipment. After that, be sure to click the New Equipment check box and open the window to enter information about the new equipment.
4. Enter information about the applicable regulations for the equipment and attach all supplemental documentation needed to round out the application.

Applicants are encouraged to click on the Save button at the bottom of the screen as each section is completed to avoid losing any work. To reopen the application after saving, click the Edit button at the bottom of the page.

B. Submitting an Application and Initial Project Components

After the required information is uploaded for each project component, an applicant must do the following before submission:

- **Confirm the Completeness and Accuracy of an Application.** Before clicking on the “submit” button, applicants should confirm that all required information and materials have been accurately entered into the online system. Appendices A and B (Required Documentation) lists all documents that must be submitted with an application. Applicants are responsible for assuring that complete and accurate information is provided.
- **Agree to Lock the Project Component(s) for Review.** When an applicant clicks the Submit button, the Program Administrator will lock project component(s) for review. While a project component is being reviewed, only the Program Administrator will be able to change details about it. If an update is needed, an applicant will need to contact the Program Administrator to coordinate any changes. The changes may require sending the project component back for revision and resubmission.

Upon submission, the Program Administrator will review the application for completeness. Once the application has been deemed complete the Program Administrator begin reviewing the project component(s) submitted.

C. Adding Project Components to an Active Application

If an applicant wishes to submit additional project components for the Program Administrators review they may continue to do so using the same application.

Adding a new project component to a complete application will not affect the position in the queue of any previous project components submitted for review. Each new project component will receive a timestamp upon submission and be put into the queue for evaluation accordingly. This means that project components added to an application may be in different spots in the queue for evaluation. Insofar as possible, the Program Administrator has the discretion to group awarded project components from an applicant into a single or multiple contracts.

V. Evaluation and Award Proposal

Funding is available Statewide will be awarded on a first-come, first-served basis, until all remaining funds have been awarded.

Application evaluation begins with an evaluation of the completeness of an overall application and continues for each added project component. Awards will be proposed after project proponents are evaluated against program requirements, as summarized below.

A. Initial Screening of an Application

Before evaluating an application's project components, the Program Administrator will screen a submitted application for completeness and eligibility.

1. **Review for Application Completeness.** If information is missing, the Program Administrator will notify the applicant that its application is incomplete. An application that is sent back because of incomplete information will receive a new date stamp once the application has been resubmitted and will be placed in the queue for evaluation using the later date. For this reason, the Program Administrator encourages applicants to doublecheck that all required materials have been entered before submitting and locking an application.

The Program Administrator will review the eligibility of the applicant by looking up the applicant's regulatory compliance and funding history.

2. **Review of Applicant and Project Eligibility and Location.** The Program Administrator will review the eligibility of the applicant by looking up the applicant's regulatory compliance and funding history. Additionally, under this solicitation at least 75% of funding will be awarded to project components that reduce emissions in [disadvantaged and low-income communities](#)¹². Project components that do not reduce emissions in disadvantaged or low-income communities will be put into the queue for review as long as geographically unrestricted funds are available. If no such funds are available or if the program is oversubscribed, the Program Administrator will place eligible project components on a waitlist.

B. Evaluation of Project Component Cost-Effectiveness

For projects eligible for cost-effectiveness evaluation, each project component is subject to funding limits, which are determined based on various factors including the minimum required match for the project, the total eligible costs, and the cost-effectiveness of the component based on the estimated tons of NO_x to be reduced.

Cost-effectiveness of a project component, represented in \$/ton, is determined by dividing the Trust funds awarded for project component by the tons of nitrogen oxides (NO_x) reduced by the project component over the project life. Only the NO_x emitted directly from the tailpipe of the old equipment will be included in the calculation of a project component's cost-effectiveness. Costs of installing supporting infrastructure needed to power the new equipment may be included as part of the eligible costs.

C. Proposal of an Award

After completing review of all components of a project, the Program Administrator will propose an award amount for each component in accordance with the information outlined in Section III. The

¹² For vessel repower project components, a determination about location may be based on either the location where the vessel is domiciled or operated a majority of the time.

Program Administrator will then notify the applicant whether the project has satisfied the program's criteria. For project components selected for funding, a Notice of Proposed Award (NOPA) will be issued.

D. Timeline for Application Review and Award

The anticipated schedule for application review and award proposal is summarized in Table 1.

Table 1. Anticipated Timeline for Application Review and Award Proposal

<u>Key Activities/Events</u>	<u>Tentative Dates</u>
Public Release of Solicitation to Open a Statewide First-come, First-served Application	December 19, 2024, 10:00 AM PDT
Applicant Webinars	Schedule for webinars will be posted on the VW ZEFM website .
Application submission deadline	January 22, 2025, 4:00 pm PDT
Initial Review and Determination of Completeness of Application	Within 14 days after submission of application.
Evaluation of Application and, if suitable, Notice of Proposed Award (NOPA)	Within 60 days after submission of a complete application.
Evaluation Timeframe for Additional Project Components and, if suitable, Notice of Proposed Award (NOPA)	Within 60 days after submission of each project component added to an open application.
Proposed Contracts Sent to Awardees	Within 30 days after publication of NOPA.
Deadline for Awardees to Return Signed contract to Program Administrator	Within 60 days from date the contract has been issued by Program Administrator. On a case-by-case basis, the Program Administrator may allow longer deadlines for Government entities that need contracts to be approved by their Board of Directors.
Contract executed and Notice to Proceed issued by Program Administrator	Within 14 days from date that Program Administrator receives the signed contract from Grantee
Inspections	May occur any time after application submission, prior to grant contract execution and throughout the contract term.
New Equipment is Delivered and Placed Into Service	New equipment for heavy-lift forklifts or port CHE must be placed into service and operational within 18 months of a Notice to Proceed. Copies of purchase order must be submitted within 3 months of a Notice to Proceed. Vessel repower projects must be placed into service and operational within 24 months of a Notice to Proceed. On a case-by-case basis, the Program Administrator may consider an applicant's requests for a longer implementation period.
Grantee Submits Annual Reports	Due by Feb 1 of every year during implementation and operation of the project until the project has provided at least 3 full years of operational data.
Grantee Maintains Written Records of Equipment Purchased with Trust Funds	Duration of the contract term plus 3 years

Appendix A: Documentation Required for a Complete Application

Document	Requirements for scrap and replace project components
Photos	Photos of the existing equipment or marine vessel and engine tag(s).
Ownership Records	A bill of sale for the baseline equipment or alternative documentation (see Appendix B: Checklist for a Complete Application).
Insurance Documentation	Documentation of liability insurance of not less than \$1,000,000 per occurrence, and property insurance in an amount not less than the insurable value of applicant's baseline equipment covering all risks of loss, damage and destruction to equipment.
	Documentation or self-certification declaring self-insurance may be considered in lieu of private third-party insurance on a case-by-case basis.
Compliance Documents	Documentation demonstrating the project components included in the application are compliant with applicable CARB air quality rules and regulations at the time of application. Examples of applicable compliance documents include: • Diesel Off-road Online Reporting System (DOORS) documentation of fleet compliance (upload all pages of full document), including CARB's fleet calculator that shows the fleet's current compliance status • Commercial harbor craft reporting form and applicable CARB-approved extensions • Certificate of Reported Compliance with the Truck and Bus Regulation (TRUCRS Certificate)
Activity/Usage Records for the existing Equipment	To be considered for a cost-effective grant amount, usage records must show equipment operation within the last 12 months and additional usage records to determine annual usage. Example of usage documents include: 1) Usage document from within the 12 months prior to application submission 2) Usage document from approximately 24 months prior to application submission More usage documents are better than fewer. Equipment with no usage records still has the possibility to be eligible for the baseline grant amount.
CARB Executive Order(s)	CARB Executive Order(s) for the existing engine(s) and the approval letter or CARB Executive Order(s) for the new engines. CARB's Executive Orders can be accessed at the following website by selecting the applicable engine category and model year.
ZEAT Application or Approval	For marine applications only, proof of a ZEAT application submission in accordance with the Commercial Harbor Craft(CHC) regulation, or a ZEAT approval letter from CARB. To start the ZEAT application process, please email Harborcraft@arb.ca.gov .

Readiness documentation	Example readiness documents are: • For marine repower, ZEAT applications or approval. Documents showing estimated completion dates, such as vendor quotes and work schedule. • For forklifts and cargo handling equipment, documents showing estimated delivery dates (provide once available), such as vendor quotes. ○ If applicable, for projects including proposed infrastructure, a proposed schedule for delivery and installation of the infrastructure components. ○ If applicable, status of compliance with California Environmental Quality Act (CEQA), including whether the project applicant has obtained a final Notice of Determination, or a notice from the local land use agency that the project is exempt from CEQA. ○ If applicable, completion of engineering design, or a determination that no design is needed. ○ If applicable, approval of the site plan by the permitting agency, or a determination that no site plan is needed. ○ If applicable, a completed utility assessment demonstrating sufficient electrical load capacity is available, or a schedule for when the upgrades (if needed) can be completed • Letter of Commitment & Authorizing Resolutions: Government entities – Resolution adopted by governing board; government entities – a letter of commitment on official letterhead, signed by an authorized representative. The resolution or letter must specify the applicant’s commitment to the program requirements, including match funding, and describe the source of the match funding committed to the project, including funding from other grants.
New Equipment Quote	A quote for the proposed new equipment, including the estimated delivery date of the equipment. Quotes must include a comprehensive 3-year warranty for the equipment. If funding for supporting infrastructure is requested, the quote must also include a quote for the technology used to power (i.e., charge or refuel) the new equipment and an estimated completion date of the infrastructure installation. Quotes must be dated within 60 days prior to application submittal date.
W-9	W-9 for the applicant(please ensure it matches CA Secretary of State filed name): Verify Business name at https://bizfileonline.sos.ca.gov/search/business
Electronic Submission	Applicant must sign electronically to submit the application by deadline

Appendix B: Checklist for a Complete Application

1	Domicile information for the baseline Equipment: ☐ For ferry, tugboat, or towboat projects, specify homeport and berth/slip/pier information. ☐ For other equipment types, specify site location(s).
2	☐ Total cost for new equipment
3	☐ An estimated date for new equipment to be operational
4	Information about the baseline equipment: ☐ Manufacturer, model, model year. ☐ Serial Number or Hull number ☐ EIN or U.S. Coast Guard Documentation Number ☐ Forklifts: Lift Capacity
5	Baseline engine(s) information ☐ Engine manufacturer, model, model year, serial number, horsepower, EPA family number, emissions tier.
6	Copy of CARB Executive Order for baseline equipment (e.g., existing engine(s)) – see https://ww3.arb.ca.gov/msprog/offroad/cert/cert.php
7	For each piece of baseline equipment: ☐ A photo of the entirety of the baseline equipment, including any EIN stickers ☐ A photo of the equipment serial plate ☐ A photo of the engine tag and emissions label for each engine, including the make, model, model year, serial number, horsepower, emissions tier, and family name ☐ Photo of existing engine(s) hour meter reading
8	Information about the new equipment ☐ Equipment Type (forklift, port-CHE or marine engine), manufacturer, model, model year
9	Replacement (new) engine(s) information ☐ Engine manufacturer, model, model year, horsepower or power rating, estimated future annual hours of operation
10	Ownership documentation for baseline equipment ☐ Bill of sale for the baseline equipment, or: ☐ If a bill of sale cannot be provided, instead provide documentation of ownership for the last twelve (12) consecutive months using at least one item in the following list: ☐ Tax depreciation logs ☐ Property tax records ☐ Equipment insurance records that identify the equipment and equipment owner ☐ Bank appraisals for equipment

	☐ Maintenance/service records ☐ General ledgers ☐ Fuel records specific to the existing equipment that identify the equipment owner.
11	To be considered for a cost-effective grant amount, usage records must show equipment operation within the last 12 months and additional usage records to determine annual usage. ☐ Usage document from within the 12 months prior to application submission ☐ Usage document from roughly 24 months prior to application submission Additional usage records are encouraged for max. funding evaluation.
12	Insurance Documentation for the baseline equipment
13	Vendor Quote A vendor quote for the new equipment dated within 60 days prior to the application submittal date with the following information: ☐ Contact information for the dealer or vendor ☐ Detailed information on the new equipment (make, model, manufacture year) ☐ Date of quote ☐ Total (including taxes and state fees) ☐ Cost of parts and materials, and labor ☐ Warranty information (including 3 to 10 years of comprehensive coverage of proposed equipment) ☐ Tax rate ☐ Manufacturer specification sheet ☐ Estimated Delivery Date (provide once available) For any supporting infrastructure, include a vendor quote dated within 60 days prior to the application submittal date with all the same fields as above and the estimated completion date.
14	Documentation demonstrating compliance with CARB regulations applicable to all baseline equipment in the application. Examples of applicable compliance documents include: ☐ Diesel Off-road Online Reporting System (DOORS) documentation of fleet compliance, including CARB's fleet calculator that shows the fleet's current compliance status and the list of all equipment reported in DOORS (that includes the baseline equipment). ☐ Commercial Harbor Craft reporting form ☐ Certificate of Reported Compliance with the Truck and Bus Regulation (TRUCRS Certificate)
17	For any supporting infrastructure: location of infrastructure, power rating, expected number of vehicle plug-ins per year, description of infrastructure, and number of chargers
18	Readiness documents: ZEAT applications for vessel, applicable permits, environmental reviews, designs, etc.
19	Organization W-9 (please ensure it matches CA Secretary of State filed name): Verify Business name at https://bizfileonline.sos.ca.gov/search/business

Appendix C: Definitions

“Airport Ground Support Equipment” or GSE shall mean vehicles and equipment used at an airport to service aircraft between flights. GSE may perform a variety of functions that include one or more of the following: starting an aircraft, providing aircraft maintenance, fueling aircraft, transporting cargo to and from aircraft, loading cargo, transporting passengers to and from aircraft, handling baggage, servicing a lavatory, and providing food service.

“All-Electric” means powered exclusively by electricity provided by a battery, a hydrogen fuel cell, or an electricity grid.

“Applicant” means any person or organization submitting an application for funding.

“Application” refers to documentation that describes a Project and all of its Project Components that will reduce NOx emissions.

“BAAQMD” or “Program Administrator”, means the Bay Area Air Quality Management District, the entity selected by CARB to administer the Zero-Emission Freight and Marine funding category. This Implementation Manual and the Program Agreement between CARB and the Program Administrator describes the responsibilities of the Program Administrator. The Program Administrator is responsible for ensuring it and any subcontractors meet all Program Agreement requirements.

“Baseline Equipment” means existing equipment that is being replaced and upgraded with zero-emission equipment. Baseline Equipment is part of a Project Component.

“Beneficiary Mitigation Plan” is the document that contains the eligible mitigation actions for California that CARB will fund from the State’s \$423 million allocation of the Environmental Mitigation Trust.

“California Baseline” means the mean lower low water line along the California coast, as shown on the following National Oceanic and Atmospheric Administration (NOAA) Nautical Charts as authored by the NOAA Office of Coast Survey, which are incorporated herein by reference:

1. Chart 18600, Trinidad Head to Cape Blanco (January 2002);
2. Chart 18620, Point Arena to Trinidad Head (June 2002);
3. Chart 18640, San Francisco to Point Arena (August 2005);
4. Chart 18680, Point Sur to San Francisco (June 2005);
5. Chart 18700, Point Conception to Point Sur (July 2003);
6. Chart 18720, Point Dume to Purisima Point (January 2005); and
7. Chart 18740, San Diego to Santa Rosa Island (April 2005).

“CARB-Certified” means a vehicle that has been certified and issued an Executive Order by CARB.

“Cargo Handling Equipment” – please see “Port Cargo Handling Equipment”

“Component” – please see “Project Component”

“Consent Decree” means the First Partial Consent Decree in “In re: Volkswagen ‘Clean Diesel’ Marketing, Sales Practices, and Products Liability Litigation,” MDL No. 2672 CRB (JSC) (Dkt. No. 2103-1), and the Second Partial Consent Decree in that case (Dkt. No. 3228-1).

“Cost-effectiveness” means a measure of the dollars provided to a project for each ton of NO_x emissions reduction. The methodology to calculate NO_x emissions reduced is in Appendix A of the Beneficiary Mitigation Plan.

“Disadvantaged Communities” or DACs are defined by the California Environmental Protection Agency as census tract location in disadvantaged communities, designated per Senate Bill (SB) 535 (De León, Chapter 830, Statutes of 2012) and identified by the California Environmental Protection Agency (CalEPA) as the top 25% most impacted census tracts in [CalEnviroScreen](#). For the purpose of identifying DACs, use [California Climate Investments Priority Populations map that is in effect at the time of the solicitation](#).

“Eligible Mitigation Action” means any of the actions listed in Appendix D-2 of the Environmental Mitigation Trust.

“Environmental Mitigation Trust” means the trust funded with Mitigation Trust Payments according to the terms of the First Partial Consent Decree and the Second Partial Consent Decree (jointly, the “Consent Decree”).

“Expend” for the purpose of the ZEFM Program means the payment of funds on an invoice for an eligible vehicle, vessel, or piece of complementary infrastructure.

“Equipment” for the purpose of this solicitation means any of the following pieces of technologies: ferries, tugboats and towboats; airport ground support equipment (GSE); forklifts, port cargo handling equipment (CHE), infrastructure; and oceangoing vessel (OGV) shore power systems. There are two kinds of Equipment: New Equipment being put into service through a Project, and Baseline Equipment that is being scrapped and replaced through a Project.

“Ferry” means a harborcraft that has provisions for only deck passengers or vehicles, operating on a short run, on a frequent schedule between two points over the most direct water route, and offering a public service of a type normally attributed to a bridge or tunnel. “Ferry” also includes vessels operated by a public or private company to transport passengers commercially, on a regularly scheduled or on-demand basis, for purposes other than pleasure. Examples of ferry vessels include water taxis and any vessels subject to Vessel Common Carrier requirements as set forth by the California Public Utilities Commission in title 20, CCR, division 1, chapter 1, as it existed on April 1, 2018.

“Forklift” means off-road equipment used to lift and move materials short distances and generally includes tines to lift objects. For the purpose of this solicitation, eligible types of forklifts have greater than 8,001-pound lift capacity. Examples include reach stackers, side loaders, and top loaders. Forklift projects do not need to be located at a port or airport.

“Government” means a State or local government agency (including a school district, municipality, city, county, special district, transit district, joint powers authority, or port authority, that owns fleets purchased with government funds), and a tribal government or native village.

“Grantee” means an applicant whose application is selected for an award.

“Ground Support Equipment” – please see “Airport Ground Support Equipment”

“Infrastructure” means technology needed to enable the use of zero-emission vehicles and vessel, such as a

charging station for a battery-electric vehicle. This kind of technology is sometimes referred to a “complementary infrastructure” because it complements a vehicle or vessel technology that provides a mobility service. Infrastructure can be part of a Project Component.

“Location” refers to the geographic area where the beneficial impact of a Project occurs. Note that this location may be different than the domicile of the vehicle. Location is part of a Project Component.

“Low-income communities” or LICs are census tracts in low-income communities per Assembly Bill 1550 (Gomez, Chapter 369, Statutes of 2016) and defined as the census tracts and households, respectively, that are either at or below 80 percent of the statewide median income, or at or below the threshold designated as low-income by the Department of Housing and Community Development.

“Match funding” means those funds contributed by Funding Recipient, or other entity for the sole purposes of covering the Eligible Costs.

“Mitigation Action” is any of the actions listed in Appendix D-2 of the Environmental Mitigation Trust.

“New Equipment” refers to the zero-emission technology that reduces NOx emissions being put into service to replace Baseline Equipment or existing infrastructure. New Equipment is part of a Project Component.

“Oceangoing Vessel Shore power” means power systems that enable a compatible vessel’s main and auxiliary engines to remain off while the vessel is at berth.

“Operational Period” is the period during which funded equipment is maintained and operated to reduce NOx emissions.

“Port” means geographical areas including but not limited to seaports, great lake ports, river ports, railyards, freight terminals, intermodal facilities and freight corridors in which cargo, products or supplies are moved onto or off of vehicles, locomotives or marine vessels.

“Port Cargo Handling Equipment (CHE)” means equipment such as rubber-tired gantry cranes, straddle carriers, shuttle carriers, and terminal tractors, including yard hostlers and yard tractors, that operates within ports on a consistent basis.

“Project” means the set of project components submitted in an application. Each project component upgrades a piece of equipment and reduces emissions. A project may consist of one or more project components. An Application for funding may describe a project with only one or with more than one project component. Note that the scope and boundaries of a project and application are the same. The application describes the project, and the project upgrades technology to reduce NOx emissions.

“Project Component” means a combination of new equipment, complementary Infrastructure (if any) that supports the new equipment, baseline equipment, equipment Location that reduces NOx emissions, and timing of NOx reductions. A project component can be (i) the scrapping and replacing an airport GSE, port CHE, or forklift, (ii) the scrapping and replacing a marine engine to repower a ferry, tugboat, or towboat, or (iii) the installing of shore power at a berth.

“Regulated California Waters” means all of the following

1. all California internal waters;

2. all California estuarine waters;
3. all California ports, roadsteads, and terminal facilities (collectively “ports”);
4. all waters within 3 nautical miles of the California baseline, starting at the California- Oregon border and ending at the California- Mexico border at the Pacific Ocean, inclusive;
5. all waters within 12 nautical miles of the California baseline, starting at the California- Oregon border and ending at the California- Mexico border at the Pacific Ocean, inclusive;
6. all waters within 24 nautical miles of the California baseline. Starting at the California-Oregon border to 34.43 degrees North, 121.12 degrees West; inclusive; and
7. all waters within the area, not including any islands, between California baseline and a line starting at 34.43 degrees North, 121.12 degrees West; thence to 33.50 degrees North, 118.58 degrees West; thence to 32.48 degrees North, 117.67 degrees West; and ending at the California-Mexico border at the Pacific Ocean, inclusive

“Repower” means to replace an existing engine with a newer, cleaner engine or power source that is certified by EPA and, if applicable, CARB. For the purpose of this solicitation, repower includes, but is not limited to, combustion engine replacement with an electric power source (e.g. battery or fuel cell). All-Electric and hydrogen fuel cell Repowers do not require EPA or CARB certification.

“Scrapped” means to be rendered inoperable and available for recycling by, at a minimum, making an irregular hole at least 3-inches at its narrowest point in the engine block for all engines. For any baseline equipment being replaced, scrapped also means disabling the chassis by severing the vehicle’s frame rails.

“Shore power” – please see “Oceangoing Vessel Shore power”

“Tier 0, 1, 2, 3, or 4” refers to the EPA engine emission classifications for non-road, locomotive, and marine engines.

“Towboat” means any self-propelled vessel engaged in or intending to engage in the service of pulling, pushing, or hauling alongside barges or other vessels, or any combination of pulling, pushing, or hauling alongside barges or other vessels.

“Trust funds” means VW Environmental Mitigation Trust funds.

“Tugboat” means dedicated vessels that push or pull alongside other vessels in ports, harbors, and inland waterways (e.g., tugboats and towboats).

“ZEAT” means “Zero-Emission and Advanced Technology” which collectively includes zero-emission capable hybrid vessels and zero-emission vessels. CARB requires vessel owners/operators who intends to repower their existing vessels to zero emissions to submit a ZEAT applications (email Harborcraft@arb.ca.gov) so that CARB can review the technology feasibility and approve the technology.

“Zero-emission” means a vehicle or vessel that emits no pollutants from its source of onboard power when stationary and mobile. Battery-electric and hydrogen fuel cell power technologies are types of equipment that emit no pollutants when stationary and mobile. For the purposes of this solicitation, pollutants include carbon dioxide, carbon monoxide, hydrocarbons, oxides of nitrogen, and particulate matter.



Sourcewell

Awarded Contract

Contract #053024-ATY

Atlas Toyota Material Handling (MN)
 8601 Xylon Ct
 Minneapolis, MN 55445-1840
 Phone: 763-425-9066
<https://www.atlastoyota.com/>

To: Sourcewell Member

Date: February 2, 2025
 Quote No: 013066254R5



Myles Fisette, Purchasing Manager
 Procurement | Capital | Grants | Special Projects
 411 West Clay Street, Ukiah, CA 95482
 (707) 463-6225, mfisette@cityofukiah.com

We respectfully submit this quotation for the following NEW Toyota Integrated Electric Pneumatic Lift Truck (1 each):

Toyota...Proud to be the world's #1 forklift manufacturer!

TOYOTA MODEL 9FBZ80U, Electric Pneumatic Lift Truck, quality engineered with the following specifications:

- Pneumatic Tires

SYSTEM OF ACTIVE STABILITY™ (SAS)

Toyota's industry exclusive System of Active Stability (SAS) helps reduce lift truck instability by electronically monitoring and controlling various functions of the lift truck.

- **Active Mast Function Controller (AMC):**
 Should the operator inadvertently place the lift truck in a potentially unstable longitudinal condition, these same sensors trigger the SAS controller to activate the AMC, which limits forward tilt and/or tilt back speed to help reduce the likelihood of a longitudinal tip over.



Photo may portray optional equipment not included in your quotation.

AUTOMATIC FORK LEVELING

Toyota's Automatic Fork Leveling feature increases productivity while reducing damage with a push of a button. By depressing the Automatic Fork Leveling button during forward and reverse tilt, operators are quickly and easily able to level the forks.

FULL FLOATING PLANETARY DRIVE AXLE

Your Toyota lift truck is outfitted with a rugged planetary drive axle. This planetary drive axle results in greater durability, reliability, which results in increased uptime.

WET DISC BRAKES

Force-cooled wet disc brakes are virtually maintenance free to help eliminate downtime and repair costs.

PREMIUM, 4-WAY ADJUSTABLE, FULL SUSPENSION SEAT WITH ORANGE NON-CINCHING SEAT BELT

Operator comfort is taken to a new level with Toyota's Premium, 4-way adjustable, full suspension vinyl seat. With lumbar, weight, tilt, and almost 6 inches of fore/aft adjustability, your operators will be comfortable and productive throughout their shift. Standard orange non-cinching seat belt provides additional comfort in applications requiring frequent reverse travel.

LCD MULTI-FUNCTION DISPLAY

Features on the new MFD II include data log functions, fuel information, & operation data log all with QR code output and password protected administrator level access that can manipulate functions such as travel, vehicle management, and operation data log functions.

Mast

2-Stage (V) mast with limited free lift provides excellent visibility to load and fork tips, while providing smooth, quiet and consistent operation.

Mast Specifications:

- Maximum Fork Height - 121.0"
- Overall Lowered Height - 102.9"
- Over Head Guard Height - 92.00"
- Free Lift - 5.1" with standard Load Backrest

Lifting Capacity

Base Model Capacity – 17,500 lbs @ 24" load center

Actual Capacity, based on quoted specifications - 16,100 lbs @ 24" load center to 121.0" MFH

Actual capacity ratings stated above are based on standard features, options, and attachments available through Toyota at the time of quoting. Non-standard features, options, and attachments may affect actual capacity ratings. Please contact your Toyota sales representative for additional information.

Tilt

6 degrees forward and 12 degrees backwards

Carriage

Wide Carriage Class IV - 67

Forks	Forks 72" x 6" x 2.6" Pin Type
Load Backrest	54" High Load Backrest
Attachments	Rightline 67" Integral Pin Type Sideshifting Fork Positioner (Includes 4 Way Valve with 3rd & 4th Function Hosing)
Speeds	Travel Speed: 12.40 mph Lift Speed: 87 fpm
Steering	Hydrostatic Power Steering
Wheels and Tires	Front Tires: 8.25-15-16PR Rear Tires: 8.25-15-16PR

Additional Equipment Included	• Smart Alarm • Rear View Mirrors (Left & Right Sides) • LED Strobe Light (Blue) (Key On/Off) • LED Rear Combination Lights • Steering Wheel with Knob • Mini-lever Controls • Rear-Pillar Assist Grip • Pencil & Tape Holder • Fire Extinguisher • SAS Decal • ACT Charger: Q12-80-225, 240, 3-phase • Charger accessories kit: floor stand, cable retractor, and cane pole • LI-Ion Battery: Integrated 90V 564AH Li-Ion
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Other Outstanding Toyota Features	• Operator Presence Sensing System (OPSS) • Automatic Parking Brake • Low Entry Step Height • Dual Operator Assist Grips • Dash Integrated Cup Holder • Durable Rubber Floor Mat • High Visibility Overhead Guard • LED Headlights • Key Off/Headlight Off System
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Some standard items listed within this quotation may be replaced or altered due to optional equipment.

**MyInsights
(Telematics)**

Standard telematics provided on most Toyota forklifts deliver valuable insights and actionable data for your business. Increase uptime, optimize your fleet, and view detailed analytics by completing your free registration at my.toyotaforklift.com today!

Standard Insights:

- Hour Meters
- Error Codes
- Impact Detection
- Location Tracking

Warranty

12 Months or 2,000 hours whichever occurs first: Basic
36 Months or 6,000 hours whichever occurs first: Powertrain

Warranty coverage for non-standard option components will be covered by the manufacturer of that component and not covered under the Toyota forklift standard or powertrain warranty.

We offer a Toyota factory authorized warranty on all new Toyota Material Handling Equipment.

Investment	Price-Toyota Model 9FBZ80U as specified above:	\$194,504.45	Each
Charger	Current tax rate 8.875%	17,265.27	
Accessories	Net Price inclusive of delivery:	<u>\$211,769.72</u>	Each

240, 3-phase power: the amp draw is 57.15.

A Toyota-approved power study or customer site demonstration is required before order submission. Final product configuration and pricing is pending Toyota approval. We must make sure this works in your application.

Terms and Conditions

Payment: Net 30 days / Cash or Financed
Delivery: Will advise at time of order.

F.O.B.: Delivered

Prices are exclusive of any sales or use taxes now in force or which may be made effective in the future by any federal, state, or local governments.

Lease offerings subject to credit approval.

Cancellation:

Buyer may cancel its order, reduce quantities, revise specifications or extend schedules only by mutual agreement.

Reasonable and proper cancellation charges (minimum of 20% of purchase price per unit) will apply and which shall take into account expense already incurred and commitments made by Seller and shall indemnify Seller against any loss.

Performance and specifications stated are based on specific testing and operating conditions. Actual performance and specifications may vary based on application, option configuration, operating conditions, and environmental factors. Some options and configurations may void UL.

Conditions subject to change to those in effect at time of delivery.
Your signature on this proposal constitutes an order.

Please contact your Toyota sales representative for additional information.

TELEMATICS AND DATA COLLECTION

The equipment in this proposal is enabled with the MyInsights system ("System") which collects certain location and operational data concerning the equipment and transmits it to Toyota Material Handling, Inc. for processing and analytics. This proposal is subject to the contractual terms and data usage policies for the System found at <https://www.toyotaforklift.com/myinsights-legal> ("System Terms"). Acceptance of this proposal, or otherwise using the equipment, constitutes acceptance of the System Terms and the formation of an agreement between Customer and Toyota Material Handling, Inc. based on the System Terms. Customer may opt-out of data collection features for the System as provided in the System Terms. Failure to opt-out signifies Customer's consent and agreement to the collection and usage of data in accordance with the System Terms.

Sincerely,
Atlas Toyota Material Handling (MN)

Accepted:
Sourcewell

Cash Price \$ _____
Financed Payment* \$ _____ *Per Month* _____ *Months*

By: _____
Name: Greg Sanders
Title:

By: _____
Name: _____
Title: _____
Date: _____

RESOLUTION NO. 2026-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING APPLICATION FOR, AND RECEIPT OF, FUNDS FROM THE VOLKSWAGEN ENVIRONMENTAL MITIGATION TRUST FUND IN RESPONSE TO THE STATEWIDE ZERO-EMISSION FREIGHT AND MARINE PROGRAM SOLICITATION

WHEREAS, the City Council of the City of Ukiah desires to submit an application package ("Application") to the Volkswagen Environmental Mitigation Trust Fund; and

WHEREAS, the Volkswagen Environmental Mitigation Trust Fund has issued a Statewide Zero-Emission Freight and Marine Program Solicitation on December 19, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UKIAH AS FOLLOWS:

1. City of Ukiah staff understands and is committed to the program requirements, including matching funding. As a government agency, the City of Ukiah is eligible for a grant up to 100% of the project costs, including the new Forklift. No funding from other grants is committed to the proposed grant project;
2. The City Manager is hereby authorized and directed to submit an Application to the Volkswagen Environmental Mitigation Trust Fund in response to the Statewide Zero-Emission Freight and Marine Program Solicitation dated December 19, 2024, and is authorized to apply for the grant funds in a total amount not to exceed \$200,000;
3. If the Application is approved, the City Manager of the City of Ukiah is authorized and directed to enter into, execute, and deliver on behalf of the Applicant, a contract for an amount up to \$200,00, and any and all other documents required or deemed necessary or appropriate to evidence and secure the grant award, the Applicant's obligations related thereto, and all amendments thereto.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Ukiah on this 18th day of February, 2026, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Susan Sher, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Adopt an Ordinance Adding Chapter 9, Article 1, to Division 2 of the Ukiah City Code, Entitled "Right to Industry."

DEPARTMENT: Community Development

PREPARED BY: Craig Schlatter, Community Development Director,
Jesse Davis, Chief Planning Manager

PRESENTER: Jesse Davis, AICP/Chief Planning Manager;
Craig Schlatter, AICP/Community Development Director

ATTACHMENTS:

1. Ordinance Summary & Mendocino County Right to Industry Ordinance
2. Draft Ordinance
3. Right to Industry Maps - Ukiah

Summary: Council will consider adoption of an ordinance adding Chapter 9, Article 1 ("Right to Industry") to Division 2 of the Ukiah City Code. The ordinance establishes disclosure requirements for properties located on or near manufacturing zoned land and clarifies how lawfully established industrial operations are addressed under the City's nuisance regulations.

Background: In December 2013, Mendocino County adopted Chapter 6.35 of the Mendocino County Code, establishing standards related to public nuisance claims involving certain industrial uses under the title of 'Right to Industry'. The County ordinance applies to parcels located on or within 300 feet of land zoned Limited Industrial (I-1), Industrial/Coastal Industrial (I), General Industrial (I-2), or Pinoleville Industrial (P-1).

In December 2022, the City of Ukiah adopted its 2040 General Plan. The General Plan Land Use Element includes goals, such as LU-5, to encourage and retain employment-generating and industrial uses while ensuring compatibility with surrounding and planned land uses. In recent years, the City has taken steps to support long-standing land uses through disclosure-based policies, including agricultural right-to-farm regulations adopted in 2024 (Ordinance No. 1241). Applying a similar approach to industrial uses implements direction within the City's General Plan while also supporting regional consistency and informing future property owners and residents about existing and future industrial activities.

On February 4, 2026, the Ukiah City Council unanimously introduced the ordinance following a public hearing. Community Development staff explained that the ordinance was structured similarly to the County's ordinance but tailored to the City's existing zoning districts. Staff also noted that the ordinance could be updated in the future to accommodate similarly zoned parcels currently located in unincorporated Mendocino County or parcels that may be created by the City for more specific manufacturing or commercial uses.

Discussion: Community Development staff prepared a draft Right to Industry ordinance based on Mendocino County's adopted 2013 ordinance (Attachment 1) and updated it for application within the City of Ukiah. The proposed City of Ukiah Right to Industry Ordinance (Attachment 2) establishes a City policy to support lawfully established manufacturing operations while requiring disclosure for properties located on or near industrially zoned land, promoting consistency between City and County land use policies.

The City's ordinance clarifies that industrial operations that were lawfully established, operating in compliance

with applicable permits and regulations, and not a nuisance at the time they commenced shall not be deemed a public or private nuisance solely due to impacts on adjacent or nearby land uses after three (3) years of operation. The ordinance does not exempt industrial uses from compliance with state or local health, safety, environmental, or building regulations. Operations that are negligent, improper, or unlawful are not protected. Nuisance complaints would continue to be addressed through existing City enforcement procedures.

The ordinance establishes disclosure requirements for properties zoned Manufacturing (M) or Airport Industrial Park – Planned Development (Industrial) (AIP-PD:I), as well as properties located within 300 feet of those zoning districts. A map of affected parcels is included as Attachment 3. Similar to County policy, disclosure would be required during real property transactions and prior to approval of discretionary land use entitlements involving residential development. The disclosure is intended to inform purchasers and occupants of potential impacts associated with nearby industrial operations, such as noise, odors, dust, and vibration. The ordinance also allows, but does not require, the installation of informational signage within industrial zoning districts.

The ordinance is procedural in nature and does not authorize new development or physical changes to the environment, only notifications through disclosure and minor signage allowances. Therefore, Staff can determine that it is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3). No fiscal impact is associated with introduction of the ordinance.

Staff recommends that the City Council adopt the proposed ordinance adding Chapter 9, Article 1 (“Right to Industry”) to Division 2 of the Ukiah City Code.

Recommended Action: Adopt an ordinance adding Chapter 9, Article 1, to Division 2 of the Ukiah City Code, entitled "Right to Industry."

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Manager's Office, City Attorney

STRATEGIC PLAN (SP): **SP 3B** - Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services; **SP 4A** - Identify and remove barriers to economic development while leveraging economic opportunities.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): **GP-A2** - Economic Development Element.

Approved: 
Sage Sangiacomo, City Manager

ORDINANCE OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADDING SECTION 6.35 TO CHAPTER 6 OF THE MENDOCINO COUNTY CODE TITLED BUSINESS LICENSES AND REGULATIONS

This ordinance adds Chapter 6.35 to Title 6, "Business Licenses and Regulations," of the Mendocino County Code.

Ordinance Summary, Chapter 6.35

Chapter 6.35 of the Mendocino County would regulate the filing of public nuisance abatement claims for owners of parcels located on or within 300 feet of the boundary of any parcel in Mendocino County zoned as the following: Limited Industrial (I-1); Industrial and also known as "Coastal Industrial" (I); General Industrial (I-2); and Pinoleville Industrial (P-1). The ordinance would only be valid for industrial businesses that have been in operation for 3 or more years, and requires that the business meet three (3) conditions to be covered under this ordinance. First, that its operations be consistent with the industrial operation provisions of the Mendocino County Zoning Code; Second, that it be conducted or maintained for commercial purposes; and Third, that those operations be conducted in a manner consistent with applicable land use and environmental laws and regulations.

The ordinance does not exempt businesses located within the industrial zones of the County from following applicable environmental laws. Furthermore, residents of these adjacent and affected parcels shall be notified through public noticing requirements and in a manner consistent with the outcome of the Board of Supervisor's discussion during the December 10, 2013 Board meeting on how it would like to implement the disclosure noticing requirements of this ordinance. The ordinance does not preempt a parcel owner's right to bring forth a lawsuit to remedy what the parcel owner deems to be a nuisance from a business located on an adjacent, industrially zoned parcel but which is covered by this ordinance. The ordinance negates a public nuisance abatement claim by a parcel owner as long as the three conditions, mentioned in the above paragraph, are met by the business owner at the center of the complaint and said business owner has been in operation for 3 or more years.

CHAPTER 6.35 RIGHT TO INDUSTRY

Sec. 6.35.010 Title.

This Chapter shall be known as and may be referred to in all proceedings as the "Mendocino County Right to Industry Ordinance".

(Ord. No. 4319, 1-7-2014)

Sec. 6.35.020 Purpose.

The purpose of this ordinance is to enhance the prospects of growth and stability for Mendocino County's businesses that are located within the County's established industrial zones: I-1 (Limited Industrial), I-2 (General Industrial), I (Coast Industrial), and P-1 (Pinoleville Industrial). The County recognizes that industrial interests operating within the County may be endangered by residents or other businesses located nearby and who seek to abate what they deem a nuisance arising from operations by said industrial interests.

This ordinance seeks to reduce nuisance complaints by disclosing to existing and potential property owners of land zoned "Industrial Land", or which may be located within three hundred (300) feet of land zoned "Industrial Land", that they are affected by this ordinance. Furthermore, this ordinance seeks to clarify the circumstances in which an industrial operation may ultimately be declared a nuisance and ordered to change operations, after an initial investigation, declaration of a potential violation, and review of the evidence by a County Enforcement Officer or a Hearing Officer.

(Ord. No. 4319, 1-7-2014)

Sec. 6.35.030 Policy.

Pursuant to the Planning Principles of the Mendocino County General Plan, it is the declared policy of this County to encourage sustainable economic growth. This objective directly correlates with the success of Mendocino County's industrial operations located within its industrially zoned districts. Where non-industrial land uses extend into industrial areas or exist side by side, industrial operations may become the subject of nuisance complaints. As a result, industrial operations could be forced to cease or curtail operation, and others could be discouraged from making investments and improvements.

It is the purpose and intent of this ordinance to reduce the loss to the County of its employment base by limiting the circumstances under which industrial operations may be considered a nuisance. This section is not to be construed as in any way modifying or abridging State law as set out in the California Civil Code, Health and Safety Code, Fish and Game Code, Food and Agricultural Code, Division 7 of the Water Code, or Government Code, relative to nuisances, but rather is only to be utilized in the interpretation and enforcement of the provisions of this code and County regulations.

No existing or future industrial business or any of its appurtenances, consistent with the industrial operation provisions of the Mendocino County Zoning Code, conducted or maintained for commercial purposes, and in a manner consistent with applicable land use and environmental laws and regulations, shall become or be a nuisance, private or public, for adjacent land uses in or about the locality thereof after the same has been in operation for more than three (3) years, when such action was not a nuisance at the time it began; provided that

the provisions of this subsection shall not apply whenever a nuisance results from a negligent or improper operation of any such industrial operation or its appurtenances.

(Ord. No. 4319, 1-7-2014)

Sec. 6.35.040 Definitions.

Unless the context otherwise requires, the following current definitions and provisions of the Title 20 Zoning Ordinance of the Mendocino County Code, or as amended in the future, shall govern the construction of this Ordinance for more effective interpretation and enforcement.

INDUSTRIAL LAND. Shall mean those land areas of the County specifically classified and zoned as Limited Industrial (I-1), Industrial and also known as "Coastal Industrial" (I), General Industrial (I-2), and Pinoleville Industrial (P-1), within which industrial and business activities are to be encouraged and protected. This zoning may include future Mendocino County General Plan and Zoning Code amendments to accommodate new types of industrial zoning, such as Light Industrial.

INDUSTRIAL OPERATION. Shall mean and include those Industrial Use Types described within Division I of the Mendocino County Zoning Code, Chapter 20.028 "Industrial Use Types," Coastal Industrial Use Types described within Division II of the Mendocino County Zoning Code, Chapter 20.328 "Coastal Industrial Use Types", whose definitions shall incorporate any future Mendocino County General Plan and Zoning Code amendments, and which includes the following:

Mendocino County Zoning Code, Chapter 20.028 "Industrial Use Types"

A. Section 20.028.005 — General Description of Industrial Use Types.

- a. Industrial use types include on-site production of goods by methods not agricultural or extractive in nature. They also include certain uses accessory to the above, as specified in Chapter 20.164, Accessory Use Regulations.

B. Section 20.028.010 — Custom Manufacturing.

- a. "Custom manufacturing" means the on-site production of individually crafted goods using hand tools or mechanical equipment typical of the type or specifications found in a home shop or not creating noise, dust, fumes, visual impacts or electrical or water use in excess of home shop or hobby equipment and may include incidental on-site sales of those goods to retail consumers. Typical uses include ceramic studios, candle-making shops, custom jewelry manufacturing and wood working shops, or light assembly of components manufactured off-premises.

C. Section 20.028.015 — General Industrial.

- a. "General industrial" means industrial plants primarily engaged in manufacturing, compounding, processing, assembling, packaging, treatment or fabrication of materials and products. Included are aggregate processing plants such as crushing, screening, washing and mixing plants.

D. Section 20.028.020 — Heavy Industrial.

- a. "Heavy industrial" means all other industrial plants or other uses involving the compounding of radioactive materials, petroleum refining or manufacturing of explosives.

E. Section 20.028.025 — Explosive Storage.

- a. "Explosives storage" means storage of any quantity of explosives as defined by Section 1200 of the California Health and Safety Code. Typical uses include storage in the course of manufacturing, selling or transporting explosives or in the course of blasting operations.

Mendocino County Zoning Code, Chapter 20.328 "Coastal Industrial Use Types"

A. Section 20.328.005 - General Description of Industrial Use Types.

On-site production or processing of goods by methods not agricultural or extractive in nature. They also include certain uses accessory to the above, as specified in Chapter 20.456 (Accessory Use Regulations)

B. Section 20.328.010 — Coastal-Related Industrial.

- a. The coastal-related industrial use type includes coastal-related industrial uses, including but not limited to fish waste processing and fish processing of products for other than human consumption.

C. Section 20.328.015 — Coastal-Dependent Industrial.

- a. Coastal-dependent industrial uses require a maintained navigable channel to function, including, for example: public or private docks, water-borne commercial carrier import and export operations, ship/boat building and repair, commercial fishing facilities, including berthing and fish receiving, off-boat sales and fish processing when product is for human consumption (fish waste processing and fish processing of products for other than human consumption are permitted under the coastal-related use type), and aquaculture support facilities. Offshore mining, dredging, mineral or petroleum extraction processes, or the stockpiling or transfer of relative material for, are not included.

D. Section 20.328.020 — Custom Manufacturing: Light Industrial.

- a. Establishments primarily engaged in the on-site production of individually crafted goods using hand tools or mechanical equipment typical of the types or specifications found in a home shop, or using equipment or processes which do not create noise, dust, fumes, visual impacts, or electrical or water use in excess of home shop or hobby equipment, and which may include incidental on-site sales of those goods to retail consumers. Typical uses include ceramic studios, candle-making shops, custom jewelry manufacturing, woodworking shops, printing shops, custom textile manufacturing or light assembly of components manufactured off-premises.

E. Section 20.328.025 — General Industrial.

- a. Industrial plants primarily engaged in manufacturing, compounding, processing, assembling, packaging, treatment, fabrication or recycling of materials and products. Included are white metal and appliance recycling and processing and aggregate processing plants such as crushing, screening, washing and mixing plants.

F. Section 20.328.030 — Heavy Industrial.

- a. All other industrial plants or other uses not included within the General Industrial Use Type involving the compounding of radioactive materials or manufacturing of explosives.

This section is not limited to the afore-mentioned use types, and shall additionally include the permitted uses, uses subject to a minor use permit, and uses subject to a major use permit as described in the I, I-1, I-2 and P-1 Zoning Ordinances within the Title 20 — Zoning Ordinance, Divisions I and II of the Mendocino County Zoning Code.

(Ord. No. 4319, 1-7-2014)

Sec. 6.35.050 Findings.

The Board of Supervisors of Mendocino County finds that it is in the public's interest to preserve and protect industrial land and operations within the County of Mendocino and to specifically protect these lands for exclusive industrial use. The purposes of this Chapter, therefore, are to promote the general health, safety and welfare of

the County, to preserve and protect for exclusive commercial use those lands zoned for industrial use, to support and encourage continued industrial operation in the County, and to disclose to prospective purchasers and residents of property adjacent to or near to industrial operation of the inherent potential ramifications associated with such purchase of residence including, but not limited to, the sounds, odors, dust, and chemicals that may accompany industrial operations.

(Ord. No. 4319, 1-7-2014)

Sec. 6.35.060 Disclosure.

- (A) CONSUMER DISCLOSURE BY SELLER. A person who is acting as an agent for the seller of real property which as long as it is zoned "Industrial Land", or which may be located within three hundred (300) feet of land zoned "Industrial Land", or the seller of real property if he or she is acting without an agent for as long as it is zoned "Industrial Land", or may be located within three hundred (300) feet of land zoned "Industrial Land" shall disclose to the prospective purchaser that:

The property described herein may be zoned as "Industrial Land", or may be located within three hundred (300) feet of such land, and residents of the property may be subject to inconvenience or discomfort arising from use of machinery, and from the pursuit of industrial operations including, but not limited to, assembly, manufacturing, cutting, drilling, machining, metalworking, milling, punching, "tapping", soldering, transportation of materials and goods, and welding. All of these activities, and others not mentioned in the non-exclusive preceding list, may generate light, glare, dust, smoke, noise and odor, all of which may occur twenty-four (24) hours a day, seven (7) days a week. Mendocino County has established zoning for industrial land which sets as a priority the industrial use of the lands included therein, and residents of such property, or within three hundred (300) feet of the border of zoned areas, should be prepared to accept such inconvenience or discomfort as normal and necessary to industrial operation.

- (B) DISCLOSURE IN DOCUMENTS. The disclosure statement set forth in Section 6.35.060(A) shall be included in a document that a purchaser, lessee or transferee signs evidencing the sale, purchase, transfer, or lease of real property zoned "Industrial Land" or may be located within three hundred (300) feet of such land. The disclosure by an agent or seller as specified in Section 6.35.060 may also be delivered to the prospective transferee as part of the Mendocino County Real Estate Disclosure Advisory form as commonly provided by real estate brokers, or by delivery to the prospective transferee of a local option disclosure statement pursuant to Article 1.5, Section 1102.6a of Chapter 2 of Title 4 of Part 4 of Division 2 of the Civil Code of the State of California.

- (C) DISCLOSURE IN DISCRETIONARY ACTIONS. Where a building designed for residential occupancy is to be located on property which, as long as it is zoned "Industrial Land", or on property which may be located within three hundred (300) feet of land zoned "Industrial Land", the owners of the property shall, prior to a discretionary action, be required to sign a statement of acknowledgement on forms approved by Planning and Building Services containing the following statement:

The property described herein may be zoned as "Industrial Land", or may be located within three hundred (300) feet of such land, and residents of the property may be subject to inconvenience or discomfort arising from use of machinery, and from the pursuit of industrial operations including, but not limited to, assembly, manufacturing, cutting, drilling, machining, metalworking, milling, punching, "tapping", soldering, transportation of materials and goods, and welding. All of these activities, and others not mentioned in the non-exclusive preceding list, may generate light, glare, dust, smoke, noise and odor, all of which may occur twenty-four (24) hours a day, seven (7) days a week. Mendocino County has established zoning for industrial land which sets as a priority the industrial use of the lands included therein, and residents of such property, or within three hundred (300) feet of the border of zoned areas, should be prepared to accept such inconvenience or discomfort as normal and necessary to industrial operation.

In lieu of signing the statement required above, the owner may submit evidence that the statement set forth in Section 6.35.060(A) has been made part of a document evidencing the sale, purchase, transfer, or lease of the property on which the building is to be constructed.

(Ord. No. 4319, 1-7-2014)

Sec. 6.35.070 Installation of Signs.

The County may install or permit the installation of signs at the entry or within established industrial areas zoned as "Industrial Land" to notify and explain to purchasers that some of the land in this area is being used for industrial purposes and the operator's interests are protected by law. The prospective purchaser of such land or a residence is advised to check with local County agencies as to any regulation or requirements which may affect industrial property and of inherent potential problems associated with a purchase of such property or a residence in areas zoned as an "Industrial Land" and of the likely effect of such industrial operations.

(Ord. No. 4319, 1-7-2014)

Sec. 6.35.080 Precedence Clause.

It is the finding of the Board of Supervisors that this Ordinance is to take precedence over all ordinances or parts of ordinance or resolutions or parts of resolutions regarding nuisance abatement complaints in conflict herewith and same are hereby repealed to the extent of such conflict and no further.

(Ord. No. 4319, 1-7-2014)

ORDINANCE NO.**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING A NEW ARTICLE 1, CHAPTER 9 TO DIVISION 2 OF THE UKIAH CITY CODE ENTITLED “RIGHT TO INDUSTRY”**

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE. FINDINGS

1. It is in the public's interest to preserve and protect industrial land and operations within the City of Ukiah. The City recognizes that industrial businesses located within established industrial/manufacturing zoning districts are essential to the local and regional economy, providing employment opportunities, supporting the tax base, and contributing to the long-term economic stability of the Ukiah Valley.
2. The purposes of this Ordinance is to preserve and protect areas identified as Manufacturing Land for industrial and manufacturing uses, to support and encourage continued industrial operations in the City, and to disclose to prospective purchasers, residents and developers of the potential impacts commonly associated with manufacturing activities, including noise, odors, dust, and similar conditions.
3. The City finds that this Ordinance is consistent with the City of Ukiah General Plan, Land Use Element, Goal 5, which encourages, facilitates, and supports the development of new employment and industrial uses and the retention of existing industry while ensuring compatibility with existing surrounding uses and planned uses.
4. The proposed Ordinance is determined to be exempt from environmental review in compliance with California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3). Under the general rule in Section 15061(b)(3), the project does not have the potential for causing a significant effect on the environment. As the Ordinance only provides a mechanism for written disclosure of land uses, it can be seen with certainty that there is no possibility that the Ordinance itself will have a significant effect on the environment.

SECTION TWO.

A new Chapter 9, entitled “Industry,” shall be added to Division 2 (Business) of the Ukiah City Code.

SECTION THREE.

A new Article 1, entitled “Right to Industry,” shall be added to Division 2, Chapter 9 of the Ukiah City Code and shall read as follows:

§ 2800 PURPOSE AND INTENT

It is the purpose and intent of the City to reduce the loss of the employment base and to support economic stability by limiting the circumstances under which lawfully established industrial

operations may be considered a nuisance under the City Code. This Article is intended to promote compatibility between manufacturing operations and surrounding land uses and to provide regulatory consistency with Mendocino County policies related to industrial land and uses.

This Article shall not be construed to modify, abridge, or supersede California law governing nuisances, including, but not limited to, the California Civil Code, the California Health and Safety Code, the California Fish and Game Code, the California Food and Agricultural Code, Division 7 of the California Water Code, and the California Government Code. Rather, this Article shall be applied solely in the interpretation and enforcement of the City Code, zoning regulations, and related local enforcement procedures.

No existing or future industrial business, nor any of its appurtenances, that is lawfully established and operated for commercial or industrial purposes in a manner consistent with the City's zoning regulations, approved permits, and applicable land use and environmental laws and regulations, shall be deemed to be or become a public or private nuisance under the City Code due to impacts on adjacent or nearby land uses after such operation has been in operation for a period of more than three (3) years, provided that the operation was not a nuisance at the time it commenced.

The protections afforded by this Article shall not apply in any case where a nuisance condition results from negligent, improper, or unlawful operation of the industrial business or its appurtenances, nor shall this section limit the City's authority to enforce applicable health, safety, environmental, or building regulations.

§ 2801 DEFINITIONS

Unless the context otherwise requires, the following definitions and the provisions of the City's Zoning Code, as set forth in Division 9, Chapter 2 of this Code, and any amendments thereto, shall govern the construction, interpretation, and enforcement of this Article.

A. **MANUFACTURING LAND:** Shall mean those land areas within the City that are specifically classified and zoned for manufacturing or industrial use under the City's Zoning Code, including, but not limited to, the Manufacturing (M) zoning district or the Airport Industrial Park – Industrial (AIP-PD(I)) zoning district, or parcels designated with an Industrial (I) land use designation under the City's General Plan. Manufacturing Land shall also include any successor zoning districts or classifications adopted by the City through future amendments to the General Plan or Zoning Code that are intended to accommodate manufacturing or industrial uses.

B. **MANUFACTURING OPERATION:** Shall mean and include those manufacturing, industrial, and related use types permitted, conditionally permitted, or lawfully existing within the City's Manufacturing (M) or Airport Industrial Park – Industrial (AIP-PD(I)) zoning districts pursuant to the City's Zoning Code.

§ 2802 DISCLOSURE

A. **Consumer Disclosure by Seller:** Any person acting as an agent for the seller of real property that is zoned Manufacturing Land, or that is located within three hundred (300) feet of property zoned Manufacturing Land, and any seller of real property acting without an agent where such

property is zoned Manufacturing Land or is located within three hundred (300) feet of Manufacturing Land, shall disclose to the prospective purchaser the following:

The property described herein may be zoned for manufacturing or industrial use, or may be located within three hundred (300) feet of such land. Residents or occupants of the property may be subject to inconvenience or discomfort arising from the use of machinery and from the conduct of manufacturing and industrial operations, including, but not limited to, assembly, manufacturing, cutting, drilling, machining, metalworking, milling, punching, tapping, soldering, welding, and the transportation of materials and goods. These activities, and others not listed, may generate light, glare, dust, smoke, noise, vibration, and odors, and may occur twenty-four (24) hours per day, seven (7) days per week. The City of Ukiah has established zoning districts that prioritize manufacturing and industrial uses, and occupants of property located within or near such districts should be prepared to accept such conditions as normal and necessary to lawful manufacturing and industrial operations.

B. Disclosure in Documents: The disclosure statement set forth in subsection A of this Section shall be included in a document signed by a purchaser, lessee, or transferee evidencing the sale, purchase, transfer, or lease of real property that is zoned Manufacturing Land or that is located within three hundred (300) feet of Manufacturing Land. Such disclosure may be provided as part of a real estate disclosure advisory form customarily used by real estate brokers, or through delivery of a local option disclosure statement pursuant to Article 1.5 (commencing with Section 1102.6a) of Chapter 2 of Title 4 of Part 4 of Division 2 of the California Civil Code, or through another written disclosure mechanism approved by the City.

C. Disclosure in Discretionary Actions: Where a building designed for residential occupancy is proposed on property that is zoned Manufacturing Land, or on property located within three hundred (300) feet of Manufacturing Land, the property owner shall, prior to approval of any discretionary land use entitlement, sign a statement of acknowledgement on a form approved by the City of Ukiah Community Development Department containing the disclosure statement set forth in subsection A of this Section. In lieu of signing the acknowledgement required by this subsection, the property owner may submit evidence satisfactory to the City that the disclosure statement required by subsection A has been incorporated into a document evidencing the sale, purchase, transfer, or lease of the property on which the residential building is to be constructed.

§ 2803 INSTALLATION OF SIGNS

The City of Ukiah may install, or permit the installation of, signs at the entry to or within areas zoned Manufacturing (M) or Airport Industrial Park – Industrial (AIP-PD(I)) to notify prospective purchasers, tenants, and occupants that property within the area is used for manufacturing or industrial uses.

Such signage may advise prospective purchasers or occupants to consult with the City regarding applicable regulations or requirements affecting manufacturing or industrial uses, and to consider the potential impacts commonly associated with manufacturing and industrial operations when purchasing, leasing, or occupying property within or near such zoning districts.

Installation of signs pursuant to this section shall be discretionary and shall not be construed as a condition of approval for any development, nor as a representation regarding the legality, intensity, or duration of any specific manufacturing or industrial operation.

§ 2804 PRECEDENCE

It is the intent of the City Council that this Article shall take precedence over any provision of the City Code, ordinance, or resolution relating to nuisance abatement or enforcement that conflicts with the provisions of this Article, but only to the extent of such conflict. All other provisions of the City Code shall remain in full force and effect.

SECTION FOUR.

1. Publication: Within fifteen (15) days after its adoption, this Ordinance shall be published once in a newspaper of general circulation in the City of Ukiah. In lieu of publishing the full text of the Ordinance, the City may publish a summary of the Ordinance once 5 days prior to its adoption and again within fifteen (15) days after its adoption.

2. Effective Date: The ordinance shall become effective thirty (30) days after its adoption.

3. Severability: If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

Introduced by title only on February 4, 2026, by the following roll call vote:

AYES: Councilmembers Rodin, Crane, Criss, Orozco, and Mayor Sher
NOES:
ABSENT:
ABSTAIN:

Adopted on _____, 2026, by the following roll call vote:

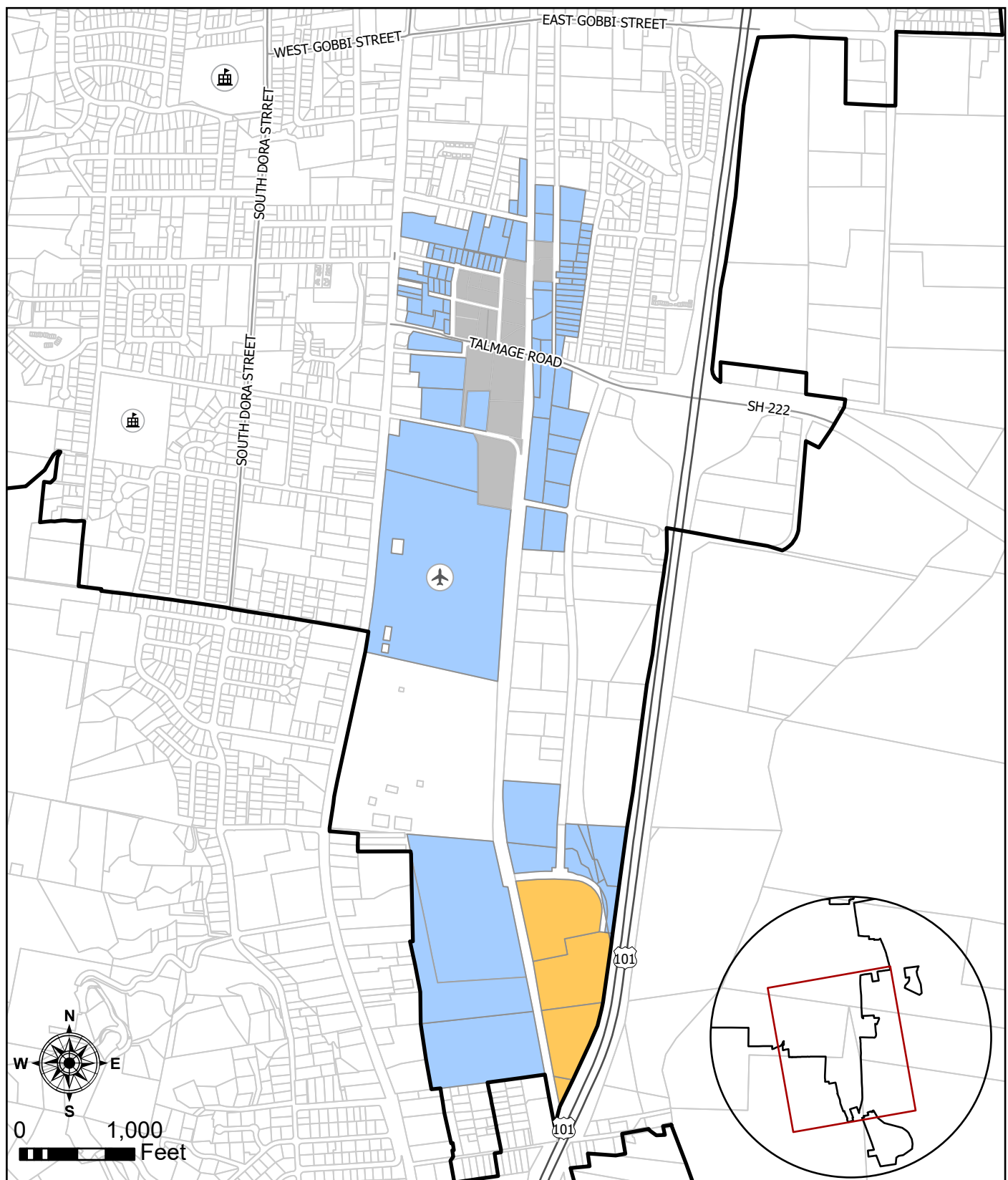
AYES:
NOES:
ABSENT:
ABSTAIN:

Susan Sher, Mayor

ATTEST:

Kristine Lawler, CMC/City Clerk

DRAFT



RIGHT TO INDUSTRY PARCEL MAP - SOUTH & CENTRAL UKIAH

Right to Industry Parcels

300-foot Buffer

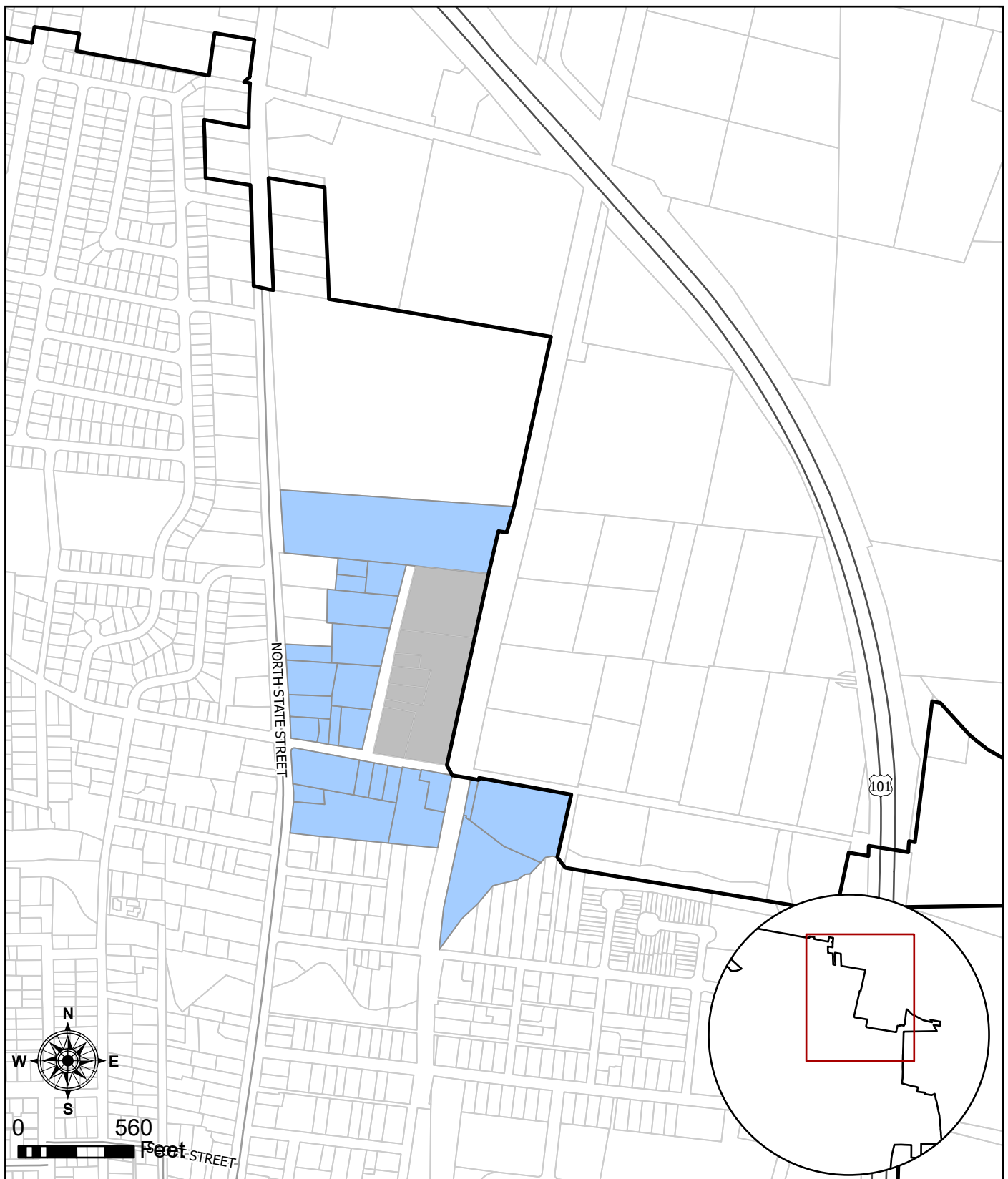
Zone Designation

Manufacturing (M)

PDI - Planned
Development
Industrial

Mendocino County
Assessor Parcels

City of Ukiah City
Limits



RIGHT TO INDUSTRY PARCEL MAP - NORTH UKIAH

Right to Industry Parcels

300-foot Buffer

Zone Designation

Manufacturing (M)

Mendocino County
Assessor Parcels

City of Ukiah City
Limits

THIS MAP AND DATA ARE PROVIDED WITHOUT WARRANTY OF ANY KIND.
DO NOT USE TO DETERMINE LEGAL PROPERTY BOUNDARIES.



AGENDA SUMMARY REPORT

SUBJECT: Authorization for City Manager to Negotiate and Execute a Memorandum of Understanding Between the City Of Ukiah and Ukiah Unified School District for a Joint Use of Facilities Agreement.

DEPARTMENT: Community Services

PREPARED BY: Jake Burgess, Community Services Director

PRESENTER: Jake Burgess, Community Services Director

ATTACHMENTS:

1. UUSD Joint Use of Facilities Agreement 2026

Summary: Council will consider authorizing the City Manager to negotiate and execute a Memorandum of Understanding between the City of Ukiah and the Ukiah Unified School District for a Joint Use of Facilities Agreement.

Background: The City of Ukiah and Ukiah Unified School District (UUSD) have had a long and mutually beneficial partnership to maximize the use of the community's facilities managed by each agency. This Memorandum of Understanding continues a long-term partnership between the City and UUSD for the shared use of recreational and meeting facilities. The purpose is to expand community recreation and educational opportunities, reduce duplication of facilities, and maximize public resources under the authority of California's Community Recreation Act.

Discussion: Under this agreement, the City of Ukiah and Ukiah Unified School District will make each other's facilities available to the other party to support the enrichment activities and community meetings they each organize and conduct. The success of many programs, trainings, and community events rely on the use of shared facilities. The attached draft Memorandum of Understanding (Attachment 1 - UUSD Joint Use of Facilities Agreement 2026) has been reviewed by the City Attorney and was approved by the UUSD School Board on February 12, 2026. The initial term of this agreement is January 1, 2026, through December 31, 2030 (5 years). The agreement also provides for up to three additional 5-year extensions by mutual written agreement.

There is no additional fiscal impact associated with the attached MOU as it is a reciprocal use agreement. Each agency is required to hold the other harmless, indemnify and provide the appropriate level of insurance. Approval of this agreement furthers a long-standing cooperative relationship and ensures access to recreational, educational, and civic facilities for the community.

Staff is recommending City Council authorize the City Manager to negotiate and execute a Joint Use of Facilities Agreement with the Ukiah Unified School District.

Recommended Action: Authorize City Manager to negotiate and execute a Memorandum of Understanding between the City of Ukiah and Ukiah Unified School District for a Joint Use of Facilities Agreement.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No GRANT: No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: COU No. 1415-142

COORDINATED WITH: Sage Sangiacomo, City Manager

STRATEGIC PLAN (SP): **SP 3B** - Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): **GP-A4** - Public Facilities, Services, and Infrastructure Element

Approved: 
Sage Sangiacomo, City Manager

AGREEMENT FOR JOINT USE OF FACILITIES

This Agreement for Joint Use of Facilities ("Agreement") is made and entered on the _____ day of February, 2026, in Ukiah, California, by and between the City of Ukiah ("City"), and Ukiah Unified School District ("District"). District and City may each be referred to individually as "Party" or jointly as "Parties."

RECITALS

- A. City operates a year-round community recreation program that includes a variety of classes and sports programs. These programs include youth basketball, girls' softball, adult co-ed volleyball and softball, men's and women's softball, sport and specialty camps/leagues/clubs, and a variety of special interest classes for adults and children, such as dance, fitness, arts and crafts, music, language, and cooking classes (collectively, "City Recreation Programs").
- B. District organizes golf, swimming, and baseball classes and teams and has occasional use for public meeting spaces in addition to those available on its campuses (collectively, "District Recreation Programs" and, together with City Recreation Programs, the "Recreation Programs").
- C. Sections 10900 et. seq. of the Education Code ("Community Recreation Act") authorize cities and school districts to maintain and operate joint use playgrounds and outdoor playing fields in order to reduce capital and operational costs to both governmental jurisdictions and provide recreational areas for the community as a whole.
- D. Section 10910 of the Education Code provides that the governing body of any school district may use or grant the use of grounds of the school district to any other public authority for the purposes of joint use, whenever such use does not interfere with school uses.
- E. The Parties have determined that it is in their mutual interest, subject to the terms and conditions as further stated herein, to exchange the use of certain facilities owned and maintained by them to support the Recreation Programs they each organize and conduct.

AGREEMENT

In consideration of the above-recited facts and the terms and conditions as further stated herein, the Parties hereby agree as follows:

1. The initial term of this Agreement shall be five (5) years, beginning as of January 1, 2026 (“Commencement Date”) and expiring on December 31, 2030, unless extended or earlier terminated as provided in this Agreement.
 - a. This Agreement may be terminated at any time by either Party, upon written notice to the other Party thirty (30) days prior to termination. Upon receipt of notice, the Parties agree to use their reasonable efforts to allow a transition from the shared use of facilities that allows their respective programs to continue without undue disruption.
 - b. This Agreement may be extended by mutual written agreement for three (3) five (5)-year extension terms, which, including the initial term, comprises a total of twenty (20) years or longer, under the same terms and conditions of this Agreement unless agreed to otherwise in writing. The Parties shall meet no later than ninety (90) days prior to the expiration of the initial term or any extension to determine whether to extend or allow the termination of this Agreement.
2. Subject to the terms and conditions set forth in paragraph 4, District shall make available to City for its use in conducting City Recreation Programs District’s gymnasiums, multipurpose rooms, classrooms, tennis courts, swimming pool facilities, and football, softball, soccer and baseball fields.
3. Subject to the terms and conditions set forth in paragraph 4, City shall make available to District for classes, sports teams and public meeting spaces, City’s Conference Center, golf course, swimming pool facilities, Anton Stadium, park facilities, the softball complex, Grace Hudson Museum meeting room, and Civic Center Council Chamber.
4. Except where special conditions are otherwise stated, the Parties shall make their facilities available to each other in accordance with the following terms and conditions:
 - a. Each Party shall have the use of the facilities without charge, except that each Party may charge the other a facilities maintenance fee if the time and expense to clean and prepare the facility for reuse exceeds a reasonable amount normally expected from routine use of the facility. As to each facility, the Parties shall agree to leave the facility clean and each Party is to have performed general maintenance reasonably expected of the Party using the facility pursuant to this Agreement and the amount reasonably expected of the owner of the facility. Any bill under this subparagraph for a facilities maintenance fee shall itemize the time, hourly rates and expenses included in the bill. Each Party using the facility of the other shall pay all costs

associated with repairing any damage to the facility caused by that use, normal wear and tear excepted. If either Party discovers such damage, it shall immediately notify the other and arrange a joint inspection of the damage. Each Party shall provide written notice to the other party of the name and contact information for the staff member who will participate in the joint inspection.

- b. Any Party's use of the other Party's facilities under this Agreement shall not interfere with the normal use of the facility by the owner. After the facility owner, each Party shall have first priority for the use of the other Party's facility with the exception of any third-party user who has been previously scheduled. The Parties shall work cooperatively to schedule the use of such facilities under this Agreement to avoid unnecessary inconvenience to each other and third-party facility users (e.g., community groups, private rentals, club/team activities, and sport groups). In scheduling the use of facilities by third-party facility users, District and City shall take into consideration their past use of District and City facilities and use reasonable efforts to continue that past use. District and City shall use best efforts to provide two (2) weeks' notice of their intended use of the facilities to each other.
- c. Each Party shall exercise due care in providing adequate and legally required supervision of its use of facilities under this Agreement, including, but not limited to recruiting, selecting, training and employing suitable, properly trained and licensed/certificated staff. With respect to all facilities, the use and supervision of the activity shall comply with any requirements imposed by state or federal law or local regulation or policy. The facility owner shall complete a use of facility document and provide the Party using the facility with a contact person and phone number who can be reached at any time while the facility is being used. All use of facility documents must be signed by an authorized representative.

When either Party uses the swimming pool facilities of the other Party, the Party using the swimming pool facility shall provide not less than two (2) lifeguards who must be on duty throughout the entire time that the pool is used by that Party, with the exception of the Ukiah Municipal Pools where City lifeguards must be on duty. The cost of these lifeguards will be absorbed by City. The lifeguards must have current certifications required by state law, any locally adopted regulation or policy and the American Lifeguard Association or the American Red Cross as the national certifying agencies for lifeguards. The number of lifeguards required shall be dictated by the American Red Cross Guidelines, and is currently at a ratio of one (1) guard per twenty-five (25) swimmers. If the lifeguards are not

supplied by the facility owner, the Party using the facility must file current lifeguard certifications with the owner before using the facility.

- d. No Party or any of its officers, agents, volunteers, contractors, or employees shall be responsible for any damage or liability occurring by reason of any acts or omissions on the part of the other Party under or in connection with any obligation delegated to the Parties under this Agreement. Each Party (the "Indemnifying Party") shall indemnify, defend and hold harmless the other Party, and its officers, agents, volunteers, contractors, and employees (the "Indemnified Party") from any and all liability, loss, expense (including reasonable attorneys' fees and other defense costs), or claims imposed for damages of any nature whatsoever, including but not limited to, bodily injury, death, personal injury, or property damage occurring by reason of any negligence or willful misconduct on the part of the Indemnifying Party under or in connection with any obligation delegated to such Party under this Agreement except to the extent caused by reason of any negligence or willful misconduct of the Indemnified Party. This indemnity shall survive termination of this Agreement.
- e. Prior to using any facility under this Agreement and as a condition precedent to its right to use such facilities, each Party shall provide the other Party with proof of general comprehensive or commercial liability insurance satisfactory to the other Party with policy limits of not less than \$5,000,000 per occurrence (\$6,000,000 for swimming pool facilities usage) and a general aggregate of limit of not less than \$5,000,000 (\$6,000,000 for swimming pool facilities usage). Each policy shall name the other Party as an additional insured as to any use of facilities under this Agreement. Coverage under a memorandum of coverage issued by a joint powers agency to which the Party belongs may be used to comply with the insurance requirements in this subparagraph e. Each Party shall provide Workers' Compensation and Employers' Liability insurance, as required by the State of California. The insurance coverage requirements in this Section 4.e. shall be subject to review and adjustment to reflect coverages recommended by the Parties' insurance advisors over the term of this Agreement. Any such adjustments shall be set forth in a written amendment to the Agreement, agreed to by both Parties.
- f. Each Party shall pay the utility costs for its own site.
- g. Each Party shall return the facility and any associated equipment to the other Party, after each use, in substantially the same state in which it is received, ordinary wear and tear excepted. Each Party shall be responsible for its separate trash collection provided to the site when the use generates

an amount of trash in excess of that normally expected from routine use of the facility.

- h. Each Party's online reservation portal system will be used to reserve the facilities, which includes terms of use applicable to the use of the facilities. These terms of use are located at: www.ukiah.recdesk.com. The Parties herein incorporate the terms of use into this Agreement. To the extent that there are conflicts or inconsistencies between this Agreement and the terms of use, this Agreement shall control.
- i. Each Party will develop and adopt emergency action plan(s) for its use of the other Party's facilities, including site maps and the specific location of necessary safety equipment. Maps and other information regarding the location and use of such equipment will be made available to the other Party upon request pursuant to this Agreement. To the extent the other Party, in its reasonable discretion, becomes concerned about the suitability of emergency action plans or other safety-related components of the use, and reasonably believes that the unsuitability could endanger the safety of persons or property, it may at any time suspend use of the facilities immediately, until assurances acceptable to the other Party's staff, in their reasonable discretion, can be made satisfying safety concerns. Each Party shall notify the other Party as soon as practicable regarding an emergency at a facility.
- j. In the event that either Party in its reasonable discretion requires to close any facility due to reasons outside of the Party's reasonable control, or for repairs which require such closure, the Party shall notify the other Party as soon as practicable, and the other Party shall comply with the Party's direction to cancel or postpone the other Party's use. In the event of a closure under this paragraph, the Parties shall meet and confer in good faith regarding rescheduling or relocation of the cancelled use.
- k. Each Party has the right to have employee(s) at the facility during the other Party's use to monitor the use and ensure the other Party complies with the terms of this Agreement. In the event that the police department determines that its presence is required at the facility for a Party's use or event, that Party shall be solely responsible for complying with such request; provided, however, that the other Party will cooperate if necessary.
- l. Except as otherwise stated in this Agreement, each Party shall provide all materials and equipment, including, but not limited to, safety flotation devices or kickboards, as may be necessary for that Party's performance hereunder, at that Party's sole cost and expense. .

- m. Unless otherwise stated, the rights of use or access granted pursuant to this Agreement shall apply to the officers, employees, subcontractors, agents, and volunteers of the applicable Party provided that such persons shall be subject to the terms and conditions of this Agreement. Each Party is only permitted to enter the other Party's property to the extent necessary to effectuate the performance of this Agreement. Each Party shall comply with all applicable security and safety procedures, protocols, and practices required by the other Party. A Party's access to the other Party's facilities is not permitted unless otherwise approved in accordance with the procedures provided in this Agreement.
 - n. Each Party shall, at its sole expense, comply with all local, state, and federal laws and regulations applicable to the performance of this Agreement, including obtaining and maintaining any required approval or permit necessary therefor. Each Party is independently responsible for reviewing and complying with all applicable laws.
 - o. Neither Party shall make any modifications nor construct any improvements to the other Party's facilities without advance written consent from the Other Party, in the other Party's sole discretion.
 - p. No alcoholic beverages, tobacco or illegal substances will be permitted at any facility.
5. Whenever notice is permitted or required under this Agreement, it shall be deemed given when personally served by personal delivery or overnight courier or when delivered by fax or email, but only if receipt of the fax or email is acknowledged, or forty-eight (48) hours after deposited in the United States mail with proper first class postage affixed thereto and addressed as follows:

UKIAH UNIFIED SCHOOL DISTRICT
Attention: Superintendent
511 S. Orchard Avenue
Ukiah, CA 95482
FAX: 707-463-2120
Email: dkubin@uusd.net

CITY OF UKIAH
Attention: City Manager
300 Seminary Avenue
Ukiah, CA 95482
FAX: 707-463-6740
Email:
ssangiacomo@cityofukiah.com

or at such other address as each Party may previously have advised the other party by notice similarly given.

6. Neither Party shall have the right to assign its right or obligations under this Agreement without written consent of the other Party.
7. All obligations arising prior to the expiration or termination of this Agreement and all provisions of this Agreement allocating liability between the Parties shall survive the expiration or termination of this Agreement.
8. This Agreement shall be interpreted and enforced under the laws of the State of California. In the event that either Party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in Mendocino County.
9. If any term, provision, covenant, or condition of this Agreement shall be determined to be invalid, void, or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected to the extent the remaining provisions are not rendered impractical to perform taking into consideration the purposes of this Agreement.
10. The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
11. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, legal representatives, successor, and assigns.
12. This Agreement may be amended only by written agreement and no purported oral amendment to this Agreement shall be valid.
13. There are no intended third-party beneficiaries under this Agreement and no such third parties shall have any rights or obligations hereunder.
14. This constitutes the whole agreement between the Parties concerning its subject matter and supersedes and replaces any prior agreements, statements or understandings that may have existed between the Parties.
15. This Agreement may be executed in one or more duplicate originals and when so executed each such duplicate original, bearing the original signatures of the Parties, shall be admissible in any administrative or judicial proceeding as proof of its terms.

16. In the event of a dispute under this Agreement, the Parties will first attempt to resolve any controversy or claim arising out of or relating to this Agreement, or concerning the breach or interpretation thereof. If the matter is not resolved by negotiation within thirty (30) calendar days, the Parties will submit the matter to mediation conducted by a mediator mutually agreed upon in writing by the Parties, the cost of which shall be borne equally by the PARTIES. Each Party shall bear its own attorneys' fees and costs.
17. The persons executing this Agreement on behalf of the Parties warrant that (i) such person is duly authorized to execute and deliver this Agreement on behalf of said Party, (ii) by so executing this Agreement, Party is formally bound to the provisions of this Agreement, and (iii) entering into this Agreement does not violate any provision of any other agreement to which either Party is bound.
18. There shall be no discrimination against any person on account of race, color, religion, sex, marital status, national origin, or ancestry in performance of the obligations under this Agreement.

WHEREFORE, this Agreement is made and entered on the date first written above.

UKIAH UNIFIED SCHOOL DISTRICT

Signed: _____

By: _____

Its _____

CITY OF UKIAH

Signed: _____

By: _____

Its: _____

537-5/7196631.1



AGENDA SUMMARY REPORT

SUBJECT: Authorization for City Manager to Negotiate and Execute Lease Agreement with Ukiah Unified School District for the Use of Observatory Park House.

DEPARTMENT: Community Services

PREPARED BY: Jake Burgess, Community Services Director

PRESENTER: Jake Burgess, Community Services Director

ATTACHMENTS:

1. UUSD Lease of Observatory House 2026

Summary: Council will consider authorizing the City Manager to negotiate and execute a lease agreement with Ukiah Unified School District for use of the Observatory Park House.

Background: The Ukiah Unified School District (UUSD) has expressed interest in continuing the use of a portion of the City-owned property at 432 Observatory Avenue to support UUSD's Community Transition Program. The Community Transition Program is for students ages 18-22 years old with developmental disabilities. The program provides students with training in vocational and living skills within a community setting. UUSD has successfully utilized the Observatory Park House for this program since 2011.

Discussion: City and UUSD staff met and discussed updating the price and terms which are included in the proposed lease agreement (Attachment 1 - UUSD Lease of Observatory House 2026). The lease term runs from July 1, 2025, through June 30, 2026, with automatic annual renewals unless terminated by either party with notice. Monthly rent is \$1,500 with scheduled annual increases through June 30, 2030. The City will cover all utilities (given the interties to the larger park facility), and UUSD will be responsible for maintenance and repairs related to its use of the premises, as well as required insurance and indemnification provisions.

Staff is recommending City Council authorize the City Manager to negotiate and execute a lease agreement with the Ukiah Unified School District for the use of Observatory Park House.

Recommended Action: Authorize City Manager to negotiate and execute lease agreement with Ukiah Unified School District for the use of Observatory Park House.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH:

STRATEGIC PLAN (SP): **SP 3B** - Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): **GP-A4** - Public Facilities, Services, and Infrastructure Element

Approved: 
Sage Sangiacomo, City Manager

LEASE

This Lease is entered into this _____ day of February, 2026, in Ukiah, California, by and between the City of Ukiah ("Lessor" or "City") and Ukiah Unified School District ("Lessee" or "UUSD"). Lessor and Lessee shall hereinafter individually be referred to herein as "Party" and collectively be referred to as the "Parties".

1. **Lease of Premises.** Lessor hereby agrees to lease to Lessee and Lessee agrees to lease from Lessor a portion of those certain premises located at 432 Observatory Ave, Ukiah, CA 95482, more particularly depicted and described in the attached Exhibit A ("Premises").
2. **Term.** The term of this Lease shall be for a period of one year, beginning on July 1, 2025, and ending on June 30, 2026. This Lease will be automatically extended on the same terms and conditions for an additional one-year term at the expiration of each previous term, unless agreed to otherwise in writing or either Lessor or Lessee gives the other Party written notice terminating this Lease as further provided herein. The written notice must be given prior to the expiration of the current term. If the written notice is given less than 30 days prior to the expiration of the term, this Lease shall be extended to and shall expire 30 days after said notice is given.
3. **Holding Over.** Any holding over at the expiration of this Lease may only occur with the express, written consent of Lessor and shall constitute a month-to-month tenancy at a monthly rent equal to that paid during the last month of the Lease term before expiration of the Lease, payable in advance, and otherwise subject to the terms of this Lease. Either Party may terminate any such tenancy by giving the other Party thirty (30) days written notice. Any other holding over shall constitute an unlawful detainer on the part of Lessee.
4. **Rent.** Rent shall be \$1,500.00 per month, and, if this Lease is extended, increase per the following schedule, through June 30, 2030. Rent is due and payable on the first day of every month, and considered delinquent, if not received by Lessor by the 10th day of the month.

July 1, 2025 – June 30, 2026:	\$1,500.00
July 1, 2026 – June 30, 2027:	\$1,550.00
July 1, 2027 – June 30, 2028:	\$1,600.00
July 1, 2028 – June 30, 2029:	\$1,700.00
July 1, 2029 – June 30, 2030:	\$1,750.00

5. **Utilities.** Lessor agrees to pay all charges for all utilities, including electricity, gas, water, sewer, garbage disposal, and telephones, used in or on the Premises or

charged in connection with Lessee's use of the Premises. All garbage and rubbish is to be placed in garbage receptacles approved by Lessor. Receptacles are to be placed at a central location as directed by Lessor.

6. **Use of Premises.** Lessee is leasing the Premises for the Community Transition Program, an UUSD school day activity and uses reasonably related thereto. Lessee may not use the Premises or permit the Premises to be used for any other purpose. Lessee shall obtain any and all permits and licenses required by applicable law to engage in the activities on the Premises contemplated under this Lease. Lessee shall not do or permit anything to be done in or about the Premises that will, in any way, obstruct or interfere with the rights of other occupants of the property or of neighboring buildings, injure or annoy them, or use or allow the Premises to be used for any improper or unlawful purpose. Lessee shall not cause, maintain, or permit any nuisance in, on, or about the Premises, or commit any waste in or on the Premises. Lessee shall not do or permit anything to be done in or about the Premises or bring or keep anything in the Premises that will in any way increase the existing rate of or affect any fire or other insurance on the Premises or any personal property therein, or cause a cancellation of any insurance policy covering the Premises, any part of it, or any personal property therein. Lessee shall not use the Premises in any manner that violates federal law, state law, or any other law applicable to the Premises.
7. **Maintenance and Repair.** The rights and responsibilities of Lessor and Lessee with respect to the condition of the Premises are as follows:
 - a. Except to the extent caused by Lessor's negligence or willful misconduct, Lessee shall be solely responsible for the cost of any repair or maintenance to the Leased Premises resulting from the negligent acts or omissions of Lessee, and its officers, agents, employees, invitees, suppliers, or contractors. If Lessee fails to perform such maintenance or repair within thirty (30) days after receipt of City's notice of the need therefor (or such longer period as is reasonably required given the nature of the maintenance or repair, but in any event, no longer than sixty (60) days unless otherwise agreed to in writing), then City may elect to perform such repair or maintenance itself, at Lessee's sole cost and expense, and Lessee shall reimburse City for the cost of such maintenance or repair within thirty (30) days after receipt of City's invoice therefor, together with reasonable supporting documentation of the costs incurred by City in performing such maintenance or repair."
 - b. Lessee acknowledges that it has inspected the Premises, including all equipment and personal property subject to this Lease, and agrees that they are in good condition and good working order.

Lessee shall make no alterations to the Premises without the prior written consent of Lessor. Any alteration made to the Premises by Lessee after Lessor's consent has been given and any fixtures installed as a part of that work will, at Lessor's option, become Lessor's property on the expiration or termination of this Lease; provided, however, that Lessor shall have the right to require Lessee to remove any such fixtures at Lessee's cost on expiration or termination of this Lease.

8. **Entry and Inspection.** During the term of this Lease, Lessor may enter the Premises only under the following circumstances:

- a. In case of emergency.
- b. To access the security alarm located immediately inside the back door of the Premises to arm or disarm the alarm to the attached garage and interpretive center.
- c. To inspect the Premises during normal business hours and upon at least twenty-four (24) hours prior notice to Lessee;
- d. To make necessary or agreed upon in writing repairs, alterations, or improvements; to supervise or inspect work performed by Lessee; to inspect the condition of the Premises; supply necessary or agreed upon in writing services; or to exhibit the Premises to prospective or actual purchasers, mortgagees, lessees, workers, contractors, or government agencies.
- e. If Lessee abandons or surrenders the Premises.
- f. Pursuant to Court order.

9. **Damage to or Accident on the Premises.** Within twenty-four (24) hours of Lessee's knowledge of damage to, or an accident on, the Premises, Lessee shall notify Lessor in writing of any damage or accident occurring on the Premises. Lessee shall provide notice as early as possible if necessary to prevent (i) further damage to the Premises or (ii) an imminent risk of injury to persons.

Subject to the limitations set forth in this paragraph, if, at any time during the term of this Lease, the Premises are damaged or destroyed by fire or any other casualty covered by Lessor's fire and extended coverage insurance, Lessor shall promptly repair, rebuild, or restore the Premises to substantially the same condition as was originally delivered to Lessee under this Lease.

Notwithstanding the foregoing, Lessor shall not be obligated to expend for repairs or rebuilding an amount in excess of the net insurance proceeds recovered by Lessor for damage to the Premises. "Net insurance proceeds" means the total amount of proceeds recovered and attributable to the Premises, less any expenses incurred by Lessor in recovering the proceeds. Lessor shall commence repair, restoration, or rebuilding work, as appropriate, not later than sixty (60) days after the occurrence of the event causing damage or destruction, and shall cause construction to be completed not later than one year after the occurrence of the event causing damage or destruction. If Lessor does not commence or complete construction within the time periods described in this paragraph, Lessee shall have the right to terminate this Lease by giving Lessor written notice within ten (10) days after expiration of the applicable time period.

Lessor shall have the right to terminate this Lease and shall have no obligation to repair, restore, or rebuild the Premises under any of the following circumstances:

- a. The Premises are damaged or destroyed by a casualty not covered by Lessor's insurance.
- b. The Premises is damaged or destroyed by any cause and the cost of repair, restoration, or rebuilding exceeds a total of eighty-five (85) percent of the then-replacement cost of the building.
- c. At least fifty (50) percent of the gross leasable floor area of the Premises is destroyed or damaged by any cause.
- d. The Premises are damaged in whole or in part by any cause during the last three months of the term of this Lease.

If Lessor elects to terminate this Lease under any of the above circumstances, Lessor shall give written notice to Lessee not later than thirty (30) days after occurrence of the casualty. Such notice shall set forth the date on which the termination is to be effective. That date shall be not less than thirty (30) days, nor more than sixty (60) days, after the date of the termination notice. If the type of partial or total destruction described in Subparagraph (d) of this paragraph occurs, Lessee shall have the same right as Lessor to terminate this Lease, subject to the same notice requirements, provided that Lessee gives its notice of termination prior to the time Lessor commences repairs to or restoration of the Premises.

If this Lease is not terminated pursuant to the provisions of this paragraph, Lessor's obligation to repair and rebuild is limited to construction of the

perimeter walls, floor, ceiling, and roof of the Premises, and excludes any interior finishing and the store- front for the Premises. The Premises as completed by Lessor shall contain approximately the same amount of gross floor area as existed prior to the damage or destruction. Lessee must, at its own cost and expense, repair and rebuild the Premises to the extent not repaired or rebuilt by Lessor, in accordance with plans and specifications approved by Lessor and in accordance with all applicable building codes. Lessee shall commence its repair and rebuilding and diligently pursue the work to completion promptly after receiving written notice from Lessor that Lessor has completed its repair and rebuilding obligations. All such repairs must be completed within ninety (90) days of receipt of such notice.

All insurance proceeds payable with respect to the Premises shall belong to and be payable to Lessor. If Lessor does not elect to terminate this Lease, the insurance proceeds shall be disbursed in the following order: first, to Lessor's cost of rebuilding or restoration; second, to Lessee's cost of rebuilding or restoration, excluding costs covered by Lessee's insurance and also excluding the cost of any Lessee trade fixtures or stock in trade; and third, to Lessor, as Lessor's sole property. No amount shall be paid to Lessee until after the completion of Lessee's work and the expiration of the period during which a mechanic's lien arising from Lessee's work could be filed.

10. Hazardous Materials. Lessee will not use, store, or dispose of any hazardous substances upon the Premises, except the use and storage of such substances that are customarily used in Lessee's business, and are stored and handled in compliance with all environmental laws. As used in this paragraph, hazardous substances means any hazardous waste, substance or toxic materials regulated under any environmental laws or regulations applicable to the property. Lessee shall be responsible for the cost of removal of any toxic contamination caused by Lessee's use of the Premises.

11. Insurance and Indemnification of Lessor. Except to the extent caused by Lessor's negligence or willful misconduct, Lessor shall not be liable for any damage or injury to Lessee, or any other person, or to any property, occurring on the Premises. Except to the extent caused by Lessor's negligence or willful misconduct, lessee agrees to hold Lessor harmless from any claims for damages arising out of Lessee's use of the Premises, and to indemnify Lessor for any expense incurred by Lessor in defending any such claim or claims. Lessee shall, at its own expense, cover the Premises under its Memorandum of Coverage from the Northern California Schools Insurance Group with Lessor as an additional covered party under the Memorandum.

- a. Lessee shall procure and maintain in force at its expense during the term of this Lease and any extension of such term, public liability insurance. Such coverage shall be adequate to protect against liability for damage claims through public use of or arising out of accidents occurring in or around the demised Premises. The insurance policies shall provide coverage for contingent liability of Lessor on any claims or losses. A copy of the insurance policies shall be delivered to Lessor. Lessee shall obtain a written obligation from the insurers to notify Lessor in writing at least ten (10) days prior to cancellation or refusal to renew any policy.
- b. Lessor shall be named as an additional insured in a policy endorsement of said policy.
- c. If the insurance policies required by this section are not kept in force during the entire term of this Lease, including any extension of its initial term, Lessor may, but shall have no obligation to, procure the necessary insurance and pay the premium for it, and the premium shall be repaid to Lessor as an additional rent installment for the month following the date on which the premiums were paid by Lessor.

12. Abandonment of Premises. Lessee shall not vacate or abandon the Premises during the term of this Lease. If Lessee does abandon or vacate the Premises or is dispossessed by process of law, or otherwise, any personal property belonging to Lessee left on the Premises will be deemed to be abandoned, at the option of Lessor.

13. Trade Fixtures. Any and all improvements made to the Premises during the term of this Lease shall belong to Lessor, except trade fixtures of Lessee. Lessee may, upon termination, remove all its trade fixtures, but shall pay for all costs necessary to repair any damage to the Premises occasioned by the removal.

14. Assignment and Subletting. Lessee shall not assign this Lease or sublet all or any portion of the Premises unless Lessee first obtains the written consent of Lessor. The consent of Lessor to any one assignment or subletting shall not be deemed to be a consent by Lessor to any subsequent assignment or subletting. Any assignment or subletting without Lessor's prior written consent shall be void and, at Lessor's option, be deemed a material breach of this Lease. This Lease shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors, and assigns of Lessor and Lessee. Lessor may sublet with Lessee's prior written consent the building when not in use by Lessee.

15. Lessor's Transfer of Title. In the event of a transfer of Lessor's title to or interest in the Premises during the term of this Lease, Lessee agrees that the grantee of

such title or interest shall be substituted as Lessor under this Lease, and the original Lessor shall be released of all further liability; provided that all deposits will be transferred to the grantee.

16. **Default.** Lessor and Lessee agree that every condition, covenant, and provision of this Lease is material and reasonable. Any breach by Lessee of a condition, covenant, or provision of this Lease shall constitute a material breach. For any material breach by Lessee, Lessor may serve upon Lessee a written three (3) day notice that describes the breach and demands that Lessee cure the default, if a cure is possible. If Lessee does not cure the default within the three (3) days, or if a cure is not possible, this Lease shall be terminated. The appointment of a receiver, an assignment for the benefits of creditors, or the filing of a petition in bankruptcy by or against Lessee, shall constitute a breach of this Lease by Lessee.
17. **Governing Law and Venue.** This Lease shall be governed by the laws of the State of California. Venue for any action brought to enforce the provisions of this Lease shall be the Superior Court for the County of Mendocino.
18. **Waiver.** No failure of Lessor to enforce any term of this Lease will be deemed to be a waiver.
19. **Notices.** Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this Lease or by law to be served on or given to either Party to this Lease by the other Party to this Lease shall be in writing and shall be deemed duly served and given when personally delivered to the Party to whom they are directed or any managing employee of that Party, or in lieu of personal service, when deposited in the United States mail, first-class postage prepaid, addressed to said Party at the address set forth in the first paragraph of this Lease. Either Party may change its address for purposes of this paragraph by giving written notice of that change to the other Party in the manner provided in this paragraph.
20. **Time.** Time is expressly declared to be of the essence in this Lease.
21. **Americans with Disabilities Act.** The Parties are aware of the existence of the Americans with Disabilities Act ("Act"), which may require costly structural modifications. The Parties understand that, to the extent questions or issues arise related to the Act, they will consult with a professional familiar with the requirements of the Act.
22. **Authorization to Execute.** Each of the Parties represent and warrant that the person executing this Lease is duly authorized to execute this Lease and bind on behalf of the Party for which they sign.

23. **Entire Agreement.** This Lease constitutes the entire agreement between Lessor and Lessee respecting the Premises, the leasing of the Premises to Lessee, and the lease term created under this Lease, and correctly sets forth the obligations of Lessor and Lessee to each other as of the date of execution. Any agreements or representations respecting the Premises or its leasing by Lessor to Lessee not expressly set forth in this instrument are null and void.

UKIAH UNIFIED SCHOOL DISTRICT

CITY OF UKIAH

Signed: _____ Signed: _____

By: _____ By: _____

Its _____ Its: _____

EXHIBIT A
THE PREMISES



Lessor

Garage
12' x 21'

le ssee

Kitchen.
11'5" x 14'8"

12' x 11'4"

Back
Door

Kitchen →
HALL

Closest

Closet

Lessee
Meeting Room
13'9"x13'6"

21'9" x 14'6"

Lessee

From
Doc

11'9" x 15'3"

office B

closet

Closest

Lessee

closet

closet

Lessee

11'9" x 15'3"

office A



Observatory House at Observatory Park outlined in red.



AGENDA SUMMARY REPORT

SUBJECT: Authorization for Police Chief to Negotiate and Execute a Memorandum of Understanding Between the City of Ukiah Police Department and Ukiah Unified School District for the School Resource Officer Program.

DEPARTMENT: Police

PREPARED BY: Tom Corning, Police Chief

PRESENTER: Tom Corning, Police Chief

ATTACHMENTS:

1. SRO MOU

Summary: The City Council will consider authorizing the Police Chief to negotiate and execute a Memorandum of Understanding between the City of Ukiah Police Department and Ukiah Unified School District for the School Resource Officer Program.

Background: For many years, the Ukiah Police Department (UPD) and the Ukiah Unified School District (UUSD) have maintained a collaborative partnership to support the safety and well-being of students, staff, and school campuses through the School Resource Officer (SRO) Program. This program assigns a dedicated UPD officer to serve on school grounds, where the officer works proactively to enhance campus safety, foster positive relationships with students and staff, and address law enforcement-related concerns.

The existing Memorandum of Understanding (MOU) governing the SRO Program was last updated in 2020. Since that time, best practices, operational considerations, and organizational needs have evolved, necessitating a comprehensive review and update of the agreement. The proposed MOU (Attachment 1) reflects current roles and responsibilities, clarifies program expectations, and ensures alignment with applicable laws and contemporary standards.

Discussion: The proposed Memorandum of Understanding (MOU) updates and clarifies the purpose and structure of the School Resource Officer (SRO) Program to reflect current best practices and operational needs. The MOU also establishes annual reporting practices, requiring UPD to provide UUSD with a yearly summary of SRO activities to promote transparency, accountability, and ongoing program evaluation.

Under the updated financial terms, UUSD will pay the City of Ukiah \$115,000 per school year for one full-time SRO, with a 5% annual increase in the per-officer reimbursement rate to account for rising personnel and operational costs. The MOU further clarifies each party's responsibilities if UPD is temporarily unable to staff the SRO position, including reasonable efforts to provide coverage and proportional financial adjustments, as appropriate, for extended periods without an assigned officer.

City staff worked closely and collaboratively with UUSD representatives to review and update the proposed MOU and both parties are pleased with the final agreement. The updated terms reflect the shared commitment of both agencies to maintaining a safe and supportive school environment while clearly defining roles, expectations, and funding responsibilities.

Staff respectfully recommends that the City Council authorize the Police Chief to negotiate and execute a

Memorandum of Understanding between the City of Ukiah Police Department and Ukiah Unified School District for the School Resource Officer Program.

Recommended Action: Authorize the Police Chief to negotiate and execute a Memorandum of Understanding between the City of Ukiah Police Department and Ukiah Unified School District for the School Resource Officer Program.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: Yes **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Manager Sangiacomo, Chief of Police Tom Corning, Superintendent Debra Kubin

STRATEGIC PLAN (SP): SP 3B - Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services.

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): GP-A6 - Safety Element.

Approved:


Sage Sangiacomo, City Manager

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY OF UKIAH POLICE DEPARTMENT
AND
UKIAH UNIFIED SCHOOL DISTRICT**

This Memorandum of Understanding (MOU) is entered into by and between the City of Ukiah Police Department (UPD) and the Ukiah Unified School District (UUSD).

I. PURPOSE

The purpose of this Memorandum of Understanding is to establish and maintain an effective working relationship between the City of Ukiah Police Department and the Ukiah Unified School District. This MOU provides the framework for coordination of School Resource Officer (SRO) services to students, faculty, and residents on the campuses of, and in the immediate vicinity of, Ukiah High School and Pomolita Middle School.

The program aims to:

- Ensure safety and promote a secure learning environment;
 - Foster positive police–youth engagement; and
 - Avoid unnecessary criminalization of UUSD students, recognizing that arrest and juvenile court involvement can have serious long-term impacts.
-

II. TERM

This MOU shall commence on February 12, 2026, and continue on an annual school year basis unless terminated in accordance with the Termination section of this agreement.

III. ASSIGNMENT

The School Resource Officer(s) shall work days and hours mutually agreed upon by UPD and UUSD. SRO duties include, but are not limited to:

- Providing training to school staff in law enforcement-related issues.
- Collaborating with school staff to resolve school-related crime problems and investigations; and

- Maintaining an active presence on campuses through a combination of on-site and community-based engagement.
-

IV. COMMUNITY OUTREACH

SROs are encouraged to participate in positive student and community activities to build trust and mutual respect. When feasible, SROs should collaborate with school-based organizations, PTAs, student councils, and UUSD staff to develop positive engagement opportunities.

V. REQUESTING POLICE ASSISTANCE

School staff and administrators will use school-based interventions and disciplinary procedures for incidents that can be appropriately addressed by the school and will not refer routine disciplinary matters to law enforcement. Neither the SRO nor any UPD Officer shall act as a school disciplinarian. Disciplinary action remains the responsibility of the school.

School staff and administrators shall request police assistance when:

1. Necessary to protect the physical safety of students or staff, including when there is a reasonable belief that a threat to safety exists or may become imminent.
 2. Police involvement is required by law; or
 3. There is suspected criminal conduct or other circumstances that reasonably require police intervention, including criminal behavior by students or non-students.
-

VI. ARRESTS AND STUDENT PRIVACY

Absent exigent circumstances, officers should coordinate with the principal or designee before making an arrest on campus. Arrests should occur, when practicable, in a private location out of sight and hearing of other students to preserve privacy and minimize disruption. To minimize disruption to the learning environment, UPD officers shall evaluate the reasonableness of making an arrest or summoning a student from a classroom. Officers shall consider:

- Whether the offense is school-related;
- The seriousness of the offense;

- Any imminent threat to safety;
- Applicable legal requirements; and
- Whether the arrest can reasonably and safely occur elsewhere.

When feasible, arrests should occur off-campus or in a private, non-disruptive setting.

UUSD and UPD shall encourage other law enforcement agencies operating on its campuses to follow these same principles.

VII. REPORTING

The Ukiah Police Department shall provide UUSD staff with a monthly written report. Reports shall include, but are not limited to, data captured and recorded in the normal course of duty regarding:

A. School Site Incidents: Incidents reported to or observed by the SRO/UPD, disaggregated by school site and offense.

B. Arrests:

1. Arrests made by UPD on UUSD school sites for offenses committed on those sites.
2. Arrests made by UPD on UUSD school sites for offenses committed off campus. Arrest data shall be disaggregated by school site and offense, with information about the disposition of each matter.

Note: UPD shall consider the "Arrests on School Campuses" section of this MOU when making student arrests.

C. Truancy: Number of home visits, police actions taken, and outcomes (e.g., referrals to SARB or other diversion programs).

D. Summary: Monthly summary of recorded student contacts and outcomes.

E. Additional Information: Any other information UPD deems relevant, including collaborative initiatives between UPD and UUSD.

For the purposes of this section, "school site" includes the property on which a school is located and any adjacent sidewalks, entrances, or areas where school-sponsored events are held.

The UPD SRO Coordinator and the UUSD Superintendent, or their designees, shall present an annual report to the UUSD Board of Education summarizing the above data.

VIII. TRAINING AND DISTRIBUTION OF MOU

UPD shall distribute this MOU to all SROs and relevant officers and provide appropriate training on its provisions. UUSD shall ensure all school sites receive the MOU and staff are trained in their responsibilities under it.

All School Resource Officers (SROs) shall complete a POST-certified SRO training program within a reasonable timeframe following appointment to the SRO position. The UUSD and UPD shall collaborate to ensure the SRO also receives additional specialized training on topics mutually agreed upon by both parties as relevant to the school environment.

IX. HIRING AND EVALUATION

The hiring and evaluation of School Resource Officers shall be a cooperative process between the Chief of Police or designee and the UUSD Superintendent or designee.

X. EQUIPMENT AND FACILITIES

UPD shall provide the SRO(s) with necessary equipment, including a marked patrol vehicle and safety-related items. UUSD shall provide appropriate office space, telephone, and computer access. UPD may store a locked departmental safe within the SRO office for firearms or evidence.

XI. FUNCTIONAL SUPERVISION

SROs shall perform their duties under the supervision of their UPD chain of command. School administrators will coordinate and cooperate with SROs but shall not direct police duties.

XII. COMPENSATION AND PAYMENT

For the 2026-27 school year, UUSD shall reimburse the City of Ukiah \$115,000 per school year per officer for SRO services. Beginning with the 2027-28 school year, the per-officer reimbursement rate shall increase by 5% annually; however, in no event shall the per-officer reimbursement exceed the City's actual fully burdened cost to provide the officer for the school year, prorated to the school year as applicable. Unless the parties

mutually agree, UUSD shall have no responsibility for, and shall not reimburse, any costs incurred by the City for the officer outside of the school year.

If the assigned SRO is unavailable for duty due to a long-term absence from SRO responsibilities (e.g., reassignment or extended leave), the applicable daily rate shall be deducted from the biannual invoice unless another officer provides coverage.

Short-term absences, as described in Section XII. of this MOU, shall not result in any deduction from the biannual invoice.

If UPD provides additional law enforcement services beyond the scope of regular SRO duties (e.g., coverage for weekend or after-hours school events) that result in overtime, such services may be offset or billed separately at one and one-half (1.5) times the regular rate, as mutually agreed upon by the parties.

Invoices will be submitted twice annually—on December 1 and June 1 of each school year.

XIII. ABSENCES

SROs shall schedule vacation or discretionary leave during school breaks when possible. Any variation from this practice will be discussed in advance with the Ukiah Unified School District to ensure adequate coverage can be maintained in the Officer's absence. Short-term absences due to limited vacations or trainings; illness; or other legally protected leave shall not reduce reimbursement to the City, provided coverage is maintained through reasonable efforts. For any absence exceeding five (5) consecutive school days, reimbursement will be reduced by the applicable hourly/shift reimbursement rate for each hour/shift of coverage that is not provided beginning on day six (6), unless coverage is reasonably maintained by other qualified team members as mutually agreed to by the Parties.

XIV. TERMINATION

Either party may terminate this MOU by providing 30 days' written notice. Upon termination, UUSD shall pay a prorated amount for services rendered through the termination date.

XV. INDEMNIFICATION

Each party agrees to defend, indemnify, and hold harmless the other, its officers, agents, and employees from and against all claims, damages, losses, and expenses

(including attorney's fees) arising from their own negligent acts, errors, or omissions in performance under this MOU.

XVI. INSURANCE

Each party shall maintain insurance or pooled risk coverage acceptable to the other, including:

A. Public Liability: Comprehensive general liability coverage with limits of at least \$1,000,000 per occurrence.

B. Workers' Compensation: Each party shall provide coverage for its own employees.

A certificate from a Joint Powers Authority shall be sufficient evidence of insurance.

XVII. NOTICES

Notices required under this MOU shall be delivered by first-class mail, postage prepaid, to the following:

City of Ukiah Police Department

Attn: Chief of Police
300 Seminary Avenue
Ukiah, CA 95482

_____ Date: _____

Chief Thomas Corning

Ukiah Unified School District

Attn: Superintendent
511 S. Orchard Avenue
Ukiah, CA 95482

_____ Date: _____

Superintendent Debra Kubin

XIX. ENTIRE AGREEMENT

This document constitutes the entire understanding between the parties and supersedes any prior written or oral agreements regarding the subject matter. Any amendments must be in writing and signed by both parties.



AGENDA SUMMARY REPORT

SUBJECT: Consideration of Award of Bid for the Orchard Substation Transformer Oil Processing and Repair Project, Spec No. E41088, to Transfluid Services, Inc for the Amount of \$90,039.63, and Approval of Corresponding Budget Amendment.

DEPARTMENT: Electric Utility

PREPARED BY: Diann Lucchetti, Administrative Secretary

PRESENTER: Myles Fisette, Purchasing Manager

ATTACHMENTS:

1. RFB E41088 Substation Transformer Oil Processing
2. Bid Tabulation - Spec E41088 Substation Transformer Oil Processing
3. Transfluid Bid

Summary: Council will consider awarding a contract for the Orchard Substation Transformer Oil Processing and Repair Project, Spec No.E41088, to Transfluid Services, Inc for the amount of \$90,039.63, and consider approval of the corresponding budget amendment.

Background: The City of Ukiah has three transformers located at Orchard (Grandi) Substation. As part of the Electric Utility's routine maintenance program, periodic oil samples are taken from substation transformers and selected pad-mounted field equipment. Oil sampling is a low-cost, non-intrusive way to track the internal health of the transformer; it provides a "blood test" style snapshot of internal conditions. The analyses evaluate dissolved gas concentration (DGA), moisture, acidity, and dielectric strength. Any abnormal results are promptly resampled and retested to confirm accuracy. In August, the Utility received results for one transformer showing elevated levels of combustible gasses, which are typically a result of sparking, overheating, or arcing. After the results were confirmed, the transformer was immediately removed from service to allow for a detailed assessment and repair plan to be developed. With this transformer out of service, the substation can continue to serve load, but overall redundancy is reduced, increasing the risk of a forced outage should another transformer experience an issue. To protect system reliability, prompt corrective action is recommended.

A scope of work was developed to test, drain, and filter the transformer oil, torque all connections to manufacturer's specifications and provide a root cause analysis report. This work is intended to restore the transformer to safe operation and identify and correct any underlying causes. Oil testing will be used following the maintenance to verify the corrective actions were successful. Depending on the analysis, additional work may be required; any work that exceeds the change order authority will be brought back to Council for consideration. Upon approval and contract execution, work will begin as soon as feasible to ensure this unit is repaired and placed back in service.

This project was not anticipated, and therefore, not budgeted.

Discussion: A Request for Bid (Attachment 1) for this project was released on January 29, 2026, and the City received four bids. See Attachment 2 for a copy of the bid tabulation. The low bid received was from Transfluid Services, Inc (Attachment 3) for the amount of \$90,039.63.

Staff recommends that Council award a services contract to Transfluid Services, Inc for the low bid amount of \$90,039.63, plus an additional 10% contingency, and approve the corresponding budget amendment.

Recommended Action: Award bid for the Orchard Substation Transformer Oil Processing and Repair Project, Spec No. E41088, to Transfluid Services, Inc for the amount of \$90,039.63, and approve the corresponding budget amendment.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 80026210.56120: \$3,973.03

PROPOSED BUDGET AMOUNT: 80026210.56120: \$99,043.59

FINANCING SOURCE: 800 Fund

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager; Myles Fisette, Purchasing Manager

STRATEGIC PLAN (SP): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved:


Sage Sangiacomo, City Manager

**REQUEST FOR BID**

300 SEMINARY AVENUE
UKIAH, CALIFORNIA 95482
P: (707) 463-6225

Bids may be emailed, faxed, or hand delivered, to the contact information listed herein, and by the specified deadline, or the bid will be rejected.

Submitted by: _____
(Company Name _____
& Address) _____

DATE: 1/29/2026

REQ. NO. E41088

BIDS WILL BE RECEIVED UNTIL 2:00 p.m., February 12, 2026 AT THE OFFICE OF THE PURCHASING MANAGER 411 W CLAY ST. CITY OF UKIAH BY: Myles Fisette Email: mfishette@cityofukiah.com

BIDS ARE REQUESTED FOR THE FOLLOWING ITEMS:

ALL BIDS SHALL BE F.O.B. UKIAH, CA.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1 LS	All labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation per attached Specification E41088.		
		Tax (8.875 %):	
		Shipping:	
		TOTAL:	
		Payment Terms:	N30

SIGNATURE:	DATE:	LEAD TIME ARO :
PRINT NAME:	PHONE:	EMAIL:

TERMS:

1. LOCAL PREFERENCE: Local Vendors shall be given an allowance of five percent (5%), up to a maximum allowance of \$2,500, on any bid for supplies, equipment and/or materials per Ukiah City Code Section 1522.D.4. A Local Vendor is defined as one which, 1) conducts business in an office or other business premises with a physical location in Mendocino County, 2) holds a valid business license issued by Mendocino County or one of the cities in Mendocino County for that business location, and 3) has conducted business in compliance with 1) and 2) for not less than six (6) months prior to requesting the preference. The City shall receive satisfactory proof that a business qualifies as a local vendor before it may receive the local preference. In the event that there is a tie bid, where one bidder is local, the other is not, and the bid is equal in price and quality, the award shall go to the Local Vendor.
2. Right is reserved to reject any and all bids.
3. Right is reserved to accept separate items unless specifically denied by bidder.
4. Right is reserved to reject a bid from any bidder who has previously failed to perform adequately for the City of Ukiah.
5. In CASE OF DEFAULT, the City of Ukiah may procure the items quoted on from other sources and hold the original bidder liable for any increased costs.
6. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid.
7. In submitting the bid, bidder agrees that the bid shall remain open and may not be revoked or withdrawn for 60 days from the bid due date, unless a different time period is specified in RFB.
8. Bidder agrees to perform according to its bid, if the City's acceptance is communicated to the bidder within the time specified in number 7 above.

**REQUEST FOR BID
City of Ukiah**

SPECIFICATION E41088

SUBSTATION TRANSFORMER OIL PROCESSING

January 29, 2026

**Bid Due Date
2:00 p.m., February 12, 2026**

I. Introduction

City of Ukiah is seeking bids from qualified Contractors to oil processing, internal inspection and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation, at 724 South Orchard Ave., Ukiah, CA 95482.

II. Bid Procedure

PLEASE TAKE NOTICE: This Request for Bid (RFB) is issued as an open market purchase under Section 1522 of the Ukiah City Code. This is not a formal or informal bid under the provisions of state law governing RFB's for Public Projects. The procedures governing open market purchases are at the discretion of the Purchasing Officer and may vary from bid to bid, depending on the City's needs. The City Code encourages the Purchasing Officer to use modern communications, including the telephone, e-mail and the internet, to obtain the lowest possible price, consistent with the City's needs. The Purchasing Officer does use City bidder's lists when soliciting bids. You may contact the Purchasing Officer if you would like to be placed on the City's bidder's list.

III. Contact Person

The City has designated Myles Fisette, Purchasing Manager, as the contact person for questions related to the work requested. Questions are to be submitted in writing, and can be done so by e-mail at mfisette@cityofukiah.com.

IV. Examination of the Site

The Contractor should familiarize himself with the local conditions of the project sites, and shall be responsible for having acquired full knowledge of the job and all problems affecting it. Failure to do so will in no way relieve him/her of the responsibility for performing any of the work or operations required as part of this contract.

V. Bid Submittal Instructions

Bids can be submitted in hardcopy, fax, or by email. **Bids are due on or before 2:00 p.m., February 12, 2026 to:**

City of Ukiah Purchasing Department
Attn: Myles Fisette
411 West Clay Street
Phone: (707) 463-6225
Email: mfisette@cityofukiah.com

It will be the sole responsibility of the bidders to have their bids delivered to the City before the closing hour and date. Late bids will not be considered and will be returned unopened to the sender. The City will not be responsible for any cost incurred by the Contractor in preparation of their bid response.

VI. Scope of Work

The Contractor shall provide all labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation. This work is required due to elevated combustible gas levels in the transformer oil, which indicate potential electrical arcing within the unit. The scope includes draining and storing the transformer oil, performing an internal tank inspection to locate the source of the condition, providing a written root cause assessment and recommendation for remediation, , small repairs, torquing of all connections to manufacturers

specifications reconditioning and vacuum-filling the insulating oil, and conducting final acceptance testing in accordance with applicable standards and the City of Ukiah's specifications.

All work shall be performed in accordance with current industry standards, including the IEEE C57 series (covering transformer installation, field testing, and maintenance), ASTM standards for insulating oil tests (D1500, D1816, D924, D1533, D971, D974, and D3612), and the latest NETA Acceptance Testing Specifications (ATS). The Contractor shall comply with CAL/OSHA requirements for confined space entry, electrical safety, and worker protection, and shall follow all manufacturer's recommendations (Kuhlman, ABB, and others as applicable). Best practices described in the U.S. Bureau of Reclamation FIST manuals and recognized technical references shall be followed throughout the project.

The Contractor shall begin by conducting a project review and safety conference with City representatives and any subcontractors. This meeting shall establish communication protocols, designate key contacts, review confined space entry procedures, identify environmental or site constraints, and confirm that all personnel involved in tank entry are properly qualified. Following approval to proceed, the Contractor shall draw an oil sample for laboratory testing to establish baseline chemistry and dielectric condition. The transformer oil shall then be drained into certified clean tankers, sealed, and properly stored. During and after oil removal, the transformer tank shall be filled with dry air having a dew point of -50°F or lower and oxygen content between 19.5% and 23%.

The Contractor shall provide a generator with a maximum sound level of 70 dBA at 23 feet to support oil processing operations. Once drained, the Contractor shall perform an internal inspection of the transformer under controlled environmental conditions. The tank shall not be opened if the relative humidity exceeds 65% or the ambient temperature is below freezing. Purging with dry air shall continue during the inspection period to prevent moisture ingress. The Contractor shall inspect for signs of electrical arcing, overheating, loose or damaged connections, or insulation distress. All mechanical connections shall be torqued to manufacturer's specifications, and any suspect compression connectors or DETC (De-energized Tap Changer) contacts showing signs of arcing shall be examined and repaired or adjusted as necessary. The Contractor shall also inspect the core, coils, and internal components for evidence of degradation or moisture intrusion. A root cause analysis shall be provided to the City prior to refilling the transformer.

Tools and hardware shall be secured to prevent dropping into the transformer, and protective drop cloths shall be used beneath any working area. The tank shall not remain open for more than 24 hours; if work must be paused, it shall be resealed, evacuated, and filled with dry air or nitrogen until work resumes. Upon completion of the inspection, the Contractor shall provide a root cause assessment identifying the most probable cause or causes of the condition and recommendations for corrective action, which may include follow-up repair by others.

Following inspection, the Contractor shall process the insulating oil to remove moisture and gas in accordance with IEEE C57.93 and related guidelines. Oil shall be filtered, de-gassed, and dried to achieve acceptable dielectric and moisture values. The Contractor shall perform a vacuum leak test before refilling, ensuring that pressure rise does not exceed 1.0 mm Hg within 30 minutes. The transformer shall then be evacuated and held under vacuum (1 mm Hg) for 24 hours before refilling. If oil analysis indicates that the DBPC oxidation inhibitor concentration is below 0.3%, the Contractor shall replenish it to that level. Any necessary makeup oil shall be supplied by the Contractor. The transformer shall be filled under vacuum through a 0.5-micron filter press, with fill temperature maintained between 60°C and 80°C, and fill rate not exceeding 0.5 inches per minute. Upon completion, the transformer shall be topped off and blanketed with nitrogen.

After reassembly, the Contractor shall perform acceptance testing in compliance with IEEE, ASTM, and NETA standards. Testing shall include Transformer Turns Ratio across all tap positions, Insulation Power Factor (winding and core), Current Transformer ratio and polarity verification, and insulation tests at 1,000 volts. In addition, post-processing oil tests shall be performed for color (ASTM D1500), dielectric breakdown (ASTM D1816), power factor (ASTM D924), moisture content (ASTM D1533), interfacial tension (ASTM D971), acid number (ASTM D974), and dissolved gas analysis (DGA, ASTM D3612). All field and laboratory results shall be compiled in a formal test report.

Upon completion of the work, the Contractor shall submit a final report to the City of Ukiah. The report shall include oil analysis data, inspection findings, photographic documentation, the root cause assessment with recommendations, and test results confirming transformer condition following processing. The City will perform the 24-hour hold time before energizing at 115 kV and the subsequent minimum eight hours of no-load energization, during which operational performance (including oil temperature, winding hot spots, ambient temperature, and sound or vibration) will be monitored by City personnel.

The Contractor shall prepare and submit a detailed work plan and schedule for review and approval by the City before mobilization. All work shall be completed in strict accordance with applicable safety and environmental regulations, including CAL/OSHA confined space entry standards, EPA spill prevention and control requirements, and California environmental laws regarding oil handling and disposal. The Contractor shall maintain appropriate spill containment during all phases of work and provide Safety Data Sheets (SDS) for all chemicals and materials used onsite. General locations of the work are 724 South Orchard Ave., Ukiah, CA 95482.

Specification Task Schedule, nameplate information, drawings, photos and DGA report have been included as Attachment A.

VII. Terms

The City asks that vendors specify their desired payment preferences in their bid response. The actual payment terms of the contract will be open for negotiation during the contract phase. If no special payments are requested prior to issuing the work, the City will assume net 30 terms.

The City reserves the right to award to the lowest, responsible bidder. The City also reserves the right to waive any irregularities and technicalities and request rebids should it be deemed in its best interests to do so. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid. In addition, the City reserves the right to make the selection of specific parts of a bid, or multiple proposals that will best meet the needs of the City as defined in this RFB. In addition, the City reserves the right to reject any or all bids. The awarded contractor will enter a "Professional Services Agreement", Attachment B.

VIII. Addenda

If it becomes necessary to revise any part of this Request for Bid (RFB) after it has been issued, the City will issue an addendum to the RFB containing the revision. All addenda will be posted on the City's website at www.cityofukiah.com/purchasing with the rest of the RFB documents. Anyone who intends to submit a bid in response to the RFB must check the website frequently for any posted addenda. Anyone submitting a bid will be deemed to have seen and agreed to be bound by the posted addenda.

IX. Warranty

Unless otherwise indicated, the Contractor must provide a 1 year workmanship warranty from the date of final acceptance. The Contractor shall replace promptly and at his own expense any materials and/or workmanship which fail during this warranty period.

X. Bidder Qualifications

The City will satisfy itself that the potential contractors are reputable firms with a proven track record and a proven product. Contractors are asked to provide the information requested under Work Performance History Capability. References are to be those who you have performed similar scope of work as asked for in this RFB. References are to include the contact name and phone number. A minimum of three references are requested.

XI. Insurance Requirements

Bidder's attention is directed to the insurance requirements – see Attachment C. Contractors shall furnish to the City, *upon award of contract*, certificates of insurance covering full liability under Worker's Compensation laws of the State of California, Comprehensive General Liability and Business Auto Insurance with policy limits of not less than \$2,000,000 naming the City as an additional insured party.

It is highly recommended that contractors confer with their respective insurance carriers or brokers to determine in advance of bid submission the availability of insurance certificates and endorsements as prescribed and provided herein. If an apparent awarded contractor fails to comply with the insurance requirements, that contractor may be disqualified from award of the contract. If you have questions regarding the City's requirements, please contact the City's Risk Manager at 707-463-6287.

XII. License and Additional Requirements

1) Compliance with Laws and Regulations: All materials, parts and equipment furnished pursuant to these specifications shall be in compliance with the laws and regulations of the State of California and OSHA. The contractor shall, if requested by the City, supply certification and evidence of such compliance.

2) Payment Bond: As per California Civil Code Section 9550, a direct contractor that is awarded a public works contract involving an expenditure in excess of twenty-five thousand dollars (\$25,000) shall, before commencement of work, give a payment (material and labor) bond to and approved by the officer or public entity by whom the contract was awarded. Please refer to Attachment D for a copy of the sample forms.

3) Legal Requirements and Permits: The contractor agrees to fully comply with all local, City, State and Federal laws, regulations and ordinances governing performance of contractual services required, and it will be the responsibility of the contractor to obtain any and all necessary licenses, permits or clearances, including the actual cost of licenses.

4) License Requirements: Bidder/Contractor must possess a current **City of Ukiah business license**. (For information business license, please contact Elizabeth Frausto, City of Ukiah Community Development at 707-463- 6215.)

b) The bidder shall keep in force a City of Ukiah business license for the extent of the project.

c) Where subcontractors/jobbers are used, bidder shall provide the City with proof of proper licenses, certificates and proof of insurance for work performed.

5) Notice to Bidders – Contractor Registration and Prevailing Wages –*No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works*

project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. The prime contractor shall be responsible for posting job site notices as prescribed by regulation. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Public Works Small Project Exemption: Small project exemption means that contractors who work exclusively on small projects are not required to register as public works contractors or file electronic certified payroll reports for those projects. However, prevailing wages must still be paid on projects with small project exemption. Contractors are still required to maintain certified payroll records on a continuous basis, and provide those records to the Labor Commissioner's Office upon request. Small project exemption is applied based on the amount of the entire project, not a contractors subcontracted amount of the project. Small project exemption applies for all public works projects that do not exceed: \$25,000 for new construction, alteration, installation, demolition or repair; and \$15,000 for maintenance.

Each laborer or mechanic of Contractor or any subcontractor engaged in work on the project under this contract shall be paid, pursuant to provisions of Section 1770, including amendments thereof, of the Labor Code of the State of California, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of wages for straight time, overtime Saturdays, Sundays and Holidays including employer payment for health and welfare, vacation, pension and similar purposes, copies of the General Prevailing Wage Determination (applicable to the work), for the locality in which the work is to be done can be reviewed at Website: www.dir.ca.gov/dlsr/pwd/northern.html .

The Labor Commissioner through the Division of Labor Standards Enforcement (DLSE) may at any time require contractor and subcontractors to furnish electronic certified payroll records directly to DLSE. For projects that do not meet the "Public Works Small Project Exemption", contractors and subcontractors must furnish electronic certified payroll records directly to the DLSE.

INDEMNIFY AND HOLD HARMLESS AGREEMENT

Contractor agrees to accept all responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the City, its officers, agents and employees, from and against any and all actions, claims, damages, disabilities, or costs of litigation that may be asserted by any person or entity, arising out of or in connection with the negligent or willful misconduct in the performance by contractor hereunder, whether or not there is concurrent, passive or active negligence on the part of the City, but excluding liability due to the sole active negligence or willful misconduct of the City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under Workmen's Compensation acts, disability benefits acts or other employee's benefits acts.

Contractor shall be liable to the City for any loss or damage to City property arising from or in connection with Contractor performance hereunder. The undersigned acknowledges that this document, together with the resulting purchase order issued by the City, the executed Short Form Construction Contract, the insurance requirements for contractors, and the Contractor Statement Regarding insurance coverage comprise a written agreement between the Contractor and the City binding on both parties.

The undersigned declares they are familiar with the items specified and have carefully read the RFB specification/requirements, checked all of the figures stated on the specifications and accepts full responsibility for any error or omission in the preparation of this bid.

This bid is submitted by, (check one)

____ Individual Owner ____ Partnership ____ Corporation ____ Other

Legal Name of Bidder _____

Address of Bidder _____

Tax ID# _____

Phone Number _____ Fax Number _____

California State Contractor's License #: _____ Expiration Date: _____

DIR Public Works Contractor Registration #: _____

By: _____ Date _____

Signature

Print or Type Name: _____

Title

WORK PERFORMANCE DATA

HISTORY AND CAPABILITY: Provide the name, locations and a narrative statement on the work performed.

WORK PERFORMED

1. COMPANY NAME:	_____	_____
CONTACT:	_____	_____
ADDRESS:	_____	_____
PHONE:	_____	_____
2. COMPANY NAME:	_____	_____
CONTACT:	_____	_____
ADDRESS:	_____	_____
PHONE:	_____	_____
3. COMPANY NAME:	_____	_____
CONTACT:	_____	_____
ADDRESS:	_____	_____
PHONE:	_____	_____
4. COMPANY NAME:	_____	_____
CONTACT:	_____	_____
ADDRESS:	_____	_____
PHONE:	_____	_____
5. COMPANY NAME:	_____	_____
CONTACT:	_____	_____
ADDRESS:	_____	_____
PHONE:	_____	_____

SUBCONTRACTORS: The bidder must submit a list of subcontractors whom he proposes to employ on the work with

proper firm name and business address of each.

1)Subcontractor's Name

Work to be performed

Address

City/State/Zip

Phone Number

Fax Number

California State Contractor License #

DIR Public Works Contractor Registration #

2)Subcontractor's Name

Work to be performed

Address

City/State/Zip

Phone Number

Fax Number

California State Contractor License #

DIR Public Works Contractor Registration #

3)Subcontractor's Name

Work to be performed

Address

City/State/Zip

Phone Number

Fax Number

California State Contractor License #

DIR Public Works Contractor Registration #

BIDDER/CONTRACTOR STATEMENT
REGARDING INSURANCE COVERAGE
(Submit with Bid)

PROPOSER/CONTRACTOR HEREBY CERTIFIES that he/she has reviewed and understands the insurance coverage requirements specified in the Request for Bid for:

SUBSTATION TRANSFORMER OIL PROCESSING

Should we/I be awarded the contract, we/I certify that we/I can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agree to name the **City of Ukiah as Additional Insured** for the work specified. And we/I will comply with the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, before commencing the performance of the work specified.

Please Print (Person, Firm, or Corporation)

Signature of Authorized Representative

Please Print (Name & Title of Authorized Representative)

Date

Phone Number

Scope of Work – Substation Transformer Oil Processing, Internal Inspection and Repair

CITY OF UKIAH
411 W. Clay Street, Ukiah, CA 95482

POWER TRANSFORMER REPAIR AND TESTING

I. BACKGROUND

The City of Ukiah (Ukiah) has three transformers at its Orchard Substation. Ukiah is seeking a contractor to repair and test one transformer onsite. The work will consist of draining and storing the transformer oil and inspecting the tank interior for the source of electrical arcing that is causing elevated combustible gas levels and providing a recommendation for appropriate remediation. Transformer oil shall be processed to filter, de-gas, and dry the transformer prior to vacuum filling. The transformer shall be tested after repairs are complete. A generator with a maximum sound rating of 70 dBA at 23 feet shall be provided by the Contractor for use with oil processing equipment.

The work site address is:

Orchard Substation

724 South Orchard Ave.
Ukiah, CA 95482

The contact information for this solicitation is:

Ukiah's Contact

Myles Fisette, Purchasing Manager
(707) 463-6225
mfisette@cityofukiah.com

Nameplate data for the transformers are as follows:

- ▶ Manufacturer: Kuhlman
- ▶ High Voltage: 115,000 volts (delta)
- ▶ Low Side: 12,000 Y 6,930 volts
- ▶ 20 MVA
- ▶ Type II Inhibited Mineral Oil, 6,218 Gallons
- ▶ DOM 11/2008
- ▶ Transformer TR-2 S/N 988227-1

POWER TRANSFORMER REPAIR AND TESTING

II. PROJECT SCHEDULE

Task #	Description	Completion Date
1.	Project Review and Safety Conference	
2.	Drain Oil From TR-2	
3.	Internal Inspection and Repair of TR-2	
4.	Oil Processing and Drying of TR-2	
5.	Vacuum Filling TR-2	
6.	Submit to Owner One Final Report On TR-2	
7.	Hold Time Before Energizing (<i>Performed by Owner</i>)	
8.	Energize at No Load (<i>Performed by Owner</i>)	

III. PROJECT DESCRIPTION

TASK 1. Project Review and Safety Conference

1. Assemble site crew, subcontractors, and Owner's representatives for project orientation.
2. Identify supervisors and foremen, and exchange key contact information (e.g. cell phone numbers, office contacts, emergency sources -hospital, EMT, etc.)
3. Designate Contractor and Owner contact in charge.
4. Review all safety procedures and plans. Complete all needed site awareness or environmental constraints.
5. Clearly identify all tasks that are expected of each contractor, subcontractor and owner.
6. Review other Owner expectations and work rules.
7. Secure Owner authorization to proceed.
8. Entrants must be qualified for confined space entry in accordance with CALOSHA requirements.
9. Tank entrants in addition to emptying pockets to remove all jewelry and wear clean coveralls and shoe covers.
10. Avoid stepping on insulation, wiring and connections.
11. Inventory all tools and parts entering tank.
12. Perform inspection
13. Verify nothing left in tank.
14. Oil equipment to be properly bonded and grounded.

POWER TRANSFORMER REPAIR AND TESTING

TASK 2. Drain Oil from Transformer 2

1. Draw an oil sample for a general chemistry test to establish a benchmark for oil condition as found. A copy of the test shall be provided to the Owner and the Engineer and be included in the final report.
2. Drain oil into Certified Clean Tankers.
3. Following the oil removal, the transformer tank is to be filled with dry air. Dew point less than -50°F or lower and oxygen content between 19.5% and 23%.
4. The Contractor shall seal and lock the oil tanker(s) holding the removed oil.

TASK 3. Tank Interior Inspection and Repair

1. Do not open tank if relative humidity is above 65% or if ambient temperature is below freezing.
2. Do not open tank until pressure is at zero psi.
3. Continue purging tank with dry air during open time to prevent entrance of moisture.
4. Tools and hardware shall be tied off to prevent losing in transformer.
5. Use clean drop cloth beneath hardware being removed.
6. Torque all mechanical connections to manufacturers specifications and inspect and replace any suspect compression connectors. Examine DETC contacts for signs of arcing and repair if necessary. Inspect core and coils and interior components for evidence of overheating or arcing.
7. Tank shall not be left open for more than 24 hours at a time. If work is interrupted, reseal the tank, evacuate it and fill with dry air or nitrogen.
8. Provide a root cause assessment by identifying the most probable cause(s) of the issue (e.g., loose connection, insulation breakdown, moisture intrusion).

TASK 4. Vacuum Filling Transformer 2

1. Equipment minimum capability: Oil pump minimum flow rate of 1200 GPH, and vacuum system capable of blanking pressure of less than 50 µm of Hg.
2. If LPRD flange is used for vacuum/oil connection, adapter shall be used to incorporate LPRD.
3. Isolate devices not rated for full vacuum.
4. Evacuate tank and fill with dry air or nitrogen. Hold for 12 hours. (4 PSI ± 0.5 PSI)
5. Check dew point and inside temperature. Using published graphs (IEEE C57.93), determine wetness.
6. Perform vacuum leak test prior to vacuum filling, leak rate rise not to exceed 1.0mm Hg in a period of 30 minutes.
7. If reasonably dry, 0.8% or lower by weight, start pulling vacuum.

8. Maintain 1 mm of mercury for 24 hours.
9. Contractor to supply DBPC oxidation inhibitor 0.3% by weight to be added to returned oil if processed oil tests indicate DBPC is < 0.3%.
10. Contractor to supply makeup oil as necessary to top off transformer to its normal level.

CITY OF UKIAH
411 W. Clay Street, Ukiah, CA 95482

POWER TRANSFORMER REPAIR AND TESTING

11. Fill tank with oil via filter press (0.5-micron rating).
12. Top off with nitrogen system.
13. Oil fill temperature range (60 to 80° C is recommended)
14. Oil fill maximum rate (Not to exceed 1.25 cm/min {0.5 in/min})
15. Equipment minimum capability: Oil pump minimum flow rate of 1200 GPH, and vacuum system capable of blanking pressure of less than 50 µm of Hg.
16. If LPRD flange is used for vacuum/oil connection, adapter shall be used to incorporate LPRD.
17. Isolate devices not rated for full vacuum.
18. Evacuate tank and fill with dry air or nitrogen. Hold for 12 hours. (4 PSI ± 0.5 PSI)
19. Check dew point and inside temperature. Using published graphs (IEEE C57.93), determine wetness.
20. Perform vacuum leak test prior to vacuum filling, leak rate rise not to exceed 1.0mm Hg in a period of 30 minutes.
21. If reasonably dry, 0.8% or lower by weight, start pulling vacuum.
22. Maintain 1 mm of mercury for 24 hours.
23. Contractor to supply DBPC oxidation inhibitor 0.3% by weight to be added to returned oil if processed oil tests indicate DBPC is < 0.3%.
24. Contractor to supply makeup oil as necessary to top off transformer to its normal level.
25. Fill tank with oil via filter press (0.5-micron rating).
26. Top off with nitrogen system.
27. Oil fill temperature range (60 to 80° C is recommended)
28. Oil fill maximum rate (Not to exceed 1.25 cm/min {0.5 in/min})

POWER TRANSFORMER REPAIR AND TESTING

TASK 5. Testing Transformer 2

1. The following field acceptance tests shall be performed after reassembly and prior to energizing.
 - ▶ Transformer turns ratio test (all tap positions)
 - ▶ Insulation Power factor test
 - ▶ Winding Insulation
 - ▶ Core insulation
 - ▶ Oil test as follows (at least 24 hours after filling):

Color Number	ASTM (D1500)
Dielectric Breakdown	ASTM (D1816)
Power Factor	ASTM (924)
Moisture Content	ASTM (D1533)
Interfacial Tension	ASTM (D971)
Acid Number	ASTM (D974)
Combustible Gas (DGA) Test	ASTM (D3612)

- ▶ Current transformers as follows:
 - Ratio
 - Polarity
 - Insulation tests at 1,000 volts
 - Generate a report of the field tests
 - Supply a copy to Ukiah

TASK 6. Prepare Final Report

1. Submit to Owner one final report on TR-2.

TASK 7. Hold Time Before Energizing (*Performed by Owner*)

1. Minimum 24 hours for 115KV

CITY OF UKIAH
411 W. Clay Street, Ukiah, CA 95482

POWER TRANSFORMER REPAIR AND TESTING

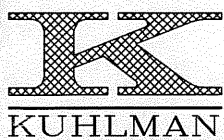
TASK 8. Minimum 8 Hours Energized Time at No Load (*Performed by Owner*)

1. During no load time:
 - ▶ Check for excessive noise and vibration
 - ▶ Monitor oil temperature
 - ▶ Monitor winding temperature hot spots
 - ▶ Monitor ambient temperature
 - ▶ Operate & check LTC performance if applicable
 - ▶ Operate cooling fans & pumps if applicable
 - ▶ Inspect for oil leaks & all oil level indicators

POWER TRANSFORMER REPAIR AND TESTING

REFERENCES:

1. <http://www.howardind.com/HowardTransformers/Literature/MediumPowerSubstationInstructions.pdf>
2. [http://www.sunbeltusa.com/Liquid filled instruction manual.pdf](http://www.sunbeltusa.com/Liquid%20filled%20instruction%20manual.pdf)
3. <http://www.academia.edu/4667551/GUIDE> FOR the purification of insulating oil by i.ar. gray-transformer chemistry services corrective maintenance procedures for oil-insulated transformers introduction
4. http://www.usbr.gov/power/data/fist/fist3_30/fist3_30.pdf
5. <http://www.vatransformer.com/Resources/files/Installation%20Manual.pdf>
6. <http://www.engineershandbook.com/Tables/torque3.htm>
7. ABB Service Handbook for Transformers
8. NETA Maintenance Testing Specifications- latest edition
9. IEEE C57 latest standards
10. Electric Power Transformer Engineering, 3rd edition, by James H. Harlow.
11. ABB - User's Manual - Assembly and Energizing for Power Transformers #1ZCL000001EG-EN-rev. 1



KUHLMAN CORPORATION
CRYSTAL SPRINGS, MS

LOAD TAP CHANGING TRANSFORMER

MVA 20/26.7/33.3 AT 55°C RISE
MVA 22.4/30/37.3 AT 65°C RISE
HV 115000 VOLTS 550 KV BIL
LV 12000Y/6928 VOLTS 110 KV BIL
IMPEDANCE 8.50 % AT 115000-12000Y VOLTS AND 20 MVA

COOLING CLASS ONAN/ONAF/ONAF
THREE PHASE, 60 HERTZ

MFG. DATE: 11/08
SERIAL NO.: 988227-1

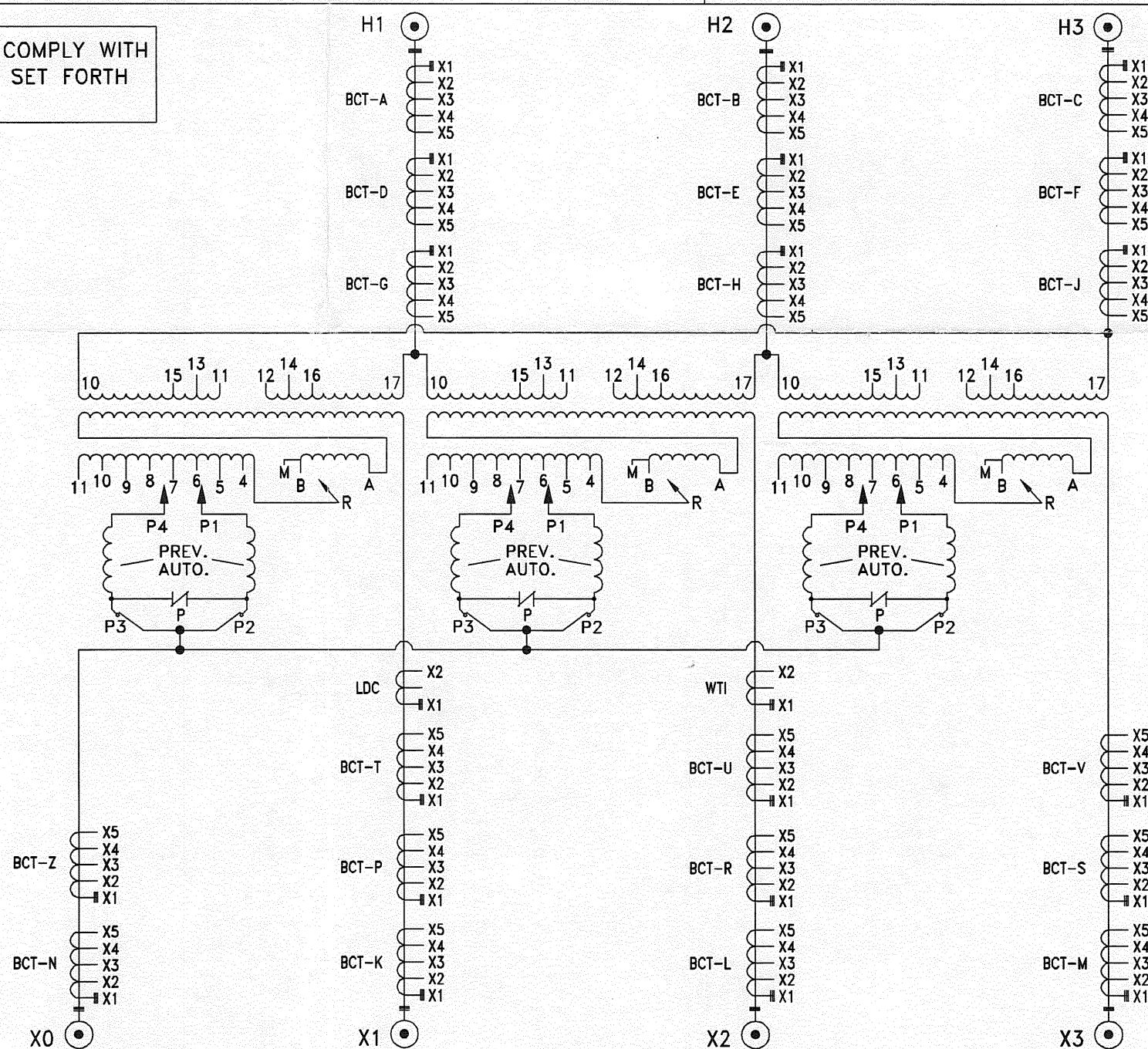
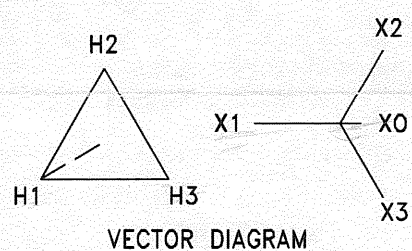
LIQUID LEVEL BELOW TOP OF MANHOLE FLANGE AT 25°C IS 16.9 INCHES
LIQUID LEVEL CHANGES 0.89 INCHES PER 10°C CHANGE IN LIQUID TEMPERATURE.
OPERATING PRESSURE OF OIL PRESERVATION SYSTEM: 8.0 PSIG MAXIMUM 0.5 PSIG MINIMUM
TANK IS DESIGNED FOR 14.7 PSIG VACUUM AND 15.0 PSIG POSITIVE PRESSURE.
PRESSURE RELIEF DEVICE OPERATES AT 10.0 PSIG.
LTC: REINHAUSEN RMV-II-69 KV RATED: 2500 AMPS
CIRCULAR COIL CONSTRUCTION, 3-LEGGED MITERED CORE.

CAUTION
READ IM-3.010 AND TL 7002.05 BEFORE OPERATING TRANSFORMER.
DE-ENERGIZE TRANSFORMER BEFORE OPERATING H.V. TAP CHANGER.
FILLED AT TIME OF MANUFACTURE WITH MINERAL OIL THAT CONTAINED LESS THAN 1 PPM PCB.

APPROXIMATE WEIGHT (POUNDS)
CORE AND COILS 59161
TANK AND FITTINGS 28783
RADIATORS 12086
TANK OIL 5691 GALS. 42685
RADIATOR OIL 527 GALS. 3952
LTC OIL 345 GALS. 2590
TOTAL WEIGHT 149257
OIL IS TYPE II INHIBITED

988227-02

THIS TRANSFORMER IS DESIGNED TO COMPLY WITH
THE HIGH SEISMIC QUALIFICATION AS SET FORTH
IN THE IEEE STANDARD 693-2005



BCT-A,B,C,D,E,F,G,H,J--1200:5 MR C400
BCT-K,L,M,P,R,S,T,U,V--1200:5 MR C400
BCT-N,Z--600:5 MR C400
WTI/LDC--2000:5 SR C100
TRF=2.0

CURRENT TRANSFORMER 600:5 AMP MULTI-RATIO	
RATIO	TAPS
50:5	X2-X3
100:5	X1-X2
150:5	X1-X3
200:5	X4-X5
250:5	X3-X4
300:5	X2-X4
400:5	X1-X4
450:5	X3-X5
500:5	X2-X5
600:5	X1-X5

CURRENT TRANSFORMER 1200:5 AMP MULTI-RATIO	
RATIO	TAPS
100:5	X2-X3
200:5	X1-X2
300:5	X1-X3
400:5	X4-X5
500:5	X3-X4
600:5	X2-X4
800:5	X1-X4
900:5	X3-X5
1000:5	X2-X5
1200:5	X1-X5

H.V. CONNECTIONS (COPPER CONDUCTORS)			
VOLTS H1-H2-H3	AMPS AT 37.3 MVA	TAP CHANGER FOR DE-ENERGIZED OPERATION ONLY	
		POS	CONNECTS
120750	179	A	11 TO 12
117875	183	B	12 TO 13
115000	187	C	13 TO 14
112125	192	D	14 TO 15
109250	197	E	15 TO 16

LV CONNECTIONS (COPPER CONDUCTORS)					
VOLTS X1-X2-X3	AMPS AT 37.3 MVA	POS NO.	LOAD TAP CHANGER		
			P1 ON	P4 ON	R ON
13143	1640	16R	11	11	B
13071	1649	15R	10	11	
13000	1658	14R	10	10	
12929	1667	13R	9	10	
12857	1676	12R	9	9	
12786	1686	11R	8	9	
12714	1695	10R	8	8	
12643	1705	9R	7	8	
12571	1715	8R	7	7	
12500	1724	7R	6	7	
12429	1734	6R	6	6	
12357	1744	5R	5	6	
12286	1754	4R	5	5	
12214	1765	3R	4	5	
12143	1775	2R	4	4	
12071	1786	1R	M	4	A
12000	1796	N	M	M	
11929	1807	1L	11	M	
11857	1818	2L	11	11	
11786	1829	3L	10	11	
11714	1840	4L	10	10	
11643	1851	5L	9	10	
11571	1863	6L	9	9	
11500	1874	7L	8	9	
11429	1886	8L	8	8	
11357	1898	9L	7	8	
11286	1910	10L	7	7	
11214	1922	11L	6	7	
11143	1934	12L	6	6	
11071	1947	13L	5	6	
11000	1959	14L	5	5	
10929	1972	15L	4	5	
10857	1985	16L	4	4	
FOR STEP DOWN OPERATION					

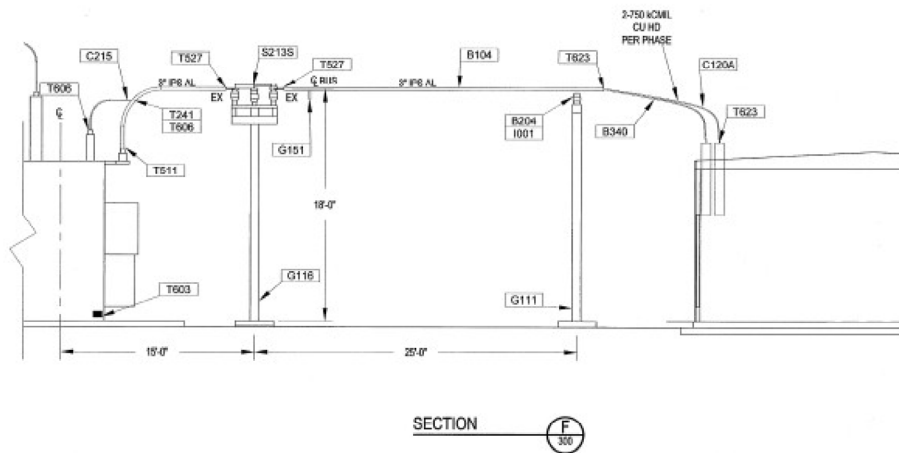
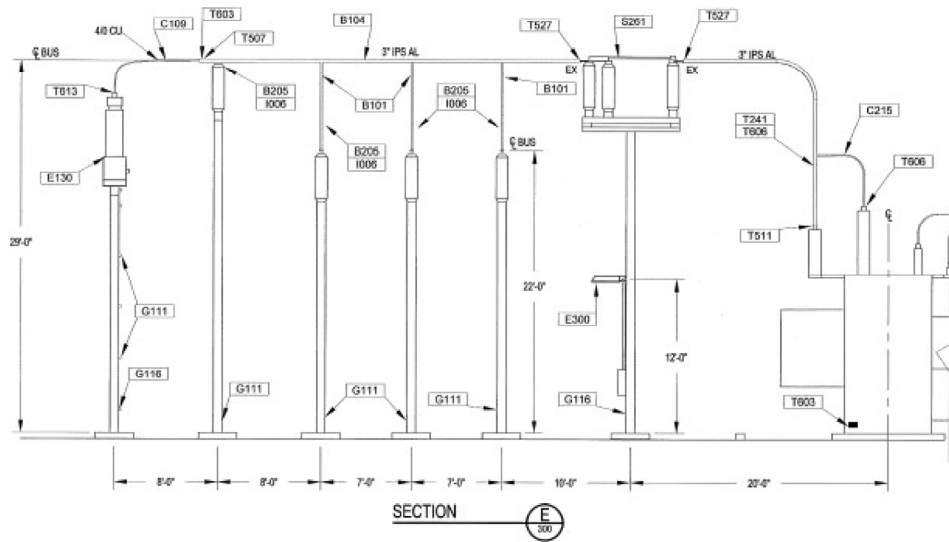
988227	988227-1	8.50	11/08
S.O. NO.	SERIAL NO.	IMPED. %	MFG. DATE
KUHLMAN ELECTRIC CO.			

NOTE: SERIAL NO., MFG. DATE, AND IMPEDANCE WILL BE ENGRAVED AFTER
FINAL TESTING AT KUHLMAN ELECTRIC.

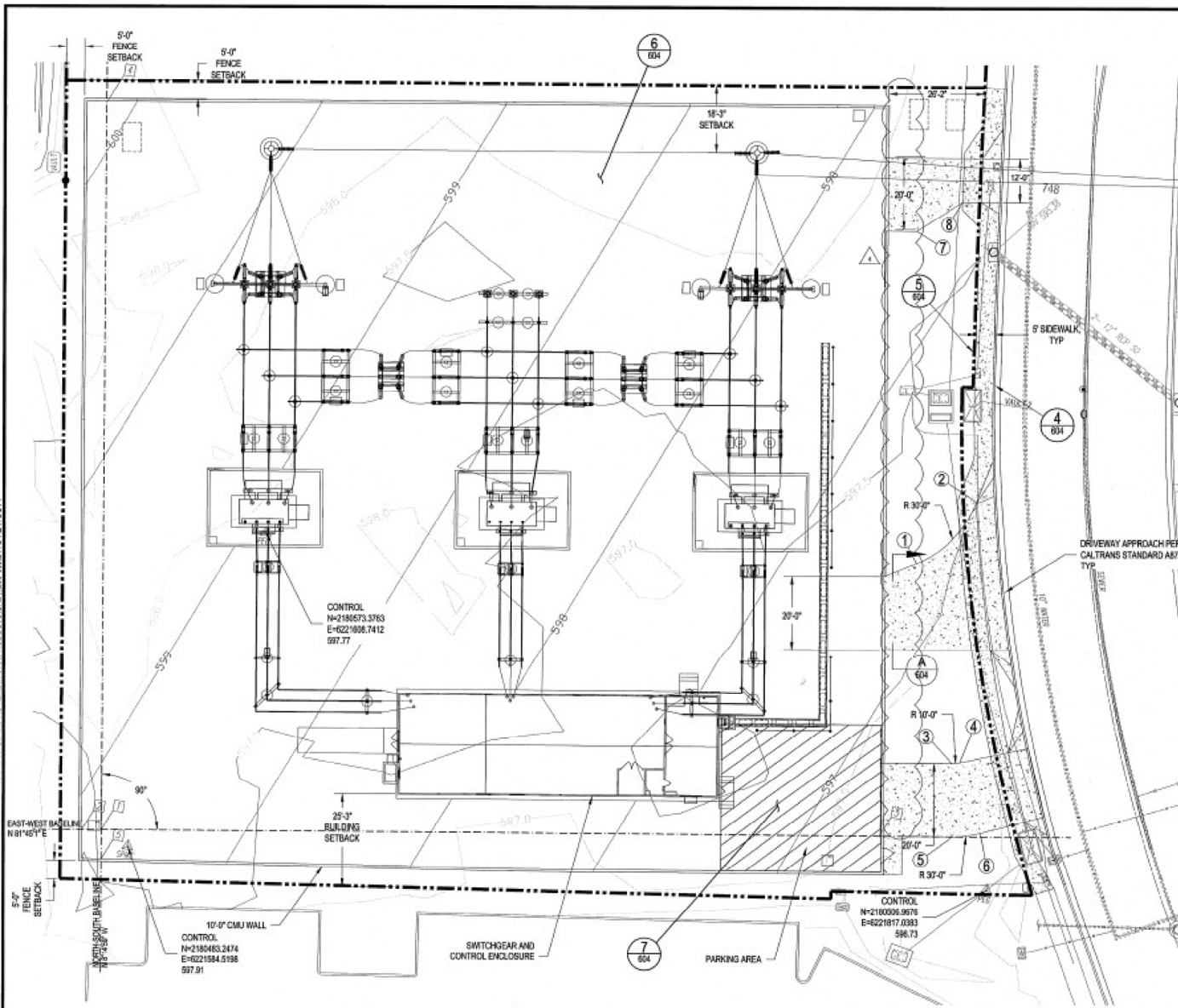
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TRANSFORMER NAMEPLATE

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DWG. NO.	988227-3802	ISSUE	02	
KUHLMAN CORPORATION POWER TRANSFORMER DIV. CRYSTAL SPRINGS, MS				
APP. DATE	MAC	PAGE 1	DF 1	



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GENERAL NOTES:

- ALL CONSTRUCTION SHALL CONFORM TO THE CITY OF UKIAH SPECIFICATIONS, CITY OF UKIAH STANDARD DRAWINGS AND THE PROJECT PLANS.
- THE CONTRACTOR SHALL PROVIDE, PROCURE AND PAY FOR ALL PERMITS REQUIRED TO CARRY ON AND COMPLETE THE WORK. THESE INCLUDE, BUT ARE NOT LIMITED TO, ENCROACHMENT PERMITS, CURRENT BUSINESS LICENSE, VALID AND PROPER CONTRACTORS LICENSE. ENCROACHMENT PERMITS MUST BE LOCATED ON THE JOB SITE DURING WHICH TIME CONTRACTOR IS WORKING THERE.
- ANY AND ALL INSPECTION FEES SHALL BE DUE AND PAYABLE TO THE CITY BEFORE ANY WORK BEGINS.
- CONSTRUCTION MATERIALS AND EQUIPMENT SHALL BE NEW AND OF A QUALITY EQUAL TO THAT SPECIFIED OR APPROVED. WORK SHALL BE DONE AND COMPLETED IN A THOROUGH AND WORKMANLIKE MANNER.
- WHenever ANY MATERIAL OR EQUIPMENT IS INDICATED OR SPECIFIED BY PATENT OR PROPRIETARY NAME OR BY THE NAME OF THE MANUFACTURER, SUCH SPECIFICATION SHALL BE CONSIDERED AS USED FOR DESCRIBING THE MATERIAL OR EQUIPMENT DESIRED AND SHALL BE CONSIDERED AS FOLLOWED BY THE WORDS "OR APPROVED EQUAL". THE CONTRACTOR MAY OFFER ANY MATERIAL OR EQUIPMENT WHICH SHALL BE EQUAL IN EVERY RESPECT TO THAT SPECIFIED, PROVIDED, THAT WRITTEN APPROVAL FIRST IS OBTAINED FROM THE ENGINEER.
- MATERIALS SHALL BE SO STORED TO ENSURE THE PRESERVATION OF THEIR QUALITY AND FITNESS FOR THE WORK. THEY SHALL BE SO LOCATED AND DISPOSED THAT PROMPT AND PROPER INSPECTION THEREOF MAY BE MADE.
- THE CITY SHALL HAVE THE RIGHT TO TAKE POSSESSION OF AND USE ANY COMPLETED OR PARTIALLY COMPLETED PORTIONS OF THE WORK, NOTWITHSTANDING THE TIME FOR COMPLETING THE ENTIRE WORK OR SUCH PORTIONS WHICH MAY NOT HAVE EXPIRED, BUT SUCH TAKING POSSESSION AND USE SHALL NOT BE DEEMED AN ACCEPTANCE OF ANY WORK NOT COMPLETED IN ACCORDANCE WITH THE PROJECT PLANS. IF SUCH PRIOR USE INCREASES THE COST OF OR DELAYS THE WORK, THE CONTRACTOR SHALL BE ENTITLED TO SUCH EXTRA COMPENSATION, OR EXTENSION OF TIME OR BOTH, AS THE ENGINEER MAY DETERMINE.
- CONTRACTOR SHALL IMPLEMENT ALL CITY, COUNTY, STATE AND FEDERAL JOB SITE SAFETY REQUIREMENTS AS THEY RELATE TO DUST CONTROL, EQUIPMENT MOVEMENT, NOISE, HOURS OF WORK AND CONSTRUCTION HAZARDOUS MATERIALS AND SHALL MINIMIZE ANY INCONVENIENCE TO THE PUBLIC.
- HOURS OF OPERATION SHALL BE PER THE CONDITIONS OF APPROVAL.
- CONTRACTOR SHALL REMOVE AND REPLACE ALL BROKEN, CRACKED OR RAISED SIDEWALK, DRIVE APPROACH OR CURB AND GUTTER WITHIN PROPERTY FRONTAGE.
- PRIOR TO THE COMMENCEMENT OF ANY WORK IN PUBLIC STREETS, OR WITHIN THE PUBLIC RIGHT OF WAY, CONTRACTOR SHALL PROVIDE A TRAFFIC CONTROL PLAN (IN TRIPPLICATE) TO THE CITY ENGINEER FOR REVIEW AND APPROVAL.
- CONTRACTOR SHALL VERIFY THE LOCATIONS OF ALL UNDERGROUND UTILITY LINES OR STRUCTURES WHETHER SHOWN OR NOT SHOWN ON THIS PLAN, AND SHALL BE RESPONSIBLE FOR PROTECTING THEM FROM DAMAGE. THE CONTRACTOR SHALL CALL UNDERGROUND SERVICE ALERT AT 811 A MINIMUM OF 2 WORKING DAYS BEFORE DIGGING.
- NO WORK MAY BEGIN WITHOUT AN APPROVED TRAFFIC CONTROL PLAN, AND ONCE BEGUN, CONTRACTOR SHALL ENDEAVOR TO COMPLETE WORK IN THE STREET AND/OR PUBLIC RIGHT OF WAY WITHOUT DELAY SO AS TO PROVIDE MINIMUM INCONVENIENCE TO ADJACENT PROPERTY OWNERS AND TO THE TRAVELING PUBLIC.
- THE CONTRACTOR SHALL TAKE ALL NECESSARY AND PROPER PRECAUTIONS TO PROTECT ADJACENT PROPERTIES FROM ANY AND ALL DAMAGE THAT MAY OCCUR FROM STORM WATER RUNOFF AND/OR ANY DEPOSIT OF WATER RUNOFF AND/OR DEBRIS RESULTING FROM ANY AND ALL WORK IN CONNECTION WITH CONSTRUCTION.
- THE CONTRACTOR IS ADVISED THAT ALL EXCAVATED MATERIALS SHALL BECOME HIS PROPERTY AND SHALL BE REMOVED FROM THE JOB SITE UNLESS INSTRUCTED BY THE ENGINEER, IN WRITING, TO DO OTHERWISE.
- NO TRENCHES, REGARDLESS OF DEPTH OR WIDTH AND WHETHER ON-SITE OR OFF-SITE, MAY BE LEFT OPEN OVERNIGHT UNLESS PRIOR APPROVAL IS SECURED, IN WRITING, FROM THE ENGINEER.
- THE CONTRACTOR SHALL BE RESPONSIBLE DURING ALL PHASES OF THE WORK TO PROVIDE FOR PUBLIC SAFETY AND CONVENIENCE. THE CONTRACTOR SHALL ESTABLISH ADEQUATE ACCESS TO DRIVEWAYS AT THE END OF EACH WORKING DAY TO THE SATISFACTION OF THE ENGINEER.
- THE CONTRACTOR SHALL PROVIDE A 72-HOUR NOTIFICATION TO THE AFFECTED PROPERTIES, THE POLICE DEPARTMENT, AND THE FIRE DEPARTMENT IN THE EVENT OF A CHANGE IN CLOSURE OF STREET TO TRAFFIC AND/OR PUBLIC SAFETY VEHICLES, PARKING RESTRICTIONS, AND ON EACH MONDAY MORNING DURING THE CONSTRUCTION PERIOD.
- CONTRACTOR SHALL PERFORM WORK IN ACCORDANCE WITH NEIGHBORHOOD FRIENDLY CONSTRUCTION.
- ALL WORK WITHIN THE PUBLIC RIGHT OF WAY REQUIRES AN ENCROACHMENT PERMIT.

DRIVEWAY CONTROL POINTS

NO.	NORTHING	EASTING	DESC
1	2180552.03	6221784.78	PC
2	2180610.55	6221786.47	PT
3	2180530.50	6221802.58	PC
4	2180540.02	6221804.03	PT
5	2180619.74	6221805.68	PC
6	2180521.81	6221813.00	PT
7	2180681.4800	6221771.2100	PI
8	2180691.1700	6221782.4200	PI

LEGEND:

- ASPHALT
- CONCRETE
- PROJECT BASELINE
- PROPERTY LINE

BASELINE CONTROL POINTS

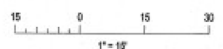
NO.	NORTHING	EASTING
1	2180466.55	6221576.76
2	2180465.78	6221571.49
3	2180516.88	6221785.98
4	2180682.74	6221548.31
5	2180476.82	6221577.88



REV	DATE	CHKD	APPD	REVISION DESCRIPTION
4	11/29/10	GJM	TAL	REMOVE LANDSCAPING
3	10/18/10	GJM	TAL	CONTROL POINTS REVISION
2	9/27/10	GJM	TAL	ISSUED FOR CONSTRUCTION.
1	6/11/10	GJM	TAL	ISSUED FOR BIDS.
0	04-23-10	AS	PAH	ISSUED FOR BIDS.

DESIGNED	GJM
DRAWN	LLC

ISSUED FOR CONSTRUCTION



R.W. Beck, Inc.
131 Saundersville Rd., Suite 300
Hendersonville, TN 37075
(615) 431-3200

CITY OF UKIAH
ORCHARD SUBSTATION
SITE PLAN

PROJECT NUMBER:	07-00446-01236-1000
SHEET OF:	1 1
DRAWING NUMBER:	1236-600.4











Steve Beaman
City Of Ukiah

1320 Airport Rd
Ukiah, CA 95482

Location : Orchard Sub
Bank & Phase : TR-2
Serial Number : 988227-1
Manufacturer : Kuhlman
Equipment Type : Transformer
Model :

Date : 08-21-2025
Report Number : 1422345
P.O. Number:
Year of Mfg. :
kV Rating :
Breathing :
Cooling :
Fluid type : Mineral Oil
Fluid Volume :

Sample Date :	8/6/2025
Laboratory No. :	1422345
Container No. :	S-103010
Temperature :	23
Hydrogen (ppm) :	37
Methane (ppm) :	94
Ethane (ppm) :	27
Ethylene (ppm) :	194
Acetylene (ppm) :	8
Carbon monoxide (ppm) :	29
Carbon dioxide (ppm) :	432
Nitrogen (ppm) :	76762
Oxygen (ppm) :	335
Total (ppm) :	77918
Total (%) :	7.79
TDCG (ppm) :	389
TDCG Rate (ppm/day) :	0.0
ETCG (% in blanket) :	0.15
CH ₄ / H ₂ :	2.55
C ₂ H ₂ / C ₂ H ₄ :	0.04
C ₂ H ₂ / CH ₄ :	0.08
C ₂ H ₆ / C ₂ H ₂ :	3.48
C ₂ H ₄ / C ₂ H ₆ :	7.06
CO ₂ / CO :	14.70
O ₂ / N ₂ :	0.00

Dissolved Gas Diagnostics

IEEE C57.104-2019 Status : 3E

Key Gas Method : Possible sparking, Overheating, Arcing,
Not in table

Rodgers Ratios (3) : Not in table. Note that some ratio gases are below meaningful thresholds.

Rodgers Ratios (4) : Core and Tank Circulating Currents Overheated Joints Note that some ratio gases are below meaningful thresholds.

CO₂ / CO : Higher than normal temperature in insulation

Heat Index : 0.03

Operating Procedure : Transformers with DGA Status 3E (Extreme) warrant immediate extra investigation, which may include additional oil analysis and physical or electrical testing. Operating restrictions should be initiated at least until the cause of the extreme value(s) is either dismissed as erroneous (sampling error for example) or fully understood and the unit has been deemed acceptable for continued operation. Internal inspection might be considered. Establishing multi-point rates is necessary if not already available. Consultation with an expert is strongly recommended.



Dissolved Gas Analysis

ASTM D3612-C

Steve Beaman
City Of Ukiah

1320 Airport Rd
Ukiah, CA 95482

Location : Orchard Sub
Bank & Phase : TR-2
Serial Number : 988227-1
Manufacturer : Kuhlman
Equipment Type : Transformer
Model :

Date : 08-21-2025
Report Number : 1422345
P.O. Number:
Year of Mfg. :
kV Rating :
Breathing :
Cooling :
Fluid type : Mineral Oil
Fluid Volume :

TJ|H2b Analytical Services issues reports in a simplified manner; not all ASTM and ISO/IEC 17025 requirements are addressed in this report; however, all required information is retained and available upon request. TJ|H2b does not perform sampling services and provides results for tests performed on samples as received. TJ|H2b assumes no responsibility for the quality or condition of the samples it receives or for the accuracy of any information provided with those samples. Test reports shall not be reproduced, except in full, without prior written consent of TJ|H2b.

Approved by:

Tyler Harris-Krull
Regional Operations Manager
North America

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Agreement, made and entered into this ____ day of _____, 2008 ("Effective Date"), by and between CITY OF UKIAH, CALIFORNIA, hereinafter referred to as "City" and _____, a _____ [sole proprietorship, corporation, partnership, limited partnership, limited liability company, etc.] organized and in good standing under the laws of the state of _____, hereinafter referred to as "Consultant".

RECITALS

This Agreement is predicated on the following facts:

- a. City requires consulting services related to _____.
- b. Consultant represents that it has the qualifications, skills, experience and properly licensed to provide these services, and is willing to provide them according to the terms of this Agreement.
- c. City and Consultant agree upon the Scope-of-Work and Work Schedule attached hereto as Attachment "A", describing contract provisions for the project and setting forth the completion dates for the various services to be provided pursuant to this Agreement.

TERMS OF AGREEMENT

1.0 DESCRIPTION OF PROJECT

- 1.1 The Project is described in detail in the attached Scope-of-Work (Attachment "A").

2.0 SCOPE OF SERVICES

- 2.1 As set forth in Attachment "A".
- 2.2. Additional Services. Additional services, if any, shall only proceed upon written agreement between City and Consultant. The written Agreement shall be in the form of an Amendment to this Agreement.

3.0 CONDUCT OF WORK

- 3.1 Time of Completion. Consultant shall commence performance of services as required by the Scope-of-Work upon receipt of a Notice to Proceed from City and shall complete such services within _____ from receipt of the Notice to Proceed. Consultant shall complete the work to the City's reasonable satisfaction, even if contract disputes arise or Consultant contends it is entitled to further compensation.

4.0 COMPENSATION FOR SERVICES

- 4.1 Basis for Compensation. For the performance of the professional services of this Agreement, Consultant shall be compensated on a time and expense basis not to exceed a guaranteed maximum dollar amount of \$-----. Labor charges shall be based upon hourly billing rates for the various classifications of personnel employed by Consultant to perform the Scope of Work as set forth in the attached Attachment B,

which shall include all indirect costs and expenses of every kind or nature, except direct expenses. The direct expenses and the fees to be charged for same shall be as set forth in Attachment B. Consultant shall complete the Scope of Work for the not-to-exceed guaranteed maximum, even if actual time and expenses exceed that amount.

4.2 Changes. Should changes in compensation be required because of changes to the Scope-of-Work of this Agreement, the parties shall agree in writing to any changes in compensation. "Changes to the Scope-of-Work" means different activities than those described in Attachment "A" and not additional time to complete those activities than the parties anticipated on the date they entered this Agreement.

4.3 Sub-contractor Payment. The use of sub-consultants or other services to perform a portion of the work of this Agreement shall be approved by City prior to commencement of work. The cost of sub-consultants shall be included within guaranteed not-to-exceed amount set forth in Section 4.1.

4.4 Terms of Payment. Payment to Consultant for services rendered in accordance with this contract shall be based upon submission of monthly invoices for the work satisfactorily performed prior to the date of the invoice less any amount already paid to Consultant, which amounts shall be due and payable thirty (30) days after receipt by City. The invoices shall provide a description of each item of work performed, the time expended to perform each task, the fees charged for that task, and the direct expenses incurred and billed for. Invoices shall be accompanied by documentation sufficient to enable City to determine progress made and to support the expenses claimed.

5.0 ASSURANCES OF CONSULTANT

5.1 Independent Contractor. Consultant is an independent contractor and is solely responsible for its acts or omissions. Consultant (including its agents, servants, and employees) is not the City's agent, employee, or representative for any purpose.

It is the express intention of the parties hereto that Consultant is an independent contractor and not an employee, joint venturer, or partner of City for any purpose whatsoever. City shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Consultant under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in City have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Consultant and City.

Consultant shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Consultant agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by Consultant, including the legal costs associated with defending against any audit, claim, demand or law suit.

Consultant warrants and represents that it is a properly licensed professional or professional organization with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

- 5.2 Conflict of Interest. Consultant understands that its professional responsibility is solely to City. Consultant has no interest and will not acquire any direct or indirect interest that would conflict with its performance of the Agreement. Consultant shall not in the performance of this Agreement employ a person having such an interest. If the City Manager determines that the Consultant has a disclosure obligation under the City's local conflict of interest code, the Consultant shall file the required disclosure form with the City Clerk within 10 days of being notified of the City Manager's determination.

6.0 INDEMNIFICATION

- 6.1 Insurance Liability. Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the full period of time allowed by law, surviving the termination of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 20 10 10 01 and Commercial General Liability Coverage – Completed Operations Form No. CG 20 37 10 01.
2. ISO Form No. CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" or Code 8, 9 if no owned autos and endorsement CA 0025.
3. Worker's Compensation Insurance as required by the Labor Code of the State of California and Employers Liability Insurance.
4. Errors and Omissions liability insurance appropriate to the consultant's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.

3. Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident.
4. Errors and Omissions liability: \$1,000,000 per occurrence.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

- a. The City, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant for the full period of time allowed by law, surviving the termination of this Agreement. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.
- b. The Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.
- d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from Consultant's performance of the work, pursuant to this Agreement.

3. Professional Liability Coverage

If written on a claims-made basis, the retroactivity date shall be the effective date of this Agreement. The policy period shall extend from ----- to -----.

4. All Coverages

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

E. Acceptability of Insurers

Insurance is to be placed with admitted California insurers with an A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

F. Verification of Coverage

Consultant shall furnish the City with Certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City. Where by statute, the City's Workers' Compensation - related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All Certificates and Endorsements are to be received and approved by the City before Consultant begins the work of this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. If Consultant fails to provide the coverages required herein, the City shall have the right, but not the obligation, to purchase any or all of them. In that event, the cost of insurance becomes part of the compensation due the contractor after notice to Consultant that City has paid the premium.

G. Subcontractors

Consultant shall include all subcontractors or sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor or sub-consultant. All coverage for sub-contractors or sub-consultants shall be subject to all insurance requirements set forth in this Paragraph 6.1.

- 6.2 Indemnification. Notwithstanding the foregoing insurance requirements, and in addition thereto, Consultant agrees, for the full period of time allowed by law, surviving the termination of this Agreement, to indemnify the City for any claim, cost or liability that arises out of, or pertains to, or relates to any negligent act or omission or the willful misconduct of Consultant in the performance of services under this contract by Consultant, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by the City, or arising from the active negligence of the City.

"Indemnify," as used herein includes the expenses of defending against a claim and the payment of any settlement or judgment arising out of the claim. Defense costs include all costs associated with defending the claim, including, but not limited to, the fees of attorneys, investigators, consultants, experts and expert witnesses, and litigation expenses.

References in this paragraph to City or Consultant, include their officers, employees, agents, and subcontractors.

7.0 CONTRACT PROVISIONS

- 7.1 Ownership of Work. All documents furnished to Consultant by City and all documents or reports and supportive data prepared by Consultant under this Agreement are owned and become the property of the City upon their creation and shall be given to City immediately upon demand and at the completion of Consultant's services at no additional cost to City. Deliverables are identified in the Scope-of-Work, Attachment "A". All documents produced by Consultant shall be furnished to City in digital format and hardcopy. Consultant shall produce the digital format, using software and media approved by City.
- 7.2 Governing Law. Consultant shall comply with the laws and regulations of the United States, the State of California, and all local governments having jurisdiction over this Agreement. The interpretation and enforcement of this Agreement shall be governed by California law and any action arising under or in connection with this Agreement must be filed in a Court of competent jurisdiction in Mendocino County.
- 7.3 Entire Agreement. This Agreement plus its Attachment(s) and executed Amendments set forth the entire understanding between the parties.
- 7.4 Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.
- 7.5 Modification. No modification of this Agreement is valid unless made with the agreement of both parties in writing.
- 7.6 Assignment. Consultant's services are considered unique and personal. Consultant shall not assign, transfer, or sub-contract its interest or obligation under all or any portion of this Agreement without City's prior written consent.
- 7.7 Waiver. No waiver of a breach of any covenant, term, or condition of this Agreement shall be a waiver of any other or subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.
- 7.8 Termination. This Agreement may only be terminated by either party: 1) for breach of the Agreement; 2) because funds are no longer available to pay Consultant for services provided under this Agreement; or 3) City has abandoned and does not wish to complete the project for which Consultant was retained. A party shall notify the other party of any alleged breach of the Agreement and of the action required to cure the breach. If the breaching party fails to cure the breach within the time specified in the notice, the contract shall be terminated as of that time. If terminated for lack of funds or abandonment of the project, the contract shall terminate on the date notice of termination is given to Consultant. City shall pay the Consultant only for services

performed and expenses incurred as of the effective termination date. In such event, as a condition to payment, Consultant shall provide to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement. Consultant shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder, subject to off-set for any direct or consequential damages City may incur as a result of Consultant's breach of contract.

7.9 Execution of Agreement. This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative, the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

8.0 NOTICES
Any notice given under this Agreement shall be in writing and deemed given when personally delivered or deposited in the mail (certified or registered) addressed to the parties as follows:

CITY OF UKIAH _____
DEPT. OF _____
300 SEMINARY AVENUE _____
UKIAH, CALIFORNIA 95482-5400

9.0 SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective Date:

CONSULTANT

BY: _____ Date _____

PRINT NAME: _____

IRS IDN Number

CITY OF UKIAH

BY: _____ Date _____

CITY MANAGER

ATTEST

CITY CLERK

Date

SAMPLE



INSURANCE REQUIREMENTS FOR CONTRACTORS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

I. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- A. Insurance Services Office Commercial **General Liability coverage** (Form No. CG 20 10 10 01 and Commercial General Liability – Completed Operations Form No. CG 20 37 10 01).
- B. Insurance Services Office form number CA 0001 (Ed. 1/87) covering **Automobile Liability**, code 1 (any auto).
- C. **Worker's Compensation** insurance as required by the State of California and Employer's Liability Insurance.

II. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

- A. General Liability: \$2,000,000 per occurrence for bodily injury, personal injury and property damage **including operations, products and completed operations**. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Insurance must be written on an occurrence basis.
- B. Automobile Liability: \$2,000,000 per accident for bodily injury and property damage. Insurance must be written on an occurrence basis.
- C. Worker's Compensation Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

III. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the insurer to reduce or eliminate such deductibles or self-insured retentions with respect to the City, its officers, officials, employees and volunteers; or the Contractor to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses; or to approve the deductible without a guarantee.

IV. REQUIRED Insurance Provisions

Proof of **general liability and automobile liability** policies are to contain, or **be endorsed** to contain, the following provisions:

A. The City, its officers, officials, employees, and volunteers are to be covered as **ADDITIONAL INSURED** with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment, furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.

B. **The workers' compensation policy is to be endorsed with a waiver of subrogation.** The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of this policy which arises from the work performed by the named insured for the City. NOTE: You cannot be added as an additional insured on a workers' compensation policy.

C. For any claims related to this project, the Contractor's insurance coverage shall be **primary insurance** with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

D. Each insurance policy required by this clause shall be endorsed to state that coverage shall **not be canceled** by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

E. **Note: (This protects the Contractor)** -Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of Civil Code.

V. **RATING - Acceptability of Insurers**

Insurance is to be placed with admitted California insurers with a current A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

VI. **Verification of Coverage**

Contractor shall furnish the City with original certificates and amendatory endorsements affecting coverage required by this clause. The endorsements should be on **forms provided by the City**. If endorsements are on forms other than the City's forms, those endorsements or policies must provide coverage that is equivalent to or better than the forms requested by the City. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

VII. **Subcontractors**

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

If you have questions regarding our insurance requirements contact:

**Risk Manager
(707) 463-6287 FAX (707) 463-6204**

CITY OF UKIAH
Mendocino County, California

PERFORMANCE BOND

BOND No. _____

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, the City of Ukiah, organized and operating under the laws of the State of California, (hereinafter referred to as the "City") has awarded to _____, (hereinafter referred to as the "Contractor") an agreement for Contract No. _____ (hereinafter referred to as the "Project").

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract for the Project dated _____, (hereinafter referred to, together with all attachments and exhibits thereto, as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by the Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, _____, the undersigned Contractor and _____, as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held firmly bound until the City in the sum of _____ (\$ _____), for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations; and shall indemnify and save harmless the City, its officials, officers, employees, and authorized volunteers, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees including reasonable attorneys' fees, incurred by the City in enforcing such obligation.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a period of one (1) year after the acceptance of the work by the City, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the City from loss or damage resulting from or caused by defective materials or faulty workmanship. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the City's rights or the Contractor or Surety's obligations under the Contract Documents, law or equity, including, but not limited to, California Code of Civil Procedure Section 337.15.

Whenever Contractor shall be, and is declared by the City to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the City's option:

- i. Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or
- ii. Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a contract between such bidder, the Surety and the City, and make available as work

progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.

iii. Permit the City to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs by the City pursuant to the Contract Documents.

Surety expressly agrees that the City may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the City, when declaring the Contractor in default, notifies Surety of the City's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, we have hereunto set our hands and seals this ____ day of _____, 2022.

(Corporate Seal)

Contractor/Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____

Attorney-in-Fact

(Attach Attorney-in Fact Certificate)

Title _____

The rate of premium on this bond is _____ per thousand. The total amount of premium charges is \$_____.

(The above must be filled in by corporate attorney.)

THIS IS A REQUIRED FORM.

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of Agent or

Representative for service of process in

California, if different from above)

(Telephone number of Surety and Agent
or Representative for service of process in California)

CITY OF UKIAH
Mendocino County, California

PAYMENT BOND

BOND No. _____

KNOW ALL PERSONS BY THESE PRESENTS:

WHEREAS, the City of Ukiah ("City") has awarded to _____ ("Contractor/Principal") a contract (City Agreement No. _____, dated _____, _____, referred to as the "Agreement") for the work described as _____. The Agreement is incorporated by this reference into this Payment Bond ("Bond"); and

WHEREAS, Contractor/Principal is required to furnish a bond in connection with the Agreement and pursuant to California Civil Code section 9550;

NOW, THEREFORE, we _____, the undersigned Contractor/Principal, and _____ ("Surety"), a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held firmly bound until the City, and to any and all persons, companies, or corporations entitled by law to file stop payment notices under California Civil Code Section 9100, or any person, company, or corporation entitled to make a claim on this bond, in the sum of \$ _____, for which payment will and truly be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if Contractor/Principal, its heirs, executors, administrators, successors, or assigns, or subcontractor, shall fail to pay any person or persons named in Civil Code section 9100; or fail to pay for any materials, provisions, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind; or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Unemployment Insurance Code Section 13020 with respect to work and labor thereon of any kind, then Surety will pay for the same, in an amount not exceeding the amount herein above set forth, and in the event suit is brought upon this bond, also will pay such reasonable attorneys' fees as shall be fixed by the court, awarded and taxed as provided in California Civil Code Section 9550, et seq.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, or specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described; or pertaining or relating to the furnishing of labor, materials, or equipment therefor; nor by any change or modification of any terms of payment or extension of time for payment pertaining or relating to any scheme or work of improvement herein above described; nor by any rescissions or attempted rescission of the contract, agreement or bond; nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond; nor by any fraud practiced by any person other than the claimant seeking to recover on the bond; and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is give; and under no circumstances shall the Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Owner and Contractor/Principal or on the part of any oblige named in such bond; that the sole condition of recovery shall be that the claimant is a person described in California Civil Code section 9100, and who has not been paid the full amount of his or her claim; and that the Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned, including but not limited to the provisions of section 2819 and 2845 of the California Civil Code.

Any notice to Surety may be given in the manner specified in the Agreement and delivered or transmitted to Surety as follows:

Attn: _____

Address: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Email: _____

IN WITNESS WHEREOF, two identical counterparts of this Bond, each of which shall for all purposes be deemed an original thereof, have been duly executed by Contractor/Principal and Surety above named, on the ___ day of _____, 202__.

_____(SEAL)
Contractor/Principal

By _____
Contractor's Representative

Contractor/Principal's Address

City, State, Zip

_____(SEAL)
Surety

By _____
Surety's Representative

Surety's Address

City, State, Zip

Telephone Number

NOTE: Signatures of those executing for Surety must be properly acknowledged, The bond must be accompanied by a properly acknowledged Power of Attorney from the Surety authorizing its agent to bind it to this bond. A copy of such Power of Attorney must be in file with the City.

BID RESULTS - SPEC E41088 SUBSTATION TRANSFORMER OIL PROCESSING
BID OPENING: 2 PM, FEBRUARY 12, 2026

				TRANSFLUID SERVICES INC HOUTSON, TX	SD MEYERS TALMADGE, OH	RESA POWER VISALIA, CA	Delata Star LYNCHBURG, VA
Item #	Description	UOM	QTY	Bid Total	Bid Total	Bid Total	Bid Total
1	All labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection and testing of Transformer TR-2 at the City of Ukiah’s Orchard Substation.	LS	1	\$90,039.63	\$92,379.00	\$93,418.62	\$100,523.00
		TOTAL BID:		\$90,039.63	\$92,379.00	\$93,418.62	\$100,523.00
				Sub: N/A	Work:	Sub: N/A	Work:

**REQUEST FOR BID**

300 SEMINARY AVENUE
UKIAH, CALIFORNIA 95482
P: (707) 463-6225

Bids may be emailed, faxed, or hand delivered, to the contact information listed herein, and by the specified deadline, or the bid will be rejected.

Submitted by: Transfluid Services Inc.
(Company Name
& Address) 20405 State Highway 249, Suite 150, Houston,
Texas, 77070

DATE: 1/29/2026**REQ. NO.** E41088

BIDS WILL BE RECEIVED UNTIL 2:00 p.m., February 12, 2026 AT THE OFFICE OF THE PURCHASING MANAGER 411 W CLAY ST. CITY OF UKIAH BY: Myles Fisette Email: mfisette@cityofukiah.com
--

BIDS ARE REQUESTED FOR THE FOLLOWING ITEMS:**ALL BIDS SHALL BE F.O.B. UKIAH, CA.**

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1 LS	All labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation per attached Specification E41088.		
		\$82,700.00	\$82,700.00
		Tax (8.875 %):	\$7,339.63
		Shipping:	\$90,039.63
		TOTAL:	
		Payment Terms:	N30

SIGNATURE: <i>Nicholas MacDonald</i>	DATE: February 12, 2026	LEAD TIME ARO :
PRINT NAME: Nicholas MacDonald	PHONE: (877) 875 2775	EMAIL: bids@starkoil.com

TERMS:

1. LOCAL PREFERENCE: Local Vendors shall be given an allowance of five percent (5%), up to a maximum allowance of \$2,500, on any bid for supplies, equipment and/or materials per Ukiah City Code Section 1522.D.4. A Local Vendor is defined as one which, 1) conducts business in an office or other business premises with a physical location in Mendocino County, 2) holds a valid business license issued by Mendocino County or one of the cities in Mendocino County for that business location, and 3) has conducted business in compliance with 1) and 2) for not less than six (6) months prior to requesting the preference. The City shall receive satisfactory proof that a business qualifies as a local vendor before it may receive the local preference. In the event that there is a tie bid, where one bidder is local, the other is not, and the bid is equal in price and quality, the award shall go to the Local Vendor.
2. Right is reserved to reject any and all bids.
3. Right is reserved to accept separate items unless specifically denied by bidder.
4. Right is reserved to reject a bid from any bidder who has previously failed to perform adequately for the City of Ukiah.
5. In CASE OF DEFAULT, the City of Ukiah may procure the items quoted on from other sources and hold the original bidder liable for any increased costs.
6. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid.
7. In submitting the bid, bidder agrees that the bid shall remain open and may not be revoked or withdrawn for 60 days from the bid due date, unless a different time period is specified in RFB.
8. Bidder agrees to perform according to its bid, if the City's acceptance is communicated to the bidder within the time specified in number 7 above.

**REQUEST FOR BID
City of Ukiah**

SPECIFICATION E41088

SUBSTATION TRANSFORMER OIL PROCESSING

January 29, 2026

**Bid Due Date
2:00 p.m., February 12, 2026**

I. Introduction

City of Ukiah is seeking bids from qualified Contractors to oil processing, internal inspection and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation, at 724 South Orchard Ave., Ukiah, CA 95482.

II. Bid Procedure

PLEASE TAKE NOTICE: This Request for Bid (RFB) is issued as an open market purchase under Section 1522 of the Ukiah City Code. This is not a formal or informal bid under the provisions of state law governing RFB's for Public Projects. The procedures governing open market purchases are at the discretion of the Purchasing Officer and may vary from bid to bid, depending on the City's needs. The City Code encourages the Purchasing Officer to use modern communications, including the telephone, e-mail and the internet, to obtain the lowest possible price, consistent with the City's needs. The Purchasing Officer does use City bidder's lists when soliciting bids. You may contact the Purchasing Officer if you would like to be placed on the City's bidder's list.

III. Contact Person

The City has designated Myles Fisette, Purchasing Manager, as the contact person for questions related to the work requested. Questions are to be submitted in writing, and can be done so by e-mail at mfisette@cityofukiah.com.

IV. Examination of the Site

The Contractor should familiarize himself with the local conditions of the project sites, and shall be responsible for having acquired full knowledge of the job and all problems affecting it. Failure to do so will in no way relieve him/her of the responsibility for performing any of the work or operations required as part of this contract.

V. Bid Submittal Instructions

Bids can be submitted in hardcopy, fax, or by email. **Bids are due on or before 2:00 p.m., February 12, 2026 to:**

City of Ukiah Purchasing Department
Attn: Myles Fisette
411 West Clay Street
Phone: (707) 463-6225
Email: mfisette@cityofukiah.com

It will be the sole responsibility of the bidders to have their bids delivered to the City before the closing hour and date. Late bids will not be considered and will be returned unopened to the sender. The City will not be responsible for any cost incurred by the Contractor in preparation of their bid response.

VI. Scope of Work

The Contractor shall provide all labor, equipment, materials, tools, and cleanup necessary to complete the oil processing, internal inspection and testing of Transformer TR-2 at the City of Ukiah's Orchard Substation. This work is required due to elevated combustible gas levels in the transformer oil, which indicate potential electrical arcing within the unit. The scope includes draining and storing the transformer oil, performing an internal tank inspection to locate the source of the condition, providing a written root cause assessment and recommendation for remediation, , small repairs, torquing of all connections to manufacturers

specifications reconditioning and vacuum-filling the insulating oil, and conducting final acceptance testing in accordance with applicable standards and the City of Ukiah's specifications.

All work shall be performed in accordance with current industry standards, including the IEEE C57 series (covering transformer installation, field testing, and maintenance), ASTM standards for insulating oil tests (D1500, D1816, D924, D1533, D971, D974, and D3612), and the latest NETA Acceptance Testing Specifications (ATS). The Contractor shall comply with CAL/OSHA requirements for confined space entry, electrical safety, and worker protection, and shall follow all manufacturer's recommendations (Kuhlman, ABB, and others as applicable). Best practices described in the U.S. Bureau of Reclamation FIST manuals and recognized technical references shall be followed throughout the project.

The Contractor shall begin by conducting a project review and safety conference with City representatives and any subcontractors. This meeting shall establish communication protocols, designate key contacts, review confined space entry procedures, identify environmental or site constraints, and confirm that all personnel involved in tank entry are properly qualified. Following approval to proceed, the Contractor shall draw an oil sample for laboratory testing to establish baseline chemistry and dielectric condition. The transformer oil shall then be drained into certified clean tankers, sealed, and properly stored. During and after oil removal, the transformer tank shall be filled with dry air having a dew point of -50°F or lower and oxygen content between 19.5% and 23%.

The Contractor shall provide a generator with a maximum sound level of 70 dBA at 23 feet to support oil processing operations. Once drained, the Contractor shall perform an internal inspection of the transformer under controlled environmental conditions. The tank shall not be opened if the relative humidity exceeds 65% or the ambient temperature is below freezing. Purging with dry air shall continue during the inspection period to prevent moisture ingress. The Contractor shall inspect for signs of electrical arcing, overheating, loose or damaged connections, or insulation distress. All mechanical connections shall be torqued to manufacturer's specifications, and any suspect compression connectors or DETC (De-energized Tap Changer) contacts showing signs of arcing shall be examined and repaired or adjusted as necessary. The Contractor shall also inspect the core, coils, and internal components for evidence of degradation or moisture intrusion. A root cause analysis shall be provided to the City prior to refilling the transformer.

Tools and hardware shall be secured to prevent dropping into the transformer, and protective drop cloths shall be used beneath any working area. The tank shall not remain open for more than 24 hours; if work must be paused, it shall be resealed, evacuated, and filled with dry air or nitrogen until work resumes. Upon completion of the inspection, the Contractor shall provide a root cause assessment identifying the most probable cause or causes of the condition and recommendations for corrective action, which may include follow-up repair by others.

Following inspection, the Contractor shall process the insulating oil to remove moisture and gas in accordance with IEEE C57.93 and related guidelines. Oil shall be filtered, de-gassed, and dried to achieve acceptable dielectric and moisture values. The Contractor shall perform a vacuum leak test before refilling, ensuring that pressure rise does not exceed 1.0 mm Hg within 30 minutes. The transformer shall then be evacuated and held under vacuum (1 mm Hg) for 24 hours before refilling. If oil analysis indicates that the DBPC oxidation inhibitor concentration is below 0.3%, the Contractor shall replenish it to that level. Any necessary makeup oil shall be supplied by the Contractor. The transformer shall be filled under vacuum through a 0.5-micron filter press, with fill temperature maintained between 60°C and 80°C, and fill rate not exceeding 0.5 inches per minute. Upon completion, the transformer shall be topped off and blanketed with nitrogen.

After reassembly, the Contractor shall perform acceptance testing in compliance with IEEE, ASTM, and NETA standards. Testing shall include Transformer Turns Ratio across all tap positions, Insulation Power Factor (winding and core), Current Transformer ratio and polarity verification, and insulation tests at 1,000 volts. In addition, post-processing oil tests shall be performed for color (ASTM D1500), dielectric breakdown (ASTM D1816), power factor (ASTM D924), moisture content (ASTM D1533), interfacial tension (ASTM D971), acid number (ASTM D974), and dissolved gas analysis (DGA, ASTM D3612). All field and laboratory results shall be compiled in a formal test report.

Upon completion of the work, the Contractor shall submit a final report to the City of Ukiah. The report shall include oil analysis data, inspection findings, photographic documentation, the root cause assessment with recommendations, and test results confirming transformer condition following processing. The City will perform the 24-hour hold time before energizing at 115 kV and the subsequent minimum eight hours of no-load energization, during which operational performance (including oil temperature, winding hot spots, ambient temperature, and sound or vibration) will be monitored by City personnel.

The Contractor shall prepare and submit a detailed work plan and schedule for review and approval by the City before mobilization. All work shall be completed in strict accordance with applicable safety and environmental regulations, including CAL/OSHA confined space entry standards, EPA spill prevention and control requirements, and California environmental laws regarding oil handling and disposal. The Contractor shall maintain appropriate spill containment during all phases of work and provide Safety Data Sheets (SDS) for all chemicals and materials used onsite. General locations of the work are 724 South Orchard Ave., Ukiah, CA 95482.

Specification Task Schedule, nameplate information, drawings, photos and DGA report have been included as Attachment A.

VII. Terms

The City asks that vendors specify their desired payment preferences in their bid response. The actual payment terms of the contract will be open for negotiation during the contract phase. If no special payments are requested prior to issuing the work, the City will assume net 30 terms.

The City reserves the right to award to the lowest, responsible bidder. The City also reserves the right to waive any irregularities and technicalities and request rebids should it be deemed in its best interests to do so. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid. In addition, the City reserves the right to make the selection of specific parts of a bid, or multiple proposals that will best meet the needs of the City as defined in this RFB. In addition, the City reserves the right to reject any or all bids. The awarded contractor will enter a "Professional Services Agreement", Attachment B.

VIII. Addenda

If it becomes necessary to revise any part of this Request for Bid (RFB) after it has been issued, the City will issue an addendum to the RFB containing the revision. All addenda will be posted on the City's website at www.cityofukiah.com/purchasing with the rest of the RFB documents. Anyone who intends to submit a bid in response to the RFB must check the website frequently for any posted addenda. Anyone submitting a bid will be deemed to have seen and agreed to be bound by the posted addenda.

IX. Warranty

Unless otherwise indicated, the Contractor must provide a 1 year workmanship warranty from the date of final acceptance. The Contractor shall replace promptly and at his own expense any materials and/or workmanship which fail during this warranty period.

X. Bidder Qualifications

The City will satisfy itself that the potential contractors are reputable firms with a proven track record and a proven product. Contractors are asked to provide the information requested under Work Performance History Capability. References are to be those who you have performed similar scope of work as asked for in this RFB. References are to include the contact name and phone number. A minimum of three references are requested.

XI. Insurance Requirements

Bidder's attention is directed to the insurance requirements – see Attachment C. Contractors shall furnish to the City, *upon award of contract*, certificates of insurance covering full liability under Worker's Compensation laws of the State of California, Comprehensive General Liability and Business Auto Insurance with policy limits of not less than \$2,000,000 naming the City as an additional insured party.

It is highly recommended that contractors confer with their respective insurance carriers or brokers to determine in advance of bid submission the availability of insurance certificates and endorsements as prescribed and provided herein. If an apparent awarded contractor fails to comply with the insurance requirements, that contractor may be disqualified from award of the contract. If you have questions regarding the City's requirements, please contact the City's Risk Manager at 707-463-6287.

XII. License and Additional Requirements

1) Compliance with Laws and Regulations: All materials, parts and equipment furnished pursuant to these specifications shall be in compliance with the laws and regulations of the State of California and OSHA. The contractor shall, if requested by the City, supply certification and evidence of such compliance.

2) Payment Bond: As per California Civil Code Section 9550, a direct contractor that is awarded a public works contract involving an expenditure in excess of twenty-five thousand dollars (\$25,000) shall, before commencement of work, give a payment (material and labor) bond to and approved by the officer or public entity by whom the contract was awarded. Please refer to Attachment D for a copy of the sample forms.

3) Legal Requirements and Permits: The contractor agrees to fully comply with all local, City, State and Federal laws, regulations and ordinances governing performance of contractual services required, and it will be the responsibility of the contractor to obtain any and all necessary licenses, permits or clearances, including the actual cost of licenses.

4) License Requirements: Bidder/Contractor must possess a current **City of Ukiah business license**. (For information business license, please contact Elizabeth Frausto, City of Ukiah Community Development at 707-463- 6215.)

b) The bidder shall keep in force a City of Ukiah business license for the extent of the project.

c) Where subcontractors/jobbers are used, bidder shall provide the City with proof of proper licenses, certificates and proof of insurance for work performed.

5) Notice to Bidders – Contractor Registration and Prevailing Wages –*No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works*

project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. The prime contractor shall be responsible for posting job site notices as prescribed by regulation. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Public Works Small Project Exemption: Small project exemption means that contractors who work exclusively on small projects are not required to register as public works contractors or file electronic certified payroll reports for those projects. However, prevailing wages must still be paid on projects with small project exemption. Contractors are still required to maintain certified payroll records on a continuous basis, and provide those records to the Labor Commissioner's Office upon request. Small project exemption is applied based on the amount of the entire project, not a contractors subcontracted amount of the project. Small project exemption applies for all public works projects that do not exceed: \$25,000 for new construction, alteration, installation, demolition or repair; and \$15,000 for maintenance.

Each laborer or mechanic of Contractor or any subcontractor engaged in work on the project under this contract shall be paid, pursuant to provisions of Section 1770, including amendments thereof, of the Labor Code of the State of California, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of wages for straight time, overtime Saturdays, Sundays and Holidays including employer payment for health and welfare, vacation, pension and similar purposes, copies of the General Prevailing Wage Determination (applicable to the work), for the locality in which the work is to be done can be reviewed at Website: www.dir.ca.gov/dlsr/pwd/northern.html .

The Labor Commissioner through the Division of Labor Standards Enforcement (DLSE) may at any time require contractor and subcontractors to furnish electronic certified payroll records directly to DLSE. For projects that do not meet the "Public Works Small Project Exemption", contractors and subcontractors must furnish electronic certified payroll records directly to the DLSE.

INDEMNIFY AND HOLD HARMLESS AGREEMENT

Contractor agrees to accept all responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the City, its officers, agents and employees, from and against any and all actions, claims, damages, disabilities, or costs of litigation that may be asserted by any person or entity, arising out of or in connection with the negligent or willful misconduct in the performance by contractor hereunder, whether or not there is concurrent, passive or active negligence on the part of the City, but excluding liability due to the sole active negligence or willful misconduct of the City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under Workmen's Compensation acts, disability benefits acts or other employee's benefits acts.

Contractor shall be liable to the City for any loss or damage to City property arising from or in connection with Contractor performance hereunder. The undersigned acknowledges that this document, together with the resulting purchase order issued by the City, the executed Short Form Construction Contract, the insurance requirements for contractors, and the Contractor Statement Regarding insurance coverage comprise a written agreement between the Contractor and the City binding on both parties.

The undersigned declares they are familiar with the items specified and have carefully read the RFB specification/requirements, checked all of the figures stated on the specifications and accepts full responsibility for any error or omission in the preparation of this bid.

This bid is submitted by, (check one)

☐ Individual Owner ☐ Partnership ☒ Corporation ☐ Other

Legal Name of Bidder Transfluid Services Inc.

Address of Bidder 20405 State Highway 249, Suite 150, Houston, Texas, 77070

Tax ID# 42-1690325

Phone Number (877) 875 2775 Fax Number (902) 755 2949

California State Contractor's License #: N/A Expiration Date:

DIR Public Works Contractor Registration #: 1000879681

By: Nicholas MacDonald Date February 12, 2026
Signature

Print or Type Name: Nicholas MacDonald, Inside Sales Manager
Title

WORK PERFORMANCE DATA

HISTORY AND CAPABILITY: Provide the name, locations and a narrative statement on the work performed.

WORK PERFORMED

- | | |
|--|---|
| <p>1. COMPANY NAME: <u>New York Power Authority</u></p> <p>CONTACT: <u>Kaitlyn Valenti</u></p> <p>ADDRESS: <u>Various NYPA sites around New York</u></p> <p>PHONE: <u>(315) 792 8360</u></p> | <p><u>Through our multi-year contract, we have</u></p> <p><u>completed a significant amount of planned</u></p> <p><u>transformer servicing and preventative</u></p> <p><u>maintenance including oil processing and more.</u></p> |
| <p>2. COMPANY NAME: <u>Nebraska Public Power District</u></p> <p>CONTACT: <u>Greg Trofholz</u></p> <p>ADDRESS: <u>Brownville, Nebraska</u></p> <p>PHONE: <u>(402) 563 5357</u></p> | <p><u>Transformer maintenance and testing. Oil</u></p> <p><u>processing and the replacement of pumps,</u></p> <p><u>gaskets, valve packings, and surge arresters</u></p> |
| <p>3. COMPANY NAME: <u>Intermountain Power</u></p> <p>CONTACT: <u>Cory Carroll</u></p> <p>ADDRESS: <u>Delta, Utah</u></p> <p>PHONE: <u>(435) 864 6727</u></p> | <p><u>Replacement of bushings on a 90 MVA unit.</u></p> <p><u>Drained transformer, oil processing, electrical</u></p> <p><u>testing and re-filling the unit.</u></p> |
| <p>4. COMPANY NAME: <u>Otter Tail Power</u></p> <p>CONTACT: <u>Bob Koch</u></p> <p>ADDRESS: <u>Beulah, North Dakota</u></p> <p>PHONE: <u>(701) 873 7531</u></p> | <p><u>Visual Inspections, oil processing, and</u></p> <p><u>electrical testing on eleven transformers. Our</u></p> <p><u>inspections included, electrical connection,</u></p> <p><u>grounding, and cooling system checks.</u></p> |
| <p>5. COMPANY NAME: <u>Fermi National Lab</u></p> <p>CONTACT: <u>John Kruse</u></p> <p>ADDRESS: <u>Batavia, Illinois</u></p> <p>PHONE: <u>(630) 549 9379</u></p> | <p><u>As part of our 5 year contract. We</u></p> <p><u>completed maintenance and repair work on</u></p> <p><u>multiple transformers, oil processing, leak</u></p> <p><u>checks and electrical testing.</u></p> |

SUBCONTRACTORS: *The bidder must submit a list of subcontractors whom he proposes to employ on the work with*

proper firm name and business address of each. **N/A**

1)Subcontractor's Name

Work to be performed

Address

City/State/Zip

Phone Number

Fax Number

California State Contractor License #

DIR Public Works Contractor Registration #

2)Subcontractor's Name

Work to be performed

Address

City/State/Zip

Phone Number

Fax Number

California State Contractor License #

DIR Public Works Contractor Registration #

3)Subcontractor's Name

Work to be performed

Address

City/State/Zip

Phone Number

Fax Number

California State Contractor License #

DIR Public Works Contractor Registration #

BIDDER/CONTRACTOR STATEMENT
REGARDING INSURANCE COVERAGE
(Submit with Bid)

PROPOSER/CONTRACTOR HEREBY CERTIFIES that he/she has reviewed and understands the insurance coverage requirements specified in the Request for Bid for:

SUBSTATION TRANSFORMER OIL PROCESSING

Should we/I be awarded the contract, we/I certify that we/I can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agree to name the **City of Ukiah as Additional Insured** for the work specified. And we/I will comply with the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, before commencing the performance of the work specified.

Transfluid Services Inc.

Please Print (Person, Firm, or Corporation)

Nicholas MacDonald

Signature of Authorized Representative

Nicholas MacDonald, Inside Sales Manager

Please Print (Name & Title of Authorized Representative)

February 12, 2026

Date

(877) 875 2775

Phone Number



AGENDA SUMMARY REPORT

SUBJECT: Introduction by Title Only of an Ordinance to Implement a Street Trench Cut Fee in the City of Ukiah.

DEPARTMENT: Public Works

PREPARED BY: Andrew Stricklin, Senior Civil Engineer

PRESENTER: Tim Eriksen, Director of Public Works / City Engineer

ATTACHMENTS:

1. Ukiah Trench Cut Study
2. Trench Cut Fee Ordinance FINAL_clean
3. Exhibit A - Trench Cut Fees
4. Ukiah Trench Cut Fee - Public Notice
5. Presentation Given

Summary: Council will consider introducing an Ordinance by title only to implement a Street Trench Cut Fee in the City of Ukiah.

Background: With the implementation of Measure Y to rehabilitate the streets of Ukiah, many streets have recently been paved and more will be completed in the future. Since work from other utilities, including those that are City-owned, affect the future condition of these improved streets, Staff recommended that a trench cut fee should be implemented to recoup the necessary rehabilitation costs resulting from the decreased road lifespan. At the December 2, 2020, Council meeting, a contract was awarded to Nichols Consulting Engineers (NCE) to complete this study and return with a presentation to Council.

A presentation was given to Council in February 2022 by City staff and contract consultant NCE regarding a completed Trench Cut Fee Study and Implementation (Attachment 1). Based on this study, an ad-hoc was formed starting with Councilmember Crane and now former Councilmember Jim Brown along with City staff to discuss appropriate fee schedules and how to implement such fees to the multiple utility companies, including both commercial and government. Background and findings show the impact both residential and commercial construction cuts into the roadway have on the condition and lifetime of a street and what type of remediation or fee could be applied to offset such deterioration as determined. The recommendations from the report and ad-hoc have been incorporated into an implementation ordinance for Council's consideration.

Discussion: Problems associated with the performance of pavement cuts and street repairs have been a concern to public agencies for many years. Public agencies and utilities have sponsored engineering investigations. These studies indicate that the life expectancy of a street may be reduced by the presence of pavement cuts. Trench cut fees are very common among municipalities in California.

Such fees are structured based on pavement age, type of pavement treatment, type and size of cut, as well as other factors. NCE has completed this study and shown the financial cost and impact the City faces with roadway construction from residential, commercial, and municipal projects.

The fees in Exhibit A (Attachment 3) use current construction costs in calculating the financial cost of the reduced useful life of City streets resulting from trench cuts. To recover the actual cost, the fee requires an automatic annual adjustment calculated by the City Engineer based on the Construction Cost Index History as

reported by Engineering News Records (ENR).

The trench cut fees imposed by this ordinance recover the actual cost of allowing public and private entities and persons to cut trenches in City streets incident to installing underground facilities that only benefit such entity and/or persons other than the customers or ratepayers of such entities or persons (Attachment 2). These fees will be collected into an established designated account to be used for the sole purpose of a roadway rehabilitation and reconstruction fund.

This item was given Notice of Public Hearing in the Ukiah Daily Journal and published February 4th to invite public comments and questions either directly to City staff, in writing or to attend this City Council meeting. (Attachment 4)

Staff recommends Council introduce by title only an Ordinance to implement a Street Trench Cut Fee in the City of Ukiah.

Recommended Action: Introduce by title only an Ordinance to implement a Street Trench Cut Fee in the City of Ukiah.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Seth Strader - Management Analyst II, Tim Eriksen - Public Works Director/City Engineer

STRATEGIC PLAN (SP): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): **GP-A4** - Public Facilities, Services, and Infrastructure Element

Approved: 
Sage Sangiacomo, City Manager



Final Report

Utility Cut Impact Assessment and Fee Development
July 2022



Richmond, CA

501 Canal Blvd., Suite I
Richmond, CA 94804



City of Ukiah

Department of Public Works
300 Seminary Ave
Ukiah, CA 95482



Final Report

Utility Cut Impact Assessment and Fee Development

Ukiah, CA

July 2022

Prepared for:

City of Ukiah

Department of Public Works
300 Seminary Ave
Ukiah, CA 95482

Prepared by:

Debaroti Ghosh, PhD
Project Engineer II

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Associate Engineer

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NCE Project No. 1145.01.55

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Executive Summary

Public agencies and utility companies have been investigating the impact of utility cuts on pavement performance for over 30 years, with the goal of quantifying the impact of roads and streets and estimating the corresponding financial impacts. But to really understand the impact of utility cuts on roadway performance for a particular agency, a site-specific study and analysis must be performed. The purpose of this study was to review relevant studies, estimate damage to Ukiah pavements caused by utility cuts, develop a fee schedule to recover the costs associated with such damage, and compare the recommended fee schedule with typical fees charged by similar California agencies.

To accomplish this, NCE looked at both the structural and functional deterioration of pavements due to utility cuts. The structural evaluation was based on a field evaluation of 16 sites on streets of different ages in Ukiah. Deflection testing was conducted at the sites using a falling weight deflectometer to assess loss of structural capacity due to cuts. For the functional evaluation, the City of Ukiah's robust StreetSaver® database was analyzed to compare characteristics of street sections with and without cuts.

The findings from this study include:

- Utility cuts cause structural damage to pavements and an average overlay thickness of 2.0 inches is needed to compensate for that loss in structural capacity.
- Overall, pavements with cuts deteriorate more than pavement without cuts. An average reduction of 9 points was observed when utility cuts are present.
- As the size of the cut increases, the PCI decreases across all age groups. On average, the PCI drops by 31% if the cut area is greater than 5% of the section area.
- Cuts do more damage to new (< 10 years) pavements than older (≥10 years) pavements. This results in an average percent reduction of the remaining service life of approximately 36% for new pavements and 11% for old pavements.

All these findings were used to develop fee schedule for the City of Ukiah, as shown in the following table.

Fee, \$/SF			
Functional Class	Age Group	Small Cut	Large Cut
Arterials/ Collectors	0-10 years	\$ 1.00	\$ 4.25
	≥10 years	\$ 0.50	\$ 3.75
Residentials	0-10 years	\$ 1.50	\$ 2.50
	≥10 years	\$ 0.50	\$ 1.50

Small cut =Cut Area <5% of Section Area

Large cut =Cut Area ≥5% of Section Area

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Appendix A

Summary of Utility Cut Studies and Policies

1 Introduction

Utility companies often need to cut existing pavements to access and service their underground equipment. Ideally, all underground utility maintenance would be performed prior to pavement rehabilitation or reconstruction so that new pavement structures would not be cut. However, despite the best coordination, utility cuts cannot always be avoided; unanticipated work is often required to maintain essential public services.

Over the last 30 years, local agencies have sought answers to the following questions:

- How do utility cuts affect pavement performance?
- If pavement performance is reduced, what is the corresponding financial impact?

To answer these questions, public agencies and utility companies, have sponsored engineering investigations and studies (Todres and Baker 1996). Many such studies are performed in-house or by consulting companies and are therefore unpublished or difficult to access. In addition, the impact of utility cuts on pavement performance can vary significantly based on site-and agency-specific information.

Thus, the purpose of this study was to compare pavement performance for the street sections with and without cuts, quantify damage caused by utility cuts to the pavements within the City of Ukiah (City) and develop a fee schedule for the City to recover any costs associated with such damage.

1.1 DETERIORATION MECHANISMS

Studies of utility cut impacts often use deflection testing, condition surveys, and statistical analyses. The performance impacts are typically expressed as a loss in structural capacity and/or a decrease in pavement condition. To manage the identified impacts, many studies have recommended restoring additional areas surrounding the cut, increasing the overlay thickness, or imposing a restoration fee on utility companies.

These studies and recommendations have led to an increase in public policies that 1) compensate local agencies for the loss of pavement life caused by utility cuts through a utility cut fee, and 2) achieve more acceptable performance of repair work following underground utility access and maintenance through rigorous utility cut restoration standards and moratoria, or “no-cut” periods.

The impact of utility cuts varies depending on a variety of factors, such as:

- Existing pavement condition, structure, and age
- Location, orientation, and extent of the utility cut
- Environmental factors

- Traffic loads
- Restoration practices and standards

Further, quantifying utility cut impacts also depends on local maintenance treatments and costs. Therefore, to really understand the impact of utility cuts on roadway performance for a particular agency, a site-specific study and analysis must be performed.

Underground utility work can damage pavements in three general ways, as illustrated in Figure 1.

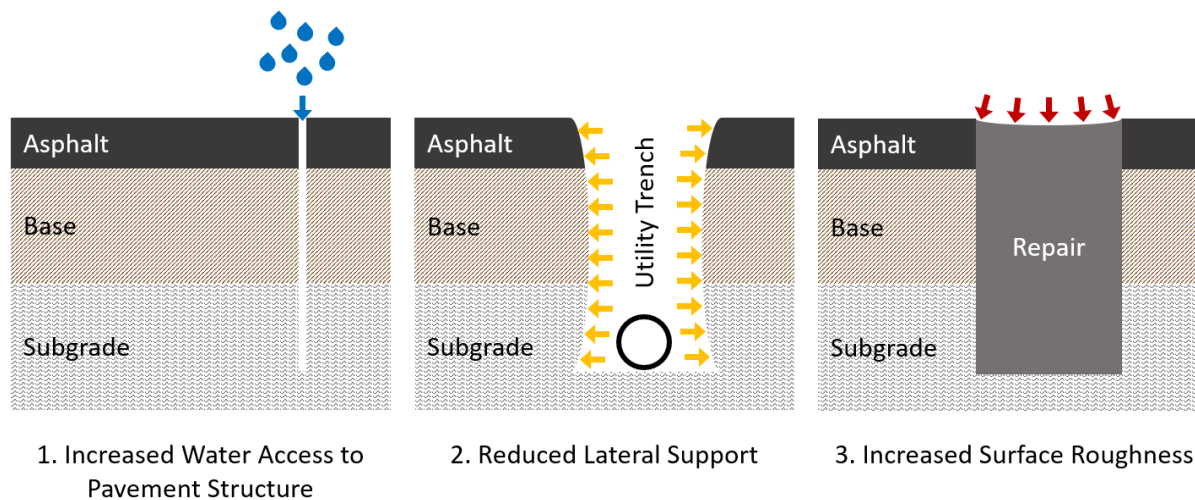


Figure 1. Utility Cut Damage Mechanisms

First, cutting a pavement structure creates an entry point for water that can damage the underlying pavement layers. Second, removing pavement layers creates a plane of weakness where the pavement structure may not be adequately supported laterally – particularly during underground utility maintenance, but also after restoration. Third, repairing the pavement can introduce roughness if it does not closely match the adjacent pavement structure. Rough pavements can cause vehicles to bounce, which creates greater loads on the pavement and leads to more rapid deterioration (Tarakji 1995, Wilde et al. 2002).

These deterioration mechanisms reduce the condition and structural capacity of a pavement, which reduces the life of the pavement within and adjacent to the utility cut (Stevens et al. 2010). Multiple utility cuts on the same street or within a small area can magnify this impact (San Francisco Department of Public Works 1998, Tarakji 1995).

1.2 LITERATURE REVIEW

Researchers have used deflection testing, condition surveys, and statistical analyses to quantify the impact of utility cuts on pavement performance. Results have shown

that utility cuts can reduce pavement life by 15% to 55%, which consequently costs local agencies millions of dollars in premature street repair and remediation expenses. Studies have also shown that underground utility work affects not only the excavated area, but often weakens the adjacent pavement. The affected pavement varies based on agency and location but is typically 4 to 5 feet from the edge of the trench.

To help restore some of the lost structural capacity and performance due to cutting the pavement, many agencies have set restoration standards. Restoration standards in California typically include a T-Cut along with a restoration treatment that may be as extensive as replacing the full lane for the entire affected block.

To recover the cost of pavement damage associated with performing underground utility work, many agencies impose utility cut fees. In California, these fees are typically based on factors including functional classification, pavement age, Pavement Condition Index (PCI), and/or utility cut depth and orientation (longitudinal or transverse).

Appendix A provides additional details gathered from California agencies regarding the impact of utility cuts on pavement performance, the importance of adequate utility cut restoration, and the policies established to address pavement degradation caused by utility cuts.

2 Technical Approach

2.1 EVALUATIONS

Based on the relevant studies reviewed, it is clear that utility cuts have an overall negative impact on pavement performance. These impacts can take two forms:

- Structural – Reduced pavement strength
- Functional – Shortened pavement service life

For this study, City streets both with and without cuts were evaluated for both structural and functional deterioration and fees were developed to compensate for both types of deteriorations caused by the presence of utility cuts.

Structural deterioration is evaluated by measuring the overlay thickness needed to reach an acceptable structural capacity under a specified traffic load, usually expressed through the Traffic Index (TI). If the cut weakens the pavement structure, then the sections with cuts will require a thicker overlay than the sections with no cuts. The overlay thickness is calculated using deflection data obtained through falling weight deflectometer (FWD) testing, using the procedure in the California Department of Transportation's (Caltrans) *Highway Design Manual* (Caltrans 2018). In this technique, deflection data are used to measure the relative loss of structural capacity resulting from the presence of utility cuts: higher deflections represent weaker pavements. This loss of structural capacity necessitates thicker overlays, thus increasing the cost of rehabilitation for a street with utility cuts over the cost for a street without cuts.

Functional deterioration is evaluated in terms of Pavement Condition Index (PCI), a scale that ranges from 0 to 100 (Table 1).

Table 1. Pavement Condition Categories

Condition Category	PCI Range
I- Excellent	85-100
I- Very Good/Good	70-84
II/III- Fair	50-69
IV- Poor	25-49
V- Failed	0-24

As shown, a pavement in excellent condition has a PCI above 85, while a failed pavement has a PCI below 25. The PCI is calculated from pavement distress data collected through visual inspection surveys. The pavement distresses are usually categorized as structural and environmental distress types. The degree of pavement deterioration is affected by the types of distresses found as well as the severity and

quantity of those distresses. Note that, loss in structural capacity mentioned above could lead to functional deterioration in terms of structural distress types (such as fatigue cracking or rutting).

2.2 METHODS

The flowchart shown in Figure 2 presents the methodology for this study. Field testing was used to estimate the loss of structural capacity due to cuts (structural evaluation). Distress data from the City's StreetSaver® database were analyzed to estimate the impact of cuts on pavement condition and lifespan (functional evaluation).

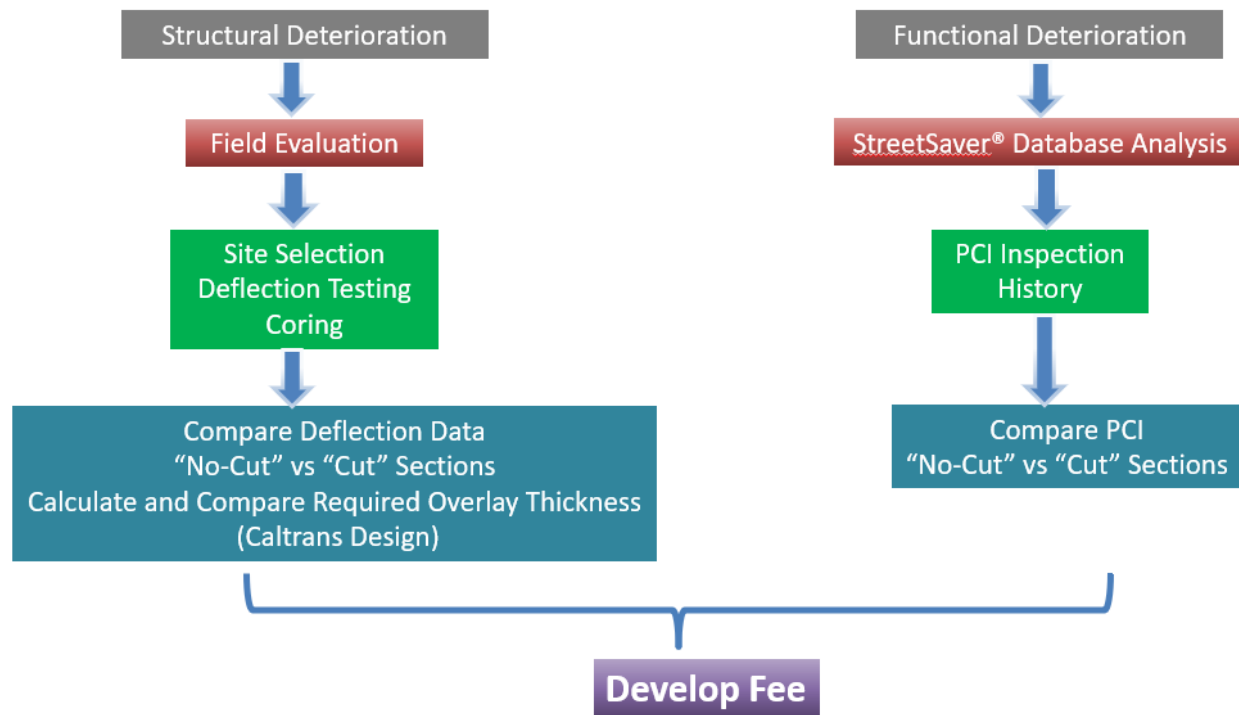


Figure 2. Technical Approach

2.2.1 Structural Evaluation

The following tasks were performed for the field evaluation:

- Selected 16 sites with and without cuts.
- Conducted deflection testing and coring.
- Calculated and compared overlay thicknesses for the sections with and without cuts.

2.2.2 Functional Evaluation

To perform a rigorous analysis using this approach, a pavement management system (PMS) database that contains sufficient historical data to allow comparison of streets

with and without utility cuts is required. The City has a robust PMS (StreetSaver®) containing pavement distress data since 2001 with thousands of data points.

The following tasks were completed as part of this evaluation:

- Exported PCI inspection history.
- Sorted PCI by distress type (with and without utility cuts).
- Extracted the last rehabilitation dates or construction dates for the sections to derive age of the pavement.
- Compared the PCIs of the sections with and without cuts by functional class, age group and size of the cuts .
- Calculated and compared the percent reduction in pavement service life by functional class, age group, and size of the cut from the pavement deterioration curves.

3 Structural Evaluation

3.1 SITE SELECTION

Sixteen sites were selected; each site had a section with a cut and one without a cut (Figure 3 has examples of test sites). The sections with and without cuts will be often referred to as "cut section" and "no-cut section," respectively, in this document.



Figure 3. Examples of Site Selection

The variables in the experimental design were functional class and age group. Table 2 below shows the planned versus actual site selection for each functional class in each age group. Ideally, approximately two sites would have been identified in each age group for each functional class.

Table 2. Experimental Design for Site Selection

Functional Class	Pavement Age at Time of Cut, years	No. of Sites in Each Age Group	
		Plan	Actual
Major Streets (Arterials/Collectors)	0-5	2	2
	6-10	2	2
	11-15	2	3
	>15	2	3
Minor Streets (Residentials)	0-5	2	1
	6-10	2	1
	11-15	2	1
	>15	2	3

As can be seen from Table 2, the major streets (arterials/collectors) were moderately well-distributed among different age groups, but minor streets (residential) were not. Overall, 62.5% of the sites were older than 10 years at the time of the cut.

3.2 FWD TESTING LAYOUT

Deflection testing was performed using an FWD, which delivers a transient impulse load to the pavement surface and measures the resultant pavement response in terms of deflection. Testing was conducted along the cut, 2 feet away from the cut (known as the zone of influence) as well as on sections with no cuts (see Figure 4).



GA-P: P is the Patch Section or Cut Section

GA-C: C is the Control Section or No-Cut Section

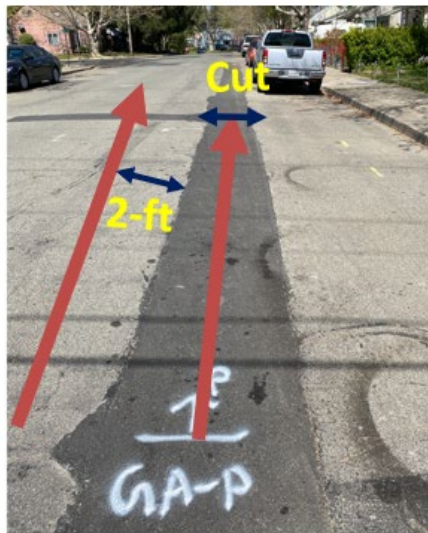


Figure 4. Falling Weight Deflectometer Testing Layout

3.3 TEST RESULTS

As mentioned, the deflection data were used to measure the relative loss of structural capacity resulting from the presence of utility cuts. Therefore, the deflection at a no-cut section was expected to be lower than the deflection on the cut or 2-ft near the cuts if at a cut section or at a section in the zone of influence. Figure 5 illustrates the expected trend from one of the testing sites in Ukiah.

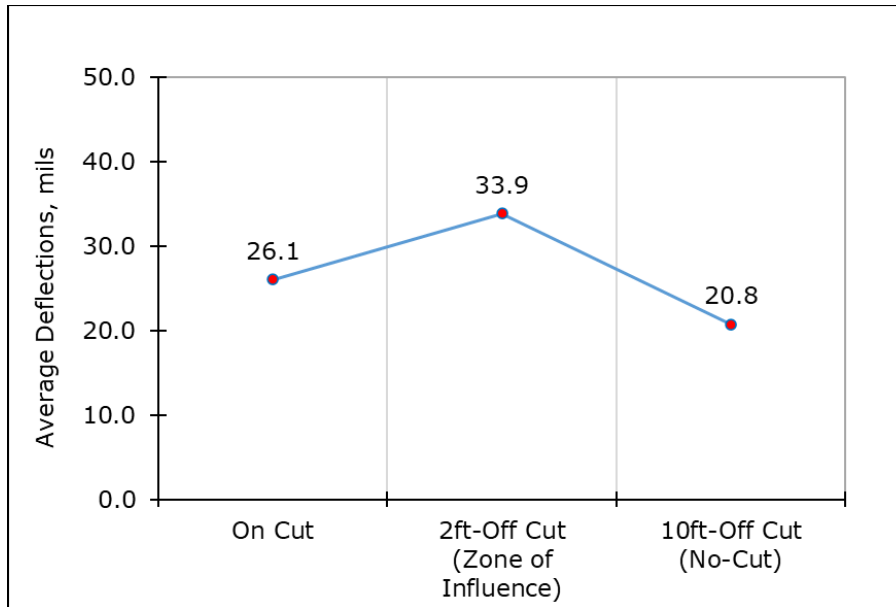


Figure 5. Expected Deflection Trend (Low Gap Road in Ukiah)

Figure 6 and Figure 7 present the deflection trend results for the selected test sites. (arterials/collectors and residential, respectively). The blue lines indicate the expected deflection trend.

It was observed that 75% of the sites were adversely affected by the presence of the utility cuts. The blue lines indicate expected deflection trend or structural damage due to the presence of utility cuts. In other words, the average deflection measurements taken either on the cuts or adjacent to the cuts (within the zone of influence) were higher than the average deflection measurement taken in the no-cut sections. As discussed in Section 2.1, this indicates that the no-cut sections would require thinner overlays than the cut-sections. The red lines on the figures indicate sections that did not show this trend. This could mean that cut sections have thicker asphalt structure than no-cut sections.

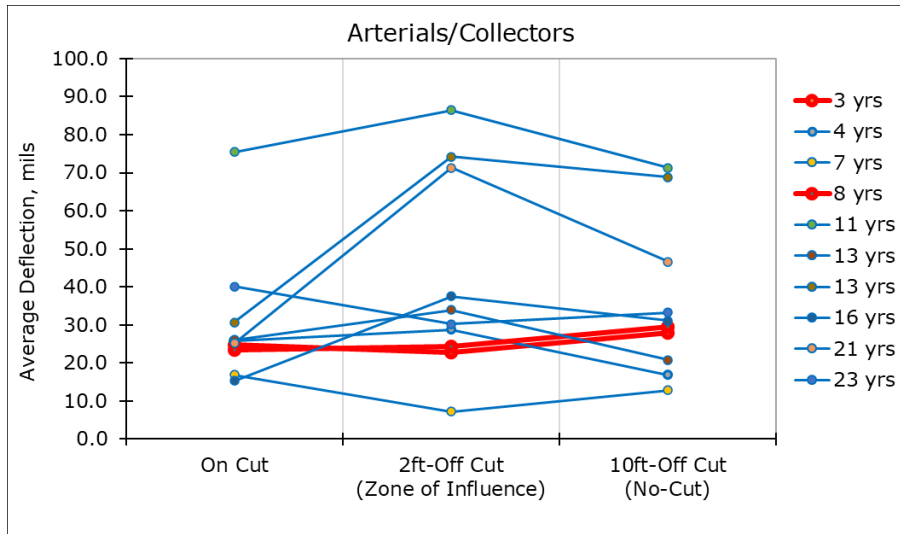


Figure 6. Deflection Trends for Arterials/Collectors

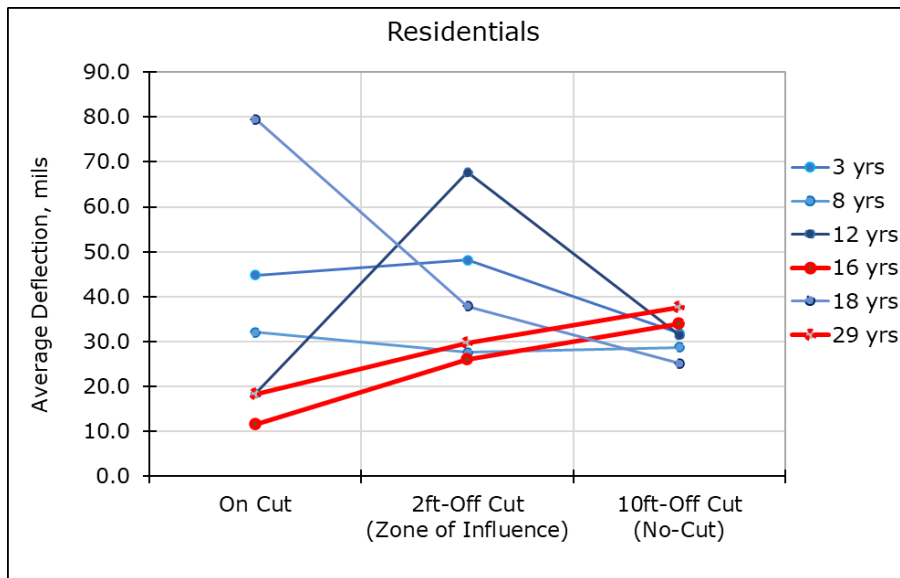


Figure 7. Deflection Trends for Residential

3.4 STATISTICAL ANALYSIS

A statistical analysis was conducted to determine whether the differences in deflection values between the no-cut and cut sections were significant. The t-test was performed for both functional classes to compare the cut and no-cut section deflection results. The t-test provides a “P-value” that indicates the probability of a statement being true; in other words, how likely a particular set of observations would occur.

In this case, the goal was to determine the probability that two groups of data (deflection of cut and no-cut sections) were significantly different.

- A P-value less than or equal to 0.05 (at a 95% confidence level) indicates that the average deflection of the cut sections was significantly higher than the average deflection of no-cut sections. This means that there is a high probability of structural damage due to presence of utility cuts.
- A P-value above 0.05 indicates that there was no significant difference in the average deflection of the cut and no-cut sections.

Table 3 shows that the deflection results for the no-cut and cut sections of the arterials/collectors were significantly different (P-value less than 0.05), but the results for residential streets were not significantly different. A P-value of 0.094 for residential streets indicates that the probability of not finding any structural damage due to cut is 9.4%.

Table 3. Statistical Analysis of Deflection Data

Functional Class	Average Deflection (mils)		P-value	Significant Difference
	No-Cut	Cut		
Arterials/Collectors	35.9	44.3	0.012	Yes
Residential	31.5	47.2	0.094	No

3.5 OVERLAY THICKNESS DESIGN

As mentioned in Section 2.1, overlays are used for maintenance and repair to restore pavements to an appropriate structural capacity. Overlay designs were performed for cut, no-cut, and zone-of-influence sections at each test site following *Highway Design Manual* criteria (Topic 635; Caltrans 2018). The inputs needed were:

- Existing pavement thickness
 - No-cut section: Measured core thickness
 - Cut section: Measured core thickness + 1" or 3" (whichever is greater; obtained from City's trench cut restoration details)
 - Zone of influence (2 feet off the cut): Measured core thickness
- Deflection data obtained through FWD testing
- Traffic Index (TI) Assumptions
 - Arterials/Collectors: 7
 - Residentials: 5.5

Two examples are shown in Figure 8 and Figure 9. Figure 8 shows the results for Low Gap Road (arterial/collector), where the cut and zone of influence sections would need 1.1-inch and 2.3-inch overlays to meet structural capacity for a TI of 7, respectively. The no-cut section would require no overlay.

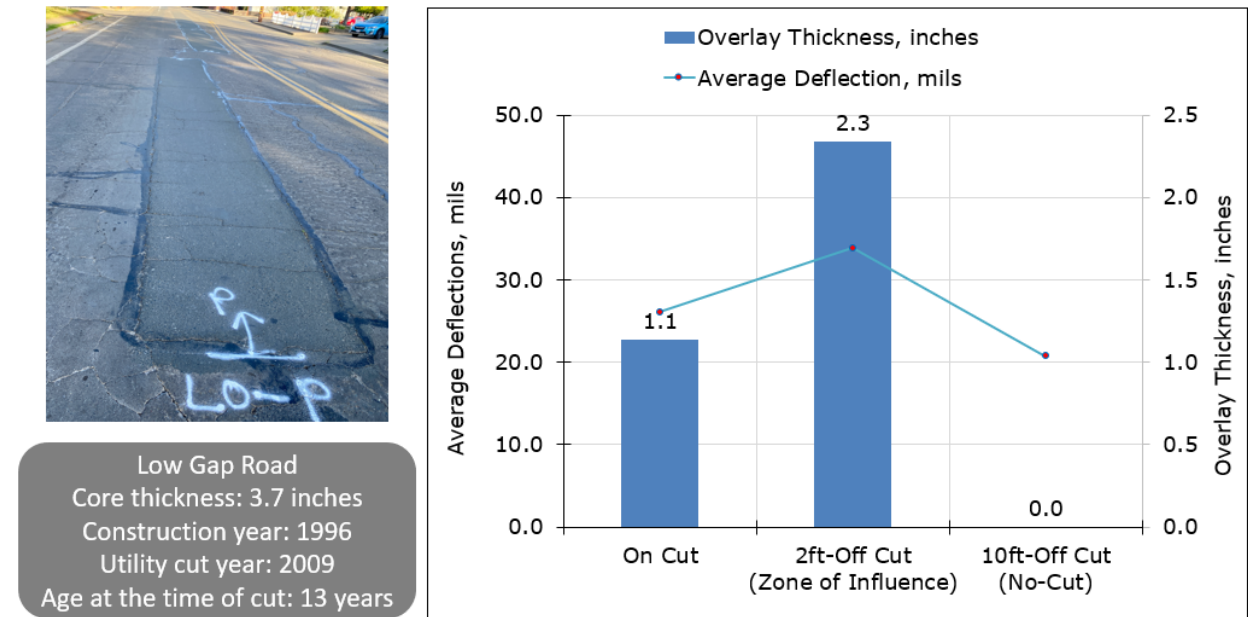


Figure 8. Deflection and Overlay Thickness Trend of Low Gap Road

The no-cut section of Empire Drive (Figure 9) would need an overlay of 2.3 inches, which is almost half of what is required on the cut (an overlay thickness of 4.3 inches) to meet the structural capacity for a TI of 7.

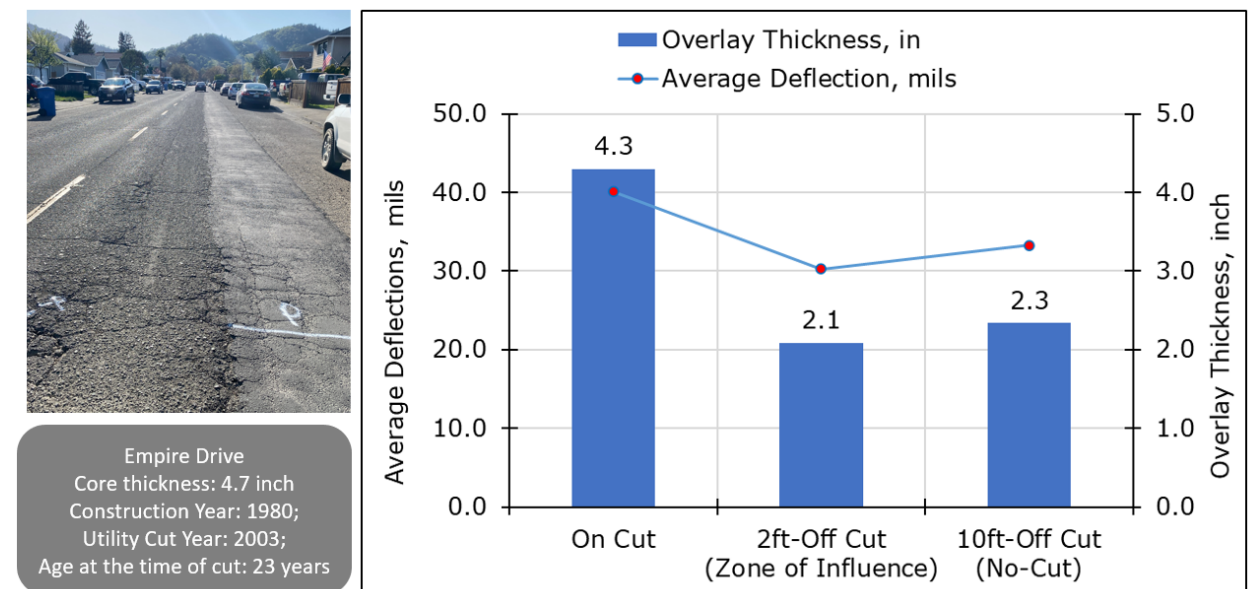


Figure 9. Deflection and Overlay Thickness Trend of Empire Drive

Figure 10 summarizes the differences in overlay thickness between the no-cut section and the maximum value of either the cut or zone of influence section for all sites. The blue bars in Figure 10 indicate the additional overlay thickness needed to compensate for loss in structural capacity when compared to no-cut sections. The

red bars indicate that no overlay is needed in the cut or zone of influence section. It was observed that 75% of the sites would need an average of 2 inches of additional overlay in the cut or zone of influence section to compensate for the loss in structural capacity due to utility cuts.

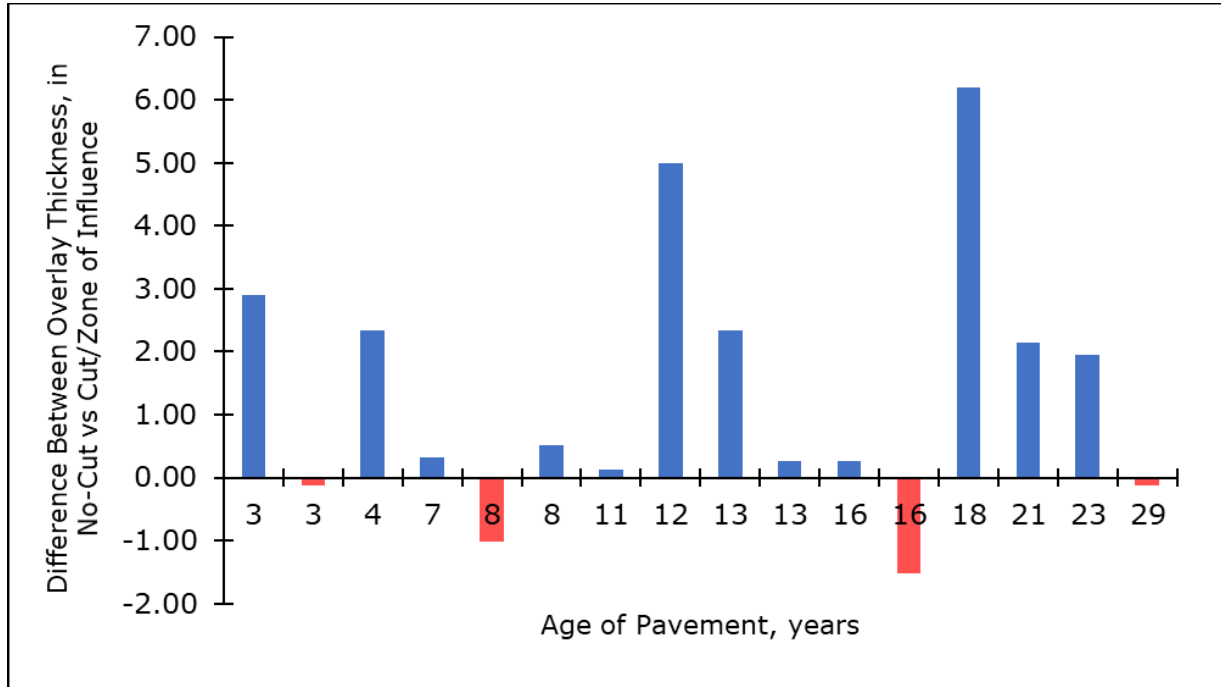


Figure 10. Difference in Overlay Thickness

3.6 FEE DEVELOPMENT

Because the data for residential streets did not show a statistical difference between the cut and no-cut sections, these data were excluded from the fee schedule development from structural evaluation. Table 4 presents the difference between the required overlay thickness in the cut and no-cut sections for major streets (arterials/collectors) only in different age groups. The cost of this additional overlay thickness was then calculated using the following assumptions and these assumptions were discussed with the City.

- Hot Mix Asphalt: \$140/ton
- Cold Plane Milling: \$0.9/square foot
- Estimated Construction Cost: 40% (arterials/collectors)
- Soft Cost: 25%
- Contingency: 10%

Table 5 presents a summarized tiered fee schedule for major streets (arterials and collectors) based on structural evaluation of major streets within the city of Ukiah.

Table 4. Additional Overlay Cost Based on Structural Evaluation

Major Street Name	FC	Age Group	Δ Overlay Thickness*, inches	Overlay Cost, \$/SF	Average Cost (\$/SF)
S DORA ST	A/C	0-5	0.0	-	\$ 4.25
N DORA ST OR AVE	A/C	0-5	2.3	\$ 6.00	
S STATE ST	A/C	6-10	0.3	\$ 2.50	
DORA ST	A/C	6-10	0.0	-	
GROVE AVE	A/C	11-15	0.1	\$ 2.00	\$ 3.75
LOW GAP RD	A/C	11-15	2.3	\$ 6.00	
N MAIN ST	A/C	11-15	0.3	\$ 2.00	
N OAK ST	A/C	16-20	0.3	\$ 2.00	
BRUSH ST	A/C	>20	2.0	\$ 5.50	
EMPIRE DR	A/C	>20	2.0	\$ 5.00	

*Difference between Overlay Thickness of No-Cut Section and Maximum of Cut/Zone of Influence Section

\$/SF = Dollars per square foot

Functional Classification (FC): A (Arterials), C (Collectors)

Table 5. Tiered Fee Schedule Based on Structural Evaluation

Functional Class	Age Group	Fee, \$/SF
Arterials/Collectors	<10 years	\$ 4.25
	≥10 years	\$ 3.75

4 Functional Evaluation

The City maintains a StreetSaver® PMS, which contains inspection data since 2001. The City's StreetSaver® database contains a list of all the City's streets, which are divided into management sections. For each management section, one or more sample units were surveyed for pavement condition based on a 10% sampling rate. Using the surveyed distresses, the PCI for each sample unit was calculated according to ASTM D6433. Since the condition of the sample units is representative of the overall condition of the management section, the average PCI for all sample units within a management section is the PCI for that management section. This robust database provided approximately 900 sample units with a recorded rehabilitation date that could be used for the analysis and the observations based on the analysis of sample units could be used for management sections.

Overall, an average reduction of 9 PCI points was observed when utility cuts are present. This study further compared the PCIs of pavement sections with and without cuts based on three variables:

1. Functional class (arterials/collectors and residential)
2. Pavement age group (0-5 years, 6-10 years, 11-15 years, and >15 years)
3. Cut size (small and large)

Note that sections with known rehabilitation dates and new construction dates were used for this study because pavement age is a crucial variable for this analysis. Some obvious outliers were removed to establish confidence in the analysis.

4.1 DEVELOPMENT OF PERFORMANCE MODEL

Pavement deterioration curves of cut and no-cut sections for arterials/collectors and residential were developed using the historical data from the City's database. These curves are shown in Figure 11 and Figure 12. These curves indicate the following:

- For arterials/collectors, overall sections with cuts deteriorated more rapidly than sections without cuts for pavements less than 15 years old. Some streets more than 15 years did not exhibit this trend due to the existing distresses present.
- For residential, overall sections with cuts deteriorated more rapidly than sections without cuts within all age groups.

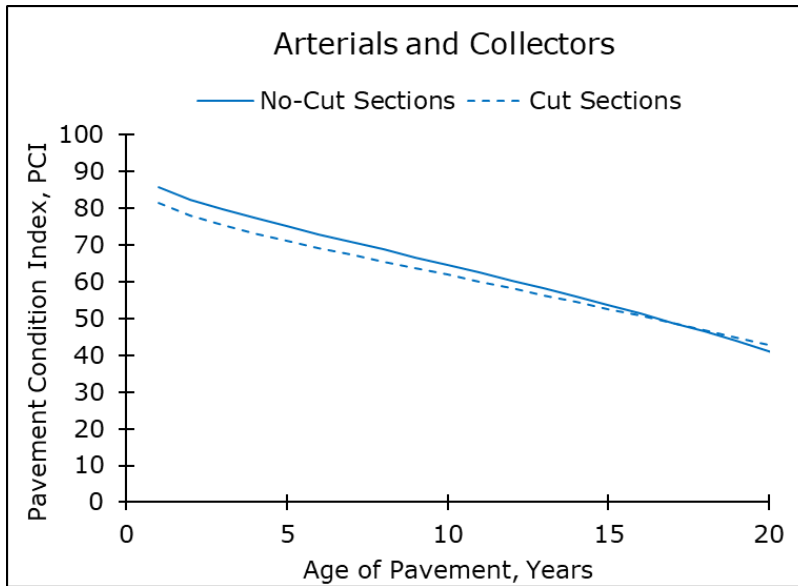


Figure 11. Pavement Deterioration Curve for Cut and No-Cut Sections – Arterials and Collectors

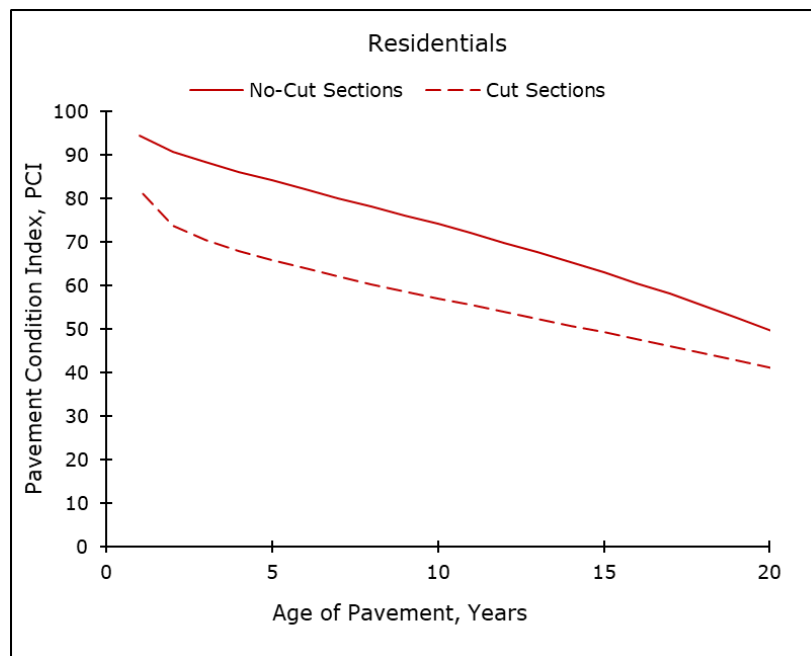


Figure 12. Pavement Deterioration Curve for Cut and No-Cut Sections – Residential

4.2 PCI DIFFERENCE BY AGE GROUP AND CUT SIZE

Next, the pavement sections of different functional classes were grouped by cut size within different age groups (0-5 years, 6-10 years, 11-15 years and >15 years) for further evaluation.

The age groups were modified because very few data points were available for streets older than 15 years. A small sample size ($N < 20$) can affect the reliability of the analysis because it leads to a higher variability, which may lead to bias. Consequently, data points for all streets older than 10 years were grouped together to avoid bias.

Cut sizes ranging between 0.1% and 58% of the sample unit area were analyzed to evaluate the effect of cut size on PCI reduction and finally categorized into two groups; cut area $< 5\%$ (small cuts) and cut area $\geq 5\%$ (large cuts) of section area. The selection of this threshold is discussed in the next section.

The PCI of cut and no-cut sections in each group were then compared.

Figure 13 and Figure 14 show the PCI comparison for arterials/collectors and residential, respectively. These figures indicate the following:

- Overall PCI decreased with pavement age.
- PCI decreased as cut size increased.

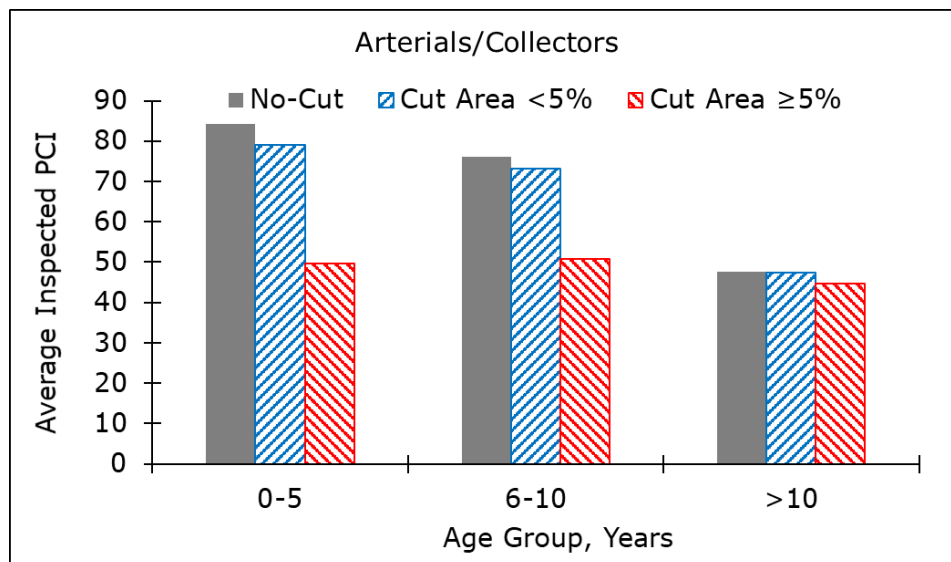


Figure 13. PCI Comparison by Functional Class, Age Group and Cut Size – Arterials/Collectors

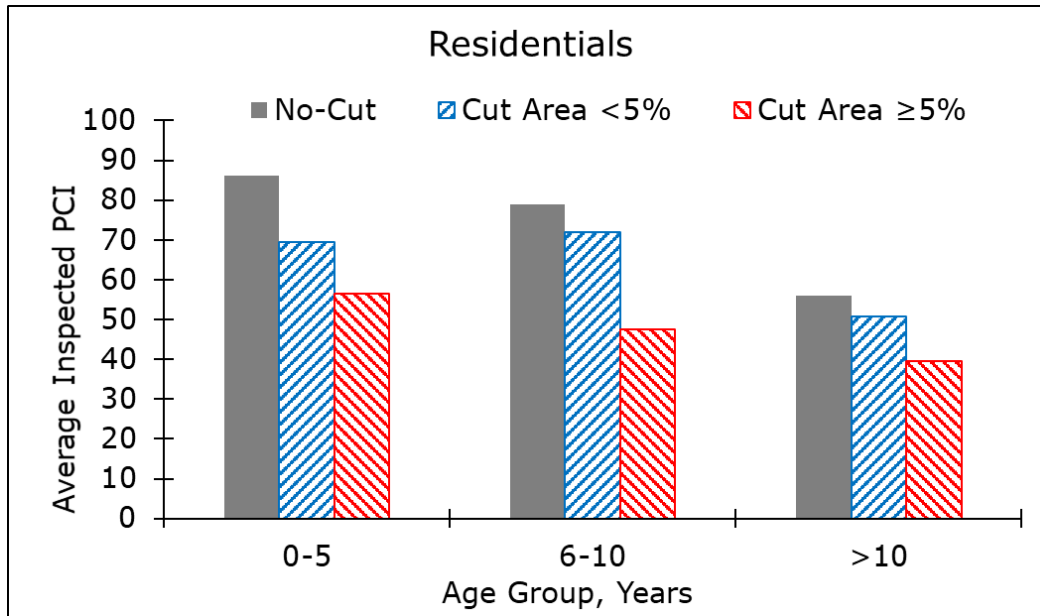


Figure 14. PCI Comparison by Functional Class, Age Group and Cut Size – Residential

4.3 PERCENT REDUCTION IN PCI

Table 6 below presents the percent reduction in PCI within each age group based on cut size. Observations based on analysis of sample units could be applied to the management section area.

Table 6. Percent Reduction in PCI by Functional Class, Age Group, and Cut Size

Functional Class	Age Group	Percent Reduction in PCI by Cut Size*	
		Small Cut	Large Cut
Arterials/ Collectors	0-5 years	6%	41%
	6-10 years	4%	33%
	≥10 years	1%	6%
Residential	0-5 years	19%	34%
	6-10 years	9%	40%
	≥10 years	9%	29%

*Represents the amount the PCI of the section would be reduced compared to a no-cut section

Small cut = Cut Area <5% of Section Area

Large cut = Cut Area ≥5% of Section Area

Table 6 indicates the following:

- Overall, an average PCI reduction of approximately 8% was observed if the cut area was less than 5% of the section area.
- If the cut area was equal to or greater than 5% of the section area, an average PCI reduction of 31% was observed.

Table 7 shows an example of how these results affect pavement condition. As described in Section 2.1, pavements are assigned one of five condition categories based on their PCI. A large pavement cut could drop a pavement in excellent condition to the "Fair" category or a pavement in fair condition to the "Poor" category. In other words, a 31% reduction in PCI means that the pavement drops an entire condition category. These changes in pavement condition result in different maintenance treatments and higher unit costs. A pavement that would have needed a slurry seal if there had been no cuts might now need a more expensive thin overlay treatment.

Table 7. Impact of PCI Reduction on Pavement Condition Category

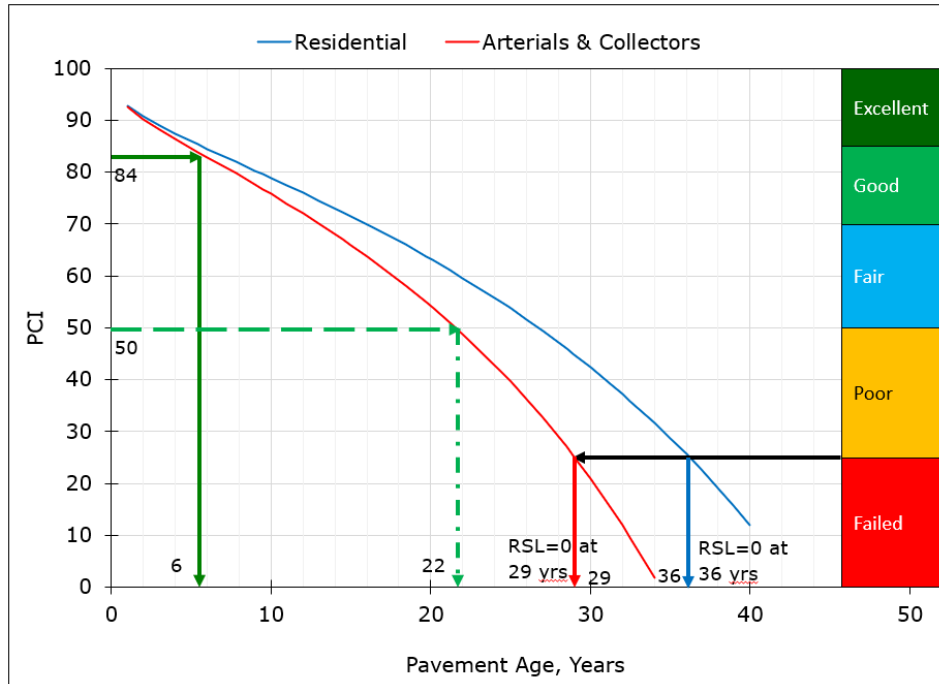
Condition Category	PCI Range	Examples	
		No-Cut Section PCI	Cut Section PCI after 31% Reduction (Cut Area $\geq$ 5%)
I- Excellent	85-100	90	-
I- Very Good/Good	70-84	80	-
II/III- Fair	50-69	60	62, 55
IV- Poor	25-49	35	41
V- Failed	0-24		24

This analysis indicates that cut sizes equal to or above 5% of the section area have a critical impact on pavement performance and more expensive restoration measures need to be considered on bigger cuts.

4.4 PERCENT REDUCTION IN PAVEMENT LIFE

A reduction in PCI also affects the service life of the pavement. Residentials have a total service life of approximately 36 years, while arterials/collectors have a total service life of approximately 29.5 years. Based on the standard Remaining Service Life (RSL) definition, a pavement's RSL reaches zero when a pavement falls into failed condition (i.e., it has a PCI of 24 or less).

The percent reduction in pavement service life due to utility cuts was estimated using the StreetSaver® family deterioration curves for asphalt concrete streets, as shown in Figure 15. For example, assume an arterial/collector (aged 0-5 years) with no cut has a PCI of 84. A PCI of 84 for arterials/collectors corresponds to an equivalent service life of 6 years (shown by the solid green arrows on the figure). Based on the analysis in the previous section, a cut area greater than 5% of sample unit area would drop the PCI to 50; a PCI of 50 corresponds to an equivalent service life of 22 years (shown by the dashed green arrows on the figure). Consequently, the cut in this example reduces the pavement service life by 16 years, or 55% of its 29.5-year service life.



RSL = Remaining Service Life

Figure 15. Pavement Family Deterioration Curves for Streets in Ukiah

The above calculation was performed for both functional classes in all age groups and for all cut sizes to estimate the percent reduction in pavement service life. The results are illustrated in Figure 16 (arterials/collectors) and Figure 17 (residential).

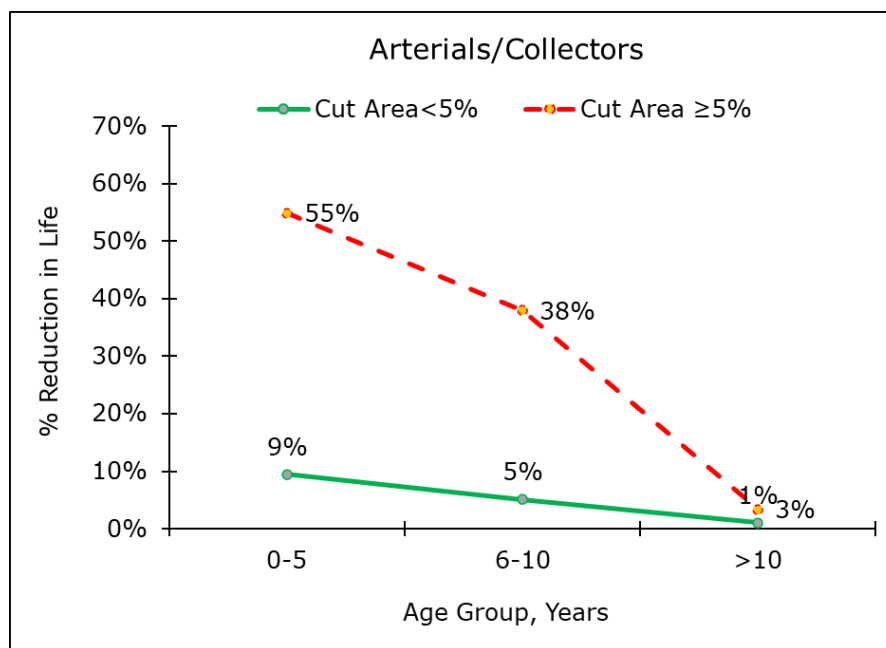


Figure 16. Percent Reduction in Pavement Service Life – Arterials/Collectors

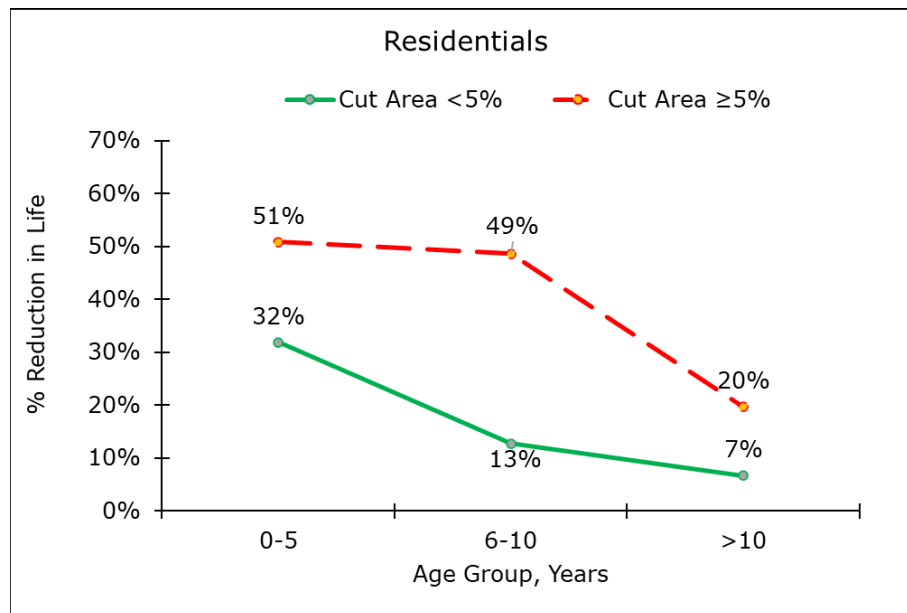


Figure 17. Percent Reduction in Pavement Service Life – Residential

The figures indicate the following:

- The reduction in pavement life decreased as pavements aged; this means that cuts had a greater impact on new pavements than on old pavements.
- Larger cuts resulted in greater reductions in pavement service life. An average pavement life was reduced by approximately 36% if the cut area was equal to or greater than 5% of the section area.

Also, multiple small cuts on one street that when combined add up to more than 5% of the section area would be more detrimental than small cuts on streets that total less than 5% of the section area.

The percent reductions in pavement life for arterials/collectors within age groups 0-5 years and 6-10 years were very similar for small cuts. The same trend existed for residential with large cuts within those age groups. Consequently, streets newer than 10 years were grouped together, resulting in two final age groups (Age <10 years and Age ≥10 years) for both functional classes. This approach provides consistency with the fee schedule developed for the structural evaluation.

Table 8 summarizes the percent reduction in pavement life based on functional class, pavement age, and cut size following the analysis in the previous sections.

Table 8. Percent Reduction in Pavement Life by Functional Class, Pavement Age, and Cut-Size

Functional Class	Age Group	Percent Reduction in Pavement Service Life*	
		Small Cuts	Large Cuts
Arterials/ Collectors	0-10 years	10%	50%
	≥10 years	1%	5%
Residentials	0-10 years	25%	50%
	≥10 years	10%	20%

*Represents the amount the service life of the section would be reduced compared to a no-cut section

Small cut = Cut Area <5% of Section Area

Large cut = Cut Area ≥5% of Section Area

4.5 STATISTICAL ANALYSIS

Similar to the structural evaluation (Section 3.4), a statistical analysis was conducted on the StreetSaver[®] data to determine whether the differences in the PCI of pavements with cuts and those without cuts were significant. The t-test was performed within each pavement age group to compare the cut and no-cut pavement sections. In this case, the goal was to determine the probability that two groups of data (PCI of cut and no-cut sections) were significantly different.

- A P-value less than 0.05 (at a 95% confidence level) indicates that the PCI of the cut sections were significantly lower than the PCI of no-cut sections. This means that there is a high probability that cuts would have an adverse impact on the pavement.
- A P-value above 0.05 indicates that the differences in the PCI of cut and no-cut sections were not statistically significant.

Table 9. Statistical Analysis of StreetSaver[®] Data

Functional Class	Age Group	PCI of No-Cut Sections	PCI of Cut-Sections		P-Value		Significant Difference	
			Small Cut	Large Cut	Small Cut	Large Cut	Small Cut	Large Cut
Arterials/ Collectors	<10 years	81	77	50	0.05	0.00	Yes	Yes
	≥10 years	48	47	45	0.47	0.24	No ¹	No ¹
Residentials	<10 years	82	70	50	0.00	0.00	Yes	Yes
	≥10 years	56	51	40	0.07	0.00	No ²	Yes

¹ Though not statistically significant, Table 8 showed 1% and 5% reduction in pavement life due to small and large cuts, respectively, for the arterials/collectors.

² If multiple small cuts are present and they add up to more than 5% of the section area, there will be a significant difference in pavement performance for the sections with and without cuts.

Small cut = <5% of Section Area

Large cut = ≥5% of Section Area

The results, summarized in Table 9, indicate the following:

- The arterials/collectors older than 10 years did not show a statistically significant difference in terms of PCI on cut versus no-cut sections. Note that Table 8 reported a reduction in pavement life due to the cuts.

- The same was found for older residential sections, but only for small cuts. A P-value of 0.07 in Table 9 indicates that the probability of not finding any adverse impact due to small cuts on residential streets older than 10 years is 7%. However, the difference in PCI was significant for large cuts, indicating a high probability of functional damage due to utility cuts. Note that multiple small cuts can have the equivalent impact of a large cut.

4.6 FEE DEVELOPMENT

To quantify the cost impacts of pavement life reduction, the StreetSaver® decision tree was used to explore treatment options for different pavement condition categories. It was observed that some types of rehabilitation treatments (i.e., overlay, mill and overlay, or full depth reclamation) were recommended for pavements in all condition categories except Condition Category I (Very Good). Based on the decision tree, pavements under Condition Category V (Very Poor/Failed) would require FDR treatment. Since FDR is an expensive and extensive surface reconstruction option for failed pavements, the treatment unit cost for Condition Category IV was used to compensate for damages to non-failed pavements. The unit costs for treatment under Condition Category IV were estimated based on the assumptions mentioned in Section 3.6. The estimated unit costs were:

- Arterials/collectors (2.5" Mill and Fill with HMA and 8% Digouts) = \$7.50 per square foot
- Residentials (2" HMA Overlay with 8% Digouts) = \$4.50 per square foot

These unit costs were multiplied by the percent reductions in Table 8 and rounded to nearest 50 cents based on functional class, pavement age, and cut size. The results are shown in Table 10.

Table 10. Tiered Fee Schedule using Functional Evaluation

Functional Class	Age Group	Fee, \$/square foot	
		Small Cut	Large Cut
Arterials/ Collectors	0-10 years	\$ 1.00	\$ 4.00
	≥10 years	\$ 0.50	\$ 0.50
Residentials	0-10 years	\$ 1.50	\$ 2.50
	≥10 years	\$ 0.50	\$ 1.00

Small cut = Cut Area <5% of Section Area

Large cut = Cut Area ≥5% of Section Area

5 Fee Implementation

5.1 FEE COMPARISON BY EVALUATION TYPE

Since utility cuts cause damage in both structural capacity and functional performance of a pavement, both evaluations are crucial in developing a fee to compensate for those damages. First, the statistical significance of the results from the evaluations were compared. As shown in Table 11, both evaluations provided statistically significant results for at least one functional class and one age group.

Table 11. Statistical Significance Based on Evaluation

Functional Class	Years	Statistical Significance		
		Structural Evaluation	Functional Evaluation	
			Small Cut	Large Cut
Arterials/Collectors	<10 Years	Yes	Yes	Yes
	≥10 Years		No	No
Residentials	<10 Years	No	Yes	Yes
	≥10 Years		No	Yes

Then the fees from the structural and functional evaluations were compared, as shown in Table 12.

Table 12. Fee Comparison Based on Evaluation

Fee, \$/SF				
Functional Class	Age Group	Structural Evaluation	Functional Evaluation	
			Small Cut	Large Cut
Arterials/Collectors	0-10 years	\$ 4.25	\$ 1.00	\$ 4.00
	≥10 years	\$ 3.75	\$ 0.50	\$ 0.50
Residentials	0-10 years	-	\$ 1.50	\$ 2.50
	≥10 years	-	\$ 0.50	\$ 1.00

Small cut =Cut Area <5% of Section Area

Large cut =Cut Area ≥5% of Section Area

The fee comparison shows that:

- Fees developed for arterials/collectors aged 10 year or less were closely aligned for large cuts in both evaluations. Note that arterial/collectors selected in the field for structural evaluation had large cuts.
- Fees developed in the structural evaluation for arterial/collectors aged older than 10 years were 3.75 times higher than the fees developed in the functional evaluation. The data for arterials/collectors older than 10 years were not observed to be significantly different under functional evaluation. However, Table 8 showed percent reduction in pavement life due to presence of both small and large cuts. Therefore, a fee was developed for arterials/collectors older than 10 years using functional evaluation approach.
- The residential sites were not well distributed among different age groups for field evaluation (Table 2) and the deflection data for residentials in the

structural evaluation were not observed to be significantly different; therefore, a fee was not developed using structural evaluation approach. However, in the functional evaluation, the PCI was observed to be significantly different for large cuts in residential pavements and a fee was developed. In addition, a fee was developed for small cuts because multiple small cuts with an area totaling a large cut would result in comparable pavement damage.

To compensate for both structural and functional damage to the pavement from utility cuts, the maximum fee in each of the above categories is recommended. This would yield the fees listed in Table 13.

Table 13. Tiered Fee Schedule

Functional Class	Age Group	Fees (\$/square foot)	
		Small Cut	Large Cut
Arterials/ Collectors	<10 years	\$ 1.00	\$ 4.25
	≥10 years	\$ 0.50	\$ 3.75
Residential	<10 years	\$ 1.50	\$ 2.50
	≥10 years	\$ 0.50	\$ 1.00

Small cut = Cut Area <5% of Section Area

Large cut = Cut Area ≥5% of Section Area

5.2 FEE IMPLEMENTATION

Table 13 can be used to charge the full recovery costs for the damage caused by the cuts. Note that "section area" for fee implementation is defined here as the City's individual management section area from StreetSaver®. The typical management section area obtained from StreetSaver® database for residential streets (700 feet x 30 feet) or arterials/collectors (1,050 feet x 40 feet) could be used as representative average section areas. However, actual street areas or block areas can be used with a similar implementation strategy if desired.

5.2.1 Large Pavement Cuts

The analysis herein indicates that cuts greater than 5% of the section area have a critical impact on pavement performance and results in the pavement condition dropping by an entire condition category. In addition, it also results in a 38% reduction in the pavement service life. Therefore, a large cut would trigger aggressive restoration, such as an overlay of the entire section. In other words, if the utility cut area is large enough (either singly or in combination) to require an overlay, then the responsible party(ies) will pay the full amount of the overlay cost.

The following fee equation was developed for large cuts:

*Total Recovery Fee, \$ = Unit Cost (From Table 13) **

Total Management Section Area to Overlay

(Eq 1)

5.2.2 Small Pavement Cuts

Because multiple small cuts on one street that add up to more than 5% of the section area cause as much damage as one large cut of 5% or greater, the fees in Table 13 cannot be applied directly. Instead, the fee for smaller utility cut areas is based upon the ratio of the cut size to the cut size that results in an overlay (i.e., 5% of Management Section Area). For example, the fee for a 5% cut would be the total management section overlay cost (100%) as mentioned in Section 5.2.1 (Eq 1), while the fee for a 2% cut would be 2%/5% or 40% of the total overlay cost.

This is illustrated in the steps below.

$$\text{Total Overlay Cost, \$} = \text{Unit Cost} * \text{Total Management Section Area} \quad (\text{Eq 2})$$

Eq 2 with unit cost from Table 13 is applicable for the sections with cuts equal to or greater than 5% of the total management section area.

If Area of Cut < 5% of Section Area:

$$\text{Total Recovery Fee, \$} = \left(\frac{\text{Area of Cut}}{5\% \text{ of Total Management Section Area}} \right) * \text{Total Overlay Cost} \quad (\text{Eq 3})$$

Incorporating Unit Cost:

$$\text{Total Recovery Fee, \$} = \left(\frac{\text{Area of Cut}}{5\% \text{ of Total Management Section Area}} \right) * (\text{Unit Cost (From Table 13)} * \text{Total Management Section Area}) \quad (\text{Eq 4})$$

Simplifying, by eliminating Management Section Area:

$$\text{Total Recovery Fee, \$} = \left(\frac{\text{Area of Cut}}{5\%} \right) * \text{Unit Cost (From Table 13)} \quad (\text{Eq 5})$$

An additional 2 feet in each direction is included in the fee calculation to incorporate a 2-foot zone of influence surrounding the cut area because a slumping effect is usually predominant. Thus, the following fee equation for small cuts would be:

$$\text{Total Recovery Fee, \$} = \text{Unit Cost (From Table 13)} * (\text{Cut Length} + 2' + 2') * (\text{Cut Width} + 2' + 2') / 0.05 = \text{Unit Cost (From Table 13)} * (\text{Cut Length} + 4') * (\text{Cut Width} + 4') / 5\% \quad (\text{Eq 6})$$

5.2.3 Examples of Fee Implementation

Figure 18 presents three examples of cuts of different sizes on residential streets. For large cuts, many full-block longitudinal trench cuts were observed in Ukiah (Figure 19). Based on the StreetSaver® database, the typical length and width of a residential street management section in the City is 700 feet by 30 feet, or an area of 21,000 square feet. Thus, full block longitudinal trench cut would be equal to or greater than 5% of the management section area, and thus \$2.50/square foot (Table 13) would be charged for the full recovery of the entire management section area (such as Example 1 below).

If a small cut (4 feet x 4 feet, or 16 square feet) is made to a residential street that is less than 10 years old, it would be only 0.1% of the management section area and the fee charged would be \$1.50/square foot (Table 13) for the cut area plus the area of the zone of influence.

A similar fee would be applied for a cut size of 30 feet x 6 feet (an area of 180 square feet), where the cut area is 1% of the section area.

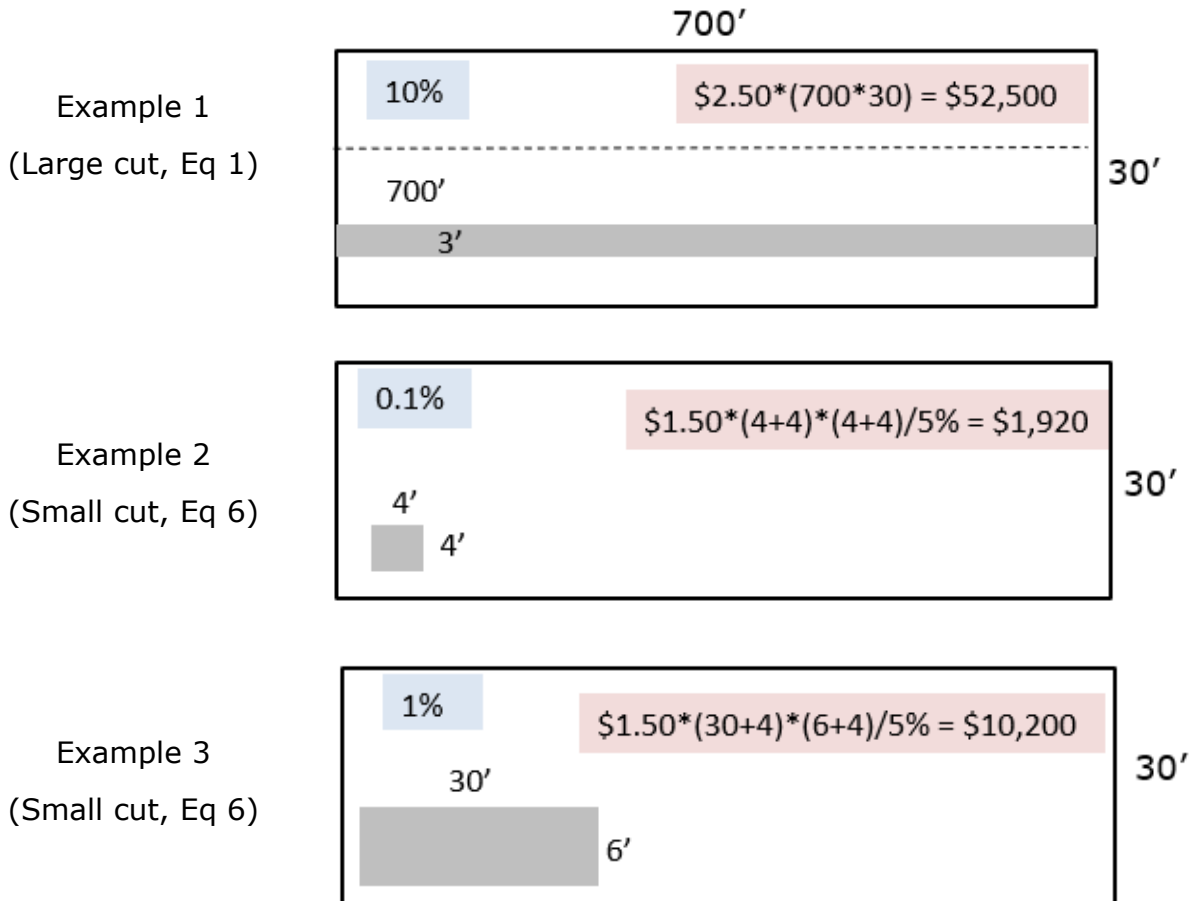


Figure 18. Examples of Fee Implementation for Typical 700'x30' Residential Street with Pavement Age < 10 years



Figure 19. Typical Full-Block Trench Cuts in Ukiah

5.3 FEE COMPARISON WITH OTHER AGENCIES

Utility cut fees are prevalent as a way for local agencies to recoup the cost of pavement damage associated with underground utility work. Table 14 summarizes various utility cut fees for agencies throughout California. These fees are based on factors such as those discussed in this report, including functional classification, pavement age, PCI, and/or utility cut depth and orientation (longitudinal or transverse). The fees, in dollars per square foot, are multiplied by the utility cut area to obtain a dollar value that represents the damage done to the pavement.

Table 14 shows that the proposed fee range for Ukiah aligns very closely with the fees several of the listed cities and counties. When compared with longitudinal cut fees from other agencies, the proposed utility cut fee for Ukiah is in the same ballpark as many of the other agencies. The transverse cut fees for other agencies are higher than the fees proposed for Ukiah. When comparing fees among different agencies, it is important to consider that the overall pavement condition varies among different agencies and thus the performance of pavements with cuts is critical to the existing conditions.

Table 14. Utility Cut Fee Schedule Range Comparison

Agency	Criteria	Range, \$/SF
Ukiah (2021)	Type of Street, Size of Cut, Age of Pavement	\$0.50-\$4.25
Pacifica (2021) (Implementation in Progress)	Type of Street, Size of Cut, Age of Pavement	\$0.50-\$4.00
City and County of San Francisco (1998)	Age of Pavement	\$1.00-\$3.50
Sacramento County (1999), Elk Grove (2020), Santa Cruz (2003)	Trench Depth, Type of Street, PCI, Type of Cut	\$1.80-\$3.90 (Longitudinal Cut and Trench Depth <4ft)
		\$2.36-\$7.80 (Transverse Cut and Trench Depth <4ft)
		\$1.80-\$5.91 (Longitudinal Cut and Trench Depth >4ft)
		\$3.60-\$11.82 (Transverse Cut and Trench Depth >4ft)
Sacramento (1997)	Type of Cut, Pavement Age	\$1.00-\$3.50 (Longitudinal Cut)
		\$2.00-\$7.00 (Transverse Cut)
Modesto (2020)	PCI	\$0-\$2.50
Patterson (2020)	PCI	\$0-\$7.30
Santa Ana (1999)	Type of Street and Age of Pavement	\$6.21-\$13.68
Los Angeles (2018)	Type of Street	\$8.24-\$19.44

6 Summary

The purpose of this study was to conduct a detailed literature review of existing studies conducted on impact of utility cuts on pavement performance, determine those impacts specifically for Ukiah, quantify the damage and develop a fee to recover the costs associated with such damage.

Two approaches were utilized in this study to develop fee schedule based on both the functional and structural deterioration of the pavement.

The following conclusions were determined:

- Utility cuts cause structural damage to pavements and an average overlay thickness of 2.0 inches is needed to compensate for that loss in structural capacity.
- Overall, pavements with cuts deteriorate more than pavement without cuts. An average reduction of 9 points was observed when utility cuts are present.
- As the size of the cut increases, the PCI decreases across all age groups. On average, the PCI drops by 31% if the cut area is greater than 5% of the section area.
- Cuts do more damage to new (< 10 years) pavements than older (≥ 10 years) pavements. This results in an average percent reduction of the remaining service life of approximately 36% for new pavements and 11% for old pavements.

Finally, a fee schedule was developed using both structural and functional evaluation to recover the full costs of repair for the damage caused by the cuts. The information required to implement this fee includes the functional class, age of the pavement, size of the management section area and size of the cut (see Table 13).

7 References

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Appendix A

SUMMARY OF UTILITY CUT STUDIES AND POLICIES

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MEMORANDUM

Date: March 17, 2021
To: City of Ukiah
From: Sharlan Montgomery Dunn, Debaroti Ghosh, Margot Yapp
Subject: Summary of Utility Cut Studies and Policies
Job Number: 1145.01.55

INTRODUCTION

Utility companies often need to cut existing pavements to access and service their underground equipment. Ideally, all underground utility maintenance would be performed prior to pavement rehabilitation or reconstruction so that cuts are never made in new pavement structures. However, despite the best coordination, utility cuts cannot always be avoided because unanticipated work is often required to maintain essential public services.

Over the last 30 years, local agencies have been interested in understanding and quantifying the impact of utility cuts on pavement performance as well as the corresponding financial impacts. To obtain this information, public agencies, as well as utility companies, have sponsored engineering investigations and studies (Todres and Baker 1996). Many such studies are performed in-house or by consulting companies and are therefore unpublished or difficult to access. These studies often use deflection testing, condition surveys, and statistical analyses to quantify reduced pavement performance as a loss in structural capacity and a decrease in pavement condition. To manage the identified impacts, many studies have recommended restoring additional area surrounding the cut, increasing the overlay thickness, or imposing a restoration fee on utility companies.

These studies and recommendations have led to an increase in public policies that 1) compensate local agencies for the loss of pavement life caused by utility cuts through a utility cut fee, and 2) achieve more acceptable performance of repair work following underground utility access and maintenance through rigorous utility cut restoration standards and moratoria, or “no cut”, periods.

This technical memorandum discusses the impact of utility cuts on pavement performance, details the importance of adequate utility cut restoration, and summarizes the policies in place by various California agencies to address pavement degradation caused by utility cuts.

IMPACT OF UTILITY CUTS

The impact of utility cuts on pavement performance can vary significantly based on site- and agency-specific information. Such variables can include the existing pavement condition, structure, and age; location, orientation, and extent of the utility cut; environmental factors; traffic loads; and restoration practices and standards. Quantification of utility cut impacts further depend on local maintenance treatments and costs. Therefore, to really understand the impact of utility cuts on roadway performance for a particular agency, a site-specific study and analysis must be performed.

That said, underground utility work can damage pavements in three general ways as illustrated in Figure 1. First, the act of cutting a pavement structure creates an easy-access point for water to enter the pavement structure and damage the underlying pavement layers. Second, the removal of the pavement layers creates a plane of weakness where the pavement structure may not be adequately supported laterally – particularly during underground utility maintenance, but also after restoration. Third, the quality of the repair may not match the adjacent pavement structure, thus introducing roughness into the pavement. Rough pavements can cause vehicles to bounce, which creates greater loads on the pavement and leads to more rapid deterioration (Tarakji 1995; Wilde et al. 2002).

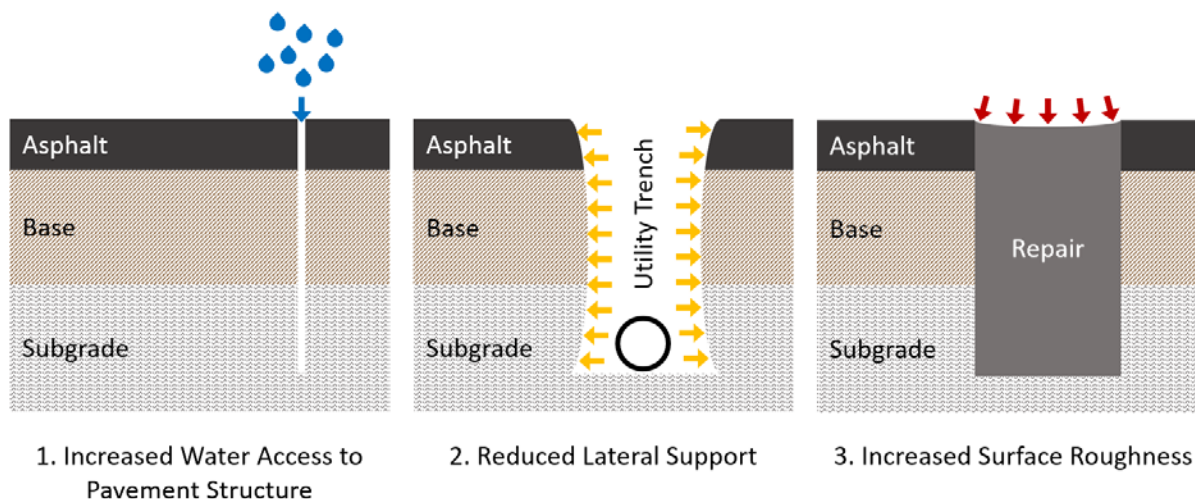


Figure 1. Utility Cut Damage Mechanisms

These deterioration mechanisms reduce the condition and structural capacity of a pavement, which reduces the life of the pavement within and adjacent to the utility cut (Stevens et al. 2010). Multiple utility cuts on the same street or within a small area can magnify this impact (Department of Public Works 1998, Tarakji 1995).

Reduction in Pavement Life

In the mid-1990s, San Francisco completed a study on the effect of utility cuts on the life of pavement (Tarakji 1995) and confirmed that additional damage was caused. Other

cities, including Austin, Cincinnati, Salt Lake City, Philadelphia, and Phoenix, conducted similar foundational studies and found that utility cuts not only reduced the expected life of the streets but consequently cost local agencies millions of dollars in premature street repair and remediation expenses (Arudi et al. 2000; Bodocsi et al. 1995; ERES 1990; NCE 2003; Peters 2002; Wilde et al. 1996).

For example, Bodocsi et al. (1995) reported that new asphalt pavements, which are typically designed to last between 15 and 20 years, once cut can lose as much as 8 years of pavement life. Other studies performed in Austin, Anaheim, Los Angeles, Sacramento, and Phoenix estimated between 15 and 20 percent reductions in pavement life due to utility cuts (AMEC 2002; CHEC 1997; IMS 1994; Shahin and Associates 2017; Wilde et al. 1996). For a typical pavement design life of 20 years, this represents a loss of 3-4 years of pavement life.

Additional factors such as cold climates and multiple excavations can increase the impact of utility cuts. For example, utility cuts in areas subject to freeze-thaw conditions were estimated to reduce pavement life by 20 percent (AMEC 2002; Stevens et al. 2010). Streets with multiple excavations for utility work were estimated to reduce a pavement's life by 30 to 55 percent (Shahin and Associates 2017; Tarakji 1995; Tiewater 1997).

Statistical data reported by the Department of Public Works in San Francisco (1998) showed that the pavement condition rating decreases as the number of utility cuts increases. For example, the pavement condition index (PCI) for a newer pavement was reduced from 85 to 64 as the number of utility cuts increased to 10 or more.

Zone of Influence

As previously mentioned, a utility cut can result in a loss of lateral support to the existing pavement structure surrounding the perimeter of the trench. This can cause the trench sidewalls to bulge into the trench and weaken the material under the existing pavement. This weakened area is termed the zone of influence, is illustrated in Figure 2.

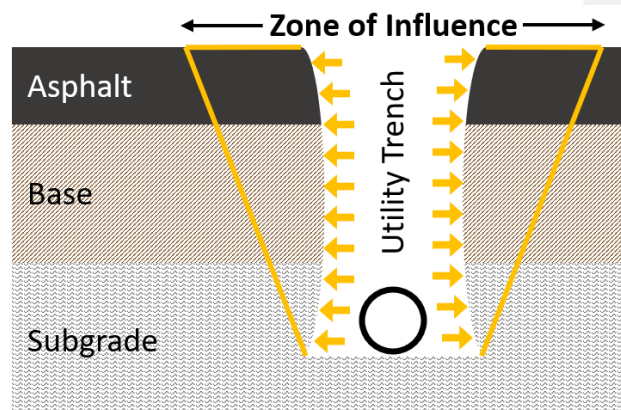


Figure 2. Zone of Influence



Various studies have used deflection testing to investigate the loss of pavement strength near utility cuts, estimate the zone of influence, and provide recommendations on restoration (Bodosci et al 1995; Shahin 1999; CHEC 1997, 1998, 1999, 2000; NCE 2000, 2003). Such studies showed a substantial loss of strength in the zone of influence around the utility cut area (Stevens et al. 2010). For example, studies performed in Union City and Los Angeles showed that the deflection values within the zone of influence were 41-74 percent higher than in uninfluenced pavement (CHEC 1998; Shahin and Associates 2017).

These studies also indicated that the zone of influence varies by agency and location but is most often 4 to 5 feet from the edge of the trench. Table 1 summarizes research estimating the zone of influence.

Table 1. Summary of Zone of Influence Research

Agency	Investigator	Publication Year	Zone of Influence from Trench Edge (feet)
Alameda Co, CA	CHEC Consulting Engineers, Inc.	2000	5.5
Calgary, Canada	Karim et al.	2014	3.3
Cincinnati, OH	Bodosci et al.	1995	3
Iowa Department of Transportation	Stevens et al.	2010	4
Los Angeles, CA	Shahin and Associates	2017	2.5 to 10 (average of 5.2)
San Mateo Co, CA	CHEC Consulting Engineers, Inc.	1999	5
Seattle, WA	Nichols Consulting Engineers	2000	At least 2
Springville, UT	Guthrie et al.	2015	4
Union City	CHEC Consulting Engineers, Inc.	1998	4 to 7

An extensive field and laboratory study by Iowa State University researchers concluded that the loss of lateral support in the zone of influence is a critical factor in the restoration of utility trenches (Jensen et al. 2005).

IMPORTANCE OF UTILITY CUT RESTORATION

As discussed previously, utility cuts can affect pavement performance in and adjacent to the cut area. The excavation equipment and process can also damage the pavement adjacent to the cut (Stevens et al. 2010). Simply backfilling the excavated area will not restore and match the strength and performance of the original material. Therefore, for long-term pavement performance within and adjacent to utility cuts, adequate repair and restoration is necessary.

It is difficult to restore cut pavement to a condition and performance level matching the surrounding pavement. When the repaired pavement condition varies from the existing pavement condition, the result can be a rough surface. Even if the pavement surface is smooth and consistent at the time of the repair, the materials may settle and deteriorate differentially over time. This leads to surface roughness, which then leads to more rapid deterioration (Noel and Tevlin 2012; PEI 1996; Stevens et al. 2010; Wilde et al. 1996).

Utility cut restoration involves performing a treatment, in addition to adequate filling and compaction of the excavated area, to restore the pavement life and maintain the pavement's structural capacity and performance. Restoration often includes a T-Cut as well as another treatment, such as an overlay or surface seal, that extends beyond the length of the T-Cut arm. This restoration combination is illustrated in Figure 3.

T-Cuts involve cutting back a portion of the pavement surface beyond the edge of the trench to better protect the zone of influence and bridge the plane of weakness. Such repairs have been found advantageous in the restoration of utility cut trenches by alleviating the effects of the lateral support loss due to the excavation (Peters 2002; Stevens et al. 2010). Research has shown that the thickness of the restoration, the quality of materials used, and the placement and compaction methods of fill materials are key factors in ensuring strong pavement performance in future years (Jensen et al. 2005; Stevens et al. 2010 Todres and Baker 1996).

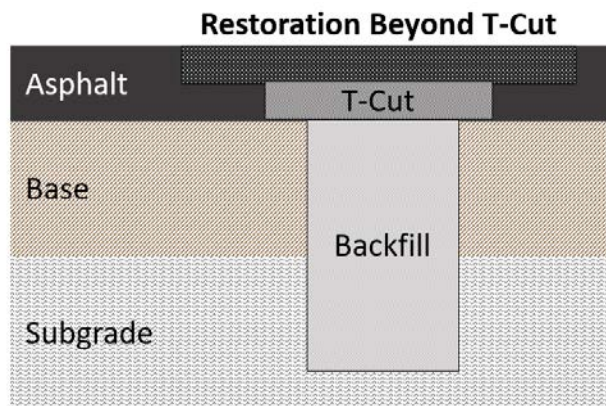


Figure 3. Example Restoration Plan.

Restoration Standards in California

Table 2 summarizes the restoration standards held by several city and county agencies throughout California. The specific restoration requirements vary depending on the length of the utility cut, existing PCI, functional classification, and age of the pavement.

Although the use of the T-Cut is widespread among these standards, the additional surface restoration requirements range from no additional treatment beyond the T-Cut to full lane replacements for the entire affected block. For example, the cities of Oakland and San Francisco require a full block restoration depending on the length of the utility cut. Other agencies require only 6 to 24 inches of restoration beyond the edge of the T-Cut. The most common restoration treatment in California is a mill and overlay to a minimum specified depth.

The final required restored pavement thickness also varies among agencies. These final thickness standards are included in Table 2 as the final asphalt thickness over the trench and provide insight into how standards vary throughout California. The typical requirement is for the new restored pavement to conform to the existing pavement thickness over the trench, but additional thickness is sometimes required.

Table 2. Summary of Restoration Standards in California Agencies

Agency	T-Cut Required	T-Cut Arm Width (in.)	Surface Restoration Requirement Beyond T-Cut	Restoration Treatment	Final Asphalt Thickness Over Trench (in.)
Alameda Co	Yes	12	None	NA	Existing thickness
Anaheim	Yes	12	For local streets with cut length >651 ft, restore all affected lanes for the entire block	PCI ≥ 60: Slurry Seal from gutter to gutter PCI < 60: 2-in. Mill and Overlay from gutter to trench limit	Existing thickness + 1.25 or Match existing thickness if ≥ 16 in.
Contra Costa Co	Yes	12	None	NA	Existing thickness + 1.25
Davis	Yes	10	Restoration shall extend 10' before first patch and 10' beyond last patch and be the full width of the affected lanes	Slurry Seal	Existing thickness (min of 4)
Fremont	If Trench Width >24 in.	12	None	NA	Existing thickness (min of 6) If no T-Cut, 12-15
Fresno Co	Yes	6	Minimum of 12 in. beyond the edge of the T-Cut	1.25-in. Mill and Overlay	Existing thickness
Long Beach	Yes	12	None	NA	Existing thickness (min of 4)
Los Angeles	Yes	12	If pavement age < 8 Yrs, restore 24 in. beyond the edge of the T-Cut	1.5-in. Mill and Overlay (or half the existing asphalt thickness, whichever is less)	Existing thickness (min of 6)
Los Angeles Co	Yes	12	None	NA	Existing thickness (min of 4)

Table 2 Cont. Summary of Restoration Standards for California Agencies

Agency	T-Cut Required	T-Cut Arm Width (in.)	Surface Restoration Requirement Beyond T-Cut	Restoration Treatment	Final Asphalt Thickness Over Trench (in.)
Oakland	Yes	12	If cut length >0.25*block length, restore all affected lanes for the entire block	PCI >65: Slurry Seal PCI ≤ 65: Mill and Overlay	Existing thickness (min of 6)
Sacramento	Yes	6	None	NA	Existing thickness (min of 4)
Sacramento Co	Yes	8	If pavement age<5 Yrs, restore a minimum of 12 in. beyond the edge of the T-Cut	1.5-in. Mill and Overlay	Existing thickness (min of 6 on major streets) (min of 4 on minor streets)
San Francisco	Yes	12	Minimum of 12 in. beyond the edge of the T-Cut or If cut length >0.25*block length, restore all affected lanes for the entire block	2-in. Mill and Overlay	Existing thickness (min of 2)
San Diego Co	Yes	6-12 (Based on Trench Width)	6 in. beyond the edge of the T-Cut	1.5-in. Mill and Overlay	Existing thickness +1 (min of 4)
San Jose	Yes	12	None	NA	Existing thickness +3
Santa Clara	Yes	6	None	NA	Existing thickness (8-10)



UTILITY CUT POLICIES

A detailed 2002 report prepared for the Federal Highway Administration provided methods that agencies can use to reduce and minimize the damage to streets due to the ever-increasing installation and maintenance activities of utility companies (Wilde et al. 2002). Specifically, the report presents three types of policies local agencies can use to improve the quality of utility cut repairs and promote coordination of facilities. These strategies are 1) incentive-based policies, 2) fee-based policies, and 3) regulation-based policies.

Incentive-based policies provide financial or other incentives for using trenchless technology where technically suitable, performing higher-quality pavement cut repairs, making smaller or less-damaging cuts, and coordinating with other utility companies to share trenches or underground resources.

Examples of fee-based policies include requiring a deposit prior to beginning work to protect against poor repairs, assessing financial penalties for non-compliance with restoration standards or for failed repairs within a specified period, implementing a time-based lane rental fee to encourage utility companies to restore traffic access as quickly as possible, and collecting flat-rate or area-based fees to compensate for increased degradation associated with cutting and excavating pavement.

Regulation-based policies do not require fees or provide incentives, but place requirements on the contractor regarding quality of work, and/or restrictions on when and where trenching can be done. Examples include establishing moratorium periods that restrict utility cuts in newly resurfaced pavements for a specified time, requiring pavement restorations to encompass an area larger than the trench area, enhancing inspections, and enforcing restoration specifications.

Utility Cut Fees in California

Fee-based policies have been growing in popularity throughout California as way for local agencies to recoup the cost of pavement damage associated with poor performing underground utility work. Table 3 summarizes several utility-cut fee schedules for various agencies throughout California. These fees are based on factors including functional classification, pavement age, PCI, and/or utility cut depth and orientation (longitudinal or transverse). The fees, in dollars per area, are multiplied by the utility cut area to obtain a dollar value that represents the damage done to the pavement. In contrast to having a utility cut fee by area, the city of Santa Barbara has utility cut fee by linear foot. This fee is multiplied by the length of linear feet cut rather than the affected area to obtain a dollar value.

**Table 3. Summary of Utility Cut Fees for California Agencies**

Agency	Year	Criteria			Fee (\$/SF)
Anaheim *	1994	Age < 1 Year			16.48
Elk Grove	2020	Trench Depth < 4 ft	Major Streets or All Streets within 5 years of construction or structural overlay	PCI 100 and 70	3.90 (long.)
					7.80 (trans.)
				PCI 69 and 26	2.20 (long.)
					4.40 (trans.)
			All Other	PCI 25 and 0	-
				PCI 100 and 70	2.41 (long.)
					4.82 (trans.)
				PCI 69 and 26	1.18 (long.)
			2.36 (trans.)		
		Trench Depth > 4 ft	Major Streets or All Streets within 5 years of construction or structural overlay	PCI 25 and 0	-
				PCI 100 and 70	5.91 (long.)
					11.82 (trans.)
				PCI 69 and 26	3.34 (long.)
					6.68 (trans)
			All Other	PCI 25 and 0	-
				PCI 100 and 70	3.66 (long.)
7.32 (trans.)					
PCI 69 and 26	1.80 (long.)				
		3.60 (trans.)			
PCI 25 and 0	-				
	Los Angeles	2018	Select Streets		
Local Streets			8.24		
Modesto	2020	All Streets		PCI 70-100	2.5
				PCI 26-69	1.25
				PCI 0-25	-
Patterson	2020	All Streets		PCI 70-100	7.3
				PCI 50-69	5.25
				PCI 0-49	-

*Standard is currently under revision. Fee update anticipated in 2021.

**Table 3 Cont. Summary of Utility Cut Fees for California Agencies**

Agency	Year	Criteria		Fee (\$/SF)			
Sacramento*	1997	Longitudinal Cut		Age <5	3.50		
				Age 5 to 10	3.00		
				Age 10 to 15	2.00		
				Age Over 15	1.00		
		Transverse Cut		Age <5	7.00		
				Age 5 to 10	6.00		
				Age 10 to 15	4.00		
				Age Over 15	2.00		
Sacramento Co	1999	Trench Depth < 4 ft	Major Streets or All Streets within 5 years of construction or structural overlay	PCI 100 and 70	3.90 (long.) 7.80 (trans.)		
				PCI 69 and 26	2.20 (long.) 4.4 (trans.)		
					PCI 25 and 0	-	
				All Other		PCI 100 and 70	2.41 (long.) 4.82 (trans.)
			PCI 69 and 26		1.18 (long.) 2.36 (trans.)		
					PCI 25 and 0	-	
			Trench Depth > 4 ft			Major Streets or All Streets within 5 years of construction or structural overlay.	PCI 100 and 70
				PCI 69 and 26	3.34 (long.) 6.68 (trans)		
		PCI 25 and 0			-		
				All Other	PCI 100 and 70		3.66 (long.) 7.32 (trans.)
		PCI 69 and 26			1.80 (long.) 3.60 (trans.)		
					PCI 25 and 0	-	
	City and County of San Francisco	1998				All streets	
				Age 6-10	3.00		
			Age 11-15	2.00			
			Age 16-20	1.00			

*Standard is currently under revision. Fee update anticipated in 2021.

**Table 3 Cont. Summary of Utility Cut Fees for California Agencies**

Agency	Year	Criteria			Fee (\$/SF)
Santa Ana	1999	Arterials Streets Age of street since last repaving		Age 0-5 Years	13.68
				Age 6-10 Years	12.11
				Age 11-15 Years	11.39
				Age 16-20 Years	9.11
		Local Streets Age of street since last repaving		Age 0-5 Years	9.27
				Age 6-10 Years	8.24
				Age 11-15 Years	7.74
				Age 16-20 Years	6.98
				Age 21-25 Years	6.21
Santa Barbara Co		Flat fee			\$0.75 per LF
Santa Cruz	2003	Trench Depth < 4 ft	Major Streets or All Streets within 5 years of Construction or Structural overlay	PCI 100 and 70	3.9 (long.)
					7.8 (trans.)
				PCI 69 and 26	2.2 (long.)
					4.4 (trans.)
			PCI 25 and 0		-
			All Other Streets	PCI 100 and 70	2.41 (long.)
					4.82 (trans.)
				PCI 69 and 26	1.18 (long.)
					2.36 (trans.)
		PCI 25 and 0		-	
		Trench Depth > 4 ft	Major Streets or All Streets within 5 years of construction or structural overlay.	PCI 100 and 70	5.91 (long.)
					11.82 (trans.)
				PCI 69 and 26	3.34 (long.)
					6.68 (trans)
				PCI 25 and 0	
			All Other Streets	PCI 100 and 70	3.66 (long.)
					7.32 (trans.)
				PCI 69 and 26	1.80 (long.)
3.60 (trans.)					
PCI 25 and 0		-			
Union City	1998	Flat fee			17.3

Some agencies allow fee exemptions if the utility work is performed on older pavement or if the work is performed before an upcoming rehabilitation. For example, the City and County of San Francisco waive the fee for utility work performed on pavements with PCIs less than 53 or a pavement age of at least 20 years. The City of Los Angeles does not require utility cut fees on pavements with rehabilitation scheduled within the next year.

Moratorium Standards in California

Regulation-based policies, particularly moratoria, have been passed by cities and counties to protect public infrastructure and preserve the life of streets (Wilde et al. 2002). Moratoria impose a time period after treatment during which utility or other companies may not perform trenching activities. Table 4 summarizes several California agencies with slurry and rehabilitation moratorium standards. If for some reason utility work during a moratorium period is deemed necessary, agencies often impose higher restoration standards and limits than those required after the moratorium period has expired.

For example, Los Angeles County only requires a surface restoration of 24 inches beyond the edge of the T-Cut for non-moratorium streets but requires that the whole block be repaved for moratorium streets. Such strict moratorium restoration standards encourage utility companies to perform underground utility maintenance prior to pavement rehabilitation or reconstruction and discourages utility work in new pavement structures.



**Table 4. Summary of Moratorium Standards for California Agencies**

Agency	Slurry Moratorium (years)	Rehabilitation Moratorium (years)	Restoration Details if Moratorium Work Approved
Anaheim	1	3	Extensive pavement restoration according to the utility cut standard Limits shall be determined by the City Engineer
Commerce	2	5	Pavement restoration shall be a length of not less than 50 ft either side of the trench edge lines, either perpendicular or parallel to the curb line
Encinitas	3	5	Resurface at least the length of excavation from curb to curb or from curb line to the raised median Longitudinal trenches – Extend T-Cut, grind and overlay over the entire affected lane or lanes (from curb to curb or from curb to median curb) Transverse trenches - Extend T-Cut, grind and overlay to 10 feet beyond each side of the trench and over the entire affected lane
Los Angeles	None	1	Repave the whole block
Los Angeles Co	2	2	Resurface the entire lane width
Oakland	5	5	Pavement restoration shall match or exceed the most recent resurfacing pavement section depth and material or as directed by the Engineer
Sacramento Co	3	3	Slurry seal half of the roadway at locations affected by the excavation for a minimum total length of 1,000 feet
San Diego	3	5	Resurface the entire lane width from street intersection to intersection and from curb to curb
San Diego Co	3	3	Resurface the entire width of the affected road and the method of resurfacing shall be the same as adjacent pavement
San Francisco	5	5	Resurface all affected lanes for entire width of affected property frontages

SUMMARY AND CONCLUSION

Interest in studying and quantifying the impact of utility cuts on road and street performance has increased over the last 30 years. Consequently, public agencies, as well as utility companies, have sponsored engineering investigations and studies to quantify the impact of utility cuts on pavement performance and estimate the corresponding financial impacts.

Research has shown that utility cuts can reduce pavement life by 15 to 55 percent, which consequently costs local agencies millions of dollars in premature street repair and remediation expenses. Studies have also shown that underground utility work affects not only the excavated area, but often weakens the adjacent pavement. The affected pavement varies based on agency and location but is typically 4 to 5 feet from the edge of the trench.

To help restore some of the lost structural capacity and performance due to cutting the pavement, many agencies have set restoration standards. Restoration standards in California typically include a T-Cut along with a restoration treatment that may be as extensive as replacing the full lane for the entire affected block.

To recover the cost of pavement damage associated with performing underground utility work, many agencies impose utility cut fees. In California, these fees are typically based on factors including functional classification, pavement age, PCI, and/or utility cut depth and orientation (longitudinal or transverse).

As evidenced by the variety of studies, standards, policies, and fees, the impact of utility cuts on roadway performance can vary significantly based on site-and agency-specific information. Therefore, to really understand and quantify the impact of utility cuts on roadway performance for a particular agency, a site-specific study and analysis must be performed. In addition, utility cut fees should be updated regularly to reflect accurate and current damage costs.



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Agency	Reference	Date Accessed
Alameda Co	https://static1.squarespace.com/static/57573edf37013b15f0435124/t/5b2434326d2a734942eb80b7/1529099326535/Design+Guidelines+SD-2018Jun06.pdf	3/10/2021
Anaheim	https://www.anaheim.net/DocumentCenter/View/22954/132	3/10/2021
Contra Costa Co	https://www.contracosta.ca.gov/DocumentCenter/View/29792/CU01-PDF?bidId=	3/10/2021
Davis	https://www.cityofdavis.org/home/showpublisheddocument?id=8217	3/10/2021
Fremont	https://www.fremont.gov/DocumentCenter/View/307/sd-28_LongitudinalTrenchTransverseTrench?bidId=	3/10/2021
Fresno Co (Page 293)	http://www.fresnofloodcontrol.org/wp-content/uploads/2014/08/Std-Specifications-April-1-2011-approved-amended-1-1-12.pdf	3/10/2021
Long Beach	http://longbeach.gov/globalassets/pw/media-library/documents/resources/engineering/standard-plans/100-general-roadwork/section-127---trench-requirements-in-street-right-of-way--as-of-11-13-17-	3/10/2021
Los Angeles	https://eng2.lacity.org/techdocs/stdplans/s-400/S-477-2_B4778_%20.pdf	3/10/2021
Los Angeles Co (Page 129)	https://pw.lacounty.gov/des/design_manuals/StandardPlan.pdf	3/10/2021
Oakland	http://www2.oaklandnet.com/government/o/PWA/o/EC/s/DGP/index.htm (See City of Oakland Guidelines and Standards: Street Excavation Rules)	3/10/2021
Sacramento (Page 42)	https://www.cityofsacramento.org/~media/Corporate/Files/DOU/Specs-Drawings/Addendum%20Final_042412.pdf	3/10/2021
Sacramento Co (Page 17)	https://saccountyspecs.saccounty.net/Documents/PDF%20Documents%202008/Drawings/Drawings.pdf	3/10/2021
San Francisco (Page 27)	https://sfpublicworks.org/sites/default/files/PW-Order-187005-Signed.pdf	3/10/2021
San Diego Co (Page 38)	https://www.sandiegocounty.gov/content/dam/sdc/sdcfa/documents/prevention/design-standards.pdf	3/10/2021
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Table R.2 References

Agency	Reference	Date Accessed
Oakland	https://cao-94612.s3.amazonaws.com/documents/Master-Fee-Schedule-Combined-FY-19-20-MFS_Final.pdf	3/11/2021
San Diego	https://www.sandiego.gov/sites/default/files/legacy/cip/pdf/2015-05-01_memo.pdf	3/11/2021
Anaheim	Infrastructure Management Systems (IMS), Inc. 1994. Estimated Pavement Cut Surcharge for the City of Anaheim California, Arterial Highway and Local Streets.	-
Elk Grove	https://www.codepublishing.com/CA/ElkGrove/html/ElkGrove12/ElkGrove1209.html	3/11/2021
Los Angeles	https://eng2.lacity.org/StdFeeList/StdFeeList.pdf	3/11/2021
Modesto	https://www.modestogov.com/DocumentCenter/View/4817/Development-Fee-Schedule---Engineering_Encroachment	3/11/2021
Patterson	https://www.codepublishing.com/CA/SantaCruzCounty/html/SantaCruzCounty09/SantaCruzCounty0980.html	3/11/2021
Sacramento Co	http://qcode.us/codes/sacramentocounty/view.php?topic=12-12_09-12_09_030&frames=on	3/11/2021
City and County of San Francisco	https://www.sfpublicworks.org/sites/default/files/Excavation_Code.pdf	3/11/2021
Santa Ana	https://www.cacities.org/uploadedfiles/leagueinternet/19/192268aa-511f-4046-99c7-b14dae47cc11.pdf	3/11/2021
Santa Barbara	https://countyofsb.org/pwd/asset.c/224	3/11/2021
Santa Cruz	http://sccounty01.co.santa-cruz.ca.us/BDS/Govstream2/Bdsdata/non_legacy_2.0/agendas/2003/20030401-211/PDF/035.pdf	3/11/2021
Union City	CHEC Consulting Engineers, Inc. 1998. Trench Cut Fee Evaluation Study for the City of Union City. City of Union City, Department of Public Works	-

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Agency	Reference	Date Accessed
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Commerce	Personal correspondence with Daniel Hernandez, City of Commerce	3/11/2021
Encinitas	https://www.biasandiego.org/wp-content/uploads/2019/11/Attachment-2-Resolution-Exhibit-A_clean.pdf	3/11/2021
Los Angeles	https://eng2.lacity.org/techdocs/permits/7_3.pdf	3/11/2021
Los Angeles Co	https://pw.lacounty.gov/general/faq/index.cfm?Action=getAnswers&FaqlD=JCMtOzVTUCAgCg%3D%3D&Theme=default&ShowTemplate=#:~:text=The%20County%20has%20a%20two,date%20of%20the%20resurfacing%20project.	3/11/2021
Oakland	https://library.municode.com/ca/oakland/codes/code_of_ordinances?nodeId=TIT12STSIUPL_CH12.12EX	3/11/2021
Sacramento Co	https://sacdot.saccounty.net/Pages/Trenchingandroadcutmoratorium.aspx	3/11/2021
San Diego	https://www.biasandiego.org/wp-content/uploads/2019/11/Attachment-1-San-Diego-County-and-City-Trenching-Moratorium-Information.pdf	3/11/2021
San Diego Co	https://www.biasandiego.org/wp-content/uploads/2019/11/Attachment-1-San-Diego-County-and-City-Trenching-Moratorium-Information.pdf	3/11/2021
San Francisco	https://www.sfpublicworks.org/sites/default/files/Moratorium%20Streets.pdf	3/11/2021

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ORDINANCE NO.**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING
TRENCH CUT FEES FOR CERTAIN EXCAVATIONS WITHIN PAVED CITY STREETS**

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE. FINDINGS:

1. The City Public Works Department commissioned a study by NCE, an engineering consulting firm that was performed by Project Engineer Debaroti Ghosh, PhD, Senior Engineer Mei-Hui Lee, PhD, PE and Margot Yapp, PE. The purpose of the study was to investigate the impact of utility cuts in City streets on pavement performance over a thirty-year period in order to determine the financial impact of such trench cuts and a corresponding fee to compensate for any resulting reduction in the useful life of City streets.
2. On February 16, 2022, NCE presented the results of its study to the City Council at its regular meeting.
3. In July 2022 NCE prepared a Final Report of its study titled: Utility Trench Cut Impact Assessment and Fee Development ("the Report").
4. In conducting its hearing on the introduction of this ordinance the City Council considered the Report which is available at the City's Public Works Department and on the City's website at <https://cityofukiah.com/public-works/#forms>.
5. The Study found that:
 - Utility cuts cause structural damage to pavements and an average overlay thickness of 2.0 inches is needed to compensate for that loss in structural capacity.
 - Overall, pavements with cuts deteriorate more than pavement without cuts. An average reduction of 9 points was observed when utility cuts are present.
 - As the size of the cut increases, the Pavement Condition Index ("PCI") decreases for streets of all ages. On average, the PCI drops by 31% if the cut area is greater than 5% of the section area.
 - Cuts do more damage to new pavements (less than 10 years old) than older pavements (more than 10 years old), resulting in an average percent reduction of the streets remaining service life of approximately 36% for new pavements and 11% for old pavements.

All these findings were used to develop the fee schedule for the City of Ukiah, as shown in the table attached hereto as Exhibit A.

6. The fees in Exhibit A use current construction costs in calculating the financial cost of the reduced useful life of City streets resulting from trench cuts. To recover the actual cost the

fee requires an automatic annual adjustment calculated by the City Engineer based on the Construction Cost Index History as reported by Engineering News Records (ENR).

7. As shown by the detailed investigation and analysis in the Report, the trench cut fees imposed by this ordinance recover the actual cost of allowing public and private entities and persons to cut trenches in City streets incident to installing underground facilities that only benefit such entity and/or person other than the customers or ratepayers of such entities or persons.

SECTION TWO.

Article 2, commencing with Section 9535 is hereby added to Chapter 4, Division 9 of the Ukiah City Code to read as follows:

ARTICLE 2, STREET TRENCH CUT COST RECOVERY FEE

§9535 DEFINITIONS.

For purposes of this Article:

- (A) "Applicant" shall mean any Owner, or duly authorized agent of such Owner, who has submitted an application for a permit to excavate.
- (B) "City street" shall mean any public right-of-way which has been accepted, "or is hereafter accepted, by the City Council or is otherwise treated as part of the City maintained street system.
- (C) "Department" shall mean the Department of Public Works.
- (D) "Director" shall mean the Director of the Department of Public Works or their designee.
- (E) "Excavation" or "Excavate" shall mean any opening in the surface or subsurface of the public right-of-way.
- (F) "Facility" or "facilities" shall mean any and all cables, cabinets, ducts, conduits, converters, equipment, drains, handholds, manholes, pipes, pipelines, splice boxes, surface location markers, tunnels, utilities, vaults, and other appurtenances or tangible things owned, leased, operated, or licensed by an Owner or Person, that are located or are proposed to be located in the public right-of-way.
- (G) "Owner" shall mean any person, including any agency, department, or subdivision of the City, who owns any facility or facilities that are or are proposed to be installed or maintained in or removed from the public right-of-way.
- (H) "Permit" or "permit to excavate" shall mean a permit to perform an excavation as it has been approved or may be amended or renewed by the Department, including an encroachment permit.
- (I) "Person" shall mean any natural person, corporation, partnership, or any governmental agency, including any agency, department, or subdivision of the City, the State of California, or the United States of America.

(J) “Public right-of-way” shall mean the area across, along, beneath, in, on, over, under, upon, or otherwise within the public alleys, boulevards, courts, lanes, places, roads, sidewalks, City streets, and ways within the City, as they now exist or hereafter will exist and which are or will be under the permitting jurisdiction of the Department of Public Works.

(K) “Seal coat” means a nonstructural road surface treatment designed to increase pavement life, such as a chip seal or a slurry seal.

(L) “Square foot trench repair reimbursement fee” is the fee set forth in Exhibit A as modified by the Director of Public Works in accordance with Section 9535.2.

(M) “Structural improvements” means major road surface improvements such as road reconstruction or overlays.

(N) “Trench influence area” shall mean a two-foot zone surrounding the cut area around the trench where the excavation occurs.

§9535.1 PURPOSE OF TRENCH CUT COST RECOVERY FEE.

Excavations in paved streets owned and maintained by the City, degrade and shorten the life of the surface of the streets, which degradation increases the frequency and cost to the public of necessary resurfacing, maintenance and repair. These excavations cause degradation of the streets even where the excavations are refilled and repaired in conformity with applicable standards and requirements. It is appropriate that entities responsible for excavating into the City’s right-of-way bear the burden of the resulting cost of this degradation and shortened life of the surface rather than the taxpayers of the City. In addition, establishment of a trench cut cost recovery fee will create an incentive for utilities to coordinate excavations in the streets. This Article shall not be construed to relieve those excavating within the City right-of-way of the obligation to fill, repair and properly maintain the location of the excavation.

§9535.2 ESTABLISHMENT OF TRENCH CUT COST RECOVERY FEE.

No person shall excavate in a public right-of-way without, in addition to satisfying all other applicable requirements of this Code, having first paid to the City a “trench cut cost recovery fee.” The amount of this trench cut cost recovery fee shall be determined by reference to the tables attached as Exhibit A to this ordinance codified in this Article. The tables shall be modified each fiscal year by the City Engineer and be available to the public at the Department and on the City’s website. The modification shall become effective on July 1 of each fiscal year after July 1, 2026. The City Engineer shall calculate the adjustment based on the California Construction Cost Index which is based on the Engineering News Record (ENR). The base line will be 1983, at that time the ENR was 4066. If the index ceases to exist, the City Engineer shall propose a replacement index to be adopted by City Council resolution.

§9535.3 VARIANCE FROM PAYMENT OF TRENCH CUT COST RECOVERY FEE.

Any person subject to the trench cut cost recovery fee may request that the Director waive the requirement of payment of the trench cut cost recovery fee due to individual

circumstances that demonstrate, on a case-by-case basis, that the amount of the fee is not reasonably related to the projected impact of the proposed excavation.

§9535.4 EXCEPTIONS.

- (A) Excavations in City streets scheduled for pavement structural improvements within two years of the date of excavation shall be exempt from the trench cut cost recovery fee.
- (B) No trench cut cost recovery fee shall be charged for underground utility district projects initiated by the City, or utility line relocations necessitated by City street work projects or by street vacations or abandonments.
- (C) No trench cut cost recovery fee shall be charged with respect to excavation in a sidewalk or a concrete street.

§9535.4 PROHIBITION ON EXCAVATION IN NEWLY RENOVATED PUBLIC RIGHTS-OF-WAY.

- (A) Excavation in newly renovated public rights-of-way is prohibited for two years after filing of a notice of completion or acceptance of a new street or structural overlay of the existing street except as follows:
 - (1) Emergency which endangers life or property;
 - (2) Repair or modification to prevent interruption of essential utility services;
 - (3) Relocation work that is mandated by City direction;
 - (4) In a public right-of-way that the City has scheduled for overlay or reconstruction within two years after the date of excavation;
 - (5) At the discretion of the Director, trenchless excavations greater than three feet in depth of cover over the utility facility not requiring a significant surface incision greater than industry bore pit standards;
 - (6) Restoration work required pursuant to §9535.6; or
 - (7) Other situations deemed by the Director to be in the best interest of the general public.
- (B) Where a permit is issued to excavate during the two-year period after filing of a notice of completion or acceptance of a new street or structural overlay of an existing street, payment of the trench cut cost recovery fee will be required unless: (1) an emergency need to excavate arises from a natural disaster such as an earthquake; or (2) the excavation is necessary to accomplish relocation work that is mandated by City, State or Federal legislation.
- (C) The prohibition on excavations to a newly renovated public right-of-way shall not apply if: the only renovation undertaken to the right-of-way is a seal coat.

§9535.5 COORDINATION WITH CITY.

(A) Prior to accepting an application for an excavation permit in the public rights-of-way, the City shall review and report to the applicant the City's anticipated repaving plans and information from utilities on file with the Director identifying planned repair, replacement or extension of facilities. The applicant shall coordinate, to the extent practicable, with the utility and street work shown on such plans to minimize damage to, and avoid undue disruption and interference with, the public rights-of-way. Whenever two or more parties, including the City, have proposed a major excavation in the same block, they shall meet and confer with the Director or his/her designee regarding whether it is feasible to conduct excavation jointly. If the parties select a single contractor to do the joint work, the Director may direct that only a single trench cut cost recovery fee shall be charged.

(B) To avoid future excavations and to reduce the number of street excavations, telecommunication companies may be requested, when practical, to install spare conduits.

(C) In order to encourage coordination of excavation and pavement scheduling and planning between the City and excavators, the City shall update at least annually its anticipated repaving plans. The anticipated repaving plans shall also identify the public rights-of-way which are then subject to the excavation prohibition provisions of §9535.4, and the prohibition expiration date for each such right-of-way. A copy of any repaving plans on file with the Department shall be available for review by any interested person.

§9535.6. REPAIR OF SUNKEN PAVEMENT OVER EXCAVATION.

(A) If the subsurface materials or pavement over or within the trench influence area become depressed or broken at any time, the person responsible shall, within 14 days of mailing of written notice from the Director, immediately inspect the depressed or broken area to ascertain the cause of the failure. The person shall make repairs to the installation or backfill and have the pavement restored in the manner and within the time period specified by the Director, but not to exceed 30 days. In the event the Director determines the pavement condition creates a road hazard, the Director may require the repair to be completed within 48 hours. A trench cut cost recovery fee shall not be charged for work performed under this section.

(B) If the pavement is not restored as specified by the Director, unless delayed by conditions beyond the person's control, the Director may cause the work to be done after giving the person 24 hours' final notice. The person shall thereafter, upon written demand by the Director, pay the City an amount calculated by multiplying the number of square feet of pavement restored by the square foot trench repair reimbursement fee set forth in the most current public works service and capital improvement fees schedule. The person shall remain responsible for any future repairs of that portion of pavement over the excavation that was repaired by the City.

§9535.7 CREATION OF TRENCH CUT COST RECOVERY FEE FUND.

There is created and established the "trench cut cost recovery fee fund." The fund is a restricted fund, and all funds deposited into the trench cut cost recovery fee fund shall be used solely for the purposes identified in §9535.1..

§9535.8 DEPOSIT OF MONEYS.

All funds received pursuant to the provisions of §9535.2 shall be placed in the trench cut cost recovery fee fund.

§9535.9 EXPENDITURE OF FUNDS.

Funds maintained in the trench cut cost recovery fee fund shall only be expended for the maintenance, rehabilitation, resurfacing, administration and protection of the public rights-of-way that have been excavated after the effective date of the ordinance codified in this Article.

§9535.10 BUDGETING AND ALLOCATING TRENCH COST RECOVERY FEES FOR WATER, WASTEWATER AND ELECTRICAL UTILITIES.

As part of the development and adoption of the City's annual budget the Director or his/her designee shall develop separate budget line items for anticipated trench cut cost recovery fees for each of the City owned or operated wastewater, water and electric utilities which own or use facilities under paved streets within the City maintained street system.

SECTION THREE**1. SEVERABILITY.**

If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. CEQA.

The City Council finds that this ordinance is not subject to the requirements of the California Environmental Quality Act ("CEQA") because adoption of the ordinance is not a "project" within the meaning of CEQA Guidelines Section 15378 and is exempt under CEQA Guidelines Section 15061(b)(3). This ordinance is not a project as defined by Section 15378 because Section 15378(b)(4) provides that a project does not include "the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment." The ordinance accordingly is not a project because it creates the type of funding mechanism described in Section 15378(b)(4) for the purpose of mitigating the cost of resurfacing, maintenance, and repair of City streets as a result of street excavation and does not involve any commitment to a project which may result in a potentially significant physical impact on the environment because it does not approve the construction nor cause the construction of any specific excavation or other improvements. Further, this ordinance is exempt from CEQA pursuant to Section

15061(b)(3) on the grounds that it can be seen with certainty that the ordinance will have no significant impact on the environment.

3. PUBLICATION.

Within fifteen (15) days after its adoption, this Ordinance shall be published once in a newspaper of general circulation in the City of Ukiah. In lieu of publishing the full text of the Ordinance, the City may publish a summary of the Ordinance once 5 days prior to its adoption and again within fifteen (15) days after its adoption.

4. EFFECTIVE DATE.

The ordinance shall become effective thirty (30) days after its adoption.

Introduced by title only on _____, 2026, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Adopted on _____, 2026, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Susan Sher, Mayor

ATTEST:

Kristine Lawler, CMC/City Clerk

EXHIBIT A

ORDINANCE NO.

Functional Class	Age Group	Fee Cost (\$/square foot)	
		Small Cut	Large Cut
Arterial/Collector	< 10 years	\$1.00	\$4.25
	>/= 10 years	\$0.50	\$3.75
Residential	< 10 years	\$1.50	\$2.50
	>/= 10 years	\$0.50	\$1.00

Large Pavement Cuts	$(\text{Fee Cost } \$) \times (\text{street width}) \times (\text{trench cut})$
Small Pavement Cuts	$(\text{Fee Cost } \$) \times (\text{trench width} + 4) \times (\text{trench length} + 4) / 5\%$

Section Area for residential streets is 700 feet x 30 feet. For arterials/collectors, Section Area is 1,050 feet x 40 feet.

Small Pavement Cut is less than 5% of Section Area.

Large Pavement Cut is more than 5% of Section Area.

Ukiah Daily Journal

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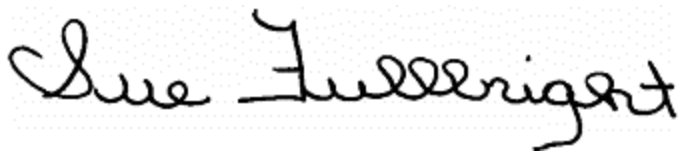
STATE OF CALIFORNIA COUNTY OF MENDOCINO

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the Ukiah Daily Journal, a newspaper of general circulation, printed and published daily in the City of Ukiah, County of Mendocino and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Mendocino, State of California, under the date of September 22, 1952, Case Number 9267; that the notice, of which the annexed is a printed copy (set in type not smaller than non-pareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

02/04/2026

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Ukiah, California,
February 4th, 2026



Sue Fullbright, LEGAL CLERK

Legal No. **0006947145**

CITY OF UKIAH NOTICE OF PUBLIC HEARING FOR TRENCH CUT FEES WITHIN PAVED CITY STREETS

NOTICE IS HERBY GIVEN that the Ukiah City Council will conduct a Public Hearing at the regular meeting of Wednesday, February 18, 2026, at 5:15 p.m. or as soon thereafter as the matter may be heard in the Council Chambers located at 300 Seminary Avenue, Ukiah CA, for the purpose of initiating trench cut fees for certain excavations within paved City streets. The draft fee ordinance is available for inspection at the Ukiah Civic Center (300 Seminary Ave.).

PUBLIC HEARING DATE/TIME:
February 18, 2026 at 5:15 p.m. or soon thereafter.

LOCATION: Council Chambers located at 300 Seminary Avenue, Ukiah CA. The agenda will be posted to the City website, <http://www.cityofukiah.com/meetings/> and at the Civic Center Agenda Board no less than 72 hours prior to the meeting.

WHAT WILL HAPPEN: The Ukiah City Council will hold a public hearing to consider all public testimony and approve, conditionally approve or deny the proposed ordinance establishing trench cut fees for certain excavations within paved City streets. Oral or written presentations can be made by any interested person at the hearing. Pertinent documents are available for review at the Civic Center counter or online 72 hours prior to the hearing at <http://www.cityofukiah.com/meetings/>.

IF YOU CANNOT ATTEND: Comments may be submitted via email to klawler@CityofUkiah.com or in person prior to the hearing at the Civic Center, located at 300 Seminary Avenue, Ukiah, CA 95482.

FOR MORE INFORMATION: All interested parties may contact Tim Eriksen, Public Works Director/City Engineer at (707) 463-6280 or email teriksen@cityofukiah.com.

ADA ACCOMODATION: If you plan to attend the public hearing and need a special accomodation because of a sensory or mobility impairment/ disability, or have a need for an interpreter, please contact Kristine Lawler at (707) 463-6217 to arrange for accomodations.

2-4/2026

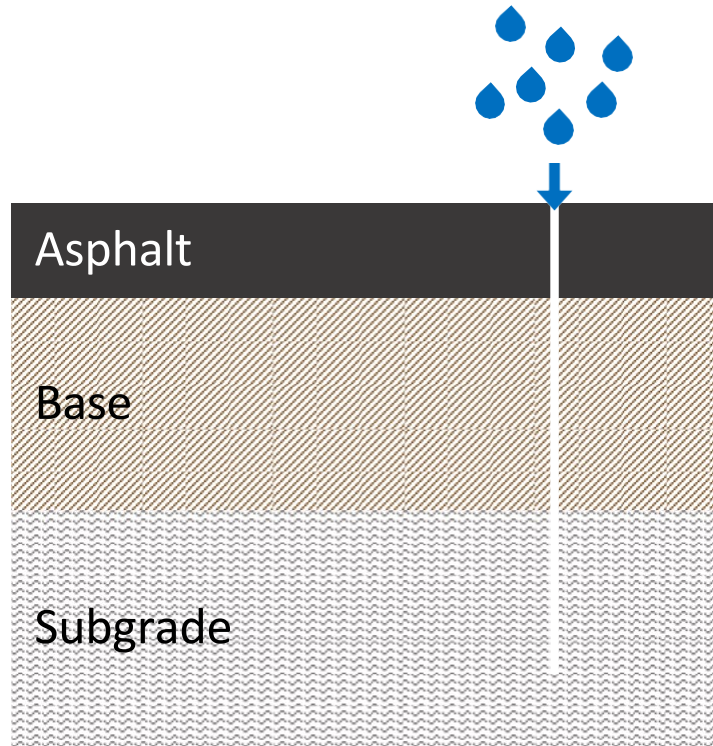


IMPACT OF UTILITY CUTS ON STREETS

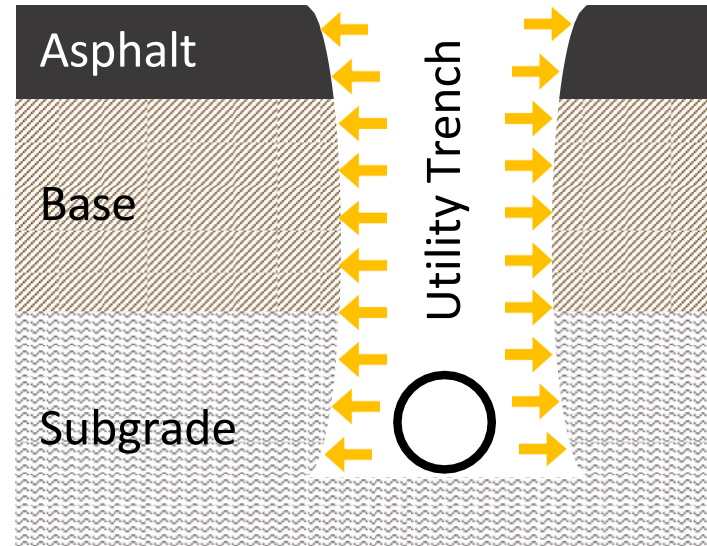
City of Ukiah

Study by NCE

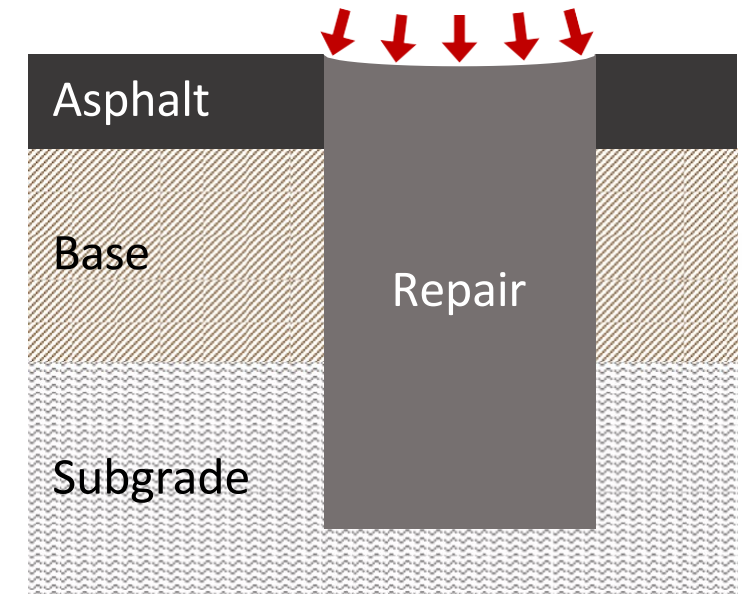
How do utility cuts damage pavements?



1. Increased Water Access to Pavement Structure



2. Reduced Lateral Support



3. Increased Surface Roughness

Examples of test sites

Example 1

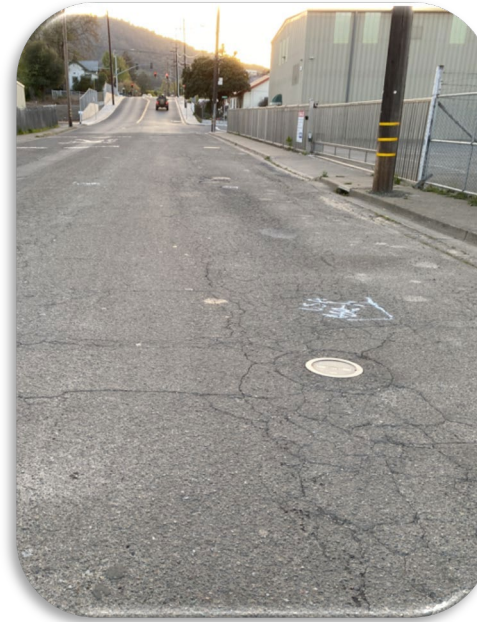


No-Cut Section



Cut Section

Example 2



No-Cut Section

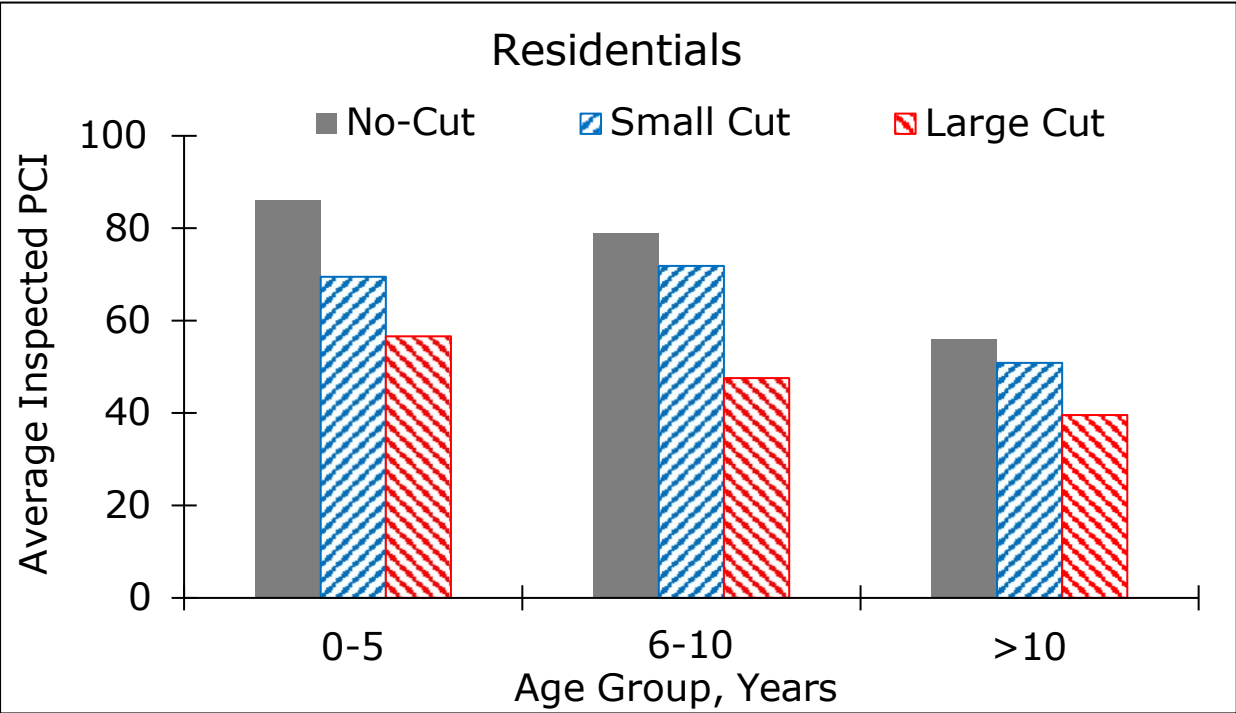
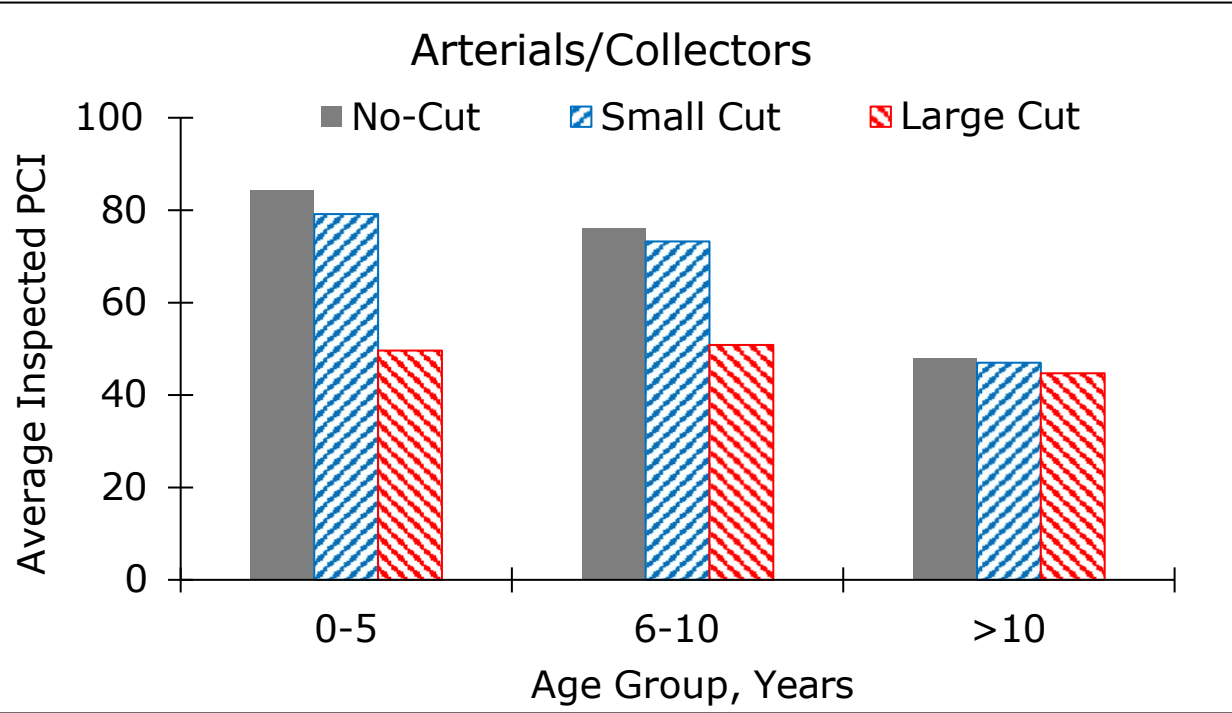


Cut Section

C for "Control-Section" (No-Cut Section)

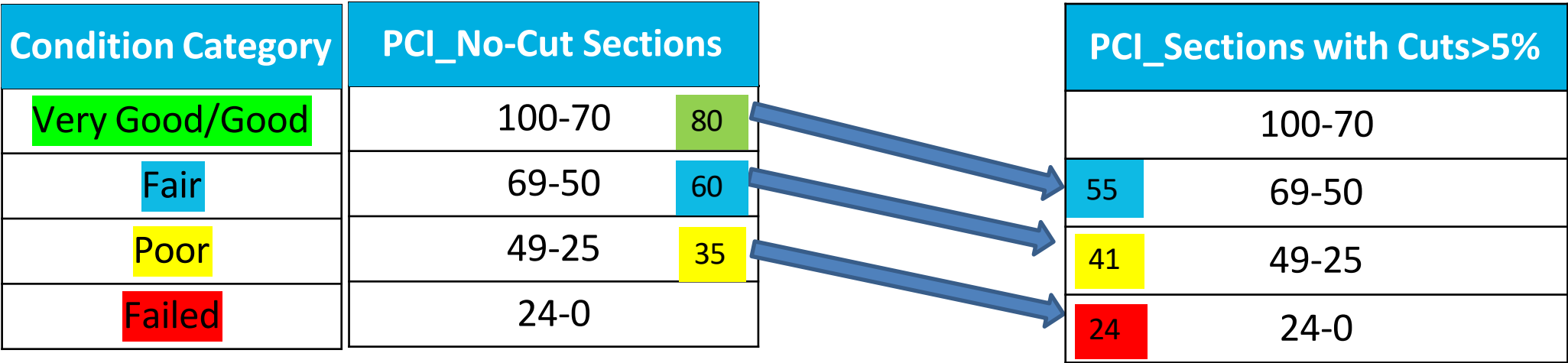
P for "Patch Section" (Cut-Section)

Older pavements and large cuts show greater deterioration



Large cuts reduce the PCI by 31%

What does 31% Reduction in PCI Mean?



This results in higher repair costs

Fee Implementation

EXHIBIT A
ORDINANCE NO.

Functional Class	Age Group	Fee Cost (\$/square foot)	
		Small Cut	Large Cut
Arterial/Collector	< 10 years	\$1.00	\$4.25
	>/= 10 years	\$0.50	\$3.75
Residential	< 10 years	\$1.50	\$2.50
	>/= 10 years	\$0.50	\$1.00

Large Pavement Cuts	(Fee Cost \$) X (street width)X (trench cut)
Small Pavement Cuts	(Fee Cost \$) X (trench width + 4)X (trench length + 4) / 5%

Section Area for residential streets is 700 feet x 30 feet. For arterials/collectors, Section Area is 1,050 feet x 40 feet.

Small Pavement Cut is less than 5% of Section Area.

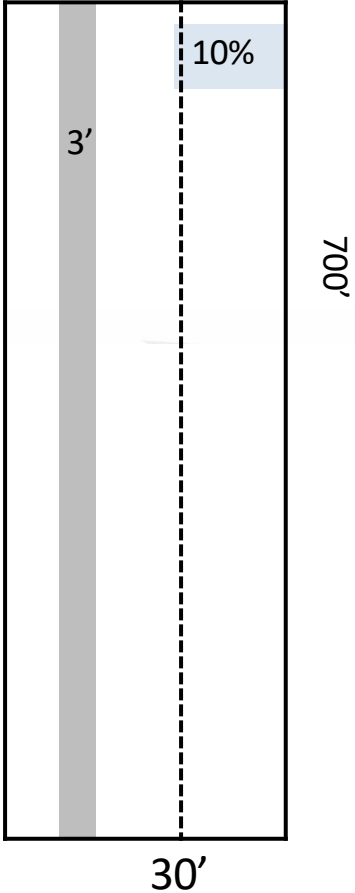
Large Pavement Cut is more than 5% of Section Area.

Fee Application (Large Cut)

Residential
Age Group: 0-10 Years
Functional Deterioration

If Area of Cut >= 5% of section area or block area
Total Recovery Fee = \$/SF x Total Section Area

$$\$2.5 * (700 * 30) = \$52,500$$



Dora St



Calvert Drive



Gardens Ave

Fee Application (Small Cut)

If Area of Cut <5% of section area or block area
Total Recovery Fee = \$/SF x (Cut length+2'+2')(Cut width+2'+2')/5%
Zone of influence: 2' on both sides



Oak St

Stella Drive

Main St

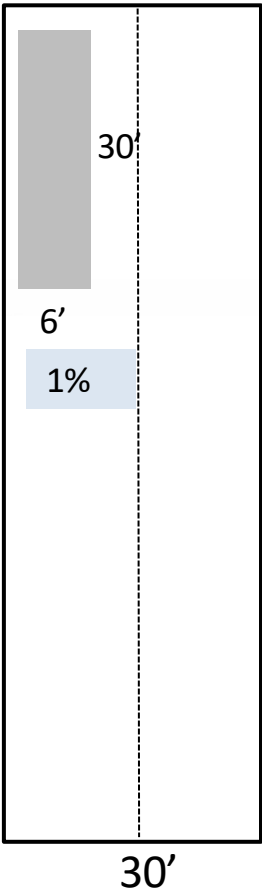
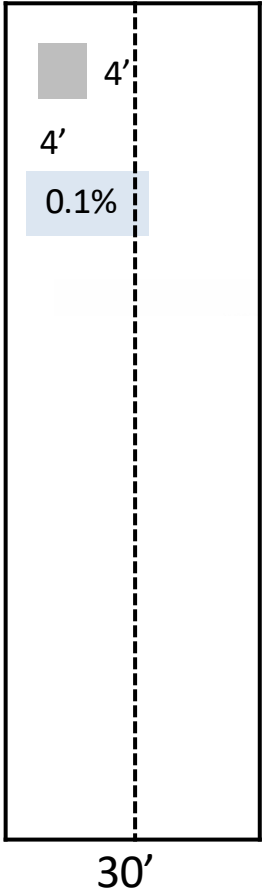
Residential

Age Group: 0-10 Years

Functional Deterioration

$$\begin{aligned} & \$1.5 \times (4+4) \times (4+4) / 5\% \\ & = \$1,920 \end{aligned}$$

$$\begin{aligned} & \$1.50 \times (30+4) \times (6+4) / 5\% \\ & = \$10,200 \end{aligned}$$



Summary

- Utility cuts cause structural damage; an average overlay thickness of 2 inches is needed.
- Pavements with cuts deteriorate faster.
- Large cuts (>5% of section area) show PCI drops of 31%.
- Utility cuts do more damage to new pavements (<10 years), and reduces pavement life by 36%.

Functional Class	Age Group	Fees (\$/square foot)	
		Small Cut	Large Cut
Arterials/ Collectors	<10 years	\$ 1.00	\$ 4.25
	≥10 years	\$ 0.50	\$ 3.75
Residential	<10 years	\$ 1.50	\$ 2.50
	≥10 years	\$ 0.50	\$ 1.00

Information Needed
Functional Class
Age of the pavement
Area of the section
Area of the cut



AGENDA SUMMARY REPORT

SUBJECT: Review and Update the Ukiah City Council Strategic Plan.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, Senior Management Analyst

PRESENTER: Traci Boyl, Sr. Management Analyst to the City
Manager's Office

ATTACHMENTS:

1. Redlined Version FY27 Council Strategic Plan_CM

Summary: Each year during the annual budget process, the Ukiah City Council reviews and updates the City's Strategic Plan.

Background: The Strategic Plan provides a framework that prioritizes focus on core functions and ensures City Departments are working together to meet the needs of our residents and businesses as directed by the City Council. The priorities identified in the plan will guide decision-making to desired outcomes through strategies and specific actions.

The priorities, strategies, and actions that make up the strategic plan evolve over time with the changing needs of the community and organization.

- Priorities are broad guiding statements that describe the hopes of the community for the future. A priority may never be completely attainable, but it is used as a point towards which to strive.
- Strategies describe what is needed to move the City in the direction of completing each priority.
- Actions outline specific steps to be taken to achieve the strategy. Actions are further defined, detailed, and assigned as objectives within each departmental budget.

Throughout the annual budget process, the City Council reviews and modifies the Plan as necessary and sets annual objectives for all departments (within departmental budgets) that are in line with the City's priorities.

Discussion: The City Council will review and discuss the Strategic Plan (Attachment #1). The plan includes updates and edits (in blue) to reflect the Council's recent policy changes and priorities over the previous year.

Notable updates to the plan include:

- Clear prioritization of financial sustainability, team member and resource management.
- Expanded prioritization of clear, timely, and accessible communication, including feedback loops with the community and staff.
- Continued support for regional partnerships and reorganization to support long-term service delivery, infrastructure capacity, fiscal sustainability, and the community vision.
- Continued provision of public safety and City services in full compliance with the California Values Act (Senate Bill 54).
- Prioritization of a continuum of quality jobs that support stable employment opportunities.

This is the second presentation and review of the Strategic Plan for the Fiscal Year 2026-27 budget year, and Council will continue to have the ability to review and modify the Plan throughout the entire budget development cycle, leading up to the adoption of the budget in June.

Recommended Action: Review the Ukiah City Council Strategic Plan and provide direction as may be warranted to update the document.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No GRANT: No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager

STRATEGIC PLAN (SP): SP 1B - Provide services that support a high quality of life for all residents, including fostering diverse, inclusive, sustainable, and accessible neighborhoods; **SP 3B** - Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services;

CLIMATE INITIATIVES (CI): CI-6a – Develop a web page with informational and educational resources.

GENERAL PLAN ELEMENTS (GP):GP-A1 - Land Use Element; GP-A2 - Economic Development Element; GP-A3 - Mobility Element; GP-A4 - Public Facilities, Services, and Infrastructure Element; GP-A5 - Environment and Sustainability Element; GP-A6 - Safety Element; GP-A7 - Agriculture Element; GP-A8 - Housing Element (2019-2027)

Approved: 
Sage Sangiacomo, City Manager



The Strategic Plan provides a comprehensive framework that prioritizes focus on core functions and ensures City Departments are working together to meet the needs of our residents and businesses. The priorities identified in the Plan will guide decision-making to desired outcomes through strategies and specific actions.

The priorities, strategies and actions that make up the strategic plan evolve over time with the changing needs of the community and organization. During the annual budget process, the City Council reviews and modifies the Plan as necessary and sets annual objectives for all departments that are in line with the City's priorities.

In addition, successful development and implementation of the Strategic Plan requires continued engagement, collaboration, and review with our commissions and citizens.

Outcomes

The primary outcomes for the Strategic Planning Process are threefold:

1. Create alignment among Councilmembers, City Staff, and the Community about the top strategic priorities for the City of Ukiah.
2. Develop a set of operational principles that will guide the practices and decisions of the Council in focusing the strategic priorities.
3. Identify specific mechanisms for tracking these strategic priorities over time that will allow the Council and City Staff to phase, adjust, and implement actions based on capacity and available resources. ~~make the necessary adjustments to achieve the strategic priorities.~~

General Principles

A set of accepted guidelines formed to capture values and priorities that transcend broadly to the strategic plan.

- We value diversity, equity, transparency, and justice and those values are essential core elements of policy-making, accountability, and delivery of City services.
- We are mindful that our actions have a profound effect on the health and well-being of future generations.
- Our strategies and approaches maintain or enhance the positive characteristics of our community. Our decisions reflect fiscal responsibility, reliability, sustainability, and affordability with an understanding and consideration of impacts to the entire community and organization.
- We look to partner with our community members through meaningful engagement and feedback loops that promote shared ownership and involvement. ~~o promote greater ownership and involvement in their services.~~

- [We prioritize clear, timely, and accessible communication to support transparency, manage expectations, and build trust during periods of growth, change, and implementation.](#)
- We look for strategies that increase efficiencies while enhancing customer service.
- We ensure reliability, quality, and value in our services with an annual review of rates and fees to reflect economic changes and service costs.
- Ensure programs, projects, and opportunities for public engagement are clearly communicated and accessible for all.

Components of the Plan

- **Priorities** are guiding statements that describe desired outcomes for our community and organization. A priority may not be completely attainable, but it is used as a point towards which to strive.
- **Strategies** describe what is needed to move the City in the direction of completing each priority.
- **Actions** outline specific steps to be taken to achieve the strategy. Actions are further defined, detailed, and assigned as objectives within each departmental budget.

Strategic Plan Priorities

1. **Enhance Our Neighborhoods:** Foster small-town life prioritizing accessible, high-quality services for all residents and the creation of vibrant community spaces that reflect the diversity of our cultures while ensuring environmental sustainability and maintaining the unique character of our neighborhoods.
(People, Places, & Services)
2. **Develop Quality Infrastructure:** Evaluate strategies and best practices to develop and implement a prioritized plan for maintaining and improving public infrastructure and utilities.
3. **Plan for the Future:** Utilize sound principles for valley-wide planning that include a focused approach on service delivery to increase efficiencies, capabilities, and resiliency.
4. **Grow our Businesses:** Facilitate the development of a sound local economy that attracts investment, promotes economic diversity, supports businesses, creates employment opportunities, and generates public revenues.
5. **Value our Team:** Ensure Council and staff work together to create a more diverse, inclusive, responsive, and effective workplace environment that fosters a culture of professionalism, service, teamwork, innovation, and safety.



1. Enhance Our Neighborhoods

Foster small-town life prioritizing accessible, high-quality services for all residents and the creation of vibrant community spaces that reflect the diversity of our cultures while ensuring environmental sustainability and maintaining the unique character of our neighborhoods.

A. Recommended Strategy:

Build neighborhoods that provide access for all to a compatible balance of housing, employment, commercial, medical, education, and recreational resources.

Actionable Items:

- i. Implement a housing plan that works to support the development of sustainable housing for all income levels.
- ii. Responsively engage with our neighborhoods to align services with changing needs.
- iii. Seek funding opportunities and partnerships to update and add park and recreational facilities.
- iv. Work to preserve, conserve, and protect the natural resources/features of the Ukiah Valley and open space.
- v. Develop a *Complete Streets* transportation network that enables safe access for all users, including pedestrians, bicyclists, motorists, and transit riders of all ages and abilities.

B. Recommended Strategy:

Provide services that support a high quality of life for all residents, including fostering diverse, inclusive, sustainable, and accessible neighborhoods.

Actionable Items:

- i. Ensure the safety of our community through proactive and responsive community policing and fire services with a focus on ensuring that our team members have the appropriate training and resources.
- ii. [Provide local public safety and City services for everyone in compliance with the California Values Act \(Senate Bill 54\) and do not use City resources for federal immigration enforcement except as required by state law.](#)
- iii. Promote healthy neighborhoods with access for all to quality recreational opportunities.
- iv. Engage and conduct community-wide surveys to identify gaps and opportunities for changes or additions to our services and programs.
- v. Continue to work with partnering agencies and stakeholders to identify and address the needs of the community's most underrepresented.

C. Recommended Strategy:

Encourage and support an environmentally sustainable and resilient community by embracing new technology, setting policy, and evaluating critical infrastructure.

Actionable Items:

- i. Provide ongoing education and active engagement of City staff, members of committees and commissions, contractors, consultants, residents, and independent community groups in alignment with the goals of improving environmental standards and promoting sustainable policies.
- ii. Address the climate implications of all policies and actions that come before the Ukiah City Council that have the potential to impact greenhouse gas emissions, carbon sequestration, and disaster preparedness within the City.
- iii. Following the City Council's unanimous passage of the Climate Emergency Resolution in 2022, continue prioritizing action on climate emergency by supporting the implementation of the Climate Action Plan, a roadmap to reduce the City's greenhouse gas emissions, and ~~supporting the development and~~ implementation of a Climate Adaptation & Resilience Strategy to address the risks of climate change.



2. Develop Quality Infrastructure

Evaluate fiscally-sustainable strategies and best practices to develop and implement a prioritized plan for maintaining and improving public infrastructure and utilities.

A. Recommended Strategy:

Develop, implement, and maintain a comprehensive Capital Improvement Plan that enhances existing neighborhoods and businesses, advances infrastructure for housing and economic development, and considers climate impacts and life-cycle operating and maintenance costs. Continue the development and maintenance of a comprehensive Capital Improvement Plan that considers the climate impacts of those improvements.

Actionable Items:

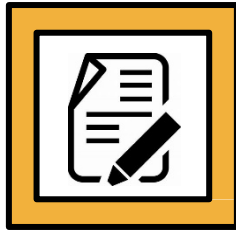
- i. *Determine current conditions, needs and opportunities, and focus on specific capital improvement projects for the following areas:*
 - Streets
 - Sewer
 - Storm drains
 - Water
 - Electric
 - Landfill

B. Recommended Strategy:

Identify and/or develop funding for essential and vital infrastructure for the long-term.

Actionable Items:

- i. Conduct regular evaluation of utility rates and other City fees and charges to ensure sustainability of services and adequate cost recovery.
- ii. Explore and seek grant funding and other financial resources that provide long-term value in funding capital projects.
- iii. Prioritize the protection of the community's investment in improved infrastructure.



3. Plan for the Future

Utilize sound principles for valley-wide planning that include a focused approach on service delivery to increase efficiencies, capabilities, and resilience.

A. Recommended Strategy:

Review and revise land use planning documents to be reflective of the long-term vision for the community

Actionable Items:

- i. Implement the goals, policies, and programs in the Ukiah 2040 General Plan.
- ii. Prepare and submit reorganization applications that align with the Local Agency Formation Commission's (LAFCo) approved Sphere of Influence (SOI) for the City of Ukiah and support long-term service delivery, infrastructure capacity, fiscal sustainability, and the community vision. ~~Prepare and submit annexation applications in alignment with the City of Ukiah's updated sphere of influence (SOI) and annexation policies.~~

B. Recommended Strategy:

Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services

Actionable Items:

- i. Support and implement the participation agreement and other opportunities for the efficient delivery of services with the Ukiah Valley Sanitation District.
- ii. Continue the development of a plan for the improved delivery of fire services for the Ukiah Valley Fire Authority.
- iii. Continue to develop and support newly-developed regional partnerships with ~~Ukiah Valley~~ water agencies and finalize agreements to consolidate services and seek funding for improved operational and cost efficiency, services, capital improvements, and resiliency.

C. Recommended Strategy:

Instill diversity, equity, and inclusion (DEI) as essential core elements of policymaking, accountability, and delivery of City services.

Actionable Items:

- i. Actively engage the community to recruit board, commission, and committee members that reflect the diverse community we serve.
- ii. Develop and expand public education and outreach platforms to reach underrepresented individuals.
- iii. Continue to track progress and ensure Strategic Plan alignment of projects and programs through agenda staff report (ASR) tracking and budget development tools and processes

and provide annual equity reports to Council.

- iv. ~~Make corrective actions~~Improve policies, programs, and services through ongoing engagement and evaluation from the DEI Committee.



4. Grow Our Businesses

Facilitate the development of a sound local economy that attracts investment, promotes economic diversity, supports businesses, creates employment opportunities, and generates public revenues.

A. Recommended Strategy:

Identify and remove barriers to economic development while leveraging economic opportunities

Actionable Items:

- i. Leverage partnerships with other local agencies and stakeholders to provide economic development resources and services for the retention and recruitment of businesses.
- ii. Identify and support the development of public infrastructure needed to support growth.
- iii. Attract and retain a continuum of quality jobs that provide stable employment and advancement opportunities across a diverse mix of employment sectors and skill levels.

B. Recommended Strategy:

Develop and preserve the historic downtown as a regional center of civic and economic activity.

Actionable Items:

- i. Continue to support efforts to identify and attract anchor tenants to the downtown core.
- ii. Continue efforts to affect positive change with the Palace Hotel.
- iii. Coordinate with the County and State for a reuse plan for the Courthouse.
- iv. Support public infrastructure development at the Perkins Street Depot site in support of the courthouse development and buildout of the property.
- v. Continue to monitor downtown parking and work toward implementation of the improved downtown parking plan.
- vi. Continue to support the development and enhancement of the Great Redwood Trail.
- vii. Explore designs and plans to develop enhanced gateways into the city.



5. Value our Team

Ensure Council and staff work together to create a more diverse, inclusive, responsive, and effective workplace environment that fosters a culture of professionalism, service, teamwork, innovation, and safety.

A. Recommended Strategy:

Promote the core values that are embedded in the operational culture of the organization.

Actionable Items:

- i. Develop organizational practices that reflect our core values (Professionalism, Service, Teamwork, Innovation, and Safety) through the lens of diversity, equity, transparency, and justice.

B. Recommended Strategy:

Attract and retain top-tier professionals within the financial capacity of our community fostering a competitive, supportive and engaging workplace that values public service, professional growth, work-life balance, and ~~team member~~employee well-being.

Actionable Items:

- i. Professional Development: Continue to invest in training, certifications, and leadership development programs to enhance ~~team member~~employee skills and career growth opportunities.
- ii. Succession Planning and Recruitment: Strengthen outreach efforts, including partnerships with educational institutions, professional organizations, and community-based recruitment initiatives; develop and implement a succession plan to prepare for and ensure continuity of operations.

~~ii.iii.~~ Align staffing levels, skillsets, and external support with the City's evolving workload and project demands to maintain service quality and team memberemployee well-being.

C. Recommended Strategy:

Develop open communication and workflow practices that cultivate invested team members and community awareness/involvement

Actionable Items:

- i. Develop and expand a public education and outreach plan.
- ii. ~~Continue to redesign City Council workflow calendaring and ad-hoc/committee files.~~

- ii. Foster regular citywide and cross-department communication and feedback to improve workflows, remove barriers, and keep Council and team members informed and engaged.

D. Recommended Strategy:

Create, sustain, and advance a diverse and inclusive workplace and workforce that reflects, values, and celebrates the diverse community we serve.

Actionable Items:

- ii. Implement Diversity, Equity, and Inclusion-related recruitment, development, and retention initiatives.
- iii. Celebrate, Ssupport and expand the professional development of team membersemployee through training and mentorship programs including, the Mentorship Program, Exceptional Employee Program, and the City of Ukiah's Leadership Academy.
- iv. Incorporate cultural awareness celebrations and education into team memberemployee events and programs.



AGENDA SUMMARY REPORT

SUBJECT: Discuss and Provide Direction for the Establishment of an Oversight Committee to Review Measure P Expenditures for Fiscal Years 2025 and 2026 per Resolution 2014-28.

DEPARTMENT: Police

PREPARED BY: Tom Corning, Police Chief

PRESENTER: Tom Corning, Police Chief

ATTACHMENTS:

1. Resolution 2014-28

Summary: Council will provide direction to solicit five committee members for the establishment of an Oversight Committee to review Measure P expenditures for fiscal years 2025 and 2026 per Resolution 2014-28.

Background: During the summer of 2014, the City of Ukiah initiated efforts to renew Measure S, which was scheduled to sunset and was ultimately replaced by Measure P. As part of this process, the City Council unanimously adopted Resolution 2014-28 (Attachment #1), establishing a public safety expenditure plan and an Oversight Board to review and report on the performance of the public safety spending plan, including Measure P revenues, on a biennial basis. Since the passage of Measure P, the City has enhanced its reporting practices and now produces a Measure P report with each annual operating budget and audited financial statements. While this information has been publicly reported on an annual basis, completion of the biennial review is required to remain consistent with the original resolution.

Discussion: Resolution 2014-28 specifies that the committee shall be composed of appointees who represent a broad range of interests, including but not limited to business owners, diverse populations, one Ukiah City firefighter, one Ukiah City peace officer, homeowners, and tenants. The committee is tasked with reviewing Measure P expenditures for Fiscal Years 2025 and 2026.

Staff recommends that the City Council direct Staff to solicit new community applicants for the next committee. The City Council would review and make appointments to this committee at a future meeting.

Recommended Action: Direct staff to solicit five committee members to create an Oversight Committee to review Measure P expenditures for Fiscal Years 2025 and 2026 per Resolution 2014-28 and bring those recommendations to Council for possible appointments.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager; Dan Buffalo, Finance Director; Douglas Hutchison, Fire Chief

STRATEGIC PLAN (SP): N/A

CLIMATE INITIATIVES (CI): N/A

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2014-28**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING AN EXPENDITURE PLAN FOR PUBLIC SAFETY AND AN OVERSIGHT BOARD TO MAKE PERIODIC REPORTS ON THE PERFORMANCE OF THE EXPENDITURE PLAN****WHEREAS:**

1. The City of Ukiah is 4.7 square miles in size, but is surrounded by additional urban areas and residential subdivisions within an unincorporated portion of Mendocino County. The Ukiah Valley is the most populous portion of Mendocino County, containing, at least, 2/3 of the total county population; and
2. The California Department of Finance estimates the population of the City of Ukiah ("City") as of January 1, 2004, at 15,907 people and 16,185 as of January 1, 2014; and
3. Ukiah is the County Seat for Mendocino County and a commercial center for Mendocino County, Lake County, Southern Humboldt County and Northern Sonoma County; and
4. As such during business hours, the City population swells to perhaps as many as 40,000 people, including people who work, shop and receive services in Ukiah; and
5. Ukiah also is located on U.S. Highway 101, which is the major north-south highway west of Interstate Highway 5, and links southern California to Northern California and Oregon; and
6. Consequently, a small city with a population of 15,907 people in 2004 and 16,185 in 2014 must provide law enforcement, fire protection and emergency medical services to a day time population of 40,000, and respond to emergencies within the City, on U.S. Highway 101, and on a mutual aid basis within the larger Ukiah Valley; and
7. Public safety services are a general fund obligation of the City, which receives revenues from ad valorem property taxes, sales taxes and vehicle license fees. The City receives only 1% of the gross receipts from taxable retail sales within the City and less than 10% of the property taxes collected from real property located within the City; and
8. While population within the Ukiah Valley and City of Ukiah has grown over the last 30 years, calls for police services have also grown significantly. Calls for police services has increased from around 2500 calls in 1969 to over 25,000 in 2014, or by 1000%. Calls for service have increased in virtually every category, including assaults with weapons, burglary, thefts and shoplifting, drugs, sexual assaults and domestic violence; and
9. In contrast, between the years 1989 and 2003, the number of sworn officers in the Ukiah Police Department has remained constant at 28 officers; and
10. Calls for fire services have also grown. Between 1986 and 2012, fire calls increased 61% from 1,353 in 1986 to 3,277 in 2012; and
11. In 1988, the Ukiah Valley Fire District contracted with the City of Ukiah to provide fire services. The combined fire department had 15 firefighters; and
12. In 1988, the Ukiah Valley Fire District and City of Ukiah fire departments elected to independently provide fire services to their communities. Over the next 20 years, City of Ukiah Fire Department continued to provide at least 15 firefighter staffing; and
13. In 2003, due to the State of California's budget deficit, the City's general fund revenues were decreased significantly; and

14. As a result, the City was faced with substantial deficits for fiscal years 2004-2005, which required lay-offs or other reductions in expenditures for public safety services in the City; and
15. These budget deficits lead to deferment of equipment replacements, including fire engines, the City's ladder truck and police patrol cars; and
16. To address the significant demands of an increased public safety workload and provide funding for necessary equipment, in June of 2005, the Citizens of Ukiah passed by a majority vote, Measure S, a ½ cent general sales tax measure ("Measure S Sales Tax"), and Measure T, an accompanying advisory measure, which said that the first priority for additional sales tax funds should be support of essential public safety services; and
17. Measure S provided funding that has been used to increase the Police Department staffing from 28 sworn officers to 32 sworn officers. The 4 additional officers (one per work shift) were added to address workload increases and decrease response times; and
18. Measure S allowed the Fire Department to replace aging fire equipment, including the City's essential ladder truck, and other fire vehicles, and maintain a staff of at least 15 firefighters, with at least 4 firefighters on duty per shift for emergency services; and
19. In 2008, the Nation, State of California and the City of Ukiah, experienced a recession which significantly reduced city revenues from sales taxes, including revenues received from Measure S. Due to these budget deficits, the City's general fund revenues were significantly decreased; and
20. This unanticipated nation-wide recession forced the City of Ukiah to eliminate open positions, layoff personnel and reduce general fund budgets; and
21. Over the last six years, every employee in the City of Ukiah has had a 5% reduction in pay, and absorbed increases to their health insurance costs, in addition to various unpaid furloughs and reduced work hours which were made necessary by significantly reduced sales and property tax revenues ; and
22. The City of Ukiah fully complied with the PERS retirement cost reductions, reducing retirements costs for new employees; and
23. The Police Department was reduced over a two year period from 32 sworn officers to 30 sworn, then 26 sworn officers, because of the 2008 recession and reduction in General Fund revenues and Measure S revenues; and
24. The Fire Department operated ambulance service was eliminated as an additional measure to economize in response to the 2008 recession and reduction in Measure S Sales Tax and General Fund revenues, because the cost of the ambulance service exceeded the limited compensation from reduced Medi-Cal and Medi-Care reimbursements; and
25. As the economy improved, and General Fund revenues and Measure S Sales Tax revenues have been restored to the levels prevailing before the 2008 recession, the City of Ukiah has worked to improve public safety services to the Ukiah community; and
26. For a two year period commencing January 1, 2014 and ending on December 31, 2015, the City of Ukiah and the Ukiah Valley Fire District have entered a contract to provide fire services to the entire Ukiah Valley and City of Ukiah; and

27. This agreement has increased the available on-duty firefighting staff to 18 firefighters, (11-City paid personnel, 6-District personnel, and shared Fire Chief) a combined two-department volunteer firefighter force, with an increased firefighter capacity to at least 6 firefighters on-duty each day for firefighting and Paramedic medical services; and
28. The City Council has reauthorized the Police Department to increase staffing back to 32 sworn officers. The additional officers (which allow for an extra officer per work shift) were added to address workload increases and decreased response times; and
29. Unlike the City's 1% share of the current 8.25% statewide sales tax, all sales taxes produced by Measure S must remain in the City of Ukiah. These taxes cannot be taken away by the State of California. Although enacted as a general tax which can lawfully be used for any municipal purpose, the City Council has and by this resolution will continue to place the Measure S Sales Tax revenue in a designated account within its budget and financial statements so that its use for public safety services can be reviewed, audited and accounted for; and
30. In addition, it is the intent of this resolution to commit the City to maintain the amount of general fund revenues supporting public safety at or above current levels. This resolution also commits the City to maintain the current level of public safety services, including a minimum of 32 sworn police officer, and the level of fire prevention and protective services commensurate with the City of Ukiah's portion of any City and District contractual agreement for joint fire, paramedic and fire prevention operations; and
31. Measure S will sunset in September of 2015. Without the continuation of Measure S Sales Tax revenue, the City of Ukiah could not maintain current Police and Fire services. Without Measure S Sales Tax revenues, the City of Ukiah would be forced to reduce or eliminate some or all of these essential public safety services.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. EXPENDITURE PLAN: While the revenue received by the City from Measure S Sales Tax is unrestricted general fund revenue, by this resolution, the City Council commits to using these revenues to provide public safety services. "Public safety services" means law enforcement and crime prevention services provided by the Ukiah Police Department, and fire protection and prevention and emergency medical services provided by the Ukiah Fire Department, by contract with the Ukiah Valley Fire Protection District or any other arrangement approved by the City Council. These taxes may be used to pay for such public safety services expenses as the training and salaries, including overtime and specialty pay, and fringe benefits, of public safety officers and support staff working in the Police Department and of firefighters, emergency medical technicians and support staff providing fire prevention and protection services to the City. These funds may also be used for operating expenses, and the purchase of vehicles, equipment and supplies, and capital improvements used exclusively for Public safety services.

A. Accounting for Public Safety Services Revenue. In each fiscal year commencing with the 2014-2015 fiscal year, for purposes of accounting for the use of these revenues, the City shall continue to credit to an account or fund in the City's budget and financial records, to be designated by the Finance Director, all of the following: (1) Measure S Sales Tax revenue; and (2) "Public Safety Revenue" which is the revenue produced by the Police and Fire Departments.

B. Minimum level of Public Safety Services. The City shall maintain a minimum level of public safety services, but nothing in this resolution prevents the City Council from establishing a higher level of public safety services, reorganizing or changing the method of providing public safety services or reducing staffing for public safety where required by financial necessity resulting from circumstances beyond the control of the City, such as a prolonged recession like the one experienced in 2008 or other prolonged and substantial reduction in general fund revenues. The minimum level of public safety services shall be the level of such services available in the City in the 2014-15 fiscal year, including the following: (1) thirty-two (32) full-time peace officers as defined in Penal Code Section 7 and Title 3, Part 2, Chapter 4.5 (commencing with Section 830), and the level of fire prevention and protective services commensurate with the City of Ukiah's portion of any City and District contractual agreement for joint fire, paramedic, and fire prevention operations .

2. OVERSIGHT COMMITTEE. Every two years after the Effective Date of Ordinance No. 1149, extending the Measure S sales tax, the City Council shall appoint five people to an "Oversight Committee" the only function of which shall be to review the City's budget for public safety services and the expenditure of the revenues so budgeted. The persons appointed to the Oversight Committee should represent a broad range of interests in the City, including such interests as business owners, ethnic minorities, (1) Ukiah City firefighter, (1) Ukiah City peace officer, homeowners and tenants.

The City Manager shall provide the Oversight Committee with any information it requests which is not exempt from disclosure under the California Public Records Act and shall assist it in organizing and analyzing the information so provided. The Oversight Committee must prepare a written report which shall be presented to the City Council at a noticed public hearing and which shall be available to the general public for not less than 10 calendar days prior to the scheduled hearing date. The report shall contain an analysis of the level and types of service provided by the City's police department and fire department or other arrangement approved by the City Council, the revenues and expenditures of the designated fund or account. It shall also make recommendations concerning the future use of these funds and levels and types of service. The Oversight Committee shall dissolve after it files its report with the City Council, until a new Oversight Committee is appointed for the next two year review.

3. ACCOUNTING FOR MEASURE S SALES TAX REVENUE. All Measure S Sales Tax revenues and all interest on said revenues shall be credited to the designated fund or account and shall be designated for use in accordance with this Resolution.

PASSED AND ADOPTED ON JUNE 24, 2014, BY THE FOLLOWING ROLL CALL VOTE:

AYES:	Councilmembers Scalmanini, Crane, Thomas, Landis, and Mayor Baldwin
NOES:	None
ABSENT:	None
ABSTAIN:	None


Philip E. Baldwin, Mayor

ATTEST:


Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Mayor Sher and Various Councilmembers

ATTACHMENTS:

1. 2026 City Council Special Assignments & Ad Hocs

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments. If necessary, the Council may consider modifications.

Background: City Council members are assigned to a number of committees and ad hoc activities. These assignments are included as Attachment 1.

Discussion: Previously, the City Council discussed having more time allocated to reporting on committee and ad hoc activities. Often, the Council Reports section of the regular agenda is rushed due to impending business (i.e., public hearings), and not enough time is afforded for reports beyond community activities.

In an effort to foster regular updates on committee and ad hoc assignments, this item is being placed on the agenda to provide the City Council members an expanded opportunity to report on assignments and modify assignments as necessary.

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: No **GRANT:** No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

STRATEGIC PLAN (SP): N/A

CLIMATE INITIATIVES (CI): N/A

GENERAL PLAN ELEMENTS (GP): N/A

Approved: 
Sage Sangiacomo, City Manager

LOCAL / UKIAH VALLEY							MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Investment Oversight Committee							Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Orozco - Alternate Alan Carter, Treasurer	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Disaster Council							Shall meet a minimum of once a year at a time and place designated upon call of the chair	Place designated upon call of the chair or, if she/he is unavailable or unable to call such meeting, the first vice chair and then the City Manager or her/his designee.	Office of Emergency Management 300 Seminary Ave. Ukiah, CA 95482 467-5720 - Traci Boyl	Develop any necessary emergency and mutual aid plans, agreements, ordinances, resolutions, rules, and regulations.	Orozco Criss - Alternate	Traci Boyl, City Manager's Office Management Analyst; 467-5720; tboyl@cityofukiah.com
Greater Ukiah Business & Tourism Alliance (GUPTA)							4th Monday of month, 10 a.m.	200 S School St. Ukiah, CA 95482	200 S School St. Ukiah, CA 95482	Promotes tourism and works to strengthen and promote the historic downtown and businesses within the greater Ukiah area	Marianne Davison - Community Services Department Staff Orozco - Alternate	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)							2nd Thursday of month, 6:00 p.m.	Civic Center 300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Rodin Orozco - Alternate	Jared Walker, Director of Water Resources; 467-5712, jawalker@cityofukiah.com
North Coast Opportunities (NCO)							4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport	Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	Neil Davis	Neil Davis, City Representative 467-5764 ndavis@cityofukiah.com
Sun House Guild ex officio							2nd Tuesday of month, 10:30 a.m.	Sun House 431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Orozco, Sher Jake Burgess - Alternate	David Burton, Museum Director; 467-2836 dburton@cityofukiah.com
Ukiah Men's Golf Club Liaison							1st Tuesday of month, 4 - 5 pm	Golf Course Clubhouse 599 Park Blvd.	Golf Course Clubhouse 599 Park Blvd umgc@yahoo.com	An association of male golfers who promote and support golf in Ukiah.	Jake Burgess	Jake Burgess, Community Services Director; 463-6201, jburgess@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)							2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Road Ukiah, CA	County Executive Office 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	Crane N/A - Alternate	Jared Walker, Director of Water Resources; 467-5712, jawalker@cityofukiah.com
MENDOCINO COUNTY							MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
City Selection Committee							Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA	C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission (Mayor - Primary; Vice Mayor - Alternate)	Mayor Sher Vice Mayor Orozco	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Economic Development & Financing Corporation (EDFC)							2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)	Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Riley (appointed 12/19/18)	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Library Advisory Board							3rd Wednesdays of alternate months; 1:00 p.m.	Various Mendocino County Libraries	Ukiah County Library 463-4491	Review library policy and activities	Sher Rodin - Alternate	Kristine Lawler, City Clerk; 463-6217; klawler@cityofukiah.com
Mendocino County 1st District Liaison							Monthly; TBD	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 1st District Supervisor	Crane Rodin - Alternate	Sage Sangiacomo, City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County 2nd District Liaison							1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the County's 2nd District Supervisor	Criss Rodin - Alternate	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino Council of Governments (MCOG)							1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers 501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	Criss Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Craig Schlatter, Community Development Director; 463-6219; cschlatter@cityofukiah.com
Mendocino County Airport Land Use Commission							As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	Liaisons: Owen/Schlatter	Greg Owen, Airport Manager; 467-2855; gowen@cityofukiah.com Craig Schlatter, Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino Local Area Formation Commission (LAFCo)							1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	Rodin Crane - Alternate for both city seat members on Commission	Craig Schlatter, Director of Community Development; 463-6219; cschlatter@cityofukiah.com

Mendocino County Continued	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers		Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Crane Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena		Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	Sher Rodin - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room		Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	Targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	Criss Max Brazill, Admin Lieutenant - Alternate	Tom Corning, Police Chief; 463-6254; tcorning@cityofukiah.com
Russian River Flood Control District (RRFCD) Liaison	1st Monday of month, 5:30 p.m.	151 Laws Ave., Suite D Ukiah, CA		151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	Walker/Orozco	Jared Walker, Director of Water Resources; 467-5712, jawalker@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210		1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	Greg Owen, Airport Manager (appointed 12/19/18)	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482		511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	Orozco, Criss Sage Sangiacomo, City Manager Tom Corning, Police Chief	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
REGIONAL	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Great Redwood Trail Agency (GRTA)	Bi-monthly, 3rd Thursdays, 10:30 a.m.	Various Locations - announced		419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	Rodin Sher- Alternate	Jake Burgess, Community Services Director 463-6201, jburgess@cityofukiah.com
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced		Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Orozco Criss - Alternate	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall 9291 Old Redwood Hwy, #400 Windsor, CA 95492 707-838-1000		Russian River Watershed Association 2235 Mercury Way, Suite 105 Santa Rose, CA 95407 info@rrwatershed.org 707-508-3670 (message only)	Consider issues related to Russian river - plans projects and funding requests	Rodin Sher - Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Northern California Power Agency (NCPA) - Commission	4th Thursday of month, 9:00 a.m. (see NCPA calendar)	Roseville, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of State and local power utilities developing and operating power generation, providing scheduling and related energy services and providing regulatory and legislative support.	Crane - Commissioner Sher - City Council Alternate Sauers - Alternate and Commissioner in absence of Commissioner Crane	Cindy Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com
Northern California Power Agency (NCPA) – Lodi Energy Center (LEC) Appointment	2nd Monday of month, 10:00 AM	Lodi, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4299	Committee oversees the operation, maintenance and expenditures of the LEC 300 MW generating project.	Sauers – Project Participate Appointee	Cindy Sauers, Electric Utility Director, 463-6286, csauers@cityofukiah.com
Transmission Agency of Northern California (TANC)	4th Wednesday of month, 10 a.m.	35 Iron Point Circle Suite 225 Folsom, CA		35 Iron Point Cir #225 Folsom, CA 95630 916-852-1673; info@tanc.us	Provide electric transmission to its Member utilities through transmission line ownership or contract arrangements.	Crane Sauers - Alternate	Cindy Sauers - Electric Utility Director; 463-6286 csauers@cityofukiah.com C
STANDING COMMITTEES	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Diversity and Equity	TBD	Virtual Meeting Room (link to be created)		Civic Center 300 Seminary Ave. Ukiah, CA 95482	Improve diversity and equity in the City's workforce and municipal services	Orozco/Criss	Traci Boyl, City Manager's Office Management Analyst; 467-5720; tboyl@cityofukiah.com
Fire Executive Committee	2nd Tue, every other month beginning in January; 5:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	Orozco/Sher Alternates: Criss	Doug Hutchison, Fire Chief; 463-6263; dhutchison@cityofukiah.com
Countywide Oversight Board to the RDA Successor Agencies	4th Thursday of January, 4:00 p.m.; meets annually	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		City of Ukiah ATTN: City Clerk 300 Seminary Ave. Ukiah, CA 95482	Oversee and direct the Successor Agencies of the former redevelopment agencies	Crane	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Kristine Lawler, City Clerk; 463-6217, klawler@cityofukiah.com
Water Executive Committee (Ukiah Valley Water Authority)	1st Tue of each month at 5:00 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA		City of Ukiah ATTN: Water Resources 300 Seminary Ave. Ukiah, CA 95482	Oversight of UVWA; set annual budget for the combined water system; Manage rates and collect levies; modify existing water rights for the provision of water service; mediation and dispute resolution;	Crane/Orozco	Jared Walker, Director of Water Resources; 467-5712, jawalker@cityofukiah.com

2026 AD HOC COMMITTEES		
COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	Crane/Orozco	Cindy Sauers, Electric Utility Director; 463-6286 csauers@cityofukiah.com
Trench Cut Policy Development	Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Advance Planning & Policy for Annexation Applications	Crane/Rodin	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
UVSD/ City Relations <i>Ad hoc committee to address specific issues with the Ukiah Valley Sanitation District, including discussion of overall sewer system service delivery policies, operating policy revisions, potential revisions to the current Operating Agreement, and cost sharing</i>	Crane/Orozco	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Jared Walker, Water Resources Director 467-5712, jawalker@cityofukiah.com
Orr Street Bridge Corridor	Rodin/Sher	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Complete Streets	Rodin/Crane	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com Jake Burgess, Community Services Director 463-6201 jburgess@cityofukiah.com
Special Districts (Water District Consolidation)	Orozco/Crane	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Corp Yard Planning	Crane/Orozco	Jason Benson, Senior Civil Engineer 463-6284 jbenenson@cityofukiah.com
Mendocino County Courthouse Project and Reuse	Sher/Orozco	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
City's 150-Year Anniversary Planning	Orozco/Rodin	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Airport Policy	Criss/Crane	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
Parks & Recreation Special District Exploration	Rodin/Orozco	Jake Burgess, Community Services Director 463-6201 jburgess@cityofukiah.com
Downtown Zoning Code	Crane/Rodin	Jesse Davis, Chief Planning Manager 463-6207, jdavis@cityofukiah.com
Tourism Advisory Committee	Rodin/Sher	Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com
Historic Preservation Code	Sher/Criss	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
Fire Severity	Rodin/Orozco	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com
CalPERS	Crane/Orozco	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com
City Council Handbook Review and Update	Sher	Kristine Lawler, City Clerk 463-6217; klawler@cityofukiah.com
Energy Resilience	Sher/Orozco	Cindy Sauers, Electric Utility Director; 463-6286 csauers@cityofukiah.com

*Note: Changing the composition of an existing ad-hoc among current councilmembers after work has begun presents potential Brown Act issues. Requests for fully filled ad-hocs are represented on the draft, but staff does not recommend changes except to fill vacated assignments. The current requests on the sheet for fully composed ad-hocs are primarily intended to convey interest in topics covered by these ad-hoc committees for possible future consideration of new assignments.