

**CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue, Ukiah, CA 95482**

Virtual Meeting Link: <https://us06web.zoom.us/j/89360282732>

**April 1, 2026
3:30 p.m.**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Special Meeting on April 1, 2026, having been legally noticed on March 27, 2026. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/89360282732>. Mayor Sher called the meeting to order at 3:32 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Heather Criss, and Susan Sher. **Councilmember Absent by Prearrangement:** Douglas F. Crane and Juan V. Orozco. **Staff Present:** Shannon Riley, Deputy City Manager; David Rapport, City Attorney; and Araceli Sandoval, Deputy City Clerk.

MAYOR SHER PRESIDING.

The Pledge of Allegiance was led by Mayor Sher.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

3. UNFINISHED BUSINESS

a. Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2025-26, Review of Draft Objectives, and Review of Individual Departmental Five-Year Capital Improvement Plan Updates for Fiscal Year 2026-27.

Presenters: Department Directors.

Finance:

Financial Department Overview – Dan Buffalo, Finance Director (3:35 p.m.)

Utility Billing & Customer Service – Lori Martin, Billing and Customer Services Manager (3:37 p.m.)

Accounting & Budget – Oliver MacDonald, Finance Controller; Erica Valencia, Finance Controller; and Olga Keough, Finance Controller (3:42 p.m.)

Financial Services and Grants – Joel Zavala, Financial Services Manager (3:51 p.m.)

Procurement and Capital – Myles Fisette, Purchasing Manager (3:55 p.m.)

Treasury Management – Dan Buffalo, Finance Director (4:05 p.m.)

Information Technology – Scott Shaver, IT Manager/Special Projects and Michael Henry, I.T. Manager (4:06 p.m.)

City Manager's Office:

Overview and City Council – Shannon Riley, Deputy City Manager (4:14 p.m.)

City Manager's Office – Shannon Riley, Deputy City Manager (4:14 p.m.)

City-Wide Admin – Shannon Riley, Deputy City Manager (4:16 p.m.)

Community Outreach – Shannon Riley, Deputy City Manager (4:16 p.m.)

Economic Development – Shannon Riley, Deputy City Manager (4:17 p.m.)

Emergency Management – Shannon Riley, Deputy City Manager (4:18 p.m.)

Capital Improvement Projects (CIP) – Shannon Riley, Deputy City Manager (4:19 p.m.)

City Clerk – Araceli Sandoval, Deputy City Clerk (4:22 p.m.)

4. **NEW BUSINESS**

No new business items were placed on the agenda.

5. **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:30 p.m.



Araceli Sandoval, Deputy City Clerk